



## League of Women Voters of Minnesota Records

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H.B.



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102

PHONE: (612) 224-5445

MEMO

TO: Members of the Library Study Committee

FROM: Harriett Herb, Executive Director

SUBJECT: Meeting

DATE: January 10, 1979

The Funding of Public Libraries in Minnesota study committee will meet on Thursday, January 25, at 11:00 a.m., in the state League office, 555 Wabasha, St. Paul 55102, to develop a proposed position statement for state Board approval at their meeting on February 13.

We are asking a subcommittee to meet prior to your meeting to collate the responses received to date.

You will be pleased to know that we have responses from all but eight local Leagues, which is a very high percentage rate.

Please call the state office if you are unable to attend.

## FUNDING OF PUBLIC LIBRARIES IN MINNESOTA

LWVMN POSITION: SUPPORT FOR INCREASED AND RESTRUCTURED FUNDING FOR PUBLIC LIBRARIES SO THAT THE STATE CAN MEET GOALS INCLUDED IN THE 1977 MINNESOTA LONG RANGE PLAN FOR LIBRARY SERVICE.

### DETAILS

#### LWVMN:

- \* supports increased funding of Minnesota public libraries by means of a combination of substantial local funding, an increase in state funding, and a moderate increase in special-purpose federal funding.
  - considers the 1978 funding proportions - 85% local government, 6% other local funds, 6% state, 3% federal - to be inequitable, in that funding depends predominantly on the local property tax.
  - supports substantial local funding (more than the 30% proposed by the National Commission on Libraries and Information Science (NCLIS) but less than the current 91%), in the belief that local control insures sensitivity to local needs.
  - supports an increased level and greater proportion of state funding for public libraries (but not to the 50% proposed by NCLIS), believing that public libraries, like public schools, share significantly in the education of the state's citizens.
  - supports an increased level and moderately increased proportion of federal funding for public libraries (but not as much as the 20% proposed by NCLIS).
- \* supports distribution of state and federal funds to Minnesota public library systems according to a formula based largely on population, but also taking into account square miles of area served and the inverse of assessed adjusted valuation, so as to achieve the most equitable and satisfactory distribution of funds.
- \* supports four goals of the Minnesota Long Range Plan for Library Service, ranked as follows: (1) making services accessible to all citizens; (2) fostering a system of shared resources; (3) developing multi-county regional systems; (4) establishing libraries in areas without them.
- \* supports the sharing of resources; using trained and supervised volunteers; and charging fees for time-consuming research and special materials, programs, equipment and services.
- \* opposes cutting services and/or hours.

(1979)



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102

PHONE: (612) 224-5445

MEMO

TO: Local League Presidents

FROM: Judy Medelman

SUBJECT: Library Study

DATE: April 20, 1979

If you would like LWVMN's study of Financing Public Libraries to be sent to your mayor and city councilmen/aldermen, please provide us with a list of their names and addresses. We will see that they receive copies.

We have already distributed the publication through the two library systems and to county officials throughout the state, as well as to many individuals.

If you want additional copies for distribution within your community, please let us know, and we will forward them to you at no cost.



# THE CIRCULATOR

APR 30 1979

Volume 7, Number 10  
April, 1979

## BRINGING YOU NEWS ABOUT THE MINNEAPOLIS PUBLIC LIBRARY & INFORMATION CENTER LIBRARY RECEIVES MAJOR GRANT

This issue of the *Circulator* is late because we have been waiting for a piece of very important news to break. And on April 7, it broke! By now you have probably heard about it; at least, I hope you have. But since we are so pleased and excited about it, and since this is my direct channel to you, our community leaders and supporters, I want to take this opportunity to tell you about it personally.

The Minneapolis Public Library and Information Center has been awarded a \$362,800 grant from the National Endowment for the Humanities (NEH). The announcement of the award became official on Saturday, April 7, when Vice President Mondale was in the Twin Cities and brought special notification of the grant. We reported the good news to the staff first thing Monday morning, and held a news conference on Tuesday to make the announcement public.

We are the seventh city library to be recognized by an NEH Learning Library grant, the others being Boston, Chicago, Tucson, New Orleans, Dallas, and Houston. The grant is the largest ever made to a library in Minnesota and the second largest made by the Endowment to any public library in the country.

Our project, titled *Minneapolis: Portrait of a Life Style* ("MPLS" for short) will study why our city consistently rates so highly in national quality of life surveys, despite extremes of climate and isolation from major population centers. The study will use nine subject areas, derived from the social indicators commonly used to measure quality of life. They are: peoples, health, social justice, politics and government, the arts, work, environment and resources, information, and learning.

Each of the subjects above will form the basis for a three-month unit of study, made up of lectures by speakers of national reputation, forums, workshops, displays, film showings, and tours. The first unit will begin in September of this year.

The programs will be free and open to all. They will also be taped and made avail-

able for future use through the Libraries. College credit may be arranged through Metropolitan State University, and Continuing Education Units may be made available, also. Procedures to be followed will be widely advertised prior to the beginning of the program.

There is a wealth of information on most every conceivable subject in our nation's public libraries. The National Endowment believes that by bringing the public into contact with academic humanists within the context of the Library, a great educa-

tional and cultural potential can be realized. Such is the responsibility which has been consigned to us.

We are honored that the Minneapolis Public Library has been chosen as a Learning Library. It has been one of our goals to become accepted as the educational institution that we know we are. The MPLS program gives us a golden opportunity to prove it to everyone.

*Joseph Kimbrough*  
Director



Vice President Walter Mondale congratulates Library Board President Frances Naftalin as Library Director Joseph Kimbrough looks on.

## MARS performs well in "test flight"

MARS (Machine Assisted Reference Service) became available to the public in July of last year. The service uses computerized data bases, which are usually more up to date than indexes in book form, and often provide listings that are not available in printed indexes. For especially in-depth or current information, a patron can request a computer search. Performed by a library staff member, the search yields a detailed listing of pertinent articles, books, govern-

ment documents, etc. The patron can then refer to these sources to find the needed information.

This service is offered free of charge for up to eight minutes of on-line time. Beyond that, the patron has the option of continuing the search on a direct cost basis.

From July through December, 1978, a total of 540 searches were requested and performed. The average on-line time per

MARS continued on back

# "briefly"

The Library's 1978 Annual Report was issued last month. The report gives a narrative description of the year's activities plus financial and statistical summaries. It is mailed to libraries, organizations, and interested individuals around the country. If you would like to be placed on the mailing list to receive our annual reports, please call or write the Director's Office (phone 372-6611).

The Metropolitan Connection is now in operation and headquartered at Southeast Community Library. Through a simple telephone referral system, the Metropolitan Connection helps individuals and organizations efficiently locate educational and recreational resources. The service aims to reach people of all ages and backgrounds, enabling them to teach, learn, and share their experiences either on a one-to-one basis or in a group. People offering skills to teach or share, as well as those with the need to know, are invited to call the Metropolitan Connection at 379-7777.

Have you heard the bouncy new radio jingle about your library? Written by local songwriter Dick Wilson, the ad proclaims tune-fully, "When you need to know, check it out! Your library is where you find what it's all about." The production and air time for the radio ads was paid for by the Metropolitan Library Service Agency. We hope the campaign will remind many potential library users to check us out!

Library Board officers were elected at the Board's annual meeting in January. The 1977 officers were re-elected to second terms: Frances Naftalin, president, Ann Higgins, secretary, and Jo Anne Thorbeck, representative to the Board of Estimate and Taxation.

Closed for remodeling is Franklin Community Library, 1314 E. Franklin. The work began at Franklin Monday, February 5, and is expected to be completed by around mid May. Funded by Community Development Block Grant funds, the renovation will include replacing the outside steps with an elevator and a thorough cleaning and repainting, both interior and exterior. Franklin users are being directed to other neighboring libraries for service.

During the tax season, individuals received free help with preparation of their Income Tax returns at several Minneapolis Public Libraries. The service was provided by the Volunteer Income Tax Assistance (VITA) program of the Internal Revenue Service (IRS). Under the program, volunteers trained by the IRS answer questions about tax return preparation and help taxpayers fill out their personal Income Tax forms.

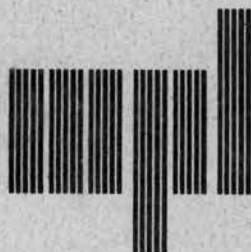
## MARS continued from front

search was 7.3 minutes. Out of the 540 searches, only 15 required more than eight minutes of on-line time.

Requests for computer searches are handled by the appropriate Central Library department, depending on the subject. During 1978, the most requests by far came in the Business/Science Department. Sociology, Government Documents, ECOL, History, Art/Music/Films, the Municipal Information Library, and Literature followed. It is interesting to note that computerized searching was found useful in this diverse range of fields, proving that it is a viable addition to our strong reference capability.

## 1978/79 Library use statistics

	January-March	1978 Totals
Circulation transactions	590,909	2,379,606
Research & fact finding questions	477,898	1,663,161
Central Library gate count	221,679	845,391



Minneapolis Public Library and Information Center  
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Minneapolis, Minn. 55401

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## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

May 14, 1979

Ms. Nancy Olson, President  
Minnesota Library Association  
Memorial Library  
Mankato State University  
Mankato, MN 56001

Dear Ms. Olson:

The League of Women Voters of Minnesota is deeply honored to receive a Certificate of Merit from the Minnesota Library Association.

I regret that I cannot be present at the Awards Banquet on May 18. I have designated Milo Schefers, President of the League of Women Voters of Moorhead and a member of the Library Funding Study Committee, to accept the award on behalf of the League of Women Voters of Minnesota.

We are very grateful for the Minnesota Library Association's recognition of our study.

Sincerely,

Helene Borg  
President

B:M



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102

PHONE: (612) 224-5445

# MEMO

TO: Milo Schefers

FROM: Sally Sawyer

SUBJECT: Minnesota Library Association

DATE: May 14, 1979

Enclosed is the registration form for the Minnesota Library Association Banquet. I understand, however, that you were already planning to attend.

Also enclosed is a copy of Helene's letter to the Minnesota Library Association designating you as recipient of the Certificate of Merit for LWVMN.

## Grants

### Library Needs Study

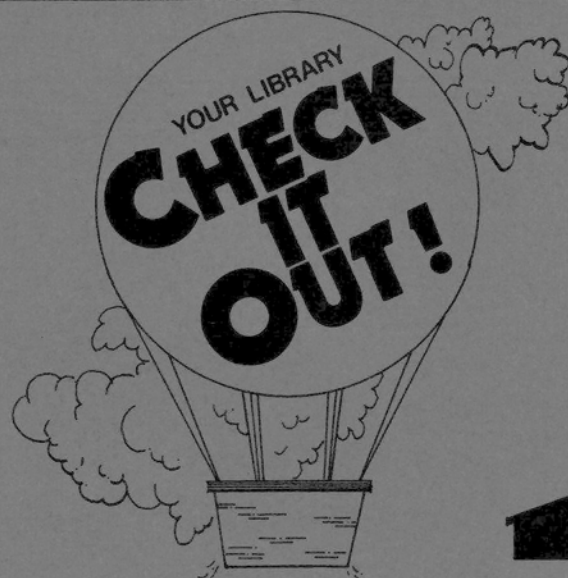
#### Deaf and Hearing Impaired

The deaf community has been estimated at 5.5% of the national population; hearing-impaired at 20%. Because of their disability, many deaf and hearing impaired persons are not traditional users of the library services. Yet most rely on the printed word for communication and information. Identification of the deaf communities and communication with them to assess library needs is essential to program planning.

Through a special project funded by an LSCA Title I grant, MELSA is initiating this identification and communication. Recruitment has begun for a project director to assess the library needs of the deaf and hearing impaired in the MELSA service area and to provide a plan for library service to the deaf and hearing impaired in this area.

The Director will identify the deaf communities; communicate with the deaf communities to learn their library needs; propose services and programs that meet these needs, including special collection needs, TTY machines, staff training; and outline costs for individual libraries to consider in future operating budgets.

The application deadline is May 7, 1979. The interviewing process should commence shortly thereafter.



### SPPL: READ TO ME

#### A Literacy Project

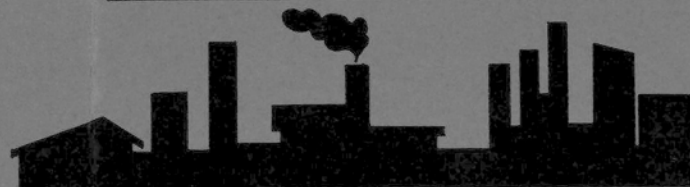
American society has a disturbing problem - a literacy problem. During the last ten years, according to recent literacy studies, the primary academic skills necessary to function in our society (reading, writing, and computing) have drastically declined.

The St. Paul Public Library has decided to take an active role in helping to solve the literacy problem. In 1978, the Minnesota State Library awarded the St. Paul Public Library a \$17,842 grant to develop, promote, and implement the READ TO ME literacy project. This project is a pilot program, and if successful, will extend to the state and national levels.

The READ TO ME project developed from a simple idea: the best way to instill a love of reading and books in children is to read to them in the home on a day-to-day basis in a loving, sharing one-to-one relationship. This project will inform the parent, grandparent, day-care worker, brother, sister, or anyone who works, plays, teachers, or lives with young children, the importance that reading has in their overall emotional and educational well-being.

Beginning in February of 1979, the READ TO ME project will present workshops throughout the City of St. Paul. These workshops will cover language development of the young child, the importance of reading to the child in a loving, one-to-one relationship, the selection of appropriate materials, the introduction of various forms of storytelling for day care and preschool facilitators, and the use of the community library as a vital resource for reading material.

READ TO ME supports the concept that sees the home as the first and most lasting environment for developing skills, knowledge, and attitudes necessary for learning to read. St. Paul Public Library hopes to share this message with the community, a message that takes the first step in solving America's literacy problem.



# MELSA

METROPOLITAN LIBRARY SERVICE AGENCY  
Griggs-Midway Building, Suite S-275, St. Paul, Minn. 55104

## messenger

Volume 2, No. 3  
Director: Joel C. Rosenfeld

May 1979  
Editor: Tzvee Morris

Paddington Bear

### Dana II

Advance notification from the American Library Association has indicated that MELSA's 1978 entry in the John Cotton Dana Library Public Relations Award Contest is an award winner. This special award, which will be presented at the ALA Conference in Dallas, was made for MELSA's "animated television message and its lively and entertaining series of radio spots titled 'check it out' to encourage library use to all segments of the community."

The 30-second animated television spot, "Free Answers for the Asking" was funded through an LSCA Title I grant at \$10,360. The spot is directed to an adult audience and emphasizes the library's function as a source of information for daily living. Animation was provided by Bajus-Jones Animation Studio. The script was written by MELSA in consultation with the marketing firm of Markgraf & Wells. The spot has been well received and has been played as a public service announcement during prime viewing hours.

The three radio spots utilized a library jingle and scripts written by Dick Wilson of the advertising firm of Campbell-Mithun for MELSA. The spots have been aired 557 times of twelve radio stations in the Twin Cities area.

MELSA's 1977 entry in the contest also won a John Cotton Dana special award.

### TV Spot

Storyteller Bob Gasch, who has performed in MELSA sponsored summer library activity programs during the past two years, has donated his talents to produce a new MELSA TV promotional. The 30-second spot, written by Dick Wilson of Campbell-Mithun, features a conversation between Paul Bunyan and Abraham Lincoln, both portrayed by Gasch. Lincoln notes a number of "did you knows" about the life of Bunyan, indicating that the library was his source of information, and launches into a chorus of "Check-it Out," very badly sung. Paul Bunyan's comment - "Did you know that Abraham Lincoln couldn't sing a note." Look for it on your local TV stations.



### Children's Films Summer 1979

From May 14, 1979 until August 20, 1979, 66 children's films which are preceded by a cross (+) in the MELSA Film Circuit Catalog will be removed from the circuit and placed in the MELSA Office for direct booking through that office.

To reserve a film, call Gloria Schultz (645-5731) at the MELSA office, with the title of the film and the date it is needed. The film will be sent to you via the MELSA delivery service.



# Video Production Equipment

On January 29, 1979, the MELSA Board of Trustees approved a proposal to rent portable video production equipment during a four-month period in 1979. Rental has been contracted through Video Midwest and the equipment is available for the months of May, July, August, and October, 1979. A complete list of equipment is available from the MELSA office.

**BOOKING:** In order to book the equipment call Tzvee Morris at MELSA (645-5731) with dates requested.

**DELIVERY:** Video Midwest will make one delivery each month to the library system making the earliest scheduled request. The equipment will remain in that library until such time as another system needs it. The second system must then pick up the equipment. Video Midwest will make the final (end-of-the-month) pick up.

**EDITING:** Editing time at Video Midwest is provided free within the MELSA video package. A total of 90 hours is available; each system is to receive 10 hours of editing time. At the end of September, those systems that have not used up their allotted editing time will be queried regarding their expectations for the remaining time. Any time thereby "released" will be reallocated. Beyond these provisions, editing time is available to individual systems at a \$25/hour charge to those systems requiring it.

## Videotape Instruction

Three videotapes offering instruction on videotape production are available from the MELSA office. They are:

### AUDIO TECHNIQUES FOR VIDEOTAPE PRODUCTION

This tape discusses a variety of audio techniques including microphone selection and placement, acoustical effects, voice, sport effects, dual audio tracks and sound mixing. Learn how to select audio techniques to provide the interest and variety that will make your program successful.

### PORTABLE VIDEOTAPE PRODUCTION TECHNIQUES

This program describes the potential of the new portable production systems. Equipment selection, remote operation and segment and insert editing are covered.

### SET-UP, OPERATION AND CARE OF THE VIDEOTAPE SYSTEM

This program provides a logical, step-by-step procedure for setting up and checking out each component for proper operation until the whole "system" is operating properly. Learn how to diagnose problems, take corrective action and minimize downtime through preventive maintenance.

Tapes may be booked by calling 645-5731.

**WORKSHOPS:** Two workshops were scheduled in conjunction with the video production equipment rental. The first took place on Monday, May 1, 1979 at the Fridley Branch Library. It consisted of a review of the use of video equipment and instruction on planning to edit.

The second workshop will take place in June. It will provide instruction on actual use of editing equipment and is intended for library staff who use or expect to use the editing equipment. This workshop will be limited to 1 person from each MELSA system in order to maximize the opportunity for hands-on experience.

## How-To-Do-It Index

How-to-do-it projects constitute an area of high interest among MELSA library clients. Considerable information in this area is available but is not currently indexed with sufficient depth and with enough frequency. The research effort required for retrieval of specific information items is enlarged accordingly.

In response, 6 out of 9 MELSA systems have begun How-to-do-it indexing projects individually. However, coverage has not been systematic nor coordinated; indexing produced has not been readily available on a MELSA-wide basis; and no individual system has had a sufficient budget or personnel resources to attempt indexing on a larger, all-inclusive scale.

With the employment beginning in mid-May of Ms. Sylvia Welygan, MELSA will engage itself in developing a systematic access tool to how-to-do-it materials.

The special project will establish an on-going, current, and cooperatively produced index to how-to-do-it information contained in approximately 36 periodicals received by MELSA libraries. It will include the development of a thesaurus of subject headings, based on a compilation of existing authority files and professionally published how-to-do-it indexes. After thesaurus development, each MELSA system will be responsible for the indexing of a specific set of periodicals according to a uniform format, and for forwarding their indexing to a central station within two weeks of receipt of periodical issues. A paraprofessional to be trained by Ms. Welygan will be hired and assigned the responsibility for designating subject headings for the indexed material received from the libraries, and for handling duplication and distribution of completed indexing. Indexing will be duplicated on 3 x 5 cards. One copy of the index will be made available to each MELSA system free of charge and systems will have the option of purchasing additional copies at cost. The thesaurus developed for the project will have the capability for conversion to machine-readable form (on-line adaptability).

## Summer Library Activity Program 1979

From June through August, 1979, MELSA will sponsor a series of special performances as part of the 1979 Summer Library Activity Program. Systems have selected from among the following performances to appear at their libraries:

**CLYDE DIGIT & FAMILY** Clyde Digit & Family is a professional theatre troupe performing shows that are collections of original drama, satire, song and mime -- ranging from age-old fairy tales to 30's musicals to comic scenes from modern life.

**ELECTRIC COMPANY** Most of the Electric Company presentations are folk music/story/history programs. Each program contains ten to fifteen traditional songs, the stories that go with them, and the history surrounding them. Programs for children include a variety of participation. The children sing with performers, play simple folk instruments and often help to tell the stories.

**BOB GASCH** Storyteller Gasch brings us Abe Lincoln's boyhood, young Samuel Clemens' adventures, Sinbad the Sailor, or Zeke the Goldminer.

**CHARLIE MAGUIRE** Maguire has been working closely with the Minneapolis Public Library & Information Center, composing and performing the music for their weekly radio program, and touring all of the branches twice a year. He gave concerts in the five-county area in cooperation with the library system, and also wrote a children's songbook which was published by Head Start.

**MONTY KRIZAN REPTILE SHOW** The program demonstrates the habits and care of a variety of reptiles.

**THE PANGOLIN PUPPETS** Puppeteers Cheryl Bartholow and David Elrod operate the 7-puppet cast as well as the lighting and sound effects. They have performed in schools, libraries, and shopping centers.

**ROSENTHORN PUPPETEERS** Presenting four puppet programs:

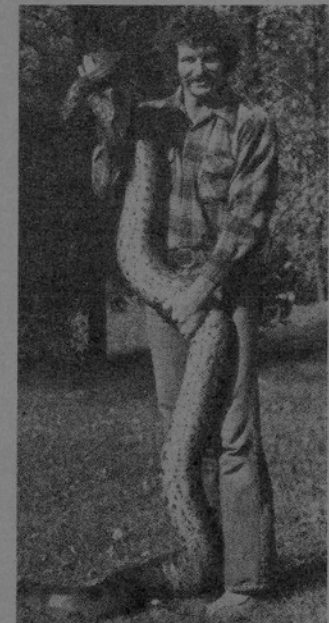
Fisherman & His Wife	Paul Bunyan
Story of Ruth	Little Red Riding Hood

**GEORGE SHANNON** These storytelling programs are performed in the oral tradition without props, etc., and the content is primarily folktales. Each program is different. A large number of the folktales are from Africa, Asia, and Latin America, but tales from nearly every area are included at one time or another. Types or forms of tales included are pourquoi, cante fables, participation, myth, and the more general folktale.

**STORYTALERS** The Storytellers is a professional touring theater company that began as a children's theater program for the Minneapolis Park and Recreation Board four years ago. Since that time the Storytellers have become an independent organization that tours schools, parks, libraries, shopping centers, churches and nursing homes throughout the five-state area.



Clyde Digit & Family



Monty Krizan Reptile Show



The Pangolin Puppets

Summer  
Library  
Activity  
Program  
1979



THE SAINT PAUL FOUNDATION

1120 NORTHWESTERN NATIONAL BANK BUILDING

(612) 224-5463

SAINT PAUL, MINNESOTA 55101

55 E 5th St.

JUN 29 1979

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PAUL A. VERRET

SECRETARY AND TREASURER

June 25, 1979

Ms. Judy Blake Medelman  
Assistant to the President  
League of Women Voters of Minnesota  
555 Wabasha  
Saint Paul, Minnesota 55102

Dear Ms. Medelman:

This will acknowledge receipt of your letter on June 12, 1979, requesting financial assistance to help in the cost of reprinting additional copies of "Library Funding in Minnesota".

Enclosed please find a copy of the Application Requirements form to be used by all those applying for grants from The Saint Paul Foundation. Please complete these requirements and return the information to Mrs. Nancy Harris, Program Officer. Steps will then be taken to contact you for further information should this prove necessary.

Sincerely yours,



Paul A. Verret  
Executive Director

PAV:mp  
Encl.



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

July 11, 1979

Mr. Paul Verret, Executive Director  
The St. Paul Foundation  
1120 Northwestern Bank Building  
St. Paul, MN 55101

Dear Mr. Verret:

Enclosed are two copies of the proposal by the League of Women Voters of Minnesota (LWVMN) to fund the reprinting of the LIBRARY FUNDING IN MINNESOTA. We are hopeful that 2,000 additional copies can be printed and distributed by early fall.

Mary Birmingham, the League's State Marketing and Publications Chair, will be in charge of the distribution. As a member of the State Board of Education, former local League of Women Voters president, and a professional library director, she has great interest in seeing that all involved in making decisions on public libraries have a copy of this useful research tool.

The League of Women Voters of Minnesota appreciates your thoughtful consideration of this proposal.

Sincerely,

Pamela Berkwitz  
President

Emily Schmitz  
Development Chair

B/S:M  
Enclosures

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Also enclosed is a copy of our original proposal.

GRANT PROPOSAL

from

THE LEAGUE OF WOMEN VOTERS OF MINNESOTA

to the

SAINT PAUL FOUNDATION

FOR \$1,000

July, 1979

## PROPOSAL

This is a proposal by the League of Women Voters of Minnesota (LWVMN) to the St. Paul Foundation for \$1,000 to print and distribute 2,000 additional copies of the study, LIBRARY FUNDING IN MINNESOTA.

We are very grateful to the St. Paul Foundation for its original funding of this study and for its invaluable assistance in securing further grants from First National Bank of St. Paul, the Northwestern National Bank of St. Paul, the St. Paul Companies, and the Dayton Hudson Foundation in the total amount of \$6,380.

Requests for this publication have been so numerous that we have nearly depleted the 12,780 copies that were printed. In order to satisfy the interest shown in the study, we face the need for 2,000 additional copies.

All public libraries in Minnesota have received copies as well as all library board trustees and people in library-related services. We also distributed the study to the 201 state legislators, the Governor's office, State Board of Education, and State Department of Education. Many members of the general public have been reached through their local libraries, by request, and through local League members. In addition, 3,800 local League of Women Voters members have received and had the opportunity to discuss the material at hundreds of meetings held throughout the state. This includes the 230 members of the St. Paul League and the 870 members of the Leagues in St. Paul area suburbs. Last fall the Governor's Conference on Libraries and Information Services requested 664 copies. As a result of its impact on this Conference, the White House Conference on Libraries has included it in their program.

Our concern now is to continue to inform the public and to reach those who make decisions about the financing of public libraries on the local level. We have responded to requests for copies for 45 local city council members and mayors, but there are countless other local and school officials who have not yet seen the study. We also do not have the additional 450 copies necessary to send to all the County Commissioners, nor do we have funds with which to pay mailing costs. Members of the Metro Council and the mayors and

councils of the three major cities of the state also would benefit from a reprinting and further distribution of this material. The League of Women Voters of Minnesota believes that it is vital that all involved in decisions concerning libraries have this publication.

Reactions to the publication have been very favorable. Apparently the LWVMN study is the most comprehensive report of its kind done in any state. At the May, 1979, Awards Banquet of the annual conference of the Minnesota Library Association, the League was awarded a Certificate of Merit in appreciation of this study. The publication is seen as a valuable resource tool, and its impact is already being felt. We recently received word of a Friends of the Library unit formed in a St. Paul suburb as a direct result of the study. Included in this proposal is a copy of a letter from Wayne Alfveby, formerly with the Dakota County Library System, which is fairly representative of the responses we have received.

The League of Women Voters of Minnesota hopes that the St. Paul Foundation will give favorable consideration to this request for \$1,000 so that we may make additional copies of this valuable study available to the public.



JUN 5 1979



June 4, 1979

League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, Minnesota 55102

Attention: Judy Medelman, Assistant to the President

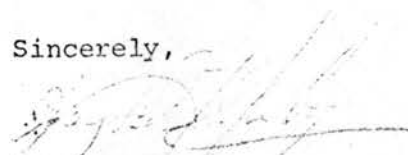
Thank you for supplying me with extra copies of your excellent document "Library Funding in Minnesota." I shall put them to good use in my area, informationally and promotionally.

I would like to express my gratitude to the LWVMN and to the organizations funding your research. The document "Library Funding in Minnesota" accurately reflects the financial problems faced in Minnesota libraries in attempting to provide free information to the public. Not only may this be one of this decade's most important library documents, but the fact that it was researched by an outside source with the League's reputation for insight and quality is of great benefit to those of us in library service.

Many of us believe strongly in the right to free access to information; we become frustrated when this all-too-fragile right is jeopardized by funding-related setbacks.

My congratulations on a superb product; we are fortunate to have your interest and support.

Sincerely,

  
Wayne Alfveby, Director  
Northwest Regional Library

WA/pa

League of Women Voters of Minnesota, 555 Wabasha, St. Paul, MN 55102

BUDGET

Printing of 2,000 copies	\$ 300.00
Postage and Envelopes (based on actual distribution cost from original printing of 19¢ per unit)	400.00
Staff time for distribution (40 hours @ \$5.00 per hour)	200.00
Office overhead	50.00
Grant Administration	<u>50.00</u>
	\$1,000.00

OFFICERS AND BOARD OF DIRECTORS - 1979

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Pam Berkwitz  
2425 France Avenue South  
Minneapolis 55416  
LWV of Minneapolis

1st Vice President

Harriette Burkhalter  
5 West St. Albans Road  
Hopkins 55343  
LWV of M-EP-H

2nd Vice President

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2442 Jansen  
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LWV of White Bear Lake

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Mankato 56001  
LWV of Mankato

Joan Newmark  
182 North Hazel  
St. Paul 55119  
LWV of St. Paul

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White Bear Lake 55110  
LWV of White Bear Lake

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St. Paul 55113  
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LWV of Rochester

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514 Fourth Avenue South  
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LWV of Moorhead

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18834 Clearview Drive  
Minnetonka 55343  
LWV of M-EP-H

Jean Tews  
49 Birchwood  
Mahtomedi 55115  
LWV of Mahtomedi

## International Relations

## Citizen Information

## Voters Service

## Natural Resources

## VOTER Editor

## Local Program

## Membership

## Criminal Justice

## Human Resources

## STATEMENTS

The League of Women Voters of Minnesota will spend funds solely for the purposes stated in this application and will make such reports as are required by the St. Paul Foundation.

The League of Women Voters of Minnesota realizes that any payment of funds granted, should that occur, will be at the convenience of the Foundation, including modification of previously agreed upon payment schedules should such modification be deemed necessary by the Foundation.

This application has been reviewed by the Executive Committee of the Board of Directors of the League of Women Voters of Minnesota and by its Executive Director. It has received their endorsement.

M. R. ALLARD

Public Accountant  
10925 Wayzata Boulevard  
Minnetonka, Minnesota 55343

Georgeann Hall, Treasurer  
League of Women Voters of Minnesota  
555 Wabasha Street  
St. Paul, Minnesota 55102

The accompanying Statement of Assets, Liabilities and Fund Balance of the League of Women Voters of Minnesota, as of March 31, 1979 and the related Statement of Cash Receipts and Expenditures for the year then ended were not audited and accordingly I do not express an opinion on them.

These financial statements are restricted to internal reporting uses by the League of Women Voters of Minnesota and therefore, do not necessarily include all disclosures that might be required for a fair presentation in conformity with generally accepted accounting principles.

May 21, 1979



M. R. ALLARD



League of Women Voters of Minnesota  
Statement of Assets, Liabilities and Fund Balance  
March 31, 1979  
(Unaudited)

	<u>\$</u>	<u>\$</u>
<u>ASSETS</u>		
Cash:		
Checking	10,529.68	
Petty Cash	<u>79.82</u>	10,609.50
Savings Accounts:		
Minnesota Federal Savings and Loan, #21-106396	2,540.21	
Twin City Federal Savings and Loan, #015-052455	5,452.03	
Roseville State Bank, #20	3,620.07	
Midwest Federal Certificate #02-9-800-258	<u>10,000.00</u>	<u>21,612.31</u>
 Total Current Assets		 32,221.81
Office Equipment and Furniture	10,082.24	
Accumulated Depreciation	<u>5,529.75</u>	<u>4,552.49</u>
 TOTAL ASSETS		 <u>36,774.30</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
Fund Balance, Beginning of Year		34,612.41
Excess of Receipts over Expenditures for the Year		<u>2,161.89</u>
Fund Balance, End of Year		<u>36,774.30</u>

League of Women Voters of Minnesota  
Statement of Receipts and Expenditures  
For the Year Ended  
March 31 1979  
(Unaudited)

Receipts

	\$
Pledges	52,854.59
MAL Dues	120.00
CMAL Assessment	75.00
Cash Contributions	433.38
Non-Cash Contributions	3,326.67
State Council/Nat'l Convention	8,135.95
Voter	38.00
Workshops	1,265.18
Publications	1,861.62
DPM Subscriptions	334.25
Capitol Letter	1,495.76
Lobbyist Training	725.80
ABC Reporting	2,211.30
Interest Income	1,052.46
Miscellaneous Income	2,808.92
Development	581.89
Designated Grants:	
Library Funding	6,111.00
Voters' Guide	6,115.13
TV Debates	9,044.89
Focus on Issues Mtgs.	2,563.20
Hennepin County Precinct Services Contract	4,250.00
Energy Directory	8,338.43
TOTAL RECEIPTS	113,743.42

League of Women Voters of Minnesota  
Statement of Receipts and Expenditures  
For the Year Ended  
March 31, 1979  
(Unaudited)

<u>Expenditures</u>	<u>\$</u>
Operating Expenses	58,231.05
Direct Service to Local Leagues	3,897.81
Administration	2,595.11
Publications	993.47
Voter	3,496.70
Delegates & Affiliates	9,238.31
National PMP for Members at Large	315.00
Action	3,199.71
Development & PR	571.44
Public Library Funding	2,788.48
Criminal Justice	378.79
Education	21.80
Committee I	8.83
Committee II	12.00
Committee III	19.50
International Relations	257.38
Citizen Information/Voter Service	14,203.01
Energy Directory	8,060.50
ERA America	<u>3,292.64</u>
 TOTAL EXPENDITURES	 <u>111,581.53</u>
 EXCESS OF RECEIPTS OVER EXPENDITURES	 <u><u>2,161.89</u></u>

HENRY J. FOX  
EARL W. KINTNER  
HARRY M. PLOTKIN  
DAVID M. OSNOS  
SAMUEL EFRON  
ARTHUR L. CONTENT  
R. S. CUNNINGHAM, JR.  
JOSEPH M. FRIES  
JOHN J. TURLOW  
MARK R. JOELSON  
MATTHEW B. PERLMAN  
GEORGE H. SHAPIRO  
STEFAN F. TUCKER  
BURTON A. SCHWAB  
L. F. KENNEDY  
C. R. DONNENFELD  
MICHAEL VALDER  
HOWARD KOLODNY  
PETER TANNENWALD  
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MICHAEL R. ELYER  
THOMAS L. SIEGEL  
EUGENE J. MEIGHER  
DAVID J. BERMAN  
MICHAEL E. JAFFE  
DANIEL C. SMITH  
MARY LOUISE BRISCOE  
MICHAEL C. RUSS  
ANDREW H. LEVY  
THOMAS D. TOWLE  
DAVID J. ELISON  
JEFFREY J. REIDEN  
STEPHEN A. WIDEN  
PATRICK J. WADSWORTH

ALBERT E. ARENT  
EDWIN L. KAHN  
ROBERT B. HIRSCH  
JOHN J. SEXTON  
GENE A. RECHTEL  
EARL M. OLIVIN  
THOR SCHATTENFELD  
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CHARLES B. RUTTENBERG  
JACK L. LAHR  
ALLEN G. STEIN  
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STEPHEN J. WEISS  
WILLIAM J. LINTZ  
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DAVID A. SACKS  
JAMES P. MERCURIO  
ARNOLD R. WESTERMAN  
EVAN R. GILBERT  
THOMAS A. NAFAR, JR.  
H. NEIL BYLER  
THEODORE C. FRANK  
RICHARD B. ABRAMSON  
HOWARD J. REEVES  
JACK J. LEWIN  
WILLIAM M. PAWNE, III  
MICHAEL D. HAUSTFELD  
JEROME H. ARMAN  
RUTH P. HOLLAND  
JOHN HARLEE, JR.

LAW OFFICES  
**ARENT, FOX, KINTNER, PLOTKIN & KAHN**

1100 FEDERAL BAR BUILDING  
1815 H STREET, N. W.  
WASHINGTON, D. C. 20006

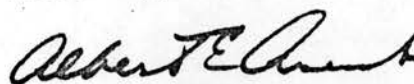
CABLE: ARFOX  
202 347-8500

December 3, 1970

TO WHOM IT MAY CONCERN:

The League of Women Voters Education Fund is an organization exempt under Section 501(c)(3) of the Internal Revenue Code. On April 24, 1970, the Internal Revenue Service ruled that the Education Fund qualifies under Section 509(a)(1) and is, therefore, not subject to the provisions governing private foundations. Further, on September 8, 1970, the Education Fund filed Form 4653 with the Internal Revenue Service seeking supplemental confirmation that it is not subject to the provisions relating to private foundations. On November 9, 1970, Internal Revenue formally notified the Education Fund that it had been classified as an organization that is not a private foundation. Accordingly, contributions to the Education Fund will be treated as contributions to a publicly supported charity.

Sincerely,



Albert E. Arent, Counsel  
League of Women Voters  
Education Fund



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

June 1, 1978

Mardag Foundation  
1120 Northwestern National Bank Building  
St. Paul, MN 55101

Gentlemen:

This is a proposal by the League of Women Voters of Minnesota (LWVMN) asking for \$6,380.00 to study the financing of public libraries and to implement a program of public education and awareness of that financing. The research for this study is nearly completed, and the education process will be completed about January 1, 1979.

Public libraries are dependent on the property tax for the bulk of their funding. Libraries, like other governmental services, are experiencing the tightening of incomes because of the combination of taxpayer resistance to higher taxes and inflation. Yet the demands for library services are growing. With little hope of increased funding at local levels, this study reviews present funding patterns and considers alternate methods of support.

The League of Women Voters of Minnesota is well able to implement this statewide program of educating the public to the financing of public libraries. A publication written in simple, understandable language will result from this study and will be disseminated at no cost to a broad cross-section of Minnesotans. In many communities public meetings will be held to inform the citizens and supplement the publication. The 71 local Leagues throughout the state will conduct these public meetings and distribute the League publication.

LWVMN is known for providing quality publications, public meetings, workshops, and candidates forums. It has a long-standing reputation for fairness, fact-finding, and non-partisanship. The League has strong leadership and an informed, broadly based membership unusual for its sense of commitment. Because of this commitment, members of the library study committee will spend several thousand volunteer hours researching, writing, and editing the publication.

This proposal is also being submitted to the Bigelow and Grotto Foundations.

The LWVMN appreciates your thoughtful consideration of this proposal.

Sincerely,

*Helene Borg*

Helene Borg, President  
League of Women Voters of Minnesota

(ORIGINAL)

GRANT PROPOSAL

from

THE LEAGUE OF WOMEN VOTERS OF MINNESOTA

FOR \$6,380

June, 1978

Index of application requirements of the Mardag Foundation

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6	4
7	Cover Letter
8	13
9	2
10	8-9
11	6
12	12-a,b,c
13	13
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This is a proposal by the League of Women Voters of Minnesota (LWVMN) to study the financing of public libraries and to educate the public about its findings. The study is being conducted by the Library Study Committee of the LWVMN, chaired by Katharine Muff. The committee will study the ways in which libraries are presently funded and explore alternatives to present funding. In dealing with the problems of funding, the services of libraries will be studied plus the trends in these services.

A concern about public libraries has been aroused by the "visible cuts" made in public library services, e.g., decreasing the hours which the library is open, eliminating some library programs and special events, and reducing maintenance and even professional staff. Other cuts are "invisible" but have serious consequences for the future, i.e., slashes in the materials and equipment budgets. Once these cuts are made, it becomes progressively more difficult for libraries to rebuild collections and services.

These cuts are being made at a time when the number of library patrons is increasing. The library is an important source of information and recreation for the under-employed, the unemployed, and the retired. It is also a time when the patrons are asking for more services and information from many types of media. These growing demands of library users have brought great pressure on library budgets. In addition, the buildings, built at the turn of the century, need to be replaced, refurbished, or expanded at considerable expense.

But the public library has a low priority during budget time even though it is considered an asset to the community. As local property taxes steadily rise, municipal and county governments are encountering taxpayer resistance to increasing budgets for any service not directly related to health and safety. Public libraries depend on the property tax, a regressive tax, for the bulk of their funding. And this dependence on a local tax means there is no uniformity among libraries in Minnesota.

Research for this study is many faceted. The committee is examining the funding of public libraries, documenting the current sources of funding, and determining the allocation of funds by examining the Metropolitan Library Service Agency (MELSA) and the Office of Public Libraries and Inter-Libraries Cooperation (OPLIC). It also is determining the role of the State Department of Education in the funding of public libraries. The Minnesota Long Range Plan for Library Service, passed by the Legislature in 1957 and revised in 1977, is also being studied by the committee. These documents evaluate the existing



library situation and determine the "procedures, projects, and programs" that will be selected in steps over a five-year period to improve library services. Since the State of Minnesota is divided into 22 regional library districts and there is not uniformity among them, local Leagues in each district are being asked to conduct interviews of library personnel and patrons to determine the funding and services in each district.

Research is expected to be completed by mid-June. A draft of the resulting publication will be presented to Board and off-Board readers in July for checking for accuracy and objectivity. Final revisions will be completed by the end of the summer, and the publication will be ready for distribution to the public by October.

The study's main purpose is public education. We will approach the public in two ways: through open meetings and through the publication. Once the League members throughout the state are informed by means of local unit meetings, local Leagues will begin to inform their communities. LWVMN is known for providing quality public meetings, workshops, and publications. At the live presentations conducted by League members (at public meetings, club meetings, service organizations, and in the high schools), the publication will be distributed at no cost. To assist local League personnel in planning their presentations on the library material, the LWVMN Board will hold a series of five regional workshops in the fall. The Board will also plan a schedule for "marketing" the materials. The publication will be distributed to a broad cross-section of Minnesotans through local and regional libraries, high schools, and organizations such as the Citizens League. The publication will be offered to the public through Public Service Announcements on local radio stations and through the press. Governmental officials, i.e. legislators, county commissioners, and city officials, will also receive a copy of the publication.

While direct results of the publication and meetings will be impossible to measure, LWVMN hopes that the information imparted will stimulate citizens to take a more active role in planning for the future of their public libraries. By increasing the public's awareness of the problems facing libraries, and by showing them their opportunities for participation in the decision-making process, citizens will be better equipped to provide input into an area which affects the entire community.

Questionnaires will be inserted, on a random basis, into a number of the publications. The purpose of the survey will be to determine reader knowledge

about the financing of public libraries before and after reading the material. Forms will be self-addressed for return to the LWVMN office. Information will be collated, and the results reported to the Foundation.

The committee members responsible for the study are not experts in public libraries or their finances. They are, however, interested in the field and, more importantly, they are members of the League of Women Voters. The League has an excellent reputation for fact-finding and unbiased publications. Its 1972 report on the Judiciary served as the model for publications by the Supreme Courts of both Washington and Oregon and was listed by the Minnesota Department of Education as a suggested text for vocational schools. LWVMN's Financing State Government series was praised by the Chairman of the Minnesota Taxation Commission as "extremely useful...and an excellent overview."

**THE SAINT PAUL FOUNDATION**

1120 NORTHWESTERN NATIONAL BANK BUILDING

(612) 224-5463

SAINT PAUL, MINNESOTA 55101

September 4, 1979

Mrs. Sally Sawyer  
Executive Director  
League of Women Voters of Minnesota  
555 Wabasha Street  
Saint Paul, Minnesota 55102

Dear Mrs. Sawyer:

Re: Grant #45-79

On July 24, 1979, the Distribution Committee under the Plan for The Saint Paul Foundation and the Members of The Saint Paul Foundation, Inc., authorized a grant of \$1,000 to the League of Women Voters of Minnesota to help finance the cost of publishing and distributing additional copies of your organization's study on the status of libraries in Minnesota.

Grants authorized by the Distribution Committee are paid from the income available for distribution from the various trusts and funds of the Foundation. These trusts and funds, which were established through donations from citizens of the Saint Paul community, are listed on the back of this letter.

Enclosed please find a check in the amount of \$1,000 from the Annie Paper Fund which represents payment in full of the grant authorized.

The Distribution Committee is looking forward to receiving a report(s) from your organization regarding use of the funds granted and progress made by your organization on this project as stated in the Terms of Grant form previously sent to you.

Sincerely yours,



Paul A. Verret  
Executive Director

PAV:mn  
Encl.

**Distribution Committee**

RICHARD A. MOORE  
PRESIDENT

SAM SINGER  
VICE PRESIDENT

BENJAMIN G. GRIGGS, JR.

REUEL D. HARMON

RONALD M. HUBBS

NORMAN M. LORENTZEN

DR. DWIGHT L. MARTIN

CHARLES R. MURNANE

TIMOTHY P. QUINN

CHARLES L. RAFFERTY

JAMES W. REAGAN

J. THOMAS SIMONET

G. RICHARD SLADE

MRS. WILLIAM L. WEST

**Executive Director**

PAUL A. VERRET  
SECRETARY AND TREASURER

#### UNRESTRICTED FUNDS

Christopher C. Andrews Memorial Fund  
Glen & Harold P. Bend Foundation  
Mahlon C. Bundy Trust  
Bertha C. M. Culver Fund  
Donald S. Culver Fund  
Grace H. Flandrau Trust  
General Fund  
Hattie P. Harris Trust  
George H. Hess, Jr. Fund  
Ralph R. Kriesel Foundation  
Annie F. Paper Fund

#### RESTRICTED FUNDS

Children's Preventorium Fund  
Rae B. Druck Trust  
Joseph C. & Lillian Duke Fund  
Laura & Anna E. R. Furness Fund  
The Hundred Club of Saint Paul  
Florence and Harold Hullsiek &  
Alice and Edward Allen Memorial Share  
Bertha F. Kuehne Fund  
Elizabeth W. Miller Trust  
William H. Miller Trust  
Society for Relief of the Poor Fund  
The Thomas Foundation, Inc. Trust

#### DESIGNATED FUNDS

Glen & Harold Bend Foundation\*  
Eleanor Koehler Ellerbe Fund  
Schubert Club Scholarship Fund

\*The trust instrument calls for payment of certain designated grants with disbursement of the remaining income left to the discretion of the Distribution Committee.



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

August 13, 1979

Mr. Paul A. Verret, Executive Director  
The Saint Paul Foundation  
1120 Northwestern National Bank Building  
St. Paul, MN 55101

Dear Mr. Verret:

The League of Women Voters of Minnesota Board of Directors is very grateful to the Saint Paul Foundation for authorizing a grant of \$1,000 to help finance the cost of publishing and distributing additional copies of our study entitled LIBRARY FUNDING IN MINNESOTA.

As you know, the study has been very successful and is much in demand.

Enclosed please find a copy of the Terms of Grant form related to this project which I have reviewed and signed on behalf of the League of Women Voters of Minnesota.

Again, please accept our deep appreciation.

Sincerely,

Sally Sawyer  
Executive Director

S:M  
Enclosure



THE SAINT PAUL FOUNDATION

1120 NORTHWESTERN NATIONAL BANK BUILDING

(612) 224-5463

SAINT PAUL, MINNESOTA 55101

AUG 7 1979

Distribution Committee

RICHARD A. MOORE  
PRESIDENT

SAM SINGER  
VICE PRESIDENT

BENJAMIN G. GRIGGS, JR.

REUEL D. HARMON

RONALD M. HUBBS

NORMAN M. LORENTZSEN

DR. DWIGHT L. MARTIN

CHARLES R. MURNANE

TIMOTHY P. QUINN

CHARLES L. RAFFERTY

JAMES W. REAGAN

J. THOMAS SIMONET

G. RICHARD SLADE

MRS. WILLIAM L. WEST

Executive Director

PAUL A. VERRET  
SECRETARY AND TREASURER

August 6, 1979

Mrs. Sally Sawyer  
Executive Director  
League of Women Voters of Minnesota  
5555 Wabasha  
Saint Paul, Minnesota 55102

Dear Mrs. Sawyer:

Re: Grant #45-79

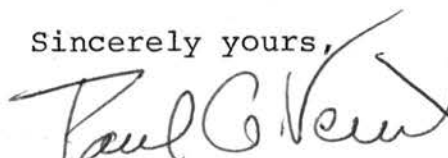
On July 24, 1979, the Distribution Committee under the Plan for The Saint Paul Foundation and the Members of The Saint Paul Foundation, Inc., authorized a grant of \$1,000 to the League of Women Voters of Minnesota to help finance the cost of publishing and distributing additional copies of your organization's study on the status of libraries in Minnesota. Enclosed please find two copies of the Terms of Grant form related to this grant. Please complete these forms and return the original copy to my office.

Beginning in 1979, the Distribution Committee has adopted a fixed schedule for assessing the Foundation's trusts and funds in order to finance the Foundation's annual operating budget. Should the Foundation require additional income for its operating budget, then it is anticipated that this income will be derived from short-term investment income from the Foundation's disbursement account. Accordingly, steps are being taken to more carefully schedule when grants authorized by the Foundation will be paid. It is estimated that, providing conditions are met, the Foundation will pay out the grant referred to in this letter as follows:

<u>Month</u>	<u>Amount</u>
August, 1979	\$1,000

Payments will be made as stated above once the Terms of Grant form has been properly executed and returned.

Sincerely yours,



Paul A. Verret  
Executive Director

PAV:mp  
Encl.

Corporate Trustees: AMERICAN NATIONAL BANK & TRUST COMPANY OF SAINT PAUL • FIRST TRUST  
COMPANY OF SAINT PAUL • NORTHWESTERN NATIONAL BANK OF SAINT PAUL

A COMMUNITY FOUNDATION

THE SAINT PAUL FOUNDATION: INFORMATION SHEET

The following is information regarding The Saint Paul Foundation which might be used, should a grantee so desire, in preparing a news release or announcement of a grant from the Foundation. It is not necessary to use any or all of the following material. Should the grantee desire additional material, it is available from The Saint Paul Foundation office. Please feel free to call 224-5463.

The Saint Paul Foundation is Saint Paul's community foundation. As such, it accepts, administers and disburses funds for the citizens of the Greater Saint Paul Area, by means of grants to qualified charitable organizations. The Foundation derives its grantmaking income from its various trusts and funds. These trusts and funds have been created and augmented through gifts from individuals and organizations interested in the current and future charitable needs of Saint Paul.

The Saint Paul Foundation makes grants to a broad spectrum of charitable organizations within its area of operation. Recent funding has assisted many and varied charitable organizations through support for programs in the fields of education, arts and humanities, health and human services. In 1978, for example, the Foundation was able to grant \$2,291,004 in 85 different grants from its 38 trusts and funds. Grants are made to support innovative new programs and new organizations as well as the programs of established organizations which need assistance from time to time.

The Foundation is governed by a Distribution Committee. This Committee, which is responsible for all aspects of the Foundation's operations, authorizes all grants and establishes policy. Currently, the members of the Distribution Committee are:

Richard A. Moore, President  
Sam Singer, Vice President

Benjamin G. Griggs, Jr.  
Reuel D. Harmon  
Ronald M. Hubbs  
Norman M. Lorentzsen  
Dwight L. Martin, M.D.  
Charles R. Murnane

Timothy P. Quinn  
Charles L. Rafferty  
James W. Reagan  
J. Thomas Simonet  
G. Richard Slade  
Mrs. William L. West

The Foundation's day-to-day operations are provided by a professional administrative, research and support staff. The Foundation's funds are managed by Trustee Banks which currently include the American National Bank and Trust Company, Northwestern National Bank of Saint Paul and First Trust Company of St. Paul.

THE SAINT PAUL FOUNDATION

1120 NORTHWESTERN NATIONAL BANK BUILDING

(612) 224-5463

SAINT PAUL, MINNESOTA 55101

TERMS OF GRANT

Please Read Carefully!

Acceptance of Grant

The grant to your organization from the Foundation is for the explicit purpose(s) described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To acknowledge this agreement, to accept the grant and receive the funds, return a signed copy of this "Terms of Grant" to the Foundation. Keep the other copy for your files. Please refer to the grant number and title in all communications concerning the grant.

Grantee:

Date Authorized:

League of Women Voters  
of Minnesota

July 24, 1979

Grant Number:

Amount Granted:

45-79

\$1,000

Grant Resolution:

RESOLVED that a grant of \$1,000 to the League of Women Voters of Minnesota, to help finance the cost of publishing and distributing additional copies of that organization's study on the status of libraries in Minnesota, is approved.

Grant Period:

Foundation Officer for this Grant:

Begins - August 6, 1979

Nancy Harris

Terminates - August 6, 1980

Final Report Due: November 1, 1980

Special Provisions

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Service Code, as amended, and the regulations issued thereunder. Please read the following carefully:



1. Public Announcements: Announcements of the grant award are to be made by the grantee unless otherwise indicated by the Foundation. Grantees are expected to review the text of any announcements and plans for publicity with the Foundation officer for this grant within two (2) weeks of the signing of the terms of the grant. All subsequent public announcements, news features, publications or information concerning the grant program will indicate the Foundation's participation in the program funding. Please send a copy of any published accounts mentioning the project or the Foundation to the Foundation Officer.
2. Expenditure of Grant Funds: This grant is for purposes stated in the grant resolution. The funds provided hereunder may be spent only in accordance with the provisions of your funding request and budget as approved. The program is subject to modification only with the Foundation's prior written approval. Funds will be disbursed to the grantee upon receipt of the properly completed "Terms of Grant" and the satisfactory compliance with special conditions.
  - (a) Any special conditions which apply to this grant, as listed, should be complied with as rapidly as feasible. These conditions may make the release of funds contingent on special requirements and future payments contingent upon demonstrated performance. In such cases, you must submit adequate evidence of compliance with the conditions before the Foundation may release funds. If you have questions about the special conditions, contact the Foundation officer responsible for the grant.
  - (b) No funds provided by the Foundation may be used for any political campaign, or to support attempts to influence legislation of any governmental body other than through making available the results of nonpartisan analysis, study and research.
  - (c) Expenses charged against this grant may not be incurred prior to the date at which the grant period begins or subsequent to its termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
  - (d) The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.

(e) Equipment or property purchased with grant funds shall be the property of the grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose of the organization or the use of grant funds is changed, or if the grantee organizations should go out of existence, the equipment or property reverts to the Foundation.

3. Reversion of Grant Funds: The grantee will return to the Foundation any unexpended funds at the close of the grant period.

Funds also will be promptly returned:

- (a) If the Foundation determines that the grantee has not performed in accordance with the "Terms of Grant" or met the specific grant conditions of the approved program and its supporting budget.
- (b) If the grantee loses its exemption from Federal income taxation as provided for under Section 501(c)(3), formerly 101(6), of the Internal Revenue Code.

4. Copyrights and Patents: Reports, materials, books, and articles resulting from this grant may be copyrighted by the organization receiving the grant or by the author, in accordance with the policies of the grantee organization, toward the goal of obtaining the widest dissemination of such reports, materials, books and articles. The Foundation reserves the royalty-free license to use such publications. For projects involving the possibility of patents, the grantee should request further information from the Foundation.



5. Review of Grant Activity: The Grantee will furnish the Foundation with written reports according to the following schedule:

**Final Report**

**November 1, 1980**

Interim reports should be two to three pages in length and provide a summary of activity to date or, as appropriate, since the last such report. These reports should include a financial summary, showing in detail how Foundation funds have been expended during the period. From time to time, Foundation staff will contact the grantee to arrange site visits to review current grant activities. Final reports should include a review of performance and activities over the course of the entire grant period and must be accompanied by a certified financial statement. Two copies of each of the required reports should be sent to the Director of The Saint Paul Foundation. Please be sure to include the Grant Number and date upon which the grant was approved.

6. Limit of Commitment: Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee.

For the Grantee:

Sally D. Sawyer  
Signature of Authorized Representative

\_\_\_\_\_  
Signature of Project Director  
(If different)

Sally D. Sawyer Executive Director, 8/10/79  
Print Name, Title, Date

\_\_\_\_\_  
Print Name, Title, Date



## LEAGUE OF WOMEN VOTERS OF MINNESOTA LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445  
555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

Fall '79

The Saint Paul Foundation grants #60-78 (September 6, 1978), #76-78 (December 20, 1978), and #45-79 (July 24, 1979), totalling \$7,380, enabled the League of Women Voters of Minnesota to research, write, print, and distribute 14,780 copies of a publication entitled: Library Funding in Minnesota, as well as to conduct meetings to educate the public on this subject.

The publication has been widely used in the Saint Paul area as well as in the rest of the State of Minnesota and beyond. It has been given to all public libraries in Minnesota, to all library board trustees, and to many other people in library-related services. The League of Women Voters also distributed the study to the 201 state legislators, the Governor's office, the State Board of Education, and the State Department of Education. Many members of the general public have been reached through their local libraries, by request, and through local LWVMN members. Quantity orders have come from the Library School of the University of Minnesota and from other colleges and universities. In addition, 3,800 local League of Women Voters members have received and had the opportunity to discuss the material at hundreds of meetings held throughout the state. This includes over 1,000 LWV members in St. Paul and surrounding suburbs.

In September, 1978, the Governor's Pre-White House Conference on Libraries and Information Services requested and distributed nearly 700 copies. As a result of the enthusiastic reception at this conference, the White House Conference on Libraries and Information Services in November, 1979, also distributed 1,500 copies to delegates from around the nation.

One regional library system has requested recently an additional 57 copies for information packets being sent to public officials in the area. Mayors, city council members, county commissioners, and others in position to influence decisions on funding of libraries have also been included in the distribution of this publication. All of these people have been able to receive the publication free of charge because of the Saint Paul Foundation grant which has covered not only printing but also distribution costs.

The grant also enabled the LWVMN to reimburse the volunteer library committee for some of the mileage expenses incurred in their meetings to research, plan, and write the publication. They also held five regional workshops to train and educate local League leaders about the study. All time was donated by committee members. The grant also covered some of the staff time and office expenses incurred with writing, typing, and mailing out or delivering the publication.

Reactions to the publication have been very favorable. It has been acclaimed as the most comprehensive report of its kind done in any state. LWVMN was awarded a Certificate of Merit at the 1979 annual conference of the Minnesota Library Association in appreciation of this study. A new Friends of the Library unit was formed in a St. Paul suburb, with direct impetus for its founding coming from the League publication. The results of the questionnaire sent out with every 15th copy of the publication have been compiled and show a very positive response from users. 93% found it very useful or useful. 85% said that as a result of reading the publication, their knowledge of the funding of public libraries in Minnesota had increased; this, although many of those reading the study and returning the questionnaire, were librarians or library trustees or public officials, who should have been expected to understand the subject. 81% of those responding said they used libraries more frequently than once a month. Comments included "Excellent"; "fine job"; "I have gained much information from this survey" - from a homemaker; "well-written, clear document"; and one teacher's comment: "all tax-paying MN citizens should receive a copy of this collected information."

The Director of the Northwest Regional Library, formerly with the Dakota County Library System, wrote us as follows:

"Thank you for supplying me with extra copies of your excellent document LIBRARY FUNDING IN MINNESOTA. I shall put them to good use in my area, informationally and promotionally.

"I would like to express my gratitude to the LWVMN and to the organizations funding your research. The document LIBRARY FUNDING IN MINNESOTA accurately reflects the financial problems faced in Minnesota libraries in attempting to provide free information to the public. Not only may this be one of this decade's most important library documents, but the fact that it was researched by an outside source with the League's reputation for insight and quality is of great benefit to those of us in library service.....

"My congratulations on a superb product; we are fortunate to have your interest and support."

The League of Women Voters of Minnesota considers itself fortunate to have had the interest and support of the Saint Paul Foundation!

---

Sally Sawyer, Executive Director

FINANCIAL STATEMENT

Printing of 14,780 copies of LIBRARY FUNDING IN MINNESOTA (3 printings)	\$2,438.93
Distribution and postage (includes purchase of mailing lists, envelopes, parcel post and postage costs)	1,316.64
Volunteer expenses (primarily mileage costs for research and committee meetings in St. Paul; plus five outstate workshops to present the study.) NOTE: This figure includes only vouchers received from volunteers. Not all expenses were submitted.	1,048.21
Grant administration	369.00
Evaluation sheets and return postage	93.04
Copyright	10.00
Office expenses (staff time including project director, xeroxing, overhead)	1,882.40
Remaining in LWV Education Fund for postage and staff time for distribution of remaining copies.	221.78
	<hr/>
	\$7,380.00

NOTE: LWVMN underestimated the staff time and overhead required by this project but will absorb those costs from general funds.



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

June 11, 1979

Mr. Paul Verrett, Executive Director  
St. Paul Foundation  
1120 Northwestern Bank Building  
St. Paul, MN 55101

Dear Mr. Verrett:

The study of the Financing of Public Libraries, which the St. Paul Foundation helped fund, has been enormously successful.

Requests for the publication have been so numerous that we find our supply of 10,000 nearly depleted. In order to satisfy the interest shown in the report, we face a need for 2,000 additional copies. Projected printing and postage costs for the limited second run are \$950 to \$1,000.

The League of Women Voters of Minnesota would like the St. Paul Foundation to consider a grant to fund these additional copies.

Among those who have already received the study are legislators, city and county administrators, and people in library and library-related services, as well as members of the general public.

Reactions have been very favorable. Apparently the LWVMN study is the most comprehensive report of its kind done in any state. It has been a valuable resource tool, and its impact is already being felt. We recently received word of a Friends of the Library unit formed in a St. Paul suburb as a direct result of the study.

I am enclosing a letter from Wayne Alfveby, formerly with the Dakota County Library System. It is fairly representative of the kind of response the study has been receiving.

The League of Women Voters of Minnesota hopes the St. Paul Foundation will give favorable consideration to its request for \$950 to \$1,000 so that we may make additional copies of this valuable study available to the public.

Sincerely,

Judy Blake Medelman  
Assistant to the President

M:M  
Enclosure



✓ Paul Verrett, Executive Director  
1120 NW Bank Bldg - St. Paul Foundation  
St. Paul 55101

Dear Mr. Verrett,

On behalf of the entire membership of the League of Women Voters of Minnesota, I would like to thank the St. Paul Foundation and its Board of Trustees for their contribution to the LWVMN study on the financing of public libraries in Minnesota.

Over 14,000 copies of the resulting publication were distributed to people through the state. Reaction to the study has been excellent, and I thought you might be interested in some of the comments.

"...It presents a clear picture of a very cloudy issue (and) is both readable and concise."

"...At our last board meeting, the board voted to 'thank and commend the LWVMN in appreciation for their effort in producing their recent study of public library funding in Minnesota.'"

"I found the report to be informative and good reading, an excellent resource for Minnesota citizens."

"It is encouraging for us to know that we do have friends who are more than 'lukewarm' in their interest in libraries."

We <sup>think</sup> ~~feel~~ the timing of the study was particularly important. We are gratified we were able to increase public awareness of the problems libraries face today and some of the solutions to those problems. Thank you for helping make the study possible.

I would also like to extend my personal thanks to you and Nancy Harris for your efforts on our behalf. You were exceedingly helpful to our staff and, along with our library committee, you share much of the responsibility for making the study "happen."

Sincerely,

Helene Borg  
President

Same as content above, omit last ¶: Mr. Clarence Frame, 1<sup>st</sup> National Bank of St. Paul, 332 Minnesota St.

✓  
3/7  
Clarence Frame  
First National Bank of St. Paul  
332 Minnesota St.  
St. Paul 55101

3/8 ✓  
G. Richard Slade  
Northwestern National Bank of St. Paul  
55 E. 5th St.  
St. Paul, MN 55101

3/8 ✓  
Ms. Mary Snitkey  
St. Paul Companies  
385 Washington St.  
St. Paul, MN 55102

3/8  
Mr. Richard S. Contee  
Dayton Hudson Foundation  
777 Nicollet Mall  
Minneapolis 55402

copy to Ms. Margaret V.B. Wurtele

FEB 9 1979

**THE SAINT PAUL FOUNDATION**

1120 NORTHWESTERN NATIONAL BANK BUILDING

(612) 224-5463

SAINT PAUL, MINNESOTA 55101

February 8, 1979

**Distribution Committee**

RICHARD A. MOORE  
PRESIDENT

SAM SINGER  
VICE PRESIDENT

BENJAMIN G. GRIGGS, JR.  
REUEL D. HARMON  
RONALD M. HUBBS

NORMAN M. LORENTZEN  
DR. DWIGHT L. MARTIN  
CHARLES R. MURNANE  
TIMOTHY P. QUINN

CHARLES L. RAFFERTY  
JAMES W. REAGAN  
J. THOMAS SIMONET  
G. RICHARD SLADE  
MRS. WILLIAM L. WEST

**Executive Director**

PAUL A. VERRET  
SECRETARY AND TREASURER

Ms. Judy Blake Medelman  
Ass't to the President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, Minnesota 55102

Dear Ms. Medelman:

Re: Grant #60-78 and #76-78

On September 6, 1978 and December 20, 1978, the Distribution Committee under the Plan for The Saint Paul Foundation and the Members of The Saint Paul Foundation, Inc., authorized grants of \$2,380 and \$4,000, respectively, to the Education Fund of your organization to help finance a study of libraries in the State of Minnesota.

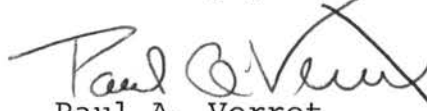
Grants authorized by the Distribution Committee are paid from the income available for distribution from the various trusts and funds of the Foundation. These trusts and funds, which were established through donations from citizens of the Saint Paul community, are listed on the back of this letter.

Enclosed please find the following checks which represent payment in full of the grants authorized:

<u>Grant #</u>	<u>Fund</u>	<u>Amount</u>
60-78	Glen and Harold Bend	\$2,380
76-78	League of Women Voters Education Fund	4,000

The Distribution Committee is looking forward to receiving a report(s) from your organization regarding use of the funds granted and progress made by your organization on this project as stated in the Terms of Grant form previously sent to you.

Sincerely yours,

  
Paul A. Verret  
Executive Director

PAV:mn  
Encl.

#### UNRESTRICTED FUNDS

Christopher C. Andrews Memorial Fund  
Glen & Harold P. Bend Foundation  
Mahlon C. Bundy Trust  
Bertha C. M. Culver Fund  
Donald S. Culver Fund  
Grace H. Flandrau Trust  
General Fund  
Hattie P. Harris Trust  
George H. Hess, Jr. Fund  
Ralph R. Kriesel Foundation  
Annie F. Paper Fund

#### RESTRICTED FUNDS

Children's Preventorium Fund  
Rae B. Druck Trust  
Joseph C. & Lillian Duke Fund  
Laura & Anna E. R. Furness Fund  
The Hundred Club of Saint Paul  
Florence and Harold Hullsiek &  
Alice and Edward Allen Memorial Share  
Bertha F. Kuehne Fund  
Elizabeth W. Miller Trust  
William H. Miller Trust  
Society for Relief of the Poor Fund  
The Thomas Foundation, Inc. Trust

#### DESIGNATED FUNDS

Glen & Harold Bend Foundation\*  
Eleanor Koehler Ellerbe Fund  
Schubert Club Scholarship Fund

\*The trust instrument calls for payment of certain designated grants with disbursement of the remaining income left to the discretion of the Distribution Committee.

**THE SAINT PAUL FOUNDATION**

1120 NORTHWESTERN NATIONAL BANK BUILDING

(612) 224-5463

SAINT PAUL, MINNESOTA 55101

FEB 8 1979

February 6, 1979

**Distribution Committee**

RICHARD A. MOORE  
PRESIDENT

SAM SINGER  
VICE PRESIDENT

BENJAMIN G. GRIGGS, JR.

REUEL D. HARMON

RONALD M. HUBBS

NORMAN M. LORENTZEN

DR. DWIGHT L. MARTIN

CHARLES R. MURNANE

TIMOTHY P. QUINN

CHARLES L. RAFFERTY

JAMES W. REAGAN

J. THOMAS SIMONET

G. RICHARD SLADE

MRS. WILLIAM L. WEST

**Executive Director**

PAUL A. VERRET  
SECRETARY AND TREASURER

Ms. Judy Blake Medelman  
Ass't to the President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, Minnesota 55102

Dear Ms. Medelman:

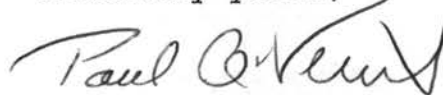
Re: Grant #76-78

On December 20, 1978, the Distribution Committee under the Plan for The Saint Paul Foundation and the Members of The Saint Paul Foundation, Inc., authorized a grant of \$4,000 to your organization to help finance a study of libraries in the State of Minnesota. This grant was from special designated funds contributed to the Foundation for this purpose.

Enclosed please find two copies of the Terms of Grant form related to this grant. As soon as this form has been executed and a copy returned to my office, payment of the amount authorized will be made.

Due to an oversight on our part, we failed to notify you of this grant in December. We hope this did not cause you any undue inconvenience.

Sincerely yours,



Paul A. Verret  
Executive Director

PAV:mn  
Encl.



THE SAINT PAUL FOUNDATION

1120 NORTHWESTERN NATIONAL BANK BUILDING

(612) 224-5463

SAINT PAUL, MINNESOTA 55101

TERMS OF GRANT

Please Read Carefully!

Acceptance of Designated Grant

The grant to your organization from the Foundation is for the explicit purpose(s) described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To acknowledge this agreement, to accept the grant and receive the funds, return a signed copy of this "Terms of Grant" to the Foundation. Keep the other copy for your files. Please refer to the grant number and title in all communications concerning the grant.

Grantee:

League of Women Voters  
Education Fund

Date Authorized:

December 20, 1978

Grant Number:

76-78

Amount Granted:

\$4,000

Grant Resolution:

RESOLVED that the following grants from designated funds are approved:

League of Women Voters: Library Study #76-78 \$4,000

. . . . .

Fund:

Grant Period:

Begins - February 6, 1979

Terminates - February 6, 1980

Foundation Officer for this Grant:

Nancy Harris

Final Report Due:

April 30, 1980

### Special Provisions

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Service Code, as amended, and the regulations issued thereunder.

1. Public Announcements: Announcements of the grant award are to be made by the grantee unless otherwise indicated by the Foundation. Grantees are expected to review the text of any announcements and plans for publicity with the Foundation officer for this grant within two (2) weeks of the signing of the terms of the grant. All subsequent public announcements, news features, publications or information concerning the grant program will indicate the Foundation's participation in the program funding. Please send a copy of any published accounts mentioning the project or the Foundation to the Foundation officer.

2. Reversion of Grant Funds: The grantee will return to the Foundation any unexpended funds at the close of the grant period.

Funds also will be promptly returned:

- (a) If the Foundation determines that the grantee has not performed in accordance with the "Terms of Grant" or met the specific grant conditions of the approved program and its supporting budget.
  - (b) If the grantee loses its exemption from Federal income taxation as provided for under Section 501(c)(3), formerly 101(6), of the Internal Revenue Code.
3. Copyrights and Patents: Reports, materials, books, and articles resulting from this grant may be copyrighted by the organization receiving the grant or by the author, in accordance with the policies of the grantee organization, toward the goal of obtaining the widest dissemination of such reports, materials, books and articles. The Foundation reserves the royalty-free license to use such publications. For projects involving the possibility of patents, the grantee should request further information from the Foundation.

4. Reports to the Foundation: The grantee will furnish the Foundation with an annual written report, including a complete financial statement and a brief narrative, upon completion of the period for which the grant is made.

A grantee may be asked to submit interim reports. Should this prove to be the case, the Foundation requests that such reports be submitted according to the following schedule:

Final Report

April 30, 1980

Interim reports should be two to three pages in length and provide a summary of activity to date or, as appropriate, since the last such report. These reports should include a financial summary, showing in detail how Foundation funds have been expended during the period. From time to time, Foundation staff will contact the grantee to arrange site visits to review current grant activities. Final reports should include a review of performance and activities over the course of the entire grant period and must be accompanied by a certified financial statement. Two copies of each of the required reports should be sent to the Director of The Saint Paul Foundation. Please be sure to include the Grant Number and date upon which the grant was approved.

5. Limit of Commitment: Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee.

For the Grantee:

Sally D. Sawyer  
Signature of Authorized Representative

\_\_\_\_\_  
Signature of Project Director  
(If different)

Sally D. Sawyer, Executive Director, 2/9/79  
Print Name, Title, Date

\_\_\_\_\_  
Print Name, Title, Date



THE SAINT PAUL FOUNDATION: INFORMATION SHEET

The following is information regarding The Saint Paul Foundation which might be used, should a grantee so desire, in preparing a news release or announcement of a grant from the Foundation. It is not necessary to use any or all of the following material. Should the grantee desire additional material, it is available from The Saint Paul Foundation office. Please feel free to call 224-5463.

The Saint Paul Foundation is Saint Paul's community foundation. As such, it accepts, administers and disburses funds for the citizens of the Greater Saint Paul Area, by means of grants to qualified charitable organizations. The Foundation derives its grantmaking income from its various trusts and funds. These trusts and funds have been created and augmented through gifts from individuals and organizations interested in the current and future charitable needs of Saint Paul.

The Saint Paul Foundation makes grants to a broad spectrum of charitable organizations within its area of operation. Recent funding has assisted many and varied charitable organizations through support for programs in the fields of education, arts and humanities, health and human services. In 1977, for example, the Foundation was able to grant \$2,338,000 in 98 different grants from its 27 trusts and funds. Grants are made to support innovative new programs and new organizations as well as the programs of established organizations which need assistance from time to time.

The Foundation is governed by a Distribution Committee. This Committee, which is responsible for all aspects of the Foundation's operations, authorizes all grants and establishes policy. Currently, the members of the Distribution Committee are:

Richard A. Moore, President  
Sam Singer, Vice President

Benjamin G. Griggs, Jr.  
Reuel D. Harmon  
Ronald M. Hubbs  
Norman M. Lorentzsen  
Dwight L. Martin, M.D.  
Charles R. Murnane

Timothy P. Quinn  
Charles L. Rafferty  
James W. Reagan  
J. Thomas Simonet  
G. Richard Slade  
Mrs. William L. West

The Foundation's day-to-day operations are provided by a professional administrative, research and support staff. The Foundation's funds are managed by Trustee Banks which currently include the American National Bank and Trust Company, Northwestern National Bank of Saint Paul and First Trust Company of St. Paul.



INVOICE

2239

**LEAGUE OF WOMEN VOTERS OF MINNESOTA**

555 WABASHA STREET  
ST. PAUL, MINNESOTA 55102  
612-224-5445

Mankato State University  
Box 20  
Mankato, MN 56001

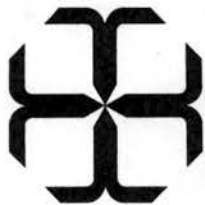
Attn: Fran McDonald

November 14, 1979

DATE	QUANTITY	ITEM	UNIT	TOTAL
		65 copies of FACTS AND ISSUES: LIBRARY FUNDING IN MINNESOTA	--	--
		Postage and Handling Only		\$2.00

PLEASE PAY ON THIS INVOICE - NO STATEMENT WILL BE SENT





# Tennessee Conference on Library and Information Services

403 Seventh Avenue North  
Nashville, TN 37219  
Phone: (615) 741-2451

Nov. 19-21, 1978

SEP 28 1978

✓  
send 1 copy

Sent 10/11

September 25, 1978

TO: League of Women Voters of Minnesota  
FROM: Diana S. Ray, Executive Secretary  
SUBJECT: Minnesota Voter

Please send to my attention the July and August issues of the Minnesota Voter published by the League of Women Voters of Minnesota.

We have been informed that this was entirely devoted to the public library funding in Minnesota, and feel it will be of interest to our conference attendees.

Please mail two copies of each issue (July and August) and bill us if there is a charge for these copies.

Thank you for your cooperation.

2 1/4/79  
P 204 3rd Cl

Conference Coordinating office: 1506 Church Street, Suite 4, Nashville, TN 37203



The  
White House  
Conference  
on Library  
and  
Information  
Services



LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102

PHONE: (612) 224-5445

MEMO

TO: Local League Presidents

FROM: Judy Medelman

SUBJECT: Library Study

DATE: April 20, 1979

If you would like LWVMN's study of Financing Public Libraries to be sent to your mayor and city councilmen/aldermen, please provide us with a list of their names and addresses. We will see that they receive copies.

We have already distributed the publication through the two library systems and to county officials throughout the state, as well as to many individuals.

If you want additional copies for distribution within your community, please let us know, and we will forward them to you at no cost.

*Please send 12 copies to:*

Marcia Walters  
LWV MEPH  
5112 Forest Rd.  
Minnetonka, MN 55343

Distribution of library funding study:

(since rept.  
3/13/79)

LWVMN members	4700	
N. Stiegemeyer, LWVMO	1	.53
Jerry Manulatos, WHCLIS	1	.53
Marilyn Gell, WHCLIS	1	.53
Eileen Cooke, ALA	20	2.32
Dr. Eliz. Stone, Catholic Uni	20	2.32
Willmar mayor and council	9✓	4.77 est.
Crystal, New Hope mayors	3✓	1.59 est.
Metro Council, chr. and dir.	2	1.06 "
St. Cloud area mayors, councils, 11✓		5.83 "
planning com, etc.	6	1.06 "
Wayne Alfveby, Dakota Co. Lib.	10	1.96 "
Marshall City Council (1 pack)	7✓	1.96
Metta Fridley, Friends of Lib-		
rary, Shoreview	50	1.81
Mayor and council, Monticello	5✓	2.65
Connie Handl, 55435	25	1.60
Roberta Ostrom, Edina LWV	5	.81
New Ulm City Council	10✓	1.17
St. Paul Foundation	15	-

*Vermont, now*

*201*

*30*

*231*

Earlier distributions before 3/13/79

Delegates to Gov's conf.	200
non-delegates to conf.	464
Legislators	201
Governor's office	10
Washington Co. Library	10
Sandra Shanley	10
Arrowhead Library System	50
Linda Nitschel	1
OPLIC, St. Paul	50
Great River Regional Library	50
Lake Agassiz Regional Library	250
Waseca-LeSeuer Regional Lib.	50
Southdale Hennepin Library	50
Gloria Wachtler	1
Anoka County Library	1
Anne Borch	1
Janet Williams	1
June Smeck Smith	1
Legislative Ref. Library	1
Bemidji Area LWV	12
Westonka Comm. Library	2
East Central REgional Library	1
Fran Skovlund, Albert Lea	8
Washington Co. Library	12
Winona LWV?	12
Detroit Lakes LWV	10
Andrea Honebrink, MINITEX	1
Tennessee Conf. on LIS	2
St. Catherine's Library	3

*(1465)*

Library (cont.)

Washington Co. Library (again) 20  
 MELSA (11 individuals) 11  
 Western Plains Library system 1  
 Harris McClaskey, U of M. 30  
~~County Commissioners~~ ~~450~~ (check)  
 Brenda Moeller, St. Paul 1

total MEPH - 12

1528 without County Com

ask Shirley  
 back - name

7585 or -

8085 to begin with?

from which said 7500

have 8085  
 1375 left

MEPH area officials - 12 copies 6710 distributed - where?

university/colleges with library schools/programs

ask Mary Birmingham when Sally took 500 in April or May.

Deputy Ed - Bl + others 10

Mpls. Library Assoc. 1000 (membership)

Deputy Ed. Coordinating Bl. 50

MN Library Assoc. 1000

Special Librarians Assoc. 225?

Am. Soc. of Inf. Services 50

Library Boards ??? 1200

Other groups conf. 50

Every library in state 7

(sent to regional libraries)

County Commissioners - would have been addressed. Would change

City Councils in  
 3 major cities

St Paul Library Comm  
 + picked some up -  
 may 450-500

Local Sch. Bds - St  
 Paul etc?

print out programs?  
 3m; St Paul etc

5264

FEB 9 1979

## Workshops

Anoka to St Paul (round-trip)  
planning session 9-22-78 52 miles

Anoka to Bunker Hills  
(round-trip) 18 miles

Over head projector - rental  
10-3 \$4.50

Supplies  
cards for notes .56  
map. 1.96

Can this be used?

If not, could be non-cash contribution to State  
League



Sandra Shanley  
expenses - Funding Public libraries

\$21.05 Supplies

paper	3.95
carbon	.25
correction fluid	.96
photocopyings	3.40
postage	3.49
background materials	
	3.75
	4.25
	1.00

9.00

\$12.72 Telephone calls

Shanley to Muff	6.50
" " "	4.57
" " Maher	1.65

## Research, Planning, Writing

1<sup>st</sup> draft Jan 1978 56 hours

2<sup>nd</sup> draft <sup>Feb.</sup> Mar 1978 80 hours

3<sup>rd</sup> draft <sup>May</sup> June 1978 43 hours

total 179

## Typing

1<sup>st</sup> draft 10 hours

2<sup>nd</sup> draft 5 hours

total 15 hours

Sandra Shanley

Mileage

Round trip in  
miles

		<u>destination</u>	
Sept 77	Anoka - St Paul	to State League	52
Nov 77	Anoka - St Paul	State League	52
	" Mpls	Mpls League	50
Jan 78	" St Paul	OPUC	52
	" "	State League	52
Feb 78	" "	State League	52
	" "	OPUC	52
Mar 78	" "	OPUC	52
<del>Mar 78</del>	" "	State League	52
Apr 78	" Mpls	MPL	50
May 78	"	State League	52
May 78	"	" "	52
Jan 79	Anoka to St Paul	OPUC	52
	" "	State League	52

When the sub-comm  
met in Anoke at Sandra  
Shanley's, she provided  
the lunch.

mcg

Michael

791 Ponka

Lana trades

Doro. Lums.



Name Marie C. Goss

Date December 28, 1978

Address 4846 Thomas Ave. So.  
Street

Mpls MN 55410  
City Zip

BUDGET	CATEGORY Grant—				
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY					
Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY					
Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

1. Travel - car (15¢ per mi.); train, air, bus, parking - actual cost
2. Baby sitting - \$1.00 per hour
3. \$9.00 per diem meals
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc. mailed cards

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

LOCAL LW-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

152 miles @ 15¢ = \$22.80

3.75

meals

mailed corrected drafts several times } \$ 1.20  
+ corresponded with muffs } \$ 27.75

(1.20)



## EXPENSE VOUCHER

Name Milo Schufus  
 Address 514 4th Ave S Mhd Mn 56560  
 Street City Zip

Date June 4

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
9-10/78	294.20				30.00
	4 trips to St Paul Bemidj				
					copying
TOTAL	294.20				30.00
Describe - workshop, publication, affiliation, etc.					
Library workshop					
Library committee					

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

1. Travel - car (15¢ per mi.); train, air, bus, parking - actual cost
2. Baby sitting - \$1.00 per hour
3. \$9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

LOCAL LWV-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:



BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

# INSTRUCTIONS for filling out VOUCHERS

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1. Fill in your name as you want it to appear on the check. Give complete address including zip code.
2. Budget Category - such as Board, library study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category and to help us figure out if the activity is a grant candidate.
3. Attach all bills and receipts when possible.

TOTAL EXPENDITURES

\$ 324.20

I WILL CONTRIBUTE

324.20

BALANCE TO BE REIMBURSED

(For office use only: Pd. \_\_\_\_\_, 19\_\_\_\_ - Check # \_\_\_\_\_)

*Not submitted to  
Ed Ford; comm  
later*

EXPENSE VOUCHERName Mary Wells

Date \_\_\_\_\_

Address \_\_\_\_\_  
Street City Zip

BUDGET CATEGORY Grant <u>Library Study</u>					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
3 hrs	2.40				
TOTAL 7.20					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

1. Travel - car (15¢ per mi.); train, air, bus, parking - actual cost
2. Baby sitting - \$1.00 per hour
3. \$9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

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LOCAL LWV-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:



BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

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TOTAL EXPENDITURES \$ \_\_\_\_\_

I WILL CONTRIBUTE \_\_\_\_\_

BALANCE TO BE REIMBURSED \_\_\_\_\_

(For office use only: Pd. \_\_\_\_\_, 19\_\_\_\_ - Check # \_\_\_\_\_)

# EXPENSE VOUCHER

Name Pam Berkwitz

Date \_\_\_\_\_

Address \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

BUDGET CATEGORY		Library			
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
	3.75				
	3.75				
TOTAL	\$7.50				4 hrs
Describe - workshop, publication, affiliation, etc.					
\$25 miles roundtrip					
- two meetings					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY					
Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

1. Travel - car (15¢ per mi.); train, air, bus, parking - actual cost
2. Baby sitting - \$1.00 per hour
3. \$9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

LOCAL LWV-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

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3. Attach all bills and receipts when possible.

I WILL CONTRIBUTE ☒

BALANCE TO BE REIMBURSED

(For office use only: Pd. \_\_\_\_\_, 19\_\_\_\_ - Check # \_\_\_\_\_)

## EXPENSE VOUCHER

Name

*Carol Pedersen*

Date

FEB 2 1979  
*1/31/79*

Address

*4431 No. Aldrich*

Street

*Mpls*

City

*55412*

Zip

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
<i>178- Gas</i>					
<i>179</i>					
TOTAL <i>\$6.00</i>					
Describe - workshop, publication, affiliation, etc. <i>Publication -</i>					
<i>Library study</i>					

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

1. Travel - car (15¢ per mi.); train, air, bus, parking - actual cost
2. Baby sitting - \$1.00 per hour
3. \$9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

LOCAL LWV-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:



BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

# INSTRUCTIONS for filling out VOUCHERS

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2. Budget Category - such as Board, library study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category and to help us figure out if the activity is a grant candidate.
3. Attach all bills and receipts when possible.

TOTAL EXPENDITURES \$ \_\_\_\_\_

I WILL CONTRIBUTE ☒ \_\_\_\_\_

BALANCE TO BE REIMBURSED \_\_\_\_\_

(For office use only: Pd. \_\_\_\_\_, 19\_\_\_\_ - Check # \_\_\_\_\_)



## EXPENSE VOUCHER

JAN 16 1979

Name Nazel A. Helgeson  
 Address 5513 Highwood Dr. Edina 55436  
 Street City Zip

Date January 11, 1979

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
1st meeting	42 miles				
TOTAL	6.30				
Describe - workshop, publication, affiliation, etc. Library Funding in Minn. LWV MN					

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
2nd meet.	22 miles				
TOTAL	3.30				
Describe - workshop, publication, affiliation, etc. Library Funding LWV MN					

BUDGET CATEGORY Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
					Postage 1.50
TOTAL	1.50				
Describe - workshop, publication, affiliation, etc. Library Funding LWV MN					

1. Travel - car (15¢ per mi.); train, air, bus, parking - actual cost
2. Baby sitting - \$1.00 per hour
3. \$9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

LOCAL LWV-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

# INSTRUCTIONS for filling out VOUCHERS

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2. Budget Category - such as Board, library study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category and to help us figure out if the activity is a grant candidate.
3. Attach all bills and receipts when possible.

TOTAL EXPENDITURES      \$ 11. 10  
 I WILL CONTRIBUTE      \$ 11. 10  
 BALANCE TO BE REIMBURSED      \_\_\_\_\_

(For office use only: Pd. \_\_\_\_\_, 19\_\_\_\_ - Check # \_\_\_\_\_)

## EXPENSE VOUCHER

Name Susan RosenfeldDate 2-5-79Address 2033 Stanford Ave St Paul 55105  
Street City Zip

BUDGET CATEGORY <u>Library Study</u> Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
	10				
	10				
	10				
	10				
	10				
TOTAL	<u>50 miles</u>				
Describe - workshop, publication, affiliation, etc. <u>3</u> <u>3 committee meetings at</u> <u>LWV office, 2 meetings</u> <u>(1) Sandra Shanley, Marie Goss</u>					

BUDGET CATEGORY <u>Library</u> Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
	10				
TOTAL	<u>10 mi</u>				
Describe - workshop, publication, affiliation, etc. <u>1 meeting (Shanley + Thomas)</u> <u>League office, Minneapolis</u>					

BUDGET CATEGORY <u>Library</u> Grant					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
<u>anoka</u>	<u>40 mi</u>				
<u>MPL</u>	<u>10 mi</u>				
<u>OPHIC</u>	<u>10 mi</u>				
TOTAL	<u>60 mi</u>				
Describe - workshop, publication, affiliation, etc. <u>3 all day meetings @</u> <u>Marie Goss + Sandra Shanley</u> <u>1 at MPL, 1 in anoka, 1 at OPHIC</u>					

1. Travel - car (15¢ per mi.); train, air, bus, parking - actual cost  $154 \times 120 \text{ mi} = \$18.00$
2. Baby sitting - \$1.00 per hour
3. \$9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

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LOCAL LWV-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:

BUDGET CATEGORY Grant <u>Library Study</u>					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

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2. Budget Category - such as Board, library study, action, etc. If you are not sure, give a few details in description section to help us establish the proper category and to help us figure out if the activity is a grant candidate.
3. Attach all bills and receipts when possible.

TOTAL EXPENDITURES      \$ 18.00  
 I WILL CONTRIBUTE      18.00  
 BALANCE TO BE REIMBURSED      XX

(For office use only: Pd. \_\_\_\_\_, 19\_\_\_\_ - Check # \_\_\_\_\_)



1st trip					
	30 mi	Committee	3 meetings LWVM office @ 1/2 day	9 hrs	
	10 mi		1 meeting Sandra + Ann Thomas 1/2 day	3 hrs	
	10 mi		1 meeting MPL @ Marie + Sandra all day	5 1/2 hrs	
	10 mi		1 meeting OPLIC @ Marie + Sandra all day	5 1/2 hrs	
40 mi	picked up Marie		1 meeting <del>Enoka</del> @ Marie + Sandra all day	5 1/2 hrs	
	20 mi		2 meetings LWVM office ① Sandra + Marie all day	3 hrs	
			② ① Sandra only 1/2 day		
			Private time spent researching, collating, writing	10 hrs	
				<hr/> 47 hrs	



# Time Sheet

Name: Susan Rosenfeld - 47 hours (see other side of sheet for description. I do not have the dates)

Hours & LWV Activity - Library Study

Week of	Monday	Tuesday	Wednesday	Thursday	Friday	Sat./ Sun

2-15  
#1699

MINNESOTA LIBRARY ASSOCIATION  
State Organization Service  
319 - 15th Ave., S.E.  
Minneapolis, MN 55455

FEB 1 1979

INVOICE NO. 023

Date Jan 28-1979

Sold To: League of Women Voters  
Address: % Judy Medelman  
555 Wabasha  
St Paul, MN 55102

Billing Activity: General Revenue

No. 090

Quantity	Description	Unit Price	Total
1	Mailing list	19.76 (COST)	19.76
PAY THIS AMOUNT: TOTAL			19.76

JAN 10 1979

## EXPLANATION OF EXPENSE VOUCHER FIGURES FOR LEAGUE OF WOMEN VOTERS OF MINNESOTA

## LIBRARY STUDY COMMITTEE AND PUBLICATION

ANN THOMAS - 1977 and 1978

<u>DATE</u>	<u>PURPOSE OF TRIP</u>	<u>MILEAGE</u>	<u>HOURS</u>
8/11/77	Meet with Carol Pidcock and Katherine Muff at Mpls. LWV to plan for Library study	54	3
10/14/77	Attendance at Joint Senate-House Education Subcommittee on Libraries - at Southdale Branch Hennepin County Library	68	4
10/20/77	Attendance at meeting of Mn. LWV. Library Committee meeting at St. Paul	70	4
10/27/77	Meet at St. Paul LWVMN office re Library	70	2
11/17/77	Meet at Mpls LWV office with Sandra Shanley and Sue Rosenfeld to plan how we could assume responsibility for research and writing coordination--I to contribute written material from winter base in California	54	2
11/23/77	Library meeting - St. Paul	70	2
1/10/78	Research and written material mailed to St. Paul to Sandra and Sue - additional research done at Un. Cal. San Diego re Fed Library publications	60	6
6/8/78	Library meeting at St. Paul	70	3
7/8 ) 7/10 ) 7/11 )	3 trips to Rosemary Booth's house to work with her on writing and editing Library publication (Write and re-write)	180	20
9/20/78	Attendance at Mpls LWV Briefing meeting on Library Study	54	3
10/3/78	Attendance at Library Workshop at Anoka	66	4
10/6/78	Meeting with Ken Bilek, Finance man for Hennepin County Libraries, to get figures for Hennepin County Leagues	68	3
10/ 10/78	Meeting with Excelsior LWV at Excelsior	16	2
10/10/78	Meeting with West Hennepin LWVs	1	2
		<hr/> 901	<hr/> 60

## EXPENSE VOUCHER

JAN 10 1979

Name ANN S. THOMASDate 1/6/79Address 5792 Lynwood Blvd., Mound, Mn. 55364  
Street City Zip

BUDGET CATEGORY Grant <u>Library Study</u>					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
1977 and 1978	901 miles				
	See attached sheet				
			Postage		.75
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

1. Travel - car (15¢ per mi.); train, air, bus, parking - actual cost
2. Baby sitting - \$1.00 per hour
3. \$9.00 per diem
4. Lodging (actual cost is reimbursed)
5. List here postage, phone calls, supplies, etc.

(See reverse side for additional instructions.)

For official League function, League pays actual cost.

LOCAL LWV-ERS AND AREAS OF EXPERTISE WHO IMPRESSED ME THIS MONTH:



BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

BUDGET CATEGORY Grant _____					
Date	Travel (1)	Sitter (2)	Meals (3)	Room (4)	Other (5)
TOTAL					
Describe - workshop, publication, affiliation, etc.					

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TOTAL EXPENDITURES	\$ <u>135.90</u>
I WILL CONTRIBUTE	<u>135.90</u>
BALANCE TO BE REIMBURSED	<u>          </u>

(For office use only: Pd. \_\_\_\_\_, 19\_\_\_\_ - Check # \_\_\_\_\_)



2-15  
#1699

MINNESOTA LIBRARY ASSOCIATION  
State Organization Service  
319 - 15th Ave., S.E.  
Minneapolis, MN 55455

FEB 1 1979

INVOICE NO. 023

Date Jan 28-1979

Sold To: League of Women Voters

Address: % Judy Medelman  
555 Wabasha  
St Paul, MN 55102

Billing Activity: General Revenue

No. 090

Quantity	Description	Unit Price	Total
1	mailing list	19.76 (COST)	19.76
PAY THIS AMOUNT: TOTAL			19.76

## REGISTRATION FORM

Registration deadline is May 23, 1979. Enrollment is limited to 60 participants.

Name \_\_\_\_\_

Position \_\_\_\_\_

Library \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

There is US census tract data for your service area

Yes \_\_\_\_\_

No \_\_\_\_\_

Names of Communities served by library

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approximate number of persons served by library based on the 1970 census

\_\_\_\_\_

PLEASE MAIL THIS AND YOUR CHECK OR MONEY ORDER MADE PAYABLE TO COMMUNITY ANALYSIS RESEARCH INSTITUTE TO:

Chris Clark  
OPLIC  
301 Hanover Bldg.  
480 Cedar Street  
St. Paul, MN 55101

COMMUNITY ANALYSIS FOR  
CUSTOMIZED LIBRARY SERVICE  
June 13-16, 1979

Helene L. Borg  
P. O. Box 5  
Mound, MN 55364

OPLIC  
301 Hanover Bldg.  
480 Cedar Street  
St. Paul, MN 55101

## Community Analysis for customized Library Service

An Institute  
at  
Breezy Point Resort  
Pequot Lakes, Minnesota  
June 13-16, 1979

### Cosponsors:

Office of Public Libraries  
and Interlibrary Cooperation,  
Minnesota State Department of Education  
and

Community Analysis Research Institute,  
School of Library Science,  
University of Southern California



## THE COMMUNITY ANALYSIS CONCEPT

Much information about your community is not in your library. The staff of Community Analysis Research Institute has developed a model to help you discover your community's unique needs and characteristics and translate this information into action. The model is called COMMUNITY ANALYSIS FOR CUSTOMIZED LIBRARY SERVICE.

\*\*\*\*\*

## STAFF

Dr. Roger Greer, Director, Community Analysis Research Institute, is also Dean of the School of Library Science, University of Southern California.

Martha Hale, Associate Director, Community Analysis Research Institute, School of Library Science, University of Southern California.

Roger and Marty have conducted 20 community Analysis Institutes with more than 600 participants from 350 communities in 38 states.

## INSTITUTE OBJECTIVES

Participants will learn to:

- ★ Analyze a community at three levels — individuals, organized and unorganized groups, agencies and corporate bodies.
- ★ Construct a community profile.
- ★ Assess present library resources and services.
- ★ Develop and implement a long-range plan of services responsive to known needs in their own communities.

\*\*\*\*\*

## ELIGIBILITY

The Institute is designed for librarians, trustees, city and county officials, and friends of the library. The Institute staff recommends 2 to 4 persons from each library. The ideal combination would include an administrator, librarian, trustee, planner, city or county official, or friend of the library who plan to work as a team. Enrollment is limited to 60 participants.

\*\*\*\*\*

## DATES

The Institute will begin with dinner Wednesday evening, June 13, and will end after lunch Saturday, June 16. Evening sessions are scheduled for instruction, discussion, and study.

## REGISTRATION COSTS

The registration fee — \$150.00 — covers all instructional costs and materials.

\*\*\*\*\*

## LOCATION

Participants will be staying at Breezy Point Resort, located on Pelican Lake in Pequot Lakes, Minnesota, where all classroom instruction will be held. Participants will be sent housing information on receipt of their conference registration and will be responsible for making their own arrangements. A block of rooms has been set aside for institute participants to assure adequate housing arrangements. Rates for this institute are:

Room/Board (Double Occupancy)  
\$106.59

Room/Board (Single Occupancy)  
\$150.57

Costs include meals from dinner Wednesday through lunch Saturday.

Airport limousine service from the Brainerd airport is available for \$3.50. To avail themselves of this service, participants should notify the Breezy Point Resort of arrival and departure times by calling 1-800-432-3777.

March 13, 1979  
(Date)

LEAGUE OF WOMEN VOTERS EDUCATION FUND  
1730 M STREET, N.W.  
WASHINGTON, D.C. 20036

FINANCIAL REPORT FOR EDUCATION FUND GRANT

TO: League of Women Voters Education Fund

FROM: League of Women Voters of Minnesota

The following is a final financial report of the grant made for expenses incurred in connection with Library Funding Study.  
(Name of Project)

Education Fund Grant . N.E.T. . . . . \$ 6061

5% Education Fund Administration Fee \$ 319

Total 6380

INCOME

Total Income from Education Fund \$ 6380.00

Other Income (if any)       

TOTAL . . . . . \$ 6380.00

EXPENSES

Printing \$ 2148.93

Distribution 1382.68

Promotion       

Other E.F. fee 319.00

Volunteer's  
Expenses 724.01

Office 1805.38  
Typing & Overhead  
including rent,  
utilities, phone  
and supplies

TOTAL . . . \$ 6380.00

Please send this report and three copies of any material published in connection with this project to the Education Fund not later than two months after completion of the project for which the grant was awarded.



# MINNESOTA LIBRARY ASSOCIATION

APR 25 1979

*Should we  
add this  
to Banquet?  
Do you want  
to write about it?*

April 23, 1979

Helene Borg  
President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, Minnesota 55102

Dear Ms. Borg:

The Minnesota Library Association has prepared a Certificate of Merit to be awarded to the League for its study on library funding. The award will be presented at the Awards Banquet of the annual conference which will be held in Moorhead on May 18, in the Holiday Inn.

We would be honored if you could be present to accept. Please let me know if you can, or who you would like to designate for this. A conference program is enclosed. Please fill out and return the registration form.

Please call me if you have any questions.

Sincerely,

*Nancy B. Olson*

Nancy Olson, President  
Minnesota Library Association

Memorial Library  
Mankato State University  
Mankato, Minnesota 56001  
507/389-6201

*Milo Schifano*





LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102

PHONE: (612) 224-5445

## MEMO

TO: Milo Schefers

FROM: Sally Sawyer

SUBJECT: Minnesota Library Association

DATE: May 14, 1979

Enclosed is the registration form for the Minnesota Library Association Banquet. I understand, however, that you were already planning to attend.

Also enclosed is a copy of Helene's letter to the Minnesota Library Association designating you as recipient of the Certificate of Merit for LWVMN.



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

May 14, 1979

Ms. Nancy Olson, President  
Minnesota Library Association  
Memorial Library  
Mankato State University  
Mankato, MN 56001

Dear Ms. Olson:

The League of Women Voters of Minnesota is deeply honored to receive a Certificate of Merit from the Minnesota Library Association.

I regret that I cannot be present at the Awards Banquet on May 18. I have designated Milo Schefers, President of the League of Women Voters of Moorhead and a member of the Library Funding Study Committee, to accept the award on behalf of the League of Women Voters of Minnesota.

We are very grateful for the Minnesota Library Association's recognition of our study.

Sincerely,

Helene Borg  
President

B:M



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

May 4, 1979

Ms. Marilyn Gell  
Executive Director  
WHCLIS  
1717 K St. N.W.  
Washington, D.C. 20036

Dear Ms. Gell,

Enclosed is a copy of a study on the Funding of Public Libraries done by the League of Women Voters of Minnesota. The study was completed shortly before the Minnesota Governor's Pre-White House Conference and was given to all delegates.

Through a grant, the League is able to cover publication and postage costs. We would be happy to make the report available at no cost to delegates of the WHCLIS.

Frances Naftalin also has a copy of the study and will be bringing it with her to this month's national committee meeting.

If you would be interested in having the study to distribute to delegates, let Frances know, or you can contact me at the League office.

Good wishes for a most successful conference.

Sincerely,

Judy Medelman  
Ass't to the President



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

June 11, 1979

Nancy Stiegemeyer  
215 Camellia Drive  
Cape Girardeau, MO 63701

Dear Ms. Stiegemeyer:

Enclosed is a copy of the League of Women Voters of Minnesota recent publication entitled "Library Funding in Minnesota". We are sending this to you at the suggestion of Frances Naftalin. Eileen Cook, Associate Director of the American Library Association, mentioned that this is the kind of study the League of Women Voters of Missouri might be interested in doing for the public libraries of Missouri. If this topic is not within your area of responsibility, we hope you will pass it on to the appropriate person. We would also be interested in knowing of other people who might like to receive a copy.

We are hoping to be able to distribute this study to the delegates to the White House Conference on Libraries in November.

If you have any comments on our publication, we would be interested in hearing them.

Sincerely yours,

*Jeannette D. Kahlenberg*  
Jeannette D. Kahlenberg,  
Director of Development and  
Public Relations

Enc.

Cont. 53



The  
White House  
Conference  
on Library  
and  
Information  
Services

JUL 20 1979

*Need to respond  
offer showing for  
St. Paul  
translation*

July 10, 1979

Ms. Judy Medelman  
Assistant to the President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, Minnesota 55102

Dear Ms. Medelman:

Thank you for your letter of May 4, 1979. Please accept my apologies for the lack of an earlier response. The press of Conference planning and associated travel has considerably delayed our responses to helpful suggestions and good wishes such as yours.

I find your study of the funding of the public libraries done by the League of Women Voters of Minnesota very interesting and a good example of what might be done in other states. We are appreciative of the fact that the League would be able to cover publication and postage cost to make the report available at no cost to delegates of the White House Conference on Library and Information Services. This would be a very useful item to add to the background information of delegates and alternates to the White House Conference in November of this year.

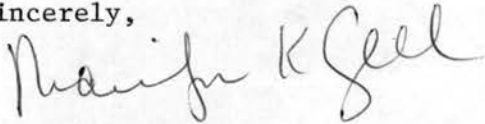
There are several questions related to the distribution of this item. Frances Naftlalin may have indicated to you a recent policy decision of the National Commission on Libraries and Information Science that all materials from individuals or outside agencies separate from the White House Conference would be made available at the time of the Conference in our materials distribution center if those materials are provided in sufficient quantity, a minimum of 1,500 copies. For those who wish to distribute this material prior to the White House Conference, the procedure would have to be governed by making a formal Freedom of Information Act request to have the mailing list of delegates and alternates to the White House Conference. This is the natural procedure due to the requirements of the Privacy Act and the Freedom of Information Act which governs this kind and similar kinds of government activities.



Please take this letter as an expression of interest in having this information distributed to the delegates. We would be interested in knowing which of the two routes you would prefer to take, whether to send us the minimum of 1,500 copies prior to the National Conference which would then be made available in our distribution center at the Conference or would you prefer to make a formal request under the Freedom of Information Act for a list of delegates and alternates so that you could distribute this information prior to the White House Conference.

Again we appreciate your expression of interest and support of the White House Conference and look forward to further communication with you in this regard.

Sincerely,

A handwritten signature in cursive script, appearing to read "Marilyn K Gell".

Marilyn K. Gell  
Director  
White House Conference on Library  
and Information Services



The  
White House  
Conference  
on Library  
and  
Information  
Services

JUN 28 1979

June 21, 1979

Ms. Jeanette D. Kahlenberg  
Director of Development and  
Public Relations  
League of Woman Voters of  
Minnesota  
555 Wabasha  
St. Paul, Minnesota 55102

*3 phone calls - l. distance  
11/6/79*

Dear Ms. Kahlenberg:

Thank you for your letter of June 13, 1979 and attached publication concerning library funding in Minnesota. We will be most happy to distribute this at the White House Conference in November. We have just begun to develop the plans for distribution of the publications at the Conference and we hope to have the details completed in approximately 6 weeks. At this time our plans call for the publications to be forwarded to the White House Conference at our present address in early October to avoid confusion and possible lost of material due to lengthy storage periods. I will put your letter with our working material concerning the distribution of publications and hope to get back to you by the end of July. If for some reason I do not contact you by then, please feel free to write or call me.

If I can be of any further assistance please feel free to contact me at any time.

Sincerely,

*Jerry Manolatos*  
Jerry Manolatos  
Deputy Director  
(202) 653-6252  
634-1527

JM:mej

*Kappa -*



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

July 20, 1979.

Mr. Charles Benton  
National Commission on Libraries and  
Information Science  
Suite 601  
1717 K Street, N.W.  
Washington, D.C. 20036

Dear Mr. Benton:

This letter comes in support of the appointment of Mary Birmingham of Mankato, MN, as a delegate-at-large to the forthcoming White House Conference on Libraries and Information Science.

Ms. Birmingham is a member of the State Board of Education of Minnesota and as such is part of the governing body of public libraries in our state. She is also a former President of the Mankato League of Women Voters and is now serving as the state League chair for marketing and publications. In this capacity, she is responsible for the distribution of our MN League's highly praised 1978 publication entitled FUNDING OF LIBRARIES IN MINNESOTA. Ms. Birmingham is also a professional library director, and she is an active citizen in her community and in our state.

She is clearly deeply concerned about the future of the nation's libraries and would be an asset to the White House Conference delegates.

Sincerely yours,

Pamela Berkwitz  
President

cc Mary K. Jell. Director, WHCLIS  
(Some address)

SS ✓

~~Xerox for PSL~~

## Library Grant Costs

Costs of staff, xerox, postage, <sup>compiled</sup> thru Oct. 31, 1978 are in file of "budget, working papers". Papers with costs from Nov. 1 to present are also in that file, but are not yet compiled. Other costs may be on similar sheets not yet collected (on xerox, by postage meter, recorded on calendar or on staff time sheets).

Costs not yet recorded, Judy Medelman, 75 1/3 hours @ \$3/hr = \$226. Herb is also to be paid \$180 for 60 hrs @ \$3 but those are listed on H's time sheets.

Committee member costs: some are in the file folder with the survey responses. Others, unfortunately, will have to be ferreted out from past invoices submitted this S.Y. and maybe last (True for Borg, Namie, <sup>Matt</sup> maybe Dunn & Waldo).

Printing costs: <sup>All of</sup> Chase printing order # 19793, for 8085 copies, \$1145.00 (dated 1-30-79). 3/4<sup>th</sup>s of the Union Advocate Bill of Oct 19, 1978, order # 14045, in the total amount of \$1338.57 can also be charged to the grant - (\$1003.93) - for 4700 copies.

Other costs: travel to workshops by Schefers from Moorhead to Bemidji; Shanley to Anoka & Edina; Namie from Mankato to Worthington; and Brown from Mankato to Rochester. Schefers, Namie & Shanley had a workshop planning session in the office. We made transparencies as well as copies for them. Projector & screen rental costs should also be charged to the grant, as should a portion of the facilities' rental costs.

Some phone can be charged - \$22.60 is a phone for a month. Costs of obtaining mailing lists are also payable via the grant. And don't forget to charge 8 to 10% for overhead.

The (blue) survey was printed at Insty-print on Rice & 500 15¢ stamps were bought.

March 13, 1979  
(Date)

LEAGUE OF WOMEN VOTERS EDUCATION FUND  
1730 M STREET, N.W.  
WASHINGTON, D.C. 20036

FINANCIAL REPORT FOR EDUCATION FUND GRANT

TO: League of Women Voters Education Fund

FROM: League of Women Voters of \_\_\_\_\_

The following is a final financial report of the grant made for expenses incurred in connection with Library Funding Study.  
(Name of Project)

Education Fund Grant .NET. . . . . \$ 6061

5% Education Fund Administration Fee \$ 319

Total 6380

INCOME

Total Income from Education Fund \$ 6,380

Other Income (if any) \_\_\_\_\_

TOTAL . . . . . \$ 6,380

EXPENSES

Printing \$ 2148.93

Distribution 1527.06 1382.68

Promotion \_\_\_\_\_

Other 5.00 319.00

Volunteer's Expenses 724.01

Office 2853.66 1805.38  
Typing & Overhead  
including rent,  
utilities, phone  
and supplies

TOTAL . . . \$ 7253.66 6380.00

Please send this report and three copies of any material published in connection with this project to the Education Fund not later than two months after completion of the project for which the grant was awarded.



Copy

March 13, 1979  
(Date)

LEAGUE OF WOMEN VOTERS EDUCATION FUND  
1730 M STREET, N.W.  
WASHINGTON, D.C. 20036

FINANCIAL REPORT FOR EDUCATION FUND GRANT

TO: League of Women Voters Education Fund

FROM: League of Women Voters of Minnesota

The following is a final financial report of the grant made for expenses incurred in connection with Library Funding Study.  
(Name of Project)

Education Fund Grant . N.E.T. . . . . \$ 6061

5% Education Fund Administration Fee \$ 319

Total 6380

INCOME

EXPENSES

Total Income from Education Fund \$ 6380.00

Other Income (if any)       

TOTAL . . . . . \$ 6380.00

Printing \$ 2148.93

Distribution 1382.68

Promotion       

Other E.F. fee 319.00

Volunteer's Expenses 724.01

Office 1805.38

Typing & Overhead  
including rent,  
utilities, phone  
and supplies

TOTAL . . . . \$ 6380.00

Supplies  
mailing lists  
envelopes

520.24

Postage  
Survey

796.38

93.04

1409.46

Balance

- see  
voucher  
more in  
over the  
report  
acct. Pat.

Please send this report and three copies of any material published in connection with this project to the Education Fund not later than two months after completion of the project for which the grant was awarded.

# FINANCIAL STATEMENT

Printing of 14,780 copies of LIBRARY FUNDING IN MINNESOTA (3 printings)	\$2,438.93
Distribution and postage (includes purchase of mailing lists, envelopes, parcel post and postage costs)	1,316.64
Volunteer expenses (primarily mileage costs for research and committee meetings in St. Paul; plus five outstate workshops to present the study.) NOTE: This figure includes only vouchers received from volunteers. Not all expenses were submitted.	1,048.21
Grant administration	369.00
Evaluation sheets and return postage	93.04
Copyright	10.00
Office expenses (staff time, <i>including project director,</i> xeroxing, overhead)	<del>1,726.40</del> 852
<del>Project director</del>	<del>189.00</del>
Remaining in LWV Education Fund for <del>distribution,</del> postage, and staff time <i>distribution of</i> for remaining copies.	<del>238.78</del> 221.78
	<hr/> 7,380.00

NOTE: LWVMN underestimated the staff time and overhead required by this project but will absorb those costs from general funds.

# Library Fund

Printing  
Distribution

2148.93

Supplies  
mailing list  
envelopes

( 520.26 )

postage

( 796.38 )

Survey

98.04

1382.68

1382.68

E.F. fee

319.00

Volunteers  
Expense

724.01

Office

( 1805.38 )

6380.00

November 2, 1979  
(Date)

LEAGUE OF WOMEN VOTERS EDUCATION FUND  
1730 M Street, N.W.  
WASHINGTON, D.C. 20036

FINANCIAL REPORT FOR EDUCATION FUND GRANT

TO: League of Women Voters Education Fund

FROM: League of Women Voters of Minnesota

The following is a ~~final~~ financial report of the grant made for expenses

incurred in connection with Library Funding in Minnesota.  
(Name of Project)

Education Fund Grant . . . . . \$ 660.00

5% Education Fund Administration Fee \$ 33.00

INCOME

Total Income from Education Fund \$ 693.00

Other Income (if any)           

TOTAL . . . . . \$ 693.00

EXPENSES

Printing \$ 290.00

Distribution           

Promotion           

E.F. Fee  
Other 33.00

Volunteer's  
Expenses           

Office 370.00  
Typing & Overhead  
including rent,  
utilities, phone  
and supplies

TOTAL . . . \$ 693.00

Please send this report and three copies of any material published in connection with this project to the Education Fund not later than two months after completion of the project for which the grant was awarded.

2/15  
#1698

INVOICE

*geny  
no county*

**chase**  
printing company, inc.

411 broadway street  
st. paul, minnesota 55101  
612 - 222-0753

Jan 30, 1979

League of Women Voters of Minnesota  
555 Wabasha St.  
St. Paul, MN 55102

YOUR ORDER NO.....

OUR ORDER NO. **19793**

7,585

Facts and Issues: Libraries - 12 page  
Delivered 12-28-78

500

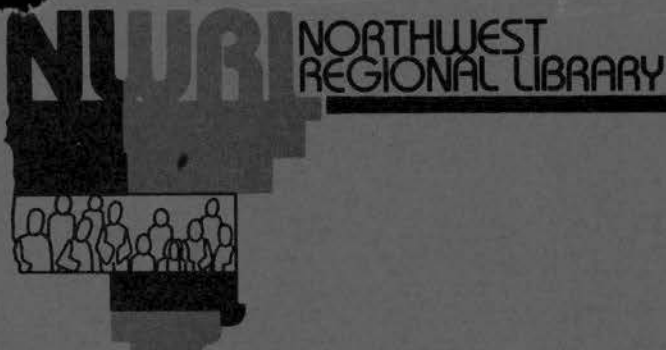
Add'l Facts and Issues delivered 1-31-79

\$ 1,145.00

PLEASE PAY ON INVOICE. NO STATEMENT WILL BE SENT UNLESS  
REQUESTED. TERMS: 10TH OF THE MONTH FOLLOWING PURCHASE.

\$145/1000





JUN 6 1979

June 4, 1979

League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, Minnesota 55102

Attention: Judy Medelman, Assistant to the President

Thank you for supplying me with extra copies of your excellent document "Library Funding in Minnesota." I shall put them to good use in my area, informationally and promotionally.

I would like to express my gratitude to the LWVMN and to the organizations funding your research. The document "Library Funding in Minnesota" accurately reflects the financial problems faced in Minnesota libraries in attempting to provide free information to the public. Not only may this be one of this decade's most important library documents, but the fact that it was researched by an outside source with the League's reputation for insight and quality is of great benefit to those of us in library service.

Many of us believe strongly in the right to free access to information; we become frustrated when this all-too-fragile right is jeopardized by funding-related setbacks.

My congratulations on a superb product; we are fortunate to have your interest and support.

Sincerely,

A handwritten signature in dark ink, which appears to read 'Wayne Alfveby', is written over a horizontal line.

Wayne Alfveby, Director  
Northwest Regional Library

WA/pa



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

June 11, 1979

Jerry Manulatos,  
Assistant Director  
The White House Conference on  
Libraries and Information Sciences  
1717 K Street, N.W., Suite 601  
Washington, D.C. 20036

Dear Mr. Manulatos:

We anticipate being able to send you 1500 to 2000 copies of the enclosed recent League of Women Voters publication entitled "Funding of Public Libraries in Minnesota".

We are pleased to be able to offer this publication to the delegates to the White House Conference free of charge for distribution through your publications room. This offer is contingent upon our receiving funding for a second printing, as we have already distributed almost 10,000 copies of our material. The publication has received high praise from professionals and lay people in Minnesota. The director of a regional library recently called it "one of this decade's most important library documents" and congratulated us on a "superb document". We hope that the delegates to the White House Conference will also find it useful.

We would appreciate hearing from you about

- a) when our copies should be sent
- b) to whom they should be addressed

Best wishes for a successful conference.

Sincerely yours,

*Jeannette D. Kahlenberg*  
Jeannette D. Kahlenberg,  
Director of Development and Public Relations

enc.

cc: Frances Naftalin

LEAGUE OF WOMEN VOTERS OF MINNESOTA



555 WABASHA • ST. PAUL, MINNESOTA 55102

PHONE: (612) 224-5445

TO: Sally

FROM: Judy M.

SUBJECT: Development Report

DATE:

# MEMO

I talked to Frances Naftalin yesterday about the use of the Library Funding pub at the White House Conference. She felt they could use 2000, as opposed to the 1000 we had originally planned on. This means that we will be short. (We have 1500 remaining, and 775 are programmed for the Media School Library meeting, the MN Library Ass'n general meeting and the Catholic University workshop on Libraries and the Legislative Process.) Our study is being highly touted around the country by the associate director of the American Library Ass'n, who finds it very impressive and is encouraging other organizations to do similar studies in their states, so we may be getting out-of-state requests for the pub. *Post?*

I subsequently totaled up printing, mailing and evaluation sheet postage for an additional 2000 copies. It comes to approx. \$950.

*its*

*(over)*

I then talked to Nancy Harris at the St. Paul Foundation about any discretionary funds they might have to cover the reprinting. She is contacting Paul Verret, the executive director, and will get back to me in the next week or so. She felt there was a fair chance we could get additional funding.

The White House Conference on Libraries and Information Services doesn't take place until November so there is ample time to pursue this. If the St. Paul Foundation can't provide the funds, Dayton-Hudson (another of the initial funders of the study) might be sold the project. Since they are nationwide, we could make a good case: possibility of national impact of the study, etc.

Turn-around time for printing is 2 weeks - Jerry McCarthy at Chase Printing. He has the plates from the original.



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

October 9, 1979

Mr. Jerry Manolatos  
Deputy Director  
The White House Conference on  
Library and Information Services  
1717 K Street, N.W.  
Washington D. C. 20036

Dear Mr. Manolatos:

In June you indicated to us that we should send you 1500 copies of our publication "Library Funding in Minnesota" to your 1717 K Street address in early October. However, you also indicated that you would confirm this plan later in the summer.

I would appreciate having confirmation on this plan before we send you off our publications. I also wish to make sure that 1500 is the number of copies which would be most appropriate for you to have. We have received funding for a re-printing so have an adequate supply on hand at the present time.

We hope that our publication will be valuable to the people attending the White House Conference.

Sincerely yours,

Jeannette D. Kahlenberg  
Director of Development and Public Relations



DEC 21 1979



December 19, 1979

Judy Medelman, Assistant to the President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, MN 55102

Dear Judy,

Merry Christmas and the Best of New Years!

As I mentioned to you last spring, I would be putting the LWVMN document "Library Funding in Minnesota" to good use in this area.

We have mailed portfolios to county commissioners, auditors and one council of our library region's funding units and to district legislators. The portfolios will contain library board minutes and newsletters sent on a monthly basis. I would like to include a copy of "Library Funding in Minnesota" as part of this information package.

If such a quantity is available, I could use 57 copies, to be distributed as follows:

District Legislators	3
County Commissioners	25
County Auditors	5
City Council	8
City Clerk	1
Regional Library Board	15

Can you help me?

Thanks,

*Wayne Alfveby*  
Wayne Alfveby, Director  
Northwest Regional Library

WA/pa

Sent 12/21/79  
Postage 1.77 (Parcel Post)



January 8, 1980  
(Date)

LEAGUE OF WOMEN VOTERS EDUCATION FUND  
1730 M Street, N.W.  
WASHINGTON, D.C. 20036

Second FINANCIAL REPORT FOR EDUCATION FUND GRANT

TO: League of Women Voters Education Fund

FROM: League of Women Voters of Minnesota

The following is a final financial report of the grant made for expenses

incurred in connection with Library Funding  
(Name of Project)

Education Fund Grant . . . . . \$ 66.45

5% Education Fund Administration Fee \$ 3.32

INCOME

Total Income from Education Fund \$ 69.77

Other Income (if any) \_\_\_\_\_

TOTAL . . . . . \$ 69.77

EXPENSES

Printing \$ \_\_\_\_\_

Distribution 66.45

Promotion \_\_\_\_\_

E.F. fee  
~~Other~~ 3.32

Volunteer's  
Expenses \_\_\_\_\_

Office  
Typing & Overhead  
including rent,  
utilities, phone  
and supplies \_\_\_\_\_

TOTAL . . . \$ 69.77

Please send this report and three copies of any material published in connection with this project to the Education Fund not later than two months after completion of the project for which the grant was awarded..

# RETURN

C-278  
Sept. 1968—50,000

**COPYRIGHT OFFICE**

GPO : 1968 O - 317-171

FEB. 15. 1979



League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, Minnesota 55102

RE: FACTS AND ISSUES: Funding of Public  
Libraries in Minnesota

Attention: Ms. Harriett M. Herb, Executive Director

Dear Ms. Herb:

LIBRARY  
OF  
CONGRESS

Space 2 of the application identifies the author of the work as a company or organization but you have answered "No" to the "for hire" question below the name.

When a company is the author, the work was presumably made by officers of or employees of the company within the scope of their employment. As such, the work is a "work made for hire." The copyright statute provides that where a work is made for hire the application shall include "a statement to this effect."

Washington  
D.C.  
20559

Please complete and submit a new application in which space 2 indicates that this work was made for hire by checking "Yes" in the for hire question below the name at space 2.

In your reply, please refer to the date of this letter and our Cash no. 111539 (L).

Sincerely yours,  
Jodi Rush Sigmon, Head  
Literary Section  
Examining Division

By:

Sarah L. Fogg  
Copyright Examiner

Enclosures:  
1 Appl.(s) ret'd.  
2 Form(s) TX

REGISTRATION NUMBER

TX

TXU

EFFECTIVE DATE OF REGISTRATION

Month

Day

Year

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE CONTINUATION SHEET

<b>1</b> <b>Title</b>	<b>TITLE OF THIS WORK:</b>		<b>PREVIOUS OR ALTERNATIVE TITLES:</b>	
	FACTS AND ISSUES: Funding of Public Libraries in Minnesota		LIBRARY FUNDING IN MINNESOTA	
	If a periodical or serial give: Vol. .... No. .... Issue Date .....			
<b>PUBLICATION AS A CONTRIBUTION:</b> (If this work was published as a contribution to a periodical, serial, or collection, give information about the collective work in which the contribution appeared.)				
Title of Collective Work: ..... Vol. .... No. .... Date ..... Pages .....				

<b>2</b> <b>Author(s)</b>	<b>IMPORTANT:</b> Under the law, the "author" of a "work made for hire" is generally the employer, not the employee (see instructions). If any part of this work was "made for hire" check "Yes" in the space provided, give the employer (or other person for whom the work was prepared) as "Author" of that part, and leave the space for dates blank.			
	1	<b>NAME OF AUTHOR:</b> League of Women Voters of Minnesota		<b>DATES OF BIRTH AND DEATH:</b>
		Was this author's contribution to the work a "work made for hire"? Yes. .... No. <input checked="" type="checkbox"/>		Born ..... Died .....
		(Year) (Year)		
	2	<b>AUTHOR'S NATIONALITY OR DOMICILE:</b>		<b>WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK:</b>
		Citizen of ..... } or { Domiciled in United States		Anonymous? Yes. .... No. ....
		(Name of Country) (Name of Country)		Pseudonymous? Yes. .... No. ....
	3	<b>AUTHOR OF:</b> (Briefly describe nature of this author's contribution)		If the answer to either of these questions is "Yes, see detailed instructions attached."
		<b>NAME OF AUTHOR:</b>		<b>DATES OF BIRTH AND DEATH:</b>
Was this author's contribution to the work a "work made for hire"? Yes. .... No. ....		Born ..... Died .....		
		(Year) (Year)		
4	<b>AUTHOR'S NATIONALITY OR DOMICILE:</b>		<b>WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK:</b>	
	Citizen of ..... } or { Domiciled in ..... (Name of Country) (Name of Country)		Anonymous? Yes. .... No. ....	
	<b>AUTHOR OF:</b> (Briefly describe nature of this author's contribution)		Pseudonymous? Yes. .... No. ....	
		If the answer to either of these questions is "Yes, see detailed instructions attached."		

<b>3</b> <b>Creation and Publication</b>	<b>YEAR IN WHICH CREATION OF THIS WORK WAS COMPLETED:</b>	<b>DATE AND NATION OF FIRST PUBLICATION:</b>
	Year 1978	Date December 28, 1978
	(This information must be given in all cases.)	(Month) (Day) (Year)
		Nation U.S.A.
		(Name of Country)
		(Complete this block ONLY if this work has been published.)

<b>4</b> <b>Claimant(s)</b>	<b>NAME(S) AND ADDRESS(ES) OF COPYRIGHT CLAIMANT(S):</b>
	League of Women Voters of Minnesota 555 Wabasha St. Paul, Minnesota 55102
<b>TRANSFER:</b> (If the copyright claimant(s) named here in space 4 are different from the author(s) named in space 2, give a brief statement of how the claimant(s) obtained ownership of the copyright.)	

EXAMINED BY: .....	APPLICATION RECEIVED: .....	FOR COPYRIGHT OFFICE USE ONLY
CHECKED BY: .....	JAN 15 1979	
CORRESPONDENCE: <input type="checkbox"/> Yes	DEPOSIT RECEIVED: JAN 15 1979 JAN 15 1979	
DEPOSIT ACCOUNT FUNDS USED: <input type="checkbox"/>	REMITTANCE NUMBER AND DATE 111539 JAN 15 79	

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED ADDITIONAL SPACE, USE CONTINUATION SHEET (FORM TX/CON)

<b>PREVIOUS REGISTRATION:</b> <ul style="list-style-type: none"> <li>Has registration for this work, or for an earlier version of this work, already been made in the Copyright Office? Yes..... No. <u>X</u>.....</li> <li>If your answer is "Yes," why is another registration being sought? (Check appropriate box) <ul style="list-style-type: none"> <li><input type="checkbox"/> This is the first published edition of a work previously registered in unpublished form.</li> <li><input type="checkbox"/> This is the first application submitted by this author as copyright claimant.</li> <li><input type="checkbox"/> This is a changed version of the work, as shown by line 6 of this application.</li> </ul> </li> <li>If your answer is "Yes," give: Previous Registration Number ..... Year of Registration .....</li> </ul>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">5</div> <b>Previous Registration</b>
--	--

<b>COMPILATION OR DERIVATIVE WORK:</b> (See instructions) <p>PREEXISTING MATERIAL: (Identify any preexisting work or works that this work is based on or incorporates.)  None</p> <p>MATERIAL ADDED TO THIS WORK: (Give a brief, general statement of the material that has been added to this work and in which copyright is claimed.)  None</p>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">6</div> <b>Compilation or Derivative Work</b>
--	---

<b>MANUFACTURERS AND LOCATIONS:</b> (If this is a published work consisting preponderantly of nondramatic literary material in English, the law may require that the copies be manufactured in the United States or Canada for full protection. If so, the names of the manufacturers who performed certain processes, and the places where these processes were performed must be given. See instructions for details.) <table style="width: 100%;"> <tr> <td style="width: 50%;">NAMES OF MANUFACTURERS</td> <td style="width: 50%;">PLACES OF MANUFACTURE</td> </tr> <tr> <td>Union Advocate</td> <td>440 W. Minnehaha Ave., St. Paul, MN 55103</td> </tr> <tr> <td>Chase Printing</td> <td>411 Broadway, St. Paul, MN 55101</td> </tr> </table>	NAMES OF MANUFACTURERS	PLACES OF MANUFACTURE	Union Advocate	440 W. Minnehaha Ave., St. Paul, MN 55103	Chase Printing	411 Broadway, St. Paul, MN 55101	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">7</div> <b>Manufacturing</b>
NAMES OF MANUFACTURERS	PLACES OF MANUFACTURE						
Union Advocate	440 W. Minnehaha Ave., St. Paul, MN 55103						
Chase Printing	411 Broadway, St. Paul, MN 55101						

<b>REPRODUCTION FOR USE OF BLIND OR PHYSICALLY-HANDICAPPED PERSONS:</b> (See instructions) <ul style="list-style-type: none"> <li>Signature of this form at space 10, and a check in one of the boxes here in space 8, constitutes a non-exclusive grant of permission to the Library of Congress to reproduce and distribute solely for the blind and physically handicapped and under the conditions and limitations prescribed by the regulations of the Copyright Office: (1) copies of the work identified in space 1 of this application in Braille (or similar tactile symbols); or (2) phonorecords embodying a fixation of a reading of that work; or (3) both.</li> </ul> <p>a <input checked="" type="checkbox"/> Copies and phonorecords      b <input type="checkbox"/> Copies Only      c <input type="checkbox"/> Phonorecords Only</p>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">8</div> <b>License For Handicapped</b>
---	--

<b>DEPOSIT ACCOUNT:</b> (If the registration fee is to be charged to a Deposit Account established in the Copyright Office, give name and number of Account.) Name: ..... Account Number: .....	<b>CORRESPONDENCE:</b> (Give name and address to which correspondence about this application should be sent.) Name: League of Women Voters of Minnesota Address: 555 Wabasha St. Paul, Minnesota 55102 (Apt.) (City) (State) (ZIP)	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">9</div> <b>Fee and Correspondence</b>
---	---	---

<b>CERTIFICATION:</b> * I, the undersigned, hereby certify that I am the: (Check one) <input type="checkbox"/> author <input type="checkbox"/> other copyright claimant <input type="checkbox"/> owner of exclusive right(s) <input type="checkbox"/> authorized agent of: League of Women Voters of Minnesota (Name of author or other copyright claimant, or owner of exclusive right(s)) of the work identified in this application and that the statements made by me in this application are correct to the best of my knowledge. <div style="display: flex; align-items: center;"> <div> Handwritten signature: (X) <u>Harriett M. Herb</u>  Typed or printed name: Harriett M. Herb, Exec. Dir. Date 1/10/79 </div> </div>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">10</div> <b>Certification (Application must be signed)</b>
---	--

<div style="border: 1px solid black; padding: 10px; margin: 10px;"> League of Women Voters of Minnesota  (Name)  555 Wabasha  (Number, Street and Apartment Number)  St. Paul, MN 55102  (City) (State) (ZIP code) </div>	<b>MAIL CERTIFICATE TO</b>  <b>(Certificate will be mailed in window envelope)</b>	<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">11</div> <b>Address For Return of Certificate</b>
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\* 17 U.S.C. § 506(e): Any person who knowingly makes a false representation of a material fact in the application for copyright registration provided for by section 409, or in any written statement filed in connection with the application, shall be fined not more than \$2,500.



555 WABASHA  
ST. PAUL, MINNESOTA 55102

75-1676  
960

PAY TO THE ORDER OF Register of Copyrights

January 12 1979  
\$10.00

Ten and no DOLLARS



FOR FACTS AND ISSUES ABOUT LIBRARIES

Harriet M. Herb

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE CONTINUATION SHEET

<b>1</b> Title	<b>TITLE OF THIS WORK:</b> FACTS AND ISSUES: Funding of Public Libraries in Minnesota If a periodical or serial give: Vol. .... No. .... Issue Date .....		<b>PREVIOUS OR ALTERNATIVE TITLES:</b> LIBRARY FUNDING IN MINNESOTA	
	<b>PUBLICATION AS A CONTRIBUTION:</b> (If this work was published as a contribution to a periodical, serial, or collection, give information about the collective work in which the contribution appeared.) Title of Collective Work: ..... Vol. .... No. .... Date ..... Pages .....			
<b>2</b> Author(s)	1	<b>NAME OF AUTHOR:</b> League of Women Voters of Minnesota Was this author's contribution to the work a "work made for hire"? Yes. .... No. <u>X</u> .		<b>DATES OF BIRTH AND DEATH:</b> Born ..... Died .....
		<b>AUTHOR'S NATIONALITY OR DOMICILE:</b> Citizen of ..... } or { Domiciled in <u>United States</u> (Name of Country) (Name of Country)		<b>WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK:</b> Anonymous? Yes. .... No. .... Pseudonym? Yes. .... No. .... If the answer to either of these questions is "Yes, see detailed instructions attached.
		<b>AUTHOR OF:</b> (Briefly describe nature of this author's contribution)		
	2	<b>NAME OF AUTHOR:</b> Was this author's contribution to the work a "work made for hire"? Yes. .... No. ....		<b>DATES OF BIRTH AND DEATH:</b> Born ..... Died .....
		<b>AUTHOR'S NATIONALITY OR DOMICILE:</b> Citizen of ..... } or { Domiciled in ..... (Name of Country) (Name of Country)		<b>WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK:</b> Anonymous? Yes. .... No. .... Pseudonym? Yes. .... No. .... If the answer to either of these questions is "Yes, see detailed instructions attached.
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		<b>AUTHOR'S NATIONALITY OR DOMICILE:</b> Citizen of ..... } or { Domiciled in ..... (Name of Country) (Name of Country)		<b>WAS THIS AUTHOR'S CONTRIBUTION TO THE WORK:</b> Anonymous? Yes. .... No. .... Pseudonym? Yes. .... No. .... If the answer to either of these questions is "Yes, see detailed instructions attached.
		<b>AUTHOR OF:</b> (Briefly describe nature of this author's contribution)		
<b>3</b> Creation and Publication	<b>YEAR IN WHICH CREATION OF THIS WORK WAS COMPLETED:</b> Year <u>1978</u> .... (This information must be given in all cases.)		<b>DATE AND NATION OF FIRST PUBLICATION:</b> Date <u>December 28, 1978</u> .... (Month) (Day) (Year) Nation <u>U.S.A.</u> .... (Name of Country) (Complete this block ONLY if this work has been published.)	
<b>4</b> Claimant(s)	<b>NAME(S) AND ADDRESS(ES) OF COPYRIGHT CLAIMANT(S):</b> League of Women Voters of Minnesota 555 Wabasha St. Paul, Minnesota 55102			
	<b>TRANSFER:</b> (If the copyright claimant(s) named here in space 4 are different from the author(s) named in space 2, give a brief statement of how the claimant(s) obtained ownership of the copyright.)			



## **Partially Redacted Material**

A portion of this page/item was redacted due to privacy considerations. The original can be viewed at the Minnesota Historical Society's Gale Family Library in Saint Paul, Minnesota. For more information, visit [www.mnhs.org/library/](http://www.mnhs.org/library/).



MAY 27 1980

## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

May 8, 1980

Ms. Evelyn J. Swenson, Chairperson  
Media Education  
Moorhead State University  
Moorhead, MN 56560

Dear Ms. Swenson:

Last year the League of Women Voters of Minnesota studied the funding of libraries in our state. Out of that study came the enclosed publication on the subject. As a result of generous re-funding from the Saint Paul Foundation, we now have additional copies available free of charge for citizens who are interested and concerned about libraries.

If you would like to have free copies of "Library Funding in Minnesota" available for your classes, we will be glad to furnish them to you. There is also no charge for postage or handling.

Sincerely,

*Pamela Berkwitz*  
Pamela Berkwitz  
President

B:M  
Enclosure

Thank you very much for sending the report; a fine job! We would like to have about a half dozen additional copies -- thank you very much.

*6/10/80  
P 664*

Evelyn J. Swenson  
Library  
Moorhead State University  
Moorhead, MN. 56560

MAY 16 1980



LIBRARY MEDIA EDUCATION/(507)389-1965

MANKATO, MINNESOTA 56001

May 14, 1980

Ms. Pamela Berkwitz  
President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, MN 55102

Dear Ms. Berkwitz:

Please send 20 copies of "Library Funding in Minnesota" for use  
in my university courses.

Thank you.

Sincerely,

*Doris Pagel/vch*  
Doris Pagel, Professor  
Library Media Education

DP/vlh

*26/10/80  
P 1.35*



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Library School  
419 Walter Library  
117 Pleasant Street S.E.  
Minneapolis, Minnesota 55455

MAY 15 1980

May 14, 1980

Ms. Pamela Berkwitz  
President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, MN 55102

Dear Ms. Berkwitz:

We shall be pleased to have 50 copies of  
"Library Funding in Minnesota" for use in  
our classes.

Sincerely,

*Wesley Simonton*

Wesley Simonton,  
Director

*A 6/10/80*  
*P 1.66*

WS/bct



concordia college

CARL B. YLVISAKER LIBRARY  
AUDIO - VISUAL CENTER



MAY 19 1980

moorhead, minnesota 56560

May 14, 1980

Dear Ms. Berkwitz:

Please send us twenty copies of  
"Library Funding in Minnesota" as  
mentioned in your letter of May 8.

Enclosed is a self- addressed mailing  
label.

Thank you.

Yours truly,

John Montag  
Reference Librarian

2 6/10/80  
P 1.39

MAY 16 1980



Bemidji State University BEMIDJI, MINNESOTA 56601

LIBRARY AND LIBRARY SERVICES  
218-755-2955

May 13, 1980

Pamela Berkwitz, President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, MN 55102

Dear Ms. Berkwitz:

Your letter announcing the availability of free copies of "Library Funding in Minnesota" is good news. I have used the booklet in my library administration class and have found it to be a source that is a well-written overview of the strengths and weaknesses of funding support for Minnesota's public libraries. Now I am delighted to learn that this publication will continue to be available. If possible, I would like to obtain fifty copies of the study.

The League of Women Voters of Minnesota is to be commended for this important contribution. My hope is that the League will look at libraries again when the multi-type multi-county legislation has begun to have its impact on library services.

Thank you.

Sincerely,

Judy McDonald  
Dean  
Library and Library Services

R 6/10/80  
P 1.77

LIBRARY AND LIBRARY SCIENCE  
CENTER FOR AUDIOVISUAL SERVICES  
NORTH CENTRAL MINNESOTA HISTORICAL CENTER

"An Equal Opportunity Employer"



THE COLLEGE OF ST. CATHERINE, ST. PAUL, MINNESOTA 55105

MAY 16 1980

(612) 698-5571

DEPARTMENT OF LIBRARY SCIENCE

May 14, 1980

Ms. Pamela Berkwitz, President  
League of Women Voters of Minnesota  
555 Wabasha  
St. Paul, MN 55102

Dear Ms. Berkwitz:

I am very aware of your 1979 study on the funding of libraries in Minnesota. Your study is referred to in our course lectures and bibliographies. You have compiled valuable information, information every librarian should be familiar with.

I am delighted with the possibility of providing copies of the report to our students. In the 1980-81 school year we will have twenty-five full-time library science students and approximately twenty-five part-time students. Fifty to sixty copies of "Library Funding in Minnesota" would be appreciated.

Thank you for your assistance.

Sincerely,

*Mary Wagner*  
Mary Wagner  
Chairperson

*2 6/10/80*  
*P 1.66*

MW:ms



## LEAGUE OF WOMEN VOTERS OF MINNESOTA

555 WABASHA • ST. PAUL, MINNESOTA 55102 • TELEPHONE (612) 224-5445

May 8, 1980

Mr. Wesley Simonton, Director  
Library School  
419 Walter Library  
University of Minnesota  
Minneapolis, MN 55455

Dear Mr. Simonton:

Last year the League of Women Voters of Minnesota studied the funding of libraries in our state. Out of that study came the enclosed publication on the subject. As a result of generous re-funding from the Saint Paul Foundation, we now have additional copies available free of charge for citizens who are interested and concerned about libraries.

If you would like to have free copies of "Library Funding in Minnesota" available for your classes, we will be glad to furnish them to you. There is also no charge for postage or handling.

Sincerely,

Pamela Berkwitz  
President

B:M  
Enclosure

*sent 9 copies to*

*all Lib  
Source  
Schools in  
State*

*cc: Pam  
May Birmingham  
list from M. Birmingham*

Send pub. & letter 5/8/80

LIBRARY/MEDIA EDUCATION PROGRAMS IN MINNESOTA

MAR 31 1980

1. Library Science  
Department of Education  
Augsburg College  
731 21st Ave. So.  
Minneapolis, MN 55454  
Grace Sulerud/Marjorie Sibley,  
Coordinators  
(612) 330-1011, 330-1013  
  
Library Science Minor (16 sem. cr.)
2. Library Science Program  
Bemidji State University  
Bemidji, MN 56601  
Judy McDonald, Chairperson  
(218) 755-2958  
  
Library Science Minor (39 qtr. cr.)  
Library Media Technology, Associate  
Arts Degree (96 qtr. cr. including  
15 cr. lib. sci., 8 cr. educational  
media)
3. Department of Library Science  
College of St. Catherine  
2004 Randolph Ave.  
St. Paul, MN 55105  
Mary Wagner, Chairperson  
(612) 690-6651  
  
Library Science Major (30 sem. cr.)  
Library Science/School Librarian  
Minor (18 sem. cr.)
4. Library Science  
Division of Behavioral Arts  
and Science  
College of St. Scholastica  
Duluth, MN 55811  
Mary Jane Kumsha, Chairperson  
(218) 728-3631  
  
Library Science Minor (24 qtr. cr.)
5. Library Science  
Concordia College  
901 Eighth St. So.  
Moorhead, MN 56560  
Verlyn Anderson, Librarian &  
Chairperson  
(218) 299-4641  
  
Library Science Minor (17 sem. cr. +  
2 sem. cr. in Instructional Media)
6. Library Media Education Department  
College of Education  
Mankato State University  
Mankato, MN 56001  
Frank R. Birmingham, Chairperson  
(507) 389-1965  
  
Library Science Minor (24 qtr. cr.  
including 3 cr. practicum)  
Media Generalist (45 qtr. cr. including  
6 cr. in curriculum); 24 qtr. cr. if  
have L.S. Minor)  
Media Supervisor (18 qtr. cr. beyond  
media generalist licensing requirements  
including a M.S. degree)  
M.S. in Media Degree (51 qtr. cr. - non  
thesis)  
Specialist Degree (Grad: 45 qtr. cr.  
beyond Master's Degree)



7. Media Education  
Moorhead State University  
Moorhead, MN 56560  
Evelyn J. Swenson, Chairperson  
(218) 236-2922

School Library License (25 qtr. cr.)  
Media Generalist (47-50 qtr. cr.)  
Media Education Minor (36-40 qtr. cr.)  
Director of Audiovisual Education (25  
qtr. cr.)  
Coordinator of Audiovisual Education  
11-13 qtr. cr.)

8. Center for Library and Audiovisual  
Education  
College of Education  
114 Centennial Hall  
St. Cloud State University  
John Berling, Chairperson  
(612) 255-2022

Information Media Major, M.S. (Grad:  
51 qtr. cr.)  
Information Media Specialist, Degree  
Program beyond Master's Degree in  
Media (45 qtr. cr. in Media; indivi-  
dualized for those with graduate  
credits)  
Information Media Minor (26 qtr. cr.)  
Information Media Expanded Minor (36  
qtr. cr.)  
Media Generalist, Licensure Requirements  
Media Supervisor, Licensure Requirements

9. Library School  
419 Walter Library  
University of Minnesota  
Minneapolis, MN 55455  
Wesley Simonton, Director  
(612) 373-3100

School Library Licensure (25 qtr. cr.)  
Media Generalist (Grad: 40-44 qtr. cr.)\*  
Library Science, M.A. (Grad: 54 qtr. cr.)  
Specialist Certificate in Library Science  
(45 qtr. cr. beyond the Master's degree)  
Library Science, Ph.D.

\*In conjunction with the College of  
Education