

File

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

19 November, 1943

M E M O R A N D U M

From: FLAG SECRETARY

To: 60
06
02
Board of Awards

All correspondence of any type prepared for the signature of Comsopac, Deputy Comsopac or the Chief of Staff will be routed through the Flag Secretary's office by placing it on the desk of the Ship's Clerk in the Flag Secretary's office before signature.

This is essential to keep all matters coordinated as frequently other action is interdependent and foul-ups occur if not brought together.

H. E. STASSEN.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

....., 194.....

MEMORANDUM

From: FLAG SECRETARY

To:

the Ships Clerk in Charge
~~At the~~ Flag Security Office.

before signature

This is essential to
keep all matters coordinated
as frequently other action
is interdependent and
foul ups occur if not
brought together.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

....., 194.....

MEMORANDUM

From: FLAG SECRETARY

To:

~~66~~

66

66

62

Bd of Awards

All correspondence
of any type prepared
for the signature of
Com SoPac, Deputy Com SoPac
or the Chief of Staff will be
routed thru the Flag Secretary
Office by placing it in the desk of

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

18 November, 1943

M E M O R A N D U M

From: FLAG SECRETARY

To: Flag Secretary, Com THIRD Phib.

The O.M. letter, registered No. 37088, which Ensign Kurtz has for COMGEN IMAC is ultra ultra and URGENT. It is the same as Registered No. 37087 addressed to you and delivered by Ensign Kurtz.

Please see that it is sent up with the next echelon to Bougainville via some responsible officer who is aboard that echelon.

If you wish Ensign Kurtz will take it over to some officer you designate at Purvis Bay or Tulagi who will be going up.

It should be delivered to General Geiger or a senior officer on his Staff with a verbal indication of its ultra nature.

Thanks,

H. E. STASSEN.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

18 November, 1943

M E M O R A N D U M

From: FLAG SECRETARY

To: Lieutenant Commander C. E. Morek,
Flag Secretary, Com THIRD Phib.

Thank you for the many courtesies you
extended to our Forward Echelon during their
short stay at Camp Crocodile.

With best wishes,

Sincerely,

H. E. STASSEN.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

16 November, 194³

M E M O R A N D U M

From: FLAG SECRETARY

To: 00
00A
01
Captain I. H. Mayfield.
Captain H. R. Thurber.

General Harmon invites you to a cocktail party
in honor of the New Zealand Governor, 1700 -
1900 21 November.

The word is that blouses and ties will be worn.

H. E. STASSEN,
Flag Secretary.

Captain
[Signature]

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

.....16 November....., 1943.....

M E M O R A N D U M

From: FLAG SECRETARY

To: 00

00A

01

General Harmon invites you to a cocktail party
in honor of the New Zealand Governor, 1700 -
1900 21 November.

H. E. STASSEN,
Flag Secretary.



SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

.....13 November....., 1943.....

M E M O R A N D U M

From: FLAG SECRETARY

To: Flag Division Officer.

Subject: Leave for Flag Personnel.

1. The Flag complement should continue to be given the choice between leave in Australia or leave in New Zealand.

2. Leave should be granted on the recommendation of the Officer-in-Charge of the section at a time when the section can best dispense with the services, and should be after completion of not less than 10 months service in the area, and may, at times, extend upwards to 15 to 16 months.

3. The ten-day period seems to be a desirable length of time as it gives a definite break in the continuity of work.

H. E. STASSEN.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

11 November 1943.

~~SECRET AND PERSONAL.~~

Dear Commander:

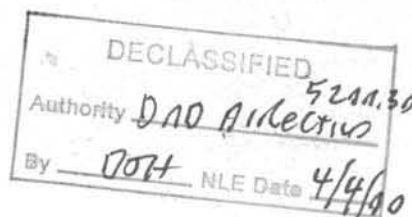
This is just a brief note to thank you for your courtesies aboard the MONTPELIER during my recent temporary duty.

I will never forget the manner in which the Admiral, with your assistance, conducted the night engagement. Thanks again and the best of luck.

Sincerely,

H. E. STASSEN.

Commander W. D. Brown, USN.
 Operations Officer,
 U.S.S. MONTPELIER,
 c/o Fleet Post Office,
 San Francisco, California.



00A

01

02

11

12

15

16

17

20

22

25

26

27

28

29

31

52

75

80

90

95

05

05A

06

07

08

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

11 November 1943.

~~SECRET AND PERSONAL.~~

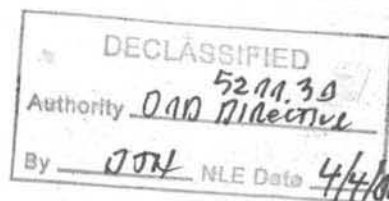
Dear Doc:

Thanks for your courtesies during my temporary duty as your room mate.

Good luck to you, and will look forward to seeing you again.

H. E. STASSEN.

Lieut. Commander T. B. Butler, (MCVS) USNR.,
 U.S.S. MONTPELIER,
 c/o Fleet Post Office,
 San Francisco, California.



00A	
01	
02	
11	
12	
15	
16	
17	
20	
22	
25	
26	
27	
28	
29	
31	
52	
75	
80	
90	
95	
05	
05A	
06	
07	
08	

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

11 November 1943.

~~SECRET AND PERSONAL.~~

Dear Captain Tobin:

I am writing to thank you for your many courtesies aboard the MONTPELIER during my recent temporary duty with CTF 39.

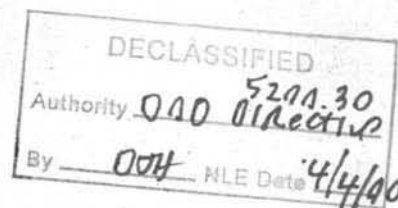
I deeply appreciated your thoughtfulness in explaining to me so many things of the ships and operations.

It was an honor and privilege to be aboard such a great fighting ship during these engagements. Best of luck to you and the MONTPELIER.

Sincerely,

H. E. STASSEN.

Captain R. G. Tobin, USN.,
 Commanding Officer,
 U.S.S. MONTPELIER,
 c/o Fleet Post Office,
 San Francisco, California.



00A	
01	
02	
11	
12	
15	
16	
17	
20	
22	
25	
26	
27	
28	
29	
31	
52	
75	
80	
90	
95	
05	
05A	
06	
07	
08	

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

11 November 1943.

~~SECRET AND PERSONAL.~~

Dear Captain Tobin:

I am writing to thank you for your many courtesies aboard the MONTPELIER during my recent temporary duty with CTF 39.

I deeply appreciated your thoughtfulness in explaining to me so many things of the ships and operations.

It was an honor and privilege to be aboard such a great fighting ship during these engagements. Best of luck to you and the MONTPELIER.

Sincerely,

H. E. STASSEN.

Captain R. G. Tobin, USN.,
Commanding Officer,
U.S.S. MONTPELIER,
c/o Fleet Post Office,
San Francisco, California.

00A	
01	
02	
11	
12	
15	
16	
17	
20	
22	
25	
26	
27	
28	
29	
31	
52	
75	
80	
90	
95	
05	
05A	
06	
07	
08	

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

11 November 1943.

~~SECRET AND PERSONAL.~~

Dear Ben:

Thanks for your many courtesies during my recent temporary duty with CTF 39. It was a real privilege to be with you; I will never forget those days. It was not only a great experience, but I also learned a great deal during these few days that will assist me in my future duties in the Navy.

I sent two items up to Bill Kitchell to deliver to you as mess treasurer, in appreciation of the hospitality of the Admiral's mess.

Your patience and hospitality will not be forgotten. Please give my best to all of the other officers of the staff, and will look forward to seeing you again personally.

H. E. STASSEN.

Lieut. Commander J. G. Franklin, USN.
Aide & Flag Secretary,
U.S.S. MONTPELIER,
c/o Fleet Post Office,
San Francisco, California.

DECLASSIFIED	
Authority	5219.37 DAN DIRECT
By	DTH
NLE Date	4/4/00

00A

01

02

11

12

15

16

17

20

22

25

26

27

28

29

31

52

75

80

90

95

05

05A

06

07

08

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

11 November 1943.

~~SECRET AND PERSONAL.~~

Dear Commander:

I appreciated your thoughtfulness in giving me so much of your time in a brief and intensive course in navigation.

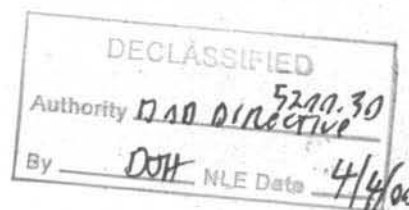
It was a privilege to be aboard the ship during the engagements and your thoughtfulness in the chart house added a great deal to the information I acquired during this temporary duty.

Best wishes to you and will look forward to seeing you again.

Sincerely,

H. E. STASSEN.

Commander P. W. Hord, USN.,
Navigator,
U.S.S. MONTPELIER,
c/o Fleet Post Office,
San Francisco, California.



00A	
01	
02	
11	
12	
15	
16	
17	
20	
22	
25	
26	
27	
28	
29	
31	
52	
75	
80	
90	
95	
05	
05A	
06	
07	
08	

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

11 November 1943.

~~SECRET AND PERSONAL.~~

Dear Admiral Merrill:

I wish to express to you my deep appreciation of your many courtesies on the occasion of my recent temporary duty.

It was a privilege and an honor to be with this superb fighting task force and to observe your cool and brilliant direction of it during the series of engagements with the enemy.

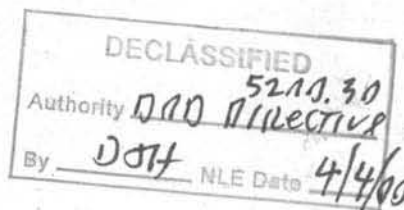
I presume you have heard that it has been confirmed that a light cruiser of the SENDAI Class was sunk in the night engagement, and that two heavy cruisers of the HAGURO Class were heavily damaged. There is no further word on the destroyers.

Best of luck to you, to your excellent staff, and to Task Force 39. I will look forward to seeing you again.

Sincerely yours,

H. E. STASSEN.

Rear Admiral A. S. Merrill, USN.,
 Commander Cruisers, Division TWELVE,
 c/o Fleet Post Office,
 San Francisco, California.



00A	
01	
02	
11	
12	
15	
16	
17	
20	
22	
25	
26	
27	
28	
29	
31	
52	
75	
80	
90	
95	
05	
05A	
06	
07	
08	

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

7 November 1943.

MEMORANDUM TO: Lt. W. J. Kitchell.

Dear Bill:

1. Lt. Finley reports that everything at the house has been replaced except for the silver ware.

2. The invoice on the new four-star silver ware has been received dated on October 12, but with no information or date of shipment or name of ship. We have sent Airmailgram requesting information on date of shipment and name of ship.

3. Cristobal tells me that everything necessary has been replaced except silver ware and he has service for eight on hand in silver ware.

4. I have requested Finley to locate some additional silver ware which could be used in the event you return and need service for more than eight before the four-star silver ware arrives.

5. Tulao's list was handed to Chief Burns, and the provisions went forward this morning along with other provisions.

6. The case your requested will go forward tomorrow morning.

7. I am also sending forward two additional cases. I would appreciate it very much if you would see to it that Lt. Comdr. Ben Franklin of Admiral' Merrills mess receives these when 39 comes back into Purvis. These two are from me to them in appreciation of their hospitality in Admiral Merrill's mess during my recent trip with them. I am charging these two to me personally.

8. Also tell them I am working on the branch ComSoPac Wine Mess idea.

9. I have paid the \$212.60 at Quonset Village for the Admiral's mess. I understand the bill went up to you yesterday for this. I have also paid the 28 dollars Quonset Village Wine Mess bill of the Admiral's mess and have paid your Quonset wine mess bill of \$7.45.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

7 November 1943.

MEMORANDUM TO: Lt. W. J. Kitchell. (Cont'd.).

10. I have collected the monthly ration voucher of \$180.70.

11. I will keep a record on all these items and we can square up when you get back down here.

12. Let us know whether you want another shipment of provisions before leaving the camp or whether today's shipment will be sufficient.

13. Also try to let me know a day or two in advance when any of the officers of the Admiral's mess are coming back to Noumea.

14. I have sent the regrets on behalf of the Admiral to the New Zealand Governor General affair.

H. E. STASSEN.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

23 October, 1943

MEMORANDUM

From: FLAG SECRETARY

To: Lieut. Comdr. Truesdale

Confirming our conversation, we are in urgent need of 2 or 3 Ensigns or Lieut. (jg)'s.

Lieut. (jg) May is being detached from the Officer Messenger Mail Center.

Lieut. Tayoun has taken over Comdr. Stuart's desk in the Deputy's office.

Lieut. Kitchell is away with the forward echelon.

I will greatly appreciate any assistance you can give.

Respectfully,

H. E. STASSEN

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

.....23 October, 1943.....

MEMORANDUM

From: FLAG SECRETARY

To: Lieut. Comdr. Christensen

Confirming our conversation, we are in urgent need of the crew replacements requested by Lieut. Martin.

A considerable number from our crew has gone with the forward echelon.

I will greatly appreciate your assistance.

Respectfully,

H. E. STASSEN

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

October 22, 1943

MEMORANDUM

From: FLAG SECRETARY

To: H. C. Carroll, Ship's Clerk, USN.

1. I am addressing this memorandum to you as I am uncertain whether Mr. Kitchell will have arrived by the time this memorandum reaches you. Give it to Mr. Kitchell as soon as he does arrive.

2. Chief Burns reports that he will be able to send a weekly supply of fresh foods in a special thermos container but that this container should be sent back each time so as to be ready for the next week.

3. He also states that it would not be advisable to send you the first shipment until the reefer facilities at headquarters are definitely ready, so please advise me airmail or dispatch when the reefer facilities are definitely ready, and the first shipment of fresh foods will be on its way promptly.

4. ComAirPac dispatch 210122, addressed to ComFair West Coast, info. ComSoPac, will result in sending to ComSoPac modifications to be made in B-24 for the flag.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

October 22, 1943

MEMORANDUM

From: FLAG SECRETARY

To: H. C. Carroll, Ship's Clerk, USN.

5. An officer came to the house with a receipt to Commander Cheek, dated October 8, requesting a case, but as this was not on the list, I did not deliver it. Let me know whether it is due.

The other five (5) cases have been delivered.

6. Let me know whether the officer messenger mail pouch is coming through O.K.

H. E. STASSEN,
Flag Secretary.

SOUTH PACIFIC FORCE
OF THE UNITED STATES PACIFIC FLEET
HEADQUARTERS OF THE COMMANDER

October 20, 1943

M E M O R A N D U M

From: FLAG SECRETARY

To: The American Red Cross - Local
Attention Mr. Roth.

Would appreciate your ascertaining whether or not the presence of Paul Hammond, Y.1c, USNR. is required as an emergency at the home of his mother - Mrs. Mamie Hammond, 508 68th St., Kenosha, Wisconsin, and if so, for what purpose.

H. E. STASSEN,
By direction.



MINNESOTA HISTORICAL SOCIETY

Copyright in this digital version belongs to the Minnesota Historical Society and its content may not be copied without the copyright holder's express written permission. Users may print, download, link to, or email content, however, for individual use.

To request permission for commercial or educational use, please contact the Minnesota Historical Society.