



Martin O. Weddington Papers.

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STERLING CLUB INC.

300 NORTH ALBANS STREET

ST. PAUL, MINNESOTA 55104

227-8795

MEMBERSHIP ROSTER

SEPTEMBER 1982

OFFICERS

PRESIDENT.....LEVI L. BRADY
VICE PRESIDENT.....JOHN W. GARNER
SECRETARY.....CLARENCE YOUNG
FINANCIAL SECRETARY....EDWARD R. HICKS
TREASURER.....DONALD R. BANHAM

BOARD MEMBERS

CHAIRMAN.....HERMAN BAILEY
SECRETARY.....ALBERT A. BREWER

MEMBERS AT LARGE

DONALD L. COLBERT
BEN L. ALEXANDER
FRED WILLIAMS
ALPHEUS OWENS
JOHN L. BANKS
WILLARD P. JONES
RICHARD M. MANN

MEMBERSHIP ROSTER 1982

ALEXANDER, BEN L.
1031 WEST CENTRAL AVENUE
ST. PAUL, MN 55104
644-8078

ALLEN, IRA P.
1116 NORTON STREET
ST. PAUL, MN 55117
488-3819

BAILEY, HERMAN
111 EAST KELLOGG BLVD., APT. 1010
ST. PAUL, MN 55101
227-6894

BANHAM, DONALD R.
1760 TURQUOISE TRAIL
EAGAN, MN 55122
454-4622

BANKS, JOHN L.
1197 DAYTON AVENUE
ST. PAUL, MN 55104
645-2566

BARTLETT, WILBERT
1478 CUMBERLAND AVENUE
ST. PAUL, MN 55117
488-6192

BENNER, BRADFORD
1358 LINCOLN AVENUE
ST. PAUL, MN 55106
690-5224

BERRY, GEORGE O.
983 ST. ANTHONY AVENUE
ST. PAUL, MN 55104
645-7354

BLEDSE, RAYMOND
2710 NORTH DALE STREET, APT. 208
ROSEVILLE, MN 55113
483-2395

BOYD, ULYSSESS
4807 AZELIA AVENUE NORTH
MINNEAPOLIS, MN 55429
537-3215

BRADLEY, CHARLES
864 DAYTON AVENUE
ST. PAUL, MN 55104
226-7989

BRADY, LEVI L.
4028 PORTLAND AVENUE SOUTH
MINNEAPOLIS, MN 55407
825-7664

BREWER, ALBERT A.
658 DAYTON AVENUE
ST. PAUL, MN 55104
227-2678

BURROUGHS, OTTO
1013 WEST CENTRAL AVENUE
ST. PAUL, MN 55104
645-9574

COLBERT, DONALD L.
161 EAST SANDHURST DRIVE
NORTH ST. PAUL, MN 55109
777-1611

DUDLEY, WILLIAM N.
2280 EAST MEDICINE LAKE BLVD.
MINNEAPOLIS, MN 55441
544-8344

FINCH, HAROLD L.
5308 - 15TH AVENUE SOUTH
MINNEAPOLIS, MN 55417
824-1278

GADDY, ADOLPHUS
1387 FARMDALE
MENDOTA HEIGHTS, MN 55118
457-6135

GARNER, JOHN W.
1591 NORTH WESTERN AVENUE
ST. PAUL, MN 55117
488-3636

GRIFFIN, JAMES S.
1592 NORTH WESTERN AVENUE
ST. PAUL, MN 55117
489-1520

HENDERSON, ROY
1095 OVERLOOK ROAD
MENDOTA, MN 55118
454-4360

HICKS, EDWARD R.
1915 EAST FIFTH STREET
ST. PAUL, MN 55119
739-0338

INGRAM, FREDDIE O.
4541 - 4TH AVENUE SOUTH
MINNEAPOLIS, MN 55409
825-2823

JACKSON, ROBERT L.
992 MARSHALL AVENUE
ST. PAUL, MN 55104
644-0610

JAMES DONALD
220 FISK STREET NORTH
ST. PAUL, MN 55104
225-3475

JOHNSON, ERNEST M.
6963 ARKANSAS AVENUE WEST
INVER GROVE HEIGHTS, MN 55075
454-3836

JONES, WILLARD P.
3840 PORTLAND AVENUE SOUTH
MINNEAPOLIS, MN 55407
822-0615

KAISER, RAYMOND L.
1501 DIXON DRIVE
ST. PAUL PARK, MN 55071
459-5974

KEY, GEORGE H.
1419 EAST 42ND STREET
MINNEAPOLIS, MN 55407
827-1334

LAWRENCE, MELVIN
3244 NORTH LEXINGTON AVENUE
ST. PAUL, MN 55112
483-0742

LONG, AUTHUR L.
478 AURORA AVENUE
ST. PAUL, MN 55103
292-1880

MANN, RICHARD M.
1505 NORTH WESTERN AVENUE
ST. PAUL, MN 55117
488-8176

MCMOORE, DONALD W.
2031 WINNETKA AVENUE NORTH
MINNEAPOLIS, MN 55427
544-0759

OWENS, ALPHEUS
2574 HAZELWOOD AVENUE
MAPLEWOOD, MN 55109
777-4615

PATTERSON, HENRY, JR.
1781 SCHEFFER AVENUE
ST. PAUL, MN 55116
698-2143

RANSOM, THOMAS N.
30 EAST 105TH STREET
BLOOMINGTON, MN 55420
884-4706

RAY, JOSEPH P.
901 FULLER AVENUE
ST. PAUL, MN 55104
291-8517

SAUNDERS, ANTHONY M.
255 RAVOUX AVENUE, APT. 8
ST. PAUL, MN 55103
224-8661

SCOTT, JOHN
6801 - 225TH AVENUE NORTH EAST
STACY, MN 55079
462-2349

STAPLES, GEORGE H.
1201 DAYTON AVENUE
ST. PAUL, MN 55104
646-0812

STEWART, LAWRENCE D.
784 LAUREL AVENUE
ST. PAUL, MN 55104
226-4800

TAYLOR, MERRILL L.
967 ST. ANTHONY AVENUE
ST. PAUL, MN 55104
645-3063

THIGHMAN, ALFRED
4801 PARK AVENUE SOUTH
MINNEAPOLIS, MN 55417
825-5224

TOUSSAINT, HAYWARD E.
852 ALBEMARLE AVENUE
ST. PAUL, MN 55117
489-3195

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RESERVED

WELCOME

THE
STERLING
CLUB 
SINCE • 1918

Name

RESERVED

Table No.

3

RESERVED



Name _____

Martin Weddington

Table No. _____

3

Martin C.

STERLING CLUB BOARD OF DIRECTORS-AREAS
OF CONCERN TO BE REVIEWED

1.
Chairman- Willard Jones
Annual Registration with Sec State, Articles of
Incorporation and Bylaws.
2.
Vice Chair- Dave Banham
Newsletter, Annual Roster, Labels and Addresses
3.
Sec- Floyd Clark
Entertainment and Social Functions
a. Golf. D. Annual dinner
b. meals E. X'mas-New Year
c. Barbeque H.
4.
Treasurer problem areas and procedures, audit of books.
5.
Financial Secretary problem areas, procedures,
delinquencies and audits.
6.
House General, repairs, cleaning interior, remodeling,
phones and equipment inventories.
7.
House Exterior, yard, fence, appearance & snow removal.
8.
House Finances, bar, club use, audit of those books and
records.
9.
Investments and Building Fund established for
improvements.

Annual Registration, Articles of Incorporation and Bylaws.

I
Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that annual registration is accomplished with Sec of State as required by Non-Profit Corporation Act, Chapter 317A.

2. Insure that Articles of Incorporation are amended if required by changes to the above named Chapter.

3. In sure that required changes to Bylaws are made whether required by Articles or Club action.
Determine the necessity for publishing new sets of bylaws to Club members to incorporate changes.

Newsletter, Annual roster, Labels and Addresses.

III Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that any problem areas are reviewed and make recommendations for solutions. Review Auxiliary participation as to cost sharing of Newsletter, pass any newsworthy items from Board to News committee.

2. Insure that annual members roster is updated and published, Provide labels for Newsletter and monitor address changes to update labels.

3. Work with President to insure that any required committees are appointed to accomplish these items.

4. Act as a liaison between committees and Board to provide information to Board on problem areas.

Entertainment and Social Functions

III Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that any problem areas are reviewed and make recommendations for solutions. Encourage committees to make most social events self supporting as to cost. Keep exceptions to a minimum.
2. Insure that committees submit written reports on cost of event if moneys are obtained from Club Treasurer.
3. Attend the Social Committee's meetings if possible while in planning stage. Keep Board informed of upcoming plans, or request a member of the committee to attend Board to provide info.
4. Work with the President to insure that any required committees are appointed as necessary to accomplish the task.

Treasurer problem areas and procedures, audit of books

IV

Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that any problem areas are reviewed and make recommendations for solutions. Review proper procedures are being adhered to in handling of funds.

2. Insure that annual audit of the Treasurers books is accomplished, working with the President to insure that required committees are appointed to accomplish the job.

3. Insure that audit is accomplished any time change of Treasurer is made.

4. Act as a liaison between committees and Board to provide information to Board on problem areas.

Financial Secretary problem areas, procedures and audits.

✓
Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that any problem areas are reviewed and make recommendations for solutions. Review Financial records with Financial Secretary for delinquent members to report to Board, at each monthly Board meeting.

2. Insure that annual audit is accomplished on the Financial Secretary books and any time change is made in person in that position.

3. Work with the President to insure that any required committees are appointed as necessary to accomplish the audit.

4. Review with Financial Secretary to insure that timely delinquency written notices are sent out as per bylaws.

House General, repairs, interior cleaning, remodeling, phones, equipment and equipment inventories.

VI Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that any problem areas are reviewed and make recommendations for solutions. Keep in contact with any planning committees, such as long term planning, kitchen or equipment committees in order that recommendations may be made to the board as to planned purchases.

2. Insure that inventories are reviewed and updated annually of all equipment in the club to include furniture, kitchen utensils and furnishings.

3. Work closely with the President to be aware of any plans he may have as to remodeling or improvements of building.

4. Work with President to insure that any required committees are appointed to accomplish these tasks, and remain in contact with those committees in order to keep the board informed.

5. Review cleaning contracts and make recommendation to Board for change or modification. Be aware of costs involved.

Exterior, repairs, yard, parking area, fence, shrubs and snow removal.

VII

Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that any problem areas are reviewed and make recommendations for solutions. Keep in contact with any planning committees, such as long term planning committees in order that recommendations may be made to the board as to planned purchases.

2. Insure that contracts are reviewed and updated annually of all outside work to be performed such as lawn spraying, mowing and snow removal. Keep Board informed as to status and obtain Board approval for renewal.

3. Work closely with the President to be aware of any plans he may have as to remodeling or improvements as to effects on outside of building parking lot or outside area.

4. Work with President to insure that any required committees are appointed to accomplish these tasks, and remain in contact with those committees in order to keep the board informed.

5. Review need for shrub care or replacement and make recommendation to Board for change or modification. Be aware of costs involved.

House Finances, bar supplies, club use, audit of those books and records.

VIII

Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that any problem areas are reviewed and make recommendations for solutions. Keep in contact with any planning committees, in order that recommendations may be made to the board as to planned actions.

2. Insure that books are reviewed and audited annually of all purchases and income. This is to include club use, bar supplies and expenditures for social functions at the club for members at club expense.

3. Work closely with the President to be aware of any plans he may have as to changes that affects these areas.

4. Work with President to insure that any required committees are appointed to accomplish these tasks, and remain in contact with those committees in order to keep the board informed.

5. Review need for required changes in record keeping to facilitate the monitoring of these functions. Make recommendations to Board for change or modification. Be aware of costs involved.

Investments and Building Fund established for improvements.

IV

Board member has the following responsibilities:

To insure that the following items are accomplished in a timely manner, by working with the President to insure that committees are appointed where necessary, and to work closely with committees in order to act as liaison between committees and Board of Directors.

Shall have information necessary to keep Board informed at each Board meeting in order that problem areas may be resolved.

1. Insure that any problem areas are reviewed and make recommendations for solutions. Keep in contact with any planning committees, in order that recommendations may be made to the board as to planned actions.

2. Insure that books are reviewed and audited annually of all purchases and income from this source to include certificates of deposits, separate accounts etc. Make recommendations to the Board as to best investment strategies and amounts.

3. Work closely with the President to be aware of any plans he may have as to changes that affects these areas.

4. Work with President to insure that any required committees are appointed to accomplish these tasks, and remain in contact with those committees in order to keep the board informed.

5. Review need for required changes in record keeping to facilitate the monitoring of this area. Make recommendations to Board for change or modification. Be aware of and inform Board at each Board meeting of status of accounts.

PRESIDENTS DUTIES

1. The President shall exercise general supervision over the activity and welfare of the Sterling Club.
2. The President presides over all meetings of the body.
3. The President shall represent the Club in all ceremonial or official matters.
4. He shall give the "State of The Club Talk" at the Annual Meeting in January of each year, and relate his plans for the coming year.
5. He shall plan and present to the Board plans for the coming year, not later than February of each year. These plans will be in writing and will include the proposed budget for the year. These plans and budget will be reviewed by the Board for approval. Once approved, they will be presented to the body for final approval.
6. Once budget is approved, he will assure adherence to this budget except in emergency situations with Board approval and body when practical.
7. He will appoint all required committees from the membership. Committee heads may be appointed if desired and allow those heads to select their staff.
8. He will attend committee meetings when possible.
9. Attend Board meetings when possible.
10. Bring any concerns of the President or the Body to the Board if bylaw or policy change is required to resolve problem.
11. Review monthly written Treasurers report and compare with planned budget.

Page 2. President

12. Review all functions of elected officers, and any known or reported problems in performance of their duties will be noted and discussed with them for correction.
13. Any Officer not performing as per requirements, once spoken to, if no correction made within a reasonable time will be recommended to the Board for removal from office.
14. The President shall enforce rules, regulations and mandates set forth by the Board of Directors.
15. The President will have a key to all and any locked Club area or cabinet.
16. The President will have a working fund of \$100 dollars and may spend up to that amount for club incidentals without further approval. He will, however upon replenishing that fund, be required to provide to the Treasurer written summary of expenditures and receipts attached thereto.
17. For emergency expenditures which will exceed the \$100 dollars, such as leaks in plumbing or things that require immediate attention, President will contact the Board Chair or Vice Chair, who will get at least two additional Board members approval for the expenditure. These names will be annotated on the receipt for the expenditure before it is given to Treasurer.
18. The President will insure that a signature authorization card is on file at the Bank for all accounts of the Club in order that he may sign checks in the absence of the Treasurer.
19. The President may assign any of these duties to the Vice President as he sees fit, but President is still responsible for the compliance. Vice President will be provided a copy of these duties so that he may assume the responsibility in the absence of the President.
20. Information- The board of Directors has the authority to spend up to \$600 dollars in an emergency situation where body approval is not practical, providing there is that amount in the treasure.

VICE PRESIDENT DUTIES

1. The Vice President will become familiar with the duties of the President and complete duties as assigned by President.
2. He will maintain a copy of the Presidents duties in order that he may function for him in his absence.

SECRETARY DUTIES

1. The Secretary shall record the minutes of all regular and special meetings of the body and have available the minutes of the previous three meetings. After the third meeting of the year, the previous years minutes will be turned over to the Historian for placement in the cabinet files.
2. The attendance records will be placed with the appropriate meeting minutes. Also any correspondence which has been acted on will be placed with the minutes. Any written material passed to Secretary from the Board Secretary will be placed in those files also. The Secretary will track any items that are incomplete or not acted upon and remind the President at the next meeting so that action is completed.
3. The Secretary will have at each meeting a list of each committee and the members on each committee. This list will be compiled by the President and provided to the Secretary.
4. The Secretary shall receive all correspondence and prepare all replies relating to action required as directed by the President.

FINANCIAL SECRETARY DUTIES

1. Financial Secretary shall receive all dues and assessments from members of the Club and maintain accurate records of all dues and assessments received. He will issue, sign and obtain Presidents signature on dues cards. He will initial cards as requested on payment of monthly dues. He will insure that the annual discount as determined by the Board of Directors is given only to those who pay the annual amount, not later than the regular meeting in February.
2. He shall remit to the Treasurer, at the close of the regular monthly meeting, all dues and assessments received prior to and during the meeting and obtain a written receipt from the Treasurer.
3. He shall maintain all records and receipts and present them at any time when requested by the President, the Board or an audit committee. Books will be kept up to date at all times in preparation for an audit.
4. The Financial Secretary shall notify, in writing, and keep a record of date of mailing of that notification, any member who becomes two or more months delinquent in dues or assessments. If dues or assessments are not paid in total up to date prior to the next Board meeting after notification, name shall be submitted to the President and the Board of Directors.
5. If Financial Secretary is unable to attend Board meetings he will notify, by phone , either Board Chair, Vice Chair or Board Secretary of any member who is delinquent and the date that letter was mailed. Negative phone report is also required. This report will be made prior to the scheduled time of Board meeting.
6. The Financial Secretary shall notify, in writing, persons who have been approved for membership in the Club, advise them of the requirement of the initiation fee and the first months dues as prescribed, when to report for induction and when monthly dues are payable.

PAGE 2-Financial Sec.

7. Financial Secretary shall serve as the custodian of keys to the Club House and explain key use and security features of Club to new members or any member so requesting.
8. He will insure that the President is notified when initiation fee is paid so that he will not inadvertently induct prior to payment.
9. Financial Secretary will report by name and amount at the end of each meeting so that members are aware of proper credit.
10. At the regular meeting in March, a report of the total number of members who have made an annual payment will be made to body.
11. Financial Secretary will keep a copy of these duties among his records at all times.

DUTIES OF TREASURER

1. Accept all monies or checks from Financial Secretary or any other source, and provide a receipt for same to payor.
2. Maintain a record of all income either by the receipt method or a permanently bound log book. Either method may be used, but it must be consistent. If one method is used, it must be utilized for the entire term of office or an audit must be requested and completed before a change may be made.
3. All payouts will be made in the form of a check only. No cash disbursements will be made. A record of checks issued will be maintained.
4. The Treasurer has the standing authorization to pay all standard reoccurring bills to include: mortgage, lawn care, snow removal, trash removal, cable TV, telephone, water/sewer and utilities-electric and gas.
5. All other expenditures will only be paid with approval of a member of the Board. That approval will be obtained by Board member signing a completed form request. If it is urgent and signature is impractical, approval may be obtained by phone from one of the Board members, in which case the form will be completed and the approving Board members name and date of approval entered in the signature block. The name will be printed so that it is easily identifiable as not being a signature.
6. All reoccurring bills will be paid in a timely manner in order to preclude penalty for late payment.
7. The Treasurer will reconcile the monthly bank statement as soon after receipt as possible. Any discrepancies that are not resolved will be reported to the Board Chair or Vice Chair in the absents of the Chair. The Chair will meet with the Treasurer as soon as practical and take steps to secure help from the membership to audit the require books to resolve the discrepancy.
8. The Treasurer will take the necessary steps to insure that all financial obligations of the Club are met in a timely manner. This involves being aware of the balances in the accounts and

PAGE 2 TREASURER

anticipating known expenses so that balances are not depleted. Any problems that are foreseen in this area will be brought to the attention of the Board at the earliest opportunity.

9. The Treasurer will make monthly written reports on all income, expenditures and balances in all accounts. A copy of this report will be provided to the Board Secretary prior to the monthly board meeting. The President and Club Secretary will also receive a copy prior to the regular monthly meeting. Treasurer also maintains a copy for his records. This report will be read to the general body at each monthly regular meeting. This report will include all accounts whether savings or checking or certificates.
10. The Treasurer will deposit all monies or checks received, within five working days. This is in order to derive benefit from the interest received.
11. The Treasurer will monitor the types of accounts and the cost or interest accruing to those accounts and make recommended changes to the Board for change of accounts.
12. The Treasurer will insure that the proper reports are turned in by committee members whenever there is an expenditure by the Club. This report will be reviewed by the Treasurer for accuracy and reasonableness so that any audit questions may be answered by the Treasurer. Receipts will be attached. If an individual has not obtained a receipt for some reason, that individual will be required to make out an itemized receipt to include detail such as quantity, numbers, items and where purchased and sign and date and attach to report to account for the expenditure.
13. The Treasurer will appear before the Board or Body when requested to provide any required explanations of financial transactions.
14. The Treasurer will maintain the Financial records so that they may be audited at any time. And will provide those records for audit upon request.

PAGE 3 Treasurer

15. The Treasurer will insure that signature cards are updated at the bank to include his signature and the President as an alternate on all accounts.
16. INFORMATION- The President is authorized a fund for incidentals, of \$100 Dollars. He may spend up to this amount without further approval, however, upon replenishing this fund, he must provide a written summary of the expenditures and attach receipts. It is the responsibility of treasurer to obtain this so that records are in order for audits.
17. INFORMATION- The Board is authorized to spend up to \$600 Dollars when it is imperative and three members give verbal approval and those names are printed on the authorization. This will only be done when body approval is not practical, the expenditure in the opinion of the three Board members, is necessary in order to save the Club additional expense.

1919

73rd Year

1992

**In Memory of
John Banks
Rubertis Davison
Joseph G. Waters**

**Auxiliary
Eugenia Stanley**



73rd Annual Dinner

1919 - 1992

**West River Point
Minneapolis, MN
May 30, 1992**

Officers

President ----- Ronald C. Buford
Vice President ----- Martin O. Weddington
Secretary ----- Fredrick D. Brown
Financial Secretary ----- Francis G. Bellesen
Treasurer ----- Levi L. Brady

Board of Directors

Chair ----- Richard M. Mann
Vice Chair ----- Willard P. Jones
Secretary ----- Donald L. Colbert
Assistant Secretary ----- Tollie J. Flippin

Charles W. Bradley
Floyd E. Clark
Frank G. Dye Sr.
George H. Finney
James S. Griffin

Honorary Members

Thomas N. Ransom
Gordon Parks

Lifetime Members

Ben L. Alexander
Otto T. Burroughs

Program

Presiding ----- Ronald C. Buford, Pres.
Invocation ----- Willie P. McCoy
Introduction of Head Table and
Board of Directors ----- Ronald C. Buford

Dinner

Board of Directors Remarks ---- Richard M. Mann
Presenter ----- Paul L. Wood
Sterling Club 1992 Person of the Year -----
Curman L. Gaines
Remarks Auxiliary-President ---- Louise Gooden
Benediction ----- Martin O. Weddington
Dancing Until 12:30 ----- Music by :
The Bound Band
1992 Annual Dinner Chair ----- Floyd Clark

Sterling Club, Inc.

300 North St. Albans Street

St. Paul, Minnesota 55104

NEWSLETTER - OCTOBER 1987

October - 1987

2	Board of Directors Meeting	8:00 PM
2	Club Social - Men Sponsor	8:30 PM
9	Regular Club and Auxiliary Meeting Ladies Sponsor the Social	8:30 PM
11	Greyhound Races - Dubuque, Iowa	5:30 AM
16	Club Social - Ladies Sponsor	8:30 PM
24	Mens Breakfast - (Men Only)	10:00 AM

November - 1987

6	Board of Directors Meeting	8:00 PM
6	Club Social - Men Sponsor	8:30 PM
13	Regular Club and Auxiliary Meeting Men Sponsor Social	8:30 PM
20	Club Social - Ladies Sponsor	8:30 PM
28	Mens Breakfast - (Men Only)	10:00 AM

NOTE: Please contact either of the following reporters with any items for the Newsletter, Dave Banham- 894-3646 or Ethel Barr - 227-3670.

BAR - B-QUE -Please turn in all tickets or moneys to Joe Waters not later than the regular club meeting in Oct.

CONGRATULATIONS

JAMES GRIFFIN, former St Paul Deputy Chief of Police, now retired, was recently honored by the National Organization of Black Police Executives, at their National Conference held recently in Oakland, California. Jim received the Walter E. Lawson Award for outstanding community service. The presentation was made by Capt William (Corky) Finney. Congratulations Jim.

MARTIN O. WEDDINGTON has been asked by Rudy Perpich, the Governor of Minnesota, to serve on the Governor's Blue Ribbon Commission on the Veterans Home. This Commission is tasked with the responsibility of developing policies and procedures that will shape health care for veterans. Congratulations Martin.

MARTIN O. WEDDINGTON has also been selected to serve as a member of the oral test examining board for Police Officer, for the City of St Paul, Recruitment and Selection Division. As a Board Member, he will participate to evaluate applicants for city employment as Police Officers. This process is critical to the selection of Police Officers who will best serve all of the people of St Paul. Again, Congratulations Martin.

CONGRATULATIONS (cont.)

CURMAN L. GAINES -Deputy Commissioner of the Minnesota Education Department, has been designated to the position of Associate Superintendent for Administrative Services, in the St Paul School District. In his new position, Curman will be responsible for supervising all non-instructional areas, including business, personnel, testing and evaluation, food service, transportation, plant planning and maintenance and student accounting. Congratulations Curman.

HAYWARD C. McKERSON, Was elected as The Right Eminent Grand Commander of the Prince Hall Grand Commandery, Knights Templar of the State of Illinois and Jurisdiction. This jurisdiction consists of Illinois, Wisconsin and Minnesota. The election of Hayward to this position marks only the second time that a mason from Minnesota has been selected to head this order. Congratulations Hayward.

GET WELL WISHES

OTTO BURROUGHS - who is recovering from recent surgery.

ROSAMOND BANHAM - who is at home and recovering from recent surgery.

SYMPATHY

ALLEN PINNIX -who lost his father recently.

VELMA WATERS - who lost her sister.

Our prayers go out to you and yours.

DON'T FORGET

Racing of the Greyhounds - Sunday, Oct 11. Trip to Dubuque, Iowa.
Sponsored by the Sterling Club Auxiliary.

AWARENESS

As a means of awareness, we are listing fellow members of the Sterling Club who operate their own business. The name of individual is listed, along with the name of the business and address.

BEN L. Alexander - Funeral Director
Alexander Hyde Park Chapel - 400 N. Oxford St, St Paul, Mn

Allen Pinnix - Accounting Firm
A & P Computerized Accounting Service - 45 E. Little Canada Rd.
Little Canada, Mn.

John Stanley - Caterer
John Stanley Caterers - 1565 County Rd B, Maplewood, Mn.

Maurice Turner - Taxi Operator
Suburban Taxi Corp. - 9614 Humbolt Ave So. Bloomington, Mn

Richard Estes - Funeral Director
Estes Funeral Chapel - 2201 Plymouth Ave No., Minneapolis, Mn.

Bernard Glover - Insurance Agent
Glover Insurance Agency Inc. - 531 W. Broadway Ave, Minneapolis, Mn

Hayward C. McKerson - Consultant Research
McKerson Chemical Consultant Research Development - 1452 County Rd C
Roseville, Mn

Francis G. Belleson - Electronics
Belleson's Inc. - 3908 W 50th St, Edina, Mn

We have attempted to verify information, but in case of errors or omissions, please contact Dave Banham- 894-3646, for correction for next newsletter.

TUCKER WINS CLUB GOLF CHAMPIONSHIP

Cornelius Tucker bested the field of Sterling Club golfers to win the 1987 club championship with a score of 92. Tucker was competing against many talented golfers from the Sterling Club, and his steady playing enabled him to emerge victorious.

Big John Hartsfield came in second with a 93, and Bert Davidson came in third with a 94. Bert also won the 2nd flight for the golfers in the golden senior flight of the tournament.

Big John additionally won the golden seniors championship for the tournament and served as the starter and photographer. He did an outstanding job at both - 48 golfers were off and playing (?), walking (?), running (?), riding (?), etc., in record time! The course starter was amazed at how quickly the tournament was underway.

Jean Stanley also golfed well on behalf of herself and the Sterling Club women. Jean scored a 120 to win the senior women's 2nd flight.

The over-all champions of the tournament were the following:

Men	Bob Shelton	score 72
Men 2nd flt	Dick Garza	score 89
Sr. Men	Earl Bowman	score 85
Sr. Men 2nd flt	Lowery Johnson	score 88
Golden Sr.	John Hartsfield	score 93
Golden Sr. 2nd flt	Bert Davidson	score 94
Women	Candy Garza	score 108
Sr. Women	Mary Bell	score 116
Sr. Women 2nd flt	Jean Stanley	score 120

The following were the participants from the Sterling Club and their scores:

Cornelius Tucker	92	Richard Estes	105
John Hartsfield	93	Al Stewart	102
Bert Davidson	94	Ernie Johnson	105
John Garner	95	Dick Mann	121
Levi Brady	95	George Finney	121
Ira Allen	102	Bernie Glover	130

COMICS

Shoe



THIS IS HOW ALL THE PARTICIPANTS ENJOYED PLAYING!

Sterling Club, Inc.

300 North St. Albans Street
St. Paul, Minnesota 55104

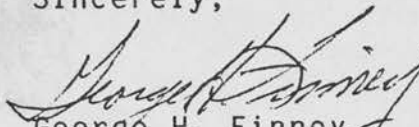
Board of Directors
Planning Committee

September 9, 1987

Dear Member:

The Sterling Club is in the process of setting goals in order to shape their future. We, the Ad Hoc Committee, are asking you to write in specific terms your concerns and dreams so that we might better identify what you would like to see the club functioning in the next five years. Your replies will be compiled and given to the Board of Directors before December 1987. We trust our board will use these replies to help-structure the Sterling Club's future. Please return questionnaire by November 1, 1987. Prioritize your choice.

Sincerely,



George H. Finney
Ad Hoc Committee Chairman

1988 Goals:

Five Year Goals:

THE STERLING CLUB INC.
300 N. St. Albans Street
ST. PAUL, MINNESOTA 55104



MARTIN O. WEDDINGTON
714 W. CENTRAL AVE.
ST. PAUL, MN 55104

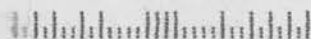


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STERLING CLUB INCORPORATED

BY-LAWS

ARTICLE I - NAME OF CLUB

The name of this organization shall be the Sterling Club Incorporated and its home shall be the St. Paul Metropolitan area.

ARTICLE II - PURPOSES AND LIMITATIONS

Section 1.

Purposes

- 1.01 The purpose of this club shall be social, charitable and civic, as set forth in the Articles of Incorporation and:
- 1.02 To cooperate in achieving the objectives of the organization by implementing various programs defined annually by club officers;
- 1.03 To cooperate with other civic, charitable and social organizations on projects and programs deemed beneficial to the community, and;
- 1.04 To provide leadership, encouragement and organization to facilitate projects and programs beneficial to members and communities.

Section 2

Limitations

- 2.01 All actions of this club shall be in accordance with the Articles of Incorporation and these By-Laws and shall be consistent with all policies adopted by the club.

- 2.02 The club shall not undertake any actions or practices which would cause its ineligibility as a tax exempt organization within the meaning of Sections 501(c)(3) and 501(c)(6) of the Internal Revenue Code of 1954 as amended or the corresponding provisions of any future United States revenue law.

ARTICLE III - ORGANIZATION AND REQUIREMENTS

Section 1

Club Organization

The club is incorporated by the State of Minnesota.

Section 2

Club Requirements

- 2.01 The Articles of Incorporation, By-Laws and Standing Rules of the club shall not in any way conflict with the laws of the State of Minnesota or the City of St. Paul.
- 2.02 No member is authorized at any time to take actions or engage in conduct that conflicts with the Articles of Incorporation, By-Laws or Standing Rules.

Section 3

Parliamentary Authority

- 3.01 The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the corporation in all cases in which they are applicable and not inconsistent with these By-Laws or special rules of order the corporation may adopt.

ARTICLE IV - MEMBERSHIP

Section 1

Membership Characteristics

1.01 In general, club membership will be limited to proposed and highly recommended persons fifty-five (55) years of age or older. Total membership shall be limited to not exceed seventy-five (75).

Section 2

Membership Classification

2.01 There shall be three membership classifications: Regular, Life and Honorary. All memberships shall be individual and each shall be approved individually.

Section 3

Regular Members

Regular membership in this club shall be granted by the club to persons of good character who qualify for regular membership pursuant to these By-Laws.

Section 4

Life Members

4.01 Life members are those members with twenty-five (25) or more consecutive years of membership in the corporation, who have attained the age of sixty-five (65) years; have requested this category of membership in writing, and have been granted this category of membership by the Board of Directors.

4.02

Life members shall not vote, shall not hold elective offices; are not required to pay monthly dues or assessments.

Section 5

Honorary Membership

5.01 Honorary membership in this club may be granted by the Board of Directors to those persons of good character, upon recommendation to the membership and subsequent election at a regular or special meeting, pursuant to these By-Laws.

ARTICLE V - MEETINGS

Section 1

Regular Meetings

1.01 Regular meetings of the membership shall be held monthly on the second Friday of each month at the club home. The time shall be determined by the club President or the membership.

1.02 Quorum $\frac{1}{3} = 23$
One third of the regular club membership present at any regular or special meeting shall constitute a quorum for the proper conduct of business.

Section 2

Board of Directors Meetings

2.01 The Board of Directors shall meet monthly on the first Friday of each month at the club home. The time shall be determined by the Board Chairman or Directors.

2.02 Quorum

Five members of the duly elected Board of Directors shall constitute a quorum for the proper conduct of official business at any meeting of the Board of Directors.

Section 3

Annual Meeting

- 3.01 The annual meeting shall be a dinner meeting and is designated "Founders" meeting, dedicated to the founders of the club. The meeting shall be held at a place and time determined by the chairman of the social committee, but not later than January of each year.
- 3.02 Notification of the annual meeting shall be made to each member at least thirty (30) days in advance of the meeting. Notice shall include the amount assessed for the meeting.
- 3.03 The "state of the club" and major plans for the coming year shall be reported by the President at the annual meeting.

Section 4

Special Meetings

- 4.01 Special meetings of the Board of Directors may be called at any time by the Chairman or by a majority of Directors. Board members shall be notified by phone at least three (3) days in advance of the special meeting.
- 4.02 Special meetings of the membership may be called at any time by the President or by written request of

17-18

twenty-five per cent (25%) of the membership. Written notice of the special meeting shall be sent to the membership at least seven (7) days in advance of the meeting.

ARTICLE VI - ELECTIVE OFFICES

Section 1

Right To Hold Office

- 1.01 Only regular members of the Corporation shall have the right to hold elective office and no regular member shall hold more than one elective office at a time. The elected officers of the Corporation shall be a President, a Vice President, a Secretary, a Financial Secretary, a Treasurer and a Board of Directors. The President, Vice President, Secretary, Financial Secretary, and Treasurer are ex officio members of the Board of Directors, but do not have the power to vote.

Section 2

President

- 2.01 The President is the Chief Executive and Administrative Officer of the Corporation and has broad leadership, planning, and management responsibilities in the corporation.
- 2.02 The President shall represent the corporation in all ceremonial and official matters, both internal and external to the corporation. The President will obtain the consent of the Board of Directors on all legal matters.

- 2.03 The President is a member, ex officio, of all committees, standing and special, that are formed to carry out club business, except the nominating committee.
- 2.04 The President is a member of the budget committee and has lead responsibility for preparing the club's annual budget.
- 2.05 The President shall make regular presentations to the Board of Directors concerning the state of the club and shall make proposals as required with regard to matters of substance.
- 2.06 The President shall appoint the chairmen of all committees and assign members to various committees based on their preferences or the needs of the club.
- 2.07 The President shall conduct all regular and special meetings of the general body.
- 2.08 The President shall execute and enforce the rules, regulations and mandates set forth by the Board of Directors.
- 2.09 The president shall exercise general supervision over the activity and welfare of the club and keep in constant touch with other club officers and members of the Board of Directors relative to matters of policy.

Vice President

- 2.11 The Vice President has full authority to perform the duties of the President in the absence or incapacity of the President. The Vice President will also perform

duties and functions delegated to the office by the President.

Secretary

2.12 The Secretary shall record the minutes of all regular and special meetings of the club and have available the minutes of all previous meetings. This includes records of attendance at regular and special meetings.

2.13 The Secretary shall receive all correspondence addressed to the club and prepare all correspondence relating to actions and operations of the club.

Financial Secretary

2.14 The Financial Secretary shall receive all dues and assessments from members of the corporation and keep accurate records of all dues and assessments received.

2.15 The Financial Secretary shall remit to the Treasurer, at the regular monthly meeting, all dues and assessments received prior to and during the regular monthly meeting and make a report of all receipts.

2.16 The Financial Secretary shall notify in writing, a member two or more months delinquent. If dues or assessments are not paid by the ^{2nd} following meeting, the name of the delinquent member shall be submitted to the President and the Board of Directors.

2.17 The Financial Secretary shall notify, in writing, persons who have been approved for membership in the corporation; advise them of the required payment of the initiation fee and the first month's dues, as

prescribed by the Board of Directors; when to report for induction into the club, and when subsequent monthly dues are payable.

2.18 The Financial Secretary shall serve as the custodian of keys to the club house and explain key use and security features of the club house to new members.

2.19 Records of the Financial Secretary shall be open to inspection by the President or Board of Directors at any time and are subject to audit at any time by an auditing committee duly appointed by the President.

Treasurer

2.20 The Treasurer shall maintain checking, savings and investment accounts and keep records of all monies received and expenditures made by the club.

2.21 The Treasurer shall deposit funds of the club in such banks and financial institutions as may be approved by the Board of Directors and shall make disbursements only for approved investments or upon approved requests for checks in accordance with approved procedures. All payments will be made by check and all requests for a check must be in writing and signed by two officers, including one Board Member.

2.22 The Treasurer shall submit a written monthly report of activities to the general body at regular monthly club meetings.

- 2.23 { Records of the Treasurer shall be open to inspection by the President or Board of Directors at any time and are subject to audit at any time by an auditing committee duly appointed by the President.

ARTICLE VII - GOVERNING BODY AND FINAL AUTHORITY

Section 1

Board of Directors

- 1.01 ? Government of this club shall be vested in the Board of Directors.
- 1.02 The Board of Directors shall consist of nine (9) regular members.
- 1.03 Three (3) members shall be elected for three (3) years, three (3) members for two (2) years and three (3) members for one (1) year. Thereafter three (3) regular members shall be elected annually for three (3) year terms.
- 1.04 The Board of Directors shall elect from its membership a Chairman, a Vice Chairman, Secretary, and an Assistant Secretary.
- 1.05 The Board Chairman shall preside at all regular and special meetings of the Board with the Vice Chairman presiding at meetings in the absence of the Chairman.
- 1.06 The Board Secretary shall record minutes of regular and special meetings and have available minutes of all previous meetings during his term of office. The Board Secretary shall receive all correspondence addressed to

the Board and write all correspondence relative to actions and operations of the Board. The Board Secretary shall record and maintain attendance records.

1.07 When a vacancy occurs in the nine (9) member Board of Directors, the remaining members shall elect a member from the general body to fill the vacancy. That member shall serve for the unexpired term of his predecessor.

1.08 The Board of Directors shall have the right, power and authority to [?]make rules and regulations governing [?]the corporation, its officers, committees and members.

Said rules and regulations shall have full force and effect until changed or rescinded by the general body.

1.09 The Board of Directors, between regular meetings of the club, shall have the authority to act on urgent matters in the best interest of the club. The President shall be consulted and two thirds of the Board members must concur in the action.

1.10 The Board of Directors shall have the authority to suspend, terminate, or expel members for serious infractions of rules and regulations and conduct unsuitable and detrimental to the club and its purposes. Certain offenses are spelled out in Article XI. The Board's actions in this regard shall not be final until the member has had an opportunity to be heard in his own behalf (See Article XI).

- 1.11 The Board of Directors, pending approval by the general body at a regular or special meeting, shall have the authority to assess members of the corporation. Such assessments may not conflict with the Articles of Incorporation and must be necessary to meet present and planned expenses of the club.
- 1.12 Excused absences by members of the Board of Directors shall be obtained from the Chairman. If a member of the Board of Directors has more than two consecutive unexcused absences from Board meetings in any calendar year, the member may be removed from the Board and the remaining members will elect a member from the general body of the club to replace said member. The member thus elected shall fill the unexpired term of the removed member.
- 1.13 The Board of Directors shall have the power to suspend or expel any member from the Board for conduct considered to be contrary to the best interests of the club.

Section 2

Final Authority

- ~~2.01~~ Regular members of the club, as a general body, shall have the power of a referendum vote on any and all rules and regulations made by the Board of Directors at any regular or special meeting. A majority vote shall decide a referendum.

ARTICLE VIII - ELECTIONS AND BALLOTING

Section 1

Notice

- 1.01 Elections will be held at the regular meeting in November. Thirty (30) days written notice shall be given each member of the club informing them of the coming election.

Section 2

Nominating Committee

- 2.01 At the regular meeting of the club in September of each year a Nominating Committee of three regular members shall be elected by secret ballot and charged with the responsibility of proposing a slate of candidates for the election held at the regular November meeting.
- 2.02 The Nominating Committee shall submit a written report containing the proposed slate of candidates at the regular meeting in October. The committee will also post the list of candidates in a conspicuous place in the club house. The listing of candidates shall remain posted until the election has been held.

Section 3

Regular Member Balloting

- 3.01 The slate of candidates proposed by the nominating committee shall be proposed on an official ballot. The official ballot shall contain spaces for candidates that may be nominated from the floor.

- 3.02 Any regular member may nominate any other regular member from the floor at the November meeting. If the member nominated from the floor agrees to serve if elected, the member's name will be added to the official ballot.
- 3.03 Voting shall be by secret ballot and a majority vote of those present and voting shall be required for election.
- 3.04 Only regular members shall have the right to vote.

Section 4

Installation of Officers

- 4.01 Installation of elected officers shall occur at the December meeting of the club and newly elected officers shall begin to function in their roles immediately.
- 4.02 The Chairman of the Board of Directors or his Board member designee will administer the oath of office to the elected officers. (Installation of elected officers shall occur at the December meeting of the club and newly elected officers shall begin to function in their roles immediately.) (The Chairman of the Board of Directors or his Board Member designee will administer the oath of office to the elected officers.)
- 4.03 The following pledge shall be required of each officer at installation before the office can be filled.

I (Name) promise to fulfill, to the best of my ability, the duties of (Office) to which I have been elected, until my successor, shall have been elected and installed.

ARTICLE IX - APPLICATION FOR MEMBERSHIP

Section 1

New Member Sponsorship

- 1.01 Any member in good standing with the club may sponsor a prospective new regular member.
- 1.02 No application for membership will be considered without a sponsoring member. An application for membership must be in writing, presented on the club's currently approved application-for-membership form and must be personally presented by the sponsoring member to the Board of Directors at a regular Board meeting. The sponsoring member shall speak on behalf of and must highly recommend the applicant.

Section 2

New Member Balloting

- 2.01 The Board of Directors will serve as the screening body for applications for membership and will vote by secret ballot to recommend or reject the candidate for membership to the general body.
- 2.02 A majority of Directors, present and voting, is required to recommend the applicant for consideration by the general body.

- 2.03 Prospects recommended by the Board will be considered at the next regular meeting of the general body which follows the Board's recommendation.
- 2.04 Prospects, upon receiving approval of two-thirds ^{2/3} of the general body present and voting by secret ballot, will be duly inducted into the club after meeting the necessary basic financial requirements.
- 2.05 Should the membership reject an applicant, the applicant's sponsor shall be notified within ten (10) calendar days by the Financial Secretary.
- 2.06 New members will be notified as per Article VI paragraph 2.17). *page 8*
- 2.07 Upon induction into the club, new members shall take the following pledge: "I, (Name), promise to conform, to the Articles of Incorporation, By-Laws, and Rules and Regulations, of the Sterling Club, and promise to do all, in my power, to promote its best interests, so long as I shall, remain a member."

ARTICLE X

INITIATION FEES, DUES AND ASSESSMENTS

Section 1

Initiation Fees

- 1.01 All new regular members, prior to induction into the club, shall be required to pay an initiation fee plus one month's dues.

- 1.02 The initiation fee shall be set by the Board of Directors and approved by the general body.

Section 2

Dues

- 2.01 All regular members, unless in approved disabled status, shall be required to pay dues.
- 2.02 Dues shall be set by the Board of Directors and approved by the general body.
- 2.03 Dues are payable monthly by the date of the regular meeting.
- 2.04 Members are considered delinquent when dues are unpaid for two (2) or more consecutive months.
- 2.05 ✓ The Board of Directors may approve discounts for regular members who pay dues annually. The discount rate shall be reviewed annually.
- 2.06 ✓ To receive the discount, members must pay dues for the entire calendar year - not later than adjournment of the regular club meeting in February.

Section 3

Assessments

- 3.01 Assessments, when levied, will have a due date that coincides with a regular meeting date.
- 3.02 Members are considered delinquent in the payment of assessments when the assessment remains unpaid for two (2) months.

ARTICLE XI -DISCIPLINARY ACTIONS AND APPEAL

Section 1

Disciplinary Actions

- 1.01 The club has the authority to discipline its members for actions viewed as not in the best interests of the club, [?](deleterious) of the club's positive image, or *Poisonous* injurious to any member. All disciplinary actions will be initiated by the Board of Directors.
- 1.02 Terminations, expulsion or suspension will include, but not be limited to: Indecorous, rude or indecent language to the chair, or any other member during the course of an official meeting;
- 1.03 Willful disregard of By-Laws, Rules and Regulations of the club;
- 1.04 Improper conduct prejudicial to the best interests and good reputation of the club;
- 1.05 Delinquency that exceeds two months in the payment of dues and assessments.

Section 2

Appeal

- 2.01 Actions of the Board of Directors to discipline a member shall not take effect until the member has had an opportunity to be heard in his own behalf and the action sustained by the general body.
- 2.02 Members upon whom discipline is proposed shall have the right to appeal the proposed action to suspend, expel

or terminate to the general body through the President of the club.

2.03 Appeal action must occur and be voted upon at a regular or special meeting of the club within sixty (60) days of the Board's action.

2.04 A two-thirds majority of the members of the club, ^{2/3}present and voting, shall be required to sustain the suspension, termination or expulsion decree of the Board of Directors.

ARTICLE XII - RESTRICTIONS

Section 1

Contracts

1.01 No member of the club shall enter into any oral or written contractual agreement involving the club without prior approval of the Board of Directors.

Section 2

Partisanship

2.01 The club shall be non-partisan, non-sectarian and shall wholly abstain from any political affiliation or endorsements of candidates for public office.

Section 3

Liabilities

3.01 Neither the Board of Directors nor any member shall have the power to assume liabilities in behalf of the club that are for an amount in excess of the current fund balances of the club. Neither shall the club

become responsible for or assume the personal debts, or liabilities of any member, officer or Director of the club.

Section 4

Club Assets

- 4.01 The Board of Directors solely shall manage and control club property.

Section 5

Records

- 5.01 The club shall keep correct and complete books and records of account. All books and records may be inspected by any member for any proper purpose at any reasonable time.

ARTICLE XIII - RESIGNATIONS, TERMINATIONS

INCAPACITATION AND SUSPENSION

Section 1

Resignations

- 1.01 Any member desiring to resign from the club shall submit a written request for resignation to the Board of Directors at a regular Board meeting. If the resignation is accepted by the Board of Directors, said member will be notified by the Board Secretary in writing and the resigning member will be requested to surrender any and all club property in his possession within ten (10) days of notice.
- 1.02 Any person resigning from the corporation and approved by the Board shall be relieved of all liability to the

club and likewise shall forfeit all rights and entitlement to benefits or proceeds from the club.

- 1.03 Any member whose resignation from the club is approved and the resigned member subsequently desires to reenter the club must do so, upon Board approval, as a new member and shall pay the required initiation fee.

Section 2

Terminations

- 2.01 Any member who is terminated for cause by action of the Board of Directors shall be relieved of all liability to the club and likewise shall forfeit all rights, entitlements and benefits to club proceeds.
- 2.02 Any member terminated by the Board of Directors will be notified in writing by the Board Secretary. The terminated member will be requested to turn in any and all club property in his possession within ten days of notification.
- 2.03 A terminated member may not be considered for reentry into the club for a period of two full years from the date of termination.
- 2.04 A terminated member desiring to reenter the club must do so as a new member and will be required to pay the entry initiation fee.

Section 3

Incapacitation

- 3.01 Any regular member who becomes incapacitated due to injury or illness, if the incapacity is expected to

last three or more months, may apply in writing to the Board of Directors to be placed on disabled status.

- 3.02 If the application for disabled status is approved by the Board of Directors the member will be notified in writing of the Board's decision.
- 3.03 No dues or assessments will be required of members in disabled status.
- 3.04 The Board of Directors will review the capacity of all members in disabled status at three month intervals.
- 3.05 Members in disabled status may be required to submit evidence of continued disability.
- 3.06 ✓ Members in disabled status will be notified in writing of Board action to continue or terminate members' disabled status.

Section 4

Suspension

- 4.01 A member may be suspended for cause by the Board of Directors.
- 4.02 A suspended member forfeits all rights and benefits during the period of suspension and must surrender any and all club property to the club while in suspended status.
- 4.03 A member will be notified in writing of an action to suspend.

ARTICLE XIV - FISCAL YEAR

The fiscal year of the club is January to December.

ARTICLE XV - LIQUIDATION

Section 1

Liquidation

- 1.01 Regular members acting in a regular or special meeting may, upon motion made for valid and just cause, vote to liquidate the corporation, provided all members of the corporation have been given thirty (30) days advance notice of intention to vote on such a motion. Said motion to liquidate must be approved by a two-thirds majority of regular members present and voting.
- 1.02 All properties of the corporation, both real and personal, shall be converted to cash.
- 1.03 Disbursement of these assets shall then be made only to those Regular and Life Members whose dues, assessments and fees are paid in full on or before the date such decision to liquidate is made.
- 1.04 Regular and Life Members only shall share equally in such asset disbursement - provided that Regular Members have been in the corporation for a minimum of five (5) consecutive years.

ARTICLE XVI - AMENDMENT OF BY-LAWS AND STANDING RULES

Section 1

By-Laws

- 1.01 These By-Laws can be amended by a two-thirds majority vote of those present and voting at any regular or

special meeting called for that purpose. Notice of
such meeting called to amend the By-Laws must be posted
in the principal office of the corporation for thirty
(30) days prior to said meeting and written notices
shall be sent to each Regular Member stating the
purpose and date of the meeting at least seven (7) days
before the date of the meeting.

Section 2

Standing Rules

- 2.01 Standing Rules can be amended by a majority vote of
those regular members present and voting at any regular
or special meeting called for that purpose.

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STERLING CLUB RULES AND REGULATIONS GOVERNING THE USE OF THE CLUB
FACILITIES

May 3, 1985

1. All Sterling Club Members and Auxiliary Members who are in good financial standing can use the upper floor (reserve) of the club facilities at no charge for business meetings up to 30 persons and be responsible for cleaning and returning all the furnishings to their proper place.
2. The first floor of the Sterling Club facilities can be reserved by any sterling Club Member or Auxiliary member in good financial standing for a reception, social, party, etc. for a clean-up and maintenance fee of \$35.00.
3. The Sterling Club facilities can not be reserved for teenage parties.
4. It is the responsibility of the Sterling Club Member or Auxiliary Member to make arrangements for cleaning the club facilities by noon on the day following the date the club is reserved.
5. All reservations will be made through the House Committee Chairman or his designated assistant, on a first come, first serve basis.
6. A member can reserve only one (1) date at a time. No date can be reserved more than 90 days in advance without approval of the Board. Another date cannot be reserved until the reserved date has been used or cancelled.
7. No person or persons, including Club or Auxiliary Members shall be allowed to sell or charge a fee for anything. (includes donations)
8. The Member reserving the club must remain on the premises during the complete time the club is reserved or, in the case of an emergency, arrange for another member to be present.
9. Any Club or Auxiliary Member who violates any of the above rules and regulations shall be required to appear before the Board of Directors and, if found in violation, can be assessed an amount not to exceed \$150.00

MAY WE BOW OUR HEADS! LET THE WORDS OF MY MOUTH AND THE
MEDITATIONS OF MY HEART, BE ACCEPTABLE IN THY SIGHT, O LORD,
MY STRENGTH AND MY REDEEMER.

OUR FATHER GOD IN HEAVEN, ALMIGHTY AND EVERLASTING GOD!

ONCE AGAIN YOUR HUMBLE SERVANT COMES BEFORE YOU AS A
REPRESENTATIVE AND SPOKESMAN FOR MANY! WE COME WITH HUMBLE
HEARTS AND BOWED HEADS TO THANK YOU FOR THE MANY KINDNESS
THAT THOU HAVE BESTOWED UPON US! SEND DOWN UPON THE
OFFICERS OF THIS CLUB AND ITS AUXILIARY, THY GRACE! GRANT, O

LORD, UNDERSTANDING UNTO THOSE WHOM WE HAVE CLOTHED WITH
**PRESENT The GAVELS*
AUTHORITY[^] TO PRESIDE OVER AND DIRECT THE AFFAIRS OF THESE *TWO*
IN Advance
ORGANIZATIONS! WE THANK THEE[^] FOR A MOST SUCCESSFUL BANQUIT
AND THE EVENTS TO FOLLOW.

NOW, O GOD, WHEN WE ARE READY TO GO FROM THIS PLACE, TO
OUR SEVERAL HOMES THROUGHOUT THIS METROPOLITAN AREA, WE ASK
THAT YOU WOULD RIDE WITH US, WALK WITH US AND PROTECT US
FROM ALL HARM, HURT AND DANGER! ^{*} THESE AND OTHER BLESSING WE
PRAY IN THE NAME OF THY SON, JESUS CHRIST, AMEND.

**Now, O God, We thank you for the food we
are about to receive, which is for the nourishment
of our bodies, Send down thy Blessing on the
hands that have prepared it.*[↑]*

STERLING CLUB, INCORPORATED

BY LAWS

JANUARY 1, 1992

M.O.W.

Parliamentary Procedures at a Glance

To Do This:	You Say This:	May You Interrupt Speaker?	Must You Be Seconded?	Is The Motion Debatable?	Is The Motion Amendable?	What Vote Is Required?
Adjourn the meeting	I move that we adjourn.	No	Yes	No	No	Majority
Recess the meeting	I move that we recess until...	No	Yes	No	Yes	Majority
Complain about noise, room temp. etc.	Point of privilege	Yes	No	No	No	No Vote
Suspend further consideration of something	I move we table it	No	Yes	No	No	Majority
End debate	<u>I move the previous question</u> ^{2/3}	No	Yes	No	No	Two-thirds
Postpone consideration of something	I move we postpone this matter until...	No	Yes	Yes	Yes	Majority
Have something studied further	I move we refer this matter to a committee	No	Yes	Yes	Yes	Majority
Amend a motion	I move that this motion be amended by...	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	I move that...	No	Yes	Yes	Yes	Majority
Object to procedure or personal affront	Point of order	Yes	No	No	No	No Vote
Request information	Point of Information	Yes, if urgent	No	No	No	No Vote
Request vote by actual count to verify voice vote	I call for a division of the house	No	No	No	No	No Vote (unless someone objects)
Object to considering undiplomatic or improper matter	<u>I object to consideration of this question</u> ^{2/3}	Yes	No	No	No	Two-thirds
Take up a matter previously tabled	I move we take from the table	No	Yes	No	No	Majority
Reconsider something already disposed of	I move we now (or later) reconsider our action to...	Yes	Yes	Yes	No	Majority
Consider something out of its scheduled order	<u>I move we suspend the rules and consider</u> ^{2/3}	No	Yes	No	No	Two-thirds
Vote on a ruling by the chair	I appeal the chair's decision	Yes	Yes	Yes	No	Majority

m.o.w.
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STERLING CLUB INCORPORATED

BY-LAWS

ARTICLE I - NAME OF CLUB

The name of this organization shall be the Sterling Club Incorporated. Its home shall be in the St. Paul Metropolitan area with its current address at 300 North St. Albans Street.

It shall be governed by Minnesota Statute, Minnesota Nonprofit Corporation Act, Chapter 317A and Chapter 309, Taxation Exempt Senior Citizens Groups.

ARTICLE II - PURPOSE AND LIMITATIONS

SECTION 1

PURPOSES

- 1.01 The purpose of this Club shall be social, charitable and civic, as set forth in the Articles of Incorporation.
- 1.02 To cooperate in achieving the objectives of the organization, by implementing various programs defined annually by Club officers.
- 1.03 To cooperate with other civic, charitable and social organizations on projects and programs deemed beneficial to the community.
- 1.04 To provide leadership, encouragement and organization to facilitate projects and programs, beneficial to members and communities.

SECTION 2

Limitations

- 2.01 All actions of this Club, shall be in accordance with the Articles of Incorporation and these By-Laws and shall be consistent with all policies adopted by the Club.
- 2.02 The Club shall not undertake any actions or practices practices which would cause its ineligibility as a tax exempt organization within the meaning of Sections

501(c)(3) and 501(c)(6) of the Internal Revenue Code of 1954 as amended or the corresponding provisions of any future United States revenue law.

ARTICLE III - ORGANIZATION AND REQUIREMENTS

Section 1

Club Organization

- 1.01 The Club is incorporated by the State of Minnesota under Chapter 317A. It must file with the Secretary of State annually to maintain its status.

Section 2

Club Requirements

- 2.01 The Articles of Incorporation, By-Laws and Standing Rules of the Club shall in no way conflict with the laws of the State of Minnesota or the City of St. Paul.
- 2.02 No member is authorized at any time to take actions or engage in conduct that conflicts with the Articles of Incorporation, By-Laws or Standing Rules.

Section 3

Parliamentary Authority

- 3.01 The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the corporation in all cases in which they are applicable and not consistent with these By-Laws or special rules of order that the corporation may adopt.

ARTICLE IV - MEMBERSHIP

Section 1

Membership Characteristics

In general membership will be limited to proposed and highly recommended persons fifty-five (55) years of age or older. Total membership shall be limited, to not exceed, seventy-five (75) in numbers.

Section 2

Membership Classifications

- 2.01 There shall be four (4) membership classifications: Regular, Regular Incapacitated, Life and Honorary. All memberships shall be individual and each shall be approved individually.

Section 3

Regular Members

- 3.01 Regular membership in this Club shall be granted by the Club to persons of good character, who qualify for regular membership pursuant to these By-Laws.

Section 4

Regular Incapacitated Members

- 4.01 Regular Incapacitated members shall be as required by Article XIII, Sec 3, Par 3:01 through 3:06 of these By-Laws.

Section 5

Life Members

- 5.01 Life members are those members with twenty-five (25) or more consecutive years of membership in the Corporation, who have attained the age of sixty-five (65) years; have requested this category of membership in writing, and have been granted this category of membership by the Board of Directors.
- 5.02 Life members shall not vote, shall not hold elective offices and shall not be required to pay monthly dues or assessments.

Section 6

Honorary Members

- 6.01 An individual who meets criteria 1 or 2 below may be considered by the Board for Honorary membership, on recommendation by a current member. If approved by the Board, two-thirds (2/3) of the body membership present and voting, is required for final approval.

1. A member who moves out of the Twin City area, after having been a member in good standing for a minimum of five (5) years and is current in his dues at time of departure. Individual must also have served the Club as an elected officer, Board member or Chairperson of one of the Sterling Club standing committees. An individual in the local area experiencing financial difficulty may also be considered if all other criteria is met.
2. A person of local or national prominence, whose association may be of benefit to the Sterling Club and who agrees to accept this honor.
3. Honorary Members do not pay dues or assessments, do not vote, do not share in Club property and do not have private use of the Club.

ARTICLE V - MEETINGS

Section 1

Regular Meetings

- 1.01 Regular meetings of the membership shall be held monthly on the second Friday of each month at the Club home. The time shall be determined by the Club President or the membership.
- 1.02 Quorum - One third ($\frac{1}{3}$) of the regular Club membership present at any regular or special meeting, shall be required to constitute a quorum for proper conduct of business.

Section 2

Board of Directors Meetings

- 2.01 The Board of Directors shall meet monthly, on the first Friday of each month at the Club home. The time shall be determined by the Board Chairman or the Directors.
- 2:02 Quorum - Five (5) members of the duly elected Board of Directors shall constitute a quorum for the conduct of official business at any meeting of the Board of Directors.

Section 3

Annual Meeting

- 3.01 The annual meeting shall be the first regular meeting in February of each year. It shall be held at the Club residence. In the event of extenuating circumstances the Board of Directors may approve a change in said meeting to the first regular meeting in March.
- 3.02 Notification of the annual meeting shall be made by the Club's newsletter. If the newsletter is not published, each member shall be notified by mail.
- 3.03 The "state" of the Club financial forecast and major plans for the coming year shall be reported by the President at the annual meeting.
- 3.04 The treasurer shall make a full financial report as to the past and current treasury status.

Section 4

Special Meetings

- 4.01 Special meetings of the Board of Directors may be called at any time by the Chairman or by a majority of Directors. Board members shall be notified by phone at least three (3) days in advance of the special meeting.
- 4.02 Special meetings of the membership, may be called at any time by the President or by written request of twenty five percent (25%) of the membership. Written notice of the special meeting shall be sent to the membership at least seven (7) days in advance of the meeting.

ARTICLE VI - ELECTIVE OFFICES

Section 1

Right to Hold Office

- 1.01 Only regular members of the Corporation shall have the right to hold elective office and no regular member shall hold more than one elective office at a time.
- 1.02 The elected officers of the Corporation shall be: President, Vice President, Secretary, Financial Secretary, Treasurer and a Nine (9) member Board of Directors.

- 1.03 The President, Vice President, Secretary, Financial Secretary and Treasurer are ex-officio members of the Board of Directors, but do not have the power to vote.

Section 2

Term Of Office

- 2.01 Effective with the elections for office November, 1987, the term of office for President, Vice President, Secretary, Financial Secretary and Treasurer will be two (2) years.

Section 3

President

- 3.01 The President is the Chief Executive and Administrative Officer of the Corporation and has the broad leadership, planning and management responsibilities in the Corporation.
- 3.02 The President shall represent the Corporation in all ceremonial and official matters, both internal and external to the Corporation. The President will obtain the consent of the Board of Directors on all legal matters.
- 3.03 The President is a member, ex-officio, of all committees, standing and special, that are formed to carry out club business, except the nominating committee.
- 3.04 The President is a member of the budget committee and has lead responsibility for preparing the Club's annual budget. The prepared budget will be presented, in writing to the general membership at the annual meeting.
- 3.05 The President shall make regular presentations to the Board of Directors concerning the "state" of the Club and shall make proposals as required with regard to matters of substance.
- 3.06 The President shall appoint the Chairman of all committees, and assign members to various committees based on their preferences or the needs of the Club.
- 3.07 The President shall conduct all regular and special meetings of the general body.

3.08 The President shall execute and enforce the rules, regulations and mandates set forth by the Board of Directors.

3.09 The President shall exercise general supervision over the activities and welfare of the Club and keep in constant touch with other Club officers and members of the Board of Directors relative to matters of policy.

Vice President

3.10 The Vice President has full authority to perform the duties of the President, in the absence or incapacity of President. The Vice President will also perform duties and functions delegated to the office by the President.

Secretary

3.11 The Secretary shall record the minutes of all regular and special meetings of the Club and have available the minutes of all previous meetings. This includes record of attendance at regular and special meetings.

3.12 The Secretary shall receive all correspondence addressed to the club and prepare all correspondence relating to actions and operations of the Club.

Financial Secretary

3.13 The Financial Secretary shall receive all dues and assessments from members of the Corporation and keep accurate records of all dues and assessments received.

3.14 The Financial Secretary shall remit to the Treasurer, at the regular monthly meetings, all dues and assessments received prior to and during the regular monthly meeting and make a report of all receipts.

3.15 The Financial Secretary shall notify, in writing, a member two or more months delinquent in dues or assessments. That notification will state that: dues and/or assessments, must be paid up through the current month. If dues and assessments are not paid by the next monthly Board meeting following notification, the name of the member will be submitted to the President and the Board for action.

3.16 The Financial Secretary will insure that the above required notification is made to the Board Chairman, prior to or at the monthly Board meeting.

- 3.17 The Financial Secretary shall notify, in writing writing, persons who have been approved for membership in the Corporation; advise them of the required payment of initiation fee and first months dues, as prescribed by the Board of Directors; when to report for induction into the Club and when subsequent dues are payable.
- 3.18 The Financial Secretary shall serve as the custodian of keys to the Club house and explain key use and security features of the Club house to new members.
- 3.19 Records of the Financial Secretary shall be open to inspection by the President or Board of Directors at any time and are subject to audit at any time by an auditing committee, duly appointed by the President.

Treasurer

- 3.20 The Treasurer shall maintain checking accounts, savings and investment accounts and keep records of all monies received and all expenditures made by the Club.
- 3.21 The Treasurer shall deposit funds of the Club in such banks and financial institutions as may be approved by the Board of Directors and shall make disbursements only for approved investments or upon approved requests for checks in accordance with approved procedures. All payments will be made by check and all requests for a check must be in writing and signed by two officers, including one Board member.
- 3.22 The Treasurer shall submit a written monthly report of activities to the general body at regular monthly Club meetings.
- 3.23 Records of the Treasurer shall be open to inspection by the President or Board of Directors at any time and are subject to audit at any time by an auditing committee duly appointed by the President.

ARTICLE VII - GOVERNING BODY AND FINAL AUTHORITY

Section 1

Board of Directors

- 1.01 Government of this Club shall be vested in the Board of Directors.
- 1.02 The Board of Directors shall consist of nine (9) regular members.

- 1.03 Three (3) members shall be elected for three (3) years, three (3) members for two (2) years and three (3) members for one (1) year. Thereafter three (3) regular members shall be elected annually for three (3) year terms.
- 1.04 The Board of Directors shall elect from its membership, a Chairman, a Vice Chairman, Secretary and an Assistant Secretary.
- 1.05 The Board Chairman shall preside at all regular and special meetings of the Board, with the Vice Chairman presiding at meetings in the absence of the Chairman.
- 1.06 The Board Secretary shall record minutes of regular and special meetings of the Board and have available the minutes of all previous meetings during his term of office. The Board Secretary shall receive all correspondence addressed to the Board and write all correspondence relative to actions and operations of the Board. The Board Secretary shall record and maintain attendance records.
- 1.07 When a vacancy occurs in the nine (9) member Board of Directors, the remaining members shall elect a member from the general body to fill the vacancy. That member shall serve for the unexpired term of his predecessor.
- 1.08 The Board of Directors shall have the right, power and authority to make rules and regulations governing the Corporation, its officers, committees and members. Said rules and regulations shall have full force and effect until changed or rescinded by the general body.
- 1.09 The Board of Directors, between regular meetings of the Club, shall have the authority to act on urgent matters in the best interest of the Club. The President shall consult and two thirds (2/3) of the Board members must concur in the action.
- 1.10 The Board of Directors shall have the authority to suspend, terminate or expel members for serious infractions of rules and regulations or conduct unsuitable and detrimental to the Club and its purposes. Certain offenses are spelled out in Article XI. The Boards action in this regard shall not be final until the member has had an opportunity to be heard in his own behalf. (See Article XI).
- 1.11 The Board of Directors, pending approval by the general body at a regular or special meeting, shall have the authority to assess members of the corporation. Such assessments may not conflict with the Articles of

Incorporation and must be necessary to meet present and planned expenses of the Club.

1.12 Excused absences by members of the Board of Directors shall be obtained from the Chairman. If a member of the Board of Directors has more than two (2) consecutive unexcused absences from Board meetings in any calendar year, the member may be removed from the Board and the remaining members will elect a member from the general body of the Club to replace said member. The member thus elected shall fill the unexpired term of the removed member.

1.13 The Board of Directors shall have the power to suspend or expel any member from the Board for conduct considered to be contrary to the best interest of the Club.

Section 2

Final Authority

2.01 Regular members of the Club, as a general body, shall have the power of a referendum vote on any and all rules and regulations made by the Board of Directors at any regular or special meetings. A majority vote shall decide a referendum.

ARTICLE VIII - ELECTIONS AND BALLOTING

Section 1

Notice

1.01 Elections will be held at the regular meeting in November. Thirty (30) days written notice will be given each member of the Club informing them of the coming election. This notification will be given to the membership via newsletter or by mail.

Section 2

Nominating Committee

2.01 At the regular meeting of the club in September of each year a Nominating Committee of three regular members shall be elected by secret ballot and charged with the responsibility of proposing a slate of candidates for the election held at the regular November meeting.

2.02 The Nominating Committee shall submit a written report containing the proposed slate of candidates at the

regular meeting in October. The committee will also post the list of candidates in a conspicuous place in the Club house. The listing of candidates shall remain posted until the election has been held.

Section 3

Regular Member Balloting

3.01 The slate of candidates proposed by the nominating committee shall be proposed on an official ballot. The official ballot shall contain spaces for candidates that may be nominated from the floor.

3.02 Any regular member may nominate any other regular member from the floor at the November meeting. If the member nominated from the floor agrees to serve if elected, the member's name will be added to the official ballot.

3.03 Voting shall be by secret ballot and a majority vote of those present and voting shall be required for election.

3.04 Only regular members shall have the right to vote.

Section 4

Installation of Officers

4.01 Installation of elected officers shall occur at the December meeting of the Club and newly elected officers shall begin to function in their roles immediately.

4.02 The Chairman of the Board of Directors or his Board member designee will administer the oath of office to the elected officers. Installation of elected officers shall occur at the December meeting of the Club and newly elected officers shall begin to function in their roles immediately. The Chairman of the Board of Directors or his Board Member designee will administer the oath of office to the elected officers.

4.03 The following pledge shall be required of each officer at installation before the office can be filled:

I _____ (Name) _____ promise to fulfill, to the best of my ability the duties of _____ Office) _____ to which I have been elected until my successor shall have been elected and installed.

ARTICLE IX - APPLICATION FOR MEMBERSHIP

Section 1

New Member Sponsorship

- 1.01 Any member in good standing with the club may sponsor a prospective new regular member.
- 1.02 No application for membership will be considered without a sponsoring member. An application for membership must be in writing, presented on the club's currently approved application-for-membership form and must be personally presented by the sponsoring member to the Board of Directors at a regular Board meeting. The sponsoring member shall speak on behalf of and must highly recommend the applicant.

Section 2

New Member Balloting

- 2.01 The Board of Directors will serve as the screening body for applications for membership and will vote by secret ballot to recommend or reject the candidate for membership to the general body.
- 2.02 A majority of Directors, present and voting, is required to recommend the applicant for consideration by the general body.
- 2.03 Prospects recommended by the Board will be considered at the next regular meeting of the general body which follows the Board's recommendation.
- 2.04 Prospects, upon receiving approval of two-thirds of the general body present and voting by secret ballot, will be duly inducted into the Club after meeting the necessary basic financial requirements.
- 2.05 Should the membership reject an applicant, the applicant's sponsor shall be notified within ten (10) calendar days by the Financial Secretary.
- 2.06 New members will be notified as per Article VI paragraph 2.17.
- 2.07 Upon induction into the club, new members shall take the following pledge: "I, _____ (Name) _____, promise to conform to the Articles of Incorporation, By-Laws, and Rules and Regulations of the Sterling Club and promise to do all in my power to promote its best interests, so long as I shall remain a member."

ARTICLE X
INITIATION FEES, DUES AND ASSESSMENTS

Section 1

Initiation Fees

- 1.01 All new regular members, prior to induction into the Club, shall be required to pay an initiation fee plus one month's dues.
- 1.02 The initiation fee shall be set by the Board of Directors and approved by the general body.

Section 2

Dues

- 2.01 All regular members, unless in approved incapacitated status shall be required to pay dues.
- 2.02 Dues shall be set by the Board of Directors and approved by the general body.
- 2.03 Dues are payable monthly by the date of the regular meeting.
- 2.04 Members are considered delinquent when dues are unpaid for two (2) or more consecutive months.
- 2.05 The Board of Directors may approve discounts for regular members who pay dues annually. The discount rate shall be reviewed annually.
- 2.06 To receive the discount, members must pay dues for the entire calendar year - not later than adjournment of the regular club meeting in February.

Section 3

Assessments

- 3.01 Assessments, when levied, will have a due date that coincides with a regular meeting date.
- 3.02 Members are considered delinquent in the payment of assessments when the assessment remains unpaid for two (2) months.

ARTICLE XI - DISCIPLINARY ACTIONS AND APPEAL

Section 1

Disciplinary Actions

- 1.01 The Club has the authority to discipline its members for actions viewed as not in the best interests of the Club, deleterious of the Club's positive image, or injurious to any member. All disciplinary actions will be initiated by the Board of Directors.
- 1.02 Terminations, expulsion or suspension will include, but not be limited to: Indecorous, rude or indecent language to the chair, or any other member during the course of an official meeting;
- 1.03 Willful disregard of By-Laws, Rules and Regulations of the Club;
- 1.04 Improper conduct prejudicial to the best interests and good reputation of the Club;
- 1.05 Delinquency that exceeds two months in the payment of dues or assessments.
- 1.06 Delinquent members (members whose dues or assessments are more than two months in arrears) forfeit all voting rights and shall not participate in Club activities or use Club facilities during said delinquency.

Section 2

Appeal

- 2.01 Actions of the Board of Directors to discipline a member shall not take effect until the member has had an opportunity to be heard in his own behalf and the action sustained by the general body.
- 2.02 Members upon whom discipline is proposed shall have the right to appeal the proposed action to suspend, expel or terminate to the general body through the President of the Club.
- 2.03 Appeal action must occur and be voted upon at a regular or special meeting of the Club within sixty (60) days of the Board's action.
- 2.04 A two-thirds majority of the members of the Club, present and voting, shall be required to sustain the suspension, termination or expulsion decree of the Board of Directors.

ARTICLE XII - RESTRICTIONS

Section 1

Contracts

- 1.01 No member of the Club shall enter into any oral or written contractual agreement involving the Club without prior approval of the Board of Directors.

Section 2

Partisanship

- 2.01 The Club shall be non-partisan, non-sectarian and shall wholly abstain from any political affiliation or endorsements of candidates for public office.

Section 3

Liabilities

- 3.01 Neither the Board of Directors nor any member shall have the power to assume liabilities in behalf of the Club that are for an amount in excess of the current fund balances of the Club. Neither shall the Club become responsible for or assume the personal debts, or liabilities of any member, officer or Director of the Club.

Section 4

Club Assets

- 4.01 The Board of Directors solely shall manage and control Club property.

Section 5

Records

- 5.01 The Club shall keep correct and complete books and records of account. All books and records may be inspected by any member for any proper purpose at any reasonable time.

ARTICLE XIII - RESIGNATIONS, TERMINATIONS
INCAPACITATION AND SUSPENSION

Section 1

Resignations

- 1.01 Any member desiring to resign from the Club shall submit a written request for resignation to the Board of Directors at a regular Board meeting. If the resignation is accepted by the Board of Directors, said member will be notified by the Board Secretary in writing and the resigning member will be requested to surrender any and all Club property in his possession within ten (10) days of notice.
- 1.02 Any person resigning from the corporation and approved by the Board shall be relieved of all liability to the Club and likewise shall forfeit all rights and entitlement to benefits or proceeds from the Club.
- 1.03 Any member whose resignation from the Club is approved and the resigned member subsequently desires to reenter the Club must do so, upon Board approval, as a new member and shall pay the required initiation fee.

Section 2

Terminations

- 2.01 Any member who is terminated for cause by action of the Board of Directors shall be relieved of all liability to the Club and likewise shall forfeit all rights, entitlements and benefits to Club proceeds.
- 2.02 Any member terminated by the Board of Directors will be notified in writing by the Board Secretary. The terminated member will be requested to turn in any and all Club property in his possession within ten days of notification.
- 2.03 A terminated member may not be considered for reentry into the Club for a period of two full years from the date of termination.
- 2.04 A terminated member desiring to reenter the club must do so as a new member and will be required to pay the entry initiation fee.

Section 3

Incapacitation

- 3.01 Any regular member who becomes incapacitated due to injury or illness, if the incapacity is expected to last three or more months, may apply in writing to the Board of Directors to be placed in incapacitated status.
- 3.02 If the application for incapacitated status is approved by the Board of Directors the member will be notified in writing of the Board's decision.
- 3.03 No dues or assessments will be required of members in incapacitated status.
- 3.04 The Board of Directors will review the capacity of all members in incapacitated status at three month intervals.
- 3.05 Members in incapacitated status may be required to submit evidence of continued incapacitation.
- 3.06 Members in incapacitated status will be notified in writing of Board action to continue or terminate members' incapacitated status.

Section 4

Suspension

- 4.01 A member may be suspended for cause by the Board of Directors.
- 4.02 A suspended member forfeits all rights and benefits during the period of suspension and must surrender any and all Club property to the Club while in suspended status.
- 4.03 A member will be notified in writing of an action to suspend.

ARTICLE XIV - FISCAL YEAR

The fiscal year of the Club is January to December.

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ARTICLE XV - LIQUIDATION

Section 1

Liquidation

- 1.01 Regular members acting in a regular or special meeting may, upon motion made for valid and just cause, vote to liquidate the Corporation, provided all members of the Corporation have been given thirty (30) days advance notice of intention to vote on such a motion. Said motion to liquidate must be approved by a two-thirds (2/3) majority of regular members present and voting.
- 1.02 All properties of the Corporation, both real and personal, shall be converted to cash.
- 1.03 Disbursement of these assets shall then be made only to those Regular and Life Members whose dues, assessments and fees are paid in full on or before the date such decision to liquidate is made.
- 1.04 Regular and Life Members only shall share equally in such asset disbursement - provided that Regular Members have been in the Corporation for a minimum of five (5) consecutive years.

ARTICLE XVI - AMENDMENT OF BY-LAWS AND STANDING RULES

Section 1

By-Laws

- 1.01 These By-Laws can be amended by a two-thirds (2/3) majority vote of those present and voting at any regular or special meeting called for that purpose. Notice of such meeting called to amend the By-Laws must be posted in the principal office of the corporation for thirty (30) days prior to said meeting and written notices shall be sent to each Regular Member stating the purpose and date of the meeting at least seven (7) days before the date of the meeting.

Section 2

Standing Rules

- 2.01 Standing Rules can be amended by a majority vote of those regular members present and voting at any regular or special meeting called for that purpose.