



India Association of Minnesota:
Association Records

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GEETA ASHRAM

REGISTERED NON PROFIT ORGANIZATION

500 15th AVENUE S.W., NEW BRIGHTON, MINNESOTA 55112 USA 612-633-0076

December 17, 1982

Mr. Ziek Zednek, President
India Club
3510 Siems Court
St. Paul, Minnesota 55112

Re: Festival of Nations 1983

Dear Ziek:

The Geeta Ashram Board is delighted to accept the nomination by the India Club to participate in the 1983 Festival of Nations. We will be happy to work with the India Club, other members and organizations of the Indian community in exposing the culture, food and arts of India to the Minneapolis/St. Paul communities.

Geeta Ashram will manage the food stall and has also requested the help of 'SILC' (N. Gagan) and the Gujarati Samaj (S. Shah) in the performance of the adult and children's programs. The exhibit section will be contracted out. Geeta Ashram will contribute to the 'SILC' organization and the 'India Club' as predetermined.

Once again, thanks for your nomination. We are looking forward to working with you and the other Indian organizations on this massive but exciting project.

For The Board of Geeta Ashram

Vivek Kamran

ab

C. S. Shah
N. Gagan

Minnesota's Largest Ethnic Celebration
FESTIVAL OF NATIONS*



St. Paul Civic Center
Apr.27 - 28 - 29, 1984

May 1984

Dear Festival of Nations Chairperson,

Now that the 1984 Festival of Nations is "in the history books," we'd like to thank you for your participation and cooperation in making the Festival a success. Yes, in spite of tornadoes, a two-inch snowfall with biting winds, and massive remodeling to contend with in the Civic Center, we had another successful Festival.

Attendance was approximately the same as last year's record year, around 70 thousand. Eleven thousand students - more than double last year's number - attended on Friday. Most were well-behaved, although there were a few that caused some problems. Enclosed, you will find an evaluation form on which to express your comments and suggestions for improving the 1985 Festival. If you have opinions that would benefit everyone, we'd love to hear them.

Dates for the 1985 Festival are May 3-4-5. We look forward to working with you again next year!

Sincerely yours,

John Gundale
Festival of Nations
Coordinator

Encl.

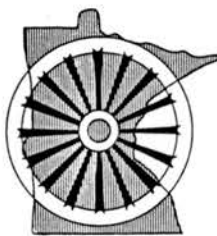


Presented by the International Institute of Minnesota since 1932

1694 Como Avenue • St. Paul, Minnesota 55108 • 612/647-0191

*FESTIVAL OF NATIONS is a Registered Trademark of the International Institute of Minnesota.

PRESIDENT: F. F. ZDENEK
 VICE PRESIDENT: N. GADA
 SECRETARY: ELLA BALDWIN
 TREASURER: M. AMBERKER



1694 COMO AVENUE
 ST. PAUL, MINNESOTA 55108
 TELEPHONE 612-647-0191

THE INDIA CLUB OF MINNESOTA

DEAR FESTIVAL OF NATIONS VOLUNTEER,

FIRST, AND MOST IMPORTANT, THANKS VERY MUCH FOR YOUR HELP ON ALL THE PROJECTS AT THE FESTIVAL OF NATIONS... AS USUAL I SPENT MOST OF MY TIME AT THE FOOD BOOTH, BUT WAS ABLE TO VISIT SOME OF OUR OTHER ACTIVITIES. THE MUSICAL INSTRUMENT EXHIBIT, BAZAAR, AND DEMONSTRATIONS AND PERFORMANCES WERE ALL OUTSTANDING, AS WAS THE CAFE. I AM SURE THAT WE GAVE A FIRST-CLASS IMPRESSION OF INDIA TO OUR FELLOW MINNESOTANS. THAT EDUCATIONAL EXPOSURE IS DUE EACH OF YOUR HARD WORK AND TIME.

TO A PRACTICAL POINT, DON'T FORGET TO KEEP A RECORD OF YOUR EXPENSES WHILE SERVING AS A VOLUNTEER. THEY ARE TAX DEDUCTIBLE AS A CHARITABLE CONTRIBUTION. AMONG THE ITEMS THAT YOU CAN CLAIM ARE:

- MILEAGE AT 12¢ PER MILE -
- PARKING -
- MEALS WHILE ON DUTY:
- DRY CLEANING FOR COSTUMES OR CLOTHES SOILED (FOR EXAMPLE THE LIVERY SARI'S IN THE FOOD BOOTH)
- BABYSITTING WHILE ON A SHIFT
- SMALL SUPPLIES AND PURCHASES NOT REIMBURSED
- ANY REPAIRS TO EQUIPMENT LOANED AND DAMAGED

ANY SINGLE DEDUCTION UNDER \$25 NEED NOT BE DOCUMENTED WITH A RECEIPT, BUT YOU SHOULD HAVE A TIMELY NOTE OF EXPENSES IN YOUR FILES.

ONE OF THE BEST PARTS OF THE FESTIVAL IS THE CAMARADERIE OF WORKING TOGETHER ON SUCH A PROJECT. I HOPE YOU ENJOYED YOURSELF, AND CAN JOIN US AGAIN NEXT YEAR..

REGARDS & THANKS

FESTIVAL OF NATIONS 1987

Summary of CAFE Activities

FINANCIAL

Revenues	\$4510.42
Expenses	\$3260.52
Cafe Profit	\$1249.50

MENU

	Fri. (5/1)	Sat (5/2) Sun (5/3)
--	------------	------------------------

Mango Shake (8 oz)	\$1.25	\$1.25
Samosa	1/75c	1/\$1.00
	2/\$1.25	2/\$1.75
Chicken Plate (Rice Pilaf, Chicken Curry, Salad)	\$1.50	\$1.75
Vegetable Plate	\$1.25	\$1.25
Papad	25c	25c

Quantities Ordered and Sources

Samosas (Shamiana thru Kavitha Mehta)	2000
Chicken Masala Curry (")	4000 oz
Mango Pulp (Ashok Brand) from Patel Bros.	96 cans of 30 oz
Papads (Patel Bros. Chicago)	30 Pckgs. of 15 ea.
Ice Cream (Brown's, Minneapolis)	20 3gal pails

Estimated Sales including volunteer consumption

Chicken Plates	1000
Samosas	1700
Vegetable Plates	150
Papads	200
Mango Shakes	1000

Day Managers

Friday 5/1/87	Stefan Peterson
Saturday 5/2/87	Pranab Lahiri
	Ishwar Bhutani
	Narendra Venkatapuram
Sunday 5/3/87	Kunal Kamran

Special Assistance

Stefan Peterson
Mahitha Sathyakumar
Vijaya Arimilli
Sanjay Sayal

FESTIVAL OF NATIONS 1987

Statement of Income

Revenues

Friday	5-1-87	\$1375.33
Saturday	5-2-87	1858.25
Sunday	5-3-87	1276.84

Total revenues \$4510.42

Expenses

1. Supplies

Samosa and Chicken	
2000 samosas and 4000 oz of chicken	\$1100.00
curry from Shamiana	
Shipping	198.60
Cold Storage and Dry Ice	31.00
	<u>\$1329.60</u>

Mango Shake	
Ice Cream (Brown's)	\$273.00
Mango pulp and papads incl. shipping	237.70
(Patel Bros. Chicago)	
	<u>\$510.70</u>

Paper products and cleaning supplies	\$195.78
Groceries (Rice, milk, oil, spices, etc.)	\$269.38
Miscellaneous (Hair nets, pans, flowers)	\$172.56

TOTAL SUPPLIES \$2478.02

2. Fixed Charges

Cafe Rental	\$400.00
Appliance Rental	\$282.50
Insurance	\$100.00

TOTAL FIXED CHARGES \$782.50

TOTAL EXPENSES \$ 3260.52

NET PROFIT \$ 1249.50

REPRESENTATION OF INDIAN FOOD BOOTH AT THE FESTIVAL OF NATIONS

The following list represents what it takes to present an exciting Indian Food Booth at the Festival of Nations and to serve delicious, authentic Indian food for three days.

GOALS:

1. Involve young adults and adults in serving as volunteers at Festival of Nations Indian Food Booth and sharing our culture with various authentic groups.
2. Generate income in providing a better financial base to India Club and in supporting various activities year round.
3. Donate 40% of net income to SILC (School of Indian Language and Culture) in supporting the expenses for special projects.

MANPOWER:

1. One Chairperson or General Manager for coordinating all activities for 3 days.
2. Three Day Managers -- one per day.
3. 80-90 volunteers to help in cooking and serving food.

SUPPLIES:

1. 1600 samosas
2. 210 lbs. chicken masala curry
3. 105 lbs. vegetarian chole
4. 75 lbs. dry rice
5. 40 papad packages
6. 84 pails ice cream, each 5 qts.
7. 40 gallons milk
8. 84 cans mango pulp, each 27 ozs.
9. 50 heads of lettuce
10. 55 cucumbers
11. 24 lbs. tomatoes
12. 6 gallons oil
13. 6 bottles ketchup, each 44 ozs.

TYPICAL MENU:

- | | |
|-------------------------|---------|
| 1. Chicken plate | \$ 2.00 |
| 2. Vegetarian plate | \$ 1.50 |
| 3. Papad | \$ 0.25 |
| 4. Mango shake (8 ozs.) | \$ 1.50 |
| 5. Samosa one for | \$ 0.75 |
| two for | \$ 1.25 |



Vinu M. Patel
1988-1989 Food Booth Chairperson
May 12, 1989

*Room,
materials & list of
volunteers to be
published in upcoming
India News letter
Vinu.*

PLANNING BY CHAIRPERSON:

1. Selection of menu by January.
2. Filing necessary forms to Festival of Nations Committee by February.
3. Ordering cooked frozen food by March.
4. Finding necessary volunteers by March-April.
5. Receiving of cooked frozen food by middle of April.
6. Purchasing necessary items by the end of April.
7. Purchasing of produce and remaining items on the actual day of the Festival of Nations.
8. Setting up of food booth at Civic Center in the Food Booth Cafe area on the day prior to actual start of the Festival.
9. Coordinating hour by hour from beginning to end and the day to day amount of food consumption, cash, paper products and any food supply including milk, ice cream and produce for 3 days.
10. Taking down food booth and moving all belongings on Sunday at 7:00 p.m.



Vinu M. Patel
1988-1989 Food Booth Chairperson
May 12, 1989



NAME OF COMPANY 3 m
ATTENTION Vinu M Patel 255-3606 @ 733-7471
FROM Ramesh Ajitaprasad ms #125 @ 936-8305
NUMBER OF PAGES INCLUDING THE COVER SHEET Three (3)

IF YOU DO NOT RECEIVE ALL DOCUMENTS PLEASE CALL: (612) 936-8060
OPERATOR: Donna Aarons
ADC TELECOMMUNICATIONS

Hi Vinu

my fax # is 936-8277

Festival of Nations:

Food booth chairperson report:

This report gives an idea about how to prepare, manage and serve authentic delicious Indian food for three days. To accomplish this the following goals were set.

1. Involve young adults and adults in serving as volunteers and to share our culture with various other ethnic groups.
2. To generate income to provide a better financial base to support our various activities year round.
3. Donate 40% of the net income to SILC (School of Indian Language and Culture) in support of their activities and projects.

The manpower requirements are as follows:

A chairperson or a General manager for coordinating all activities for all the 3 days. Three day managers one per day will be necessary to assist the chairperson and finally about 80-90 volunteers to help in cooking and serving the food.

Before proceeding further the chairperson has to plan the following:

1. Select the menus three months prior to the event.
2. Filing necessary forms with the Festival of Nations Committee by mid February.
3. Start looking and recruiting volunteers during March.
4. Order cooked frozen food by the end of March.
5. Receive cooked frozen food by mid April.
6. Start purchasing the necessary items by the end of April.
7. Purchase the produce and other perishable food on the actual day of the Festival of Nations.
8. On the day prior to the start of the Festival, set up the food booth at the Civic Center in the Cafe area.
9. Coordinate hour by hour from the beginning to the end and the day to day amount of food consumption, cash, paper products and other food supplies including milk, ice cream and produce for three days.
10. Taking down the food booth and moving all belongings on the last day of the Festival at 7:00 p.m.

The typical menu and the pricing for all the three days are:

- | | | |
|---------------------|--------|---------|
| 1. Chicken Plate | \$2.00 | |
| 2. Vegetarian Plate | \$1.50 | |
| 3. Papad. | \$0.25 | |
| 4. Mango Shake | \$1.50 | (8 ozs) |
| 5. Samosa one for | \$0.75 | |
| two for | \$1.25 | |

The following supplies were required in the recent Festival.

1. 1600 samosas.
2. 210 lbs chicken masala curry.
3. 105 lbs vegetarian chole.
4. 75 lbs dry rice.
5. 40 papad packages.
6. 84 pails of ice cream, each 5 qts.
7. 40 gallons milk.
8. 84 cans of mango pulp, each 27 ozs.
9. 50 heads of lettuce.
10. 55 cucumbers.
11. 24 lbs of tomatoes.
12. 6 gallons of vegetable oil.
13. 6 bottles of Ketchup, each 44 ozs.

Submitted by 1988-89 Chairperson.

Vinu M Patel.

HARI ARMILLI
 PADU ARMILLI
 VIJAY ARMILLI
 ELLA BALDWIN
 VIJAY BALKRISHNAN
 HARSHAD ~~BHATT~~ BHATT
 REKHA BHATT
~~JAGRUTI DAVE~~
 JANET DAHDLGHEISH
 JAGRUTI DAVE
 BHUPAT DESAI
 PRANALI DESAI
 SUMITA DESAI
 KETAN GADA
 NEENA GADA
 RAM GADA
 DINESH GOYAL
 KRISHNA GOYAL
 SAGAR GOYAL
 VIDIN GOYAL
 JAYESH JHA
 MANSUR KASSIM
 NASEEM KASSIM
 ARUN KAMBHAPATI
 ANUPAN KHARBANDA
 NAMITA LAHIRI
 PRANAB LAHIRI
 KAVITA MEHTA
 NEESHA MEHTA
 VINAY MEHTA
 KOKILA ~~MODY~~
 MONA MODY
~~GUPTA GUPTA~~
 GUPTHAN NAMBUDRIPAD
 UNNY NAMBUDRIPAD
 SWATI NUTAKHI
 CHIRAG PATEL
 GEETA PATEL
 KALYANJIBHAI PATEL
 KAMLESH PATEL

②

RANJAN PATEL
REENA PATEL
SHILPA PATEL
VIMLABEN PATEL
VINU PATEL
STEFAN PETERSON
CARLA PRAKASH
SHRINATH PUSHPATI
~~RAHIM~~ RAHIM RAHMAN
RITU SAYAL
SANJAY SAYAL
PALLAVI SHAH
SHANTI SHAH
SURESH SHAH
VISHANT SHAH
BINA VACHHANI
MADHU VACHHANI
NEIL VACHHANI
VASANT VACHHANI

TOTAL 57 NAMES

1990 FESTIVAL OF NATIONS

1. ORANGE COPY RETURN TO THE FESTIVAL OF NATIONS OFFICE
1694 COMO AVENUE, ST. PAUL, MN 55108
2. WHITE COPY RETAIN FOR YOUR OWN USE
3. BLUE COPY REMIT TO YOUR ETHNIC GENERAL CHAIRPERSON

CAFE QUESTIONNAIRE

DUE DATE FEBRUARY 16, 1990

PLEASE PRINT OR TYPE

ETHNIC GROUP INDIA

CHAIRPERSON (MR. MRS. MS.) MR. K.P.S. MENON

ADDRESS 1227 ADAMS ST. N.E., MINNEAPOLIS MN ZIP 55413

HOME PHONE 612/379-1886 BUSINESS PHONE - same

MENU:

MAIN COURSE:

- | | |
|---------------------------------------|----------|
| 1. <u>CHICKEN CURRY</u> | 4. _____ |
| 2. <u>RICE PILAF</u> | 5. _____ |
| 3. <u>SAMOSA (VEGETABLE FRITTERS)</u> | 6. _____ |

SWEETS AND PASTRIES:

- | | |
|--|-------------------------------|
| 1. <u>VEGETABLE CURRY</u> | 4. <u>(ALL GOBI OR CHOLE)</u> |
| 2. <u>PAPAD (LENTIL WAFERS)</u> | 5. _____ |
| 3. <u>VADA (YOGURT-DONUT (LENTIL))</u> | 6. _____ |

OTHERS: _____

BEVERAGE: PLEASE CHECK ONE: COFFEE _____ MILK _____ PUNCH _____ NONE _____

IS FOOD PREPARED BY: GROUP _____ COMMERCIALY _____

ADDRESS WHERE YOUR FOOD WILL BE PREPARED: _____

FOOD MUST BE PREPARED IN LICENSED AND APPROVED KITCHENS

FESTIVAL OF NATIONS COMMITTEE CAFE COORDINATOR: SANDY KEITH

722-5674 (H)

624-3447 (B)

FESTIVAL OF NATIONS OFFICE: 647-0191

Tax Exempt Organization
(Proof must be provided)

Yes ☒ No ☐

Return to Suite 7, Zimmerman Building, 1954 University Ave., St. Paul, MN 55104, 292-7717

FESTIVAL
of NATIONS

Itinerant Food Review Form

Saint Paul Division of Public Health

Office Hours 8:00 - 9:30 A.M. ONLY

INTERNATIONAL
INSTITUTE of
MINNESOTA

Stamp Approval

Date(s) of Event <u>Apr 27-28</u>		Event <u>FESTIVAL of NATIONS</u>		Organization Name & Address <u>INDIA CLUB 1694 Como Ave St. Paul, MN, 55108</u>			Ward
Application Date <u>2/15/90</u>		Contact Person <u>MR K.P.S. MENON</u>		Stand Location			Day Time Phone <u>379-1886</u> CT
Food to be served: Food and Ingredients	Food Source & Address	Method of Refrig. & Transportation	Name & Address Food Prep Location	On Site Cooking Equipment	Equipment to keep cold foods below 40° F	Equipment to keep hot foods above 150° F	
1. FOOD <u>CHICKEN CURRY</u> Ingredients <u>Chicken, masala</u> <u>curry - onion, yogurt, tomato</u> <u>veg. oil, ginger, garlic,</u> <u>cashew nut, spices,</u> <u>salt</u>	<u>SAMIANA FOODS, Inc</u> <u>East Elmhurst,</u> <u>NY, 11369</u>		<u>Commercial</u>	<u>BURN</u>	<u>Freezer</u>	<u>Hot plate</u>	
2. FOOD <u>RICE PILAF</u> Ingredients <u>Rice, veg. oil,</u> <u>carrots, peas, raisins,</u> <u>spices, salt</u>			<u>on-site</u>	<u>Rice-cookers</u>			
3. FOOD <u>VEGETABLE CURRY</u> Ingredients <u>potato, peas,</u> <u>cauliflower, onion,</u> <u>veg. oil, spices, salt</u>	<u>RAINBOW FOODS,</u> <u>CUB FOODS</u> <u>PATEL BROS, Mpls</u>		<u>C</u>	<u>large cooking</u> <u>vessels</u>		<u>Hot plate</u>	
4. FOOD <u>SAMOSHA</u> Ingredients <u>Flour potato, peas,</u> <u>veg. oil, spices, salt, (basting)</u> <u>wheat flour, egg, veg.</u> <u>oil</u>	<u>SAMIANA FOODS, Inc</u> <u>East Elmhurst,</u> <u>NY, 11369</u>		<u>Commercial</u>	<u>electric fry pan</u>	<u>Freezer</u>	<u>Hot plate</u>	
5. Beverage (1) <u>MANGO SHAKE</u> <u>mango pulp, icecream,</u> <u>milk</u>	<u>PATEL BROS,</u> <u>Mpls MN</u> <u>N. ST. PAUL DAIRY</u>	OFFICE ONLY Badge # _____		1 = TEMP 2 = SANI 3 = HAIR 4 = FD PROT 5 = EQUIP 6 = HANDL'G			
6. Beverage (2)		# insp: _____ viol: _____ tags: _____ food cd: _____					
Type of Sanitizer <u>House-hold bleach</u>	Type of Hair Restraint <u>CAPS & NETS</u>			Type of Condiments (Squeeze or Pour Dispenser) <u>SQUEEZE BOTTLES</u>			
Dish & Utensil Washing	Dust & Sneeze Protection <u>FOOD/SNEEZE GUARD</u>						
Prewrapped Products	Hand Sink, Soap & Towels						

OVER

HOME PREPARED FOODS ARE NOT PERMITTED.

No sterno or heat lamps are permitted for maintaining potentially hazardous foods at 150° F.
Dry ice or blue ice may be used.

6/88

This application, if approved, is only for operation as specified above.

Additional approval required for any modifications.

More Questions? Diane Olson 292-7717

Return to this office for approval

If approved, obtain license at License Div. 203 City Hall

298-5056

M



5. FOOD: Papad
Dried lentil
wafers, veg. oil

PATEL BROS.
Mpls MN

on-site deep-fryer

immediate
-serve

6. FOOD: VADA
rice & lentil
flour, spices,
salt + yogurt

RAINBOW FOODS,
CUB FOOD

deep-fryer.

1990 FESTIVAL OF NATIONS

MAJOR APPLIANCE REQUEST FORM

ETHNIC GROUP INDIA

CHARGE PER STOVE, REFRIGERATOR, FREEZER OR MICROWAVE OVEN: \$75.00

<u>1</u>	STOVE	<u>1</u>	FREEZER, VERTICAL, 19 cu'
<u>2</u>	REFRIGERATOR		MICROWAVE OVEN
<u>4</u>	TABLES	<u>8</u>	CHAIRS

A STOVE WITH A DOUBLE OVEN WILL BE SUPPLIED ONLY IF YOU CAN PROVIDE A BUYER FOR THE STOVE AT THE END OF THE FESTIVAL. CONTACT HOEFT TV AND APPLIANCE CENTER 224-3866 FOR THE PURCHASE OF EQUIPMENT USED AT THE FESTIVAL. WE CANNOT GUARANTEE DELIVERY OF STOVES, REFRIGERATORS, FREEZERS OR MICROWAVE OVENS AT THE CIVIC CENTER IF THIS FORM IS NOT RECEIVED BY FEBRUARY 17.

BECAUSE ELECTRICITY IS SO EXPENSIVE AND THE COST OF ADDING CIRCUITS SO HIGH, THE FOLLOWING RULE WILL APPLY:

- FIRST 220 VOLT MAJOR APPLIANCE, SUCH AS STOVE, DEEP FRYER OR SOME MICROWAVE OVENS - NO CHARGE
- EACH ADDITIONAL 220 VOLT APPLIANCE, SUCH AS MENTIONED ABOVE - \$20.00 ENERGY CHARGE FOR THREE DAYS.

RETURN REQUEST BY FEBRUARY 16TH, 1990 TO:

CAFE COMMITTEE
FESTIVAL OF NATIONS
1694 COMO AVENUE
SAINT PAUL, MN 55108

ETHNIC CAFE CHAIRPERSON NAME: MR. K.P.S. MENON

ADDRESS: 1227 ADAMS ST. N.E.

MINNEAPOLIS MN 55413

612/379-1886 (24-hr)

1990 FESTIVAL OF NATIONS

ADDITIONAL APPLIANCES

ETHNIC CAFE INDIAETHNIC GROUP CHAIRPERSON MR. K.P.S. MENON379-1886 (24-hr)

RE: ADDITIONAL APPLIANCES

IN ORDER TO ASSURE ENOUGH ELECTRIC POWER FOR YOUR CAFE, IT IS NECESSARY THAT YOU LIST ALL ELECTRICAL APPLIANCES WHICH YOU WILL BE USING OTHER THAN STOVE, REFRIGERATOR, FREEZER OR MICROWAVE SPECIALLY ORDERED THROUGH THE INTERNATIONAL INSTITUTE. BOOTHS WILL BE WIRED ONLY FOR MAJOR APPLIANCES REQUESTED AND ADDITIONAL APPLIANCES LISTED BELOW.

THE LIST MUST BE RETURNED BY FEBRUARY 16TH. OTHERWISE THE CAFE AND HOUSE COMMITTEES WILL ASSUME THAT YOU DO NOT NEED ANY ADDITIONAL ELECTRICAL POWER. ALL 110/120 VOLT APPLIANCES ARE SINGLE PHASE. SOME 220/208 VOLT APPLIANCES ARE THREE PHASE.

QUANTITY	APPL. TYPE	VOLTS	WATTS OR AMPS	SINGLE PHASE OR THREE PHASE	
<u>1</u>	<u>HOT PLATE</u>	<u>110</u>	<u>1,000</u>	<u>S</u>	<u>1,000 W</u>
<u>2</u>	<u>BLENDERS</u>	<u>110</u>	<u>750 ea.</u>	<u>S</u>	<u>1,500 W</u>
<u>3</u>	<u>RICE COOKERS</u>	<u>110</u>	<u>700 ea.</u>	<u>S</u>	<u>2,100 W</u>
<u>3</u>	<u>FRY PANS</u>	<u>110</u>	<u>750 ea.</u>	<u>S</u>	<u>2,250 W</u>

PLEASE BE SURE THAT ALL APPLIANCES YOU BRING ARE IN GOOD WORKING ORDER. YOU ARE RESPONSIBLE FOR THEIR REPAIRS. THE ELECTRICIANS ON DUTY WILL NOT REPAIR APPLIANCES BROUGHT IN BY YOU.

YOU MUST BRING YOUR OWN HEAVY DUTY EXTENSION CORDS. FOR 110-120 APPLIANCES:

- MINIMUM GAUGE 14
- MAXIMUM LENGTH 25 FEET
- WATTAGE PER EXTENSION CORD - 1500 WATTS

IF YOUR EXTENSION CORDS ARE INADEQUATE AND HAVE TO BE FURNISHED BY THE CIVIC CENTER, THERE WILL BE A \$15.00 RENTAL CHARGE PAYABLE BY CHECK TO THE CIVIC CENTER AT THE CLOSE OF THE FESTIVAL OF NATIONS ON SUNDAY. LIMITED SUPPLIES ARE AVAILABLE. OCTOPUS PLUGS ARE CONSIDERED ILLEGAL BY THE FIRE DEPARTMENT.

BECAUSE ELECTRICITY IS SO EXPENSIVE AND THE COST OF ADDING CIRCUITS SO HIGH, THE FOLLOWING RULE WILL APPLY:

- 1.-FIRST 220/208 VOLT MAJOR APPLIANCE, SUCH AS STOVE, DEEP FRYER, SOME MICROWAVES - NO CHARGE
- EACH ADDITIONAL 220/208 VOLT APPLIANCE, SUCH AS MENTIONED ABOVE \$20.00 ENERGY CHARGE FOR THREE DAYS
- 2.-ADDITIONAL APPLIANCES BROUGHT IN BY THE ETHNIC GROUPS:
- FIRST FOUR ADDITIONAL APPLIANCES SUCH AS BLENDERS, COFFEE MAKERS, MIXERS ETC. - NO CHARGE
- EACH ADDITIONAL APPLIANCE - \$5.00 ENERGY CHARGE FOR 3 DAYS

FOR NON-PAYMENT SEE P/P BOOK PAGE 6

PLEASE RETURN THIS FORM BY FEBRUARY 16TH TO: FESTIVAL OF NATIONS
1694 COMO AVENUE
SAINT PAUL, MN 55108
TEL: (612) 647-0191

1990 FESTIVAL OF NATIONS

PAPER PRODUCTS REQUISITION FORM

ETHNIC CAFE INDIA CAFE CHAIRP. MR. K.P.S. MENON
379-1886 (24-hr)

Please fill in the number of packages, boxes, sleeves, tubes etc.
 you are requesting.

THERE ARE NO RETURNS

# Pkgs.	Items	Per Pack	Total Amt
<u>DIXIE PAPER PLATES</u>			
<u>30</u>	6" Round	100 per pack	1.00
	9" "	" " "	1.70
			<u>30.00</u>
<u>CHINET</u>			
	#22501 6" Plate	250 per pack	7.15
	#22502 8 3/4" Plate	125 " "	8.35
	4 oz. Side Dish	250 " "	6.75
	12 oz. Bowl	250 " "	8.90
<u>CONTEMPRA PLASTIC PLATES</u>			
	CP6 6" Round	250 per pack	7.10
	CP9 9" "	125 " "	8.50
	CP9D 9" " Divided	125 " "	8.50
<u>CONTEMPRA BOWLS</u>			
	CB5 5 oz Bowl	250 per pack	6.50
	CB12 12 oz Bowl	250 " "	8.50
<u>WAX PAPER SERVERS</u>			
	T-6 Midget Savarap, 6" x 10 3/4"	1000 per pack	3.20
	T-8 Junior Savarap, 8" x 10 3/4"	" " "	4.50
	T-12 Master Savarap, 10" x 10 3/4"	" " "	6.50
	5N25 5oz Fabrical Translucent Cup	100 per pack	1.00
<u>SOUFFLE CUPS</u>			
	#550 5 oz Souffle Cups	250 per tube	3.40
	#200 2 oz Souffle Cups	" " "	2.00
<u>TABLEWARE</u>			
<u>3</u>	F5BW Economy Forks	1000 per box	6.75
	S5BW " Spoons	" " "	6.75
	K6BW Dart Knives	" " "	10.25
	F6BW " Forks	" " "	10.25
	S6BW " Spoons	" " "	10.25
			<u>20.25</u>

OVER

CUPS

	6J6 6oz Dart Cups	25 per sleeve	.35	
	6JL 6oz " Lids	100 " "	1.00	
	R10N 10oz Cold Cups	100 " "	2.50	
	L10N 10oz Cold Cup Lids	100 " "	1.80	
<u>1,000</u>	8J8 8oz Dart Cups	25 " "	.35	<u>35.00</u>
<u>25</u>	8JL 8oz " Lids	100 " "	1.10	<u>27.50</u>

NAPKINS

<u>12</u>	#402St-1 ply 10x10 semi-crepe-F/N Logo	250 per pack	1.50	<u>18.00</u>
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ALUMINUM FOIL

<u>2</u>	#24 18" x 25'	per roll	1.10	<u>2.20</u>
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DOUBLE WAX BAGS

	B104 5 1/4 X 3 1/4 X 11	20	.65	
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PAPER HATS-WHITE LINEN LOOK

<u>100</u>	#W105	ea.	.10	<u>10.00</u>
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DISPOSABLE APRONS-FULL FRONT

<u>30</u>	" " " " ea.		.15	<u>4.50</u>
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CAN LINERS

	#4015B 20 x 13 x 40 w/twist	ea.	.10	
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STIR STICKS

<u>1</u>	1000 per pack	ea. pack	1.30	<u>1.30</u>
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STRAWS

	J181-1282	per box	1.75	
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SMALL POLY BAGS

	5 1/4 X 5" X 15"	ea.	.02	
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FOAM TRAYS-SHALLOW WHITE

	1S 5" x 5" x 5/8"	1000 per case	16.95	
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TOTAL DUE:

148.75

REQUEST FOR CAFE LOADING AND UNLOADING TIMES

NAME OF ETHNIC CAFE _____

NAME OF CAFE CHAIRPERSON _____

ADDRESS _____

CITY _____ ZIP _____ TEL _____

CHECK THE TIME YOU WOULD LIKE EACH CAR TO ARRIVE:

THURSDAY APRIL 26TH

SUNDAY APRIL 29TH

12:00pm	<input checked="" type="checkbox"/>	4:00pm	_____	7:45pm	<input checked="" type="checkbox"/>
12:20pm	_____	4:20pm	_____	8:05pm	<input checked="" type="checkbox"/>
12:40pm	_____	4:40pm	_____	8:25pm	<input checked="" type="checkbox"/>
1:00pm	_____	5:00pm	_____	8:45pm	_____
1:20pm	_____	5:20pm	_____	9:05pm	_____
1:40pm	_____	5:40pm	_____	9:25pm	_____
2:00pm	_____	6:00pm	_____	9:45pm	_____
2:20pm	_____	6:20pm	_____		
2:40pm	_____	6:40pm	_____		
3:00pm	_____	7:00pm	<input checked="" type="checkbox"/>		
3:20pm	_____	7:20pm	<input checked="" type="checkbox"/>		
3:40pm	_____	7:40pm	_____		
		8:00pm	_____		

PLEASE RETURN TO THE FESTIVAL OF NATIONS OFFICE BY FEBRUARY 16TH

FESTIVAL OF NATIONS OFFICE
INTERNATIONAL INSTITUTE
1694 COMO AVENUE
ST. PAUL, MN 55108

10/89

NAME of volunteer:

DATE you are volunteering:

TIME of your shift:

DAY MANAGER'S name:

CHAIRPERSON'S name: K. P. S. Menon (379-1886, home)
(food booth) (Shunkaran)

khurshid + Parichay



1990 FESTIVAL OF NATIONS



RULES



1. DAY MANAGERS SHOULD COME AT LEAST 1 HOUR BEFORE THE OPENING.
2. VOLUNTEERS SHOULD ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THEIR SHIFT.
3. ONE MEAL PER VOLUNTEER PER SHIFT.
4. VOLUNTEERS SHOULD STAY ON DUTY DURING THE ASSIGNED SHIFT. PLEASE DO NOT BE ABSENT FOR ANY REASON.
5. NON VOLUNTEERS ARE NOT ALLOWED IN THE FOOD BOOTH.
6. EVERYONE IN THE BOOTH MUST WEAR NETS OR CAPS TO COVER HAIR.
7. FOOD SERVERS MUST WEAR GLOVES.
8. HYGIENE IS IMPORTANT. KEEP THE PLACE NEAT AT ALL TIMES INCLUDING FLOOR, TABLES, ETC.
9. ALWAYS WASH HANDS BEFORE HANDLING FOOD.
10. ALL FOOD ITEMS MUST BE KEPT ON PALLETS.
11. ALWAYS USE THE FOOD RECIPE AS PROVIDED, DO NOT ALTER THE RECIPE.
12. EVERYONE SHOULD WEAR INDIAN COSTUME. FOR MEN, KURTA. FOR WOMEN, SARI OR PUNJABI SUIT.

TO: ALL DAY CAPTAINS

FROM: GENERAL CHAIRPERSON-FESTIVAL OF NATIONS

RE: GENERAL GUIDELINES FOR THE CAFE

PRIOR TO FESTIVAL DAYS

1. Attend the planning meetings with the food chairperson and at the International Institute of Minnesota (I.I.M)
2. Obtain volunteers for the food booth for every shift per day/hour schedule. 9 people are required for shift which may vary from 4 1/2 to 5 hours.
3. Give free entrance ticket and rules to each volunteer in advance.

DAY OF FESTIVAL

1. Arrive at the Civic Center, at least 1 1/2 hours before public opening time.
2. Turn oven "on" and put one (1) tray of chicken curry and chole in the oven for cooking. (Set oven temp at 325 degrees)
3. Start rice cooker and prepare rice to cook as written on the recipe. (Set temp. on high)
4. Start two(2) frying pans "on". One (1) for samosas and one (1) for papad. (Filled with oil)
5. MaKe sure everything is in order in front and in the kitchen. And remember the layout. *How you found it, is how you leave it at the end of the day--CLEANED!*

PEOPLE ASSIGNMENT

- 1-2 Making Mango Shakes (stock up on the shakes)
- 1 Frying Samosa and Papad
- 1 Chicken (when tray 1/2 done pull out another tray to thaw)
- 2 Selling in front
- 2 Taking orders and preparing plates
- 1 Cashier

FOOD DISPLAY

- 1. In glass windows on both sides
 - 1 - chicken plate
 - 1 - Veg. plate
 - 1 - Samosa (2/plate)
 - 1 - Papad
 - 1 - Mango milk shake

All of these should have name plates!

GENERAL

- 1. Rotate each volunteer in different positions so that everyone can experience the fun of each activity. (If they like, youth over 15 are welcome.)
- 2. All volunteers have to wear Indian costume.
- 3. Only volunteers are allowed in kitchen. Please be strict.
- 4. People handling food must wear cap, gloves and a hair net.
- 5. Follow other safety directions provided by the Festival of Nations.
- 6. Before closing, clean up the major appliances, utensils and keep things in an orderly fashion. Leave everything the way you found it in the morning.
- 7. Check food supplies and other things regularly and let the food chairperson know. Keep in touch with the chairperson by phone.

Guidelines

Temporary Food Operations

Post These Guidelines Along With License

The license holder is responsible for informing every employee about these guidelines and insuring that employees follow these guidelines.

1. Keep cold foods 40° F. or colder.
2. Keep hot foods 150° F. or hotter.
3. Reheat all foods to 165° F. or hotter.
4. Check food temperatures frequently with an accurate stem thermometer (0°—220° F.)
5. Do not store potentially hazardous foods at room temperature.
6. Protect food from contamination.
7. Use blue or dry ice for coolers. No wet ice storage permitted.
8. Store all food & utensils off the ground.
9. Provide a bleach and water sanitizing solution (1 cap full of bleach in a labeled, pint spray bottle).
10. Wear a hair restraint.
11. Wash hands often and thoroughly.
12. Do not smoke inside food stand.

Name of Volunteer:
Date you will serve as volunteer:
Time of your Shift:
Name of Day Manager:
Name of India Food Booth Chairperson :

1992 FESTIVAL OF NATIONS RULES

1. DAY MANAGERS SHOULD COME ATLEAST 1 1/2 HOURS BEFORE THE OPENING.
2. VOLUNTEERS SHOULD ARRIVE ATLEAST 30 MINUTES BEFORE THE START OF THEIR SHIFT.
3. ONE MEAL PER VOLUNTEER PER SHIFT.
4. VOLUNTEERS SHOULD STAY ON DUTY DURING THE ASIGNED SHIFT. PLEASE DO NOT BE ABSENT.
5. NON-VOLUNTEERS ARE NOT ALLOWED IN THE FOOD BOOTH.
6. EVERY ONE IN THE BOOTH MUST WEAR NETS OR CAPS TO COVER HAIR.
7. FOOD SERVERS MUST WEAR GLOVES.
8. HYGINE IS IMPORTANT. KEEP THE PLACE NEAT AT ALL TIMES, INCLUDING THE FLOOR, TABLES ETC.
9. ALWAYS WASH HANDS BEFORE HANDLING FOOD.
10. ALL FOOD ITEMS MUST BE KEPT ON PALLETS.
11. ALWAYS USE THE FOOD RECIPE AS PROVIDED. DO NOT ALTER THE RECIPE.
12. ALL VOLUNTEERS ARE ADVISED TO WEAR INDIAN COSTUMES. (KURTA FOR MEN AND SARI OR SALWAR KAMEEJ FOR WOMEN)

FESTIVAL OF NATIONS - INTERNATIONAL BAZAAR

RENTAL REQUIREMENTS/CONDITIONS

I. GENERAL

- A. India Club of Minnesota has been awarded a sponsorship of rental space at the Bazaar to be held at 1992 Festival of Nations for the following days and times:

Thursday, April 30, 1992:	9 AM to 3 PM -	Student Hours
Friday, May 1, 1992:	9:30 AM to 4 PM -	" "
	: 5 PM to 11 PM -	General Public
Saturday, May 2, 1992:	11 AM to 11 PM -	" "
Sunday May 3, 1992:	11 AM to 7 PM -	" "

- B. At this time, India Club has received only one Booth, due to the limited space. However, we have requested additional booths. Due to this, India Club will sell its sponsorship of rental booth(s) to the Vendor who will pay the highest fee to India Club, but not less than \$2,000 Plus \$375 Per Booth rental to be paid to International Institute.

C. OTHER REQUIREMENTS/CONDITIONS

1. Each vendor shall comply with current and future Festival regulations. (refer to the attached Section E - 3 pages.) These rules or instructions may come directly from festival committee or India Club's General Chairperson.
2. Each vendor, when selected to represent, shall attend required meetings.
3. Each vendor is responsible for any procurement and its expense of merchandise, man power, insurance, sales tax, etc.
4. India Club will not be responsible for any other costs or liabilities unless specified herein.
5. Vendor must be India Club's business member with dues fully paid.
6. India Club or International Institute is not responsible for any damages or liabilities if Bazaar rental Booth at 1992 Festival of Nations are not available for any unforeseen reasons. In such case, fees collected will be returned to the vendor.

INVITATION FOR BID

India Club Of Minnesota invites you to submit a bid for renting & operating sales space (Booth) at the Festival Of Nations International Bazaar to be held on April 30, May 1,2 & 3 1992.

Until 7 PM Sunday, January 12, 1992 at home of:

Neena Gada
147-14th Avenue S.W.
New Brighton, MN 55112
Phone # 636-1075

Proposal will be opened publically and read aloud.

Enclosed is one (1) set of Rental Requirements/Conditions and Bid Form to be used by each vendor.

Please contact Neena gada at 636 - 1075 (H) or 633 - 5405 (W) for any questions.

India Club reserves the right to accept or to reject any or all Bids or parts thereof if proposals are by items, and to waive any formalities.

TO:

India Club Of Minnesota

Attn: Neena Gada

General Chairperson

Dear Neena:

The undersigned proposes to rent the merchandise sales booth at the International Bazaar at Festival Of Nations sponsored by International Institute Of Minnesota on April 30, May 1, 2 & 3, 1992 in accordance with rental requirements and Conditions set by Festival Of Nations Committee and India Club for the consideration of the following lump sum amount payable to India Club Of Minnesota :

For the sum of _____
_____ Dollars (\$ _____)

In addition, we will pay \$375 per booth rental to India Club, as applicable.

Enclosed is a check in the full amount of the above Bid payable to India Club Of Minnesota.

It is understood and agreed that this bid cannot be withdrawn within sixty (60) days without consent of India Club, and that the India Club has the right to accept or reject any or all proposals.

Respectfully Submitted

Signed: _____

Title : _____

Company Name: _____

Address: _____

Date _____

Phone No : _____

TO:

India Club Of Minnesota

Attn: Neena Gada

General Chairperson

Dear Neena:

The undersigned proposes to rent the merchandise sales booth at the International Bazaar at Festival Of Nations sponsored by International Institute Of Minnesota on April 30, May 1, 2 & 3, 1992 in accordance with rental requirements and Conditions set by Festival Of Nations Committee and India Club for the consideration of the following lump sum amount payable to India Club Of Minnesota :

For the sum of Two Thousand Five Hundred Fifty one
Dollars (\$ 2551.00)

In addition, we will pay \$375 per booth rental to India Club, as applicable.

Enclosed is a check in the full amount of the above Bid payable to India Club Of Minnesota.

It is understood and agreed that this bid cannot be withdrawn within sixty (60) days without consent of India Club, and that the India Club has the right to accept or reject any or all proposals.

Respectfully Submitted

Signed: [Signature]

Title : owner

Company Name: INDIA BAZAAR

Address: 701 HENNEPIN

APPLS MN. 55403

Date 1-12-92

Phone No : 333-5939

TO:

India Club Of Minnesota

Attn: Neena Gada

General Chairperson

Dear Neena:

The undersigned proposes to rent the merchandise sales booth at the International Bazaar at Festival Of Nations sponsored by International Institute Of Minnesota on April 30, May 1, 2 & 3, 1992 in accordance with rental requirements and Conditions set by Festival Of Nations Committee and India Club for the consideration of the following lump sum amount payable to India Club Of Minnesota :

For the sum of Five hundred and Seventy five
Dollars (\$ 575.00)

In addition, we will pay \$375 per booth rental to India Club, as applicable.

Enclosed is a check in the full amount of the above Bid payable to India Club Of Minnesota.

It is understood and agreed that this bid cannot be withdrawn within sixty (60) days without consent of India Club, and that the India Club has the right to accept or reject any or all proposals.

Respectfully Submitted

Signed: _____

Title : _____

Company Name: _____

Address: _____

Date _____

Phone No : _____

Dear Sir/Madam

Total Amount 950.00 is a reasonable amount for Festival of Nation for 10x10 Booth For effective representation and work involved hope India Club will consider for future rentals as not the only place to raise funds,

5/20/92

1992 Festival Of Nations
India Food Booth

Sudhansu S. Misra - Food Chairperson
May 13, 1992.

1. Income/Expense Summary

Total Income	:	\$5707.81
Total Expense	:	\$3882.48
Balance (Profit)	:	\$1825.33

2. Transactions

Advance from India Club on 4/8/92	:	\$1000.00
Profit from item 1 above	:	\$1825.33

Total (amount submitted to India Club) : \$2825.33

3. Highlights of Income/Expense Summary)

Gross Sale :	Apr. 30	:	\$ 466.25
	May 1	:	1148.05
	May 2	:	2672.00
	May 3	:	1321.51
Sale of unused Chicken	:		<u>100.00</u>
Total:			5707.81

Expenses:

Appliance Rental,	:	\$ 395.00
(2 refrig, 1 friz, 1 stove,		
fire ext. recharge)		
Broom	:	5.49
Cafe Fees	:	250.00
Cash Box	:	18.09
Chicken (225 lbs)	:	888.75
Chole (115 lbs.)	:	236.90
Copies from Kinkos	:	2.56
City License Fees	:	5.00
Extention Cord	:	49.30
Flowers	:	12.76
Grocery (35 lettuce, 40		
cucumbers, 11 peas/carrot,		
14 lbs. carrot, butter)	:	92.26
Icecream (66, 5qt. pails):	:	228.99
Mango Pulp (26, 7lb cans):	:	323.96
Milk (32 gals.)	:	81.72
Misc. (spices, cln. sup.)	:	59.91
Oil (5 gal)	:	18.00
Papad (29 Pkts.)	:	26.00
Paper Products	:	185.80
Parking	:	9.00
Rice (88 lbs)	:	92.99
Samosa (2000)	:	<u>900.00</u>
Total Expenses	:	\$3882.48

SHEET 14X:-
DISVANCE:-

4. Menu and Sale Price:

Chicken Plate : \$2.50

Chicken Pieces (3-4)
Rice Pilaf
Chole
Salad

Vegetarian Plate \$2.00

Rice Pilaf
Chole
Salad

Papad \$0.25

<u>Samosa</u>	1 for	\$1.00
	2 for	\$1.50

Mango Shake(8 oz) \$1.50

5. Suggestions for Future

1. Eliminate Papad. Include Pakoda or sweet Lassi.
2. Enforce Indian costumes for the volunteers serving food.
3. Prepare Samosa locally who can obtain a catering license.
(Asia Imports can be approached for this)
4. Acknowledge volunteers (not only the day captains) with a special letter of thanks to every one and a picnic if possible.
5. Try to recruit the volunteers who are experienced.

FESTIVAL OF NATIONS

1993

DATES & TIMES

Thursday, April 29	9 AM to 3 PM	Student Hour
Friday, April 30	9:30 AM to 4 PM	Student Hour
	5 PM to 11 PM	General Public
Saturday, May 1	11 AM to 11 PM	" "
Sunday, May 2	11 AM to 7 PM	" "

SHIFT SCHEDULE

Thursday, April 29	1 Shift	9 Volunteers
Friday, April 30	9 AM to 2 PM	9 "
	1:30 PM to 6:30 PM	9 "
	6 PM to 11 PM	9 "
Saturday, May 1	10:30 AM to 3 PM	9 "
	2:30 PM to 7 PM	9 "
	6:30 PM to 11 PM	9 "
Sunday, May 2	10:30 AM to 4 PM	9 "
	3:30 PM to 8 PM	9 "

1993 FESTIVAL OF NATIONS

India Club and SILC participated in four days of celebration at the St. Paul Civic Center with 85 ethnic groups. This year's theme was "Festivals around the World". Indian culture was well represented by volunteers at cafe, exhibit, entertainment and bazaar.

EXHIBIT:

Deepshikha Gupta

"Deepavali" was the theme at our exhibit which generated curiosity and questions by many visitors. Thanks to Deepshikha Gupta and other volunteers who spent many hours to prepare all artistic displays and details.

ENTERTAINMENT:

Ranjan Patel and Uma Padijaredath-Adult

Classical and folk dances in colorful costumes entertained people for four days. Many thanks to dance instructors and participants for their time and talent.

CAFE:

Mukul Ganguli

Our cafe satisfied Festival visitor's craving for spicy chicken curry, samosa, vegetarian curry, papadams, etc. As always, mango shake was the most popular item which kept our volunteers very busy. Mukul Ganguli deserves our thanks and appreciation for his dedication in planning the minute details for the entire operation including purchasing, transporting and overall logistic and leadership. Many thanks to the following Day Captains who managed each day operation. Thursday- Linda Schultz, Friday-Ram and Vinita Elgonda, Saturday-Govind and Ila Shah, Sunday-Sarat and Rita Mahapatra. Many thanks to all cafe volunteers who were the backbone of the entire operation.

BAZAAR:

Magan and Meera Agrawal

Thanks to Meera and Magan Agrawal and Family of India Bazaar for their booth at the Festival and generous contribution to India Club.

FESTIVAL EXPERIENCES:

We are very thankful to the entire community for participating in this event. It is a most rewarding cultural experience for our youth and adult alike to share one's heritage with the community at large and other ethnic groups. We learn from each other the uniqueness and richness of each others values, traditions and customs. I hope that you can join in next year at The Festival Of Nations on April 21-26, 1994.

Neena Gada
General chair
Festival of Nations

Next Page -

Festival of Nations 1993
India Cafe

Mukul C. Ganguli : Food Chairperson
May 14, 1993

1. Income / Expense Summary

Total Income	\$5652.05
Total Expense	\$3979.69
Balance (Profit)	\$1672.36

2. Transactions

Advance from India Club	\$1000.00
Profit from item 1 above	\$1672.36
Donated to SILC for Service	\$551.00
Total (amount submitted to India Club)	\$2121.36

3. Income

Gross Sale : April 29	\$ 580.70
April 30	\$1416.70
May 1	\$2435.35
May 2	\$1074.30
Sale of unused chicken curry	\$ 115.00
" " " rice	\$ 20.00
" " " milk	\$ 5.00
" " " peas & carrots	\$ 5.00
Total Sale	\$5652.05

4. Expenses (receipts enclosed)

Feb. 6 : City license fee	\$ 5.00
April 27 : Rainbow foods	\$ 12.87
April 28 : " "	\$ 19.27
April 28 : " "	\$ 51.18
April 28 : Parking	\$ 3.00
April 28 : Lunds	\$ 26.25

\$ 1500
\$ 192.
\$ 1672.36
~~357.96~~
~~3813.36~~

April 29 : Rainbow foods	\$ 70.15
April 29 : " "	\$ 12.87
April 29 : Parking	\$ 3.00

April 30 : Rainbow foods	\$ 57.78
April 30 : Gasoline	\$ 14.10
April 30 : Rainbow foods	\$ 49.38

May 1 : Red Owl	\$ 13.65
May 1 : Rainbow foods	\$ 75.91
May 1 : Parking	\$ 5.00
May 1 : Cafe & Appliance rent	\$ 640.00

May 2 : Rainbow foods	\$ 44.11
May 2 : Rainbow foods	\$ 13.72
May 2 : Parking	\$ 5.00

May 7 : Rent for using plug outlet	\$ 25.00
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Paper products

April 29 : Festival of Nations	\$ 30.70
April 30 : " " "	\$ 36.10
May 1 : " " "	\$ 71.35
May 2 : " " "	\$ 36.65

India Foods Company :	\$2050.00
Patel Brothers :	\$ 111.00
Asia Imports :	\$ 346.65
Mangolik :	\$ 150.00

Total expense	\$3979.69
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5. Suggestions

- Rent only one refrigerator
- Chest type freezer, as it hold more than upright
- Buy multiple strip plug outlet - two
- Order chicken curry 225lbs
- Order chole curry 200lbs
- Order samosa # 2500

Items used

Icecream (5qt)	56
Milk (gallon)	36
Ketchup	10
Lettuce	30
Cucumber	40
Carrots(lb)	20
Butter(lb)	4
Peas & carrots (lb)	24

Rice (44lbs)	1.5
Oil (5gal)	2
Mango pulp(7lb can)	26
Papad (pkt)	29

Ground red pepper, cinnamon stick, small cardamom, cloves, bay leaves :
one packet each (small)

Chicken curry (lb)	225
Chole curry (lb)	115
Samosa (#)	2000

Chole curry (lb)	32
Samosa (#)	300

FESTIVAL OF NATIONS 1995

To: All day Captains

From: Indian Cafe Coordinator
(Narender Venkata - Phone 944-0129)

Subject: Rules and regulations during festival

PRIOR TO THE FESTIVAL:

- * Obtain volunteers for the food booth every shift per day/hour schedule. Minimum 9 people are required for the shift which may vary from 4 1/2 to 5 hours.
- * Give free entrance tickets and rules sheet to each volunteer in advance.

DAY OF FESTIVAL:

1. Day captains should come atleast 1 1/2 hours before public opening time.
2. Turn oven ON and put one ^{tray} of chicken curry and chole in the oven for cooking. Set oven temperature at 325 degrees.
3. Start rice cooker and prepare rice to cook as written on the recipe. temp. on HIGH.
4. Start two frying pans ON. One for Samosa and one for papad. Pour sufficient oil.
5. Make sure everything is in order in front and in the kitchen.
6. Remember the layout. How you find it is how you leave it at the end of the day--CLEANED.
7. Explain rules and regulations to the volunteers at each shift.

FESTIVAL OF NATIONS 1995

INSTRUCTIONS FOR VOLUNTEERS

1. **Volunteers should arrive atleast 30 minutes before the start of their shift.**
2. **Volunteers are advised to wear Indian Costumes. (Kurta for men and Sari or salwar kameej for women)**
3. **Volunteers should stay on duty during the assigned shift. Please do not disturb others.**
4. **Customer service is very important. Try to sell as much as possible.**
5. **Non-volunteers are definitely not allowed in the food booth.**
6. **Volunteers must wear nets and caps to cover hair.**
7. **Food servers must wear gloves.**
8. **Hygiene is important. Keep the place neat at all times, including the floor, tables etc. FOOD INSPECTORS will be watching you.**
9. **Always wash hands before handling food.**
10. **All food items must be kept on PALLETS.**
11. **Always use the food recipe as provided. Do not alter the recipe.**
12. **ONE MEAL PER VOLUNTEER PER SHIFT IS ALLOWED AT NO CHARGE . - Good deal.**

FESTIVAL OF NATIONS 1995

SCHEDULE FOR VOLUNTEERS & DAY CAPTAINS

DATES AND TIMES

Thursday, April 27th	9:00 am to 3 pm	Student Hour
Friday, April 28th	9:30 am to 4 pm	Student Hour
	5:00 pm to 11 pm	General public
Saturday, April 29th	11:00 am to 11 pm	General public
Sunday, April 30th	11:00 am to 7 pm	General public

SHIFT SCHEDULE:

Thursday, April 27th (NEENA GADA)	9:00 am to 3:00 pm	9 volunteers <i>Nutan Desai</i>
Friday, April 28th (MUKUL GANGULI)	9:00 am to 2:00 pm	9 volunteers
	1:30 pm to 6:30 pm	9 volunteers
	6:00 pm to 11:00 pm	9 Volunteers
Saturday, April 29th (FRANKLIN GUMMADI)	10:30 am to 3:00 pm	9 Volunteers
	2:30 pm to 7:00 pm	9 Volunteers
	6:30 pm to 11:00 pm	9 Volunteers
Sunday, April 30th (AJIT VARGHESE)	10:30 am to 4 pm	9 Volunteers
	3:30 pm to 8 pm	9 Volunteers

FESTIVAL OF NATIONS-1995

MENU PREPARATION - INDIA CAFE

1. RICE PILAF:

In rice cooker, 2 cups rice, washed (2 large).
1/3 stick butter, 1 stick cinnamon, 4 cloves, 4 cardamom, 2 bay leaves.
5-1/2 cups water (2-3/4 large).
1-1/2 teaspoon salt, 1 cup frozen mixed vegetables (peas & carrots).
Turn on the switch (takes about 36 minutes).

2. CHICKEN CURRY:

Preheat oven to 400 F (200 C).
Place tray on middle shelf, leaving film lid intact.
Allow to heat or bake for 1 hour.
Remove from oven and serve.

3. CHOLE:

Preheat oven to 400 F (200 C).
Place tray on middle shelf, leaving film lid intact.
Allow to heat or bake for 1 hour.
Remove from oven and serve.

4. SAMOSAS:

Place frozen samosa in hot oil at 350 F (170 C).
Fry for 6 - 8 min. until pastry is golden brown, and filling heated thru.
Remove from oven and serve.

Alternate

Have samosas in their trays, but single layer only.
Bake in oven 20 min. turn them over, 15 mins the other side (golden brown).
Remove from oven and serve.

5. PAPAD:

6. MANGO SHAKE:

Large blender

1 cup mango pulp.
2 cups milk (whole).
Fill with icecream (vanilla).
Blend 1/2 to 1 min.

Small blender

3/4 cup mango pulp.
1 to 1-1/2 cups milk (whole).
Fill with icecream (vanilla).
Blend 1/2 to 1 min.

INGREDIENTS

1. Chicken Curry :

Chicken, curry spice, onion, yogurt, tomato, ginger, garlic, vegetable oil, cashew nut, salt.

2. Rice Pilaf :

Rice, butter, carrots, peas, cinnamon, cloves, cardamom, salt.

3. Chole :

Chick peas, onion, garlic, spices, salt.

4. Samosa :

Pastry -- Wheat flour, egg, vegetable oil.

Filling -- Potato, peas, vegetable oil, spices.

5. Mango Shake :

Mango pulp, ice cream, milk.

6. Papad :

Dal

MENU AND SALE PRICE

1. CHICKEN PLATE: \$2.50

Chicken Pieces (3 - 4)
Rice Pilaf
Chole
Salad

2. VEGETARIAN PLATE: \$2.00

Rice Pilaf
Chole
Salad

3. PAPAD: \$0.25

4. SAMOSAS:

1 for \$1.00

2 for \$1.50

5. MANGO SHAKE (8 oz): \$1.50

Festival of Nations 1995

When: April 27,28,29 and 30,1995
Where: Saint Paul Civic Center
Theme: Children of the World

Tickets: Advance sale:
\$ 6 (adults) and \$ 4 (children)
Adult tickets at the gate: \$ 8

Organizing Committee:

Chair: Punjabhai Patel [786-7252]

Subcommittee chair persons:

Cafe:	Narender Venkata	[944-0129]
Exhibit:	Shri Devi Varadarajulu	[783-3664]
Program:	Indirani Mallick	[323-0427]
	Uma Padinjaredath	[785-2970]
Bazaar:	Magan Agarwal	[333-8449]

We need volunteers for staffing the cafe and exhibits. Please contact the chairs of these subcommittees. For tickets contact Mr. Patel at 786-7252.

Dtae: March 10, 1995

From: Narender Venkata
Indian Cafe Coordinator
Festival of Nations

DITRIBUTION LIST

Neena Gada (Thursday Captain)

Mukul Ganguli (Friday Captain)

Franklin Gummadi (Saturday Captain)

Sarat Mahapatra (Team member)

Gupthan Namboodiripad (Team member)

Punjabhai Patel (Team member)

Ajit Varghese (Sunday Captain)

MEETING NOTICE

TO: **Distribution list**

MEETING CALLED BY: **Narender Venkata, Indian cafe coordinator**

MEETING PURPOSE: **Kick off meeting for FESTIVAL OF NATIONS**

MEETING DATE: **March 18th, 1995 (Saturday)**

MEETING TIME: **12:00 P.M. (sharp)**

MEETING LOCATION: **Sher-E-Punjab Restuarant
3800 Silver Lake Road
St. Anthony, MN 55421
(Apache plaza shopping center)
Phone: 781-6408**

Agenda

12:00 Introduction
12:15 Lunch
While eating lunch we can discuss our plan for
Festival of Nations cafe activity.

PS: Please call me at 944-0129 if you are unable to attend
this important meeting. And also you may bring some one
who is interested in volunteering.

March 18
Cafe Meeting
at
Sher. F. Punjab
Lunch.

Post-it* Fax Note	7671	Date	4/12	# of pages	7
To	FRANKLIN	From	ASHISH		
Co./Dept.		Co.			
Phone #	733-7294	Phone #	582-4320		
Fax #	733-1804	Fax #	582-7241		

Festival of Nations 1996

INDIA CAFE

CAFE CHAIRPERSONS:

FRANKLIN GUMMUDI
ASHISH BHARGAVA

DAY CAPTAINS:

DEEPSHIKA GUPTA
BABU GADDAM
BHUPAT DESAI
NIHAR NANDA

1996

Festival of Nations 1996

INDIA CAFE

CAPTAIN'S DUTIES

PRIOR TO THE FESTIVAL

Obtain volunteers for each shift of the day for which you are captain. A minimum of 9 people is required for each shift. The shift may vary from 4 1/2 to 5 hours.

Distribute free entrance tickets and rules/guidelines to each volunteer

DURING THE FESTIVAL

Day captains should be at the booth at least 1 1/2 hours prior to the time the Festival opens to the public.

Pre-heat the oven to 350 degrees F and put one tray of the chicken curry and chole in the oven 1/2 hour before the booth opens to the public

Set the rice cooker on HIGH, plug it in and prepare the rice to cook 1/2 hour before the booth opens to the public

Pour sufficient oil in two frying pans, one for samosas and one for Papad. Turn the pans ON

Inspect the booth and make sure everything is clean and in order and that all necessary supplies are at hand, in both the kitchen and the front.

Remember how you found the booth at the start of the day. Please CLEAN the booth at the end of the day and ensure you leave it as you found it.

Explain the rules/regulations to the volunteers at the start of each shift.

WHO TO CALL

One of the cafe chairpersons will try to be present at the booth at all times. In case of emergency they may be reached at the following numbers:

Franklin Gummudi

Home: 636-6239

Work: 733-7294

Ashish Bhargava

Home: 371-0789

Work: 582-4320

Festival of Nations 1996

INDIA CAFE

SCHEDULE FOR VOLUNTEERS & DAY CAPTAINS

FESTIVAL DATES/TIMES

Thursday	May 2, 1996	9:00 a.m. to 3:00 p.m.	Student Hour
Friday	May 3, 1996	9:30 a.m. to 4:00 p.m. 5:00 p.m. to 11:00 p.m.	Student Hour General Public
Saturday	May 4, 1996	11:00 a.m. to 11:00 p.m.	General Public
Sunday	May 5, 1996	11:00 a.m. to 7:00 p.m.	General Public

SHIFT SCHEDULE

Thursday	May 2, 1996	Captain: Deepshika Gupta	
	1st SHIFT	9:00 a.m. to 3:00 p.m.	9 volunteers
Friday	May 3, 1996	Captain: Babu Gaddam	
	1st SHIFT	9:00 a.m. to 2:00 p.m.	9 volunteers
	2nd SHIFT	1:30 p.m. to 6:30 p.m.	9 volunteers
	3rd SHIFT	6:00 p.m. to 11:00 p.m.	9 volunteers
Saturday	May 4, 1996	Captain: Bhupat Desai	
	1st SHIFT	10:30 a.m. to 3:00 p.m.	9 volunteers
	2nd SHIFT	2:30 p.m. to 7:00 p.m.	9 volunteers
	3rd SHIFT	6:30 p.m. to 11:00 p.m.	9 volunteers
Sunday	May 5, 1996	Captain: Nihar Nanda	
	1st SHIFT	10:30 a.m. to 4:00 p.m.	9 volunteers
	2nd SHIFT	3:30 p.m. to 8:00 p.m.	9 volunteers

Festival of Nations 1996

INDIA CAFE

INSTRUCTIONS FOR VOLUNTEERS

1. Volunteers should arrive at least 30 minutes before the start of their shift.
2. Volunteers should stay on duty during the assigned shift.
3. Non-volunteers are absolutely NOT allowed in the food booth.
4. Volunteers are advised to wear Indian costume/s. (Kurta for men and Sari/Salwar Kameez for women).
5. Volunteers must wear hair nets/caps which will be provided.
6. Volunteers who are serving food must wear gloves which will be provided.
7. Hygeine is VERY IMPORTANT. Keep the booth neat and clean AT ALL TIMES. This includes the tables and floor. FOOD INSPECTORS will be watching you.
8. Always wash your hands before handling food.
9. All food items must be kept on PALLETS.
10. Use the food recipe provided when cooking. Do NOT alter the recipe.
11. **Customer Service is very important.** Be courteous to the customers at all times. Try to sell side items as much as possible with the meals.
12. Each Volunteer is allowed ONE MEAL PER SHIFT at no charge.

THANK YOU FOR YOUR HELP. YOU MAKE THIS POSSIBLE.

Festival of Nations 1996

INDIA CAFE

INSTRUCTIONS FOR PREPARING FOOD

RICE PILAF

Put the following items in the rice cooker:

2 large cups washed rice	1/3 stick butter	1 stick cinnamon
4 cloves	4 cardamom	2 bayleaves
5-1/2 cups water (2-3/4 large cups)	1-1/2 teaspoons salt	1 cup frozen mixed vegetables

Turn on the rice cooker and let cook for approx. 36 minutes.

CHICKEN CURRY / CHOLE

Preheat oven to 350 F
Place tray on middle shelf leaving film lid intact.
Allow to heat/bake for 30 minutes
Remove from oven and serve

SAMOSAS

Place samosa in hot oil at 350 F
Fry for 4-5 minutes until pastry is golden brown.
Remove from fryer and serve.

TANDOORI CHICKEN

Place the two pieces of chicken in the microwave
Microwave on high for 1-1/2 minutes.
Remove and serve

MANGO SHAKE

In LARGE blender

1 cup mango pulp
2 cups whole milk
Fill with vanilla ice cream
Blend 1/2 to 1 minute

In SMALL blender

3/4 cup mango pulp
1 to 1-1/2 cups whole milk
Fill with vanilla ice cream
Blend 1/2 to 1 minute

Festival of Nations 1996

INDIA CAFE

CHICKEN PLATTER: **\$3.50**

Chicken Curry OR Tandoori Chicken
Rice Pilaf
Salad

VEGETARIAN PLATTER: **\$3.00**

Chole (Chick Pea Curry)
Rice Pilaf
Salad

SAMOSA:

1 for **\$1.00**

Festival of Nations 1996

INDIA CAFE

INGREDIENTS LIST

RICE PILAF

Rice, butter, carrots, peas, cinnamon, cloves, cardamom, salt.

CHICKEN CURRY

Chicken, curry spice, onion, yogurt, tomato, ginger, garlic, vegetable oil, cashew nut, salt

CHOLE (CHICK PEAS)

Chick peas, onion, garlic, spices, salt

SAMOSAS

Pastry- Wheat flour, egg, vegetable oil

Filling - Potatoes, peas, vegetable oil, spices

TANDOORI CHICKEN

Chicken , yogurt, spices, salt

MANGO SHAKE

Mango pulp, milk, ice cream

Festival of Nations 1986

INDIA CAFE

CHICKEN PLATTER: **\$3.50**

Chicken Curry OR Tandoori Chicken
Rice Pilaf
Salad

VEGETARIAN PLATTER: **\$3.00**

Chole (Chick Pea Curry)
Rice Pilaf
Salad

SAMOSA:

1 for **\$1.00**
2 for **\$1.75**

TANDOORI CHICKEN: (2 pcs.) **\$2.25**

PAPAD: (each) **\$0.40**

MANGO SHAKE:

Small **\$1.50**
Large **\$2.25**

Guidelines

Temporary Food Operations

Post These Guidelines Along With License

The license holder is responsible for informing every employee about these guidelines and insuring that employees follow these guidelines.

1. Keep cold foods 40° F. or colder.
2. Keep hot foods 150° F. or hotter.
3. Reheat all foods to 165° F. or hotter.
4. Check food temperatures frequently with an accurate stem thermometer (0°—220° F.)
5. Do not store potentially hazardous foods at room temperature.
6. Protect food from contamination.
7. Use blue or dry ice for coolers. No wet ice storage permitted.
8. Store all food & utensils off the ground.
9. Provide a bleach and water sanitizing solution (1 cap full of bleach in a labeled, pint spray bottle).
10. Wear a hair restraint.
11. Wash hands often and thoroughly.
12. Do not smoke inside food stand.

Entrance to New Civic Center
Administrative Offices - Ballroom D

ST PAUL COMPANIES PARKING LOT

ST PAUL
COMPANIES

5TH STREET

5TH STREET

WASHINGTON

4TH STREET

UP ESCALATORS
WILKINS
BALLROOM/
AUDITORIUM
&
EXHIBITION
HALL

ORDWAY

RICE PARK

MN CLUB

LIBRARY

A, E, & D

Lobby, Meeting Rooms & Plaza
Lot Demolished for construction

CONSTRUCTION AREA

KELLOGG BOULEVARD

PARKING
RAMP

C Pedestrian Tunnel Demolished

ARENA

Registration Area
Demolished -
Lower Level

New Elevator

Handicap Ramp

Box Office

New Meeting Rooms

G

B

F

I

J

H

K

7 CORNERS
PARKING
LOT

WEST 7TH STREET

KELLOGG BOULEVARD

