



India Association of Minnesota:
Association Records

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FESTIVAL OF NATIONS 1988
INDIAN FOOD BOOTH FINANCIAL REPORT

Revenues:

Friday, April 29, 1988	\$1,046.95	\$1,046.95
Saturday, April 30, 1988	\$1,593.60	\$1,593.60
Sunday, May 1, 1988	\$1,230.55	\$1,230.55

TOTAL For 3 Days		\$3,871.10

Paper products purchased at Festival of Nation by paying from Cash Box	\$ 125.60

TOTAL NET REVENUE	\$3,996.70
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Expenses:

1. Supplies:

- Chicken, total 3,120 ozs. (195 lbs.) \$2.30/10 ozs.	\$ 716.60
- Samosas, total 1272 (1837 ordered, 525 returned 40 credit for broken samosa), \$2.00/six	\$ 424.00
- Ice cream, total 58 pails, each 5 qts.	\$ 201.82
- Milk, total 44, each 1/2 gallon	\$ 90.64
- Mongo pulp, total 72, each 30 ozs., \$2.29/can	\$ 164.88
- Rice, 75 lbs., \$1.34/lb.	\$ 100.50
- Oil, 5 gallons	\$ 13.99
- Papad, total 40 packages, each \$0.99/one	\$ 39.60
- Chana Kabuli, 30 lbs., \$0.60/lb.	\$ 18.00
- Lettuce, total 33 heads	\$ 22.67
- Tomato, 18.37 lbs.	\$ 21.04
- Cucumber, total 33, large size	\$ 15.24
- Ketchup, total 3 bottles, each 64 ozs.	\$ 8.07
- Groceries & miscellaneous (hair nets, onions, pans, butter, Indian spices, garlic, etc.)	\$ 164.07
- Paper products purchased at Festival of Nation by paying from cash box	\$ 125.60

Total Supplies	\$2,126.72

2. Fixed Charges

- Cafe Rental	\$ 400.00
- Appliance Rental	\$ 235.00
- Insurance	\$ 90.00
- License Fee	\$ 2.50

Total Fixed Charges	\$ 777.50
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TOTAL EXPENSES	\$2,904.22
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NET INCOME	\$1,092.48
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Prepared by Vinu M. Patel
1988 Indian Food Booth Chairperson
May 18, 1988



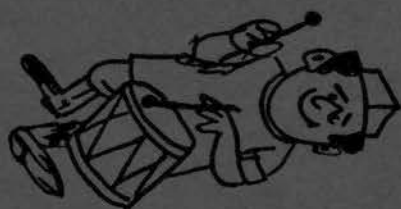
FESTIVAL OF NATIONS 1988
INDIAN FOOD BOOTH FINANCIAL REPORT

I. MENU	Friday <u>4/29/88</u>	Saturday <u>4/30/88</u>	Sunday <u>5/1/88</u>
Chicken Plate	\$2.00	\$2.00	\$2.00
Vegetarian Plate	\$1.50	\$1.50	\$1.50
Papad	\$0.25	\$0.25	\$0.25
Mango Shake (8 oz)	\$1.50	\$1.50	\$1.50
Samosa			
One for:	\$1.00	\$0.75	-----
Two for:	\$1.75	\$1.25	\$1.00
II. DAY MANAGERS			
	R. Gada S. Misra	I. Butani	K. Kamaran
III. SPECIAL ASSISTANCE			
V. Armilli			
M. Sathykumar			
S. Sayal			
IV. INVESTMENTS TO DATE (From 1986 to 1988)			
Food Guards (two)		\$150.00	
Tablecloths & skirts		\$ 50.00	
Blender (one)		\$276.00	
Griddle (one)		\$ 35.00	
Skillet large (one)		\$ 34.99	
11" Skillet (two)		\$ 39.98	
Tools		\$ 16.57	
Bread Board (one)		\$ 16.88	
Wok (one)		\$ 13.90	
Large cooking pot (one)		\$ 15.97	
Rice cookers (three)		\$117.00	
Electrical "5" outlet strips(2) and cords		\$ 35.00	
Norelco Flame Fighter		\$ 50.00	

Prepared by Vinu M. Patel
1988 Indian Food Booth Chairperson
May 18, 1988



THE INDIA CLUB
1894 COMO AVENUE
ST. PAUL, MINNESOTA 55108
TELEPHONE 812-647-0191



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INDIA CLUB
&
INDO-AMERICAN CLUB
are proud to present the
**SECOND ANNUAL
YOUTH FESTIVAL**

on Sunday, March 20, 1988

From: 4pm to 7pm

at
The Northstar Ballroom
Saint Paul Student Center
University of Minnesota

Participants: Ages 5 thru 19

Program includes:
Debate Competition
Essay Competition
Art and Craft Competition
Dance and Music Competition

For more information
please contact the
coordinators of the
specific category
(as mentioned inside) or call
Anoop Mathur
at 483-0793
or
Sujan Kamran
at 645-9827

PROGRAM DETAILS

DANCE AND MUSIC COMPETITION

Coordinator: Deepa Iyengar 636-0857

Dance: Indian (Folk or Classical), or Modern
Participants: Solo or upto three in a group
Time: From three to five minutes.

Vocal Music: Western, Indian, classical, or pop
Participants: Solo
Time: Limited to three minutes.

Instrumental: (Please bring your own instrument)
Participants: Solo or upto three in a group
Time: Limited to three minutes.



DEBATE COMPETITION:

Coordinator:
Muthu Periakaruppan 559-5343

Category 1. (upto 9th grade)

Topic: "Why do I prefer vegetarian or non-vegetarian food?"
Time: Limited to two minutes per participant.

Category 2. (Grades 10 and up)

Topic A: "Is a compulsory second language requirement in our secondary schools desirable?"

or

Topic B: "Should the current provisions of the 'Affirmative Action Plan' of the U.S. Government be stronger or weaker to attain its stated goals?"

Time: Limited to four minutes per participant.



**DEADLINE FOR ENTRIES TO ALL
CATEGORIES IS MARCH 12, 1988**

ART COMPETITION:

Coordinator: Shilpa Patel 770-3155

Display your paintings, sketches, photographs, or anything that you have created yourself.

Call early for details and space requirements.

ESSAY COMPETITION

Coordinator: Suman Ganguli 636-8006



Category 1. (Grades 1-3)

Subject: "My favorite person in my family or in school..."
Length: One page typed or written.

Category 2. (Grades 4-6)

Subject: "What I would do if I won one million dollars."
Length: Two pages typed or written.

Category 3. (Grades 7-9)

Subject: "Pandit Nehru's Legacy to India and the world."
Length: 300 words (maximum)

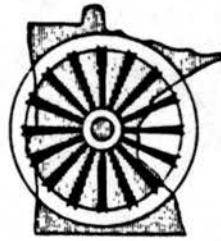
Category 4. (Grades 10 and up)

Subject: "India after 40 years of Independence"
Length: 400 words (maximum)

SUBMIT OR MAIL ESSAYS TO:

Anoop Mathur
4341 Rustic Place, Shoreview, MN 55126

**Participants are allowed to participate
in only one event in each category**



THE INDIA CLUB OF MINNESOTA

URBAN CONCERNS SEMINAR ON THE AMERICAN POLITICAL PROCESS

All officers, directors, committee chairs and members of the India Club are invited to attend a 90 minute seminar on the American political process and how the Indian community in Minnesota can participate in that process.

Urban Concerns Workshops, Inc. is a non-partisan and non-profit organization of volunteers and professional staff. The mission of this organization is to help minority groups in Minnesota to understand the political process and to help us to participate in that process. Formed in 1970, this organization is now recognized as a major force in political education for minorities and youth groups in the state of Minnesota.

Here is some important information on this important seminar:

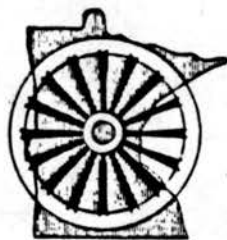
- LOCATION:** THE INDIA CLUB
1694 Como Avenue
Saint Paul, Minnesota
(The International Institute Building)
- DATE:** Wednesday, February 17, 1988
- TIME:** 7:30 - 9:00 p.m.
(A questions and answer session will follow
after the presentation)
- TOPICS:**
- 1) A brief overview of the political process at:
 - the local level,
 - the state level,
 - the national level;
 - 2) A general understanding of the February 1988 precinct caucus system in Minnesota;
 - 3) How can a citizen be involved in the political process at the local level.

Looking forward to seeing you at this February 17, 1988 seminar at 7:30 p.m. at the International Institute Conference Room.

Stefan Peterson, President,
The India Club

Board of Directors
The India Club

Stefan Peterson



THE INDIA CLUB
OF MINNESOTA

December 23, 1987

Mr. Ron Vargas
Executive Director
Urban Concerns Workshops, Inc.
1821 University Avenue, Suite 222
Saint Paul, MN 55104

Dear Mr. Vargas:

This letter is to confirm our phone conversation last week concerning our request to Urban Concerns Workshops, Inc. to present a seminar to The India Club:

LOCATION: THE INDIA CLUB
1694 Como Avenue
Saint Paul, Minnesota
(The India Club is located at the
International Institute Building)

DATE: Wednesday, February 17, 1988

TIME: 7:30 - 9:00 p.m.
(A questions and answer session will follow
after the presentation)

EXPECTED AUDIENCE: Board of Directors, Committee Chairs,
Club Members and guests

TOPICS DESIRED:

- 1) A brief overview of the political process at:
 - the local level,
 - the state level,
 - the national level;
- 2) A general understanding of the February
1988 precinct caucus system in Minnesota;
- 3) How can a citizen be involved in the
political process at the local level.

Please call me at (612) 222-8423 during the early part of January 1988 so you, Mr. Ernest Swinson and I could get together to discuss more on this presentation.

Thank you for your help.

Sincerely yours,

A handwritten signature in dark ink, reading "Rahim A. Rahiman". The signature is fluid and cursive, with a horizontal line drawn through the middle of the name.

Rahim A. Rahiman
Director, The India Club &
Internal Auditor
Office of Internal Auditor
The Metropolitan Waste Control Commission
350 Metro Square Building
Saint Paul, MN 55101

cc: Ernest Swinson, Community Programs Director,
Urban Concerns Workshops, Inc.

Stefan Peterson, President,
The India Club

Daljit Sikka, Vice President,
The India Club

EXPEDITION INDIA

HOST J.C. PENNEY

DATES:

^{Sat} May 15, 1988
^{Sat Sun} May 21, 1988 May 22
^{Sat Sun} May 28, 1988 May 29

PLACE:

J.C. Penney Stores

1. Burnsville
4. Ridgedale

2. Brookdale
5. Southdale

3. Rosedale

Apache Plaza 5 days
5 stores

TIME:

Saturday 1pm-3pm
Sunday 2pm-4pm

SESSIONS:

Requested 3, one half hour sessions.

REQUESTED INDIA CLUB MEMEBERS FOR THE FOLLOWING:

1. Palm reader
2. Saree wrapping
3. Sitar or Instrumental music
4. Face make up
5. Fashion parade or Brides of India.

• calligraphy
• mehendi

FACILITY:

10' X 10' space could provide microphone or any other item we need.

CONTRIBUTION:

1. Gifts to performers
2. Donations ??

2hrs

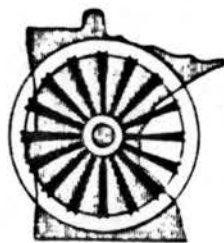
organizations

Burnsville
Rosedale

- Gujarati, Sumeri Punjabi
- SILC Anoop

Geeta Lyengar - Kannada Kosta Apache
- Bengali

- Hindu Mandir
- Geeta Ashu



THE INDIA CLUB OF MINNESOTA

March 2, 1988

Mr. Ernest C. Swinson
Community Program Director
Urban Concerns Workshops, Inc.
Suite 222
1821 University Avenue
St. Paul, MN 55104

Dear Mr. Swinson:

On behalf of the Officers and the Board of Directors of the India Club, I would like to express our appreciation for your help to our Club in presenting the seminar on Wednesday, February 17, 1988 at the International Institute in St. Paul.

I have talked to several of our directors who attended your seminar and they all felt that it was both informative and helpful.

Thank you for your excellent efforts and the efforts of Mr. Ron Vargas and the Urban Concern Workshops, Inc., to the India Club. We also thank Dr. Albert de Leon for his presence and strong support.

Sincerely yours,

Rahim A. Rahiman
Rahim A. Rahiman
Director

The India Club
& Internal Auditor
Office of Internal Auditor
Metropolitan Waste Control Commission
350 Metro Square Building
St. Paul, MN 55101

RAR:am

CC: Ron Vargas, Executive Director, Urban Concerns Workshops, Inc.
Albert de Leon, Executive Director, Asian-Pacific Council of
Minnesota
Stefan Peterson, President, The India Club

1988

FESTIVAL OF NATION MAN POWER NEED IN COOKING AND SERVING FOOD

DATE	DAY MANAGER	Shift Time	Names of Volunteers Phone Number	DUTY	Time
FRIDAY APRIL 29 1988 STUDENT HOURS: 9:30 AM TO 4:00 PM GENERAL PUBLIC 4:00 PM TO 11:00 PM	Stefan Peterson 894-1273	8:30 AM TO 1:30 PM	1. V. Patel Will Provide	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparer	
			7.	Food Plate Preparer	
			8.	Samosa Fryer	
			9.	Pakod Fryer	
			10.	Runner/cleaner	
		1:30 PM TO 6:30 PM	1. V. Patel Will Provide	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparer	
			7.	Food Plate Preparer	
			8.	Samosa Fryer	
			9.	Pakod Fryer	
			10.	Runner/cleaner	
		6:30 PM TO 11:30 PM	1. V. Patel Will Provide	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparer	
			7.	Food Plate Preparer	
			8.	Samosa Fryer	
			9.	Pakod Fryer	
			10.	Runner/cleaner	

* Cashier will be provided for each shift by food booth chair person V. Patel. 770-3155

1988

FESTIVAL OF NATION MAN POWER NEED IN COOKING AND SERVING FOOD

DATE	DAY MANAGER	Shift Time	Names of Volunteers Phone Number	DUTY	Time
FRIDAY APRIL 29 1988	Stephen Peterson 894-1273	8:30 AM TO 1:30 PM	1. V. Patel will provide	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparer	
			7.	Food Plate Preparer	
			8.	Samosa Fryer	
			9.	Pakod Fryer	
			10.	Runner/cleaner	
		1:30 PM TO 6:30 PM	1. V. Patel will provide	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparer	
			7.	Food Plate Preparer	
			8.	Samosa Fryer	
			9.	Pakod Fryer	
			10.	Runner/cleaner	
		6:30 PM TO 11:30 PM	1. V. Patel will provide	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparer	
			7.	Food Plate Preparer	
			8.	Samosa Fryer	
			9.	Pakod Fryer	
			10.	Runner/cleaner	

* Cashier will be provided for each shift by food booth chair person V. Patel. 770-3155

V. PATEL

1988
FESTIVAL OF NATION
&
ESTIMATED COST

← FROM SHAMJANA →	Chicken	3000 oz (187.5 lbs)	\$ 2.30/100 oz	\$ 690.00	↑ \$ 1298.00
	Samosas	1800	\$ 2.00/6	\$ 600.00	
	Rice Pilaf	1600 oz (100 lbs)	\$ 1.30/100 oz	\$ 208.00	
	Chole	1600 oz (100 lbs)	\$ 1.75/100 oz	\$ 280.00	
↑ FROM 1987	Ice Cream (Brown's M&S)	Total 20/3 gal Pails		\$ 273.00	↑ \$ 3260.52
	Mango Pulp (Ashok Brand)	96 cans/30 oz.		\$ 207.00	
	Papads	30 Packages of 15 each		\$ 30.00	
	Paper Products and cleaning supplies			\$ 195.78	
	Groceries (Milk & oil only)			\$ 250.00	
	Miscellaneous (Hair nets, Pens, Flowers)			\$ 172.56	
↓	Fixed charges				
	Cafe Rental			\$ 400.00	
	Appliance Rental			\$ 282.50	
	Insurance			\$ 100.00	
Total Estimated Expenses				\$ 3778.84	

1987 Total Expenses: \$ 3260.52

1988

FESTIVAL OF NATION MENU & SELLING PRICE

	<u>Selling Price</u>	<u>Estimated Sale</u>
Chicken Plate	\$ 2.00	1000 X \$ 2.00 = \$ 2000.00
Vegetable Plate	\$ 1.50	200 X \$ 1.50 = \$ 300.00
Papad	\$ 0.25	200 X \$ 0.25 = \$ 50.00
Mango Shake	\$ 1.50	1000 X \$ 1.50 = \$ 1500.00
Samosa	\$ 1.00 / One \$ 1.75 / Two	1700 X \$ 1.00 = \$ 1700.00

 \$ 5550.00

1988

FESTIVAL OF NATION COOKING NEED & MISC. FOR CAR

- Blender
- Rice Cooker (3)
- Fry Pan (2 to 3)
- Griddles (2)
- Aluminium Baking Trays (12)
- Cooking Dish 8 qts (2)
- Tongs (6)
- Serving Dishes
- Aluminium Tray for Salad (2 Large)
- Board for cutting vegetable - Lettuce, Cucumber, & Tomato
- knives (2 to 3)
- Aprons (^{cloth} 12 to 18)
- Hot Gloves (4 Pairs)
- Caps (24)
- Towels (12)
- Pot Holders (6)
- Cardboard Boxes (12)
- Instructions for
 - ① Preparing Pilaf
 - ② Heating up chicken Curry
 - ③ Heating up Chole &
 - ④ Frying Samosas
 - ⑤ Mango Shakes

1988
FESTIVAL OF NATION MAN POWER NEED &
TOOL KIT & DECORATIONS

① Thursday April 28 6:30 PM Set Up Crew

Volunteers: S. Petersen
P. Armilli
V. Patel
R. Grada
B. Desai

Tool Kit : Hammer
Screw Driver
Wrenches
Dust Pan
Broom
Staple Gum & Staples
Maskin Tape

Decorations:

② Sunday May 1 7 PM clean up Crew & Take Down

Volunteers : S. Petersen
P. Armilli
V. Patel
R. Grada
B. Desai

1988

FESTIVAL OF NATION INSTRUCTIONS FOR
PREPARING FOOD

1. Rice Pilaf

2. Chicken Curry

3. Chole

4. Samosas

5. Papad

7. Mango Shake

1988

FESTIVAL OF NATION FOOD BOOTH DISCIPLINES

1988

FESTIVAL OF NATION MAN POWER NEED IN COOKING AND SERVING FOOD

DATE	DAY MANAGER	Shift Time	Name of Volunteers Phone Number	DUTY	Time
FRIDAY APRIL 29 1988	Stefen Peterson 894-1273	8:30 AM TO 1:30 PM	1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Foyer	
			9.	Papad Foyer	
			10.	Rummage/cleaner	
		1:30 PM TO 6:30 PM	1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Foyer	
			9.	Papad Foyer	
			10.	Rummage/cleaner	
		6:30 PM TO 11:30 PM	1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Foyer	
			9.	Papad Foyer	
			10.	Rummage/cleaner	

* Cashier will be provided for each shift by food booth chair person V. Patel. 770-3155

1988

FESTIVAL OF NATION MAN POWER NEED
IN COOKING AND SERVING FOOD

DATE	DAY MANAGER	Shift Time	Names of Volunteers Phone Number	DUTY	Time
SATURDAY APRIL 30 1988	Ishwar Butani 482-8729	10 A.M TO 2:30 P.M	1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mangoshake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Foyer	
			9.	Pakod Foyer	
			10.	Runner/cleaner	
		2:30 P.M TO 7 P.M	1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Foyer	
			9.	Pakod Foyer	
			10.	Runner/cleaner	
		7 P.M TO 11:30 P.M	1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Foyer	
			9.	Pakod Foyer	
			10.	Runner/cleaner	

GENERAL PUBLIC: 11:00 A.M TO 11:00 P.M.

* Cashier will be provided for each shift by food booth chair person V. Patel. 770-3155

1988

FESTIVAL OF NATION MAN POWER NEED
IN COOKING AND SERVING FOOD

DATE	DAY MANAGER	Shift Time	Name of Volunteers Phone Number	DUTY	Time
SUNDAY MAY 1, 1988 GENERAL PUBLIC = 11:00 A.M TO 7:00 P.M.	Kunal Kamran 645-9827	10 A.M TO 3 P.M	1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Fryer	
			9.	Papad Fryer	
			10.	Runner/cleaner	
		3 P.M TO 7:30 P.M.	1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Fryer	
			9.	Papad Fryer	
			10.	Runner/cleaner	
			1.	Cashier	
			2.	Food Server	
			3.	Food Server	
			4.	Food Server	
			5.	Mango Shake	
			6.	Food Plate Preparation	
			7.	Food Plate Preparation	
			8.	Samosa Fryer	
			9.	Papad Fryer	
			10.	Runner/cleaner	

* Cashier will be provided for each shift by
food booth chair person V. Patel. 770-3155

SAMPLE RESOLUTIONS

"I move that this precinct caucus express its support for legislation to _____."

"Resolved that this precinct caucus go on record opposed to _____."

SAMPLE CAUCUS AGENDA

- I. Welcome and call to order by temporary caucus convenor.
 - II. Explanation of caucus rules.
 - III. Nomination and election of permanent caucus convenor (chair) and caucus secretary.
 - IV. Appointment of parliamentarian.
 - V. Nomination and election of precinct officers.
 - VI. Nomination and election of delegates and alternates to the next level of conventions.
 - VII. Discussion and adoption of resolutions. These will be passed on to the next level of conventions.
- Adjournment.

There may also be visits by candidates for elected office seeking the support of the delegates. The outcome of major contests within a political party, whether they are endorsements of candidates or positions on issues, is determined by precinct caucus participants and carried out by the delegates who represent them.

Procedures and rules may vary slightly depending upon which political party's precinct caucus you attend.

TWO IMPORTANT MINNESOTA STATUTES TO REMEMBER

202A.18 Subdivision Two. Nominations for the election of permanent officers and delegates shall remain open for at least the first half hour of the caucus.

202A.18 Subdivision Three. All voting shall be done by secret ballot.

If you have any questions, call one of these numbers.

YOUR POLITICAL PARTY
DEMOCRATIC FARMER LABOR
PARTY (DFL) 293-1200
INDEPENDENT REPUBLICAN
PARTY (IR) 85-1446

YOUR CITY ELECTIONS DEPARTMENT
ST. PAUL 298-5441
MINNEAPOLIS 348-2070

YOUR COUNTY AUDITOR
CARVER 448-3435
DAKOTA 438-4375
ANOKA 421-4760
SCOTT 937-6160
RAMSEY 298-4181
HENNEPIN 348-5151
WASHINGTON 779-5408

**MINNESOTA SECRETARY
OF STATE'S OFFICE
ELECTIONS DIVISION** 296-2805

My precinct number is: _____

My precinct caucus is located at: _____

My polling place is located at: _____

My present precinct officers (DFL or IR) are:

Chairperson _____

Vice Chairperson _____

Secretary _____

Treasurer _____



Support your favorite candidates

Express your views on key issues

Minnesota's caucuses begin at 7:30 P.M.

February 23, 1988

This brochure was prepared as a public service by Urban Concerns Workshop and Honeywell, Inc. For information, contact Urban Concerns Workshops, Inc., 1821 University Avenue, St. Paul, Minnesota 55104. Phone 645-0853.

WHAT IS THE PRECINCT CAUCUS?

A precinct is the smallest political unit; all voters within a precinct vote at the same polling place. A caucus is a neighborhood meeting. The precinct caucus is a neighborhood meeting where supporters of a political party come together every two years to pick precinct leaders and to support candidates and issues. Only legally recognized political parties may hold precinct caucuses and at the present time two parties in Minnesota qualify: the Democratic Farmer Labor Party (DFL), and the Independent-Republican Party (IR).

In a real sense, the precinct caucus is the first step on the political ladder. Candidates for national and state office are selected through a process that begins at the precinct caucus and culminates at the state or national convention.

PRECINCT CAUCUSES	Elects delegates to city, county and legislative district conventions.
COUNTY/LEGISLATIVE/ DISTRICT CONVENTIONS	Endorses candidates for county/state Legislature. Elects delegates to congressional district and state conventions.
CONGRESSIONAL DISTRICT CONVENTIONS	Endorses candidates for Congress. Elects delegates to national conventions.
STATE CONVENTION	Endorses candidates for statewide office. Elects delegates to national convention.
NATIONAL CONVENTION	Nominates candidates for President and Vice President.

WHY PRECINCT CAUCUSES?

The caucus provides citizens the opportunity to get together to make their voices heard on an issue, and discuss and comment on candidates for all offices. Decisions concerning party officers, candidates, and platforms start at the precinct level. One of the strongest ways of holding elected officials accountable for their actions is when delegates representing the caucuses make the decision as to whether the party will support a candidate for reelection. In many other states there is no precinct caucus. Party officers and candidates are selected at primary elections. Minnesota law, however, recognizes the precinct caucus as the basis of the political system in Minnesota and governs the operation of the caucus to ensure that the system is open to all persons.

WHAT HAPPENS AT A PRECINCT CAUCUS?

Those attending the caucus elect delegates and alternates to represent them at city, county and legislative district conventions. By voting on resolutions they express their position on candidates and issues. And, they elect party officers to manage the party's political activities in the precinct. Anyone participating in the caucus is eligible to be elected an officer or delegate.

WHO IS ELIGIBLE TO PARTICIPATE?

Anyone who will be 18 or older by November 3, 1988 and who is in general agreement with the party's principles and intends to support the party's candidates in the next election is eligible to participate in the party's caucus in the precinct in which he or she is a resident. But going to one party's precinct caucus does not commit you to being a member of that party for life. Nor does it commit you to voting for all of that party's candidates, or agreeing with that party's platform on all issues.

WHICH PARTY'S CAUCUS SHOULD YOU ATTEND?

Listen to what the parties' candidates are saying. Look at the parties' platforms. Call the parties' headquarters and get information on issues of interest to you. Talk to friends and neighbors who are active in the political parties. Attend the party's caucus that most closely matches your views.

WHEN AND WHERE WILL THE PRECINCT CAUCUSES BE HELD?

All precinct caucuses in Minnesota will be held on February 23, 1988 at 7:30 P.M. If you do not know where your caucus will be held, contact your county auditor. State law requires that the county auditor have a list of locations at least 20 days before the caucus. A local party leader should also be available to give you the location of the caucus.

WHAT ARE THE RESPONSIBILITIES OF A DELEGATE OR ALTERNATE?

Delegates and alternates are elected for two-year terms. For those two years they represent the party's voters in that precinct. Delegates and alternates endorse candidates for office and help select party officers. Delegates and alternates also take part in general party work such as campaigning for endorsed candidates, literature distributions, fund raising, and finding good candidates to seek public office.

HELPFUL HINTS!

Bring others with you. Bring as many friends as possible so that you have support for your resolutions and for yourself, should you decide to run for precinct officer or delegate.

Be prepared. If you know there is a resolution you want to get passed, give it some thought in advance of the caucus. Type it up and bring enough copies for everyone at the caucus. If you know of other people who support the resolution, make sure that they are at the caucus and ready to speak in favor of it. For a much greater impact, join with other people in other precincts and get them to introduce the resolution at their caucuses. All resolutions passed by the precinct go to the next higher convention and ultimately will be considered by the platform committee prior to the state convention.

Don't be afraid. Sometimes people who have been active in a political party for a long time try to dominate and ignore the rights of newcomers. Don't let them. At a precinct caucus everyone is equal. Your right to participate is guaranteed by state law. If you are uncertain about what is happening, ask a question and have your rights explained.

PARLIAMENTARY PROCEDURE

The precinct caucus is conducted by parliamentary procedure; some of the common motions are listed below.

TO DO THIS

Make a motion

Amend a motion

End debate on a topic

Request information

Object to a procedure

Ask for an actual count to verify a voice vote

Ask for a vote on a ruling by the Chair

Nominate someone for an officer or delegate position.

Second the nomination

YOU SAY THIS

"I move that..."

"I move that this motion be amended by..."

"I move the previous question"

"Point of information"

"Point of order"

"I call for a division of the house."

"I appeal the decision of the Chair"

"I nominate..."

"I second the nomination of..."

MISSION

The mission of Urban Concerns Workshops, a nonpartisan organization of volunteers and professional staff, is to increase the level of political participation of groups traditionally not involved in mainstream politics and government.

STRATEGY

Urban Concerns increases participation through: 1) nonpartisan education about the process and structures of government and politics; 2) building positive attitudes about political involvement; and 3) the development of basic political skills which can enhance the effectiveness of participation. This is accomplished by programs which bring together our target groups and political leaders in dynamic learning situations.

GOALS

- Strengthen the democratic process by increasing participation to include all sectors of society.
- Empower people through educational programs which enable them to manage their political futures.
- Increase access to the political process for target groups.
- Integrate Urban Concerns' programs into secondary school curriculums in order to increase teacher involvement.

OBJECTIVES

- Build an even more effective political education organization by broadening our volunteer base.
- Enhance the visibility of Urban Concerns among target groups by involving more community representatives.
- Broaden our base of support by reaching funders throughout Minnesota, regionally, and nationally.

URBAN CONCERNS WORKSHOPS, INC.
1821 University Avenue, Suite 222
St. Paul, Minnesota 55104

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Urban Concerns Workshops, Inc.

**A PARTNERSHIP
IN GOOD GOVERNMENT**



There's more to government than what's in a book.

PROGRAMS

PROJECT 120: This is a week-long seminar on state government for high school students and a three-day program for adults. PROJECT 120 brings the participant into direct contact with state elected and appointed officials, as well as other participants in state government. The State Capitol is the classroom in this exciting and innovative program.

Mock Precinct Caucus: The "mock caucus" is a two-hour training program designed to prepare those who attend their precinct caucus for delegate selection and the introduction and adoption of resolutions. It features a role play activity simulating the events of a real precinct caucus.

Elections Program: The elections program provides voter registration campaigns, candidate forums, get-out-the-vote activities, and a workshop on political campaigns. All components are directed at those levels of government for which elections are being held in a given year.

Special Political Education Curriculum (SPECS): The SPECS program consists of five integrated components designed to provide the participant with a complete educational program on local and state government. Program components include: classroom instruction, guest speakers, workshops on local and state government, and textbook instruction. SPECS components can be tailored to meet individual/group needs, and can be used separately or in any combination.

Humphrey Scholars: This program brings selected high school students from around the state to the University of Minnesota for a day-long program on issues of national and international scope. The highlight of the day's program is the address by the Hubert H. Humphrey Institute of Public Affairs distinguished Carlson Lecturer. Additional speakers and small group sessions challenge program participants to explore in greater detail the issues raised in the Carlson Lecture.

PUBLICATIONS

Minnesota Government & Politics: This 127-page text on Minnesota state government includes six chapters — Politics, Political Parties, Campaigns, Lobbying, Policy Making, and Citizen Participation. Each chapter features learning activities and further readings.

Minnesota State Government Curriculum Lab Teaching Units: These fourteen units are ideal for social studies teachers who are looking for a complete and comprehensive source of learning activities, background readings, and support materials on Minnesota state government for use in the classroom. It alleviates the need for hours of tedious resource hunting.

AUDIO VISUAL

SPECS Slide Show: This is a series of six slide shows which correspond to the six chapters of the *Minnesota Government & Politics* textbook. Each show is an excellent introduction to the textbook chapter's content, and is ten minutes in length.

PROJECT 120 Film & Video: This sixteen-minute film or video (VHS) documents what a week at the Capitol on PROJECT 120 is like. It features interviews with students and staff.

Urban Concerns Workshops Radio Program: Aired twice monthly on every other Thursday, this half-hour radio program features interviews and discussions with Minnesota's elected and appointed state and local officials. The program can be heard on KFAI, "Fresh Air Radio," 90.3 FM.

THE URBAN CONCERNS STORY

Formed in 1970 to educate underrepresented members of society about the political process and motivate them to join in that process, Urban Concerns Workshops, Inc. is recognized as a major force in political education for youths and adults in the state of Minnesota. The programs and resources of Urban Concerns have been used by more than 300,000 people, and these programs are continually being expanded and updated. Urban Concerns has grown from the dreams of a small group into an effective political education organization operating in the minority communities, in the schools, with youth groups, and with major corporations.

FOR FURTHER INFORMATION about the programs or resources of Urban Concerns Workshops, please check the appropriate items and return to the address listed below.

PROGRAMS

- ☐ PROJECT 120
- ☐ Mock Precinct Caucus
- ☐ Elections Program
- ☐ SPECS
- ☐ Humphrey Scholars

AUDIO VISUAL RESOURCES & PUBLICATIONS

- ☐ Minnesota State Government Curriculum Lab Teaching Units
- ☐ SPECS Slide Show
- ☐ PROJECT 120 Film & Video
- ☐ Urban Concerns Radio Program

NAME _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____

PHONE _____

MAIL TO:

Urban Concerns Workshops, Inc.
1821 University Avenue, Room 222
St. Paul, MN 55104
(612) 645-0853

Urban Concerns Workshops, Inc.

A PARTNERSHIP
IN GOOD GOVERNMENT



There's more
to government
than what's
in a book.

ANNUAL REPORT
July 1, 1985 - June 30, 1986

■ The Urban Concerns Story

Formed in 1970 to educate underrepresented members of society about the political process and motivate them to join in that process, Urban Concerns Workshops, Inc. is now recognized as a major force in political education for youths and adults in the state of Minnesota. The programs and resources of Urban Concerns have been used by more than 300,000 people, and these programs are continually being expanded and updated. Urban Concerns has grown from the dreams of a small group of people into an effective political education organization operating in the minority communities, in the schools, with youth groups, and with major corporations.

Mission

The mission of Urban Concerns Workshops, a nonpartisan organization of volunteers and professional staff, is to increase the level of political participation of groups traditionally not involved in mainstream politics and government.

Strategy

Urban Concerns increases participation through 1) nonpartisan education about the process and structures of govern-

ment and politics, 2) building positive attitudes about political involvement, and 3) the development of basic political skills which can enhance the effectiveness of participation. This is accomplished by programs which bring together our target groups and political leaders in dynamic learning situations.

Goals

- Strengthen the democratic process by increasing participation to include all sectors of society.
- Empower people through educational programs which enable them to manage their political futures.
- Increase access to the political process for target groups.
- Integrate Urban Concerns' programs into secondary schools' curriculums in order to increase teacher involvement.

Objectives

- Build an even more effective political education organization by broadening our volunteer base.
- Enhance the visibility of Urban Concerns among target groups by involving more community representatives.
- Broaden our base of support by reaching funders throughout Minnesota, regionally, and nationally.

About the Cover

The cover of Urban Concerns' 1985-86 Annual Report shows the logo and motto of our agency. "There's more to government than what's in a book" underscores both the experiential and motivational focus of our programs, which aim at empowering people of color, low income and young people to take an active part in the political process by bringing them into direct contact with the people and processes of state and local government.

■ Highlights of 1985-86

- Urban Concerns organized and coordinated the efforts of a coalition of more than 35 community-based organizations and 250 volunteers in registering over 2,500 low income and minority people to vote in the mayoral, city council and various board elections in the Twin Cities metropolitan area.
- Urban Concerns also organized and co-sponsored fifteen Community Candidate Forums in our target communities which were attended by more than 650 people. A variety of leaflets, public service announcements, and bus posters were then used to remind newly registered voters to turn out at the polls on election day.
- Forty-five low income and minority students took part in PROJECT 120 in 1986. Twenty-eight of these students came from the traditional public schools, representing a significant increase over recent years. This was due largely to an aggressive outreach and promotion effort in these schools by Urban Concerns staff, and especially by our Community Program Associate.
- 1985-86 saw the development and implementation of the Special Political Education Curriculum (SPECS) program, which consolidated Urban Concerns' core curriculum, state and local government workshops, together with some elements of our PROJECT 120 and Mock Caucus programs. The SPECS program was first conducted in the Fall of 1985 at the Plymouth Youth Christian Center and the Na-Way-Ee Center School. This was followed by a pilot series program in conjunction with the Minneapolis public schools at the Work Opportunity Center. In all, 78 students completed the SPECS program this year.
- Nearly 1,100 people took part in the community Mock Caucus program. Over thirty organizations participated by sponsoring Mock Caucus programs in their communities.
- 130 minority and low income adults participated in Urban Concerns' Adult Political Education programs. These included two state government workshops for Hispanic Minnesotans and three workshops on lobbying and the legislative process for people of Asian descent.
- Urban Concerns' staff took significant steps toward increasing the visibility of our agency and its programs by initiating a regular radio program on KFAI Community Radio, 90.3 FM, and a monthly editorial column in the *Twin Cities Courier*.
- In addition to once again conducting a special session of PROJECT 120 for hearing impaired students, Urban Concerns for the second year offered the Local Government Program to a group of over 75 hearing impaired students from the Twin Cities area.
- Two local government programs were conducted for approximately 100 students from metro-suburban high schools in November of 1985. In addition, 98 Minneapolis area alternative school students participated in two local government programs at the Hennepin County Government Center, and 115 alternative school students took part in two state government workshops at the state Capitol in October of 1985 and May of 1986 in connection with our newly-created SPECS program.
- Over 20,300 students in schools around the state took part in our Mock Caucus Program in 1985-86. Eighty people were trained as volunteers to conduct the program, and the response was overwhelmingly positive, with over 20% of the students attending their actual precinct caucus on March 18th.
- In yet another innovative program, a six-week course was offered this year for slow learners and hearing impaired students entitled "Understanding Voting and Politics." Over 300 students participated in this weekly one-hour class.
- The Humphrey Scholars program continued to be a mainstay of Urban Concerns' Youth programming in 1985-86. 251 scholars took part in the two day-long programs featuring as keynote speakers AFL-CIO President Lane Kirkland and U.S. Congressman William H. Gray III.
- For the second year, area elementary and secondary schools showed great interest in our so-called "Specially Tailored Workshops" — workshops which are specially designed to meet the needs of particular client groups. Nearly 1,200 students took part in workshops on such topics as elections and the role of elected officials, voter education and motivation. In addition, Political Campaign Workshops were conducted for 300 senior high school students.
- On May 9th, 1986, Urban Concerns funders joined State Auditor Arne Carlson, Attorney General Hubert H. Humphrey III, other elected officials, community representatives, and Urban Concerns supporters for a reception at the offices of Piper, Jaffray, and Hopwood in Minneapolis.
- June of this year saw the beginning of a series of outreach and promotional trips by Urban Concerns staff to promote our youth programs in communities around the state as well as to broaden our base of funding support.

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Photos courtesy of Susan Warmbo,
 Sheila Ryan



**Treva Kahl,
Chair of the Board**

The comments of a Board Chair in an annual report usually focus on the successes of the past year. I don't want us to look back, feel good and rest on our laurels, however. Instead, we should look forward to the new challenges and hard work ahead of us. Urban Concerns has streamlined our services to the community of Minnesota. The Elections, PROJECT 120, Humphrey Scholars, Mock Caucus, and Special Political Education Curriculum (SPECS) programs are offered to underrepresented, often disenfranchised citizens, and to young people, who truly are the future of our state. With these programs in demand, we will continue to educate people about the governmental and political spheres of their world.

Urban Concerns will also meet the challenge of empowering people for full participation in the decision making in their communities through our ongoing curriculum and program development efforts.

With the renewed commitment of our Board of Directors, staff, volunteers, and funders, and the active cooperation of leaders in government, business and labor, Urban Concerns will continue to provide top quality service to our state.



**Ronald Vargas,
Executive Director**

Part of the obligation which an educational service organization owes to its clients is a willingness to listen as those clients describe their needs. At Urban Concerns we have taken great pride over the past decade and a half in our sensitivity to the changing educational needs of our constituents. The creation of the Special Political Education Curriculum (SPECS), is an excellent example of this process in action. Culled from previous efforts yet swaddled in new techniques, the SPECS program represents both a new birth and a rebirth of curriculum ideas which we believe are an excellent response to the needs of our young, minority, and low income clients. We are continuing to listen with a careful ear, mindful that our mission is one of service and response to the educational needs of those Minnesotans who have not yet become full participants in the political process.

■ Board and Staff

Urban Concerns would like to welcome our new Board Members and say thank you to departing members.

Our sincere gratitude goes to Mike McGrath, who stepped down from the

Board after six years of service, this last year as our Chair, to pursue other interests.

Also leaving us in 1985-86 were Lee Munnich (another six year Board Mem-

ber), Meery Keefe, Tom Beaver, Iris Lewis, Carla Olson, and Harry Moss.

We would like to welcome to the Board Isabel Levinson, Hayward McKerson, Matthew Oh, and Kris Sanda.

Board of Directors Urban Concerns Workshops

Treva Kahl, *Chair*
Minnesota Department of Transportation
Mary Hoffman, *Honorary Chair*
Schilling Travel
Akmed Khalifa, *Vice Chair*
Lampco, Inc.
Ronald J. Vargas, *Executive Director*
Allene Burnette, *Indian Affairs Council*

Darryl Carter, *Franklin Junior High School*
Margaret DeLapp, *Treasurer*
Armstrong High School
Roger Head, *Indian Affairs Council*
William Heaney, *Northern States Power*
Carol Johnson, *Sons of Norway*
Darin Kinzer, *Minnesota FRONTLASH*
Isabel Levinson, *University of Minnesota*

Hayward McKerson, *McKerson Chemical*
Matthew Insoo Oh, *Insoo Oh Law Offices*
Perry Price, *Chair, Program Committee*
Mpls. Street Academy
Kris Sanda, *Chair, Finance Committee*
Minnesota Family Farm Institute
Heladio Zavala, *Minnesota Migrant Council*

Staff

Urban Concerns would like to offer our thanks to Gary Cunningham, who left the agency in June of this year to take a new job as enforcement officer for the Minneapolis Civil Rights Commission. Gary served as community program associate for Urban Concerns since June of 1984. We are currently in the process of seeking Gary's replacement on the staff.

We also welcome to the staff Amie Mogen, our bookkeeper. Amie was hired to replace Randy Taylor in July of 1985, and is currently in her senior year as an accounting student at the University of Minnesota.

Finally, we are very pleased to welcome back to the staff Lajuan McIntyre as office manager. Lajuan previously held this position for Urban Concerns

from September of 1983 through October of 1984. She also served as the PROJECT 120 counselor, and has offered her services to the agency as a volunteer. She rejoins us as of August 1st. Lajuan replaces Stacey Kasid, who left Urban Concerns to take a new position as secretary/word processor for IMI Research, Inc. of Edina.

Ronald Jon Vargas Executive Director (Hired July, 1981)

- Graduate of University of Minnesota, B.A. Anthropology
- Member, Hispanic Advisory Committee, City of Minneapolis
- Vice Chair, Allocations Panel, Minneapolis United Way
- Board Chair, Ballet Mexicano
- Member, Centro Cultural Chicano
- Member, KTCA Citizens' Advisory Board
- Recognized as Midwest Hispanic volunteer of the year by the Midwest Voter Registration Education Project, 1985

Thomas P. Findlay Program Associate (Hired April, 1984)

- Graduate, U of Wisconsin, B.S. Secondary Education
- Social Studies Teacher, Faribault Jr. High School

- Social Studies Teacher, Westbrook High School
- Member, Westbrook Area Jaycees
- Vice President, Westbrook Education Association
- District Representative, Minnesota Association of Retarded Citizens

Christopher D. Ruhl Administrative Associate (Hired February, 1984)

- Graduate, U of MN, B.A. Classics
- Board Member, Olmsted County Association for Retarded Citizens
- Volunteer and Professional Work with the aged and disabled
- Active in leadership development, community building, and personal empowerment

Lajuan McIntyre Office Manager (Hired July, 1986)

- Receptionist, Brandow, Howard, Kohler & Rosenbloom, Inc.

- PROJECT 120 Counselor, Urban Concerns Workshops
- Wide variety of office management, secretarial and word processing experience
- Member, Minneapolis Police Reserves
- Graduate, North Technical School of Business, Word Processing Specialist
- Secretary, Minnesota Young Democratic Farmer Labor (MYDFL)
- Active in several community and youth groups

Amie Mogen Bookkeeper (Hired July, 1985)

- Graduate of Orono H.S.
- Accounting Student, U of MN
- Social Chair, Kappa Alpha Theta Sorority
- Fundraiser and recruiter for Camp Lawton program, St. Paul's Church, Minneapolis

Community Programs

Elections

Our 1985 Voter Registration/Education efforts focused primarily on the mayoral, city council and various board elections in the Twin Cities metropolitan area. Over 35 organizations and 250 community volunteers participated in the pre-registration of over 2,500 low income and minority people. Urban Concerns also organized and co-sponsored fifteen Community Candidate Forums with over forty community-based organizations in our target communities. These forums were attended by 650 community residents. Our outreach efforts for VOTE '85 included a variety of leaflets, public service announcements, and bus posters in our target communities to raise public awareness about the importance of the elections process.

PROJECT 120

From December through February, the bulk of our community program efforts were focused on recruitment of low income and minority students for PROJECT 120. Over 100 visits to area traditional and alternative schools were made to promote the program. In all, forty-five low income and minority students from the Twin Cities area participated in the program this year. One highlight of this year's recruitment effort



Attorney General Humphrey spent many hours with our PROJECT 120 students.



Volunteers called over 1,000 people from our Vote '85 get out the vote phone bank.

was that we were able to make significant penetration into the traditional public schools. Twenty-eight of the forty-five low income and minority students attending PROJECT 120 in 1986 were from these schools.

Core Curriculum

A new program was developed and implemented in 1985-1986 which consolidated Urban Concerns' core curriculum, state and local government workshops, together with some elements of our PROJECT 120 and Mock Caucus programs. The Special Political Education Curriculum (SPECS) program was first conducted in the Fall of 1985 at the Plymouth Youth Christian Center and the Na-Way-Ee Center School. The program included classroom instruction by Urban Concerns staff, weekly guest speakers, textbook instruction using our *Minnesota Government and Politics* workbook, and both a day-long local government workshop at the Hennepin County Government Center and a two-day state government workshop at the Capitol in St. Paul.

Urban Concerns staff then conducted a pilot SPECS program in conjunction with the Minneapolis public schools at the Work Opportunity Center, and we are now in the process of determining how to incorporate the SPECS program into the regular curriculum offerings at selected Minneapolis

high schools. In all, 78 students completed the SPECS program this year. This figure does not include the 98 alternative school students who took part in two Local Government programs at the Hennepin County Government Center or the 115 students who took part in two State Government workshops at the Capitol in St. Paul.

Upward Bound/Pre-PROJECT 120

In June and July of 1985, twenty low income and minority high school students from the University of Minnesota's Upward Bound program took part in a class on local and state government taught by Urban Concerns' Youth Program Associate, Tom Findlay.



Judge Pam Alexander spoke at several Local Government Programs.



Secretary of State Growe and some of our pre-PROJECT 120 students.

The activities and curriculum for the class were designed specifically to prepare the students to take part in PROJECT 120 during the 1986 state legislative session, and many of them did in fact attend this year's program.

Mock Caucus

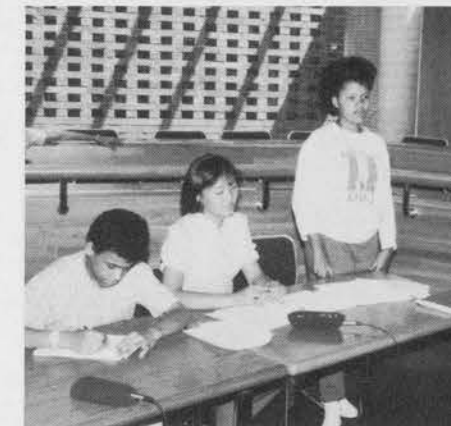
This year nearly 1,100 people took part in the community Mock Caucus program. Thirty organizations participated by sponsoring Mock Caucus programs in their communities. These include the American Indian Center, Pillsbury United Neighborhood Services-Oak Park Center, Save the Children Coalition, the Hispanic Leadership Project, Stevens Cooperative Housing, Sabathani Community Center, and Seward Neighborhood Improvement Association, to name just a few.

Adult Political Education Workshops

Urban Concerns sponsored five adult state government workshops in 1985-86. Two of these were co-sponsored by the Minnesota Hispanic Leadership Project Alumni Association and Centro Cultural Chicano, respectively.

We also conducted three workshops on lobbying and the legislative process which were co-sponsored by organizations representing people of Asian descent — the Council on Asian-Pacific

Minnesotans, the Cambodian American Association of Minnesota, and the American-Vietnamese Veterans Alliance Associates. In addition, we provided technical assistance to the Pillsbury United Neighborhood Services-Oak Park Neighborhood Center in organizing a neighborhood leadership program which focused primarily on citizen participation. In all, 130 adults participated in the Urban Concerns Adult Political Education Program.



Our students played the role of lawyers in the mock trial at our Local Government Programs.

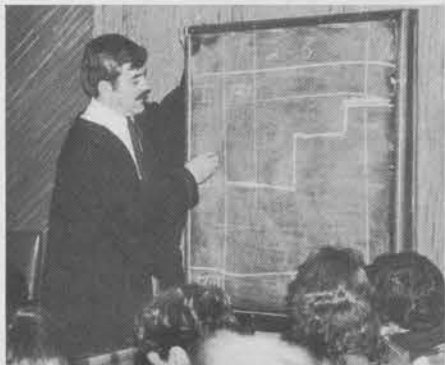
Community Programs and Numbers of Participants 1985-1986

Programs	Number of Times Offered	Number of Participants
Minority Youth Local Government	2	98
Minority Youth State Government	2	115
PROJECT 120	10 Week Program	45
Outreach - (Radio/Editorial/Meetings)	N/A	170,000
Adult Political Education Workshops	5	130
Core Curriculum (SPECS)	3	78
Community Mock Caucus	32	1,066
VOTE 85 -		
Preregistration	N/A	2,500
Community Candidate Forums	15	650
Outreach	N/A	50,000
Get Out The Vote	N/A	1,000

Youth Programs



Supreme Court Justice Wahl met with several Urban Concerns' groups.



District Judge Flinn explains the sentencing guidelines to mock trial participants.



House Speaker David Jennings meets with P120 Hearing Impaired students in the House Chambers.

PROJECT 120 Effectiveness Measures

OBJECTIVE: To increase the amount of time spent by individual Minnesota high school juniors and seniors in studying state government by an equivalent of 184 hours standard classroom period.

Effectiveness Measures:	Actual 1984	Actual 1985	Proj. 1986	Actual 1986	Proj. 1987
Number of Students	368	272	300	307	250
Number of Hours/Units	67,712	50,048	55,200	56,488	46,000
Percent Change in Student Pre/Post Test +/-	+7.5%	+12.1%	+7.9%	+17.0%	+10.0%
Score on PROJECT 120 Evaluation Forms (perfect score 57)	51.4	53.6	53.0	53.8	53.0

PROJECT 120

PROJECT 120 ran for eleven weeks during the 1986 legislative session, from January 19th through April 11th, and 307 students from around the state took part in the program. One hundred twenty-nine schools were represented, 31 of them from the Twin Cities area, and we were able to award 76 partial scholarships. Forty-five low income and minority students attended, making up 15% of the total attendance.

The PROJECT 120 staff underwent some changes from the previous year. Tom Findlay continued as coordinator, organizer and teacher for the program. Wendy and Yiannis Kokkinos were hired as the new PROJECT 120 counselors, and Mary Kelash became the new PROJECT 120 intern.

A special PROJECT 120 program was conducted during the week of November 17-22, 1985 for hearing impaired students. Twelve students from nine communities attended, and three interpreters worked with us throughout the week. This is the fourth consecutive year that PROJECT 120 has been offered to this group.

This year for the first time, a special session of PROJECT 120 was conducted for ninth grade students April 6-11. Please see the "Quotes" section on page 10 for an idea of the impact which this program had on the students who took part.

PROJECT 120 Actual 1986 Participant Figures (Includes Hearing Impaired Session)

Number of weeks of program	12
Number of schools participating	129
Number of students participating (including 31 ninth grade, 12 hearing impaired)	307
Male Participants	126
Female Participants	181
Minority Participants	35
Black	7
Native American	13
Hispanic	3
Asian	12
Low Income Participants	10
White participants	272
Metropolitan area residents	127
Non-metropolitan area residents	180
Number of counties	66
Students from public schools	293
Students from private schools	14

PROJECT 120 Participating Schools 1985-1986

1. Edison (Mpls)	46. Mahnommen	87. Kellogg
2. St. John's Prep	47. Osseo	88. Chisago Lakes
3. Montevideo	48. Sioux Valley-Round Lake-Brewster	89. Armstrong
4. Northfield	49. Renville	90. Esko
5. Madison	50. Janesville	91. Alexander Ramsey
6. Argyle	51. Elgin-Millville	92. New Prague
7. Royalton	52. Southwest (Mpls)	93. Benson
8. Olivia	53. Crosby-Ironton	94. Brooklyn Center
9. MERC (Mpls)	54. Willmar	95. Springfield
10. North (Mpls)	55. Albany	96. St. Mary's
11. Cotter (Winona)	56. Waubesa	97. Mahtomedi
12. Bemidji	57. St. Louis Park	98. Pine River
13. Cambridge	58. Highland Park (St. Paul)	99. Sauk Centre
14. Westview	59. Wayzata	100. Lake of the Woods
15. St. Paul Central	60. Henderson	101. Lakefield
16. Hayfield	61. Coon Rapids	102. Breckenridge
17. Elbow Lake	62. Moorhead	103. Cloquet
18. Blackduck	63. Bloomington Kennedy	104. Tower
19. Leviston	64. South (Mpls)	105. Finlayson
20. Jackson	65. Pacelli (Austin)	106. Madelia
21. Olson Jr. H.S.	66. St. Peter	107. Warroad
22. Caledonia	67. Bloomington Jefferson	108. Dassel-Cokato
23. Mapleton	68. Cathedral (St. Cloud)	109. Robbinsdale Cooper
24. Cook County	69. Sebeka	110. Detroit Lakes
25. Regina	70. North (Mpls)	111. Gaylord
26. Irondale	71. Pelican Rapids	112. Fosston
27. Oak Grove	72. Tracy	113. Cass Lake
28. Osseo Jr. H.S.	73. Plymouth Christian Youth Center (Mpls)	114. Onamia
29. Cotton	74. Barnum	115. Stephen
30. Hermantown	75. Milan	116. Glyndon-Felton
31. Valley View	76. Falls	117. Albrook
32. Centennial	77. Paynesville	118. Deer Creek
33. West Concord	78. Warren	119. Frazee
34. Blooming Prairie	79. Fulda	120. Atwater-Grove City
35. Rocori	80. Fergus Falls	121. Eagle Bend
36. Gibbon	81. St. Anthony	122. Swanville
37. Center School (Mpls)	82. Mt. Iron-Buhl	123. Pipestone
38. Brownston	83. Duluth Central	124. Rosemount
39. Luverne	84. Academy of the Holy Angels	125. Goodhue
40. Elk River	85. Archbishop Brady	126. Canby
41. Barnsville	86. New York Mills	127. Farmington
42. Sanborn		128. Morris
43. New Ulm		129. Park Rapids
44. Worthington		
45. Derham Hall (St. Paul)		



Senate Majority Leader Roger Moe welcomes P120 Hearing Impaired students to the Senate Floor.

Local Government Program — Law Related

Two Local Government programs were offered in November of 1985 for 102 students from metro-suburban high schools. Meetings were held at the Hennepin County Government Center and the Ramsey County Courthouse. Participants talked with city council members, mayors and mayors' staff, school board members and others about a variety of issues concerning local governments and school districts. Observation of court proceedings and county board meetings, participation in a Mock Trial, large group presentations, small group discussions and teaching time were included in the day-long programs.

For the second time, Urban Concerns this year offered the Local Government Program to hearing impaired students. Attendance was outstanding, with over 75 students participating in the program. (This constitutes almost the entire population of high school-aged hearing impaired students in the Twin Cities area.) The program was held on May 23, 1986, and emphasized the upcoming local and state campaigns and elections.



The jury and lawyers listen to the witness.



IR 5th District Congressional Candidate Enrique Serra addresses the Hispanic Leadership Conference co-sponsored by Urban Concerns.

Mock Caucus

Our goal for 1985-86 was to conduct the Mock Caucus Program in every high school in the 7-county metropolitan area. Because an undertaking of this magnitude would have been impossible for our present staff of five, eighty individuals were recruited and trained as volunteers to conduct the program. A precinct caucus brochure was also developed by Urban Concerns and printed in both English and Spanish through an in-kind contribution from the 3M Corporation.

Over 20,000 students took part in the Mock Caucus program in 1985-86. The response was overwhelmingly positive, with over 20% of the students attending their precinct caucuses on March 18th. The program was so successful that we have once again received many requests to offer it during non-caucus years.

1986 Mock Caucus Survey Analysis — High Schools

Total number of schools which took part in the program

42

Total number of youth mock caucus participants

20,300

Number of teachers who completed and returned post-program surveys

29

Number of youth participants who are represented in the completed surveys -

4300

Number of those surveyed who attended their precinct caucuses on March 18th

885;

885/4300 = 20.6%

(Statewide turnout rate for precinct caucuses in 1986 - 1.8%)

Number of those surveyed who ran for delegate, alternate, or precinct office -

212

212/4300 = 4.9%

212/885 = 24%

Number of those surveyed who introduced resolutions at their precinct caucuses

186

186/4300 = 4.3%

186/885 = 21%

Total Number of Mock Caucus program participants 1985-86 (Youth + Community) - 20,300 + 1066 =

21,366

Mock Caucus Participants 1985-86

St. Paul Area (# of participants)		Minneapolis Area (# of participants)	
Brady H.S. - 11/14-15	120	Aleph Zadech Aleph - 1/22	120
Centennial - 3/17-18	380	Brooklyn Center - 3/13-14	240
Harding - 3/17-18	240	Burnsville - 1/8-9	680
Moundsview - 3/12	450	Burnsville - 1/30-31	500
North St. Paul - 2/26-27	180	Columbia Heights - 2/4	60
St. Paul Academy - 10/22-23	60	Coon Rapids - 1/14-15	1500
St. Paul Academy - 11/25-26	160	Edina - 3/5-6	1300
Highland Park - 1/16-17	240	Chaska - 12/12-13	300
Hastings - 1/23-24	320	Holy Angels - 11/11-12	60
Humboldt - 1/14-15	250	Holy Angels - 2/5-6	50
Simley - 2/24-25	120	Hopkins - 1/28-29	180
Simley - 3/6-7	120	Jefferson - 3/3-4	900
Stillwater - 3/12-13	300	Kennedy - 3/13-14	1100
Tartan - 3/13-14	300	Kennedy - 3/18	120
Woodbury - 11/26-27	350	Lakeville - 3/13-14	60
Woodbury - 2/12-13	240	Minnehaha Academy - 1/21-22	320
MN Assoc. of Private College Students - 2/15	20	Mound-Webster - 12/3-4	400
PROJECT 120		Richfield - 2/24-25	850
Hearing Impaired - 11/17-22	30	Armstrong - 1/9-10	1400
Sessions 1-10 - 1/19-3/28	520	St. Louis Park - 12/18-19	240
9th Grade Session - 4/6-11	60	St. Louis Park - 2/27-28	180
Community Centers/Alternative Schools		South - 2/4-5	250
Sabathani Comm. Ctr. - 1/29	30	Totino Grace - 2/10-11	120
Frogtown Comm. Assn. - 2/5	6	Washburn - 3/11-12	720
PUNS-Oak Park Ctr. - 2/6	24	Wayzata - 2/13-14	540
The City School - 2/11-12	90	Olson Jr. H.S. - 1/6-7	360
Center School - 2/18-19	70	Olson Jr. H.S. - 1/14-15	360
MERC - 2/18-19	80	Non-Metro Minnesota	
Work Opportunity Ctr. - 2/19-20	50	Alden H.S. - 3/12	130
Senior Citizens Ctr. - 2/21	70	Raymond - 1/20-21	100
Hispanic Ldrshp. Proj. - 2/22	36	Clara City - 1/20-21	50
Plymouth Youth - 3/3-4	60	Maynard - 1/20-21	50
Heart of the Earth - 3/5-6	80	Moorhead - 3/18	440
Mpls. Street Acad. - 3/5-6	30	Waubun - 3/86	240
United Handicapped Fed. - 3/8	84	St. Cloud Cathedral - 1/16	80
Stevens House - 3/11	16	Rochester Area	
PUNS-Oak Park Ldrshp. - 3/12	40	John Marshall - 12/3-4	420
Indian Ed. Title IV - 3/6	300	John Marshall - 2/10-11	300
Duluth Area		Mayo - 12/3-4	480
Denfeld H.S. - 3/3-4	460	Mayo - 2/10-11	180

Learning Exchange

A six-week course was offered this year for slow learners and hearing impaired students entitled "Understanding Voting and Politics." The 300 students who participated in this weekly one-hour class were instructed in the structure and function of government, elections, the election process, political parties, voting and non-voting practices, lobbying, and citizen participation. The curriculum was developed by Tom Findlay, and incorporated a variety of materials and guest speakers to provide insight into the operation of Minnesota state and local government. Students, teachers and administrators alike were impressed by the informational and motivational effectiveness of this program. As a result, this and other related courses are being further developed to educate slow learners and hearing impaired students about state and local government.



Congressman Gray spoke about Gramm-Rudman-Hollings and the federal budget at our Humphrey Scholars program.



A few of the students who took part in the Learning Exchange classes taught by Tom Findlay.



Some of the hundreds of Humphrey Scholars participants.

Humphrey Scholars Symposium

For the third year, this program was offered to Minnesota high school juniors and seniors in conjunction with the Carlson Lecture Series of the Hubert H. Humphrey Institute of Public Affairs. This year 251 students from high schools around the state took part in two symposiums at the University of Minnesota.

The November 18, 1985 program, which featured AFL-CIO President Lane Kirkland as keynote speaker, was entitled "Unions And The American Future" and focused on the issue of protectionism as well as on the roles of women, farm workers and migrant workers in organized labor. The March 10, 1986 program was entitled "Balancing the Federal Budget," and featured as keynote speaker Congressman William H. Gray III. Each of the symposiums consisted of an intensive day-long dialogue in which students actively participated with featured speakers and distinguished experts on the issues concerned. Many Humphrey Scholars and their teachers attended both programs, and strongly urged Urban Concerns to continue this series of programs again next year.

Specially Tailored Workshops

For the second year, Urban Concerns conducted a variety of Specially Tailored Workshops. Topics ranged from "Elections and the Role of Elected Officials" to "Voter Education and Motivation." The various programs were conducted at ten different schools in the Twin Cities area, and over 1,180 students participated. Students and teachers alike had high praise for the educational value and motivational impact of these workshops.

Political Campaign Workshops

Five Political Campaign Workshops were conducted at four schools within the metropolitan area. Over 300 students participated, and many developed an interest in participating at some level in an actual political campaign as a result of these workshops. All of the students who took part indicated that they will pay more attention to the campaign process in the future, and will definitely turn out to vote when they reach voting age.

Youth Program Student Participants 1985-1986

Participants	
A. PROJECT 120	295
B. PROJECT 120 Hearing Impaired	12
C. Local Government Workshops	177
D. Mock Precinct Caucus Workshops	20,300
E. Learning Exchange - Slow Learners and Hearing Impaired Students	300
F. Humphrey Scholars Symposium	251
G. Specially Tailored Workshops	1,180
H. Political Campaign Workshop	300
* Total Program Participants	22,815



Hennepin County Commissioner Johnson explains the impact of federal budget cuts on local government at a Humphrey Scholars program.

■ Quotes — PROJECT 120

Colleen Graham, Henderson —
"I came to the Capitol not knowing much about government. Going home, I sincerely feel motivated to get involved in the government. PROJECT 120 is so very unique. We got the view of government from 'behind the scenes.' It's so much more than the classroom situation. You see, I never knew that there was so much here. Without this program, I probably would never become involved in government. I think PROJECT 120 is very important for the future of America."

Jim Johnson, New Ulm —
"The educational opportunities in PROJECT 120 are to be found nowhere else. This program gives young people like me the chance to learn about government and act on it in the long run. After all, the future will be determined by the youth, and through programs like this one, the future will be just that much better."

Melissa Magnuson, Blooming Prairie —
"Urban Concerns offers wonderful programs to enhance and educate tomorrow's leaders. Today's youth need opportunities like PROJECT 120 to make the difference for a better tomorrow."

Jessica Maser, St. Paul (Hearing Impaired Session) —
"I want other students to experience the government and politics of Minnesota like I have. I was really fascinated in learning about the government and political parties! In fact, I've learned more about them in PROJECT 120 than I ever have before. It made me consider becoming involved with politics in the future."

Patti Ross, Willmar —
"I am a senior in high school and I am very interested in our government. I now know what happens at the Capitol and how I can get involved and be heard. I sincerely hope that PROJECT 120 will continue for many years and that it can be available to all high school students. We need young people in government to prepare us for a complicated future. We can accomplish a lot if we have the education and the drive to do something. PROJECT 120 gives us both!"

Hye-Kyong Yun, North Minneapolis —
PROJECT 120 was an excellent way for me to become aware of how a state government operates. It also gave me the chance to discuss many complicated issues. This program was the beginning step for me to become an active citizen."

Emilio Diaz, South Minneapolis —
"The first time I heard about PROJECT 120 I wasn't very interested, because I thought that it was a boring program for dumb people who just wanted to be away from school for a week. But when I heard that many students were interested in finding out 'what is government?' I signed up. Thanks to PROJECT 120, I found out that government isn't 'dumb' after all, because there were a whole bunch of students from all over the state who wanted to learn more about it. I hope you keep PROJECT 120 alive for the better future of our beautiful state of Minnesota!"

Genaro Vasquez, South Minneapolis —
"PROJECT 120 was very informative, and I learned all about government. My legislators are here for me, and now that I know that I plan to use this new device to make my voice heard. I may even go into politics as a career."

Wendy Adamczak, Hermantown —
"I feel that PROJECT 120 is an excellent experience for young people who are interested in learning more about our state government. I learned more in one week of hands-on experience than I would ever learn in a year of textbook learning."

■ Year in Pictures



St. Paul council member Sonnen addresses a local government group in the council chambers.



AFL-CIO president Lane Kirkland at the Humphrey Scholars program.



State Auditor Arne Carlson never missed a PROJECT 120 group.



Some of the many faces of PROJECT 120.



Representative Dean Hartle was always available to PROJECT 120 students from his district.



PROJECT 120 students listen to arguments before the Minnesota Supreme Court.



Judge Flinn explains the district court.



Ron Vargas is joined by Governor Perpich and Judge Miera during a program at the Capitol.



Some of the mock caucus participants from 1985-86.



Several schools participated in the local government programs.



Representative Gutknecht explains the PROJECT 120 program to Rochester area teachers and administrators.



Lt. Governor Marlene Johnson spoke with PROJECT 120 students on several occasions.



Ron Vargas talks about Urban Concerns with Spring reception guests.

Board of Advisors

Urban Concerns draws from a cadre of hundreds of resource people. Many are public officials, officers or former staff members of the two major political parties. Some also come from groups like Common Cause, the Citizen's League, and the League of Women Voters.

David Durenberger
U.S. Senator
Rudy Boschwitz
U.S. Senator
Arlan Stangeland
Congressman
Bill Frenzel
Congressman
Martin Sabo
Congressman
Gerry Sikorski
Congressman
Bruce Vento
Congressman
Tim Penny
Congressman
James Oberstar
Congressman
Vin Weber
Congressman
Rudy Perpich
Governor
Marlene Johnson
Lt. Governor
Joan Grove
Secretary of State
Hubert H. Humphrey III
Attorney General
Arne Carlson
State Auditor
Robert Mattson
State Treasurer

Jerome Hughes
Doran Isackson
Dean Johnson
Douglas Johnson
Tad Jude
Randy Kamrath
Fritz Knaak
Howard Knutson
Carl Kroening
Patricia Kronebusch
Gary Laidig
Keith Langseth
Marilyn Lantry
Bob Lessard
William Luther
Phyllis McQuaid
Lyle Mehrkens
Gene Merriam
Donald Moe
Roger Moe
Tom Nelson
Gen Olson
James Pehler
Collin Peterson
Darrel Peterson
Donna Peterson
Randy Peterson
Eric Petty
Larry Pogemiller
Clarence Purfeerst
Jim Ramstad
Ember Reichgott
Earl Renneke
Don Samuelson
Robert Schmitz
Ron Sietloff



Urban Concerns Board of Advisors members John Pacheco, Central Cultural Chicano, and Judge Gomez-Edwards chat with Attorney General Humphrey.

MEMBERS OF THE SENATE
Betty Adkins
Don Anderson
William Belanger
Duane Benson
Charles Berg
Linda Berglin
John Bernhagen
Joseph Bertram
Nancy Brataas
Florian Chmielewski
Gregory Dahl
Gary DeCramer
Ronald Dicklich
Bill Diessner
Neil Dieterich
Don Frank
Mel Frederick
Dennis Frederickson
Michael Freeman

Sam Solon
Allan Spear
Don Storm
Leroy Stumpf
Glen Taylor
Conrad Vega
Darril Wegscheid
Gerald Willet

MEMBERS OF THE HOUSE
Glen Anderson
Bob Anderson
Gordon Backlund
David Battaglia
Patrick Beard
Lynn Becklin
Joseph Begich
Tony Bennett
David Bishop
Kathleen Blatz

All are committed to the idea that only through education and motivation can we ever hope to increase the level of participation in the political process. Although each resource person has his or her own political preference, all of our workshops are nonpartisan educational efforts.

John Brandl
Bernard Brinkman
John Burger
Lyndon Carlson
Doug Carlson
Joel Carlson
Karen Clark
Dale Clausnitzer
Richard Cohen
Terry Dempsey
Gaylin Den Ouden
Chuck Dimler
Carol Dyke
Dominic Elioff
Bob Ellingson
Wendell Erickson
Dave Fjoslien
Mary Forsythe
Marcel Frederick
Dennis Frederickson
Lee Frerichs
Lee Greenfield
David Gruenes
Gil Gutknecht
Charles Halberg
John Hartinger
Bob Haukoos
Jim Heap
John Himle
Joel Jacobs
David Jennings
Virgil Johnson
Phyllis Kahn
Henry Kalis
Randy Kelly
Ralph Kiffmeyer
Jerry Knickerbocker
Daniel Knuth
Richard Kostohryz
Rick Krueger
Adolph Kvam
Connie Levi
Bernie Lieder
Dee Long
Marcus Marsh
K.J. McDonald
Bob McEachern
Peter McLaughlin
James Metzner

Lona Minne
Willard Munger
Mary Murphy
Darby Nelson
Ken Nelson
Bob Neuenschwander
Fred Norton
Richard O'Connor
Paul Ogren
Sally Olsen
Ben Omann
Tony Onnen
Tom Osthoff
Todd Otis
Dennis Ozment
Sandy Pappas
Sidney Pauly
Mark Piepho
Pat Piper
Dennis Poppenhagen
Lee Price
Joe Quinn
Elton Redalen
Ann Rest
James Rice
Don Richter
Phillip Riveness
Peter Rodosovich
John Rose
John Sarna
Gary Schafer
Linda Scheid
Jerry Schoenfeld
Bill Schreiber
Art Seaberg
Gloria Segal
Craig Shaver
Tim Sherman
Wayne Simoneau
Wes Skoglund
Loren Solberg
Wally Sparby
Randy Staten
Steve Sviggum
Paul Thiede
Ted Thorson
Chris Tjornhom
John Tomlinson
Eileen Tompkins



The Local Government Program for the hearing impaired drew students from throughout the metro area.

Urban Concerns created a Board of Advisors as a vehicle for people to serve as resource persons. The following list includes those people committed to our programs and willing to serve as workshop leaders.

Sylvester Uphus
Merlyn Valan
Donald Valento
Robert Vanasek
Kathleen Vellenga
Gordon Voss
Bob Waltman
Alan Welle
Steve Wenzel
Ann Wynia
Maurice Zaffke

Walter Dziedzic
Kathy O'Brien
Alice Rainville
Dennis Schulstad
Van White
Tony Scallon
Charlee Hoyt
Sandra Hilary
Joan Niemiec
Steve Cramer

Donald Fraser
Mayor

Anthony Bouza
Chief of Police

MINNEAPOLIS BOARD OF EDUCATION
Kathy Mackdanz
W. Harry Davis
Joy Davis
Judy Farmer, Chair
Philip Olson
James Pommerenke

Dr. Richard Green
Superintendent

RICHFIELD CITY COUNCIL
Howard Bunce

John Hamilton
Mayor

ROBBINSDALE SCHOOL BOARD
John Schaefer
Keith Moberg

EDINA SCHOOL BOARD
George Hite, Chair
Nancy Atchison

Tom Johnson
Hennepin County Attorney

RAMSEY COUNTY COMMISSIONERS
Diane Ahrens
Ruby Hunt
Warren Schaber, Chair

Tom Foley
Ramsey County Attorney

ST. PAUL CITY COUNCIL
Victor Tedesco, President
Kiki Sonnen
William Wilson
Jim Scheibel
John Drew

George Latimer
Mayor, St. Paul

MINNEAPOLIS CITY COUNCIL
Barbara Carlson

Roberta Block
Superintendent

ST. PAUL SCHOOL BOARD
James Griffin
Eleanor Weber
Daniel Bostrom, Chair
Al Oertwig

Dr. George Young
Superintendent

PLYMOUTH CITY COUNCIL
Patricia Hoyt Niles
Virgil Schneider
Dave Crain

David Davenport
Mayor

EDINA CITY COUNCIL
Peggy Kelly
Charles Bredeson
Fred Richards
Leslie Turner

C. Wayne Courtney
Mayor

CRYSTAL CITY COUNCIL
Betty Herbes
Adrian Rygg
Roland Smothers
John Schaaf

Thomas Aaker
Mayor

GOLDEN VALLEY CITY COUNCIL
Mary Anderson
Mayor
Gloria Johnson

HENNEPIN COUNTY DISTRICT COURT JUDGES
Judge Roberta Levy
Judge H. Peter Albrecht
Judge Ann Montgomery
Judge Eugene Minenko
Judge Allen Oleisky

RAMSEY COUNTY MUNICIPAL COURT JUDGES
Judge Joanne Smith
Judge Alberto Miera

BLOOMINGTON CITY COUNCIL
Mark Mahon
Thomas Spies
Adrian Herbst

Jim Lindau
Mayor

NORTH ST. PAUL SCHOOL BOARD
Betty Jane Haak, Chair

Richard St. Germain
Superintendent

SOUTH ST. PAUL SCHOOL BOARD
Marilyn Rothecker

Dr. David Metzen
Superintendent

ROSEVILLE SCHOOL BOARD
Lloyd Nielsen
Superintendent

MAPLEWOOD CITY COUNCIL
Gary Bastian



Urban Concerns staff met with teachers and students in Marshall as part of our outreach efforts.

ST. LOUIS PARK SCHOOL BOARD
George Christiansen
LaDonna Reynolds
Mark Schwartz

Carl Holmstrom
Superintendent

BROOKLYN PARK CITY COUNCIL
Bill Dix
Doug Pearson
Erich Engh

HENNEPIN COUNTY MUNICIPAL COURT JUDGES
Judge Beryl Nord
Judge Cara Lee Neville
Judge Isabel Gomez-Edwards
Judge Kevin Burke
Judge Lajune Lange
Judge Sheryl Ramstad Hvass

RAMSEY COUNTY DISTRICT COURT JUDGES
Judge Margaret Marrinan
Judge Charles Flinn
Judge Gordon Shumaker
Judge George Petersen

METROPOLITAN COUNCIL
Joan Campbell
Phil Carruthers
Mary Hauser
Gerald Isaacs
Josephine Nunn
Gertrude Ulrich
Sandra Gardebring, Chair
Carol Flynn
Dorothy Rietow
Ray Joachim
Charles Wiger

MINNESOTA SUPREME COURT JUSTICES
Chief Justice Douglas Amdahl
Justice M. Jeanne Coyne
Justice Rosalie Wahl
Justice George Scott

NEW HOPE CITY COUNCIL
George Daly
W. Peter Enck

ROBBINSDALE CITY COUNCIL
Michael Holtz
William Blonigan

EDEN PRAIRIE CITY COUNCIL
Paul Redpath

BOOKLYN CENTER CITY COUNCIL
Dean Nyquist
Mayor

MINNESOTA COURT OF APPEALS
Judge Harriet Lansing

OTHERS
Roger Wangen
State Department of Education

Harlan Christianson

Willie Mae Wilson
St. Paul Urban League

Duke Hamilton
T.C.O.I.C.

Jon Pacheco
Centro Cultural Chicano

W. Roger Buffalohead
Migizi Communications

Ruth Esala
State DFL Chair

James Cook
Sabathani Community Center

Earl Craig
Earl Craig Company

Bob Killeen
United Auto Workers

Leon Ostiad
State IR Chairman

Marge Gruenes
State IR Chairwoman

Enrique Serra
Vice Chair, State IR Party

Gene Buckanaga

Jose Trejo
Spanish Speaking Affairs Council

Ricardo Flores
Hispanos en Minnesota

Al Garcia
Centro Cultural Chicano

Rick Aguilar
Hispanic Chamber of Commerce

Betty Greenberg
The Joseph Foundation

John Doyle
Norwest Bank

Arthur Himmelman

Win Borden
M.A.C.I.

Glen Skovholt
Honeywell, Inc.

Rick Scott
A.F.S.C.M.E.

Bob Moran
Teamsters D.R.I.V.E.

Roy Garza
St. Paul United Way

Ed Bolstad
Minnesota Federation of Teachers

Grace Nelson
Minnesota Senior Federation

Joseph B. Cruz
Affirmative Action Officer
Metro Waste Control Commission

Clyde Bellecourt
A.I.O.I.C.

Eddie Benton Banai

Steve Belton
Urban Coalition

George Goodwin
Minnesota Chippewa Tribe

Raphael Esparza

Tollie Flippin, Jr.
Harambee Group Homes

Irene Gomez-Bethke

Daniel Gustafson
Minnesota AFL-CIO

Alan E. Santo
Minneapolis Elections Office

Carol Fontaine
St. Paul Bureau of Elections



Tom Findlay speaks to hearing impaired students through an interpreter.

Promotion and Outreach

Spring Reception

On May 9th, the new offices of Piper, Jaffray, and Hopwood served as the site for our Spring reception for supporters of Urban Concerns. The reception was hosted by State Auditor Arne Carlson, and Attorney General Hubert Humphrey III. Urban Concerns Board members, staff and supporters from the business and foundation communities had the opportunity to meet one another in the beautiful surroundings of the Piper offices, leading to closer ties all around. Thank you to everyone who attended, and a special thanks to the people at Piper, Jaffray, and Hopwood for all their help in hosting our Spring reception.

Youth Programs

Promotion of our youth programs began in August 1985 and continued throughout the school year. It included contacts between Urban Concerns staff and social studies chairpeople in all of the Minneapolis and St. Paul public schools, workshops for Twin Cities teachers, and the development of a PROJECT 120 brochure to be used with these presentations. This brochure, along with promotional letters and PROJECT 120 posters, was mailed to all public and private school social studies department chairpersons, principals, counselors, and student council presidents in Minnesota. Followup letters were also sent to all social studies department chairpersons. Several organizations were also involved in discussions directed toward boosting program enrollment, including Minnesota FRONTLASH, the Minnesota Department of Education, the Minnesota Association of Secondary School Principals, and Upward Bound Programs throughout Minnesota. In addition, several public service announcements and articles about Urban Concerns and PROJECT 120 were sent to radio stations and educational organizations throughout the state.

Community Outreach

In the 1985-1986 program year, Urban Concerns' staff made concentrated efforts to increase the visibility of our agency and its programs among our

Youth Outreach

Promotion Mailings and Phone Calls
7,242 Teachers and Administrators
In Person Outreach/Promotion
2,654 Teachers and Administrators
PROJECT 120 Films
77 School Districts

target communities. This included the creation of a half-hour biweekly radio program on KFAI Community Radio, 90.3 FM. The program is a nonpartisan information and discussion forum which gives Urban Concerns the opportunity to share our programs with the larger community. An important component of each program is a live interview with a political or community leader, as well as an informational presentation on how listeners can effectively participate in the state and local political process. This program is heard by over 2,500 people every time it is aired.

Along with the radio program, we established a regular monthly editorial column in the *Twin Cities Courier*, a locally-owned minority newspaper. The

column serves much the same function as the radio program by helping to inform people in our target communities about the programs offered by Urban Concerns, as well as educating them about how they can become active in the political process. Urban Concerns staff also appeared on local minority public service programs such as Harambee and Centro Cultural Chicano Presents.

Volunteers

Urban Concerns could not achieve the success it has in providing programming for thousands of Minnesotans each year without the support of our many volunteer resource people.

Whether they are teaching one of our classes, addressing an Urban Concerns group, conducting our mock caucus, registering voters, or serving on our Board and Advisory committee, the people who volunteer for us are our greatest resource. In 1985-86 over \$26,000 in volunteer labor was donated to Urban Concerns. While they don't always get the recognition they deserve, these volunteers deserve our heartfelt thanks.

Volunteer Hours 1985-86

	# of Volunteers	# of Hours Volunteered
Youth Programs		
Mock Caucus	62	620
PROJECT 120	82	300
Humphrey Scholars	14	15
Local Government	14	14
TOTAL	172	949
Community Programs		
Vote 85 -		
Registration	250	465
Candidate Forums	96	300
Mock Caucus	2	10
KFAI Radio Program	36	18
Adult Political Education	27	27
SPECS	24	24
Pre-PROJECT 120	12	12
(Upward Bound 1985)		
TOTAL	447	856
Board of Directors		
Executive Committee	6	8
Full Board	20	205
TOTAL	26	213
OVERALL TOTALS	645	2,018

1985-86 Cash Income and Disbursement Summary

July 1, 1985 - June 30, 1986

Beginning Balance Operating	53,395	Misc.	1,033
Total Cash Balance		Total Income	248,199
July 1, 1985	53,395	Total Cash & Income	301,594
Operating Income		Disbursements	
Contributions	58,550	Operating Budget	(195,557)
Program Fees	39,524	Restricted Budget	(35,337)
State of Minnesota	66,000	Equipment	(2,886)
Grants		Total Disbursements	(233,780)
Restricted	50,974	Total Cash as of June 30, 1986	67,814
Donated Labor	26,821	Ending Balance-Operating	42,614
Interest			
Unrestricted	5,297		

1986-87 Budget

Revenues	
Traditional Fundors	\$ 62,000
(Corporations & Foundations)	
State of Minnesota	69,000
Program Fees	51,000
Small Business	2,500
Foundations - restricted	36,500
Publications	2,000
Interest	5,000
TOTAL REVENUES	\$228,000

Disbursements

Staff	
Salaries	\$108,000
Employee Taxes	
Health	5,400
Unemployment Insurance	863
Workers Compensation	1,125
Staff Expense	500
Subtotal	\$115,888

Office	
Rent	7,080
Telephone	3,000
Supplies	2,400
Postage	200
Office Insurance	750
Equipment	3,900
Subtotal	\$ 17,330

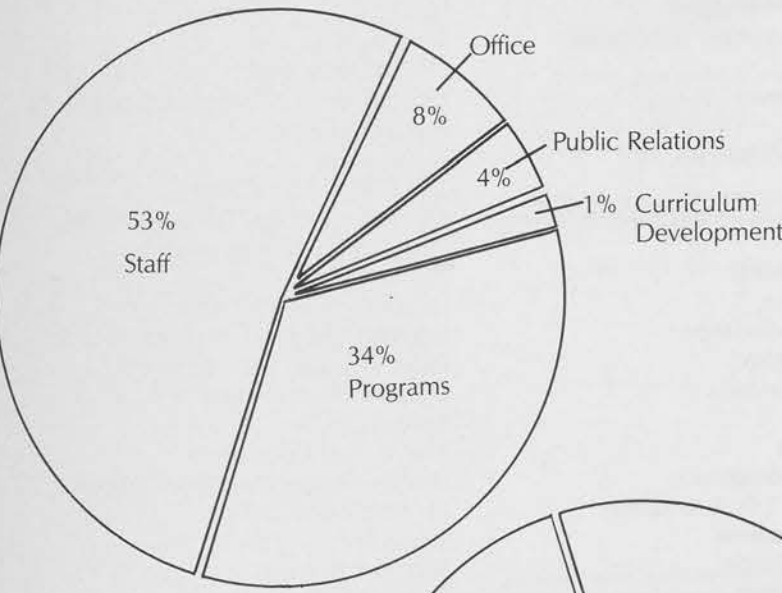
Public Relations	
Audit	1,200
Annual & Quarterly Reports	3,000
Fundraising	1,750
Promotion & Outreach	5,950
Board of Directors	1,000
Subtotal	\$ 12,900

Curriculum	
Development	3,999
Sales/Marketing	1,701
Subtotal	\$ 5,700

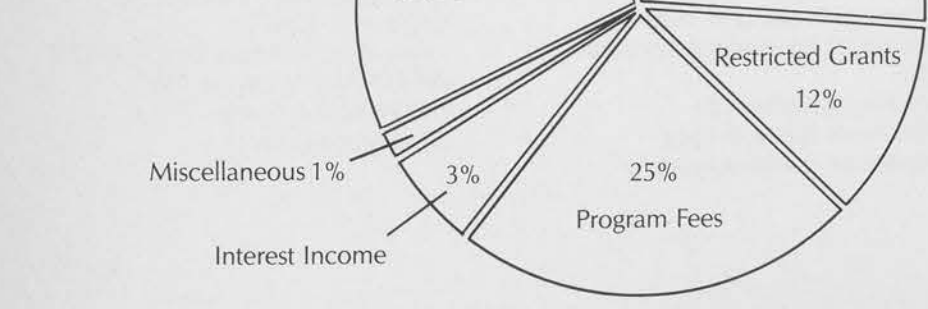
Programs	
PROJECT 120	57,000
Mock Caucus	1,500
Elections	8,000
Humphrey Scholars	2,000
SPECS	3,000
Subtotal	\$ 71,500

Total	\$223,318
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Disbursements



Revenues



■ Giving — Our Life Blood

300 corporations, businesses, foundations, and individuals donated over \$240,000 to the operations of Urban Concerns in the 1985-86 program year. The State of Minnesota (through the Government Learning Center of the Minnesota Historical Society) contributed \$66,000 to support PROJECT 120.

Business funders donated nearly \$60,000, while volunteers contributed over \$26,000 in labor. In addition, many businesses contributed resources and personnel on an in-kind basis. Bolger Publications, Piper, Jaffray & Hopwood, Honeywell, 3M, Northwestern Bell, and Northern States Power all

deserve special recognition in this area.

We are deeply grateful for the continued support of so many of our good friends. We also look forward to the new members whom we will add to this "partnership in good government."

Urban Concerns Funders 1985-86

ADC Telecommunications
Aequitron Medical, Inc.
American Express Company
American Linen Supply Company
American National Bank
B. Dalton Bookseller
Bar-ett Investment Company
Bayport Foundation
BFI Waste Systems
The Blandin Foundation
Barry Blower
Otto Bremer Foundation
Brinkman
Burlington Northern Foundation
Campbell-Mithun
Cargill, Inc.
The Morris Chalfen Foundation
Chubb Group of Insurance Companies
Continental Telephone of Minnesota, Inc.
Cowles Media Company
Dayton's
Deluxe Check Printers, Inc.
Detector Electronics Corporation
Douglas Foundation
Federal Cartridge Corporation
The Fingerhut Foundation
First Bank System Foundation
First Bank Saint Paul
First Trust Company, Inc.
First Bank Minneapolis
Community First Banks
First Bank Southdale
First Minnesota Savings Bank
Flour City Brush Company
Fluoroware, Inc.
Foley-Belsaw Company
Ford Motor Company Fund
B.C. Gamble and P.W. Skogmo Foundation
Gelco Foundation

General Office Products Company
General Mills Foundation
Graco Foundation
The Hartzell Foundation
Himle and Associates
Hardware Hank
Hawkins Chemical, Inc.
Honeywell, Inc.
The Hubbard Foundation
Hubert H. Humphrey Foundation
Hunt-Wesson
Hvass & Weisman
IBM
International Multifoods, Inc.
IDS
ITT Consumer Financial Services Corporation
Beverly C. Jackson
Johnson Plastics
The Jostens Foundation
Knutson Mortgage
Kraus Anderson Inc.
Lamaur, Inc.
Land O' Lakes
Leslie Paper Company
Richard Coyle Lilly Foundation
Mahadh Foundation
Mardag Foundation
Marley Foundation
McKnight Foundation
Mid-State Manufacturing Corporation
Midwest Communications
Midwest Voter Registration/Education Project
The Minneapolis Foundation
Minneapolis Star and Tribune
Minnesota Education Association
3M
Minnesota Mutual Life
Minnesota Power & Light
Minnesota Rubber Company

Minnesota State Bar Foundation
Minnesota Title Financial Corporation
Minstar
MTS Systems Corporation
Nadler Foundation
Northern Telecom Systems Corporation
NCR-Comten
Northern States Power Company
Northrup King Company
Northwestern Bell
Opus Corporation
Oxboro Redevelopment Company
Pentair Industries
Perkin Elmer
The Phillips Foundation
Pillsbury Company Foundation
Piper, Jaffray & Hopwood, Inc.
The Prudential Company
Quota Club of Minneapolis
Rexnord Chemical Products, Inc.
Rider, Bennett, Egan & Arundel
Margaret Rivers Foundation
Rosemount, Inc.
The St. Paul Companies
Scherer Brothers Lumber Company
J.L. Shiely Company
Signcaster
Soo Line Railroad
Super Valu Stores, Inc.
Sweatt Family Fund
Target Stores
Tennant Company Foundation
Twin City Federal
United Auto Workers
United Hardware Distributing
V.F.W. Post 1296
Valley West Chiropractic Clinic, LTD.
WCCO AM/TV - WLTE FM
The Webb Company
Z & S Management

Auditor's Statement, IRS Determination Letter, and Minnesota Charities Review Information

On August 22, 1986, Coopers & Lybrand completed "Reports on Examination of Financial Statements and Supplemental Data on a Modified Cash basis for the years ended June 30, 1986 and 1985. For a copy of this report contact Urban Concerns or Coopers & Lybrand.



Internal Revenue Service
Washington D.C. 20224

January 5, 1971

Urban Concerns Workshop Inc.
1400 Northwestern Bank Bldg.
St. Paul, MN 55101

Gentlemen:

Based on the information supplied, and assuming your operations will be as stated in your exemption application, we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Any change in your purposes, character, or method of operation must be reported to the District Director, St. Paul, Minnesota, which is your key district for exempt organization matters, so he may consider the effect of the change on your exempt status. You must also report any change in your name and address.

Pending issuance of regulations under section 509 of the Code, we are unable to make a determination as to whether you are a private foundation as defined in that section. Upon issuance of the regulations, we will evaluate your application and make a determination as to whether you are a private foundation.*

Donors may deduct contributions to you, as provided by section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes under sections 2055, 2106, and 2522 of the Code.

We are informing your key District Director of this ruling. If you have any questions, please contact him.

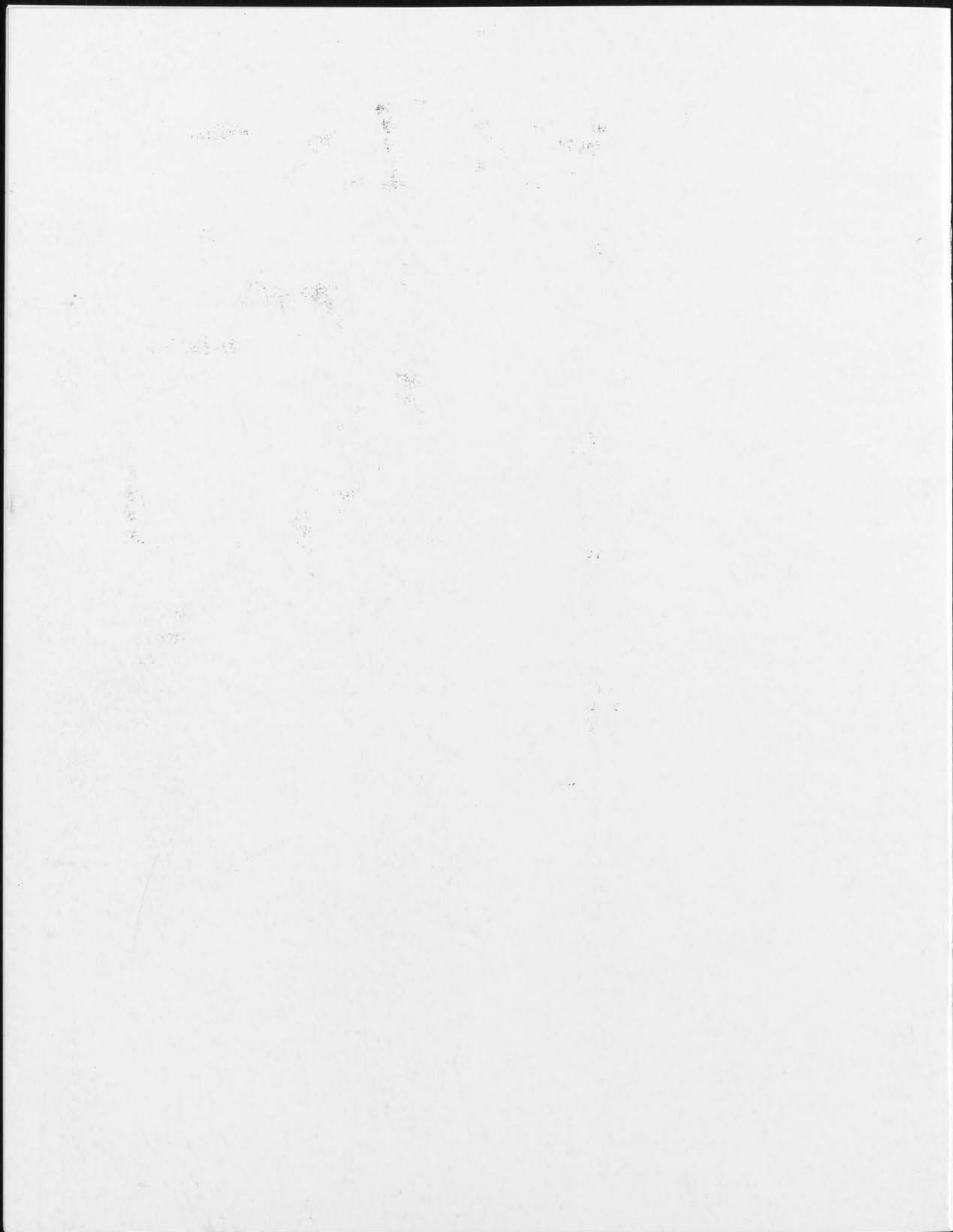
Thank you for your cooperation.

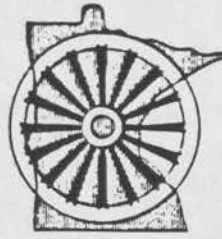
Sincerely yours,

J. A. Teichro

Chief, Rulings Section
Exempt Organizations Branch

*Based upon additional information supplied, we have determined you are not a private foundation within the meaning of section 509(a) of the Internal Revenue Code, because you are an organization described in section 170(b)(1)(A) (Letter dated May 9, 1972 from George Lethert, IRS District Director)





THE INDIA CLUB
OF MINNESOTA

January 21, 1988

Dr. Albert V. deLeon
Executive Director
Council on Asian Pacific Minnesotans
Summit National Bank Building
205 Aurora Avenue, Suite 100
St. Paul, MN 55103

Dear Dr. deLeon:

This is to confirm your attendance as the Special Guest at the India Club's special meeting:

Date: Wednesday, February 17, 1988

Time: 7:30 p.m. - 9:00 p.m.

Place: International Institute Building
1694 Como Avenue
St. Paul, MN 55108

As you know, Urban Concerns Workshops, Inc. will conduct a Seminar on the American Political process and party caucus involvement to our members and guests. Your presence will be very valuable to enhance our participation in this political process.

Please invite all the members of the Council on Asian Pacific Minnesotans to join you to attend this meeting.

Thank you.

Sincerely yours,

Rahim A. Rahiman
Director, The India Club

RAR:am

CC: Stefan Peterson, President

Sudhansu Misra, Asian Pacific Minnesotans Council Representative