



Education and Housing Equity Project Records.

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

Education and Housing Equity Project

Board of Directors

Revised through March 19, 1999

Barbara Bearman (Secretary)

NAACP, Minneapolis Branch
264 Vincent Ave. N.
Minneapolis, MN 55405
Tel: (612) 374-4847
Fax: (612) 374-4964

Keith Hardy

SuperValu Corporation
380 E. Wheelock Parkway #239
St. Paul, MN 55101
Tel: (651) 772-6806(H)
(612) 914-5938(W)
Fax: (612) 914-5730
Email: keith.hardy@supervalu.com

JoAnn Heryla

Minneapolis Public Schools
SW Area Office
1006 W. Lake St.
Minneapolis, MN 55408
Tel: (612) 571-1048(H)
(612) 627-7090(O)
Fax: (612) 627-7093

Jim Hilbert

Shulman Walcott & Shulman
121 W. Franklin Ave.
Minneapolis, MN 55404
Tel: (612) 645-2607(H)
(612) 871-2909(O)
Fax: (612) 871-2939

Josie Johnson

400 Groveland Ave., #2007
Minneapolis, MN 55403
Tel: (612) 874-8172
Fax: (612) 874-1374

Matthew Little (President)

2670 Germain Ct.
Maplewood, MN 55109
Tel & Fax: (651) 773-8141
Pager: 592-1064

Hope Melton

4307 Oakdale Ave. So.
Edina, MN 55424
Tel: (612) 927-8461(H)
(651) 266-2434(W)
Pager: 538-5582
Fax: (651) 266-2593
Email: hope@pmlink.com

Van Mueller

U of M, Dept. of Education
Policy & Administration
3609 Maplewood Drive
Minneapolis, MN 55418
Tel: (612) 789-3600(H)
(612) 624-7093(W)
Fax: (612) 624-3377
Email: muellool@umn.tc.edu

Rep. Myron Orfield

Nikki Carlson
MN House of Representatives
521 State Office Building
St. Paul, MN 55155

4019 Sheridan Ave. So.

Minneapolis, MN 55410
Tel: (612) 926-9205(H)
(651) 296-9281(W)
(Robt.Humphrey) 296-6937
EG - Metro Area Research Corp.
Fax: (651) 296-4165(W)
(612) 927-9601(H)

Email:

rep.myron.orfield@house.leg.state.mn.us

john powell

Gavin Kearney
Institute on Race & Poverty
415 Law Center
229 19th Ave. S.
Minneapolis, MN 55455
Tel: (612) 823-3201(H)
(612) 625-5344(W)
625-5529(jp)
Fax: (612) 624-8890
Email: kearn008@tc.umn.edu

Thomas Ross

Company?
ADDRESS?
Minneapolis, MN 55
Tel: (612) 491-5341
(901-4983)
Fax:
Pager: 235-1982
Email:

Joy Sorensen Navarre

MICAH

122 West Franklin Ave., Suite # 310

Minneapolis, MN 55404

Tel: (612) 871-8980(W)
(651) 225-9404(H)

Fax: (612) 813-4501

Email: joysn@micah.org**Luz Maria Serrano, Ed.D.**

Saint Paul Public Schools

360 Colborne Street

Saint Paul, MN 55102-3299

Tel: (651) 293-5953
(651) 481-8190

Fax: (651) 290-8331

Email: luzmaria.serrano@spps.org**Jerry Timian**

United Way of Saint Paul Area

St. Louis Park School Board

4115 Raleigh Ave.

St. Louis Park, MN 55416

Tel: (612) 924-9139(H)
(651) 291-8426(W)

Fax: (651) 291-8353

Email: timianj@uwmmsp.org**Cris Toffolo**

University of St. Thomas

1305 Dayton Ave.

St. Paul, MN 55104

Inter-Campus mail #4162 UST

Tel: (651) 641-1237(H)
(651) 962-5724(W)

Fax: (651) 962-6360

Email: cetoffolo@stthomas.edu**Gloria Winans**

Eden Prairie Human Rights &

Diversity Commission

7125 Quail Circle

Eden Prairie, MN 55346

Tel: (612) 934-4857(H)
(612) 340-7659(W)

Fax: (612) 340-7675

Email: arniewin@aol.com**Staff****Dick Little**

Executive Director

Education & Housing Equity Project

2211 Riverside Ave., CB 185

Minneapolis, MN 55454

Tel: (612) 330-1505(W)
(612) 724-5662(H)

Fax: (612) 330-1507

Email: ehep@augzburg.edu**Pam Jewson**

Administrative Assistant

Education & Housing Equity Project

2211 Riverside Ave., CB 185

Minneapolis, MN 55454

Tel: (612) 330-1505(W)
(612) 929-8395(H)

Fax: (612) 330-1507

Fax

To: EHEP BOARD MEMBERS

From: Dick Little, Executive Director

See list attached

Fax:

Pages: 3

Phone:

Date: November 25, 1998

Re: 1. Notification of Next Board Meeting

CC: Amy Rodquist,

2. Announcement of Issue Forum

Community Circles Coordinator

Urgent

For Review

Please Comment

Please Reply

Please Recycle

Notice of Next Board Meeting

Education & Housing Equity Project

December Board Meeting

Friday, December 11, 1998

(Amy's last day with EHEP)

7:30 – 9:30 a.m.

Christensen Center, Murphy's Grill

Augsburg College

Russ Adams will be meeting with us to discuss the Inclusionary Housing Initiative which we intend to endorse and co-sponsor. We will also discuss progress on recruiting.

Attached is the announcement for one additional Issue Forum **Teaching All Students** which we are co-sponsoring (by popular demand) next week. I apologize for the short notice, but the deadline for public comment is the day following the forum, and very short notice was provided by the State. I hope that some board members will be able to attend – please invite other persons who have an interest in inclusive and truly integrated schools.

EHEP Board Members

Barbara Bearman

Keith Hardy

JoAnn Heryla

Jim Hilbert

Josie Johnson

Matthew Little

Hope Melton

Van Mueller

Emily Greenwald/Myron Orfield

Gavin Kearney/john powell

Thomas Ross

Luz Maria Serrano

Joy Sorensen Navarre

Jerry Timian

Cris Toffolo

Gloria Winans

Attachment: Notice of Issue Forum on Proposed Rules Governing Teacher Licensing

Board Memo

To: EHEP Board Members
From: Dick Little, Executive Director
CC: Amy Rodquist, Community Circle Coordinator
Date: December 5, 1998
Re: EHEP Board Meeting Agenda, December 11, 1998

EHEP BOARD MEETING

December 11, 1998

Friday

7:30 – 9:30 a.m.

“The Niche” at Murphy’s Grill

Christensen Center

Augsburg College

See map and agenda enclosed. Street parking is available in the early morning. Come to wish Amy well as she completes her internship and term with the Metro Urban Studies Program at HECUA. RSVP regrets only 330-1505 (330-1507 fax or ehep@augsborg.edu).

EHEP December Board Meeting Agenda

- 1. Schedule of board meetings in 1999**
- 2. Timeline update and progress report on recruiting sponsors and facilitators and securing meeting places for the 1999 community circles, including plans for the “kick-off” and training in January**
- 3. Presentation on “Growing EHEP” by Amy Rodquist**
- 4. A huge “Thank You” to Amy Rodquist**
- 5. Invitation to Amy Rodquist and Kesha Tanabe to serve on the EHEP Board**
- 6. Proposed EHEP Manifesto on segregation and inequality in the Twin Cities metropolitan area**
- 7. The Inclusionary Housing Initiative (presentation, discussion and board action). Russ Adams of the Alliance for Metropolitan Stability will be joining us for this part of the meeting. Board members should review the proposal (sent to you last month) before our meeting.**

Note: EHEP’s 1998 financial report and proposed 1999 budget will be reviewed at our January board meeting. I am pleased to report that Jeff Swenson, Augsburg College’s business and financial accountant, has agreed to provide fiscal services to EHEP, subject, of course, to review and acceptance by the executive committee and board. I will be drawing up a proposed contract shortly.

Fax

To: EHEP BOARD MEMBERS

From: Dick Little, Executive Director

See list attached

Fax:

Pages: 3

Phone:

Date: 11/26/98

Re: Next Board Meeting and Issue Forum

CC: Amy Rodquist, Community Circles
Coordinator

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

Notice of Next Board Meeting

EHEP

December Board Meeting.

Friday, December 11, 1998

7:30 – 9:00 a.m.

Christensen Center, Murphy's Grill

Augsburg College

Attached is the announcement of one additional Issue Forum **Teaching All Students** which we are co-sponsoring (by popular demand) next week. I apologize for the short notice, but the deadline for public comment is the day following the forum and very short notice was provided by the State. I hope that some board members will be able to attend – please invite others who have an interest in inclusive schools.

EHEP Board Members

Barbara Bearman

Keith Hardy

JoAnn Heryla

Jim Hilbert

Josie Johnson

Matthew Little

Hope Melton

Van Mueller

Emily Greenwald/Myron Orfield

Gavin Kearney/john powell

Thomas Ross

Luz Maria Serrano

Joy Sorensen Navarre

Jerry Timian

Cris Toffolo

Gloria Winans

Education & Housing Equity Project

BOARD MEETING AGENDA

November 20, 1998

1. **Schedule next board meeting**
2. **Additions/nominations to the executive committee – schedule executive committee meeting**
3. **New addition/nomination to board – Luz Maria Serrano, St. Paul Schools – board discussion and action**
4. **Board adoption of registration with the State Attorney General**
5. **Board approval of application for funding of the community circle project by the Grotto Foundation**
6. **Board consideration/action on the Inclusionary Housing Initiative**
7. **Staff report and board discussion on 1999 Community Circles**
 - a. **Project time-line**
 - b. **Recruitment of sponsors; securing, scheduling and publicizing meeting places and dates**
 - c. **Update on recruitment, training and assignment of facilitators**
 - d. **Printing and distribution of discussion guide and reporting form**
 - e. **Media and communication pieces; “what do want to come out of this project?”**
8. **Other business? Announcements?**
8. **Adjournment**

THE COMMUNITY CIRCLE PROJECT

PLEDGE OF PARTICIPATION FOR: SPONSORS

The Education and Housing Equity Project (EHEP) is excited to partner with you as we anticipate the next successful round of Community Circle Conversations. As a sponsor, we invite you to thoughtfully review the Pledge of Participation form, carefully noting each responsibility and your capacity to complete the vital sponsor roles, ensuring the full success of this project.

Responsibilities of Sponsors:

1. Recruit between 8 and 15 people for each community circle.
2. Arrange a meeting space and time for each community circle or recruit participants for a designated time and location.
3. Distribute discussion materials to each participant. (TOTAL OF 5 SESSIONS OF 2 HRS. EACH)
4. Promote the program by any means possible, including bulletins, newsletters, and personal contacts.
5. Participate in evaluation process of community circle.
6. Provide childcare and transportation services as needed by participant.
7. Provide hospitality services for participants, ensuring light snacks and beverages, writing board and nametags at each meeting.
8. Keep records of participation for your Community Circle, complete with address and phone listings.
9. Designate a scribe for each Community Circle, capturing in written record the highlights of each conversation.

EHEP will work closely along side you, providing:

- Discussion Guide
- Trained facilitator (and training to your facilitators)
- Informative background materials
- Calendar of related events
- Information clearinghouse for pairing organizations
- Action Forum to connect citizens with service and action opportunities

All community Circles will be invited to take part in a Citizens Summit to be co-sponsored with the Minnesota Meeting and Minnesota Public Radio. Results will be shared with legislators and local officials.

Name of sponsoring organization or agency that you represent:	
Your name: (Please Print)	
Your address:	
Your telephone & fax:	
Your e-mail (if applicable):	

I understand the responsibilities of Sponsors and commit my organization to this project. This commitment is based on approval from our Board of Directors, Executive Director, or other appropriate authority.

In addition, my organization can provide the following if necessary:

- | | |
|---|--|
| <input type="checkbox"/> Translator(s) | <input type="checkbox"/> Media equipment |
| <input type="checkbox"/> Volunteers for Citizens Summit | <input type="checkbox"/> Other: _____ |

Signature _____

Date _____

Return to:
 Dick Little
 Education & Housing Equity Project
 2211 Riverside Ave CB 185
 Minneapolis, MN 55404
 tel: (612) 330-1505 fax: (612) 330-1507

Minneapolis Community Circles, fall 1998

Participant Profile

1. Community Circle Location _____
2. Community where you live: City _____ Neighborhood? _____
School District _____
3. Community where you work: City _____ Downtown or Business District? _____
4. Ethnic/Racial background?

_____ African American	_____ Hispanic/Latino/Chicano
_____ American Indian/Native American	_____ White/European
_____ Asian American	_____ Mixed Racial Background
_____ Arab/Middle Eastern	_____ Other
5. Gender Male _____ Female _____
6. Age/Generation: Born in... _____ 1920's _____ 30's _____ 40's _____ 50's
_____ 60's _____ 70's _____ 80's
7. Household/Family: Married/Partnered no children _____ Married/Partnered with children _____
Single alone _____ Single with children _____ Minor living with family _____ Room Mate _____
Other family configuration (e.g., extended family) _____ Other _____ Number in your household _____
8. Income Level: Low _____ Moderate _____ Middle _____ High _____
9. Education (highest level attained): Grade or Middle School _____ High School _____
College studies _____ Community College/Vo-Tech _____ College Degree _____
Graduate studies _____ Graduate School Degree _____ Are you currently a student? _____
9. Political Affiliation: DFL _____ Republican _____ Reform _____ Other _____
Independent (no affiliation) _____
10. Political Perspective: Liberal _____ Conservative _____ Moderate _____
Libertarian _____ Other _____
11. Housing Situation: Home owner _____ Renter _____ Landlord _____
Single-Family _____ Multi-Family _____ Other _____
12. Religious Affiliation/Faith Group: Catholic _____ Protestant _____ Jewish _____
Muslim _____ Unitarian _____ Other _____ No affiliation _____
13. Employment/Occupation: Government _____ Education _____ Private Industry _____
Corporate _____ Small Business _____ Self Employed _____ Non-profit _____
Not Employed _____ Retired _____ Other _____
14. Do you have children attending K-12 Schools? _____ Public School _____ Private School _____ Other _____

REPORT OF THE EXECUTIVE DIRECTOR EHEP ACTIVITIES & ACCOMPLISHMENTS

February through June, 1998

- Participated in a public conversation with Michael Pyatok about integrated, mixed use, mixed tenure, mixed income housing, sponsored by the University of Minnesota's Design Center for the American Urban Landscape (February 6).
- Conducted an EHEP Board discussion of the NAACP v. State of Minnesota educational adequacy lawsuit and the proposed mediation and report by CMI (February 13).
- Presented a report to CURA on their grant in 1997 allowing use of a Humphrey Institute graduate student to help conduct background research and prepare the first community circles discussion guide for EHEP.
- Prepared and submitted EHEP's position statement and comments to the State Board of Education on the proposed State Graduation Standards Profile of Learning.
- Testified before the Minneapolis School Board in support of mediation of the NAACP v. State of Minnesota educational Adequacy lawsuit (February 24).
- Convened EHEP's budget and finance committee and EHEP's working group on the proposed new discussion guide. Products included an organizational budget and a draft outline for the discussion guide.
- Secured EHEP intern, Kesha Tanabe, from the University of St. Thomas with the assistance of board member Cris Toffolo.
- Assisted and participated in the Minneapolis League of Women Voters and Minneapolis Public Schools Middle School Achievement Project. Shadowed a Latina student at Emerson Spanish Immersion Learning Center (March 10).
- Agreed with the Minnesota Fair Housing Center to co-sponsor a conference for suburban housing officials, planning commissioners and human rights commissioners on "Building Inclusive Communities" scheduled for fall of 1998. Helped to secure presenters on case studies and successful practices elsewhere in the country.
- Prepared an organizational budget for EHEP, adopted by the board; also prepared a board member job description to complement the executive director job description.
- Submitted and secured board approval of the revised report on the 1997 community circle conversations, subject to appropriate "finishing" revisions by the executive director.
- Secured board agreement on the "preferred version" of EHEP's corporate logo.
- Participated in focus groups to help plan the proposed MICAH/Illusion Theatre fair housing play; secured selected board member participation in the focus groups.
- Attended a 3-day Dismantling Racism Workshop delivered by the staff of Crossroads and the Minnesota Churches Anti-Racism Initiative (March 20-22).
- Secured agreement with the Minnesota Churches Anti-Racism Initiative (MCARI) to provide an training workshop on institutional racism for community circle sponsors and facilitators in the fall of 1998. Funding will be pursued for this training.
- Began meeting and recruiting new Community Circle project partners; held meetings with Pacer Center, Minneapolis Community Education, Minneapolis Neighborhood Revitalization Program, the Humphrey Institute Center for School Change and Twin Cities Charter School Initiative, Minneapolis Urban League, Society for Professionals in Dispute Resolution (SPIDR), the Family Housing Fund, Minnesota Minority Education Partnership, the HHH Center for Democracy and Citizenship, the Minneapolis Initiative Against Racism, and others.
- Participated in Minneapolis Public School's Conference on Successes in Educating African American Children at Augsburg College (April 17-18); developed contacts with numerous education-oriented organizations interested in working with us on our project.
- Developed with board assistance a brochure promoting the 1998 Community Circles.
- Visited the Study Circles Resource Center (SCRC) in Pomfret, CT; secured SCRC as a national partner in our project. SCRC has helped EHEP by reviewing and editing the report on the 1997 community circles and the brochure on the 1998 community circles, writing letters of support for EHEP grant proposals, and assisting EHEP staff to prepare the discussion guide for the 1998 conversations. SCRC also agreed to co-sponsor a workshop on study circles in the Twin Cities.
- Convened a meeting of the EHEP Board with the Program Director of the Study Circles Resource Center (April 24)

- Held a reception with past and prospective project partners of the Community Circles Project at the Minnesota Church Center to meet visiting representatives of the Study Circles Resource Center and to announce plans for the 1998 circles project (April 24).
- Co-sponsored with the SCRC an all-day Training Workshop on Study Circles for Twin Cities area and neighboring area organizations. Over 100 people representing different groups participated. Training tracks focused on organizing study circle programs and facilitating study circles. Many of the attending organizations expressed interest and/or commitment to participating in the Fall 1998 Community Circles project (April 25).
- Secured commitment by the Minneapolis Public Schools to hold community circles at five different sites in the City corresponding to the five different sub-areas within the school district. The District is collaborating with other organizations in the city to convene these circles.
- Attended and helped convene meetings with various housing advocacy organizations to introduce the Community Circle project to housing advocates; examples include the Fair Housing Network, the Right to Housing Campaign, the Interfaith Action Housing Roundtables, the CURA Housing Forums and the Inclusionary Zoning Coalition.
- Participated in the MMEP Forum on Strategies to Increase Achievement of Students of Color, the Urban League's Meeting on Parent Involvement in the School Reform Process, and the Center for School Change meeting on new charter school opportunities for the Twin Cities; at each meeting we explored opportunities for collaboration using the Community Circles project (May 6).
- Attended the Premier Performance of the MICAH/Illusion Theatre fair housing play "Like Waters Rolling Down," at A.dath Jeshurun Congregation, Minnetonka (May 19). EHEP sent invitations to all community circle partners, participants and prospects on our data base in the West Metro area; EHEP also had an information table at the event. Staff and several board members attended the event and at least one board member participated in a follow-up action meeting.
- EHEP staff and board officers have begun meeting with other stakeholders supporting mediation of the NAACP lawsuit, in sessions convened by SPEAC and Interfaith Action.
- Secured "pro bono" services from consultant (Nikki Carlson, President of Eidyia) to develop a communications plan for EHEP. A draft communications plan has been prepared for board and staff use.
- Developed and submitted a grant proposal to the Saint Paul Companies; also worked with board member Keith Hardy on a model grant proposal to submit to other funding sources.
- Met with the Council of Metropolitan Area Leagues of Women Voters at its annual meeting in Stillwater to encourage League of Women Voter support and involvement in the Fall 1998 Community Circles (May 21).
- Arranged to continue Kesha's internship with EHEP over the summer months to prepare the community circles discussion guide and to help prepare for the fall Community Circles. Kesha will continue to work with EHEP to the end of 1998 through an internship with the HECUA Metro Urban Studies Program. A draft of the discussion guide has now been submitted to the Board for review and comment.
- Secured the volunteer services of Jessica Larson, University of St. Thomas student, to organize EHEP's library and develop an annotated bibliography of publications and articles on education contained in the EHEP library. A similar initiative is needed for EHEP's publications on housing.
- Completed a staff development training workshop on "Grant Proposal Planning and Writing" offered by Marquette University (June 15).
- Secured from Myron Orfield's office maps and data on metro area and central city education disparities and housing segregation for use in the fall community circle discussions.
- The EHEP director has met with the MICAH director on several occasions to discuss joint collaboration on the community circles and the fair housing plays. MICAH will include a half-page article about the community circles in their next newsletter. They are also developing a "faith perspective" compendium to the discussion/study guide that EHEP is preparing, and will encourage MICAH member congregations to participate in the fall Community Circles project. All community circle participants will be invited to the MICAH fair housing plays.
- The draft discussion/study guide continues to be further developed and refined with board review and comment and reviews by community circle partners.
- Meetings have been arranged with Barbara Blackstone of SPDR to conduct focus groups with 1997 community circles participants and to make plans for facilitator recruitment and training for the 1998 circles.
- Invited Julian Bond, Chair of the national NAACP, to be the speaker for the Citizens Summit and Minnesota Meeting Luncheon to be held at the conclusion of the 1998 community circles and broadcast live by Minnesota Public Radio.

EDUCATION & HOUSING EQUITY PROJECT
Board Meeting
Augsburg College
Christensen Center, Nelson Room
June 18, 1999
8 – 9:30 a.m.

Board Agenda

1. President's Greeting – Matthew Little presiding
2. Executive Director's Report – update on Community Circles – Dick Little
3. Financial Reports – 1998 and 1999 reports – Jeff Swenson
4. 1999 Budget – EHEP Executive Committee/ Budget Subcommittee: Van Mueller, Jerry Timian, Joy Sorensen Navarre
5. Chart of accounts and notes on the budget – Dick Little
6. Election or appointment of a Treasurer
7. Status of funding requests – Bremer, St. Paul Companies, McKnight, Minneapolis and Saint Paul Foundations, etc.
8. EHEP strategic plan – proposal for a board retreat in August
9. Adjournment

Note: Board action is needed on items 3, 4, 6, 7 and 8

EHEP 1999 PROJECT & ORGANIZATIONAL BUDGET

January 1, 1999 – December 31, 1999
To be adopted by the Board of Directors 6-18-99

<u>Expenses</u>	<u>Base</u>	<u>Priorities</u>
Staff Salary and Wages		
Executive Director (increase to \$35,000/year)	25,500	
Administrative Assistant (part-time, full year)	11,000	
Program Coordinator (full-time, half year)		15,660
Payroll Taxes/EFICA Expenses	6,200	2,660
Fringe Benefits	3,100	2,660
State Unemployment Insurance	500	
Fiscal and Accounting Services	1,800	
Professional/Contract/Third Party Services	13,600	
Travel	500	
Mileage and Parking	1,500	500
Conferences and Meetings	2,000	
Citizens Summit	8,000	
Program Training Events	3,200	
Staff and Board Development (Training)	1,000	500
Educational Resources (Publications, Subscriptions, Memberships)	150	
Administrative Dues, Fees, Registrations	100	
Office Rent	1,800	300
Office Supplies	600	100
Equipment and Maintenance	1,300	1,500
Phone, Fax and E-mail Service	750	250
Postage	1,800	
Printing and Copying	4,300	
Insurance	1,000	
Miscellaneous Staff Expenses	250	
Total	90,450	24,130 (\$114,580)

<u>Support and Revenue</u>	<u>Current</u>	<u>Committed</u>
Beginning Fund Balance, January 1, 1999	3,296	
The Saint Paul Companies	10,000	
United Way of Saint Paul Community Investment Fund	3,000	2,000
First Universalist Foundation	3,000	
Higher Education Consortium for Urban Affairs	100	
<u>TOTAL</u>	19,396	2,000

<u>Additional Support and Revenue</u>	<u>Requested</u>
Otto Bremer Foundation*	50,000 (\$100,000 over two years)
The Saint Paul Companies*	15,000 (\$25,000 over two years)
McKnight Foundation	25,000
Star Tribune Foundation	10,000 (\$20,000 over two years)
The Minneapolis Foundation	15,000
The Saint Paul Foundation	15,000
H.B. Fuller Corporation/Foundation	
General Mills or Honeywell Foundation	
*Applications submitted to date	
<u>TOTAL</u>	\$130,000

Note: The **second year budget** will incorporate an executive director salary of \$35,000 per year, a wage of \$12 per hour for clerical and administrative support (which may become a full-time position), and a program coordinator at approximately \$15 per hour. Activities and associated costs will be determined by a strategic planning process that will engage EHEP board members and Community Circle partners. The second year budget will also be defined by the results of the Community Circle dialogues to be completed this year. An audit will be conducted in early 2000, soon after the closeout of the 1999 program year. Based on the recommendation of the Bremer Foundation, we will reorient some of our resources to building an independent financial base (donor/partner/member support in addition to foundation and corporate support).

EHEP 1998 ORGANIZATION BUDGET

Adopted by the Board of Directors 3-27-98

Expenses	Base	Priorities
Staff Salary and Wages		
Executive Director	24,000	6,000
Administrative Assistant		15,000
Payroll Taxes	2,640	2,310
Fringe Benefits		3,600
Professional/Contract Services	10,600	3,500
Transportation (Local Auto)	500	800
Staff Expenses		200
Conferences and Meetings		
Citizens Summit	8,000	
Other	1,000	500
Staff and Board Development (Training)	250	250
Educational Resources (Publications, Subscriptions, Memberships)	100	100
Fiscal Agent Fee (MICAH) (incl. rent & utilities, phone and fax lines, use of fax/copier, and payroll, financial reporting and other fiscal management services; audit to be included in 1999 budget)	3,960	
Office Supplies	500	
Equipment	1,800	
Phone and Fax Service (Long Distance)	200	
E-mail Service	240	
Postage	1,500	500
Printing and copying		
Program	3,000	1,000
Non-program	250	250
Insurance	2,000	
Miscellaneous	50	
TOTAL	\$60,590	\$34,010 (\$94,600)

Support and Revenue	Current	Committed
Retained earnings (from 1997) (Minneapolis and Saint Paul Foundations)	9,931	
Otto Bremer Foundation	25,000	
Cowles Media Foundation		10,000
National Council for Community and Justice (Formerly Natl. Council of Christian and Jews)	252.50	
Norwest Mortgage-Maple Grove Branch		500
Individual Donations (Thomas Stanley)	500	
TOTAL	35,683.50	10,500 (46,183.50)

TOTAL PROJECTED EXPENDITURES \$60,590 (minimum) to \$94,600

TOTAL CURRENT AND COMMITTED INCOME \$46,183.50

FUND RAISING TARGET (rounded) \$14,500 (minimum) to \$48,500

**EDUCATION & HOUSING EQUITY PROJECT
'CHOICES FOR COMMUNITY'
COMMUNITY CIRCLES PROJECT
1997 REPORT**

During 1997, EHEP established the Community Circle Collaborative, a metro-wide dialogue project that engaged over 500 citizens from 35 different municipalities in informed public conversations focused on the challenges of school achievement, housing integration and racial/economic equity in the Twin Cities metropolitan area.

These discussions included:

- 1) Twenty-five 'community circles,' each composed of 5-20 participants meeting between three and six times (approximately two hours for each meeting) during the months of March through June. These circles were sponsored by a wide variety of organizations and were convened in central city, suburban and outlying communities. Approximately 25% of the 350 or so participants were people of color.
- 2) A Metropolitan Citizens Forum held at Macalester College Chapel in May moderated by George Latimer and Vivian Jenkins Nelsen, two noted facilitators and leaders on issues of race relations and segregation. Martha McCoy, director of the Study Circles Resource Center, offered a national commentary. 125 citizens and public community leaders, including representatives of community circles who shared the results of their circle deliberations attended the forum.
- 3) A set of town meetings in Minneapolis and St. Paul public schools in September held in conjunction with the National Summit on Race Relations and America's Public Schools and co-sponsored with the President's Commission on Race and the National Conference of Christians and Jews. Approximately 50 adults and youth participated in facilitated, nominal group discussions.

EHEP and its Community Circle Collaborative partners accomplished these dialogues through a sequence of organizing and supporting activities, including the following:

- 1) A sponsor kick-off event *Beyond Busing: A Metrowide Dialogue on the Challenges of Education and Housing Segregation* held in December 1996 at the St. Louis Park City Council Chambers. Over 100 citizens representing nearly as many organizations attended the forum, which introduced the project and provided an overview of the issues. The forum included presentations by 10 civic and government leaders. A sponsor's packet was provided to each participant. Following the forum, approximately 50 different groups (school districts, churches and synagogues, libraries, neighborhood councils, community-based non-profits, housing groups, human rights commissions, chambers of commerce and municipalities) signed pledges of participation, agreeing to sponsor or convene at least one community circle.

- 2) Publication of a newsletter "*Beyond Busing*" in January 1997 to draw attention to the project, announce upcoming activities, provide forms for sponsor, facilitator and participant sign-up, and to cover the "who, what, why, where, how and when" of the project. The newsletter was mailed out to approximately 500 interested individuals and organizations.
- 3) Facilitator training workshops held in February at Augsburg College. Approximately 85 people with backgrounds or experience in facilitating small groups were recruited and received training on the issues and process to be used in the community circles discussions. A team representing the lead partners of the Community Circle Collaborative delivered the training. A facilitator's packet was provided to each participant. Each volunteer moderator/facilitator signed a pledge of participation. Facilitators were subsequently matched with community circles convened by the sponsors. The Community Circle Collaborative worked with the Minnesota Facilitators Network to identify and recruit moderator/facilitators. In addition, many of the sponsor/conveners provided their own experienced facilitators. To facilitate communication between community circle study groups, e-mail services were offered to facilitators at no cost by the Twin Cities Free Net.
- 4) Research and preparation of an issues/discussion guide *Choices for Community: A Regional Conversation about the Challenges of Education, Housing and Segregation in the Twin Cities Metropolitan Area*. In the preparation of this document, the Education and Housing Equity Project was assisted by a review team representing the Collaborative; staff of the Study Circles Resource Center; a CURA-funded graduate intern from the Humphrey Institute of Public Affairs; and by noted journalist, editorial writer and playwright Syl Jones.
- 5) The Collaborative also produced a resource bibliography that includes over 125 publications and articles to help inform the public discussions. The Librarians for Social Responsibility offered to assist in making these resources available for community circle use at branch county libraries. In addition, the Collaborative supplied resource experts who were available to meet with community circles upon request. Community circle participants were also invited to local conferences and seminars, such as the Institute on Race and Poverty's Spring Conference on housing, education and persistent segregation, to augment their inquiry and knowledge of the issues they were discussing.
- 6) A concluding forum *Coming Together: A Regional Conversation on Schools, Housing and Segregation*, co-sponsored with the Macalester College Department of Urban Studies, the Study Circles Resource Center and the Minnesota Public Radio Civic Journalism Initiative (described above). This event brought together community circle representatives, interested citizens and invited community leaders to achieve a metro-wide conversation and share the results of the individual community conversations.

- 7) An evaluation survey of the community circle sponsors, facilitators, reporters and participants to learn what worked well and what needs to be changed before a second round of community conversations is held. All participating circles completed the survey, and a summary report of the results has been prepared. A focus group meeting with community circle representatives will be held in the near future.
- 8) A summary report of the community circles' findings, conclusions and recommendations to be made available for public distribution in early 1998. At the conclusion of their deliberations, the community circles submitted over 100 pages of reports. The substance of these reports, along with the results of the fall town meetings at Minneapolis and Saint Paul Schools, are being synthesized and integrated into a summary report. The final document will report on the substance of the conversations, but will also include a critique of the discussions and process recommendations for a second round of discussions and action steps in 1998.
- 9) Video and audio documentation of the project, which was provided by a community circle partner, the Minneapolis Neighborhood Revitalization Project.
- 10) The project network directory, which now includes over 1,000 participants and interested citizens.

The results of the community circle conversations are already being used and have had some impact on the Twin Cities civic community:

1. The Project was a major contributor to the winter 1997 edition of Wilder Foundation's *Community Matters*. The entire issue is devoted to "Race and Community." The Project has also received media coverage by:
 - The *Star Tribune of the Twin Cities*
 - The *U.S. News & World Report*
 - Minnesota Public Radio's Midday Program and (KNOW-FM) and National Public Radio's "All Things Considered."
 - Community Radio Station KFAI in Minneapolis
 - Minneapolis Community Television Network, Channel 34
 - A radio program of the Black Leadership Forum (Yvonne Scruggs) in Washington, D.C.
 - The National League of Cities in its Local Officials Guide *Governing Diverse Communities: A Focus on Race and Ethnic Relations*
 - The national newsletter of the Study Circles Resource Center
 - Several Twin Cities-based neighborhood and suburban newspapers

We have also received a request from NBC News for coverage of the second round of conversations in 1998. Our project will also be the subject of a major display at the Minneapolis Public Library in January and February 1998.

2. Project staff and participants were invited to be contributors to two other public conversations in September 1997: The Peoples Summit, broadcast by KTCA as part

of its Block by Block television series, and the Metropolitan Initiatives Forum, cosponsored by the Center for Neighborhood Technology, several Twin Cities foundations and the Citizens League.

3. Several new community-wide discussion initiatives have begun which are inspired by or modeled after the community circle discussions we initiated. One prominent example is the dialogue and action project begun by Interfaith Action, a social justice ministry of church congregations in the greater Minneapolis area. EHEP assisted them in convening metro interfaith forums on jobs, housing, sprawl, race and poverty. Their discussion guide and "issues map" are taken directly from the Community Circles project. The chief organizers, planners and resource speakers of the Interfaith Dialogues were participants, sponsors or facilitators in the Community Circles project. Partly in response to our initiative, education and segregation issues have been added to their agenda.
4. Following completion of the first round of community circle conversations, EHEP board members and staff, and community circle partners, were invited to:
 - Make presentations to the Minnesota Minority Education Partnership at its annual conference, and the West Metropolitan Education Program (consortium of nine suburban school districts and the Minneapolis school district) at one of its quarterly board/superintendent meetings;
 - Meet with and provide input to the mediation consulting team (CMI) for the NAACP v. State of Minnesota educational adequacy law suit;
 - Participate in updating the Minnesota Milestones measures for state and metropolitan outcomes in education, housing and multicultural diversity; and
 - Develop strategies at the Metropolitan Housing Summit cosponsored by the Metropolitan Interfaith Council on Affordable Housing.

EHEP staff and board members have also participated in and helped lead discussions at various conferences focusing on housing and education issues (e.g., the DFL Education Foundation's conference on closing the income gap and the Institute on Race and Poverty's conference on overcoming spatial barriers to welfare reform).

5. EHEP has been contacted by National Days of Dialogue to help promote conversations on race relations in the Twin Cities. The National Days of Dialogue on Race Relations is a coalition effort of national organizations to encourage and highlight dialogue on race relations during the week leading up to Martin Luther King Day. We have also been contacted by the St. Paul Pioneer Press to advise and assist them in establishing a series of community discussions that that would be tied to a newspaper series they will be running on welfare reform and poverty in the Twin Cities.

6. Some of the community circles continue to meet (e.g., the Golden Valley Circle sponsored by the Black History Month Committee of the Human Rights Commission, working with the Twin West Chamber of Commerce and Hopkins School District). EHEP is also monitoring action initiatives that spring from local community circles (e.g., churches getting involved in fair housing initiatives).
7. EHEP formally supported and helped develop MICAH's proposal to HUD for a Fair Housing Initiatives Grant. In the category of "education and outreach – reducing suburban tensions," MICAH was one of only five non-profits in the nation to receive funding. EHEP will be a collaborating partner in this project, which will use theatre as a vehicle for engaging the public in the issues we care about. Other community and congregational organizing groups (e.g., St. Paul Ecumenical Action Council) are approaching us about collaboration in 1998.
8. We have also received requests from local communities (e.g., Maplewood Human Rights Commission) and academic institutions (e.g., Twin Cities area seminaries' joint course on "Solving Urban Problems" and the Higher Education Consortium for Urban Affairs' Metro Urban Studies Term program) to use our discussion guide as part of their course curricula and community education and outreach initiatives.
9. Also as a result of our accomplishments in 1997, EHEP has been invited by the Minnesota Fair Housing Center to co-sponsor and provide technical assistance and policy direction in developing a comprehensive fair housing training conference for suburban planning officials in 1998.
10. The executive director of EHEP also met with the Chair of the Metropolitan Council, Curt Johnson, to discuss how the community circle project could be assisted by and infused into the work of the Council.

Our major thrust at the close of 1997 is to plan and organize a second round of community circle conversations and forums in 1998. This round will be built on the results of the first round. The circle discussions will culminate with a Citizens Summit co-sponsored with the Minnesota Meeting and the Minnesota Public Radio Civic Journalism Initiative, and a public action agenda for 1999.

EHEP Project Time-line June - December 1998

- Convene Community Circle working group
- Revise and distribute brochure highlighting 1998 Community Circles
- Prepare, review and submit grant proposals
- Complete the discussion guide
- Complete evaluation of the first round of Community Circles
 1. Conduct focus groups
 2. Revisit survey results
- Publish and distribute the final report on the results of the first round of Community Circles
- Recruit new partners, negotiate partner commitments
- Deliver training and orientation meetings for sponsors and facilitators
- Hold a public kick-off event for 1998 Community Circles
- Conduct and support Community Circle Discussions
 1. Design a recording form
 2. Design an evaluation mechanism
- Provide anti-racism training workshop for facilitators and sponsors
- Hold a mid-point review session with facilitators and sponsors
- Conduct an action forum to review "Promising Practices" and connect citizens with action opportunities and organizations
- Sponsor Citizens Summit with Minnesota Meeting and Minnesota Public Radio
- Prepare action agenda and policy findings and recommendations for 1999
- Complete evaluation of round two and prepare report to the community and funders

Board Memo

To: EHEP Board Members
From: Dick Little, Executive Director (330-1505)
CC: Amy Rodquist, Community Circles Coordinator
Date: 11/12/98
Re: **Notice of Next Week's Board Meeting – and the EHEP co-sponsored Issue Forum on Success for All Students (the state's proposed Inclusive Educational Program Rule)**

November Board Meeting

Friday, November 20, 1998

7:30 – 9:00 a.m.

Murphy's Grill, Christensen Center

Augsburg College

Please come a few minutes early if you want to purchase coffee or breakfast. We will conduct our meeting in the quiet room located to the left of the normal seating area of the grill. Street parking is not a problem at this time of the morning if you are punctual.

The agenda will focus on staff **and board** efforts to publicize the circle conversation project and to recruit potential community circle sponsors. Please plan to provide a progress report to your fellow board members. You will also receive a progress update on our project timeline (dates and places of scheduled important events, etc.).

Please call if you have any questions or need directions to get to the board meeting.

NOTE: Also find enclosed information about the State's proposed rule on inclusive schools and the flier announcing our issues forum, also scheduled for next Friday. We urge board members to attend the forum if your schedule permits.

DRAFT

INCLUSIONARY HOUSING

- **Inclusionary Housing Campaign.** Build a powerful base of support for public policies that ensure a modest percentage of all new housing construction is affordable to people at 50% to 30% of the metro median family income (\$30,400 - \$18,240 annual income for a family of four). Reward housing developers for including affordable units in their developments by giving them a modest density bonus of 25%.
- Support a broad framework of housing production strategies, including mixed income development, preservation, density bonuses, and other zoning and regulatory incentives to achieve up to 40,000 more units of affordable housing by 2020.
- Build support for progressive housing policies that reform urban redevelopment strategies and limit the loss of affordable units to demolition activities.

PRIMARY OBJECTIVES

Housing

- Increase the Regional Supply of Affordable Housing
- Create Higher Density, Mixed Income Developments
- Address Demolition & Replacement Housing Issues in the Central Cities

Regional Policy

- Strengthen Livable Communities Act
- Connect Low-Income Workers to Job Growth Areas
- Promote Private Market Role for Solving the Regional Housing Crisis

Economic & Racial Segregation

- Open Up Suburban Communities to Lower-Income Families
- Reverse Racially Segregated Settlement Patterns
- Promote Integrated Schools

Environmental Conservation

- Conserve Natural Areas by Modestly Boosting Housing Densities
- Integrate Land-Use Planning and Transit Strategies
- Promote Development that is Environmentally Sustainable and Socially Responsible
(Urban Design, Intensification of Land-Use)

III. INCLUSIONARY HOUSING

draft legislative proposal, 12/9/98

1. **Minnesota's state legislature** will implement an inclusionary housing program during the 1999 Legislative session. Inclusionary housing policies will apply to any *participating* new development of 30 units or more.

A "participating developer" will receive a substantial density bonus and other local incentives for agreeing to meet specific affordability goals. A "participating municipality" will receive priority status for a host of state and regional funding programs and infrastructure investment requests in exchange for cooperation with "participating developers" and establishment of a local inclusionary housing program.

2. **Affordability:** The program will require that *participating developments* contain a reasonable percentage of new units constructed that are affordable to low- and moderate-income households. The affordable units are built on the same parcel of land and must blend architecturally with the market-rate units. The percentage and affordability requirements will be different for rental housing than for single-family housing.

Rental Properties: at least **10%** of units must be affordable at or below **30% of AMI** (rent equals \$456/month, affordable to one wage earner at \$8.84/hour, \$18,240/year)

Homeownership: at least **15%** affordable at or below **50% of AMI** (mortgage payment of \$759/month, affordable to one wage earner at \$14.73/hour, approximately \$30,638/year)

3. **Density Bonus:** In exchange for producing the required percentage of affordable units, developers will receive a density bonus. A density bonus entitles the developer to build additional residential units above the maximum number of units permitted by the existing zoning. The bonus allows extra market-rate units to be added to the same parcel of land. The income from the extra market-rate units helps to offset the production costs of the affordable units. We propose a **density bonus of 25%**.

A 30-unit development which receives a 25% density bonus will produce 8 additional units. Applied after the density bonus is awarded, a 15% affordability provision, applied to the now 38 unit development, requires that **six** of the 8 bonus units are **affordable**, and **two** are **market-rate**.

Cities are encouraged to provide density bonuses that go beyond the state guidelines. For example, a local municipality could offer a "one-for-one density bonus" for the construction of on-site housing: for every one affordable unit built, the developer can build an additional market-rate unit.

4. **Incentives:** In addition to the density bonus, the state law should include a package of incentives.

Developers could be offered other "offsets" to mitigate the perceived economic impact of inclusionary requirements. Examples include regulatory relief such as reduced setback or parking requirements, decreased road width, reasonable flexibility in site development standards or zoning code requirements, direct financial assistance, approval of mixed-use zoning, waiver of permit or "impact" fees, waiver of "SAC charges", "fast track" permitting process, or any other regulatory incentive which would result in identifiable cost avoidance or reductions that are offered in addition to a Density Bonus.

Cities that provide some flexibility in zoning and local controls to accommodate I.H. developments should receive priority in the award of state and regional subsidies and improved access to tools for meeting local municipal needs (Metropolitan Livable Communities Act funds, ISTEPA allocations, MUSA line extensions, sewer and transportation investments, DTED funding, parks/green space funding). Cities must have adopted land use policies that are consistent with the Metropolitan Council's 2040 Regional Growth Plan, including fully utilizing existing land and infrastructure within their city, before receiving new MUSA line extensions and related infrastructure investments.

5. **Land Dedication or Set Aside:** As an alternative method for meeting the housing affordability targets, developers will have the option of setting aside land, either donating it to the local housing authority or to a nonprofit housing developer. The local housing authority or nonprofit developer commits to building the required number of affordable units on site under the inclusionary housing law and ensures adherence to architectural compatibility standards with respect to the market-rate units. All units must be under development at the same time, and developers must finish their units “on-time.”

To ensure that affordable units are interspersed within the market-rate development, the law will require that no more than 50% of the affordable units may be clustered together at any development site containing more than 120 units.

6. **Term of use:** Affordable rental units must have agreements that provide for affordability for a 20 year period. Local housing authorities and nonprofit organizations will have the option to purchase the bonus rental units to make available to very low-income tenants. Homeownership units will be subject to the following resale restrictions: all owner-occupied housing units are subject to price controls for 10 years. After 10 years, windfall profits will be equally split between the seller and the Met Council (to be deposited into an Inclusionary Housing Account administered under the Livable Communities Act).

7. **Fair Housing/Affirmative Marketing:** In order to accomplish the goal of housing choice and opportunity, this legislation shall include the following components.

- a) Funding will be provided to help cities, non-profit and community groups affirmatively market the units to communities of color. Partners could include the Urban Coalition’s 50-30 program, among others.

- b) The state shall also increase its commitment to fair housing testing and enforcement.

- c) Data should be kept on the racial/ethnic background of the occupants of affordable units. The data will help policymakers to gauge the effectiveness of the Inclusionary Housing program as a tool for providing affirmative housing opportunities. Regular reports by the Metropolitan Council, or other designated agency, should provide analysis of existing barriers to affirmative housing goals.

8. **Geography:** The *density bonus provisions* of the new law apply to all Twin Cities metropolitan municipalities that agree to establish a local Inclusionary Housing ordinance. An individual developer who agrees to meet the statute’s affordability targets is eligible to receive the density bonus.

In order to facilitate inclusionary housing incentives in Greater Minnesota communities, the new law may apply to any local municipality in the state that agrees to substantially cooperate with a “participating developer.” The *incentives to cities provisions* of the new law will also apply to any local municipality in the state that agrees to establish an inclusionary housing program.

9. **Administrative authority:** In the Twin Cities metro area, the Met Council will administer the Inclusionary Housing program through the Metropolitan Livable Communities Act. Under the Metropolitan Livable Communities Act, Affordable Housing Account, the Met Council will have access to funds to encourage the broad participation of regional cities in this program. In Greater Minnesota, “participating cities,” counties, or local HRA’s could administer the program outside of the 7-county metro area.

10. **Advisory Committee:** The legislation will establish an advisory committee, made up of builders, developers, low-income tenants, nonprofit housing organizations, representatives of city planning offices, the Met Council, local governments, the MHFA, citizens, and housing advocates. This committee could take one of two forms: it could meet regularly to monitor the implementation of the program, or it could meet to produce annual or bi-annual report on the success of the program.

2211 Riverside Avenue, CB 185
Minneapolis, MN 55454
P: (612) 330-1505
F: (612) 330-1507
E: ehpe@augsburg.edu

Education & Housing Equity Project

Fax

✓Barbara Bearman	✓Keith Hardy	✓JoAnn Heryla
✓Jim Hilbert	✓Josie Johnson	✓Matthew Little
✓Hope Melton	✓Van Mueller	✓Lois Olson
✓Myron Orfield (Nikki Carlson)	✓John powell (Gavin Kearney)	✓Dan Rodriguez
✓Thomas Ross	✓Joy Sorensen Navarre	Pam Taylor
✓Jerry Timian	✓Chris Toffolo	

To: EHEP Board Members

From: Dick Little / Executive Director

Fax: Announcement of EHEP Board Meeting **Pages:** 1

Phone: (612) 330-1505

Date: 10/08/99

Re: Note:Change in time and location

CC: EHEP Board Members

Urgent For Review Please Comment Please Reply Please Recycle

The regular meeting of the Board is scheduled as follows:

Date - Friday, October 15, 1999

Time - **7:30** - 9:30 AM

Location - Home of Barbara Bearman, 264 Vincent Ave N. Mpls.

RSVP that you will or will not attend.

The agenda will be mailed prior to the meeting.

Thanks.

2211 Riverside Avenue, CB 185
Minneapolis, MN 55454
P: (612) 330-1505
F: (612) 330-1507
E: ehpe@augsburg.edu

Education & Housing Equity Project

Fax

Barbara Bearman	Hope Melton	Matthew Little
Keith Hardy	Van Mueller	Cris Toffolo
JoAnn Heryla	Myron Orfield (Nikki Carlson)	Gloria Winans
Jim Hilbert	john powell (Gavin Kearney)	Luz Maria Serrano
Josie Johnson	Joy Sorensen Navarre	Jerry Timian

To: EHEP Board Members **From:** Pam Jewson / Administrative Assistant

Fax: See below **Pages:** 1

Phone: (612) 330-1505 **Date:** 04/14/99

Re: EHEP Board of Directors Meetings 1999 **CC:** EHEP Board Members

Urgent For Review Please Comment Please Reply Please Recycle

Please find listed below the schedule of the upcoming Education and Housing Equity Project, Board of Directors meetings for 1999. The time will change to 8:00 a.m. to 9:30 a.m. on the third Friday of every other month. These are denoted by an asterisk * and are bolded. The other dates are the meeting times reserved for possible use by the Executive Committee.

January 15	<u>April 30</u>	July 16	October 15 *
February 19 *	May 21	August 20 *	November 19
March 19	June 18 *	September 17	December 17 *

Please enter these dates on your calendars and let Dick or me know which ones you will be able to attend. ***Note April 30 (instead of this Friday, April 16) is a special joint meeting at the Wilder Foundation with Matt Leighninger. More info will be mailed out today!***

Thank you,
Pam Jewson
EHEP Administrative Assistant
(612) 330-1505

Augsburg College

Request for Use of Facilities

Please submit 5 working days prior to event to: Conference and Events, Christensen Center, X1104, CB #64

Department or Name of Organization EDUCATION & HOUSING EQUITY PROJECT Date of Application 9-16-99

Registrant MAIRE McMAHON/DICK LITTLE Telephone X 1505

Address _____ Campus Box 185

E-mail ehop@augsbury.edu

Room CEDAR ROOM Building CHRISTENSEN CENTER

Event Time

Day FRIDAY Date OCT. 15 7:30 AM to 10:00 AM

Day FRIDAY Date DEC. 17 7:30 AM to 10:00 AM

Day _____ Date _____ _____ to _____

Day _____ Date _____ _____ to _____

Day _____ Date _____ _____ to _____

Purpose of Event EHEP BOARD OF DIRECTORS MEETINGS Expected Attendance 12-15

(See other side for planning)

Physical Arrangements

Rooms are standard arrangement unless requested. All setups requiring rearrangement or special equipment must be finalized 5 working days before the event.

_____ # OF CHAIRS	_____ # OF TABLES
_____ STAGE	_____ EASEL
_____ LECTERN/PODIUM	_____ OTHER
_____ FLIPCHARTS/NEWSPRINT	_____

Please diagram or describe special setup arrangement and Audio-Visual equipment placement below (or attach additional sheet)

indicate north or south

Is building open by 7a

For the services listed below, please contact the departments directly:

- Information Technology - 1044
- _____ Overhead Proj/Screen
- _____ Slide Proj/Screen
- _____ VCR/Television
- _____ Microphone
- Food Service - 1126
- _____ Buffet
- Parking - 1566
- College Events Calendar & Website - 1180
- Security - 1717

Office Use Only

Event Setup _____

Parking _____

Custodial _____

IT _____

Athletic Dept. _____

Athletic Fac. _____

Music _____

Security _____

Food Service _____

Other _____

Have you Thought of...

- What is the Purpose of this Event?
- Who is your Main Audience?
- Who should be invited to attend?

Conferences and Events 330-1104

- Accessibility and special needs
- Notify any event changes
- Obtain official campus map

Marriott Food Service 330-1126

- Determine type of service needed
- Choose menu
- Confirm final attendance

Information Technology 330-1044

- Order audio-visual equipment and staff
- Telecommunication

Security 330-1481

- Request special security services

Switchboard 330-1000

Information Desk 330-1500

- Provide location, date and time of event
- If applicable, please provide one copy of press release, brochure or brief description of event

Public Relations 330-1180

- For scheduling on website
- For information about publicity, printed publications and media coverage

Parking 330-1566

- Obtain permits for visitors lots
- Arrange ramp or street parking
- Inform participants of parking options

Alcohol Permit 330-1160

- Apply for alcohol permit

Music Office 330-1265

- Piano tuning

Bill Frame 330-1212

President of the College

Marie McNeff 330-1024

Vice President of Academic and Learning Services/Dean of the College

Dick Adamson 330-1026

Vice President for Finance

Ida Simon 330-1171

Vice President for Institutional Advancement

Earl Alton 330-1024

Associate Dean for Faculty Affairs/Academic and Learning Services

Ann Garvey 330-1168

Associate Dean of Student Services

Stuart Anderson 330-1012

Associate Dean of Library and Information Technology

Admissions 330-1001

Alumni Affairs 330-1178

Campus Ministry 330-1732

Development 330-1613

Other Academic or Support Departments
Departments

EHEP Bd Mtg 3/26/99

~~LETTS~~
Lu21739@aol.com

- Barbara Bearman
- Joy Sorensen Navarre
- Jerry Timian
- Jim Hubert
- Van Mueller
- Suzanna Serano
- Nikki Carlson
- Matthew Little
- Garth Kearney
- Barbara Bearman
- Dick Little
- Pam Jewson



Mayflower UCC Congregation
Charlotte Fran - Pastor
54th

Spokesman - Deseg law - Matt

Church Bulletin - ^{VIC} Rosenthal - 822-1442 ext

(send out new schedule
every other month
for Board Mtg -)

Nikki Carlson

March 15 -
CDR report

Jeff Swenson
330-1333

Simple Query / New

query - mail 2

Filter by selection form

II Reports
New

Label wizard
Spreadsheet

Label spreadsheet |
Zip

036
2/15

Notes
from
1/15/99

STHR Board Mtg.

committed to underdog issue

Bremer - Elsa Vega Perez -

Marialuz Serrano
Luz Maria

Luz Maria - new member board - new plot of info
new york ghetto - isolation - never have means
to get out of.

works for St. Paul School Dist - poverty pkts
under her leadership -

NEW DESEG RULES

SHIFTING TO NEIGHBOR SCHOOL

GOOD - BAD - ^{responsibility lies with everyone not just} schools

CRISIS-ORIENTED MORE THAN PLANNERS -

* through generations - no community sustains
themselves on the back of the little class

QUALITY OF LIFE

IN PERIL

- MATTHEW LITTLE
- VAN MUELLER
- BARBARA BEARMAN
- GLORIA WINIANS
- DICK LITTLE
- PAM JEWSON
- Luz Maria Serrano

In attendance 1/15/99
BOARD mtg.

JEWSON

Merge Mediation >
Same issues

SURVEY

Van not one word on student performance
deseg } what does this have to do
extraer } with the

B B inadequate edue - seg -
to do with outcome
what's keeping ~~de seg~~ alive
Everything up for discussion
different stake-holders

{ Housing component }
JOBS
TRANS }

DL Robert Weidell - saw it as a fairness issue -
Four Staff DIVERSITY COORDINATION - SAID
for

Integration is not benevolent

Thoughts on survey ↙

VAN INTIMIDATING

IS IT HOUSING,

no reference

KIDS IN city who aren't getting attention
current funding inadequate
assume that all students

written by suburban

ML source of (Attorney's letter)

LMS - Process for upls mediation - include diff
community/agencies?

developed

Sessions → Head Start - before demonstrations

van leads people away from (fight) suit

N.C. 10 principles

one size doesn't fit all -

play a role in mediation we need
criteria

all info
to me

Luz Maria Serrano - Interim Ass't Supt.

5559 Park Place DR

Shoreview

MN

55126 ph # 651-481-8190

Community Circles Blk et 1/2 other info

van rep from EHEP -

if litigation ~~was~~ ceases

in touch with attorneys -

initiated by NAACP

everything turned upside down

reset up initial committee with

NAACP input - develop strategy

Attorney Gen info on Brookly Park -
main purpose of mtg to hook up St. Paul
with BP

Luz m s mediators

Mpls lawsuit - large # of community?
How is that evolving?

PB [Document written - multi revised -]
changing.

Jim's wife
Gina Marie had baby -

set up a position criteria

Jan 30 mediation

Jan 22 } A
23 }

Society Dispute Resolution

Human Rights Mediations

Community Circles Booklet

→ Do facilitators realize they have to
follow Booklet -

Hope that discussion would contribute
to mediation process.

Conversations at crossroads
* (choices for community
lead to steps
for action)

(at least ONE STEP FOR ACTION →
to move it

Metro
WIDIS

IDENTIFY
STEP - Brief descrip of problem)

- Education
ECONOMICS }
- remedy - HOUSING
TRANS
- implementation

per matt

no

VAN

personal anecdote - KIS Keep It
Simple

FACILITATORS

St. Louis Park
Cider / coffee

ABOUT SET-UP -

Gail Dorfman

Refreshments 7-9

what comes out of mediation AS

Board who will attend which mtg

East metro

Luz

van

Gloria W.

Matt.

West

Barb Beaman

Matt.

{ 2 delegates from ^{Edin} Prairie

{ Gloria W

call

other

Board

Members

Feb 25 Com Circles Booklet \$700.00 / salary from 98-
25 Brochures

28,000.00 ← in Budget - transition - \$5,000.00 commitment
incurred expenses

FISCAL relations MICAT
BILLS pd in Oct.?
with Augsburg Financial Office
- Jeff Swenson

Dick - common Grant Application to as many funders
as possible - cover letters

Betsy Burns - Grotto - \$10,000.00 - GRANT -
OTTO Bremer - \$50,000.00 → .

COLUMBIA Bankers -
Ralph Burnet -
HOUSING Developers -

WILDER connection / Anchor
ST. PAUL COMPANIES - SUMMER '99

MPLS FOUNDATION -
PHILLIPS -
Honeywell -

IN KIND support
Carol Lucas write letters of support

Dick grant proposal - run by Gloria
Barb Ben
Van M

- 1 report on (check)
 - 2 promo plans
 - 3 clearly outcomes
 - 4 sub coms
 - 5 sub mnts
- Phonetic signature*

(B) to see if action results follow participants

document dialogues

(A) Evaluation process
 archeologists
 pretest
 post-test
 2-3 mon follow-up

- 1 Intro ✓ Carol Lucas (evaluation design)
- 2 Updates - Millennium Events Planning

B. ROSE - Jan 13 mtg - 30 or more people attended
 chamber non-profits chamber of

Big Celebration - Capital City (New Jan)
 Art Exhibits / Youth [DESIGN GROUP]
 Build momentum towards Millennium

Start March - April - May
 - East Metro (Dec 27-31) → Tim Fyng 2atins
 Facilitator Training - Fri/Sat → Jacobs (with/with)

Feb-8 Des memel tatr - west ministers Presby
 nicollit / 12 noon -
 truter - el ne conciliation

Event Planner
 money raised to do programs

- 3 Promotions -
- 4 Discussion on outcomes - what kind of action - success?

WOPUS

- 1 Educate people about Critical Issues fancy St. Paul.
- 2 Unleage between people
- 3 Stimulate joint action

Monday
Mar 1

wilden mtg - noon - 2

last push B-4 FORUM

(5)

SUBcommittee mtg.

DIVERSITY OF PRESENTATIONS

→ needs
Housing for daughter

Kate ph. 770-9700

where does she
live? St. Paul?

Wash. Co.?

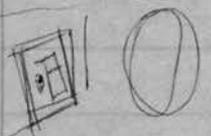
where does she
work?

GOALS

1. Educate people about Critical Issues facing St. Paul
2. Build ~~the~~ Linkages / connection between people
3. Stimulate Joint Action
 - a. Increased # cross cultural collaborations coordinate between X-culture groups
 - b. Old / New Eastsiders talk to @ other & find things in common / (Youth - Adult) as well.
 - c. Youth more involved in decisions
 - d. Cross sector action plan.

TANGIBLE - DOCUMENTARY

Paint by Number
Community mural
URBAN ↑



①
②
③
④
⑤

①

Send Barb list of respondents
for East Metro
J.J. Hill etc.

West Side Family Center }
Becky Dale }
Mara McNamara }

"Common Purpose" Elizabeth Shore
Danill

Facilitators Corp. - share interest

MPR 9:00 Ray Saavedra

FEB 20 - Sabbathian - all Day -

2nd CDR -

S.W. Journal -

ETHOP Background -

Wilbers involvement -

① leading US. Facilitating
lay ground rules for discussion

B. Blackstone -

Memorandum

- beg conversation

after 5 sessions - 6 sessions

① context

easier entry point
creating contracts -

set
~~no~~ context > norming stuff

8-15

△ ~~THE~~ OVERALL PURPOSE

CONTEXT SETTING

- overall purpose
we are here because
- ROLE OF FACILITATOR
- ROLE OF PARTICIPANT

separate ~~guide~~ for facilitator?
HANDOUTS

~~THE~~ THE INTENT WAS _____

How can we define the key
SPONSORS and intent
community circles -
DRIVING PRINCIPLES

- How WILL the
SCRIBES > notes be used?
 - how can we insure
confidentiality / anonymity
→ names not associated which as
- what are the guiding principles
 - participation
 - how will the results be used?
 - personal experience that
reflect values

◦ Acknowledge experience level
where the personal & relational
fit into goal action
share common goal

- ACKNOWLEDGE FAMILIARITY WITH ISSUES

- SET MODEL: start w/ personal
move towards action

includes time for
relationship building -

◦ ONE PERSON at a time talks

◦ options for facilitating ^{for} when
meeting conflict

- principle of respectful dialogue &
cultural context -

have GROUP DEFINE WHAT that looks like

what will guidelines and
respect look like? Co-create
guidelines -

Respect has a cultural content

what can I do as an individual
at Beginning
each session

engaging the data

method?

How does this show up in your life?

Possibly

more existing I & D

O

= OBJECTIVE

DATA WHAT IS THE CURRENT REALITY - For me for you for us
Personal Stories

R

= REFLECTIVE

Relationships
Memories - Associations
Feelings

* I

= INTERPRETATION - ANALYTICAL
WHAT THIS MEANS

D

= DECISIONAL - ACTIONS. INDIVIDUAL
WHAT WILL I DO DIFFERENTLY COLLECTIONS

((connect with heart + head! first))

MOVE THE DIALOGUE ALONG

READ ALOUD SO EVERYONE'S ON BOARD

IDENTIFY CONTEXT

PREDICTABILITY PIECES

EXPLORE THESE VARIOUS VIEWS WILL BE

CONTEXT - SUBTITLES PURPOSES
SUMMARY STATEMENT

REFORMAT & DRAFT

MFN

For 4/2/96 meeting

- 1. Prepare agenda
- 2. Get & copy Myron's materials
- 3. Copy other materials for distribution? (e.g., MMEP Agape report?)
- 4. Confirm John Powell
- 5. Confirm Carlos Mariani - try again Friday
- 6. Call Debra Leigh
- 7. Call A to Z Rental about chairs (30?)
- 8. Do RSVP calls
- 9. Summarize interview results
- 10. Prepare list of possible issue/action areas based on the interview work
- 11. Prepare our intro
- 12. Prepare attendance list, get name tags
- 13. Arrange room change with cafeteria

Have info sheet on the study circle project? yes

Agenda

- I. Welcome & Introductions
 - A. Welcome by Travis & Darcy (incl purpose & format of mtg) (5 minutes)
 - B. Introductions (10 minutes)
 - 1. HEEP intro (include our mission and our willingness to provide initial staff support)
 - 2. General introductions
- II. Presentations (40 minutes + 15 minutes for questions)
 - A. Myron et al. (order: Myron, Carlos (?), John (?), Dan Shulman, Debra)
 - B. Travis & Darcy (interview results, possible issue/action areas) study-circle project
 - C. Questions
- III. Dialogue (40 minutes)
 - A. What 2-3 issues would fit with your organization's goals and priorities?
 - B. How would you see such a coalition working for you - what resources or assistance are needed to begin working on these issues?
- IV. Summary/wind-up ⇒ We will try to summarize these comments and get back to people on possible next steps (5 minutes)

include mention that our purpose is not to debate these issues or each others' views, but to begin to lay all of these on the table + see where we might work together. Our purpose is dialogue, not debate.

What are you for?
NOT what are you against

? Add question: "What imp. absences were there today? Who shd be here w/us?"

Let presenters know their order (eg. Debra)

Coalition Dialogue

April 2, 1996
Minnesota Church Center

> Reprint
> Copy 30x



AGENDA

I. Welcome & Introductions (10 minutes)

Travis: Overall welcome, purpose of mtg
Me: " " , ~~mission~~ ~~purpose~~ format
- emphasize we are not here to debate -> to lay it all out on table

II. Presentations (40 minutes + 15 minutes for questions)

- A. Rep. Myron Orfield (or Mike Anderson, MICAH)
- B. Dan Shulman, Shulman, Walcott & Shulman
- C. Debra Leigh, Minnesota Minority Education Partnership
- D. Travis Lee & Darcy Seaver, Housing & Education Equity Project
- E. Questions

-> More into intros

Travis: omission

Me: on current activities - staff
> Coalition support
> Study circles
> we will be member of coalition - not the coalition itself
- Can provide initial staff support

III. Dialogue (40 minutes)

A. What are the 2-3 issues that you would be willing to work on and that fit your organization's goals and priorities?

B. How would the coalition work best for you - what assistance or resources are needed to work effectively on these issues?

Shd we do separately or @ same time? (shd, same time)

IV. Summary/wind up (5 minutes)

Me: try to summarize what K hv said
-> we will try to digest this + get back to K fairly quickly - want to proceed carefully but forcefully + quickly

Include who else shd have been here

question: "what important absences were there today? Who shd have been here w/ us?"

Our intro
• TRA

For 4/2/96 mtg

Presentations

On April 2, we are going to be bringing together a fairly large group of organizations to talk about building a coalition that can begin to advocate for more racially and economically inclusive communities and to respond the growing racial and economic disparities and segregation developing in the housing and schools of the metro area. We would like to kick off that dialogue by having some brief presentations to the group from various perspectives, and are wondering if you would be willing to...

Mabel
96-5372

^{3/26} → Talked to his aide Mabel - faxed her
Carlos Mariani - emailed 3/13/96 + again 3/20/96 + LM 3/25/96 → Mabel fax: 296-1563 Home: 926-9205
Briefing on how these issues look from the state legislature and what issues and opportunities he would suggest we consider focusing on as a coalition.

✓ Myron Orfield - emailed 3/20/96 - Myron LM 3/21 9:50 AM 296-9281 - I LM 3/21 11:00 AM
Briefing on metro disparities (housing, education, and taxes) and what issues and opportunities he would suggest we consider focusing on as a coalition.

John Powell 625-5329 Institute: Venakay LM 3/25 12:30 PM
Briefing on his and other research on the effects of concentration of poverty and isolation by race (in housing and schools), the trends you see in our metro area, and the issues he would suggest we consider focusing on as a coalition.

✓ Debra Leigh (or Georgian?) 330-1645 LM 3/28 10:45 AM
Briefing on her recent experiences with the State Board of Education, the Minneapolis Public Schools, and the MMEP parent groups, and what issues she would suggest we focus on as a coalition.

✓ John Shulman 338-5221 LM 3/20 3/21 TC: He will be out of the country - will ask his dad if he can do it.
Briefing on the NAACP lawsuit.
→ secy: Gail

* ~~In~~ In intro: remind L that our purpose is not to debate these issues or each others' views, but to begin to lay all of these out on the table & see where we might work together. As facilitators, we will try to remind L of that & hope they will understand if we cut L off if it becomes too argumentative

Jenise Miller

Include at end the question: ~~what/who else~~ what important absences are there today? Who shd be here w/ us?

UPDATE
BOARD
ROSTER

AUGSBURG



C•O•L•L•E•G•E

Thom. Rev
Thom. Ann, Governmental Relations
Mpls Urban League
409 E. 38th St.
Mpls, MN 55407
(612) 827-9273

BOARD MEETING TO REVIEW DISCUSSION

	GUIDE	7-10-98
JOANN H.		
JIM L.	9	
MATT L.	FLEX	
EMILY G.	9:30	
THOMAS R.	12 noon	
JODY SN	9	
JERRY T.	9	
HOPE M.	9:30	
G. KEARNY	9:30	
B. BEARMAN	12 noon	

BARB

We don't have expertise guiding this writing -
Turn over to Rose Corson; someone who has
read extensively the literature of the field.

Superficial, not getting at

It takes an expertise of knowledge based on
reading + research. Rose has sociological background.

HOPE

Critical underst. relat. of pov. + race discrim. in
global economy

EMILY

Real context + understand isn't there.

JIM L.

Segregation is not defined

Need real Mpl. - St. Paul Coma. stories or facts

HOPE

Unidirectional

Doesn't ^{even} say how school div. against school
how students of color react to that

LOW EXPECT.

LACK OF HOME SUPPORT

NOT AS SIMPLE AS WE STATE IN GUIDE
MOR

INSTITUTIONAL NOT JUST RACIAL

Important we understand the complexity
of the issue.

JIM

Need to relate TP

Enough info. but not too much

MATT

~~we~~ need to set a deadline
Jim is right.

* need to decide -- how much info.

* either is collaborative:
Not have more sensitivities + understanding
we have

Got to decide on something vs. going thru iterations

JERRY

Disagree w/ Barb about Rom

"Stories" tell people - go get the stories
need to define the term -
need to document -
But this is to spur the conversation

EMILY

needs to be user friendly

2 main comments

Guide seen to be written for facilitator,
not the participants

Writing needs to assist discussion =
short sent; bullets highlighted

needs to be short + readable

HOPE

What is key in the questionnaire.

Why...? That gets to the complexities.

HOPE

Gave K. some quotes.

GAVIN

People will respond to stories

But must be tied to larger structural issues
explicitly

Design discussion questions; not questions which are already a reality

EX., Is there segregation in the T.C.?
That's a fact.

How seg. has shaped your experience & background

MATT

We have 2 audiences

1. Facilitator
2. Large aud. of varying degree of comm. + knowledge

Possible 2 guides

Like a teacher's manual
Or like a bible.

JOANN

getting people to coalesce around an action

My reality of '60s + 90s, not same reality of people coming thru different decades. Realities don't match up.

a diff generation of kids who didn't live thru the reality.

DB - just a tool

2 Tasks

1. Get people talking together about what their reality is
2. Get them to coalesce around action on their

City Hang Pr - people own this issue on/at a different level

need to own this on a "gut level" -

QC model - is a little messy

Need very good facilitation -
Listen to emotion

Glean from emotion the issues

Questions - make crystal clear

Then trace out a action or agenda that
could be shared w/ decision-makers.

BARB

Questions + how fac. handle quest. is crucial
Gut to feel something in the gut.

Have to come to terms w/ a sense what my /
our values are.

JPS piece on assimilation + integration

Jerry

There is an active strategy by for ring when
to get rid of affordable housing.

Thomas

How to do us homeowners or renters
need to work with homeowners

Joy

- 1) People couldn't understand the ~~set~~ study guide not at a level, above the level

Language must be simple

Additional info → for facilitator

- 2) need to have our goal together from very beginning

If this is to result in an action, put it up front

JOANN

If this was successful, what would be 5 to 10 things that would see be made to happen because of the project.

Things that would have a significant impact

What success look like?

There will be an action specified - - -

JIM L.

- Process Description

- Facts = Did you know that...? ^{for the}

- ^{what aspect} What alternat. are there for addressing... + TC.

- What can we as an org. tell our

1. Identify those people

2.

3.

4.

* How should this shape your feelings about race, etc.

Appreciate their exper. w/ context of

larger controlling influences

How their ^{... vantage} ~~... vantage~~ ^{... vantage} These things are happening for a reason.

JIM & BARB

alternatives -

Anecdotal

KUSHA

Interactive piece vs info. piece

Unbiased - needs to be

A way of letting people

Problem-solving approach

~~Give~~ Guide them along w/o steering them

People don't like ambiguity

Need direction from us.

BARB

Need to have some common understanding of
racism = advantage of being white

Tony

Need to be explicit w/ the war on drugs.
What goals drive that?

Hope

2 diff pieces

1. Informational

2. Questions, Stories

JIM'S FORMAT - LIKES

BRING ROSS CORSEN IN - FEMOR, CLEARER QUESTIONS

More important than act. - γ is redefining the way world ^{are} ~~have~~ change in the 1990s
Ready, Aim Fire! mentality

Need not just action

THOMAS

Create win-win solutions
Benefits \rightarrow both sides
Why should I care?

BAROS

How do we deal w/ fear that gets in way of discussion.

JIM L.

USE

"racial + economic segregation (and isolation)"

What are the words of the 1990's.

FACTS TO USE

"Gee, I didn't know that!" *

Did you know that?

Get from board members + others

* Get summary of Myroni book / points for discussion

Need to get broader participation - not just

Pull sponsors in to sponsor this.

GROUP

We should bring in somebody w/ background

Appx. \$2500 to 3,000

Outcome - get "clarity"

1) Properly trained facilitator

2) Getting the sponsors

EMILY

What are we really going to do vs. what's the theory of comm. circle?

The national discussion - cut out.

GAVIN

Larger structural forces + issue

Structure people's emot. + concern + care about those issues -

Viewpts - need something in them to be more control

CUT TO THE CHASE

Commit w/ Ron Courser Re =

1. Key facts - Did you know
2. Bridge piece - relate how those facts relate to the participants + affect them
3. Key quest. come out of 1st 2 about the

Adopt genl model we are working w/ -
Accept the body of discussion guide: w/ understand
Ron would review it.
Have two guides
Have him look at the form

Per-participation based base -

MARKETING OF PROJECT

Getting the right part - + broad understand.
of what this about - needs to be marketed as quest
- D...t.

THOMAS

info. + knowledge - moves this whole process

1. TURN IN WRITTEN → WED NEXT WK

2. USE COMMENTS OF TODAY IN MODIFYING
THE DOCUMENT

EXAMINING THE RELATIONSHIP BETWEEN HOUSING, EDUCATION AND SEGREGATION
U. LITTLE
EHET

WWW.UMN.EDU.ERP.ORG
(WEBSITE)

Where you live is the key to access opportunity structures
employment, health care, etc., services, schools,
access to homeownership opport. + equity it provides

CONCLUSIONS = ABOUT THE NATIONAL STATE OF HOUSING,
EDUCATION AND PERSISTENT SEGREGATION

1. Major cities + metro areas in the U.S. remain highly segregated by race.
5 factor indices test by Massey + Denton
1990 MSP among 10 most seg.
 2. While individual poverty rates have stabilized, concentrated poverty is growing rapidly, particularly w/c urban centers.
nearly doubling between 1970 and 1990.
 3. People of color are substantially more likely to live in areas of concentrated poverty
DEF. people living in census tracts in which 40% or more of pop at or below federal poverty line.
 4. Schools in the US remain intensely segregated by race, and some are becoming more segregated. Segregation is especially severe in urban schools.
High correlat. between school seg + econ seg.
 5. Schools which enroll predominantly students of color are also likely to have high levels of poverty
 6. The govt. has significantly contributed to the creation + maintenance of segregation
 7. The private sector has also significantly contributed to creation + maintenance of segregation.
 8. There is substantial connection between housing + education segregation (nationally).
School Attendance Patterns = Residential Patterns
 9. Students of racially segregated, high poverty schools face enormous educational disadvantages.
All of above fairly well documented.
- Key between metro wide deseg plans + likelihood of deseg. neighborhoods.

L -

FACTORS = PROBS ASSOC. W/ DISADV. FOR STUDENTS IN SEG.
 HIGH POVERTY AREAS

- Health Care
- Family Stability
- Pre-School + Child Care
- Less Secure Hous. Options
- Subst Abuse, Crime + Violence

10. While achievement levels for US students remain unacceptably low, achievement is especially low for low-income students of color in urban schools
11. attending a racially isolated + high poverty school adversely impacts achievement level of low income students of color.
12. Neighborhoods of concentrated poverty adversely affected ~~the economic conditions~~ of their residents
 - = DISADV. HIGH POV. SECT. (INAG SECT.) + HIGH NEEDS FOR SVCS. (INAG SECT.)
 - EMPLOYMT MKT. signif weaker
 - Bus. + ind. follow migration of middle + upper class, creating SPATIAL MISMATCH.
 - POOR GOV. ATTAINMT → SKILLS MISMATCH
 - DETER. HSG STOCK, DIMIN. H.O. OPPORTUNITIES
 - HIGH LEVELS OF CRIME. ALSO LOSS ADVA HLTH CARE.
13. Neighborhoods of concentrated poverty experience a disproportionately high number of adverse social + environmental conditions.

DISTRIB. OF RACIAL GRPS. IN RELATIONSHIP TO CONCENTRATED POVERTY AREAS (1992) (MAP + CHART)

BAR GRAPH ① GROWTH IN % OF STUDENTS - OF COLOR IN MPLS. - 1968 - 1996. 10 - 70%

SCATTER PLOTS ② PERCENTAGE OF STVO. OF COLOR BY % OF POOR FOR MPLS. ELEMENTARY SCHOOLS
 % STUDENTS OF COLOR, % ELIGIBLE FOR FREE + REDUCED LUNCH.

~~MAPS~~

STUDY OF EXCLUSIONARY HSG. PRACTICES BY BARBARA LUKERMAN

HOME MORTGAGE DISCLOSURE ACTIVITY - SIGNIFICANT 70% - -

PAIRED TESTERS - STUDIES OF RE SEGRG. + DISCRIM.

★ RACIAL ATTITUDES OF TWIN CITIES RESIDENTS

- SURVEY, RANDOM TELEPHONE, 400, 3% ACCURACY,
- MN TESTING SERV.
-

Most residents living in MSP not living in their prefer match of considerations f

CASE STUDIES

- ① SCHOOL MERGER / CONSOLIDATION OF RALEIGH, NC. AND OF DURHAM, NC
- ② GATTOUX (PUBLIC HSG.) CT. SETTLEMENT
- ③ PORTLAND, URB. GROWTH BOUNDARIES + METRO GOV. REMOVES OPTIONS + INCENT. TO SEGREGATE.
- ④ MT. LAUREL, FAIR-SHARE HSG. / CT. CASES + NJ FAIR HSG ACT N.J. AFFIRM. ZONING

KEY - BUILDING POLITICAL CONSENSUS FOR THIS OTHER MODELS:

- ⑤ MONTGOMERY COUNTY, EXAMPLE MD.

☐ ☐ ☐ ☐ ☐ :

What is a city's "Fair Share"
 We don't have enough low income hng period
 Try address problem, takes a regional approach.
 Among exist. units, M + SP have more than their 'fair share'
 Key = whole region must participate
 Moratorium on destroying L + M hng + I to I repl. req.
 until have a regional fair share plan
 afford. Hng. in central cities incl. substandard housing.
 Key → in mixed income housing. LI hng. in relation to where jobs are being created.
 need: regional strategy linked to opportunity
 GIVING PEOPLE A CHANCE TO LIVE WHERE OPPORTUNITY IS.
 COALITIONS BETWEEN GROUPS W/ UNLIKELY SIMILARITY OF INTERESTS.

Dick- This is great! See my comments regarding each. Joy

KEY DATES FOR EHEP

✓ SEPT. 5 - 8-10 AM - EHEP BD MTG. BARB'S RESIDENCE (FRI.)

BY: SEPT 8 - FAX/MAIL OUT LIST OF BD. CANDIDATES (MON.) BY CATEGORY + ONE-PAGE DESCRIPTION OF EHEP MISSION and MAJOR ACTIVITIES

(BD. MEMBERS TO CONTACT THEIR RESPECTIVE CANDIDATE TO DETERMINE THEIR AVAILABILITY & GIVE THEM COPY OF EHEP MISSION STATEMENT)
(BD. MEMBERS MAY WANT TO ELIM. NAMES IN HEAVY CATEGORIES)

SEPT 12 - 12:00 NOON, ^{BD.} CONFERENCE CALL TO (FRI.) PRIORITIZE / SELECT NEW BD. MBRs & AGREE ON FOLLOW-UP PROCEDURE Joy available.
(RECOMMEND - STAFF PREPARE LTR OF CONFIRM. & INVITATION TO BD. LUNCHEON + INFO. ABOUT BD. TRNG BRKFAST)

SEPT 29 - 11:30 AM - 2 PM, EHEP LUNCHEON & (MON) ORIENTATION WITH NEW BOARD MEMBERS Joy out of town 9/27 thru 9/30. (RESTAURANT RECOMMENDATIONS? LET ME KNOW)
Feel free to go ahead without me. I'll meet everyone on Oct. 10.

OCT. 10 - 11:30 AM - 1:30 PM, EHEP BOARD MTG., (FRI.) HQ BROWN / MLK CENTER, ST. PAUL Joy available

FUTURE RECOMMENDED BD. MTG. DATES =

MONTHLY

- (SUGGESTIONS BY DIRECTOR) - NOV. 7, FRIDAY
- DEC. 5 or 12, FRIDAY
- JANUARY 9, FRIDAY
- FEB 6 or 13, FRIDAY
- MAR 6 or 13, FRIDAY
- APRIL 10, FRIDAY
- ETC. -

(SAME TIME & PLACE AS ABOVE OR ROTATE W/ MN CHURCH CTR)

I would like to rotate w/ Church Center!

Prefer later date, as MICAH Bd mtgs are usually Th. on 1st week of month. Fridays following are busy ones for me.

SPECIAL EHEP BD. MTG. W/ SCRC (4-24-96)

NOTES

Springfield, Illinois

Oklahoma, LWV

Aurora, Illinois

2-STATE, 10 comm.

Ed Issues

OKLAHOMA & ARKANSAS

1. Breach to topic

2. get some dialog around issue heard

LIVE MUSICAL PLAY

QUALIFIED SUCCESS / LEARNING CURVE

How to connect citizens to action

Different levels of actions available

need many action possibilities - generate many possible

* Invite State Legislators

★ Af. Am. Int. on Communities, Zion Baptist Church.

Q. What's in it for us?

Probe of kinds in school is increasingly in trouble →
connecting that to segregation + isolation → concentration
of problems which thwart any possibilities for action.

Dialogue — "Running In Action"

clear path to action (or policy change)?

Dialog as a way of placating —
"illusion of progress"

Change-oriented process

not a deliberation — Next Forum

Talk about their action ideas

Leading road for action

An entry level for politics

need for a systematic way for taking agenda items
to policy makers.

Swedish model — institutionalized

PARTISAN^u → BI-PARTISAN

Trust

Sharing people's stories



Moving to policy (after this)

Ways of naming the problem.

Open to all different agendas, viewpoints, solutions

Their experiences need to be honored

need to / how to inform the conversation

- (1) How it affects them / self interests / see it from their own standpoint.
- (2) Overall picture / big picture of how it's affecting the well-being of entire metropolitan area.

need info. given people what they need to make good dec.

Materials clearly non-partisan & open to different viewpoints

Articles can be tricky - advocacy, written pt-of-view
Carefully balance the different parts of spectrum

People start learning from one another.
Then they become brain engines.

DATA good; our lot guide is good.

What other data describes the picture?

LIST of sources of information.
Resource list w/ contacts

"US" UK "Them" mentality

MINUTES: EHEP BOARD OF DIRECTORS – January 30, 1998

Present: Barbara Bearman, Jim Hilbert, Josie Johnson, Jim Lenfestey, Matt Little, Van Mueller, Joy Sorensen Navarre, Marguerite Spencer, Jerry Timian, Cris Toffolo

Excused: Keith Hardy, Myron Orfield, Katrina Robertson-Reed

Staff: Dick Little

The meeting was called to order at 7:35 a.m.

1. **Agenda:** Revised agenda approved
2. **Secretary's Report**
Minutes of previous meetings will be presented for approval at next board meeting.
3. **Finance Report**
Motion: To accept December 31, 1997 (end of the year) report as submitted. Moved/Seconded/Approved
4. **Executive Director's Report**
Little reviewed his report of accomplishments to the Board and entertained questions.
5. **Report on CMI recommendation to mediate NAACP educational adequacy lawsuit: Jim Hilbert**
The report of the mediation consultant, Conflict Management, Inc., was briefly reviewed, followed by animated discussion and questions. It was also reported that the Judge in the case has set a new trial date of February 1999.
Motion: To schedule a special meeting of the Board to discuss the CMI report and NAACP lawsuit on Friday, February 13, 1998 at 7:30 a.m. Moved/Seconded/Approved.
6. **Report on MICAH's affordable housing theatre performances: Joy Sorensen Navarre**
The first theatre event has been scheduled for Tuesday, May 19, 1998 to be held at Adav Synagogue in Minnetonka. The objective of the seven performances that will be held around the metropolitan area is "to reduce community tensions that arise as people with low incomes choose to move to neighborhoods of greater opportunity." A discussion and a call to action will follow each performance.
7. **Approve 1998 Meeting Schedule**
Discussion: It was noted that as we get our committees going and project activities underway, less time will be needed for board meetings. The times reserved for board meetings can then be used for committee or other working meetings.
Motion: To approve the revised board meeting schedule as presented in the board packet. Timian/Bearman. Passed.
8. **Presentation of draft 1998 Budget: Van Mueller**
Van presented the draft budget and budget questions and recommendations prepared by staff. He recommended that the board delegate review of these items to a committee of the board.
Motion: The Executive Committee shall authorize and designate a budget and financial committee to review the staff prepared budget and budget policy questions and recommendations suggested by staff, and bring specific findings and recommendations back to the board at future meetings. Mueller/Sorensen Navaare. Passed.

Van Mueller, Joy Sorensen and Jerry Timian agreed to serve on this committee.

9. Fundraising and foundation support

All board members were requested to review the foundation directory prepared by staff and to *designate those foundations with which they have a familiarity, a connection (noting the contact person(s), and/or which they would be willing to initially contact regarding potential funding.*

10. Report on revised conversation/discussion guide: Marguerite Spencer

A report was given on the progress of the working committee for the new discussion guide. Marguerite, Chris Toffolo and Jim Lenfestey are the nucleus of this committee. The committee recommends that the next round of community circle discussions use a "jury model" in which participants would be held accountable for looking at the facts, deliberating on issues, and prescribing actions. This approach would help participants move beyond anecdotal recall of personal experiences to a deeper discussion of the system of white privilege and what racism systematically looks like in the Twin Cities area. The revised discussion guide would also be more focused on the costs of segregation.

Actions requested of all Board Members:

- 1) *To seek out and contribute "nuggets" – data, stories, facts, case studies, anecdotes, visuals (maps or charts), examples, etc., that could be used in the new study guide or as supplementary material to "jar" participants into thinking and talking more deeply about the issues and state of the region. Please fax, mail, e-mail or hand-deliver them to the office.*
- 2) *To mark up your copy of the existing study guide indicating what should be kept, deleted, added or revised for use in the new discussion guide.*

Actions that will be taken by specific board members:

- a. *Jim Lenfestey will develop a brochure to assist us in marketing our project. Board members will be asked to review drafts of his work. Barbara and Marguerite will be charged with the review.*
- b. *Cris and Jerry will contact 3M and Honeywell to procure in-kind resources to design and print the brochure and the study guide when each is completed.*
- c. *Jerry will look into getting 'pro bono' assistance in creating a project web site or web page.*

11. Timetable for next round of community circle discussions

Dick presented the "first cut" of a timetable for achieving a round of community circle conversations in 1998. He welcomed board feedback now or at any time and indicated that the timetable would be refined and updated on a bi-weekly basis. Speaking for the Working Group/Committee on the Discussion Guide, Marguerite recommended that the next round of conversations be held in the fall beginning in September. Several reasons for this timing include: 1) better coordination with the MICA theatre productions, which begin in May and continue through the summer and fall; 2) coordination with the Citizens Summit event, allowing more time for the Minnesota Meeting to secure the desired speaker; and; 3) to allow adequate time to complete the discussion guide and carry out other steps essential to assuring a successful round of discussions. The Board concurred with this recommendation, with the proviso that the study circles be accomplished this year. Joy emphasized that the discussions need to be timely and not further delayed. She suggested setting a specific goal date and working backward to assure a realistic timetable that gets us where we want to be by the end of the year.

12. Approval of Board Member Job Description

Motion: To adopt the staff prepared job description for board members. Spencer/Toffolo. Approved.

13. Board Resignations and Additions

Director Little announced that Thomas Stanley and Carol McGee Johnson were resigning from the Board. Both indicated conflicting time and scheduling commitments as major impediments to their service on the board. They continue to be supportive of EHEP's work and want to be informed of other opportunities for being involved.

Dick indicated that he spoke to JoAnn Heryla about serving on the board. JoAnn was the principal of Ramsey International Fine Arts School in Minneapolis, noted for its initiatives to address institutional racism in its education practices and school policies, and was recently appointed the new Southwest Area

Superintendent for Minneapolis Public Schools. JoAnn confirmed her availability and willingness to serve if asked by the Board.

Motion: To add JoAnn Heryla to the EHEP board. Spencer/M. Little. Approved.

14. EHEP logo

Five logo design alternatives were prepared by the consultant, Feigenbaum Design Group, and presented to board members for review and reactions, and possible selection of a favorite. The board favored the design with the equal sign covered by the organization name, but wanted a stronger visual connection to schools and housing. A preference was also expressed for the design showing a circle containing an image of a house and a school; however, most board members associated this design with a church stained glass window. Staff was instructed to get back to the consultant with the board's preferred alternative and desire to see it reworked to include a visual image that reinforces our work in housing and education.

15. Position statement on the proposed state graduation requirements

Motion: To authorize the staff to prepare a position statement, in the form of oral testimony for public hearing or written comments for inclusion in a letter, on the proposed Rules Relating to Graduation Requirements Profile of Learning. Lenfestey/M. Little. Approved.

Several board members expressed an interest in EHEP taking a position on the proposed state graduation requirements. Barbara expressed her concern that race and the history of slavery were left out of the curriculum standards. Matt pointed out that the history requirements also left out the civil rights movement. Staff suggested that taking positions on public policy questions is a legitimate activity that fits into EHEP's mission and goals for advocacy, but wanted the board's affirmation of this new role. Other examples where EHEP might make public policy statements, or issue position papers, include the Board of Education's proposed desegregation guidelines and, if revived, the proposed education diversity rule. Board consensus was reached with the understanding that we would consider and select policy issues on a case by case basis.

16. Fair housing conference for suburban planning officials

Motion: To authorize EHEP co-sponsorship with the Minnesota Fair Housing Center of a proposed fair housing conference for Minneapolis and suburban planning officials in Hennepin County, and to authorize staff assistance in planning and preparing the conference workshops. Lenfestey/M. Little. Approved.

Staff indicated that this activity would also be a new role for EHEP, but one that fits into our mission and goals for collaboration and technical assistance. EHEP has been requested by the Minnesota Fair Housing Center to assist in preparing the conference, which is being funded through a contract with Hennepin County. The conference is proposed for May. Staff has already attended the first planning meeting. Other co-sponsors are being sought.

The meeting was adjourned at 9:05 a.m.

EDUCATION & HOUSING EQUITY PROJECT

122 West Franklin Ave., Suite 310

Minneapolis, MN 55404

871-2519 (phone)

871-8984 (fax)

micah@mtn.org

BOARD MEMO

December 4, 1997

Dates of upcoming meetings:

1. Board Meeting – to review and discuss draft Summary Report of Community Circle Discussions

Monday, December 15, 1997, 12:00 noon – 1:30 p.m., Confer. Room 2, Minnesota Church Center. Board members are expected to bring their reviews to the meeting or fax/mail/deliver their comments and recommendations to staff prior to the meeting.

2. Working Committee Meeting – to review and revise Regional Conversation Guide

Monday, December 15, 1997, 1:30 – 3:00 p.m., Conference Room 2, Minnesota Church Center

Members of the Working Committee are: Jim Hilbert, Josie Johnson, Carol McGee Johnson, Myron Orfield, Marguerite Spencer and Cris Toffolo

3. EHEP Board Meeting

Friday, December 19, 1997, 7:30 – 9:00 a.m., Conference Room 2, Minnesota Church Center

MINUTES: EHEP BOARD OF DIRECTORS – January 30, 1998

Present: Barbara Bearman, Jim Hilbert, Josie Johnson, Jim Lenfestey, Matt Little, Van Mueller, Joy Sorensen Navarre, Marguerite Spencer, Jerry Timian, Cris Toffolo

Excused: Keith Hardy, Myron Orfield, Katrina Robertson-Reed

Staff: Dick Little

The meeting was called to order at 7:35 a.m.

1. **Agenda:** The revised agenda was approved.

2. **Secretary's Report**

Minutes of previous meetings will be presented for approval at the next board meeting.

3. **Finance Report**

Motion: To accept December 31, 1997 (end of the year) report as submitted. Moved/Seconded/Approved

4. **Executive Director's Report**

Little reviewed his report of accomplishments with the Board and entertained questions. The 1997 annual progress report was also distributed. He noted that the contract writer, Joyce Levine, expected to complete the revisions to the 1997 community circle report in time for the next board meeting.

5. **Report on CMI recommendation to mediate NAACP educational adequacy lawsuit: Jim Hilbert**

The report of the mediation consultant, Conflict Management, Inc., was briefly reviewed, followed by animated discussion and questions. It was also reported that the Judge in this case has moved the trial date back to February 1999, in order to allow time for possible mediation.

Motion: To convene a special meeting of the Board to discuss the CMI report and NAACP lawsuit. Moved/Seconded/Approved. The meeting was scheduled for Friday, February 13, 1998 at 7:30 a.m.

6. **Report on MICAH's fair housing theatre performances: Joy Sorensen Navarre**

The first theatre event has been scheduled for Tuesday, May 19, 1998, 7:00 p.m., at Adath Jeshurun Congregation in Minnetonka. The objective of the seven performances that will be held around the metropolitan area is "to reduce community tensions that arise as people with low incomes choose to move to neighborhoods of greater opportunity." A discussion and call to action will follow each performance. Joy would like EHEP board participation in the focus groups that will be convened to help plan the theatre events. Expect a call from her in March to arrange a meeting

7. **Approve 1998 Meeting Schedule**

Motion: To approve the revised board meeting schedule as presented in the board packet. Timian/Bearman. Approved

Discussion: It was noted that as we get our committees going and project activities underway, less time will be needed for board meetings. Board meetings could then be scheduled less frequently, and the additional times reserved for board meetings could be used for committee or other working meetings.

8. **Presentation of draft 1998 Budget: Van Mueller**

Van presented the draft budget and budget questions and recommendations prepared by staff. He recommended that the board delegate review of these items to a committee of the board.

Motion: The Executive Committee shall authorize and designate a budget and financial committee to review the staff prepared budget and budget policy questions and recommendations suggested by staff, and bring specific findings and recommendations back to the board at future meetings. Mueller/Sorensen Navaare. Approved. Van Mueller, Joy Sorensen and Jerry Timian agreed to serve on this committee.

9. Fundraising and foundation support

All board members were requested to review the foundation directory prepared by staff and to *identify those foundations with which they have a familiarity or a connection (noting the contact person(s), and designate foundations they would be willing to contact regarding potential funding.* The finance and budget committee could also serve as the funding committee and help identify strategies for financing the budget.

10. Report on revised conversation/discussion guide: Marguerite Spencer

A report was given on the progress of the working committee on the new discussion guide. *Marguerite Spencer, Chris Toffolo and Jim Lenfestey* are the nucleus of this committee. The committee recommends that the next round of community circle discussions use a "jury model" in which participants would be held accountable for looking at the facts, deliberating on issues, and prescribing remedies. This approach would help participants move beyond anecdotal recall of personal experiences and talk about race relations to a deeper discussion of the system of white privilege and what racism systematically looks like in the Twin Cities area. The revised discussion guide would also be more focused on the costs of segregation in housing and education and on policies and actions to address metropolitan segregation.

Actions requested of all Board Members:

- 1) *To seek out and contribute "nuggets" – data, stories, facts, case studies, anecdotes, visuals (maps or charts), examples, etc., that could be used in the new study guide or as supplementary material to "jar" participants into thinking and talking more deeply about the issues and the state of the region. Please fax, mail, e-mail or hand-deliver them to the office*
- 2) *To mark up your copy of the existing study guide indicating what should be kept, deleted, added or revised for use in the new discussion guide. Note: clean copies of the guide will be exchanged for marked up copies.*

Actions that will be taken by specific board members:

- a. *Jim Lenfestey will develop a brochure to assist us in marketing our project. Board members will be asked to review drafts of his work. Barbara and Marguerite will be charged with leading the review.*
- b. *Cris and Jerry will contact 3M and Honeywell to procure in-kind resources to design and print the brochure and the study guide when each is completed.*
- c. *Jerry will look into getting 'pro bono' assistance for creating a project web site or web page.*

11. Timetable for next round of community circle discussions

Dick presented the "first cut" of a timetable for achieving a new round of community circle conversations in 1998. He welcomed board feedback now or at any time and indicated that the timetable would be refined and updated on a bi-weekly basis. Speaking for the Working Group/Committee on the Discussion Guide, Marguerite recommended that the next round of conversations be held in the fall beginning in September. Several reasons for this timing include: 1) better coordination with the MICAH theatre productions, which begin in May and continue through the summer and fall; 2) coordination with the Citizens Summit event, allowing more time for the Minnesota Meeting to secure the desired speaker; and; 3) to allow adequate time to complete the discussion guide and carry out other steps essential to assuring a successful round of discussions. The Board concurred with this recommendation, with the proviso that the study circles be accomplished this calendar year. Joy emphasized that the discussions need to be timely and not further delayed. She suggested setting a specific goal date and working backward to assure a realistic timetable that gets us where we want to be by the end of the year.

12. Approval of Board Member Job Description

Motion: *To adopt the staff prepared job description for board members. Spencer/Toffolo. Approved.*

13. Board Resignations and Additions

Director Little announced that Thomas Stanley and Carol McGee Johnson were resigning from the Board. Both indicated conflicting time and scheduling commitments as major impediments to their service on the board. They continue to be supportive of EHEP's work and want to be informed of other opportunities for being involved.

Dick indicated that he spoke to JoAnn Heryla about serving on the board. JoAnn was the principal of Ramsey International Fine Arts School in Minneapolis, noted for its efforts to address institutional racism in its education practices and school policies. She was recently appointed the new Southwest Area Superintendent for Minneapolis Public Schools. JoAnn confirmed her availability and willingness to serve if asked by the Board.

Motion: To add JoAnn Heryla to the EHEP board. Spencer/M. Little. Approved.

14. EHEP logo

Five logo design alternatives were prepared by the consultant, Feigenbaum Design Group, and presented to board members for review and reactions, and possible selection of a favorite. The board favored the design with the equal sign covered by the organization name, but wanted a stronger visual connection to schools and housing. A preference was also expressed for the design showing a circle containing an image of a house and a school; however, most board members associated this design with a church stained glass window. Staff was instructed to get back to the consultant with the board's preferred alternative and desire to see it reworked to include a visual image that reinforces our work in housing and education.

15. Position statement on the proposed state graduation requirements

Motion: To authorize the staff to prepare a position statement, in the form of oral testimony for public hearing or written comments for inclusion in a letter, on the proposed Rules Relating to Graduation Requirements Profile of Learning. Lenfestey/M. Little. Approved.

Several board members expressed an interest in EHEP taking a position on the proposed state graduation requirements. Barbara expressed her concern that race and the history of slavery were left out of the curriculum standards. Matt pointed out that the history requirements also left out the civil rights movement. Staff suggested that taking positions on public policy questions is a legitimate activity that fits into EHEP's mission and goals for advocacy, but wanted the board's affirmation of this new role. Other examples where EHEP might make public policy statements, or issue position papers, include the State Board of Education's proposed desegregation guidelines and, if revived, the proposed education diversity rules. Board consensus was reached with the understanding that we would consider and select policy issues on a case by case basis.

16. Fair housing conference for suburban planning officials

Motion: To authorize EHEP co-sponsorship with the Minnesota Fair Housing Center of a proposed fair housing conference for Minneapolis and suburban planning officials in Hennepin County, and to authorize staff assistance in planning and preparing the conference workshops. Lenfestey/M. Little. Approved.

Staff indicated that this activity would also be a new role for EHEP, but one that fits into our mission and goals for collaboration and technical assistance. EHEP has been requested by the Minnesota Fair Housing Center to assist in preparing the conference, which is being funded through a contract with Hennepin County. The conference is tentatively proposed for May. Staff has already attended the first planning meeting. Other co-sponsors are being sought.

The meeting was adjourned at 9:05 a.m.

Post Script: At the February 13th special meeting to discuss the NAACP educational adequacy lawsuit and the CMI mediation report, board members agreed that EHEP should encourage parties to the lawsuit and other stakeholders to begin the mediation process. On February 20, in response to a motion presented by its education task force chair Dick Little, the board of directors of the Minneapolis Initiative Against Racism voted unanimously to go on record in favor of the mediation process. At MIAR's direction, Little presented testimony supporting the mediation process at the Minneapolis School Board's public meeting on February 24, 1998.

EDUCATION & HOUSING EQUITY PROJECT

122 West Franklin Avenue, Suite 310

Minneapolis, MN 55404-2452

(612) 871-2519 (Phone)

(612) 813-4501 (fax)

ehep@micah.org (e-mail)

RESCHEDULED BOARD MEETING

Friday, March 27, 1998

7:30 – 9:00 a.m.

Conference Room 2

Minnesota Church Center

Revised Board Agenda

1. Welcome and introduction of our new intern, *Kesha Tanabe*, and new board member, JoAnn Heryla
2. Approval of minutes of January 30, 1998 board meeting
3. Reports
 - a. Financial report (through February 1998)
 - b. Executive director's report
 - c. *Brief* presentation by Tony Spadafora, co-developer of the School Community Partnership Initiative
4. Board business
 - a. Approval of 1998 budget
 - b. Action on 1997 community circles report
 - c. Action on EHEP/Community Circles brochure/flyer
 - d. Review of draft outline for 1998 community circles discussion guide
 - e. Revised design for EHEP corporate logo/identity
 - f. Plans for a Twin Cities workshop on study circles co-sponsored with the national Study Circles Resource Center (April 25, 1998)
5. Other business
6. Agreement on next board meeting and adjournment

EHEP BOARD PACKET

March 1998 Board Meeting

1. Minutes of January 30, 1998 Board Meeting
2. Letters to State Board of Education regarding EHEP's position on the proposed graduation rules profile of learning
3. Testimony before the Minneapolis School Board supporting mediation of the NAACP educational adequacy lawsuit.
4. Report of the executive director (accomplishments, February – March 1998)
5. Financial statements (through February 1998).
6. Information about the Community Partnership Initiative, a potential partner to work with EHEP
7. Proposed 1998 budget: recommendations of the budget, finance and funding committee
8. Revised draft of the 1997 community circles report
9. Revised version/suggested revisions to draft EHEP/Community Circles brochure
10. Draft outline of 1998 community circles discussion guide
11. Revised alternative design(s) for EHEP corporate logo
12. Information and registration form for EHEP co-sponsored workshop on study circles

EDUCATION & HOUSING EQUITY PROJECT

122 West Franklin Ave., Suite 310

Minneapolis, MN 55404

(p) 871-2519

(f) 871-8984

micah@mtn.org

Board Meeting

Friday, January 30, 1998

7:30 – 9:00 a.m.

Conference Room 2

Minnesota Church Center

REVISED BOARD AGENDA

1. Approval of agenda
2. Review and approval of minutes
3. Reports
 - a. Financial report
 - b. Executive director's report
 - c. Status report on decision to pursue mediation of NAACP lawsuit (Jim Hilbert)
 - d. Announcement of premier performance of MICAH's theatre production on fair housing
4. Board business
 - a. 1998 board meeting schedule – approval
 - b. 1998 budget – presentation and referral to committee (Van Mueller)
 - c. Targeting potential funding sources – board members' contacts with foundations
 - d. Revised conversation guide – report from working group (Marguerite Spencer)
 - e. Timetable for 1998 community circle conversations – presentation and discussion
 - f. Additional roles for EHEP within scope of EHEP's mission – discussion/deferral (Barb Bearman and Dick Little)
 - g. Board member job description – review and discussion/approval
 - h. Status of board membership – resignations and possible additions (Dick and Barb)
 - i. Corporate logo for EHEP – selection of preferred choice (Dick Little or Joy Sorensen Navarre)
5. Confirmation of next board meeting and adjournment

EDUCATION & HOUSING EQUITY PROJECT

122 West Franklin Avenue, Suite 310

Minneapolis, MN 55404-2452

(612) 871-2519 (Phone)

(612) 813-4501 (fax)

ehep@micah.org (e-mail)

RESCHEDULED BOARD MEETING

Friday, March 27, 1998

7:30 – 9:00 a.m.

Conference Room 1

Minnesota Church Center

Board Agenda

1. Welcome and introduction of our new intern, *Kesha Tanabe*, and new board member, JoAnn Heryla
2. Approval of minutes of January 30, 1998 board meeting
3. Reports
 - a. Financial report (through February 1998)
 - b. Executive director's report
 - c. *Brief* presentation by Tony Spadafora, co-developer of the School Community Partnership Initiative
4. Board business
 - a. Approval of 1998 budget
 - b. Action on 1997 community circles report
 - c. Action on EHEP/Community Circles brochure/flyer
 - d. Review of draft outline for 1998 community circles discussion guide
 - e. Revised design for EHEP corporate logo/identity
 - f. Plans for a Twin Cities workshop on study circles co-sponsored with the national Study Circles Resource Center (April 25, 1998)
5. Other business
6. Agreement on next board meeting and adjournment

Education and Housing Equity Project

Board of Directors

Revised through March 20, 1998

Barbara Bearman (Secretary)

NAACP, Minneapolis Branch
264 Vincent Ave. N.
Minneapolis, MN 55405
Tel: 374-4847
Fax: 374-4964

Keith Hardy

SuperValu Corporation
684 Otsego Street
St. Paul, MN 55101
Tel: 722-2024(h)
914-5938(w)
Fax: 914-5730

JoAnn Heryla

SW Area Superintendent
Minneapolis Public Schools
School and Site Services
807 N.E. Broadway
Minneapolis, MN 55413-2398
Tel: 571-1048(h)
627-2018(o)
Fax: 627-2026

Jim Hilbert

Shulman Walcott & Shulman
2999 Norwest Center
90 South 7th Street
Minneapolis, MN 55402
Tel: 645-2607(h)
338-5221(o)
Fax: 338-5223

Josie Johnson

400 Groveland Ave., #2007
Minneapolis, MN 55403
Tel: 874-8172
Fax: 874-1374

Jim Lenfestey

126 N. 3rd Street, #201
Minneapolis, MN 55401
Tel: 339-5236(w)
374-2238(h)
Fax: 374-9346

Matthew Little (President)

2670 Germain Ct.
Maplewood, MN 55109
Tel & Fax: 773-8141

Van Mueller

Uof M, Dept. of Education
Policy & Administration.
3609 Maplewood Drive
Minneapolis, MN 55418
Tel: 789-3600(h)
624-7093(w)
Fax: 624-3377

Rep. Myron Orfield

MN House of Representatives
4019 Sheridan Ave. So.
Minneapolis, MN 55410
Tel: 926-9205(h)
296-9281(w)
Fax: 296-4165

Katrina Robertson-Reed

Minneapolis Public Schools
807 NE Broadway
Minneapolis, MN 55413
Tel: 522-3992(h)
627-2011(w)
Fax: 627-2182

Joy Sorensen Navarre

MICAH
122 West Franklin Ave., Suite 310
Minneapolis, MN 55404
Tel: 871-8980(w)
225-9403(h)
Fax: 871-8984

Marguerite Spencer

Institute on Race and Poverty
2117 Dayton Ave.
St. Paul, MN 55104
Tel: 649-1445(h)
625-1580(w)
Fax: 624-8890

Jerry Timian

United Way of St. Paul
St. Louis Park School Board
4115 Raleigh Ave.
St Louis Park, MN 55416
Tel: 924-9139(h)
291-8426(w)
Fax: 291-8353

Cris Toffolo

University of St Thomas
1305 Dayton Ave.
St. Paul, MN 55104
Tel: 641-1237(h)
962-5724(w)
Fax: 962-6360

MINUTES: EHEP BOARD OF DIRECTORS—October 17, 1997

Meeting convened at 7:45 AM and adjourned at 9:00 AM

Present: Barbara Bearman, Keith Hardy, Jim Hilbert, Van Mueller, Joy Sorensen Navarre, Marguerite Spencer, Thomas Stanley, Jerry Timian and Chris Toffolo

Staff: Dick Little

Agenda: Approved with no changes.

Minutes of previous meeting: A summary of the September 5th Board Meeting will be mailed out and approved at the next meeting.

Reports:

Executive Director's Report – Dick reviewed staff accomplishments for the past month (see attached report).

Financial Report – Dick gave a brief status report and funding update. Because of the office move, the financial statement will be presented at the November board meeting. The account currently has approximately \$15,000 of available funds. EHEP has recently been awarded a \$500 grant by Norwest Bank–Maple Grove.

Special Report – Joy Sorensen Navarre reported on the HUD Fair Housing Initiatives Grant recently awarded to MICAH. EHEP will be collaborating with MICAH in the project to be funded by HUD. See attached project description and EHEP letter of support.

Board Business:

Executive Director Job Description – Jerry Timian briefly reviewed the job description presented for review at the September board meeting and recently faxed to new board members. Discussion followed on the question of “who speaks for the organization – who is EHEP’s spokesperson?” Although there is no single answer to this question, the board agreed that there is ample opportunity for the director to “represent” the organization through the duties and expectations in the job description.

Motion: *To approve the job description for the executive director position. Moved, seconded and approved.*

Review of Work Plan and Program – The executive director briefly reviewed the work plan. Priorities are 1) to complete the report on the first round of study circle findings and recommendations, 2) to review and revise the discussion guide, and 3) to establish clear expectations for the second round of

discussions. These are prerequisites to accomplishing other actions identified in the work plan.

Selection of Treasurer – Although no one volunteered to serve as treasurer, several board members indicated their willingness to assist with budget matters. The suggestion was made that we create a finance and budget committee. Director Little will follow up with Van Mueller and Tom Stanley to form this committee. He will also contact board members not present regarding the board treasurer responsibility (Keith Hardy and Allan Johnson have subsequently confirmed that they are not available to serve as treasurer).

Action: *Convene finance and budget committee*

Furniture and Equipment for New Office – Dick Little announced that the MICAH/EHEP move to a new and expanded office in the Church Center has been completed. Although EHEP has purchased a new computer, Little indicated that we could use donated or second-hand chairs, a small table, file cabinets, shelves and, if available, a computer desk. Suggestions were made to contact “used” sales centers, such as General Office Products, and donor centers such as the Re-use Center on Lake Street. The director will follow up with Barb Bearman about shelves and Tom Stanley about a desk and file cabinet.

Draft Summary of Community Circle Reports – Dick Little distributed the draft of the report summarizing the community circle discussions, prepared by consultant Joyce Levine. He emphasized that this is an incomplete draft and requested board members to *review it and get comments back to him within two weeks (no later than October 31st)*. Dick will supervise the preparation of the final report.

Action: *Board members will review, comment and suggest additions to the draft report summarizing community circle discussions.*

New Committee to Review Discussion Guide – Dick Little proposed the formation of a working group to review and recommend revisions to the *CHOICES FOR COMMUNITY* conversation guide for use in a second round of public discussions. Jim Hilbert, Marguerite Spencer, Cris Toffolo and Carol McGee Johnson have agreed to serve on the working group. Myron Orfield and John Powell will serve as advisors. The Working Group will be convened by the Executive Director, and agreed to have its first meeting on Wednesday, November 5 at 3:15 PM at the Church Center.

Motion: *To establish a committee to review and revise the discussion guide. Moved, seconded and approved.*

Action: *Committee will review and recommend revisions to the community circle discussion guide.*

Items for Next Board Meeting:

Pursuit of Additional Funding – The director will mail out to the board a list of local foundations and other organizations that support the kind of work EHEP is doing. Board members will review the list prior to the next meeting and indicate those organizations (and individuals) they have worked with and would be willing to contact regarding fund support. National foundations that are active in the Twin Cities, such as the Lilly Foundation, may be added to this list.

EHEP Budget – A budget will be presented at the next board meeting, after MICAH and EHEP have discussed the necessary budget changes required by the move to a larger space and the acquisition of modernized equipment (new fax, copier and phone system). The director will also consult with those board members who have offered assistance in preparing the budget.

Board Member Job Description – A draft statement of proposed board member and officer responsibilities will be submitted to board members for review and discussion at the next board meeting.

Announcements:

Conference on Increasing Student Achievement – Approaches that Work – Co-sponsored by the Humphrey Institute's Center for School Change, Radisson Metrodome Hotel, Minneapolis, Oct. 27-28th.

Affordable Housing Summit – Joy Sorensen Navarre announced that MICAH will be co-sponsoring a Summit of housing advocacy groups to develop a common agenda on affordable housing for the metropolitan area. Event is scheduled for Friday, November 14, 1997 (all day). EHEP board members are encouraged to attend. Flyer to be sent to board members – please call to register.

Conference on "Closing the Income Gap" – Barb Bearman informed the board about an event co-sponsored by the DFL Education Foundation focusing on achievement of a 'livable wage' economy, Saturday (all day), November 22nd at South High School. Flyer and registration form to be mailed to board members.

Conference on Barriers to Welfare Reform – Marguerite Spencer talked about the Institute on Race and Poverty's conference on "spatial barriers to welfare reform" scheduled for December 5-6, 1997. More info. to follow.

Next Board Meetings:

Friday, November 21, 1997, 7:30 – 9:00 AM, Minnesota Church Center

Friday, December 19, 1997, 7:30 – 9:00 AM, Minnesota Church Center

Adjournment

**REPORT OF THE EXECUTIVE DIRECTOR
-EHEP ACCOMPLISHMENTS-
September 5 – October 17, 1997**

- and supervised preparation of report synthesizing and summarizing Round I community conversations
- arranged for focus group facilitator to hold focus meetings with community circle representatives
- Continued recruitment of potential partners for Round II conversations – EHEP data base has now surpassed 1,000
 - Finalized selection of new board members; contacted new board members, held orientation meeting and/or individual meetings with new board members
 - Arranged for student intern with the Higher Education for Consortium for Urban Affairs
 - Prepared funding proposals to Headwaters Fund and First Universalist Foundation
 - Obtained small grant award from Norwest Bank-Maple Grove
 - Met with and provided “input” to the NAACP lawsuit mediation consulting team (CMI) and the “Minnesota Milestones” process coordinated by Minnesota Planning
 - Represented EHEP at the annual conferences of the Minnesota League of Human Rights Commissions and the Minnesota Coalition for the Homeless
 - Delivered presentation (executive director and board member Marguerite Spencer) to the Minnesota Minority Education Partnership at its annual meeting
 - Co-sponsored the Twin Cities “town meetings” as part of the National Summit on Race Relations and America’s Schools. Board member Josie Johnson was the presenter for the Minneapolis meeting. Community circle moderators facilitated the Minneapolis and St Paul meetings (apx. 40 participants).
 - Prepared article, was interviewed, and arranged additional interviews with community circle partners for the feature article (on issues of race and class in the Twin Cities) of the next issue of the Wilder Foundation’s *Community Matters* (scheduled for publication in November)
 - Invited as EHEP Director to participate in KTCA’s “Citizens Summit” on Community-Building in the Twin Cities, to be shown on Channel 2, December 3, 1997
 - Invited as EHEP Director to participate in the “Metro Initiatives Forum” sponsored by the Citizens League and various national and local foundations (one of 12 metropolitan forums in the country)
 - Formally supported MICAHA’s proposal to HUD for a Fair Housing Initiatives Grant. In the category of “education and outreach—reducing suburban tensions,” MICAHA was one of five organizations in the nation to receive funding (\$100,000). EHEP will be a collaborating partner in this project.
 - Assisted in convening the metro Interfaith Action forums on jobs, housing, sprawl, race and poverty; these forums and discussion guide are modeled after EHEP’s community circle project and conversation guide. The forums were organized by Interfaith Action church leaders who had participated in Round I community circle discussions
 - Assisted with MICAHA’s Annual Meeting small group discussion process, modeled after and inspired by EHEP’s circle discussion project
 - Represented EHEP at forum on “community building” held by the Southwest Roundtable
 - Met with Chair of the Metropolitan Council, Curt Johnson, to secure Metro Council participation and cooperation with our initiatives
 - Completed board training at the University of St. Thomas (four board members and executive director participated) and began office computer training at the Science Museum of Minnesota
 - Completed office move and expansion, and purchased new computer (EHEP remains co-housed with MICAHA but now has its own office, computer and phone line)

AGENDA
EHEP BOARD MEETING, 06-05-98

- | | |
|---|----------------------------|
| 1. Project Status and Financial Reports | Dick Little |
| 2. Orfield Data and Maps | Emily Greenwald |
| 3. Update on Discussion Guide | Kesha Tanabe |
| 4. Funding Initiatives | Keith Hardy |
| 5. Communications | Nikki Carlson |
| 6. Brochure Promoting Community Circles | Jim Lenfestey |
| 7. Recent Events | |
| a. Study Circles Workshop with SCRC, April 25, 1998 | Board Members who Attended |
| b. Premier Performance of MICAH Fair Housing Play, May 19, 1998 | Joy Sorensen Navarre |
| c. Meeting to Build Public Support for Mediation of the NAACP Lawsuit | Barbara Bearman |
| 8. New Project Partners and Project Time-Line (June - December 1998) | Dick Little |

Items for Next Board Meeting:

Pursuit of Additional Funding – The director will mail out to the board a list of local foundations and other organizations that support the kind of work EHEP is doing. Board members will review the list prior to the next meeting and indicate those organizations (and individuals) they have worked with and would be willing to contact regarding fund support. National foundations that are active in the Twin Cities, such as the Lilly Foundation, may be added to this list.

EHEP Budget – A budget will be presented at the next board meeting, after MICAH and EHEP have discussed the necessary budget changes required by the move to a larger space and the acquisition of modernized equipment (new fax, copier and phone system). The director will also consult with those board members who have offered assistance in preparing the budget.

Board Member Job Description – A draft statement of proposed board member and officer responsibilities will be submitted to board members for review and discussion at the next board meeting.

Announcements:

Conference on Increasing Student Achievement – Approaches that Work – Co-sponsored by the Humphrey Institute's Center for School Change, Radisson Metrodome Hotel, Minneapolis, Oct. 27-28th.

Affordable Housing Summit – Joy Sorensen Navarre announced that MICAH will be co-sponsoring a Summit of housing advocacy groups to develop a common agenda on affordable housing for the metropolitan area. Event is scheduled for Friday, November 14, 1997 (all day). EHEP board members are encouraged to attend. Flyer to be sent to board members – please call to register.

Conference on "Closing the Income Gap" – Barb Bearman informed the board about an event co-sponsored by the DFL Education Foundation focusing on achievement of a 'livable wage' economy, Saturday (all day), November 22nd at South High School. Flyer and registration form to be mailed to board members.

Conference on Barriers to Welfare Reform – Marguerite Spencer talked about the Institute on Race and Poverty's conference on "spatial barriers to welfare reform" scheduled for December 5-6, 1997. More info. to follow.

Next Board Meetings:

Friday, November 21, 1997, 7:30 – 9:00 AM, Minnesota Church Center

Friday, December 19, 1997, 7:30 – 9:00 AM, Minnesota Church Center

Adjournment

**REPORT OF THE EXECUTIVE DIRECTOR
-EHEP ACCOMPLISHMENTS-
September 5 – October 17, 1997**

- Contracted for and supervised preparation of report synthesizing and summarizing Round I community circle conversations
- Arranged for focus group facilitator to hold focus meetings with community circle representatives
- Continued recruitment of potential partners for Round II conversations – EHEP data base has now surpassed 1,000
- Finalized selection of new board members; contacted new board members, held orientation meeting and/or individual meetings with new board members
- Arranged for student intern with the Higher Education for Consortium for Urban Affairs
- Prepared funding proposals to Headwaters Fund and First Universalist Foundation
- Obtained small grant award from Norwest Bank-Maple Grove
- Met with and provided “input” to the NAACP lawsuit mediation consulting team (CMI) and the “Minnesota Milestones” process coordinated by Minnesota Planning
- Represented EHEP at the annual conferences of the Minnesota League of Human Rights Commissions and the Minnesota Coalition for the Homeless
- Delivered presentation (executive director and board member Marguerite Spencer) to the Minnesota Minority Education Partnership at its annual meeting
- Co-sponsored the Twin Cities “town meetings” as part of the National Summit on Race Relations and America’s Schools. Board member Josie Johnson was the presenter for the Minneapolis meeting. Community circle moderators facilitated the Minneapolis and St Paul meetings (apx. 40 participants).
- Prepared article, was interviewed, and arranged additional interviews with community circle partners for the feature article (on issues of race and class in the Twin Cities) of the next issue of the Wilder Foundation’s *Community Matters* (scheduled for publication in November)
- Invited as EHEP Director to participate in KTCA’s “Citizens Summit” on Community-Building in the Twin Cities, to be shown on Channel 2, December 3, 1997
- Invited as EHEP Director to participate in the “Metro Initiatives Forum” sponsored by the Citizens League and various national and local foundations (one of 12 metropolitan forums in the country)
- Formally supported MICAH’s proposal to HUD for a Fair Housing Initiatives Grant. In the category of “education and outreach—reducing suburban tensions,” MICAH was one of five organizations in the nation to receive funding (\$100,000). EHEP will be a collaborating partner in this project.
- Assisted in convening the metro Interfaith Action forums on jobs, housing, sprawl, race and poverty; these forums and discussion guide are modeled after EHEP’s community circle project and conversation guide. The forums were organized by Interfaith Action church leaders who had participated in Round I community circle discussions
- Assisted with MICAH’s Annual Meeting small group discussion process, modeled after and inspired by EHEP’s circle discussion project
- Represented EHEP at forum on “community building” held by the Southwest Roundtable
- Met with Chair of the Metropolitan Council, Curt Johnson, to secure Metro Council participation and cooperation with our initiatives
- Completed board training at the University of St. Thomas (four board members and executive director participated) and began office computer training at the Science Museum of Minnesota
- Completed office move and expansion, and purchased new computer (EHEP remains co-housed with MICAH but now has its own office, computer and phone line)