



Education and Housing Equity Project Records.

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2211 Riverside Avenue, CB 185
Minneapolis, MN 55454
P: (612) 330-1505
F: (612) 330-1507
E: ehpe@augsbuurg.edu

Education & Housing Equity Project

Fax

<i>Barbara Bearman</i>	<i>Keith Hardy</i>	<i>JoAnn Heryla</i>
<i>Jim Hilbert</i>	<i>Josie Johnson</i>	<i>Matthew Little</i>
<i>Hope Melton</i>	<i>Van Mueller</i>	<i>Lois Olson</i>
<i>Myron Orfield (Nikki Carlson)</i>	<i>john powell (Gavin Kearney)</i>	<i>Dan Rodriguez</i>
<i>Thomas Ross</i>	<i>Joy Sorensen Navarre</i>	<i>Pam Taylor</i>
<i>Jerry Timian</i>	<i>Chris Toffolo</i>	

To: EHEP Board Members **From:** Dick Little / Executive Director

Fax: Announcement of EHEP Board Meeting **Pages:** 1

Phone: (612) 330-1505 **Date:** 10/13/99

Re: Note:Change in time and location **CC:** EHEP Board Members

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

The regular meeting of the Board is scheduled as follows:

Date - Friday, October 15, 1999

Time - **7:30** - 9:30 AM

Location - Home of Barbara Bearman, 264 Vincent Ave N. Mpls.

RSVP that you will or will not attend.

The agenda will be mailed prior to the meeting.

Thanks.

**Education & Housing Equity Project
Board Meeting
264 Vincent Ave. N.
Minneapolis, MN 55405
Friday, Oct. 15, 1999
7:30 – 9:00 a.m.**

AGENDA

1. Welcome and Introductions (guests, new staff and board members)
2. Review and Approval of Meeting Agenda Matt Little
3. Minutes of August 20, 1999 Board Meeting Barbara Bearman
4. Financial Report Van Mueller
5. Executive Director's Report Dick Little
6. Board Reports and Business
 - a. Kaufman Social Entrepreneur Internship Program Lois Olson
 - b. Call to Action Forum Jerry Timian
Barb Rose (Cities at Work)
 - c. Intergenerational Dialogue on School Desegregation
and Education Reform Bruce Vandal
(MMEP)
 - d. Metropolitan Citizens Summit Ken Darling
(Minnesota Meeting)
 - e. Evaluation with Wilder Research Center Cris Toffolo
7. Additional Business
8. Adjournment

**EDUCATION AND HOUSING EQUITY PROJECT
INCOME STATEMENT AND FUND BALANCE RECAP
PERIOD ENDING SEPTEMBER 30, 1999**

REVENUE		Budgeted	Year to Date	Remaining
4001	Grants	\$ 100,000	\$ 41,100	\$ 58,900
Total Revenue:		\$ 100,000	\$ 41,100	\$ 58,900

EXPENSES

5001	Consulting	\$ 14,600	\$ 138	\$ 14,462
5002	Office Supplies	\$ 600	\$ 318	\$ 282
5003	Telephone/Fax	\$ 750	\$ 452	\$ 298
5004	Postage	\$ 1,800	\$ 1,052	\$ 748
5005	Copying	\$ 3,500	\$ 2,090	\$ 1,410
5006	Printing	\$ 800	\$ 279	\$ 521
5007	Publications	\$ 150	\$ 42	\$ 108
5008	Equipment	\$ 1,300	\$ 241	\$ 1,059
5009	Dues, Fees, Registration	\$ 100	\$ 90	\$ 10
5010	Conferences and Meetings	\$ 10,000	\$ 587	\$ 9,414
5011	Travel	\$ 500	\$ 43	\$ 457
5012	Mileage	\$ 1,500	\$ -	\$ 1,500
5013	Miscellaneous	\$ 250	\$ 160	\$ 90
5014	Office Rental	\$ 1,800	\$ 1,200	\$ 600
5015	Insurance	\$ -	\$ -	\$ -
5016	Staff Development	\$ 1,000	\$ 430	\$ 571
5201	Director Salary	\$ 26,500	\$ 15,000	\$ 11,500
5202	Clerical Salary	\$ 11,610	\$ 6,268	\$ 5,343
5203	Accounting Services	\$ 1,750	\$ 1,300	\$ 450
5204	EFICA Expenses	\$ 3,049	\$ 1,726	\$ 1,323
5205	State Unemp Insurance	\$ 80	\$ 55	\$ 25
5301	Program Training Events	\$ 3,200	\$ 1,132	\$ 2,068
Total Expenses:		\$ 84,839	\$ 32,601	\$ 52,238

Total Surplus/(Deficit): \$ 8,499

Beginning Fund Balance Jan 1, 1999:	\$ 3,296
Revenue Added January 1 thru September 30, 1999:	\$ 41,100
Expenses Added January 1 thru September 30, 1999:	\$ (32,601)
Ending Fund Balance September 30, 1999:	<u>\$ 11,795</u>

**EDUCATION AND HOUSING EQUITY PROJECT
BALANCE SHEET
SEPTEMBER 30, 1999**

ASSETS

Cash (Riverside Bank)	\$	10,896
Petty Cash	\$	50
Equipment	\$	1,474
Total Assets:	<u>\$</u>	<u>12,420</u>

LIABILITIES and FUND BALANCE

Accounts Payable		
Augsburg College - Computer	\$	(704)
Payroll Taxes Payable		
Federal Income Tax Withheld	\$	(0)
FICA Tax Withheld	\$	79
EFICA Tax Withheld	\$	0
State Income Tax Withheld	\$	0
Fund Balance	\$	(11,795)
Total Liabilities and Fund Balance:	<u>\$</u>	<u>(12,420)</u>
	\$	0

OPEN TO AUGSBURG JUNIOR AND SENIOR STUDENTS
PAID SOCIAL ENTREPRENEUR INTERNSHIP PROGRAM
FALL SEMESTER (1999)

We are proud that Augsburg College was one of only 21 colleges and universities nationwide to be selected for the.....

1999 Kauffman Social Entrepreneur Internship Program

This internship program is designed to provide students with the opportunity to gain experience from successful social (non-profit) entrepreneurs in the Twin Cities.....

Social entrepreneurs:

1. are driven by a mission to improve society,
2. focus on new possibilities, opportunities and impact, not just needs and problems,
3. are particularly creative and resourceful in pursuing opportunities
4. exhibit a strong ethical fiber.

➤ **What you need to know about The Kauffman Internship Program:**

- Available to Augsburg Juniors and Seniors with any major
- Funding available for twenty students
- Internship schedule of approximately 10-15 hrs per week for 12 weeks
- Available fall semester or spring semester
- **PAID:** students will receive a stipend of \$1500.00 for the internship experience
- Interns will apply to the host internship sites of their choosing with the internship site selecting the best intern candidate meeting the student and organization's needs
- Students will receive Academic Credit
- Students will attend an engaging 5-session seminar on social entrepreneurship including readings, discussion and guest speakers (every other week, Thurs. 7-8:30pm, starting Oct.14, taught by Professor Garry Hesser)
- Unique opportunity to "stand out" in your peer group and post graduation job search and develop your skills, knowledge, and experience

APPLICATIONS
AVAILABLE FROM THE CENTER FOR
SERVICE, WORK & LEARNING
MEMORIAL HALL, 1ST FLOOR
330--1148

COMPLETED APPLICATIONS ARE TO BE RETURNED TO THE
CENTER FOR SERVICE, WORK AND LEARNING

Application Deadline: September 20th

Fall 1999 Community Circle Dialogues Timeline

September 25	Sponsor Information Meeting Followed by sponsor planning for new circles <ul style="list-style-type: none">➤ Identify sponsor contact➤ Set dialogue dates, time and place➤ Publicize and recruit participants
October 1 & 2	Facilitator Meeting and Workshop on Intercultural Communication Followed by facilitator assignments to new circles; dialogue groups paired if needed
Sept. – Dec.	Community circle dialogues (5 sessions) and facilitator check-in meetings
October 14	<i>Cities at Work</i> Forum “The Changing Faces of Business”
November 8	Community Circles Action Forum – “Beyond Tolerance: A Call to Action” (<i>Cities at Work</i> Forum)
November 18	An Intergenerational Dialogue on School Desegregation and Educational Reform
December	Metropolitan Citizens Summit – “Education, Housing and Race in the Twin Cities” – Minnesota Meeting and Minnesota Public Radio
January	Evaluation and Report to the Community

1999 Cities At Work—Fall Forum

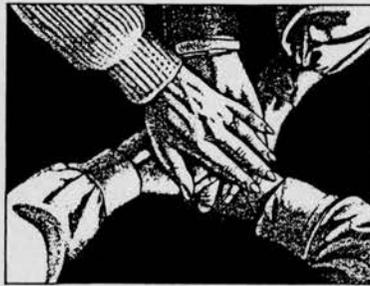
A Continuing Public Dialogue on Race, Connections, and Commitment to Action

BEYOND TOLERANCE: A CALL TO ACTION

November 8, 1999
Arlington High School

Keynote Speaker: **john powell**, Institute on Race and Poverty

Talk. Dialogue. Action. Can we move beyond talk and passive tolerance for our cultural and economic differences to committed action? For the past eight months, over eight hundred people have been engaged in dialogue on the challenges of housing, education, and racial reconciliation in our community.



The agenda for the day:

Date: Monday, Nov 8, 1999
Location: Arlington High School
1459 Rice Street
5:00 p.m. Registration & Dinner
5:30 p.m. Public Forum
Opening: Yusef Mgeni
Keynote Speaker: john powell
Call to Action: Rev. Devin Miller

Learn from their experiences and join others in forging action steps that make a difference in our community. We can complement each others' strengths and assets as we work community-wide towards cross-cultural understanding and racial reconciliation.

Hear what others have discussed and learned in the 1999 Cities at Work forums and in the Community Circle Dialogues about the impact of racism and economics on their lives

Explore how group and individual actions can address the challenges of economic and racial injustice

Discover how you can personally become involved with others to initiate community-wide strategies

Share good food and conversation as we affirm our ongoing commitment to eliminating racism and creating a more inclusive community

Join these organizations and others at the Call to Action:

St. Paul Council of Churches
Education and Housing Equality Project
MN Advocates for Human Rights
Minnesota Minority Education Project
Saint Paul Housing Campaign
Alliance for Metropolitan Stability
Immigration Task Force
Minnesota Churches Anti-Racism Initiative
Metropolitan Interfaith Council on Affordable Housing
St. Paul Ecumenical Alliance of Congregations
Hamline/Midway Alliance for a Prejudice Free Community
and MANY OTHERS.....

Cities At Work 1999—Sponsors and Funders

Amherst H. Wilder Foundation ■ Asian Pacific Endowment for Community Development ■ Catholic Charities ■ City Solutions ■ East Side Neighborhood Development/VISTA ■ Education and Housing Equity Project/Community Circles Collaborative ■ Jane Addams School for Democracy ■ Leadership Saint Paul ■ Local Initiatives Support Corporation ■ MRA Initiatives for Change-Twin Cities ■ Minnesota Hmong Chamber of Commerce ■ National Conference for Community and Justice ■ St. Paul Area Council of Churches ■ Saint Paul Human Rights Department ■ St. Paul/Ramsey Children's Initiative ■ St. Paul Department of Planning and Economic Development ■ St. Paul Planning Commission ■ St. Paul Public Schools ■ 3M Corporation ■ United Way of the St. Paul Area ■ University UNITED ■ The Urban Coalition ■ YMCA of Greater St. Paul and a diverse group of community volunteers

Registration

All events are free and open to the public, but advanced registration is required for meals. For more information contact Linda at 651/642-4060 or lmh@wilder.org.

Name _____

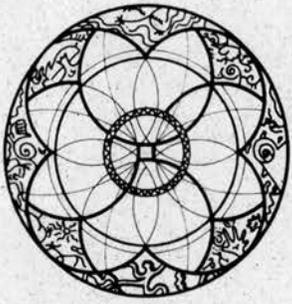
Organization (if any) _____

Address _____

City _____ State _____ Zip _____

Ph: _____ Fx: _____ E-mail _____

Send registration to: Linda Hoskins, A.H. Wilder Foundation, 919 Lafond Avenue, Saint Paul, MN 55104
Fax: 651/642-2088



Minnesota
Minority
Education
Partnership, Inc.

Minnesotans
collaboratively weave
the basket of MMEP
with their talents and resources,
encircling students of color
and encouraging
their success.

October 12, 1999

Dick Little
Executive Director
Education and Housing Equity Project
2211 Riverside Avenue South
Minneapolis, MN 55454

Dear Dick:

The next meeting of the planning committee for the Intergenerational Dialogue on School Desegregation and Education Reform is scheduled for *Thursday, October 21, 1999* from 7:00 - 8:30 PM in the *Riverside Room of the Christensen Center at Augsburg College*. (see enclosed map.)

The goals for the meeting will be the following:

- To develop a scenario that illustrates the current challenges and questions related to high quality education for all and the role that integrating schools plays toward that end. The scenario will be the tool used to initiate discussion and produce solutions at the event.
- To develop a strategy for recruiting people to the event, with special emphasis on achieving the greatest diversity of people possible.

We are still looking for greater diversity on the planning committee. If you know of a young person (age 14 - 24) or a community elder (age 54 and older) that would be interested in participating in an interesting discussion about the past and future of urban education, please invite them to attend. We are also in need of greater cultural diversity in the group, please encourage people of color that you know to join us.

Enclosed please find notes from the September 30 meeting. Take special note of the discussion related to the structure of the event and the planning committee's role.

Sincerely,

Bruce Vandal
Program Director

enc. (2)

**THE 1999 - 2000 ISSUE FORUM SERIES
OF THE
MINNESOTA MINORITY EDUCATION
PARTNERSHIP, INC.**

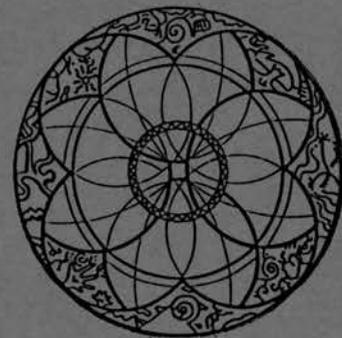
**An Intergenerational Dialogue on
School Desegregation and
Educational Reform**

**Featuring Dr. Jim Gambone of
Points of View Incorporated**

Sponsored in part by:

Active Citizenship School
African American Citizenship Initiative
Center for Excellence in Urban Teaching
Citizens League
Concordia College
Education and Housing Equity Project
Institute on Race and Poverty
Next Innovations
PACER Center
U of M College of Education & Human Dev.
Urban Coalition

**In
November
1999**



to receive details when available,

provide your address via...

phone: 612 330-1645

fax: 612 330-1510

e-mail: mmep@mmep.net

mail: 2211 Riverside Avenue S, Minneapolis MN 55454-1350

Metropolitan Citizens Summit
Education, Housing and Race in the Twin Cities Area
December 1999 (date, time and place to be determined)

At the conclusion of the 1999 Community Circle Dialogues, circle participants will be invited to participate in a "Citizens Summit" on creating better schools, livable wage job opportunities and affordable housing for every resident of the Twin Cities.

This event will be designed to bring "closure" to the Community Circle Dialogues and to move the community forward on education, housing and race in the Twin Cities:

- to honor the work that dedicated citizens have undertaken in the community circles;
- to provide a forum for further exchange of ideas among these diverse groups of citizens (in the form of more concrete solutions and next steps);
- to further build connections among citizens metro-wide to *act*;
- and, finally, to generate attention for citizens' ideas and recommendations among local, state and national policy leaders, the media and the public.

The ultimate goal is to begin to "change the way we do business" as an economically, culturally and racially diverse metropolitan community.

The Citizens Summit will have two parts:

- 1) **A citizens forum with participants from the Community Circle Dialogues**
At the forum, participants will present their best ideas for moving from ideas to action on better integrating the metropolitan area (i.e., building more inclusive communities and schools). This session will be fully interactive, with participants having the ability to electronically vote on and prioritize the various ideas presented. The forum will be moderated by a known and trusted community leader in the Twin Cities.

In addition, the forum will be attended by a number of local policy makers – elected officials from suburban, urban, metropolitan, school, county and state government – all key officials working on or influencing these issues. The goal of the meeting will be to have these policy makers present to listen to the citizens who participated in the community circle conversations, and to understand the depth of support of their ideas.

- 2) **A luncheon, public address to the Minnesota Meeting, and radio broadcast**
In conjunction with the forum, the Minnesota Meeting will host an address by Lani Guinier, a nationally prominent leader in civil rights, education and housing (who will have observed the citizens summit). A larger group of community leaders – largely from business and the professions – will join the participants from the citizens forum for the Minnesota Meeting, a luncheon event which will be broadcast live on the stations of Minnesota Public Radio. This event will give the guest speaker the opportunity to relate to a larger public (luncheon guests and radio listeners) her understanding of the work among citizens that took place at the "citizens summit."

Sponsors: **The Minnesota Meeting, the Minnesota Public Radio Civic Journalism Initiative, and the Education & Housing Equity Project**

Funded by: **The Minneapolis Foundation and The Saint Paul Foundation**

Case I.D. _____

**CITIES AT WORK COMMUNITY FORUMS AND
COMMUNITY CIRCLE DIALOGUES
PARTICIPANT FOLLOW-UP EVALUATION**

**Organization Code: 2938-3
Cost Center: 44002**

INTRODUCTION

Hi, my name is _____ and I'm calling from Wilder Research Center. We are contacting people who have recently participated in a Cities at Work Community Forum or Community Circle Dialogue. We are interested in finding out about your experience and any benefits you may have gained from it. The interview will take about ten minutes. If this is a good time for you we can do the interview now? The interview is confidential and your name will not appear with any of your comments.

IF YES, PROCEED.

IF NOT A GOOD TIME, NOTE BETTER TIME TO CALL ON THE FACE SHEET.

10. ~~In addition to the forum series there were also Community Circle Dialogues this year.~~ The ~~Cities at Work~~ records indicate that . . . (CIRCLE CHOICE READ)

A. You participated in a Community Circle Dialogue this year at . . .
(READ CHOICE INDICATED ON COVER SHEET)

Replace with Minneapolis and Suburban Circles (sponsor + location)

- a. Hamline-Midway Coalition for a Prejudice Free Community (with Chia Vang and Willie Nesbitt)1
- b. St. Paul Area Council of Churches (with Sarah Lagos).....2
- c. J.J. Hill Montessori Magnet School (with Lee Woolery and Cathy Peterson)3
- d. The St. Paul Companies at Black Bear Crossing Coffee House (with Elsa Batica).....4
- e. Merriam Park Community Center at Merriam Park Library (with Mary Winnett and Marilyn McKnight)5
- f. Merriam Park Community Center & Goodwill/EasterSeal (with Addie Batica and Harry Greenberg).....6
- g. District Five Teen Council at Arlington Hills Library (with Julius Erolin and Kate Pepler)7
- h. Frogtown Pluralism Circle at Frogtown Family Center (with Mariann Johnson and Chente Vue)8
- i. University of St. Thomas (with Mitchell Davis and Katherine Krueger).....9
- j. Ramsey Action Program (with Kathy McGrane)10
- k. St. Paul Neighborhood Network (with Elsa Batica)11
- l. University of Saint Thomas (with Kate Pepler and Darcy Miner)12

B. Which Community Circle Dialogue did you participate in, if any?

_____ Community Circle Dialogue participated in
(ENTER NUMBER 1-12)

C. You did not participate in a Community Circle Dialogue this year.13

D. Is this correct?

- Yes(GO TO Q. 11).....1
- No.....2

IF RESPONDENT DID NOT PARTICIPATE IN A CIRCLE DIALOGUE GO TO Q. 21.
IF RESPONDENT DID NOT PARTICIPATE IN A COMMUNITY FORUM OR A CIRCLE DIALOGUE:
Thank you for taking the time to be interviewed today.

11. Why did you decide to participate in a Community Circle Dialogue?

12. Community Circle Dialogues were made up of five sessions. The first session gave participants a chance to become acquainted, the second addressed segregation in the twin cities, the third focused on housing challenges, the fourth addressed school achievement gaps, and the fifth focused on how people can make a difference. How many of these sessions did you attend?

_____ SESSIONS ATTENDED

13. Looking back on the experience, what would you say was most useful about the Circle Dialogues?

14A. Have you discussed any of the topics addressed in the Community Circle Dialogues with people outside that setting?

- Yes 1
- No..... (GO TO Q. 15A)..... 2
- Refused (GO TO Q. 15A)..... 7
- Don't know (GO TO Q. 15A)..... 8

14B. Can you tell me more about that? (WHAT AND WITH WHOM?)

15A. Did you gain any new information or awareness from participating in the Community Circle Dialogue?

- Yes1
- No..... (GO TO Q. 16A).....2
- Refused (GO TO Q. 16A).....7
- Don't know (GO TO Q. 16A).....8

15B. What did you learn?

16A. Did the Community Circle Dialogue make you think about the way you interact with people who may be different from you in same way?

- Yes1
- No..... (GO TO Q. 17A).....2
- Refused (GO TO Q. 17A).....7
- Don't know (GO TO Q. 17A).....8

16B. In what way?

17A. Since attending the Circle Dialogue, have you joined with others in any kind of action in your community?

- Yes1
- No..... (GO TO Q. 18A).....2
- Refused (GO TO Q. 18A).....7
- Don't know (GO TO Q. 18A).....8

17B. Please describe what you have done. (WHAT AND WITH WHOM?)

18A. Are there any other benefits you have gotten from your participation in a Circle Dialogue other than what you have already mentioned?

- Yes1
- No..... (GO TO Q. 19A).....2
- Refused (GO TO Q. 19A).....7
- Don't know (GO TO Q. 19A).....8

18B. Please describe.

19A. Would you recommend Circle Dialogue participation to others? Would you say . . .

- Definitely yes,1
- Probably yes,.....2
- Probably no, or.....3
- Definitely no?.....4
- Refused7
- Don't know8

19B. Can you say more about that?

20. Is there anything that was said that has really had an effect on you?

I have a few last questions.

21. ASK ONLY IF NECESSARY: Are you . . .

- Male, or1
- Female?2
- Refused7
- Don't know8

22. Do you live in St. Paul, Minneapolis or some other community in the Twin Cities area?

- St. Paul1
- Minneapolis.....2
- Other (SPECIFY: _____).....3
- Refused7
- Don't know8

23A. Please describe your race or ethnic group. (DO NOT READ CODES.)

- Black or African American1
- Hispanic, Latino or Chicano2
- Asian or Pacific Islander3
- Native American4
- White or Caucasian5
- Biracial or mixed (SPECIFY: _____).....6
- Some other group (SPECIFY: _____).....7
- Refused-7
- Don't know-8

23B. FOR THOSE NOT SELF-DESCRIBED AS BIRACIAL: Are you biracial or mixed race?
(IF YES: What races are you?)

- Yes (SPECIFY: _____).....1
- No.....2
- Refused7
- Don't know8

23C. FOR THOSE NOT SELF-DESCRIBED AS HISPANIC: Are you of Hispanic or Spanish descent?

Yes	1
No.....	2
Refused	7
Don't know	8

24. Could you tell me which of the following age categories you are in? Would you say . . .

20 or younger,	1
21-30,	2
31-40,	3
41-50,	4
51-60, or	5
Over 60?	6
Refused	7
Don't know	8

25. What is the highest grade or year of school you completed?

Eighth grade or lower.....	1
Some high school.....	2
High school graduate or GED	3
Some college (includes 2 year college degree).....	4
College graduate (B.A., B.S., etc.).....	5
Some graduate work or graduate degree.....	6
Refused	7
Don't know	8

26. What is your annual income? Would you say . . .

Under \$5,000,.....	1
\$5,000 to under \$10,000,	2
\$10,000 to under \$15,000,	3
\$15,000 to under \$20,000,	4
\$20,000 to under \$30,000,	5
\$30,000 to under \$40,000,	6
\$40,000 to under \$50,000,	7
\$50,000 to under \$60,000,	8
\$60,000 to under \$70,000, or	9
\$70,000 or more?	10
Refused	-7
Don't know	-8

27A. Would you describe your religious orientation as mainly Christian, Jewish, Islamic, Agnostic, or something else? Would you say . . .

Christian,.....	1
Jewish,..... (GO TO Q. 28).....	2
Islamic,..... (GO TO Q. 28).....	3
Agnostic, or..... (GO TO Q. 28).....	4
Something else?	5
Refused	-7
Don't know	-8

27B. Are you . . .

Catholic,.....	1
Lutheran, or.....	2
Something else? (SPECIFY: _____) ..	3
Refused	-7
Don't know	-8

28. Would you generally describe yourself as a democrat, republican, independent, or something else?

- Democrat.....1
- Republican2
- Independent.....3
- Other (SPECIFY: _____)..4
- Refused -7
- Don't know -8

Thank you for taking the time to be interviewed today.

Interviewer Name: _____

Date: _____

Interviewer Employee #: _____

End Time: _____
(24 hour clock)

Education and Housing Equity Project

Board of Directors

Revised through October 15, 1999

Barbara Bearman (Secretary) *

NAACP, Minneapolis Branch
264 Vincent Ave. N.
Minneapolis, MN 55405
Tel: (612) 374-4847
Fax: (612) 374-4964

Keith Hardy

380 E. Wheelock Parkway #239
St. Paul, MN 55101
Tel: (651) 772-6806(H)

JoAnn Heryla

Minneapolis Public Schools
SW Area Office
1006 W. Lake St.
Minneapolis, MN 55408
Tel: (612) 571-1048(H)
(612) 627-7090(O)
Fax: (612) 627-7093

Jim Hilbert

Shulman Walcott & Shulman
121 W. Franklin Ave.
Minneapolis, MN 55404
Tel: (612) 645-2607(H)
(612) 871-2909(O)
Fax: (612) 871-2939

Josie Johnson

400 Groveland Ave., #2007
Minneapolis, MN 55403
Tel: (612) 874-8172
Fax: (612) 874-1374

Matthew Little (President) *

2670 Germain Ct.
Maplewood, MN 55109
Tel & Fax: (651) 773-8141
Pager: (651) 592-1064

Hope Melton

4307 Oakdale Ave. So.
Edina, MN 55424
Tel: (612) 927-8461(H)
(651) 266-4202(W)
Pager (651) 538-5582
Fax: (651) 266-4436
Email: hope@pclink.com

Van Mueller (Treasurer) *

U of M, Dept. of Education
Policy & Administration
2924 174th Lane N.W.
Andover, MN 55304
Tel: (612) 753-7460(H)
(612) 624-7093(W)
Fax: (612) 624-3377
Email: muell001@umn.tc.edu

Lois Olson

Center for Service, Work & Learning
Memorial Hall, Suite 124
Augsburg College
2211 Riverside Ave. CB 310
Minneapolis, MN 55454
Tel: (612) 330-1474
Fax: (612) 330-1432
Email: olson3@augsb.org

Rep. Myron Orfield

MN House of Representatives
521 State Office Building
St. Paul, MN 55155
4019 Sheridan Ave. So.
Minneapolis, MN 55410
Tel: (612) 926-9205 (H)
(651) 296-9281 (W)
Fax: (651) 296-4165 (W)
(612) 927-9601 (H)

Email:

rep.myron.orfield@house.leg.state.mn.us

Nikki Carlson

4035 Sheridan Avenue South
Minneapolis, MN 55410
Tel: (612) 925-5884 (H)
(651) 227-5766 (W)

john powell

Gavin Kearney

Institute on Race & Poverty
415 Law Center
229 19th Ave. S.
Minneapolis, MN 55455
Tel: (612) 823-3201(H)
(612) 625-5344(W)
625-5529(jp)
Fax: (612) 624-8890
Email: kearn008@tc.umn.edu

Dan Rodriguez

Saint Paul Public Schools
360 Colborne Street
Saint Paul, MN 55102-3299
Tel: (651) 293-5239
Fax: (651) 290-8386

Thomas Ross

3501 Elliot Avenue South #15
Minneapolis, MN 55407
Tel: (612) 822-3384(H)

Joy Sorensen Navarre *

MICAH
122 West Franklin Ave., Suite # 310
Minneapolis, MN 55404
Tel: (612) 871-8980(W)
(651) 225-9404(H)
Fax: (612) 813-4501
Email: joysn@micah.org

Pam Taylor

The S.W.E.E.T. Life
(Students Who Encourage
Empowerment Together)
PO Box 52106
Minneapolis, MN 55402
Tel: (612) 823-6846
Email: pdt13@aol.com

Jerry Timian *

United Way of Saint Paul Area
St. Louis Park School Board
4115 Raleigh Ave.
St. Louis Park, MN 55416
Tel: (612) 924-9139(H)
(651) 291-8426(W)
Fax: (651) 291-8353
Email: timianj@uwmsp.org

Cris Toffolo

University of St. Thomas
1305 Dayton Ave.
St. Paul, MN 55104
Inter-Campus mail #4162 UST
Tel: (651) 641-1237(H)
(651) 962-5724(W)
Fax: (651) 962-6360
Email: cetoffolo@stthomas.edu

Staff**Dick Little**

Executive Director
Education & Housing Equity Project
2211 Riverside Ave., CB 185
Minneapolis, MN 55454
Tel: (612) 330-1505 x2 (W)
(612) 724-5662 (H)
Fax: (612) 330-1507
Email: ehep@augzburg.edu

Maire McMahon

Administrative Assistant
Education & Housing Equity Project
2211 Riverside Ave., CB 185
Minneapolis, MN 55454
Tel: (612) 330-1505 x3 (W)
(651) 293-1494 (H)
Fax: (612) 330-1507

Interns**Emily Chen**

2211 Riverside Ave. CB 1449
Minneapolis, MN 55454
Tel: (612) 340-0608
Email: chen@augzburg.edu

Andrea Cobery

2211 Riverside Ave. CB2999
Minneapolis, MN 55454
Tel: (612) 346-9538
Email: cobes@uswest.net

* Member of Executive Committee

Education & Housing Equity Project

Board Meeting of August 20, 1999, Meeting Minutes

Present: Barbara Bearman, Jim Hilbert, Matt Little, Hope Melton, VanMueller, Gavin Kearney, Dan Rodriguez, Thomas Ross, Joy Sorensen Navarre, Pam Taylor, Jerry Timian,; Guests, Lou Schoen, Ratnesh Biren Nagda; Staff: Dick Little, Maire McMahon, Pam Jewson.

Presentation on Affordable Housing

The meeting began at 8:05 with a 30-minute powerpoint presentation on the affordable housing crisis in the Twin Cities metropolitan area provided by Joy Sorensen Navarre (MICAH's Executive Director). See attached summary.

Thank You to Outgoing Staff and Welcome to New Staff

Following introductions, the board honored Pam Jewson for her staff services and welcomed Maire McMahon who replaces Pam as EHEP's administrative assistant.

Board Briefings and Updates

The board then received three briefings/update reports:

1. Progress on the mediation of the NAACP educational adequacy lawsuit, by Jim Hilbert. The board agreed to devote a special meeting to the remedies for mediation, which was scheduled for September 8, from 5:30 - 8 PM, Cedar Room.
2. Research and projects of the Institute on Race and Poverty, by Gavin Kearney.
3. Saint Paul Public Schools, by Dan Rodriguez, District Ombudsman for the District. Saint Paul Schools plan to participate in the community circle dialogues by sponsoring up to five circles either this fall or next winter. Dan also affirms the wisdom of our partnership with Wilder Foundation and Cities at Work to get the community circles working in St. Paul

Kaufman Internship Program

Dick reported briefly on the Kaufman Social Entrepreneurship Internship opportunity. Augsburg College is one of twenty colleges and universities in the USA to receive this innovative grant, and EHEP has been invited to apply for interns.

Motion made and passed to authorize the Director to apply for participation as an intern employer/partner with Augsburg and to be assigned up to two interns.

Best Practices Site Visit

Dick introduced Ratnesh Biren Nagada of the Study Circles "Best Practices" Study Team. EHEP is one of twenty study circle dialogue projects in the country to be selected for the best practices study. Ratnesh is in the Twin Cities for three days to interview partners and attend meetings of our projects. We have included the Wilder Foundation and "Cities at Work" in this study. Following the board meeting, several board members, including members of the executive committee, met with Ratnesh for approximately 1.5 hours in a group interview.

Director's Report

Dick Little provided the Director's Report. In June, EHEP participated in a 2-day national study circle conference in Hartford, Connecticut, sponsored by SCRC. Over 100 study circle programs from around the country were represented, and the exchange of information and experience were highly beneficial. In July, Dick joined with Joy Sorensen Navarre and other staff and board members of MICAH to attend the HUD Best Practices Symposium in Kansas City, Missouri. MICAH was one of 100 organizations to receive the HUD Secretary's Best Practice Award (over 3700 nominations were submitted) for its fair housing theatre project, "Like Waters Rolling Down." He then reviewed the project timetable for the Fall 1999 community circle project events.

Financial Report

Van Mueller and Dick Little reviewed the meetings with Augsburg financial staff (Jeff Swenson and Paul Pierson). A financial report would be available in September; EHEP currently has a balance of around \$10,000.

Given the better attendance at today's meeting ***Motion made and passed to endorse and reaffirm the board action in June to adopt the EHEP 1999 Project and Organizational Budget.***

Status of grant awards and grant proposals was also reviewed. EHEP received an award of \$15,000 in June/July from the Otto Bremer Foundation and expects to receive a grant award of \$10 - 15,000 from the St. Paul Companies in September. (Actual award = \$10,000). Applications and letters of intent are being prepared for submission to the McKnight Foundation, the Minneapolis Foundation, and the Study Circle Fund in September. Lou Schoen of the MN Council of Churches Anti-racism Initiative is providing assistance to EHEP in preparing these grant proposals and pursuing additional grants.

Joy Sorensen Navarre strongly recommended that staff prepare a Cash Flow Projection/Analysis so that we can better plan our activities and know where we stand with respect to our project expenses and income over the remainder of the year. The board concurred with this recommendation.

Addition of New Board Members

Two new board members were invited/welcomed to EHEP by the board. The President of Augsburg College designated Lois Olson, Director of Service, Work and Learning for the College as the College's representative to serve on our board. Pam Taylor, who had been involved in the community circles project for the past year (Mpls. NRP, Mpls. Public Schools, and Central Neighborhood Improvement Assoc.) expressed interest in serving on our board.

Motion made and passed to accept Lois Olson and Pam Taylor to the EHEP Board.

Upcoming Project Events

Before adjournment, board members were encouraged to attend the community circle sponsor kick-off meeting to be co-sponsored by Minneapolis Mayor Sharon Sayles Belton, and the facilitator training workshops to be held by EHEP, Wilder Foundation and facilitators from MN Facilitators Network and Society of Professionals in Dispute Resolution in September and early October.

Adjournment

Meeting was adjourned at approximately 9:15.

**Education & Housing Equity Project
Board Meeting
264 Vincent Ave. N.
Minneapolis, MN 55405
Friday, Oct. 15, 1999
7:30 – 9:00 a.m.**

AGENDA

1. Welcome and Introductions (guests, new staff and board members)
2. Review and Approval of Meeting Agenda Matt Little
3. Minutes of August 20, 1999 Board Meeting Barbara Bearman
4. Financial Report Van Mueller
5. Executive Director's Report Dick Little
6. Board Reports and Business
 - a. Kaufman Social Entrepreneur Internship Program Lois Olson
 - b. Call to Action Forum Jerry Timian
Barb Rose (Cities at Work)
 - c. Intergenerational Dialogue on School Desegregation
and Education Reform Bruce Vandal
(MMEP)
 - d. Metropolitan Citizens Summit Ken Darling
(Minnesota Meeting)
 - e. Evaluation with Wilder Research Center Cris Toffolo
7. Additional Business
8. Adjournment

Master set

EHEP Bd. Mtg.

10-15-99

**EDUCATION AND HOUSING EQUITY PROJECT
INCOME STATEMENT AND FUND BALANCE RECAP
PERIOD ENDING SEPTEMBER 30, 1999**

	REVENUE	Budgeted	Year to Date	Remaining
4001	Grants	\$ 100,000	\$ 41,100	\$ 58,900
	Total Revenue:	\$ 100,000	\$ 41,100	\$ 58,900
	EXPENSES			
5001	Consulting	\$ 14,600	\$ 138	\$ 14,462
5002	Office Supplies	\$ 600	\$ 318	\$ 282
5003	Telephone/Fax	\$ 750	\$ 452	\$ 298
5004	Postage	\$ 1,800	\$ 1,052	\$ 748
5005	Copying	\$ 3,500	\$ 2,090	\$ 1,410
5006	Printing	\$ 800	\$ 279	\$ 521
5007	Publications	\$ 150	\$ 42	\$ 108
5008	Equipment	\$ 1,300	\$ 241	\$ 1,059
5009	Dues, Fees, Registration	\$ 100	\$ 90	\$ 10
5010	Conferences and Meetings	\$ 10,000	\$ 587	\$ 9,414
5011	Travel	\$ 500	\$ 43	\$ 457
5012	Mileage	\$ 1,500	\$ -	\$ 1,500
5013	Miscellaneous	\$ 250	\$ 160	\$ 90
5014	Office Rental	\$ 1,800	\$ 1,200	\$ 600
5015	Insurance	\$ -	\$ -	\$ -
5016	Staff Development	\$ 1,000	\$ 430	\$ 571
5201	Director Salary	\$ 26,500	\$ 15,000	\$ 11,500
5202	Clerical Salary	\$ 11,610	\$ 6,268	\$ 5,343
5203	Accounting Services	\$ 1,750	\$ 1,300	\$ 450
5204	EFICA Expenses	\$ 3,049	\$ 1,726	\$ 1,323
5205	State Unemp Insurance	\$ 80	\$ 55	\$ 25
5301	Program Training Events	\$ 3,200	\$ 1,132	\$ 2,068
	Total Expenses:	\$ 84,839	\$ 32,601	\$ 52,238
	Total Surplus/(Deficit):		<u>\$ 8,499</u>	
Beginning Fund Balance Jan 1, 1999:			\$ 3,296	
Revenue Added January 1 thru September 30, 1999:			\$ 41,100	
Expenses Added January 1 thru September 30, 1999:			\$ (32,601)	
Ending Fund Balance September 30, 1999:			<u>\$ 11,795</u>	

**EDUCATION AND HOUSING EQUITY PROJECT
BALANCE SHEET
SEPTEMBER 30, 1999**

ASSETS

Cash (Riverside Bank)	\$	10,896
Petty Cash	\$	50
Equipment	\$	1,474
Total Assets:		<u>\$ 12,420</u>

LIABILITIES and FUND BALANCE

Accounts Payable		
Augsburg College - Computer	\$	(704)
Payroll Taxes Payable		
Federal Income Tax Withheld	\$	(0)
FICA Tax Withheld	\$	79
EFICA Tax Withheld	\$	0
State Income Tax Withheld	\$	0
Fund Balance	\$	(11,795)
Total Liabilities and Fund Balance:		<u>\$ (12,420)</u>
	\$	0

1999 Cities At Work—Fall Forum

A Continuing Public Dialogue on Race, Connections, and Commitment to Action

BEYOND TOLERANCE: A CALL TO ACTION

November 8, 1999

Arlington High School

Keynote Speaker: **john powell**, Institute on Race and Poverty

Talk. Dialogue. Action. Can we move beyond talk and passive tolerance for our cultural and economic differences to committed action? For the past eight months, over eight hundred people have been engaged in dialogue on the challenges of housing, education, and racial reconciliation in our community.



Learn from their experiences and join others in forging action steps that make a difference in our community. We can complement each others' strengths and assets as we work community-wide towards cross-cultural understanding and racial reconciliation.

Hear what others have discussed and learned in the 1999 Cities at Work forums and in the Community Circle Dialogues about the impact of racism and economics on their lives

Explore how group and individual actions can address the challenges of economic and racial injustice

Discover how you can personally become involved with others to initiate community-wide strategies

Share good food and conversation as we affirm our ongoing commitment to eliminating racism and creating a more inclusive community

Join these organizations and others at the Call to Action:

St. Paul Council of Churches
Education and Housing Equality Project
MN Advocates for Human Rights
Minnesota Minority Education Project
Saint Paul Housing Campaign
Alliance for Metropolitan Stability
Immigration Task Force
Minnesota Churches Anti-Racism Initiative
Metropolitan Interfaith Council on Affordable Housing
St. Paul Ecumenical Alliance of Congregations
Hamline/Midway Alliance for a Prejudice Free Community
and MANY OTHERS.....

The agenda for the day:

Date: Monday, Nov 8, 1999

Location: Arlington High School
1459 Rice Street

5:00 p.m. Registration & Dinner

5:30 p.m. Public Forum

Opening: Yusef Mgeni

Keynote Speaker: john powell

Call to Action: Rev. Devin Miller

Cities At Work 1999—Sponsors and Funders

Amherst H. Wilder Foundation ■ Asian Pacific Endowment for Community Development ■ Catholic Charities ■ City Solutions ■ East Side Neighborhood Development/VISTA ■ Education and Housing Equity Project/Community Circles Collaborative ■ Jane Addams School for Democracy ■ Leadership Saint Paul ■ Local Initiatives Support Corporation ■ MRA Initiatives for Change-Twin Cities ■ Minnesota Hmong Chamber of Commerce ■ National Conference for Community and Justice ■ St. Paul Area Council of Churches ■ Saint Paul Human Rights Department ■ St. Paul/Ramsey Children's Initiative ■ St. Paul Department of Planning and Economic Development ■ St. Paul Planning Commission ■ St. Paul Public Schools ■ 3M Corporation ■ United Way of the St. Paul Area ■ University UNITED ■ The Urban Coalition ■ YMCA of Greater St. Paul and a diverse group of community volunteers

Registration

All events are free and open to the public, but advanced registration is required for meals. For more information contact Linda at 651/642-4060 or lmh@wilder.org.

Name _____

Organization (if any) _____

Address _____

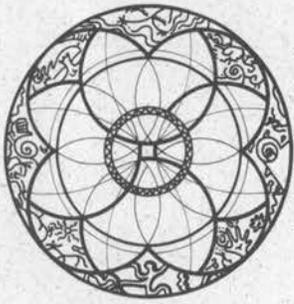
City _____ State _____ Zip _____

Ph: _____ Fx: _____ E-mail _____

Send registration to: Linda Hoskins, A.H. Wilder Foundation, 919 Lafond Avenue, Saint Paul, MN 55104
Fax: 651/642-2088

Fall 1999 Community Circle Dialogues Timeline

September 25	Sponsor Information Meeting Followed by sponsor planning for new circles <ul style="list-style-type: none">➤ Identify sponsor contact➤ Set dialogue dates, time and place➤ Publicize and recruit participants
October 1 & 2	Facilitator Meeting and Workshop on Intercultural Communication Followed by facilitator assignments to new circles; dialogue groups paired if needed
Sept. – Dec.	Community circle dialogues (5 sessions) and facilitator check-in meetings
October 14	<i>Cities at Work</i> Forum “The Changing Faces of Business”
November 8	Community Circles Action Forum – “Beyond Tolerance: A Call to Action” (<i>Cities at Work</i> Forum)
November 18	An Intergenerational Dialogue on School Desegregation and Educational Reform
December	Metropolitan Citizens Summit – “Education, Housing and Race in the Twin Cities” – Minnesota Meeting and Minnesota Public Radio
January	Evaluation and Report to the Community



Minnesota
Minority
Education
Partnership, Inc.

Minnesotans
collaboratively weave
the basket of MMEP
with their talents and resources,
encircling students of color
and encouraging
their success.

October 12, 1999

Dick Little
Executive Director
Education and Housing Equity Project
2211 Riverside Avenue South
Minneapolis, MN 55454

Dear Dick:

The next meeting of the planning committee for the Intergenerational Dialogue on School Desegregation and Education Reform is scheduled for *Thursday, October 21, 1999* from 7:00 - 8:30 PM in the *Riverside Room of the Christensen Center at Augsburg College*. (see enclosed map.)

The goals for the meeting will be the following:

- To develop a scenario that illustrates the current challenges and questions related to high quality education for all and the role that integrating schools plays toward that end. The scenario will be the tool used to initiate discussion and produce solutions at the event.
- To develop a strategy for recruiting people to the event, with special emphasis on achieving the greatest diversity of people possible.

We are still looking for greater diversity on the planning committee. If you know of a young person (age 14 - 24) or a community elder (age 54 and older) that would be interested in participating in an interesting discussion about the past and future of urban education, please invite them to attend. We are also in need of greater cultural diversity in the group, please encourage people of color that you know to join us.

Enclosed please find notes from the September 30 meeting. Take special note of the discussion related to the structure of the event and the planning committee's role.

Sincerely,

Bruce Vandal
Program Director

enc. (2)

Metropolitan Citizens Summit
Education, Housing and Race in the Twin Cities Area
December 1999 (date, time and place to be determined)

At the conclusion of the 1999 Community Circle Dialogues, circle participants will be invited to participate in a "Citizens Summit" on creating better schools, livable wage job opportunities and affordable housing for every resident of the Twin Cities.

This event will be designed to bring "closure" to the Community Circle Dialogues and to move the community forward on education, housing and race in the Twin Cities:

- to honor the work that dedicated citizens have undertaken in the community circles;
- to provide a forum for further exchange of ideas among these diverse groups of citizens (in the form of more concrete solutions and next steps);
- to further build connections among citizens metro-wide to *act*;
- and, finally, to generate attention for citizens' ideas and recommendations among local, state and national policy leaders, the media and the public.

The ultimate goal is to begin to "change the way we do business" as an economically, culturally and racially diverse metropolitan community.

The Citizens Summit will have two parts:

- 1) **A citizens forum with participants from the Community Circle Dialogues**
At the forum, participants will present their best ideas for moving from ideas to action on better integrating the metropolitan area (i.e., building more inclusive communities and schools). This session will be fully interactive, with participants having the ability to electronically vote on and prioritize the various ideas presented. The forum will be moderated by a known and trusted community leader in the Twin Cities.

In addition, the forum will be attended by a number of local policy makers – elected officials from suburban, urban, metropolitan, school, county and state government – all key officials working on or influencing these issues. The goal of the meeting will be to have these policy makers present to listen to the citizens who participated in the community circle conversations, and to understand the depth of support of their ideas.

- 2) **A luncheon, public address to the Minnesota Meeting, and radio broadcast**
In conjunction with the forum, the Minnesota Meeting will host an address by Lani Guinier, a nationally prominent leader in civil rights, education and housing (who will have observed the citizens summit). A larger group of community leaders – largely from business and the professions – will join the participants from the citizens forum for the Minnesota Meeting, a luncheon event which will be broadcast live on the stations of Minnesota Public Radio. This event will give the guest speaker the opportunity to relate to a larger public (luncheon guests and radio listeners) her understanding of the work among citizens that took place at the "citizens summit."

Sponsors: **The Minnesota Meeting, the Minnesota Public Radio Civic Journalism Initiative, and the Education & Housing Equity Project**

Funded by: **The Minneapolis Foundation and The Saint Paul Foundation**

Case I.D. _____

**CITIES AT WORK COMMUNITY FORUMS AND
COMMUNITY CIRCLE DIALOGUES
PARTICIPANT FOLLOW-UP EVALUATION**

**Organization Code: 2938-3
Cost Center: 44002**

INTRODUCTION

Hi, my name is _____ and I'm calling from Wilder Research Center. We are contacting people who have recently participated in a Cities at Work Community Forum or Community Circle Dialogue. We are interested in finding out about your experience and any benefits you may have gained from it. The interview will take about ten minutes. If this is a good time for you we can do the interview now? The interview is confidential and your name will not appear with any of your comments.

IF YES, PROCEED.

IF NOT A GOOD TIME, NOTE BETTER TIME TO CALL ON THE FACE SHEET.

10. ~~In addition to the forum series there were also Community Circle Dialogues this year. The Cities at Work records indicate that . . . (CIRCLE CHOICE READ)~~

A. You participated in a Community Circle Dialogue this year at . . .
(READ CHOICE INDICATED ON COVER SHEET)

Replace with Minneapolis and Suburban Circles (sponsor + location)

- a. Hamline-Midway Coalition for a Prejudice Free Community (with Chia Vang and Willie Nesbitt)1
- b. St. Paul Area Council of Churches (with Sarah Lagos).....2
- c. J.J. Hill Montessori Magnet School (with Lee Woolery and Cathy Peterson)3
- d. The St. Paul Companies at Black Bear Crossing Coffee House (with Elsa Batica).....4
- e. Merriam Park Community Center at Merriam Park Library (with Mary Winnett and Marilyn McKnight)5
- f. Merriam Park Community Center & Goodwill/EasterSeal (with Addie Batica and Harry Greenberg).....6
- g. District Five Teen Council at Arlington Hills Library (with Julius Erolin and Kate Pepler).....7
- h. Frogtown Pluralism Circle at Frogtown Family Center (with Mariann Johnson and Chente Vue)8
- i. University of St. Thomas (with Mitchell Davis and Katherine Krueger).....9
- j. Ramsey Action Program (with Kathy McGrane)10
- k. St. Paul Neighborhood Network (with Elsa Batica)11
- l. University of Saint Thomas (with Kate Pepler and Darcy Miner)12

B. Which Community Circle Dialogue did you participate in, if any?

_____ Community Circle Dialogue participated in
(ENTER NUMBER 1-12)

C. You did not participate in a Community Circle Dialogue this year.13

D. Is this correct?

- Yes(GO TO Q. 11).....1
- No.....2

IF RESPONDENT DID NOT PARTICIPATE IN A CIRCLE DIALOGUE GO TO Q. 21.
IF RESPONDENT DID NOT PARTICIPATE IN A COMMUNITY FORUM OR A CIRCLE DIALOGUE:
Thank you for taking the time to be interviewed today.

11. Why did you decide to participate in a Community Circle Dialogue?

12. Community Circle Dialogues were made up of five sessions. The first session gave participants a chance to become acquainted, the second addressed segregation in the twin cities, the third focused on housing challenges, the fourth addressed school achievement gaps, and the fifth focused on how people can make a difference. How many of these sessions did you attend?

_____ SESSIONS ATTENDED

13. Looking back on the experience, what would you say was most useful about the Circle Dialogues?

14A. Have you discussed any of the topics addressed in the Community Circle Dialogues with people outside that setting?

- Yes1
- No..... (GO TO Q. 15A).....2
- Refused (GO TO Q. 15A).....7
- Don't know (GO TO Q. 15A).....8

14B. Can you tell me more about that? (WHAT AND WITH WHOM?)

15A. Did you gain any new information or awareness from participating in the Community Circle Dialogue?

- Yes1
- No.....(GO TO Q. 16A).....2
- Refused(GO TO Q. 16A).....7
- Don't know(GO TO Q. 16A).....8

15B. What did you learn?

16A. Did the Community Circle Dialogue make you think about the way you interact with people who may be different from you in same way?

- Yes1
- No.....(GO TO Q. 17A).....2
- Refused(GO TO Q. 17A).....7
- Don't know(GO TO Q. 17A).....8

16B. In what way?

17A. Since attending the Circle Dialogue, have you joined with others in any kind of action in your community?

- Yes1
- No.....(GO TO Q. 18A).....2
- Refused(GO TO Q. 18A).....7
- Don't know(GO TO Q. 18A).....8

17B. Please describe what you have done. (WHAT AND WITH WHOM?)

18A. Are there any other benefits you have gotten from your participation in a Circle Dialogue other than what you have already mentioned?

- Yes1
- No..... (GO TO Q. 19A).....2
- Refused (GO TO Q. 19A).....7
- Don't know (GO TO Q. 19A).....8

18B. Please describe.

19A. Would you recommend Circle Dialogue participation to others? Would you say . . .

- Definitely yes,1
- Probably yes,2
- Probably no, or3
- Definitely no?4
- Refused7
- Don't know8

19B. Can you say more about that?

20. Is there anything that was said that has really had an effect on you?

I have a few last questions.

21. ASK ONLY IF NECESSARY: Are you . . .

- Male, or1
- Female?2
- Refused7
- Don't know8

22. Do you live in St. Paul, Minneapolis or some other community in the Twin Cities area?

- St. Paul1
- Minneapolis.....2
- Other (SPECIFY: _____)..3
- Refused7
- Don't know8

23A. Please describe your race or ethnic group. (DO NOT READ CODES.)

- Black or African American1
- Hispanic, Latino or Chicano2
- Asian or Pacific Islander3
- Native American4
- White or Caucasian5
- Biracial or mixed (SPECIFY: _____)..6
- Some other group (SPECIFY: _____)..7
- Refused-7
- Don't know-8

23B. FOR THOSE NOT SELF-DESCRIBED AS BIRACIAL: Are you biracial or mixed race?
(IF YES: What races are you?)

- Yes (SPECIFY: _____).....1
- No.....2
- Refused7
- Don't know8

23C. FOR THOSE NOT SELF-DESCRIBED AS HISPANIC: Are you of Hispanic or Spanish descent?

Yes	1
No.....	2
Refused	7
Don't know	8

24. Could you tell me which of the following age categories you are in? Would you say . . .

20 or younger,	1
21-30,	2
31-40,	3
41-50,	4
51-60, or.....	5
Over 60?.....	6
Refused	7
Don't know	8

25. What is the highest grade or year of school you completed?

Eighth grade or lower.....	1
Some high school.....	2
High school graduate or GED.....	3
Some college (includes 2 year college degree).....	4
College graduate (B.A., B.S., etc.).....	5
Some graduate work or graduate degree.....	6
Refused	7
Don't know	8

26. What is your annual income? Would you say . . .

Under \$5,000,.....	1
\$5,000 to under \$10,000,	2
\$10,000 to under \$15,000,	3
\$15,000 to under \$20,000,	4
\$20,000 to under \$30,000,	5
\$30,000 to under \$40,000,	6
\$40,000 to under \$50,000,	7
\$50,000 to under \$60,000,	8
\$60,000 to under \$70,000, or	9
\$70,000 or more?	10
Refused	-7
Don't know	-8

27A. Would you describe your religious orientation as mainly Christian, Jewish, Islamic, Agnostic, or something else? Would you say . . .

Christian,.....	1
Jewish,..... (GO TO Q. 28).....	2
Islamic,..... (GO TO Q. 28).....	3
Agnostic, or..... (GO TO Q. 28).....	4
Something else?	(GO TO Q. 28).....5
Refused	-7
Don't know	-8

27B. Are you . . .

Catholic,.....	1
Lutheran, or.....	2
Something else? (SPECIFY: _____) ..	3
Refused	-7
Don't know	-8

28. Would you generally describe yourself as a democrat, republican, independent, or something else?

- Democrat.....1
- Republican2
- Independent.....3
- Other (SPECIFY: _____)..4
- Refused-7
- Don't know-8

Thank you for taking the time to be interviewed today.

Interviewer Name: _____

Date: _____

Interviewer Employee #: _____

End Time: _____
(24 hour clock)

EHEP -

Board Meeting of August 20, 1999, Meeting Minutes

Present: Barbara Beaman, Jim Hilbert, Matt Little, Hope Melton, Van Mueller, ~~Hikki Carlson~~, Gavin Kearney, Dan Rodriguez, Thomas Ross, Joy Sorensen Navane, Pam Taylor, Jerry Timian; Huerta, Lou Schoen and Ratnesch Biren Nagda

Staff: Dick Little, Maire McMahon, Pam Jewson

AFFORDABLE HOUSING PRESENTATION

PRESENTATION ON AFFORDABLE HOUSING

The meeting began ^{at 8:05} with a 30-minute powerpoint presentation on the affordable housing crisis in the Twin Cities metropolitan area provided by Joy Sorensen Navane (MICA's Executive Director). See attached summary ~~pages~~.

THANK YOU TO OUTGOING STAFF AND WELCOME TO NEW STAFF

Following introduction, the board honored Pam Jewson for her staff services and welcomed Marie McMahon who ~~is EHEP's~~ ^{will} replace Pam as EHEP's administrative assistant.

BOARD BRIEFINGS AND UPDATES

The board received ^{then} three briefings / update reports:

1. Progress on the mediation of the NAACP educational adequacy lawsuit, by Jim Hilbert.

The board agreed to devote a special meeting to the ~~remediation~~ ^{remediation} ~~proposed~~ for mediation, and ~~remediation~~ which was scheduled ~~at~~ ^{to} for September 8, from 5:30-8 PM, same location (Cedar Room).

BOARD BRIEFINGS & UPDATES

NAACP MEDIATION

INSTITUTE
ON RACE &
POVERTY

2. Research and projects of the Institute on Race and Poverty, by Gavin Kearney

SAINT PAUL
PUBLIC SCHOOLS
& CITIES AT WORK

3. Saint Paul Public Schools, by Dan Rodriguez, District Ombudsman for the District.

Saint Paul Schools plan to participate in the community circle dialogue by sponsoring up to five circles either this fall or next winter. Dan also observed the wisdom of our partnership with Wilder Foundation and Cities at Work to get the community circles working in St. Paul.

KAUFMAN
INTERSHIP
PROGRAM

Dick reported briefly on the Kaufman Social Entrepreneurship Internship opportunity. Augsburg College is one of twenty colleges and universities in the USA to receive this innovative grant, and EHEP's ^{has been invited to apply for} ~~application has been accepted~~ for interns.

Motion made and passed to ~~endorse~~ ^{authorize} the Director to apply for participation as an intern employer / ~~for Kaufman partner with Augsburg and to receive~~ ^{be assigned} up to 2 interns.

SCRC
BEST
PRACTICES
SITE
VISIT

~~EHEP was one of twenty dialogue~~
Dick then introduced Ratnesh Biren Nagda of the Study Circles "Best Practices" Study Team. EHEP is one of twenty study circle dialogue projects in the country to be selected for the best practices study. Ratnesh is in the Twin Cities for three days to ~~me~~ interview ~~partners~~ and attend meetings of our project. We have included The Wilder Foundation and "Cities at Work" in the study.

Following the board meeting, several board members, including members of the executive committee, met with Ratnesk for approx. 1 1/2 hours in a group interview.

DIRECTOR'S REPORT

Dick Little provided the Director's Report. He ~~talked about~~ in July June, EHEP participated in a 2 day national study circle conference in Hartford, Connecticut, sponsored by SCRC. Over 100 study circle programs from around the country were represented, and the exchange of information and experiences were highly beneficial. In July, Dick joined Joy Soreman Navarre and other staff and board members of MICAH to attend the HUD Best Practices Symposium in Kansas City, Missouri. MICAH was one of 100 organizations to receive the HUD Secretary's Best Practice Award (over 3700 nominations were submitted) for its ~~the~~ fair housing theatre project "Like Waters Rolling Down."

He then reviewed the project timetable for the fall 1999 community circle project events.

FINANCIAL REPORT

Van Mueller and Dick Little reviewed the meetings held with Augsburg financial staff (Jeff Swenson and Paul Pierson). A financial report would be available in September; ~~the~~ EHEP currently has a balance of around \$10,000.

Give the ~~the~~ ^{better attendance at today's meeting} and reaffirm Motion made and passed to endorse the board action in June to adopt the EHEP 1999 Project and Organizational Budget

Status of grant awards and grant proposals was also reviewed. EHEP received ~~an~~ award of \$ 15,000 in ~~June~~^{July} from the Otto Bremer Foundation and expects to receive a grant award of \$10-15,000 from the St. Paul Companies in September (actual award = \$ 10,000). Applications and letters of intent are being prepared for submission to the McKnight Foundation, the Minneapolis Foundation, and the Study Circle Fund in September. Lou Schorr of the MN Church Anti-Racism Initiative is providing assistance to EHEP in preparing these grant proposals and pursuing additional grants.

Joy Swanson Navarre strongly recommended that staff prepare a Cash Flow Projection / Analysis so that we can better plan our activities and know where we stand with respect to our project expense and income over the remainder of the year. The board concurred with this recommendation.

ADDITION OF NEW BOARD MEMBERS

Two new board members were invited/welcomed ~~to be part of~~^{to EHEP} by the Board. The President of Augsburg College has designated Lou Olson, Director of Service, Work and Learning for the College as the College's representative to ~~serve~~^{serve} on our Board. Pam Taylor, who has been involved in the community circles project for the past year (Mpls. NRP, Mpls. Public Schools, and Central Neighborhood Improvement Assoc.) expressed her interest in serving ~~on~~^{out} on EHEP's board.

Motion made and passed to accept Lois Olson and Pam Taylor to the EHEP Board.

UPCOMING
PROJECT
EVENTS

Before the adjournment, board members were encouraged to attend the ^{Community circle} sponsor kick-off meeting to be co-sponsored by Minneapolis Mayor Sharon Sayler Belton, and the Facilitator training workshops to be held by EHEP, Wilder Foundation and facilitators from MN Facilitators Network and Society of Professionals in Dispute Resolution in September and early October.

ADJOURNMENT

Meeting was adjourned at approx. 9:15 AM

NOTES — GN BD. MTG.

- * Internship Programs
- * Action Forum + Citizen Summit
- * Fall Comm. Circles / Wilder, LHRC, Suburban Schools, etc.
Mpls. City Hall - Kick off
Facilitator + Sponsor Trng., Hamline

PAM

- * Pull in some celebrities + Bu.
Target: Rainbow, Cub, Kirby Puckett.
- * Children's theatre initiative

* JIM HILBERT

Settlement Idea

+ allow children in low income neig
having choice to go to school
of choi in Mpls. + sub. school

- Neigh parent center in Mpls
indg. of school dist., info,
advocacy, org.,
social

- Accountability Measure

Test Score
Parent + Stud. Surveys
Measure of success / indicators

Req. interventions when schools go
below a certain level

Can Consent Decree

MICAH Metro Hrg. Option Prop.

Kit ^{25%} Incredible school discrim. at the
new schools; major issue.

} Being #
w/ them.
School →
incent.
take keep
those kids.
Have power
to leave them.

Barb A

This bd. needs to ~~to~~ take time to discuss
the settlement. It's a token approach.

Schools need to be decseg.

Written position paper + manifesto -

IRP

Study on E. duc. integration

Neighborhood Mapping in S. Mpls

Proj. w/ Seattle Pub Def. Gr.

to address racial disparities in justice system

Metro-wide opportunity mapping.

Key system in metro area

* Study of largest comm. of color more engaged
in regional discussion + dialog + ^{regional} solutions

[Rochefeller Grant]

Many diff. forms of
regional strategizing.

Fear at reg. level that
we're shaping their work -
they need to play role in
forming.

* Grass Roots Innovative Policy Project (GRIP)

Getting GR orgs to interact w/ intermediation
orgs. + policy organizations - dev. a
template for getting meaningful interaction
between gov

Use "racial impact statements" + means
of racial disparities to inform public
pol. + legislation.

Trans + owl get more consideration than
person of color in legislature
Put burden of proof on dec. mbrs
vs. social activists.

* Pat Hawey - natl. expert on accountability
Prepared to reconstitute schools in new
School Improvement Plan - req. of each school
New policies -
Did settle their law suit w/ the State.
Get people excited about raising expectations

SUGGESTION

Need Cash Flow Projection over next 6 months
So can make plan.
Have at next

2211 Riverside Avenue, CB 185
Minneapolis, MN 55454
P: (612) 330-1505
F: (612) 330-1507
E: eh@augsb.org

Education & Housing Equity Project

Fax

<i>Barbara Bearman</i>	<i>john powell (Gavin Kearney)</i>	<i>Matthew Little</i>
<i>Keith Hardy</i>	<i>Van Mueller</i>	<i>Cris Toffolo</i>
<i>JoAnn Heryla</i>	<i>Myron Orfield (Nikki Carlson)</i>	<i>Hope Melton</i>
<i>Jim Hilbert</i>	<i>Joy Sorensen Navarre</i>	<i>Jerry Timian</i>
<i>Josie Johnson</i>	<i>Luz Marie Serrano (DanRodriguez)</i>	<i>Thomas Ross</i>

To: EHEP Board Members **From:** Dick Little / Executive Director

Fax: Minutes of June 18 EHEP Board Meeting **Pages:** 2

Phone: (612) 330-1505 **Date:** 07/19/99

Re: FYI **CC:** EHEP Board Members

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

Minutes: EHEP Board of Directors Meeting - June 18, 1999

Present: Matthew Little, Van Mueller, Thomas Ross , Jerry Timian
Staff: Dick Little, Pam Jewson

Meeting called to order at 8:15 a.m.

1. President's Greeting - Matthew Little presiding
2. Executive Director's Report - update on Community Circles - Dick Little
3. Financial Reports -
We first went through the following budget items at this meeting;
 - a. **EHEP 1999 Project & Organizational Budget**
 - b. **1998 Balance Sheet**
 - c. **1998 Budget Performance & Fund Balance Recap**
 - d. **1999 Balance Sheet**
 - e. **1999 Budget Performance & Fund Balance Recap**
4. After approval of the budget, Van Mueller was unanimously nominated Treasurer of the EHEP Board.

July 19, 1999

5. Status of funding requests - Bremer, St. Paul Companies, McKnight, Minneapolis and Saint Paul Foundations, etc.

6. EHEP strategic plan - proposal for a Board retreat in August

7. Our next topic was the forthcoming "Gathering" at St. Stephanus, Tuesday, June 22, 1999. Jerry Timian expressed to Thomas Ross (the MC for the Gathering), his concern about sticking to the focus of Housing & Segregation in the discussion circles and not get lay weighed by "bleeding" (everyone's self-indulgent stories which pull the focus away from our Mission Statement.)

Matt Little, Thomas and myself let Jerry know that we had already covered that topic at our planning meeting and that Thomas had a good sense of how he would guide the meeting and stick to the evenings' agenda and pursue our goals.

8. Adjournment

Let's try to schedule the next board meeting in August as a half day retreat.

The "Gathering" was a great success, Barb Rose and Dick are working on a summary to be sent out to participants and other interested parties. We will send them out to Board members as well.

Please call me with any questions.

Sincerely,
Pam Jewson
Administrative Assistant
(612) 330 -1505

Community Circle Collaborative

Lead Partner

Education and Housing Equity Project

Organizing Partners

Citizens League
City of Minneapolis, Office of the Mayor
Institute on Race and Poverty, University of Minnesota
INTER-RACE, Augsburg College
Macalester College Department of Urban Studies
Metropolitan Interfaith Council on Affordable Housing
Minneapolis Initiative Against Racism
Minneapolis Public Schools
Minneapolis Neighborhood Revitalization Program
Minnesota Minority Education Partnership
Minnesota Public Radio Civic Journalism Project
Minnesota Churches Anti-Racism Initiative of the
Greater Minneapolis, Minnesota, and Saint Paul Area Councils of Churches
Minnesota Fair Housing Center
Minnesota Meeting
People's Institute for Survival and Beyond, North Chapter
Southside Neighborhood Housing Services
Twin Cities Free-Net
Urban Coalition
West Metro Education Project

Funding Partners

Bremer Foundation
Bush Foundation
Center for Urban and Regional Affairs
Minneapolis Foundation
Saint Paul Foundation

National Partners

Study Circles Resource Center
Kettering Foundation/National Issues Forum

In addition to the organizing and funding partners, many partner organizations and individuals are joining the collaborative as resource partners, facilitators, and as sponsors of the community circles being convened throughout the metropolitan area.

In the preparation of this document the Collaborative was assisted by

Syl Jones (writer)
Kristy Greenwalt (writing and research)
Sharon Rodning Bash (editing, graphics and design)
Shafer and Feld, Inc. (printing)

2211 Riverside Avenue, CB 185
Minneapolis, MN 55454
P: (612) 330-1505
F: (612) 330-1507
E: ehpe@augsbu.rg.edu

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Fax

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*Matthew Little
Cris Toffolo
Gloria Winans
Joy Sorensen Navarre
Thomas Ross*

To: EHEP Board Members

From: Dick Little / Executive Director

Fax: See below

Pages: 8

Phone: (612) 330-1505

Date: 06/17/99

Re: FYI

CC: EHEP Board Members

Urgent For Review Please Comment Please Reply Please Recycle

Good Morning! Please look over the following before tomorrow's meeting:

- 1. June 18 - Agenda**
- 2. EHEP 1999 Project & Organizational Budget**
- 3. 1998 Balance Sheet**
- 4. 1998 Budget Performance & Fund Balance Recap**
- 5. 1999 Balance Sheet**
- 6. 1999 Budget Performance & Fund Balance Recap**

See you tomorrow in the Nelson Room at the Christensen Center, Augsburg College, 8:00 - 9:00 a.m.

Please don't forget to let us know if you will be attending the "Gathering" on June 22, 5:30 - 9:00 p.m. at St. Stephanus Church, 739 Lafond Ave., Saint Paul.

*Sincerely,
Pam Jewson
Administrative Assistant*

EDUCATION & HOUSING EQUITY PROJECT
Board Meeting
Augsburg College
Christensen Center, Nelson Room
June 18, 1999
8 – 9:30 a.m.

Board Agenda

1. President's Greeting – Matthew Little presiding
2. Executive Director's Report – update on Community Circles – Dick Little
3. Financial Reports – 1998 and 1999 reports – Jeff Swenson
4. 1999 Budget – EHEP Executive Committee/ Budget Subcommittee: Van Mueller, Jerry Timian, Joy Sorensen Navarre
5. Chart of accounts and notes on the budget – Dick Little
6. Election or appointment of a Treasurer
7. Status of funding requests – Bremer, St. Paul Companies, McKnight, Minneapolis and Saint Paul Foundations, etc.
8. EHEP strategic plan – proposal for a board retreat in August
9. Adjournment

Note: Board action is needed on items 3, 4, 6, 7 and 8

Education & Housing Equity Project

Board Meeting of June 18, 1999, Meeting Minutes

Board Members present: Matthew Little, Van Mueller, Thomas Ross, Jerry Timian
Staff: Dick Little, Pam Jewson

The meeting was called to order by Matt Little at 8:15 a.m.

Executive Director's Report: Dick Little updated the board on the status of the community circles project. 30 community circles have been completed this spring, with at least 20 more circles planned in the fall. The partnership with *Cities at Work* and the Wilder Foundation has assured successful project penetration in Saint Paul, especially among immigrants and communities of color. A "Gathering" of the community circles is planned for June 24, which board members are urged to attend. The "Call to Action Forum" and "Metropolitan Citizens Summit" are planned for next November and December, in Saint Paul and Minneapolis. Dick commented on his presentation and experience at the Brookings Institution in April and also reported that he has been invited to attend a "best practices" conference sponsored by the Study Circles Resource Center in Hartford, CT, June 25th and 26th (all expenses covered by SCRC). He also announced that MICAHA is a finalist for the HUD "Best Practices" Award (for its theatre project) and that he would be joining Joy Sorensen Navarre at the "Best Practices" Symposium in Kansas City in July. Postscript: MICAHA received one of the HUD Secretary's top 100 awards, selected from a total of more than 4,700 nominated programs and organizations.

Financial Reports and 1999 Budget: Van Mueller presented the balance sheets and statements of income and expenses for both 1998 and 1999 (through May), as well as the project and organizational budget for 1999. The executive committee composed of Van, Jerry Timian, Joy Sorensen Navarre, Matt Little and Barbara Bearman met with Dick and EHEP's financial accountant, Jeff Swensen, earlier in June to review the financial systems and status of EHEP, and to develop the budget.

Motion made, seconded and approved to accept the 1998 annual financial statement and the May 1999 financial statement.

Van then made an item by item presentation of the proposed 1999 budget. Discussion followed.

Motion made, seconded and passed to approve the 1999 EHEP project and organizational budget.

Election of Treasurer:

Motions made, seconded and approved nominating and electing Van Mueller as EHEP treasurer. Position accepted by Van.

Status of Funding Requests: Dick reported on grant proposals to the Otto Bremer Foundation, the Saint Paul Companies, and Star Tribune Foundation (yet to be submitted), and letter of inquiry to submitted to the McKnight Foundation. Grant extensions are also being requested of the Minneapolis and Saint Paul Foundations for the Metropolitan Citizens Summit. Postscript: At the study circles "best practices" conference, EHEP was encouraged to apply for a grant from the newly created Study Circle Fund. Board authorization will be requested at the August Board Meeting.

Motion made, seconded and passed to approve submission of grant requests to the Bremer Foundation, Saint Paul Companies, the Star Tribune and McKnight Foundations.

EHEP Board Retreat and Strategic Plan: No consensus was reached; however, board members present were not sure that we were ready to do this in August or anytime before the conclusion of the 1999 round of community circles and the action forums in the fall. Board members present also were concerned that most board members were not present. Some discussion followed about looking at board membership and commitment in the future.

Dick reported that Gloria Winans had submitted her resignation from the board via a phone call (Eden Prairie chose not to participate in the Community Circle Dialogue project), and suggested we think about adding new board members in the near future. Given the informality of our board style, suggestions for new board members are welcome at any time. Dick also reported that he met with the Augsburg College president, Bill Frame, who has agreed to identify, or designate a College representative to serve on the EHEP Board.

Community Circle "Gathering": Board members discussed the forthcoming "Gathering" at St. Stephanus Church, Tuesday, June 22, 1999. Board member Thomas Ross will be the MC for this event, which will bring together representatives from the community circles meeting this year to share their experiences, learnings and recommendations coming out of their discussions. Jerry Timian, expressed his concern that the discussion circles and reports stick to the focus of housing, education and segregation and not be diverted by "bleeding" (everyone's self-indulgent stories which pull the focus away from our Mission Statement). Matt Little, Thomas Ross and Pam Jewson had attended the planning meetings for the Gathering and stated that this issue was discussed at length. Thomas felt that he had a good sense of how he would guide the meeting, stick to the evening's agenda and assure that our goals were pursued. Postscript: The Gathering was considered a qualified success. A summary report has been prepared which has been sent to all participants and other interested parties. Jerry, Thomas, Matt, Barb and Joy Sorensen Navarre as well as staff (Pam and Dick) participated in the event. Report has been or will be sent out to all board members). Jerry Timian will serve as the board's representative on the planning team for the Call to Action Forum, scheduled for November 8, 1999 in Saint Paul.

Adjournment: The board meeting was adjourned at 9:15 a.m.

2211 Riverside Avenue, CB 185
Minneapolis, MN 55454
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Education & Housing Equity Project

Fax

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Thomas Ross*

To: EHEP Board Members

From: Dick Little / Executive Director

Fax: See below

Pages: 8

Phone: (612) 330-1505

Date: 06/17/99

Re: FYI

CC: EHEP Board Members

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*Sincerely,
Pam Jewson
Administrative Assistant*

**EDUCATION AND HOUSING EQUITY PROJECT
BALANCE SHEET
MAY 31, 1999**

ASSETS

Cash (Riverside Bank)	\$	4,143
Petty Cash	\$	50
Equipment	\$	1,204
Total Assets:	<u>\$</u>	<u>5,397</u>

LIABILITIES and FUND BALANCE

Accounts Payable		
Augsburg College - Computer	\$	(704)
Payroll Taxes Payable		
Federal Income Tax Withheld	\$	(1,035)
FICA Tax Withheld	\$	(692)
EFICA Tax Withheld	\$	(692)
State Income Tax Withheld	\$	(467)
Fund Balance	\$	(1,808)
Total Liabilities and Fun Balance:	<u>\$</u>	<u>(5,397)</u>

**EDUCATION AND HOUSING EQUITY PROJECT
INCOME STATEMENT AND FUND BALANCE RECAP
PERIOD ENDING MAY 31, 1999**

REVENUE

4001	Grants	\$ 16,100
	Total Revenue:	\$ 16,100

EXPENSES

5001	Consulting	\$ 138
5002	Office Supplies	\$ 301
5003	Telephone/Fax	\$ 326
5004	Postage	\$ 863
5005	Copying	\$ 1,641
5006	Printing	\$ 161
5007	Publications	\$ 25
5008	Equipment	\$ 86
5009	Dues, Fees, Registration	\$ 25
5010	Conferences and Meetings	\$ 497
5011	Travel	\$ 43
5012	Mileage	\$ -
5013	Miscellaneous	\$ -
5014	Office Rental	\$ 450
5015	Insurance	\$ -
5016	Staff Development	\$ 360
5201	Director Salary	\$ 7,000
5202	Clerical Salary	\$ 3,368
5203	Accounting Services	\$ 600
5204	EFICA Expenses	\$ 839
5205	State Unemp Insurance	\$ 4
5301	Program Training Events	\$ 862
	Total Expenses:	\$ 17,588
	Total Surplus/(Deficit):	<u>\$ (1,488)</u>

Beginning Fund Balance Jan 1, 1999:	\$ 3,296
Revenue Added January 1 thru May 31, 1999:	\$ 16,100
Expenses Added January 1 thru May 31, 1999:	\$ (17,588)
Ending Fund Balance May 31, 1999:	<u>\$ 1,808</u>

GENERAL LEDGER

5001 Consulting

4/12/99 Edward Schulte	\$ 138.00	5026 p
	<hr/>	
	\$ 138.00	

5002 Office Supplies

2/1/99 Contact Services	\$ 29.90	5004 a
5/31/99 Richard Little	\$ 116.28	5051 a
2/1/99 Riverside-Checks	\$ 71.75	Bank a
3/1/99 Riverside-Stamps	\$ 16.95	Bank a
4/14/99 Augsburg College	\$ 65.66	5031 a
	<hr/>	
	\$ 300.54	

5003 Telephone/Fax

4/22/99 Vector Internet	\$ 50.00	5022 a
4/14/99 Augsburg College	\$ 156.40	5031 a
5/17/99 Vector Internet	\$ 119.70	5046 a
	<hr/>	
	\$ 326.10	

5004 Postage

4/14/99 Augsburg College	\$ 695.31	5031 p
5/31/99 Richard Little	\$ 167.86	5051 p
	<hr/>	
	\$ 863.17	

5005 Copying

4/12/99 MMEP	\$ 555.20	5030 p
5/31/99 Richard Little	\$ 1,156.03	5051 p
4/30/99 Deposit	\$ (70.09)	Refund p
	<hr/>	
	\$ 1,641.14	

5006 Printing

2/1/99 Pam Jewison	\$ 38.50	5010 p
4/12/99 Min Facil Netwrk	\$ 53.78	5027 p
4/12/99 CMAL	\$ 17.97	5028 p
4/14/99 Augsburg College	\$ 51.13	5031 p
	<hr/>	
	\$ 161.38	

5007 Publications

5/31/99 Richard Little	\$ 25.08	5051 p
	<hr/>	
	\$ 25.08	

5008 Equipment			
	5/31/99 Richard Little	\$ 85.54	5051 a
		<hr/>	
		\$ 85.54	
5009 Dues, Fees, Registration			
	4/12/99 MMEP	\$ 25.00	5030 p
		<hr/>	
		\$ 25.00	
5010 Conferences and Meetings			
	4/12/99 St Paul Area Churches	\$ 30.00	5029 a
	4/14/99 Augsburg College	\$ 421.00	5031 a
	5/31/99 Richard Little	\$ 45.50	5051 p
		<hr/>	
		\$ 496.50	
5011 Travel			
	5/31/99 Richard Little	\$ 43.10	5051 p
		<hr/>	
		\$ 43.10	
5012 Mileage			
		<hr/>	
		\$ -	
5013 Miscellaneous			
		<hr/>	
		\$ -	
5014 Office Rental			
	4/14/99 Augsburg College	\$ 450.00	5031 a
		<hr/>	
		\$ 450.00	
5015 Insurance			
		<hr/>	
		\$ -	
5016 Staff Development			
	5/31/99 Richard Little	\$ 360.00	5051 a
		<hr/>	
		\$ 360.00	

5201 Director Salary

2/26/99	Richard Little	\$ 1,000.00	5016
4/1/99	Richard Little	\$ 1,000.00	5019
4/12/99	Richard Little	\$ 1,000.00	5020
4/15/99	Richard Little	\$ 1,000.00	5035
4/30/99	Richard Little	\$ 1,000.00	5038
5/17/99	Richard Little	\$ 1,000.00	5043
5/31/99	Richard Little	\$ 1,000.00	5047

\$ 7,000.00

5202 Clerical Salary

2/26/99	Pam Jewison	\$ 580.00	5015
3/15/99	Pam Jewison	\$ 347.50	5017
4/1/99	Pam Jewison	\$ 485.00	5018
4/15/99	Pam Jewison	\$ 472.50	5036
4/30/99	Pam Jewison	\$ 480.00	5037
5/17/99	Pam Jewison	\$ 502.50	5044
5/31/99	Pam Jewison	\$ 500.00	5048

\$ 3,367.50

5203 Accounting Services

4/15/99	Jeff Swenson	\$ 300.00	5034 a
4/30/99	Jeff Swenson	\$ 150.00	5039 a
5/31/99	Jeff Swenson	\$ 150.00	5049 a

\$ 600.00

5204 EFICA Expenses

2/26/99	Richard Little	\$ 76.50	
2/26/99	Pam Jewison	\$ 44.37	
3/15/99	Pam Jewison	\$ 26.59	
4/1/99	Richard Little	\$ 76.50	
4/1/99	Pam Jewison	\$ 37.10	
4/12/99	Richard Little	\$ 76.50	
4/15/99	Richard Little	\$ 76.50	
4/15/99	Pam Jewison	\$ 36.15	
4/15/99	Jeff Swenson	\$ 22.95	
4/30/99	Richard Little	\$ 76.50	
4/30/99	Pam Jewison	\$ 36.72	
4/30/99	Jeff Swenson	\$ 11.48	
5/17/99	Richard Little	\$ 76.50	
5/17/99	Pam Jewison	\$ 38.45	
5/31/99	Richard Little	\$ 76.50	
5/31/99	Pam Jewison	\$ 38.25	
5/31/99	Jeff Swenson	\$ 11.48	

\$ 839.04

5205 State Unemp Insurance

4/30/99 Minn U.C. Fund \$ 3.86 5042

\$ 3.86

5301 Program Training Events

4/12/99 Metro State \$ 80.00 5024 p

4/12/99 Aramark \$ 112.00 5025 p

5/9/99 SPIDR/Minnesota \$ 20.00 5040 p

5/6/99 Prom Catering \$ 375.00 5041 p

5/17/99 Varbiner International \$ 75.00 5045 p

5/31/99 Richard Little \$ 200.00 5051 p

\$ 862.00

GENERAL LEDGER

1001 Cash

1/1/99 Beginning Balance	10,565.25	
2/1/99 Management Assistance	(250.00)	5001
2/1/99 General Office Products	(127.00)	5002
2/1/99 Citizen's League	(40.00)	5003
2/1/99 ConnectCo.	(29.90)	5004
2/1/99 Alpha Print, Inc	(59.99)	5005
2/1/99 James J McDonough	(430.00)	5006
2/1/99 Vector Internet	(119.70)	5007
2/1/99 Community Media Servic	(58.50)	5008
2/1/99 University of St. Thomas	(145.00)	5009
2/1/99 Pam Jewison	(38.50)	5010
2/1/99 Snap Print	(624.09)	5011
2/1/99 Richard Little	(101.10)	5012
2/1/99 Grants	16,100.00	Deposit
2/1/99 Checks	(71.75)	Bank
2/3/99 Feigenbaum Design Gro	(1,000.00)	5013
2/3/99 Riverside Bank	(50.00)	5014
2/26/99 Pam Jewison	(452.63)	5015
2/26/99 Richard Little	(728.50)	5016
3/1/99 Stamps	(16.95)	Bank
3/15/99 Pam Jewison	(268.92)	5017
4/1/99 Pam Jewison	(364.90)	5018
4/1/99 Richard Little	(764.50)	5019
4/1/99 Printing Rebate	70.09	Deposit
4/12/99 Richard Little	(764.50)	5020
4/12/99 Feigenbaum Design Gro	(885.00)	5021
4/12/99 Vector Internet	(50.00)	5022
VOID	0.00	5023
4/12/99 Metropolitan State Unive	(80.00)	5024
4/12/99 Aramark	(112.00)	5025
4/12/99 Edward Schulte	(138.00)	5026
4/12/99 Minnesota Facilitators Ne	(53.78)	5027
4/12/99 CMAL	(17.97)	5028
4/12/99 St Paul Area Council of C	(30.00)	5029
4/12/99 MMEP	(642.51)	5030
4/14/99 Augsburg College	(3,557.63)	5031
4/14/99 United States Treasury	(519.91)	5032
4/14/99 Mn Dept of Revenue	(105.00)	5033
4/15/99 Jeff Swenson	(207.04)	5034
4/15/99 Richard Little	(764.50)	5035
4/15/99 Pam Jewison	(356.37)	5036
4/30/99 Pam Jewison	(364.28)	5037
4/30/99 Richard Little	(764.50)	5038
4/30/99 Jeff Swenson	(103.52)	5039
5/6/99 SPIDR	(20.00)	5040
5/6/99 Prom Catering	(375.00)	5041
4/30/99 Minnesota U.C. Fund	(3.86)	5042
5/17/99 Richard Little	(764.50)	5043
5/17/99 Pam Jewison	(381.06)	5044

5/17/99 Carbiner International	(75.00)	5045
5/17/99 Vector Internet	(119.70)	5046
5/31/99 Richard Little	(764.50)	5047
5/31/99 Pam Jewison	(378.78)	5048
5/31/99 Jeff Swenson	(103.52)	5049
5/31/99 Richard Little	(2,148.30)	5050
5/31/99 Richard Little	(2,199.39)	5051
	<hr/>	
	4,143.29	

1002 Petty Cash

1/1/99 Beginning Balance	0.00	
2/1/99 Add to Petty Cash	50.00	5014
	<hr/>	
	50.00	

1003 Equipment

1/1/99 Beginning Balance	1,204.00	
	<hr/>	
	1,204.00	

2001 Accounts Payable

1/1/99 Beginning Balance	(8,473.12)	
2/1/99 Management Assistance	250.00	5001
2/1/99 General Office Products	127.00	5002
2/1/99 Citizen's League	40.00	5003
2/1/99 Alpha Print, Inc	59.99	5005
2/1/99 James J McDonough	430.00	5006
2/1/99 Vector Internet	119.70	5007
2/1/99 Community Media Servic	58.50	5008
2/1/99 University of St. Thomas	145.00	5009
2/1/99 Snap Print	624.09	5011
2/1/99 Richard Little	101.10	5012
2/3/99 Feigenbaum Design Gro	1,000.00	5013
4/12/99 Feigenbaum Design Gro	885.00	5021
4/12/99 MMEP	62.31	5030
4/14/99 Augsburg College	1,718.13	5031
5/31/99 Richard Little	2,148.30	5050
	<hr/>	
	(704.00)	

2201 Federal Income Tax Withheld

1/1/99 Beginning Balance	0.00	
2/26/99 Pam Jewison	\$ (55.00)	
2/26/99 Richard Little	\$ (135.00)	
3/15/99 Pam Jewison	\$ (35.00)	
4/14/99 United States Treasury	225.00	5032
4/1/99 Pam Jewison	\$ (56.00)	
4/1/99 Richard Little	\$ (111.00)	
4/12/99 Richard Little	\$ (111.00)	
4/15/99 Jeff Swenson	\$ (46.01)	
4/15/99 Pam Jewison	\$ (54.00)	

4/15/99 Richard Little	\$	(111.00)
4/30/99 Jeff Swenson	\$	(23.01)
4/30/99 Pam Jewison	\$	(55.00)
4/30/99 Richard Little	\$	(111.00)
5/17/99 Pam Jewison	\$	(56.00)
5/17/99 Richard Little	\$	(111.00)
5/31/99 Jeff Swenson	\$	(23.01)
5/31/99 Pam Jewison	\$	(56.00)
5/31/99 Richard Little	\$	(111.00)

(1,035.03)

2202 FICA Withheld

1/1/99 Beginning Balance		0.00	
2/26/99 Richard Little	\$	(76.50)	
2/26/99 Pam Jewison	\$	(44.36)	
3/15/99 Pam Jewison	\$	(26.59)	
4/14/99 United States Treasury		147.45	5032
4/1/99 Richard Little	\$	(76.50)	
4/1/99 Pam Jewison	\$	(37.10)	
4/12/99 Richard Little	\$	(76.50)	
4/15/99 Richard Little	\$	(76.50)	
4/15/99 Pam Jewison	\$	(36.15)	
4/15/99 Jeff Swenson	\$	(22.95)	
4/30/99 Richard Little	\$	(76.50)	
4/30/99 Pam Jewison	\$	(36.72)	
4/30/99 Jeff Swenson	\$	(11.48)	
5/17/99 Richard Little	\$	(76.50)	
5/17/99 Pam Jewison	\$	(38.45)	
5/31/99 Richard Little	\$	(76.50)	
5/31/99 Pam Jewison	\$	(38.25)	
5/31/99 Jeff Swenson	\$	(11.48)	

(691.58)

2203 EFICA Withheld

1/1/99 Beginning Balance		0.00	
2/26/99 Richard Little	\$	(76.50)	
2/26/99 Pam Jewison	\$	(44.37)	
3/15/99 Pam Jewison	\$	(26.59)	
4/14/99 United States Treasury		147.46	5032
4/1/99 Richard Little	\$	(76.50)	
4/1/99 Pam Jewison	\$	(37.10)	
4/12/99 Richard Little	\$	(76.50)	
4/15/99 Richard Little	\$	(76.50)	
4/15/99 Pam Jewison	\$	(36.15)	
4/15/99 Jeff Swenson	\$	(22.95)	
4/30/99 Richard Little	\$	(76.50)	
4/30/99 Pam Jewison	\$	(36.72)	
4/30/99 Jeff Swenson	\$	(11.48)	
5/17/99 Richard Little	\$	(76.50)	
5/17/99 Pam Jewison	\$	(38.45)	

5/31/99 Richard Little	\$	(76.50)	
5/31/99 Pam Jewison	\$	(38.25)	
5/31/99 Jeff Swenson	\$	(11.48)	
			<hr/>
		(691.58)	

2204 State Income Tax Withheld

1/1/99 Beginning Balance		0.00	
2/26/99 Pam Jewison	\$	(28.00)	
2/26/99 Richard Little	\$	(60.00)	
3/15/99 Pam Jewison	\$	(17.00)	
4/14/99 Mn Dept of Revenue		105.00	5033
4/1/99 Pam Jewison	\$	(27.00)	
4/1/99 Richard Little	\$	(48.00)	
4/12/99 Richard Little	\$	(48.00)	
4/15/99 Jeff Swenson	\$	(24.00)	
4/15/99 Pam Jewison	\$	(25.98)	
4/15/99 Richard Little	\$	(48.00)	
4/30/99 Jeff Swenson	\$	(12.00)	
4/30/99 Pam Jewison	\$	(24.00)	
4/30/99 Richard Little	\$	(48.00)	
5/17/99 Pam Jewison	\$	(27.00)	
5/17/99 Richard Little	\$	(48.00)	
5/31/99 Jeff Swenson	\$	(12.00)	
5/31/99 Pam Jewison	\$	(27.00)	
5/31/99 Richard Little	\$	(48.00)	
			<hr/>
		(466.98)	

4001 Grants

2/1/99 Grants	(16,100.00)	Deposit
	<hr/>	
	(16,100.00)	

2211 Riverside Avenue, CB 185
Minneapolis, MN 55454
P: (612) 330-1505
F: (612) 330-1507
E: eh@augsborg.edu

Education & Housing Equity Project

Fax

Barbara Bearman

Keith Hardy

JoAnn Heryla

Jim Hilbert

Jerry Timian

Thomas Ross

Hope Melton

Van Mueller

Myron Orfield (Nikki Carlson)

john powell (Gavin Kearney)

Luz Marie Serrano (DanRodriguez)

Matthew Little

Cris Toffolo

Gloria Winans

Joy Sorensen Navarre

Josie Johnson

To: EHEP **EXEC. COMMITTEE**

From: Dick Little / Executive Director

Fax: See below

Pages: 5

Phone: (612) 330-1505

Date: 06/03/99

Re: FYI

CC: [REDACTED]

Good morning! Please look over the following pages. You will find the agenda for tomorrow's Executive Committee Meeting, which is from 12:00 noon to 1:30 p.m. in the Cedar Room at the Christensen Center at Augsburg. Also the invitation, map & agenda for the Gathering on June 22, at St. Stephanus Church, 739 Lafond Avenue in Saint Paul.

If any of you are interested in helping with the planning process for the Gathering, we will be meeting again next Wednesday, June 9 at 9:00 a.m. at St. Stephanus. We welcome your input & ideas.

We look forward to seeing you tomorrow!

Call us with any questions.

Sincerely,
Pam Jewson
Administrative Assistant

Education and Housing Equity Project
&
Cities at Work

**Invite you to Celebrate
at a
Gathering to Share
our Community Circle Dialogues**

Conversations at the Crossroads

AGENDA

Tuesday, June 22, 1999

5:30—9:00 p.m.

St. Stephanus Lutheran Church, 739 Lafond Avenue, St. Paul

- | | | |
|-------------|--------------------------------------------|-----------------------|
| 5:30 | Registration and refreshments | |
| 6:00 | Welcome and introduction | Thomas Ross—moderator |
| 6:20 | Small group discussions | Facilitators |
| 7:20 | Small group feedback | Thomas Ross |
| 7:45 | Open mike: questions, answers and concerns | Thomas Ross |
| 8:15 | What's next? | Thomas Ross |
| 8:45 | Closing—Healing Ceremony | Petey Mitchell |



739 Lafond Ave
Saint Paul, MN 55104-1604



[Icon Latitude: 44.96021, Longitude: -93.131436]

2211 Riverside Avenue, CB 185
Minneapolis, MN 55454
P: (612) 330-1505
F: (612) 330-1507
E: eh@augsb.org

Education & Housing Equity Project

Fax

<i>Barbara Bearman</i>	<i>Hope Melton</i>	<i>Matthew Little</i>
<i>Keith Hardy</i>	<i>Van Mueller</i>	<i>Cris Toffolo</i>
<i>JoAnn Heryla</i>	<i>Myron Orfield (Nikki Carlson)</i>	<i>Gloria Winans</i>
<i>Jim Hilbert</i>	<i>john powell (Gavin Kearney)</i>	<i>Luz Maria Serrano</i>
<i>Josie Johnson</i>	<i>Joy Sorensen Navarre</i>	<i>Jerry Timian</i>

To: EHEP Board Members

From: Dick Little / Executive Director

Fax: See below

Pages: 1

Phone: (612) 330-1505

Date: 04/14/99

Re: EHEP Board of Directors Meetings 1999

CC: EHEP Board Members

Urgent For Review Please Comment Please Reply Please Recycle

Please note that we are rescheduling the April 16 EHEP, bi-monthly Board meeting.

The meeting is rescheduled for Friday, April 30, 1999 from 8:00 a.m. to 9:00 a.m. at the Wilder Foundation, so that we may take advantage of the opportunity to meet with Matt Leighninger, Program Director at the Study Circles Resource Center in Connecticut. Study Circles Resource Center is our major national partner for the Community Circles Dialogues. The Wilder Foundation, our major local partner for the Circles is headed by Barb Rose, who we will also meet with at our board meeting.

We are pleased to announce there are now 50 Community Circles in various stages of dialogue or commitment to dialogue. You are welcome but not expected to stay for the meeting with Community Circle Partners that follows from 9:00 - 11:00 a.m. Both meetings with Matt Leighninger and the Wilder Foundation will give us an opportunity to plan the next steps for the Community Circles, including mobilizing for action.

EHEP 1999 PROJECT & ORGANIZATIONAL BUDGET

January 1, 1999 – December 31, 1999

Adopted by the Board of Directors 6-18-99

<u>Expenses</u>	<u>Base</u>	<u>Priorities</u>
Staff Salary and Wages		
Executive Director	26,500	
Administrative Assistant (part-time, full year)	11,610	
Program Coordinator (full-time, half year)		15,660
Payroll Taxes/EFICA Expenses	3,049	913
Fringe Benefits	3,100	2,660
State Unemployment Insurance / Workers' Comp	80	50
Fiscal and Accounting Services (\$150/month)	1,750	
Professional/Contract/Third Party Services	14,600	
Travel	500	
Mileage and Parking	1,500	500
Conferences and Meetings	2,000	
Citizens Summit	8,000	
Program Training Events	3,200	
Staff and Board Development	1,000	500
Educational Resources (Publications, Subscriptions, Memberships)	150	
Administrative Dues, Fees, Registrations	100	
Office Rental (\$150/month)	1,800	600
Office Supplies	600	100
Equipment and Maintenance	1,300	1,500
Phone, Fax and E-mail Service	750	250
Postage	1,800	
Printing and Copying	4,300	
Insurance	Covered by MICAH	
Miscellaneous Expenses	250	
Total	87,939	22,733 (\$110,672)

<u>Support and Revenue</u>	<u>Current</u>	<u>Committed</u>
Beginning Fund Balance, January 1, 1999	3,296	
The Saint Paul Companies	10,000	
United Way of Saint Paul Community Investment Fund	3,000	2,000
First Universalist Foundation	3,000	
Higher Education Consortium for Urban Affairs	100	
Minnesota League of Human Rights Commissions	43.74	
TOTAL	19,439.74	2,000 (21,439.74)

<u>Additional Support and Revenue</u>	<u>Requested</u>
Otto Bremer Foundation*	50,000 (\$100,000 over two years)
The Saint Paul Companies*	15,000 (\$25,000 over two years)
McKnight Foundation	25,000
Star Tribune Foundation	10,000 (\$20,000 over two years)
The Minneapolis Foundation	15,000+ (Year 2000)
The Saint Paul Foundation	15,000+ (Year 2000)
H.B. Fuller Corporation/Foundation	
General Mills or Honeywell Foundation	
*Applications submitted to date	
TOTAL	\$100,000

Note: The **second year budget** will incorporate an executive director salary of \$35,000 per year, a wage of \$12 per hour for clerical and administrative support (which may become a full-time position), and a program coordinator starting at \$15 per hour. Activities and associated costs will be determined by a strategic planning process that will engage EHEP board members and Community Circle partners. The second year budget will also be defined by the results of the Community Circle dialogues to be completed this year. An audit will be conducted in early 2000, soon after the closeout of the 1999 program year. Based on the recommendation of the Bremer Foundation, we will reorient some of our resources to building an independent financial base (donor/partner/member support in addition to foundation and corporate support).

	REVENUE	Year to Date	Original Budgeted	Adjusted Budgeted
4001	Grants	\$ 16,100		
	Total Revenue:	\$ 16,100		
	EXPENSES			
5001	Consulting	\$ 138		
5002	Office Supplies	\$ 301		
5003	Telephone/Fax	\$ 326		
5004	Postage	\$ 896		
5005	Copying	\$ 1,641		
5006	Printing	\$ 161		
5007	Publications	\$ 25		
5008	Equipment	\$ 86		
5009	Dues, Fees, Registration	\$ 25		
5010	Conferences and Meetings	\$ 497		
5011	Travel	\$ 43		
5012	Mileage	\$ -		
5013	Miscellaneous	\$ -		
5014	Office Rental	\$ 450	\$ 1,800	\$ 1,800
5015	Insurance	\$ -		
5016	Staff Development	\$ 360		
5201	Director Salary	\$ 8,000	\$ 21,000	\$ 26,500
5202	Clerical Salary	\$ 3,910	\$ 10,158	\$ 11,610
5202	Clerical Salary	\$ -	\$ -	\$ -
5203	Accounting Services	\$ 600	\$ 1,750	\$ 1,750
5204	EFICA Expenses	\$ 957	\$ 2,158	\$ 3,049
5205	State Unemp Insurance	\$ 4	\$ 66	\$ 80
5301	Program Training Events	\$ 862		
	Total Expenses:	\$ 19,281		
	Total Surplus/(Deficit):	<u>\$ (3,181)</u>		
				4,962
				<u>3,049</u>
				913
	Beginning Fund Balance Jan 1, 1999:	\$ 3,296		
	Revenue Added January 1 thru May 31, 1999:	\$ 16,100		
	Expenses Added January 1 thru May 31, 1999:	\$ (19,281)		
	Ending Fund Balance May 31, 1999:	<u>\$ 115</u>		

Budgeted
Addtl Staff

\$ 1,800

\$ 26,500
\$ 11,610
\$ 25,000
\$ 1,750
\$ 4,962
\$ 130

EHEP 1999 - 2000 FUNDING PLAN

1999 funding sources to date

The Saint Paul Companies	\$10,000	General Operating Support
Community Investment Fund United Way of the Saint Paul Area	\$5,000 (\$3,000 dispursed)	Saint Paul Community Circles Outreach to low income and communities of color
First Universalist Foundation	\$3,000	Facilitator, Sponsor, Scribe Training on Undoing Racism And Printing Discussion Guides
Higher Education Consortium For Urban Affairs	\$100	Honorarium

1999/2000 fund raising plan - grant proposals

Otto Bremer Foundation	\$100,000 (50,000 per year for two years)	Operating Support
The Saint Paul Companies	\$25,000 (\$15,000 in first of two years)	Operating Support
McKnight Foundation	25,000	Program Support
Star Tribune Foundation	20,000 (\$10,000 per year)	Operating Support
The Minneapolis Foundation	15,000	
The Saint Paul Foundation	15,000	
General Mills Foundation		
Honeywell Foundation		
H.B. Fuller Corporation/Foundation		

**EDUCATION AND HOUSING EQUITY PROJECT
BALANCE SHEET
DECEMBER 31, 1998**

ASSETS

Cash and Cash Equivalents	\$ 10,565
Equipment	\$ 1,204
Total Assets:	<u><u>\$ 11,769</u></u>

LIABILITIES and FUND BALANCE

Accounts Payable	
Augsburg College - Rent, Misc	\$ (1,218)
Augsburg College - Computer	\$ (1,204)
Richard Little - Reimbursements	\$ (2,249)
Miscellaneous	\$ (3,802)
Fund Balance	\$ (3,296)
Total Liabilities and Fund Balance:	<u><u>\$ (11,769)</u></u>

**EDUCATION AND HOUSING EQUITY PROJECT
BUDGET PERFORMANCE AND FUND BALANCE RECAP
FOR PERIOD ENDING DECEMBER 31, 1998**

REVENUE

	Budgeted	Actual	Difference
Grants			
Otto Bremer Foundation	\$ 25,000	\$ 25,000	\$ -
StarTribune Foundation	\$ 10,000	\$ 10,000	\$ -
Norwest Mortgage-Maple Grove Branch	\$ 500	\$ -	\$ (500)
Individual Donations (Thomas Stanley)	\$ 500	\$ 500	\$ -
Miscellaneous Income			
National Council for Community and Justice	\$ 253	\$ 253	\$ -
Total Revenue:	<u>\$ 36,253</u>	<u>\$ 35,753</u>	\$ (500)

EXPENSES

	Budgeted	Actual	Difference
Staff Salary and Wages			
Executive Director	\$ 24,000	\$ 18,228	\$ (5,772)
Administrative Assistant	\$ -	\$ -	\$ -
Payroll Taxes	\$ 2,640	\$ 2,394	\$ (246)
Fringe Benefits		\$ -	\$ -
Professional/Contract Services	\$ 10,600	\$ 9,515	\$ (1,085)
Transportation	\$ 500	\$ 316	\$ (184)
Staff Expenses	\$ -	\$ 5	\$ 5
Conferences and Meetings			
Citizens Summit	\$ 8,000	\$ 417	\$ (7,583)
Other	\$ 1,000	\$ -	\$ (1,000)
Staff and Board Development	\$ 250	\$ 899	\$ 649
Educational Resources	\$ 100	\$ 131	\$ 31
Fiscal Agent Fee	\$ 3,960	\$ 3,610	\$ (350)
Office Supplies	\$ 500	\$ 766	\$ 266
Equipment	\$ 1,800	\$ 1,447	\$ (353)
Phone and Fax Service	\$ 200	\$ 605	\$ 405
E-Mail Service	\$ 240	\$ -	\$ (240)
Postage	\$ 1,500	\$ 694	\$ (806)
Printing and Copying			
Program	\$ 3,000	\$ 2,722	\$ (278)
Non-Program	\$ 250	\$ 62	\$ (188)
Insurance	\$ 2,000	\$ -	\$ (2,000)
Miscellaneous	\$ 50	\$ 276	\$ 226
Total Expenses:	<u>\$ 60,590</u>	<u>\$ 42,087</u>	\$ (18,503)

Beginning Fund Balance January 1, 1998	\$ 9,630
Revenue Added January 1 thru December 31, 1998	\$ 35,753
Expenses Added January 1 thru December 31, 1998	\$ (42,087)
Ending Fund Balance December 31, 1998	<u>\$ 3,296</u>

**EDUCATION AND HOUSING EQUITY PROJECT
BUDGET PERFORMANCE AND FUND BALANCE RECAP
FOR PERIOD ENDING DECEMBER 31, 1998**

REVENUE	Budgeted	Actual	Difference
Grants			
Otto Bremer Foundation	\$ 25,000	\$ 25,000	\$ -
StarTribune Foundation	\$ 10,000	\$ 10,000	\$ -
Norwest Mortgage-Maple Grove Branch	\$ 500	\$ -	\$ (500)
Individual Donations (Thomas Stanley)	\$ 500	\$ 500	\$ -
Miscellaneous Income			
National Council for Community and Justice	\$ 253	\$ 253	\$ -
MICAH (Sale of Equipment)		\$ 693	
Total Revenue:	<u>\$ 36,253</u>	<u>\$ 36,446</u>	\$ 193

EXPENSES	Budgeted	Actual	Difference
Staff Salary and Wages			
Executive Director	\$ 24,000	\$ 18,228	\$ (5,772)
Administrative Assistant	\$ -	\$ -	\$ -
Payroll Taxes	\$ 2,640	\$ 2,394	\$ (246)
Fringe Benefits		\$ -	\$ -
Professional/Contract Services	\$ 10,600	\$ 9,515	\$ (1,085)
Transportation	\$ 500	\$ 316	\$ (184)
Staff Expenses	\$ -	\$ 5	\$ 5
Conferences and Meetings			
Citizens Summit	\$ 8,000	\$ 417	\$ (7,583)
Other	\$ 1,000	\$ -	\$ (1,000)
Staff and Board Development	\$ 250	\$ 899	\$ 649
Educational Resources	\$ 100	\$ 131	\$ 31
Fiscal Agent Fee	\$ 3,960	\$ 3,610	\$ (350)
Office Supplies	\$ 500	\$ 766	\$ 266
Equipment	\$ 1,800	\$ 2,140	\$ 340
Phone and Fax Service	\$ 200	\$ 605	\$ 405
E-Mail Service	\$ 240	\$ -	\$ (240)
Postage	\$ 1,500	\$ 694	\$ (806)
Printing and Copying			
Program	\$ 3,000	\$ 2,722	\$ (278)
Non-Program	\$ 250	\$ 62	\$ (188)
Insurance	\$ 2,000	\$ -	\$ (2,000)
Miscellaneous	\$ 50	\$ 276	\$ 226
Total Expenses:	<u>\$ 60,590</u>	<u>\$ 42,780</u>	\$ (17,810)

Total Surplus/(Deficit): \$ (6,334)

Beginning Fund Balance January 1, 1998	\$ 9,630
Revenue Added January 1 thru December 31, 1998	\$ 36,446
Expenses Added January 1 thru December 31, 1998	\$ (42,780)
Ending Fund Balance December 31, 1998	<u>\$ 3,296</u>

**EDUCATION AND HOUSING EQUITY PROJECT
BALANCE SHEET
DECEMBER 31, 1998**

ASSETS

Cash and Cash Equivalents	\$ 10,565	
Equipment	\$ 1,204	<i>New computer</i>
Total Assets:	<u>\$ 11,769</u>	

LIABILITIES and FUND BALANCE

Accounts Payable	
Augsburg College - Rent, Misc	\$ (1,218)
Augsburg College - Computer	\$ (1,204)
Richard Little - Reimbursements	\$ (2,249)
Miscellaneous	\$ (3,802)
Fund Balance	\$ (3,296)
Total Liabilities and Fund Balance:	<u>\$ (11,769)</u>