



Education and Housing Equity Project Records.

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.



June 1, 1998

ADVISORY BOARD

Benjamin Barber
Walt Whitman Center for the
Culture and Politics of Democracy,
Rutgers University

William R. Barnes
National League of Cities

The Honorable Bill Bradley
Office of Bill Bradley

Harlon Dalton
Yale University

Paul Martin DuBois
Center for Living Democracy

Christopher Edley, Jr.
Harvard University

Ellen Hume
The Democracy Project
Public Broadcasting Service

Jon Rye Kinghorn
National Issues Forums

Everett Carl Ladd
The Roper Center for Public
Opinion Research

Frances Moore Lappé
Center for Living Democracy

Jane Mansbridge
Center for Urban Affairs at
Northwestern University

John Parr
Center for Regional and
Neighborhood Action
University of Denver

Ronald A. McKinley
Community Affairs Manager
Charitable Contributions
The St. Paul Companies
385 Washington Street
St. Paul, MN 55102

Dear Mr. McKinley:

We are delighted that the Education and Learning Equity Project (EHEP) has decided to submit funding proposals for continuation of the Community Circles Collaborative and expansion of the *Choices for Community* project. Dick Little has asked us to write this letter of support, and we are honored to do so.

The Study Circles Resource Center (SCRC) is a project of the Topsfield Foundation, a private, nonprofit, nonpartisan foundation dedicated to advancing deliberative democracy and improving the quality of public life in the U. S. To carry out this mission, SCRC provides free materials and technical assistance to organizers of large-scale study circle programs, which engage large numbers of citizens in discussion and action on critical public issues.

Since we provide free materials and services, we have to apply strict criteria to our participation in a project. We chose to assist the Community Circle Collaborative for several reasons: the Collaborative's articulation of the challenges posed by residential and educational segregation in the Twin Cities; their appreciation of the community-building power of study circles, also called community circles; and the fact that the Collaborative represents a broad array of Twin Cities organizations. These qualities provided a strong foundation for *Choices for Community*.

We are very pleased with the progress made by the Collaborative so far. The Collaborative has recruited over 100 other organizations, including churches and synagogues, school districts, housing agencies, human rights commissions, cities, neighborhood groups, block clubs, and other community-based groups and civic groups, who will in turn recruit and convene participants. The total of 48 community circles already completed is an impressive start.

Furthermore, the report on the first round of community circles shows that the Collaborative is thoughtfully taking stock of the program, identifying both weaknesses and strengths in preparation for the second round. Few

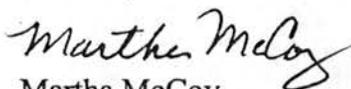
study circle programs have done as good a job of documentation and analysis. One change that has already resulted from this process is a completely different approach toward action in the second round, including plans for an action forum and citizen task forces working on various aspects of the issue. We have seen this kind of approach lead to sustained change in other communities, and we think it holds great promise for the Twin Cities.

The progress made by *Choices for Community* is doubly impressive because regional issues like segregation are so crucial to the future of many communities, and yet have – until now – not been the subject of large-scale public dialogue programs. William Barnes, co-author of *The New Regional Economies*, writes, “We need to develop a regional civics that is not about governmental entities. It’s about citizens, community groups, businesses, and government agencies coming together to act in the common interest of the region.” In that sense, the work of the Community Circle Collaborative is truly unprecedented. By engaging citizens of the Twin Cities in honest, productive dialogue about some crucial, controversial regional issues, the Education and Housing Equity Project is the first organization in the country to try to create this kind of “regional civics.”

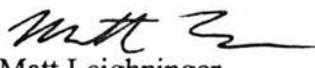
In the second round, there will be greater emphasis on including public officials in the circles and the action forum. This will strengthen the ability of *Choices for Community* to connect grassroots voices to the policymaking process. In Oklahoma, organizers used a similar strategy to involve over 1,000 people across the state in study circles on criminal justice and corrections. One of the outcomes of the project was House Bill 1213, a radical bipartisan revision of the state’s corrections system which upheld the main policy ideas being advanced by study circle participants.

The Study Circles Resource Center is committed to assisting EHEP and the Community Circle Collaborative in this work. In March 1998, we provided a free one-day training in study circle organizing and facilitation at Hamline University, which was attended by almost 100 Twin Cities residents representing scores of organizations. We have a strong interest in the success of *Choices for Community* and we look forward to the continuation of this productive working relationship.

Sincerely,



Martha McCoy
Executive Director



Matt Leighninger
Program Director

Cc: Dick Little, Coordinator, Community Circle Collaborative

Memo

To: Barbara Bearman, Van Mueller, Joy Sorensen Navarre
From: Dick Little
CC: Pam Jewson
Date: 02/01/99
Re: Grant Proposal to Foundations

Thank you for offering to review our draft funding proposal. Beginning next week we will submit this application to a number of foundations in the Twin Cities area (particularly those that accept the common grant application format).

Please read the attached draft, which includes a 2-page cover application and a 10-page narrative. Using a red pen make any edits, deletions, additions, or revisions on the draft or reverse side of draft. Using a black pen make any suggestions or comments on a separate sheet of paper.

Please return your reviews to me no later than next Monday morning (February 8, 1999). The proposed budget will be completed later this week. Feel free to call me about the application if you have any questions. If you wish to discuss the proposal in person, may I suggest scheduling a meeting or phone appointment with me this coming Friday, February 5th.

Community Investment Fund Proposal to the United Way of the Saint Paul Area

October 30, 1998

Information about our Organization

Organization: Education & Housing Equity Project

Contact Person: Dick Little, Executive Director
(612) 330-1505

Volunteer Leaders:

EHEP Board Members: Those board members living or working in the East Metro Area who will be actively involved in our proposed project include Mathew Little (long-time civil rights leader in Minnesota and resident in Maplewood), Cris Toffolo (University of St. Thomas, co-founder of Teachers Against Racism, and resident of St. Paul), Jerry Timian (Director of First Call for Help of the United Way of the Saint Paul Area), Hope Melton (Ramsey County Prevention Coordinator) and Joy Sorensen Navarre (resident in St. Paul's West Side neighborhood and Director of MICAHA, the Metropolitan Interfaith Council on Affordable Housing). A complete roster of EHEP board members is available upon request.

Project Partners: Groups in the Greater Saint Paul area that are committing to be sponsors and resource partners in our project so far include NEMCAH (the Northeast Metro Council for Affordable Housing), the East Metro Women's Consortium, RAP (Ramsey Action Program), the Saint Paul Area Council of Churches, and CommonBond Communities. The Society for Professionals in Dispute Resolution and the Minnesota Facilitators Network, either based in St. Paul or having members in the St. Paul area, are also project partners. The major housing and education partners we will be working with in identifying and reaching East Metro communities and "grassroots" groups include MICAHA (the Metropolitan Interfaith Council on Affordable Housing), MMEP (Minnesota Minority Education Partnership) and the Urban Coalition. School districts, district planning and neighborhood councils, human rights commissions local chapters of the League of Women Voters and various youth groups are examples of the kind of organizations that are joining this project. We are also an invited member of the planning group convened by the Wilder Foundation for the 1999 *Cities at Work* Forum series – our project may provide the parallel study circles track being considered as part of the forum planning (theme: *how can we build bridge differences in our communities as we work together to create healthy, vibrant communities*). We are continually recruiting additional organizations and volunteers, particularly communities of color and outer ring suburban residents, to serve as organizing partners, sponsors/convenors, facilitators, scribes, discussion participants and evaluators. Many of these will be United Way funded agencies, such as the Hmong American Partnership, the Neighborhood House (Jane Addams School) and CLUES. Full list of project partners is available upon request.

Organization Mission: EHEP's mission is to be a catalyst to build broad-based partnerships and coalitions to engage the community in public discussions, education and advocacy for promoting racially and economically inclusive communities that give families of all incomes, races and ethnic backgrounds access to quality education and affordable housing throughout the metropolitan area.

Annual Budget: The organization's overall budget is approximately \$61,000 for 1998, and \$95,000 for 1999. Financial support for 1998 is presently at \$56,000. Current operating support comes from the Otto Bremer Foundation, the Saint Paul Companies and the Star Tribune. We are seeking additional support from the Grotto Foundation in 1999. EHEP's detailed budget is available upon request.

Status of Organization: EHEP was incorporated and achieved status as a 501(c)3 non-profit organization in 1996.

Information about our proposed project

Purpose: To implement a community circles project that engages citizens from all walks of life in conversations focusing on the challenges of housing, education, segregation and equality of opportunity in the Twin Cities metropolitan area. Community Circles of 5 to 15 participants, meeting for 5 sessions of two hours each will address two principal questions:

1. What are the impacts of existing patterns of residential, economic and racial segregation on the educational achievement and life opportunities of Twin Cities area children and families?
2. What can or should we do, as individuals and as a community, to enhance the educational, housing and economic opportunities of *all* children and adults in the Twin Cities area?

Particular emphasis is given to the connection between fair and affordable housing opportunities and educational achievement in public schools.

Activities: The major activity in this project will be the community-based and community-paired circle discussions, supported by experienced facilitators, a well-researched discussion guide using a model discussion process, sponsor organizations convening the circles and/or supplying meeting spaces and supporting services, and scribes to record and report the major results of the discussions. To the extent possible, the community circle project will be connected to other related community activities, such as MICAHA's fair housing theatre events and MMEP's issue forums. The community circles will be preceded by a "kick-off" event, and followed by a Citizens Summit that will bring participants together with community leaders, public officials and the media, and an Action Forum that will connect participants with promising practices and action opportunities. A report that synthesizes the findings, conclusions and recommendations of the circles will also be prepared.

We are requesting the Community Initiatives Fund to support strategies for securing the participation of communities of color and low income citizens in the community circles and action forums. The conversations will not be successful if they do not include diverse voices and participants from diverse backgrounds. We propose that funds be used to contract with and compensate culturally competent community consultants and organizers who are connected with organizations that include African Americans, Southeast Asian Americans, Latinos and American Indians as their principal constituencies in the Saint Paul and East Metro area. The community consultants/ organizers will assist the project in recruiting sponsors, facilitators, discussion participants and scribes from communities of color and low-income communities, communicating with the media and assuring that the project uses inclusive participation practices.

In-kind support will come from the many partners who sponsor or convene the community circles (our participation agreement will include such provisions as childcare and transportation). Interpretive services will be sought for the concluding action forum and citizens summit. These activities and others suggested by our consultants and partners will help reduce barriers to participation.

Project Budget:

Funds requested from CIF: \$5,000 to procure the services of several multi-cultural/culture-specific community consultants/organizers/recruiters for the community circles. Identification and selection of these individuals, as well as hours worked and rate of pay, will be determined with the assistance of our multicultural partners. The time period for their services will run from December 1998 through January, possibly through April 1999. CIF funding will be used to leverage additional financial and in-kind support.

In-kind contributions: Conservatively estimated to be \$15,000 in 1999 based on our documented in-kind support for the community circles held in 1997. Our national partner, the Study Circles Resource Center, the facilitator organizations and resource partners (30 groups) consulted in the development of the discussion guide have already contributed or committed an estimated \$15,000 of in-kind support in 1998.

Other revenues and funding services specific to this project: The First Universalist Foundation has expressed strong interest in supporting two major training events for sponsors and facilitators: an all-day workshop on institutional racism to be provided by the Minnesota Churches Anti-Racism Initiative (Jim and Nadine Addington) and a half-day workshop on cross-cultural communications provided by Intercultural Workshops, Inc. (Karima Bushnell). The Citizens Summit to be co-sponsored with the Minnesota Meeting and Minnesota Public Radio is funded by the Saint Paul and Minneapolis Foundations. Saint Paul based HECUA (the Higher Education Consortium for Urban Affairs) is providing intern support. We are presently looking for a funder or organization that will help print copies of the discussion guide, which was completed in October.

Time period of project: The community circles will begin with "kick-off" events scheduled for January 20 and 21, 1999. One of these will be held in the East Metro/St. Paul area. Community circle discussions will take place between the last week in January and the second week in March 1999. The action forum and Citizens Summit will take place in April. Partnership building and organizing activities are underway. Recruiting of the circle participants and an information workshop for committed and potential sponsors will take place in December 1998. We have at least one of the diversity

consultants tentatively lined up and are talking with our collaborating partners about identifying and securing additional consultant/organizers/recruiters, should our grant proposal be approved.

Location: Discussions will take place at sites and in communities throughout the metropolitan area, with at least half of the sites, sponsors and circle discussions located in Saint Paul and the East Metro area. Local volunteers and sponsors will determine the locations. **CIF funds will be targeted to St. Paul and East Metro participation.**

How the project was planned and who was involved in the planning: The community circles project has been developed by the Community Circles Collaborative, a partnership of multiculturally diverse organizations and individuals with EHEP serving as the lead partner. See lists of partners and contributors (available upon request).

How the project relates to CIF goals:

1. *Increase a sense of community among individuals participating in the project:* The community circles are designed to do just this – experience has shown from the 1997 round of conversations and from study circle experiences around the country that new relationships and connections between citizens get formed that carry into community activities and action projects after the community circle discussions have been completed.
2. *Help individuals or groups make more effective decisions or help them solve their problems:* Again, this is one of the principal reasons for the community circle discussion process. Community Circles model a process public discovery and deliberation of difficult and complicated issues facing the community and a means of seeking common ground on important public policy issues. Each discussion is tailored and “owned” by the participants.
3. *Expand individual involvement within their group or communities and between groups:* Circle discussions may be tailored to the specific communities participating in the discussion. The process promotes “Ownership” of the discussions and outcomes. The discussion guide and facilitator training are also designed to move the discussions to informed action. Participants will review and discuss promising practices and action opportunities in the final session or sessions of the community circles. The action forum, Citizens Summit and report to the community will also reinforce opportunities and commitments to further involvement.
4. *Increase leadership skills of individuals in the community:* Participation in civic dialogue through community circles has proven to be a valuable training ground for helping citizens find their voice and for developing democratic leadership skills and confidence and competence in exercising those skills. In our project, the Circles will also be a valuable tool and experience for increasing cross-cultural leadership and community skills essential to bridging differences and building inclusive communities.

Measures of Success:

The Community Circles Project has and will continue to measure success in tangible ways. Measures include:

- The breadth and depth of participation in the community circles in terms of geographic and jurisdictional coverage, numbers of participants and conversations, and in terms of diversity of participation/participants (faith perspectives, political viewpoints, race and ethnic/lingual heritage, age and generation, occupational and socio-economic status, household and family characteristics, and place of residence).
- The extent to which the findings, conclusions and ideas generated by the circle discussions are subsequently included in the agendas of state, metropolitan, local public, private and civic non-profit and community-based organizations and citizen initiatives, and publicly addressed by legislative arenas, such as the State Legislature (e.g., affordable housing legislation), and by the courts (e.g., the circle results could help to inform the mediation of the educational adequacy and equity lawsuits).
- Evidence that the community circle process is modeled in the way stakeholders and sponsor organizations engage in future problem-solving and community-building activities.
- Evidence of new cross-cultural collaborations, alliances and partnerships that result from the community conversations to develop a common vision and address issues of education, housing, racism and economic disparities in ways that recognize their importance to the health of the community as a whole.
- The number of community circle participants who subsequently become involved in an action organization or one of the promising initiatives identified by the circles as a way of moving from discussion to action.

Surveys, focus groups, and tracking of specific data about the process and results will be used to monitor and evaluate the project’s success. Partner organizations will be invited to participate in defining project success and shaping subsequent project initiatives.

MEMO

September 5, 1997

To: Dick

From: Jim

RE: Funding Proposals

Dick:

Please find attached our most recent Funding Resource Directory. I suggest we submit several proposals over the next several weeks. The following seem to be the most logical "new" funding sources from the list:

- | | |
|--|--|
| 1) First Unitarian Universalist | small amounts, but monthly review |
| 2) General Mills | larger funder, ongoing review |
| 3) Cargill Foundation | larger funder (project specific),
ongoing review |
| 4) Norwest Foundation | larger funder, October 1st deadline |
| 5) Charles Mott | recommended by someone you
know, but I was unable to find info |
| 6) Honeywell Foundation | community oriented, local,
quarterly review, Oct. 1st ?? |
| 7) Archie D. Walker Foundation | larger funder civil rights, Dec. 1st |
| 8) Mcknight Foundation | larger funder, Dec 1st deadline |

You can check the Resource list and see which may be added to the list.

Jim

FUNDING RESOURCE DIRECTORY

Funding Source / Foundation	Dates/ Deadlines	Contact(s)	Address	Tel. #	Types of Funding	Previous EHEP Funding	Comments
Otto Bremer Foundation	Monthly	John Kostishack, executive director Karen Starr, senior program officer	Suite 2000 445 Minnesota St. St. Paul, MN 55101-2107	227-8036 (f)227-2522	Education, housing, civil rights, racism	1997 (\$25,000) 1998 (\$25,000)	
Cowles Media Foundation	January (annual operating) Quarterly	Janet Veith, contributions coordinator	329 Portland Ave. Minneapolis, MN 55415	673-7100	Education, housing	1997 (\$10,000) 1998 (\$10,000)	
The Bush Foundation	4 months prior to quarterly Bd. mtgs.	Humphrey Doermann, president	E-900 First National Bank Building 332 Minnesota St. St. Paul, MN 55101	227-0891	Education, civil rights	1997 (\$10,000)	Community Circle Collaborative
The Minneapolis Foundation	Varies by Fund	Emmett D. Carson, president	A200 Foshay Tower 821 Marquette Ave. Minneapolis, MN 55402	339-7343 (f)672-3846	Education, housing, civil rights	1997 (\$5,000)	Ron Hick, Paul Williams – 672-3891; George Garnet – 672-3824, 672-3827; Karen Kelley-Ariwoola – 672-3829
The St. Paul Foundation	3 months prior to Bd. Mtgs. Apr/Aug/Nov	Paul A. Verret, president	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights	1997 (\$5,000)	Jason Booth; John Couchman; Heidi Grundstrand
General Mills Foundation	Ongoing	Reatha Clark King, president & executive director	PO Box 1113 Minneapolis, MN 55440	540-7890 (f)540-4114	Education, housing, civil rights	1997 (\$500)	Suzanne Fuller-Terrill – 540-2464
Greater Minneapolis Council of Churches						1997 (\$300)	
Headwaters Fund	8/1/97 2/2/98	Joy Palmer, grants associate	122 West Franklin, Suite 518 Minneapolis, MN 55404	879-0602	Civil rights		Strategic Grant proposal submitted 8/1/97 - \$7,500
Cargill Foundation	Ongoing	Audrey Tulberg, senior program officer	PO Box 5690 Minneapolis, MN 55440	742-6209	Education, housing,		
Cargill, Inc.	Ongoing	Audrey Tulberg, senior program officer	PO Box 5690 Minneapolis, MN 55440	742-6209	Education, housing, civil rights		

Emma B. Howe Memorial Foundation	June 1 December 1	Brian Malloy, program officer Genie Dixon, program officer	A200 Foshay Tower 821 Marquette Ave. Minneapolis, MN 55402	339-7343 672-3827	Housing, civil rights		
Rockefeller Foundation							
The McKnight Foundation	March 1, June 1, September 1, December 1	Michael O'Keefe, executive vice president	121 South Eighth St., Suite 600 Minneapolis, MN 55402	333-4220	Education, housing		
National City Bank Foundation	Application forms upon request	Gloria Noetzelman	PO Box E1919 Minneapolis, MN 55480	340-3183	Civil Rights, community improvement		
First Unitarian Universalist Foundation	Monthly		3400 Dupont Avenue So. Minneapolis, MN 55412	825-1701			
Pax Christi Social Justice Fund		Susan McKenna	12100 Pioneer Trail Eden Prairie, MN 55347	941-3150			
Charles Mott Foundation							
IDS / American Express	April 15, July 15	Marie Tobin, community relations program manager	IDS Tower 10 Minneapolis, MN 55440	671-3321	Race & racism, education, civil rights		
Alliance for Metropolitan Stability			2105 1 st Avenue South Minneapolis, MN 55404	870-3443 (f)870-4846	housing		
Chippewa Graphics		Gary Wahlstrom	8801 Bass Lake Road Minneapolis, MN 55428	536-9889			Community Circle Resource
The Honeywell Foundation	Quarterly	M. Patricia Hoven, vice president Andre Lewis	Honeywell Plaza PO Box 524 Minneapolis, MN 55440- 0524	951-0430 (f)951-0433 951-1000 951-2368	Education, housing		
Simitar Entertainment		Marnita Schradel	3850 Annapolis Lane, #140 Plymouth, MN 55447	559-6000 404-7003 (h)824-7744			Community Circle Discussion Participant

The St. Paul Companies	4 times per year; call for specific dates	Mary E. Pickard, community affairs Polly Nyberg	385 Washington St. St. Paul, MN 55102	221-7757	Education, housing, civil rights		
Wilder Foundation		Carol Lukas	919 Lafond Avenue St. Paul, MN 55104	642-2024			
David Winton Bell Foundation	60 days prior to Bd. Mtgs. Feb./ June/ Nov.	Diane B. Neimann, executive director	601 Lakeshore Pkwy., Suite 350 Minnetonka, MN 55305	540-4312	Housing, civil rights		
James Ford Bell Foundation	45 days prior to Bd. Mtgs. - Quarterly	Diane B. Neimann, executive director	601 Lakeshore Pkwy., Suite 350 Minnetonka, MN 55305	540-4312	Education, housing, civil rights		
Bemis Company Foundation	Ongoing	Audrey Kirchner, administrative assistant	222 South Ninth St., Suite 2300 Minneapolis, MN 55402- 4099	376-3093	Education, housing		
F.R. Bigelow Foundation	3 months prior to Bd. Mtgs. - April / Aug / Nov.	Paul A. Verret, secretary	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights		
Carolyn Foundation	January 31 July 31	Carol Fetzer, foundation administrator	4800 First Bank Place 601 Second Avenue So. Minneapolis, MN 55402	339-7101	Education, housing, civil rights		
Dellwood Foundation, Inc.	Ongoing	John G. Ordway, president	1500 Pioneer Building 336 North Robert St. St. Paul, MN 55101	224-1841	Education, community improvement		
Deluxe Corporation Foundation	Ongoing Preferred April / October	Jennifer Anderson, director of foundations	PO Box 64399 St. Paul, MN 55164-0399	483-7842	Education, housing, community improvement		
Doherty, Rumble & Butler Foundation		Thomas A. Berreman	2800 World Trade Center 30 East Seventh St. St. Paul, MN 55101-4999	291-9333	Community improvement		
Ecolab Foundation	July 31	Lois J. West, director, community and public relations	370 Wabasha St. St. Paul, MN 55102	293-2259	Education, housing, civil rights		
First Bank System Foundation	Ongoing	Sally A. Sumner, foundation coordinator	PO Box 522 Minneapolis, MN 55480	973-2440	Education, housing, community improvement		

Gannett Communities Fund	Quarterly	Henry Price, president	8811 Olson Memorial Highway Minneapolis, MN 55427	546-1111	Education, housing, civil rights		
The Graco Foundation	March 15, July 15, November 1	Elizabeth M. Jaros, executive director	PO Box 1441 4050 Olson Memorial Highway Minneapolis, MN 55440	623-6684	Education, housing, community improvement		
International Multifoods Foundation	Ongoing, preferred May	Charlene Klein, foundation administrator	33 South Sixth St. PO Box 2942 Minneapolis, MN 55402	340-6594	Education, community involvement		
Land-O'-Lakes, Inc.	Ongoing	Bonnie Neuenfeldt, director community and member relations	PO Box 116 Minneapolis, MN 55440-0116	481-2212	Education, community improvement		
Marbrook Foundation	May 15, November 15	Conley Brooks, Jr., executive director	400 Baker Building 706 Second Avenue So. Minneapolis, MN 55402	332-2454	Education, community improvement		
Mardag Foundation	3 months prior to April, August, November	Paul A. Verret, secretary	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights		
McNeely Foundation	Ongoing, preferred toward end of calendar year	Malcolm W. McDonald, Secretary	444 Pine St. St. Paul, MN 55101	228-4500	Education, housing, community improvement		
Minneapolis Rotary Community Service Foundation	November 30	Francesca P. Sutherland, executive director	650 Third Avenue So., #100 IBM Park Tower Minneapolis, MN 55402	673-0166	Education, housing, community improvement		
Minnesota Mutual Foundation	Feb 15, May 15, August 15, Nov. 15	Lori J. Koustsky, foundation manager	400 North Robert St. St. Paul, MN 55101	298-3501	Education, housing, community improvement		
MSI Insurance	September 20	Pat Ryan Greene, administrator	PO Box 64035 St. Paul, MN 55164	631-7271	Education, housing, community improvement		
Mutual Service Fund					Community improvement		
Norwest Foundation	Feb 1, April 1, August 1, October 1	Carolyn H. Roby, program director	Norwest Center 90 South Seventh St. Minneapolis, MN 55479-1055	667-7860	Education, housing, community improvement		

ReliaStar (NWNL – Northwestern National Life Foundation)	Ongoing, Preferred January	Teresa K. Egge, executive director	20 Washington Avenue South Minneapolis, MN 55401	342-7443	Education, housing, community improvement		
Ordean Foundation	Monthly by the 15 th	Toni Poupore-Haats, executive director	501 Ordean Building 424 West Superior Street Duluth, MN 55082	726-4785	Education, housing		
Piper Jaffray Foundation	Feb 28, May 31, August 31 November 30	Marina Lyon, manager community affairs	222 South Ninth St. Minneapolis, MN 55402	342-6000	Housing		
The Elizabeth C. Quinlan Foundation	September 1	Richard A. Klein, president / treasurer	200 North Plaza Building 5217 Wayzata Blvd. St. Louis Park, MN 55416	544-5367	Education, housing, civil rights		
Sieff Family Foundation	November 1	John Sieff, president	Box 580 Minneapolis, MN 55440	331-6680	Community improvement		
TENNANT Foundation	1 month prior to Bd. Mtgs. – Feb, May, September, December	Emalee Vicker, administrator	PO Box 1452 Minneapolis, MN 55440	540-1207	Education, housing, community improvement		
James R. Thorpe Foundation	March 1 September 1	Jane Stamstad, executive director	8085 Wayzata Blvd. Minneapolis, MN 55426	929-1093	Education, housing		
3M Foundation, Inc.	6 weeks prior to March, August, December	R.E. Hanson, vice president Cindy Kleven	3M Center Building 591-30-02 St. Paul, MN 55144	733-8335 733-1721	Education		
Archie D. and Bertha H. Walker Foundation	July 1 December 1	Mary Powell, Joan Schoepke, foundation administrators	1121 Hennepin Avenue Minneapolis, MN 55403-1785	332-3556	Civil rights		

FUNDING RESOURCE DIRECTORY

Funding Source / Foundation	Dates/ Deadlines	Contact(s)	Address	Tel. #	Types of Funding	Previous EHEP Funding	Comments
Otto Bremer Foundation	Monthly	John Kostishack, executive director Karen Starr, senior program officer	Suite 2000 445 Minnesota St. St. Paul, MN 55101-2107	227-8036 (f)227-2522	Education, housing, civil rights, racism	1997 (\$25,000) 1998 (\$25,000)	
Cowles Media Foundation	January (annual operating) Quarterly	Janet Veith, contributions coordinator	329 Portland Ave. Minneapolis, MN 55415	673-7100	Education, housing	1997 (\$10,000) 1998 (\$10,000)	
The Bush Foundation	4 months prior to quarterly Bd. mtgs.	Humphrey Doermann, president	E-900 First National Bank Building 332 Minnesota St. St. Paul, MN 55101	227-0891	Education, civil rights	1997 (\$10,000)	Community Circle Collaborative
The Minneapolis Foundation	Varies by Fund	Emmett D. Carson, president	A200 Foshay Tower 821 Marquette Ave. Minneapolis, MN 55402	339-7343 (f)672-3846	Education, housing, civil rights	1997 (\$5,000)	Ron Hick, Paul Williams – 672-3891; George Garnet – 672-3824, 672-3827; Karen Kelley-Ariwoola – 672-3829
The St. Paul Foundation	3 months prior to Bd. Mtgs. Apr/Aug/Nov	Paul A. Verret, president	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights	1997 (\$5,000)	Jason Booth; John Couchman; Heidi Grundstrand
General Mills Foundation	Ongoing	Reatha Clark King, president & executive director	PO Box 1113 Minneapolis, MN 55440	540-7890 (f)540-4114	Education, housing, civil rights	1997 (\$500)	Suzanne Fuller-Terrill – 540- 2464
Greater Minneapolis Council of Churches						1997 (\$300)	
Headwaters Fund	8/1/97 2/2/98	Joy Palmer, grants associate	122 West Franklin, Suite 518 Minneapolis, MN 55404	879-0602	Civil rights		Strategic Grant proposal submitted 8/1/97 - \$7,500
Cargill Foundation	Ongoing	Audrey Tulberg, senior program officer	PO Box 5690 Minneapolis, MN 55440	742-6209	Education, housing,		
Cargill, Inc.	Ongoing	Audrey Tulberg, senior program officer	PO Box 5690 Minneapolis, MN 55440	742-6209	Education, housing, civil rights		

Emma B. Howe Memorial Foundation	June 1 December 1	Brian Malloy, program officer Genie Dixon, program officer	A200 Foshay Tower 821 Marquette Ave. Minneapolis, MN 55402	339-7343 672-3827	Housing, civil rights		
Rockefeller Foundation							
The McKnight Foundation	March 1, June 1, September 1, December 1	Michael O'Keefe, executive vice president	121 South Eighth St., Suite 600 Minneapolis, MN 55402	333-4220	Education, housing		
National City Bank Foundation	Application forms upon request	Gloria Noetzelman	PO Box E1919 Minneapolis, MN 55480	340-3183	Civil Rights, community improvement		
First Unitarian Universalist Foundation	Monthly – 3 rd Sunday of month preceding 1 st Tuesday	Lois Hamilton, Chair, Board of Directors	3400 Dupont Avenue So. Minneapolis, MN 55412	825-1701			
Pax Christi Social Justice Fund	Deadline 2/15 request application after 11/15	Susan McKenna	12100 Pioneer Trail Eden Prairie, MN 55347	941-3150	Social Justice Fund		
Charles Mott Foundation							
IDS / American Express	April 15, July 15	Marie Tobin, community relations program manager	IDS Tower 10 Minneapolis, MN 55440	671-3321	Race & racism, education, civil rights		
Alliance for Metropolitan Stability			2105 1 st Avenue South Minneapolis, MN 55404	870-3443 (f)870-4846	housing		
Chippewa Graphics		Gary Wahlstrom	8801 Bass Lake Road Minneapolis, MN 55428	536-9889			Community Circle Resource
The Honeywell Foundation	Quarterly	M. Patricia Hoven, vice president Andre Lewis	Honeywell Plaza PO Box 524 Minneapolis, MN 55440- 0524	951-0430 (f)951-0433 951-1000 951-2368	Education, housing		

Simitar Entertainment		Marnita Schradel	3850 Annapolis Lane, #140 Plymouth, MN 55447	559-6000 404-7003 (h)824-7744			Community Circle Discussion Participant
The St. Paul Companies	4 times per year; call for specific dates	Mary E. Pickard, community affairs Polly Nyberg	385 Washington St. St. Paul, MN 55102	221-7757	Education, housing, civil rights		
Wilder Foundation		Carol Lukas	919 Lafond Avenue St. Paul, MN 55104	642-2024			
David Winton Bell Foundation	60 days prior to Bd. Mtgs. Feb./ June/ Nov.	Diane B. Neimann, executive director	601 Lakeshore Pkwy., Suite 350 Minnetonka, MN 55305	540-4312	Housing, civil rights		
James Ford Bell Foundation	45 days prior to Bd. Mtgs. - Quarterly	Diane B. Neimann, executive director	601 Lakeshore Pkwy., Suite 350 Minnetonka, MN 55305	540-4312	Education, housing, civil rights		
Bemis Company Foundation	Ongoing	Audrey Kirchner, administrative assistant	222 South Ninth St., Suite 2300 Minneapolis, MN 55402- 4099	376-3093	Education, housing		
F.R. Bigelow Foundation	3 months prior to Bd. Mtgs. – April / Aug / Nov.	Paul A. Verret, secretary	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights		
Carolyn Foundation	January 31 July 31	Carol Fetzer, foundation administrator	4800 First Bank Place 601 Second Avenue So. Minneapolis, MN 55402	339-7101	Education, housing, civil rights		
Dellwood Foundation, Inc.	Ongoing	John G. Ordway, president	1500 Pioneer Building 336 North Robert St. St. Paul, MN 55101	224-1841	Education, community improvement		
Deluxe Corporation Foundation	Ongoing Preferred April / October	Jennifer Anderson, director of foundations	PO Box 64399 St. Paul, MN 55164-0399	483-7842	Education, housing, community improvement		
Doherty, Rumble & Butler Foundation		Thomas A. Berreman	2800 World Trade Center 30 East Seventh St. St. Paul, MN 55101-4999	291-9333	Community improvement		
Ecolab Foundation	July 31	Lois J. West, director, community and public relations	370 Wabasha St. St. Paul, MN 55102	293-2259	Education, housing, civil rights		

First Bank System Foundation	Ongoing	Sally A. Sumner, foundation coordinator	PO Box 522 Minneapolis, MN 55480	973-2440	Education, housing, community improvement		
Gannett Communities Fund	Quarterly	Henry Price, president	8811 Olson Memorial Highway Minneapolis, MN 55427	546-1111	Education, housing, civil rights		
The Graco Foundation	March 15, July 15, November 1	Elizabeth M. Jaros, executive director	PO Box 1441 4050 Olson Memorial Highway Minneapolis, MN 55440	623-6684	Education, housing, community improvement		
International Multifoods Foundation	Ongoing, preferred May	Charlene Klein, foundation administrator	33 South Sixth St. PO Box 2942 Minneapolis, MN 55402	340-6594	Education, community involvement		
Land-O'-Lakes, Inc.	Ongoing	Bonnie Neuenfeldt, director community and member relations	PO Box 116 Minneapolis, MN 55440-0116	481-2212	Education, community improvement		
Marbrook Foundation	May 15, November 15	Conley Brooks, Jr., executive director	400 Baker Building 706 Second Avenue So. Minneapolis, MN 55402	332-2454	Education, community improvement		
Mardag Foundation	3 months prior to April, August, November	Paul A. Verret, secretary	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights		
McNeely Foundation	Ongoing, preferred toward end of calendar year	Malcolm W. McDonald, Secretary	444 Pine St. St. Paul, MN 55101	228-4500	Education, housing, community improvement		
Minneapolis Rotary Community Service Foundation	November 30	Francesca P. Sutherland, executive director	650 Third Avenue So., #100 IBM Park Tower Minneapolis, MN 55402	673-0166	Education, housing, community improvement		
Minnesota Mutual Foundation	Feb 15, May 15, August 15, Nov. 15	Lori J. Koustsky, foundation manager	400 North Robert St. St. Paul, MN 55101	298-3501	Education, housing, community improvement		
MSI Insurance	September 20	Pat Ryan Greene, administrator	PO Box 64035 St. Paul, MN 55164	631-7271	Education, housing, community improvement		
Mutual Service Fund					Community improvement		

Norwest Foundation	Feb 1, April 1 August 1, October 1	Carolyn H. Roby, program director	Norwest Center 90 South Seventh St. Minneapolis, MN 55479- 1055	667-7860	Education, housing, community improvement		
ReliaStar (NWNL – Northwestern National Life Foundation)	Ongoing, Preferred January	Teresa K. Egge, executive director	20 Washington Avenue South Minneapolis, MN 55401	342-7443	Education, housing, community improvement		
Ordean Foundation	Monthly by the 15 th	Toni Poupore- Haats, executive director	501 Ordean Building 424 West Superior Street Duluth, MN 55082	726-4785	Education, housing		
Piper Jaffray Foundation	Feb 28, May 31, August 31 November 30	Marina Lyon, manager community affairs	222 South Ninth St. Minneapolis, MN 55402	342-6000	Housing		
The Elizabeth C. Quinlan Foundation	September 1	Richard A. Klein, president / treasurer	200 North Plaza Building 5217 Wayzata Blvd. St. Louis Park, MN 55416	544-5367	Education, housing, civil rights		
Sieff Family Foundation	November 1	John Sieff, president	Box 580 Minneapolis, MN 55440	331-6680	Community improvement		
TENNANT Foundation	1 month prior to Bd. Mtgs. – Feb, May, September, December	Emalee Vicker, administrator	PO Box 1452 Minneapolis, MN 55440	540-1207	Education, housing, community improvement		
James R. Thorpe Foundation	March 1 September 1	Jane Stamstad, executive director	8085 Wayzata Blvd. Minneapolis, MN 55426	929-1093	Education, housing		
3M Foundation, Inc.	6 weeks prior to March, August, December	R.E. Hanson, vice president Cindy Kleven	3M Center Building 591-30-02 St. Paul, MN 55144	733-8335 733-1721	Education		
Archie D. and Bertha H. Walker Foundation	July 1 December 1	Mary Powell, Joan Schoepke, foundation administrators	1121 Hennepin Avenue Minneapolis, MN 55403- 1785	332-3556	Civil rights		

Education & Housing Equity Project

Potential funders

Funder	Form of application	Relevant granting areas or things to keep in mind	Filing deadline	Notification date	EHEP GRANT SUBMITTED? <i>When, how much</i>
Bigelow Foundation	Own form				
Fuller Company Foundation	CGA	In MN, fund only programs that directly serve children & youth			
General Mills Foundation	CGA+				
Grotto Foundation	CGA+ attachments (see guidelines); (first Letter of Inquiry)	Geographic focus is east metro/St. Paul and statewide	No deadline, but Feb. and August filings are preferred	6-9 months later (2/97-5/97 if filed in August)	
Hazen Foundation	Letter of inquiry (1-2 pgs), then full proposal if approved	Community & parent organizing that seeks educational equity and improved achievement; Educational advocacy around equity and accountability, including policy analysis and public education. NOTE: usually don't give in states outside their priority list, but because MN has large Am. Indian population, they might consider us.	1/15; 7/15 (for full proposal)	2-3 weeks after letter of inquiry is received	
Honeywell Foundation	CGA				
Joyce Foundation	Letter of inquiry (see guidelines); then full proposal	Educational reform; people of color; improvement of public policy	Next: 12/13/96 (letter of inquiry by 11/1/96)	3/97	
McKnight Foundation	Letter of inquiry	? (check guidelines)	9/1/96	12/1/96	<i>Letter of inquiry submitted 8/31/96</i> <i>For \$50,000 for two years</i>
Minneapolis Foundation	Their cover sheet & proposal sections	Helping families overcome effects of poverty & "other related types of disadvantage"; public policy research and neighborhood/	9/15/96	12/96	<i>Proposal submitted 9/12/96</i> <i>For \$10,000 for one year</i>

		community studies to help citizens understand problems, esp. underlying causes of poverty			
Northwest Area Foundation					
Otto Bremer Foundation	CGA+	This would be request #2	Monthly	2-3 months after submission	<i>Proposal submitted 8/31/96</i> <i>For \$50,000 for two years</i>
Pequod Fund (of the Tides Foundation)	Called for info 8/6				
Phillips Family Foundation	Custom application format	Education; Programs to combat discrimination; Race relations; New thinking about community needs; long-term solutions	Next: 9/2/96	11/96	
St. Paul Companies	CGA+; (w/Letter of Inquiry if desired)	Community Development; Education	9/15/96; 12/15/96; 3/15/97	12/96; 3/15/96; 6/15/97	
Thorpe Foundation	CGA+ (total 8 pgs maximum)	Education (includes programs targeting "disadvantaged groups"; Social Services (includes programs working with communities of color)	9/1/96 (for Social Services category); 3/1/96 (for Education category)	11/96	<i>Proposal submitted 8/31/96</i> <i>For \$5,000 for one year</i>
Walker Foundation	Letter proposal with their own questions	Treating "white racism in the white community" is major funding area; Education is minor area	7/1; 12/1 (though send in appl at least two wks before)	October, March	

**COMMUNITY CIRCLE COLLABORATIVE
EDUCATION AND HOUSING EQUITY PROJECT**

122 West Franklin Avenue, Suite 320

Minneapolis, Minnesota 55404

Phone: (612) 871-8980

Fax: (612) 871-8984

February 28, 1997

Mr. George A. Garnett
Vice President, Programs
The Minneapolis Foundation
A200 Foshay Tower
821 Marquette Avenue
Minneapolis, MN 55402

Dear George:

Thanks for the very productive meeting earlier this month. It is a great pleasure to work with funders who are not only supportive of our work but also eager to offer new ideas and to actively help shape projects. You and Paul Williams are both great assets to our work and we thank you.

This letter is to outline the elements of a "Citizens Summit" on creating better schools and affordable housing for every resident of the Twin Cities. The project is designed to bring some closure to the "Community Circles" meetings now, or about to be, underway: to honor the work these dedicated citizens have undertaken, to provide a forum for further exchange of ideas (now in the form of more concrete solutions and next steps) among these diverse citizens, to further build connections among citizens metro-wide to *act*, and, finally to generate attention for those ideas among local and national policy leaders, the media and the public.

As we discussed, our plan is to hold a major public forum featuring a speaker of national stature. The program will be co-hosted by the Community Circle partners and the Minnesota Meeting. I've had a long conversation with George Latimer and he agrees that Andrew Cuomo, the new Secretary of HUD, would be an ideal speaker. Mr. Cuomo has expressed a keen interest in what we are doing – and George thinks we have a good chance at getting Cuomo within our May timeline.

The Citizens Summit with Mr. Cuomo will have two parts:

1) A Citizens Forum with the participants from the Community Circle project. At the forum, participants will present their best ideas for moving from ideas to action on better integrating the metropolitan area. The session will be fully interactive, with the participants having the ability to electronically vote on or rate the various ideas presented. The forum will be moderated by Mr. Latimer and co-facilitated by Jayne Marecek, president of EXPRESS.

In addition to Mr. Cuomo, the forum will be attended by a number of local policy makers/elected officials, from suburban, urban, metropolitan, school, county and state government – all the key officials working on or influencing these issues. The goal of the meeting will be to have these policy makers present to listen to citizens, and to understand the depth of support for their ideas. Our plan is to have 150-200 citizen participants from the study circles join us for the sessions, as well as several dozen policy makers.

2) **A Minnesota Meeting address.** In conjunction with the forum, the Minnesota Meeting will also host an address by Mr. Cuomo. The larger group of community leaders – largely from business and the professions – will join the 200 or so participants from the morning forum for the Minnesota Meeting, which will likely be held just after the forum. It will be very easy for the forum participants – and the elected officials – to stay on for the luncheon, which will be broadcast live on the stations of Minnesota Public Radio. The Minnesota Meeting will also give Mr. Cuomo an excellent opportunity to relate to this larger audience his understanding of the work that happened that morning. Our target date remains late May.

The cost of the above is \$8,000. That cost will cover complete use of the EXPRESS Communications interactive meeting technology at the forum, and provision of the firm's expertise on meeting design, agenda-setting, media relations, and planning of such events. That amount includes \$1,000 to cover all miscellaneous costs associated with the forum (mailing, copying, etc.) and to purchase lunches for some participants. The Minnesota Meeting will cover all travel and lodging costs for Mr. Cuomo, will provide its staff for making all logistical arrangements and coordinating the large-scale meeting itself, will allow all participants to attend the Minnesota Meeting at the membership rate of \$18 and will provide luncheon scholarships for lunches of some non-profit and low income participants (with the project picking up some, too, on a needs basis).

The Community Circles project will handle all communications with the participants and the elected officials (with professional communications advice and support from EXPRESS, which has handled many similar public policy programs) and will actively recruit diverse participants.

As we stated at the meeting our goal is to bring together a group of diverse people who are all committed to moving ahead on these important issues, to "change how we do business" on these issues (schools, housing and segregation), to quote George Garnett. The group will include diversity by race, gender, income, geographic location and political perspective – and profession. We want new people in this discussion – including business owners and a very good mix of suburban and urban people.

We also desire to provide an evening forum for Community Circle participants, especially for those participants who will not be able to attend the daytime forum coupled with the Minnesota Meeting.

This forum will be moderated by Mr. George Latimer and Ms. Vivian Jenkins Nelsen and will use an interactive process modeled after the public deliberations of the Kettering Foundation's National Issues Forums and the Study Circles Resource Center. It will be held prior to the Minnesota Meeting forum, to enable the fullest possible input into the Citizens Summit. The cost of doing that forum is \$2,000. Accordingly our total request from the Minneapolis Foundation (and its partnering funders) is for \$10,000.

We think it would be ideal to have the project jointly funded by the Minneapolis Foundation and the Saint Paul Foundation (or another major St. Paul-based funder). Please do not hesitate to call me – or any of us – with questions. Thanks, again.

Sincerely,

Dick Little, Coordinator

cc: Paul D. Williams, Project Manager, *Building Better Futures*, The Minneapolis Foundation
 Mike Anderson, Board Member, Education and Housing Equity Project
 Jayne Maracek and Ken Darling, EXPRESS Communications/Minnesota Meeting
 Leonard Witt, Minnesota Public Radio Civic Journalism Project
 George Latimer, Professor of Urban Studies, Macalester College



The SMART Group™

Strategically Managed Audience Response Technology

Meeting Design • Facilitation

MEMORANDUM

DATE: February 17, 1997

TO: Dick Little, fax: 871-8984
Mike Anderson, fax: 771-7739
Len Witt, fax: 290-1224

FROM: Ken Darling

RE: Mpls Foundations letter

PAGES: Three (with this cover)

Here's the draft letter to the Foundation. Sorry this took a bit longer than I thought; busy last couple of weeks.

Three specific things to consider:

- Is the money right? You'll note that we've budgeted \$1000 for program out-of-pocket expenses -- lunch scholarships, mailings, etc.
- It would be great if we could mention a tentative yes from Cuomo. Have we gotten an "I'm interested" from Cuomo via Latimer and any indication that late May works? I'd love to put that in this letter.
- Is Dick the right person to sign? I think, yes, especially since he's cc'ed the rest of us, and George and Paul have met with us already. The letter is really a formality -- it tells them where to send the check. EXPRESS will then do a contract with Dick. Does that work?

Any comments on rhetoric also appreciated.

My thoughts on getting Cuomo:

Dick said he's hoping we can get a 1,000 people. Won't happen. Maybe 350 from MinnMeeting -- and another 200 from us, so we're talking 500 (not bad for the *son* of a famous politician). *But they will be great people* -- real activists on the housing issue, involved citizens wanting to work to make it happen, elected officials, business and community leaders. Dick, the next time you talk to George, give him this 500 figure -- and make it clear Cuomo will never get a group like this -- in level of interest, power and numbers -- in Minnesota with any other set up. The numbers-alone game is dumb. Quality and media is what really matters. And he'll get both in spades.

Has Latimer made the call? If yes, we'll move on to a letter from Vance Opperman referencing that call. We can also cc, on that letter, any of the big shots associated with Study Circles -- mayor SSB, for example -- and get them to write seconding letters if need be.

Please fax back or call with your comments.

P.S. I, like Len, have become an e-mail junkie, especially on these "what's happening" kind of projects. Do you guy's have e-mail adds that you use?
Mine is kdarling@expresscommunications.com

THANKS. Talk to you soon.

February 17, 1997

Mr. George A. Garnett
Vice President, Programs
Mr. Paul D. Williams
Project Manager, *Building Better Futures*
The Minneapolis Foundation
A200 Foshay Tower
821 Marquette Avenue
Minneapolis, MN 55402

Dear George and Paul:

Thanks for the very productive meeting earlier this month. It is a great pleasure to work with funders who are not only supportive of our work but also eager to offer new ideas and to actively help shape projects. You are both great assets to our work and we thank you.

This letter is to outline the elements of a "Citizens Summit" on creating better schools and affordable housing for every resident of the Twin Cities. The project is designed to bring some closure to the "Study Circles" series of meetings now underway, to honor the work these dedicated citizens have undertaken, to provide a forum for further exchange ideas (now in the form of more concrete solutions and next steps) among these diverse citizens, to further build connections among citizens metro-wide *to act*, and, finally, to generate attention for those ideas among local and national policy leaders, the media and the public.

As we discussed, our plan is to hold a major public forum featuring a speaker of national stature. The program will be co-hosted by the Study Circle partners and the Minnesota Meeting. I've had a long conversation with George Latimer and he agrees that Andrew Cuomo, the new director of HUD, would be an ideal speaker -- and he thinks we have a very good chance at getting Cuomo within our May timeline.

The Citizens Summit with Mr. Cuomo will have two parts:

1) **A Citizens Forum with the participants from the Study Circle project.** At the forum, participants will present their best ideas for moving from ideas to action on better integrating the metropolitan area. The session will be fully interactive, with the participants having the ability to electronically vote on or rate the various ideas presented. The forum will be moderated by Mr. Latimer and co-facilitated by Jayne Marecek, president of EXPRESS.

Letter to Mr. George Garnett and Mr. Paul Williams
February 17, 1996
Page Two

In addition to Mr. Cuomo, the forum will be attended by a number of local policy makers/ elected officials, from suburban, urban, metropolitan, school, county and state government -- all the key officials working on or influencing these issues. The goal of the meeting will be to have these policy makers to listen to citizens, and to understand the depth of support for their ideas. Our plan is to have 150-200 citizen participants from the study circles join us for the session, as well as several dozen policy makers.

2) A Minnesota Meeting address. In conjunction with the forum, the Minnesota Meeting will also host an address by Mr. Cuomo. The larger group of community leaders -- largely from business and the professions -- will join the 200 or so participants from the morning forum for the Minnesota Meeting, which will likely be held just after the forum. It will be very easy for the forum participants -- and the elected officials -- to stay on for the luncheon, which will be broadcast live on the stations of Minnesota Public Radio. The Minnesota Meeting will also give Mr. Cuomo an excellent opportunity to relate to this larger audience his understand of the work that happened that morning. Our target date remains late May.

The cost of the above is \$8,000. That cost will cover complete use of the EXPRESS Communications interactive meeting technology at the forum, and provision of the firm's expertise on meeting design, agenda-setting, media relations, and planning of such events. That amount also includes \$1,000 to cover all miscellaneous costs associated with the forum (mailing, copying, etc.) and to purchase lunches for some participants. Minnesota Meeting will cover all travel and lodging costs for Mr. Cuomo, will provide its staff for making all logistical arrangements and coordinating the large-scale meeting itself, will allow all participants to attend the Minnesota Meeting at the membership rate of \$18 and will provide luncheon scholarships for luncheons some non-profit participants (with the project picking up some, too, and a needs basis.)

The Study Circle project will handle all communications with the participants and the elected officials (with professional communications advice and support from EXPRESS, which has handled many similar public policy programs) and will actively recruit diverse participants.

As we stated at the meeting our goal is to bring together a group of diverse people who are all committed to moving ahead on these important issue, to "change how we do business" on these issues, to quote George Garnett. The group will include diversity by race, gender, income and geographic location -- and profession. We want new people in this discussion -- including business owners and a very good mix of suburban and urban people.

We would also like to provide an evening forum for Study Circle participants who will not be able to attend the daytime forum coupled with the Minnesota Meeting.

Letter to Mr. George Garnett and Mr. Paul Williams
February 17, 1996
Page Two

This forum, too, will be hosted by Mr. Latimer and Ms. Marecek and feature the EXPRESS technology and the same interactive process. It will be held before the major forum, to allow that input also to be provided. The cost of doing that forum, with the technology, is an additional \$3,000. Accordingly, our total request from the Minneapolis Foundation (and its partnering funders) is for \$11,000.

We think it would be ideal to have the project jointly funded by the Minneapolis Foundation and the St. Paul Foundation (or another major St. Paul-based funder.) Please do not hesitate to call me -- or any us -- with questions. Thanks, again.

Sincerely,

Dick Little
Title

cc: Mike Anderson, MICAH/ East Side Neighborhood Development Company
George Latimer, organization
Jayne Marecek and Ken Darling, EXPRESS Commutations/ Minnesota Meeting
Leonard Witt, Minnesota Public Radio



JAMES A. ALCOTT
Chairman

February 28, 1997

TO : Georgina Stephens

This is a proposal that the Foundation should consider, although we have traditionally gone slow on advocacy group funding. The significance of the issue probably overrides that precedent.

We would need some additional information to go ahead:

- Budget
- Sources of support
- Board List
- Principal organizations involved
- 501 (c)3 status/fiscal agent
- Relationship to other anti-racism organizations and rationale for EHEP - why another organization?
- Nature of support - one-time, ongoing, how much?

A handwritten signature, likely of James A. Alcott, consisting of a stylized 'J' and 'A'.

Fax 871-8984

Cowles Media Company

329 Portland Avenue
Minneapolis MN 55415-1112

Telephone 612 673-7100
Facsimile 612 673-7020



FAX

DATE 2/28/97 NUMBER OF PAGES INCLUDING THIS COVER 2
 TO Dick Little
 COMPANY EHEP
 FROM Georgina

COMMENTS

Don't be shy in asking for money. I'll be glad to review the materials prior to submission. If there is an immediate need - be sure to highlight (our board meets quarterly - so if you can't wait that long - state how much you now + longer term).

Georgina

IMPORTANT: IF TOTAL NUMBER OF PAGES INDICATED ABOVE ARE NOT RECEIVED, PLEASE CONTACT US IMMEDIATELY.

From: james alcott
To: STEPHGY
Date: 6/13/97 6:59am
Subject: EHEP Proposal

Georgina -

While this is a little removed from our normal funding pattern, I would think that the board would want to consider - and fund - the effort. The \$20,000 over two years seems appropriate; I hope you'll have a few more funders lined up. It would be best if we were less than a quarter of the total, but you can't control that and I would think that our funding would help leverage other.

Let's plan for this on the agenda. I don't think the proposal needs much more work. (We are the only ones who'll read the whole thing...)

CC: VEITHJS



June 10, 1997

Mr. Jim Alcott
Chairman
Cowles Media Foundation
329 Portland Avenue South
Minneapolis, MN 55415

Dear Mr. Alcott:

We are delighted that the Community Circle Collaborative has decided to submit funding proposals for continuation and expansion of the Choices for Community project. Dick Little has asked us to write this letter of support, and we are honored to do so.

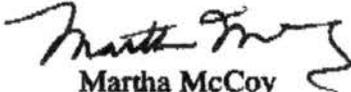
Since we provide free materials and services, we have to apply strict criteria to our participation in a project. We chose to assist the Community Circle Collaborative for several reasons: the Collaborative's articulation of the challenges posed by residential segregation in the Twin Cities; their appreciation of the community-building power of study circles; and the fact that the Collaborative represents a broad array of Twin Cities organizations. These qualities provided a strong foundation for Choices for Community.

We are very pleased with the progress made by the Collaborative so far. The Collaborative has recruited over 100 other organizations, including churches and synagogues, school districts, housing agencies, human rights commissions, cities, neighborhood groups, block clubs, and other community-based groups and civic groups, who will in turn recruit and convene participants. The total of 15 study circles completed so far, and 20 more now beginning, is an impressive start.

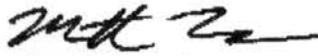
This progress is doubly impressive because regional issues like segregation are so crucial to the future of many communities, and yet have – until now – not been the subject of large-scale public dialogue programs. In that sense, the work of the Community Circle Collaborative is truly unprecedented. "We need to develop a regional civics that is not about governmental entities," says William Barnes, coauthor of *The U.S. Common Market*. "It's about citizens, community groups, businesses, and government agencies coming together to act in the common interest of the region." By engaging the citizens of the Twin Cities in honest, productive dialogue about some crucial, controversial regional issues, the Collaborative is the first organization in the country to create this kind of "regional civics."

The Study Circles Resource Center is committed to assisting the Community Circle Collaborative in this work. We are glad to provide free consultation and other assistance to this project. We look forward to the continuation of this productive working relationship.

Sincerely,



Martha McCoy
Executive Director



Matt Leighninger
Program Director





PO Box 203, 697 Pomfret St.
Pomfret, CT 06258

Voice: (860) 928-2616
Fax: (860) 928-3713
e-mail: scrc@neca.com

Date: 6/10/97

For the attention of: Dick Little

Voice/fax: 612-871-8984

From: Francine

Number of pages (including this page): 3

Comments:

Here's the letter of support. Matt has gone out on an extended lunch meeting so he won't be back until later this afternoon.

Francine



June 10, 1997

Mr. Jim Alcott
Chairman
Cowles Media Foundation
329 Portland Avenue South
Minneapolis, MN 55415

Dear Mr. Alcott:

We are delighted that the Community Circle Collaborative has decided to submit funding proposals for continuation and expansion of the Choices for Community project. Dick Little has asked us to write this letter of support, and we are honored to do so.

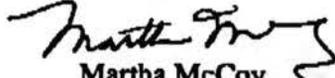
Since we provide free materials and services, we have to apply strict criteria to our participation in a project. We chose to assist the Community Circle Collaborative for several reasons: the Collaborative's articulation of the challenges posed by residential segregation in the Twin Cities; their appreciation of the community-building power of study circles; and the fact that the Collaborative represents a broad array of Twin Cities organizations. These qualities provided a strong foundation for Choices for Community.

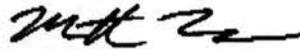
We are very pleased with the progress made by the Collaborative so far. The Collaborative has recruited over 100 other organizations, including churches and synagogues, school districts, housing agencies, human rights commissions, cities, neighborhood groups, block clubs, and other community-based groups and civic groups, who will in turn recruit and convene participants. The total of 15 study circles completed so far, and 20 more now beginning, is an impressive start.

This progress is doubly impressive because regional issues like segregation are so crucial to the future of many communities, and yet have – until now – not been the subject of large-scale public dialogue programs. In that sense, the work of the Community Circle Collaborative is truly unprecedented. "We need to develop a regional civics that is not about governmental entities," says William Barnes, coauthor of *The U.S. Common Market*. "It's about citizens, community groups, businesses, and government agencies coming together to act in the common interest of the region." By engaging the citizens of the Twin Cities in honest, productive dialogue about some crucial, controversial regional issues, the Collaborative is the first organization in the country to create this kind of "regional civics."

The Study Circles Resource Center is committed to assisting the Community Circle Collaborative in this work. We are glad to provide free consultation and other assistance to this project. We look forward to the continuation of this productive working relationship.

Sincerely,


Martha McCoy
Executive Director


Matt Leighninger
Program Director

THE *Saint Paul* FOUNDATION

July 11, 1997

Board of Directors
Patrick J. Donovan
Chair
Ann Huntrods
Vice Chair
David L. Beaulieu
Tanya M. Bransford
Robert L. Bullard
John A. Clymer
Susan A. Cole
Norbert J. Conzemius
Luz Maria Frias
Curman L. Gaines
Phyllis A. Harvin
Valerie C. Lee
Thomas W. McKeown
Molly O'Shaughnessy
Elizabeth A. Pegues-Smart
Fred Perez
Judith L. Titcomb
Jerrol M. Tostrud
Yang Dao
President
Paul A. Verret

Mr. Dick Little
Executive Director
Education & Housing Equity Project
122 West Franklin Avenue
Suite 320
Minneapolis, MN 55404

RE: "Citizens Summit"

Tracking #: SP-97-0861
Please reference this
tracking number in all
future correspondence.

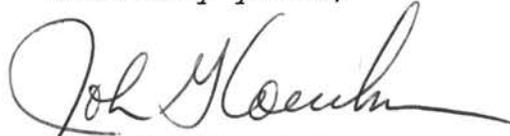
Dear Mr. Little:

On May 29, 1997, the Board of Directors of The Saint Paul Foundation authorized a grant of \$5,000 to your organization to help finance the "Citizens Summit".

Enclosed please find a check in the amount of \$5,000 from Glen and Harold Bend Foundation which represents payment in full.

The Board of Directors is looking forward to receiving a report from your organization regarding use of the funds granted and progress made on this project as stated in the Terms of Grant agreement previously sent to you.

Sincerely yours,


John G. Couchman
Vice President Grants &
Program

JGC:rem
Enclosure

THE *Saint Paul* FOUNDATION

July 21, 1997

Board of Directors

Patrick J. Donovan
Chair

Ann Huntrods
Vice Chair

David L. Beaulieu

Tanya M. Bransford

Robert L. Bullard

John A. Clymer

Susan A. Cole

Norbert J. Conzemius

Luz Maria Frias

Curman L. Gaines

Phyllis A. Harvin

Valerie C. Lee

Thomas W. McKeown

Molly O'Shaughnessy

Elizabeth A. Pegues-Smart

Fred Perez

Judith L. Titcomb

Jerrold M. Tostrud

Yang Dao

President

Paul A. Verret

Mr. Dick Little
Education & Housing Equity Project
122 West Franklin Avenue
Suite 320
Minneapolis, MN 55404

RE: "Citizens Summit"

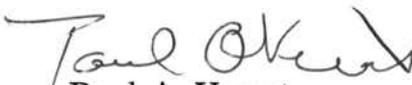
Tracking #: SP-97-0861
Please reference this
tracking number on all
future correspondence.

Dear Mr. Little:

On May 29, 1997, the Board of Directors of The Saint Paul Foundation approved a grant of \$5,000, to Education & Housing Equity Project, to help finance the "Citizens Summit". The grant period for this grant was June 1, 1997 to July 31, 1997.

The grant termination date has now been extended to December 31, 1997. Your final report is due March 31, 1998.

Sincerely,


Paul A. Verret
President

PAV:rem

**COMMUNITY CIRCLE COLLABORATIVE
EDUCATION AND HOUSING EQUITY PROJECT**

122 West Franklin Avenue, Suite 320

Minneapolis, Minnesota 55404

Phone: (612) 871-8980

Fax: (612) 871-8984

E-mail: micah@mtn.org

May 23, 1997

Mr. John Couchman
Vice President of Grants and Programs
The Saint Paul Foundation
600 Norwest Center
55 East Fifth Street
Saint Paul, MN 55101

Dear Mr. Couchman:

Thank you for your quick interest and responsive consideration of our joint proposal with the Minnesota Meeting, the Minnesota Public Radio Civic Journalism Project, and of course the Minneapolis Foundation. As we discussed on the phone, the Education and Housing Equity Project, and our partners in the Community Circle Collaborative, are committed to working with the public in finding better answers to the vexing issues of segregation, poverty and race relations as they affect housing and education opportunities in our Twin Cities metropolitan area. I hope that you find our project promising. The investment we are seeking from the Saint Paul Foundation is \$5,000, which would be applied to our proposed Citizens Summit.

A description of the Citizens Summit and an estimated project budget are outlined in our letter to the Minneapolis Foundation, which you have already received. The Minneapolis Foundation has approved funding for half of the total request of \$10,000, with the expectation that partner funding (\$5,000) would be forthcoming from a St. Paul area foundation that shares a commitment to the urban and social concerns that our project is attempting to address. We view the Saint Paul Foundation as an ideal partner.

HUD Secretary Cuomo has enthusiastically agreed in concept to attend the Citizens Summit and speak at a Minnesota Meeting Luncheon following the Summit. We are now discussing the exact date.

As you requested, I am submitting copies of:

- 1) Statement of mission and current activities of the Education and Housing Equity Project
- 2) List of our board of directors
- 3) Letter approving our status as a non-profit 501(c)3 organization
- 4) Our most recent quarterly financial statement (Please note that MICAH – the Metropolitan Interfaith Council on Affordable Housing – a current grant recipient of the Saint Paul Foundation, manages our fiscal affairs)
- 5) A list of participating community circle study groups and sponsors from St. Paul and the East Metro area

In addition, I have enclosed a few additional items that highlight the major thrust of the community circle project, of which our proposal to you is part.

Please do not hesitate to call me with questions. I look forward to working with you on this project.

Sincerely,

Dick Little, Coordinator

cc: Paul D. Williams, Project Manager, *Building Better Futures*, The Minneapolis Foundation
Jayne Maracek and Ken Darling, EXPRESS Communications/Minnesota Meeting
Leonard Witt, Minnesota Public Radio Civic Journalism Project
Joy Sorensen Navarre, EHEP Board Member and Executive Director, MICAH

.....

EDUCATION AND HOUSING EQUITY PROJECT
COMMUNITY CIRCLE COLLABORATIVE

122 WEST FRANKLIN AVENUE, SUITE 320

MINNEAPOLIS, MN 55404

Tel (612) 871-8980

Fax (612) 871-8984

E-mail Micah@mtn.org

June 17, 1997

Mr. John G. Couchman
Vice President
The Saint Paul Foundation
600 Norwest Center
Saint Paul, MN 55101-1797

RE: "Citizens Summit" -- Grant Tracking #: SP-97-0861

Dear Mr. Couchman:

Enclosed is your copy of the Terms of Grant Agreement for the grant award to the Education and Housing Education Project beginning on June 1, 1997. As I indicated to you on the phone last week, we have not received a commitment from HUD Secretary Cuomo and have had to postpone the date of the Citizens Summit. We are definitely committed to carrying out the Summit this year; however, we have not set a specific date at this time and we may hold it as part of a second round of community conversations this fall. We are, therefore, requesting a grant period termination date of December 31, 1997, at which time we will submit a Final Report.

Sincerely,

Richard C. Little
Executive Director
Education and Housing Equity Project

.....

.....

.....

EDUCATION AND HOUSING EQUITY PROJECT
COMMUNITY CIRCLE COLLABORATIVE

122 WEST FRANKLIN AVENUE, SUITE 320

MINNEAPOLIS, MN 55404

Tel (612) 871-8980
Fax (612) 871-8984
E-mail Micah@mtn.org

June 17, 1997

Mr. John G. Couchman
Vice President
The Saint Paul Foundation
600 Norwest Center
Saint Paul, MN 55101-1797

RE: "Citizens Summit" -- Grant Tracking #: SP-97-0861

Dear Mr. Couchman:

Enclosed is your copy of the Terms of Grant Agreement for the grant award to the Education and Housing Education Project beginning on June 1, 1997. As I indicated to you on the phone last week, we have not received a commitment from HUD Secretary Cuomo and have had to postpone the date of the Citizens Summit. We are definitely committed to carrying out the Summit this year; however, we have not set a specific date at this time and we may hold it as part of a second round of community conversations this fall. We are, therefore, requesting a grant period termination date of December 31, 1997, at which time we will submit a Final Report.

Sincerely,

Richard C. Little
Executive Director
Education and Housing Equity Project

.....

THE *Saint Paul* FOUNDATION

June 9, 1997

Mr. Dick Little
Education & Housing Equity Project
122 West Franklin Avenue
Suite 320
Minneapolis, MN 55404

Board of Directors

Patrick J. Donovan
Chair

Ann Huntrods
Vice Chair

David L. Beaulieu

Tanya M. Bransford

Robert L. Bullard

John A. Clymer

Susan A. Cole

Norbert J. Conzemius

Luz Maria Frias

Curman L. Gaines

Phyllis A. Harvin

Valerie C. Lee

Thomas W. McKeown

Molly O'Shaughnessy

Elizabeth A. Pegues-Smart

Fred Perez

Judith L. Titcomb

Jerrold M. Tostrud

Yang Dao

President

Paul A. Verret

RE: "Citizens Summit"

Tracking #: SP-97-0861
Please reference this
tracking number in all
future correspondence.

Dear Mr. Little:

The Saint Paul Foundation has approved a grant to your organization as stated in the following resolution:

RESOLVED that a grant of \$5,000, to Education & Housing Equity Project, to help finance the "Citizens Summit", is approved.

Enclosed you will find the following materials:

1. Two copies of the Terms of Grant agreement related to this grant.

Please make special note of all the provisions and procedures indicated. Sign both copies, retaining one for your records and returning the other to my office as soon as possible to indicate your acceptance.

2. Interim or Final Report Form and Narrative Guidelines.

The report form and guidelines are intended to help you report on the outcome(s) of your grant. Please use the report form as a cover sheet when submitting interim or final reports. The dates on which the interim reports, if any, and the final report are due will be found in the Terms of Grant agreement.

3. Application Form and Narrative Guidelines for The Saint Paul Foundation.

To assure completeness of your application, please verify that all information on the Application Form is correct and that materials needed to satisfy submission requirements have been provided. Also, please check the Narrative Guidelines to determine if additional information is needed to provide a thorough description of your request.

The grant payment is scheduled as follows:

June 30, 1997 \$5,000

Before payment(s) can be made, however, the signed Terms of Grant agreement must be returned to the Foundation, and other conditions stated in the above resolution, if any, must be met.

I wish you every success and look forward to receiving reports as required by the Terms of Grant agreement.

Sincerely yours,


Paul A. Verret
President

PAV:cat
Enclosure

THE *Saint Paul* FOUNDATION

TERMS OF GRANT

Please Read Carefully!

Board of Directors

Patrick J. Donovan
Chair

Ann Huntrods
Vice Chair

David L. Beaulieu

Tanya M. Bransford

Robert L. Bullard

John A. Chymer

Susan A. Cole

Norbert J. Conzemius

Luz Maria Frias

Curman L. Gaines

Phyllis A. Harvin

Valerie C. Lee

Thomas W. McKeown

Molly O'Shaughnessy

Elizabeth A. Pegues-Smart

Fred Perez

Judith L. Titcomb

Jerrold M. Tostrud

Yang Dao

President

Paul A. Verret

I. ACCEPTANCE OF GRANT

The grant to your organization from the Foundation is for the explicit purpose(s) described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To acknowledge this agreement, to accept the grant and receive the funds, return a signed copy of this Terms of Grant to the Foundation. Keep the other copy for your files. Please refer to the tracking number and title in all communications concerning this grant.

GRANTEE: Education & Housing Equity Project

DATE AUTHORIZED: May 29, 1997

TRACKING #: SP-97-0861 **AMOUNT GRANTED:** \$5,000

GRANT RESOLUTION:

RESOLVED that a grant of \$5,000, to Education & Housing Equity Project, to help finance the "Citizens Summit", is approved.

GRANT PERIOD:

**FOUNDATION OFFICER FOR THIS
GRANT:** John G. Couchman

Begins: June 1, 1997

Terminates: July 31, 1997

II. REVIEW OF GRANT ACTIVITY

The grantee will furnish the Foundation with written reports according to the following schedule:

Interim Report(s): NONE

Final Report(s): December 31, 1997

INTERIM REPORTS, if any should be completed annually by multi-year projects and should follow the enclosed form.

THE FINAL REPORT to be completed at the end of the grant period should follow the report narrative guidelines, using the enclosed Interim/Final Report Form as a cover sheet. The final report should be accompanied by a certified financial statement, if available, or the most recent financial statement of your organization. Reports should be sent to the Program Officer responsible for the grant.

III. SPECIAL PROVISIONS

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Service Code, as amended, and the regulations issued thereunder. Please read the following carefully:

1. **PUBLIC ANNOUNCEMENTS:** Announcements of the grant award are to be made by the grantee unless otherwise indicated by the Foundation. Grantees are expected to review the text of any announcements and plans for publicity with the Foundation Officer responsible for this grant. Please send a copy of any published accounts mentioning the project or the Foundation to the Foundation Officer.
2. **PAYMENT OF GRANTS:** The Foundation reserves the right to terminate or modify any payments pursuant to this grant, including modification of previously agreed upon payment schedules should this be deemed appropriate by the Foundation.
3. **EXPENDITURE OF GRANT FUNDS:** The funds provided by this grant may be spent only in accordance with the provisions of the grantee's funding request and budget as approved. The program is subject to modification only with the Foundation's prior written approval. Funds will be disbursed to the grantee upon receipt of the properly completed Terms of Grant and the satisfactory compliance with special conditions:

- (a) Any special conditions which apply to this grant, as listed, should be complied with as rapidly as feasible. These conditions may make the release of funds contingent on special requirements and future payments contingent upon demonstrated performance. In such cases, adequate evidence of compliance with conditions must be submitted before the Foundation will release grant funds. If you have questions about the special conditions, contact the Foundation Officer responsible for this grant.
- (b) No funds provided by the Foundation may be used for any political campaign, or to support attempts to influence legislation of any governmental body other than through making available the results of nonpartisan analysis, study and research.
- (c) Expenses charged against this grant may not be incurred prior to the date at which the grant period begins or subsequent to its termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
- (d) The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
- (e) Equipment or property purchased with grant funds shall be the property of the grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose of the organization or the use of grant funds is changed, or if the grantee organization should go out of existence, the equipment or property reverts to the Foundation.

4. **REVERSION OF GRANT FUNDS:** The grantee will return any unexpended funds to the Foundation at the close of the grant period.

Funds also will be promptly returned:

- (a) If the Foundation determines that the grantee has not performed in accordance with the Terms of Grant or met the specific grant conditions of the approved program.
- (b) If the grantee loses its exemption from Federal income taxation

as provided for under Section 501(c)(3) of the Internal Revenue Code.

5. **COPYRIGHT AND PATENTS:** Reports, materials, books, and articles resulting from this grant may be copyrighted by the organization receiving the grant or by the author, in accordance with the policies of the grantee organization, toward the goal of obtaining the widest dissemination of such reports, materials, books and articles. The Foundation reserves the royalty-free license to use such publications. For projects involving the possibility of patents, the grantee should request further information from the Foundation.

6. **LIMIT OF COMMITMENT:** Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee.

In accepting the grant, the grantee accepts the terms stated in this agreement.

For the Grantee:

Signature of Authorized
Representative

Signature of Project
Director (if different)

Print Name, Title, Date

Print Name, Title, Date

Form approved: April 9, 1992

**THE SAINT PAUL FOUNDATION
APPLICATION FORM**

John G. Couchman
SP-97-0861

Please Note: All applications must be complete. Items which have been checked (X) on this page and on the Narrative Guidelines were not received with your original material and must be submitted to complete your application.

CONTACT AND PROFILE INFORMATION:

Applicant Organization : Education & Housing Equity Project
:
Address : 122 West Franklin Avenue
:
: Suite 320
:
: Minneapolis, MN 55404
Telephone : (612) 871-8980
Executive Officer : Mr. Dick Little
Title : ~~Coordinator~~ EXECUTIVE DIRECTOR
Project Contact :
Project Title : "Citizens Summit"
() Amount Requested : \$5,000
() Proposed Starting Date : 06/97 Ending Date: ~~07/97~~ 12/97
(SEE ENCLOSED LETTER)

SUBMISSIONS REQUIREMENTS:

- () 1. A copy of the applicant organization's most recent letter of exemption from the Internal Revenue Service demonstrating that it is an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, and stating whether or not it is a private foundation.
- () 2. Audit or year end financial statement for the most recently completed fiscal year, the current year's operating budget, and current year-to-date income and expense statement.
- () 3. Names and affiliations (place of employment and/or other relevant community involvement) of the governing board responsible for the applicant organization.
- () 4. Indication that this application has been reviewed by the governing board of the applicant organization and has received its endorsement. Where possible, a formal board resolution to this effect should be submitted.
- (X) 5. A signed copy of this form certifying that the applicant agrees to 1 - 4 which follow:

CERTIFICATION:

In submitting this application, the applicant agrees to the following:

- 1. The applicant will spend funds solely for the purpose stated in the application and will refund the unexpended portion of such funds, if any. In addition, the applicant will provide interim and final reports as are required by the Foundation.
- 2. The applicant realized that payment of funds granted will be at the convenience of the Foundation, including cancellation of the grant and/or modification of previously agreed upon payment schedules should such cancellation or modification be deemed necessary by the Foundation.
- 3. The applicant understands that the Foundation, in researching this grant application, may review any and all of the information submitted as part of this request with advisers of the Foundation's choosing, if deemed necessary by the Foundation.
- 4. The applicant has made a determination regarding the applicability of the Minnesota Charitable Solicitation Act (MS309), and intends to comply with the terms of this Act, if applicable.

(X) Richard C. Little
Signature: Chief Executive Officer

6-17-97
Date

**THE SAINT PAUL FOUNDATION
NARRATIVE GUIDELINES**

John G. Couchman
SP-97-0861

Please Note: All applications must be complete. Items which have been checked (X) on this page and on the Application Form were not received with your original material and must be submitted to complete your application.

() 1. DESCRIPTION OF APPLICANT ORGANIZATION

Provide a brief history of the applicant organization, plus a description of the general purpose or mission of the organization, its objectives, and the scope of its operations, including primary programs or services, primary service populations, and location of service activities.

() 2. STATEMENT OF PURPOSE

Explain the general purpose of the project or program for which the grant is requested, the issue it addresses, the significance of the issue and an estimate of the number and geographic location of those who will benefit.

() 3. PROPOSED PROGRAM DESIGN

Describe 1) the objectives or intended outcomes of the project; i.e. the changes in people or institutions that are expected to occur as a result of the activities, 2) the activities or set of actions that will be implemented to achieve these objectives or intended outcomes, 3) the information that will be provided in the final report to demonstrate achievement of the outcomes and activities, and 4) the methods that will be used to gather the information. Requests for capital or endowment purposes need address only 1,2, and 3.

() 4. EVALUATION PLAN SUMMARY (use enclosed form)

Not required of request for capital or endowment purposes.

() 5. STAFF QUALIFICATIONS

Describe the qualifications and experience of the principal staff members of the project in relation to its purposes and objectives, their probable availability for the duration of the project, and whether or not they can be replaced in the event they resign or are otherwise not available.

() 6. DETAILED BUDGET

Present a reasonable detailed project budget, including a summary of the project's projected revenue sources and, if applicable, plans for continued funding of the program or service at the expiration of the grant period. A project budget is required in addition to the financial information listed on the Application Form.

() 7. FOUNDATION SUPPORT

Provide a statement as to why Foundation support is requested, a description of what other efforts have been made to obtain the required funds, and a list of approved, pending, and denied requests for contributions, plus the amount received to date for this purpose.

METROPOLITAN INTERFAITH COUNCIL ON AFFORDABLE HOUSING

"Do justice, love mercy, walk humbly with your God." Micah 6:8



Board of Directors

President

Sue Watlov Phillips
Elim Transitional Housing

Vice President

Rev. David McCauley
Minn. Catholic Conference

Treasurer

Dick Little
INTER-RACE

Secretary

Rev. Steve Van Kulken
Presbyterian Church of the Apostles

Joseph Errigo

Commonbond Communities

Sr. Mary Ellen Foster, CSJ
Sisters of St. Joseph

Thomas Fulton

Family Housing Fund of
Minneapolis and St. Paul

Rev. Robert Hazel

Ascension Catholic Church

Rabbi Harold Kravitz

Adath Jeshurun Congregation

Ron Latz

Jewish Community Relations Council

Dan Lieberman

Adath Jeshurun Congregation

Denise Miller

Progressive Missionary Baptist Church

All Newman

Masjid An-Nur, Islamic Centers of
Minneapolis and St. Paul

Carolyn Olson

Greater Mpls. Metropolitan Housing
Corporation

Rev. Donald Rudrud

Evangelical Lutheran Church In
America - Minneapolis Synod

Rev. Wade Schemmel

St. Paul's United Church of Christ

Rev. Arthur Tredwell

Exodus Development Company

Staff

Joy Sorensen Navarre
Executive Director

June 3, 1997

James and Nadine Addington,
Tri-Council Coordinating
Commission
122 W. Franklin Ave., Suite 100
Minneapolis, MN 55404

Dear James and Nadine:

On behalf of the Community Circle Collaborative and the Education and Housing Equity Project, I want to thank you and the Minnesota Churches Anti-Racism Initiative for your generous commitment of support to the Community Circles Project in the amount of \$300.00. This grant will be applied to publication of the discussion guide CHOICES FOR COMMUNITY: A REGIONAL CONVERSATION ABOUT THE CHALLENGES OF EDUCATION, HOUSING AND SEGREGATION IN THE TWIN CITIES METROPOLITAN AREA. As you know, this discussion guide is being used by some 50 community circle study groups meeting throughout the metropolitan area as part of their facilitated deliberations on schools, housing and race. This guide will also be used in future rounds of discussion, and will be available for distribution to churches and other interest publics.

The check should be made out to the Education and Housing Equity Project. Our address is noted above. Since this is a cost we are currently incurring, I would appreciate your expeditious attention to this matter.

I also want to take this opportunity to thank you for your substantial support to this project through your role as a partner in the Community Circle Collaborative. Many of the facilitators for the circle discussions have been provided through your network. Your participation in the working group and advice and assistance on various aspects of this project have also made a difference in our success.

We look forward to continuing our relationship with you and, with your assistance, further focusing the efforts of our project.

Sincerely,

Dick Little, Coordinator
Education and Housing Equity Project

Minnesota Church Center, Suite 320
122 West Franklin Avenue
Minneapolis, MN 55404

Phone: (612) 871-8980
Fax: (612) 871-8984
micah@mtn.org

METROPOLITAN INTERFAITH COUNCIL ON AFFORDABLE HOUSING

"Do justice, love mercy, walk humbly with your God." Micah 6:8



Board of Directors

President

Sue Watlov Phillips
Elim Transitional Housing

Vice President

Rev. David McCauley
Minn. Catholic Conference

Treasurer

Dick Little
INTER-RACE

Secretary

Rev. Steve Van Kuiken
Presbyterian Church of the Apostles

Joseph Errigo

Commonbond Communities

Sr. Mary Ellen Foster, CSJ

Sisters of St. Joseph

Thomas Fulton

Family Housing Fund of
Minneapolis and St. Paul

Rev. Robert Hazel

Ascension Catholic Church

Rabbi Harold Kravitz

Adath Jeshurun Congregation

Ron Latz

Jewish Community Relations Council

Dan Lieberman

Adath Jeshurun Congregation

Denise Miller

Progressive Missionary Baptist Church

Ali Newman

Masjid An-Nur, Islamic Centers of
Minneapolis and St. Paul

Carolyn Olson

Greater Mpls. Metropolitan Housing
Corporation

Rev. Donald Rudrud

Evangelical Lutheran Church In
America - Minneapolis Synod

Rev. Wade Schemmel

St. Paul's United Church of Christ

Rev. Arthur Tredwell

Exodus Development Company

Staff

Joy Sorensen Navarre
Executive Director

June 3, 1997

James and Nadine Addington,
Tri-Council Coordinating
Commission
122 W. Franklin Ave., Suite 100
Minneapolis, MN 55404

Dear James and Nadine:

On behalf of the Community Circle Collaborative and the Education and Housing Equity Project, I want to thank you and the Minnesota Churches Anti-Racism Initiative for your generous commitment of support to the Community Circles Project in the amount of \$300.00. This grant will be applied to publication of the discussion guide CHOICES FOR COMMUNITY: A REGIONAL CONVERSATION ABOUT THE CHALLENGES OF EDUCATION, HOUSING AND SEGREGATION IN THE TWIN CITIES METROPOLITAN AREA. As you know, this discussion guide is being used by some 50 community circle study groups meeting throughout the metropolitan area as part of their facilitated deliberations on schools, housing and race. This guide will also be used in future rounds of discussion, and will be available for distribution to churches and other interest publics.

The check should be made out to the Education and Housing Equity Project. Our address is noted above. Since this is a cost we are currently incurring, I would appreciate your expeditious attention to this matter.

I also want to take this opportunity to thank you for your substantial support to this project through your role as a partner in the Community Circle Collaborative. Many of the facilitators for the circle discussions have been provided through your network. Your participation in the working group and advice and assistance on various aspects of this project have also made a difference in our success.

We look forward to continuing our relationship with you and, with your assistance, further focusing the efforts of our project.

Sincerely,

Dick Little, Coordinator
Education and Housing Equity Project

Minnesota Church Center, Suite 320
122 West Franklin Avenue
Minneapolis, MN 55404

Phone: (612) 871-8980
Fax: (612) 871-8984
micah@mtn.org

METROPOLITAN INTERFAITH COUNCIL ON AFFORDABLE HOUSING

"Do justice, love mercy, walk humbly with your God." Micah 6:8



Board of Directors

President

Sue Watlov Phillips
Elim Transitional Housing

Vice President

Rev. David McCauley
Minn. Catholic Conference

Treasurer

Dick Little
INTER-RACE

Secretary

Rev. Steve Van Kuiken
Presbyterian Church of the Apostles

Joseph Errigo

Commonbond Communities

Sr. Mary Ellen Foster, CSJ

Sisters of St. Joseph

Thomas Fulton

Family Housing Fund of
Minneapolis and St. Paul

Rev. Robert Hazel

Ascension Catholic Church

Rabbi Harold Kravitz

Adath Jeshurun Congregation

Ron Latz

Jewish Community Relations Council

Dan Lieberman

Adath Jeshurun Congregation

Denise Miller

Progressive Missionary Baptist Church

All Newman

Masjid An-Nur, Islamic Centers of
Minneapolis and St. Paul

Carolyn Olson

Greater Mpls. Metropolitan Housing
Corporation

Rev. Donald Rudrud

Evangelical Lutheran Church In
America - Minneapolis Synod

Rev. Wade Schemmel

St. Paul's United Church of Christ

Rev. Arthur Tredwell

Exodus Development Company

Staff

Joy Sorensen Navarre
Executive Director

June 3, 1997

James and Nadine Addington,
Tri-Council Coordinating
Commission
122 W. Franklin Ave., Suite 100
Minneapolis, MN 55404

Dear James and Nadine:

On behalf of the Community Circle Collaborative and the Education and Housing Equity Project, I want to thank you and the Minnesota Churches Anti-Racism Initiative for your generous commitment of support to the Community Circles Project in the amount of \$300.00. This grant will be applied to publication of the discussion guide CHOICES FOR COMMUNITY: A REGIONAL CONVERSATION ABOUT THE CHALLENGES OF EDUCATION, HOUSING AND SEGREGATION IN THE TWIN CITIES METROPOLITAN AREA. As you know, this discussion guide is being used by some 50 community circle study groups meeting throughout the metropolitan area as part of their facilitated deliberations on schools, housing and race. This guide will also be used in future rounds of discussion, and will be available for distribution to churches and other interest publics.

The check should be made out to the Education and Housing Equity Project. Our address is noted above. Since this is a cost we are currently incurring, I would appreciate your expeditious attention to this matter.

I also want to take this opportunity to thank you for your substantial support to this project through your role as a partner in the Community Circle Collaborative. Many of the facilitators for the circle discussions have been provided through your network. Your participation in the working group and advice and assistance on various aspects of this project have also made a difference in our success.

We look forward to continuing our relationship with you and, with your assistance, further focusing the efforts of our project.

Sincerely,

Dick Little, Coordinator
Education and Housing Equity Project

Minnesota Church Center, Suite 320
122 West Franklin Avenue
Minneapolis, MN 55404

Phone: (612) 871-8980
Fax: (612) 871-8984
micah@mtn.org

GREATER MINNEAPOLIS COUNCIL OF CHURCHES

049854

OUR REFERENCE NUMBER	YOUR INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT	NET AMOUNT
15363	TCC SUPPOR	06/05/97	300.00	300.00	0.00	300.00
						----- \$300.00

GREATER MINNEAPOLIS COUNCIL OF CHURCHES

1001 EAST LAKE STREET
MINNEAPOLIS, MN 55407

NORWEST BANK MINNEAPOLIS
MINNEAPOLIS, MINN. 55479

17-1
910

049854

*****300 DOLLARS AND 00 CENTS

DATE	CONTROL NO.	AMOUNT
------	-------------	--------

06/13/97 49854 \$*****300.00

PAY
TO THE
ORDER OF

Education & Housing Equity Pro
C/O MICAH
122 W. Franklin Ave. #320
Minneapolis MN 55404



AUTHORIZED SIGNATURE

MP



METROPOLITAN INTERFAITH COUNCIL ON AFFORDABLE HOUSING

"Do justice, love mercy, walk humbly with your God." Micah 6:8



September 15, 1997

Board of Directors

President

Sue Watlov Phillips
Elim Transitional Housing

Vice President

Rev. David McCauley
Minn. Catholic Conference

Treasurer

Dick Little
INTER-RACE

Secretary

Rev. Steve Van Kuiken
Presbyterian Church of the Apostles

Joseph Errigo

Commonbond Communities

Sr. Mary Ellen Foster, CSJ
Sisters of St. Joseph

Thomas Fulton

Family Housing Fund of
Minneapolis and St. Paul

Rev. Robert Hazel

Ascension Catholic Church

Rabbi Harold Kravitz

Adath Jeshurun Congregation

Ron Latz

Jewish Community Relations Council

Dan Lieberman

Adath Jeshurun Congregation

Denise Miller

Progressive Missionary Baptist Church

All Newman

Masjid An-Nur, Islamic Centers of
Minneapolis and St. Paul

Carolyn Olson

Greater Mpls. Metropolitan Housing
Corporation

Rev. Donald Rudrud

Evangelical Lutheran Church In
America - Minneapolis Synod

Rev. Wade Schemmel

St. Paul's United Church of Christ

Rev. Arthur Tredwell

Exodus Development Company

Staff

Joy Sorensen Navarre
Executive Director

Mr. Emmett Carson
The Minneapolis Foundation
821 Marquette Avenue, A200 Foshay Tower
Minneapolis, MN 55402

Dear Mr. Carson:

The Metropolitan Interfaith Council on Affordable Housing (MICAHA) is deeply appreciative of The Minneapolis Foundation for its support of the Suburban Housing Initiative over the past three years. Your generous support leveraged additional funding for the Initiative, allowing MICAHA to increase its draft budget for 1998 by \$145,000. MICAHA has accomplished a great deal, and in the coming year we propose to broaden the scope and depth of our work.

MICAHA is now requesting \$55,000 for its Suburban Housing Initiative to organize and mobilize suburban congregations to:

- ♦ Increase the supply of affordable housing in suburban communities.
- ♦ Advocate for public policy changes at the municipal, metropolitan and state levels to increase urban investment and expand affordable housing opportunities in the suburbs.
- ♦ Develop a greater sense of regionalism and shared responsibility.

Historically, MICAHA has responded effectively to affordable housing issues as they become problematic. Recently however, MICAHA has adopted a new paradigm for its work with member congregations. MICAHA will identify, develop and train lay individuals within its congregations to develop leadership skills, community organizing skills and strategic planning. Thus, in the coming grant period, MICAHA proposes to significantly increase its grassroots organizing efforts, developing lay leaders from within the religious community and will continue to use innovative approaches to affordable housing education.

I look forward to talking with your staff about the Suburban Housing Initiative and how it can help The Minneapolis Foundation accomplish its mission of addressing crucial community needs by changing systems to serve people better.

Sincerely,

Joy Sorensen Navarre
Executive Director

GRANT APPLICATION COVER SHEET

Please provide the following information, which may be word processed; however, use no more space than the form provides. Complete all information.

For the Life of Our Community
THE
MINNEAPOLIS
FOUNDATION

Applicant/Collaborative Organization:

Metropolitan Interfaith Council on Affordable Housing

Mailing Address (include city, state and zip code):

122 W. Franklin Ave. #320
Minneapolis, MN 55404

Since 1915

Contact Person: Joy Sorensen Navarre

Title: Executive Director

Phone: (612)871-8980 Fax (if any): (612)871-8984

Date of Submission: September 15, 1997

Total Organizational Budget: \$ 360,000 for fiscal year ending 1998 (mo./day/yr.)

Geographic Area Served: Twin Cities Metropolitan Area

Type of Organization: 501(c)(3) Other IRS 501 or 509 category
 Religious organization
 Governmental organization
 Emerging/start-up/informal

Request #1

Type of Request: Program/Project Operating Capital

Amount Requested: \$55,000

Budget total for activities for this request: \$213,722

Brief statement of purpose for this request:

The Suburban Housing Initiative will utilize grassroots organizing efforts within the religious community to expand housing choices for individuals and families in low poverty areas of the metropolitan region. Working with religious congregations and in collaboration with community leaders, affordable housing organizations and elected officials, the Suburban Housing Initiative will challenge the patterns of concentrated poverty and segregated communities in the metropolitan region through

education, advocacy and volunteer service projects.

Type of Request: Program/Project Operating Capital

Amount Requested:

Budget total for activities for this request:

Brief statement of purpose for this request:

Sue Watt Phelly

Signature of Board Chair or Authorized Designee

9/15/97

Date

Minneapolis Foundation 1998 Grant Application
SUBURBAN HOUSING INITIATIVE

The Suburban Housing Initiative of the Metropolitan Interfaith Council on Affordable Housing (MICAH) will mobilize the religious community to effect public policy changes that will impact affordable housing in the Twin Cities metropolitan region.

Part 1. Structure and Purpose of MICAH

MICAH, founded in 1989 by a group of religious leaders, housing advocates and low income housing developers, is now a coalition of over 100 Protestant, Catholic, Jewish and Islamic congregations and housing organizations dedicated to the vision that everyone in our metropolitan region should have a decent, safe and affordable place to live. MICAH's mission is to mobilize congregations and people of all faiths to work towards this vision.

MICAH seeks to overcome the root causes of inadequate housing, homelessness and poverty by moving people from awareness to action and from charity to justice. MICAH's members represent the seven county metropolitan region and are evenly located between cities and the suburbs.

The year 1996-97 has been one of great change within the organization and has created opportunities for growth and development. In January 1997, MICAH's Executive Director since 1991, Mike Anderson, resigned; in June 1997, MICAH's Program Director since 1995, John Ruffin, left. While the loss of these individuals is significant, the housing expertise, skills and commitment of MICAH's new Executive Director, recently hired congregational organizers and Associate Director promise continued and improved operations for MICAH.

While MICAH's new leadership and staff reaffirm the organization's regional focus to address affordable housing needs, MICAH is enacting a new strategy and approach towards its work. Historically, MICAH has effectively responded to affordable housing issues as they became problematic. Recently, however, MICAH has adopted a new paradigm for its work with member congregations. MICAH will identify, develop and train lay individuals within its congregations to develop leadership skills. This will enable these congregational leaders to empower themselves, gain confidence, knowledge and expertise in their communities' housing issues, make decisions and take effective action. Thus, in the coming grant period, MICAH proposes to significantly increase its grassroots organizing efforts by developing lay leaders from within the religious community and using innovative approaches to affordable housing education.

MICAH pursues its mission through a three-fold strategy of advocacy, education and service. The **Advocacy** component mobilizes the religious community to promote local initiatives to expand housing opportunities for people with low incomes. It brings the religious community's concern for justice to bear on public policy decisions related to affordable housing, homelessness and neighborhood revitalization. The **Education** component stimulates concrete actions by individuals and congregations by raising awareness of affordable housing issues through community discussions, workshops and forums. The **Service** component provides congregations the opportunity to rebuild houses in the core cities. Through the Regional Opportunity Counseling Program of the U.S. Department of Housing and Urban Development (HUD), congregations will develop programs to welcome newcomers to their suburban communities.

Part 2. The Metropolitan Housing Crisis and Housing Opportunities

According to HUD, affordable housing is defined as costing a household no more than 30 percent of the household income. In 1995, the Metropolitan Council reported that in the metropolitan region, approximately 125,000 households paid more than 30 percent of their income for housing. In addition, the lack of affordable housing hinders low-income individuals and families who wish to move from areas of high poverty to areas of greater opportunity. According to State Representative Myron Orfield, author of *Metropolitics: A Regional Agenda for Community and Stability*, "The Twin Cities metropolitan region has a little more than half the affordable housing needed by the lowest income groups, and most of it is located in the Twin Cities and inner suburbs."

In addition, the market wages earned by many low-income workers are insufficient to allow them to purchase or rent market rate housing, especially in the developing suburban communities where job growth is most rapid and housing costs are the highest. The Metropolitan Council estimates that 296,274 jobs will be created in the metropolitan region over the next fifteen years (Preliminary Forecasts of Population, Households and Employment Twin Cities Metropolitan Region, 2010 and 2020). From 45 to 48 percent of these jobs will pay less than \$22,000 a year (1996 dollars). More than 67,000 units of housing will need to be created in suburban communities over the next fifteen years if all of the employees in these new jobs in low paying industries in the suburbs seek housing within suburban communities.

***Hollman* Consent Decree Opportunity**

The *Hollman* Consent Decree offers an unparalleled opportunity for affordable housing development in suburban communities. In 1994, the *Hollman v. Cisneros* lawsuit alleged that a concentration of public and low-income housing on the Near North Side of Minneapolis had the effect of discriminating against people of color, denying them economic opportunity and a choice of decent, safe housing. In the settlement in April 1995, HUD committed \$112 million dollars and the Minneapolis Public Housing Authority (MPHA) committed \$12 million dollars over seven years for the development of 770 units of replacement housing. To date, the MPHA has had some success in developing *Hollman* Consent Decree units in the suburbs, but progress has come very slowly due to fierce community opposition.

The Development of the Suburban Housing Initiative Focus

In April 1996, the MICAHA Board of Directors approved a strategic plan for 1996 through 1999. The development of the strategic plan entailed interviews with 35 elected officials, community activists, clergy and lay people from MICAHA member congregations, board members and staff. Analyzing the metropolitan region's existing needs, MICAHA's strengths and opportunities created by the *Hollman* Consent Decree, the board of directors developed the strategic plan, determining the avenues through which MICAHA could add the greatest service and value to the metropolitan region. A central organizing vision was established: "Think regionally. Act locally. Live faithfully."

The board of directors reaffirmed MICAHA's advocacy and education work, designed to create a regional sense of community and regional policy structures. The Board also reconfirmed a commitment to the existing Suburban Housing Initiative and its expansion. This Initiative creates housing opportunities for low-income households by organizing suburban congregations to advocate for affordable housing public policy at the local, metropolitan and state level.

Part 3. Specific Activities: Suburban Housing Initiative Work Plan

The Suburban Housing Initiative will increase MICAH's grassroots organizing efforts within the religious community to expand housing choices for individuals and families in low poverty areas of the metropolitan region. The scope and depth of MICAH's work will increase significantly as MICAH moves from a staff-directed model of congregational organizing to a congregational-based model. Directions, actions and decisions regarding affordable housing issues will come from congregational lay leaders who have been trained in affordable housing issues, community organizing skills and strategic planning by MICAH staff. A congregation will set the agenda regarding affordable housing issues, choose the approach and direction it will follow and take action.

Thus, while a congregation is focused on affordable housing issues, it is gaining skills to deal with other community issues. A congregation can take responsibility and action for creating change within its own community as it gains leadership and advocacy skills. Working with religious congregations and in collaboration with community leaders, affordable housing organizations and elected officials, the Suburban Housing Initiative will challenge the patterns of concentrated poverty and segregated communities in the metropolitan region through education, advocacy and volunteer service projects.

Program Goals

1. Increase support within suburban communities for local, metropolitan and state policies to increase urban investment, reduce barriers and expand affordable housing opportunities in the suburbs.
2. Increase the supply of affordable housing in suburban communities.
3. Develop a greater sense of regionalism, common destiny and shared responsibility among the people that live in the Twin Cities metropolitan region.

Actions to Accomplish Goals

The Suburban Housing Initiative will involve congregations in advocacy to address systemic changes, education for action and volunteer service projects.

Advocacy

With MICAH's new approach of congregational organizing, congregations may choose to work with affordable housing developers to create community support for specific development proposals. Organizing and mobilizing people in suburban communities in which affordable housing developments are encountering opposition, congregations will build support from the beginning of an affordable housing proposal in order to counter the almost inevitable community opposition to such developments. Past experience demonstrates that with adequate education and support, people of faith in the suburbs can be an effective antidote to the almost automatic response of "Not In My Back Yard" to any suburban affordable housing development.

MICAH is currently involved in Brooklyn Center, Maple Grove, Mounds View and Washington County. Based on current organizing efforts, MICAH anticipates additional development opportunities in Eden Prairie and Plymouth in 1988.

MICAH will work with its 1100 Housing Network Advocates and coalition partners, such as the Right to Housing Campaign, Alliance for Metropolitan Stability, and religious advocacy groups, to increase state financial allocations for affordable housing, including urban investment and fiscal equity policies. In addition, MICAH will work with its coalition partners to hold the Metropolitan Council accountable for the promotion of affordable suburban housing.

Education

As part of its organizing strategy, MICAH will educate congregations and individuals about affordable housing issues, urban and suburban poverty and the need to develop a regional consciousness. Policy solutions which increase housing choices for low income people in the suburbs and which increase investment in core city neighborhoods must be discussed. These educational events confront and discuss the strongest attitudes and opinions that people maintain regarding race and economic status.

MICAH will work closely with the Education and Housing Equity Project on a metropolitan wide study circle discussion that will explore the relationship between housing, educational achievement and life opportunities. The study circles will be conducted during the spring of 1998. The findings of the study circles will lead to policy action during the fall of 1998 and into 1999.

Service Projects

Numerous congregations will be involved in revitalization projects in the core cities of Minneapolis and St. Paul. In addition, through the Regional Opportunity Counseling Program sponsored by HUD, congregations will offer a program of welcome and hospitality to newcomers to their suburban communities. This will enable people from diverse backgrounds to interact, discovering similarities, respecting cultural characteristics and building relationships across race and culture.

Key Personnel

These activities will be organized and carried out by three experienced congregational organizers to organize and mobilize suburban congregations to be involved in the initiative. MICAH's Executive Director will provide supervision; MICAH's Associate Director will provide staff support and coordination of efforts.

Leveraging Other Resources

Funding for the Suburban Housing Initiative originated from the Minneapolis Foundation in 1996. These start up dollars combined with general operating funds from other funders allowed MICAH to expand the initiative and leverage additional funding from individuals, foundations and government sources. Current funders include the Jay and Rose Phillips Family Foundation, the Regional Opportunity Counseling program of HUD and the St. Paul Foundation. A recent proposal for additional funding was submitted to HUD Fair Housing Initiative Program. The total budget for the Suburban Housing Initiative has grown to \$214,000. MICAH requests a program support grant of \$55,000 from the Minneapolis Foundation for the Suburban Housing Initiative.

Part 4. Benchmark Benefits to the Community

The outcomes of the Suburban Housing Initiative in the Twin Cities metropolitan region in 1998 include:

- Secure community support for development of 60 Hollman Consent Decree units through initiatives in Maple Grove (20 units) and Washington County (60 scattered site units).
- Conduct seven (7) meetings with public officials from different communities on affordable housing issues.
- Assure preservation of 1,000 units at affordable rates in Brooklyn Park and in Minneapolis subsidized hi-rises.
- Increase the ability of the Metropolitan Council to promote affordable housing in suburban communities.
- Begin to create political support for statewide affordable housing replacement policy by 1999.

There are several critically important benefits which individuals will gain through participation in advocacy and education, which include:

- Acknowledge their power as citizens and members of a democracy to act on their opinions and beliefs.
- Recognize their responsibility to create racially and economically inclusive communities.
- Challenge and change public policy resulting in affordable housing opportunities.

Long term results of the Suburban Housing Initiative throughout the metropolitan region include:

- Develop leadership skills of thirty (30) congregational lay leaders.
- Work with five communities each year on specific affordable housing projects.
- Five (5) congregations will mobilize their members to be involved in affordable housing advocacy issues.
- Five (5) religious congregations will offer a welcome tour to clients of the Regional Opportunity Counseling program.
- Ten (10) low-income households currently living in areas of poverty will visit neighborhoods of low poverty as guests of religious congregations.
- Four (4) residential units will be rehabilitated or built.

Part 5. How Does the Initiative Address the Mission of The Minneapolis Foundation?

MICAH shares The Minneapolis Foundation's vision that the "well-being of each citizen is connected to that of every other and that the vitality of any community is determined by the quality of those relationships."

The overarching belief that motivates MICAH's Suburban Housing Initiative is that people of diverse races and classes must come together if the Twin Cities are to address its housing and human needs. MICAH believes that the artificial political boundaries of over 186 local units of government in the Twin Cities must not be used to separate the metropolitan region. The metropolitan region will not be effective at addressing the most pressing needs of the region until citizens of the Twin Cities begin to "Think regionally. Act locally. Act faithfully."

MICAH shares the Foundation's deep concern for revitalizing core city neighborhoods and deeply values the Building Better Futures initiative. MICAH believes the people in these neighborhoods hold the key to their revitalization, but that in the absence of regional policy structures that support investment in these neighborhoods, the most valiant efforts at "boot strapping" will not succeed. MICAH also believes people within these neighborhoods should have a broader range of housing opportunities available to them, both within their own Minneapolis neighborhoods and within the metropolitan suburban communities.

MICAH, through its advocacy and education work, is committed to addressing the underlying causes that have led to a pattern of racially and economically segregated housing which limits opportunities for individuals. Segregated housing hinders relationships from being created across race, class and political distinctions. The Suburban Housing Initiative aims to address the political and psychological barriers that separate citizens of a community.

Creating affordable housing opportunities for people with low incomes in the suburbs and enhancing core city revitalization efforts will break the segregated resettlement patterns of the Twin Cities. Currently, racial and economic segregation patterns lead to polarization, decline and economic decay. Significant public policy advocacy by the religious community will not only expand housing choices, but will enhance the quality of children's education, enable the region to be more culturally competent and advance economic growth.

Supporting Materials

1. List of current board members with their affiliations
2. Income and expense budget for MICAH and the Suburban Housing Initiative project
3. IRS determination letter
4. Evidence of registration with the Minnesota Attorney General's Office

BOARD OF DIRECTORS

*President

Sue Watlov Phillips
Elim Transitional Housing
3989 Central Ave. N.E.
Suite 565, Box 42
Columbia Heights, MN 55421
788-1546 (w) 788-1672 (f)
781-9123 (Ans. Svc.)
571-0711 (h)

*Vice President

Rev. David McCauley
MN Catholic Conference
475 University Ave.
St. Paul, MN 55103
227-8777 (w) 227-2675 (f)

*Treasurer

Dick Little
INTER-RACE
600 21st Ave. S., Box 212
Minneapolis, MN 55454
339-0820 (w) 339-3288 (f)
724-5662 (h)

*Secretary

Rev. Steve Van Kuiken
Presbyterian Church of the Apostles
701 E. 130th St.
Burnsville, MN 55337
890-7877 (w) 890-7945 (f)

Joseph Errigo
Commonbond Communities
328 Kellogg Blvd.
St. Paul, MN 55102
291-1750 (w) 291-1003 (f)

Sr. Mary Ellen Foster
Sisters of St. Joseph of Carondelet
2300 E. Franklin Ave., Apt. 311
Minneapolis, MN 55406
288-0400 (h)

Thomas Fulton
Family Housing Fund
801 Nicollet Mall, Suite 1840
Minneapolis, MN 55402
375-9644 (w) 375-9648 (f)

Rev. Robert Hazel
Ascension Catholic Church
1723 Bryant Ave. N.
Minneapolis, MN 55411
529-9684 (w) 529-7618 (f)

Rabbi Harold Kravitz
Minn. Rabbinical Society
%Adath Jeshurun Congregation
10500 Hillside Ln. W.
Minnetonka, MN 55305
545-2424 (w) 545-2913 (f)
540-0658 (h)

Ron Latz
Jewish Community Relations Council
7400 Highway 7, #300
St. Louis Park, MN 55426
349-5207 (w) 938-4353 (h)
349-9151 (f)

Dan Lieberman
Adath Jeshurun Congregation
9549 Penn Ave. S.
Bloomington, MN 55431
887-5303 (w) 881-8286 (f)

Denise Miller
Progressive Missionary Baptist
Church
2246 Hemlock Blvd.
Woodbury, MN 55125
871-6029 (w) 578-3103 (h)
871-6197 (f)

Ali Newman
Masjid An-Nur, Islamic Centers of
Minneapolis and St. Paul
1729 Lyndale Ave. N.
Minneapolis, MN 55411
521-1784 (w) 566-7452 (h)
521-1784 (f)

Carolyn Olson
Greater Mpls. Metropolitan Housing
Corporation
514 Nicollet Mall, Suite 500
Minneapolis, MN 55402
339-8703 (w) 339-0608 (f)

Rev. Don Rudrud
ELCA - Minneapolis Synod
122 W. Franklin Ave. #600
Minneapolis, MN 55404
870-3610 (w) 870-0170 (f)
822-3285 (h)

Rev. Wade Schemmel
St. Paul's United Church of Christ
900 Summit Ave.
St. Paul, MN 55105
224-5809 (w) 224-3244 (f)

Rev. Arthur Tredwell
Exodus Development Company
2414 Park Ave.
Minneapolis, MN 55404
871-6195 (w) 871-6197 (f)
521-8327 (h)

*Executive Committee

STAFF

Joy Sorensen Navarre
Executive Director

Tim Sullivan
Associate Director

Elaine Lyford-Nojima
Congregational Organizer

Jodi Nelson
Congregational Organizer

MICAH
1998 BUDGET (DRAFT)

	<u>Total</u>
<u>Support and Revenue</u>	
Congregations	\$ 30,000
Individuals	\$ 10,000
Foundations/Corp.	\$ 153,750
Denominations	\$ 40,000
Government	\$ 125,000
Interest	\$ 1,200
Publications/Regist.	\$ -
Fiscal Sponsorship	\$ 3,500
Miscellaneous	\$ 500
TOTAL REVENUE	\$ 363,950

<u>Expenses</u>	
Wages	\$ 182,700
Payroll Taxes	\$ 16,443
Fringe Benefits	\$ 31,059
Professional Services	\$ 15,500
Local Auto	\$ 7,000
Staff Expense	\$ 2,000
Staff Development	\$ 6,900
Educational Resources	\$ 4,000
Office Supplies	\$ 2,500
Equipment	\$ 10,000
Printing-Non-program	\$ 2,000
Rent	\$ 12,230
Telephone	\$ 4,000
Postage	\$ 5,500
Conferences/Meetings	\$ 48,500
Program Printing	\$ 5,000
Insurance	\$ 2,700
Miscellaneous	\$ 2,000
TOTAL EXPENSES	\$ 360,032

MICAH
1998 SUBURBAN INITIATIVE BUDGET (DRAFT)

	<u>Total</u>
<u>Support and Revenue</u>	
Congregations	\$ 7,500
Individuals	\$ 2,500
Foundations/Corp.	\$ 80,313
Denominations	\$ 20,000
Government	\$ 106,250
Interest	\$ 600
Publications/Regist.	\$ -
Fiscal Sponsorship	\$ -
Miscellaneous	\$ -
TOTAL REVENUE	\$ 217,163

<u>Expenses</u>	
Wages	\$ 91,613
Payroll Taxes	\$ 8,245
Fringe Benefits	\$ 15,574
Professional Services	\$ 12,750
Local Auto	\$ 5,250
Staff Expense	\$ 1,000
Staff Development	\$ 4,950
Educational Resources	\$ 2,000
Office Supplies	\$ 1,250
Equipment	\$ 5,000
Printing-Non-program	\$ 1,000
Rent	\$ 6,115
Telephone	\$ 2,000
Postage	\$ 4,125
Conferences/Meetings	\$ 46,750
Program Printing	\$ 3,750
Insurance	\$ 1,350
Miscellaneous	\$ 1,000
TOTAL EXPENSES	\$ 213,722

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

APR 08 1997

METROPOLITAN INTERFAITH COUNCIL ON
AFFORDABLE HOUSING
122 W FRANKLIN AVE STE 320
MIMMEAPOLIS, MN 55404-2452

Employer Identification Number:
41-1715777

DLN:
17053082995007

Contact Person:
D. A. DOWNING
Contact Telephone Number:
(513) 241-5199

Our Letter Dated:
June 1992

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

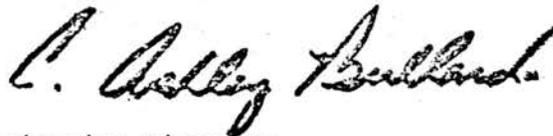
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director

Letter 1050 (DO/CG)



STATE OF MINNESOTA

OFFICE OF THE ATTORNEY GENERAL

HUBERT H. HUMPHREY III
ATTORNEY GENERAL

July 10, 1996

BUSINESS REGULATION SECTION
SUITE 1200
445 MINNESOTA STREET
ST. PAUL, MN 55101-2130
TELEPHONE: (612) 296-9412

METROPOLITAN INTERFAITH COUNCIL ON AFFORDABLE HOUSING
ATTN MIKE ANDERSON
122 W FRANKLIN AVE
STE 320
MINNEAPOLIS, MN 55404

Dear Sir or Madam:

This office has received the annual report which was recently filed for the above referenced charitable organization. Your organization's registration has been continued pursuant to Minnesota Statutes chapter 309, the Charitable Solicitations Act.

We wish to remind you that registration is not an endorsement of the organization and that Minnesota law prohibits any person from misrepresenting the meaning of registration.

Since many grant making organizations and foundations require evidence of registration with this office, we suggest that you **retain this letter in your files**.

Your next annual report and financial statement will be due six months after the close of your organization's fiscal year.

Very truly yours,

A handwritten signature in cursive script that reads "Anne M. Henseler".

ANNE M. HENSELER
Legal Assistant

Charities Division
Telephone: (612) 296-6172

411715777
AMH:arltr.doc
AG:15798

v1

METROPOLITAN INTERFAITH COUNCIL ON AFFORDABLE HOUSING

"Do Justice, love mercy, walk humbly with your God." Micah 6:8



September 15, 1997

Board of Directors

President

Sue Watlov Phillips
Elim Transitional Housing

Vice President

Rev. David McCauley
Minn. Catholic Conference

Treasurer

Dick Little
INTER-RACE

Secretary

Rev. Steve Van Kulken
Presbyterian Church of the Apostles

Joseph Errigo

Commonbond Communities

Sr. Mary Ellen Foster, CSJ

Sisters of St. Joseph

Thomas Fulton

Family Housing Fund of
Minneapolis and St. Paul

Rev. Robert Hazel

Ascension Catholic Church

Rabbi Harold Kravitz

Adath Jeshurun Congregation

Ron Latz

Jewish Community Relations Council

Dan Lieberman

Adath Jeshurun Congregation

Denise Miller

Progressive Missionary Baptist Church

All Newman

Masjid An-Nur, Islamic Centers of
Minneapolis and St. Paul

Carolyn Olson

Greater Mpls. Metropolitan Housing
Corporation

Rev. Donald Rudrud

Evangelical Lutheran Church In
America - Minneapolis Synod

Rev. Wade Schemmel

St. Paul's United Church of Christ

Rev. Arthur Tredwell

Exodus Development Company

Staff

Joy Sorensen Navarre

Executive Director

Ms. Carol Berde
The McKnight Foundation
121 South Eighth Street
Minneapolis, MN 55402

Dear Ms. Berde:

Thanks to the generous support of the McKnight Foundation, MICAHA has accomplished much during the last year. Attached is our interim report for Grant No. 96-507. I believe it gives a good accounting of what MICAHA accomplished with the first payment of the three-year \$160,000 grant provided by the Foundation. It also provides documentation of the \$78,976 dollars in qualifying contributions to meet McKnight's matching requirement.

In our grant request of June 1996 we articulated three goals: organizing congregations to advocate for improved availability of affordable housing; organizing congregations to become involved in hands on housing work; and raising awareness for regional responses to affordable housing issues. We feel we made significant strides toward accomplishing these three goals.

I have attached a variety of data to help you evaluate MICAHA's performance over the past year:

1. Major accomplishments during 1996-1997
2. Major challenges encountered during the year
3. List of sources and amounts of contributions to be applied to the matching requirement
4. Financial statement showing income and expenditures for the year
5. Copy of 1996 audit

As always, MICAHA is deeply grateful for your generous support. The foundation's commitment to MICAHA for the next two years will enable MICAHA to carry on its work within the religious community to ensure that everyone in our community has a decent, safe, and affordable place to live.

Warm regards,

Joy Sorensen Navarre
Executive Director

Major Accomplishments from September 1996 - August 1997

During the last year MICAH made major strides toward mobilizing support for affordable housing for all people in the Twin Cities metropolitan region including:

Defeated NIMBYies (Not In My Back Yard)

MICAH mobilized over 20 congregations to support development proposals in suburban communities. This local support overcame opposition to affordable housing projects.

The result was the creation of the Minnetonka Mills Townhomes, which include 9 Hollman Consent Decree units in a mixed income rental development, approval of multi-family affordable housing units in the municipality of Mahtomedi, and 60 scattered site Hollman Consent Decree units in Washington County. Efforts to secure community approval for ten Hollman Consent Decree units are underway in a mixed income townhome development in Mounds View.

In addition, MICAH involved congregations to oppose the demolition of affordable housing in Brooklyn Park and to call attention to local policies which reduce opportunities for fair housing to people of color, families and people with disabilities.

Jubilee Fund Provided Local Initiatives with Development Capital

Resources from MICAH's Jubilee Fund were invested as loans and grants to expand housing choices or revitalize existing housing. Recipients during the grant period include: Exodus Development Company, for rehabilitation of a house in the Lyndale Neighborhood of North Minneapolis and for pre-development costs of the Hope Apartments Project; PROCEED, for a homeownership opportunity; and East Side Neighborhood Development Company, for rehabbing a two block area of St. Paul which leveraged \$25,000 dollars in matching funds from the City of Saint Paul.

Reviewed Metropolitan Livable Communities Act

In 1997, MICAH convened and facilitated a comprehensive study of municipal compliance to the Metropolitan Livable Communities Act. Entitled "Promises Deferred" and led by George Latimer, the former Assistant Secretary of the U.S. Department of Housing and Urban Development and the former mayor of St. Paul, the study concluded that the Livable Communities Act is failing to create significant affordable housing in the metropolitan region. The report recommends actions for the Metropolitan Council, local government, the State Legislature, advocacy groups and housing developers. (See attached report).

Provided Numerous Affordable Housing Educational Events for the Religious Community

Examples of this educational work include the Rebuild the City conference with attendance of 350, panel presentation to 1200 leaders of the Joint Lutheran Synod Assembly, co-sponsorship of five Leadership Breakfasts with attendance of 100, involvement of 12 member congregations in the Community Circle Collaborative and

distribution of the MICAHA newsletter three times annually to 2500 individuals and organizations.

Increased State Funding for Housing

Working with the Right to Housing Campaign, MICAHA helped secure a \$19.4 million dollar increase in Minnesota State Legislature appropriations in 1997-1998.

Secured Funding, Hired and Trained Two Congregational Organizers

With funding from the St. Paul Foundation, HUD's Regional Opportunity Counseling program, the Minneapolis Foundation and the Jay and Rose Phillips Family Foundation, MICAHA hired two congregational organizers in July 1997. Jodi Nelson and Elaine Lyford-Nojima have excellent community organizing experience, strong communication skills, and dedication to the MICAHA mission. The congregational organizers will work within targeted congregations to mobilize the religious community to take action to increase housing choices for low-income residents of the metropolitan region.

While change is difficult, it creates an opportunity for growth and improvement. During this time of internal transition the organization reaffirmed its commitment to work for systems change through the religious community. Streamlining programming and adding congregational organizers to staff equips MICAHA to focus on identifying and developing capacity of lay leaders from within the religious community across the metropolitan region. These efforts along with continued coalition work will strengthen the advocacy capacity of the organization to impact change in the region.

African American Housing Initiative

MICAHA coordinated the initial development of significant relationships between major funders and African American development agencies without traditional access to resources. Agencies involved in the African American Housing Initiative included PROCEED, New Salem Baptist Church, Center of Joy and Exodus Development Company. Connections were made which allowed these projects to go forward.

Effectuated Change through Coalition Work

With the Alliance for Metropolitan Stability, MICAHA helped advocate for improved state funding to clean up brownfields. It also helped support local affordable development efforts in Ramsey County, through the Northeast Metro Coalition for Affordable Housing. In Dakota County, with Political Advocates in Dakota County for Affordable Housing, MICAHA's support helped conserve the county's only transitional housing sites.

Community Circle Collaborative

With the Education Housing and Equity Project, a collaborative between MICAHA and the National Association for the Advancement of Colored People, MICAHA advanced the need for integrated communities through a series of study circles held across the metropolitan region. Twelve MICAHA congregations participated in the Community

Circle Collaborative that aims to address the issues of affordable housing by creating the connection between schools and housing.

Homeless Family Support Program

Sixteen congregations made one year commitments to mentor homeless families and provided \$6,000 dollars rental assistance to them.

Family Shelter Network

Eight congregations provided emergency shelter when Ramsey County shelters were full. Seven hundred thirty eight (738) bed-nights of shelter were provided.

Provided Leadership for Volunteer Service Projects with East Side Neighborhood Development Company in Collaboration with Avodah B'Yachad (a Congregations in Community Initiative)

MICAH worked with Avodah B'Yachad--Service Together of the Jewish Community Relations Council in providing leadership and staff for three work projects on the East Side of St. Paul. Working in cooperation with the East Side Neighborhood Development Company and Habitat for Humanity, interfaith revitalization efforts included Jewish, Christian and Muslim volunteers who enabled six homeowners within a two-block area maintain and improve their properties. MICAH's unique role in these interfaith efforts is to coordinate the projects and to educate the Jewish community on affordable housing issues.

Assisted Jewish Community Action to Develop Advocacy Leadership Model

MICAH worked with JCA staff and leaders to develop an innovative leadership development program that builds the capacity of synagogue members to work for long term solutions to such community problems as affordable housing or immigration. The first phase of this program will be completed this fall when over 100 people from 6 synagogues will conduct a visitation program to members of their congregations. These visits will uncover members interests and concerns and will culminate in the spring of early 1998 when participants will gather to prioritize issues to address in the coming year.

Built the Housing Advocate Network

The network now has over 1078 people committed to being active on local, regional and state housing issues.

Congregations in Community Initiatives

MICAH is committed to work with the Congregations in Community initiatives. Current partnerships include volunteer service project work with Avodah B'Yachad and Masjid An-Nur/Islamic Centers of Minneapolis and St. Paul. Plans are underway for work with the Greater Minneapolis Council of Churches to create a new affordable housing initiative. The St. Paul Area Council of Churches will work with MICAH's Regional Opportunities Counseling program to provide support to low income families moving

from areas of high poverty to low poverty communities. We are also exploring opportunities to work with TURN to create avenues for their participation in Community Circle Dialogues about affordable housing issues.

Major Challenges Encountered during the Year

Change in Leadership

The year 1996-97 was one of great change within the MICAH organization. In January 1997 Mike Anderson, MICAH's executive director during the past six years, resigned from the organization to accept a leadership position at the East Side Neighborhood Development Company in St. Paul. Anderson positioned the organization well for the transition of leadership, leaving current strategic plans and fund development plans in place. The Board of Directors acted quickly to find a new executive director. By March, they secured a new director, Joy Sorensen Navarre.

Sorensen Navarre, former Program Manager with CommonBond Communities, brings ten years experience in the fields of subsidized housing, homelessness and public policy advocacy to MICAH. Her affordable housing experience, excellent supervisory skills and determination to strengthen the grassroots capacity of the organization promise continued and improved operations for MICAH. While the loss of Anderson's dedicated leadership cannot be underestimated, the Board of Directors is confident that under the direction of Sorensen Navarre MICAH will continue to be a leading catalyst for systems change through the religious community.

Spin-off of Metropolitan Homeless Family Initiative to St. Paul Area Council of Churches

In its 1996 Strategic Plan, the Board of Directors decided to divest itself of direct service projects in order to focus the organization's energy on advocacy, education and volunteer service. In June 1997 MICAH successfully completed the transfer of the Metropolitan Homeless Family Initiative to St. Paul Area Council of Churches. This initiative included two direct service programs, the Homeless Family Support Program and the Homeless Family Shelter. John Ruffin, Program Director, left MICAH at that time to create a non-profit organization serving African American men experiencing homelessness.

Fierce Opposition to Affordable Housing Developments

Externally, the greatest challenge continues to be fierce opposition to affordable housing development at the local level. In Maple Grove local residents and officials continue to oppose any attempt to improve housing choice for people with lower incomes. In Mahtomedi and Washington County, MICAH's advocacy work secured development approval for 72 units of affordable housing, but not without significant opposition.

While recent media coverage on the need for affordable housing and the hazards of urban sprawl has helped keep the issue at the public forefront, there continues to be a need to express these challenges in ways that make it within an individual's self interest to respond. MICAH will continue to approach its educational events in innovative ways. Recently MICAH submitted a proposal to HUD's Fair Housing Initiative for \$100,000 to collaborate with the Illusion Theater for a travelling, community-based theater production about affordable housing. A funding decision is expected by November 27, 1997.

Additionally, partnership with the Education and Housing Equity Project's Community Circle Collaborative provides a tremendous forum to increase civic dialogue on regional issues.

Demolition of Existing Affordable Housing

In Brooklyn Park, efforts continue to demolish 1000 units of structurally sound affordable rental housing. A study is underway which documents the loss of affordable units in Minneapolis and surrounding suburbs. Initial results show the overwhelming net loss of units when compared to the number of new units created at affordable rates.

If projections are true, the metropolitan region stands to lose many more hundreds of units due to defunding of project based Section 8 hi-rises. Losing these units makes the affordable housing crisis more acute.

MATCHING FUNDS FOR MCKNIGHT FOUNDATION GRANT
New and increased funding from September 1996 to August 1997

Funder	Date Granted	Amount
Cowles Media Foundation	10/96	\$5,000.00
Otto Bremmer Foundation	11/96	\$15,000.00
St. Paul Companies	12/96	\$15,000.00
National Low Income Housing Coalition	9/96	\$4,550.00
Minneapolis Foundation	12/96	\$20,000.00
Phillips Foundation	3/97	\$15,000.00
Funding from individuals	9/96 to 8/97	\$4,426.00
TOTAL		\$78,976.00

MICAH Balance Sheet
August 31, 1997

ASSETS

Current Assets		
Checking Account - Operating	\$	5,117.69
Money Market - Operating		29,838.05
Petty Cash		100.00
Jubilee checking		3,112.95
Jubilee CD		54,344.33
Accounts Receivable		4,465.76
Pledges Receivable		60,000.00
Note receivable		25,000.00
Staff Expense		8.00
		<hr/>
Total Current Assets		181,986.78
Property and Equipment		
Office Equipment		9,887.00
Accumulated Depreciation		<3,200.00>
		<hr/>
Total Property and Equipment		6,687.00
Other Assets		
Prepaid Expenses		1,507.19
		<hr/>
Total Other Assets		1,507.19
		<hr/>
Total Assets	\$	<u>190,180.97</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Grants Payable	\$	25,000.00
403(b) Deductions		2,562.62
Federal W/H Tax Payable		<2.00>
FICA Employee Tax Payable		<24.18>
Medicare Employee Tax Payable		<5.66>
FICA Employer Tax Payable		<24.18>
Medicare Employer Tax Payable		<5.65>
State W/H Tax Payable		<2.53>
MN Unemployment Tax Payable		23.33
Cafeteria Plan Payable		<67.75>
Child Support W/H Payable		6.60
Accrued Vacation		4,369.98
		<hr/>
Total Current Liabilities		31,830.58
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		31,830.58
Capital		
Net Assets - Unrestricted		77,335.00
Net Assets - Temp restricted		143,456.61
Net Income		<62,441.22>
		<hr/>
Total Capital		158,350.39
		<hr/>
Total Liabilities & Capital	\$	<u>190,180.97</u>

MICAHA
Income Statement
For the Eight Months Ending August 31, 1997

	Current Month Actual	Year to Date Actual	Year to Date Budget	Yearly Budget	Percent YTD Actual to YTD Budget
Revenues					
Congregations & Organizations	1,489	10,315	20,000	30,000	<51.58>
Individuals	323	1,760	5,000	7,500	<35.20>
Foundations & Corporations	0	15,000	101,333	152,000	<14.80>
Denominations	0	2,000	10,000	15,000	<20.00>
Government Contracts	0	36,966	38,315	38,315	<96.48>
Interest Income	0	876	800	1,200	<109.50>
Publications & Registrations	0	0	0	0	0.00
Fiscal Agent fees	0	1,575	2,333	3,500	<67.51>
Miscellaneous Income	0	135	333	500	<40.54>
Total Revenues	1,812	68,627	178,114	248,015	<38.53>
Expenses					
Wages	10,110	70,546	77,513	116,269	91.01
Payroll Taxes	826	6,827	6,976	10,464	97.86
Fringe Benefits	2,023	10,912	11,627	17,440	93.85
Professional Services	500	4,448	5,300	6,000	83.92
Local Auto	83	2,375	3,000	4,500	79.17
Staff Expense	0	853	1,000	1,500	85.30
Trainings & Conferences	115	821	500	500	164.20
Subscriptions & Memberships	67	946	1,000	1,500	94.60
Office Supplies	242	896	1,000	1,500	89.60
Equipment Purchase & Maint.	62	4,015	3,333	5,000	120.46
Printing - Non-Program	50	688	1,000	1,500	68.80
Rent	376	3,229	3,083	6,557	104.74
Telephone	370	1,914	2,333	3,500	82.04
Postage	571	1,894	2,667	4,000	71.02
Conferences & Meetings	0	496	1,667	2,500	29.75
Program Printing & Supplies	353	1,773	4,000	6,000	44.33
Shelter Supplies	0	1,580	1,580	1,580	100.00
Shelter Transportation	46	4,651	3,605	3,605	129.02
Shelter Laundry	0	0	0	0	0.00
Rent Subsidies	0	6,933	6,933	6,933	100.00
Insurance	<207>	3,716	3,500	3,500	106.17
Miscellaneous	25	1,555	2,000	2,000	77.75
Grants	0	0	0	0	0.00
Depreciation expense	0	0	0	0	0.00
Capital Additions	0	0	0	0	0.00
Total Expenses	15,612	131,068	143,617	206,348	91.26
Net Income	\$ <13,800>	\$ <62,441>	\$ 34,497	\$ 41,667	181.00

For Management Purposes Only

Attachment to MICAHA's financial statements

In its 1996 audit, MICAHA implemented accounting standards FASB 116 and 117. According to these standards, revenue promised for future accounting periods will be included as income in the present accounting period and recorded as a pledge or grant receivable.

Consequently, several grants for MICAHA's FY 1997 and 1998 were recorded as income for FY 1996. The following is a schedule of those grants:

<u>Funder</u>	<u>1997 Amount</u>	<u>Date awarded</u>
McKnight Foundation	\$55,000	9/96
Otto Bremmer Foundation	\$15,000	11/96
St. Paul Companies	\$15,000	12/96
Minneapolis Foundation	\$20,000	12/96

MICAHA's income statement for FY 1997 does not reflect these contributions. They are recorded on the balance sheet and pledges or grants receivable.

FUNDING RESOURCE DIRECTORY

Funding Source / Foundation	Dates/ Deadlines	Contact(s)	Address	Tel. #	Types of Funding	Previous EHEP Funding	Comments
Otto Bremer Foundation	Monthly	John Kostishack, executive director Karen Starr, senior program officer	Suite 2000 445 Minnesota St. St. Paul, MN 55101-2107	227-8036 (f)227-2522	Education, housing, civil rights, racism	1997 (\$25,000) 1998 (\$25,000)	
Cowles Media Foundation	January (annual operating) Quarterly	Janet Veith, contributions coordinator	329 Portland Ave. Minneapolis, MN 55415	673-7100	Education, housing	1997 (\$10,000) 1998 (\$10,000)	
The Bush Foundation	4 months prior to quarterly Bd. mtgs.	Humphrey Doermann, president	E-900 First National Bank Building 332 Minnesota St. St. Paul, MN 55101	227-0891	Education, civil rights	1997 (\$10,000)	Community Circle Collaborative
The Minneapolis Foundation	Varies by Fund	Emmett D. Carson, president	A200 Foshay Tower 821 Marquette Ave. Minneapolis, MN 55402	339-7343	Education, housing, civil rights	1997 (\$5,000)	
The St. Paul Foundation	3 months prior to Bd. Mtgs. Apr/Aug/Nov	Paul A. Verret, president	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights	1997 (\$5,000)	
General Mills Foundation	Ongoing	Reatha Clark King, president & executive director	PO Box 113 Minneapolis, MN 55440	540-7890	Education, housing, civil rights	1997 (\$500)	
Greater Minneapolis Council of Churches						1997 (\$300)	
Headwaters Fund	8/1/97 2/2/98	Joy Palmer, grants associate	122 West Franklin, Suite 518 Minneapolis, MN 55404	879-0602	Civil rights		Strategic Grant proposal submitted 8/1/97 - \$7,500
Cargill Foundation	Ongoing	Audrey Tulberg, senior program officer	PO Box 5690 Minneapolis, MN 55440	742-6209	Education, housing,		

8/14/97

Disc -
Additional
Funding
Resources

Cargill, Inc.	Ongoing	Audrey Tulberg, senior program officer	PO Box 5690 Minneapolis, MN 55440	742-6209	Education, housing, civil rights		
Emma B. Howe Memorial Foundation	June 1 December 1	Brian Malloy, program officer Genie Dixon, program officer	A200 Foshay Tower 821 Marquette Ave. Minneapolis, MN 55402	339-7343	Housing, civil rights		
Rockefeller Foundation							
The McKnight Foundation	March 1, June 1, September 1, December 1	Michael O'Keefe, executive vice president	121 South Eighth St., Suite 600 Minneapolis, MN 55402	333-4220	Education, housing		
National City Bank Foundation	Application forms upon request	Gloria Noetzelman	PO Box E1919 Minneapolis, MN 55480	340-3183	Civil Rights, community improvement		
First Unitarian Universalist Foundation	Monthly		3400 Dupont Avenue So. Minneapolis, MN 55412	825-1701			
Pax Christi Social Justice Fund	SUSAN	McKenna	12100 Pioneer Trail Eden Prairie, MN 55347	941-3150			
Charles Mott Foundation							
IDS / American Express	April 15, July 15	Marie Tobin, community relations program manager	IDS Tower 10 Minneapolis, MN 55440	671-3321	Race & racism, education, civil rights		
Alliance for Metropolitan Stability			2105 1 st Avenue South Minneapolis, MN 55404	870-3443 (f)870-4846	housing		
David Winton Bell Foundation	60 days prior to Bd. Mtgs. Feb./ June/ Nov.	Diane B. Neimann, executive director	601 Lakeshore Pkwy., Suite 350 Minnetonka, MN 55305	540-4312	Housing, civil rights		

MPLS.
FOUNDRY

Called

Called

James Ford Bell Foundation	45 days prior to Bd. Mtgs. - Quarterly	Diane B. Neimann, executive director	601 Lakeshore Pkwy., Suite 350 Minnetonka, MN 55305	540-4312	Education, housing, civil rights		
Bemis Company Foundation	Ongoing	Audrey Kirchner, administrative assistant	222 South Ninth St., Suite 2300 Minneapolis, MN 55402-4099	376-3093	Education, housing		
F.R. Bigelow Foundation	3 months prior to Bd. Mtgs. - April / Aug / Nov.	Paul A. Verret, secretary	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights		
Carolyn Foundation	January 31 July 31	Carol Fetzer, foundation administrator	4800 First Bank Place 601 Second Avenue So. Minneapolis, MN 55402	339-7101	Education, housing, civil rights		
Dellwood Foundation, Inc.	Ongoing	John G. Ordway, president	1500 Pioneer Building 336 North Robert St. St. Paul, MN 55101	224-1841	Education, community improvement		
Deluxe Corporation Foundation	Ongoing Preferred April / October	Jennifer Anderson, director of foundations	PO Box 64399 St. Paul, MN 55164-0399	483-7842	Education, housing, community improvement		
Doherty, Rumble & Butler Foundation		Thomas A. Berreman	2800 World Trade Center 30 East Seventh St. St. Paul, MN 55101-4999	291-9333	Community improvement		
Ecolab Foundation	July 31	Lois J. West, director, community and public relations	370 Wabasha St. St. Paul, MN 55102	293-2259	Education, housing, civil rights		
First Bank System Foundation	Ongoing	Sally A. Sumner, foundation coordinator	PO Box 522 Minneapolis, MN 55480	973-2440	Education, housing, community improvement		
Gannett Communities Fund	Quarterly	Henry Price, president	8811 Olson Memorial Highway Minneapolis, MN 55427	546-1111	Education, housing, civil rights		
The Graco Foundation	March 15, July 15, November 1	Elizabeth M. Jaros, executive director	PO Box 1441 4050 Olson Memorial Highway Minneapolis, MN 55440	623-6684	Education, housing, community improvement		

International Multifoods Foundation	Ongoing, preferred May	Charlene Klein, foundation administrator	33 South Sixth St. PO Box 2942 Minneapolis, MN 55402	340-6594	Education, community involvement		
Land-O'-Lakes, Inc.	Ongoing	Bonnie Neuenfeldt, director community and member relations	PO Box 116 Minneapolis, MN 55440-0116	481-2212	Education, community improvement		
Marbrook Foundation	May 15, November 15	Conley Brooks, Jr., executive director	400 Baker Building 706 Second Avenue So. Minneapolis, MN 55402	332-2454	Education, community improvement		
Mardag Foundation	3 months prior to April, August, November	Paul A. Verret, secretary	600 Norwest Center 55 East Fifth St. St. Paul, MN 55101	224-5463	Education, housing, civil rights		
McNeely Foundation	Ongoing, preferred toward end of calendar year	Malcolm W. McDonald, Secretary	444 Pine St. St. Paul, MN 55101	228-4500	Education, housing, community improvement		
Minneapolis Rotary Community Service Foundation	November 30	Francesca P. Sutherland, executive director	650 Third Avenue So., #100 IBM Park Tower Minneapolis, MN 55402	673-0166	Education, housing, community improvement		
Minnesota Mutual Foundation	Feb 15, May 15, August 15, Nov. 15	Lori J. Koustsky, foundation manager	400 North Robert St. St. Paul, MN 55101	298-3501	Education, housing, community improvement		
MSI Insurance	September 20	Pat Ryan Greene, administrator	PO Box 64035 St. Paul, MN 55164	631-7271	Education, housing, community improvement		
Mutual Service Fund					Community improvement		
Norwest Foundation	Feb 1, April 1, August 1, October 1	Carolyn H. Roby, program director	Norwest Center 90 South Seventh St. Minneapolis, MN 55479-1055	667-7860	Education, housing, community improvement		
ReliaStar (NWNL – Northwestern National Life Foundation)	Ongoing, Preferred January	Teresa K. Egge, executive director	20 Washington Avenue South Minneapolis, MN 55401	342-7443	Education, housing, community improvement		

Ordean Foundation	Monthly by the 15 th	Toni Poupore-Haats, executive director	501 Ordean Building 424 West Superior Street Duluth, MN 55082	726-4785	Education, housing		
Piper Jaffray Foundation	Feb 28, May 31, August 31 November 30	Marina Lyon, manager community affairs	222 South Ninth St. Minneapolis, MN 55402	342-6000	Housing		
The Elizabeth C. Quinlan Foundation	September 1	Richard A. Klein, president / treasurer	200 North Plaza Building 5217 Wayzata Blvd. St. Louis Park, MN 55416	544-5367	Education, housing, civil rights		
Sieff Family Foundation	November 1	John Sieff, president	Box 580 Minneapolis, MN 55440	331-6680	Community improvement		
TENNANT Foundation	1 month prior to Bd. Mtgs. – Feb, May, September, December	Emalee Vicker, administrator	PO Box 1452 Minneapolis, MN 55440	540-1207	Education, housing, community improvement		
James R. Thorpe Foundation	March 1 September 1	Jane Stamstad, executive director	8085 Wayzata Blvd. Minneapolis, MN 55426	929-1093	Education, housing		
3M Foundation, Inc.	6 weeks prior to March, August, December	R.E. Hanson, vice president	3M Center Building 591-30-02 St. Paul, MN 55144	733-8335	Education		
Archie D. and Bertha H. Walker Foundation	July 1 December 1	Mary Powell, Joan Schoepke, foundation administrators	1121 Hennepin Avenue Minneapolis, MN 55403-1785	332-3556	Civil rights		

**Study/Strategy Circles Project Collaborative
FUNDRAISING TEAM**

April 25, 1996
8:30 a.m.
Minnesota Church Center

AGENDA

- I. Welcome & introductions
- II. Budget -- Feedback on first draft
- III. Potential funders -- Brainstorming
- IV. Assignments
 - A. Prospect research
 - B. Proposal writing
 - C. *Study guide writing*
- V. Next meeting

- 46 municipalities
- 14 school districts

▶ Need name

4/25/96
Fundraising
Team
mtg

Jim

- seems high
- SHARC's problems strong \$
- 35,000 - 40,000 prob. most

Fred

- importance of

~~SHARC~~ Power of the church

- ▶ Fundraising Team
- ▶ Outreach/Recruitment
 - include deadline (like 5/31) for each person to find a nontraditional contact
- ▶ Keep in touch
 - one-page Update Newsletter
 - each giving report
 - minutes

Amounts

- Stipends → too high? decrease it to \$15,000

Need to stabilize ad timing

Funders → get standard form

- ▶ Pax Christi - deadline was 4/1
 - Catholic church in Eden Prairie
 - has lots of buses
- Unitarians
- Medtronic - call for deadline

Proposal

• Action

Priorities

- ① ~~draft the~~ study guides — Use Urban Coalition
Use East on Race + Poverty →
Use Strick's RT
Use 3CR
- ② Hammer out details of proposal
- ③ Prospect research - lists @ next mtg

Dick: > SOFC
> Kettering Fdn
> MIAR

Davey - church research

Blue book

- A - I -

- J - P - Jim - NW Area Fdn

- Q - Z -

> Headwaters
- conference on
giving nonprofits to
think like
businesses

Nancy

- League of HR Commission

- State Dept of Human Rights

- City of St Paul

- Am Ind Institute

- Human Rts Dept → chair of Commission

Fred ← - St Paul Tenants

← - Women Work + Welfare

→ most don't hv
budgets - mostly
advisory

- Met Council

- Housing Authorities
- esp Plymouth

- School Districts
- esp Anoka Sch Dist.

~~Met~~

Schools

- MPS

- St Paul - Julio

Northern suburbs

- Patty Wilder →

Banks

Downtown Council

Businesses

Proposal - detail needed

Purpose

- Add detail abt how the county will be affected
- Identify specifically what groups will be involved
- Why we are doing this
 - establishing need for it
- change "citizens" to community members

Under Objectives

- last: ~~strategy~~ ^{obj.} spell out the challenges

More detail on how the discussions / study guide will ~~be~~ look like

- * — need to draft what the guide will look like

Need to specify concrete actions

- may seem miniscule in the big picture
- involve structural participants (mayors, businesses, banks) in the surveys

Steer clear

Study/Strategy Circles Project Collaborative
FUNDRAISING TEAM

May 9, 1996
8:00 a.m.

Minnesota Church Center

AGENDA

- I. Breakfast
- II. Report back on prospect research → Fred: listing of foundations
Jim's list &
- III. Development of proposal → Beef up; add hrs of support; add more on SCPC support
- IV. Development of study guide → Define the issue
Stats
- V. Development of budget → Quote from entrepreneur that relates to it
- VI. Next steps & meeting

- Look into Jefferson Center

▶ 5/16 Thursday 8:30AM
5/23 Thursday 8:30AM

Fiscal agency
> MMEP?
> MIAF