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The **St Paul**

**Community
Affairs
Guidelines**



Introduction

The St. Paul's community affairs mission is to support people and institutions to reach their potential, thereby creating strong, healthy, vital communities. One way we achieve this mission is to make contributions to nonprofit, charitable organizations. The company currently focuses on four key areas of giving: education, community development, arts and culture, and advancing the nonprofit, voluntary sector.

The St. Paul supports education that helps people of all ages learn and succeed; community development that creates housing and economic development opportunities; arts and culture programs that promote expression of diverse cultures and help strengthen communities, and efforts that invest in management assistance and leadership development for nonprofits.

The guidelines detail the focus, objectives and limits of the four areas of giving. They are the first step in understanding The St. Paul's corporate responsibility program and whether a contribution request fits within its limits.

This booklet also includes the Minnesota Council on Foundations' principles for grantmakers, which The St. Paul strives to achieve in all of its grantmaking. The application process, procedures and contact information are also included. If, after reviewing this material, you have questions or concerns, contact us at 612-310-7757, or send a letter of inquiry to Community Affairs, The St. Paul Companies, MC514D, 385 Washington Street, Saint Paul, Minn. 55102, or to The St. Paul's Web site at <http://www.stpaul.com>. (We welcome inquiries over the Internet. However, an original of each grant proposal must be sent to Community Affairs to be considered).

Principles for Grantmakers

The St. Paul is a member of both the Minnesota Council on Foundations and the national Council on Foundations. The Minnesota Council on Foundations was the first regional association to draft and adopt a set of principles for grantmaking. As a member, The St. Paul strives to achieve these principles in all of its grantmaking. They include:

1. Deal respectfully with applicants, grantees and donors, as well as those simply seeking information about their programs.
2. Are accessible and respond clearly, promptly and as fairly as possible to requests for information and meetings.
3. Make readily available basic information about their programs, funding priorities and application requirements.
4. Respect the confidentiality of applicants, grantees and donors, and use discretion in communicating with others about specific organizations and individuals.
5. Are thoughtful and purposeful in their grantmaking and periodically review and evaluate their mission, priorities, policies and practices.
6. Recognize the increasing cultural diversity of the communities they serve and, within the limits of their individual charters, seek to reflect this diversity in their grantmaking and in the membership of their boards and/or among their staffs or advisors.
7. Adhere to the highest standards of ethical behavior and maintain an appropriate conflict of interest policy for staff and board members.
8. Are aware of and fulfill their fiduciary and legal responsibilities.

Arts and Culture



Arts and culture programs can promote diversity and strengthen communities.

The St. Paul supports arts and culture to provide consistent, stabilizing support to a variety of arts and cultural institutions; to ensure expression of diverse cultures; and to enhance efforts in education and neighborhood development.

To that end, The St. Paul will:

- Provide annual operating support on a three-year basis to a select group of organizations which, as a group are diverse in art form and in size and which demonstrate artistic excellence.
- Grant a limited amount of capital support (excluding endowment) to arts and cultural organizations that demonstrate long-term promise.
- Furnish limited special project funds to arts and cultural organizations and activities that help to advance The St. Paul's other community affairs goals in educational opportunities for students of color, advancing the nonprofit sector, and neighborhood development.

Diversity and the Arts

The St. Paul will use the arts as a vehicle to educate its employees about various aspects of human diversity such as disability, sexual orientation, race and gender. The goals are to:

- Create opportunities for employees to learn about different cultures and perspectives, discuss issues of diversity with other employees and apply what has been learned.
- Encourage employee involvement in the community.
- Advance the purposes of Twin Cities arts organizations that have demonstrated a commitment to diversity.

Particular emphasis will be given to programs that will:

- Involve employees from all levels and areas of the company in the development of project activities and as an audience for the arts.
- Highlight activities that are inclusive and represent diverse perspectives.
- Develop programs that can be used by other corporations and nonprofit groups, locally and nationally.

Community Development



Community development organizations create housing and economic development opportunities.

The St. Paul supports community development to enhance the capacity of individuals to work together within communities to accomplish common goals.

To that end, The St. Paul will:

- Provide annual support to the United Way in all communities where The St. Paul has offices. The company will not provide funding to individual United Way organizations, except for management technical assistance or to further its community affairs objectives for neighborhood development and educational opportunities for people of color.
- Furnish special project and capital support for neighborhood-based health clinics.
- Consider, on a very select basis, special project and operating support for coalitions working to address health and human services issues, and citywide organizations with track records of successful economic development.
- Focus significant and diverse resources toward neighborhood development.

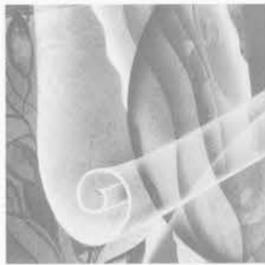
The focus for neighborhood development is to:

- Strengthen and increase low-income housing opportunities.
- Enhance and expand leadership skills and opportunities.
- Reinforce the economic viability of city neighborhoods.

To achieve the objectives in this focus area, particular emphasis is given to:

- General operating, special project and capital support for select neighborhood organizations involved in low-income housing.
- Leadership development primarily through The St. Paul's Leadership Initiatives in Neighborhoods program.
- Consider, on a very select basis, special project support that builds the capacity of people and organizations to respond to emerging issues in the neighborhood development field.
- Economic development on a neighborhood basis where the support complements the company's existing neighborhood development funding.

Education



Education programs help people of all ages to learn and succeed.

The St. Paul supports education to build the capacity of individuals to flourish in a democratic society and to strengthen the institutions that serve them.

To that end, The St. Paul will:

- Provide general operating support to private colleges and private secondary schools in Minnesota through federated fund drives.
- Consider support of private college capital and endowment fund drives in Minnesota, based on the proposal's merit and congruence with other philanthropic objectives.
- Supply general operating and special project funding to community-based educational efforts, including early childhood development, K-12 initiatives and employment programs.
- Focus significant and diverse resources on educational opportunities for people of color.

The focus for educational opportunities for people of color is to:

- Increase educational opportunities for children and young people who traditionally have difficulty gaining access to education and employment.
- Enable communities of color, individually and collectively, to work with educational systems to identify and address opportunities for improvement.
- Assist educational institutions to maximize their resources to increase academic achievement and participation of people of color at all levels (students, teachers and administrators).

To achieve the objectives in this focus area, particular emphasis is given to programs that:

- Demonstrate cooperation among leaders from organizations and agencies for the purpose of helping educationally at-risk students of color in Minnesota public and private colleges and universities.
- Develop partnerships to enhance the achievement of low-income students of color and increase their rate of school completion in grades K-12.
- Involve family in the education of their children.
- Enhance leadership in communities of color.

Advancing the Nonprofit, Voluntary Sector



Management assistance and leadership development help nonprofits serve communities.

The St. Paul supports nonprofit management technical assistance to build the capacity of nonprofit organizations to serve their constituencies and communities.

To that end, The St. Paul will:

- Provide operating support to organizations whose purpose is to enhance and serve the nonprofit sector.
- Supply funding to umbrella organizations for regranting to individual nonprofit organizations that seek one-time management consulting services.
- Encourage and support the volunteer and leadership involvement of people in their communities, particularly employees.
- ✂ • Favor requests that achieve the objectives stated in the company's focus areas (educational opportunities for people of color, neighborhood development, and arts and culture).
- ✂ • Support approaches which encourage collaboration and dissemination of resources and information to multiple nonprofit groups.

To achieve its objectives in educational opportunities for people of color, neighborhood development, and arts and culture, particular emphasis will be given to:

- Improving the financial development capabilities of nonprofit organizations through assistance in:
 - Professional development for fund-raising staff and executives, particularly in the areas of planned giving, membership or alumni drives, direct mail, and other individual solicitation.
 - Analysis and planning for all financial development activities, including both earned and contributed income.
- Enhancing information management systems so that accurate data and evaluative information can be accessed easily and efficiently, easing the administrative burden of nonprofit organizations and providing information on organizational effectiveness. This includes program evaluation and technology.
- Supporting nonprofit organizations in efforts to explore and, if desirable, to finalize merger, consolidation, cooperative administrative or programmatic efforts with other nonprofits, and/or other restructuring that will enhance service capabilities and reduce long-term costs.
- Encouraging and recognizing high quality nonprofit, voluntary board leadership and nonprofit executive staff to ensure a growing supply of qualified and committed individuals who are available for leadership responsibilities in the nonprofit sector.
- ✂ • Building and sustaining the capacity of nonprofit organizations to establish and achieve diversity objectives.

General Funding



The guidelines that govern all contributions made by The St. Paul Companies are:

1. Generally, new monies available from year to year will be directed toward serving low-income populations in the areas of: educational opportunities for people of color, neighborhood development, and advancing the nonprofit sector.
2. Contributions can be made to organizations that are nonprofit, charitable or a government agency.
3. The St. Paul will not replace public funding or fund programs that appear to be the responsibility of government. It will, however, work cooperatively with government to achieve local community goals.
4. Generally, the following geographic areas will have priority in the order listed:
 - a. The Twin Cities metropolitan area;
 - b. Communities in which The St. Paul has major offices.
5. National and international organizations will have a low priority.
6. The St. Paul generally will not contribute directly to individual organizations that are part of a United Way or other federated giving drive to which The St. Paul contributes, except to provide funding for management technical assistance or to further The St. Paul's community affairs objectives in advancing the nonprofit sector, education for people of color, and housing.
7. Disease-specific organizations will be a low priority for funding.
8. Events will have a low priority for funding unless the event is a key strategy for achieving community goals in one of The St. Paul's focus areas of giving.
9. Contributions will not be used for:
 - a. Strictly sectarian or denominational religious organizations unless it can be shown the organization is seeking funds in the direct interest of the whole community.
 - b. Veteran and fraternal organizations.
 - c. Political or lobbying organizations.
 - d. Benefits and fund-raisers. We prefer to contribute directly to nonprofit, charitable organizations.
 - e. Advertising.
 - f. Scholarships to individuals unless part of an ongoing scholarship program of an educational institution or other nonprofit organization that selects the scholarship recipients.
 - g. Funding for hospitals and other health services generally supported by third party reimbursement mechanisms.

Community Affairs Staff

St. Paul Companies
Corporate Headquarters

Sally Ackerman,
Community Affairs Secretary

Deb L. Anderson,
Community Affairs Administrator

Monica Bryand,
Community Affairs Manager

Julia Greil,
Community Affairs Program Assistant

Ron McKinley,
Community Affairs Manager

Michael Newman,
Community Affairs Manager

Mary Pickard,
Community Affairs Officer

Application Process and Procedures

The St. Paul makes grant decisions quarterly for operating, capital and special project funding requests. Organizations seeking funds for programs that have not previously received funding from The St. Paul should begin the process by submitting a one-page letter describing the new request. This will enable The St. Paul to respond by phone or in writing within two weeks to determine whether the organization should move ahead with a complete application. Application materials and deadline dates can be obtained by calling (612) 310-7757, or by writing to:

Community Affairs Department
The St. Paul Companies, MC 514D
385 Washington Street
Saint Paul, Minn. 55102

When submitting grant proposals: In the Saint Paul-Minneapolis area, one copy of each grant proposal should be sent to:

Community Affairs Department
The St. Paul Companies, MC 514D
385 Washington Street
Saint Paul, Minn. 55102

Outside of the Saint Paul-Minneapolis area, inquiries should be directed to the nearest St. Paul regional office (see list below). The proposal should be sent to the local office and a copy should be sent to the corporate Community Affairs Department at the address listed above.

St. Paul Offices

Dave Birkenhauer, President
Northwest Region
St. Paul Fire and Marine Insurance Co.
700 Fifth Avenue, Suite 4200
Seattle, Wash. 98104-5028

Deb Briskey, Vice President
Customer & Agency Services
St. Paul Personal Insurance
500 Economy Court
Freeport, Ill. 61032

Robin Critelli, President
California Region
St. Paul Fire and Marine Insurance Co.
#2 Embarcadero Center, Suite 1300
San Francisco, Calif. 94111-3823

Tony dePadua, President
New England Region
St. Paul Fire and Marine Insurance Co.
76 Batterson Park Road
Farmington, CT 06034-4023

James F. Duffy
President and CEO
St. Paul Reinsurance Management Corp.
195 Broadway
New York, N.Y. 10007-3181

Chuck Gallagher, President
North Coast Region
St. Paul Fire and Marine Insurance Co.
P.O. Box 6009
Cleveland, Ohio 44101-1009

Jack Hammar, President
Western Region
St. Paul Fire and Marine Insurance Co.
P.O. Box 441565
Aurora, Colo. 80044-1565

Larry Lawson, President
Mid-Atlantic Region
St. Paul Fire and Marine Insurance Co.
Parkview Building
5821 Fairview Road, Suite 500
Charlotte, North Carolina 28209-3670

David Litzkow, President
Great Lakes Region
St. Paul Fire and Marine Insurance Co.
500 Madison Ctr., Suite 2600
Chicago, Ill. 60661-2594

Dave Lortz, President
Midwest Region
St. Paul Fire and Marine Insurance Co.
P.O. Box 2954
Overland Park, Kan. 66201-1354

Hugh MacWilliam, President
Eastern Metro Region
St. Paul Fire and Marine Insurance Co.
P.O. Box 203
Edison, N.J. 08830-0203

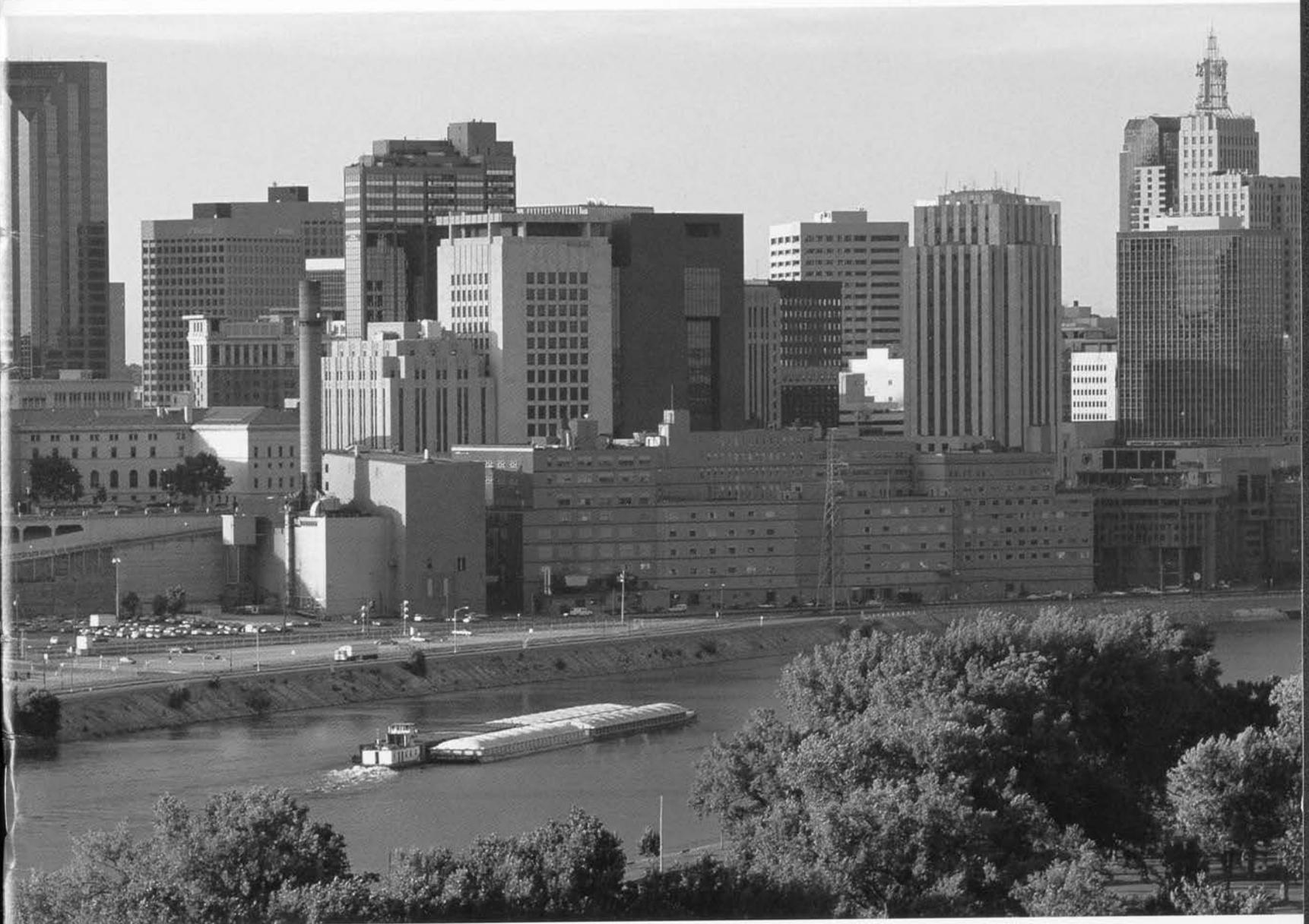
Jim Mason, President
Southern Region
St. Paul Fire and Marine Insurance Co.
2301 E. Lamar Blvd., Suite 400
Arlington, Texas 76006-7472

Robert Slaughter, President
Upper Midwest Region
St. Paul Fire and Marine Insurance Co.
408 St. Peter Street, Suite 300
St. Paul, MN 55102-1118

George Thompson, President and CEO
St. Paul Surety
Burnt Mills Road & Route 206
Bedminster, NJ 07921-0751

Frank Westpfahl, President
Southeast Region
St. Paul Fire and Marine Insurance Co.
100 Crescent Center Pkwy., Suite 1000
Tucker, Ga. 30084-7016

THE SAINT PAUL FOUNDATION



1995 Annual Report



GREENING THE GREAT RIVER PARK
In 1995, the first planting of native trees and shrubs was completed in Saint Paul's downtown Mississippi River valley. Hundreds of volunteers helped launch this community-based project to create a new kind of park along both sides of the river in downtown Saint Paul over the next five years.

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MISSION STATEMENT

THE SAINT PAUL FOUNDATION IS A COMMUNITY FOUNDATION THAT ACTIVELY SERVES THE PEOPLE OF THE GREATER SAINT PAUL AREA BY ADMINISTERING THE FUNDS IT RECEIVES, BY MAKING PHILANTHROPIC GRANTS IN RESPONSE TO COMMUNITY NEEDS, AND PROVIDING SERVICES THAT WILL HELP SHAPE THE WELL-BEING OF THIS COMMUNITY. WE DO THIS BY:

- COOPERATING IN ASSESSING SOCIAL, EDUCATIONAL AND CULTURAL NEEDS. WE SHARE EXPERIENCES WITH OTHERS WHO SEEK TO BENEFIT OUR AREA
- HELPING DONORS FULFILL THEIR CHARITABLE INTERESTS
- SERVING AS A RESOURCE AND CATALYST FOR CHARITABLE (NONPROFIT) ACTIVITIES
- DEVELOPING BROAD COMMUNITY AWARENESS OF OUR WORK AND THE PHILANTHROPIC WORK OF OTHERS
- PROVIDING RESPONSIBLE FINANCIAL STEWARDSHIP
- PROVIDING RELATED SERVICES TO OTHER CHARITABLE ORGANIZATIONS

HISTORY

of the Foundation

Fifty-five years ago, in October of 1940, The Saint Paul Foundation had its beginning within the St. Paul Association of Commerce, when attorney and Association president R. J. Faricy formed a committee to examine the city's welfare needs. Scarred by memories of the jobless, the homeless, and the families on welfare during the Depression years, committee members were seeking a way to use private

philanthropy to supplement the public funds that had been poured into government welfare programs in the 1930s and were now diminishing.

In the community foundation concept, Faricy's committee found a way to draw together many donors who could contribute money, often in their own names, to establish funds that would support a variety of community projects. Committee members felt that flexibility was important since experience had taught that over the years community needs change. A model for the plan they were drafting was at hand in The



View of the intersection of Seventh Street and Wabasha in downtown Saint Paul, early 1940s. Photo courtesy of Minnesota Historical Society.

Cleveland Foundation, the first community foundation in the nation, established in 1914.

The Saint Paul Foundation became a legal entity on October 11, 1940, when its Plan was filed with the Clerk of District Court in Ramsey County. Under the Plan, two committees were formed: the Trustees Committee, consisting of representatives of St. Paul's trustee banks, and the Distribution Committee, appointed by public officials. Together, the two committees were to receive, manage, administer and distribute Foundation funds to charitable organizations.

In 1944, Annie Paper, a Lithuanian immigrant, died. With the \$5,000 trust she established through her will, she became the first donor to the Foundation. For the next twenty years, the Foundation focused most of its efforts on building upon this initial gift and accumulating assets in the form of trusts and bequests. As these bequests were received, the Distribution Committee began

making a few grants. The first, in 1952, was a \$400 grant to the International Institute to buy materials for use in teaching English to prospective citizens. The first grant came, appropriately enough, from Annie Paper's trust.

In the years that followed, The Saint Paul Foundation has grown and matured in every aspect. Strongly rooted in its past, The Saint Paul Foundation and its statewide affiliate, Minnesota Foundation, are now looking to the future. The next fifty-five years promise to be every bit as exciting as the first fifty-five.

BOARD OF DIRECTORS

(as of April 1, 1996)



DAVID L. BEAULIEU
Commissioner
Minnesota Department
of Human Rights
Elected 1994
National Governing Board,
University of Minnesota
Alumni Association;
National Governing Board,
Common Cause; Chair of
the Board, Saint Paul Public
Education Fund; Trustee,
Minnesota Foundation



TANYA M. BRANSFORD
Judge
Fourth Judicial District
Court
State of Minnesota
Elected 1996
Board memberships:
Action for Children,
Adolescent Advisory Board
of African American Family
Services, Minneapolis
YWCA, Parent & Child
Development Institute



ROBERT L. BULLARD
Attorney
Rider, Bennett, Egan
and Arundel
Elected 1994
Chair of the Board, Bigelow
Foundation; Trustee and
Vice Chair, Blandin
Foundation; Chair of the
Board, Children's Healthcare
Foundation; Director,
Children's Healthcare, Inc.;
Trustee, Minnesota
Foundation; Director and
Corporate Secretary, United
Way of the Saint Paul Area



JOHN A. CLYMER
President and Chief
Investment Officer
Resource Capital
Advisers, Inc.
Elected 1994
Board memberships:
Hudson Medical Center,
Phipps Foundation, Saint
Paul Area YMCA



SUSAN A. COLE
President
Metropolitan State
University
Elected 1996
Board memberships:
Steering Committee of
Greater Saint Paul
Tomorrow, St. Paul Public
Schools Foundation, Saint
Paul Riverfront Corporation,
Science Museum of
Minnesota, Twin Cities
Public Television, Western
State Bank



NORBERT J. CONZEMIUS
President and CEO
Road Rescue, Inc.
Elected 1990
Board memberships:
Children's Hospital,
Indianhead Council of Boy
Scouts of America



PATRICK J. DONOVAN
Regional President
Norwest Bank
Elected 1987
Board memberships: The
Children's Museum, United
Hospital, United Way of the
Saint Paul Area, Chair of
Lowertown Redevelopment
Corporation, Vice Chair of
Metro East Development
Partnership



CURMAN L. GAINES
Superintendent
Saint Paul Public Schools
Elected 1992
Board memberships: The
Children's Museum,
Indianhead Council of Boy
Scouts of America, Saint
Paul Urban League



MARICE L. HALPER
Community Volunteer
Elected 1987
Director, American Bank N.
A.; National Chair, Center
for the Child, National
Council of Jewish Women;
Member, Finance
Committee, Saint Paul
Riverfront Corporation



ANN HUNTRODS
Vice Chair
Attorney
Briggs & Morgan
Appointed 1992
Minnesota and Ramsey
County Bar Associations;
Minnesota Women Lawyers;
National Governing Board,
University of Minnesota
Alumni Association



THOMAS W. MCKEOWN
Chair
Retired Executive Vice
President and Chief
Administrative Officer
The St. Paul Companies,
Inc.
Elected 1988
Board memberships: Allina,
Indianhead Council of Boy
Scouts of America, Marian
Center, Minnesota
Orchestra, United Hospital



JOSEPH T. O'NEILL
Senior Partner
O'Neill, Grills and
O'Neill
Appointed 1987
Chair, Civic Center
Authority; Former
member, Minnesota State
Senate and House of
Representatives; Chair, St.
Joseph's Hospital; Past
Chair, Saint Paul Area
Chamber of Commerce



MOLLY O'SHAUGHNESSY
Teacher Trainer
Montessori Training
Center of Minnesota
Elected 1994
Founding board member and
co-chair of Capital Campaign,
The Children's Museum;
Board memberships:
Montessori Training Center,
Lake County Montessori, and
Highland Park Montessori;
St. Paul Public Schools
Foundation; Saint Paul
Public Education Fund



ELIZABETH A. PEGUES
Retired Program
Associate
The Bush Foundation
Elected 1996
Board memberships:
Editorial Board of Center for
Women's Policy Studies,
The Grotto Foundation,
Labor Interpretative Center,
Metropolitan State
University Foundation,
Minnesota Council on
Foundations, Northstar State
University Foundation



JUDITH L. TITCOMB
Treasurer
Community Volunteer
Elected 1993
Board member, Minnesota
Women's Campaign Fund;
Long-Range Planning
Committee, St. Paul
Academy and Summit
School; Rock Island
Company



JERROL M. TOSTRUD
Executive Vice
President
West Publishing
Company
Elected 1994
Board memberships:
American Judicature Society,
Minnesota Club, William
Mitchell College of Law,
United Way of the Saint Paul
Area



YANG DAO
Southeast Asian Culture
Specialist
St. Paul School District
Elected 1996
Board memberships:
Southeast Asian Resource
Action Center, Washington,
D.C.; Editor, Haiv Hmoob
Magazine; Founder,
WorldBridge Associates

MESSAGE

from the Chair and the President

Nineteen ninety-five at The Saint Paul Foundation

was a year of record growth and unique opportunities to serve our community. The Foundation and its statewide affiliate, Minnesota Foundation, received more than \$60 million in new contributions from generous families and individuals. That is \$37 million more than we have ever received in our fifty-five year history. New contributions, combined with investment performance, increased the size of the Foundation's assets from \$254 million to \$342 million.

These gifts and the generations of earlier donors allowed us to make \$30 million in grants in 1995, more than double our previous high of \$15 million in 1984.

This growth of financial assets and grantmaking, while impressive, does not tell the most important stories about your Foundation. A couple of unique yet modest grants tell the story of 1995 better.

In late fall, two opportunities made it possible to directly help people with the basic need for food and shelter. Grant funds were used to purchase 108 rooms of furniture at a public auction of the Holiday Inn in downtown Saint Paul. Through a network of referrals from our partners, the Union Gospel Mission, and local social service agencies, over 150 individuals and several shelters received beds, dressers, chairs, and other furnishings.

Another grant provided funding for purchasing and processing 88,500 pounds of chicken for distribution through Second Harvest Food Bank. This opportunity arose when the local processing plant used by five Tolna, North Dakota, chicken farmers declared bankruptcy and the farmers were preparing to destroy the birds.

Riverfront Development

The Foundation continued its efforts to help the community address development of the riverfront – a special part of downtown Saint Paul. Hundreds of volunteers helped in the first planting of the Greening the Great River Park project, the Centennial Showboat was moved down the Mississippi River from the University of Minnesota to downtown Saint Paul, and support was provided to the Riverfront Corporation.

Diversity Endowment Funds

Development of the Diversity Endowment Funds which began in 1992 continued in 1995. The purpose of the diversity endowment is to create permanent resources through which the Twin Cities' diverse communities of color can partner with the Foundation.

The Diversity Endowment Funds, namely The Two Feathers Fund, El Fondo de Nuestra Comunidad, the African American Community Endowment Fund and the Asian Pacific Endowment for Community Development have each undertaken a community needs assessment, raised endowment funds and developed grantmaking programs.

At the end of the year, the assets of the Common Diversity Endowment Fund and the four specific diversity funds were \$3.5 million. The groups expect to make their first grants in June of 1996.



THOMAS W. MCKEOWN, *Chair* • PAUL A. VERRET, *President*

Board Membership

Four new board members were elected in 1995 to serve five-year terms: Tanya M. Bransford, Fourth Judicial District Court Judge; Susan A. Cole, President of Metropolitan State University; Elizabeth A. Pegues, retired Program Associate of The Bush Foundation; and Yang Dao, Southeast Asian Culture Specialist in the St. Paul Public Schools. Norbert Conzemius was elected to a second term on the Board.

Former Board member Joseph R. Kingman III resigned from the Board of Directors to join the staff as Senior Vice President.

We expect 1996 to be a year of new challenges and welcome your comments, suggestions, and involvement in our work.

Thomas W. McKeown, *Chair*

Paul A. Verret, *President*

FINANCIAL HIGHLIGHTS

Summary of 1995 Contributions

The Saint Paul Foundation	
860 gifts totalling	\$53,600,000
Support Organizations	
1,040 gifts totalling	\$ 6,900,000
GRAND TOTAL: 1,900 gifts totalling	\$60,500,000

Summary of 1995 Assets

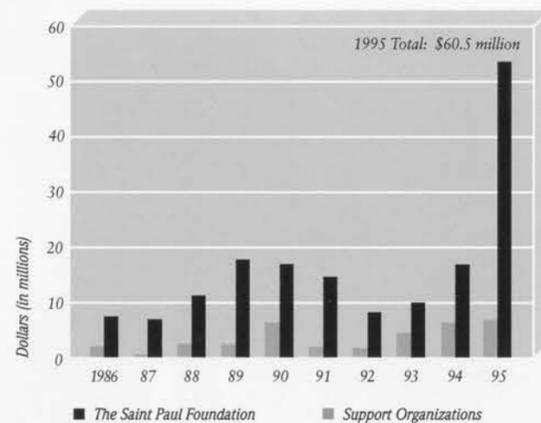
The Saint Paul Foundation	
Total assets valued at	\$305,000,000
Support Organizations	
Total assets valued at	\$ 37,000,000
GRAND TOTAL:	\$342,000,000

Summary of 1995 Grants and Special Projects

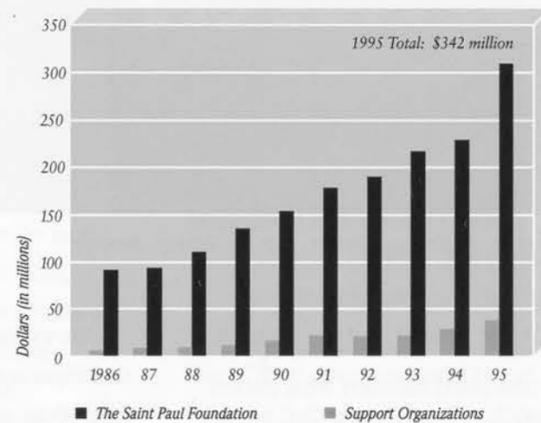
The Saint Paul Foundation	
2,081 grants totalling	\$30,000,000
44 special projects with direct project expenses totalling	\$ 2,500,000
Total: 2,125 grants and special projects	\$32,500,000
Less: Grants from The Saint Paul Foundation to Support Organizations	
8 grants totalling	\$ 400,000
TOTAL: 2,117 grants and special projects totalling	\$32,100,000
Support Organizations	
118 grants totalling	\$ 1,600,000
2 special projects with direct project expenses totalling	\$300,000
TOTAL: 120 grants and special projects	\$ 1,900,000
GRAND TOTAL: 2,191 grants and 46 special projects with direct project expenses totalling \$34,000,000	

Note: The financial figures in this year's annual report are presented without consideration of Statement of Financial Accounting Standards No. 116 and No. 117. Copies of the 1995 audited financial statements are available upon request.

TEN-YEAR HISTORY OF CONTRIBUTIONS

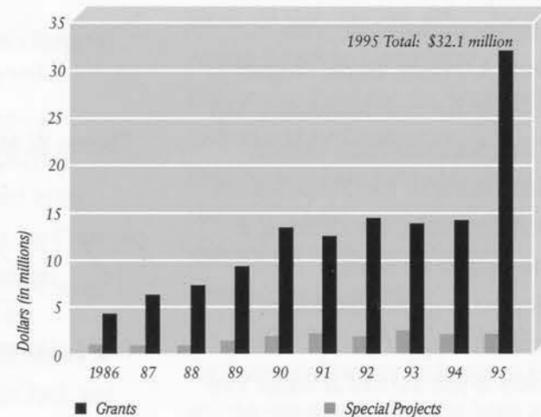


TEN-YEAR HISTORY OF ASSET GROWTH



TEN-YEAR HISTORY OF GRANTS & SPECIAL PROJECTS

The Saint Paul Foundation and Support Organizations



GRANTS

1995 Listing



The 1995 Cultural Garden Summer Series, in partnership with the East Side Arts Council, celebrated the diversity of arts in Saint Paul with programs by six community groups. Pictured is a flower chime made to celebrate the earth by students of the Hmong American Partnership with artist Gita Kar.

GRANTS

The Saint Paul Foundation awards grants each year according to current and emerging community needs, priorities established by the Board of Directors, and donor intent. Grants are made from several different types of funds, yet the basic grantmaking process is followed for each award.

Grant applications are reviewed and evaluated by program staff and advisory committees of the Foundation, who make recommendations to the Board of Directors. Final determination on all grants is the responsibility of the Directors. Three grantmaking meetings of

The Saint Paul Foundation are held each year, in April, August, and November.

Grants are made from the following types of funds:

UNRESTRICTED FUNDS allow the most flexibility in making grantmaking decisions as the contributions are made without restrictions. Areas of immediate need, innovative new programs, and emergency situations can be addressed with these grants.

RESTRICTED FUNDS support grantmaking in specified areas of charitable interest named by the donor at the time the gift is made. Each year, grants are made which best match the

donor's intent and the community's needs.

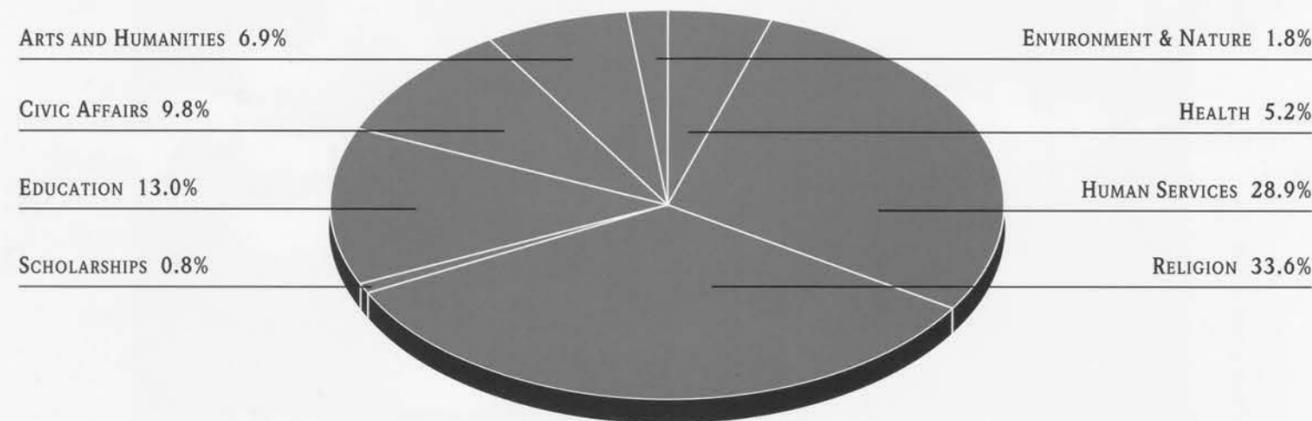
DESIGNATED FUNDS support grants to specific qualified community organizations named by the donor at the time the gift is made.

DONOR ADVISED FUNDS allow donors or others designated by the donors to make recommendations to the Foundation regarding proposed charitable distributions from their funds.

A listing of the grants awarded by The Saint Paul Foundation in 1995 according to field of interest follows.

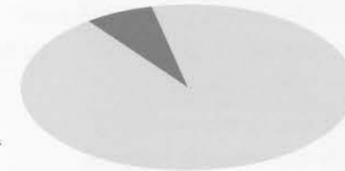
Summary of Grants

In 1995, The Saint Paul Foundation approved 2,081 grants and 35 transfers totalling \$32,222,525 in eight fields of interest.



GRANTS

Arts and Humanities



\$2,223,690 APPROVED

6.9%

Listing of grants \$10,000 and over:

The American Wind Symphony Orchestra	
<i>Red Wing, Minnesota</i>	
For the Great Mississippi River Chautauqua (donor advised fund)	\$50,000
For the Great Mississippi River Chautauqua (donor advised fund)	\$10,000
Bayport Public Library	\$10,000
<i>Bayport Minnesota</i>	
For general support (donor advised fund)	
The Children's Museum, Inc.	
<i>Saint Paul, Minnesota</i>	
To help finance construction of the museum (donor advised fund)	\$250,000
For general support (donor advised fund)	\$50,000
City of Red Wing, Minnesota	\$24,510
<i>Red Wing, Minnesota</i>	
For the T. B. Sheldon Auditorium (designated fund)	
Duck Soup Players, Inc.	\$25,000
<i>Marine on the St. Croix, Minnesota</i>	
For general support (donor advised fund)	
Four Colors Productions, Inc.	\$10,000
<i>Minneapolis, Minnesota</i>	
To help finance expansion of programs and markets (donor advised fund)	
Friends of the Saint Paul Public Library	
<i>Saint Paul, Minnesota</i>	
For general support (designated fund)	\$30,259
For general support (designated fund)	\$19,090
Guthrie Theatre Foundation	\$12,000
<i>Minneapolis, Minnesota</i>	
For the 1995-1996 Annual Fund (donor advised fund)	
The History Theatre, Inc.	
<i>Saint Paul, Minnesota</i>	
For general support (donor advised fund)	\$20,000
For a challenge grant to encourage increases in contributions (donor advised fund)	\$20,000

The History Theatre, Inc., continued

To help finance implementation of a new long-range plan	\$20,000
Minnesota Composers Forum	\$10,000
<i>Saint Paul, Minnesota</i>	
For a Paul Schoenfield music commission (donor advised fund)	
Minnesota Historical Society	\$10,000
<i>Saint Paul, Minnesota</i>	
For the History Center Project (donor advised fund)	
Minnesota Humanities Commission	
<i>Saint Paul, Minnesota</i>	
To help finance renovation of the new Humanities Center (donor advised fund)	\$100,000
To help finance renovation of the new Humanities Center	\$100,000
Minnesota Landmarks	\$10,000
<i>Saint Paul, Minnesota</i>	
For general support (donor advised fund)	
The Minnesota Orchestral Association	\$10,750
<i>Minneapolis, Minnesota</i>	
For general support (designated fund)	
Minnesota Public Radio, Inc.	
<i>Saint Paul, Minnesota</i>	
For the Capital and Endowment Campaign	\$40,000
For the Capital and Endowment Campaign (donor advised fund)	\$40,000
For the Capital and Endowment Campaign (donor advised fund)	\$25,000
For general support (donor advised fund)	\$15,000
Northern Clay Center	\$10,000
<i>Saint Paul, Minnesota</i>	
To finance remodeling of the building facade (donor advised fund)	

Ordnway Music Theatre

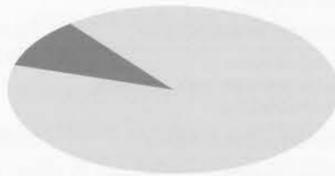
<i>Saint Paul, Minnesota</i>	
For general support (donor advised fund)	\$20,000
For general support (designated fund)	\$10,597
Park Square Theatre	\$50,000
<i>Saint Paul, Minnesota</i>	
To help finance implementation of the strategic plan	
Phipps Center for the Arts	\$10,000
<i>Hudson, Wisconsin</i>	
For general support (donor advised fund)	
Plymouth Music Series	
<i>Minneapolis, Minnesota</i>	
To help finance the Ensemble Singers Program (donor advised fund)	\$175,000
For general support (donor advised fund)	\$10,000
Red Wing Arts Association	\$10,000
<i>Red Wing, Minnesota</i>	
For the Upper Mississippi River Valley Arts and Sciences Symposium (donor advised fund)	
St. John's University	\$25,000
<i>Collegeville, Minnesota</i>	
For the Hill Monastic Manuscript Library	
St. Paul Chamber Orchestra Society	
<i>Saint Paul, Minnesota</i>	
To help finance expansion of the development program (donor advised fund)	\$190,000
For the 35th Anniversary Campaign (donor advised fund)	\$50,000
To help finance expansion of the development program (donor advised fund)	\$40,000
For general support (donor advised fund)	\$15,000



Construction of its new building in downtown Saint Paul was completed in 1995 and The Children's Museum opened its doors to the public in September. The new location on Seventh Street provides three times more space for exhibits and activities.

GRANTS

Civic Affairs



\$3,167,148 APPROVED

9.8%

Listing of grants \$10,000 and over:

All Parks Alliance for Change	\$15,000
<i>Saint Paul, Minnesota</i>	
To help finance initiatives of the East Metro Park Organizing Project	
Americans United for Life	\$50,000
<i>Chicago, Illinois</i>	
For general support	
<i>(donor advised fund)</i>	
Center for Policy Studies	\$10,000
<i>Minneapolis, Minnesota</i>	
To help support the education program	
<i>(donor advised fund)</i>	
City of Saint Paul, Minnesota	\$20,000
<i>Saint Paul, Minnesota</i>	
To help finance preparation of a Saint Paul Community Development Agenda	
Claremont Institute for the Study of Statesmanship and Political Philosophy	\$10,000
<i>Claremont, California</i>	
For general support	
<i>(donor advised fund)</i>	
Council on Foundations, Inc.	\$27,200
<i>Washington, District of Columbia</i>	
For general corporate support	

The Saint Paul Foundation, Incorporated

Saint Paul, Minnesota
 Grants made through transfers from one fund to another within the Foundation:
 To help finance a community celebration of the 100th anniversary of the birth of F. Scott Fitzgerald \$100,000
(donor advised fund)
 For the T. B. Sheldon Auditorium Operating Fund \$40,000
(donor advised fund)

The Schubert Club

Saint Paul, Minnesota
 For general support \$21,853
(designated fund)
 For general support \$19,080
(designated fund)

Science Museum of Minnesota

Saint Paul, Minnesota
 For general support \$25,000
(donor advised fund)

Twin Cities Public Television, Inc.

Saint Paul, Minnesota
 For the Power of 2 Campaign \$200,000
 As a matching grant for contributions qualifying for copies of the book, *Bring Warm Clothes*, during the March 1996 pledge drive \$25,000
(donor advised fund)

For the Power of 2 Campaign

\$15,000
(donor advised fund)

Up With People, Incorporated

\$10,000
Bloomfield, Colorado
 For general support
(donor advised fund)

In addition, \$240,551 was awarded in 185 grants and 1 transfer under \$10,000.

ARTS AND HUMANITIES

Total of 229 grants	\$2,082,940
Total of 3 transfers	\$140,750
GRAND TOTAL:	
232 grants and transfers	\$2,223,690



The Minnesota Centennial Showboat was relocated to Harriet Island in Saint Paul during 1995 as part of the riverfront renewal. Its reopening will be in 1997 when renovation and shoreline improvements are completed.

GRANTS



The Peace Officers' Memorial, identified by the colonnade facing Wabasha Street on the State Capitol grounds, is dedicated to the men and women who serve as peace officers in the State of Minnesota, especially those killed in the line of duty.

Next Innovations

\$10,000
Minneapolis, Minnesota
 To help finance continued operation of the Saint Paul Leadership Team

North End Area Revitalization, Inc.

\$45,000
Saint Paul, Minnesota
 To help finance community improvements

Riverview Economic Development Association

\$25,000
Saint Paul, Minnesota
 To help finance the West Side Business Growth Fund

St. Paul Ecumenical Alliance of Congregations

\$30,000
Saint Paul, Minnesota
 To help finance the Urban Initiative Loan Fund

The Saint Paul Foundation, Incorporated

Saint Paul, Minnesota
 Grants made through transfers from one fund to another within the Foundation:
 To the Como Educational Center Fund to help finance creation of a new Board of Directors and lay the groundwork for a capital campaign \$500,000
(donor advised fund)

For the Showboat/Chautauqua Fund

\$300,000
 To help finance the renovation of the Showboat \$200,000
(donor advised fund)

To establish a donor advised fund

\$100,000
(donor advised fund)

To help finance the East Side Community Development Project

\$40,000
(donor advised fund)

To help finance expenses for laying out plans to restructure operation of the Radio Talking Book Program

\$35,000
(donor advised fund)

For the Riverfront Endowment Fund

\$15,000
(donor advised fund)

Saint Paul Riverfront Corporation

\$300,000
Saint Paul, Minnesota
 For general support
(donor advised fund)

St. Paul Urban League

\$12,000
Saint Paul, Minnesota
 As fiscal agent for the Minnesota State Gift Fund, to help finance the construction of the Roy Wilkins Memorial on the Minnesota State Capitol grounds

Selby Area Community Development Corporation, Inc.

\$20,000
Saint Paul, Minnesota
 To help finance a retail/office development in the Summit-University neighborhood

State of Minnesota

\$10,000
Saint Paul, Minnesota
 For the Minnesota State Gift Fund, to help finance the construction of the Roy Wilkins Memorial on the Minnesota State Capitol grounds

United Arts Services

\$10,000
Saint Paul, Minnesota
 To help finance start-up of the Saint Paul Cultural District, Inc.

United Jewish Fund and Council

\$12,000
Saint Paul, Minnesota
 For general support
(donor advised fund)

United Service Organization, Inc.

\$10,000
Washington, District of Columbia
 For general support
(donor advised fund)

Urban Coalition

\$50,000
Saint Paul, Minnesota
 To help finance Community Information Clearinghouse services to organizations in the Saint Paul area

Urban Ventures Leadership Foundation

\$25,000
Minneapolis, Minnesota
 To help finance the work of the Executive Director
(donor advised fund)

Voluntary Action Center of St. Paul

\$21,000
Saint Paul, Minnesota
 To help finance the Target Recruitment Program

Amherst H. Wilder Foundation

\$11,000
Saint Paul, Minnesota
 To help finance the Neighborhood-City Linkages Forum Series

WomenVenture

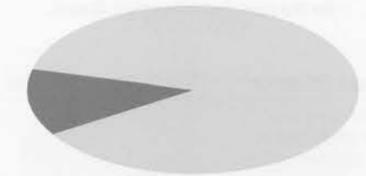
\$25,000
Saint Paul, Minnesota
 To help finance the Urban Initiative Loan Fund Program in targeted Saint Paul neighborhoods

In addition, \$152,182 was awarded in 56 grants and 5 transfers under \$10,000.

CIVIC AFFAIRS

Total of 93 grants:	\$1,962,180
Total of 12 transfers:	\$1,204,968
GRAND TOTAL:	
105 grants and transfers:	\$3,167,148

Education



\$4,174,935 APPROVED

13.0%

Listing of grants \$10,000 and over:

Augsburg College	\$20,000
<i>Minneapolis, Minnesota</i>	
For the Presidents Fund <i>(donor advised fund)</i>	
Community Education Partnership, Inc.	\$15,000
<i>Carefree, Arizona</i>	
For general support <i>(donor advised fund)</i>	
Concordia College	\$100,000
<i>Moorhead, Minnesota</i>	
For the "A Library Without Walls" project <i>(donor advised fund)</i>	
Cotter High School	\$25,000
<i>Winona, Minnesota</i>	
To help finance the purchase of computers <i>(donor advised fund)</i>	

GRANTS



Red Wing area residents raised funds for this 16-foot bronze eagle by sculptor Jeffrey Barber for the new Red Wing High School.

Drake University	\$22,000
<i>Des Moines, Iowa</i>	
For general support <i>(donor advised fund)</i>	
Guadalupe Area Project, Incorporated	
<i>Saint Paul, Minnesota</i>	
To help finance the purchase of furnishings and equipment for the new building <i>(donor advised fund)</i>	\$42,000
To help finance the purchase of furnishings and equipment for the new building	\$15,000
Hillsdale College	\$25,000
<i>Hillsdale, Michigan</i>	
For general support <i>(donor advised fund)</i>	
Independent School District #834	\$2,200,000
<i>Stillwater, Minnesota</i>	
To help finance remodeling of the Bayport Elementary School <i>(designated fund)</i>	
Independent School District #256	
<i>Red Wing, Minnesota</i>	
For The Anderson Center for Interdisciplinary Studies <i>(donor advised fund)</i>	\$225,000
For The Anderson Center for Interdisciplinary Studies, to assist in financing the executive director position <i>(donor advised fund)</i>	\$75,000
For the eagle sculpture <i>(donor advised fund)</i>	\$30,000

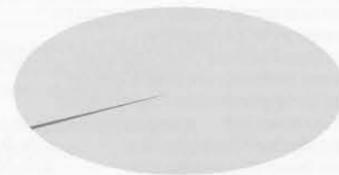
Independent School District #256, continued	
For the eagle sculpture <i>(donor advised fund)</i>	\$23,000
For The Anderson Center Project <i>(donor advised fund)</i>	\$17,000
For the eagle sculpture <i>(donor advised fund)</i>	\$15,000
For the eagle sculpture <i>(donor advised fund)</i>	\$12,000
Institute for Education and Advocacy	\$45,000
<i>Minneapolis, Minnesota</i>	
To help finance continued operation of the Gateway Program	
Alice Lloyd College	\$10,000
<i>Pippa Passes, Kentucky</i>	
For general support <i>(donor advised fund)</i>	
Mahtomedi Area Educational Foundation	\$10,000
<i>Mahtomedi, Minnesota</i>	
For the Hill Outreach Scholarship <i>(donor advised fund)</i>	
Northwestern University	\$25,000
<i>Evanston, Illinois</i>	
For the Kappa Sigma Building Fund Campaign <i>(donor advised fund)</i>	
Piedmont College	\$10,000
<i>Demorest, Georgia</i>	
For general support <i>(donor advised fund)</i>	
Piney Woods Country Life School	\$12,500
<i>Piney Woods, Mississippi</i>	
For computer software <i>(donor advised fund)</i>	
The Saint Paul Foundation, Incorporated	
<i>Saint Paul, Minnesota</i>	
Grants made through transfers from one fund to another within the Foundation:	
For the Minnesota Adult Literacy Campaign Award Fund <i>(donor advised fund)</i>	\$58,903
For the Ronald M. Hubbs Center for Lifelong Learning to help finance collaborative efforts with community agencies <i>(donor advised fund)</i>	\$50,000
For the Hill Home Scholarship Fund <i>(donor advised fund)</i>	\$20,000
For Supporting Diversity in Schools <i>(donor advised fund)</i>	\$10,000
Saint Paul Public Education Fund, Inc.	
<i>Saint Paul, Minnesota</i>	
For general support <i>(donor advised fund)</i>	\$150,000
To help finance 1995 operating expenses and the Library Equity and Excellence Project	\$140,000
Shattuck-St. Mary's Schools	\$24,100
<i>Faribault, Minnesota</i>	
For general support <i>(designated fund)</i>	
Southwest Baptist University	\$10,000
<i>Bolivar, Missouri</i>	
For general support <i>(donor advised fund)</i>	

Stout University Foundation, Inc.	\$20,000
<i>Menomonie, Wisconsin</i>	
To help finance the Undergraduate Research Endowment Fund <i>(donor advised fund)</i>	
Summit University Education Consortium	\$15,000
<i>Saint Paul, Minnesota</i>	
To help finance the 1996 Tutoring and Summer Enrichment Program	
Totino-Grace High School	\$30,000
<i>Fridley, Minnesota</i>	
To help supplement financial aid to especially needy students <i>(donor advised fund)</i>	
United Cambodian Association of Minnesota, Inc.	\$195,000
<i>Saint Paul, Minnesota</i>	
To help finance the Community Literacy Collaborative	
United Theological Seminary of the Twin Cities	\$10,000
<i>New Brighton, Minnesota</i>	
For general support <i>(donor advised fund)</i>	
University of St. Thomas	
<i>Saint Paul, Minnesota</i>	
For the Science and Engineering Building <i>(donor advised fund)</i>	\$190,000
For the Insurance Chair <i>(donor advised fund)</i>	\$10,000
In addition, \$268,432 was awarded in 139 grants and 1 transfer under \$10,000.	

EDUCATION

Total of 172 grants:	\$4,035,032
Total of 5 transfers:	\$139,903
GRAND TOTAL:	
177 grants and transfers:	\$4,174,935

Scholarships



\$260,650 APPROVED

0.8%

The Reuben W. Anderson Scholarship Fund	\$10,000
<i>Saint Paul, Minnesota</i>	
For scholarships for Stillwater High School students	

The John H. Bent Memorial Fund	\$500
<i>Saint Paul, Minnesota</i>	
For a scholarship for a University of California, Los Angeles (UCLA) graduate student	
The Frank Chaney Memorial Scholarship Fund	\$4,000
<i>Bayport, Minnesota</i>	
For a scholarship for a dependent of an Andersen Corporation employee	
The J.C. and L.A. Duke Scholarship Fund	\$229,750
<i>Saint Paul, Minnesota</i>	
For scholarships for dependents of 3M employees	
Eberle Scholarship Fund	\$2,000
<i>Saint Paul, Minnesota</i>	
For scholarships to the University of Minnesota School of Agriculture	
The Connie Njos Gilbertson Memorial Scholarship Fund	\$500
<i>Saint Paul, Minnesota</i>	
For scholarships for female students from Blooming Prairie High School involved in sports	
Golben North High Education Fund	\$1,000
<i>Saint Paul, Minnesota</i>	
For a scholarship to students of North High School in North Saint Paul.	
The Vianne L. Griffin Memorial Scholarship Fund	\$1,200
<i>Saint Paul, Minnesota</i>	
For scholarships for African American students at Central High School in Saint Paul	
Hartzell Foundation Scholarship Fund	\$4,400
<i>Saint Paul, Minnesota</i>	
For a scholarship for a St. Paul Academy and Summit School student	
Johnson High School Sean Frederick Scholarship Fund	\$250
<i>Saint Paul, Minnesota</i>	
For a scholarship for a Johnson Senior High School student	
The Kiecker Scholarship Fund	\$500
<i>Fairfax, Minnesota</i>	
For a scholarship for a student residing in Fairfax School District #649	
The Edna Moore Memorial Fund	\$1,000
<i>Saint Paul, Minnesota</i>	
For the Chief Justice Warren E. Burger-Edna Moore Writing Award for a Johnson Senior High School student	
The Steinbach Scholarship Fund	\$1,000
<i>Saint Paul, Minnesota</i>	
For a scholarship for a New Ulm school district student	
Josip and Agnete Temali Scholarship Fund	\$3,000
<i>Saint Paul, Minnesota</i>	
For scholarships to Harding Senior High School students who reside in Saint Paul's East Side neighborhood	

GRANTS

Paula C. Thomas Memorial Scholarship Fund	\$1,000
<i>Saint Paul, Minnesota</i>	
For a scholarship for a Roseville Area High School student	
The Mary P. Tolaas Memorial Fund	\$550
<i>Saint Paul, Minnesota</i>	
For a scholarship for a Hill-Murray High School student	

SCHOLARSHIPS

GRAND TOTAL:	
86 individual grants:	\$260,650

Environment and Nature



\$568,350 APPROVED

1.8%

Listing of grants \$10,000 and over:

"Ding" Darling Wildlife Society, Inc.	\$100,000
<i>Sanibel, Florida</i>	
To help finance a new Visitor Center at the J. N. "Ding" Darling National Wildlife Refuge <i>(donor advised fund)</i>	
Thomas Irvine Dodge Foundation	\$16,000
<i>West Saint Paul, Minnesota</i>	
To help finance expansion of the Volunteer Program	
Kinnickinnic River Land Trust	\$150,000
<i>River Falls, Wisconsin</i>	
For general support <i>(donor advised fund)</i>	
Land Stewardship Project	\$25,000
<i>White Bear Lake, Minnesota</i>	
To help finance the Sustainable Development Program	
Minnesota Landscape Arboretum Foundation	\$100,000
<i>Chanhassen, Minnesota</i>	
To help finance the purchase of borderlands <i>(donor advised fund)</i>	

Minnesota Parks and Trails Council & Foundation	\$25,000
<i>Saint Paul, Minnesota</i>	
To help finance purchase of land for William O'Brien State Park <i>(donor advised fund)</i>	
Northwoods Audubon Center	\$40,000
<i>Sandstone, Minnesota</i>	
To help finance expenses related to the merger with the National Audubon Society Education Travel Program for Adults <i>(donor advised fund)</i>	
The Saint Paul Foundation, Incorporated	\$50,000
<i>Saint Paul, Minnesota</i>	
Grant made through transfer from one fund to another within the Foundation: For the Greening of the Great River Park Project <i>(donor advised fund)</i>	

In addition, \$62,350 was awarded in 55 grants under \$10,000.

ENVIRONMENT AND NATURE

Total of 62 grants:	\$518,350
Total of 1 transfer:	\$50,000
GRAND TOTAL:	
63 grants and transfers:	\$568,350

Health



\$1,688,445 APPROVED

5.2%

Listing of grants \$10,000 and over:

American Indian Health Clinic	\$40,000
<i>Saint Paul, Minnesota</i>	
To help finance renovation of a new facility	
The Children's Hospital Foundation of Saint Paul	\$100,000
<i>Saint Paul, Minnesota</i>	
For the Oncology Department, in honor of Dr. Chris Moertel <i>(donor advised fund)</i>	
The Children's Hospital, Incorporated	
<i>Saint Paul, Minnesota</i>	
For Children's Health Care <i>(donor advised fund)</i>	\$25,000
For general support <i>(donor advised fund)</i>	\$20,000

GRANTS



To meet its need for more space, American Indian Health Clinic purchased a vacant health care facility on the East Side. When renovations are completed, the site will house all clinic offices.

City of Saint Paul, Minnesota	\$37,500
<i>Saint Paul, Minnesota</i>	
For the Division of Public Health, to implement a community-wide, collaborative immunization program	
The J.C. and L.A. Duke Employees' Assistance Fund	\$167,676
<i>Saint Paul, Minnesota</i>	
For 31 grants for qualified recipients	
Face to Face Health and Counseling Service, Inc.	
<i>Saint Paul, Minnesota</i>	
To help finance program expansion	\$40,000
For general support	\$25,000
<i>(donor advised fund)</i>	
Hamm Memorial Psychiatric Clinic	\$515,360
<i>Saint Paul, Minnesota</i>	
For general support	
<i>(designated fund)</i>	
Hazelden Foundation	\$20,000
<i>Center City, Minnesota</i>	
For general support	
<i>(donor advised fund)</i>	
Help Enable Alcoholics Receive Treatment, Inc.	\$20,000
<i>Minneapolis, Minnesota</i>	
For general support	
<i>(donor advised fund)</i>	
Johns Hopkins University	
<i>Baltimore, Maryland</i>	
For the Cognitive Neurology Gift Fund for Alzheimer's Disease Research	\$12,500
<i>(donor advised fund)</i>	

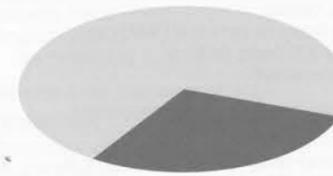
Johns Hopkins University, continued	
For the Alzheimer's Gift Fund for Alzheimer's Disease Research	\$12,500
<i>(donor advised fund)</i>	
Hudson Memorial Hospital, Inc.	\$10,000
<i>Hudson, Wisconsin</i>	
For general support	
<i>(donor advised fund)</i>	
Lakeview Memorial Hospital Foundation	\$10,000
<i>Stillwater, Minnesota</i>	
For general support	
<i>(donor advised fund)</i>	
Mayo Foundation for Medical Education and Research	\$50,000
<i>Rochester, Minnesota</i>	
For the Benjamin and Adith Miller Fund for Alzheimer's Disease Research	
<i>(donor advised fund)</i>	
Minnesota AIDS Project	\$25,000
<i>Minneapolis, Minnesota</i>	
To help finance expansion of the Public Affairs Program	
Minnesota Medical Foundation	
<i>Minneapolis, Minnesota</i>	
For bone marrow research	\$20,000
<i>(donor advised fund)</i>	
For general support	\$15,000
<i>(donor advised fund)</i>	
For the University of Minnesota Cancer Center	\$10,000
<i>(donor advised fund)</i>	
National Foundation for Cancer Research	\$17,000
<i>Bethesda, Maryland</i>	
For general support	
<i>(donor advised fund)</i>	

North End Health Center	\$10,000
<i>Saint Paul, Minnesota</i>	
For technical assistance, from the Management Improvement Fund	
Northwest Youth & Family Services	\$50,000
<i>Shoreview, Minnesota</i>	
For the Capital Campaign	
<i>(donor advised fund)</i>	
The Presbyterian Homes, Incorporated	\$50,000
<i>Arden Hills, Minnesota</i>	
To help finance renovation of Central Towers	
Regional Kidney Disease Program	\$20,000
<i>Minneapolis, Minnesota</i>	
To help finance the purchase and installation of a power generator at the Saint Paul unit	
<i>(donor advised fund)</i>	
St. Jude Children's Research Hospital	\$25,000
<i>Memphis, Tennessee</i>	
For general support	
<i>(donor advised fund)</i>	
Scottsdale Memorial Health Foundation	\$10,000
<i>Scottsdale, Arizona</i>	
For general support of Scottsdale Memorial Hospital North	
<i>(donor advised fund)</i>	
Sholom Home, Inc.	\$15,000
<i>Saint Paul, Minnesota</i>	
For general support	
<i>(donor advised fund)</i>	
Vail Place	\$15,000
<i>Hopkins, Minnesota</i>	
For general support	
<i>(donor advised fund)</i>	
Winona General Hospital Association	
<i>Winona, Minnesota</i>	
To help finance the Alzheimer's Foster Care Home Project of Adith Miller Manor	\$50,000
<i>(donor advised fund)</i>	
To help finance the purchase of an ultra-sound machine	\$50,000
<i>(donor advised fund)</i>	
For the Adith Miller Golf Classic	\$25,000
<i>(donor advised fund)</i>	
For the Adith Miller Patient Care Fund	\$25,000
<i>(donor advised fund)</i>	
In addition, \$150,909 was awarded in 133 grants under \$10,000.	

HEALTH	
Total of 196 grants:	\$1,688,445
Total of 0 transfers:	\$0
GRAND TOTAL:	\$1,688,445
196 grants and transfers:	\$1,688,445

GRANTS

Human Services



\$9,317,904 APPROVED
28.9%

Listing of grants \$10,000 and over:

Ain Dah Yung Our Home Shelter	\$75,000
<i>Saint Paul, Minnesota</i>	
To help finance the capital portion of the Organizational Development Campaign	
American Indian Research and Policy Institute	\$25,000
<i>Saint Paul, Minnesota</i>	
To help finance second-year operations	
American National Red Cross, St. Croix Valley Chapter	
<i>Stillwater, Minnesota</i>	
For general support	\$50,000
<i>(donor advised fund)</i>	
For general support	\$15,000
<i>(donor advised fund)</i>	
American National Red Cross, St. Paul Area Chapter	
<i>Saint Paul, Minnesota</i>	
For general support	\$37,071
<i>(designated fund)</i>	
For general support	\$10,390
<i>(designated fund)</i>	
Association for the Advancement of Hmong Women in Minnesota	\$10,000
<i>Minneapolis, Minnesota</i>	
To help finance the Housing Information Services Program	
CARE	\$50,000
<i>Atlanta, Georgia</i>	
For general support	
<i>(donor advised fund)</i>	
Casa de Esperanza	\$10,000
<i>Saint Paul, Minnesota</i>	
To help finance preparation of new fund development and fund diversification strategies	
Catholic Charities of the Archdiocese of Saint Paul and Minneapolis	
<i>Minneapolis, Minnesota</i>	
For general support	\$50,000
<i>(donor advised fund)</i>	
To help finance continued operation of the MELD Parent Training Consortium	\$12,500

Charlee Family Care, Inc. Arizona	\$52,425
<i>Tucson, Arizona</i>	
To help finance capital improvements to family group homes	
<i>(designated fund)</i>	
Charlee of Seminole & Orange Counties, Inc.	
<i>Maitland, Florida</i>	
To help finance the purchase and renovation of a facility for Turning Point Enrichment House	\$223,176
<i>(donor advised fund)</i>	
To finance the acquisition of a facility to house a newly established outpatient counseling center	\$52,425
<i>(designated fund)</i>	
Children's Home Society of Minnesota	
<i>Saint Paul, Minnesota</i>	
For general support	\$50,000
<i>(donor advised fund)</i>	
To help finance child care services at the Ronald M. Hubbs Center for Lifelong Learning	\$25,000
<i>(donor advised fund)</i>	
Children's Law Center of Minnesota	\$20,000
<i>Saint Paul, Minnesota</i>	
To help finance first-year operation of a new law center to promote the rights of children	
Christian Children's Fund	\$50,000
<i>Richmond, Virginia</i>	
For general support	
<i>(donor advised fund)</i>	
City of Des Moines, Iowa	
<i>Des Moines, Iowa</i>	
To promote, foster, and equip amateur baseball	\$50,357
<i>(designated fund)</i>	
For the maintenance of Union Park Playground	\$50,357
<i>(designated fund)</i>	
To promote, foster, and equip amateur baseball	\$31,877
<i>(designated fund)</i>	
For the maintenance of Union Park Playground	\$31,877
<i>(designated fund)</i>	
Community Sharing Fund of The Saint Paul Foundation	\$172,797
<i>Saint Paul, Minnesota</i>	
For 731 Community Sharing Fund grants	
Courage Center	
<i>Golden Valley, Minnesota</i>	
For the Capital Campaign	\$980,000
<i>(donor advised fund)</i>	
For general support	\$100,000
<i>(donor advised fund)</i>	
For Courage St. Croix	\$50,000
<i>(donor advised fund)</i>	
For general support	\$25,000
<i>(donor advised fund)</i>	
Development Corporation for Children	\$15,000
<i>Minneapolis, Minnesota</i>	
To help finance staffing and development expenses for Science House in Saint Paul	
East Metro Women's Council	\$20,000
<i>White Bear Lake, Minnesota</i>	
To help finance expansion of the Self-Sufficiency Program	

East Valley Charlee, Incorporated	\$52,425
<i>Yucaipa, California</i>	
To help finance the acquisition of new major appliances, equipment, and vehicles for three family group homes	
<i>(designated fund)</i>	
Episcopal Community Services, Inc.	\$15,000
<i>Minneapolis, Minnesota</i>	
To help finance relocation and redesign of the Putting It All Together Program in Saint Paul	
Family Research Council, Inc.	\$1,000,000
<i>Washington, District of Columbia</i>	
For general support	
<i>(donor advised fund)</i>	
Family Service, Inc.	\$38,685
<i>Saint Paul, Minnesota</i>	
For general support	
<i>(designated fund)</i>	
Family Service of St. Croix Area	\$10,000
<i>Stillwater, Minnesota</i>	
For general support	
<i>(donor advised fund)</i>	
Family Violence Network	\$10,708
<i>Lake Elmo, Minnesota</i>	
For general support	
<i>(designated fund)</i>	
Fathers' Resource Center	\$11,500
<i>Minneapolis, Minnesota</i>	
To help finance expanded services in Saint Paul	



Second Harvest Saint Paul Food Bank is dedicated to alleviating hunger and preventing food waste. During 1995, Foundation support helped Second Harvest distribute 88,500 pounds of frozen chicken and finance a computer system for the Meals on Wheels program in Ramsey County.

GRANTS

Friends of the Communication Center <i>Saint Paul, Minnesota</i> To help finance the Communication Center (designated fund)	\$11,429
For general support (designated fund)	\$10,000
Girl Scout Council of St. Croix Valley <i>Saint Paul, Minnesota</i> For general support (donor advised fund)	\$25,000
Hamline-Midway Area Rehabilitation Corporation <i>Saint Paul, Minnesota</i> To help finance the Saint Paul Neighborhood Preservation Initiative	\$99,500
Hearthstone of Minnesota <i>South Saint Paul, Minnesota</i> To finance expenses incurred in restructuring the organization and in conducting summer activities for children (donor advised fund)	\$45,000
Home of the Good Shepherd <i>Saint Paul, Minnesota</i> To help finance expansion of the Wellsprings Living Center Program	\$10,000
Human Services, Inc., in Washington County, Minnesota <i>Oakdale, Minnesota</i> For the 1995 Annual Fund (donor advised fund)	\$10,000
Indianhead Council, Boy Scouts of America, Inc. <i>Saint Paul, Minnesota</i> For general support (donor advised fund)	\$252,000
For the Building Camps to Build Character Campaign (donor advised fund)	\$100,000
For general support (designated fund)	\$35,970
For general support (designated fund)	\$23,127
LINK Management, Inc. <i>Saint Paul, Minnesota</i> To help finance renovation of four community corrections facilities	\$60,000
Merriam Park Community Center, Inc. <i>Saint Paul, Minnesota</i> For general support (designated fund)	\$12,745
Merrick Community Services <i>Saint Paul, Minnesota</i> To help finance Phases I & II of the development program (donor advised fund)	\$38,000
To help finance Phases I & II of the development program	\$20,000
Mid Iowa Council, Boy Scouts of America <i>Des Moines, Iowa</i> For general support (designated fund)	\$35,970
For general support (designated fund)	\$23,127

Midway Training Services, Inc. <i>Saint Paul, Minnesota</i> To help finance equipment for the new sensory room (donor advised fund)	\$10,000
Minneapolis Federation for Jewish Service <i>St. Louis Park, Minnesota</i> For the Regular and Israel Survival Account (donor advised fund)	\$100,000
To help finance the Exodus Program (donor advised fund)	\$16,666
Minnesota Coalition for Battered Women, Inc. <i>Saint Paul, Minnesota</i> For general support (donor advised fund)	\$15,000
Minnesota Diversified Industries, Inc. <i>Saint Paul, Minnesota</i> To help finance completion of a grant application to create new jobs for disabled and disadvantaged Saint Paul residents (donor advised fund)	\$25,000
Minnesota Foundation for Better Hearing & Speech <i>Saint Paul, Minnesota</i> To help finance the position of Development Officer	\$35,000
Neighborhood House Association <i>Saint Paul, Minnesota</i> To help finance continued expansion of the development program in 1996	\$72,513
To finance continued development consultant expenses	\$14,000
New Life Family Services <i>Minneapolis, Minnesota</i> For general support (donor advised fund)	\$50,000
Opportunity Center <i>Saint Paul, Minnesota</i> For transitional support	\$11,000
Opportunity International, Inc. <i>Elmhurst, Illinois</i> For general support (donor advised fund)	\$50,000
Project for Pride in Living, Inc. <i>Minneapolis, Minnesota</i> To help finance the rehabilitation of single family dwellings in Saint Paul (donor advised fund)	\$25,000
Rebuild Resources, Inc. <i>Minneapolis, Minnesota</i> To help finance the new position of Executive Director	\$25,000
Recording for the Blind & Dyslexic, Incorporated <i>Princeton, New Jersey</i> For general support (donor advised fund)	\$25,000

Riverside County Family Care Incorporated <i>Yucaipa, California</i> To help finance the purchase of a family care home in El Centro, California (designated fund)	\$52,425
The Saint Paul Foundation, Incorporated <i>Saint Paul, Minnesota</i> Grants made through transfers from one fund to another within the Foundation: To help finance the purchase of beds and other items for distribution to needy individuals and families (donor advised fund)	\$15,000
To help finance completion and dissemination of a report on the findings of the Bicultural Training Partnership's Community Assessments (donor advised fund)	\$15,000
Saint Paul Ramsey County Children's Initiative, Inc. <i>Saint Paul, Minnesota</i> To help finance second-year operations	\$75,000
The Salvation Army <i>Tampa, Florida</i> For general support (donor advised fund)	\$500,000
The Salvation Army, St. Paul <i>Saint Paul, Minnesota</i> To help finance construction of the King Family Foundation Child Development Center (donor advised fund)	\$240,000
For general support (donor advised fund)	\$25,000
To help finance the Thanksgiving and Christmas programs (donor advised fund)	\$25,000
For the Reinforcements Campaign (donor advised fund)	\$10,000



Founded in 1993 to promote the rights of children, the Children's Law Center of Minnesota hired an executive director and opened an office at Hamline University during 1995. Its first project is to provide multi-disciplinary legal advocacy for children and youth in foster care.

The Salvation Army World Service Office <i>Alexandria, Virginia</i> For general support (donor advised fund)	\$1,000,000
Salvation Army, Minnesota Divisional Headquarters <i>Brooklyn Center, Minnesota</i> For general support (donor advised fund)	\$500,000
Second Harvest Saint Paul Food Bank <i>Maplewood, Minnesota</i> To help finance the design, purchase, and implementation of a computer system for the Meals on Wheels program in Ramsey County	\$10,000
SPRC, Inc. <i>Saint Paul, Minnesota</i> To help finance the Families Together Program	\$15,000
Summit-University Teen Center, Inc. <i>Saint Paul, Minnesota</i> To help finance repair and replacement of furnishings and equipment	\$15,000
Twin Cities Habitat for Humanity, Inc. <i>Minneapolis, Minnesota</i> To help finance expansion of the rehab/rebuild program (donor advised fund)	\$200,000
Union Gospel Mission Association of St. Paul <i>Saint Paul, Minnesota</i> For the Naomi Family Center (donor advised fund)	\$100,000
For the Capital Campaign for the Naomi Family Center	\$100,000
To help finance the salary of the newly created position of Chief Operating Officer (donor advised fund)	\$50,000
For general support (donor advised fund)	\$50,000
For general support (designated fund)	\$26,033
To help finance the Thanksgiving and Christmas programs (donor advised fund)	\$25,000
United Way of Minneapolis Area <i>Minneapolis, Minnesota</i> For general support (donor advised fund)	\$10,000
United Way of the Saint Paul Area <i>Saint Paul, Minnesota</i> For the 1995 Annual Campaign	\$260,058
For general support (designated fund)	\$76,856
For general support (designated fund)	\$49,573
For general support (designated fund)	\$18,478
For general support (donor advised fund)	\$15,000
For the 1995 Annual Campaign (donor advised fund)	\$10,000
The Waljok Foundation <i>Sacramento, California</i> For the Day Care Project in El Tejar, Chimaltenango, Guatemala (donor advised fund)	\$14,000

Washington County Association for Senior Citizens <i>Bayport, Minnesota</i> For general support (donor advised fund)	\$100,000
West Hennepin Human Services Planning Board <i>Hopkins, Minnesota</i> For the Jobs Now Coalition, to help finance the Job Gap Literacy Project	\$20,000
To help finance the Twin Cities Community Voice Mail Project	\$10,000
Amherst H. Wilder Foundation <i>Saint Paul, Minnesota</i> To help finance the Southeast Asian Leadership Training and Systems Advocacy Projects	\$90,000
To help finance Phase II of the Bicultural Training Project (donor advised fund)	\$90,000
To finance a full-time position for the Saint Paul/Ramsey County Children's Initiative	\$35,000
To help finance low income Native American senior housing (donor advised fund)	\$25,000
For the Collaborative Movement for Improvement	\$10,000
Working Opportunities for Women <i>Saint Paul, Minnesota</i> To help finance expanded hours of service and a computer training program	\$20,000
YMCA of Metropolitan Minneapolis <i>Minneapolis, Minnesota</i> For Camp Iduhapi (donor advised fund)	\$10,000
Young Men's Christian Association Saint Paul Area <i>Saint Paul, Minnesota</i> For the Camp du Nord Capital Campaign (donor advised fund)	\$100,000
For the maintenance and/or improvements of Camp St. Croix's physical facilities and programs (donor advised fund)	\$15,172
For general support (donor advised fund)	\$10,000
For the Building Futures Capital Campaign (donor advised fund)	\$10,000
Young Women's Christian Association of St. Paul, Minnesota <i>Saint Paul, Minnesota</i> To help finance the Y's Kids Club	\$10,000
In addition, \$490,692 was awarded in 257 grants and 11 transfers under \$10,000.	
HUMAN SERVICES	
Total of 1,096 grants:	\$9,275,651
Total of 13 transfers:	\$42,253
GRAND TOTAL:	\$9,317,904

GRANTS

Religion



\$10,821,403 APPROVED
33.6%

Listing of grants \$10,000 and over:

Archdiocese of Saint Paul & Minneapolis Catholic Community Foundation <i>Saint Paul, Minnesota</i> For the Carlo J. LaManna Family Endowed Scholarship Fund (donor advised fund)	\$250,000
To help finance the Preaching and Presiding Institute (donor advised fund)	\$75,000
The Archdiocese of Saint Paul and Minneapolis <i>Saint Paul, Minnesota</i> For the Family of Faith Endowment Campaign (donor advised fund)	\$25,000
Association of Faith Churches and Ministers, Inc. <i>Tulsa, Oklahoma</i> For general support (donor advised fund)	\$2,000,000
Church of Saint Michael <i>West Saint Paul, Minnesota</i> For general support (donor advised fund)	\$25,000
Kenneth Copeland Evangelistic Association, Inc. <i>Newark, Texas</i> For general support (donor advised fund)	\$2,000,000
Evangelical Lutheran Church in America <i>Minneapolis, Minnesota</i> To help finance the 1995 Festival of Word and Deed (donor advised fund)	\$15,000
To help finance the Global Ministries fish farming project in Tanzania (donor advised fund)	\$10,000
Focus on the Family <i>Colorado Springs, Colorado</i> For general support (donor advised fund)	\$1,000,000
A Glorious Church Fellowship Inc. <i>Collinsville, Oklahoma</i> For Billye Brim Ministries (donor advised fund)	\$200,000

GRANTS

Billy Graham Evangelistic Association	
<i>Minneapolis, Minnesota</i>	
For general support <i>(donor advised fund)</i>	\$500,000
For general support <i>(donor advised fund)</i>	\$25,000
Hockey Ministries International	\$10,000
<i>West Bloomington, Minnesota</i>	
For support of the ministry of two students <i>(donor advised fund)</i>	
Lutheran Community Foundation	\$45,507
<i>Minneapolis, Minnesota</i>	
For the Reichwald Family Fund <i>(donor advised fund)</i>	
Messianic Visions, Inc.	\$100,000
<i>Brunswick, Georgia</i>	
For general support <i>(donor advised fund)</i>	
Minnesota Zen Meditation Center	\$10,000
<i>Minneapolis, Minnesota</i>	
For general support <i>(donor advised fund)</i>	
National Association of Congregational Christian Churches of the United States	
<i>Oak Creek, Wisconsin</i>	
For the Foundation for the Future Campaign <i>(donor advised fund)</i>	\$50,000
For general support <i>(donor advised fund)</i>	\$20,000
Peoples Congregational Church	\$10,000
<i>Bayport, Minnesota</i>	
For general support <i>(donor advised fund)</i>	
Prison Fellowship	\$200,000
<i>Washington, District of Columbia</i>	
For general support <i>(donor advised fund)</i>	
Promise Keepers	\$100,000
<i>Boulder, Colorado</i>	
For general support <i>(donor advised fund)</i>	
Rhema Bible Church	\$2,000,000
<i>Tulsa, Oklahoma</i>	
For the Kenneth Hagin Ministries, Inc. <i>(donor advised fund)</i>	
River of Life Ministries	\$10,000
<i>Saint Paul, Minnesota</i>	
For general support <i>(donor advised fund)</i>	
Saint Andrew's Lutheran Church	\$15,000
<i>Mahtomedi, Minnesota</i>	
For the 1996 Capital Campaign <i>(donor advised fund)</i>	
St. Paul Area Council of Churches Foundation	\$50,000
<i>Saint Paul, Minnesota</i>	
For the Capital Campaign <i>(donor advised fund)</i>	

St. Paul Area Council of Churches	
<i>Saint Paul, Minnesota</i>	
To help finance transitional development costs <i>(donor advised fund)</i>	\$75,000
To help finance an expanded development program	\$75,000
For 1995 Development Program Phase I <i>(donor advised fund)</i>	\$25,000
The Saint Paul Foundation, Incorporated	
<i>Saint Paul, Minnesota</i>	
Grant made through transfer from one fund to another within the Foundation:	
For the St. Paul Lutheran Church Endowment Fund <i>(donor advised fund)</i>	\$500,000
The Saint Paul Seminary, School of Divinity	\$10,000
<i>Saint Paul, Minnesota</i>	
For general support <i>(donor advised fund)</i>	
St. Peter's Catholic Church	\$75,000
<i>Forest Lake, Minnesota</i>	
For the Building Fund <i>(donor advised fund)</i>	
School Sisters of Notre Dame at Mankato, MN, Inc.	\$10,000
<i>Mankato, Minnesota</i>	
For the Renewal Project - Our Lady of Good Counsel Chapel <i>(donor advised fund)</i>	
The Society for the Propagation of the Faith, Inc.	\$10,000
<i>Saint Paul, Minnesota</i>	
For general support <i>(donor advised fund)</i>	
Speak the Word Church	\$1,000,000
<i>Golden Valley, Minnesota</i>	
For general support <i>(donor advised fund)</i>	
World Union for Progressive Judaism	\$10,000
<i>New York, New York</i>	
For general support <i>(donor advised fund)</i>	
Young Life - Colorado Springs	\$100,000
<i>Colorado Springs, Colorado</i>	
For general support <i>(donor advised fund)</i>	

In addition, \$185,896 was awarded in 112 grants under \$10,000.

RELIGION	
Total of 147 grants:	\$10,321,403
Total of 1 transfer:	\$500,000
GRAND TOTAL:	
148 grants and transfers:	\$10,821,403

Cancellation and Return OF GRANTS MADE IN PRIOR YEARS:

Chicano/Latinos Unidos en Servicios, Inc.	\$19
<i>Saint Paul, Minnesota</i>	
For technical assistance, from the Management Improvement Fund	
City of Red Wing, Minnesota	\$115,000
<i>Red Wing, Minnesota</i>	
For the T. B. Sheldon Auditorium <i>(designated fund)</i>	
Community Sharing Fund of The Saint Paul Foundation	\$3,901
<i>Saint Paul, Minnesota</i>	
For 28 Community Sharing Fund grants	
The J. C. and L. A. Duke Scholarship Fund	\$6,250
<i>Saint Paul, Minnesota</i>	
For 83 scholarship renewal awards	
The J. C. and L. A. Duke Employees' Assistance Fund	\$11,671
<i>Saint Paul, Minnesota</i>	
For 4 grants to qualified recipients	
Northeast Residence, Inc.	\$466
<i>White Bear Lake, Minnesota</i>	
For technical assistance, from the Management Improvement Fund	
Merrick Community Services	\$120
<i>Saint Paul, Minnesota</i>	
For technical assistance, from the Management Improvement Fund	
SPRC, Inc.	\$105
<i>Saint Paul, Minnesota</i>	
To finance expenses for improving board room ventilation	
West Seventh Community Center, Inc.	\$194
<i>Saint Paul, Minnesota</i>	
For technical assistance, from the Management Improvement Fund	

GRAND TOTAL:
9 cancellations/refunds: **\$137,726**

Total grants in all fields: \$30,144,651
Total transfers in all fields: \$2,077,874
TOTAL: \$32,222,525

Total cancellations/refunds: \$137,726
TOTAL GRANTS AND TRANSFERS IN ALL FIELDS (NET): \$32,084,799

SPECIAL PROJECTS

of the Foundation



"Bringing the Holiday (Inn) to the Community" began in October 1995 when Carol Olson, who directs the Foundation's Community Sharing Fund, bid successfully for 108 rooms of hotel furniture at the Holiday Inn Town Square auction. Olson and George Verley, superintendent of the Union Gospel Mission, continued work on the project into 1996 until all furniture was distributed to area families in need.

SPECIAL PROJECTS

Through our special project efforts, the Foundation helps the community address issues in a unique way, often in collaboration with others. This form of grantmaking involves the use of Saint Paul Foundation funds and staff time, together with funds contributed by additional sources.

In 1995, the Foundation conducted 44 special projects. The Saint Paul Foundation and other sources contributed \$3,526,524 toward the cost of these special projects. Of this amount, \$2,520,823 was expended on direct project expenses and \$1,005,701 was awarded in grants to other organizations (which are reported in the Grants Listing).

The 1995 special projects are listed on the following pages.

Arts and Humanities

F. Scott Fitzgerald Anniversary Celebration
For planning and implementing a series of events to celebrate the 100th anniversary of the birth of F. Scott Fitzgerald
Direct project expenses: \$33,556

Saint Paul Chamber Orchestra Challenge Grant
For monitoring and tracking the matching conditions of larger challenge grants to SPCO
Direct project expenses: \$26,397

Saint Paul Cultural Garden Summer Series
For planning and implementing a series of culturally diverse events and activities in the Saint Paul Cultural Garden
Direct project expenses: \$37,346
Grants to other organizations: \$17,828

Civic Affairs

Committee on Community Foundations
To facilitate the work of the Committee on Community Foundations and to finance expenses for co-hosting a conference on inclusive practices
Direct project expenses: \$137,564
Grants to other organizations: \$37,500

Community Pooled Income Fund
To facilitate the work of nonprofit agencies in developing contributions to the Community Pooled Income Fund
Direct project expenses: \$62,861

Council on Foundations
To facilitate the national and state work of the Council on Foundations
Direct project expenses: \$12,233

The Diversity Endowment Funds
For planning and implementing this collaborative effort to raise permanent endowment funds and to authorize grants to benefit communities of color, as defined and directed by those communities
Direct project expenses: \$120,031

Millard Fillmore Society
To facilitate the work of an informal society which reviews progress on restoring Saint Paul's riverfront and is preparing the reenactment of the Grand Excursion in 2004
Direct project expenses: \$8,894

Ford Foundation Project
To facilitate a strategic planning process for The Saint Paul Foundation, including obtaining input from diverse communities
Direct project expenses: \$132,532

Greater Saint Paul Tomorrow
For implementing the Greater Saint Paul Tomorrow Project, which is focused on enhancing the future of the community
Direct project expenses: \$113,537

Independent Sector
To facilitate the work of Independent Sector in relation to community foundations
Direct project expenses: \$5,476

Neighborhood Preservation Initiative
For implementing a collaborative program focused on the preservation of two Saint Paul working-class neighborhoods: Hamline-Midway and West Side
Direct project expenses: \$64,810
Grants to other organizations: \$502,200

The Saint Paul Foundation: 55th Anniversary Celebration
For planning and implementing the celebration of The Saint Paul Foundation's 55th anniversary
Direct project expenses: \$18,963

Education

Chinese Language and Culture Project
For enhancements to the Chinese language and culture curriculum for high school students in the Saint Paul Public Schools
Direct project expenses: \$13,456

Evaluation Workshops
For providing evaluation workshops and program evaluation training manuals to grant recipients of The Saint Paul Foundation, F. R. Bigelow Foundation and Mardag Foundation
Direct project expenses: \$6,906

Ronald M. Hubbs Center for Lifelong Learning
For community outreach and other support of the Ronald M. Hubbs Center for Lifelong Learning
Direct project expenses: \$108,247
Grants to other organizations: \$195,000

Out for Equity Program Evaluation
For completing an external evaluation of the Out for Equity Program of the Saint Paul Public Schools
Direct project expenses: \$6,481

Supporting Diversity in the Schools through Family and Community Involvement (SDS)
For implementing a program in Saint Paul that seeks to create school environments free of racial prejudice and privilege
Direct project expenses: \$387,902

SPECIAL PROJECTS

Environment and Nature

Como Center
To facilitate planning for a new Education and Resource Center at Como Park
Direct project expenses: \$22,597

Como Conservatory Project of the City of Saint Paul
To assist in the development of "Friends of Como Conservatory"
Direct project expenses: \$37,817

Greening of the Great River Park
For implementing a program to reforest the area along the banks of the Mississippi River within the City of Saint Paul
Direct project expenses: \$355,289

Health

East Metro Community Health Network: Health Care Access Project
For an external evaluation of the EMCHN project to improve health care access
Direct project expenses: \$28,353

Human Services

Bicultural Training Project
To facilitate the work of the Bicultural Training Partnership, which focuses on capacity-building activities for individuals and organizations within the Southeast Asian community
Direct project expenses: \$486,560

Communication Center Assessment
For assessment of future operating strategies for supporting the Communication Center of State Services for the Blind
Direct project expenses: \$13,903

Community Sharing Fund
To facilitate the grantmaking activities of the Community Sharing Fund, which makes grants to help individuals who are experiencing financial emergencies
Direct project expenses: \$124,359
Grants to other organizations: \$172,797



Members of the Saint Paul Saints team autographed the informational booklets to promote awareness of the importance of childhood immunizations.



Jeff Reboulet, Minnesota Twins, shows the immunization booklet to one of the children attending the "kickoff" event.



John Couchman, Senior Program Officer of The Saint Paul Foundation, discusses childhood immunization with a parent and child.

CHILDHOOD IMMUNIZATION PROJECT

Players from the Saint Paul Saints and Minnesota Twins helped promote awareness of early childhood immunization and provided autographs on an immunization booklet distributed at the "Slice of Shoreview" community festival. Funded through a contribution from the Major League Baseball Players Association, the immunization project is a collaborative effort of Children's Health Care - St. Paul, St. Paul Public Health, Ramsey County Department of Public Health, and The Saint Paul Foundation. The project engaged in a variety of outreach and educational activities throughout Ramsey County during 1995.

SPECIAL PROJECTS

Human Services Council

To facilitate the work of the Council, which studies human service topics of particular concern to the community and acts as an advocate on these topics

Direct project expenses: \$28,476

Management Improvement Fund

To facilitate the grantmaking activities of the Management Improvement Fund, which makes grants to help health and human service nonprofit organizations improve their management capacity

Direct project expenses: \$26,399

Grants to other organizations: \$80,376

Minnesota Alliance for Children: Earned Income Credit Campaign

For the Earned Income Credit/Working Family Credit public awareness campaign to help low-income working families with children better meet their financial needs

Direct project expenses: \$50,022

National Center for Children in Poverty Fellows Program

For a fellowship through the Fellows Program of the National Center for Children in Poverty, of Columbia University

Direct project expenses: \$27,095

St. Paul/Ramsey County Children's Initiative

For participating in the Saint Paul/Ramsey County Children's Initiative, a multi-sector collaboration to reconfigure services to young children and their families

Direct project expenses: \$8,650

In addition, 12 special projects received less than \$5,000 in funding during 1995

\$14,111

Total direct project expenses: \$2,520,823

Total grants to other organizations: \$1,005,701

GRAND TOTAL:

Direct project expenses and grants to other organizations: \$3,526,524



BICULTURAL TRAINING PARTNERSHIP

Pictured above are scenes from the December 1995 celebration marking the conclusion of the Bicultural Training Partnership. Begun in 1993 as a special project of The Saint Paul Foundation in collaboration with the Amberst H. Wilder Foundation and Metropolitan State University, this program was designed to strengthen Southeast Asian organizations and communities in the Twin Cities area. Intensive training and consulting services were provided for the staff and board members of Southeast Asian Mutual Assistance Agencies; during the three-year training phase, over 500 Southeast Asian community members were involved in the program. The Wilder Foundation is now building upon this work with the initiation of the Southeast Asian Leadership Program.

TRUSTS & FUNDS

of the Foundation



View of the Saint Paul downtown skyline from Dale Street near University Avenue

TRUSTS & FUNDS

Since the 1944 bequest of Annie Paper initiated establishment of our first fund in 1948, the number of trusts and funds under management by The Saint Paul Foundation has increased to 362 in 1995. This legacy of caring citizens and organizations has provided the vision and the funding needed to assist with current needs of the Greater Saint Paul community and with planning for its future.

Flexibility to meet the changing needs of the community and the wishes of each donor is accomplished through the variety of fund types available.

Unrestricted Funds

Unrestricted funds offer the greatest amount of flexibility to the Foundation in responding to the immediate and changing needs of the community. Donors place no restrictions on the use of the funds and rely on the Board of Directors to make grantmaking decisions that meet community priorities and needs. In 1995, one new unrestricted fund was established.

Name of Fund/ Year Originated

The Leo Agranoff Fund, 1988
 The Christopher C. Andrews Memorial Fund, 1961
 A. W. and Florence L. Bedell Trust, 1980
 Glen and Harold Bend Foundation, 1974
 Joan E. Bowman Fund, 1992
 Mahlon C. Bundy Fund, 1973
 Bertha C. M. Culver Fund, 1961
 Donald S. Culver Fund, 1961
 Mary Lou Diether Fund, 1976
 The J. C. and L. A. Duke 1973 Trust Fund, 1983
 Edelstein Family Fund, 1976
 The Janet L. Erickson Fund, 1993
 Grace H. Flandrau Trust, 1972
 General Fund Agency, 1957
 Hattie P. Harris Fund, 1973
 George H. Hess, Jr. Fund, 1963
 Theodore W. and Florence H. Koch Charitable Fund, 1992
 Ralph R. Kriesel Foundation, 1971
 Lampert-Fesler Unrestricted Trust Fund, 1979
 Milton C. and Evelyn F. Lightner Family Fund, 1992
 John M. Musser Fund, 1990
 Annie F. Paper Fund, 1948
 Leila D. J. Poulada Fund, 1990
 Catharine G. Rosen Fund, 1986
 Rachel R. Sanborn Trust, 1993
 Skinner Memorial Fund, 1977
 Elsie P. Worch Fund, 1991
 Berdie S. Yetter Charitable Trust, 1974

NEW UNRESTRICTED FUND ESTABLISHED IN 1995:
 Ray S. and Eva Hope Miller Unrestricted Fund

TOTAL: 29 Unrestricted Funds

Restricted Funds

Restricted funds are directed to specific areas of interest designated by the donors, such as the needs of immigrants, work with the elderly, or scholarships. Annually, the Foundation meets the interests of the donor with grantmaking activity in that area. In 1995, six new restricted funds were established.

Name of Fund/Year Originated

Adolescent Chemical Dependency Fund, 1988
 Afton Foundation Fund, 1994
 The Reuben W. Anderson Scholarship Fund, 1983
 Averting A Famine Fund, 1988
 Austin L. Baillon Fund, 1978
 The John H. Bent Memorial Fund, 1986
 The Frank Chaney Memorial Scholarship Fund, 1987
 Children's Preventorium Fund, 1956
 The Community Cemetery Preservation Fund, 1982
 Community Reinvestment Fund, 1982
 Community Sharing Fund, 1979
 Diversity Endowment Funds:
 African American Community Endowment Fund of the Diversity Endowment Funds, 1994
 Asian Pacific Endowment for Community Development of the Diversity Endowment Funds, 1994
 Common Fund of the Diversity Endowment Funds, 1993
 El Fondo de Nuestra Comunidad of the Diversity Endowment Funds, 1994
 The Two Feathers Fund of the Diversity Endowment Funds, 1994
 The Michael J. Doherty Scholarship Trust, 1986
 Earl V. Dolan Fund, 1978
 Rae B. Druck Trust, 1973
 The J. C. and L. A. Duke 1973 Trust Fund, 1983

TRUSTS & FUNDS

Joseph C. and Lillian A. Duke Fund, 1970
 Eberle Scholarship Fund, 1981
 The Ellerbe Fund for the Preservation of Memorial Hall and the God of Peace Statue, 1987
 Emergency Institutional Fund, 1983
 Equal Opportunity Fund, 1984
 The Elizabeth Erickson Fund, 1990
 The Richard J. and Karen I. Field Fund, 1994
 Frescoes for Assisi Fund, 1990
 Laura and Anna E. R. Furness Fund, 1968
 The Connie Njos Gilbertson Memorial Scholarship Fund, 1993
 Golben North High Education Fund, 1994
 Fred C. and Dora L. Gosso Fund, 1992
 The Vianne L. Griffin Memorial Scholarship Fund, 1993
 Hartzell Foundation Scholarship Fund, 1990
 The Hmong/Lao Community Fund, 1983
 Florence and Harold Hullsiek and Alice and Edward Allen Memorial Share, 1963
 The Hundred Club Fund, 1974
 Institute for Minnesota Archaeology Fund, 1983
 Johnson High School Sean Frederick Scholarship Fund, 1988
 The Kiecker Scholarship Fund, 1991
 August E., Minnie L., and Bertha F. Kuehne Fund, 1974
 Elizabeth W. Miller Fund, 1974
 William H. Miller Fund, 1974
 The Minnesota Association of Occupational Health Nurses Scholarship Fund, 1990
 Minnesota High School Math Contest Fund, 1989
 The Edna Moore Memorial Fund, 1984
 Paul N. Myers, Jr. Fund, 1978
 Hans O. Nyman Engineering Scholarship Fund, 1993
 Maurice O. and Vera M. Peterson Memorial Fund, 1993
 The Pigs Eye Fund, 1991
 Wesley A. Skjegstad Educational Fund of The Saint Paul Foundation, Incorporated, 1989
 Southeast Asian Sudden Death Fund, 1984
 The Steinbach Scholarship Fund, 1988
 Josip and Agnete Temali Scholarship Fund, 1994
 The Thomas Foundation Fund, 1972
 Paula C. Thomas Memorial Scholarship Fund, 1987
 The Mary P. Tolaas Memorial Fund, 1986
 Helen M. Underwood Fund, 1977
 Victory House Fund, 1989
 Julius L. Villaume Charitable Trust, 1986

NEW RESTRICTED FUNDS ESTABLISHED IN 1995:
 The Coss Foundation Scholarship Fund
 Marian I. Dangers Fund

Stephen Lovas Newscarrriers' Scholarship Fund
 Ray S. and Eva Hope Miller Children's Fund
 Ray S. and Eva Hope Miller Scholarship Fund
 The Janet Silber Paper Fund

TOTAL: 66 Restricted Funds

Designated Funds

Designated funds are established to benefit specific charitable organizations that are named by the donor. In 1995, fifteen new designated funds were established.

Name of Fund/ Year Originated

The Nancy L. Alexis Fund, 1994
 The Big Brothers/Big Sisters of Greater St. Paul, Inc. Fund, 1988
 The Boys and Girls Club of Saint Paul Camping Scholarship Fund, 1990
 The Boys and Girls Club of Saint Paul Endowment Fund, 1989
 The Boys and Girls Club of Saint Paul Facilities Maintenance Fund, 1992
 The Dawson Bradshaw Fund, 1991
 The Hallie O. Brown Community Center Endowment Fund, 1987
 Buchmair Endowment Fund, 1988
 Jeanne A. Campion Fund, 1985
 Chrysalis, A Center for Women Endowment Fund, 1993
 The Clara and Frieda Claussen and Eleanor Herrmann Endowment Fund, 1994
 The Community Service Leadership Award Fund, 1993
 Community Sharing Fund Endowment Fund, 1986
 The Como Conservatory Endowment Fund, 1990
 The Como Conservatory Restoration/Maintenance Fund, 1990
 Como Park Resource Center Fund, 1991
 The Constitution Educational Foundation Endowment Fund, 1992
 Ray R. Damis and Marilyn E. Morehead Family Fund, 1991
 The DARTS Fund, 1983
 Eleanor Koehler Ellerbe Fund, 1970
 Family Service Funds:
 The Domestic Abuse Fund, 1989
 Family Service of Saint Paul Endowment Fund, 1980
 The Heckman Fund for Family Research, 1988
 The Martha S. Holmes Fund, 1988
 The Society for the Relief of the Poor Fund, 1961
 The William O. White Scholarship Program Fund, 1988
 Family Service of St. Croix Endowment Fund, 1992
 Fesler-Lampert Shattuck School Endowment Fund, 1985
 Flandrau Manuscript Designated Fund, 1989
 Friends of the Burow Farm Fund, 1993

TRUSTS & FUNDS

Friends of the Communication Center: Communication Center General Endowment Fund, 1993
 Friends of the Communication Center General Endowment Fund, 1991
 Friends of the Saint Paul Public Library Funds:
 Friends of the Saint Paul Public Library, 1982
 Friends of the Saint Paul Public Library Book Endowment Fund, 1989
 Dorothy V. Jefferson Memorial Book Fund, 1992
 The Friends of the Suburban Ramsey County Libraries Endowment Fund, 1994
 The Sister Giovanni Fund, 1990
 Goodhue County Historical Society Fund, 1993
 Goodwill Industries Permanent Endowment Fund, 1992
 Granville Fund, 1994
 The Richard L. Gunderson Memorial Fund, 1985
 Hamm Foundation Fund, 1989
 The Hamm Memorial Psychiatric Clinic Endowment Fund, 1994
 Shawn Marie Hart/Eleanor Fitzpatrick Fund, 1991
 The Clara V. Hoffman Fund, 1994
 The Robert J. Jirik Fund for Adult Literacy, 1992
 The Spencer Lane Scholarship Fund, 1988
 The George Latimer Chair in Urban Development and Settlement Studies Fund, 1990
 Nancy Loehr Memorial Fund, 1987
 The Loft Fund, 1984
 The Joseph A. Maun Scholarship Fund, 1991
 Menninger of Minnesota Youth Fund, 1993
 The Merriam Park Community Center Fund, 1990
 Minnesota Academic Excellence Foundation Fund, 1993
 Minnesota Coalition for Battered Women Fund, 1983
 Minnesota Forestry Association Endowment Fund, 1991
 Minnesota Psychological Association Fund for Scientific Research and Education, 1990
 Minnesota Senior Federation, 1993
 William Mitchell College of Law Endowment Fund, 1979
 Oneida Education Center Fund, 1983
 The Ordway Music Theatre Endowment Fund, 1985
 The Ordway Music Theatre Fund, 1982
 The George C. Power, Jr. Fund, 1986
 Project for Pride in Living Fund, 1992
 The Ramsey County Historical Society Fund, 1982
 Red Wing Public Library Funds:
 Red Wing Library Sandt Fund, 1990
 Red Wing Library Senkpiehl Fund, 1990
 The Red Wing Public Library Fund, 1982
 The George F. and Margaret E. Rieger Fund, 1992
 The Ross Family Fund, 1993
 The St. Joseph School of Waconia Endowment Fund, 1993

St. Paul Area Red Cross Community Service Funds:
 Jessie G. Beney Fund, 1988
 General Fund, 1987
 Margaret MacLaren Fund, 1983
 Lea A. & Elsie Wildung Perpetual Endowment, 1987
 The St. Paul Audubon Society, 1991
 The Saint Paul Foundation Dakota County Senior Transportation Fund, 1983
 The G. Mahlon Schaller Fund, 1992
 Schubert Club Designated Fund, 1981
 The Schubert Club Scholarship Fund, 1972
 Schubert Club Visiting Artist Fund, 1982
 The T. B. Sheldon Auditorium Endowment Fund, 1989
 The T. B. Sheldon Auditorium Operating Fund, 1989
 The Stillwater Public Library Fund, 1990
 Eugene A. Towle Fund, 1983
 Trinity Catholic School Fund, 1984
 The Union Gospel Mission Association of St. Paul Fund, 1981
 United Way of the Saint Paul Area Funds:
 Arthur and Susan S. Hanson Fund, 1989
 United Way of the Saint Paul Area Designated Fund, 1977
 Frederick T. Weyerhaeuser Boys and Girls Club of Saint Paul Scholarship Fund, 1993
 The Jean and Leonard Wilkening Fund, 1994
 The Leonard and Jean Wilkening Fund, 1994
 The Youth Home Project Funds:
 The Youth Home Project Fund - CHARLEE of Central Florida, Inc., 1994
 The Youth Home Project Fund - East Valley CHARLEE, Inc., 1994
 The Youth Home Project Fund - Hearthstone of Minnesota, 1994
 The Youth Home Project Fund - La Paloma Family Services, Inc., 1994
 The Youth Home Project Fund - Riverside County Family Care, Inc., 1994
 Richard A. Zgodava Fund, 1994

NEW DESIGNATED FUNDS ESTABLISHED IN 1995:

Bayport Elementary School Fund
 Citizens League Endowment Fund
 Confessional Lutheran Education Foundation
 Healtheast Foundation Endowment Fund
 The Hill Home Scholarship Fund
 The Hmong American Partnership Educational Fund
 Ray S. and Eva Hope Miller Funds:
 Acacia Park Cemetery Beautification Fund
 Acacia Park Cemetery Bell Tower Fund
 Minnesota Orchestral Association Endowment Fund

TRUSTS & FUNDS

Ordway Music Theatre Designated Fund
 Ron Reed Fund
 School Sisters of Notre Dame Endowment Fund
 William C. Schram Tuition Assistance Fund for the Hill-Murray School
 The St. Paul Lutheran Church Fund
 United Hospital Foundation Endowment Fund
 TOTAL: 113 Designated Funds

Donor Advised Funds

Donor advised funds allow the donor or others designated by the donor to make recommendations to the Foundation regarding proposed charitable distributions from their fund. Donor wishes are always considered, although final determination on all grant awards is the responsibility of the Board of Directors. The organizations selected for grants must be recognized as public charities by the Internal Revenue Service. In 1995, twenty-one new donor advised funds were established.

Name of Fund/Year Originated

Anonymous I, 1980
 Anonymous III, 1982
 Anonymous IV, 1982
 Anonymous VI, 1984
 Anonymous VII, 1983
 Anonymous VIII Fund, 1991
 Anonymous IX, 1991
 Anonymous XI, 1987
 Anonymous Fund, 1992
 M. George and Gloria V. Allen Fund, 1993
 David and Muriel Arnold Fund, 1991
 Eva C. Baillon, Paul V. Baillon Fund, 1983
 Myers Baillon Family Fund, 1982
 Nancy and John Baird Fund, 1989
 The John M. and Elizabeth W. Baker Fund, 1986
 Louise Bremer Benz Fund, 1980
 F. R. Bigelow Foundation Fund, 1987
 The Robert S. & Lynda Jayne Bisanz Foundation, 1984
 The Bjorklund Fund, 1981
 Bjorklund-McCarthy Fund, 1984
 The Edgar W. and Jean H. Blanch, Sr. Fund, 1993
 Blomquist Family Foundation, 1990
 The Coleman Bloomfield Fund, 1993
 The Harold W. and Janet M. Bonnell Fund, 1986
 The Robert H. and Susan M. Bratnober Foundation, 1989

Robert E. Bright Fund, 1986
 The Warren E. and Elvera S. Burger Fund, 1985
 Janine D. Butler Fund, 1986
 Gerard L. Cafesjian Fund, 1994
 The Cathcart Fund, 1994
 The Craighead Family Fund, 1990
 The John R. Cross Fund, 1987
 The Dawkins Family Fund, 1988
 The Eugene M. and Mildred L. De Lonais Fund, 1982
 Deo Gratias Fund, 1987
 The Dietz Fund, 1986
 Richard J. Dunlap Permanent Fund, 1987
 The Roland and Clare Faricy Fund, 1986
 The David E. Feinberg Family Fund, 1994
 The David R. and Elizabeth P. Fesler Fund, 1982
 The Donald J. Flood Family Fund, 1983
 The Foot Family Foundation, 1994
 The Clarence G. Frame Fund, 1986
 The Francis Fund, 1992
 The Franconia Fund, 1991
 The Joseph P. Fritz Memorial Fund, 1983
 The Gil Fuchs Memorial Fund, 1986
 The Stephen J. Garske Family Fund, 1993
 Glory to God Foundation, 1985
 Norman A. Good, Jr. Fund, 1993
 The Grist Mill Foundation, 1993
 The Hackensack Fund, 1993
 Reuel Harmon Environmental Education Fund, 1994
 The B. Warren Hart Fund, 1981
 Robert J. and Mary Jane Haugh Trust Fund, 1990
 Hawthorne Advised Fund, 1988
 Stanley and Doris Hill Fund, 1988
 The Hoeschler Fund, 1986
 The Hunder Family Fund, 1992
 The Hyduke Foundation, 1992
 Barbara J. and Allen F. Jacobson Fund, 1986
 The Kent W. and Ann L. Jefferson Fund, 1987
 Lee Johnson Family Fund, 1991
 Pondie Ordway Johnson Fund, 1981
 The Jones Family Foundation, 1988
 Jacqueline Nolte Jones Foundation, 1994
 The Martin and Esther Kellogg Fund, 1986
 The King Foundation, 1994
 The William H. and Janet M. King Family Fund, 1987
 John S. and James L. Knight Foundation Advised Fund, 1994
 Kuhrmeyer Family Foundation, 1994
 The Kunin Fund, 1986
 The Carlo J. LaManna Fund, 1986

TRUSTS & FUNDS

The Beth Lemmons Memorial Fund, 1986
The Drake J. Lightner Fund, 1994
James G. Lindell Fund, 1987
The Donald L. MacGregor and Julia W. MacGregor Fund, 1985
Macke Family Fund, 1986
J. Keith MacKenzie Foundation, 1994
The George G. Mairs Family Fund, 1986
The Thomas Mairs and Marjorie Mairs Fund, 1986
Mardag Foundation Fund, 1993
The Robert R. and Nancy D. Martin Fund, 1993
The John B. & Esther M. McClung Fund, 1987
Mediclinics Educational Fund, 1993
The Merrick Family Fund, 1992
The Benjamin A. Miller Family Fund, 1980
Minnesota Adult Literacy Campaign Fund, 1991
Pat and Ernie Moffet, Jr. Fund, 1986
The Elizabeth D. Moore Fund, 1989
Tracy and Bruce Mooty Fund, 1986
The Samuel Morgan Fund, 1985
W. Edward Mullin and Mary Hester Mullin Foundation, 1993
The William A. Muska Fund, 1987
The Myser Family Foundation, 1993
The National Paint-A-Thon Fund, 1993
Natural Resource Services Association Fund, 1988
The Bert A. and Bonnie L. Notermann Fund, 1993
The Dan and Sallie O'Brien Fund, 1986
The Olker Family Fund, 1990
The Piltingsrud Family Fund, 1993
Prescott Foundation, 1989
Radichel Family Fund, 1981
Red Wing Area Fund, 1979
The Red Wing Fountain Committee Fund, 1994
The Reell Foundation, 1985
Reichwald Family Fund, 1991
The Philemon C. and Barbara Blanch Roy, Jr. Fund, 1993
The Ruvelson Family Fund, 1983
Richard L. and Maryan S. Schall Fund, 1986
Schoenwetter Fund, 1986
The Richard M. and Sandra J. Schulze Family Fund, 1986
Shakopee Area Catholic Schools Endowment Fund, 1991
The Shores Family Fund, 1984
The Emil J. and Emily D. Slowinski Fund, 1993
The Smerling Family Foundation, 1994
David and Sandra Solberg Charitable Fund, 1994
John and Marsha Soucheray Fund, 1991
The Kenneth W. Steiger Fund, 1988
The Sweasy Family Fund, 1986
Tanrydoon Fund, 1994

The Susan & Gary Thorp Fund, 1986
James A. Thwait's Fund, 1986
James W. and Cara N. Torseth Fund, 1986
The Troy Foundation, 1984
The UFE, Incorporated Fund, 1986
Urban Redevelopment Fund, 1983
Robert and Lois Van Hoef Fund, 1986
Wahlstedt Family Fund, 1992
The Tracy A. Weeks Fund, 1992
The William L. West & Jean V. West Fund, 1981
Robert N. and Gretchen E. Wolfe Fund, 1986
Dael Fesler Zywiec Fund, 1985

NEW DONOR ADVISED FUNDS ESTABLISHED IN 1995:

Anonymous
The Annesco Project Fund
The Cedar Fund
John Cragg Foundation
DeSimone Family Fund
Pierson M. and Florence B. Grieve Family Fund
The Halleck Fund
Lorraine and Harry Hammerly Fund
Carolyn and Robert Hedin Fund
Johnson-Erickson Fund
The Robert E. and Margaret M. Keppel Family Foundation
Russell J. and Carol J. McNaughton Fund
Harold C. Meissner Fund
Karen Mullin and Norbert Forester Winter, Jr. Family Foundation
Earl D. and Marian N. Olson Fund
The Palen Family Foundation
George C. Power, Jr. Family Fund
The George Power Donor Fund
The Showboat Fund
Unity Church—Unitarian Fund for the Ministry
Westlake Fund

TOTAL: 154 Donor Advised Funds

CONTRIBUTIONS

to the Foundation

In 1940, the founders of The Saint Paul Foundation discovered in the community foundation concept a way to draw together charitable, civic-minded donors who wish to make contributions and establish funds that support community projects. The founders recognized that flexibility was important since the needs of the community change over the years. Also important was the ability to pool funds, whenever possible, to reduce management expenses, increase the funds available for community needs, and provide a collaborative effort to address key issues. • The first gift was received in 1944 from the estate of Annie Paper. Her generous gift gave the Foundation its beginning.



Joseph C. Duke, a 3M executive, and his wife, Lillian, made a series of gifts to the Foundation which culminated in a bequest of \$7.5 million. The funds established by the estate benefit 3M employees and their families and the general charitable needs of the Saint Paul community.

INFORMATION FOR DONORS

Over the years, thousands of generous individuals, companies, foundations, and charitable organizations have made gifts and bequests to benefit the community. Through diverse programs and projects, the Foundation has expressed the wishes of its donors and fulfilled the vision of the community foundation concept.

Established as a public charity, The Saint Paul Foundation is publicly accountable. As a nonprofit organization, the Foundation is also accountable to its donors. The type of fund established by the donor determines how the decisions for funding community needs are made.

What kinds of funds are available?

The Saint Paul Foundation accepts contributions to existing funds or establishes new funds according to donor interests. Donors may create the following types of permanent funds:

UNRESTRICTED FUNDS are the most flexible and most responsive to changing community needs. Donors leave decisions on the charitable uses of these funds to the Foundation. The unrestricted funds allow response to emergency situations and the most pressing problems of the Greater Saint Paul area.

RESTRICTED FUNDS support broad areas of charitable interest designated by the donor at the time the gift is made, such as the arts, environment, or human services. The Foundation makes grants from the fund to support the most appropriate projects and organizations within these areas of interest. Many scholarship funds are established as restricted funds.

DESIGNATED FUNDS support specific charitable organizations named by the donor at the time the gift is made.

DONOR ADVISED FUNDS allow donors or others designated by the donors to make recommendations to the

Foundation regarding proposed charitable distributions from their funds. Many donors choose this type of fund to remember their alma maters, churches, and other favorite charities.

What are the benefits to donors?

First, donors enjoy the satisfaction of being philanthropic and know that their gift will be put to good use in the community. Creating a fund with our community foundation provides donors some distinct advantages:

SIMPLICITY. One gift made to The Saint Paul Foundation can be used by the donor to provide support for a wide range of charitable organizations.

STABILITY AND PERMANENCE. The charitable intent of the donor can be preserved over the years through the historical perspective of the fund maintained by The Saint Paul Foundation.

FLEXIBILITY. Funds established at the Foundation offer permanence that is also flexible. Donors can recommend distributions from their donor advised funds to follow changes in their charitable interests. In addition, the Foundation can use the funds to address community issues that perpetuate the spirit of the gift if, in the future, the

intended purpose of a fund becomes unnecessary or obsolete.

PROFESSIONAL MANAGEMENT. Commingling assets of funds for investment purposes allows for greater growth, lower costs for management, and the utilization of financial advisors of the highest caliber as investment managers. In addition, committees comprised of volunteers with experience and expertise offer insight and advice. The professional staff of the Foundation provides research, evaluation, and careful stewardship of funds.

ACCOUNTABILITY. As a community foundation, The Saint Paul Foundation is dedicated to serving the public interest. An independent professional audit is made annually and published for distribution upon request.

What are the ways to make gifts?

Donors can establish funds with gifts of:

- Cash
- Real estate
- Securities
- Life insurance
- Closely held stock
- Personal property
- Wills and bequests
- Life income gifts

Foundation staff will be pleased to discuss these and additional options with donors and their advisors.

LIST OF DONORS

During 1995, The Saint Paul Foundation received contributions from the following individuals, corporations, and organizations. We gratefully acknowledge these donors, whose generous support demonstrates their interest and concern for meeting the current and future needs of the community.

A total of \$60,500,000 in gifts was received by The Saint Paul Foundation and its statewide affiliate, Minnesota Foundation, in 1995. This compares to \$23,200,000 the previous year. Forty-three new funds were established, which brings the total number of funds under management by The Saint Paul Foundation to 362. Donors are listed alphabetically; gifts may be to any of the fund types: unrestricted, restricted, designated, and donor advised. We express appreciation to the following:

A

Anonymous donors
George W. and Sara F. Abendroth
Leo Agranoff Perpetual Charitable Trust
Arlin and Marilyn Albrecht
M. George Allen
Laurence J. Altman
Franz R. and Karen J. Altpeter
Cynthia Amadick
American Crane National, Inc.
Andersen Foundation
Elmer L. and Eleanor J. Andersen Foundation
Christi A. Anderson
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Erik P. and Margaret D. Anderson
Greg W. Anderson and Allison A. Campbell
Lloyd F. and Joyce C. Anderson
Mary Gunvalson Anderson
Jane O. Anfinson
Applied Ecology
Armstrong, Torseth, Skold & Rydeen, Inc.
Gabriele M. Arnold
David R. and Kathryn M. Asp
The Aspen Institute
Augsburg College

B

Howard and Hazel Bailey
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The Bayport Foundation

Dorothy C. Beattie
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Bonfe's Auto Service, Inc.
Michael A. and Sally H. Bosanko
Bossardt Corporation
Boys and Girls Club of Saint Paul
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Otto Bremer Foundation
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Bill and Kendra Calhoun
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Earl W. and Vera M. Christy
Chrysalis, A Center for Women
Ben and Beatrice Chudnow
Citi-Cargo and Storage Company, Inc.
Citizens Security Group
City of Saint Paul, Department of Finance and Management
Robert Clark
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Jane K. Clements
Joan R. Clementson
Richard J. Clow
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Coalition of Community Foundations for Youth

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Como Park Conservatory
Confessional Lutheran Education Foundation
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Mark and Marsha Cooper
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D

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Sandra L. Dheilly
Tom Dickson
Mary Lou Diether Trust
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Friends of the Saint Paul Public
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G
Eugene M. and Mary E. Gaetano
Herbert R. Galloway 1968 Trust #1
Herbert R. Galloway 1968 Trust #2
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GTE Telephone Operations
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H
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SUPPORT & ADVISORY

Organizations *Committees*



Volunteer interest and involvement are central to the successful work of The Saint Paul Foundation. During 1995, advisory committees with a total membership of more than 300 individuals helped the Foundation serve our community better. One of these groups, the 1996 Core Committee of the Diversity Endowment Funds, is pictured just before one of their regular meetings.

SUPPORT ORGANIZATIONS

Support organizations retain their individual identity and purpose while utilizing a variety of services provided by the Foundation, such as accounting, researching grant applications, evaluating past grants, and providing assistance with board meetings.

Minnesota Foundation

Minnesota Foundation is a statewide community foundation affiliated with The Saint Paul Foundation. Its mission is to enhance philanthropy in the state of Minnesota and the region by developing and administering funds for charitable purposes. The 1995 annual report of Minnesota Foundation is available upon request.

Board of Directors

(as of April 1, 1996)

David L. Beaulieu	Joseph R. Kingman III
Robert L. Bullard	Thomas W. Kingston
John A. Clymer	Judith L. Titcomb
Robert S. Davis	Emily Anne Tuttle
Frank J. Hammond	Nancy N. Weyerhaeuser
Ann Huntrods	Leonard H. Wilkening

J. Paper Foundation

Created as a support organization in 1984, the J. Paper Foundation makes charitable gifts to benefit the Saint Paul metropolitan area, consistent with the purposes and operation of The Saint Paul Foundation.

Board of Directors

(as of April 1, 1996)

Carolyn D. Forman	Joseph R. Kingman III
Roxanne P. Forman	Emily F. Seesel
Willis M. Forman	Paul A. Verret
Jean E. Hart	

L. & A. F. Paper Foundation

Created as a support organization in 1984, the L. & A. F. Paper Foundation makes charitable gifts to benefit the Saint Paul metropolitan area, consistent with the purposes and operation of The Saint Paul Foundation.

Board of Directors

(as of April 1, 1996)

Carolyn D. Forman	Jean E. Hart
Roxanne P. Forman	Joseph R. Kingman III
Willis M. Forman	Emily F. Seesel
Lewis R. Harris	Paul A. Verret

Saint Paul Public Education Fund

Incorporated in August 1993 as a support organization, the Saint Paul Public Education Fund provides human and financial resources to be used primarily for the improvement of public education to benefit young people and families in Saint Paul. It will do this by extending an invitation to all segments of the community to participate in discussion, review, and debate, and by initiating demonstration projects that address educational issues and services. Its first demonstration project is the Library Equity and Excellence Project (LEEP), a four-year, \$2 million project in the elementary libraries of the Saint Paul Public Schools.

Board of Directors

(as of April 1, 1996)

David L. Beaulieu	Thomas W. McKeown
Jerry Blakey	June Noronha
Celeste Carty	Richard B. Ober
Carl B. Drake, Jr.	Molly O'Shaughnessy
Maria Faacks	Bounlieng Phommavanh
Curman L. Gaines (ex officio)	Wendy Rubin
Jean E. Hart	Tsuchue Vang
Don Luna	Paul A. Verret

Participating as Target Schools in Library Equity and Excellence Project (LEEP):

Adams Spanish Immersion Magnet School
Ames Neighborhood School
Franklin Music Magnet School
Hancock/Hamline University Collaborative Magnet School
Hayden Heights Neighborhood School
Jackson Preparatory Magnet School
Randolph Heights Neighborhood School

ADVISORY COMMITTEES

Since 1940, when the first volunteer committee convened to discuss creating a community foundation for Saint Paul, volunteers have offered their time and experience in generous portions. They work with the Board of Directors, staff members, and other volunteers to share their expertise in very diverse activities.

In 1995, the following advisory committees were active at The Saint Paul Foundation.

We express deep gratitude for the many contributions of these volunteers.

THE AFTON FOUNDATION

Established in 1994, The Afton Foundation is a community fund for charitable programs in the Afton area.

Advisory Committee

James W. Brehl	Garold Jarvis
Robert O. Dickie	Harry F. Mallgrave
Anne M. Dimock	Daniel T. O'Neill
Edward S. Englund	Ralph F. Pennie
David B. Hartwell	

BICULTURAL TRAINING PARTNERSHIP

This three-year program offers management and leadership training for the board members and staff of refugee-managed, nonprofit organizations serving the Hmong, Lao, Cambodian, and Vietnamese communities in the Twin Cities. Established as a special project of The Saint Paul Foundation in collaboration with Amherst H. Wilder Foundation and Metropolitan State University, the partnership offers bilingual/bicultural consulting services and college credit for participants.

Advisory Committee

Lu Mong Chi	Ly Vang
Mayjoui Ly	Ying Vang
Foun Manivanh	Lee Pao Xiong
Lar Mundstock	Dao Yang

COMMUNITY CEMETERY PRESERVATION FUND

Established in 1982, this fund provides for the maintenance, preservation, and beautification of cemeteries and other semipublic areas in Saint Paul.

Advisory Committee

Ann Huntrods
Peter J. Olin

COMMUNITY LITERACY COLLABORATIVE PROGRAM

Created as a result of the 1992 adult literacy initiative of The Saint Paul Foundation and the Saint Paul Public Schools, this program expands existing and creates new collaborative work between community-based literacy providers, other organizations providing basic skills programs, and the Hubbs Center for Lifelong Learning.

Governance Committee

Marjorie Adkisson	Sharon Nelson
Katherine Cohen	Eric Nesheim
Roy Garza	Gayle Saeks
Bella Hanson	Win Terrell
Jean E. Hart	A. William Udoka
Thomas Larson	Erika Vazquez

COMMUNITY SHARING FUND

Founded in 1980 in response to reductions in federal and state funding, the Community Sharing Fund acts as a "last resort" to deliver emergency help to people and organizations with no other place to turn. Each request is considered individually.

Advisory Committee

Mary R. Ajax	Malcolm W. McDonald
James E. Davidson	Polly Munts
Thomas J. Fashingbauer	Polly N. Nyberg
Linda J. Granoien	Barbara B. Roy
Marice L. Halper	Louise K. Thoreson
Barbara W. Kaufmann	Judith L. Titcomb

ADVISORY COMMITTEES

DIVERSITY ENDOWMENT FUNDS

Established in 1992, the mission of these funds is to "enhance the philanthropic capacity of Minnesota's richly diverse communities of color by providing a mechanism for fund raising, identification of interest areas, and allocation of charitable dollars." Initial funding of a \$1.3 million lead gift from The Saint Paul Foundation and a \$1 million challenge grant from a donor advised fund is envisioned to grow to a \$10 million fund by the multicultural committee directing the project.

Core Committee

Gus Avenido	Carlos Mariani-Rosa
Ken D. Bellanger	Katie McWatt
Emiliano Chagil	Patrick Mendis
Josee N. Cung	Patrick Murphy
Mahmoud El-Kati	Cris E. Stainbrook
Luz Maria Frias	Jo-Anne E. Stately
Soyini Guyton	Patricia Tototzintle
Robin Hickman	Lee Pao Xiong
Joseph Hui	

African American Community Endowment Fund Committee

Michael Bridgeford	Robin Hickman
Anthony Brown	Seitu Jones
Billy Collins	Pamela Kelly
Lester B. Collins	Nathaniel A. Khaliq
Melvin Collins	Katie McWatt
Theresa Davis	Devin Miller
Mahmoud El-Kati	Nieema
Doriscile Everett	Jim Robinson
Soyini Guyton	

Two Feathers Fund Committee

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Ken D. Bellanger	Jennie Lightfoot
Jonathan Bentley	Patrick Murphy
Joseph Bester	Penny Scheffler
Jason Booth	Valerie Sheehan
Donna L. Fairbanks	Cris E. Stainbrook
David Larsen	Jo-Anne E. Stately

Asian Pacific Endowment Committee for Community Development

Gus Avenido	Lar Mundstock
Bruce Corrie	David A. Mura
Josee N. Cung	Puangpen Prescott
Joseph Hui	Jin Shimada
Chi Mong Lu	Lee Pao Xiong
Patrick Mendis	Mara Yackel

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Steve Chavez	Rafaela Pitcher
William A. Diaz	Lupe R. Serrano
Luz Maria Frias	Patricia Tototzintle
Ruby Lee	Elsa Vega-Perez
Virginia Maldonado	

THE J. C. AND L. A. DUKE EMPLOYEES' ASSISTANCE FUND

Established in 1982 through estate gifts of 3M executive Joseph C. Duke and his wife, the fund is used to help 3M employees faced with financial problems resulting from catastrophic illness or accident beyond the scope of the special benefits program of 3M U.S.A.

Advisory Committee

William B. Faulkner
Curman L. Gaines
Katherine V. Lilly
Darrel M. LoCascio
Charles S. Moertel

GREATER SAINT PAUL TOMORROW

The purpose of Greater Saint Paul Tomorrow is to keep Saint Paul and the surrounding communities in the forefront of America's best places to live, work, and visit. Its two visions are 1) that all members of our community will have access to jobs that pay enough to support a family, and 2) that all of our children and youth will be prepared to be productive and participating members of society.

Executive Committee

Peggy L. Jones
Joseph R. Kingman III
Thomas W. Kingston
Michael O'Keefe
Terry T. Saario
Paul A. Verret

Steering Committee

James Bellus	Lou Fuller
Eustolio Benavides	Curman L. Gaines
Will Branning	Ruth L. Goins
Richard C. Broeker	Marie K. Grimm
Susan Cole	Richard E. Hanson
Norm Coleman	Mary M. Hauser

ADVISORY COMMITTEES

Steering Committee, continued

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Carlos Mariani-Rosa	Paul A. Verret
Thomas W. McKeown	Dick Wedell
Yusef Mgeni	Stephen B. Wellington
Anthony Morley	Leonard H. Wilkening

GREENING THE GREAT RIVER PARK

Initiated in 1994, Greening the Great River Park is a community-based project to create an urban natural park in Saint Paul's downtown Mississippi River valley between the High Bridge and Holman Field. Native grasses, shrubs, and trees are being planted and cared for by volunteers in a project that is a partnership with more than 90 public and private property owners on both sides of the river.

Advisory Committee

Peter D. Boo	Ruby Hunt
David Boyce	Peggy Lynch
Robert L. Bullard	Jim Miller
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Terry Hoffman	Gil Thoele
Anne P. Hunt	Kathleen Wallace

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Tim Agnes
Ed Reid
Deborah Karasov
T. K. Walling
Joan Gallie

MANAGEMENT IMPROVEMENT FUND

Established in 1985 to help nonprofit agencies better manage their operations, this fund supports grants that allow agencies to hire consultants to help analyze and resolve their management problems.

Advisory Committee

W. Andrew Boss	Susan Kimberly
James G. Cook	Malcolm W. McDonald
Monica Herrera	Richard B. Ober
Ann Huntrods	Mary E. Pickard

NEIGHBORHOOD PRESERVATION INITIATIVE

In 1994, The Pew Charitable Trusts, of Philadelphia, awarded three-year matching grants to nine community foundations to preserve the assets and bolster the stability of working-class neighborhoods. Hamline-Midway and West Side neighborhoods in Saint Paul were selected for participation. This special project will be administered through The Saint Paul Foundation.

Advisory Committee

Jodi Bantley	Susan Marschalk
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Anne Briseno	Brian Miller
William Collins	Beth Randall
Paul Fate	Lupe R. Serrano
Jean E. Hart	Patricia Tototzintle
Susan Kimberly	

PRESCOTT FOUNDATION FUND

Established in 1989, this fund is to be used to enhance and improve the quality of life in the Prescott area.

Advisory Committee

Karen J. Altpeter
Dean Hauschildt
Betty J. House
James Hovel
Matt C. Putzier

ADVISORY COMMITTEES

RED WING AREA FUND

Established in 1979, this fund is to be used to help meet the community needs of the citizens of the Red Wing area.

Advisory Committee

Arlin Albrecht	Ora G. Jones
Suzanne S. Blue	R. Scott Jones
Spencer A. Broughton	Elizabeth Marshall
Frank G. Chesley	Merle Meyer
John A. Delahunty	Evelyn J. Sweasy
Buck Foot	William J. Sweasy
Joseph P. Goggin	

SAINT PAUL CHAMBER ORCHESTRA

Formed in 1991 with representatives from F. R. Bigelow Foundation, Mardag Foundation, and The Saint Paul Foundation, this committee reviews and guides the work of an independent consultant funded through grants to assist the Saint Paul Chamber Orchestra in assessing and strengthening its programs.

Advisory Committee

Carl B. Drake, Jr.	Thomas W. McKeown
Constance B. Kunin	Gayle M. Ober
Thomas G. Mairs	Timothy M. Ober
Malcolm W. McDonald	

SUPPORTING DIVERSITY IN SCHOOLS THROUGH FAMILY AND COMMUNITY INVOLVEMENT (SDS)

Inaugurated in August 1989, Supporting Diversity in Schools (SDS) is a six-year program in Saint Paul that seeks to create school environments free of racial prejudice and privilege. SDS is designed to encourage multiculturalism and inclusiveness by involving parents, teachers, administrators, and community members from diverse backgrounds in the creation and support of school-community partnerships.

SDS Advisory Committee

Barbara Benson	Teresa Mardenborough
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Maria Castor	Luz Maria Serrano
Linda Garrett	Michelle Thompson-Tuttle
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Malcolm W. McDonald	

SDS/CRES (CREATING RACIALLY EQUITABLE SCHOOLS)

Design Team

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Maureen Flanagan	Ruth Anne Olson
Tom Foster	Michael O. Patton
Loretta Gagnon	Luz Maria Serrano
Jean E. Hart	Joyce Shelton
LaVon Lee	Gilbert de la O
Irene McAfee	

Scholarship Funds:

1995 Advisory Committees

THE REUBEN W. ANDERSON SCHOLARSHIP FUND

Established in 1983 by Alice L. Anderson in memory of her brother, the fund supports scholarship awards for post-secondary education to graduates of Stillwater High School.

Advisory Committee

Angela Johnson
Faith Middleton
Bruce Miller
Richard Schultz
Adam White

THE JOHN H. BENT MEMORIAL FUND

Established in 1986 by Paul Bent in memory of his father, the fund supports the John H. Bent Merit Scholarships for graduate students in mechanical engineering or design at University of California at Los Angeles (UCLA).

Advisory Committee

Chih-Ming Ho

ADVISORY COMMITTEES

THE FRANK CHANEY MEMORIAL SCHOLARSHIP FUND

Established in 1987 as a bequest of Frank Chaney, the fund supports scholarship awards for post-secondary education to art students who are legal dependents of employees of Andersen Corporation, Bayport.

Advisory Committee

Dorothy Berge
John Down
Travis Mulkinbur

THE J. C. AND L. A. DUKE SCHOLARSHIP FUND

Established in 1983 as a bequest of 3M executive Joseph C. Duke and his wife, the fund supports post-secondary scholarship awards to students who are legal dependents of 3M employees in the U.S.A.

Advisory Committee

Frank E. Loncorich
Rick J. Smith
Gretchen Taylor
Biloin W. Young

EBERLE SCHOLARSHIP FUND

Established in 1981 by an estate gift of Freda A. Norris, the fund supports scholarship awards to students at the University of Minnesota School of Agriculture, Saint Paul. Priority is given to students from the Washington County area or from the North Saint Paul or Maplewood School District.

Advisory Committee

Scholarship selection group
from the University of Minnesota
School of Agriculture.

THE CONNIE NJOS GILBERTSON MEMORIAL SCHOLARSHIP FUND

Established in 1993 by John Gilbertson in memory of his wife, the fund supports post-secondary scholarship awards to female students involved in sports from Blooming Prairie High School.

Advisory Committee

Bill Bunkers
Maylon Heinz
Jan Kittleson
Fran Njos

GOLBEN NORTH HIGH EDUCATION FUND

Established in 1995 by Michael and Norris Golben, the fund supports scholarship awards for post-secondary education to seniors at North High School in North Saint Paul.

Advisory Committee

Mary Beck
Gordon Johnson
Pam Liederman
Jean Lipke
Peg Sanders
Todd Wallert

THE VIANNE L. GRIFFIN MEMORIAL SCHOLARSHIP FUND

Established in 1993 by Edna and James Griffin in memory of their daughter, the fund supports scholarship awards to African American students at Central High School.

Advisory Committee

Michael England	Edna Griffin
Rodney England	James Griffin
Stephen England	Paula Mitchell
Linda Garrett	

HARTZELL FOUNDATION SCHOLARSHIP FUND

Established in 1990 by the Hartzell Foundation, the fund supports scholarship awards to students of St. Paul Academy and Summit School.

Advisory Committee

Richard Cammack
Thomas P. Vannelli

JOHNSON HIGH SCHOOL SEAN FREDERICK SCHOLARSHIP FUND

Established in 1988, the fund supports post-secondary scholarship awards to students enrolled in the hockey program of Johnson High School.

Advisory Committee

Bucky Kendig
Steve Younghans

ADVISORY COMMITTEES

THE KIECKER SCHOLARSHIP FUND

Established in 1991 by Julie and Dana Kiecker, the fund supports post-secondary scholarship awards to seniors who reside in Fairfax School District #649.

Advisory Committee

Delores Bleick
Lois Gilles
Brian Marquardt
Herbert R. Nelson

THE SPENCER LANE SCHOLARSHIP FUND

Established in 1988 with Henry Sibley High School, the fund supports post-secondary scholarship awards to students majoring in business or accounting from Henry Sibley High School.

Advisory Committee

David Brom	Michael Holbach
Gerry Brown	Lisa Ihrke
Larry Cannon	John Kelly
Rosalind Coleman	Robert Reed
Martha Cosgrove	George Wilkie

THE MINNESOTA ASSOCIATION OF OCCUPATIONAL HEALTH NURSES SCHOLARSHIP FUND

Established in 1990, the fund supports educational awards for members to pursue professional growth and development in occupational health.

Advisory Committee

Mary Jerde Anderson
Carol Dexter

THE EDNA MOORE MEMORIAL FUND

Established in 1984 by Chief Justice Warren Burger in honor of his former teacher, the fund supports post-secondary scholarship awards to students of Johnson High School who have exhibited a talent for writing.

Advisory Committee

Kay Arndt
Norita Dittberner-Jax
Vaughn Ekbohm
Michael Thompson
Helen Ylonen

THE STEINBACH SCHOLARSHIP FUND

Established in 1988 by Terry and Mary Beth Steinbach, the fund supports post-secondary scholarship awards to students attending high schools in the New Ulm area.

Advisory Committee

Jean E. Hart
Randall Paa
Terry Stoneburner

THE JOSIP AND AGNETE TEMALI SCHOLARSHIP FUND

Established in 1995 by Josip and Agnete Temali, the fund provides financial assistance to students graduating from Harding Senior High School and residing in the East Side neighborhood of Saint Paul to attend a public college or university in Minnesota for the first two years.

Advisory Committee

Jeff Devens
Jean E. Hart
Louis Kanavati
Josip Temali
Neil Trottier

PAULA C. THOMAS MEMORIAL SCHOLARSHIP FUND

Established in 1987 by Paul and Ruth Thomas in memory of their daughter, the fund supports post-secondary scholarship awards to students of Roseville Area High School with an interest in drama.

Advisory Committee

Dann Peterson
Robert Rygh
Marsha Smith

THE MARY P. TOLAAS MEMORIAL FUND

Established in 1986 by five friends in memory of Mary P. Tolaas, the fund supports scholarship awards to students of Hill-Murray High School or entering freshman who demonstrate ability to overcome personal or family adversity, illness or disability.

Advisory Committee

Erin Herman
Wendy Kenneally
Susan Orlovski
Ramona Schmitz
Judith Hajlo Schwartz

STAFF OF THE FOUNDATION

(as of April 1, 1996)

Executive

Paul A. Verret, *President*
Joseph R. Kingman III, *Senior Vice President*

Stacy A. Bauer, *Secretary to Assistant to the President*
Arnette J. Nelson, *Communications Director*
Christie A. Vitek, *Assistant to the President*

Development

Craig C. Wruck, *Vice President of Development*
Richard B. Lancaster, *Executive Director, Minnesota Foundation*

Catherine L. Dey, *Development Secretary*
Jacky S. Hause, *Development Secretary*
Diane D. Ladenson, *Senior Gift Planner*
Patricia A. Perell, *Senior Gift Planner*
Sally J. Seiberlich, *Manager of Donor Services*
Jean M. Vukas, *Gift Planner*

Financial Services

Jack H. Pohl, *Vice President of Finance*
William G. Kapphahn, *Controller*

Larry N. Christiansen, *General Accountant - Funds*
Taofeek A. Ishola, *The Saint Paul Foundation Accounting Manager*
Rosemary E. Milton, *Grants Administrator*
Lori A. Schrank, *Client Accounting Manager*
Karen A. Smith, *Assistant General Accountant*
Amy E. Strom, *Secretary/Office Services*
Cheryl A. Tellock, *Financial Services Assistant*

Program

Joseph R. Kingman III, *Acting Vice President of Grants and Program*

Barbara J. Block, *Secretary, Children, Families, and Community Initiative*
Lori A. Bright, *Lead Grantmaking Secretary*
J. Robert Buffler, *Project Director of Greening the Great River Park*
John G. Couchman, *Senior Program Officer*
Kathleen M. Dougherty, *Assistant Project Director of Greening the Great River Park*

Jean E. Hart, *Director of Special Assignments*
Carol R. Olson, *Program Associate*
Donna L. Sherlock, *Senior Program Officer*
Carrie Jo Short, *Manager of Scholarship Services*
Jo-Anne E. Stately, *Director of Children, Families, and Community Initiative*
Joanne G. Walz, *Executive Director of Saint Paul Public Education Fund*
Twana L. Williams, *Program Secretary*

Foundation Support Services

Catherine M. Olson, *Lead Word Processor*
Chaimie A. Olson, *Administrative Clerk*
Roxanne I. Pett, *Receptionist/Secretary*



Executive and Foundation Support Services • *Left to right, seated:* Joseph R. Kingman III, Paul A. Verret, Christie A. Vitek. *Standing:* Catherine M. Olson, Roxanne I. Pett, Arnette J. Nelson, Chaimie A. Olson, Stacy A. Bauer.



Development • *Left to right, seated:* Jean M. Vukas, Craig C. Wruck, Diane D. Ladenson. *Standing:* Jacky S. Hause, Sally J. Seiberlich, Patricia A. Perell, Catherine L. Dey, Richard B. Lancaster.



Financial Services • *Left to right, seated:* Cheryl A. Tellock, Jack H. Pohl, Karen A. Smith, William G. Kapphahn. *Standing:* Taofeek A. Ishola, Lori A. Schrank, Amy E. Strom, Rosemary E. Milton, Larry N. Christiansen.



Program • *Left to right, seated:* Lori A. Bright, John G. Couchman, Barbara J. Block, Twana L. Williams, Joanne G. Walz. *Standing:* Jo-Anne E. Stately, Kathleen M. Dougherty, Carol R. Olson, J. Robert Buffler, Jean E. Hart, Carrie Jo Short. *Not pictured:* Donna L. Sherlock.

OFFICERS AND DIRECTORS

Current and Past Presidents

Presidents/ Chairs of the Board

1952-1961 Harold E. Wood
 1962-1971 Wilfrid E. Rumble
 1972-1973 J. Neil Morton
 1973-1986 Richard A. Moore
 1987-1992 Frederick T. Weyerhaeuser
 1993 - Thomas W. McKeown

Presidents of the Foundation

1940-1951 Fred P. Fellows
 1952-1969 Louis S. Headley
 1969-1975 Charles J. Birt
 1975- Paul A. Verret

Corporate Trustees

American National Bank and Trust Company
 First Trust National Association
 Norwest Bank Minnesota, N.A.

Committees of the Board of Directors

(as of April 1, 1996)

Executive Committee

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 Ann Huntrods, *Vice Chair*
 Judith L. Titcomb, *Treasurer*
 John A. Clymer
 Norbert J. Conzemius
 Patrick J. Donovan
 Jerrol M. Tostrud

Audit Committee

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 Robert L. Bullard
 Robert S. Davis
 Willis M. Forman
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 Judith L. Titcomb

Community Investment Group

Frederick T. Weyerhaeuser, *Chair*
 Conley Brooks, Jr.
 John A. Clymer
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 Judith L. Titcomb

Development Committee

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 David L. Beaulieu
 Tanya M. Bransford
 Robert L. Bullard
 John A. Clymer
 Susan A. Cole
 Norbert J. Conzemius
 Curman L. Gaines
 Marice L. Halper
 Ann Huntrods
 Thomas W. McKeown
 Joseph T. O'Neill
 Molly O'Shaughnessy
 Elizabeth A. Pegues
 Judith L. Titcomb
 Jerrol M. Tostrud
 Yang Dao

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 Ann Huntrods
 Gregory A. Kvam
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 Robert L. Bullard
 Susan A. Cole
 Curman L. Gaines
 Marice L. Halper
 Ann Huntrods
 Thomas W. McKeown (*ex officio*)
 Molly O'Shaughnessy
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 Ann Huntrods
 Thomas W. McKeown (*ex officio*)
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 Patrick J. Donovan
 Thomas W. McKeown (*ex officio*)
 Molly O'Shaughnessy
 Elizabeth A. Pegues
 Judith L. Titcomb
 Jerrol M. Tostrud

Past Members of the Board of Directors

Year Elected

1940	F. R. Bigelow Dr. H. E. Binger Homer P. Clark Louis S. Headley Alex Highland H. B. Humason Rabbi H. S. Margolis W. S. Moscrip I. A. O'Shaughnessy E. R. Reiff E. A. Roberts Wilfrid E. Rumble F. K. Weyerhaeuser	1962	Harold J. Cummings Walter P. Gardner Reuel D. Harmon	1984	Virginia D. Brooks David M. Craig, M.D.
1945	Bernard H. Ridder	1963	Harry L. Holtz John M. Musser John F. Nash	1985	Willis M. Forman John D. Healy, Jr. Barbara B. Roy
1952	Frank J. Anderson H. William Blake Archibald G. Bush Ray Cummins Charles J. Curley Clarence A. Maley T. A. Phillips Paul Schilling Howard J. Seesel J. Allen Wilson Harold E. Wood	1967	Cecil C. March	1986	John M. Eggemeyer III
1956	Rollin O. Bishop B. A. Weiss	1971	John A. McHugh Sam Singer	1987	Joseph R. Kingman III Jon A. Theobald
1957	Jerome Hoffman John S. Holl	1972	Richard A. Moore Charles R. Murnane	1989	Jerry Sue Owens
1958	J. Neil Morton	1973	Benjamin G. Griggs, Jr. Charles L. Rafferty	1991	Paulette K. Flynn
1959	Joseph Paper	1974	Rogert W. Downing Dwight L. Martin, M.D. G. Richard Slade	1992	Tobin G. Barrozo
1960	Richard H. Bancroft William H. Lang	1975	Timothy P. Quinn Jean V. West		
		1976	Norman M. Lorentzen		
		1977	James W. Reagan J. Thomas Simonet		
		1978	Ronald M. Hubbs		
		1981	Richard A. Klingen		
		1982	Reatha Clark King Richard H. Kyle		
		1983	Frederick T. Weyerhaeuser		

INFORMATION FOR GRANT APPLICANTS

Each year, The Saint Paul Foundation carefully considers applications for capital support, program support, and for projects seeking solutions to community problems. We follow these general guidelines in making grants:

The Foundation will

- screen and give fair review to all applications submitted.
- when appropriate, help grant applicants scale their proposals to fit available resources.
- consider granting support to new charitable organizations and agencies that not only show promise for success, but also demonstrate sound management practices, clear goals relevant to community needs, and effective methods for achieving those goals.
- provide funds to match other resources already gathered and offer challenge grants in order to stimulate support of a program by other funding sources.
- grant support to established agencies that are either seeking to expand their services and develop new programs, or that are experiencing temporary financial difficulty.
- make some grants payable over a number of years.
- expect an indication of the process to be used for monitoring and evaluating the impact or effect of the grant.

Usually, the Foundation will not

- repeat grants to the same project on an open-ended basis.
- assume support of the regular operational expenses of a program, except during the initial years of promising new ventures.
- contribute to endowment funds.
- support sectarian religious programs (except from a designated or donor advised fund).
- make grants to individuals (except from funds designated for this purpose).

Grant application

Prospective applicants are encouraged to request a copy of The Saint Paul Foundation's grant application guidelines that describe in detail the narrative information and documentation required for a completed proposal.

Following review of the application requirements, grant applicants may wish to submit a brief proposal summary to determine if the project fits the guidelines and current interests of the Foundation. This summary, totalling no more than three or four pages, should concisely address all questions in the application. Both the proposal summary and full proposals must be in writing; proposals will not be returned to the applicants.

Applications are accepted throughout the year; grantmaking meetings are scheduled for April, August, and November. All proposals should be addressed to:

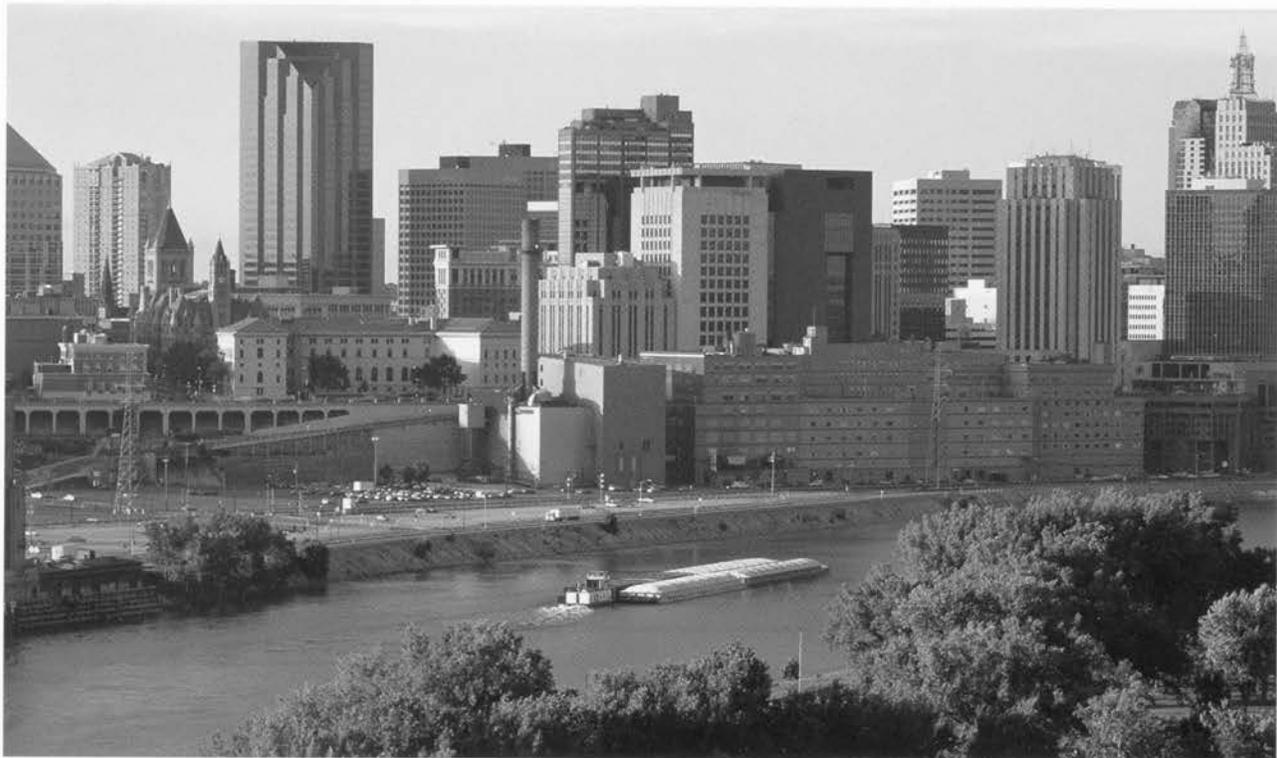
Paul A. Verret, *President*
The Saint Paul Foundation
600 Norwest Center
Saint Paul, MN 55101-1797
Telephone: (612) 224-5463



GREENING THE GREAT RIVER PARK
In 1995, the first planting of native trees and shrubs was completed in Saint Paul's downtown Mississippi River valley. Hundreds of volunteers helped launch this community-based project to create a new kind of park along both sides of the river in downtown Saint Paul over the next five years.

THE *Saint Paul*
FOUNDATION

600 Norwest Center
Saint Paul, Minnesota 55101-1797
612-224-5463



FOR IMMEDIATE RELEASE

September 5, 1997
Contact: Mary Thompson,
Communications Director
Telephone: (612) 224-5463

Board of Directors

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Phyllis A. Harvin
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Molly O'Shaughnessy
Elizabeth A. Pegues-Smart
Fred Perez
Judith I. Titcomb
Jerrold M. Tostrud
Yang Dao

President
Paul A. Verret

FLOOD RELIEF HIGH PRIORITY FOR FOUNDATION DONORS, BOARD

Saint Paul, MN - Continuing flood relief efforts in Minnesota and the Dakotas were a high priority for many donors to The Saint Paul Foundation and the Foundation's Board of Directors at the August grantmaking meeting.

More than \$75,000 in flood relief grants were approved by the Board from donor advised funds. Donor advised funds allow the donor or others designated by the donor to make recommendations to the Foundation regarding charitable contributions. The final decisions on a donor's recommendations are made by the Board.

Donor advised grants support a wide variety of concerns, as reflected in the current grants listing. Other donor advised grants approved in August include funds for an archaeology program in Red Wing, a scholarship at the College of St. Catherine, and for purchasing additional land for Split Rock Lighthouse State Park.

The Saint Paul Foundation's Board approved 678 grants totaling \$4,171,673. By category, the grants include:

- 96 grants in Arts and Humanities totaling \$567,082.
- 97 grants in Civic Affairs totaling 696,522.
- 119 grants in Education totaling \$454,677
- 34 grants in Environment and Nature totaling \$68,803.
- 60 grants in Health totaling \$794,633.
- 194 grants in Human Services totaling \$1,127,143.
- 2 grants in International totaling \$75,250.
- 76 grants in Religion totaling \$387,563.

The Saint Paul Foundation is a community foundation serving greater Saint Paul by building permanent charitable capital, making philanthropic grants and providing services that contribute to the health and vitality of the community. The Foundation manages assets of more than \$440 million and awarded \$18.5 million in grants in 1996.

A listing of individual grants of more than \$5,000 follows.

--more--

THE SAINT PAUL FOUNDATION PRESS RELEASE REPORT

Total number of grants 678

Total funding approved \$4,171,673

ARTS AND HUMANITIES: Total of \$567,082 in 96 grants.
Grants of \$5000 or more are listed below:

City of Red Wing, Minnesota

Red Wing, Minnesota

Contact: Mayor Romeo Cyr

For general support of the T. B. Sheldon Theatre (*designated fund*) \$ 65,000

The Friends of the Saint Paul Public Library

Saint Paul, Minnesota

Contact: Mr. Peter D. Pearson, Executive Director

For general support (*designated fund*) \$ 32,295

For general support (*designated fund*) \$ 20,459

Goodhue County Historical Society

Red Wing, Minnesota

Contact: Mr. Charles O. Richardson, President

For general support (*designated fund*) \$ 20,159

Heard Museum

Phoenix, Arizona

Contact: Mr. Lewis Menk, Board Chair

For general support of Heard Museum North (*donor advised fund*) \$ 15,000

The History Theatre, Inc.

Saint Paul, Minnesota

Contact: Mr. Ron Peluso, Executive Director

To help finance reduction of the Theater's long-term debt \$ 10,000

Institute for Minnesota Archaeology, Inc.

Minneapolis, Minnesota

Contact: Mr. Elden Johnson, Executive Director

For the pilot program in Participatory Archaeology for the general public in Red Wing (*donor advised fund*) \$ 16,000

Minnesota Museum of Art

Saint Paul, Minnesota

Contact: Mr. Bruce Lilly, Interim Director

To help finance the February to May 1998 Gordon Parks Exhibition \$ 25,000

Minnesota Orchestral Association

Minneapolis, Minnesota

Contact: Mr. David J. Hyslop, President

For general support (*designated fund*) \$ 44,799

Ordway Music Theatre	\$	44,566
Saint Paul, Minnesota		
Contact: Mr. Kevin McCollum, President and CEO		
For general support (<i>designated fund</i>)	\$	11,319
For general support (<i>designated fund</i>)	\$	33,247
Penumbra Theatre Company, Inc.		
Saint Paul, Minnesota		
Contact: Mr. Lou Bellamy, Founder & Artistic Director		
To help eliminate long-term debt, and to finance the cost of	\$	41,500
retaining a consultant to analyze the current and anticipated future financial position		
Red Wing Arts Association		
Red Wing, Minnesota		
Contact: Ms. Jean E. Loomis, Director		
For general support (<i>donor advised fund</i>)	\$	5,000
St. John's University		
Collegeville, Minnesota		
Contact: Brother Dietrich T. Reinhart, O.S.B., President		
For general support (<i>donor advised fund</i>)	\$	5,000
The Saint Paul Foundation, Incorporated	\$	91,824
Saint Paul, Minnesota		
Contact: Mr. Patrick J. Donovan, Chair		
For the T.B. Sheldon Auditorium Operating Fund (<i>designated fund</i>)	\$	26,824
For the T. B. Sheldon Auditorium Operating Fund (<i>donor advised fund</i>)	\$	65,000
The Schubert Club	\$	44,094
Saint Paul, Minnesota		
Contact: Mr. Bruce Carlson, Executive Director		
For general support (<i>designated fund</i>)	\$	20,557
For general support (<i>designated fund</i>)	\$	23,537
Science Museum of Minnesota		
Saint Paul, Minnesota		
Contact: Dr. James L. Peterson, President		
In support of annual programs (<i>donor advised fund</i>)	\$	5,000

In addition, \$81,386 was awarded in 77 grants of less than \$5,000 in Arts And Humanities

CIVIC AFFAIRS: Total of \$696,522 in 97 grants.

Grants of \$5000 or more are listed below:

Acacia Park Cemetery Association

Mendota Heights, Minnesota

Contact: Mr. Carl Cummins, President of the Board

 For the Bell Tower Project (*designated fund*)

\$ 6,172

<p>City of Afton, Minnesota Afton, Minnesota Contact: Mr. Laurence E. Whittaker, City Administrator For flood relief</p>	\$ 9,379
<p>City of Red Wing, Minnesota Red Wing, Minnesota Contact: Mayor Romeo Cyr For the T. B. Sheldon Auditorium (<i>designated fund</i>)</p>	\$ 50,000
<p>Claremont Institute for the Study of Statesmanship and Political Philosophy Claremont, California Contact: Dr. Larry P. Arnn, President For general support (<i>donor advised fund</i>)</p>	\$ 5,000
<p>Council on Foundations, Inc. Washington, District of Columbia Contact: Ms. Dorothy S. Ridings, President For 1997 general corporate purposes</p>	\$ 35,000
<p>Culture, Incorporated Saint Paul, Minnesota Contact: Ms. Catherine V. Jordan, President To help finance ticket distribution to low-income families for use at the 1998 "A Capital New Year"</p>	\$ 10,000
<p>Fairview Cemetery Association Stillwater, Minnesota Contact: Mr. Richard T. Jeans, President To help finance improvements to the grounds of Fairview Cemetery, Stillwater, Minnesota</p>	\$ 7,980
<p>The Foothills Community Foundation, Inc. Cave Creek, Arizona Contact: Ms. Kathy Noltz, President For general support (<i>donor advised fund</i>)</p>	\$ 10,000
<p>The Houlton Cemetery Association Houlton, Wisconsin Contact: Ms. Karen Diethert, President To help finance the installation of a well at Houlton Cemetery, St. Croix County, Wisconsin</p>	\$ 6,600
<p>Independent Sector Washington, District of Columbia Contact: Dr. Sara E. Melendez, President For 1997 general corporate purposes</p>	\$ 10,500
<p>The Lexington-Hamline Community Council, Inc. Saint Paul, Minnesota Contact: Ms. Michelle Thom, Executive Director For The Skyline Towers/Playground Action Council Project (<i>donor advised fund</i>)</p>	\$ 15,000

Minnesota Citizens Concerned for Life, Inc., Education Fund		
Minneapolis, Minnesota		
Contact: Ms. Mary Schmit, Co-Executive Director		
For office roof repair (<i>donor advised fund</i>)	\$	5,000
Minnesota Council of Nonprofits, Inc.		
Saint Paul, Minnesota		
Contact: Mr. Jon Pratt, Executive Director		
To help finance second-year operating expenses of the Partnership for Minnesota's Future Program	\$	7,500
Minnesota Council on Foundations		
Minneapolis, Minnesota		
Contact: Ms. Jacqueline Reis, President		
For 1997 general corporate purposes	\$	16,800
Minnesota Foundation	\$	50,000
Saint Paul, Minnesota		
Contact: Mr. Jack H. Pohl, Treasurer		
For the Minnesota Debate Teachers Association Program Fund (<i>donor advised fund</i>)	\$	5,000
For the Communication Center Fund - Memorandum of Understanding (<i>designated fund</i>)	\$	45,000
Neighborhood Development Alliance, Inc.		
Saint Paul, Minnesota		
Contact: Mr. Lupe R. Serrano, Executive Director		
To help finance the Saint Paul Neighborhood Preservation Initiative during the first six months of 1997	\$	82,547
Neighborhood Development Center, Inc.		
Saint Paul, Minnesota		
Contact: Mr. Mihailo Temali, Executive Director		
To help finance new initiatives to support functioning alumni businesses	\$	20,000
Oakland Cemetery Association		
Saint Paul, Minnesota		
Contact: Mr. Stan D. Donnelly, President		
To help finance road and fence repairs at Oakland Cemetery, Saint Paul, Minnesota	\$	6,720
Project Nishma, Inc.		
Washington, District of Columbia		
Contact: Mr. Thomas R. Smerling, Executive Director		
For general support (<i>donor advised fund</i>)	\$	10,000
The Saint Paul Foundation, Incorporated	\$	269,695
Saint Paul, Minnesota		
Contact: Mr. Patrick J. Donovan, Chair		
For The Troy Foundation (<i>donor advised fund</i>)	\$	10,000
For The T. B. Sheldon Auditorium Endowment Fund (<i>designated fund</i>)	\$	11,000
For the Community Cemetery Preservation Fund (<i>donor advised fund</i>)	\$	5,000
For the Naegele Family Fund (<i>donor advised fund</i>)	\$	20,000
For the Red River Valley Flood Relief Fund (<i>donor advised fund</i>)	\$	10,000

The Saint Paul Foundation, Incorporated (continued)

For the Red River Valley Flood Relief Fund (<i>donor advised fund</i>)	\$	10,000
For the Red River Valley Flood Relief Fund (<i>donor advised fund</i>)	\$	5,000
For the Red River Valley Flood Relief Fund (<i>donor advised fund</i>)	\$	10,000
For the Red River Valley Flood Relief Fund (<i>donor advised fund</i>)	\$	10,000
For the Red River Valley Flood Relief Fund (<i>donor advised fund</i>)	\$	10,000
For the Asian Pacific Endowment for Community Development of the Diversity Endowment Funds	\$	25,700
For the African American Community Endowment Fund of the Diversity Endowment Funds	\$	48,820
For El Fondo de Nuestra Comunidad of the Diversity Endowment Funds	\$	37,700
For The Two Feathers Fund of the Diversity Endowment Funds	\$	37,685
For the Red River Valley Flood Relief Fund (<i>donor advised fund</i>)	\$	5,000
For the Community Sharing Fund for supporting residents of Common Bond (<i>donor advised fund</i>)	\$	5,000

Saint Paul Riverfront Corporation

Saint Paul, Minnesota

Contact: Mr. Patrick Seeb, Executive Director

To help finance an annual riverfront educational program \$ 5,000

University UNITED

Saint Paul, Minnesota

Contact: Ms. Irene Rodriguez, Executive Director

To help finance addition of the Space Inventory Project to the Business Retention and Expansion Program \$ 10,000

In addition, \$56,419 was awarded in 59 grants of less than \$5,000 in Civic Affairs

EDUCATION: Total of \$454,677 in 119 grants.

Grants of \$5000 or more are listed below:

Citizens' Scholarship Foundation of America, Inc. \$ 110,500

St. Peter, Minnesota

Contact: Ms. Marilyn E. Rundell, Vice President

For scholarship awards \$ 53,000

For scholarship awards \$ 57,500

College of St. Catherine

Saint Paul, Minnesota

Contact: Ms. Mary Broderick, Interim President

For the Anita Pampusch Scholarship Fund (*donor advised fund*) \$ 15,000

Guadalupe Area Project, Incorporated

Saint Paul, Minnesota

Contact: Mr. Allen Selinski, Executive Director

For general support (*designated fund*) \$ 6,409

Hill-Murray High School

Saint Paul, Minnesota

Contact: Mr. Joseph M. Peschges, President/Principal

For student tuition assistance (*designated fund*)

\$ 11,000

Independent School District #256 Red Wing, Minnesota

Red Wing, Minnesota

Contact: Dr. Clayton A. Hovda, Superintendent

For programs supporting a unique and quality learning experience for students (*donor advised fund*)

\$ 13,334

Independent School District #813

Lake City, Minnesota

Contact: Mr. Jerry Jensen, Superintendent

For the Lake City Environmental Learning Program (*donor advised fund*)

\$ 5,000

Minnesota Foundation

Saint Paul, Minnesota

Contact: Mr. Jack H. Pohl, Treasurer

To help finance the Minnesota Debate Teachers Association's Nationals Tournament

\$ 5,000

William Mitchell College of Law

Saint Paul, Minnesota

Contact: Dr. Harry J. Haynsworth, IV, President & Dean

For general support (*designated fund*)

\$ 5,405

New York University

New York, New York

Contact: Mr. L. Jay Oliva, President

For The Institute of Film and Television (*donor advised fund*)

\$ 10,000

St. Paul Area Council of Churches

Saint Paul, Minnesota

Contact: Dr. Thomas A. Duke, Executive Director

To help finance field trips and general supplies for Project SPIRIT

\$ 5,000

Saint Paul Public Schools, Independent School District #625

Saint Paul, Minnesota

Contact: Dr. Curman Gaines, Superintendent

To assist the Superintendent in packaging his Urban Agenda for public presentations (*donor advised fund*)

\$ 5,000

For Central High Magnet School for the Solid Achievement Scholarship Program (*donor advised fund*)

\$ 10,000

St. Thomas Academy

Mendota Heights, Minnesota

Contact: Mr. John Greving, Headmaster

For teacher recognition (*donor advised fund*)

\$ 8,320

Shattuck-St. Mary's Schools Faribault, Minnesota Contact: Mr. Gregory J. Kieffer, Headmaster For general support (<i>designated fund</i>)	\$ 25,994
Shepherd of the Hills Lutheran Church Shoreview, Minnesota Contact: Ms. Kris Stache, Director of Childrens Ministry For establishing a community preschool program (<i>donor advised fund</i>)	\$ 7,500
United Theological Seminary of the Twin Cities New Brighton, Minnesota Contact: Mr. Wilson Yates, President For the Annual Fund (<i>donor advised fund</i>)	\$ 5,000
The Regents of the University of California, Berkeley Berkeley, California Contact: Ms. Lynn Deetz, Senior Research Administrator For the study of the second-order effects of charter schools and charter laws (<i>donor advised fund</i>)	\$ 30,000
University of Minnesota Foundation Minneapolis, Minnesota Contact: Mr. Gerald B. Fischer, President For the Mechanical Engineering Building Campaign (<i>donor advised fund</i>)	\$ 30,000
To help finance a Mechanical Engineering building at the University of Minnesota (<i>donor advised fund</i>)	\$ 5,000
University of St. Thomas Saint Paul, Minnesota Contact: Reverend Dennis Dease, President For the University of St. Thomas Annual Fund (<i>donor advised fund</i>)	\$ 5,000
Westover School, Inc. Middlebury, Connecticut Contact: Mr. Joseph L. Molder, Headmaster For the Class of 1947 50th Reunion Endowed Scholarship Fund (<i>donor advised fund</i>)	\$ 5,000

In addition, \$136,215 was awarded in 97 grants of less than \$5,000 in Education

ENVIRONMENT AND NATURE: Total of \$68,803 in 34 grants.

Grants of \$5000 or more are listed below:

City of Saint Paul, Minnesota Saint Paul, Minnesota Contact: Mayor Norm Coleman To help finance capital improvements to Como Conservatory (<i>designated fund</i>)	\$ 24,000
Minnesota Forestry Association Saint Paul, Minnesota Contact: Mr. Douglas R. Ewald, Executive Director For general support (<i>designated fund</i>)	\$ 5,979

Minnesota Land Trust
 Minneapolis, Minnesota
 Contact: Mr. Renay W. Leone, Executive Director
 For the support of the Northern Bluffland Chapter of the Minnesota
 Land Trust (*donor advised fund*) \$ 9,500

Minnesota Parks and Trails Council & Foundation
 Saint Paul, Minnesota
 Contact: Mr. Dorian Grilley, Executive Director
 To assist in funding the purchase of the Gold Rock Point addition to
 Split Rock Lighthouse State Park (*donor advised fund*) \$ 5,000

Voyageurs National Park Association
 Minneapolis, Minnesota
 Contact: Ms. Jennifer R. S. Hunt, Executive Director
 For Mapping, etc. (*donor advised fund*) \$ 5,000

In addition, \$19,324 was awarded in 29 grants of less than \$5,000 in Environment And Nature

HEALTH: Total of \$794,633 in 60 grants.

Grants of \$5000 or more are listed below:

Children's Health Care Foundation
 Saint Paul, Minnesota
 Contact: Ms. Nancy L. Haskin, President
 For general support (*donor advised fund*) \$ 5,000

Chrysalis Center for Women
 Minneapolis, Minnesota
 Contact: Ms. Deborah Wilkens-Costello, Executive Director
 For general support (*designated fund*) \$ 6,393

Community of Recovering People
 Minneapolis, Minnesota
 Contact: Dr. George M. Mann, Chair & CEO
 For general support (*donor advised fund*) \$ 22,500

Desert Foothills Medical Center Foundation, Inc.
 Carefree, Arizona
 Contact: Ms. Donna Kania, President
 For general support (*donor advised fund*) \$ 25,000

The J. C. and L. A. Duke Employees' Assistance Fund \$ 45,300
 Saint Paul, Minnesota

For payment of nonreimbursable medical expenses, travel and lodging costs \$ 10,000

For payment of medical expenses and travel costs \$ 28,424

To pay living expenses \$ 6,876

Family Service of St. Croix Area

Stillwater, Minnesota

Contact: Ms. Arba-Della Beck, President

For general support (*designated fund*)

\$ 9,238

Hamm Memorial Psychiatric Clinic

Saint Paul, Minnesota

Contact: James Jordan, M.D.

For a matching gift for gifts from initial donors to the Clinic's
new development fund

\$ 585,050

\$ 5,000

For general support (*designated fund*)

\$ 580,050

Help Enable Alcoholics Receive Treatment, Inc.

Minneapolis, Minnesota

Contact: Ms. Patricia Levy, Associate Director

For financial assistance to poor youth in chemical dependency
programs who have personal needs and expenses not paid by
public funding/third-parties (*designated fund*)

\$ 17,058

Learning Disabilities of Minnesota

Saint Paul, Minnesota

Contact: Ms. Joyce Lang, Executive Director

For technical assistance, from the Management Improvement Fund

\$ 5,500

Minnesota International Health Volunteers

Minneapolis, Minnesota

Contact: Mr. Arlen Erdahl, Executive Director

For general support (*donor advised fund*)

\$ 5,000

Minnesota Medical Foundation

Minneapolis, Minnesota

Contact: Mr. Brad Choate, President & CEO

For general support (*donor advised fund*)

\$ 20,000

Shriner's Hospital for Crippled Children

Minneapolis, Minnesota

Contact: Mr. Laurence E. Johnson, Administrator

For general support (*designated fund*)

\$ 15,917

In addition, \$32,677 was awarded in 45 grants of less than \$5,000 in Health

HUMAN SERVICES: Total of \$1,127,143 in 194 grants.

Grants of \$5000 or more are listed below:

American National Red Cross, St. Croix Valley Chapter

Stillwater, Minnesota

Contact: Ms. Jan George, Executive Director

For Minnesota and Dakota Flood Relief (*donor advised fund*)

\$ 10,000

American National Red Cross, St. Paul Area Chapter	\$	56,415
Saint Paul, Minnesota		
Contact: Mr. Charles S. Moertel, Executive Director		
For general support (<i>designated fund</i>)	\$	8,975
For disaster victims (<i>designated fund</i>)	\$	7,898
For general support (<i>designated fund</i>)	\$	39,542
Boys and Girls Club of Saint Paul	\$	11,013
Saint Paul, Minnesota		
Contact: Mr. Chet Emerson, Executive Director		
For general support (<i>designated fund</i>)	\$	5,481
To help finance the on-going maintenance of Boys and Girls club facilities (<i>designated fund</i>)	\$	5,532
Hallie Q. Brown Community Center, Inc.		
Saint Paul, Minnesota		
Contact: Mr. Richard Mangram, Executive Director		
For general support (<i>designated fund</i>)	\$	7,359
CARE		
Atlanta, Georgia		
Contact: Mr. Peter D. Bell, President & CEO		
For general support (<i>donor advised fund</i>)	\$	25,000
Casa de Esperanza		
Saint Paul, Minnesota		
Contact: Ms. Gloria Perez Jordan, Executive Director		
For technical assistance, from the Management Improvement Fund	\$	10,000
Christian Children's Fund		
Richmond, Virginia		
Contact: Dr. Margaret C. McCullough, Ph.D., President		
For general support (<i>donor advised fund</i>)	\$	25,000
Corporation for Supportive Housing		
Minneapolis, Minnesota		
Contact: Mr. Steven G. Thomas, Twin Cities Program Director		
To help finance start-up of the Employment Initiative and the Managed Care Pilot Initiative	\$	50,000
Courage Center	\$	20,917
Golden Valley, Minnesota		
Contact: Mr. David A. Phillips, Executive Director		
For general support (<i>designated fund</i>)	\$	15,917
For general support (<i>donor advised fund</i>)	\$	5,000
The Crisis Nursery, Inc.		
Phoenix, Arizona		
Contact: Ms. Marsha Porter, Executive Director		
For the Friends of Crisis Nursery (<i>donor advised fund</i>)	\$	10,000

Dakota Area Resources and Transportation for Seniors

West Saint Paul, Minnesota

Contact: Mr. Richard Graham, President

For general support (*designated fund*) \$ 13,829

The J. C. and L. A. Duke Employees' Assistance Fund

Saint Paul, Minnesota

To repair house damage and replace items lost in a flood \$ 8,000

To replace items lost in a flood \$ 6,000

To replace items lost in a tornado \$ 9,300

To replace items lost in a flood \$ 5,000

To repair house damage and replace items lost in a flood \$ 12,690

To replace items lost in a flood \$ 6,300

The Economics Laboratory Foundation

Saint Paul, Minnesota

Contact: Ms. Lois West, Vice President

For flood victims in the Red River Valley (*donor advised fund*) \$ 5,000

Education & Housing Equity Project

Minneapolis, Minnesota

Contact: Mr. Dick Little, Executive Director

To help finance the "Citizens Summit" \$ 5,000

Family Service, Inc.

Saint Paul, Minnesota

Contact: Mr. Ron Reed, President

To help finance the purchase of an integrated database and file management software system \$ 15,000

For general support (*designated fund*) \$ 42,992

For general support to perpetuate Martha S. Holmes' lifetime work on behalf of our communities families (*designated fund*) \$ 7,003

Family Violence Network

Lake Elmo, Minnesota

Contact: Ms. Judy Doverspike, Executive Director

For general support (*designated fund*) \$ 12,463

Fathers' Resource Center

Minneapolis, Minnesota

Contact: Mr. Neil Tift, Director

To help finance the 1997-1998 Saint Paul office operating budget \$ 15,200

Friends of the Communication Center

Saint Paul, Minnesota

Contact: Mr. Don Imsland

For the support of the Communication Center (*designated fund*) \$ 11,723

Gifts In Kind International

Alexandria, Virginia

Contact: Ms. Susan Corrigan, President & CEO

To generate and distribute critically needed products to victims of flooding throughout the Dakotas, and Minnesota (*donor advised fund*) \$ 5,000

Inner City Youth League, Inc.

Saint Paul, Minnesota

Contact: Ms. Ellen Barlow, Executive Director

As transitional support to help finance the 1997 operating budget \$ 10,000

Jewish Community Center of the Greater Saint Paul Area

Saint Paul, Minnesota

Contact: Mr. Burton A. Garr, Executive Director

For general support (*designated fund*) \$ 95,504

Lauj Youth Society of Minnesota, Inc.

Saint Paul, Minnesota

Contact: Mr. Yang Lo, Executive Director

For technical assistance, from the Management Improvement Fund \$ 5,000

Merriam Park Community Center, Inc.

Saint Paul, Minnesota

Contact: Mr. Greg J. Wandersee, Executive Director

For general support (*designated fund*) \$ 13,371

Metropolitan Interfaith Council on Affordable Housing

Minneapolis, Minnesota

Contact: Ms. Joy S. Navarre, Executive Director

To help finance addition of the new East Metro Congregational Organizer staff position \$ 25,000

Minneapolis Youth Diversion Program

Minneapolis, Minnesota

Contact: Ms. Mary Weeks, Executive Director

To help finance start-up costs of the Host Home Project \$ 10,000

Minnesota Committee for Prevention of Child Abuse

Saint Paul, Minnesota

Contact: Mr. Roy Garza, Executive Director

For technical assistance, from the Management Improvement Fund \$ 5,000

Minnesota Parenting Association

Saint Paul, Minnesota

Contact: Ms. Roxanna Foster, Executive Director

For technical assistance, from the Management Improvement Fund \$ 10,000

Parenting With Pride

Eagan, Minnesota

Contact: Ms. Lori Strong, Executive Director

For general support (*donor advised fund*) \$ 5,000

Project Fresh Start, Inc. Saint Paul, Minnesota Contact: Mr. Parnell Charles, Board Chair To help finance supplies, computers, and fund raising expenses for the Youth Outreach Service	\$ 5,000
Ramsey County Community Human Services Saint Paul, Minnesota Contact: Mr. Tom Fashingbauer, Director For the County/Community Partnership (<i>donor advised fund</i>)	\$ 20,000
St. John's University Collegeville, Minnesota Contact: Brother Dietrich T. Reinhart, O.S.B., President For the Interfaith Sexual Trauma Institute	\$ 20,000
St. Paul Goodwill Industries, Inc. Saint Paul, Minnesota Contact: Mr. Michael Wirth-Davis, President For general support (<i>designated fund</i>)	\$ 5,867
Saint Paul Ramsey County Children's Initiative, Inc. Saint Paul, Minnesota Contact: Ms. Kathleen Vellenga, Coordinator To help finance the 1997-1998 operating budget	\$ 75,000
The Salvation Army, St. Paul Saint Paul, Minnesota Contact: Captain Norman S. Marshall, Saint Paul Area Coordinator For the summer camp program (<i>donor advised fund</i>) For general support (<i>donor advised fund</i>)	\$ 15,000 \$ 5,000 \$ 10,000
Save Our Sons, Inc. Saint Paul, Minnesota Contact: Mr. Maurice Nins, Jr. To help finance field trips and mileage for "Night Raids"	\$ 5,206
Sholom Home Foundation St. Louis Park, Minnesota Contact: Mr. Jay M. Jacobson, Executive Director For general support (<i>designated fund</i>)	\$ 31,835
Thomas-Dale Block Club Saint Paul, Minnesota Contact: Mr. Johnny Howard, Executive Director To help finance youth stipends, program supplies, printing, and film processing for Project Hope Unlimited	\$ 5,000
Union Gospel Mission Association of St. Paul Saint Paul, Minnesota Contact: Mr. George Verley, Superintendent For general support (<i>designated fund</i>) For the summer camp program (<i>donor advised fund</i>)	\$ 32,381 \$ 27,381 \$ 5,000

United States Committee for UNICEF

New York, New York

Contact: Dr. Gwendolyn Calvert Baker, President & CEO

For general support (*donor advised fund*)

\$ 25,000

United Way of Minneapolis Area

Minneapolis, Minnesota

Contact: Mr. James C. Colville, President

For general support (*donor advised fund*)

\$ 25,000

United Way of the Saint Paul Area

Saint Paul, Minnesota

Contact: Ms. Lauren Segal, President

For general support

\$ 6,000

Urban Boatbuilders, Inc.

Saint Paul, Minnesota

Contact: Mr. Mike Temali, President

To help finance the 1997 operating budget

\$ 5,000

Western Colorado Camp Courage

Cedaredge, Colorado

Contact: Ms. Ruth A. Dawson, Camp Director

For general support (*donor advised fund*)

\$ 5,000

Amherst H. Wilder Foundation

Saint Paul, Minnesota

Contact: Mr. Thomas W. Kingston, President & Chief Executive

To help finance operating expenses for Bicultural Training Partnership II

\$ 74,512

Young Women's Christian Association of St. Paul, Minnesota

Saint Paul, Minnesota

Contact: Mr. William L. Collins, Jr., Executive Director

For the Transitional Housing Program (*donor advised fund*)

\$ 20,000

In addition, \$166,263 was awarded in 136 grants of less than \$5,000 in Human Services

INTERNATIONAL: Total of \$75,250 in 2 grants.

Grants of \$5000 or more are listed below:

Minnesota Friends of the Orphans

Saint Paul, Minnesota

Contact: Ms. Rose M. Schaffhausen, Executive Director

For charitable purposes (*donor advised fund*)

\$ 75,000

In addition, \$250 was awarded in 1 grants of less than \$5,000 in International

RELIGION: Total of \$387,563 in 76 grants.

Grants of \$5000 or more are listed below:

American and Foreign Christian Union, Inc.

New York, New York

Contact: Mr. John B. Chambers, Treasurer

For the unrestricted fund to support the American Church in Paris \$ 6,000
(donor advised fund)

Annual Catholic Appeal

Saint Paul, Minnesota

Contact: Mr. James Mullin, Director

For the Annual Appeal (donor advised fund) \$ 5,000

The Christian Broadcasting Network, Inc.

Virginia Beach, Virginia

Contact: Mr. Michael D. Little, President

For general support (donor advised fund) \$ 5,000

Church of Corpus Christi

Roseville, Minnesota

Contact: Reverend Robert C. Nygaard

For general support (donor advised fund) \$ 5,100

The Church of Saint Clement

Saint Paul, Minnesota

Contact: Reverend Daniel V. Pearson, Rector

For general support (designated fund) \$ 6,722

Church of Saint Joseph

West Saint Paul, Minnesota

Contact: Reverend Frederick Campbell, Pastor

For general support (donor advised fund) \$ 6,000

First Baptist Church of White Bear Lake

White Bear Lake, Minnesota

Contact: Pastor Robert A. Merritt, Senior Pastor

For the Capital Campaign (\$50,000) and general support (\$10,000) \$ 60,000
(donor advised fund)

First Presbyterian Church, Stillwater

Stillwater, Minnesota

Contact: Pastor David A. Hansen

For the purchase of a new church bus (donor advised fund) \$ 21,000

Friends Meeting House, Inc.

Saint Paul, Minnesota

Contact: Mr. William A. Myers, Clerk

For general support (donor advised fund) \$ 7,000

Billy Graham Evangelistic Association Minneapolis, Minnesota Contact: Mr. John R. Corts, President For general support (<i>donor advised fund</i>)	\$ 10,000
Maranatha Christian Church of Minneapolis, Inc. Minneapolis, Minnesota Contact: Mr. Bruce K. Harpel, CEO For Challenge the Mentality (<i>donor advised fund</i>)	\$ 20,000
Promise Keepers Denver, Colorado Contact: Mr. David G. Teraberry, Vice President For Washington D.C. Conference (<i>donor advised fund</i>) To help finance the October gathering in Washington D.C. (<i>donor advised fund</i>)	\$ 60,000 \$ 10,000 \$ 50,000
St. John's in the Wilderness Episcopal Church White Bear Lake, Minnesota Contact: Reverend Edward J. Campbell, Rector For a gift and memorial fund (<i>donor advised fund</i>)	\$ 5,000
Saint Paul Lutheran Church Stillwater, Minnesota Contact: Reverend William Schonebaum, Senior Pastor For general support (<i>designated fund</i>)	\$ 26,430
St. Philip's Episcopal Church Saint Paul, Minnesota Contact: Reverend Melvin E. Turner To help finance the cost of conducting a strategic planning process for the church (<i>donor advised fund</i>)	\$ 7,000
School Sisters of Notre Dame at Mankato, MN, Inc. Mankato, Minnesota Contact: Sister Katherine DuVal, Provincial Leader For general support (<i>designated fund</i>)	\$ 5,058
Search Ministries, Inc. Ellicott City, Maryland Contact: Mr. Larry Moody, President For general support at the Edina, Minnesota branch (<i>donor advised fund</i>)	\$ 5,000
Shakopee Area Catholic Schools Shakopee, Minnesota Contact: Mr. Bert Notermann To help finance Roman Catholic Education in the Shakopee Area Catholic Schools (<i>donor advised fund</i>)	\$ 18,314
Unity Church of St. Paul Saint Paul, Minnesota Contact: Reverend Roy D. Phillips, Minister For support of the church and the two-ordained- minister team (<i>donor advised fund</i>)	\$ 42,000

Young Life - Colorado Springs

Colorado Springs, Colorado

Contact: Mr. Dennis I. Rydberg, President

For Young Life Minneapolis South (*donor advised fund*)

\$ 5,000

In addition, \$61,939 was awarded in 55 grants of less than \$5,000 in Religion

June 16, 1998

Richard C. Little
Executive Director
The Education and Housing Equity Project
122 West Franklin Avenue, Suite 310
Minneapolis, MN 55404-2452

Dear Mr. Little:

We recently received your request for \$15,000 to support The Education and Housing Equity Project. We anticipate considering your proposal, with notification of the decision by September 15, 1998.

Although Ron McKinley is your primary contact here at The St. Paul, Rose Hamerlinck will be reviewing your request and will be contacting you shortly to discuss your proposal.

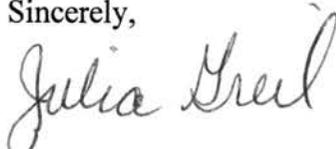
While we are reviewing your proposal, we need some additional information. Listed below are the items we haven't received from you (or your fiscal agent).

- 501(c)(3) tax-exempt status letter from the IRS (sample enclosed)
- Evidence of Registration from the State Attorney General's Office (sample enclosed)
- CPA audit or financial statement
- List of Board of Directors
- Board of Directors' Approval

Should you receive a grant, the check **cannot be released** until we receive the items listed above.

If our records are incorrect or if you have any questions, please call me at (612) 310-6841.

Sincerely,



Julia Greil
Community Affairs
Program Assistant

cc: Rose Hamerlinck

proposal number: 98-313

The St Paul

The St. Paul Companies, Inc.
385 Washington Street
St. Paul, Minnesota 55102-1396

PRESTO
FIRST CLASS



PD METER
7022464



RICHARD C. LITTLE
EXECUTIVE DIRECTOR
THE EDUCATION AND HOUSING EQUITY
PROJECT
122 WEST FRANKLIN AVENUE, SUITE 310
MINNEAPOLIS, MN 55404-2452

••55404



INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
401 W. PEACHTREE ST, NW
ATLANTA, GA 30365-0000

DEPARTMENT OF THE TREASURY

Date:

MAR 27 1996

CHRISTIAN OUTREACH ALLIANCE OF
DALLAS COUNTY ALABAMA
C/O JOHN BAGBY
210 LAUDERDALE ST
SELMA, AL 36701

Employer Identification Number:

63-1157396

Case Number:

586062014

Contact Person:

EP/EO CUSTOMER SERVICE UNIT

Contact Telephone Number:

(410) 962-6058

Accounting Period Ending:

December 31

Form 990 Required:

No

Addendum Applies:

Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(i).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. This does not apply, however, if you make or have made a timely election under section 3121(w) of the Code to be exempt from such tax. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that

Letter 947 (BO/CG)



STATE OF MINNESOTA

OFFICE OF THE ATTORNEY GENERAL

HUBERT H. HUMPHREY III
ATTORNEY GENERAL

July 23, 1997

BUSINESS REGULATION SECTION
SUITE 1200
445 MINNESOTA STREET
ST. PAUL, MN 55101-2130
TELEPHONE: (612) 296-9412

[REDACTED]

Dear Sir or Madam:

This office has received the annual report which was recently filed for the above referenced charitable organization. Your organization's registration has been continued pursuant to Minnesota Statutes chapter 309, the Charitable Solicitations Act.

We wish to remind you that registration is not an endorsement of the organization and that Minnesota law prohibits any person from misrepresenting the meaning of registration.

Since many grant making organizations and foundations require evidence of registration with this office, we suggest that you retain this letter in your files.

Your next annual report and financial statement will be due six months after the close of your organization's fiscal year.

Very truly yours,

CYNDI H.H. NELSON
Charities Division

Telephone: (612) 297-4613

Call if you have questions

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AMH:arltr.doc
AG:15798

**The Education & Housing Equity Project (EHEP)
St. Paul Companies Request: 1998-99**

GENERAL INFORMATION

Date of request: June 1, 1998

Organization Name: Education and Housing Equity Project (EHEP)

Address of organization: 122 West Franklin Avenue, Suite 310, Minneapolis, MN 55404-2452

Phone/Fax: (612) 871-2519 (612) 813-4501

Executive Director: Richard C. Little (Dick Little)

Contact person, title and phone number: Dick Little, Executive Director, 871-2519

Total organizational budget: \$0 – \$149,000

Population served: Multi-Cultural, Low Income

Type of funding: Annual Operating

ST. PAUL COMPANIES INVOLVEMENT

Do any St. Paul Companies employees currently volunteer with your organization?	No
If not, would you like to have St. Paul Companies volunteers?	Yes
Are there any St. Paul Companies employees on your Board of Directors?	No
Have you applied to The St. Paul Companies in the past?	No
If a progress report is due is it enclosed?	N/A

REQUEST SUMMARY

Purpose of the request: EHEP is seeking operating support to expand and strengthen its work in organizing and expanding the collaboration of partner organizations and engagement of citizens from all walks of life in community circle discussions and action forums to address the related challenges of residential, economic and racial segregation and access to quality education and life opportunities for all citizens, especially students of color.

Total amount being requested from the St. Paul Companies: \$15,000 for 1998

Total amount needed for above purpose: \$48,500 additional funds for 1998

Period of time grant monies needed: 7/98 – 1/99

Other major sources approached for support, amounts requested, and status of request:

Otto Bremer Foundation	\$50,000	Approved (1997 and 1998)
Bush Foundation	\$10,000	Approved (1997)
Cowles Media Foundation	\$20,000	Approved (1997 and 1998)
Minneapolis Foundation	\$5,000	Approved
Saint Paul Foundation	\$5,000	Approved
McKnight Foundation		Letter of Intent
Fredrikson & Byron Foundation		Application

Requests will also be made to other sources of funding including the H.B. Fuller Foundation, the General Mills Foundation and the First Universalist Foundation.

THE ST. PAUL COMPANIES GRANT APPLICATION NARRATIVE

DESCRIBE YOUR ORGANIZATION

Dates of Fiscal Year: 1/98 to 12/98

Mission, goals and objectives:

The mission of the Education and Housing Equity Project (EHEP) is to act as a catalyst to build broad-based coalitions and engage the Twin Cities metropolitan community in informed public conversations, analysis and advocacy for the purpose of promoting racially and economically inclusive communities that give families of all incomes, races, and ethnicities access to schools and housing throughout the metropolitan area. EHEP pursues its mission through a three-part strategy:

- Coalition building and advocacy;
- Community education and informed public conversation; and
- Assisting communities in becoming more inclusive and integrated.

Brief description of your organization's history and major accomplishments:

EHEP was created in 1995 to link the issue of school desegregation /integration with the broader issue of segregated housing and neighborhoods and to build an informed citizenry to advance public understanding and action on these issues.

In 1996, EHEP partnered with other organizations, including the Minnesota Minority Education Partnership, the Metropolitan Interfaith Council on Affordable Housing, the Minneapolis Initiative Against Racism, and the Minnesota Fair Housing Center, to create the Community Circle Collaborative (CCC). In 1997, the Collaborative launched a metro-wide dialogue project in which 500 citizens from different walks of life joined together, 5 to 15 at a time, in community circles throughout the metropolitan area to discuss two central questions:

- "What are the impacts of existing patterns of residential, economic and racial segregation on the educational achievement and life opportunities of Twin Cities area children and families?" and
- "What can or should we do, as individuals and as a community, to enhance educational success, and housing and economic opportunities for *all* children in the Twin Cities area?"

These community circles were convened by a variety of local sponsoring organizations. All were provided with discussion guides and were moderated by trained facilitators. The conversations culminated in a Metropolitan Citizens Forum held at Macalester College. A report that synthesized the findings, conclusions and action recommendations of the community circles has subsequently been prepared and will be shared with the community partners and various decision makers in the metropolitan area.

Current programs and activities:

Since the conclusion of the first round of community conversations, EHEP has been evaluating the first round, expanding the collaboration of partners, identifying promising practices that advance educational success and expand affordable housing choices, and revising and improving the discussion guide.

EHEP is also planning a second, expanded round of Community Circle conversations to be held in the fall of 1998. The second round will build upon the findings of the first round and will include additional groups not represented in the first round, such as the business community, outer suburban residents and a wider range of participants from communities of color. These conversations will be more clearly focused on systemic barriers to building inclusive communities and institutions. The discussions will also include an action component that will connect citizens with opportunities for involvement in their community. At the conclusion of Round Two, EHEP and the Community Circle Collaborative will co-sponsor a Citizens Summit with the Minnesota Meeting and Minnesota Public Radio. The Summit will use electronic key pad technology to elicit focused responses and discussion of specific issues and solutions from Community Circle participants on the best ways the metropolitan community can address issues of educational access and achievement, and housing and school desegregation. Round two will help inform the action agendas of partners in the collaborative as well as public decision-making bodies in 1999.

Geographic area and population served:

The work of EHEP is intended to benefit the entire Twin Cities metropolitan area. The project intentionally emphasizes the involvement of citizens of many ethnic, racial, and socioeconomic backgrounds from both urban and suburban communities, institutions and organizations. We all are major stakeholders in the outcomes of this project. In 1997 over 500 citizens from 35 communities participated in the community circle dialogues. At least 25% of the participants were persons of color. For 1998, over 100 organizations will sign on and the community circles will engage over 1,000 citizens. Organizations that have or will use our work represent thousands of adults and young people.

ORGANIZATIONAL STRUCTURE/ADMINISTRATION

Briefly describe how your organization works: What are the responsibilities of the board, staff, volunteers and (if a membership organization) members.

The success of EHEP's efforts rests largely on an active and committed board of directors and the strong partnership of organizations and volunteers in the Community Circle Collaborative.

The board of directors has been expanded each year and now includes 15 members; all are key leaders in fields and institutions related to the mission of EHEP. The board has direct and extensive experience in addressing issues of housing, education and race. Board member's connections and contacts in the community facilitate EHEP's ability to accomplish its objectives. The board is responsible for setting policy direction for the organization; the board has also played an active role in preparing the discussion guide and the report on the first round conversations, and in bringing new partners into the collaborative.

The Community Circle Collaborative includes:

- organizing partners, who have helped design the process, frame the discussion issues, prepare the discussion guide, recruit and orient/train sponsors, facilitators, reporters/recorders and resource partners, and assist with reporting and evaluation and project follow-through;
- resource partners who supply expertise on the issues, written materials to help inform the discussions, media coverage, project documentation and/or financial backing of project activities;
- sponsors (typically organizations) that supply meeting spaces (and child care, transportation, translators, and other services as needed) for the conversations, recruit community circle participants, convene the community circles and provide recorders who prepare reports on the conversations;
- experienced facilitators, who moderate the community circle conversations;
- participants who commit to 3 to 6 sessions of up to two hours each and participate with 5 to 15 other citizens in informed and deliberative dialogue.

In-kind support from the organizing partners alone in 1997 amounted to more than \$15,000 in documented resources.

How representative are these groups of the communities with which you work? Please outline general demographics of the organization.

EHEP works through its partners in many diverse settings throughout the metropolitan area. Its board, staff, and project partners reflect to varying degrees this diversity.

Staff: 1 male, 1 female; 1 European American, 1 Asian American.

Board: Board members come from business, civic, legislative, academic, community service, housing advocacy, civil rights, media, education and law backgrounds. 5 of the 15 board members, including the president, are African Americans. Three additional African Americans and Asian Americans have served on the board. We plan to recruit American Indians, Latinos/Latinas and Southeast Asian Americans to the board in the near future.

Collaborative Partners: Nine of the twenty original organizing partners of the Community Circle Collaborative come from groups primarily representing interests of communities of color. A majority of the new groups recruited for the next round of community circles are culture specific or multicultural organizations. Partner and sponsor organizations include churches, non-profits, human rights commissions, neighborhood and block groups, youth groups, schools and school districts, housing organizations, child care and parent support groups, chambers of commerce, union locals, university groups, voter organizations, community centers and community councils, and Mayors offices. Although there is a reasonably good demographic and geographic balance of sponsors, the next round of conversations will include better

Who will be involved in carrying out the plans outlined in this request? What are the qualifications of the key individuals involved?

Two individuals staff EHEP: a full-time executive director and a part-time student intern. EHEP has been resourceful in retaining interns and research assistants from the Center for Urban Affairs at the University of Minnesota, the University of St. Thomas and the Higher Education Consortium for Urban Affairs. Occasionally part-time and temporary staff has also been retained. Use of consultants and "pro bono" services has also augmented the ability of EHEP to carry out its mission. Most important are in-kind staff and volunteer resources that have been provided by partner organizations. EHEP also has a fiscal service agreement with MICAH to assure that all financial responsibilities are carried out.

Dick Little is the Executive Director, and is responsible for all aspects of the organization and project: organizing, coalition building, administration and community education. He has an extensive background in housing, education, race relations, and use of study circles. For 20 years he was a planning and housing official with the U.S. Department of Housing and Urban Development. More recently he has been a research associate with the International Institute for Interracial Action (INTER-RACE) at Augsburg College, a technical assistant with the Minnesota Community Policing Institute, a member of the planning team for the City of New Orleans Empowerment Zone and Enterprise Community program, and a consultant to the Minneapolis Public Schools. He has also been active as policy chair, parent representative on the site leadership council, and co-founder of the foundation at Ramsey International Fine Arts School in Minneapolis. He is in his tenth year serving as a mayoral appointee on the Minneapolis Planning Commission, and has a graduate degree in urban planning. He also serves on the boards of several non-profit organizations including the Metropolitan Interfaith Council for Affordable Housing and the Minneapolis Initiative Against Racism.

Kesha Tanabe is a senior in political science and sociology with a concentration in race and gender issues at the University of St. Thomas. She has significant experience in dealing with multicultural diversity issues. She is a board member of Asian Students in Action and an active member of a multi-racial student coalition (Hispanic-African American-Native American-Asian Pacific American Students at the University of St. Thomas) and the Japanese American Citizens League, Twin Cities Chapter. She is also involved in developing a new organization, the National Asian Pacific American Women's Forum.

DESCRIPTION OF REQUEST

EHEP is requesting \$15,000 operating support from the St. Paul Companies to help meet our 1998 organizational budget requirements essential to our ability to drive the community circle project and to carry out our commitment to promote the successful development of inclusive communities and schools.

How does it fit within The St. Paul's guidelines?

EHEP is committed to expanding access to quality education for students of all races, ethnicities and cultural and socio-economic backgrounds and to increasing low-income housing opportunities throughout the metropolitan area. Our method is a model of collaboration and information-sharing among multiple nonprofit and community-based groups. The grassroots sponsored and paired community circles can also serve to inform the agendas and build the capacities of their non-profit sponsors to become more inclusive and to achieve important diversity objectives for their organizations and for the larger community.

What are the goals, objectives, and activities/strategies involved in this request? What is your time-line?

We propose to continue and expand our current work on three fronts:

- Supporting and linking existing coalitions that are working on the related issues of housing, education and segregation,
- Solidifying a broad-based coalition that can advocate for racially, culturally, and economically inclusive/integrated schools and housing throughout the metropolitan area, and
- Sponsoring informed public conversations that will advance the understanding and promotion of inclusive communities.

Each of these elements reinforces the others.

The informed conversations are critical. The issues of residential and school segregation have become increasingly polarized and complex. There is a palpable sense of ambivalence about what to do about segregation, as both past and present strategies seem inadequate, flawed, or even misdirected. Our first two years of work have given us a deep appreciation of this confusion, and have convinced us of the necessity for widespread and well-informed public conversations – across racial and economic boundaries – about these issues. Without such conversations, we fear the silence and ambivalence – to say nothing of poor public policy and lack of leadership – will continue.

The partnership and coalition-building is also important. The discussions and research we have undertaken so far have convinced us that building a single coalition that can advocate for more integrated schools and communities in the Twin Cities will be challenging and slow-going. We have begun to lay the foundation for such a coalition, however – by working within existing coalitions, by listening closely to grassroots and mainstream community leaders and citizens, and by educating each other about the realities and options facing us and discovering shared ground – and will work to solidify this foundation over the next year.

During this next year we plan to move from conversation to action. As we have found already, once participants have the information and tools they need to delve into these issues, there is a desire to act. The challenge over the next year will be to develop action and service opportunities, connect citizens to partner organizations working for change, and “move the community” to make needed legislative and administrative changes.

Our time-line for accomplishing the second round of public conversations and, in the process, building a stronger link between housing, education and various community organizations runs through the end of 1998. It includes actions already taken, including:

- completing the evaluation of the first round of discussions
- completing the report and sharing the results of the first round of discussions
- recruiting new partners
- conducting study circle training workshops for facilitators and organizers
- negotiating commitments and pledge agreements among partners
- updating research and completing the revised discussion guide
- holding a “kick off” event for round two
- conducting and supporting the community circle conversations
- holding an action forum to look at promising practices and connect citizens to action opportunities
- conducting a Citizens Summit with support from the Minnesota Meeting and Minnesota Public Radio
- using the results to set forth an agenda for 1999

Parallel and complementary activities in the Fall of 1998 will involve EHEP as a principal co-sponsor. Examples include the MICAHA fair housing theatre performances, “Like Waters Rolling Down,” and the conference on “building inclusive communities” for metro area municipal officials to be co-sponsored with the Minnesota Fair Housing Center.

There is a wide range of groups and individuals in the Twin Cities metro area with a potential stake in the cause of inclusive and integrated communities and schools. These groups all have different interests and different understandings of what inclusion/integration means for them. We have found that while many of them agree on the importance of linking school desegregation/integration with the broader issue of housing, few actively connect these two issues in their work or in their recruitment of additional coalition members. We have begun connecting and collaborating with many such groups in our first few years. We propose to expand the Community Circle Collaborative by focusing on faith communities, elected officials (legislators, school boards, city councils, mayors, county boards), neighborhood groups, youth and seniors, parent organizations, teacher and staff groups, professional education programs, fair housing and housing advocacy groups, labor unions, business organizations, civic groups, civil rights organizations, human rights commissions, libraries, the media, and others. A labor-intensive effort is required to attract the participation of these groups in ways that are appropriate to their interests and capacities. We will also expand the conversations to make connections to other important related issues, including jobs, economic development, transit, growth management and public safety.

How does your request help to achieve those objectives?

Your support of our request will help us to pay for staff and operating costs essential to advancing the activities described in this proposal and to securing and leveraging the support and participation of the numerous partners required to fulfill the goals and objectives described in our proposal.

Describe your community and how you work with others.

Noted in previous sections.

What is the systemic or social change you are trying to achieve?

The removal of systemic barriers to racial and economic integration in communities, schools and housing, and to equitable access to resources and opportunities in education, housing and jobs by all citizens regardless of race, ethnicity or income.

Problem statement: What problems, needs or issues does your request address?

It is apparent that we in this metropolitan community do not know how to talk about race and class and are fearful of honest discourse, thus making public conversation about the possibilities for inclusive and integrated communities rare. If and when conversations do occur, they are usually superficial, divisive, poorly informed, not conducted on a systematic or sustained basis or include too few individuals and groups. We believe these adverse conditions imperil the chances of building inclusive and integrated communities in the Twin Cities metropolitan area.

The principal danger is that public discourse is fast settling into simplistic, distorted polarities – neighborhood schools versus forced busing, quality education versus desegregation, core cities versus suburbs, “haves versus have-nots,” and, of course, whites versus people of color (especially African-Americans). A climate of public opinion poisoned by these divisions inevitably limits what policy makers (and, as we’ve found in our initial discussions, advocates and community leaders as well) feel they are able to do; we speculate that this climate even limits what judges feel they are able to do. In the current environment, the issues are captured by the most extreme and negative voices, which are then amplified by the media. The public sits and listens. Few want to get involved, because of the fear of getting burned in the heated controversy or because of the not-unreasonable judgment that little will be accomplished under these conditions.

There is a need to involve many groups and the broader public in civil, informed conversations about the possibilities for inclusive/integrated communities. There is also a need to expand the serious discussion of these issues beyond the courtrooms and the academic halls. As many people as possible in our community should be participating in the conversation about this issue. The discourse should not be limited to the invectives of “talk radio,” the well-intentioned opinions of newspaper editorials, the sociological jargon of academia or the legal technicalities of the court.

We have no illusions that all people will be persuaded, or that all will be willing to participate. There are, after all, real conflicts of interest and conflicts of values (integration has too often been framed in terms of assimilation). These conflicts will not be resolved by talk alone. But without a concerted effort to bring people together for informed and civil conversations, the most extreme voices will continue to frame the issue. Public-spirited conversation will be drowned out by shrill debate; our common interests and values will get lost in the sea of opposition and conflict.

EVALUATION

Our plan for evaluating the success of our project and organization’s work:

We intend to measure success in tangible ways. We have already used surveys and focus groups to evaluate the first round of community circle discussions. We are and will continue to track specific data about the process and results. Measures of success include the breadth and depth of participation in the study circles by local and regional citizens. Breadth and depth means diversity of participants in terms of perspectives and viewpoints, race and ethnicity, place of residence, age and generation, family status and economic status. It also includes locations and numbers of participants and conversations. The project’s impact will also be measured by the extent that our process and findings and recommendations are considered and incorporated by stakeholder and sponsor organizations and by public bodies, such as the State Legislature in its next legislative agenda. Another important measure will be the number of new participants who become involved in the work of one of the participating non-profit organizations as one way of moving from discussion to action.

Who will be involved in evaluating this work?

The EHEP board and staff and the organizations that participate in the Community Circle Collaborative will continue to be involved in evaluating this project.

How will the evaluation results be used?

The results of the first round of community circle conversations are being used to plan the second round of conversations. The results of the second round will be used to define the subsequent strategies for moving toward achievement of EHEP’s and the Collaborative’s goals and objectives.

**THE ST. PAUL COMPANIES GRANT APPLICATION
COVER SHEET**

Please provide the following information in this order. You may generate this cover sheet on your computer or typewriter and add it to the narrative, budget, and attachments described on the next three pages.

GENERAL INFORMATION

Date of Request:
 Organization Name (as it appears with the IRS):
 Organization Name (if other than above):
 Organization Address:
 Phone/FAX:
 Executive Director (First Name, M.I., Last Name): Mr./Ms. (circle one)
 Contact Person (First Name, M.I., Last Name): Mr./Ms. (circle one)
 Contact Title:
 Contact Phone number (if different from above):

Total Organizational Budget:
(please circle one)

\$0 - \$149,999
 \$150,000 - \$299,999
 \$300,000 - \$999,999
 \$1 million +

Population Served:

(please circle one per column)

African American	Aging
American Indian	Disabilities
Asian Pacific	Low Income
General	GLBT
Hispanic/Latino	Women
Multi-Cultural	Children/Youth

Type of funding:

(please circle one)

Annual Operating
 Capital Support
 Special Project

FISCAL INFORMATION

If your organization is not registered as a 501(c)(3) with the IRS, you must have a fiscal agent. If your organization is registered, please disregard this section of the application.

Fiscal Name:
 Fiscal Address:
 Fiscal Phone:
 Fiscal Executive Director:

ST. PAUL COMPANIES INVOLVEMENT

Do any St. Paul Companies employees currently volunteer with your organization?	Yes	No
If not, would you like to have St. Paul Companies volunteers?	Yes	No
Are there any St. Paul Companies employees on your Board of Directors?	Yes	No
Have you applied to The St. Paul Companies in the past?	Yes	No
If a progress report is due, is it enclosed?	Yes	No

REQUEST SUMMARY

- Purpose of request: Summarize your request in **50 words or less**
- Total amount being requested from The St. Paul Companies
- Total amount needed for above purpose
- Period of time grant moneys needed: (Mo./Yr.) - (Mo./Yr.)
- Other sources approached for support, amounts requested, and status of request

For office use only				
Prop #.	Class.	Pgm.	Ant. Amt.	M K D

THE ST. PAUL COMPANIES GRANT APPLICATION

NARRATIVE (maximum of 5 pages)

Describe your organization

- Dates of your fiscal year: (Mo./Yr.) - (Mo./Yr.)
- Mission, goals, and objectives (2-3 sentences)
- Any major changes that have taken place in your organization in the last two years
- Briefly describe your organization's history and major accomplishments
- Current programs and activities
- Geographic area and descriptive data about population served
- Number of people served per year for entire organization

Organizational Structure/Administration

- Briefly describe how your organization works: What are the responsibilities of the board, staff, volunteers, and (if a membership organization) members?
- How representative are these groups (board, staff, etc.) of the communities with which you work? Please outline general demographics of the organization.
- Who will be involved in carrying out the plans outlined in this request? Include a brief paragraph summarizing the qualifications of key individuals involved.

Describe your request

- How do you think your request fits within The St. Paul's guidelines?
- What are the goals, objectives, and activities/strategies involved in this request? What is your timeline?
- How does your request help to achieve those objectives?
- If other than general operating support, describe the program for which you seek funding, why you decided to pursue this project, and whether it is a new or ongoing part of your organization.
- If you are a grassroots group, describe your community. If you are a state, regional, or national organization, describe your work with local groups if applicable, and how other regional and/or national organizations are involved.
- What is the systemic or social change you are trying to achieve?
- Problem statement: What problems, needs, or issues does it address?

Evaluation

- Describe your plan for evaluating the success of the project or for your organization's work.
- Who will be involved in evaluating this work - Staff, board, constituents, community, consultants?
- How will the evaluation results be used?

THE ST. PAUL COMPANIES GRANT APPLICATION

BUDGET

If you already prepare organizational and project budgets that approximate this format, please feel free to submit them in their original forms in lieu of completing this form. You may reproduce this form on your computer or simply fill in the blanks.

Budget for the period: _____ to _____

Expenses		Revenue	
Item	Amount	Source	Amount
Salaries & Wages	\$ _____	Government Grants & Contracts	\$ _____
Fringe Benefits & payroll taxes	\$ _____	Foundations	\$ _____
Consultants & professional fees	\$ _____	Corporations	\$ _____
Travel	\$ _____	Earned Income	\$ _____
Equipment	\$ _____	United Way, Combined Federal	
Supplies	\$ _____	Campaign & Other Federated	
Printing & copying	\$ _____	Campaigns	\$ _____
Telephone & fax	\$ _____	Individual Contributions	\$ _____
Postage & delivery	\$ _____	Fundraising Events & Products	\$ _____
Rent & utilities	\$ _____	Membership Income	\$ _____
In-kind expense	\$ _____	In-kind support	\$ _____
Other (specify)	\$ _____	Other (specify)	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
TOTAL EXPENSE:	\$ _____	TOTAL REVENUE:	\$ _____
		BALANCE:	\$ _____

THE ST. PAUL COMPANIES GRANT APPLICATION

REQUIRED ATTACHMENTS/APPROVAL

Your application *must* include the bolded items and Board Approval (see below).
Please remit this checklist/signed approval as a cover sheet for the attachments.

ATTACHMENTS

Please provide the items listed below.

- Evidence of tax exempt status from the Internal Revenue Service: **501(c)(3) Determination Letter**
- Evidence of registration with the Attorney General's Office (Minnesota organizations only)
- List of Board of Directors and affiliations
- Most recent CPA Audit, or, if unavailable, most recent financial statement**
- Organizational Chart
- Current year Organizational budget** (see attached budget format)
- Current Project budget if other than general support** (see attached budget format)
- Summary of current and/or past financial and volunteer involvement with The St. Paul**
- List ten largest single sources and respective amounts of overall organization revenue
- Letter of intent to act as fiscal agent from fiscal agent's executive director** (if applicable)
- Any other information that would help us assess your application

Capital or Endowment Requests (attach the following information)

- Campaign case statement
- Description of how the moneys raised will be used
- Operating budget projections that show the campaign impact on annual revenue and expenses
- The campaign fundraising plan, including sources approached and pledges to date

BOARD APPROVAL

We approve submission of this grant request and certify that the purpose of this request is charitable and that moneys received from The St. Paul Companies will be used solely for the project stated.

Board Signature

Date

Executive Director Signature

Date

All information should be mailed to:

Community Affairs Department - MC 514D
The St. Paul Companies
385 Washington Street
St. Paul, MN 55102-1396

Phone: (612) 310-7757

THE ST. PAUL COMPANIES GRANT APPLICATION

REQUIRED ATTACHMENTS/APPROVAL

Your application *must* include the bolded items and Board Approval (see below).
Please remit this checklist/signed approval as a cover sheet for the attachments.

ATTACHMENTS

Please provide the items listed below.

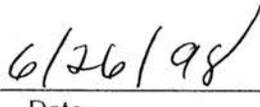
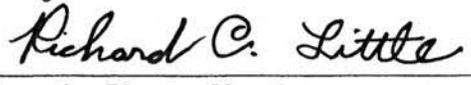
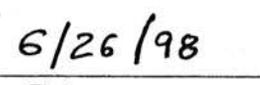
- Evidence of tax exempt status from the Internal Revenue Service: 501(c)(3) Determination Letter
- Evidence of registration with the Attorney General's Office (Minnesota organizations only)
- List of Board of Directors and affiliations
- Most recent CPA Audit, or, if unavailable, most recent financial statement
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- Current year Organizational budget** (see attached budget format)
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Board Signature	Date
	
Executive Director Signature	Date

All information should be mailed to:

Community Affairs Department - MC 514D
The St. Paul Companies
385 Washington Street
St. Paul, MN 55102-1396

Phone: (612) 310-7757

Dick
 This is
EXCELLENT!!
 You did a terrific
 job stating a
 compelling case.
 Jay

Post-it® Fax Note	7671	Date	6/2	# of pages ▶	7
To	JOYCE LEVINE	From	DICK LITTLE		
Co./Dept.		Co.			
Phone #		Phone #	612-871-2519		
Fax #	504-280-6272	Fax #	612-813-4501		
	504-288-6320				

Post-it® Fax Note	7671	Date	6/2/98	# of pages ▶	7
To	KEITH HARDY	From	DICK LITTLE		
Co./Dept.		Co.	TIMELINE - SEE P. 4		
Phone #	914-5938	Phone #	Could you review		
Fax #	914-5730	Fax #	this for me? application		

FROM JOYCE LEVINE, UNO

Dick -

All my scratching aside, this is really pretty good. (It helps to have a "slam dunk" topic that plays right into the fund's questions...)

Q. Where's the money???

Jan
!!!!
)

PS - Ron Mason finally reached me - the city will draft the new EZ materials (drawing heavily on the old plan) and he wants me to edit and consolidate, plus give some over-the-shoulder advice during the process. Life is good!

7 pages

**The Education & Housing Equity Project (EHEP)
St. Paul Companies Request: 1998-99**

GENERAL INFORMATION

Date of request: June 1, 1998
 Organization Name: Education and Housing Equity Project
 Address of organization: 122 West Franklin Avenue, Suite
 Phone/Fax: (612) 871-2519 (612) 813-4501
 Executive Director: Richard C. Little (Dick Little)
 Contact person, title and phone number: Dick Little, Executive Director, 871-2519

Post-It® Fax Note	7671	Date	6/2	# of pages	7
To	JOYCE LEVINE	From	DICK LITTLE		
Co./Dept.		Co.			
Phone #		Phone #	612-871-2519		
Fax #	504-280-6272	Fax #	612-813-4501		
	504-288-6320				

Total organizational budget: \$0 - \$149,000
 Population served: Multi-Cultural, Low Income
 Type of funding: Annual Operating

ST. PAUL COMPANIES INVOLVEMENT

Do any St. Paul Companies employees currently volunteer with your organization? No
 If not, would you like to have St. Paul Companies volunteers? Yes
 Are there any St. Paul Companies employees on your Board of Directors? No
 Have you applied to The St. Paul Companies in the past? No
 If a progress report is due is it enclosed? NA

*move over -
("breathing room")*

*highlight
circled
handwritten*

REQUEST SUMMARY

Purpose of the request: EHEP is seeking operating support to expand and strengthen its work in organizing and expanding the collaboration of partner organizations and engagement of citizens from all walks of life in community circle discussions and action forums to address the related challenges of residential, economic and racial segregation and access to quality education and life opportunities for all citizens, especially students of color.

Total amount being requested from the St. Paul Companies: \$15,000 for 1998

Total amount needed for above purpose: \$48,500 for 1998

Period of time grant monies needed: 7/98 - 1/99

Other major sources approached for support, amounts requested, and status of request:

Otto Bremer Foundation \$50,000 Approved (1997 and 1998)
 Hush Foundation \$10,000 Approved in 1997
 Cowles Media Foundation \$20,000 Approved (1997 and 1998)
 Minneapolis Foundation \$5,000 Approved
 Saint Paul Foundation \$5,000 Approved
 McKnight Foundation Letter of Intent submitted
 Fredrikson & Byron Foundation Application submitted

*Not accepting proposals
while they rethink how to best
have impact.*

Requests will soon be made to other sources of funding including the Northwest Area Foundation, H.B. Fuller Company Foundation and General Mills Foundation.

THE ST. PAUL COMPANIES GRANT APPLICATION NARRATIVE

Describe your organization

Dates of Fiscal Year: 1/98 to 12/98

Mission, goals and objectives: The organization's mission is to act as a catalyst to build broad-based coalitions and engage the community in public conversations and advocacy for the purpose of promoting racially and economically inclusive communities that give families of all incomes, races, and ethnicities access to schools and housing throughout the metropolitan area. EHEP pursues its mission through a three-part strategy:

- Coalition building and advocacy;
- Community education and public conversation; and
- ~~Assisting~~ ^{ASSISTANCE TO} communities in becoming more inclusive and integrated.

Brief description of your organization's history and major accomplishments: The Education & Housing Equity Project (EHEP) was created in 1995 by a group of education and housing advocates who shared a belief in the pressing need to link the issue of school desegregation /integration with the broader issue of segregated housing and neighborhoods. In 1996, EHEP partnered with other organizations, including the Minnesota Minority Education Partnership, the Metropolitan Interfaith Council on Affordable Housing, the Minneapolis Initiative Against Racism and the Minnesota Fair Housing Center to create the Community Circle Collaborative (CCC). In 1997, the Collaborative launched a metro-wide dialogue project in which 500 citizens from different walks of life joined together - 5 to 15 at a time - in community circles throughout the metropolitan area to discuss two central questions:

- "What are the impacts of existing patterns of residential, economic and racial segregation on the educational achievement and life opportunities of Twin Cities area children and families?" and
- "What can or should we do, as individuals and as a community, to enhance educational success, and housing and economic opportunities for all children in the Twin Cities area?"

These discussions were convened by a variety of local sponsoring organizations, assisted by trained facilitators and supported by provided background materials and a discussion guide prepared by the principal partners of the collaborative. The conversations culminated in a metropolitan citizens forum held at Macalester College. A report that synthesized the findings, conclusions and actions recommendations of the community circles has subsequently been prepared and will be shared with the community partners and various decision makers in the metropolitan area.

Current programs and activities: Since the conclusion of the first round of community conversations, EHEP has engaged in evaluation activities and used the results of the first year to further expand the collaboration of partners and to provide substantive contributions to public activities aimed at reversing the growing segregation and isolation from economic and social opportunities, expanding housing choices and identifying promising practices for achieving educational success for all Twin City area citizens.

EHEP is also planning a second, expanded round of Community Circle discussions to be held in the fall of 1998. This round will build upon the findings of the first round of community circle discussions and will include additional groups not represented in the first round, such as the business community, and a deeper range of participants from communities of color. The discussions will be "informed" with the assistance of additional resource partners and will be more clearly focused on systemic barriers to building more inclusive communities and institutions. The discussions will also include an action forum designed to lead and motivate citizens to inform action and to connect citizens with opportunities for involvement in their community. At the conclusion of Round Two, EHEP and the Community Circle Collaborative will co-sponsor a Citizens Summit with the Minnesota Meeting and Minnesota Public Radio. The Summit will use electronic key pad technology to elicit focused responses and discussion of specific issues and solutions from Community Circle participants on the best ways the metropolitan community can address issues of educational access and achievement, and housing, community and school desegregation in the Twin Cities area. Round two will help inform the action agendas of partners in the collaborative as well as public decision-making bodies in 1999.

Geographic area and population served: The work of EHEP is intended to affect and benefit the entire Twin Cities metropolitan area. The project intentionally emphasizes involvement of citizens from both urban and suburban

new sent.?

communities, institutions and organizations. Communities of color are major stakeholders in the outcomes of the project. In 1997 over 300 citizens from 35 communities participated in the community circle dialogues. At least 25% of the participants were persons of color. For 1998, over 100 organizations will sign on and the community circles will engage over 1,000 citizens. Organizations that have and will use our work represent thousands of citizens.

ORGANIZATIONAL STRUCTURE/ADMINISTRATION

Briefly describe how your organization works: What are the responsibilities of the board, staff, volunteers and (if a membership organization) members. The success of EHEP's efforts rest largely on an active and committed board of directors and the strong partnership of organizations in the Community Circle Collaborative.

The board of directors has been expanded each year and now includes 16 members; all key leaders in fields and institutions related to the mission of EHEP. The board has direct and extensive experience in addressing issues of housing, education and race. Board members' connections and contacts in the community facilitate EHEP's ability to accomplish its objectives. The board is responsible for setting policy direction for the organization; the board has also played an active role in preparing the discussion guide and the report on the first round conversations, and in bringing new project partners into the collaborative.

The Community Circle Collaborative includes:

- organizing partners, who have helped design the process, frame the discussion issues, prepare the discussion guide, recruit and orient/train sponsors, facilitators and resource partners;
- resource partners who supply expertise on the issues, written materials to help inform the discussions, assure media coverage, project documentation and/or financial backing of project activities;
- sponsors (typically organizations) that supply meeting spaces for the conversations, recruit community circle participants, convene the community circles and provide recorders who prepare reports on the conversations;
- experienced facilitators, who moderate the community circle conversations;
- participants who commit to 3 to 6 sessions of up to two hours each and participate with 5 to 15 other citizens in informed and deliberative dialogue.

In-kind support from the organizing partners alone in 1997 amounted to more than \$16,000 in documented resources.

How representative are these groups of the communities with which you work? Please outline general demographics of the organization. EHEP works through its partners in many diverse settings throughout the metropolitan area. Its board, staff, and project partners reflect to varying degrees this diversity. Staff: 1 male, 1 female, 1 European American, 1 Asian American. Board: 5 of the 15 board members, including the president, are African Americans. Three additional African Americans and Asian Americans have served on the board. Nine of the twenty original organizing partners are groups primarily representing interests of people of color.

A majority of the new groups recruited so far into the collaborative for the next round of community circles are culture-specific or multicultural organizations. Partner and sponsor organizations include churches, non-profits, human rights commissions, neighborhood and block groups, schools and school districts, housing organizations, child care and parent support groups, chambers of commerce, union locals, university groups, voter organizations, community centers and community councils, and Mayor's offices. Although there is a reasonably good geographic balance of sponsors, the next round of conversations will include better representation of the outer suburbs, the business community, and Saint Paul area communities. Public officials will also be invited to be participants in the circles.

Who will be involved in carrying out the plans outlined in this request? What are the qualifications of the key individuals involved? Two individuals staff EHEP: a full-time executive director and a part-time student intern. EHEP has been resourceful in retaining interns and research assistants from the Center for Urban Affairs at the University of Minnesota, the University of St. Thomas and the Higher Education Consortium for Urban Affairs. Occasionally part-time and temporary staff has also been retained. Use of consultants and "pro bono" services has also augmented the ability of EHEP to carry out its mission. EHEP also has a fiscal service agreement with MICAH to assure that all financial responsibilities are carried out.

Dick Little is the Executive Director, and is responsible for all aspects of the organization and project organizing, coalition building, administration and community education. He has an extensive background in housing, education, race relations and use of study circles. Keshia Tanabe is an upper-level undergraduate student in political science at the University of St. Thomas and has significant experience in dealing with multicultural diversity issues. With additional funding, EHEP will be able to add an administrative assistant.

space

Dick: SAY MORE ABOUT YOURSELF

among the

DESCRIPTION OF REQUEST

EHEP is requesting \$15,000 operating support from the St. Paul Companies to help meet our organizational budget requirements essential to our ability to drive the community circle project and to carry out our commitment to promote the successful development of inclusive communities and schools.

How does it fit within The St. Paul's guidelines? EHEP is committed to expanding access to quality education for ~~people~~ people of all races, ethnicities, and cultural and socio-economic backgrounds and to increasing low-income housing opportunities throughout the metropolitan area. Our approach models collaboration and sharing of information and resources among multiple nonprofit and community-based groups. The grass-root sponsored and paired community circles can also serve to inform the agendas and build the capacities of their non-profit sponsors to become more inclusive and to achieve important diversity objectives for their organizations and for the larger community.

What are the goals, objectives, and activities/strategies involved in this request? What is your time-line?

We propose to continue and expand our current work on three fronts:

- Supporting and linking existing coalitions that are working on the related issues of housing, education and segregation,
- Solidifying a broad-based coalition that can advocate for racially and economically integrated schools and housing throughout the metropolitan area, and
- Sponsoring informed public conversations that will advance the understanding and promotion of inclusive communities.

Each of these elements reinforces the others.

Our time-line for accomplishing the second round of public conversations and, in the process, building a stronger link between housing, education and various community organizations runs through the end of 1998. It includes actions already taken, including:

- completing the evaluation of the first round of discussions
- completing the report and sharing the results of the first round of discussions
- bringing in new partners
- conducting study circle training workshops for facilitators and organizers
- negotiating commitments and pledge agreements among partners
- completing the revised discussion guide
- holding a "kick off" event for round two
- conducting and supporting the community circle discussions
- holding an action forum to look at promising practices and connect citizens to action possibilities
- conducting a citizens summit with support from the Minnesota Meeting and Minnesota Public Radio
- Using the results to set forth an agenda for 1999.

How does your request help to achieve those objectives?

1) Supporting and linking existing coalitions and organizations :

There is a wide range of groups and individuals in the Twin Cities metro area with a potential stake in the cause of inclusive and integrated communities and schools. We have begun connecting and collaborating with many such groups in our first two years, and believe much can be accomplished simply by helping to support and expand existing coalitions that already focus on housing and school issues, but do not necessarily link those two issues in their work. We propose to continue our coalition-building efforts by focusing on faith communities, elected officials (legislators, school boards, city councils, mayors, county boards), neighborhood groups, parent organizations, teacher and staff groups, professional education programs, fair housing and housing advocacy groups, labor unions, business organizations, civic groups, civil rights organizations, human rights commissions, libraries, the media, and others.

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These groups all have different interests and different understandings of what integration means for them. Moreover, although we have found that many of them agree on the importance of linking school desegregation/integration with the broader issue of housing, few actively combine those two issues in their work or in their recruitment of additional coalition members.

Over the past two and one-half years we have seen -- and begun to build on -- a great potential for such broad coalition development and support. Yet we also appreciate that it will require a labor-intensive effort to attract the participation of these groups in ways that are appropriate to their interests and capacities. Such an effort is critically needed, however, and

these groups constitute the essential infrastructure through which we can develop the broader public understanding and support for integrated communities, and a broader response to the deepening socioeconomic and racial segregation in the Twin Cities area.

2) **Solidifying a broad-based housing/education coalition;** *or space*

The discussions and research we have undertaken so far have convinced us that the building of a single coalition that can advocate for more integrated schools and communities in the Twin Cities will be challenging and slow-going. We have begun to lay the foundation for such a coalition, however - by working within existing coalitions, by listening closely to both ~~residents~~ and community leaders and citizens, and by educating them about the realities and options facing us *and we*. We will work to solidify this foundation over the next year. We plan to move from dialogue to issue identification and action, working with the same broad range of organizations and individuals we have identified over the past year, as well as others. As we have found already, once groups have the information and tools they need to delve into these issues and begin to see how the issues must be linked and pursued in coalition, there is a powerful movement to work together. The challenge over the next year will be to support these groups and individuals in figuring out *how* to further efforts toward resolving these issues in a way that is equitable, manageable, and capable of attracting widespread support.

3) **Creating informed public conversation and analysis;** *or space*

The issues of residential and school segregation have become increasingly polarized and complex. There is a palpable sense of ambivalence about what to do about segregation, as both past and present strategies seem inadequate, flawed, or ~~even~~ *even* misdirected. This is true even in those communities most affected by segregation, at every level: citizens, educators, housing advocates, community leaders, and policy makers. Our first two years of work have given us a deep appreciation of this confusion, even as it has frustrated and worried us, and convinced us of the necessity for widespread and well-informed public conversations about these issues. Without such conversations, we fear the silence and ambivalence - to say nothing of poor public policy and lack of leadership - will continue. We propose, therefore, to continue creating such opportunities for education and dialogue at several levels:

- a) **The Community Circle Collaborative and the "Choices For Community" Study Circle Project.** As noted above, EHEP has been a leading partner in this metro-wide collaboration. Through the Community Circle Collaborative, EHEP continues to organize and support "community circles" throughout the metropolitan region, which will meet to explore the questions of how existing patterns of residential, economic and racial segregation affect the educational achievement and life opportunities of Twin Cities area children and families, and what we can do as individuals and collectively to reverse those patterns and impacts and to positively enhance educational achievement and opportunities. Our focus in the upcoming years will be on: (1) expanding the Collaborative to include a broader range of points of view from organizations, public institutions, and individuals throughout the metropolitan region; (2) promoting and publicizing the project; (3) providing research support to the community circles; (4) fundraising; (5) continuing to recruit and train community circle sponsors and facilitators; (6) evaluating and reporting on the outcomes of community circle deliberations, forums, and subsequent actions; (7) developing and clarifying an action agenda through existing organizations, and new organizations where necessary and (8) expanding the pool of citizens who become informed and actively engaged in the work of non-profits and the civic community to address issues of segregation as we have come to understand them in the 1990's.
- b) **Community and Metro-wide Citizens Forums.** These forums will flow from the study circle conversations and will enable broader engagement and education of the public.
- c) **Action Forums.** These forums will specifically help connect existing organizations with promising practices and ~~connect~~ *connect* community circle participants with organizations actively working on issues of housing, education and systemic racism.

← this is just a water blob - ignore.

Describe your community and how you work with others. Although EHEP is focused on metropolitan approaches to the challenges we are attempting to address and on the need for dialogue between citizens in different parts of the metropolitan area, our approach is to work with non-profit education, housing, jobs and economic development, social justice and faith-based partners at the community level. The community circle model offers a flexible framework that can incorporate community-level and culture-specific agenda setting as well as the regional and public agenda setting.

What is the systemic or social change you are trying to achieve? As has already been suggested, through the community circle process, we are hoping to change where the community and electorate are with respect to understanding and addressing systemic barriers to fair and affordable housing, economically and socially inclusive and equitable communities

and multiculturally responsive and effective schools. We hope to create a "critical mass" for changing a presently racist and inequitable status quo. *and classist?*

Problem statement: What problems, needs or issues does your request address? Public conversation about the possibilities for inclusive and integrated communities is rare, usually divisive and poorly informed, ^{and} not conducted on a systematic or sustained basis, ~~and~~ with too few groups and individuals involved. We believe these ~~adverse~~ conditions imperil the chances of building inclusive and integrated communities in the Twin Cities metropolitan area.

The principal danger is that public discourse is fast settling into simplistic, distorted polarities - neighborhood schools versus forced busing, quality education versus desegregation, core cities versus suburbs, rich versus poor and, of course, whites versus people of color (especially African-Americans). A climate of public opinion poisoned by these divisions inevitably limits what policy makers (and, as we've found in our initial discussions, advocates and community leaders as well) feel they are able to do. ~~We~~ speculate that this climate even limits what judges feel they are able to do. In the current environment, the issues are captured by the most extreme and negative voices, which are then amplified by the media. The public sits and listens. Few want to get involved, because of the fear of getting burned in the heated controversy and because of the not-unreasonable judgment that little will be accomplished under these conditions.

There is a need to involve many groups and the broader public in civil, informed conversations about the possibilities for integrated communities. There is a need to expand the serious discussion of these issues beyond the courtrooms and the academic halls. As many people as possible in our community should be participating in the conversation about this issue. The discourse should not be limited to the invectives of "talk radio," the well-intentioned opinions of newspaper editorials, the sociological jargon of academia or the legal technicalities of the court.

The issue is developing rapidly. The question is who will be involved in the public discourse, and how will that discourse be framed. Unfortunately, past experience shows that these issues are easily polarized - and stay polarized. We believe that this familiar yet unfortunate outcome can be averted by:

- organizing a wide range of groups that have a potential stake in integration
- engaging broad-based public participation in informed conversations about what segregation and authentic integration involve; and
- offering assistance to communities as they seek to become better integrated.

In responding to this need, we intend to build on the initial successes of the past two years by expanding our work in coalition building and public education. We plan to take the public conversation about racial and economic segregation and integration to neighborhood centers, public libraries, school buildings, ~~places of business,~~ living rooms, and backyards - the places where ordinary people live their lives and where the real task of building inclusive communities must take place. We wish to encourage and inform public conversations that will help lead people to support the principle of integrated communities and ~~to support~~ efforts to move toward that goal. This organization seeks to educate the public - that is, to lead people to a more informed, effective understanding of the effects of segregation, why integration is important, and how it can be accomplished. Through this process, we hope that people come to understand the value of integration for themselves, for other people, and for society as a whole.

We have no illusions that all people will be persuaded, or that all will be willing to participate. There are, after all, real conflicts of interest and conflicts of values (integration has too often been framed in terms of assimilation). These conflicts will not be dissolved by talk alone. But without a concerted effort to bring people together for informed and civil conversations, the most extreme voices will remain to frame the issue. Public-spirited conversation will be drowned out by shrill debate; our common interests and values will get lost in the sea of opposition and conflict.

EVALUATION

Our plan for evaluating the success of our project and organization's work: We intend to measure success in tangible ways. We have already used surveys and focus groups to evaluate the first round of community circle discussions. We are and will continue to track specific data about the process and results. Measures of success include the breadth and depth of participation in the study circles by local and regional citizens. Breadth and depth ~~means~~ diversity of participants in terms of perspectives and viewpoints, race and ethnicity, place of residence, age, family status and economic status. ~~It also~~ ^{also} encompasses number of participants and conversations. The project's impact will also be measured by the extent that our process and findings and recommendations are considered and incorporated by stakeholder and sponsor organizations and by public bodies, such as the State Legislature in its next legislative agenda. Another important measure will be the

is relevant measures.

refer to the

number of new participants who ~~choose~~^{choose} to become involved in the work of one of the participating non-profit organizations as one way of moving from discussion to action.

Who will be involved in evaluating this work? The EHEP board and staff and the organizations that participate in the Community Circle Collaborative will continue to be involved in evaluating this project.

How will the evaluation results be used? The results of the first round of community circle conversations are being used to plan the second round of conversations. The results of the second round will be used to define the subsequent strategies for moving toward achievement of EHEP's goals and objectives.

Post-it® Fax Note

7671

To	BARBARA BENJAMIN	Date	6/3/98	# of pages	9
Co./Dept.		From	DICK LITTLE		
		Co.			
Phone #	374-4847	Phone #	871-2519		
Fax #	374-4964	Fax #	813-4501		

**The Education & Housing Equity Project (EHEP)
St. Paul Companies Request: 1998-99**

GENERAL INFORMATION

Date of request: June 1, 1998

Organization Name: Education and Housing Equity Project (EHEP)

Address of organization: 122 West Franklin Avenue, Suite 310, Minneapolis, MN 55404-2452

Phone/Fax: (612) 871-2519 (612) 813-4501

Executive Director: Richard C. Little (Dick Little)

Contact person, title and phone number: Dick Little, Executive Director, 871-2519

Total organizational budget: \$0 - \$149,000

Population served: Multi-Cultural, Low Income

Type of funding: Annual Operating

ST. PAUL COMPANIES INVOLVEMENT

Do any St. Paul Companies employee currently volunteers with your organization? No

If not, would you like to have St. Paul Companies volunteers? Yes

Are there any St. Paul Companies employees on your Board of Directors? No

Have you applied to The St. Paul Companies in the past? No

If a progress report is due is it enclosed? NA

REQUEST SUMMARY

Purpose of the request: EHEP is seeking operating support to expand and strengthen its work in organizing and expanding the collaboration of partner organizations and engagement of citizens from all walks of life in community circle discussions and action forums to address the related challenges of residential, economic and racial segregation and access to quality education and life opportunities for all citizens, especially students of color.

Total amount being requested from the St. Paul Companies: \$15,000 for 1998

Total amount needed for above purpose: \$48,500 for 1998

Period of time grant monies needed: 7/98 - 1/99

Other major sources approached for support, amounts requested, and status of request:

Otto Bremer Foundation	\$50,000	Approved (1997 and 1998)
Bush Foundation	\$10,000	Approved in 1997
Cowles Media Foundation	\$20,000	Approved (1997 and 1998)
Minneapolis Foundation	\$5,000	Approved
Saint Paul Foundation	\$5,000	Approved
McKnight Foundation		Letter of Intent submitted
Fredrikson & Byron Foundation		Application submitted

Not accepting proposals while they rethink how to best have impact.

Requests will soon be made to other sources of funding including the Northwest Area Foundation, H.B. Fuller Company Foundation and General Mills Foundation.

THE ST. PAUL COMPANIES GRANT APPLICATION NARRATIVE

Describe your organization

Dates of Fiscal Year: 1/98 to 12/98

Mission, goals and objectives: The organization's mission is to act as a catalyst to build broad-based coalitions and engage the Twin Cities metropolitan community in public conversations and advocacy for the purpose of promoting racially and economically inclusive communities that give families of all incomes, races, and ethnicities access to schools and housing throughout the metropolitan area. EHEP pursues its mission through a three-part strategy:

- Coalition building and advocacy;
- Community education and public conversation; and
- Assisting communities in becoming more inclusive and integrated.

of the Education and HOUSING EQUITY PROJECT (EHEP)
and to build an informed citizenry who will act in ways to influence policy in matters to make systemic change...
Insert # 3, p. 5

Brief description of your organization's history and major accomplishments: The Education and Housing Equity Project (EHEP) was created in 1995 by a group of education and housing advocates who shared a belief in the pressing need to link the issue of school desegregation /integration with the broader issue of segregated housing and neighborhoods. In 1996, EHEP partnered with other organizations, including the Minnesota Minority Education Partnership, the Metropolitan Interfaith Council on Affordable Housing, the Minneapolis Initiative Against Racism and the Minnesota Fair Housing Center to create the Community Circle Collaborative (CCC). In 1997, the Collaborative launched a metro-wide dialogue project in which 500 citizens from different walks of life joined together - 5 to 15 at a time - in community circles throughout the metropolitan area to discuss two central questions:

- "What are the impacts of existing patterns of residential, economic and racial segregation on the educational achievement and life opportunities of Twin Cities area children and families?" and
- "What can or should we do, as individuals and as a community, to enhance educational success, and housing and economic opportunities for all children in the Twin Cities area?"

These discussions were convened by a variety of local sponsoring organizations, assisted by a discussion guide and trained facilitators, and provided background materials and a discussion guide prepared by the principal partners of the collaborative. The conversations culminated in a metropolitan citizens forum held at Macalester College. A report that synthesized the findings, conclusions and actions recommendations of the community circles has subsequently been prepared and will be shared with the community partners and various decision makers in the metropolitan area.

Current programs and activities: Since the conclusion of the first round of community conversations, EHEP has been evaluating the first round, in evaluation activities and using the results of the first year to further expand the collaboration of partners and to provide substantive contributions to public activities aimed at reversing the growing segregation and isolation from economic and social opportunities, expanding housing choices and identifying promising practices that advance educational success for all Twin City area citizens, and revising and improving its discussion guide. Expanding the collaboration partners and

EHEP is also planning a second, expanded round of Community Circle discussions to be held in the fall of 1998. This round will build upon the findings of the first round of community circle discussions and will include additional groups not represented in the first round, such as the business community, and a deeper range of participants from communities of color. The discussions will be "informed" with the assistance of additional resource partners and will be more clearly focused on systemic barriers to building more inclusive communities and institutions. The discussions will also include an action component designed to lead and motivate citizens to inform action and to connect citizens with opportunities for involvement in their community. At the conclusion of Round Two, EHEP and the Community Circle Collaborative will co-sponsor a Citizens Summit with the Minnesota Meeting and Minnesota Public Radio. The Summit will use electronic key pad technology to elicit focused responses and discussion of specific issues and solutions from Community Circle participants on the best ways the metropolitan community can address issues of educational access and achievement, and housing, community and school desegregation, in the Twin Cities area. Round two will help inform the action agendas of partners in the collaborative as well as public decision-making bodies in 1999.

Geographic area and population served: The work of EHEP is intended to affect and benefit the entire Twin Cities metropolitan area. The project intentionally emphasizes involvement of citizens from both urban and suburban of many ethnic and racial backgrounds from

communities, institutions and organizations. ^{We all} Communities of color are major stakeholders in the outcomes of the project. In 1997 over 500 citizens from 35 communities participated in the community circle dialogues. ^{PS 2100} At least 25% of the participants were persons of color. For 1998, over 100 organizations will sign on and the community circles will engage over 1,000 citizens. Organizations that have and will use our work represent thousands of citizens.

ORGANIZATIONAL STRUCTURE/ADMINISTRATION

Briefly describe how your organization works: What are the responsibilities of the board, staff, volunteers and (if a membership organization) members. The success of EHEP's efforts rest largely on an active and committed board of directors and the strong partnership of organizations in the Community Circle Collaborative.

The board of directors has been expanded each year and now includes 16 members; all key leaders in fields and institutions related to the mission of EHEP. The board has direct and extensive experience in addressing issues of housing, education and race. Board member's connections and contacts in the community facilitate EHEP's ability to accomplish its objectives. The board is responsible for setting policy direction for the organization; the board has also played an active role in preparing the discussion guide and the report on the first round conversations, and in bringing new project partners into the collaborative.

The Community Circle Collaborative includes:

- organizing partners, who have helped design the process, frame the discussion issues, prepare the discussion guide, recruit and orient/train sponsors, facilitators and resource partners;
- resource partners who supply expertise on the issues, written materials to help inform the discussions, assure media coverage, project documentation and/or financial backing of project activities;
- sponsors (typically organizations) that supply meeting spaces for the conversations, recruit community circle participants, convene the community circles and provide recorders who prepare reports on the conversations;
- experienced facilitators, who moderate the community circle conversations;
- participants who commit to 3 to 6 sessions of up to two hours each and participate with 5 to 15 other citizens in informed and deliberative dialogue.

In-kind support from the organizing partners alone in 1997 amounted to more than \$16,000 in documented resources.

How representative are these groups of the communities with which you work? Please outline general demographics of the organization. EHEP works through its partners in many diverse settings throughout the metropolitan area. Its board, staff, and project partners reflect to varying degrees this diversity. *Staff:* 1 male, 1 female, 1 European American, 1 Asian American. *Board:* 5 of the 15 board members, including the president, are African Americans. Three additional African Americans and Asian Americans have served on the board. ^{come from} Nine of the twenty original organizing partners ^{are groups} of the CCC primarily representing interests of people of color.

A majority of the new groups recruited so far into the collaborative for the next round of community circles are culture specific or multicultural organizations. Partner and sponsor organizations include churches, non-profits, human rights commissions, neighborhood and block groups, schools and school districts, housing organizations, child care and parent support groups, chambers of commerce, union locals, university groups, voter organizations, community centers and community councils, and Mayors offices. Although there is a reasonably good geographic balance of sponsors, the next round of conversations will include better representation of the outer suburbs, the business community, and Saint Paul area communities. Public officials will also be invited to be participants in the circles.

Who will be involved in carrying out the plans outlined in this request? What are the qualifications of the key individuals involved? Two individuals staff EHEP: a full-time executive director and a part-time student intern. EHEP has been resourceful in retaining interns and research assistants from the Center for Urban Affairs at the University of Minnesota, the University of St. Thomas and the Higher Education Consortium for Urban Affairs. Occasionally part-time and temporary staff has also been retained. Use of consultants and "pro bono" services has also augmented the ability of EHEP to carry out its mission. EHEP also has a fiscal service agreement with MICAH to assure that all financial responsibilities are carried out.

Dick Little is the Executive Director, and is responsible for all aspects of the organization and project: organizing, coalition building, administration and community education. He has an extensive background in housing, education, race relations and use of study circles. Keshia Tanabe is an upper level undergraduate student in political science at the University of St. Thomas and has significant experience in dealing with multicultural diversity issues. With additional funding, EHEP will be able to add an administrative assistant.

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⑦ Your support of our request will help us to ~~achieve~~ provide staff to support that are these groups constitute the essential infrastructure through which we can develop the broader public understanding and support for integrated communities, and a broader response to the deepening socioeconomic and racial segregation in the Twin Cities area. ~~operating costs and opportunity essential to achieving the above state advance our activities (them)~~

2) ~~Solidifying a broad-based housing/education coalition~~

The discussions and research we have undertaken so far have convinced us that the building of a single coalition that can advocate for more integrated schools and communities in the Twin Cities will be challenging and slow-going. We have begun to lay the foundation for such a coalition, however - by working within existing coalitions, by listening closely to both mainstream and community leaders and citizens, and by educating them about the realities and options facing us - and will work to solidify this foundation over the next year. We plan to move from dialogue to ~~issue identification and action~~ ^{Also, we conversation to} working with the same broad range of organizations and individuals we have identified over the past year, as well as others. As we have found already, once ~~groups~~ ^{folks} have the information and tools they need to delve into these issues and begin to see how the issues must be linked and pursued in coalition, there is a ~~powerful movement to work together~~ ^{desire to act}. The challenge over the next year will be to ~~support these groups and individuals in figuring out how to further efforts toward resolving these issues in a way that is equitable, manageable, and capable of attracting widespread support.~~ ^{develop action opportunities.}

3) ~~Creating informed public conversation and analysis~~

The issues of residential and school segregation have become increasingly polarized and complex. There is a palpable sense of ambivalence about what to do about segregation, as both past and present strategies seem inadequate, flawed, or even misdirected. ~~This is true even in those communities most affected by segregation, at every level: citizens, educators, housing advocates, community leaders, and policy makers.~~ Our first two years of work have given us a deep appreciation of this confusion, even as it has frustrated and worried us, and convinced us of the necessity for widespread and well-informed public conversations about these issues. Without such conversations, we fear the silence and ambivalence - to say nothing of poor public policy and lack of leadership - will continue. We propose, therefore, to continue creating such ~~opportunities for education and dialogue at several levels:~~

- a) ~~The Community Circle Collaborative and the "Choices For Community" Study Circle Project.~~ As noted above, EHEP has been a leading partner in this metro-wide collaboration. Through the Community Circle Collaborative, EHEP continues to organize and support "community circles" throughout the metropolitan region, which will meet to explore the questions of how existing patterns of residential, economic and racial segregation affect the educational achievement and life opportunities of Twin Cities area children and families, and what we can do as individuals and collectively to reverse those patterns and impacts and to positively enhance educational achievement and opportunities. Our focus in the upcoming years will be on: (1) expanding the Collaborative to include a broader range of points of view from organizations, public institutions, and individuals throughout the metropolitan region, (2) promoting and publicizing the project, (3) providing research support to the community circles, (4) fundraising, (5) continuing to recruit and train community circle sponsors and facilitators, (6) evaluating and reporting on the outcomes of community circle deliberations, forums, and subsequent actions, (7) developing and clarifying an action agenda through existing organizations, and new organizations where necessary and (8) expanding the pool of citizens who become informed and actively engaged in the work of non-profits and the civic community to address issues of segregation as we have come to understand them in the 1990's.
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Describe your community and how you work with others. Although EHEP is focused on metropolitan approaches to the challenges we are attempting to address and on the need for dialogue between citizens in different parts of the metropolitan area, our approach is to work with non-profit education, housing, jobs and economic development, social justice and faith-based partners at the community level. The community circle model offers a flexible framework that can incorporate community-level and culture-specific agenda setting as well as the regional and public agenda setting.

(An informed citizenry who can act in ways that will influence public policy on the things you are trying to achieve?) As has already been suggested, through the community circle process, we are hoping to change where the community and electorate are with respect to understanding and addressing systemic barriers to fair and affordable housing, economically and socially inclusive and equitable communities

→ The removal of barriers to systemic and institutional racial and economic isolation and segregation and isolation in schools and housing.

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STREET HOME

noted in described in preceding sections

and multiculturally responsive and effective schools. We hope to create a "critical mass" for changing a presently racist and inequitable status quo.

It is apparent that we in this metropolitan community do not know how to talk about race and class and are usually divisive and poorly informed, not conducted on a systematic or sustained basis and with too few groups and individuals involved. We believe these adverse conditions imperil the chances of building inclusive and integrated communities in the Twin Cities metropolitan area.

Problem statement: What problems, needs or issues does your request address? Public conversation about the possibilities for inclusive and integrated communities is rare, usually divisive and poorly informed, not conducted on a systematic or sustained basis and with too few groups and individuals involved. We believe these adverse conditions imperil the chances of building inclusive and integrated communities in the Twin Cities metropolitan area.

The principal danger is that public discourse is fast settling into simplistic, distorted polarities – neighborhood schools versus forced busing, quality education versus desegregation, core cities versus suburbs, rich versus poor and, of course, whites versus people of color (especially African-Americans). A climate of public opinion poisoned by these divisions inevitably limits what policy makers (and, as we've found in our initial discussions, advocates and community leaders as well) feel they are able to do; we speculate that this climate even limits what judges feel they are able to do. In the current environment, the issues are captured by the most extreme and negative voices, which are then amplified by the media. The public sits and listens. Few want to get involved, because of the fear of getting burned in the heated controversy and because of the not-unreasonable judgment that little will be accomplished under these conditions.

There is a need to involve many groups and the broader public in civil, informed conversations about the possibilities for integrated communities. There is a need to expand the serious discussion of these issues beyond the courtrooms and the academic halls. As many people as possible in our community should be participating in the conversation about this issue. The discourse should not be limited to the invectives of "talk radio," the well-intentioned opinions of newspaper editorials, the sociological jargon of academia or the legal technicalities of the court.

The issue is developing rapidly. The question is who will be involved in the public discourse, and how will that discourse be framed. Unfortunately, past experience shows that these issues are easily polarized – and stay polarized. We believe that this familiar yet unfortunate outcome can be averted by:

- organizing a wide range of groups that have a potential stake in integration
- engaging broad-based public participation in informed conversations about what segregation and authentic integration involve; and
- offering assistance to communities as they seek to become better integrated.

In responding to this need, we intend to build on the initial successes of the past two years to by expanding our work in coalition building and public education. We plan to take the public conversation about racial and economic segregation and integration to neighborhood centers, public libraries, school buildings, places of business, living rooms, and backyards – the places where ordinary people live their lives and where the real task of building inclusive communities must take place. We wish to encourage and inform public conversations that will help lead people to support the principle of integrated communities and to support efforts to move toward that goal. This organization seeks to educate the public – that is, to lead people to a more informed, effective understanding of the effects of segregation, why integration is important, and how it can be accomplished. Through this process, we hope that people come to understand the value of integration for themselves, for other people, and for society as a whole.

We have no illusions that all people will be persuaded, or that all will be willing to participate. There are, after all, real conflicts of interest and conflicts of values (integration has too often been framed in terms of assimilation). These conflicts will not be dissolved by talk alone. But without a concerted effort to bring people together for informed and civil conversations, the most extreme voices will remain to frame the issue. Public-spirited conversation will be drowned out by shrill debate; our common interests and values will get lost in the sea of opposition and conflict.

EVALUATION

Our plan for evaluating the success of our project and organization's work: We intend to measure success in tangible ways. We have already used surveys and focus groups to evaluate the first round of community circle discussions. We are and will continue to track specific data about the process and results. Measures of success include the breadth and depth of participation in the study circles by local and regional citizens. Breadth and depth means diversity of participants in terms of perspectives and viewpoints, race and ethnicity, place of residence, age, family status and economic status. It also includes number of participants and conversations. The project's impact will also be measured by the extent that our process and findings and recommendations are considered and incorporated by stakeholder and sponsor organizations and by public bodies, such as the State Legislature in its next legislative agenda. Another important measure will be the

number of new participants who chose to become involved in the work of one of the participating non-profit organizations as one way of moving from discussion to action.

Who will be involved in evaluating this work? The EHEP board and staff and the organizations that participate in the Community Circle Collaborative will continue to be involved in evaluating this project.

How will the evaluation results be used? The results of the first round of community circle conversations are being used to plan the second round of conversations. The results of the second round will be used to define the subsequent strategies for moving toward achievement of EHEP's goals and objectives.

* Req. for grant writing workshop.

NOTES:

Why \$ 15,000

#1 P. 2 (1st page of narrative)

MISSIONS: Brief description of org's history

INSERT

~~The mission is based on the realization that~~
after 1st sentence, P. 5 #3, 1st 2nd sentences, ^{all} short of last sentence.

In 1996... make ^{as new} second P

#2

all all were provided w/ discussion guides and led by trained facilitators

How
Rep. ^{ing} of Bd. Members, P. 3

* Members of the board come from business, civic groups, academic, service organizations, media, law [education] 5 of the 15 ...

Use the word inclusive (vs. integrated)

How does your req. support obj. , P. 4



**THE ST. PAUL COMPANIES GRANT APPLICATION
COVER SHEET**

Please provide the following information in this order. You may generate this cover sheet on your computer or typewriter and add it to the narrative, budget, and attachments described on the next three pages.

GENERAL INFORMATION

Date of Request:
 Organization Name (as it appears with the IRS):
 Organization Name (if other than above):
 Organization Address:
 Phone/FAX:
 Executive Director (First Name, M.I., Last Name): Mr./Ms. (circle one)
 Contact Person (First Name, M.I., Last Name): Mr./Ms. (circle one)
 Contact Title:
 Contact Phone number (if different from above):

Total Organizational Budget:
(please circle one)
 \$0 - \$149,999
 \$150,000 - \$299,999
 \$300,000 - \$999,999
 \$1 million +

Population Served:
(please circle one per column)

African American	Aging
American Indian	Disabilities
Asian Pacific	Low Income
General	GLBT
Hispanic/Latino	Women
Multi-Cultural	Children/Youth

Type of funding:
(please circle one)
 Annual Operating
 Capital Support
 Special Project

FISCAL INFORMATION

If your organization is not registered as a 501(c)(3) with the IRS, you must have a fiscal agent. If your organization is registered, please disregard this section of the application.

Fiscal Name:
 Fiscal Address:
 Fiscal Phone:
 Fiscal Executive Director:

ST. PAUL COMPANIES INVOLVEMENT

Do any St. Paul Companies employees currently volunteer with your organization?	Yes	No
If not, would you like to have St. Paul Companies volunteers?	Yes	No
Are there any St. Paul Companies employees on your Board of Directors?	Yes	No
Have you applied to The St. Paul Companies in the past?	Yes	No
If a progress report is due, is it enclosed?	Yes	No

REQUEST SUMMARY

- Purpose of request: Summarize your request in **50 words or less**
- Total amount being requested from The St. Paul Companies
- Total amount needed for above purpose
- Period of time grant moneys needed: (Mo./Yr.) - (Mo./Yr.)
- Other sources approached for support, amounts requested, and status of request

For office use only

Prop #.	Class.	Pgm.	Ant. Amt.	M K D
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Dick -
your copy.

D- The numbering system will help you follow my ideas for reformatting the Couder request to fit these questions,

THE ST. PAUL COMPANIES GRANT APPLICATION
NARRATIVE
 (maximum of 5 pages)

Joy

① **Describe your organization** *One page*

- A • Dates of your fiscal year: (Mo./Yr.) - (Mo./Yr.) -
- B • Mission, goals, and objectives (2-3 sentences) ✓
- C • Any major changes that have taken place in your organization in the last two years -
- D • Briefly describe your organization's history and major accomplishments - 3 sentences - *Started in 1995... CCC Forum*
- E • Current programs and activities ✓
- F • Geographic area and descriptive data about population served *metro-wide. Urban/Suburban. Racial data.*
- G • Number of people served per year for entire organization *# attending CCC*

② **Organizational Structure/Administration** *One page*

- A • Briefly describe how your organization works: What are the responsibilities of the board, staff, volunteers, and (if a membership organization) members?
- B • How representative are these groups (board, staff, etc.) of the communities with which you work? Please outline general demographics of the organization. *Attach board list.*
- C • Who will be involved in carrying out the plans outlined in this request? Include a brief paragraph summarizing the qualifications of key individuals involved.

③ **Describe your request** *2-3 pages*

- A • How do you think your request fits within The St. Paul's guidelines? *See page 3 of Guidelines*
- B • What are the goals, objectives, and activities/strategies involved in this request? What is your timeline?
- C • How does your request help to achieve those objectives?
- D • If other than general operating support, describe the program for which you seek funding, why you decided to pursue this project, and whether it is a new or ongoing part of your organization.
- E • If you are a grassroots group, describe your community. If you are a state, regional, or national organization, describe your work with local groups if applicable, and how other regional and/or national organizations are involved.
- F* • What is the systemic or social change you are trying to achieve?
- G • Problem statement: What problems, needs, or issues does it address? *} ~~of request or organization~~*

Evaluation *1/2 - 1 page*

- Describe your plan for evaluating the success of the project or for your organization's work.
- Who will be involved in evaluating this work - Staff, board, constituents, community, consultants?
- How will the evaluation results be used?

Dick -

I looked thru
the Cowles request
+ compared it to
the St Paul application.

Here are my notes
+ recommendations.

Looks like a good
funding source for EHEP

Joy

THE ST. PAUL COMPANIES GRANT APPLICATION

BUDGET

If you already prepare organizational and project budgets that approximate this format, please feel free to submit them in their original forms in lieu of completing this form. You may reproduce this form on your computer or simply fill in the blanks.

Budget for the period: _____ to _____

Expenses		Revenue	
Item	Amount	Source	Amount
Salaries & Wages	\$ _____	Government Grants & Contracts	\$ _____
Fringe Benefits & payroll taxes	\$ _____	Foundations	\$ _____
Consultants & professional fees	\$ _____	Corporations	\$ _____
Travel	\$ _____	Earned Income	\$ _____
Equipment	\$ _____	United Way, Combined Federal	
Supplies	\$ _____	Campaign & Other Federated	
Printing & copying	\$ _____	Campaigns	\$ _____
Telephone & fax	\$ _____	Individual Contributions	\$ _____
Postage & delivery	\$ _____	Fundraising Events & Products	\$ _____
Rent & utilities	\$ _____	Membership Income	\$ _____
In-kind expense	\$ _____	In-kind support	\$ _____
Other (specify)	\$ _____	Other (specify)	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
TOTAL EXPENSE:	\$ _____	TOTAL REVENUE:	\$ _____
		BALANCE:	\$ _____

METROPOLITAN INTERFAITH COUNCIL ON AFFORDABLE HOUSING

"Do justice, love mercy, walk humbly with your God." Micah 6:8



December 1, 1997

Board of Directors

President

Sue Watlov Phillips
Elim Transitional Housing

Vice President

Reverend David McCauley
Minnesota Catholic Conference

Treasurer

Dick Little
Education and Housing Equity Project

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Sisters of St. Joseph

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Family Housing Fund

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Parish Community of St. Joseph

Reverend Robert Hazel
Ascension Catholic Church

Joseph Holmberg
CommonBond Communities

Rabbi Harold Kravitz
Minnesota Rabbinical Society

Ron Latz
Jewish Community Relations Council

Dan Lieberman
Adath Jeshurun Congregation

Denise Miller
Progressive Missionary Baptist Church

Ali Newman
Masjid An-Nur/Islamic Centers
of Minneapolis and St. Paul

Carolyn Olson
Greater Minneapolis Metropolitan
Housing Corporation

Reverend Donald Rudrud
Evangelical Lutheran Church In
America - Minneapolis Synod

Reverend Wade Schemmel
St. Paul's United Church of Christ

Reverend Arthur Tredwell
Exodus Development Company

Larry Winans
Minnesota Fair Housing Center

Staff
Joy Sorensen Navarre
Executive Director

Mr. Ronald McKinley
Community Affairs Department – MC 514D
The St. Paul Companies
385 Washington Street
St. Paul, MN 55102-1396

Dear Mr. McKinley:

The operating support that The St. Paul Companies provides enables the Metropolitan Interfaith Council on Affordable Housing to carry out its mission of ensuring decent, safe and affordable housing for all residents of the Twin Cities. We are grateful for this generous support. *At this time, MICAHA asks the St. Paul Companies to consider a special request of \$10,000 for equipment and furniture purchases to upgrade our operations.*

Over the past year MICAHA has experienced much change and growth. Our staff has grown to four full-time employees with the expected addition of an AmeriCorps VISTA Member and three additional staff early next year.

Most of our equipment and furniture has been donated by other nonprofit organizations and is in various states of disrepair. An internal assessment indicated that MICAHA needs a telephone system with voice processing features, a multifunctional machine for copying, faxing and printing, five additional computers and office furniture to ensure efficient performance into the future.

Having an efficient and well-equipped office space will provide much improved operations, allowing our staff to focus its energy on our central organizing vision - **thinking regionally, acting locally, and living faithfully.**

Once again, thank you for your continuing support. This special request of \$10,000 for equipment and furniture purchases will enhance the St. Paul Companies' current investment in MICAHA, ensuring efficient operations towards seeing that affordable housing becomes a reality for everyone in our community.

Sincerely,

Joy Sorensen Navarre
Executive Director

THE ST. PAUL COMPANIES GRANT APPLICATION COVER SHEET

GENERAL INFORMATION

Date of Request: December 1, 1997
Organization Name: Metropolitan Interfaith Council on Affordable Housing
Organization Name: MICAHA
Phone/FAX: 612-871-8980 612-871-8984(FAX)
Executive Director: Ms. Joy Sorensen Navarre
Contact Person: Mr. Tim Sullivan
Contact Title: Associate Director
Contact Phone: Same

Total Organizational Budget: \$150,000 - \$299,999

Population Served: General, Low Income

Type of funding: Special Project

ST. PAUL COMPANIES INVOLVEMENT

Do any St. Paul Companies employees currently volunteer with your organization? Yes

If not, would you like to have St. Paul Companies volunteers? Yes

Are there any St. Paul Companies employees on your Board of Directors? No

Have you applied to The St. Paul Companies in the past? Yes

If a progress report is due, is it enclosed? NA

REQUEST SUMMARY

Purpose of request: Due to MICAHA's recent growth, we need to upgrade our office operations with a multifunction device (copier, fax, printer), networked computers, fund accounting and fundraising software, phone system with voice mail and well designed office furniture. By utilizing appropriate office technology, MICAHA's staff will be able to work more efficiently towards our goal of ensuring decent, safe and affordable housing for all.

Total Amount being requested from the St. Paul Companies: \$10,000

Total amount needed for above purpose: \$53,000

Period of time grant moneys needed: October 1997 to July 1998

Other sources approached for support, amounts requested, and status of request:

McKnight Foundation	\$25,000	decision December 1997
HUD	\$2,000	secured
First Bank Foundaiton	\$10,000	inquiry stage
Deluxe Foundation	\$5,000	letter of inquiry denied
Beim Foundation	\$5,000	inquiry stage
NSP	\$5,000	inquiry stage
Norwest Banks	\$5,000	inquiry stage

THE ST. PAUL COMPANIES GRANT APPLICATION NARRATIVE

Describe your organization

Dates of fiscal year: January 1997 to December 1997

Mission, goals, and objectives:

The mission of the Metropolitan Interfaith Council on Affordable Housing (MICAH) is to mobilize congregations and people of all faiths to ensure decent, safe, and affordable housing for everyone in the metropolitan community. MICAH believes we must think regionally, act locally, and live faithfully. MICAH uses a threefold strategy of advocacy, education, and service to accomplish its objectives. MICAH is made up of over 100 Catholic, Islamic, Jewish, and Protestant congregations and housing organizations.

Any major changes that have taken place in your organization in the last two years:

MICAH has encountered a number of changes in the past year. In January 1997 Mike Anderson, MICAH's executive director during the past six years, resigned from the organization to accept a leadership position at the East Side Neighborhood Development Company in St. Paul. The Board of Directors acted quickly to find a new executive director. By March, they secured a new director, Joy Sorensen Navarre. The Board of Directors is confident that under the direction of Sorensen Navarre MICAH will continue to be a leading catalyst for systems change through the religious community.

Additionally, in its 1996 Strategic Plan, the Board of Directors decided to divest itself of social service projects in order to focus the organization's energy on advocacy, education and volunteer service. In June 1997 MICAH successfully completed the transfer of the Metropolitan Homeless Family Initiative to St. Paul Area Council of Churches. This initiative included two social service programs, the Homeless Family Support Program and the Family Shelter Network. John Ruffin, Program Director, left MICAH at that time to create a nonprofit organization serving African American men experiencing homelessness.

By July 1997, Sorensen Navarre had hired two congregational organizers. A third one will be hired in the coming months. In addition, MICAH will have a VISTA volunteer to help develop housing resources for congregations and a part time Senior Aide to assist with clerical work. This additional staff necessitated a move to a larger office space. MICAH moved office suites within the Minnesota Church Center in October 1997.

Lastly, MICAH received a major Fair Housing Initiatives Program grant from HUD to produce an educational theater event in collaboration with the Illusion Theater about fair housing and housing choice in the Twin Cities. It will be the centerpiece of MICAH's educational and organizing work for the next 18 months.

While change is difficult, it creates an opportunity for growth and improvement. During this time of internal transition, the organization reaffirmed its commitment to work for systems change through the religious community. Streamlining programming and adding congregational organizers to the staff equips MICAH to focus on identifying and developing the capacity of lay leaders from within the religious community across the metropolitan region. These efforts along with continued coalition work will strengthen the advocacy capacity of the organization to impact change in the region.

Briefly describe your organization's history and major accomplishments:

History: MICAHA, founded in 1989 by a group of religious leaders, housing advocates, and low income housing developers, is now a coalition of over 100 Catholic, Islamic, Jewish, and Protestant congregations and housing organizations dedicated to the vision that everyone in our metropolitan community should have a decent, safe, and affordable place to live.

Accomplishments:

- Passed the Livable Communities Act: Worked to pass legislation during the 1995 legislative session which empowers the Met Council to work with suburban communities to create affordable housing.
- Defeated NIMBYies (Not In My Back Yard): Mobilized congregations to support the development of over 150 units of affordable housing in various suburban communities.
- Increased State Funding for Housing: Working with the Right to Housing Campaign, helped secure a \$10.3 million increase in housing appropriations for 1998-1999.
- Created Coalitions: MICAHA helped form the Alliance for Metropolitan Stability (regional issues), the Education and Housing Equity Project, and helped initiate local efforts in suburban Ramsey County (Northeast Metro Coalition for Affordable Housing), and Dakota County (Political Advocates in Dakota County for Affordable Housing), and the Hastings Housing Coalition.
- Homeless Family Support Program: Sixteen congregations made one year commitments to mentor homeless families and provided \$6,000 of rental assistance to them
- Family Shelter Network: 12 congregations provided over 3,000 bednights of shelter when Ramsey County shelters were full.
- Provided Local Initiatives with Development Capital from the Jubilee Fund and the Revolving Loan Fund: Over 40 units of housing have been created or rehabilitated through loans and grants to organizations such as Exodus Community Development, Operation Roof, PROCEED, Inc., East Side Neighborhood Development Company, and the North Minneapolis Lutheran Coalition.
- Provided Affordable Housing Education Events: Involved over 1,500 people in workshops, conferences, and forums on affordable housing such as the Rebuild the City event in September 1996 (350 people) and the Metro-Wide Affordable Housing Summit in November 1997 (350 people).

Current programs and activities

MICAHA's goal is to organize and mobilize congregations and people of faith to work towards ensuring decent, safe and affordable housing for everyone in the metropolitan region. This goal is accomplished through advocacy, education and service.

MICAHA's new leadership and staff reaffirm the organization's regional focus to address affordable housing needs while enacting a new strategy and approach towards its work. Historically, MICAHA has effectively responded to affordable housing issues as they became problematic. Recently, however, MICAHA has adopted a new paradigm for its work with member congregations. MICAHA will identify, develop and train lay individuals within its congregations to develop leadership skills. This will enable these congregational leaders to empower themselves, gain confidence, knowledge and expertise in their communities' housing issues, make decisions and take effective action. Thus, MICAHA proposes to significantly increase its grassroots organizing efforts by developing lay leaders from within the religious community and using innovative approaches to affordable housing education.

Advocacy

With MICAHA's new approach of congregational organizing, congregations may choose to work with affordable housing developers to create community support for specific development proposals. Organizing and mobilizing people in suburban communities in which affordable housing developments are encountering opposition, congregations will build support from the beginning of an affordable housing proposal in order to counter the (almost inevitable) community opposition to such developments.

Past experience demonstrates that with adequate education and support, people of faith in the suburbs can be an effective antidote to the almost automatic "Not In My Back Yard" response to any suburban affordable housing development.

MICAH will work with its 1100 Housing Network Advocates and coalition partners, such as the Right to Housing Campaign, Alliance for Metropolitan Stability and religious advocacy groups, to increase state financial allocations for affordable housing, including urban investment and fiscal equity policies. In addition, MICAH will work with its coalition partners to hold the Metropolitan Council accountable for the promotion of affordable suburban housing.

Education

As part of its organizing strategy, MICAH will educate congregations and individuals about affordable housing issues, urban and suburban poverty and the need to develop a regional consciousness. Policy solutions which increase housing choices for low income people in the suburbs and which increase investment in core city neighborhoods must be discussed. These educational events confront and discuss the strongest attitudes and opinions that people maintain regarding race and economic status.

Our primary educational tool for the next 18 months is an educational theater production developed and produced in collaboration with The Illusion Theater, beginning in spring 1998. Seven affordable housing productions will be presented throughout the metropolitan region, followed by audience discussion and opportunities for involvement in affordable housing issues through advocacy and service projects.

MICAH will also be working closely with the Education and Housing Equity Project on a metropolitan wide study circle discussion that will explore the relationship between housing, educational achievement and life opportunities. The study circles will be conducted during the spring of 1998. The findings of the study circles will lead to policy action during the fall of 1998 and into 1999.

Service

Numerous congregations will be involved in revitalization projects in the core cities of Minneapolis and St. Paul. In addition, through the Regional Opportunity Counseling Program sponsored by HUD, congregations will offer a program of welcome and hospitality to newcomers to their suburban communities. This will enable people from diverse backgrounds to interact, discovering similarities, respecting cultural characteristics and building relationships across race and culture.

Geographic area and descriptive data about population served

MICAH serves congregations throughout the Twin Cities Metropolitan Area. Congregations are fairly evenly distributed between the core cities of Minneapolis and St. Paul and the surrounding suburbs.

Number of people served per year for entire organization

MICAH typically reaches over 3,500 people per year. This includes our advocates, attendance at our educational events, beneficiaries of and volunteers for service projects, and people who receive mailings about MICAH's activities.

Organizational Structure/Administration

Briefly describe how your organization works: What are the responsibilities of the board, staff, volunteers, and (if a membership organization) members.

The success of MICAH's efforts rest heavily on MICAH's Board of Directors and its member congregations. The board is composed of key leaders in the religious and development community. The Board has direct and extensive experience in addressing the issue of low income housing. The

connections, contacts, and experience they possess facilitates MICAH's ability to influence public policy and to accomplish development goals. They set policy directions for the organization and help raise money for its operations.

The core of MICAH's work depends on the involvement of MICAH's member congregations. They are responsible for bringing their vision of justice to bear on public policy decisions in the Twin Cities. MICAH's staff are responsible for providing the resources and structure for congregations to take action on affordable housing issues.

Individual volunteers, taking action together, are the vehicle for making change. Our volunteer housing advocates make phone calls, write letters, and meet with their elected officials to let them know that affordable housing should be a priority in their community and in the region as a whole. Direct service volunteers utilize their energies to make an immediate difference in the life of families and neighborhoods throughout the Twin Cities.

How representative are these groups (board, staff, etc.) of the communities with which you work? Please outline general demographics of the organization.

MICAH works in many diverse settings throughout the Metro Area. Its board, staff, and membership (congregations) reflect to varying degrees this diversity. *Staff* - 3 women, 1 man, all Caucasian. *Board* - 2 of the 19 board members are African American, five are women. *Membership* - half of our membership comes from the city and half from the suburbs, five of our 100 congregations are African American.

Who will be involved in carrying out the plans outlined in this request? Include a brief paragraph summarizing the qualifications of key individuals involved.

Tim Sullivan, Associate Director, will be the staff primarily responsible for this project. Mr. Sullivan has excellent research and analytical abilities and has purchased every major piece of office equipment that MICAH owns. He is knowledgeable about computers, networks, the internet, telephones, and general office operations. He has been with the organization for over three years.

Describe your request

MICAH is requesting \$10,000 from the St. Paul Companies to purchase office equipment and furniture including a multifunction device (copier, fax, printer), a digital phone system with integrated voice mail, five additional computers, fund accounting software with integrated donor management, and ergonomically sound office furniture.

How does it fit within The St. Paul's guidelines?

MICAH is committed to strengthening neighborhoods and increasing the housing opportunities available to low-income families throughout the metro area. It believes that neighborhoods and the region as a whole can only be viable when we "think regionally, act locally, and live faithfully." MICAH works to involve people of faith in local initiatives such as the East Side Neighborhood Development Corporation and PROCEED Inc., and to involve people in promoting regional solutions to issues of poverty and neighborhood revitalization. MICAH needs a well equipped office to assist the staff to mobilize the religious community in accomplishing these goals.

**What are the goals, objectives, and activities/strategies involved in this request?
What is your timeline?**

The two major goals of this project are to improve the MICAH staff's teamwork by enhancing communication and to create an efficient work environment where the staff can focus on accomplishing the objectives of the organization. A small staff such as MICAH's is most effective when working

together as a team. The key to working together well is effective communication. The equipment that we intend to purchase, especially the phone and voice mail system and the computer network, will help facilitate that communication.

Creating an office that applies technology appropriately relative to its size and needs and yet anticipates future growth, is the greatest challenge in the implementation process. In order to meet this challenge, MICAH is utilizing a planning process to ensure the optimal result for our immediate and future needs. This process includes evaluating current and future needs, researching industry trends and specific equipment and requesting bids from several vendors.

To evaluate our needs, MICAH's staff considered our current office situation and discussed what helps us to work most efficiently. Our partner organization, the Education and Housing Equity Project, was also included in this process. MICAH is also looking toward the future in both staffing and technological needs by anticipating program growth based on our strategic plan and evaluating how we might make use of emerging technologies when they become available. While not all of these needs are in immediate demand, we are ensuring that whatever equipment we purchase will be flexible and have the ability to grow with the organization.

Concurrent with the needs assessment, Tim Sullivan, MICAH's Associate Director, conducted extensive research on various equipment options. Much of the information was gathered from independent trade publications such as *What To Buy for Business*, *Buyer's Laboratory, Inc.*, *Teleconnect*, *Computer Telephony*, *PC Magazine* and others. These publications provide general information about the equipment and then make recommendations based on independent testing. Some information was also gathered from the Internet at various web sites. In addition, initial inquiries with vendors and product brochures were used, keeping in mind the bias that comes with this information.

As the research was conducted, vendors were selected to submit proposals for providing the equipment. Vendors were approached based upon recommendations from other organizations. If necessary, proposal specifications were drawn up to ensure that vendors bid on similar equipment. At least two bids have been or will be solicited for each piece of equipment to gain a competitive price. The decision to purchase from a particular vendor requires a competitive price (not necessarily the lowest) and confidence that the vendor's service will be above average for the installation and future maintenance needs. The helpfulness of the sales staff was also taken into consideration. Lastly, there must be some assurance that the vendor will be in business for the foreseeable future and will be able to service the purchased equipment; this was evaluated by examining the vendors' financial stability, number of current clients and number of years they have been in business.

Our timeline for completing this project is from October 1997 to July 1998.

How does your request help to achieve those objectives?

This request will fund about 20% of the equipment and furniture purchases needed.

If other than general operating support, describe the program for which you seek funding, why you decided to pursue this project, and whether it is a new or ongoing part of your organization.

As a small organization with a limited budget, MICAH has operated for the past nine years with little or no expenditures for office equipment. Until 1996, all of MICAH's office equipment and furniture was second (or third or fourth) hand. We had a two line phone system, a 286 IBM PC and printer and a few desks and chairs. In 1996 MICAH experienced some growth and purchased three computers with the help of a matching grant through the Management Assistance Project. We also purchased a used phone system

to accommodate more than two lines. The Greater Minneapolis Council of Churches donated a used copier and we obtained some additional furniture in mildly distressed condition.

MICAH is once again experiencing growth. MICAH currently has a staff of four and is expecting to grow to eight by 1998. In addition, MICAH's office currently houses the Education and Housing Equity Project (EHEP), an organization that MICAH founded and for which MICAH acts as fiscal agent. EHEP's staff includes two employees and one intern. By the middle of 1998, we expect MICAH's office to house a total of 10 to 12 people.

Consequently, MICAH has secured a larger office space in the Minnesota Church Center adjacent to our previous offices. The new space, which we began occupying in October 1997, is significantly larger and will allow individual work spaces for staff. As part of this move, it seemed logical also to evaluate our office technology and furniture needs, so that MICAH can run an efficient office, allowing staff to focus on the mission of the organization instead of dealing with a copier that jams frequently, a slow printer, insufficient numbers of voice and data lines, telephones that cut out in the middle of a conversation, computers that are being used by other staff and chairs with desks that do not make functional or ergonomic sense.

If you are a grassroots group, describe your community.

MICAH's community is made up of many different groups and individuals throughout the metropolitan area. These include congregations, housing organizations, other grassroots coalitions, and individual people of faith. They come from the core cities of Minneapolis and St. Paul and as far out as Stillwater, Minnetrista, Elk River, and Hastings.

What is the systemic or social change you are trying to achieve?

MICAH works for solutions that will ensure every person in the Twin Cities metropolitan area has a safe, decent and affordable place to call home. This includes increasing the supply of affordable housing overall, with a particular emphasis on increasing housing choice by expanding affordable housing opportunities in suburban areas. Ultimately, MICAH works to enhance the vitality of the whole metro area by developing regional responses to issues of inner city poverty, which is necessary to avoid the segregation and deterioration which has beset most of America's large metropolitan areas.

Problem statement: What problems, needs, or issues does it address?

According to the U.S. Department of Housing and Urban Development (HUD), affordable housing is defined as costing a household no more than 30 percent of the household income. In 1995, the Metropolitan Council reported that in the metropolitan region, approximately 125,000 households paid more than 30 percent of their income for housing. In the Twin Cities, over 38,000 households spend more than half of their income on housing. Poverty is becoming more concentrated. Inner city neighborhoods in Minneapolis and St. Paul comprise 14 percent of the region's population, but nearly half of the regions low-income households live in these neighborhoods.

In addition, the market wages earned by many low-income workers are insufficient to allow them to purchase or rent market rate housing, especially in the developing suburban communities where job growth is most rapid and housing costs are the highest. The lack of affordable housing hinders low-income individuals and families who wish to move from areas of high poverty to areas of greater opportunity. The Metropolitan Council estimates that 296,274 jobs will be created in the metropolitan region over the next fifteen years (Preliminary Forecasts of Population, Households and Employment Twin Cities Metropolitan Region, 2010 and 2020). From 45 to 48 percent of these jobs will pay less than \$22,000 a year (1996 dollars). More than 67,000 units of housing will need to be created in suburban

communities over the next fifteen years if all of the employees in these new jobs in low paying industries in the suburbs seek housing within suburban communities.

In responding to these needs, MICAH's three-fold strategy of education, advocacy and service utilizes the energy and moral conviction of people of faith to solve these problems and create a more just and inclusive community. This can only be done when MICAH's staff has a well equipped office that allows them to communicate effectively with their constituents and to stay organized and focused on the mission of the organization.

Evaluation

Describe your plan for evaluating the success of the project or for your organization's work.

The evaluation of the success of this project will be fairly straightforward. Staff will be asked to complete an evaluation of the project once it is complete. The evaluation will gauge the effectiveness of the process used as well as the end results of increased efficiency and communication.

Who will be involved in evaluating this work – staff, board, constituents, community, consultants?

MICAH's staff will be involved in evaluating this project.

How will the evaluation results be used?

Results from the evaluation of this project will be kept for future projects of a similar nature. While the needs and technology might change, the process for completing the project could be repeated in the future.

THE ST. PAUL COMPANIES GRANT APPLICATION

REQUIRED ATTACHMENTS/APPROVAL

Your application *must* include the bolded items and Board Approval (see below).
Please remit this checklist/signed approval as a cover sheet for the attachments.

ATTACHMENTS

Please provide the items listed below.

- Evidence of tax exempt status from the Internal Revenue Service: 501(c)(3) Determination Letter
- Evidence of registration with the Attorney General's Office (Minnesota organizations only)
- List of Board of Directors and affiliations
- Most recent CPA Audit, or, if unavailable, most recent financial statement
- Organizational Chart
- Current year Organizational budget (see attached budget format)
- Current Project budget if other than general support (see attached budget format)
- Summary of current and/or past financial and volunteer involvement with The St. Paul
- List ten largest single sources and respective amounts of overall organization revenue
- Letter of intent to act as fiscal agent from fiscal agent's executive director (if applicable)
- Any other information that would help us assess your application

Capital or Endowment Requests (attach the following information)

- Campaign case statement
- Description of how the moneys raised will be used
- Operating budget projections that show the campaign impact on annual revenue and expenses
- The campaign fundraising plan, including sources approached and pledges to date

BOARD APPROVAL

We approve submission of this grant request and certify that the purpose of this request is charitable and that moneys received from The St. Paul Companies will be used solely for the project stated.

	11-26-97
Board Signature	Date
	11/26/97
Executive Director Signature	Date

All information should be mailed to:

Community Affairs Department - MC 514D
The St. Paul Companies
385 Washington Street
St. Paul, MN 55102-1396

Phone: (612) 310-7757

MICAH

AMENDED 1997 BUDGET BY EXECUTIVE COMMITTEE ON 8/7/97

	<u>Total</u>
<u>Support and Revenue</u>	
Congregations	\$ 30,000
Individuals	\$ 7,500
Foundations/Corp.	\$ 152,000
Denominations	\$ 15,000
Government	\$ 42,966
Interest	\$ 1,200
Publications/Regist.	\$ -
Fiscal Sponsorship	\$ 3,500
Miscellaneous	\$ 500
TOTAL REVENUE	\$ 252,666

*We are not expecting to meet our congregational and denomination goals for 1997. A portion of the foundation income is for FY 1998.
With these adjustments, our revenues should just match our 1997 expenses.

<u>Expenses</u>	
Wages	\$ 116,269
Payroll Taxes	\$ 10,464
Fringe Benefits	\$ 17,440
Professional Services	\$ 6,000
Local Auto	\$ 4,500
Staff Expense	\$ 1,500
Staff Development	\$ 3,000
Memberships/Subspts	\$ 1,500
Office Supplies	\$ 1,500
Equipment	\$ 5,000
Printing-Non-program	\$ 1,500
Rent	\$ 6,559
Telephone	\$ 3,500
Postage	\$ 4,000
Conferences/Meetings	\$ 2,500
Program Printing	\$ 3,000
Shelter Supplies	\$ 1,580
Shelter Transportation	\$ 3,605
Rent Subsidies	\$ 6,933
Insurance	\$ 3,500
Miscellaneous	\$ 2,000
TOTAL EXPENSES	\$ 205,851

Project Budget

Item	Cost	Time of purchase
8-24 station, 6-12 line digital phone system with 4 port integrated voice mail and automated attendant	\$13,000	10/97 or time of office move
Multifunctional digital copier/printer/fax	\$10,000	11/97
5 Pentium desktop computers	\$10,000	1 by 12/97, others as staff are hired
Fund accounting software with integrated donor management	\$5,000	12/97
Furnishings for 8 work stations including desks, ergonomic chairs, file cabinets, etc.	\$15,000	Complete by 6/97
Total \$53,000		

All funds for the project will be contributed and all equipment will be purchased instead of leased. If funding has not been secured for an item at the time of purchase, general operating funds may be used for the purchase until the funds have been raised.

Summary of current and/or past financial and volunteer involvement with The St. Paul Companies

FINANCIAL SUPPORT:

The St. Paul Companies has made three grants to MICAH -- \$20,000 in 1993, a two year grant of \$40,000 in late 1994, and a three year grant of \$45,000 in late 1996. These monies have been used in fiscal years 1995, 1996 and 1997.

VOLUNTEER INVOLVEMENT:

Tom McKeown was a member of a Capital Campaign – The Jubilee Housing Fund – which MICAH conducted in 1994. We raised \$100,000 to support the development initiatives of neighborhood based development corporations. Beneficiaries of the fund include the East Side Neighborhood Development Corporation, PROCEED Inc., and Exodus Community Development Company.

Gar Nordin is a member of MICAH's Housing Advocate Network and has recruited his church – Oak Grove Presbyterian – to become a sustaining member (\$1,000) of MICAH.

Ten largest single sources and respective amounts of overall organization revenue

Funding Source	Amount received in 1997
McKnight Foundation	\$55,000
Ramsey County	\$35,000
St. Paul Foundation	\$25,000
Minneapolis Foundation	\$20,000
St. Paul Companies	\$15,000
Phillips Foundation	\$15,000
Otto Bremmer Foundation	\$15,000
Cowles Media Foundation	\$5,000
Fiscal agent fees	\$3,500
FEMA	\$2,500



September 12, 1996

Mr. Ronald A. McKinley
Community Affairs Manager
The St. Paul Companies, Inc.
385 Washington Street
St. Paul, MN 55102-1396

Funding Proposal

Dear Mr. McKinley:

MICAHA is deeply appreciative of the support we have received from the St. Paul Companies over the past three years. Your early and generous support for MICAHA has enabled us to accomplish much, but there is much still to do.

MICAHA is now requesting \$45,000 over three years (97 - \$20,000; 98 - \$15,000; 99 - \$10,000) to continue its work organizing and mobilizing congregations and people of all faiths to become involved in working to ensure that decent, safe, and affordable housing is available for everyone in our metropolitan community. Funding will be used to support MICAHA's Awareness (education,) Action (service/development,) and Advocacy programs.

MICAHA is currently in the midst of a fundraising effort to secure multi-year support through 1999 and to broaden our support through increasing the number of individual, corporate, and foundation funders. We hope the St. Paul Companies can continue to fund MICAHA on a declining basis as we reduce our dependence on the three or four large funders who have funded MICAHA in the past. We believe this is the best strategy to accomplish organizational goals and add value to the community.

We look forward to talking with you about MICAHA and how we can help the St. Paul Companies accomplish its community development goals.

Warm regards,

Mike Anderson
Executive Director

Board of Directors

Rabbi Harold Kravitz - President
Adath Jeshurun Congregation

Rev. Lois Vetvick - Vice-President
United Church of Christ

Sue Watlov-Phillips - Treasurer
Elim Transitional Housing

Joseph Errigo
Commonbond Communities

Thomas Fulton
Family Housing Fund of
Minneapolis and St. Paul

Cynthia Jones

Dick Little
InterRace

Rev. Dick Lundy

Rev. David McCauley
Minn. Catholic Conference

Carolyn Olson
Greater Mpls. Metropolitan
Housing Corporation

Rev. Donald Rudrud
Evangelical Lutheran Church
In America - Minneapolis Synod

Judy Traub
Adath Jeshurun Congregation

Rev. Arthur Tredwell
Exodus Development Company

Joanne Tromiczak-Neid
Sisters of St. Joseph

Rev. Steve Van Kuiken
Presbyterian Church of the Apostles

Carol Wirschafter
Jewish Community Relations
Council

Rabbi Martin Zinkow
Mt. Zion Temple

Staff
Mike Anderson
Executive Director

**The Metropolitan Interfaith Council on Affordable Housing (MICAH)
St. Paul Companies Request: 1997 to 1999**

General Information:

Date of request: September 12, 1996

Name of organization: The Metropolitan Interfaith Council on Affordable Housing (MICAH)

Address of organization: 122 West Franklin, Suite 320; Minneapolis, MN 55404

Executive Director: Michael W. Anderson

Contact person: (same) Title: Executive Director

Telephone number: 871-8980 Fax number: 871-8984

Name under IRS: Metropolitan Interfaith Council on Affordable Housing

Request Summary:

Purpose of the request: MICAH is seeking operating support to expand and strengthen its work organizing and mobilizing congregations and people of all faiths to become involved in working to ensure that decent, safe, and affordable housing is available for everyone in our metropolitan community. Funding will be used to support MICAH's Awareness (education,) Action (service/development,) and Advocacy programs.

Geographic area and descriptive data about the population served and the number of people served per year: Twin Cities Metropolitan Area; Low income individuals and families throughout the Twin Cities Metropolitan.

Amount being requested: \$45,000 over three years (97 - \$20,000; 98 - \$15,000; 99 - \$10,000)

Total amount needed for above purpose: \$720,000 over three years

Period of time grant monies needed: 1/97 to 12/99

Other sources approached for projects and/or operating support, amounts requested and status of request: Major requests are pending before the following foundations: McKnight - \$300,000; Minneapolis Foundation - \$50,000; Phillips - \$45,000; Bremer - \$45,000; and Bush - \$45,000. Major requests will be submitted to: General Mills - \$60,000; Northwest Area - \$50,000; and the St. Paul Foundation - \$60,000 (Please see MICAH Foundation Fundraising Plan - 1996-1999 in the Attachments for a complete list of funding requests.)

DESCRIBE YOUR ORGANIZATION

Dates of Fiscal Year: 1/96 to 12/96

Organization mission, goals and objectives: MICAH's mission is to mobilize congregations and people of all faiths to ensure decent, safe, and affordable housing for everyone in the metropolitan community. MICAH believes we must think regionally, act locally, and live faithfully. MICAH uses a threefold strategy of awareness, action, and advocacy to accomplish its objectives. MICAH is made up of over 100 Jewish, Protestant, Catholic, and Islamic congregations and housing organizations.

What major changes have taken place in your organization in the last two years?: MICAH has been very stable for the last two years. However this spring, we did complete a strategic plan that calls for expanding our African American Housing Initiative and spinning off to another organization our Homeless Family Shelter Network and Homeless Family Support Program.

Briefly describe your organizations history and major accomplishments:

History: MICAH, founded in 1989 by a group of religious leaders, housing advocates, and low income housing developers, is now a coalition of over 100 Protestant, Catholic, Jewish, and Islamic congregations and housing organizations dedicated to the vision that everyone in our metropolitan community should have a decent, safe, and affordable place to live.

Accomplishments: Despite ambitious goals and a small staff, MICAH feels it has had an impact on the housing crisis by acting as a catalyst for the involvement of the religious community on housing issues. Its catalytic role is accomplished by conceptualizing programs, policies, and responses; motivating others to want to do something about the problem; and advising them on how to develop partnerships to accomplish their goals. During the last five years MICAH has accomplished much:

* Homeless Family Support Program: Since 1994, sixteen congregations have made a year-long commitment to work and provide rental assistance to homeless families.

* Family Shelter Network: Since 1993, twenty-three congregations have been involved in providing emergency shelter when Ramsey County shelters are full. Over 3,000 bed-nights of shelter have been provided.

* Revolving Loan Fund: Over 25 units of housing have been created through nine loans to organizations such as Exodus, North Minneapolis Lutheran Coalition, and Operation Roof. Fifteen congregations have become involved in volunteer efforts through these loans.

* Passed Livable Community Act: Worked to pass legislation during the 1995 session which empowers the Met Council to work with suburban communities to create affordable housing.

* Defeated NIMBYies: Mobilized local support to overcome opposition to affordable housing projects. The result was the creation of 42 units in Eagan and 20 units in White Bear Lake.

* Increased State Funding for Housing: Working with the Right to Housing Campaign, helped secure a \$12 million increase in appropriations in 1995-1996 and \$7.3 million in 1993-1994.

* Built the Housing Advocate Network: The network now has over 1,000 people committed to being active on local, regional, and state housing issues.

* Created Coalitions: MICAH has helped form the Alliance for Metropolitan Stability (regional issues), the Education Housing and Equity Project (a collaborative between MICAH and the NAACP), and helped initiate local efforts in suburban Ramsey (NEMCAH), and Dakota County (PADAH) and the Hastings Housing Coalition.

Describe your current programs and activities: MICAH pursues its mission through a three-fold strategy of awareness, action, and advocacy.

Awareness - MICAH, through its educational programs, fosters dialogue between congregations and those most affected by the affordable housing crisis, explores root causes of poverty and homelessness, and educates congregations about housing issues.

MICAH educates congregations through congregational workshops and forums, conferences, urban dialogues, its City and Suburbs - Creating Common Ground initiative, MICAH Forums, study circles, newsletters, and updates.

Action- MICAH acts as a catalyst for involvement in housing production and human service projects by consulting with and advising congregations interested in doing "hands on" projects: renovating a home, working at an emergency shelter, developing a transitional housing program, working with a neighborhood community development corporation.

Opportunities for involvement include the African American Housing Initiative, Suburban Initiative, Family Shelter Network, the Homeless Family Support Program, Jubilee Projects and the Revolving Loan Fund.

Advocacy - MICAH's advocacy work brings the religious community's concern for justice to bear on public policy decisions related to homelessness, affordable housing, and neighborhood revitalization.

MICAH helps congregations understand public policy and become active in the political process at the local, metro, state, and federal level through MICAH Forums, action alerts, and advocacy training. MICAH works with housing advocates and elected officials to expand housing choices and increase the supply of affordable housing.

Geographic Area and descriptive data about population served for entire organization: See cover sheet.

Number of people served/year for entire organization: Service statistics for 1995 –

Awareness: Over 1,000 people attended various conferences, workshops, MICAHA Forums, and Metropolitan Sabbath events. Educational outreach activities took place in 30 congregations.

Action: Family Shelter Network (1,250 bed-nights of shelter were provided); Homeless Family Support Program (10 families were assisted)

Advocacy: The number of Housing Advocates grew from 800 to 1,100. (Housing advocate write letters, make phone calls, and meet with government officials on housing issues.) Over 40 of our advocates had personal meetings with their state representatives and Metropolitan Council members.

ORGANIZATIONAL STRUCTURE/ADMINISTRATION

Briefly describe how your organization works: What are the responsibilities of the board, staff, volunteers, and if a membership organization, the members:

The success of MICAHA's efforts rest heavily on MICAHA's Board of Directors and its member congregations. The board is composed of key leaders in the religious and development community. The Board has direct and extensive experience in addressing the issue of low income housing. The connections, contacts, and experience they possess facilitates MICAHA's ability to influence public policy and to accomplish development goals. They set policy directions for the organization and help raise money for its operations.

Over seventy of MICAHA's member congregations are involved in housing related volunteer work. Over 25 volunteers a week help support the Family Shelter Network and over 15 volunteers help support the families that are part of the Homeless Family Support Program. MICAHA's advocacy work depends on the commitment of individual people of faith to become involved. The membership meets annual to select board members and approve by-law changes.

MICAHA is staffed by an executive director, Mike Anderson; a program director, John Ruffin; an administrative director, Tim Sullivan; and a shelter manager/case advocate, Joyce Beasley. MICAHA's staff are responsible for the day-to-day operations of the organization and for mobilizing the board, congregations, and volunteers to become involved.

MICAHA also makes extensive use of interns (CURA, United and Luther Theological Seminary) and volunteers in its work. Over 1,000 volunteers are part of MICAHA's Housing Advocate Network.

How representative are these groups (board, staff, etc.) of the communities with which you work?

MICAH works in many diverse settings throughout the Metro Area. Its board, staff, and membership (congregations) reflect to varying degrees this diversity. *Staff* – 2 of the 4 full time staff members are African American. *Board* - 3 of the 18 board members are African American. *Membership* - half of our membership comes from the city and half from the suburbs, five of our 100 congregations are African American.

Who will be involved in carrying out the plans outlined in this request?

These activities will be carried out by existing MICAH staff -- Mike Anderson, executive director; John Ruffin, program director; Tim Sullivan, administrative director; and Joyce Beasley, currently the shelter manager/case advocate and one new hire, a congregational coordinator. (Please see MICAH Staff in the attachments for a description of staff qualifications.)

DESCRIBE YOUR REQUEST

How does it fit within The St. Paul's guidelines? MICAH is committed to strengthening neighborhoods and increasing the housing opportunities available to low-income families throughout the metro area. It believes that neighborhoods and the region as a whole can only be viable when we “think regionally, act locally, and live faithfully.” MICAH works to involve people of faith in local initiatives such as the East Side Neighborhood Development Corporation and PROCEED Inc., and to involve people in promoting regional solutions to issues of poverty and neighborhood revitalization.

What are the goals, objectives and activities/strategies involved in this request? What is your timeline?

Work Plan: The 1996-1999 strategic plan focuses MICAH's education, service/development, and advocacy work on a few key issues and initiatives:

1. Organizing and Mobilizing Congregations and People of Faith:

Legislative/Advocacy: Organize and mobilize congregations and our housing advocates and work through coalitions to get policies adopted at the local, metro, and state level (increased resources and reduced barriers) to improve the availability of decent, safe, and affordable housing for people throughout the metropolitan region.

Development/Service: Organize and mobilize congregational involvement in housing work. Successfully launch the African American Housing Initiative. Through the Suburban Initiative motivate congregations to become sponsors and advocates of affordable housing within their own communities.

2. *Raising Awareness:*

Education: Serve as a catalyst for the development of a vision of a just, inclusive, and interdependent metropolitan community. Raise awareness of the need for regional responses to address affordable housing issues by providing quality educational experiences that will motivate the religious community to become involved in "hands on projects" and in political advocacy at the local, metro, and state level.

The attached *MICAH 1996-1999: Strategic Plan* explains in detail the desired outcomes and actions MICAH will take to accomplish its objectives. The priority initiatives in the plan will be to promote neighborhood revitalization through the African American Housing Initiative; expand affordable housing options in the suburbs through the Suburban Initiative; and develop regional responses to affordable housing issues through policy and attitudinal changes motivated and organized through our education and advocacy projects – in particular "Cities and Suburbs – Creating Common Ground."

Goals: The 1996-1999 Strategic Plan outlines expected outcomes for each of our projects and for organizational capacity issues (membership recruitment, fundraising, and board development) for 1996 and 1997. Revised goals will be developed in late 1997 for 1998 and 1999. The following are the expected outcomes of our priority initiatives:

Service/Development:

1. African American Housing Initiative: Develop partnerships with African American congregations and development corporations to assist them in their efforts to increase homeownership and to develop affordable rental housing. Work in collaboration with the Urban Coalition on the 30/50 campaign (50% of all people of color to own their own home by the time they are 30 within the next ten years.)

Outcome: Six African American congregations and organizations will be involved in housing projects.

2. Suburban Initiative: Assist in the implementation of the Holman lawsuit and the Livable Community Act by actively involving suburban congregations in sponsoring and supporting the development of affordable housing within their own community.

Outcome: Congregations in six suburban communities will be involved in housing projects within their own community.

Advocacy:

1. Local: Organize support for specific proposals being brought forward in suburban communities. Organize as needed around "flash point" housing conflicts.

Outcome: Specific development proposals will be approved by local city councils.

2. **Metro**: Provide leadership in formulating a regional housing policy. Involve our housing advocates in monitoring implementation of the Livable Community Act and promoting a more active engagement of the Met Council on regional housing issues.

Outcome: The Metropolitan Council will take a more active role in promoting affordable housing throughout the region.

Education:

1. **Creating Common Ground**: To educate the community about the need for suburban and urban communities to come together to solve the housing crisis. a) Conferences: Outcome: involve 500 people annually in various conferences -- Annual Meeting, Metro Sabbath activities, Common Good-Common Ground, Rebuild the City -- related to the city-suburb issue. b) MICAH Forums: MICAH Forums in 1997 will explore the theme of "Leadership and the Common Good" Outcome: Sponsor four Forums per year with an average attendance of 50 people.

Time Frame: The strategic plan we have adopted and the work plan and goals established will form the basis of MICAH's work from 1996 through the end of 1999.

Description of how request helps achieve those objectives: MICAH's objectives can only be achieved by educating, organizing, and mobilizing people throughout the metro area on issues that they see as significant and important to their own and their communities well being. We believe this is best done by motivating people to "think regionally, act locally, and live faithfully."

What kind of group are we and how do we work with others? MICAH claims the metro region as its community. Our member congregations and organizations come from throughout the metro area. We are involved in regional policy issues and debates. We encourage our member congregations to become involved in these regional debates. We also encourage them to act locally -- supporting affordable housing in their own community, assisting them in working with local community organizations such as ESNDC, PROCEED Inc., Exodus Community Development Company, Habitat for Humanity, or with a local shelter. In all of our programs -- service, education, and advocacy -- we collaborate with other organizations. Some of the other organizations MICAH works with are: CommonBond Communities, East Metro Women's Council, Hastings Housing Coalition, Interfaith Outreach and Community Partners, Minnesota Coalition for the Homeless, United Theological Seminary, Minnesota Housing Partnership, Northeast Metro Coalition for Affordable Housing, and the United Way of the Minneapolis Area.

Describe the systemic or social change you are trying to achieve: MICAH believes that mobilizing the religious community to think regionally, act locally, and live faithfully will:

- * Increase the supply of affordable housing; which will help individual families stabilize their lives. (All of MICAH's programs)
- * Broaden the housing choices available to low income families by increasing the supply of affordable housing in suburban communities. (Suburban Initiative)

- * Strengthen the capacity of the African American community to revitalize inner city neighborhoods (African American Initiative.)
- * Enhance the vitality of the whole metro area by developing regional responses to issues of inner city poverty, which is necessary if we are to avoid the segregation and deterioration which has beset most of America's big cities. (Education and Advocacy Programs)

Problem statement: what problems, needs, or issues does it address? Three realities form the basis of MICAH's work for the next three years:

* *Affordable housing is a problem throughout the Twin Cities:* Over 38,000 households in the Twin Cities spend more than half of their income on housing.

* *Racial and economic segregation is growing:* Poverty is becoming more concentrated. Inner city neighborhoods in Minneapolis and St. Paul make up 14 percent of the region's population, but almost half of the region's low income households live in these neighborhoods. Job growth is occurring most rapidly in third and fourth ring suburbs where market forces, racism, and public policy have led to a shortage of affordable housing. These patterns have led to a mismatch between where opportunities exist and where low-income people live. Little affordable housing is available in these rapidly growing communities (percent affordable for low income families – Maple Grove, 5%; Eden Prairie, 6%, Plymouth 8%.)

* *People of color disproportionately face housing burdens and are underrepresented in developing a response:* While 75 percent of the low income families in the Twin Cities are white, people of color disproportionately experience housing burdens – over 60 percent of homeless families in the Twin Cities are African American; 50 percent of black households pay more than 30 percent of their income for housing; and only 36% of African Americans own their own homes (71 percent of white households are homeowners.) Furthermore, development corporations and social service organizations run and controlled by people of color are disproportionately absent in responding to these housing needs.

EVALUATION

How will you measure the success of your activities. Who will be involved in evaluating the work: a) Annual Review -- MICAH's board evaluates its programs on an annual basis as part of its work plan and budget development process. During this annual review the board will evaluate the quantitative and qualitative goals established in the work plan. b) 1999 Strategic Plan/Evaluation – In 1999 MICAH will hire a consultant to do an evaluation of all of MICAH's programs and to assist in developing our next strategic plan. (Our current strategic plan was adopted in April 1996 and directs our activities through 1999.)

How will the evaluations be used: The annual evaluations will help us determine goals for the next year and make any needed program modifications to the strategic plan.

Your criteria (measurable if possible) for a successful program and the results you expect to have achieved by the end of the funding period: (See MICAHA 1996-1999 Strategic Plan in the Attachments for outcome objectives for 1996 and 1997)

Quantitative Evaluation: Targets will be established for each year and reviewed at year's end. For example -- number of housing advocates, number of member congregations/organizations, number of people attending events, how much money was appropriated for affordable housing.

Qualitative Evaluation: MICAHA will use the following tools to evaluate its "qualitative" effectiveness: 1. Annual written evaluation by member congregations and organizations. 2. Periodic surveys of our "housing advocate network." 3. Written evaluation by participants in educational activities. 4. Annual legislative review, comparing the positions MICAHA has taken on issues and the legislative outcomes. 5. Hire a consultant in the fall of 1998 to conduct an external evaluation of the organization as part of a strategic planning process.

ATTACHMENTS

1. Finances

- * MICAHA Projected Budget 1996-1999
- * Most recent Financial Statement
- * 1995 Audit
- * List of largest sources of revenue for 1996 (See 1996 - 1999 Fundraising Plan)
- * 1996 to 1999 Fundraising Plan

2. Other Supporting Material

- * MICAHA 1996-1999 Strategic Plan
- * List of board members and affiliation
- * List of MICAHA member congregations
- * MICAHA key staff and qualifications
- * Summary of current and/or past financial and volunteer involvement with The St. Paul.
- * State Attorney General Letter
- * IRS determination letter
- * Newspaper articles about MICAHA
- * MICAHA Newsletter

MICAH
PROJECTED BUDGET FOR 1996-1999

	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>
<u>Support and Revenue</u>					
Congregations	\$ 30,000	\$ 30,000	\$ 31,000	\$ 32,000	\$ 33,600
Individuals	\$ 5,000	\$ 5,000	\$ 6,000	\$ 7,500	\$ 7,875
Foundations/Corp.	\$ 90,000	\$ 166,500	\$ 174,000	\$ 181,500	\$ 190,575
Denominations	\$ 25,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,750
Government	\$ 77,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,500
Interest	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,050
Publications/Regist.	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,625
Miscellaneous	\$ 500	\$ 500	\$ 500	\$ 500	\$ 525
TOTAL REVENUE	\$ 230,100	\$ 230,000	\$ 240,000	\$ 250,000	\$ 262,500

<u>Expenses</u>					
Wages	\$ 126,550	\$ 150,000	\$ 156,000	\$ 162,240	\$ 170,352
Payroll Taxes	\$ 12,092	\$ 13,500	\$ 14,040	\$ 14,602	\$ 15,332
Fringe Benefits	\$ 18,500	\$ 25,500	\$ 26,520	\$ 27,581	\$ 28,960
Professional Services	\$ 5,000	\$ 5,000	\$ 5,200	\$ 5,408	\$ 5,678
Local Auto	\$ 3,995	\$ 4,000	\$ 4,160	\$ 4,326	\$ 4,543
Staff Expense	\$ 1,000	\$ 1,000	\$ 1,040	\$ 1,082	\$ 1,136
Training & Conference	\$ 500	\$ 500	\$ 520	\$ 541	\$ 568
Memberships/Subspts	\$ 745	\$ 745	\$ 775	\$ 806	\$ 846
Office Supplies	\$ 1,200	\$ 1,500	\$ 1,560	\$ 1,622	\$ 1,704
Equipment	\$ 9,000	\$ 2,000	\$ 2,080	\$ 2,163	\$ 2,271
Printing-Non-program	\$ 1,440	\$ 1,500	\$ 1,560	\$ 1,622	\$ 1,704
Rent	\$ 4,775	\$ 5,000	\$ 5,200	\$ 5,408	\$ 5,678
Telephone	\$ 3,000	\$ 3,500	\$ 3,640	\$ 3,786	\$ 3,975
Postage	\$ 3,000	\$ 3,500	\$ 3,640	\$ 3,786	\$ 3,975
Conferences/Meetings	\$ 5,000	\$ 5,000	\$ 5,200	\$ 5,408	\$ 5,678
Program Printing	\$ 3,000	\$ 3,000	\$ 3,120	\$ 3,245	\$ 3,407
Shelter Supplies	\$ 1,000	\$ -	\$ -	\$ -	\$ -
Shelter Transportation	\$ 13,400	\$ -	\$ -	\$ -	\$ -
Shelter Laundry	\$ 1,000	\$ -	\$ -	\$ -	\$ -
Rent Subsidies	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Insurance	\$ 3,680	\$ 3,000	\$ 3,120	\$ 3,245	\$ 3,407
Miscellaneous	\$ 1,000	\$ 1,000	\$ 1,040	\$ 1,082	\$ 1,136
TOTAL EXPENSES	\$ 228,877	\$ 229,245	\$ 238,415	\$ 247,951	\$ 260,349

MICAH
Income Statement
For the Seven Months Ending July 31, 1996

	Current Month Actual	Year to Date Actual	Year to Date Budget	Yearly Budget	Percent YTD Actual to YTD Budget
Revenues					
Congregations & Organizations	1,575	14,049	17,500	30,000	80.28
Individuals	1,620	3,238	2,917	5,000	111.00
Foundations & Corporations	500	27,000	52,500	90,000	51.43
Denominations	0	18,150	14,583	25,000	124.46
Government Contracts	4,320	32,300	44,917	77,000	71.91
Interest Income	4	25	350	600	7.14
Publications & Registrations	0	1,065	1,167	2,000	91.26
Miscellaneous Income	0	1,998	1,167	2,000	171.21
Total Revenues	8,019	97,825	135,101	231,600	72.41
Expenses					
Wages	12,199	80,157	74,988	128,550	106.89
Payroll Taxes	972	7,613	7,054	12,092	107.92
Fringe Benefits	1,320	9,416	10,792	18,500	87.25
Professional Services	0	2,370	2,917	5,000	81.25
Local Auto	248	2,173	2,330	3,995	93.26
Staff Expense	126	640	583	1,000	109.78
Trainings & Conferences	<279>	110	292	500	37.67
Subscriptions & Memberships	3	464	435	745	106.67
Office Supplies	26	1,234	1,167	2,000	105.74
Equipment Purchase & Maint.	55	7,207	4,667	8,000	154.42
Printing - Non-Program	0	283	583	1,000	48.54
Rent	398	3,261	2,785	4,775	117.09
Telephone	255	1,990	1,925	3,300	103.38
Postage	356	2,361	2,042	3,500	115.62
Conferences & Meetings	154	1,713	2,042	3,500	83.89
Program Printing & Supplies	45	1,729	2,042	3,500	84.67
Shelter Supplies	42	851	583	1,000	145.97
Shelter Transportation	212	7,840	7,817	13,400	100.29
Shelter Laundry	0	0	0	0	0.00
Rent Subsidies	1,023	5,425	5,833	10,000	93.01
Insurance	0	5,793	3,383	5,800	171.24
Miscellaneous	30	927	875	1,500	105.94
Grants	0	0	0	0	0.00
Depreciation expense	0	0	0	0	0.00
Capital Additions	0	0	0	0	0.00
Total Expenses	17,185	143,557	135,135	231,657	106.23
Net Income	\$ <9,166>	\$ <45,732>	\$ <34>	\$ <57>	

MICAH Balance Sheet
July 31, 1996

ASSETS

Current Assets		
Checking Account - Operating	\$	21,020.34
Money Market - Operating		1,549.10
Petty Cash		100.00
Jubilee checking		48,112.95
Jubilee CD		52,176.82
Accounts Receivable		6,144.98
		<hr/>
Total Current Assets		129,104.19
Property and Equipment		
Office Equipment		4,384.99
Accumulated Depreciation		<525.67>
		<hr/>
Total Property and Equipment		3,859.32
Other Assets		
Prepaid Expenses		700.00
		<hr/>
Total Other Assets		700.00
		<hr/>
Total Assets	\$	<u><u>133,663.51</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
403(b) Deductions	\$	535.20
Federal W/H Tax Payable		848.49
FICA Employee Tax Payable		800.43
Medicare Employee Tax Payable		187.21
FICA Employer Tax Payable		800.43
Medicare Employer Tax Payable		187.21
State W/H Tax Payable		378.78
MN Unemployment Tax Payable		40.73
Cafeteria Plan Payable		198.59
Child Support W/H Payable		441.35
Accrued Vacation		4,001.02
Held for Others		19,491.60
		<hr/>
Total Current Liabilities		27,911.04
Long-Term Liabilities		
Deferred Revenue		35,000.00
		<hr/>
Total Long-Term Liabilities		35,000.00
		<hr/>
Total Liabilities		62,911.04
Capital		
Net Assets - Unrestricted		16,197.00
Net Assets - Temp restricted		100,290.09
Net Income		<45,734.62>
		<hr/>
Total Capital		70,752.47
		<hr/>
Total Liabilities & Capital	\$	<u><u>133,663.51</u></u>

MICAH 1996 to 1999 Fundraising Plan (Approved 2/8/96)

THE NEED

1996: The budget for 1996 is \$227,437.

1997 to 1998: To meet the goals and objectives laid out in the strategic plan will require a budget of \$200,000 to \$225,000 a year.

All of the multi-year grants that have funded MICAH over the past three years end in 1996. Some of these foundations are likely to continue to fund MICAH – but there is no certainty of this. Therefore, we need to engage in an aggressive campaign to secure stable funding for the next three years.

WHO HAS BEEN FUNDING MICAH?

A. Foundations:

McKnight Foundation – 1993 to 1996: \$30,000 a year for three years
Emma B. Howe – 1994 to 1995, \$45,000; 1995 to 1996 \$30,000
St. Paul Company – 1993 - \$20,000; 1994 to 1996 - \$40,000
St. Paul/Minneapolis Family Housing Fund – 1992 to 1993 - \$75,000
General Mills- 1993 to 1994: \$15,000

B. Denominations:

Presbyterian Church USA, Community Development - 1991 to 1993: \$12,000
UCC Hunger Action Fund - 1992 to 1993: \$5,000
Episcopal Coalition for Human Need - 1994 to 1995: \$4,000
ELCA Hunger Action Fund - 1995 to 1996: \$5,000
Sisters of St. Joseph – 1996: \$15,000 for African American Initiative.

C. Congregations:

House of Hope Presbyterian Church - 1991 to 1993: \$110,000
Annual Memberships Contributions from congregations - has grown from around \$10,000 a year to \$25,000

D. Individuals

Have averaged about \$1,000 a year. Although we have budgeted to raise up to \$5,000 a year from individuals, we have never made a concerted effort to do this.

E. Government Contracts

Family Shelter Network - \$30,000
Family Support Program - \$54,000

SUGGESTED STRATEGY

The board and staff must both be actively engaged in raising funds if MICAH is to achieve its financial objectives. To achieve our financial goals we must continue to diversify and expand MICAH's funding base. As in the past, there will be five key funding sources: **Corporate and Philanthropic Foundations; Denominations and Religious Foundations; Congregations; Individuals; and Government Contracts.** The following briefly outlines what we need to do with each of these sources and the attached MICAH Fundraising Plan 1996-1999 provides information about request amounts and time-line for submission:

Corporate and Philanthropic Foundations: Goal: 1996 -- \$90,000; 1997 and 1998 -- \$130,000

Foundations will continue to provide a large percentage of MICAH's funding.

1. We should continue to target the largest foundations (McKnight, Minneapolis Foundation, St. Paul Companies, etc. for large multi-year grants.) Staff and board members should meet with potential funders as proposals are being developed or resubmitted.
2. A generic proposal should be developed to use with some of the smaller foundations.
3. Program specific proposals should be developed for foundations when their giving pattern shows that they are more likely to fund a specific program or activity, such as the MICAH Forum, or the African American Housing Initiative.

Denominations: Goal: 1996 -- \$25,000; 1997 and 1998 -- \$20,000

Denominations and Religious Foundations tend not to fund on an on-going basis and the grants tend to be relatively small, averaging about \$5,000. They also like to fund start-up projects.

1. Program specific proposals will need to be developed for the various denominational funding sources. Work closely with local denominational bodies to access national resources. Tie funding activities directly to work within the particular denomination.

Congregations: Goal: 1996 -- \$30,000; 1997 and 1998 -- \$30,000

Congregational contributions demonstrates to the larger funding community support for MICAH's work. To increase the number of congregations and the level of their contribution will require more intensive work with congregations. We have found that with those congregations that have become actively engaged in MICAH that their contributions tend to rise over the years.

1. Hire a congregational organizer that can work more intensely with existing MICAH member congregations and do outreach to potential members. Do follow-up work with the congregations that participate in our various conferences and forums.
2. Maintain close relationship with our MICAH contact in each congregation.

Individuals: Goal: 1996 – \$5,000; 1997 and 1998 -- \$7,500.

We haven't made the effort here in the past. It is important for us to do so because it demonstrates to our larger funders community support for our work. On the down-side, individual fundraising is time consuming, expensive, and does not generate large dollars.

To achieve our 1996 goal would require 100 people giving an average of \$50. To achieve 1997 and 1998 suggested goals would require 150 making an average donation of \$50. These are not unachievable, but they are ambitious goals.

1. Individual fund raising begins at home; MICAH board and staff members should be asked to contribute.

2. Targeted approaches must be made to those most likely to give:

a) There are some 100 to 125 people that MICAH has worked closely with over the past five years, these people would receive letters and follow-up phone calls.

b) Board members would be asked to send a personalized letter to five people asking them to contribute to MICAH. This strategy has worked very well for the Minnesota Coalition for the Homeless.

c) Telephone solicitation and letters: We should do some experimenting with the broader group of people that have had contact with MICAH – Housing Advocates, people who have attended conferences, people on our mailing list. We would contract with someone to do this work.

Government: Goal: 1996 -- \$77,000; 1997 and 1998 -- \$40,000

We should not become dependent on government funds. Our advocacy is most effective if we are not advocating for resources that directly benefit us. It is also easier to stay above the fray as we attempt to advocate for policies that attempt to increase resources for groups traditionally denied access through government funding sources when we are not beneficiary of those funds.

Nonetheless, there are unique opportunities that we should pursue that won't tie our hands or limit or objectivity.

Although, the Family Shelter Network and the Family Support Program (both fully funded with government dollars) have caused much philosophical debate on the board, they have added much to MICAH's work and spinning them off will require seeking funding from other sources to hold on to the two highly qualified staff people that work in those programs.

1. We should pursue money from the Minnesota Housing Finance Agency for the African American Housing Initiative. The initiative will provide MICAH an opportunity to mobilize and organize housing initiatives within African American congregation and community development organizations. Charles Williams, the Director of Fair Housing and Equal Opportunity at the MHFA has been encouraging MICAH to seek MHFA funding.

WHAT ARE THE RESPONSIBILITIES OF THE BOARD AND OF THE STAFF IN THIS FUND RAISING EFFORT?

Board: 1) Make a personal contribution to MICAH. 2) Encourage their congregation or organization to become a member of MICAH. 3) Assist in our efforts to increase individual contributions to MICAH by writing a letter to five people asking them to make a personal contribution to MICAH. 4) Assist in soliciting funds from foundations by helping MICAH make contacts with foundations where board members have connections and when appropriate, to participate in meetings between MICAH staff and potential foundation funders.

Staff: 1) Responsible for seeing that the plan is carried out. 2) Staff Finance/Fundraising Taskforce. 3) Write grants. 4) Meet with funders. 5) Keep board informed at each board meeting of the progress made in carrying out the plan. 6) Nurturing relationships with existing funders – thank yous, keeping funders informed about MICAH's work, etc.

MICAH FOUNDATION FUNDRAISING PLAN - 1996 to 1999

Foundation/Funder	Amount to request	Program to fund	Deadlines	Board Contacts	Date Submitted	Decision Date	Result
MN Housing Finance Agency	\$ 10,000.00	African-American Initiative	6/28/96	Treadwell	6/21/96		denied
General Mills	\$ 60,000.00 over 3 years	General Operating	Open	Olson Errigo			
Dayton Hudson	\$ 15,000.00	African-American Initiative	Open		7/24/96		denied
First Bank System	\$ 10,000.00	General Operating	Open	Olson			
Northwest Area Foundation	\$ 50,000.00	General Operating	Open	Treadwell	Meeting set for 8-27-96		
Medtronics	\$ 5,000.00	African-American Initiative	Open		7/24/96		denied
Norwest Banks	\$ 10,000.00	General Operating	10/1/96				
Minneapolis Foundation	\$ 50,000.00 over 3 years	Suburban Initiative	9/15/96		9/12/96		
Lutheran Brotherhood	\$ 25,000.00	African-American Initiative	Open	Olson			
St. Paul Foundation	\$ 60,000.00 over 3 years	General Operating	Open				
O'Shaughnessy Foundation	\$ 25,000.00	Service: Jubilee African American Initiative	Open				
Gerald Rauenhorst Family Fnd.	\$ 10,000.00	Service: Jubilee African American Initiative	Open				
NSP	\$ 5,000.00	General Operating		Watlov-Phillips	8/23/96		
Graco	\$ 5,000.00	African-American Initiative	11/2/96				
Fingerhut Family Foundation	\$ 5,000.00	General Operating	Open	Kravitz			
Butler Foundation	\$ 5,000.00	African-American Initiative	April, 1997	Errigo			
Grossman Foundation	\$ 5,000.00	Service: Jubilee African-American Initiative	April, 1997	Kravitz			
Regis Foundation	\$ 10,000.00	Education	Open	Kravitz			
Jay & Rose Phillips Foundation	\$ 45,000.00 over 3 years	General Operating	Open	Kravitz	8/31/96		

Foundation/Funder	Amount to request	Program to fund	Deadlines	Board Contacts	Date Submitted	Decision Date	Result
Edwin & Catherine Davis	\$ 5,000.00	African-American Initiative	Open				
H.B. Fuller	\$ 5,000.00	General Operating	Open				
Casey Albert O'Neil Foundation	\$ 3,000.00	General Operating	Open				
Fiterman Foundation	\$ 5,000.00	General Operating	Open	Kravitz			
McKnight Foundaiton	\$ 300,000.00 over 3 years	General Operating	6/1/96	Kravitz	site visit held 7/18/96		
Otto Bremmer Foundation	\$ 45,000.00 over 3 years	African-American Initiative	Open	Errigo	8/31/96		
Gilligan Foundation	\$ 5,000.00	Service programs	6/30/96	Errigo			
Bush Foundation	\$ 45,000.00 over 3 years	African-American Initiative	7/1/96	Errigo	6/27/96		
Therese Foundation	\$ 5,000.00	African-American Initiative	Open				
Sheltering Arms Foundation	\$ 15,000.00	Education & Advocacy	8/1/96				
St. Paul Companies	\$ 45,000.00 over 3 years	General Operating	9/1/96	Errigo	9/12/96		
James R. Thorpe	\$ 5,000.00	African American	9/1/96		7/28/96		
Quinlan Foundation	\$ 2,000.00	African American	9/1/96		7/28/96		denied
Melamed	\$ 2,000.00	General Operating	Open				
Carolyn Foundation	\$ 15,000.00	African American	7/31/96		7/28/96		
Cowles Media	\$ 5,000.00	African American	Open		7/28/96		\$5,000
TCF Foundation	\$ 7,500.00	African American	Open		7/24/96		denied
DainBosworth	\$ 7,500.00	African American	7/31/96		7/24/96		
Minnesota Mutual Foundation	\$ 5,000.00	African American	8/15/96		8/12/96		
Minnegasco	\$ 7,500.00	African American	8/15/96		8/12/96		

MICAH BOARD OF DIRECTORS

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822-3285 (h)

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521-8327 (h)

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Executive Director

Tim Sullivan
Administrative Director

John Ruffin
Program Associate

Joyce Beasley
Case Advocate

OFFICE ADDRESS

**122 W. FRANKLIN AVE., STE 320
MINNEAPOLIS, MN 55404
612/871-8980
871-8980 (FAX)**

MICAH MEMBERSHIP

July 1996

SUSTAINING MEMBERS

House of Hope Presbyterian
Lutheran Church of Christ the Redeemer
Mpls./St. Paul Family Housing Fund
Oak Grove Presbyterian
Presbyterian Church of the Way, Shoreview
Presbytery of the Twin Cities Area
St. Luke Presbyterian, Wayzata
Sisters of St. Joseph of Carondelet
Westwood Lutheran, St. Louis Park

CONTRIBUTING MEMBERS

Adath Jeshurun Congregation
Annunciation Catholic Church
Catholic Charities
Commonbond Communities
Evangelical Lutheran Church in America
Minneapolis Area Synod
First Presbyterian of Stillwater
First United Presbyterian, Hastings
Franciscan Sisters of St. Paul
Grace University Lutheran
Greater Minneapolis Metropolitan
Housing Corporation
Habitat for Humanity
Holy Name of Jesus Catholic Church
Jewish Community Relations Council/
Anti-Defamation League
Mayflower United Church of Christ
Office for Social Justice
Parish Community of St. Joseph
Plymouth Congregational
Presbyterian Church of the Apostles
St. Albert the Great Catholic
St. Alphonsus Catholic
St. Anthony Park UCC
St. Hubert Catholic
St. John Neumann Catholic
St. Olaf Catholic
University Lutheran Church of Hope
Westminster Presbyterian

MEMBERS

All Saints Catholic
Ascension Catholic
Bet Shalom Synagogue
Beth El Synagogue
Cathedral of St. Paul
Central Community Housing Trust
Central Park United Methodist
Church of the Risen Saviour
Church of St. Jude of the Lake
Church of St. Stephen
Community Action Council, Apple Valley
Community Action for Suburban Hennepin
Dayton Avenue Presbyterian
East Side Neighborhood Development Company
Edgumbe Presbyterian
Edina Community Lutheran

Faith Mennonite
First Congregational of St. Anthony
First Presbyterian Church, South St. Paul
First Universalist
Gloria Dei Lutheran
Grace Lutheran, St. Paul
Greater Minneapolis Council of Churches
Gustavus Adolphus Lutheran
Holy Rosary Catholic
Holy Trinity Lutheran
House of Prayer Lutheran Church
Jewish Family and Children's Service
Joint Religious Legislative Coalition
Lake of the Isles Lutheran
Lutheran Coalition for Public Policy
Lutheran Social Services of Minnesota
Macalester-Plymouth United Church
Minnehaha United Church of Christ
Minnesota Catholic Conference
Minnesota Coalition for the Homeless
Minnesota Rabbinical Association
Minnesota United Methodist Annual Conference
Minnesota Valley Unitarian Universalist
Minnetonka Lutheran
Mount Zion-Temple
New Progressive Missionary Baptist Church
New Salem Missionary Baptist Church
Normandale Lutheran Church
Our Saviour's Lutheran Church
PROCEED, Inc.
Project for Pride in Living
River of Life Church
Shelter at Our Saviour's
Shir Tikvah Congregation
St. Anne's Episcopal, Sunfish Lake
St. Anthony Park UMC
St. Joan of Arc Catholic
St. Joseph the Worker Catholic
St. Mark's Lutheran Church
St. Paul Area Council of Churches
St. Thomas Aquinas Catholic
St. Timothy's Catholic
Temple Israel
Temple of Aaron
Trinity Lutheran
Union Congregational, St. Louis Park
UTS Peace and Justice Network
Valley Community Presbyterian
Washington County HRA
Watson-Forsberg Company
Wayzata Community Church
White Bear Unitarian
Zion Evangelical Lutheran Church
Zion Missionary Baptist Church

MICAH STAFF

MICAH is staffed by an executive director, Mike Anderson; a program director, John Ruffin; an administrative director, Tim Sullivan; and a shelter manager/case advocate, Joyce Beasley. MICAH also makes extensive use of interns (CURA, United and Luther Theological Seminary) and volunteers in its work.

Mike Anderson has served as MICAH's executive director since July of 1991. He is a graduate of the Humphrey Institute for Public Affairs, has served as Academic Director of Augsburg College's Center for Global Education in Cuernavaca Mexico, as a community faculty member at Metro State University and United Theological Seminary, and Director of Congressman Bruce Vento's St. Paul District Office.

John Ruffin, is the Program Director of the African American Housing Initiative and the Homeless Family Initiative attended Western Illinois University and prior to coming to MICAH in 1994 worked for Phyllis Wheatley Community Center and Pillsbury Neighborhood Services.

Tim Sullivan, the Administrative Director, graduated from Creighton University, and has been a property manager and the manager of an emergency shelter. Tim has been with MICAH since October of 1994.

Joyce Beasley, is the Case Advocate for the Homeless Family Support Program has been with MICAH since July of 1995. In July of 1996 she also became the shelter manager of the Family Shelter Network. She has attended the University of Minnesota and has worked at St. Stephens Shelter, the Interfaith Hospitality Network, and Minnesota Coact.

St. Paul Company Involvement in MICAH

FINANCIAL SUPPORT:

The St. Paul Company has made two grants to MICAH -- \$20,000 in 1993 and a two year grant \$40,000 in late 1994. These monies were used in fiscal year 1995 and 1996.

VOLUNTEER INVOLVEMENT:

Tom McKeown was a member of a Capital Campaign -- The Jubilee Housing Fund -- which MICAH conducted in 1994. We raised \$100,000 to support the development initiatives of neighborhood based development corporations. Beneficiaries of the fund include the East Side Neighborhood Development Corporation, PROCEED Inc., and Exodus Community Development Company.

Gar Nordein is a member of MICAH's Housing Advocate Network and has recruited his church -- Oak Grove Presbyterian -- to become a member of sustaining member (\$1,000) of MICAH.



STATE OF MINNESOTA

OFFICE OF THE ATTORNEY GENERAL

HUBERT H. HUMPHREY III
ATTORNEY GENERAL

July 10, 1996

BUSINESS REGULATION SECTION
SUITE 1200
445 MINNESOTA STREET
ST. PAUL, MN 55101-2130
TELEPHONE: (612) 296-9412

METROPOLITAN INTERFAITH COUNCIL ON AFFORDABLE HOUSING
ATTN MIKE ANDERSON
122 W FRANKLIN AVE
STE 320
MINNEAPOLIS, MN 55404

Dear Sir or Madam:

This office has received the annual report which was recently filed for the above referenced charitable organization. Your organization's registration has been continued pursuant to Minnesota Statutes chapter 309, the Charitable Solicitations Act.

We wish to remind you that registration is not an endorsement of the organization and that Minnesota law prohibits any person from misrepresenting the meaning of registration.

Since many grant making organizations and foundations require evidence of registration with this office, we suggest that you **retain this letter in your files.**

Your next annual report and financial statement will be due six months after the close of your organization's fiscal year.

Very truly yours,

A handwritten signature in cursive script that reads "Anne M. Henseler".

ANNE M. HENSELER
Legal Assistant

Charities Division
Telephone: (612) 296-6172

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THE SAINT PAUL FOUNDATION

DEVELOPING AN EVALUATION PLAN: A Step At A Time

The purpose of this guide is (1) to help you develop an evaluation plan for your project based on its purpose and design of your program, and (2) to complete the Evaluation Plan Summary Form as part of your grant application. This guide is intended for those beginning to write a grant application as well as those who are completing the evaluation plan of a fully developed proposal.

A well-developed application leads, a step at a time, to a well-developed evaluation plan. In the process you express clearly why you want to do something, what you want to do, what benefits will result and how you will measure and report your results. A well-developed evaluation plan helps identify both strengths and limitations so that strengths can be built upon and limitations addressed. The Foundation recognizes that identifying and discussing both strengths and limitations helps us all learn and move forward in our work to help the community.

DEVELOPING THE EVALUATION PLAN - AN OVERVIEW

The first three steps help you review your purpose, intended outcomes, and the activity statements of your proposed project so that they are clearly expressed. The last two steps help assure that you will collect useful information in the best way for your project.

- STEP 1 Review the purpose statement of the project.
- STEP 2 Review the intended outcomes of the project.
- STEP 3 Review the activities designed to achieve the intended outcomes.
- STEP 4 Decide what information will be collected to communicate your results.
- STEP 5 Choose the methods for gathering information.

STEP 1: Review the Purpose Statement of the Project

A *purpose statement* describes what an organization plans to do with the funds it is requesting and for what reasons. The best ideas come when an organization addresses the needs of its clients or of the organization in accordance with the organization's mission and strengths. A purpose statement suggests desired outcomes and the activities needed to achieve those outcomes.

TIPS FOR STEP 1:

A *purpose statement* for a proposed project:

- Explains the general purpose of the project for which a grant is being requested.
- Explains the specific issue the project or program will address.
- Explains the significance of the issue.

Because a clear *purpose statement* is basic to your evaluation plan, make sure you can answer yes to the following questions:

- Is the purpose statement clear?
- Does the general purpose of the project match the organization's mission?
- Does the general purpose of the project fit into the organization's long range plan?
- Does the purpose statement explain the specific issue the project or program will address?
- Does the purpose statement help the reader understand why this project should be funded?
- Is this organization able to address the need which is described?

STEP 2: Review the Intended Outcomes of the Project

Intended outcome statements tell who or what is expected to change or what will be different as a result of the grant. These statements often use words like increase, decrease, improve, reduce, expand, begin, update, and upgrade. Intended outcome statements might be:

- The project will reduce the psychological distress of full-time caregivers.
- The project will help children appreciate cultural differences.
- The project will increase the number of high school students attending artistic performances.

TIPS FOR STEP 2:

These tips will help you review or write intended *outcome statements*:

- Outcome statements should describe what will change, not what the project staff plans to do. Make sure that the statement(s) under "Intended Outcome" describes who or what is expected to change as a result of the grant. It is easy to confuse these statements with activities, things the project staff plans to do. Review your list carefully. Be sure you can answer yes to this question: "Do my outcome statements describe who or what will change?"
- *Outcome statements* should be realistic when giving the rate or amount of change. Sometimes it is possible to determine the rate or amount of change that will occur, such as: 100 clients will improve their reading skills, or, 50% of participating caregivers will experience reduced stress. Some agencies have written an outcome statement with numbers because they thought it would help them receive funding, then were concerned when these numbers proved unrealistic and they had to explain why out outcomes were not achieved.
- *Outcome statements* must be achievable. For example, an outcome statement such as "informational activities will eliminate unplanned teen pregnancies" is not realistic. An outcome statement that "informational activities will increase the likelihood of eliminating unplanned pregnancies for 75% of the teenagers participating in the activities" is a more realistic outcome statement.

STEP 3: Identify the Activities Designed to Achieve the Intended Outcomes

Activity statements describe the actions you will take, techniques you will use, or procedures you will follow to bring about the changes described as intended outcomes. If we use the sample intended outcomes from Step 2 above, the activity statements (shown in bold type) might be as follows:

<u>INTENDED OUTCOME</u>	<u>ACTIVITIES TO ACHIEVE OUTCOME</u>
<ul style="list-style-type: none">• The project will reduce the psychological distress of full-time caregivers.	<ul style="list-style-type: none">• Project staff will provide 30 caregivers 2 to 3 hours of relief from their charges on a weekly basis.
<ul style="list-style-type: none">• The project will help children learn to appreciate cultural differences.	<ul style="list-style-type: none">• Project staff will help students write a play about cultural differences.• Project staff will help the students produce the play for the school.
<ul style="list-style-type: none">• The project will increase the number of high school students attending performances.	<ul style="list-style-type: none">• Project staff will contact high school teacher to encourage class attendance.• Project staff will contact community centers to distribute free tickets for high school students.

TIPS FOR STEP 3:

These tips will help you review your *activity statements*:

- *Activity statements* describe what the project staff plans to do, not what will change. Review your list of activities. Be sure the answer is yes to the question: "Do my activity statements describe what I will do?"
- *Activity statements* and outcome statements should match. Remember, the activity statements describe what you will do. Because you do these things, there will be outcomes. Look at your activity and outcome statements. Will the activities lead to the outcomes you describe?
- If you put numbers in the *activity statements*, make sure that they are realistic.

STEP 4: Decide What Information Will Be Collected to Substantiate Your Results

Evaluation involves collecting information. If you receive a grant, you will be asked to collect information to show if intended outcomes occurred and if proposed activities were undertaken. This information will be outlined in the final report to demonstrate the degree to which activities were undertaken and outcomes achieved.

Using outcomes and activities presented earlier as examples, the following information would be needed:

INTENDED OUTCOMES/ACTIVITIES

INFORMATION NEEDED

Intended Outcome:

- To reduce the psychological distress of full-time caregivers.

- Indication of changes in psychological well-being.

Activities to Achieve Outcome:

- On a weekly basis, provide 30 caregivers 2-3 hours of relief from their charges.

- Total number of hours of service per week.
- Number of caregivers served.

TIPS FOR STEP 4:

- Identify *information* you will collect and provide in the final report to the Foundation to document achievement of intended outcomes.
- Identify *information* you will collect and provide in the final report to document that activities were undertaken.

STEP 5: Choose the Methods for Gathering Information

When you know the information to be provided in the final report, the methods for gathering information can be selected. Many methods could be used, but you should choose those that provide the most useful information, those you and/or your staff have the time and skill to use, and those that are within your budget.

These questions help determine the methods to use:

- What information do I need to collect?
- From whom do I need to collect the information? How can they best give me the information I need?
- What is practical for my agency?
- Will using the method involve cost? Can my organization afford the cost?
- Will I need to train my staff to develop or use the method? If yes, will it be possible to provide that training?
- Will the information be viewed as credible?
- Will the information be viewed as accurate?
- Will the information be useful to someone?

Choose a method based on the needs and skills of your organization as well as the abilities of those who will give you information you are seeking. For example, you first might consider a questionnaire because your staff has expertise in developing questionnaires. But, if your clients have limited writing abilities and would not be able to give you complete written information, it may be better to choose interviews. If staff time is limited, a good choice might be a focus group interview because it would gather evaluation information with the least amount of staff time required.

TIPS FOR STEP 5:

Below is a list and brief description of *data collection methods*. There is a wide variety from which to choose. Do not limit yourself to those that provide number data; sometimes numbers alone do not tell the full impact of the program. Using more than one method improves the quality of the information collected and the interpretations made.

<u>Case Studies</u>	Case studies provide a detailed description about individuals, groups, or programs. They help others learn about the complexity of an issue, the impact of a program, and factors that promote and limit success.
<u>Checklists</u>	Checklists show if behaviors/characteristics are present or absent.
<u>Existing Records</u>	Record review uses information routinely collected: agendas, minutes of meetings, client intake forms, financial records, or calendars.
<u>Focus Groups</u>	A focus group is made up of 7 to 10 people in a structured interview. A moderator asks questions that will reveal attitudes and perceptions.
<u>Interviews</u>	In interviews, questions are asked either in-person or by telephone.
<u>Observations</u>	In this method, observers collect information by watching people or a program in action.
<u>Produced Materials</u>	Video tapes, photographs, or art work may be used to show what activities occurred, behavior differences over time, or if activities reached intended audiences.
<u>Questionnaires/ Surveys</u>	Questionnaires or surveys are used to collect written information regarding program or client attributes. They allow participants to give responses either with or without being identified.
<u>Tests</u>	Tests determine an individual's knowledge of content areas or whether an individual can perform specific tasks.

Using the example project regarding caregivers, interviews with caregivers might be used to document changes in psychological well-being. In addition, the number of hours of service, and the amount of relief time was given. For this project, data collection methods might be outlined as follows:

<u>INTENDED OUTCOMES/ACTIVITIES</u>	<u>INFORMATION NEEDED</u>	<u>DATA COLLECTION METHODS</u>
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Intended Outcome:

- | | | |
|---|--|--|
| <ul style="list-style-type: none"> • To reduce the psychological distress of full-time caregivers. | <ul style="list-style-type: none"> • Changes in psychological well-being. | <ul style="list-style-type: none"> • Interview with caregiver at beginning of program. • Interview with caregiver when service was discontinued. |
|---|--|--|

Activities to Achieve Outcome:

- | | | |
|---|--|--|
| <ul style="list-style-type: none"> • On a weekly basis, provide 30 caregivers 2 to 3 hours of relief from their charges. | <ul style="list-style-type: none"> • Total number of hours of respite service per week. • Number of caregivers served. | <ul style="list-style-type: none"> • Existing Record. (Time Sheet) • Existing Record. (Time Sheet) |
|---|--|--|

COMPLETING THE EVALUATION PLAN SUMMARY FORM

Once you have reviewed the five steps for developing an Evaluation Plan, you can use the Evaluation Plan Summary Form on page eight as a worksheet while you develop the Evaluation Plan which will be part of your grant application. Copy this form for each outcome statement with its corresponding activity statements.

a) Under "Intended Outcome", write your outcome statements (Step 2).

b) Under "Activities to Achieve Outcome", write your activity statements (Step 3).

The sample form below illustrates the relationship between Steps 2, 3 4 and 5:

EVALUATION PLAN SUMMARY

<u>INTENDED OUTCOMES/ACTIVITIES</u>	<u>INFORMATION NEEDED</u>	<u>DATA COLLECTION METHODS</u>
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Who or what is expected to change as a result of the grant? What activities or set of actions are planned to achieve each outcome?

What information will be provided in the final report to demonstrate that outcomes were achieved and activities were undertaken?

What methods will be used to gather the information?

Intended Outcome:

Step 2

Activities to Achieve Outcome:

Step 4

Step 5

Step 3

If you have questions about completing The Evaluation Plan Summary Form, contact a Program Officer at the Foundation by calling 612/224-5463.

OTHER EVALUATION PLAN SUMMARY EXAMPLES

INTENDED OUTCOMES/ACTIVITIES	SAMPLE 1 INFORMATION NEEDED	DATA COLLECTION METHODS
<p><u>Intended Outcome:</u></p> <ul style="list-style-type: none"> Students will learn to appreciate cultural differences. 	<ul style="list-style-type: none"> Words students use to describe people from other cultures. Actions between children from different cultures. 	<ul style="list-style-type: none"> Observations: Before work with students begins. Observations: After the play is produced.
<p><u>Activities to Achieve Outcome:</u></p> <ul style="list-style-type: none"> Project staff will help the students write a play about cultural differences. Project staff will help students produce the play for the school. 	<ul style="list-style-type: none"> Number of hours project staff worked Transcript of the play. Number of people in attendance. 	<ul style="list-style-type: none"> Existing Record: (Time Sheet) Produced materials: copy of written play. Produced materials: photograph of audience.

INTENDED OUTCOMES/ACTIVITIES	SAMPLE 2 INFORMATION NEEDED	DATA COLLECTION METHODS
<p><u>Intended Outcome:</u></p> <ul style="list-style-type: none"> The project will increase the number of high school students attending performances. 	<ul style="list-style-type: none"> Number of students attending performances before and after grant implementation. 	<ul style="list-style-type: none"> Observation: Before grant implementation Observation: After grant implementation.
<p><u>Activities to Achieve Outcome:</u></p> <ul style="list-style-type: none"> Contact high school teachers to encourage class attendance. Contact community centers and provide free tickets for high school students. 	<ul style="list-style-type: none"> Number of classes showing interest. Number of marked tickets distributed. Number of marked tickets turned in at performances. 	<ul style="list-style-type: none"> Questionnaire: Record sheet of classes scheduling performance attendance. Produced Materials: Theater tickets marked to identify that they were distributed to community centers.

INTENDED OUTCOMES/ACTIVITIES	SAMPLE 3 INFORMATION NEEDED	DATA COLLECTION METHODS
<p><u>Intended Outcome:</u></p> <ul style="list-style-type: none"> Hospice nurses will increase their understanding of the nature of family grief experienced when a family member is in a hospice. 	<ul style="list-style-type: none"> Self-reported changes in understanding of family grief by participating nurses. 	<ul style="list-style-type: none"> Interview: A random sample of 10 nurses will be interviewed by the project director at the end of the 5th workshop.
<p><u>Activities to Achieve Outcome:</u></p> <ul style="list-style-type: none"> The project will conduct 5 two-hour workshops for nurses who work in hospices. A total of 30 nurses will participate. The 30 participating nurses will conduct a case study of one family and discuss the case with a supervisor. 	<ul style="list-style-type: none"> List of workshop dates and topics presented. Number of nurses attending the workshops. Number of case studies produced. Number of nurses meeting with a supervisor. 	<ul style="list-style-type: none"> Produced Materials: Workshop agendas. Produced Materials: Workshop sign-in sheets. Produced Materials: Case studies. Questionnaire: Record of dates discussions held with supervisors.

THE SAINT PAUL FOUNDATION EVALUATION PLAN SUMMARY

(This form should be copied to accommodate multiple outcomes.)

Organization Name: _____

Grant Title: _____

Tracking Number: _____

<u>INTENDED OUTCOMES/ACTIVITIES</u>	<u>INFORMATION NEEDED</u>	<u>DATA COLLECTION METHODS</u>
Who or what is expected to change as a result of the grant? What activities or set of actions are planned to achieve each outcome?	What information will be provided in the final report to demonstrate achievement of outcomes and activities?	What methods will be used to gather the information?

Intended Outcome:

Activities to Achieve Outcome:

Signature of Project Director

Telephone Number

For Internal Use Only

P.O. Approval:

Date:

Minnesota Special Olympics/scholarship fund/\$500;
Family Hope Services/\$10,000;
Greater Minneapolis Day Care Association/Emergency
Child Fund/\$10,000;
Father's Resource Center/\$8,000

Financial information

Financial data for year ending: 12/31/95

Assets: \$12,375,974

Grants paid: \$1,848,688

Number of grants: 132

Largest/smallest: \$398,104/\$81

Staff/trustees

Directors/trustees: Jeannie Mason, Lewis M. Mithun, Kathleen Newell, Mario A. Petrini, Eloise O. Pohl, John R. Reichert, Clarence W. Rosen, Mark A. Sathé, David R. Schall, M. Elizabeth Craig, James A. Dosen, Carol A. Fredrickson, Fran Hesch, Carl A. Holmstrom, LaDonna Hoy, Andrew G. Humphrey, Renner S. Anderson, Constance L. Bakken, John A. Berg, Stephen M. Blessing, McKinley Boston, M. Elizabeth Brider, Michael J. Johnson, Erika Kahler, Roberta Mann-Benson, Bernice Matke, David A. McGowan, Sharon Rupp, Peter Throdahl, Edward J. Toth

Fredrikson & Byron Foundation

1100 International Centre
900 Second Ave. South
Minneapolis, MN 55402

Type: Corporate foundation

Program's description

Program's purpose: The Foundation's mission is to support law-related institutions and events, organizations that complement the rule of law in our society and a small number of cultural activities that are of special interest to the lawyers of Fredrikson & Byron

Funding priorities: Professional, law and justice, arts and culture

Sample grants: United Negro College Fund/\$2,500;
Centro Legal, Inc./\$2,000;
Minnesota Film Board/\$3,500;
Science Museum of Minnesota/\$1,000;
Sharing and Caring Hands/\$1,000;
Children's Home Society/\$1,000;
Minnesota Justice Foundation/\$3,500

Financial information

Financial data for year ending: 5/31/95

Assets: \$74,106

Grants paid: \$118,250

Number of grants: 43

Largest/smallest: \$17,850/\$300

Staff/trustees

Directors/trustees: John Grimstad, president; Mary Ranum; Jerome Pederson; Konrad Friedemann; Faye Knowles; Robert Hamilton; Ronalee Haugen

Frenzel Foundation

Norwest Bank Minnesota, NA
733 Marquette Ave.
Minneapolis, MN 55479

Established: 12/01/59

Type: Private foundation

Program description

Program limitations/restrictions: The Foundation is not currently entertaining grant requests

Sample grants: Planned Parenthood of New York City/\$1,000;
Fresh Air Fund/\$1,000;
Project Open Hand/\$1,000;
Community Shares/\$2,000;
American Cancer Society/\$1,000;
YMCA/\$1,000;
Hennepin County Animal Humane Society/\$500

Financial information

Financial data for year ending: 12/31/95

Assets: \$763,320

Grants paid: \$36,000

Number of grants: 34

Largest/smallest: \$2,000/\$500

Staff/trustees

Directors/trustees: Deborah Frenzel, Paul Frenzel

Fuller, H.B., Company and H.B. Fuller Company Foundation

Office Address:
1200 Willow Lake Blvd.
Vadnais Heights, MN 55110-5132
(612) 415-5217

Mailing Address:
PO Box 64683
St. Paul, MN 55164-0683

Contact person: Karen P. Muller, director of community affairs and executive director of the foundation

Established: 12/01/86 - Foundation; 1973 - Corporate Giving Program

Type: Corporate giving program and corporate foundation

Program description

Program's purpose: Committed to building strong communities which create economic and educational opportunities for children and their families. Recognizing that healthy families and nurturing communities are necessary in order to create a healthy

Grants paid: \$38,000
Number of grants: 8
Largest/smallest: \$16,500/\$1,500

Application information

Preferred form of initial contact: Letter of inquiry

Staff/trustees

Directors/trustees: L.J. McGough, president; T.J. McGough; L.B. McGough; R.P. Gunderson; R.E. Opitz

McKnight Foundation (The)

600 TCF Tower
121 South Eighth St.
Minneapolis, MN 55402
(612) 333-4220

Contact person: Carol Berde, vice president for programs

Established: 8/06/53

Type: Private foundation

Program description

Program's purpose: Primary interest in assisting people who are poor and disadvantaged by enhancing their capacity for productive living. Seeks to strengthen community institutions, enrich people's lives through the arts, encourage preservation of the natural environment, and to advance scientific knowledge that can improve people's lives. The Foundation's primary geographic focus in its human services and arts grantmaking is the state of Minnesota. The Foundation employs three strategies to pursue this mission: grantmaking that identifies and meets community needs in response to requests from nonprofit organizations; targeted initiatives developed by the Foundation to meet critical challenges; and support for research in selected fields.

Funding priorities: The McKnight Foundation's priorities continue to focus on the needs of disadvantaged children, youth, and families. A primary interest is in assisting individuals and families whose opportunities are limited by social, institutional, or economic barriers. The Foundation's arts program provides general operating, project, and capital grants to nonprofit organizations that demonstrate both a high quality of artistic work and a commitment to making that work accessible to the public. The McKnight environment program has two components. The first component seeks to maintain, and, where necessary, restore a healthy and sustainable environment in the Mississippi River basin. The second, and smaller, component encourages energy conservation and the use of alternative energy sources in Minnesota. The Foundation also supports smaller, more selective programs in community improvement and economic development, education, public affairs, health, international concerns, and research in selected fields.

Geographic focus: Twin Cities metro area

Types of programs funded:

ARTS, CULTURE, HUMANITIES: *Arts/cultural multipurpose, Visual arts, Museums, Performing arts*
ENVIRONMENT - QUALITY/PROTECTION/ BEAUTIFICATION: *Pollution abatement and control, Natural resources conservation/protection*
HEALTH - DISEASES/MEDICAL DISCIPLINES: *Eating disorders research program, Other*
EMPLOYMENT/JOBS: *Employment procurement/job training*
HOUSING/SHELTER: *Housing development/ construction/management, Housing support service*
YOUTH DEVELOPMENT: *Youth centers and clubs - multipurpose, Adult/child matching programs, Youth development programs*
HUMAN SERVICES: *Human service organizations - multipurpose, Children/youth services, Family services, Personal social services, Emergency assistance (food/ clothing/cash)*
INTERNATIONAL AFFAIRS: *Promotion of international understanding, International peace/ security, Other*
COMMUNITY IMPROVEMENT: *Community/neighborhood development/improvement, Economic development*
PHILANTHROPY/VOLUNTARISM: *Federated funds*

Targeted populations: Infants/children - ages 0-14, Youth/adolescents - ages 14-19, Adults, Ethnic/racial populations - general, African Americans, Asian/Pacific Islanders, Hispanics/Latinos, Native American/American Indians, Immigrants/newcomers/refugees, Poor/economically disadvantaged, Homeless

Types of support for organizations: General purpose/operating support, Capital campaigns, Building/renovation, Equipment, Computer systems/technology development, Emergency funds, Program development/project support, Management/technical assistance

Support for individuals: None

Sample grants: Children's Home Society of Minnesota/crisis nursery programs in Anoka and Dakota counties/\$70,000;
Saint Paul Foundation/Community Sharing Fund/\$105,000;
Episcopal Community Services/help noncustodial fathers get jobs and become involved with their children/\$150,000;
Casa de Esperanza/shelter and services for battered women and their children/\$99,400;
Bridge for Runaway Youth/improve shelter, provide case management and counseling/\$129,800;
Ethnic Dance Theatre/operating support for multiethnic dance and music ensemble/\$50,000;
American Rivers/advocate improvements in flood plain management and navigation policies affecting Minnesota and Mississippi Rivers/\$82,000

Financial information

Financial data for year ending: 12/31/95

Assets: \$1,360,107,879

Grants paid: \$72,253,448

Program-related investments: 2

Number of grants: 779

Largest/smallest: \$6,400,000/\$350

Largest multi-year grant approved: \$16,000,000

Purpose: Project support

Application information

Preferred form of initial contact: Telephone inquiry,
Letter of inquiry

Public information available by request: Guidelines,
Annual report, Foundation fact sheet

Proposal deadlines: Human Services and International -
March 1, June 1, September 1, December 1; Arts -
February 1, May 1, August 1, November 1;
Environment - February 15, May 15, August 15 and
November 15

Board meetings: Quarterly

**Typical time from application deadline to notification of
decision:** Three months

Staff/trustees

Staff: Michael O'Keefe, executive vice president; Jocelyn
Ancheta, program officer; Neal Cuthbert, program
officer - arts; Louis Hohlfeld, program officer; Nancy
Latimer, senior program officer; Dan Ray, program
officer - environment; Dan Bartholomay, program
officer; Carol Berde, vice president for program;
Christine Ganzlin, grants manager; Sylvia Paine,
communications officer; Sara Whitehead, executive
assistant

Directors/trustees: Cynthia Boynton, president; Virginia
M. Binger, honorary president; Patricia S. Binger; Noa
Saryk; Erika Binger; James H. Binger; Robert J.
Struyk; Meghan Binger

McNamara, Richard F. Family Foundation

7808 CreekrIDGE Circle, Suite 200
Minneapolis, MN 55439

Established: 7/01/92

Type: Private foundation

Program description

Program limitations/restrictions: Only makes
contributions to preselected charitable organizations and
does not accept requests for unsolicited funds

Sample grants: Courage Center/\$1,000;
Dunwoody Institute/\$1,000;
University of Minnesota Hall of Fame/\$750;
Citizens for Quality Education/\$250;

Minnesota State High School Association/\$2,000;
AMICUS/\$1,000;
Minnesota Head Injury Association/\$300

Financial information

Financial data for year ending: 12/31/95

Assets: \$590,472

Grants paid: \$95,800

Number of grants: 17

Largest/smallest: \$75,000/\$50

Staff/trustees

Directors/trustees: Richard F. McNamara, Sharon L.
McNamara, Emily J. McNamara

McNeely Foundation

444 Pine St.
St. Paul, MN 55101
(612) 228-4503

Contact person: Malcolm W. McDonald, secretary

Established: 12/19/80

Type: Private foundation

Program description

Program's purpose: Support primarily for economics and
business education; grants also for gifts and selected
community projects

Funding priorities: Business education, economics,
community development, education, environment,
cultural, human services, under-privileged

Program limitations/restrictions: No grants to
individuals. Giving primarily in the St.
Paul/Minneapolis area.

Geographic focus: Twin Cities metro area

Types of programs funded:

ARTS, CULTURE, HUMANITIES: *Arts/cultural
multipurpose, Visual arts, Museums, Performing arts,
Humanities, Historical societies*

EDUCATION: *Higher education, Graduate
education/professional schools, Educational services*

**ENVIRONMENT - QUALITY/PROTECTION/
BEAUTIFICATION:** *Natural resources conservation/
protection, Botanical/horticultural/landscape,
Environmental beautification/open spaces,
Environmental education/outdoor survival*

ANIMAL RELATED: *Wildlife preservation/protection*
HEALTH - GENERAL/REHABILITATIVE: *Hospitals
and related primary medical care facilities, Health
treatment primarily outpatient*

RECREATION: *Recreation and sporting camps*

YOUTH DEVELOPMENT: *Youth centers and clubs -
multipurpose, Scouting organizations, Youth
development programs*

HUMAN SERVICES: *Human service organizations -
multipurpose, Children/youth services, Family services,*

...multipurpose administration, Leadership development/awards programs (other than youth)

Targeted populations: Ethnic/racial populations - general, African Americans, Asian/Pacific Islanders, Hispanics/Latinos, Native American/American Indians, Gay/lesbian/bisexual/transgender, Poor/economically disadvantaged, Physically disabled, Disabled - general or unspecified disability

Types of support for organizations: General purpose/operating support, Capital campaigns, Building/renovation, Equipment, Computer systems/technology development, Land acquisition, Endowment funds, Student aid (grants to institutions), Fellowships, Internships, Scholarships, Research, In-kind products (Used furniture and equipment), Program development/project support, Faculty/staff development, Seed money/start up funds, Curriculum development, Performance/production costs, Exhibitions, Public education, Public policy research/analysis, Management/technical assistance, Mentoring

Employee matching gift program: Any non-profit organization

Sample grants: Teatro Del Pueblo/\$40,000; Saint Paul Chamber Orchestra Society/\$50,000; Riverview Economic Development Association/\$30,000; Saint Paul Coalition for Community Development/\$105,000; Cherokee Park United Church/Building Blocks Tutorial/\$9,500; Hmong National Organization, Inc./\$20,000; Minnesota Citizens Council on Crime and Justice/\$5,000

Financial information

Financial data for year ending: 12/31/95

Grants paid: \$8,829,084

Number of grants: 326

Largest/smallest: \$250,000/\$500

Largest multi-year grant approved: \$1,000,000

Purpose: Endowment

Application information

Preferred form of initial contact: Letter of inquiry

Public information available by request: Guidelines, Application forms, Annual report

Accept Minnesota Common Grant Application: Yes

Proposal deadlines: Quarterly, call or write for schedule

Board meetings: Quarterly

Staff/trustees

Staff: Mary E. Pickard, community affairs officer; Ronald A. McKinley, community affairs manager charitable contributions; Monica Bryand, community affairs manager employee involvement; Deb L. Anderson,

community affairs administrator; Julia Greil, community affairs program assistant; Sally Ackerman, community affairs secretary

Saint Paul Foundation (The)

600 Norwest Center
55 East Fifth St.
St. Paul, MN 55101
(612) 224-5463

Contact person: Paul A. Verret, president

Established: 1/01/40

Type: Community/Public foundation

Program description

Program's purpose: To provide support for educational, charitable, cultural, or benevolent purposes to improve the well-being of the citizens of the greater Saint Paul area

Geographic focus: East metropolitan area/St. Paul

Types of programs funded:

ARTS, CULTURE, HUMANITIES: Arts/cultural multipurpose, Media/communications, Visual arts, Museums, Performing arts, Humanities, Historical societies, Arts services, Other

EDUCATION: Pre-school/elementary, Secondary, Vocational/technical, Higher education, Adult/continuing education, Libraries/library science, Educational services, Other

ENVIRONMENT - QUALITY/PROTECTION/

BEAUTIFICATION: Natural resources conservation/protection, Environmental beautification/open spaces, Environmental education/outdoor survival, Other

ANIMAL RELATED: Zoo/zoological societies

HEALTH - GENERAL/REHABILITATIVE: Hospitals and related primary medical care facilities, Health treatment primarily outpatient, Reproductive health care, Rehabilitative medical services, Health support services, Public health programs/wellness promotion services, Health care financing, Nursing care/services

HEALTH - MENTAL HEALTH/CRISIS

INTERVENTION: Alcohol, drug and substance abuse prevention & treatment, Mental health treatment and services, Crisis intervention/hotlines, Addiction disorders, Other

PUBLIC PROTECTION: CRIME/COURTS/LEGAL SERVICES: Crime/violence prevention, Correctional facilities and prisoner services, Rehabilitation of offenders, Protection/prevention-neglect/abuse/exploitation, Legal services, Other

EMPLOYMENT/JOBS: Employment procurement/job training, Vocational rehabilitation, Other

FOOD/NUTRITION/AGRICULTURE: Food services/free food distribution, Nutrition promotion, Other

HOUSING/SHELTER: *Housing development/ construction/management, Low-cost temporary housing, Housing support services, Other*

PUBLIC SAFETY/DISASTERS/RELIEF: *Disaster preparedness and relief, Safety education, Other*

YOUTH DEVELOPMENT: *Youth centers and clubs - multipurpose, Adult/child matching programs, Youth development programs, Other*

CIVIL RIGHTS, SOCIAL ACTION, ADVOCACY: *Equal opportunity and access, Intergroup/race relations, Other*

COMMUNITY IMPROVEMENT: *Community/ neighborhood development/improvement, Economic development, Nonprofit management, Other*

PHILANTHROPY/VOLUNTARISM: *Public foundations & community foundations, Voluntarism promotion, Other*

Targeted populations: No specified population groups

Types of support for organizations: Capital campaigns, Building/renovation, Equipment, Endowment funds, Emergency funds, Faculty/staff development, Film/video/radio production, Publications, Seed money/start up funds, Curriculum development, Public education, Program development - other, Program related investments

Support for individuals: None

Sample grants: WomenVenture/Urban Initiative Loan Fund Program in targeted St. Paul neighborhoods/\$25,000; Summit University Education Consortium/1996 tutoring and summer-enrichment program/\$15,000; St. Paul/Ramsey County Children's Initiative/second year operations/\$75,000; Union Gospel Mission/Naomi Family Center capital campaign/\$100,000; Father's Resource Center/expanded services in St. Paul/\$11,500

Financial information

Financial data for year ending: 12/31/95

Assets: \$352,240,924

Grants paid: \$27,405,699

Number of grants: 2,117

Largest/smallest: \$2,000,000/\$13

Largest multi-year grant approved: \$515,360

Purpose: Operating

Application information

Preferred form of initial contact: Request for guidelines

Public information available by request: Guidelines, Application forms, Annual report

Preferred time for receiving proposals: At least three months in advance of meeting

Board meetings: April, August and November

Typical time from application deadline to notification of decision: Four to five months

Staff/trustees

Staff: Paul A. Verret, president; John G. Couchman, vice president of grants and program; Jack H. Pohl, vice president-finance; Craig C. Wruck, vice president development; Joseph R. Kingman, senior vice president

Directors/trustees: Thomas W. McKeown, chair; Ann Huntrods; Tanya M. Bransford; Robert L. Bullard; John A. Clymer; Norbert J. Conzemius; Patrick J. Donovan; Curman L. Gaines; Marice L. Halper; David Beaulieu; Joseph T. O'Neill; Susan A. Cole; Judith L. Titcomb; Molly O'Shaughnessy; Elizabeth A. Pegues; Jerrol M. Tostrud; Yang Dao

Salem Foundation

2181 Springwood Rd.
Wayzata, MN 55391

Contact person: Robert S. Parish

Established: 8/01/67

Type: Private foundation

Program description

Program's purpose: For charitable, literary, educational, religious and scientific organizations

Sample grants: Blake School/\$1,600; Dartmouth College/\$2,300; St. Jude's Hospital/\$500; Minnesota Special Olympics/\$300; St. Andrew's Episcopal Church/\$1,500; Minnesota Public Radio/\$500; Minnesota Zoo/\$1,000

Financial information

Financial data for year ending: 12/31/95

Assets: \$973,716

Grants paid: \$70,167

Number of grants: 59

Largest/smallest: \$25,000/\$100

Application information

Preferred form of initial contact: Letter of inquiry

Staff/trustees

Directors/trustees: Elizabeth M. Parish, president; John C. Parish; Michael Parish; Robert S. Parish; John C. Parish Jr.; Judith Diedrich

Sampson Family Foundation

50 Parkview Ln.
PO Box 486
Hector, MN 55342

Type: Private foundation

Program description

Program limitations/restrictions: Only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds

Proposal to the Cowles Media Foundation

A. ORGANIZATION OVERVIEW

History & Mission

The Education & Housing Equity Project (EHEP) was created in early 1995 by a group of education and housing advocates who shared a belief in the pressing need to link the issue of school desegregation/integration with the broader issue of segregated housing and neighborhoods. The organization's mission is to act as a catalyst to build broad-based coalitions and engage the community in public conversations and advocacy for the purpose of promoting racially and economically inclusive communities that give families of all incomes, races, and ethnicities access to schools and housing throughout the metropolitan area.

EHEP pursues its mission through a three-part strategy:

- (1) Coalition building and advocacy;
- (2) Community education and public conversation; and
- (3) Assisting communities in becoming more inclusive and integrated.

Activities & Accomplishments

In its first year, EHEP was awarded a start-up grant to develop the organization and hire part-time staff in late 1995. Since that time, EHEP has worked to develop itself as an organization (including obtaining 501(c)(3) status and beginning a process of strategic planning) and collaborated with other organizations and individuals to determine the best strategies for making progress on these issues, which are as complex and daunting as they are immediate.

With staff time limited to a part-time Coordinator's position, EHEP has been involved in the following activities and accomplished the following over the past two years:

Coalition building. EHEP spent its first year in numerous discussions and collaborations. These have led to several specific coalition projects as well as a fuller understanding of the need for an organization that can link these two issues - housing and education - and help develop the desperately needed consensus and leadership to move forward. After several months of one-on-one interviews with a broad range of community leaders and experts in the fields of housing, education, anti-racism, and metropolitan stability, EHEP brought together over 30 organizations to begin the process of building a broad-based coalition that can work on these combined issues. EHEP has also helped expand the base and scope of existing coalitions by connecting the coalitions with related organizations and encouraging the linkage of housing and schools issues in their work. It has worked with a coalition focused on the re-drafting of the State Board of Education's desegregation rule, for example, and linked that

school issue with broader issues of housing segregation and metropolitan stability. Similarly, it has encouraged a coalition working on a fair housing testing campaign in suburban Hennepin County to frame this issue in the context of schools and broader life opportunities.

Community education & conversation. In February 1996, EHEP partnered with the Minneapolis Initiative Against Racism, the Minnesota Minority Education Partnership, and the Minnesota Fair Housing Center to create the Community Circle Collaborative (CCC). This is a metro-wide dialogue project in which at least 500 citizens from all walks of life have joined together - 5-15 at a time - in study circles held throughout the metro area to discuss two central questions:

- "What are the impacts of existing patterns of residential, economic and racial segregation on the educational achievement and life opportunities of Twin Cities area children and families?" and
- "What can or should we do, as individuals and as a community, to enhance educational success, and housing and economic opportunities for *all* children in the Twin Cities area?"

The CCC is now a broad-based collaboration of community-based organizations, public staff and officials, and individuals working in a variety of fields, including anti-racism, housing, education, social justice, religion, law, and social research. The early partners included: the Minneapolis Initiative Against Racism; Mayor Sharon Sayles Belton; Toward Tomorrow Together (a St. Paul area anti-racism coalition); the Wilder Foundation; the St. Paul Dept. of Human Rights; the MN Churches Anti-Racism Initiative (of the MN Council of Churches, the Greater Minneapolis Council of Churches, and St. Paul Area Council of Churches); the Metropolitan Interfaith Council on Affordable Housing (MICAH); the Suburban Hennepin Anti-Racism Coalition; and the Institute on Race & Poverty. The Collaboration has been coordinated by the Director of EHEP, Dick Little.

During its second year, the Community Circle Collaborative has expanded to include more than 20 public, civic and community-based organizations that serve as the principal partners (see attached list). Each partner contributes its unique strengths or resources to the Collaborative, assuring a broad-based and comprehensive initiative.

The "Kick-Off" conference for potential sponsor groups and conveners of Community Circle study/discussion groups was held in December, 1996. It brought together representatives of nearly 100 different organizations and was highlighted in a Star Tribune Editorial. Recruitment of facilitators began in early 1997, with the assistance of such organizations as the Minnesota Facilitators Network, and concluded with two major facilitator training seminars organized by the Collaborative in February. Approximately 75 facilitators were trained and volunteered to be "matched" with community circles. Other members of the Collaborative helped prepare and review the discussion guide, Choices for Community: A Regional Conversation About Education, Housing, and Segregation, used by the Community Circles to help inform and focus

their discussions and deliberative process. Additional resources are being provided at metro area libraries with the assistance of Librarians for Social Responsibility.

Beginning in March, 1997, sponsors convened the community circles, in some cases pairing their circles with others to maximize diversity of participants and perspectives. Most circles have included between 6 and 20 individuals and have met four to six times for periods of two hours each. The MPR Civic Journalism Housing Forum Project helped to stimulate participation in the Community Circles. Some 50 Community Circles have been or are still being convened and many groups will be meeting into the summer months.

On May 29th, a forum titled "COMING TOGETHER: A Regional Conversation on the Challenges of Education, Housing and Segregation" was held at Macalester College. This event brought together representatives of different Community Circles meeting from throughout the metropolitan area to share the results of their small group discussions and to converse with each other about the issues they were charged to address. Selected community leaders, academic and business leaders, public elected and appointed officials, and the media were invited to listen and participate in the discussion. 154 citizens registered, and 122 citizens attended the Forum. The results of the Forum conversation were discussed the following day by the moderators, George Latimer and Vivian Jenkins Nelsen, on Minnesota Public Radio's Mid-Day Program.

Many Community Circles will also be convening local forums in their communities with representatives from their sponsor organizations as well as local policy makers, educators, community leaders and other members, to discuss the results of their deliberations. Finally, each Community Circle will prepare a written report of its findings and conclusions. These reports will be synthesized into a single document summarizing the results of the first round of Community Circle conversations. In addition, the various conversations, forums, and training events are being recorded for future use and public broadcast by the Minneapolis Neighborhood Revitalization Program and Office of Film and Video.

Future plans for the Community Circles project include a second, expanded round of Community Circle discussions to be held in the Fall of 1997. This round will build upon the findings of the first round of community circle discussions and will include additional groups not represented in the Spring round, such as the business community. The discussions will be resourced by metro area libraries with assistance from Librarians for Social Responsibility and will be more clearly focused on issues of building more inclusive communities and moving the discussion to issue identification and action. EHEP and the Community Circle Collaborative will also co-sponsor a Citizens Summit with the Minnesota Meeting and Minnesota Public Radio. The Summit will use electronic key pad technology to elicit focused responses and discussion of specific issues and solutions from Community Circle participants on the best ways the metropolitan community can address issues of educational access and achievement, and housing, community and school desegregation in the Twin Cities area.

Staffing

Dick Little holds the position of coordinator, and is responsible for all aspects of the project: organizing, coalition building, administration and community education. He works under the direction of a Board of Directors. Mr. Little has an extensive background in housing, education, race relations and use of study circles.

Board of Directors

The Board of EHEP consists of:

- Matthew Little, Vice President for Education, Minneapolis Branch NAACP, former Branch President, and longtime activist for racial and social justice;
- Barbara Bearman, member Executive Committee, Minneapolis Branch NAACP, and community activist who participated in the original Minneapolis school desegregation lawsuit in the early 1970's;
- Michael Anderson, East Side Neighborhood Development Company;
- Dr. Josie Johnson, Senior Fellow, College of Education and Human Development, University of Minnesota;
- Van D. Mueller of the University of Minnesota Department of Education Policy & Administration;
- Joy Sorensen Navarre, Executive Director of the Metropolitan Interfaith Council on Affordable Housing;
- Georgina Stephens, former President of the Minnesota State Board of Education;
- Jerry Timian, Director, First Call for Help, St. Paul United Way and member, St. Louis Park School Board; and
- Jim Hilbert, Co-Director of Programs, The Institute on Race & Poverty, University of Minnesota Law School.

B. PURPOSE OF GRANT

The Need

Public conversation about the possibilities for inclusive and integrated communities is rare, usually divisive and poorly informed, not conducted on a systematic or sustained basis, and with too few groups and individuals involved. We believe these adverse conditions imperil the chances of building inclusive and integrated communities in the Twin Cities metropolitan area.

The principal danger is that public discourse is fast settling into simplistic, distorted polarities - neighborhood schools versus forced busing, quality education versus desegregation, core cities versus suburbs, rich versus poor and, of course, whites versus people of color (especially African-Americans). A climate of public opinion poisoned

by these divisions inevitably limits what policy makers (and, as we've found in our initial discussions, advocates and community leaders as well) feel they are able to do; we speculate that this climate even limits what judges feel *they* are able to do. In the current environment, the issues are captured by the most extreme and negative voices, which are then amplified by the media. The public sits and listens. Few want to get involved, because of the fear of getting burned in the heated controversy and because of the not-unreasonable judgment that little will be accomplished under these conditions.

There is a need to involve many groups and the broader public in civil, informed conversations about the possibilities for integrated communities. There is a need to expand the serious discussion of these issues beyond the courtrooms and the academic halls. As many people as possible in our community should be participating in the conversation about this issue. The discourse should not be limited to the invectives of "talk radio," the well-intentioned opinions of newspaper editorials, the sociological jargon of academia or the legal technicalities of the court.

The issue is developing rapidly. The question is who will be involved in the public discourse, and how will that discourse be framed. Unfortunately, past experience shows that these issues are easily polarized – and stay polarized. We believe that this familiar yet unfortunate outcome can be averted by organizing a wide range of groups that have a potential stake in integration, by engaging broad-based public participation in informed conversations about what segregation and integration involves and by offering assistance to communities as they seek to become better integrated.

Our Response

In response to this need, and based on the experience and information we have gathered over the past two years, we propose to continue and expand our work in coalition building and public education. We want to continue to take the public conversation about racial and economic segregation and integration to neighborhood centers, public libraries, school buildings, places of business, living rooms, and backyards – the places where ordinary people live their lives and where the real task of building inclusive communities must take place. We wish to encourage and inform public conversations that will help lead people to support the principle of integrated communities and to support efforts to move toward that goal. This organization seeks to educate the public – that is, to lead people to a more informed, effective understanding of the effects of segregation, why integration is important, and how it can be accomplished. Through this process, we hope that people come to understand the value of integration for themselves, for other people, and for society as a whole.

We have no illusions that all people will be persuaded, or that all will be willing to participate. There are, after all, real conflicts of interest and conflicts of values. These will not be dissolved by a little talk. But without a concerted effort to bring people together for informed and civil conversations, the most extreme voices will remain to

frame the issue. Public-spirited conversation will be drowned out by shrill debate; our common interests and values will get lost in the sea of opposition and conflict.

Our Project

We propose to continue and expand our current work on three fronts:

- Supporting and linking existing coalitions that are working on these related issues,
- Solidifying a broad-based coalition that can advocate for racially and economically integrated schools and housing throughout the metropolitan area, and
- Sponsoring informed public conversations that will advance the understanding and promotion of inclusive communities.

Each of these elements reinforces the others.

(1) Supporting and linking existing coalitions and organizations. There is a wide range of groups and individuals in the Twin Cities metro area with a potential stake in the cause of inclusive and integrated communities and schools. We have begun connecting and collaborating with many such groups in our first two years, and believe much can be accomplished simply by helping to support and expand existing coalitions that already focus on housing and school issues, but do not necessarily link those two issues in their work. We propose to continue our coalition-building efforts by focusing on faith communities, elected officials (legislators, school boards, city councils, mayors, county boards), neighborhood groups, parent organizations, teacher and staff groups, professional education programs, fair housing and housing advocacy groups, labor unions, business organizations, civic groups, civil rights organizations, human rights commissions, libraries, the media, and others.

These groups all have different interests and different understandings of what integration means for them. Moreover, although we have found that many of them agree on the importance of linking school desegregation/integration with the broader issue of housing, few actively combine those two issues in their work or in their recruitment of additional coalition members.

Over the past two years we have seen – and begun to build on – a great potential for such broad coalition development and support. Yet we also appreciate that it will require a labor-intensive effort to attract the participation of these groups in ways that are appropriate to their interests and capacities. Such an effort is critically needed, however, and these groups constitute the essential infrastructure through which we can develop the broader public understanding and support for integrated communities, and a broader response to the deepening socioeconomic and racial segregation in the Twin Cities area.

(2) Solidifying a broad-based housing/education coalition. The discussions and research we have undertaken so far have convinced us that the building of a single

coalition that can advocate for more integrated schools and communities in the Twin Cities will be challenging and slow-going. We have begun to lay the foundation for such a coalition, however – by working within existing coalitions, by listening closely to both mainstream and community leaders and citizens, and by educating them about the realities and options facing us – and will work to solidify this foundation over the next year. We plan to move from dialogue to issue identification and action, working with the same broad range of organizations and individuals we have identified over the past year, as well as others. As we have found already, once groups have the information and tools they need to delve into these issues and begin to see how the issues must be linked and pursued in coalition, there is a powerful movement to work together. The challenge over the next year will be to support these groups and individuals in figuring out *how* to further efforts toward resolving these issues in a way that is equitable, manageable, and capable of attracting widespread support.

(3) Creating informed public conversation and analysis. The issues of residential and school segregation have become increasingly polarized and complex. There is a palpable sense of ambivalence about what to do about segregation, as both past and present strategies seem inadequate, flawed, or even misdirected. This is true even in those communities most affected by segregation, at every level: citizens, educators, housing advocates, community leaders, and policy makers. Our first two years of work have given us a deep appreciation of this confusion, even as it has frustrated and worried us, and convinced us of the necessity for widespread and well-informed public conversations about these issues. Without such conversations, we fear the silence and ambivalence – to say nothing of poor public policy and lack of leadership – will continue. We propose, therefore, to continue creating such opportunities for education and dialogue at several levels:

- (a) The Community Circle Collaborative and the “Choices For Community” Study Circle Project.** As noted above, EHEP has been a leading partner in this metro-wide collaboration. Through the Community Circle Collaborative, EHEP continues to organize and support “community circles” throughout the metropolitan region, which will meet to explore the questions of how existing patterns of residential, economic and racial segregation affect the educational achievement and life opportunities of Twin Cities area children and families, and what we can do as individuals and as a community to enhance those opportunities. Our focus in the upcoming years will be on: (1) expanding the Collaborative to include a broader range of points of view from organizations, public institutions, and individuals throughout the metropolitan region, (2) promoting and publicizing the project, (3) providing research support to the community circles, (4) fundraising, (5) continuing to recruit and train community circle sponsors and facilitators, (6) evaluating and reporting on the outcomes of community circle deliberations, forums, and subsequent actions, and (7) developing an action component.

(b) Community and Metro-wide Citizens Forums. These forums will flow from the study circle conversations and will enable broader engagement and education of the public.

(c) A ' Blue Ribbon ' Commission / Task Force. This group will consist of public, business, church and community leaders selected by the Collaborative to focus on engagement and education of public policy and institutional leaders. This group, modeled after the Latimer Commission, which evaluated the implementation of the Metropolitan Livable Communities Act, will have as its major tasks:

- to use the results of the first round of Community Circle conversations to guide the second round of discussions;
- to use the results of both rounds to formulate findings and recommendations for public policy makers; and
- to develop additional strategies for educating and informing the public and "moving the community" to act collectively on needed change.

How Our Project Differs From Other Projects and Organizations

1. Its unique methodology of fostering conversation among disparate members of Twin Cities communities, not only to discuss issues and problems, but to develop action registers and common solutions that can be used by the community at large. Three discussion models for community deliberation have been combined to achieve this outcome: The Study Circles model of the Study Circles Resource Center; the National Issues Forums of the Kettering Foundation; and the Communities of Color Empowerment Model of the Minnesota Minority Education Partnership.

2. Its focus on the region as a whole and on consciously linking the issues of housing, education and employment. No other organization in the Twin Cities, nor nationally, is currently engaged in this kind of collaborative grassroots dialogue and mobilization effort linking housing and education, and race, locally and regionally.

3. Its use of a collaborative of diverse organizations, including principal organizing partners, media partners, funding partners, project coordinators, resource partners, and community circle sponsor organizations. This project brings together anti-racism organizations, along with civic and media organizations, to focus on challenging segregation in housing and education.

4. Its ability to measure success in tangible ways. These measures include the breadth and depth of participation in the study circles by local and regional citizens. Breadth and depth means diversity of participants in terms of ideas, race, place of residence, age, and economic status. It also includes number of participants and conversations. The project's impact will also be measured by having our findings and

recommendations publicly addressed by the State Legislature in its 1998 and 1999 legislative agenda.