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AMHERST H.
WILDER
FOUNDATION

ESTABLISHED 1906

COMMUNITY
SERVICES GROUP
919 Lafond Avenue
Saint Paul, MN 55104
FAX (651) 642-2088

FAX COVER SHEET

TO: Dick Little

FAX #: 612-330-1507

FROM: Carol Lukas

PHONE #: 642-2024

DATE: 9/17/99

PAGES: 2

A hearty thank you to everyone who helped to plan the *1999 Cities At Work* Forum Series. Your expertise and connections in the community -- as well as generous gifts of time -- have been invaluable in putting together exciting, significant events. We hope you will continue to be involved with the *Cities at Work* Forums in the future and especially promote and attend the upcoming fall forums featured on the attached flyer. Be sure to register with Linda!

Please note that we had a meeting date scheduled for September 21 at 8:00 a.m. but, having no urgent items on the agenda, have decided to cancel it. However, if you would like to help out at the Business forum on October 14, 8 a.m. to noon, please call Linda at 651-642-4060 to volunteer. Also, if you would like to attend the meeting of the Call to Action Forum committee, you are welcome. It will be held at Wilder on October 19 from 1:00 -2:30.

If you would like to receive and distribute multiple copies of the attached flyer, please call Linda at 651-642-4060.

Cities at Work Forum Planning Group
Tuesday, September 21, 1999 MEETING NOTICE

Next Meeting:

Tuesday, September 21, 1999

8:30—10:00 a.m.

Wilder Foundation, 919 Lafond Avenue - Auditorium

Rolls & coffee will be provided.

ACTION STEPS:

1. Jill Waterhouse will create a collage of peace pole photos. Please send/give her any photos you are willing to share.
2. Jill will also work with Barb to create a container for collecting commitment postcards/peace pole sayings immediately after the forum. We will need a volunteer to stand by the container and remind people to leave the card with us.
3. If you have action ideas or organizations, lists of good books or resources, please fax them to Anna Lucas, 265-5730, for inclusion in the "Action Steps" handout for the Forum
4. Call Linda Hoskins by September 1 if you can obtain mailing lists that can be added to the master mailing list. Also call with the number of brochures you will distribute.
5. Fill out the Forum Sponsor form if you are a new sponsor, want to be deleted from the list, or want a change in your listing. Return to Linda by August 20. (Fax # 651-642-2088).
6. Let Linda know if your organization or any others you are connected with want exhibit space at Call to Act forum.

SUMMARY OF AUGUST 11 MEETING

1. Review of Community Circle Dialogues

- The Study Circles Resource Center in Connecticut is conducting a "Best Practices" study and will be in the Twin Cities August 19-20 to interview people involved with the Twin Cities Community Circle Dialogues.
- Barb is contacting a list of 22+ organizations that may want to sponsor a Community Circle Dialogue. Early September is a target date for launching several of the circle dialogues.

2. Business forum update

- The Business Forum Planning Committee (BFPC) will hold meetings on August 13 and 20. Possible focuses for the forum include: how Saint Paul's business is affected by changing demographics, what is the impact of the emergence of parallel economies to the mainstream business economy and how do they intersect and co-exist.

- The Business Forum is tentatively scheduled for October 14 at Metro State University. It will be held in the morning to attract the business communities' attendance.

3. Call to Action forum

- The Call to Action forum agenda was confirmed.
- Participants will self-select a small breakout group based on their interests. The topic areas for the groups will be determined from the Best Ideas that come out of the previous forums and circle dialogues. Breakout groups will be led by facilitators recruited from the Planning Committee and will also include 1-2 representatives from community organizations or initiatives working in the topic areas. Those areas will probably include:
 - Housing, education and schools
 - Families and Children
 - Youth Development
 - Creating/supporting anti-racism partnerships
- Further ideas discussed include:
 - Music, possibly drummers from different cultures, to be part of the ending ceremonies.
 - During the commitment-to-action session at the end, distribute postcards that everyone fills out and addresses to themselves as a reminder of their commitment. The Saint Paul Area of Churches may take the responsibility of returning those cards.
 - Develop a handout that lists ways people can act with courage at a level that is comfortable for them and one that lists organizations/groups that are taking action on a variety of issues.
 - The buffet dinner at the forum will be provided by a variety of local caterers/restaurants.

4. Promotion for forums

- Comments on the brochure included:
 - Great look and color on revised brochure
 - Perhaps the cover photo could involve people as well as a peace pole and buildings
- Ideas for wider distribution of brochure included:
 - Planning Council members are asked to help promote the forum through their organization and community contacts
 - The Saint Paul Council of Churches and the Rotary will be able to reach many member organizations
 - Jill Waterhouse will facilitate distribution of press releases to The Riverview Times and The Voice.

5. September 21 agenda includes:

- Promotions: outreach and continuing promotion
- Final plans for Call to Action forum and Business forum

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**Cities at Work Forum Planning Group
August 11, 1999 MEETING NOTICE**

Next Meeting:

Wednesday, August 11, 1999
8:30—10:30 a.m.

Wilder Foundation, 919 Lafond Avenue - Room 236

Rolls & coffee will be provided.

ACTION STEP!! IF YOUR ORGANIZATION WANTS TO BE LISTED AS A FORUM SPONSOR, PLEASE FILL OUT THE ATTACHED FORM AND SEND OR FAX (651-642-2088) IT BACK AS SOON AS POSSIBLE.

SUMMARY OF JULY 15 MEETING

1. Review of Community Circle Dialogues

- A summary of the June 22 gathering of circle participants was mailed to all Circle Dialogue Participants. It is one way we are keeping in contact with people to "prime the pump" for the November "Call to Action" forum.
- Also included in the mailing was "Opportunities for Action" which will be expanded for distribution at the "Call to Action" forum.
- Barb attended a conference in mid-June on Study Circles hosted by the Study Circles Resource Center in Connecticut. The Center is conducting a "Best Practices" study and will be visiting the Twin Cities in August to interview people involved with the Twin Cities Community Circle Dialogues.
- Bob suggested looking at the St. Paul Pioneer Press's program, Poverty Among Us, for additional techniques and tools (ex: using the web to post summaries, access a message board, or join a book discussion group).

2. Business forum update

- Carol and Tom Kingston are recruiting additional members for the Business Forum Planning Committee (BFPC) and identifying resource people to contact. The first meeting will be held in two weeks.
- Possible focuses for the forum include: how the changing demographics in St. Paul are opportunities for business, how cross-cultural partnerships are formed for business gain and community benefit, and/or how to encourage the merging of economic streams (currently parallel due to cultural and racial barriers).
- The Business Forum is tentatively scheduled for October 7 or 14 at Metro State University. It will be held in the morning to attract the business communities' attendance.

3. Promotion for forums

- Suggestions on image for the brochure included:
 - Make sure that “Fall Issue” is prominently displayed on front of brochure
 - Change the color scheme—perhaps use a fall color like rust
 - Perhaps the cover photo could involve a peace pole, view of city skyline, specifically the peace pole in Rice Park
 - Also include smaller photos taken in ethnic communities
- Suggestions on overall theme for the brochure included:
 - Fall
 - Become change agents; harness energy
 - Use the phrase: Continuing a public dialogue on race, connections, & commitment to action”
 - Make forum more interactive by inviting people to bring items to forum that would further connections (stories, old photos, etc)

4. Call to Action forum

- Discussion on the Call to Action forum resulted in the attached draft agenda.
- Additional ideas discussed include:
 - Having music during dinner/registration, possibly drummers from different cultures.
 - During the commitment to action session at the end, distribute postcards that everyone fills out and addresses to themselves as a reminder of their commitment. Ask the Pioneer Press to take the postcards and mail them in six months.
 - Consider using a storyteller (Native American elder?) at the end to tell a story of Saint Paul as an integrated, thriving, healthy city in the future populated with brown people (using Saint Paul’s 150th birthday), coming from our roots as a river town, settled by many cultures.
 - Prepare a handout (everyone look for existing examples) which describes 100 ways that people can act with courage at a level that is comfortable for them - e.g. saying hi to kids in the neighborhood, volunteering two hours/week at a neighborhood school.

5. August 11 agenda includes:

- Updates: Community Circle Dialogues, Business Forum
- Promotions: review draft materials, outreach plans
- Final plans for Call to Action forum

Beyond Tolerance: A Call to Action

Our increasingly multicultural world requires different sensitivities and behaviors for individuals, new standards and ways of operating for organizations and businesses, and a redefined vision of what Saint Paul as a community can and will become. We have a ways to go to make this new vision a reality. Mere tolerance for differences, denial of our unity, and the tensions we see around us every day is no longer sufficient. At the final forum we will use information gathered from previous forums and create an action agenda to address racism, and promote multiculturalism and reconciliation in our community.

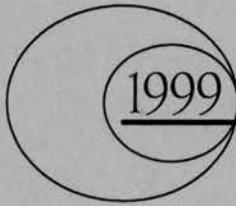
Learn

- What why it is imperative that we work individually and collectively to address racism and promote healing and reconciliation in our community
- What forum and circle dialogue participants believe are the priorities for action
- What you can do as an individual or in your associations, businesses or organizations

Agenda

Moderator: Yusef Mgeni

5:00	Dinner
5:30	Welcome - who? Opening - Yusef:
5:40	Keynote Speaker-john powell, Institute on Race and Poverty with Q/A Changing demographics, social patterns of individual and institutional racism and oppression. Need for new commitment beyond words into action - at individual, neighborhood, organizational policy and community levels.
6:20	Summary findings from 3 forums and Community Circle Dialogues - Yusef <ul style="list-style-type: none"> • Brief summary of Cities at Work - three forums, lunch forums, # of circles and participants, etc. • Presentation of very brief, concise summary of best ideas generated in first three forums and by circle dialogues. These are divided into 5 - 7 categories that will form the basis for breakout sessions (e.g. Expand participation in circle dialogues; Organize more intergenerational exchanges; Influence the Met Council to have stronger affordable housing requirements in suburbs.....)
6:40	Break
6:50	Breakout Sessions: Topics are the "best ideas" coming out of prior forums and circles. Led by: facilitators (from sponsor organizations) and organizational resource person (e.g. MCARI, Better Together, Midway Alliance for Prejudice Free Community, Unity Church) who is working in an area related to the issue. Objective: to develop strategies to move ideas into action, and identify leadership on the strategy.
7:45	Breakout group reports , moderated by Yusef
8:10	Call to Action: Move beyond tolerance and commit to action. Become change agents. Everyone contributes in their own way. Everyone has courage. Storyteller, Peace pole?, Postcards
8:30	End



1999 CITIES AT WORK

FORUM SPONSOR FORM

The effectiveness and success of *Cities At Work* depends on the participation of many individuals and organizations in the community. This checklist will help us get a picture of who wants to be involved, and how.

Your organization or company _____

Name of individual/representative _____ Phone: _____

Check off as many boxes as you can commit to. If not yourself, indicate who from your agency will be the contact for specific activities listed below.

- Be a sponsoring organization or company. Sponsors will have their name on all promotional material and will be acknowledged at all the forums. Sponsors will:
 - ◆ Participate regularly in planning meetings, working on at least one committee.
 - ◆ Help distribute promotional information through direct mailings, providing mailing labels, putting announcements in newsletters, sending letters to constituents, or calling community leaders.
 - ◆ Make a contribution (optional):
 - ___ Sponsor a lunch forum (\$600 - \$1,000).
 - ___ Contribute money to cover forum expenses.

- Serve on the planning committee with or without a sponsorship commitment

- Work on a subcommittee:
 - ___ Business forum subcommittee (approx. four meetings).
 - ___ Call to Action forum subcommittee (approx. four meetings).
 - ___ Community Circle Dialogues subcommittee (approx. 6 meetings).

- Provide ___ (#) facilitators for Community Circle Dialogues (involves training session, 4-5 Dialogue sessions, writing a brief summary report, plus attendance at final forum).

- Help out at the forums:
 - ___ Registration table
 - ___ Set-up
 - ___ Clean-up
 - ___ Small group discussion facilitator at forums

DRAFT

Cities at Work 1999

Focus of Cities at Work 1999

How do we come together as a community to respond to and shape the impact of current and future demographic and cultural changes that will create an increasingly diverse St. Paul over the next 10-20 years?

- Why is this important?
- How have other cities responded to similar demographic and cultural shifts?
- How can we explore the tension between our similarities and our differences as members of the same community?
- How do we need to re-define our identity as a community to welcome the contributions from our increasingly diverse population?
- As our population continues to change, how will Saint Paul cultivate an environment that makes it an attractive place to live, work, and do business?

Saint Paul is already changing. Close to 40% of the children in the Saint Paul Public Schools do not speak English at home. Many employers, from both large and small business, are supporting on-site English as a Second Language classes for employees. Other demographic trends will be outlined by Cities at Work staff and put together in a fact sheet that will be a valuable part of the packets distributed at each forum.

The 1999 *Cities at Work* forum series and the *Community Circle Dialogues* will focus on ways we can address and embrace the impacts of these changes both as individuals and as a community. Neighbors, business, community-based organizations and associations, nonprofit agencies, churches, policymakers, and educators all need to meet the challenges of the changing face of the community we live and work in.

1st forum - Cross-cultural Communication for 2020

This first forum in mid-March will focus on *individual and interpersonal awareness* and communication skills relating to cross-cultural differences. By using theater and interactive discussion to intentionally focus on the "changing face of Minnesota" and the power of words and other symbols of communication, the forum will emphasize the importance of interpersonal communication as an important first step forward towards tolerance, acceptance and community reconciliation.

2nd forum - Youth Forum

This forum on April 6 or 8 will examine how adults can *learn from today's youth* who already experience cross-cultural differences all around them and who have grown up in a multicultural and richly diverse world. The forum will utilize a talk show format with youth as well as participatory activities with the audience. The youth forum will explore

the impact of moving beyond tolerance to acceptance of a rich and diverse multicultural community that can make Saint Paul an attractive and vital city.

3^d Forum - Business Forum

The emphasis of this forum at the end of April is to explore what kind of changes will need to happen within our *community institutions* to accommodate our changing population. How can businesses, nonprofits, government and neighborhood organizations capitalize on these demographic shifts to create a city which is viable and attractive to business, workers and residents? Best practices both locally and nationally that illustrate how community institutions and organizations are changing to accommodate community demographic and cultural changes can focus the discussion on the opportunities in our own neighborhoods, workplaces, and other social institutions.

4th Forum - Call to Action - Beyond Tolerance

This forum brings together the other three forums for a call to action. The agenda will draw on experiences/learnings from:

- community circle dialogues
- the three forums
- the three luncheon meetings

The goal of this forum is to highlight the learnings that forum participants and community circle members felt need to be carried forward for change at the individual, organizational and community levels.

1999 Cities at Work Forum Planning Worksheet

1. *Name chairpersons and committee members*

Imogene Treichel- Saint Paul Planning Commission-Chair
Bruce Sylvester-District 5 Planning Council
Nancy Homans- St Paul PED
Mark Langesth-Minnesota Campus Compact

2. *Identify* forum topic and scope

If Saint Paul and the region grow at the expected rate over the next 25 year, we will have to accommodate 9,000 additional households. Our current housing stock and policies will need significant changes if we are to make affordable, high quality housing available to residents in the future. What do we need to do now to ensure that we have affordability , choice, and quality in our housing stock of the future?

3. *Select forum title*

Housing: A Roof for Everyone

4. *Identify* three reasons you think this forum is important

1. The vacancy rate for rental housing in Saint Paul is less than 2%.
2. The scarcity of affordable housing
3. The decline of housing stock in St. Paul's traditional neighborhoods

5. *Identify* three things you expect participants to learn/gain from the forum

1. Learn how demographic trends affect housing production and consumer demand
2. Learn what types of housing will be needed in the future
3. Learn how we can ensure our housing inventory will offer a range of affordability and housing choices for Saint Paul residents in the future ,

6. *Describe* tentative forum agenda/format

Tentative Dates: April 14, 16, or 21, 23) 1998

5:00 **Registration**

5:30 **Dinner**

6:00 **Welcome** (Denise Harris, Former President Greater Frogtown Community Development Corporation)

6:05 **Review Schedule for Evening** (Moderator: Yusef Mgeni, Urban Coaliton)

6:15 Major Presentation: Tom Fulton, President Minnesota Housing Fund

Highlight social, demographic, and market trends and how they affect housing development patterns, consumer demand, and confidence. What has happened with family structure, housing supply, costs, and workers wages over the last 50 years? What is our current housing supply in the upper, middle, and lower ranges? What will we need in the future? What can we learn and apply to future planning and development?

7:00 Three short presentations: Explore strategies for attracting more affordable, varied, and denser housing development in the city.

- Ray Harris-developer
- Nancy Homans-PED
- Dawn Goldschmitz-Greater Frogtown Community Development Corporation

7:40 Break

7:45 Roundtable Discussion/Panel

Audience participation and Q/A moderated by Yusef

8:15 Announcements

8:30 Adjourn

7. Describe research needs

- Demographic projections for Saint Paul
- Data on Saint Paul's housing stock by neighborhood
- Best Practices from other cities re: affordable housing programs, employer assisted housing and housing preservation programs

8. Identify potential target audiences (Who do we want to attend the forum? What are the promotional opportunities? Where do we need to target our mailing? Where do we get mail lists?)

- Residents and policymakers concerned about affordable housing shortage
- Provide newsletter article to Saint Paul Tenants Union, Habitat for Humanity, ROOF Project, MICAH, Alliance for Metropolitan Stability, etc for their newsletters
- Call to get East metro part of mailing lists from above organizations
- Write press releases for neighborhood newspapers
- Ask Tom Fulton to help write editorial for Saint Paul Pioneer Press

CITIES AT WORK FORUM PLANNING GROUP

Wednesday, August 11, 1999

next mtg Tues. Sept 24 - 8:30 - 10 am

I. Introductions

II. Updates

- A. Community Circle Dialogues
- B. Business Forum - Oct. 14, 8 - 12:30
- C. Timeline / site locations

III. Forum Sponsorship

IV. Call to Action Forum

- A. Evening agenda - luncheon program Nov. 8
 - B. Peace pole or? - Yusef moderating john action
- garden planted on Columbus day - Race Reconciliation

V. Promotion of Forums

- A. Draft brochure
 - B. Distribution
- Breakout group on Chat Room

VI. Next steps

- A. Next meeting date
- B. Other?

design for discussion
each group facilitators
↓
refer facilitators to list of action steps
- taken within an organization

Kim?
#

Coalition of Antiracism

Drum program ending - Action Issues -

Post Card - By Community?
By Topic?

Housing
Schools

Cities at Work Forum Planning Group
July 15, 1999 MEETING NOTICE

Next Meetings:

Thursday, July 15, 1999 and August 11, 1999
8:30—10:30 a.m.

Wilder Foundation, 919 Lafond Avenue - Room 236

Rolls & coffee will be provided.

ACTION STEPS

- 1. Call Carol at 642-2024 if you would like to be involved in the October “Business” forum.**
- 2. The July 15 planning committee meeting will focus on the November “Call to Action” forum. Call Barb at 659-6031 if you would like to be involved.**

SUMMARY OF JUNE 25 MEETING

1. Review of spring forums and evaluations

- Wilder Research Center (WRC) is currently reviewing spring forum evaluations and will produce a report later this summer. They will also do follow-up telephone interviews with a sample of forum and community circle dialogue participants approximately three months after their participation to determine what kind of action, if any, occurred as a result of participation.
- Participants expressed strong likes and dislikes—many seemed to either love or strongly dislike this spring’s forums—we take this as a sign of success in engaging people’s minds and emotions.
- Common themes in the evaluation comments from the “Youth Forum” included:
 - encourage intergenerational dialogue and connections
 - cultivate cross-cultural dialogue and connections
 - connect with youth—mentoring, listen and respect opinions
 - find ways in community or neighborhood to “touch” each other and build relationships
- Common themes from the “Face to Face” Forum included:
 - encourage intergenerational dialogue and connections
 - cultivate cross-cultural dialogue and connections
 - housing and transportation issues as barriers to cross-cultural communications
- **Any Committee member wishing to receive the full (unedited and verbatim) evaluation results should contact Linda at 651-642-4060.**

2. Update on community circle dialogues

- This spring, *Cities at Work* partnered with 12 sponsoring organizations to hold 11 circle dialogues, involving a total of 175 participants.
- The goal for fall 1999 is to hold 40 circle dialogues in various neighborhoods
- Circle dialogues are staff and time intensive due, in part, to the level of support provided to the sponsoring organizations

3. Update on timeline for community circle dialogues and forums:

- A circle dialogue sponsor information meeting was held on June 18, 1999 and a larger "gathering" of past participants and sponsors and facilitators was held on June 22.nd
- In July and August, we will be training facilitators, recruiting more sponsors and helping interested sponsors establish their dialogue groups. Circle dialogues will be held from September through October 1999. The results from the circle dialogues will be collated with the results from the 1999 forums and presented at the final, "Call to Action" forum.
- Due to the time it takes to produce and mail promotional materials and the availability of John Powell as keynote speaker, the two fall forums will be held in October and early November.

4. Fall forum plans: decide how to proceed

The three main planning questions are:

1. What is the right focus?
2. What are the success stories we want to feature at break out sessions?
3. How do we get the most diverse audience at the forums?

October forum: focus

- recruiting and welcoming diversity in the workforce is good business (profits can rise 400%)
- a diverse workplace culture increases the bottom line (retaining employees, etc)
- bridging the economic divisions in our business community will benefit all (Asian business community separate from white community, etc.)

One specific outcome might be increasing the diversity of representation on the Chamber and neighborhood business association boards

October forum: format

- daytime, possibly a morning

October forum: subcommittee

- Tom Kingston and Carol Lukas will head the recruitment of members for the business forum planning committee. In addition to those already proposed by Tom, the following organizations were suggested as good sources for recruiting committee members:
 - The Asian, Korean, Hmong and Hispanic Chambers of Commerce
 - The Rotary

- Women's Press and WomenVenture
- St. Paul Rehab (John Mohr)
- Employee Solutions (Karen Kingsley)
- Urban Initiatives Board (Mark Gustafson or Bart Bevins)/ DTED
- Community Employment Partnership
- Norwest Bank at 7th and Minnehaha (hired bilingual loan officer)

Call Carol at 642-2024 if you would like to be involved.

November forum: focus

- Why it is imperative that we work individually and collectively to address racism and promote healing and reconciliation in our community
- What forum and circle dialogue participants believe are the priorities for action
- What you can do as an individual or in your associations, businesses or organizations

November forum: format

- evening, keynote speaker—john powell, Institute on Race and Poverty

November forum: subcommittee

- The July 15 planning committee meeting will focus on this forum. **Call Barb at 659-6031 if you would like to be involved.**

Cities At Work IV Business Forum Planning Group

WILDER AUDITORIUM  8/12 - 8am - 10am⁰⁰

Rick Aguilar
Aguilar Productions
602 Smith Ave. S.
St. Paul, MN 55107
651-292-9574 (phone)
(fax)

Barbara Jeanetta
Local Initiative Support Corp.
Hamline Park Plaza
570 Asbury, Ste. 101
St. Paul, MN 55104
265-2293 (phone)
649-1112 (fax)
bjeanetta@liscnet.org

Irene Rodriguez
University UNITED
1600 University Ave., Suite 205A
St. Paul, MN 55104
647-6711 (phone)
641-0293 (fax)

Dave Baker
Riverview Economic Development
Assn.
176 Concord St.
St. Paul, MN 55107
222-6347 (phone)
222-8398 (fax)

Tyler Lee
University UNITED/EHABLE
1600 University Ave., Suite 205A
St. Paul, MN 55104
647-6711 (phone)
641-0293 (fax)

Lisa Tabor
St. Paul Chamber of Commerce
332 Minnesota St., Suite N-205
St Paul, MN 55101
265-2767 (phone)
223-5119 (fax)

Jerry Blakey
St. Paul City Council
310-A City Hall
15 W. Kellogg Blvd.
St. Paul, MN 55102
651-266-8610 (phone)
266-8574 (fax)

Carol Lukas
Wilder Foundation
919 Lafond Ave.
St. Paul, MN 55104
642-2024 (phone)
642-2088 (fax)

True Thao
Hmong Chamber of Commerce
796 E. Seventh St.
St. Paul, MN 55106
778-8457 (phone)
778-8306 (fax)

Ann Briseno
Riverview Economic Development
Assn.
176 Concord St.
St. Paul, MN 55107
222-6347 (phone)
222-8398 (fax)

Marie McNamara
Community Employment Partnership
160 E. Kellogg Blvd., Suite 8200
St. Paul, MN 55101
651-266-4143 (phone)
651-266-4443 (fax)

Eric Watson
The St. Paul Companies
385 Washington St.
St. Paul, MN 55102
651-310-7575 (phone)
(fax)

Lao Lu Hang
WIND/NDC
651 1/2 University Ave.
St. Paul, MN 55104
291-2480 (phone)
291-2597 (fax)

Roberta Megard
City Solutions, LLC
1439 Hythe St., Suite 200
St. Paul, MN 55108-1422
659-9556 (phone)
603-0810 (fax)
rmegard@wavefront.com

Cities at Work
FORUM PLANNING GROUP MEETING

Next Meeting Scheduled:

June 25, 1999
Friday, 12:00-2:00 p.m.
Wilder Auditorium, 919 Lafond Ave.
Wilder will provide beverages and cookies. Bring your own lunch.

There are two important Community Forums to plan for this fall so we hope you will be able to attend this meeting. The proposed agenda is:

Agenda

- 1. Debrief two spring forums**
- 2. Overview of fall forum plans**
- 3. Subcommittee Meetings**
- 4. Subcommittee Reports**
- 5. Next Meeting Date**

Cities at Work Forum Planning Group
March 29, 1999 MEETING NOTICE

Next Meeting:

Monday, March 29

12:00 - 2:00 p.m.

Wilder Foundation, 919 Lafond Avenue - Auditorium

Beverages and cookies will be provided. Bring your own lunch.

Summary of March 1 meeting

1. Update on April 28 forum

- United Way is sponsoring a youth workers breakfast for United Way agencies from 8-10 a.m. on April 28 featuring Michael Pritchard.
- A community leaders luncheon is being planned. Approximately 75 business and community leaders will be invited and Pritchard will present his ideas on what his work has taught him about learning from youth about their cross-cultural interactions.
- The evening forum will be held at Arlington High School from 5-8:30 p.m. A group of 15 high school students is being recruited to serve as the panel for Pritchard's "talk show". Pritchard will also lead the whole group in a discussion, and there will be table discussions as well.
- Yusef Mgeni will provide a demographic overview to start off the forum.

2. Update on May 18 forum

- The second 1999 Cities at Work forum, *Face to Face: How we Interact*, will be held at Bandana Square Conference Center on May 18 from 5:00-8:30 p.m.
- A 35-minute version of Illusion Theater's show, *Undesirable Elements*, will be presented.
- Two local consultants (Pixie Martin and Sonia Alvarez) will lead a large group discussion with the audience about cross-cultural interaction. Table discussions will be facilitated by facilitators trained by Pixie and Sonia.
- There will be no luncheon associated with this forum. (There may be a luncheon focusing on community circles dialogues instead.)

3. Update on community circle dialogues:

- We have between 8 and 10 community circle dialogues committed for this spring . A couple have started, and most are slated to begin the end of March or early April..
- A second round of facilitator training was held March 5-6 and another is being considered for this fall.
- A revised discussion guide and facilitator training materials have been developed.
- Promotion for the circles is being sent out to help recruit participants and other potential sponsors. If you know of any organizations or individuals who would like to sponsor or participate in a circle dialogue, call Barb Rose (659-6031).

4. Promotion update:

Next promotions committee meeting: Monday, March 15, 9:00 am at Black Bear Crossing.

- The brochure is at the printer and should be mailed out by the end of next week.
- We will pass out bundles of the brochures for you to distribute at the next meeting.
- Press releases about the forums are going out by the first week in April.
- We are exploring the possibility of getting some radio talk show time for the first forum.
- Ron Clark, editorial page editor for the Pioneer Press, has agreed to run an article introducing the 1999 Cities at Work series sometime the week before the April 28 youth forum.

5. Evaluation update:

Wilder Research Center will be evaluating the forums. WRC is designing two different tools for us to use: the first will be a survey to obtain participant feedback at the close of each of the forums; the second will be telephone interviews with a sample of forum and community circle dialogue participants approximately three months after their participation to determine what kind of action, if any, occurred as a result of participation.

6. Discussion on outcomes:

The group discussed possible actions or tangible outcomes they would like to see come out of the forum series. There was a caution to not create a whole new stream of activity beyond the forum activity. Ideas fell into three categories:

- Action, preferably cross-sector, cross-cultural, intergenerational collaborations. We might also identify 1-2 specific outcomes from each forum, such as getting youth more involved in decision making.
- Tangible product, such as a documentary, billboard, art, or booklet (possibly modeled after Little Book of Peace). Ideas will be brought to the March 29 meeting by the Call to Action subcommittee.
- Individual learning, e.g. with the circle dialogues.
- The coordination of this effort should be part of the *Call to Action* subcommittee. They should let the other forum subcommittees know what they think is the right approach at the March 29 meeting.
- The Call to Action forum will include a planting of a peace pole as part of the program.

We hope you can attend this meeting. Matt's experience with efforts like ours and his reflections and thoughts will be very helpful in designing our important next steps. Please RSVP to Linda Hoskins, at 651-642-4060 by April 26, 1999.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Rose".

Barbara Rose
Cites at Work, Wilder Foundation

A handwritten signature in cursive script that reads "Dick Little".

Dick Little
Education, Housing, and Equity Project

Cities at Work Forum Planning Group Meeting Notice

Next Meeting:
Tuesday January 26, 12:00 - 2:00
 Wilder Auditorium, 919 Lafond Ave.
 Wilder will provide cookies and beverages.

January 12 Meeting Summary

1. Carol Lukas reviewed the status of our fundraising efforts. We have received approximately 42% of the funds needed for the forum series, with a gap of \$45,000 yet to be committed. Requests are out for those funds and we are optimistic we will receive them, but to date do not have commitments. Because of this delay in getting funding commitments we discussed several options: postpone the series, get funding from different sources, or stretch the series out over a 6 - 8 month period, holding forums as we receive funding. After consideration of these options, we decided to stretch the series out between April and November. The group felt there were some real advantages in doing this (more time to do thoughtful preparation for each forum, more time to get media attention, and a longer period of time to have the issues in front of the community). Based on this discussion, the plans for the 1999 *Cities at Work* forum series are:
 - The first forum will be the youth forum because we have designated funding for that forum. It will be held in April.
 - We will go ahead with the community circle dialogues as planned in partnership with the *Education, Housing and Equity Project*. At the next meeting we will hear a report on the kick-off meeting for circle sponsors.
 - The second forum will be the *Face-to-Face* forum, probably in May.
 - The last two forums - *Who's at the Table* and *A Call to Action* will probably be in September and October.
 - Our initial promotional push will describe the entire series, but will only include dates for forums for which funds are committed. We will follow up with a direct mail promotion for each forum separately.
2. The attached revised concept paper was distributed and discussed. Minor changes have been made. We are assuming that the sponsors listed are those that will be included on promotional materials.
3. We discussed the importance of getting diverse participation from the community, both in the audience and in presenters and facilitators. We specifically noted that the Asian communities are missing from our presenter lists. All groups are asked to review the folks they are planning to have on stage and make sure we have diverse representation.
4. We began discussing what kind of action outcomes we hope will result from the series. This is a topic worth exploring more and getting clear about so our forum designs help us get the results we want.
5. Yusef Mgeni from the Urban Coalition has confirmed as emcee for the series.

January 26 AGENDA

1. Report on the kick-off sponsor meeting for the community circle dialogues
2. Review promotions plans
3. Clarify desired outcomes for the series
4. Subcommittee Meetings
5. Subcommittee Reports

Cities at Work 1999

Unleashing the Power of Our Community *A Dialogue on Race, Connection, and Commitments*

We are at a crossroads. The faces of Saint Paul are changing daily, becoming more varied and diverse. Our dramatically changing community can be our strength and vitality, or can divide us into competing identities and interests. Much is at stake. If we harness the potential of all our citizens, we can create economic growth, keep our young people engaged and our neighborhoods thriving.

Our increasing cultural and economic diversity, with its promise and challenges, touches every aspect of our lives - families, relationships, schools, workplaces, neighborhoods, and the city as a whole. In order to make improvements in our neighborhoods, communities and city, we have to work in partnership across cultures, economic levels and other lines that often divide us. Our community will weaken unless we can learn to work effectively with people and groups of different backgrounds, interests and approaches. The 1999 *Cities At Work* forum series brings all sectors of our community together to learn from each other how we can unleash the incredible power and potential of our city's diversity.

Cities At Work is an inter-racial, multi-neighborhood, collaborative effort made up of individuals, government, neighborhoods, funders, community organizations and faith-based groups committed to public dialogue on topics important to Saint Paul's future. The 1999 *Cities At Work* forum series explores how Saint Paul can more effectively come together as a community to respond to demographic and cultural trends that will create an even more diverse St. Paul over the next 10-20 years.

We will explore:

- How assumptions and past experiences create racial and ethnic tension
- Why discovering what we have in common is more important than focusing on differences
- How youth view diversity, and what we can learn from them
- A new definition of our community where everyone's contributions are welcome and used
- How Saint Paul can cultivate an environment that makes it an attractive place to live, work, and do business

The 1999 *Cities at Work* forum series focuses on ways we can address and embrace the impact of these changes both as individuals and as a community. The forum series stimulates dialogue among neighbors, businesses, community-based organizations and associations, nonprofit agencies, faith-based groups, policymakers, and educators as we acknowledge the changing face of our community.

Forum Series Events

Between March and November 1999, a series of events will bring people together to learn, share ideas and make commitments for future action as a community. Forum series events include:

Public Forums

Four public forums between March and November 1999 will be the centerpiece events in the series. Each forum will examine the impact and potential of our increasingly multicultural community. Each forum will highlight a different aspect of Saint Paul's diversity, and will utilize a mixture of audience participation activities, drama, presentation and discussion to stimulate learning and discovery. The forums will feature ethnic food and locations in different neighborhood gathering places around the city.

Stop Talking, Just Do It: Youth's Perspectives on Bridging Differences

Saint Paul youth will present their perspective on how to build relationships across cultural differences, focusing specifically on differences of race and sexual orientation. The forum will utilize a talk show format with youth, as well as participatory activities with the audience. The forum is intended to educate participants about youth and their experiences with diversity, and suggest how adults can provide better direction and opportunities for the future leaders of our community. Youth will tell us that we need to not just tolerate differences, but welcome and embrace differences in our city's rich and diverse multicultural environment.

Face-to-Face: How We Interact

This forum will focus on the changing faces of Saint Paul's residents and the individual awareness and interpersonal dynamics that help connect us across cultural differences. An original performance by Illusion Theater, and discussion with the actors will be a springboard to learn more about who we are as a community. Through interactive exercises the forum will emphasize the powerful impact of communication as an important first step toward tolerance, reconciliation and effective collaboration across our community.

Who's At The Table?

The work of community often occurs around tables - businesses, organizations, clubs, neighborhood associations. The faces at our tables are changing, and with the increasing diversity we often don't have the necessary experience or skills to ensure that all voices are heard, and constructive partnerships are formed. This forum will explore the experiences of several organizations and businesses in Saint Paul who have learned how to work in cross-cultural partnerships to accomplish more than any one group could have accomplished alone.

Beyond Tolerance: A Call to Action

During each public forum and the community circle dialogues, people will be identifying actions that are needed from individuals, neighborhoods, organizations and as a community to address racism, promote multiculturalism and reconciliation, and develop a strong and vital community. This final forum will take us beyond passive tolerance to create a community-wide agenda for action.

Community Circle Dialogues

The *Cities at Work Community Circle Dialogues* are discussion groups of 10-15 people from diverse backgrounds who will meet five times between February and May for honest and respectful discussion of challenges our community faces regarding race, housing and education. A trained facilitator, a written discussion guide and other resource materials will help the keep the discussions focused. At the final forum in the *Cities at Work* forum series, "A Call to Action", community circle participants will share their experiences and ideas for future community action.

Lunch Forums

Lunch or breakfast forums will be held the day of each public forum. Community leaders, elected officials and funders will be invited to give them a brief overview of the ideas that are presented at the public evening forums. The lunch forums are intended to provoke discussion and keep people who ordinarily wouldn't come to the public forums apprised of the community discussion. Lunch forums have historically been sponsored and hosted by local corporations or organizations.

Sponsors and Funders:

The Cities At Work forum series is sponsored and hosted by a broad array of individuals, groups and organizations in Saint Paul. These individuals and organizations have contributed much volunteer time - developing the forum series design, and contributing expertise, money and promotional and outreach capabilities to make the forum series a success.

Sponsors

Amherst H. Wilder Foundation
 Catholic Charities
 City Solutions
 East Side Neighborhood Development/VISTA
 Education and Housing Equity Project/Community Circles Collaborative
 Jane Addams School for Democracy
 Local Initiatives Support Corporation
 MRA Twin Cities
 National Conference for Community and Justice
 St. Paul Council of Churches
 St. Paul/Ramsey Children's Initiative
 St. Paul Planning Commission
 The Roy Wilkins Center for Human Relations and Social Justice/Humphrey Institute of Public Affairs
 United Way of the St. Paul Area
 YMCA of Greater St. Paul
 And a diverse group of community volunteers

Funders and Contributors

Amherst H. Wilder Foundation
 City Solutions
 Otto Bremer Foundation
 St. Paul Council of Churches
 United Way of the St. Paul Area
 Others to be determined

Potential Community Circle Dialogue Sponsors

American Indian Family Center	Merriam Park Community Council
Assn. for the Adv. of Hmong Women in MN	Minnesota Parenting Association
Catholic Charities-Frogtown Center	Mt. Olivet Baptist Church
District 5 Community Council	National Conference for Community and Justice
East Side Neighborhood Development Co.	Ramsey Action Program, Inc. (RAP)
Grace Community United Church of Christ	St. Paul Convention and Visitors Bureau
Hamline-Midway Coalition	St. Paul Public Schools
Hmong American Partnership/CAAR	St. Paul/Ramsey Children's Initiative
House of Hope Presbyterian Church	St. Paul United Church of Christ
J.J. Hill Magnet School	The Saint Paul Companies
Lex-Ham Community Council	West Side Family Center
Mac-Groveland Family Center	The ROOF Project (Wilder Foundation)

**Amherst H. Wilder
Foundation**

Fax

To: See Below **From:** Barb Rose & Carol Lukas

Fax: **Pages(not including cover sheet):** 4

Phone: **Date:** January 20, 1999

Re: Meeting Notice **CC:**

Urgent For Review Please Comment Please Reply Please Recycle

To:

Jeremy	Lenz	Phalen Corridor Initiative	772-6262
Dick	Little	Education & Housing Equity Project	612-330-1507
Anna	Lucas	Frogdown Catholic Charities	265-5730
Carol	Lukas	Wilder Foundation	642-2088
Nkauj'lis	Lyfoung	Don't Believe the Hype	229-1282
Larry	Mazzitello	East Side YMCA	771-0047
Roberta	Megard	City Solutions, LLC	603-0810
Yusef	Mgeri	The Urban Coalition	348-2533
Devin	Miller	Colaborative Movement	224-9917
Kate	Murphy	Wilder Foundation	642-2088
Ruth Anne	Olsor		724-8848
Kate	Peppler		773-0390
Mary	Roberts	Merrick Community Services	771-8465

FAX COVER SHEET # of pages (not including cover): 2

<u>First Name</u>	<u>Last Name</u>	<u>Organization</u>	<u>Fax</u>
Julia	Blount	Wilkins Center -- Humphrey Institute	625-3513
Sally	Brown	Wilder Foundation	659-6027
Leslie	Byzewski	HECUA Advisory Council	
Vince	Campbell	ESNDC	771-7739
Nickyia	Cogshell	Frogtown's Leap Forward for Children	659-6027
Dr. Bruce	Corrie	Concordia University	659-0207
Emma	Corrie	MN DNR, Div. of Enforcement, Box 10	297-3727
Mary	Doyle		836-0150
Kari	Everson	St. Paul Chamber of Commerce	223-5119
Marcia	Fink	SPACC	223-5119
Melvin	Giles	Frogtown Catholic Charities	265-5730
Donna	Gillen	Minnesota Alliance with Youth	282-2411
Paul	Gilliland	District 2 Community Council	774-1768
David	Glass	Black Bear Crossing	488-8383
Jean	Hammick		651-266-4439
Lao Lu	Hang	WIND/NDC	291-2597
Ed	Irwin	Wilder Forest	433-1106
Patricia	James	1500 City Hall Annex	228-3341
Barbara	Jeanetta	Local Initiative Support Corp.	649-1112
Hope	Jensen	Hamline Midway Coaliton	296-3019
Sunny	Johnson	Jane Addams School for Democracy	
Jill	Kohler	United Way of the St. Paul Area	291-8353
Chao	Lee	Dist. 2 Comm. Council	774-2135
Jeremy	Lenz	Phalen Corridor Initiative	772-6262
Dick	Little	Education & Housing Equity Project	330-1507
Anna	Lucas	Frogtown Catholic Charities	265-5730
Carol	Lukas	Wilder Foundation	642-2088
Nkauj'lis	Lyfoung	Don't Believe the Hype	229-1282
Larry	Mazzitello	East Side YMCA	771-0047
Roberta	Megard	City Solutions, LLC	603-0810
Yusef	Mgeni	The Urban Coalition	348-2533
Devin	Miller	Colaborative Movement	224-9917
Kate	Murphy	Wilder Foundation	642-2088
Ruth Anne	Olson		724-8848
Kate	Peppler		773-0399
Mary	Roberts	Merrick Community Services	771-8465
Jason	Rolsen	Minnesota Alliance with Youth	282-2411
Barb	Rose	Wilder Foundation	642-2088
Shelly	Rottenberg	Jane Addams School for Democracy	690-8821
Andy	Scheider	Alliance for Prejudice Free Community	641-4041
Somly	Sitthisay	Wilder Foundation	
Masami	Suga	Refugee Study Center	625-7756
John F.	Tracy	J.F.T. Corporation	646-8286

Cities at Work Forum Planning Group Meeting

Meeting Notice

Next Meeting Scheduled:

Monday, December 21st, 11:00-1:00
Wilder Auditorium, 919 Lafond Ave.
Wilder will provide cookies and beverages. *Bring your own lunch.*

AGENDA

- 1. Sponsorship and Mailing Lists**
- 2. Promotions Preview**
- 3. Subcommittees - Finalize Forum Agendas**
- 4. Subcommittee Reports**
- 5. Next Meeting Date**

1999 Cities at Work Forum Planning and Promotion Deadlines:

- **Nov 16-Jan 1:** Collect mailing lists/labels from planning group and other sources
- **Dec 15:** Finalize overall forum series(topics/themes/audience)
- **Dec 15:** Finalize dates for each forum event
- **Dec 15:** Finalize forum presenters
- **Dec 15:** Draft brochure copy
- **Jan 13:** Finalize brochure
- **Jan 20:** Brochure to printer
- **Feb 5:** Mail Brochures

Youth Forum Committee members:

Sally Brown - Wilder Foundation (642-4091)
 Jill Kohler - United Way (291-8333)
 Nickyia Cogshell - Frogtown's Leap Forward (642-2074)
 Emma Corrie - MN DNR (297-2449)
 Chao Lee - District 2 Community Council (774-2220)
 Larry Mazzi tello - East Side YMCA (771-8881)
 Kate Pepler - Wilder Foundation (642-2053)
 Donna Gillen - Minnesota Alliance with Youth (296-5531)
 Jason Rolsen - Minnesota Alliance with Youth (296-4738)

Business Forum Committee Members:

Marcia Fink - SPACC (265-2768)
 Kari Everson - St. Paul Chamber of Commerce (265-2767)
 Barb Jeanetta - Local Initiative Support Corp. (265-2293)
 Jeremy Lenz - Phalen Corridor Initiative (772-6220)
 Bobbie Megard - City Solutions, LLC (646-3827)
 John Tracy - J. F. T. Corporation (646-3170)
 David Glass - Black Bear Crossing (488-2327)
 Lao Lu Hang - WIND/NDC (291-2480)
 Carol Lucas - Wilder Foundation (642-2024)

Reconciliation Forum Committee Members:

Bruce Corrie - Concordia University (641-8226)
 Jill Waterhouse - NeDA (292-0131)
 Julia Blount - Wilkins Center—Humphrey Institute (626-9496)
 Melvin Giles - Frogtown Catholic Charities (265-5712)
 Ruth Anne Olson - Independent Consultant (724-0979)
 Kate Murphy - Wilder Foundation (642-2083)
 Vince Campbell - ESND (771-1152 ext. 18)

A Call to Action Committee Members:

Heather Worthington - St. Anthony Park Community Council (649-5992)
 Bob Walz - St. Paul Area Council of Churches (646-8805, ext 19)
 Anna Lucas - Wilder Foundation (265-5709)
 Somly Sithisay - Wilder Foundation (659-6017)
 Devin Miller - Collaborative Movement (224-3835)

Community Circle Dialogues Committee Members:

Sunny Johnson - Jane Addams School for Democracy (647-1458)
 Dick Little - Education & Housing Equity Project (330-1505)
 Imogene Treichel - St. Paul Planning Commission (645-3044)
 Barb Rose - Wilder Foundation (659-6031)
 Patricia James - (266-6639)
 Shelly Rottenberg - Jane Addams School for Democracy (690-8786)
 Mary Doyle - (922-1870)
 Leslie Byzewski - HECUA Advisory Council (882-1204)

Cities at Work Forum Planning Group
November 2, 1998 MEETING NOTICE

Next Meetings

Monday, November 2, 1998 11:00 - 1:00, Auditorium

Monday, November 16, 1998 12:00 - 2:00, Room 236

Monday, November 30 11:00 - 1:00, Auditorium

Wilder will provide beverages and cookies. Bring your own lunch.

All meetings held at Wilder Foundation, 919 Lafond Avenue.

<Note different time on November 16!!>

Summary of October 15 meeting

Attending

Billy Collins, Emma Corrie, Jill Kohler, Jeremy Lenz, Ruth Ann Olson, Kate Pepllar, Barb Rose, Carol Lukas, Masami Suga, Imogene Treichel, Jill Waterhouse, Bruce Corrie

Theme for the 1999 Cities At Work forum series

How can we bridge differences in our communities as we work together to create healthy, vibrant communities.

Previous focus statement: How to build effective cross-cultural collaborations, alliances, and partnerships to promote positive community change and to build healthy communities.

Forum Design

The 1999 Cities At Work forum series will include several elements:

1. Four, five hour public forums, open to the public, at approximately one month intervals beginning in February, 1999, ending in May, 1999.
2. Four, two hour lunch meetings for corporate and community leaders and elected officials to keep abreast of forum events and discuss policy implications.
3. A parallel Study Circles track: Small discussion groups which will meet 5-6 times to discuss topics related to racism and cross cultural partnerships during the forum series. Study Circles will report at the final (fourth) forum.

Forum Topics

1. **Youth working together across differences to benefit themselves and their communities.**
For youth, with youth, by youth. Need momentum (results, media blurbs).
 - a. Interest in this from United Way, KTCA, Wilder Forest

- b. Youth will need the process to have momentum, and will need to see concrete results come out of it (action, media blurbs, etc.)
2. **How a community can bring about reconciliation**
 - a. Examples include Australia's efforts with indigenous peoples; National Sorry Day; work in Canada with healing foundations, discussion circles
 - b. Consider having a satellite hook-up
 3. **What can businesses do to span differences among people in the workplace.** What can they learn about working across cultures from youth? What are great examples from the business world of effectively bridging cultures as they hire and retain adults? Need to demonstrate bottom line payoff/benefit
 - a. Models might include: Louis Henry, McDonalds, Indian-owned Burger King
 - b. Sponsors might include: Carlson School, Chambers (St. Paul, Midway, Asian), Capitol City Partnership, Unions, Target Stores
 - c. Get business to sponsor billboard, TV
 4. **A call to action.** Stemming the tide toward increased, often more vocal racism, and more division in our communities means action on several levels: individual, community, organization, and city. The recent KQRS incident is just one of many examples. What is the impact of technology, of the media? What is the majority voice, attitude? How can we get the more silent majority who value differences to get beyond tolerance into action? What systems and tools can we use to get the word out (media, coalitions)? What are the barriers to action, and what can we do to overcome them?

Desired forum outcomes

1. Civic journalism piece which will educate the broader community
2. 800 participate in the forums
3. 500 participate in study circles
4. Follow-up action as a community
 - a. "Week," or "Day" devoted to community acknowledgment of our unity, e.g. Reconciliation Day
 - b. Public awareness campaign (e.g. something like "D-Day" which has legs, keeps going)

Themes that run through all the forums

1. Create a space for new/alternate/other voices: this is what we want our community to be. Affirm the positives, teach and explore myths.
2. Bring people together across sectors: business, government, community leaders, neighborhoods, elected officials.
3. Broaden differences to include class, age, gender, race, etc.

Flow in Forums

1. Help individuals recognize racist situations – case studies (e.g. locating affordable housing)
2. Teach people how to respond to comments, problems
3. Get people to commit to action beyond tolerance– “You’re the one to make the peace!”
4. Other things to incorporate:
 - a. Cumulative statistics
 - b. Action steps
 - c. Media coverage: billboard campaign?
 - d. Freedom of speech: rights and responsibilities

November 2 Agenda

1. Program design:
 - a. What are some examples of projects or efforts locally or nationally that we could highlight and learn from? Who would be good presenters?
 - b. What format and schedule should we use for the forums?
 - The forums could run 5 or 6 hours beginning at 3:00 or 4:00 in the afternoon and ending at 8:00 or 9:00 in the evening. A keynote speaker(s) could present over the dinner hour and the other times would be devoted to workshop or breakout sessions and networking time.
 - The forums could begin on a Friday evening with a keynote speaker and continue the next day until about noon. Saturday could be workshop or breakout groups and networking time.
2. Forum Planning:
 - a. Who else do we need to have at the table to help us plan this forum series? Evaluations from previous Cities at Work forums have pointed out the need to broaden the audience to engage more people from communities of color. How can we accomplish this through involvement on the planning committee?
 - b. How might we organize or structure the forum planning process? In the past, the Cities at Work planning committee has divided into smaller sub-committees that worked on developing each of the individual forums. Another sub-committees could include promotions, media and outreach.
 - c. Who do we want to sponsor the forum series? How should we approach anyone who isn’t already at the table?
3. Next Steps

AMHERST H. WILDER FOUNDATION

FACSIMILE TRANSMITTAL SHEET

TO: See below Pages 2 + 3	FROM: Barb Rose
COMPANY:	DATE: November 19, 1998
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER: 3
PHONE NUMBER:	SENDER'S REFERENCE NUMBER:
RE: E-mail address corrections	YOUR REFERENCE NUMBER:

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

We are trying to make our Cities At Work Planning Committee database more complete. If you have an active E-mail address, please contact:

Michael Gause
659-6039 (phone)
642-2088 (fax)
mkg@wilder.org

Thank you!

P.S. We would like this information
in time to hand out at the Nov. 30 meeting,
so please send ASAP! Thanks again.

~

[CLICK HERE AND TYPE RETURN ADDRESS]

<u>First Name</u>	<u>Last Name</u>	<u>Organization</u>	<u>Fax</u>
Jim & Nadine	Addington		
Julia	Blount	Wilkins Center --	
Sally	Brown	Wilder Foundation	659-6027
Isabel	Chanslor		
Nickyia	Cogswell	Frogtown's Leap	
Kathy	Cole		488-0343
Billy	Collins	St. Paul YWCA	222-6307
Nancy	Conner	Saint Paul Pioneer	228-5500
Dr. Bruce	Corrie	Concorida	659-0207
Emma	Corrie	MN DNR, Div. of	297-3727
Mary	Doyle		836-0150
Kari	Everson	St. Paul Chamber	223-5119
Marcia	Fink	SPACC	223-5119
Ken	Ford	PED	228-3314
Sandy	Fuller	Neighborhood	227-8734
Muffie	Gabler	Norwest Bank	667-4462
Melvin	Giles	Frogtown Catholic	265-5730
Paul	Gilliland	District 2 Planning	774-1768
Ed	Irwin	Wilder Forest	
Patricia	James	1200 City Hall	228-3314
Barbara	Jeanetta	Local Initiative	649-1112
Hope	Jensen	Hamline Midway	296-3019
Sunny	Johnson	Jane Addams	
Nan	Kari	College of St.	690-6024
Gavin	Kierney	Institute for Race	624-8890
Susan	Kimberly	St. Paul PED	228-3261
Jill	Kohler	United Way of the	291-8353
Mark	Langseth	MN Campus	962-4810
Chao	Lee	Dist. 2 Comm.	774-2135
Jeremy	Lenz	Phalen Corridor	772-6262
Dick	Little	EHEP	3301649-CB185
Margret	Lovejoy	Saint Paul Area	646-6866
Anna	Lucas	Frogtown Catholic	265-5730
Carol	Lukas	Wilder Foundation	642-2088
Nkauj'lis	Lyfoung	Don't Believe the	229-1282

<u>First Name</u>	<u>Last Name</u>	<u>Organization</u>	<u>Fax</u>
Larry	Mazzitello	East Side YMCA	771-0047
Bob	McLane		926-9432 (call
Roberta	Megard		603-0810
Yusef	Mgeni	The Urban	348-2533
Devin	Miller	Colaborative	224-9917
Lar	Mundstock	United Cambodian	222-3599
Ruth Anne	Olson		724-8848
Kate	Peppler		773-0399
Shelly	Rottenberg	Jane Addams	690-8821
Caty	Royce	Community	225-9820
Andy	Scheider		641-4041
Somly	Sitthisay	Wilder Foundation	
Jo-Anne	Stately	Saint Paul	224-8123
Gabrielle	Strong	Ain Dah Yung-Our	
Masami	Suga	Refugee Study	626-1730
John F.	Tracy	J.F.T. Corporation	646-8286
Imogene	Treichel	St. Paul Planning	
Father Melvin	Turner	St. Phillip's	
Chia Y.	Vang	The Urban	348-2533
Mary	Vik	St. Paul League of	222-8336
Jill	Waterhouse	NeDA	292-0925
Bob	Watz	Congregations in	646-6866
Rev. Oliver	White	Grace Community	
WillieMae	Wilson	St. Paul Urban	224-8009
Heather	Worthington		649-5993

Cities at Work Forum Planning Group
November 16, 1998 MEETING NOTICE

Next Meetings

Monday, November 16, 1998 12:00 - 2:00, Room 236

Monday, November 30 11:00 - 1:00, Auditorium

Wilder will provide beverages and cookies. Bring your own lunch.

All meetings held at Wilder Foundation, 919 Lafond Avenue.

<Note different time on November 16!!>

Summary of November 2 meeting

Attending

Bruce Corrie, Paul Gilliland, Patricia James, Barb Jeanetta, Jill Kohler, Chao Lee, Jeremy Lenz, Dick Little, Barb Rose, Carol Lukas, John Tracy, Imogene Treichel, Bob Waltz, Jill Waterhouse, Heather Worthington, Shelly Rottenberg

Forum Design Decisions

1. Regarding the schedule for individual forums, we decided that the maximum length of time we could expect to hold people, and the earliest we could get them there, is 5:00 - 8:30.
2. The pros and cons of dinner were discussed, concluding that dinner added some "specialness" and built community ties. Dinner could then go from 5:00 - 5:30, leaving 3 hours for the program.
3. We can offer optional ways for people to get their needs for discussion met, e.g. study circles, chat room, "coffee, dessert, and chat" after.

Brainstorming about possible examples and resources for individual forums

Reconciliation Forum

(We should consider the question of whether reconciliation is a relevant process for our community)

1. Australia: National Sorry Day with the Maori
2. Canada: Healing Foundation: Native Americans in boarding schools
3. Desmond Tutu
4. CIC & CRC: mediation consulting groups
5. Frogtown Healing Circle (check with Melvin?)
6. What's the relevance of "I'm sorry?" Is it enough? (KQRS, Clinton)
7. Curtiss DeYoung-TURN Foundation
8. Cornell West
9. Restorative Justice

- a) Center for R.J.
 - b) Kay Aranis, Department of Corrections
 - c) Karin DuPaul
 - d) Youth Service Bureaus
 - e) Minneapolis Public Schools
 - f) Genesis 2
10. U of M College of Human Ecology

Business Forum

(Need to get really clear on the focus for this one: Making business successful vs. diversifying the work force, vs. supporting communities vs. creating options for different communities.

Learn from 3rd generation kids regarding how to get 1st generation into work. Hiring practices. What's good for communities. Bottom line for business - providing goods and services; how to market).

1. Beatrice Foods: why important to have diverse employees
2. Radisson South: program for Somali, impact on policies
3. Look at different categories, e.g.
 - a) by industry (health care, manufacturing, technology)
 - b) large vs. small businesses
 - c) by neighborhood
4. What hubs are doing/learning
5. Hassidic community (locally and nationally)
 - a) grocery store to unify community

Youth Forum

(Consider categories, e.g. Sports, Gangs. Bring in and feature youth performing arts. Make sure kids are involved in planning this one.)

1. San Diego Youth and Community Service, Inst. for Multicultural Success (see Barb J.)
2. Teens Networking Together
3. Youth Express
4. Leap Forward
5. Forest Lake Central Jr. High Peer Leaders
6. United Way Youth Heroes
7. Public Achievement (local)
8. Wilder Forest youth camps across cultures
9. Governor's Youth Adv. Committee – what works better - top down policy approaches or bottom up youth driven approaches?
10. Media sponsored approaches:
 - a) Don't believe the hype (KTCA)
 - b) Whatever Kare 11
11. Bell Live (Bell Museum)
12. MN Conservation Corp

13. Traditional organizations, e.g. Boys & Girls Club, 4H, Scouting
14. Citizens Against Racism
15. SOCK
16. Jane Adams Children's Circle
17. Humboldt High School
18. School District – Ruth Ann Olson
19. MidKids – Midway
20. Business example
21. Archdiocese

Final Forum - Call to Action

(How to bring people in so we're not preaching to the choir?)

1. Hamline Midway efforts
2. Make the Peace Campaign
3. Toward Tomorrow Together Video
4. Civic Journalism
5. Maplewood – Family Shelter NIMBY
6. Artist – LA(or Houston?): community young mothers
7. Minnesota churches anti-racism – train people
8. Southern Poverty Law Center – Teaching Tolerance Program
9. GLBT – St. Paul Schools

Sign up for committee work

Youth Forum Committee

Jill Kohler
 Chao Lee
 Sally Brown/Wilder Forest?
 Melvin Giles?

Business Forum Committee

Barb Jeannetta
 Jeremy Lenz
 John Tracy
 Jill Kohler?

Reconciliation Forum Committee

Bruce
 Jill Waterhouse?
 Melvin Giles

Call to Action Forum Committee

Paul Gilliland
 Heather Worthington
 Jill Waterhouse?
 Bob Waltz

Study Circles

ShellyRotteberg
 Imogene Treichel
 Dick Little

November 16 Agenda

1. Review subcommittee assignments, get volunteers for chairs
2. Subcommittee work planning the individual forums (1+ hours)
3. Planning Committee as a whole:
 - Subcommittee report work, questions, concerns
 - Clarify sponsorship questions
 - Brainstorm sound bytes
4. Schedule next meetings

Cities At Work 1999 Ways to Participate

The effectiveness and success of Cities At Work depends on the participation of many individuals and organizations in the community. This checklist will help us get a picture of who wants to be involved, and how.

Your organization or company _____

Name of individual/representative _____

Check off as many boxes as you can commit to. If not yourself, indicate who from your agency will be the contact for specific activities listed below.

- Be a sponsoring organization or company. Sponsors will have their name on all promotional material and will be acknowledged at all the forums. Sponsors will:
 - ◆ Participate regularly in planning meetings, working on at least one committee.
 - ◆ Help distribute promotional information through direct mailings, providing mailing labels, putting announcements in newsletters, sending letters to constituents, or calling community leaders.
 - ◆ Make a contribution (optional):
 - ___ Sponsor a lunch forum (\$600 - \$1,000).
 - ___ Contribute money to cover forum expenses.

- Serve on the planning committee with or without a sponsorship commitment (meetings every two weeks through December, one meeting prior to each forum, and one wrap-up meeting at the end of the forum series).

- Work on a subcommittee:
 - ___ Youth forum subcommittee (approx. four meetings).
 - ___ Reconciliation forum subcommittee (approx. four meetings).
 - ___ Business forum subcommittee (approx. four meetings).
 - ___ Call to Action forum subcommittee (approx. four meetings).
 - ___ Study Circles subcommittee (approx. 6 meetings).

- Provide ___ (#) facilitators for Study Circles (involves training session, 4-5 Study Circle sessions, writing brief summary report from Study Circle, plus attendance at final forum).

- Help out at the forums:
 - ___ Registration table
 - ___ Set-up
 - ___ Clean-up
 - ___ Small group discussion facilitator at forums

Upcoming Events and Initiatives To Keep Track of For Cities At Work

Note: This list should be added to as more resources are discovered

- **Choices for Community Kickoff- A Regional Conversation about the Challenges of Education, Housing and Segregation in the Twin Cities-Jan 20,1999 (The Community Circles Collaborative)**
- **Metro Sabbath-Feb 5-7,1999 (Congregations in Communities)**
- **St. Paul District Councils Neighborhood Assembly-Feb 20, 1999**
- **Gateways to Justice Table Talk on Immigration Issues-May 5, 1999 (Saint Paul Area Council of Churches)**
- **Neighborhoods USA-May 99 (in Madison, WI this year)**

Cities at Work Forums Planning Worksheet

1. *Name* chairperson and members

2. *Identify* forum topic and scope

3. *Select* forum title

4. *Identify* three reasons why you think this forum is important

1.

2.

3.

5. *Identify* three things you expect participants to learn/gain from the forum

1.

CITIES AT WORK

FORUM PLANNING CHECKLIST

	DATE DUE	TASK	RESPONSIBLE
<input type="checkbox"/>	In Process	Recruit forum planning committee	Barb and Carol
<input type="checkbox"/>	Completed	Review series budget	
<input type="checkbox"/>	Nov16-Dec15	Finalize overall forum series topics/themes/audience	Forum Planning Sub-Group and forum staff
	Nov 16-Dec 15	Determine forum(s) theme(s) and design(s) Identify and recruit possible presenters	Forum Planning Sub-Group and forum staff
<input type="checkbox"/>	Nov 16	Assign Needed Research (best practices, presenters, etc.)	Forum Planning Sub-Group(s)
<input type="checkbox"/>	By Dec 15	Finalize dates for forum(s)	Forum Planning Sub-Group(s)
	By Dec 15	Finalize forum presenters	Forum Planning Sub-Group(s) and forum staff
<input type="checkbox"/>	By Nov 30	Identify site needs & preferences - incl. capacity, breakout space, equipment, dining needs, exhibit area	Forum Planning Sub-Group(s) and forum staff

Cities at Work Forums Brochure Timeline

	DATE DUE	TASK	RESPONSIBLE
<input type="checkbox"/>	Nov 16-Jan 1	Request/collect mailing lists/labels from planning committee	
<input type="checkbox"/>	By Dec 15	Promotion concept/development: determine message/image	
<input type="checkbox"/>	By Dec 15	Draft brochure copy(includes confirmed dates, presenters, sites, funders, co-sponsors, etc.)	
<input type="checkbox"/>	By Jan 1	Meet with graphic designer (Preliminary brochure copy available)	
<input type="checkbox"/>	By Jan 13	Finalize brochure copy/send changes to designer	
<input type="checkbox"/>	By Jan 20	Brochure to printer	
<input type="checkbox"/>	By Feb 5	Mail brochures	
<input type="checkbox"/>	By Feb 15	Brochure in hands of attendees	

Promotions/Communications Checklist

News Releases and Media Advisories

- Neighborhood newspapers
- Minority/Ethnic Newspapers
- Daily Newspapers

Brochures

Confirmation Postcard

Fax Sheet (one page version of forum series brochure)

Reminder Postcards

Flyer/Poster

Forum Packets

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1.

2.

3.

5. *Identify* three things you expect participants to learn/gain from the forum

1.

(Question #5 continued)

2.

3.

6. *Describe* tentative forum agenda/format

7. *Describe* research needs

8. *Identify* potential target audience(s) (Who do we need/want to attend the forum? What are the possible promotional and media outlets? Where do we need to get mailing lists?)

CITIES AT WORK
FORUM PLANNING

* Make appt. w/
BOB WALZ,
ST. PAUL AREA
COUNCIL OF CHURCHES

March, April, May

Mix of citizens, community folks, business, government,
elected officials, staff

Truth & Reconciliation Commission / ^{Archbishop} Tutu, et al
Work w/ Wilhem Center / Dr. Meyers

Australian Aboriginal Reconciliation Model / Evelyn
Scott
Ch. w/ Westminster → May be bringing him here in May.
Town Hall Forum

Brochures - 4-6 weeks out front w/ confirmation
postcard

Review WAYS TO PARTICIPATE sheet
EHEP; sponsor and plug. comm

Bob Walz - St. Paul Council of Churches
Gateway Series
Congregations in Community

CLONING - PROJECT
Who has done what successfully.
Linking Churches w/ comm needs
Get more people involved in volunteering

What can we do that will be successful/
what will people get excited about

Neighborhood assembly (St. Paul) [Mtg] - Gp. Org. it
Julian Bond, Key note; February

CITIES AT WORK FORUM PLNG GROUP MTG.

BROCHURES

FLYERS

PARTICIPANTS

Write: *School Bd. Members / St. Paul School Bd.
Suburban Distribution
Bus. Comm. / Fraternal Orgs.
Personal Contacts
*Community Circle participants / outside St. Paul
Mall of America Youth Council; Dick Mannon, Chgo.
*State Officials: *Christine Jase / Dick Little
St. Paul legislators * Carlos M. / Dick a Barb
St. Paul Downtown Council - John Labovay

Dick = Becky
= Montgomery
*Al Orlovic

MEDIA - Newspaper article / Press packets sent out *
COMMUNITY CIRCLES UPDATE Morning Talk Shows: (KSTP, KNOW)

Community Circle Directory (approx. 15 circles)

Packet =

- Discussion Guides < Part. Version
- Facilitators Handbooks < Facil. Version
- What the Research Shows
- Report forms
- Participant profile form

Two rounds of trng. for facilitators
Perq. Mtg. w/ Matt Lighwiner re= evaluation + action
transition

FORUMS -

1st & 2nd.
Display Tables --

CALL TO ACTION FORUM - St. Paul Dept. of
Human Rts. wants
to be part of this.

Pioneer Press: Series on Social Outcomes
Wilder Research Center

*Pat Oerem or Ron Clark / call

need resources there to tell you - part. where to go
from here; if interested in this subject, here
where you can go to learn & more + get further
involved.

Generic Model
Tailored Info.

* Urban League Coalition - Counter-Action Collaborative

* Lunch Forum on Community Circle Dialogue
Summer 1997.

* * * Moving from dialogue to action: As you
move from
MATT What.
LEONINGBIZ Exper. across country say - what works
what doesn't?

Meeting w/ John Powell, on Call to Action Forum, 8-12-99

J. POWELL
B. ROSE
D. LITTLE
H. GARAN

CITIES AT WORK - COMMUNITY CIRCLE DIALOGUE
PROJECT

BEYOND TOLERANCE - A CALL
TO ACTION

BEST IDEAS

CITIES AT WORK CALL TO ACTION FORM

COMMUNITY CIRCLE DIALOGUE SPONSORS

RECRUITMENT MATRIX

NCCI

ORG. FOR YR. 2000 ON RACISM

More general, comprehensive dialogue

Find how bld on each other success

Devicewaren one of worst enemies is fighting
racism

Shooting selves in foot by being divided

Make strong effort to unify all the groups

People will have their passions + engage where
they want to

Power - working together

Focus on being unified

People hunger for this kind of conversation

Need to end talking about this + start doing something
but also building relationships

Don't want to be exclusive, of where people are coming from.

BOOK

WHAT DIFFERENCE DOES DIFFERENCE MAKE
MARTHA MINNOWS

unity w/o uniformity

HABERMAS =

Purpose of dialogue
not toleration
But transformative

What kind of dialogue
in effective kind
that comes together
w/ action.

We can't get along until certain
conditions are met
Can be no authentic relat.
w/ master - servant relationships
Whites can't get why
they can't relate.

MAILING LISTS -

NCCJ, IRP, etc.

"Preaching to the Choir" Problem

Bashlash on Billboard Campaign / Tyrone Terrell

Barry Cohen, Rainbow Research, Director of all Iniv. + Spc

* Invite Len Witt to Call to Action

NCCJ - "Conflict Resolution, Educ. + Advocacy"

Interactive Web Site
Start looking at Best Practices

Communicate - "What are the pivotal issues?"

Highlander Folk School / Focus on Education Strategy

NAACP, strategy + goal for next 50 yrs. World Making
"People participating in making the world" (collectively)

-3-

inclusion not just of world as it is,
but inclusion in process of creating world.

Ramey action program / Dale Anderson,
Dialogues 2000 / Paul French