



## Education and Housing Equity Project Records.

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1999 CITIES AT WORK COMMUNITY CIRCLE DIALOGUES

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EDUCATION AND HOUSING EQUITY PROJECT

**Sponsor Information Meeting**

**St. Paul City Hall**

**June 18, 1999**

**9:30-11:00 a.m.**

**AGENDA**

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- I. Welcome  
*Tyrone Terrill, St. Paul Dept. of Human Rights*
- II. Video from Lima, Ohio  
*What Does a Community Circle Dialogue Look Like?*
- III. The Cities at Work Community Circle Dialogue Project  
*Carol Lukas, Wilder Foundation*
- IV. Education, Housing and Equity Project Community Conversations  
*Dick Little, EHEP*
- V. Sponsor Roles and Expectations:  
*What does it mean to be a community circle dialogue sponsor?*  
*Barb Rose, Wilder Foundation*
- VI. Role of the Facilitators
- VII. Questions and Concerns

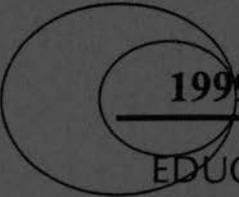


AMHERST H.  
WILDER  
FOUNDATION

ESTABLISHED 1906

COMMUNITY SERVICES GROUP

919 Lafond Avenue  
Saint Paul, MN 55104  
PH: 651-642-4060  
FAX (651) 642-2088



## 1999 Cities at Work Community Circle Dialogues

EDUCATION AND HOUSING EQUITY PROJECT

### **SPONSOR INFORMATION MEETING**

*Come join others interested in sponsoring a community circle dialogue  
on housing, education and race*

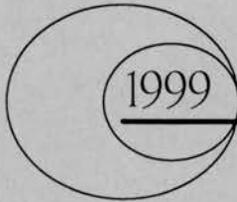
**WHEN:** June 18, 1999  
9:30 to 11:30 am

**WHERE:** St. Paul City Hall  
75 W. Kellogg Blvd., Room 40AB

**PARKING:** Available at Lowry, River Center, or  
Kellogg Square Parking Garages

**RSVP:** Linda Hoskins, 651-642-4060  
Wilder Foundation **by June 16**





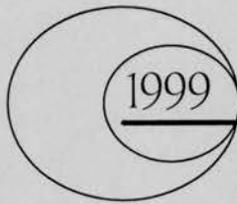
1999 CITIES AT WORK COMMUNITY CIRCLE DIALOGUES

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EDUCATION AND HOUSING EQUITY PROJECT

CIRCLE DIALOGUE SPONSORS  
1998-1999

Bloomington Human Rights Commission  
Crystal Human Rights Commission  
District Five Teen Council  
Frogtown Family Center  
Hamline/Midway Coalition Alliance for a Prejudice Free Community  
HECUA (Metro Urban Studies Term)  
Hiawatha YMCA and Longfellow-Nokomis Family & Community Resource Center  
J.J. Hill Montessori Magnet School  
League of Women Voters of Minneapolis  
Lexington/Hamline Community Council and the Merriam Park Community Council  
Mayflower Community Congregational Church  
Merriam Park Community Council & Goodwill/Easter Seals  
Minneapolis School District  
*Southwest Area (Barton Open School)*  
*South Area (Bryant Square Park)*  
*East Area (East Lake Library)*  
*North Area (Northstar Elementary School)*  
Partnerships for Tomorrow  
Project for Pride in Living  
Ramsey Action Program  
Ramsey International Fine Arts School  
Richfield Human Rights Commission  
St. Mark's Episcopal Church  
St. Paul Area Council of Churches  
St. Paul Neighborhood Network  
The St. Paul Companies  
University of St. Thomas  
Wooddale Lutheran Church  
Young Leaders Caucus



## CITIES AT WORK COMMUNITY CIRCLE DIALOGUES

### EDUCATION AND HOUSING EQUITY PROJECT

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#### Timeline

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June 1999

Sponsor Information Meeting

June-August 1999

Sponsor Planning

- Identify sponsor contact
- Participant Recruitment
- Set dialogue time, date, and place
- Publicity

August-September 1999

- Facilitator Refresher /Training (TBD)
- Facilitator Assignments
- Dialogue Groups paired if needed

September-November 1999

- Community circle dialogues meet 5x
- Facilitator check-in meeting

October 1999

- Cities at Work 1999 fall forum  
*Changing the Way We Do Business*

November-December 1999

- Cities at Work 1999 late fall forum  
*Beyond Tolerance: A Call to Action*
- Citizens Summit

**Site Commitment**

**Sponsoring Organization:** \_\_\_\_\_

**Contact:** \_\_\_\_\_  
Name Phone/Fax E-mail

*We will provide space for Conversations at the Crossroads Circles as follows:*

<b>Location</b>	<b>Dates &amp; Times</b>
Name of location: _____	Day: _____ Time: _____
Address: _____	
City: _____	Dates: _____
Phone: _____	_____
On Site Contact: _____	Scribe: _____

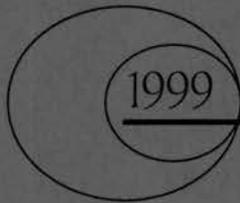
Name of location: _____	Day: _____ Time: _____
Address: _____	
City: _____	Dates: _____
Phone: _____	_____
On Site Contact: _____	Scribe: _____

\_\_\_\_\_ EHEP may assign participants to this/these locations.

\_\_\_\_\_ We, as sponsors, will fill 8- 12 places per circle, so please don't assign participants.

\_\_\_\_\_ We will publicize and recruit participants locally, but would like EHEP to assist in publicizing our circle and securing additional participants

*Fax to 612-330-1507 or mail to:  
EHEP, Augsburg College, CB185, 2211 Riverside Ave., Minneapolis, MN 55454*



## CITIES AT WORK COMMUNITY CIRCLE DIALOGUES

### EDUCATION AND HOUSING EQUITY PROJECT

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#### What are the Cities at Work Community Circle Dialogues?

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- A diverse group of 8-15 people who:
  - ...come together to talk to each other about critical public policy issues and to identify some possible ideas for community action.
  - ...participate in a small, democratic discussion and share common concerns, thoughts, and perspectives.
  - ...can agree that it is not necessary to agree with each other, but that it is important to listen and respect all viewpoints in order to learn from each other.
- The groups meet for five sessions over a period of two months followed by a call-to-action forum.
- The discussions are facilitated by a person who is not there to act as an expert on the issues, but to keep the discussion focused and to ensure that all voices are heard.
- The facilitator and participants use a framework provided in a discussion guide that includes differing points of view about critical issues, questions for discussion, and reference material that can be used to inform the circle participants.

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#### What is Required of You as a Sponsor?

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##### *Fundamentals:*

- 1) Recruit a diverse group of between 8 and 15 people for your community circle.
- 2) Arrange a meeting space and time for your community circle.
- 3) Distribute discussion materials to each participant.
- 4) Designate a scribe to capture a written record of the highlights of each circle conversation.
- 5) Participate in an evaluation process.

##### *Other key roles of a sponsor:*

- Provide light snacks and beverages, a writing board and name tags at each meeting.
- Recruit a co-facilitator for your circle (may also serve as scribe).
- Keep records of participation for your circle (including address and phone listings).
- Provide child care, transportation and interpretive services as needed by participants.

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#### What Cities at Work will provide for your community circle:

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- Discussion guide (plus additional background materials)
- Trained facilitator
- Assistance in linking with other sponsor organizations to ensure group diversity
- Opportunity to share ideas for community action at the *Cities at Work* Call-to-Action forum