



Committee on Resettlement of  
Japanese Americans. Minneapolis  
Chapter records, 1942-1944.

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# WAR RELOCATION AUTHORITY

In reply, please refer to:

Central Region

HM:E:JC

HEART MOUNTAIN RELOCATION PROJECT  
Heart Mountain, Wyoming

May 1, 1943

Mr. H. O. Heald, Manager  
War Relocation Desk  
c/o United States Employment Service  
407 South Fourth Street  
Minneapolis, Minnesota

Dear Mr. Heald:                      Subject: Kiyoko Tsuyuki

Enclosed herewith is Form USES- 511  
sent by your office for Miss Kiyoko Tsuyuki.

Miss Tsuyuki advises that she is not  
interested in obtaining a position in Minne-  
apolis at the present time; therefore, we are  
returning the form incomplete.

Sincerely,



Guy Robertson  
Project Director

Enclosure No. 61986



OUTGOING TELETYPE  
MAY 3, 1943

Guy Robertson  
Heart Mt. Wyoming  
DN Relay to Heart Mt. 2

PLEASE ADVISE JUNE YAMASHITA WHOSE MIDLAND OFFER WAS WITHDRAWN, AM  
CONFIDENT WILL HAVE EQUALLY GOOD JOB IN FEW DAYS. SUGGEST SHE  
COME AS PLANNED WITH HATSUI WATANABE RESERVING ROOMS AT Y.W.C.A.  
IN ADVANCE OF ARRIVAL. PLEASE ADVISE WHEN TO EXPECT.

CL. WHITE  
RELOCATION OFFICER  
MINNEAPOLIS, MINNESOTA

MK

cc: Mrs. Steefel ✓

MAY 4 - 1943

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407 S. 4th Street  
Minneapolis, Minnesota  
May 3, 1943

Miss Kiyoko Nishimori,  
3-4-3  
Manzanar, California

Dear Miss Nishimori:

I have received your card today. At the present time we do not have a job open for Bookkeeping alone. We may have such a call later. We have a number of jobs open in domestic work and some of them pay very well. My suggestion would be that you plan to come out and take domestic work and we shall be on the lookout for an office job for you.

I do not urge this, however, if you wish to keep your skills. Domestic employers do not like it if the time you have to give is too temporary, and if you do not continue to do office work it is easy to lose your speed.

If you are very eager to come out we could try to help you by arranging for domestic work, or give you your pick of jobs open. The pay is from 50 to \$75 a month with full maintenance.

If you decide to wait, I will send you word as soon as a job opens for which you are qualified.

Sincerely yours,

Mrs Lawrence Steefel  
Volunteer Placement Secretary



WAR RELOCATION AUTHORITY  
842 Metropolitan Life Bldg.  
Minneapolis, Minnesota

MAY 4 - 1943

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May 3, 1943

Mr. Tamotsu Thomas Satch  
Tule Lake Project  
Newell, California

Dear Mr. Satch:

The Chicago Dental Laboratory's job offer about which Mrs. Steefel has written you is still open, but the employer is interested in hearing from persons for whom you have formerly worked as a dental technician.

If you are still interested in this position, I would suggest that you try to get a response from your references very soon.

Sincerely,

C. L. White  
Relocation Officer

CLW:mk  
cc: Mr. Harvey M. Coverley  
Mrs. Steefel ✓

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605-B Tule Lake Proj.  
Newell, California  
May 3, 1943

Mrs. Lawrence Steefel:  
Minneapolis, War Relocation Committee  
Minneapolis, Minnesota

Dear Mrs. Steefel

Received your letter several days ago, due to unfortunate circumstances I had to delay in answering your letter. The words are inadequate to express your kindness in trying to help us relocated.

As you suggested I shall write a letter to Mr. Korengold about myself.

I have had over seventeen years of experiences in constructing dentures, denture repairs and bridge works, etc. My income from that have been average \$2100 yearly from last ten years.

I am thirty seven years and have two small children. We assure you that both children have been brought up in atmosphere as an average American family and both minds about care of house.

About young lady, Mr. Coverly, Project Director mentioned in his letter is not my daughter but my very dear friend Mr. and Mrs. Yoshida's daughter. Her father passed away last week. Before his death I have promised to look after his family wellfare. Naturally I shall not consider the offer of job unless we can go along with them. Young lady is writing a letter to you with I am enclosing together with mine. I am enclosing a letter of recommendation from my former employer Dr. J.J. Pittenger, Astoria, Oregon.

About her brother, Hiroshi, he is nearly thru high school and he has interested in dental laboratory. I am asking Mr. Korengold if he has an opening for both of us. If there isn't an opening of that kind, whatever you can find for him to do is sufficient for a time being. He is nearly 18 years old.

Thank you again for your help.

Your most sincerely,

Thomas H. Satoh

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119  
401 - A Tule Lake W.R.A.  
Newell, California  
May 3, 1943

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary  
Mineapolis War Relocation Committee  
Mineapolis, Minnesota

Dear Mrs. Steefel:

We sincerely appreciate the splendid work you are doing to help us in relocating.

Mr. T.T.Satoh, dental technician, is a very close friend of ours and my mother, my brother, and I have planned to go out together with him and his family.

Mr. Satoh suggested that I too write a letter to you.

At present I am working as a secretary at the Base Hospital and would like very much to find a similiar kind of work. Bookkeeping also is one of my major interests as I took the Commercial Course while at Garfield High School in Seattle, Washington.

I am 23 years of age.

We are very anxious to relocate and I earnestly hope that something will turn up.

Thank you very much.

Very truly yours,

*Toshi Yoshida*  
Miss Tosh Yoshida



C O P Y

[May 3, 1943]

Mr Clement L. White  
WRA  
Minneapolis, Minnesota

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Dear Mr. White:

In a recent conversation with Mr. George Rundquist of the Committee for the Resettlement of Japanese Americans he suggested that I get in contact with you in regards to relocations in your area. I am a dentist by profession, having been in private practice for some seven years prior to evacuation. The following is a brief history of my background and activities.

1. Born in California, age 32.
2. Lived in Hollywood for the past thirty years
3. Attended Hollywood High School
4. Held membership in the Hollywood Y.M.C.A. all during High School.
5. Attended University of California at Los Angeles for two years.
6. Attended and graduated from the College of Dentistry, University of Southern California in 1934 with the degrees of B.S. and D.D.S. Received Phi Kappa Phi honors.
7. Been in private practice 1934-1942 in Los Angeles.
8. Am a member of the Southern California State Dental Assn. and the American Dental Assn.
9. Was a member of the Board of Management of the Japanese Branch of the Y.M.C.A. of Los Angeles, California

Since evacuation I have been acting as supervisor of Dental Public Health here at Poston. Also I am assisting Dr. Henry Klein of the United States Public Health Service in conducting research work in the problem of dental care.

Naturally I would like to continue to practice my profession, but I realize that there is a matter of State Board of Examinations. However my first desire is to seek employment in institutions such as hospitals in which the requirements are only graduation from an accredited school and any state license. My second choice is a job as a dental technician, preferably with a private dentist rather than with a dental laboratory. The technician job probably will be more feasible in that it will be easier to find than the other. I would appreciate any assistance which you might be able to render me in my attempt to relocate myself. I am

Sincerely yours,  
Toyo Shimizu, D.D.S.  
General Hospital  
Poston, Arizona

(over for references)



References:

Mrs. Creighton Brown  
1559 Gordon St  
Hollywood , Calif.

Dr. M. O. Tyler  
16408 So. Western Ave.  
Moneta, California

Mr. E. A. Hamilton  
S.S. White Dental Mfg. Co.  
Roosevelt Bldg.  
Los Angeles, Calif.

Mr. C. Lindberg  
American Office  
California Bank  
2nd and Spring St.  
Los Angeles, California

WAR RELOCATION AUTHORITY

Application for Private Employment by Relocation Center Resident

Name SHINOZAKI, ELVA I. Birth 11-12-16 Country of Birth  
Block Number 501-B Newell, Calif Height 5'2" Weight 105 Sex female  
Post Office 501-B Newell, Calif Citizen of U.S.? Yes If alien give  
State date of entry into U.S.  
Position for which Applying Stenographer Social Security No. [REDACTED]  
Do you speak read write English? Draft Status Single  
Do you speak read write Japanese? Marital Status Single

SHOW EDUCATION BELOW---If part time training is included, clearly indicate:

Type of School	Location--city and state, or country if not in USA	From Year	To Year	Kind of Course and Major Subjects	Graduated Yes--No
Elementary	Grade School	8 yrs.			
High	Washington High	4 yrs			
Business or Trade School	Seattle Business College			Secretarial Bookkeeping & Typing	
University--- give name					Degree
Other Education or Training	Civil Service Ratings--Jr. Steno-typist & Jr. clerk				
Apprenticeship	Where Served			Trade and Industry	Completed?

List below your regular employment, showing last jobs first. List WRA jobs. Show self-employment and prolonged periods of unemployment.

From	To	Employer's Name, Address	Kind of Business	Your Title and Duties	Wage
Mo. 4	Mo. 3	Dr. S. Fukuda	Dentist	Dentist Assistant, Receptionist, general clerk	
Yr. 40	Yr. 42	WRA Tule Lake		Secretary	
Mo. 6	Mo.	Newell, Calif			
Yr. 42	Yr.				
Mo.	Mo.				
Yr.	Yr.				
Mo.	Mo.				
Yr.	Yr.				
Mo.	Mo.				
Yr.	Yr.				

If you seek work as a domestic, are you experienced as a cook?\_\_\_\_, with children?  
\_\_\_\_, care of grounds?\_\_\_\_, serving at table?\_\_\_\_, laundress?\_\_\_\_, general  
housework?\_\_\_\_. If you take shorthand, give present speed 100 Typing speed 60.

List tools you own in business or trade \_\_\_\_\_.

If you hold a business or professional license, give type, State in which valid and  
expiration date \_\_\_\_\_. List any farm, factory or  
office machines which you can operate \_\_\_\_\_.

\_\_\_\_\_. List any machines which you can repair or service  
\_\_\_\_\_.

Can you drive an automobile?\_\_\_\_\_ To what professional, technical or union  
organizations do you belong?\_\_\_\_\_ If you have supervised  
other workers, give number and describe your work briefly. \_\_\_\_\_

\_\_\_\_\_ Is your health good \_\_\_ fair \_\_\_ poor \_\_\_? List  
any physical defects or infirmities you may have \_\_\_\_\_

\_\_\_\_\_. How do these affect your work? \_\_\_\_\_

Have you ever been bonded?\_\_\_\_\_ Ever had bond refused? \_\_\_\_\_

Use the space below to describe any special fitness which you may feel that you have  
for the particular job for which you are applying \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your signature \_\_\_\_\_

This form is supplied to you by the War Relocation Authority to aid you in telling  
the employer as much as you can about your qualifications for the job for which he  
is to consider you. The information asked above is the minimum most employers need  
to make a decision. A personal letter to accompany this form is desirable but not  
entirely necessary. Since in most cases you cannot give the employer the benefit  
of a personal interview, make your application as complete as possible. If a small  
photograph or snapshot is available, it will be helpful to enclose it. The employer  
should not be asked to return such a photograph.



WAR RELOCATION AUTHORITY  
842 Metropolitan Life Bldg.  
Minneapolis, Minnesota

MAY 4 1943

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May 3, 1943

Mr. Kenji Francis Seo  
24-1-D  
Heart Mt. Relocation Project  
Heart Mt., Wyoming

Dear Mr. Seo:

The Chicago Dental Laboratory's job offer about which Mrs. Steefel has written you is still open, but the employer is interested in hearing from persons for whom you have formerly worked as a dental technician.

If you are still interested in this position, I would suggest that you try to get a response from your references very soon.

Sincerely,

C. L. White  
Relocation Officer

CLW:mk  
cc: Mr. Guy Robertson  
Mrs. Steefel ✓



WAR RELOCATION AUTHORITY

MAY 16 1943

Application for Private Employment by Relocation Center Resident

Date May 3, 1943

Name Kaoru (Karl) Amimoto

Birth Date Mar. 31, 1917 Country of Birth United States

Block Number 30-4-C

Height 5'2 $\frac{1}{2}$ " Weight 127 Sex male

Post Office Heart Mountain, Wyoming

Citizen of U.S.? Yes If alien give

State Wyoming

date of entry into U.S. \_\_\_\_\_

Position for which Applying welder

Social Security No. [REDACTED]

Do you speak yes read yes write yes English?

Draft Status 3A

Do you speak yes read no write no Japanese?

Marital Status single

SHOW EDUCATION BELOW---If part time training is included, clearly indicate:

Type of School	Location--city and state or country If not in USA	From Year	To Year	Kind of Course and Major Subjects	Graduated Yes---No
Elementary	Mountain View, California	1923	1932		yes
High	Mtn. View & Cupertino, Calif.	1932	1936	general	yes
Business or Trade School					
University--give name	San Jose State College, San Jose, California	1936	1937	com, art & photo.	(none)
Other Education or Training	San Jose, Calif.	2 $\frac{1}{2}$ months in	1941	welding	yes
Apprenticeship					

List below your regular employment, showing last jobs first. List WRA jobs. Show self-employment and prolonged periods of unemployment

From	To	Employer's Name, Address	Kind of Business	Your Title and Duties	Wage
Mo Dec. Yr '42	Mo Apr. Yr '43	WRA Heart Mtn.	Tally-In -Checker	Checker	\$16. per month
Mo Oct. Yr '42	Mo Nov. Yr '42	Hansen, Jolly, & McArthur; Lovell, Wyo.	Beets	Beet topping	approx. 45¢/hr
Mo May Yr '42	Mo Sept. Yr '42	Santa Anita Assembly Center	Camouflage	Weaver	\$8. per month
Mo Jan Yr '42	Mo Apr. Yr '42	Self	Farming	Growing veg. & berries.	-----
Mo Dec Yr '41	Mo Jan Yr '42	Richmond Shipbuilding Corp. Richmond, California		Welder	\$1.23 per hour
Mo Sept Yr '38	Mo Jan Yr '42	Self Misc. employment	Farming Gardening	Veg. & berries Planting flowers	----- 60¢ per hr.

MAY 10 1943

If you seek work as a domestic, are you experienced as a cook? no, with children? no, care of grounds? yes, serving at table? no, laundress? no, general housework? yes. If you take shorthand, give present speed no Typing speed ---.

List tools you own in business or trade none.

If you hold a business or professional license, give type, State in which valid and expiration date none. List any farm, factory or

office machines which you can operate none

none. List any machines which you can repair or service none

Can you drive an automobile? yes To what professional, technical or union organizations do you belong? none If you have supervised other workers, give number and describe your work briefly. no

Is your health good yes fair --- poor ---? List any physical defects or infirmities you may have none

How do these affect your work? -----

Have you ever been bonded? no Ever had bond refused? no

Use the space below to describe any special fitness which you may feel that you have for the particular job for which you are applying

Your Signature

John Amint

This form is supplied to you by the War Relocation Authority to aid you in telling the employer as much as you can about your qualifications for the job for which he is to consider you. The information asked above is the minimum most employers need to make a decision. A personal letter to accompany this form is desirable but not entirely necessary. Since in most cases you cannot give the employer the benefit of a personal interview, make your application as complete as possible. If a small photograph or snapshot is available, it will be helpful to enclose it. The employer should not be asked to return such a photograph.

(50)

Barracks B  
Sch. 7 Stud Det.  
Camp Savage  
Minnesota  
May 3, 1943

WRA Employment Bureau  
407 South 4th St.  
Minneapolis, Minn.

MAY 7 - 1943

Dear Sir:

Is there any offers by the hospital for  
the nurses training course in Minneapolis?  
If there is, can you let me know how much  
it will cost and what the set-up will  
be?

Is there also nurse training college  
beside the University of Minnesota?

I will appreciate it very much if  
you can give me the status concerning  
this matter in the near future.

Yours truly  
Corporal Milton Tanigawa

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WAR RELOCATION AUTHORITY

Jerome Relocation Center  
Denson, Arkansas

In reply, please refer to:

May 4, 1943

MAY 7 - 1943

Mrs. Steefel  
c/o W.R.A. Desk  
407 - S. 4th Street  
Minneapolis, Minnesota

Dear Mrs. Steefel:

I understand Miss Taka Chono an evacuee from this center is seeking placement for work through your office.

I have known Miss Chono and she has been associated with my department since early last October. She taught a section of third grade during the first semester of our school session. She did an excellent job with her group of children, and I regret very much to lose her from our staff of teachers. She has a well-balanced personality and a natural tact in dealing with small children. I rated her among my best evacuee teachers. She is patient, cooperative, resourceful, and has a high degree of initiative in the classroom.

Anyone desiring the service of Miss Chono dealing with training of children certainly would find her most efficient.

Very truly yours,

*Byron S. Thompson*

Byron S. Thompson  
Principal of Elementary School

Please return  
War Relocation Desk  
407 - S. 4th St.





## INDIVIDUAL RECORD

[May 4, 1943] *ms*  
**FRUIT FARMER**  
 (87)

1. Name: Last First Middle <b>Yokoyama, George Hiroyoshi</b>			OFFICE USE	14. Individual number: <b>A</b>	OFFICE USE
1a. Other names: (Include maiden name if a married woman) <b>None</b>				15. Family number: <b>40586</b>	
2. Relocation Center: <b>Gila Relocation Center</b>	Address <b>23-11-B</b>	Entry date <b>8/8/42</b>		16. Sex: 1 <input checked="" type="checkbox"/> Male 2 <input type="checkbox"/> Female	
3. Assembly Center: <b>None</b>	Address	Entry date		17. Race: 1 <input type="checkbox"/> White 2 <input checked="" type="checkbox"/> Japanese 3 <input type="checkbox"/> Other Spouse's race: 1 <input type="checkbox"/> White 2 <input type="checkbox"/> Japanese 3 <input type="checkbox"/> Other	
4. Previous address: Street and number, or R.F.D. number City State <b>Route 1, Box 6, Parlier, California</b>				18. Marital status: 1 <input checked="" type="checkbox"/> Single 2 <input type="checkbox"/> Married 3 <input type="checkbox"/> Widowed 4 <input type="checkbox"/> Divorced 5 <input type="checkbox"/> Separated	
5. Parents: Name of father; maiden name of mother Country of birth Father: <b>Kisaku Yokoyama</b> <b>Yamaguchi, Japan</b> Mother: <b>Tome Kawamoto</b> <b>Yamaguchi, Japan</b>				19. Relationship to head of family group: <b>1st, Eldest Son</b>	
5a. Father's occupation: in U. S. <b>Farmer</b> Abroad <b>Farmer</b>				20. Birthdate: <b>June 11, 1916</b> 20a. Age: <b>26</b>	
6. Person to notify in case of emergency: (Relationship, name, and address) <b>Father-Kisaku Yokoyama</b> <b>23-11-B, Rivers, Arizona</b>				21. Birthplace: (City, county, state or province, and country) <b>Parlier, Fresno County, California</b>	
7. Education: Name and location From— To— Grammar school <b>Rosedale, Del Rey, Calif.</b> <b>1922</b> <b>1930</b> Junior high school <b>(Combined above)</b> High school <b>Reedley, Reedley, Calif.</b> <b>1930</b> <b>1934</b> Business school <b>Frank Wiggins, L.A., Calif.</b> <b>1935</b> <b>1937</b> College <b>L.A.C.C., Los Angeles, Calif.</b> <b>1937</b> <b>1938</b> Postgraduate <b>Un. of So. Calif. Los Angeles, Calif.</b> <b>1938</b> <b>1942</b>				22. Alien registration number: <b>None</b>	
7a. Degrees, educational specializations, honors, and significant activities: <b>B.S. Degree in Commerce, Un. of Southern Calif.</b>				23. Attending school: 1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No	
8. Residence outside the United States: Country From— To— <b>Japan</b> <b>1921</b> <b>1922</b>				24. Grade: <b>C-- 4</b> <b>B.S. Degree</b>	
9. Military or naval service: Country Branch From— To—				25. Language: Speak Read Write English <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Japanese <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> German <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Italian <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
10. Public assistance: <b>None</b> 1 <input type="checkbox"/> Aid to dependent children 2 <input type="checkbox"/> Aid to blind 3 <input type="checkbox"/> Old age assistance				26. Major activity or status: <b>Student</b>	
11. Pension: <b>None</b> Source Amt. \$ Pay period				27. Occupation: Pri. <b>Farmer, Fruit</b> <b>3-05</b> Sec. <b>Statistical Technician</b> <b>0-28</b>	
12. Height: (Inches) <b>65"</b>	12a. Weight: (Pounds) <b>130</b>	13. Physical condition: <b>No Major Defect</b>		27a.	
				27b.	

MAY 4 1943

OFFICE  
USE

29. **Skills and hobbies:** (List skills other than those indicated in the above employment history. Include types of ability or experience such as carpentry, electrical work, auto and machine repair work, music, arts and crafts, etc.)

29a. Social Security Account No. 555-20-8391 30. Religion Buddhist

Informant, if other than the registrant:

Date of interview:

Signature of interviewer:

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NAME: George Hiroyoshi Yokoyama

EDUCATION:

Bachelor of Science Degree received June, 1942,  
College of Commerce & Business Administration,  
Un. of So. California, Los Angeles, Calif.

MAJOR-Business Management  
MINOR-Banking & Finance

The following courses were taken at the University  
of Southern California.

Business Management Courses:

Mgt 104 A & B (6 units) Elements of Manufacturing.  
Outlines of certain civil, mechanical, and  
electrical engineering functions carried  
on jointly by business men and engineers.

Mgt 105 A & B (6 units) Princ. of Industrial Mgt.  
1st semester: Factory location, plant lay-  
out, equipment policies.

2nd semester: Production planning and con-  
trol methods, functional & departmental  
organization, product design, inter-depart-  
mental relationships, and correlation of  
sales programs in business and industry.

Mgt 125 (4 units) Business Statistics.

Mgt 110 (3 units) Purchasing & Materials Control.

Mgt 185 (3 units) Industrial Investigation &  
Analysis.

Accounting 50 A & B (6 units) Elem. Accounting.

Business Law 50 A & B (6 units) Business Law.

Merchandising 188 (3 units) Personnel Problems  
in Marketing.

Merchandising 105 (2 units) Salesmanship.

Accounting 161 (1 unit) Federal Income Tax.

Speech 30 A & B (4 units) Public Speaking.

College Math. 1 A & B (4 units) Fund. of Math.

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MAY 4 1943

Banking & Finance Courses:

Banking & Finance 1 (3 units) Introduction to  
Commerce & Industry

Banking & Finance 100 (3 units) Money & Banking

Banking & Finance 5 (3 units) Math. of Finance

Banking & Finance 104 (3 units) Corporation Finance

Banking & Finance 165 (2 units) Princ. of Real  
Estate.

Banking & Finance 166 (2 units) Real Estate Finance

Banking & Finance 192 (3 units) Business Forecasting

Banking & Finance 140 (3 units) Investments

Banking & Finance 102 (2 units) Personal Financial  
Planning

Economic Courses:

Econ. 100 (3 units) Fund. of Economics

Econ. 104 (2 units) Labor Legislation

Econ. 197 (3 units) Applied Economics

Trade & Transportation 5 (2 units) Econ. Resources  
(World)

Trade & Transportation 22 (2 units) Resources of  
North America

Other Courses Included:

Geology, zoology, psychology, problems of modern  
society, principal of government administration,  
etc.

MAY 4 1943



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE FOR EMERGENCY MANAGEMENT

WAR RELOCATION AUTHORITY  
842 Metropolitan Life Bldg.  
Minneapolis, Minnesota

DIVISION OF CENTRAL  
ADMINISTRATIVE SERVICES

IN REPLY REFER TO:

MAY 6 - 1943

May 4, 1943

MEMORANDUM TO: MRS. L. STEEFEL  
FROM: C. L. WHITE, RELOCATION OFFICER  
SUBJECT: Application--Miss Chiyeko Matsuka

Attached is the application for Miss Chiyeko Matsuka  
who desires to be relocated in Minneapolis.

She also has some very good reference letters.

CLW:mk  
Attachment



MAY 6 - 1943

Community  
Contacts  
file

# MINNESOTA HISTORICAL SOCIETY

*Saint Paul*

LESTER B. SHIPPEE, PRESIDENT  
JULIUS E. HAYCRAFT, VICE-PRESIDENT  
KENNETH G. BRILL, VICE-PRESIDENT  
JULIAN B. BAIRD, TREASURER

ARTHUR J. LARSEN  
SECRETARY AND SUPERINTENDENT

GERTRUDE KRAUSNICK, LIBRARIAN  
GRACE L. NUTE, CURATOR OF MANUSCRIPTS  
W. M. BABCOCK, CURATOR OF MUSEUM  
LEWIS BEESON, CURATOR OF NEWSPAPERS

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May 5, 1943

Mrs. Genevieve Steefel  
War Relocation Desk  
407 - South 4th Street  
Minneapolis, Minnesota

Dear Mrs. Steefel:

Thank you for your letter of April 30. I am sorry that the Minnesota Historical Society has no opening for this excellently qualified Japanese-American girl. Certainly, we could use her skills had we a way of paying her. Although I can offer her nothing at present, I wish you would keep the Minnesota Historical Society in mind and refer similarly qualified people to us in the future. The present unsettled conditions make it impossible to tell when we might not want just such a person as Miss Shibuya.

The War History Committee certainly wants the records of your activities when you have no longer any need for them.

Sincerely yours,

*Lewis Beeson*

Acting Superintendent

LBBe/mb

MAY 7 - 1943

WAR RELOCATION AUTHORITY  
842 Metropolitan Life Bldg.  
Minneapolis, Minnesota

W.R.C.  
MAY 7 - 1943

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May 5, 1943

Miss Mary Sanmonji  
25-15-B  
Heart Mt., Wyoming

Dear Miss Sanmonji:

Thanks for your letter of May 1.

We could get you and your sister domestic positions here with no trouble, but it may take a little while to locate office positions for you. We shall see what we can do, however, and count on getting in touch with you soon with some good domestic offers if we cannot locate office jobs for you.

Sincerely,

G. L. White  
Relocation Officer

CLW:mk  
cc: Mrs. Steefel ✓



copy

25-15-E  
Heart Mt. Wyoming  
May 1, 1943

MAY 7 - 1943

MAY 7 - 1943

Dear Mr. White:

As I wish very much to become relocated in Minneapolis, I would appreciate your assistance in the matter of employment and housing facilities.

Enclosed is a copy of application which I have just sent in for an offer of domestic employment. I am wondering if a similar offer could not be found for my sister. If I am not accepted for the job, I would like your help in finding a position for myself also. We would prefer office positions if living accommodations are available at a reasonable rate; if not, we would like domestic employment where room and board are included in the offer with good salary. Our main desire is to earn money so we may be able to continue our education in the next year or so. The following is for your reference in regard to our qualifications:

May Sanmonji - 22 years

I. Education

1. High School Graduate
  - a. Academic course
2. Hollywood Night School
  - a. attended typing class for  $1\frac{1}{2}$  years.

II. Experience

1. Domestic
  - a. Two years
  - b. Housework-general
  - c. Care of children
  - d. Assist cooking
2. Office
  - a.  $1\frac{1}{2}$  year
  - b. Duties: typing (50 words per min. average), filing, etc., no shorthand, rapid longhand only.
  - c. Apprentice 2 month (1) assist doctor
3. Secretary
  - a. At present employed as Church secretary of Heart Mt.
  - b. Duties: typing, filing, stencil-work, mimeographing, news work. etc.

Ruth Sanmonji - 19 years

I. Education

1. High School Graduate
  - a. Commercial course
  - b. Subject majors
    1. bookkeeping
    2. typing-40 per minute
    3. shorthand 1 year.

II. Experience

1. Domestic
  - a. Part time helper for 1 year.
  - b. Assist cooking, care of children, and housework.
2. Office
  - a. 1 year experience as secretary to counselor during sr. yr. in high school.
  - b. At present employed as steno in Administration of Heart Mt.

If further information is required, please let me know, and I shall be glad to comply with your request. Thank you for your help and courtesy.

Sincerely,  
(signed) Mary Sanmonji

P.S. We have had no experience as a cook; therefore, we would like a home where just assistance in cooking is required.

Domestic Offer  
Assist with care of Children,  
housework and cooking. Salary  
\$12.00 to \$15.00 room and Board.

149

M.R.C.  
MAY 7 - 1943

25-15-E  
Heart Mt.  
April 30, 1943

Mrs. Mundy, Jr.  
436 Portland Avenue  
Minneapolis, Minn.

Long L  
Da 8722

Dear Mrs. Mundy:

I would like to present my application for your consideration  
in reference to your offer of domestic employment.

I am a young girl, 22 years of age, graduate of high school,  
American citizen of Japanese descent, with two years' experience as a  
domestic helper. I believe I am quite capable of fulfilling the  
general household duties, such as housecleaning, dishes, light laundry,  
etc. Also, my experience with children ranging from infant age to  
eight year olds, has taught me how to care for them; I have been well-  
liked by the youngsters.

Enclosed is a duplicate copy of reference from a former employer  
residing in the vicinity of Hollywood, California. I would appreciate  
your consideration and reply at your earliest convenience.

Thank you.

Sincerely yours,

Mary Sanmonji

P.S. If I am fortunate in being accepted, I would like to know whether  
you would be willing to offer temporary room and board for my  
sister (19 years of age), My sister is more or less dependent  
on me since both of my parents are dead and our two only brothers  
are serving in the U. S. Army. The expense of room and board  
could be deducted from my salary.

5.7-43 Mrs Mundy ill in bed. Both girls to work  
at \$12.00 wk. Reported to Miss Kato -

Wanted  
Refused girls to Mrs Atwood



MAY 6 - 1943

1142

WAR RELOCATION AUTHORITY  
842 Metropolitan Life Bldg.  
Minneapolis, Minnesota

May 5, 1943

AIR MAIL

Mr. Paul A. Taylor  
Project Director  
Jerome Relocation Project  
Benson, Arkansas

Dear Mr. Taylor:

The Minneapolis War Relocation Committee wishes to sponsor Mitsuo Shiroyama. Accommodations will be available for him at the Minneapolis Y.M.C.A. at \$1.00 per night. He should make his reservations two or three days before his arrival.

The committee is confident that a job can be secured for him within a very few days.

On the basis of the above arrangement, I recommend leave for Mitsuo Shiroyama.

Yours very truly,

C. L. White  
Relocation Officer

CLW:mk  
cc: Chicago (2)

Mrs. L. Steefel ✓



*Copy Project 2*

WAR RELOCATION AUTHORITY  
MINIDOKA PROJECT  
HUNT, IDAHO

In reply, please refer to:  
Outside Employment

MAY 5 1943

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary  
407 South Fourth Street  
Minneapolis, Minnesota

Dear Mrs. Steefel:

Please find enclosed registration forms for four of our residents who wish to make application for employment in Minneapolis. We hope that these will help you in finding a suitable position for them.

Thank you kindly for your cooperation.

Yours very truly,

HARRY L. STAFFORD  
Project Director

By *Joseph G. Pearson*  
Employment Officer

Enclosures: 4



## COMMITTEE ON RESETTLEMENT OF JAPANESE AMERICANS

Sponsored Jointly

by

The Federal Council of the Churches of Christ in America  
The Home Missions Council of North America

in cooperation with

The Foreign Missions Conference of North America

GEORGE E. RUNDQUIST  
Executive Secretary

### EXECUTIVE COMMITTEE

HERMANN N. MORSE  
Chairman  
J. QUINTER MILLER  
Secretary-Treasurer  
ROSWELL P. BARNES  
MARK A. DAWBER  
JOHN W. THOMAS

297 Fourth Avenue, New York, N. Y.

May 5, 1943.

Miss Edna H. Porter,  
Exec. Secy. Y.W.C.A.,  
Minneapolis, Minn.

Dear Miss Porter:

Our resettlement program is rapidly growing out of the infant stage. Our job is getting bigger every day, with its possibilities as well as with its challenges.

It seems that the time has come to look into the general situation with particular reference to types of job offers. This office hopes to complete a picture of job analyses, results of which will be made available to you. Will you not, therefore, tabulate all job offers that have come to your office in the following categories:

Kinds	Average Wage Offered per week	Number of Jobs Offered		
		Men	Women	Couples
Agricultural				
Clerical				
Domestic				
Industrial				
Professional				
Others				

Will you make the above table complete for the period from the first day of your committee's existence up to the end of April 30, 1943?

Because of the rapidly changing situation, the RESETTLEMENT BULLETIN will have to be issued more frequently. I should like to have your material by the 15th of May, together with your job tabulation. Personal items and success stories will be particularly interesting. Any new development in the general picture, suggestions to Japanese Americans in general, etc., will be welcomed.

Most sincerely yours,

*Toru Matsumoto*  
TORU MATSUMOTO  
for George E. Rundquist

TM/R.

War Relocation Desk  
407 S. 4th Street  
Minneapolis, Minnesota  
May 14, 1943

Mr. George E. Rundquist  
Committee on Resettlement Japanese Americans  
297 Fourth Ave.,  
New York, N. Y.

Dear Mr. Rundquist:

Miss Edna Porter has turned over your letter of May 5th to the War Relocation Desk where we handle placement, interviews, referrals, etc.

To date our report is as follows:

Kinds	Average Wage offer	Number jobs offered		
		Men	Women	Couples
Agricultural	\$75/mo and maint.	20	0	10
Clerical	80.00 mo	1	11	0
Domestic	65.00 and maint.	8	150	20
Industrial	80.00	2	2	0
Professional	100.00	0	4	00
Others	80.00	2	2	0

The wage scale may appear low, but Minneapolis is rated as one of the lowest living cost cities in the country.

It is to be understood that placements have used up many of the jobs mentioned above. In many cases applicants cannot be found for them who are qualified. It has been especially difficult to find couples, though we have excellent opportunities for them.

We have found that our most successful placements result from a thorough knowledge, on our part, here at the Desk, of the qualifications of the individual. A clear statement of the type of work desired is necessary, as we find that permanent placements result only where the individual is satisfied with his or her work. Then, with a job open in the field in which the applicant is qualified, we invite him or her to come to the city on the hospitality plan. This means that he or she shares in selecting the job. Hospitality is offered either in our own homes, or on a paid basis of \$1.00 a night at the YMCA or the YWCA. In many cases we call and open jobs for well-qualified persons, preferably on the basis of good impressions of personality and training. We never use the hospitality plan unless a job is open and available at the time the individual is leaving the Center. It is understood that acceptance depends on the interview, but in that we have avoided flooding the city with people who find themselves forced into work they dislike.

The fundamental basis of our work has been careful cooperation with the War Manpower Authority here, and study of the United States Employment Service



employment records. In this way we have known in what fields there are still local unemployed groups in the city, and what fields show a shortage. We have always advised the Nisei against coming here for work in fields where there are still local people in need of work. We have had our volunteer Desk in the United States Employment Service Office, and all standards of wages and working conditions have been cleared with them so that we have avoided undercutting, and have been able to maintain the best standards for work through this backing.

All of our work has been done by volunteer workers, the committee financing letterheads and postage. The USES has contributed space and switchboard service, and the committee has financed the cost of the separate line.

We now have four workers in Settlement Houses. A kindergarten teacher, a music director, an assistant teacher and a recreational group leader. We hope for more professional opportunities as the Child Care Centers develop. As our community of Nisei grows we will try to bring out a physician and dentist to practice.

Sincerely yours,

Mrs Lawrence D. Stepfel  
Volunteer Placement Secretary

MAY 6 - 9 1943

118

War Relocation Desk  
407 S. 4th Street  
Minneapolis, Minnesota  
May 6, 1943

Dr. J. J. Pittenger  
Spexarth Building,  
Astoria, Oregon.

Dear Dr. Pittenger:

We are doing everything we can to help Mr. Thomas Satoh find a job in the field for which he is trained. I enclose the most recent letter received from a laboratory here which is in need of a Dental Technician. Mr. Satoh stated when he stated, when he wrote that he could not afford to bring his family of four out to live on less than forty-five a week.

If you have specific information on the points raised by Mr Korengold could you let me have a statement on them? I am sorry to trouble you but I think you can guess what it means to this whole family to have whatever help we can give them in getting out and back into normal life again as soon as may be.

I enclose a stamped self-addressed envelope and would appreciate any word you can take time to send.

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary, Minneapolis WRC Committee



(118)

P.S. As for housing, We prefer furnished, fully or partial. three rooms apt. or house.as we planned to live together with Yoshida family.



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1943 - 9

War Relocation Desk  
c/o United States Employment Serv.  
407 S. 4th Street  
Minneapolis, Minnesota  
May 6, 1943

Miss Mayme S. Kishi  
Forest Hall,  
St. Olaf' College  
Northfield, Minnesota.

Dear Miss Kishi:

I have talked to Miss Weinlich of Unity Settlement House this morning. This Settlement House is at 250-17th Ave North. The phone is Hy. 9593. Miss Weinlich is looking for someone who can take charge of the Music Department at the Settlement House next fall on a permanent full-time basis. This would involve accompanist work, choral work and other supervisory work.

For the summer she is having two Carlton Girls stay at the House on a resident basis, their only pay being board and room. She could offer a similar arrangement to you, and I do not think that there would be a heavy schedule of work to go with it. Also, I am quite sure that we could arrange for you to earn enough to take care of your other needs in the time left over. I shall make contacts with the Park Board, and with the Child Care Program for some kind of recreational work for you if you are interested. I do feel that living for the summer in the Settlement House would be a valuable experience for you, would enable you to make a place for yourself with the people whom the House serves, it might also mean the difference between your getting the job in the fall or not, since if you are known there, work out well, and know the people you will be working with you would be much more valuable than a stranger.

I think it would be a good idea to go either to the library or to drop in, with this letter on the professor of Sociology and get a suggested list of reading which would serve as a background for Settlement House work. There are some good books which would give you an idea of the function, its limits and extents, the nature of groups leadership and its purpose, and perhaps something on Case Work as a general field.

I have made an appointment for you with Miss Weinlich for next Wednesday, May 12, at 3.30 or 4.00 P.M. If you cannot keep this appointment please write Miss Weinlich and plan for another time.

In talking to her I would state the time when you will be available for work. Please let me know at once if you are interested in a supplementary job for your extra time, and I will do everything possible to find something for you.

Sincerely yours,

Mrs Lawrence D. Steefel  
Volunteer Placement Secretary, W.R. Committee

108

INCOMING TELETYPE

May 7, 1943

MR. C. L. WHITE  
RELOCATION OFFICER, WRA  
MINNEAPOLIS, MINNESOTA

JUNE YAMASHITA AND HATSUI WATANABE HAVE DECIDED NOT TO GO TO  
MINNEAPOLIS AT THIS TIME.

GUY ROBERTSON  
PROJECT DIRECTOR  
HEART MOUNTAIN

ME

CC: Mrs. Steefel ✓



148

War Relocation Desk  
407 S. 4th Street  
May 7, 1943

Miss Patti Okura  
19-3-D  
Mc Gehee, Arkansas

Dear Miss Okura:

Miss Swanson has turned your letter over to our Minneapolis Committee and I will try to answer your questions.

The State University, at present, does not accept Nisei by order (still unchanged) of the Secretary of the Navy. There are, however, some very good Liberal Arts Private Colleges in Minnesota.

Macalaster, in St. Paul, 1600 Grand Ave.  
Hamline University, Hamline Ave, St Paul  
Carlton College, Northfield Minnesota  
St Olaf's College, Northfield Minnesota

These are all colleges where we have had Nisei girls before. They are colleges where tuition must be paid, and it would be well to apply to each for a catalogue and study their entrance requirements and costs.

We will have no difficulty finding for you a job near or in these colleges where you can earn your board and room.

It is not necessary to take a domestic job to get out. There is now a system of release on the Hospitality plan. If you write to us and apply for it, letting us know your plans, we can arrange it for you.

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary



147

Minneapolis, Minnesota,  
May 7, 1933,

Miss Austa, Nakao,  
Block 17- Tule Lake,  
Newell, Cal.

My dear Miss Nakao:

We are sending under separate cover the USES registration blank which we hope you will fill out and return to us as soon as possible. Your name was given to us by a friend of yours, Yuri Kobukata, who has been placed in a working-girls' club-home and thought that you might be interested in a similar position. The position would pay you \$50 a month and maintenance to begin with, for a  $47\frac{1}{2}$  hour week, and we believe that you might find the work pleasant and interesting. A position as dining room girl, and another for an upstairs girl are still open, and if you are interested, we hope you will communicate with us as soon as you can. There already are two Nisei girls employed in the club, so that you might find that pleasant too.

Sincerely yours,

Mrs. R.C. Duncan.

144A

War Relocation Desk  
407 S. 4th Street  
Minneapolis, Minnesota  
May 7, 1943

Mr Paul Bremicker  
YMCA  
30 S. 9th Street  
Minneapolis, Minn.

Dear Mr Bremicker:

Sorry I failed to make two carbons on this. Will you  
let me have it back for the file here?

This puts the responsibility of taking or leaving the job up  
to Ben. That is always good psychology. Thanks for this  
and other instances of your fine cooperation.

Greetings,

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary  
Minneapolis Relocation Committee.



*Please return to  
War Relocation  
Desk*

144

*Secured with Mr. Deemer*  
*returned  
MAY 11 1943*

War Relocation Desk  
400 South Fourth Street  
Minneapolis, Minn.  
May 7, 1943

Mr. Ben Nishiyama  
YMCA  
30 South Ninth Street  
Minneapolis, Minnesota

Dear Ben:

I have talked to the people at the YMCA and they can arrange for you an opportunity to work for your maintenance, room and board and enough money, in addition to cover your laundry. Since you can walk to school what is usually allowed for carfare can go toward the cost of laundry, though if you want to you can arrange to do your own things at the YMCA.

The community standard for room and board is four hours of work a day on the average, one day a week free, or an arrangement for fewer hours of work on certain days and half days Sundays.

The work offered is maintenance work in the YMCA main building. Some dishwashing, perhaps some washing of walls, occasional minor repair work, distributing and counting of linen supplies.

If you would prefer another type of work, let me know and I will arrange it for you. Whatever plan the YMCA makes there will be a definite free time planned for you, which you can arrange on agreement. Say half or all day Sundays according to the hours planned otherwise.

Apply for this job to Mr Al. Jordan, YMCA Building, or call me at Atlantic 0192 or come to the desk Mon. wed. or Friday 2 to 5.

Please remember that if there is anything we can do for you we are glad to have you come and tell us about it.

Good Luck to you, and we shall be working on a job for you.

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary,  
Minneapolis Relocation Committee.



114

War Relocation Desk  
407 S. 4th Street  
Minneapolis, Minnesota  
May 7, 1943

Miss Chiyo Suzuki  
7-12-E Jerome WRCenter  
Denson Arkansas

Dear Miss Suzuki:

I cleared with the Civil Service authority here to ask if there were any Social Service jobs open to young women with your training and background. They say there is nothing they have now.

Your courses are tending toward a major in Education. There might be work in the Nursery Schools or Child Care Centers which would be open to you. I cannot promise it at the present time, however, as requirements are still high.

There have been some jobs open in day nurseries in Settlement Houses here where working mothers leave their children. The pay is not so very high but there might be an opening.

I, too, want you to return to normal living as soon as possible. You must realize that these are not normal times. Your normal course of life would be to continue the course meeting the requirements for a degree. There are colleges here which offer such opportunities, but the tuition fees are a problem. Whether there is to be a national NYA plan of some kind to care for this I do not know. There is none just now. If you could afford tuition we could easily find you a place to earn board and room.

My Idea in suggesting domestic work was to offer you an opportunity to work where your living costs would be at a minimum, and where good pay could be saved toward college fees. This is the way I got my education, and that was in normal times. This is the closest to the usual run of things that I can guarantee for you. If you wish to follow this course we will be glad to do everything we possibly can to help you.

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary

1/2

War Relocation Desk  
407 S. 4th Street  
Minneapolis, Minn.,  
May 7, 1945

1/2

Miss Emily West  
Elliott Park Neighborhood House  
2215 Park Avenue  
Minneapolis, Minnesota

Dear Miss West:

I am sending on a letter of recommendation for Taka.  
Will you be kind enough to let me have it back again?

I have talked to Miss Frost about Taka's morning hours.  
She thinks she could use her those hours at thirty a month  
to complete a salary sufficient for her to continue the  
sharing of costs with her sister in their apartment.

Needless to say, this is not a good arrangement from the  
angle of time spent in travel to and fro. I talked to Mrs Elder  
about something at Emerson school. That would be within walking  
distance of 1800 Dupont where they live and on the way to  
you. But she says there is nothing in the nurseru school, there  
or elsewhere. About the Kindergarten age group there, I am  
wondering.

Of course I could place her in domestic work. But I want  
her to be able to get all the professional experience she can,  
and so would prefer some disadvantages to having her work  
outside her own field.

What do you think of trying to get the Public Library to take  
her for morning work, perhaps as a page girl? I'll try it if  
you have no better suggestion.

Greetings and salutations!

Sincerely yours,

Mrs Lawrence D. Steefel  
Volunteer Placement Secretary.



securing a position soon  
so that I may get at it  
immediately after the close  
of school, the last week  
in May.

Mayme says she will  
be in to see you upon  
your notification for an  
interview. I have been con-  
sidering going with her  
and wonder if you could  
give me aid then?

If references are needed,  
please let me know. I  
have permission to use  
several people's names  
for this occasion, so I  
will send them to you  
immediately if you so  
desire.

I await anxiously for  
your reply.

Yours truly,  
Mary Hayano



MAY 10 1943

St. Olaf College  
Northfield, Minn.  
May 7, 1943

(156)

Dear Miss Steyer,

I have been confering with Maymie Kiehl, as to what I should do about summer employment. She told me that she has consulted you and suggested that I do the same. I wonder if you could give me some aid in securing some sort of a job, just during the summer vacation, June, July and August.

I am a Japanese girl attending college here in Northfield. I am exceedingly anxious in

WAR RELOCATION AUTHORITY

In reply, please refer to:

TULE LAKE PROJECT  
NEWELL, CALIFORNIA

PLACEMENT

159  
MAY 11 1943

MAY -7 '43

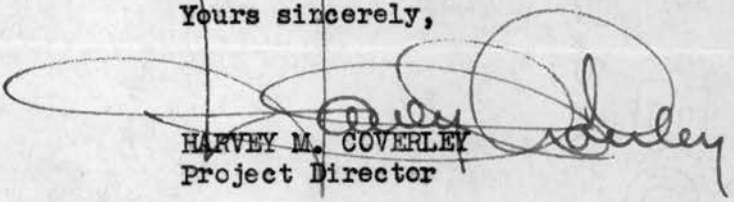
Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary  
War Relocation Authority  
c/o United States Employment Service  
407 S. 4th Street  
Minneapolis, Minnesota

Dear Mrs. Steefel:

159 { With reference to your letter received April 26th, please be advised that Mr. William Fujii left the project for the Brethren Hostel, Chicago on indefinite leave on April 20th. However, I have forwarded your letter to him in that, he left the project without a definite job offer. Also, his brother is located there and this party may be interested in relocating to Minneapolis.

Mr. & Mrs. Tak Kato also left the project and are now employed by Mr. Leo B. Bozell, Omaha, Nebraska. Therefore, I do not believe that they will be interested in your offer.

Yours sincerely,

  
HARVEY M. COVERLEY  
Project Director



150

War Relocation Desk  
407 S. 4th Street  
Minneapolis, Minnesota  
May 7, 1943

Corporal Milton Tanizawa  
Barracks B.  
School and Student Detachment  
Camp Savage, Minnesota

Dear Corporal Tanizawa:

St. Mary's Hospital, Minneapolis, has accepted Nisei girls for training. I believe the fee there is \$300.00 for a three year course. I have heard, however, recently, that hospital training is to be offered for women financed by the federal government and a small salary to be paid in addition for the work given.

St. Mary's Hospital Rochester, Minnesota also offers training, and has accepted our girls. The University is still closed to Nisei by order of the Secretary of the navy. There is a nursing school there at which there are generous scholarships. There may be a change in policy soon. I hope so.

The classes begin, for freshmen, in the fall.

There is Nurse's Aide work in some of the hospitals, and at Glen Lake Sanatorium. What training is needed I am not sure. They pay maintenance and 62.50 a month.

If there is further information needed we will be glad to try to get it for you. If you know of someone interested in coming here have her write us and we will send her a registration blank for the type of training or work she wishes.

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary



*County Office*

War Relocation Desk  
c/o U. S. E. S.  
407 S. 4th Street  
Minneapolis, Minn.  
May 7, 1943

Mr. Frank Rarig  
Regional Director, War Manpower Commission  
Midland Bank Building, Minneapolis.

Dear Mr. Rarig:

I enclose some correspondence which may interest you. Also the records of some well-qualified workers. How great the need for such people may be I am not in a position to know, but I am not unaware that in these as in other fields there are unfilled calls now at the USES. Take auto-mechanics for example.

While we are working at this at the volunteer desk, as my letter to Mr. Loye describes, I am wondering if you have any suggestions for approaches to employers in need of such man-hours which might result in the utilization of these skills.

Recently, at <sup>a</sup> meeting with the College Women's club committee for the War Job Information Center, we heard impassioned appeals to women to consider training at Vocational High, at the University in the ESMWT system, even at the retail stores to release War Workers. Aside from the question as to whether this is the best use of college trained women, and aside from the effect upon homes where domestic help cannot replace the work of wives and mothers, why cannot some pressure be brought to bear in the direction of employing Nisei who are otherwise demoralized by conditions in Concentration camps?

Even where prejudice has been high Japanese-Americans have been used as clerks, stock-clerks, office help and shipping clerks in retail stores. Yet Dayton's which implores college women to come on four hour shifts to fill the places left vacant by war-workers, won't have one in the store. (Of course, if they can get college training at 7.50 a week halftime, why shouldn't they?) But there will be the strongest resistance from the College Club against any such plan unless every effort has been made to find workers for these jobs whose skills are otherwise wasted.

This is a very small part of the whole Manpower picture, yet it is as much a part of the fight for democracy as anything could be. The patterns we design, here, for the treatment of a minority group may have a long life. If you have suggestion, I will use them, and gladly.

With greetings, and thanks for your help to date,

Sincerely yours,

Mrs Lawrence Steefel, Volunteer Placement Secretary

22  
Forest Hall  
Northfield, Minn.  
May 8, 1943

Mrs. Lawrence Steefel  
War Relocation Desk  
c/o United States Employment Service  
Minneapolis, Minnesota

Dear Mrs Steefel:

Thank you so very much for the help you are giving me in finding work. I certainly appreciate all that you are doing for me, and for all the other Japanese American young people.

I will be able to meet Miss Weinlich at the Unity Settlement at 3:30 or 4:00p.m., on Wednesday May 12. Before I see her, would you like to see me at the Employment Office for some further directions?

If you think that it would be best for me to work for my board and room at the Settlement House during the summer and become acquainted with the people whom the house serves, that is what I would like to do. And to earn a little extra money which I undoubtedly will need, will you find supplementary work for the extra time?

Sincerely yours,

*Mayme Kishi*



STANDARD TIME INDICATED
RECEIVED AT
TELEPHONE YOUR TELEGRAMS TO POSTAL TELEGRAPH

# Postal Telegraph

*Mackay Radio*  
*Commercial Cables*



*All America Cables*  
*Canadian Pacific Telegraphs*

THIS IS A FULL RATE TELEGRAM, CABLE-GRAM OR RADIOGRAM UNLESS OTHERWISE INDICATED BY SYMBOL IN THE PREAMBLE OR IN THE ADDRESS OF THE MESSAGE. SYMBOLS DESIGNATING SERVICE SELECTED ARE OUTLINED IN THE COMPANY'S TARIFFS ON HAND AT EACH OFFICE AND ON FILE WITH REGULATORY AUTHORITIES.

Form 16

K118.

K.FA178

1943 MAY 8 PM 2 58

F.KFA37 (FIVE) 17 GOVT=PRA NEWELL CALIF 8 1036 A=  
MRS LAWRENCE D STEEFEL WRA VOLUNTEER PLACEMENT SECTY=  
CARE US EMPLOYMENT SERVICE 407 S 4TH ST (MINNEAPOLIS MINN)=

UNABLE TO FILL WILL TRY FURTHER ON OFFER FOR RESIDENT SOCIAL  
CASE WORKER. GLEN LAKE TUBERCULAR SANATORIUM=  
HARVEY M COVERLEY PROJECT DIRECTOR. (46)=

*Placed  
Jett*



# WAR RELOCATION AUTHORITY

*Mo ma Steefel*  
MAY 16 1943

## Application for Private Employment by Relocation Center Resident

Date MAY 9, 1943

Name NOBU SHIMAHARA

Birth Date APRIL 26, 1923 Country of Birth U. S. A.

Block Number 54 - 12A

Height 5'7" Weight 140 Sex MALE

Post Office POSTON

Citizen of U.S.? YES If alien give

State ARIZONA

date of entry into U.S. \_\_\_\_\_

Position for which Applying ANY PHOTOGRAPHIC WORK

Social Security No. [REDACTED]

Do you speak YES read YES write YES English? Draft Status 4-C

Do you speak YES read NO write NO Japanese? Marital Status SINGLE

SHOW EDUCATION BELOW---If part time training is included, clearly indicate:

Type of School	Location--city and state or country if not in USA	From Year	To Year	Kind of Course and Major Subjects	Graduated Yes---No
Elementary	SEATTLE, WASH.	1929	1937	ART	YES
High	SEATTLE, WASH. LOS ANGELES, CALIF.	1937 1940	1940 1941	ART & PHOTO.	YES
Business or Trade School					
University--give name					Degree
Other Education or Training	Where Served			Trade and Industry	Completed?
Apprenticeship					

List below your regular employment, showing last jobs first. List WRA jobs. Show self-employment and prolonged periods of unemployment

From	To	Employer's Name, Address	Kind of Business	Your Title and Duties	Wage
Mo JUNE Yr 1942	Mo MAY Yr 1943	W.R.A.	SIGN PAINTER	SIGN PAINTER & FOREMAN OF SHOP	\$19 MONTH
Mo JULY Yr 1941	Mo MAY Yr 1942	F & F PRODUCE 903 SAN JULIAN L.A., CAL.	PRODUCE	MAILER, PACKER OF VEGETABLES	\$65 HR.
Mo	Mo				
Yr	Yr				
Mo	Mo				
Yr	Yr				
Mo	Mo				
Yr	Yr				
Mo	Mo				
Yr	Yr				

MAY 13 1943

If you seek work as a domestic, are you experienced as a cook? SOME, with children? NO, care of grounds? SOME, serving at table? SOME, laundress? NO, general housework? SOME. If you take shorthand, give present speed \_\_\_\_\_ Typing speed \_\_\_\_\_.

List tools you own in business or trade AMATEUR PHOTOGRAPHIC EQUIPMENTS.

If you hold a business or professional license, give type, State in which valid and expiration date \_\_\_\_\_. List any farm, factory or office machines which you can operate \_\_\_\_\_.

\_\_\_\_\_. List any machines which you can repair or service \_\_\_\_\_.

Can you drive an automobile? NO To what professional, technical or union organizations do you belong? DIO - A.F.L. <sup>INTER TEAMSTER UNION.</sup> If you have supervised other workers, give number and describe your work briefly. 10 - ASSIGNING SIGN PAINTING WORKS <sup>TAKING ORDERS FOR WORK</sup> Is your health good YES fair \_\_\_\_\_ poor \_\_\_\_\_? List MADE POSTERS, NAME PLATES ALL KINDS OF SIGNS. any physical defects or infirmities you may have \_\_\_\_\_.

\_\_\_\_\_. How do these affect your work? \_\_\_\_\_.

Have you ever been bonded? NO Ever had bond refused? NO

Use the space below to describe any special fitness which you may feel that you have for the particular job for which you are applying AM AN AMATEUR PHOTOGRAPHER, OWN ~~OWN~~ EQUIPMENTS. HAS BEEN HOBBY FOR FOUR YEARS. HAVE SAMPLE WORKS. CAN DO CANDID PHOTOGRAPHY, DARKROOM WORK, MAJOR IN PHOTOGRAPHY IN HIGH SCHOOL.

Your Signature Robert Shimokawa

This form is supplied to you by the War Relocation Authority to aid you in telling the employer as much as you can about your qualifications for the job for which he is to consider you. The information asked above is the minimum most employers need to make a decision. A personal letter to accompany this form is desirable but not entirely necessary. Since in most cases you cannot give the employer the benefit of a personal interview, make your application as complete as possible. If a small photograph or snapshot is available, it will be helpful to enclose it. The employer should not be asked to return such a photograph.

MAY 9 1943

Mrs Lawrence Steffel  
407 S 4th St  
War Relocation Desk  
Minneapolis, Minn.

MAY 14 1943

Dear Mrs. Steffel:

You were indeed kind to take time off to see me and you will know that it was very comforting to talk to a person with such understanding.

Mr. Farrell at 222 Clifton Ave was very pleasant - If I was to make up my mind right there, I would have accepted his offer of employment without any hesitation but as I returned to Long Lake, it seemed cruel to leave them with all the work - and possibly a very hard time in securing another person at this time.

However, at a latter date I wish to make a change at which time I hope you will assist me again.

Very truly yours,

Aiko Suguro.



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Block 21-2-C  
Heart Mt., Wyoming  
May 10, 1943

War Relocation Desk  
c/o United States Employment Service  
407 South Fourth Street  
Minneapolis, Minnesota

ATTENTION--Mrs. Lawrence D. Steefel

Dear Mrs. Steefel:

This is in reply to your letter which I received this morning.

I am sorry I did not write to you before; but not long ago my brother left Camp Savage for over-sea duties, so at the time your application card came, I had lost my interest in relocating in Minneapolis. My present plan is to get relocated either in Chicago or Cleveland, but if there is any Stenographic position in any part of Minnesota, will you please let me know. I have filled the application card which you enclosed.

Thank you very much for writing me, and I hope you understand my reasons for not filling it out at that time.

Sincerely yours,

*Kiyoko Tsuyuki*

Kiyoko Tsuyuki

Enclosure: 2

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War Relocation Desk  
407 S. 4th Street  
Minneapolis, Minnesota  
May 10, 1943

Mr John Nishizu  
22-10-E  
Heart Mountain, Wyoming

Dear Mr Nishizu:

Your letter has turned over to this desk after having circulated from the Chamber of Commerce through various other hands.

It would be important for us to know the make and the capacity of your truck. Also, whether you would be able to get gasoline, under the restrictions of use of gasoline created by the rationing. It would be necessary to make application for gasoline to be used in transit if you got the truck and brought it here.

If you will send specific information about the truck to Mr Clement White 842 Metropolitan Life Building, Minneapolis, Minnesota, perhaps we can do something about putting it to use.

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary



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War Relocation Desk  
407 S. 4th Street  
Minneapolis, Minnesota  
May 10, 1943

James Kimoto and Atsuchi Sano  
Green Lake Rest Haven  
6470 Alden Drive,  
RFD #5  
Pontiac Michigan

Dear Atsuchi and James:

I'm sorry not to have answered more quickly, but I have been making inquiries here for jobs for you. Of course if you were here it would be much easier to know just what you would be offered. The jobs as houseboys pay from \$50 to \$75 a month with maintenance for year-round work.

If I knew what you are doing where you are, and how much you are being paid and how you like your work it would be easier to advise you. I do have calls in for gardeners. But at present much depends on the experience in independent work you may have had, and how much you can go ahead with work in the house without supervision and training.

I can assure you that if you come here we can find work for you. On the other hand I could have employers write you direct and offer you work. This is not so good as it seems, however, for then if you don't find you like the people especially you want to change, and it would be better to be able to interview the different employers and see what they offer and how you like them. I know this is difficult because of the distance. Therefore I am hesitant to advise you.

If you like I will have two employers who do not live too far apart write offers to you with a statement of duties and work and pay. Will you let me know if this would help you?

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary



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War Relocation Dsk  
407 S. 4th Street  
Minneapolis, Minnesota  
May 10, 1943

Miss Mayme Kishi  
Forest Hall  
St Olaf College  
Northfield, Minnesota

Dear Miss Kishi:

I am of the opinion that you would be very wise to accept the residency at the Settlement House for this summer, because there would be, for you, especially valuable experience and an added value when you are under consideration for it, in the job of Music Department supervisor of that House in the Fall.

I think it may be a little too early for us to plan the work you would do as a supplement to this job. For one thing you must know what hours are expected of you for this work before you can commit yourself in any other situation. In the second place, we must know when you plan to start work.

With your training and background you will be valuable to the new programs for child care which are opening up. Even at the present time I have a call for someone to serve two or three hours each of five mornings a week at a salary of thirty a month. Maybe this time could be extended in your case so that you would be earning enough to cover your expenses beyond maintenance.

Therefore, I would say you need not see me before seeing Miss Weinlich on Wednesday, unless you yourself have questions you wish to put to me before seeing her. If you have more details on the above questions, why not drop in afterwards and tell me the result of your interview, and let us talk further of possibilities in supplementary work. If there is not time for coming in afterward, drop me a line and we can follow through on it. If all other jobs fail I can always arrange for you to take on domestic work part time, but I would feel pretty sure that with your Physical Education minor you can have a choice of jobs in the recreational leadership field.

I hope you will take seriously my suggestions of the reading. It will be wise to have that background when planning to enter a professional field with its own standards, aims and jargon.

Good luck to you!

Sincerely yours,

Mrs. Lawrence D. Steefel  
Volunteer Placement Secretary

28. Employment history: (List most recent employment first and account for all periods of unemployment)

OFFICE  
USE

From—	To—	Employer, Business, Address	Position and Duties	Pay
8/42		Gila R. C. V.R.A. Rivers, Arizona	Stenographer - Clerk, typing filing, shorthand, etc.--Memoranda,	\$16 Mo. \$19 Mo.
		Cost Account, Sr. Admin. Officer	letters, charts, telegrams, records	
5/42		Turlock A. C. W.C.C.A. Turlock, California	Secretary - Shorthand, compose trans memos, letters. Receive visitors,	\$16 Mo.
		House and lodging	prepared reports, information, Filed also, chrono. Type form, figures, reports	
12/41	3/42	State Personnel Sacramento, California	Typist - Clerk - cut stenails, file, typing, etc. Electric typewriter	\$80 Mo.
11/40	7/41	Mrs. J. A. Simon Private home, San Francisco	Domestic - Cooking, laundry, housecleaning in general, etc.	\$50 Mo.
5/40	10/40	Mrs. T. Hirihara General Grocery Oakland, Calif.	Store-clerk, keep stock, clerk etc.	\$45 Mo.
1939	1940	Mrs. E. P. Soule	Domestic - Cook, clean, laundry, general housework	\$40 Mo.

29. Skills and hobbies: (List skills other than those indicated in the above employment history. Include types of ability or experience such as carpentry, electrical work, auto and machine repair work, music, arts and crafts, etc.)

Skills: Operate ditto mimeograph, dictaphone; Transcription Rate, Gregg's, 120 words per min.  
Dictation at 120 w.p.m., typing, bookkeeping, cooking.

Hobbies: Planting flowers, cooking

D.P.: (1) Secretary (2) Typist (3) Domestic

29a. Social Security Account No. None 30. Religion Catholic

31. Additional information: (Enter here additional information on any item for which adequate space is not provided. Indicate in the margin next to the item that it is continued here, and number each entry here according to the item number)

\*8. Pleasure trip - went with parents

\*28 12/38 - 6/39 I. Kingstone Schoolgirl - General housework, \$10 Mo. plus  
577 Stow Avenue (?) cleaning, cooking, laundry, etc. Rm. and Bd.  
Oakland, Calif.

9/38 - 12/38 R. Snyder Schoolgirl - Cleaning, ironing \$5 Mo. plus  
Rosal Avenue helping around Rm. and Bd.  
Oakland, Calif.

Comments: Cooperative, pleasing personality, nice disposition and appearance.  
An efficient worker; positive attitude.

Informant, if other than the registrant:

Date of interview:

Signature of interviewer:

10/1, 1942

Flora Y. Hasegawa

T.M. H.S. reinit. Y.W.  
G.I.



## INDIVIDUAL RECORD

1. Name: Last First Middle <b>Otsuji Alice</b>			OFFICE USE	14. Individual number: <b>D</b>	OFFICE USE		
1a. Other names: (Include maiden name if a married woman) <b>None</b>				15. Family number: <b>6269</b>			
2. Relocation Center: <b>Gila R. C.</b>	Address <b>65-8-B</b>	Entry date <b>8/14/42</b> <b>8/30/42</b>		16. Sex: 1 <input type="checkbox"/> Male 2 <input checked="" type="checkbox"/> Female			
3. Assembly Center: <b>Turlock A. C.</b>	Address <b>A-2-19</b>	Entry date <b>5/2/42</b>		17. Race: 1 <input type="checkbox"/> White 2 <input checked="" type="checkbox"/> Japanese 3 <input type="checkbox"/> Other	Spouse's race: 1 <input type="checkbox"/> White 2 <input type="checkbox"/> Japanese 3 <input type="checkbox"/> Other		
4. Previous address: Street and number, or R.F.D. number City State <b>R.F.D. 1 Box 106 Suimon Calif.</b>				18. Marital status: 1 <input checked="" type="checkbox"/> Single 2 <input type="checkbox"/> Married 3 <input type="checkbox"/> Widowed 4 <input type="checkbox"/> Divorced 5 <input type="checkbox"/> Separated			
5. Parents: Name of father; maiden name of mother Country of birth Father: <b>Otsuji, Kiyoshi Henry</b> <b>Japan</b> Mother: <b>Miyabara, Sei</b> <b>Japan</b>				19. Relationship to head of family group: <b>1st daughter</b>			
5a. Father's occupation: in U. S. <b>Fruit farmer</b> Abroad <b>Telegraph Operator</b>				20. Birthdate: <b>9/13/20</b> 20a. Age: <b>22</b>			
6. Person to notify in case of emergency: (Relationship, name, and address) <b>(Father) Mr. Kiyoshi Henry Otsuji</b> <b>65-8-B Rivers, Arizona</b>				21. Birthplace: (City, county, state or province, and country) <b>Wooden Valley</b> <b>Kapa County</b> <b>California U.S.A.</b>			
7. Education: Name and location From— To— Grammar school <b>Crystal, Suimon, Calif.</b> <b>1930</b> <b>1934</b> Junior high school <b>Amijo, Fairfield, Calif.</b> <b>1934</b> <b>1938</b> High school <b>Merritt, Oakland, Calif.</b> <b>1938</b> <b>1939</b> Business school College Postgraduate				22. Alien registration number: <b>None</b>			
7a. Degrees, educational specializations, honors, and significant activities: <b>Ed. Specialization: Secretarial</b>				23. Attending school: 1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No			
8. Residence outside the United States: Country From— To— <b>Ref. 31 Japan</b> <b>1/25</b> <b>3/25</b>				24. Grade: <b>Business College 1</b>			
9. Military or naval service: Country Branch From— To— <b>None</b>				25. Language: Speak Read Write English <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Japanese <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> German <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Italian <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		26. Major activity or status:	
10. Public assistance: <b>None</b> 1 <input type="checkbox"/> Aid to dependent children 2 <input type="checkbox"/> Aid to blind 3 <input type="checkbox"/> Old age assistance				27. Occupation: Pri. <b>Clerk-Typist</b> <b>1-37</b> Sec. <b>Maid-General</b> <b>2-06</b> <b>III Salesclerk-groceries</b> <b>1-70</b>			
11. Pension: <b>None</b> Source Amt. \$ Pay period				27a.			
12. Height: (Inches) <b>60</b>	12a. Weight: (Pounds) <b>105</b>	13. Physical condition: <b>No Major defects</b> <b>Good health</b>		27b.			

APR 24 1943



(Copy)

May 10, 1943

Dr. J. J. Braun, General Secretary  
Board of National Missions  
Evangelical and Reformed Church  
1720 Chouteau Avenue  
St. Louis, Missouri

Dear Dr. Braun:

Actual placement work for the War Relocation Authority Committee in Minneapolis is being done by Mrs. Lawrence Steefel, who serves in a volunteer capacity.

I am sending your letter to Mrs. Steefel and I am sure that she will give it as prompt attention as is possible. Releases from the Relocation Camps have been speeded up recently and I hope very much that it will be possible for you to secure the people you desire within a comparatively short space of time.

We are glad to know that these positions are open to Japanese Americans.

Very sincerely yours,

Edna H. Porter  
General Secretary

EHP:MC

REFERENCES:

Name	Address
1. <u>Anthony E. O'Brien, Attorney-at-Law</u> <u>Professional</u>	<u>Tule Lake Project, Newell, California</u>
2. <u>Henry Taketa, Attorney-at-Law</u> <u>Japanese-American</u>	
3. <u>Mr. Maurice Maney</u> <u>Business</u>	<u>500 V Street, Sacramento, California</u>
4. <u>Mr. Ritter</u> <u>Member of Society of Friends</u>	<u>Tule Lake Project, Newell, California</u>

List others under "Remarks" if you wish:

REMARKS: (use for additional information—tell us everything that will help us help you)

1. If employment is not available, I will be able to support myself for about a month if I am let out of this Project.
2. My locational preferences are either Minneapolis, Minnesota or Chicago, Illinois.
3. I am presently employed as Associate Attorney, Office of Project Attorney, Newell, California. Our staff formerly consisted of Mr. Walter Tsukamoto, Attorney; Mr. Henry Taketa, Attorney; and myself. We were mainly concerned with cases and problems arising from the needs of the 16,000 evacuees at present residing at this Project. Their legal and property problems were peculiar because of the suddenness of the evacuation and the isolation from the outside community.

I am sure that in the future, after most of us are resettled in the various areas of the United States, the evacuees will need legal assistance and assistance in their business affairs with which I think I am qualified to help them.

Signature.....

INSTRUCTIONS: Keep us advised of any changes in your situation. It will take time to find you an opportunity. We will work as quickly as possible. All other members of your family over seventeen years of age must fill out a request for a travel permit with the Project Manager if they expect to accompany you when a job is found. This is especially important if they are looking for employment as well, in which case please fill out additional A.F.S.C. biographical statements to accompany this one.

APPLICATION FOR EMPLOYMENT

BIOGRAPHICAL STATEMENT

Northern California Branch  
AMERICAN FRIENDS SERVICE COMMITTEE  
1830 SUTTER STREET  
SAN FRANCISCO, CALIF.

Attorney  
(184)

INSTRUCTIONS: Fill out completely. Three completed copies should be sent to the office at address indicated above. Print or use typewriter whenever possible. Attach a small photograph if possible. This is very helpful.

Name SAKAE HAYASHI Sex male Date May 5 1945  
Name of Single X Widowed..... Number of  
Husband or wife..... Married..... Other..... Dependents None  
Present Address 3517-C Newell, California Former Address 500 V. St. Sacramento, Calif.

Date of Birth April 29, 1920 Place of Birth Sacramento California  
City County State or Country  
Citizenship United States Religion Christian { Social Security  
Account No. 588-16-9061  
Height 5'4" Weight 120 Condition of Health Excellent  
If any limitations—explain under "Remarks"  
Immediate Family:  
Father Makoto Age 61 Country of Birth Japan Present Residence Newell, 3517-C California  
Mother Muneyo " 49 " Japan " " "  
Children Helen " 20 " United States " " "  
" Betty " 15 " United States " " "  
" " " " " " "  
" " " " " " "

If others—list under "Remarks"

NISEI (Have you ever been out of Continental U. S. A.) ISSEI  
Japan April-August, 1936 short vacation Date of arrival in U. S. A.....  
Country Dates Reason Date of latest arrival in U. S. A.....  
Country Dates Reason Alien Identification No.....  
Country Dates Reason

Educational Background:  

			Years in Attendance	Years Completed
<u>Lincoln School</u>	<u>Sacramento, California</u>	<u>academic</u>	<u>9</u>	<u>9</u>
Grammar School	Place	Field of Study		
<u>Sac'to Senior High</u>	"	<u>academic</u>	<u>3</u>	<u>3</u>
High School	Place	Field of Study		
<u>University of Calif. Berkeley,</u>	"	<u>commerce</u>	<u>4</u>	<u>4</u>
College or University	Place	Field of Study		
<u>Boalt Hall School of</u>	"	"	<u>1</u>	<u>1</u>
Jurisprudence	Place	Field of Study		
Correspondence, Business, Trade School	Place	Field of Study		

JUN 28 1943



Languages: (Indicate extent of ability)

	Reading	Writing	Speaking
A. Japanese	poor	poor	fair
B.			
C.			

If others—list under "Remarks"

What is your choice for Relocation

Colorado Area?	Middle West Area?	Eastern Area?
	X	

Do you prefer Rural Areas? Small cities? Large cities? X

GENERAL INFORMATION

Who referred you to the American Friends Service Committee?

Name Mr. Ritter Address Newell, California

With what other agencies are you listed?

Have you filed with the Project Manager the forms required in order to leave the Center?

Have you been or are you a member of any organization? X YMCA X YWCA X IACL Rotary Lions, etc.

Can you pay your own travel expenses? yes To Middle Western area yes To Eastern area

Can you maintain yourself without work, if necessary?

How long? Four weeks four weeks Eight weeks Do you have household furniture?

EMPLOYMENT HISTORY: List work you have performed—During schooling as well as later

From	to	Name and address of Employer List most recent first	Title and Nature of your Duties—Be specific	Average monthly salary
Aug. 1942	pre-sent	Attorney Anthony E. O'Brien Newell, Cal.	Associate attorney—Legal aid to evacuees.	\$19.00
June 1942	Aug. 1942	Dr. Francis Newell, Calif.	Adult Education instructor Subject—economics	\$19.00
Oct. 1941	April 1942	M. Hayashi-Nichibei Co. Sacramento, California	Sales Manager—Dry Goods store	\$200.00

Skills and Hobbies other than listed above:

Nature—Be specific	Proficiency—awards, degree of interest, etc.
Swimming, basketball, tennis	Circle "C" award—University of Calif.

List in order of interest, kinds of employment now sought—start with first choice

1. Legal Aid Assistant	salary expected \$200.00
2. Clerical-Office	" \$150.00
3. Clerical-Retail store	" \$120.00

On monthly basis

What type of employment do you feel best qualified to undertake in view of present national needs?

Kind Legal assistance for evacuees especially Reason Huge amount of evacuee property problems due to evacuation

LIST BELOW ANY INFORMATION CONCERNING SPECIAL SKILLS, TRAINING, or EXPERIENCE:

For example: Teachers or Professionals. Give chronologically, teaching, research or administrative experience in connection with schools, universities and other educational institutions. It is very important that you state explicitly the courses taught, and the age level of the students. For instance, do not use a general term, such as "biology", but state definitely whether the course was in general biology, zoology or botany, etc. This is very necessary, in order to interpret your teaching experience.

- Teaching or assistant teacher in the field of economics. Experience in teaching Adult Education classes in economics.
- Legal Aid assistant-experience in the Office of Project Attorney in assisting evacuees with their legal, business, and property problems.

Special interests: Describe any special interests and abilities in fields such as music, arts, crafts, sports, photography, folk dancing, gardening, etc.

Sports - Circle "C" Society of the University of California.

List publications: Give only the most important ones, indicating the type and number of articles which have been published.

NONE

State whether you would be able to accept an opportunity for some teaching and orientation in an American college which would offer maintenance but little or no cash income.

YES

State in which line of professional work you are most anxious to become permanently established.

JURISPRUDENCE

What other members of your family do you want to accompany you to the new job location? None

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