**Will Call**

* **Will call tickets are in alphabetical order by last name.**
  + Usually there will be a front ticket that bears only the patron’s name; I usually remove this before handing the patron the tickets.
  + A few ticket orders will be missing this front ticket; the patrons name will be located on the ticket itself, on the ticket stub to the right
* **Sometimes couples will come separately, picking up one ticket, and asking that you hold onto the remaining tickets. Same goes for groups.**
* **If you can’t find the ticket ….**
  + The ticket may be under the name of a musician who has reserved a ticket for a friend.
    - There may be several tickets for different people attached to one musician, so just hand out the number of tickets in the party.
  + The ticket may be under the name of a spouse/partner with a different last name.
  + The ticket may not have been printed; I have attached a list of the will call tickets that we received by 1:00 pm on Friday (the cut-off for will call tickets). Check to see the person’s name is on the list. NOTE: check all three dates in case they have mixed up the day for which they reserved tickets.
    - If you can’t find the person’s name anywhere, send them to me.
* **At 8:00, bring the will call box to me and take a seat anywhere in the sanctuary.**

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