



[Alvin W. Boese Papers.](#)

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1967

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

Dear Friend of the Art Center . . .

At this time of year, we think of good cheer . . . ideas for giving . . . Hanukkah . . . Christmas stockings. We also remember that many Art Center friends who have made year-end unsolicited gifts in the past have asked us to suggest needed items.

There are indeed many items which we need. For example, a large Haniwa Horse stands hopefully tethered to a temporary hitching post in our Oriental Art Gallery. A focal point in our Education Tour Program, he would make a great gift to the Collection! The fact that he has survived virtually intact for 1300 years, fragile though he is, gives promise of inspiration . . . pleasure . . . education . . . for uncounted generations to follow. Perhaps he could find his way into our stocking - an expandable stocking, large enough to hold any number of art works or books or contributions, large or small. All of which explains why, on this first day of December, we decided, with high hopes, to hang up our "HANIWA S T R E T C H STOCKING":

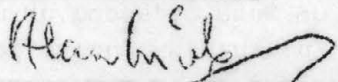
We discussed the idea at a recent meeting of the Permanent Collection Committee, and felt it appropriate to pass on the enclosed summary of needed items. At the same time, we must note that any voluntary contribution to us should not affect support of the Arts and Science Fund which provides an allocation each year to the Art Center to assist in underwriting operating expenses. We hope, however, that this letter may be of help in view of any year-end giving that you may contemplate.

On behalf of the Trustees, I want to extend deep appreciation for your interest as well as our very best wishes for the Holidays.

Sincerely,



Walter Trenerry, Chairman
Board of Trustees



Allan McNab, Chairman
Permanent Collection Committee

1 December
1967



ESPECIALLY IN DECEMBER . . . many friends have given the Art Center works of art from their personal collections . . . have made undesignated contributions toward purchases . . . have asked for suggestions. It would be exciting to find your gift in our HANIWA STOCKING at year's end. When the spirit moves you to help fill the stocking, circle one of the items below, send us a check (we give receipts which are quite suitable for framing or for attaching to your tax return), and please let us know how you would like us to acknowledge the gift when it is on exhibit. As always, we welcome a gift from your own collection if the time has come when you may be considering giving it to our museum.

HANIWA HORSE, clay figure from Japanese Tomb Period 600 A.D., on loan from Vincent Price Collection (\$3800).

KONANTZ-BENTON-MINNICH COLLECTION (which will be paid for over a period of 10 years; initial contributions from the ANNA E. R. and LAURA FURNESS Funds of the ST. PAUL FOUNDATION made the acquisition possible; many individuals have since contributed; continuing help will be needed). Embroidered SLEEVE BAND (\$25) . . . OHI, priest's arm stole (\$50) . . . KESA, Buddhist's priest robe (\$500) . . . MING MANDARIN SQUARES (\$75) . . . watercolors such as CHINESE SAGE IN HIS GARDEN (\$100) or BANANA TREES (\$1000) . . . Bronze MING TEMPLE GONG (\$500) . . . silver INCENSE CLOCK (\$200).

The following books would be used often by staff and students . . . THE TRIUMPH OF MAXMILIAN I (\$3.00) . . . CHINESE AND JAPANESE ART (\$8.95) . . . THE ARTS OF KOREA (\$17.50) . . . THE DESIGN AND CREATION OF JEWELRY (\$7.50) . . . ROBES FROM THE MANCHU COURT (\$10.00) . . . TREASURY OF KOREAN ART (\$25.00).

New York friends have given more than half the cost of an outstanding collection of watercolors by painter, Robert Andrew Parker, illustrating a film narrated by Richard Burton. Additional contributions are needed. (Individual pieces range from \$100 to \$500; a print of the film, \$250).

Other items: A drawing (\$150) or a piece of sculpture (\$600) by GEORGE RICKEY, who recently had an important one-man show at the Walker Art Center. Of major importance, a superb drawing by the great KATHE KOLLWITZ (\$1000).

AGAIN . . . FOR YOUR INTEREST AND HELP . . . MANY THANKS!

P.S. Funds are needed to match the McKnight Foundation contribution of half the cost of an outstanding painting, "The Striped Skirt", by Jerome Hill. The total price was \$3780. We think you might be particularly interested in helping underwrite the cost of this painting, which we feel is his most important work, and which has proved to be our most popular acquisition of the year.

SAINT PAUL COUNCIL OF ARTS AND SCIENCES

George M. Schaefer, Executive Director

Phone 227-8241

TO: Members, boards of directors, Council member organizations and to interested citizens

It is a pleasure to inform you that on Monday, November 13 the Ramsey County Commissioners approved the request of the St. Paul Council of Arts and Sciences for an allocation of \$50,000 to the 1968 Arts and Science Fund. Numerous comments were made on the interest shown by citizens of Ramsey County in expressing their approval of this action.

On behalf of the Council and its member organizations I would like to express our appreciation for the assistance you gave us in bringing the importance of this matter to the attention of our Commissioners. Your concern for the future of the Arts and Science programs and your willingness to voice this concern provided telling support for our request. Your efforts are sincerely appreciated.

Arnold O. Ginnow, President
St. Paul Council of Arts and Sciences

AOG:vh


SAINT PAUL
ARTS AND SCIENCE CENTER

Cedar at Tenth • Saint Paul, Minnesota 55101

Minutes of the Board of Directors Meeting
Saint Paul Council of Arts and Sciences
Tuesday, November 21, 1967

Present: Officers & Directors: Messrs. Ginnow, Butler, Clapp, Titcomb, Paper, Mrs. Otis, Mrs. Olson

Delegate Directors: Messrs. O'Brien, Schorger, Wolkoff, Lockhart, Mrs. DeCoster, Mrs. Allen, Mrs. Power, Mrs. Ginnow

Associate Member Representatives: Mrs. Wachtler, Mrs. Hunter

Guests: Jean Baird, Blake Shepard, John Stryker

Staff: Mr. Schaefer, Mr. Gustavson, Mrs. Levorson

The motion was made, seconded and unanimously approved to accept the minutes of the previous meeting as mailed.

The Council financial statement for October was accepted as mailed.

Peter M. Butler, chairman of the Properties Division, reported that insurance coverage on the Arts and Science Center which is paid through the city maintenance budget has increased from \$5700.00 to \$8100.00 annually. The increase is mainly attributable to higher fire rates for the City of Saint Paul. An analysis of the policy has revealed items which could be properly charged to the individual agencies benefited. Mr. Butler introduced Mr. Blake Shepard and Mr. Jack Stryker of the W. A. Lang Insurance Company who outlined briefly the items covered by the policy and the basic costs involved. It was suggested that there may be some duplication of coverage between the Arts and Science policy and the policies of the individual member organizations.

PROPERTIES
DIVISION

The motion was made, seconded and unanimously approved "That Robert Gustavson, with the assistance of Jack Stryker, be requested to consult with the member agencies, investigate insurance coverage, and report back to the Council Board of Directors."

Mr. Clapp reported the total amount raised to date in the 1967 Arts & Science Fund Drive at \$420,607.00. Six large gifts are still outstanding; the final total is projected at about \$430,000.00. The special committee appointed by the President to study the structure of the ASF has held three meetings to date. Representatives of all member agencies were invited to attend these meetings; minutes will be distributed.

FINANCE
DIVISION

Mr. Clapp expressed appreciation to all agency board members for their written and verbal help in achieving an increase in the Ramsey County 1968 ASF contribution from \$25,000. to \$50,000.00.

In the absence of the committee chairman, Mr. Ginnow reported that plans are in progress for a gala opening on December 28th for the Minnesota Theatre Company Season in Saint Paul.

SPECIAL
PROJECTS

Mrs. Jean Baird discussed plans for Council-endorsed charter tours of Europe and The Orient in 1968. NEW BUSINESS

Mrs. Power, as delegate from the Schubert Club, brought to the attention of the Board the matter of continuing conflicts with the scheduling of activities among member organizations. Suggested remedies included a giant wall calendar in the Council Office and coordination meetings among the professional directors. Mr. Schaefer pointed out that the current scheduling system would be effective if all member agencies would only inform the Council Office of projected activities. Mr. Schorger moved "that the Executive Director of the Council of Arts & Sciences be empowered to write a letter to the member organizations and request that all activities within or out of the Arts & Science Center be registered with the Council Office to avoid any conflicts, and that the Council then inform the Chamber of Commerce of such scheduled activities." Motion seconded and carried.

Mr. Ginnow extended special welcomes to Mr. Lockhart, the alternate delegate from the Science Museum; to Mrs. DeCoster, alternate delegate from the Art Center; and Mrs. Hunter, representative from the Women's Institute.

Meeting adjourned.

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

BOARD OF DIRECTORS MEETING

16 November 1967

Member's Lounge - 12:00 Noon

MALCOLM E. LEIN
DIRECTOR

PRESENT: DeCoster, Driscoll, Finberg, Gayne, Gill, Gordon, Groetzinger, Lein, Ljungkull, Leider, Marzitelli, Moran, Muellerleile, O'Neill, Schorger, Sumner, Tesar, Whitaker

- A. ORIENTATION: Preceding luncheon a half-hour orientation program conducted by Mr. Lein covered the history of the Art Center, its school, Permanent Collection, program and financing. Copies of the history, Articles of Incorporation, By-laws and organization charts were distributed.
- B. PRESIDENT'S REPORT: Mr. Marzitelli presiding
1. It was moved by Mr. Finberg, seconded and approved that the Minutes of the September meeting be approved as submitted.
 2. The next meeting of the Board of Directors will be held jointly with the Trustees on December 8, 1967 at 12:15 PM in the Member's Lounge of the Arts and Science Building.
- C. PROPOSED EXHIBITION: Mr. Sumner reported on a meeting held on 16 October with Mr. Niemeyer, Mr. Marzitelli, Mr. Lein and himself to discuss a proposed photographic exhibition. The project, estimated to cost \$25,000 would be presented as a competition and would enlist the support and participation of various civic and business groups. A high quality catalog would be prepared suitable for use as a fine gift; it would also be of great value as a promotional document for the City of Saint Paul. It was moved by Mr. Sumner, seconded by Mr. Finberg and carried that the project be approved and that the Chairman appoint a Committee to develop the project further and to report to the Board.
- D. Mr. Sumner made the following motion which was seconded by Mr. Leider:
1. That the Chairman appoint a committee to study the long range goals of the art museum and to aid in the pursuit of such policy, to attempt to enlist the support of an interested foundation to finance the professional study that would be necessary.
 2. That the committee work with this professional counsel in formulating recommendations on these points:
 - (a) Is the present policy on our Permanent Collection and displays a good one?
 - (b) Should our Art Center do more to encourage and display the works of local or state artists?



(c) Should we get into the business of showing some of the traveling exhibitions of art?

(d) Should our museum relate in some way to the total Twin Cities picture in art?

3. That the committee report at the next scheduled meeting to the Board on the progress, if any, made. In answer to a question it was stated that no similar study by an outside agency had been made. However, attention was invited to the Minutes of the September Board Meeting, Item F-4, in which the Development Committee consisting of Mr. Trenerry, Mr. Clark, Mr. Marzitelli, Mrs. Musser and Mr. Niemeyer, had been asked to "study the broad objectives and policies of the Saint Paul Art Center, particularly in relation to other metropolitan area museums". The Motion was carried.

E. TREASURER'S REPORT: Financial statements for September and October were reviewed as presented. A question of a modification of format to include additional information was referred to the Operations Committee.

F. ARTS AND SCIENCE COUNCIL REPORT: Mr. Schorger reported a total of \$425,000 subscribed to the 1967 Fund Drive. Special Foundation Grants were made to some Member Organizations of the Arts and Science Council which reduced the goal from \$500,000 to \$460,000.

G. GALLENTEER'S REPORT: Mrs. Gill reported on the progress of the Volunteer group and presented a proposed Charter governing the affairs of that organization for the Board's approval. Copies of the proposed Charter will be mailed to Board members for study.

H. MEMBERSHIP REPORT: Mr. Finberg requested that an 'incentive' bonus be offered Gallenteers who bring new memberships to the Art Center. Mr. Schorger moved, Mr. Groetzinger seconded, Motion passed that for each new family membership secured by a Gallenteer, \$3.00 be paid to the treasury of the Gallenteers.

I. OTHER BUSINESS:

1. Mr. Marzitelli announced that the Ramsey County Commissioners have approved an increase from \$25,000 to \$50,000 in their allotment to the Arts and Science Fund for the year 1968.
2. Mr. Tesar was asked to report on the Arts Festival held in September along the Kellogg Mall, (Left Bank). He reported that it had been well received by the public and that the professional artists were enthusiastic, although one art professor expressed some criticism in a Letter to the Editor of the St. Paul Dispatch/Pioneer Press.

The Jaycees will sponsor the Festival again next year. Cost of the 1967 Festival was about \$6,000. In answer to a question by Mrs. Gill, President of the Gallenteers, Mr. Tesar advised that \$1,000 had been contributed by the Gallenteers from the proceeds of the Spring Rummage Mart. The First National Bank also contributed \$1,000. Mr. Muellerleile asked about any outstanding bills and was advised that everything had been taken care of.

J. ADJOURN: There being no further business, the meeting was adjourned.

Recorded: Mrs. J. R. Moran

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

BOARD OF DIRECTOR'S MEETING

16 November 1967

Member's Lounge - 12:00 NOON

PRESENT: DeCoster, Driscoll, Finberg, Gayne, Gill, Gordon,
Groetzinger, Lein, Ljungkull, Leider, Marzitelli,
Moran, Muellerleile, O'Neill, Schorger, Sumner,
Tesar, Whitaker

A G E N D A

- 12:00 A. ORIENTATION
- 12:30 B. LUNCH
- 1:00 C. PRESIDENT'S REPORT:
- 1. Minutes of last meeting
 - 2. Next Meeting: 8 December 1967 (Joint Meeting
with Trustees)
 - 3. Other
- D. PROPOSED EXHIBITION (Sumner)
- E. TREASURER'S REPORT (Finberg)
- F. ARTS & SCIENCE REPORT (Schorger)
- G. GALLENTHEER'S REPORT (Mrs. Gill)
- H. MEMBERSHIP COMMITTEE (Finberg)
- I. OTHER BUSINESS
- 1:45 J. ADJOURN

Enclosures:

- 1. Organization Chart
- 2. Saint Paul Art Center: Who, What and Why
- 3. Minutes/21 September Board Meeting
- 4. Financial Report
- 5. Articles of Incorporation
- 6. By-laws



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

COMMITTEE ASSIGNMENTS

Period Beginning 16 November 1967

COMMUNITY SUPPORT

Z. Willard Finberg, Chairman
Mrs. Edward Gordon
John Schorger
William Sumner
Jon Whitaker
(Mrs. Rolf Ljungkull - ex officio)

OPERATIONS

James Searles, Chairman
Walker Groetzinger
Lloyd Leider
Lawrence Hayes
Mrs. Harold Slawik

EDUCATION

Clifton Gayne, Chairman
George Tesar
Charles P. Driscoll
Richard Muellerleile

PROGRAM

Alvin Boese, Chairman
Mrs. Charles Ward
William Sumner
Mrs. Donald DeCoster

EXECUTIVE COMMITTEE

Richard Muellerleile, Chairman
All officers and chairman of Standing Committees

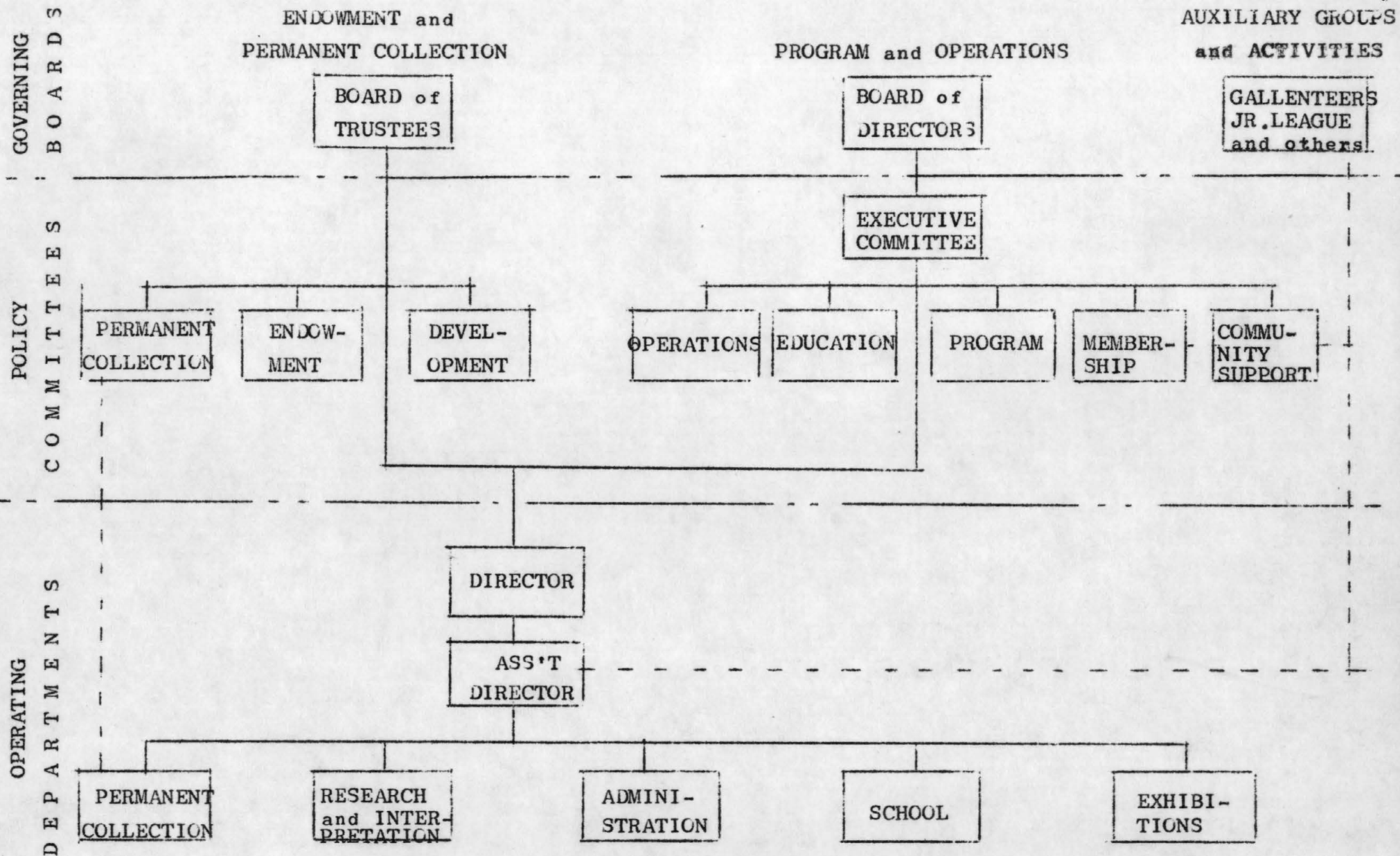
ARTS AND SCIENCE REPRESENTATIVE

John Schorger - Delegate
Mrs. Donald DeCoster, Alternate

MEMBERSHIP

Mrs. Rolf Ljungkull, Chairman
Charles P. Driscoll, Vice Chairman
Mrs. Edward Gordon
Jon Whitaker
John Schorger
(Z. Willard Finberg - ex officio)





ORGANIZATION CHART / SAINT PAUL ART CENTER

SAINT PAUL ART CENTER - WHO, WHAT AND WHY

Out of a small group of students who banded together in 1924 grew a school; in 1939 the school expanded into a Gallery and School of Art, and in 1964 became the Saint Paul Art Center. A single teacher, a professor from the University of Minnesota and a tiny studio at 107 East 3rd Street were soon inadequate for the demand placed on them and a second instructor, Dewey Albinson was hired in 1926. A year later the school was incorporated and in 1928, staffed now with eight instructors, moved to 23 East 6th Street. Again in 1931 the studios were crowded and more spacious quarters were found at 341 Selby Avenue. In 1939 a gift by Mr. and Mrs. Roger B. Shepard of their Victorian house at 476 Summit Avenue provided the Saint Paul Gallery and School of Art with a permanent home. For the first time space was available for exhibitions. The expanded facilities and established gallery program encouraged gifts of art works by other generous Saint Paulites and the Permanent Collection was launched.

Operating both as museum and school, the Saint Paul Art Center strives to keep faith with the original purpose "to bring to the community the best possible exhibitions of ancient and contemporary art, and to provide a school equipped to give the best technical training in drawing, crafts, painting and sculpture." A valuable Permanent Collection and an Endowment Fund have been developed since World War II. The building and its operating expense are provided by the City. An allocation from the Arts and Science Fund, income from memberships, tuitions and fees, provide the operating budget, which has increased nearly fifteen-hundred per cent since 1947.

The structure of the organization of the Art Center can be seen on the accompanying chart; the staff is as follows:

DIRECTOR: Responsible to the Board of Trustees for development and use of the Permanent Collection and the formulation of long range planning; responsible to the Board of Directors for planning and executing fiscal and administrative operations as well as professional museum and educational programs. Employs and supervises all staff.

ASSISTANT DIRECTOR: Assists the Director in all phases of operation; acts for the Director in his absence and in all instances where responsibility is so delegated; has primary responsibility for coordinating volunteer and membership activities.

DIRECTOR OF EXHIBITIONS: Selects and schedules exhibitions; plans installations and coordinates work of other members of exhibition department.

CURATOR: Plans the development and oversees the care and use of the Permanent Collection. Advises Trustees, Staff and public as to purchases, disposition, authenticity and artistic merit.

REGISTRAR: Maintains complete records of use, whereabouts, shipping and insurance of all art works entering, leaving or on exhibit at the Saint Paul Art Center.

DIRECTOR OF INTERPRETATION AND RESEARCH: Responsible for all weekly, monthly and special news releases; preparation of catalogs and publications and supervision of research, library use and growth.

DIRECTOR OF TOURS AND LECTURES: Responsible for planning and carrying out training program for Docents and Tour Guides and administering tour program.

EXHIBITION ASSISTANT: Assist in all phases of installation and transportation of exhibitions.

RECEPTIONIST: Receive and direct all inquiries by phone or in person. Assist in research.

DIRECTOR OF EDUCATION: Plan and administer curriculum; hire and supervise faculty; promote and supervise art classes for adults and children.

SCHOOL REGISTRAR: Maintain student, faculty and model records; maintain school store and handle school mailings.

TECHNICAL ASSISTANT: Maintain school equipment; assist Exhibition Department as needed.

SECRETARY TO DIRECTOR: Handle all secretarial and clerical duties for Director; maintain administrative files.

MEMBERSHIP SECRETARY: Handle regular membership billing and records.

FACULTY: Professional art teachers in all media are hired on a per class basis to teach beginning, intermediate and advanced students.

THE PERMANENT COLLECTION

The cultural strength of any community rests in large part on its art museum; no city of stature is without its valued art collection. The Saint Paul Art Center has undertaken the building of a Permanent Collection, with its two major obligations: To act as a Trustee in preserving art works of the past for the benefit of present and future citizens: and to use its Collection actively as an educational force for the benefit of the community. While gifts and bequests constitute the bulk of painting, sculpture and graphic arts in the museum, important purchases have been made in order to present a well balanced collection. Examples of early periods are included, as well as important acquisitions of the Twentieth Century. Groups of art objects acquired from the Far East, the craft work of the American Indians, together with collections of Pre-Columbian art and hand crafts of Africa have served as an effective frame of reference for educational use.

Some of the artists represented in the Permanent Collection are:

Painting

Laurencin
Sir Peter Lely
Reynolds
Benjamin West
George Innes
Milton Avery
Yekta
Paul Reed
Rosenberg

Graphics

Bertoia
Degas
Levine
Matisse
Picasso
Whistler
Shahn
Grover
Parker
Kollwitz
Durer
Weber

Sculpture

Despiau
Manship
Reder
Auguste Rodin
Nagare
Klaus Ihlenfeld
Carl Milles
Fritz Koenig
Gerhard Marck

EXHIBITION PROGRAM

The craft competition FIBER/CLAY/METAL is open to all United States craftsmen. The Seventh Biennial showing of this competition was held in the fall of 1964. It brought 4,000 entries from all States in jewelry, ceramics, weaving, metals, wood and enamels. Purchases of the work of leading American craftsmen have resulted in creating the country's outstanding contemporary craft collection.

With the growing interest in the drawing field, the Saint Paul Art Center in the fall of 1961 presented DRAWINGS USA, national biennial drawing competition. Response from artists all over the country resulted in exhibitions of exceptional merit, in 1961, 1963 and 1966. Juries for the competitions have included such distinguished art figures as Millard Sheets, Hyatt Mayor, Jack Levine, Una Johnson, Morris Graves, William Kienbusch and William Woolfenden.

FIBER/CLAY/METAL and DRAWINGS USA exhibitions have been shown in many museums and universities throughout the United States. The Art Center is recognized for creativity and quality in exhibitions and publications. Exhibits assembled here are in wide demand.

The United States Information Agency has twice commissioned the Saint Paul Art Center to assemble craft shows to tour abroad under its auspices. In 1959 a comprehensive exhibition of the finest contemporary American hand crafts opened in Germany and toured European countries, including those behind the Iron Curtain. This show of 200 pieces, one third of which were from the Saint Paul Art Center Permanent Collection, was the United States entry in the International Exposition in Florence in 1962. In 1964 a second craft exhibit primarily from our Permanent Collection left Saint Paul to travel for over two years throughout the Far East.

In 1962 and 1963 exhibitions of African sculpture and crafts were assembled and presented by the Art Center to supplement a unique program of African Studies offered by the Social Studies Institute under the joint sponsorship of the Public Schools and the Junior League of Saint Paul. This example of joint participation and cooperation between the professional museum and the community created a far reaching impact. The craft exhibition traveled nationally under the auspices of the American Federation of Arts.

THE TOUR PROGRAM

The Tour Program of the Saint Paul, Art Center is designed as an educational tool to acquaint elementary age children with the Permanent Collection and temporary exhibitions. Trained guides interpret for greater understanding and enjoyment. Tours include a brief discussion to acquaint visitors with the aims and activities of the Art Center, a viewing of the current exhibition and the Permanent Collection, as well as, a visit to the Art School.

THE SCHOOL OF ART

Through its school program, the Art Center seeks to inspire creative efforts in the community. The largest avocational art school in the Midwest, it serves both young and adult students, through a curriculum of classes in drawing, painting, sculpture, pottery, jewelry making and commercial art, as well as through special interest classes. Special student programs and exhibitions are offered through the year, such as art excursions and the Art Student Annual Exhibition.

The School has grown substantially and rapidly in recent years. Both day and evening classes are offered. The faculty of excellent teachers, drawn from area professional artists has included: Mac LeSueur, Paul Kramer, Peter Lupori, Syd Fossum and Clair Fry, as well as Richard Abnet, Gerald Fontaine, Karl Hagedorn, Clement Haupers, Jerome Horning, Nils Lou, Jerome Ryan, Agnes Stierwald and Lilamae Wick.

VOLUNTEERS

Volunteers play an important role in the Saint Paul Art Center program. Generally, they serve to broaden the community base of understanding and participation. Specifically, they implement the Tour Program and the membership drive, as well as, help with many phases of the exhibition and education program. Monthly meetings held the third Wednesday morning of each month offer stimulating programs as well as planning sessions for fund and interest raising projects.

PRINTS AND DRAWINGS ROOM

A Prints and Drawings Study Room has been completed, growing from our emphasis on the graphic arts. The establishment of a limited but carefully selected reference library in this room is a welcome addition. The Prints and Drawing

Room is available to students and special interest groups by arrangement.

MEMBERSHIP

Membership in the Saint Paul Art Center is an invitation to participate in the artistic development of a community. It is also an opportunity to train one's eyes to see more deeply, and to concentrate for a time on values which are more lasting than the concerns of the moment.

As a benefit to its members, the Art Center extends invitations to private previews and special activities, and provides free exhibition catalogues and newsletters. It gives its members a first choice to purchase works of art on exhibition, with discounts on purchases, when possible. A member may receive professional advice in purchases of art from staff members.

Dues are \$15.00 annually. Contributions are tax deductible. Students of the Art School may become members of the Art Center by payment of \$7.50 annual dues.

GOVERNING BODIES

The Board of Directors generally meets on the second Thursday of each month except July and August. Responsibilities as a whole are concerned with the annual operating procedures of the Art Center. Specific facets of that operation are studied in Committees and recommendations for action made to the Board at large. Standing committees are:

1. Executive
2. Operations
3. Program
4. Education
5. Community Service
6. Membership

The Board of Trustees meets several times each year, and is responsible for the administration and trusteeship of the Endowment Funds, Permanent Collection and other assets of the Corporation, and for Long Range Planning and Development. The following committees of the Trustees meet as required:

1. Investment
2. Development
3. Permanent Collection

ENDOWMENT FUND

An anonymous friend of the Art Center established the Endowment Fund in 1946. Since then it has been added to often and includes a number of special gifts held in trust to provide continuing Memorial Purchases. The income from the Endowment Fund is dedicated to purchases for the Collection. The funds are administered by the Trustees.

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

SAINT PAUL ART CENTER MONTHLY FINANCIAL REPORT

October 31, 1967

MALCOLM E. LEIN
DIRECTOR

	Adj. to Alloc. 1967-68	Actual thru. 10/31/67	Remaining Budget
<u>MUSEUM</u>			
<u>EXPENSE</u>			
Museum Direct Expense	3402	5731	(2239)
Museum Salaries	30480	10020	20460
Share of Admin. Salaries	20998	6531	14467
Share of Admin. & Misc.	6600	1710	4890
Share of Retire. & Bene.	7300	1334	5966
MUSEUM NET EXPENSE	68780	25326	43454
SPECIAL PROJECTS	-	-	-
MUSEUM EXPENSE TOTAL	68780	25326	43454
<u>INCOME</u>			
Art and Catalog Sales	500	670	(170)
Exh. Entry Fees	-	-	-
Refunds	-	-	-
Tour Fees	1800	900	900
Spec. Evts. and Misc.	1700	894	806
Share of Membership	4000	1088	2912
MUSEUM NET INCOME	8000	3552	4448
SPECIAL PROJECT GRANTS	-	2500	(2500)
MUSEUM INCOME TOTAL	8000	6052	1948
MUSEUM NET COST	60780	19274	41506
<u>SCHOOL</u>			
<u>EXPENSE</u>			
School Direct Expense	4100	2710	1390
School Salaries	40980	10133	30847
Share of Admin. Sal.	10502	3265	7237
Share of Admin. & Misc.	3300	855	2445
Share of Benefits & Misc.	3700	667	3033
SCHOOL EXPENSE TOTAL	62582	17630	44952
<u>INCOME</u>			
School Tuition	42000	15922	26078
School Store	100	286	(186)
Special Evts. & Misc.	800	448	352
Share of Membership	2000	544	1456
SCHOOL INCOME TOTAL	44900	17200	27700
SCHOOL NET COST	17682	430	17252
<u>TOTAL ART CENTER COST</u>			
ARTS AND SCIENCE ALLOCATION	78462	26154	52308
NET PROFIT / LOSS	-	6450	



SAINT PAUL COUNCIL OF ARTS AND SCIENCES

George M. Schaefer, Executive Director

Phone 227-8241

November 7, 1967

TO: Boards of Directors, Council Member Organizations

At its meeting on Monday, November 6 the Ramsey County Commissioners voted 4 to 3 to TENTATIVELY approve the requested grant of \$50,000.00 to the Arts and Science Fund. The final decision will be made by the Commissioners at its meeting on Monday, November 13.

DUE TO THE INEVITABLE NEED TO TRIM THE COUNTY BUDGET IT IS MORE THAN POSSIBLE THAT THE ARTS AND SCIENCE REQUEST COULD BE THE FIRST TO BE REDUCED.

In view of the close vote which produced the tentative allocation and especially in view of the inclination of the Commissioners to economize by reducing the Arts and Science grant it is imperative that all of our board members concern themselves with this matter and register their feelings with as many Commissioners as possible before the November 13 meeting.

Enclosed is a list of Ramsey County Commissioners including their addresses and telephone numbers. PLEASE do not delay telephoning, writing, telegraphing as many of them as possible to express your personal interest in seeing the County provide \$50,000 annually for the support of the Arts and Science program.

Arnold O. Ginnow
President

AOG:vh

SAINT PAUL
ARTS AND SCIENCE CENTER

Cedar at Tenth • Saint Paul, Minnesota 55101

RAMSEY COUNTY COMMISSIONERS

The Honorable John E. Daubney
1798 Colvin Avenue
St. Paul, Minnesota 55116
Telephone: Office - 224-4345
Home - 698-0011
Attorney - 738 Minnesota Building

The Honorable Mrs. Donald M. DeCourcy
1168 Edgumbe Road
St. Paul, Minnesota 55105
Telephone: Home - 699-5215

The Honorable Arthur T. Gibbons
1781 Ford Parkway
St. Paul, Minnesota 55116
Telephone: Home - 699-5249

The Honorable George A. Hardenbergh
710 Linwood Avenue
St. Paul, Minnesota 55105
Telephone: Home - 227-3692

The Honorable Roy P. Nadeau
208 E. Little Canada Road
St. Paul, Minnesota 55117
Telephone: Home - 484-4373

The Honorable Edward Salverda
646 West County Road "C"
St. Paul, Minnesota 55117
Telephone: Home - 484-3987

All may be addressed 356 Court House

JAMES COURT COMMISSIONERS

The Honorable John E. Hanney
1798 Ely Avenue
St. Paul, Minnesota 55116
Telephone: Office - 322-2752
Home - 692-0011
Attorney - 758 Minnesota Building

The Honorable Mrs. Donald M. DeCoursey
1108 Edgewood Road
St. Paul, Minnesota 55107
Telephone: Home - 692-5212

The Honorable Arthur F. Gibbons
1781 Ford Parkway
St. Paul, Minnesota 55115
Telephone: Home - 692-5249

The Honorable George A. Hardenberg
710 Lakewood Avenue
St. Paul, Minnesota 55107
Telephone: Home - 527-3692

The Honorable Roy E. Johnson
208 E. Little Canada Road
St. Paul, Minnesota 55117
Telephone: Home - 454-4775

The Honorable Edward Salvendy
640 West County Road "C"
St. Paul, Minnesota 55117
Telephone: Home - 484-7987

All may be addressed 350 Court House

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MEMORANDUM

MALCOLM E. LEIN
DIRECTOR

FROM: Frank Marzitelli

TO: All Board Members

DATE: 25 September 1967

SUBJECT: Physical Inventory of the Saint Paul Art Center
Permanent Collection

Action was taken at the 11 May meeting of the Board of Directors of the Saint Paul Art Center for providing a certified inventory of the Permanent Art Collection. The staff was directed to engage the firm of Taylor, McCaskill, Inc. to establish procedures for the inventory; to provide auditors, and to present a written report on the completion of their work. The inventory is scheduled to begin on Monday 9 October; procedures are being established and staff provided for the physical handling of the art works. The motion also requested that one member of the Board of Directors be present at all work sessions. Accordingly, we have scheduled each member, alphabetically, for one-half day as follows:

<u>First Session</u>		<u>Second Session</u>	
9 October	AM	Alvin Boese	20 October
	PM	Irving Clark	
10 October	AM	Z. Willard Finberg	23 October
	PM	Walker Groetzinger	
11 October	AM	Lawrence Hayes	24 October
	PM	Mrs. John Herrmann	
12 October	AM	Lloyd Leider	25 October
	PM	Frank Marzitelli	
13 October	AM	Richard Muellerleile	26 October
	PM	Mrs. Burton Noah	
16 October	AM	Mrs. William Peet	27 October
	PM	John Schorger	
17 October	AM	James Searles	30 October
	PM	Mrs. Harold Slawik	
18 October	AM	William Sumner	31 October
	PM	George Tesar	
19 October	AM	Mrs. Charles Ward	1 November

Morning sessions will start at 9:00 AM and end at 12:00 Noon. Afternoon sessions will start at 1:00 PM and end at 4:00 PM.

We are confident that you are fully aware of the great responsibility of this very important work. A reply card is enclosed for your convenience in confirming your presence as scheduled. If you cannot be present at your scheduled session, please contact the office 227-7613.



BOARD OF DIRECTORS MEETING MINUTES

21 September 1967

PRESENT: Boese, Gill, Groetzinger, Herrmann, Leider, Lein, Marzitelli, Moran, O'Neill, Peck, Schorger, Tesar.

A. PRESIDENT'S REPORT:

1. Mrs. Patrick O'Neill was welcomed as the new representative of the Jaycee Wives.
2. Minutes of the June meeting were approved as mailed.
3. The Annual Meeting will be held on 25 October.
4. The next regular meeting of the Directors will be held 16 November, when a special orientation program will be held for new members.

B. DIRECTORS REPORT:

1. Memoranda were distributed with regard to various phases of Art Center operations. The School Catalogue and the Decoy Exhibition catalogues were also made available.
2. Mr. Lein discussed the Art Center Tour Program being presented jointly with the Saint Paul Junior League's School Volunteer Program.
3. A Mayor's committee to consider use of the Federal Courts Building meets at frequent intervals and the Art Center is well represented on that committee. Final action will be taken by the City Council after recommendation is made by the Citizens' Committee.
4. "American Bird Decoys" will open on 27 September. Of particular help in developing this exhibition and its catalogue have been Mr. William Mackey of Belford, New Jersey, the IBM Gallery in New York, local decoy collectors and Minneapolis Honeywell.

C. ARTS AND SCIENCE COUNCIL REPORT: John Schorger reported the Fund Drive is about 20% short of its goal. More help is needed in contacting contributors.

D. OPERATIONS / EXECUTIVE COMMITTEE REPORT: The allocation to Saint Paul Art Center for 1967-68 will be reduced from \$96,000 to \$78,462. Mr. Groetzinger presented a revised budget, based on the reduced allocation from the Arts/Science Fund, and moved its acceptance. Mrs. Gill seconded the motion, and following discussion the motion was passed with Mrs. Herrmann, Mr. Tesar and Mr. Leider opposing.

E. COMMUNITY SUPPORT COMMITTEE REPORT: Mrs. Gill reported a good response from a cross section of Saint Paulites at the Gallenteer meeting in September. With Mrs. Partridge Mairs as chairman and 30 volunteers as hostesses, a reception on 22 September for artists participating in the Left Bank Arts Festival and friends will be the first major undertaking for the group. Mr. Tesar commended Mrs. Burton Noah, and Messrs. Philip Nason, Lloyd Leider and Robert Van Hoef for their efforts toward the success of the Festival.

F. OTHER BUSINESS:

1. The President appointed Walker Groetzinger as acting Chairman of the Operations Committee to serve in the absence of James Searles, Chairman.
2. The following Nominating Committee was appointed: John Schorger Chairman, Irving Clark, Mrs. William Peet, Mrs. John Herrmann, Mr. Walker Groetzinger.
3. Directors were requested to present in writing to the nominating committee, names and background material of persons they suggest be considered for Board positions.
4. The Development Committee, consisting of Mr. Trenerry, Mr. Clark, Mr. Marzitelli, Mrs. Musser and Mr. Niemeyer, will be asked to "study the broad objectives and policies of the Saint Paul Art Center particularly in relation to other Metropolitan area museums".
5. Preliminary arrangements are complete to begin the physical inventory of the collection. However, unless special funds can be provided, it is anticipated that the cost of making the inventory will result in an equivalent deficit for the year. Motion was made that regardless of cost, a physical inventory of the Permanent Collection be made, with the staff authorized to employ Taylor, McCaskill and Co. as auditors. Mr. Tesar so moved, Mr. Groetzinger seconded and the motion carried.

G. There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. John Herrmann, Secretary

Mrs. John Moran, Recording

Minutes of the Board of Directors Meeting
Saint Paul Council of Arts and Sciences
Tuesday, September 19, 1967

Present: Officers & Directors: Messrs. Ginnow, Butler, Clapp, Swain, Titcomb, Griggs, Griggs, Hulings, Mrs. Musser, Mrs. Olson, Mrs. Otis

Delegate Directors: Messrs. O'Brien, Clark, Fitzpatrick, Wolkoff, Mrs. Allen, Mrs. Power, Mrs. Ginnow

Guests: Mrs. Kenneth Johnson, Sue Joyce, Mr. William Nuerge

Staff: Mr. Schaefer, Mr. Gustafson, Mrs. Levorson

The motion was made by Mr. Swain, seconded by Mr. Wolkoff and unanimously approved to accept the minutes of the annual meeting as distributed.

The president announced the resignation of Thomas L. Carlin from the position of treasurer of the Council of Arts and Sciences and stated that the name of Edward R. Titcomb had been placed in nomination to replace Mr. Carlin.

The motion was made by Mr. Griggs and seconded by Mrs. Musser that Edward R. Titcomb be elected to serve as Treasurer of the Council of Arts and Sciences for the coming year. The motion was unanimously passed.

The president welcomed the following guests:

1. Mrs. Sue Joyce, president of the Guthrie Theatre Stagehands
2. Mr. William Nuerge, director of publicity for the Minnesota Theatre Co.

This is the first meeting of this Board for the 1967-1968 season. The Executive Committee has held regular meetings at intervals throughout the Summer and reports to this Board the following action for its approval.

EXECUTIVE
COMMITTEE
REPORT

1. The Civic Opera requested permission to submit to the Hill Foundation a proposal calling for a grant of \$75,000.00 to assist in underwriting its expansion program over the next three years. Permission was given and the Hill Foundation has generously agreed to grant \$60,000.00 for the requested purposes. This support and confidence in the artistic quality and integrity of a Council member organization is most appreciated by all of us.

2. The Council Executive Committee approved also the submission by the Philharmonic Society of a request for \$35,000.00 to the Hill Foundation for underwriting its program expansion for the 1967-1968 season. A grant of \$34,000.00 was made by the Hill Foundation to the Philharmonic.

The Council Executive Committee further approved the decision of the Budget Committee with respect to this grant which was that it would be regarded as a fulfillment in part of its original fund allocation to the Philharmonic Society and therefore that organization's needs were fully funded for 1967-1968.

3. Accepted notice from the Minnesota State Arts Council and A.N.T.A. of their intention to vacate their present office space in the Center on or about September 15th in order to have larger quarters elsewhere.

The Executive Committee approved a recommendation that the Theatre space occupied by A.N.T.A. originally intended for box office use be converted back to that purpose and for use as a general information center in the concourse.

4. The Executive Committee did not approve an East-Side Theatre request for use of the Crawford Livingston Theatre after finding that the request did not conform to established Council policies and requirements for use of that facility.

5. A special meeting of the Executive Committee was held on August 25th to hear and consider plans for a pension plan for all Council employees. Two alternate plans were presented and discussed. When a plan meeting the needs of all Council and interested member organization employees is established there will be a report to the Council for its action.

6. A special committee will be appointed to conduct a review and study of our fund drive efforts to date. The Committee will consider the use of professional fund raising organizations, the utilization of our present people and facilities, and make such recommendations to the Council as they determine are warranted.

Edward D. Clapp, chairman of the finance division reported that the 1967 Arts and Science Fund Campaign had, to date, produced \$397,000 in contributions toward its goal of \$500,000. Mr. Clapp reviewed the history of original requests and final allocations to the member organizations and stressed the fact that all of the member groups will receive larger allocations than at any time in their history. The chairman stated that several thousand dollars in fourth quarter gifts are expected and that approximately \$5,000 in small gifts are still outstanding. Mr. Clapp informed the board that the major problem which has been faced in this campaign and the one that will be faced by future campaigns is that of lack of enthusiastic solicitors among the boards of the member organizations. He stated his belief that anyone reluctant to solicit funds should relinquish his board position to someone without such reluctance.

FINANCE
DIVISION
REPORT

Mr. Clapp was commended by the president for his superb leadership of the campaign and for his perseverance in seeing it through to the very end.

The president announced that he was appointing a committee composed of Messrs. Clapp, C.E.B. Griggs and Thomas L. Carlin to study the structure of the Arts and Science Fund Campaign and to make recommendations for improvements in its conduct. The committee was requested to investigate the possibility of employing a professional fund-raising counsel and of incrementing the present office staff. Mr. Ginnow requested that the committee consult with the presidents

COMMITTEE TO
STUDY STRUC-
TURE OF ARTS
AND SCIENCE
FUND

of the member agencies during the course of its study.

The president presented the following resolution for the board's consideration:

TO WHOM IT MAY CONCERN:

The Saint Paul Council of Arts & Sciences, a charitable, educational, not-for-profit, tax-exempt organization duly chartered in the State of Minnesota at its regular meeting held September 19, 1967 in Saint Paul, Minnesota authorized the Council Financial vice-president, Edward D. Clapp, to examine and consult the reports of Minnesota foundations (form 990-A part 2) at the Saint Paul offices of United States Internal Revenue Services.

The motion was made by Mrs. Otis and seconded by Mr. Swain that the resolution be adopted. The motion was passed.

Peter M. Butler, chairman of the Properties Division, reported that remodeling of the Crawford Livingston Theatre was nearing completion and that it would be ready for use by the St. Paul Philharmonic Society on October 7. The final cost for the remodeling will be known in the near future. Mr. Butler stated that the Arts & Science Center maintenance budget for the year 1968 had been presented to the city and that a report on its action was being awaited.

REPORT OF THE
PROPERTIES
DIVISION

Mrs. John M. Musser, chairman of the Special Projects Division, reported that Mrs. Leonard G. Olson had accepted vice-chairmanship of that division. The activities undertaken by the division at its recent meeting consist of:

REPORT OF THE
SPECIAL
PROJECTS
DIVISION

1. A week-long series of activities in October to officially launch the Center's 1967-68 season. The activities include concerts by the Philharmonic, Schubert Club and Opera and the opening of exhibits by the Art Center and Science Museum.
2. The preparation of a gala party to celebrate the opening of the Guthrie St. Paul season on December 28, 1967.

Mr. Ginnow introduced Mrs. Sue Joyce, president of the Guthrie Stagehands, who reviewed the history and activities of that organization and its outstanding support of the Guthrie Theatre. Mrs. Joyce announced that she was presently occupied with the organization of a similar group in St. Paul to support the Guthrie season in this city and that a series of meetings has been scheduled in the Arts and Science Center to enthuse and enlist active workers.

PRESIDENT OF
GUTHRIE
STAGEHANDS

The motion was made by Mr. C. E. B. Griggs and seconded by Mr. Clark to express the gratitude of the Council to Mr. Kenneth O. Johnson for his generous gift of time, labor and material to the remodeling of the Schubert Club offices in the Arts and Science Center.

RESOLUTION OF
GRATITUDE TO
KENNETH O.
JOHNSON

The motion was unanimously passed.

Mr. Philip W. Fitzpatrick, delegate from the Science Museum announced that he had been instructed by the executive committee of that organization to protest the allocation of funds from the 1967 campaign. Mr. Fitzpatrick reviewed the financial history of the Science Museum and the amount of its allocations over the preceding years and stated that the current scheduled allocation was fifty thousand dollars less than the minimum amount needed to support that institution. Mr. Fitzpatrick requested that he go on record as objecting to the reduction in funds and that the executive committee of the Council be requested to study the matter.

REPORT OF THE
SCIENCE MUSEUM
DELEGATE

Mr. Fitzpatrick informed the board that the Science Museum is currently undergoing a reorganization of its board structure and he anticipates retiring from its board of directors.

PENDING
RETIREMENT OF
MR. FITZPATRICK

The Council gave Mr. Fitzpatrick a standing vote of gratitude for his years of service to the Council and Mr. Ginnow expressed the appreciation of the organization to Mr. Fitzpatrick who, as a member of the Council since its inception, has contributed enormously to the development and growth of the cultural environment of St. Paul.

Mrs. Kenneth O. Johnson gave a brief report on the coming presentations and activities of the Schubert Club which include, in addition to its schedule of great artists, an outstanding seminar on Latin American Music to be conducted by eminent Latin American musicians presently in residence at the University of Indiana. Mrs. Johnson emphasized the fact that the Schubert Club program is conducted entirely by volunteers and expressed her gratitude to them.

SCHUBERT CLUB
REPORT

The executive director presented the following resolutions for the approval of the Council:

RESOLUTIONS
PRESENTED FOR
APPROVAL

RESOLVED, THAT THE PRESIDENT, ARNOLD O. GINNOW, VICE-PRESIDENTS, EDWARD D. CLAPP, PETER M. BUTLER, MRS. JOHN M. MUSSER, SECRETARY, TOM H. SWAIN, TREASURER, EDWARD R. TITCOMB, EXECUTIVE DIRECTOR, GEORGE M. SCHAEFER ARE AUTHORIZED TO SIGN CHECKS FOR THE ACCOUNTS REGISTERED IN THE NAME OF THE SAINT PAUL COUNCIL OF ARTS & SCIENCES.

Minutes of the Board of Directors Meeting
St. Paul Council of Arts & Sciences
page 5

RESOLVED, THAT THE PRESIDENT, ARNOLD O. GINNOW, VICE PRESIDENT, EDWARD D. CLAPP, THE TREASURER, EDWARD R. TITCOMB, EXECUTIVE DIRECTOR, GEORGE M. SCHAEFER, OR ANY OF THEM, BE AND THEY ARE HEREBY AUTHORIZED TO SELL, ASSIGN AND INDORSE FOR TRANSFER, CERTIFICATES REPRESENTING STOCKS, BONDS OR OTHER SECURITIES NOW REGISTERED OR HEREAFTER REGISTERED IN THE NAME OF THIS CORPORATION.

I, TOM H. SWAIN, SECRETARY OF THE ST. PAUL COUNCIL OF ARTS AND SCIENCES, INCORPORATED UNDER THE LAWS OF THE STATE OF MINNESOTA, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE BOARD OF DIRECTORS OF SAID CORPORATION AT A MEETING DULY HELD THE 19th DAY OF SEPTEMBER, 1967, AT WHICH A QUORUM WAS PRESENT AND VOTING, AND THAT THE SAME HAS NOT BEEN REPEALED OR AMENDED AND REMAINS IN FULL FORCE AND EFFECT AND DOES NOT CONFLICT WITH THE BY-LAWS OF SAID CORPORATION.

The motion was made, seconded and passed to adopt the resolutions.

There being no further business to bring before the Council the meeting was adjourned.

Minutes of the Annual Meeting
of the
Saint Paul Council of Arts and Sciences
Arts and Science Center
Monday, June 12, 1967

Members present: Messrs. Ginnow, Griggs, Clapp, Benjamin Griggs, March, Butler, Jackson, Swain, West, Mmes. Musser, Dillingham, Olson and Allen.

Staff: Mr. Schaefer

Also: Wives and husbands of Council Board members and representatives of Council Member Organizations and representatives of the community at large.

The president, Arnold O. Ginnow, introduced the newly-elected board members of the Council:

Benjamin G. Griggs
Mrs. Leonard G. Olson
Edward R. Titcomb
John N. Jackson, II
Tom H. Swain

Mr. Ginnow expressed the appreciation of the Council to those retiring board members for their service to the Council during their years of office.

Mr. Ginnow introduced the Council officers elected at the regular Council meeting on May 17:

Arnold O. Ginnow, President
Peter M. Butler, Vice President
Edward D. Clapp, Vice President
Mrs. John M. Musser, Vice President
Tom H. Swain, Secretary
Edward R. Titcomb, Treasurer

Following a resume of the Council's activities during the preceding year, Mr. Ginnow called on the Council vice-presidents for reports on the activities of their committees. These consisted of:

Edward D. Clapp, financial vice-president
Peter M. Butler, properties vice president
Mrs. John M. Musser, special projects vice-president

At the completion of dinner the members and guests were entertained by Virginia Hardin Olson, soprano, who presented a program of songs and arias from past productions of the Schubert Club, Philharmonic and Civic Opera.

Minutes of the Board of Directors Meeting
Saint Paul Council of Arts and Sciences
Tuesday, September 19, 1967

Present: Officers & Directors: Messrs. Ginnow, Butler, Clapp, Swain, Titcomb, Griggs, Griggs, Hulings, Mrs. Musser, Mrs. Olson, Mrs. Otis

Delegate Directors: Messrs. O'Brien, Clark, Fitzpatrick, Wolkoff, Mrs. Allen, Mrs. Power, Mrs. Ginnow

Guests: Mrs. Kenneth Johnson, Sue Joyce, Mr. William Nuerge

Staff: Mr. Schaefer, Mr. Gustafson, Mrs. Levorson

The motion was made by Mr. Swain, seconded by Mr. Wolkoff and unanimously approved to accept the minutes of the annual meeting as distributed.

The president announced the resignation of Thomas L. Carlin from the position of treasurer of the Council of Arts and Sciences and stated that the name of Edward R. Titcomb had been placed in nomination to replace Mr. Carlin.

The motion was made by Mr. Griggs and seconded by Mrs. Musser that Edward R. Titcomb be elected to serve as Treasurer of the Council of Arts and Sciences for the coming year. The motion was unanimously passed.

The president welcomed the following guests:

1. Mrs. Sue Joyce, president of the Guthrie Theatre Stagehands
2. Mr. William Nuerge, director of publicity for the Minnesota Theatre Co.

This is the first meeting of this Board for the 1967-1968 season. The Executive Committee has held regular meetings at intervals throughout the Summer and reports to this Board the following action for its approval.

EXECUTIVE
COMMITTEE
REPORT

1. The Civic Opera requested permission to submit to the Hill Foundation a proposal calling for a grant of \$75,000.00 to assist in underwriting its expansion program over the next three years. Permission was given and the Hill Foundation has generously agreed to grant \$60,000.00 for the requested purposes. This support and confidence in the artistic quality and integrity of a Council member organization is most appreciated by all of us.
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The Council Executive Committee further approved the decision of the Budget Committee with respect to this grant which was that it would be regarded as a fulfillment in part of its original fund allocation to the Philharmonic Society and therefore that organization's needs were fully funded for 1967-1968.

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The Executive Committee approved a recommendation that the Theatre space occupied by A.N.T.A. originally intended for box office use be converted back to that purpose and for use as a general information center in the concourse.

4. The Executive Committee did not approve an East-Side Theatre request for use of the Crawford Livingston Theatre after finding that the request did not conform to established Council policies and requirements for use of that facility.

5. A special meeting of the Executive Committee was held on August 25th to hear and consider plans for a pension plan for all Council employees. Two alternate plans were presented and discussed. When a plan meeting the needs of all Council and interested member organization employees is established there will be a report to the Council for its action.

6. A special committee will be appointed to conduct a review and study of our fund drive efforts to date. The Committee will consider the use of professional fund raising organizations, the utilization of our present people and facilities, and make such recommendations to the Council as they determine are warranted.

Edward D. Clapp, chairman of the finance division reported that the 1967 Arts and Science Fund Campaign had, to date, produced \$397,000 in contributions toward its goal of \$500,000. Mr. Clapp reviewed the history of original requests and final allocations to the member organizations and stressed the fact that all of the member groups will receive larger allocations than at any time in their history. The chairman stated that several thousand dollars in fourth quarter gifts are expected and that approximately \$5,000 in small gifts are still outstanding. Mr. Clapp informed the board that the major problem which has been faced in this campaign and the one that will be faced by future campaigns is that of lack of enthusiastic solicitors among the boards of the member organizations. He stated his belief that anyone reluctant to solicit funds should relinquish his board position to someone without such reluctance.

FINANCE
DIVISION
REPORT

Mr. Clapp was commended by the president for his superb leadership of the campaign and for his perseverance in seeing it through to the very end.

The president announced that he was appointing a committee composed of Messrs. Clapp, C.E.B. Griggs and Thomas L. Carlin to study the structure of the Arts and Science Fund Campaign and to make recommendations for improvements in its conduct. The committee was requested to investigate the possibility of employing a professional fund-raising counsel and of incrementing the present office staff. Mr. Ginnow requested that the committee consult with the presidents

COMMITTEE TO
STUDY STRUC-
TURE OF ARTS
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of the member agencies during the course of its study.

The president presented the following resolution for the board's consideration:

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The Saint Paul Council of Arts & Sciences, a charitable, educational, not-for-profit, tax-exempt organization duly chartered in the State of Minnesota at its regular meeting held September 19, 1967 in Saint Paul, Minnesota authorized the Council Financial vice-president, Edward D. Clapp, to examine and consult the reports of Minnesota foundations (form 990-A part 2) at the Saint Paul offices of United States Internal Revenue Services.

The motion was made by Mrs. Otis and seconded by Mr. Swain that the resolution be adopted. The motion was passed.

Peter M. Butler, chairman of the Properties Division, reported that remodeling of the Crawford Livingston Theatre was nearing completion and that it would be ready for use by the St. Paul Philharmonic Society on October 7. The final cost for the remodeling will be known in the near future. Mr. Butler stated that the Arts & Science Center maintenance budget for the year 1968 had been presented to the city and that a report on its action was being awaited.

REPORT OF THE
PROPERTIES
DIVISION

Mrs. John M. Musser, chairman of the Special Projects Division, reported that Mrs. Leonard G. Olson had accepted vice-chairmanship of that division. The activities undertaken by the division at its recent meeting consist of:

REPORT OF THE
SPECIAL
PROJECTS
DIVISION

1. A week-long series of activities in October to officially launch the Center's 1967-68 season. The activities include concerts by the Philharmonic, Schubert Club and Opera and the opening of exhibits by the Art Center and Science Museum.
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Mr. Ginnow introduced Mrs. Sue Joyce, president of the Guthrie Stagehands, who reviewed the history and activities of that organization and its outstanding support of the Guthrie Theatre. Mrs. Joyce announced that she was presently occupied with the organization of a similar group in St. Paul to support the Guthrie season in this city and that a series of meetings has been scheduled in the Arts and Science Center to enthuse and enlist active workers.

PRESIDENT OF
GUTHRIE
STAGEHANDS

The motion was made by Mr. C. E. B. Griggs and seconded by Mr. Clark to express the gratitude of the Council to Mr. Kenneth O. Johnson for his generous gift of time, labor and material to the remodeling of the Schubert Club offices in the Arts and Science Center.

RESOLUTION OF
GRATITUDE TO
KENNETH O.
JOHNSON

The motion was unanimously passed.

Mr. Philip W. Fitzpatrick, delegate from the Science Museum announced that he had been instructed by the executive committee of that organization to protest the allocation of funds from the 1967 campaign. Mr. Fitzpatrick reviewed the financial history of the Science Museum and the amount of its allocations over the preceding years and stated that the current scheduled allocation was fifty thousand dollars less than the minimum amount needed to support that institution. Mr. Fitzpatrick requested that he go on record as objecting to the reduction in funds and that the executive committee of the Council be requested to study the matter.

REPORT OF THE
SCIENCE MUSEUM
DELEGATE

Mr. Fitzpatrick informed the board that the Science Museum is currently undergoing a reorganization of its board structure and he anticipates retiring from its board of directors.

PENDING
RETIREMENT OF
MR. FITZPATRICK

The Council gave Mr. Fitzpatrick a standing vote of gratitude for his years of service to the Council and Mr. Ginnow expressed the appreciation of the organization to Mr. Fitzpatrick who, as a member of the Council since its inception, has contributed enormously to the development and growth of the cultural environment of St. Paul.

Mrs. Kenneth O. Johnson gave a brief report on the coming presentations and activities of the Schubert Club which include, in addition to its schedule of great artists, an outstanding seminar on Latin American Music to be conducted by eminent Latin American musicians presently in residence at the University of Indiana. Mrs. Johnson emphasized the fact that the Schubert Club program is conducted entirely by volunteers and expressed her gratitude to them.

SCHUBERT CLUB
REPORT

The executive director presented the following resolutions for the approval of the Council:

RESOLUTIONS
PRESENTED FOR
APPROVAL

RESOLVED, THAT THE PRESIDENT, ARNOLD O. GINNOW, VICE-PRESIDENTS, EDWARD D. CLAPP, PETER M. BUTLER, MRS. JOHN M. MUSSER, SECRETARY, TOM H. SWAIN, TREASURER, EDWARD R. TITCOMB, EXECUTIVE DIRECTOR, GEORGE M. SCHAEFER ARE AUTHORIZED TO SIGN CHECKS FOR THE ACCOUNTS REGISTERED IN THE NAME OF THE SAINT PAUL COUNCIL OF ARTS & SCIENCES.

Minutes of the Board of Directors Meeting
St. Paul Council of Arts & Sciences
page 5

RESOLVED, THAT THE PRESIDENT, ARNOLD O. GINNOW, VICE PRESIDENT, EDWARD D. CLAPP, THE TREASURER, EDWARD R. TITCOMB, EXECUTIVE DIRECTOR, GEORGE M. SCHAEFER, OR ANY OF THEM, BE AND THEY ARE HEREBY AUTHORIZED TO SELL, ASSIGN AND INDORSE FOR TRANSFER, CERTIFICATES REPRESENTING STOCKS, BONDS OR OTHER SECURITIES NOW REGISTERED OR HEREAFTER REGISTERED IN THE NAME OF THIS CORPORATION.

I, TOM H. SWAIN, SECRETARY OF THE ST. PAUL COUNCIL OF ARTS AND SCIENCES, INCORPORATED UNDER THE LAWS OF THE STATE OF MINNESOTA, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE BOARD OF DIRECTORS OF SAID CORPORATION AT A MEETING DULY HELD THE 19th DAY OF SEPTEMBER, 1967, AT WHICH A QUORUM WAS PRESENT AND VOTING, AND THAT THE SAME HAS NOT BEEN REPEALED OR AMENDED AND REMAINS IN FULL FORCE AND EFFECT AND DOES NOT CONFLICT WITH THE BY-LAWS OF SAID CORPORATION.

The motion was made, seconded and passed to adopt the resolutions.

There being no further business to bring before the Council the meeting was adjourned.

SAINT PAUL ART CENTER MONTHLY REPORT
MONTH ENDING September 15, 1967

<u>EARNED INCOME</u>	ADJ. TO A/S <u>ALLOC. 67-68</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>BUDGET BAL.</u>
Net Art & Cat sales	500	58	53	447
Net School Store	100	15	(26)	126
School Tuition	42000	160	4309	37691
Exh. Entry Fees	-	-	-	-
Exh. Tour Fees	1800	300	300	1500
Shipping Refunds	-	-	-	-
Membership	6000	207	342	5658
Spec. Ets. and Misc.	<u>2500</u>	<u>135</u>	<u>384</u>	<u>2116</u>
	52900	875	5362	47538
Spec. Proj. Grants	=	=	2500	(2500)
<u>EXPENSES</u>				
SALARIES	113960	5749	18886	95074
<u>MUSEUM</u>				
Exhibition Arrangements		148	241	
Shipping and Insurance		627	1504	
Exhibition Fees		-	-	
Awards	-	-	-	
Installation		59	705	
Catalogs		14	14	
Exh. Prom. & Bulletin)				
Spec. Euts. & Misc.		<u>9</u>	<u>387</u>	
TOTAL	<u>3402</u>	<u>857</u>	<u>2851</u>	<u>551</u>
<u>SCHOOL</u>				
Supplies	1200	25	336	864
Promotion	1200	11	106	1094
Children's Program, Sp. Euts	900	48	213	687
Refunds & Misc.	<u>800</u>	<u>16</u>	<u>114</u>	<u>686</u>
TOTAL	4100	100	769	3331
<u>ADMINISTRATION</u>				
Off. Sup & Prtg.	1100	150	252	848
Office Equip.	100	-	-	100
Telephone & Tele.	2200	197	548	1652
Membership	1200	6	16	1184
Travel & Local Exp.	2700	125	315	2385
Dues & Subscriptions	400	59	120	280
Audit & Bkpg.	1800	-	-	1800
Miscellaneous	<u>400</u>	<u>9</u>	<u>57</u>	<u>343</u>
TOTAL	9900	546	1308	8592
TOTAL EXPENSE	131362	7252	23814	107548
OPERATING LOSS	(78462)	(6377)	(15952)	(62510)
<u>METHOD OF FINANCING LOSS</u>				
Fund Allocation	78462	9808	16346	62116
Net Profit/Loss	-	3431	394	(394)

- C O P Y -

JUNIOR LEAGUE OF ST. PAUL, INC.
648 Grand Avenue
St. Paul, Minnesota 55105

August 30, 1967

Mr. Malcolm Lein, Director
of the St. Paul Art Center
Arts & Science Center
30 E. 10th Street
St. Paul, Minnesota

Dear Mr. Lein:

Mrs. McKillips and I wish to thank you and Mrs. Moran for the time, interest and suggestions so courteously extended to us during our meeting on Thursday, August 25, 1967, at the St. Paul Art Center.

The Junior League of St. Paul and the St. Paul School Department welcome you to the School Volunteer Program:

From our meeting the following tentative arrangements seem to have evolved.

1. Tour sites available to the St. Paul elementary schools will now include one tour a week to the St. Paul Art Center. The set day of the School Volunteer Program tour will be Wednesdays at 10:00 a.m. The group arriving will consist of two classrooms - approximately 60-70 students, plus two teachers. We will furnish guides so that the group can be divided into small groups of 15 to 20. The tour should not take longer than 45 minutes, as the bus will return at 11:00 a.m. This allows time for unloading and boarding the bus.
2. Prior to the tour, our volunteers will visit the classroom and show a set of slides of the 15-25 objects to be viewed. The slides will be selected by the Art Center with an explanation (fact sheet) on each slide. The School Volunteer Program will pay for the slides and furnish a projector for the volunteers' use. Research of information for the fact sheet will be done by the Art Center.
3. All scheduling of dates, school visits and staffing of guides will be made under the direction of Mrs. McKillips. A copy of this schedule listing the schools, number of children, and guides' names, will be furnished to the Art Center in advance.
4. We hope to start the tours in November, and we will schedule the months of November, December and January immediately - hoping to continue the program through the month of May.

5. The St. Paul Art Center, under the direction of their Tour Coordinator, Mrs. Camerer, will provide at least two training sessions (at her convenience) for our guides, sometime during the last two weeks in October, 1967.
6. We would hope that Mrs. Camerer will attend the Orientation Day for the School Volunteer Program on September 27, 1967, at the YWCA. The day will include a "come-see" tour of the St. Paul Art Center at 1:30 p.m. for those volunteers in the program who have indicated a desire to guide tours at the Art Center for the year. We will furnish limousine service from the YWCA to the Art Center and back again.

This, briefly, is what we discussed during our meeting. The details and mechanics of setting up training sessions, etc. will be handled by Mrs. McKillips, the School Volunteer Program's Chairman for the Art Center tour.

Hopefully this program will bring to the Art Center thousands of school children and teachers who may well become the patrons and artists of the next generation. It is a most exciting thought!

If there are any changes or further suggestions to insure the success of this joint venture, please call me.

I am enclosing a list of people involved in the school Volunteer Program who are receiving a copy of this letter.

Sincerely,

Mrs. George Ingebrand
Assistant Chairman of the
School Volunteer Program
461 Woodlawn Avenue/ 698-9144

AMI/vm

Junior League Personnel

Mrs. Edward Brooks, Pres. Junior League
1516 Edgumbe Road
St. Paul, Minn. 55116

Mrs. John Saylor, Ch. Sch. Vol. Program
2071 Midlothian
St. Paul, Minn. 55113

Mrs. Merle McKillips, Ch. for the Art
Center Tours School Volunteer Program
1856 Fairmount Avenue
St. Paul, Minnesota 55105

St. Paul School Personnel

Mr. Clyde R. Manchester
School Volunteer Program Coord.
Baker School
821 Raymond Avenue
St. Paul, Minnesota

Art Center Personnel

Mrs. Ruth Moran, Assist. Director
St. Paul Art Center
Mrs. Cally Camerer, Tour Coordinator
St. Paul Art Center
30 E. Tenth Street
St. Paul, Minnesota 55101

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MAY 17 REC'D

Dear Craftsmen:

MALCOLM E. LEIN
DIRECTOR

In a recent letter we promised to pass along to you as much information as we received from the United States Information Agency about the itinerary and reception of Fiber/Clay/Metal, USA. From some posts there are complete reports; from some, none at all. The itinerary has many blank spots, but in general shows the wide area covered. In some cities the exhibition was displayed in the major Museum for several months; in some cities for just a few days, but in all areas it was well attended and highly acclaimed.

First the itinerary:

Sydney	October, 1964
Camberra	December, 1964
Bankok	March, 1965
Kuala Lumpur	May, 1965
Manila	August, 1965
Hong Kong	October, 1965
Taichung	December 10-14-, 1965
Tainan	January 1-6, 1966
Kaohsiung	January 19-26, 1966
Taipei (at USIS)	February 1-10, 1966
Taipei (at Chinese Display Center)	February 15-20, 1966
No report for a period	
Tokyo	September 1966 to return

To judge from comments received, attendance broke all records. "In a 13 day showing at the National Museum in Manila, over 8000 visitors came. About 40% of these were high school or University students; many of these came as classes on guided tours with their teachers or professors." On Taiwan: "In the five showings from December 10 to February 20, 1965, there were 31,500 visitors." Tokyo: "Exhibited in one Museum, there were 9000 visitors during a six day showing; 50% more than usual attendance."

The Plaudits:

From Manila: Remarks most noted in the guest book were "Wonderful"; "Very Educational"; "Interesting"; "Marvelous"; and "Exceptional". Others: "Our local craftsmen must see this"; "Superb example of men's ingenuity"; "Magnificent art". Mr. Harold McConeghey, Acting Public Affairs Officer: "We hope the standard of excellence of this exhibit will be continued in other Agency efforts of this nature".

From Tokyo: Mr. Edward J. Nickel, Public Affairs Officer writes: "The quality of materials and design effectively supported the post's objective of demonstrating the vitality of the American creative spirit. The sureness of technique, the craftsmen's comprehension of the properties of the material and his experimentation created a bright and unassailable example of Americans



creating with minds and hands. The post urges the Agency to circulate other exhibits of this quality."

From Taipei: The Art critic of HSIN WEN PAO, the leading newspaper of Kaohsiung titled his review "Rich Emotion in Handcrafts" and said: "Through the handcraft objects on display it was not difficult to realize that, together with scientific technology, handcraft art is now playing an equally important role in our modern life. The balanced form, rythm, variety, uniformity, colorfulness, etc. reflected in the handcraft items richly expressed human emotions.....". Mr. L. Clyde Slaton, Jr., Deputy Public Affairs Officer said: "This exhibition attracted large audiences, notably in Tainan and Kaohsiung. The Chinese New Year Holidays alone could not explain the high attendance in these southern cities, an unusual interest in art and handcraft as well as excellent local promotion by USIS should be credited. In Paipei, local artists and handcraft manufacturers were especially impressed with the rich tone colors, originality and vigorous artistic form of the objects. The excellence of display techniques, lighting, and arrangements also won the admiration of local artists and designers."

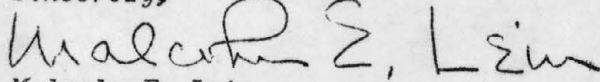
Newspaper and magazine coverage seems to have been extraordinary. DESIGN, one of the most famous art magazines in Japan reported on the exhibit in its November, 1966 issue. There were four pages with eleven black-and-white photos and one page of text. NEW ART TRENDS magazine in its October issue carried an article saying....."the contents of the exhibit contrast with the crafts based on technology of modern America and they are intended purely as handcrafts. It was even heart--moving because we can see their deep nostalgia for lost craftsmanship of the past and the American craftsman's resistance to modern mass production." Two pages of color and two of black-and-white were included in SHUREI NO HIKARI (Light of the Land of Courtesy). The U. S. Forces Japan magazine, KORYU featured two pages of color and black-and-white pictures with text.

Lectures were given in connection with the exhibition; most notable was one by Lin Chen-fu, chief designer of the the Taiwan Handcrafts Center, whose title was "Handcrafts today: Here and Abroad" and was given to an audience of 200.

Our summary of the above is best expressed in one taken from a Tokyo report. "FIBER/CLAY/METAL, USA proves highly effective in Japan eliciting favorable comment from exhibitors on design and from craftsmen on content. Exhibited in prestigious Art Gallery, twice normal number of viewers visit exhibit site. Pictorial coverage by Art Magazines results in unscheduled visit by his Imperial Highness Prince Takamatsu. Post highly commends exhibit."

There is little more we can add, except our thanks for your participation in this exhibit. An additional link has been forged in the never ending chain of better understanding between people of widely divergent cultures, and it is most gratifying to have been a part of the program.

Sincerely,


Malcolm E. Lein
Director

12 May
1967

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

JUN 8 REC'D

SAINT PAUL ART CENTER

BOARD OF DIRECTORS MEETING, 11 May, 1967

MEMBERS LOUNGE - 12:15 PM

MALCOLM E. LEIN
DIRECTOR

PRESENT: Clark, Finberg, Gill, Gordon, Hayes, Herrmann, Leider, Marzitelli
Noah, Schorger, Searles, Sumner, Lein, Moran

A. *PRESIDENTS REPORT - Mr. Marzitelli Presiding:*

- I. *Minutes of the April Meeting were approved as mailed.*
- II. *Next meeting of the Board of Directors will be on 8 June, 1967.*

B. *OPERATIONS COMMITTEE REPORT:*

1. *James Searles, Chairman, presented the following report on behalf of the Committee, with Board action as indicated:*

I. *Accounting procedures appear to be well defined and carefully administered.*

II. *Recommend revised format for presentation of financial data as set forth in the attached.*

a. *Recommend that steps be taken to make the school operation self-supporting.*

- (1) *Immediate goal to cover out-of-pocket cost.*
- (2) *Long-range goal to cover all costs.*

b. *The requirements and program of a public museum suggests need for subsidy.*

- (1) *Recommend that an admission charge for special exhibitions be considered.*
- (2) *Existing guard staff could be used to collect such fees.*
- (3) *Staff to prepare study of museum charges in general and recommend specific exhibitions for which admission might be charged.*

2. *ACTION: Moved by Mr. Clark, second by Mr. Schorger and passed that Items I and II be adopted.*

III *Recommend available community talent be used in lieu of management consulting firm.*

3. *ACTION: Item III: Moved by Mr. Hayes, seconded by Mr. Clark and carried that recommendation be accepted. Mrs. Herrmann opposing.*

IV. *Recommend that the Art Center make a concerted effort to quickly indoctrinate all new board members in policies and needs.*

4. *ACTION: Item IV: Moved by Mr. Clark, seconded by Mr. Leider and carried that recommendation be adopted. Mr. Clark suggested that an indoctrination meeting be scheduled for new Board members following election.*



V. The committee shall give further study to the immediate problems of organization, staffing and salaries. Consideration be given to the longer range objectives as well.

VI. Recommend physical inventory of the permanent art collection.

- a. Procedures for taking the inventory established in advance to minimize time and expense of auditors.
- b. A board member shall be present at each working session of the inventory team.
- c. The out-of-pocket cost of such an inventory is unknown at this time. If financed from present budget it would appear that the allocation to museum direct expenses should be reduced.

5. ACTION: Moved by Mr. Clark, seconded by Mr. Schorger and passed that items V and VI be adopted. Mr. Leider recommended that collection inventory be made available for Board review. Mr. Clark stated that the inventory might cost \$3000 or more.

6. The Board extended its thanks to Mr. Searles and his Committee for the extensive work done in preparing the above report.

7. A recommendation was made by Mr. Leider, seconded by Mrs. Herrmann and approved that a committee be appointed to study the broad objectives and policies of the Saint Paul Art Center particularly in relation to other Metropolitan area museums

C. DIRECTORS REPORT: Mr. Lein:

1. Announcement was made of a gift from Mr. Jerome Hill of a drawing, "Reclining Figure" by Andre Dunoyer de Segonzac.
2. Acknowledgment was made of a bequest of \$1000 from the estate of Dr. Harold J. Rothschild for purposes other than general operating expense. In accordance with standard procedure the bequest will be acted upon by the Board of Trustees.

D. ARTS AND SCIENCE REPORT: Mr. Schorger:

1. The current fund drive is going well, but additional help is needed for soliciting Guarantors whose cards are assigned to the Art Center Board.

E. TREASURERS REPORT / COMMUNITY SERVICE COMMITTEE REPORT: Mr. Finberg:

1. The monthly Financial report was accepted as submitted.
2. Mr. Finberg reported 325 paid annual members and 35 Life members in addition to approximately 100 Arts/Science Patrons who are automatically given Saint Paul Art Center Membership and cannot therefore be solicited. No Membership Chairman has yet been appointed.
3. Moved by Mr. Clark, seconded by Mr. Schorger and passed that the Community Support Committee be asked to prepare proposals and plans for formation of an Auxiliary group and for its utilization.

F. PROPOSED BY-LAW CHANGE: Mrs. Hayes:

- 1. The attached proposed revision of the By-Laws was presented. Provision is made for a one year Annual Directorship for the retiring President of the Board, following his term of office. Mr. Finberg moved adoption; Mr. Schorger seconded and the motion passed.*

G. OTHER BUSINESS:

- 1. Mrs. Herrmann recommended that displays in the main corridor cases be changed more frequently and the staff was so directed by Mr. Marzitelli.*
- 2. Recognition was given Mrs. Gordon for having placed second in the Jaycee Wives state speaking contest in Duluth on 6 May. The Saint Paul Art Center was the subject of her talk.*

H. ADJOURN:

There being no further business, the meeting was adjourned.

Respectfully submitted:

*Mrs. John Herrmann, Secretary
Mrs. John Moran, Recording*

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

RESOLUTION

RESOLVED, that the By-Laws of St. Paul Art Center, Incorporated, be and they are hereby amended by amending Article III, Section 2, to provide as follows:

"Elected Directors -- There shall be elected by the members as provided in these By-Laws, eighteen (18) Directors who shall be nominated on the basis of their continuing interest in the corporation and willingness to work for the welfare of the corporation. Elected Directors shall serve for a term of three (3) years and shall be elected so that the term of six (6) Directors shall expire each year.

Ex-Officio Directors -- There shall be elected by the Board of Directors at its first regular meeting following each annual meeting of the corporation five (5) Ex Officio Directors, of whom one (1) shall be the Mayor of the City of St. Paul, two (2) shall be other officials of the City of St. Paul to serve for a term of one (1) year, one (1) shall be the Executive Director of the corporation to serve during his tenure, and one (1) shall be the retiring President of the corporation. Each such Ex Officio Director shall serve until his successor has been elected and qualified. The term of the retiring President shall not exceed twelve months from the date of his election as an Ex Officio Director.

Annual Directors -- There shall be elected by the Board of Directors at its first regular meeting following each annual meeting of the corporation, or at any meeting of the Board of Directors, not more than five (5) Annual Directors to serve for a term of one (1) year or until the next annual meeting of the corporation. Annual Directors may be nominated on the basis of representation of some interested organization in the community or because of particular qualifications."



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

SAINT PAUL ART CENTER

MALCOLM E. LEIN
DIRECTOR

BY - LAWS

I. MEMBERSHIP

Section 1. Members

Any person who pays annual dues or makes annual contributions or is elected a life or honorary member as hereafter provided shall be a member of this corporation entitled to all the rights, duties, and privileges of membership. Each member, regardless of class, shall be entitled to one (1) vote, and to participate in the general activities of the corporation in accordance with the By-Laws or rules made from time to time by the Board of Directors.

Section 2. Classes of Membership

The classes of membership and dues or terms of membership shall be as follows:

<u>Class</u>	<u>Dues</u>	<u>Term</u>
Annual	\$15 per year from individuals	1 year
Professional	\$ 7.50 per year from individuals	1 year

Any corporation, association, League, partnership, foundation, school or other organizations is eligible for membership as a Sustaining, Supporting, Patron or Benefactor member, and it is the policy of the corporation to encourage such memberships.

In addition, the Board of Directors may from time to time elect as Honorary Member individuals who in the opinion of the Board have made extraordinary gifts or performed extraordinary services for the corporation. Such gifts or services shall be deemed full payment of dues for the natural life of the individual so as to entitle such Honorary Member to all privileges and duties of membership.

Section 3. Membership Year: Inactive Members

The membership year shall begin on July 1 of each calendar year and shall end on June 30th of the following calendar year. Names of members who do not pay the annual membership fee within three (3) months from the time the same is billed, shall, after a second notice be placed on an Inactive List for one (1) year. Such inactive member shall not be entitled to any privileges of membership until his dues are paid, but may be reinstated to active membership upon payment of dues within the year.



II. OFFICERS

Section 1. Elected Officers

The elected officers of this corporation shall be:

President
First Vice-President
Second Vice-President
Treasurer
Secretary

They shall be elected in the manner provided in these By-Laws, and shall hold office for one (1) year and until their successors are elected and have qualified. All of the officers except the President shall be elected from among members of the Board of Directors. The President may be elected from among members of the Board or from outside. The Board of Directors may appoint an Assistant Secretary from among the members of the Board, or from outside, who may be an employee of the corporation in which case he shall not be entitled to vote at meetings of the Board of Directors.

Section 2. Other Officers

The Board of Directors may appoint or contract for such other officers, employees, agents, or other assistance as it shall deem necessary from time to time to perform such duties and on such terms as determined by the Board, and terminable in any event by action of the Board.

Section 3. President

The President shall preside at all meetings of the corporation and of the Board of Directors. He shall appoint all committees subject to approval of the Board. He shall call special meetings of the corporation and of the Board. He is ex officio a member of all committees. He shall address the annual meeting of the corporation, giving a general statement of the condition of the corporation and proposing such activities and measures as in his opinion are requisite for its welfare and prosperity. He may, in general perform such other duties as may be requested of him from time to time by the Board of Directors.

Section 5. Vice President

In the absence of the President, or in the event of his inability to act, the First or Second Vice President, in the order named, at the request of the President or of the Board of Directors, shall temporarily take the place of the President and shall discharge the duties of the President. In addition, each Vice President shall have such powers and perform such duties as the Board of Directors may from time to time provide, or as the President may from time to time delegate to him.

Section 6. The Treasurer

The Treasurer shall be the financial officer of the corporation. He shall have charge of and receive all money, and shall pay out the same on approval of the President or by direction of the Board of Directors. He shall have charge of all funds and securities of the corporation, and deposit them in the name of the corporation in such banks or other depositories as shall be selected by the Board of Directors. He shall keep, or cause to be kept, an accurate account of all the receipts and expenditures of the corporation, and shall at each regular meeting of the Board of Directors present a statement of the same. He shall prepare a detailed report of receipts and expenditures of the past year to be submitted at the annual meeting of the corporation. He shall attend to the collection of all dues, and shall give, or cause to be given, receipts for dues and contributions. He shall perform such other duties as from time to time may be provided by the Board of Directors, or by the President. He shall, if required to do so by the Board of Directors, give the corporation a bond in such amount and with surety or sureties as may be ordered by the Board of Directors, for the faithful performance of the duties of his office; in which case the premiums or fees for such bond, if any, shall be paid by the corporation. His books shall at all times be open to the inspection of the President and the Board of Directors, and at the end of his term or terms, restored to the corporation.

Section 7. The Secretary: Assistant Secretary

The Secretary shall keep, or cause to be kept, with the assistance of the Assistant Secretary, a faithful record of the proceedings of all meetings of the corporation or of the Board of Directors. He shall see that all notices are given in accordance with the Articles and By-Laws and as required by law. He shall be the custodian of the record and of the seal of the corporation and see that the seal is affixed to the documents, the Execution of which is duly authorized. He shall keep a roll of the members and preserve all records, documents, minutes and papers of the corporation which he shall restore to the corporation at the end of his term or terms. In general, the Secretary shall also perform such other duties as may from time to time be provided for him by the Board of Directors or by the President.

The Assistant Secretary shall assist the Secretary in his duties. At the request of the Secretary, or of the President, the Assistant Secretary may, in the case of the absence or inability to act of the Secretary, temporarily act in his place. The Assistant Secretary shall perform such other duties as the Board of Directors may from time to time prescribe, or the President may from time to time delegate.

III. BOARD OF DIRECTORS

Section 1. Number and Qualifications

The business and affairs of the corporation shall be managed by a Board of not more than twenty-eight (28) Directors and not less than seven (7) members. Directors shall be residents of Saint Paul, Dakota, Ramsey or Washington Counties, Minnesota, unless the contrary is expressly noted at the time of their election or re-election. Except for directors who are employees of the corporation, directors shall be members of the corporation before election. The number of

Directors may be changed from time to time by amendment of this section, except that there shall never be less than nine (9) Directors of which four (4) shall be ex officio as provided in the Articles. No decrease in the number of directors shall have the effect of shortening the term of any incumbent director.

Section 2. Classes of Directors and Terms

The classes of Directors and their terms shall be as follows:

Elected Directors -- There shall be elected by the members as provided in these By-Laws, eighteen (18) Directors who shall be nominated on the basis of their continuing interest in the corporation and willingness to work for the welfare of the corporation. Elected Directors shall serve for a term of three (3) years and shall be elected so that the term of six (6) Directors shall expire each year.

Ex-Officio Directors -- There shall be elected by the Board of Directors at its first regular meeting following each annual meeting of the corporation five (5) Ex Officio Directors, of whom one (1) shall be the Mayor of the City of St. Paul, two (2) shall be other officials of the City of St. Paul to serve for a term of one (1) year, one (1) shall be the Executive Director of the corporation to serve during his tenure, and one (1) shall be the retiring President of the corporation. Each such Ex Officio Director shall serve until his successor has been elected and qualified. The term of the retiring President shall not exceed twelve months from the date of his election as an Ex Officio Director.

Annual Directors -- There shall be elected by the Board of Directors at its first regular meeting following each annual meeting of the corporation, or at any meeting of the Board of Directors, not more than five (5) Annual Directors to serve for a term of one (1) year or until the next annual meeting of the corporation. Annual Directors may be nominated on the basis of representation of some interested organization in the community or because of particular qualifications.

Section 3. Vacancies: Officers: Re-Election

Vacancies in the Board of Directors may be filled by the Board at any regular meeting. Vacancies may be filled by the affirmative vote of a quorum of the remaining Directors although less than a quorum of Directors is present. The Director so selected to fill a vacancy shall serve for the unexpired term of his predecessor in office.

The Vice President, the Treasurer, and the Secretary shall be elected from among the members of the Board. The President and the Assistant Secretary may be elected from among the members of the Board or from outside. In the event that the President at the time of his election is not a member of the Board, he shall ex-officio become a member of the Board, and the size of the Board during his term of office and by virtue of his tenure shall be increased from twenty-eight (28) to twenty-nine (29).

Elected Directors who have served for two (2) consecutive terms shall be ineligible for re-election for one year after the expiration of their second term of office, except for Directors who may be such merely by virtue of their office.

Section 4. Resignations

Any Director or officer may resign at any time by giving written notice to the Board of Directors or to the President, stating the office or offices he wished to resign. Such resignation shall take effect at the time specified therein, and acceptance of the resignation shall not be necessary to make it effective. Absence of any member of the Board from three (3) consecutive meetings thereof, without satisfactory reasons being submitted to the Board may be considered a resignation.

Section 5. Quorum

A majority of the number of Elected Directors fixed by the By-Laws shall constitute a quorum for the transaction of business. For this purpose, the presence of an Annual Director or an Ex Officio Director shall be counted in determining the number of Directors present for a quorum. For example, the By-Laws authorize eighteen (18) Elected Directors, the quorum shall be 10 Directors. In computing the 10 quorum, the presence of two Annual Directors and one Ex Officio Director would be counted with seven Elected Directors to make up the quorum. The act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors.

Section 6. Meetings of the Board

The Board of Directors shall meet at least once each month upon notice by mail or telephone from September through June for the transaction of business.

The President or any three (3) officers may call a special meeting of the Board at any time. Notice shall be given of such meeting to be received at least two (2) days prior thereto by letter or by telephone.

Notice of any meeting may be waived in writing signed by the person or persons entitled to notice, whether before or after the time stated therein, and shall be equivalent to the giving of such notice. Attendance of a Director at any meeting shall constitute waiver of notice of such meetings. Neither the business to be transacted at, nor the purpose of, any general or special meeting need be specified in the notice, nor in the waiver of notice of such meeting.

Section 7. Executive Committee

The Executive Committee of the Board of Directors shall consist of the officers of the corporation and the chairmen of the standing committees. The Executive Committee shall have the active control and management of the affairs of the corporation and shall act for the Board in between meetings of the Board, including but not limited, to the power to make or authorize contracts, policy formulation, and matters of finance and of personnel. The Executive Committee may also from time to time formulate and recommend to the Board of Directors

for approval, general policies regarding the management of the business and affairs of the corporation. The Executive Committee shall investigate and report to the Board its recommendation as to all grievances of or concerning members or staff which shall be submitted to it in writing.

Actions taken by the Executive Committee shall be reported to the Board of Directors for inclusion in minutes of the Board of Directors or other appropriate action by the Board, and when so reported and ratified by the Board shall be deemed action by the Board. But this provision shall not abridge the power of the Executive Committee to act in between meetings of the Board.

Section 8. Standing Committees

Upon his election, the President shall appoint, subject to approval of the Board, the Chairman and members of one or more standing committees to hold office throughout the year. Chairman of standing committees shall be selected from members of the Board of Directors. Standing committees shall include, but need not be limited to the following:

PROGRAM COMMITTEE
COMMUNITY SUPPORT COMMITTEE
EDUCATION COMMITTEE
OPERATIONS COMMITTEE

and such additional standing committees as may be established by resolution of the Board of Directors from time to time. Such resolution should state the purposes, powers and function of each new standing committee. Persons other than Directors may be appointed to any standing committee under this section.

Section 9. Special Committees

The President may at any time appoint, subject to approval of the Board, such other special committees as may from time to time be deemed necessary or desirable. Persons other than Directors may be appointed to any Special Committee created from time to time under this section.

Section 10. Powers of Committees; Meetings

Committees authorized under Sections 8 and 9 of this article shall make their recommendations to the Board of Directors or the Executive Committee, as directed by the President. They shall have no power to bind the corporation except when expressly so authorized or delegated by resolution of the Board of Directors. Directors and committee members, except when carrying out a specific delegation of authority or program committed to them by the Board or by these By-Laws, shall be deemed member volunteers. They shall, so far as practicable, use their best efforts to coordinate their activities in any capacity with professional staff officers in connection with such activity or activities.

Each standing and special committee shall, whenever practicable, meet not less than four times each year. The committee chairman, or an officer having portfolio of such committee, will give a progress report of the work of that committee at Executive Committee or Board meetings as often as practicable.

IV. ELECTIONS, ANNUAL AND SPECIAL MEETINGS, QUORUM

Section 1. Nominating Committee

There shall be a nominating committee of five (5) members. The President, with the approval of the Board of Directors, will name two (2) members of the nominating committee on or before March 1st of each year before the annual meeting. The members of the corporation shall elect three (3) members of the nominating committee from candidates currently active in corporation affairs, or, if none have been elected, then the three at-large members of the nominating committee shall be selected by the retiring Board Members who do not stand for re-election; and if none, by the Board of Directors.

The nominating committee is to be formed and shall function on and after March 15th of each year prior to the annual meeting. The President shall appoint a chairman who shall form the committee and call necessary meetings. At least one (1) month before the annual meeting the Nominating Committee shall prepare a slate of Officers, a slate for the new nominating committee, and a slate of candidates for the Board of Directors to be voted on at the annual meeting. The slates of candidates shall be mailed to all members of the corporation at least seven (7) days before the annual meeting and shall be posted on the bulletin boards of the corporation's building for two weeks before the annual meeting.

Section 2. Annual Elections - Slates

The nominating committee will read their report at the annual meeting, move nomination of their slates, and the presiding officer will ask for further nominations from the floor.

The slate for Board of Directors to be voted on at the annual meeting shall consist of not less than the number of candidates for the office of Elected Director to fill the vacancies therein, in the numbers and qualifications provided in Article III, Section 2 of these By-Laws. Nominations should, so far as practicable, be based upon the candidates continuing interest in the corporation and willingness to work for the welfare of the corporation.

There shall be a separate slate of not less than three (3) candidates for the new nominating committee.

There shall be a separate slate of not less than one (1) candidate for the office of President or for all officers if so directed by the Board.

If after the report of the nominating committee has been read at the annual meeting there are no further nominations from the floor, then the slates for Board members, nominating committee, and officers each may be adopted by separate voice vote or show of hands; a majority of votes cast being necessary to elect. In the event of a contest, the six (6) names (or more if added vacancies are to be filled) for Elected Directors receiving the highest number of votes, shall be declared elected. At the discretion of the Presiding officer the voting may be by written ballot for any slate or slates.

Unless he is a candidate for office, the First Vice-President should preside to receive the report of the nominating committee and for elections, and if he is not eligible, then the Second Vice-President should so preside, or, if he is not eligible, a retiring Director.

Section 3. Annual Meeting; Special Meetings

The annual meeting of the corporation shall, so far as practicable, be held at the call of the President in October of each year. Written notice of the time and place of the annual meeting shall be given each active member and posted on the corporation's bulletin boards not less than seven (7) days before the annual meeting.

The President or the Board of Directors may call special meetings of the corporation at any time, at which may be transacted any business which could be transacted at a regular meeting; except that in event elections are to be held in lieu of the annual meeting, the same notice and posting requirements as to slates of candidates shall govern. The notice of a special meeting of the corporation need not otherwise contain any statement of the proposed business or affairs to be considered at such meeting.

Section 4. Quorum

Twenty-five (25) members of the corporation shall constitute a quorum at all meetings of the corporation.

V. BOARD OF TRUSTEES

Section 1. Membership

The Board of Trustees shall consist of not less than three (3) Trustees. Trustees shall be elected by the Board of Directors to serve for a term of three (3) years and until their successors have been elected and qualified. Trustees may be chosen on the basis of unusual interest, contribution, or community spirit in connection with the corporation or public affairs.

Section 2. Powers and Duties

The Board of Trustees should meet at least two (2) times each year to make recommendations for the welfare of the corporation in its community relations, financing and administration; and shall have jurisdiction over the physical and financial assets of the corporation. The President, ex-officio, shall be a member of the Board of Trustees and shall when practicable meet with the Trustees and report recommendations of the Trustees to the Board of Directors.

The Board of Directors may from time to time request the Board of Trustees to undertake any special studies or responsibilities which the Directors deem appropriate and which the Trustees may accept.

VI. AUXILIARIES

Section 1. Creation and Purpose

From time to time, the Board of Directors of the corporation may create one or more auxiliary associations or clubs or divisions, a part of and coordinated into the corporation, by granting such auxiliary its own charter. Members of such auxiliary shall be members of the corporation. Since Article III, Section 1 of these By-Laws, and the Articles of Incorporation vest control of the corporation and its affairs and property in the Board of Directors of the corporation, all property of each auxiliary organization becomes property of the corporation. The Board of the corporation may dissolve any auxiliary at its discretion.

The purpose of any such auxiliary shall be to assist the corporation in carrying out the activities, purposes, and objectives of the corporation consistent with and always subject to the Articles, By-Laws and policies of the corporation, or as amended.

Section 2. Representation on Board and Committees of Corporation

The President or an elected representative of each auxiliary shall ex officio be a member of the Board of Directors of the Corporation, and the authorized total number of the Board of the corporation shall be increased by one (1) for each such chartered auxiliary created.

Each auxiliary, for purposes of coordination and cooperation, may be invited to send one (1) representative to each standing committee or Special committee authorized and created under these By-Laws. Such representative shall be in addition to any members the auxiliary may otherwise have on such committee by reason of any other section of these By-Laws.

Section 3. Annual Report

At the annual meeting of the corporation, the President of each auxiliary shall present a report of the activities, accomplishments and finances of the auxiliary.

VII. FISCAL YEAR: AUDIT

Section 1. Fiscal Year

The accounting and financial year of the corporation shall be a Fiscal year beginning July 1st and ending June 30th the following year.

Section 2. Audit

An expert accountant shall be engaged to audit the books of the corporation at least once a year.

VIII. NOT FOR PROFIT: STAFF

Section 1. Restrictions on Gain or Benefit, etc.

No part of the net earnings, property or funds of this corporation shall be permitted to inure to the pecuniary gain or benefit, incidentally or otherwise, to any member or any individual. No part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation. Nor shall the corporation or its officers or agents in their representative capacity participate in, or intervene in, any political campaign on behalf of any candidate for public office. The foregoing activities are prohibited by the Articles of Incorporation and must be scrupulously avoided in the interest of retaining tax exemption.

Section 2. Staff

No staff personnel or paid employee or paid agent may be a member of the corporation. One or more staff personnel may be elected Director but he shall not thereby become a member. Staff members may hold elective office, and, on resolution of the Board of Directors may be designated Assistant Treasurer or Assistant Secretary for more effective administration of the affairs of the corporation. For this section "staff", "employee" or "agent" shall not mean or include part-time faculty or teachers in the School of Art unless they are otherwise engaged in administrative paid duties.

IX. AMENDMENTS TO BY-LAWS

These By-Laws may be amended at any regular or special meeting of the Board of Directors by a majority vote of the Board, subject to the power of the members of the corporation by a majority vote of those members present at any annual meeting or at any special meeting, to change or repeal such By-Laws. But the Board shall not make or alter any by-law lengthening, reducing or terminating the term of office of any Director then in office.

As Amended to: 11 May 1967

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

A M E N D E D

MALCOLM E. LEIN
DIRECTOR

ARTICLES OF INCORPORATION

SAINT PAUL ART CENTER

We, the undersigned, of full age, for the purpose of forming a corporation under and pursuant to the provisions of Chapter 58, General Statutes of Minnesota, 1923, and Chapter 317, Minnesota Statutes 1953, known as the "Minnesota Non-Profit Corporation Code" and laws amendatory and supplementary thereto, do hereby associate ourselves as a body corporate and adopt the following Articles of Incorporation:

ARTICLE I

Name

The name of this corporation is SAINT PAUL ART CENTER.

ARTICLE II

Purposes

The general purposes of this corporation shall be the furtherance of interest in and the development of drawing, painting, sculpture, design arts, hand-crafts, and kindred arts through the establishment, maintenance and operation of a school of art and a gallery, and through exhibitions, lectures and other means, and without limiting the foregoing, the carrying on of any lawful activity to further these cultural and educational purposes.

ARTICLE III

Not for Profit

This corporation shall be organized and operated exclusively for educational, cultural, charitable and other non-profit purposes, no part of the net earnings, property or funds of which shall inure to the pecuniary gain or benefit, incidentally or otherwise, of any member or individual, and no part of the activities of which shall be carrying on propaganda, or otherwise attempting to influence legislation; and it shall not participate in, or intervene in, any political campaign on behalf of any candidate for public office.

ARTICLE IV

Duration Perpetual

The duration of this corporation shall be perpetual. The time of commencement of this corporation was November 1, 1927.



ARTICLE V

Location and Post Office Address

The location and address of the registered office is 30 East Tenth Street, Saint Paul, Minnesota, 55101, or such other post office address in Saint Paul, Minnesota, as may hereafter be designated by the Board of Directors.

ARTICLE VI

The name and post office address of each of the original incorporators was:

<u>Name</u>	<u>Address</u>
Mr. Foster Hannaford	341 Dayton Avenue, St. Paul, Minnesota
Mr. W. W. Skinner	666 Fairmount Avenue, St. Paul, Minnesota
Mr. V. H. Roehrich	327 Cleveland Ave., S., St. Paul, Minnesota

ARTICLE VII

First Board of Directors: Term

The names, post office addresses and terms of office of the first directors was:

<u>Name</u>	<u>Office</u>	<u>Post Office Address</u>
Mr. Foster Hannaford	President	341 Dayton Avenue, St. Paul, Minn.
Mr. Roger Shepard	Vice-Pres.	476 Summit Avenue, St. Paul, Minn.
Mrs. Dorothy Noyes	Vice-Pres.	239 Summit Avenue, St. Paul, Minn.
Mr. William Skinner	Treasurer	666 Fairmount Avenue, St. Paul, Minn.
Mr. V. H. Roehrich	Secretary	327 Cleveland Avenue, St. Paul, Minn.
Mr. Magnus Jemne		212 Mount Curve Blvd., St. Paul, Minn.
Mrs. Milton Griggs		1082 Summit Avenue, St. Paul, Minn.
Mrs. Woodard Colby		2103 Iglehart Avenue, St. Paul, Minn.
Mrs. A. M. Burt		659 Fairmount Avenue, St. Paul, Minn.
Miss Alice O'Brien		Saint Paul Hotel, St. Paul, Minn.
Mrs. Walter Ramsey		214 South Grotto St., St. Paul, Minn.

and they were elected for the first year of corporate existence until the first annual meeting of the corporation or until their successor was selected and qualified.

ARTICLE VIII

Members Not Liable for Obligations

Members shall not be liable for corporate obligations.

ARTICLE IX

No Capital Stock: Membership

The corporation shall have no capital stock. The corporation shall consist of members whose qualifications, dues, obligations and privileges shall be fixed

from time to time by the By-Laws. One or more classes of membership may be provided for from time to time in the By-Laws.

ARTICLE X

Directors

The direction and management of this corporation shall be vested in the Board of Directors which shall consist of not less than seven (7) members, the number and manner of election of which shall be as provided in the By-Laws. Three (3) of the Directors shall be the Mayor of the City of Saint Paul and two other officials of the City of Saint Paul who all shall be ex-officio members of the Board of Directors in addition to the elected directors.

ARTICLE XI

By-Laws: Amendment

The Board of Directors shall have the authority to make and alter By-Laws, and to change, amend, repeal, or modify the same from time to time in its discretion pursuant to procedures prescribed from time to time in the By-Laws, subject however to the power of the members of the corporation by a majority vote of those members present at any regular meeting, or at any special meeting called for the purpose, to change or repeal such By-Laws.

ARTICLE XII

Amendment of Articles

(1) These Articles may be amended from time to time in the manner and with the notice provided for by statute.

(2) The members may, as by statute provided, authorize the Board of Directors to exercise from time to time the power of amendment of the Articles of Incorporation.

IN TESTIMONY WHEREOF, we have hereunto set our hands and the corporate seal to the foregoing AMENDED ARTICLES OF INCORPORATION this 10th day of October, 1957, as adopted by at least a two-third (2/3) vote of all members present and voting at a regular meeting of the corporation held the 17th day of March, 1957, pursuant to ten (10) days notice in writing duly given and a quorum present.

Attest:

SAINT PAUL GALLERY AND SCHOOL OF
ART, INCORPORATED

Helen Bundy
Its Secretary

by W. Gunther Plaut
Its President

COUNTY OF RAMSEY)

On this 10th day of October, 1957, before me, a Notary Public within and for said County, personally appeared W. Gunther Plaut and Helen T. Bundy to me personally known, who being each by me duly sworn did say that they are respectively the President and Secretary of SAINT PAUL GALLERY AND SCHOOL OF ART, INCORPORATED, the corporation named in the foregoing instrument and that the seal affixed to said instrument is the corporate seal of said corporation and that said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors, and W. Gunther Plaut and Helen T. Bundy acknowledged said instrument to be the free act and deed of said corporation.

David R. Roberts
Notary Public, Ramsey County, Minn.
My Commission expires Feb.1, 1964

ARTICLES OF AMENDMENT
OF
ARTICLES OF INCORPORATION

The undersigned, president and secretary of Saint Paul Gallery and School of Art, a Minnesota non-profit corporation, hereby certify that:

1. By action of the Board of Directors of said corporation the amendment to the Articles of Incorporation of said corporation hereinafter set forth was, by resolution, proposed to the members, which resolution set forth the proposed amendment and directed that it be submitted for adoption at a meeting of the members.

2. A notice of the meeting of the members, stating the purpose, and setting forth the full text of the proposed amendments, was given to each member entitled to vote on the proposed amendment, and to each officer and director.

3. At a meeting of the members held on October 17, 1962, pursuant to said notice, a resolution amending the Articles was adopted by the members, by a majority vote of all members voting, in the following form:

RESOLVED, That Article I of the Articles of Incorporation be amended to read as follows:

"The name of this corporation shall be SAINT PAUL ART CENTER"

RESOLVED FURTHER, That the first sentence of Article VI of the By-Laws be amended to read as follows:

"The regular annual meeting of the corporation shall be held at such date in October, and at such time and place, as shall be fixed by the Board of Directors."

IN WITNESS WHEREOF, the undersigned officers have executed these Articles of Amendment this day of September, 1964.

Arnold N. Niemeyer
President
Marie D. Peck
Secretary

Minutes of the Board of Directors Meeting
Saint Paul Council of Arts and Sciences
Tuesday, April 18, 1967

MAY 5 REC'D

Present: Officers & Directors: Messrs. Ginnow, Butler, Clapp, Anderson, Davis, Griggs, Mairs, Mrs. Musser.

Delegate Directors: Messrs. Clark, Schorger, Fitzpatrick, Mrs. Pryor

Associate Member Representatives: Mrs. Jean Baird, Jerry Sando

Guest: Glenn Jordan

Staff: Mr. Schaefer, Mrs. Levorson

The motion was made, seconded and passed to accept the minutes of the previous meeting.

The motion was made, seconded and passed to accept the financial statement for March, 1967.

Edward D. Clapp, Finance Vice-President of the Council reported that the 1967 Arts and Science Fund Campaign had reached 30.4% of its \$500,000 goal. He stated that all three divisions of the campaign ... Patrons, Guarantors and Residential ... are at work.

FINANCE
DIVISION
REPORT

Mr. Clapp reported that the legislation to permit Ramsey County to increase its annual contribution to the Arts and Science Fund had received the unanimous approval of the Ramsey County House Delegation.

Peter M. Butler, Properties Division Vice-President, reported that construction work on the Crawford Livingston Theatre had begun on April 17 and the anticipated date for completion of the remodeling is August 15. He stated that remodeling of the offices of the Philharmonic and Schubert Club had been completed.

PROPERTIES
DIVISION
REPORT

Mrs. John M. Musser, Special Projects Vice-President, reported that arrangements for the Patron's Dinner on May 17 would include a performance by the Philharmonic Youth Orchestra and possibly a preview of the Student Exhibit in the Art Center. The date for the annual meeting of the Council has been set for June 12 when there will be a progressive dinner with cocktails in the Art Center, bouillon in the Science Museum and dinner in the Members Lounge.

SPECIAL
PROJECTS
DIVISION
REPORT

Mrs. Musser announced the formation of the Special Projects committee which will be comprised of the professional director and a lay board member from each of the member organizations. She expressed the feeling that the committee will serve the growth of the Council and the Member organizations and will help to build a solid relationship between the Council and its member agencies.

Mrs. Jean Baird of Regina Tours informed the board that reservations for the Arts and Sciences European Tour are beginning to come in and that she is hopeful the quota will be filled in the very near future.

ARTS & SCIENCES
EUROPEAN TOUR

Page 2

Minutes of the Board of Directors Meeting
April 18, 1967

Arnold O. Ginnow, President of the Council, reviewed the proceedings of the Executive Committee:

EXECUTIVE
COMMITTEE

1. Approval of the contract with the Guthrie Theatre Foundation.
2. Proposal that Council board meetings be held every two months rather than monthly.

Following a discussion of the proposed bi-monthly meetings it was the consensus of the board that the pattern of monthly meetings should be continued for the present.

Gerald Sando, director of Region VII of the American National Theatre and Academy, expressed his appreciation for the cooperation of the Council in the presentation of the recent theatre convention which attracted 395 delegates from various areas of the state.

ANTA
CONVENTION

The president introduced Mr. Glenn Jordan, Director of the St. Paul Civic Opera, who reviewed the history and progress of that organization. Mr. Jordan discussed the plans of the Opera to enter into a schedule of summer productions. The accomplishment of these plans will depend upon the acquisition of an adequate facility and adequate funding of the operating budget.

REPORT OF
GLENN JORDAN
OF THE ST. PAUL
CIVIC OPERA

There being no further business to bring before the Council the meeting was adjourned.

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MAY 9 REC'D

MALCOLM E. LEIN
DIRECTOR

SAINT PAUL ART CENTER

BOARD OF DIRECTORS MEETING / April 13, 1967

Trustees Room - 12:15 P.M.

PRESENT: Peet, Ward, Moran, Finberg, Groetzinger, Hayes, Marzitelli,
Schorger, Searles, Syme, Lein.

A. PRESIDENTS REPORT: Mr. Marzitelli

1. Minutes of the March meeting were approved as mailed.
2. Next meeting of the Board of Directors will be held on
11 May, 1967.

B. ARTS AND SCIENCE COUNCIL REPORT: Mr. Schorger

The members of the Art Center Board of Directors are responsible for 50 cards representing donors from the Guarantors group. Increased contributions and new donors are needed to meet the goal which is 25% above this year's. Cooperation is asked in making calls promptly.

C. TREASURERS REPORT:

Monthly financial statement was accepted as presented.

D. DIRECTORS REPORT: Mr. Lein

1. An Art Museum and its Permanent Collection are a city's most important cultural asset. Support often comes in the form of art works rather than money. A gift to the Permanent Collection may become the point of contact with people whose interest in the Institution is of far-reaching importance. The recent gifts of the Allan Tucker painting, by Henry Allen Moe, and the sculpture from Robert Sarnoff are examples.
2. High lights in the growth of the Art Center Permanent Collection.
 - a) 1946: First major gift, the Lindsay Collection, formed the basis of the Saint Paul Art Center Oriental Art Collection.
 - b) 1952: First Fiber-Clay-Metal Biennial which started the contemporary craft collection.



- c) 1953: The Art Center was assured a fireproof building by passage of its city bond issue.
- d) 1954: Miss Katharine Ordway gave the Art Center a Degas pastel, *Femme a sa Toilette*.
- e) 1955: Formal policies were established in regard to the Permanent Collection.
- f) 1957: The Board of Trustees was formed with responsibility for the Collection and the Endowment Fund.
- g) 1959-60: Collectors Choice Exhibitions from which Permanent Collection purchases were made.
- h) 1961: First DRAWINGS, USA Biennial which began Art Center's Drawing Collection.
- i) 1966: First major acquisition by purchase: The Konantz-Benton-Minnich Collection.

3. Policies:

- a) All gifts of art works are accepted if given without restrictions.
- b) All Endowment Fund income is used for the Permanent Collection.
- c) No appraisals are made by Art Center staff.
- d) In accordance with usual museum practice the Permanent Collection is not insured unless on loan, when it is fully covered by the borrowing agency.
- e) Purchases in general have been made in the fields of Drawings, Crafts, Sculpture and Oriental Art.
- f) No Arts and Science Allocation funds are used for Permanent Collection purchases.
- g) Identity of donor of an anonymous gift is kept completely confidential.

4. Approximately 80-90% of the Permanent Collection and Endowment Fund gifts have come from outside the Twin Cities. 1966 was the greatest year in Art Center history for the Permanent Collection. 941 separate items or groups of items were added in that year. Curatorial and registration procedures were explained with examples of records, acknowledgement letters, etc.

E. OTHER

1. Mr. Finberg requested that action be taken permitting an outgoing President automatically to remain on the Board for one additional year. It was requested that a proposed resolution to amend the by-laws to this effect be prepared.
2. Mr. Marzitelli stressed the need for support by all Board Members of a bill to be presented to the State Legislature that would permit Ramsey County to increase its annual contribution to the Arts and Science Council Fund.

F. There being no further business the meeting was adjourned.

Respectfully submitted.

Recorded: Mrs. John Moran

APR 13 1967

SAINT PAUL COUNCIL OF ARTS AND SCIENCES

Arnold O. Ginnow, President

Phone 227-8241

ADVISORY COUNCIL

Philip H. Nason
Chairman

H. William Blake

Patrick Butler

Bert S. Cross

Bruce B. Dayton

Louis W. Hill, Jr.

Ronald M. Hubbs

A. D. Hulings

John H. Myers

Lee H. Slater

April 12, 1967

Since 1960 Ramsey County has contributed \$25,000.00 annually to the Arts and Science Fund Campaign. This is the maximum contribution the County is allowed to make under existing legislation.

Since 1960 the Arts and Science Fund goal has increased from \$150,000 to \$500,000 and the amount contributed by businesses and individuals in the area has increased from \$125,000 to \$355,000.

The Arts and Science Council has proposed and the Ramsey County Commissioners have approved a bill to be presented to the State Legislature that would permit Ramsey County to increase its annual contribution. The passage of this bill is vital to the present and future ability of the Arts and Science Fund to provide adequate financial support to the programs of the Arts and Science organizations. The bill is presently in the hands of the Ramsey County Legislative Delegation where it is awaiting sponsorship and the assignment of a number. Enclosed is a list of Ramsey County Senators and Representatives. Will you please add your help to the passage of the bill by writing to the Senator and Representative from your district and to any other member of the delegation with whom you are acquainted.

It is important that these letters reach the officials as quickly as possible. Please do not delay to give your support to the future of the Arts and Science program.

Arnold O. Ginnow, President
St. Paul Council of Arts and Sciences

SAINT PAUL
ARTS AND SCIENCE CENTER

Cedar at Tenth • Saint Paul, Minnesota 55101

Schools in Saint Paul, Minneapolis and other Minnesota Communities that conducted student tours through the Arts and Sciences Center during 1966:

SAINT PAUL AND PAROCHIAL SCHOOLS

SPA Jr. School	Homecroft School	St. Bridgett's
Franklin School	Central High	Webster School
Madison	Chelsea Heights	Erickson School
Hammond	Summit School	Ramsey High School
Immaculate Heart	Collins School	St. Paul Park
Lindsay	Bryant Jr. High	Derham Hall
Highland Jr. High	Horace Mann School	Sheridan School
Beaver Lake	St. Timothy's	Roosevelt School
Cleveland Jr. High.	Edgcumbe School	Harrison School
Torah Academy	Holy Cross	St. Adalbert's School
Wenonah	St. Peter	St. Cecilia's School
Eastern Heights	Baker	St. John's School
Riverside School	St. Mary's	Harley Hopkins School
St. Paul Academy	St. Charles	Emmanuel School
Mounds Park Jr. High		Mattocks School

SUBURBAN, MINNEAPOLIS AND OTHER MINNESOTA COMMUNITY SCHOOLS

Eagle Point School	Savage School	Chatfield, Minn.
Fern Hill School	Columbia Heights	Freeborn, Minn.
Northeast Jr. High	Ralph Reeder School	Pine City, Minn.
Sunnyside School	Earl Brown	Balaton, Minn.
Orchard Lane School	Fergus Falls	Nissua, Minn.
Elizabeth Hall	Stillwater, Minn.	Washburn
Orono, Minn.	Eden Prairie	Snail Lake
Groveland, (Wayzata)	Cooper School (Hastings)	Clearwater, Minn.
Gideon Pond	Lily Lake School	Lexington School
Crystal (Hopkins)	Hutchinson, Minn.	Motley, Minn.
Douglas (Mpls.)	Lake Lillian, Minn.	LaCrescent, Minn.
Sunset Hills	Moreland School	Wahkon, Minn.
Harmony School	Faribault, Minn.	Horace Mann, (Rochester)
Waite Park (St. Cloud)	Austin, Minn.	Blake School
Foley, Minn.	Cannon Falls, Minn.	Glen Lake School
Lowry School (Mpls.)	Inver Grove	Woodson School (Austin)
Valley View School	Mountain Lake, Minn.	Goodridge, Minn.
Cedar School	Lennox School	Albert Lea, Minn.
North Elementary	Red Oaks School	Emmett D. Williams School
Ellsworth, Wis.	Abbott School	Lincoln School, (Duluth)
Pinewood	Minnehaha School	Bryant School, (Duluth)
Falcon Heights	Madelia, SMinn.	Goodhue School
Neal School	Elkton, Minn.	Gray School (St. Cloud)
	Washburn School (Duluth)	

4/12/67

STATE LEGISLATORS - RAMSEY COUNTY

STATE SENATORS

43rd Dist.	Karl F. Grittner, 824 Cherokee Avenue, St. Paul 55107	(L)
44th Dist.	Wendell R. Anderson, 852 E. Wheelock Pkwy. 55106	(L)
45th Dist.	Edward G. Novak, 1424 Arundel Street, St. Paul 55117	(L)
46th Dist.	Nicholas D. Coleman, 1018 Eleanor Avenue, St. Paul 55116	(L)
47th Dist.	Clifton Parks, 1678 Beechwood Avenue, St. Paul 55116	(C)
48th Dist.	John Tracy Anderson, 1048 Van Slyke Avenue, St. Paul 55103	(C)
49th Dist.	Robert O. Ashbach, 1585 Johanna Blvd., St. Paul	(C)
50th Dist.	Jerome M. Hughes, 1978 Payne Avenue, St. Paul 55117	(L)

Official Form of Address: The Honorable _ _ _ _ _
Senate Chambers
St. Paul, Minnesota 55101
Dear Senator _ _ _ _ _

STATE REPRESENTATIVES

Dist. 43A	Robert L. Pavlak, 116 W. Belvidere St., St. Paul 55107	(C)
Dist. 43B	Vernon L. Sommerdorf, 1 Kennard Court, St. Paul 55106	(L)
Dist. 44A	Emery Barrette, 718 E. Arlington Avenue, St. Paul 55106	(C)
Dist. 44B	Bruce Lindahl, 1551 E. Iowa Avenue, St. Paul 55106	(L)
Dist. 45A	Joseph Prifrel, 1031 Woodbridge St., St. Paul 55117	(L)
Dist. 45B	Richard W. Richie, 509 Fred Street, St. Paul 55101	(L)
Dist. 46A	Fred C. Norton, 701 Fairmount Avenue, St. Paul 55105	(L)
Dist. 46B	Roy R. Ryan, 1085 Thomas Avenue, St. Paul 55104	(L)
Dist. 47A	Robert W. Johnson, 1950 Bayard Avenue, St. Paul 55116	(C)
Dist. 47B	Joseph T. O'Neill, 1381 Summit Avenue, St. Paul 55105	(C)
Dist. 48A	Jack Morris, 1476 Chelmsford Street, St. Paul, 55108	(C)
Dist. 48B	Robert F. Christensen, 148 South Wheeler, St. Paul 55105	(C)
Dist. 49A	Richard Anderson, 1901 Mississippi Street, St. Paul 55112	(C)
Dist. 49B	Robert C. Bell, 737 Heinel Drive, St. Paul 55113	(C)
Dist. 50A	John B. Winter, 2611 East First Avenue, St. Paul 55109	(C)
Dist. 50B	Thomas Newcome, 2374 Joy Avenue, St. Paul 55118	(C)

Official Form of Address: The Honorable _ _ _ _ _
House Chambers
St. Paul, Minnesota 55101
Dear Mr. _ _ _ _ _

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

BOARD OF DIRECTORS MEETING MINUTES
9 March, 1967

MALCOLM E. LEIN
DIRECTOR

PRESENT: *Mmes:* Gordon, Herrmann, Moran, Noah, Peet
Messrs: Clark, Goretzinger, Lein, Marzitelli, Schorger, Tesar
Guest: Mrs. Z. Z. Hugus

A. *Mrs. Hugus distributed leaflets describing the proposed Arts and Science European trip scheduled for October, 1967*

B. *PRESIDENTS REPORT:*

1. *Minutes of the February meeting were approved as mailed.*
2. *Next meeting of the Board of Directors will be held on 13 April, 1967*
Major item for discussion: OPERATIONS COMMITTEE REPORT.
3. *Memorandum from Mr. Marzitelli to the Operations Committee was distributed. (Copy attached.) Moved by Mr. Clark, seconded by Mr. Schorger and carried that the Operations Committee consider the employment of a Management Consulting firm to undertake a study of the Art Center's operation, to determine the cost of such a study, and advise as to available funds.*

C. *DIRECTORS REPORT:*

1. *Announcement was made of a bequest of \$10,000 from the Amelia D. Cutler Estate. The funds have been turned over to the First Trust Co. for handling by the Endowment Committee.*
 2. *Letter from Mr. Walter Trenerry in regard to other capital fund drives was read, and the affect of such drives on the Harding project was discussed.*
- D. *TRUST COMPANY RESOLUTION: The following resolution was moved by Mr. Clark, seconded by Mr. Groetzinger and passed:*

RESOLVED, that the action of the Investment Committee of the Board of Trustees in entering into an Agency Agreement under date of January 6, 1967 with the First Trust Company of Saint Paul is appointed fiscal agent for the management of the Endowment Fund of the Saint Paul Art Center (a copy of which dgreement is in the files of the Art Center) is hereby ratified and confirmed.

RESOLVED FURTHER, that the President and the Secretary or Assistant Secretary of the Saint Paul Art Center be and they are hereby authorized to execute said Agency Agreement and to carry out other business matters in relation to the investments of the Saint Paul Art Center, including but not limited to:

Endorsement of stock certificates on behalf of the Saint Paul Art Center, and Execution of "stock powers" on behalf of the Saint Paul Art Center.



RESOLVED FURTHER. that the Chairman of the Investment Committee or the Chairman of the Board of Trustees is authorized to execute approvals of future purchases and sales of securities by the fiscal agent when such approval has been given by the Investment Committee.

_____, hereby states that she is the _____ Secretary of the St. Paul Art Center, Minnesota non-profit corporation, and that foregoing resolution was adopted by action of the Board of Directors on _____, 1967.

I further certify that the officers referred to in the foregoing Resolution at the present time are as follows, to wit:

President	Frank Marzitelli
Secretary	Mrs. John Herrmann (Miriam)
Assistant Secretary	Mrs. John Moran (Ruth H.)
Chairman of the Investment Com.	Irving Clark
Chairman of the Board of Trustees	Walter Trenerry

Secretary

E. ARTS AND SCIENCE COUNCIL MEETING REPORT (Schorger)

1. Approval was given by the A/S Council Board to hold a Rummage Sale. Tentative dates 12-13 May; Place, old Gokey store; First National Bank will make parking facilities available.
2. Members of the Boards of the Participating organizations will be responsible for contacting donors in the Guarantor's Division.
3. New Associate Members of the A/S Council are the Moppet Players and the Minnesota Historical Society.
4. Fund Drive goal for 1967-68 will be \$500,000.
5. Following tentative allocations to member groups were announced:

a. Science Museum	\$156,000
b. St. Paul Art Center	96,000
c. Civic Opera	88,000
d. Philharmonic Society	82,000
e. Arts/Science Council	58,000
f. Schubert Club	13,000
e. Theatre St. Paul	7,000
	<hr/>
	\$500,000

F. COMMUNITY SUPPORT REPORT:

1. Mr. Tesar discussed his proposal for a St. Paul Arts Festival. Following discussion with the St. Paul Art Center Program Committee, he presented the idea to the A/S Council. The A/S Council approved the project in principal with the provision that no A/S funds be used and that any solicitation for special funds not interfere with the regular A/S Drive. The proposal was referred to the A/S Special Program Committee. Motion was made by Clark, amended by Schorger, seconded by Mrs. Noah and passed that the Art Center Board endorse the action taken by the A/S Council Board, and that the St. Paul Art Center staff assist the A/S Special Program Committee in its study of the proposed Arts Festival.

2. *The Membership Report was received. (Copy attached)*

3. *The Monthly Financial Report was approved.*

G. *OTHER BUSINESS:*

1. *Moved by Mrs. Noah, seconded by Mr. Clark and unanimously carried that a vote of commendation be given Mrs. William Peet on the fine lecture series presented in connection with the Harding Collection Exhibition.*

H. *ADJOURNED*

Respectfully submitted:

Mrs. John Herrmann, Secretary

Recorded:

Mrs. John Moran

M E M O R A N D U M

TOL OPERATIONS COMMITTEE
 James Searles, Chairman
 Irving Clark, Walker Groetzinger, Lawrence Hayes,
 Mrs. Harold Slawik
FROM: Frank Marzitelli, President
DATE: 9 March 1967

The major item for discussion at the April Board Meeting will be a report by the Operations Committee. It is requested that the Committee include in its report comments and recommendations in regard to the following:

1. Study of present overall organizational structure.
2. Analysis of staff duties, responsibilities, job classifications and salary schedule.
3. Review of accounting procedures and systems.
4. Adequacy of operating revenue and estimate of future needs.
5. Revised budget of 1967-68 based on Arts and Science allocation.

M E M O R A N D U M

TO: BOARD OF DIRECTORS
FROM: COMMUNITY SUPPORT COMMITTEE
DATE: 9 March 1967

SUBJECT: MEMBERSHIP REPORT

1. Membership is one of the major sources of "Earned Income" for the Saint Paul Art Center. The help of everyone interested in the Art Center is urgently needed in order to expand our support throughout the community.
2. There is some unavoidable misunderstanding in regard to the difference between "Contribution" to the Arts and Science Fund and "Membership" in individual organizations. Arts and Science Fund "Patron Contributors" (annual gifts of one thousand dollars or more) are automatically credited with membership in each organization; contributors of less than that amount are not considered members.
3. For the current year there are 108 Arts and Science "Patron Contributors" who consequently can not be solicited for membership in the individual organizations. The loss of this potential source of membership together with normal attrition and the desire of many persons to contribute solely to the Arts and Science Fund makes a broad Art Center membership even more important.
4. Your suggestions and help will be very much appreciated by the Community Support Committee and the Membership Sub-Committee.
5. Following is a ten year summary of Membership income:

FISCAL YEAR ENDING 30 June	1957	\$6,241.50
"	1958	7,821.50
"	1959	2,695.00
"	1960	3,575.50
"	1961	3,401.50
"	1962	3,190.40
"	1963	2,695.00
"	1964	3,545.00
"	1965	5,662.00
"	1966	5,165.00
Total to 28 February	1967	3,752.00

TO: Board Members, Participating Organizations of the Saint Paul
Council of Arts and Sciences

FROM: J. Thomas Simonet, Chairman, Arts & Sciences Budget Committee

The Arts and Science Council Budget Committee has made careful study of the requests from the Council and its member organizations for fund allocations for the fiscal year, 1967-68, and has made tentative allocations which at this time must await final approval dependent upon the final results of the fund raising drive.

I enclose a copy of the Budget Committee's letter to the Council dated March 6. This letter and the tentative allocations contained therein were approved at the Council's meeting on March 7. Please give particular attention in the letter to the request for revised budgets from each member organization by April 30, 1967, indicating use of funds for so-called priority items, Nos. (1) and (2).

As in the past, we suggest that you make a minimum of new commitments for the next fiscal year, if possible, until such time as final allocations are determined which should be sometime in June, 1967.

On behalf of the Committee, I would like to express our appreciation for the excellent manner in which you prepared and presented your budget. We have noted considerable improvement in this area in recent years and hope that this trend will continue.

As in the past your organization may file objections, if any, to this tentative allocation within ten days of receipt of this letter.

March 6, 1967

St. Paul Council of Arts & Sciences
30 East Tenth Street
Saint Paul, Minnesota 55101

Gentlemen:

Your Budget Committee has made a thorough study of the proposed 1967-68 budgets of the Council and its member organizations and respectfully submits the following report and fund allocations. These allocations are based on the proposed fund raising goal of \$500,000, and of course, will have to be reviewed at the end of the fund drive, but no later than May 15, for possible revision in line with the results of the fund drive as they are then available to us. The tentative allocations are as follows:

St. Paul Art Center	\$ 96,000
The Schubert Club, Inc.	13,000
Theatre(for prior debts)	7,000
St. Paul Council of Arts & Sciences	58,000
The Science Museum	156,000
St. Paul Philharmonic Society	82,000
St. Paul Civic Opera Association	88,000
Total	<u>\$ 500,000</u>

At the hearings held with each member organization, the Budget Committee indicated that in its studies it would give top priority to requests for budget increases, (1) in the area of additions to staff directed at improving business administration in each organization and, (2) in the area of salary adjustments of existing staff aimed at achieving salary levels that will insure high quality personnel in each organization. The above allocations are believed to adequately cover the increased costs indicated in each budget to cover items (1) and (2) above.

With the limited funds remaining for allocation after items (1) and (2) are covered, the Budget Committee attempted to provide for program improvement and expansion based upon the presentations made by the organizations. It will be noted that the St. Paul Philharmonic Society received an allocation which should permit them, according to their budget, to take a major step in that organization as opposed to the relatively modest program increases that will be possible with the funds provided the other members. The Committee felt that this group is at a point where it must take this step this year or suffer a severe loss in program quality. It is the Committee's understanding from the three-year budget projection submitted by the Philharmonic that increases in fund allocations in the two succeeding years can be very modest.

March 6, 1967

The Committee would like to make note that the allocations described above were the result of Committee action achieved after individual and independent study and effort made by each member of the Budget Committee prior to its final meeting. At that meeting the views of each member of the Committee were presented and thoroughly examined before final decision was made.

It should also be noted that percentage increases or ratios of any kind were not used in arriving at these allocations. This same philosophy will undoubtedly be used in the future.

The Budget Committee suggests that all groups should for the most part use their increased allocations this year to cover the items in their budgets dealing with business administration and salary increases discussed in items (1) and (2) above. If these items are handled this year, budgeting in the future could conceivably put more emphasis on programs. The Committee proposes to request that each group submit a revised budget no later than April 30, 1967 indicating operations within the allocation approved by the Council including explanation of funds used for items (1) and (2) compared to their original requests in those areas.

If the Council approves the suggested allocations contained in this letter, the Budget Committee will notify each individual organization by letter and will note that each organization will have ten days in which to file objections, if any.

The Committee wishes to express its appreciation for the excellent cooperation received from the member organizations in presenting their budgets.

Very truly yours,

J. T. Simonet
Chairman, Budget Committee

Minutes of the Board of Directors Meeting
Saint Paul Council of Arts and Sciences
Tuesday, March 7, 1967

Present: Officers and Directors: Messrs. Ginnow, Butler, Clapp, Griggs, Mairs,
Mmes. Musser, McNair, Otis

Delegate Directors: Messrs. O'Brien, Clark, Schorger, Wolkoff,
Lundgren, Mmes. Johnson, Allen

Associate Member Representatives: Mmes. Rice, Baillon, Baird,

Budget Committee Members: Messrs. Simonet, Shepard, Lundquist

Guests: Mrs. Z. Z. Hugus, Messrs. Seed and Tesar

Staff: Messrs. Schaefer and Gustavson

The motion was made, seconded and passed to accept the minutes of the previous meeting. MINUTES OF PREVIOUS MEETING

The motion was made, seconded and passed to accept the financial statement for January, 1967. FINANCIAL STATEMENT

Edward D. Clapp, chairman of the finance division, reported on the progress of the 1967 Arts and Science Fund Campaign. Points covered by Mr. Clapp: FINANCE DIVISION

Introduction of Mr. Peter Seed, Chairman of the residential division.

Introduction of Louis R. Lundgren, chairman of the Guarantor's division.

Goals for the separate divisions of the campaign are:

Patron's.....	\$377,500.00
Guarantor's.....	65,000.00
Residential.....	32,500.00
Ramsey County.....	25,000.00
	<u>\$500,000.00</u>

Mr. Clapp also reported that the Ramsey County Legislative Delegation had been approached to support the legislation that would remove the limit on the amount that Ramsey County is permitted to contribute to the Arts and Science Fund. LEGISLATION

The President introduced Mrs. Nancy Hugus who will serve as coordinator for the 1967 Arts and Science European Tour.

The President introduced Mr. George Tesar of Dayton's, St. Paul. Mr. Tesar proposed an Arts Festival to be held in the early summer of 1967 in which all member organizations of the Arts and Science Council would participate. ARTS FESTIVAL PROPOSAL

The motion was made, seconded and passed to proceed with interest in a study of the proposed festival.

The proposal was referred to the Special Projects committee for its study and consideration.

Minutes of the Board of Directors Meeting
Saint Paul Council of Arts & Sciences
March 7, 1967

page 2

Motions were made, seconded and passed to approve the following recommendations of the Executive Committee:

EXECUTIVE COMMITTEE
REPORT

1. The admission to Associate Membership of the Moppet Players and the Minnesota Historical Society.
2. Use of 1965 surplus funds in the following manner:
\$7500.00 toward retirement of Building Fund loan.
\$4500.00 for establishment of contingency reserve
for the Arts and Science Fund.
3. Approval of proposed rummage sale by Art Center volunteers.
4. Approval of policies recommended by the Crawford Livingston Theatre Committee regarding use of the theatre by non-member organizations.

The motion was made, seconded and passed by a standing vote of unanimous approval to express the Council's sympathy to the family of the late George Wachholz and to express its appreciation for his outstanding service to the Council.

EXPRESSION OF
APPRECIATION AND
SYMPATHY TO
WACHHOLZ FAMILY.

The president introduced the members of the budget committee and called upon its chairman for his report. This report, in its entirety, will be found as an addendum to these minutes.

BUDGET COMMITTEE
REPORT

The motion was made, seconded and passed to adjourn the meeting.

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

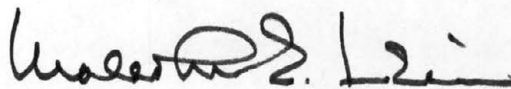
MALCOLM E. LEIN
DIRECTOR

Trustees and Board Members
The Saint Paul Art Center
Saint Paul, Minnesota

The following is quoted from a letter to the Saint Paul Art Center received today from the First Trust Company of St. Paul, Minnesota.

"Pursuant to the codicil to the last will and testament of Amelia D. Cutler there is bequeathed to you the sum of \$10,000.00. A check payable to the order of the Center in that amount representing full payment of the bequest is enclosed."

Miss Cutler was a member of the Saint Paul Art Center since its incorporation in 1926. As a good friend as well as an interested and frequent visitor she will be greatly missed. Her very generous bequest will be a continuing memorial to her interest and support in providing valued additions to our Permanent Collection and to our library.



Malcolm E. Lein
Director

1 March
1967



1966

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

12/15/66

MALCOLM E. LEIN
DIRECTOR

Mr. Louis S. Headley
South Robert & Horseshoe Lane
South Saint Paul, Minnesota

Dear Mr. Headley:

I am enclosing a copy of the catalog of the first Harding Museum Exhibition, THE AGE OF BELIEF, The grant from the Anna E. R. Furness Fund of the Saint Paul Foundation was most helpful in bringing this exhibition, valued at more than a million dollars, and presenting it at the Saint Paul Art Center.

Total cost of the exhibition including installation, exhibition arrangements, catalog, shipping and insurance for a six months' stay was \$7250.30.

The action of the Saint Paul Foundation is particularly significant in that it is an expression of community interest in this project. The response to the exhibition and the catalog has been most enthusiastic. Our trustees will continue negotiations with the Harding Museum with the hope of bringing the entire collection here permanently. Your recent support provides an effective starting point in seeking other sources of funds for future exhibitions and for the development of the entire project.

On behalf of the Trustees, the Directors, and the Community, I want to extend our appreciation for your interest and support.

Sincerely,

Malcolm E. Lein
Director

14 December
1966

P.S. Our appreciation has also been extended to each of the members of the Foundations' Distribution Committee as well as the Trustees; Harold J. Cummings, Walter P. Gardner, Reuel D. Harmon, W. H. Lang, John S. Holl, J. Neil Morton, John M. Musser, Wilfrid E. Rumble, Howard J. Seesel, Harry L. Holtz, John F. Nash, William Blake, Richard H. Bancroft,



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

MINUTES OF THE BOARD OF DIRECTORS MEETING

15 December 1966

12:15 P M - Members Lounge

PRESENT: Mmes: Herrmann, Noah, Gordon, Moran

Messrs: Schorger, Muellerleile, Marzitelli, Finberg,
Tesar, Hoyes, Sumner, Lein

It was moved by Mr. Muellerleile, seconded by Mr. Finberg and passed that the minutes of the 13 October meeting be approved as mailed.

A tentative schedule of Board meetings including major items for discussion was approved as follows:

December	15	Budget
January	12	Exhibition Program
February	9	Education Program
March	9	Community Support
April	13	Operations
May	11	Permanent Collection
July & August		Omitted unless special action required
September	14	Budget
October	12	Long Range Plans
November	9	Annual Meeting
December	14	Budget

The attached letter to Mr. Headley of the St. Paul Foundation was read by Mr. Lein.

Committee appointments for the balance of 1966-67 were distributed and responsibilities for their work briefly discussed. (copies attached)

The Saint Paul Art Center Budget for 1966-67 as recommended by the joint Executive/Operations Committee was submitted. Following detailed discussion, it was moved by Mr. Finberg, seconded by Mr. Sumner and passed that it would be submitted to the Budget Committee of the Arts/Science Council. Negative votes cast by Mrs. Noah and Mr. Tesar; Mrs. Herrmann abstaining.

It was moved, seconded and carried that the 1965-66 Financial Statement and the monthly financial summaries for September, October, November be accepted and forwarded to the Budget Committee of the Arts/Science Council.

There being no further business it was moved by Mr. Muellerleile, seconded by Mrs. Gordon and passed that the meeting be adjourned.

Respectfully submitted:

Mrs. John Herrmann, Secretary
Mrs. John Moran recording



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

MEMORANDUM

TO: Committee Members Saint Paul Art Center Board of Directors
FROM: Frank Marzitelli, President
DATE: 15 December 1966

SUBJECT: STANDING COMMITTEES:

1. The organization and functioning of the Standing Committees is covered in the By-Laws, Sections 7 - 10. The areas of responsibility of each Standing Committee are as follows:
 - a) **COMMUNITY SUPPORT:** To promote general understanding and support of the Saint Paul Art Center throughout the community in terms of Public Relations; to develop "Special Projects" and obtain necessary financial support from business, foundations and individuals; to plan and implement a broad base Membership Program.
 - b) **EDUCATION:** To determine the needs and direction of and to help promote the Saint Paul Art Center Community Art Education program and (1) Avocational and Professional art classes for adults and children (2) Educational tours and other interpretative programs geared to the needs and interest of schools and other community groups.
 - c) **OPERATIONS:** To oversee and assist in the organizational, corporate, personnel and management aspects of the Saint Paul Art Center; to act jointly with the Executive Committee in preparation of the annual Operating Budget.
 - d) **PROGRAM:** To determine policies, plans and needs in connection with annual and long range exhibition programming; to develop supplementary activities to promote community interest and participation including auxiliary groups.
2. In general it is the responsibility of the Committee to determine broad policies and procedures for staff guidance; it is the responsibility of the staff to carry out operating details.
3. The President of the Board of Directors, the Director and the Assistant Director are ex-officio members of all committees, in addition to staff department heads where designated.



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

M E M O R A N D U M

TO: Elected Members Saint Paul Art Center Board of Directors MALCOLM E. LEIN
FROM: Frank Marzitelli, President DIRECTOR
DATE: 15 December, 1966

SUBJECT: COMMITTEE APPOINTMENTS

1. Each elected Board Member is appointed to a Standing Committee. In order to give everyone maximum opportunity to become familiar with various phases of St. Paul Art Center Operation and Program, shifts in committee assignments are made from time to time, usually when new members join the Board.

2. The following Committee Appointments are announced effective this date:

- a) COMMUNITY SUPPORT: Z. Willard Finberg, Chairman; George Tesar
William Sumner and Mrs. Charles Ward. Staff Representative:
Mrs. John Moran
- b) EDUCATION: Mrs. John Herrmann, Chairman; Lloyd Leider, Thomas
Sample, John Schorger. Staff Representative, Miss Laurene Tibbetts
- c) OPERATIONS: James Searles, Chairman; Irving Clark, Walker Groetzinger,
Lawrence Hayes, Mrs. Harold Slawik. Staff Representative: Malcolm E.
Lein.
- d) PROGRAM: Mrs. William Peet, Chairman; Alvin Boese, Richard Muellerlein,
Mrs. Burton Noah. Staff Representative: Mrs. A. McDonnell Richards.
- e) EXECUTIVE COMMITTEE: All Officers and Chairmen of Standing Committees.
- f) ARTS & SCIENCE REPRESENTATIVES: Irving Clark, delegate; John Schorger,
alternate.

3. It is suggested that Committee Chairmen expand their committees with persons from outside the Board. It is a means of enlisting and maintaining the support and interest of a broad section of the Community and may facilitate finding future Board Members.

4. The work of the Committees is a very important part of the operation of the Saint Paul Art Center. We know that your participation will be helpful and I trust that you will find it personally rewarding. Thank you again for your interest and loyal support.



BOARD OF DIRECTORS - 1966-67

PRESIDENT: Frank Marzitelli 1st VICE PRESIDENT: John Schorger
TREASURER: Z. Willard Finberg 2nd VICE PRESIDENT: Richard Muellerleile
SECRETARY: Mrs. John Herrmann

.....

TERM EXPIRING 1967

Mrs. John Herrmann	4140 Edmund Blvd., Mpls.	721-5992
Irving Clark	1006 W. 1st Nat'l Bank Bldg.	227-7621
	745 Blue Gentian Road	454-3621
John Schorger	Rt. #5, Afton Hills, Stillwater	436-7640
Mrs. Burton Noah	18 Buffalo Rd., No Oaks	484-3107
Mrs. William Peet	2156 Iglehart	645-1845
Mrs. Charles Ward	740 Miss. River Blvd.	698-7928 225-8611

TERM EXPIRING 1968

Richard Muellerleile	274 Fillmore Ave. E.	224-5455
	1030 Lombard Ave.,	227-4205
Frank Marzitelli	Port Authority-60 E. 4th St.	224-5686
	1444 No. Victoria	489-9164
Z. Willard Finberg	Great West Life Assurance Co.	222-6336
	Pioneer Bldg.	
	1349 Fairmount Ave.	646-3712
Thomas Sample	Amer. Nat'l Bank-419 Robert	222-6666
	90 Imperial Drive	227-4763
James Searles	International Div. 3M Co.	733-1110
	2080 Birch Avenue, W.B.L.	429-1607
George Tesar	The Dayton Company	222-3021
	1199 Falls View Court	226-4777

TERM EXPIRING 1969

Alvin Boese	3M Co. Hudson & McKnight Rd.	733-0075
	803 Lincoln Ave.,	222-6706
Mrs. Harold Slawik	1850 University Ave.,	646-7578
	1405 Summit Avenue	644-5242
Mr. Walker Groetzinger	385 Washington Ave., F & M Ins.	221-7911
	614 Grand Ave.,	227-4993
Mr. Lawrence Hayes	332 Hamm Bldg.,	227-9231
	378 N. Miss. River Blvd.,	645-3080
Mr. William Sumner	4 Chipmunk Lane, North Oaks	484-5626
	St. Paul P.P./Disp. 55 E. 4th	222-5011
Mr. Lloyd Leider	1st Nat'l Bank of St. Paul, 332 Minn.	221-9012
	1235 Edgecumbe Rd.	698-2312

EX OFFICIO

Mrs. Wendell T. Peck	Arts & Audio Visual Serv. Library	224-3386
	2162 Hoyt Ave., W.	646-4243
Peter Lupori	St. Catherine's College	648-9950
	5118 12th Ave., So. Mpls.	827-3406
David Syme, Jr.	480 Broadway, Anchor Paper	224-7331
	1349 Osceola Ave.	649-8794
Mrs. Benton Gill	76 Pine -Mahtomedi	426-3121
Mrs. Edward Gordon, Jr.	1902 Highland Pkwy.	698-2877
The Hon. Thomas R. Byrne	347 City Hall Mayor	223-4328
The Hon. Joseph J. Mitchell	109 City Hall Comptroller	223-4118
The Hon. Dean Meredith	945 City Hall Commissioner	223-4616

SAINT PAUL ART CENTER
SUMMARY OF PROGRAM COMMITTEE MEETING
8 December 1966

PRESENT: Boese, Boss, Peet, Noah, DeCoster, Moran, Richards

The matter of broad policy direction and long range planning were deferred till the January meeting of this committee, at which time the projected exhibition schedule will be presented.

Matter of immediate concern having to do with Activities related to the Art Center Exhibition Program were discussed. Of most immediate concern was Mrs. Peet's proposal for a series of choral programs by local singers and high school choral groups in conjunction with the current exhibition, AGE OF BELIEF, from the Harding Collection. The purpose of such a series would be to enhance the exhibition, increase SPAC attendance and generally promote and educate the community to the 'HARDING PROJECT'. The following conclusions were reached.

A series of choral programs by the Madrigal Singers, Cathedral Boys Choir and local high schools, et al, would be organized and scheduled between mid-December and Easter as soon as possible. The series of approximately eight programs would take place either on Wednesday evening or Sunday afternoon. These matters to be left to the discretion of and effected by Mrs. Peet and her committee.

Publicity would be developed in collaboration with Mrs. Patricia Heikenen and distributed to the various news media as well as the public and parochial schools. A special flyer should also be sent to SPAC members. It was also deemed desirable to play tapes of appropriate music in the Harding Exhibition area (Sipes's Baroque Music was suggested) if such tapes could be procured. Mrs. Peet will appoint a committee member to locate appropriate recordings. Some sort of announcement on the bulletin or an easel with a scroll invitation should be provided in the main concourse to direct people to the choral programs. Hosts and/or Hostesses would be needed.

In addition it was strongly felt that a Wednesday evening lecture series should be set up by the first of the 1967 year to background and generally enrich the Harding Exhibition. Mr. Boese offered to provide funds for the first lecture. Mrs. Peet felt that a lecture fee of \$5.00 for the series would then carry the cost of the remaining programs. Mrs. Peet will pursue this matter, with Mrs. DeCoster's assistance.

The Second Related Activity of immediate concern was the Manship Opening.

It was concluded that an 8:00 p.m. - 10:00 p.m. opening with a superior wine, coffee, tea and crumpets would be appropriate. Because of the late hour and the older generation involved transportation should be provided guests needing same.

Mrs. West will consult with Sam Storey, Sr., and Mrs. Edward Brewer relating to the selection of honorary hosts and hostesses. Invitations should be sent to out-of-town Manship family.

The January Spindrift will serve as the catalogue for the exhibition.

A number of other thoughts and suggestions were touched upon which bear further exploration by the Committee:

The idea of a regular Wednesday night activity seemed desirable. Activities would include readings, a lecture series on the Harding Sculpture and Collection, choral programs etc.. Hosts and/or Hostesses from the Membership would be needed on a regular basis.

A fund raising activity such as the Left Bank Art Fair in conjunction with the Hilton suggested by George Tassar for early fall of 1987.

Concerts by guest artists in the exhibition area related to Harding Musical Instruments. Dr. Arnold Caswell was mentioned as a potential lecturer in this connection.

Mr. Boss concluded the meeting with the proposal that we conduct a "Happening".

On the occasion of the Annual Meeting and Dinner the Trustees and Directors of the Saint Paul Art Center cordially invite you to attend the preview of **An Age of Belief**.

This exhibition of selected sculpture and paintings from the XIIth to the XVIIth Centuries is the first in a series of exhibitions from the Harding Museum Collections to be shown at the Saint Paul Art Center.

ok sent
11/10
#1827

Social Hour at seven o'clock in the Member's Lounge, followed by Dinner and the Exhibition Preview.

Black Tie Optional
Ten Dollars per person

Saint Paul Art Center / Thirty East Tenth Street / Saint Paul, Minnesota / USA

WEDNESDAY
16 NOVEMBER 1966

MEMBERS EVENT XIV

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

Mr. Alvin Boese
Minnesota Mining & Manufacturing Co.
Hudson & McKnight Roads
St. Paul, Minnesota

Dear Mr. Boese:

The importance to St. Paul and the Saint Paul Art Center of the series of exhibitions from the Harding Museum can scarcely be overstressed. The first exhibition, AN AGE OF BELIEF, presents an outstanding group of sculpture and paintings which cover a period of 600 years from the 12th century. Community interest, particularly among you who have shown concern for the cultural growth of our city, is of the utmost importance in eventually bringing this invaluable collection to St. Paul.

A financial grant from the Anna E. R. Furness Fund of the St. Paul Foundation helped make this exhibition possible. In making the grant the Distribution Committee felt that it will provide the people of this community with an opportunity to see a notable collection and at the same time help to indicate the interest of the people of St. Paul in eventually establishing the seat of the entire Harding Museum in this city".

Your presence at the opening of the exhibition and the Saint Paul Art Center Annual Meeting Dinner will be an important indication of community support. A formal invitation will soon be in the mail to you. Meanwhile, I hope you will plan to attend.

Sincerely,

Frank Marzitelli s.o.

Frank Marzitelli
President, Board of Directors

24 October
1966

ANNUAL MEETING AND DINNER
16 November 1966 - 6:30 P.M.



SAINT PAUL ART CENTER
BOARD OF DIRECTORS MEETING
13 OCTOBER, 1966
12:15 PM - BOARD ROOM

Present: Mmes: Noah, Herrmann, Gordon, Swain, Peet, Peck, Moran
Messrs: Marzitelli, Searles, Finberg, Tesar, Syme, Lein

A. PRESIDENT'S REPORT

1. It was moved by Mr. Finberg, seconded by Mr. Tesar and carried that minutes of the July meeting be approved as mailed.
2. The Annual Meeting will be held on the occasion of the first exhibition from the Harding Museum Collection on Wednesday evening, 16 November. As Chairman of the Program Committee, Mrs. Peet will chair the event.
3. Statements of committee responsibilities will be distributed at the next meeting.
4. Next regular meeting of the Board of Directors will be held on 8 December, 12:15 PM.
5. It was moved, seconded and carried that Mr. Duke Tully's resignation be accepted with regret.

B. DIRECTOR'S REPORT

6. Reviews were shown from the Christian Science Monitor and the New Yorker of the Art Center's Drawing Collection exhibition recently on display at the IBM Gallery in New York City.
7. To date, in excess of 40,000 adults have visited the Art Center during the Peters Collection exhibition.
8. New Acquisitions to the Permanent Collection:
 - a. A large stone sculpture by Alonzo Hauser will be given by Mrs. Patrick Butler.
 - b. Many additional pieces of oriental art have been given by Mrs. Bernard Blum including a collection of snuff bottles, jades, fabrics and porcelains.
9. The Harding Museum Collection of religious sculpture and paintings from the 12th to the 17th century will open on 16 November.

C. ITEMS FOR DISCUSSION

10. A/S Report: In the absence of the regular representative, Irving Clark, Mr. Marzitelli reported that Theatre St. Paul has been re-classified in the Arts and Science Council as an associate member. Approximately 28 weeks of theater has been proposed by Channel 2 Educational TV Station, KTCA, in cooperation with TSP. A subsidy of \$71,000 would be provided by the station to cover the cost of three professional administrators and to underwrite any deficit incurred in the proposed performances (120), using non-professional performers. Governor Anderson's committee has reported that approximately \$150,000. would be needed to underwrite the cost of a 15 week run of Repertory

Theater produced by the Minnesota Theatre Association (Guthrie Theatre).

11. Member's Events: It was moved by Mr. Finberg, seconded by Mr. Tesar and approved that when the building is open to the public, areas affected by special events for SPAC Members and guests will be screened from the public and access to them will be by invitation only.

12. Adjusted Budget for 1966-67 as proposed by the Operations and Executive Committee was approved. It was moved by Mrs. Herrmann, seconded by Mr. Searles and carried that monthly reports as requested by the Budget Committee be forwarded to the Arts/Science Council after approval by the SPAC Board. July and August statements were approved and will be forwarded to A/S Council together with the summary of deleted expense items for which replacement funds are needed. The Certified Audit was distributed to members present. Discussion and action will be taken at the next regular meeting of the Board.

13. Other Business: Mr. Tesar suggested that a three day exhibition/sale of art works, books, etc., be sponsored by SPAC in Sept. '67 as a fund-raising and interest-creating event. Location could be in front of the Hilton Hotel (covered portion of Second St., as alternate in case of rain). Organizations such as the Salvation Army or the Goodwill Industries could be encouraged to build stalls, display areas, etc. Suggested theme "Left Bank of the Mississippi". The chair referred the matter to the Program Committee to look into the possibilities and to report back.

D. There being no further business, the meeting was adjourned.

Respectfully submitted,

Mrs. John Herrmann, Sec'y.

Recorded - Mrs. John Moran

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

MEMORANDUM

TO: Elected Members of the Saint Paul Art Center Board of Directors
FROM: Frank Marzitelli, President
DATE: 9 September, 1966

RE: Committee Appointments for year 1966-67

The following committee appointments are announced effective this date:

OPERATIONS: Chairman, Richard Muellerleile
Irving Clark
Z. Willard Finberg
John Schorger
James Searles
Duke Tully
Mrs. Charles Ward

PROGRAM: Chairman, Mrs. William Peet
Alvin Boese
Harlan Boss
Mrs. Burton Noah

EDUCATION: Chairman, Mrs. John Herrmann
Arnold Niemeyer
Thomas Sample
Mrs. Thomas Swain

ARTS AND SCIENCE COUNCIL REPRESENTATIVE:

Irving Clark
George Tesar, alternate

NOMINATING: Chairman, Arnold Niemeyer
Harlan Boss
Irving Clark
James Searles
Mrs. Charles Ward

In addition to the above, the EXECUTIVE COMMITTEE WILL consist of the officers and chairman of standing committees; the Membership Committee (Community support committee) will be appointed later.

The work of committees is a very important part of the operation of the Saint Paul Art Center. We know that your participation will be helpful to the Art Center, and I trust you will find it personally rewarding.

Thank you for your loyal support.



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

EXTRACT FROM BY-LAWS

III. BOARD OF DIRECTORS

Section 7. Executive Committee

The Executive Committee of the Board of Directors shall consist of the officers of the corporation and the chairmen of the standing committees. The Executive Committee shall have the active control and management of the affairs of the corporation and shall act for the Board in between meetings of the Board, including but not limited to the power to make or authorize contracts, policy formulation, and matters of finance and of personnel. The Executive Committee may also from time to time formulate and recommend to the Board of Directors for approval, general policies regarding the management of the business and affairs of the corporation. The Executive Committee shall investigate and report to the Board its recommendation as to all grievances of or concerning members or staff which shall be submitted to it in writing.

Actions taken by the Executive Committee shall be reported to the Board of Directors for inclusion in minutes of the Board of Directors or other appropriate action by the Board, and when so reported and ratified by the Board shall be deemed action by the Board. But this provision shall not abridge the power of the Executive Committee to act in between meetings of the Board.

Section 8. Standing Committees

Upon his election, the President shall appoint, subject to approval of the Board, the Chairman and members of one or more standing committees to hold office throughout the year. Chairman of standing committees shall be selected from members of the Board of Directors. Standing Committees shall include, but need not be limited to the following;

PROGRAM COMMITTEE; COMMUNITY SUPPORT COMMITTEE;

EDUCATION COMMITTEE; OPERATIONS COMMITTEE

and such additional standing committees as may be established by resolution of the Board of Directors from time to time. Such resolution should state the purposes, powers and function of each new standing committee. Persons other than Directors may be appointed to any standing committee under this section.

Section 9. Special Committees

The President may at any time appoint, subject to approval of the Board, such other special committees as may from time to time be deemed necessary or desirable. Persons other than Directors may be appointed to any Special Committee created from time to time under this section.

Section 10. Powers of Committees: Meetings

Committees authorized under Sections 8 and 9 of this article shall make their recommendations to the Board of Directors or the Executive Committee, as directed by the President. They shall have no power to bind the corporation except when expressly so authorized or delegated by resolution of the Board of Directors. Directors and committee members, except when carrying out a specific delegation of authority or program committed to them by the Board or by these By-Laws, shall be deemed member volunteers. They shall so far as practicable, use their best efforts to coordinate their activities in any capacity with professional staff officers in connection with such activity or activities.

Each standing and special committee shall, whenever practicable, meet not less than four times each year. The committee chairman, or an officer having portfolio of such committee, will give a progress report of the work of that committee at Executive Committee or Board meeting as often as practicable.



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

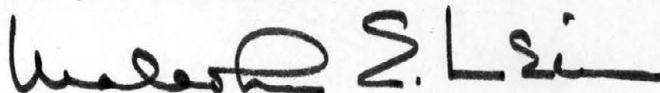
MALCOLM E. LEIN
DIRECTOR

MEMORANDUM / 7 September 1966

TO: Mr. Burton Schindler, The Vincent Price Collection, Chicago, Illinois
Mr. Clint Clark, The Sears Roebuck Co., Minneapolis, Minnesota
Mayor Thomas R. Byrne and Mayor Arthur Naftalin
Saint Paul City and Ramsey County Commissioners
Saint Paul Art Center Trustees, Directors and Staff

SUBJECT: LUNCHEON MEETING IN CONNECTION WITH SPECIAL EXHIBITION OF
ANCIENT JAPANESE HANIWA SCULPTURE.

1. A special exhibition of ancient *JAPANESE HANIWA SCULPTURE will open at the Saint Paul Art Center on 15 September. The material has been lent by the Vincent Price Collection of the Sears Roebuck Company.
2. We have arranged with the Sears Company to bring Mr. Allan McNab, Special Consultant to the Vincent Price Collection, to the Saint Paul Art Center on Wednesday, 28 September to speak to a small group of friends of the Art Center on this exhibition and the related importance of corporate and community support of the arts.
3. You are invited to be a guest at a luncheon which will be held in the Members Lounge, Saint Paul Art Center, 30 E. 10th Street, at 12:15 P.M., on Wednesday, 28 September, 1966. We will be the guests of the Sears Roebuck Company on this important occasion.
4. It is hoped that you will be able to attend. A return card is enclosed for your convenience.



Malcolm E. Lein
Director

*THE HANIWA SCULPTURES are clay figures of human beings and animals which date from the "Old Tomb Period", 350 A.D. to 550 A.D., and were placed around burial mound tombs. They are unique examples of native Japanese artistic genius prior to contact with Chinese cultural influences. Also on exhibit are the Robert Edward Peters Collection and a collection of Japanese Prints by members of the Yoshida Family.



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

SAINT PAUL ART CENTER
BOARD OF TRUSTEES MEETING

MALCOLM E. LEIN
DIRECTOR

11 August 1966

PRESENT: Ellerbe, Dorsey, Taylor, Atwater, Trenerry, Clark, Niemeyer,
Lein, Musser, West, Peters.

1. Mr. Walter Trenerry presided.
2. Minutes of the previous meeting 22 June, 1966 were approved.
3. Mr. Lein reported as follows:
 - a) Discussions are continuing with Minnesota Mining in regard to a proposed Fine Art Collection. Tentative date for making the proposal to the Management or Executive Committee of 3M is 31 August, 1966, 8:30 a.m., at the Saint Paul Art Center.
 - b) An exhibition of Wood-Block Prints by two members of the Yoshida Family of distinguished Japanese Artists, will open at the Art Center on 20 August. Prints were a gift to the Permanent Collection by Mr. and Mrs. Louis W. Hill, Jr. Friends are invited to meet Mr. Toshi Yoshida at the Art Center between 4:00 and 5:00 p.m. on Saturday, 20 August.
 - c) A joint meeting of the Board of Trustees and Board of Directors is proposed for Thursday, 15 September, 1966. The Director is working on arrangements for the following as of that date: Both proposals are TENTATIVE.
 - 1) The Sears Company to host a luncheon meeting and to bring Mr. Alan McNab, Consultant to the Vincent Price Collection, to present a brief talk on the exhibition of Haniwa Sculpture which opens on that date.
 - 2) The Mayor, members of the City Council, and the County Commissioner attend the meeting at which time the Mayor will present an award to Mr. Robert Peters.
4. Mr. Trenerry had previously appointed an Investment Committee consisting of Mr. Daniels, Mr. Finberg, Mr. West, Mr. Clark, and Mr. Marzitelli. Mr. Clark reported that the Committee met and recommends that the investments be handled by a professional. Mrs. Musser moved, Mr. Niemeyer seconded and it was carried that action taken to date be approved and that the Investment Committee be authorized to work out the most favorable arrangement with a responsible Trust Agent.



5. The proposal to purchase the Minnich Collection was reviewed and discussed in detail. Mr. Lein explained the importance to some principle directions of Permanent Collection developments; Crafts, Drawings, as well as Oriental Art. The first major gift to the Permanent Collection of the Art Center was the George Lindsay Collection of Oriental Art; there have been subsequent major gifts in this field since that time, the most recent being the Japanese prints from Mr. and Mrs. Louis W. Hill, Jr.

Moved by Mr. Clark, seconded by Mrs. Taylor and carried with Mr. West abstaining, that Mr. Lein be authorized to proceed with the purchase of the Minnich Collection.

6. Miss Dorsey reported that Mr. Louis Headley, Director of the Saint Paul Foundation has advised that the Saint Paul Foundation will make a grant of \$1250 toward the purchase of the Minnich Collection. Additional gifts for the specific purpose of purchasing the Collection will be sought from other sources.

7. Moved by Mr. Clark, seconded by Mrs. Musser and carried that the meeting be adjourned.

Respectfully submitted

Malcolm E. Lein /

9/1
noted

NOTICE:

THE BOARD MEETING HAS BEEN TENTATIVELY RE-SCHEDULED
FOR THE 15th OF SEPTEMBER. MORE DETAILS WILL FOLLOW.

SAINT PAUL ART CENTER

30 EAST TENTH STREET
BOARD OF DIRECTORS MEETING

SAINT PAUL, MINNESOTA 55101

14 July 1966

Saint Paul Art Center

MALCOLM E. LEIN
DIRECTOR

PRESENT: Marzitelli, Clark, Tesar, Finberg, Peet, Herrmann, Mr. and
Mrs. John Schorger, Gill, Lein, Moran, Boss.

A. PRESIDENT'S REPORT:

1. Minutes of the May were approved as mailed.
2. Next meeting - Thursday, 8 September, 1966.

B. DIRECTOR'S REPORT:

1. A gift of \$2000 to the Endowment Fund from the estate of former Trustee Mr. Milton Griggs has been received: Acceptance moved by Mr. Clark, seconded by Mr. Finberg and carried.
2. A gift of 40 Japanese prints from Mr. and Mrs. Louis W. Hill, Jr. will be exhibited - opening 20-24 August, 1966. Motion was made by Mr. Finberg, seconded by Mrs. Herrmann to accept the gift. Passed.
3. The Vincent Price collection will lend a small group of rare Haniwa sculptures for exhibition during the showing of the Japanese prints.
4. An anonymous gift of rare books to the Art Center Library has been made. Discussion on policy of complete anonymity followed and consensus was that it should be kept absolute; Board included. Motion was made to accept the gift by John Schorger, seconded by Mr. Boss. Carried.
5. A gift of two oils by George Inness has been made by Mr. and Mrs. Carl Schuneman. Motion was made by Mr. Boss, seconded by Mr. Clark and passed to accept the gift.
6. An exhibition of approximately 60 drawings from the Permanent Collection of the Art Center is currently being shown at the IBM Gallery in New York City. Opening 25 July, it will close on 20 August, 1966.
7. Discussions have been held with representatives of Ellerbe Architects to present a retrospective exhibition of their work. Following discussion, it was moved, by Mr. Schorger, seconded by Mrs. Peet and carried to proceed.
8. Fiber-Clay-Metal has been cancelled in 1967 for lack of money.
9. Robert Kjorlien has resigned as Assistant Exhibitions Director as of 15 July, 1966.



C. BOARD OF TRUSTEES REPORT:

1. Walter Trenerry has been elected Chairman of the Trustees. Minutes of Trustee meetings will be distributed to members of the Board of Directors. In general, the June 22nd meeting included a review of the Art Center's financial position; a review of the Harding Museum proposal; and approval of the sale of the Degas subject to Miss Ordway's approval.
2. Mr. Marzitelli, Mr. Trenerry, Mr. Clark and Mr. Lein met on 13 July. Mr. Trenerry appointed an Investment Committee composed of Mr. Clark, Mr. Daniels, Mr. Finberg, and Mr. West with Mr. Marzitelli an ex-officio member. This committee will take under advisement the investment of the Endowment Funds.
3. Minnich Collection: A large collection has been assembled by Dwight and Helen Minnich, both of whom have earned an impressive national reputation. At Dr. Minnich's death, the collection was made available for purchase in two parts:
 - a) PRINTS: Purchased by the Minneapolis Institute of Arts.
 - b) ORIENTAL ART: Substantial Chinese and Japanese works comprise this portion of the collection. Mrs. Minnich and her family spent many years in the orient, and Mrs. Minnich has written an authoritative book on oriental art. A listing of the items was read. The group is conservatively appraised at more than \$60,000. Sale price to the Saint Paul Art Center will be \$50,000.

It was moved by Mr. Clark, seconded by Mr. Schorger and carried that the subject to confirming action by the Board of Trustees and subject to the final satisfaction of the Director and the Executive Committee as to value, the Saint Paul Art Center purchase the Minnich Collection at \$50,000 to be paid over a ten year period at \$5,000 per year.
4. Chair requested a motion approving the formation of the Investment Committee. Motion was made by Mrs. Gill, seconded by Mr. Boss. Carried.

D. OTHER:

1. Renewal of bank resolution was moved by Mr. Boss, seconded by Mr. Tesar. Carried.
2. Membership report: Mrs. Schorger reported that a Membership Chairman has not been secured for the year 1966-67.
3. Inter-Club Council: Motion appointing Miss Laurene Tibbetts as representative to this group from the Saint Paul Art Center was made by Mrs. Herrmann, seconded by Mrs. Gill. Carried.
4. Arts and Science Council Report: Mr. Finberg noted that action to add 190 seats to the theatre making a total of 667 seats. The necessary \$60,000 cost would be met by grants from foundations not currently giving to the Fund Drive and building fund. Governor Anderson's committee and past presidents of Theatre St. Paul are investigating ways to continue TSP on a September - May schedule. Minnesota Theatre group will use the theatre from May to September.

- E. It was moved, seconded and carried that the meeting be adjourned.

Respectfully submitted / Mrs. John Herrmann, secretary
recorded: Mary Kelly

BOARD OF TRUSTEES MEETING
22 June 1966
Saint Paul Art Center

PRESENT: Taylor, Heller, Dorsey, Niemeyer, Daniels, Clark, Trenerry,
Marzitelli, Atwater, Lein, Jones.

1. Mr. Irving Clark Presided.
2. Moved by Mr. Niemeyer, seconded by Mrs. Atwater and carried that the minutes of the previous meeting of 24 March 1966 be approved.
3. Mr. Clark reviewed recent developments and the increasing need for greater participation by the Trustees. A specific matter for early consideration is the Endowment Fund which has increased to nearly \$300,000. An Endowment Committee will be appointed. In view of the enlarged role of the Trustees a more formal structure is needed. Accordingly a nominating committee was appointed consisting of the current Board of Directors President, Mr. Frank Marzitelli and the immediate past presidents, Arnold Niemeyer and Irving Clark.
4. With Mrs. Atwater presiding Mr. Niemeyer presented the following slate on behalf of the Nominating Committee:

To be Chairman of the Board of Trustees: Mr. Walter Trenerry
To be Vice Chairman of the Board of Trustees: Mr. Irving Clark.

The nominations were seconded by Miss Dorsey and unanimously carried.

5. Mr. Lein reported on his meeting with Miss Katharine Ordway in regard to the sale of the Degas pastel. Miss Ordway approved the proposal to sell. Mr. Lein will continue negotiations for the sale. The matter will be referred back to the Trustees for final approval at such time as a specific purchase agreement has been resolved.
6. Mr. Frank Marzitelli, President of the Board of Directors, gave a brief summary of Permanent Collection, Program and Financial highlights. (copy attached - EXHIBIT A).
7. Mr. Niemeyer reviewed the Harding Museum project. An outline of Mr. Niemeyer's report and other pertinent information is attached. (EXHIBIT B)

After discussion of the proposed project it was moved by Mr. Niemeyer, seconded by Mr. Daniels and carried that the Chairman be authorized to appoint a Development Committee to consider all aspects of the proposal and to prepare necessary plans for its implementation.

8. There being no further business the meeting was declared adjourned.

Respectfully submitted, Malcolm E. Lein / acting secretary

1. PERMANENT COLLECTION HIGHLIGHTS

- a) Total value is nearly \$1,000,000
- b) Major gift was announced recently of the bequest by Paul Manship of his art works to be given jointly to the St. Paul Art Center and the Smithsonian Institution.
- c) IBM Gallery in New York requested an exhibit of 60 drawings from the Art Center Collection to be shown at its New York Gallery.

2. PROGRAM HIGHLIGHTS:

a) Corporate Support:

- 1. 3M exhibition "Communication Through Art and Industry", shown in St. Paul in February and March and in New York in May. Plans progress to expand the exhibition for American and Foreign travel.
 - 2. Peter's Meat Company sponsored the Peter's Collection.
 - 3. Plans being developed to make small exhibitions of Permanent Collection works available for loan to local businesses as part of a Corporate Service Program. Economics Laboratory and the Northwestern Bank of St. Paul will include appropriate exhibition space in their new buildings for this purpose.
- b) St. Paul Art Center is presenting joint exhibitions with Finch College, New York City and with the Smithsonian Institution.
 - c) The third Biennial Exhibition, DRAWINGS USA '66 has been booked for showing at 18 other American Museums following its close in St. Paul.
 - d) On 13 July, 1966 the Robert Edwards Peters Collection exhibition will be opened. Mr. Peters has announced that the collection will be left to the Saint Paul Art Center.
 - e) Negative note: For financial reasons it is necessary to cancel our scheduled biennial competition next year, FIBER CLAY METAL; the first cancellation since it was started in 1952.

3. FINANCIAL SUMMARY

- a) Endowment Fund has now reached approximately \$300,000 income from which is dedicated to acquisitions.
- b) No deficit for 1965-66 Fiscal Year is anticipated.
- c) Net allocations to St. Paul Art Center for non-building purposes have increased from \$44,722 in 1959-60 to \$68,400 for 1966-67, a total net increase during this 7 year period of \$23,678.
- d) Because of the limited increase in allocation income since the base year of 59-60 despite greatly increased costs of operation, it appears that new and/or additional sources of funds are needed.

EXHIBIT B

(22 June 1966)

THE HARDING MUSEUM

1. BACKGROUND

- a) Initial meetings with Harding Museum 1963-1965
- b) Meeting in November 1965 with St. Paul community leaders

2. PROGRESS REPORT

- a) Formal action taken by Board of Directors, 13 January 1966.
- b) St. Paul Foundation grant of \$2500 for support of the project.
- c) Herman Silverstein, President of the Harding Museum, has appointed Alan McNab as Consultant to the Harding Museum; Mr. McNab will establish an office at the Saint Paul Art Center.

3. EXHIBITION SCHEDULE

- a) Small exhibition of armor will open at the Saint Paul Art Center to coincide with the public announcement of the joint Saint Paul Art Center / Harding Museum plans.
- b) 16 November, 1966; Open Exhibition of Harding Collection of Medieval Sculpture and Painting.
- c) 20 May 1967: Open Exhibition of Harding Collection of Remington Painting and Sculpture.

4. PROPOSED ACTION

- a) Phase One 1966-68
 - 1. Announce over all project plan
 - 2. Request special funds to underwrite cost of Harding Museum Exhibitions at the Saint Paul Art Center for study and development of the project.
 - 3. Appoint "Development Committee" to plan project.
- b) Phase Two: Complete permanent move of Harding Museum to St. Paul

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

BOARD OF DIRECTORS MEETING
19 May 1966
12:15 P.M. - Trustees Room

PRESENT: Tesar, Noah, Tully, Clark, Muellerleile, Peet, Schorger,
Swain, Lein, Moran.

1. John Schorger, 1st Vice President, presided.
2. It was moved by Mr. Clark, seconded by Mr. Tesar that the minutes of the April meeting be approved. Carried.
3. Need for guards in the Art Center was discussed. It was suggested that volunteer help could be used. The Junior League has been asked but has not acted on the request. A more extensive volunteer program might stimulate further interest in the Art Center and its program. It was moved by Mr. Clark, seconded by Mrs. Peet and carried that the appropriate committee be asked to study the possibility of developing volunteer assistance.
4. A memorandum from Theatre Saint Paul stated that from now until March 15, 1967 the theatre is available for use by other groups.
5. The next major exhibition, opening on 13 July, is the Robert Edward Peters Collection. Major exhibitions such as this must be planned at least a year ahead.
6. Mr. Allan McNab has been appointed Consultant to the Harding Museum. He will establish an office at the Saint Paul Art Center. This is most important as he will serve in a very valuable liaison capacity.
7. Stephen Grancsay, foremost authority on Arms and Armor, has written an article for a national magazine about a famous suit of Armor owned by the Harding Museum which will shortly be sent to the Art Center for exhibition.
8. With the help of Mr. Allan McNab, two exhibitions will be on loan from the Vincent Price Collection, drawing by Bonnard and ancient Haniwa ceramics.
9. Mr. Lein announced that Miss Katharine Ordway has concurred in the proposal to sell the Degas.



pg. 2 - Board of Directors Meeting
19 May 1966

10. It was moved by Mr. Clark, seconded by Mrs. Swain and carried that Miss Katharine Ordway be elected a Trustee of of the Saint Paul Art Center.
11. Mr. Tesar moved that the present Trustees (list attached) be reelected for three year terms, seconded by Mrs. Noah. Carried.
12. Mr. Schorger advised that the Arts and Science Council has appointed a committee of three to study its By-Laws.
13. Mr. Schorger suggested that the Art Center join the Saint Paul Chamber of Commerce. The recommendation was rejected.
14. The 30th April Financial Summary was distributed and discussed. An operating deficit of \$2945.00 for the year is projected, due principally to the cost of the Bruno Exhibition.
 - a) The deficit was anticipated when the Arts and Science Fund Drive failed and the Saint Paul Art Center allocation was reduced by about \$14,000 in mid-1965. However, the Board decided that the Bruno Exhibition would not be cancelled; anticipated funds to cover the cost have not been received.
 - b) If adequate funds are not received, the Director will be required to proceed with any necessary action to insure that there be no operating deficit at the end of this finscal year; such action will necessarily include leaves of absence without pay by members of the staff.
 - c) The Chair appointed Mr. Tully, Mr. Tesar, Mr. Muellerleile, Mr. Clark, Mr. Marzitelli and Mr. Schorger to study the problem and to advise Mr. Lein within a week.
15. Mrs. Noah, Mr. Tesar, Mrs. Swain and Mr. Muellerleile will serve on the Education Committee.
16. All Board Members are urged to attend Board Meetings.
17. It was moved, seconded and carried that the meeting be adjourned.

respectfully submitted
Pat Herrmann / secretary

recorded: Mary Kelly

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

DEAR BOARD MEMBER:

The May Meeting of the Saint Paul Art Center

Board of Directors will be held on the following

date: 19 MAY 1966 - 12:15 P.M. - in the Trustees

Room of the Saint Paul Art Center.

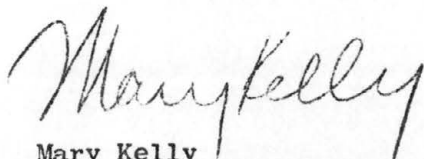
Minutes of the April meeting will be mailed to you

before the meeting. Please return the enclosed card

as soon as convenient to enable us to plan accordingly

for the luncheon.

Thank you.



Mary Kelly
Secretary to the Director



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

BOARD OF DIRECTORS MEETING

21 April 1966

12:15 P.M. Trustees Room

PRESENT: Finberg, Niemeyer, Noah, Peet, Schorger, Tully, Hermann
Clark, Lein.

1. John Schorger, First Vice-President, presided.
2. It was moved by Mr. Niemeyer, seconded by Mr. Tully that the minutes of the March Board of Directors meeting be approved. Carried.
3. It was moved by Mrs. Noah, seconded by Mrs. Herrmann, and carried : that the April minutes carry a footnote stating the official determination as to what constitutes a quorum of the Board of Directors. *
4. Mr. Schorger submitted his resignation as Membership Chairman, and after discussions with Mr. Lein, Mr. Muellerleile and Mr. Marzitelli will appoint a new chairman. Mr. Niemeyer moved the acceptance by the Board of Mr. Schorger's resignation, seconded by Mr. Clark. Carried. The Board expressed its appreciation for Mr. Schorger's work on membership and his continued interest and support of the Art Center.

It was suggested that a reevaluation of the membership situation and part-time secretarial help be reviewed and the subject be discussed at the next Board meeting.

5. DIRECTORS REPORT:

- a) The Board of Trustees of the Art Center met in March.
- b) The Trustees authorized the sale of the Degas, subject to approval of the donor, Miss Katharine Ordway.
- c) The 3M sponsored exhibition, Communication Through Art and Industry, will be sent to NYC in May. Mr. Lein proposed to 3M that it develop a major fine arts collection as a supplement to its Mertle Collection.
- d) Mr. Lein recommended that the Art Center enter a bid for purchase of an Icon from the Helena Rubenstein Collection. This piece would be used in connection with the Communication Through Art and Industry Exhibition. After discussion, Mr. Clark moved that the recommendation of the Director on the purchase of the Icon be rejected; seconded by Mr. Niemeyer and carried.



6. Mr. Tully reported on the Businessmen's luncheon which was attended by representatives of the Dispatch Pioneer Press. He stated that the event was very successful, had excellent attendance and recommended that this project be continued. He suggested also that the report of Art Center Activities be limited to major events and broad considerations.
7. Mr. Niemeyer read the minutes of the Trustees Meeting. Mr. Clark and Mr. Lein have completed negotiations for a \$50,000 gift to the Arts and Science Building Equipment Fund and a \$200,000 gift to the Art Center Endowment Fund, by an anonymous donor. An Endowment Committee will be appointed.
8. Mr. Finberg reported on the Arts and Science Council Meeting.
 - a) An additional guard will be hired for the Art Center area.
 - b) Dean Myhre, Head, State Arts Committee, discussed the possibility of organizations receiving state and federal funds.
 - c) Minutes of the meetings of the Arts and Science Council will go to all members of the Board of the participating organization.
9. It was moved, seconded and carried that the meeting be adjourned.

Respectfully submitted
Pat Herrmann / secretary

recorded: Mary Kelly

- * "Ten (10) members of the Board of Directors shall constitute a quorum at all meetings of the Board."

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

EXTRACT FROM BY - LAWS

* * * * *

V. BOARD OF TRUSTEES

Section 1. Membership

The Board of Trustees shall consist of not less than three (3) Trustees. Trustees shall be elected by the Board of Directors to serve for a term of three (3) years and until their successors have been elected and qualified. Trustees may be chosen on the basis of unusual interest, contribution, or community spirit in connection with the corporation or public affairs.

Section 2. Powers and Duties

The Board of Trustees should meet at least two (2) times each year to make recommendations for the welfare of the corporation in its community relations, program, financing and administration, and shall have jurisdiction over the physical and financial assets of the corporation. The President, ex-officio, shall be a member of the Board of Trustees and shall when practicable meet with the Trustees and report recommendations of the Trustees to the Board of Directors.

The Board of Directors may from time to time request the Board of Trustees to undertake any special studies or responsibilities which the Directors deem appropriate and which the Trustees may accept.

* * * * *



MEMBERS OF THE BOARD OF TRUSTEES

19 May 1966

Mr. Elmer L. Andersen
2230 W. Hoyt Avenue
Saint Paul, Minnesota

Mrs. Pierce Atwater
546 Portland Avenue
Saint Paul, Minnesota

Mrs. Phillip A. Bruno
419 E. 57th Street
New York, New York/
Marthas Vineyard, Mass.

Mr. Irving Clark
745 Blue Gentian Road
Saint Paul, Minnesota

Mr. Thomas L. Daniels
7 Heather Place
Saint Paul, Minnesota

Miss Elizabeth Dorsey
459 Portland Avenue
Saint Paul, Minnesota

Mr. Thomas F. Ellerbe
26 Benhill Road
Saint Paul, Minnesota

Mr. Albert S. Heller
260 So. Mississippi River Blvd.
Saint Paul, Minnesota

Mr. Louis W. Hill, Jr.
30 Crocus Place
Saint Paul, Minnesota

Mr. Jerome Hill
Sugar Bowl, California /
Cassis, France

Miss Perrie Jones
348 Stonebridge
Saint Paul, Minnesota

Mrs. William L. McKnight
Dellwood
White Bear Lake, Minnesota

Mrs. John Musser
260 Salem Church Road
Saint Paul, Minnesota

Mr. Arnold M. Niemeyer
1364 Summit Avenue
Saint Paul, Minnesota

Miss Katharine Ordway
40 Central Park S., NYC /
Weston, Conn.

Mr. Robert E. Peters
460 Butler Avenue E.
Saint Paul, Minnesota /
7309 Lakeside Lane, Clearwater
Hill, Phoenix, Arizona

Rabbi W. Gunther Plaut
Holy Blossom Temple
Toronto, Canada

Mrs. Arthur Savage
15 Crocus Hill
Saint Paul, Minnesota

Mrs. H. Longstreet Taylor
748 Linwood Avenue
Saint Paul, Minnesota

Mr. Walter Trenerry
188 Oakview Road
Saint Paul, Minnesota

Mr. William L. West
796 Fairmount Avenue
Saint Paul, Minnesota

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

BOARD OF DIRECTORS MEETING

21 April 1966

12:15 P.M. Trustees Room

PRESENT: Finberg, Niemeyer, Noah, Peet, Schorger, Tully, Hermann
Clark, Lein.

1. John Schorger, First Vice-President, presided.
2. It was moved by Mr. Niemeyer, seconded by Mr. Tully that the minutes of the March Board of Directors meeting be approved. Carried.
3. It was moved by Mrs. Noah, seconded by Mrs. Herrmann, and carried : that the April minutes carry a footnote stating the official determination as to what constitutes a quorum of the Board of Directors. *
4. Mr. Schorger submitted his resignation as Membership Chairman, and after discussions with Mr. Lein, Mr. Muellerleile and Mr. Marzitelli will appoint a new chairman. Mr. Niemeyer moved the acceptance by the Board of Mr. Schorger's resignation, seconded by Mr. Clark. Carried. The Board expressed its appreciation for Mr. Schorger's work on membership and his continued interest and support of the Art Center.

It was suggested that a reevaluation of the membership situation and part-time secretarial help be reviewed and the subject be discussed at the next Board meeting.

5. DIRECTORS REPORT:

- a) The Board of Trustees of the Art Center met in March.
- b) The Trustees authorized the sale of the Degas, subject to approval of the donor, Miss Katharine Ordway.
- c) The 3M sponsored exhibition, Communication Through Art and Industry, will be sent to NYC in May. Mr. Lein proposed to 3M that it develop a major fine arts collection as a supplement to its Mertle Collection.
- d) Mr. Lein recommended that the Art Center enter a bid for purchase of an Icon from the Helena Rubenstein Collection. This piece would be used in connection with the Communication Through Art and Industry Exhibition. After discussion, Mr. Clark moved that the recommendation of the Director on the purchase of the Icon be rejected; seconded by Mr. Niemeyer and carried.



6. Mr. Tully reported on the Businessmen's luncheon which was attended by representatives of the Dispatch Pioneer Press. He stated that the event was very successful, had excellent attendance and recommended that this project be continued. He suggested also that the report of Art Center Activities be limited to major events and broad considerations.
7. Mr. Niemeyer read the minutes of the Trustees Meeting. Mr. Clark and Mr. Lein have completed negotiations for a \$50,000 gift to the Arts and Science Building Equipment Fund and a \$200,000 gift to the Art Center Endowment Fund, by an anonymous donor. An Endowment Committee will be appointed.
8. Mr. Finberg reported on the Arts and Science Council Meeting.
 - a) An additional guard will be hired for the Art Center area.
 - b) Dean Myhre, Head, State Arts Committee, discussed the possibility of organizations receiving state and federal funds.
 - c) Minutes of the meetings of the Arts and Science Council will go to all members of the Board of the participating organization.
9. It was moved, seconded and carried that the meeting be adjourned.

Respectfully submitted
Pat Herrmann / secretary

recorded: Mary Kelly

* "Ten (10) members of the Board of Directors shall constitute a quorum at all meetings of the Board."

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

MEMORANDUM

TO: ALL BOARD MEMBERS
FROM: Frank Marzitelli, President
DATE: 7 April 1966

SUBJECT: BOARD OF DIRECTORS MEETING

The next meeting of the Board of Directors will be held on Thursday, 21 April, 1966, at 12:15 P.M. in the Trustees Room of the Saint Paul Art Center. Kindly return the enclosed card indicating whether or not you will attend.

I am enclosing a copy of my letter to Bayliss Griggs, President of the Saint Paul Council of Arts and Sciences, in answer to a letter from him in regard to the Minnesota Theatre Company proposal.

Minutes of the March Meeting of the Board of Directors are also enclosed.



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

BOARD OF DIRECTORS MEETING

10 March 1966

12:15 P.M. - Trustees Room

MALCOLM E. LEIN
DIRECTOR

PRESENT: Schorger, Peet, Tesar, Muellerleile, Swain, Herrmann,
Lein, Tully, Moran

1. Mr. John Schorger, 1st Vice President, presided.
2. It was moved by Mr. Tully, seconded by Mrs. Peet that the minutes of the February Board of Directors meeting be approved. Carried.

Next meeting of the Board will be held on Thursday, 14 April, 1966.

3. Mr. Tully and Mrs. Peet reported on the discussion at the Arts and Science Council Board Meeting in regard to the Minnesota Theatre Company proposal to the Arts and Science Council.

In answer to a question in regard to the right of the Arts and Science Council to take action on the proposal, it was stated by the Arts and Science President that the Council can in effect re-classify and remove a Participating Member from the Council on 30 days notice. In discussion of the matter by the Art Center Board the following points were resolved.

- a) The Saint Paul Art Center has no part in the decision to be made by Theatre Saint Paul in regard to its future action.
- b) Any proposal to bring a new member into the Arts and Science Council is a matter which will affect the other Participating Member groups, and is of primary concern to them. The financial, space and personnel implications of such a proposal should have thorough consideration by the other Participating Member groups before action is taken.

In view of the situation it was concluded that a formal statement expressing the Saint Paul Art Centers concern in the matter should be formulated. The following resolution was moved, seconded and adopted:

"Recent actions and persuasions by the Saint Paul Arts and Science Council have raised questions in the minds of the Board of Directors of the Saint Paul Art Center; particularly as to the relationship between the six Participating Member Groups and the Council.

It is the understanding of the Saint Paul Art Center Board of Directors that the various Participating Member Groups have the responsibility of initiating actions and making recommendations to the Council; the structure of the Council must be considered a coalition of Members, and all major actions must be the joint actions of all such Members. Any



major action not approved by the Participating Member Groups could create a precedent which might affect the future of all concerned.

It is our further understanding that the primary function of the Arts and Science Council is that of fund raising and not of programming or policy making."

4. The Chair ordered the above resolution forwarded to the President and Board of the Arts and Science Council and to all Participating Member Boards.
5. ARTS AND SCIENCE FUND ALLOCATION: A Financial Summary was distributed (copy attached). Mrs. Moran read an excerpt from a letter from the Chairman of the Budget Committee stating that for next year the Art Center's tentative allocation will be \$76,000, contingent upon the final results of the fund drive. The allocation is \$35,475 short of the amount requested by the Art Center. This will necessitate a major cut-back in the proposed program for the coming year.
6. Mr. Tesar reported on his efforts to interest a national publication in a story on DRAWINGS USA. He will continue his efforts and will contact Time Magazine area representative.
7. Mr. Muellerleile presented his committee report on possible sources of additional revenue. The following possibilities were discussed by the committee.
 - a) MEMBERSHIP:
 - (1) Tuition discount to members
 - (2) Corporate Members
 - (3) Patron Memberships
 - (4) Voluntary contributions to the Permanent Collection Fund or for special programs.
 - (5) Special fund raising events such as a Ball; Rummage Sale, Art Raffle, Arts Festival.

The suggestions were referred to the Membership Committee.

- b) EDUCATION:
 - (1) Children's tuition increase
 - (2) More professional students
 - (3) Foundation assistance
 - (4) Scholarships
 - (5) Subsidized program for the Culturally Deprived.

It was recommended that the President appoint an Education Committee to study the above recommendations.

- c) It was moved by Mrs. Swain, seconded by Mr. Tully and carried, that the report be accepted.

8. It was moved, seconded and carried that the meeting be adjourned.

Respectfully submitted: Pat Herrmann / secretary
recorded: Mary Kelly

SAINT PAUL ART CENTER

F I N A N C I A L S U M M A R Y

1966-67 BUDGET:/ 21 Oct. '65 / 18 Nov. '65
19 Nov. '65 / 10 Mar. '66

	<u>64-5 Act.</u>	<u>65-6 Adj.to Alloc.</u>	<u>65-6 Actual 31 Jan.</u>	<u>65-6 Estim. 9-30-65</u>	<u>66-7 Prop.</u>
<u>EXPENSE SUMMARY</u>					
SALARIES	86671	92400	50934	92400	109800
PROGRAM	36709	17741	12418	17741	34250
ACQUISITION	3038	2700	316	2700	3000
EDUCATION	4758	3300	4047	4100	9700
ADMINISTRATION	<u>9200</u>	<u>10740</u>	<u>4875</u>	<u>9940</u>	<u>13025</u>
	143174	126881	72789	126881	169775
<u>EARNED INCOME</u>	76147	62200	43605	62200	58300
<u>OPERATING LOSS</u>	67027	64681	29184	64681	111475
<u>A/S ALLOCATION</u>	<u>67029</u>	<u>64681</u>	<u>37730</u>	<u>64681</u>	<u>76000</u>
NET PROFIT (LOSS)	2	-	8546	-	(35475)

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

Mr. C. E. Bayliss Griggs, President
Saint Paul Council of Arts and Sciences
Aetna Life Insurance Company
Pioneer Building
Saint Paul, Minnesota

Dear Bayliss:

Thank you for your recent letter in regard to a resolution by the Saint Paul Art Center.

The Saint Paul Art Center offers no opinion on the question of amateur or professional theatre or the internal matters involving Theatre Saint Paul. Its concern is directed to basic principles and procedures, and particularly to the unilateral action of the Arts and Science Council in publicly launching and embracing the Minnesota Theatre Company proposal. The action is disturbing in view of the following.

1. The proposal was launched during a critical fund drive.
2. Any controversial proposal needs time for objective consideration by all concerned.
3. Various revisions to the structure of the Arts and Science organization have been suggested and discussed and are believed by many to be needed.
4. A serious financial situation exists for the Arts and Science Council organizations.
 - a. One indication is the limited subsidy furnished the six Participating Member Groups by the Arts and Science Fund Drive (in 1965-66 it was \$243,951 excluding city, county and borrowed funds).
 - b. In the case of the Saint Paul Art Center, its subsidy has been increased only \$14,570 from the 1959-60 base amount. (The auditors figure was \$50,111 for 1969-60 including city contribution, rental income and the Arts and Science Fund allocation). This represents an average increase of less than 5% per year during a period which should have seen major growth, particularly with the move to a new building.



1 April 1966

5. Improvement in communication and cooperative understanding between the Arts and Science Council and the Participating Member Groups is needed. Key staff members are being lost. If part of the role of the Arts and Science Council is to achieve a smooth working relationship with all groups, it has not succeeded. In contrast, an excellent working relationship exists among Participating Member Groups themselves.
6. There is opinion that any action which would affect Participating Member Groups in terms of money, morale or space use should not be taken without consideration by those groups, regardless of authority contained in the By-Laws; informal discussion with various Arts and Science spokesmen met with refusal to consider this opinion.
7. There have been rumors, misunderstanding, and misinformation circulated. The complete factual story has not been made available. However, on the basis of published reports and statements, it appears reasonable to assume that the Minnesota Theatre Company proposal will sooner or later impose a substantial additional burden on the financial resources available to Saint Paul Arts and Science Groups.
8. In view of the inadequate operating budgets of the present Participating Member Groups, the needs of those groups should have been of primary concern. The addition of a new group with its operating needs adequately met, regardless of source may create an unfortunate imbalance between "the haves and the have nots" within the framework of the Council; such an imbalance as reflected in pay scales or work load could be sharply resented.
9. The precedent thereby established for "special and substantial supplemental fund raising by or in behalf of a single group" could be detrimental to the concept of the Arts and Science Council. It also automatically opens the door for present member groups to seek similar funds.

The Arts and Science Council appeared unwilling to consider either the factors noted above or the results and implications of the course of action being considered. The Arts and Science open Board Meeting in February, public statements and releases to the Press, as well as the indication of pressures being exerted, added complications and increased concern. Consequently the Art Center was forced to make a formal statement of its position, which it did in the resolution passed by the Board of Directors at its March meeting. This resolution was considered essential in view of the concern expressed by major friends and Trustees, the multi-million dollar Art Center projects in the offing which could be lost to this community, and the increasing seriousness of the situation. I was not present at that meeting but I concur in the action that was taken. No public statement or distribution of this resolution was made.

Page 3

Mr. C. E. Bayliss Griggs

1 April 1966

We regret that the Arts and Science Council persisted in a course which is at best controversial. It would be impossible to assess what part of any failure in this year's fund drive may be attributable to action by the Arts and Science Council or any single group or to the present situation; but in view of previous failures to achieve announced fund drive goals, it would have been prudent for the Arts and Science Council to move with maximum care and consideration.

It should be noted that the Saint Paul Art Center was one of the first advocates of an Arts and Science Council; it includes two former presidents of the Arts and Science Council on its Board of Directors; it has maintained absolute integrity in its financial operation. It has always supported the Arts and Science Council in principle; in practice we have taken issue with the Council in only two instances: (1) in this case in the arbitrary imposing of the Minnesota Theatre Company proposal and (2) in the question which involved the original design architect for the new building in which instance the Art Center consistently urged dismissal of that architect, an action ultimately taken.

It is requested that the matters touched on in this memorandum be given serious consideration. Meanwhile, the Saint Paul Art Center will continue to endorse the Arts and Science Council and the principle of joint fund raising, and will give its full support.

Sincerely,

Frank D. Marzitelli, President
Saint Paul Art Center

1 April

1 9 6 6

SAINT PAUL COUNCIL OF ARTS AND SCIENCES

Arts and Science Center
30 East Tenth Street - Saint Paul, Minnesota

March 21, 1966

Mr. Frank D. Marzitelli
144 North Victoria
Saint Paul, Minnesota

Dear Frank,

I am sorry to hear that you have had such a rough time with your health and I wish you godspeed in getting back to your office on a regular basis.

In your role as President of the Saint Paul Art Center I want to write you a few remarks about a recent memorandum that was published over your signature. The memorandum had to do with policies and practices of the Council of Arts and Science Board, especially with respect to the member organizations. The memorandum produced a great deal of heated discussion at last Tuesday's monthly Council Board meeting, and I am afraid we treated Barbara Peet, who was substituting for your regular delegate, rather badly. I am sure she realizes the remarks were directed to her as a representative of the Board rather than to her as an individual.

As for my own reaction, I have no objection at all to one of the member organizations writing to me or the Executive Committee or to any other proper body daily to suggest better ways of doing things or to criticize actions performed. The thing, however, that bothers me most about the memorandum is the fact that it was distributed to a large segment of the public at a most unfortunate time. You and your organizations are right in the middle of your annual operating Fund Drive. It was estimated by a few of the Council Board members at the meeting that the act of publicly circulating the letter might be responsible for the loss of \$50,000 to \$100,000 in the current campaign. There is, of course, no way of measuring the accuracy of such claims; however, my close contact with various of our campaign workers indicates that morale and enthusiasm, and probably effectiveness, have been damaged.

As for the content of the letter, I personally do not see that the Council has violated the By-Laws in the ways that the memorandum suggested; however, I am naturally at your service to discuss this point at length at any time, and I would gladly have our Executive Committee meet with your Executive Committee and our Legal Affairs Committee at your convenience

Page 2

Mr. Frank D. Marzitelli

March 21, 1966

As for undoing any of the damage that the circulation of such a divisive memorandum possibly caused at such an unfortunate time, I urge you in the interest of your Fund Drive to circulate a positive statement to the same list of people in support of the Arts and Science Council and the Arts and Science Fund. I know you had hoped that your wonderful statement which you gave them for release to the Twin City newspapers in support of Theatre St. Paul's action would serve this very purpose, but unfortunately as far as I can determine neither newspaper used the statement.

As you well know, Frank, I have the greatest personal regard for your leadership qualities and I look forward to working with you as a fellow President as soon as you have fully recovered. I hope this letter finds your health much improved.

Kind personal regards,

C. E. BAYLISS GRIGGS, President
SAINT PAUL COUNCIL OF ARTS AND SCIENCES

CEBG/gr

P.S. I am glad to report that the Fund Drive volunteers have already rounded up eight to ten new Patrons in the \$1,000 and over category.

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

SAINT PAUL ART CENTER
BOARD OF DIRECTORS MEETING
13 January 1966
12:15 P.M. - TRUSTEES ROOM

MALCOLM E. LEIN
DIRECTOR

PRESENT: Schorger, Muellerleile, Boss, Niemeyer, Searles, Noah,
Clark, Herrmann, Finberg, Lein.

1. PRESIDENTS REPORT

- A. In the absence of the President, the 1st Vice President, John Schorger presided.
- B. The minutes of the December meeting were amended to read as follows:

Memorandum, dated 14 December 1965, attached to the Board Minutes, paragraph #2, the amount shown as "\$30,000" should be changed to read "\$30,632.89"; therefore \$632.89 should be placed in the Endowment Fund and credit certificates purchased. It was so moved by Mr. Finberg, seconded by Mr. Clark and passed.

It was moved by Mrs. Noah, seconded by Mr. Finberg and carried that the minutes of the December meeting be approved as amended.

- C. Next Meeting of the Board of Directors will be held on 10 February 12:15 P.M. - at the Saint Paul Art Center.
- D. Mr. Finberg reported on the "Art for Heart" program which was previously proposed by the JC's at the October Board Meeting. The committee considered the proposal and recommended that it be disapproved.

II. TREASURERS REPORT

- A. Mr. Finberg distributed to the Board the Financial Statement ending June 30th, 1965, as prepared by Taylor-McGaskil. It was the recommendation of the Treasurer that the \$3000 received from Mrs. Koch and Mrs. Donnelly be transferred from our checking account to the Endowment Fund and credit certificates be purchased. The recommendation was moved by Mr. Niemeyer, seconded by Mr. Clark. Carried.

After discussing the Financial Statement briefly it was moved by Mr. Niemeyer that further detailed consideration be tabled until the next Board Meeting; seconded by Mr. Searles. Carried.



The Financial Report will be sent to all Directors not present before the next Board Meeting.

III. DIRECTORS REPORT:

- A. A major painting and piece of sculpture from Staempfli Gallery, NYC, has been given to the Art Center Permanent Collection. Robert Loberg, Untitled, oil, collage; and Alvin Light, Untitled, wood.
- B. The Opening of the Minnesota Mining "Communications thru Art and Industry" Exhibition has been postponed at the request of 3M until 14 February, 1966. Preview is scheduled for members of the Art Center, and representatives of 3M from 5:30-8:00 P.M.
- C. The Director will be out of town the beginning of next week to jury an art exhibition at Beloit College, Beloit, Wisconsin.
- D. Mr. Lein met with Mr. Louis Headley of the Saint Paul Foundation to discuss the possibility of the Art Center's receiving additional funds for major projects. The St. Paul Foundation contributed the money to build the storage cabinets in the Prints and Drawings Room, and also the floor in the Trustees Room. A formal request has been made to the Foundation in the amount of \$2500 for the 1st Harding Museum Exhibition. Favorable consideration will be more likely if we have a firm statement from the SPAC that we are working to bring the Harding Museum to Saint Paul permanently. Public announcement to date is that we will embark on a two year exhibition schedule with the Harding Museum. Mr. Headley has expressed great interest in the long range plans and their importance to the community.

The Director will formally acknowledge the gifts of the Saint Paul Foundation. Brief discussion followed on a policy in regard to the recognition of such gifts; the matter will be considered further at a future Board Meeting.

Mr. Clark moved that at this time only a formal letter of appreciation be sent to the Saint Paul Foundation, seconded by Mr. Finberg. Passed.

- E. The meeting with the Budget Committee of the Arts and Science Council was discussed. The Budget Committee has made no firm commitment as to what we will receive in regard to our budget proposal for 1965-66. They did, however indicate that there would be no more than a 10-12% increase across the board for all organizations over last years allocation.

It was suggested that we explore other areas in which we can raise funds. Mr. Finberg suggested that emphasis be put on such things as locker rental, increasing tuition, and sale of art works.

Mr. Clark moved that a committee be appointed to explore the possibilities and areas in which additional revenue would be available, seconded by Mr. Niemeyer. Passed. Mr. Schorger appointed the following members of the Board to serve on the committee: Mr. Muellerleile, chairman, Mrs. Noah and Mr. Tesar.

Mr. Clark stated that the President, Mr. Marzitelli, had made an excellent presentation to the Budget Committee on behalf of the Art Center. Mr. Marzitelli stressed the point that the Budget Committee should look at the institutions and their individual merit when making its allocations. It was also pointed out that the figure for debt reduction which was included in our budget proposal would not be approved by the Arts and Science Budget Committee. However, the deficit will continue to be carried on our books.

IV. THE HARDING MUSEUM (see attached memorandum)

- A. Mr. Niemeyer reported on the plans for the Harding Museum project. A meeting was held in November, which was hosted by Mr. Philip Nason of the 1st National Bank, to brief a number of St. Paul people about this project. Also present at the meeting were Mr. Silverstein, of the Harding Museum and Mr. McNab of the Chicago Art Institute. At the meeting financial support and suitable location was discussed. It was Mr. Niemeyer's recommendation that appropriate formal action be taken at this time.

Mr. Clark moved approval of the attached memorandum, seconded by Mr. Muellerleile. Passed.

- V. Mr. Schorger reported on the Membership Businessman's luncheon which will be held at the Art Center as follows: 27 January, the Northwestern National Bank; 17 February - 3M; March, the St. Paul Dispatch. The purpose of the luncheons is to acquaint businessmen with the Art Center and its membership benefits and to interest them to take an active part. Mrs. Richards, Tour Coordinator, will give a short talk.

- VI Mr. Clark reported that there is great need for Board Members to increase their own contributions to the Fund Drive as well as to interest others. He noted that other organizations have reported as much as a 95% increase in the Board contributions.

It was moved by Mr. Niemeyer, seconded by Mr. Muellerleile, and carried that the meeting be adjourned.

recorded: Mary Kelly

Respectfully submitted,
Pat Herrmann / secretary

C O N F I D E N T I A L

Extract from Minutes of Meeting of the Saint Paul Art Center Board
of Directors Meeting, 13 January, 1966.

- - - - -

IV. THE HARDING MUSEUM

The following recommendations were moved by Mr. Clark, seconded
by Mr. Muellerleile, and carried:

- A. The Saint Paul Art Center formally endorses the proposal to bring the Harding Museum permanently to Saint Paul and authorizes the necessary action to develop a proposal to carry out this objective.
- B. The President of the Saint Paul Art Center will appoint a Development Committee, with appropriate sub-committees as needed, charged with the following responsibilities to carry out the above proposal.
 - 1) Determine the availability and suitability of the old Federal Courts Building as a possible location to house the Saint Paul Art Center and the Harding Museum.
 - 2) Prepare a financial plan to carry out the project providing for the following:
 - a) The necessary capital funds to obtain and remodel the building.
 - b) The continued financing of the building operation upon completion of the move of the Saint Paul Art Center and the Harding Museum.
 - c) An immediate grant to provide special funds necessary to finance preparation of the project development plan and its implementation.
 - 3) Prepare a plan for an educational development program to be integrated with the Art Center/Harding Museum project incorporating:
 - a) Area colleges and universities.
 - b) Primary and secondary schools in St. Paul and adjacent counties.
 - c) The availability of Federal Funds for the culturally deprived as outlined in the Elementary and Secondary Education Act of 1965.
 - 4) Carry out appropriate procedures relating to the Arts and Science Council as well as establish and maintain contact and/or coordination with other organizations and agencies.

- - - - -

SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

MEMORANDUM

TO: All Concerned
FROM: Frank Marzitelli, President
DATE: 11 March 1966

SUBJECT: Extract from minutes of the Saint Paul Art Center
Board of Directors Meeting, 10 March, 1966.

3. The following resolution was moved, seconded and unanimously adopted:

"Recent actions and persuasions by the Saint Paul Arts and Science Council have raised questions in the minds of the Board of Directors of the Saint Paul Art Center; particularly as to the relationship between the six Participating Member Groups and the Council.

It is the understanding of the Saint Paul Art Center Board of Directors that the various Participating Member Groups have the responsibility of initiating actions and making recommendations to the Council; the structure of the Council must be considered a coalition of Members, and all major actions must be the joint actions of all such Members. Any major action not approved by the Participating Member Groups could create a precedent which might affect the future of all concerned.

It is our further understanding that the primary function of the Arts and Science Council is that of fund raising and not of programming or policy making."

4. The Chair ordered the above resolution forwarded to the President and Board of the Arts and Science Council and to all Participating Member Boards.

* * * * *

We will welcome your comments.



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

MEMORANDUM

TO: All Board Members
FROM: Frank Marzitelli, President
DATE: 3 March 1966

SUBJECT: Board Meeting 10 March 1966

Brief discussion was held at the last meeting in regard to the Arts and Science Fund allocation to the Saint Paul Art Center for next year and its effect on the Art Center program. It is planned that this matter will be discussed further together with possible sources for badly needed additional funds.

You are all undoubtedly aware of the proposal in regard to the Minnesota Theatre Co., and the elimination of Theatre Saint Paul. The matter is currently under consideration by the Board of Directors of Theatre Saint Paul. It is felt important, however, to consider the possible effect of such a proposal on the other five organizations of the Arts and Science Council in terms of finances and program.

Discussion at the meeting will be concerned primarily with the above subjects. It is hoped you will be able to attend.



SAINT PAUL ART CENTER

30 EAST TENTH STREET

SAINT PAUL, MINNESOTA 55101

MALCOLM E. LEIN
DIRECTOR

BOARD OF DIRECTORS MEETING

February 10th 1966 - 12:15 P.M.

Trustees Room - Saint Paul Art Center

PRESENT: Herrmann, Tully, Muellerleile, Peck, Searles, Lein
Ward, Boese, Clark, Tesar.

GUESTS: Mr. William Kienbusch, Juror, DRAWINGS USA
Mr. William Woolfenden, Consultant

1. Mr. Lein introduced Mr. Kienbusch and Mr. Woolfenden. Mr. Kienbusch stressed the fact that DUSA is the best national drawing show in the country and that we should strive for more national coverage - such as getting John Canady, New York Times to do a review of the show or Time Magazine.

Discussion followed on the possibility of getting either Parade Magazine, The Times / or Time Magazine to do a feature story. Mr. Clark moved a committee be appointed to study the possibility of such coverage, seconded by Mrs. Herrmann. Carried. Mr. George Tesar, Mr. Arnold Niemeyer and Mr. Duke Tully will serve.

Mr. Woolfenden informed the Board of a tour to Europe, sponsored by the Archives of American Art, which is scheduled for September 1966, and extended an invitation to our Board Members to consider making the trip. He will forward brochures for distribution to the Board.

2. PRESIDENTS REPORT:

- a) In the absence of the President, Mr. Richard Muellerleile, 2nd Vice President, presided.
- b) It was moved, seconded and carried that the minutes of the January Board of Directors meeting be approved.
- c) Next meeting of the Board will be held Thursday, 10 March 1966 12:15 P.M., Trustees Room, Saint Paul Art Center.



3. DIRECTORS REPORT:

- a) MILAN PAINTINGS: The proposal of an exhibition of paintings from Milan, Italy was reviewed by Mr. Lein.

Mr. Searles, who had just returned from Milan reported on his findings. He was advised by his contacts in Milan that the representations that were made to the Art Center in regard to the paintings were highly questionable. Mr. Searles also pointed out regulations in regard to the export of art works from Italy. It was the consensus that no further action should be taken at this time.

- b) Mr. Lein read the letter from Paul Manship's lawyers concerning the Manship gift which included the following excerpt: "I give and bequeath to the SMITHSONIAN INSTITUTION in Washington, D.C. for its national collection of fine arts and to the ST. PAUL ART CENTER of St. Paul, Minnesota, in approximately equal shares, all works of art, executed by me, including sculpture and drawings, which have not been effectively disposed of under previous provisions of this Will....."

A letter of acknowledgment has been written by the Director and forwarded to the lawyers and to John Manship, Executor of the Estate. Miss Laurene Tibbetts represented the Art Center at the Memorial Service for Mr. Manship which was held on Tuesday, 7th February.

- c) Two gifts have been given to the Art Center: \$2000 from the Estate of Milton W. Griggs; \$100 as a memorial to John Ordway. Both gifts have been acknowledged.
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- d) The Josephine and Phillip Bruno Exhibition was discussed. The Preview will be held on 2 March, 1966 from 8:00-10:00 P.M. It was moved by Mr. Tully, seconded by Mr. Clark and carried that the Art Center assume the additional costs of this exhibition.
- e) The possibility of insuring our Permanent Collection was discussed. The matter will be investigated further.

4. The Financial situation and the tentative Arts and Science Allocation for next year were discussed. Great concern was expressed as to the effect of the allocation on SPAC program. The Director was asked to obtain the list of allocations to all organizations. The matter will be discussed in detail at the next Board Meeting.

In this same connection, Mr. Muellerleile reported for his committee on their discussions in regard to raising additional funds. Suggestions included discount on tuition for students who are members and enrolled in art classes; possibility of Sustaining, Regular and Patron memberships; a festival or special fund raising activity.

5. It was moved, seconded and carried that the meeting be adjourned.

Respectfully submitted,

Pat Herrmann / secretary

recorded: Mary Kelly