

Alvin W. Boese Papers.

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TO:

## 300 TECHNICAL REPORT SUMMARY

DATE: January 1972

Technical Communications		
Center, 201-25	Corporate Innovative LABORATORY, DEPT. NUMB	BER0508
MICROFORM COPIES:	Fourth Quarterly Report - 1971  Project:	Project Number: ! Report N
P.H. Carey	908731-003 908802-003 908806-002 908811-001	(3 digits)
D.J. David	To:	
V.W. Marquart	A.W. Boese	THE RESERVE OF THE PARTY OF THE
H.B. Walden	By:	Employee Number:
	Burton E. Frank	12365
	Objective:	Notebook Reference:
SECURITY  X Company Confidential(Open)  Special Authorization(Closed)		
IF SUMMARY REPORT		No. of pages including covershee
been covered by other reports submitted to TCC?  No Partially Completely  Please keyword information not included in other reports and give page numbers of new material:  3M CHEMICAL REGISTRY  New chemicals reported?  No Yes  KEYWORDS  Select general, specific, and 3M product terms from 3M Thesaurus. Enclose suggested terms in parentheses.	ABSTRACT and Conclusions. (System can accommodate 200-250 w	ords)
3M NBVD Non-woven Quarterly Fiber Binder Curing Testing Flameproofing Drying Laminating	SPECIFIC PROBLEMS remaining to reach objective.	

\_ Information Scientist

Printing

## 908731-003 Non-woven Products (Research Items)

#### 1. Fiber-Resin Ratio Work

Starting with 13 pound carded fiber webs of regular tenacity viscose, we padded with HA-8 solutions of various concentrations (from 2% solids to 40% solids) to obtain webs with a wide range of resin contents (from 10% to 80%). Multiple dips were necessary to build up the resin percentages over the 50% level. Actually four dips were needed to obtain 80% resin on the webs.

Subsequent testing established the tact that the strongest webs (per pound of weight) are obtained when the resin content is in the 30% to 35% range. (This confirmed the results of earlier work of the same general type).

Later, another series of webs of regular viscose were made up, this time of 26 pounds each. Again we found that at a resin content of 30% to 35% we obtained maximum strength efficiency.

Several other tests were run on these two series of webs. For example, additional tensile tests were run on the Instron tester at a gage length of 0.5 inches. (Normally a gage length of 2 inches is used). While the tensile values were somewhat higher with 0.5 inch jaw separation than with 2 inch separation, the maximum tensile strengths were again observed on the webs with between 30% and 35% resin solids.

#### 2. Apron Webs from the Laboratory Card (Herb Walden)

Herb's objective here was to determine the maximum capacity of the laboratory card to produce "square" or random webs (crosswise strength equal to length-wise strength). Since most of the reduction in crosswise web strength is the result of "drafting" or stretching of the fiber-web in handling (when dry, when wet during and after padding, and while being dried), the output web from the final doffer was picked up on paper, and cut into manageable lengths. Where heavier weights were desired, webs were carefully plied by hand.

Several series of webs were made up, using regular tenacity viscose rayon fiber. Series 1 webs were made from 10 g. fiber blocks. The doffer ratio was approximately 2:1 (initial doffer at 360 ipm. and final doffer at 180 ipm). Two and three ply webs were made and tested. Strength ratios on both weights were close to 81%. Series 2 webs, also from 10 g. fiber blocks, were made with a doffer ratio of 3:1 (initial - 360; final - 120). Only two ply webs were tried, and the strength ratio fell to about 61%. Series 3 webs were again made with a doffer ratio of 2:1, as on series 1. Three feed weights were tried - 8 g., 11 g., and 14 g. per block. Two ply webs from each weight were padded and tested. Strength ratios were approximately 87% for 8 g. feed, 89% for 11 g. feed, and 93% for 14 g. feed. These are the best strength ratios we have ever obtained. This work will be continued next quarter.

#### 3. Migratory Printing (Al Boese)

Al's objective here is to use the migration properties of colored resin pad solutions, which had been observed in our work on drying fabric drapes for the Medical Products Division to obtain decorative pattern printing on non-wovens.

Starting with a solution of a given color, a matched set of suitably heated metal pattern plates, and a non-woven web, at least three widely different shades of the color can be easily obtained in the resulting patterns on the web. Vern Marquart has built some laboratory scale equipment to continue this work with Al.

(Service Items)

#### 4. Dayco Corporation Material

The forty inch Rando web material (20 yards), made on the Bldg. 219 machine and subsequently heat bonded at Fairmont, was sent to Dayco for evaluation.

#### 5. Webs for the Film Laboratory

Larry McTaggert is looking for a non-woven material to laminate to films for a variety of end uses. From our history file, I selected ten samples with a range of properties for them to try. Included in the ten samples was one of the all-polypropylene dusting fabric made at Fairmont on 21 Sept. 1970.

After making some trial laminations, they requested that we make PVC webs of 20 and 80 pounds per ream on the laboratory Rando Webber. The webs were made and padded with 15% Daran 220 (in water). Larry took the webs for testing.

#### 6. Rando Webs for Electrical Products

Gay Groff called us to request that we make six webs, of about 56 pounds ream weight, from 50% three denier nylon and 50% three denier polyester binder. The fibers were blended and opened on the Rando, and the finished webs were made on a second trip thru the machine. Fiber formation was only fair. The webs were cut to 7"x18", between paper liners, and sent to Gay.

#### 7. Picker-laps for Dave Braun

We made several simulated picker-laps on the laboratory card for Dave Braun, which are to be used as exhibits in the filing of a patent application.

(General Items)

#### 8. Fiber Library

While we have ordered about sixty different types of fibers for our fiber library during the quarter, less than half of them have been shipped to us. Apparently there is seldom an "on the shelf" supply of standard fibers with any manufacturer, so our small orders are only honored if that particular fiber is being produced, or is available from laboratory stock, a damaged bale, etc. Periodically, we will reorder fibers that we especially want, and eventually we should find them available.

#### 908802-003 Service to Nuclear Products

#### 1. Blending of 60-40 Polypropylene-Cellulose Acetate

Early in the quarter we made another lot of blended fibers for dusting fabric on the Fairmont garnett, 100 pounds this time. We have a good, workable process now which gives us clean fiber of the proper blend in a minimum of machine time.

#### 2. Rando Run - Bldg. 219

This run of 60-40 polypro-acetate dusting fabric (with Zytel binder) was made to bring together all our knowledge and experience from previous runs, with the object of producing short yardage of good material in several weights. The run was generally satisfactory. Later, the various lots were slit and/or rewound. Part of each lot was heat bonded on the Fairmont "Sasheen" bonding drum, and given to Don Yenni for testing.

#### 908806-002 Service to Medical Products

#### 1. Polyester Webs for Paul Hansen

Sample polyester webs were made on the laboratory card to be tested for use as "Coban" cover web and "Micropore" backing. The fibers used were FII polyester, Type 410, 1½ denier and 3 denier. The binder was B-15. All the webs were rather fuzzy on the bottom side, and those made from 3 denier staple were rather coarse in texture.

#### 2. Tests of "Coban" and "Micropore" Backings

Jerry Gierok sent me several production samples of "Coban" cover web and "Micropore" backing which had been made on the 3K Rando at Hutchinson. My main interest was in finding the ratio of crosswise strength to lengthwise strength. The "Coban" webs, which were made from polyester, averaged about 30%, while the "Micropore" webs, made from viscose, averaged about 45%. These values indicate that considerable drafting of the webs must occur between the doffing of the fiber-webs and the wind-up of the finished product.

#### 3. Webs for Will Carlson

Will Carlson asked us to make some webs similar to "Micropore" backing for him. He wanted two types of webs, both of about 50-50 fiber-binder ratio, 26 pound total ream weight, with B-15 as binder. One set of webs was made from Monsanto Type I polyester and the other set from FMC type 410 hi mod viscose. Carding was good on all the webs. We heat pressed small samples from several of the webs, and Will took these samples with him.

#### 908811-001 Service to Int'l. - Face Masks

#### 1. Meetings with Chuck Matson

International is contemplating the manufacture of molded face masks in Europe. Chuck Matson showed us two competitive masks that are available on the European market. Both are almost completely flameproof. He would like us to develop a mask which is flameproof, and also is completely unified by heat-molding alone, and needs no subsequent resin treatment.

(A production process to make the masks would have to be developed, too.) Initial work by our group would be in the nature of a feasability study.

#### 2. Fiber Blend and Molding Work

Herb Walden started on this project late in the quarter, and has had considerable success. He has developed several promising fiber formulations, and is now working on mold release problems. We feel that feasability has been established at this point.

#### Work for AC & S Division 5,326,204 Dept. 2378

#### 1. Rando Webs for Adhesive Carrier

Button E. Frank

To supplement the work done for this group last quarter, we made two new sets of fiber webs (from washed polyester and standard industrial acrylic) and also brought out webs left in our history files from the last runs (polyester and polypropylene). They supplied two bonding solutions for this run - 10% Eponol and 10% polycarbodiimide. All webs were lofty, and it appeared that most of the resin went to the center of the webs.

Burton E. Frank

#### PACKING LIST

## **ELECTRO MOLD CORPORATION**

616 INDUSTRIAL BOULEVARD • MINNEAPOLIS, MINNESOTA 55413
AREA CODE 612, PHONE 331-1014

No. 13662

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Subject: Non-Woven

Committee Meeting.



cc: Dr. R. M. Adams D. R. Guthrie

March 16, 1972

TO: J. R. ANDERSON - BS & CP ENGRG: - 21-1E

A. W. BOESE - NEW BUSINESS VENTURES - 53-5

E. W. DEZIEL - NEW BUSINESS VENTURES - 219-1

P. E. HANSEN - MEDICAL PRODUCTS DIV. - 218-3

A. E. JOHNSON - INTERNATIONAL - 42-1E

FROM: G. B. SCHNEIDER - ENGRG. RESEARCH - 42-1W

This is to remind you of our agreed upon meeting in Al Boese's Lab at 1:30 p.m. Monday, March 20; then to Ed Deziel's facility; and finally to review again our interim report.

A new rough draft is attached.

GBS/af



Subject:

cc: J. R. Anderson - 21-1E

A. W. Boese - 53-5

E. W. Deziel - 219-1

P. E. Hansen - 218-3

A. E. Johnson - 42-1E



March 15, 1972

TO: DR. R. M. ADAMS - EXECUTIVE - 220-14E D. R. GUTHRIE - EXECUTIVE - 220-14E

FROM: G. B. SCHNEIDER - ENGINEERING RESEARCH - 42-1W

The committee for the study of non-woven webs and technology has come to the point of making recommendations. As we try to resolve the identifiable problems we find that we need to involve manufacturing and the controllers department. Before proceding further we submit this interim report and will await your suggestions.

The report "Review of 3M Company's Non-woven Fabric Technology" by Ed Deziel, June 1970, supplied a very thorough background for our discussions.

#### 3M Involvement

From Ed's report we determined that 1970 3M world wide sales of non-woven products amounted to \$83,000,000. U.S. sales were \$53,000,000 divided amongst the divisions as follows:

BS & CP	39%
Tape	28%
Medical	24%
Printing	5%
DM & S	49

DM & S manufactures its own non-woven material or buys web from Kendall. They do not have laboratory or pilot plant capability.

Printing Products non-woven material is manufactured by Tape Division.

Medical Products has its own manufacturing facilities but no pilot plant or laboratory equipment.

Tape has manufacturing facilities but no pilot plant or laboratory equipment.

Both Tape and Medical Products rely on the Corporate Innovative Laboratory for lab development of non-wovens.

BS & CP has manufacturing, pilot plant, and laboratory facilities and also has fiber development and manufacturing facilities.

NBVD has pilot plant facilities but almost no technical personnel.

The Corporate Innovative Laboratory has laboratory equipment and technical personnel.

Engineering Research has an inadequately staffed and funded process research project.

#### Competition

Pellen, Chicopee, Johnson-Johnson, Kendall are in related non-woven products.

BS & CP has competition in non-woven floor pads from 9 manufacturers: Armour, Carborundum, Glit, Microtron, Norton, Paratex, Purex, Brillo and Bonded Fiber Div. of Wellman Industries.

Dry-forming employing wood pulp or reclaimed paper stock is in advanced commercial development in Japan, Denmark and Russia and Kimberly Clark is reported to be a licensee of the Kroyer system.

A. D. Little is soliciting sponsors for a multi group program in dry forming.

#### Semi-works Proposal

A proposal for a \$580,000 semi-works facility was prepared by Arnold Johnson for Tape Division Engineering in October of 1971. This was not presented to Tape Division management but it has been suggested as a corporate facility.

#### Problems

Quoting from Ed Deziel's report:

"Three major problems were defined:

- More basic process and engineering knowledge in web formation and bonding is needed to translate ideas more effectively from the laboratory state to full-scale production.
- New products and new web structures are not being generated at the rate they could be due to short-comings in the present company organization.
- 3. Potential labor problems exist due to the large amounts of non-woven materials produced at the 3M Center Pilot Plant in Building 219.

#### Recommendations

At this time we have many recommendations under consideration, however, developing a formal self-consistent set of recommendations will require information from and eventual agreement by Manufacturing and the Controllers Division. Therefore we list here our inconsistent suggestions.

- NBVD to abandon non-woven pilot plant equipment within 1 year. Much of
  equipment would likely go to surplus. This 40" wide Rando-web line has
  served its purpose since 1-K in Hutch., Fairmont Rando-webber lines,
  and BS & CP Pilot Plant can do most what this NBVD equipment can do.
- 2. Enlarge Corporate Innovative Lab to include non-woven line of about 12" width and to eventually include pilot plant.
- 3. Subsidize 25% of Corporate Innovative Lab with staff funds; the remainder would be on a recharge basis to users.
- 4. Tape and Medical to set up their own pilot plants if they so desire.
  Perhaps they would patronize the Corporate Innovative Pilot Plant instead.
- 5. Minimize making saleable quantities of material in pilot plants.
- 6. Manufacturing to assume earlier responsibility on proven processes.

GBS: VP



SCRUB BRUSH Subject:

March 28, 1972



cc/ A. W. Boese - 53-5 D. W. Glasspoole - 218-3 J. R. Sjolander - 220-11E W. M. Westberg - 218-3 Med. Prod. Lib.

TO: D. D. CAMPBELL - C.I.L. - BLDG. 53-5

FROM: G. W. MATSON - MEDICAL PRODUCTS LAB. - BLDG. 218-3

Thank you for the samples of soap/needle punched polyester combinations. The advantage of the high lathering action of the soap bar encased in fiber was quite evident and should find use in high soil areas such as auto repair shops; however, for hospitals, a single-use item would probably be preferable.

If you could provide us with samples of the soft soap type, omitting the soap, we will impregnate with our iodine scrub soap and evaluate as a surgical scrub. This type may be a useful addition to the SCRUBTEAM line in surgery or other areas of the hospital. The bar type will also be shown to our Marketing people.

We would also appreciate any price information and patent thoughts you may have.

#### Subject:



cc: H. L. Anderson F. S. Copeland R. P. Fields C. E. Myers J. L. Spooner H. T. Wingfield

March 24, 1972

A. W. BOESE - 53-5 TO:

R. A. BOSCHKE

P. H. CAREY - 53-5 J. D. ERDMAN - 220-7W

D. W. GLASSPOOLE

G. W. MATSON

J. W. PETRIN

J. F. SCHELBLE - 220-7W J. R. STARKEY - 219-1

W. M. WESTBERG

FROM: P. E. HANSEN

SUBJECT: ISO-DRAPE in the Market Place: What is Good About it.

What improvements would help. How it compares with competition. Messrs. Boschke, Erdman and Schelble will discuss the above for our benefit in hope that ideas may be generated to put 3M in front of this \$125,000,000 market. Feel free to invite

others.

TIME: 10:00 A. M.

DATE: Wednesday, March 29

PLACE: 218-3 Conference Room (319A)

PEH:bjm

Subject:

April 3, 1972

cc: Those Present

H. L. Anderson

J. R. Anderson - 42-4W

E. M. Antonini -220-7W

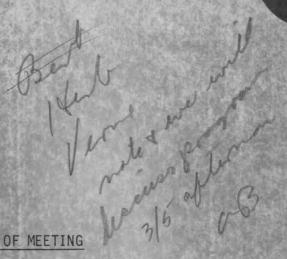
R. I. Byhoffer -42-4W

P. H. Carey -53-5

C. E. Myers - 220-7W

J. L. Spooner

H. T. Wingfield



MINUTES OF MEETING

Present: A. W. Boese, R. A. Boschke, F. S. Copeland, J. D. Erdman,

D. W. Glasspoole, P. E. Hansen, J. M. Kennelly, G. W. Matson,

M. A. Minatelli, C. L. Newman, J. W. Petrin, J. F. Schelble,

J. R. Starkey, W. M. Westberg

Subject: ISO-DRAPE in the market-place

Mr. Boschke listed and demonstrated the following:

What's good about ISO-DRAPE--

1. Impermeability

2. Light surface absorbency

3. Lint free

4. Drapeability is better than paper drapes5. Light weight

6. Very attractive material

#### What Improvements would help--

1. Reinforcement of material around aperture openings and slits to increase tear strength

2. Increase strength of material overall--so towel clips won't

3. Need areas where adhesive drape could be applied without losing absorbent feature of entire drape.

4. More cloth like texture

5. Increased absorbency

6. Increase heat sealability of material for manufacturing capability

Meeting Minutes ISO-DRAPE in the Market-place Page Two

We agreed increased strength (1 and 2 above) were of the greatest significance. The strength can be increased at the maker, at converting, or possibly by the customer. Al Boese is going to make several hand samples of stronger base material for us to evaluate. Laminating in a scrim, using fiber 40, polyester fiber, polyester film to replace polyethylene film, embossing the film or fabric were several suggestions. Joe Petrin's group will gather tear and tensile strength data on our material and competitive material (which is apparently strong enough).

Engineering was quoted that reinforcement around the aperture during automatic converting would be a major project. This could be reinvestigated with engineering, pilot plant, and hand prototypes made in the lab.

On the customer end we might promote non-puncturing towel clips. Are there any other ideas?

Cost of course is of paramount concern. The projected cost of our present base material is  $7-8 \ensuremath{\psi}/\ensuremath{yd^2}$ . 4K maker has capacity for \$6-9MM in pack sales at a running speed of 100 fpm. Present market size is about \$40MM in sales growing at 20-25%/yr.

Increasing strength is a major development program. If—as marketing is suggesting—this is a must to capture "our share" of the market we must have management consideration of adding more investment to the program. A sales forecast (and P & L) with and without the added strength feature might be in order.

Paul PEH:bjm

# Interoffice Correspondence

dc: R. J. Barghini - 230-BS

P. H. Carey - 53-5

B. E. Frank - 53-5

A. E. Johnson - 42-1

Subject: Non-flammable Face Mask

Dept. 0508 Project 908811

April 10, 1972

TO: A. W. BOESE - 53-5

FROM: H. B. WALDEN - 53-5

Object: To develop a mask construction which will be sufficiently flame retardant to satisfy sales requirements for the International Division.

Report: Work on this project was started during December, 1971 - in the direction of using a flame retardant fiber construction rather than impregnating with flame retarding chemicals.

Rhouyl, which is a thermoplastic, non-flammable P.V.C. fiber, was selected as a binder fiber and some 30 to 40 blends of this fiber in varying proportions with several other fibers indicated that a blend consisting of 70 to 80% Rhouyl and the balance either polypropylene or polyester fiber should meet flammability requirements.

In molding a mask shape with thermoplastic fibers, the major problem is removal of the shape from the mold. The fiber structure remains soft and pliable while hot and cannot be removed without serious distortion.

To overcome this problem, it was suggested that a thin metal shell which would fit closely over the mold be used to support the fiber structure while molding. It could then be removed and cooled. When cool, the fiber shape can be stripped from the metal shell and retains its shape.

Initially, a sheet of aluminum foil was shaped as well as possible over a mask mold to try out the idea. It appeared to work out quite well and at this time, the process was discussed with Mr. A. E. Johnson, International Engineerging, to determine if it might be possible to design molding equipment using this approach. Mr. Johnson was of the opinion that the idea could be worked out and at his suggestion, we had an electro-plated shell made to fit over one of the old style Mask Molds. This mold does not have the ribs as currently used, but we wanted to make the mold as simple as possible to start with.

A number of mask shapes have been molded for testing using this technique and although it is apparent that some modifications are necessary, the basic process idea appears to work out quite well.

AR Walden

HRW/ryk

Subject: Water Purifier



dc:

L. M. Berlin
A. W. Boese
J. R. Sjolander

May 4, 1972

Universal Water Softener Corporation 1425 West Hawthorne Lane West Chicago, Illinois 60185 (312) 231-7170

Fred Abrahamson - Sales Manager William Berglund - General Manager William Gudeman - Chief Engineer

Mr. Berlin, who is interested in marketing a tap water purifier in Europe, and I had a discussion with Mr. Abrahamson on April 27, 1972.

Universal has a small, nicely designed, attractive unit that attaches to the water tap. It uses a discardable charcoal filter to remove sediment, foul taste and odor from drinking water.

Mr. Berlin would consider the sale of this product and its filter if 3M could, at a later date, produce its own filter for the unit. Mr. Abrahamson indicated this was very possible, but wanted to consider the results of his European trip the middle of May before committing a firm answer.

I visited their factory. They have about 70,000 ft. 2 of space. They assemble home and commercial water softening equipment.

They buy molded plastic and metal components of this purifier and assemble them. They can produce 500 units per shift with six people in the crew. They leak test each unit at 100 psi. They buy the sediment and charcoal filters from my old friends at Rochester Paper Company in Michigan. The slit rolls are cut into 40 inch lengths, rolled onto a Conwed plastic tube, and covered with a Conwed netting. This is done in a negative pressure room to control the carbon dust. The ends of each tube are sealed with plastisol in a simple, but effective fusing operation. Their output is 1,000 or cartridges per shift - very labor intensive.

They had no data to give me on the life or effectiveness of the unit. They indicated Sears had tested the units.

This unit is offered by Tareyton cigarettes as a premium for \$5.00. Mr. Berglund said they "lose a couple of dollars on each one", which could indicate Universal sells at \$7.00. Tareyton has purchased close to 100,000 units and is continuing their program.

Universal Water Softener Corporation May 4, 1972 Page Two

Present pricing is as follows:

Purifier with charcoal cartridge: Cost

Retail.

\$19.95

Dealer

\$13.95 - \$11.95 (less 40%)

Distributor

\$10.95 - \$9.50 (less 52.5%)

Cartridge - Cost each

Retail

\$2.50

Dealer

\$1.75 - \$1.50 (less 40%)

Distributor

\$1.50 - \$1.10 (less 56%)

(Mr. Berglund has an objective, that he felt to be reachable, of making the purifier to retail at \$7.95.)

If 3M can obtain adequate rights to the product and a market test in Europe is successful, then we could combine our fiber structure skills with Dr. Arredde's adsorbtive material and make a proprietary disposable cartridge.

Patrick H. Carey

Corporate Innovative Laboratory

Building 53-3

PHC/ryk

Attachments: Jobber & Price Pages

## UNIVERSAL AQUA - GUARD

#### FAUCET WATER FILTERS AND FILTER CARTRIDGES

## JOBBER NET PRICES

Universal

(Effective December 15, 1969)

WATER SOFTENER CORPORATION

1425 WEST HAWTHORNE LANE WEST CHICAGO, ILLINOIS 80185

QUANTITY	AQUA-GUARD	MFR'S SUGGESTED	DISTRIBUTOR
OF FILTERS	FILTER MODEL #	LIST PRICE EACH	NET PRICE EACH
12	UAG	\$19.95	\$10.25
24	UAG	19.95	9.95
48 or more	UAG	19.95	9.50

NOTE: K 7 PG Special faucet adaptor for use where sink faucet has no aereator nozzle and thread or does not have standard male or female threads to attach faucet filter to. Individually boxed.

K 7 PG Faucet Adaptor

\$ 1.00 ea.

\$ .50 ea.

QUANTITY OF	REFILL	MFR'S SUGGESTED	DISTRIBUTOR
CARTRIDGES	CARTRIDGE #	LIST PRICE EACH	NET PRICE EACH
24	UJ-1	\$ 2.50	\$ 1.50
48	UJ-1	2.50	1.25
96 or more	UJ-1	2.50	1.10

#### SHIPPING WEIGHTS:

Master carton of 12 Faucet Water Filters-----Approx. 12 lbs.

Master carton of 24 Refill Cartridges-----Approx. 7 lbs.

### MINIMUM JOBBER ORDER

12 Faucet Water Filters and/or 24 Refill Cartridges

ALL QUANTITIES OF FILTERS AND REFILL CARTRIDGES ARE F.O.B. OUR PLANT - WEST CHICAGO, ILLINOIS 80185

Prices Subject to Change Without Notice

Terms: 2%-10 Days

Net 30 Days

## UNIVERSAL

### AQUA - GUARD

## FAUCET MATER FILTERS AND FILTER CARTRIDGES

### DEALER NET PRICES

Universal

(Effective December 15, 1969)

WATER SOFTENER CORPORATION

1425 WEST HAWTHORNE LANE

		WEST CHICAGO, ILLINOIS 60185	
QUANTITY OF FILTERS	AQUA-GUARD FILTER MODEL #	MFR'S SUGGESTED LIST PRICE EACH	DEALER NET PRICE EACH
4 8 12	UAG UAG UAG	\$19.95 19.95 19.95	\$13.95 12.95 11.95
	23. Light Brigg 2. High Said and High Said Said Said Said Said Said Said Said		
Individually bo	xed.	or use where sink faucet male or female threads t \$1.00 ea.	has no agreator to attach filter to
	xed.	male or remale threads t	o attach filter to

Refill Cartridges----

MINIMUM DEALER ORDER FROM FACTORY:

4 Faucet Water Filters and/or 12 Refill Cartridges

ALL QUANTITIES OF FILTERS AND REFILL CARTRIDGES ARE F.O.B. EITHER JOBBER'S STOCK OR OUR FACTORY, WEST CHICAGO, ILLINOIS BOISE

Prices Subject to Change Without Notice

Terms: - 2%-10 Days Net -30 Days

-----Approx. 6 oz. each



Subject: 3M Laboratory

Productivity

A.W.Boese NBV--53-5

B.L.Clark Dupl.Prod.-235-3F

W.L.Flanagan Med.Prod.-218-3

C.S.Miller Graphic Systems-235-3F

H.G.Sowman Cen.Res.-201-2E G.V.D.Tiers Cen.Res.-201-2S May 5, 1972

TO:

R. M. ADAMS - EXECUTIVE - 220-14E

FROM: S. SMITH - CHEMICAL DIVISION - 236-1

Following the luncheon meeting that we had with you on January 7, the research associates met again to consider a response to the challenge which you presented to us. I regret to say that we do not have any original ideas to offer concerning a laboratory campaign equivalent of the +2 and -1 programs. For whatever they are worth, however, we would like to transmit those ideas and feelings which are more or less mutually shared by us. Please forgive the long delay in our response. The delay merely reflects on the fact that research associates, along with elephants, suffer intolerably long gestation periods.

### 1. Motivation of the Technical Man

Proper motivation can, of course, make the difference between indifferent and spectacular performance on an assignment. We do not have a formula for "proper motivation". However, many elements enter into it and these seem to deserve comment.

- a) The man should be encouraged to come forward with ideas for new programs and every effort should be made to clear the way for him to undertake serious work on these, if his supervisor senses possible merit in the idea. If the new program is judged to be "incompatible" in that particular laboratory then the supervisor should personally help that man sell that program (and possibly the man along with it) to a more suitable host laboratory. New ideas and programs are fragile and many of us allow them to die if they are greeted by indifference, let alone hostility, from our supervisors.
- b) Invite the man's participation in all aspects of the early for mulation, as well as the conduct, of any program in which he is to lay a key role. Most of us have been force-fed assignments which our supervisor has not allowed us to regurgitate. Some of these have been sound programs in which a man's willing cooperation and best effe ts could have been secured if that man's supervisor had consulted with him and sought his views before putting the wheels in motic.

R. M. Adams -2- May 5, 1972

c) Recognition is the name of the motivation game. It might seem that a man's own set of performance standards and his willingness to accept a 3M paycheck ought to guarantee his best efforts in getting the job done. Of course, that is not the case - it is vital that he feel that he is an important cog in 3M's machine, that his efforts can matter to 3M, and, finally, that noteworthy industry and ingenuity on his part will receive special attention from his superiors.

We feel that special awards and rewards are only a part of this recognition problem and we would prefer not to expand on this particular aspect. Many other important elements enter into it. He ought to receive continuing encouragement and special commendation from his superiors, including his general manager, when his work really merits it. Such things as periodic reviews with his supervisor's bosses, participation in- or at least attendance at audits of his program, solicitation of advice by his superiors on programs in which he is involved are all very helpful both in bestowing recognition for the part he is playing and in demonstrating that what he does and thinks is important.

#### 2. Inter-laboratory Cooperation

We believe that many times a laboratory may solve their own problem and generate general information and understanding that would be of enormous help to another laboratory, if that knowledge were more widely available. For example, about 10 years ago Industrial Minerals solved the problem of the unattractive loss of appearance by partial encapsulation of roofing granules due to asphalt creep. Independently, Reflective Products solved the problem of glass bead flotation on alkyd resins. Both problems were related and the common solution involved the pretreatment of the solids with fluorochemicals. Recently, Ralph James exposed me to the problem of can we make a superior coated abrasive by preserving the high degree of orientation of mineral particles that electrocoating of abrasives produces. (Phenolic creep during drying is known to induce at least partial collapse of mineral orientation.) Birger Johannessen in our laboratory looked into the problem and found that phenolic climb on the mineral could be prevented either by precoating the mineral with 10 ppm. of an FC-surfactant or by including 0.05% of the same FC in the resin formulation. (Abrasives is now evaluating these approaches.)

It is obvious that productivity could be substantially improved, if one laboratory can apply information that another laboratory has generated to the solution of its own problems. Certainly, the institution of the Information Scientist system has been beneficial in this direction. We wonder whether considerably more can be done.

For example, we might have a special Tech Forum Event in which the laboratories display and be prepared to discuss the major technical problems that they are trying to solve. There need not be any description of the market areas at which these technical problems and activities were aimed. It would be desirable to define the

May 5, 1972 R. M. Adams problems in as technical a fashion as possible. For exampe, "Preserve mineral orientation during a resin cure"; or "Prevent phenolic creep around obtruding particles", instead of "make a sharper (or more efficient) coated abrasive". We would hope, of course, that a number of proposed solutions would be forthcoming from the large pool of Tech Forum members. We would also like to suggest that divisions advertise those products or technologies that they have generated where they suspect these might also find congenial homes in other laboratories. Again, the same kind of Tech Forum Event may be an appropriate vehicle for this. I am sure that we can each think of several candidate products and technologies in this category. We hope that you may find useful at least some of the thoughts expressed here. Again, we regret our inability to rise to the specific challenge that you presented to us, but we are grateful for your invitation to respond on this subject. S. Smith

W. H. OBRIEN H. B. Wilden 53-5 T. R. ANDERSON **MINNESOTA MINING AND MANUFACTURING COMPANY** GENERAL OFFICES . P. O. BOX 33800 . SAINT PAUL, MINNESOTA 55133, U.S.A. . TEL. (812) 733-1110 International Division INTEROFFICE CORRESPONDENCE SUBJECT: Non-Flammable Molded Mask cc: G. Evans 42-1E RECEIVED May 26, 1972 MAY 3.0 1812 TO: 42-1E FROM: G. K. WILLE 220-5E INI'L ENGRG You pointed out in a telephone conversation after a meeting in Mr. H. B. Wistrand's office that there had been a

considerable amount of activity on a non-flammable molded mask and that I might not be entirely up to date on it. I have talked to a number of people since then to get more familiar with this subject.

I believe that you felt it was important before Engineering proceeded with much additional work to know what the demands were for this type of mask in Europe. In looking through some of the past correspondence, I note that during 1972 it is anticipated that 20 million masks will be sold in Europe at a sales price of \$3 million. There is a substantial amount of interest in Europe in the development of a non-flammable mask. Marketing is on record that if we cannot come up with a nonflammable mask we can anticipate losing 10 - 15% of our business. I think the above is a sufficient commitment to indicate that we should proceed to determine the feasibility of production of these masks and projected costs. It was pointed out that in A. Johnson's letter of May 23 that this would require a project to modify the Fairmont 40" face mask line to obtain the information we need. I believe that A. Johnson has recognized this as a top priority project as he stated in his letter. In discussing this with Mr. J. E. Corbin, he has indicated to me that he feels that a satisfactory product has been developed and that there only remains engineering work to determine feasibility of manufacture and projected cost. I just wanted to put the above down so that we are in agreement on the need for proceeding, since the major interest in the non-flammable mask is with International rather than the U.S. divisions.



## **MINNESOTA MINING AND MANUFACTURING COMPANY**

GENERAL OFFICES . P. O. BOX 33800 . SAINT PAUL, MINNESOTA 55133, U.S.A. . TEL. (612) 733-1110

#### International Division

INTEROFFICE CORRESPONDENCE

SUBJECT: Meeting Notice

cc: G. C. Fisher 220-5E W. H. O'Brien 230-1S G. K. Wille 220-5E

June 16, 1972.

TO: R. J. BARGHINI 230-B-B3 A. W. BOESE 53-5 R. F. CLAYTON 230-B-33 H. J. HEIDE 42-1 A. E. JOHNSON 42-1 H. B. WALDEN 53-5 FROM: C. E. MATSON

You are requested to attend a meeting at 8:15 A.M. on Wednesday, June 21, 1972, in meeting room S-166, Bldg. 230-1.

230-1-3A

The purpose of the meeting will be to discuss the progress made to date on the heat molded flame resistant mask and to determine future plans.

C. E. Matson

6.8. M.

/imh



### MINNESOTA MINING AND MANUFACTURING COMPANY

GENERAL OFFICES . P. O. BOX 33800 . SAINT PAUL, MINNESOTA 55133, U.S.A. . TEL. (612) 733-1110

#### International Division

INTEROFFICE CORRESPONDENCE

SUBJECT: Face Mask Materials

3M Mexico

cc: G. F. Cramolini 3M Mexico
J. M. Gutierrez 3M Mexico
A. W. Boese 53-5
R. J. Barghini 230-B-33

June 16, 1972.

TO: H. B. WALDEN 53-5

FROM: C. E. MATSON 230-1-3A

Enclosed are samples of polyester and rayon fiber as well as some samples of webs made using these fibers. The web samples are composed of one made in Mexico and one made in Brazil. Both use 50% rayon and 50% polyester fiber. The sample of the Mexican web was made with the Mexican fiber which was opened and mixed in the Cardine machine and the web was made on the Rando Feeder and the Rando Webber. The Brazilian sample was made utilizing Brazilian fiber on a Cardine machine. The fiber samples are both 1.5 Denier.

Could you look at the fibers and do any testing required to determine if they would be suitable materials to be used in making #8500 filter mask. I would also like to ask for your comments concerning the webs made on the Brazilian and Mexican equipment.

Regards,

C. E. Matson

C. 8. M.

/imh

P.S. The envelopes containing the webs say they were made on a Cardine machine. However, I am quite certain there is a mistake in terminology, and that they really mean a Carding machine.



J. Severance

D. C. Johnson

D. F. Todd

E. W. Ulrich

Subject: MEETING NOTICE

PLANNING MEETING

June 21, 1972

TO:

A. W. BOESE

G. C. HARRISON

L. J. HESSBURG

J. E. JOHNSTON

G. W. KOTTONG

W. G. PATERSON

H. H. SCHROEDER

O. M. WISTE

FROM: D. J. BARRY

#### NOTICE OF MEETING

The Planning Meeting of NBVD regarding requests to Chemical Division will be held Monday, July 10, 1972, at 1:00 P.M. in Dave Johnson's office, Bldg. 224-5E.

Any inquiries regarding your specific requests should be submitted to Don Barry or John Severance.

Production Control

ais

WALDEN FRANK MARGARDI CARLSON 236-3 SRU TO CHEM DIN 908731 (Non Hoven People's) 7-11-72

objective i

20 16 polyester To compan physical properties of LP. 20X, HA8, weet nesen bonded with LPIE, over diget and heat set

To compare polysical properties of 30 16 polyeder luebs , resin bounded mit LP20 K and

Wyandatte X-1033 and X-1042 3) Eletermine the offeet of the addition of a F.C. fluoresomed to the saturating bath of LP10 and LP20K upon the resin touled 2016 polyester web

method:

1) gripare 30 16 sprints web detween paper 5 west ency set

2) cut to 8 x 18" engle (FIBER Weight ~ 3.159 cm)

3) Oupan 20% T. S. Solutions chain de conviged hotas only . Saturate to give 30-35% roun content in fruide web

5) ovendry on someon at 225%. 5 min

6) Tenter frame and heat set of 350°F. 60 per

7) measure physical properties (T, E, RW, TEAR, SHIFTNESS)

Experimental Beorgn's HEAT SE T Deying OF MIN LATEX FIBER 350 LPIO RM 16977 4 X 1033 LA ZOX F.C 11 LP10 FC X 1042 LP 20X 350 HA-8

P. Carey 7-11-72

7/21/72 Heat banded webs Treat with various remo 11/11/11 222 8822

Subject: Soap Pads

dc:

A. W. Boese - 53-5

G. E. Gurr - 230-2S

R. W. Lundbohm - 230-18

W. J. Peterson - 220-8W

G. M. Rambosek - 209-BS

H. J. Revoir - 230-2S

J. R. Sjolander - 220-11E

D. S. Walker - 219-1

July 17, 1972

TO:

JOHN WEHLING - COMMERCIAL TAPE DIVISION - 230-2S

FROM:

DOUG CAMPBELL - CORPORATE INNOVATION LABORATORY - 53-5

Thanks for the information you phoned me the other day that you are still interested and testing the subject soap pads; we of this laboratory are duly pleased.

I enclose two each of the two kinds of pads manufactured 7/13/72 having the highest soap content I've achieved so far, which you are invited to add to your testing because the high soap content seems like what would please the customer most. These were made by felting the staple fibers around a ball of flexible scap, and then flattening the composite. Each pad was given 3.0 minutes of jabbing with 4 barbed needles using the side stroke to give predominantly tangential fiber entanglement and at a rate of about 3 jabs per second.

The two varieties of pads, marked #1 and #2, are made with 5.0 gm. 3M polyester 50 denier x 4" staple fiber and 50.00 gm. of flexible soap made from National Purity Soap Company materials as follows:

#### #1 Corn & Cotton

40.00 gm. NPS #147A low filter soap powder @ 92% soap (including glycerin)

10.0 gm. NPS #591 corn and cotton oil

grease soap (used to adhere the powder and make it flexible) @ 65% soap (including glycerin)

This soap pad then delivers 43.4 gm. soap (including glycerin).

#### #2 Coconut

40.0 gm. NPS #147A

10.0 gm. experimental coconut oil grease soap @ 55% soap (including glycerin)

This soap pad then delivers 42.4 gm. soap (including glycerin).

John Wehling Page Two July 17, 1972

Fred Deiner of National Purity Soap Company told me that this soap powder is the sodium soap of the same corn and cotton oils used for their NPS #591, which is the potassium soap. In both articles, no glycerin is removed. The experimental coconut oil soap is the potassium soap of coconut oil, again with all the glycerin left in. I anticipate we'll find these soaps to be the most environmentally desirable detergents possible.

You asked how I was getting on toward writing a Record of Invention. We of this laboratory do not write these documents, but in their stead, write Patent Proposals with the aid of our Patent Liaison man, George Rambosek, and the concurrence and encouragement of the Divisional Manager, Jack Sjolander. We have initiated the first novelty search necessary to do this. We have not yet received any prior art patents to examine and attempt to circumvent.

Any Comphall

pacents to examine and decompt to

DDC/ryk

Subject:

cc - J. F. Ramey, 220-8W J. G. Wirsig, 220-7W W. Boese, 53-5

August 16, 1972

Sept 6 Weds

Thur ang 3

J. V. ERWIN, 230-25 TO:

E. B. MOFFET, JR., 220-8W

37662

Two or three months ago, I got a call from Al Boese in which he invited me to stop down and visit his laboratory. I think it would be well if you, Joe, John, and I accepted the invitation at some time in the near future. Certainly, a good deal of the product of our Division is dependent on non-woven technology, and we should be aware of Al's activity. It just might be also that we could pick up a new product idea.

Would you please contact Al to see if such a meeting could be arranged. We certainly wouldn't want any kind of formal review, but just an opportunity to chat with Al and some of his people in an informal manner on what they are doing.

I'd welcome the opportunity to renew my acquaintance with the "old goat," and some of the newer members of our Division would probably enjoy meeting or renewing acquaintance with a guy who has contributed as much as Al has to our Division.

Subject:

cc - J. V. Erwin, 230-2S

J. G. Wirsig, 220-7W

J. F. Ramey, 220-8W

J. E. Corbin, 230-28

September 13, 1972

LA. W. BOESE, 53-5

FROM: E. B. MOFFET, JR., 220-8W

It was a great pleasure to visit with you and your group yesterday. Certainly, we found the subject matter of great interest to the C.T.&G.W. Division, and we appreciated the cordial, helpful atmosphere that existed with your people.

I am sure, Al, that you will be hearing from us through various areas of technical, manufacturing, and marketing in the future.

12/6/72 Pattern Bonding 1. Day well on route cylinder covered will krapt. Felicos Vice. Fiker 40 2 Cover with myler felom acylie Mylon Palyere Reson come. Caly pro. modo engylue 570 -1070-158-2070 HA8 Vary verens denies variations Puttern variations Cloud down with pattern on logs

Open down well pallem on loss

Open down a e gather found anto down

WX warration of wells

Carded versus wands webs

ovel

See to it that all I your Interaffice Correspondence Sill employees great presentations D. T. Gibbons CC: D. E. Reid W. J. Roberts G. J. England J. J. Houngon R. E. Roeder J. L. Erickson G. G. Shaw G. G. Johnson M. K. Schultz R. A. Mitsch J. M. Pitblado T. Voulgares January 10, 1973 TO: R. J. ADAMS \* 235-B D. W. KELLER \* 235-B R. A. MATTHEWS \* 235-B ce: Petriske J. G. SIMON \* 235-B C. R. CROWELL \* 224-56 FROM: A special showing of the multi-media presentation "FUTURE SHOCK" has been scheduled for your personnel on Friday, January 18, 1974, 12:30 p.m. in the European Room, Building 224. The show, including product demonstrations, takes about 40 minutes. It was prepared for our recently completed National Sales Meetings and reviews the impact our division's products have - and will have - within our market place. Emphasis is placed on product development, and the significant contributions new products have made, and will continue to make on the growth of the division. Please inform your people of the showing and extend our invitation Twy la insute us all Regards.

CRC:caa

Subject:



December 13, 1972

CC: S.M. ABDALLAH - 42-4E

A.W. BOESE - 53-5-

R.L. ABLER - 235-BC

J.V. ERWIN - 230-2

G.E. GURR - 220-8W

R.A. MATTHEWS - 235-BS

R.J. OFFORD - 42-1E

J.R. SJOLANDER - 220-11E

C.A. STERLING - 230-2-28

D.S. WALKER - 42-3E

TO: C. I. HAUSE - B.S. & C.P.D. - 235-1N

FROM: D. D. CAMPBELL - 53-5

I am pleased to hear from Roger Abler that your division is interested in my multidirectionally needled soap pads to the point of being willing to fund the making of a first machine to make them. Speaking for Jack Sjolander and myself, we accept with deep appreciation.

Jim Erwin's Commercial Tape Division is also interested in these washing instruments and they informed me via Craig Sterling's November 11 letter (copy attached) of their support to \$2,000.

Here's what has happened so far in the direction of making a first machine to replace hand manufacturing. Dean Walker and Dick Offord, of N.B.V.D. (& CIL) Engineering, have visualized a machine and estimated it at \$1,500. Dick's drawing of it is enclosed. It seems good to me. I gave my copy to Sherif Abdallah of Commercial Tape Engineering. He is making this machine and as of December 12 estimates ten weeks until we can run it.

I will remain in close contact with Rog Abler and be at his service in all ways. We of the Corporate Innovative Laboratory invite cooperation; that's our charter. Dong Campbell

DDC:dmg

Attachment

## Interaffice Correspondence 311

Subject: Soap Pads

co: D. B. Campbell J. V. Erwin G. E. Gurr

220-8W

H. J. Revoir J. R. Sjolander J. E. Wehling

220-11E

November 11, 1972

TO: G. M. RAMOSEK NEW BUSINESS VENTURES 219-1

FROM: C. A. STERLING \* CT & GW NEW PRODUCTS 230-2-28

Attached are the fifteen patents from your preliminary prior art search on soap and/or detergent pads and the comments made on each by Doug Campbell. Also attached are brief comments from Graham Gurr in Consumer Products Division, as well as H. J. Revoir and myself. It is our opinion that if these patents constitute the prior art, then Campbell's idea is patentable and in a manner that would provide protection to 3M.

It is possible that a fairly effective pad could be developed wherein two needled pads or resin bonded webs are sewn together around a soap ball. This approach would likely be outside Campbell's idea of fibers needled into the soap. However, based on Campbell's comments, this approach would not be as aesthetically pleasing as Campbell's, and in the case of the resin bonded web, much harsher to the skin. These are important concerns from a marketing viewpoint and therefore we wish to proceed as rapidly as possible on the needled soap pad concept.

To support this we are proposing a \$2,000 engineering investment to build a prototype manufacturing unit for needling soap halls continuously. This will allow us to more accurately estimate manufacturing costs for Consumer Products proposed concept study.

C. A. Sterling

/smc

		ASSET	ASSET SUF-		ACQ	INV			DEPR	NORMAL	EXCESS	
DEPT	BLDG	TYPE	UNIT NUMBER FIX		DATE	YR	JOB #	ACCOUNT		DEPREC	DEPREC	
508	53	2	F23049-001	DESK ART M	1/51	71	15010	816001	6.00			17-27-11-12-11-11
508	53	2	F26943-001	FILE 4 DR	1/52	71	52010	816001	6.00			
508	53	2	F32589-001	CHAIR SW A	1/53	71	52010	816001	6.00			
508	53	2	F35994-001	FILE GRAY	1/54	72	52010	816001	6.00			
508	53	4	R85354-051	PUMPS 4	6/72	72	9205238	310001	20.00	77	47 *	
508	53	2	056038-001	DESK STENO	1/54	71	102450	816001	6.00			
508	53	5	059011-001	MICROSCOPE	1/55	72	159880	646001	6.00			
508	53	5	082891-001	MIXER 3 SP	1/56	72	192830	646001	6.00			
508	53	2	084206-001	CHAIR ALUM	1/56	72	52010	816001	6.00			
508	53	4	100786-001	OVEN IND G	1/57	71		786001	6.00			
508	53	. 2	134498-001	DESK RHP	1/60			626001	6.00	8	2-*	
508	53		174462-001	DESK MALE	1/61		990670	626001	6.00	10	3-*	
508	53		175866-001	LAB OVEN	1/61	The second secon	457380	641001	10.00			
508	53	5	175866-002	OVEN CONVE	1/61	71	457380	641001	10.00			
508	53	2	183722-001	FILE 5 DWR	1/61	72	52010	626001	6.00	6	1-*	
508	53	2	201430-001	CHAIR GUES	1/62	71	52010	626001	6.00	3	1-*	
508	53	2	201431-001	CHAIR GUES	1/62	71	52010	626001	6.00	3	1-*	
508	53	2	201432-001	CHAIR GUES	1/62	71	52010	626001	6.00	3	1-*	
508	53	2	201465~001	TABLE	1/62	71	52010	626001	6.00	8	3-*	
508	53	2	201467-001	DESK EXEC	1/62	71	52010	626001	6.00	14	4-*	
508	53	2	203669-001	TABLE	1/62	71	992100	626001	6.00	6	2-*	
508	53		224418-001	MIXER RSN	A CONTRACTOR OF THE PARTY OF TH		27247000	641001	10.00			
508	53	5	224418-002	MIXER RESN	1/63	71	27247000	641001	10.00			
508	53		224418-003	LABOR ADDL	1/64		27247000	641001	10.00	57 57	22-* 22-	
508	53	5	227146-001	CART	1/62	71	2.3.5	646001	6.00	6	1-*	
508	53	5	227147-001	CART	1/62	71		646001	6.00	6	1-*	
508	53	2	229018-001	CHAIR SWIV	1/63	71	10180000	626001	6.00	6	2-*	

		ASSET	ASSET SUF-		ACQ	INV			DEPR	NORMAL	EXCESS	
DEPT	BLDG	TYPE	UNIT NUMBER FIX	DESCRIPTION	DATE	YR	JOB #	ACCOUNT	RATE	DEPREC	DEPREC	
508	53	4	233788-001	SAW 10 IM	1/64	71		696001	6.00			
508	53	4	243315-001	SAW BAND	1/64	71	18950320	691001	10.00	76	29-*	
508	53	4	259118-001	REFRIG FRZ	1/65	71	18950510	696001	6.00			
508	53	2	290553-001	DESK KEY P	1/66	71	10180000	626001	6.00	5	(1)21 (1)21	7.0
508	53	4	313649-001	VARIDRY 1/6 HP	6/72	72	9205238	310001	20.00	47	29 *	
508	53	2	315068-001	CHAIR SWIV	1/67	71	10181620	626001	6.00	6		
508	53	2	315071-001	FILE 5 DWR	1/67	71	10181620	626001	6.00	6	-	
508	53	4	316448-001	MACH SEW	1/67	72	26307000	692001	12.00	156	54-*	
508	53	4	329366-001	CABINET	1/68	71	21180000	924001	25.00		1000	
508	53	2	380826-001	FILE 5 DWR LOCK	10/71	72	10180008	326001	6.00	9	7 *	
508	53	2	380827-001	FILE 5 DRAWER	10/71	72	10180008	326001	6.00	9	5 *	
508	53	2	380828-001	CHAIR SWVL ARM	10/71	72	10180008	326001	6.00	7	5 *	
508	53	4	380972-001	POWER SAW 63/4	1/72	72		691001	10.00			
508	53	4	403452-001	CONCRETE MIXER	4/71	71	21180005	314001	25.00	32	5-*	
508	53	4	407837-001	VARIDRV 1/6 HP	6/72	72	9205238	310001	20.00	47	29 *	
508	219	4	271266-001	CAMERA	1/68	71	42387000	691006	10.00	161	42-*	
508	219	4	271266-002	CAMERA PRO	1/68	71	42387000	691006	10.00	170	2-*	
508	219	4	271268-001	PROJECTOR	1/68	71	20530000	924006	25.00			
		ne-y-m					DEPART	MENT TOT	Alexander	793		Ew House

S24555555555

Subject: Fixed Asset Listing

March 27, 1973

TO: A. W. BOESE

Prefix

R. L. CHRISTOPHER - CONTROLLER'S DIVISION - 224-40

The following descriptions are provided to assist you in defining the information provided on the computer tabulation:

ASSET TYPE CODE: This code is used to identify the type of asset.

Code	Asset
02	FURNITURE AND FIXTURES
03	OFFICE MACHINES
04	MACHINERY AND EQUIPMENT
05	LAB EQUIPMENT
08	AMORTIZABLE ASSETS
09	RENTAL
10	TOOLS AND DIE.

2. ASSET NUMBER: The new system identifies the numbers for untagged assets by prefixing them with an alphabetic digit.

Type of Asset Number

C	CLOSED JOBS. This number including the asset number suffix is the C & R job number.
D	DUMMY ASSET NOT YET TAGGED. A non- significant number.
E	UNTAGGED CAPITALIZED ASSETS NOT WRITTEN OFF AS EXPENSE. A computer assigned sequential number.
М	MICA ASSETS. This is an exception as Mica tags do have a M prefix.
R	REFERENCE NUMBERS. This number identifies the location and type of asset.

## Prefix Type of Asset Number

T

TRUCKS. This number is the last five (5) digits of the trucks serial number.

V

VENDOR SERIAL NUMBER. This number is the last five (5) digits of the vendors serial number.

3. ASSET NUMBER SUFFIX: This number is a permanent computer generated suffix to the asset number. This suffix is used to identify individual records when an asset has more than one record. Any reference to an asset number without a suffix will be assumed to be a reference to all records with that asset number.

Also, please note that the listing is furnished in Operating Department sequence. The location of the asset may be determined by using the last two (2) digits of the account number. The attached listing will provide domestic locations.

Please review the attached Fixed Asset Listing and indicate in letter form to the writer any changes which should be made. Your letters should advise the equipment numbers, description, present location (from the Fixed Asset Listing) and the new location (department and building numbers).

Please be reminded that the asset valuations are utilized to determine depreciation, taxes and insurance. Therefore, your audit will determine your costs for your department. Your attention and response to this audit is solicited.

Attachment

## DOMESTIC LOCATION LISTING

Number	Location	Number	Location
001 005 006 010 012 015 016 017 018	St. Paul Bristol 3M Center, St. Paul Hutchinson Bedford Park Rochester Cleveland Honeoye Montpelier	065 067 068 069 070 071 072 075 076	Middleway Chicago - Mincom Warren Derby Copley Decatur Brownwood Pine City Springfield New York
019 021 022 023 024 025 027 028 029 030	Weatherford Medford Los Angeles plant Wayne Grove City Ames Rutland Schenectady Prehler Wausau	079 081 082 083 084 085 086 087 088	Honolulu Atlanta Alexandria Cleveland Branch Boston Branch High Point Branch Ridgefield Branch Philadelphia Branch Buffalo Branch Nevada Branch
031 032 035 039 040 042 043 044 045 050	Little Rock Corona Belle Mead Cincinnati Cumberland Freehold Monrovia Camarillo Newark Chemolite	090 091 092 093 094 095 096 097 098	Cincinnati Branch Chicago Branch Elk Grove Branch St. Louis Branch Dallas Branch San Francisco Branch Los Angeles Branch Seattle Branch Detroit Branch St. Paul Branch
051 052 053 054 055 056 057 061 062 064	Fairmont New Ulm Prairie Du Chien Cordova Brookings Cynthiana Columbia Guin Hartford City Cambridge		



Subject: FACSIMILE SERVICE (3M VRC)

OB U2 A. W. Boese New Business Ventures

53-5

April 6, 1973

TO: STAFF OFFICERS AND EXECUTIVES

ST. PAUL OFFICE, LABORATORY AND ENGINEERING DEPT. HEADS

FROM: JACK A. BUNDE - TELECOMMUNICATIONS DEPT. - 220-B

Conducting business in today's competitive market place is often accompanied by a demand to get documents quickly in the hands of an individual across the country. Some of these documents, such as diagrams, contracts, authorizations, and even pictures cannot be effectively handled by conventional teletype methods. However, the use of facsimile transmission, such as 3M's VRC, meets the need for conveying these specialized documents quickly and is often a service that is available.

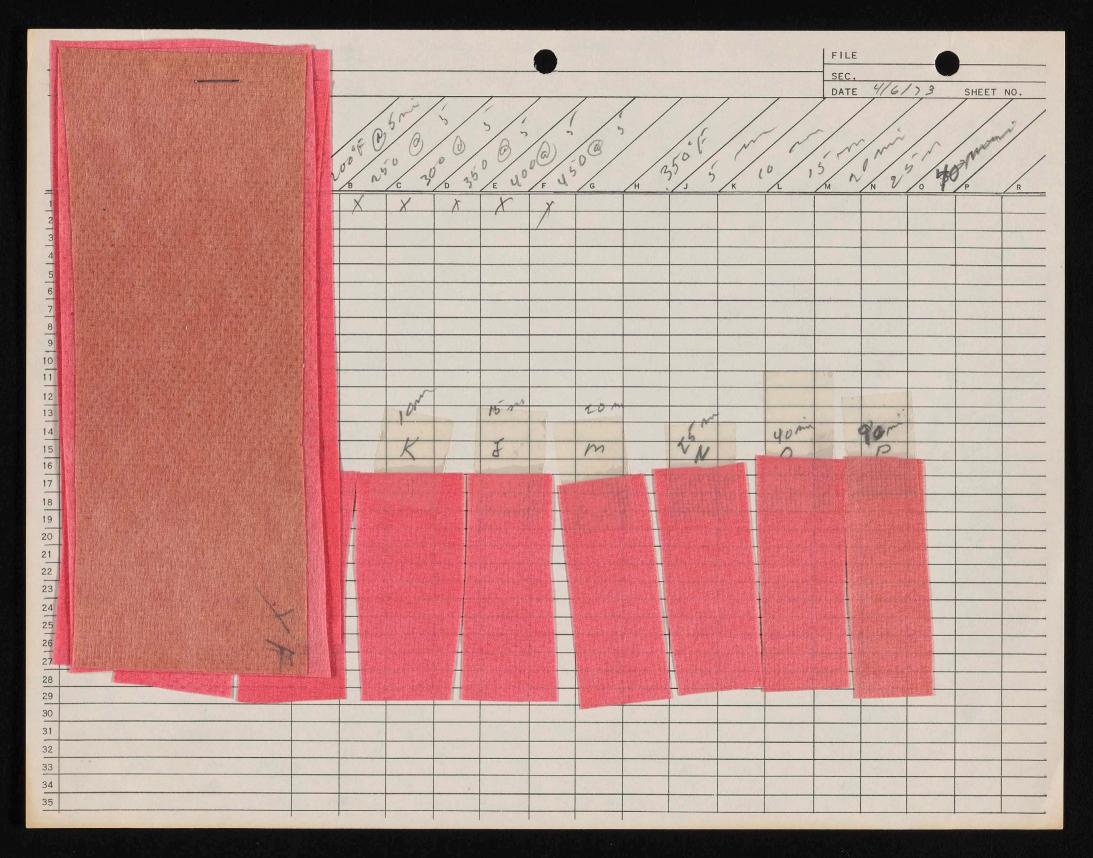
To meet this need, effective immediately, the Wire Room in Building 220-BE is offering to provide facsimile transmission service for all St. Paul personnel. This means an 8-1/2" x 11" document can be transmitted within minutes to anyone in the U.S. who has a compatible facsimile machine available. The cost for handling, approximately \$2.00 per 8-1/2" x 11" page, will be recharged to the sending department.

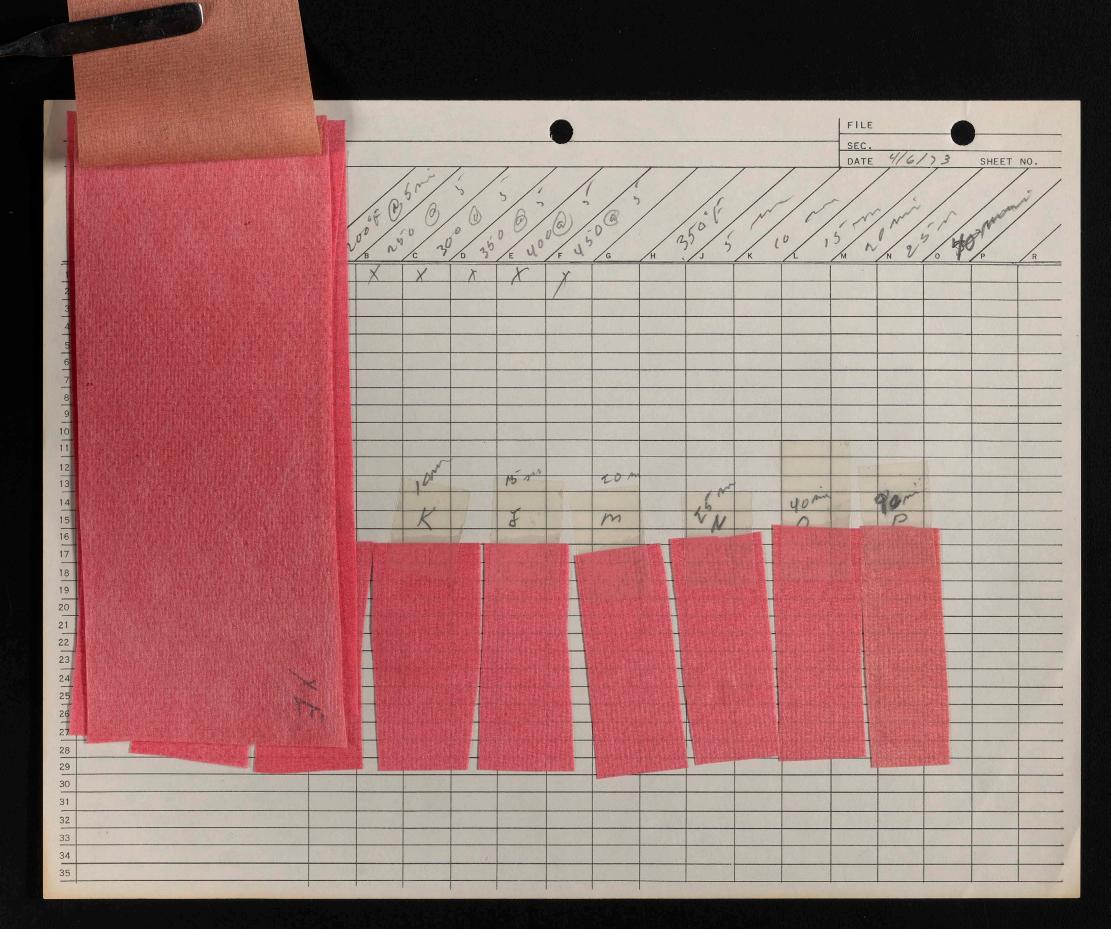
If you have the need for an urgent document transmission that may be handled via facsimile, please contact the Wire Room in Building 220-BE on 3-1144 for assistance.

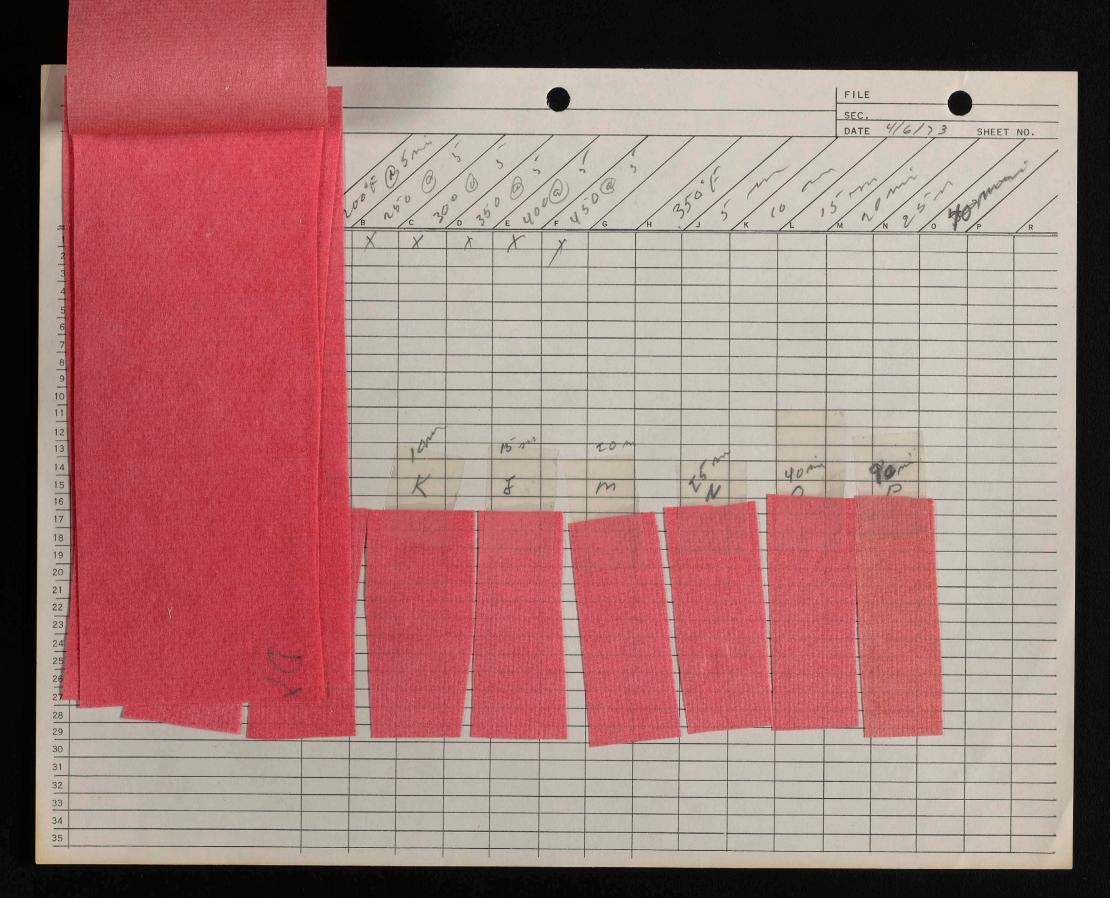
It would speed up the handling of these transmissions if the telephone facsimile number of the individual to receive the document is known in advance.

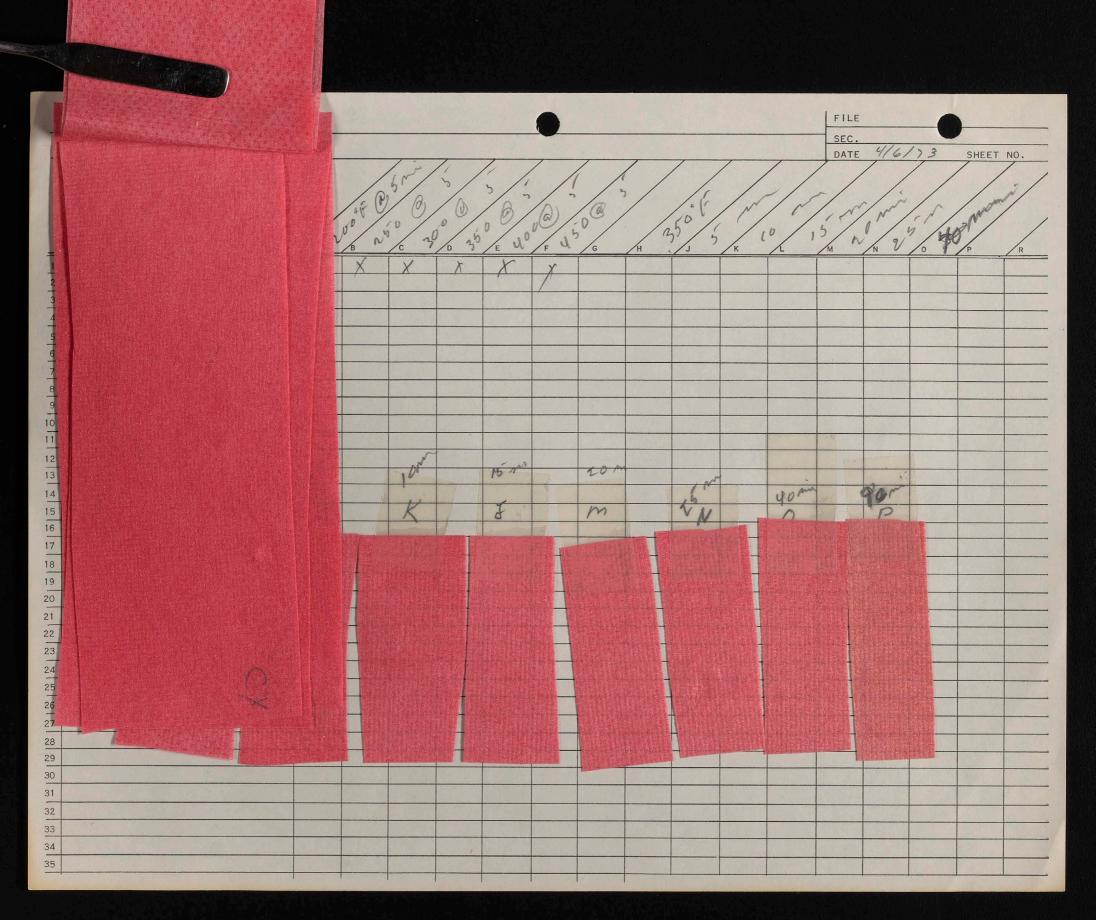
JAB:od

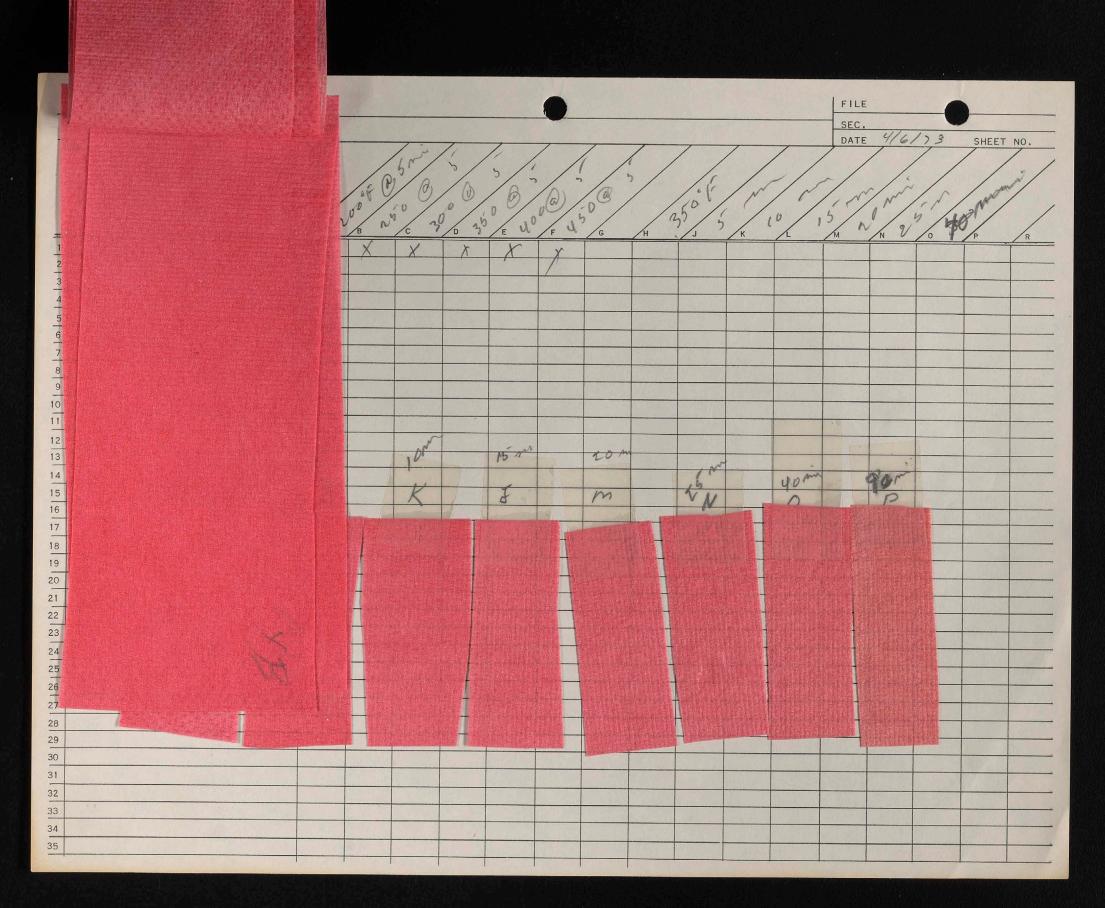
SEC. DATE 4/6/73 SHEET NO. ANALYSIS FORM 1038A <del>4</del> 5 

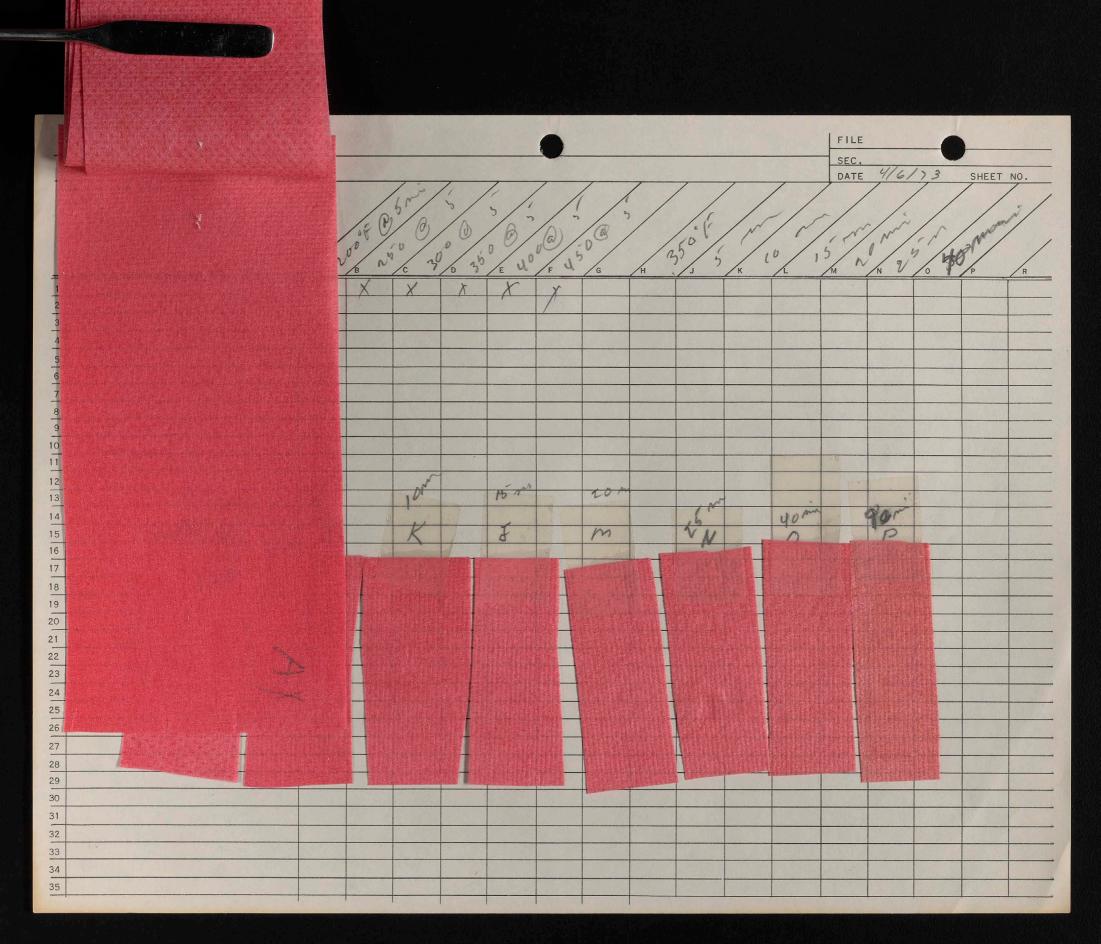


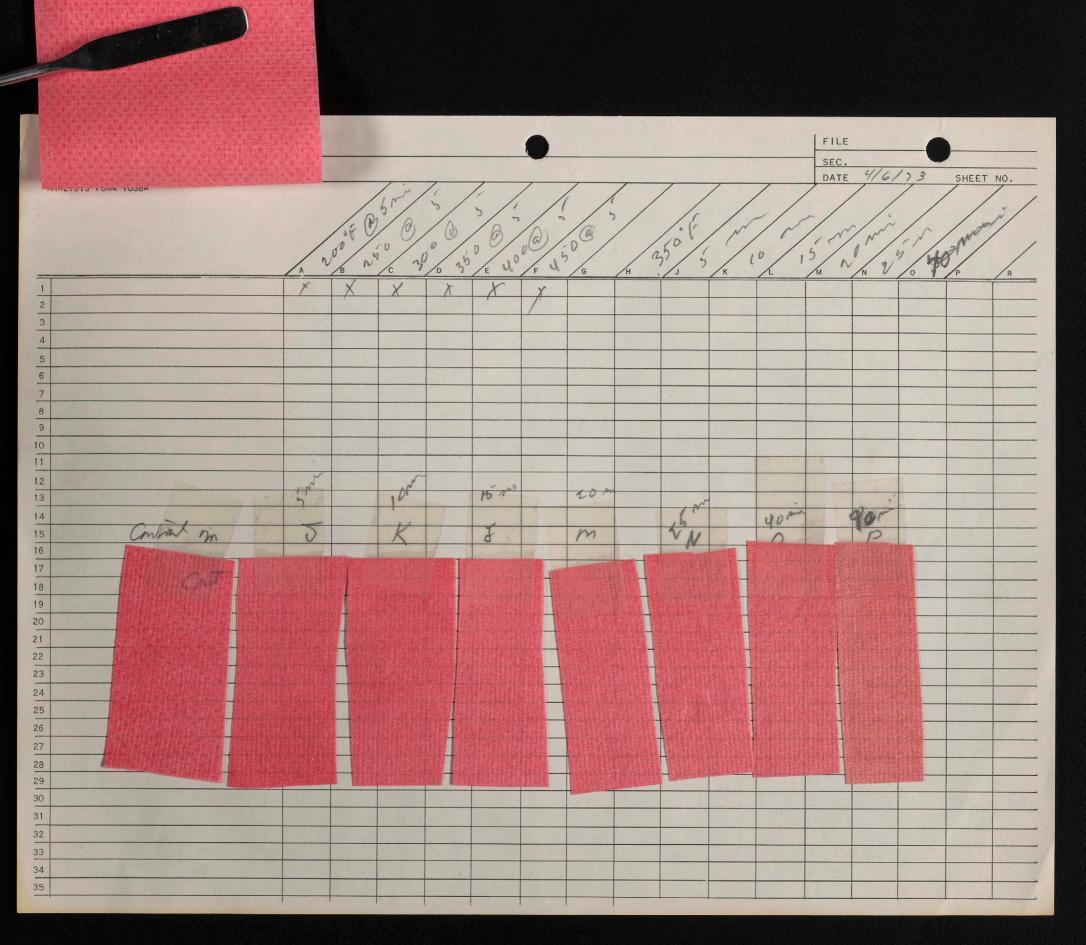












1/4" = 1 F+.

Feeder	1 Cylinder garnett.	Conveyor Aprons	Coating Status	oven-?	Winder
7 F4.	6 Ft.	4 54.	3 F1.	10 Ft.	3 F1.

T

Subject:

May 9, 1973

#### ANNOUNCEMENT

Effective immediately, Dr. J. T. Elder is appointed to the position of General Manager, New Business Ventures Division, replacing Dr. M. R. Hatfield who has accepted another position within 3M Company.

Tait Elder is a graduate of the University of North Carolina and was awarded a Ph.D. in physics in 1952 by Johns Hopkins University. He came to 3M in 1959 with industrial experience in the metals and minerals industry.

After several years in 3M's Central Research Laboratories, Physical Sciences, Tait joined the New Business Ventures Division in 1968 where he initiated the business which has become our Detection Systems Project.

Your cooperation and support will be greatly appreciated in helping Tait Elder continue the fine record established by the New Business Ventures Division.

Robert M. Adams

Vice President

Research and Development

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Looking at Non-Wovens Subject:

For Use in Disposable

Products

VA. W. Boese 53-5 dc:

A. F. Grignon 230-1-5A

D. M. Kielb 230-1-5A

J. K. Lindgren 230-1-5A

L. H. Mickschl 230-1-5A

W. H. O'Brien 230-1-5 L. R. Pehrson 230-1-5A

C. B. Witzke 230-1-5A

August 29, 1973

N. L. MUELLER TO:

FROM: S. T. RICHARDS

Al Boese from Corporate Innovative Services has agreed to talk to our group concerning aspects of non-woven technology which might concern us in developing new disposable products.

The meeting will be held at 9:00 A.M., September 10 in Building 230, Conference Room S-114.

8. J. Richards

S. T. Richards

STR: jre

9/7/73 Filer lat 9 velosk 9/11/23 Mon worens Cards 120 Rando, Bonding systems Head bouling - piles lemetation Recin bouling Mulling Semetal forming Filers strength bulk Resis - Therme setting Therms plactice

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Subject: Benz Bldg. Residence

irc: A.W. Boese - 53-55 G.A. Jungkunz - 42-3W R.A. Matthews - 235-C-84 R.A. Mitsch - 235-1N P.W. Trott - 21-BW Security - 53-1

January 14, 1974

P.A. ANDERSON - NBV ENGR. - 42-3W TO:

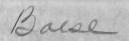
FROM: L.W. LEGACY - BS&CP - 53-5S

The following people are in the combination BS&CP - Innovative Lab group. on the 5th floor of the Benz Building:

A.W. Boese 3-0075 P.H. Carey 3-4075 D.D. Campbell 3-4075 3-5297 B.E. Frank L.W. Legacy V.W. Marquart 3-0371 3-5297 D.S. Walker 3-5297

LWL: tmw 1/15/74





Subject: "Every-Other-Thursday" Seminars

cc: J. M. Pitblado G. G. Shaw

January 15, 1974

TO:

ALL TECHNICAL BS&CP LABORATORY PERSONNEL

FROM:

R. A. MITSCH

The following seminar schedule has been established for the year 1974. The meetings will be held in Conference Room 235-D-14, and will begin promptly at 8:15 a.m.

Date	Speaker	Subject
January 24	D. H. Hogle	Keywords
February 7	J. F. Feldhaus	Nuclear Power
February 21	J E. Davis	Griddle Cleaning
March 7	R. C. Fitzer	Swimming Pool Products
March 21	R. R. Goeppinger	Medium Grade Resilient SAFETY-WALK
April 11	E. R. Hauser	Microfiber Research
April 25	R. F. Heine	NOMAD
May 9	R. T. Gadbois	Test Method Development
May 23	F. H. Bland	Improved Slim-Line for Europe
June 6	R. F. Heyer	SAFETY-WALK
June 20	G. W. Anderson	Fiber Finishes
July 11	R. C. Kyle	Mat Systems
July 25	R. C. Jacques	Color
August 8	G. J. Klecker	Retail Hand Pads

Date	Speaker	Subject
August 22	A. G. Wilde	Formulating Cleaners
September 5	L. E. Nelson	Needle Tacking
September 19	L. J. Mann	Cut and Polish Unitized Wheels
October 3	C. Reich	New, Cut and Polish Industrial Products
October 17	D. W Hegdahl	Basic Studies Program
October 31	J. E. Thielen	To be announced
November 14	R. O. Zemke	Precompressed Brushes
December 12	J. W. Currier	Engineering Assistance to Lab
December 26	G. A. Gardner	Coordinating Lab Services and Marketing

Ronald A. Mitsch

/gt

## 1974 BS&CP LABORATORY EMERGENCY CALL LIST

Name	Address	Telephone	In emergency, notify
Roger L. Abler	1982 Rishworth Lane White Bear Lake, Minn. 55110	429-5539	Wife - Margaret Same
Roger J. Adams	210 Helen Street North 715 Hudson, Wisconsin 54016	386-9385	Wife - Suzanne Same
G. Winston Anderson	2231 Mapleview Avenue St. Paul, Minnesota 55109	777-3185	Wife - Kay Same
James A. Andreas	3924 Homewood Avenue White Bear Lake, Minn. 55110	429-7101	Wife - Marie 222-4260-Ext. 353
Clifford A. Baker	12 Birchview Court St. Paul, Minnesota 55119	735-6232	Wife - Hazel Same
Lani Bankers	3194 Collingwood Lane Apartment #3 St. Paul, Minnesota 55119	739-3464	Husband - Gerald 3M 3-7024
Peter C. Banning	Rt. #2 715- Hudson, Wisconsin 54016	-549-6517	Wife - Charlene Same
John H. Birse	2529 E. Poplar Avenue St. Paul, Minnesota 55109	777-1178	Wife - Marion Same
Fred H. Bland	9657 75th Street North Stillwater, Minnesota 55082	429-6410	Wife - Vivian Same
Alvin W. Boese	803 Lincoln Avenue St. Paul, Minnesota 55105	222-6706	Wife - Irene Same
Douglas D. Campbell	4917 Russell South Minneapolis, Minnesota 55410	922-7542	Wife - Betty Same
Patrick H. Carey, Jr.	9516 Oakland Avenue South Minneapolis, Minnesota 55420	881-0328	Wife - Leone Same
Gerald H. Carufel	1701 E. Idaho St. Paul, Minnesota 55106	771-2059	Wife - Helen Same
Curtis L. Chase	4800 Grenwich Way North North St. Paul, Minnesota 5510	777-8817 9	Wife - Julie 631-0531, Ext. 2769
Joseph J. Claus	1302 Goodrich Avenue St. Paul, Minnesota 55105	690-1261	Wife - Anne 451-1741

Name	Address	Telephone	In emergency, notify
Frank L. Cox	937 Minton Drive Rosemount, Minnesota 55068	432-5474	Wife - Muriel Same
Lance P. Crowley	2091 California St. Paul, Minnesota 55119	776-6097	Wife - Jan 3M 3-9807
John W. Currier	1783 Duluth Street St. Paul, Minnesota 55109	776-0779	Wife - Judith 776-1531
Jack A. Dahlstrom	8081 Hemingway Ave. South Cottage Grove, Minnesota 5501	459-3816 16	Wife - Yvonne Same
John E. Davis	2585 Conway, Apt. #213 St. Paul, Minnesota 55119	739-3325	Wife - Lorna Same
Ronald R. Eiden	2334 Knoll Drive St. Paul, Minnesota 55112	784-6334	Wife - Mary Jo Same
James F. Feldhaus	6081 Paris Avenue North Stillwater, Minnesota 55082	439-8981	Wife → Christine 439-5775
Robert C. Fitzer	9359 North Jane Road Lake Elmo, Minnesota 55042	777-4310	Father - Howard Fitzer 507 283-8032
Burton C. Frank	971 Carlton Drive St. Paul, Minnesota 55112	484-9612	Wife - Jean 645-0667
Barbara I. Friday	9224 Ingberg Court Cottage Grove, Minnesota 5501	459-3185 .6	Husband - James 3M 3-2681
Richard T. Gadbois	5709 Dale Avenue Minneapolis, Minnesota 55436	929-6801	Wife - Ceil Same
Gary A. Gardner	2141 Lydia Avenue E. St. Paul, Minnesota 55109	770-3698	Wife - Erika 224-2567
Larry T. Gast	535 Sandhurst Drive West #220 St. Paul, Minnesota 55113	489-7429	Mike Pratt Work - 935-0141
Vincent M. Gin	2585 Conway, Apt. #211 St. Paul, Minnesota 55119	739-3794	Wife - Nancy Same
Roger P. Goeppinger	2554 East Fifth Avenue North St. Paul, Minnesota 55109	777-0519	Wife - Louise Same
Glenn J. England	3240 Foxboro Lane St. Paul, Minnesota 55119	739-4373	Wife - Patricia Ann Same

Name	Address	Telephone	In emergency, notify
Raymond R. Gosselin	971 Hudson Road St. Paul, Minnesota 55106	771-5693	Wife - Sandy Same
George E. Goswitz, Jr.	1876 E. Magnolia Avenue Apartment #206 St. Paul, Minnesota 55119	739-6987	Wife - Corliss Same
Calvin C. Guthrie	550 Goodview Avenue North St. Paul, Minnesota 55119	739-9218	Father - R. F. Guthrie Same
Jerome D. Hanson	416 Johnson Street 715- River Falls, Wisconsin 54022	425- <b>6</b> 678	Wife - Sue Same
Edward R. Hauser	Route #2 715. Hudson, Wisconsin 54016	386-3774	Wife - Mary Jo Same
Duane J. Hayes	R. R. #2, Box 21 715. Ellsworth, Wisconsin 54011	273-3184	Wife - Sally Same
John R. Heering	583 Lincoln Avenue Apartment #3 St. Paul, Minnesota 55102	224-2090	Parents-Martin or Dorothy Heering 319352-4509
David W. Hegdahl	4596 Otter Lake Road White Bear Lake, Minnesota 55	426-5118 5110	Wife - Shirley - Same Parents - 881-9386
Richard F. Heine	2294 Sierra Drive White Bear Lake, Minnesota 55	429-1803 5110	Wife - Donna 228-3541
Donald E. Hennen	8556 Ingersoll Avenue So. Cottage Grove, Minnesota 550	459-2811 16	Ray Hennen 459-9810
Raymond F. Heyer	2175 Beech Street St. Paul, Minnesota 55119	739-9675	Father - Herbert Heyer 507643-6176
Harvey H. Hoeppner	4075 - 64th Street East Inver Grove Heights, Minn. 550	455-5929 075	Wife - Jacqueline Same
Alfred J. Hoerner	1456 North Albert Street St. Paul, Minnesota 55108	646-5598	Wife - Nancy Same
Donald H. Hogle	21509 Lofton Avenue No. Scandia, Minnesota 55073	777-7396	Wife - Marilyn Same

Name	Address	Telephone	In emergency, notify
Roberta C. Jacques	3691 Granada Circle St. Paul, Minnesota 55109	770-1086	Husband, James 296-4803
Manley R. Johnston	1731 Louise Avenue St. Paul, Minnesota 55106	774-5593	Wife - Marian Same
Albert R. Karras	Coulee Road 715 Hudson, Wisconsin 54016	386-2778	Wife - Katherine Same
David D. Keane	9359 Jane Road North Lake Elmo, Minnesota 55042	777-4310	Larry Mann - 3-4350 Bob Fitzer - 3-1071
Verona M. Kees	6206 40th Street North Oakdale, Minnesota 55109	777-4969	Husband,- Curtis 1-682-4112
Dale W. Keller	2563 Gershwin Avenue St. Paul, Minnesota 55109	777-2091	Wife - Nancy Same
Donald E. Kinney	7809 Dickson Avenue E. Inver Grove Heights, Minn. 55	455-6576 075	Wife - Marlys 698-3838
Gary J. Klecker	431 E. Union 715 River Falls, Wisconsin 54022	425-7674	Wife - Cynthia Same
Laurice A. Kloski	6410 Dawn Avenue E. Inver Grove Heights, Minn. 55	451-2398 5075	George W. Cameron 451-7957
Richard J. Kustelski	616 E. Orange Avenue St. Paul, Minnesota 55101	776-5357	Wife - Jean Same
Robert C. Kyle	3940 Oakland Avenue So. Minneapolis, Minnesota 55407	827-1554	Wife - Rita 373-8114
Lloyd W. Legacy	1906 Birch Street White Bear Lake, Minnesota 55	429-1393 5110	Wife - Marilyn Same
Basil L. Loudas	1976 Hilding Avenue St. Paul, Minnesota 55119	735-0981	Wife - Irene Same
William R. Lovness	361 Ruby Drive West St. Paul, Minnesota 5511	225-1110 8	Wife - Christine 227-0911 - Ext. 2928
Gerald L. Ludemann	900 West Arlington St. Paul, Minnesota 55117	488-6027	Wife - Catherine 733-7866

Name	Address	Telephone	In emergency, notify
Larry J. Mann	9359 North Jane Road Lake Elmo, Minnesota 55042	777-4310	Brother-Donald-933-3767 Father-Bernard- 701352-1619
Vernon W. Marquart	Box 147 715 Hammond, Wisconsin 54015	796-2722	Wife - Janice 647-4458
R. Allen Matthews	2046 Lindy St. Paul, Minnesota 55113	489-7087	Wife - Joan Same
Thomas R. McAvoy	507 W. Oak Street Stillwater, Minnesota 55082	439-2686	Wife - Grace Same
Jon P. McGurran	1156 Breen Street St. Paul, Minnesota 55106	771-8773	Wife - Miriam Same
Eugene J. Miller	1329 Pacific Street St. Paul, Minnesota 55106	771-6441	Brother - Bob 771-4849
Ronald A. Mitsch	2555 McMenemy Road St. Paul, Minnesota 55117	484-0904	Wife - Marilyn 474-2674
Leonard E. Nelson	1519 E. Magnolia Avenue St. Paul, Minnesota 55106	296 - 3440	Mother - Eleanor E. Nelson
Gary L. Olson	515 Gramsie Road St. Paul, Minnesota 55112	483-4929	Wife - Nancy Same
Robert L. Olson	1951 E. County Road B St. Paul, Minnesota 55109	777-3638	Wife - Hazel Same
Donald A. Parizino	834 West Montana Avenue St. Paul, Minnesota 55117	488-3846	Wife - Cathryn Same
Robert C. Peterson	1496 N. Hazel St. Paul, Minnesota 55119	771-9781	Wife - Marlene 776-2766
John D. Petrisko	9328 Neal Avenue North Stillwater, Minnesota 55082	439-4189	Wife - Mary Same
Judith A. Pritschet	559 Geneva Avenue North St. Paul, Minnesota 55119	739-3895	Parents - 771-4253 Mildred & Leo Pritschet

Name	Address	Telephone	In emergency, notify
Charles Reich	1901 Hillcrest Avenue St. Paul, Minnesota 55116	699-2707	Wife - Nancy Same
John G. Simon	2100 Greenbrier St. Paul, Minnesota 55117	771-1001	Wife - Pat Same
Roger E. Smith	8597 Hillside Trail Cottage Grove, Minnesota 550	459-8106 16	Wife - Vicky Same
Dennis T. Stevens	3581 Owasso Street, Apt. 213 St. Paul, Minnesota 55112	483-2467	Wife - Page 484-2674
Gene E. Swanson	Rt. #2 New Richmond, Wisconsin 540	248-3680 017	Wife - Kathy Same
Sheila A. Tesch	388 Burlington Road St. Paul, Minnesota 55119	739-4485	Husband - Lyle 771-1940
James E. Thielen	712 Forest Dale Road New Brighton, Minnesota 5511	633-5674	Wife - Jean Same
Gloria J. Thill	56 Battle Creek Place St. Paul, Minnesota 55119	735-4892	Husband - Richard 221-4141
Richard A. Tollerud	5625 Oldfield $A_{V}$ enue No. Stillwater, Minnesota 55082	439-8423	Wife - Catherine Same
Dean S. Walker	11390 Manning Trail No. Stillwater, Minnesota 55082	439-5450	Wife - Betty Same
Casimer W. Willard	2225 E. Larpenteur Avenue St. Paul, Minnesota 55109	777-6390	Wife - Rita 633-7911-Ext. 244
Arthur G. Wilde	588 E. Idaho St. Paul, Minnesota 55101	776-0152	Wife - Cele Same
Twyla M. Willerton	2585 Conway St. Paul, Minnesota 55119	739-4815	Mother451-7204 Stella Willerton
Phillip M. Winter	3750 Auger Avenue White Bear Lake, Minnesota	429-2766 55110	Wife - Karen Same
Ronald O. Zemke	2299 Golf View Drive White Bear Lake, Minnesota	770-1627 55110	Wife - Joy Same

6 43. 1079 2/11/74 226-3614 Meed non corresphorans tape backing study of van materials & equipment Selection of Raw materials 10 auch Paper making aggrowth Facture due to later of the peaceboly and would not bydrolige weating Concept of day land bonded wet. heat bonder Rangle gathering on seven by sention Groblem of equipment design awareness of carding equipment Month star) Purchased small cons Day formel webs and head bonded. Web did not passes strong th a failure at this point Technology developed to Late showed promise of unique webs that lid mel pit catagory of a textile or pages as equipmed for felie hardling developed and a lock I forming and bonding wells could be accomplished the grayram was carried foreward with a general objective of develope genique long policied webs that utilized textile as the there of lastic qualities of cell autale which were plastings affered a pilorous barding needing webs of many lefferent for matural plus blusted will aretate and healten be were trued. although interesting webs developed and uses still elevated us. Our original con egget was planted towards paper leke structures and of course gazer like end paralents. Gradually our thoughts remed to over toward textiles and we began to resulty and develope toward products that were normally time but which led is towardour first important product which wo agyl way rebben. The tech problems of robbon were first payer oriented as a substitut for Dalin robbon That is we formed a gaper like web structure generalis the cold on This is an example of our whon of 1995 The quality did not pland my to the market place and eve rescented our tech devection to the textile field That consulted mainly of weny textile drye eyeline

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25596

Subject:

MINUTES OF MEETING BENZ BUILDING SAFETY COMMITTEE, APRIL 17, 1974

### MEMBERS PRESENT:

L. Pritchard - 53-6 Norm Neikirk - 53-B Henry Diamond - 53-3 (G. Turnquist) Bob Carr - 53-6 Phil Anderson - 21-2E Millard Loucks - 53-1 Wayne Redland - 53-6 (D. Harry) Mel Schmidt - 53-SB

### MEMBERS ABSENT:

Dr. P. W. Trott - 21-BW (24) Greg Grass - 53-2 Fran Curran - 53-2 W. C. Hopkins - 53-B Jim Fruehling - 21-2E Bob Novak - 53-1 Dean Walker - 53-5

Area inspections were reviewed. The following is a summary:

FLOOR	<u>ITEM</u>	DATE FIRST REPORTED	STATUS
Basement	a) AP Cage (south) cluttered	2/20/74	Some progress made. Some things still stored in passage way.
First	Sprinkler line has plugs	12/19/73	2 more heads are being added. Work order written.
Second	ОК		
Third	Electrical boxes by elevator are not locked.	3/20/74	Reported
Fourth	Need new safety Rep from Electro-Mech.	3/20/74	Reported
Fifth	New Group. Need new safety Rep.	3/20/74	Reported

PAGE TWO MINUTES OF MEETING BENZ BUILDING SAFETY COMMITTEE, APRIL 17, 1974

FLOOR	ITEM	DATE FIRST REPORTED	STATUS
Sixth	Leaky Roof	11/23/73	Some are fixed. Waiting for rain to check leaks by stacks.
	Open electrical box (Pull box) has no cover	3/20/74	Reported to Phil Anderson. Work order in.
	Test machine needs guard on	4/17/74	Reported
	One extinguisher needs correct mounting bracket.	4/17/74	Reported.

#### NEW BUSINESS

- No Smoking Areas: A No Smoking sign with ashtrays will be placed near the guards desk in the lobby. All areas should standardize smoking regulation signs.
- All empty pallets must be returned to the dock area immediately after unloading. They must not be left in hallways. No progress as of 4/17/74.
- Amine odor coming from 6th floor (CH3) 3N. Industrial Hygiene will check on effect of prolonged exposure.

NOTE: MAY MEETING WILL BE HELD ON WEDNESDAY, MAY 15, 1974 AT 1:30 P.M. IN THE FIRST FLOOR CONFERENCE ROOM.

Submitted By: R. C. NOVAK

# Morch 8 to april 12, 1974

- 3-8-74 Two orien lyt on 16 Let Bun Tage". Ald not turnoy Vav. tagrassical Blog +53 2-12:25 am
- 3-8-74 Onerhead exhaust fan by fine escapedor has drive belt musing. Mater running Carild not find swith Lift notifer Mint. foreman. Bedy \$53-3- 15:28 am.
- 3.9.74 Dan te Matina Storago area enleved Secundione. Blog 53-B 4:35 Pm.
- 3-13-14 Panel pertaining to Hyprogram equipment had three lighter on and making a law craise Truck to Centact personel in Reg. Contacted 4th prime that was called the said to keep toying Pay Car of Ted De Berg Strown. Meether answered. Pay Car Conne in to late love g it Bly 53-6-12:18 am
- 3 13-74 Chromet 9m hot plate on and hot. Empty glasson top g it. No Let Ren Tag Turned of some Desg + 52 - 6 - 2:30 sm.
- 3-15-74 Store room lear unlowed. Key in land Larked her & took Key to Security Station. Blog +53-3 12:17 am
- 2-16-74 Pege Classe door unlocked. Secured Dame. Belly 53-6-5:50 Pm.
- 3.16.74 Materia strage and gate unlarked blance some Belg +53-6-8:30 Pm
- 3-16-74 Fine is cape ligher autor 4= + 5 th floor left note for mant 3 reman seg 53
- 3-18-74 ME pidethear de Nunlasked Securid some Bldg 53-1-6 mm
  - 3-18-74 Root to lab. unlarged Serve Beg + 53-2-6:25 Pm
  - 3-18-74 Row from Secrete, System & Mich Platine, unloved . Secund some Bly 53-1-6:50m
  - 3-18-74 From five fort tanking Compressed gar not second. Second some.
    Bly "53-1- (lancan) de

3-18-74 Alas to paner Cubicles emlaked . Secure sam. Buy 53-5 - 6:10 pm

3-18-74 last to High Vietage morn emberent. Secured same Bly 53-1 - 6:25 pm

3-19-74 Plant to medal pelet plant imbacked Secured Some Bedg = 53-1 - 6:25 pm

3-19-74 Steam page lang Reported some Berg "53-6-6: 20 m d. 11.0. 134956

3-19-74 Back, alarma Called Marn Plant Back Riom Bldy 53 , - 4:40 Fm . 5:35 Rt + 7.40 Fm

3-19.74 Hydrogen uncloser evaluated. Secured some Bly 15-8:10 Am.

3-21-14 Type 564 8 Callosope 3M = 347574 lipon Turnel op same Bly 53-1 - 6:20 Fm.

3-20-74 Buler Marm Calles Than Flant Bull troom Bly 53-1-4:10th

3-21-74 Rast to pane Coberlar inlained. Secund some Bely 59-5 - 12: som

3-21-74 Middle Bay door imported demind forme Bldg 53 1 - 6:30 PM

3-22-74 Pepe Chave doct unbertel. Secural Stone. Bldg 53-6 12: 252m

3-24-74 Mosth der Conditioning pipe lasting . Espected same. 1. N. D. 135349 Belle 53-5-12:22 am

3-25-14 Two solding works leften Turned of some Blog 53-1-6:45 pm

3-30-14 Sin Perchant Eng # 32131 Alegt 1222 Apilled accdon line arm and wanted to finance of a never wow on duty en Bedg \* 220 or 20 He never on lity. The wanted him arm and said at war O.K. & such he want see him sever the to the Consideration from Security light. Said he wanted superior Mently Belg 53-6-4:53 for

4-3-14 Received Out that temp. window cover had black in, allowing mon + llut in Alig. Called Man Plant Mant. 5.4.0 136100

4-5-74 Mauble dow to Maris unlasted Securitarie Bely 53-13-13: 30 am

4-5-73 Varien pump lefron Turned of some Bely 53-2 - 6:35 Am

4-5-73 Varien storage and unland. Second some Bly 53-8 - 6:40 Pm

4-7-73 Air liak on Bailed Room, west wall, Colled M. O. Bailed Room Bly 53-8 - 6:25 am

4-11-73 Varien pump lefon Turned your Bly 53-2 - 6:25 Pm

4-11-73 Varien pump lefon Turned your Bly 53-2 - 6:25 Pm

A.W.Boese 53-5

W

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