



Minnesota Board of Water and Soil Resources.
Minutes.

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Southbridge Office Building
155 S. Wabasha Street
Suite 104
St. Paul, MN 55107
(612) 296-3767
Fax (612) 297-5615

Field Offices

Northern Region:

394 S. Lake Avenue
Room 403
Duluth, MN 55802
(218) 723-4752
Fax (218) 723-4794

3217 Bemidji Avenue N.
Bemidji, MN 56601
(218) 755-4235
Fax (218) 755-4201

217 S. 7th Street
Suite 202
Brainerd, MN 56401-3660
(218) 828-2383
Fax (218) 828-6036

Southern Region:

P.O. Box 756
Highway 15 S.
New Ulm, MN 56073
(507) 359-6074
Fax (507) 359-6018

1200 S. Broadway
Room 144
Rochester, MN 55904
(507) 285-7458

P.O. Box 267
1400 E. Lyon Street
Marshall, MN 56258
(507) 537-6060
Fax (507) 537-6368

Metro Region:

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155 S. Wabasha Street
Suite 104
St. Paul, MN 55107
(612) 296-3767
Fax (612) 297-5615

DATE: December 23, 1993
TO: Board Members and Management Team
FROM: Jim Birkholz, Assistant Director
SUBJECT: January 26-27 BWSR Meeting and Retreat

The Board of Water and Soil Resources appointed members and management team (M-Team) staff will meet in a retreat setting on Wednesday, January 26, at the Mount Olivet Conference and Retreat Center in Farmington (see attached map). The retreat will begin at 9:00 a.m. on Wednesday and continue through noon on Thursday, January 27. The BWSR meeting will convene at 1:00 p.m. on Thursday and adjourn at 4:00 p.m. Agency members please note that you are not expected to attend the retreat, however, your participation is requested at the Board meeting starting at 1:00 p.m. on Thursday, January 27th.

If you need a sleeping room at Mount Olivet on Tuesday evening, January 25, please contact Mary Jo Anderson so arrangements can be made. Sleeping rooms have been reserved in your name at Mount Olivet for the night of January 26.

A direct billing has been done for your lodging and all meals, starting with a continental breakfast on Wednesday, through lunch on Thursday. However, if you plan to stay at Mount Olivet on Tuesday evening, and you arrive after 6:30 p.m., I would advise you to eat dinner before you arrive as their kitchen may be closed.

If you have any questions, concerns, or need additional clarification, please feel free to contact me. Additional information will be sent at a later date.

I look forward to seeing you in January. Enjoy the holiday season!

JB:llb
Enc.

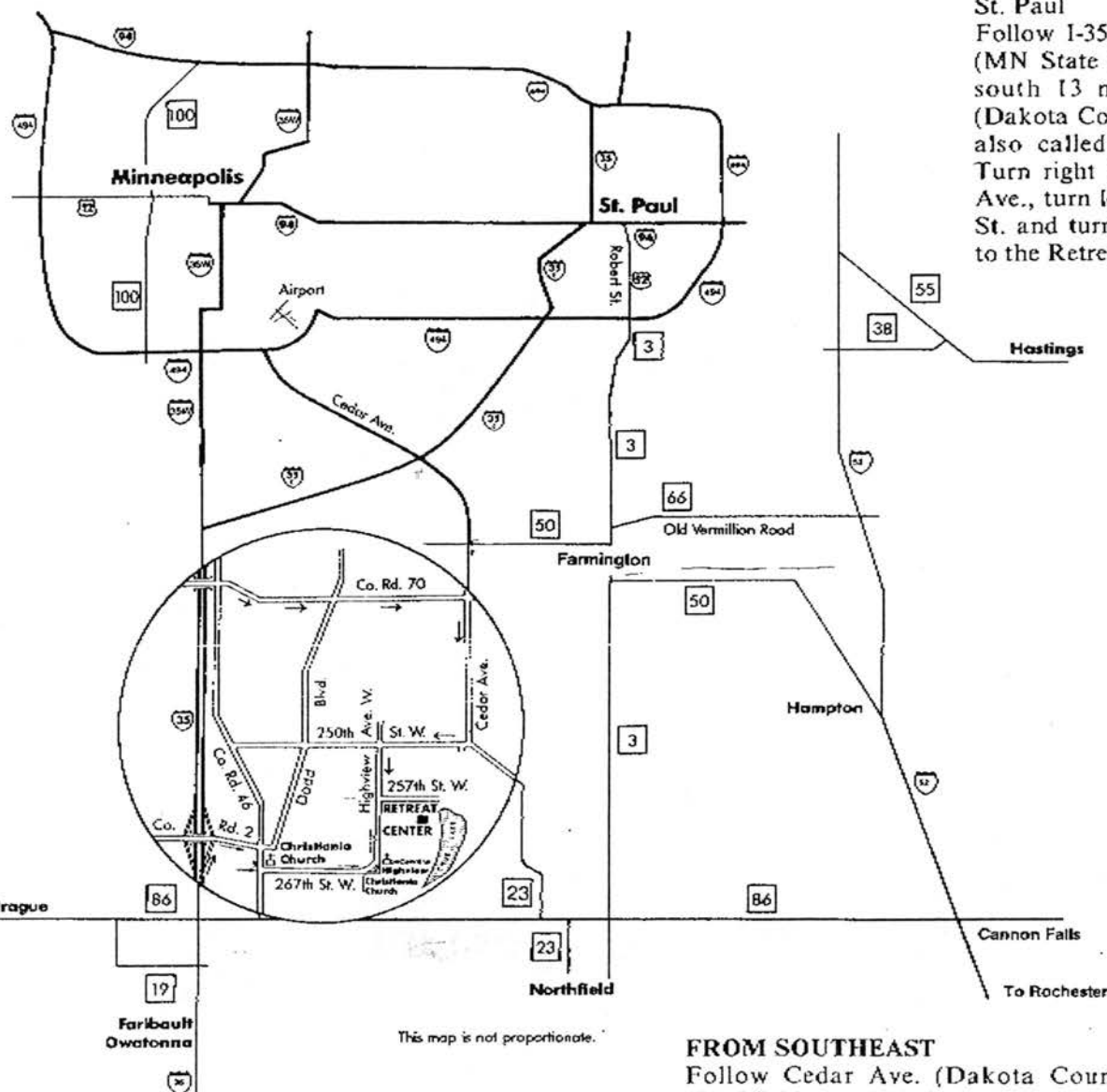
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FROM NORTHWEST

Minneapolis

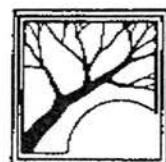
Follow I-35W south to Cty Rd 70 (Exit 81). Turn left on 70 and go 4 miles to Cedar Ave. Turn right, go 3½ miles to 250th St. W. (Dakota County 80). Turn right for a mile to Highview Ave., turn left for .7 miles to 257th St. and turn left again for a ½ mile to the Retreat Center.



This map is not proportionate.

FROM SOUTHWEST

Follow I-35 north to Cty Rd 2 (Exit 76) turn right on Cty Rd 2 to the first stop sign, turn right for ½ mile, at which time you will see a church on your left, turn left at the church and follow the signs for 3½ miles to the Retreat Center.



**Mount
Olivet
Retreat
Center**

FROM NORTHEAST

St. Paul

Follow I-35E south to Cedar Ave. (MN State Hwy 77) (Exit 92). Go south 13 miles to 250th St. W. (Dakota County 80) (Cedar Ave. is also called Dakota County 23). Turn right for a mile to Highview Ave., turn left for .7 miles to 257th St. and turn left again for ½ mile to the Retreat Center.

FROM SOUTHEAST

Follow Cedar Ave. (Dakota County Hwy 23) north of Northfield to 250th St. (Dakota County 80 - which is 3.3 miles north of Hwy 86), turn left for one mile then turn left for .7 miles and then turn left once again for ½ mile to the Retreat Center.

7984 - 257th Street West, Farmington, MN 55024 (612) 469-2175

Ruth Youngdahl Lodge

Upper Level

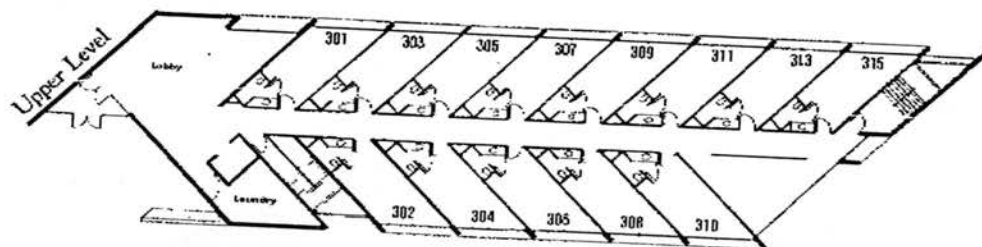
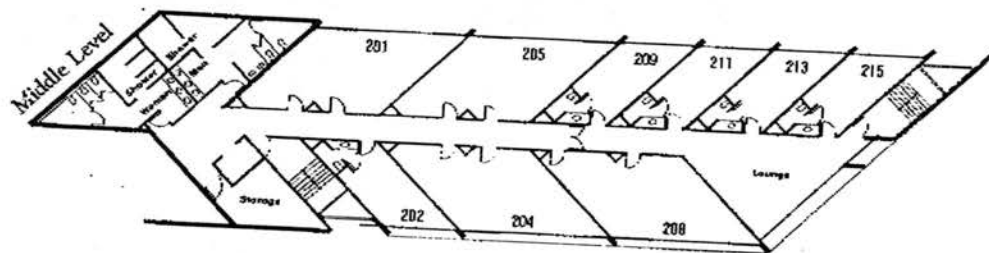
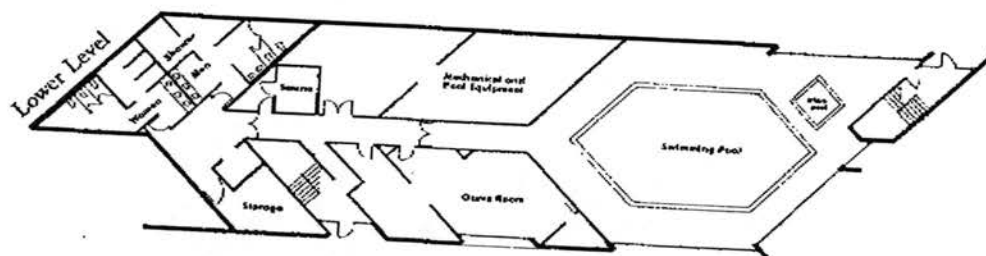


Lower Level



Mount
Olivet
Retreat
Center

Ruth Cornell House



Nestled on 150 acres adjacent to Chubb Lake, Mount Olivet Retreat Center is located just 45 minutes from downtown Minneapolis. The Retreat Center can provide dining facilities and conference rooms for groups from 10 to 120. Surrounded by rolling hills and woodlands, the Retreat Center offers a relaxed yet contemporary setting for your meeting.

Overnight accommodations for 84 persons feature 18 semi-private and 4 dormitory rooms, library, 2 lounge areas, indoor swimming pool, sauna, whirlpool and gameroom. Outdoor activities include nature trails, softball field, volleyball courts and cross-country skiing trails during the winter months.

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December 13, 1993

TO: Jim Nielsen, Chair
BWSR

FROM: Ron Harnack, Ex Dir
BWSR

SUBJECT: **BWSR JANUARY RETREAT - THOUGHTS**

Jim, the Management Team discussed some ideas for the retreat and offer the following for consideration. First, it was felt that a facilitator should be hired for the retreat. This would provide for better interaction and participation in the discussion and debate that takes place. It would also remove any obstacles that could result with staff or a individual Board member facilitating the sessions. I have a couple of names that I have contacted to begin to get an idea of availability and cost.

We also came up with some ideas on agenda items:

* Ice breaker (leadership\decision making styles)
Each of us have a different approach to the way we make decisions. We feel that understanding our individual approaches may lead to more interaction and participation in decision-making.

* BWSR mission\strat plan\programs\priorities:
Do we as a Board still endorse the mission statement? Do we understand what the mission means? How is the mission reflected in the strategic plan, the programs, priorities, policies and procedures? Are these consistent with the mission of the Board?

* BWSR Priorities:
Based on the mission and strategic plan of the Board what are the objectives that the Board wants to accomplish in the next year; two to five years? There is more on the table than we can effectively accomplish and we will need to set some priorities if we are going to continue to succeed in our mission.

* BWSR Responsibilities and Authorities:
Visit the purpose of BWSR based on the legislative authorities and responsibilities that we are given. Are we taking advantage of the authorities and responsibilities that we have in helping local government manage natural resources?

* BWSR's Relationship with Local Government:
The success of BWSR is to a great extent a reflection

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of the success of local government in managing Minnesota's natural resources. Is BWSR responding to the issues, concerns, and needs of local government? What can be done to strengthen the relationship and secure an enhanced partnership with our clientele? Does local government believe that BWSR is providing a needed service and role? Invite the executive committees of the respective organizations to participate in a structured session that would get at these issues and layout a process to enhance the relationships.

* BWSR Board\staff relationships\roles:

Board\staff relationships and roles vary significantly between boards. Probably no one way is right or wrong. However it is important that the relationship and roles are understood by the Board and staff. I do not feel that we have the understanding of roles of staff and the Board. The staff Management Team would like to have some discussion on this topic with the Board towards development of a common understanding of the expectations of each.

** The dates for the retreat would be January 26 & 27 at a place to be determined. You had suggested a place like Arrowwood. We would have a 1\2 day meeting on Wednesday to address some needed decisions. The remaining time would be focused on the retreat with afternoon, evening sessions on Wednesday and morning and afternoon sessions on Thursday.

Jim, I'll be out on vacation from December 17 through January 1. Jim B. will be available to sit down with you and discuss these ideas and formalize a draft agenda.

cc: Board Members
MT



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DATE: January 19, 1994

TO: Board of Water and Soil Resources (BWSR) Members,
Advisors, and Staff

FROM: Ronald D. Harnack, Executive Director

SUBJECT: January 27th BWSR Meeting

BOARD RETREAT AGENDA, JANUARY 26, 1994, 9:00 - 4:00 and JANUARY 27, 9:00 - 11:30. The retreat will focus on mission of BWSR; role of staff and Board; decision-making process of the Board. Attendance by agencies at the retreat is at the discretion of the agency. See additional retreat information attached.

BOARD MEETING AGENDA SUMMARY JANUARY 27, 1994, 12:30 - 3:00

NEAL DODD, RIM EASEMENT MODIFICATION: As you recall this issue was before the Board in October. Mr. Dodd desired a change to the easement that would provide him with access to the wetland for hunting purposes. He would add additional land to the easement that is native prairie. Options are to modify the easement to provide for access; to exempt the access area from the easement and exchange the area for the native prairie area; to assume that Mr. Dodd has adequate access under the current easement and do nothing; or to deny the request outright. Marybeth Block has provided a summary of the information requested and further discussion of the options. Staff recommendation is to approve the easement modification as requested or with a reduction in area by one half acre. This would be consistent with the current processing of RIM Reserve easements. (attachment) **DECISION ITEM.**

COST-SHARE ROLL-OVER ALLOCATION: Each year the Board makes an allocation to cost-share based on the monies returned from SWCD's general allocation from previous years that was not spent. The amount varies from about \$100,000 to \$300,000 depending on the year and the time of the allocation. This year the flood impacts of the state resulted in a number of projects that needed repair. In some cases the Federal Emergency Management Agency (FEMA) that administers the disaster allocations, accepted repair of previously state cost-shared projects for

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federal reimbursement. To date, approved projects approach \$800,000. Local districts anticipate approval at the January meeting so that they can firm up agreements with landowners and leverage or make final decisions with landowners on federal ACP funds in their county (attachment). **DECISION ITEM.**

PESTORIOUS RIM EASEMENT VIOLATION: Mr. Pestorious inadvertently sold a lot that was within the RIM easement. The purchaser proceeded to build a house on the lot in violation of the easement. Although both the seller and the purchaser should have been aware of the easement limitations, we do not believe that there was any willful intent to violate the easement by either party. In addition, the title insurance company should have found the easement provisions during the sale proceedings. Jeff Nielsen, Regional Supervisor and Jennifer Park, Attorney General have been communicating with the parties towards development of agreement to address the violation. This easement agreement is one of the few 10-year agreements that were approved. There are three years left on the easement. The easement agreement states that the state can only recover costs of processing the violation in addition to 1 for 1 reparations on the land. Jeff and Jennifer have communicated with the parties, including the title company, and have drafted a violation resolution agreement for consideration by the Board. Based on our communication with the parties we believe that the proposed settlement is acceptable to all the parties. The land exchange for the lot and the cost for processing the violation are reasonable and consistent with the terms of the agreement (attachment). **DECISION ITEM.**

BLOCK GRANT/WETLAND CONSERVATION ACT: All counties were to have submitted their block applications by January 15, 1994. The review reflects that some of the counties have not yet adopted the wetlands program, however the 6-8 counties that have not formally adopted are scheduled to do so within the next 60 days. Lacking adoption in a county, a moratorium exists and any activity that drains or fills a wetland is a violation of the law. The attached summarizes the status of the counties applications. The Board is in a position to determine how to address these applications that have not adopted the wetlands regulations. The following options exist:

a) Allow the grants to be finalized with the understanding that the county is making progress towards adoption and needed additional time to coordinate with other units of government within the county before final adoption.

b) Withhold the entire grant for the counties that have not adopted the program. This would assume that the county is not making progress towards final adoption, and recognizes that the grant is a block grant and not three separate grants for local government. The grant would be finalized when the wetlands program is adopted and the grant could be reduced to reflect the portion of the year remaining. Since a moratorium exists the local SWCD will have increased workload to address restorations associated with violations. This option would authorize granting the affected SWCD \$5,000 to assist in this effort.

c) Withhold only the wetland portion of the grant until such time the county adopts the wetlands program. This option also assumes that the county is not making progress towards adoption or has indicated that they will not adopt the wetlands program. Upon adoption, the grant would be apportioned based on the actual date of adoption. Since a moratorium would exist until the county adopts, the SWCD would have increased workload associated with restorations; this option would also authorize granting the affected SWCD \$5,000 to assist in this effort.

Based on staff review of the applications and awareness of the individual situations within each county we believe that the counties that have not yet adopted have been making progress towards final adoption and are earnest in their time commitments. Therefore staff recommends option a): the grants for those counties be processed as proposed (attachment). **DECISION ITEM.**

DISPUTE RESOLUTION COMMITTEE (DRC) SPARTZ vs MCWD: The DRC held a hearing on the Spartz vs Minnehaha Creek Watershed District and will make a recommendation to the Board for consideration. **DECISION ITEM.**

WATERSHED DISTRICT OVERALL PLAN GUIDELINES: During the next year the Board will need to decide on the adequacy of some 20 watershed district overall plans. The watershed statute requires that every ten years the district must update it's overall plan. The law sets forth some general and specific requirements for these plans. However, individual interpretations may vary and result in significantly different plan content and varying degrees of review by staff, other agencies and the Board. Board guidelines would provide direction to districts, agencies, and staff in preparation and review of the plans and provide the Board with criteria on which to gage the adequacy of district plans. Staff has begun review of the guideline with the Minnesota Association of Watershed Districts (MAWD). We would expect to spend three months towards a decision on the guidelines. This month is for initial discussion and awareness; next month formal discussion with input from MAWD and agencies; and final decision in March. **DISCUSSION ITEM.**

WETLAND HERITAGE ADVISORY COMMITTEE REPORT AND RECOMMENDATIONS: The Wetland Heritage Advisory Committee (WHAC) is required to meet twice a year to review the status of the wetland conservation act implementation and to make recommendations to the Board regarding changes in rule and statute to make the program more effective and efficient. The WHAC met in December and January and have prepared a report on the program and the additional items that the law required. The Board may wish to endorse the report; accept the report without comment; or accept the report and attach comments. Some of the Board members have attended the WHAC meetings and are aware of the discussions leading to recommendations in the report. Staff would recommend endorsement of the report. **DISCUSSION OR DECISION ITEM.**

BWSR Members, Advisors, Staff
January 19, 1994
Page Four

If you have any questions or need additional clarification, please feel free to give me a call.
Travel safely, I look forward to seeing you on the 26th!

RDH:mja
Enc.

**BOARD OF WATER AND SOIL RESOURCES
WHITE TROUT LILY ROOM (LOWER LEVEL)
MOUNT OLIVET RETREAT CENTER
7984 - 257TH STREET WEST
FARMINGTON, MINNESOTA 55024
PRELIMINARY AGENDA**

12:30 p.m.

1. Call Meeting to Order
2. Adopt Agenda
3. Approve Minutes of December 9, 1993
4. Reports
 - Chairman's Report - Jim Nielsen
 - Executive Director's Report - Ron Harnack
 - Committee Reports
5. Neal Dodd RIM Easement Modification - Al Kean - for decision
6. Cost-Share Roll-Over Allocation - Wayne Zellmer - for decision
7. Pestorous RIM Easement Violation - Jeff Nielsen - for decision
8. Block Grant/Wetland Conservation Act - Doug Thomas - for decision
9. Dispute Resolution Committee Recommendation - Spartz vs Minnehaha Creek Watershed District - for decision
10. Watershed District Overall Plan Guidelines - for discussion
11. Wetland Heritage Advisory Committee Report and Recommendation - John Jaschke - for discussion or decision
12. Board Issues - discussion, comments, action needed
13. Advisor Comments
 - Curt Borchert, MACDE
 - Gary Nordstrom, SCS
 - Marlin Libbesmeier, MAT
 - Howard Peterson, MAWD
 - Allan Oehlke, MASWCD
 - Pat Wulff, MLA

3:00 p.m.

Adjourn

**BOARD OF WATER AND SOIL RESOURCES
ROOM 112, STATE CAPITOL
ST. PAUL, MINNESOTA
DECEMBER 9, 1993**

Appointed Members Present: Jim Nielsen, Don Ogaard, Barb Cobb, Dwain Otte, Sharon Clark, Howard Peterson, Jim Rossman, Barb Uppgaard, Warren Rodning, Kathy Roer, Ted Lovdahl, John Boulton.

Agency Members Present:

Fred Bergsrud, Minnesota Extension Service (MES)
Kim Benson-Johnson, Minnesota Department of Health (MDH)
Wayne Anderson, Pollution Control Agency (PCA)
Wayne Edgerton and Ron Nargang, Department of Natural Resources (DNR)
Paul Burns, Minnesota Department of Agriculture (MDA)

Others Present:

D'Wayne DeZiel and Bob Pigeon, Minnesota Association of Soil and Water Conservation Districts (MASWCD)
Pat Wulff, Minnesota Lakes Association (MLA)
Susan Schmidt, Legislative Water Commission (LWC)
Gary Nordstrom, Soil Conservation Service (SCS)
Jack Frost, Metropolitan Council

Staff:

Ron Harnack
Doug Thomas
Jeff Nielsen
Ron Shelito
Jim Birkholz
Greg Larson
Bruce Sandstrom
Mark Nelson
Barbara Ohman
Nick Rowse
Mary Jo Anderson

Chairman Nielsen called the meeting to order at 9:00 a.m.

93-66 ** **Adopt Agenda** - Moved by Boulton, seconded by Clark, to adopt the agenda as presented. Affirmative: Boulton, Clark, Cobb, Lovdahl, Peterson, Ogaard, Otte, Rodning, Roer, Rossman, Uppgaard, and Nielsen. Opposed: None. Carried.

93-67 ** **Minutes of October 27, 1993** - Sharon Clark stated that a correction needs to be made on page four, in the first paragraph, last sentence should read, "Sharon Clark commented that she was disappointed that education was "not" given more emphasis in BWSR comments. Barbara Uppgaard stated that a correction needs to be made on page two, last paragraph, last sentence should read: They need more "efforts" on coordination between committees. Also, on page five, Barbara stated that a sentence in the last paragraph does not read correctly. It should read: Chairman Nielsen asked for Jim's suggestion for an end product. On page seven regarding the 20% high priority estimate is \$8,000 not \$800 as listed. Moved by Ogaard, seconded by Clark, to approve the minutes of October 27, 1993, as corrected. Affirmative: Boulton, Clark, Cobb, Lovdahl, Peterson, Ogaard, Otte, Rodning, Roer, Rossman, Uppgaard, and Nielsen. Opposed: None. Carried.

Reports

Chairman's Report - Chairman Nielsen asked Ron Harnack and Mary Jo Anderson to schedule a 1995 Farm Bill cluster group meeting, as possible after the first of the year.

Chairman Nielsen reported that he has received several per diem policy questions, those questions will be addressed at the January meeting.

Chairman Nielsen reported that he attended a three-day "International Symposium on Trade and the Environment" conference, November 11-12 at the Minneapolis Convention Center. He thought it was good and very worthwhile.

Chairman Nielsen reported that he has been meeting with Ron Harnack on administrative issues, which will be brought up at the January meeting. Review of priorities need to be addressed.

Executive Director's Report - Ron reported that the Wetland Conservation Act (WCA) training has been completed. He commended staff on the excellent training, very good response from various people. Block grant training has also been completed, and Ron commended Doug Thomas for his efforts on the training.

Ron commented on the various association conventions - good attendance. This year BWSR hosted an open house/hospitality room at each of the conventions. In one instance this was a complete failure, and the other two were successful. The BWSR booth/display is being evaluated and a new display will be developed for each field office.

Ron commended MASWCD on the coordination of the statewide wetland training.

Ron stated that the budget process is starting, he would like to meet with the BWSR budget committee. He explained that there will be one budget initiative among agencies, Ron feels this is a positive initiative with a coordinated budget approach. Money is available in bonding; concern for general fund surplus - may not be available - no general fund increase. Discussion followed.

Sharon Clark asked for an explanation of the State Audit's report. Chairman Nielsen said this will be brought up later in the meeting.

BWSR Committee Reports

Education Committee Report - Sharon Clark reported that the Education Committee met in Sauk Center on November 16. The southern region education position was discussed. Sharon emphasized the need for strengthening education and the need for a metro position after the southern position is in place. The Education Commission discussed the need for a good BWSR booth/display to be used at conventions.

Sharon Clark attended a half-day session at the Association of Minnesota Counties (AMC) convention. She was disappointed and embarrassed to see that BWSR did not have a formal display; considered it a lost opportunity.

Ron Harnack stated that he talked with Susan Tsakakis yesterday, she will return to work on January 5.

Fred Bergsrud commented on MES/BWSR position. Fred suggested joint booth/display at some conventions may be advantageous.

Dispute Resolution Committee (DRC) - Kathy Roer updated members on the Lac Qui Parle situation, Marshall staff is working on that. The White Bear Lake dispute with the developer and landowner seems to be resolved. The Minnehaha Creek watershed district dispute with the contractor has had three days of local hearings. The BWSR has no formal rules adopted and needs to give this priority so everyone is being treated fairly in each dispute situation.

Committee members assignments need to be addressed. Ron said that the Spartz dispute needs to be formally addressed. Chairman Nielsen has assigned it to the DRC under draft guidelines.

RIM Committee - Barb Cobb commented on the Litchfield meeting with Marybeth Block and Dave Behm on retooling efforts. Staff has done a great job on this and things are going well, SWCDs were satisfied except for Root River SWCD said Barb.

Feedlot Committee - Jim Rossman reported that the feedlot committee is meeting today. Jim will give an update at the January meeting.

Dwain Otte reported that MASWCD had a special feedlot meeting at their convention with DNR and PCA staff - good representation and this meeting helped clear the air on many items.

Sharon Clark asked what happened to the "roundtable sessions" at the AMC convention. Ron said he spoke with AMC staff about this and apparently the lines of communications just broke down, and there was a misunderstanding on how the sessions were organized. Warren Rodning said he attended both the MAWD and AMC conventions - there is a need to have a display booth in addition to staffing the booth - the hospitality room was a bust because of competition by other agencies.

Summary of Block Grant Training - Doug Thomas commented on the written summary and application packet that was sent out to members. He explained that the purpose of the block grant meetings were to: convey the overall concept of the block grant; discuss matching requirements and definitions of new resources and in-kind contributions; distribute and discuss the 1994 block grant application and 1993 annual report; and to distribute support materials and answer questions.

Doug explained that considerable discussion took place at the training sessions on the block grant concept and how BWSR grants a single large grant to each county and in return the county agrees to implement priority actions from their water plans, administer the Wetland Conservation Act, and administer the DNR shoreland regulations. Each county has a lot of flexibility in how it actually spends the money between the various program areas as long as the programs are implemented and/or administered.

Another concern was the transfer of \$5,000 to each SWCD to carry out their responsibilities under the WCA. The legislature placed mandated responsibilities in the law and the fact that SWCDs do not have taxing authority the BWSR set the policy that a portion of the block grant should go to the SWCD. The actual dollar amount could vary from \$5,000 as long as both the county and SWCD agreed to it.

Also, a general concern of counties and SWCDs is BWSR's ability to provide funding over a long period of time. It seems that most counties do not trust the legislature when it comes to providing a long term stable funding of a program; although SWCDs which have a longer relationship with the BWSR did not seem to have the same reservations. It was explained that there are no guarantees and the block grant is part of the BWSR base budget and that base budgets are generally very secure. Resolutions for block grants has been submitted to the Attorney General's office and finalized.

Summary of Wetland Conservation Act (WCA) Training - Greg Larson explained that nine training sessions were conducted statewide to provide local government units (LGUs) with the information and materials necessary to determine how to adopt the WCA rule; and how to properly administer the rule once it is adopted. Greg said that staff and officials were present from counties, cities, townships, SWCDs, watershed districts, water management

organizations, and state agencies. Specific topics addressed in the training sessions were: mitigation sequencing, exemptions, enforcement, replacement, and banking. Training included an in-depth overview of the entire rule, question and answer opportunities, introduction to the Administrative Manual and sample forms and case study examples. Greg stated that the knowledge and insight of LGU staff is high. The willingness to administer the program and to accept regulatory simplification efforts will continue if they receive adequate financial and technical support from the state. Two parts of the rule that continue to be criticized, which are both statutory and cannot be changed by rule are: 1) the time delays for project approval that result because of the EQB Monitor notice and publication notification; and 2) the fact that anyone can appeal, for any reason, an LGU decision concerning a replacement plan. Barbara Uppgaard asked if there is an appeal made, who is contacted. Greg stated that an LGU is first contacted, and then through the process, BWSR Dispute Resolution Committee meets to make a decision. Barbara said the better job that's done at the local level, the better this will work later.

Summary of Wetland Heritage Advisory Committee (WHAC) Meeting - Greg Larson reported on the WHAC meeting held on November 3. Greg read a draft resolution, which is on page five of the WHAC minutes.

"WHEREAS, the Wetland Heritage Advisory Committee has been informed of the grant matching policy of the BWSR board, in particular the requirement that 50% of the match be cash; and

WHEREAS, a discussion was held in which members of the committee with knowledge of the circumstances facing counties pointed out the difficulties this approach would present for some counties;

NOW, THEREFORE, BE IT RESOLVED, in light of this discussion and the importance of the issue, this committee recommends to the BWSR board that they review their policy decision regarding the matching requirements for the grant program;

BE IT FURTHER RESOLVED, in connection with the review the BWSR board make an effort to gather information from county commissioners and LGUs with regard to the matching requirements for the grant program."

Greg stated that the draft resolution passed at the WHAC meeting. WHAC meets again on December 13.

Summary of Funding/Fee Initiatives of WCA - Greg briefly commented on the MASWCD newsletter indicating fees SWCDs are charged for services pertaining to WCA. The funding/fee structure issue has not yet been resolved said Greg.

Chairman Nielsen called for a break in the meeting at 10:25 a.m. The meeting reconvened at 10:45 a.m.

Recognition of Don Ogaard - Chairman Nielsen explained that today is Don Ogaard's last meeting as a BWSR member as his term of office expires on January 3, 1993. Chairman

Nielsen congratulated Don on the foundation he laid for the BWSR, the foundation for Chairman Nielsen to follow. Chairman Nielsen said that Don's always been a friend and he has appreciated working with him. Chairman Nielsen, on behalf of BWSR and staff, presented Don a plaque for his outstanding services as chair and charter member of the BWSR. Chairman Nielsen also presented a certificate of commendation to Don from Governor Arne Carlson. Ron Nargang thanked Don for the working relationship over the years and he is pleased that Don will continue to work with the Red River Water Management Board; and congratulated Don on the challenge he took on in working with BWSR. Jim Birkholz stated that appreciated Don's approach in 1987 when the BWSR was established and how he pulled things together, dealt with the challenges, provided the necessary leadership, supported staff efforts, and the contributions he made as chair on building a foundation for BWSR. Ron Harnack stated that he appreciated receiving the insights on agency relationships from Don when Ron first started as Executive Director. Ron said Don was recognized for the strong leadership role with watershed districts by local governmental units; he appreciated the confidence Don had in him in providing leadership and wished Don the best in the future. Howard Peterson thanked Don and gave him a round of applause. Don stated that he believes in people working together and getting things done. He's enjoyed being a servant of the state. He resigned as administrator of the Wild Rice Watershed District and has taken on the Executive Director position with the Red River Water Management Board. Don looks forward to his new position to provide services. Don stated that his motto is, "if I can be a part of or create an atmosphere I will do well in that atmosphere." The toughest challenge in his life has been the past two weeks. Don stated that he's proud to accept the recognition, thank you. Chairman Nielsen invited Don to attend a BWSR meeting whenever he'd like.

Minnesota River Presentation - Jeff Nielsen briefly overviewed the Minnesota River Assessment Project (MRAP). Jeff introduced Greg Payne, U.S. Geological Survey, who presented a summary of his work on the Minnesota River. The problems on the Minnesota River vary said Greg Payne, there's much to work with. The bad situations are occurring in particular to nitrate, in the LeSueur River Basin. High bacterial counts are in each region, because of steady input from wastewater treatment plants, feedlots, and drained septic systems - during high and low flows. Jeff concluded that this is a very dynamic system and generalizing is hard to do as it varies in each area. Jeff said the study is now being finalized and will be available for distribution to local governmental units, producer groups, and other organizations. Chairman Nielsen stated that the Minnesota River Improvement Program (MRIP) follows MRAP and Jeff Nielsen has been designated as the BWSR representative.

Cook County Water Plan - Mark Nelson introduced Wayne Siedel and Tim Kennedy, representatives from Cook County. Mark gave a brief overview of the Cook County Water Plan. Wayne Siedel briefly summarized the water management plan process. Staff recommends approval of the Cook County Water Plan. Moved by Uppgaard, seconded by Boulton. Affirmative: Boulton, Clark, Cobb, Lovdahl, Peterson, Ogaard, Otte, Rodning, Roer, Rossman, Uppgaard, and Nielsen. Opposed: None. Carried.

Chairman Nielsen adjourned the meeting for lunch at 12:10 p.m. The meeting reconvened at 1:05 p.m.

Vermillion River WMO Plan Amendment - Barbara Ohman summarized that Minnesota Statutes 103B.231, Subd. 1 & 2, were amended in 1990 to require that all formerly exempted minor watersheds, with less than 90% of their area in the metropolitan area, prepare plans in accordance with the requirements of sections 103B.101 and 103B.205 to 103B.355. Ravenna Township, at the eastern edge of Dakota County, was formerly "509" exempted area. The Vermillion River Watershed Management Commission (VRWMC) agreed to amend their Plan to include Ravenna Township under its management. Dwain Otte commended the Vermillion River WMO for approving the amendment. Staff recommends approval of the Vermillion River WMC Ravenna Township Plan amendment. Moved by Cobb, seconded by Otte, to approve the Vermillion River WMO Plan amendment. Affirmative: Clark, Cobb, Lovdahl, Peterson, Ogaard, Otte, Rodning, Roer, Rossman, Uppgaard, and Nielsen. Opposed: None. Carried.

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93-69

Snake River Update - Keith Grow introduced Tom Roeschlein, Kanabec County Commissioner, Chair of Snake River Watershed Joint Powers Agreement (SRWJPA); Dick Jackson, Mille Lacs County Commissioner; Dave Uhlstrom, Kanabec County Commissioner; and Bill Strusinski, Pokegama Lake Association representative. Keith briefly reported on the SRWJPA, which involves Aitkin, Isanti, Kanabec, Mille Lacs, and Pine Counties. Tom Roeschlein reported that Joint Powers Agreement (JPA) meetings were held to discuss: election of officers; appointment of advisory members; proportionally established a \$10,000 administrative start-up fund; drafted by-laws; applied and received a challenge grant; conducted a USGS study in 1993 utilizing matching funds; assigned Kanabec SWCD as coordinator and Kanabec auditor as fiscal agent; assigned advisor to develop position description for the coordinator; assigned advisor to provide work plan and budget recommendation for 1994; currently working with budget finalization. Ron Harnack asked the status of the budget at this time and the types of projects. Mr. Roeschlein distributed proposed projects to be accomplished this coming year for the Snake River Watershed Management Board. Ron Harnack stated that the watershed district petitioners have not signed the petition withdrawal. They want to wait and see if the JPA is really committed to the process in words, i.e. "Plan" and deeds, "budget". A budget needs to be completed, so implementation can take place. Mr. Roeschlein stated that Kanabec County made an appeal for a half-time coordinator, and also looked at consolidating projects, which would reduce the budget. Ron stated that this is a joint powers agreement, which requires cooperation and commitment of the members to achieve the objectives that were envisioned by the watershed district petition. Ron stated that the success or failure can be judged in not having a budget ready for the coming year. Bill Strusinski complimented the BWSR staff in achieving some results. He stated that Pine County is willing to use the proposed budget, which included a full-time coordinator. Chairman Nielsen asked for a motion to bring this up at the March BWSR meeting - moved by Rodning, seconded by Roer. Affirmative: Boulton, Clark, Cobb, Lovdahl, Peterson, Ogaard, Otte, Rodning, Roer, Rossman, Uppgaard, and Nielsen. Opposed: None. Carried. Chairman Nielsen asked

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93-70

Keith Grow to come before the BWSR in March.

Rossman was uncomfortable with the issue and would like to hear the petitioners, they are frustrated and unhappy. Ogaard suggested an ad valorem, commitments to projects are needed.

Minnesota River Funding Options - Wayne Zellmer reported that the BWSR received \$600,000 for FY94 to accelerate water quality practices installation in the Minnesota River basin; subsequently, an allocation procedure is needed. A meeting was held in the southern region with SWCDs to discuss allocation options. Two issues were at hand: 1) how to allocate the cost-share practices funds; and 2) how to allocate the cost-share technical assistance funds. Input from all SWCDs in the river basin was invited. The staff recommendation is to fund technical assistance. Fund SWCDs to hire new technicians via a long-range decreasing scale agreement. Upgrades to engineers would be at SWCD expense. Paul Burns asked Ron if the \$600,000 is in the base. Ron stated that this is part of the ten-year initiative. Jeff Nielsen stated that 20% of the \$600,000 would be for technical capacity, consistent with current policy on cost-share funds. Discussion followed. Wayne Anderson stated that the MRAP report will be out by the end of this month. Chairman Nielsen asked how we are going to allocate \$600,000 today. Ron said that Blue River initiative has a water quality initiative, a watershed base approach. Wayne Anderson did not believe that the Blue Earth initiative was really watershed based. Ron stated that the Board has before them three options: 1) watershed based approach; 2) project by project; or, 3) a blend of the two. This needs to be decided first, then specific allocations can be made. Staff recommended the following options: 1) fund two or three watershed groups, such as a joint powers group or similar cooperative venture that have developed a watershed based implementation plan; 2) allocate all funds to SWCDs via a special project application similar to rollover; 3) divide the allocation between recommendations #1 and #2, with more money going to recommendation #1, such as a 60:40 ratio. Kathy Roer said that projects needs to be prioritized within a watershed first, and will this be done before we award the money. Ron said the approach needs to be decided first. Moved by Peterson, seconded by Roer, to endorse the watershed approach. Further discussion followed. Rossman suggested that staff provide a framework for measuring the success of proposals, review how local priorities get established.

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Jack Frost, Metropolitan Council, stated that their staff will work with BWSR and assist in funding projects in the Minnesota River. Chairman Nielsen appreciated his offer.

93-71 Chairman Nielsen called for the vote - Affirmative: Boulton, Clark, Cobb, Lovdahl, Peterson, Ogaard, Otte, Rodning, Roer, Rossman, Uppgaard, and Nielsen. Opposed: None. Carried. Ron stated that the roll-over allocations should be brought up at the next meeting. Recommendations will take into consideration Mr. Frost's offer and the eligibility of projects for Federal Emergency Management Assistance (FEMA) funding.

Review of WCA Match - Chairman Nielsen stated that the cash/in-kind match for wetlands needs to be discussed among members, should this be reviewed or reconsidered. Chairman Nielsen supported action to reconsider the October decision. Barb Uppgaard stated that she attended the AMC convention and heard many commissioners supporting flexibility. Barb stated that she has reversed her personal feeling and supports allowing counties to make up their own decision on cash match and see what happens. BWSR has the ability to monitor, and can deal with shortcomings next year. Moved by Uppgaard, seconded by Clark, to reconsider and reverse the decision, drop the cash match and make at the discretion of the county. Rossman agreed with the decision. Rossman felt a general air of frustration and anger at the AMC convention; not specifically towards BWSR. Rodning felt comfortable with the earlier decision and has not gotten much feedback from fellow commissioners on the issue. Ron stated that he had several commissioners talk to him at AMC and supporting flexibility. Some wondering how BWSR can force levy increases; some saying counties will be accountable and see that the program is implemented properly, with or without cash match. Chairman Nielsen called for the vote - Affirmative: Boulton, Clark, Cobb, Lovdahl, Peterson, Ogaard, Otte, Rodning, Roer, Rossman, Uppgaard, and Nielsen. Opposed: None. Carried. Rossman appreciates the BWSR listening to the county commissioners. A letter will be sent out to county commissioners immediately.

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93-72

Auditor's Report - Ron Harnack stated that we received the final legislative auditors report and will now deal with the legislative questions. Ron said that one of the deficiencies is defined in the RIM program with allocation of technical assistance, bonding, legal, and real estate management costs between programs. From a practical program delivery out of LCMR, we did not, in the auditor's mind distribute the costs appropriately among the sources of revenue. Once the numbers are reviewed, Ron feels that we will owe nothing. If the auditor had reviewed the entire RIM program the concern would have been resolved. Clark stated that she brought this up as the principle of the matter, and would have liked to be informed up front rather than read this in the newspaper. Members did receive the auditor's report but need to be informed early. Chairman Nielsen stated that he received a letter from the auditor with a copy to Ron, stating that this is a privileged report and it could not be released.

Chairman Nielsen asked Barb Cobb and Kathy Roer to have a luncheon meeting on Dec. 16. Cobb not available, Roer will be.

January Meeting Retreat - Ron Harnack stated that the BWSR meeting and a one-day retreat will be held January 26 and 27 - a memo will be sent out for members to comment on agenda/retreat items and then the agenda will be set.

Bob Pigeon said SWCDs had a successful convention. Trees brochure distributed for members information.

Dwain Otte commented on partnership areas, five SWCD supervisors and five county commissioners will be meeting.

Chairman Nielsen adjourned at the meeting at 3:20 p.m.

Respectfully submitted,

D. James Nielsen
Chairman



FINAL BWSR BOARD/STAFF RETREAT NOTICE

DATE: January 18, 1994
TO: Board Members and Management Team
FROM: Jim Birkholz, Assistant Director *J. Birkholz*
SUBJECT: Preparing for the January 26--27 Retreat

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155 S. Wabasha Street
Suite 104
St. Paul, MN 55107
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Fax (612) 297-5615

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Plans are in place for the Board/Staff retreat. Dr. James Connolly will facilitate the meeting which will take place according to the following schedule:

- 9:00 am - 5:00 pm Wednesday, January 26
- 8:30 am - 11:30 pm Thursday, January 27

•After lunch on Thursday, the regular BWSR business meeting will convene at 12:30 and adjourn about 3:00 pm.

To prepare for the meeting, please give attention to the following two items:

1. Notes from a retreat planning meeting are attached for your reading pleasure. Please review these notes as they contain a compilation of suggested topics which came from both board members and staff. We will address as many of the topics as possible and plan what will be done to follow up on others.

2. Dr. Connolly has requested that **Board members** prepare for the retreat by asking yourselves the following questions:

•What kinds of information are most critical to your decisionmaking as a board member?

•As a board member, who do you want to supply you with the information to make decisions? (for example, local governments, BWSR field staff, the Executive Director, etc....)

One additional comment is in order regarding conducting this retreat without having state agency members of the board or its advisors present. Due to the nature of the agenda for the retreat, it is appropriate to focus this session on just appointed board members and certain staff. It has been noted in retreat planning discussions that there is also a need

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for this group to meet with state agencies and advisors apart from regular board meetings to further develop the unique working relationship which we have. Perhaps the Board could make a committment to do this as a followup to the retreat.

Just as a reminder, sleeping rooms have been reserved for retreat attenders for the night of January 26. If you need a sleeping room for Tuesday, January 25, be sure to call Mary Jo Anderson (ph 612-297-4290) so arrangements can be made. Lodging and meals will be direct billed to BWSR. If you have any questions regarding the facility, call Mary Jo. If you have any questions or suggestions regarding the agenda for the retreat, please call me at ph 612-296-0879.

Stay warm and travel safely. I look forward to seeing you at the Mount Olivet Conference Center!

Enc.

MINUTES
BOARD/STAFF RETREAT PLANNING MEETING
DECEMBER 20, 1993

Present: Jim Nielsen, Kathleen Rohr, Jim Birkholz, and Greg Larson

The purpose of the meeting was to plan the agenda and other aspects of the Board/staff retreat planned for January 26 and 27.

First, suggested topics for the retreat were reviewed:

1. Review and refocus on mission of BWSR. What must we do, what do we want to do, how do we get there? Are the programs of BWSR consistent with our mission and strategic plan?
2. The decisionmaking process of the Board needs to be elevated. When Board decisions are rushed or decisions are made without the proper context or background, Board members get flack from clientele. Some sort of a schedule or master calendar for decisions would be helpful. There is probably not a common understanding of the roles of staff and board members.
3. Many Board members are relatively new. Education on terminology, programs, sources and uses of funding, overall BWSR authorities would be helpful.
4. The committee process of the Board needs more attention. Committee appointments and structure must be formalized and made known to all. Communication from staff needs to be increased to keep committees up to date.
5. More understanding of the strategic plan and how BWSR's programs relate to it would be useful. A laundry list of what staff do is needed for board members.
6. Board member per diem and meeting policy needs to be formalized. It is not clear when board members can/should attend meetings and when they will receive compensation.
7. Board members need to agree on a coordinated public relations effort. Issues like attendance at meetings, board vs staff roles, linkages with MAWD, MASWCD and AMC need direction.
8. A job description for board members clarifying their roles and responsibilities would be helpful. A handbook similar to ones provide to watershed managers and SWCD supervisors would be a good idea.
9. Two years ago the board made a commitment to focus on Minnesota River and feedlot issues. Where do we go from here?

Next, groundrules for the retreat were agreed to:

1. An outside facilitator will be hired.
2. The retreat will be for appointed board members and the staff management team members. Agency members need not attend.
3. An ice breaker exercise would be helpful but board members did not want a leadership or personality profile exercise.
4. A pre-retreat questionnaire or homework assignment is appropriate to get the retreat off to a running start.
5. At some point in the retreat, staff needs to paint a picture of the staff operation for Board members so they can ask questions. Board members want to know what are mandates and where do we have choices in what we do.
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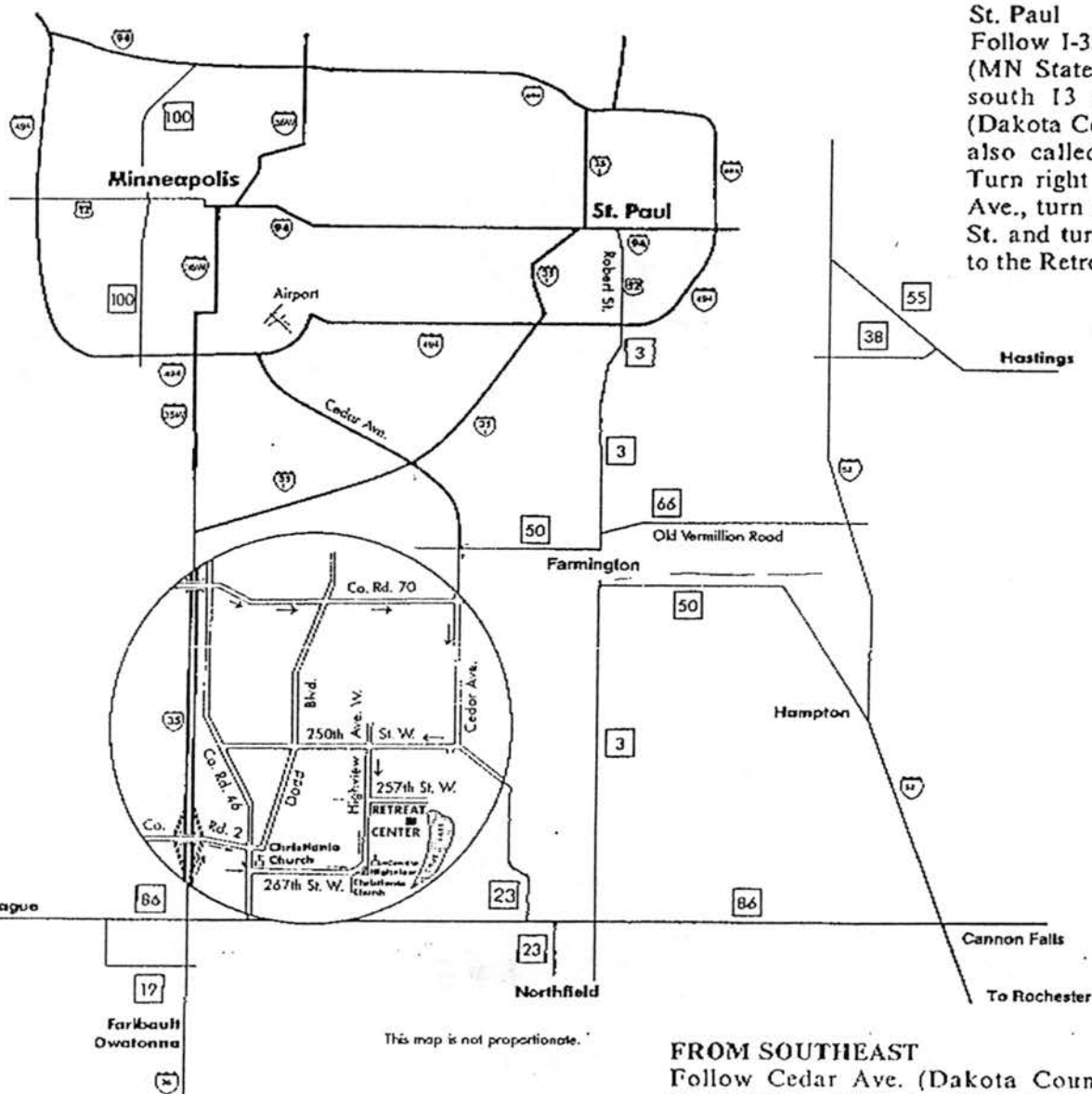
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Notes taken by Jim Birkholz

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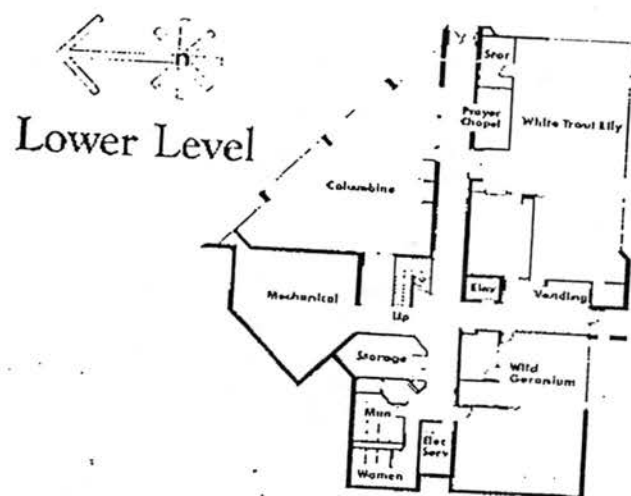
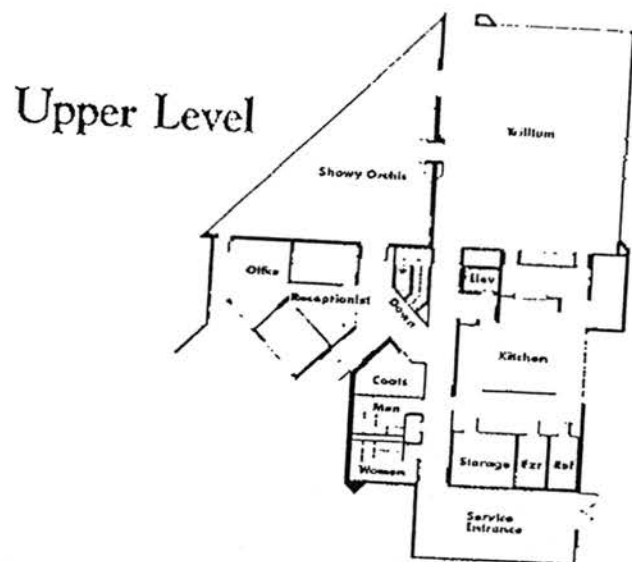
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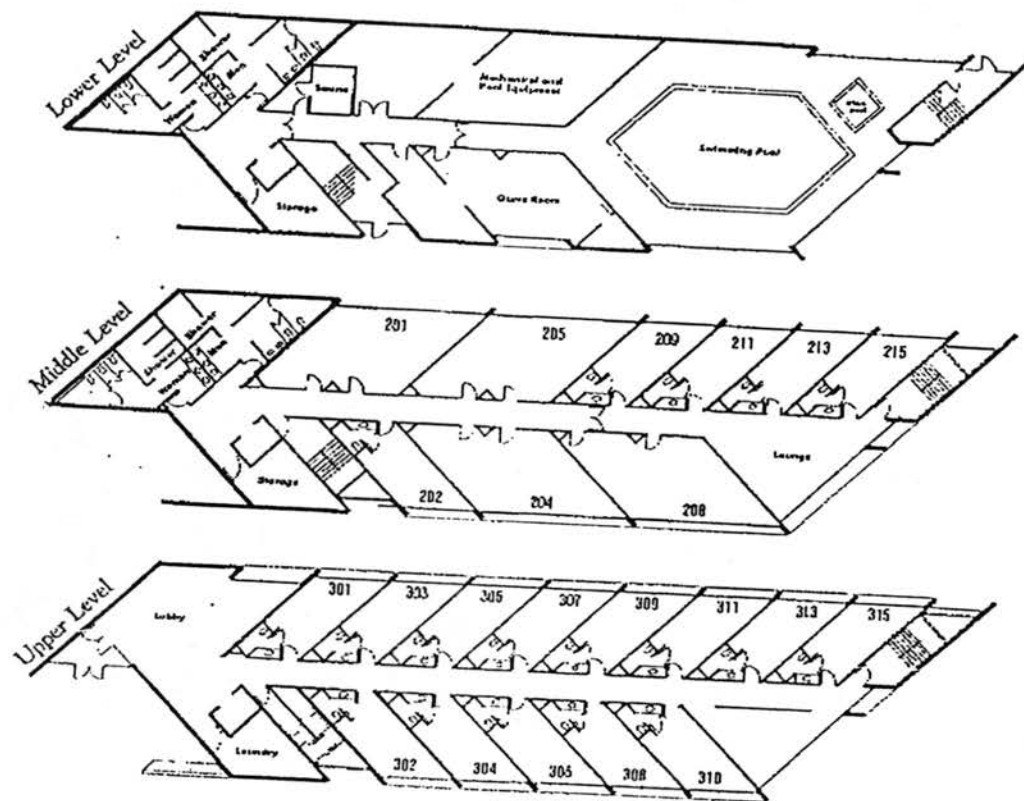
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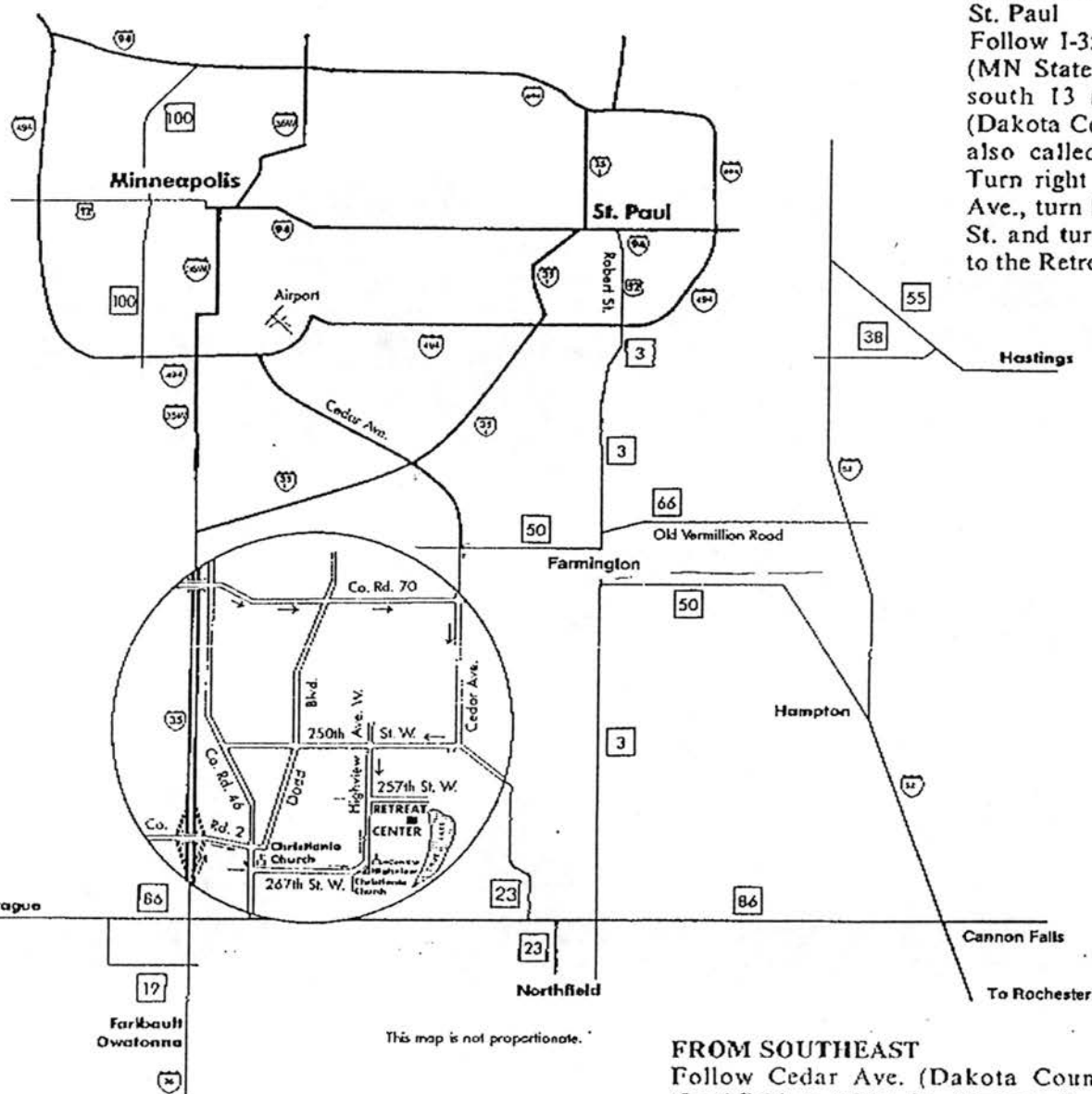
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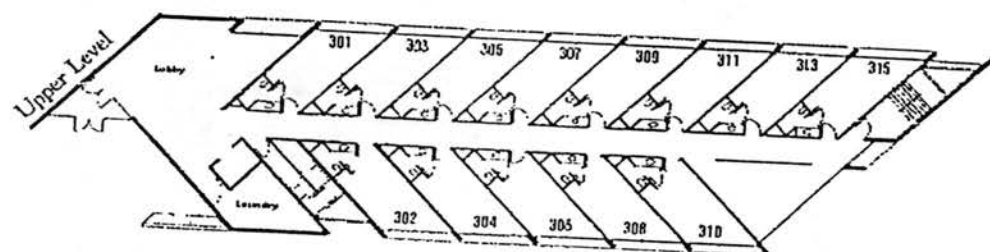
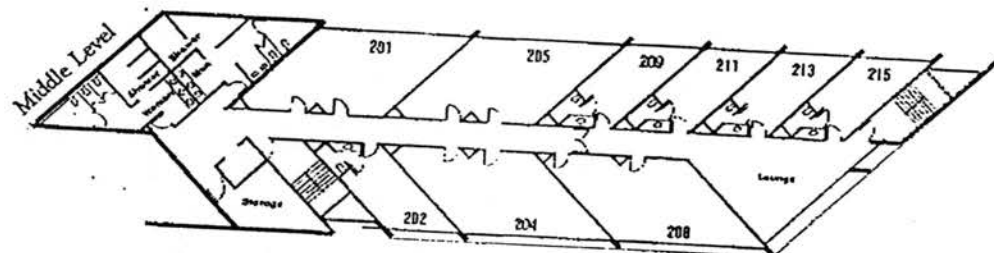
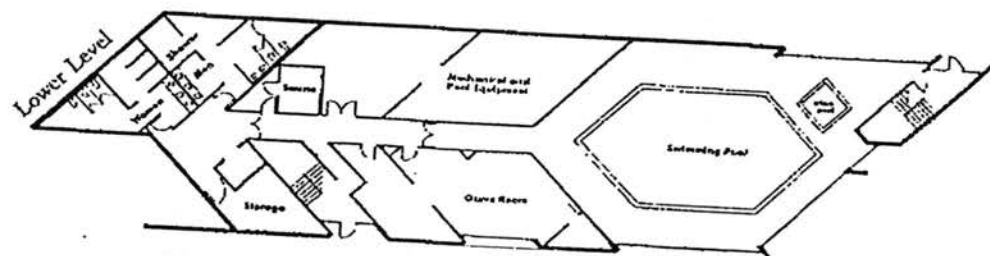
Upper Level



Lower Level



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394 S. Lake Avenue
Room 403
Duluth, MN 55802
(218) 723-4752
Fax (218) 723-4794

3217 Bemidji Avenue N.
Bemidji, MN 56601
(218) 755-4235
Fax (218) 755-4201

217 S. 7th Street
Suite 202
Brainerd, MN 56401-3660
(218) 828-2383
Fax (218) 828-6036

Southern Region:

P.O. Box 756
Highway 15 S.
New Ulm, MN 56073
(507) 359-6074
Fax (507) 359-6018

1200 S. Broadway
Room 144
Rochester, MN 55904
(507) 285-7458

P.O. Box 267
1400 E. Lyon Street
Marshall, MN 56258
(507) 537-6060
Fax (507) 537-6368

Metro Region:

Southbridge Office Building
155 S. Wabasha Street
Suite 104
St. Paul, MN 55107
(612) 296-3767
Fax (612) 297-5615

DRAFT FOR DISCUSSION

DATE: January 10, 1994

TO: John Velin, Director
Legislative Commission on Minnesota Resources (LCMR)

FROM: Ron Harnack, Executive Director

**SUBJECT: ENVIRONMENT & NATURAL RESOURCES TRUST
FUND AUDIT**

This memo is intended to provide written conclusions from our meeting on January 11, 1994, regarding the audit. The audit does reflect that the Board of Water and Soil Resources (BWSR) did take RIM-Related attorney general costs from the LCMR account and did not distribute them proportionately to the other RIM/PWP source of fundings. However, the report did not acknowledge that other professional services costs necessary to acquire the easements from the LCMR account were charged to those other sources of funding. When put in perspective, the distribution of costs is basically even. Costs for acquisition of RIM easements involve heavy real estate management activities. Some of these activities are done by Soil and Water Conservation Districts and some are done by BWSR. We currently pay districts a flat rate for their obligations and responsibilities. Costs for acquisition of RIM easements also involve technical support. Some performed by Soil and Water Conservation Districts, some by BWSR and some by contracting with DNR Engineering Section involves attorney general activities done by BWSR; and involves construction and practice measures paid by BWSR.

During the time frame under discussion, we have determined that 23 easements were processed utilizing LCMR funding out of a total of 472 easements processed; that represents 4.9% of the total. Next, we determined our professional services costs for all the easements. This results in the following apportionment to the LCMR account:

DNR Engineering:	\$ 28,000
Engineering Technician:	\$ 5,800
Real Estate Mgmt:	\$ 2,350
Title Insurance:	\$ 4,600
Attorney General:	\$ 2,725
Total:	\$ 43,475

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Mr. John Velin
January 13, 1994
Page Two

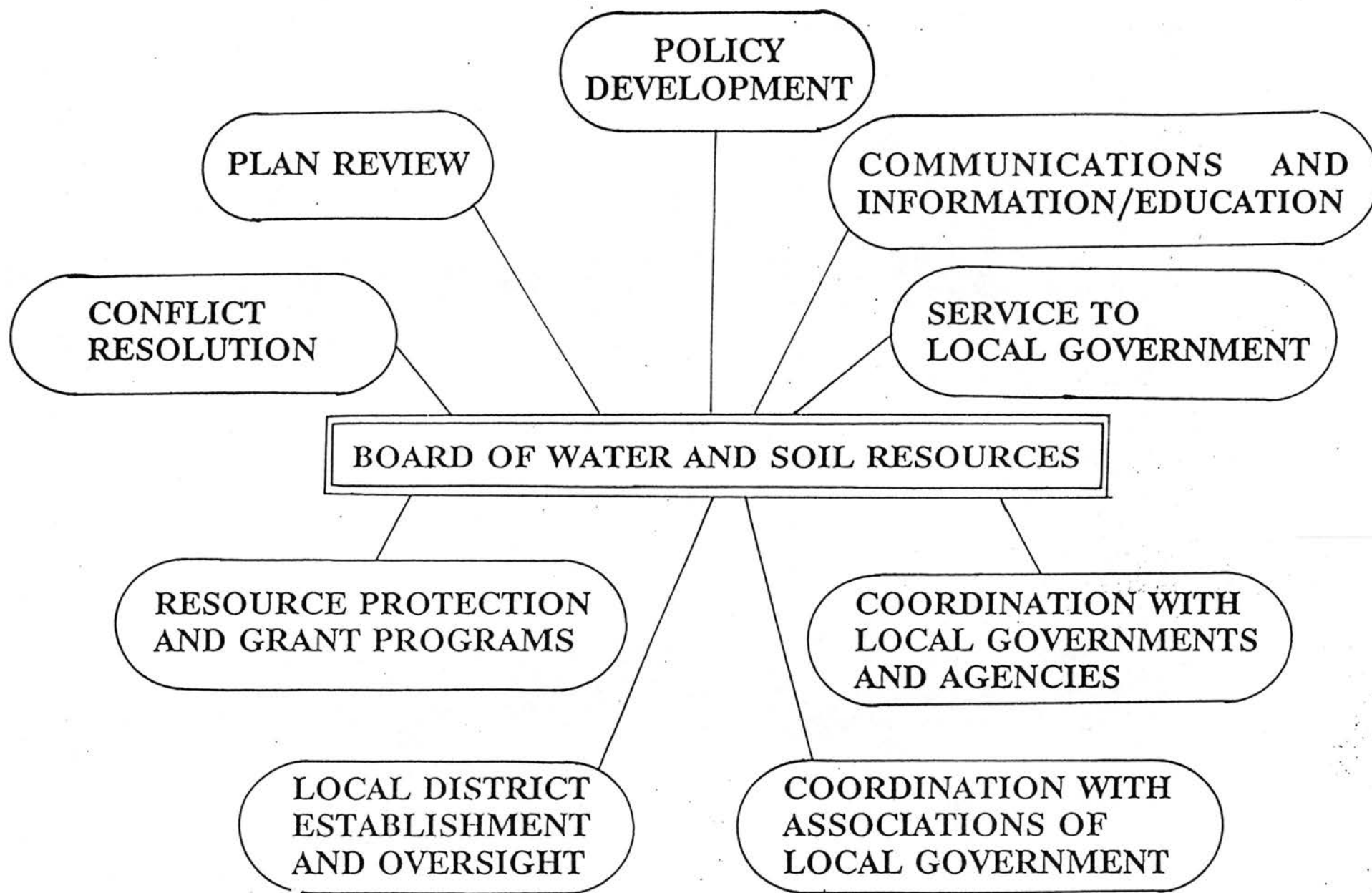
In addition, BWSR supported the LCMR project with additional cash outlays from the general fund appropriations. These expenditures included additional engineering and real estate management costs in Soil and Water Conservation Districts and the agency. That figure was reported at \$37,240.

If the audit had been more comprehensive in its scope, looking at the RIM Reserve Program in its entirety, the conclusions of the audit would have been different. I feel these calculations show that the total amount of professional services experienced from LCMR funds is justified even though the distribution of all costs were not specifically apportioned by category.

RDH:mja
cc: M-Team
BWSR Members

BWSR "MISSION STATEMENT"

The mission of the Board of Water and Soil Resources is to provide leadership enabling local governments to properly manage water and soil resources and to help all citizens be stewards of our irreplaceable natural resources.



BWSR RESPONSIBILITIES UNDER LOCAL WATER PLANNING
(M.S. 103B.301-.355)

- Develop Rules, Policies, Procedures for comprehensive water plans
- Coordinate Assistance
 - state
 - local
 - federal
- Conduct Information and Education
- Approval of Plans
- Resolution of Disputes
- Technical and Financial Assistance

BWSR RESPONSIBILITIES UNDER METROPOLITAN SURFACE
WATER MANAGEMENT ACT (M.S. 103B.201-.251)

- Review and comment on proposed metro watershed management organization boundaries
- Modify metro watershed district boundaries
- Approve metro watershed management organization plans
- Adjudicate metro inter-county disputes over proposed watershed management organization projects
- Rulemaking for second generation plans

MISCELLANEOUS (M.S. 103A.301-.341)

- Make recommendation on resolution of water policy conflicts

BWSR RESPONSIBILITIES

STATUTORIAL RESPONSIBILITIES (M.S. 103C AND M.S. 103F)

- Offer assistance to SWCD supervisors
- Keep SWCD supervisors informed
- Coordinate programs and activities of SWCDs
- Approve or disapprove plans or programs relating to use of state funds
- Develop and implement a comprehensive public information program
- Subdivide and consolidate districts
- Assist in implementing a statewide soil survey program
- Identify research needs
- Development programs to reduce or prevent
 - soil erosion
 - sedimentation
 - flooding
 - agriculturally related pollution
- Develop a system of priorities to identify most severe needs
 - erosion
 - flooding
 - sedimentation
 - agriculturally related pollution problem
- Ensure compliance with statewide programs
- Conduct hearings
- Establish rules and policies
- Approve proposed soil and water conservation district works of improvement

BWSR RESPONSIBILITIES UNDER WATERSHED ACT (M.S. 103D)

- Establish watershed districts (currently 41 in the state)
- Modify watershed district boundaries
- Consolidate watershed districts
- Terminate watershed districts
- Prescribe watershed districts' overall plans
- Redistribute power to appoint watershed district managers among counties
- Adjudicate appeals to watershed district decisions
- Review and comment on proposed watershed district projects
- Maintain records on watershed district manager oaths and bonds
- Maintain watershed district annual reports
- Increase number of watershed district managers

BWSR RESPONSIBILITIES

STUDY AREA II (M.S. 103F.1710.187)

- Technical Assistance
- Financial Assistance

SOIL EROSION (M.S. 103F.401-.460)

- Model Ordinance and Rules
- Policies and Procedures
- Information and Education

RIM (M.S. 103F.501-.535)

- Rules, Policies, Procedures
- Information and Education
- Technical and Financial Support

BWSR KEY FUNCTIONAL AREAS

1. PLAN REVIEW

- Soil and water conservation district comprehensive and annual plans
- County comprehensive water plans
- Metropolitan area watershed management organization plans
- Watershed district overall plans

2. POLICY DEVELOPMENT

- Develop conservation programs
- Develop BWSR strategic plan
- Report recommendations to governor and legislator
- Provide input to the Environmental Quality Board (EQB) and other inter-agency work groups

3. COMMUNICATIONS AND INFORMATION/EDUCATION

- Conduct information/education programs
- Facilitate communication among local units
- Coalition building on resource issues

4. SERVICE TO LOCAL GOVERNMENTS

- Provide rules and administrative guidelines for programs
- Provide ongoing program implementation and development assistance to local units

5. COORDINATION WITH LOCAL GOVERNMENTS AND AGENCIES

- Coordinate local water and soil management activities
- Coordinate with other agencies in local plan review
- Memos of understanding with other agencies
- Participation on inter-agency committees

6. COORDINATION WITH ASSOCIATIONS OF LOCAL GOVERNMENT

- Participation in association activities
- Provide resource information
- Assist in communications
- Provide staff assistance where appropriate

7. LOCAL DISTRICT ESTABLISHMENT AND MAINTENANCE

- Soil and water conservation districts
- Watershed districts
- Watershed management organizations

8. RESOURCE PROTECTION AND GRANT PROGRAMS

- Develop rules and administrative guidelines
- Grant allocation and administration
- Compliance audits

9. CONFLICT RESOLUTION

- Comprehensive county water plan disputes
- Appeals of watershed district decisions
- Metro water management organization project disputes
- Powers and duties of the BWSR

MINNESOTA COUNTIES
DUTIES AND AUTHORITIES
SPECIFIC TO NATURAL RESOURCES

A. MANDATORY DUTIES:

1. FLOODPLAIN REGULATION
2. SHORELAND REGULATION
3. WILD & SCENIC RIVER REGULATION
4. PUBLIC DRAINAGE SYSTEM AUTHORITY
5. COMPREHENSIVE LAND USE PLANS (METRO COUNTIES ONLY)

B. DISCRETIONARY AUTHORITIES:

1. COUNTY-WIDE PLANNING AND ZONING
2. REGULATE ON-SITE SEPTIC SYSTEMS
3. REGULATE FEEDLOTS
4. REGULATE EROSION AND SEDIMENT CONTROL
5. REGULATE WETLANDS
6. REGULATE WATER AND LAND RESOURCES IN MUNICIPALITIES
7. ACQUIRE PROPERTY AND ASSESS COSTS
8. ESTABLISH SPECIAL TAXING DISTRICTS
9. PETITION FOR CREATION OF WATERSHED DISTRICTS
10. ESTABLISH LAKE IMPROVEMENT DISTRICTS
11. CONDUCT SURVEYS AND COLLECT DATA
12. LEVY TAXES
13. ENTER INTO CONTRACTS AND AGREEMENTS
14. ORDER WORK TO BE PERFORMED

SOIL & WATER CONSERVATION DISTRICTS

DUTIES AND AUTHORITIES

A. MANDATORY DUTIES:

1. PREPARE AND ADOPT COMPREHENSIVE PLAN
2. PREPARE AND ADOPT ANNUAL PLAN
3. ADOPT ANNUAL BUDGET
4. PREPARE ANNUAL REPORT AND HAVE AUDITS PERFORMED

B. DISCRETIONARY AUTHORITIES:

1. HIRE STAFF OR CONSULTANTS
2. CONDUCT SURVEYS AND COLLECT DATA
3. ENTER INTO CONTRACTS AND ACCEPT GRANTS
4. CONDUCT DEMONSTRATION PROJECTS WITH CONSENT OF LANDOWNER
5. PROVIDE COST-SHARE FUNDS, TECHNICAL ASSISTANCE, AND EQUIPMENT TO IMPLEMENT CONSERVATION PRACTICES WITH CONSENT OF LANDOWNER
6. INSTAL WORKS OF IMPROVEMENT
7. ACQUIRE PROPERTY RIGHTS FROM WILLING SELLERS
8. MAINTAIN DISTRICT WORKS

PRIMARY WATERSHED DISTRICT DUTIES AND AUTHORITIES

A. MANDATORY DUTIES:

- 1. APPOINT ADVISORY COMMITTEE**
- 2. ADOPT WATER MANAGEMENT RULES**
- 3. PREPARE ANNUAL REPORT**
- 4. ADOPT WATERSHED MANAGEMENT PLAN**
- 5. MANAGE TRANSFERRED DRAINAGE
SYSTEMS**
- 6. RECEIVE DRAINAGE SYSTEM IMPROVEMENT
AND ESTABLISHMENT PETITIONS**
- 7. RECEIVE PETITIONS FOR PROJECTS**
- 8. CONDUCT HEARING ON ANNUAL BUDGET**

B. DISCRETIONARY AUTHORITIES:

- 1. HIRE EMPLOYEES**
- 2. ACQUIRE LAND RIGHTS**
- 3. CONDUCT SURVEYS AND COLLECT DATA**
- 4. ENTER CONTRACTS AND AGREEMENTS**
- 5. BORROW MONEY**
- 6. REGULATE ACTIVITIES IMPACTING WATER**
- 7. REQUIRE PERMIT FEES AND BONDS**
- 8. ENFORCE RULES AND PERMITS**
- 9. ADMINISTER GRANTS**
- 10. INITIATE PROJECTS**
- 11. ORDER EMERGENCY WORK**
- 12. ASSESS BENEFITTED PROPERTIES**
- 13. LEVY PROPERTY TAXES**