



Minnesota Board of Water and Soil Resources.
Minutes.

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September 2000



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St. Paul, MN 55107
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Fax (651) 297-5615

Field Offices

Northern Region:

394 S. Lake Avenue
Room 403
Duluth, MN 55802
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3217 Bemidji Avenue N.
Bemidji, MN 56601
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217 S. 7th Street
Suite 202
Brainerd, MN 56401-3660
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Southern Region:

261 Highway 15 S.
New Ulm, MN 56073-8915
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40--16th Street SE
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(507) 285-7458
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Box 267
1400 E. Lyon Street
Marshall, MN 56258
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St. Paul, MN 55107
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DATE: September 15, 2000
TO: Board of Water and Soil Resources Members, Advisors, and Staff
FROM: Ronald D. Harnack, Executive Director *RDH*
SUBJECT: BWSR Tour and Meeting, September 27-28, 2000

The Board of Water and Soil Resources will hold their fall tour in Lake County on Wednesday, September 27. See the attached tour itinerary and map.

The Board of Water and Soil Resources will meet on Thursday, September 28, at 9:00 a.m. in the Gooseberry Room at the Superior Shores Conference Center in Two Harbors (see attached directions).

The following information pertains to the agenda items:

Consent Agenda

1. Benton County Request for Comprehensive Local Water Plan Extension – see attached information. DECISION
2. Kittson County Request for Comprehensive Local Water Plan Extension – see attached information. DECISION
3. St. Louis County Request for Comprehensive Local Water Plan Extension – see attached information. DECISION
4. High Island Watershed District Watershed Management Plan Extension – see attached information. DECISION

Committee Recommendations

1. The Minnehaha Creek Watershed District and the Richfield-Bloomington Watershed Management Organization submitted a boundary change petition on June 19, 2000. All of the petitioned area lies within the City of Richfield. The City of Richfield concurs in the petition. On July 26, 2000, the Board ordered publishing a notice of filing of the boundary change as non-controversial. Since no request for hearing was received in the specified time period, no public hearing was held. No comments were received during the notice period, except for the Metro Region staff report which recommended approval. The Metro Water Planning Subcommittee met on September 6, 2000, and recommends approval of the boundary change per the attached draft Order. DECISION

Old Business

1. Review of Retreat - Update BWSR's Strategic Plan – see attached information. DISCUSSION

New Business

1. Draft Program Guidelines for the Red River Valley Set-Aside Program – see attached information. DECISION
2. Biennial Budget – see attached. INFORMATION

Room reservations have been made for the nights of Tuesday, September 26 and Wednesday, September 27 at the Superior Shores Conference Center in Two Harbors (see attached list). The rooms have been direct billed (which means you do not pay for the room) unless noted on the listing. If you do not need a room reservation, please contact Mary Jo Anderson immediately at 651-297-4290 to cancel your room.

On Wednesday, September 27, a continental breakfast will be served from 7:00 a.m. – 8:00 a.m. in the Gooseberry Room at Superior Shores. A preview of the tour will begin at 8:00 a.m. The coach bus will promptly depart from the Superior Shores Conference Center at 8:30 a.m. for a tour of Lake County. The coach bus will return to Superior Shores Conference Center about 4:45 p.m. A fish boil dinner will be served lakeside at 6:30 p.m. On Thursday, September 28, breakfast and lunch will be on your own.

If you have any questions, please feel free to give me a call. Travel safely, I look forward to seeing you in Two Harbors!

**BOARD OF WATER AND SOIL RESOURCES
SUPERIOR SHORES CONFERENCE CENTER
1521 SUPERIOR SHORES DRIVE
TWO HARBORS, MN 55616
1-800-242-1988
SEPTEMBER 28, 2000**

PRELIMINARY AGENDA

9:00 a.m. Call Meeting to Order

Adopt Agenda

Minutes of August 23, 2000

Reports

- Chair – Kathleen Roer
- Executive Director – Ron Harnack
- Dispute Resolution Committee – Jim Dahlvang
- Wetlands Committee – Darrell Bruggman
- Cost-Share/Soil Conservation Committee – Dwain Otte
- Education and Public Relations Committee – Paul Krabbenhoft
- Financial Oversight Committee – Ginny Imholte
- Administrative Advisory Committee – Kathleen Roer

Agency Reports

As part of agency reports, agency members are asked to review biennial budget issues/initiatives that would impact local governments

- Department of Agriculture
- Department of Health
- Department of Natural Resources
- Minnesota Extension Service
- Pollution Control Agency

Consent Agenda

1. Benton County Request for Comprehensive Local Water Plan Extension – DECISION
2. Kittson County Request for Comprehensive Local Water Plan Extension – DECISION
3. St. Louis County Request for Comprehensive Local Water Plan Extension – DECISION
4. High Island Watershed District Watershed Management Plan Extension - DECISION

Committee Recommendations

1. Minnehaha Creek Watershed District and Richfield-Bloomington Watershed Management Organization Boundary Change – Jack Frost – DECISION

Old Business

1. Review of Retreat - Update BWSR's Strategic Plan – Ron Harnack - DISCUSSION

New Business

1. Draft Program Guidelines for the Red River Valley Set-Aside Program – Ron Shelito - DECISION
2. Biennial Budget – Ron Harnack - INFORMATION

Advisory Comments

- Minnesota Association of Townships (MAT)
- Minnesota Association of Conservation District Employees (MACDE)
- Minnesota Association of Soil and Water Conservation Districts (MASWCD)
- Minnesota Association of Watershed Districts (MAWD)
- Natural Resources Conservation Service (NRCS)

Upcoming Meetings

- Next BWSR Meeting, October 25, St. Paul
- MAWD Annual Meeting, Nov. 30 – Dec. 2, Alexandria
- MASWCD Annual Meeting, December 3-5, Bloomington
- AMC Annual Meeting, December 4-5, Rochester



Superior Shores Resort & Conference Center is located one mile north of Two Harbors, Minnesota, twenty miles north of Duluth.

Coming from the Twin Cities take either 35E or 35W north to Duluth. In Duluth, I-35 merges into Highway 61 at exit number 259, just follow the signs directing you to the North Shore. Leaving Duluth, you can take the expressway or the scenic route of Highway 61 to Two Harbors, of course we recommend the scenic route along Lake Superior. The expressway and scenic route merge, just south of Two Harbors. You will drive straight through two Harbors on Highway 61. Superior Shores is located on the right, on Lake Superior, less than one mile north of Two Harbors. If you drive through the first tunnel on the North Shore, you have passed us.

We hope your trip to the North Shore is a safe and enjoyable one!

[Home](#) | [Lodging](#) | [Packages](#) | [Restaurant](#) | [Activities](#) | [Directions](#) | [Conference/Banquets](#) | [Condominium Sales](#) | [Contact Us](#)

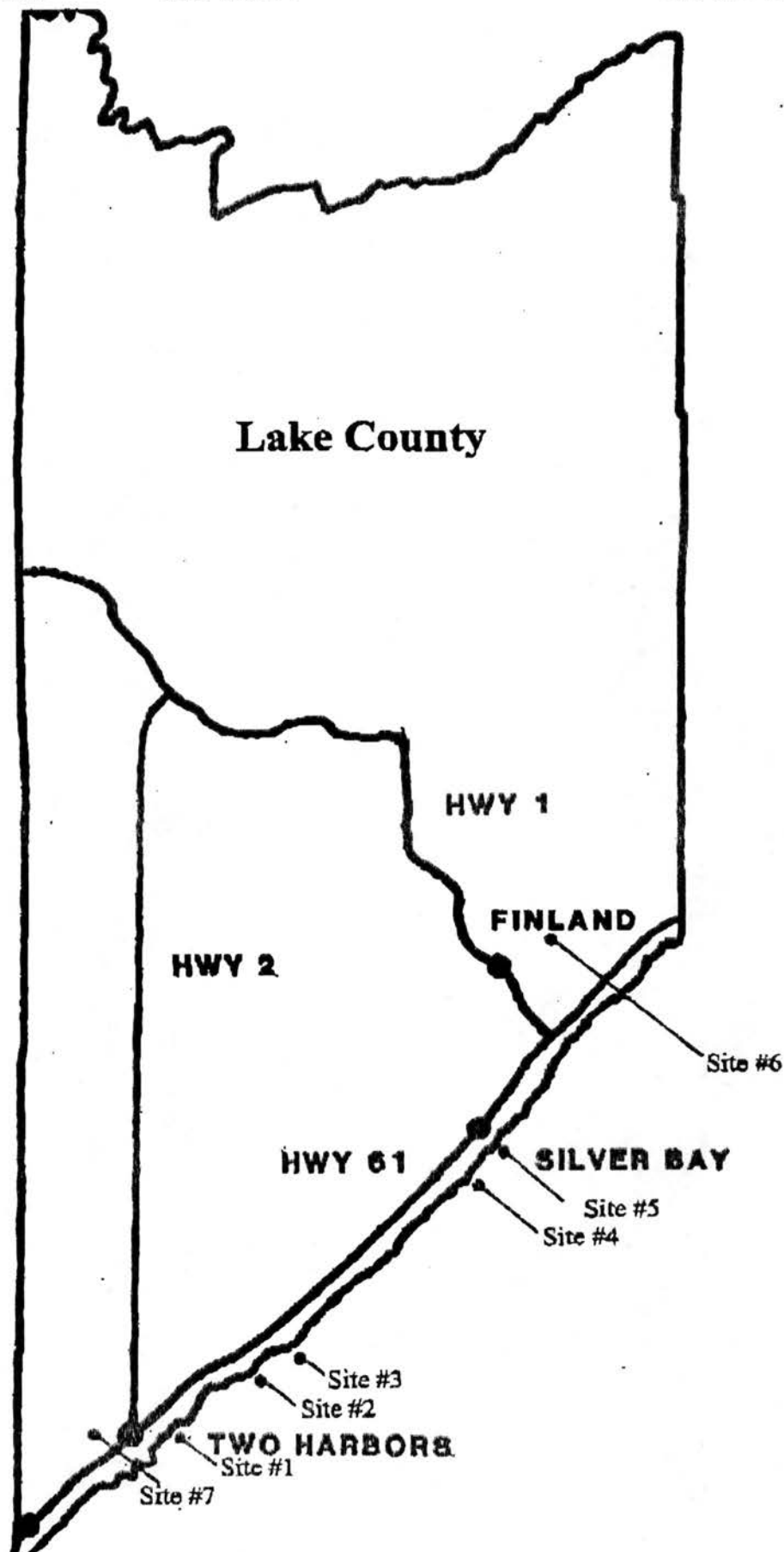
Board of Water & Soil Resources Tour

Wednesday, September 27, 2000

Hosted by: Lake County SWCD & Lake County Board of Commissioners

Tour Itinerary

- 8:00 a.m. Welcome: Mayor Wayne Sletten, City of Two Harbors
Chairman Clair Nelson, Lake County Board
- 8:15 - 8:30 Local Orientation to Lake County - Resources, Issues & Needs
- 8:30 Load Bus
- 8:45 - 9:30 Site #1:
City of Two Harbors Storm Water Management Planning - Wayne Seidel
Shoreline Stabilization Project at Two Harbors Campground - Gene Clark
- 9:35 Site #2:
Shoreline Stabilization Project at Flood Bay Wayside Rest - Wayne Seidel
- 9:50 Site #3:
Shoreline Stabilization Project at Silver Creek Cliff - Wayne Seidel
- 10:35 Site #4: Split Rock Lighthouse State Park
■ Movie "Tribute to the Age of Steel"
■ Tour Lighthouse and Lighthouse Keeper's Home
- 12:00 Lunch at Split Rock Lighthouse - Trail Center Building
- 12:30 Local Forum: "Increased Development - What are the Challenges for
Local Units of Government?" - Ron Shelito
Panel of Local Citizens & Officials
- 1:30 Load Bus
- 1:40 - 2:10 Site #5:
Silver Bay Marina - Mike Baker
North Shore Mining Company - Jim Kelly
- 2:35 - 3:10 Site #6:
Lookout Mountain Village - Water Quality Issue - Jeff Dickson
- 3:50 - 4:35 Site #7:
On-Site Wetlands Determination - Mark Nelson/Tim Peterson
- 4:45 Return to Superior Shores Lodge



**Superior Shores Conference Center
1521 Superior Shores Drive
Two Harbors, MN 55616
1-800-242-1988**

Tuesday, September 26

1. Jim Anderson ***
2. Mary Jo Anderson
3. Bill Best
4. Jim Birkholz
5. Darrell Bruggman
6. ~~Lee Coe~~
7. Jim Dahlvang
8. Jerome Deal
9. Mark Dittrich ***
10. Wayne Edgerton ***
11. Tom Fischer
12. Jack Frost
13. Ron Harnack
14. Ginny Imholte
15. Char Kahler
16. Paul Krabbenhoft
17. Rod Massey ***
18. Clair Nelson
19. Allan Oehlke
20. Dwain Otte
21. Kathleen Roer
22. Ron Shelito
23. Doug Thomas
24. Dan Wilson ***
25. Mary Jo Flemming

Wednesday, September 27

1. Jim Anderson ***
2. Mary Jo Anderson
3. Bill Best
4. Jim Birkholz
5. Darrell Bruggman
6. ~~Lee Coe~~
7. Jim Dahlvang
8. Jerome Deal
9. Mark Dittrich ***
10. Wayne Edgerton ***
11. Tom Fischer
12. Jack Frost
13. Ron Harnack
14. Ginny Imholte
15. Char Kahler
16. Paul Krabbenhoft
17. Rod Massey ***
18. Clair Nelson
19. Allan Oehlke
20. Dwain Otte
21. Kathleen Roer
22. Ron Shelito
23. Doug Thomas
24. Dan Wilson ***

***** Will pay for room upon arrival**

Consent Agenda

1. Benton County Request for
Comprehensive Local Water Plan
Extension
DECISION

(FOR BOARD ACTION)

BENTON COUNTY COMPREHENSIVE LOCAL WATER PLAN EXTENSION

Benton County's current Comprehensive Local Water Plan (CLWP) was approved by the Minnesota Board of Water and Soil Resources (BWSR) on October 25, 1995. The effective or end date of this CLWP is December 31, 2000.

The 1995 amendment to the Comprehensive Local Water Management Act, M.S. 103B.301, gives BWSR authority to grant an extension of a CLWP ending date. A County's request which has a two year limit must be in writing. On August 23, 2000, the BWSR received a Resolution from the Benton County Board of Commissioners.

At the present time Benton County is experiencing rapid growth and changes in land use. This is resulting in a number of updates and revisions to plans and official controls within the County. The resolution extension requested is based on the need to incorporate these changes into the water plan update. In order to allow for adequate time to incorporate the land use changes and official controls, Board Conservationist Keith Grow recommends approval of Benton County's 12-month Extension request until December 31, 2001.

AUG 18 2000

RESOLUTION 2000 - #25

Resolution Requesting Extension of
Benton County Comprehensive Local Water Plan

WHEREAS, 1995 amendments to the Comprehensive Local Water Planning Act, M.S. 103B.301 gave the MN Board of Water and Soil Resources (BWSR) authority to extend the ending date of local water plans for a period not to exceed two years; and

WHEREAS, Benton County has a current state approved and locally adopted Comprehensive Local Water Plan with an end date of December 31, 2000; and

WHEREAS, Benton County is experiencing rapid growth and change in land use resulting in many updates and revisions to plans and official controls within the county; and

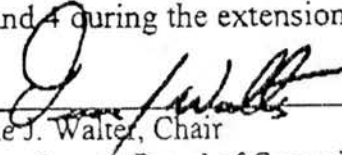
WHEREAS, studies and monitoring efforts during recent years have provided a large amount of data and information to be summarized; and

WHEREAS, in order to obtain adequate input from cities and county departments, to review existing controls and plans and to summarize data and information that will benefit the Comprehensive Local Water Plan update, Benton County will not be able to complete its Comprehensive Local Water Plan update prior to December 31, 2000.

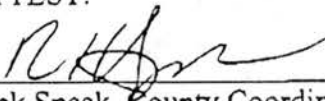
NOW, THEREFORE BE IT RESOLVED: That the Benton County Board of Commissioners request from BWSR a twelve month extension of their existing Comprehensive Local Water Plan; and

THEREFORE BE IT FURTHER RESOLVED: That Benton County will insure continued public participation in the form of the Water Plan Advisory Committee and public information meetings; and

THEREFORE BE IT FURTHER RESOLVED: That no projects will be ordered or commenced under M.S. 103B.331 subd. 3 and 4 during the extension period.


Duane J. Walter, Chair
Benton County Board of Commissioners

ATTEST:


Rick Speak, County Coordinator

Minnesota Board of Water and Soil Resources
One West Water Street
Suite 200
St. Paul, Minnesota 55107

In the Matter of Extending the Comprehensive Local Water Plan
for Benton County (1995 Minnesota Session Law, Chapter 184,
Section 24 authorizing BWSR to grant extensions).

Whereas, Benton County had a state approved Comprehensive Local Water Plan that is effective until December 31, 2000 pursuant to Minnesota Statute 1990, Section 103B.301, and

Whereas, the Benton County Board of Commissioners passed a resolution requesting an extension of the Comprehensive Local Water Plan to the Board of Water and Soil Resources on August 18, 2000, pursuant to Minnesota Session Law 1995, Chapter 184, Section 24, and

Whereas, the Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

Now Therefore, the Board of Water and Soil Resources hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. On August 23, 2000, the Board of Water and Soil Resources received a resolution from Benton County requesting an extension of their Comprehensive Local Water Plan.
2. On September 1, 2000, the Board of Water and Soil Resources staff reviewed and recommended approval of the extension request by Benton County.

CONCLUSIONS

1. All relevant requirements of law and rule have been fulfilled. The Board of Water and Soil Resources has proper jurisdiction in the matter of extending the Comprehensive Local Water Plan of Benton County pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

ORDER

The Board of Water and Soil Resources hereby approves the extension of the Benton County Comprehensive Local Water Plan until December 31, 2001. Dated at Two Harbors, Minnesota, this 28th day of September, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen Roer, Chair

Consent Agenda

2. Kittson County Request for
Comprehensive Local Water Plan
Extension
DECISION

(FOR BOARD ACTION)

KITTSOON COUNTY COMPREHENSIVE LOCAL WATER PLAN EXTENSION

The Minnesota Board of Water and Soil Resources (BWSR) approved Kittson County's current Comprehensive Local Water Plan (CLWP) update on July 24, 1996. The effective date of the CLWP is December 31, 2000.

The 1995 amendment to the Comprehensive Local Water Management Act, M.S. 103B.301, gives BWSR authority to grant extensions of a CLWP effective date. A county may make a written request to the BWSR for a two-year extension. On July 31, 2000, the BWSR received a resolution from the Kittson County Board of Commissioners requesting an extension of the effective date to December 31, 2002.

Kittson County is an active participant in other major watershed and basin planning efforts currently in progress such as the Two River and Joe River Watershed District Plan Updates, the MPCA Red River Water Quality Plan, and the State Water Plan 2000. These plans will require the same county, SWCD, and watershed district effort. These major planning efforts will result in information that will benefit the water plan update.

BWSR Board Conservationist Bill Best recommends approval of Kittson County's 2-year extension request to December 31, 2002.

Board of Water and Soil Resources
One West Water Street
Suite 200
St. Paul, Minnesota 55107

In the Matter of Extending the Comprehensive Local Water Plan
For Kittson County (1995 Minnesota Session Law, Chapter 184,
Section 24 authorizing BWSR to grant extensions).

ORDER
EXTENDING
EFFECTIVE DATE

Whereas, Kittson County has a state approved and locally adopted Comprehensive Local Water Plan (CLWP) with an effective of December 31, 2000, pursuant to M.S. 1990, Section 103B.301, and

Whereas, the Kittson County Board of Commissioners passed a resolution requesting an extension of the CLWP effective date to the Board of Water and Soil Resources on July 31, 2000, pursuant to Minnesota Session Law 1995, Chapter 184, Section 24, and

Whereas, the Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

Now Therefore, the Board of Water and Soil Resources hereby makes the following Findings of Fact, Conclusions, and Order:

FINDINGS OF FACT

1. On July 31, 2000, the Board of Water and Soil Resources received a resolution from Kittson County requesting an extension of their Comprehensive Local Water Plan.
2. Kittson County has been an active participant in watershed district and basin planning efforts.
3. These planning efforts will involve the participation of the county, SWCD, and watershed districts. Better coordination and exchange of information will benefit the CLWP update.
4. On September 8, 2000, the Board of Water and Soil Resources staff reviewed and recommended approval of the extension request by Kittson County.

CONCLUSIONS

1. All relevant requirements of law and rule have been fulfilled. The Board of Water and Soil Resources has proper jurisdiction in the matter of extending the Comprehensive Local Water Plan of Kittson County pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

ORDER

The Board of Water and Soil Resources hereby approves the extension of the Kittson County Comprehensive Local Water Plan until December 31, 2002. Dated at St. Paul, Minnesota, this 28th day of September 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen Roer, Chair

Consent Agenda

3. St. Louis County Request for
Comprehensive Local Water Plan
Extension
DECISION

(FOR BOARD ACTION)

ST. LOUIS COUNTY COMPREHENSIVE LOCAL WATER PLAN EXTENSION

The Minnesota Board of Water and Soil Resources (BWSR) approved St. Louis County's current Comprehensive Local Water Plan (CLWP) that is effective until December 31, 2000.

The 1995 amendment to the Comprehensive Local Water Management Act, MS 103B.301, gives BWSR authority to grant extensions of a CLWP effective date. A county may make a written request to the BWSR for a two-year extension. On August 3, 2000, the BWSR received a resolution from the St. Louis County Board of Commissioners requesting an extension of the effective date to September 1, 2001.

BWSR Board Conservationist Mark Nelson recommends approval of St. Louis County's extension request to September 1, 2001.

Minnesota Board of Water and Soil Resources
One West Water Street
Suite 200
St. Paul, Minnesota 55107

In the Matter of Extending the Comprehensive Water Plan
for **St. Louis County** (1995 Minnesota Session Law, Chapter 184
authorizing BWSR to grant extensions)

ORDER EXTENDING
COMPREHENSIVE
WATER PLAN

Whereas, the St. Louis County Board of Commissioners has a state approved Comprehensive Water Plan (Plan) that is effective until December 31, 2000 pursuant to M.S. 1990.301 and

Whereas, the St. Louis County Board of Commissioners requested an extension of the Plan to the Minnesota Board of Water and Soil Resources (Board) on August 3, 2000 pursuant to Minn. Session Law 1995, Chapter 184 Section 24 and

Whereas, the Board has authorization to grant extensions pursuant to Minn. Session Law 1995, Chapter 184 Section 24,

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. On August 3, 2000 the Board received a resolution from St. Louis County requesting an extension of their Plan.
2. On August 3, 2000 the Board staff reviewed and recommended approval of the extension requested by St. Louis County.

CONCLUSIONS

1. All relevant requirements of law and rule have been fulfilled. The Board has proper jurisdiction in the matter of extending the Plan St. Louis County pursuant to Minn. Session Law 1995, Chapter 184 Section 24.

ORDER

The Board hereby approves the extension of the St. Louis County Plan until September 1, 2001. Dated at Two Harbors, Minnesota, this 28th day of September, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen Roer, Chair

Consent Agenda

4. High Island Watershed District
Watershed Management Plan
Extension
DECISION

HIGH ISLAND WATERSHED DISTRICT MANAGEMENT PLAN (FOR BOARD ACTION)

High Island Watershed District (District) was established as the first watershed district in Minnesota on June 14, 1957. The watershed is located in parts of Renville, McLeod and Sibley counties in south central Minnesota.

A Phase One Clean Water Partnership Assessment Project of the High Island Creek Watershed is currently being conducted through the efforts of the Sibley County Water Resources (Comprehensive Local Water Plan). This project began in early 2000 and is scheduled for completion by December 2001. The District is a partner in this project and has provided a significant financial contribution to the effort.

The District's current Watershed Management Plan (Plan) is dated 1988. Minnesota Statute 2000, Section 103D.405, Subdivision 1, requires that a Plan must be revised at least once every tens years after original approval. The District has discussed its Plan revision requirement, but believes that the assessment, once completed, should provide valuable information useful to the Plan revision process.

At their board of managers meeting on April 24, 2000, the District made, seconded and carried a motion to request an extension of their Plan. On July 17, 2000, the District made a written request for an extension of their Plan to the Board of Water and Soil Resources (BWSR). Minnesota Session Law 1995, Chapter 184 Section 24, authorizes the BWSR to grant extensions.

BWSR Board Conservationist Tom Fischer has been involved with discussions with the District and recommends approval of their extension request. Fischer further recommends that the existing Plan be extended until December 31, 2002.

Minnesota Board of Water and Soil Resources
One West Water Street
Suite 200
St. Paul, Minnesota 55107

In the Matter of Extending the Watershed Management
Plan for the **High Island Watershed District** (1995
Minnesota Session Law, Chapter 184, Section 24
authorizing Board of Water and Soil Resources [BWSR]
to grant extensions).

Whereas, High Island Watershed District has a Watershed Management Plan (Plan) dated 1988 pursuant to Minnesota Statute 2000, Section 103D.401, and

Whereas, Minnesota Statute 2000, Section 103D.405, Subdivision 1., requires that a Plan must be revised at least once every ten years after original approval, and

Whereas, Sibley County Water Resources is leading an effort in conducting a Phase One Clean Water Partnership Assessment Project of the High Island Creek Watershed which began in early 2000, and

Whereas, High Island Watershed District is a partner in the Assessment Project and has provided a significant financial contribution to the effort, and

Whereas, data gathered from the Assessment Project should provide information to the High Island Watershed District in revising their Plan, and

Whereas, High Island Watershed District board of managers requested an extension of their Plan to the BWSR on July 17, 2000, pursuant to Minnesota Session Law 1995, Chapter 184 Section 24, and

Whereas, the BWSR has authorization to grant extensions pursuant to Minnesota Session Law 1995, Chapter 184 Section 24,

Now Therefore, the BWSR hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. At their monthly board of mangers meeting on April 24, 2000, the High Island Watershed District made, seconded and carried a motion to request an extension of their Plan.
2. On July 17, 2000, a written request for extension of their Plan was received from the High Island Watershed District.
3. On July 18, 2000, the BWSR staff reviewed and recommended approval of the extension request by High Island Watershed District.

CONCLUSIONS

1. All relevant requirements of law and rule have been fulfilled. The BWSR has proper jurisdiction in the matter of extending the Watershed Management Plan of High Island Watershed District pursuant to Minnesota Session Law 1995, Chapter 184 Section 24.

ORDER

The BWSR hereby approves the extension of the Watershed Management Plan for the High Island Watershed District until December 31, 2002.

Dated this _____ day of September, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen Roer, Board Chair

a:l-wdextd.wpd

Committee Recommendations

1. Minnehaha Creek Watershed District
and Richfield-Bloomington
Watershed Management
Organization Boundary Change
DECISION

DRAFT

Minnesota Board of Water and Soil Resources
One West Water Street, Suite 200
St. Paul, Minnesota 55107

DRAFT

In the Matter of the Boundary Change for
the Minnehaha Creek Watershed District in
Hennepin County pursuant to Minnesota
Statutes § 103B.215

**ORDER
BOUNDARY
CHANGE**

Whereas, the Minnehaha Creek Watershed District and the Richfield-Bloomington Watershed Management Organization filed a Petition dated June 19, 2000 with the Board of Water and Soil Resources (Board) on June 20, 2000, to change the Minnehaha Creek Watershed District's boundaries pursuant to Minn. Stat. § 103B.215, and;

Whereas, the Board has completed its review of the Petition;

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions, and Order.

FINDINGS

1. **Petition.** The Petition (See Exhibit A) to change the boundary of the Minnehaha Creek Watershed District (MCWD) and the Richfield-Bloomington Watershed Management Organization (RBWMO) was filed by the MCWD Board of Managers and the RBWMO Board of Managers with the Board on June 20, 2000.
2. **Property Description.** The territory to be excluded from the MCWD and transferred to the RBWMO, the Petitioned Area, is located in the City of Richfield in Hennepin County and is approximately 631 acres in two portions. One portion is approximately 487 acres and is tributary to Richfield Lake. The other portion is approximately 144 acres and is tributary to Augsburg Pond. The Petitioned Area is depicted on a map included with the Petition. (See Exhibit A). Revised legal descriptions for the affected portions of the MCWD and RBWMO boundaries are also included with the Petition.

DRAFT

3. **Reasons for change.** The Petition lists the following (See Exhibit A):

A. Area A (see Exhibit 1 of the Petition), measuring 487 acres, is tributary to Richfield Lake (Richfield Lake Drainage Area). Stormwater that drains to Richfield Lake flows by underground conduit to Wood Lake, which lies within the City of Richfield and within the boundaries of the RBWMO.

B. Area B (see Exhibit 1 of the Petition), measuring 144 acres, is tributary to Augsburg Pond (Augsburg Pond Drainage Area). Augsburg Pond presently is landlocked but, as specified in the 2001 – 2005 Richfield Capital Improvement Program, will be connected to Wood Lake in 2004.

C. Petitioners have concluded that it is reasonable, expedient, consistent with Minnesota State Statutes and in the public interest to modify the boundaries between the MCWD and RBWMO to include the Richfield Lake and Augsburg Pond Drainage Areas within the boundaries of the RBWMO.

D. The construction of a conduit from Richfield Lake to Wood Lake in 1996 directed the course of the flow of stormwater runoff so that the water flowing to the Richfield Lake Drainage Area is now tributary to Wood Lake and the RBWMO. On completion of the Augsburg Pond connection to Wood Lake, the Augsburg Pond Drainage Area also will be tributary to Wood Lake and the RBWMO. Under the circumstances of these actions, it is appropriate to modify the boundary between MCWD and RBWMO to recognize these hydrological changes.

E. Water quality and quantity consequences of activities in the Richfield Lake and, after outlet construction, the Augsburg Pond Drainage Areas will affect the quality and quantity of water downstream in the area of the RBWMO.

F. The Richfield Lake and Augsburg Pond Drainage Areas lie entirely within the City of Richfield, which is one of the two parties to the RBWMO Joint Powers Agreement. Use and development of land is regulated by the City of Richfield in accordance with its MCWD-approved local stormwater management plan. The City of Richfield has constructed, maintained and operated the storm sewer system in the area of Richfield Lake at the expense of Richfield taxpayer and ratepayers, including the owners of property in the Richfield Lake and Augsburg Pond Drainage Areas.

DRAFT

4. **Filing Notice.** Minn. Stat. § 103B.215, Subd. 3 requires a notice of filing be published twice and, if a hearing is requested within twenty days of the last publication, publish notice of hearing twice and hold a hearing. The Board Order dated July 26, 2000 set forth such publication. (See Exhibit B) On August 10 and August 16, 2000 a legal notice of filing was published in the Star Tribune. (See Exhibit C) Further, on August 7, 2000 a letter was sent concerning the filing complete with a map to several interested parties including the affected county auditor and city. (See Exhibit D)
5. **Public Hearing.** No hearing was held since no written request for hearing was received within the time period specified in Minn. Stat. § 103B.215, Subd. 3. Further, no comments were received within the specified time period, except as noted in #8 below.
6. **Concurrence.** The City of Richfield concurs in the Petition as evidenced by Resolution No. 8869 of the City Council attached to the Petition as Exhibit 2.
7. **Termination effect on benefits and damages.** The Petitioners represent that, pursuant to Minn. Stat. § 103B.225, no property in the Petitioned Area is responsible for any outstanding indebtedness, levies or assessments, and the boundary change will not affect any benefits or damages for previously constructed improvements.
8. **Board Staff Report.** The Board's Metro Region staff report dated September 5, 2000 (See Exhibit E), recommended the boundary change be approved.
9. **Metropolitan Water Planning Subcommittee.** The Metropolitan Water Planning Subcommittee met on September 6, 2000 and, based on the record in this matter, decided the boundary change should be recommended for approval to the full board regardless of whether the anticipated action of constructing an outlet to Augsburg Pond in 2004 is completed. Further, the RBWMO Watershed Management Plan must be amended to include the new additional Petitioned Area. A draft plan amendment must be submitted within one year of the date of this order and the plan amendment must be approved within two years of the date of this order.

DRAFT

CONCLUSIONS

1. The Petition for boundary change of the Minnehaha Creek Watershed District is valid in accordance with Minn. Stat. § 103B.215.
2. All relevant substantive and procedural requirements of law and rule have been fulfilled.
3. The Board has proper jurisdiction in the matter of ordering a watershed district boundary change.
4. The Minnehaha Creek Watershed District boundary change should be approved per the Petition (See Exhibit A).
5. The Minnehaha Creek Watershed District, the Richfield-Bloomington Watershed Management Organization and the City of Richfield concur in the Petition.
6. The boundary change is consistent with the purposes and requirements of the Metropolitan Surface Water Management Act, Minn. Stat. § § 103B.201 to 103B.255, and will be for the public welfare and public interest.
7. The boundary change can be accomplished in conformance with Minn. Stat. § 103B.225 since no property in the Petitioned Area is responsible for any outstanding indebtedness, levies or assessments, and the boundary change will not affect any benefits or damages for previously constructed improvements.

DRAFT

ORDER

1. The Board hereby orders that the boundary of the Minnehaha Creek Watershed District is changed per the June 19, 2000 boundary change Petition (See Exhibit A). The **revised legal description** of the boundary change is as specified in Exhibit 3 of said Petition, as follows:

... thence easterly on the centerline of West 66th Street to the centerline of Xerxes Avenue, Section 29, Township 28 North, Range 24 West; **thence northerly on the centerline of Xerxes Avenue to the centerline of Highway 62; thence easterly on the centerline of Highway 62 to the centerline of Pleasant Avenue; thence southerly on the centerline of Pleasant Avenue to the centerline of West 63rd Street (extended); thence easterly on the centerline of West 63rd Street to the centerline of Nicollet Avenue; thence southerly on the centerline of Nicollet Avenue to the centerline of 75th Street; thence easterly on the centerline of 75th Street to the centerline of 1st Avenue; thence southerly on the centerline of 1st Avenue extended to the centerline of East 77th Street; thence easterly on the centerline of East 77th Street to the centerline of Portland Avenue;** thence northerly in the City of Richfield on the centerline of Portland Avenue to the centerline of East 75th Street; ...

(at pages 24-25)

2. The Richfield-Bloomington Watershed Management Organization Watershed Management Plan must be amended to include the new additional Petitioned Area. A draft plan amendment must be submitted within one year of the date of this order and the plan amendment must be approved within two years of the date of this order.

Dated this 28th day of September, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

DRAFT

By: _____
Kathleen M. Roer, Chair

Old Business

1. Review of Retreat – Update BWSR's Strategic Plan
DISCUSSION

Board Retreat Report

August 22 & 23, 2000
Riverwood Retreat Center

THE STATE WATER PLAN (draft 2000). The State Water Plan is a legislative mandate. The current plan *Minnesota Watermarks* is designed to:

- focus on major river basins to acknowledge differences in water management;
- unify water management in the major river basins through interagency teams; and
- facilitate measuring results by setting statewide goals and objectives and adapting them to each basin.

This plan was drafted with the opportunity for *substantial input* from local water managers through major river basin teams.

Minnesota Watermarks is the start of a ten-year process that will attempt to unify water management efforts and measure progress meeting the four goals, nine objectives and ten indicators identified within the plan. To meet those ends, key strategies and roles will soon be identified along with ten-year targets. The major river basin teams will be invited to participate in this process as well.

THE BWSR STRATEGIC PLAN, CIRCA 1987

Plan strengths:

- like the Board's Tenets section
- strategies are good (Strategies section)
- short and easy to read
- clearly communicates the belief that decisions can be best made at the local level
- general nature keeps the document current – as written it's timeless
- like the Board's Mission section

Consider building in:

- private lands
 - land use/development policy
 - define BWSRs niche, what makes it unique
 - how new landowners get educated
 - regional management without creating more government
 - differentiating between protection and restoration
 - how to communicate lessons learned in one area of the state so it can benefit another area.
 - involvement with production agriculture
 - BWSR visibility – how we market ourselves
 - bridging local – regional – state responsibilities and roles
 - prioritization of efforts
 - keep up with emerging trends
 - do more to strengthen state and local relations and understanding of roles
 - bwsr's role in forestry
 - protect and maintain the ability to respond quickly
 - clear outcomes
 - measures of success
-

THE EXECUTIVE DIRECTOR'S VIEW OF WHAT'S ON THE HORIZON.

BWSR's role in:

- 1) **Implementing the State Water Plan by promoting that the plan:**
 - a. build on local water planning process;
 - b. promote and expect watershed based management;
 - c. recognize and address the land use connection;
 - d. enhance local technical, administrative and financial capability and authority; and
 - e. coordinate state technical and financial resources to local governments.
- 2) **Promoting watershed based management by:**
 - a. defining it;
 - b. setting guiding principles for it;
 - c. laying out a framework for it; and
 - d. getting state resource management agencies to agree on above items.
- 3) **Meeting challenges, such as:**
 - a. performance based rules (suggests integrating rules for county water planning, metro water planning, watershed district plans, swcd plans, lake improvement district plans;
 - b. enhancing grants administration;
 - c. integrating state and local efforts
 - d. building capacity v. bureaucracy; and
 - e. creating opportunities for new governance structures.

Conclusions:

- Watershed based management is the best framework for managing water resources;
- Governance that recognizes and incorporates watershed principles can enhance delivery system through improved efficiency and effectiveness; and
- BWSR, through its board members and their affiliation, can provide effective leadership.

SMALL GROUP DISCUSSION HIGHLIGHTS (see addendum for small group records.)

Issue 1: Define watershed based management and how BWSR will live it.

Water managed according to hydrologic boundaries by "nested" levels of government is an efficient and effective approach to water management.

The state agencies responsible for water & land management need to identify and agree on a water management framework, including outcomes and what each level's role is achieving that outcome.

Any framework must build in communication links back and forth between the levels.

Don't ignore the small hydrologic units as this is where citizen's can relate and get involved.

Issue 2: What is BWSR's role in promoting efficient delivery of water management 1) through local governance structures; and 2) through BWSR's unique membership that can streamline state programs and resources?

Streamline Resources. Because BWSR represents local government units and the state agencies, it should lead efforts to coordinate and cooperate land and water management activities as all levels. To do this the board should: a) develop a cooperation strategy framework; b) get all agencies to buy into it c) communicate reasonable and practical goals and identify the roles of regional administrators and supervisors. BWSR members must be catalysts. Coordination/cooperation areas include grants awarded to LGUs, studies or assessments conducted, work plans, priorities, etc.

LGU governance structure. Streamline the number of LGUs. The Board's role is to make sure that water and soil are being properly managed, now and in the future. With regard to local governance structures the Board needs to define what it believes is efficient and effective water and soil management. This could be accomplished by setting criteria that LGUs, including joint organizations of LGUs, can compare their organization to and ascertain where things are in place and working, and where they are missing or not working.

Issue 3: How is the board going to bring SOIL back into the board of water and SOIL resources?

Need to bring (back?) an emphasis to soils and define and prioritize what soil-related outcome(s) the board wants to achieve. Need to improve technical capability in soil conservation and soil science. The board may want to consider broadening the effort to private land stewardship, not only to encompass soil conservation but also address ag land preservation and other related land issues. Efforts of the BWSR should be targeted to marginal acres prone to erosion and the acres where water and soil intersect. These are the acres where BWSR programs – land retirement and practices to reduce erosion are most applicable in terms of protecting water quality and soil productivity.

- end of the discussion highlights-

ADDENDUM TO

Board Retreat Report

Small Group Discussion Records

ISSUE #1: Watershed Based Management

- state water plan
- ecosystems
- land use relationships
- agency organization - basin - county ??
- soils
- basin - watershed - adoption of?? Org structure by basin
- surface water - groundwater - allocation of water
- expectations of watershed based management
- wetlands
- TMDLs

HORSES

- ****Role for BWSR liaison/advocate for local and state water planning. Further the development of where that goes.**
- Barrier: Multiple-layers
- Benefits: where there is a great movement toward achieving is more rapid
- Multiple layers allows groups to advocate on behalf of their needs
- SWP may not be as effective as hoped but need connection state - local. BWSR approval or plans?
- ****Get interested parties involved early on in watershed efforts**
- State water plan could be a framework with proper level of involvement..
- ****BWSR's role: advocate, catalyst**
- Watershed: question of scale
- WBM: management on a hydrologic boundary. Different levels/capabilities can work together toward on ultimate goal for basin.
- ****Nested approach - get political out - hydrological**
- BWSR define roles/responsibilities of the different hydrologic levels
- Organize according to hydro boundaries - difficult to do totally = county
- WMB something unites the managers to manage on hydro boundaries
- What's the interaction between local water plans and watershed district plans
- WMB tie in units of government within watershed
- ****Agree on key concepts and goals to guide LGUs in that watershed i.e. roadbuilding, subdivision**
- Afraid of losing authority
- Expanding taxing authority (WDs) often met with opposition
- WBM doesn't necessarily mean watershed districts, it's a boundary uniting common interests
- BWSR needs to define a framework for Watershed Based Management.
- Advocate WBM integrates land use planning
- Land use plans sometimes used as dispute resolution
- ****slosh back/forth local and state goals**

FROGS

- ****Need to define scale - basin - watershed start here, agree on what they mean**
- Need to have different scales but must designate who decides the scales; what are the outcomes you are going to manage for
- Do we want to manage on hydrologic boundaries?
- No one perfect system
- ****Like concept of nested approach: basin/watershed/county/SWCD**

- Basin often thought of as MN, Red, Upper Mississippi
- Hydrologic boundaries: surface water vs. ground water
- Define what you're managing on a hydrologic scale, managing people? Managing resources?
- From a strategic plan viewpoint watershed approach can make sense
- ****Can't draw definite lines, need ability to waiver between scales**
- ****Feels like the people in the state need to pick mgmt boundaries: ecosystem? watershed?**
- BWSR may be best to pick because of its unique membership
- ****High power needs to set the outcomes. Scales will be dictated by them**
- If we manage hydrologic boundaries may have different "standards/practices" within a given county.
- Two main issues: who defines scale; how do you implement
- The larger the scale the larger the projects are i.e., farm feedlot v. basin – 100,000 acre reservoir
- Bigger the scope greater the tendency to lose individual efforts
- There is a niche for the big projects as well

LIONS

- ****Like to see BWSR look at minor watersheds from an implementation standpoint because you get citizen involvement, buy in is important**
- Need guidelines, broad direction for locals to organize under (guiding principles/criteria)
- State needs to design the framework (watersheds?) involve locals, timely communication
- Disconnect between WMO (minors) and the mainstream rivers (majors)
- Easier for the citizens to rally around small scale (minors)
- Metro encompasses four basins but little interaction with basins – should it be separate?
- Establish basin guidelines – water quality action; - natural resources (water, land, wildlife)
- Guidelines need to accommodate the differences in the basin
- Break basin guidelines down at the major watershed level
- Local managers can use major watershed guidelines to guide/prioritize their implementation approach
- Erase disconnect major watersheds and local resource managers
- Acknowledge the intangibles – climate, air
- Is Minnesota considered watershed management model? Not real efficient

ISSUE #1: Watershed Based Management - Conclusions

HORSES

Jerome Deal, spokesman

- Uncomfortable with State Water Plan because it under represents the influence of federal farm bills, TMDLs, and NPDS II
- The State Water Plan is better than past efforts in that it tried to include local angles.
- WBM – lots of ideas, get parties involved in the watershed plan is the main issue, get political out of it-need for hydrological boundaries. BWSRs role is to play in between all of this define framework; slosh back/forth local and state goals. Need to be cognizant of other goals. Need to make it interesting to quickly participate in other's planning.

FROGSDwain Otte, spokesman

- Define scale, basin/watershed, like concept of nesting approach
- Define what you're managing on a hydrological scale? People or resources?
- Can't draw definite lines, need ability to waiver
- Feels like the people in state need to pick management boundaries
- Who defines the scale, how do you implement

LIONS Jack Frost, spokesman

- Most citizens get involved at a local level, need local at minor watersheds so they get county, ripple down effect
- MN JPB is not the best model for the State of Minnesota

ISSUE #2 – *Efficient Delivery*

- local governance structures
- BWSR Board (membership) to streamline/optimize available resources
- streamline WCA to reduce the resources (time) it consumes
- TMDLs

LIONS

(#1 – local governance structures)

- More with less

Barrier:

- How to get all agencies looking at/working toward same goal?
- Problem; mixed messages nothing done/inefficient

Policy:

- Communication/coordination with legislature on down to local unit
- Will BWSR develop strategy to deal with cooperation issue?
- Role of BWSR in coordination/cooperation
- Support from executive branch
- Regional offices: where should they be?

Strategy:

- All agencies buy into framework
- Develop interagency work group
- Develop framework
- Buy-in from agencies
- Communicate reasonable and practical goals
- Role of regional administrator/supervisors
- BWSR members become catalysts

(#2 – BWSR board (membership) to streamline/optimize available resources)

Policy:

- Electronic delivery of services
- Simplify application process

Barrier:

- Uncoordinated efforts between agencies
- Training/funding
- Application process – not all counties ready for electronic delivery

Benefit:

- Less paper

Strategies:

- Do it!
- Identify people who don't have access

(#3 – streamline WCA to reduce the resources (time) it consumes)

Barrier:

- people's perceptions of WCA
- USDA and Army Corps of Engineers

Policy:

- Complex issue – takes resources

Strategy:

- Get BWSR staff out of day-to-day administration

FROGS

(#3 and others)

Barrier:

- BWSR not a catalyst now, for interagency resolution of issues
- Conflicting priorities – local vs. state

Strategy:

- 404 program – need to coordinate between agencies outcome? Consolidation?
- Define outcomes
- Streamline LGU (fewer numbers)

Policy:

- Consequences are rare for unmet outcomes

(#4 – TMDLs)

Strategy:

- BWSR partner with PCA; get the word out
- TMDL can target watershed management

Barriers:

- Locals don't know what it is
- Political perception that we're helping only those with problems

Benefit:

- Help define outcomes at watershed level
-

HORSES

(#1 and #2)

Policy:

- We have forum (interagency communication)

Strategy:

- Get line staff talking more
- one group decides on grants
- Get away from one size fits all – keep focus on local
- Keep review of grants on regional level
- One work plan – integrated work plans/criteria among agencies

Barrier:

- Agency has different programs tied to funding sources. We don't understand programs (while we get our own programs done)
-

ISSUE #2: Efficient Delivery - Conclusions

LIONS Jack Frost, spokesman

- Do more with less, must be more efficient, regional offices; BWSR should look at way administratively to coordinate regionally to make much more efficient usage for citizens.
- BWSR role to involve the right people, BWSR's involvement with locals ties to coordinate these efforts, coordination between all agencies.

HORSES Ron Shelito, spokesman

- **Efficiency is good as is, cooperation. BWSR should do more of both**
 - Forum with board make-up for interagency coordination, focus on those things
 - Fewer grants, larger amounts to entities with approved plans. Minimize bureaucracy and trust them to allocate under auspices of their plan.
-

- Fear that too much lumping of grants with multiple agencies could result in more processing and delays.
- Do as much coordination as possible, details locally, rather than create another black hole in St. Paul
- Efficiencies made within our own agency before we preach to other agencies about coordination and efficiency

FROGS Dwain Otte, spokesman

- BWSR is not a catalyst now for resolution of issues
- 404 program need to coordinate
- Policy in place is cost-share, consequences for automatic outcomes
- Conflicting priorities through delivery system of local thru State
- Define outcomes
- Streamline LGU, can LGU authority be assigned to someone else
- How to get the word out, PCA define outcomes at watershed levels
- TMDL can target watershed management
- Political perception that we're helping of those with problems

ISSUE #3: Soil Conservation

- | | |
|---|----------------------------------|
| - Coordination of agency initiatives | - Land capability/sustainability |
| - Soil productivity | |
| - Water quality | Comparative Priority |
| - Soil erosion agriculture | - Water quality |
| - Soil quality | - CREP |
| - Nutrient management – soil quality parameters | - WCA |
| - Sediment and erosion in urban areas | - Soils |

Soil Conservation – bring emphasis back

- a) production agriculture
- b) soil surveys
- c) soil quality
- d) agriculture
- e) urban
- f) forestry
- g) lakes

Policy Issues:

- 1) Technical capacity is lacking training (varies across the state ability to relate with CCs)
- 2) Assessment of problems
 - data
 - NRI
 - Soil surveys
- 3) Public vs. private role
- 4) **Dollars have remained the same for 20 years**
- 5) Priority for dollars
- 6) Is there "public interest"

- 7) Agency roles and level of activity?
MES, PCA, MDA, BWSR, Health
- 8) Is this currently a priority?
- 9) Who do we serve
 - is it outcome based?
 - Is it size of producer based?
- 10) What's the outcome we (BWSR) want to see?
- 11) Revisit soil loss limits legislation
 - every city and county should have ordinance
 - T by 2010

BWSR Strategies:

- 1) Training in soil conservation and soil science, more specialized programs
- 2) Alternative crops, ie trees
- 3) Establish a state soil scientist/specialist position
- 4) Public "state" of soils in Minnesota
- 5) Update in GIS soil mapping
- 6) Relating soil conservation with existing initiatives (each agency playing a role)
- 7) Relating quality – erosion – productivity, etc.
- 8) Play strong role in 202 farm bill conservation element development
- 9) Agricultural land preservation
- 10) Land Stewardship
- 11) Focus on soil/water quality relationship
- 12) Focus on 2.5 marginal, 2.5 erodible
- 13) Build soil conservation into current programs – grants – plan approvals

ISSUE #3: Soil Conservation - Conclusions

FROGSD wain Otte, spokesman

- How to bring emphasis of soil back into the mix, is it out of the mix?
- Coordination of agency initiatives
- Soil productivity
- Soil erosion agro
- Soil quality
- Nutrient management – soil quality para
- Sediment and erosion in urban areas
- Land capability/sustainability
- Who do we serve
- What's the outcomes

HORSES Jim Anderson, spokesman

- Agricultural land preservation where appropriate – addresses just one class of soils
- Land Stewardship, management with respect to the soil classification/capability
- Focus on soil/water quality relationship – where does BWSR fit into the scheme of things?
- Focus on 2.5 million acres of marginal soils and 2.5 million acres of erodible soil
- Build soil conservation into current programs, grants, etc

LIONS Jack Frost, spokesman
had no further conclusions on this

Transcript from Small Group Reports

Watershed Based Management

Group 1 Jerome Deal

State Water Plan – too much of a top down approach

Role of BWSR is a liaison

What is Watershed Management?

Does it mean watershed – not necessarily, lgus working within that boundary

Main thing is to get people within that boundary involved

Each unit of government is capable of doing things better

Overall plan needs to describe what the next unit down is best at doing

Watershed Approach is to get the political out – go with hydrologic boundary

Quite an overlay of plans we need to connect: Basin, local watersheds, county water plans

BWSRs role is played in between those levels

Goal is to guide the lgus through, BWSR needs to create a master plan that defines the framework for watershed-based management.

Have to go back and forth between state and local. BWSR needs to take the local plans and ideas back to the state level.

Group Two: Dwain Otte

Define the terms relating to scale – groundwater or surface water boundaries?

What are the outcomes we are managing for? Define what you are managing for?

Need ability to waiver back and forth between different scales.

Who defines the scale of watershed-based management? Who implements?

State needs to pick the management boundaries so all agencies are using the same boundaries. BWSR may be best to pick.

Bigger the scale the greater the tendency to do large projects, less likely to do the small, individual practices

Group Three: Jack Frost

"Ditto" but one thing to add: To get people involved you need to manage at a smaller scale. Hard to get the citizens of Alexandria to rally around the Minnesota River when there is a hundred mile disconnect. Don't forget the small watersheds.

MN River is not necessarily the right model to follow.

Efficient delivery of services

Group 3 – Jack

Everyone is trying to do more with less – passing the overflow down to the next level.
Fed – State – Watershed – County

Regional offices need to be co-located. BWSR should take a look at if there is a way to consolidate state services at the regional level in the same area.

Each agency has their own perspective on what's happening. BWSR's trying to get the local perspective, need to get involved with the other agencies as well. E.g., PCA and Ag both do a MN River Study individually, could have combined. BWSR maybe could serve to consolidate/coordinate those efforts. BWSR coordinates statewide issues.

Group 1: Ron

Slogan: One hundred years of tradition unhampered by progress.

BWSR needs to put more focus on interagency coordination.

Grants could have efficiencies but need to be careful not to "overfix" what is working now.

Do as much coordination/detailed thinking/detailed decision-making out where the projects and programs are being delivered as opposed to St. Paul.

Address improved efficiencies within BWSR first before we focus heavily on improved efficiency and coordination with other agencies.

Group 2: Dwain

BWSR needs to coordinate the 404 program between agencies

How do we define outcomes and tie them to the dollars we put out

Streamline the LGUs, maybe we need fewer numbers (regarding WCA)

TMDLs – how do partner with PCA to get the word out. Help define outcomes at the watershed level. Can target watershed activities.

Ron: What did you do with local governance? Avoid it like the plague?

Group 2 spent some time on it. (Doug)

The board needs to be involved at a level of establishing principles or things that you need to have in place to have effective and efficient management. Then our staff would use those principles to work with LGUs that are having difficulties. Role is not to define how they should organize, but to set a level or bar that would say "effective or efficient water management means you have this, this and this in place". Boards role from a policy perspective would be to develop those criteria which would give staff and others the basis to go out and say you don't have these things in place this is probably why you are experiencing difficulty you are and you

guys need to come up with strategies that will help you address those things that will in the end translate into efficient and effective water management.

LeAnn – I guess the question for me is if we can't define watershed management and determine our outcomes how are we going to trigger a question on local governance systems or structures.

Doug – I think it gets into (being efficient and effective) financial aspect, capable administration – a number of things they should be doing from an organizational level that makes them effective.

Ron – I didn't hear anyone focus in on that issue (local governance structure) but I didn't want to get a context of it in relation to our efforts with the Board of Government and Innovation – if we're going to avoid the issue we better know now before we get our feet much wetter.

Doug – WE talked a little about in terms of BERBI – they are going through some real pains in terms of how they are working. It seems if we had those guidelines identified and we could go and say "from the Board's perspective these are the kinds of things you need to have in place". Then the locals can do a self assessment and look at what they have, compare that with the guidelines identified by the board see where things are missing and then the board can go in and have that discussion and resolution. It's like what Washington County did to get to the point where they said these are the things that have to be in place in order to have efficient management and protection of water resources in the county long-term. They went back and looked at the existing structures and determined where they had that in place and where they didn't and that translated into a water management organizational restructure recommendation.

??? - One of the things we talked about was duplication of efforts on the local level and the state level.

Soil Conservation Group:

Dwain

How do we bring soils back in the mix.
(Read from the tag sheets - See Addendum report)

Group One: Jim Anderson

A lot of the same discussion as previous group.

Ag Land Preservation discussion led us to the idea that we are really talking about something larger than just soil conservation – more like Land Stewardship. Use that terminology to avoid land use that can push hot buttons. Land stewardship infers land management. If your looking at the issue from a land stewardship perspective you recognize that soil and ag productivity is important but where does BWSR fit in? Scenario: on one hand you may have high ag lands that you want to keep in production – that may be MDA and extension's role keeping those productive lands (education standpoint). On the part of the perspective is marginal lands – particularly where that land interfaces with water – is maybe one way to focus soils and the soil/water relationship. That maybe could be the number one soil focus, then the second focus is the highly erodible land not interfacing with water. Relates back to soil productivity. The strategy is to build those elements into current programs and build in expectations into existing programs where the soil productivity and stewardship gets built in.

Jeff N. we had a similar discussion (number 7) regarding agency's role cuz PCA or AG or for example when Health does well head protection and they have their well head protection zone, you can tie in soil productivity, soil quality, nutrient management, fertilizer/pest application license. Every agency is doing something different. Different agencies will do different things in that same soil conservation effort.

A Proposal from Marybeth Block regarding updating the BWSR Strategic Plan

1. **Introduce the Business Strategy Model (BSM)** to the Board, carefully explaining what it is, why it was developed and how it will be used. Be aware that some things, such as a rewording of the mission statement, may be unsettling to them. The BSM can address the prioritization of efforts (mentioned as a strategic plan "build-in" at the retreat).
2. **Board Membership.** Having the agency representatives as voting members on the board added to its uniqueness and can and should be exploited to promote coordination among state agencies and local units of government. This section could be expanded to build in defining BWSRs uniqueness and its niche, as suggested at the retreat.
3. **The Board's Mission.** Decide whether or not the private lands issue is important enough to add to the mission statement, or at the very least mention in the narrative of this section. Rather than referring to *Minnesota Milestones* make a reference to *Minnesota Watermarks*.
4. Consider drafting BWSR policy statements regarding the water and soil quality management concerns affiliated with land development, forestry and production agriculture. Each of these topics were raised at the retreat as something to build into the strategic plan. Drafting and adopting policy statements clarifies and attempts to unify the Board's (members and staff) position on these important topics. The statement can also direct the board's actions and decisions on issues related to these topics.
5. Review the trends, decide whether they are still applicable and decide if any new ones need to be added. Some ideas to consider: fear of litigation; stresses on local government, power of nonprofit organizations. . .
6. Review the current strategies. Determine how to build in measurable outcomes (could do as an addendum to the body of the plan).
 - a. **Encourage local resource planning and protection*.**
 - i. Comprehensive local water planning*
 1. Integrate rules addressing planning at the local level
 2. Build on local water planning implementation
 3. Ensure plans have a strong watershed context (not just a watershed organization context)
 - ii. Watershed-based management approach*
 1. Establish guiding principles for watershed-based management encompassing elements related to authorities, fiscal capability, administrative and technical capacity and citizen involvement.
 2. Define a water management framework that identified who does what (realistic expectations) at each level.
 3. Get agency agreement on the framework, roles and outcomes.
 4. Build communication links among all the levels so ideas can oscillate back and forth so all level's goals are understood and accommodated to the extent possible.

b. Support local resource activities.*

- i. Board as a forum to foster working relationships among state, regional and local units of government.*
 - 1. Develop a strategy between the agencies represented on the board that would persuade all parties to cooperate/coordinate efforts targeted at local governments.
 - 2. Get all agencies to formally agree to the cooperation/coordination strategy.
 - 3. Have board members advocate on behalf of the strategy.
- ii. Enhance efficiency and effectiveness*
 - 1. The Board will develop criteria to assess the efficiency and effectiveness of local units of government.
 - 2. Assessment areas would include:
 - a. Administrative
 - b. Fiscal
 - c. Planning
 - d. Water management: surface, ground, quantity, quality
 - e. Land management: soil conservation, urban and small acreage development, etc
 - 3. Study the benefits and costs of streamlining grants with other agencies.
- iii. Build soil conservation/management outcomes into current BWSR programs and services.
 - 1. Target to the 2.5 million acres of marginal land.
 - 2. Publicize the efforts targeted to the marginal land (3900 square miles = 5 counties)

c. Develop and maintain the capability to develop competent services*

- i. Improve technical capability in soil conservation and soil science.*

* Stated in the Strategies section of the 1997 BWSR Strategic Plan.

New Business

1. Draft Program Guidelines for the
Red River Valley Set-Aside Program
DECISION

Red River Valley Set Aside Program

The 2000 Minnesota Legislature appropriated \$2,650,000 to the Board of Water and Soil Resources (BWSR) to establish an agricultural land set aside program to provide short-term economic assistance to landowners. The legislature recognized that agricultural areas have suffered through several recent disaster declarations due to flooding as well as crop production problems due to disease and excess precipitation. BWSR will allocate the funds to Soil and Water Conservation Districts (SWCD) in northwestern Minnesota in designated primary counties in the 1999 Presidential Disaster Declaration. These counties are Clay, Polk, Red Lake, Pennington, Marshall, Kittson, and Roseau.

BWSR staff have drafted program guidelines including

- Grant Conditions
- Landowner Eligibility
- Payment Rates
- Conservation Plan Requirements
- Time Lines

Staff are seeking approval of these program guidelines so we can begin implementing the program with eligible counties.

DRAFT
RED RIVER VALLEY SET ASIDE PROGRAM GUIDELINES
2,000

Purpose and Scope

The 2000 Minnesota Legislature appropriated \$2,650,000 to the Board of Water and Soil Resources (BWSR) to establish an agricultural land set aside program to provide short-term economic assistance to landowners. The legislature recognized that agricultural areas have suffered through several recent disaster declarations due to flooding as well, as crop production problems due to disease and excess precipitation. BWSR will allocate the funds to Soil and Water Conservation Districts (SWCD) in northwestern Minnesota in designated primary counties, listed in the 1999 Presidential Disaster Declaration. These counties are Clay, Polk, Red Lake, Pennington, Marshall, Kittson, and Roseau.

Grant Conditions

1. **Grant Allocation.** Initial grants amounts will be determined by the number of acres of Class I, II, and III land as determined by 1982 N.R.I. data (see attachment 1 for grant amounts per county). Each SWCD can take applications with this target amount in mind. BWSR will make actual allocations to SWCDs after the local sign up is complete. BWSR reserves the right to allocate more or less than the initial amount as determined by actual applications received by the SWCD. The SWCD may reserve up to ten percent(10%) of their actual allocation for program implementation costs.
2. **Landowner Contract.** Landowner payments must begin within two years commencing from the date on the grant agreement. A modified state cost-share contract approved by the district board will be used. Landowners will be eligible for three annual payments. The first annual payment may be made following contract approval by the district board. The final two annual payments will be made one year and two years after contract approval, and after the district has verified that the conservation practices have been established (see attachment 2).
3. **Landowner Eligibility.** Landowners must meet the following eligibility criteria:
 - a. The land enrolled must be within one of the following counties: Clay, Polk, Red Lake, Pennington, Marshall, Kittson, or Roseau.
 - b. Enrollment is limited to a maximum of 160 acres per landowner.
 - c. The enrolled land must be class I,II, or III land as identified in the land classification system of the United States Department of Agriculture. To accommodate field alignments, up to 25 percent of the parcel may be land other than Types I, II, and III.
 - d. At least 5 percent (5%) of the enrolled land must be planted to short rotation woody crops or windbreaks. The remaining acreage must be planted to vegetative cover that meets RIM Reserve Conservation Practice Specifications (July 1990). The plantings must be consistent with a conservation plan approved by the SWCD and seeded at the earliest practical time.
 - e. The enrolled land must have been in agricultural production for five of the last five years.

- f. Land enrolled in the federal conservation reserve program (Public Law Number 99-198) is not eligible for enrollment.

See attachment 3 to record information regarding landowner eligibility.

4. **Annual Plan Requirement.** The district must identify their participation in the Red River Valley Set Aside Program in their 2001 annual plan of work.

Payment Rates

The SWCD shall make annual landowner payments for eligible land under contract and payments must be based on soil rental rates established under the federal Conservation Reserve Program (contact your local FSA office for current payment rates). An additional annual payment of \$5 per acre may be paid for acreage maintenance.

Cost-share assistance at a rate up to 75 percent (75%) for the establishment of vegetative cover is available only if the landowner agrees to maintain the practices for a minimum of ten (10) years as per M.S. 103C.501, and if the landowner agrees to sign a cost-share contract with the SWCD. Cost-share for tree plantings may include establishment costs for windbreaks for up to three years

Seventy percent of the SWCD's total allocation for this program must be spent in high priority areas as defined in the SWCD's annual and/or comprehensive plan.

Local Criteria

In addition to the general conditions, districts may consider the following criteria when making eligibility decisions:

1. Riparian acreage.
2. Unique, rare or endangered habitats.
3. Demonstrated water quality benefits.
4. Priority water quality protection areas, sediment control areas, agricultural land preservation areas, and other areas as identified in other local or regional planning documents.
5. Landowner financial need.

Conservation Plan Requirements

A conservation plan must be developed for each landowner cost-share contract approved by the SWCD board. The conservation plan describes the location, establishment and maintenance requirements of the approved conservation practices for the duration of the contract.

1. Must maintain a cover crop that reduces erosion rates to meet T for wind and water, and maintain a minimum effective life of ten (10) years.
2. Livestock shall not be allowed to graze on the enrolled area. No harvesting for hay or clipping is allowed.

3. Short Rotation woody crops, tree and shrub windbreaks may not be planted within one-quarter mile of a state or federally protected prairie, and may not be harvested within ten (10) years.
4. Cost-shared tree plantings must maintain a 10-year minimum effective life.
5. The landowner shall be responsible for weed control by complying with noxious weed control laws and emergency control of pests necessary to protect the public health.
6. Shall not place any materials, substances or objects, nor erect or construct any type of structure, permanent or temporary on the enrolled area or connected to the easement area.
7. The technical representative must certify that all plans and specifications, including technically approved modifications, have been satisfied. The technical representative shall be the SWCD technical staff for grass plantings and windbreaks, and the DNR forester for block tree plantings. The BWSR Cost-Share Voucher and Practice Certification Form shall be used to certify practices.
8. The BWSR Board Conservationist must approve amendments to the conservation plan if cost-sharing is provided.

Conservation Plan Specifications

Reference the RIM Reserve Conservation Practice specifications (dated July 1990) in the RIM/PWP Program Administration handbook. The following practices apply to this program if cost-share assistance is provided to the landowner:

- RR1 – Establishment of permanent introduced grasses and legumes
- RR2 – Establishment of permanent native grasses
- RR3 – Tree and/or shrub planting for permanent wildlife habitat
- RR4 – Field windbreak establishment
- RR11 – Highway windbreak (Living Snowfence) or the Living Snowfences Standards for Catching the Snow.

Use the cost-share voucher and conservation practice form to record final practice approval and payments (attachment 4).

Reporting Requirements

Districts will report activity under this program in their annual district reports due February 1 of each year.

Definitions

Agricultural Production: Is an activity:

1. Including, but not limited to tillage, planting, or harvesting operations; and
2. Devoted to the production of horticultural, row, or close grown crops.
3. Includes land that was planted, or was scheduled to be planted, but was not due to flooding or climatic influences. Land idled due to CRP or ten year RIM or land planted to alfalfa is not eligible.

Agricultural Land: "Agricultural land" means land that is:

1. Composed of class I, II, or III land as identified in the land capability classification system of the USDA; or
2. Similar to land described under a land classification system selected by the BWSR.

Short Rotation Woody Crops: Short rotation woody crops means hybrid poplar and other woody plants that are harvested for their fiber within 15 years of planting.

Windbreak: Windbreak means a strip or belt of trees, shrubs, or grass barriers designed and located to reduce snow deposition on highways, improve wildlife habitat or control soil erosion.

Grant Allocation Time Line

1. Eligible SWCDs shall conduct a program sign up period concluding no later than December 31, 2000. The purpose of the sign up is to gauge local interest in the program. The SWCD allocation may be based on local interest expressed through the sign up.
2. Sign up results must be reported to the BWSR Bemidji office (attn. Brian Dwight) no later than January 15, 2001. Sign up results shall be reported using attachment 5.
3. Final SWCD allocations will be approved at the February 2001 Board meeting. Grant Agreements will be sent to SWCDs shortly thereafter.
4. Funds will be allocated to SWCDs upon receipt of a signed grant agreement, an approved 2000 annual report, and a 2001 annual plan describing participation in the RRV Set Aside Program.

Attachment 1

Red River Valley Set Aside Program Allocations

The 2000 Minnesota State Legislature provided BWSR with 2.65 million dollars to implement a three year land retirement program to provide short term economic assistance to landowners. It was the intent of this legislation to target the Red River Valley due to devastating flooding and several years of crop failure due to disease. Counties being proposed to participate in this program are: **Clay, Polk, Red Lake, Pennington, Marshall, Kittson and, Roseau** based on 1998 and 1999 disaster declarations. Legislation makes class I, II, and III lands eligible. Based on 1982 N.R.I.data (our most current data) BWSR proposes the following allocation target amounts by county. Legislation allows for 10 percent of the total allocation to be used for administration:

Clay	\$387,750
Polk	\$672,100
Red Lake	\$129,250
Pennington	\$206,800
Marshall	\$517,000
Kittson	\$310,200
Roseau	\$361,900
BWSR admin	<u>\$ 65,000</u>
	\$2,650,000

New Business

**2. Biennial Budget
INFORMATION**



State of Minnesota
Department of Finance

AUG 14 2000

Kolt
400 Centennial Building
658 Cedar Street
St. Paul, Minnesota 55155
Voice: (651) 296-5900
Fax: (651) 296-8685
TTY: 1-800-627-3529

To: Agency Heads
Agency Accounting and Budget Directors

From: Steven Bosacker, Chief of Staff
Pamela Wheelock, Commissioner of Finance

Date: August 11, 2000

Subject: Supplemental Budget Instructions

Our challenge over the next six months is to develop a budget that reflects the Governor's commitment to taxpayers. This means not only a clear priority placed on the goals of *The Big Plan*, but also an emphasis on tax relief and a requirement that we spend for results.

This memo provides additional direction on the process we will use to meet that challenge. Please pay careful attention to this material, as timelines are short and some of this material changes elements of the budget process previously published in the instructions.

An Emphasis on Tax Relief and Limited Spending

The Governor has clearly stated his intent to deliver a "leaner, meaner" budget. At the budget retreat held with cabinet agency heads in June, he quantified that goal by saying that he wanted to limit the growth in state spending to the rate of inflation. This is an aggressive goal, and will require that the budget process not be "business as usual."

You've also heard the Governor discuss his tax reform and relief goals, and heard about the work that Commissioner Smith is doing. As we discussed on June 21, new spending initiatives are not only competing with each other, but are competing against additional tax relief. In essence, a new initiative will have to be compelling enough for the administration to prefer new spending to using the same money for tax reform and relief--this will be a high bar to hurdle.

While we don't yet know what the November forecast will bring, in one sense it doesn't matter. With a focus on limiting the rate of growth to inflation, the aggregate new spending level is already set, and any new resources appearing in a November forecast will likely be allocated to tax relief. Alternatively, a November forecast with fewer resources will require reductions to the amounts available for spending.

Focus on Reallocation and Reform

"The Big Plan is not about new spending--it never has been."--Gov. Jesse Ventura, June 21, 2000.

As you know, the budget takes place within the larger context of *The Big Plan*. While any new spending in the FY 2002-03 budget should reflect and strengthen the goals articulated in *The Big Plan*, each agency must also reallocate and realign their existing activities and resources to ensure that they are doing all they can to deliver on the promise of *The Big Plan*. Each agency, regardless of requests for new money, will need to demonstrate these reallocations and reforms as part of the budget review process.

Limited New Spending

What does limiting overall spending to the rate of inflation mean?

- It means that general fund spending will still grow by \$1.2 billion, 5.1% (2.5% per year), in the FY 2002-03 over the FY 2000-01 budget.
- Much of this growth has already been "claimed" in the building of base budgets. Those "claims" would mean that only \$400 million in general funds would be available for budget change items. This growth of the base is due primarily to current law costs for health care and other forecast programs where expenditures are rising much faster than the rate of inflation. While there is no guarantee that these cost increases will be funded in the Governor's recommendations, the pressure to fund them will be intense.
- New spending outside the general fund will also compete in the challenge pool. All state spending growth will be scrutinized regardless of funding source.
- Agencies will absorb some inflationary costs, all non-salary expense inflation, and any salary and benefit increases not covered by the compensation base adjustment.
- To the extent that we wish to highlight certain budget policy areas and spend more, we must also obviously spend less in other areas.

At the June budget retreat, the Governor talked about the need for spending restraint along with the need for innovative thinking in program delivery. Agencies not thinking creatively about how to realign their existing spending to support the goals of *The Big Plan* and individual agency strategic plans need to go back to the drawing board. In most cases, new funding will not be available to support these goals.

Challenge Pool for Budget Change Items and Reallocations

As discussed briefly in the June retreat, we will use a "challenge pool" to allocate the new funds that are available. The budget instructions indicated that agencies could identify

limited new spending initiatives that could not be reasonably funded within their base. The concept of the challenge pool requires that agencies demonstrate significant reallocation in order to be considered for new funding.

The Governor wants to be convinced that we are spending existing resources in the most effective manner possible before he considers increases in overall spending. New spending requests that are not clearly a higher priority than the activities and functions already provided by state government will have a hard time making it through the process. Lower priority functions must be identified as part of the review process.

This identification of lower priority activities and programs does not necessarily suggest that they do not have value. It should be understood that the functions provided by state government are of value – the question is how valuable are those activities relative to other competing requests for the funding? Would expenditures of those resources in some other manner provide for better progress on *The Big Plan*, a more clearly demonstrated improvement in the quality of life for Minnesotans, or a more effective means to accomplish the same goal?

Ultimately, all requests for new spending must compete for funding in the challenge pool. There will be no other "outside" process for consideration of additional funding.

Agencies wishing to submit requests for new funding must "pre-apply" by September 15, 2000 by submitting required information as described in the attached document titled "Steps to Submit Challenge Pool Requests." The process for identifying agency reallocations is also described in this attachment.

Minimum Qualifications for Challenge Pool Requests

- **Demonstrated reduction of resources.** Agencies desiring to submit requests for new spending items must identify a minimum of 2.5% in reductions from biennial base level funding (in direct-appropriated funds). If you are working on a multi-agency initiative, distribution of reductions should be identified and agreed upon by participating commissioners. In other words, your suggested reductions can be in activities administered by another agency, but only with the concurrence of the commissioner of that agency. The following questions may give you some ideas on how to identify these cuts – relative to other activities:
 - What activities are least related to your agency's core mission?
 - What activities are least related to *The Big Plan*?
 - What activities have a narrow constituency?

- What activities cannot demonstrate results or are relatively ineffective?
 - Can the process or delivery mechanism be changed to create savings?
 - What activities seem most questionable in terms of an appropriate state role?
 - What activities are not performed by state government in other states?
Perhaps they are services provided by the private or non-profit sectors, or by other governmental entities.
-
- **Clearly articulated results.** The second criterion is that the initiative clearly demonstrates the results to be achieved for the investment. Each individual change item must document or quantify the outcome expected. This measure should focus on the ultimate value for citizens or taxpayers. While we will review activity levels, delivery mechanisms, processes, outputs, and efficiency measures, the ultimate goal is agreement on what difference it makes in the lives of Minnesotans. We will work with you to agree on measures for evaluating this goal.

Budget plans not meeting these criteria will be eliminated from further consideration.

The total of these Challenge Pool requests may not exceed twice the total amount of reductions identified.

Additional Criteria for Evaluating Budget Change Items:

The following criteria will be used to further evaluate initiatives:

- **Link to *The Big Plan*.** How does the change item help to implement *The Big Plan*?
- **Plan to evaluate outcomes.** What outcomes will be used to measure the success of the initiative?
- **Relationship to budget principles.** How does the initiative embody the Governor's Budget Principles?
- **Collaboration.** How is the initiative integrated with the efforts of other agencies? How were they consulted in development of the request?
- **Mission.** How strongly does it relate to the agency mission and strategic plan?

Meeting these qualifications, however, does not guarantee that the change item will be funded. If qualifying requests exceed the amount in the pool, then some will obviously not receive funding. In that event, we will need to sort out the relative quality and priority of the requests, prior to making recommendations.

Agency Heads/Agency Accounting and Budget Directors
August 11, 2000
Page Five

Agencies will be notified by October 1, 2000 whether an initiative has met the minimum criteria. Initiatives that do not meet the minimum qualifications should not be in the final budget submission due October 16. Initiatives meeting the minimum qualifications will be the subject of further discussion and analysis as the budget process unfolds in the fall of 2000.

We will work with you in the coming weeks to make sure that this process yields the best results. An immediate step is to start working with your executive budget officer to clarify questions arising from these instructions and issues related to your budget plans. Earlier and more extensive involvement of your Executive Budget Officer (EBO) in your internal deliberations can help to integrate decision-making early and avoid last minute crises and miscommunications.

Please let us know if you have questions or concerns.

attachment

**Detailed Instructions for the September 15 Submission:
Reallocation Change Items and Challenge Pool Change Requests**

The Biennial Budget System (BBS) will be used to collect and array agency budget information for review and decision making. The steps outlined below provide specific instructions for entering required information.

1. *By September 15, all agency change items must be entered into BBS Tracking Module.*

Enter the basic information for the change item into the Budget Decision Tracking/Change Item Entry module. As described on page 40 of the biennial budget instructions, this required information includes the Decision Item title, dollars requested by fund, agency priority and a very short description of the item. Please be certain that you use the same title in the tracking module as you use on the Change Item narrative discussed in #3 below.

There will be four categories of change items, two related to internal reallocations (IDN and IUP) and two related to the Challenge Pool (CDN and CUP). Please use the appropriate category code when entering these items into BBS.

Internal Reallocations (significant base budget decisions, no new net funding requested)

- 1. Proposed reductions in base (IDN Code)**
- 2. Linked funding increases/reallocations in base (IUP Code)**

Challenge Pool pre-application (net funding increase above agency base level)

- 3. Qualifying reductions that total at least 2.5 percent (CDN Code)**
- 4. Challenge pool funding requests (CUP Code)**

2. *By September 15, preliminary drafts of change item narratives should be entered into the BBS Narratives/Budget Document module. These preliminary drafts must be prepared for all change items and reallocations.*

The drafts should be brief. Bullets and concise descriptions are encouraged. If the items are accepted for further consideration, you will have time to refine these further prior to submission of the final budget package on October 16. Basic instructions and narrative requirements for these pages are in the biennial budget instructions, pages 40-41.

Reductions to Base Funding (IDN)

For internal reallocations (IDN), the narrative should discuss and quantify the proposed reductions, and the rationale for choosing these reductions over others. The discussion should also include the consequences to the agency, clients and other stakeholders and discuss any inter-agency connections or dependencies.

Increases to Base Funding (IUP)

For internal reallocations (IUP), the narrative should discuss and quantify the proposed increases, and the rationale for reallocating to these activities. The discussion should also include the positive effects for the agency, clients and other stakeholders and discuss any inter-agency connections or dependencies, and the expected results related to this new activity.

Qualifying Challenge Pool Reductions (CDN)

For qualifying reductions (CDN), the narrative should discuss and quantify the proposed reductions, and the rationale for choosing these reductions over others. The discussion should also include the consequences to the agency, clients and other stakeholders and discuss any inter-agency connections or dependencies.

Challenge Pool Change Items (CUP)

The write-ups should discuss the funding request, with the rationale section used to clearly articulate the results expected from the proposed investment. Requests that do not articulate the expected results have not met the minimum qualifications for consideration.

You may also want to discuss how the change item meets the additional criteria for the challenge pool:

- **Link to Big Plan.** How does the change item help to implement the Big Plan?
- **Plan to evaluate outcomes.** What outcomes will measure the success of the initiative?
- **Budget principles.** How does the initiative reflect the Governor's Budget Principles?
- **Collaboration.** How is the initiative integrated with the efforts of other agencies or external parties? How were they consulted in development of the request?
- **Mission.** How well does the initiative relate to the agency mission and strategic plan?

Challenge Pool Technical Questions and Answers

1. Dedicated Accounts

Question: These are dedicated, direct appropriated accounts whose purposes are specified in law. Appropriations are based on forecasted revenues. Several of the funds have built up balances as a result of higher than anticipated revenues. If the agency wants to spend the "extra" funds, do they still have to go through the challenge pool and come up with the 2.5% in reductions? Unspent resources can't be used for other purposes, so if authority isn't provided to increase spending, money will just accumulate at the fund level.

If reductions are not required, does an agency have to increase reductions in other funds to meet the overall 2.5% reduction requirement?

Answer: Yes, this agency will have to qualify for the challenge pool in order to request an increased appropriation. The challenge pool reduction is based on an agency's total spending - that includes spending outside the general fund. How the 2.5% reduction is best achieved is left to the agency to determine. It's quite possible that reductions will not be uniformly distributed across all funding sources.

Also, if forecast revenues exceed the amount already used for spending, we expect agencies and the EBOs will examine the fee structure to ensure that the state doesn't collect more than it intends or needs to spend.

2. One-time appropriations

Question: What should be done when 2001 appropriations were one-time? One example is the lottery-in-lieu direct appropriations. These funds go to two different funds and it's a large percentage of the total spending in that fund. Must the remaining activities in this fund be cut in order to restore what was one-time funding?

Answer: The 2.5% reduction requirement is not by fund or fund specific - it's based on the entire agency's spending. If the agency wanted to reinstate the one-time activities, it would need to internally reallocate or qualify for the challenge pool by finding reductions somewhere in its programs.

3. Holdovers from last session

Question: If the administration supported a spending initiative or related fee increase last session, will that item still have to apply for challenge pool money? Is there a difference if the funding comes from a dedicated account?

Answer: All new initiatives must be considered in the challenge pool, even if they were supported last year. They might still be supported but that decision won't come until we've scrutinized state spending growth and challenged lower priorities. That's the challenge pool process.

4. Fee increases

Question: How do fee increases fit into spending calculations? Are they also subject to the overall inflation cap (i.e., spending at the rate of inflation), or do they raise the spending cap?

Answer: Fee increases do not fit into spending calculations. The 2.5% reduction is a review of expenditures. Fee review will be done separately. Generally, fee increases do not raise the spending cap, but are subject to the overall inflation cap because fee increases are presumably needed to cover spending growth. This can be a complicated area that team leaders and EBOs have discretion to sort out.

5. Fee-based accounts

Question: Do agencies have to show reductions in fee-based accounts in order for the increased spending to be considered?

Answer: The 2.5% reductions from base level funding are not fund or account specific. The only exception to this will be for small agencies. Where there are few employees and little spending, it will be very difficult to take marginal reductions. In these cases, decisions to review small agency budgets and the use of challenge pool concepts have been delegated to the team leaders.

6. LCMR funds

Question: LCMR funds are considered one-time appropriations for budget purposes. How do they fit into the picture? In past years, the Governor's budget declined to make any recommendation on LCMR projects.

Answer: LCMR funds are not part of the base for the 2.5% reduction calculation. Decisions about the LCMR funds will be considered separately from the challenge pool.

7. End runs due to challenge pool

Question: The challenge pool requirements are difficult and may create an incentive to work outside the administration (e.g. use interest groups to lobby the legislature). Is our goal to keep the final spending increases to the rate of inflation, or just to keep the Governor's recommendations at that level?

Answer: Both. Our first job is to prepare a Governor's budget. That means a set of recommendations that work and that limit spending growth to the rate of inflation. The question also refers to the additional job of managing the Governor's legislative agenda. That's a difficult and separate task that has to be done every year. The challenge pool shouldn't make this significantly easier or more difficult.

8. Other funds

Question: The \$400 million challenge pool is based only on general fund base expenditures. What about the other funds? The memo seems to say that all funds compete for the \$400 million, but that the cuts can be in any fund. If the fund is exclusive to one agency (i.e. game and fish), there's no competition. What if the inflated cap allows new spending that exceeds forecasted revenues?

Answer: The challenge pool starts with \$400 million from the general fund. There may be money available from other funds to increase the size of the pool. The budget review will have to look across all funds and may need to move money around between funds to best align resources and spending.

9. Grant agencies

Question: How do we treat grant agencies that only receive a portion of their funding from the state (including non-agencies)? Do they have the same 2.5% reduction threshold as agencies? Does the size of the grant received make any difference?

Answer: Larger grant agencies, such as Met Council and the Historical Society, are part of the challenge pool. As noted in question #3, interpretation of the challenge pool guidelines for small agencies has been delegated to the team leaders.

10. Internal service funds

Question: How do internal service funds fit into the pool? Although they are not "direct-appropriated"

they have a significant impact on state spending, and agencies have no incentive to hold the growth of this spending. They can increase spending here and have no repercussion in the sense of the challenge pool's ability to limit spending growth.

Answer: Internal service funds are not included in the calculation of the 2.5% reduction, but the same requirement for scrutiny, reform and reallocation will be applied to them. If agencies have proposals to reduce their rates and wish to have the savings count toward their 2.5% reduction threshold, they should contact their executive budget officer for further discussion. If an agency wishes to increase the rate charged by in an internal service fund it will be treated like any other increase in spending. The agency must either reallocate (decrease spending by an equal amount elsewhere) or enter the challenge pool.

11. One-time tobacco revenues

Question: Does the \$400 million include the one-time tobacco revenues?

Answer: The \$400 million figure does not include the one-time tobacco revenues. The \$400 million figure is a portion of the aggregate discretionary inflation figure. As the end of session fund balance shows, there is still \$351 million on the bottom line for the planning estimates (FY 2002-03), with the one-time tobacco revenues making up the great majority of this balance.

12. Allocation process for tobacco revenues

Question: What is the allocation process for the one-time tobacco revenues?

Answer: Allocation of the one-time tobacco money will be outside of the challenge pool. Specific criteria will set up for requesting funds from the tobacco revenue. Requests may be solicited from agencies.

13. Reductions

Question: What will happen to the money cut from agency budgets?

Answer: The money cut from agency budgets may be used to enhance the pool.

14. Relationship of reductions to spending, timing of reductions

Question: Do cuts have to come before spending? or can spending lead to reductions? Can the reductions be in 04-05?

Answer: Not clear cut. The rules expect that reductions will be achievable and fungible. If your agency proposes a strategy that won't yield savings until later, they can arguably qualify for the challenge pool. Trying to qualify with this type of reduction is not automatic and will depend upon DOF's confidence that the savings will be delivered. That will be part of your review of the pre-applications.

15. Ceiling on challenge pool requests

Question: When we say the cap for the challenge pool requests is twice the total amount of reductions identified, do we mean 5%? or do we mean twice the reductions actually accepted, which may be something less than 5%?

Answer: Agencies can offer proposals for twice the amount of the reductions they propose, with the caveat that these reductions must be serious proposals. The amount and shape of the reductions that are eventually recommended in the Governor's budget will be decided later in the fall.

16. Big Plan

Question: What if a Big Plan idea is related to spending and the cost is more than the cap or twice the total amount of reductions identified?

Answer: Big Plan spending ideas that are too big for one agency (in other words, need money over an agency's 2x cap or twice the total amount of reductions identified) would have to be submitted based on collaboration between two or more agencies.

17. Cooperation between agencies

Question: Some good reduction ideas may involve agencies with bad relations between them. Do we leave it up to them to work it out? Or will the Gov's office or Finance be playing a role in facilitating these reduction discussions?

Answer: We expect agencies to work together. The Governor's Office or Finance may need to step in if necessary to promote collaboration among agencies.

18. Reform ideas

Question: Is someone looking for reform ideas that may be good ideas but may not be brought forward because agencies can't collaborate or because agencies choose not to play in the pool?

Answer: Two answers to the question: 1) Apart from the budget, each agency must also reallocate and realign their existing activities and resources to ensure that they are doing all they can to deliver on the promise of the Big Plan; and 2) we don't plan to look at any proposals other than those submitted through the challenge pool and the process to review proposals for tobacco funds. We expect that the best ideas will come from the agencies, and that they will be brought forward.

19. Other funds

Question: How does challenge pool apply to other funds?

Answer: See Q & A above for other questions related to non-general fund issues. The bottom line is that same challenge pool concept applies to all direct appropriated funds. Non-general fund reductions may be proposed as part of the required 2.5% reduction for entrée into the challenge pool. Requests for new spending in non-general funds may be proposed if you've met the 2.5% reduction requirement.

20. Fee increases

Question: What about fees -- where the current spending level is okay, but the fee revenue isn't sufficient to fully recover costs and therefore needs to be increased?

Answer: This isn't a challenge pool issue. Agencies are required to manage within their spending within the existing fee structure, and should look at possibilities to reduce spending. If they are unable to reduce their spending, they can request a fee increase without going through the challenge pool, as long as they aren't requesting an increase in spending.

21. One-time items

Question: What about instances where the legislature funded items that are ongoing in nature with one-time money? Does the agency have to reallocate, play in the pool, or not seek ongoing funding?

Answer: Any requests for new spending need to come through the challenge pool process.

22. Programs with no base

Question: What should be done if there is no base funding for a program, although the administration views it as a necessary program?

Answer: Two options: either the agency reallocates in order to resurrect the program or keep it going, or reduces their base by 2.5% in order to ask for the new funds. It seems logical that any emergency issue, or other high priority activity, should obviously be one of the first that the agency funds through reallocation.

23. Reallocation vs. reduction

Question: Can an agency propose to redirect the use of an existing tax or fee for a new and different use and consider it a reallocation?

Answer: Certainly. However, if the dollars are still being spent--even in a new area, in a different way or for a different purpose--this reallocation would not count toward the 2.5% reduction requirement.

24. Restructuring in current fiscal year

Question: What time frame must the reallocation occur? Can an agency "count" restructuring in the current fiscal year? Or must it occur in the future? If so, how far in the future?

Answer: Separate the reduction decision from the resource decision. If the restructuring in the current year yields ongoing savings, then those savings in FY 02-03 will count toward the 2.5% reduction target.

25. Federal funds

Question: Will federal funds that require direct appropriations (specifically TANF) be included in the 2.5% qualifying total for reallocations?

Answer: No. All federal funds--including TANF--will be excluded from the challenge pool calculation. However, if an agency wanted new funds for these activities, they would have to compete in the challenge pool.

26. Non-state funds

Question: If an agency finds outside (non-state) support for an initiative, does it reduce the 25% reduction to the base threshold?

Answer: Again, separate the reduction decision from the resource decision. If the non-state contributions result in state savings, then the state savings would count toward the 2.5% reduction requirement. If the non-state contribution is intended to lessen the cost of a new initiative, it wouldn't reduce base spending or count towards the 2.5% reduction target.

27. Constitutional officers & the Judicial Branch

Question: How will we apply the challenge pool to constitutional officers and the judicial branch?

Answer: We can't preclude them, or any other constitutionally autonomous agencies, from requesting additional funds from the legislature. However, we strongly encourage them to apply the same rigor to their own review and to play by the same rules that we've established for executive branch agencies.

Let your executive budget officer know if you have any further questions. We'll update and add to these questions as needed.

October 2000



One West Water Street
Suite 200
St. Paul, MN 55107
(651) 296-3767
Fax (651) 297-5615

Field Offices

Northern Region:

394 S. Lake Avenue
Room 403
Duluth, MN 55802
(218) 723-4752
Fax (218) 723-4794

3217 Bemidji Avenue N.
Bemidji, MN 56601
(218) 755-4235
Fax (218) 755-4201

217 S. 7th Street
Suite 202
Brainerd, MN 56401-3660
(218) 828-2383
Fax (218) 828-6036

Southern Region:

261 Highway 15 S.
New Ulm, MN 56073-8915
(507) 359-6074
Fax (507) 359-6018

40--16th Street SE
Suite A
Rochester, MN 55904
(507) 285-7458
Fax (507) 280-2875

Box 267
1400 E. Lyon Street
Marshall, MN 56258
(507) 537-6060
Fax (507) 537-6368

Metro Region:

One West Water Street
Suite 250
St. Paul, MN 55107
(651) 282-9969
Fax (651) 297-5615

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MARY JO ANDERSON
BWSR
ONE WEST WATER STREET
SUITE 200
ST. PAUL, MN 55107

DATE: October 16, 2000
TO: Board of Water and Soil Resources Members, Advisors and Staff
FROM: Ronald D. Harnack, Executive Director *RDH*
SUBJECT: October 25th BWSR Meeting

The Board of Water and Soil Resources (BWSR) will meet on Wednesday, October 25, beginning at 9:00 a.m. The meeting will be held in the BWSR conference room at One West Water Street, St. Paul. The following information pertains to the agenda items:

Consent Agenda

1. Isanti County Comprehensive Water Plan Update: See attached. DECISION
2. Lake of the Woods County Request for Comprehensive Water Plan Extension: See attached. DECISION
3. Traverse County Request for Comprehensive Local Water Plan Extension: See attached. DECISION
4. Winona County Request for Comprehensive Local Water Plan Extension: See attached. DECISION

Committee Recommendations

1. Carnelian-Marine Watershed District (CMWD) Watershed Management Plan: On October 2, 2000, the BWSR Metro Subcommittee recommended approval of the Carnelian-Marine Watershed District Watershed Management Plan. The BWSR Metro Region staff also recommend approval of the CMWD Plan. The Plan does comply with Minnesota Rules 8410 and the fundamental planning expectations articulated by BWSR. The Plan accurately reflects a lake management framework consistent with the recommendations provided by the Citizen Advisory Committee and interagency workteam. See attached Order. DECISION

New Business

1. Basin Alliance of the Lower Mississippi in Minnesota (BALMM). BALMM is a locally led alliance of land and water resource organizations and agencies who have formed an alliance to coordinate efforts to protect and improve water quality in the Lower Mississippi River Basin including the Cedar River Basin. See attached information. INFORMATION

2. FY 2000 MPCA Feedlot Challenge Grants: The Board will be requested to approve the allocation recommendations for the FY 2000 MPCA Feedlot Challenge Grant Program. This funding recommendation is prepared by MPCA staff. MPCA feedlot funds are transferred to the BWSR for grant execution. See attachment. DECISION
3. Valley Branch Watershed District Enlargement and Increase Number of Managers Order for Public Hearing: Washington County submitted a petition to enlarge the Valley Branch Watershed District and increase the number of managers. The petition is a result of the Washington County Water Governance Study. The petition proposes to enlarge the district into the areas of the Lower St. Croix WMO and part of the Middle St. Croix River WMO. The Metro Water Planning Subcommittee should preside over a hearing and bring a recommendation to the full Board. Staff find the petition sufficient and recommend a public hearing be ordered per the attached draft Order. DECISION
4. Brown's Creek Watershed District Enlargement and Increase Number of Managers Order for Public Hearing: Washington County submitted a petition to enlarge the Brown's Creek Watershed District and increase the number of managers. The petition proposes to enlarge the district into the northern part of the Middle St. Croix River WMO. The Metro Water Planning Subcommittee should preside over a hearing and bring a recommendation to the full Board. Staff find the petition sufficient and recommend a public hearing be ordered per the attached draft Order. DECISION

If you have any questions, please feel free to give me a call. I look forward to seeing you on October 25th!

**BOARD OF WATER AND SOIL RESOURCES
ONE WEST WATER STREET, CONFERENCE ROOM
ST. PAUL, MINNESOTA 55107
OCTOBER 25, 2000**

PRELIMINARY AGENDA

9:00 a.m. Call Meeting to Order

Adopt Agenda

Minutes of September 28, 2000

Reports

- Chair – Kathleen Roer
- Executive Director – Ron Harnack
- Dispute Resolution Committee – Jim Dahlvang
- Wetlands Committee – Darrell Bruggman
- Cost-Share/Soil Conservation Committee – Dwain Otte
- Education and Public Relations Committee – Paul Krabbenhoft
- Financial Oversight Committee – Ginny Imholte
- Administrative Advisory Committee – Kathleen Roer

Agency Reports

- Department of Agriculture
- Department of Health
- Department of Natural Resources
- Minnesota Extension Service
- Pollution Control Agency

Consent Agenda

1. Isanti County Request for Comprehensive Local Water Plan Update – DECISION
2. Lake of the Woods County Request for Comprehensive Local Water Plan Extension – DECISION
3. Traverse County Request for Comprehensive Local Water Plan Extension – DECISION
4. Winona County Request for Comprehensive Local Water Plan Extension – DECISION

Committee Recommendations

1. Metro Subcommittee: Carnelian-Marine Watershed District Watershed Management Plan - DECISION

New Business

1. Basin Alliance of the Lower Mississippi in Minnesota (BALMM) – Mary Kells, BWSR board conservationist; Bev Nordby, Mower SWCD and chair of the Alliance; and Norman Senjem, MPCA basin planner. INFORMATION
2. FY 2000 MPCA Feedlot Challenge Grants – Wayne Zellmer, BWSR grants coordinator, and Don Hauge, MPCA – DECISION
3. Valley Branch Watershed District Enlargement and Increase Number of Managers Order for Public Hearing – Jim Haertel – DECISION
4. Brown's Creek Watershed District Enlargement and Increase Number of Managers Order for Public Hearing – Jim Haertel – DECISION

Advisory Comments

- Minnesota Association of Townships (MAT)
- Minnesota Association of Conservation District Employees (MACDE)
- Minnesota Association of Soil and Water Conservation Districts (MASWCD)
- Minnesota Association of Watershed Districts (MAWD)
- Natural Resources Conservation Service (NRCS)

Upcoming Meetings

- MAWD Annual Meeting, Nov. 30 – December 2, Alexandria
- MASWCD Annual Meeting, December 3-5, Bloomington
- AMC Annual Meeting, December 4-5, Rochester
- Next BWSR Meeting, December 13

Consent Agenda

1. Isanti County Request for
Comprehensive Local Water Plan
Update
DECISION

Isanti County Comprehensive Water Plan update
(FOR BOARD DECISION)

Isanti County has completed the update of their "second generation" water plan. On October 13, 2000, Isanti water plan coordinator Mark Demuth, and members of the local water planning taskforce met with the BWSR Northern ad hoc committee to review the plan and provide a recommendation to the full board.

Included is an overview and draft copy of the Order. Once the ad hoc meeting is concluded the order will be finalized and sent for Board for action at the October 25,2000 meeting.

OVERVIEW 2000
ISANTI COUNTY COMPREHENSIVE LOCAL WATER PLAN UPDATE
2ND GENERATION

Background

Development of the original comprehensive local water plan began November 20, 1991, with the passing of a County resolution. On March 3, 1993, Isanti County provided the Board of Water and Soil Resources with its final plan. On May 26, 1993, BWSR approved the plan which is in effect until December 31, 2000. On August 18, 1993, the Isanti County Board of Commissioners also approved the plan and began implementation.

Local Comprehensive Water Plan Update

Isanti County passed a resolution to update their plan in October 1997. After a series of taskforce meetings, and a public hearing on March 18, 1999, they completed the plan and began the preliminary 60-day review on March 23, 1999. Many of the preliminary comments and comments from a second public hearing conducted on 12-15-99 were incorporated into the plan. The final review began August 7, 2000 and concluded October 2, 2000. The Isanti Soil and Water District was delegated by the County to administer the Local Water Plan and the update process in coordination with the local task force.

County Description

Isanti County is located in East-Central Minnesota, 40 miles North of the Twin Cities. It is part of the North Central Hardwood Forest eco-region. In this region, approximately 70 percent of the land is either cultivated or open/pastureland, with forests comprising about 16 percent. The remaining area is primarily lakes, streams, creeks, and wetlands. Isanti County has maintained over 80% of its presettlement wetlands. During the past ten years, there has been a rapid influx of new residents. This has resulted in accelerated housing and commercial developments, particularly in the southern-half of the County. Currently, about 17 percent of the land use is residential and commercial. This has doubled since 1969. Land use activity, particularly in the Southern part of the County, is of greatest concern. This area consists of the Anoka Sandplain, which is highly susceptible to groundwater contamination.

Surface water drainage flows through three major watersheds: the Rum River (364.7 square miles), Lower St. Croix (64.8 square miles), and Snake River Watershed (21.1 square miles). Water movement is from North to South, with the exception of Snake River which flows to the North.

Plan Update Review

The second generation of plans encouraged counties to develop and expand on partnerships, update goals and objectives, assessments, and take a strong role in implementation of specific action items on a watershed basis. Success of these action items would be in terms of measurable results.

In addition to the requirements under local water planning Statute MS 103B, counties updating their plan are encouraged to include stormwater management in the goals and objectives and must address new mandates, including wellhead protection, sensitive groundwater areas, and high priority wetland areas.

The Isanti County update includes the required mandates. The update reflects local, state and federal partnerships including Snake River Joint Powers Board. Goals, objectives and action items are initiated by an active taskforce. This is reflected in the five goals established from highest to lowest priority and are as follows.

- **WATER QUALITY** -- To protect and enhance the quality of the surface and groundwater resources in Isanti County
- **EDUCATION** -- Provide coordinated and efficient delivery to assure the long term protection of water resources
- **PROTECTING ISANTI COUNTY'S NATURAL RESOURCES** -- Manage water resources in such a way as to improve recreational opportunities. Attract environmentally sound commerce and industry, and allow population growth which does not further degrade surface and groundwater.
- **SURFACE AND GROUNDWATER QUANTITIES** -- Ensure adequate quantities of ground and surface waters for present and future need
- **LOCAL ADMINISTRATION** -- To have a local administrative structure through which on-going water planning and plan implementation is carried out in an effective, efficient and comprehensive manner.

BWSR staff has reviewed the Isanti County Comprehensive Local Water Plan update and found that the requirement of law and rule have been satisfied under MS 103B and 9300.

Minnesota Board of Water and Soil Resources
One West Water Street
Suite 200
St. Paul, Minnesota 55107

In the Matter of Reviewing the Comprehensive Water Plan Update
for Isanti County (Minnesota Statutes 1990, Section 103B.311 ,
Subdivision 4 and Section 103B.315, Subdivision 5 and Minnesota
Rules 9300.0170)

ORDER APPROVING
COMPREHENSIVE
WATER PLAN

Whereas, the Isanti County Board of Commissioners adopted a Comprehensive Water Plan (Plan) on August 18, 1993, under authority of M.S. 1990, Section 103B.301, which was approved by the Minnesota Board of Water and Soil Resources (Board) on May 26, 1993, pursuant to M.S. 1990, Section 103B.315, Subd. 5, and

Whereas, the Plan provided for updating in 1995 pursuant to M.S. 1990, Section 103B.311, Subd. 4, and

Whereas, the Isanti County Board of Commissioners submitted a Comprehensive Water Plan Update (Plan Update) to the Board on August 1, 2000, pursuant to M.S. 1990, Section 103B.315, Subd. 5, and

Whereas, the Board has completed its review of the Plan Update.

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. M.S. 1990, Section 103B.311, Subd. 4, requires adopted Comprehensive Water Plans to be updated on a recurring basis.
2. In October, 1997, Isanti County passed a resolution to develop a Comprehensive Water Plan Update to meet the Plan update requirements.
3. Isanti County completed a draft Plan Update on March 23, 1999, and submitted it to affected local units of government for review and comment pursuant to Section 103B.315, Subd. 1.
4. On March 23, 1999, Isanti County submitted a draft Plan Update to the Departments of Agriculture, Health, and Natural Resources, the Pollution Control Agency, the State Planning Agency and the Minnesota Geological Survey for preliminary review and comment.
5. On March 18, 1998, and December 15, 1999 Isanti County held a public hearing on the Plan Update pursuant to Section 103B.315, Subd. 4, for the purpose of obtaining public input into the Plan Update.
6. On August 1, 2000, Isanti County submitted its Final Plan Update along with all written comments received on the Plan Update, and a record of the public hearing to the Board for final State review pursuant to Section 103B.315, Subd.

7. On October 13, 2000, a written overview of the Isanti County Plan Update was presented to the Board for their information and review.
8. Minnesota Department of Agriculture (MDA) Review: In the preliminary review, MDA provided no written comments on the Plan Update.

On September 14, 2000, in its final comments MDA commend Isanti County on the development of their plan. MDA also stated they maintain several programs which specifically address potential pollutant sources and their management; such as the Ag. BMP Loan Program, the Sustainable Agriculture Program, the Nitrogen Fertilizer Management Program, etc.

9. Minnesota Department of Health (MDH) Review: In the preliminary review, MDH addressed wellhead protection plans stating "Implementation of the inner well management zone (Acute area within 200 feet of public water supply wellhead) should be considered. Wellhead protection measures are occurring across the State in a pattern mostly triggered by well/aquifer vulnerability and actions of public water suppliers". (MDH), also recommended that as an additional action item identification of potential contamination source be provided in wellhead protection areas. In the final comment period, MDH, on September 8, 2000, indicated cited actions provide excellent support for source water protection and wellhead protection. MDH continued by stating Isanti County's plan presents a great opportunity to further public health protection through its proposed actions to protect water and related resources. MDH recommended approval of the Plan and looks forward to working with the county.
10. Minnesota Department of Natural Resources (DNR) Review: In the preliminary review, DNR provided written comments from Waters on June 2, 1999 and Forestry on July 20, 1999. Waters, indicated Isanti County should work with local legislators to revise outdated ditch law so that we can deal effectively with the numerous ineffective public ditches. Waters also indicated the primary purpose of revising the water plan is to build upon the results of the first five years, we should be "implementing" things. One way to encourage "moving dirt" is to be specific about actions that achieve goals. Fisheries stated, DNR has developed a State Wetland Management Plan and a Wetland guidance document specific. These documents should be referenced and used as tools for plan development. On September 18, 2000, DNR offered its final comments stating Isanti County is under heavy developmental pressures. They suggested that development or landuse below the OHW of lakes and in the floodplain or rivers and streams can cause water quality problems as well as other water resource issues and conflicts. The county may need to develop protected flows for other streams in the County before it becomes a bigger issue. DNR also suggested the County consider mentioning the need for comprehensive lake management planning plans that include a lake's entire watershed. DNR concluded the Isanti County Plan is well written and presents a good summary of existing resource information. Further, it identifies many issues that are important form protecting and managing the County's water resources. The Plan's goals and objectives and proposed actions are laudable. Likewise we were encouraged to by the County's comprehensive approach to water resource management.
11. Minnesota Pollution Control Agency (MPCA) Review: In its preliminary review Isanti County received no comments. On September 15, 2000 during the final comment period they provided numerous general comments. A few included an inventory of all lakes, streams and wetlands, establishment of construction BMPs, inventory of existing ditches, and the establishment of an erosion control ordinance. This plan is very well put together.

12. Minnesota State Planning Agency/Environmental Quality Board (EQB) Review: No written preliminary or final comments were received.
13. Minnesota Geological Survey (MGS) Preliminary Review: On September 25, 1997, MGS provided preliminary written comments on the plan update. MGS comments were directed primarily toward including a MGS/DNR watertable and geological sensitivity maps in the plan. This information supports the assessment of special geologic characteristics of the Anoka Sand Plain. In its final comment MGS stated "with the exception of the Well Index, services and products of MGS are not mentioned. MGS approved the plan with no further changes.
14. Minnesota Board of Water and Soil Resources (Board): On May 17, 1999, the Board provided preliminary written comments on the Plan Update. BWSR stated, the second generation of planning should be more action orientated than the first. I would like to see the use of existing programs such as RIM, State Cost-Share, Special Projects, Challenge Grants, etc. mentioned as BMP's. An Example would be Action 5, page 98. Identify and correct contamination problems associated with landuse in the Anoka Sandplain. What programs would you use to take care of this existing problem. Also indicated two required items had not been addressed, level to be accomplished regarding Groundwater sensitivity and the identification of high priority wetlands within the County.

15. September 18, 2000, BWSR final comments included the need for an Executive Summary of the plan. Also, the plan addresses monitoring in the Sandplain and a Soil Survey update. These two action items identify areas and a tool to get to groundwater sensitivity, but the level of activity needs to be addressed. In my preliminary comments Levels 1,2 and 3 were defined. This is a plan requirement. It could be incorporated under Goal 1, Objective D. BWSR also indicated the County may want to consider a wetland management plan to further assist with the rapid development.
16. On June 8, 2000, all preliminary comments were addressed. Final comments were incorporated on October 6, 2000.
17. Board Water Plan Review Committee Meeting: On October 13, 2000, the BWSR Ad Hoc committee met in Brainerd with Board staff and representatives from Isanti County to review and discuss the Plan Update. Those in attendance were Lee Coe, and Darrell Bruggman, of the Board; Ron Shelito and Keith Grow of the BWSR Brainerd regional office; Isanti County Water Task Force Coordinator Mark DeMuth and Taskforce member Lawrence Collin. The water plan review committee met to determine whether all relevant law and rule requirements had been met and to hear comments from the county on the planning process.
18. On October 13, 2000, the BWSR water plan review committee recommended that the Board of Water & Soil Resources approve the Isanti County Plan Update.

CONCLUSIONS

1. All relevant requirements of law and rule have been fulfilled. The Board has proper jurisdiction in the matter of approving a Comprehensive Water Plan Update of Isanti County pursuant to Minnesota Statutes 1990, 103B.311, Subd. 4, and Minnesota Rules 9300.0170, Subp. 4.
2. The Isanti County Plan Update attached to this Order states water and water-related problems within the county, possible solutions, general goals, objectives and actions of the county, and an implementation program. The attached Plan Update is in conformance with the requirements of Minnesota Statutes 1990, 103B.301 and Minnesota Rules Chapter 9300.

ORDER

The Board hereby approves the attached Plan as the Comprehensive Water Plan Update of Isanti County, dated at St. Paul, Minnesota, this Twenty-Fifth day of October, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen Roer, Chair

Consent Agenda

2. Lake of the Woods County Request for
Comprehensive Local Water Plan
Extension
DECISION

(FOR BOARD ACTION)

LAKE OF THE WOODS COMPREHENSIVE LOCAL WATER PLAN EXTENSION

The Minnesota Board of Water and Soil Resources (BWSR) approved Lake of the Woods' current Comprehensive Local Water Plan (CLWP) update on April 25th, 1996.

The 1995 amendment to the Comprehensive Local Water Management Act, M.S. 103B.301, gives BWSR authority to grant extensions of a CLWP effective date. A county may make a written request to the BWSR for a two-year extension. On September 28th, 2000, the BWSR received a resolution from the Lake of the Woods Board of Commissioners requesting an extension of the effective date to June 30, 2002.

Lake of the Woods County is actively participating in the Rainey River Basin planning process and is interested in coordinating its CLWP update planning process with the basin plan development. In addition, the Lake of the Woods Environmental Services Department recently had a change in staff, which resulted in an interruption of the CLWP update effort.

BWSR Board Conservationist Dale Krystosek recommends approval of Lake of the Woods 18-month extension to June 30, 2002.

218-634-2836
218-634-2509 (FAX)



LAKE OF THE WOODS COUNTY

OFFICE OF THE COUNTY AUDITOR

ELLEN J. PAULSETH
BOX 808
BAUDETTE, MN 56623

COUNTY BOARD RESOLUTION **September 26, 2000**

The following resolution was proposed by Commissioner Beckel and moved for adoption:

Resolution No. 00-09-08

WHEREAS, 1995 amendments to the Comprehensive Local Water Planning Act, M.S. 103B.301 gave the MN Board of Water and Soil Resources (BWSR) authority to extend the ending date of local water plans for a period of not to exceed 2 years; and,

WHEREAS, Lake of the Woods County has a current state approved and locally adopted comprehensive local water plan with an effective date of December 31, 2000; and,

WHEREAS, a staffing change in the environmental services department interrupted the revision process for Lake of the Woods County's comprehensive local water plan.

NOW, THEREFORE, BE IT RESOLVED that the Lake of the Woods County Board of Commissioners requests an eighteen-month extension from BWSR to complete the revision of the existing comprehensive local water plan.

BE IT FURTHER RESOLVED that no projects will be ordered or commenced under M.S. 103B.331, subd. 3 and 4 during the extension period.

Seconded by Commissioner Swenson and the same being put to a vote was unanimously carried.

I certify that this is a true and complete copy of the original thereof which is on file and of record in the Office of the County Auditor, Lake of the Woods County, Minnesota.

DATED at Baudette, Minnesota, this 26th day of September, 2000.

(seal)

Ellen J. Paulseth, County Auditor

**Board of Water and Soil Resources
One West Water Street
Suite 200
St. Paul, Minnesota 55107**

In the Matter of Extending the Comprehensive Local Water Plan
For Lake of the Woods County (1995 Minnesota Session Law,
Chapter 184, Section 24 authorizing BWSR to grant extensions.)

**ORDER
EXTENDING
EFFECTIVE DATE**

Whereas, Lake of the Woods County has a state approved and locally adopted Comprehensive Local Water Plan (CLWP) with an effective date of December 31, 2000, and

Whereas, the Lake of the Woods County Board of Commissioners passed a resolution requesting an extension of CLWP effective date to the Board of Water and Soil Resources on September 28th, 2000, pursuant to Minnesota Session Law 1995, Chapter 184, Section 24, and

Whereas, the Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

Now, Therefore, the Board of Water and Soil Resources hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. On September 28th, 2000, the Board of Water and Soil Resources received a resolution from Lake of the Woods County requesting an extension of their Comprehensive Local Water Plan.
2. Lake of the Woods County has been an active participant in the Rainey River Basin planning effort.
3. These planning efforts involve the participation of the county and Soil and Water Conservation District. Improved coordination and exchange of information will benefit the CLWP update.
4. On October 12, 2000, the Board of Water and Soil Resources reviewed and recommended approval of the extension request by Lake of the Woods County.

CONCLUSIONS

All relevant requirements of law and rule have been fulfilled. The Board of Water and Soil Resources has proper jurisdiction in the matter of extending the Comprehensive Local Water Plan Lake of the Woods County pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

ORDER

The Board of Water and Soil Resources hereby the extension of the Lake of the Woods
County Comprehensive Local Water Plan until June 30, 2002. Dated at St. Paul,
Minnesota, this 25th day of September, 2000

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen Roer, Chair

Consent Agenda

3. Traverse County Request for
Comprehensive Local Water Plan
Extension
DECISION

TRAVERSE COUNTY COMPREHENSIVE LOCAL WATER PLAN (FOR BOARD ACTION)

Traverse County has a Comprehensive Local Water Plan (CLWP), which was approved, by the Minnesota Board of Water and Soil Resources on December 18, 1996. Traverse County then locally adopted their CLWP via a county resolution dated ??????. The effective date (end date) of this CLWP is December 31, 2001.

The 1995 amendments to the Comprehensive Local Water Management Act, M.S. 103B.301, gives the Board of Water and Soil Resources authority to grant extensions to counties for the purpose of extending the ending date of their water plans. These extensions must be requested in writing and cannot be for more than two years.

At their December 15, 1999, board meeting, the BWSR approved a local water planning document which addressed BWSR expectations, internal actions and multi-planning strategies. Multi-planning strategies addresses granting justify CLWP extensions to counties where other planning efforts (water or watershed level) are currently underway. These other efforts require the input of the water planner and associated technical advisors in the county. Completion of other water planning efforts would benefit the CLWP update.

Traverse County is an active player in the Bois de Sioux Watershed District Overall Plan updating effort currently underway, as part of the Red River Basin Flood Damage Reduction Agreement

Board Conservationist Pete Waller recommends approval of Traverse County's two-year extension request to December 31, 2002.

Wheaton, Minnesota
August 22, 2000

The Board of County Commissioners reconvened from their recess this day starting at 10:00 a.m. with all members present.

Mr. Don Otto, representative of the Soil Conservation Service, attended the meeting to discuss the new State rules for feed lot programs. He presented the new State animal-unit numbers being used by MPCA along with the County Ordinance regarding animal-unit numbers. The State animal-unit numbers have dropped, therefore contrasting with the current County Ordinance. Commissioner Frisch stated that he believed the County Ordinance was developed using the State animal-unit numbers. Mr. Otto informed the Board that the Ordinance does not read that the County will adopt any changes made by the State to the animal-unit numbers. Two options were discussed: 1) leave the current County Ordinance in place as counties may have more restrictive animal-unit numbers; or 2) change the current County Ordinance to reflect that the State animal-unit numbers will be used which will require a public hearing. After discussion by the Board, Commissioner Frisch stated that the current County Ordinance should be changed to reflect the State animal-unit numbers. Mr. Otto will publish the Notice of Public Hearing.

Commissioner Gallup submitted the following and moved its adoption:

Whereas; 1995 amendments to the Comprehensive Local Water Planning Act, M.S. 103B.301 gave the MN Board of Water and Soil Resources (BWSR) authority to extend the ending date of local water plans for a period not to exceed two years; and

Whereas; Traverse County has a current state approved and locally adopted Comprehensive Local Water Plan with an end date of December 31, 2001; and

Whereas; Traverse County is an active participant in the Bois de Sioux Watershed District Overall Plan revision efforts currently underway which require County staff and commissioner time and work effort; and

Whereas; this other major planning effort will result in information that will benefit the County during its Comprehensive Local Water Plan update efforts; and

Whereas; to continue as an active participant and obtain information that will benefit the Comprehensive Local Water Plan update, Traverse County will not be able to complete its Comprehensive Local Water Plan update prior to December 31, 2001;

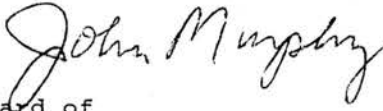
Now Then Be It Resolved: That the Traverse County Board of Commissioners request from BWSR a two year extension of their existing Comprehensive Local Water Plan.

Be It Further Resolved: That Traverse County will insure continued public participation in the form of Water Plan Task Force and Public Information meetings.

Be It Further Resolved: That no projects will be ordered or commenced under M.S. 103B, subd. 3 or 4 during the extension period.

The above resolution seconded by Commissioner Kaus and unanimously adopted this 22nd day of August 2000.


Attest: Janet Raguse
County Coordinator
& Clerk of Board


John Murphy
Chairman, Board of
County Commissioners

Minnesota Board of Water and Soil Resources
One West Water Street
Suite 200
St. Paul, Minnesota 55107

In the Matter of Extending the Comprehensive Local Water Plan
for **Traverse** County (1995 Minnesota Session Law, Chapter 184,
Section 24 authorizing BWSR to grant extensions).

Whereas, Traverse County has a state approved Comprehensive Local Water Plan that is effective until December 31, 2001 pursuant to Minnesota Statute 1990, Section 103B.301, and

Whereas, the Traverse County Board of Commissioners requested an extension of the Comprehensive Local Water Plan to the Board of Water and Soil Resources on September 15, 2000, pursuant to Minnesota Session Law 1995, Chapter 184, Section 24, and

Whereas, the Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

Now Therefore, the Board of Water and Soil Resources hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. On September 15, 2000, the Board of Water and Soil Resources received a resolution from Traverse County requesting an extension of their Comprehensive Local Water Plan.
2. On October 4, 2000, the Board of Water and Soil Resources staff reviewed and recommended approval of the extension request by Traverse County.

CONCLUSIONS

1. All relevant requirements of law and rule have been fulfilled. The Board of Water and Soil Resources has proper jurisdiction in the matter of extending the Comprehensive Local Water Plan of Traverse County pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

ORDER

The Board of Water and Soil Resources hereby approves the extension of the Traverse County Comprehensive Local Water Plan until December 31, 2003. Dated at St. Paul, Minnesota, this 25th day of October, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen Roer, Chairperson
October 25, 2000

Consent Agenda

4. Winona County Request for
Comprehensive Local Water Plan
Extension
DECISION

(FOR BOARD ACTION)

WINONA COUNTY COMPREHENSIVE LOCAL WATER PLAN EXTENSION

Winona County's current Comprehensive Local Water Plan (LCWP) was approved by the Minnesota Board of Water and Soil Resources (BWSR) on March 28 1990. The effective or end date of the CLWP is December 31, 2000.

The 1995 amendment to the Comprehensive Local Water Management Act, M.S. 103B.301, gives BWSR authority to grant an extension of a CLWP ending date. A County's request, which has a two-year limit, must be in writing. On October 11, 2000, the BWSR received a resolution from the Winona County Board of Commissioners.

The County has requested that their current CLWP be extended 24 months to December 31, 2002. Due to many factors including: complication and delays in the process to update the Winona County Comprehensive Land Use Plan (this should be completed and approved in November 2000), county wide hiring freeze (affecting the water plan position), budget restraints and finally the courthouse catastrophe, the county is unable to complete that plan update process by December 31, 2000. The draft Comprehensive Land Use Plan incorporates water plan issues and will be used as a basis for developing the water plan update.

Board Conservationist, Mary Kells, recommends approval of Winona County's 24-month extension request to December 31, 2002.

**RESOLUTION REQUESTING EXTENSION
OF THE WINONA COUNTY
COMPREHENSIVE WATER MANAGEMENT PLAN**

WHEREAS, 1995 amendments to the Comprehensive Local Water Planning Act, M.S. 103B.301 gave the MN Board of Water and Soil Resources (BWSR) authority to extend the ending date of local water plans for a period not to exceed 2 years and;

WHEREAS, Winona County will need additional time to complete the: Technical and advisory staff identification of problems and opportunities. Identification of Winona County Goals, objectives, and actions for ground and surface water protection; Identification of local water planning priorities; Identification of implementation strategies; Public and LGU informational meetings; Conduct public hearing for adoption.

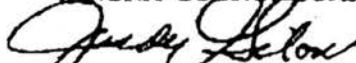
WHEREAS, Winona County will assure continued public participation through implementation of Goals, Objectives and Activities identified in the 1990-2000 water plan. Winona County will continue to educate, enforce, and implement current environmental, land use, and water quality management programs that will promote the health and welfare of the citizens of Winona County; and

WHEREAS no projects will be ordered or commenced under M.S. 103 B.331 subd. 3 and 4 during the extension period.

NOW, THEREFORE, BE IT RESOLVED that the Winona County Board of Commissioners request from BWSR an extension of the existing local water plan to December 30, 2002 in order to complete the update process.

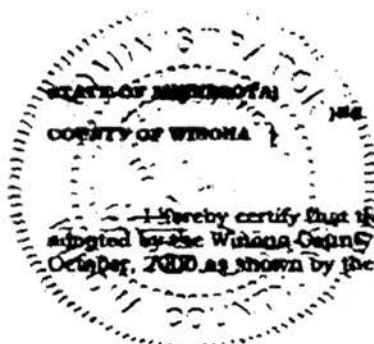
Adopted at Winona, Minnesota this 10th day of October 2000.

WINONA COUNTY BOARD OF COMMISSIONERS


Judy Gilow, Chair

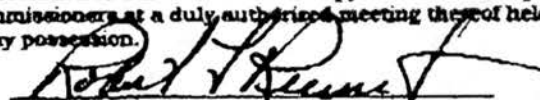
Attest:


Robert Reinert
County Administrator



CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the Winona County Board of Commissioners at a duly authorized meeting thereof held on the 20th day of October, 2000 as shown by the minutes in my possession.


Robert F. Reinert, Clerk/County Administrator

Minnesota Board of Water and Soil Resources
One West Water Street
Suite 200 St. Paul, Minnesota 55107

In the Matter of Extending the Comprehensive Local Water Plan
For Winona County (1995 Minnesota Session Law, Chapter 184,
Section 24, authorizing BWSR to grant extensions).

Whereas, Winona County has a state approved Comprehensive Local Water Plan that is effective until December 31, 2000 pursuant to Minnesota Statute 1990, Section 103B.301, and

Whereas, the Winona County Board of Commissioners requested an extension for the Comprehensive Local water Plan to the Board of water and Soil resources on October 10, 2000, pursuant to Minnesota Session Law 1995, Chapter 184, and

Whereas, the Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

Now therefore, the Board of Water and Soil resources hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. On October 11, 2000 the Board of Water and Soil Resources received a resolution from Winona County requesting an extension of their Comprehensive Local Water Plan.
2. On October 12, 2000, the Board of Water and Soil Resources staff reviewed and recommended approval of the extension request by Winona County.

CONCLUSIONS

1. All relevant requirements of law and rule have been fulfilled. The Board of Water and Soil Resources has proper jurisdiction in the matter of extending the Comprehensive Local Water Plan of Winona County pursuant to Minnesota Session Law 1995, Chapter 184, Section 24.

ORDER

The Board of Water and Soil resources hereby approves the extension of the Winona County Comprehensive Local Water Plan until December 31, 2002. Dated at St. Paul, Minnesota, this 25th day of October 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen Roer, Chairperson
October 25, 2000

Committee Recommendations

1. Metro Subcommittee:
Carnelian-Marine Watershed District
Watershed Management Plan
DECISION

Minnesota Board of Water and Soil Resources
One West Water Street, Suite 200
St. Paul, Minnesota 55107

In the Matter of the review of the Watershed
Management Plan for the **Carnelian-Marine**
Watershed District pursuant to Minnesota
Statutes Section 103B.231, Subdivision 9

**ORDER
APPROVING
WATERSHED
MANAGEMENT PLAN**

Whereas, the Board of Managers of the Carnelian-Marine Watershed District (CMWD) submitted a Watershed Management Plan (Plan) to the Minnesota Board of Water and Soil Resources (Board) pursuant to M.S. Section 103B.231, Subd. 9, and;

Whereas, the Board has completed its review of the Plan;

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

1. **District Establishment.** The CMWD was established by the Minnesota Water Resource Board in 1981. The original mission of the District was to find a solution to high water problems on Carnelian Creek.
2. **Requirement to Plan.** The Metropolitan Water Management Act requires the preparation of a watershed management plan for the subject watershed area which meets the requirements of Minnesota Statutes Sections 103B.201 to 103B.251. The CMWD Plan focuses on resource management plans for lakes, groundwater, wetlands and streams.
3. **Nature of the Watershed.** The Carnelian-Marine Watershed District (CMWD) is approximately 43 square miles in size and includes part of Stillwater, May and New Scandia Townships and the Cities of Grant and Hugo. The District is known for containing some the finest water resources in the Metro Area including Big Marine, Big Carnelian and Little Carnelian Lakes. The land use of the entire District is classified in general as rural residential. The original purpose of CMWD was to find a solution to high water problems on Big Marine, Big Carnelian and Little Carnelian Lakes.

4. **Local Review.** The CMWD circulated a copy of the draft Plan to local units of government for their review pursuant to Minnesota Statutes Section 103B.231, Subd. 7, prior to submittal to the Metropolitan Council.
5. **Metropolitan Council Review.** The Council recommended including a section on assessment of problems and the status of local controls but concluded that the Plan largely meets the requirements of MN Rules Chapter 8410. In response the District incorporated the following changes in the Plan: 1) a table summarizing the status of local controls, 2) language requiring local communities to adopt the Interim Strategy on Nonpoint Source Pollution, 3) an appendix detailing the proposed BMP implementation program. In a letter dated August 2, 2000 the Council stated, "The CMWD has largely addressed the concerns raised in its initial review of the Plan" and advised the BWSR to approve the Plan.
6. **Department of Agriculture Review.** In a letter dated April 20, 2000 the MDA recommended approval of the Plan subject to removal of the provisions relating to District activities to permit and regulate the chemical treatment of aquatic vegetation. Such a local permitting program is explicitly prohibited under Minnesota Statute. In a letter dated August 14, 2000 the MDA confirmed that the modified Plan now meets the contingency provided in the initial review letter and recommended approval of the CMWD Plan for approval as amended.
7. **Department of Health Review.** The MDH did not provide comments on the CMWD Plan.
8. **Department of Natural Resources Review.** The primary comments or recommendations stated by the DNR were that: 1) the CMWD should improve ordinances to ensure resource protection, 2) the Plan should include more information on how "no net increase in Phosphorus" can be implemented, 3) The CMWD should inventory groundwater recharge areas and expanding wetland management jurisdiction of the District. In response to the initial DNR comments, the CMWD included water quality performance standards for Phosphorus.
9. **Pollution Control Agency Review.** In a letter dated April 28, 2000 the MPCA commended the CMWD for putting together a very good document. The only comment they provided is the need for the CMWD to manage development pressure through strict regulation.
10. **Board Review.** In a letter dated August 1, 2000 the BWSR reaffirmed the hope that the CMWD would incorporate the specific management goals defined in the interagency plan review/comment meetings and the need to expand the ability for the District to manage wetlands as part of its overall water quality protection framework. The final review also suggested incorporating the BMP priority ranking into the lake priorities. The CMWD

final Plan dated August 18, 2000 included changes agreed upon at the interagency meeting and incorporated project eligibility criteria related to the District's lakeshore BMP program. The Plan does comply with Minnesota Rules 8410 and the fundamental planning expectations articulated by BWSR. The Plan accurately reflects a lake management framework consistent with the recommendations provided by the Citizen Advisory Committee and interagency workteam.

11. **Highlights of the Plan.** The critical elements included in the Plan are:
- a. Definition of specific projects/actions, responsible party and set time line,
 - b. Prioritization of priority resources with initiation resource management standards,
 - c. Concise implementation section with identified management standards and activities,
 - d. Flexibility in upcoming north Washington County boundary discussions.

CONCLUSIONS

1. All relevant substantive and procedural requirements of law and rule have been fulfilled.
2. The Board has proper jurisdiction in the matter of approving a Watershed Management Plan for the Carnelian – Marine Watershed District pursuant to Minnesota Statutes Sections 103B.201, Subd. 9 and 103D.405.
3. The Carnelian – Marine Watershed District Plan attached to this Order defines water and water-related problems within the CMWD boundaries, possible solutions thereto, and an implementation program.
4. The attached Plan is in conformance with the requirements of Minnesota Statutes Sections 103B.201 to 103B.251 and 103D.405.

ORDER

The Board hereby approves the attached Plan dated August 2000 as the Watershed Management Plan for the Carnelian – Marine Watershed District.

Dated at Saint Paul, Minnesota this 25th day of October, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

BY: Kathleen M. Roer, Chair

New Business

1. Basin Alliance of the Lower Mississippi
in Minnesota (BALMM)
INFORMATION

Proposed: A Water Quality Improvement Initiative for the Lower Mississippi/Cedar River Basins

Purpose: To an ever-increasing extent, water quality protection and improvement efforts in Minnesota are being organized by major drainage basin. Public and private funding sources are showing a growing preference toward working through basin initiatives rather than funding a host of separate, uncoordinated efforts within the same basin. The purpose of this initiative is to create an organized, unified effort in the Lower Mississippi/Cedar River basins that will:

1. Make the case to the public, elected officials and funding sources for giving priority attention to water quality restoration and protection in Southeastern Minnesota;
2. Establish ongoing coordination of local, state, tribal and federal agencies to plan and implement water quality protection and restoration activities in the Lower Mississippi/Cedar River basins.

Background

Southeastern Minnesota is endowed with a rich variety of natural resources, ranging from wooded bluffs, rippling trout streams and the broad Mississippi River Valley on the eastern edge, to rich prairie soils to the west. Diversified and often picturesque farms include a mixture of hay, pasture and row crops in the steep terrain of the eastern "driftless", unglaciated region. As a result, southeastern Minnesota has become a popular destination for sightseers, trout fishermen, birdwatchers, boaters, bicyclists and hikers. The rivers and streams of the region have become a magnet for recreation and tourism. High water quality thus is of central importance to the region's economy and natural environment.

Surface and ground water quality have to be considered together. Because of the karst geology that underlies much of southeastern Minnesota, surface and ground water flows intermingle, and polluted streams quickly become contaminated ground water (and vice-versa).

Pollutants and Land-Use Pressures

Water quality in southeastern Minnesota is impaired by a variety of pollutants:

- Fecal coliform bacteria concentrations in southeastern Minnesota streams are the highest in the state, including in streams flowing through frequently visited state parks and other recreational areas;
- In shallow aquifers throughout the region, nitrate nitrogen concentrations are well above levels considered safe for drinking water.
- Excessive sediment and phosphorus in runoff severely impair the quality of the region's few lakes while also degrading the quality of rivers and streams.
- The temperature of many streams that once supported brook trout now are too high because of increased surface runoff and reduced shading.

These problems are believed to be the result of a variety of land-use pressures:

- The tendency toward agricultural specialization together with large-scale farming has reduced both landscape diversity and permanent vegetative cover throughout the region. More intensive use of chemicals and fertilizer, meanwhile, has increased the potential for surface runoff and the infiltration of pesticides and nitrates into shallow groundwater aquifers.
- In addition, urban and suburban expansion is putting increased pressure on recreational uses of the region's water resources even as it threatens to degrade those resources by altering land uses and hydrology.
- Lack of adequate sewage treatment by individual residences and some small communities increases the threat of pollution still more.

Action Strategies

The proposed initiative to improve the quality of water resources in the Lower Mississippi and Cedar River basins includes three action strategies:

1. Inform the public about SE Minnesota water quality status, potential and restoration needs. Key themes include:
 - need for "priority attention" to Lower Mississippi/Cedar Basins
 - groundwater/surface water interactions;
 - protecting soil productivity also protects water quality
 - health-related issues (nitrate N, bacteria)
 - restoration potential for recreation/tourism
2. Improve coordination among natural resource agencies and organizations.
 - Reach agreement on basinwide goals, objectives, indicators, targets
 - Reach agreement on basin/watershed restoration strategies
 - Ensure consistency among county, watershed and basin plans;
 - Gather and share water resource-related data, information and "news"
 - Word toward shared goals using common protection/restoration strategies
 - Establish broadly representative basin organization (Basin Alliance for the Lower Mississippi – BALM?). Use existing administrative structures. Ensure local leadership on land use.
3. Implement, Evaluate and Update
 - Identify and seek additional funding needed to meet goals, objectives and targets. Deliver funding through existing local, state and federal agencies, as appropriate.
 - Evaluate progress by monitoring water quality and related activities;
 - Revise components of basin, watershed and county plans and strategies, as needed, based on progress evaluation.

New Business

2. FY 2000 MPCA Feedlot Challenge

Grants

DECISION

Board of Water and Soil Resources

Agenda Item

Meeting Date: October 25, 2000

Agenda Item: Request for approval of 2000 Feedlot Challenge Grant awards.

Prepared by: Don Hauge
Minnesota Pollution Control Agency
Feedlot Grant Coordinator

**Background
Information:**

In January of 2000, the Minnesota Pollution Control Agency (MPCA) together with the Board of Water and Soil Resources (BWSR) announced the 2000 Feedlot Challenge Grant program. This grant program makes available funds appropriated by the legislature to support the development and maintenance of county feedlot programs. The MPCA has reviewed the grant applications for the 2000 feedlot Challenge Grant program and requests that BWSR approve grants, as specified, to the counties identified in the table below. The total amount of the grants awarded through the 2000 Feedlot Challenge Grant program is \$108,320.

The 2000 challenge grant offering was designed to assist counties that had their base feedlot grant awards reduced for 2000 and 2001. These reductions were not intended but occurred because of a technical change in the 2000 - 20001 legislative appropriation language. (The agriculture statistics reference manual used in the grant formula was changed from the 1992 to the 1997 edition resulting in a sharp drop in feedlots for some counties.) The challenge grant became the only viable way to make up the deficit to these counties.

The application materials for the grant clearly stated that top funding priority would be to counties with reduced base grants to support administration of their feedlot program. The seven counties identified below meet this criteria. Additional applications (6) were submitted by counties for feedlot projects not related to county feedlot program administration. An assessment was made by the MPCA that these projects could not be supported without jeopardizing the funding available for the 2001 base feedlot grant program. The MPCA will reconsider the funding of these projects if money is left over following the award of the 2001 base feedlot grants.

County	Grant Amount
Cass	\$ 15,600
Cottonwood	13,220
Fillmore	25,300
Houston	30,000
Murray	13,300
Stevens	6,000
Waseca	4,900
	<u>\$ 108,320</u>

New Business

3. Valley Branch Watershed District
Enlargement and Increase Number of
Managers Order for Public Hearing
DECISION

DRAFT

Minnesota Board of Water and Soil Resources
One West Water Street, Suite 200
St. Paul, Minnesota 55107

DRAFT

In the Matter of the Enlargement and Increasing
the Number of Managers of the Valley Branch
Watershed District in Washington and Ramsey Counties
pursuant to Minnesota Statutes §§ 103D.261 and 103D.305

**ORDER ENLARGEMENT
AND INCREASE NUMBER
OF MANAGERS HEARING**

Whereas, Washington County filed a Petition dated September 7, 2000 with the Board of Water and Soil Resources (Board) on September 14, 2000, to enlarge the Valley Branch Watershed District pursuant to Minn. Stat. § 103D.261 and increase the number of managers of the Valley Branch Watershed District pursuant to Minn. Stat. § 103D.305, and;

Whereas, the Board has completed its review of the Petition;

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions, and Order.

FINDINGS

1. **Petition.** The Petition to enlarge and increase the number of managers of the Valley Branch Watershed District was filed by Washington County with the Board on September 14, 2000.
2. **District Name.** The name of the proposed enlarged watershed district shall be the "Lower St. Croix Valley Watershed District".

DRAFT

3. **Property Description.** The territory to be included in the watershed district, the Petitioned Area, is located in Washington County entirely within the metropolitan area and is approximately 59.3 square miles contiguous to the Valley Branch Watershed District, which includes land in the Cities of Afton, Bayport, Cottage Grove, Hastings, Lake St. Croix Beach, Lakeland, Lakeland Shores, Oak Park Heights, and St. Mary's Point, and the towns of Baytown, Denmark, and West Lakeland, and further depicted on a map attached to the petition as Exhibit A. The Petitioned Area includes the southern portion of the Middle St. Croix River Watershed Management Organization and the entire Lower St. Croix Watershed Management Organization.
4. **Increase Number of Managers.** The Board of Managers is proposed to be increased from five managers to seven managers for the first two years, then return to five managers after the first two years. One of the proposed new manager positions would represent the subwatershed currently managed by the Middle St. Croix River Watershed Management Organization and the other new manager would represent the Lower St. Croix Watershed Management Organization area.
5. **Reasons for change.** The Washington County Board authorized a Water Governance Study to identify and evaluate the best governance structure for water management in the County. The resulting report was adopted by the Washington County Board. The Petition is a direct result of the report and specifies the following:
 - A. Washington County has a relatively large number of watershed management organizations of small size compared to other metropolitan counties.
 - B. The ineffectiveness of some joint powers agreement watershed management organizations in Washington County.
 - C. Insufficient budget due to small size and limited tax capacity of some watershed management organizations.
 - D. Joint Powers Agreement Watershed Management Organizations have not established offices or a clear point of communication.
 - E. Washington County has coordinated issues relating to the enlargement such as financing policies, watershed management plans, and board manager representation.

DRAFT

6. **Petition Service.** The petition was served on the Board and the Valley Branch Watershed District pursuant to Minn. Stat. § 103D.261, Subd. 1 (b).
7. **Hearing Location.** The hearing should be held at the Lake Elmo City Hall, 3800 Laverne Avenue North, Lake Elmo, Minnesota. The facility is handicap accessible and located within the Valley Branch Watershed District.
8. **Hearing Panel.** The Board's Metropolitan Water Planning Subcommittee consisting of Kathleen Roer, Dwain Otte, and Jack Frost should preside over the hearing due to their familiarity with the issues and bring a recommendation to the Board.
9. **Hearing Time.** The pertinent parties have been coordinated with such that the hearing should be held on Wednesday, November 29, 2000, starting at 6:30 PM.

CONCLUSIONS

1. The Petition for the enlargement and increasing the number of managers of the Valley Branch Watershed District is valid in accordance with Minn. Stat. §§ 103D.261 and 103D.305.
2. All relevant substantive and procedural requirements of law and rule have been fulfilled.
3. The Board has proper jurisdiction in the matter of ordering a watershed district enlargement and increase number of managers hearing.

DRAFT

ORDER

The Board hereby orders that the hearing on the Enlargement and Increase Number of Managers of the Valley Branch Watershed District be heard by the Metropolitan Water Planning Subcommittee on Wednesday, November 29, 2000, starting at 6:30 PM at the Lake Elmo City Hall, 3800 Laverne Avenue North, Lake Elmo, Minnesota.

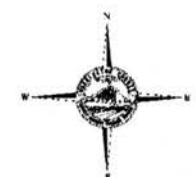
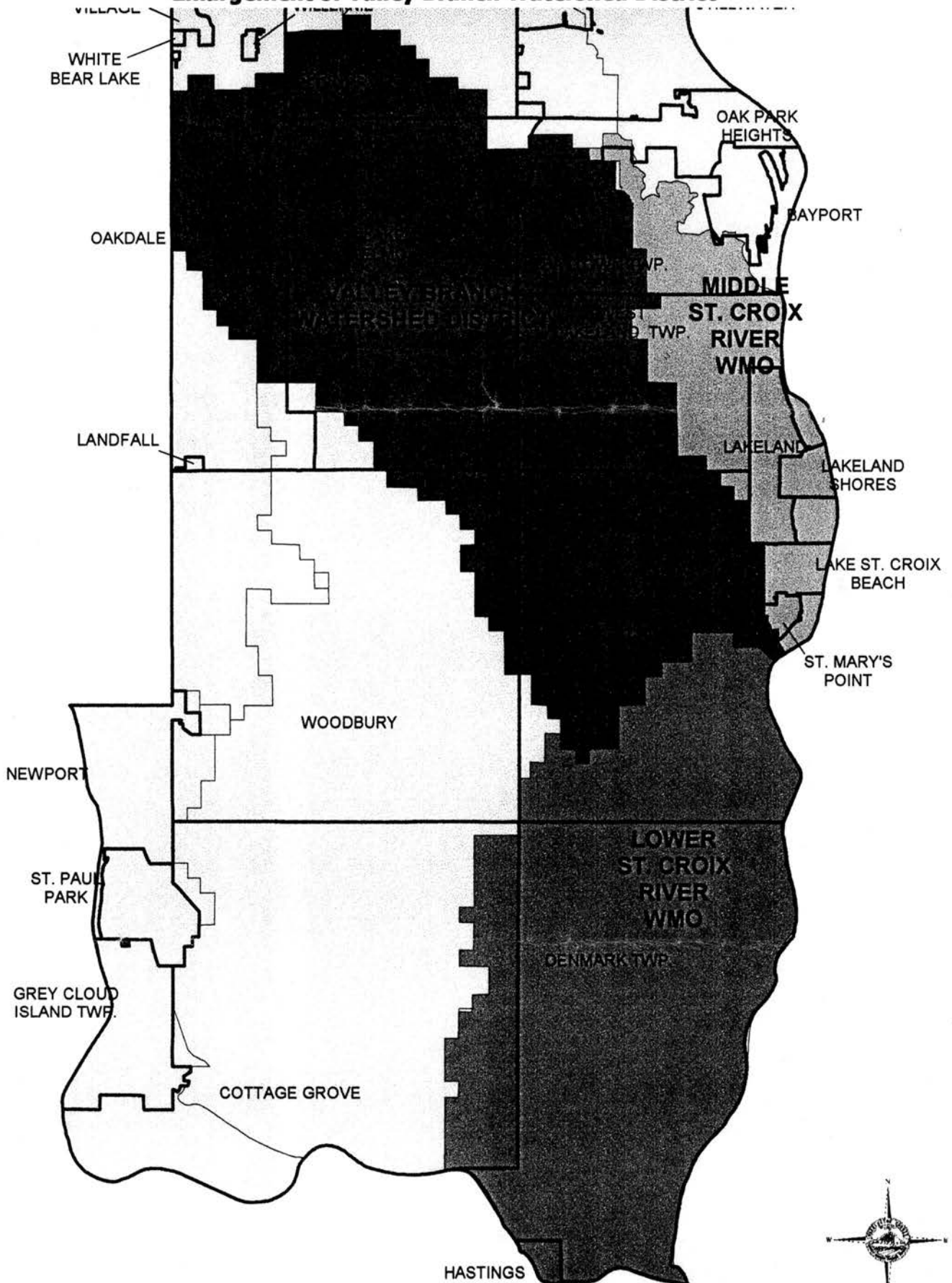
Dated this 25th day of October, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

DRAFT

By: _____
Kathleen M. Roer, Chair

**Exhibit A
Washington County
Enlargement of Valley Branch Watershed District**



New Business

4. Brown's Creek Watershed District
Enlargement and Increase Number of
Managers Order for Public Hearing
DECISION

DRAFT

Minnesota Board of Water and Soil Resources
One West Water Street, Suite 200
St. Paul, Minnesota 55107

DRAFT

In the Matter of the Enlargement and Increasing
the Number of Managers of the Brown's Creek
Watershed District in Washington County
pursuant to Minnesota Statutes §§ 103D.261 and 103D.305

**ORDER ENLARGEMENT
AND INCREASE NUMBER
OF MANAGERS HEARING**

Whereas, Washington County filed a Petition dated September 26, 2000 with the Board of Water and Soil Resources (Board) on September 28, 2000, to enlarge the Brown's Creek Watershed District pursuant to Minn. Stat. § 103D.261 and increase the number of managers of the Brown's Creek Watershed District pursuant to Minn. Stat. § 103D.305, and;

Whereas, the Board has completed its review of the Petition;

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions, and Order.

FINDINGS

1. **Petition.** The Petition to enlarge and increase the number of managers of the Brown's Creek Watershed District was filed by Washington County with the Board on September 28, 2000.
2. **District Name.** The name of the proposed enlarged watershed district shall remain the "Brown's Creek Watershed District".

DRAFT

3. **Property Description.** The territory to be included in the watershed district, the Petitioned Area, is located in Washington County entirely within the metropolitan area and is approximately 9.7 square miles contiguous to the Brown's Creek Watershed District, which includes land in the Cities of Bayport, Oak Park Heights, and Stillwater, and the town of Baytown, and further depicted on a map attached to the petition as Exhibit A. The Petitioned Area includes the northern portion of the Middle St. Croix River Watershed Management Organization.
4. **Increase Number of Managers.** The Board of Managers is proposed to be increased from five managers to seven managers for the first two years, then return to five managers after the first two years. The two proposed new manager positions would represent the subwatershed currently managed by the Middle St. Croix River Watershed Management Organization.
5. **Reasons for change.** The Washington County Board authorized a Water Governance Study to identify and evaluate the best governance structure for water management in the County. The resulting report was adopted by the Washington County Board. The Petition is a direct result of the report and specifies the following:
 - A. Washington County has a relatively large number of watershed management organizations of small size compared to other metropolitan counties.
 - B. The ineffectiveness of some joint powers agreement watershed management organizations in Washington County.
 - C. Insufficient budget due to small size and limited tax capacity of some watershed management organizations.
 - D. Joint Powers Agreement Watershed Management Organizations have not established offices or a clear point of communication.
 - E. Washington County has coordinated issues relating to the enlargement such as financing policies, watershed management plans, and board manager representation.
6. **Petition Service.** The petition was served on the Board and the Brown's Creek Watershed District pursuant to Minn. Stat. § 103D.261, Subd. 1 (b).

DRAFT

7. **Hearing Location.** The hearing should be held at the Washington County Government Center, 14900 North 61st Street, Room 560, Stillwater, Minnesota. The facility is handicap accessible and located within the proposed Brown's Creek Watershed District.
8. **Hearing Panel.** The Board's Metropolitan Water Planning Subcommittee consisting of Kathleen Roer, Dwain Otte, and Jack Frost should preside over the hearing due to their familiarity with the issues, and bring a recommendation to the Board.
9. **Hearing Time.** The pertinent parties have been coordinated with such that the hearing should be held on Monday, November 27, 2000, starting at 5:00 PM.

CONCLUSIONS

1. The Petition for the enlargement and increasing the number of managers of the Brown's Creek Watershed District is valid in accordance with Minn. Stat. §§ 103D.261 and 103D.305.
2. All relevant substantive and procedural requirements of law and rule have been fulfilled.
3. The Board has proper jurisdiction in the matter of ordering a watershed district enlargement and increase number of managers hearing.

DRAFT

ORDER

The Board hereby orders that the hearing on the Enlargement and Increase Number of Managers of the Brown's Creek Watershed District be heard by the Metropolitan Water Planning Subcommittee on Monday, November 27, 2000, starting at 5:00 PM at the Washington County Government Center, 14900 North 61st Street, Room 560, Stillwater, Minnesota.

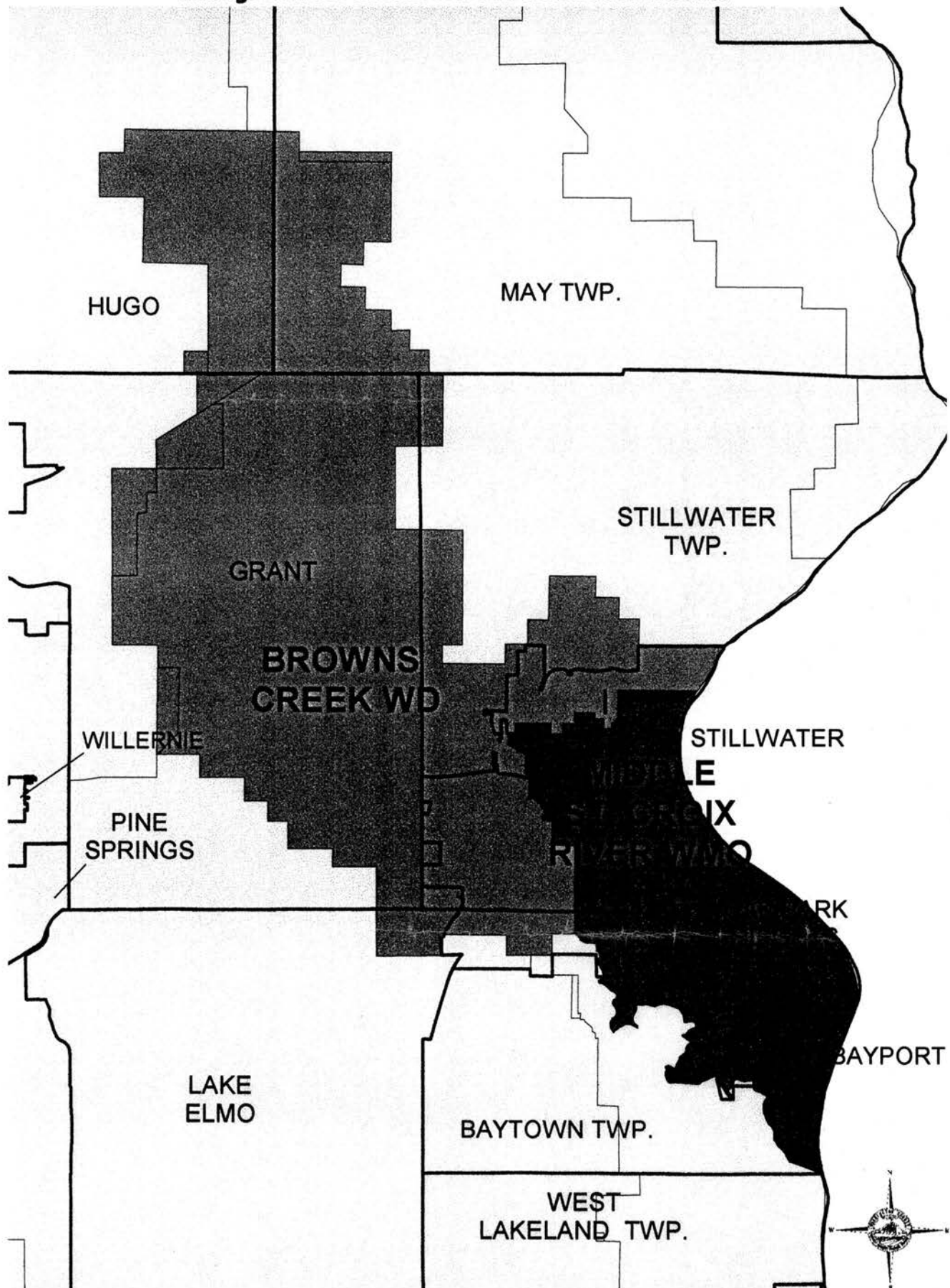
Dated this 25th day of October, 2000.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES

DRAFT

By: _____
Kathleen M. Roer, Chair

**Exhibit A
Washington County
Enlargement of Brown's Creek Watershed District**



FOR YOUR INFORMATION

(October 25, 2000)

- Board Member Update
- Memo of October 16, 2000, from Ron Harnack regarding Minnesota Local Government Roads Wetland Replacement – Report to the Legislature and the Governor
- Memo of October 12, 2000, from Ron Harnack regarding Fillmore County Comprehensive Local Water Plan Update
- Memo of September 28, 2000, from Ron Harnack regarding Houston County Comprehensive Local Water Plan Update
- Information regarding MAWD Annual Meeting, November 30 – December 2, Alexandria
- Information regarding MASWCD Annual Meeting, Dec. 3-5, Bloomington
- Information regarding AMC Annual Meeting, Dec. 4-5, Rochester



Board of Water and Soil Resources UPDATE

A publication of the Minnesota Board of Water and Soil Resources

October 2000

SOUTH

Nineteen DNR Conservation Reserve Enhancement (CREP) outreach technicians began work

Aug. 30 in 19 field offices across the Minnesota River Basin. The outreach technicians are being integrated into the existing SWCD delivery system to landowners. A crash course in CREP, along with a mentoring system, will get these folks up to speed on contacting eligible landowners to offer them the CREP opportunity. The new technicians, along with the existing 14 CREP technicians and numerous SWCD and NRCS staff members, will provide personal on-site contact to the remaining eligible landowners in the watershed.

Marketing CREP to all eligible landowners in the basin is in full swing. Magnetic vehicle signs, 15,000 postcards compliments of Pheasants Forever, CREP field signs identifying enrolled acres throughout the basin, and numerous news articles all are bringing attention to the program.

The future of CREP is bright for the next 12 months. What happens after that will be up to Gov. Ventura and the Legislature as they make funding decisions between now and next spring. Gov. Ventura is assembling his budget now and is expected to conclude by the end of December.

METRO

Metro staff is looking forward to election results in the Hugo area as the lawsuit city officials filed

against the Rice Creek Watershed District, BWSR, and DNR over ditch cleaning and WCA issues has become a big issue. A number of council members are up for reelection; they tended to be on the pro-lawsuit side of this split council's debate.

We're seeing kickoff efforts in the western Hennepin County Watershed Management Organization (WMO) of Pioneer-Sarah Creek. These communities have decided to continue as WMO format and are starting to discuss how things should look there in the future.

Ron Struss has been helping to make up for a less-than-they-hoped level of start-up assistance to the Forest Lake-Comfort Lake Watershed District. This new district spent the summer gearing up slowly. Ron is facilitating their advisory committee efforts until they become self-supporting and integrated with the board of managers operations.

Chisago County officials met with us to outline how they are proceeding with open space initiatives. Washington County has the financing of open space as an election-day initiative—another election result worth watching.

Dakota County and Scott County are talking about how to proceed with the management of the Vermillion River watershed (whose WMO failed in August). We're hearing good things thus far, which should raise the level of activity above what has been seen there. Dakota County SWCD is really stepping up to help with continuity issues.

We continue to hear of coordination among Mn/DOT, Minnehaha Creek WED, and the Lower Minnesota River Watershed District regarding the contentious Hwy 55 project and the Camp Coldwater spring flows. The latest news is that Mn/DOT is reviewing a possible change in the elevation of a pond to further protect spring flow. Neither side fully agrees with the other's geologist opinions, but it appears some compromise is occurring.

NORTH

Gary Bailey! That's a name you will be hearing a lot about in the next several months. Bailey is responsible

for in excess of 300 acres of wetland drain and fill activities in Lake of the Woods County. In September, BWSR staff Dale Krystosek, Dan Eklund, and Greg Larson joined forces with DNR staff, CORPS staff, NRCS staff, and LGU staff to do a three-day fact finding mission on the affected property. This violation will require much oversight by BWSR staff. Like the Krieger violation in Mille Lacs County, the Bailey site may involve DNR violations, CORP violations, WCA violations, and possible trespass issues. The interagency team is still in the process of sorting out the extent of the wetland impacts and the jurisdictions involved. Bailey has already hired an

Board of Water and Soil Resources Update, Page 2

attorney. The county attorney is working with us as well. Stay tuned.

Arnold Ruther is a name from the past. Ruther has been prosecuted twice for WCA violations and served jail time. He's at it again. On Wednesday, Oct. 18, BWSR staff Greg Larson, Dale Krystosek, Dan Eklund and Otter Tail LGU staff once again were on the Ruther site documenting the extent of his latest activities. What is interesting about this site is that 10 DNR conservation officers were on hand at the site providing backup while the field work was being conducted. The COs kept Ruther occupied while Dan, Dale, Greg and others did some hurried wetland delineation work.

New staff assignments have been made in the North Region to accommodate the ever increasing and ever more complex WCA workload. Dale Krystosek has been reassigned from his BC position to a wetland specialist position. Dale will work approximately 75 percent on WCA issues and 25 percent on other board conservationist tasks. Dale and Dan Eklund will split wetland specialist duties in the North Region. This is a temporary arrangement aimed at getting us through till next summer when we should have new money available to hire an additional wetland specialist. Jim Lemmerman, staff forester, is also entering the wetland workforce. About 25 percent of Jim's time will be devoted to wetland training issues. We have not been able to keep pace with the training demand by our clientele. Jim's assistance will ease the burden on Dan Eklund to find time to meet all the training needs.

The moral of the story is this: Wetlands is still the biggest game in town in the North Region.

ETS

Minnesota River CREP: Following are key program numbers for the Minnesota River Conservation Reserve Enhancement Program as of Oct. 20:

EASEMENT TYPE	APPROVED APPS	ACRES	COST
Riparian (includes riparian buffers, filter strips and flood-prone lands)	481	14,980	\$10,381,615
Wetland Restoration	171	8,654	\$6,787,167
Riparian Limited Duration (35-year / 50-year)	11	324	\$145,092
Marginal Pasture (50-year)	18	440	\$142,938
All	681	23,398	\$17,456,812

A total of 300 CREP easements have been recorded and paid. The applications for 250 easements were accepted between early January and July 1—while we were out of CREP funding. Draft easement agreements, including legal descriptions and Exhibit A's, were developed for most of these applications during that time. This wave of agreements have been feverishly processed since July 1 by BWSR and SWCD staff to enable the associated CRP contracts to be developed as soon as possible.

Following is a summary of CREP easement acquisition funding as of Oct. 20:

FY 00 and Prior Year Appropriations	\$9.1 million
FY 01 Appropriation Available for Easements	+ <u>\$18.4 million</u>
Total Appropriation to Date	\$27.5 million
Total Easement Costs to Date	- <u>\$17.5 million</u>
Easement Acquisition Funding Remaining	\$10 million

We are in the process of adding several new temporary staff for CREP easement processing and engineering.

Regular RIM Reserve: A sign up is currently in progress for the \$1 million appropriated this year for regular RIM. This funding will focus on lands outside the Minnesota River Basin. This sign up is for both the RIM/WRP partnership and regular RIM Reserve. The NRCS plans to use about \$900,000 of WRP funding for the RIM/WRP partnership. Ducks Unlimited (DU) hired two technicians this past summer via an agreement with the NRCS to assist with marketing and implementation of RIM/WRP (and regular WRP). An agreement between DU and BWSR is nearly complete that will provide BWSR with funding for a half-time RIM/WRP processing coordinator position for about 1 1/2 years. The mutual goal of the NRCS, BWSR, and DU is to accelerate RIM/WRP project implementation to increase the potential to receive more WRP funding in Minnesota.

Lakeshore Engineering: Gene Clark, lakeshore engineer, recently traveled to Detroit to participate in a multi-organization work group to help update a popular Army Corps of Engineers shore protection booklet. Gene was one of many experts from various agencies and states invited by Phil Keillor of the University of Wisconsin Sea Grant, who has been contracted by the Corps to update this document. The primary audience for the booklet includes property owners and contractors. Gene reports that a lot of good discussion occurred about what the updated document should and shouldn't include. We expect the result to be a useful tool for assisting property owners with shoreline erosion problems.

Board of Water and Soil Resources Update, Page 3

Engineering Training: Justin Jeffery, training and design engineer, is developing "FLEval Technical Notes." The purpose of this document is to help users of the feedlot evaluation model deal with a number of common difficulties, such as defining the discharge point, properly assessing overland flow, assessing the effects of managing livestock access to feedlots, and evaluating the effects of adjacent areas on feedlot runoff. Consistent and effective use of the model are key to effective use of low-cost options for feedlot pollution abatement. Justin also recently updated and added engineering course descriptions for the current cycle of planning for partnership training at the area and state levels.

L&WS

Changing and evolving roles are the order of the day as Marybeth Block makes plans to take on water

planning. Jim Haertel teams up with Phil Belfiori and Brian Dwight to form a watersheds team, and we all welcome back Natasha from her maternity leave after the birth of her daughter Thalia in late August. Bruce Sandstrom is making land acquisition and contracting deals nearly by the hour to establish wetland banking credits. Tim Ogg and Conor Donnelly (now part of Administrative Services) have been finalizing a report on the feasibility of using GIS methods to inventory drained wetlands in the metro area and are in the very beginning stages of an exciting GIS data/project management project known as LINNET, which has the potential to use the Internet to manage and track BWSR and local government projects and analyze the outcomes. Meanwhile, Eric Mohring keeps the wheels on our existing data management system (LARS) and provides wide-ranging technical expertise to field and program staff. Wayne Zellmer and Michelle Lewis are awaiting the results of their recent work with the legislative auditor and look forward to being part of a grants retooling effort, in conjunction with selected local governments, to begin late this fall. Jim Haertel and John Jaschke continue involvement with the attorney general's office in a lawsuit filed against the state and the Rice Creek Watershed District regarding Judicial Ditch #2 in the City of Hugo. Robyn Molina helps keep all these activities in motion as well as contributing to special projects such as helping to build our new contact management database ("BWSR's Electronic Rolodex"). We plan to provide more details on these and other specific topics for future *Updates*.

BRIEFS

Kudos to Tim Ogg, BWSR information systems manager.

Tim was named to the Minnesota Governor's Council on Geographic Information. He joins other members who represent government, academia, and private industry. Members serve through June 30, 2001.

The University of Minnesota Extension Service On-Site Sewage Treatment Program has a new web site. Check it out at www.bae.umn.edu/septic for news, information, educational materials, and technical assistance about on-site sewage treatment systems.

The Minnesota Department of Trade and Economic Development has identified BWSR's web site as a link for the "Rural Investment Guide," an electronic resource guide of links to agencies, organizations, and articles addressing the wide variety of needs in outstate Minnesota. DTED's web site is www.dted.state.mn. Find the guide under communities, then assistance programs, then technical resources.

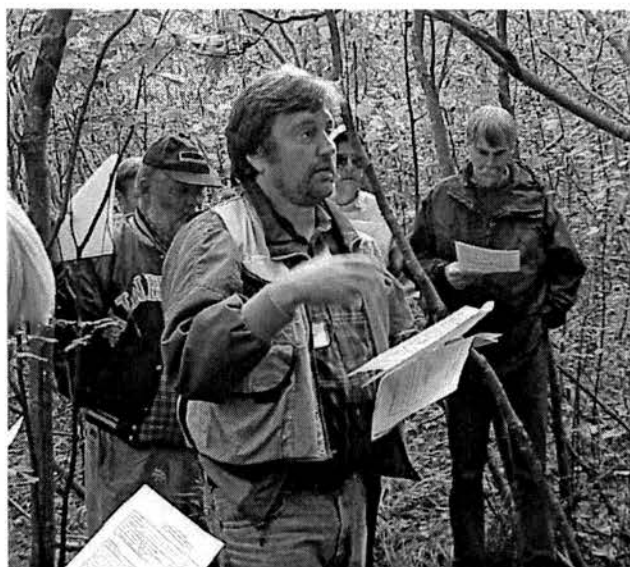
Kamal Alsharif reports that Area I will host the State Envirothon in 2001. The 2001 State Envirothon will be held at Camp Wilderness, near Park Rapids, on May 23, 2001. The oral presentation topic for this year is "Urban Nonpoint Source Pollution-Household/Home Site." The committee will meet in the next couple of months to plan the event.

Upcoming meetings:

Oct. 25	BWSR Meeting	BWSR Conf. Room
Nov. 30-Dec. 2	MAWD Annual Mtg.	Alexandria
Dec. 3-5	MASWCD Annual Mtg.	Bloomington
Dec. 4-5	AMC Annual Mtg.	Rochester
Dec. 13	BWSR Meeting	BWSR Conf. Room

**Deadline for next
Update: Nov. 22**

No board meeting in November



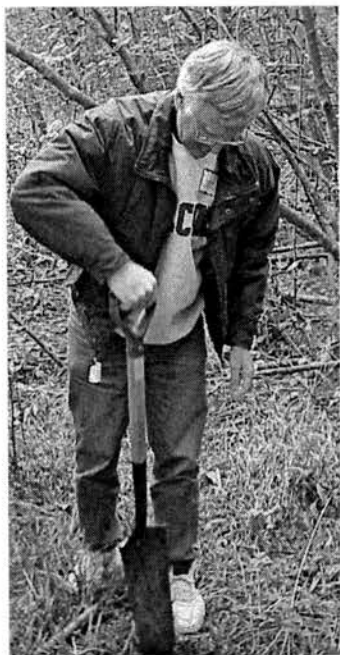
Like the new Update?

Do you like the new *Update*? I've heard from folks in the agency that they've missed the former *Board Member Update*. I've created this monthly publication to fill that void and to keep all staff informed of major news items.

If you have news for an upcoming *Update*, let me know. You can reach me at 651-296-0884 or e-mail me at peter.raeker@bwsr.state.mn.us.

Thank you!

Pete Raeker, communications



Board tours Lake County area Sept. 27

September's meeting of the board included a tour of the North Shore area.

Above: Mark Nelson, board conservationist from BWSR's Duluth office, discusses some of the criteria used to help determine a wetland. The site was west of Two Harbors.

Left: Jim Anderson, board member representing the University of Minnesota, gets his shovel dirty at the same site.



MEMO

October 16, 2000

One West Water Street
Suite 200
St. Paul, MN 55107
(651) 296-3767
Fax (651) 297-5615

Field Offices

Northern Region:

394 S. Lake Avenue
Room 403
Duluth, MN 55802
(218) 723-4752
Fax (218) 723-4794

3217 Bemidji Avenue N.
Bemidji, MN 56601
(218) 755-4235
Fax (218) 755-4201

217 S. 7th Street
Suite 202
Brainerd, MN 56401-3660
(218) 828-2383
Fax (218) 828-6036

Southern Region:

261 Highway 15 S.
New Ulm, MN 56073-8915
(507) 359-6074
Fax (507) 359-6018

40--16th Street SE
Suite A
Rochester, MN 55904
(507) 285-7458
Fax (507) 280-2875

Box 267
1400 E. Lyon Street
Marshall, MN 56258
(507) 537-6060
Fax (507) 537-6368

Metro Region:

One West Water Street
Suite 250
St. Paul, MN 55107
(651) 282-9969
Fax (651) 297-5615

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TO: Joe Bagnoli, Governor's Office
Rep. Carol Molnau, Chair, Transportation Finance Committee
Rep. Mark Holsten, Chair, Environment and Natural Resources
Finance Committee
Rep. Dennis Ozment, Chair, Environment and Natural Resources
Policy Committee
Sen. Dean Johnson, Chair, Transportation Budget Division
Sen. Jane Krentz, Chair, Environment and Agriculture Budget
Division
Sen. Bob Lessard, Chair, Environment and Natural Resources Policy
Committee

FROM: Ron Harnack, Executive Director

RE: **Minnesota Local Government Roads Wetland Replacement - Report
to the Legislature and the Governor**

Attached is the report required by *ML 2000, Chap. 492, Sec. 9, Subd. 5* addressing the local government roads wetland replacement program. This report was prepared in consultation with the Minnesota Department of Transportation, the Association of Minnesota Counties, the Minnesota Association of Townships and the League of Minnesota Cities. This report required approximately 30 hours of staff time at a cost of \$1,012. Other costs including printing and distribution were negligible.

If you have any questions, please contact John Jaschke at 651-297-3432.

c: Pamela Wheelock, Commissioner of Finance
Keith Bogut, Executive Budget Officer, Department of Finance
Doug Weiszhaar, Deputy Commissioner, Mn/DOT
Mike Pinsonneault, Mn/DOT State-Aid Office
Pat Hughes, Mn/DOT Program Support Group
Merritt Linzie, Mn/DOT Environmental Services
Kent Lokkesmoe, Director, DNR, Waters
Lee Pfannmuller, DNR, Eco Services
Dave Weirens, Association of Minnesota Counties
Rick Kjonaas, McLeod County Engineer
Reme Stone, League of Minnesota Cities
John Dooley, Minnesota Association of Townships
John Velin, Director, LCMR
Senator Roger Moe
Representative Steve Sviggum
Senator Dan Stevens
Senator LeRoy Stumpf

Minnesota Local Government Roads Wetland Replacement
Report to the Legislature and the Governor
For FY02-03 Budget Consideration
October 16, 2000

Report Requirement

ML 2000, Chap. 492, Sec. 9, Subd. 5. "By October 15, 2000, the board of water and soil resources shall make a recommendation to the governor and the legislature on the inclusion of wetland replacement under Minnesota Statutes, section 103G.222, subdivision 1, paragraph (m), as a biennial budget item."

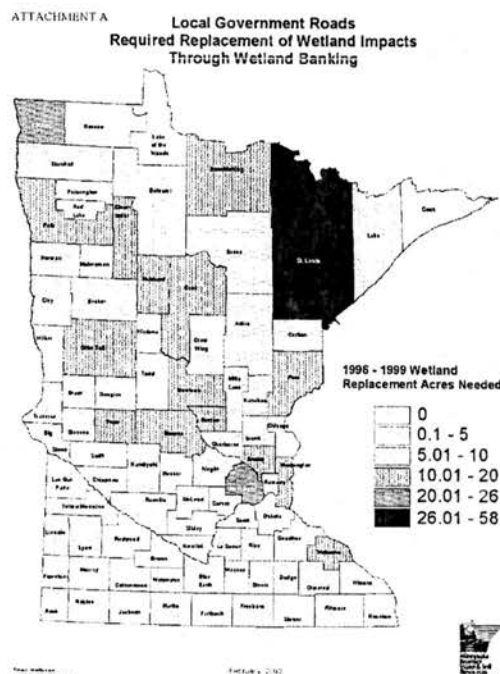
Program Summary

The Minnesota Local Government Roads Wetland Replacement program was established in law in 1996 to replace wetlands lost to local government public transportation projects as required under M.S. 103G.222, Subd. 1(l)¹. This program supports the "no-net-loss" requirements of both state and federal regulations. It benefits: (a) local road authorities by assigning responsibility for replacing the inevitable loss of wetlands to the state; (b) environmental interests by establishing higher quality wetland replacement sites; and (c) state taxpayers by reducing the overall costs of constructing these replacement wetlands due to economies of scale realized through this collective process.

Program History and Outcomes

The 1996 and 2000 Legislatures amended the Wetland Conservation Act (WCA) after several years of controversy and regulatory inconsistency among local governments, business interests, environmental groups, and others. The local government roads wetland replacement program was a key outcome of these amendments as it transferred responsibility for replacing wetlands lost due to local government road construction from the local road authority to BWSR. This eliminates the need for local government transportation officials to undertake and finance environmental reclamation projects, and consolidates the necessary technical, financial and other implementation work. The result is higher quality, more cost-effective wetland replacement. See Figure 1 for distribution of local road projects wetland replacement needs.

Figure 1. Distribution of local road projects wetland replacement needs.



Benefits realized by the Local Government Roads Wetland Replacement program include:

- 1) Regulatory simplification and efficient and improved wetland mitigation are achieved by eliminating the need for each local road authority to maintain its own staff expertise and budget to mitigate impacts to wetlands from road projects.
- 2) Fragmented impacts from road projects are consolidated in targeted areas to provide habitat, water quality and other wetland functions away from traffic and highway runoff areas.
- 3) Water management goals such as improving water quality, flood control, greenway preservation and wildlife corridor enhancement can be better addressed collectively.
- 4) Site selection, ranking of project proposals and setting program strategies consistent with overall State and Federal wetland goals are achieved through an interagency committee process.

BWSR has adopted a 3-part strategy to achieve the wetland replacement required by law:

- 1) Develop projects with local or state partners through fee title or easement acquisition;
- 2) Purchase wetland credits from existing wetland banking accounts; and
- 3) Acquire easements in conjunction with existing conservation easement programs.

Financial History

From the beginning, consensus has not been reached on whether this program should be funded from transportation sources, environmental sources or some combination of the two and thus it has always been funded with capital budget sources (see Table 1). Most recently, this program was funded for one year from the capital (bonding) budget by the 2000 legislature via a \$2.3 million capital appropriation with \$400 thousand supplement allocated for annual implementation costs. This amount was similar to previous appropriations and adequate for one year of projects covering the state's obligations at least through calendar year 1999. Prior experience shows that approximately 220 acres of wetlands need replacement each year, at an annual cost of \$2.75 million. The number of acres impacted depends most directly on the money available to local governments for road construction. The cost of establishing the wetlands varies widely, from a low of \$2 thousand/acre in rural Minnesota, up to \$100 thousand/acre for some urban renewal projects in the metro area. The BWSR projects that to meet its statutory obligations for the next two years will require \$5.5 million.

Table 1. Appropriation History

<u>Legislative Action</u>	<u>Appropriation</u>
2000 Bonding <i>ML 2000, Chap. 492, Sec. 9, Subd. 5</i>	\$ 2,300,000
1998 Capital Budget General Fund <i>ML 1998, Chap. 404, Sec. 10, Subd. 3</i>	\$ 2,750,000
1996 Bonding <i>ML 1996, Chap. 463, Sec. 11, Subd. 4</i>	\$3,000,000

Environmental Funding Sources

Environmental/natural resource restoration projects are funded using a variety of sources (e.g., the general fund, dedicated funds, capital funds and a variety of federal, state, local and private sources). See Table 3 for a breakdown of recent biennial appropriations.

Table 3: Direct Appropriations to Environment, Natural Resources, and Agriculture Agencies for 2000-2001 Biennium, by Fundⁱⁱ

Fund	\$ Thousands	%
General	\$421,587	60
Petro Tank Release	6,976	1
State Government	89	-
Special Revenue	723	-
Environmental	43,928	6
Solid Waste	14,382	6
Natural Resources	52,238	7
Game and Fish	121,934	18
Future Resources	14,840	2
Environmental Trust	25,460	4
Great Lakes Protection	200	-
	\$702,357	100%

Transportation Funding Sources

The state of Minnesota has approximately 130,000 miles of local streets and highways (See Table 1). This reflects Minnesota's entire roadway system.

Table 1. Approximate Mileage by Systemⁱⁱⁱ

Trunk Highway (MnDOT)	11,930 (8.9%)
County State Aid	30,320 (22.5%)
County Road (local)	15,040 (11.2%)
City State Aid	2,690 (2.0%)
City (local streets)	15,310 (11.4%)
Township Roads	59,290 (44.1%)
Total	134,580 miles

In 1998, approximately \$2.8 billion in revenue was raised and available for Minnesota's roadway system. These revenues come from state highway user tax funds (motor fuel tax and motor vehicle registration), local property taxes, bonds and notes, and Minnesota's General Fund.

Of the \$2.8 billion available for all Minnesota roadways, Mn/DOT is responsible for the oversight of about \$1.5 billion in annual funding for highways. These state highway revenues are used for the construction and maintenance of about 12,000 miles of state trunk highways. Mn/DOT also distributes state funds and provides technical assistance for more than 33,000 miles of county state-aid and municipal state-aid highways and streets (see Table 2).

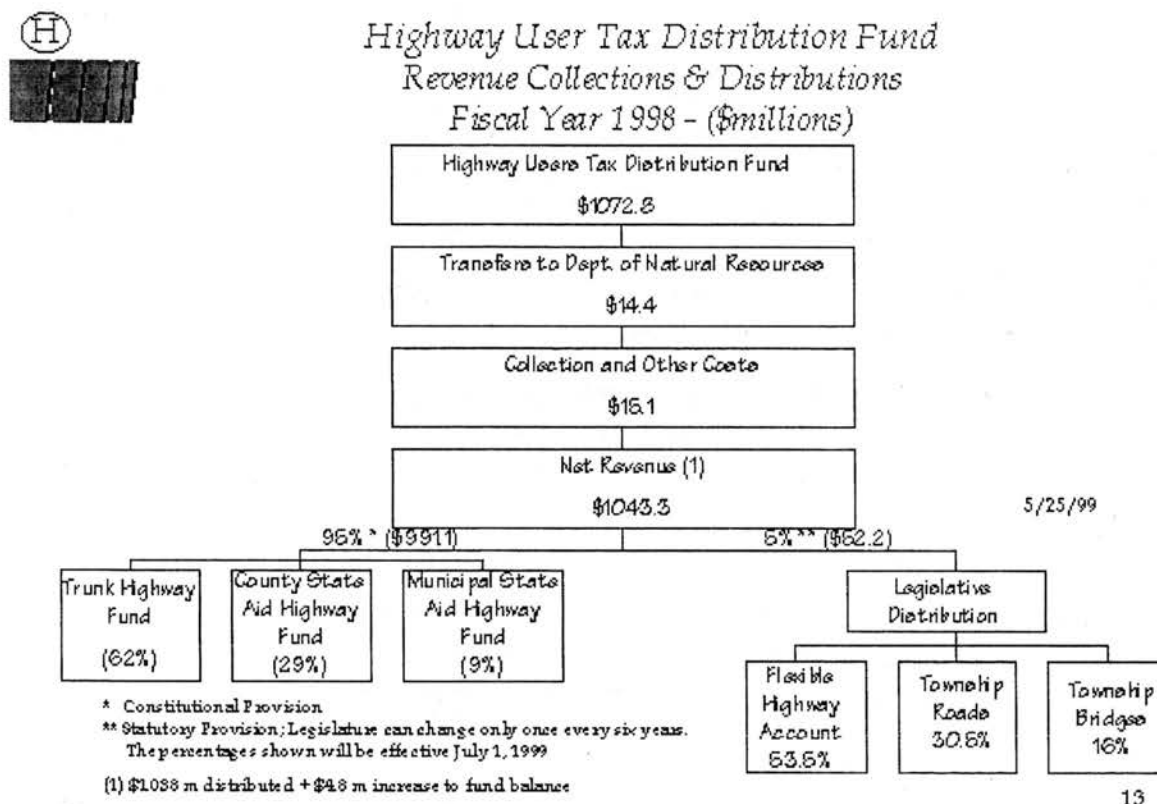
Table 2. Approximate Highway User Tax Distribution for 1999

*** (does not include any local or non-state aid funds)^{iv}**

Trunk Highway	\$647 million (61.0%)
County State Aid Highway *	\$303 million (28.6%)
Municipal State Aid*	\$94 million (8.9%)
Township Road Account*	\$17 million (1.6%)
Total	\$1.1 billion

State highway revenues are derived from various sources. A majority of the funding is provided through the Highway User Tax Distribution Fund that is comprised of motor fuel and motor vehicle registration taxes. The fund was established through a 1956 constitutional amendment and 1957 legislation, and is dedicated exclusively to "highway purposes" by the Minnesota Constitution¹. Five percent of the funding can be modified once every six years by the Legislature and was last modified in 1999. Thus, the next opportunity to make this modification does not occur until 2005. Figure 2 illustrates the dedicated funding sources for Minnesota's roads and highways.

Figure 2. Highway User Tax Distribution Fund – 1998 Distribution



Program Rationale and Consequences

Local governments (counties, cities and townships) believe strongly this state mandate should be a base element in BWSR's budget. The Legislature also recognized the ongoing state obligation this program fulfills and thus included the requirement for this report in the appropriation language last year. There is stakeholder consensus on the benefits of the program and the need to permanently fund this state obligation. Without a continued state commitment to this funding, local governments face paying for this work out of their transportation budgets, which will:

- 1) Reduce or delay completion of local government road projects;
- 2) Increase local property tax levies;
- 3) Require a reversal of recent statute changes and undo a fragile stakeholder consensus that resulted in recent wetland regulatory reforms (*ML 2000, Chap. 382*); and
- 4) Negate an agreement with the U.S. Army Corps of Engineers (COE) that allows this program to meet federal regulatory requirements meaning local road authorities will again have to seek individual federal permits and be responsible for wetland replacement.

Last year the BWSR developed several options for potentially reducing the state's fiscal obligation. None of these options were viewed as acceptable by the consortium of stakeholders who developed the consensus proposal which lead to the statutory changes. The options were:

1. A. Reduce replacement ratio to 1:1 statewide = 30% cost reduction.
 B. Reduce replacement ratio to 1.5:1 from 2:1 in metro, <50% areas, and 50-80% areas = 15% cost reduction.
2. Delete requirement to fund urban-renewal projects = 10% cost reduction.
3. Allow half of metro area filled wetlands to be replaced in non-metro areas = 18% cost reduction.
4. Combinations:
 Combine #1A with #2 = 40% cost reduction.
 Combine #1B with #2 = 25% cost reduction.
 Combine #2 with #3 = 28% cost reduction.

Given the disinterest in pursuing non-consensus policy changes, the BWSR believes both state and local government interests are best served by continued and permanent funding for this program in an amount based on the documented need of \$2.75 million per year (\$5.5 million for the FY02-03 biennium).

Recommendation

A recommendation for shared state funding of this mandated program is outlined in Table 4, which balances a shared responsibility between existing transportation sources (in proportion to existing current state contributions) and the general fund for the portion that would otherwise have to come from local property tax revenues. The decision on whether this program should be funded from transportation sources, the general fund, some combination of the two, or other sources must be decided through the legislative process.

Table 4. Shared State Funding Proposal

Local Road Authorities	Local Road Funding*		Estimated Annual Replacement Wetland Acres **	Proposed Annual Funding (\$ thousands)	
	State %	Local %		Transportation State-Aid Fund	General Fund
Township	0	100	106.3	0	1,328
City	15	85	32.3	61	343
County	67	33	81.4	682	336
TOTALS			220	\$743	\$2,007

*Based on state-aid funding proportions in Table 1, excluding Trunk Highways.

**Based on 1996-1999 reports, number of road miles, and average annual costs to replace wetlands statewide (\$2.75 million) as mandated by M.S. 103G.222, Subd. 1(e).

Report Prepared by:

John Jaschke, Land and Water Section Administrator

MN Board of Water and Soil Resources

phone: 651-297-3432, e-mail: john.jaschke@bwsr.state.mn.us

Endnotes:

ⁱ **M.S. 103G.222, Subd. 1(l) -- as amended by MN Laws 2000, Chapter 382.**

~~(m)~~ (l) A replacement plan for wetlands is not required for individual projects that result in the filling or draining of wetlands for the repair, rehabilitation, reconstruction, or replacement of a currently serviceable existing state, city, county, or town public road necessary, as determined by the public transportation authority, to meet state or federal design or safety standards or requirements, excluding new roads or roads expanded solely for additional traffic capacity lanes. This paragraph only applies to authorities for public transportation projects that:

(1) minimize the amount of wetland filling or draining associated with the project and consider mitigating important site-specific wetland functions on-site; and

(2) except as provided in clause (3), submit annual project-specific reports by ~~January 15~~ to the board, the technical evaluation panel, the commissioner of natural resources, and members of the public requesting a copy at least 30 days prior to construction that indicate the location, amount, and type of wetlands ~~that have been filled or drained during the previous year and a projection of the location, amount, and type of wetlands to be filled or drained by the project or, alternatively, convene an annual meeting of the parties required to receive notice to review projects to be commenced during the upcoming year; and~~

(3) for minor and emergency maintenance work impacting less than 10,000 square feet, submit project-specific reports, within 30 days of commencing the activity, to the board that indicate the location, amount, and type of wetlands that have been filled or drained.

Those required to receive notice of public transportation projects may appeal minimization, delineation, and on-site mitigation decisions made by the public transportation authority to the board according to the provisions of section 103G.2242, subdivision 9. The technical evaluation panel shall review minimization and delineation decisions made by the public transportation authority and provide recommendations regarding on-site mitigation if requested to do so by the local government unit, a contiguous landowner, or a member of the technical evaluation panel.

Except for state public transportation projects, for which the state department of transportation is responsible, the board must replace the wetlands, and wetland areas of public waters if authorized by the commissioner or a delegated authority, drained or filled by public transportation projects on existing roads in critical rural and urban watersheds.

Public transportation authorities at their discretion may deviate from federal and state design standards on existing road projects when practical and reasonable to avoid wetland filling or draining, provided that public safety is not unreasonably compromised. The local road authority and its officers and employees are exempt from liability for any tort claim for injury to persons or property arising from travel on the highway and related to the deviation from the design standards for construction or reconstruction under this paragraph. This paragraph does not preclude an action for damages arising from negligence in construction or maintenance on a highway.

ⁱⁱ FISCAL ISSUE BRIEF Environment, Natural Resources and Agriculture Budget 2000-2001, page 1, *Senate Office of Fiscal Policy Analysis, February 2000*.
<http://www.senate.leg.state.mn.us/departments/FiscalAnalysis/reports.htm>

ⁱⁱⁱ Mn/DOT Office of State Aid for Local Transportation, Mike Pinsonneault, December 1999.

^{iv} Mn/DOT Office of State Aid for Local Transportation, Mike Pinsonneault, December 1999.

^v Mn/DOT Financial and Management Analysis Section, "Moving Minnesota from 2000 to 2020", pg. 92, <http://www.oim.dot.state.mn.us/PDPA/Plan.html>.

Minnesota Association of Watershed Districts

30th Annual Meeting & Trade Show

November 30 - December 2, 2000

Radisson Arrowwood, Alexandria

Introduction

The MAWD 30th Annual Meeting & Trade Show is offering a strong seminar program to help meet your needs as a watershed district official or key watershed district partner. Our program includes four concurrent sessions for a total of twelve different seminars. We will start off the Annual Meeting with our traditional *Welcome Reception* on Thursday evening on the trade show floor. Door prize opportunities will again be part of the MAWD Trade Show format.

MAWD is again offering a special day long drainage session for drainage authorities and their key partners prior to the start of the Annual Meeting (9:30 a.m. - 4:00 P.M. on Thursday, November 30th) Registration materials are enclosed for this special seminar.

Radisson Arrowwood Reservation

The enclosed gold sheet is your Arrowwood reservation form. Room rates are for a party of 1 - 4 persons. Meal packages are priced per person.

Please note:

Hotel reservation deadline - November 10th

Registration

This packet of information includes the materials you will need to participate in the 30th Annual Meeting & Trade Show, November 30 - December 2, 2000, at the Radisson Arrowwood, Alexandria.

All persons attending the Annual Meeting should check in and pick up their name tag and agendas at the Association's registration table at the Radisson Arrowwood. The registration table will be open from 6:00 - 9:00 p.m. on Thursday, November 30, and again at 8:00 a.m. Friday, December 1st.

MAWD Registration

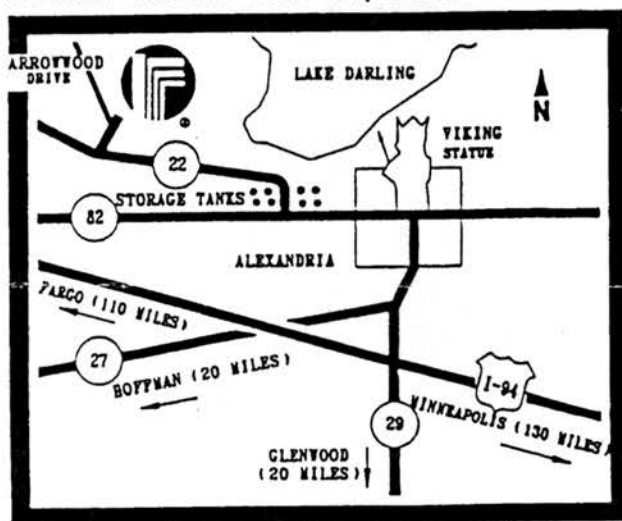
The MAWD registration sheet is to be filled out and returned by **November 24th** with your registration fees to:
Minnesota Association of Watershed Districts
3848 Westbury Drive
St. Paul, MN 55123

Registration fees are \$60.00 per person, spouses/guests are exempt. Late registration (postmarked after November 24th) fees are \$75.00 per person.

If you are attending for the day only on Friday, you must still send in the MAWD registration form and registration fee to the MAWD office. You must also check in at MAWD's registration table for your name tag and other information.

The MAWD Board wishes to remind members that watershed districts are not permitted to cover expenses for spouses and guests. This is in accordance with recent State Auditor findings and the Minnesota Constitution which states "taxes shall be uniform . . . and shall be levied and collected for public purposes."

Radisson.
ARROWWOOD - A RADISSON RESORT
2100 Arrowwood Lane
P.O. Box 639
Alexandria, Minnesota 56308
Telephone 612-762-1124

**From I-94:**

Hwy 29 North off I-94 through downtown. Left on Co Rd 82 for .7 mile. Turn between Williams Pipeline Gas Tanks on Co Rd 22. Stay on 22 for 2.3 miles. Right on Co Rd 104. Arrowwood Lane is .4 mile.

From North:

Take 29 South through Parkers Prairie into Alexandria. Right on Hwy 29. Straight to Williams Pipeline Gas Tanks. Right on Co Rd 22. Stay on 22 for 2.3 miles. Right on Co Rd 104. Arrowwood Lane is .4 miles.

MAWD 30th Annual Meeting & Trade Show

Preliminary Schedule

November 30 - December 2, 2000

Thursday, November 30, 2000

3:00 p.m. Director's Meeting

6:00-9:00 p.m. Registration

7:00-9:30 p.m. MAWD Trade Show

REGISTER FOR DOOR PRIZES!!!

7:00 p.m. *Concurrent Session I*

Seminar A Sustainable Lakes Planning

Seminar B Land Protection Trends

Seminar C New Land Management Concepts
Tanners Lake Water Quality Project

8:00 p.m. **Welcome Reception**

Trade Show Floor

REGISTER FOR DOOR PRIZES!!!

3:00-3:30 p.m. Break - MAWD Trade Show Floor

REGISTER FOR DOOR PRIZES!!!

3:30 p.m.

Seminar A

Seminar B

Concurrent Session III

TMDL's and Watershed Districts

Reducing Future Flood Damages -

City of Warren

Beaver Creek Water Quality Study

Seminar C

Watershed District Budgeting & Program
Development

6:00 p.m.

Social Hour (Cash Bar)

7:00 p.m.

Association Banquet

Entertainment

Other Friday Programming

9:30 a.m.

Spouses Program

Friday, December 1, 2000

7:00 a.m. Breakfast Buffet

8:00 a.m. Registration

8:30 a.m. MAWD Trade Show

REGISTER FOR DOOR PRIZES!!!

9:00 a.m. MAWD Business Meeting

9:45 a.m. Break - MAWD Trade Show Floor
REGISTER FOR DOOR PRIZES!!!

10:15 a.m. 2000 Resolutions Committee Report

11:00 a.m. Regional Caucuses
Administrators Meeting
Engineers/Attorneys Meeting

12:00 noon Buffet Luncheon

2:00 p.m. *Concurrent Session II*

Seminar A Water Plan 2000 - Measuring Results

Seminar B Phase II Stormwater Management Update
& Panel Discussion

Seminar C Building Improved Organizational
Effectiveness

Saturday, December 2, 2000

7:00

Breakfast Buffet

8:30

Seminar A

Concurrent Session IV

Delivering Your Watershed District
Message

Seminar B

Seminar C

Developing Watershed District Rules
Watershed District Self Assessment
Tools & Process

9:30 a.m.

MAWD Business Meeting (Continued)

11:30 a.m.

Meeting Adjourned

**BOARD OF DIRECTORS MEET FOR
REORGANIZATION AT 12:00 NOON**

Minnesota Association of Watershed Districts
30th Annual Meeting & Trade Show

November 30 to December 2, 2000

Radisson Arrowwood

2100 Arrowwood Lane, Alexandria, MN 56308

**Registration
Form**

DUE: NOVEMBER 24, 2000

Please use one form per party: copy as needed. Names of all attendees must be submitted.

Name: _____

Title (to be on nametag): _____

Organization: _____

Address: _____

City: _____ Zip _____

Phone: (Day) _____ Evenings _____

* Registration _____ @ \$60.00 per person = \$ _____
(Late registrations postmarked after Nov. 24, 2000 = \$75.00 per person)

Registration Total \$ _____

Guest (No registration fee) _____ Yes _____ No

Name of spouse or guest: _____



**Please make check payable to Minnesota Association of Watershed Districts
and return with this form by November 24 to:**

**Minnesota Association of Watershed Districts
3848 Westbury Drive
St. Paul, MN 55123**

**Phone: 651-452-8506
or e-mail raybohnmg@aol.com**

MAWD 30th Annual Meeting

November 30 - December 2, 2000

Arrowwood

A Radisson Resort

2100 Arrowwood Lane NW, Alexandria, MN 56308

Please Note: Please register for the MAWD Conference on the Registration Form. This form does not register you for the MAWD Annual Meeting.

Hotel & Meal Reservations

Please send completed form to Arrowwood by
November 10th.

(One form per Annual Meeting Registrant.

You may copy this form.)

Send to: 2100 Arrowwood Lane NW, Alexandria, MN 56308

Fax: 320-762-0133

Phone: 320-762-1124

(Phone reservations not accepted - fax or mail only.)

Name: _____

Organization: _____

Address: _____ City/State/Zip: _____

Phone: (Day) _____

- Please select one room plan per party. The room rates are for 1-4 persons

Lodging I

Room for Nov. 30 & Dec. 1.....\$146.97

Lodging II

Room for Dec. 1.....\$73.49

Smoking Preference : Smoking ____ Non/Smoking ____ (Preference not guaranteed)

Rooming with (names please) _____

Total Lodging: \$ _____

- Please select one meal package per person. (Meal packages are not refundable.)

Meal Package I

\$68.00 per person

Breakfast, Lunch,
Banquet on Dec. 1
and Breakfast Dec. 2

Package II

\$57.00 per person

Lunch and Banquet on Dec. 1
and Breakfast on Dec. 2

Additional Banquet Tickets

____ @ \$ 30.00 per person = \$ _____

Package I

Total # ____ = \$ _____

Package II

Total # ____ = \$ _____

*Individual meal tickets will **not** be sold
at the resort during the conference.*

Total Meals: \$ _____

Total Meals & Lodging: \$ _____

Guaranteed Payment: ____ Visa/MasterCard ____ American Express ____ Other: _____

Card Number: _____ Exp. Date: _____

Signature: _____

All rooms must be guaranteed. Individual reservations cancelled within 72 hours of the scheduled arrival date will be charged one night lodging on the date of cancellation. Check-in time is 4:00 p.m. Checkout time is 12:00 noon.



Minnesota Association of Soil and Water Conservation Districts
64th Annual Meeting and Trade Show

Resource Stewardship – Leaving A Legacy

December 3, 4 & 5, 2000
Radisson Hotel South, Bloomington, Minnesota



Featuring Keynote Speaker
Randy Frazier

Also featuring a panel discussion on Conservation Provisions of the 2002 Farm Bill with:

David Minge U.S. Congressman

Paul Johnson Former Chief of the Natural Resources Conservation Service

Bill Horvath Director, National Association of Conservation Districts Policy Center

Terry Riley Wildlife Management Institute

A conference featuring grass-roots initiatives to conserve the soil and water resources of the State of Minnesota. The function of the Soil and Water Conservation Districts is to take technical, financial and educational resources, whatever their source, and focus or coordinate them so that they meet the needs of the local land user.

Hosted By:

Minnesota Association of Soil and Water Conservation Districts and
the Area VI (South Central MN) Soil and Water Conservation Districts (SWCD), Curt Russell, Area VI Director

Minnesota Association of Soil & Water Conservation Districts



64th Annual Convention

December 3, 4, 5, 2000
Radisson Hotel South, Bloomington, Minnesota

REGISTRATION FORM

Please use a separate form for each couple or person!

Advance registrations must include full payment and must be postmarked by **November 10**.
Cancellations received by November 24 will be refunded less a \$25 cancellation fee. No refunds for cancellations after November 24.
Hotel reservations must be received by the hotel by November 11. After that date the room block will be released.

NAME _____

SPOUSE'S NAME (if spouse is registering on this same form) _____

FULL MAILING ADDRESS _____

SWCD DISTRICT _____ AREA _____

CITY _____ STATE _____ ZIP _____

☐ Non-Member _____

☐ Outstanding Conservation Cooperator
Conservation Cooperators do not pay the Registration Fee

☐ Supervisor ☐ BWSR ☐ NACD

☐ District Employee ☐ NRCS

☐ Other _____

	Quantity	Amount
Registration Fee		
Member/Cooperating Agency Registration	_____ @ \$120.00 = \$_____	
Non-Member Registration	_____ @ \$180.00 = \$_____	
Monday Only Registration	_____ @ \$ 90.00 = \$_____	
Tuesday Only Registration	_____ @ \$ 90.00 = \$_____	
Sunday Activities		
Convention Kickoff Dinner	_____ @ \$ 24.00 = \$_____	
Monday Activities		
Awards Luncheon	_____ @ \$ 19.00 = \$_____	
Tuesday Activities		
Outstanding Conservationist Luncheon	_____ @ \$ 19.00 = \$_____	
Banquet	_____ @ \$ 25.00 = \$_____	
Auxiliary Activities		
Tuesday Breakfast	_____ @ \$ 13.00 = \$_____	
Craft Fair – Make It and Take It	_____ @ \$ 10.00 = \$_____	
CPESC Training	_____ @ \$ 80.00 = \$_____	
Individual Affiliate Membership	_____ @ \$ 35.00 = \$_____	
Business Affiliate Membership	_____ @ \$250.00 = \$_____	

Please enclose check for the **full** amount payable to MASWCD.

Mail to Sheila Vanney, MASWCD, 790 Cleveland Avenue South, Suite 216, St. Paul, MN 55116.

IMPORTANT: Please return both copies of this form with your check. Your receipt will be returned to you at the convention registration desk. Please feel free to make your own copy of completed form.

Radisson.

HOTEL SOUTH & PLAZA TOWER

DON'T FORGET—

MAKE CHECK OR MONEY ORDER

PAYABLE TO RADISSON HOTEL SOUTH AND PLAZA TOWER

DO NOT SEND CURRENCY.

ORGANIZATION MN ASSN OF SOIL & WATER CONSERVATION DISTRICTS

FUNCTION Annual Convention

DATES December 3-5, 2000

ALL REQUESTS FOR THE ABOVE GROUP MUST BE RECEIVED BY November 11, 2000

Please reserve accommodations for		Print or Type	
NAME _____		COMPANY _____	
LAST	FIRST		
ADDRESS _____			
CITY _____		STATE _____	ZIP CODE _____
SHARING ROOM WITH _____		NO. OF PERSONS _____	
SIGNATURE _____		PHONE NUMBER _____	

MONTH	DATE	YEAR
ARRIVAL DATE		

ARRIVAL TIME

MONTH	DATE	YEAR
DEPARTURE DATE		

CHECK IN TIME AFTER 3:00 PM
CHECK OUT TIME 12:00 NOON

ACCOMMODATIONS WILL NOT BE CONFIRMED WITHOUT A CHECK FOR THE 1st NIGHT'S DEPOSIT OR YOUR CREDIT CARD #. YOU WILL BE CHARGED FOR THE 1st NIGHT IF RESERVATIONS ARE NOT CANCELED PRIOR TO 4:00 PM. TO MAKE RESERVATIONS FILL OUT THIS CARD OR CALL 1-800-333-3333.

CREDIT CARD # _____ ☐ AMEX ☐ DINERS CLUB ☐ VISA ☐ MASTERCARD ☐ DISCOVER EXP. DATE _____
(PLEASE CHECK ONE)

PLEASE CHECK PREFERRED ACCOMMODATIONS OR CALL 1-800-333-3333 FOR RESERVATIONS

Please Note: Room type and special requests are based on availability at check in.

SOUTH TOWER

_____ \$70.00 Single

_____ \$70.00 Double

One Adult

- ☐ (2) Dble beds
☐ (1) King bed

Two Adults

- ☐ (2) Dble beds
☐ (1) King bed

Additional info

Three Adults

- ☐ (2) Dble beds
☐ Roll-a-way

Four adults

- ☐ (2) Dble beds
☐ Roll-a-way

☐ NON-SMOKING ROOM ☐ SMOKING ROOM

IF RATE OR ROOM TYPE IS NOT AVAILABLE, NEAREST AVAILABLE RATE OR ROOM TYPE WILL BE ASSIGNED: THERE IS AN ADDITIONAL CHARGE FOR THE THIRD OR FOURTH OCCUPANT IN EACH ROOM. ROLL-A-WAY CHARGE \$15.00, AVAILABLE UPON REQUEST. RATES ARE SUBJECT TO APPLICABLE TAXES. NO CHARGE FOR CHILDREN 17 AND UNDER OCCUPYING THE SAME ROOM AS PARENTS

Radisson®
HOTEL SOUTH & PLAZA TOWER

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1st Class
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Radisson® Hotel South
And Plaza Tower

7800 Normandale Blvd.

Minneapolis, Minnesota 55439-3145

Resource Stewardship - Leaving A Legacy

MASWCD 64th Annual Meeting & Trade Show
December 3, 4 & 5, 2000
Radisson Hotel South, Bloomington, Minnesota

MASWCD ANNUAL CONVENTION AT-A-GLANCE

SUNDAY, DECEMBER 3, 2000

Noon - 6:00 pm **Registration Open** 2nd Floor Registration

5:00 pm - 7:15 pm **Convention Kickoff and Dinner**

- Announcement of 2000 Essay and Poster Winners
- Readings by Essay Winners and Presentation of Prizes
- Presentation of MASWCD Teacher of the Year Award
- Dinner
- Music and Inspirational Welcome
- Recognition of Deceased Supervisors

7:15 pm

Auction for Conservation Education

- Hosted by the MASWCD Auxiliary
- Have fun bidding for items donated by friends of conservation. The money raised by the auction supports conservation education activities.

MONDAY, DECEMBER 4, 2000

6:30 am - 8:30 am **Hospitality Rooms Open**

- Open to all convention attendees.

7:30 am

Registration Opens 2nd Floor Registration

8:25 am - 10:15 am

Opening Ceremony and Business Meeting Monday business meeting will have reports and introduction of business only - all voting will take place during the Tuesday business meeting.



U.S. Congressman
David Minge



Bill Horvath

- Presiding: Owen Knutson, MASWCD President
- Presentation of the Flags
- Presidents Report, Owen Knutson, MASWCD President
- Introduction of MASWCD Committee Chairs
- Introduction of MASWCD Resolutions: Richard Zupp, MASWCD Vice President and Resolution Committee Chair
- Introduction of 2001 Legislative Agenda (pending final action on resolutions): Marilyn Bernhardtson, Chair, MASWCD Legislative Committee
- Finance Committee Report, Scott Hoese, MASWCD Secretary/Treasurer
- Panel Discussion - Conservation Provisions of 2002 Farm Bill:
 - U.S. Congressman, David Minge
 - Paul Johnson, former chief of the Natural Resources Conservation Service
 - Bill Horvath, Director, National Association of Conservation Districts Policy Center
 - Terry Riley, Wildlife Management Institute

8:30 am - 5:00 pm

Press Room Open

- Open to all convention attendees. Stop by and set up interviews for your local radio stations and get assistance with local press releases.

10:15 am - 10:45 am **Refreshment Break in the Trade Show Area**

10:45 am - 11:30 am **Keynote Address: Randy Frazier "The Future Is Now!"**



For the past 19 years Randy Frazier has managed one of Arkansas' most popular attractions, Pinnacle Mountain State Park. With over 20 years experience in public speaking, management and leadership development, Randy has launched a secondary career as President of his own communications company. Among his recognitions are the Arkansas Wildlife Federation Conservation Educator of the Year and the Arkansas 1992 Outstanding State Employee. Randy was listed in the 1989 edition of Outstanding Young Men in America. Randy will speak on how to make the most of your role in conservation NOW!

11:45 am - 1:45 pm **Awards Luncheon – Lake Superior Ballroom (O)**

- Goodyear District Award, presented by the Goodyear Tire & Rubber Company
- Minnesota DNR Division of Waters Appreciation Award
- MASWCD/DNR Outstanding Forest Steward Award
- MASWCD Media Award
- MASWCD Legislator of the Year Award
- MASWCD Environmental Education Award
- Outstanding District Employee Award
- MASWCD Outstanding Supervisor Award

Noon - 7:00 pm **Trade Show Open**

2:00 pm - 3:15 pm **MINI-SESSIONS**

Hypoxia in the Gulf of Mexico: Will Minnesota Agriculture Be Affected?

This presentation will describe the hypoxia situation in the Gulf of Mexico and probable causes for it. Because high nitrate-N loadings from tile drained, row-crop agriculture have been identified as major sources of N in the Mississippi River Basin and other rivers draining intensive agricultural areas in southern Minnesota are potential sources of nitrate. The effects of sources and rates of N, time of N applications, cropping systems, manure, tillage systems, and nitrification inhibitors on nitrate loss in subsurface drainage and how these management factors may affect hypoxia will be discussed.

Presenter: Gyles W. Randall, Soil Scientist and Professor, University of Minnesota, Southern Research and Outreach Center

Moderator: Darren Newville, Martin Soil and Water Conservation District

Be All That You Can Be – Innovative Ways To Maximize Programs

Find out what SWCDs throughout Minnesota are doing to maximize and enhance current programs. Where do they turn for help when a landowner has a request that doesn't fit into an existing state or federal program? What sources do they use for additional funding of projects? Attendees will come away from this session with ideas for developing new partners and new funding sources. The panel will present options that have been used by other districts to help landowners find the right program to fit their needs.

Presenters: Steve Erickson, U.S. Fish and Wildlife Service; Kevin Lines, Department of Natural Resources, Farmland Wildlife Program; Tim Kochler, Natural Resources Conservation Service; Tom Fischer, Board of Water and Soil Resources; Randy Nelson, Prairie Country Resource Conservation and Development; Rick Reimer, Kandiyohi Soil and Water Conservation District

Moderator: Joe Stangel, Renville Soil and Water Conservation District

Forest Land Protection Options and Management

One of the most gratifying outcomes of this year's legislative session was passage of a bill creating the Big Woods Heritage Forest. The working forest – "Big Woods" of south central Minnesota – is the only land in Minnesota currently enrolled in the USDA Forest Service Forest Legacy program – ensuring the land is actively managed as a forest and that it does not become fragmented. "Big Woods" is a unique and impressive forest ecosystem. Today, less than 7% of the original 3,000 square miles of Big Wood remains, much of it in scattered patches that are considered highly desirable for development. Come and listen to how we can protect our Minnesota native forests.

Presenter: Richard Peterson, Department of Natural Resources

Moderator: Tony Abrahamson, Blue Earth Soil and Water Conservation District

NPDES Phase II Stormwater Program – What Will It Mean To Your Community?

National Pollutant Discharge Elimination System (NPDES) Phase II rules will significantly change the way we look at stormwater management. Attend this session to find out how these changes will affect your community and what role the SWCD can play in implementing the rules.

Presenters: Jay Riggs, Dakota Soil and Water Conservation District; Jay Michels, Minnesota Erosion Control Association (MECA)

Moderator: Jackie Smith, Sibley Soil and Water Conservation District

3:15 pm - 3:45 pm **Refreshment Break in the Trade Show Area**

3:45 pm - 5:00 pm **MINI-SESSIONS**

Carbon Sequestration – Pollution Trading

Financial boon or environmental bust? Take a look at the newest environmental issue to impact the environment, landowners and SWCDs. What is it? Does it make economic sense? Does it make environmental sense? How should districts be involved?

Presenters: Gerald E. Talbert, Consultant to NACD on the Iowa and Indiana Carbon Storage Projects and the NACD Global Change Information Project

Moderator: Greg Roiger, Brown SWCD Supervisor

Hypoxia in the Gulf of Mexico: Will Minnesota Agriculture Be Affected? (repeated)

In My Backyard...An Ag Drainage Controversy

Drainage of ag land has been a common practice for decades in many parts of Minnesota. In recent years some ag drainage projects have become quite controversial. This session focuses on a "real-life" decision case about a group of southern Minnesota farmers who propose to improve the tile drainage system on their land and are met with strong opposition from environmental groups. The case considers the dilemma of one farmer on whether the benefits of improved drainage outweigh the potential legal fees and the downstream impacts. This case demonstrates the economic, environmental and social issues that are involved in many drainage decisions involving multiple landowners.

Presenters: Kent Thiesse, University of Minnesota Extension Educator, Blue Earth County; Billee Rabbi, University of Minnesota Extension Educator, Martin County

Moderator: Monty Purrier, Blue Earth Soil and Water Conservation District

Conservation Reserve Enhancement Program: Past, Present and Future

CREP, CREP, CREP You've learned the word, but if you don't live in one of the 38 counties in the Minnesota River Basin, you may have a lot of questions about the program and how it applies to you. This session will attempt to answer the following questions: What is the history of CREP?

Where did it begin? How many CREPs are currently in effect? How is the program working in the Minnesota River Basin? What effect has CREP had on SWCD workloads? Is there financial compensation to districts for staffing? How is CREP affecting the environment? Is it possible to get a CREP in other Minnesota watersheds. Who starts the application process? Who should be included as partners in the application to maximize the chance of funding? What are the chances of CREP being included in the upcoming Farm Bill?

Presenters: Greg Larson, Board of Water and Soil Resources; Tabor Hoek, Board of Water and Soil Resources; Aaron Peterson, Office of U.S. Congressman David Minge

Moderator: Tom Kalahar, Renville Soil and Water Conservation District

TUESDAY, DECEMBER 5, 2000

6:30 am - 8:30 am **Hospitality Rooms Open**

■ Open to all convention attendees.

7:30 am **Registration Opens – 2nd Floor Registration**

8:30 am - 11:45 am **Business Meeting**

- Presiding Owen Knutson, MASWCD President
- Approval of Standing Rules
- Action on 2001 Budget
- Action on Proposed Resolutions
- New Business – By-Laws

8:30 am - 3:30 pm **Certified Professional in Erosion and Sediment Control (CPESC) Training** (*A certification exam will follow on Wednesday, December 6, 2000 for those who meet qualifications.*)

Sponsored by MECA, SWCS and MASWCD. Having CPESC Certification can help an SWCD to: Enhance professional credibility; promote awareness of the erosion and sediment control profession; have greater influence on policy decisions affecting technical and professional issues; and gain access to unique sources of information and educational opportunities.

Presenter: Jay Michels, Minnesota Erosion Control Association (MECA)

8:30 am - 5:00 pm **Press Room Open**

■ The press room is open to all convention attendees. Stop by and set up interviews for your local radio stations and ask for assistance with local conservation press releases.

8:30 am - 11:45 am **Pictures of Outstanding Conservationists**

8:30 am - 10:00 am **EMPLOYEE SESSION**

Streambank Protection

This session will go over Schumm's stream channel evolution model, Rosgem's classification system, conventional streambank stabilization techniques, soil bio-engineering techniques and cost/benefit economics of streambank protection.

Presenter: Steve Becker, Natural Resources Conservation Service

Moderator: Ryan Freitag, McLeod Soil and Water Conservation District

Data Privacy Issues

Is your district aware of the do's and don'ts when it comes to releasing information to the public? Attend this session to learn about data privacy issues that could affect the way you deliver your SWCD program. Find out what things are considered public information and what are not!

Presenters: Kenneth Matzdorf, Natural Resources Conservation Service; Chuck Tyler, MN

Department of Agriculture, Data Practices and Records

Moderator: Kevin Ostermann, Nicollet Soil and Water Conservation District

Help! I Don't Talk Computer-Speak!

What To Look for When Buying a New Computer for Your District

How do I get the most bang for the buck? What do all those computer terms mean? What do those acronyms stand for? This session will cover what to look for when purchasing a new computer, what the various systems do, and how to pick the one that's right for your application, in plain, everyday language.

Presenter: Kevin Clough, Kandiyohi Soil and Water Conservation District

10:00 am - 10:30 am **Refreshment Break**

10:30 am - 11:45 am **EMPLOYEE SESSION**

Vegetative Management On Reinvest In Minnesota Land – Do's and Don'ts

Attend this session to learn the new policies as to what can and what can't be done on land enrolled in easements through the Reinvest In Minnesota (RIM) program.

Presenters: Tim Fredbo, Board of Water and Soil Resources; Jim Lemmerman, Board of Water and Soil Resources; Howard Moechnig, Board of Water and Soil Resources

Moderator: Daniel Girolamo, Watonwan Soil and Water Conservation District

Geographic Information Systems: The Role of Technology In Your District

This session will explore the role of Geographic Information Systems (GIS) on computers, what it can do for your district, how much it will cost and how it functions. Find out if it could turn your district into a "natural resource data warehouse." GIS can also be an asset with conservation planning design.

Presenters: David Bauer, Ramsey Soil and Water Conservation District; Joey Jacobs, Olmsted Soil and Water Conservation District; Jay Riggs, Dakota Soil and Water Conservation District; Dennis Fuchs, Stearns Soil and Water Conservation District

Moderator: Daniel Girolamo, Watonwan Soil and Water Conservation District

Noon - 2:00 pm

Outstanding Conservationists Luncheon (Co-Sponsored by *The Farmer* magazine, Northwest Sportshow and the MASWCD)

■ Moderating: Lynn Ketelsen, Farm Services Director, Linder Farm Network

■ Presentation of the Minnesota Outstanding Farmer/Sportsman Award by Northwest Sportshow and MASWCD, presented by Owen Knutson, MASWCD President

■ Recognition of the Nominating SWCD

■ Presentation of the Minnesota Outstanding Conservationist Award by *The Farmer* magazine and MASWCD, presented by Gil Gullickson, Editor, *The Farmer* magazine

■ Recognition of the Nominating SWCD

■ Presentation of Distinguished Service Awards to SWCDs by *The Farmer* magazine and MASWCD, presented by Gil Gullickson, Editor, *The Farmer* magazine

■ Presentation of the SWCD of the Year Award by *The Farmer* magazine and MASWCD, presented by Gil Gullickson, Editor, *The Farmer* magazine

■ Slide Show Narration – Lynn Ketelsen, Farm Services Director, Linder Farm Network

■ Presentation of the Buffer Achievement Award, presented by David Stawick, National Conservation Buffer Council

2:00 pm - 2:45 pm **Refreshment Break**

2:45 pm - 4:00 pm **Enhancing Potential, Influencing Success**

Presenter: Mary Jo Paloranta

5:00 pm - 6:00 pm **Reception**

6:00 pm - 8:15 pm **Banquet**

■ Presiding: Owen Knutson, MASWCD President

■ Recognition of Retiring Supervisors

■ Entertainment

WEDNESDAY, DECEMBER 6, 2000

8:00 am - 5:00 pm **Certified Professional in Erosion and Sediment Control (CPESC) Certification Exam**

(available to those who meet qualifications)

Sponsored by MECA, SWCS and MASWCD.

MASWCD AUXILIARY PROGRAM

SUNDAY, DECEMBER 3, 2000

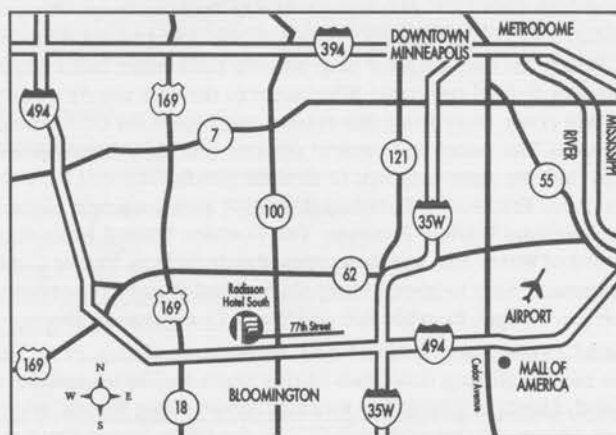
5:00 pm - 7:15 pm **Convention Kickoff and Dinner**
7:15 pm **Auction for Conservation Education**

MONDAY, DECEMBER 4, 2000

10:00 am - 5:30 pm **Silent Auction**
Bid on items donated to raise money for conservation education.
2:00 pm - 3:00 pm **Janet Martin**, co-author of 13 humorous books.

TUESDAY, DECEMBER 5, 2000

8:30 am **Breakfast**
■ Presiding: Audrey Oehlke, MASWCD Auxiliary President
9:00 am - 11:00 am **Business Meeting**
■ Presiding: Audrey Oehlke, MASWCD Auxiliary President
2:30 pm - 4:30 pm **"Make It and Take It" Craft Workshop**
You must be pre-registered for this workshop - there is a \$10 charge.



FOR CONVENTION INFORMATION CONTACT:

Sheila Vanney or LeAnn Buck
MASWCD, Suite 216, 790 Cleveland Avenue South, St. Paul, MN 55116
Phone: (651) 690-9028 Fax: (651) 690-9065

MASWCD 2000 ANNUAL MEETING & TRADE SHOW

Radisson Hotel South
7800 Normandale Boulevard, Bloomington, MN 55439
Phone: (952) 835-7800

2000 CONVENTION SPONSORED BY:

Minnesota Association of Soil and Water Conservation Districts

2000 CONVENTION CO-SPONSORS:

The Farmer Magazine • Northwest Sportshow • MN Board of Water and Soil Resources
MN Natural Resource Conservation Service • Soil and Water Conservation Society - MN Chapter
MN Erosion Control Association

Annual Conference

[Home](#)[Up](#)[2000 Calendar](#)[District Meetings](#)[Annual Conference](#)[Rural Development](#)[Rochester Map](#)[Agenda](#)[Hotel Information](#)[County Awards](#)[Keynote Speakers](#)[Resource Fair](#)[Registration Form](#)

Association of Minnesota Counties'

ANNUAL CONFERENCE

December 4-6

Mayo Civic Center, Rochester



125 Charles Avenue * St. Paul MN 55103-2108

www.mncounties.org

Registration Form

Home	Up	Rochester Map	Agenda
Hotel Information	County Awards	Keynote Speakers	Resource Fair
Registration Form			

Annual Conference Registration Form

The Conference fee is \$275 if received prior to October 13, 2000 and \$300 after that date. Refunds will be granted less a \$50 cancellation fee if a written request is received before November 17, 2000

County / Organization:

Address:

City/State/ZIP:

E-mail:

Registrants:

1.
2.
3.
4.
5.

Agenda

Home	Up	Rochester Map	Agenda
Hotel Information	County Awards	Keynote Speakers	Resource Fair
Registration Form			

Monday, December 4

8 a.m. Conference Registration (Grand Lobby)

9:30 a.m. – 2:30 p.m. Policy Committee Meetings

🐾 9:30 – 2:30 Human Services (Suite C)

🐾 9:30 – 11:30 Environment & Natural Resources (Legion Suite)

🐾 12:30 – 2:30 Transportation & Agriculture (McDonnell Suite)

🐾 12:30 – 2:30 General Government (Suite D)

12:30 p.m. MCIT Annual Meeting (Grand Ballroom)

12:30 p.m. – 5 p.m.

🐾 Resource Fair (Taylor Arena)

🐾 Art show (Grand Ballroom Atrium)

🐾 Technocounty

2:30 p.m. Vendor Break (Taylor Arena)

3:00 p.m. General Assembly (Theatre)

🐾 Presentation of Colors

🐾 Pledge of Allegiance

🐾 Host County welcome

🐾 Parade of Counties

🐾 Keynote address: Dr. Thomas Kottke, Mayo Clinic Physician

5:15 p.m. Retiring Commissioners Reception (Grand Ballroom Atrium)

6:00 p.m. Awards Banquet (Auditorium)

- ✿ MCIT Awards
- ✿ AMC Outstanding Service Awards
- ✿ AMC County Achievement Awards
- ✿ Friends of County Government Awards

Tuesday, December 5

7:30 – 8 a.m. Continental Breakfast (Auditorium)

8 a.m. – 12:00 p.m. Business Meeting & Vendor Break (Theatre)

- ✿ Opening remarks
- ✿ Secretary/treasurer report
- ✿ Screening committee report
- ✿ 2001 Presidential Election
- ✿ Policy Committee Reports & 2001/2002 Platform Adoption

8 a.m. – 4 p.m.

- ✿ Resource Fair (Taylor Arena)
- ✿ Art show (Grand Ballroom Atrium)
- ✿ Technocounty

NOON– 1:30 p.m. Lunch (Auditorium)

- ✿ Keynote address: Dr. Crystal Kuykendall

1:45 – 3:15 p.m. CENTERS FOR CHANGE (Riverview & Civic Center Suites)

- ✿ Violence Prevention in a Violent Society: Mentoring to Make A Difference
- ✿ Land Use Planning and "Smart Growth"
- ✿ Building Jails With A Vision
- ✿ The Impact Of The Labor Shortage On The Minnesota Economy
- ✿ Aggregate Mining: What Does the Future Hold?

3:15 – 3:45 P.M. VENDOR BREAK (Taylor Arena)

1:45 – 3:15 p.m. CENTERS FOR CHANGE (Riverview & Civic Center Suites)

- ✿ Early Childhood Intervention and Assessment: Implementation Strategies
- ✿ Utility Deregulation: Should We or Shouldn't We
- ✿ Affordable Housing
- ✿ Video Technology in Jails: A Major Way to Reduce County Costs
- ✿ Electronic Commerce: What's In It For County Government

6:00 p.m. President's gala Buffet & Entertainment (Auditorium)

- ✿ Introduction of Honored Guests/AMC Past Presidents
- ✿ 2000 President's Report
- ✿ Installation of 2001 AMC President
- ✿ 2000 President's Award
- ✿ Entertainment: "Incognito"-- a 12-piece dance band from the Rochester area

Wednesday, December 6

8:00 – 9:30 a.m. Breakfast Buffet & Election of AMC officers:

- ✿ First Vice president
- ✿ Second vice president
- ✿ Secretary / Treasurer

(Auditorium)

- ✿ Report of Nominating Committee
- ✿ Seconding and/or candidate speeches
- ✿ Balloting and announcement of election results
- ✿ 2001 President Remarks

9:45 – 11:15 a.m. Centers for change (Riverview & Civic Center Suites)

- ✿ New Performance Standards for IS Systems
- ✿ County Budgeting: It's Numbers and More
- ✿ Long-Term Recovery from Disasters
- ✿ Public vs. Private Land Ownership: Is There a Reasonable Balance?
- ✿ Hot Topic TBD

11:30 a.m. – 1:00 p.m. Lunch (Auditorium)

- ✿ Keynote address: Ed Fisher, Rochester Post Bulletin Editorial Cartoonist

125 Charles Avenue * St. Paul MN 55103-2108
www.mncounties.org

Keynote Speakers

Home	Up	Rochester Map	Agenda
Hotel Information	County Awards	Keynote Speakers	Resource Fair
Registration Form			

2000 Annual Conference Speakers Announced

Dr. Crystal Kuykendall: Magnifying the Power of "Merchants of Hope"

Dr. Crystal Kuykendall, an educator, attorney, human relations expert and powerful presenter will deliver the Tuesday keynote address at the Association's annual conference.

Dr. Kuykendall will address today's competitive society, where individuals are encouraged to do all they can to improve and empower themselves – and that, she contends, is great. However, while there is much joy in personal accomplishments, there is commensurate joy in being of benefit, even service to others who really need the goodwill we have to offer.

Hopelessness is one of the most pervasive illnesses in society. Dr. Kuykendall helps the "Merchants of Hope" who receive this message to move past obstacles, differences, diversity and other restraints and impact positively on the lives of others to restore hope and renew lives. Those who work with youth will be moved by her discussions of classroom management/climate, discipline, expectations, learning styles, home-school relations, school partnerships, and strategies for enhancing student achievement. Dr. Kuykendall offers 'Tips for A Terrific Tomorrow' with insights on parenting, mentoring and human outreach that will prove memorable and moving.

Dr. Kuykendall is considered one of the most dynamic individuals of our time. A critical thinker, analyst, motivator and mentor, Dr. Kuykendall has astounded audiences through the power of her observations and words. She has been exemplary in leadership, public service and corporate success. In over 25 years of experience and service delivery, she has received numerous tributes and commendations for her effectiveness in facilitating personal and professional empowerment, problem resolution and organizational growth. A former Executive Director of the National Alliance of Black School Educators, Dr. Kuykendall has also served as a member of the National Youth Leadership Conference as well as the National Education Task Force.

Following her keynote address, Dr. Kuykendall will conduct a conference workshop titled "Violence Prevention in a Violent Society: Mentoring to Make a Difference". For more information about Dr. Kuykendall, conference participants may want to contact her website at www.crystalkuykendall.com.

Dr. Thomas Kottke: "Cardio Vision 2020: A Response to the American Lifestyle"

Dr. Thomas Kottke, a cardiologist and professor of medicine at the Mayo Clinic in Rochester and project director of Cardio Vision 2020, a comprehensive heart disease prevention program for the residents of Olmsted County, will address conference attendees during the opening session on the benefits of heart healthy personal goals – something that could have a major statewide impact on preventative coronary health care and associated health care costs.

Dr. Kottke and the Cardio Vision 2020 team estimate that when all residents of Olmsted County meet the Cardio Vision 2020 personal goals – freedom from exposure to tobacco smoke and the use of tobacco, a total of five servings of fruits and vegetables per day, only lean or extra lean meats, 1% or skim dairy products and 30 minutes of physical activity on most, if not all, days of the week – cardiovascular disease in Olmsted County will decline by more than 40%!

After completing medical school at the University of Minnesota, Dr. Kottke trained at the Royal Victoria Hospital in Montreal and at the North Carolina Memorial Hospital in Chapel Hill. Upon returning to Minneapolis, Dr. Kottke received advanced training in cardiology and cardiac epidemiology and after six years on the faculty of the University of Minnesota, Dr. Kottke joined the Mayo Clinic in 1988.

Cartoonist Ed Fisher to deliver a humorous ending to the 2000 annual conference!

Hold onto your hat, or is that your stomach, because our finale speaker on Wednesday is sure to provide just the right blend of laugh-out-loud cartoons, quotes and tales! Ed Fischer is the editorial cartoonist for the Rochester Post-Bulletin and syndicated in 90 other newspapers. His cartoons have been reprinted in Time and Newsweek magazines and in the World Book Encyclopedia, as well as many textbooks, newsletters and other publications. A native Minnesotan, he is the author of 8 books, including 101 Things to do With Lutefisk; Minnesota: A Cold Love Affair; You're No Spring Chicken and Caretoons, a book about humor and health. Fischer has given hundreds of presentations to civic groups, churches and businesses. Fischer will use a multi-media presentation sure to delight a Minnesota county government official!

Five U.S. presidents, as well as many other politicians, have asked for and received Ed Fischer originals to display on their walls. "My business is to make people laugh," Ed Fischer says. "If there's a message there to help or enrich people's lives, so much the better."

Hotel Information

Home	Up	Rochester Map	Agenda
Hotel Information	County Awards	Keynote Speakers	Resource Fair
Registration Form			

Kahler Grand Hotel

1.800.533.1655

(approximately 4 blocks from the civic center, across the street from the Marriott hotel)

Room rate: \$71 single/double + tax

Holiday Inn City Center

1.800.241.1597

(approximately 3 blocks from the civic center)

Room rate: \$68 single/double + tax

Rochester Marriott

1.800.228.9290

(approximately 4 blocks from the civic center, across the street from the Kahler hotel)

Room rate: \$101 single/double + tax

125 Charles Avenue * St. Paul MN 55103-2108

www.mncounties.org