



Minnesota State Zoological Board.
Zoo-Related Organizations Files.

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

June 17, 1983

MINUTES

Of the Annual Meeting of the Members of the Minnesota Zoological Garden Foundation, held at 9:00 a.m. on Wednesday, June 8, 1983, in the Board Room of The Saint Paul Foundation, 1120 Norwest Center, Saint Paul, Minnesota.

Present were: Malcolm W. McDonald, Vice President
 Harold S. Webster, Treasurer
 Firmin Alexander
 Connie Deland
 D. Stephen Farley
 Richard S. Gray, Sr.
 Hazel Reinhardt
 James Weaver
 Joseph T. O'Neill, by proxy

Also present were: Stephen A. Iserman, Director, Minnesota
 Zoological Garden
 Mariam C. Noland, Vice President, The
 Saint Paul Foundation
 Paul A. Verret, Secretary

Mr. McDonald presided at the meeting and Mr. Verret acted as Secretary.

ELECTION OF MEMBERS

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the following persons are elected Directors of the Minnesota Zoological Garden Foundation for the periods indicated and until their successors are elected:

<u>NAME</u>	<u>CURRENT TERM OF OFFICE</u>	<u>EXPIRATION DATE OF CUR- RENT TERM</u>	<u>TERM OF ELECTION</u>
Firmin Alexander	First Full	11/1982	1982-1985
Connie Deland	First Full	11/1982	1982-1985
Kathleen Gretsck	First Full	11/1982	1982-1985
Gordon Rosenmeier	First Full	11/1982	1982-1985

BE IT FURTHER RESOLVED, that with this election, identification is hereby made of the elected Members of the Board of Directors of the Minnesota Zoological Garden Foundation, their respective current terms of office and the date of expiration of their respective terms of office:

<u>NAME</u>	<u>CURRENT TERM OF OFFICE</u>	<u>EXPIRATION DATE OF CUR- RENT TERM</u>	<u>TERM OF ELECTION</u>
Anthony L. Andersen	First Full	11/1983	1980-1983
D. Stephen Farley	First Full	11/1983	1980-1983
Margee Kinney	First Full	11/1983	1980-1983
Malcolm W. McDonald	Second Full	11/1983	1980-1983
Joseph T. O'Neill	Second Full	11/1983	1980-1983
Wayne Peterson	First Full	11/1983	1980-1983
Richard S. Gray, Sr.	Second Full	11/1984	1981-1984
Chy Morrison	First Full	11/1984	1981-1984
Harold S. Webster	First Full	11/1984	1981-1984
Firmin Alexander	Second Full	11/1985	1982-1985
Connie Deland	Second Full	11/1985	1982-1985
Kathleen Gretsches	Second Full	11/1985	1982-1985
Gordon Rosenmeier	Second Full	11/1985	1982-1985

APPOINTED DIRECTORS

It is also noted that the following Members of the Board of Directors are currently serving as Appointed Directors:

James L. Hetland
Hazel Reinhardt
James Weaver

ADJOURNMENT

There being no further business, the meeting was adjourned.

A TRUE AND CORRECT RECORD
ATTEST:

Paul A. Verret
Secretary

June 17, 1983

MINUTES

Of the Annual Meeting of the Board of Directors of the Minnesota Zoological Garden Foundation to be held at 9:05 a.m. on Wednesday, June 8, 1983, in the Board Room of The Saint Paul Foundation, 1120 Norwest Center, Saint Paul, Minnesota.

Present were: Malcolm W. McDonald, Vice President
Harold S. Webster, Treasurer
Firmin Alexander
Connie Deland
D. Stephen Farley
Richard S. Gray, Sr.
Hazel Reinhardt
James Weaver
Joseph T. O'Neill, by proxy

Also present were: Stephen A. Iserman, Director, Minnesota Zoological Garden
Mariam C. Noland, Vice President, The Saint Paul Foundation
Paul A. Verret, Secretary

Mr. McDonald presided at the meeting and Mr. Verret acted as Secretary.

ELECTION OF OFFICERS

Because the Minnesota Zoological Garden Foundation is in a period of transition, and because this transition cannot be resolved until the Minnesota Zoological Garden itself decides what it wants to do, it was recommended that officer positions currently vacant be left vacant.

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the following persons are elected officers of the Minnesota Zoological Garden Foundation for the current year and until their successors are elected:

President	open
Vice President	Kathleen Gretsch
Vice President	Margee Kinney
Vice President	Malcolm W. McDonald
Vice President	Wayne Peterson
Secretary	Paul A. Verret
Treasurer	Harold S. Webster

MINUTES OF THE MEETING OF NOVEMBER 16, 1982

The Minutes of the meeting of November 16, 1982 were reviewed and accepted.

AUDIT FOR THE YEAR ENDED JUNE 30, 1982

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the audit of the financial records of the Minnesota Zoological Garden Foundation for the year ended June 30, 1982, as prepared by Peat, Marwick, Mitchell & Co., is reviewed and accepted.

FORM 990 TAX RETURN AND MINNESOTA CHARITABLE ORGANIZATIONS ANNUAL REPORT

On motion, duly seconded, the following resolution was adopted, unanimously:

WHEREAS the Charitable Organizations Annual Report of the Minnesota Zoological Garden Foundation for the fiscal year ended June 30, 1982 has been reviewed by the Board of Directors of the Minnesota Zoological Garden Foundation,

NOW THEREFORE BE IT RESOLVED that the Vice President, Malcolm W. McDonald, and the Secretary of the Minnesota Zoological Garden Foundation are authorized and directed to submit this report to the State of Minnesota Department of Commerce.

FINANCIAL REPORT

A financial report for the period July 1, 1982 through April 30, 1983 was reviewed and accepted.

RATIFICATION OF GRANTS

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the following procedures used in paying out discretionary grants from the Foundation's restricted funds are approved:

1. Requests for discretionary grants from restricted funds will be submitted to the Foundation by the Director of the Minnesota Zoological Garden.

2. Once these requests for grants from restricted funds have been reviewed by staff, payments can be made when needed, with the understanding that all such grant payments will be ratified by the Directors at the next meeting.

BE IT FURTHER RESOLVED that the following grants paid from the restricted funds of the Minnesota Zoological Garden Foundation, from July 1, 1982 through June 8, 1983, are ratified and confirmed:

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
1-83	\$16,860.35	To Radio Shack, to purchase a computer, from the Minnesota Zoological Society Biotelemetry Fund.
2-83	\$ 331.00	To Ben Beck, for a seminar of the Zoo, from the Minnesota Zoological Society Seminar Fund.
3-83	\$ 600.00	To William Zielinski, for internship, from the Minnesota Zoological Society Interns Fund.
4-83	\$ 400.00	To Kathy Bjork, for internship, from the Minnesota Zoological Society Interns Fund.
5-83	\$ 100.00	To Allison Leete, for internship, from the Minnesota Zoological Society Interns Fund.
6-83	\$ 100.00	To Janis Stich, for internship, from the Minnesota Zoological Society Interns Fund.
7-83	\$ 25.00	Michall Martin, for internship, from the Minnesota Zoological Society Interns Fund.
8-83	\$ 100.00	To Anita Monson, for internship, from the Minnesota Zoological Society Interns Fund.
9-83	\$ 120.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
10-83	\$ 600.00	To William Zielinski, for internship, from the Minnesota Zoological Society Interns Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
11-83	\$ 200.00	To Allison Leete, for internship, from the Minnesota Zoological Society Interns Fund.
12-83	\$ 200.00	To Janis Stich, for internship, from the Minnesota Zoological Society Interns Fund.
13-83	\$ 1,000.00	To Phil Garnatz, for computer software, from the International Species Inventory System Fund.
14-83	\$ 300.00	To Karen Jones, for internship, from the International Species Inventory System Fund.
15-83	\$ 320.00	To Mary Delage, for internship, from the Minnesota Zoological Society Interns Fund.
16-83	\$ 320.00	To Judy Mikoli, for internship, from the Minnesota Zoological Society Interns Fund.
17-83	\$ 320.00	To Lesi Chinrock, for internship, from the Minnesota Zoological Society Interns Fund.
18-83	\$ 240.00	To Barb Houde, for internship, from the Minnesota Zoological Society Interns Fund.
19-83	\$ 30.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
20-83	\$ 100.00	To Anita Monson, for internship, from the Minnesota Zoological Society Interns Fund.
21-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
22-83	\$ 120.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
23-83	\$ 560.00	To Paul Srubie, for consulting, from the International Species Inventory System Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
24-83	\$ 1,915.00	To Dr. U.S. Seal, for International Species Inventory System Project, from the International Species Inventory System Fund.
25-83	\$ 750.00	To S and T Office Products, for office equipment, from the International Species Inventory System Fund.
26-83	\$ 300.00	To Jeremy Mallinson, for honorarium, from the Minnesota Zoological Society Seminar Fund.
27-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
28-83	\$ 63.45	To Washington School, to reissue check, from the Northern Trek Fund.
29-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
30-83	\$ 74.00	To A & G Associates, for cassette tapes, from the Minnesota Zoological Society Audio Fund.
31-83	\$ 7,000.00	To Minnesota Zoological Garden, for education coordinator, from the Knopf Education Fund.
32-83	\$ 608.00	To AVC Systems, Inc., for outfitter grant, from the Knopf Education Fund.
33-83	\$ 50.15	To Ahlgren Construction, Inc., for a bulletin board, from the Knopf Education Fund.
34-83	\$ 1,592.40	To Tierney Brothers, Inc., for signboard and letters, from the Knopf Education Fund.
35-83	\$ 76.50	To Continental Loose Leaf, Inc., for divider tabs, from the International Species Inventory System Fund.
36-83	\$ 124.80	To Stuart-Hooper Business Forms Company, for index tab sets, from the International Species Inventory System Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
37-83	\$ 102.90	To Stuart-Hooper Business Forms Company, for index tabs, from the International Species Inventory System Fund.
38-83	\$ 169.08	To Dynamic Marketing, for batteries, from the Minnesota Zoological Society Audio Fund.
39-83	\$ 98.54	To Dynamic Marketing, for battery chargers, from the Minnesota Zoological Society Audio Fund.
40-83	\$ 1,223.93	To Dynamic Marketing, for cassette players, from the Minnesota Zoological Society Audio Fund.
41-83	\$ 46.45	To Tierney Brothers, Inc., for tape, from the Knopf Education Fund.
42-83	\$ 112.35	To Tierney Brothers, Inc., for tape, from the Knopf Education Fund.
43-83	\$ 76.47	To Electronic Center, Inc., for electronic equipment, from the Minnesota Zoological Society Audio Fund.
44-83	\$ 100.00	To Sheronne Mulry, for internship, from the Minnesota Zoological Society Interns Fund.
45-83	\$ 208.75	To Lloyd Grandprey, for plywood box for educational unit, from the Knopf Education Fund.
46-83	\$ 100.00	To Sheronne Mulry, for internship, from the Minnesota Zoological Society Interns Fund.
47-83	\$ 184.96	To Sanford Friedman, for seminar/workshop, from the Minnesota Zoological Society Seminars Fund.
48-83	\$ 159.00	To AVC Systems, Inc., for telex stop kits, from the Knopf Education Fund.
49-83	\$ 464.25	To Ikola Designs, for new laboratory data forms, from the International Species Inventory System Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
50-83	\$ 210.00	To Burnsville Printing Company, for laboratory data office form, from the Thorpe Education Fund.
51-83	\$ 138.26	To Sanford Friedman, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
52-83	\$ 495.18	To Rodney Flynn, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
53-83	\$ 293.00	To Jeremy Mallinson, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
54-83	\$ 500.00	To Dr. Tim Clutton-Brock, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
55-83	\$ 100.00	To Sheronne Mulry, for seminar attendance, from the Minnesota Zoological Society Interns Fund.
56-83	\$ 100.00	To the International Species Inventory System, for dues, from the International Species Inventory System Fund.
57-83	\$ 24.80	To Edmund Scientific Company, for purchase of a magnifier, from the Knopf Education Fund.
58-83	\$ 414.29	To Carolina Biological Supply Company, for educational kits, from the Knopf Education Fund.
59-83	\$ 33.60	To Nature House, for educational kits, from the Knopf Education Fund.
60-83	\$ 41.22	To AVC Systems, Inc., for Scotch Carts AA30, from the Knopf Education Fund.
61-83	\$ 1,373.95	To Schaak Electronics, Inc., for purchase of a microcomputer, from the Knopf Education Fund.
62-83	\$ 595.56	To Heathkit Electronic Center, for purchase of a scope wired and probe, from the Knopf (\$335.04) and Thorpe (\$260.52) Education Funds.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
63-83	\$ 53.94	To Ahlgren Construction, Inc., for modification of a cabinet, from the Thorpe Education Fund.
64-83	\$ 591.22	To AVC Systems, Inc., for Telex Phone/3M Scotch/Telex Equipment, from the Thorpe Education Fund.
65-83	\$ 67.30	To Team Electronics, for Saft/Gould, from the Thorpe Education Fund.
66-83	\$ 231.13	To Carolina Biological Supply Company, for purchase of an electronic pulse monitor, from the Thorpe Education Fund.
67-83	\$ 220.00	To AVC Systems, Inc., for Telex phone, from the Thorpe Education Fund
68-83	\$ 145.44	To AVC Systems, Inc., for 3M Scotch/Telex equipment, from the Thorpe Education Fund
69-83	\$ 151.69	To the Able Amusement Company for equipment repair, from the Thorpe Education Fund
70-83	\$ 12.50	To Radio Shack for supplies, from the Thorpe Education Fund
71-83	\$ 25.00	To Digital Den for computer cover, from the Thorpe Education Fund
72-83	\$ 83.23	To Coast to Coast for supplies, from the Thorpe Education Fund
73-83	\$ 71.00	To Able Amusement Company, for equipment repair, from the Thorpe Education Fund

REPORT ON CLOSING OF OFFICE AND SCHEDULE OF REMAINING RELATED COMMITMENTS

The Directors reviewed a report on the closing of the Minnesota Zoological Garden Foundation office on West Lake Street in Minneapolis, together with a schedule of remaining related financial commitments.

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the report on the closing of the office of the Minnesota Zoological Garden Foundation, 1422 West Lake Street, Minneapolis, including an analysis of any related financial obligations pending therefrom, is accepted, and

BE IT FURTHER RESOLVED that the Secretary is authorized and directed to proceed with plans to purchase the contract for the Foundation's photocopy machine and place this machine at the Minnesota Zoological Garden.

CHECK SIGNING AND BANK ACCOUNT RESOLUTIONS

On motion, duly seconded, the following check signing and bank account resolutions were adopted unanimously:

WHEREAS the Minnesota Zoological Garden Foundation presently has limited banking activity which is divided between four bank accounts at two different banks; and

WHEREAS the Minnesota Zoological Garden Foundation presently has large certificates of deposits which generally mature every month (and require reinvestment at each maturity) at two different banks; and

WHEREAS the Minnesota Zoological Garden Foundation qualifies (as a charitable organization) to maintain checking and savings accounts which are designated as "money market" accounts;

THEREFORE BE IT RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to close the bank accounts at Northwestern National Bank of Minneapolis; and

BE IT FURTHER RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to inform the First National Bank of St. Paul to change the status of current accounts to that of "money market" accounts; and

BE IT FURTHER RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to institute a policy whereby bank accounts of Minnesota Zoological Garden Foundation are moved between the First National Bank of St. Paul and Northwestern National Bank of Minneapolis every three years.

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST CHECKING ACCOUNT
NO. 20 57406

WHEREAS the First National Bank of St. Paul, Minnesota is designated as a depository for the funds of the Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that the Treasurer, Vice President and Secretary of the Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized for and on behalf of the Minnesota Zoological Garden Foundation to draw and sign checks against the Checking Account of the Minnesota Zoological Garden Foundation, No. 20 57406, at the First National Bank of St. Paul, and to endorse in the name of said Foundation checks or other negotiable instruments of any kind for deposit in said Account; and

BE IT FURTHER RESOLVED that said individuals shall sign checks under the description of "Authorized Signature" rather than by specific title which would apply to their particular position; and

BE IT FURTHER RESOLVED that said First National Bank of St. Paul is hereby authorized and directed to honor and pay any checks which have been so drawn and signed by any one of said officers or persons, whether said checks be payable to the order of the officers or persons in their individual capacities or not; and whether such checks or drafts are deposited to the individual credit of any of the other officers or not; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the First National Bank of St. Paul the names of the incumbents of the above positions, and shall keep the said First National Bank of St. Paul currently informed at all times as to any changes in the persons holding said positions; and

BE IT FURTHER RESOLVED that any check in an amount of \$5,000 or over be signed by the Vice President of the Minnesota Zoological Garden Foundation and any other of the above authorized signers.

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST SAVINGS ACCOUNT
NO. 1-810044-6

WHEREAS the First National Bank of St. Paul, Minnesota is designated as a depository for the funds of Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that Minnesota Zoological Garden Foundation be and it hereby is authorized to establish a Savings Account, No.01-810044-6, in the First National Bank of St. Paul; and

BE IT FURTHER RESOLVED that the Treasurer, Vice President and Secretary of Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized to sign withdrawals against this Account on behalf of the Minnesota Zoological Garden Foundation; and

BE IT FURTHER RESOLVED that said First National Bank of St. Paul is hereby authorized and directed to honor any withdrawals which have been so signed by any one of above said persons; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the First National Bank of St. Paul the names of the incumbents of the above positions, and shall keep the said First National Bank of St. Paul currently informed at all times as to any changes in the persons holding said positions.

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST SAVINGS ACCOUNT
NO. 4445074

WHEREAS the Northwestern National Bank of Minneapolis, Minnesota is designated as a depository for the funds of Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that Minnesota Zoological Garden Foundation be and it hereby is authorized to establish a Savings Account, No. 4445074, in the Northwestern National Bank of Minneapolis; and

BE IT FURTHER RESOLVED that the Treasurer, Vice President and Secretary of Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized to sign withdrawals against this Account on behalf of the Minnesota Zoological Garden Foundation; and

BE IT FURTHER RESOLVED that said Northwestern National Bank of Minneapolis is hereby authorized and directed to honor any withdrawals which have been so signed by any one of above said persons; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the Northwestern National Bank of Minneapolis the names of the incumbents of the above positions, and shall keep the said Northwestern National Bank currently informed at all times as to any changes in the persons holding said positions.

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST CHECKING ACCOUNT
NO. 06-70-928

WHEREAS the Northwestern National Bank of Minneapolis, Minnesota is designated as a depository for the funds of the Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that the Treasurer, Vice President and Secretary of the Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized for and on behalf of the Minnesota Zoological Garden Foundation to draw and sign checks against the Checking Account of the Minnesota Zoological Garden Foundation, No. 06-70-928, at the Northwestern National Bank of Minneapolis, and to endorse in the name of said Foundation checks or other negotiable instruments of any kind for deposit in said Account; and

BE IT FURTHER RESOLVED that said individuals shall sign checks under the description of "Authorized Signature" rather than by specific title which would apply to their particular position; and

BE IT FURTHER RESOLVED that said Northwestern National Bank of Minneapolis is hereby authorized and directed to honor and pay any checks which have been so drawn and signed by any one of said officers or persons, whether said checks be payable to the order of the officers or persons in their individual capacities or not; and whether such checks or drafts are deposited to the individual credit of any of the other officers or not; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the Northwestern National Bank of Minneapolis the names of the incumbents of the above positions, and shall keep the said Northwestern National Bank of Minneapolis currently informed at all times as to any changes in the persons holding said positions; and

BE IT FURTHER RESOLVED that any check in an amount of \$5,000 or over be signed by the Vice President of the Minnesota Zoological Garden Foundation and any other of the above authorized signers.

RESOLUTION FOR TRANSFER OF FUNDS
BY TELEPHONIC INSTRUCTIONS

WHEREAS THE FIRST NATIONAL BANK OF SAINT PAUL ("BANK") is a depository in which funds of this corporation may be deposited, and a corporate resolution with respect thereto is presently in effect authorizing the deposit and withdrawal of funds; and

WHEREAS the above corporation desires to add to and supplement said corporate resolution with the following resolution:

RESOLVED that:

1. Any one of the following persons:

<u>NAME</u>	<u>TITLE</u>
PAUL A. VERRET	Secretary of Minnesota Zoological Garden Fdn.
MARIAM C. NOLAND	Vice President of The Saint Paul Foundation
CARY B. COOPER	Controller of The Saint Paul Foundation

is authorized, on behalf of this corporation, to give instructions by telephone to the BANK to transfer funds on deposit with the BANK:

- (i) to other accounts of this corporation with the BANK; or
 - (ii) to other accounts of this corporation with other banks.
2. The BANK is authorized to act on such telephonic instructions received by it from anyone who represents himself or herself to be any of the above-named persons, whether or not his or her voice resembles the voice of such person.
 3. The BANK is authorized, in its sole discretion, to refuse to honor telephone instructions and to insist upon written instructions signed by any one of the persons named in Paragraph 1 of this resolution.

AUDIT FOR YEAR ENDING JUNE 30, 1983

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the bid of Peat, Marwick & Mitchell & Co. to conduct an audit of the financial records of the Minnesota Zoological Garden Foundation for the year ending June 30, 1983, and prepare all related tax forms and financial reports, is accepted, with the understanding that the total cost of this audit will not exceed \$1,950.

NEXT MEETING

It was agreed, informally, that the next meeting of the Directors would be sometime in the fall of 1983.

ADJOURNMENT

There being no further business, the meeting was adjourned.

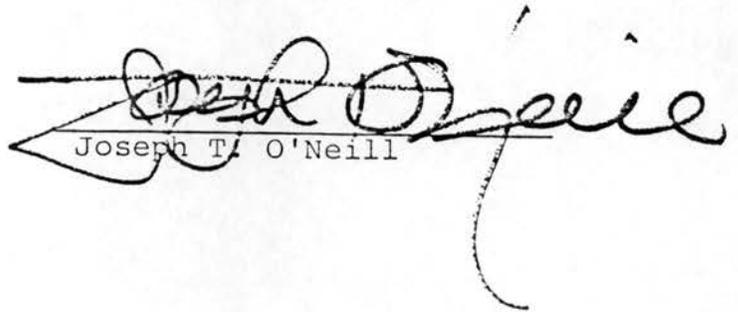
A TRUE AND CORRECT RECORD
ATTEST:

Paul A. Verret
Secretary

PROXY

I hereby constitute and appoint Paul A. Verret for me and in my name, place and stead, to vote as my proxy at the next Annual Meeting, and at any adjournment or adjournments thereof, of the Members and Board of Directors of the Minnesota Zoological Garden Foundation upon any question which may be brought before such meeting, including the election of directors, according to the number of votes I should be entitled to vote if then personally present, with full power to Paul A. Verret to appoint a substitute in his place with full power and authority therein.

Dated: June 9, 1983


Joseph T. O'Neill

MINNESOTA ZOOLOGICAL GARDEN
FOUNDATION
ANNUAL MEETING

June 8, 1983
9:00 a.m.

AGENDA

For the Annual Meeting of the Members of the Minnesota Zoological Garden Foundation, to be held at 9:00 a.m. on Wednesday, June 8, 1983, in the Board Room of The SaintPaul foundation, 1120 Norwest Center, Saint Paul, Minnesota.

ELECTION OF DIRECTORS

It is recommended that the following resolution be adopted:

RESOLVED that the following persons are elected Directors of the Minnesota Zoological Garden Foundation for the periods indicated and until their successors are elected:

<u>NAME</u>	<u>CURRENT TERM OF OFFICE</u>	<u>EXPIRATION DATE OF CUR- RENT TERM</u>	<u>TERM OF ELECTION</u>
Firmin Alexander	First Full	11/1982	1982-1985
Connie Deland	First Full	11/1982	1982-1985
Kathleen Gretsches	First Full	11/1982	1982-1985
Gordon Rosenmeier	First Full	11/1982	1982-1985

BE IT FURTHER RESOLVED, that with this election, identification is hereby made of the elected Members of the Board of Directors of the Minnesota Zoological Garden Foundation, their respective current terms of office and the date of expiration of their respective terms of office:

<u>NAME</u>	<u>CURRENT TERM OF OFFICE</u>	<u>EXPIRATION DATE OF CUR- RENT TERM</u>	<u>TERM OF ELECTION</u>
Anthony L. Anderson	First Full	11/1983	1980-1983
D. Stephen Farley	First Full	11/1983	1980-1983
Margee Kinney	First Full	11/1983	1980-1983
Malcolm W. McDonald	Second Full	11/1983	1980-1983
Joseph T. O'Neill	Second Full	11/1983	1980-1983
Wayne Peterson	First Full	11/1983	1980-1983
Richard S. Grey	Second Full	11/1984	1981-1984
Chy Morrison	First Full	11/1984	1981-1984
Harold S. Webster	First Full	11/1984	1981-1984
Firmin Alexander	Second Full	11/1985	1982-1985
Connie Deland	Second Full	11/1985	1982-1985
Kathleen Gretsches	Second Full	11/1985	1982-1985
Gordon Rosenmeier	Second Full	11/1985	1982-1985

APPOINTED DIRECTORS

It should also be noted that the following Members of the Board of Directors are currently serving as appointed Directors:

James L. Hetland
Hazel Reinhardt
James Weaver

ADJOURNMENT

AGENDA

For the Annual Meeting of the Board of Directors of the Minnesota Zoological Garden Foundation to be held at 9:05 a.m. on Wednesday, June 8, 1983, in the Board Room of The Saint Paul Foundation, 1120 Norwest Center, Saint Paul, Minnesota.

ELECTION OF OFFICERS

Because the Zoological Garden Foundation is in a period of transition, and because this transition cannot be resolved until the Minnesota Zoological Garden itself decides on what it wants to do, it is recommended that Officer positions currently vacant be left vacant. Consequently, it is recommended that the following resolution be adopted:

RESOLVED that the following persons are elected officers of the Minnesota Zoological Garden Foundation for the current year and until their successors are elected:

President	
Vice President	Kathleen Gretsch
Vice President	Margee Kinney
Vice President	Malcolm W. McDonald
Vice President	Wayne Peterson
Secretary	Paul A. Verret
Treasurer	Harold S. Webster

MINUTES OF THE MEETING OF NOVEMBER 16, 1982

The Minutes of the regular meeting of November 16, 1982 are included with this Agenda as EXHIBIT A for your review and acceptance.

AUDIT FOR THE YEAR ENDED JUNE 30, 1982

The audit for the year ended June 30, 1982 is included with this Agenda as EXHIBIT B.

It is recommended that the following resolution be adopted:

RESOLVED that the audit of the financial records of the Minnesota Zoological Garden Foundation for the year ended June 30, 1982, as prepared by Peat, Marwick, Mitchell & Co., is reviewed and accepted.

FORM 990 TAX RETURN AND MINNESOTA CHARITABLE ORGANIZATIONS ANNUAL REPORT

EXHIBIT C of this Agenda contains photocopies of the completed IRS Form 990 (pages one through 12) and the Minnesota Charitable Organizations Annual Report for the year ended June 30, 1982 (pages 13 through 28). Additional related correspondence is found on pages 29 through 31 of the same exhibit.

It is recommended that the following resolution be adopted:

WHEREAS the Charitable Organizations Annual Report on the Minnesota Zoological Garden Foundation for the fiscal year ended June 30, 1982 has been reviewed by the Board of Directors of the Minnesota Zoological Garden Foundation,

NOW THEREFORE BE IT RESOLVED that the Vice President, Malcolm W. McDonald, and the Secretary of the Minnesota Garden Foundation are authorized and directed to submit this report to the State of Minnesota Department of Commerce.

PEAT, MARWICK, MITCHELL & CO. REVIEW OF FINANCIAL RECORDS FOR THE PERIOD JULY 1, 1982 THROUGH NOVEMBER 30, 1982

With the change in administration of the Minnesota Zoological Garden Foundation, and as a standard operating procedure, an outside review of the financial records of the Foundation from the date of the completion of the last audit through the last day of the previous administration was secured. This review is included with this Agenda as EXHIBIT D.

FINANCIAL REPORT

A financial report for the period July 1, 1982 through April 30, 1983 is included with this Agenda as EXHIBIT E. The format for this report has been revised to better separate operating and grantmaking activities.

ANALYSIS OF RESTRICTED FUNDS AND RATIFICATION OF PAYMENTS JULY 1, 1982 THROUGH APRIL 30, 1983

EXHIBIT F of this Agenda contains an analysis of the Foundation's restricted funds, stating the name, purpose and financial analysis of these funds from July 1, 1982 through April 30, 1983. Do the Directors have any further suggestions for further clarifying this analysis?

It is recommended that the following resolution be adopted:

RESOLVED that the following grants paid from the funds of the Minnesota Zoological Garden Foundation, from July 1, 1982 through May 31, 1983, are ratified and confirmed:

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
1-83	\$16,860.35	To Radio Shack, to purchase a computer, from the Minnesota Zoological Society Biotelemetry Fund.
2-83	\$ 331.00	To Ben Beck, for a seminar of the Zoo, from the Minnesota Zoological Society Seminar Fund.
3-83	\$ 600.00	To William Zielinski, for internship, from the Minnesota Zoological Society Interns Fund.
4-83	\$ 400.00	To Kathy Bjork, for internship, from the from the Minnesota Zoological Society Interns Fund.
5-83	\$ 100.00	To Allison Leete, for internship, from the Minnesota Zoological Society Interns Fund.
6-83	\$ 100.00	To Janis Stich, for internship, from the Minnesota Zoological Society Interns Fund.
7-83	\$ 25.00	Michall Martin, for internship, from the Minnesota Zoological Society Interns Fund.
8-83	\$ 100.00	To Anita Monson, for internship, from the Minnesota Zoological Society Interns Fund.
9-83	\$ 120.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
10-83	\$ 600.00	To William Zielinski, for internship, from the Minnesota Zoological Society Interns Fund.
11-83	\$ 200.00	To Allison Leete, for internship, from the Minnesota Zoological Society Interns Fund.
12-83	\$ 200.00	To Janis Stich, for internship, from the Minnesota Zoological Society Interns Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
13-83	\$ 1,000.00	To Phil Garnatz, for computer software, from the International Species Inventory System Fund.
14-83	\$ 300.00	To Karen Jones, for internship, from the International Species Inventory System Fund.
15-83	\$ 320.00	To Mary Delange, for internship, from the Minnesota Zoological Society Interns Fund.
16-83	\$ 320.00	To Judy Mikoli, for internship, from the Minnesota Zoological Society Interns Fund.
17-83	\$ 320.00	To Lesi Chinrock, for internship, from the Minnesota Zoological Society Interns Fund.
18-83	\$ 240.00	To Barb Houde, for internship, from the Minnesota Zoological Society Interns Fund.
19-83	\$ 30.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
20-83	\$ 100.00	To Anita Monson, for internship, from the Minnesota Zoological Society Interns Fund.
21-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
22-83	\$ 120.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
23-83	\$ 560.00	To Paul Srubie, for consulting, from the International Species Inventory System Fund.
24-83	\$ 1,915.00	To Dr. U.S. Seal, for International Species Inventory System Project, from the International Species Inventory System Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
25-83	\$ 750.00	To S and T Office Products, for office equipment, from the International Species Inventory System Fund.
26-83	\$ 300.00	To Jeremy Mallinson, for honorarium, from the Minnesota Zoological Society Seminar Fund.
27-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
28-83	\$ 63.45	To Washington School, to reissue check, from the Northern Trek Fund.
29-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
30-83	\$ 74.00	To A & G Associates, for cassette tapes, from the Minnesota Zoological Society Audio Fund.
31-83	\$ 7,000.00	To Minnesota Zoological Garden, for education coordinator, from the Knopf Education Fund.
32-83	\$ 608.00	To AVC Systems, Inc., for outfitter grant, from the Knopf Education Fund.
33-83	\$ 50.15	To Ahlgren Construction, Inc., for a bulletin board, from the Knopf Education Fund.
34-83	\$ 1,592.40	To Tierney Brothers, Inc., for signboard and letters, from the Knopf Education Fund.
35-83	\$ 76.50	To Continental Loose Leaf, Inc., for divider tabs, from the International Species Inventory System Fund.
36-83	\$ 124.80	To Stuart-Hooper Business Forms Company, for index tab sets, from the International Species Inventory System Fund.

8.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
37-83	\$ 102.90	To Stuart-Hooper Business Forms Company, for index tabs, from the International Species Inventory System Fund.
38-83	\$ 169.08	To Dynamic Marketing, for batteries, from the Minnesota Zoological Society Audio Fund.
39-83	\$ 98.54	To Dynamic Marketing, for battery chargers, from the Minnesota Zoological Society Audio Fund.
40-83	\$ 1,223.93	To Dynamic Marketing, for cassette players, from the Minnesota Zoological Society Audio Fund.
41-83	\$ 46.45	To Tierney Brothers, Inc., for tape, from the Knopf Education Fund.
42-83	\$ 112.35	To Tierney Brothers, Inc., for tape, from the Knopf Education Fund.
43-83	\$ 76.47	To Electronic Center, Inc., for electronic equipment, from the Minnesota Zoological Society Audio Fund.
44-83	\$ 100.00	To Sheronne Mulry, for internship, from the Minnesota Zoological Society Interns Fund.
45-83	\$ 208.75	To Lloyd Grandprey, for plywood box for educational unit, from the Knopf Education Fund.
46-83	\$ 100.00	To Sheronne Mulry, for internship, from the Minnesota Zoological Society Interns Fund.
47-83	\$ 184.96	To Sanford Friedman, for seminar/workshop, from the Minnesota Zoological Society Seminars Fund.
48-83	\$ 159.00	To AVC Systems, Inc., for telex stop kits, from the Knopf Education Fund.
49-83	\$ 464.25	To Ikola Designs, for new laboratory data forms, from the International Species Inventory System Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
50-83	\$ 210.00	To Burnsville Printing Company, for laboratory data office form, from the Thorpe Education Fund.
51-83	\$ 138.26	To Sanford Friedman, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
52-83	\$ 495.18	To Rodney Flynn, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
53-83	\$ 293.00	To Jeremy Mallinson, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
54-83	\$ 500.00	To Dr. Tim Clutton-Brock, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
55-83	\$ 100.00	To Sheronne Mulry, for seminar attendance, from the Minnesota Zoological Society Interns Fund.
56-83	\$ 100.00	To the International Species Inventory System, for dues, from the International Species Inventory System Fund.
57-83	\$ 24.80	To Edmund Scientific Company, for purchase of a magnifier, from the Knopf Education Fund.
58-83	\$ 414.29	To Carolina Biological Supply Company, for educational kits, from the Knopf Education Fund.
59-83	\$ 33.60	To Nature House, for educational kits, from the Knopf Education Fund.
60-83	\$ 41.22	To AVC Systems, Inc., for Scotch Carts AA30, from the Knopf Education Fund.
61-83	\$ 1,373.95	To Schaak Electronics, Inc., for purchase of a microcomputer, from the Knopf Education Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
62-83	\$ 595.56	To Heathkit Electronic Center, for purchase of a scope wired and probe, from the Knopf (\$335.04) and Thorpe (\$260.52) Education Funds.
63-83	\$ 53.94	To Ahlgren Construction, Inc., for modification of a cabinet, from the Thorpe Education Fund.
64-83	\$ 591.22	To AVC Systems, Inc., for Telex Phone/3M Scotch/Telex Equipment, from the Thorpe Education Fund.
65-83	\$ 67.30	To Team Electronics, for Saft/Gould, from the Thorpe Education Fund.
66-83	\$ 231.13	To Carolina Biological Supply Company, for purchase of an electronic pulse monitor, from the Thorpe Education Fund.

thru May 31

REPORT ON CLOSING OF OFFICE AND SCHEDULE OF REMAINING RELATED COMMITMENTS

EXHIBIT G of this Agenda contains a report, prepared by Mariam Noland of The Saint Paul Foundation, on the closing of the Minnesota Zoological Garden Foundation office on West Lake Street in Minneapolis and a schedule of any remaining financial commitments related thereto.

It is recommended that the following resolution be adopted:

RESOLVED that the report on the closing of the office of the Minnesota Zoological Garden Foundation, 1422 West Lake Street, Minneapolis, and any related financial obligations pending therefrom, is accepted.

CHECK SIGNING AND BANK ACCOUNT RESOLUTIONS

EXHIBIT H of this Agenda contains a series of proposed, revised check signing and bank account resolutions. It is recommended that these resolutions be adopted.

AUDIT FOR YEAR ENDING JUNE 30, 1983

EXHIBIT I of this Agenda contains a bid from Peat, Marwick, Mitchell & Co. to conduct an audit of the financial books and records of the Minnesota Zoological Garden Foundation for the year ending June 30, 1983.

It is recommended that the following payments be approved:

<u>Number</u>	<u>Amount</u>	<u>Payee, Purpose, Fund</u>
67-83	\$220.00	To AVC Systems, Inc., for Telex phone, from the Thorpe Education Fund
68-83	145.44	To AVC Systems, Inc., for 3M Scotch/Telex equipment, from the Thorpe Education Fund
69-83	151.69	To the Able Amusement Company for equipment repair, from the Thorpe Education Fund
70-83	12.50	To Radio Shack for supplies, from the Thorpe Education Fund
71-83	25.00	To Digital Den for computer cover, from the Thorpe Education Fund
72-83	83.23	To Coast to Coast for supplies, from the Thorpe Education Fund
73-83	71.00	To Able Amusement Company, for equipment repair, from the Thorpe Education Fund

It is recommended that the following resolution be adopted:

RESOLVED that the bid of Peat, Marwick & Mitchell & Co. to conduct an audit of the financial records of the Minnesota Zoological Garden Foundation for the year ending June 30, 1983, and prepare all related tax forms and financial reports, is accepted, with the understanding that the total cost of this audit will not exceed \$1,950.

OTHER BUSINESS

ADJOURNMENT

MINUTES

Of a meeting of the Board of Directors of the Minnesota Zoological Garden Foundation held at 3:00 p.m. on Thursday, November 16, 1982, in Committee Room B, Northwestern National Bank of Minneapolis, Minneapolis, Minnesota.

Present were:

Board members: Malcolm W. McDonald, Vice President
 Connie Deland
 Richard G. Gray, Sr.
 James L. Hetland
 John E. Tilton

Others: Steve Iserman, Acting Director,
 Minnesota Zoological Garden
 Beth McGuire, Administrative Assistant
 Robert S. Voight, Executive Director

Mr. McDonald acted as chairman and Mr. Voight acted as secretary.

MINUTES OF DIRECTORS MEETING OF SEPTEMBER 30, 1982

The Minutes of the Directors meeting of September 30, 1982 were reviewed and accepted.

FINANCIAL REPORT

A financial report for the first four months (July - October) of the current fiscal year, together with an estimate for the month of November, was presented and discussed.

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the financial report for the first four months of Fiscal Year 1983 and the financial estimate for the month of November 1982 are accepted as presented.

RESIGNATION OF MR. VOIGHT

The Directors discussed the letter of resignation submitted by Mr. Voight.

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the resignation of Robert S. Voight, as Executive Director of the Minnesota Zoological Garden Foundation, effective November 22, 1982, is accepted.

BE IT FURTHER RESOLVED that in accepting this resignation the Board of Directors also state their appreciation of Mr. Voight for his dedicated, loyal and positive leadership as an employee of this Foundation.

INTERIM MANAGEMENT: The Saint Paul Foundation

Recognizing the need for management and staffing support, the Directors reviewed a number of interim alternatives.

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the Vice President, Mr. McDonald, is authorized and directed to negotiate a management agreement between the Minnesota Zoological Garden Foundation and The Saint Paul Foundation, effective as soon as possible, with the understanding that this agreement will provide for:

1. Financial analyses and reports as needed.
2. Other services as requested.
3. A Corporate Secretary to carry on the duties of that office.

BE IT FURTHER RESOLVED that, until otherwise notified, The Saint Paul Foundation will seek and follow the instructions of Mr. McDonald, the Vice President, in all matters.

MANAGEMENT TRANSITION: Closing of Foundation Office and Disposition of Equipment

With the cessation of full-time staff, the Directors discussed the closing of the Foundation office on West Lake Street.

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the following steps shall be taken to effect a transition in management, close the Foundation's office and dispose of the Foundation's office equipment:

1. Mr. Voight will meet with The Saint Paul Foundation as soon as possible and assist in the transfer of records and other related material.
2. Except as otherwise specified, all of the Foundation's equipment, including furniture, typewriters, photocopy machine and all other items, will be inventoried and forwarded to the Minnesota Zoological Garden for use by the Minnesota Zoological Garden until such time as this equipment is needed by the Minnesota Zoological Garden Foundation.
3. Three works of art purchased from Mr. John Keely, which serve as the basis of the Capital Completion Plan brochure, will be formally presented to the Minnesota Zoological Garden at that organization's meeting on November 18, 1982.
4. Mr. Voight will be reimbursed \$200.00 for four leather armchairs which he personally purchased for office use.
5. Steps will be taken to terminate the Foundation's office lease, insurance policies and other related matters as quickly and prudently as possible, with the understanding that in so doing a worst possible case scenario will be calculated and funds set aside to cover all known contractual obligations.

DISCUSSION OF OTHER MATTERS

Alliance Task Force

Steps were taken to ensure adequate Minnesota Zoological Garden Foundation representation at the November 18, 1982, Alliance Task Force meeting.

Continuation of Mission of the Foundation

The Directors reaffirmed the mission of the Minnesota Zoological Garden Foundation to serve the Minnesota Zoological Garden as an organization that seeks, accepts and administers contributions from the general public on behalf of the Minnesota Zoological Garden.

ADJOURNMENT

There being no further business, the meeting was adjourned.

A TRUE AND CORRECT RECORD,
ATTEST:

Malcolm W. McDonald
Vice President



Peat, Marwick, Mitchell & Co.

Certified Public Accountants

1600 Conwed Tower
444 Cedar Street
St. Paul, Minnesota 55101
(612) 224-7466

The Board of Directors
Minnesota Zoological Garden Foundation:

We have examined the balance sheet of Minnesota Zoological Garden Foundation as of June 30, 1982, and the related statements of support and revenue, expenses and changes in fund balances, and functional expenses for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of Minnesota Zoological Garden Foundation at June 30, 1982 and the results of its operations and changes in its fund balances for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Peat, Marwick, Mitchell & Co.

August 11, 1982

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Balance Sheet

June 30, 1982

with comparative figures for 1981

<u>Assets</u>	<u>1982</u>	<u>1981</u>
Cash	\$ 20,360	18,649
Temporary investments, at cost which approximates market	230,000	340,000
Interest receivable	1,696	4,519
Photo copying equipment, net of accumulated depreciation of \$1,432 (none in 1981) (note 2)	2,868	4,300
Other assets	<u>374</u>	<u>3,098</u>
Total assets	<u>\$ 255,298</u>	<u>370,566</u>
 <u>Liabilities and Fund Balances</u>		
Accounts payable and accrued expenses	\$ 1,189	1,561
Contributions payable to Minnesota Zoological Garden under the June 11, 1980 Short Range Development Program	-	126,956
Capital lease obligation (note 2)	<u>3,182</u>	<u>4,300</u>
Total liabilities	<u>4,371</u>	<u>132,817</u>
Fund balances:		
Unrestricted	20,817	57,082
Restricted for zoo capital improvements	<u>230,110</u>	<u>180,667</u>
Total fund balances	<u>250,927</u>	<u>237,749</u>
Total liabilities and fund balances	<u>\$ 255,298</u>	<u>370,566</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Support and Revenue, Expenses and Changes in Fund Balances

Year ended June 30, 1982
with comparative totals for 1981

	1982		Total	
	Unrestricted	Restricted for zoo capital improvements	1982	1981
Public support and revenue:				
Cash contributions	\$ 17,000	73,783	90,783	173,536
Interest income	42,997	-	42,997	80,506
Miscellaneous	5,024	62	5,086	3,855
Total public support and revenue	<u>65,021</u>	<u>73,845</u>	<u>138,866</u>	<u>257,897</u>
Expenses:				
Contributions to MZG	-	24,402	24,402	20,342
Management and general	43,273	-	43,273	50,016
Fund-raising	58,013	-	58,013	53,546
Total expenses	<u>101,286</u>	<u>24,402</u>	<u>125,688</u>	<u>123,904</u>
Excess (deficiency) of public support and revenue over expenses	(36,265)	49,443	13,178	133,993
Fund balances, beginning of year	<u>57,082</u>	<u>180,667</u>	<u>237,749</u>	<u>103,756</u>
Fund balances, end of year	<u>\$ 20,817</u>	<u>230,110</u>	<u>250,927</u>	<u>237,749</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Functional Expenses

Year ended June 30, 1982
with comparative totals for 1981

	1982			Total	
	Contributions to MZG	Management and general	Fund raising	1982	1981
Salaries and wages	\$ -	26,311	34,425	60,736	64,423
Employee benefits	-	2,067	1,985	4,052	4,275
Employee retirement (note 4)	-	4,146	3,983	8,129	8,598
Total salaries and related expenses	-	32,524	40,393	72,917	77,296
Program grants	17,213	-	-	17,213	10,965
MZG emergency fund	7,189	-	-	7,189	9,377
Professional fees	-	3,026	336	3,362	3,775
Furniture and equipment	-	121	122	243	379
Office supplies	-	536	536	1,072	1,114
Insurance	-	311	310	621	285
Postage	-	163	654	817	1,420
Telephone	-	397	1,589	1,986	1,560
Printing and promotion	-	1,639	4,381	6,020	5,894
Interest expense	-	237	441	678	-
Depreciation expense	-	501	931	1,432	-
Reimbursable expenses	-	161	1,445	1,606	2,845
Occupancy	-	2,254	2,253	4,507	4,292
Consulting expense	-	-	3,218	3,218	2,884
Other expenses	-	1,403	1,404	2,807	1,818
	\$ <u>24,402</u>	<u>43,273</u>	<u>58,013</u>	<u>125,688</u>	<u>123,904</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements

June 30, 1982

(1) Summary of Significant Accounting Policies

The Minnesota Zoological Garden Foundation solicits contributions and provides other necessary services for the Minnesota Zoological Garden (MZG). The Foundation is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.

Fund Accounting

The accompanying financial statements are prepared on the accrual basis of accounting.

To ensure observance of the limitations and restrictions placed on the use of resources available to the Foundation, the accounts of the Foundation are maintained in accordance with the principles of fund accounting. This is the procedure by which resources are classified for accounting and reporting purposes into funds for specific purposes.

The unrestricted fund balance represents all resources over which the Foundation's Board of Directors has discretionary control.

The restricted fund balance represents contributions received but uncommitted by the Board of Directors to certain projects at the MZG. Direct contributions may only be utilized in accordance with the restrictions established by the donor.

Contributions payable to Minnesota Zoological Garden represent funds committed to the MZG by the Foundation's Board of Directors.

Pledges

Pledges of approximately \$37,800 at June 30, 1982 (\$97,700 at June 30, 1981) are not reflected in the financial statements until the contributions are actually received.

Property and Equipment

The cost of office furnishings and minor equipment have been charged to expense as incurred, as they were not significant to the financial position or results of operations of the Foundation.

(Continued)

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements, Continued

(2) Capital Lease Obligation

On June 24, 1981, the Foundation entered into a three year lease for photocopying equipment. The monthly payment of \$225 includes a \$75 charge for maintenance, taxes and insurance which is the responsibility of the lessor. The Foundation may purchase the equipment at the end of the lease term for \$404. The Foundation has capitalized this lease at 17.8%. The equipment has been recorded as an asset and is being depreciated over the life of the lease using the straight-line method. The present value of the lease payments, excluding the portion for maintenance, taxes and insurance, has been recorded as a liability and is being reduced by the principal portion of the monthly payments.

(3) Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of support and revenue, expenses and changes in fund balances. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Allocation of operating expenses between management and general and fund-raising were based on the estimates by management. In making such estimates, consideration has been given to the proportion of time spent performing each of the two functions.

(4) Deferred Compensation

The Foundation has deferred compensation agreements for key employees providing for payments upon retirement or death. The agreements are underwritten by the Franklin Life Insurance Company. Cost of the deferred benefits included in employee retirement expense for the year ended June 30, 1982 was \$8,129 (\$8,598 in 1981).

(5) Contribution from Minnesota Zoological Society

In June, 1982 the Foundation received a contribution of \$35,160 from the Minnesota Zoological Society (Society), which was restricted for capital projects at the Zoo. This amount is included as a cash contribution and was unremitted to the Zoo at June 30, 1982. The Board of the Zoo wanted the funds to be remitted to them through the Foundation, instead of the Society, to maintain higher flexibility in the use of the funds.

Return of Organization Exempt from Income Tax

Under section 501(c) (except black lung benefit trust or private foundation), of the Internal Revenue Code or section 4947(a)(1) trust

1981

For the calendar year 1981, or fiscal year beginning 7/1 1981, and ending 6/30 1982

Use IRS label. Otherwise, please print or type.	Name of organization <u>MINNESOTA ZOOLOGICAL GARDEN FOUNDATION.</u>	A Employer identification number (see instruction L) <u>51 0147653</u>
	Address (number and street) <u>C/O ST. PAUL FOUNDATION</u> <u>1120 N.W. NATIONAL BANK BLDG.</u>	B State registration number (see instruction D) <u>N/A</u>
	City or town, State, and ZIP code <u>ST. PAUL, MN 55101</u>	C If address changed, check here . . . <input checked="" type="checkbox"/>

D Check applicable box—Exempt under section 501(c) (3) (insert number), OR section 4947(a)(1) trust

E Accounting method: Cash Accrual Other (specify)

F Section 4947(a)(1) trusts filing this form in lieu of Form 1041, check here (see instruction C 10). N/A

G Is this a group return (see instruction J) filed for affiliates? . . . Yes No
Is this a separate return filed by a group affiliate? Yes No
If "Yes" to either, give four-digit group exemption number (GEN) N/A

Note: You may be able to use a copy of this return to satisfy State reporting requirements. See instruction D.
 Check here if gross receipts are normally not more than \$10,000. Do not complete the rest of this return (see instruction B11).
 Check here if gross receipts are normally more than \$10,000 and line 12 is \$25,000 or less. Complete Parts I (except lines 13-15), III, IV, VI, and VII and only the indicated items in Parts II and V (see instruction I). If line 12 is more than \$25,000, complete the entire return.

All section 501(c)(3) organizations and 4947(a)(1) trusts must also complete and attach Schedule A (Form 990).

Part I Statement of Support, Revenue, and Expenses and Changes in Fund Balances		(A) Total	These columns are optional—see instructions	
			(B) Unrestricted/Expendable	(C) Restricted/Nonexpendable
Support and Revenue	1 Contributions, gifts, grants, and similar amounts received:			
	(a) Direct public support	<u>9,0783.</u>	<u>17,000.</u>	<u>73,783.</u>
	(b) Indirect public support			
	(c) Government grants			
	(d) Total (add lines 1(a) through 1(c)) (attach schedule—see instructions)	<u>9,0783.</u>	<u>17,000.</u>	<u>73,783.</u>
	2 Program service revenue (from Part IV, line (f))			
	3 Membership dues and assessments			
	4 Interest on savings and temporary cash investments	<u>42,997.</u>	<u>42,997.</u>	
	5 Dividends and interest from securities			
	6 (a) Gross rents			
(b) Minus: Rental expenses				
(c) Net rental income (loss)				
7 Other investment income (Describe <u> </u>)				
8 (a) Gross amount from sale of assets other than inventory	Securities			
	Other			
	(b) Minus: Cost or other basis and sales expenses			
(c) Gain (loss) (attach schedule)				
9 Special fundraising events and activities (attach schedule—see instructions):	(a) Gross revenue (not including \$ <u> </u> of contributions reported on line 1(a)) (<u>MISC.</u>)	<u>62.</u>		
	(b) Minus: Direct expenses			
	(c) Net income (line 9(a) minus line 9(b))	<u>62.</u>		<u>62.</u>
10 (a) Gross sales minus returns and allowances	(b) Minus: Cost of goods sold (attach schedule)			
	(c) Gross profit (loss)			
	11 Other revenue (from Part IV, line (g))	<u>5,024.</u>	<u>5,024.</u>	
12 Total revenue (add lines 1(d), 2, 3, 4, 5, 6(c), 7, 8(c), 9(c), 10(c), and 11)	<u>138,866.</u>	<u>65,021.</u>	<u>73,845.</u>	
Expenses	13 Program services (from line 44(B))	<u>24,402.</u>		<u>24,402.</u>
	14 Management and general (from line 44(C))	<u>43,273.</u>	<u>43,273.</u>	
	15 Fundraising (from line 44(D))	<u>58,013.</u>	<u>58,013.</u>	
	16 Payments to affiliates (attach schedule—see instructions)			
	17 Total expenses (add lines 13, 14, 15, and 16)	<u>125,688.</u>	<u>101,286.</u>	<u>24,402.</u>
Fund Balances	18 Excess (deficit) for the year (subtract line 17 from line 12)	<u>13,178.</u>	<u>(36,265).</u>	<u>49,443.</u>
	19 Fund balances or net worth at beginning of year (from line 74(A))	<u>237,749.</u>	<u>57,082.</u>	<u>150,667.</u>
	20 Other changes in fund balances or net worth (attach explanation)			
	21 Fund balances or net worth at end of year (add lines 18, 19, and 20)	<u>250,927.</u>	<u>20,817.</u>	<u>230,110.</u>

Part I Statement of Functional Expenses If line 12, Part I, is \$25,000 or less, you should complete only column (A). If line 12 is more than \$25,000, complete columns (A), (B), (C), and (D).

Do not include amounts reported on line 6(b), 8(b), 9(b), 10(b), or 16 of Part I.		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
Expenses	22 Grants and allocations (attach schedule)	24,402	24,402		
	23 Specific assistance to individuals				
	24 Benefits paid to or for members				
	25 Compensation of officers, directors, etc.				
	26 Other salaries and wages	60,736.		26,311.	34,425.
	27 Pension plan contributions	8,129.		4,146.	3,983.
	28 Other employee benefits	4,052.		2,067.	1,985.
	29 Payroll taxes				
	30 Professional fundraising fees				
	31 Accounting fees				
	32 Legal fees	3,362		3,026.	336.
	33 Supplies	672		536.	536.
	34 Telephone	1,986		397.	1,589.
	35 Postage and shipping	817		163.	654.
	36 Occupancy	4,507		2,254	2,253
	37 Equipment rental and maintenance	243		121.	122
	38 Printing and publications	6,020		1,639.	4,381.
	39 Travel				
	40 Conferences, conventions and meetings				
	41 Interest	678		237.	441.
	42 Depreciation, depletion, etc. (attach schedule)	1,432		501	931
	43 Other expenses (itemize): (a) INS.	621		311.	310.
	(b) Reimbursable expenses	1,606		161	1,445.
	(c) Consulting expenses	3,218			3,218.
(d) Other expenses	2,807		1,403.	1,404.	
(e)					
(f)					
44 Total functional expenses (add lines 22 through 43)	125,688.	24,402	43,273.	58,013.	

Part II Statement of Program Service Activities

Describe each significant program service activity and indicate the total expenses attributable to each. Include relevant statistical information, such as the number of clients, patients, students, or members served. Also indicate the amount of grants and allocations that are included in the total expenses reported for that program.

Expenses

(a)	(NONE)	(Grants and allocations \$)	
(b)		(Grants and allocations \$)	
(c)		(Grants and allocations \$)	
(d)		(Grants and allocations \$)	
(e) Other program service activities (attach schedule)		(Grants and allocations \$)	
(f) Total (add lines (a) through (e)) (should equal line 44(B))		(Grants and allocations \$)	

Part IV Program Service Revenue and Other Revenue (State Nature)		Program service revenue	Other revenue
(a) Fees from government agencies			
(b) Duplicating Machine			2525.
(c) Sub LEASE			1281.
(d) Group SALES Ticket			282.
(e) Other			936.
(f) Total program service revenue (Enter here and on line 2)			
(g) Total other revenue (Enter here and on line 11)			5024.

Part V Balance Sheets If line 12, Part I, and line 59 are \$25,000 or less, you should complete only lines 59, 66, and 74 and, if you do not use fund accounting, line 73. If line 12 or line 59 is more than \$25,000, complete the entire balance sheet. See instructions.

Note: Columns (C) and (D) are optional. Columns (A) and (B) must be completed to the extent applicable. Where required, attached schedules should be for end-of-year amounts only.	(A) Beginning of year	End of year		
		(B) Total	(C) Unrestricted/Expendable	(D) Restricted/Nonexpendable
Assets				
45 Cash—non-interest bearing	3340.	18568.		
46 Savings and temporary cash investments	15309.	1792.		
47 Accounts receivable				
minus allowance for doubtful accounts	4519.	1696.		
48 Pledges receivable				
minus allowance for doubtful accounts				
49 Grants receivable				
50 Receivables due from officers, directors, trustees and key employees (attach schedule)				
51 Other notes and loans receivable				
minus allowance for doubtful accounts				
52 Inventories for sale or use				
53 Prepaid expenses and deferred charges				
54 Investments—securities (attach schedule)				
55 Investments—land, buildings and equipment: basis				
minus accumulated depreciation (attach schedule)				
56 Investments—other (attach schedule)	340000.	230000.		
57 Land, buildings and equipment: basis	4300.	2868.		
minus accumulated depreciation	1432	374.		
58 Other assets: PREPAID EXPENSES	3098.	374.		
59 Total assets (add lines 45 through 58)	370566.	255298.		
Liabilities				
60 Accounts payable and accrued expenses	1561.	1189.		
61 Grants payable	126956.			
62 Support and revenue designated for future periods (attach sched.)				
63 Loans from officers, directors, trustees and key employees (attach schedule)				
64 Mortgages and other notes payable (attach schedule)				
65 Other liabilities: CAPITAL LEASE OBLIGATION	4300.	3182.		
66 Total liabilities (add lines 60 through 65)	132817.	4371.		
Fund Balances or Net Worth				
Organizations that use fund accounting, check here <input checked="" type="checkbox"/> and complete lines 67 through 70 and lines 74 and 75.				
67 Current funds	237749.	250927.		
68 Land, buildings and equipment fund				
69 Endowment fund				
70 Other funds (Describe)				
Organizations that do not use fund accounting, check here <input type="checkbox"/> and complete lines 71 through 75.				
71 Capital stock or trust principal				
72 Paid-in or capital surplus				
73 Retained earnings or accumulated income				
74 Total fund balances or net worth (see instructions)	237749.	250927.		
75 Total liabilities and fund balances/net worth (see instructions)	370566.	255298.		

Part VI List of Officers, Directors, and Trustees (See Instructions)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (if any)	(D) Contributions to employee benefit plans	(E) Expense account and other allowances
NONE				

Part VII Other Information

	Yes	No
76 Has the organization engaged in any activities not previously reported to the Internal Revenue Service? If "Yes," attach a detailed description of the activities.		X
77 Have any changes been made in the organizing or governing documents, but not reported to IRS? If "Yes," attach a conformed copy of the changes.		X
78 (a) Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
(b) If "Yes," have you filed a tax return on Form 990-T, Exempt Organization Business Income Tax Return, for this year?	N/A	N/A
(c) If the organization has gross sales or receipts from business activities not reported on Form 990-T, attach a statement explaining your reason for not reporting them on Form 990-T.		
79 Was there a liquidation, dissolution, termination, or substantial contraction during the year (see instructions)? If "Yes," attach a statement as described in the instructions.		X
80 Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization (see instructions)? If "Yes," enter the name of organization <u>THE MINNESOTA ZOOLOGICAL BOARD</u> and check whether it is <input checked="" type="checkbox"/> exempt OR <input type="checkbox"/> nonexempt.	X	
81 (a) Enter amount of political expenditures, direct or indirect, as described in the instructions		N/A
(b) Did you file Form 1120-POL, U.S. Income Tax Return for Certain Political Organizations, for this year?		N/A
82 Did your organization receive donated services or the use of materials, equipment or facilities at no charge or at substantially less than fair rental value? If "Yes," you may indicate the value of these items here. Do not include this amount as support in Part I or as an expense in Part II. See instructions for reporting in Part III	X	
83 Section 501(c)(5) or (6) organizations.—Did the organization spend any amounts in attempt to influence public opinion about legislative matters or referendums (see instructions and Regulations section 1.162-20(c))? If "Yes," enter the total amount spent for this purpose		N/A
84 Section 501(c)(7) organizations.—Enter amount of: (a) Initiation fees and capital contributions included on line 12		N/A
(b) Gross receipts, included in line 12, for public use of club facilities (see instructions)		N/A
(c) Does the club's governing instrument or any written policy statement provide for discrimination against any person because of race, color, or religion (see instructions)?		N/A
85 Section 501(c)(12) organizations.—Enter amount of: (a) Gross income received from members or shareholders		N/A
(b) Gross income received from other sources (do not net amounts due or paid to other sources against amounts due or received from them)		N/A
86 Public interest law firms.—Attach information described in instructions.		
87 List the States with which a copy of this return is filed <u>NONE</u>		
88 The books are in care of <u>PAUL VERRET</u> Telephone No. <u>224-4849</u> Located at <u>C/O ST PAUL FOUNDATION 1120 N.W. NATIONAL BANK BLDG ST PAUL, MN.</u>		

Please Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer _____ Date _____ Title _____

Paid Preparer's Use Only

Preparer's signature R. H. Emswiler Date 1/13/83 Check if self-employed
Firm's name (or yours, if self-employed) and address DEAT, MARBUCK, MITCHELL & CO. ZIP code 165-36-4196

Organization Exempt Under 501(c)(3)
 (Except Private Foundation), 501(e), 501(f) or Section 4947(a)(1) Trust
 Supplementary Information ▶ Attach to Form 990.

OMB No. 1545-0047

1981

Name MINNESOTA ZOOLOGICAL GARDEN FOUNDATION Employer identification number 511 0147653

Part I Compensation of Five Highest Paid Employees
 (Other than Officers, Directors, and Trustees—see specific instructions)

Name and address of employees paid more than \$30,000	Title and average hours per week devoted to position	Compensation	Contributions to employee benefit plans	Expense account and other allowances
<u>Robert Voight</u> <u>4934 Aldrich Ave, So Mpls, MN</u>	<u>Executive</u> <u>DIRECTOR 100%</u>	<u>40,572</u>	<u>9,858</u>	<u>NONE</u>
Total number of other employees paid over \$30,000 . ▶		<u>1</u>		

Part II Compensation of Five Highest Paid Persons for Professional Services
 (See specific instructions)

Name and address of persons paid more than \$30,000	Type of service	Compensation
<u>NONE</u>		
Total number of others receiving over \$30,000 for professional services ▶		

Part III Statements About Activities

	Yes	No
1 During the year have you attempted to influence national, State or local legislation, including any attempt to influence public opinion on a legislative matter or referendum?		<input checked="" type="checkbox"/>
If "Yes," enter the total of the expenses paid or incurred in connection with the legislative activities \$ <u>N/A</u>		
Complete Part VI of this form for organizations that made an election under section 501(h) on Form 5768 or other statement. For other organizations checking "Yes," attach a statement giving a detailed description of the legislative activities and a classified schedule of the expenses paid or incurred.		
2 During the year have you, either directly or indirectly, engaged in any of the following acts with a trustee, director, principal officer or creator of your organization, or any organization or corporation with which such person is affiliated as an officer, director, trustee, majority owner or principal beneficiary:		
(a) Sale, exchange, or leasing of property?		<input checked="" type="checkbox"/>
(b) Lending of money or other extension of credit?		<input checked="" type="checkbox"/>
(c) Furnishing of goods, services, or facilities?		<input checked="" type="checkbox"/>
(d) Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)?		<input checked="" type="checkbox"/>
(e) Transfer of any part of your income or assets?		<input checked="" type="checkbox"/>
If the answer to any question is "Yes," attach a detailed statement explaining the transactions.		
3 Attach a statement explaining how you determine that individuals or organizations receiving disbursements from you in furtherance of your charitable programs qualify to receive payments. (See specific instructions.)		
4 Do you make grants for scholarships, fellowships, student loans, etc.?		<input checked="" type="checkbox"/>
5 During the year did you receive any qualified conservation contribution whose value was more than \$5,000?		<input checked="" type="checkbox"/>
If "Yes," attach a schedule as described in the instructions.		

For Paperwork Reduction Act Notice, see page 1 of the separate instructions to this form.

Part IV Reason for Non-Private Foundation Status (See instructions for definitions)

The organization is not a private foundation because it is (check applicable box; please check only ONE box):

- 6 1 A church. Section 170(b)(1)(A)(i).
- 7 2 A school. Section 170(b)(1)(A)(ii). (Also complete Part V, page 3.)
- 8 3 A hospital. Section 170(b)(1)(A)(iii).
- 9 4 A governmental unit. Section 170(b)(1)(A)(v).
- 10 5 A medical research organization operated in conjunction with a hospital. Section 170(b)(1)(A)(iii). Enter name and address of hospital ▶
- 11 6 An organization operated for the benefit of a college or university owned or operated by a governmental unit. Section 170(b)(1)(A)(iv). (Also complete Support Schedule.)
- 12 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public. Section 170(b)(1)(A)(vi). (Also complete Support Schedule.)
- 13 8 An organization that normally receives: (a) no more than 1/3 of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975, and (b) more than 1/3 of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc. functions—subject to certain exceptions. See section 509(a)(2). (Use cash receipts and disbursements method of accounting; also complete Support Schedule.)
- 14 9 An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in (1) boxes 6 through 13 above or (2) section 501(c)(4), (5), or (6) if they meet the test of section 509(a)(2). See section 509(a)(3).

Provide the following information about the supported organizations. (See instructions for Part IV, box 14.)

(a) Name of supported organizations	(b) Box number from above
MINNESOTA ZOOLOGICAL GARDEN	9

(c) Relationship of supported organizations to your organization:

- (1) Check here if the supported organizations appoint a majority of your governing board.
- (2) Check here if a majority of your governing board belong to governing boards of the supported organizations.
- (3) Check here if (1) or (2) above does not apply. (See Regulations 1.509(a)-4.)

(d) If applicable, enter the number of supported organizations exempt under:

(1) Section 501(c)(4)	NONE
(2) Section 501(c)(5)	
(3) Section 501(c)(6)	

(e) Check here if your organization's main function is to provide funds to the supported organizations.

15 0 An organization organized and operated to test for public safety. Section 509(a)(4). (See specific instructions.)

Support Schedule (Complete only if you checked box 11, 12, or 13 above)

Calendar year (or fiscal year beginning in) ▶	(a)	(b)	(c)	(d)	(e)
	1980	1979	1978	1977	Total
16 Gifts, grants, and contributions received. (Do not include unusual grants. See line 29 below.)					
17 Membership fees received					
18 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is not a business unrelated to the organization's charitable, etc. purpose			N/A		
19 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975					
20 Net income from unrelated business activities not included in line 19					

Part V Support Schedule (continued) (Complete only if you checked box 11, 12, or 13 on page 2)

Calendar year (or fiscal year beginning in) ▶	(a) 1980	(b) 1979	(c) 1978	(d) 1977	(e) Total
21 Tax revenues levied for your benefit and either paid to you or expended on your behalf					
22 The value of services or facilities furnished to you by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge			N/A		
23 Other income. Attach schedule. Do not include gain (or loss) from sale of capital assets					
24 Total of lines 16 through 23					
25 Line 24 minus line 18					
26 Enter 1% of line 24					
27 Organizations described in box 11 or 12, page 2:					
(a) Enter 2% of amount in column (e), line 25					N/A
(b) Attach a list (not open to public inspection) showing the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1977 through 1980 exceeded the amount shown in 27(a). Enter the sum of all excess amounts here					L
28 Organizations described in box 13, page 2: N/A					
(a) Attach a list, for amounts shown on lines 16, 17, and 18, showing the name of, and total amounts received in each year from each "disqualified person," and enter the sum of such amounts for each year:					
(1980)..... (1979)..... (1978)..... (1977).....					
(b) Attach a list showing, for 1977 through 1980, the name and amount included in line 18 for each person (other than "disqualified persons") from whom the organization received more, during that year, than the larger of: the amount on line 26 for the year or \$5,000. Include organizations described in boxes 6 through 12 as well as individuals. Enter the sum of these excess amounts for each year:					
(1980)..... (1979)..... (1978)..... (1977).....					
29 For an organization described in boxes 11, 12, or 13, page 2, that received any unusual grants during 1977 through 1980, attach a list (not open to public inspection) for each year showing the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not include these grants in line 16 above. (See specific instructions.)					N/A

Part V Private School Questionnaire To Be Completed ONLY by Schools that Checked Box 7 in Part IV

	Yes	No
30 Do you have a racially nondiscriminatory policy toward students by statement in your charter, bylaws, other governing instrument, or in a resolution of your governing body?		
31 Do you include a statement of your racially nondiscriminatory policy toward students in all your brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
32 Have you publicized your racially nondiscriminatory policy by newspaper or broadcast media during the period of solicitation for students or during the registration period if you have no solicitation program, in a way that makes the policy known to all parts of the general community you serve? If "Yes," please describe; if "No," please explain. (If you need more space, attach a separate statement.)		
33 Do you maintain the following:		
(a) Records indicating the racial composition of the student body, faculty, and administrative staff?		
(b) Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis? (See instructions.)		
(c) Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?		
(d) Copies of all material used by you or on your behalf to solicit contributions? If you answered "No," to any of the above, please explain. (If you need more space, attach a separate statement.)		

Part V Private School Questionnaire
To Be Completed ONLY by Schools that Checked Box 7 in Part IV (Continued) *N/A*

34 Do you discriminate by race in any way with respect to:

(a) Students' rights or privileges?		
(b) Admissions policies?		
(c) Employment of faculty or administrative staff?		
(d) Scholarships or other financial assistance (see instructions)?		
(e) Educational policies?		
(f) Use of facilities?		
(g) Athletic programs?		
(h) Other extra-curricular activities?		

If you answered "Yes," to any of the above, please explain. (If you need more space, attach a separate statement.)

35 (a) Do you receive any financial aid or assistance from a governmental agency?
(b) Has your right to such aid ever been revoked or suspended?
If you answered "Yes," to either 35(a) or (b), please explain using an attached separate statement.

36 Do you certify that you have complied with the applicable requirements of section 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," attach an explanation (see instructions for Part V)

Part VI Lobbying Expenditures By Public Charities (See instructions) (To be completed ONLY by an eligible organization that filed Form 5768.) *N/A*

Check here (a) If the organization belongs to an affiliated group (see instructions).
Check here (b) If you checked (a) and "limited control" provisions apply (see instructions).

Limits on Lobbying Expenses		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
37 Total (grassroots) lobbying expenses to influence public opinion			
38 Total lobbying expenses to influence legislative body			
39 Total lobbying expenses (add lines 37 and 38)			
40 Other exempt purpose expenses (see Part VI instructions)			
41 Total exempt purpose expenses (add lines 39 and 40) (see instructions)			
42 Lobbying nontaxable amount. Enter the smaller of \$1,000,000 or the amount determined under the following table— If the amount on line 41 is—	The lobbying nontaxable amount is—		
Not over \$500,000	20% of the amount on line 41		
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000		
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000		
Over \$1,500,000	\$225,000 plus 5% of the excess over \$1,500,000		
43 Grassroots nontaxable amount (enter 25% of line 42) (Complete lines 44 and 45. File Form 4720 if either line 37 exceeds line 43 or line 39 exceeds line 42.)			
44 Excess of line 37 over line 43			
45 Excess of line 39 over line 42			

4-Year Averaging Period Under Section 501(h). (Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the instructions for lines 46-51 for details.)

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenses During 4-Year Averaging Period				
	(a) 1981	(b) 1980	(c) 1979	(d) 1978	(e) Total
46 Lobbying nontaxable amount (line 6, Sch. A (Form 990) (1978-80), line 42 (1981))					<i>N/A</i>
47 Lobbying ceiling amount (150% of line 46(e))					
48 Total lobbying expenses (line 3, Sch. A (Form 990) (1978-80), line 39 (1981))					
49 Grassroots nontaxable amount (line 7, Sch. A (Form 990) (1978-80), line 43 (1981))					
50 Grassroots ceiling amount (150% of line 49(e))					
51 Grassroots lobbying expenses (line 1, Sch. A (Form 990) (1978-80), line 37 (1981))					

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

EXHIBIT C
 Magenonolis MN

ID # '51-0147653

YIE 6/30/82

Form 990 Line 1(d) - TOTAL CONTRIBUTIONS

CONTRIBUTORS	ADDRESS	DATE	Amount
NORTHWEST BANK CORPORATION FDN	1200 NORTHWESTERN BANK Bldg Mnpls MN	10/81	20,000
MN ZOOLOGICAL SOCIETY	557 WABASHA ST. N. ST. PAUL, MN	6/82	35,160
INVESTORS Diversified Services	IDS Tower, Mnpls, MN	MISC	10,000
ONAN Family Foundation	475 Sheppard Plaza N. Mnpls MN	MISC	13,500
CONTRIBUTIONS NOT IN EXCESS OF \$5,000 PER CONTRIBUTOR			12,123
			90,783

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

EXHIBIT C

MINNEAPOLIS, MN

Page 11

I.D # 51-0147653

YIE 6/30/82

FORM 990 PART III STATEMENT OF PROGRAM GRANTS

CONTRIBUTIONS TO MINNESOTA ZOOLOGICAL GARDEN:

PROGRAM GRANTS

17,213.

MZG EMERGENCY FUND

7,189.

24,402.

FORM 990 PART V LINE 56 OTHER INVESTMENTS

CERTIFICATE OF DEPOSIT 1st ST PAUL

REG. BAL. END BAL.

160,000. 100,000.

CERTIFICATE OF DEPOSIT NORTHWESTERN BANK Mpls

180,000. 130,000.

340,000. 230,000.



STATE OF MINNESOTA
DEPARTMENT OF COMMERCE
SECURITIES AND REAL ESTATE DIVISION
500 METRO SQUARE BUILDING
ST. PAUL, MINNESOTA 55101
(612) 296-2594

CHARITABLE ORGANIZATIONS ANNUAL REPORT

For Twelve Months Ending
6/30/82

Minnesota Law (Minn. Stat. Ch. 309) requires that every charitable organization which is required to file a Registration Statement shall also file an Annual Report (including financial statements) within six months of the accounting year end.

1.	Legally Established Name of Organization <i>MINNESOTA ZOOLOGICAL GARDEN FOUNDATION</i>	
2.	Address of Principal Office <i>C/O ST. PAUL FOUNDATION 1120 N.W. NATIONAL BANK BLDG.</i>	
	City, State, Zip Code <i>ST. PAUL, MN. 55101</i>	Telephone No. (Include Area Code) <i>(612) 224-4849</i>

3. Note any pertinent changes since the last report including, but not limited to, changes of names, affiliation, address, telephone, officers, directors, purpose of the organization and accounting year end.

None See Attached

4. Has this organization been the subject of any adverse order by any governmental agency or by any court? If yes, attach an explanation.

No Yes

5. Attach the Financial Statement of the organization for its accounting year covered by this report. This shall include a balance sheet, statement of income and expense and statement of functional expenses. A certified public accountant's opinion must accompany the report if total contributions from the public within or outside this state exceed \$25,000 (\$50,000 after August 1, 1981).

6. Receipt and disbursement allocations for the accounting period:
(6/30/82 Audit Report Attached)

(a) Total Public Contributions	\$ <u>90,753</u>
(b) Other Income	\$ <u>48,083</u>
(c) Total Income	\$ <u>138,836</u>
(d) Cost of Management and General (Overhead and Administration)	\$ <u>43,277</u>
(e) Cost of Fund Raising	\$ <u>58,013</u>
(f) Total	\$ <u>101,286</u>

- (h) Cost of Public Education \$ _____
- (i) Amount of funds or properties transferred out of state, with explanation as to recipient and purpose. _____
No funds transferred out of MINNESOTA.
- (j) Total net amount disbursed or dedicated within this state, broken down into total amounts disbursed or dedicated for each major purpose, charitable or otherwise. Attach separate sheet if necessary.
 - 1. \$ 24402 - MINNESOTA ZOOLOGICAL GARDEN
 - 2. \$ _____
 - 3. \$ _____

(k) Compensation To Professional Fund Raisers:

<u>Name and Address of Professional Fund Raisers:</u>	<u>Amount of Compensation</u>	<u>% of Gross Receipts</u>
_____	\$ _____	_____ %
<u>NONE</u>		

Note: A professional fund raiser is any person (including a corporation or other entity) who for financial compensation or profit, participates in public solicitation in Minnesota of contributions for or on behalf of the reporting organization. This includes a bona fide officer or employee whose compensation is computed in part or whole on the basis of funds to be raised or actually raised.

SIGNATURES AND ACKNOWLEDGMENT

We hereby state and acknowledge, that we are duly constituted officers of the organization named in Item 1 of this Annual Report, being the _____ (title), and _____ (title) thereof, respectively, that this Annual Report is executed on behalf of said organization by us pursuant to resolution of the _____ (Board of Directors or Trustees, or if none, other Managing Group), duly adopted on the _____ day of _____, 19____, do approve the content of this Annual Report which includes the attached Financial Statement.

Signature
Title
Date

Signature
Title
Date



STATE OF MINNESOTA
DEPARTMENT OF COMMERCE
CHARITABLE ORGANIZATIONS FINANCIAL STATEMENTS

NAME OF ORGANIZATION MINNESOTA ZOOLOGICAL GARDEN FOUNDATION
C/O ST PAUL FOUNDATION
 ADDRESS 1120 N.W. NATIONAL BANK BLDG. Date December, 1982
ST PAUL, MN 55101
 TEL. NO. (612) 224-4849

REPORT OF CERTIFIED PUBLIC ACCOUNTANT (6/30/82 Audit Report Attached)

We have examined the balance sheet of _____
 _____ at _____ and the related summary
 of financial activities, analysis of functional expenditures, and statement of changes in fund balances for the year then ended.
 Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the
 accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the financial statements referred to above present fairly the financial position of _____ at
 _____ and the results of its financial activities for the
 year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the
 preceding year.

 Certified Public Accountants

CERTIFICATE OF OFFICERS OF CHARITABLE ORGANIZATION

We certify that, to the best of our knowledge, the accompanying financial statements present fairly the financial
 position of _____
 _____ at _____ and the results of its
 financial activities for the year then ended.

EXHIBIT C
 Page 15

**STATEMENT OF SUPPORT, REVENUE,
AND EXPENSES AND CHANGES IN
FUND BALANCES**

Exhibit A	CURRENT FUNDS		LAND, BUILDING, AND EQUIPMENT FUND	DONOR ENDOWMENT FUND
	UNRESTRICTED (a)	DONOR RESTRICTED (b)		
TOTAL ALL FUNDS	(a)	(b)	(c)	(d)
<u>Public Support and Revenue</u>				
1. CONTRIBUTIONS - See Schedule A				
Line 7 - Received directly from the public \$ _____				
Line 11 - Allotments from fund-raising agencies and affiliates \$ _____				
Line 12 - Governmental Grants \$ _____				
TOTAL CONTRIBUTIONS	\$ _____	\$ _____	\$ _____	\$ _____
2. PROGRAM RELATED INCOME - See Schedule C				
3. OTHER REVENUE - See Schedule D				
4. TOTAL PUBLIC SUPPORT AND REVENUE				

EXPENSES

5. PROGRAM SERVICES - See Exhibit B, Col. g.				
6. MANAGEMENT AND GENERAL - See Exhibit B, Col. h. \$ _____				
7. FUND RAISING - See Exhibit B, Col. i. . . \$ _____				
8. TOTAL SUPPORTING SERVICES				
9. PAYMENTS TO AFFILIATES - See Schedule F				
10. TOTAL EXPENSES				

11. EXCESS OR (DEFICIT) FOR YEAR - Line 4 less Line 10				
12. FUND BALANCES AT BEGINNING OF YEAR				
13. TRANSFERS - Not applicable to single-fund agency ...				
14. OTHER - Explain on Continuation Sheet.				
15. FUND BALANCE AT END OF YEAR ...	\$ _____	\$ _____	\$ _____	\$ _____

STATEMENT OF FUNCTIONAL EXPENSES

ITEM OF EXPENSE	TOTAL PROGRAM & SUPPORTING SERVICES EXPENSES (a)	PROGRAM SERVICES					TOTAL PROGRAM SERVICES (g)	SUPPORTING SERVICES	
		(b)	(c)	(d)	(e)	PUBLIC EDUCATION		MANAGEMENT AND GENERAL (h)	FUND RAISING (i)
						(f)			
1. Salaries, Payroll Taxes, and Employee Benefits									
2. Professional Fees									
3. Supplies									
4. Telephone									
5. Postage and Shipping									
6. Occupancy									
7. Rental and Maintenance of Equipment									
8. Printing and Publications									
9. Travel									
10. Conferences, Conventions, and Meetings									
11. Specific Assistance to Individuals									
12. Membership Dues									
13. Awards and Grants (See Schedule E)									
14. Other (Specify):									
15.									
16.									
17. Total Before Depreciation and Amortization									
18. Depreciation & Amortization									
19. TOTAL									
							Transfer to Page 2, Line 5	Transfer to Page 2, Line 6	Transfer to Page 2, Line 7

EXHIBIT C
Page 17

NOTE: IF A PROFESSIONAL FUND RAISER IS USED

SCHEDULE "B" MUST BE COMPLETED

SCHEDULE A - CONTRIBUTIONS

RECEIVED DIRECTLY FROM PUBLIC

ITEM	TOTAL AMOUNT (a)	PORTION OTHER THAN CASH (b)
1. General Appeals (Specify)		
a. Direct Mail		
b. Door to Door		
c.		
2. Special Events (Sched. A-1, Line 5)		
3. Capital or Building Fund Campaign		
4. Legacies and Bequests		
5. Foundation & Trust Grants		
6. Other (specify)		
7. Total Received Directly From Public		

ALLOTMENTS

8. From Federated Fund Raising Agencies		
9. From Affiliates		
10. From Other Fund Raising Agencies		
11. Total Allotments		

GOVERNMENTAL GRANTS

Specify Agency		
a.		
b.		
c.		
12. Total Gov't Grants		
13. TOTAL CONTRIBUTIONS (Sum of Lines 7, 11, & 12)		

SCHEDULE A-1 SPECIAL EVENTS

If more than two events, submit a separate schedule using same format.

ITEM	TOTAL	EVENT	EVENT
1. Brief Description of Activity Comprising the Event .			
2. Date Held			
3. Gross Receipts			
4. Costs Benefiting Contributor			
5. Contributions (Adjusted Receipts) Line 3 minus . . . Line 4	**		
6. All Other Direct Expenses			
7. Net Amounts Available to Charitable Organization . .			

** Transfer Total to Schedule A, Line 2

SCHEDULE B

Professional Fund Raisers (P.F.R.)

ITEM	A	B
1. Description of Campaign Drive or Events & Period Covered		
2. Name, Address & License No. of P.F.R.		
3. Total Receipts		
4. Sum of All Payments Made to P.F.R.		
5. All Other Expenses		
6. Total Expense of Campaign or Event (Line 4 plus line 5)		
7. Net Proceeds (Line 3 minus line 6) . . .		

SCHEDULE F - PAYMENTS TO AFFILIATED ORGANIZATIONS

NAME	ADDRESS	REASON	AMOUNT
1.			
2.			
3.			
TOTAL TRANSFER TO PAGE 1, LINE 9		TOTAL	

SCHEDULE G - STATEMENT OF SERVICES RENDERED (PROGRAM SERVICES)

NOTE: THIS SECTION MUST BE COMPLETED.

Describe the nature of the services actually rendered by the organization during the year in the accomplishment of its charitable purposes.

Column and Program Service Categories Should Agree With Exhibit B	AMOUNT
Col. (b) _____ : (including \$ _____ grants) PROGRAM SERVICE CATEGORY	TOTAL FOR PROGRAM (b)
Col. (c) _____ : (including \$ _____ grants) PROGRAM SERVICE CATEGORY	TOTAL FOR PROGRAM (c)
Col. (d) _____ : (including \$ _____ grants) PROGRAM SERVICE CATEGORY	TOTAL FOR PROGRAM (d)
Col. (e) _____ : (including \$ _____ grants) PROGRAM SERVICE CATEGORY	TOTAL FOR PROGRAM (e)
Col. (f) <u>PUBLIC EDUCATION</u> PROGRAM SERVICE CATEGORY _____ : (including \$ _____ grants)	TOTAL FOR PROGRAM (f)

SCHEDULE H - SUPPLEMENTARY INFORMATION

PART 1 COMPENSATION OF OFFICERS, DIRECTORS AND TRUSTEES				PART 2 FIVE HIGHEST PAID PERSONS FOR PROFESSIONAL SERVICES EXCLUDING PROFESSIONAL FUND RAISERS		
NAME	TITLE	TIME DEVOTED TO POSITION	COMPENSATION AND OTHER INCOME	NAME	TYPE OF SERVICE	COMPENSATION & OTHER INCOME
TOTAL				TOTAL		

Organization's Telephone Number

Area Code	Number	Extension
_____	_____	_____
_____	_____	_____

PART 3	
A. Total Compensation of Five Highest Paid Employees Other Than Included In Part 1	
B. Number of Employees in (A), above Receiving \$30,000 or More in Compensation.	
Totals	

**THIS REPORT IS A PUBLIC RECORD,
WHICH IS AVAILABLE FOR PUBLIC INSPECTION
DURING NORMAL OFFICE HOURS**

STATE OF MINNESOTA
DEPARTMENT OF COMMERCE
METRO SQUARE BUILDING, 5TH FLOOR
ST. PAUL, MINNESOTA 55101



Peat, Marwick, Mitchell & Co.

Certified Public Accountants

1600 Conwed Tower
444 Cedar Street
St. Paul, Minnesota 55101
(612) 224-7466

The Board of Directors
Minnesota Zoological Garden Foundation:

We have examined the balance sheet of Minnesota Zoological Garden Foundation as of June 30, 1982, and the related statements of support and revenue, expenses and changes in fund balances, and functional expenses for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of Minnesota Zoological Garden Foundation at June 30, 1982 and the results of its operations and changes in its fund balances for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Peat, Marwick, Mitchell & Co.

August 11, 1982

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Support and Revenue, Expenses and Changes in Fund Balances

Year ended June 30, 1982
with comparative totals for 1981

	1982		Total	
	Unrestricted	Restricted for zoo capital improvements	1982	1981
Public support and revenue:				
Cash contributions	\$ 17,000	73,783	90,783	173,536
Interest income	42,997	-	42,997	80,506
Miscellaneous	5,024	62	5,086	3,855
Total public support and revenue	<u>65,021</u>	<u>73,845</u>	<u>138,866</u>	<u>257,897</u>
Expenses:				
Contributions to MZG	-	24,402	24,402	20,342
Management and general	43,273	-	43,273	50,016
Fund-raising	58,013	-	58,013	53,546
Total expenses	<u>101,286</u>	<u>24,402</u>	<u>125,688</u>	<u>123,904</u>
Excess (deficiency) of public support and revenue over expenses	(36,265)	49,443	13,178	133,993
Fund balances, beginning of year	<u>57,082</u>	<u>180,667</u>	<u>237,749</u>	<u>103,756</u>
Fund balances, end of year	\$ <u>20,817</u>	<u>230,110</u>	<u>250,927</u>	<u>237,749</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Balance Sheet

June 30, 1982

with comparative figures for 1981

<u>Assets</u>	<u>1982</u>	<u>1981</u>
Cash	\$ 20,360	18,649
Temporary investments, at cost which approximates market	230,000	340,000
Interest receivable	1,696	4,519
Photo copying equipment, net of accumulated depreciation of \$1,432 (none in 1981) (note 2)	2,868	4,300
Other assets	374	3,098
Total assets	<u>\$ 255,298</u>	<u>370,566</u>
 <u>Liabilities and Fund Balances</u> 		
Accounts payable and accrued expenses	\$ 1,189	1,561
Contributions payable to Minnesota Zoological Garden under the June 11, 1980 Short Range Development Program	-	126,956
Capital lease obligation (note 2)	3,182	4,300
Total liabilities	<u>4,371</u>	<u>132,817</u>
Fund balances:		
Unrestricted	20,817	57,082
Restricted for zoo capital improvements	230,110	180,667
Total fund balances	<u>250,927</u>	<u>237,749</u>
Total liabilities and fund balances	<u>\$ 255,298</u>	<u>370,566</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Functional Expenses

Year ended June 30, 1982
with comparative totals for 1981

	1982			Total	
	Contributions to MZG	Management and general	Fund raising	1982	1981
Salaries and wages	\$ -	26,311	34,425	60,736	64,423
Employee benefits	-	2,067	1,985	4,052	4,275
Employee retirement (note 4)	-	4,146	3,983	8,129	8,598
Total salaries and related expenses	-	32,524	40,393	72,917	77,296
Program grants	17,213	-	-	17,213	10,965
MZG emergency fund	7,189	-	-	7,189	9,377
Professional fees	-	3,026	336	3,362	3,775
Furniture and equipment	-	121	122	243	379
Office supplies	-	536	536	1,072	1,114
Insurance	-	311	310	621	285
Postage	-	163	654	817	1,420
Telephone	-	397	1,589	1,986	1,560
Printing and promotion	-	1,639	4,381	6,020	5,894
Interest expense	-	237	441	678	-
Depreciation expense	-	501	931	1,432	-
Reimbursable expenses	-	161	1,445	1,606	2,845
Occupancy	-	2,254	2,253	4,507	4,292
Consulting expense	-	-	3,218	3,218	2,884
Other expenses	-	1,403	1,404	2,807	1,818
	\$ <u>24,402</u>	<u>43,273</u>	<u>58,013</u>	<u>125,688</u>	<u>123,904</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements

June 30, 1982

(1) Summary of Significant Accounting Policies

The Minnesota Zoological Garden Foundation solicits contributions and provides other necessary services for the Minnesota Zoological Garden (MZG). The Foundation is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.

Fund Accounting

The accompanying financial statements are prepared on the accrual basis of accounting.

To ensure observance of the limitations and restrictions placed on the use of resources available to the Foundation, the accounts of the Foundation are maintained in accordance with the principles of fund accounting. This is the procedure by which resources are classified for accounting and reporting purposes into funds for specific purposes.

The unrestricted fund balance represents all resources over which the Foundation's Board of Directors has discretionary control.

The restricted fund balance represents contributions received but uncommitted by the Board of Directors to certain projects at the MZG. Direct contributions may only be utilized in accordance with the restrictions established by the donor.

Contributions payable to Minnesota Zoological Garden represent funds committed to the MZG by the Foundation's Board of Directors.

Pledges

Pledges of approximately \$37,800 at June 30, 1982 (\$97,700 at June 30, 1981) are not reflected in the financial statements until the contributions are actually received.

Property and Equipment

The cost of office furnishings and minor equipment have been charged to expense as incurred, as they were not significant to the financial position or results of operations of the Foundation.

(Continued)

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements, Continued

(2) Capital Lease Obligation

On June 24, 1981, the Foundation entered into a three year lease for photocopying equipment. The monthly payment of \$225 includes a \$75 charge for maintenance, taxes and insurance which is the responsibility of the lessor. The Foundation may purchase the equipment at the end of the lease term for \$404. The Foundation has capitalized this lease at 17.8%. The equipment has been recorded as an asset and is being depreciated over the life of the lease using the straight-line method. The present value of the lease payments, excluding the portion for maintenance, taxes and insurance, has been recorded as a liability and is being reduced by the principal portion of the monthly payments.

(3) Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of support and revenue, expenses and changes in fund balances. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Allocation of operating expenses between management and general and fund-raising were based on the estimates by management. In making such estimates, consideration has been given to the proportion of time spent performing each of the two functions.

(4) Deferred Compensation

The Foundation has deferred compensation agreements for key employees providing for payments upon retirement or death. The agreements are underwritten by the Franklin Life Insurance Company. Cost of the deferred benefits included in employee retirement expense for the year ended June 30, 1982 was \$8,129 (\$8,598 in 1981).

(5) Contribution from Minnesota Zoological Society

In June, 1982 the Foundation received a contribution of \$35,160 from the Minnesota Zoological Society (Society), which was restricted for capital projects at the Zoo. This amount is included as a cash contribution and was unremitted to the Zoo at June 30, 1982. The Board of the Zoo wanted the funds to be remitted to them through the Foundation, instead of the Society, to maintain higher flexibility in the use of the funds.



Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

January 18, 1983

Ms. Ann Hagestad
Research Analyst
Department of Commerce
Securities and Real Estate Division
500 Metro Square Building
Saint Paul, Minnesota 55101

Dear Ms. Hagestad:

The Minnesota Zoological Garden Foundation is required by Minnesota Law (Mn. Stat. Ch. 309) to file an Annual Report within six months of its accounting year-end with your department. As a part of this report, two officers of the Minnesota Zoological Garden Foundation are required to sign the Annual Report executing it pursuant to a resolution of the Board of Directors of the organization.

The Minnesota Zoological Garden Foundation's accounting year-end is June 30, 1982, which would indicate a due date for this report of December 31, 1982. This report has not been filed with your department as of the present time. The Minnesota Zoological Garden Foundation has undergone significant administrative changes after the last accounting year-end but before filing the annual report. These changes include:

- a. Elimination of paid staff;
- b. Elimination of a separate office facility; and
- c. Execution of a contract with The Saint Paul Foundation to perform accounting and administrative functions.

During this process of change the Foundation's annual audit, completion of its tax return (Form 990), and completion of the Annual Report required by your department were delayed. Although extensions were properly filed for the delay in completing the tax return, it does not appear that an extension was requested for the Annual Report required by your department.

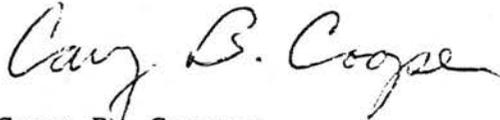
Ms. Ann Hagestad
January 18, 1983
Page Two

This letter is to notify your department (as you indicated on the telephone should be done) that the Annual Report will be filed for the year-ended June 30, 1982 late. The Minnesota Zoological Garden Foundation has now completed its annual audit for the year-ended June 30, 1982. A Board Meeting is currently being scheduled to authorize two officers to execute the Annual Report required by your department.

It is anticipated that this Board Meeting and the filing of the Annual Report with your department will be completed by February 28, 1983.

If you have any questions please contact this office.

Sincerely yours,



Cary B. Cooper
Controller
The Saint Paul Foundation

CBC:amf



Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

March 8, 1983

Ms. Ann Hagestad
Research Analyst
Department of Commerce
Securities and Real Estate Division
500 Metro Square Building
Saint Paul, Minnesota 55101

Dear Ms. Hagestad:

This letter is in reference to the Annual Report by the Minnesota Zoological Garden Foundation. As was indicated in a letter to you dated January 18, 1983, it was anticipated that a Board Meeting would be scheduled by February 28, 1983 to authorize two officers to execute the Annual Report required by your department.

Unfortunately, due to the administrative changes noted in that letter the Board has not met as yet.

We will send an Annual Report as soon as the Board Meeting occurs.

If you have any questions please contact this office.

Sincerely,

Cary B. Cooper
Controller
The Saint Paul Foundation

CBC/mp

cc.0010



EXHIBIT D
Page 1
Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building

Saint Paul, Minnesota 55101

(612) 224-5463

January 7, 1983

Peat, Marwick and Mitchell & Co.
1600 Conwed Tower
444 Cedar Street
St. Paul, MN 55101

Dear Sirs:

We are writing at your request to confirm our understanding that the services involved in your compilation of financial statements of Minnesota Zoological Garden Foundation for the period ended November 30, 1982 were directed to presentation in the form of financial statements information that is the representation of management without undertaking to express any form of assurance on the statements. We understand that:

1. These services are not an audit in accordance with generally accepted auditing standards nor are they a review in accordance with the standards of the American Institute of Certified Public Accountants.
2. These services may not uncover errors in the underlying financial information incorporated in the financial statements or irregularities, should any exist.

We confirm to you that we have informed you of all material contingencies and significant events that have occurred subsequent to the balance sheet date that should be considered for possible adjustment to or disclosure in the financial statements. We also confirm that we have read the aforementioned financial statements and we have no reason to believe that these financial statements require adjustments so that they would not be misleading if relied upon by other individuals.

Very truly yours,

Paul A. Verret
Secretary
Minnesota Zoological
Garden Foundation

PAV:jh

jh.1/6



Peat, Marwick, Mitchell & Co.

Certified Public Accountants

1600 Conwed Tower
444 Cedar Street
St. Paul, Minnesota 55101
(612) 224-7466

The Board of Directors
Minnesota Zoological Garden Foundation:

We have compiled the accompanying balance sheet of Minnesota Zoological Garden Foundation as of November 30, 1982 and the related statements of support and revenue, expenses and changes in fund balances, and functional expenses for the five months then ended.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and accordingly do not express an opinion or any other form of assurance on them.

Peat, Marwick, Mitchell & Co.

January 7, 1983

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Balance Sheet

November 30, 1982

(Unaudited - See Accompanying Compilation Report of
Peat, Marwick, Mitchell & Co.)

Assets

Cash	\$ 36,712
Temporary investments, at cost which approximates market	201,132
Interest receivable	974
Photo copying equipment, net of accumulated depreciation of \$2,029 (note 2)	2,271
Prepaid rent	405
Total assets	<u>\$ 241,494</u>

Liabilities and Fund Balances

Accounts payable and accrued expenses	\$ 1,779
Capital lease obligation (note 2)	2,555
Total liabilities	<u>4,434</u>
Fund balances:	
Unrestricted	4,709
Restricted for zoo capital improvements	232,351
Total fund balances	<u>237,060</u>
Total liabilities and fund balances	<u>\$ 241,494</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Support and Revenue, Expenses and Changes in Fund Balances

Five months ended November 30, 1982

(Unaudited - See Accompanying Compilation Report of
Peat, Marwick, Mitchell & Co.)

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Public support and revenue:			
Cash contributions	\$ 9,247	41,590	50,837
Interest income	9,976	-	9,976
Miscellaneous	<u>1,948</u>	<u>-</u>	<u>1,948</u>
Total public support and revenue	<u>21,171</u>	<u>41,590</u>	<u>62,761</u>
Expenses:			
Contributions to MZG	-	39,349	39,349
Management and general	16,929	-	16,929
Fund-raising	<u>20,350</u>	<u>-</u>	<u>20,350</u>
Total expenses	<u>37,279</u>	<u>39,349</u>	<u>76,628</u>
Excess (deficiency) of public support and revenue over expenses	(16,108)	2,241	(13,867)
Fund balances, beginning of period	<u>20,817</u>	<u>230,110</u>	<u>250,927</u>
Fund balances, end of period	<u>\$ 4,709</u>	<u>232,351</u>	<u>237,060</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Functional Expenses

Five months ended November 30, 1982

(Unaudited - See Accompanying Compilation Report of
Peat, Marwick, Mitchell & Co.)

	Contributions to MZG	Management and general	Fund raising	Total
Salaries and wages	\$ -	10,057	13,332	23,389
Employee benefits	-	694	667	1,361
Employee retirement (note 4)	-	1,544	1,483	3,027
	<u>-</u>	<u>1,544</u>	<u>1,483</u>	<u>3,027</u>
Total salaries and related expenses	-	12,295	15,482	27,777
Program expenditures	39,349	-	-	39,349
Professional fees	-	2,250	250	2,500
Office supplies	-	141	141	282
Insurance	-	111	112	223
Postage	-	29	114	143
Telephone	-	200	800	1,000
Xerox, printing and promotion	-	194	359	553
Interest expense	-	77	144	221
Depreciation expense	-	209	388	597
Reimbursable expenses	-	142	1,279	1,421
Occupancy	-	1,096	1,097	2,193
Other expenses	-	185	184	369
	<u>\$ 39,349</u>	<u>16,929</u>	<u>20,350</u>	<u>76,628</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements

November 30, 1982

(Unaudited - See Accompanying Compilation Report of
Peat, Marwick, Mitchell & Co.)

(1) Summary of Significant Accounting Policies

The Minnesota Zoological Garden Foundation solicits contributions and provides other necessary services for the Minnesota Zoological Garden (MZG). The Foundation is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.

Fund Accounting

The accompanying financial statements are prepared on the accrual basis of accounting.

To ensure observance of the limitations and restrictions placed on the use of resources available to the Foundation, the accounts of the Foundation are maintained in accordance with the principles of fund accounting. This is the procedure by which resources are classified for accounting and reporting purposes into funds for specific purposes.

The unrestricted fund balance represents all resources over which the Foundation's Board of Directors has discretionary control.

The restricted fund balance represents contributions received but uncommitted by the Board of Directors to certain projects at the MZG. Direct contributions may only be utilized in accordance with the restrictions established by the donor.

Contributions payable to Minnesota Zoological Garden represent funds committed to the MZG by the Foundation's Board of Directors.

Pledges

Pledges of approximately \$12,700 at November 30, 1982 are not reflected in the financial statements until the contributions are actually received.

Property and Equipment

The cost of office furnishings and minor equipment have been charged to expense as incurred, as they were not significant to the financial position or results of operations of the Foundation.

(Continued)

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION
Notes to Financial Statements, Continued

(2) Capital Lease Obligation

On June 24, 1981, the Foundation entered into a three year lease for photocopying equipment. The monthly payment of \$225 includes a \$75 charge for maintenance, taxes and insurance which is the responsibility of the lessor. The Foundation may purchase the equipment at the end of the lease term for \$404. The Foundation has capitalized this lease at 17.8%. The equipment has been recorded as an asset and is being depreciated over the life of the lease using the straight-line method. The present value of the lease payments, excluding the portion for maintenance, taxes and insurance, has been recorded as a liability and is being reduced by the principal portion of the monthly payments.

(3) Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of support and revenue, expenses and changes in fund balances. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Allocation of operating expenses between management and general and fund-raising were based on the estimates by management. In making such estimates, consideration has been given to the proportion of time spent performing each of the two functions.

(4) Deferred Compensation

The Foundation has deferred compensation agreements for key employees providing for payments upon retirement or death. The agreements are underwritten by the Franklin Life Insurance Company. Cost of the deferred benefits included in employee retirement expense for the period ended November 30, 1982 was \$3,027.

Minnesota Zoological Garden Foundation
Balance Sheet
April 30, 1983

	<u>June 30, 1982</u>	<u>April 30, 1983</u>
ASSETS		
Cash	\$ 20,360	\$ 13,669
Short-term Investments	230,000	219,085
Interest Receivable	1,696	-0-
Photocopier (Net of depreciation)	2,868	2,271
Other Assets	<u>374</u>	<u>-0-</u>
TOTAL ASSETS	\$ 255,298	\$ 235,025
LIABILITIES AND FUND BALANCES		
Accounts Payable	\$ 1,189	\$ -0-
Federal Taxes Payable	-0-	37
State Taxes Payable	-0-	-0-
Capital Lease	<u>3,182</u>	<u>2,655</u>
TOTAL LIABILITIES	4,371	2,692
FUND BALANCES		
Unrestricted	20,817	10,310
Restricted	<u>230,110</u>	<u>222,023</u>
TOTAL FUND BALANCES	<u>250,927</u>	<u>232,333</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ 255,298	\$ 235,025

Minnesota Zoological Garden Foundation
Statement of Activity
April 30, 1983

	<u>June 30, 1982</u>	<u>April 30, 1983</u> <u>10 months</u>
<u>INCOME</u>		
Contributions	\$ 90,783	\$ 57,830
Interest	42,997	17,244
Other	<u>5,086</u>	<u>3,449</u>
TOTAL INCOME	<u>\$ 138,866</u>	<u>\$ 78,523</u>
<u>EXPENSES</u>		
Salaries and Wages	\$ 60,736	\$ 21,761
Employee Benefits	4,052	4,472
Employee Retirement	<u>8,129</u>	<u>1,628</u>
TOTAL SALARIES	\$ 72,917	\$ 27,861
TSPF-Administrative Service	-0-	1,099
Program Expenditures	27,620	54,330
Professional Fees	3,362	4,300
Office Supplies	1,072	282
Insurance	621	223
Postage	817	143
Telephone	1,986	1,157
Xerox, Printing, Promotion	6,020	1,280
Interest Expense	678	221
Depreciation Expense	1,432	597
Reimbursable Expense	1,606	1,421
Occupancy	4,507	3,833
Other Expenses	<u>3,050</u>	<u>369</u>
TOTAL EXPENSES	<u>\$ 125,688</u>	<u>\$ 97,116</u>
CHANGES IN FUND BALANCE	<u>\$ 13,178</u>	<u>\$ (18,593)</u>

Minnesota Zoological Garden Foundation
Revised 1983 Budget
Analysis of Budget Changes
Restricted Funds

	Original Budget <u>1983</u>	Changes	Revised Budget <u>1983</u>
<u>Receipts</u>			
Contributions	\$ -0-	\$ 44,272	\$ 44,272
Direct Mail	22,000	(22,000)	-0-
Capital Campaign	300,000	(300,000)	-0-
Special Projects	<u>10,000</u>	<u>(10,000)</u>	<u>-0-</u>
Total Receipts	332,000	(287,728)	44,272
<u>Expenditures</u>			
Grants	38,000	(225)	37,775
Capital Grants	357,136	(357,136)	-0-
Program Support	<u>-0-</u>	<u>13,174</u>	<u>13,174</u>
Total Expenses	395,136	(344,187)	50,949
Excess(Deficit)	<u>(63,136)</u>	<u>56,459</u>	<u>(6,677)</u>
Beginning Balance	<u>247,800</u>	<u>(17,690)</u>	<u>230,110</u>
Ending Balance	<u><u>\$184,664</u></u>	<u><u>\$ 38,769</u></u>	<u><u>\$223,433</u></u>

Minnesota Zoological Garden Foundation
 Revised 1983 Budget
 Analysis of Budget Changes
 Unrestricted Funds

<u>Receipts</u>	Original Budget <u>1983</u>	Changes	Revised Budget <u>1983</u>
Contributions	\$125,636	(116,389)	\$ 9,247
Interest	27,400	(5,977)	21,423
Other	<u>4,800</u>	<u>(2,702)</u>	<u>2,098</u>
Total Receipts	157,836	(125,068)	32,768
 <u>Expenditures</u>			
Salaries and Benefits	89,542	(60,771)	28,771
Reimbursed Expenses	3,500	(2,079)	1,421
Admin./Acctg. Services	-0-	7,000	7,000
Legal	500	(500)	-0-
Audit	2,500	1,800	4,300
Educ. Conf.	800	(800)	-0-
Memberships	600	(600)	-0-
Annual Meeting	500	(500)	-0-
Promotion	2,000	(2,000)	-0-
Resource Materials	500	(500)	-0-
Donor Recognition	1,500	(1,500)	-0-
Supplies and Postage	2,640	(2,215)	425
Printing	3,000	(1,175)	1,825
Occupancy	5,160	(1,348)	3,812
Telephone	1,920	(920)	1,000
Insurance	611	(378)	233
Furniture and Equipment	500	(500)	-0-
Direct Mail	22,000	(22,000)	-0-
Consultants	15,800	(15,800)	-0-
Campaign Expense	23,000	(23,000)	-0-
Miscellaneous	-0-	369	369
Depreciation	<u>-0-</u>	<u>836</u>	<u>836</u>
Total Expenditures	176,573	(126,581)	49,992
Excess(Deficit)	<u>(18,737)</u>	<u>1,513</u>	<u>(17,224)</u>
Beginning Balance	<u>12,400</u>	<u>8,417</u>	<u>20,817</u>
Ending Balance	<u>\$ (6,337)</u>	<u>\$ 9,930</u>	<u>\$ 3,593</u>

Minnesota Zoological Garden Foundation
Summary of Revised 1983 Budget

RECEIPTS	Unrestricted	Restricted	Total
	Funds	Funds	
Contributions	\$ 9,247	\$ 44,272	\$ 53,519
Interest	21,423	-0-	21,423
Other	<u>2,098</u>	<u>-0-</u>	<u>2,098</u>
Total Receipts	32,768	44,272	77,040
 <u>Expenditures</u>			
Salaries and Benefits	28,771	-0-	28,771
Reimbursed Expenses	1,421	-0-	1,421
Admin/Acctg. Services	7,000	-0-	7,000
Audit	4,300	-0-	4,300
Supplies and Postage	425	-0-	425
Printing	1,825	-0-	1,825
Occupancy	3,812	-0-	3,812
Telephone	1,000	-0-	1,000
Insurance	233	-0-	233
Miscellaneous	369	-0-	369
Depreciation	836	-0-	836
Grants	-0-	37,775	37,775
Zoo Program Support	<u>-0-</u>	<u>13,174</u>	<u>13,174</u>
Total Expenses	49,992	50,949	100,941
Excess(Deficit)	(17,224)	(6,677)	(23,901)
Beginning Balance	<u>20,817</u>	<u>230,110</u>	<u>250,927</u>
Ending Balance	<u>\$ 3,593</u>	<u>\$223,433</u>	<u>\$227,026</u>

Minnesota Zoological Garden Foundation
Summary of Budget Analysis
As of April 30, 1983

	<u>1983</u> <u>Budget</u>	<u>Pro-rata</u> <u>10 months</u>	<u>4/30/83</u> <u>Actual</u>	<u>Variance</u>
<u>Receipts</u>				
Contributions	\$ 53,519	\$ 52,519	\$ 57,830	\$ 5,311
Interest	21,423	18,223	17,244	(979)
Other	<u>2,098</u>	<u>2,098</u>	<u>3,449</u>	<u>1,351</u>
Total	\$ 77,040	\$ 72,840	\$ 78,523	\$ 5,683
<u>Expenditures</u>				
Grants	\$ 37,775	\$ 35,775	\$ 41,156	\$ 5,381
Program Support	13,174	13,174	13,174	-0-
Salaries and Benefits	28,771	28,771	27,861	(910)
Reimbursed Expenses	1,421	1,421	1,421	-0-
Admin/Acct Services	7,000	5,000	1,099	(3,901)
Audit	4,300	4,300	4,300	-0-
Supplies and Postage	425	425	425	-0-
Printing	1,825	1,825	1,280	(545)
Occupancy	3,812	3,812	3,833	21
Telephone	1,000	1,000	1,157	157
Insurance	233	233	223	(10)
Misc.	369	369	590	221
Depreciation	<u>836</u>	<u>836</u>	<u>597</u>	<u>(239)</u>
Total	\$100,941	\$ 96,941	\$ 97,116	\$ 175
(Deficit)	<u>\$(23,901)</u>	<u>\$(24,101)</u>	<u>\$(18,593)</u>	<u>\$ 5,508</u>
Beginning Balance	250,927		250,927	
Ending Balance	<u><u>\$227,026</u></u>		<u><u>\$232,334</u></u>	

Minnesota Zoological Garden Foundation
Budget Analysis
Restricted Funds
As of April 30, 1983

	<u>1983</u> <u>Budget</u>	<u>Pro-rata</u> <u>10 months</u>	<u>4/30/83</u> <u>Actual</u>	<u>Variance</u>
<u>Receipts</u>				
Contributions	\$ 44,272	\$ 43,272	\$ 46,244	\$ 2,972
<u>Expenditures</u>				
Grants	37,775	35,775	41,156	5,381
Program Support	<u>13,174</u>	<u>13,174</u>	<u>13,174</u>	<u>-0-</u>
Total	50,949	48,949	54,330	5,381
 (Deficit)	<u>(6,677)</u>	<u>(5,677)</u>	<u>(8,086)</u>	<u>(2,409)</u>
Beginning Fund Balance	230,110		230,110	
 Ending Fund Balance	<u><u>\$223,433</u></u>		<u><u>\$222,024</u></u>	

Minnesota Zoological Garden Foundation
Budget Analysis
Unrestricted Funds
As of April 30, 1983

	<u>1983</u> <u>Budget</u>	<u>Pro-rata</u> <u>10 months</u>	<u>4/30/83</u> <u>Actual</u>	<u>Variance</u>
Receipts				
Contributions	\$ 9,247	\$ 9,247	\$ 11,586	\$ 2,339
Interest	21,423	18,223	17,244	(979)
Other	<u>2,098</u>	<u>2,098</u>	<u>3,449</u>	<u>1,351</u>
Total	32,768	29,568	32,279	2,711
Expenditures				
Salaries and Benefits	28,771	28,771	27,861	(910)
Reimbursed Expenses	1,421	1,421	1,421	-0-
Admin/Acct Services	7,000	5,000	1,099	(3,901)
Audit	4,300	4,300	4,300	-0-
Supplies and Postage	425	425	425	-0-
Printing	1,825	1,825	1,280	(545)
Occupancy	3,812	3,812	3,833	21
Telephone	1,000	1,000	1,157	157
Insurance	233	233	223	(10)
Miscellaneous	369	369	590	221
Depreciation	<u>836</u>	<u>836</u>	<u>597</u>	<u>(239)</u>
Total	49,992	47,992	42,786	(5,206)
(Deficit)	<u>(17,224)</u>	<u>(18,424)</u>	<u>(10,507)</u>	<u>7,917</u>
Beginning Balance	<u>20,817</u>		<u>20,817</u>	
Ending Balance	<u><u>\$ 3,593</u></u>		<u><u>\$ 10,310</u></u>	

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION
 STATEMENT OF ACTIVITY - DETAIL OF RESTRICTED FUNDS
 July 1, 1982 - April 30, 1983

FUND No.	Name	BALANCE	REVENUE		EXPENSES		BALANCE
		7/01/82	Investments	Contributions	Grants	Other Expenses	4/30/83
	ISIS	\$ 312.29	\$ 316.00	\$10,100.00	\$ 5,393.45	\$ 2,970.29	\$ 2,364.55
	Conference:						
	Oran Grant	1,000.00	155.00	1,000.00	-0-	-0-	2,155.00
	Emergency Equipment	5,931.00	462.00	-0-	-0-	-0-	6,393.00
	Society Grants:						
	Audio	2,684.16	190.00	-0-	1,642.02	-0-	1,232.14
	Biotelemetry	17,605.00	55.00	-0-	16,860.35	-0-	799.65
	Special Events	1,710.37	135.00	-0-	-0-	-0-	1,845.37
	Interns	7,485.47	325.00	-0-	4,495.00	-0-	3,315.47
	Seminars	5,247.47	360.00	-0-	2,242.40	-0-	3,365.07
	Designated Gifts:						
	Snow Leopard	10,000.00	780.00	-0-	-0-	-0-	10,780.00
	Education Knopf	6,510.00	355.00	5,490.00	10,249.79	-0-	2,105.21
	Education Sanford	1,000.00	80.00	-0-	-0-	-0-	1,080.00
	Education Thorpe	-0-	125.00	4,654.00	210.00	-0-	4,569.00
	Donor Recog.	157.86	12.00	-0-	-0-	-0-	169.86
	Capital Development						
	Northern Trail	<u>170,465.45</u>	<u>14,457.00</u>	<u>25,000.00</u>	<u>63.45</u>	<u>\$10,203.00</u>	<u>199,656.00</u>
		<u>\$230,109.07</u>	<u>\$17,807.00</u>	<u>\$46,244.00</u>	<u>\$41,156.46</u>	<u>\$13,173.29</u>	<u>\$239,830.32</u>

MNZ.0003

Minnesota Zoological Garden Foundation
Contributions
July 1, 1982 - May 10, 1983

Contr. Date	Donor	Contribution Amount	Adminis- tration.	ISIS	Conference Onan Grant	Designated Gifts Educ.- Knopf	Northern Trail	Thorpe
82 7/01	Dr. & Mrs. William Hammond	\$ 10	\$ 10					
7/13	Onan Family Foundation	1,000			\$ 1,000			
7/21	Deluxe Check Printers	5,000					\$ 5,000	
	Don & Roxy Engesser	100		100				
7/29	William Gruenerwald	10,000		10,000				
8/04	Steven & Lynn Carnes	25	25					
8/23	Dick Arndt	170	170					
9/20	Richard Arndt	162	162					
	Jim Weaver (Merrill Lynch)	845	845					
10/01	Lynn & Steven Carnes	25	25					
10/25	Dye Family Foundation	12,000	7,000			\$ 5,000		
	Litton Microwave Cooking	500	10			490		
11/03	N.W. Bancorp.	20,000					\$20,000	
11/17	Sperry Corp.	1,000	1,000					
12/21	Thorpe Foundation	4,654						\$ 4,654
	Mrs. Dorothy Fobes	359	359					
83 1/11	Mr. & Mrs. Arnold L. Goldman	300	300					
	Mrs. Elizabeth M. Winston	1,000	1,000					
	Ms. Virginia LaFrance	15	15					
	Mr. & Mrs. Steven B. Carnes	25	25					
1/24	Mendon F. Schutt Foundation	300	300					
3/14	Richard M. Arndt	265	265					
3/17	Banner Systems	50	50					
4/04	Steven & Lynn Carnes	25	25					
5/03	IDS	3,000	3,000					
		<u>\$60,830</u>	<u>\$14,586</u>	<u>\$10,100</u>	<u>\$ 1,000</u>	<u>\$ 5,490</u>	<u>\$25,000</u>	<u>\$ 4,654</u>



Minnesota Zoological Garden Foundation
 Grants Listing for the fiscal year ending June 30, 1983
 April 30, 1983

Grant No.	Grantee	Payee	Amount	Fund	Date Paid	Purpose
1-83	Minnesota Zoological Garden	Radio Shack	\$ 16,860.35	MN Zoo Society: Bio.	7/15/82	Computer Purchase
2-83	Minnesota Zoological Garden	Ben Beck	331.00	MN Zoo Society: Seminar	7/15/82	Seminar of the Zoo
3-83	Minnesota Zoological Garden	William Zielinski	600.00	MN Zoo Society: Interns	7/15/82	Internship
4-83	Minnesota Zoological Garden	Kathy Bjork	400.00	MN Zoo Society: Interns	7/15/82	Internship
5-83	Minnesota Zoological Garden	Allison Leete	100.00	MN Zoo Society: Interns	7/15/82	Internship
6-83	Minnesota Zoological Garden	Janis Stich	100.00	MN Zoo Society: Interns	7/15/82	Internship
7-83	Minnesota Zoological Garden	Michall Martin	25.00	MN Zoo Society: Interns	7/15/82	Internship
8-83	Minnesota Zoological Garden	Anita Monson	100.00	MN Zoo Society: Interns	7/15/82	Internship
9-83	Minnesota Zoological Garden	Comptroller, Mpls.	120.00	MN Zoo Society: Interns	8/12/82	Internship
10-83	Minnesota Zoological Garden	William Zielinski	600.00	MN Zoo Society: Interns	8/12/82	Internship
11-83	Minnesota Zoological Garden	Allison Leete	200.00	MN Zoo Society: Interns	8/12/82	Internship
12-83	Minnesota Zoological Garden	Janis Stich	200.00	MN Zoo Society: Interns	8/12/82	Internship
13-83	ISIS	Phil Garnatz	1,000.00	ISIS	8/23/82	Computer Software
14-83	ISIS	Karen Jones	300.00	ISIS	8/23/82	Internship
15-83	Minnesota Zoological Garden	Mary Delage	320.00	MN Zoo Society: Interns	8/24/82	Internship
16-83	Minnesota Zoological Garden	Judy Mikoli	320.00	MN Zoo Society: Interns	8/24/82	Internship
17-83	Minnesota Zoological Garden	Lesi Chinrock	320.00	MN Zoo Society: Interns	8/24/82	Internship
18-83	Minnesota Zoological Garden	Barb Houde	240.00	MN Zoo Society: Interns	8/24/82	Internship
19-83	Minnesota Zoological Garden	Comptroller, Mpls.	30.00	MN Zoo Society: Interns	9/01/82	Internship
20-83	Minnesota Zoological Garden	Anita Monson	100.00	MN Zoo Society: Interns	9/01/82	Internship
21-83	Minnesota Zoological Garden	Kelly Raushel	100.00	MN Zoo Society: Interns	10/15/82	Internship
22-83	Minnesota Zoological Garden	Comptroller, Mpls.	120.00	MN Zoo Society: Interns	10/15/82	Internship
23-83	ISIS	Paul Srubie	560.00	ISIS	10/25/82	Consultant
24-83	ISIS	DR. U.S. Seal	1,915.00	ISIS	10/25/82	ISIS Project
25-83	ISIS	S and T Office Prod	750.00	ISIS	10/15/82	Office Equipment
26-83	Minnesota Zoological Garden	Jeremy Mallinson	300.00	MN Zoo Society: Seminar	11/15/82	Honorarium
27-83	Minnesota Zoological Garden	Kelly Raushel	100.00	MN Zoo Society: Interns	11/15/82	Internship
28-83	Minnesota Zoological Garden	Washington School	63.45	Northern Trek	11/30/82	Reissue of check
29-83	Minnesota Zoological Garden	Kelly Raushel	100.00	MN Zoo Society: Interns	1/04/83	Internship
30-83	Minnesota Zoological Garden	A&G Associates	74.00	MN Zoo Society: Audio	1/04/83	Cassette Tapes
31-83	Minnesota Zoological Garden	MN Zoo. Garden	7,000.00	Education Knopf	1/28/83	Education Coordinator
32-83	Minnesota Zoological Garden	AVC Systems, Inc.	608.00	Education Knopf	1/28/83	Outfitter Grant
33-83	Minnesota Zoological Garden	Ahlgren Const., Inc.	50.15	Education Knopf	1/04/83	Bulletin Board
34-83	Minnesota Zoological Garden	Tierney Bros., Inc.	1,592.40	Education Knopf	2/23/83	Signboard and Letters
35-83	ISIS	Continental Loose Leaf, Inc.	76.50	ISIS	2/23/83	Divider Tabs
36-83	ISIS	Stuart-Hooper Business Forms Co.	124.80	ISIS	2/23/83	Index Tab Sets
37-83	ISIS	Stuart-Hooper Business Forms Co.	102.90	ISIS	2/23/83	Index Tab Sets
38-83	ISIS	Dynamic Marketing	169.08	MN Zoo Society: Audio	2/23/83	Batteries
39-83	Minnesota Zoological Garden	Dynamic Marketing	98.54	MN Zoo Society: Audio	2/23/83	Battery Chargers
40-83	Minnesota Zoological Garden	Dynamic Marketing	1,223.93	MN Zoo Society: Audio	2/23/83	Cassette Players
41-83	Minnesota Zoological Garden	Tierney Bros., Inc.	46.45	Education Knopf	2/23/83	Tape
42-83	Minnesota Zoological Garden	Tierney Bros., Inc.	112.35	Education Knopf	2/23/83	Tape

TSPF.0373

Minnesota Zoological Garden Foundation
 Grants Listing for the fiscal year ending June 30, 1983
 April 30, 1983
 (continued)

Grant No.	Grantee	Payee	Amount	Fund	Date Paid	Purpose
43-83	Minnesota Zoological Garden	Electronic Center Inc.	76.47	MN Zoo Society: Audio	2/23/83	Electronic Equipment
44-83	Minnesota Zoological Garden	Sheronne Mulry	100.00	MN Zoo Society: Interns	2/23/83	Internship
45-83	Minnesota Zoological Garden	Lloyd Grandprey	208.75	Education Knopf	2/23/83	Plywood Box for Educational Unit
46-83	Minnesota Zoological Garden	Sheronne Mulry	100.00	MN Zoo Society: Interns	2/23/83	Internship
47-83	Minnesota Zoological Garden	Sanford Friedman	184.96	MN Zoo Society: Seminars	2/23/83	Seminar/Workshop Attendance
48-83	Minnesota Zoological Garden	AVC Systems, Inc.	159.00	Education Knopf	3/14/83	Telex Stop Kits
49-83	ISIS	Ikola Designs	464.25	ISIS	3/14/83	New Lab. Data Forms
50-83	Minnesota Zoological Garden	Burnsville Printing Co	210.00	Education Thorpe	3/14/83	Lab. Data Office Form
51-83	Minnesota Zoological Garden	Sanford Friedman	138.26	MN Zoo Society: Seminars	3/14/83	Seminar Attendance
52-83	Minnesota Zoological Garden	Rodney Flynn	495.18	MN Zoo Society: Seminars	3/14/83	Seminar Attendance
53-83	Minnesota Zoological Garden	Jeremy Mallinson	293.00	MN Zoo Society: Seminars	3/14/83	Seminar Attendance
54-83	Minnesota Zoological Garden	Dr. Tim Clutton-Brock	500.00	MN Zoo Society: Seminars	4/04/83	Seminar Attendance
55-83	Minnesota Zoological Garden	Sheronne Mulry	100.00	MN Zoo Society: Interns	4/04/83	Seminar Attendance
56-83	ISIS	ISIS	100.00	ISIS	4/04/83	Dues
57-83	Minnesota Zoological Garden	Edmund Scientific Co.	24.80	Education Knopf	4/04/83	Magnifier
58-83	Minnesota Zoological Garden	Carolina Biological Supply Co.	414.29	Education Knopf	4/04/83	Educational Kits
59-83	Minnesota Zoological Garden	Nature House	33.60	Education Knopf	4/04/83	Educational Kits
60-83	Minnesota Zoological Garden	AVC Systems, Inc.	41.22	Education Knopf	5/13/83	Scotch Carts AA30
61-83	Minnesota Zoological Garden	Schaak Electronics, Inc.	1,373.95	Education Knopf	5/13/83	Microcomputer
62-83	Minnesota Zoological Garden	Heathkit Electronic Center	595.56	Education Knopf	5/13/83	Scope Wired & Probe
63-83	Minnesota Zoological Garden	Ahlgren Const., Inc.	53.94	Education Thorpe	5/13/83	Modify Cabinet
64-83	Minnesota Zoological Garden	AVC Systems, Inc.	591.22	Education Thorpe	5/13/83	Telex Phone/3M Scotch/Telex Equip.
65-83	Minnesota Zoological Garden	Team Electronics	67.30	Education Thorpe	5/13/83	Soft/Gould
66-83	Minnesota Zoological Garden	Carolina Biological Supply Co.	231.13	Education Thorpe	5/13/83	Electronic Pulse Monitor

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: International Species Inventory System (I.S.I.S.) Fund

History and Purpose:

The fund was established in early 1980 to hold designated gifts for the International Species Inventory System. Contributions to date have been principally from Mr. William Gruenerwald of Colorado Springs, Colorado.

Disbursement Procedures:

Disbursements from the fund are made to I.S.I.S. or to third party vendors based upon written requests prepared by I.S.I.S. staff and approved by The Minnesota Zoological Garden Acting Director.

Balance @ 4/30/83: \$2,048.55

Donors July 1, 1982 to April 30, 1983:

Mr. William Gruenerwald
Don and Roxy Engesser

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Onan Foundation Conference Fund

History and Purpose:

The Fund was established in July of 1982. A contribution was made from the Onan Family Foundation to support attendance of Zoological Garden staff at an international conference in Helsinki. Zoological Garden staff cannot attend such conferences with state funds because a moratorium on travel has been imposed by the State. Although attendance at the original conference in Helsinki was cancelled, the Onan Family Foundation agreed to leave these funds with the Zoological Garden Foundation for possible future conference attendance.

Disbursement Procedures:

Requests for specific conference attendance will be requested by Zoological Garden staff and will be approved by the Acting Director of the Zoological Garden. Support for a particular conference should be reviewed with the Onan Family Foundation staff.

Balance @ 4/30/83: \$2,000.00

Donors July 1, 1982 to April 30, 1983:

Onan Family Foundation

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Emergency Equipment Fund

History and Purpose:

The Fund was established in May of 1978 through an initial allocation of \$30,000 of unrestricted Zoological Garden Funds for the purpose of securing equipment based upon Zoological Garden staff requests. The equipment which has been purchased has been highly specialized and has been purchased through this fund to avoid competitive bidding practices (required for expenditures of state money). Although the primary funding source since inception has been allocations of unrestricted funds, several contributions have been made directly to the Fund (when contributors desired to share in the cost of certain equipment purchases).

Disbursement Procedures:

Disbursements are made to particular equipment vendors based upon Zoological Garden staff requests which have been approved by the Acting Director of the Zoological Garden.

Balance @ 4/30/83: \$5,931.00

Donors July 1, 1982 to April 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Minnesota Zoological Society Fund

History and Purpose:

The Fund was established in June of 1982 after the Minnesota Zoological Society granted \$35,160.29 to the Foundation. This grant was made immediately after the Minnesota Zoological Garden Board designated the Minnesota Zoological Garden Foundation as the primary fundraising organization of the Zoological Garden. The following amounts were contributed by the Society for the purpose indicated:

Audio Equipment	\$ 2,684.16
Biotelemetry	17,605.00
Special Events	1,710.37
Interns	7,780.00
Seminars	<u>5,380.76</u>
	\$35,160.29
	=====

Disbursement Procedures:

Disbursements are requested by Zoological Garden staff who indicate the designation within the society fund. All requests are approved by the Acting Director of the Zoological Garden before payment.

Balance @ 4/30/83:

Audio Equipment	\$ 1,042.14
Biotelemetry	744.65
Special Events	1,710.37
Interns	2,990.47
Seminars	<u>3,005.07</u>
	\$ 9,492.70
	=====

Donors July 1, 1982 to April 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Snow Leopard Exhibit Fund

History and Purpose:

The Fund was created in September of 1978 when Rahr Melting Company donated \$10,000 to begin a fund for the Snow Leopard Exhibit. The total required for this exhibit is now more than \$1,000,000 and the exhibit has not been scheduled for construction.

Disbursement Procedures:

Disbursements for construction costs related to Snow Leopard Exhibit. Payment only after written request approved by Acting Director of the Zoological Garden.

Balance @ 4/30/83: \$10,000

Donors July 1, 1982 to April 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Knopf Education Fund

History and Purpose:

The Fund began in 1980 to support educational programs of the Zoo with an emphasis on zoological educational programs using film. Annual contributions have been received from Mr. and Mrs. Knopf or the Dye Family Foundation.

Disbursement Procedures:

Requested by Zoological Garden staff for educational programs run by Zoo with emphasis on educational programs using the media of film. Approval of the Acting Director of the Zoological Garden is required.

Balance @ 4/30/83: \$1,750.21

Donors July 1, 1982 to April 30, 1983:

Dye Family Foundation
Litton Microwave Cooking

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Sanford Education Fund

History and Purpose:

The Fund began in December of 1981 with a contribution from Mr. and Mrs. LeRoy Sanford, Jr. The contributors indicated that monies should be used for educational programs.

Disbursement Procedures:

Disbursements are to be based upon requests from Zoological Garden staff which have been approved by the Acting Director of the Zoological Garden.

Balance @ 4/30/83: \$1,000

Donors July 1, 1982 to April 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Thorpe Education Fund

History and Purpose:

The Fund began in December of 1982 with a contribution from the Thorpe Foundation. The fund is to be used to support educational programs.

Disbursement Procedures:

Disbursements are to be based upon requests from Zoological Garden staff which have been approved by the Director of the Zoological Garden.

Balance @ 4/30/83: \$4,444.00

Donors July 1, 1982 to April 30, 1983:

Thorpe Foundation

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: *Volunteer*
~~Donor~~ Recognition Fund

History and Purpose:

Contributions have been received since December of 1980 (largely reimbursement checks from the state to a state legislator who then contributed them to this fund). A Donor Recognition event was held in May of 1982 with the majority of these funds. A small balance remains.

Disbursement Procedures:

To be disbursed for activities related to Donor Recognition.

Balance @ 4/30/83: \$157.86

Donors July 1, 1982 to April 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Northern Trek Fund

History and Purpose:

These funds are the remainder of the largest single fundraising effort of the Foundation. Over one million dollars was raised between May of 1979 and the present time. Approximately \$860,000 has been granted to the Zoological Gardens or vendors for Northern Trek Exhibits.

Disbursement Procedures:

Proposals for use of these funds are to be submitted for review. These proposals are to be approved by the Acting Director of the Zoological Garden.

Balance @ 4/30/83: \$185,199.00

Donors July 1, 1982 to April 30, 1983:

Deluxe Check Printers
Northwestern Bank Corporation

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

MEMORANDUM

May 19, 1983

TO: Paul A. Verret
FROM: Mariam C. Noland *MN*
RE: Disposition of Minnesota Zoological Garden Foundation
Office and Furniture.

Immediately upon assuming responsibility for the Minnesota Zoological Garden Foundation, staff inventoried all equipment and materials in the Foundation office, located at 1422 West Lake Street, Minneapolis. A copy of that inventory is attached. On January 12, 1983, the Minnesota Zoological Garden Foundation received an offer from C. B. Woehrle, Executive Director, the Dye Family Foundation, to purchase the majority of the furniture. He offered a total of \$1,325 for the furniture, based upon an assessment of the value of the furniture by an external appraiser. We met with Mr. Woehrle and on January 26, 1983, sold the furniture to Mr. Woehrle for the agreed amount. In addition to the furniture listed in his letter of January 12, included in this sale was one metal typewriter table and a 20 inch box fan. Mr. Woehrle has been so invoiced for this purchase.

Remaining in our custody are eight Sanyo tape recorders (Model 57-45), two slide projectors, and slide racks.

Approximately 40 boxes of brochures, T-shirts, and other fundraising information were turned over to the Zoo. Those materials, upon Steve Iserman's orders, were secured by the Zoo and are now considered their property. The following pieces of equipment which had been on long term "temporary loan" have been considered gifts to the holders:

Two wooden desks - held by the Minnesota Zoological Society.
One wooden desk and one black executive chair - held by E. F. Kitzman.

The facility was cleaned, closed and officially turn back to the rental agent. No further rental costs will be incurred.

The Minnesota Zoological Garden Foundation does have a long-term lease on a Xerox 3100DC copy machine. Monthly lease payments are approximately \$225. To eliminate the cash drain, staff is attempting to sublease the machine. If this is not possible, it is recommended that the machine be placed at the Zoo.

Minnesota Zoological Garden Foundation
Equipment Inventory
December 1, 1982

<u>Quantity</u>	<u>Description</u>
2	Wood Secretarial Desks
1	Wood Desk
1	Wood Executive Desk
1	Wood Table with 2 Drawers
1	Wood Table with 4 Drawers
1	Corner End Table
2	Book Cases (12d X 30h X 30w)
2	Book Cases (12d X 42h X 30w)
1	2 Door Wood Cabinet
1	Credenza - 2 sliding doors
1	Credenza
6	Wood Arm Chairs with Vinyl Back
8	Wood Arm Chairs with Vinyl Back and Seat
2	Chrome & Black Secretarial Chairs
1	Black Executive Swivel Chair
1	Wood Arm Chair with Loose Leather Cushion
1	Wood Side Chair
2	2 Drawer Wood File Cabinets
4	4 Drawer File Cabinets
2	IBM Selectric II Correcting Typewriter
1	Norelco Transcriber
1	Sears Standard Phone Minder
1	TI-5040 Calculator
1	20 Inch Box Fan
1	Metal Typewriter Table
1	Wood Coat Rack
<hr/> 47 =====	Total Pieces of Equipment

Minnesota Zoological Garden Foundation
Supply Inventory
December 1, 1982

<u>Quantity</u>	<u>Description</u>
2	Kodak slide projectors with cases
8	Sanyo Tape Recorders Model 57-45
20	1978 Zoo Walk T-shirts (mens large & X-large)
1 case	1979 May 5 Zoo Walk T-shirts (size 12)
2/3 case	1979 May 5 Zoo Walk T-shirts (size 16)
4 cases	"The Minnesota Zoo, An Alliance" Brochures
36	Hard Cover Books "Beluga"
3 cases	Soft Cover "Belgua"
3 cases	January 1981 Newsletter
	Bookcase Full of Assorted Office Supplies
1 case, 5 reams	Legal Copy Paper
2 cases	Assorted Telephone Directories
19 cases	"Capital Completion Plan"
7 cases	"Smithsonian" December '81



Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

January 31, 1983

Mr. C. B. Woehrle
Executive Director
Dye Family Foundation
1422 West Lake Street
Minneapolis, MN 55408

Dear Mr. Woehrle:

In accord with our conversation of January 26, 1983, you have agreed to purchase the items listed in your letter of January 12, 1983 (copy attached) for a cost of \$1,325.00. Included in that purchase, but not listed in your letter, are a typing table and a 20" box fan.

Therefore, the Minnesota Zoological Garden Foundation kindly requests payment of \$1,325.00. It is understood that you are responsible for moving all purchased items from Suite 303 or otherwise move the items to the satisfaction of the building management.

Thank you very much for your assistance in this transition period.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Mariam C. Noland'.

Mariam C. Noland
Vice President
The Saint Paul
Foundation

MCN:sm

Enclosure

cc: Malcolm W. McDonald
Paul A. Verret

slm.029

Dye Family Foundation
1422 West Lake Street, Suite 303
Minneapolis, Minnesota 55408
(612) 827-4842

January 12, 1983

Mr. Paul A. Verret, President
St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Following our conversation on the phone about the purchase of the furniture left by the Minnesota Zoo Foundation, I followed your suggestion of having an appraiser come in to determine values. The appraiser was Mr. Philip E. Mullen, past owner of General Office Products, Minneapolis, one of the largest business furniture dealers in the city. Mr. Mullen is now retired, but counsels under the firm name of Integrated Space Planning, telephone 922-3479.

He recognized all of the furniture on sight, and from his long experience I feel I got good advice. Following is a listing of the furniture with Mr. Mullen's evaluation:

1 Desk, 84"x54"	100.00
1 Swivel chair	25.00
1 Swivel chair	20.00
9 Side chairs @ 9.00	81.00
3 Side chairs @ 12.00	36.00
5 Side chairs @ 15.00	75.00
1 Straight chair	7.00
1 Secretary's desk, 32"x58"	90.00
1 Secretary's desk, 54"x30"	50.00
1 Secretary's desk, 60"x30"	100.00
2 Secretary's chairs @ 20.00	40.00
1 Cabinet	20.00
2 Credenzas @ 75.00	150.00
2 Files, wooden @ 15.00	30.00
1 Table, medium	30.00
1 Table, large	55.00
1 Low corner table	30.00
1 Costumer	5.00
4 Bookshelves, no resale value	0.00
	<u>944.00</u>

For the above-listed furniture I should like to offer \$750 for the lot.

Mr. Paul A. Verret - page 2

There are two IBM Selectric II typewriters, one bought in 1976, serial #3189541; the other bought in 1977, serial #3510943. I have talked to the used-typewriter salesman at Podany Typewriter & Office Supply on Lake Street about value. At six and seven years old he valued them at \$300 each. I should like to offer \$200 each or \$400 for both.

There is an assortment of office supplies for which I would offer \$25.00.

I should like to offer \$150.00 for the following:

- 1 Sears Phone Minder
- 1 Norelco Dictating Machine
- 1 Clock Radio
- 1 Ingento paper cutter
- 1 TI-5040 Print Calculator

My total offer for the foregoing is \$1325.00.

The MZGF Suite 303 is now in fair shape for moving stuff out. I have done the best I could sorting and putting like things together. It is all in boxes for easy handling. I shall await word from you as to how we proceed.

Thank you for your consideration.

Sincerely,



C. B. Woehrle
Executive Director

Minnesota Zoological Garden Foundation
1422 West Lake Street, Suite 303
Minneapolis, Minnesota 55408

This is to acknowledge receipt of one desk and one black executive chair from the Minnesota Zoological Garden Foundation. These items are on loan and will be returned to the Foundation upon request.

The wooden desk is approximately 3 feet by 5 feet and is considered to be in good condition. The black executive chair is also in good condition.

I am appreciative of the loan of these items on a temporary basis.

Thank you.

E. F. Kitzman
13758 Embry Path
Apple Valley, Minnesota 55124

Minnesota Zoological Society

555 Wabasha Street • Saint Paul, Minnesota 55102
Telephone 612 222-1706

Minnesota Zoological Garden Foundation
33 East Wentworth Avenue
Suite 218
West Saint Paul, Minnesota 55118

January 8, 1980

To Whom It May Concern:

The Minnesota Zoological Society gratefully accepts the loan of two wooden desks from the Minnesota Zoological Garden Foundation.

The desks are approximately 3'X 5' in size and are considered to be in 'good' condition, with the absence of one writing-board in one of the desks.

The loan of these items is acknowledged to be 'temporary' and they will be returned upon notification.

Acknowledged by,



Karla A. Williams

Acting Executive Director

1/14/80
A





Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

April 27, 1983

Mr. Joe McCormick
J. Patrick Company
1422 West Lake Street .
Minneapolis, Minnesota 55408

Dear Joe:

I am presenting my understanding of the Agreement between you and the Minnesota Zoological Garden foundation regarding your lease for the Xerox 3100DC copy machine.

1. It is your desire to lease from the Minnesota Zoological Garden Foundation the above mentioned copy machine for a term of 23 months with a purchase option at the end of the lease term.
2. Since the Minnesota Zoological Garden Foundation currently leases this machine from Xerox Corporation the above transaction anticipates that the Foundation will exercise a purchase option on its lease prior to executing a lease with you.
3. It is understood that by executing the Foundation's purchase option the machine will not be covered by a maintenance contract. You agree that you will negotiate directly with Xerox a separate maintenance agreement which is acceptable to both you and the Foundation. The Foundation understands that cost of maintenance is a key issue. It agrees not to withhold acceptance of your maintenance contract if this contract provides for maintenance which will protect the value of the leased machine.
4. The lease payment will be \$75.00 per month and will be paid by you on or before the 15th of each month. The buyout option price at the end of the lease will be one (1) dollar.

Mr. Joe McCormick
April 27, 1983

Page 2

5. You may purchase the machine prior to lease termination by paying one (1) dollar and the remaining principal outstanding (as calculated on a \$75 term loan payment for 23 months using the effective interest rate method with an effective yield of 8% per annum).
6. It is anticipated that the Foundation can exercise its purchase option and execute a lease with you by May 31, 1983 (first payment due by June 15, 1983).

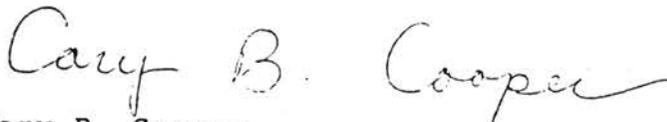
If any of the above items require further discussion please feel free to call. If not, please sign below indicating your general agreement with these provisions.

After receiving your signed agreement, I will have the Foundation's attorney draw up the lease for your signature, and will exercise the Foundation's purchase option for the machine.

I apologize for the delay and as you will note I have shortened the lease term to 23 months to reflect this delay.

Thank you in advance for your cooperation.

Sincerely,



Cary B. Cooper
Controller, The Saint Paul Foundation

I hereby agree to the terms outlined above:

Signed

Date: _____

Title

CBC/mp

cc.0044

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

MEMORANDUM

February 10, 1893

TO: Paul A. Verret
Mariam C. Noland

FROM: Cary B. Cooper

RE: Number of Bank Accounts of Minnesota Zoological Garden
Foundation

The Minnesota Zoological Garden Foundation presently has four accounts at two different banks. These accounts consist of a checking and savings account at Northwestern National Bank of Minneapolis, Minnesota; and a checking and savings account at First National Bank of Saint Paul, Minnesota. In addition to these bank accounts, the Foundation presently has a certificate of deposit at each bank. Both of these certificates are for an amount greater than \$100,000.

The Foundation's current practice is to use the checking account at Northwestern National Bank of Minneapolis for the greatest part of all activity. The combined activity of all four accounts is extremely small. By having activity divided into four accounts, additional staff time is required to verify which account should be used and to maintain positive balances in each account. In addition, staff time is required each time a certificate of deposit matures to ensure that these funds are properly reinvested and that excess funds are properly included in this reinvestment process. The staff costs are borne by the Foundation which means that the dollars are therefore not available for program purposes.

Both banks used by the Foundation are now offering money market checking and savings accounts which the Foundation could use. These accounts have been authorized by recently enacted legislation and effectively offer interest rates which are very comparable to the rates on large certificates of deposit. The Foundation would qualify for the accounts at either bank and the interest rates offered and costs of each account were very similar between the two institutions. The interest rates of these accounts are so close to the interest rates on large certificates of deposit that it is not likely that the Foundation's interest earnings would be decreased if present accounts were converted and all certificates were left in the new account at maturity.

The process for converting present accounts to the new type of account would simply be to notify each bank of this desire.

MNZ.0001

Memorandum
February 10, 1983
Page Two

Since these accounts would eliminate the need for reinvesting in certificates of deposit, staff time and therefore costs would be reduced.

Because of the factors noted above, it is recommended that the Board of Directors of the Minnesota Zoological Garden Foundation adopt the following resolution:

WHEREAS the Minnesota Zoological Garden Foundation presently has limited banking activity which is divided between four bank accounts at two different banks; and

WHEREAS the Minnesota Zoological Garden Foundation presently has large certificates of deposits which generally mature every month (and require reinvestment at each maturity) at two different banks; and

WHEREAS the Minnesota Zoological Garden Foundation qualifies (as a charitable organization) to maintain checking and savings accounts which are designated as "money market" accounts;

THEREFORE BE IT RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to close the bank accounts at Northwestern National Bank of Minneapolis; and

BE IT FURTHER RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to inform the First National Bank of St. Paul to change the status of current accounts to that of "money market" accounts; and

BE IT FURTHER RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to institute a policy whereby bank accounts of Minnesota Zoological Garden Foundation are moved between the First National Bank of St. Paul and Northwestern National Bank of Minneapolis every three years.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST CHECKING ACCOUNT
NO. 20 57406

WHEREAS the First National Bank of St. Paul, Minnesota is designated as a depository for the funds of the Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that the Treasurer, Vice President and Secretary of the Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized for and on behalf of the Minnesota Zoological Garden Foundation to draw and sign checks against the Checking Account of the Minnesota Zoological Garden Foundation, No. 20 57406, at the First National Bank of St. Paul, and to endorse in the name of said Foundation checks or other negotiable instruments of any kind for deposit in said Account; and

BE IT FURTHER RESOLVED that said individuals shall sign checks under the description of "Authorized Signature" rather than by specific title which would apply to their particular position; and

BE IT FURTHER RESOLVED that said First National Bank of St. Paul is hereby authorized and directed to honor and pay any checks which have been so drawn and signed by any one of said officers or persons, whether said checks be payable to the order of the officers or persons in their individual capacities or not; and whether such checks or drafts are deposited to the individual credit of any of the other officers or not; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the First National Bank of St. Paul the names of the incumbents of the above positions, and shall keep the said First National Bank of St. Paul currently informed at all times as to any changes in the persons holding said positions; and

BE IT FURTHER RESOLVED that any check in an amount of \$5,000 or over be signed by the Vice President of the Minnesota Zoological Garden Foundation and any other of the above authorized signers.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST SAVINGS ACCOUNT
NO. 1-810044-6

WHEREAS the First National Bank of St. Paul, Minnesota is designated as a depository for the funds of Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that Minnesota Zoological Garden Foundation be and it hereby is authorized to establish a Savings Account, No.01-810044-6, in the First National Bank of St. Paul; and

BE IT FURTHER RESOLVED that the Treasurer, Vice President and Secretary of Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized to sign withdrawals against this Account on behalf of the Minnesota Zoological Garden Foundation; and

BE IT FURTHER RESOLVED that said First National Bank of St. Paul is hereby authorized and directed to honor any withdrawals which have been so signed by any one of above said persons; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the First National Bank of St. Paul the names of the incumbents of the above positions, and shall keep the said First National Bank of St. Paul currently informed at all times as to any changes in the persons holding said positions.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST SAVINGS ACCOUNT
NO. 4445074

WHEREAS the Northwestern National Bank of Minneapolis, Minnesota is designated as a depository for the funds of Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that Minnesota Zoological Garden Foundation be and it hereby is authorized to establish a Savings Account, No. 4445074, in the Northwestern National Bank of Minneapolis; and

BE IT FURTHER RESOLVED that the Treasurer, Vice President and Secretary of Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized to sign withdrawals against this Account on behalf of the Minnesota Zoological Garden Foundation; and

BE IT FURTHER RESOLVED that said Northwestern National Bank of Minneapolis is hereby authorized and directed to honor any withdrawals which have been so signed by any one of above said persons; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the Northwestern National Bank of Minneapolis the names of the incumbents of the above positions, and shall keep the said Northwestern National Bank currently informed at all times as to any changes in the persons holding said positions.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST CHECKING ACCOUNT
NO. 06-70-928

WHEREAS the Northwestern National Bank of Minneapolis, Minnesota is designated as a depository for the funds of the Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that the Treasurer, Vice President and Secretary of the Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized for and on behalf of the Minnesota Zoological Garden Foundation to draw and sign checks against the Checking Account of the Minnesota Zoological Garden Foundation, No. 06-70-928, at the Northwestern National Bank of Minneapolis, and to endorse in the name of said Foundation checks or other negotiable instruments of any kind for deposit in said Account; and

BE IT FURTHER RESOLVED that said individuals shall sign checks under the description of "Authorized Signature" rather than by specific title which would apply to their particular position; and

BE IT FURTHER RESOLVED that said Northwestern National Bank of Minneapolis is hereby authorized and directed to honor and pay any checks which have been so drawn and signed by any one of said officers or persons, whether said checks be payable to the order of the officers or persons in their individual capacities or not; and whether such checks or drafts are deposited to the individual credit of any of the other officers or not; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the Northwestern National Bank of Minneapolis the names of the incumbents of the above positions, and shall keep the said Northwestern National Bank of Minneapolis currently informed at all times as to any changes in the persons holding said positions; and

BE IT FURTHER RESOLVED that any check in an amount of \$5,000 or over be signed by the Vice President of the Minnesota Zoological Garden Foundation and any other of the above authorized signers.



Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

March 11, 1983

Michael J. Myers
Senior Manager
Peat, Marwick, Mitchell & Co.
Certified Public Accountants
1600 Conwed Tower
444 Cedar Street
St. Paul, Minnesota 55101

Dear Mr. Myers:

The Minnesota Zoological Garden Foundation has received your audit bid for the year ending June 30, 1983. We will bring the bid to the attention of the Foundation board at its next meeting. Following their review, we will be back in touch with you.

Thank you for preparing the bid.

Sincerely,

Paul A. Verret
Secretary

PAV:sm

slm.077



Peat, Marwick, Mitchell & Co.
Certified Public Accountants
1600 Conwed Tower
444 Cedar Street
St. Paul, Minnesota 55101
612-224-7466

March 7, 1983

Mr. Paul A. Verret, Secretary
Minnesota Zoological Garden Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

We are pleased to submit our proposal on fees for the upcoming audit of the Minnesota Zoological Garden Foundation.

We will conduct our audit in accordance with generally accepted auditing standards with the objective of expressing an opinion on your basic financial statements as of and for the year ending June 30, 1983. It should be understood that management has responsibility for representations contained in the financial statements.

In conducting our examination, we will perform tests of the accounting records and such other procedures as we consider necessary in the circumstances to form our opinion on the financial statements. We understand that all records, documentation, and information we request in connection with our audit will be made available to us.

An audit is not to be designed to provide absolute assurance that there are no misstatements in your financial statements resulting from errors or irregularities. Your system of internal accounting control provides assurance, although not absolute assurance, against the possibility of such errors and irregularities. We will furnish to you recommendations about your system of internal accounting control that come to our attention during our examination. We will also furnish our recommendations about other aspects of your operations in which we observe opportunities for improvement.

Because we have compiled the financial statements as of November 30, 1982, our fee has been reduced from that for the 1982 audit. Our fee for the 1983 examination, including reimbursable expenses, will not exceed \$1,950.00.



Mr. Paul A. Verret
March 7, 1982
Page Two

We are looking forward to working with you and your staff on this engagement. Please sign and return the enclosed copy of this letter to indicate your acceptance.

Very truly yours,

PEAT, MARWICK, MITCHELL & CO.

Michael J. Myers, Senior Manager

MJM:jjg

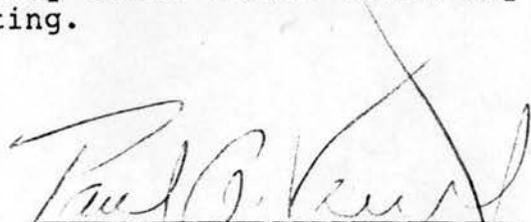
enclosures

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Annual Meeting of the Board of Directors of the Minnesota Zoological Garden Foundation will be held on Wednesday, June 8, 1983, at 9:05 a.m., in the Board Room of The Saint Paul Foundation, 1120 Norwest Center*, Saint Paul, Minnesota, for the following purposes:

1. Elect Officers.
2. Review the Minutes of the Board of Directors Meeting of November 16, 1982.
3. Review and take action on the audit for the year ended June 30, 1982.
4. Review and take action the Minnesota Charitable Organizations Annual Report.
5. Review a financial report and related schedules outlining all Foundation grants and related disbursements in FY 1982-83 as of April 30, 1983.
6. Review and take final action on the closing of the West Lake Street office.
7. Review and take action on proposed amended bank resolutions.
8. Review and take action on a bid to conduct an audit of the financial records of the Foundation for the year ending June 30, 1983.
9. Review and take action on any other items which may properly come before the meeting.


Paul A. Verret, Secretary

Dated: May 25, 1983

*Formerly Northwestern National Bank Building.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

RESOLUTION FOR TRANSFER OF FUNDS
BY TELEPHONIC INSTRUCTIONS

WHEREAS THE FIRST NATIONAL BANK OF SAINT PAUL ("BANK") is a depository in which funds of this corporation may be deposited, and a corporate resolution with respect thereto is presently in effect authorizing the deposit and withdrawal of funds; and

WHEREAS the above corporation desires to add to and supplement said corporate resolution with the following resolution:

RESOLVED:

1. Any one of the following persons:

<u>NAME</u>	<u>TITLE</u>
PAUL A. VERRET	Secretary of Minnesota Zoological Garden Fdn.
MARIAM C. NOLAND	Vice President of The Saint Paul Foundation
CARY B. COOPER	Controller of The Saint Paul Foundation

is authorized, on behalf of this corporation, to give instructions by telephone to the BANK to transfer funds on deposit with the BANK:

- (i) to other accounts of this corporation with the BANK; or
 - (ii) to other accounts of this corporation with other banks.
2. The BANK is authorized to act on such telephonic instructions received by it from anyone who represents himself or herself to be any of the above-named persons, whether or not his or her voice resembles the voice of such person.

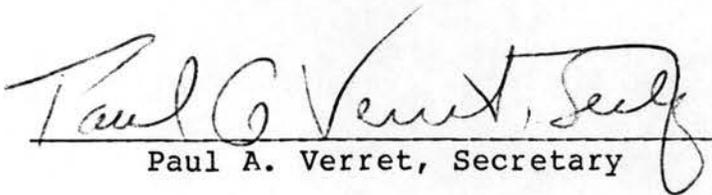
3. The BANK is authorized, in its sole discretion, to refuse to honor telephone instructions and to insist upon written instructions signed by any one of the persons named in Paragraph 1 of this resolution.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN of the Annual Meeting of the Members of the Minnesota Zoological Garden Foundation, to be held on Wednesday, June 8, 1983, at 9:00 a.m., in the Board Room of The Saint Paul Foundation, 1120 Norwest Center*, Saint Paul, Minnesota, for the following purposes:

1. Elect Members to the Board of Directors of the Foundation.
2. Review and take action on such other matters which may properly come before the Members at this meeting.


Paul A. Verret, Secretary

Dated: May 25, 1983

*Formerly Northwestern National Bank Building.

MNZ.0006C

MINNESOTA ZOOLOGICAL GARDEN
FOUNDATION
BOARD MEETING

November 3, 1983
3:00 p.m.

AGENDA

For a meeting of the Board of Directors of the Minnesota Zoological Garden Foundation to be held at 3:00 p.m. on Thursday, November 3, 1983, in the Board Room of The Saint Paul Foundation, 1120 Norwest Center, Saint Paul, Minnesota.

MINUTES OF THE MEETING OF JUNE 8, 1983

The Minutes of the annual meeting of June 8, 1983 are included with this Agenda as EXHIBIT A for your review and acceptance.

AUDIT FOR THE YEAR ENDED JUNE 30, 1982

The audit for the year ended June 30, 1983 is included with this Agenda as EXHIBIT B.

It is recommended that the following resolution be adopted:

RESOLVED that the audit of the financial records of the Minnesota Zoological Garden Foundation for the year ended June 30, 1983, as prepared by Peat, Marwick, Mitchell & Co., is reviewed and accepted.

FORM 990 TAX RETURN AND MINNESOTA CHARITABLE ORGANIZATIONS ANNUAL REPORT

EXHIBIT C of this Agenda contains photocopies of the completed IRS Form 990 (pages one through 12) and the Minnesota Charitable Organizations Annual Report for the year ended June 30, 1983 (pages 13 through 22).

It is recommended that the following resolution be adopted:

WHEREAS the Charitable Organizations Annual Report on the Minnesota Zoological Garden Foundation for the fiscal year ended June 30, 1983 has been reviewed by the Board of Directors of the Minnesota Zoological Garden Foundation,

NOW THEREFORE BE IT RESOLVED that the Vice President, Malcolm W. McDonald, and the Secretary, Paul A. Verret, of the Minnesota Zoological Garden Foundation are authorized and directed to submit this report to the State of Minnesota Department of Commerce.

FINANCIAL REPORT

The 1984 budget and a financial report for the period July 1, 1983 through September 30, 1983 is included with this Agenda as EXHIBIT D. This Exhibit contains an analysis of the Foundation's restricted funds, stating the name, purpose and financial analysis of these funds through September 30, 1983.

RATIFICATION OF GRANTS

EXHIBIT E of this Agenda contains a list of all grants to be ratified since the June Board Meeting.

It is recommended that the following resolution be adopted:

RESOLVED that the following grants paid from the funds of the Minnesota Zoological Garden Foundation, from May 31, 1983 through September 30, 1983, are ratified and confirmed:

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
67-83	\$ 220.00	To AVC Systems, Inc., for a Telex phone, from the Thorpe Education Fund.
68-83	\$ 145.44	To AVC Systems, Inc., for 3M Scotch/Telex equipment, from the Thorpe Education Fund.
69-83	\$ 151.69	To Able Amusement Company, for equipment repair from the Thorpe Education Fund.
70-83	\$ 12.50	To Radio Shack, for supplies, from the Thorpe Education Fund.
71-83	\$ 25.00	To Digital Den, for a computer cover, from the Thorpe Education Fund.
72-83	\$ 83.23	To Coast To Coast, for supplies, from the Thorpe Education Fund.
73-83	\$ 71.00	To Able Amusement Company, for equipment repair, from the Thorpe Education Fund.
74-83	\$ 674.08	To Travel Store, for two airline tickets, from the Onan Foundation.
75-83	\$ 132.50	To Schaak Electronics, Inc., for a micro keypad, from the Thorpe Education Fund.
76-83	\$ 46.26	To True Value Hardware, for supplies, from the Thorpe Education Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
77-83	\$ 53.40	To Able Amusement Company, for equipment repair, from the Thorpe Education Fund.
78-83	\$ 27.09	To Carolina Biological Supply Company, for a grip strength manometer, from the Thorpe Education Fund.
79-83	\$ 224.45	To Frank Wright, for conference travel, from the Onan Foundation.
80-83	\$ 150.00	To Rebecca Nelson, for internship, from the Minnesota Zoological Society.
81-83	\$ 29.45	To Coast To Coast, for supplies, from the Thorpe Education Fund.
82-83	\$ 100.00	To Cheryl Needham, for internship, from the Minnesota Zoological Society Interns Fund.
83-83	\$1,995.00	To Schaak's Digital Den, for the Apple Daisy Wheel System, from the Emergency Equipment Fund.
84-83	\$ 267.05	To Ahlgren Construction Company, for graphic panel materials, from the Thorpe Education Fund.
85-83	\$ 9.85	To Nelson's Office Supply, for supplies, from the Thorpe Education Fund.
86-83	\$ 25.87	To Radio Shack, for Outfitters computer supplies, from the Thorpe Education Fund.
87-83	\$ 175.00	To Data Copy, Inc., for computer rental for one month, from the ISIS Fund.
88-83	\$ 150.00	To Rebecca J. Nelson, for internship, from the Minnesota Zoological Society Interns Fund.
89-83	\$ 100.00	To Cheryl Needham, for internship, from the Minnesota Zoological Society Interns Fund.
90-83	\$ 100.00	To Cheryl Needham, for internship, from the Minnesota Zoological Society Interns Fund.

MNZ.0012

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
91-83	\$ 70.00	To Kathryn Cassem, for internship, from the Minnesota Zoological Society Interns Fund.
92-83	\$ 500.00	To Joel Sund, for internship, from the Minnesota Zoological Society Interns Fund.
93-83	\$ 171.60	To Martha Bigalk, for conference travel, from the Onan Foundation.
94-83	\$ 290.44	To Radio Shack Accounts Receivable, for supplies, from the Minnesota Zoological Society Biotelemetry Fund.
95-83	\$ 630.00	To Kathryn Casseum, for internship, from the Minnesota Zoological Society Interns Fund.

REPORT ON STUDY OF FUNDRAISING STRUCTURE FOR THE MINNESOTA ZOOLOGICAL GARDEN

EXHIBIT F of the Agenda contains a report, prepared by Mariam Noland of The Saint Paul Foundation, of the status of the study on fundraising structure. This report is provided for your information.

OTHER BUSINESS

ADJOURNMENT

MINUTES

Of the Annual Meeting of the Members of the Minnesota Zoological Garden Foundation, held at 9:00 a.m. on Wednesday, June 8, 1983, in the Board Room of The Saint Paul Foundation, 1120 Norwest Center, Saint Paul, Minnesota.

Present were: Malcolm W. McDonald, Vice President
Harold S. Webster, Treasurer
Firmin Alexander
Connie Deland
D. Stephen Farley
Richard S. Gray, Sr.
Hazel Reinhardt
James Weaver
Joseph T. O'Neill, by proxy

Also present were: Stephen A. Iserman, Director, Minnesota
Zoological Garden
Mariam C. Noland, Vice President, The
Saint Paul Foundation
Paul A. Verret, Secretary

Mr. McDonald presided at the meeting and Mr. Verret acted as Secretary.

ELECTION OF MEMBERS

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the following persons are elected Directors of the Minnesota Zoological Garden Foundation for the periods indicated and until their successors are elected:

<u>NAME</u>	<u>CURRENT TERM OF OFFICE</u>	<u>EXPIRATION DATE OF CUR- RENT TERM</u>	<u>TERM OF ELECTION</u>
Firmin Alexander	First Full	11/1982	1982-1985
Connie Deland	First Full	11/1982	1982-1985
Kathleen Gretsck	First Full	11/1982	1982-1985
Gordon Rosenmeier	First Full	11/1982	1982-1985

BE IT FURTHER RESOLVED, that with this election, identification is hereby made of the elected Members of the Board of Directors of the Minnesota Zoological Garden Foundation, their respective current terms of office and the date of expiration of their respective terms of office:

<u>NAME</u>	<u>CURRENT TERM OF OFFICE</u>	<u>EXPIRATION DATE OF CUR- RENT TERM</u>	<u>TERM OF ELECTION</u>
Anthony L. Andersen	First Full	11/1983	1980-1983
D. Stephen Farley	First Full	11/1983	1980-1983
Margee Kinney	First Full	11/1983	1980-1983
Malcolm W. McDonald	Second Full	11/1983	1980-1983
Joseph T. O'Neill	Second Full	11/1983	1980-1983
Wayne Peterson	First Full	11/1983	1980-1983
Richard S. Gray, Sr.	Second Full	11/1984	1981-1984
Chy Morrison	First Full	11/1984	1981-1984
Harold S. Webster	First Full	11/1984	1981-1984
Firmin Alexander	Second Full	11/1985	1982-1985
Connie Deland	Second Full	11/1985	1982-1985
Kathleen Gretsck	Second Full	11/1985	1982-1985
Gordon Rosenmeier	Second Full	11/1985	1982-1985

APPOINTED DIRECTORS

It is also noted that the following Members of the Board of Directors are currently serving as Appointed Directors:

James L. Hetland
Hazel Reinhardt
James Weaver

ADJOURNMENT

There being no further business, the meeting was adjourned.

A TRUE AND CORRECT RECORD
ATTEST:

Paul A. Verret
Secretary

MINUTES

Of the Annual Meeting of the Board of Directors of the Minnesota Zoological Garden Foundation to be held at 9:05 a.m. on Wednesday, June 8, 1983, in the Board Room of The Saint Paul Foundation, 1120 Norwest Center, Saint Paul, Minnesota.

Present were: Malcolm W. McDonald, Vice President
 Harold S. Webster, Treasurer
 Firmin Alexander
 Connie Deland
 D. Stephen Farley
 Richard S. Gray, Sr.
 Hazel Reinhardt
 James Weaver
 Joseph T. O'Neill, by proxy

Also present were: Stephen A. Iserman, Director, Minnesota
 Zoological Garden
 Mariam C. Noland, Vice President, The
 Saint Paul Foundation
 Paul A. Verret, Secretary

Mr. McDonald presided at the meeting and Mr. Verret acted as Secretary.

ELECTION OF OFFICERS

Because the Minnesota Zoological Garden Foundation is in a period of transition, and because this transition cannot be resolved until the Minnesota Zoological Garden itself decides what it wants to do, it was recommended that officer positions currently vacant be left vacant.

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the following persons are elected officers of the Minnesota Zoological Garden Foundation for the current year and until their successors are elected:

President	open
Vice President	Kathleen Gretsch
Vice President	Margee Kinney
Vice President	Malcolm W. McDonald
Vice President	Wayne Peterson
Secretary	Paul A. Verret
Treasurer	Harold S. Webster

MINUTES OF THE MEETING OF NOVEMBER 16, 1982

The Minutes of the meeting of November 16, 1982 were reviewed and accepted.

AUDIT FOR THE YEAR ENDED JUNE 30, 1982

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the audit of the financial records of the Minnesota Zoological Garden Foundation for the year ended June 30, 1982, as prepared by Peat, Marwick, Mitchell & Co., is reviewed and accepted.

FORM 990 TAX RETURN AND MINNESOTA CHARITABLE ORGANIZATIONS ANNUAL REPORT

On motion, duly seconded, the following resolution was adopted, unanimously:

WHEREAS the Charitable Organizations Annual Report of the Minnesota Zoological Garden Foundation for the fiscal year ended June 30, 1982 has been reviewed by the Board of Directors of the Minnesota Zoological Garden Foundation,

NOW THEREFORE BE IT RESOLVED that the Vice President, Malcolm W. McDonald, and the Secretary of the Minnesota Zoological Garden Foundation are authorized and directed to submit this report to the State of Minnesota Department of Commerce.

FINANCIAL REPORT

A financial report for the period July 1, 1982 through April 30, 1983 was reviewed and accepted.

RATIFICATION OF GRANTS

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the following procedures used in paying out discretionary grants from the Foundation's restricted funds are approved:

1. Requests for discretionary grants from restricted funds will be submitted to the Foundation by the Director of the Minnesota Zoological Garden.

2. Once these requests for grants from restricted funds have been reviewed by staff, payments can be made when needed, with the understanding that all such grant payments will be ratified by the Directors at the next meeting.

BE IT FURTHER RESOLVED that the following grants paid from the restricted funds of the Minnesota Zoological Garden Foundation, from July 1, 1982 through June 8, 1983, are ratified and confirmed:

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
1-83	\$16,860.35	To Radio Shack, to purchase a computer, from the Minnesota Zoological Society Biotelemetry Fund.
2-83	\$ 331.00	To Ben Beck, for a seminar of the Zoo, from the Minnesota Zoological Society Seminar Fund.
3-83	\$ 600.00	To William Zielinski, for internship, from the Minnesota Zoological Society Interns Fund.
4-83	\$ 400.00	To Kathy Bjork, for internship, from the Minnesota Zoological Society Interns Fund.
5-83	\$ 100.00	To Allison Leete, for internship, from the Minnesota Zoological Society Interns Fund.
6-83	\$ 100.00	To Janis Stich, for internship, from the Minnesota Zoological Society Interns Fund.
7-83	\$ 25.00	Michall Martin, for internship, from the Minnesota Zoological Society Interns Fund.
8-83	\$ 100.00	To Anita Monson, for internship, from the Minnesota Zoological Society Interns Fund.
9-83	\$ 120.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
10-83	\$ 600.00	To William Zielinski, for internship, from the Minnesota Zoological Society Interns Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
11-83	\$ 200.00	To Allison Leete, for internship, from the Minnesota Zoological Society Interns Fund.
12-83	\$ 200.00	To Janis Stich, for internship, from the Minnesota Zoological Society Interns Fund.
13-83	\$ 1,000.00	To Phil Garnatz, for computer software, from the International Species Inventory System Fund.
14-83	\$ 300.00	To Karen Jones, for internship, from the International Species Inventory System Fund.
15-83	\$ 320.00	To Mary Delage, for internship, from the Minnesota Zoological Society Interns Fund.
16-83	\$ 320.00	To Judy Mikoli, for internship, from the Minnesota Zoological Society Interns Fund.
17-83	\$ 320.00	To Lesi Chinrock, for internship, from the Minnesota Zoological Society Interns Fund.
18-83	\$ 240.00	To Barb Houde, for internship, from the Minnesota Zoological Society Interns Fund.
19-83	\$ 30.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
20-83	\$ 100.00	To Anita Monson, for internship, from the Minnesota Zoological Society Interns Fund.
21-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
22-83	\$ 120.00	To Comptroller, Minneapolis, for internship, from the Minnesota Zoological Society Interns Fund.
23-83	\$ 560.00	To Paul Srubie, for consulting, from the International Species Inventory System Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
24-83	\$ 1,915.00	To Dr. U.S. Seal, for International Species Inventory System Project, from the International Species Inventory System Fund.
25-83	\$ 750.00	To S and T Office Products, for office equipment, from the International Species Inventory System Fund.
26-83	\$ 300.00	To Jeremy Mallinson, for honorarium, from the Minnesota Zoological Society Seminar Fund.
27-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
28-83	\$ 63.45	To Washington School, to reissue check, from the Northern Trek Fund.
29-83	\$ 100.00	To Kelly Raushel, for internship, from the Minnesota Zoological Society Interns Fund.
30-83	\$ 74.00	To A & G Associates, for cassette tapes, from the Minnesota Zoological Society Audio Fund.
31-83	\$ 7,000.00	To Minnesota Zoological Garden, for education coordinator, from the Knopf Education Fund.
32-83	\$ 608.00	To AVC Systems, Inc., for outfitter grant, from the Knopf Education Fund.
33-83	\$ 50.15	To Ahlgren Construction, Inc., for a bulletin board, from the Knopf Education Fund.
34-83	\$ 1,592.40	To Tierney Brothers, Inc., for signboard and letters, from the Knopf Education Fund.
35-83	\$ 76.50	To Continental Loose Leaf, Inc., for divider tabs, from the International Species Inventory System Fund.
36-83	\$ 124.80	To Stuart-Hooper Business Forms Company, for index tab sets, from the International Species Inventory System Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
37-83	\$ 102.90	To Stuart-Hooper Business Forms Company, for index tabs, from the International Species Inventory System Fund.
38-83	\$ 169.08	To Dynamic Marketing, for batteries, from the Minnesota Zoological Society Audio Fund.
39-83	\$ 98.54	To Dynamic Marketing, for battery chargers, from the Minnesota Zoological Society Audio Fund.
40-83	\$ 1,223.93	To Dynamic Marketing, for cassette players, from the Minnesota Zoological Society Audio Fund.
41-83	\$ 46.45	To Tierney Brothers, Inc., for tape, from the Knopf Education Fund.
42-83	\$ 112.35	To Tierney Brothers, Inc., for tape, from the Knopf Education Fund.
43-83	\$ 76.47	To Electronic Center, Inc., for electronic equipment, from the Minnesota Zoological Society Audio Fund.
44-83	\$ 100.00	To Sheronne Mulry, for internship, from the Minnesota Zoological Society Interns Fund.
45-83	\$ 208.75	To Lloyd Grandprey, for plywood box for educational unit, from the Knopf Education Fund.
46-83	\$ 100.00	To Sheronne Mulry, for internship, from the Minnesota Zoological Society Interns Fund.
47-83	\$ 184.96	To Sanford Friedman, for seminar/workshop, from the Minnesota Zoological Society Seminars Fund.
48-83	\$ 159.00	To AVC Systems, Inc., for telex stop kits, from the Knopf Education Fund.
49-83	\$ 464.25	To Ikola Designs, for new laboratory data forms, from the International Species Inventory System Fund.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
50-83	\$ 210.00	To Burnsville Printing Company, for laboratory data office form, from the Thorpe Education Fund.
51-83	\$ 138.26	To Sanford Friedman, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
52-83	\$ 495.18	To Rodney Flynn, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
53-83	\$ 293.00	To Jeremy Mallinson, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
54-83	\$ 500.00	To Dr. Tim Clutton-Brock, for seminar attendance, from the Minnesota Zoological Society Seminars Fund.
55-83	\$ 100.00	To Sheronne Mulry, for seminar attendance, from the Minnesota Zoological Society Interns Fund.
56-83	\$ 100.00	To the International Species Inventory System, for dues, from the International Species Inventory System Fund.
57-83	\$ 24.80	To Edmund Scientific Company, for purchase of a magnifier, from the Knopf Education Fund.
58-83	\$ 414.29	To Carolina Biological Supply Company, for educational kits, from the Knopf Education Fund.
59-83	\$ 33.60	To Nature House, for educational kits, from the Knopf Education Fund.
60-83	\$ 41.22	To AVC Systems, Inc., for Scotch Carts AA30, from the Knopf Education Fund.
61-83	\$ 1,373.95	To Schaak Electronics, Inc., for purchase of a microcomputer, from the Knopf Education Fund.
62-83	\$ 595.56	To Heathkit Electronic Center, for purchase of a scope wired and probe, from the Knopf (\$335.04) and Thorpe (\$260.52) Education Funds.

<u>NUMBER</u>	<u>AMOUNT</u>	<u>PAYEE, PURPOSE, FUND</u>
63-83	\$ 53.94	To Ahlgren Construction, Inc., for modification of a cabinet, from the Thorpe Education Fund.
64-83	\$ 591.22	To AVC Systems, Inc., for Telex Phone/3M Scotch/Telex Equipment, from the Thorpe Education Fund.
65-83	\$ 67.30	To Team Electronics, for Saft/Gould, from the Thorpe Education Fund.
<u>66-83</u>	\$ 231.13	To Carolina Biological Supply Company, for purchase of an electronic pulse monitor, from the Thorpe Education Fund.
67-83	\$ 220.00	To AVC Systems, Inc., for Telex phone, from the Thorpe Education Fund
68-83	\$ 145.44	To AVC Systems, Inc., for 3M Scotch/Telex equipment, from the Thorpe Education Fund
69-83	\$ 151.69	To the Able Amusement Company for equipment repair, from the Thorpe Education Fund
70-83	\$ 12.50	To Radio Shack for supplies, from the Thorpe Education Fund
71-83	\$ 25.00	To Digital Den for computer cover, from the Thorpe Education Fund
72-83	\$ 83.23	To Coast to Coast for supplies, from the Thorpe Education Fund
73-83	\$ 71.00	To Able Amusement Company, for equipment repair, from the Thorpe Education Fund

REPORT ON CLOSING OF OFFICE AND SCHEDULE OF REMAINING RELATED COMMITMENTS

The Directors reviewed a report on the closing of the Minnesota Zoological Garden Foundation office on West Lake Street in Minneapolis, together with a schedule of remaining related financial commitments.

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the report on the closing of the office of the Minnesota Zoological Garden Foundation, 1422 West Lake Street, Minneapolis, including an analysis of any related financial obligations pending therefrom, is accepted, and

BE IT FURTHER RESOLVED that the Secretary is authorized and directed to proceed with plans to purchase the contract for the Foundation's photocopy machine and place this machine at the Minnesota Zoological Garden.

CHECK SIGNING AND BANK ACCOUNT RESOLUTIONS

On motion, duly seconded, the following check signing and bank account resolutions were adopted unanimously:

WHEREAS the Minnesota Zoological Garden Foundation presently has limited banking activity which is divided between four bank accounts at two different banks; and

WHEREAS the Minnesota Zoological Garden Foundation presently has large certificates of deposits which generally mature every month (and require reinvestment at each maturity) at two different banks; and

WHEREAS the Minnesota Zoological Garden Foundation qualifies (as a charitable organization) to maintain checking and savings accounts which are designated as "money market" accounts;

THEREFORE BE IT RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to close the bank accounts at Northwestern National Bank of Minneapolis; and

BE IT FURTHER RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to inform the First National Bank of St. Paul to change the status of current accounts to that of "money market" accounts; and

BE IT FURTHER RESOLVED that the Secretary of Minnesota Zoological Garden Foundation is authorized and directed to institute a policy whereby bank accounts of Minnesota Zoological Garden Foundation are moved between the First National Bank of St. Paul and Northwestern National Bank of Minneapolis every three years.

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST CHECKING ACCOUNT
NO. 20 57406

WHEREAS the First National Bank of St. Paul, Minnesota is designated as a depository for the funds of the Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that the Treasurer, Vice President and Secretary of the Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized for and on behalf of the Minnesota Zoological Garden Foundation to draw and sign checks against the Checking Account of the Minnesota Zoological Garden Foundation, No. 20 57406, at the First National Bank of St. Paul, and to endorse in the name of said Foundation checks or other negotiable instruments of any kind for deposit in said Account; and

BE IT FURTHER RESOLVED that said individuals shall sign checks under the description of "Authorized Signature" rather than by specific title which would apply to their particular position; and

BE IT FURTHER RESOLVED that said First National Bank of St. Paul is hereby authorized and directed to honor and pay any checks which have been so drawn and signed by any one of said officers or persons, whether said checks be payable to the order of the officers or persons in their individual capacities or not; and whether such checks or drafts are deposited to the individual credit of any of the other officers or not; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the First National Bank of St. Paul the names of the incumbents of the above positions, and shall keep the said First National Bank of St. Paul currently informed at all times as to any changes in the persons holding said positions; and

BE IT FURTHER RESOLVED that any check in an amount of \$5,000 or over be signed by the Vice President of the Minnesota Zoological Garden Foundation and any other of the above authorized signers.

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST SAVINGS ACCOUNT
NO. 1-810044-6

WHEREAS the First National Bank of St. Paul, Minnesota is designated as a depository for the funds of Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that Minnesota Zoological Garden Foundation be and it hereby is authorized to establish a Savings Account, No.01-810044-6, in the First National Bank of St. Paul; and

BE IT FURTHER RESOLVED that the Treasurer, Vice President and Secretary of Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized to sign withdrawals against this Account on behalf of the Minnesota Zoological Garden Foundation; and

BE IT FURTHER RESOLVED that said First National Bank of St. Paul is hereby authorized and directed to honor any withdrawals which have been so signed by any one of above said persons; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the First National Bank of St. Paul the names of the incumbents of the above positions, and shall keep the said First National Bank of St. Paul currently informed at all times as to any changes in the persons holding said positions.

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST SAVINGS ACCOUNT
NO. 4445074

WHEREAS the Northwestern National Bank of Minneapolis, Minnesota is designated as a depository for the funds of Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that Minnesota Zoological Garden Foundation be and it hereby is authorized to establish a Savings Account, No. 4445074, in the Northwestern National Bank of Minneapolis; and

BE IT FURTHER RESOLVED that the Treasurer, Vice President and Secretary of Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized to sign withdrawals against this Account on behalf of the Minnesota Zoological Garden Foundation; and

BE IT FURTHER RESOLVED that said Northwestern National Bank of Minneapolis is hereby authorized and directed to honor any withdrawals which have been so signed by any one of above said persons; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the Northwestern National Bank of Minneapolis the names of the incumbents of the above positions, and shall keep the said Northwestern National Bank currently informed at all times as to any changes in the persons holding said positions.

RESOLUTION AUTHORIZING WITHDRAWALS AGAINST CHECKING ACCOUNT
NO. 06-70-928

WHEREAS the Northwestern National Bank of Minneapolis, Minnesota is designated as a depository for the funds of the Minnesota Zoological Garden Foundation;

THEREFORE BE IT RESOLVED that the Treasurer, Vice President and Secretary of the Minnesota Zoological Garden Foundation; and the Vice President of The Saint Paul Foundation be, and they hereby are, authorized for and on behalf of the Minnesota Zoological Garden Foundation to draw and sign checks against the Checking Account of the Minnesota Zoological Garden Foundation, No. 06-70-928, at the Northwestern National Bank of Minneapolis, and to endorse in the name of said Foundation checks or other negotiable instruments of any kind for deposit in said Account; and

BE IT FURTHER RESOLVED that said individuals shall sign checks under the description of "Authorized Signature" rather than by specific title which would apply to their particular position; and

BE IT FURTHER RESOLVED that said Northwestern National Bank of Minneapolis is hereby authorized and directed to honor and pay any checks which have been so drawn and signed by any one of said officers or persons, whether said checks be payable to the order of the officers or persons in their individual capacities or not; and whether such checks or drafts are deposited to the individual credit of any of the other officers or not; and

BE IT FURTHER RESOLVED that the Secretary be, and he hereby is, authorized and made responsible for certifying to the Northwestern National Bank of Minneapolis the names of the incumbents of the above positions, and shall keep the said Northwestern National Bank of Minneapolis currently informed at all times as to any changes in the persons holding said positions; and

BE IT FURTHER RESOLVED that any check in an amount of \$5,000 or over be signed by the Vice President of the Minnesota Zoological Garden Foundation and any other of the above authorized signers.

RESOLUTION FOR TRANSFER OF FUNDS
BY TELEPHONIC INSTRUCTIONS

WHEREAS THE FIRST NATIONAL BANK OF SAINT PAUL ("BANK") is a depository in which funds of this corporation may be deposited, and a corporate resolution with respect thereto is presently in effect authorizing the deposit and withdrawal of funds; and

WHEREAS the above corporation desires to add to and supplement said corporate resolution with the following resolution:

RESOLVED that:

1. Any one of the following persons:

<u>NAME</u>	<u>TITLE</u>
PAUL A. VERRET	Secretary of Minnesota Zoological Garden Fdn.
MARIAM C. NOLAND	Vice President of The Saint Paul Foundation
CARY B. COOPER	Controller of The Saint Paul Foundation

is authorized, on behalf of this corporation, to give instructions by telephone to the BANK to transfer funds on deposit with the BANK:

- (i) to other accounts of this corporation with the BANK; or
 - (ii) to other accounts of this corporation with other banks.
2. The BANK is authorized to act on such telephonic instructions received by it from anyone who represents himself or herself to be any of the above-named persons, whether or not his or her voice resembles the voice of such person.
 3. The BANK is authorized, in its sole discretion, to refuse to honor telephone instructions and to insist upon written instructions signed by any one of the persons named in Paragraph 1 of this resolution.

AUDIT FOR YEAR ENDING JUNE 30, 1983

On motion, duly seconded, the following resolution was adopted, unanimously:

RESOLVED that the bid of Peat, Marwick & Mitchell & Co. to conduct an audit of the financial records of the Minnesota Zoological Garden Foundation for the year ending June 30, 1983, and prepare all related tax forms and financial reports, is accepted, with the understanding that the total cost of this audit will not exceed \$1,950.

NEXT MEETING

It was agreed, informally, that the next meeting of the Directors would be sometime in the fall of 1983.

ADJOURNMENT

There being no further business, the meeting was adjourned.

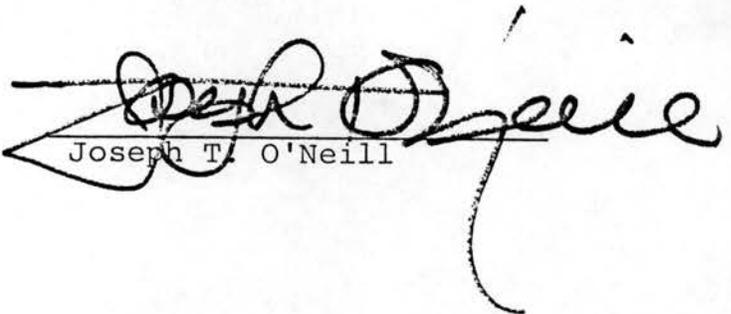
A TRUE AND CORRECT RECORD
ATTEST:

Paul A. Verret
Secretary

PROXY

I hereby constitute and appoint Paul A. Verret for me and in my name, place and stead, to vote as my proxy at the next Annual Meeting, and at any adjournment or adjournments thereof, of the Members and Board of Directors of the Minnesota Zoological Garden Foundation upon any question which may be brought before such meeting, including the election of directors, according to the number of votes I should be entitled to vote if then personally present, with full power to Paul A. Verret to appoint a substitute in his place with full power and authority therein.

Dated: June 9, 1983


Joseph T. O'Neill

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Financial Statements

June 30, 1983



Peat, Marwick, Mitchell & Co.



Peat, Marwick, Mitchell & Co.
Certified Public Accountants
1600 Conwed Tower
444 Cedar Street
St. Paul, Minnesota 55101
612-224-7466

The Board of Directors
Minnesota Zoological Garden Foundation:

We have examined the balance sheet of Minnesota Zoological Garden Foundation as of June 30, 1983 and the related statements of support and revenue, expenses and changes in fund balances, and functional expenses for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of Minnesota Zoological Garden Foundation at June 30, 1983 and the results of its operations and changes in its fund balances for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Peat, Marwick, Mitchell & Co.

August 12, 1983

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Balance Sheet

June 30, 1983
with comparative figures for June 30, 1982

<u>Assets</u>	<u>1983</u>	<u>1982</u>
Cash	231,297	20,360
Temporary investments, at cost which approximates market	-	230,000
Interest receivable	-	1,696
Photo copying equipment, net of accumulated depreciation of \$2,865 (\$1,432 in 1982) (note 2)	1,435	2,868
Other assets	-	374
Total assets	\$ <u>232,732</u>	<u>255,298</u>
 <u>Liabilities and Fund Balances</u> 		
Accounts payable and accrued expenses	\$ 4,160	1,189
Capital lease obligation (note 2)	<u>1,848</u>	<u>3,182</u>
Total liabilities	<u>6,008</u>	<u>4,371</u>
Fund balances:		
Unrestricted	9,296	20,817
Restricted for zoo capital improvements	<u>217,428</u>	<u>230,110</u>
Total fund balances	<u>226,724</u>	<u>250,927</u>
Total liabilities and fund balances	\$ <u>232,732</u>	<u>255,298</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Support and Revenue, Expenses and Changes in Fund Balances

Year ended June 30, 1983
with comparative totals for year ended June 30, 1982

	1983		Total	
	Unrestricted	Restricted for zoo capital improvements	1983	1982
Public support and revenue:				
Cash contributions	\$ 14,621	46,245	60,866	90,783
Interest income	21,499	-	21,499	42,997
Miscellaneous	3,486	-	3,486	5,086
Total public support and revenue	<u>39,606</u>	<u>46,245</u>	<u>85,851</u>	<u>138,866</u>
Expenses:				
Contributions to the Zoo	-	58,927	58,927	24,402
Management and general	23,424	-	23,424	43,273
Fund-raising	27,703	-	27,703	58,013
Total expenses	<u>51,127</u>	<u>58,927</u>	<u>110,054</u>	<u>125,688</u>
Excess (deficiency) of public support and revenue over expenses	(11,521)	(12,682)	(24,203)	13,178
Fund balances, beginning of year	<u>20,817</u>	<u>230,110</u>	<u>250,927</u>	<u>237,749</u>
Fund balances, end of year	\$ <u>9,296</u>	<u>217,428</u>	<u>226,724</u>	<u>250,927</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Functional Expenses

Year ended June 30, 1983
with comparative totals for year ended June 30, 1982

	1983			Total	
	Contributions to Zoo	Management and general	Fund raising	1983	1982
Salaries and wages	\$ -	10,057	13,332	23,389	60,736
Employee benefits	-	735	710	1,445	4,052
Employee retirement (note 5)	-	1,544	1,483	3,027	8,129
Total salaries and related expenses	-	12,336	15,525	27,861	72,917
Program grants (note 6)	58,927	-	-	58,927	17,213
Zoo emergency fund	-	-	-	-	7,189
Professional fees	-	3,870	430	4,300	3,362
Furniture and equipment	-	-	-	-	243
Office supplies	-	141	141	282	1,072
Insurance	-	111	112	223	621
Postage	-	29	114	143	817
Telephone	-	231	926	1,157	1,986
Printing and promotion	-	397	738	1,135	6,020
Interest expense	-	161	301	462	678
Depreciation expense	-	501	932	1,433	1,432
Reimbursable expenses	-	142	1,279	1,421	1,606
Occupancy	-	1,918	1,918	3,836	4,507
Consulting expense	-	-	-	-	3,218
Services of The St. Paul Foundation (note 4)	-	3,402	5,103	8,505	-
Other expenses	-	185	184	369	2,807
	\$ <u>58,927</u>	<u>23,424</u>	<u>27,703</u>	<u>110,054</u>	<u>125,688</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements

June 30, 1983

(1) Summary of Significant Accounting Policies

The Minnesota Zoological Garden Foundation solicits contributions and provides other necessary services for the Minnesota Zoological Garden (the Zoo). The Foundation is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.

Fund Accounting

The accompanying financial statements are prepared on the accrual basis of accounting.

To ensure observance of the limitations and restrictions placed on the use of resources available to the Foundation, the accounts of the Foundation are maintained in accordance with the principles of fund accounting. This is the procedure by which resources are classified for accounting and reporting purposes into funds for specific purposes.

The unrestricted fund balance represents all resources over which the Foundation's Board of Directors has discretionary control.

The restricted fund balance represents contributions received but uncommitted by the Board of Directors to certain projects at the Zoo. Direct contributions may only be utilized in accordance with the restrictions established by the donor.

Pledges

Pledges are not reflected in the financial statements until the contributions are actually received. There were no outstanding pledges at June 30, 1983 (\$37,800 at June 30, 1982).

Property and Equipment

The cost of office furnishings and minor equipment have been charged to expense as incurred, as they were not significant to the financial position or results of operations of the Foundation.

(Continued)

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements, Continued

(2) Capital Lease Obligation

On June 24, 1981, the Foundation entered into a three year lease for photocopying equipment. The monthly payment of \$225 includes a \$75 charge for maintenance, taxes and insurance which is the responsibility of the lessor. The Foundation may purchase the equipment at the end of the lease term for \$404. The Foundation has capitalized this lease at 17.8%. The equipment has been recorded as an asset and is being depreciated over the life of the lease using the straight-line method. The present value of the lease payments, excluding the portion for maintenance, taxes and insurance, has been recorded as a liability and is being reduced by the principal portion of the monthly payments.

(3) Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of support and revenue, expenses and changes in fund balances. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Allocation of operating expenses between management and general and fund-raising were based on estimates by management. In making such estimates, consideration has been given to the proportion of time spent performing each of the two functions.

(4) Significant Administrative Changes

As of November 1982, the Foundation ceased to employ administrative or program staff. With this change the Foundation contracted with The St. Paul Foundation to act as its administrative agent. The St. Paul Foundation maintains the financial reports and records of the Foundation and provides additional services as requested. The Foundation is charged a fee for these services (representing allocations of The St. Paul Foundation's staff costs, insurance, printing, and other expenses) which amounted to \$8,505 during the year ended June 30, 1983. An officer of The St. Paul Foundation also serves as an officer of the Foundation.

(5) Deferred Compensation

Before the changes noted in note 4, the Foundation had deferred compensation agreements for key employees providing for payments upon retirement or death. Cost of the deferred benefits included in employee retirement expense for the year ended June 30, 1983 was \$3,027 (\$8,129 in 1982). The agreements are underwritten by the Franklin Life Insurance Company and, with the elimination of staff, further cost relating to these agreements have ceased.

(Continued)

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements, Continued

(6) Contribution from Minnesota Zoological Society

In June, 1982 the Foundation received a contribution of \$35,160 from the Minnesota Zoological Society (Society), which was restricted for capital projects at the Zoo. This amount was included as a cash contribution in 1982 and was included in restricted fund balance at June 30, 1982. The Board of the Zoo wanted the funds to be remitted to them through the Foundation, instead of the Society, to maintain higher flexibility in the use of the funds. During the year ended June 30, 1983, the Foundation remitted \$25,667 of these funds to the Zoo.

Part II

Statement of Functional Expenses

All organizations must complete column (A). Columns (B), (C), and (D) are required for most sections 501(c)(3) and (c)(4) organizations and 4947(a)(1) trusts but optional for others. (See instructions)

Do not include amounts reported on line 6(b), 8(b), 9(b), 10(b), or 16 of Part I.		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
Expenses	22 Grants and allocations (attach schedule)	58,927	58,927		
	23 Specific assistance to individuals				
	24 Benefits paid to or for members				
	25 Compensation of officers, directors, etc.				
	26 Other salaries and wages	63,389		10,057	13,332
	27 Pension plan contributions	3,027		1,544	1,483
	28 Other employee benefits	1,445		735	710
	29 Payroll taxes				
	30 Professional fundraising fees				
	31 Accounting fees				
	32 Legal fees	4,300		3,870	430
	33 Supplies	282		141	141
	34 Telephone	1,157		231	926
	35 Postage and shipping	143		29	114
	36 Occupancy	2,836		1,918	1,918
	37 Equipment rental and maintenance				
	38 Printing and publications	1,135		397	738
	39 Travel				
	40 Conferences, conventions and meetings				
	41 Interest	462		161	301
	42 Depreciation, depletion, etc. (attach schedule)	1,433		501	932
	43 Other expenses (itemize): (a) INSURANCE	223		111	112
	(b) REIMBURSABLE EXPENSES	1,421		142	1,279
	(c) ADMINISTRATIVE EXPENSES	8,505		3,402	5,103
(d) OTHER EXPENSES	369		185	184	
(e)					
(f)					
44 Total functional expenses (add lines 22 through 43)	110,054	58,927	23,424	27,703	

Part III Statement of Program Services Rendered

List each program service title on lines (a) through (d); for each, identify the service output(s) or product(s) and report the quantity provided. Enter the total expenses attributable to each program service and the amount of grants and allocations included in that total. (See instructions for Part III.)

Expenses (Optional for some organizations—see instructions)

(a)	ORGANIZATIONS PRIMARY PURPOSE IS TO PROVIDE FUNDS TO MINNESOTA ZOOLOGICAL GARDEN	(Grants and allocations \$ 58,927 .)
(b)		(Grants and allocations \$)
(c)		(Grants and allocations \$)
(d)		(Grants and allocations \$)
(e)	Other program service activities (attach schedule)	(Grants and allocations \$)
(f)	Total (add lines (a) through (e)) (should equal line 44(B))	(Grants and allocations \$)

Form 990 (1982)

Part IV Program Service Revenue and Other Revenue (State Nature)

Program service revenue	Other revenue
	1325
	850
	1325
	(14)
	3486

- (a) Fees from government agencies
- (b) INCOME FROM DUPLICATING MACHINE
- (c) RENTAL INCOME
- (d) GAIN ON SALE OF FURNITURE
- (e) OTHER - MISCELLANEDUS
- (f) Total program service revenue (Enter here and on line 2)
- (g) Total other revenue (Enter here and on line 11)

Part V Balance Sheets

If line 12, Part I, and line 59 are \$25,000 or less, you should complete only lines 59, 66, and 74 and, if you do not use fund accounting, line 73. If line 12 or line 59 is more than \$25,000, complete the entire balance sheet. See instructions.

Note: Columns (C) and (D) are optional. Columns (A) and (B) must be completed to the extent applicable. Where required, attached schedules should be for end-of-year amounts only.

	(A) Beginning of year	End of year		
		(B) Total	(C) Unrestricted/Expendable	(D) Restricted/Nonexpendable
Assets				
45 Cash—non-interest bearing	18,568	231,297		
46 Savings and temporary cash investments	1,792			
47 Accounts receivable				
minus allowance for doubtful accounts	1,696			
48 Pledges receivable				
minus allowance for doubtful accounts				
49 Grants receivable				
50 Receivables due from officers, directors, trustees and key employees (attach schedule)				
51 Other notes and loans receivable				
minus allowance for doubtful accounts				
52 Inventories for sale or use				
53 Prepaid expenses and deferred charges				
54 Investments—securities (attach schedule)				
55 Investments—land, buildings and equipment: basis				
minus accumulated depreciation (attach schedule)				
56 Investments—other (attach schedule)	230,000			
57 Land, buildings and equipment: basis	4300			
minus accumulated depreciation (attach schedule)	2865	1,435		
58 Other assets: PREPAID EXPENSES	374			
59 Total assets (add lines 45 through 58)	255,298	232,732		
Liabilities				
60 Accounts payable and accrued expenses	1,189	4,160		
61 Grants payable				
62 Support and revenue designated for future periods (attach sched.)				
63 Loans from officers, directors, trustees and key employees (attach schedule)				
64 Mortgages and other notes payable (attach schedule)				
65 Other liabilities: CAPITAL LEASE OBLIGATION	3,182	1,848		
66 Total liabilities (add lines 60 through 65)	4,371	6,008		
Fund Balances or Net Worth				
Organizations that use fund accounting, check here <input type="checkbox"/> and complete lines 67 through 70 and lines 74 and 75.				
67 Current funds	250,927	226,724		
68 Land, buildings and equipment fund				
69 Endowment fund				
70 Other funds (Describe)				
Organizations that do not use fund accounting, check here <input type="checkbox"/> and complete lines 71 through 75.				
71 Capital stock or trust principal				
72 Paid-in or capital surplus				
73 Retained earnings or accumulated income				
74 Total fund balances or net worth (see instructions)	250,927	226,724		
75 Total liabilities and fund balances/net worth (see instructions)	255,298	232,732		

Part VI List of Officers, Directors, and Trustees (List each officer, director, and trustee whether compensated or not.) (See Instructions)

Table with 5 columns: (A) Name and address, (B) Title and average hours per week devoted to position, (C) Compensation (if any), (D) Contributions to employee benefit plans, (E) Expense account and other allowances. Row 1 contains 'SCHEDULE ATTACHED'.

Part VII Other Information

Form with questions 76-88 and Yes/No columns. Includes handwritten answers such as 'THE MINNESOTA ZOOLOGICAL BOARD' and 'MINNESOTA'.

Please Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer, Date, Title

Paid Preparer's Use Only

Preparer's signature, Date, Check if self-employed, Firm's name (or yours, if self-employed) and address, ZIP code

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

ST. PAUL, MN

51-0147653

6-30-83

FORM 990, LINE 1(D), TOTAL CONTRIBUTIONS

CONTRIBUTORS	ADDRESS	DATE	AMOUNT
DELUXE CHECK PRINTERS	ST. PAUL, MN	7/21/82	\$ 5 000
WILLIAM GRUENERWALD	COLORADO SPRINGS COLORADO	7/29/82	10 000
DYE FAMILY FOUNDATION	MINNEAPOLIS, MN	10/25/82	12 000
NORWEST CORPORATION	MINNEAPOLIS, MN	11/3/82	20 000
CONTRIBUTIONS NOT IN EXCESS OF \$5000 PER CONTRIBUTOR			13 800
TOTAL			\$ 60 800

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

ST. PAUL, MN

51-0147653

6-30-83

FORM 990, PART II, LINE 22, GRANTS AND ALLOCATIONS

CONTRIBUTIONS TO MINNESOTA ZOOLOGICAL GARDEN:
PROGRAM GRANTS

58,927

FORM 990, PART IV, LINE 56, OTHER INVESTMENTS

		BEGINNING	
		OF YEAR	END OF YEAR
CERTIFICATE OF DEPOSIT	FIRST ST. PAUL	100,000	NONE
CERTIFICATE OF DEPOSIT	NORTHWESTERN NAT'L BANK, MPLS	130,000	NONE
		230,000	NONE

Minnesota Zoological Garden Foundation
St. Paul, Minnesota
I.D. Number 510147653
6/30/83

Officers

<u>Name</u>	<u>Title</u>
Open	President
Kathleen Gretsck	Vice President
Margee Kinney	Vice President
Malcolm W. McDonald	Vice President
Wayne Peterson	Vice President
Paul A. Verret	Secretary
Harold S. Webster	Treasurer

Board of Directors

Name
Anthony L. Andersen
D. Stephen Farley
Margee Kinney
Malcolm W. McDonald
Joseph T. O'Neill
Wayne Peterson
Richard S. Gray, Sr.
Chy Morrison
Harold S. Webster
Firmin Alexander
Connie Deland
Kathleen Gretsck
Gordon Rosenmeier

Appointed Directors

James L. Hetland
Hazel Reinhardt
James Weaver

SCHEDULE A (Form 990)

Department of the Treasury Internal Revenue Service

Organization Exempt Under 501(c)(3) (Except Private Foundation), 501(e), 501(f) or Section 4947(a)(1) Trust Supplementary Information Attach to Form 990.

1982

Name MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Employer identification number 51 0147653

Part I Compensation of Five Highest Paid Employees (Other than Officers, Directors, and Trustees—see specific instructions)

Table with 5 columns: Name and address of employees paid more than \$30,000, Title and average hours per week devoted to position, Compensation, Contributions to employee benefit plans, Expense account and other allowances. Content: NONE

Total number of other employees paid over \$30,000

Part II Compensation of Five Highest Paid Persons for Professional Services (See specific instructions)

Table with 3 columns: Name and address of persons paid more than \$30,000, Type of service, Compensation. Content: NONE

Total number of others receiving over \$30,000 for professional services

Part III Statements About Activities

- 1 During the year have you attempted to influence national, State or local legislation...
2 During the year have you, either directly or indirectly, engaged in any of the following acts...
3 Attach a statement explaining how you determine that individuals or organizations receiving disbursements...
4 Do you make grants for scholarships, fellowships, student loans, etc.?
5 During the year did you receive any qualified contributions for conservation purposes...

Yes/No columns for Part III questions. Marked with X in No column for questions 1, 2, 4, and 5.

Part IV Reason for Non-Private Foundation Status (See instructions for definitions)

The organization is not a private foundation because it is (check applicable box; please check only ONE box):

- 6 1 A church, convention of churches, or association of churches. Section 170(b)(1)(A)(i).
- 7 2 A school. Section 170(b)(1)(A)(ii). (Also complete Part V, page 3.)
- 8 3 A hospital. Section 170(b)(1)(A)(iii).
- 9 4 A Federal, State or local government or governmental unit. Section 170(b)(1)(A)(v).
- 10 5 A medical research organization operated in conjunction with a hospital. Section 170(b)(1)(A)(iii). Enter name and address of hospital ▶
- 11 6 An organization operated for the benefit of a college or university owned or operated by a governmental unit. Section 170(b)(1)(A)(iv). (Also complete Support Schedule.)
- 12 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public. Section 170(b)(1)(A)(vi). (Also complete Support Schedule.)
- 13 8 An organization that normally receives: (a) no more than 1/3 of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975, and (b) more than 1/3 of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc. functions—subject to certain exceptions. See section 509(a)(2). (Use cash receipts and disbursements method of accounting; also complete Support Schedule.)
- 14 9 An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in (1) boxes 6 through 13 above or (2) section 501(c)(4), (5), or (6) if they meet the test of section 509(a)(2). See section 509(a)(3).

Provide the following information about the supported organizations. (See instructions for Part IV, box 14.)

(a) Name of supported organizations	(b) Box number from above
MINNESOTA ZOOLOGICAL GARDEN	9

(c) Relationship of supported organizations to your organization:

- (1) Check here if the supported organizations acting together appoint a majority of your governing board.
- (2) Check here if a majority of your governing board belong to governing boards of the supported organizations.
- (3) Check here if (1) or (2) above does not apply. (See Regulations 1.509(a)-4.)

(d) If applicable, enter the number of supported organizations exempt under:

(1) Section 501(c)(4)	NONE
(2) Section 501(c)(5)	NONE
(3) Section 501(c)(6)	NONE

(e) Check here if your organization's sole or primary purpose is to provide funds to the supported organizations.

15 0 An organization organized and operated to test for public safety. Section 509(a)(4). (See specific instructions.)

Support Schedule (Complete only if you checked box 11, 12, or 13 above)

Calendar year (or fiscal year beginning in) ▶	(a)	(b)	(c)	(d)	(e)
	1981	1980	1979	1978	Total
16 Gifts, grants, and contributions received. (Do not include unusual grants. See line 29 below.) . . .					
17 Membership fees received					
18 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is not a business unrelated to the organization's charitable, etc. purpose		N/A			
19 Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975					
20 Net income from unrelated business activities not included in line 19 . . .					

Part IV Support Schedule (continued) (Complete only if you checked box 11, 12, or 13 on page 2)

Calendar year (or fiscal year beginning in) ▶	(a)	(b)	(c)	(d)	(e)
	1981	1980	1979	1978	Total
21 Tax revenues levied for your benefit and either paid to you or expended on your behalf					
22 The value of services or facilities furnished to you by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge		N/A			
23 Other income. Attach schedule. Do not include gain (or loss) from sale of capital assets					
24 Total of lines 16 through 23					
25 Line 24 minus line 18					
26 Enter 1% of line 24					
27 Organizations described in box 11 or 12, page 2: (a) Enter 2% of amount in column (e), line 25 (b) Attach a list (not open to public inspection) showing the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1978 through 1981 exceeded the amount shown in 27(a). Enter the sum of all excess amounts here					N/A N/A
28 Organizations described in box 13, page 2: N/A (a) Attach a list, for amounts shown on lines 16, 17, and 18, showing the name of, and total amounts received in each year from each "disqualified person," and enter the sum of such amounts for each year: (1981)..... (1980)..... (1979)..... (1978)..... (b) Attach a list showing, for 1978 through 1981, the name and amount included in line 18 for each person (other than "disqualified persons") from whom the organization received more, during that year, than the larger of: the amount on line 26 for the year or \$5,000. Include organizations described in boxes 6 through 12 as well as individuals. Enter the sum of these excess amounts for each year: (1981)..... (1980)..... (1979)..... (1978).....					
29 For an organization described in boxes 11, 12, or 13, page 2, that received any unusual grants during 1978 through 1981, attach a list (not open to public inspection) for each year showing the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant. Do not include these grants in line 16 above. (See specific instructions.) N/A					

Part V Private School Questionnaire
To Be Completed ONLY by Schools that Checked Box 7 in Part IV

N/A

	Yes	No
30 Do you have a racially nondiscriminatory policy toward students by statement in your charter, bylaws, other governing instrument, or in a resolution of your governing body?		
31 Do you include a statement of your racially nondiscriminatory policy toward students in all your brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
32 Have you publicized your racially nondiscriminatory policy by newspaper or broadcast media during the period of solicitation for students or during the registration period if you have no solicitation program, in a way that makes the policy known to all parts of the general community you serve? If "Yes," please describe; if "No," please explain. (If you need more space, attach a separate statement.)		
33 Do you maintain the following: (a) Records indicating the racial composition of the student body, faculty, and administrative staff? (b) Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis? (c) Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships? (d) Copies of all material used by you or on your behalf to solicit contributions? If you answered "No," to any of the above, please explain. (If you need more space, attach a separate statement.)		

Part V Private School Questionnaire (Continued)
To Be Completed ONLY by Schools that Checked Box 7 in Part IV

N/A

		Yes	No
34	Do you discriminate by race in any way with respect to:		
(a)	Students' rights or privileges?		
(b)	Admissions policies?		
(c)	Employment of faculty or administrative staff?		
(d)	Scholarships or other financial assistance (see instructions)?		
(e)	Educational policies?		
(f)	Use of facilities?		
(g)	Athletic programs?		
(h)	Other extra-curricular activities?		
If you answered "Yes," to any of the above, please explain. (If you need more space, attach a separate statement.)			
35 (a)	Do you receive any financial aid or assistance from a governmental agency?		
(b)	Has your right to such aid ever been revoked or suspended?		
If you answered "Yes," to either 35(a) or (b), please explain using an attached separate statement.			
36	Do you certify that you have complied with the applicable requirements of section 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," attach an explanation (see instructions for Part V)		

Part VI Lobbying Expenditures By Public Charities (See instructions) (To be completed ONLY by an eligible organization that filed Form 5768.)

N/A

Check here ▶ (a) <input type="checkbox"/> If the organization belongs to an affiliated group (see instructions).		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
Check here ▶ (b) <input type="checkbox"/> If you checked (a) and "limited control" provisions apply (see instructions).			
Limits on Lobbying Expenses			
37	Total (grassroots) lobbying expenses to influence public opinion		
38	Total lobbying expenses to influence a legislative body		
39	Total lobbying expenses (add lines 37 and 38)		
40	Other exempt purpose expenses (see Part VI instructions)		
41	Total exempt purpose expenses (add lines 39 and 40) (see instructions)		
42	Lobbying nontaxable amount. Enter the smaller of \$1,000,000 or the amount determined under the following table—		
If the amount on line 41 is—		The lobbying nontaxable amount is—	
Not over \$500,000	20% of the amount on line 41		
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000		
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000		
Over \$1,500,000	\$225,000 plus 5% of the excess over \$1,500,000		
43	Grassroots nontaxable amount (enter 25% of line 42). (Complete lines 44 and 45. File Form 4720 if either line 37 exceeds line 43 or line 39 exceeds line 42.)		
44	Excess of line 37 over line 43		
45	Excess of line 39 over line 42		

4-Year Averaging Period Under Section 501(h). (Some organizations that made a section 501(h) election do not have to complete all of the five columns below. See the instructions for lines 46-51 for details.)

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenses During 4-Year Averaging Period				
	(a) 1982	(b) 1981	(c) 1980	(d) 1979	(e) Total
46 Lobbying nontaxable amount (line 6, Sch. A (Form 990) (1979-80), line 42 (1981-82))					N/A
47 Lobbying ceiling amount (150% of line 46(e))					
48 Total lobbying expenses (line 3, Sch. A (Form 990) (1979-80), line 39 (1981-82))					
49 Grassroots nontaxable amount (line 7, Sch. A (Form 990) (1979-80), line 43 (1981-82))					
50 Grassroots ceiling amount (150% of line 49(e))					
51 Grassroots lobbying expenses (line 1, Sch. A (Form 990) (1979-80), line 37 (1981-82))					



STATE OF MINNESOTA
DEPARTMENT OF COMMERCE
SECURITIES AND REAL ESTATE DIVISION
500 METRO SQUARE BUILDING
ST. PAUL, MINNESOTA 55101
(612) 296-2594

CHARITABLE ORGANIZATIONS ANNUAL REPORT

For Twelve Months Ending
6/30/83

Minnesota Law (Minn. Stat. Ch. 309) requires that every charitable organization which is required to file a Registration Statement shall also file an Annual Report (including financial statements) within six months of the accounting year end.

1.	Legally Established Name of Organization	
	MINNESOTA ZOOLOGICAL GARDEN FOUNDATION	
2.	Address of Principal Office	
	C/O ST. PAUL FOUNDATION 1120 NORTHWEST BANK BUILDING	
	City, State, Zip Code	Telephone No. (Include Area Code)
	ST PAUL, MN 55101	612 - 224 - 5463

3. Note any pertinent changes since the last report including, but not limited to, changes of names, affiliation, address, telephone, officers, directors, purpose of the organization and accounting year end.

None See Attached

4. Has this organization been the subject of any adverse order by any governmental agency or by any court? If yes, attach an explanation.

No Yes

5. Attach the Financial Statement of the organization for its accounting year covered by this report. This shall include a balance sheet, statement of income and expense and statement of functional expenses. A certified public accountant's opinion must accompany the report if total contributions from the public within or outside this state exceed \$25,000 (\$50,000 after August 1, 1981).

(6/30/83 AUDIT REPORT ATTACHED)

6. Receipt and disbursement allocations for the accounting period:

(a) Total Public Contributions	\$ <u>60,866</u>
(b) Other Income	\$ <u>24,985</u>
(c) Total Income	\$ <u>85,851</u>
(d) Cost of Management and General (Overhead and Administration)	\$ <u>23,424</u>
(e) Cost of Fund Raising	\$ <u>27,703</u>
(f) Total	\$ <u>51,127</u>

(g) Line (d) plus (e) divided by (c) equals

59.55%

(h) Cost of Public Education \$ _____

(i) Amount of funds or properties transferred out of state, with explanation as to recipient and purpose. NONE

(j) Total net amount disbursed or dedicated within this state, broken down into total amounts disbursed or dedicated for each major purpose, charitable or otherwise. Attach separate sheet if necessary.

1. \$ 58,927 - MINNESOTA ZOOLOGICAL GARDEN

2. \$ _____

3. \$ _____

(k) Compensation To Professional Fund Raisers:

<u>Name and Address of Professional Fund Raisers:</u>	<u>Amount of Compensation</u>	<u>% of Gross Receipts</u>
<u>NONE</u>	\$ _____	_____ %

Note: A professional fund raiser is any person (including a corporation or other entity) who for financial compensation or profit, participates in public solicitation in Minnesota of contributions for or on behalf of the reporting organization. This includes a bona fide officer or employee whose compensation is computed in part or whole on the basis of funds to be raised or actually raised.

SIGNATURES AND ACKNOWLEDGMENT

We hereby state and acknowledge, that we are duly constituted officers of the organization named in Item 1 of this Annual Report, being the _____ (title), and _____ (title) thereof, respectively, that this Annual Report is executed on behalf of said organization by us pursuant to resolution of the _____ (Board of Directors or Trustees, or if none, other Managing Group), duly adopted on the _____ day of _____, 19____, do approve the content of this Annual Report which includes the attached Financial Statement.

Signature
Title
Date

Signature
Title
Date



STATE OF MINNESOTA
DEPARTMENT OF COMMERCE
CHARITABLE ORGANIZATIONS FINANCIAL STATEMENTS

NAME OF ORGANIZATION MINNESOTA ZOOLOGICAL GARDEN FOUNDATION
C/O ST. PAUL FOUNDATION
 ADDRESS 1120 NORWEST BANK BUILDING Date OCTOBER 1983
ST. PAUL, MN 55101
 TEL. NO. (612) 224-5463

REPORT OF CERTIFIED PUBLIC ACCOUNTANT (6/30/83 AUDIT REPORT ATTACHED)

We have examined the balance sheet of _____
 _____ at _____ and the related summary
 of financial activities, analysis of functional expenditures, and statement of changes in fund balances for the year then ended.
 Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the
 accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the financial statements referred to above present fairly the financial position of _____ at
 _____ and the results of its financial activities for the
 year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the
 preceding year.

 Certified Public Accountants

CERTIFICATE OF OFFICERS OF CHARITABLE ORGANIZATION

We certify that, to the best of our knowledge, the accompanying financial statements present fairly the financial
 position of MINNESOTA ZOOLOGICAL GARDEN FOUNDATION
 _____ at JUNE 30, 1983 and the results of its
 financial activities for the year then ended.



Peat, Marwick, Mitchell & Co.
Certified Public Accountants
1600 Conwed Tower
444 Cedar Street
St. Paul, Minnesota 55101
612-224-7466

The Board of Directors
Minnesota Zoological Garden Foundation:

We have examined the balance sheet of Minnesota Zoological Garden Foundation as of June 30, 1983 and the related statements of support and revenue, expenses and changes in fund balances, and functional expenses for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of Minnesota Zoological Garden Foundation at June 30, 1983 and the results of its operations and changes in its fund balances for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Peat, Marwick, Mitchell & Co.

August 12, 1983

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Balance Sheet

June 30, 1983
with comparative figures for June 30, 1982

<u>Assets</u>	<u>1983</u>	<u>1982</u>
Cash	231,297	20,360
Temporary investments, at cost which approximates market	-	230,000
Interest receivable	-	1,696
Photo copying equipment, net of accumulated depreciation of \$2,865 (\$1,432 in 1982) (note 2)	1,435	2,868
Other assets	-	374
Total assets	\$ <u>232,732</u>	<u>255,298</u>
 <u>Liabilities and Fund Balances</u> 		
Accounts payable and accrued expenses	\$ 4,160	1,189
Capital lease obligation (note 2)	<u>1,848</u>	<u>3,182</u>
Total liabilities	<u>6,008</u>	<u>4,371</u>
Fund balances:		
Unrestricted	9,296	20,817
Restricted for zoo capital improvements	<u>217,428</u>	<u>230,110</u>
Total fund balances	<u>226,724</u>	<u>250,927</u>
Total liabilities and fund balances	\$ <u>232,732</u>	<u>255,298</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Support and Revenue, Expenses and Changes in Fund Balances

Year ended June 30, 1983
with comparative totals for year ended June 30, 1982

	1983		Total	
	Unrestricted	Restricted for zoo capital improvements	1983	1982
Public support and revenue:				
Cash contributions	\$ 14,621	46,245	60,866	90,783
Interest income	21,499	-	21,499	42,997
Miscellaneous	3,486	-	3,486	5,086
Total public support and revenue	<u>39,606</u>	<u>46,245</u>	<u>85,851</u>	<u>138,866</u>
Expenses:				
Contributions to the Zoo	-	58,927	58,927	24,402
Management and general	23,424	-	23,424	43,273
Fund-raising	27,703	-	27,703	58,013
Total expenses	<u>51,127</u>	<u>58,927</u>	<u>110,054</u>	<u>125,688</u>
Excess (deficiency) of public support and revenue over expenses	(11,521)	(12,682)	(24,203)	13,178
Fund balances, beginning of year	<u>20,817</u>	<u>230,110</u>	<u>250,927</u>	<u>237,749</u>
Fund balances, end of year	\$ <u>9,296</u>	<u>217,428</u>	<u>226,724</u>	<u>250,927</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Statement of Functional Expenses

Year ended June 30, 1983
with comparative totals for year ended June 30, 1982

	1983			Total	
	Contributions to Zoo	Management and general	Fund raising	1983	1982
Salaries and wages	\$ -	10,057	13,332	23,389	60,736
Employee benefits	-	735	710	1,445	4,052
Employee retirement (note 5)	-	1,544	1,483	3,027	8,129
Total salaries and related expenses	-	12,336	15,525	27,861	72,917
Program grants (note 6)	58,927	-	-	58,927	17,213
Zoo emergency fund	-	-	-	-	7,189
Professional fees	-	3,870	430	4,300	3,362
Furniture and equipment	-	-	-	-	243
Office supplies	-	141	141	282	1,072
Insurance	-	111	112	223	621
Postage	-	29	114	143	817
Telephone	-	231	926	1,157	1,986
Printing and promotion	-	397	738	1,135	6,020
Interest expense	-	161	301	462	678
Depreciation expense	-	501	932	1,433	1,432
Reimbursable expenses	-	142	1,279	1,421	1,606
Occupancy	-	1,918	1,918	3,836	4,507
Consulting expense	-	-	-	-	3,218
Services of The St. Paul Foundation (note 4)	-	3,402	5,103	8,505	-
Other expenses	-	185	184	369	2,807
	\$ <u>58,927</u>	<u>23,424</u>	<u>27,703</u>	<u>110,054</u>	<u>125,688</u>

See accompanying notes to financial statements.

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements

June 30, 1983

(1) Summary of Significant Accounting Policies

The Minnesota Zoological Garden Foundation solicits contributions and provides other necessary services for the Minnesota Zoological Garden (the Zoo). The Foundation is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.

Fund Accounting

The accompanying financial statements are prepared on the accrual basis of accounting.

To ensure observance of the limitations and restrictions placed on the use of resources available to the Foundation, the accounts of the Foundation are maintained in accordance with the principles of fund accounting. This is the procedure by which resources are classified for accounting and reporting purposes into funds for specific purposes.

The unrestricted fund balance represents all resources over which the Foundation's Board of Directors has discretionary control.

The restricted fund balance represents contributions received but uncommitted by the Board of Directors to certain projects at the Zoo. Direct contributions may only be utilized in accordance with the restrictions established by the donor.

Pledges

Pledges are not reflected in the financial statements until the contributions are actually received. There were no outstanding pledges at June 30, 1983 (\$37,800 at June 30, 1982).

Property and Equipment

The cost of office furnishings and minor equipment have been charged to expense as incurred, as they were not significant to the financial position or results of operations of the Foundation.

(Continued)

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements, Continued

(2) Capital Lease Obligation

On June 24, 1981, the Foundation entered into a three year lease for photocopying equipment. The monthly payment of \$225 includes a \$75 charge for maintenance, taxes and insurance which is the responsibility of the lessor. The Foundation may purchase the equipment at the end of the lease term for \$404. The Foundation has capitalized this lease at 17.8%. The equipment has been recorded as an asset and is being depreciated over the life of the lease using the straight-line method. The present value of the lease payments, excluding the portion for maintenance, taxes and insurance, has been recorded as a liability and is being reduced by the principal portion of the monthly payments.

(3) Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of support and revenue, expenses and changes in fund balances. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Allocation of operating expenses between management and general and fund-raising were based on estimates by management. In making such estimates, consideration has been given to the proportion of time spent performing each of the two functions.

(4) Significant Administrative Changes

As of November 1982, the Foundation ceased to employ administrative or program staff. With this change the Foundation contracted with The St. Paul Foundation to act as its administrative agent. The St. Paul Foundation maintains the financial reports and records of the Foundation and provides additional services as requested. The Foundation is charged a fee for these services (representing allocations of The St. Paul Foundation's staff costs, insurance, printing, and other expenses) which amounted to \$8,505 during the year ended June 30, 1983. An officer of The St. Paul Foundation also serves as an officer of the Foundation.

(5) Deferred Compensation

Before the changes noted in note 4, the Foundation had deferred compensation agreements for key employees providing for payments upon retirement or death. Cost of the deferred benefits included in employee retirement expense for the year ended June 30, 1983 was \$3,027 (\$8,129 in 1982). The agreements are underwritten by the Franklin Life Insurance Company and, with the elimination of staff, further cost relating to these agreements have ceased.

(Continued)

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Notes to Financial Statements, Continued

(6) Contribution from Minnesota Zoological Society

In June, 1982 the Foundation received a contribution of \$35,160 from the Minnesota Zoological Society (Society), which was restricted for capital projects at the Zoo. This amount was included as a cash contribution in 1982 and was included in restricted fund balance at June 30, 1982. The Board of the Zoo wanted the funds to be remitted to them through the Foundation, instead of the Society, to maintain higher flexibility in the use of the funds. During the year ended June 30, 1983, the Foundation remitted \$25,667 of these funds to the Zoo.

1984 Budget
Minnesota Zoological Garden Foundation

<u>RECEIPTS</u>	Unrestricted Restricted		<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	
Contributions	\$ -0-	\$ 9,000	\$ 9,000
Interest	16,800	-0-	16,800
Other	<u>-0-</u>	<u>600</u>	<u>600</u>
Total Receipts	16,800	9,600	26,400
 <u>Expenditures</u>			
Admin/Acctg. Services	12,600	-0-	12,600
Audit	2,250	-0-	2,250
Legal	250	-0-	250
Xerox	450	-0-	450
Miscellaneous	1,250	-0-	1,250
Grants	<u>-0-</u>	<u>34,800</u>	<u>34,800</u>
Total Expenses	16,800	34,800	51,600
Excess(Deficit)	<u>-0-</u>	<u>(25,200)</u>	<u>(25,200)</u>
Beginning Balance	<u>9,296</u>	<u>217,428</u>	<u>226,724</u>
Ending Balance	<u>\$ 9,296</u>	<u>\$192,228</u>	<u>\$201,524</u>

Minnesota Zoological Garden Foundation
Balance Sheet
September 30, 1983

	<u>September 30, 1983</u>	<u>June 30, 1983</u>
<u>ASSETS</u>		
Cash	\$ 222,746	\$ 231,297
Short-term Investments	-0-	-0-
Interest Receivable	-0-	-0-
Photocopier (Net of depreciation)	-0-	1,435
Other Assets	<u>-0-</u>	<u>-0-</u>
TOTAL ASSETS	<u><u>\$ 222,746</u></u>	<u><u>\$ 232,732</u></u>
<u>LIABILITIES AND FUND BALANCES</u>		
Accounts Payable	\$ -0-	\$ 4,160
Capital Lease	<u>-0-</u>	<u>1,848</u>
TOTAL LIABILITIES	-0-	6,008
<u>FUND BALANCES</u>		
Unrestricted	11,094	9,296
Restricted	<u>211,652</u>	<u>217,428</u>
TOTAL FUND BALANCES	<u>222,746</u>	<u>226,724</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$ 222,746</u></u>	<u><u>\$ 232,732</u></u>

Minnesota Zoological Garden Foundation
Statement of Activity
September 30, 1983

	September 30, 1983 <u>3 months</u>	June 30, 1983
<u>INCOME</u>		
Contributions	\$ 525	\$ 60,866
Interest	4,300	21,499
Other	<u>-0-</u>	<u>3,486</u>
TOTAL INCOME	<u>\$ 4,825</u>	<u>\$ 85,851</u>
 <u>EXPENSES</u>		
Salaries and Wages	\$ -0-	\$ 23,389
Employee Benefits	-0-	1,445
Employee Retirement	<u>-0-</u>	<u>3,027</u>
TOTAL SALARIES	\$ -0-	\$ 27,861
TSPF-Administrative Service	-0-	8,505
Program Expenditures	6,301	58,927
Professional Fees	2,051	4,300
Office Supplies	-0-	282
Insurance	-0-	223
Postage	-0-	143
Telephone	-0-	1,157
Xerox, Printing, Promotion	451	1,135
Interest Expense	-0-	462
Depreciation Expense	-0-	1,433
Reimbursable Expense	-0-	1,421
Occupancy	-0-	3,836
Other Expenses	<u>-0-</u>	<u>369</u>
TOTAL EXPENSES	<u>\$ 8,803</u>	<u>\$110,054</u>
CHANGES IN FUND BALANCE	<u>\$ (3,978)</u>	<u>\$ (24,203)</u>

Minnesota Zoological Garden Foundation
Budget Analysis

	<u>1984</u> <u>Budget</u>	<u>Pro-rata</u> <u>3 months</u>	<u>9/30/83</u> <u>Actual</u>	<u>Variance</u>	<u>1983</u> <u>Budget</u>	<u>1983</u> <u>Actual</u>	<u>Variance</u>
<u>Receipts</u>							
Contributions	\$ 9,000	\$ 2,250	\$ 525	\$ (1,725)	\$ 53,519	\$ 60,866	\$ 7,347
Interest	16,800	4,200	4,300	100	21,423	21,499	76
Other	600	150	-0-	(150)	2,098	3,486	1,388
Total	\$ 26,400	\$ 6,600	\$ 4,825	\$ (1,775)	\$ 77,040	\$ 85,851	\$ 8,811
<u>Expenditures</u>							
Grants	\$ 34,800	\$ 8,700	\$ 6,301	\$ (2,399)	37,775	58,927	21,152
Program Support					13,174	-0-	(13,174)
Salaries and Benefits					28,771	27,861	(910)
Reimbursed Expenses					1,421	1,421	-0-
Admin/Acct Services	12,600	3,150	-0-	(3,150)	7,000	8,505	1,505
Audit/Legal	2,500	625	2,051	1,426	4,300	4,300	-0-
Supplies and Postage					425	425	-0-
Printing	450	112	451	339	1,825	1,135	(690)
Occupancy					3,812	3,836	24
Telephone					1,000	1,157	157
Insurance					233	223	(10)
Misc.	1,250	313	-0-	(313)	369	831	462
Depreciation					836	1,433	597
Total	\$ 51,600	\$ 12,900	\$ 8,803	\$ (4,097)	\$100,941	\$110,054	\$ 9,113
Excess (Deficit)	\$(25,200)	\$(6,300)	\$(3,978)	\$ 2,322	\$(23,901)	\$(24,203)	\$ (302)
Beginning Balance	226,724		226,724		250,927	250,927	-0-
Ending Balance	\$201,524		\$222,746		\$227,026	\$226,724	\$ (302)

MNZ.0011

Minnesota Zoological Garden Foundation
 Contributions
 January 1, 1983 - September 30, 1983

Contr. Date	Donor	Contribution Amount	Adminis- tration.	ISIS	Conference Onan Grant	Designated Gifts Educ.- Knopf	Northern Trail	Thorpe
83 1/11	Mr & Mrs. Arnold L. Goldman	\$ 300	\$ 300					
	Mrs. Elizabeth M. Winston	1,000	1,000					
	Ms. Virginia LaFrance	15	15					
	Mr. & Mrs. Steven B. Carnes	25	25					
1/24	Mendon F. Schutt Foundation	300	300					
3/14	Richard M. Arndt	265	265					
3/17	Banner Systems	50	50					
4/04	Steven & Lynn Carnes	25	25					
5/03	IDS	3,000	3,000					
6/23	Steven & Lynn Carnes	25	25					
6/23	Lester & Doris Mikelson	10	10					
9/20	Litton Microwave	500					\$ 500	
9/20	John & Wynne Landgraf	25					25	
		<u>\$ 5,540</u>	<u>\$ 5,015</u>				<u>\$ 525</u>	
		*****	*****				*****	

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: International Species Inventory System (I.S.I.S.) Fund

History and Purpose:

The fund was established in early 1980 to hold designated gifts for the International Species Inventory System. Contributions to date have been principally from Mr. William Gruenerwald of Colorado Springs, Colorado.

Disbursement Procedures:

Disbursements from the fund are made to I.S.I.S. or to third party vendors based upon written requests prepared by I.S.I.S. staff and approved by the Minnesota Zoological Garden Director.

Balance @ 9/30/83: \$1,874

Donors July 1, 1983 to September 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Onan Foundation Conference Fund

History and Purpose:

The Fund was established in July of 1982. A contribution was made from the Onan Family Foundation to support attendance of Zoological Garden staff at an international conference in Helsinki. Zoological Garden staff cannot attend such conferences with state funds because a moratorium on travel has been imposed by the State. Although attendance at the original conference in Helsinki was cancelled, the Onan Family Foundation agreed to leave these funds with the Zoological Garden Foundation for possible future conference attendance.

Disbursement Procedures:

Requests for specific conference attendance will be requested by Zoological Garden staff and will be approved by the Director of the Zoological Garden. Support for a particular conference should be reviewed with the Onan Family Foundation staff.

Balance @ 9/30/83: \$ 930

Donors July 1, 1983 to September 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Emergency Equipment Fund

History and Purpose:

The Fund was established in May of 1978 through an initial allocation of \$30,000 of unrestricted Zoological Garden Funds for the purpose of securing equipment based upon Zoological Garden staff requests. The equipment which has been purchased has been highly specialized and has been purchased through this fund to avoid competitive bidding practices (required for expenditures of state money). Although the primary funding source since inception has been allocations of unrestricted funds, several contributions have been made directly to the Fund (when contributors desired to share in the cost of certain equipment purchases).

Disbursement Procedures:

Disbursements are made to particular equipment vendors based upon Zoological Garden staff requests which have been approved by the Director of the Zoological Garden.

Balance @ 9/30/83: \$3,936 ✓

Donors July 1, 1983 to September 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Minnesota Zoological Society Fund

History and Purpose:

The Fund was established in June of 1982 after the Minnesota Zoological Society granted \$35,160 to the Foundation. This grant was made immediately after the Minnesota Zoological Garden Board designated the Minnesota Zoological Garden Foundation as the primary fundraising organization of the Zoological Garden. The following amounts were contributed by the Society for the purpose indicated:

Audio Equipment	\$ 2,684
Biotelemetry	17,605
Special Events	1,710
Interns	7,780
Seminars	<u>5,381</u>
	\$35,160
	=====

Disbursement Procedures:

Disbursements are requested by Zoological Garden staff who indicate the designation within the society fund. All requests are approved by the Director of the Zoological Garden before payment.

Balance @ 9/30/83:

Audio Equipment	\$ 1,042
Biotelemetry	454 ¹⁰
Special Events	1,710 ⁰
Interns	1,191 ⁸⁸¹
Seminars	<u>3,005</u> ^{2790.85}
	\$ 7,402
	=====

Donors July 1, 1983 to September 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Snow Leopard Exhibit Fund

History and Purpose:

The Fund was created in September of 1978 when Rahr Melting Company donated \$10,000 to begin a fund for the Snow Leopard Exhibit. The total required for this exhibit is now more than \$1,000,000 and the exhibit has not been scheduled for construction.

Disbursement Procedures:

Disbursements for construction costs related to Snow Leopard Exhibit. Payment only after written request approved by the Director of the Zoological Garden.

Balance @ 9/30/83: \$10,000

Donors July 1, 1983 to September 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Knopf Education Fund

History and Purpose:

The Fund began in 1980 to support educational programs of the Zoo with an emphasis on zoological educational programs using film. Annual contributions have been received from Mr. and Mrs. Knopf or the Dye Family Foundation.

Disbursement Procedures:

Requested by Zoological Garden staff for educational programs run by Zoo with emphasis on educational programs using the media of film. Approval of the Director of the Zoological Garden is required.

Balance @ 9/30/83: \$ -0-

Donors July 1, 1983 to September 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Sanford Education Fund

History and Purpose:

The Fund began in December of 1981 with a contribution from Mr. and Mrs. LeRoy Sanford, Jr. The contributors indicated that monies should be used for educational programs.

Disbursement Procedures:

Disbursements are to be based upon requests from Zoological Garden staff which have been approved by the Director of the Zoological Garden.

Balance @ 9/30/83: \$1,000 -0-

Donors July 1, 1983 to September 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Thorpe Education Fund

History and Purpose:

The Fund began in December of 1982 with a contribution from the Thorpe Foundation. The fund is to be used to support educational programs.

Disbursement Procedures:

Disbursements are to be based upon requests from Zoological Garden staff which have been approved by the Director of the Zoological Garden.

Balance @ 9/30/83: \$1,940 -0-

Donors July 1, 1983 to September 30, 1983:

None

TSPF.0375

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Donor Recognition Fund

History and Purpose:

Contributions have been received since December of 1980 (largely reimbursement checks from the state to a state legislator who then contributed them to this fund). A Donor Recognition event was held in May of 1982 with the majority of these funds. A small balance remains.

Disbursement Procedures:

To be disbursed for activities related to Donor Recognition.

Balance @ 9/30/83: \$158

Donors July 1, 1983 to September 30, 1983:

None

ANALYSIS OF RESTRICTED FUNDS
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

Name: Northern Trek Fund

History and Purpose:

These funds are the remainder of the largest single fundraising effort of the Foundation. Over one million dollars was raised between May of 1979 and the present time. Approximately \$860,000 has been granted to the Zoological Gardens or vendors for Northern Trek Exhibits.

Disbursement Procedures:

Proposals for use of these funds are to be submitted for review. These proposals are to be approved by the Director of the Zoological Garden.

Balance @ 9/30/83: \$184,412 ✓

Donors July 1, 1983 to September 30, 1983:

Litton Microwave
John & Wynne Landgraf

Minnesota Zoological Garden Foundation
 Grants Listing for the period June 1, 1983 through September 30, 1983

Grant No.	Grantee	Payee	Amount	Fund	Date Paid	Purpose
67-83	Minnesota Zoological Garden	AVC Systems, Inc.	220.00	Education Thorpe	6/09/83	Telex Phone
68-83	Minnesota Zoological Garden	AVC Systems, Inc.	145.44	Education Thorpe	6/09/83	3M Scotch/Telex Equipment
69-83	Minnesota Zoological Garden	Able Amusement Co.	151.69	Education Thorpe	6/09/83	Equipment Repair
70-83	Minnesota Zoological Garden	Radio Shack	12.50	Education Thorpe	6/09/83	Supplies
71-83	Minnesota Zoological Garden	Digital Den	25.00	Education Thorpe	6/09/83	Computer Cover
72-83	Minnesota Zoological Garden	Coast To Coast	83.23	Education Thorpe	6/09/83	Supplies
73-83	Minnesota Zoological Garden	Able Amusement Co.	71.00	Education Thorpe	6/09/83	Equipment Repair
74-83	Minnesota Zoological Garden	Travel Store	674.08	Onan Foundation	6/27/83	Two Airline Tickets
75-83	Minnesota Zoological Garden	Schaak Electronics, Inc.	132.50	Education Thorpe	6/27/83	Micro Keypad
76-83	Minnesota Zoological Garden	True Value Hardware \$	46.26	Education Thorpe	6/27/83	Supplies
77-83	Minnesota Zoological Garden	Able Amusement Co.	53.40	Education Thorpe	6/27/83	Equipment Repair
78-83	Minnesota Zoological Garden	Carolina Biological Supply Co.	27.09	Education Thorpe	6/27/83	Grip Strength Manometer
79-83	Minnesota Zoological Garden	Frank Wright	224.45	Onan Foundation	7/12/83	Conference Travel
80-83	Minnesota Zoological Garden	Rebecca Nelson	150.00	MN Zoo Society: Interns	7/12/83	Internship
81-83	Minnesota Zoological Garden	Coast to Coast	29.45	Education Thorpe	7/12/83	Supplies
82-83	Minnesota Zoological Garden	Cheryl Needham	100.00	MN Zoo Society: Interns	7/12/83	Internship
83-83	Minnesota Zoological Garden	Schaak's Digital Den	1,995.00	Emergency Equipment Fund	7/12/83	Apple Daisy Wheel System
84-83	Minnesota Zoological Garden	Ahlgren Construction Co.	267.05	Education Thorpe	8/03/83	Graphic Panel/ Materials
85-83	Minnesota Zoological Garden	Nelson's Office Supply	9.85	Education Thorpe	8/03/83	Supplies
86-83	Minnesota Zoological Garden	Radio Shack	25.87	Education Thorpe	8/03/83	Outfitters Computer Supplies
87-83	Minnesota Zoological Garden	Data Copy, Inc.	175.00	ISIS	8/03/83	Computer Rental/one month
88-83	Minnesota Zoological Garden	Rebecca J. Nelson	150.00	MN Zoo Society: Interns	8/25/83	Internship
89-83	Minnesota Zoological Garden	Cheryl Needham	100.00	MN Zoo Society: Interns	8/25/83	Internship
90-83	Minnesota Zoological Garden	Cheryl Needham	100.00	MN Zoo Society: Interns	8/25/83	Internship
91-83	Minnesota Zoological Garden	Kathryn Cassem	70.00	MN Zoo Society: Interns	9/09/83	Internship
92-83	Minnesota Zoological Garden	Joel Sund	500.00	MN Zoo Society: Interns	9/09/83	Internship
93-83	Minnesota Zoological Garden	Martha Bigalk	171.60	Onan Foundation	9/09/83	Conference Travel
94-83	Minnesota Zoological Garden	Radio Shack	290.44	MN Zoo Society: Biotelemetry	9/19/83	Supplies
95-83	Minnesota Zoological Garden	Accounts Receivable Kathryn Cassem	630.00	MN Zoo Society: Interns	9/26/83	Internship

Action Plan for Study of Fundraising Structure
for the Minnesota Zoological Garden

On June 28, 1983 the F.R. Bigelow Foundation approved a grant of \$10,000 to The Saint Paul Foundation to finance a study of fundraising options for the Minnesota Zoological Garden. That grant was contingent upon several conditions. The following is the grant resolution:

RESOLVED that a grant of up to \$10,000, to The Saint Paul Foundation, Inc., to help finance a study of the best identifiable fundraising models currently being used by organizations similar to the Minnesota Zoological Garden and Minnesota Zoological Garden Foundation, is approved, with the understanding that:

1. The payment of this grant be made upon receipt of a satisfactory plan of action and the selection of consultants to do the work envisioned.
2. If possible, this project is to be completed in time for review by the Trustees at their December, 1983 meeting.

Study Charge

The purpose of the Fundraising Options Study is to review possible fundraising models for the Minnesota Zoological Garden and to develop a recommended model or models including an implementation plan, budget, staffing requirements, timeline and specific action items. As a part of this review, the structure and relationship of the Minnesota Zoological Garden and the Minnesota Zoological Garden Foundation will be considered. Preliminary findings will be reviewed with appropriate external parties and the final report shared with the Board of the Minnesota Zoological Garden Foundation and the Executive Director of the Minnesota Zoological Garden.

Action Plan
October 19, 1983

Specific items to be considered include:

1. Organization and reporting responsibilities for the fundraising function.
2. Appropriate job descriptions.
3. Organizational setting.
4. Future role of the Minnesota Zoological Garden Foundation.
5. Strategic plan for development of a case statement and/or plan for growth of the Minnesota Zoological Garden in relation to fundraising objectives.
6. Role of advisory committees and/or boards including the Board of the Minnesota Zoological Garden.
7. Relationship to the State of Minnesota in conjunction with fundraising efforts.

Work Plan

A consultant will be secured to assist in this study and draft the report. The consultant will be hired by The Saint Paul Foundation and report to the Foundation. It is understood that full cooperation will be given by the Director of the Minnesota Zoological Garden and key staff. Zoo staff has done considerable work in securing information and visiting other zoos to move this study along. That information will be an integral part of the study. The spirit of this study is cooperation among all parties and findings of the study will be carefully developed and reviewed with the Director of the Zoo.

The Saint Paul Foundation will appoint an Advisory Committee to this study. That committee will number between five and nine members. The Director of the Minnesota Zoological Garden will be a member of the Advisory Committee.

Action Plan
October 19, 1983

Proposed timeline for this study is as follows:

October 14, 1983 - Request proposals from appropriate consultants.

October 28, 1983 - Review consultants proposals.

November 3-4, 1983 - Interview possible consultants and finalize selection.

January 31, 1984 - First draft of study.

March 15, 1984 - Submission of final study to Director, Minnesota Zoological Garden, and Board of the Minnesota Zoological Garden Foundation.

Current Status

This Action Plan has been reviewed with Steve Iserman, Executive Director of the Minnesota Zoological Garden and he is in agreement with this Plan. On October 13, 1983 a meeting to review the study outline was held with Patricia Davies, Chair, Minnesota Zoological Board, Toni Hengesteg, member Minnesota Zoological Board, Steve Iserman, David Bender, Director Public Programs, Minnesota Zoological Garden, Paul Verret and Mariam Noland. At the conclusion of the meeting Mrs. Davies expressed her support for the study and the proposed Work Plan.

The Saint Paul Foundation has discussed the study with numerous potential consultants around the country and has requested proposals from two local vendors; John C. Whaley of Bentz, Whaley, Flessner & Associates, Inc., and Don Maysack of Development Counsel, Inc.

Upon request, the opportunity to submit a proposal has also been given to Bernie Klein, an independent consultant. Proposals are to be submitted to The Saint Paul Foundation by October 28, 1983. A sample of the Request for Proposal is attached.

THE SAINT PAUL FOUNDATION

1120 NORWEST CENTER
(612) 224-5463
SAINT PAUL, MINNESOTA 55101

Distribution Committee

RICHARD A. MOORE
CHAIRMAN
SAM SINGE
VICE CHAIRMAN
MRS. WILLIAM WES
TREASURER
REUEL D. HARMON
RONALD M. HUBBS
REATHA CLARK KIN
RICHARD A. KLINGE
RICHARD H. KYL
NORMAN M. LORENTZSEN
DR. DWIGHT L. MARTIN
TIMOTHY P. QUINN
JAMES W. REAGA
J. THOMAS SIMONE
FREDERICK T. WEYERHAEUSER

October 14, 1983

John C. Whaley
Senior Partner
Bentz, Whaley, Flessner & Associates, Inc.
658 Pillsbury Center
Minneapolis, Minnesota 55402

President

PAUL A. VERRILL
SECRETARY

Dear John,

Thank you very much for your interest in the study of the fundraising organization for the Minnesota Zoological Garden. We would like to kindly ask you to submit a proposal including budget and timeline to undertake this task. Since our discussion we should note that the Zoo Director and key staff have made a number of visits to other facilities and have collected substantial data. Therefore, we are suggesting at this time that the study not include travel unless you believe it critically important to the results.

Enclosed is a brief description of what we see the study involving. In addition, there is a suggested timetable. Please feel free to make your best suggestions as to how that timetable should be structured.

We kindly request that you submit a proposal by October 28. Should you have any questions, please don't hesitate to contact me.

Sincerely,



Mariam C. Noland
Vice President

MCN/mp
Enclosure

mcn.170

Corporate Trustees: AMERICAN NATIONAL BANK & TRUST COMPANY OF SAINT PAUL • FIRST TRUST
COMPANY OF SAINT PAUL • NORTHWESTERN NATIONAL BANK OF SAINT PAUL

A COMMUNITY FOUNDATION

THE SAINT PAUL FOUNDATION

1120 NORWEST CENTER
(612) 224-5463
SAINT PAUL, MINNESOTA 55101

EXHIBIT F
Page 5

Distribution Committee

RICHARD A. MOORE
CHAIRMAN
SAM SINGER
VICE CHAIRMAN
MRS. WILLIAM WEST
TREASURER
REUEL D. HARMON
RONALD M. HUBBS
REATHA CLARK KING
RICHARD A. KLINGEN
RICHARD H. KYLE
NORMAN M. LORENTZSEN
DR. DWIGHT L. MARTIN
TIMOTHY P. QUINN
JAMES W. REAGAN
J. THOMAS SIMONET
FREDERICK T. WEYERHAEUSER

Action Plan for Study of Fundraising Structure
for the Minnesota Zoological Garden

President

PAUL A. VERRET
SECRETARY

The purpose of the Fundraising Options Study is to review possible fundraising models for the Minnesota Zoological Garden and to develop a recommended model or models including an implementation plan, budget, staffing requirements, timeline and specific action items. As a part of this review, the structure and relationship of the Minnesota Zoological Garden and the Minnesota Zoological Garden Foundation will be considered. Preliminary findings will be reviewed with appropriate external parties and the final report shared with the Board of the Minnesota Zoological Garden Foundation and the Executive Director of the Minnesota Zoological Garden.

Specific items to be considered include:

1. Organization and reporting responsibilities for the fundraising function.
2. Appropriate job descriptions.
3. Organizational setting.
4. Future role of the Minnesota Zoological Garden Foundation.
5. Strategic plan for development of a case statement and/or plan for growth of the Minnesota Zoological Garden in relation to fundraising objectives.
6. Role of advisory committees and/or boards including the Board of the Minnesota Zoological Garden.
7. Relationship to the State of Minnesota in conjunction with fundraising efforts.
8. Other items as defined.

mcn.158

Corporate Trustees: AMERICAN NATIONAL BANK & TRUST COMPANY OF SAINT PAUL • FIRST TRUST
COMPANY OF SAINT PAUL • NORTHWESTERN NATIONAL BANK OF SAINT PAUL

A COMMUNITY FOUNDATION

Action Plan
October 15, 1983

Work Plan

A consultant will be secured to assist in this study and draft the report. The consultant will be hired by The Saint Paul Foundation and report to the Foundation. It is understood that full cooperation will be given by the Director of the Minnesota Zoological Garden and key staff. Zoo staff has done considerable work in securing information and visiting other zoos to move this study along. That information will be an integral part of the study. The spirit of this study is cooperation among all parties and findings of the study will be carefully developed and reviewed with the Director of the Zoo.

The Saint Paul Foundation will appoint an Advisory Committee to this study. That committee will number between five and nine members. The Director of the Minnesota Zoological Garden will be a member of the Advisory Committee.

Note that this is a study of organizational structure and relationship, not a study to define a specific campaign.

Suggested timeline for this study is as follows:

October 14, 1983 - Request proposals from appropriate consultants.

October 28, 1983 - Review consultants proposals.

November 3-4, 1983 - Interview possible consultants and finalize selection.

January 31, 1984 - First draft of study.

March 15, 1984 - Submission of final study to Director, Minnesota Zoological Garden, and Board of the Minnesota Zoological Garden Foundation.