



Minnesota State Zoological Board.
Zoo-Related Organizations Files.

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*SR Fund
Ry*

December 1, 1981

Mr. Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street, Suite 303
Minneapolis, Minnesota 55408

Dear Bob,

I am requesting \$75,000 for payment of goods and services contained in the Short Range Development program.

This amount represents invoices in hand and projected through the month of November.

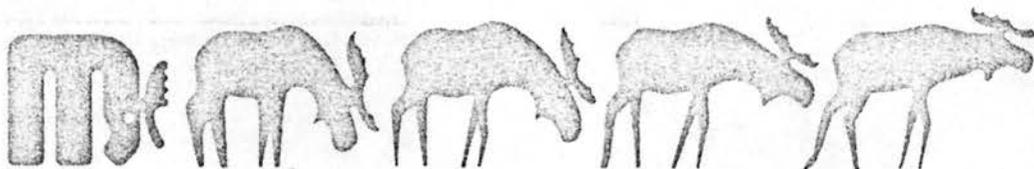
Thank you.

Sincerely,

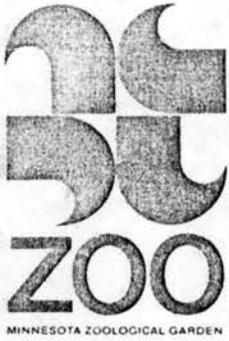


Edward Kohn
General Director

EK:gd



SR



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

October 6, 1981

Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

I am requesting \$30,000 for payment of goods and services contained in the Short Range Development program.

This amount represents invoices in hand and projected through the month of October.

Thank you.

Sincerely,

Edward Kohn
General Director

EK:gd



John S.R.

12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

June 29, 1981

Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street #303
Minneapolis, Minnesota 55408

Dear Bob:

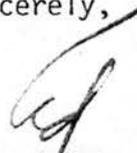
Listed below are three (3) invoices for materials and services contained in the Short Range Development Program. I am requesting that the Foundation make payment directly to the vendors.

<u>Vendor/ Invoice#</u>	<u>Material Supplied</u>	<u>Amount</u>	<u>Apply to Short Range Development Project #</u>
Carlson Tractor & Equipment Co.	Auger/Teeth	\$ 451.00	D5 - N.T. Pathway
G.M. Steward Lumber, Inc.	Lumber/Nails	\$1,254.60	A1 - Discovery Center/ Children's Zoo
General Office Pro- ducts Co. #702190	Blinds	<u>\$1,609.00</u>	A4 - Lodge

Thank you.

\$3,314.60

Sincerely,


Edward Kohn
General Director

EK:gd

Att.

SR



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

May 28, 1981

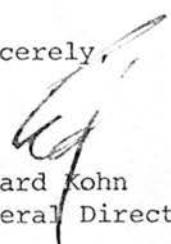
Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street #303
Minneapolis, Minnesota 55408

Dear Bob:

Listed below are five (5) invoices for materials and services contained in the Short Range Development Program. I am requesting that the Foundation make payment directly to the vendors. In addition, I am requesting \$35,000 to cover invoices in hand and projected through the end of June.

<u>Vendor/ Invoice #</u>	<u>Material Supplied</u>	<u>Amount</u>	<u>Apply to Short Range Development Project #</u>
Carpet Country	Tile & carpet	\$ 3,695.55	A4-Lodge
Jewell Nurseries, Inc. #13447	Plantings	772.50	D5-Pheasantry (NT pathway)
Sherman Nursery Co. #35154	Plantings	593.50	D5-Pheasantry (NT pathway)
Imperial Helicopters, Inc.	Lifting	2,600.00	D5-Pheasantry (Macaque trees)
General Office Pro- ducts Co.	Chairs/Dolly	<u>6,428.00</u>	A4-Lodge
		<u>\$ 14,089.55</u>	

Sincerely,


Edward Kohn
General Director

EK:gd
Att.



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

April 30, 1981

Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street - Suite 303
Minneapolis, Minnesota 55408

Dear Bob:

I am requesting \$35,000 for payment of goods and services contained in the Short Range Development Program which represents invoices in hand and projected through the middle of May.

In addition, I am enclosing invoices #M41025 (\$174.00) and #M41024 (\$1,567.50) from Metropolitan Office Equipment Co., Inc. totaling \$1,741.50 for tables for the Lodge (Project A-4). Please make payment directly to the vendor.

Thank you.

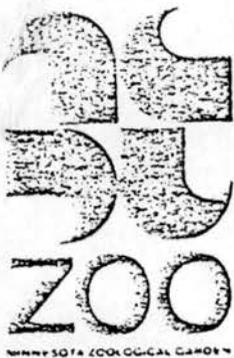
Sincerely,

Edward Kohn
General Director

EK:gd

Enclosures

*Forwarded to
SK*



Foundation

12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

March 31, 1981

Robert Voigt
Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, MN 55408

Dear Bob:

Subject: Request for Release of Designated Funds

I understand that the Foundation has received limited gift funds designated for educational programs that may be applicable to current Zoo needs.

For planning purposes it would be helpful to us to learn what other level of funding may be available for educational programs.

The N.E.A. Convention, hosting more than 15,000 educators and their families, will be in Minneapolis July 2 - July 4, 1981. The Zoo would like to have an informational exhibit booth during this major educational event. The booth fee will be reduced from \$500.00 to \$250.00 for us. Assuming, as you mentioned, that funds are available for this need, please forward \$250.00 for the registration fee so that forms can be processed.

Thank you.

Sincerely,

Edward Kohn
General Director

EK:pn

SR



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

January 26, 1981

Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

I am requesting \$100,000 for payment of goods and services contained in the Short Range Development program.

This amount represents invoices in hand and projected through the middle of February.

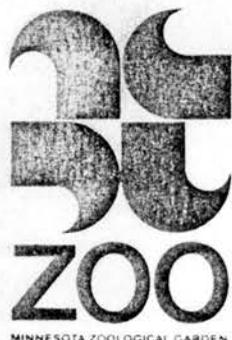
Thank you.

Sincerely,

Edward Kohn
General Director

EK:gd

S. R. Dev.



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

December 16, 1980

Mr. Robert Voigt
Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street, Suite 303
Minneapolis, Minnesota 55408

Dear Bob:

Listed below are three (3) invoices for materials and services contained in the Short Range Development program. I am requesting that the Foundation make payment directly to the vendors. In addition, I am requesting \$100,000 to cover invoices in hand and projected through the end of December.

<u>Vendor/ Invoice #</u>	<u>Material Supplied</u>	<u>Amount</u>	<u>Apply to Short Range Development Project #</u>
Toombs Construc- tion	Netting	\$ 2,100.00	D5-Pheasantry (artificial trees)
Johnson Engineer- ing, Inc. #4939	Electrical	1,236.00	C2-Storerroom
Ahlgren Construc- tion Co. #4037	Petting Arena	<u>229.50</u>	A4-Conference Center
	TOTAL	\$ 3,565.50	

Thank you.

Sincerely,

Edward Kohn
General Director

EK:gd
Att.

AUTHORIZATION AND INVOICE
FOR CONTRACT, CONSULTANT,
OR MEDICAL SERVICES

Contract # _____
Invoice # _____

VENDOR: Please provide the services listed below. To bill, enter the date services were provided, your invoice number (if you wish payment referenced to your accounting system), and the amounts billed in the "Services Provided" column; show billing name and address; sign; date; retain your copy; and return to the address below.

<p align="center">VENDOR</p> <p><u>George Toombs</u> Vendor Name</p> <p><u>11917 Kennelly Road</u> Address</p> <p><u>Burnsville, Minn. 55337</u> City, State, Zip Code</p> <p align="right"><u>890-0260</u></p>	<p><u>MINNESOTA ZOOLOGICAL GARDEN</u></p> <p><u>12101 Johnny Cake Ridge Road</u></p> <p><u>Apple Valley, MN, 55124</u></p>
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PART I: TO BE COMPLETED BY VENDOR, CONTRACTOR, OR CONSULTANT (Complete this section specifying services provided.)

Date	Services Provided	Amount Due
<u>Nov. 21, 80</u>	<u>Final bill on Hornbill netting</u>	<u>2100⁰⁰</u>
	<u>previous payments \$3000⁰⁰</u>	

PART II: TO BE COMPLETED BY AGENCY
Division Approval
"The above services were satisfactorily rendered and payment is recommended for the amount of 2100⁰⁰."
Approved by [Signature]

TOTAL AMOUNT DUE 2100⁰⁰

Make Payment to: George Toombs

Show Complete Address 11917 Kennelly Road
Burnsville, 55337

Soc. Sec. # or Tax Identification # _____

"I certify that all goods and services have been furnished and that I have provided all information asked for on this form to the best of my knowledge."
George D. Toombs
Vendor Signature

TRAN	VENDOR NUMBER		TYPE
INVOICE NUMBER		ORGANIZATION	
SEQ. NO.	SUFF.	Dept. P.O./F.O. No.	OBJECT
AMOUNT OF INVOICE		DATE	SUB ACT TASK
SUB TASK	CUST./CLIENT CODE		FED REV
<small>I hereby certify that the goods or materials covered by this claim have been inspected and received or the services have been performed, and are in accordance with specifications, and are in proper form, kind, amount, and quality, and payment is therefore recommended.</small>			
SYSTEM ASSIGN REF. NO.		DEPT. AUTH. SIGNATURE	

4037

Ahlgren Construction Co.
 14017 WHITEROCK ROAD
 BURNSVILLE, MINN. 55337
 TELEPHONE: 432-8160

CUSTOMER'S ORDER NO. 80-00187	DEPT. CABINET	DATE 11 DEC 80
NAME MZG - Zoo LAB - KEN YOUNG		
ADDRESS APPLE VALLEY, MN		

QUAN.	DESCRIPTION	PRICE	AMOUNT
1			
2			
3	PETTING ARENA - FOR ZOO LAB		
4			
5	PER KEN YOUNG SPECIFICATIONS	229	50
6	MATERIALS		
7			
8			
9	20 HRS LABOR	10 ⁰⁰	N/C
10			
11			
12			
13			
14			
15			
16			
17			
18			

REC'D BY

Rediform
5H 320

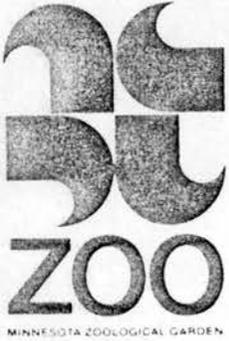
KEEP THIS SLIP
FOR REFERENCE

1 1/2 -	4 x 8 x 3/4 OAK PLY WOOD @ 39.50	59.25
12' -	1 x 10 OAK BOARD @ 1.90/ft	22.80
24' -	1 x 4 PINE G. 16	3.84
24' -	OAK SHOE @ .27	6.48
8 -	Pz 3 1/2 x 3 1/2 HINGES @ 1.29	10.32
2 -	4 x 8 x 3/4 TEMP PARTICLE BOARD @ 10.95	21.90
56 -	Sq Ft Formica (F-110-50) @ 1.20	67.20
1 -	GAL CONTACT GLUE	17.49
	MISC HARDWARE, NAILS, GLUE	5.00
	STAIN, VARNISH	6.39
		<hr/> 220.67
	47.	8.83
		<hr/> 229.50

20 HRS LABOR - VOLUNTEER TIME

N/C

SR Dev



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

November 17, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

Attached is invoice number 1041 in the amount of \$5,261.80 from Lance Wyman Ltd. for zoo master graphics design services.

I am requesting the Foundation to make payment directly to Mr. Wyman. In addition, I am requesting \$100,000 to cover invoices in hand and projected through the end of November.

Thank you.

Sincerely

Edward Kohn
General Director

EK:gd

Att.

October 8, 1980

Mr. Ed Kohn
General Director
Minnesota Zoo
Apple Valley, Minnesota 55124

Ed Kohn
David B. Bunker
10/22/80

INVOICE #1041

Herewith is our invoice for work completed in the following categories:

✓ BITE SERVICE SYMBOL	\$ 250.00	
✓ ROAD SIGNS	130.00	
✓ ZOO MAP	270.00	
✓ NURSERY SIGN	80.00	
✓ NAME TAG	320.00	
✓ ZOO MANUAL	1,030.00	
✓ SUSPENSION SYSTEM	2,382.50	
	<u>\$4,462.50</u>	
DESIGN FEE		\$4,462.50
EXPENSES		<u>808.00</u> 799.30
TOTAL		\$5,270.50 ^e 5,261.80

Please note that all invoices are due upon receipt.

Misses German + Bender
Review for return and pls
Review . *JK*



INVOICE #1041

EXPENSES

Messenger	\$104.55 95.85 ✓
Federal Express	113.72 ✓
Photo Reproduction	395.34 ✗
Postage	13.61 ✓
Local Transportation	3.60 ✓
Art Supplies	112.04 ✗
Film	13.23 ✓
Film Processing	22.57 ✗
Telephone	<u>29.34</u> ✗
	\$808.00 799.30

MZGF Emergency Fund



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

October 7, 1980

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

Attached is Invoice #5614 from AVC Systems, Inc. for \$245.00. This represents the final invoice for the public address sound system equipment used to carry out the presentation of the Steve Martin Bird Shows.

I am requesting that this purchase be paid from the MZGF Emergency Equipment Fund, Please have a check drawn up in the above amount and sent to the address on the invoice.

Thank you.

Sincerely,

Edward Kohn
General Director

EK:gd

Att.

Typewriter tab stops

Bird Show

Fold at (>) to fit #771 DU-O-VUE Envelope.

AVC SYSTEMS, INC.
1517 E. Lake St.
MINNEAPOLIS, MN 55407

RECEIVED
SEP 18 1980

INVOICE

No 5614

(612) 729-8305

TO Minnesota Zoological Society
Minnesota Zoo Gardens
12101 Johnny Cake Ridge Road
Apple Valley, MN 55124

INVOICE DATE 8/29/80	SALESMAN Jon/15067
SHIP TO	

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS	
John Pope				Net	
QUANTITY	DESCRIPTION			UNIT PRICE	TOTAL
1	Bi amp EQ110R #46312				195 00
	Rental of IE10,20B			<i>OK JAS</i>	50 00
	PO #348925				
<p><i>OK John W. Johnson</i> <i>19 Sept 80</i></p>					
Total					245 00

ORIGINAL

Thank You

Amphitheater
for
fund



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

September 8, 1980

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

I have approved the purchase of new wood bleachers for the bird show from the MZGF Emergency Equipment Fund.

These bleachers were necessary to meet the demand for additional seating due to the tremendous popularity of the shows.

I have attached an invoice for Job No. 124 from Meisinger Construction Co., Inc. totaling \$2,781.00. Please have a check drawn up in this amount and send to the address on the invoice.

Thank you.

Sincerely,

Edward Kohn
General Director

EK:gd

Att.

JOB NO: 124

AUGUST 13, 1980

ENGINEERS and CONSTRUCTORS

MEISINGER

CONSTRUCTION COMPANY, INC.

200 WEST PLATO BLVD.
ST. PAUL, MINN. 55107
TELEPHONE 222-2521

I N V O I C E

Minnesota Zoological Gardens
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

Attention: Mr. Pat Burns

re: New wood Bleachers at bird show area

Constructed 270 l.f. of wood bleachers as per
our letter dated July 22, 1980.

270 l.f. @ \$10.30 = \$2,781.00

OK Pat Burns 8/15/80

Emergency Fund



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

August 26, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

I have approved the purchase of the attached listed public address sound equipment from the MZGF Emergency Equipment Fund.

This equipment is needed to carry out the presentation of the Beluga whale feeding demonstrations.

I have attached Invoice #14754 from Electronic Design Company for \$2,208.00. Please have a check drawn up in this amount and sent to the address on the invoice.

Thank you.

Sincerely,

A handwritten signature in dark ink, appearing to be "E. Kohn".

Edward Kohn
General Director

EK:gd

Att.

INVOICE

ELECTRONIC DESIGN COMPANY

2958 Cleveland Ave. No.

St. Paul, Minnesota 55113

Phone 636-3550

14754

RECEIVED
AUG 8 1980

SOLD TO	Minnesota Zoological Garden	SHIP TO
	12101 Johnny Cake Ridge Road	
	Apple Valley, MN 55124	

INVOICE DATE 8/7/80	TERMS NET 15 DAYS	P.P.D. COLL.	SHIPPED VIA
------------------------	----------------------	--------------	-------------

CUSTOMERS ORD. NO. 294735	OUR ORDER NO. SO 3186	SALESMAN DM	DATE SHIPPED	F.O.B.
------------------------------	--------------------------	----------------	--------------	--------

QUANTITY ORDERED	QUANTITY SHIPPED	DESCRIPTION	PRICE	AMOUNT
1		HME #WM-225A Transmitter		
1		HME #WM-125 Receiver		
1		#CE10 Mic		
1		HME #AN10 Antenna		
		Lot Price		\$2,208.00

TRAN	VENDOR NUMBER	TYPE
INVOICE NUMBER		ORGANIZATION
SEQ NO	DATE	OBJECT
AMOUNT OF INVOICE	DATE	SUBJECT
SUB TASK	DATE	FIELD REV
I hereby certify that the goods described herein have been inspected and received or the services have been performed, and are in accordance with specifications, and are in proper form, kind, amount, and quality, and payment therefor is hereby recommended.		
SYSTEM ASSIGNMENT NO	DEPT AUTH SIGNATURE	

Jon Pope 8/10/80
ORIGINAL

Thank You!

2 - FINANCE

STATE OF
MINNESOTA

DEPARTMENT
PURCHASE ORDER

VENDOR
Electronic Design
2958 Cleveland Ave So.
St. Paul, MN 55113

SHIP TO

Pick - UP

BILL TO

M26F

DEPT. PURCHASE ORDER NO. **294735**

ACCOUNT ID.	FY	DEPT.-DIV.	REQ. NO.	DATE OF D.P.O.
VENDOR NUMBER		TYPE	COST CODE 1	COST CODE 1
COST CODE 2	COST CODE 3	COST CODE 4		
AMOUNT	OBJ.	TRANSACTION DATE AND NO.		

Contract No. _____ Terms _____ Delivery Date P.U.

THIS PURCHASE ORDER MUST BE ISSUED AND ACCEPTED WITH THE UNDERSTANDING THAT THE AUTHORIZED AGENCY SHALL CALL FOR BIDS AND OTHERWISE PROCEED AS REQUIRED IN MINN. STATUTES 16.07 AND. 16.08.

LINE NO.	COMMODITY CODE	UNITS ORDERED	DESCRIPTION	UNIT	UNIT PRICE	DISC %	TOTAL PRICE
1		1	WM - 225A transmitter				
2		1	WM - 125 receiver				
3		1	AN - 10 antenna				
4		1	CO-90 Electret Microphone				
							Total \$ 2,208.00

ORDERED BY Steven K. Specht DATE 7-28-80

INSTRUCTIONS

- SUBMIT SEPARATE INVOICES (1 ORIGINAL AND 2 COPIES) FOR EACH DEPT. PURCHASE ORDER TO "BILL TO".
- SHOW DEPT. PURCHASE ORDER NUMBER, DEPT.-DIV. AND REQ. NO. ON INVOICE AND ON ALL TAGS, PACKAGES AND CORRESPONDENCE.

NOTICE TO VENDOR

1) ALL DELIVERIES HEREUNDER SHALL COMPLY IN EVERY RESPECT WITH ALL APPLICABLE LAWS OF FEDERAL GOVERNMENT AND/OR THE STATE OF MINNESOTA INCLUDING THE STATE ACT AGAINST DISCRIMINATION M.S. 363.00 AMENDED.



Minnesota Zoological Garden Foundation

1422 West Lake Street, Suite 303 • Minneapolis, Minnesota 55408 • Phone (612) 827-3661

Ojibway cc: RV 7d

August 20, 1980

Edward Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

OFFICERS AND DIRECTORS:

CONNIE DeLAND
President
Minneapolis
MARGEE KINNEY
Vice President
Wayzata
MALCOLM McDONALD
Vice President
North Oaks
STANLEY NELSON
Vice President
Minneapolis
DEAN McNEAL
Secretary
Mound
ANTHONY L. ANDERSEN
Treasurer
St. Paul

FIRMIN ALEXANDER
Apple Valley
W. ANDREW BOSS
St. Paul
WALLACE C. DAYTON
Minneapolis
LOUIS I. GELFAND
Minneapolis
RICHARD G. GRAY, SR.
Minneapolis
KATHY GRETSCH
North Oaks
REUEL HARMON
Inver Grove Heights
KENNETH M. KNÖPF
Minneapolis
JOHN C. McKAY
South St. Paul
CHY MORRISON
Wayzata
DAVID W. ONAN, II
Wayzata
JOSEPH T. O'NEILL
St. Paul
GORDON ROSENMEIER
Little Falls
MARY ANN SCROGGINS
Atton
SANDRA STOKESBARY
Minneapolis
JOHN E. TILTON
Hopkins

EX-OFFICIO MEMBERS:

ROBERT L. BONAWITZ
President
Minnesota Zoological Society
JAMES L. HETLAND
Chairman
Minnesota Zoological Board
EDWARD KOHN
General Director
Minnesota Zoological Garden

EXECUTIVE DIRECTOR:

ROBERT S. VOIGT

Dear Ed:

In response to your request for payment of the invoice for \$2,997 to the Raven Gallery, Inc., we have forwarded that check to them.

For your information, the following is a summary of the commitments against the Walk funds received for the 1977 and 1978 projects:

Receipts (net)	\$137,345.01
ZooLab/Education Commitment (June 11, 1980)	130,000.00
	<u>7,345.01</u>
Raven Gallery (purchase of prints)	4,985.00
	<u>2,360.00</u>
Raven Gallery (paid 8/11/80)	2,997.00
	<u>(636.99)</u>

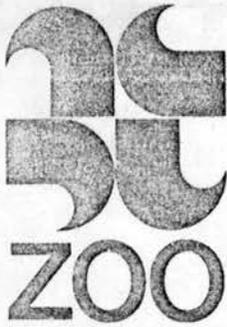
You will note that this latest payment "overdraws" the restricted fund account. The easiest approach is to offset the amount against the balance available for the ZooLab/Education commitment. Is this okay? Please let me know.
Thanks.

Sincerely,

Robert S. Voigt
Executive Director

*EK,
O.K. by me.
SAI
Agreed.
Sp*

SR Draw



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

August 18, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

Listed below are three (3) invoices for goods and services procured for projects contained in the Short Range Development program. I am requesting that the Foundation make payment directly to the vendors and deduct the amount from the \$150,000 August 15, 1980 cash draw.

<u>Vendor/ Invoice</u>	<u>Goods/Service Supplied</u>	<u>Amount</u>	<u>Apply to Short Range Development Proj. #</u>
Lance Wyman Ltd.	Design Services	\$11,860.78	E5-Master Graphics
Elder-Jones, Inc.	Remodeling	4,238.20	A11-Plaza Retail Dev.
Sherman Nursery	Planting Transportation	275.00	D3-Bison/Wapiti
	TOTAL	<u><u>\$16,378.98</u></u>	

Thank you.

Sincerely,

Edward Kohn
General Director

EK:gd
Att.

*fr SD via Bender
receiptance.*

K

August 7, 1980

Mr. Ed Kohn
General Director
Minnesota Zoo
Apple Valley, Minnesota 55124

INVOICE #1040

Herewith is our invoice for work completed in the following categories:

ROAD SIGNS

Design & Supervision	\$1,175.00
Specification Drawings	1,873.75
Production of Artwork	<u>3,660.00</u>
	\$6,708.75

ZOO GUIDE HANDOUT BROCHURE

Final Design Modifications and Production	\$1,675.00
---	------------

Total DESIGN FEE	\$8,383.75
------------------	------------

EXPENSES	3,475.83 <u>3,477.03</u> <i>LA</i>
----------	---

TOTAL	\$11,859.58 <u>\$11,860.78</u> <i>LA</i>
-------	---

Please note that all invoices are due upon receipt.

*ok to pay
Jail Bender*



INVOICE #1040

EXPENSES

Messenger	\$ 218.50 X
Federal Express	159.89 X
Art Supplies	191.02 X
Photo Reproduction	2,106.08 X
Color Xerox	37.26 X
Postage	2.44 X
Local Transportation	3.60 X
New York Telephone - June	22.63 X
- July	68.01 X
Typeset	75.60 X
In-House Photostats	84.00 X
In-House Xerox	98.50 X
Travel	<u>409.50</u> X

Total

~~\$3,475.83~~
\$3,477.03 *PLS*

ELDER-JONES, INC.
 General Contractor
 9301 Bryant Avenue South P.O. Box 20626
 BLOOMINGTON, MINNESOTA 55420

INVOICE

No 301

(612) 884-5890

TO Minnesota Zoological Gardens
 12101 Johnny Cake Road
 Apple Valley, Minn.

INVOICE DATE 7/30/80	SALESMAN
SHIP TO Dairy Queen	
RECEIVED JUL 31 1980	

Steve Serman

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
QUANTITY	DESCRIPTION		UNIT PRICE	TOTAL
	We request the sum of Nine Thousand Nine and 00/100 Dollars (\$9,009.00) as payment for work completed at the Zoo in Apple Valley, MN.			
	This total is broken down as follows:			
	Original contract		8269 00	
	Change order #1		479 00	
	Labor & materials to add 1 30 amp 3 phase receptacle in Dairy Queen		261 00	
				\$ 9,009 00
			<u>MZG amount</u>	<u>4,238 20</u>
			IDQ amount	4,770 80

TRAN	VENDOR NUMBER	TYPE
INVOICE NUMBER		ORGANIZATION
SEQ. NO.	DATE	DEPT. P.O. #
ACCOUNT #	DATE	OBJECT
SUBJECT	DESCRIPTION	TASK
I hereby certify that the above information is true and correct and that the amount of payment is correct and that the goods and services described herein have been received and accepted by me.		
SYSTEMS AND UNIT NO.		DEPT. AUTH. SIGNATURE

*Remodeling Lake Playa Facility
 & Rest Stop Hotdog area*

M. Stauffer

ORIGINAL

Thank You

2549

SHERMAN NURSERY CO.

\$ 2582

CHARLES CITY, IOWA 50616 • PH. (515) 228-1124

ORDERED BY

MINNESOTA ZOOLOGICAL GDN.
12101 Johnny Cake Road
Apple Valley, Minnesota 55124

1980

May 30, 1980

TRANSPORTATION CHARGES ON NURSERY STOCK
SHIPPED TO YOU VIA STOCKBERGER BULK ON 5/6/80.

275.00

THIS IS A CASH ITEM. PLEASE REMIT PROMPTLY.

THANK YOU

*Services rendered
Payment authorized
7/2/80
Steven W. Wachs*

Due date 30 days within 7 days
according to I.C.C. regulations

Total

275.00



Ojibway
Foundation

12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

August 11, 1980

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

Attached is a statement from The Raven Gallery, Inc. for \$2,997.00 for the purchase of the framing for the Ojibway Art Program paintings.

Please pay directly to the Raven Gallery using proceeds from Zoo Walk.

Sincerely,

Edward Kohn
General Director

EK:gd

Att.



The Raven Gallery Inc.

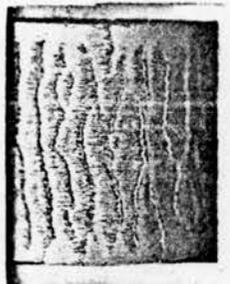
3827 West 50th Street
Minneapolis, Minnesota 55410
(612) 925-4474

STATEMENT

Date July 17, 1980
Amount due this month _____
Amount received _____
Recorded _____

Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, MN 55124

Description	Date	Debit	Credit	Balance due
10 Frames, 40 United Inches @ \$80.00				\$ 800.00
11 Frames, 50 United Inches @ \$90.00				990.00
13 Frames, 60 United Inches @ \$100.00				1300.00
2 Frames, Over 60 United Inches @ \$120.00				240.00
				\$3330.00
QUANTITY DISCOUNT, -10%			\$333.00	
				\$2997.00
The frames consist of aluminum moulding, 4-ply 100% rag mats, museum-quality hinges, and UF3-grade acrylic glazing, which filters out ultraviolet light. It is possible that the cost of the frames could be somewhat higher, depending on the source from which we get the acrylic.				





Minnesota Zoological Garden Foundation

1422 West Lake Street, Suite 303 • Minneapolis, Minnesota 55408 • Phone (612) 827-3661

August 11, 1980

OFFICERS AND DIRECTORS:

CONNIE DeLAND
President
Minneapolis
MARGEE KINNEY
Vice President
Wayzata
MALCOLM McDONALD
Vice President
North Oaks
STANLEY NELSON
Vice President
Minneapolis
DEAN McNEAL
Secretary
Mound
ANTHONY L. ANDERSEN
Treasurer
St. Paul

FIRMIN ALEXANDER
Apple Valley
W. ANDREW BOSS
St. Paul
WALLACE C. DAYTON
Minneapolis
LOUIS I. GELFAND
Minneapolis
RICHARD G. GRAY, SR.
Minneapolis
KATHY GRETSCH
North Oaks
REUEL HARMON
Inver Grove Heights
KENNETH M. KNOPF
Minneapolis
JOHN C. MCKAY
South St. Paul
CHY MORRISON
Wayzata
DAVID W. ONAN, II
Wayzata
JOSEPH T. O'NEILL
St. Paul
GORDON ROSENMEIER
Little Falls
MARY ANN SCROGGINS
Afton
SANDRA STOKESBARY
Minneapolis
JOHN E. TILTON
Hopkins

EX-OFFICIO MEMBERS:

ROBERT L. BONAWITZ
President
Minnesota Zoological Society
JAMES L. HETLAND
Chairman
Minnesota Zoological Board
EDWARD KOHN
General Director
Minnesota Zoological Garden

EXECUTIVE DIRECTOR:
ROBERT S. VOIGT

Mr. Edward Kohn
General Director
12101 Johnny Cake Ridge Road
Apple Valley, MN 55124

Dear Mr. Kohn:

Peat, Marwick, Mitchell & Company, 2100 American National Bank Building, St. Paul, Minnesota 55101, are making their usual examination of our financial statements, and we shall be obliged, therefore, if you will verify the correctness of the following information regarding monies received by the Minnesota Zoological Garden from us during the period from July 1, 1979 through June 30, 1980.

MZGF Emergency Equipment Fund	4959.00
Program Grants	14873.00
MZG Short-range Development Program	434,266.13 ✓

Please sign and explain any differences below and reply directly to our auditors. A return envelope is enclosed for your convenience.

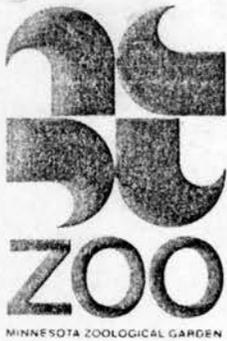
Yours truly,

Robert S. Voigt
Executive Director

RSV:dm

The amount(s) and information stated above are correct.
() incorrect.

Signed



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

August 8, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

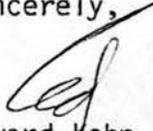
I have approved the purchase of the attached listed public address sound equipment from the MZGF Emergency Equipment Fund.

This equipment is needed to carry out the presentation of the Beluga whale feeding demonstrations.

I have attached Invoice #HF04254 from Hi-Fi Sound Electronics for \$773.95. Please have a check drawn up in this amount and sent to the address on the invoice.

Thank you.

Sincerely,


Edward Kohn
General Director

EK:gd

Att.

1226 HARMON PLACE
MINNEAPOLIS, MINNESOTA 55403

HI-FI SOUND ELECTRONICS

INVOICE

HF 04254

PHONE: 339-6351 (AREA CODE 612)

SOLD TO

SHIP TO (SAME AS "SOLD TO" UNLESS INDICATED BELOW)

Minnesota Zoological Foundation
1422 W Lake St
Mpls Mn 55408

DATE	CUST. ORDER NO.	VIA	CLERK	TERMS	APPR
7-31-80	294734	WIC	J	OPEN	

B.O.	QUAN.	STOCK NO.	ARTICLE	PRICE	TOTAL
	1		CROWN D-75 Amp # 610388		450.00
	1		E.V. 848A SPKR		112.00
	5		A3M SC	2.18	10.90
	5		A3P SC	2.53	12.65
	10		280 SC	1.43	14.30
	10		121P SC	2.42	24.20
	5		350a SC	.50	2.50
	4		131P SC	2.88	11.52
	4		297 SC	1.77	7.08
	2		349 API SC	2.30	4.60
	2		500' spools 8461 Belden Wire	62.60	125.20

INVOICE

NOTE - ALL CLAIMS MUST BE MADE UPON RECEIPT OF ORDER. MERCHANDISE FOR RETURN WILL NOT BE ACCEPTED WITHOUT OUR WRITTEN AUTHORIZATION. IT MUST BE ACCOMPANIED BY THIS INVOICE.

John Pope X
RECEIVED BY

SUB TOTAL	773.95
Minn. Sales Tax	
Delivery Charge	
TOTAL	773.95

BUSINESS FORMS & SYSTEMS, INC. - MINNEAPOLIS, MINN. 55408 19128-5

ORIGINAL



*For MRF
SR*

12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

August 8, 1980

Mr. Milo Stauffacher
International Dairy Queen
Minnesota Zoo
Apple Valley, Minnesota 55124

Dear Milo:

Below is a final summary of payments made on behalf of Dairy Queen to fulfill the agreed upon \$20,000 compensation for your relocation (or closing) of the Plaza Store.

<u>Vendor</u>	<u>Service Performed</u>	<u>Amount</u>
I.D.Q.	Umbrella tables	\$ 5,160.00
Banquet Signs	Vending cart	3,500.00
Midway Sign Co.	Food service sign	6,424.95
Commercial A/C Co.	A/C modification	676.85
Elder-Jones Inc.	Lake Plaza remodeling	<u>4,238.20</u>
TOTAL		<u>\$20,000.00</u>

Attached are copies of the above invoices. Please note that there is a balance due to Elder-Jones, Inc. of \$4,770.80 which is I.D.Q.'s responsibility.

Thank you.

Sincerely,

Steve Iserman
Administrative Officer

SAI:gd

Att.

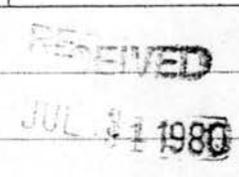
ELDER-JONES, INC.
 General Contractor
 9301 Bryant Avenue South P.O. Box 20626
 BLOOMINGTON, MINNESOTA 55420

INVOICE

No 301

(612) 884-5890

TO Minnesota Zoological Gardens
 12101 Johnny Cake Road
 Apple Valley, Minn.

INVOICE DATE 7/30/80	SALESMAN
SHIP TO Dairy Queen	
	

Steve Serman

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
----------------	--------------	-------------	--------------	-------

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	We request the sum of Nine Thousand Nine and 00/100 Dollars (\$9,009.00) as payment for work completed at the Zoo in Apple Valley, MN.		
	This total is broken down as follows:		
	Original contract	8269 00	
	Change order #1	479 00	
	Labor & materials to add 1 30 amp 3 phase receptacle in Dairy Queen	261 00	
			\$ 9,009 00

MZG amount 4,238 20

IDQ amount 4,770 80

TRAN	VENDOR NUMBER	TYPE
INVOICE NUMBER		ORGANIZATION
SEQ. NO.	DEPT. P. O. / F. O. NO.	OBJECT
AMOUNT OF INVOICE	DATE	SUBJECT TASK
SUB-TASK	CLIENT CODE	FED. PROJ.
<small>I hereby certify that the goods of materials furnished by me have been inspected and received by the buyer and have been furnished and are in accordance with specifications, drawings, tender form, and amount, and quality, and payment therefor is hereby acknowledged.</small>		
EVENT ASSIGNMENT NO.		DATE AND SIGNATURE

M. Stauffer

Remodeling Lake Playa Facility & Rest Stop Hotdog area

ORIGINAL

Thank You



INTERNATIONAL DAIRY QUEEN, INC.

P.O. Box 35286, MINNEAPOLIS, MINN. 55435
Telephone (612) 830-0200

54746

AMERICAN DAIRY QUEEN CORP.
DAIRY QUEEN FINANCIAL INC.
DAIRY QUEEN REALTY, INC.
I.D.Q. PROPERTIES, INC.
I.D.Q. DISTRIBUTORS
DAIRY QUEEN SUPPLY
F.S.I.

INTERNAL USE ONLY

35090

STORE OPERATOR ADD T.O.
TERRITORY OPERATOR

DATE 4/30/80

Minnesota State Zoological Society
c/o American Dairy Queen

BILL TO: Minnesota State Zoological Society
12101 Johnnycake Road
Apple Valley, Minnesota 55124

SHIP TO: 12101 Johnnycake Road
Apple Valley, Minnesota 55124
Attn: Milo Stauffacher

PHONE: 3180 BUSINESS HOME

ASAP
REQUESTED
DELIVERY DATE

CUSTOMER P.O. NO.

QUANTITY	ITEM NO.	DESCRIPTION	UNIT PRICE	TOTAL COST
10	N/A	MARK FOR: LAKEVIEW PLAZA Miracle Model 1101 Ring Round Table with Umbrella in red	516.00	5160.00

KA ALL FREIGHT CHARGES ARE FOR THE MOST PART INCLUDED
F.O.B. PLANT OR WAREHOUSE

TOTAL EQUIPMENT \$5160.00

- FULL PAYMENT ATTACHED
- LEASE SECURITY DEPOSIT \$ _____
- COND. SALES CONTRACT
- INVOICE CUSTOMER

SALES TAX 4 FE %

AUTHORIZATIONS PURCHASER per phone Milo Stauffacher

TOTAL CHARGES

TERRITORY OPERATOR OR DISTRICT MGR. Milo Stauffacher 5/2/80

LESS: DOWN PAYMENT

ADMINISTRATOR

BALANCE

CODE

CREDIT

EQUIPMENT DIVISION

[Handwritten signature]
DATE 5/2/80

\$
\$

BANQUET SIGNS

a subsidiary of North American Carrousel & Cart Manufacturing Co.

Minnesota Zoological
Garden
12101 Johnnycake Ridge Rd.
Apple Valley Mn.

Invoice For
1 portable vending unit.
\$3500
(For Lake Playa Development)

TAX #
90-000-
01

TOTAL \$3500
DUE

OK
MS

328 East 9th Street - St. Paul - Minnesota 55101 612-222-8954

Phone 612-473-1571

INVOICE

Invoice 15643

Commercial Air CONDITIONING, INC.

Date July 10, 1980

CONTRACTORS
FABRICATORS

AIR CONDITIONING • HEATING AND VENTILATING
STAINLESS STEEL • CUSTOM SHEET METAL

2200 NIAGARA LANE

MINNEAPOLIS, MINN. 55441

Job No. C-13698

Sold to.

Your Order No. 956378

Minnesota Zoological Gardens
12101 Johneycake Road
Apple Valley, MN 55124

Re: Zoo Dairy Queen

Furnish & install backdraft dampers in two stainless steel exhaust ducts in main Dairy Queen space.

Furnish & install dampers in duct to three zones in remote space.

Steel	10.51
Misc. Material	34.58
Dampers	87.36
Milage	5.40
Labor	539.00
	<u>676.85</u>

O.K.
[Signature]

PHONE: 645-9188

MIDWAY SIGN COMPANY

"If It's a Sign, We Can Build It"

444 NORTH PRIOR AVENUE

Nº 18736

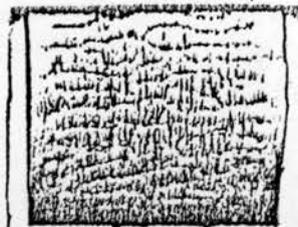
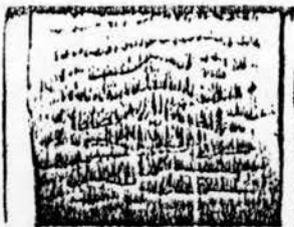
ST. PAUL, MINN. 55104

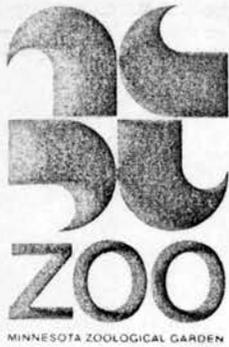
July 8 1980

Minnesota Zoological Society
Attention: Steve Iserman
12101 Johnny Cake Road
Apple Valley, Minn. 55124

DATE	Cenc Hamilton DESCRIPTION	AMOUNT		BALANCE	
6/12/80	Panels, letters, logos and installation on Dairy Queen buildings as directed by Cenc Hamilton Labor Materials	4206	25		
		2218	70		
				6,424	95

PLEASE INDICATE INVOICE NUMBER WHEN PAYING ACCOUNT





*Foundation
Emergency Fund*

12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

July 28, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

I have approved the purchase of the public address sound equipment from the MZGF Emergency Equipment Fund.

This equipment was needed to carry out the presentation of the Steve Martin Bird Shows.

I have attached Invoice #HFO3794 from Hi-Fi Sound Electronics for \$2,869.10. Please have a check drawn up in this amount and send to the address on the invoice.

Thank you.

Sincerely

Edward Kohn
General Director

EK:gd

Att.

1226 HARMON PLACE
MINNEAPOLIS, MINNESOTA 55403

HI-FI SOUND ELECTRONICS

INVOICE
HF 03794

PHONE: 339-6351 (AREA CODE 612)

SOLD TO

SHIP TO (SAME AS "SOLD TO" UNLESS INDICATED BELOW)

Minnesota Zoological Foundation
1422 W. Lake St.
Mpls., Minn. 55408

DATE: 7-18-80 CUST. ORDER NO.: 294478 VIA: P.U. CLERK: Z TERMS: Open APPR: [Signature]

B.O.	QUAN.	STOCK NO.	ARTICLE	PRICE	TOTAL
	2		848A E.V.	111.00	222.00
	1		123 Vega Antenna		4000
	1		D150A Crown SN # 32661		669.00
	2		F3-238 M.C.	135	270
	5		D3F S.C.	342	1710
	5		D3M "	208	1040
	10		36-010 M.C.	249	2490
	1		ACK 193, Sounder	83.00	83.00
	1		Vega Professional F 77B-58 SN # 5043		1,800.00

~~INVOICE~~
OK for water
11/18/80
for file

NOTE - ALL CLAIMS MUST BE MADE UPON RECEIPT OF ORDER. MERCHANDISE FOR RETURN WILL NOT BE ACCEPTED WITHOUT OUR WRITTEN AUTHORIZATION. IT MUST BE ACCOMPANIED BY THIS INVOICE.

SUB TOTAL 2,869.10
Minn. Sales Tax
Delivery Charge
TOTAL 2,869.10

ORIGINAL

J.R. Kohn



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

July 14, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

Listed below are three (3) invoices for goods and services procured for projects contained in the Short Range Development program. I am requesting that the Foundation make payment directly to the vendors and deduct the amount from the \$100,000 July 15, 1980 cash draw.

<u>Vendor/ Invoice</u>	<u>Goods/Service Supplied</u>	<u>Amount</u>	<u>Apply to Short Range Development Proj. #</u>
Lance Wyman Ltd.	Design Services	\$14,123.95	E5-Master Graphics
Midway Sign Co.	Food Service Sign	6,424.95	All-Plaza retail dev.
Commercial A/C Co.	Restaurant Mod.	<u>676.85</u>	All-Plaza retail dev.
	TOTAL	<u>\$21,225.75</u>	

Thank you.

Sincerely,

Edward Kohn
General Director

EK:gd
Att.

June 20, 1980

Mr. Ed Kohn
General Director
Minnesota Zoo
Apple Valley, Minnesota 55124

INVOICE #1038

Herewith is our invoice for work completed in the following categories:

Trail Id	\$	22.50	
Road Signs			
Design		3,475.00	
Production		6,810.00	
Service Symbols		20.00	
Zoo Map		535.00	
Zoo Brochure		205.00	
Zoo Identity		475.00	
Stationery		180.00	
Plaza Pylons		<u>357.50</u>	
DESIGN FEE			\$12,080.00
EXPENSES			<u>2,043.95</u>
TOTAL			\$14,123.95

Please note that all invoices are due upon receipt.



PHONE: 645-9188

MIDWAY SIGN COMPANY

"If It's a Sign, We Can Build It"

444 NORTH PRIOR AVENUE

Nº 18736

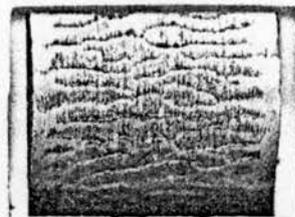
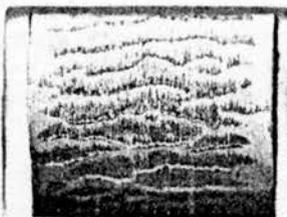
ST. PAUL, MINN. 55104

July 8 1980

Minnesota Zoological Society
Attention: Steve Iserman
12101 Johnny Cake Road
Apple Valley, Minn. 55124

DATE	DESCRIPTION	AMOUNT		BALANCE	
6/12/80	Gene Hamilton Panels, letters, logos and installation on Dairy Queen buildings as directed by Gene Hamilton				
	Labor	4206	25		
	Materials	2218	70		
				6,424	95

PLEASE INDICATE INVOICE NUMBER WHEN PAYING ACCOUNT



Phone 612-473-1571

INVOICE

Invoice 15643

Commercial Air **CONDITIONING, INC.**

Date July 10, 1980

CONTRACTORS
FABRICATORS

AIR CONDITIONING • HEATING AND VENTILATING
STAINLESS STEEL • CUSTOM SHEET METAL

2200 NIAGARA LANE

Job No. C-13698

MINNEAPOLIS, MINN. 55441

Sold to.

Your Order No. 956378

Minnesota Zoological Gardens
12101 Johneycake Road
Apple Valley, MN 55124

Re: Zoo Dairy Queen

Furnish & install backdraft dampers in two stainless steel exhaust ducts in main Dairy Queen space.

Furnish & install dampers in duct to three zones in remote space.

Steel	10.51
Misc. Material	34.58
Dampers	87.36
Milage	5.40
Labor	539.00
	<u>676.85</u>

SR Dev.

X



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612-432-9010

June 26, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

Attached is invoice number 1037 in the amount of \$10,642.95 from Lance Wyman Ltd. for zoo master graphics design services.

I am requesting the Foundation to make payment directly to Mr. Wyman and deduct the amount from the Short Range Development Program \$100,000 cash draw of June 30, 1980.

Thank you.

Sincerely,

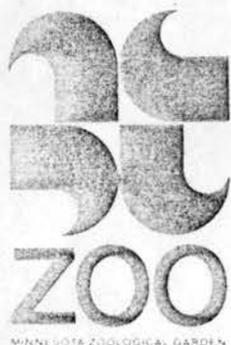
Edward Kohn
General Director

EK:gd

Att.

6/30/80
E

Foundation



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

June 2, 1980

Mr. Robert Voigt
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, MN 55408

Dear Bob:

I am requesting that you forward the \$2,000 received from the Thorpe Foundation for library fund purposes.

Angie Stehman, zoo librarian, has book lists prepared and she would like to begin ordering.

If any additional information is needed, please contact me.

Sincerely,

Edward Kohn
General Director

EK:gd



Office Memorandum

DEPARTMENT MZG

TO : Edward Kohn ✓

DATE: May 28, 1980

FROM : Dick Abraham

PHONE: 227

SUBJECT: THORPE FOUNDATION

Please request the \$2,000 given to the Foundation be transferred to the Zoo. Angie has book lists prepared and is ready to begin ordering.

Thanks.

DA:pn

cc: Angie Stehman
Bev Rongren
Steve Iserman

Library fund



SIR, Ed,
Short Range
Foundation

12101 Johnny Cake Ridge Road
Apple Valley, MN, 55124
612-432-9010

May 14, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

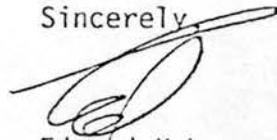
Dear Bob:

Listed below are five (5) invoices for equipment and materials procured for projects contained in the Short Range Development program. I am requesting that the Foundation make payment directly to the vendors and deduct the amount from the \$100,000 May 15, 1980 cash draw.

<u>Vendor/ Invoice No.</u>	<u>Material Supplied</u>	<u>Amount</u>	<u>Apply to Short Range Development Project #:</u>
Pink Supply Grp. #202246	Office equipment	\$ 2,932.00	B2 - Zoologist Office
Sherman Nursery Co. #18612	Plants	162.36	D3 - Bison/Wapiti
Sherman Nursery Co. #18432	Plants	4,394.36	A1 - Children's Zoo (\$ 543.51) A12 - Main Entry (380.16) D3 - Bison/Wapiti (1,322.39) D7 - Tiger Maternity(2,148.30)
Int'l Dairy Queen #54746	Umbrella tables	5,160.00	A5 - Sunshades
Banquet Signs -none-	Vending cart	<u>3,500.00</u>	A11-Plaza Retail development
	TOTAL	\$16,148.72	

Thank you.

Sincerely

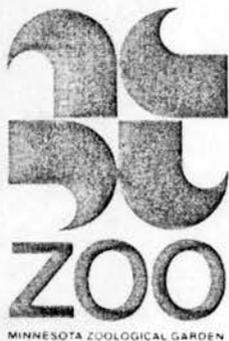


Edward Kohn
General Director

EK:gd

Attachments

Foundation



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

May 2, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

Per your discussion with Steve Iserman, I am attaching a revised estimated cash draw schedule against MZGF capital funds for the MZG Short Range Development program. These amounts and dates are based on the current progress of the program and will be updated as conditions warrant.

In addition, please consider this as a request for the May 15th draw in the amount of \$100,000 as identified in the schedule.

I am attaching a progress summary of the development program for your information. Please contact Steve Iserman if any additional data is desired.

Sincerely,

Edward Kohn
General Director

EK:gd

Att.

SCHEDULE OF ESTIMATED DRAW
AGAINST FOUNDATION CAPITAL FUND
for the MZG SHORT RANGE DEVELOPMENT PROGRAM

(Revised 5/1/80)

<u>Date</u>	<u>Draw Amount</u>
May 15, 1980	\$ 100,000
June 15, 1980	100,000
July 15, 1980	150,000
August 15, 1980	150,000
September 15, 1980	150,000
October 15, 1980	150,000



Minnesota Native American
EK Kohn
work copy

12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612 432-9010

May 2, 1980

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

Dear Bob:

In the service of our Native American program, I request that Zoo Walk proceeds in the amount of \$4,985 be directed to The Raven Gallery, 3827 West 50th Street, Minneapolis, for the purchase of 36 original prints and drawings by Ojibway artists, as listed in the enclosed invoice.

The works will appear at the Minnesota Zoo in September 1980. Thereafter they will tour, with interpretive material, throughout the region. Tour services, including insurance, will be contracted for from the Arts and Learning Services Foundation through a future transaction. Following the tour, the Minnesota Zoological Society will be requested to conduct an auction of the works in which we would expect to substantially regain the purchase investment for either return to the Zoo Walk fund, or for use in continuation of the Native American program.

Sincerely,

Edward Kohn
General Director

EK:gd

Reference Attachment: Proposal to Carolyn Foundation

cc Raven Gallery
Ralph Waterhouse



Ojibway Art Collection

Jackson Beardy	Woodpecker	41/100	\$ 125
	Searching for Direction	61/99	125
	Weather Warner	89/99	235
	Bird Family II	36/100	125
	Flock	76/99	350
Isaac Bignell	Buffalo Spirit	24/150	90
Eddy Cobiness	Giant Beaver	drawing	300
Blake Debassige	Birds at Playl	36/94	75
Goyce Kakegamic	Hibernation	41/55	80
	Turtles	32/56	70
Josh Kakegamic	Two Lovers	33/84	75
	Bear	42/65	90
	Rabbits	13/65	95
	Cast Out	52/56	75
	Early Bird	10/65	120
Robert Kakagamic	Beaver	25/30	65
Robert Kakageesic	Eagle Spirit	drawing	350
Eleanor Kanasawe	Crow	36/225	60
Norman Knott	Vee of Geese	59/100	150
Larry Meechus	Musk-ox	12/75	140
Norval Morrisseau	Sacred Bear	48/99	150
" "	Metamorphosis-Man Into Turtle	A/P	170.
" "	Otter and Other Life Forms	14/41	200.
" "	Loon & Fish	40/56	140.
" "	The Visionary	38/62	250.
" "	Images of Myths	37/58	150.
Paddy Peters	Birds of a Feather	34/50	75.
Roy Thomas	Leaving Brother on Island	27/75	125.
" "	Sibis Turning into Wolf	27/75	125.
" "	Dog Being Welcomed into Man's Home	27/75	125.
Clemence Wescoupe	Buffalo & Bird Spirit	142/500	80.

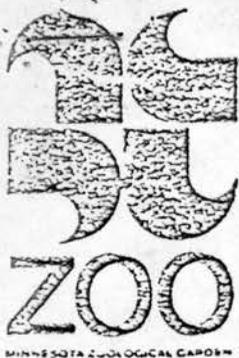


The Raven Gallery Inc.

3827 West 50th Street
Minneapolis, MN 55410
(612) 925-4474

Ojibway Art Collection Continued

Saul Williams	Mother's Love	42/60	140.
" "	Squirrels Mating	27/40	65.
" "	Bird Totem	25/53	95.
" "	Wolverine Hunting at Night	45/60	175.
" "	Hard Times	16/55	125.
	Total Collection		\$ 4985.



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

February 29, 1980

Natural America
great exp.
cc: Thomas Crosby, Jr.
Linda Crawford
cc: K. Rosebear
Mgmt Group
SI, BH, PB, Jd
BR, RW, PB, Jd
cc: O & P Home
cc: Dave Berlin

Mr. Robert B. Diercks, Executive Director
Carolyn Foundation
1600 First National Bank Building
Minneapolis, Minnesota 55402

Dear Mr. Diercks:

On behalf of the Minnesota Zoological Garden, I submit to the Carolyn Foundation our request for a contribution of \$25,000 in order to enable bringing to the public Earth Connections: The Art and Life of the Native American, a series of native art and culture presentations in an environmental educational context.

It is axiomatic that unless humankind can be brought to cherish the Earth, and our remaining wild co-inhabitants upon it, the millenium that dawns in only twenty years may find us residents in ever-expanding wastelands with our zoos serving only as bastions protecting a handful of remnant species.

At the dawn of our present millenium people huddled in enclaves and the Earth was free to the wild. Now that is reversed. Not only Earth's wild residents but their very realms of air, water and soil are at the mercy of our disinterest. If the forthcoming millenium is to dawn with hope for human commitment to the survival of natural splendor, then we had better, now, remake our personal connections to the Earth. And for this purpose the zoo, as a cultural institution, can play a significant role.

In the context of the living animal the zoo can provide people a language of commitment to partnership with the Earth. The native American experience provides such a language.

"Every part of this earth is sacred to my people...every shining pine needle, every sand shore, every mist in the dark woods, every clearing and every humming insect is holy in the memory and experience of my people. We are part of the earth and it is part of us..." - Chief Seattle

"Man and animal have to live together with respect. We share the same earth, drink the same water, breathe the same air." - Robert Ka-Kay-Gee-Sick, Jr. of the Ojibways.

Might not the ongoing interpretation of their partnership with the Earth as expressed in legend and in creative form by the Inuit, the Dakota, and the Ojibway and other peoples of this continent provide all citizens with possible new dimensions of relationship to our natural world? The purpose of the Carolyn Foundation support would be to enable the full exploration of such potential by the Minnesota Zoo.

"Earth Connections"

Our program would include four activities:

- A. Three 4-6 week native art and interpretive presentations would occur at the Zoo.
- B. The Ojibway show would be circulated throughout the region.
- C. Live presentations of art and legend would be conducted in association with each show.
- D. Feasibility of an all-seasons exhibition of a native American family settlement at a central lake-site at the Zoo would be studied as a platform for living presentation of cultural elements.

- A. Native Art Presentations. On lease or purchase (Ojibway show) from the Raven Gallery, Inc. of Minneapolis and in association with the services of the Arts and Learning Services Foundation (ALSF), the Minnesota Zoo would present:

September-October (5 weeks) 1980: "Earth Circles - The Art of the Ojibway," a collection of 30 to 35 original limited collection Ojibway prints showing the world of animals and the spiritual relationship between humans and the natural world as seen through Ojibway tradition. The Ojibway artists represented in the show will be Jackson Beardy, Robert Ka-Kay-Gee-Sick, Jr., Josh Kakegemic, Goyce Kakegemic, Eleanor Kanasawe, Norman Knott, Paddy Peters, Norval Morrisseau, Roy Thomas and Saul Williams.

January-February 1981: "The Sacred Game of the Inuit," original prints by Canadian Inuit (Eskimo) artists showing the ancient relationship between the native hunter and the animal world, or the "tender carnivore and his sacred game." The prints show Inuit hunters patiently and skillfully pursuing the animals upon which their survival depends. The exhibit will focus on the intimacy and the enduring integrity of this partnership.

May-June 1981: "The Moveable Feast," an exhibition of the food gathering and feasting customs of native peoples of North America as illustrated in original prints, paintings, basketry, and pottery used for gathering, cooking, and eating. Educational panels will explain the intimate connection between the wandering peoples and the land on which they forage and hunt, the direct connection between the simple foods and survival. The exhibit will show the joy of the feast after the labor of the hunting and gathering.

Each show will be hung in a manner permitting its enjoyment as a coherent experience. We will seek to be as sensitive to the contextual needs of works of art as we are to those of our exhibited resident animals and plants.

- B. Circulation of Ojibway Show. "Earth Circle" will be purchased by the Zoo through an advance of our Zoo Walk proceeds and after opening at the Zoo in September, 1980 will be toured in the five-state area for approximately one year. Carolyn Foundation, in enabling all of the support and contextual services for the show, could share credit with the Zoo for the show's circulation throughout the region. With a 50% subsidy for venue fees included in our proposed budget, the show should be easily accessible to smaller communities in the state and region where meaningful presentations of Ojibway art may never before have occurred, including native centers.

Following the tour of the Ojibway show we would seek the assistance of our Zoo support organizations to conduct an invitation auction of the Ojibway print collection. This effort will have dual values, enhancing the market value of Ojibway art which remains low relative to other Northern American art that has been co-op assisted, such as that of the Inuit. In addition, the purchase fund advance would be certainly returned in its entirety with an anticipated balance available for continuing efforts in the same area of experience. To protect values, the Ojibway show will be insured fully during its tour under policy coverage extended by ALSF.

Ten interpretive panels, approximately 2' x 3' will be hung with the show and will travel with it. The panels will make the images more meaningful to viewers by photographs, poetry and explanatory text.

We will also circulate with the Ojibway exhibit:

1. A four-page handout for the public containing photographs and information to connect the images with the understanding of the Ojibway physical and spiritual relationship to the animal world.
2. A slide show narrated by an Ojibway youngster commenting on the animals depicted in the show. Slides will connect the images in the show with ancient pictographs, the living animals, and the Ojibway concept of the interconnectedness of all living things.

3. A publicity poster advertising the show's appearance in each town.
4. A folder containing background materials such as a press release, ethnographic information, photographs, a map, list of show pieces, printmaking processes and biographical information on the artists.

The showing at the Zoo of the "Sacred Game of the Inuit" and "The Moveable Feast" that are being toured by ALSF will be leased to MZG for six-week showings. ALSF will supervise the hanging of the shows, will consult with zoo staff on educational programs for children and adults, may assist the Zoo in a lecture-tour for the staff and/or public, and may assist in arranging programs to accompany the exhibit. Relevant materials will be provided: ethnographic information, maps, biographical data on the artists, bibliographies, press releases, and photographs.

Catalogs will be offered with the shows whenever available for consignment sale.

On behalf of the Zoo, ALSF will work with each venue to help originate and coordinate educational programs and publicity, and will handle any questions or problems which may arise. ALSF will also keep the collection in good condition as it tours, making repairs or alterations whenever necessary and possible.

- C. Living Culture Presentations. In association with each of the three art presentations the Zoo in cooperation with ALSF and other local institutions, will present at the Zoo music, dance and legend by members of each culture.

In association with the Ojibway art, one of the Ojibway artists whose work is shown has been invited to appear with his work. Ojibway dancers will be invited to present their art form during the show. The Zoo may be graced as well by an Ojibway legend teller.

In association with the Inuit art of the Hunt, the Zoo would co-host with the Science Museum in St. Paul and the Winter Carnival a visit from the Arctic of a drum dancer.

In association with the Moveable Feast show, food gathering and preparation tours on the Zoo site would be conducted on a pre-registration basis. A display of native cookbooks will accompany the show and some may be available for sale by the Zoo.

Throughout all three shows, the Zoo would present a film festival associated with the native American presentations and open to the public. Superb films are available to us, for example, of the Eskimo and the visual poetry of his relationship to the animal and to the land.

In addition, the Zoo would select from among a wide array of curriculum packages related to the native shows. These will be made available to family units on a pre-registration basis as we further our use of the Zoo for extended education at the family level. Advance coordination will be sought with school groups scheduled to visit to enable their fuller employment of the cultural materials available.

- D. Study of Permanent Exhibition. Presentation of cultural manifestation of native American relationships to the Earth is valid in the Zoo setting. More than one million visitors each year come to the Minnesota Zoo from throughout the region. Enjoyable enlightenment is the finest product of this good zoo. On each of the past two Thanksgiving weekends, native American presentations of art and song have been received by the general visitor with rapt interest. We propose to explore going beyond periodic presentation of art and performing art with more permanent displays of aspects of the native American experience.

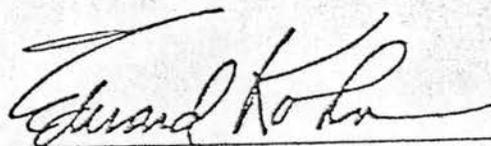
One avenue that we seek to approach through careful consultations and review could entail a seasonal or year-round encampment with wigwam, peaked lodge or bark house construction as appropriate. A lodge might service as a house of legends. The key to such placement at the Zoo would be its service as a living workshop for the native Americans whose material culture and technology would be so offered.

The intent is to proceed with a total commitment to the integrity of the experience for the provider and for the visitor with an exhibition of living culture. The pitfalls are varied but we would study the efforts of the National Park Service and the Minnesota Department of Natural Resources in their presentation of early American experience, for example. We would seek the advice of local native American leaders and anthropological experts at our universities, State Historical Society, the Smithsonian, and at several museums in Minnesota and Milwaukee. Zoos have not provided useful examples thus far. Laudable intentions at the Tulsa Zoo have taken the form primarily of static graphics. Native architectural elements when used elsewhere have generally been simply stylistic trappings for unrelated visitor services.

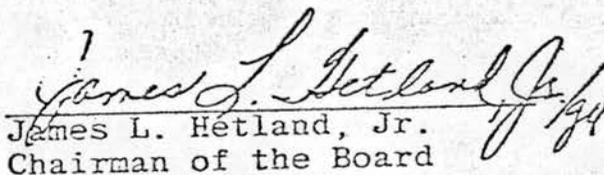
We have learned from survey efforts elsewhere that a very substantial overlap exists of museum/gallery-going and zoo-going, perhaps as high as 60% nationally in major cities. Thus, it would seem that the interest level would be high for bringing a valid living museum experience to the Zoo setting, particularly in our context of environmental awareness. Our proposed activity would culminate in a workshop from which we would seek to distill a feasible plan for the long term exhibition of the native experience at the Minnesota Zoo.

The conservationist, Baba Dioum of Senegal, has said, "In the end we will conserve only what we love." The ongoing language of the love of the land by the native American may provide a syntax through which we all may move closer to new commitments. The support of the Carolyn Foundation would enable the Minnesota Zoo to explore the creative conjunction of the realms of conservation, education, the arts and the experience of the native American.

Sincerely yours,



Edward Kohn
General Director



James L. Hétland, Jr.
Chairman of the Board

EK:gd

Attachments

BUDGET

Direct costs in the service of the four activities are distributed as follows:

Contract services provided by ALSF:

Ojibway Exhibit

Educational panels (10) 2' x 3' with photo and text mounting on 1/4" masonite	\$ 1,525
Educational information kits	635
Booklet for public, four-page	1,350
Show poster, two-color	1,000
Associated research	940
Crating for safe shipping	1,200
Circulation of Ojibway show	<u>3,000</u>

\$ 9,650

Less income to MZG for venue fees (8) @ \$750 less 50% subsidy	<u>(3,000)</u>
--	----------------

Sub Net to ALSF \$ 6,650

Venue fees for "Sacred Game (est.)	1,500
Venue fees for "Moveable Feast" (est.)	<u>1,500</u>

Sub Net to ALSF \$ 9,650

Administrative costs to ALSF	<u>600</u>
------------------------------	------------

Subtotal, ALSF \$10,250

Direct Expenses Minnesota Zoo:

A/V materials and services	\$ 3,000
Curricula packages, educational materials	1,750
Exhibition mounting materials	3,000
Performing arts fees and expenses	3,000
Planning and workshop	<u>4,000</u>

Subtotal, MZG \$14,750

TOTAL REQUEST from Carolyn Foundation \$25,000

(All professional services performed by the Minnesota Zoological Garden will be provided at no cost to the Carolyn Foundation.)

Funding Advance for Minnesota Zoological Garden Foundation (Zoo Walk proceeds)

Purchase of Ojibway collection from Raven Gallery, Inc. (30-35 prints)	\$ 5,000
Framing-museum mounting, "silver" (extruded aluminum) frames, UV3 plexiglass	<u>3,325</u>
	<u>\$ 8,325</u>

BUDGET

No other proposals for funding this program are contemplated.

Natural Expressions in Sight, Sound and Space, a program of eight performing arts events in January and February, 1980, at the Minnesota Zoo has been funded by the Minnesota Arts Board and the Dayton-Hudson Foundation. The experience gained was germane to the proposed presentation of native American art.

PROGRAM PERSONNEL

Minnesota Zoo:

General Guidance	Edward Kohn, General Director
Program Coordinator	Ralph Waterhouse, Executive Officer
Visual Arts Services	David Bender, Interpretive Naturalist, Sr.
Education Services	Richard Abraham, Interpretive Naturalist, Sr.
Exhibition Services	David Brumit, Exhibit Curator
Video Services	David Carlson, Video Program Supervisor

Arts and Learning Services Foundation (see attachment)

Linda Crawford, President
Jo West, Vice-President, Raven Gallery
Pamela Eyden, writer and graphics
designer with anthropology background

Consultants contacted by ALSF relative to this proposal are listed in the enclosure.

Additional consulting services would be enlisted by the program management from selected institutions in the region.

ALSF

Arts & Learning Services Foundation 3829 West 50th Street Minneapolis, Minnesota 55410 612/922-8175

Arts & Learning Services Foundation is a public, non-profit educational foundation organized to provide collections of art and educational materials to museums, galleries, schools and other institutions.

ALSF manages art collections on local, national and international tours. The focus and expertise of ALSF is the contemporary fine arts and fine crafts of North American Indian and Eskimo peoples. The contemporary and traditional art of native and non-native women is a second area of ALSF interest.

Besides circulating privately-owned collections so that they may be enjoyed by the public, Arts & Learning Services Foundation originates collections of art, conferences, shows, film festivals and slide shows as educational vehicles to expand public awareness and appreciation of the above-mentioned arts and artists. ALSF also has begun to do the research and writing for brochures, catalogs, books and teaching aids with a cross-cultural art approach.

For the touring collections, ALSF provides complete educational background material designed to enhance the experience of the visitors. Art is always an individual experience, for the viewer as well as the creator; but information on the diverse cultural traditions, media, styles, motifs and motives of North American and Eskimo art adds depth and interest to the viewer's experience.

The educational materials offered for each exhibit vary. Mounted explanatory panels, documentary photographs, catalogs, slide shows, tape recordings, lectures, demonstrations and other means are used to involve the exhibit audience. The effort in every project is to widen understanding and appreciation of native peoples and their traditional ways, through their art, both past and contemporary. In this manner, the native people themselves may speak to us of what is most important to them.

ALSF

Arts & Learning Services Foundation 3829 West 50th Street Minneapolis, Minnesota 55410 612/922-8175

List of Consultants

Native American Center
Minneapolis
(Native American cultural center)
Contact: Debby Claskin

Neighborhood Center School
Minneapolis
(Native American youth educational and recreational center)
Contact: Ronny, art teacher

Red Schoolhouse
St. Paul
(Native American youth education)
Contact: Clyde Bellecourt

Southwest Warriors
Minneapolis
(Public school group for Native American youth)
Contact: Juanita Pudwell

Young Native American artists group
(Art education)
Minneapolis
Contact: Trudy Gustafson

Minneapolis Public School
Indian Education Dept.
Minneapolis
Contacts: Eva Neubeck, Steve Primo, Sharon Blackhawk

Minneapolis College of Art and Design
Minneapolis
(Native American studies)
Contact: Ruth Voight

Science Museum of Minnesota
St. Paul
(Cross-cultural displays and programming)
Contact: Lou Casagrande

Minnesota Chippewa Tribe
Cass Lake, MN
(Indian education curriculum development)
Contact: Chuck Robertson

Northeastern Wisconsin In-School Telecommunications
Green Bay, Wisconsin
(Work with Native Americans on producing educational t.v. programs)
Contact: Eileen Littig, producer, project coordinator



Foundation

12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

February 20, 1980

Mr. Robert Voigt
Minnesota Zoological Garden Foundation
Suite 218
33 Wentworth Avenue East
West St. Paul, Minnesota 55118

Dear Bob:

Attached is Invoice Number 1026 in the amount of \$7,752.78 from Lance Wyman, Ltd. for a continuation of the remedial design services as outlined in my letter of July 9, 1979.

I am requesting the Foundation make payment to Mr. Wyman for these services and to apply the expense to the Graphics project in the Short Range Development Program.

Thank you.

Sincerely,

Edward Kohn
General Director

EK:gd

Att.

January 23, 1980

Mr. Ed Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

INVOICE #1026

Herewith is our invoice for work completed in the following categories:

Visual Identifiers for the five trails	\$ 905.00
Visual Identifiers for each Zoo service	280.00
Lettering Standards	1,833.75
Exterior Pylons	1,710.00
Interior Overhead and Wall Signing	350.00
Zoo Map	317.50
Ski Trail Signing	365.00
Ski Trail Sculpture	<u>900.00</u>
Design Fee	\$6,661.25
Expenses	<u>1,091.53</u>
Total	\$7,752.78

Please Note All Invoices are due upon receipt

Noted OK 3 Feb 80.
→ Confirmation via A Smith
actn SAI.



*sent to
Adeline for
approval
2/4/80*

January 23, 1980

Mr. Ed Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

INVOICE #1026

Herewith is our invoice for work completed in the following categories:

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Design Fee	\$6,661.25
Expenses	<u>1,091.53</u>
Total	\$7,752.78

Please Note All Invoices are due upon receipt

*Noted EK 3 Feb 80.
→ Confirmation via A Smith
actn SAI.*



Foundation



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

January 3, 1980

Mr. Robert Voigt
Minnesota Zoological Garden Foundation
Suite 218
33 Wentworth Avenue East
West St. Paul, Minnesota 55118

Dear Bob:

I am requesting that you forward the \$5,000 received from the Dayton/Hudson Corporation for the Arts Program.

Contracts have been entered into against these funds and payment requests should be received shortly.

If any additional information is needed, please contact me.

Yours very truly,

A handwritten signature in black ink, appearing to read "Edward Kohn". The signature is fluid and cursive.

Edward Kohn
Director

EK:DR:gd

file Graphics
SEP 24 1979
Copied SAI
B.D.

September 18, 1979

Mr. Ed Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

Dear Ed:

The attached is a program to develop the basic graphics for the trail system, the solar exhibit and the Zoo typography. Included will be a slide presentation of the on site system.

Let me think a little about the area markers for the mono-rail terrain. I'll explore the animal sculpture and some other ideas and then put together a budget.

Attached is a copy of an August 15 invoice that is causing a little pinch with my financial system here.

I hope all goes well with the opening of the Zoo Ride, would love to see some shots of everything working.

Have a great time in Canada, give Ann and the girls a big hug.

Sincerely,

Lance

LW/km



10/1/79 copied SAI - B.
SAI (Doug Rickabaugh said he was handling this's corresp., etc. This week in Steve's absence.)
+ Subject to Pelli's OK
please accept so that work may proceed ASAP.

Ed,

SEP 24 1979

SAD - Please accept.
EK
30 Sept 1979

September 18, 1979

Mr. Ed Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

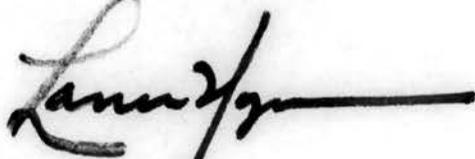
Dear Mr. Kohn:

The following program outlines basic on site components of the visual Identity and Directional System for the exhibit areas at the Minnesota Zoological Garden.

COMPONENT	DESIGN FEE
1. Five Trail Identifiers - final design and artwork	7,500.00
2. Solar Exhibit Identifiers - design and artwork	960.00
3. Lettering Standards - design of custom typeface and artwork	3,500.00
 TOTAL DESIGN FEE	 \$11,960.00

In addition to the design fee, expenses will be billed at cost.

Sincerely,



Lance Wyman

LW/km



SEP 24 1979

1006

August 15, 1979

Mr. Ed Kohn
 General Director
 Minnesota Zoological Garden
 12101 Johnny Cake Ridge Road
 Apple Valley, Minnesota 55124

Invoice #1006

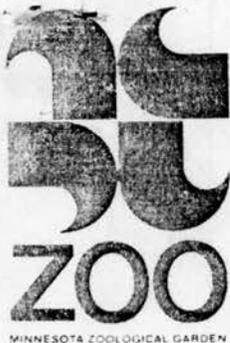
Herewith is our invoice for work completed on the graphic elements of the visual identity and directional system for the Minnesota Zoo and the Zoo Monorail Ride.

<u>ELEMENT</u>	<u>DESIGN FEE</u>
1. Zoo Symbol and Logotype - final artwork	1,200.00
2. Five Trail Identifiers - 50% of preliminary design	2,400.00
3. Zoo Ride Symbol - research, design and final artwork	2,160.00
4. Directional Arrow - final design and final artwork	1,200.00
5. Zoo Ride Directional and Location Signs - research and 50% of preliminary design	720.00
DESIGN FEE	\$7,680.00
EXPENSES	<u>699.53</u>
TOTAL	\$8,379.53

Please note that all invoices are due upon receipt.



*Invoiced and acknowledged
 Ed Kohn
 30 Sept 79*



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

September 5, 1979

Mr. Robert Voigt
Minnesota Zoological Garden Foundation
Suite 218
33 Wentworth Avenue East
West St. Paul, Minnesota 55118

Dear Bob:

Attached is Invoice Number 1006 in the amount of \$4,713.49 from Lance Wyman, Ltd. for a continuation of the remedial design services as outlined in my letter of July 9, 1979. The invoice amount has been adjusted downward to eliminate those items which relate to the monorail. They will be paid from the Zoo Ride escrow account.

I am requesting the Foundation to make payment to Mr. Wyman for these services.

If any additional information is needed, please contact me.

Yours very truly,

Edward Kohn
General Director

EK:SI:bd
attach.

August 15, 1979

Mr. Ed Kohn
 General Director
 Minnesota Zoological Garden
 12101 Johnny Cake Ridge Road
 Apple Valley, Minnesota 55124

Invoice #1006

Herewith is our invoice for work completed on the graphic elements of the visual identity and directional system for the Minnesota Zoo and the Zoo Monorail Ride.

<u>ELEMENT</u>	<u>DESIGN FEE</u>
1. Zoo Symbol and Logotype - final artwork	1,200.00
2. Five ^{Four} Trail Identifiers - 50% of preliminary design	2,400.00 1,920.00
3. Zoo Ride Symbol research, design and final artwork	2,160.00
4. Directional Arrow - final design and final artwork	1,200.00
5. Zoo Ride Directional and Location Signs - research and 50% of preliminary design	720.00
DESIGN FEE	\$7,680.00 4,320.00
EXPENSES	<u>693.53</u> 393.49
TOTAL	\$8,373.53 <u>4,713.49</u>

Please note that all invoices are due upon receipt.



*SHE Approval subject to
 Adde Smith's commencement
 on work completion
 SK. 20 Aug 79
 ASS*



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

August 30, 1979

Mr. Robert Voigt
Executive Director
Minnesota Zoological Garden Foundation
33 Wentworth Avenue East
West St. Paul, Minnesota 55118

Dear Bob:

I have approved the purchase of the following fencing equipment from the Minnesota Zoological Garden Foundation Emergency Equipment Fund:

<u>Quantity</u>	<u>Item</u>	<u>Cost</u>
400 ft.	10 ft. fencing and related hardware	\$4,959.00

This fencing was needed for partitioning the Tiger exhibit to increase the visibility of the animals.

The MZG directly paid for 400 ft. of fence and installation for the entire 800 ft. but, because of a miscalculation of the quantity of fence on hand, had to purchase this additional 400 feet on an emergency basis.

I have attached invoice #1616 from Amco Steel Fence Co., Inc. for \$4,959.00. Please have a check drawn up in this amount and sent to the address on the invoice.

Thank you.

Sincerely yours,


Edward Kohn
General Director

EK:SI:bd
attach.



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

July 11, 1979

Mr. Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
Suite 218
33 Wentworth Avenue East
West St. Paul, Minnesota 55118

Dear Bob:

I would welcome our receipt of \$100,000 of the originally estimated amount of \$200,000 requested for July 1 in order to procure services to accomplish the projects listed in my May 10, 1979 letter to the Minnesota Zoological Garden Foundation Board. Due to delays in the Foundation's committing to the overall project list we have not yet been able to proceed with design work necessary to obligate funds for a number of the tasks.

I have attached a list of projects for which the first \$100,000 is being used and a projected list for the second increment of \$100,000. I have also attached a revised time schedule of projected fund use. Further stretch-out will become necessary failing concurrence in funding. Please note that I need to be advised as soon as practicable on the Foundation's timetable for review and decision on the funding of our May 10 request. We need to gain confirmation of the complete project list so that we may obligate funds for their necessary design. We cannot proceed with such obligations until we have an agreed-upon budget plan for complete project funding. Since many of the tasks can be accomplished only on a seasonal basis we may face deferrals of up to a year in accomplishing highly desired capital improvements unless we can proceed promptly with design services.

It is my understanding that in addition to the \$150,983.06 in totally unrestricted gifts, the Foundation has received \$792,325.50 in gifts where the donor did not specify the purpose of the gift in the letter of commitment although Foundation solicitations spoke to the Northern Trek development goal. On your attached breakdown, you list this amount under the designation of restricted for the Northern Trek. Am I correct that it is the charge of the ad hoc committee, established 5 June by the Foundation and enlarged 27 June, to assist in determining the appropriateness

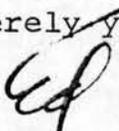
Mr. Robert Voigt
July 11, 1979
Page 2

of these funds to our needs? We continue to be ready to serve that committee so that we may either proceed with our project list or, if necessary, seek to revise it, with Zoo Board approval, to comply with Foundation requirements.

In light of the fact that approximately half of our \$1.2 million development program is non-Northern Trek, it is very desirable that we determine how much current flexibility it is judged we may have in the application of these funds. There can be scarcely any doubt that the Foundation will gain for us the additional capability in the seasons ahead to meet fully the levels of Northern Trek dedication now interpreted as appropriate.

Please let me know when we may convene concerning this interest.

Sincerely yours,



Edward Kohn
General Director

EK:pn

Attachments

cc: Minnesota Zoological Board

Summary of Planned Use of \$100,000 Foundation Draw of April 1, 1979

<u>Description</u>	<u>Amount</u>
Fencing of Musk Ox Exhibit	\$9,617.50
Fencing of Tiger Exhibit	6,730.30
Fencing of Bison Exhibit	6,310.40
Fencing Equipment for above	7,777.00
Tables for lakeside picnic area	4,337.50
Discovery Center modifications	2,427.56
Front loader and snowblower for Northern Trek holding areas	3,141.00
Children's Zoo animals	1,160.00
Musk Ox (2)	20,000.00
Moose (2)	7,000.00
Miscellaneous animals (non-Northern Trek)	3,826.00
Clouded Leopard (1)	10,000.00
Tapir (1)	10,000.00
Wolverine (2)	4,000.00
Slow Loris (10)	<u>3,700.00</u>
 TOTAL	 <u>\$100,027.26</u>

Summary of Planned Use of \$200,000 Foundation Draw of July 1, 1979

<u>Description</u>	<u>Amount</u>
Winter entry redesign	\$ 30,000
New Storeroom and supporting offices	120,000
Electric door openers and other modifications for Northern Trek holding	12,000
Humidity system for Tropics	20,000
Sunshades for Northern Trek	10,000
Whale Tank viewing platforms (interior)	5,000
Outside Cages for Hospital	<u>3,000</u>
 TOTAL	 <u>\$200,000</u>

Revised Schedule of Request for Foundation Capital Funds for
the Minnesota Zoological Garden Development Program.

<u>Date</u>	<u>Amount</u>	
April 1, 1979	\$100,000	} Requested
July 1, 1979	100,000	
October 1, 1979	300,000	
January 1, 1980	200,000	
April 1, 1980	300,000	
July 1, 1980	200,000	

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

DESIGNATION OF FUNDS RECEIVED
THROUGH 5/31/79

<u>DESIGNATION OF FUNDS</u>	<u>TOTAL AMOUNT</u>	<u>DISTRIBUTION TO MZG</u>	<u>BALANCE AVAILABLE</u>
<u>Unrestricted Gifts</u>	150,983.06		
<u>Restricted Gifts</u>			
Animal Acquisition	2,510.00		
Beaver Exhibit	200.00		
Black Leopard	500.00		
Blue Peafowl	100.00		
Education	155.00		
Minnesota Exhibit	100.00		
Musk Oxen Exhibit	4,000.00		
Northern Trek	980,825.50*		
Otter Exhibit	1,047.11		
Polar Bear	70.00		
Snow Leopard Exhibit	10,000.00		
Snow Monkey	3,400.00		
Tiger Exhibit	1,100.00		
Video Equipment	500.00		
Waterfowl/Children's Zoo	<u>3,087.00</u>		
Sub-Total Restricted Gifts:	1,007,594.61		
<u>Walk Funds</u>			
Whale of a Walk '77	68,771.55		
Walk With The Animals	<u>68,573.46</u>		
Sub-Total Walk Funds:	137,345.01		
 TOTAL GIFTS 5/31/79	 \$1,295,922.68		

* \$792,325.50 in gifts were received where the donor did not specify the purpose of the gift in the letter of commitment; these donors, however, had received Northern Trek proposals and requests.



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

July 9, 1979

Mr. Robert Voigt
Minnesota Zoological Garden Foundation
Suite 218
33 Wentworth Avenue East
West St. Paul, Minnesota 55118

Dear Bob:

I am in receipt of your letter dated July 2, 1979 concerning my request for payment from the MZGF Emergency Equipment Fund for services received from Lance Wyman, Ltd. In your letter you point out that under the existing guidelines for the use of the Emergency Equipment Fund it is possible to make payment only for supplies and equipment.

After review of the policy, I concur with your assessment but I feel that the existing guidelines for this fund should be amended to include the purchase of services as well as supplies and equipment, and I will recommend such an amendment to the MZG Board in the near future.

Services such as design, engineering, etc. are essential for nearly every facility improvement or addition within the MZG's capital program. These A/E services are traditionally an integral part of any capital program and I must assume that the Foundation funds secured to date can be used as necessary to help achieve our capital program.

Per your recommendation, I am resubmitting the Lance Wyman, Ltd. invoices and requesting the Foundation to provide these design services which at this stage is a request for payment to Mr. Wyman. These services are exclusively for the purpose of enabling our capital investment to meet our objectives of effective service to the public. Remedial design services for acceptable orientation of visitors are one of our top priorities.

If any additional information is needed, please contact me.

Sincerely yours,


Edward Kohn
General Director

May 31, 1979

Mr. Edward Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, MN 55124

Invoice # 1001

Herewith is our invoice for the review of the present graphics
at the Minnesota Zoological Garden.

Personnel

28 hours @ \$30.00 per hour \$ 690.00

Supplies

Color slide film and processing * 39.12

Travel Expenses

March 16-18 NY-MN-NY * 469.54

Total \$1198.66

* Receipts attached
LW/nc



May 31, 1979

Mr. Edward Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, MN 55124

Invoice # 1002

Herewith is our invoice for the preliminary design studies
of a new symbol for the Minnesota Zoo. (Through June 1, 1979)

Personnel

33 hours (Lance Wyman) @ \$50.00 per hour \$1,650.00

Travel

April 1, 1979 NY-Wash, D.C.-NY 106.00

Total \$1,756.00





MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

33 Wentworth Avenue East, Suite 218

West Saint Paul, Minnesota 55118 Phone (612) 457-2579

July 2, 1979

*SAT - request payment of
\$2,954.66 on Zoo behalf
emergency fund
EK*

Mr. Edward Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

Dear Ed:

On June 25th, I received your letter dated June 11th requesting \$2,954.66 from the Minnesota Zoological Garden Foundation's Emergency Equipment Fund for the purchase of services relating to a contract with Lance Wyman, Ltd. The following is a summary of the activities that have taken place since receipt of your letter.

I attempted to telephone you to review this request but in your absence talked with Steve Iserman, Administrative Officer for MZG. Steve acknowledged his awareness of the Emergency Fund being set up to handle emergency capital requests. In fact, we both reviewed the MZGF Emergency Equipment Fund that was established and authorized at the November 9, 1978 meeting of the Minnesota Zoological Board. The request for funds to date have all been for supplies and equipment that are of an emergency nature and not available through the normal channels of zoo procurement.

The Minnesota Zoological Garden Foundation Board of Directors are in concurrence with the request for these special financial needs. All requests to date have been handled in the format that was originally established.

In reviewing your request with Ken Knopf, President and Tony Andersen, Treasurer, as well as Firmin Alexander, Vice Chairman of the Zoo Board and member of the Executive Committee, the concurrence is that this request does not meet the guidelines for payment according to the standards established. All three concur that an alternative from this source would be needed. Payment for services are not included (specifically excluded) in the Zoo Board authorization. Foundation funds to date have been secured entirely for capital programs.

*This is warning on
capital program*

OFFICERS AND DIRECTORS: KENNETH M. KNOPF, President *Edina*; MARGEE KINNEY, Vice President *Wayzata*; DEAN McNEAL, Secretary *Mound*; ANTHONY L. ANDERSEN, Treasurer *St. Paul*; FIRMIN L. ALEXANDER *St. Paul*; CONNIE DeLAND *Minneapolis*; ROBERT FERGUSON *Eagan*; LOUISI GELFAND *Minneapolis*; RICHARD G. GRAY, SR. *Mound*; REUEL HARMON *Inver Grove Heights*; R. W. KAPLAN *Owatonna*; MALCOLM McDONALD *North Oaks*; JOHN C. McKAY *South St. Paul*; CHY MORRISON *Wayzata*; DAVID W. ONAN, II *Wayzata*; JOSEPH T. O'NEILL *St. Paul*; JAMES G. PETERSON *Excelsior*; GORDON ROSENMEIER *Little Falls*; MARY ANN SCROGGINS *Afton*; SANDRA STOKESBARY *Minneapolis*; JOHN E. TILTON *Hopkins*

EX-OFFICIO MEMBERS: PAUL I. FREEMAN, President, *Minnesota Zoological Society*; EDWARD KOHN, General Director, *Minnesota Zoological Garden*; U.S. SEAL, Ph.D., Chairman, *Minnesota Zoological Board*

EXECUTIVE DIRECTOR: ROBERT S. VOIGT

Edward Kohn

-2-

July 2, 1979

I'm sorry that your request does not meet the policy established by the Minnesota Zoological Board and the Minnesota Zoological Garden Foundation Board.

Sincerely,



Robert S. Voigt
Executive Director

RSV:pb

cc: Ken Knopf
Tony Andersen
Firmin Alexander
Steve Iserman



12101 Johnny Cake Ridge Road
Apple Valley, MN 55124
612/432-9010

April 26, 1979

Mr. Robert Voigt
Minnesota Zoological Garden Foundation
Suite 218, 33 Wentworth Avenue East
St. Paul, Minnesota 55118

Dear Bob:

This is a request for an initial \$100,000 draw on the State Zoological Board and Minnesota Zoological Garden Foundation Board approved \$600,000 short range development plan.

My intent is to request the remaining \$500,000, as well as the hoped for additional support, on the basis of a quarterly apportionment including 30 days advance confirmation.

Please advise if there are any problems with this method of transfer.

Thank you.

Sincerely,

A handwritten signature in dark ink, appearing to be "Ed" or "Edward Kohn".

Edward Kohn
General Director

pn