



Minnesota State Zoological Board.
Zoo-Related Organizations Files.

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.

MZGF

April 23, 1984

Ms. Mariam Noland, Vice President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, MN 55101

Dear Mariam,

Attached are minutes of the zoo board meeting in which approval was given to spending MZGF Northern Trail designated funds for Northern Trail projects (see page 962 for motion).

I've also attached for your information the schedule for the various projects which shows the timelines for bidding and procurement.

I do appreciate your effort to have the first monthly check available on or shortly after May 1.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachments



April 20, 1984

Ms. Mariam Noland, Vice President
The Saint Paul Foundation
1120 Norwest Center
55 E. Fifth St.
St. Paul, MN 55101

Dear Mariam:

A few months ago, I talked to you about the Minnesota Zoo Board approval of \$153,500 in zoo projects to be funded from MZG Foundation monies currently managed by The Saint Paul Foundation. I now have an estimated schedule for drawing funds based on recently developed construction timelines. The schedule is as follows:

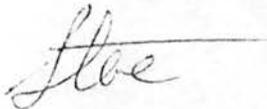
May 1984	\$ 28,700
June 1984	4,800
July 1984	0
August 1984	0
September 1984	40,000
October 1984	40,000
November 1984	<u>40,000</u>
	\$153,500

Please consider this my request for the May 1984 draw of \$28,700. Receipt of the funds on the first of the month would be preferred, but given the lateness of this request, anytime prior to May 15 would suffice.

If there is any problem with this procedure, or additional information is requested, please let me know.

Thanks.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd



DEPARTMENT MINNESOTA ZOOLOGICAL GARDEN
Operations & Finance

Office Memorandum

TO: STEVE ISERMAN

DATE: March 1, 1984

FROM: DOUG RICKABAUGH 

PHONE: X303

SUBJECT: CASH REQUEST PLAN

Below is an approximate schedule for drawing cash from Saint Paul Foundation. This schedule is based on the "Short Term Zoo Development Projects Implementation Schedule."

April	\$ 5,000
May	23,700
June	4,800
July	0
August	0
September	40,000
October	40,000
November	<u>40,000</u>
	<u>\$153,500</u>

MZGF req for funds

February 27, 1984

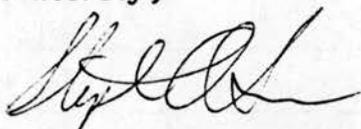
Ms. Mariam C. Noland
Vice President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, MN 55101

Dear Mariam,

As per the request in your letter dated February 24, 1984, I am attaching the receiving report for the computer application programs paid for by MZGF Grant No. 2-84 in the amount of \$1,870.

If you need further information, please contact me.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



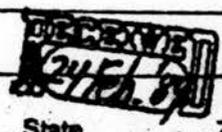


Computer applications
 1125 Harmon Place
 Minneapolis, Minnesota 55403
 612-338-1777

600254

Date 2/16/84
 Purchaser's Order No. _____

Sold to Minnesota Zoo (15) Ship to _____
 Attention Pat Pleasant Attention _____
 Address 10010 T. Irony Lake Rd Address _____
 City Apple Valley State MN Zip 55124 City _____ State _____ Zip _____
 Telephone 432-9010 (work)
724-4167 (Home)



Salesman		Ship Via		Date Required		Terms	
K.P.		Pick-up		2/23/84		CHECK	
Quan.	Stock Number	Description	Serial #	Price	Amount		
1		Kaypro 4 Enhanced	118127		1270.00		
2		Includes: Wordstar					
3		Miniplan					
4		The Word Plus					
5		M-BASIC					
6		C-BASIC					
7		S-BASIC					
8		Perfect Calc					
9		Perfect Speller					
10		Perfect File					
11							
12							
13							
14							
15							
16							
17							
18							
Buyer		Date	Approved By	Date	Subtotal	1870.00	
Delivered by		Date	Received by		Tax		
					Total	1870.00	

*Received by
 Nathan R. Flemer
 24 Feb 84.*

PALI ARTS

A CREATIVE GRAPHICS GROUP

February 20, 1984

Edward Kohn, General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, MN 55124

Dear Mr. Kohn:

The Honolulu Zoo is distributing a new visitor guide published by our company Pali Arts, under the coordination of the Honolulu Zoological Society. We need your help!

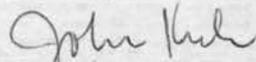
In order to improve our visitor publication for our next printing, your experience would be much appreciated.

Would you please send us a copy of any materials you make available to the public such as park guides you may distribute at the entrance or with the price of admission.

Please support us by your experience. Even the simplest sample will be valueable to us in helping the Honolulu Zoo.

Thank you very much or as they say in the islands, "mahalo".

Aloha,



John A. Kuhn
President

jk/ee

file



Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

February 24, 1984

Mr. Stephen A. Iserman
Acting Director
Minnesota Zoological Garden
Apple Valley, MN 55124

Dear Mr. Iserman:

Re: Grant No. 2-84

On February 24, 1984, the Minnesota Zoological Garden requested payment of \$1,870. In accordance with this request, Grant Number 2-84 in the amount of \$1,870 has been approved for the following requested purpose:

<u>Grant No.</u>	<u>Grantee</u>	<u>Purpose</u>	<u>Amount</u>	<u>Fund</u>	<u>Date Requested</u>
2-84	Computer Applications		\$1,870	ISIS	2/24/84

Since this grant is for payment of an invoice, please report that the funds have been used for the approved purpose.

Sincerely yours,

Mariam C. Nolan
Vice President
The Saint Paul Foundation

MCN:mn
Encl.



ISIS-Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124
U.S.A.
Telephone: (612) 432-9010

File

27 February 1984

A Program of the American Association
of Zoological Parks and Aquariums

TO: Steve Iserman, General Director

FM: Nate Flesness, ISIS Program Director

RE: St. Paul Foundation Funds

I would like to request that a check be issued from the funds held on ISIS' behalf by the St. Paul Foundation. The check should be in the amount of \$1870.00, and be payable to:

Computer Applications
1125 Harmon Place
Mpls., MN 55403

This is for the purchase of a Kaypro enhanced model 4 microcomputer, to meet more of the needs of the ISIS office. This withdrawal will nearly zero-out the funds held; I hope to arrange further donations but cannot be sure when.

Nate Flesness

Approved: 
General Director
2/22/84

JSPF
Request for Funds

January 16, 1984

Mr. Paul Verret, President
The Saint Paul Foundation
1120 Norwest Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Software Banc	\$444.00	Society - Biotelemetry

Attached is a copy of a purchase order for the dBase II software, which will be sent to Software Banc along with the check. For your information, other bids for the same software were Software Centre at \$560; Discount Software at \$599, and Aston-Tate at \$690.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd
Attachment

cc: D. Rickabaugh
J. Lewis





MINNESOTA ZOOLOGICAL GARDEN

DEPARTMENTAL EQUIPMENT & SUPPLY REQUISITION

ACCOUNT I.D. 552295	FY 4	DEPT.-DIV.	REQ. NO.	DATE OF REQ.
VENDOR NUMBER		TYPE	SOURCE	SUB-ACT.
AMOUNT 444.00		OBJ.	TRANSACTION DATE AND NO.	

ACTIVITY _____

S
H
I
P
T
O

Foundation - Society Telemetry Money
 DELIVERY DATE _____
 M CONTRACT NUMBER _____

S
U
G
G
E
S
T
E
D

Software Banc
 661 Mass Ave
 Arlington, MA. 02174

LINE NO.	UNITS ORDERED	STOCK NUMBER	DESCRIPTION	UNIT	UNIT PRICE	DISC %	TOTAL PRICE
	1		dBase II 2.4 for Radio Shack Model 16 with standard 8" dd, ds disk		4.39		
			we previously purchased the Users Guide from Software Banc + would therefore like you to substitute a complimentary copy of the Advanced User's Guide -				
			Shipping		5		

Note: Payment must be sent w/ order JRF

SPECIAL INFORMATION:

Vendor specializes in dBase II & related products - Good technical support.

REQUESTED BY: S Beauchemin

ACTIVITY MANAGER _____

PURCHASING _____

A
P
P
R
O
V
A
L
S

John P. Lewis
 DIVISION DIRECTOR
 1-13-87

UNDER \$1000 approved by Activity Manager
 OVER \$1000 approved by Division Director

November 15, 1983

Paul Verret, Secretary
Minnesota Zoological Garden Foundation
1120 Norwest Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Diane Merchlewitz	100.00	Society Internship

Documentation for the above payment(s) is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



ZOO FUND REIMBURSEMENT

Date November 9, 1983Project Name InternsProject Manager John Lewis

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
	Stipend for Animal Health Lab Tech Intern Diane Merchlewitz	8304	Diane Merchlewitz	Frank Wright, D.V.M.	\$100.00		

COMMENTS: To be paid December 12, 1983.

 Requestor Darsa Fick
 Project Manager John Lewis
 Division Director John Lewis

TSPF

November 1, 1983

Paul Verret, Secretary
Minnesota Zoological Garden Foundation
1120 Norwest Bank Building
St. Paul, MN 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Diane Merchlewitz	\$100.00	Society - Interns

Documentation for the above payment is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



ZOO FUND REIMBURSEMENT

Date October 19, 1983Project Name InternsProject Manager John Lewis

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
	Stipend for Animal Health Lab Tech Intern Diane Merchlewitz	8304	Diane Merchlewitz	Frank Wright, D.V.M.	\$100.00		

COMMENTS: To be paid November 15, 1983.

Requestor Dana Feik
 Project Manager [Signature]
 Division Director [Signature]

TSP

October 31, 1983

Paul Verret, Secretary
Minnesota Zoological Garden Foundation
1120 Norwest Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

The zoo intends to add interpretive programming, based on theatrical presentation of animal characters, for exhibit enrichment along the trails for visitors. Theater, an established way of affecting the senses and emotion, is an excellent tool for education because it is an entertaining way to learn.

We will be contracting with Denny Olson of Earthlore, Inc. to provide scripting and costume development for three theatrical characters to walk the trails and interact with visitors while performing educational skits.

I am requesting that the \$1,000.00 balance in the Sanford Education grant, \$1,939.56 balance remaining in the Thorpe Education Fund, and \$395 remaining in the Society Special Event fund (totalling \$3,334.56) be remitted to the Minnesota Zoological Garden. (The check should be made payable to the Minnesota Zoological Garden.) The balance of the contract costs will be provided through the Minnesota Zoo's operating budget.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

October 28, 1983

Paul Verret, Secretary
Minnesota Zoological Garden Foundation
1120 Norwest Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
John Lewis	\$14.15	Society - Seminars
Christen Wemmer	\$200.00	Society - Seminars

Documentation for the above payments is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment

ZOO FUND REIMBURSEMENT

ate October 25, 1983roject Name Seminar/Workshop Seriesroject Manager John Lewis

NUMBER Corresponds to number in each receipt	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
1	Refreshments for seminar		John Lewis	John Lewis % Minnesota Zoo	\$14.15	10/24/83	Yes
2	Honorarium for seminar "Research in Zoos"		Dr. Chris Wemmer	Dr. Chris Wemmer Acting Director National Zoological Park Smithsonian Institution Washington, D.C. 20008	\$ 200	10/24/83	No, opportunistic seminar as Dr. Wemmer was in Twin Cities

COMMENTS:

Requestor John R. LewisProject Manager John R. LewisDivision Director John R. Lewis



Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

October 13, 1983

Mr. Stephen A. Iserman
General Director
Minnesota Zoological Garden
Apple Valley, Minnesota 55124

Re: Grant No. 98-83

Dear Mr. Iserman:

Pursuant to a resolution of the Minnesota Zoological Garden Foundation's Board of Directors, a Xerox copy machine (used by the Foundation) is granted to the Minnesota Zoological Garden. That machine was delivered to the Minnesota Zoological Garden in early July of 1983.

During August of 1983, the Minnesota Zoological Garden Foundation purchased this machine (per lease buy-out provisions) and recorded a grant of the book-value of the machine (Grant No. 98-83) to the Minnesota Zoological Garden. We further informed Xerox Corporation that all future correspondence, maintenance agreements, or other information, regarding this machine should be directed to your attention.

Please sign both of the enclosed letters, indicating receipt of this grant, and return one copy to our office.

Sincerely yours,

Paul A. Verret
Secretary
Minnesota Zoological Garden Foundation

Grant No. 98-83 received by: _____

Date: _____

Steph Iserman

10/17/83

computer printouts of grants in Nov 84 annual mtg lists grant of \$1200.20 for Xerox

For Request for Goods NT 2176 = Xerox

THE SAINT PAUL FOUNDATION

1120 NORTHWESTERN NATIONAL BANK BUILDING

(612) 224-5463

SAINT PAUL, MINNESOTA 55101

Distribution Committee

RICHARD A. MOORE
CHAIRMAN

SAM SINGER
VICE CHAIRMAN

MRS. WILLIAM WEST
TREASURER

REUEL D. HARMON

RONALD M. HUBBS

REATHA CLARK KING

RICHARD A. KLINGEN

RICHARD H. KYLE

NORMAN M. LORENTZEN

DR. DWIGHT L. MARTIN

TIMOTHY P. QUINN

JAMES W. REAGAN

J. THOMAS SIMONET

FREDERICK T. WEYERHAEUSER

August 15, 1983

Ms. Debbie Brink
Xerox Corporation
3000 Des Plaines Avenue
Des Plaines, IL 60018

Ms. Brink:

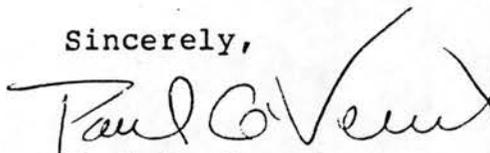
This letter is confirmation of our desire to pay off the balance remaining on our Xerox lease plan. Enclosed is one check, two invoices and your letter confirming the pay off balance.

All further correspondence regarding this piece of equipment should be directed to:

Mr. Stephen A. Iserman
General Director
Minnesota Zoological Garden
Apple Valley, Minnesota 55124

Thank you.

Sincerely,



Paul A. Verret
Secretary
Minnesota Zoological Garden
Foundation

PAV/sc

CC.0127

Corporate Trustees: AMERICAN NATIONAL BANK & TRUST COMPANY OF SAINT PAUL • FIRST TRUST
COMPANY OF SAINT PAUL • NORTHWESTERN NATIONAL BANK OF SAINT PAUL

A COMMUNITY FOUNDATION

Xerox Corporation
3000 Des Plaines Avenue
Des Plaines, Illinois 60018
312 297-3600

DATE 8/10/83

CUSTOMER NAME Old Zoo Foundation
CUSTOMER # 956910152 CONTRACT DATE 6/18/81
SERIAL # 446165877 EQUIPMENT TYPE 3100
BRANCH B

XEROX *att: Brad Starick*

This is to confirm the figures to you to pay off the balance of the above Xerox Equipment purchases on the Xerox (Equity/Term) Lease Plan.

Option-to-purchase balance due after payment of invoice # <u>26 (8/10)</u>	\$ <u>1320.22</u>
<u> </u> % sales tax on the balance	<u> </u>
Total \$ outstanding invoice(s)	
<u> </u> x \$ <u> </u> initial invoice (if applicable)	<u> </u>
<u>2</u> x \$ <u>225.69 (7/10 - 8/10)</u>	<u>451.38</u>
10% purchase option	<u>404.50</u>
<u> </u> % sales tax on 10% purchase option	<u> </u>
Total Due:	<u>2176.10</u>
Due Date:	<u>8/28/83</u>

Please forward your check in the envelope provided to my attention at the above address so I may insure proper application. The amount stated above is ONLY valid until the 8/28/83.

PLEASE INSURE YOU CONTACT YOUR BRANCH OFFICE REGARDING INFORMATION ON A FULL SERVICE MAINTENANCE AGREEMENT.

Should you have any further questions or problems regarding this matter, you may call me at the above number - collect. Xerox thanks you for your business and the opportunity of being of service to you in this matter.

Sincerely,

XEROX CORPORATION

Debbie Brist

XFC Notes Receivable Specialist

FOR OUR AUDIT AND PROPER CHECK APPLICATION, would you please include a signed, written/typed note referencing the check application.

cmb

Enclosure

**MINNESOTA ZOOLOGICAL
GARDEN FOUNDATION**

2451

DATE	DESCRIPTION	AMOUNT	DEDUCTION	NET AMOUNT
8/15/1983	Xerox Lease payment and buyout Northern Trek Fund	2,176.10		2,176.10
CHECK DATE 8/15/1983	CONTROL NUMBER 2451	TOTALS		
		2,176.10		2,176.10

**MINNESOTA ZOOLOGICAL
GARDEN FOUNDATION**

FIRST BANK SAINT PAUL
ST. PAUL, MN 55101
22-1/960

2451

PAY
TO THE
ORDER OF Xerox

DATE CONTROL NO. AMOUNT
8/15/1983 2451 \$2,176.10

Paul O. Venturi



IMPORTANT

IMPORTANT

Ship To/Installed At

Bill To

SAME AS BILL TO
ADDRESS

MN ZOO FOUNDATION
1120 NW BANK BLDG
ST PAUL MN

55101

XEROX CORPORATION
1250 FAIRWOOD AVE
COLUMBUS
OHIO
43267

07-787-8627

956910152 506945338 08-10-83

PLEASE PAY
THIS AMOUNT

\$225.69

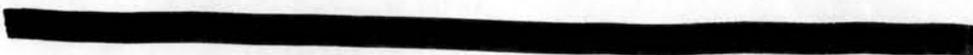
FOR XEROX
USE ONLY

498B

2511.34

1320.22

1267.24 F008751



IMPORTANT

Ship To/Installed At

Bill To

SAME AS BILL TO
ADDRESS

MN ZOO FOUNDATION
1120 NW BANK BLDG
ST PAUL MN

55101

XEROX CORPORATION
1250 FAIRWOOD AVE
COLUMBUS
OHIO
43267

07-787-8627

956910152 506716808 07-10-83

PLEASE PAY
THIS AMOUNT

\$225.69

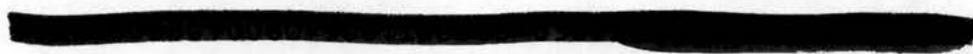
FOR XEROX
USE ONLY

498B

2391.81

1439.75

1241.44 R012634



Tds

October 6, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Diane Merchlewitz	\$100.00	Society - Interns

Documentation for the above payment is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



Jbr

October 4, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, MN 55101

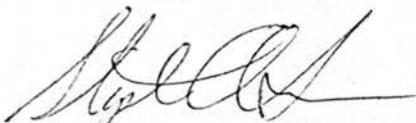
Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
MECC	\$1,315.00	Society - Special Events

The invoice for the above payment is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Enclosure





JUL 07 1983

INVOICE

No. 03-83-22113-03602

Date 83.6.17 WARRANTY DATE

Customer's P.O. 773895

MECC
 2520 BROADWAY DRIVE
 LAUDERDALE, MINNESOTA 55113-5199

SOLD TO: MN ST ZOO
 12101 JOHNNY CAKE ROAD
 APPLE VALLEY, MN 55124

SHIPPED TO: MN ST ZOO
 12101 JOHNNY CAKE ROAD
 APPLE VALLEY, MN 55124

REGION: 12

P.O. 773895
 KATHLEEN LUNDGREN/EDUC

CONTACT		TERMS	DATE SHIPPED	SHIP VIA	
BAILA 612/638-0605		ALL SALES FINAL	7/5/83	UPS	
QUANTITY ORDERED	QUANTITY SHIPPED	STOCK NO./DESCRIPTION		UNIT PRICE	EXTENSION
0001	0001	1015/APPLE IIE INSTRUCTIONAL PACKAGE		\$1315.00	\$1315.00

189866 17

G 18
 W 8
 8/5 4

TRAN	VENDOR NUMBER		TYPE
INVOICE NUMBER		ORGANIZATION	
SEQ. NO.	SUFF.	DEPT. P. O. / F. O. NO.	OBJECT
AMOUNT OF INVOICE		DATE	DEPT. /
SUB TRAIL	COST. CLIENT CODE		FED. REV.
<small>I HEREBY CERTIFY THAT THE GOODS OR MATERIALS COVERED BY THIS CLAIM HAVE BEEN INSPECTED AND FOUND TO BE AS DESCRIBED OR THE SERVICES HAVE BEEN PERFORMED, AND ARE IN ACCORDANCE WITH SPECIFICATIONS, AND ARE IN PROPER FORM, KIND, AMOUNT, AND QUALITY, AND PAYMENT THEREFOR IS HEREBY RECOMMENDED.</small>			
SYSTEM ASSIGN REF. NO.		DEPT. AUTH. SIGNATURE	

\$1315.00
 \$0.00

- BO - Back order
- NA - Not available
- NC - No charge
- OP - Out of print, order cancelled

DUE TO THE RECENT INTRODUCTION OF THE APPLE INSTRUCTIONAL PACKAGE, WE HAVE REPLACED YOUR INDIVIDUAL ORDER(S) WITH PACKAGES AT A LESSER PRICE. (PLEASE SEE ENCLOSED PRICE LIST)

TOTAL this invoice

\$1315.00

September 20, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

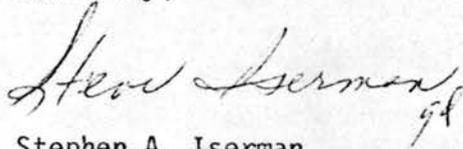
Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Kathryn Cassem	\$630.00	Society - Interns

The invoice for this payment is attached. Please note that the zoo's request for payment (dated August 30) was in the amount of \$70.00, which has been paid; however, the Education Manager, Kathy Lundgren, has advised that the correct invoice amount is \$700; therefore, the balance of \$630.00 is requested.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd



DATE : August 23, 1993
PROJECT NAME Summer Interns
PROJECT MANAGER Kathy Lundgren

PRELIMINARY
 UPDATE
 FINAL

1. ITEM (be specific) Summer internship (May 15-Aug. 1, 1983)
Education Department
Public Programs

AMOUNT ^{8700⁰⁰} \$70.00 ESTIMATE EXACT

ORDER FROM Correction

ORDERED BY _____
PAYABLE TO Kathryn Cassem
COMMENTS _____

BILLED BY _____

MAIL PAYMENT TO Kathryn Cassem
3330 - 144th St. West
Rosemount, MN 55068
SS# 502-32-5268

2. ITEM (be specific) _____

AMOUNT _____ ESTIMATE EXACT

ORDER FROM _____

ORDERED BY _____
PAYABLE TO _____
COMMENTS _____

BILLED BY _____

MAIL PAYMENT TO _____

REQUESTOR Kathy Lundgren
PROJECT MANAGER Kathy Lundgren
DIVISION DIRECTOR _____
GENERAL DIRECTOR _____
FINANCE _____

Reference # 8301

Incorrect amount was requested
S/B \$700.00 instead of \$70.00

August 30, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

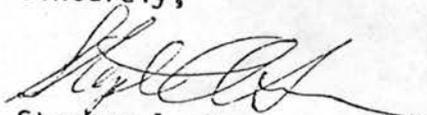
Dear Mr. Verret:

Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Kathryn Cassem <i>see Sept 20, 1983</i>	\$ 70.00	Society - Interns
Joel Sund	\$500.00	Society - Interns
Martha Bigalk	\$171.60	Onan Grant

Documentation for the above payments are attached.

Sincerely,


Stephen A. Iserman
General Director

SAI:gd
Attachments

DATE August 23, 1993

() PRELIMINARY
() UPDATE
(x) FINAL

PROJECT NAME Summer Interns

PROJECT MANAGER Kathy Lundgren

1. ITEM (be specific) Summer internship (May 15-Aug. 1, 1983)
Education Department
Public Programs

AMOUNT ^{8700⁰⁰} \$70.00 () ESTIMATE (x) EXACT

ORDER FROM Correction

ORDERED BY

PAYABLE TO Kathryn Cassem

COMMENTS

BILLED BY

MAIL PAYMENT TO Kathryn Cassem

3330 - 144th St. West

Rosemount, MN 55068

SS# 502-32-5268

2. ITEM (be specific)

AMOUNT () ESTIMATE () EXACT

ORDER FROM

ORDERED BY

PAYABLE TO

COMMENTS

BILLED BY

MAIL PAYMENT TO

REQUESTOR Kathy Lundgren

PROJECT MANAGER Kathy Lundgren

DIVISION DIRECTOR

GENERAL DIRECTOR

FINANCE

Reference # 8301

9/16/83 pd \$630.00 CK# 1360
9/16/83

Incorrect amount was requested
S/B \$700.00 instead of \$70.00

September 12, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, MN 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Radio Shack Accounts Receivable	\$290.44	Society - Biotelemetry

The invoice for the above payment is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



JLN

Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

August 9, 1983

Mr. Steve Iserman
Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

Dear Mr. Iserman:

Peat, Marwick, Mitchell and Company, 1600 Conwed Tower, 444 Cedar Street, St. Paul, Minnesota, 55101, are making their usual examination of our financial statements, and we shall be obliged, therefore, if you will verify the correctness of the following information regarding monies received by the Minnesota Zoological Garden from us during the period from July 1, 1982, through June 30, 1983.

ISIS	\$ 8,363.74	<u>5,393.45</u>
Onan Conference Grant	674.08	
Society Grants:		
Audio	1,742.02	<u>1,642.02</u>
Biotelemetry	16,860.35	
Interns	4,395.00	<u>4,495.00</u>
Seminars	2,242.40	
Education Knopf	12,000.00	
Education Thorpe	2,382.22	
Northern Trail	63.45	

We have no record of this payment.

Please sign and explain any differences below and reply directly to our auditors. A return envelope is enclosed for your convenience.

Yours truly,

Paul A. Verret
Paul A. Verret
Secretary

The amount (s) and information stated above are () correct.
(X) incorrect.

Signed: *Steph...*

CC.0113



Long - please verify so
Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

August 9, 1983

SI can sign gl.

Mr. Steve Iserman
Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

Dear Mr. Iserman:

Peat, Marwick, Mitchell and Company, 1600 Conwed Tower, 444 Cedar Street, St. Paul, Minnesota, 55101, are making their usual examination of our financial statements, and we shall be obliged, therefore, if you will verify the correctness of the following information regarding monies received by the Minnesota Zoological Garden from us during the period from July 1, 1982, through June 30, 1983.

ISIS
Onan Conference Grant
Society Grants:
 Audio
 Biotelemetry
 Interns
 Seminars
Education Knopf
Education Thorpe
Northern Trail

	5,393.45	\$ 8,363.74	
	OK	674.08	558.53
	1,642.02	1,742.02	1,164.02
	OK	16,860.35	
	4,495.00	4,395.00	
	2,208.04	2,242.40	2,308.04 Mallinson - 65.64 Oct 82 (SF 4/4/83)
	OK	12,000.00	
	OK	2,382.22	2,643.99 2,286.22
		63.45	

Please sign and explain any differences below and reply directly to our auditors. A return envelope is enclosed for your convenience.

Yours truly,

Paul A. Verret
Paul A. Verret
Secretary

2/25/86

The amount (s) and information stated above are () correct.
() incorrect.

Signed: _____

Handwritten text, possibly a name or title, mostly illegible due to fading.

Handwritten text, possibly a date or location, mostly illegible.

Handwritten text, possibly a name or title, mostly illegible.

8363.74
- 5393.45

2970.29



Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

August 9, 1983

Mr. Steve Iserman
Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

*Second Request
Please Respond*

Dear Mr. Iserman:

Peat, Marwick, Mitchell and Company, 1600 Conwed Tower, 444 Cedar Street, St. Paul, Minnesota, 55101, are making their usual examination of our financial statements, and we shall be obliged, therefore, if you will verify the correctness of the following information regarding monies received by the Minnesota Zoological Garden from us during the period from July 1, 1982, through June 30, 1983.

ISIS	\$ 8,363.74
Onan Conference Grant	674.08
Society Grants:	
Audio	1,742.02
Biotelemetry	16,860.35
Interns	4,395.00
Seminars	2,242.40
Education Knopf	12,000.00
Education Thorpe	2,382.22
Northern Trail	63.45

Please sign and explain any differences below and reply directly to our auditors. A return envelope is enclosed for your convenience.

Yours truly,

Paul A. Verret
Secretary

The amount (s) and information stated above are () correct.
() incorrect.

Signed: _____

CC.0113

Johns

August 30, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

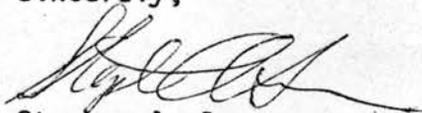
Dear Mr. Verret:

Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Kathryn Cassem <i>see Sept 20, 1983</i>	\$ 70.00	Society - Interns
Joel Sund	\$500.00	Society - Interns
Martha Bigalk	\$171.60	Onan Grant

Documentation for the above payments are attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd
Attachments



DATE August 23, 1983

PROJECT NAME Summer Interns

PROJECT MANAGER Kathy Lundgren

() PRELIMINARY
() UPDATE
(x) FINAL

1. ITEM (be specific) Summer internship (June 1 - August 15, 1983) - --
Public Programs
Education Department

AMOUNT \$500.00 () ESTIMATE (x) EXACT

ORDER FROM

ORDERED BY

PAYABLE TO Joel Sund

COMMENTS

BILLED BY

MAIL PAYMENT TO Joel Sund
1280 Marshall, Apt. #12
St. Paul, Mn 55104
SS# 473-58-6853

2. ITEM (be specific)

AMOUNT () ESTIMATE () EXACT

ORDER FROM

ORDERED BY

PAYABLE TO

COMMENTS

BILLED BY

MAIL PAYMENT TO

REQUESTOR *Kathleen Lundgren*
PROJECT MANAGER *K Lundgren*
DIVISION DIRECTOR
GENERAL DIRECTOR
FINANCE

Reference # 8302

DATE August 23, 1993
PROJECT NAME Summer Interns
PROJECT MANAGER Kathy Lundgren

() PRELIMINARY
() UPDATE
(X) FINAL

1. ITEM (be specific) Summer internship (May 15-Aug. 1, 1983)
Education Department
Public Programs

AMOUNT \$70.00 () ESTIMATE (X) EXACT

ORDER FROM
BILLED BY

ORDERED BY
PAYABLE TO Kathryn Cassem
COMMENTS

MAIL PAYMENT TO Kathryn Cassem
3330 - 144th St. West
Rosemount, MN 55068
SS# 502-32-5268

2. ITEM (be specific)

AMOUNT () ESTIMATE () EXACT

ORDER FROM
BILLED BY

ORDERED BY
PAYABLE TO
COMMENTS

MAIL PAYMENT TO

REQUESTOR *Kathryn Lundgren*
PROJECT MANAGER *K. Lundgren*
DIVISION DIRECTOR
GENERAL DIRECTOR
FINANCE

Reference # 8301

EMPLOYEE EXPENSE REPORT

21 IN STATE TRAVEL 22 OUT OF STATE TRAVEL IN STATE ADVANCE OUT OF STATE ADVANCE

FIRST NAME: Martha MI: E. LAST NAME: BIGALK DEPARTMENT: MZG DIVISION: Biological Programs TITLE: Animal Health Specialist

HOME STATION: MZG A64 SOCIAL SECURITY NO.: 481-66-8922 E TRAVEL PERIOD: 06/15 THRU: 06/18/83 ORG. SEQ. NUMBER SUFF.

DAY	LOCATION		REASON FOR TRAVEL	PVT. CAR MILES		MEALS			LODGING	OTHER EXPENSE		FARE AIR BUS	TAXI CAR/STAL PARKING	CONF. FEES	TOTAL EXPENSE	
	FROM	TO		Trip Miles	Local Miles	B	L	D	ING	ITEM	AMT.					
6/15	mpls	Cincinnati	Conference for Reproductive Strategies for Endangered Species.						\$55						55	
6/16										55						55
6/17										55						61.60
				TOTALS												

MILES CLAIMED

MILES RATE

Pool Car Available @ \$
 No Pool Car Available @ \$
 Actual Out of State Mileage at Approved Rate for Air Coach Fare if Less @ \$
 TOTAL \$

COST CODE (DEPT. USE ONLY)			ENTRY DATE	TRANS. NO(S)
CCD 1	CCD 2	CCD 3		
COST CODE 4				
COST CODE 5				

Obj Code	Amount	Columns
213 or 223 Living Expense		1-5
217 or 227 Noon Meals without Lodging		2*
212 or 222 Travel Expense		6-7
215 or 225 Conf. Regist. Fees		8
211 or 221 Mileage		9
218 or 228 Advance Payment		All
TOTAL		

*See instructions on back of form.

TOTAL AMOUNT THIS CLAIM 171.60
 LESS ADVANCE DATE TRANS CODE
 TOTAL AMOUNT TO BE PAID 171.60

I DECLARE UNDER THE PENALTIES OF PERJURY THAT THIS CLAIM IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID EXCEPT WITH RESPECT TO THOSE ADVANCE AMOUNTS HEREIN SHOWN PURSUANT TO MINN. STAT SEC. 15.181
Martha E. Bigalk 8/16/83
 EMPLOYEE SIGNATURE DATE

APPROVED BASED ON KNOWLEDGE OF THE NECESSITY FOR TRAVEL AND EXPENSE AND ON THE BASIS OF COMPLIANCE WITH ALL PROVISIONS OF THE DEPARTMENT OF PERSONNEL TRAVEL REGULATIONS
Frank H. Wright 8/24/83
 SUPERVISOR DATE

mr610

August 16, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

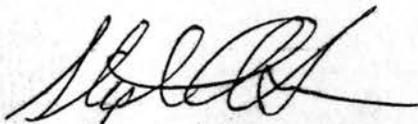
Dear Mr. Verret:

Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Cheryl Needham	\$100.00	Society Grant - Interns
Cheryl Needham	\$100.00	Society Grant - Interns

Documentation for the above payments is attached. Please note that one check is payable in August and one check is payable in September for the monthly stipend for the animal health lab technician intern.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachments



ZOO FUND REIMBURSEMENT

Date 10 Aug. 1983Project Name InternsProject Manager John Lewis

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
8303	Stipend for Animal Health Lab Technician Intern Cheryl Needham		Cheryl Needham	Dr. Frank Wright	100.00		
			PLEASE SEND AS SOON AS POSSIBLE.				

COMMENTS: A.S.A.P.

Requestor _____

Project Manager Frank WrightDivision Director John Lewis

ZOO FUND REIMBURSEMENT

Date 10 Aug. 1983Project Name InternsProject Manager John Lewis

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
8303	Stipend for Animal Health Lab Technician Intern Cheryl Needham PAYABLE Sept. 6, 1983		Cheryl Needham	Dr. Frank Wright	100.00		

COMMENTS:

Requestor _____
 Project Manager Frank H. Wright
 Division Director John Lewis

MZGF

August 8, 1983

Paul Verret, Executive Secretary
Minnesota Zoological Garden Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Rebecca J. Nelson	\$150.00	Society - Interns

Documentation for this payment is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



ZOO FUND REIMBURSEMENT

Date 8/2/83Project Name Interns

Project Manager _____

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
	Intern stipend July 13 - Aug 23	8305	Rebecca J. Nelson Soc. Sec. # 502-50-7107	R. R. 2 Scranton, ND 58653	\$150 ⁰⁰		No.

COMMENTS:

Requestor Nick Reindl

Project Manager _____

Division Director Nick Reindl

August 8, 1983

Mariam C. Noland
Vice President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

Dear Ms. Noland:

Attached is the invoice which you requested to cover Grant No. 87-83 to Data Copy Inc. (from ISIS grant funds).

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



Sent copy to TSPF

DATACOPY SYSTEMS, INC.
1153 Cliff Road
BURNSVILLE, MINNESOTA 55337
(612) 894-4710

MZF Grant 87-83 requested + received 8/3/83.

CUSTOMER'S ORDER NO.		PHONE		DATE	
				8/4/83	
NAME					
Minnesota Zoological					
ADDRESS					
Garden Foundation					
c/o Nate Flornesse					
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE. RETD.
Pat	<input checked="" type="checkbox"/>				
PAID OUT					
QTY.	DESCRIPTION			PRICE	AMOUNT
1	Lease of Exee see attached				175
	pd. ch. # 2450				
RECEIVED BY				TAX	
				TOTAL	

All claims and returned goods
MUST be accompanied by this bill.

No. 5181

Thank You



SYSTEMS, INC. • 1153 CLIFF ROAD • BURNSVILLE, MINNESOTA 55337 • 612/894-4710

August 4, 1983

I, Nate Flesnesse, agree to lease an Osborne Executive Computer from DataCopy Systems, Inc. for the sum of \$175.00 per month for 1 month. I agree to either return the computer or purchase it on September 4, 1983. I realize that I am responsible for any damage and the cost of any repair on this computer.

APPROVED AND ACCEPTED BY:

DataCopy Systems, Inc.

LESSOR

A handwritten signature in cursive script, appearing to read "Craig Anderson", written over a horizontal line.

(signature)

Nate Flesnesse

LESSEE

A handwritten signature in cursive script, appearing to read "Nate R. Flesnesse", written over a horizontal line.

(signature)



MINNESOTA ZOOLOGICAL
GARDEN FOUNDATION

2450

DATE	DESCRIPTION	AMOUNT	DEDUCTION	NET AMOUNT
8/3/83	ISIS	175.00		175.00
CHECK DATE	CONTROL NUMBER	TOTALS		
8/3/83	2450	175.00		175.00

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

FIRST BANK SAINT PAUL
ST. PAUL, MN 55101
22-1/900

2450

PAY TO THE ORDER OF

Data Copy Inc.

DATE 8/3/83

CONTROL NO. 2450

AMOUNT ***175.00

Paul A. Venturi, Secy



cc: DK
Minnesota Zoological Garden Foundation

1120 Northwestern National Bank Building
Saint Paul, Minnesota 55101

(612) 224-5463

August 3, 1983

Mr. Stephen A. Iserman
Acting Director
Minnesota Zoological Garden
Apple Valley, MN 55124

Dear Mr. Iserman:

Re: Grant No. 87-83

On August 3, 1983, the Minnesota Zoological Garden requested total payment of \$175.00. In accordance with this request, Grant Number 87-83 in the amount of \$175.00 has been approved for the following requested purpose:

<u>Grant No.</u>	<u>Grantee</u>	<u>Purpose</u>	<u>Amount</u>	<u>Fund</u>	<u>Date Requested</u>
87-83	Data Copy Inc.	Rental of computer for one month	\$175.00	ISIS	8/3/83

Since this grant is for payment of an invoice, please report that the funds have been used for the approved purpose.

Sincerely yours,

Mariam C. Noland
Vice President
The Saint Paul Foundation

MCN:nl
enclosures

Given to Nate 8/4/83
SAS

File

August 3, 1983

Paul Verret, Executive Secretary
Minnesota Zoological Garden Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Data Copy Inc.	\$175.00	ISIS

This payment is for rental of an Osborne computer for one month. An invoice will follow.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd



David W. Onan, II

July 27, 1983

David W. Onan, II
President
Onan Family Foundation
North Shelard Plaza Building
St. Louis Park, MN 55426

Dear Mr. Onan:

The Minnesota Zoo has been the beneficiary of a \$2,000 grant from the Onan Family Foundation for travel expenses incurred in attendance at scientific conferences. This grant, made through the Minnesota Zoological Garden Foundation, permitted the zoo to send its veterinarian, Frank Wright, D.V.M., and its Animal Health Specialist, Martha Bigalk, to Cincinnati in mid-June, 1983 to attend a two day conference on "Reproductive Strategies for Endangered Wildlife."

A report on this conference is attached for your information.

The Minnesota Zoological Board, who thoroughly reviewed the request and the appropriateness of zoo staff participation in the conference, joins me in extending thanks to the Onan Family Foundation for providing the funds which enabled attendance at this important conference.

Sincerely,



Stephen A. Iserman
General Director

gd

Enclosure



SYNOPSIS

REPRODUCTIVE STRATEGIES FOR ENDANGERED WILDLIFE CONFERENCE AND WORKSHOPS

June 16-17, 1983
Cincinnati, Ohio

The two-day meeting, attended by the Minnesota Zoo veterinarian and animal health specialist, was co-sponsored by the Cincinnati Zoo and King's Island Wild Animal Habitat who, together with the University of Cincinnati College of Medicine, formed the Cincinnati Wildlife Research Foundation in April 1981. Dr. Betsy Dresser directs the Federation's focus on reproduction of wildlife, particularly endangered wildlife.

The conference was divided into two themes: Gamete Technology for Domestic Animals - Application to Non-Domestic Species and Reproductive Strategies for Non-Domestic Animals. The first session was a highly technical update of activities and research in the fields of embryo transfer (surgical and non-surgical), In-Vitro "test tube" fertilization, micromanipulation of embryos (splitting sperm injection, fusing of chimeras, etc.), and freezing and banking of embryos and semen. The speakers, primarily researchers and private industry workers, showed how this rapidly expanding technology is being applied to domestic and selected laboratory species and is profoundly changing domestic animal production. Although the use of frozen semen is a multibillion dollar enterprise with a 30 year history, embryo transfer is the new kid on the block, having grown in a few years to a \$25,000,000 annual industry which will produce 35,000 calves in 1983. The potential for applying this technology to the long-term management of selected endangered species is truly exciting.

The second session, "Reproductive Strategies for Non-Domestic Animals", provides a more somber picture. The speakers were primarily zoo workers or researchers working with non-domestic species who summarized past and present efforts to apply Gamete technology to exotic species. Updates were provided of programs at the London Zoo, Bronx, Cincinnati, Washington, D.C., and the Yerkes Primate Center. Attempts to apply this technology to exotic species has yielded a wealth of information of general scientific value but very little assistance in managing exotic species (qualitatively or quantitatively).

Hundreds of species have had semen collected and frozen although for the vast majority of these species there is no method available to assay the fertilizing capacity of this semen.

A total of 20 exotic species have been successfully reproduced via artificial insemination on one or more occasions. Almost all have been with fresh semen. Many have been a single instance. There have been in excess of 200 documentable attempts to artificially inseminate exotic cats with one success (puma, London, 1981) which has not been duplicated there or elsewhere.

There has been one success at inter-species embryo transfer (gaur to domestic cow) and five species in which homologous transfers have succeeded (eland to eland, etc.).

Lack of focus is highly responsible for the poor success rate in applying this technology to exotic species. A thorough understanding of the basic reproductive physiology of each target species is essential for success in most instances. Only an occasional species will respond favorably to techniques successful in cattle or humans. Zoos have neither the time or resources to pursue this technology in a shotgun fashion.

It was encouraging to hear a number of the more prominent and experienced workers admit that past efforts were akin to "trying to run before learning to walk." They have refined their goals and focus to more intense study of the basic reproductive physiology of selected species.

MZG's current Siberian tiger research could serve as a model for this approach. This study has resolved a number of questions neither raised nor answered by other workers in their feline insemination attempts. The reproductive physiology of this species is being fully characterized and the first paper resulting from this study will be presented to the Society for the Study of Reproduction next month in Cleveland. The goal of artificial insemination in felids may continue to prove elusive but ultimately will be accomplished via systematic studies such as this project.

The second session also addressed the role of behavior (and behavioral studies) in reproductive management. This important topic was not particularly well organized or presented. Correlation of behavioral studies with physiological data will be critical when attempting to apply gamete technology to endangered species.

The conference brought together a dynamic mix of gamete researchers, animal managers and zoologists, lab technicians, veterinarians, reproductive physiologists, behavioralists, and zookeepers. All have key roles to play in developing and applying new techniques for reproduction of endangered species.

Submitted by Frank Wright, D.V.M., Minnesota Zoo Staff Veterinarian

gd
7/20/83

FON

July 27, 1983

Mr. Paul Verret, President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Ahlgren Construction Co.	\$267.05	Education - Thorpe Grant
Nelson's Office Supply Stores	9.85	Education - Thorpe Grant
Radio Shack	25.87	Education - Thorpe Grant
	<u>302.77</u>	

Invoices for the above payments are attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Enclosures



8629

Abelgren Construction Co.
 14017 WHITEROCK ROAD
 BURNSVILLE, MINN. 55337
 TELEPHONE: 432-8160

CUSTOMER'S ORDER NO. 83-00324	DEPT. CABINET	DATE 27 JUN 83
NAME MZG - EDUCATION DEPT. ATT KATHY LUNDEN		
ADDRESS 12101 JOHNNY CARL RIVER RD APPLE VALLE, MN 55124		

QUAN.	DESCRIPTION	PRICE	AMOUNT
1			
2			
3	GRAPHIC PANEL		
4	PER ZOO SPECS.		
5			
6			
7			
8	MATERIALS		267 05
9			
10			
11			
12	LABOR - 66 HR		
13	VOLUNTEER LABOR		N/C
14			
15			
16			
17			
18			

SOLD BY _____ CASH _____ C.O.D. _____ CHARGE _____ ON ACCT. _____ MOSE/RETD. _____ PAID OUT _____

REC'D BY _____

Rediform
5H 320

KEEP THIS SLIP
FOR REFERENCE

JUL 14 1983

Radio Shack

"Nationwide Supermarket of Sound"

A DIVISION OF TANDY CORPORATION

P. O. Box 1052—817-390-3356

FORT WORTH, TEXAS 76101

TRANSACTION CODE:

- I = INVOICE
- M = CREDIT MEMO
- C = CASH
- P = PREPAYMENT
- A = ADJUSTMENT

REFER TO THIS NUMBER
ON ALL INQUIRIES

ACCOUNT NUMBER

22	01	060070
----	----	--------

PAGE MO. DAY YR.

1	06	30	83
---	----	----	----

This statement includes only transactions reaching our office prior to the above date.

MINNESOTA ZOOLOGICAL GX
 GARDEN
 12101 JOHNNY CAKE RIDGE
 APPLE VALLEY MN 55124

DATE			REFERENCE		PURCHASED FROM STORE NO	C O D E	AMOUNT	BALANCE
MO	DAY	YR	OUR INV NO	YOUR ORDER NO.				
06	02	83	414204	697096	01-6164	I	25.87	25.87

Outfitters computer supplies

Thank You!

TERMS OF PAYMENT-NET ALL INVOICES DUE 10 DAYS FROM DATE OF PURCHASE; PAST DUE 30 DAYS.
 Your previous payments which have been applied to specific invoices do not show on this statement. This statement includes only unpaid items in your account.
 PLEASE SEND YOUR CHECK PAYING THIS ACCOUNT TO P.O. BOX 1052, FORT WORTH, TEXAS 76101.

Jdo

July 6, 1983

Paul Verret, Secretary
Minnesota Zoological Garden Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

Dear Mr. Verret:

The zoo has identified a need for a letter quality printer which interfaces with an Apple IIe computer, which is currently on order. After considerable investigation into compatible printers, we feel that the Apple Daisy Wheel Printer meets all identified requirements.

Purchases of computer hardware and software through the State purchasing system is very time consuming; therefore, I am requesting that the MZGF Emergency Equipment Fund provide the necessary capital to purchase the Apple Daisy Wheel Printer system, which includes the components listed on the attached page.

As is the procedure with all our purchases, three bids have been obtained from local vendors: Schaak's Digital Den; MicroAge Computer Store; and Personal Business Systems. The low bid was Digital Den at \$1,995 (see attached page).

Please forward a check for \$1,995.00 made payable to Schaak's Digital Den, which we will present when the equipment is delivered. Thank you.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



	<u>Retail Cost</u>
Apple Daisy Wheel Printer	\$ 2,195.
Super Serial Interface	195.
Serial cable	55.
Instruction manual and disk	<u>N/C</u> (with purchase of system)
TOTAL RETAIL	\$ 2,445.

*Schaak's Digital Den
2138 Burnsville Center
Burnsville, MN 55337

Contact: David Shea

QUOTE: Package of all of the above: \$1,995.00
Delivery time: Immediate

MicroAge Computer Store
83 South Tenth Street
Minneapolis, MN
338-1777

Contact: Kevin Coleman

QUOTE: 10% discount from list price: \$2,201.00
Delivery: 10-day delivery time

Personal Business Systems
4130 Upton Avenue South
Minneapolis, MN
929-4120

QUOTE: \$ 2,195.00

Low bidder: Schaak's Digital Den at \$1,995.00

MINNESOTA ZOOLOGICAL
GARDEN FOUNDATION

2446

DATE	DESCRIPTION	AMOUNT	DEDUCTION	NET AMOUNT
7/12/83	Emergency Equipment Fund	1,995.00		1,995.00
CHECK DATE 7/12/83	CONTROL NUMBER 2446	TOTALS		<u>1,995.00</u> <u>0.00</u> <u>1,995.00</u>

Schaak's
DIGITAL-DEN

2138 Burnsville Center / Burnsville, MN 55337 / (612) 435-5445

Equipment

Model #
Serial # 005792R

120 VAC
60 Hz
2 A

June 27, 1983

Mr. David Bender
Minnesota Zoo
Apple Valley, MN 55124

Dear David,

We would be most happy to provide you with a complete Apple Daisy Wheel Printer system including the following:

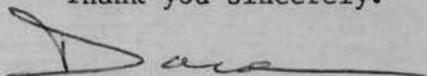
Apple Daisy Wheel Printer
Super Serial Interface card
Serial cable
Instruction manual & disk

Model # A3M0025

Apple Sprint II

Price for the system would be \$1,995.00. All items are in stock and would be available immediately.

Thank you sincerely.


David Shea

Product Name: Apple Da'sy Wheel Tractor Forms Feeder

Apple Product No.:

Pricing:

Compatible With:

Description:

The Apple Daisy Wheel Tractor Forms Feeder is a high performance, bidirectional forms tractor for use on the Apple Daisy Wheel Printer. The Daisy Wheel Tractor Forms Feeder, which was specially designed for the Apple Daisy Wheel Printer, allows sophisticated paper handling for a wide variety of operations. When installed, the Tractor Feeder creates a special paper handling system which enhances the productivity of the printer and saves end user time.

Markets and Applications:

The Apple Daisy Wheel Tractor Forms Feeder is designed for continuous forms paper handling, therefore, it is ideal for flexible small business applications and office use. It is appropriate for any wide paper application, such as accounting or spread sheet analysis. Because of the flexibility of the Tractor, single or multiple labels may be printed as well as standard 8 1/2" by 11" paper for high volume, unattended word processing.

Features:

Bidirectional Forms Capability
Continuous Paper Sizes: 2" to 15"
Paper Out Sensor to allow for unsupervised printing
Paper Tension Control
Easy Home Installation
Special Paper Guides
Handles variety of paper weights and up to six part standard forms

Items Included:

Tractor Feeder
Installation Instructions

Equipment Required:

Apple Daisy Wheel Printer
Paper-out Sensor (Service Part#672-8011)
required for all Daisy Wheel Printers
manufactured before January 1983, with
serial numbers below 3837

Procedural Notes:

The Apple Letter Quality Printer is now
renamed the Apple Daisy Wheel Printer.

APPLE III

Dealer Fact Sheet

Product Name: Apple Daisy Wheel Printer
Apple DWP Accessory Kit for the Apple ///

Apple Product Number:

Pricing:

ter and
e ///

Compatible With :

Description:

Apple's Daisy Wheel Printer, formerly called Apple Letter Quality Printer, is a high performance daisywheel printer that prints fully-formed characters in a variety of typestyles, producing documents of professional correspondence quality. Combining Apple designed firmware, character sets and printwheels, with outstanding performance characteristics, the DWP provides Apple users with maximum printer utility.

The Apple DWP Accessory Kit for the Apple /// is a companion product to the Apple Daisy Wheel Printer. It contains the accessory products (with the exception of an interface card) which allow the end user to configure the DWP to the Apple system. The Accessory Kit also allows dealers maximum DWP inventory control: the dealer can stock one printer and one of each Accessory Kit and be ready for any system requirement.

Markets and Applications:

The DWP provides the solution for Apple Personal Computer owners who require a professional look for their printed documents. Approximately 15% of Apple buyers will buy the DWP for business correspondence applications (word processing), with an additional 3% using it for spread sheets, multi-part forms and business graphics.

Printer Benefits:

- *Improves quality and impact of letters and documents.
- *Increases office productivity through reliable, letter perfect printing and graphics capabilities.
- *Specially designed to interface with all existing and future Apple computers.
- *Provides years of trouble-free operation because it's supported by Apple service and support network.

M O R E O N B A C K

Apple DWP and Accessory Kit (continued)

Accessory Kits Benefits:

The kits allow Authorized Apple Dealers to maintain a lower inventory of high cost printers and a higher inventory of low cost accessory kits in order to support the requirements of end users.

Printer Features:

*Pause control, operator convenience switches, easy, quick-loading ribbons and printwheels, quiet, clean operation.

*40 cps print speed, bi-directional printing, and seven character sets.

*130-character "daisy" printwheels in various alphanumeric type styles. One spoke for each character, which eliminates shifting the carriage up and down, a major cause of wear and character misalignment.

*Special mode commands, graphics mode, forward and backward print mode, program mode for hammer intensity and ribbon movement.

*Various character spacing, 10, 12 and 15 characters per inch, plus proportional spacing.

*Clean handling snap-in cartridge ribbon.

*Handles a variety of paper weights and up to six part standard forms.

*Rated 3000 hours MTBF (mean time between failure).

Items Included

Apple Daisy Wheel Printer:

Power Cord
Printwheel
Ribbon

Apple Accessory Kit:

Installation Manual
Unpacking Instructions
Printer Warranty and Product Registration Card

Equipment Required: Apple /// Personal Computer

Procedural Notes:

1. Apple Letter Quality Printers were renamed Apple Daisy Wheel Printers, effective April 28, 1983.

J. L. M.

June 27, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

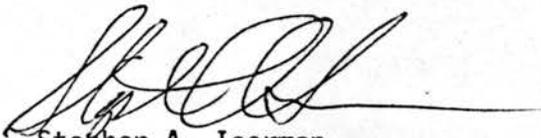
Dear Mr. Verret:

Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Frank Wright	\$224.45	Onan Grant - Conference Travel
Rebecca Nelson	\$150.00	Society Grant - Interns
Coast to Coast Apple Valley	\$ 29.45	Education - Thorpe grant
Cheryl Needham	\$100.00	Society Grant - Interns

Documentation for the above payments is attached.

Sincerely,



Stephen A. Iserman
General Director

gd
Attachments



EMPLOYEE EXPENSE REPORT

21 IN STATE TRAVEL 22 OUT STATE TRAVEL IN STATE ADVANCE OUT STATE ADVANCE

FIRST NAME FRANK	MI H	LAST NAME WRIGHT	DEPARTMENT ZOOLOGICAL GARDEN	DIVISION BIOLOGICAL PROGRAMS	TITLE ZOOLOGICAL GARDEN VETERINARIAN
HOME STATION A64	SOCIAL SECURITY NO. 383-50-5654	E	TRAVEL PERIOD MO. DAY THRU MO. DAY YEAR 06/15 — 06/17/83	ORG.	SEQ. NUMBER SUFF.

DAY	LOCATION		REASON FOR TRAVEL	PVT. CAR MILES		MEALS			LODGING	OTHER EXPENSE		FARE AIR, R.R. BUS	TAXI CAR RENTAL PARKING	CONF. REGIS. FEES	TOTAL EXPENSE
	FROM	TO		TRIP MILES	LOCAL MILES	B	L	D		ITEM	AMT.				
6/15	APPLE VALLEY	CINCINNATI	CONFERENCE: REPROD. STRATEGIES FOR ENDANGERED SPECIES	25				12.00	27.50				TAXI 16.00	80.00	135.50
6/16					3.00			11.50	27.50						42.00
6/17	CINCINNATI	APPLE VALLEY		25	3.70			12.00					16.00 TAXI 2.25 PARKING		33.95
<p>Note: conf. fee (80.00) for registration of M. Bigalk & Z. Wright. Copies of registration attached.</p>															
TOTALS						6.70		35.50	55.00				34.25	80.00	211.45

MILES CLAIMED

MILES RATE

Pool Car Available

No Pool Car Available

Actual Out of State Mileage at Approved Rate (or Air Coach Fare if Less)

_____ @ _____ \$ _____
50 @ .26 \$ 13.00
 _____ @ _____ \$ _____
TOTAL \$ 13.00

(9)

COST CODE (DEPT. USE ONLY)			ENTRY DATE	TRANS. NO(S)
C. CD 1	C. CD 2	C. CD 3		
COST CODE 4				
COST CODE 5				

TOTALS

Obj Code	Amount	Column
213 or 223 Living Expense	97.20	1-5
217 or 227 Noon Meals without Lodging		2*
212 or 222 Travel Expense	34.25	6-7
215 or 225 Conf. Regist. Fees	80.00	8
211 or 221 Mileage	13.00	9
218 or 228 Advance Payment		All
TOTAL	224.45	

*See instructions on back of form.

(1) (2) (3) (4) (5) (6) (7) (8)

TOTAL AMOUNT THIS CLAIM

LESS ADVANCE (DATE) (TRANS. NO.)

TOTAL AMOUNT TO BE PAID

224.45

224.45

I DECLARE UNDER THE PENALTIES OF PERJURY THAT THIS CLAIM IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID EXCEPT WITH RESPECT TO THOSE ADVANCE AMOUNTS HEREIN SHOWN PURSUANT TO MINN. STAT. SEC. 15.181.

Frank Wright 6/21/83
 EMPLOYEE SIGNATURE DATE

APPROVED: BASED ON KNOWLEDGE OF THE NECESSITY FOR TRAVEL AND EXPENSE AND ON THE BASIS OF COMPLIANCE WITH ALL PROVISIONS OF THE DEPARTMENT OF PERSONNEL TRAVEL REGULATIONS.
Charles Lewis 6-22-83
 SUPERVISOR DATE

RECEIVED ONLY

Guest Name: Mr. Frank IN: 1 OUT: 18 RATE: 105

STREET ADDRESS: Applevalley W n 55124

CITY: Applevalley STATE: W n ZIP: 55124

CORP. AFFILIATE: _____ FROM: _____ TO: _____



THE WESTIN HOTEL
Cincinnati
AT FOUNTAIN SQUARE
CINCINNATI, OHIO 45202
139436

DATE	CHARGE ROOM	CHARGES	CREDITS	BALANCE	PREVIOUS BALANCE PICKUP
2430	06/15/83 ROOM 533	25.00		**27.50 /47	**0.00 C
	06/15/83 TAX 533	2.50			C*
2642	06/16/83 LOST 533	3.06		**30.56 /14	**27.50 A
2869	06/16/83 ROOM 533	25.00			**30.56 C
	06/16/83 TAX 533	2.50			C
	06/16/83 MISC 533	5.54		**63.60 /78	C*
3159	06/17/83 LOST 533	4.10		**67.70 /61	**63.60 A
3161	06/17/83 TRCR 533	5.96			**67.70 A
	06/17/83 TRCR 533	6.54			A
	06/17/83 TRCR 533	4.10		**85.00 /15	A

*Circled charges by F. Wright
All others billed to Roommate*

4460 15 582 4
08/83 VISA

25
New York

139436 FRANK H WRIGHT

REGARDLESS OF CHARGE INSTRUCTIONS, THE UNDERSIGNED HAS REVIEWED THE ABOVE CHARGES AND ACKNOWLEDGES THEM AS A PERSONAL INDEBTEDNESS AND AGREES TO PAY SAME UPON DEMAND; SHOULD IT BECOME NECESSARY TO ENFORCE PAYMENT OF THIS OBLIGATION, THE UNDERSIGNED AGREES TO PAY ALL COSTS OF COLLECTION, INCLUDING COURT COSTS AND ATTORNEY'S FEES.

WESTIN HTL 0
0234000222 0
000710756 8
3340105154 0

CHARGE TO _____
16 16 83

SIGNATURE [Signature]

CREDIT CARD

REPRODUCTIVE STRATEGIES

FOR

ENDANGERED WILDLIFE:

CONFERENCE AND WORKSHOPS

JUNE 16-17, 1983

Hosted by Cincinnati Zoo and

Kings Island Wild Animal Habitat

CONFERENCE REGISTRATION FORM

Name FRANK WRIGHT (please print) Title Staff Veterinarian

Organization MINNESOTA ZOOLOGICAL GARDEN Phone (612) 432-9010 X261

Mailing Address 12285 JOHNNYCAKE APPLE VALLEY, MN 55124
Street City State Zip

Enclosed is \$40 registration fee which includes 2 lunches, hospitality parties, admission to Kings Island theme park, conference and workshops and transportation to conference affairs.

I wish to charge my registration fee of \$40 to:

Visa () Master Card Account Number 4460-151-582-444

Acct. Name FRANK H. WRIGHT Exp. Date _____ Signature Frank H. Wright
(please print)

NAME AND TITLE AS IT SHOULD APPEAR ON BADGE FRANK WRIGHT, MINNESOTA
ZOOLOGICAL GARDEN

Please make check payable to: THE CINCINNATI ZOO and return this form to: DR. BETSY DRESSER, Cincinnati Zoo, 3400 Vine Street, Cincinnati, Ohio 45220, preferably before May 31, 1983. Please copy this registration form if additional forms are needed.

REPRODUCTIVE STRATEGIES

FOR

ENDANGERED WILDLIFE:

CONFERENCE AND WORKSHOPS

JUNE 16-17, 1983

Hosted by Cincinnati Zoo and
Kings Island Wild Animal Habitat

CONFERENCE REGISTRATION FORM

Name MARTHA BIGALK Title ANIMAL HEALTH SPECIALIST
(please print)

Organization MINNESOTA ZOOLOGICAL GARDEN Phone (612) 432 9010 X26

Mailing Address 12285 JOHNNY CAKE APPLE VALLEY MN 55124
Street City State Zip

Enclosed is \$40 registration fee which includes 2 lunches, hospitality parties, admission to Kings Island theme park, conference and workshops and transportation to conference affairs.

I wish to charge my registration fee of \$40 to:

() Visa () Master Card Account Number 4460-151-582-444

Acct. Name FRANK H. WRIGHT Exp. Date 8/83 Signature Frank H. Wright
(please print)

NAME AND TITLE AS IT SHOULD APPEAR ON BADGE MARTY BIGALK, MINNESOTA ZOOLOGICAL GARDEN

Please make check payable to: THE CINCINNATI ZOO and return this form to: DR. BETSY DRESSER, Cincinnati Zoo, 3400 Vine Street, Cincinnati, Ohio 45220, preferably before May 31, 1983. Please copy this registration form if additional forms are needed.

Office Memorandum

DEPARTMENT BIOLOGICAL PROGRAMS

TO : ~~Doug Riekabaugh~~

DATE: June 21, 1983

FROM : Nick Reindl

PHONE: 272

SUBJECT: Intern Payment

Rebecca Nelson is to be paid as an intern from Society Funding.
Please pay \$150.00 for the six weeks of June 1 through July 12.

Thank you.

NR:cs



ZOO FUND REIMBURSEMENT

Date 6-20-83Project Name Intern

Project Manager _____

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
	Intern stipend June 1 - July 12	8305	Rebecca J. Nelson 502-50-7107 Social Security#	REBECCA NELSON REBECCA NELSON R. R. 2 Scranton, ND 58653	\$150 ⁰⁰		No

COMMENTS:

Requestor Nick Randall

Project Manager _____

Division Director John R. Allen

TOTAL HARDWARE

Coast to Coast

DUPLICATE

COAST TO COAST - APPLE VALLEY
 14871 GRANADA AVE.
 APPLE VALLEY, MN 55124
 (612) 432-1004

MINNESOTA ZOOLOGICAL GARDENS
 12101 JOHNNY CAKE RIDGE ROAD
 APPLE VALLEY MN 55124

CUST # 01070 INV # 12643
 CLERK: DEE PO # FG270995
 DATE : 5/04/83 RSL #
 REF :

CUSTOMER

QUANTITY	ITEM	DESCRIPTION	YOUR COST	EXTENSION			
3	7461122	STARTER BUTTON 2877	3.89	11.67			
			0.00	11.67			
3				11.67			
TOTAL UNITS		FREIGHT	LABOR	MISC.	TOTAL TAX	NON-TAXABLE	TAXABLE
		RECEIVED BY: X <i>Don Newbauer</i>		PAY THIS AMOUNT ▶			

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE.

TOTAL HARDWARE

Coast to Coast

DUPLICATE

COAST TO COAST - APPLE VALLEY
 14871 GRANADA AVE.
 APPLE VALLEY, MN 55124
 (612) 432-1004

MINNESOTA ZOOLOGICAL GARDENS
 12101 JOHNNY CAKE RIDGE ROAD
 APPLE VALLEY MN 55124

CUST # 01070 INV # 12747
 CLERK: JANA PO # FG270999
 DATE : 5/06/83 RSL #
 REF :

CUSTOMER

QUANTITY	ITEM	DESCRIPTION	YOUR COST	EXTENSION			
2	4612123	PLUG IN TIMER D111B	8.89	17.78			
2			0.00	17.78			
TOTAL UNITS		FREIGHT	LABOR	MISC.	TOTAL TAX	NON-TAXABLE	TAXABLE
		RECEIVED BY: X <i>Daniel Newbauer</i>		PAY THIS AMOUNT ▶		17.78	

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE.

ZOO FUND REIMBURSEMENT

Date 20 June 83Project Name InternsProject Manager John Lewis

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
8303	Stipend for Animal Health Lab Technician Intern Cheryl Needham		Cheryl Needham	Dr. Frank Wright	\$100.		
			Payable	July 9, 1983			

COMMENTS:

Requestor Frank Wright

Project Manager

Division Director John Lewis

June 21, 1983

Paul Verret, Secretary
Minnesota Zoological Garden Foundation
1120 Norwest Center
St. Paul, Minnesota 55101

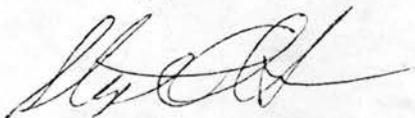
Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Able Amusement Co.	\$ 53.40	Education - Thorpe grant
Carolina Biological Supply Co.	\$ 27.09	Education - Thorpe grant

Documentation for the above payments is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachments



ABLE AMUSEMENT CO.
 11378 RIVERWOOD DR.
 DURNBURYVILLE, NH 05337
 612-894-2400

JOB WORK ORDER

DATE OF ORDER 6-9-83	
CUSTOMER'S ORDER NO.	PHONE
MECHANIC	HELPER
STARTING DATE 1/1	
BILL TO MIN. Zoo	ORDER TAKEN BY
ADDRESS	<input type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA
CITY APPLE VALLEY	
JOB NAME AND LOCATION	
JOB PHONE 432-9010	

DESCRIPTION OF WORK

REPAIR PINBALL - problems with left flipper

Replace coil + flipper/shaft assembly, adjust points

special rate on repair

TOTAL MATERIALS	1170
TOTAL LABOR	4100
TAX	70
TOTAL AMOUNT \$	5340

DATE COMPLETED **6/9/83** WORK ORDERED BY **Don N. / Kathy J.**

I hereby acknowledge the satisfactory completion of the above described work.

- No one home
 Total amount due for above work; or
 Total billing to be mailed when job finished.

Signature _____



Ad

June 15, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Norwest Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Travel Store (Invoices 2764-65)	\$ 674.08	Onan Foundation grant
Schaak Electronics, Inc. (Invoice 601036068)	\$ 132.50	Education - Thorpe grant
True Value Hardware	\$ 46.26	Education - Thorpe grant

Documentation for the above payments is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachments



TRAVEL STORE

1013 E. Cliff Road
~~1000 W. Burnsville Ex. 2000~~
BURNSVILLE, MINNESOTA 55337
(612) 890-9257

H/CHECK

INVOICE N^o 276

DATE June 14, 1983

TO: Mr. Doug Rickabaugh
Minnesota Zoological Gardens
12101 Johnny Cake Ridge Road
Apple Valley, Minn. 55124

AIRLINE TICKETS FOR: Mr. Frank Wright 7178 131 930
MSP/CINNATI - roundtrip
Depart: June 15, 1983
Return: June 17, 1983

SHOULD YOU ENCOUNTER ANY PROBLEMS DUE TO REPUBLIC
CANCELLATIONS, PLEASE CALL THE TRAVEL STORE COLLECT.

Base: \$371.30
Tax: Exempt
Total \$371.30

Please Note: This ticket is more expensive than Marsha Bigalk's because Mr. Wright is returning later in the day and there is no direct flight available at that time. Because he is flying two airlines and through Detroit, this ticket is more expensive.

Terms: Due in 10 days.

Thank you,


Jeff Kosse



TRAVEL STORE

1013 E. Cliff Road
~~1013 E. Cliff Road~~
BURNSVILLE, MINNESOTA 55337
(612) 890-9257

H/CHECK
INVOICE No 2765

DATE June 14, 1983

TO: Mr. Doug Rickabaugh
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

AIRLINE TICKETS FOR: Marsha Bigalk 7178 131 931
MPLS/CINCINNATI - roundtrip
Depart: June 15, 1983
Return: June 18, 1983

Base: \$302.78
Tax: Exempt
Total: \$302.78

SHOULD YOU ENCOUNTER ANY PROBLEMS DUE TO REPUBLIC CANCELLATIONS, PLEASE CALL
THE TRAVEL STORE COLLECT.

Thank you,

Jeff
Jeff Kosse

Terms: Due in 10 days.



Schaak's
DIGITAL-DEN

2138 BURNSVILLE CENTER BURNSVILLE, MINNESOTA 55337

COMPUTERS — VTR — TELEPHONES — CALCULATORS — PROJECTION TELEVISION

Customer's Acc't. No. FG270998 Phone _____ Date 5-4 1983
 Name MINNESOTA ZOO
 Address ATTN: DAN NEUBAUER
 City APPLE VALLEY State MN Zip 55124

SOLD BY <u>DS</u>	CASH	CHECK NO	CONTRACT	COMM CHARGE <input checked="" type="checkbox"/>	RECEIVED ON ACCT	MOUSE RET'D	MISCELLANEOUS
----------------------	------	----------	----------	--	------------------	-------------	---------------

CUSTOMER SOURCE: NEWSPAPER RADIO REFERRAL OTHER

AMERICAN EXPRESS DINERS CLUB SHOPPERS CHARGE
 VISA MASTERCARD OTHER

Qty	SKU NO	DESCRIPTION/MODEL	PRICE	AMOUNT
1		MICRO KEYPAD - APPLE II+		132.50

PO#
 FG270998

<i>Thank You</i>	SUB TOTAL	132.50
EXEMPT	SALES TAX	
JW	TOTAL →	132.50

ALL WARRANTY WORK, CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED WITH THIS INVOICE.
 NO CASH REFUNDS WILL BE MADE AFTER TWO WEEKS FROM DATE OF PURCHASE.

601-036068 Rec'd by _____
Accurate Computer Forms Co., Minneapolis, MN 55426

JUN 08 1983

SCHAAK ELECTRONICS, INC.
1415 MENDOTA HEIGHTS ROAD
SAINT PAUL, MN 55120

SCHAAK ELECTRONICS,

IMPORTANT
TO ASSURE PROPER CREDIT
CHECK ITEMS PAID AND
RETURN THIS STUB WITH YOUR
REMITTANCE.

STATEMENT

MN ZOOLOGICAL GARDEN
ATTN: KATHY LUNDGREN
APPLE VALLEY MN 55124

CLOSING DATE
05/31/83

PAGE 1 ACCOUNT NO. 153275000

PAGE 1 ACCOUNT NO. 153275000

DATE	REFERENCE	CHARGES	CREDITS
04/28/83	INVOICE 60135977	25.00	
05/04/83	INVOICE 60136068	132.50	
CURRENT MONTH		31-60 DAYS	BALANCE
132.50		25.00	PLEASE PAY THIS AMOUNT
61-90 DAYS		OVER 90 DAYS	
.00		.00	157.50

REFERENCE	AMOUNT
I 60135977	25.00
I 60136068	132.50

Pay 132.50

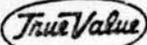
AMOUNT OF
REMITTANCE
ENCLOSED
\$

BALANCE
157.50

NOTICE: (SEE REVERSE SIDE FOR IMPORTANT INFORMATION)
FINANCE CHARGE IS COMPUTED BY A PERIODIC RATE OF
MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF
TO THE BALANCE OBTAINED AFTER DEDUCTING CURRENT PAYMENTS AND/OR
CREDITS FROM THE PREVIOUS BALANCE APPEARING ON THIS STATEMENT.
NEW BALANCE MAY BE PAID IN FULL AT ANY TIME.

% PER
% APPLIED

Pay This



Ed White's
TRUE VALUE HARDWARE

7537 W. 148th ST.

PHONE: 432-1160

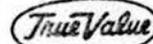
APPLE VALLEY, MINNESOTA 55124

Customer's Order No. _____ Date 5-4 1983
 Name MINN. 200
 Address FG 270993

QUAN	DESCRIPTION	PRICE	AMOUNT
<u>4</u>	<u>CORNER IRONS</u>	<u>1.15</u>	<u>4.60</u>
<u>2</u>	<u>CORNER IRONS</u>	<u>1.89</u>	<u>3.78</u>
<u>NO TAX</u>			<u>8.38</u>
TAX			
TOTAL			

All claims and returned goods MUST be accompanied by this bill.
 14309 Rec'd by Dan Newbauer

GS-46 AUTOMATIC BUSINESS PRODUCTS - WILLIMANTIC, CT 06226 33167-6



Ed White's
TRUE VALUE HARDWARE

7537 W. 148th ST.

PHONE: 432-1160

APPLE VALLEY, MINNESOTA 55124

Customer's Order No. F6270293 Date 5/3 1983
 Name MIN 200
 Address _____

QUAN	DESCRIPTION	PRICE	AMOUNT
<u>2</u>	<u>clamps</u>	<u>14</u>	<u>28</u>
<u>2</u>	<u>clamps</u>	<u>16</u>	<u>32</u>
<u>1</u>	<u>Hose Clamp</u>		<u>44</u>
<u>1</u>	<u>Tape</u>		<u>1.35</u>
<u>2</u>	<u>Wood</u>	<u>5.29</u>	<u>10.58</u>
<u>1</u>	<u>MBC Hdwe</u>	<u>8.29</u>	<u>8.29</u>
<u>NO TAX</u>			<u>21.29</u>
TOTAL			

All claims and returned goods MUST be accompanied by this bill.
 12123 Rec'd by Dan Newbauer

GS-46 AUTOMATIC BUSINESS PRODUCTS - WILLIMANTIC, CT 06226 33167-6

Customer's Order No. _____ Date 5-6 1983
 Name MINN. 200
 Address PO FG-270993

QUAN	DESCRIPTION	PRICE	AMOUNT
<u>3</u>	<u>PLUGS</u>	<u>1.15</u>	<u>3.45</u>
<u>1</u>	<u>WALL PLATE</u>	<u>1.9</u>	<u>1.9</u>
<u>1</u>	<u>PLUG</u>		<u>.45</u>
<u>2</u>	<u>Time All</u>	<u>5.69</u>	<u>11.38</u>
<u>NO TAX</u>			<u>16.59</u>
TAX			
TOTAL			

All claims and returned goods MUST be accompanied by this bill.
 14138 Rec'd by Dan Newbauer

GS-46 AUTOMATIC BUSINESS PRODUCTS - WILLIMANTIC, CT 06226 33167-6

TRUE VALUE HARDWARE
 Ed White's
 7537 W. 148th ST.
 PHONE: 432-1160
 APPLE VALLEY, MINNESOTA 55124



Jdr

June 3, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designed gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
AVC Systems Inc.	\$ 220.00	Education - Thorpe Foundation
AVC Systems, Inc.	145.44	Education - Thorpe Foundation
Able Amusement Company	151.69	Education - Thorpe Foundation
Radio Shack	12.50	Education - Thorpe Foundation

Invoices for the above payments are attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachments





1517 East Lake St., Minneapolis, MN 55407 • (612) 729-8305

INVOICE

MAY 20 1983

MAY 20 1983

SOLD TO

SHIP TO

MINN ZOOLOGICAL GRDN
12101 JOHNNY CAKE R
APPLE VALLEY, MN 55124

MINN ZOOLOGICAL GRDN
12101 JOHNNY CAKE R
APPLE VALLEY, MN 55124

ACCOUNT #	CUSTOMER P.O. #	TERMS	ORDER #	ORDER DATE	SLSM	INVOICE #	INVOICE DATE
46800	FG-270998	NET 10 DAYS	1267	05/17/83	020	14855	05/17/83

ORDERED	BACK ORDERED	SHIPPED	✓	DESCRIPTION	U/M	U/PRICE	AMOUNT
1	0	1		M999/999 TELEX PB-20M	LN 1 EACH	220.00	220.00

TRAFFIC: _____

INVOICE NUMBER: _____

SEQ TO: _____

AMOUNT OF INVOICE: _____

SUB TOTAL: _____

DEPT. AUTH SIGNATURE: _____

MAY 20, 1983 12:20	FILLED BY	CHK'D BY	SHPD. BY	MERCHANDISE	220.00
***** * INVOICE * *****	SHIP VIA			OTHER	0.00
PAGE 1 OF 1				TAX	0.00
ORIGINAL INVOICE				FREIGHT	0.00
				TOTAL	220.00

AVC

AVC
SYSTEMS
INCORPORATED

1517 East Lake St., Minneapolis, MN 55407 • (612) 729-8305

INVOICE

MAY 20 1983

SOLD TO

SHIP TO

MTNN ZOOLOGICAL GRDN
12101 JOHNNY CAKE R
APPLE VALLEY, MN 55124

MINN ZOOLOGICAL GRDN
12101 JOHNNY CAKE R
APPLE VALLEY, MN 55124 -

ACCOUNT #	CUSTOMER P.O. #	TERMS	ORDER #	ORDER DATE	SLSM	INVOICE #	INVOICE DATE
46800	FG270946	NET 10 DAYS	1256	05/17/83	020	14838	05/17/83

ORDERED	BACK ORDERED	SHIPPED	✓	DESCRIPTION	U/M	U/PRICE	AMOUNT
20	0	20		MS10/90 3M SCOTCH AA-3.0	LN 1 EACH	6.48	129.60
2	0	2		MS10/140 3M SCOTCH AA-7.5	LN 2 EACH	7.92	15.84

TRAN	VENUE NUMBER		DATE
INVOICE NUMBER		DATE	
SEQ NO.	SHIP	DEPT. PROJ. NO.	
AMOUNT OF INVOICE		DATE	
SUB TASK	COST CLIENT CODE		FEL. NO.
I hereby certify that the goods or materials covered by this claim have been inspected and received or the services have been performed, and are in accordance with specifications, and are in proper form, kind, amount, and quality, and payment therefor is hereby recommended.			
SYSTEM ASSIGN REF NO		DEPT. AUTH SIGNATURE	

MAY 20, 1983 12:17

FILLED BY	CHK'D BY	SHPO. BY

MERCHANDISE	145.44
OTHER	0.00
TAX	0.00
FREIGHT	0.00
TOTAL	145.44

* INVOICE *

SHIP VIA

PAGE 1 OF 1

ORIGINAL INVOICE



Foundation

Minnesota Zoological Garden - Animal Care MN 55125 - 512-435-8100 - Fax: 512-435-8100

May 20, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Digital Den	\$ 25.00	Education grant - Thorpe Foundation

Documentation for the above payment is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment

MAY 09 1983

Schaak's DIGITAL-DEN

2138 BURNSVILLE CENTER BURNSVILLE, MINNESOTA 55337

COMPUTERS - VTR - TELEPHONES - CALCULATORS - PROJECTION TELEVISION

Customer's Acc't. No. FG270987 Phone _____ Date 4-28 1983

Name MINNESOTA ZOO

Address ATTN: DAN NEUBAUER

City APPLE VALLEY State MN Zip 55124

SOLD BY <u>DS</u>	CASH	CHECK NO	CONTRACT	COMM CHARGES <input checked="" type="checkbox"/>	RECEIVED ON ACCT	MOUSE RET'D	MISCELLANEOUS
----------------------	------	----------	----------	---	------------------	-------------	---------------

CUSTOMER REFERRAL

QTY	SKU NO.	DESCRIPTION/MODEL	AMOUNT
1		APPLE II CLEAR COVER	25 00
<div style="border: 1px solid black; border-radius: 50%; padding: 10px; display: inline-block;"> PO # FG270987 </div>			
<i>Thank You</i> SUB TOTAL			25 00
<i>EXEMPT</i> SALES TAX			—
TOTAL →			25 00

ALL WARRANTY WORK, CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED WITH THIS INVOICE. NO CASH REFUNDS WILL BE MADE AFTER TWO WEEKS FROM DATE OF PURCHASE.

601-035977 Rec'd by _____

Accurate Computer Forms Co., Minneapolis, MN 55426

30432-81

Fdn.

May 13, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

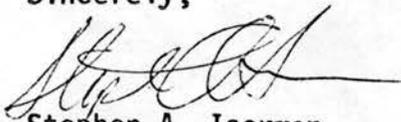
Dear Mr. Verret:

Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Coast to Coast - Apple Valley	\$ 83.23	Education - Thorpe Grant
Able Amusement Co.	\$ 71.00	Education - Thorpe Grant

Documentation for the above payments is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd
Attachments



MAY 06 1983

JOB WORK ORDER

ABLE AMUSEMENT CO.
11878 RIVERWOOD DR.
BURNSVILLE, MN 55337
612-894-2400

CUSTOMER'S ORDER NO.		PHONE	MECHANIC	HELPER	DATE OF ORDER 5-3-83	STARTING DATE 5/3/83
BILL TO Mr. Zoo					ORDER TAKEN BY	
ADDRESS 1201 JOHNNY CAKE RIDGE RD					<input type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA	
CITY APPLE VALLEY, MN. 55124						
JOB NAME AND LOCATION					JOB PHONE	

DESCRIPTION OF WORK

REPAIR PINBALL MACHINE - Williams electronic

Reset OPTION SETTINGS

2 1/2 hrs. - includes travel time from Burnsville.

		TOTAL MATERIALS	
		TOTAL LABOR	71 00
		TAX	
DATE COMPLETED 5/3/83	WORK ORDERED BY DAN: N.	TOTAL AMOUNT \$	71 00

I hereby acknowledge the satisfactory completion of the above described work.

- No one home
 Total amount due for above work: or
 Total billing to be mailed when job finished.

Signature _____

TOPS NO. 3488



LITHO IN U.S.A.

TOTAL HARDWARE

Coast to Coast

COAST TO COAST - APPLE VALLEY
14871 GRANADA AVE.
APPLE VALLEY, MN 55124

1(612)432-1004

MAY 0 9 1983

1

MINNESOTA ZOOLOGICAL GARDENS
12101 JOHNNY CAKE RIDGE ROAD
APPLE VALLEY MN 55124

STMT BALANCE: 83.23

DATE	04/30/83
CUSTOMER NO.	01070
PAGE	01
TOTAL AMOUNT REMITTED	\$ _____
	DOLLARS CENTS

DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE

DATE	REFERENCE	CODE	DESCRIPTION	DEBIT	CREDIT	AMOUNT
03/30/83	011571	I	FG97079	27.96		
04/13/83	011990	I	FG970280	48.65		
04/17/83	012041	I	FG970283	6.62		
			NET BALANCE			83.23

*ZF
Hand Tow*

CURRENT

55.27

31-60 DAYS

27.96

TOTAL AMOUNT DUE

83.23

CODE

A - Adjustment
D - Discount
I - Invoice

C - Credit Memo
F - Dated Billing
P - Payment

PAYMENT TERMS: NET 30 DAYS

A 1.5% Finance Charge will be charged
on all Past Due Accounts. This is an
Annual Percentage Rate of 18%.

01070 1

COAST TO COAST - APPLE VALLEY
TOTAL HARDWARE **Coast to Coast**

Genny,

Thorp funding

Doug

J. Iserman

May 2, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

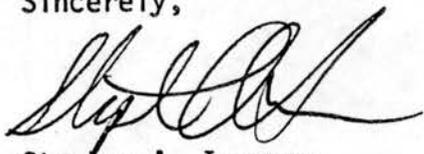
Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Ahlgren Construction Co.	\$ 53.94 ✓	Education - Thorpe Grant
AVC Systems, Inc. (3 invoices: 14393, 14394, and 14483)	\$591.22 ✓	Education - Thorpe Grant
Team Electronics	\$ 67.30 ✓	Education - Thorpe Grant
Carolina Biological Supply Co.	\$231.13 ✓	Education - Thorpe Grant

Copies of the invoices are attached for the above payments.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachments

*Foundation
request*

April 22, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

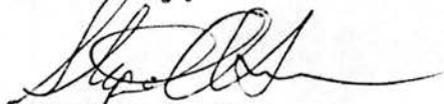
Dear Mr. Verret:

Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Schaak Electronics, Inc.	\$1,373.95 ✓	Education - Dye Foundation
Heathkit Electronic Center	\$ 595.56 ✓	Education - Dye Foundation (\$335.04) Education - Thorpe Grant (\$260.52)

Documentation for the above payments are attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd
Attachments



Schaak's
DIGITAL-DEN

2138 BURNSVILLE CENTER BURNSVILLE, MINNESOTA 55337

COMPUTERS — VTR — TELEPHONES — CALCULATORS — PROJECTION TELEVISION

Customer's Acct. No. PO# ZF000-100-849		Date 3-24 1983	
Name MINNESOTA ZOOLOGICAL GARDEN			
Address Attn: Kathy Lundgren			
City APPLE VALLEY		State MN Zip 55124	
SOLD BY DS	CASH	CHECK NO.	CONTRACT
			COMM CHARGE X
			RECEIVED ON ACCT
			MOSE RETD
			MISCELLANEOUS
CUSTOMER SOURCE: <input type="checkbox"/> NEWSPAPER <input type="checkbox"/> RADIO <input type="checkbox"/> REFERRAL <input type="checkbox"/> OTHER			
<input type="checkbox"/> AMERICAN EXPRESS <input type="checkbox"/> DINERS CLUB <input type="checkbox"/> SHOPPERS CHARGE			
<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> OTHER			
Qty.	DESCRIPTION/MODEL	PRICE	AMOUNT
1	APPLE II+ MICROCOMPUTER # 585551		1339.00
	APPLE DISC DRIVE + INTERFACE CARD # 880425		
	APPLE MONITOR II MONITOR STAND		
	BOX DISKETTES		34.95
Thank You		SUB TOTAL	1373.95
TAX EXEMPT		SALES TAX	
PO# ZF000-100-849		TOTAL →	1373.95

(JW) ALL WARRANTY WORK, CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED WITH THIS INVOICE. NO CASH REFUNDS WILL BE MADE AFTER TWO WEEKS FROM DATE OF PURCHASE.

601- 836308 Rec'd by *Kathy Lundgren*

Office Memorandum

DEPARTMENT

TO : Doug Rickabaugh

DATE: 4/17/83

FROM : K Lundgren

PHONE: 227

SUBJECT: Foundation monies

Enclosed please find bills from Outfitters project.

Genny, 1. Schrak Electronic
\$1,373.95 > Dye
OK, Please Bill. Apple II plus computer

Doug 2. Heathkit
\$ 595.56 < 335.04 Dye
Oscilloscope < 260.52 Thorpe

These should be charged back against Dye or Thorpe Foundations.
Clear out Dye first

Thanks

Kathey

March 31, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

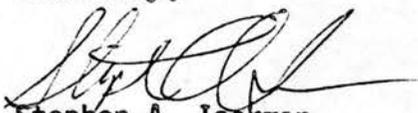
Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

mailed payments 4/25/83

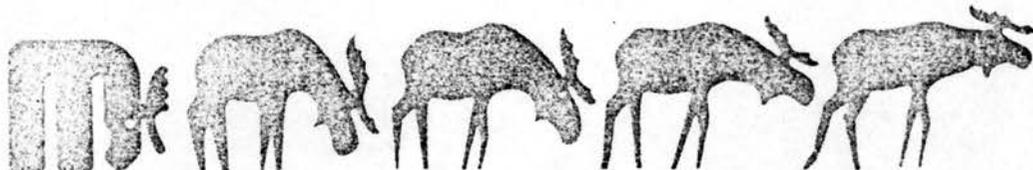
<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Edmund Scientific Co.	\$ 24.80 ✓	Education - Dye Family Foundation
Carolina Biological Supply Co.	\$ 414.29 ✓	Education-Dye Family Foundation
Nature House	\$ 33.60 ✓	Education-Dye Family Foundation

Documentation for the above payments are attached.

Sincerely,


Stephen A. Iserman
General Director

SAI:gd
Attachments



INVOICE

Nature House INC.

MAR 21 1983

INVOICE NUMBER

2209

PURPLE MARTIN JUNCTION • GRIGGSVILLE, ILLINOIS • 62340 • PH: (217) 833-2393

SOLD TO

SHIPPED TO

MINN ZOOLOGICAL GDN
12101 JOHNNY CAKE ROAD
APPLE VALLEY, MINN. 55124

ATTN DAN NEWBAUER

TERMS: Net 30 Days

YOUR PURCHASE ORDER EG270275		OUR REFERENCE NO. 031483		ROUTING HPS	
REPRESENTATIVE		F.A.A.		B/L NUMBER	
		90007			
				DATE SHIPPED 3 17 83	
				DATE OF INVOICE 3 17 83	

QTY	MODEL	WEIGHT	UNIT PRICE	AMOUNT
3	SEAP-0-DR	76264	9.95	29.85
			3.75	3.75
			SHIPPING TOTAL	
				33.60

1 1/2 % PER MONTH, ANNUAL RATE OF 18 % LATE CHARGE WILL BE ADDED TO ACCOUNTS OVER 30 DAYS.

ORIGINAL INVOICE

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

1422 WEST LAKE STREET, SUITE 303

MINNEAPOLIS, MN 55408

1914

April 1 1983

17-1
910

PAY TO THE ORDER OF Nature House

\$ ** 33.60

Thirty-three and 60/100**

DOLLARS



Downtown
Seventh and Marquette
Minneapolis, MN 55479



FOR Grant Knopf-Education

Mur McDonald

MAR 17 1983

CAROLINA BIOLOGICAL SUPPLY COMPANY

2700 YORK ROAD
BURLINGTON, NORTH CAROLINA 27215

IMPORTANT

PLEASE REFER TO
THESE NUMBERS ON
ALL PAYMENTS.

CONTROL NO. 040582

FEIN 560364367

INVOICE NUMBER
718882

DATE OF INVOICE	ACCOUNT NO.	REQUESTED DELIVERY DATE	OUR ORDER NO.	DATE ORDER RCVD	CUSTOMER ORDER NUMBER
3-11-83	2706440	SHIP 3-11-83	064003	3-10-83	FG97074

PLEASE REFER TO THIS NUMBER ON ALL CORRESPONDENCE

ACCOUNT CHARGED

MINNESOTA ZOOLOGICAL GARDEN
12101 JOHNNY CAKE RIDGE RD
APPLE VALLEY MN 55124

SHIP TO
DAN NEWBAUER
MINNESOTA ZOOLOGICAL GARDEN
12101 JOHNNY CAKE RIDGE RD
APPLE VALLEY MN 55124

PAGE 1

QUANTITY			CATALOG NUMBER	DESCRIPTION	UNIT	PRICE	EXTENSION
ORDERED	SHIPPED	BACK ORDERED					
1	1		449505	BIOLOGY PUZZLES & PUZZLER	EA	6.50	6.50
1	1		692092	DELUXE ELECTRONIC PULSE M	EA	47.75	47.75
1	1		694530	CAROLINA STUDNT VISION K	EA	31.00	31.00
1	1		694534	FIELD OF VISION STUDY KIT	EA	13.20	13.20
1	1		694536	STEREOSCOPIC VISION TEST	EA	43.70	43.70
1	1		694630	HAND DISC PERIMETER	EA	52.45	52.45
1	1		694635	DOMINANT EYE TESTER	EA	2.45	2.45
1	1		694638	NEARPOINT TESTING RULE	EA	43.65	43.65
1	1		694640	EYE SCOPE	EA	20.95	20.95
1	1		694678	OPTICAL ILLUSIONS SET	EA	9.50	9.50
1	1		694680	OPTICAL ILLUSIONS IN LIFE	EA	10.75	10.75
1	1		694732	AUDITORY ILL & EXPER SET	EA	20.95	20.95
1	1		696403	ACTION/REACTION KIT	EA	64.95	64.95
1	1		696410	REACTION TIME RULER SET	EA	11.75	11.75
1	1		696950	GRIP STRENGTH MANOMETER	EA	21.95	21.95
				CONTAINER	S		2.70
				U.P.S.			10.09
						TOTAL	414.29

*** A SERVICE CHARGE OF 1.5% PER MONTH WILL BE MADE ON PAST DUE ACCOUNTS. ***

MINNESOTA ZOOLOGICAL GARDEN FOUNDATION
1422 WEST LAKE STREET, SUITE 303
MINNEAPOLIS, MN 55408

1913

April 1 1983

17-1
910

PAY TO THE ORDER OF Carolina Biological Supply Co.

\$ **414.29

Four hundred fourteen and 29/100**

DOLLARS



Downtown
Seventh and Marquette
Minneapolis, MN 55479



FOR Grant Knopf-Education

M. McDonald

PLEASE PAY LAST AMOUNT DUE

Edmund Scientific Company
101 East Gloucester Pike
Barrington, New Jersey 08007 U.S.A.

Tel. (609) 547-3488
Telex: 831-564
Cable: EDSCORP
DUNS No. 00-233-3870

INVOICE

PLEASE SEND REMITTANCE TO:
EDMUND SCIENTIFIC CO.
101 EAST GLOUCESTER PIKE
BARRINGTON, NJ 08007
ATTN: ACCOUNTS RECEIVABLE

SOLD TO: MINNESOTA ZOOLOGICAL GARDEN
12101 JOHNNY CAKE RIDGE
APPLE VALLEY MN 55124

YOUR ACCOUNT NO.
55124MINNE01

SHIP TO (if other than "Sold To")
MINNESOTA ZOOLOGICAL GARDEN
ATTN: DAN NEWBAUER
12101 JOHNNYCAKE RIDGE ROAD
APPLE VALLEY MN 55

PLEASE REFER TO YOUR ACCOUNT NO., OUR INVOICE AND
ORDER NO. IN ALL COMMUNICATIONS REGARDING THIS INVOICE

FG97072***

YOUR ORDER NUMBER

OUR INV. NO./ORDER NO.	INV. DATE	SHIPPED VIA	DATE SHIPPED	TERMS: NET 30 DAYS
57378700	03/07/83	UPS	03/04/83	INTEREST IS CHARGED ON ALL AMOUNTS PAST DUE. IF THERE ARE ANY PROBLEMS THAT COULD DELAY YOUR REMITTANCE PLEASE CONTACT OUR CREDIT ADMINISTRATOR.

ORD.	QTY. SHIPPED	STOCK NO.	DESCRIPTION	UNIT PRICE	EXTENDED AMT.
3	3	031291	30X ILLUMINATED MAGNIFIER	6.95	20.85

CHANGES OR CREDITS—RETURNS ACCEPTED WITHIN 30 DAYS.
PERMISSION REQUIRED. ITEMS MUST BE RETURNED IN THE
SAME CONDITION AS RECEIVED. FOLLOW INSTRUCTIONS ON
REVERSE SIDE OF PACKING SLIP.

SALES TAX	POSTAGE/HANDLING	TOTAL DUE
0.00	3.95	24.80

LAST OF 1 PAGES

NOTES ITEMS NO LONGER AVAILABLE

FEDERAL LABOR STANDARDS ACT "We hereby certify that these goods are produced in compliance
with all applicable requirements of Sections 6, 7 and 12 of the Fair Labor Standards Act, as
amended, and of regulations and orders of the United States Department of Labor issued under
Section 14 thereof."

WE, THE EDMUND SCIENTIFIC CO. HEREBY CERTIFY THAT WE ARE AN
EQUAL OPPORTUNITY EMPLOYER AND ARE IN COMPLIANCE WITH
EXECUTIVE ORDER 11246 AS AMENDED BY EXECUTIVE ORDER 11375.

1912

17-1
910

April 1 1983

\$ **24.80

DOLLARS

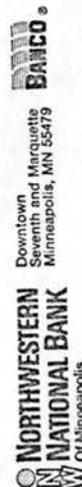
MINNESOTA ZOOLOGICAL GARDEN FOUNDATION

1422 WEST LAKE STREET, SUITE 303

MINNEAPOLIS, MN 55408

PAY TO THE ORDER OF Edmund Scientific Co.

Twenty-four and 80/100**



FOR Grant Knopf Education

Murphy

March 24, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

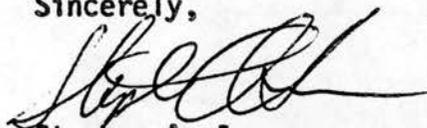
Please make the following payment(s) from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Dr. Tim Clutton-Brock	\$500.00 ✓	Society - Seminar/Workshops

*sent 4-5-83
to
Refer*

Documentation for the above payments are attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd
Attachments



ZOO FUND REIMBURSEMENT

Date 18 March 83Project Name Seminar/Workshop SeriesProject Manager S. Friedman

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
	Honorarium for Dr. Tim Clutton- Brock, Cambridge Cambridge Univ.	82020	Tim Clutton-Brock	Dr. Sharon Pfeifer Minnesota Zoo Apple Valley, MN 55124	\$500.00	28 Feb 83	Does not apply
				Approved <i>[Signature]</i> 3/22/83			

COMMENTS:

Requestor _____

Project Manager _____

Division Director *[Signature]*

March 21, 1983

Paul Verret, President
St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category.

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
ISIS (for dues of Canyon Colorado Equid Sanctuary)	\$ 100.00 ✓	ISIS

*no. 200000
4-5-83*

Documentation for the requested payment is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



March 15, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift.

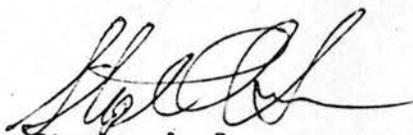
<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Sheronne Mulry	\$100.00 ✓	Society Grant - Interns

*to Iserman
4-5-83*

Substantiation for this request is attached. Please mail this payment to the Zoo for distribution.

Thank you.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



ZOO FUND REIMBURSEMENT

Date 3-3-83
 Project Name Interns
 Project Manager J. Lewis

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUMBRANCE	RECEIPT YES / No - Why not?
	Stipend for Animal Health Lab Tech Intern Sheronne Mulry.		Sheronne Mulry	Frank Wright	\$100.		

COMMENTS: To be paid April 1, 1983.

Requestor JAW/AT
 Project Manager _____
 Division Director John R. Lewis

MZGF

Minnesota Zoological Garden Apple Valley, MN 55124 612/432-9010 Cable: MZOO

March 8, 1983

Paul Verret, President
The Saint Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category.

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
AVC Systems Inc.	\$41.22 ✓	Dye Family Grant - Education (Audio Tours)

Knops

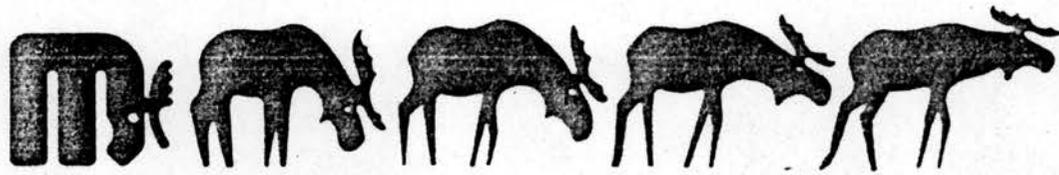
The invoice is attached.

Sincerely,

Stephen A. Iserman
General Director

SAI:gd

Attachment



Adm

March 4, 1983

Mr. Paul A. Verret, Executive Director
The St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55102

Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category.

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Sanford Friedman 9620 West 178th Street Lakeville, MN 55044	\$ 47.00 19.76 70.00 1.50 \$138.26 ✓	Society Grant - Seminars
Rodney Flynn (mail payment to Dr. Tom Foose; 1601 E. Cliff Rd; Burnsville, MN 55337)	\$495.18 ✓	Society Grant - Seminars
Jeremy Mallinson (mail pay- ment to Annette Doman at Minnesota Zoo; Apple Valley)	\$293.00 ✓	Society Grant - Seminars

The itemized statement and receipts for the above payments are attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



msj

March 1, 1983

Paul Verret, Executive Director
The St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

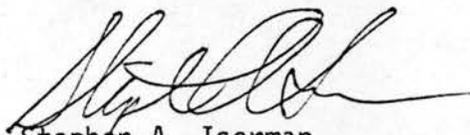
Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category.

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
AVC Systems Inc. 1517 East Lake St. Minneapolis, MN 55407	\$159.00	Dye Family - Education

The invoice for this payment is attached.

Sincerely,



Stephen A. Iserman
General Director

SAI:gd

Attachment



MZ6K

February 16, 1983

Paul Verret, Executive Director
The St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, MN 55101

Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gift category.

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Ikola Designs 5833 Wisconsin Ave. No. Minneapolis, MN 55428	\$ 464.25 ✓	ISIS
Burnsville Printing Co. 1161 Cliff Road Burnsville, MN 55337	\$ 210.00 ✓	Thorpe Grant - Education

Invoices for these payments are attached.

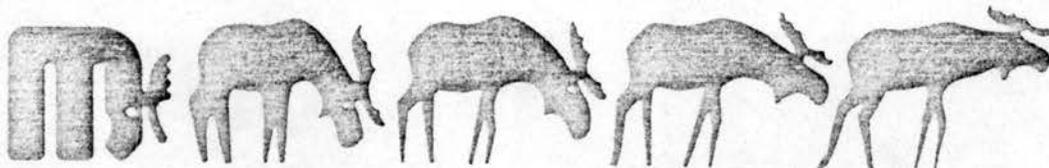
Sincerely,



Stephen A. Iserman
Acting Director

SAI:gd

Attachments



M265

February 9, 1983

Paul Verret, Executive Director
The St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, MN 55101

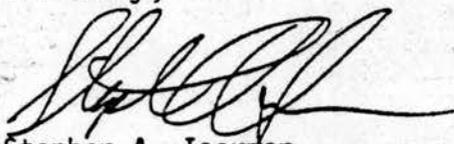
Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gifts.

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Lloyd Grandprey	\$208.75 ✓	Education (Knopf)
Sheronne Mulry (mail payment c/o Frank Wright, Minn. Zoo)	\$100.00 ✓	Society Grant-Interns
Sanford Friedman	\$184.96 ✓	Society Grant-Seminars

Invoices for these payments are attached.

Sincerely,



Stephen A. Iserman
Acting Director

SAI:gd

Attachments



MZGF

February 3, 1983

Paul Verret, Executive Director
The St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under the designated gifts.

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Tierney Brothers, Inc.	\$1,592.40 ✓	Education (Knopf)
Ahlgren Construction Co.	\$ 50.15	Education (Knopf)

The invoices for these payments are attached.

Sincerely,

Stephen A. Iserman
Acting Director

SAI:gd

Attachments



February 3, 1983

Paul Verret, Executive Director
The St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

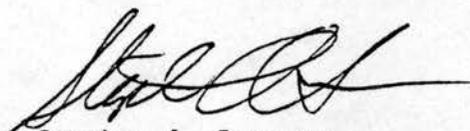
Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under designed gifts.

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Tierney Brothers, Inc.	\$ 46.45 ✓	Education (Knopf)
Tierney Brothers, Inc.	112.35 ✓	Education (Knopf)
Electronic Center, Inc.	76.47 ✓	Society Grant - Audio
Sheronne Mulry (mail payment to Minnesota Zoo, c/o F. Wright)	100.00 ✓	Society Grant - Interns

The invoices for these payments are attached.

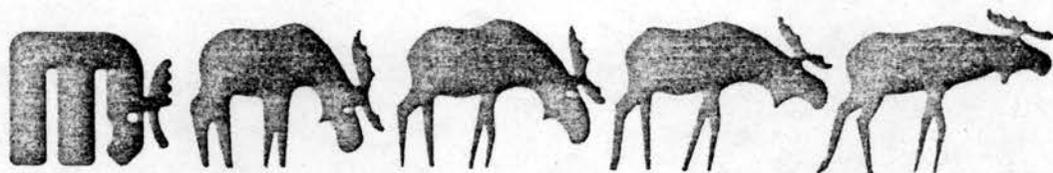
Sincerely,



Stephen A. Iserman
Acting Director

SAI:gd

Attachments



FON

Minnesota Zoological Garden Apple Valley, MN 55124 612/432-9010 Cable: MZOO

January 25, 1983

Paul A. Verret, Executive Director
The Saint Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under designated gifts:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
Continental Loose Leaf Inc.	\$ 76.50 ✓	ISIS
Stuart-Hooper Business Forms Co.	124.80 ✓	ISIS
Stuart-Hooper Business Forms Co.	102.90 ✓	ISIS
Dynamic Marketing	169.08 ✓	Society Grant - Audio
Dynamic Marketing	98.54 ✓	Society Grant - Audio
Dynamic Marketing	1,223.93 ✓	Society Grant - Audio

The invoices for these payments are attached.

Sincerely,

Stephen A. Iserman
Acting Director

SAI:gd

Attachments





**CONTINENTAL
LOOSE LEAF INC.**

1316 YALE PLACE • MINNEAPOLIS, MINNESOTA 55403

INVOICE

NOV 18 1982

(612) 333-2245

46812

SOLD TO

SHIPPED TO

- ISIS-MN Zoological Garden
12101 Johnny Cake Ridge Rd.
Apple Valey, MN 55124
Attn: Kim Hastings

TERMS: Net 30 Days
Delinquency interest charge at the
legal rate will be imposed on the
entire past due balance.

DATE ORDERED 11-4-82	OUR ORDER NO. D-5384	YOUR ORDER NO.	F. O. B. Mpls.	VIA Truck	SALESMAN Fannon
DATE SHIPPED 11-16-82	SHIPPED VIA UPS			<input type="checkbox"/> PARTIAL <input checked="" type="checkbox"/> COMPLETE	INVOICE DATE 11-16-82

QUANTITY ORDERED	QUANTITY SHIPPED	DESCRIPTION	PRICE	TOTAL																												
150	150	Tabs of 2 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>TRAN</td> <td colspan="2">VENDOR NUMBER</td> <td>TYPE</td> </tr> <tr> <td colspan="2">INVOICE NUMBER</td> <td colspan="2">ORGANIZATION</td> </tr> <tr> <td>SEQ NO</td> <td>SOLE</td> <td>DEPT P. O. F. O. NO</td> <td>OBJECT</td> </tr> <tr> <td colspan="2">AMOUNT OF INVOICE</td> <td>DATE</td> <td>SUB. AMT. TAX</td> </tr> <tr> <td>SUB TALK</td> <td colspan="2">GOST. CLIENT CODE</td> <td>FED. REV.</td> </tr> <tr> <td colspan="4" style="font-size: small;"> I hereby certify that the goods or materials covered by this claim have been inspected, and the services have been performed, and are in accordance with the purchase order and are in proper form, kind, amount, and quality, and payment is hereby recommended. </td> </tr> <tr> <td colspan="2">SYSTEM ASSIGN. REF. NO.</td> <td colspan="2">DEPT. AUTH. SIGNATURE</td> </tr> </table>	TRAN	VENDOR NUMBER		TYPE	INVOICE NUMBER		ORGANIZATION		SEQ NO	SOLE	DEPT P. O. F. O. NO	OBJECT	AMOUNT OF INVOICE		DATE	SUB. AMT. TAX	SUB TALK	GOST. CLIENT CODE		FED. REV.	I hereby certify that the goods or materials covered by this claim have been inspected, and the services have been performed, and are in accordance with the purchase order and are in proper form, kind, amount, and quality, and payment is hereby recommended.				SYSTEM ASSIGN. REF. NO.		DEPT. AUTH. SIGNATURE		76.50 lot	76.50
TRAN	VENDOR NUMBER		TYPE																													
INVOICE NUMBER		ORGANIZATION																														
SEQ NO	SOLE	DEPT P. O. F. O. NO	OBJECT																													
AMOUNT OF INVOICE		DATE	SUB. AMT. TAX																													
SUB TALK	GOST. CLIENT CODE		FED. REV.																													
I hereby certify that the goods or materials covered by this claim have been inspected, and the services have been performed, and are in accordance with the purchase order and are in proper form, kind, amount, and quality, and payment is hereby recommended.																																
SYSTEM ASSIGN. REF. NO.		DEPT. AUTH. SIGNATURE																														
			exempt Tax	-3.83																												
				-80.33																												

OK TO PAY
FUND: Foundation
DATE: 24 Jan 83
Nathaniel K. Flemer

TERMS: NET 30 DAYS

ORIGINAL INVOICE

NOV 22 1982



stuart-hooper business forms company

8757 South Greenwood Avenue

Chicago, Illinois 60619

Tel. AC 312 / 374-8900

*Foundation
per Kim*

SOLD TO STATE OF MN-MN ZOOLOGICAL GARD
12101 JOHNNYCAKE RD
APPLE VALLEY, MN 55124

SHIP TO STATE OF MN-MN ZOOLOGICAL GARD
12101 JOHNNYCAKE RD
APPLE VALLEY, MN. 55124
ATTN: KIM HASTINGS

TERMS: NET 10 DAYS

DATE ENTERED	CUSTOMER I.D. NUMBER	SALESMAN	CUSTOMER ORDER NO.	INVOICE DATE	INVOICE NO.	
11/08/82	2-52789	32	KIM HASTINGS	11/17/82	B-13295 -	
QUANTITY ORDERED	QUANTITY SHIPPED	DESCRIPTION			UNIT PRICE	AMOUNT
375	390	1 PT. TAB INDEX DIVIDER 5TH CUT 5TH POSITION MAMMALIAN DIVIDER			.32	124.80
		TRAN	VENDOR NUMBER	TYPE		
		INVOICE NUMBER		ORGANIZATION		
		SEQ NO	SUFF	DEPT. P. O. / F. O. NO	OBJECT	
		AMOUNT OF INVOICE		DATE	SUB-ACCT	TRAILER
		SUB-TAX	COST CLIENT CODE		FED. REV.	
<small>I hereby certify that the goods or materials covered by this claim have been inspected and received or the services have been performed, and are in accordance with specifications, and are in proper form, kind, amount, and quality, and payment is hereby recommended.</small>						
		SYSTEM ASSIGN REF NO		DEPT AUTH SIGNATURE		
					PAY THIS AMOUNT →	
					124.80	

OK TO PAY
FUND: Foundations
DATE: 24 Jan 83
Walter R. Fle...

ORIGINAL INVOICE

NOV 22 1982



stuart-hooper business forms company

8757 South Greenwood Avenue

Chicago, Illinois 60619

Tel. AC 312 / 374-8900

*Foundation
per Kim*

SOLD TO

STATE OF MN-MN ZOOLOGICAL GARD
12101 JOHNNYCAKE RD.
APPLE VALLEY, MN. 55124

SHIP TO

STATE OF MN-MN ZOOLOGICAL GARD
12101 JOHNNYCAKE RD.
APPLE VALLEY, MN. 55124
ATTN: KIM HASTINGS

TERMS: NET 10 DAYS

DATE ENTERED 11/08/82	CUSTOMER I.D. NUMBER 2-52789	SALESMAN 32	CUSTOMER ORDER NO. KIM HASTINGS	INVOICE DATE 11/17/82	INVOICE NO. B-13295 -	
QUANTITY ORDERED 200	QUANTITY SHIPPED 210	DESCRIPTION 1 PT. TAB INDEX DIVIDER-3RD CUT 1ST POSITION AMPHIBIAN DIVIDER			UNIT PRICE .49	AMOUNT 102.90
TRAN		VENDOR NUMBER		TYPE		
INVOICE NUMBER			ORGANIZATION			
SEQ NO	SUFF	DLPT. P. O. P. O. NO	OBJECT			
AMOUNT OF INVOICE		DATE	SUB. ACCT	REF		
SUB TASK	COST CLIENT CODE		FED REV			
I hereby certify that the goods or materials covered by this claim have been inspected and received or the services have been performed, and are in accordance with specifications, and are in proper form, kind, amount, and quality, and payment therefor is hereby recommended.						
SYSTEM ASSIGN REF NO			DEPT AUTH SIGNATURE			
PAY THIS AMOUNT →					102.90	

OK TO PAY
FUND: Foundation
DATE: 24 Jan 83
Walt R. Xu

ORIGINAL INVOICE

DYNAMIC MARKETING
 3307 North Hwy. 100 Suite 202
 MINNEAPOLIS, MINNESOTA 55422

JAN 0 18 1983

INVOICE

2081

(612) 536-9500

INVOICE DATE	SALESPERSON
12/30/82	Cleveland
SHIP TO	
Same	

TO MN. ZOOLOGICAL GARDENS
 12100 Johnnycake Ridge Rd.
 Apple Valley, MN 55124
 ATT: Dave Carlson

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS	
Letter	12/30/82	UPS		Net 10 days	
QTY. ORDERED	B/O	QTY. SHIPPED	DESCRIPTION	UNIT PRICE	TOTAL
	31	31	"AA" Rechargeable batteries	5 35	165 85
				Sales tax exempt	8 29
				Freight	3 23
				TOTAL	169 08
					177 37

TRAN	VENUE
INVOICE NUMBER	
SLIP NO	DEPT F.O.B. POINT
AMOUNT OF INVOICE	
DATE	RECEIVED BY
SUBTY	DEPT CLIENT CODE
<small>I warrant that the goods and materials received by me have been inspected and received by the same and have been performed and are in accordance with specifications and are in proper form, kind, amount, and quality, and payment therefor is hereby recommended.</small>	
SYSTEM ASSIGN REF NO	DEPT AUTH SIGNATURE

OK to pay \$169.08
Ann Carlson 1/20/83
 Zoo Society Fund for
 Audio Tape Tour

ORIGINAL

Thank You

DYNAMIC MARKETING
 3307 North Hwy. 100 Suite 202
 MINNEAPOLIS, MINNESOTA 55422

DEC 29 1982

INVOICE

2074

(612) 536-9500

TO MN. ZOOLOGICAL GARDENS
12100 Johnnycake Rdige Rd.
Apple Valley, MN 55124
ATT: Dave Carlson

INVOICE DATE	SALESPERSON
12/23/82	Cleveland
SHIP TO	
Same	

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS	
Letter	12/23/82	UPS		Net 10 days	
QTY. ORDERED	B/O	QTY. SHIPPED	DESCRIPTION	UNIT PRICE	TOTAL
15		9	Gould Battery Charger system	10 59	95 31
				Sales tax exempt	4 77
				Freight	3 23
				TOTAL	99 54
					103 31

OK to Pay \$ 98.54
 Dave Carlson 1/20/83
 Zoo Society Fund for
 Audio Tape Tour

ORIGINAL

Thank You

DYNAMIC MARKETING
 3307 North Hwy. 100 Suite 202
 MINNEAPOLIS, MINNESOTA 55422

DEC 22 1982

INVOICE

2062

(612) 536-9500

INVOICE DATE 12/20/82	SALESPERSON Cleveland
SHIP TO Same	

TO MN. ZOOLOGICAL GARDENS
12100 Johnnycake Ridge Rd.
Apple Valley, MN 55124
 ATT: Dave Carlson

Dave Carlson - Foundation Society

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS		
Letter QTY. ORDERED	12/20/82 B/O	UPS		Net 10 days	UNIT PRICE	TOTAL
18	18	Stereo cassette players			59 95	1079 10
50	19	"AA" Rechargeable batteries			5 35	101 65
20	20	Foam rubber headphone pads			1 90	38 00
						1218 75
				exempt Sales tax		60 94
				Freight		1279 69
				TOTAL		1223 93
						1284 87

Ok to Pay \$1,223.93
Chana Carlson 1/20/83
Zoo Society Fund for
Audio Tape Tours

ORIGINAL

Thank You

FAN

January 20, 1983

Paul A. Verret, Executive Director
The Saint Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

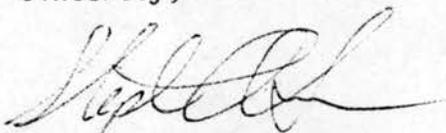
Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the Society grant:

<u>Payee</u>	<u>Amount</u>	<u>Grant Category</u>
A & G Associates	\$74.00	Audio Tours

duplicate sent 12/17/82

The invoice is attached.

Sincerely,

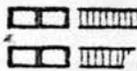


Stephen A. Iserman
(Acting) General Director

SAI:gd

Enclosure





A & G ASSOCIATES

NATIONWIDE
MAGNETIC TAPE SPECIALISTS

P.O. BOX 628

STEVENS POINT, WI 54481

(715) 344-5422

BILL TO Minnesota Zoo
12101 Johnny Cake Ridge Road
Apple Valley, MN 55124

INVOICE NO. 7297

PLEASE PAY ON INVOICE
No Statement Will Be Rendered Unless Requested.

SHIP TO Att: Dave Carlson

Shipped Via UPS

Partial Complete

Your Order No. verbal Date 12/10/82 Salesman A & G Terms: Net 30 + 1% Per Mo. Over 30 Days Auth. No.

Qty. Ordered	Qty. Shipped	Back Order	Description	Unit Price	Amount
40	40		TDK AD-C60 audio cassettes mastering	1.85	\$ 74.00

OK to Pay # 74.00
Dave Carlson
1/17/83
* Zoo Society Special Fund for *
Audio Tape Tour

approved
[Signature]
1/19/83

Thank you for your order.



EDN

Minnesota Zoological Garden Apple Valley, MN 55124 612/432-9010 Cable: MZOO

January 19, 1982

Mr. Paul A. Verret, Executive Director
The St. Paul Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Enclosed is a check made payable to the Minnesota Zoological Garden Foundation in the amount of \$300 from the Mendon F. Schutt Foundation.

This check was sent to the zoo by mistake. Please deposit this donation to the credit of the MZGF.

Thank you.

Sincerely,



Stephen A. Iserman
(Acting) General Director

SAI:gd

Enclosure



Miss Elizabeth Schutt
2100 James Avenue South
Minneapolis 5, Minnesota



Mr Steve Eserman
Acting Director Minnesota Zoo
12101 Johnny Cake Ridge Road
Apple Valley
Mn. 55124

MENDON F. SCHUTT FOUNDATION
% MISS E. SCHUTT
2100 JAMES AVE., S.
MINNEAPOLIS, MN 55405

404

17-2/910

Dec 11 1987

PAY TO THE
ORDER OF

Minnesota Zoological Garden Foundation \$300⁰⁰

Three hundred and 00/100 DOLLARS



First Bank Minneapolis
Member First Bank System
First National Bank of Minneapolis
First Bank Place
Minneapolis, MN 55480

MEMO

Elizabeth Schutt Mrs.

DELUXE CHECK PRINTERS - LM

January 14, 1983

Mr. Paul A. Venet, Executive Director
The St. Paul Foundation
1120 Northwestern Bank Building
St. Paul, MN 55101

Dear Mr. Venet:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted Zoo funds under designated gifts:

<u>Payee</u>	<u>Amount</u>	<u>Gift Category</u>
AVC Systems, Inc.	\$ 608.00 ✓	Education (Knopf) ✓
Minnesota Zoological Garden	\$7,000.00 ✓	Education (Knopf) ✓

The invoices for these payments are attached.

Sincerely,

Stephen A. Iserman
Acting Director

SAI:pn

Attachments

FDN

January 7, 1983

Paul Verret, Secretary
Minnesota Zoological Garden Foundation
1120 Northwestern National Bank Building
St. Paul, Minnesota 55101

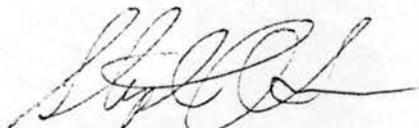
Dear Mr. Verret:

As discussed with Ms. Mariam Noland of your staff, I am directing that all requests for payment or funds from the Minnesota Zoological Garden Foundation be honored only under my signature.

This procedure should promote accurate record-keeping from our end and simplify your processing of payments.

If you have any questions on this procedure, please contact me.

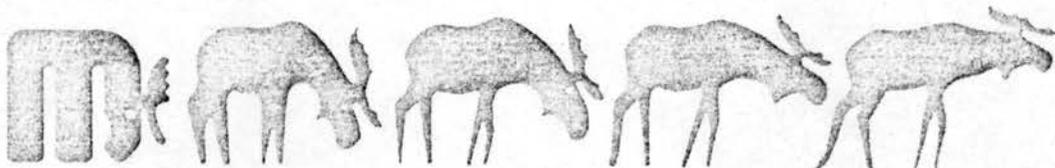
Sincerely,



Stephen A. Iserman
(Acting) General Director

SAI:gd

cc: Mariam Noland



FAN

Minnesota Zoological Garden Apple Valley, MN 55124 612-432-9010 Cable: MZOO

December 17, 1982

Paul Verret, Executive Director
The St. Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payment from the Minnesota Zoological Garden Foundation's restricted zoo funds under the Society grant projects:

<u>Payee</u>	<u>Amount</u>	<u>Project</u>
A & G Associates P. O. Box 628 Stevens Point, WI 54481	\$74.00 ✓	Audio Tours

Please contact me if additional information is required.

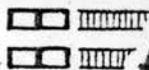
Sincerely,

Stephen A. Iserman
Acting General Director

SAI:gd

Attachment





A & G ASSOCIATES

NATIONWIDE
MAGNETIC TAPE SPECIALISTS

P.O. BOX 628

STEVENS POINT, WI 54481

(715) 344-5422

BILL TO Minnesota Zoo
12101 Johnny Cake Ridge Road
Apple Valley, MN 55124

INVOICE NO. 7297

PLEASE PAY ON INVOICE
No Statement Will Be Rendered Unless Requested.

SHIP TO Att: Dave Carlson

Shipped Via

UPS

Partial Complete

Your Order No. **verbal** Date **12/10/82** Salesman **A & G** Terms: Net 30 +1% Per Mo. Over 30 Days Auth. No.

Qty. Ordered	Qty. Shipped	Back Order	Description	Unit Price	Amount
40	40		TDK AD-C60 audio cassettes mastering	1.85	\$ 74.00
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p>OK to Pay \$ 74.00 Special Zoo Society grant for Audio Tape Tours <i>Dave Carlson</i> 12/16/82</p> </div>					

Thank you for your order.



ZOO FUND REIMBURSEMENT

Date 12/4/82Project Name InternsProject Manager S. Friedman

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
	Stipend for Animal Health lab technician Intern Kelly Rauschel		Kelly Rauschel	Dr. Frank Wright	\$100.		
	Please send by Dec. 9 as that is Kelly's last day. (if possible)						

COMMENTS:

Requestor J. A. Wright

Project Manager _____

Division Director [Signature]



December 8, 1982

Paul Verret, Executive Director
The St. Paul Foundation
1120 Northwestern Bank Building
St. Paul, Minnesota 55101

Dear Mr. Verret:

Please make the following payments from the Minnesota Zoological Garden Foundation's restricted zoo funds under Society grant projects:

<u>Payee</u>	<u>Amount</u>	<u>Project</u>
Kelly Rauschel (c/o Frank Wright Minnesota Zoo Apple Valley, MN 55124)	\$100.00 ✓	Interns

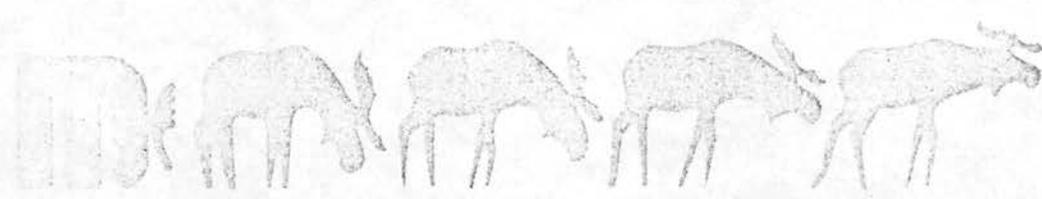
Please contact me if additional information is required.

Sincerely,

Stephen A. Iserman
Acting General Director

SAI:gd

Attachment



November 2, 1982

Robert S. Voigt
Minnesota Zoological Garden Foundation
1422 West Lake Street, Suite 303
Minneapolis, MN 55408

Dear Bob:

Please pay the attached invoice from the Society grant funds transferred to you for administration.

Sincerely,



Stephen A. Iserman
Acting General Director

SAI:gd

Attachment



ZOO FUND REIMBURSEMENT

9 11/12/82

Date 11-9-82Project Name InternsProject Manager S. Friedman

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
	Stipend for Animal Health Lab Technician Intern Kelly Raushel		Kelly Raushel	Dr. Frank Wright	\$100.00		

COMMENTS:

[Signature]
11/12/82

Requestor *[Signature]*Project Manager *[Signature]*Division Director *[Signature]*

FDN

Minnesota Zoological Garden Apple Valley, MN 55124 612/432-9010 Cable: MZOO

August 30, 1982

Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street, Suite 303
Minneapolis, Minnesota 55408

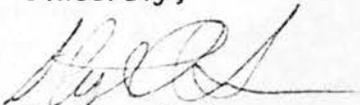
Dear Bob:

Please make the following payments from the former Society grant funds:

<u>Payee</u>	<u>Amount</u>	<u>Project Name</u>
Comptroller-Treasurer, City of Minneapolis	\$ 120.00 ✓	Summer Interns
Anita Monson (c/o F. Wright, MZG)	\$ 100.00 ✓	Summer Interns
TOTAL	<u>\$ 220.00</u>	

Thank you.

Sincerely,



Stephen A. Iserman
Acting General Director

SAI:gd

Attachment



Society Grant

Minnesota Zoological Garden Apple Valley, MN 55124 612/432-9010 Cable: MZOO

August 16, 1982

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street #303
Minneapolis, MN 55408

Dear Bob:

Please make the following payments from the former Society grant funds:

<u>Payee</u>	<u>Amount</u>	<u>Project Name</u>
Nancy Delage	\$ 320.00 ✓	Summer Interns
Judy Mikolai	\$ 320.00 ✓	Summer Interns
Lesi Chinrock	\$ 320.00 ✓	Summer Interns
Barb Houde	\$ 240.00 ✓	Summer Interns
TOTAL	\$1,200.00	

Thank you.

Sincerely,



Stephen A. Iserman
Acting General Director

SAI:gd
Attachments



ZOO FUND REIMBURSEMENT

Date 8/82Project Name InternshipsProject Manager Pam. O'Brien / Kathy Lundgren

NUMBER (Corresponds to number on each receipt)	ITEM/TYPE	REQUEST REFERENCE NUMBER	PAYABLE TO	MAIL PAYMENT TO	AMOUNT	DATE OF EMCUM- BRANCE	RECEIPT YES / No - Why not?
	Internship payment 400 hrs.		Nancy DeLage	1904 Pine Street White Bear Lake, MN 55110	320. ⁰⁰		
	400 hrs.		Judy Mikolai	RR2 Blue Earth, MN 56013	320. ⁰⁰		
	400 hrs.		Lesli Chinrock	5415 Vincent Ave. S mpls., MN 55410	320. ⁰⁰		
	300 hrs.		BARB Houdz	14 West 47 th Street mpls., MN 55409	240. ⁰⁰		

COMMENTS:

Requestor

Patricia O'Brien

Project Manager

Kathy Lundgren

Division Director

M. J. [Signature]

Society Grant

August 10, 1982

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street, Suite 303
Minneapolis, Minnesota 55408

Dear Bob:

Please make the following payments from the former Society grant funds:

<u>Payee</u>	<u>Amount</u>	<u>Project Name</u>
Comptroller Treasurer, City of Mpls.	\$ 120.00 ✓	Summer Interns
* William Zielinski	\$ 600.00 ✓	Summer Interns
* Allison Leete	\$ 200.00 ✓	Summer Interns
* Janis Stich	\$ 200.00 ✓	Summer Interns
	<u>TOTAL</u>	
	<u>\$1,120.00</u>	

Thank you.

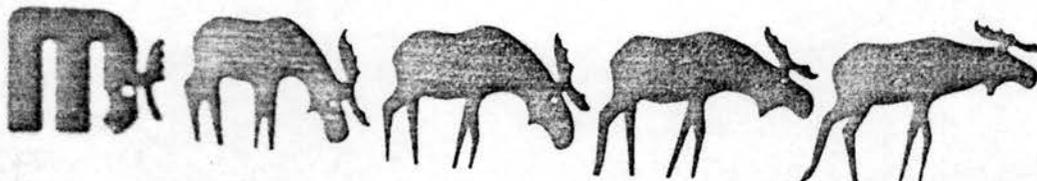
Sincerely,


Steve Iserman
Acting Director

SAI:gd

Attachments

• MAIL CHECKS c/o Sandy Friedman, MZG.



Soc. Grants

Minnesota Zoological Garden Apple Valley, MN 55124 612/432-9010 Cable: MZOO

July 9, 1982

Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

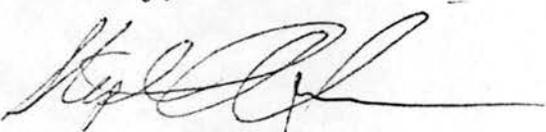
Dear Bob:

Please make the following payments from the former Society Grant funds.

<u>Payee</u>	<u>Amount</u>	<u>Project Name</u>
Ben Beck (mail check to S. Friedman)	\$ 331.00 ✓	Seminar/Workshop
William Zielinski (c/o S. Friedman)	\$ 600.00 ✓	Summer Interns
Kathy Bjork (c/o S. Friedman)	\$ 400.00 ✓	Summer Interns
Allison Leete (c/o S. Friedman)	\$ 100.00 ✓	Summer Interns
Janis Stich (c/o S. Friedman)	\$ 100.00 ✓	Summer Interns
Michael Martin (c/o S. Friedman)	\$ 25.00 ✓	Summer Interns
Anita Monson (c/o F. Wright, MZG)	\$ 100.00 ✓	Summer Interns
TOTAL	<u>\$1,656.00</u>	

Thank you.

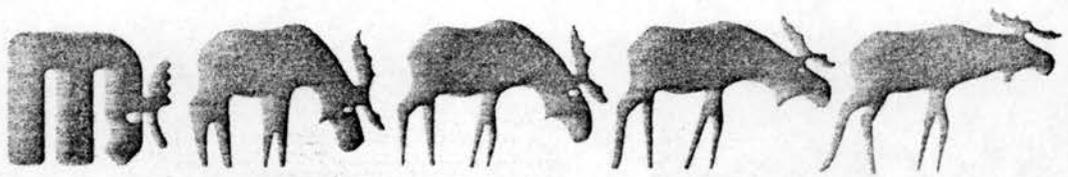
Sincerely,



Stephen A. Iserman
Business Management Services

SAI:gd

Attachments



Soc. Grant

Minnesota Zoological Garden Apple Valley, MN 55124 612/432-9010 Cable: MZOO

June 28, 1982

Mr. Robert S. Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street, #303
Minneapolis, Minnesota 55408

Dear Bob,

Please make the following payments from the former Society Grant funds:

<u>Payee</u>	<u>Amount</u>	<u>Project Name</u>
Comptroller-Treasurer, City of Minneapolis (Invoices #0PB 10284 and 10255)	\$ 90.00	Summer Interns
Anita Monson*	<u>100.00</u>	Summer Interns
Total	\$190.00	

Thank you.

Sincerely,



Stephen A. Iserman
Business Management Director

SAI:gd

Attachments

*Please mail check to Dr. Frank Wright, c/o MZG.



Soc Grant

June 11, 1982

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street #303
Minneapolis, Minnesota 55408

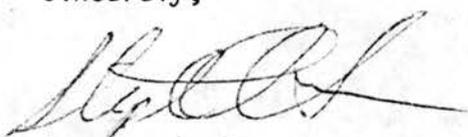
Dear Bob:

Attached is Zoo Fund request #82003 for computer hardware and software to be purchased from the former Society Grant Funds under the Biotelemetry project.

Please contact Mr. Denny Quick, Radio Shack, to place the order for the listed equipment verifying the previously quoted price.

Please contact me as additional information is needed.

Sincerely,



Stephen A. Iserman
Administrative Officer

SAI:gd

Attachments



MINNESOTA ZOOLOGICAL GARDEN

ZOO FUND REQUEST

DATE 4/4/82

() PRELIMINARY
() UPDATE
(x) FINAL

PROJECT NAME BIOTELEMETRY

PROJECT MANAGER S. Friedman

1. ITEM (be specific) Various Radio Shack computer hardware and software. See attached sheet for details.

17605
16860.35

AMOUNT \$17605.00 (x) ESTIMATE () EXACT

ORDER FROM Radio Shack Computer Center
10566 France Ave. South
Bloomington, MN 55431
Attn. Denny Quick

ORDERED BY MN Zool. ~~Society~~ Foundation

PAYABLE TO RADIO SHACK

COMMENTS Please advise S. Friedman of order & delivery schedule.

BILLED BY Radio Shack

MAIL PAYMENT TO as above

2. ITEM (be specific) _____

AMOUNT _____ () ESTIMATE () EXACT

ORDER FROM _____

ORDERED BY _____

PAYABLE TO _____

COMMENTS _____

BILLED BY _____

MAIL PAYMENT TO _____

REQUESTOR [Signature]

PROJECT MANAGER "

DIVISION DIRECTOR "

GENERAL DIRECTOR [Signature]

FINANCE [Signature]

ORDER FOR ZOO FUND REQUEST #82003

26-4002	TRS-80 64K 1-Drive, Model II	\$ 3,899.00
26-4150	8.4 Megabyte hard disk	4,495.00
26-1158	Daisy wheel printer	1,960.00
26-4401	Printer cable	39.00
26-1445	Acoustic cover	399.00
26-4906	10 pack of 8" diskettes	69.95
26-6001	128K 1-Disk TRS-80 Model 16	4,999.00
26-4160	1-Drive disk expansion system	1,150.00
26-4531	Scripsit 2.0	399.00
26-1421	Daisy wheel print wheels	29.95
26-1419	Carbon ribbon (9)	74.85
26-1449	Nylon ribbon (8)	87.60

Order from Radio Shack
10566 France Avenue South
Bloomington, MN 55431
Attention: Denny Quick

Soc. Grant

Minnesota Zoological Garden Apple Valley, MN 55124 612/432-9010 Cable: MZOO

June 10, 1982

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street, #303
Minneapolis, MN 55408

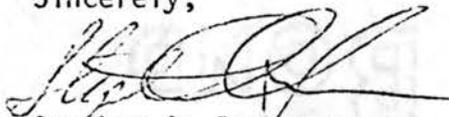
Dear Bob:

Please make the following payment(s) from the former Society Grant Funds.

<u>Payee</u>	<u>Amount</u>	<u>Project Name</u>
Comptroller-Treasurer, City of Minneapolis (Invoice numbers 00680 and 10135)	\$ 175.00	Summer Interns

Thank you.

Sincerely,



Stephen A. Iserman
Administrative Officer

SAI:gd

Attachments



CITY OF MINNEAPOLIS

BILL No. OPB 00620

PLEASE DETACH TOP PORTION
AND RETURN WITH YOUR REMITTANCE

MAKE CHECKS PAYABLE TO:
COMPTROLLER - TREASURER, City of Minneapolis

ROOM 331, CITY HALL
MINNEAPOLIS, MINNESOTA 55415

Minnesota Ecological Gardens
12101 Johnny Lake Ridge Rd.
Apple Valley, MN 55124

Att. Dave Carlson

RETAIN BOTTOM PORTION FOR YOUR RECORDS

	CODE	CODE	CODE	CODE	
FUND-LOW ORG.	02 9999	05-3100			
ACCOUNT	1120	3370	1120		
TASK	---	272	---		
OPTION	---		---		
PROGRAM ELEMENT	---	00201	---		
AMOUNT	25.11	25.11			
DEBIT/CREDIT	D	C	D	C	
DESCRIPTION	MN Ecological Gardens				
TOTAL BILL		\$ 25.11			
STATUS CODE	DATE	DATE OF BILL	A/R	FY	CONTRACT NO.
		12/01/91	1	91	
06		PREPARED BY/DATE	BARTLE 12/01/91		
07		ORIGINATING DEPT.	URBAN BONDS		
08		APPROVED BY/DATE			
09		TELEPHONE NO.	248-4247		

DESCRIPTION AND DATE OF SERVICE AND, IF APPROPRIATE, NAME OF AUTHORIZED PERSON REQUESTING SERVICE

(Do NOT write in this space)

Compensation for employment with the Twin City Area Urban Corps
covering the period from: 11/23 - 12/11

See attached.

\$25.11

OK to pay
#25.11
David Carlson

DUE AND PAYABLE UPON RECEIPT

CITY OF MINNEAPOLIS
DEPARTMENT COPY

BILL No. OPB 00620



Foundation

May 28, 1982

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street, #303
Minneapolis, Minnesota 55408

Dear Bob:

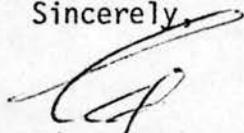
Enclosed in the MZS check #5312 in the amount of \$35,160.29 made payable to the Minnesota Zoological Garden Foundation. This represents the remaining funds in the 1980 Society grant. I've also attached a listing of the amounts remaining in each project so that you may keep a record of the project balances as invoices are submitted for payment. The Minnesota Zoological Board approved the directing of these funds to the Foundation for administering at its meeting of May 20, 1982.

In addition, the below listed requests for payment are attached and now need immediate payment.

<u>Payee</u>	<u>Amount</u>	<u>Project Name</u>
Comptroller-Treasurer, City of Mpls. Invoices 01051;00823	\$ 128.42	Summer Interns
Sanford Friedman (reimbursement)	\$ 80.11	Seminar/Workshop
Sanford Friedman (reimbursement)	\$ 287.54	Seminar/Workshop
Mercury Travel (Invoice #56153)	\$ <u>258.00</u>	Seminar/Workshop
TOTAL	\$ <u>754.07</u>	

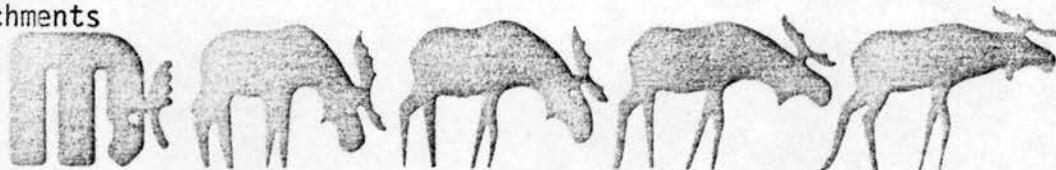
Steve Iserman will get together with you at your earliest convenience to discuss the ordering and billing procedures previously developed for this grant.

Sincerely,



Edward Kohn
General Director

EK:gd
Attachments



MINNESOTA ZOOLOGICAL SOCIETY
555 WABASHIA
ST. PAUL, MINNESOTA 55102

5312

5/25 1982

22-7
960

PAY
TO THE
ORDER OF

Minnesota Zoological Garden Foundators' \$ 35,160.29
The sum of ~~35,160.29~~ 29 cts DOLLARS

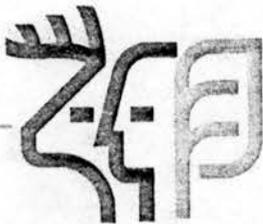


American Bank
American National Bank and Trust Company
Fifth & Minnesota St. St. Paul, Minn. 55101

Stephanie Anne Fox
Hector Williams

FOR to replace #5261

DELUXE CHECK PRINTERS INC.



Minnesota Zoological Society

April 20, 1982

James L. Hetland, Chairman
Minnesota Zoological Board
c/o First National Bank of Minneapolis
Urban Development Department
515 Marquette Avenue
Minneapolis, MN 55402

Dear Mr. Hetland:

Enclosed are two Minnesota Zoological Society checks issued to the Minnesota Zoological Garden.

One check, in the sum of \$17,477.05, represents the 70 percent share for the Zoo of the balance of funds as of January 31, 1982, raised through the Society's Animal Sponsorship program during fiscal year 1981-82 which began June 1, 1981. 1,650 people donated money to the program to sponsor an animal of their choice. During the first 10 months of operation, through January 1982, the Society's sponsorship program raised over \$50,000.00 for exhibit improvements, animal enrichment programs, and graphics at the Minnesota Zoo.

When the Society originally embarked on the Animal Sponsorship program, it was our understanding that the Zoo would schedule a special "donor day" to recognize donors. We have received inquiries about this and would like to know when that will occur. We would also like to know the estimated installation date of the donor recognition board. The Society gave the Zoo a gift of a \$1,600.00 labeling machine to assist in making the board. We feel the permanent board should have been completed and installed by now.

The second check, in the sum of \$35,160.29, represents the balance of the restricted Society account earmarked for Zoo projects which was initially approved by the Society board of directors in 1980. These funds are part of an original \$100,000.00 grant for specific programs or expenditures in the areas of biotelemetry, lectureships, special events, summer interns, audio tour equipment, and staff enrichment programs at the Zoo.

At its March 18, 1982, meeting, the Society board of directors voted to remove the restrictions that required the \$35,160.29 remaining in the restricted fund to be spent on specific programs. The Society Board voted to turn the balance of that fund over to the Zoo Board with the request that the funds be expended at the direction of and in the discretion of the Zoo Board with the request, however, that the use of the funds be limited to the general areas of exhibit improvement, animal purchase or care, and research and education.

Sincerely,

Mark E. Jacobson
President

MEJ/jmh
Enclosures

555 Wabasha Street • Saint Paul, Minnesota 55102

Telephone 612 222-1706

April 26, 1982

Karla Williams
Minnesota Zoological Society
555 Wabasha Street North
St. Paul, Minnesota 55102

Dear Karla:

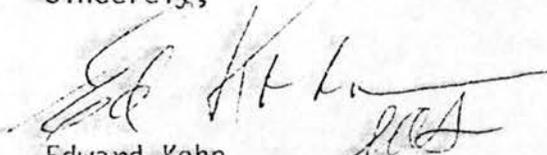
Last Thursday, you and Steve Iserman discussed the possibility of directing the remaining funds under the Society's zoo grant to the Minnesota Zoological Garden Foundation. The purpose of this would be to continue to maintain the degree of flexibility for the use of those funds by having them administered by an independent organization.

You indicated that you had no problem with adding the word Foundation on the check but you would check with your auditors before making such an adjustment.

Therefore, I am enclosing your check #5261 in the amount of \$35,160.29 with the request that, with the approval of your auditors, it be modified or rewritten to the order of the MZG Foundation and returned to us for processing.

Thank you for your assistance in this matter.

Sincerely,


Edward Kohn
General Director

EK:gd

Enc.



MINNESOTA ZOOLOGICAL SOCIETY GRANT STATUS

May 18, 1982

PROJECT NAME	CURRENT BUDGET	CURRENT OBLIGATIONS	BALANCE
Biotelemetry	\$ 17,605.00	- 0 -	\$ 17,605.00
Special Events	\$ 1,710.37	- 0 -	\$ 1,710.37
Summer Interns	\$ 7,780.00	\$ 3,315.42	\$ 4,464.58
Audio Tours	\$ 2,684.16	- 0 -	\$ 2,684.16
Seminar Workshops	\$ <u>5,380.76</u>	\$ <u>630.32</u>	\$ <u>4,750.44</u>
TOTAL	\$ <u><u>35,160.29</u></u>	\$ <u><u>3,945.74</u></u>	\$ <u><u>31,214.55</u></u>



May 10, 1982

Robert Voigt, Executive Director
Minnesota Zoological Garden Foundation
1422 West Lake Street #303
Minneapolis, Minnesota 55408

Dear Bob:

This is to confirm our request for payment of the beverages purchased for the Zoo's Volunteer Recognition Dinner. This payment was made with the Foundation's Check #1667 payable to the MGM Liquor Warehouse.

In addition, Sheri White, Volunteer Coordinator, sent an invoice to the Foundation for payment of the catering cost of \$1,950 to LaPizzeria Plus along with checks payable to the Foundation totalling \$242.00. These checks represented the meal payment for guests of the volunteers and staff.

Please consider this letter as a request for payment of both invoices.

Thank you.

Sincerely,



Edward Kohn
General Director

EK:gd





cc: 51
91

Minnesota Zoological Garden Foundation

122 West Lake Street, Suite 303 • Minneapolis, Minnesota 55408 • Phone (612) 827-3661

April 30, 1982

OFFICERS AND DIRECTORS:

STANLEY J. NELSON
President
Minneapolis
KATHLEEN GRETSCH
Vice President
North Oaks
MARGEE KINNEY
Vice President
Plymouth
MALCOLM McDONALD
Vice President
St. Paul
WAYNE PETERSEN
Vice President
Minneapolis
DEAN McNEAL
Secretary
Mound
HAROLD S. WEBSTER
Treasurer
Bloomington

FIRMIN ALEXANDER
Apple Valley
ANTHONY L. ANDERSEN
St. Paul
W. ANDREW BOSS
St. Paul
WALLACE C. DAYTON
Minneapolis
CONNIE DeLAND
Minneapolis
ROBERT ENGELS
Minneapolis
D. STEPHEN FARLEY
St. Paul
HERBERT GOLDENBERG
Minneapolis
RICHARD G. GRAY, SR.
Minneapolis
KENNETH M. KNOPF
Hackensack
CHY MORRISON
Wayzata
JOSEPH T. O'NEILL
St. Paul
HAZEL REINHARDT
Minneapolis
GORDON ROSENMEIER
Little Falls

FOUNDING DIRECTORS:

REUEL HARMON
Inver Grove Heights
JOHN C. MCKAY
South St. Paul
DAVID W. ONAN II
Wayzata
MARY ANN SCROGGINS
Afton
JOHN E. TILTON
Hopkins

EX OFFICIO MEMBERS:

JAMES L. HETLAND
Chairman
Minnesota Zoological Board
MARK JACOBSON
President
Minnesota Zoological Society
EDWARD KOHN
General Director
Minnesota Zoological Garden

EXECUTIVE DIRECTOR:

ROBERT S. VOIGT

Edward Kohn
General Director
Minnesota Zoological Garden
12101 Johnny Cake Ridge Road
Apple Valley, Minnesota 55124

Dear Ed:

At its meeting on Tuesday, April 27, 1982, the Board of Directors of the Zoo Foundation passed a resolution asking the Zoo to provide a six-month schedule of the Zoo's financial requests from the Foundation for capital improvements. The Zoo Foundation Board would like to receive this schedule of anticipated capital improvements by its next meeting on May 25, 1982. Also, it would be appreciated if this report could be updated every three months.

The Foundation is in process of determining its own operating needs for the next fiscal year. Currently the Foundation has approximately a three-month operating reserve from gifts, grants and interest income received on gifts held for the Zoo. To determine cash flow and potential interest income, a schedule of the future "draws" the Zoo plans to take would be appreciated. In addition, this schedule would facilitate planning for the capital campaign and other Foundation programs.

The Foundation Board also believes that requests for funds should be well planned and coordinated in advance of the request with both Boards aware of future financial needs.

Vic Alfsen stated to our Board at the meeting on Tuesday that a master plan update of capital improvements is in process. This would definitely be helpful to the Foundation in its planning process, as I'm sure it will be in yours.

Thanks, Ed, for your help with this request.

Sincerely,

Stanley Nelson
President

SN/kr

Emergency Equip.

February 26, 1982

Mr. Robert Voigt
Minnesota Zoological Garden Foundation
1422 West Lake Street
Minneapolis, Minnesota 55408

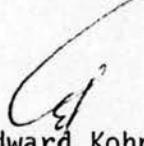
Dear Bob:

The Zoo has an immediate need to purchase a Scan-Tron tabulator and support materials for its use. All of the Zoo's visitor surveys, special surveys, and program evaluations will be handled on-site in the future. This equipment is essential for prompt, accurate, cost effective implementation of those tasks.

You have indicated that the Foundation would be willing to purchase and donate to us this piece of equipment from the Emergency Equipment funds. We have researched possible other sources and could not locate another company which carries a tabulator with these specifications (attached); nor did State Procurement offices have any references.

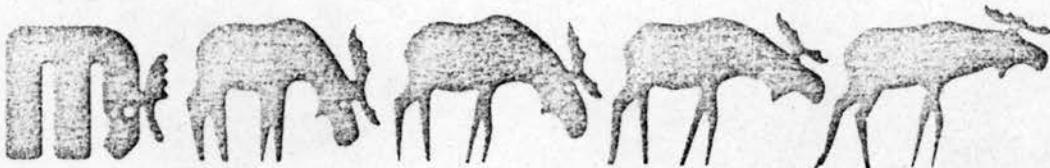
If you have need of any other information beyond what is attached, please call Dorothy Molstad.

Sincerely,


Edward Kohn
General Director

EK:gd

Attachment



SCAN-TRON® TABULATOR

TALLIES . . .

- HOSPITAL MENU CHOICES
- SURVEYS & QUESTIONNAIRES
- BALLOTS



INSTANT ANALYSIS This compact, desk top Scan-Tron Tabulator simultaneously scans menus and tallies each food selection accurately and efficiently.

SPEED Processes over 800 three meal menus per hour; provides a complete production count at the exact time it is needed.

REDUCES FOOD COSTS An exact item count insures that no food will be wasted because of overpreparation due to inaccurate counts or estimates.

MAXIMIZES STAFF EFFICIENCY Frees staff from time-consuming task of hand tallying.

TABULATES SURVEY RESPONSES In addition to menu tabulation, processes patient surveys and questionnaires.

**For a demonstration or information on how to use the Scan-Tron Tabulator
in your hospital**

CALL or WRITE:

SCAN-TRON® CORPORATION

a product of SCAN-TRON® CORPORATION, Long Beach, Ca. 90805

9-2995-12

DESCRIPTION:

Optical Mark Reader (Electronic) designed to tabulate Hospital Menu choices, surveys, questionnaires and ballots.

SCANNING:

Scanning Speed - 13" per second. **QUESTIONERS**
Processes over 800 ~~three-meal-menus~~ per hour.

FORMS:

Forms Size - Machine capable of scanning varying sizes of forms ranging 3 3/4" x 6" to 8 1/2" x 11".
Forms Marking - Standard No. 2 pencil marks.

PRINTS:

Item marker identifies tabulated items, prints serial number on each sheet as it is processed.

PROGRAMMING:

Tabulator is programmed to automatically tally menus, surveys, questionnaires and ballots.

ANALYSIS:

Item Count - An operator controlled read-out of each menu item or survey response.

ELECTRICAL:

AC Power: 105 to 125V, 60Hz, 1.5A

PHYSICAL:

Desk Top Portable, Width	19-1/4"
Depth	15"
Height	9"
Weight	28 pounds

SCAN-TRON OFFICES:

ATLANTA - (404) 952-5091
AUSTIN (Tex.) - (713) 464-5105
BALTIMORE - (301) 252-8213
BOSTON - (617) 648-3726
CHICAGO - (312) 823-5467
DALLAS - (214) 241-3574
DAYTON - (513) 890-6954
DENVER - (303) 755-5253
DETROIT - (313) 569-1816
FRESNO - (209) 445-0127
HOUSTON - (713) 464-5105
INDIANAPOLIS - (317) 848-2058
LOS ANGELES - (213) 673-8164
MIAMI - (305) 726-0510
MILWAUKEE - (414) 355-0512
MINNEAPOLIS - (612) 831-5637
NEW ORLEANS - (504) 466-7862

NEW YORK - (516) 694-9204
(Includes metropolitan New York,
Westchester County, Connecticut,
Northern New Jersey)
ORLANDO - (813) 870-1043
PHILADELPHIA - (609) 662-3801
(Including Southern New Jersey)
PHOENIX - (602) 265-3455
PITTSBURGH - (412) 362-5150
SACRAMENTO - (916) 929-5990
SALEM (Ore.) - (503) 363-6863
SAN ANTONIO - (713) 464-5105
SAN DIEGO - (213) 673-8164
SAN FRANCISCO - (415) 697-9651
SEATTLE - (206) 852-7569
TAMPA - (813) 870-1043
WASHINGTON, D.C. - (703) 370-3590

Corporate Headquarters:

SCAN-TRON® CORPORATION

3398 E. 70th Street
Long Beach, CA 90805
(213) 633-4051

Machine - Scan-Tron Tabulator	\$2995.00
Materials - test forms @\$49/thousand #20SWS	98.00
Addition - service contract	<u>200.00</u>
	\$3,293.00

Sole source:

Scan-Tron Corporation
9100 West Bloomington Freeway
Suite #158
Minneapolis, MN 55431

SCAN-TRON CORPORATION

9100 West Bloomington Freeway
Suite #158
Minneapolis, Minnesota 55431
(612) 884-8275

SPECIFICATIONS

SCAN-TRON TABULATOR

DESCRIPTION: Optical Mark Reader (electronic) designed to tabulate surveys, questionnaires and ballots.

SCANNING: Scanning speed 13" per second. Processes minimum of 35 questionnaires per minute.

FORMS: Forms size - machine capable of scanning varying sizes of forms ranging from 3-3/8" x 6" to 8½" x 11". Forms marking - standard #2 pencil marks.

PRINTS: Item marker identifies tabulated items, prints serial number on each sheet as it is processed.

PROGRAMMING: Tabulator is programmed to automatically tally menus, surveys, questionnaires and ballots.

ANALYSIS: Item count - and operator controlled read-out of each menu item or survey response.

ELECTRICAL: AC Power: 105 to 125 V., 60 Hz, 1.5 A.

PHYSICAL: Desk top portable, width 19¼", depth 15", height 9", weight 28 lbs.

PRICE: Model 888 Tabulator - Visual display feature for menu count capability - \$2,995.00.

RENTAL PURCHASE: Warranty is 90 days, parts and labor. Monthly rental rate - \$150.00 (6 months minimum rental period). Includes maintenance for the rental period. 100% of the 6 months rent will apply to purchase price. The maximum rental that can be applied to purchase is \$900.00.

ANNUAL MAINTENANCE: \$200.00 per year. Agreement includes all parts and labor within 100 miles of service office. For maintenance beyond that radius, add \$1.00 for each mile over 100 to the basic annual maintenance price.