



Minnesota Regional Transit
Board: Records.

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REGIONAL TRANSIT BOARD

402 Metro Square Building, 7th and Robert Streets, St. Paul, Minnesota 55101 612 291-6640

MEETING NOTICE

Monday, November 5, 1984
Metropolitan Council Chambers
4:30 p.m.

AMENDED AGENDA

1. Call to Order
 2. Adoption of Agenda
 3. Approval of Minutes of October 15, 1984
 4. POLICY COMMITTEE REPORT
(Todd Lefko, Chair)
 - a. Approval of the Unified Planning Work Program and Transportation Improvement Program--Action Needed* *OK*
 - b. Interim Implementation Plan--Statement of Mission and Policies *OK*
 5. ADMINISTRATION AND FINANCE COMMITTEE REPORT
(Ruth Franklin, Chair)
 - a. Metropolitan Transit Commission (MTC) CY 1985 Operating Budget (Bring material distributed at 10/18 meeting)--Action Needed*
 - b. Reimbursement for Feasibility Study of Downtown Minneapolis LRT Penetration--Action Needed*
 - c. Benefit Package for Supervisory and Confidential Employees*
 - d. Chairman's Car Allowance
 6. CHAIRMAN'S REPORT
 - a. Office Space
 7. Other Business
 8. Adjournment
- * Material Enclosed

Elliott Perovich
Chairman

REGIONAL TRANSIT BOARD

Record of Attendance and Vote

Date 11/5/84

Board Mtg
1-1

Dist.	Member Name	Present	Vote	Vote	Vote	Vote	Vote
Chair	Elliott Perovich	X					
A	Todd Lefko	X					
B	Ruben Acosta	X					
C	Bernard Skrebes	Y					
D	Doris Caranicas	X					
E	John Doyle, Sr.	X					
F	Gail Marks Jarvis	X					
G	James Newland	X					
H	Margaret Snesrud						
I	Alison Fuhr	Y					
J	Juanita Collins	Y					
K	Steve Loeding						
L	Ruth Franklin	X					
M	Paul Joyce	X					
N	Edward Kranz						

REGIONAL TRANSIT BOARD

402 Metro Square Building, St. Paul, Minnesota 55101

Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Metropolitan Council Chambers
November 5, 1984

BOARD MEMBERS PRESENT: Elliott Perovich, Chairman; Ruben Acosta; Doris Caranicas; Juanita Collins; John Doyle; Ruth Franklin; Alison Fuhr; Paul Joyce; Ed Kranz; Todd Lefko; Gail MarksJarvis; Jim Newland; Bernard Skrebes

STAFF PRESENT: Ghaleb Abdul-Rahman and Mary Fudenberg

The meeting was called to order at 4:30 p.m. and roll taken. An amended agenda was distributed before the meeting; Skrebes moved approval of the agenda, as amended. Joyce seconded the motion. Motion carried unanimously. (Kranz not present.)

Franklin moved approval of the minutes of the October 15, 1984 meeting; Caranicas seconded the motion. Motion carried unanimously. (Kranz not present.)

POLICY COMMITTEE REPORT

Approval of the Unified Planning Work Program and Transportation Improvement Program

Lefko said the Board will still have the ability to amend the programs at a later date and moved approval of the recommendation. Acosta seconded the motion.

1. That the Regional Transit Board approves the 1985 Unified Planning Work Program with the option to amend it at a later date; and
2. That the Regional Transit Board approves the Minnesota Department of Transportation transit element and the Metropolitan Transit Commission (MTC) element of the 1985-87 Transportation Improvement Program with the option to amend the Transportation Improvement Program at a later date.

Doyle noted that it would be useful in making these judgments to have statements of objectives and purpose as related to the overall development plan of the area. Lefko said that by next year the Board will have a greater impact on these programs. Perovich said the overall goals and objectives, work program and budget should all be related. Motion carried unanimously. (Kranz not present.)

Interim Implementation Plan--Statement of Mission and Policies

Lefko moved approval of the November 5 draft of the mission and policies. MarksJarvis seconded the motion. Fuhr said that Policy 13 should be amended, moving "local units of government" to the first part because the onus is on the Board members to work with these people. Mover and seconder accepted the rewording as a friendly amendment. Motion carried unanimously. (Kranz not present.)

Mission Statement:

The Regional Transit Board (RTB) directs, coordinates and prioritizes transit services in the Twin Cities Metropolitan Area through needs assessment, policy development, distribution of public funds, facilitation of the implementation of programs, and research and demonstration. This mission is accomplished within the direction of the Legislature and the long-range transportation policy planning role of the Metropolitan Council. The RTB facilitates the implementation of transit service programs, recognizing the transit operating role of the Metropolitan Transit Commission and other transit service providers; and the need for continuous involvement of local units of government and the public.

Policy Statement:

1. The Regional Transit Board (RTB) shall develop all plans, policies and programs in a manner that will meet all mandated schedules and will assure timely decisions and service implementation.
2. The RTB shall develop plans, policies and programs consistent with the Metropolitan Council Transportation Policy Plan.
3. RTB programming decisions shall be made on the basis of transit service needs, the availability of financial resources, and adopted RTB transit policies and plans.
4. Transit service needs assessments shall be conducted for all transit programs, including type of service, location, schedule, level of service and level of investment. These assessments shall consider alternative service concepts or operations strategies, involve representatives of affected users and governmental agencies and evaluate alternatives against specific performance objectives, including Metropolitan Council transportation policies.
5. The primary objective of the RTB shall be the setting of priorities for the allocation of available financial resources among the competing transit service needs in the Twin Cities Metropolitan Area.

6. Transit investment priorities shall be given to: a) travel corridors with the highest congestion and poorest travel times to downtown Minneapolis and St. Paul; b) areas with the highest level of unmet transit needs; and c) areas with the highest density of population dependent on transit.
7. Transit service needs assessments and transit investment decisions shall recognize and balance the special service needs of the central cities, suburban and exurban areas in the Metropolitan Area.
8. Individual transit programs shall be planned, managed and evaluated to use all funds effectively and efficiently.
9. The most cost-effective transit providers, whether public or private, shall be selected to provide specific transit services.
10. Metropolitan transit services shall be responsive to the needs of the young, disabled, elderly and economically disadvantaged.
11. A stable funding program shall be developed in support of the funding goals established by legislation.
12. A transit fare structure shall be established that will be equitable and in balance with the cost of transit service and available funding levels.
13. The RTB shall develop and maintain a continuous and comprehensive transit decision-making process in cooperation with local units of government, interested individuals, organizations and agencies.
14. The RTB shall encourage and support new and innovative transit service programs through a regular research, demonstration and evaluation program.

ADMINISTRATION AND FINANCE COMMITTEE REPORT

Metropolitan Transit Commission (MTC) CY 1985 Operating Budget

Franklin moved approval of the MTC CY 1985 Operating Budget. Acosta seconded the motion and thanked the MTC staff for their cooperation. Motion carried unanimously. (Kranz not present.)

Reimbursement for Feasibility Study of Downtown Minneapolis LRT Penetration

Franklin moved that the Regional Transit Board approve the request from the LRT Implementation Steering Committee, dated October 16, 1984, for reimbursement for \$89,490 in costs incurred in evaluating the feasibility of light rail transit penetration of downtown Minneapolis as transmitted by memorandum from the Minnesota Department of Transportation, dated October 19, 1984. Acosta seconded the motion. Lefko said there is a question of equity. If we pay Hennepin County, we should pay for other studies. Franklin said the committee

discussed that and agreed that Hennepin County and Minneapolis have contributed major amounts to the project. The Legislature does not expect the Board to assume a negative posture on these requests. Caranicas spoke in support of the motion. This is the first opportunity for the Board to participate. MnDOT will funnel the money through the RTB rather than directly to Hennepin County to establish that the RTB is the channel. Lefko said the Board should decide how this fits into its plans. Franklin said RTB is part of the study and the Board needs the information. The responsibility now rests with the Board. Fuhr said she would like a contingency that this is the only thing to come out of the \$10 million until the Board reviews it. The chairman said that may be unnecessary because every request will be reviewed by the Board. As we get further into the process, we may want more information before the first of March. Caranicas said the Board cannot afford to delay the study at this time. Lefko said the study will be done whether or not the Board pays for it. He had asked Graham what would happen, and Graham said Hennepin County would pay for it. Skrebes called the question. Motion carried (Lefko voted no).

Benefit Package for Supervisory and Confidential Employees

Franklin reviewed the memorandum dated October 30, 1984 and moved:

1. That the Regional Transit Board approve the attached benefit package for its employees.
2. That the Regional Transit Board will pay the monthly parking fee for the executive director, effective for the month of October 1984.
3. That an employee of the Metropolitan Council, State of Minnesota, or any political subdivision of the state, transferring to an employment position with the Regional Transit Board shall have his/her vacation and sick leave accrual rate based on service credit rules of the Regional Transit Board. Any sick leave accrued as of the date of transfer shall automatically be transferred as an obligation of the Board. Any annual or vacation leave accrued as of the date of transfer may be paid the employee at that time by the originating agency or at the option of the Regional Transit Board be transferred. In the latter case, the agency from which the employee is transferring shall reimburse the Board for the amount of such accrued annual or vacation leave.

An employee of the Board transferred to employment with any of the above governmental units may be paid accrued vacation leave by the Regional Transit Board at the option of the agency to which he or she transfers.

Lefko seconded the motion. Motion carried unanimously.

Chairman's Car Allowance

Franklin reviewed the memorandum dated October 30, 1980 and moved:

That the Board approve an allowance of \$300 per month, for a total of \$600, for the Chairman of the Regional Transit Board for the period from July 17 through September 17, 1984.

Newland seconded the motion. Motion carried unanimously.

Office Space

Lefko moved that the Regional Transit Board authorize the chairman and executive director to enter into a lease agreement for office space for the Board's staff operations. Fuhr seconded the motion.

Kranz asked if there is space for a meeting room for the Board. Abdul-Rahman said Council Chambers is reserved for the Board's regular meeting dates. Kranz said when there are unusual meeting times the Board ends up in smoke traps. The chairman said he expects that the cost of a meeting room that large would be prohibitive. Abdul-Rahman said the second floor space would allow expansion in the future because there is an option to lease more space with a 120-day notice to Transportation Planning that they would have to relocate. Perovich said the space in the old Donaldson's building is attractive, but the upfront costs are high and the space would be outgrown soon. However, the Council's lease expires in 1986 and we may want to move with them. Abdul-Rahman said the Council is evaluating the issue of its own space, along with the RTB and Metropolitan Waste Control Commission, and it will be our choice whether we office with them or not.

Acosta said the Board should consider the smoking issue. No one smokes at the meeting and we could ask the audience to refrain from smoking so it is not a problem. Caranicas said smoking is not allowed in Chambers at all.

Motion carried unanimously.

OTHER BUSINESS

New calendars for November and December were distributed. The private provider retreat will be November 26. Members agreed that they prefer the hours from 1 to 7 p.m. Wertheim reminded the committee that public notice must be given on all meetings.

MarksJarvis asked if RTB is planning to share an attorney with the Council. Perovich said that due to John Hoeft's resignation, the Council has only two lawyers. Abdul-Rahman said right now our needs are covered by Larry Wertheim from Holmes and Graven. Perovich said much of the business now is technical but Peter Bachman responds to questions whenever possible. The matter will be discussed with the Council chair and executive director at a meeting on November 6. Acosta said we do not have much for a lawyer to do right now.

MINUTES

-6-

November 5, 1984

The chairman noted that the members received a memorandum from Gertrude Ulrich asking for nominees for the 1985 Regional Citizen of the Year award.

There being no further business, Acosta moved to adjourn; Joyce seconded the motion. Motion carried unanimously.

Respectfully submitted,

Mary Fudenberg

REGIONAL TRANSIT BOARD

402 Metro Square Building, 7th and Robert Streets, Saint Paul, Minnesota 55101

TO Policy Committee

FROM Ghaleb Abdul-Rahman, Executive Director
Philip H. Braum, MTC Manager of Transit Development

DATE October 24, 1984

SUBJECT Approval of the Transit Portion of the
1985-1987 Transportation Improvement Program

The Transportation Improvement Program (TIP) is a federally required document which describes all federally funded transit and highway projects in the metro area for the next three years. The document also includes an annual element which describes in more detail the projects planned for the upcoming year.

The Metropolitan Council is responsible for the development of the TIP, based upon information supplied by MnDOT and the MTC. Transit information prepared by MnDOT covers the UMTA Section 16 (b)(2) program, which assists the purchase by non-profit organizations of vehicles to serve elderly and handicapped persons. Transit information from the MTC includes Sections 3, 4(i), 5, 9, and Title 23 funds which support capital improvements and operations of the MTC's regular route service, Project Mobility, paratransit activities, and the ride-share program.

If a project is to receive federal capital or operating funds, it must be listed in the TIP. However, inclusion in the TIP is no guarantee that a project will be carried out. In some cases, the availability of federal funds for a given project cannot be predicted. If those funds are not made available, a project may be cancelled or postponed.

The annual element is more significant than the three year program in the TIP in that it shows the activities which are to be implemented in the near future and so require immediate funding. The TIP, including the annual element, can be amended to add a project, or to reflect changes in the scope, the implementation schedule, or the funding of a listed project.

The 1985-87 TIP is now being developed. It is beginning an interagency review process which will lead to Metropolitan Council approval on December 13. The MTC transit portion of the TIP was approved by the Commission on October 22. The capital projects which it contains are identical to those in the MTC capital budget. MnDOT has also prepared its part of the transit section of the TIP.

Recommendation

That the Board approve both the MnDOT transit element and the MTC element of the 1985-87 Transportation Improvement Program.

jd

REGIONAL TRANSIT BOARD

Suite 402 Metro Square Building, Saint Paul, Minnesota 55101

DATE: November 5, 1984
TO: Regional Transit Board
SUBJECT: Interim Implementation Plan--
Statement of Mission and Policies

BACKGROUND

At its meeting of November 1, 1984, the Committee of the Whole discussed the Statement of Mission and Policies. The statements were read to the committee and amended as shown on the attached draft, dated November 5, 1984.

RECOMMENDATION

That the Regional Transit Board approve the Interim Implementation Plan Statement of Mission and Policies.

Elliott Perovich
Chairman

EP/mf
Att.

11/5/84

INTERIM TRANSIT SERVICE IMPLEMENTATION PLAN
REGIONAL TRANSIT BOARD OF THE TWIN CITIES
MISSION STATEMENT

The Regional Transit Board (RTB) directs, coordinates and prioritizes transit services in the Twin Cities Metropolitan Area through needs assessment, policy development, distribution of public funds, facilitation of the implementation of programs, and research and demonstration. This mission is accomplished within the direction of the Legislature and the long-range transportation policy planning role of the Metropolitan Council. The RTB facilitates the implementation of transit service programs, recognizing the transit operating role of the Metropolitan Transit Commission and other transit service providers; and the need for continuous involvement of local units of government and the public.

11/5/84

INTERIM TRANSIT SERVICE IMPLEMENTATION PLAN
REGIONAL TRANSIT BOARD OF THE TWIN CITIES
INTERIM TRANSIT POLICIES

1. The Regional Transit Board (RTB) shall develop all plans, policies and programs in a manner that will meet all mandated schedules and will assure timely decisions and service implementation.
2. The RTB shall develop plans, policies and programs consistent with the Metropolitan Council Transportation Policy Plan.
3. RTB programming decisions shall be made on the basis of transit service needs, the availability of financial resources, and adopted RTB transit policies and plans.
4. Transit service needs assessments shall be conducted for all transit programs, including type of service, location, schedule, level of service and level of investment. These assessments shall consider alternative service concepts or operations strategies, involve representatives of affected users and governmental agencies and evaluate alternatives against specific performance objectives, including Metropolitan Council transportation policies.
5. The primary objective of the RTB shall be the setting of priorities for the allocation of available financial resources among the competing transit service needs in the Twin Cities Metropolitan Area.
6. Transit investment priorities shall be given to: a) travel corridors with the highest congestion and poorest travel times to downtown Minneapolis and St. Paul; b) areas with the highest level of unmet transit needs; and c) areas with the highest density of population dependent on transit.
7. Transit service needs assessments and transit investment decisions shall recognize and balance the special service needs of the central cities, suburban and exurban areas in the Metropolitan Area.
8. Individual transit programs shall be planned, managed and evaluated to use all funds effectively and efficiently.
9. The most cost-effective transit providers, whether public or private, shall be selected to provide specific transit services.
10. Metropolitan transit services shall be responsive to the needs of the young, disabled, elderly and economically disadvantaged.
11. A stable funding program shall be developed in support of the funding goals established by legislation.
12. A transit fare structure shall be established that will be equitable and in balance with the cost of transit service and available funding levels.
13. The RTB shall develop and maintain a continuous and comprehensive transit decision-making process in cooperation with interested individuals, organizations, local units of government and agencies.
14. The RTB shall encourage and support new and innovative transit service programs through a regular research, demonstration and evaluation program.

REGIONAL TRANSIT BOARD

Suite 402 Metro Square Building, Saint Paul, Minnesota 55101

DATE: November 5, 1984
TO: Regional Transit Board
FROM: Elliott Perovich, Chairman
SUBJECT: Office Space

In the very near future the executive director and I will have to enter into a contractual agreement with the Metropolitan Council or another body to lease office space to house our operations.

RECOMMENDATION

That the Regional Transit Board authorizes the chairman and executive director to enter into a lease agreement for office space for the Board's staff operations.

EP/mf

REGIONAL TRANSIT BOARD

Suite 402 Metro Square Building, Saint Paul, Minnesota 55101

DATE: October 29, 1984
TO: Regional Transit Board
SUBJECT: Reimbursement for Feasibility Study of Downtown Minneapolis
LRT Penetration

BACKGROUND

At its meeting of October 25, 1984, the Finance and Administration Committee reviewed the attached memorandum.

RECOMMENDATION

That the Regional Transit Board approves the request from the LRT Implementation Steering Committee, dated October 16, 1984, for reimbursement for \$89,450 in costs incurred in evaluating the feasibility of light rail transit penetration of downtown Minneapolis as transmitted by memorandum from the Minnesota Department of Transportation, dated October 19, 1984, attached.

Ruth Franklin, Chair
Finance and Administration Committee

mf
Att.



Minnesota Department of Transportation
Transportation Building, St. Paul, MN 55155

October 19, 1984

Phone 296-1615

Ghaleb Abdul-Rahman
Executive Director
Regional Transit Board
402 Metro Square Building
St. Paul, Minnesota 55101

Dear Ghaleb:

The official requests for \$89,450 from the LRT Implementation Steering Committee has been received by Mn/DOT.

This request fits the eligibility criteria of the fund and we request RTB review and approval.

We are preparing a Memorandum of Understanding that would transfer these funds to the RTB. You may also want to begin the work of establishing a contract tool between the RTB and Hennepin County Rail Authority to fund this activity.

If I can assist in answering any questions, please call.

Sincerely,

Al Schenkelberg
Director
Office of Transit



HENNEPIN COUNTY REGIONAL RAILROAD AUTHORITY

A-2307 Government Center, Minneapolis, MN. 55487-0237 612/348-4077

October 16, 1984

Mr. Richard P. Braun, Commissioner
Minnesota Department of Transportation
Transportation Building
St. Paul, Minnesota 55155

Dear Commissioner Braun:

Re: Reimbursement for Feasibility Study of Downtown
Minneapolis LRT Penetration

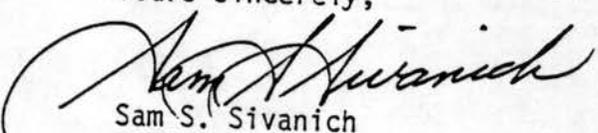
The Authority requests reimbursement of \$89,490 from the State Motor Vehicle Excise Revenue designated for Light Rail Transit Development, representing costs that the Authority will incur to evaluate feasibility of Light Rail Transit penetrating downtown Minneapolis. The Interagency Management Committee overseeing the LRT Implementation Study has concurred in the need for this study in order that the City and downtown business organizations can indicate a preferred penetration.

The Metropolitan Council and Regional Transit Board have requested that the Implementation Study be completed by January 1, 1985 in order that they may recommend action to the 1985 Legislature by March 1, 1985. Thus, to expedite the final report, the Authority has amended the BRII contract to include the Scope of Work dated October 10, 1984 in the Implementation Study and has incurred the expense.

Since downtown penetration is an integral part of designating the first LRT segment, we feel it would be appropriate to receive reimbursement of the additional cost from the Motor Vehicle Excise Fund designated for this purpose. We understand that your Department will seek concurrence on our request from the Regional Transit Board and from the Metropolitan Council, and that the Legislative Committee chairs also must comment on it. We further understand that the money will not be available until after the first of the year.

We would be pleased to answer any further questions that you may have about this request, and thank you for considering it.

Yours sincerely,


Sam S. Sivanich
Chairman

cc: Sandra Gardebring, Metropolitan Council
Elliott Perovich, Regional Transit Board



Sam S. Sivanich
Chairman

Jeff Spartz
Vice Chairman

Mark Andrew
Treasurer

John E. Derus
Secretary

Randy Johnson

Richard E. Kremer

E. F. Robb, Jr.

REGIONAL TRANSIT BOARD

Suite 402 Metro Square Building, Saint Paul, Minnesota 55101

DATE: October 29, 1984
TO: Regional Transit Board
FROM: Ghaleb Abdul-Rahman
SUBJECT: Discussion of the Relationship of the Financial and
Staffing Plans to Interim Implementation Plans

The above issue will be discussed by the Committee of the Whole at its meeting of November 1. Material will be distributed at that meeting.

mf

October 24, 1984

DRAFT 7

REGIONAL TRANSIT BOARD

INTERIM IMPLEMENTATION PLAN OUTLINE
FOR DECEMBER 3, 1984

I. INTRODUCTION

- A. Brief history of transit in the Twin Cities
- B. Activities of the 1983-1984 Legislative Study Commission
- C. RTB authorizing legislation
 - 1. Role of the RTB
 - 2. Directions for Interim and Final Transit Service Implementation Plan
- D. Scope and organization of Interim Plan document

II. RTB MISSION STATEMENT, GOALS AND OBJECTIVES

- A. Purpose of mission statements and goals
- B. Identify current Mn/DOT, Met Council and MTC goals, policies, objectives
- C. RTB Mission statement
- D. Interim RTB Goals (use MC, Mn/DOT, MTC as interim goals)

III. INVENTORY OF EXISTING SERVICES AND FINANCIAL ARRANGEMENT

- A. Service Overview
- B. Financial Overview
(biennial budget calendar, annual calendar,
federal calendar)

IV. TRANSIT ISSUES

- A. Process used to identify issues
- B. Presentation of issues
- C. Analysis (decision making process)

V. INTERIM RTB TRANSIT SERVICE POLICIES AND POSITIONS

VI. INTERIM SERVICE AND DEVELOPMENT PLAN 1985-1987

- A. MTC, private provider service plans
- B. Capital and operating costs
- C. Distribution of assistance
- D. Process to be used to reconsider after December 1 submittal

VII. WORK PLAN FOR ISSUES UNRESOLVED IN DECEMBER 1 PLAN

- A. Work Plan for Financial Analysis
- B. Work Plan for specific transit service needs assessments
- C. Work Plan for development of administration procedures
- D. Work Plan for completing Final Plan due August 1, 1986
- E. Approach to LRT decision making
- F. Approach to develop position on use of MVET and General Funds
- G. Work Plan for providing increased service on I-394

VIII. APPENDICES

- A. Complete description of existing transit services
- B. Complete list of issues
- C. Glossary

REGIONAL TRANSIT BOARD

Suite 402 Metro Square Building, Saint Paul, Minnesota 55101

DATE: October 30, 1984
TO: Regional Transit Board
SUBJECT: Chairman's Car Allowance

At its meeting of October 18, 1984 the Finance and Administration Committee discussed the attached memorandum, dated October 11, 1984.

RECOMMENDATION

That the Board approve an allowance of \$300 per month, for a total of \$600, for the Chairman of the Regional Transit Board for the period from July 17 through September 17, 1984.

Ruth Franklin, Chair
Finance and Administration

mf
Att.

REGIONAL TRANSIT BOARD

Suite 402 Metro Square Building, Saint Paul, Minnesota 55101

DATE: October 19, 1984
TO: Regional Transit Board
FROM: Elliott Perovich, Chair
SUBJECT: Benefit Package for Supervisory and Confidential Employees

Attached is a copy of the benefit package the Metropolitan Council provides to its supervisory and confidential employees. In addition, the executive director's parking fee is paid. The cost is currently \$40 per month.

RECOMMENDATION:

1. That the Regional Transit Board approve the attached benefit package for its employees.
2. That the Regional Transit Board will pay the monthly parking fee for the executive director, effective for the month of October 1984.
3. That an employee of the Regional Transit Board, State of Minnesota, or any political subdivision of the state transferring to an employment position with the Regional Transit Board shall have his/her vacation and sick leave accrual rate based on service credit rules of the Regional Transit Board. Any sick leave accrued as of the date of transfer shall automatically be transferred as an obligation of the Board. Any annual or vacation leave accrued as of the date of transfer may be paid the employee at that time by the originating agency or at the option of the Regional Transit Board be transferred. In the latter case, the agency from which the employee is transferring shall reimburse the Board for the amount of such accrued annual or vacation leave.

An employee of the Board transferred to employment with any of the above governmental units may be paid accrued vacation leave by the Regional Transit Board at the option of the agency to which he or she transfers.

EP/mf
att.

REGIONAL TRANSIT BOARD

Suite 402 Metro Square Building, Saint Paul, Minnesota 55101

DATE: October 30, 1984
TO: Regional Transit Board
SUBJECT: Benefit Package for Supervisory and Confidential Employees

BACKGROUND

The Finance and Administration Committee discussed the attached benefit package for supervisory and confidential employees at its meeting of October 25, 1984. The committee expressed concern about sick leave accrual. It was explained that accrued sick leave benefits are not payable to a terminating employee under this plan. Accrued vacation hours are paid when an employee terminates.

In addition to the benefits shown on the attachment, the executive director's parking fee is paid. The cost is currently \$40 per month.

RECOMMENDATION:

1. That the Regional Transit Board approve the attached benefit package for its employees.
2. That the Regional Transit Board will pay the monthly parking fee for the executive director, effective for the month of October 1984.
3. That an employee of the Regional Transit Board, State of Minnesota, or any political subdivision of the state transferring to an employment position with the Regional Transit Board shall have his/her vacation and sick leave accrual rate based on service credit rules of the Regional Transit Board. Any sick leave accrued as of the date of transfer shall automatically be transferred as an obligation of the Board. Any annual or vacation leave accrued as of the date of transfer may be paid the employee at that time by the originating agency or at the option of the Regional Transit Board be transferred. In the latter case, the agency from which the employee is transferring shall reimburse the Board for the amount of such accrued annual or vacation leave.

An employee of the Board transferred to employment with any of the above governmental units may be paid accrued vacation leave by the Regional Transit Board at the option of the agency to which he or she transfers.

Ruth Franklin, Chair
Finance and Administration

SUMMARY OF EMPLOYEE BENEFITS -
SUPERVISORY AND CONFIDENTIAL EMPLOYEES

A. Hospital - Medical Care

1. Fee-for-Service Coverage. Travelers - hospital care and related services for 365 days of continuous confinement at a double room rate. Medical surgical, obstetrical, and related services, rendered by a licensed and registered doctor of medicine, are paid for under the Usual and Customary Plan. Major medical/surgical plan - after a deductible of \$50, the plan pays 80% of the first \$10,000 of charges and 100% thereafter to a maximum of \$250,000. The Council pays the single person rate on full-time employees. If the employee so desires, family coverage is provided with the Council paying \$125.00 of the monthly premium and the balance through payroll deduction.
2. Health Maintenance Organization Coverage. The employee has the option of selecting health coverage through one of the following HMO's: Med Center Health Plan, Physicians Health Plan, Share Health Plan, Group Health or Coordinated Health Care Plan. Booklets and coverage information about the plans are available to the new employee.

B. Dental Insurance. The Council pays the cost of employee dental insurance. Dependent dental coverage costs the employee \$9.23 monthly with the Council paying \$25.25 monthly. Coverage includes preventive and restorative care, prosthetics and orthodontics.

C. Long-Term Disability Insurance. The Council pays full premium on a long-term disability insurance plan which provides disability benefits of 60% of base salary per month up to \$2,500 for covered employees after the 90th day of disability. Benefits are payable to recovery or age 65 except that persons disabled at age 62 or thereafter receive benefits on a Decreasing Years Of Benefits Duration Schedule. Employees are also eligible for basic disability benefits under Social Security and, after 5 years full coverage, under provisions of the retirement plan.

D. Group Term Life Insurance. The Council pays for coverage which is equal to one times employee's annual salary rounded to the next highest \$1,000 with a minimum of \$10,000. The amount of coverage is reduced by 35% at age 65 and coverage ceases at retirement or termination. An additional \$75,000 in units of \$5,000 and dependency coverage of \$2,000 for spouse and \$2,000 for each child is also available at the employee's expense. Equal amounts of accidental death and dismemberment insurance are included in all coverages.

E. Vacation Leave. Employees earn vacation according to the following schedule. Vacation is earned incrementally each bi-weekly pay period and may be used when earned, subject to prior supervisory approval. Maximum accumulation is 240 hours.

<u>Service</u>	<u>Approximate # of Days</u>
During first three years	13
After 3, up to 6 years	16
After 6, up to 8 years	20
After 8 years	23

- F. Sick Leave. For the first three years of full-time employment, the employee earns four hours per full bi-weekly pay period sick leave. After three years, this increases to five hours per payroll.
- G. Holidays. Nine paid designated holidays are provided during the calendar year, plus one personal floating holiday.
- H. Retirement-Survivor Benefits. Employees are members of the Minnesota State Retirement System. This system is coordinated with social security and provides retirement annuities and disability benefits for employees and survivor benefits for dependents when an employee dies. The employee contribution is 4% of total salary for retirement and disability provisions of the state retirement plan, plus the current rate for social security contributions.
- I. Worker's Compensation. Employees are covered under provisions of the Minnesota Worker's Compensation Act.
- J. Unemployment Compensation. Employees are eligible for unemployment compensation upon termination of employment provided they meet the requirements of the Minnesota Employment Security Law.
- K. Work Week. Employees work 40 hours per week. Office hours are 8:15 a.m. to 5:00 p.m., Monday through Friday, with a 45 minute lunch period. Two 15-minute coffee breaks are also provided. Flexible hour arrangements of 7:15 a.m. to 4:00 p.m.; 7:45 a.m. to 4:30 p.m.; 8:00 a.m. to 4:45 p.m.; 8:30 a.m. to 5:15 p.m.; or 8:45 a.m. to 5:30 p.m., are also available subject to supervisory approval.
- L. Overtime. For assigned overtime, clerical and technical employees earn overtime pay or compensatory time off at time and one-half for hours worked in excess of forty in the pay week. Other personnel normally are not eligible for overtime. Compensatory-time-off may be granted in accordance with established rules.
- M. Transportation. Metro Square Building parking is currently on a waiting list. The cost is a minimum of \$30.50 and is on payroll deduction. Parking in other lots in the vicinity is generally available. Prices for those lots vary and are paid directly by the employee daily or monthly. Monthly bus tickets are available at a discount through payroll deduction.

Personal automobile travel on Council business is reimbursed at the rate of 23 cents per mile. Parking and toll charges incurred on official business are also reimbursed.
- N. Employee Education Program. This program provides for payment of tuition for certain kinds of academic course work.
- O. Employee Assistance Program. This service provided outside the Council, is available free of charge for diagnosis and referral of employee and family member problems.

File benefits

METROPOLITAN COUNCIL
HEALTH COVERAGE COSTS
1984-1985

PLAN	Full-Time and Part-Time Working 30 or More Hours				Part-Time Working 20-29 Hours				Total Cost
	Council Share		Employee Share		Council Share		Employee Share		
	Bargaining Unit	Supervisory/Confidential	Bargaining Unit	Supervisory/Confidential	Bargaining Unit	Supervisory/Confidential	Bargaining Unit	Supervisory/Confidential	
<u>TRAVELERS FEE-FOR-SERVICE</u>									
Single	117.55	117.55	0.00	0.00	88.16	88.16	29.39	29.39	117.55
Family (1 dependent)	133.00	125.00	96.90	104.90	99.75	93.75	130.15	136.15	229.90
Family (2+ dependents)	133.00	125.00	179.69	187.69	99.75	93.75	212.94	218.94	312.69
<u>PHYSICIANS HEALTH PLAN</u>									
Single	89.71	89.71	0.00	0.00	67.28	67.28	22.43	22.43	76.94
Family (1 or 2 dependents)	133.00	125.00	26.11	34.11	99.75	93.75	59.36	65.36	159.11
Family (3+ dependents)	133.00	125.00	80.07	88.07	99.75	93.75	113.32	119.32	213.07
<u>COORDINATED HEALTH CARE</u>									
Single	79.40	79.40	0.00	0.00	59.55	59.55	19.85	19.85	79.40
Family (1 dependent)	133.00	125.00	26.90	34.90	99.75	93.75	60.15	66.15	159.90
Family (2+ dependents)	133.00	125.00	45.90	53.90	99.75	93.75	79.15	85.15	178.90
<u>MEDCENTERS HEALTH PLAN</u>									
Single	66.80	66.80	0.00	0.00	50.10	50.10	16.70	16.70	66.80
Family (1 dependent)	132.50	125.00	0.00	7.50	99.75	93.75	32.75	38.75	132.50
Family (2+ dependents)	133.00	125.00	52.45	60.45	99.75	93.75	85.70	91.70	185.45
<u>SHAHE HMO</u>									
Single	90.71	90.71	0.00	0.00	68.03	68.03	22.68	22.68	90.71
Family (1 dependent)	133.00	125.00	3.07	11.07	99.75	93.75	36.32	42.32	136.07
Family (2+ dependents)	133.00	125.00	37.08	45.08	99.75	93.75	70.33	76.33	170.08
<u>GROUP HEALTH PLAN</u>									
Single	67.68	67.68	0.00	0.00	50.76	50.76	16.92	16.92	67.68
Family (1 dependent)	129.36	125.00	0.00	4.36	99.75	93.75	29.61	35.61	129.36
Family (2+ dependents)	133.00	125.00	46.68	54.68	99.75	93.75	79.93	85.93	179.68

N/A = Not Available

October 1984 - September 1985
HEALTH MAINTENANCE ORGANIZATION/
FEE-FOR-SERVICE PLAN BENEFIT COMPARISON

This comparison chart has been prepared for the employees of the Metropolitan Council to aid them in selection of health coverage. While every effort has been made to insure accuracy and completeness, it is for informational purposes only. Before enrolling with an HMO, the employee should carefully review plan descriptions and booklets prepared by the HMOs themselves. In general, HMO benefits must be ordered by the plan physician to be covered. See final pages of chart for general description of the HMOs.

BENEFIT	Group Health	MEDCENTERS Health Plan	Coordinated Health Care	SHARE	Travelers Fee-For-Service	Physicians Health Plan of MN
<u>Hospital Care in Plan Approved Hospital</u>						
1. Length of Stay	Unlimited.	Unlimited.	Unlimited.	Unlimited.	365 days per confinement.	Unlimited.
2. Room	Semi-private room. (Private room if medically necessary).	Semi-private room (private room if medically necessary).	Semi-private room.	Semi-private room (private room if medically necessary).	Semi-private room.	Semi-private room.
3. Ancillary Services	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full.
4. Intensive care/ Coronary Care.	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full.
5. Outpatient Hospital	Covered in full when ordered by plan physician.	Covered in full when ordered by plan physician. \$25 charge per visit for emergency room unless hospitalization results within 24 hours.	Covered in full when ordered by plan physician.	Covered in full when ordered by plan physician.	1) minor surgery, 2) first admission for emergency treatment provided within 48 hours after occurrence; 3) radiation therapy, 4) physical medicine (up to 30 treatments) provided patient was first confined as an inpatient and treatment commences within 7 days of discharge, 5) pre-operative tests provided surgery is performed within 72 hours and patient is an inpatient.	\$25 member co-payment; no co-payment when inpatient admission for same condition occurs within 24 hours. No co-payment for pre-scheduled outpatient surgery and diagnostic tests when no emergency room charge is made.
6. Outpatient Diagnostic X-ray and lab	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full with \$100 maximum per calendar year per subscriber. Additional charges covered under Major Medical.	No co-payment when no emergency room charge is made.

BENEFIT	Group Health	MEDCENTERS Health Plan	Coordinated Health Care	SHARE	Travelers Fee-For-Service	Physicians Health Plan of MN
<u>Hospital Care in Plan Approved Hospital (Cont'd)</u>						
7. Surgery	Provided in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full R&C.*	Covered in full (see pre-existing condi- tions).
8. In-Hospital Medical Care	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full R&C limited to one attending physician.	Covered in full.
9. Anesthesia & Services of an Anesthesiologist	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full R&C.*	Covered in full.
10. Radiation Therapy	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full R&C.*	Covered in full.
11. Physical Therapy	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full R&C.*	Covered in full.
12. Consultation	Covered in full when requested by or under direction of plan physician.	Covered in full when requested by or under direction of plan physician.	Covered in full when requested by or under direction of plan physician.	Covered in full when requested by or under direction of plan physician.	Covered in full R&C limited to one con- sulting physician per condition.	Covered in full.
<u>Medical Services</u>						
1. Office Visits	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Not covered until Major Medical applies.	Covered in full.
2. Home Visits	Provided within service area at discretion of GHI physician. No charge for visit.	Member pays \$10 per visit by paramedic personnel; no charge for doctor's visits.	\$5 for each visit between 7 a.m. and 9 p.m.; \$7 for each visit between 9 p.m. and 7 a.m.	Member pays \$10 per visit by paramedic or medical personnel.	Not covered until Major Medical applies.	80% coverage if pro- vided under the direction of partici- pating physician and approved in advance in writing by PHP.
3. Specialist Care	Covered in full when requested or rendered by plan physician.	Covered in full when requested or rendered by plan physician.	Covered in full when requested or rendered by plan physician.	Covered in full when requested or rendered by plan physician.	R&C* when hospital- ized with limit of one consultant physician per condition.	100%-Referrals must be to a participating physician. For other referral, prior written approval must be obtained.
4. Diagnostic X-ray and Lab Procedures	Covered in full.	Covered in full.	Covered in full.	Covered in full.	100% max. per year combined R&C* excludes teeth, research studies, screening exams, routine physicals or premarital exams.	Covered in full.
Reasonable and Customary						

BENEFIT	Group Health	MEDCENTERS Health Plan	Coordinated Health Care	SHARE	Travelers Fee-For-Service	Physicians Health Plan of MN
<u>Medical Services (Cont'd)</u>						
5. Radiation Therapy	Covered in full.	Covered in full.	Covered in full.	Covered in full.	R&C* except supplies.	Covered in full.
6. Physical Therapy	Covered in full.	Covered in full.	Covered in full.	Covered in full.	R&C.*	Covered in full.
7. Immunizations	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Not covered.	Covered in full.
8. Treatment of Allergies	Covered in full.	Covered in full.	Covered: \$10 serum charge for 6 month supply.	Covered in full.	Not covered until Major Medical applies.	Covered in full.
9. Oral Surgery	Covered in full if result of an accident while insured. Member pays lab charges, if any. Oral medical services covered.	Covered at 80% if result of an accident while insured.	Covered in full if result of an accident while insured.	Covered at 80% if result of an accident while insured.	R&C* when hospitalized. Limited to surgery of jaw fracture.	Covered at 80% if result of accident while insured.
<u>Maternity Services including Hospital</u>	Physicians services and hospital care covered in full, if provided while a member.	Covered in full for services incurred while a member.	Physician care and hospitalization covered in full for services incurred while a member.	Physician care and hospitalization covered in full if services are incurred while a member.	R&C* if contract is in effect on date of services.	Covered in full (see pre-existing conditions).
<u>Pre-Existing Conditions</u>				None.		During the first 12 months of an individual's membership with PHP coverage for surgical procedures associated with pre-existing conditions. Includes a member co-payment of 25% of the hospital charges, up to a maximum out-of-pocket expense for PHP member of \$750 per confinement. This co-payment applies only to inpatient hospital care involving surgery for pre-existing condition.

*Reasonable and Customary

BENEFIT	Group Health	MEDCENTERS Health Plan	Coordinated Health Care	SHARE	Travelers Fee-For-Service	Physicians Health Plan of MN
<u>Extended Care Facilities</u>						
1. Length of Stay	Total inpatient hospital and extended care confinement; unlimited days.	Total inpatient hospital and extended care confinement; unlimited days.	Total inpatient hospital and extended care confinement to 365 days.	365 days per confinement (in combination with inpatient hospital confinement).	Total inpatient hospital and extended care confinement to 365 days.	Unlimited confinement.
2. Room	Semi-private room. Private room if medically necessary.	Semi-private room.	Semi-private room.	Semi-private room.	Semi-private room.	Semi-private room.
3. Ancillary Services	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full.
4. Physician Visits	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full R&C.*	Covered in full.
5. Physical Therapy	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered in full.
<u>Mental Health Services</u>						
1. Inpatient	Hospital services and psychiatric medical care by a plan psychiatrist covered at 100% for 30 days per person per contract year.	Confinement in hospital up to 60 days per calendar year for mental health and 75 days per calendar year for chemical dependency, coverage at 80%.	73 days per year for mental or emotional illness when referred by plan physician. Member pays \$15 per day first 25 days; \$25 per day for 26-73rd day.	Up to 30 days per calendar year; \$15 per day.	Length of stay 73 days when an inpatient in a hospital. For hospital inpatient services see Major Medical. Covered R&C.* Inpatient professional services R&C.*	Member pays 20% of approved charges, with PHP coverage to 73 days per calendar year. To be covered PHP members must be evaluated and treated by the Metropolitan Clinic of Counseling.
2. Outpatient	20 outpatient visits per calendar year; \$10 co-payment per visit, per person, per year.	\$10 per visit for individual therapy, \$5 per visit for group therapy, \$10 for family therapy.	First 5 visits per year--no charge. 6th through 15th visit per year--\$15 per visit. 16th through 25th visit per year--\$25 per visit.	Outpatient evaluation and crisis intervention care (up to 20 visits per calendar year) \$5 per visit.	80% of first \$750.	Member pays \$10 per visit, with maximum coverage through PHP of 30 visits per calendar year. All such care must be obtained through Metropolitan Clinic of Counseling.
<u>Special Services</u>						
1. Well Baby Visits	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Not covered.	Covered in full.
2. Physical Exam	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Not covered.	Covered in full.

*Reasonable and Customary

BENEFIT	Group Health	MEDCENTERS Health Plan	Coordinated Health Care	SHARE	Travelers Fee-For-Service	Physicians Health Plan of MN
<u>Special Services (Cont'd)</u>						
3. Prescription Drugs	Prescription drugs within the GHI formulary when prescribed by GHI physician and filled at a GHP pharmacy are available at no cost to the member. Member must identify employer group when obtaining the prescription. If prescription is filled in a public pharmacy cost is covered after a \$2 deductible per 34 day supply.	Member pays \$3.00 per prescription limited to 30 day supply. Exception is birth control pills which will be issued in a 90 day supply and insulin at 1000 units. If a drug appears on our chronic medication list, 100 units will be dispensed for the same co-payment.	Member pays \$2 for up to 34 day supply at participating pharmacies. \$4 at non-participating pharmacies.	Member pays \$2.50 for a 30 day supply or 100 units whichever is less. Exception is birth control pills which is a 3 month supply. Insulin is also covered at \$2.50.	Not covered until Major Medical applies.	Member pays \$3.50 (\$4.50 effec. 1/1/85) per prescription or refill, up to a 34 day supply; or \$3.50 for a 90 day supply of oral contraceptives.
4. Home Health	See Supplemental Benefits.	No charge for physician. \$10 copayment for services rendered by paramedic personnel under direction of plan physician.	See Supplemental Benefits.	Member pays \$10 per visit by paramedic personnel.	Not covered.	80% of part-time intermittent services of a Home Health Agency when approved in advance in writing by PHP.
5. Eye Exams	Exam covered in full. Glasses and contact lenses may be purchased at cost in GHI optical departments.	Exam covered in full. \$50 discount for glasses or contact lenses through Benson's, Dayton's and Target.	Eye refractions and treatment at no cost. Frames and lenses available at reduced cost at CHC St. Paul clinic.	Exam and refractions covered in full. Frames and lenses available at 20% discount at eyewear centers.	Not covered.	Covered in full.
6. Ambulance	100% covered if ordered by GHI. 80% covered when medically necessary and retroactively okayed by GHI physician.	Plan pays 80%.	Covered on emergency basis or on approval of CHC medical director.	Plan pays 100%.	No limit.	80% of emergency transportation to nearest hospital.
7. Blood and Derivatives	Covered in full.	Covered in full.	Covered in full.	Covered in full.	Covered under basic hospital miscellaneous expense.	Covered in full.
8. Special Nursing	See Supplemental Benefits.	Plan pays 80% (see Supplemental Benefits).	See Supplemental Benefits.			

BENEFIT	Group Health	MEDCENTERS Health Plan	Coordinated Health Care	SHARE	Travelers Fee-For-Service	Physicians Health Plan of MN
<u>Special Services (Cont'd)</u>						
9. Cosmetic Surgery	Covered for reconstructive surgery or to correct a child's congenital malformation.	Covered for restorative surgery only.	Covered for restorative surgery only.	Covered for restorative surgery only.	Covered for restorative surgery only.	Not covered, except when necessary to repair disfigurement and/or to restore physiological function resulting from an injury occurring while the individual is covered by PHP.
10. Dental Care	Preventative care for children under 19. Includes x-rays, cleaning, flouride treatment, exams and oral hygiene. Available in all GHI dental facilities. Accidental dental benefit; repair of injury to sound natural teeth provided by plan dentists (member pays GHI lab charges, if any).	80% covered if result of an accident while insured. <u>Preventive Dental Care</u> No charge for examinations, prophylaxis, x-rays or flouride. This benefit applies to dependent children up to age 19. Services available only through dentists affiliated with MedCenters Dental Plan.	100% covered if result of an accident while insured.	100% coverage once every 6 months for preventative dental services for all members by Plan dentists (cleaning, exams, flouride treatments and x-rays). Accidental injury to teeth or jaw covered at 80%.	Hospital benefits are provided when confinement is necessary. Professional services not covered, except that which is required by reason of accidental injury to sound natural teeth.	80% coverage when approved in advance in writing by PHP. Coverage is limited to services for accident-related treatment to sound natural teeth, provided the accident occurs while the individual is covered by PHP and care is provided within six months of the accident.
<u>Benefits</u>						
1. Hemodialysis & Organ Transplants	Dialysis and/or transplantation for chronic kidney failure covered in full.	Covered in full.	Covered in full.	Covered in full.	Not covered until Major Medical applies.	Dialysis and/or transplantation of kidneys; coordination of benefits with Medicare.
2. Alcoholism & Drug Addiction	Inpatient coverage to a maximum of 73 days at 80%. Out-patient covered in full.	See benefits under Mental Health Services.	See benefits under Mental Health Services.	See benefits under Mental Health Services for out-patient benefits. Inpatient covered up to 73 days per calendar year. Plan pays \$15 per day.	Inpatient treatment limited to 73 days per year. Additional charges covered under Major Medical.	See benefits under Mental Health Services.

BENEFIT	Group Health	MEDCENTERS Health Plan	Coordinated Health Care	SHARE	Travelers Fee-For-Service	Physicians Health Plan of MN
<u>Emergency Services</u>						
1. Requiring Treatment at Plan Facilities	Covered in full.	No charge at clinic. At hospital emergency room member pays \$25 per visit except if hospitalized within 24 hours of occurrence.	No charge at clinic. At hospital emergency room member pays \$10 per visit unless hospitalization.	No charge at clinic. At hospital emergency room member pays \$25 unless admission results.	Hospital emergency services covered in full if received within 48 hours of onset of emergency. Additional supplemental accident benefit of \$300 per incident.	\$25 member copayment, no copayment when in-patient admission for same condition occurs within 24 hours.
2. Requiring Treatment in Plan Service Area at a Non-Plan Clinic or Hospital	Covered when for reason of medical necessity and not convenience and Group Health, Inc. is notified as soon as possible.	\$50 deductible; then 80% coverage of first \$2,000; then 100% to \$250,000 per calendar year.	Covered when for reason of medical necessity and not convenience and CHC is notified as soon as possible.	Acute illness or injury plan covers 80% of first \$1,000; 100% thereafter, with minimum co-payment of \$50.00.	Regular benefits described cover these services according to contract. Place of service not applicable on Fee-for-Service contracts.	80% of first \$2,500 expenses; thereafter 100% coverage to \$125,000 per person per calendar year.
3. Requiring Treatment Outside Area	80% of first \$2000 expenses; 100% thereafter. Group Health, Inc. also has reciprocity agreements with full coverage with over 100 HMOs in other areas of the U.S.	\$50 deductible; then 80% coverage of first \$2,000; then 100% to \$250,000 per calendar year.	Covered through indemnity program; hospital--see regular hospital benefits. See plan booklet for further description of medical/surgical emergency benefits.	Acute illness or injury plan covers 80% of first \$1,000; 100% thereafter, with minimum co-payment of \$50.00.	Regular benefits described cover these services according to contract. Place of service not applicable on Fee-for-Service contracts.	Emergency care received when it is not medically possible for the PHP member to reach a PHP doctor or hospital. Coverage of 80% of the first \$2,500 expenses; thereafter 100% coverage to \$125,000 per person per calendar year.

BENEFIT	Group Health	MEDCENTERS Health Plan	Coordinated Health Care	SHARE	Travelers Fee-For-Service	Physicians Health Plan of MN
<u>Supplemental Benefits</u>	80% payment of nursing services, rental or purchase of durable medical equipment or orthopedic appliance when prescribed by plan physician.	Plan pays 80% of private duty nursing, durable medical equipment, prosthetic devices and ambulance service up to \$250,000 per calendar year.	When prescribed by a CHC physician and a member has expended \$50 (\$150 per family) in a calendar year the following items are covered: visiting nurse service, special duty nursing, bed and wheelchair rental, artificial eyes, limbs, prosthetic appliances, orthopedic appliances and crutches, oxygens, belts, trusses and lamps. Health education programs and materials and family planning services available without charge.	Prosthetics--plan pays 80%.	Major Medical Lifetime maximum \$250,000. \$50 deductible/limit 3 per family. Pays 80% of first \$10,000, then 100% to lifetime maximum of \$250,000. Benefits include physicians for home, office or hospital visits; complications of pregnancy; prescription drugs and medicine excluding oral contraceptives; physical therapy when prescribed and directed by physician; appliance supplies and equipment when ordered by physician (see contract for specifics); ambulance; dental surgery and supplies when incurred through accident; private duty nursing services.	Plan pays 80% when approved in advance in writing for prosthetics, private duty nursing (R.N.s), home health services, durable medical equipment, ambulance and accident-related dental services.
<u>Termination Coverage</u>						
1. 12-Month Extended Group Coverage In Area	Yes	Yes	Yes	Yes	Regular contract coverage in or out of area.	Yes
2. Out of Area Use of Emergency Out of Area Coverage	Yes*	Yes	Yes*	Yes*	Regular contract coverage in or out of area.	No. Conversion to fee-for-service plan offered by Mutual of Omaha.
<u>Conversion to Individual Coverage</u>	Yes	Yes. Conversion MCHP Plan available to current MCHP members.	Yes	Yes	Yes	Yes

* Coverage varies by plan.

<u>BENEFIT</u>	<u>Group Health</u>	<u>MEDCENTERS Health Plan</u>	<u>Coordinated Health Care</u>	<u>SHARE</u>	<u>Travelers Fee-For-Service</u>	<u>Physicians Health Plan of MN</u>
<u>Survivors Coverage</u>						
1. One-Year Group Extension	Yes	Yes	Yes	Yes	Yes	Yes
2. Conversion to Individual After One Year	Yes	Yes	Yes	Yes	Yes	Yes
<u>Service Area</u>	Seven-County Metropolitan Area plus Chisago, Isanti, Rice, Wright, Sherburne Counties and Greenbush and Princeton Townships in Mille Lacs County.	Seven-County Metropolitan Area and portions of Wright and Sherburne Counties.	Seven-County Metropolitan Area in Minnesota and St. Croix County, Polk County and Pierce County in Wisconsin.	Counties of: Anoka, Dakota, Hennepin, Ramsey, Washington, Scott, Carver, Wright, Chisago, Sherburne, Stearns and Meeker.	Nation-wide.	13 county service area of Anoka, Benton, Carver, Dakota, Hennepin, Ramsey, Scott, Sherburne, Stearns, Washington, Wright, Isanti and Mille Lacs.
<u>Dependent Children</u>	To age 19; to age 23 if full-time student.	To age 19; to age 25 if full-time student.	Age 19 (non-student); age 25 (full-time student).	Age 25 if full-time student.	Age 23 if full-time student.	To age 19. To age 23 if full-time student.

HEALTH MAINTENANCE ORGANIZATION PLAN DESCRIPTIONS

GROUP HEALTH INC.

Group Health Inc. (GHI) was the first prepaid group practice Health Maintenance Organization to provide services in the Minneapolis/St. Paul Metropolitan Area. This member-owned nonprofit organization opened at 2500 Como Avenue in St. Paul on August 1, 1957 with 750 families as members. Currently about 210,000 members receive their care through Group Health, Inc.

Group Health, Inc. offers comprehensive benefits through our 15 medical centers and affiliates. Members are encouraged to choose a personal physician at Group Health, Inc. Please refer to the location insert in the Group Health, Inc. brochure for hospital and medical locations.

PHYSICIANS HEALTH PLAN OF MINNESOTA

Physicians Health Plan (PHP) is an HMO which offers the services of approximately 2,000 private practice community physicians, 26 private hospitals and over 300 pharmacies as listed in the PHP's Provider Directory. If you do not have a doctor, PHP will help you select one.

PHP was organized in 1974 as a nonprofit HMO by the Hennepin County Medical Society. Current enrollment is approximately 101,000 members. At present, more than 540 employers offer our plan as an option or as a single benefit.

COORDINATED HEALTH CARE, INC.

Coordinated Health Care, Inc. (CHC), is a nonprofit corporation governed by a member-elected Board of Directors. CHC has been providing comprehensive health services to enrolled members since October 1972. Current enrollment is 10,000.

CHC members may choose from 18 convenient clinic locations: Hastings, Stillwater, Eagan, Maplewood and six offices in the downtown St. Paul area. Additionally, CHC members may choose from five clinics in western Wisconsin: River Falls, New Richmond, Amery, Baldwin and Hudson. CHC members may choose a personal physician from among the physicians practicing in the selected clinic. If specialty care is required, it will be provided by referral from your personal physician. A number of local specialists are available, including more than 100 physicians on staff at St. Paul-Ramsey Medical Ctr.

Your personal physician will also arrange for required hospital care. A variety of hospitals are used for inpatient care. Emergency services are available 24 hours a day at St. Paul-Ramsey Medical Center, St. Paul; Regina Memorial Hospital, Hastings; or Lakeview Memorial Hospital, Stillwater. See Comparison chart for additional information.

SHARE HEALTH PLAN

SHARE Health Plan began operation in 1974 and currently serves 103,000 people. Physician care is provided at 31 SHARE medical centers. SHARE members are required to select a specific medical center, and they may see the physician(s) of their choice at that location. Hospital care is provided at 14 different hospitals depending on choice of medical center. Pharmacy services are provided by all Walgreens Drug Stores and several neighborhood pharmacies. Preventative Dental Services are provided to all SHARE members at 14 SHARE dental locations.

MEDCENTERS HEALTH PLAN

The MedCenters Health Plan is a result of a two and one-half year planning effort by a group of physicians. It began offering services in December 1972. The MedCenters Health Plan is a nonprofit corporation with a board comprised of both participating physicians and health plan members.

Employees who elect to enroll in MHP will outpatient treatment at: Park Nicollet Medical Centers; Coon Rapids Clinic; East Metro MedCenter, St. Paul; or Shakopee Clinics. Inpatient services are provided at Methodist, Mercy, Abbott-Northwestern, Fairview Southdale, Children's (Minneapolis), St. John's or St. Francis (Shakopee) hospitals according to clinic elected. (Please refer to a plan brochure for the exact location of each of these facilities). Over 155,000 individuals are presently being served by MHP.

Park Nicollet Medical Centers are located in Bloomington, Brooklyn Center, Burnsville, Eagan, Hopkins, South Minneapolis, Downtown Minneapolis, Minnetonka, Plymouth, Ridgedale and St. Louis Park.

Satellite facilities of the Coon Rapids Clinic are located at Ramsey, St. Michael, New Brighton and Brooklyn Center.

East Metro MedCenters include facilities at White Bear Family Practice Clinic; Maplewood Family Practice Group; North St. Paul Medical Center; Maryland Clinic; Eastside Medical Clinic; Arcade Clinic; Scenic Hills Clinic and Gorman Clinic Family Practitioners in Cottage Grove; Woodbury Family Medical Center; North Suburban Family Physicians in Shoreview; and Inver Grove Heights Family Practice Clinic.

Satellite facility of the Shakopee Medical Center is located in Prior Lake.

In order to be eligible for MHP you must reside in the Plan's service area as described in their brochure.

METROPOLITAN COUNCIL

Health Coverage Cost
October 1984 - September 1985

Bargaining Unit

Supervisory/Confidential

Plan	Premiums		Council Share		Employee Share		Council Share		Employee Share	
	Old	New	Old	New	Old	New	Old	New	Old	New
<u>Travelers Fee-For-Service</u>										
Single	\$ 132.64	\$ N/A	\$ 132.64	\$ N/A	\$ 0.00	\$ 0.00	\$ 132.64	\$ N/A	\$ 0.00	\$ N/A
Family (one dependent)	259.11	N/A	125.00	133.00	134.11	N/A	117.00	125.00	142.11	N/A
Family (2+ dependents)	343.71	N/A	125.00	133.00	218.71	N/A	117.00	125.00	226.71	N/A
<u>Physicians Health Plan</u>										
Single	\$ 76.94	\$ 89.71	\$ 76.94	\$ 89.71	\$ 0.00	\$ 0.00	\$ 76.94	\$ 89.71	\$ 0.00	\$ 0.00
Family (1 or 2 dep.)	147.32	159.11	125.00	133.00	22.32	26.11	117.00	125.00	30.32	34.11
Family (3+ dependents)	183.68	213.07	125.00	133.00	58.68	80.07	117.00	125.00	66.68	88.07
<u>Coordinated Health Care</u>										
Single	\$ 79.40	\$ 79.40*	\$ 79.40	\$ 79.40	\$ 0.00	\$ 0.00	\$ 79.40	\$ 79.40	\$ 0.00	\$ 0.00
Family (one dependent)	159.90	159.90*	125.00	133.00	34.90	26.90	117.00	125.00	42.90	34.90
Family (2+ dependents)	178.90	178.90*	125.00	133.00	53.90	45.90	117.00	125.00	61.90	53.90
<u>MEDCENTERS HMO</u>										
Single	\$ 63.00	\$ 66.80	\$ 63.00	\$ 66.80	\$ 0.00	\$ 0.00	\$ 63.00	\$ 66.80	\$ 0.00	\$ 0.00
Family (one dependent)	125.00	132.50	125.00	132.50	0.00	0.00	117.00	125.00	8.00	7.50
Family (2+ dependents)	174.95	185.45	125.00	133.00	49.95	52.45	117.00	125.00	57.95	60.45
<u>SHARE HMO</u>										
Single	\$ 83.67	\$ 90.71	\$ 83.67	\$ 90.71	\$ 0.00	\$ 0.00	\$ 83.67	\$ 90.71	\$ 0.00	\$ 0.00
Family (one dependent)	130.16	136.07	125.00	133.00	5.16	3.07	117.00	125.00	13.16	11.07
Family (2+ dependents)	161.15	170.08	125.00	133.00	36.15	37.08	117.00	125.00	44.15	45.08
<u>Group Health Inc.</u>										
Single	\$ 60.28	\$ 67.68	\$ 60.28	\$ 67.28	\$ 0.00	\$ 0.00	\$ 60.28	\$ 67.28	\$ 0.00	\$ 0.00
Family (one dependent)	120.56	129.36	120.56	129.36	0.00	0.00	117.00	125.00	3.56	4.36
Family (2+ dependents)	166.37	179.68	125.00	133.00	41.37	46.68	117.00	125.00	49.37	54.68

* = No change in premiums for 1984-85 open enrollment period.
N/A = Not Available

REGIONAL TRANSIT BOARD

Suite 402 Metro Square Building, Saint Paul, Minnesota 55101

DATE: November 5, 1984
TO: Regional Transit Board
FROM: Elliott Perovich, Chairman
SUBJECT: Office Space

In the very near future the executive director and I will have to enter into a contractual agreement with the Metropolitan Council or another body to lease office space to house our operations.

RECOMMENDATION

That the Regional Transit Board authorizes the chairman and executive director to enter into a lease agreement for office space for the Board's staff operations.

EP/mf

METROPOLITAN COUNCIL

300 Metro Square Bldg., 7th and Robert Sts., St. Paul, Mn. 55101

November 1984

TO: Members of the Regional Transit Board

FROM: Gertrude Ulrich

SUBJECT: 1985 Regional Citizen of the Year competition

As many of you know, the Council held its first Regional Citizen of the Year competition this year, honoring Gladys Brooks as the winner at the April 30 State of the Region event. Now, we need your help again to make this year's competition equally successful. As chair of the selection committee, I'd like to ask each of you to think about people you know who have made outstanding contributions in our area. We're looking for nominees who have made a difference not just in the community where they live, but on a regional scale. The 1984 nominees, for example, ranged from an innovator in programs for elderly people in the region to the president of the original World Trade Center Commission.

Your nominations should be accompanied by a letter outlining the person's qualifications for the award. (We also need their address and phone number.) Nominations must be received at the Council by December 31 and should be addressed to Lynna Williams in the Communications Department. The winner will be honored at the Jan. 30, 1985 State of the Region dinner. As members of the Regional Transit Board, you're in a position to know much about our region and the people who make it work--including your fellow board members. I hope you'll join in this attempt to recognize the special contributions of "regional" citizens. Thanks for your time and cooperation. If you have any questions, please call Lynna Williams at 291-6511.

5. TRANSIT PROJECTS

TABLE 23

1985 ANNUAL ELEMENT (MTC)
APPROVED GRANTS (1)

UMTA - Sections 3, 5, 9, 9A, and Title 23

ITEM	GRANT	GRANT TITLE - MAJOR PROJECT ADDITIONAL PROJECTS ⁽²⁾	TOTAL \$1,000's	FEDERAL SHARE \$1,000's	UNEXPENDED BALANCE (TOTAL) \$1,000's
1	MN-03-0016	Shingle Creek Purchase Articulated Bus Equipment	\$ 3,394	\$ 2,715	\$ 207
2	MN-03-0024	1978 TSI 1984 Capital Equipment Bus Turnarounds	1,950	1,560	128
3	MN-03-0025	Management Information System (MIS)	1,155	924	76
4	MN-03-0027	Snelling Garage Renovation	3,415	2,732	614
5	MN-03-0028	Articulated Bus Purchase Project Mobility Buses	7,092	5,674	455
6	MN-03-0030 ⁽³⁾	Heywood Facility	7,449	5,959	144
7	MN-03-0034	Standard Bus Purchase	10,000	8,000	1,770
8	MN-03-0035	Handicapped-Accessible Buses (NBEI)	3,750	3,000	3,750
9	MN-03-4001	Vehicle Consumables	219	175	213
10	MN-05-0003	1979 TSI 1983 and 1984 Capital Equipment Other Improvements	2,068	1,655	1,442
11	MN-05-0008	Articulated Bus Purchase Project Mobility Buses	4,175	3,340	187
12	MN-05-0009	Heywood Facility	9,205	7,364	0
13	MN-05-0011	1983 TSI - Bus Rehabilitation	4,451	3,561	1,891
14	MN-23-2001	Articulated Bus Purchase	2,550	1,785	172
15	MN-23-2002	Articulated Bus Purchase	2,500	1,919	269
16	MN-23-9001	Articulated Bus Purchase	2,353	2,000	91
17	MN-23-9002	Project Mobility Bus Purchase	1,194	1,000	376
18	MN-90-0001	Bus Rehabilitation	8,449	6,759	1,327
19	MN-90-X007	1984 Capital Equipment	1,260	1,008	695

(1) Money has already been encumbered for these grants and projects.

(2) Grants are made to undertake a specific project or projects identified in the application. When funds remain in an UMTA grant after completion of the identified project(s), it may be amended to fund or help fund other projects, here listed as "additional projects." In addition, it may be necessary to obtain funds from different sources; e.g., UMTA Section 3 and Federal Aid Urban, for a single project. As a result, several projects such as the Heywood Facility and Articulated Bus Purchase are funded from several grants.

(3) The Heywood Facility (Fred T. Heywood Operating and Office Facility) was formerly referred to as the new Northside Garage and is so identified in the earlier grants.

1985 ANNUAL ELEMENT (MTC)
APPROVED GRANTS

UMTA - Sections 3, 5, 9, 9A, and Title 23

Item 1 Shingle Creek Purchase: MN-03-0016

1985 Project: Articulated Bus Equipment Purchase

The original grant was concerned with purchase of the Shingle Creek Garage. Excess funds were made available through grant amendment to help fund the purchase of radios and fareboxes for the 62 articulated buses. The first 25 buses were delivered in 1983; the remaining 37 in 1984. Fareboxes and radios will be purchased and delivered in 1985.

See also Item 5.

Item 2 Transit System Improvements (1978 Grant): MN-03-0024

1985 Project: 1984 Capital Equipment

This grant has been used to fund a variety of smaller capital improvements of the type which are not the subject of separate grant applications. In 1985 funds from this grant will be used to help fund the purchase of tools and equipment necessary for transit operations.

Item 3 Management Information Systems: MN-03-0025

During 1985, Materials Management will be implemented as a part of the development of a completely integrated management information system.

Item 4 Snelling Garage Renovation: MN-03-0027

This project involves the renovation and repair of the Snelling Garage. The changes and repairs necessary to provide safe, efficient, facilities for storage and maintenance of the bus fleet were determined through a renovation analysis and safety inspection completed in 1977. The renovation was started in 1981 and completed in 1983, with only final activities to be carried into 1985.

Item 5 Articulated Bus Purchase: MN-03-0028

This grant is to assist in the purchase of 62 articulated buses, using a combination of UMTA, Federal Aid Urban, and Interstate Substitution funds. These buses were delivered in 1983 and 1984. Funds were originally budgeted for wheelchair lifts on some of these buses, but elimination of this requirement made funds available to assist in the purchase of 14 Project Mobility buses delivered in 1983. Fareboxes and radios will be purchased and delivered in 1985.

Item 6 Heywood Facility: MN-03-0030

This new 300-bus storage facility replaces the old Northside Garage, and the five-story office building houses all MTC administrative and support functions formerly located at the Nicollet Garage and in leased space in downtown St. Paul. The facility was completed and occupied in 1984. Construction of an employee parking lot will be completed in 1985.

Item 7 Standard Bus Purchase: MN-03-0034

Funds from this grant are being used to assist in the acquisition of 74 standard size buses to replace 74 buses currently owned by the MTC. This acquisition represents the second increment of the MTC's adopted multi-year fleet modernization program. Buses will be delivered in late 1984 and 1985.

Item 8 Handicapped-Accessible Buses (NBEI): MN-03-0035

This grant is concerned with the purchase of 20 standard 40-foot handicapped-accessible buses as a part of UMTA's New Bus Equipment Introduction (NBEI) program. These buses will be used by the MTC in a demonstration of the use of accessible buses in regular scheduled route service.

Item 9 Vehicle Consumables: MN-03-4001

This project is concerned with automating the monitoring of vehicle consumables (diesel fuel, oil, torque fluid, etc.) used by each of the MTC's revenue vehicles. This system will trace the quantity of consumables used per fleet, facility, and vehicle in a given time period, permitting correction of problems associated with bus efficiency and garage activity.

Item 10 Transit System Improvements (1979 Grant): MN-05-0003

Funds remain in this grant which can be used only for shelter design and construction. The funds are not presently programmed, since the MTC has stopped constructing new shelters.

Item 11 Articulated Bus Purchase: MN-05-0008

See Item 5 above.

Item 12 Heywood Facility: MN-05-0009

See Item 6 above.

Item 13 1983 TSI - Bus Rehabilitation: MN-05-0011

This grant will assist the financing of various transit system improvements, including the rehabilitation of buses, the purchase of land for parking at the Heywood Facility, park-ride facilities, the purchase of management information equipment and the construction of bus turnarounds.

Item 14 Articulated Bus Purchase: MN-23-2001

This project uses Federal Aid Urban funds to assist in the purchase of 62 articulated buses delivered in 1983 and 1984. Some funds were also used to assist in the purchase of 14 Project Mobility buses.

See Item 5 above.

Item 15 Articulated Bus Purchase: MN-23-2002

This project uses Federal Aid Urban funds to assist in the purchase of 62 articulated buses delivered in 1983 and 1984. Some funds were also used to assist in the purchase of 14 Project Mobility buses.

See Item 5 above.

Item 16 Articulated Bus Purchase: MN-23-9001

Under this grant, Interstate Substitution funds were used to assist in the purchase of 62 articulated buses delivered in 1983 and 1984. Some funds were also available to assist in the purchase of 14 Project Mobility buses.

See Item 5 above.

Item 17 Project Mobility Bus Purchase: MN-23-9002

Under this grant, Interstate Substitution funds were used to assist in the purchase of 14 Project Mobility buses.

Item 18 Bus Rehabilitation: MN-90-0001

This grant will provide funds to supplement other UMTA (Item 13) and FAU funds to permit rehabilitation of up to 160 buses in conformance with the fleet modernization plan.

Item 19 1984 Capital Equipment: MN-90-X007

Funds from this grant will aid in financing the purchase of communications equipment, office equipment, MIS equipment, 11 supervisory vehicles, service and maintenance vehicles, and service and maintenance tools.

TABLE 24

1985 ANNUAL ELEMENT (MTC)
NEW GRANTS

UMTA - Sections 3, 9, and Title 23

<u>ITEM</u>	<u>GRANT</u>	<u>GRANT TITLE - MAJOR PROJECTS</u>	<u>TOTAL \$1,000's</u>	<u>FEDERAL SHARE \$1,000's</u>
1	MN-23-2003 (Pending)	Bus Rehabilitation (FAU Funds)	\$ 1,524	\$ 1,143
2	MN-90-X008 (Pending)	1984 Capital Projects a) Replace 48 Forty-foot Buses b) Replace 11 Thirty-foot Buses c) Purchase Computer Software/Hardware d) Purchase Maintenance Equipment e) Construct 2 Park/Ride Facilities	12,313	9,850
3	Proposed	1985 Capital Projects a) Purchase 134 Forty-foot Buses b) Nicollet Garage c) Computer Applications d) St. Paul CBD Layover Facility e) 1985 Capital Equipment f) Central Money Counting Room g) Radio Computer System Upgrade h) Bus Turnarounds i) Computer Related Equipment	39,650	31,708

1985 ANNUAL ELEMENT (MTC)

NEW GRANTS

UMTA - Sections 3, 9, and Title 23

Item 1. Bus Rehabilitation: MN-23-2003 (Pending)

This grant will provide Federal Aid Urban funds to supplement UMTA funds to permit rehabilitation of up to 160 buses in conformance with the fleet modernization plan.

Item 2. 1984 Capital Projects MN-90-X008 (Pending)

- a) Replace 48 Forty-foot Buses: A project to acquire 48 buses to complete the replacement of 122 of the 1972 Flexible buses currently owned by the MTC. The first 74 of the 122 are being replaced with the assistance of MN-03-0034. (Federal share: \$7,053,136)
- b) Replace 11 Thirty-foot Buses: A project to acquire 11 lift-equipped 30-foot buses to replace a like number now operated by the MTC as part of a fleet of 34 buses in its Project Mobility service for the elderly and handicapped, provided under contract with the Minnesota Department of Transportation. (Federal share: \$1,293,120)
- c) Purchase Computer Software/Hardware: The acquisition of a variety of computer equipment including mainframe support software and application systems support hardware for the following systems: Personnel, Timeroll, Vehicle Management, Facilities Management, Consumables, Telephone Information, and Risk Management. (Federal share: \$715,860)
- d) Purchase Maintenance Equipment: The acquisition of a variety of maintenance equipment, the major items being 13 automobiles, a coin wrapper, 2 shelter maintenance vans, 12 bin shelf units, 2 large floor sweepers, an articulated bus lift, 2 ultrasonic cleaners, a brake lathe, and engine dynamometer. (Federal share: \$429,604)
- e) Construct 2 Park/Ride Facilities: A project to construct park/ride facilities in the northwestern metropolitan suburbs of Brooklyn Center and Brooklyn Park. Construction of MTC-owned lots is necessary because the "joint-use" lots owned by others in the vicinity had to be given up because of overuse by MTC riders. (Federal share: \$358,560)

Item 3. 1985 Capital Projects (Proposed)

- a) Purchase 134 Forty-foot Buses: A project to purchase 100 buses to replace an equal number of Flexible buses acquired in 1972, and an additional 34 buses for fleet expansion. Buses would be delivered in 1986 and 1987. (Federal share: \$18,298,200)

- b) Nicollet Garage: The future of this garage will be determined by an alternative study commencing in November 1984, ranging from "do nothing" to demolishing the existing structure and building on a new site. This study will determine the final scope of this project, with funds being requested now for one of the "build" alternatives. (Federal share: \$10,499,415)
- c) Computer Applications: The automation of new systems, and the enhancement of existing systems, in order to provide the MTC with more efficient operations and more effective management information. Systems involved include Payroll, Personnel, Run-Cutting and Scheduling, Vehicle Management, and Facility Management. This work will be undertaken during 1985, 1986, and 1987. (Federal share: \$684,850)
- d) St. Paul CBD Layover Facility: This project is concerned with the design and construction of a permanent bus layover facility near the St. Paul Central Business District, to replace on-street space which will be lost as renewal of the Lowertown area continues. Detailed design, site acquisition, and the initiation of construction would be undertaken in 1985, with completion in 1986. (Federal share: \$423,320)
- e) 1985 Capital Equipment: The purchase of tools and equipment necessary for agency operation, including support equipment and service and maintenance equipment for bus and facility maintenance, some of which will replace worn out equipment. Acquisition of tools and equipment will occur in 1985 and 1986. (Federal share: \$312,598)
- f) Central Money Counting Room: A project to construct and equip a self-contained central money counting facility within the Fred T. Heywood Operating Facility. The project would be commenced and completed in 1985. (Federal share: \$321,640)
- g) Radio Computer System Upgrade: A project to improve the existing Radio Communications System through replacing the computer equipment and microwave equipment, and providing necessary radio equipment. All equipment would be purchased, installed, and implemented during 1985. This project will be funded in part with funds from MN-05-0003. (1985 Federal share: \$188,000)
- h) Bus Turnarounds: The design and construction of one or two bus turnarounds, with design to be undertaken in 1985 and construction in 1986. (Federal share: \$145,310)
- i) Computer Related Equipment: Acquisition of computer hardware, software, and accessories needed to support all MTC data processing users in the operation, enhancement, or development of automated systems. The majority of funding for this project will come from existing or pending grants. The great majority of the work will be completed in 1985. (1985 Federal share: \$133,642)

TABLE 25

1985 ANNUAL ELEMENT (MTC AND ST. PAUL)
NEW GRANTS

UMTA - Section 4(i)

ITEM	PROJECT DESCRIPTION	TOTAL	FEDERAL
		NET PROJECT COST \$1,000's	SHARE \$1,000'S
1.	Implementation of I-394 Rideshare Incentives (MTC)	421	316
2.	St. Paul Public/Private Transit Shelter Demonstration (St. Paul)	413	236
3.	Commuter Club Program (MTC)	350	263
4.	Paratransit Vehicle Leasing Program (MTC)	283	212
5.	I-394 Marketing Program (MTC)	300	225
6.	I-394 Transit Management Program (MTC)	162	122

URBAN MASS TRANSPORTATION ADMINISTRATION
SECTION 4(i) - INNOVATIVE TECHNIQUES AND METHODS
IN THE MANAGEMENT AND OPERATION OF PUBLIC
TRANSPORTATION SERVICES

- Item 1. Implementation of I-394 Rideshare Incentives is development of an intensive ridesharing promotion effort with a variety of strategies and incentives to be used in the I-394 corridor during the five-year construction period.
- Item 2. The St. Paul/Private Transit Shelter Demonstration of the feasibility of providing passenger waiting shelters on a cooperative basis, using both public and private resources as is done in the development of the St. Paul skyway system.
- Item 3. The Commuter Club would be open to all commuters who are members of registered car and vanpools. The functions of the Club would be to act as a source of rideshare information for members, assist members in backup ride and emergency situations, and provide additional miscellaneous services. The proposed funding would be used for the planning, start up, and initial operation of the Commuter Club.

- Item 4. The Paratransit Vehicle Leasing Program involves the purchase of twelve paratransit vehicles by the MTC for leasing to organizations and communities which are setting up paratransit programs. This includes several existing MTC paratransit vehicles, currently leased to communities and agencies, which need to be replaced due to age, mileage, and poor mechanical condition.
- Item 5. The I-394 Marketing Program will develop and initiate the necessary detailed marketing programs for regular scheduled bus service in the I-394 corridor, coordinated with the Rideshare and Mn/DOT marketing programs. Major regular scheduled transit service improvements are being planned, and a major marketing effort will be necessary to ensure that people understand the nature of the highway and garage facilities, their use, and the transit service options which will be available.
- Item 6. The I-394 Transit Management Program represents a comprehensive approach to coordinating and administering all regular scheduled transit service activities which must be accomplished as part of the I-394 project. This program will support one full time staff person for two years, with responsibility for coordinating all affected MTC divisions and other agencies to ensure that day-to-day transit service is provided with minimal delays and disruptions.

TABLE 26

1985 ANNUAL ELEMENT (MTC)
 UMTA - Section 9 (Operating Assistance)

<u>Item</u>	<u>Project Description</u>	<u>Total⁽¹⁾ \$1,000's</u>	<u>Federal⁽¹⁾ \$1,000's</u>	<u>Source of Federal Funds</u>
1	Operating Assistance - FY 1985	\$68,031	\$8,528	UMTA Section 9
2	Estimated Operating Assistance - FY 1986	\$73,264	\$8,528	UMTA Section 9

URBAN MASS TRANSPORTATION ADMINISTRATION
SECTION 9 OPERATING ASSISTANCE

Item 1. Operating Assistance - FY 1985 (for CY 1984)

This project consists of operating assistance for the bus system owned and operated by the Metropolitan Transit Commission. The purpose of the project is to provide financial assistance to allow the MTC to continue the present quality of bus service. The federal funds shown in the 1985 Annual Element represent the entire allocation of Section 9 funds available for operating assistance.

Item 2. Operating Assistance - FY 1986 (for CY 1985)

An application for the FY 1986 funds will be submitted towards the end of 1985.

(1) The total operating cost includes all of the MTC operating budget from sources other than passenger fares, other operating revenue, and investment income. The federal share shown is only Section 9 operating assistance funds and does not include other federal funds, such as those for planning and demonstration projects.

TABLE 27

1986 and 1987 MULTI-YEAR ELEMENT (MTC)
NEW FUNDING

UMTA - Sections 3, 9, and Title 23

AMOUNT AND YEAR OF UMTA ENCUMBRANCE OF NEW FEDERAL FUNDS

Total Estimated Project Cost (Federal and Local)

<u>ITEM</u>	<u>1986</u> <u>\$1,000's</u>	<u>1987</u> <u>\$1,000's</u>
1 Full-Sized or Articulated Buses	\$18,375	\$19,250
2 Bus Rehabilitation	-0-	5,368
3 Park/Ride Lots	470	490
4 Bus Turnarounds	190	200
5 Equipment (System Maintenance & Improvement)	630	680
TOTAL	<u>\$19,665</u>	<u>\$25,988</u>

PROJECT DESCRIPTIONS
Items 1 & 2 Vehicles

The MTC fleet modernization plan for 1986 and 1987 calls for the following regular route service buses:

<u>NUMBER OF BUSES</u>	<u>CONTRACT</u> <u>ENCUMBERED</u>	<u>DELIVERED OR</u> <u>REHABILITATED</u>
125 - Purchase	1986	1987
44 - Rehabilitate ⁽¹⁾	1987	1987
125 - Purchase	1987	1988

The chart above represents the MTC's best estimate of bus replacement and rehabilitation required in order to accommodate regular service bus needs. These estimates will be revised based on the availability of funds with which to rehabilitate or purchase buses.

Item 3 Park/Ride Lots

The park/ride program calls for the construction of two lots per year with right-of-way acquisition, design, and construction for each lot usually requiring two years.

Item 4 Bus Turnarounds

One or two bus turnarounds will be constructed in each year of this program.

Item 5 System Maintenance and Improvements

This is a continuation of the type of program identified in the narrative on Items 2 and 19 of Approved Grants in the 1985 Annual Element, with specific activities varying from year to year.

(1) Federal Aid Urban funds totaling \$5,000,000 for bus rehabilitation projects in 1985 and 1987 have been recently included in the locally-approved FAU program. However, the MTC's rehabilitation program will be slowed down due to financial problems experienced by the firm with which the MTC contracted for the 1984 bus rehabilitation project, and it is likely that these new FAU funds will be used for bus rehabilitation in 1986 or 1987, as shown.

URBAN MASS TRANSPORTATION ADMINISTRATION
SECTION 16(b)(2)

Transportation Services for the Elderly and Handicapped

The Minnesota Department of Transportation will submit on or about October 15, 1984, an application to the Urban Mass Transportation Administration for Fiscal Year 1984 Section 16(b)(2) funds in the amount of \$448,005 on behalf of twenty-three private non-profit organizations throughout the State. These funds are to be used as 80% of the purchase price of twenty-three vehicles equipped for the transportation of elderly and handicapped persons under the provisions of Section 16(b)(2) of the UMTA Act. The vehicles to be acquired in this project were recommended for funding after review by a Committee composed of elderly and handicapped people.

Ten of the recommended recipient organizations are located in the Twin Cities Metropolitan Area and are identified in the following table. That part of the application consisting of the Twin Cities area recipient organizations has a total estimated project cost of \$214,480.00 for which \$171,584.00 in federal funds will be requested to assist in the acquisition of ten vehicles and related equipment.

TABLE

TRANSPORTATION IMPROVEMENT PROGRAM 1985 ANNUAL ELEMENT (MN/DOT)

1985 ANNUAL ELEMENT (MN/DOT)
UMTA - Section 16(b)(2)

ITEM	PROJECT DESCRIPTION	ESTIMATED TOTAL	1984 COST FEDERAL	SOURCE OF FEDERAL FUNDS
1.	Vehicles as described for the following private, non-profit organizations:			Application for 16(b)(2) funds for statewide program submitted 1984.
	<u>Organizations</u>	<u>No. of Vehicles</u>	<u>No. of Pass.</u>	
a.	Dakota Area Referral & Transportation for Seniors, Inc.	1	10-16	\$ 22,920 \$ 18,336

<u>Organizations</u>	<u>No. of Vehicles</u>	<u>No. of Pass.</u>	<u>ESTIMATED TOTAL</u>	<u>1984 COST FEDERAL</u>
b. East Side Neighborhood Services, Inc.	1	17-24	\$ 25,440	\$ 20,352
c. Ebenezer Society	1	17-24	25,440	20,352
d. Martin Luther Manor	1	10-16	22,920	18,336
e. Minneapolis Age & Opportunity Center, Inc.	1	15	20,960	16,768
f. Model Cities Health Center, Inc.	1	7	15,000	12,000
g. New Brighton Eagles Airie 3718	1	10-16	22,920	18,336
h. North Memorial Medical Center	1	7	15,000	12,000
i. Suburban Commu- nity Services	1	10-16	22,920	18,336
j. Suburban Para- transit, Inc.	<u>1</u>	15	<u>20,960</u>	<u>16,768</u>
TOTALS	10		\$214,480	\$171,584