



Minnesota Regional Transit
Board: Records.

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BUDGET PUBLIC HEARING SCRIPT

GOOD AFTERNOON. THIS IS THE PUBLIC HEARING FOR THE REGIONAL TRANSIT BOARD'S
1988 WORK PROGRAM AND OPERATING/CAPITOL BUDGET. *1/2 c per 5 ma,*

THE PUBLIC HEARING IS HELD TO RECEIVE PUBLIC COMMENT ON OUR PROPOSED WORK
PROGRAM AND BUDGET. THE RECORD WILL REMAIN OPEN TO RECEIVE PUBLIC COMMENT ON
THE PROPOSED PLAN UNTIL SEPTEMBER 10, 1987. *any 2 i/o*

at 11:30
WE WILL FIRST TAKE TESTIMONY FROM THOSE WHO HAVE SIGNED UP TO OFFER THEIR
COMMENTS. THEN WE WILL TAKE TESTIMONY FROM THOSE OF YOU IN THE AUDIENCE WHO
WANT TO OFFER COMMENTS ON THE BUDGET.

THOSE OF YOU WHO HAVE WRITTEN COMMENTS FOR THE RECORD, PLEASE PRESENT THOSE
COMMENTS TO THE RECORDING SECRETARY. THOSE COMMENTS WILL BE ENTERED INTO THE
RECORD FOLLOWING YOUR VERBAL COMMENTS.

IF YOU WISH TO SUBMIT COMMENTS FOLLOWING THE PUBLIC HEARING, PLEASE SEND THOSE
COMMENTS TO KATHY CHRISTOPHERSON, REGIONAL TRANSIT BOARD, 270 METRO SQUARE
BUILDING, ST. PAUL, MINNESOTA 55101.

RTB COMPROLLER KATHY CHRISTOPHERSON WILL HIGHLIGHT THE PROPOSED 1988 WORK
PROGRAM AND OPERATING/CAPITOL BUDGET. *H*

KATHY.....

(NOW ASK THE PEOPLE WHO SIGNED UP TO PRESENT THEIR TESTIMONY)

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REGIONAL TRANSIT BOARD
ROLL CALL AND ATTENDANCE SHEET

DATE: 8/10/87

BOARD OR COMMITTEE Public Hearing

MEMBER NAME	PRESENT	VOTE	VOTE	VOTE	VOTE	VOTE
Chairman	✓					
Doris Caranicas	✓					
Ruth Franklin						
Carole Faricy						
Alison Fuhr	✓					
Rochelle Graves	✓					
George Isaacs						
Paul Joyce	✓					
Edward Kranz	✓					

REGIONAL TRANSIT BOARD

1988 WORK PROGRAM AND BUDGET

Draft
July 20, 1987

TABLE OF CONTENTS

	<u>Page</u>
<u>1988 Regional Transit Board Overview & Executive Summary.....</u>	1
o Summary of Fund Sources and Uses.....	3
o 1988 Revenues and Other Sources of Funds.....	4
o Revenue Source by Work Program.....	5
o Summary of Fund Uses by Work Program.....	6
o Summary of General Administrative and Overhead by Work Program.....	7
 <u>Work Program Activity Statements</u>	
88-01 RTB Policy Management.....	8
88-02 Executive Director's Office.....	10
88-03 Planning and Programs Administration.....	12
88-04 Transportation Planning Process.....	14
88-10 Handicapped Transportation Planning.....	16
88-11 Regional Rideshare Program Coordination.....	18
88-12 I-394 Planning and Implementation.....	20
88-13 Transit System Planning and Implementation.....	22
88-14 Transit Programs Administration and Evaluation.....	24
88-15 Administrative Services.....	26
88-16 Financial Services.....	28
88-17 Personnel Administration.....	30
88-19 Public Information.....	32
88-20 Capital Equipment Program.....	34
88-21 Debt Service.....	35
88-22 Competitive Transit Services.....	36
88-23 Preliminary Engineering for Corridor Transit Improvements.....	38
88-26 Test Marketing.....	40
 <u>Transit Assistance Requests</u>	
o Other Providers.....	42
o Metropolitan Transit Commission.....	43
Metropolitan Transit Commission Work Program.....	44
 <u>Personnel</u>	
o 1988 RTB Staff Complement.....	58
o RTB Organizational Chart.....	59

APPENDIX

o Capital Expenditure Program (88-20) Detail.....	60
o Budget Assumptions.....	64

REGIONAL TRANSIT BOARD

Suite 270 Metro Square Building, Saint Paul, Minnesota 55101

DATE: July 20, 1987
TO: Chairman and Members of the Regional Transit Board
FROM: Gregory L. Andrews, Executive Director
SUBJECT: Regional Transit Board 1988 Budget

The proposed 1988 Regional Transit Board budget presents the expenditures associated with the public transit activities of the RTB in the Twin Cities Metropolitan Area, as well as the revenues necessary to fund those expenditures. This document has been developed to reflect the agency's goals and policies as identified in the Implementation and Financial Plan approved in April 1987. Many of the work program activities represent ongoing efforts, whereas several other activities have been developed as new RTB initiatives in the implementation of the "family of transit services" concept for the Metropolitan Area.

All of the budget activities are within the context of meeting the IFP goals and policies as stated below:

1. Transit services should be provided in a cost-effective and efficient manner.
2. Transit services should be responsive to the needs of the elderly, young, disabled, economically disadvantaged and other dependent groups.
3. Transit services should be provided that enhance the quality of life in the Metropolitan Area.
4. To provide transit services that enhance the mobility of area residents.
5. Transit services should be provided in a safe, reliable, efficient and well-maintained manner.
6. Complete, coordinated and accurate transit information should be provided to area residents to promote understanding and use of services.
7. Utilize public resources and investments in the most efficient manner possible in order to establish and maintain a strong financial base for public transit activities.
8. The transit decision-making process should provide for the involvement of service operators, service users, communities, the general public, and other agencies.
9. Public mobility should be provided in the event of emergencies or energy shortages.

Regional Transit Board
July 20, 1987
Page Two

As indicated in the IFP, the goals and policies provide the overall direction and focus for the Regional Transit Board. This budget, our first since the approval of our five-year implementation plan, represents a significant step for our agency in meeting the transportation needs of area residents.

Specifically, the Planning and Programs priorities for 1988 will focus on three major objectives:

- * Plan and promote transit as an integral part of the Region's transportation system.
- * Emphasize improved efficiency, effectiveness and responsiveness to the needs of Metropolitan Area residents through strong program management.
- * Demonstrate and implement new concepts that focus on improving transit services that meet the needs of area residents.

Accomplishing the above objectives will require a great deal of administrative support, which is sometimes overlooked in assessing the work programs of an agency budget. The Administrative objectives for 1988 fall into three basic areas:

- * Provide for a smooth transition into our new office location.
- * Improve the management information system.
- * Implement a strong public information program that responds to the needs of our users, providers, local governmental units, legislators, and other interested parties.

The staff of the Regional Transit Board is looking forward to accomplishing our 1988 objectives under your policy guidance. The next year will surely be rewarding as we improve the transportation system in the Twin Cities Metropolitan Area.

GA/mf

REGIONAL TRANSIT BOARD
 Summary of Fund Sources & Uses
 1988 Proposed Budget

Sources:

Property Taxes	\$53,236,000	
State Appropriation	20,450,000	
Federal Grants	894,000	
Interest & Misc.	500,000	
Beginning Fund Balance	<u>11,400,000</u>	
TOTAL SOURCES AVAILABLE		\$86,480,000

Uses:

<u>Transit Services:</u>		
Regular Route	\$61,375,700	
Metro Mobility	6,288,100	
Rural Systems	859,100	
Sm. Urban Systems	295,200	
Replacement Service	1,534,100	
Test Marketing	372,500	
Rideshare	638,300	
Jobseekers	<u>352,200</u>	
TOTAL TRANSIT SERVICES	\$71,715,200	
Planning & Programs	\$ 1,734,500	
Light Rail Transit (LRT)	\$ 1,661,400	
Policy Management	<u>\$ 399,800</u>	
TOTAL OPERATING USES		\$75,510,900
TOTAL CAPITAL USES		292,270
TOTAL DEBT SERVICE		<u>4,490,000</u>
TOTAL DISBURSEMENTS		<u>\$80,293,170</u>
ENDING FUND BALANCE		<u><u>\$ 6,186,830</u></u>

REGIONAL TRANSIT BOARD
1988 Revenues & Other Sources of Funds

Property Taxes (with debt service):

Levy	\$42,418,000	
Homestead Credit	8,708,000	
Feathering	<u>2,110,000</u>	
		\$53,236,000

State Appropriation:

Transit Provider	\$19,150,000	
Light Rail Transit (LRT)	200,000	
Planning & Administration	<u>1,100,000</u>	
		\$20,450,000

Federal Grants:

UMTA - Section 6	\$ 225,000	
UMTA - Section 8 UPWP	308,000	
Federal Aid Urban	<u>361,000</u>	
		\$ 894,000

Interest Income	\$ 350,000
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Miscellaneous Revenues	\$ 150,000
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Beginning Reserve Balances:

Transit Services	\$ 5,600,000	
General Fund	<u>5,800,000</u>	
		<u>\$11,400,000</u>

TOTAL ESTIMATED REVENUES & OTHER SOURCES OF FUNDS	<u>\$86,480,000</u>
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TOTAL ESTIMATED EXPENDITURES	\$80,293,170
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Ending Reserve Balances:

Transit Services	\$ 2,525,300	
General Fund	3,661,530	
		\$ 6,186,830

TOTAL EXPENDITURES & RESERVES	<u>\$86,480,000</u>
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REGIONAL TRANSIT BOARD
REVENUE SOURCE
by Work Program
1988 Budget

	Federal	State	Property Taxes	Other	Total Activities
88-01/Policy Management		157,100		242,700	399,800
88-03/Planning & Programs Administration		114,300		142,700	257,000
88-04/Transportation Planning	118,300	270,000		4,800	393,100
88-10/Handicapped Transp. Planning	30,000	105,400			<u>135,400</u>
88-11/Regional Rideshare	361,000	243,600		70,400	675,000
88-12/I-394 Plng. & Implementation	55,000	75,000		49,300	179,300
88-13/Transit System Planning	104,700	134,600		134,900	374,200
88-14/Transit Programs Admin. & Eval.		18,701,500	48,746,000	3,263,000	70,710,500
88-22/Competitive Transit	225,000			3,500	228,500
88-23/Preliminary Engineering		200,000		1,461,400	1,661,400
88-26/Test Marketing		448,500		48,200	496,700
88-20/Capital Equipment				292,270	292,270
88-21/Debt Service			4,490,000		4,490,000
	<u>\$894,000</u>	<u>\$20,450,000</u>	<u>\$53,236,000</u>	<u>\$5,713,170</u>	<u>\$80,293,170</u>

REGIONAL TRANSIT BOARD
SUMMARY OF FUND USES
by Work Program
1988 Budget

Prgrm No/ Descrip	Regular Route	Metro Mobility	Rural Systems	Sm Urban Systems	Replacement Services	Test Marketing	Rideshare	Jobseekers	Total Transit	Plng & Prgrms	LRT	Policy Mgmt	Total Fund Uses
<u>Direct Costs</u>													
88-01/RTB Policy Mgmt												242,700	242,700
88-03/Plng & Prgrms Admin										114,300			114,300
88-04/Transp Plng Process										269,500			269,500
88-10/Hndcpd Transp Plng										76,400			76,400
88-11/Rideshare Prgrm Coord							605,300		605,300	40,600			645,900
88-12/I-394 Plng & Imple										130,000			130,000
88-13/Trnst Sys Plng & Imple										239,300			239,300
88-14/Trnst Prgrms Admin & Eval	61,005,500	6,250,000	853,900	293,500	1,525,000			350,000	70,277,900				70,277,900
88-22/Competitive Trnst Serv										151,900			151,900
88-23/Prel Eng for Corr Trnst Improv											1,566,400		1,566,400
88-26/Test Mrktg						370,300			370,300	78,200			448,500
<u>Indirect Costs</u>													
88-14/Trnst Prgrms Admin & Eval	253,900	26,000	3,500	1,200	6,200	1,500	2,600	1,500	296,400				296,400
General Admin & Overhead	116,300	12,100	1,700	500	2,900	700	30,400	700	165,300	634,300	95,000	157,100	1,051,700
TOTAL OPERATING	61,375,700	6,288,100	859,100	295,200	1,534,100	372,500	638,300	352,200	71,715,200	1,734,500	1,661,400	399,800	75,510,900
TOTAL CAPITAL													292,270
TOTAL DEBT SERVICE													4,490,000
TOTAL FUND USES													<u>\$80,293,170</u>

REGIONAL TRANSIT BOARD
SUMMARY OF GENERAL ADMINISTRATION & OVERHEAD
by Work Program
1988 Budget

Program No./ Description	Salaries	Travel	Professional & Technical	Occupancy	Materials & Supplies	Printing & Publishing	Equip Maint & Leases	Casualty & Liability	Other	TOTAL G & O
88-02/Executive Director's Office	86,300	8,450	20,000							114,900
88-15/Administrative Services	98,450	1,000	14,000	135,000	20,000	35,500	33,500	100,000	50,000	487,500
88-16/Financial Services	166,000	7,700	84,000						100	257,800
88-17/Personnel	11,675	3,125	5,000			2,000			12,700	34,500
88-19/Public Information	86,500	10,500	11,000		2,500	45,000	1,000		500	157,000
TOTALS	<u>\$448,975</u>	<u>\$30,775</u>	<u>\$134,000</u>	<u>\$135,000</u>	<u>\$22,500</u>	<u>\$82,500</u>	<u>\$34,500</u>	<u>\$100,000</u>	<u>\$63,450</u>	<u>\$1,051,700</u>

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-01

ACTIVITY TITLE: RTB Policy Management

Cont'd. New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To support the activities of the Regional Transit Board, its Chair, and the Assistant to the Chair.

Approach:

The expenses associated with the Board's activities, including travel, per diems, salaries of the Chair and direct staff assistance are included within this activity.

Relationship to Previous Work:

Continuing project.

PRODUCTS

COMPLETION DATES

Policy direction for transit planning activities and transit programs.

Ongoing

Staff assistance to the Chair and the Board in the adoption of Board policies and programs.

Ongoing

Legislative program and maintenance of intergovernmental communications.

Ongoing

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Chairman	1780
Assistant to Chair	1812
Administrative Assistant	880
Total	4400

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 118,200
Transit Provider Expense	\$
Per Diems	\$ 40,000
Travel	\$ 39,000
Professional & Technical	\$ 28,000
Metropolitan Council Chargebacks	\$ 16,900
Occupancy	\$
Materials & Supplies	\$
Printing & Publishing	\$
Equipment Maintenance	\$
Leases & Rentals	\$
Casualty & Liability	\$
Other	\$ 600
Allocated Expenses	\$ 157,100
TOTAL EXPENDITURES	\$ 399,800

<u>REVENUES</u>	
Property Taxes	\$
State Appropriation	\$ 157,100
Federal Grants	\$
Other Sources	\$ 242,700
TOTAL REVENUES	\$ 399,800

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-02

ACTIVITY TITLE: Executive Director's Office

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To carry out the administrative responsibilities of the Regional Transit Board with the assistance of the Director of Planning and Programs and the Comptroller. Major responsibilities include strategic planning, personnel administration, management of RTB's work programs and budget, and implementation of policies and procedures to ensure that Board programs are carried out effectively.

Approach:

This activity includes the expenses of the Executive Director, and the Administrative Assistant.

Relationship to Previous Work:

This work represents a continuation of 1987 activities.

PRODUCTS

COMPLETION DATES

Management of the annual work program and budget to ensure the implementation of RTB policies and programs.

Ongoing

Coordination of the RTB's strategic planning activities.

Ongoing

Coordination of the RTB Staffing Plan.

Ongoing

Coordination of legal services to the Board and departments.

Ongoing

Implementation of Board decisions through the appointment and executive direction of Board employees.

Ongoing

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Executive Director	1730
Administrative Assistant	880
Total	2610

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 86,300
Transit Provider Expense	\$
Per Diems	\$
Travel	\$ 8,450
Professional & Technical	\$ 20,000
Metropolitan Council Chargebacks	\$
Occupancy	\$
Materials & Supplies	\$
Printing & Publishing	\$
Equipment Maintenance	\$
Leases & Rentals	\$
Casualty & Liability	\$
Other	\$ 150
Allocated Expenses	\$ (114,900)
TOTAL EXPENDITURES	\$ -0-

REVENUES

Property Taxes	\$
State Appropriation	\$
Federal Grants:	

Other Sources	\$
TOTAL REVENUES	\$ N/A

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-03

ACTIVITY TITLE: Planning and Programs Administration Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To provide general administration activities for the Planning and Programs Division of the Regional Transit Board.

Approach:

To participate in agency activities and provide overall management of the Planning and Programs Division. Project includes the expenses of support staff, local travel expenses and other general administrative expenses of the division.

Relationship to Previous Work:

This work represents a continuation of 1987 activities.

PRODUCTS

COMPLETION DATES

Preparation of technical memoranda and reports responding to legislative and community requests.
Participation in 1989 Budget.
Staff hiring and training.
Organizational support to the board, staff and the general public.

Ongoing
Fall, 1988
Ongoing
Ongoing

STAFF COMPLEMENTHOURS

Director of Planning & Programs	800
Manager of Planning	180
Manager of Programs	180
Secretary	1730
Clerical	<u>1810</u>
Total	4700

EXPENDITURESDOLLARS

Salaries & Benefits	\$ 86,800
Transit Provider Expense	\$ _____
Per Diems	\$ _____
Travel	\$ 13,550
Professional & Technical	\$ 2,500
Metropolitan Council Chargebacks	\$ 10,900
Occupancy	\$ _____
Materials & Supplies	\$ _____
Printing & Publishing	\$ _____
Equipment Maintenance	\$ _____
Leases & Rentals	\$ _____
Casualty & Liability	\$ _____
Other	\$ 550
Allocated Expenses	\$ <u>142,700</u>
TOTAL EXPENDITURES	\$ <u>257,000</u>

REVENUES

Property Taxes	\$ _____
State Appropriation	\$ 114,300
Federal Grants:	

Other Sources	\$ <u>142,700</u>
TOTAL REVENUES	\$ <u>257,000</u>

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-04

ACTIVITY TITLE: Transportation Planning Process Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To provide RTB planning and programs support to coordinate, support and maintain the interagency 3-C (continuing, comprehensive, cooperative) planning process pursuant to state and federal statutes and regulations, specifically those associated with the Urban Mass Transportation Administration's Section 8 Planning Program. To ensure RTB coordination, cooperation and support of the planning activities of the Metropolitan Council, Minnesota Department of Transportation, and other agencies.

Approach:

The RTB will participate in the 3-C process through participation in the interagency committee structure, special technical advisory committees and task forces. Staff will provide the necessary assistance in the development and review of the Metropolitan Council's Transportation Policy Plan Update, the FAU program, TIP program, referrals, development of the 1988 Unified Planning Work Program, quarterly reports and invoices, and other state and federal programs as needed. Activities also include development of the 1988-89 Implementation Plan.

Relationship to Previous Work:

These activities represent the RTB's continued role in the 3-C process. This category also contains the following activities in the Metropolitan Council's Transportation Policy Plan Update conducted under category 87-09 in the 1987 Budget and Work Program.

PRODUCTS

COMPLETION DATES

Review and approval of plans and projects.	Ongoing
Participate in committee meetings, task forces, etc.	Ongoing
Participate in maintaining certification of the Metropolitan Area Planning Process.	December, 1988
Participate in 1988 Unified Planning Work Program.	June-October, 1988
Preparation of Quarterly Reports	Ongoing
Participation in preparation of the 1988-90 T.I.P. including an annual element.	June-December, 1988
Amendments to the 1988-90 T.I.P.	As Needed
Project reviews.	Ongoing
Input to FAU programs as necessary.	October, 1988
Input to Interstate Substitution Quarterly status reports as necessary.	April, July, October, 1988
Technical memorandums and reports on Implementation Plan.	January-August, 1988
Draft Implementation Plan.	September, 1988
Implementation Plan.	December, 1988
Review and comment on Transportation Policy Plan Update.	January-June, 1988

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	210
Manager of Planning	330
Manager of Programs	270
Planners	1390
Project Administrators	590
Engineer/Planner	80
Interns	<u>1300</u>
Total	4170

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 71,900
Transit Provider Expense	\$
Per Diems	\$
Travel	\$ 3,500
Professional & Technical	\$
Metropolitan Council Chargebacks	\$ 192,100
Occupancy	\$
Materials & Supplies	\$
Printing & Publishing	\$ 2,000
Equipment Maintenance	\$
Leases & Rentals	\$
Casualty & Liability	\$
Other	\$
Allocated Expenses	\$ 123,600
TOTAL EXPENDITURES	\$ 393,100

<u>REVENUES</u>	
Property Taxes	\$
State Appropriation	\$ 270,000
Federal Grants:	
<u>UMTA Section 8 UPWP</u>	\$ 118,300
Other Sources	\$ 4,800
TOTAL REVENUES	\$ 393,100

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-10

ACTIVITY TITLE: Handicapped Transportation Planning Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To formulate plans for the provision of handicapped transportation in the Twin Cities metropolitan area. To implement and evaluate handicapped transportation services to improve the delivery of service. To conduct other planning, policy-making, research and reviews as necessary for handicapped transportation. To staff and coordinate the activities of the Handicapped Transportation Advisory Committee. To ensure public participation in the handicapped transportation planning process.

Approach:

A variety of activities focusing on handicapped transportation will be conducted under this element. These will include, but not be limited to, the following: follow up activities to plan and implement refinements in the Metro Mobility system; review of the metropolitan area 16(b)(2) applications and participation in Mn/DOT's statewide review; staffing support and coordination of the Transportation Handicapped Advisory Committee. Conduct other planning, policy making, research and review activities as needed.

Relationship to Previous Work:

This work represents a continuation of work performed during 1987 with an added emphasis on planning for and implementing refinements in the Metro Mobility system.

<u>PRODUCTS</u>	<u>COMPLETION DATES</u>
Conduct design and implementation of service delivery changes as a result of the Metro Mobility evaluation study	June, 1988
16(b)(2) Reviews	June, 1988
Review implementation and evaluation of MTC Accessible Bus Demonstration	Ongoing
Advisory Committee Meetings	Monthly/Bi-Monthly
Other Issue Papers or Reports	As Needed

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	75
Manager of Planning	80
Manager of Programs	310
Planners	200
Project Administrators	920
Interns	<u>300</u>
Total	1885

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 37,300
Transit Provider Expense	\$ _____
Per Diems	\$ _____
Travel	\$ 2,200
Professional & Technical	\$ 30,000
Metropolitan Council Chargebacks	\$ 1,900
Occupancy	\$ _____
Materials & Supplies	\$ _____
Printing & Publishing	\$ 5,000
Equipment Maintenance	\$ _____
Leases & Rentals	\$ _____
Casualty & Liability	\$ _____
Other	\$ _____
Allocated Expenses	\$ 59,000
TOTAL EXPENDITURES	\$ 135,400

<u>REVENUES</u>	
Property Taxes	\$ _____
State Appropriation	\$ 105,400
Federal Grants:	
<u>UMTA Section 8 UPWP</u>	\$ 30,000
Other Sources	\$ _____
TOTAL REVENUES	\$ 135,400

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-11

ACTIVITY TITLE: Regional Rideshare Program Coordination Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

The purpose of this element is to coordinate, monitor and evaluate the Minnesota Rideshare program in the metropolitan area.

Approach:

The RTB will implement recommendations made in its evaluation service delivery alternatives for the rideshare program and conduct other studies related to evaluation of the rideshare program's effectiveness. The Rideshare Advisory Committee activities and staffing are also included as part of this activity.

Relationship to Previous Work:

This work activity is a continuation of the planning efforts devoted to improve the delivery of ridesharing services.

<u>PRODUCTS</u>	<u>COMPLETION DATES</u>
Advisory Committee Meetings	Ongoing
Staff Assistance	Ongoing
Completion of Rideshare Evaluation Study	February, 1988
Implementation of Rideshare Study recommendations	December, 1988

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	50
Manager of Planning	100
Manager of Programs	100
Planners	200
Project Administrators	410
Interns	50
Total	910

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 19,340
Transit Provider Expense	\$ 605,300
Per Diems	
Travel	\$ 2,200
Professional & Technical	\$ 10,000
Metropolitan Council Chargebacks	\$ 9,000
Occupancy	
Materials & Supplies	
Printing & Publishing	
Equipment Maintenance	
Leases & Rentals	
Casualty & Liability	
Other	
Allocated Expenses	\$ 29,160
TOTAL EXPENDITURES	\$ 675,000

<u>REVENUES</u>	
Property Taxes	\$ -0-
State Appropriation	\$ 243,600
Federal Grants:	
FAU	\$ 361,000
Other Sources	\$ 70,400
TOTAL REVENUES	\$ 675,000

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-12

ACTIVITY TITLE: I-394 Planning and Implementation Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

The purpose of this element is to support the planning and implementation activities necessary to insure the successful completion of the transit elements of the I-394 project. This will include follow-through, coordination and implementation of the transit and rideshare planning, HOV lanes, transit capital and physical facilities and marketing efforts.

Approach:

Participate in the I-394 Corridor Management Team, the I-394 Marketing Committee, and the I-394 Transit Working Group. Coordinate and support implementation of all transit elements including transit strategies, timed-transfer stations and transit shelters, highway and HOV lane construction elements, rideshare activities and marketing efforts. Coordinate with Mn/DOT, MTC, MLL and communities on these efforts.

Relationship to Previous Work:

The RTB has taken a lead role in the transit elements associated with I-394 and has been involved in other planning activities including the I-394 Transportation System Management Plan, I-394 Transit Facilities Plan, I-394 Corridor Management Team, I-394 Marketing Committee and I-394 Transit Working Group. This work activity is a continuation of the RTB's involvement in the transit elements of I-394.

PRODUCTS

COMPLETION DATES

Participate in Corridor Management Team and Marketing Committee Meetings.	Ongoing
Take Lead Role in coordinating the efforts of the I-394 Transit Working Group.	Ongoing
Coordination with Mn/DOT on the design of the transit stations	Ongoing
Coordinate and Facilitate Funding.	Ongoing
Coordinate Transit and Rideshare Marketing Efforts.	Ongoing

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	50
Manager of Planning	200
Manager of Programs	50
Planners	800
Interns	600
Total	1700

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 28,500
Transit Provider Expense	\$
Per Diems	\$
Travel	\$ 500
Professional & Technical	\$ 100,000
Metropolitan Council Chargebacks	\$
Occupancy	\$
Materials & Supplies	\$
Printing & Publishing	\$ 1,000
Equipment Maintenance	\$
Leases & Rentals	\$
Casualty & Liability	\$
Other	\$
Allocated Expenses	\$ 49,300
TOTAL EXPENDITURES	\$ 179,300

<u>REVENUES</u>	
Property Taxes	\$
State Appropriation	\$ 75,000
Federal Grants:	
<u>UMTA Section 8 UPWP</u>	\$ 55,000
Other Sources	\$ 49,300
TOTAL REVENUES	\$ 179,300

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-13

ACTIVITY TITLE: Transit System Planning and
Implementation

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To conduct short and mid-range transit planning, implementation and review activities, including recommendations from the Transit Service Needs Assessment and other RTB planning activities.

Approach:

Activities undertaken as part of this work element will include conducting short to mid range transit planning studies, implementing recommendations from these studies, and monitoring and evaluation activities. Activities will include paratransit activities and other studies, review plans, programs and development proposals for their transit impacts, performance of activities related to the identification and preliminary engineering for transit-related street and highway improvements, ensuring coordination and review between the activities of the Regional Transit Board, Metropolitan Council, Metropolitan Transit Commission and others, provide technical assistance to communities on transit services as requested and participation in other transit-related activities as appropriate. This will include follow up activities in the recommendations for the Transit Service Needs Assessment such as the Transit Hubs, the I-494 study, the I-35W study and other projects.

Relationship to Previous Work:

This element represents a continuation of past transit planning and implementation conducted by the Metropolitan Council, Regional Transit Board and Metropolitan Transit Commission.

<u>PRODUCTS</u>	<u>COMPLETION DATES</u>
Transit Planning Activities and Studies.	Ongoing
Implementation Assistance and Activities.	Ongoing
Technical Assistance to Communities on Transit Projects and Issues.	Ongoing
Review Plans, Programs and Developments.	Ongoing
Participate in Meetings.	Ongoing
Reports, Memoranda and Other Documentation as appropriate.	Ongoing

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	150
Manager of Planning	260
Manager of Programs	150
Planners	2870
Project Administrators	150
Interns	1000
Total	4580

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 78,000
Transit Provider Expense	\$
Per Diems	\$
Travel	\$ 4,500
Professional & Technical	\$ 150,000
Metropolitan Council Chargebacks	\$ 6,800
Occupancy	\$
Materials & Supplies	\$
Printing & Publishing	\$
Equipment Maintenance	\$
Leases & Rentals	\$
Casualty & Liability	\$
Other	\$
Allocated Expenses	\$ 134,900
TOTAL EXPENDITURES	\$ 374,200

<u>REVENUES</u>	
Property Taxes	\$
State Appropriation	\$ 134,600
Federal Grants:	
<u>UMTA Section 8 UPWP</u>	\$ 104,700
Other Sources	\$ 134,900
TOTAL REVENUES	\$ 374,200

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-14

ACTIVITY TITLE: Transit Programs Administration
and Evaluation

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To arrange for the delivery, coordination, monitoring and evaluation of regional transit services in the seven-county metropolitan area.

Approach:

Staff will negotiate, administer and monitor transit contracts with public, non-profit, and private providers for transit services. Contract procedures and program guidelines will be refined for exurban, opt-out and state assistance programs. Quarterly meetings with providers will be held on a regular basis. Consultant resources will be used to develop and institute ongoing management and operations performance evaluation programs, with the regular route programs scheduled for evaluation in 1988. In addition, staff will administer the start-up of new, planned programs.

Relationship to Previous Work:

This work represents a continuation of activities.

PRODUCTS

COMPLETION DATES

Negotiation and administration of provider contracts.	December, 1988
Development of transit programs.	July, 1988
Opt-out Programs.	Ongoing
Regular Route Programs.	Ongoing
Small Urban Programs.	Ongoing
Rural Program.	Ongoing
Jobseekers Program.	Ongoing
Develop and institute evaluation program.	January, 1988
Conduct regular route program evaluation.	December, 1988

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	150
Manager of Programs	620
Project Administrators	3600
Interns	700
Total	5070

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 89,800
Transit Provider Expense	\$70,277,900
Per Diems	\$
Travel	\$ 6,600
Professional & Technical	\$ 200,000
Metropolitan Council Chargebacks	\$
Occupancy	\$
Materials & Supplies	\$
Printing & Publishing	\$
Equipment Maintenance	\$
Leases & Rentals	\$
Casualty & Liability	\$
Other	\$
Allocated Expenses	\$ 136,200
TOTAL EXPENDITURES	\$70,710,500

<u>REVENUES</u>	
Property Taxes	\$48,746,000
State Appropriation	\$18,701,500
Federal Grants:	

Other Sources	\$ 3,263,000
TOTAL REVENUES	\$70,710,500

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-15

ACTIVITY TITLE: Administrative Services

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To administer and coordinate the general administrative services of the RTB including administrative services to the board, committees and staff. Develop and maintain administrative policies and procedures and liaison with other agencies.

Approach:

Provide efficient and cost-effective administrative and office services to the RTB.

Relationship to Previous Work:

1988 budget merges administrative services and office services into one budget. Continuous activities.

PRODUCTS

COMPLETION DATES

Administrative policies and procedures manual.	Ongoing
Office space planning.	Ongoing
Mailing and distribution.	Ongoing
Risk Management.	Ongoing
Purchasing and distribution of supplies/equipment.	Ongoing
Copy services and duplication.	Ongoing
Equipment and office maintenance.	Ongoing
Contract and Grant Administration.	Ongoing
Coordinate agency move.	April, 1988
Install computer system.	September-December, 1988

STAFF COMPLEMENTHOURS

Comptroller	840
Receptionist	1810
Secretary	1360
Administrative Aide	180
Contract Administrator	<u>1810</u>
Total	6000

EXPENDITURESDOLLARS

Salaries & Benefits	\$ 98,500
Transit Provider Expense	\$ _____
Per Diems	\$ _____
Travel	\$ 1,000
Professional & Technical	\$ 14,000
Metropolitan Council Chargebacks	\$ _____
Occupancy	\$ 135,000
Materials & Supplies	\$ 20,000
Printing & Publishing	\$ 35,500
Equipment Maintenance	\$ 2,500
Leases & Rentals	\$ 31,000
Casualty & Liability	\$ 100,000
Other	\$ 50,000
Allocated Expenses	\$ (487,500)
TOTAL EXPENDITURES	\$ _____

REVENUES

Property Taxes	\$ _____
State Appropriation	\$ _____
Federal Grants	_____

Other Sources	\$ _____
TOTAL REVENUES	\$ N/A

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-16

ACTIVITY TITLE: Financial Services

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To provide the RTB with the functions of accounting, budget coordination, treasury and cash management, financial analysis and reporting, and program auditing.

Approach:

To develop and maintain the systems and procedures of accounting, treasury and financial management in accordance with policies of the board, applicable statutes and standards, and generally accepted practices and procedures. The primary function being:

- 1) general accounting
- 2) treasury and cash management
- 3) financial analysis and reports
- 4) budget coordination
- 5) internal procedures and controls
- 6) revenue accounting
- 7) forecasts and plan liaison and development
- 8) program auditing

Relationship to Previous Work:

Continuous activities.

PRODUCTS

COMPLETION DATES

Maintenance of financial data base.	Ongoing
Financial reports and analysis.	Ongoing
Forecast and financial assistance for biennium budgets, etc.	Ongoing
Participation in special projects and programs - financial modeling	Ongoing
Assistance in transit provider financial evaluations and monitoring.	Ongoing
Transit provider audits.	Ongoing
1988-89 Financial Plan.	September-December, 1988
Annual financial audit process.	December, 1988-March, 1989
1989 budget process.	May-December, 1988

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Comptroller	900
Accountant	1810
Programs Auditor	1810
Bookkeeper	1810
Accounting Clerk	1810
Secretary	450
Administrative Aide	1180
Total	9770

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 166,000
Transit Provider Expense	\$ _____
Per Diems	\$ _____
Travel	\$ 7,700
Professional & Technical	\$ 84,000
Metropolitan Council Chargebacks	\$ _____
Occupancy	\$ _____
Materials & Supplies	\$ _____
Printing & Publishing	\$ _____
Equipment Maintenance	\$ _____
Leases & Rentals	\$ _____
Casualty & Liability	\$ _____
Other	\$ 100
Allocated Expenses	\$ (257,800)
TOTAL EXPENDITURES	\$ _____

<u>REVENUES</u>	
Property Taxes	\$ _____
State Appropriation	\$ _____
Federal Grants	_____

Other Sources	\$ _____
TOTAL REVENUES	\$ N/A

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-17

ACTIVITY TITLE: Personnel Administration

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To perform services and programs to support the effective use of RTB staff resources.

Approach:

Develop and administer personnel policies, salary plans, staff planning, job classification, employee benefits, performance evaluation, affirmative action programs, employee training and development.

Relationship to Previous Work:

Ongoing.

PRODUCTS

COMPLETION DATES

Recruitment/selection of employees.	Ongoing
Administration of salary/benefit program.	Ongoing
Coordination of Equal Employment Opportunity/ Affirmative Action Programs.	Ongoing
Development and administration of performance planning and evaluation system.	Ongoing
Administer employee personal development program.	Ongoing
Update employee personnel guidelines.	August, 1988
Maintenance of personnel records.	Ongoing

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Comptroller	90
Administrative Aide	<u>450</u>
Total	540

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 11,675
Transit Provider Expense	\$ _____
Per Diems	\$ _____
Travel	\$ 3,125
Professional & Technical	\$ 5,000
Metropolitan Council Chargebacks	\$ _____
Occupancy	\$ _____
Materials & Supplies	\$ _____
Printing & Publishing	\$ 2,000
Equipment Maintenance	\$ _____
Leases & Rentals	\$ _____
Casualty & Liability	\$ _____
Other	\$ 12,700
Allocated Expenses	\$ (34,500)
TOTAL EXPENDITURES	\$ _____

<u>REVENUES</u>	
Property Taxes	\$ _____
State Appropriation	\$ _____
Federal Grants	_____

Other Sources	\$ _____
TOTAL REVENUES	\$ N/A

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-19

ACTIVITY TITLE: Public Information

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To inform the public about activities and programs of the RTB through external communications, contacts and informational materials. To encourage the public to be informed about the RTB and to participate in the RTB's decision-making process.

Approach:

Community relations, intergovernmental relations, media relations and public relations are the primary activities used to fulfill the public information role of the RTB. Each of these elements provide a broad-based, coordinated effort designed to encourage public awareness and participation of all RTB programs and their impacts on regional transit.

Relationship to Previous Work:

Continuous.

PRODUCTS

COMPLETION DATES

Public information materials	
- development and distribution	Ongoing
Media relations for RTB programs.	Ongoing
RTB and MPTA conference development	Ongoing
Public participation strategies	Ongoing
RTB Annual Conference	December, 1988
RTB Annual Report	April, 1988

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Public Information Officer	1810
Public Information Assistant	1810
Interns	<u>1000</u>
Total	3820

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 86,500
Transit Provider Expense	\$ _____
Per Diems	\$ _____
Travel	\$ 10,500
Professional & Technical	\$ 11,000
Metropolitan Council Chargebacks	\$ _____
Occupancy	\$ _____
Materials & Supplies	\$ 2,500
Printing & Publishing	\$ 45,000
Equipment Maintenance	\$ _____
Leases & Rentals	\$ 1,000
Casualty & Liability	\$ _____
Other	\$ 500
Allocated Expenses	\$ (157,000)
TOTAL EXPENDITURES	\$ _____

<u>REVENUES</u>	
Property Taxes	\$ _____
State Appropriation	\$ _____
Federal Grants	_____
_____	_____
Other Sources	\$ _____
TOTAL REVENUES	\$ N/A

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-20

ACTIVITY TITLE: Capital Equipment Program

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To acquire additional equipment for use by staff in carrying out RTB programs.

Approach:

Not Applicable.

Relationship to Previous Work:

Additional equipment needs identified by staff and board members.

PRODUCTS

DOLLARS

Office equipment and furniture.	\$100,000 ✓
Computer equipment and components.	\$150,000
Presentation equipment.	\$ 13,270
Communications and miscellaneous equipment.	\$ 29,000
Total	\$292,270

STAFF COMPLEMENT

N/A

FUNDING

General Fund

\$292,270

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-21

ACTIVITY TITLE: Debt Service

Cont'd. X New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

To provide funds for the payment of certificates of indebtedness as provided by Minnesota Statutes 473.446, Transit Tax Levies

Approach:

Not Applicable.

Relationship to Previous Work:

Not Applicable.

PRODUCTS

COMPLETION DATES

Maintain debt service fund amounts for the payment of certificates of indebtedness.

Ongoing

STAFF COMPLEMENT

HOURS

None

-0-

EXPENDITURES

DOLLARS

MTC Debt Service

\$3,760,000

Metropolitan Council Debt Service

\$ 730,000

Total

\$4,490,000

REVENUES

DOLLARS

Property Taxes

\$4,490,000

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-22

ACTIVITY TITLE: Competitive Transit Services

Cont'd. New

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

Develop policies and procedures for determining the best circumstances under which increased cost-effectiveness can be achieved through the competitive procurement of transit services. The RTB will establish the process and competitively bid routes through an UMTA funded demonstration project.

Approach:

The RTB will establish a competitive bidding process for transit services in the metropolitan area. The process will involve the application of standards, guidelines and procedures developed and adopted by the RTB with assistance from the Competitive Transit Advisory Team. Different types of services would be bid based on the application of service and financial performance standards and the assessment of the short and long range impact on existing operations. This would be done based on the development of the necessary cost models for fully allocating costs between public and private services.

Relationship to Previous Work:

This demonstration builds on work initiated by the RTB in 1986.

PRODUCTS

Implement Competitive Bidding Process.
Evaluate Competitive Bidding Process.

COMPLETION DATES

January, 1988
December, 1988

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	100
Manager of Planning	120
Manager of Programs	260
Planners	200
Project Administrators	<u>1560</u>
Total	2240

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 54,400
Transit Provider Expense	\$ _____
Per Diems	\$ _____
Travel	\$ 5,000
Professional & Technical	\$ 90,000
Metropolitan Council Chargebacks	\$ _____
Occupancy	\$ _____
Materials & Supplies	\$ 2,500
Printing & Publishing	\$ _____
Equipment Maintenance	\$ _____
Leases & Rentals	\$ _____
Casualty & Liability	\$ _____
Other	\$ _____
Allocated Expenses	\$ 76,600
TOTAL EXPENDITURES	\$ 228,500

<u>REVENUES</u>	
Property Taxes	\$ _____
State Appropriation	\$ _____
Federal Grants	\$ 225,000
<u>Section 6</u>	
Other Sources	\$ 3,500
TOTAL REVENUES	\$ 228,500

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	150
Manager of Planning	280
Planners	830
Engineer/Planner	1730
Total	2990

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 61,900
Transit Provider Expense	\$ _____
Per Diems	\$ _____
Travel	\$ 2,500
Professional & Technical	\$1,500,000
Metropolitan Council Chargebacks	\$ _____
Occupancy	\$ _____
Materials & Supplies	\$ 2,000
Printing & Publishing	\$ _____
Equipment Maintenance	\$ _____
Leases & Rentals	\$ _____
Casualty & Liability	\$ _____
Other	\$ _____
Allocated Expenses	\$ 95,000
TOTAL EXPENDITURES	\$1,661,400

<u>REVENUES</u>	
Property Taxes	\$ _____
State Appropriation	\$ 200,000
Federal Grants	_____
_____	_____
Other Sources	\$1,461,400
TOTAL REVENUES	\$1,661,400

1988 REGIONAL TRANSIT BOARD WORK ACTIVITY STATEMENT

ACTIVITY NUMBER: 88-26

ACTIVITY TITLE: Test Marketing

Cont'd. ___ New X

PURPOSE, APPROACH AND RELATIONSHIP TO PREVIOUS WORK

Purpose:

The purpose of this element is to plan, coordinate the implementation of, monitor and evaluate the Transit Marketing Program recommended in the Transit Service Needs Assessment and included in the Implementation and Financial Plan.

Approach:

To conduct the planning activities leading to the implementation of the Test Marketing recommended in the Transit Service Needs Assessment. To coordinate the implementation of the program. To conduct the monitoring and evaluation activities with these programs to ensure the project goals are met.

Relationship to Previous Work:

The element builds on the strategies recommended in the Transit Service Needs Assessment, the Implementation and Financial Plan and other past activities of the RTB.

PRODUCTS

COMPLETION DATES

Specific Test Marketing Service Strategies
Coordinate Implementation of Test Marketing
Programs
Monitoring and Evaluation Program
Results of Monitoring and Evaluation

Ongoing
January, 1988
January-October, 1988
January, 1988
Ongoing-December, 1988

<u>STAFF COMPLEMENT</u>	<u>HOURS</u>
Director of Planning & Programs	75
Manager of Planning	240
Planners	760
Interns	<u>600</u>
Total	1675

<u>EXPENDITURES</u>	<u>DOLLARS</u>
Salaries & Benefits	\$ 27,200
Transit Provider Expense	\$ <u>370,300</u>
Per Diems	\$
Travel	\$ 1,000
Professional & Technical	\$ <u>50,000</u>
Metropolitan Council Chargebacks	\$
Occupancy	\$
Materials & Supplies	\$
Printing & Publishing	\$
Equipment Maintenance	\$
Leases & Rentals	\$
Casualty & Liability	\$
Other	\$
Allocated Expenses	\$ <u>48,200</u>
TOTAL EXPENDITURES	\$ <u>496,700</u>

<u>REVENUES</u>	
Property Taxes	\$
State Appropriation	\$ <u>448,500</u>
Federal Grants	
Other Sources	\$ <u>48,200</u>
TOTAL REVENUES	\$ <u>496,700</u>

REGIONAL TRANSIT BOARD
TRANSIT ASSISTANCE REQUEST
FROM OTHER PROVIDERS

		<u>Total</u>
<u>Regular Route</u>		
Medicine Lake	\$799,930	
North Suburban	635,229	
Airport Limousine	19,184	
St. Paul & Suburban	<u>13,134</u>	
		\$1,467,477
 <u>Rural Systems</u>		
Westonka	\$ 10,605	
Anoka Senior	39,354	
Anoka Client	11,284	
Anoka County Coord. Transp.	50,036	
Carver	82,476	
Human Services	175,332	
Senior Community Services	20,381	
Dakota County	21,092	
DARTS	362,087	
Scott County	73,225	
Senior Transp. Program	<u>8,000</u>	
		\$ 853,872
 <u>Small Urban Systems</u>		
Columbia Heights	\$ 17,416	
Hastings TRAC	45,822	
Hopkins	39,460	
St. Louis Park	7,237	
White Bear	94,092	
NEST	<u>89,514</u>	
		\$ 293,541
 <u>Opt-Out</u>		
Shakopee	\$175,000	
Plymouth	450,000	
Southwest Metro	<u>900,000</u>	
		\$1,525,000
 Metro Mobility Providers		
		\$5,797,600
Total Other Providers		<u>\$9,937,490</u>

REGIONAL TRANSIT BOARD
 TRANSIT ASSISTANCE REQUEST
 FROM MTC
 1988 Budget

o Transportation Planning	\$ 6,467
o I-394 Rideshare Marketing	6,086
o Transit Services	
Regular Route	59,441,614
Southwest Metro Express	(9,713)
Southwest Metro Shuttle	(7,642)
Valley Transit	103,300
Metro Airports	-0-
Rideshare	696,976
Metro Mobility Administrative Center	430,709
Start-up Projects	6,985
Southwest Metro Dial-a-Ride	(4,263)
General Agency Administration	680,864
Policy Management	77,363
Short-Term Investment	(483,000)
	<hr/>
	\$60,945,746

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Transportation Planning	PROJECT NO.	1102
PROGRAM	Comprehensive Planning	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	B. LaShomb	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>

PROJECT DESCRIPTION:	X	PROJECT RESULTS:
Participate in the interagency process for coordination of comprehensive, transportation and air quality planning. Provide assistance to other agencies in the transit phase of transportation planning activities.	X	Participation in interagency transportation process, which includes participation on interagency policy and advisory committees, preparation of FAU and other planning grants, and reviewal of reports of other transit related agencies (RTB, Metro Council, etc.).
	X	
	X	

EXPENDITURES		SOURCE OF FUNDS				
501 WORKING LABOR	\$ 13,143	PASSENGER REVENUES				\$
502 FRINGE BENEFITS--ALLOC.	5,940	CONTRACTUAL REVENUE				
503 SERVICES	10,000	FEDERAL GRANTS	!Appr-!Pend-!Prop-!			
504 MATERIALS & SUPPLIES	0	(Fund-Section-Grant)	!oved !ing !osed !			
505 DIRECT CHARGE UTILITIES	0	1988 U.P.W.P.	! ! ! ! X !		25,870	
506 CASUALTY & LIABILITY	0		! ! ! ! !			
507 PROPERTY TAXES/ASSESS.	0		! ! ! ! !			
508 PURCHASED TRANS. SERV.	0		! ! ! ! !			
509 MISCELLANEOUS EXPENSES	0	STATE				
510 ALLOCATED EXPENSES	3,254	OTHER				
511 INTEREST EXPENSES	0					
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			6,467	
TOTAL OPERATING EXPENSES	\$ 32,337	TOTAL			\$ 32,337	
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0					

REMARKS: X
 X
 X
 X
 X
 X
 X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ 16,913	\$ 33,908	\$ 56,403	\$ 56,403	\$ 32,337

PROPOSED ADOPTED AMENDED

DATE May 29, 1987

PAGE B-7

dh/513(T)

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	I-394 Rideshare Marketing	PROJECT NO.	2416
PROGRAM	Product Planning	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	J. Orchard	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>
PROJECT DESCRIPTION:	X	PROJECT RESULTS:	
To implement the strategies and incentives developed in the Rideshare Market Potential Study to encourage additional ridesharing in the I-394 corridor.	X	o Continue to generate applications to Minnesota Rideshare database.	
	X	o Maintain existing rideshare poolers.	
	X		
	X		
	X		
	X		

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 0	PASSENGER REVENUES			\$
502 FRINGE BENEFITS--ALLOC.	0	CONTRACTUAL REVENUE			
503 SERVICES	22,000	FEDERAL GRANTS	!Appr-!Pend-!Prop-!		
504 MATERIALS & SUPPLIES	2,343	(Fund-Section-Grant)	!oved !ing !osed !		
505 DIRECT CHARGE UTILITIES	0	4(i)	! X ! ! ! !		18,257
506 CASUALTY & LIABILITY	0		! ! ! ! !		
507 PROPERTY TAXES/ASSESS.	0		! ! ! ! !		
508 PURCHASED TRANS. SERV.	0		! ! ! ! !		
509 MISCELLANEOUS EXPENSES	0	STATE			
510 ALLOCATED EXPENSES	0				
511 INTEREST EXPENSES	0	OTHER			
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			6,086
TOTAL OPERATING EXPENSES	\$ 24,343	TOTAL			\$ 24,343
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS: X
 Additional I-394 rideshare marketing X
 activities will be undertaken in X
 Project #5463 - Minnesota Rideshare. X
 X
 X
 X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ 12,410	\$ 81,957	\$ 81,290	\$ 81,290	\$ 24,343

PROPOSED ADOPTED AMENDED

DATE May 29, 1987

PAGE B-10

dh/513(T)

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE Regular Transit Service PROJECT NO. 4401
 PROGRAM Regular Route Services NEW PROJECT
 PROJECT MANAGER J. Capell RENEWING PROJECT
 CONTINUING PROJECT
 ENDING PROJECT

PROJECT DESCRIPTION:	X	PROJECT RESULTS:	
This project provides general regular	X		Unlinked
route transit service to the Twin	X		Passengers
Cities Metropolitan Area.	X		
		Miles	
	X	1981	30,648,000
	X	1982	28,827,000
	X	1983	27,387,000
	X	1984	27,568,000
	X	1985	28,347,000
	X	1986	28,616,000
	X	1987 (Budget)	27,672,000
	X	1987 (Est.Act.)	28,307,000
	X	1988 (Proposed)	28,264,000

<u>EXPENDITURES</u>		<u>SOURCE OF FUNDS</u>	
501 WORKING LABOR	\$ 51,359,577	PASSENGER REVENUES	\$ 30,358,000
502 FRINGE BENEFITS--ALLOC.	23,213,128	CONTRACTUAL REVENUE (U OF M)	398,000
503 SERVICES	813,631	FEDERAL GRANTS	!Appr-!Pend-!Prop-!
504 MATERIALS & SUPPLIES	10,953,685	(Fund-Section-Grant)	!oved !ing !osed !
505 DIRECT CHARGE UTILITIES	14,445	Section 9 (FFY 89)	! ! ! X !
506 CASUALTY & LIABILITY	2,753,564		! ! ! ! !
507 PROPERTY TAXES/ASSESS.	36,900		! ! ! ! !
508 PURCHASED TRANS. SERV.	0		! ! ! ! !
509 MISCELLANEOUS EXPENSES	975,994	AUXILIARY REV: ADVERTISING	622,000
510 ALLOCATED EXPENSES	9,374,454	OTHER	Trailways, Greyhound, Scrap
511 INTEREST EXPENSES	0		178,000
512 LEASES & RENTALS	102,236	RTB TRANSIT ASSISTANCE	59,441,614
TOTAL OPERATING EXPENSES	\$ 99,597,614	TOTAL	\$ 99,597,614
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0		

REMARKS: X
 X
 X
 X
 X
 X
 X

PROJECT EXPENSE SUMMARY

AUDITED	AUDITED	AMENDED	1987	
1985 ACTUAL	1986 ACTUAL	1987 BUDGET	EST. ACTUAL	1988 BUDGET
\$92,733,798	\$94,274,016	\$95,826,615	\$94,246,400	\$ 99,597,614

PROPOSED ADOPTED AMENDED
 DATE June 30, 1987 PAGE B-16
 dh/513(T)

METROPOLITAN TRANSIT COMMISSION
WORK PROGRAM BUDGET
CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE Southwest Area Transit Express Service	PROJECT NO. 4621
PROGRAM Regular Route Services	NEW PROJECT <input type="checkbox"/>
PROJECT MANAGER G. Abel	RENEWING PROJECT <input type="checkbox"/>
	CONTINUING PROJECT <input checked="" type="checkbox"/>
	ENDING PROJECT <input type="checkbox"/>

PROJECT DESCRIPTION: Contract Express Service from SW/MTC area to Mpls. CBD (Eden Prairie, Chaska, Chanhassen).	PROJECT RESULTS: X Replaces MTC Rt. 53E & J X Proposed in 1988: 136,425 miles of weekday service.
--	---

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 135,808	PASSENGER REVENUES			\$ 139,000
502 FRINGE BENEFITS--ALLOC.	61,382	CONTRACTUAL REVENUE			\$ 150,000
503 SERVICES	0	FEDERAL GRANTS	Appr-	Pend-	Prop-
504 MATERIALS & SUPPLIES	44,760	(Fund-Section-Grant)	loved	ling	losed
505 DIRECT CHARGE UTILITIES	0		1	1	1
506 CASUALTY & LIABILITY	13,341		1	1	1
507 PROPERTY TAXES/ASSESS.	0		1	1	1
508 PURCHASED TRANS. SERV.	0		1	1	1
509 MISCELLANEOUS EXPENSES	0	STATE			
510 ALLOCATED EXPENSES	23,996	OTHER			
511 INTEREST EXPENSES	0				
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			(9,713)
TOTAL OPERATING EXPENSES	279,287	TOTAL			\$ 279,287
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS: Legislative action has created X
the opportunity for communities within X
the MTC taxing district to "opt-out," X
thereby allowing them to develop and X
provide transit service under their own X
administrations. Three communities X
(Eden Prairie, Chaska, and Chanhassen) X
elected to opt-out, and subsequently X
have adopted a joint-powers agreement to X
operate Southwest Metropolitan Transit X
Commission (SW/MTC) as a Metropolitan X
Service Demonstration Program under X
Minnesota Statute 174.265. X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ -0-	\$ 18,686	\$ 274,197	\$ 274,197	\$ 279,287

PROPOSED ADOPTED AMENDED

DATE May 29, 1987 PAGE B-17

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Southwest Area Transit Shuttle/Circulator/ In Commute Service	PROJECT NO.	4622
PROGRAM	Regular Route Services	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	G. Abel	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>

PROJECT DESCRIPTION:	X	PROJECT RESULTS:
Contract Bus Service: Circulator, In Commute & Shuttle Service covering Eden Prairie & Eastern Chanhassen & connecting with Hopkins & Edina (Southdale).	X	Incorporates old MTC Route # 54 as well as new local circulator service. Proposed in 1988: 181,839 miles of weekday service.

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 251,444	PASSENGER REVENUE			\$ 3,000
502 FRINGE BENEFITS--ALLOC.	113,646	CONTRACTUAL REVENUE			\$ 490,000
503 SERVICES	0	FEDERAL GRANTS	!Appr-!Pend-!Prop-!		
504 MATERIALS & SUPPLIES	59,661	(Fund-Section-Grant)	!oved !ing !osed !		
505 DIRECT CHARGE UTILITIES	0		! ! ! !		
506 CASUALTY & LIABILITY	17,783		! ! ! !		
507 PROPERTY TAXES/ASSESS.	0		! ! ! !		
508 PURCHASED TRANS. SERV.	0		! ! ! !		
509 MISCELLANEOUS EXPENSES	0	STATE			
510 ALLOCATED EXPENSES	42,824	OTHER			
511 INTEREST EXPENSES	0				
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			(7,642)
TOTAL OPERATING EXPENSES	\$ 485,358	TOTAL			\$ 485,358
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS: Legislative action has created X
 the opportunity for communities within X
 the MTC taxing district to "opt-out," X
 thereby allowing them to develop and X
 provide transit service under their own X
 administrations. Three communities X
 (Eden Prairie, Chaska, and Chanhassen) X
 elected to opt-out, and subsequently X
 have adopted a joint-powers agreement to X
 operate Southwest Metropolitan Transit X
 Commission (SW/MTC) as a Metropolitan X
 Service Demonstration Program under X
 Minnesota Statute 174.265. X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ -0-	\$ 29,519	\$ 416,041	\$ 439,505	\$ 485,358

PROPOSED ADOPTED AMENDED

DATE May 29, 1987

PAGE B-18

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Valley Transit Service	PROJECT NO.	4710
PROGRAM	Regular Route Services	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	S. Groth	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>
PROJECT DESCRIPTION:		X PROJECT RESULTS:	
Technical and financial assistance to		X Continuation of passenger service provided by	
Valley Transit, including operating		X Valley Transit.	
subsidiaries.		X	
		X	
		X	
		X	
		X	
		X	

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 0	PASSENGER REVENUES			\$
502 FRINGE BENEFITS--ALLOC.	0	CONTRACTUAL REVENUE			
503 SERVICES	0	FEDERAL GRANTS	Appr-1	Pend-1	Prop-1
504 MATERIALS & SUPPLIES	300	(Fund-Section-Grant)	loved	ling	losed
505 DIRECT CHARGE UTILITIES	0		1	1	1
506 CASUALTY & LIABILITY	0		1	1	1
507 PROPERTY TAXES/ASSESS.	0		1	1	1
508 PURCHASED TRANS. SERV.	103,000		1	1	1
509 MISCELLANEOUS EXPENSES	0	STATE			
510 ALLOCATED EXPENSES	0				
511 INTEREST EXPENSES	0	OTHER			
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			\$ 103,300
TOTAL OPERATING EXPENSES	\$ 103,300	TOTAL			\$ 103,300
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS:	X
Previously Project #5464 (Valley	X
Transit - thru 12/31/86).	X
	X
	X
	X
	X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ 94,297	\$ 91,984	\$ 99,300	\$ 99,300	\$ 103,300

PROPOSED ADOPTED AMENDED

DATE May 29, 1987 PAGE B-19

dh/513(T)

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE Metropolitan Airport Commission Shuttle Service	PROJECT NO. 4720
PROGRAM Regular Service	NEW PROJECT <input checked="" type="checkbox"/>
PROJECT MANAGER G. Abel	RENEWING PROJECT <input type="checkbox"/>
	CONTINUING PROJECT <input checked="" type="checkbox"/>
	ENDING PROJECT <input type="checkbox"/>
PROJECT DESCRIPTION: Operate airport shuttle bus service. Two buses run 24 hours per day, 7 days a week.	X PROJECT RESULTS: X Provide efficient service to the satisfaction of X the Metropolitan Airport Commission. Proposed X service in 1988: 106,982 miles run 24 hours per X day, 7 days a week. X X X X

EXPENDITURES		SOURCE OF FUNDS	
501 WORKING LABOR	\$ 227,403	PASSENGER REVENUES	\$ _____
502 FRINGE BENEFITS--ALLOC.	102,780	CONTRACTUAL REVENUE	\$ 442,117
503 SERVICES	1,577	FEDERAL	Appr- Prop- (Fund-Section-Grant) loved ling losed
504 MATERIALS & SUPPLIES	41,460		1 1 1 1
505 DIRECT CHARGE UTILITIES	55		1 1 1 1
506 CASUALTY & LIABILITY	10,422		1 1 1 1
507 PROPERTY TAXES/ASSESS.	0		1 1 1 1
508 PURCHASED TRANS. SERV.	0		1 1 1 1
509 MISCELLANEOUS EXPENSES	775	STATE	_____
510 ALLOCATED EXPENSES	57,259	OTHER	_____
511 INTEREST EXPENSES	0		
512 LEASES & RENTALS	386	RTB TRANSIT ASSISTANCE	_____
TOTAL OPERATING EXPENSES	442,117	TOTAL	\$ 442,117
514 PRINCIPAL REPAYMENT	0		

REMARKS:
 M.A.C. purchased 2 buses (\$1626, \$1627)
 which are deeded to MTC for duration
 of contract. Service started April 3,
 1987.
 Billing is monthly and based on actual
 driver payroll costs and other costs
 allocated on a per mile basis.

PROJECT EXPENSE SUMMARY

1985 ACTUAL	1986 ACTUAL	1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ 0	\$ 0	\$ 0	\$ 325,000	\$ 442,117

PROPOSED ADOPTED AMENDED

DATE June 30, 1987
 dh/513(T)

PAGE B-20

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Minnesota Rideshare	PROJECT NO.	5463
PROGRAM	Special Services	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	M. Diers	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>

PROJECT DESCRIPTION:	X	PROJECT RESULTS:
To provide shared-ride marketing services in the Twin Cities. To provide matching and personal assistance to individuals and companies within the service area. The primary focus of the marketing will be in the I-394 corridor.	X	o Major promotions in new and existing areas.
	X	o Assist employers and interested groups in establishing ridesharing programs.
	X	o To generate 10,000-13,000 applications and place 4,000 to 7,000 people into ridesharing pools.
	X	o Maintain current level of awareness and visibility and increase the placement of applicants into rideshare pools.
	X	
	X	
	X	

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 178,404	PASSENGER REVENUES			\$
502 FRINGE BENEFITS--ALLOC.	80,634	CONTRACTUAL REVENUE			
503 SERVICES	35,250	FEDERAL GRANTS	!Appr-!Pend-!Prop-!		
504 MATERIALS & SUPPLIES	40,000	(Fund-Section-Grant)	!oved !ing !osed !		
505 DIRECT CHARGE UTILITIES	0		! ! ! !		
506 CASUALTY & LIABILITY	0		! ! ! !		
507 PROPERTY TAXES/ASSESS.	0		! ! ! !		
508 PURCHASED TRANS. SERV.	0		! ! ! !		
509 MISCELLANEOUS EXPENSES	246,154	STATE			
510 ALLOCATED EXPENSES	116,534	OTHER			
511 INTEREST EXPENSES	0				
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			696,976
TOTAL OPERATING EXPENSES	\$ 696,976	TOTAL			\$ 696,976
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS: X
 X
 X
 X
 X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ 412,549	\$ 585,958	\$ 601,736	\$ 601,736	\$ 696,976

PROPOSED ADOPTED AMENDED

DATE May 29, 1987

PAGE B-24

dh/513(T)

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Metro Mobility Administrative Center	PROJECT NO.	5610
PROGRAM	Special Services	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	L. Frerichs	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>
PROJECT DESCRIPTION:	To coordinate and monitor the delivery of transit services to handicapped persons in the seven county metropolitan area through a modified user-side subsidy system that employs providers contracted by the Regional Transit Board.	X	PROJECT RESULTS:
		X	1. Successful automation of handicapped user-side subsidy administrative center.
		X	2. Effective resource for both RTB and Metro Mobility providers concerning the service.
		X	3. Address passenger concerns promptly.

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 240,602	PASSENGER REVENUES			\$ -0-
502 PRINGE BENEFITS--ALLOC.	108,746	CONTRACTUAL REVENUE			
503 SERVICES	31,425	FEDERAL GRANTS	!Appr-!Pend-!Prop-!		
504 MATERIALS & SUPPLIES	20,585	(Fund-Section-Grant)	!oved !ing !osed !		
505 DIRECT CHARGE UTILITIES	29,770		! ! ! !		-0-
506 CASUALTY & LIABILITY	0		! ! ! !		-0-
507 PROPERTY TAXES/ASSESS.	0		! ! ! !		-0-
508 PURCHASED TRANS. SERV.	0		! ! ! !		-0-
509 MISCELLANEOUS EXPENSES	63,150	STATE			-0-
510 ALLOCATED EXPENSES	53,371				-0-
511 INTEREST EXPENSES	0	OTHER	(NON-TRANSPORTATION REVENUE)		116,940
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			430,709
TOTAL OPERATING EXPENSES	\$ 547,649	TOTAL			\$ 547,649
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

- REMARKS:
- o Operations began 10/86. X
 - o 1986 milestones - Metro Mobility was changed to a user-side subsidy program with the MTC obtaining a contract from the RTB to operate the administrative center. X
 - o 1987 milestones - implement automated monitoring and report generating program. X
 - o 1988 non-transportation revenue- includes (1) provider charges for computer expenses/miscellaneous revenue, (2) annual \$10.00 per rider Medical Recertification fee and (3) charges for standing ride orders-new orders or changes to existing orders. X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ -0-	\$ 198,839	\$ 545,500	\$ 545,500	\$ 547,649

PROPOSED ADOPTED AMENDED

DATE May 29, 1987
 dh/513(T)

PAGE B-25

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Start-up Projects	PROJECT NO.	5620
PROGRAM	Special Services	NEW PROJECT	<input checked="" type="checkbox"/>
PROJECT MANAGER	A. Isaacs	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>
PROJECT DESCRIPTION:	X	PROJECT RESULTS:	
Contingent on start-up of new	X	Create procedures and train employees.	
contractural service operated by MTC.	X		
None identified at this time.	X		
	X		
	X		
	X		

<u>EXPENDITURES</u>		<u>SOURCE OF FUNDS</u>			
501 WORKING LABOR	\$ 4,136	PASSENGER REVENUES			\$ 0
502 FRINGE BENEFITS--ALLOC.	1,869	CONTRACTUAL REVENUE			\$ 0
503 SERVICES	0	FEDERAL	Appr-1	Pend-1	Prop-1
504 MATERIALS & SUPPLIES	0	(Fund-Section-Grant)	oved	ling	losed
505 DIRECT CHARGE UTILITIES	0		1	1	1
506 CASUALTY & LIABILITY	0		1	1	1
507 PROPERTY TAXES/ASSESS.	0		1	1	1
508 PURCHASED TRANS. SERV.	0		1	1	1
509 MISCELLANEOUS EXPENSES	0	STATE			
510 ALLOCATED EXPENSES	980				
511 INTEREST EXPENSES	0	OTHER			
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			6,985
TOTAL OPERATING EXPENSES	\$ 6,985	TOTAL			\$ 6,985
514 PRINCIPAL REPAYMENT	0				

REMARKS: X
 X
 X
 X
 X
 X
 X

PROJECT EXPENSE SUMMARY

<u>1985 ACTUAL</u>	<u>1986 ACTUAL</u>	<u>1987 BUDGET</u>	<u>1987 EST. ACTUAL</u>	<u>1988 BUDGET</u>
\$ 0	\$ 21,372	\$ 0	\$ 0	\$ 6,985

PROPOSED ADOPTED AMENDED

DATE May 29, 1987

PAGE B-26

dh/513(T)

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Southwest Area Transit Dial-A-Ride Service	PROJECT NO.	5623
PROGRAM	Special Services	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	R. Neetzel	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>

PROJECT DESCRIPTION:	X	PROJECT RESULTS:
Provides Dial-a-Ride services in the Chaska school district and connects to the SW/MTC 56 circulator at the Eden Prairie City Hall and library.	X	1988 estimated not to exceed 50,000 miles.
	X	
	X	
	X	

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 2,052	PASSENGER REVENUES			\$ 0
502 FRINGE BENEFITS--ALLOC.	927	CONTRACTUAL REVENUES			65,000
503 SERVICES	0	FEDERAL GRANTS	!Appr-!Pend-!Prop-!		
504 MATERIALS & SUPPLIES	0	(Fund-Section-Grant)	!oved !ing !osed !		
505 DIRECT CHARGE UTILITIES	0		! ! ! !		
506 CASUALTY & LIABILITY	4,890		! ! ! !		
507 PROPERTY TAXES/ASSESS.	0		! ! ! !		
508 PURCHASED TRANS. SERV.	38,001		! ! ! !		
509 MISCELLANEOUS EXPENSES	0	STATE			
510 ALLOCATED EXPENSES	467				
511 INTEREST EXPENSES	0	OTHER			
512 LEASES & RENTALS	14,400	RTB TRANSIT ASSISTANCE			(4,263)
TOTAL OPERATING EXPENSES	\$ 60,737	TOTAL			\$ 60,737
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS: Legislative action has created X
 the opportunity for communities within X
 the MTC taxing district to "opt-out," X
 thereby allowing them to develop and X
 provide transit service under their own X
 administrations. Three communities X
 (Eden Prairie, Chaska, and Chanhassen) X
 elected to opt-out, and subsequently X
 have adopted a joint-powers agreement to X
 operate Southwest Metropolitan Transit X
 Commission (SW/MTC) as a Metropolitan X
 Service Demonstration Program under X
 Minnesota Statute 174.265. X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ -0-	\$ 5,814	\$ 63,380	\$ 67,746	\$ 60,737

PROPOSED ADOPTED AMENDED

DATE May 29, 1987
 dh/513(T)

PAGE B-27

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	General Agency Administration	PROJECT NO.	6901
PROGRAM	General Administration	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	J. Capell	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>

PROJECT DESCRIPTION:	X	PROJECT RESULTS:
Provide overall management of agency. Includes interaction with RTB, Mn/DOT, Met Council and state Legislature. Also provides information and organizational support to MTC Commission, staff and general public.	X X X X X X X	Provide effective management, communication, and coordination within and outside of agency.

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 130,286	PASSENGER REVENUES			\$
502 FRINGE BENEFITS--ALLOC.	58,886	CONTRACTUAL REVENUE			
503 SERVICES	451,126	FEDERAL GRANTS	!Appr-!Pend-!Prop-!		
504 MATERIALS & SUPPLIES	0	(Fund-Section-Grant)	!oved !ing !osed !		
505 DIRECT CHARGE UTILITIES	0		! ! ! !		
506 CASUALTY & LIABILITY	0		! ! ! !		
507 PROPERTY TAXES/ASSESS.	0		! ! ! !		
508 PURCHASED TRANS. SERV.	0		! ! ! !		
509 MISCELLANEOUS EXPENSES	11,170	STATE			
510 ALLOCATED EXPENSES	29,396	OTHER			
511 INTEREST EXPENSES	0				
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			680,864
TOTAL OPERATING EXPENSES	\$ 680,864	TOTAL			\$ 680,864
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS: X
 Eff. 1/1/87, all management company fees, except those for Dir. of Vehicle Maintenance, will be charged to this project. X
 X
 X
 X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ 147,822	\$ 292,493	\$ 674,859	\$ 674,859	\$ 680,864

PROPOSED ADOPTED AMENDED
 DATE May 29, 1987 PAGE B-31
 dh/513(T)

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Policy Management	PROJECT NO.	6905
PROGRAM	General Administration	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	F. Snowden	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>
PROJECT DESCRIPTION:		X PROJECT RESULTS:	
Policy activities, direct and in-		X Development of policy and direction of	
direct, for the operation of		X transit programs and services.	
the Commission.		X	
		X	
		X	
		X	
		X	
		X	

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 12,198	PASSENGER REVENUES			\$
502 FRINGE BENEFITS--ALLOC.	5,513	CONTRACTUAL REVENUE			
503 SERVICES	5,000	FEDERAL GRANTS	!Appr-!Pend-!Prop-!		
504 MATERIALS & SUPPLIES	0	(Fund-Section-Grant)!oved ling losed!	! ! ! !		
505 DIRECT CHARGE UTILITIES	0		! ! ! !		
506 CASUALTY & LIABILITY	0		! ! ! !		
507 PROPERTY TAXES/ASSESS.	0		! ! ! !		
508 PURCHASED TRANS. SERV.	0		! ! ! !		
509 MISCELLANEOUS EXPENSES	44,100	STATE			
510 ALLOCATED EXPENSES	10,552				
511 INTEREST EXPENSES	0	OTHER			
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			\$ 77,363
TOTAL OPERATING EXPENSES	\$ 77,363	TOTAL			\$ 77,363
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS: X
 X
 X
 X
 X
 X
 X

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ 103,137	\$ 90,235	\$ 151,145	\$ 151,145	\$ 77,363

PROPOSED ADOPTED AMENDED

DATE May 29, 1987 PAGE B-32

METROPOLITAN TRANSIT COMMISSION
 WORK PROGRAM BUDGET
 CALENDAR YEAR 1988

SCHEDULE A

PROJECT TITLE	Short Term Debt and Investment Income	PROJECT NO.	7934
PROGRAM	Long & Short Term Debt/ Investment Income	NEW PROJECT	<input type="checkbox"/>
PROJECT MANAGER	R. C. Bunde	RENEWING PROJECT	<input type="checkbox"/>
		CONTINUING PROJECT	<input checked="" type="checkbox"/>
		ENDING PROJECT	<input type="checkbox"/>

PROJECT DESCRIPTION:	X	PROJECT RESULTS:
Administer the payment of interest on short term borrowings. Pay interest on short term (tax or subsidy anticipation borrowing).	X	The investment of funds not currently needed for operations.
Invest all operating funds not currently needed for operations	X	
	X	
	X	

EXPENDITURES		SOURCE OF FUNDS			
501 WORKING LABOR	\$ 0	PASSENGER REVENUES			\$
502 FRINGE BENEFITS--ALLOC.	0	CONTRACTUAL REVENUE			
503 SERVICES	0	FEDERAL GRANTS	!Appr-!Pend-!Prop-!		
504 MATERIALS & SUPPLIES	0	(Fund-Section-Grant)	!oved ling losed!		
505 DIRECT CHARGE UTILITIES	0		! ! ! !		
506 CASUALTY & LIABILITY	0		! ! ! !		
507 PROPERTY TAXES/ASSESS.	0		! ! ! !		
508 PURCHASED TRANS. SERV.	0		! ! ! !		
509 MISCELLANEOUS EXPENSES	0	STATE			
510 ALLOCATED EXPENSES	0				
511 INTEREST EXPENSES	0	OTHER	Investment Income		483,000
512 LEASES & RENTALS	0	RTB TRANSIT ASSISTANCE			(483,000)
TOTAL OPERATING EXPENSES	\$ 0	TOTAL			\$ 0
514 PROVIDE CURRENT PRINCIPAL REPAYMENT	\$ 0				

REMARKS: Under the current funding agreement with the RTB, it is projected that they will be able to meet the cash needs of the MTC without the MTC issuing short-term debt.

PROJECT EXPENSE SUMMARY

AUDITED 1985 ACTUAL	AUDITED 1986 ACTUAL	AMENDED 1987 BUDGET	1987 EST. ACTUAL	1988 BUDGET
\$ 837,239	\$ 737,995	\$ 909,958	\$ 297,000	\$ 0

PROPOSED ADOPTED AMENDED

DATE May 29, 1987

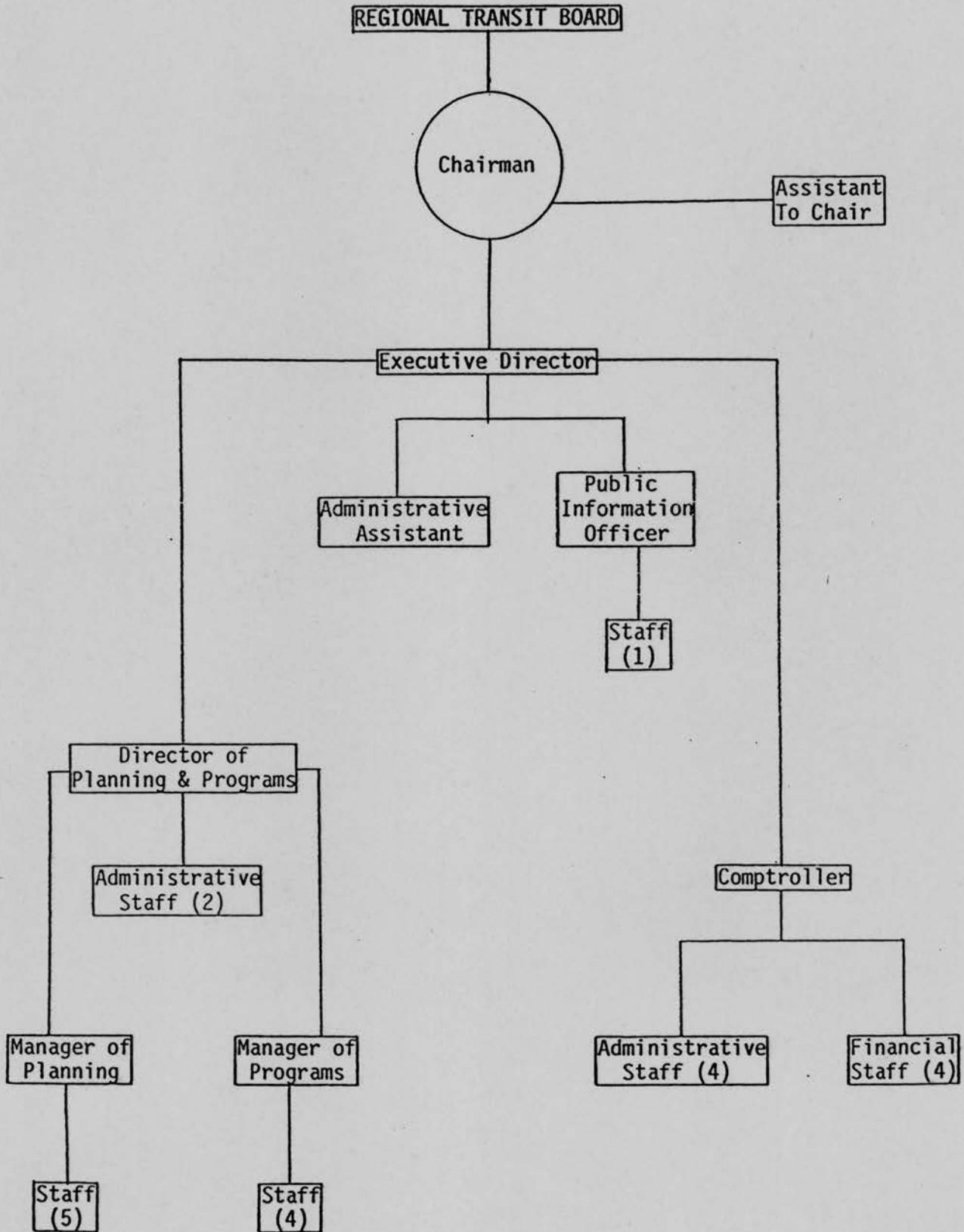
PAGE B-36

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REGIONAL TRANSIT BOARD
1988 STAFF COMPLEMENT

	Actual 12/31/86	Budget 1987	Budget 1988
<u>Chair's Office</u>			
Chair	1	1	1
Assistant to Chair	1	1	1
Total	<u>2</u>	<u>2</u>	<u>2</u>
<u>Exec. Director's Office</u>			
Executive Director	1	1	1
Administrative Assistant	1	1	1
Total	<u>2</u>	<u>2</u>	<u>2</u>
<u>Public Information</u>			
Public Information Officer	1	1	1
Public Information Assistant	-	1	1
Total	<u>1</u>	<u>2</u>	<u>2</u>
<u>Planning & Programs</u>			
Director/Planning & Programs	1	1	1
Secretary	1	1	1
Manager of Planning	1	1	1
Planner Engineer	-	1	1
Planner	3	4	4
Manager of Programs	1	1	1
Senior Project Administrator	-	1	1
Project Administrator	2	2	3
Clerical Assistant	-	1	1
Total	<u>9</u>	<u>13</u>	<u>14</u>
<u>Administration</u>			
Comptroller	1	1	1
Secretary	1	1	1
Receptionist	1	1	1
Administrative Aide	1	1	1
Contracts & Grants Admin.	-	1	1
Manager of Acctng/Treasury	1	1	-
Program Auditor	-	1	1
Accountant	2	2	1
Bookkeeper	-	-	1
Clerical Assistant	-	-	1
Total	<u>7</u>	<u>9</u>	<u>9</u>
TOTAL	<u>20</u>	<u>28</u>	<u>29</u>

REGIONAL TRANSIT BOARD
ORGANIZATIONAL CHART



CAPITAL PROGRAM BUDGET
1988

<u>Project Name</u>	Office Equipment/Furniture	<u>Project Number</u> 88-20-01
<u>Project Description</u>		
Office furniture and equipment to replace what is currently on loan from the Metropolitan Council. Items listed will be purchased for the move into Park Centre.		
<u>Detail of Expenditure</u>		
Furniture		\$100,000
<u>Source of Funds</u>		
General Fund		
<u>Project Control</u>		<u>Project Manager</u>
<u>Date Prepared</u> _____	<u>Date Authorized</u> _____	<u>Est. Completion Date</u> _____
<u>REMARKS</u>		
<ul style="list-style-type: none"> ● Furniture for new building to replace items currently on loan from the Metropolitan Council. 		

CAPITAL PROGRAM BUDGET
1988

Project Name MIS Services	Project Number 88-20-02
Project Description	
Purchase of mini computer system to be used to provide financial data, word processing, graphics and data base functions.	
Detail of Expenditure	
<ul style="list-style-type: none"> ● CPU, disk drive, printers and monitors ● Operating software ● Application software <ul style="list-style-type: none"> ● word processing ● financial ● data base applications ● graphics Total 	120,000 10,000 3,000 10,000 5,000 2,000 <u>\$150,000</u>
Source of Funds	
General Fund	
Project Control	Project Manager
Date Prepared	Date Authorized
	Est. Completion Date
REMARKS	
<ul style="list-style-type: none"> ● Based on current costs of timesharing Metropolitan Council system, payback will be 2-3 years. ● Due to the lack of space in the current office and the planned move of the agencies in the spring of 1988, delivery of the system would be planned for late summer of 1988. 	

CAPITAL PROGRAM BUDGET
1988

Project Name	Presentation Equipment	Project Number 88-20-03
Project Description		
<p>The RTB Public Information Office publishing needs will increase as we fully meet the agency goal of informing the public about the activities and programs of the agency. Desk top publishing capabilities will meet these needs.</p>		
Detail of Expenditure		
<ul style="list-style-type: none"> ● M5400 MacIntosh II 3,409 ● M0016 Keyboard 91 ● M0175 Laser Writer Plus 3,974 ● A9M0110 Disk Drive 280 ● SuperMac Monitor 1,185 ● Graphic Card for Monitor 392 ● 300 FBII Abaton Scan, Model II 2,739 	<ul style="list-style-type: none"> ● Quark XPress 550 ● Super Paint 70 ● File Maker Plus 170 ● Tops for MacIntosh 112 ● M2052 Connector Kit 35 ● M2054 Connector Kit 35 	<p>Total \$13,270</p>
Source of Funds		
General Fund		
Project Control		Project Manager
Date Prepared _____	Date Authorized _____	Est. Completion Date _____
REMARKS		

CAPITAL PROGRAM BUDGET
1988

Project Name	Communications/Misc. Equipment	Project Number 88-20-04
Project Description		
New telephone system for Park Centre in conjunction with other agencies. Replace mailing service currently provided by the Metropolitan Council.		
Detail of Expenditure		
Phone System		25,000
Mail Machine and Scale		4,000
Total		<u>\$29,000</u>
Source of Funds		
General Fund		
Project Control	Project Manager	
Date Prepared _____	Date Authorized _____	Est. Completion Date _____
REMARKS		
<ul style="list-style-type: none"> ● Phone system is the RTB's estimated net share (after trade-in of current system) of the main phone system to be installed at the new location. ● Mailing equipment will replace the current use of the Metropolitan Council's mail department. 		

RTB
Budget Assumptions 1988

Financial Assumptions

Funding

Fares - Fares anticipated to remain at existing levels and revenues increased slightly based on modest ridership gain.

State Funds - Increased state subsidy for Metro Mobility of 13.6%.
- Approval of current state subsidy request.

Property Tax - Local property taxes are assumed to continue to comprise a significant portion of total transit funding.
- Current mill levies are anticipated to continue with a 4% growth in assessed valuation.
- Tax feathering is projected to continue at current levels.

Federal - Federal share to remain relatively stable; capital funding to remain available.

Expenditures

Wages, Salaries & Fringes will reflect competitive wage structures in the market place and full implementation of performance plan based on merit increases.

Staff Levels will be reviewed based on program implementation needs.

Leases and Rentals will increase due to the move to the new building in April of 1988.

Other General and Administrative Expenditures are assumed to remain the same.

Capital Expenditures

Computer System

- o Preliminary review of current accounting systems indicate the potential need for a major upgrade of the computerized financial systems. A complete review of the financial reporting requirements and word-processing needs will be completed in the summer of 1987.

Furniture and Equipment

- o The office move to Park Centre and normal furnishing replacement will dictate increased purchases for 1988.

RTB
Budget Assumptions 1988

Transit Programs

Regular Route

- o Modest ridership growth of approximately one-percent (1%).
- o No major change in fare dollars.
- o Modest increases in regular route service miles and paratransit services.
- o The MTC will continue to provide the majority of regular route service.

Metro Mobility

- o Metro Mobility will be extended to western Washington, northern Dakota, northern Scott and northern Carver counties on January 1, 1988.
- o Ridership increase for 1988 of nine-percent (9%).

Rural

- o Maintain the same level of service except for the implementation of some test marketing programs.

Small Urban

- o Maintain the same level of service except for the implementation of some test marketing programs.

Opt-Out

- o The Opt-Out program is expected to have stabilized with the current five (5) communities.

Other Programs

Rideshare - Minnesota Rideshare is estimated to continue at existing levels.

Jobseekers - This program is estimated to increase approximately 30% due to increased participation of agencies and providers.

4/9/87

BUDGET PUBLIC HEARING SCRIPT

GOOD AFTERNOON. THIS IS THE PUBLIC HEARING FOR THE REGIONAL TRANSIT BOARD'S 1988 WORK PROGRAM AND OPERATING/CAPITOL BUDGET.

THE PUBLIC HEARING IS HELD TO RECEIVE PUBLIC COMMENT ON OUR PROPOSED WORK PROGRAM AND BUDGET. THE RECORD WILL REMAIN OPEN TO RECEIVE PUBLIC COMMENT ON THE PROPOSED PLAN UNTIL SEPTEMBER 10, 1987.

WE WILL FIRST TAKE TESTIMONY FROM THOSE WHO HAVE SIGNED UP TO OFFER THEIR COMMENTS. THEN WE WILL TAKE TESTIMONY FROM THOSE OF YOU IN THE AUDIENCE WHO WANT TO OFFER COMMENTS ON THE BUDGET.

THOSE OF YOU WHO HAVE WRITTEN COMMENTS FOR THE RECORD, PLEASE PRESENT THOSE COMMENTS TO THE RECORDING SECRETARY. THOSE COMMENTS WILL BE ENTERED INTO THE RECORD FOLLOWING YOUR VERBAL COMMENTS.

IF YOU WISH TO SUBMIT COMMENTS FOLLOWING THE PUBLIC HEARING, PLEASE SEND THOSE COMMENTS TO KATHY CHRISTOPHERSON, REGIONAL TRANSIT BOARD, 270 METRO SQUARE BUILDING, ST. PAUL, MINNESOTA 55101.

RTB COMPROLLER KATHY CHRISTOPHERSON WILL HIGHLIGHT THE PROPOSED 1988 WORK PROGRAM AND OPERATING/CAPITOL BUDGET.

KATHY.....

(NOW ASK THE PEOPLE WHO SIGNED UP TO PRESENT THEIR TESTIMONY)