



Minnesota Regional Transit
Board: Records.

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REGIONAL TRANSIT BOARD

270 Metro Square Building
St. Paul, Minnesota 55101
612/292-8789

MEETING OF THE REGIONAL TRANSIT BOARD
Monday, February 1, 1988
Metropolitan Council Chambers
4:00 p.m.

AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of Minutes of January 19, 1988 Board Meeting and January 7, 1988 Ad Hoc Committee on Competitive Transit Meeting
4. Progress Report on Metro Mobility Computer System (Lyle Frerichs)
5. CONSENT LIST
6. REPORT OF THE POLICY COMMITTEE Doris Caranicas,
Chair
 - A. Regional Transit Board's Draft Capital Plan
7. REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE Ruth Franklin,
Chair
8. OTHER BUSINESS
 - A. Chairman's Report
 - B. Members' Reports
 - C. Advisory Committee Reports
 - D. Staff Reports
9. PUBLIC COMMENT

Elliott Perovich
Chairman

Korstad
Ding
Bertand
Engel
deVries
Sailor
Strom

Bill Hopkins

GB
LC
MR
LE
CF
HB

KC
CB
KT
MK
JH
EK
Mayer

REGIONAL TRANSIT BOARD
ROLL CALL AND ATTENDANCE SHEET

DATE: 2/1/88

BOARD OR COMMITTEE: RTB

MEMBER NAME	PRESENT	VOTE	VOTE	VOTE	VOTE	VOTE
Chairman	✓					
Doris Caranicas	Hawai					
Ruth Franklin	✓					
Carole Faricy	✓					
Alison Fuhr	✓					
Rochelle Graves						
George Isaacs	✓					
Paul Joyce	✓					
Edward Kranz	✓					

REGIONAL TRANSIT BOARD

Suite 270 Metro Square Building, Saint Paul, Minnesota 55101
292-8789

DATE: January 26, 1988
TO: Regional Transit Board
FROM: Elliott Perovich, Chairman
SUBJECT: Consent List

The following referral has been reviewed by the staff and chairman of the Regional Transit Board (RTB). In my opinion, the referral meets the standards of consent referrals adopted by the board in its bylaws.

Review of Controlled Access Highway 55 in Hastings, Minnesota

As required by Minnesota Statute 473.167, the Metropolitan Council has submitted to the RTB the above referenced controlled access highway project for review. The RTB has reviewed this project and finds that no significant impact on transit will occur by the conversion of Highway 55 from a two-lane arterial to a four-lane limited access expressway.

EP:RR:jmo



270 Metro Square Building, Saint Paul, Minnesota 55101
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REPORT OF THE POLICY COMMITTEE

TO: Regional Transit Board

DATE: January 20, 1988

At its January 19, 1988 meeting, the Policy Committee discussed and approved the following recommendation:

REGIONAL TRANSIT BOARD'S DRAFT CAPITAL PLAN

That the Regional Transit Board refer the Draft Capital Plan to the Providers Advisory Committee, providers, and other interested parties for review.

OTHER BUSINESS

The committee discussed, but took no action on:

- * Metropolitan Council's Transportation Policy Plan
- * Presentation on Rideshare Evaluation Study
- * Anoka County New Transit Services Test Marketing Program
- * Midway Corridor Light Rail Transit Analysis

The next meeting of the committee will be on February 15, 1988.

Doris Caranicas
Chair

DC:mff
PCtoBD
RTBTX1



270 Metro Square Building, Saint Paul, Minnesota 55101
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Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Metropolitan Council Chambers
January 19, 1988

BOARD MEMBERS PRESENT: Elliott Perovich, Chairman; Doris Caranicas; Carole Faricy; Ruth Franklin; George Isaacs; Rochelle Graves; Paul Joyce; Ed Kranz

MEMBERS ABSENT: Alison Fuhr

OTHERS PRESENT: Gregory Andrews, Tom Beaver, Elizabeth Carpenter, Kathy Christopherson, Mary Fitzgerald, Carol Hinze, Mike Kuehn, Ed Kouneski, Mark Ryan, Bob Dietrick, Howard Blin, Katie Turnbull, Regional Transit Board Staff; Natalio Diaz, Gary Pagel and Karen Lyons, Metropolitan Council; Steve Bertrand; United Handicapped Federation; Bev Auld and Greg Failor, Metropolitan Transit Commission; Matt Peterson; Arnie Entzel, Amalgamated Transit Union; Mary Walters, Mary Walters and Associates

The meeting was called to order at 4:00 p.m. and roll taken. Joyce moved approval of the amended agenda; Isaacs seconded the motion. Motion carried (Graves, Kranz and Faricy absent).

Caranicas moved and Joyce seconded approval of the minutes of the December 21, 1987 board meeting minutes; motion carried (Graves, Kranz and Faricy absent).

Caranicas moved and Isaacs seconded approval of the January 4, 1988 board meeting minutes; the motion carried (Graves, Kranz and Faricy absent).

TELEPHONE SYSTEM PURCHASE FOR NEW SPACE

Hinze reviewed the staff report of January 19, 1988. (Kranz arrived.)
Caranicas moved and Joyce seconded:

That the Regional Transit Board authorize the executive director to enter into contract with Fujitsu Business Communications, Inc. in an amount not to exceed \$19,000 for the purchase, installation and maintenance of the new telephone system at the Park Centre offices.

Isaacs said he is familiar with Fujitsu Business Communications, Inc. and they are a credible organization. He asked if the bid by AT&T was rejected on the basis of cost or equipment. The consultant, Mary Walters, said the price was much higher and the equipment did not offer anything unusual. Northwestern Bell did not bid; U.S. West submitted a partial bid that was much higher even with the missing pieces. AT&T's bid was \$285,000, Fujitsu's bid was \$207,000, and the U.S. West bid was \$250,000 for equipment for the three agencies. Members discussed the history, references and service guarantees of the Fujitsu equipment. Motion carried (Graves, Kranz and Faricy absent).

REPORT OF THE POLICY AND ADMINISTRATION AND FINANCE COMMITTEES

The committee chairs reported that the committees have not met since the last board meeting. (Faricy arrived.) Caranicas noted that the Policy Committee will meet immediately after this meeting and urged all members to attend.

REPORT OF THE AD HOC COMMITTEE ON COMPETITIVE TRANSIT

Committee Chair Isaacs reviewed the committee report and minutes of the meeting of January 8, 1988. The committee discussed amendments to the proposed Standards, Procedures and Guidelines for Competitive Transit to strengthen the board position on administering the guidelines and place it in a position with MTC that will meet with more acceptance. If the board adopts these amendments it will place itself in accord with the Urban Mass Transportation Administration attitude toward competitive bidding. Andrews noted that the committee recommendations had been handed out (Items 1 through 4) and the staff recommendations, amended to reflect the committee's action, are Items 5 through 7. Isaacs moved and Joyce seconded:

That the proposed Standards, Procedures and Guidelines be adopted by the board with the following changes:

1. That the following statement be added to the preface of the guidelines:

All contracts to be negotiated under these guidelines shall be in accordance with Minnesota Statutes 473.384, Subd. 7, MTC Impact Assessment.

2. That on page 11, under the Selection Criteria section, add a ninth bullet as follows:

Marginal costs of providing services can also be taken into consideration when properly justified.

3. That on page 12, under C. Full Allocation of Cost Policy, add the following sentence at the end of the first paragraph:

Other costs, such as MTC marginal costs, can also be taken into consideration when properly justified.

4. That the RTB not include a requirement to pay a prevailing wage in the competitive bidding guidelines.
5. That when a provider receiving deficit funding from the RTB submits a proposal to an RFP issued by either the RTB or one of its funding recipients, then the provider shall also separately submit to the RTB a complete summary of its fully allocated costs and its marginal costs. This information shall then be reviewed as part of the RTB's competitive transit study.
6. That a section on Default and Dispute Resolution be added to the CONTRACT PROVISIONS section on page 18.

7. That on page 20, the reference to \$200,000 and \$600,000 as adequate limits of insurance coverage be deleted.

The motion carried (Graves absent).

OTHER BUSINESS

CHAIRMAN'S REPORT

Perovich said the final Legislative Audit Commission report was released earlier today at a press conference and distributed copies of the RTB's press release. After members have had a chance to read the report, there will be a Committee of the Whole meeting to discuss it and develop recommendations.

The chairman discussed his lunch with Rep. Carruthers on January 15, 1988. Carruthers' committee was very pleased with our budget and recommended that the other metro agencies copy some features of the budget document.

Legislation requires board members to report on their contacts with local government officials and other agencies. He said urged the members to take this requirement very seriously since Carruthers will carefully review these reports. The reporting is not meant to be difficult. (Graves arrived.)

The chairman asked Kuehn to report on the action taken by the Transportation Finance Study Commission. Isaacs said the breakdown on the Motor Vehicle Excise Tax indicates five to thirty-five percent increase, or \$13.3 million for the Metropolitan Area. If Metro Mobility is funded from that amount, it would come down to \$6 million and the \$3.4 million loss in license fees would be about \$3 million. Perovich said this is new, uncommitted money for Fiscal 1989 only. Kuehn said the share would rise in 1990 and 1991. Joyce said the main point is it is something that is dedicated to transit for the first time. Franklin asked if there is any hope of getting something other than MVET for Metro Mobility? Perovich said it is difficult to predict what will happen during session. Franklin moved:

That the board go on record and send a letter congratulating the committee on its good work on the report and stating that the board wholeheartedly supports it.

Caranicas seconded the motion; the motion carried unanimously.

Franklin said Transportation Advisory Board will meet tomorrow and the subcommittee will recommend the same type of action.

MEMBERS REPORTS

Isaacs said he and Judy Hollander made a presentation on light rail transit to the Washington County Board of Commissioners, which is forming a railroad authority.

Graves announced that she will be holding public meetings on transit issues. There were errors in her December letter to legislators: it said "new board" and should have said "new board members." There was a typo in the last paragraph.

STAFF REPORTS

Andrews introduced and welcomed Liz Carpenter, the newly hired programs assistant, who had been an intern with the RTB.

There being no other business, Franklin moved and Caranicas seconded that the meeting be adjourned. The meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Mary Fitzgerald
Secretary

REGIONAL TRANSIT BOARD

270 Metro Square Building, St. Paul, Minnesota 55101
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Minutes of the Meeting of the
AD HOC COMMITTEE ON COMPETITIVE TRANSIT
RTB Offices
January 7, 1988

MEMBERS PRESENT: George Isaacs, Chair, Carole Faricy, Alison Fuhr, Ed Kranz

OTHERS PRESENT: Gregory Andrews and Mark Ryan, Regional Transit Board, Paul Buharin, Medicine Lake Lines, Bob Rossman, Amalgamated Transit Union; Leonard Oppenheimer, Metropolitan Transit Commission (MTC)

The meeting was called to order at 5 p.m. and roll taken.

STANDARDS, PROCEDURES AND GUIDELINES FOR COMPETITIVE TRANSIT

Fuhr asked several questions to clarify information in the Standards, Procedures and Guidelines for Competitive Transit. Topics include:

- o What will fares be?
- o Pricing methods
- o Clarify information on Page 8
- o Bid bonds and performance bonds
- o Dispute resolution process (cost)
- o Schedules
- o Regional logo
- o Insurance
- o Contract length
- o Provider performance

Kranz asked about when the guidelines would be used and said this should be addressed in the guidelines. Isaacs stated he felt compliance with the state law regarding Metropolitan Transit Commission (MTC) impact assessment should be more prominent in the guidelines.

Isaacs distributed a handout he had prepared before the meeting that outlined three recommended changes to the guidelines. There was consensus that reference to MTC impact assessment legislation should be made in the preface of the guidelines.

Faricy moved and Fuhr seconded:

That the following statement be added to the preface of the guidelines:

All contracts to be negotiated under these guidelines shall be in accordance with Minnesota Statute 473.384 contracts, Subdivision 7, Metropolitan Transit Commission Impact Assessment.

The motion carried unanimously.

Faricy moved and Fuhr seconded:

That on Page 11, under the Selection Criteria section, a ninth item will be added as follows:

Marginal costs of providing services can also be taken into consideration when properly justified.

The motion carried unanimously.

Faricy moved and Fuhr seconded:

That on Page 12, Item C, Full Allocation of Cost Policy, the following sentence will be added:

Other costs, such as MTC marginal costs, can also be taken into consideration when properly justified.

The motion carried unanimously.

Kranz said a positive statement on paying a prevailing wage should be included in the evaluation criteria. After discussion, Fuhr moved and Faricy seconded:

That the Regional Transit Board not include a requirement to pay a prevailing wage in the Competitive Bidding Guidelines.

Kranz suggested that there be a format, similar to the one used by St. Cloud MTC, to be followed by all providers listing the wages and fringe benefits paid to drivers. He moved the motion be amended as follows:

That providers be required to submit information on drivers' wages and fringe benefits with their proposals and that the information be submitted in the format used by the St. Cloud MTC.

There was no second and after discussion, the amendment was withdrawn. Vote was taken on the Fuhr motion; The motion carried (Kranz voted "nay").

Kranz moved:

That providers be required to submit information on drivers' wages and fringe benefits as part of their response to the Request for Proposal and that the information be submitted in the format used by the St. Cloud MTC.

The motion was seconded. Motion failed.

Rossmann asked about affirmative action requirements and suggested that the guidelines require all providers to meet MTC standards.

Faricy moved and Fuhr seconded that the meeting be adjourned. The meeting was adjourned at 6:11 p.m.

Respectfully submitted,

Mark Ryan
Recording Secretary

REGIONAL TRANSIT BOARD

Suite 270 Metro Square Building, Saint Paul, Minnesota 55101
292-8789

DATE: January 25, 1988
TO: Regional Transit Board
FROM: Judith G. Hollander, Director of Planning and Programs
SUBJECT: Computer Update--Metro Mobility Administrative Center

Lyle Frerichs, Manager of the Metro Mobility Administrative Center (MMAC), will be present at the February 1, 1988, board meeting to discuss the status of the MMAC's computer.

jmo
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