



Minnesota Regional Transit
Board: Records.

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REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

Meeting of the
Regional Transit Board
RTB Conference Room
Monday, June 27, 1988
4:00 p.m.

Amended

AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
- OK* 3. Approval of Public Hearing Date for 1989 Budget
4. Proposed Review Schedule for Hennepin County Regional Rail Authority Comprehensive Light Rail Transit Plan
5. Rideshare Advisory Committee Recommendation
6. REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE *from 6/27*
 - OK* A. Request by the Cities of Apple Valley, Burnsville, Eagan, Prior Lake, Rosemount and Savage for a One-Year Extension In the July 1, 1988 Opt-Out Application Deadline
 - OK* B. Financial Statements - January 1988
 - OK* C. Amendment to Regional Transit Board Statement of Benefits
 - OK* D. Metro Mobility Administrative Improvements
 - E. Northeast Suburban Transit Contract Amendment
 - F. Approval of Urban Mass Transportation Administration Section 16(b)2 Grant Applications
 - G. Approval of MTC 1988 Budget Amendment
 - H. Approval of Metro Mobility Administrative Center 1988 Contract Amendment
- OK* 7. REPORT OF THE POLICY COMMITTEE
ad - G. 7. SWM
OTHER BUSINESS:
 - A. Chairman's Report
 - B. Members' Reports
 - C. Advisory Committee Reports
 - D. Staff Reports
9. PUBLIC COMMENT

Elliott Perovich
Chairman

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

At its meeting of June 6, 1988, the committee reviewed and approved the following recommendations:

REQUEST BY THE CITIES OF APPLE VALLEY, BURNSVILLE, EAGAN, PRIOR LAKE, ROSEMOUNT AND SAVAGE FOR A ONE-YEAR EXTENSION IN THE JULY 1, 1988 "OPT-OUT" APPLICATION DEADLINE

That the Regional Transit Board approve a one-year extension in the July 1, 1988 deadline for submitting an application to opt-out of the Metropolitan Transit Commission service area for the Cities of Apple Valley, Burnsville, Eagan, Prior Lake, Rosemount and Savage

FINANCIAL STATEMENTS - JANUARY 1988

That the Regional Transit Board approve the 1988 audited financial statements and direct that they be placed on file.

AMENDMENT TO REGIONAL TRANSIT BOARD STATEMENT OF BENEFITS

That the Regional Transit Board approve amending the Statement of Employee Benefits, Section B - Dental Insurance, to read as follows:

The RTB pays the full cost of employee dental insurance. Dependent dental coverage costs the employee \$11.05 per month with the RTB paying \$52.86 monthly.

METRO MOBILITY ADMINISTRATIVE IMPROVEMENTS

That the Regional Transit Board:

A. Direct RTB staff to work with the Metropolitan Center for Independent Living (MCIL) and other interested organizations representing Metro Mobility customers to develop more detailed proposals to provide consulting services under contract to the RTB in the following areas:

- o Certification
- o Mobility Training
- o Customer Service and Complaint Handling
- o Provider Surveillance

B. Request the MTC to revise its MMAC 1988 management plan to incorporate the following tasks:

1. Convene a task force with providers, MCIL, and other disabled advocacy groups as participants, to complete the Metro Mobility operating policy and procedures manual by August 1, 1988.

2. Establish written contract enforcement procedures as well as performance criteria and measures by September 1, 1988.
3. Investigate alternatives for staffing the rider liaison position and evaluate the effectiveness of the MMAC's emergency backup transportation services and report to the RTB on July 18, 1988.
4. Participate in and coordinate activities, as required, in the projects identified to revamp MMAC customer complaint handling procedures and to implement a provider surveillance program.
5. Develop a plan for transition of the certification process.

NORTHEAST SUBURBAN TRANSIT CONTRACT AMENDMENT

That the Regional Transit Board authorize the executive director to amend the contract with Northeast Suburban Transit to operate demand responsive service in 1988 for an additional \$6,000 in an amount not to exceed the total amount of RTB transit assistance of \$73,099.

APPROVAL OF URBAN MASS TRANSPORTATION ADMINISTRATION SECTION 16(B)2 GRANT APPLICATIONS

That the Regional Transit Board approve the ranking of applicants for UMTA Section 16(b)2 vehicles, as shown in the staff report dated June 1, 1988, to be submitted to the Minnesota Department of Transportation for final evaluation.

APPROVAL OF MTC 1988 BUDGET AMENDMENT

That the Regional Transit Board:

1. Approve the Metropolitan Transit Commission's amended 1988 operating budget;
2. Approve the Metropolitan Transit Commission's 1988 capital budget, contingent upon the capital reserves; and
3. Forward the capital budget changes to the Metropolitan Council for review and approval.

APPROVAL OF METRO MOBILITY ADMINISTRATIVE CENTER 1988 CONTRACT AMENDMENT

That the Regional Transit Board approve an amendment to the Metro Mobility Administrative Center 1988 contract to increase the RTB subsidy by \$21,000 to \$514,555, permitting the Metropolitan Transit Commission to add the position of Metro Mobility administrative assistant manager.

The committee also discussed a presentation on the status and plans of the program audit. Review of the 1987 Audited Financial Statements was postponed to another meeting because of the unavailability of the audited statements.

Ruth Franklin
Chair

Falco
Jim
DeVries
Tom Vudor

REGIONAL TRANSIT BOARD
ROLL CALL AND ATTENDANCE SHEET

DATE: _____

BOARD OR COMMITTEE: RTB

MEMBER NAME	PRESENT	VOTE	<u>SWMTC</u> VOTE	VOTE	VOTE	VOTE
Chairman	✓		no			
Doris Caranicas	✓		no			
Ruth Franklin	✓		no			
Carole Faricy	✓		yes			
Alison Fuhr	✓		yes			
Rochelle Graves	✓		no			
George Isaacs	✓		yes			
Paul Joyce	✓		yes			
Edward Kranz	✓		yes			



Mears Park Centre Building
230 East 5th Street
St. Paul, Minnesota 55101

MEMO:

TO: Regional Transit Board

FROM: Tom Beaver, Public Information Officer 

SUBJECT: Establish date for 1989 Budget Public Hearing

SUMMARY

Minnesota State law requires the Regional Transit Board to hold a public hearing on it's budget before August 15th each year.

ACTION REQUESTED

The RTB establish Thursday, August 11, 1988, 4:00 p.m., as the public hearing date for the 1989 budget.

REGIONAL TRANSIT BOARD

Mears Park Centre Building
230 East Fifth Street, St. Paul, Minnesota 55101
292-8789

DATE: June 21, 1988
TO: Regional Transit Board
FROM: Judith G. Hollander, Director of Planning and Programs 
SUBJECT: Proposed Review Schedule for HCRRRA Comprehensive LRT Plan

SUMMARY

A process and timeline for the Regional Transit Board (RTB) to conduct its review of the Hennepin County Regional Rail Authority Comprehensive LRT Plan is set forth. It is proposed that the RTB conduct a joint review process with the Metropolitan Council.

BACKGROUND

On June 21, 1988, it is expected that the Hennepin County Regional Rail Authority (HCRRRA) will adopt its Comprehensive Light Rail Transit (LRT) plan. According to recent legislation, the Regional Transit Board and the Metropolitan Council must review and provide comment on the comprehensive plan. Staff recommends that the RTB work jointly with the Metropolitan Council in conducting its review process in order to take advantage of the technical and community input that will be formally solicited by the Metropolitan Council. The RTB can issue a separate report indicating its findings and recommendations at the end of this review process. Tentatively, it is proposed that the review process be conducted as indicated on the attached schedule.

At its meeting of June 27, 1988, the RTB will consider the establishment of an LRT Ad Hoc Committee. The proposed review process and timeline should be amended to include this Ad Hoc Committee. It has also been suggested by Board Member Isaacs that the RTB retain the consulting services of 3-4 experts to assist the board in its review of the HCRRRA and other LRT plans and proposals which will come before them until such time that an LRT engineer has been hired.

ACTION REQUESTED

That the Regional Transit Board adopt the review process and schedule outlined in this memorandum.

JH:jmo
Attachment

PROPOSED JOINT RTB/METROPOLITAN COUNCIL REVIEW
SCHEDULE FOR HCRRRA COMPREHENSIVE LRT PLAN

June 21	HCRRRA Adopts Comprehensive LRT Plan
June 27	Notices to Metropolitan Area Legislators, Counties and Affected Cities About the Review Process
July 8	Council's LRT Advisory Committee Briefing
July 11	TAB LRT Task Force (Briefing) (Tentative Date)
July 12	TAC's Transportation Systems Planning Committee (Briefing)
July 18	RTB's Policy Committee (Briefing)
July 26	Council's Systems Committee (Briefing)
July 26	TAC's Transportation Systems Planning Committee (Action)
August 2	Joint Council's Systems Committee and RTB's Policy Committee (Public Testimony)
August 3	Technical Advisory Committee (Action)
August 8	TAB LRT Task Force (Action) (Tentative Date)
August 12	Council's LRT Advisory Committee (Action)
August 15	RTB's Policy Committee (Action)
August 17	Transportation Advisory Board (Action)
August 22	Special RTB (Action)
August 23	Council's Systems Committee (Action)
August 25	Metropolitan Council (Action)



REGIONAL TRANSIT BOARD

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MEMO

DATE: June 20, 1988
TO: Regional Transit Board
FROM: Tom Beaver, Public Information Officer 
SUBJECT: Rideshare Advisory Committee Recommendation

SUMMARY

This memorandum recommends a candidate to be appointed to the Rideshare Advisory Committee (RAC) for approval by the members of the Regional Transit Board.

DISCUSSION

Rideshare Advisory Committee members are appointed by the members of the Regional Transit Board. RAC members serve a two year term. To be considered for membership on the Committee, applicants must live or work in the RTB district from which they are appointed.

In December, Public Information staff member Janice Hennings wrote and distributed a media release announcing the vacancies on RAC and to solicit people interested in serving on the Rideshare Advisory Committee. From that process, four of the five vacant positions were filled in the first part of March.

In the later part of March, District F Representative, Alison Fuhr, contacted the Public Information Office about an applicant from her area.

Board member Fuhr, is submitting the name of Kelly Doran as the District F representative. Mr. Doran is the chair of the Improve-494 Steering Committee. His application is attached to the memorandum.

The full membership of the Regional Transit Board can either approve the nomination of Kelly Doran for membership on RAC or seek a new applicant for committee membership.

RECOMMENDATION

The Regional Transit Board approve the appointment of Kelly Doran as the District F representative on the Rideshare Advisory Committee.



Date April 12, 1988

APPLICATION FOR REGIONAL TRANSIT BOARD COMMITTEE APPOINTMENT

NAME: DORAN, Kelly Jerome
last first middle

ADDRESS: 5905 Ewing Avenue South, Edina, Minnesota 55410
street number municipality or township zip code

MAILING ADDRESS: (if different from home address)
11095 Viking Drive, Suite 260, Eden Prairie, Minnesota 55344
street number city state zip code

PHONE: (612) 927-6594 (612) 944-1000
home business

REGIONAL TRANSIT BOARD DISTRICT (if known): F

APPOINTMENT PREFERENCE FOR ADVISORY COMMITTEE, TASK FORCE:
(please check)

RIDESHARE

TRANSPORTATION HANDICAPPED

TRANSIT PROVIDER

EMPLOYMENT:

Please be specific in providing beginning and ending dates for employment and membership in civic and similar organizations.

Employing firm, agency Vantage Companies

Address 11095 Viking Drive, Suite 260, Eden Prairie, Minnesota 55344

Position V.P. Proj. Develop. Beginning date August-1985 Years with agency 2½

Other work experience (optional):

Employing firm, agency _____ Beginning, ending dates _____

Employing firm, agency _____ Beginning, ending dates _____

Employing firm, agency _____ Beginning, ending dates _____

CIVIC, PROFESSIONAL AND COMMUNITY ACTIVITIES:

Organization National Association of Office Industrial Parks Beginning, ending dates Active

Position Member

Organization Improve 494 Beginning, ending dates Active

Position Board Member

Organization Inver Grove Hts./South St. Paul Economic Development Committee Beginning, ending dates Active

Position Member

OVER

OTHER INFORMATION (Please give beginning and ending dates, if applicable):

ADDITIONAL INFORMATION:

The following information is optional and is sought solely for the purpose of broadening citizen participation in the Regional Transit Board's decision-making process.

SEX	POLITICAL PARTY PREFERENCE	RACE/NATIONAL ORIGIN
<input type="checkbox"/> Female	<input type="checkbox"/> Democratic-Farmer-Labor Party	<input type="checkbox"/> American Indian or Alaska Native
<input type="checkbox"/> Male	<input type="checkbox"/> Independent-Republican Party of Minnesota	<input type="checkbox"/> Black
	<input type="checkbox"/> Other: _____ name of party	<input type="checkbox"/> Hispanic
	<input type="checkbox"/> None	<input type="checkbox"/> Caucasian
		<input type="checkbox"/> Other (specify): _____

Check if the following applies to you:

<input type="checkbox"/> 60 years of age or over	<input type="checkbox"/> Metro Mobility Rider
<input type="checkbox"/> Disabled	<input type="checkbox"/> Metro Mobility Provider



REFERENCES (optional):

A. full name _____ relationship _____
mailing address _____ phone number _____

B. full name _____ relationship _____
mailing address _____ phone number _____

If you have any questions, call the Regional Transit Board at (612) 292-8789.

Return to : REGIONAL TRANSIT BOARD
270 METRO SQUARE BUILDING
ST. PAUL, MINNESOTA 55101