



Minnesota Regional Transit
Board: Records.

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REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

MEETING OF THE REGIONAL TRANSIT BOARD

Tuesday, January 3, 1989
Mears Park Centre Chambers
4:00 p.m.

AGENDA

1. Call to Order and Roll Call
2. REPORT OF THE AD HOC COMMITTEE ON LIGHT RAIL TRANSIT George Isaacs,
Chair
 - ✓ A. Request to Review Hennepin County Regional
Railroad Authority System Specifications and
Standards
 - ✓ B. Approval of LRT Information Program
3. PUBLIC MEETING to Receive Comments on Recertification Criteria for Metro
Mobility
4. Approval of Agenda
5. Approval of Minutes of December 19, 1988 Board Meeting
6. Resolution of Appreciation of Kathryn Christopherson,
Comptroller, Regional Transit Board, Resolution No. 89-01
7. Resolution of Appreciation to John Doyle, Chair, Rideshare
Advisory Committee (RAC), Resolution No. 89-02
- ✓ 8. Appointment of RAC Members and Chair
9. REPORT OF THE NOMINATING COMMITTEE Paul Joyce,
Chair
 - ✓ A. Annual Election of Board Officers
10. REPORT OF THE POLICY COMMITTEE Doris Caranicas,
Chair
 - ✓ A. Section 16(b) (2) Policy Recommendation
 - B. Metro Mobility Certification Study Final Report

11. OTHER BUSINESS

- A. Chairman's Report
- B. Members' Reports
- C. Advisory Committee Reports
- D. Staff Reports
- E. Public Comment

Note to Members: Because of the time constraints on the people expected to attend the public meeting, it is important that everyone arrive promptly at 4 p.m. to begin the meeting.

Elliott Perovich
Chairman



Mears Park Centre, 230 East Fifth Street, St. Paul, MN. 55101
612/292-8789

REPORT OF THE AD HOC COMMITTEE ON
LIGHT RAIL TRANSIT

At its meeting of December 22, 1988 the committee reviewed and approved the following recommendation. The Regional Transit Board is expected to take final action on the recommendation at its meeting of January 3, 1989.

APPROVAL OF LIGHT RAIL TRANSIT (LRT) INFORMATION PROGRAM

That the Regional Transit Board approve Work Tasks Nos. 1, 3, 4 and 5 of the Media Rare, Inc. proposal in an amount not to exceed \$17,211 and direct the executive director to enter into a professional services contract for such services with Media Rare, Inc.

The committee discussed the following matters, but no action was taken.

- o Request to Review Hennepin County System Specifications and Standards

The Hennepin County Regional Railroad Authority Comprehensive LRT System Plan, System Characteristics and Standards, will be reviewed by the LRT Expert Panel members and action will be taken at the meeting of the committee on January 12, 1989.

- o Hennepin County Update on Downtown Surface/Tunnel System Specifications

The next committee meeting will be January 12, 1989 at 5 p.m. in Room A.

George Isaacs,
Chair

ADtoBD
RTBTX1
12/23/88

REGIONAL TRANSIT BOARD

Suite 270 Metro Square Building, Saint Paul, Minnesota 55101

REGISTRATION FORM

DATE: _____

LOCATION: _____

(PLEASE PRINT)

NAME	ADDRESS	REPRESENTING	PHONE	WISH TO TESTIFY?
Wendy Brooks	Epilepsy Foundation		871-2656	yes
Agnes Deagerstedt		self	771-9418	yes
Merten Wagner		self	781-8442	yes
Arlene Innman		self	822-4136	maybe
Rick Cardenas		self	822-6370	yes

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, Saint Paul, Minnesota 55101
292-8789

not re-mailed

DATE: December 21, 1988
TO: Members of the LRT Ad Hoc Committee
FROM: Mike Kuehn, Assistant to the Chair
SUBJECT: Professional Assistance on LRT Public Information Program

ACTION REQUESTED

That the LRT Ad Hoc Committee recommend approval of the additional tasks of this LRT Public Information Program not previously authorized.

BACKGROUND

At the Policy Committee meeting on November 29 the elements of an LRT public information program were discussed. At that time five work tasks were outlined. All of these tasks are consistent with the RTB's Public Information Program regarding LRT. Task No. 2 of the proposal was approved by the Board at its December 19 meeting and Task No. 4 has previously been approved in concept by the LRT Ad Hoc Committee.

DISCUSSION

The professional services being proposed by Media Rare, Inc. would provide useful information to the general public and selected public opinion leaders. It would help educate and heighten public awareness to the LRT issue. At the same time it would display that the RTB is the regional transit planning agency and is one of the governmental entities in the LRT decision-making process.

RECOMMENDATION

That the LRT Ad Hoc Committee recommend approval of Work Tasks Nos. 1, 3, 4 and 5 of the Media Rare, Inc. proposal in an amount not to exceed \$17,211 and direct the executive director to enter into a professional services contract for such services with Media Rare, Inc.

MK

Regional Transit Board

NOTICE OF PUBLIC MEETING

New Proposed Eligibility Criteria for Metro Mobility Riders

The Regional Transit Board (RTB) will hold a public meeting to receive comments regarding new proposed eligibility criteria for riders of Metro Mobility, a special transportation service for persons with disabilities. The new criteria, along with a plan for recertification of riders, have been recommended by the Metropolitan Center for Independent Living (MCIL), consultant to the RTB. Please note the following information on the public meeting:

When: Tuesday, January 3, 1989 at 4 p.m.
Where: Regional Transit Board Chambers
First Floor, Mears Park Centre
230 E. Fifth Street, St. Paul

How to Participate: You may attend the meeting and offer comments. Please call Julie Opsahl at 229-2705 to register to speak at the meeting. Or, you may send a letter to:

Edward Kouneski, Programs Manager
Regional Transit Board
Mears Park Centre
230 E. Fifth Street
St. Paul, MN 55101

Questions:

Any written comments must be received by 5:00 p.m., January 6, 1989. Call Ed Kouneski, RTB programs manager, at 229-2712. To receive a copy of the new proposed eligibility criteria and recertification plan, call Julie Opsahl at 229-2705 and request a copy of the MCIL draft final report.

OVERVIEW

Historically, the eligibility criteria for Metro Mobility have been based on functional limitations rather than on identified categories of disability.

Under the current criteria, a person who requests Metro Mobility service is eligible for the service if the person is:

1. Unable to walk one-fourth mile or more; or
2. Unable to walk up and down the steps of a mainline bus;
or
3. Unable to wait outdoors for 10 minutes or more; or
4. Unable to learn to use mainline bus service in the opinion of a competent professional.

In addition, a person having the double limitations of blindness and deafness is automatically eligible.

Eligibility Criteria Study

The Regional Transit Board (RTB) engaged the consulting services of the Metropolitan Center for Independent Living (MCIL) to conduct a study of Metro Mobility rider certification issues.

To gather input for the study, MCIL conducted eight public meetings in October 1988 throughout the region and solicited written testimony through November 15, 1988. The RTB's Transportation Handicapped Advisory Committee (THAC) received progress reports at each of its monthly meetings from August through December 1988. The MCIL recommendations incorporate suggestions made both in previous public testimony and at the RTB advisory committee meetings.

The new eligibility criteria, as proposed, are intended to better define functional limitations so that the criteria can be easily interpreted and consistently applied by the qualified professionals who complete the form verifying that a person is eligible for Metro Mobility service. The wording of the new criteria, thus, is more technically oriented. (See next page.)

NEW PROPOSED ELIGIBILITY CRITERIA

As recommended by MCIL, to qualify for Metro Mobility service, a person must have a permanent functional disability and meet one of the following criteria:

1. A permanent physical functional limitation that prevents a person from walking independently for a distance of 1,000 feet without the aid of an assistive device such as a walker, cane, crutches, braces, a prosthetic device, or a wheelchair; or from negotiating the steps of a standard transit vehicle; or
2. A medically demonstrable condition that seriously impedes or prevents a person from walking a distance of 1,000 feet; or that affects coordination and stability to the extent that it presents a risk of falling; or
3. An arterial oxygen tension (PAO₂) of less than 60 mm/hg in room air at rest; or
4. A cardiac condition which is therapeutically classified according to standards set by the American Heart Association in one of the following classes:
 - Class D: Persons with cardiac disease whose ordinary physical activity should be markedly restricted.
 - Class E: Persons with cardiac disease who should be at complete rest, confined to bed or chair; or
5. A sensory impairment(s) or a mental functional limitation that prevents a person from independently using, or learning to use, an alternative mode of public transit.

The recertification of riders is recommended to commence in 1989 on a schedule according to a person's month of birth. Certification, once granted, will be valid for a period of three years. The current process of annual registration will be continued in order for certification files to be kept up to date.

CONDITIONAL CERTIFICATION

The RTB anticipates that most of the persons now certified to use Metro Mobility service will not be affected by the proposed changes. There will likely be some impact, though, on persons who are now using Metro Mobility service but could learn to use mainline bus service. In this case, conditional certification will be granted for a period of up to 12 months while receiving training. A qualified professional determines whether a person has the ability to learn the necessary transportation skills. It is proposed that a conditional certification be reviewed every three months by an orientation and mobility specialist, or other qualified professional, to assess the person's progress toward achieving the skills to ride mainline bus service. If a person is unable to learn or apply the transportation skills at the end of the training period, permanent certification will be granted.

Conditional certification is not a new requirement. Under the current rules for determining eligibility, a person can be temporarily certified to use Metro Mobility for up to 18 months while receiving training to ride mainline bus service, and conditional certification must be reviewed every six months.

MCIL recommends that the RTB offer free bus passes to persons who are certified on a conditional basis, as an incentive to begin and continue using the mainline bus service; and also that persons who have learned to use mainline bus service for routine trips should remain eligible to use Metro Mobility for other types of trips under a "limited mobility" program.

NEXT STEPS

The public meeting on January 3, 1989 provides an opportunity for comment directly to the Board members. After the public meeting, the new proposed eligibility criteria will be reviewed for endorsement by the RTB's Transportation Handicapped Advisory Committee (THAC) on January 9, 1989. Based on public and advisory committee comments, RTB staff will prepare an analysis and recommendation to the RTB Policy Committee for action on January 17, 1989. The RTB Policy Committee, then, will forward a recommendation to the Board for final approval on February 6, 1989.



Mears Park Centre, 230 East Fifth Street, St. Paul, MN. 55101
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RESOLUTION NO. 89-01

RESOLUTION OF APPRECIATION

WHEREAS, Kathryn Christopherson has been employed by the Regional Transit Board as Comptroller since December 29, 1986; and

WHEREAS, Kathryn Christopherson has resigned her position at the Regional Transit Board effective January 6, 1989 to pursue other career opportunities; and

WHEREAS, Kathryn Christopherson is recognized for her many accomplishments at the Regional Transit Board, among them being the enhancement of the Board's management information system, including the conversion to new computer hardware, upgrading of financial reporting, and for her efforts in coordinating the move of RTB offices to Mears Park Centre; and

WHEREAS, Kathryn Christopherson is especially recognized for her dedication to providing the administrative staff of the Regional Transit Board with opportunities to enhance their professional development;

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Transit Board offers its sincere best wishes to Kathy Christopherson in her future endeavors.

Adopted this third day of January 1989.

Elliott Perovich, Chairman

Mary Fitzgerald, Secretary



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

RESOLUTION NO. 89-02

RESOLUTION OF APPRECIATION

WHEREAS, John Doyle has been Chair of the Regional Transit Board's (RTB's) Rideshare Advisory Committee since November 1985; and

WHEREAS, John Doyle resigned his position as Chair of the Rideshare Advisory Committee effective December 31, 1988; and

WHEREAS, John Doyle has served with distinction as Chair of the Rideshare Advisory Committee over a three-year period; and

WHEREAS, John Doyle has given freely of his time and energy to the Rideshare Advisory Committee, ensuring a high level of participation in important transit issues; and

WHEREAS, John Doyle has made a valuable contribution in focusing the direction and efforts of the Rideshare Advisory Committee, especially during the evaluation conducted over the past year.

NOW, THEREFORE, BE IT RESOLVED:

THAT the Regional Transit board recognizes the contributions of John Doyle and expresses its appreciation to John Doyle for his dedicated service.

BE IT FURTHER RESOLVED:

THAT the Regional Transit Board offers its sincere best wishes to John Doyle and hopes he will continue to assist the Regional Transit Board as a citizen in the years to come.

Adopted this third day of January, 1989.

Elliott Perovich, Chairman

Mary Fitzgerald, Secretary

New Proposed Eligibility Criteria for Metro Mobility Riders Public Meeting Script

- 1) Elliott will explain the purpose of the public meeting, which is:

To receive comments regarding the Metropolitan Center for Independent Living's new proposed eligibility criteria for riders of Metro Mobility.

- 2) Elliott may then want to give a brief overview of the new eligibility criteria (see Exhibit A).
- 3) The public meeting may then be opened by having the scheduled persons present their testimony (see Exhibit B).
- 4) Following all of the scheduled testimony, others who signed up during the meeting may present testimony.
- 5) Elliott may then end the public meeting by thanking those who gave testimony and by reiterating the following dates:

January 6 by 5:00	all written comments regarding the New Proposed Criteria must be received at the RTB
January 9	the criteria will be reviewed for endorsement by the RTB's Transportation Handicapped Advisory Committee beginning at 1:30 p.m. here at the Mears Park Centre in Room A
January 17	Based on public and advisory committee comments, RTB staff will prepare an analysis and recommendation to the RTB Policy Committee for action
February 6	The RTB Policy Committee will forward a recommendation to the full Board for final approval

Regional Transit Board

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- | |
|-----------------------------------|
| Edward Kouneski, Programs Manager |
| Regional Transit Board |
| Mears Park Centre |
| 230 E. Fifth Street |
| St. Paul, MN 55101 |
- Questions:** Any written comments must be received by 5:00 p.m., January 6, 1989. Call Ed Kouneski, RTB programs manager, at 229-2712. To receive a copy of the new proposed eligibility criteria and recertification plan, call Julie Opsahl at 229-2705 and request a copy of the MCIL draft final report.

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3. An arterial oxygen tension (PAO₂) of less than 60 mm/hg in room air at rest; or
4. A cardiac condition which is therapeutically classified according to standards set by the American Heart Association in one of the following classes:
 - Class D: Persons with cardiac disease whose ordinary physical activity should be markedly restricted.
 - Class E: Persons with cardiac disease who should be at complete rest, confined to bed or chair; or
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NEXT STEPS

The public meeting on January 3, 1989 provides an opportunity for comment directly to the Board members. After the public meeting, the new proposed eligibility criteria will be reviewed for endorsement by the RTB's Transportation Handicapped Advisory Committee (THAC) on January 9, 1989. Based on public and advisory committee comments, RTB staff will prepare an analysis and recommendation to the RTB Policy Committee for action on January 17, 1989. The RTB Policy Committee, then, will forward a recommendation to the Board for final approval on February 6, 1989.

INDIVIDUALS CALLING TO SPEAK AT THE
 JANUARY 3, 1989
 PUBLIC HEARING ON
 PROPOSED METRO MOBILITY CRITERIA

(Note: as people called, if they asked I told them I was putting them down in order that people called but that it would be up to the chairman as to how he was going to handle the receipt of testimony, etc.)

- Pages etc*
1. ~~Tom Lijewski - self 4:11 -~~
 2. ~~George Falles - self (also member of American Council of Blind and UHF)~~
 3. ~~Stephanie Hall - self (also BAMB member and United Blind)~~
 4. ~~Tom Heint - self~~
 5. ~~Max Swanson - self~~
 6. ~~Sandra Bauer - self (has 5:00 pick-up time, put on top of list ?)~~
 7. ~~Brad Smith~~
 8. ~~Jane Toleno (Blind for Access to Metro Mobility) will be late but still wants to speak~~
 9. ~~Lynette Lijewski~~
 10. ~~Dave Lillihog (spelling unknown) - was registered to speak by Lynette Lijewski~~
 11. ~~Lynn Lockhart~~
 12. ~~LeAnn Dahl~~
 13. ~~Carl Rauer~~
 14. ~~Curtis Chong (supports criteria as being proposed)~~
 15. ~~Mary Sue Debbin (spelling unknown)~~
 16. ~~Joyce Scanlan - National Federation of Blind (supports proposal)~~
 17. ~~Nancy Jursik - National Federation of Blind~~
 18. ~~Casey Streich~~
 19. ~~Milo Gilliland~~
 20. ~~Russell Anderson - Blind, Inc.~~
 21. ~~Rebecca Anderson - self~~
 22. ~~Sherry Mortenson-Brown - MN Assoc. of Rehab. Facilities~~
 23. ~~Michael Ehrlichmann (UHF + METRO CARM)~~
 24. ~~Dorothy Peters~~
 25. ~~Judy Saunders - self (National Federation of the Blind)~~
 26. ~~Deborah Swenson - self~~
 - 27.
 - 28.
 - 29.
 - 30.

Handout 12/19

REGIONAL TRANSIT BOARD

Work Description and Budget

Work Product #1: LRT Information Packet

Description: This product is an information kit summarizing important issues relevant to the discussion of light rail transit (LRT). It will be designed to meet the information needs of state legislators and local public officials. This information packet will be of typeset quality, printed on enamel paper stock for inclusion in a pocket folder. Removable, easily revisable separate "Issue Pages" will be inserted in the folder. The budget allows for an initial printing of 250 folios. Formatted copy will be provided on a computer disk to the RTB for easy, cost-effective revision, as necessary.

Budget

Research/preparation	\$ 1,020.
Writing	1,175.
Editing/rewrite	510.
Design/layout/format/production	1,056.
Printing	675.
Folders (250)	<u>500.</u>
Sub Total	\$ 4,936.

Work Product #2: LRT Public Opinion Survey

Description: Complete a public opinion telephone survey of 500 Twin Cities residents; analyze responses; prepare findings in a final report and present to the RTB.

Budget

Conduct survey and prepare report (MPA Consultants).	\$ 6,000.
Study start-up, coordination and administration (Media Rare).	255.
Data analysis and co-presentation (Media Rare).	<u>340.</u>
Sub Total	\$ 6,495.

Work Product #3: LRT Communications Plan

Description: Meet with RTB board members, staff and others appropriate to develop a communications plan for the light rail transit issue within the Twin Cities metropolitan area.

Budget

Issue research and development meetings.	\$ 2,210.
Preparation of 1st draft communications plan, timetable and budget.	1,870.
Review and edit plan based on RTB board/staff, input.	510.
Printing of drafts and final report.	35.
Clerical support.	<u>240.</u>
Sub Total	\$ 4,865.

Work Product #4: Citizens Guide (Brochure) to LRT Issues

Description: This will be a simple, black and white, 3-panel brochure designed for the general public, explaining light rail transit. The printing of 2000 brochures is to be arranged by the RTB.

Budget

Writing/editing	\$ 1,475.
Design/typesetting/layout/production.	895.
Printing (2000 copies).	<u>by RTB</u>
Sub Total	\$ 2,370.

Work Product #5: LRT "White Paper"

Description: This work product will be a detailed background information piece containing facts, figures, charts, and narrative about LRT issues. It is expected to be 20-30 pages in length, spiral bound with a cardstock front and back cover. It is designed for use by legislative staff, agency staffs and others who want a compendium of authoritative information, as well as a guide to other LRT source materials. Copying of review drafts would be by the RTB.

Budget

Research, writing.	\$ 2,660.
Editing/re-editing.	1,020.
Input/formatting/production.	960.
Printing of final report. (100 copies)	<u>300.</u>
Sub Total	\$ 4,940.

Complete all work products #1-#5 for a total cost no-to-exceed: \$23,706.

PROCEDURE OUTLINE
OF
BASELINE STUDY
FOR
REGIONAL TRANSIT BOARD

This is an outline of the objectives, methods and products of a baseline study to evaluate opinion of light rail transit in the seven county metro area. The study will provide objective and reliable information not currently available from other sources. In addition, the data will document behaviors, attitudes and awareness generally, of the target population.

As a basis for conducting the study, we will review demographic data available from the RTB and other public records. Based upon this research and our prior experience doing survey research and organizational studies we would conduct a study following the steps outlined below.

1. Basically, anytime we undertake a large scale survey of public attitudes it is to document the level of awareness towards certain issues, intensity and saliency of such issues and to profile demographics of the target area and to measure comparative attitudes between and within various populations surveyed.

The primary objective of the survey is to provide comprehensive, measured, reliable data for knowledgeable decision making.

3. The specific tasks involved in conducting the survey will include:

- 3.1 Determining the methodology for collecting data
- 3.2 Questionnaire design
- 3.3 Sample selection
- 3.4 Pre-testing the questionnaire
- 3.5 Conducting the interviews
- 3.6 Computer analysis
- 3.7 Analyzing, publishing and reporting results

4. The steps will include:

- 4.1 A diagnostic, design phase
- 4.2 A survey phase
- 4.3 An analysis phase
- 4.4 A final reporting or interpreting phase.

5. In the diagnostic design phase we would develop a preliminary questionnaire and after review with the appropriate officials, pre-test the questionnaire to a sample of the target population to assure reliability.

6. Findings of this pre-test would be reviewed and appropriate adjustments made before the more comprehensive survey were undertaken.

7. The appropriate questionnaire/questionnaires would be developed based on the following four activities that would take place during the diagnostic design phase:

7.1 Identification of issues and concerns that need to be addressed.

7.2 Construction of reliable and valid questions phrased in ways that minimize bias and maximize validity and reliability.

7.3 Construction of a questionnaire format appropriate for the particular study. Generally, we will use a combination of subjective (open ended) and objective questions that are measurable on a 4 point scale.

7.4 Pre-testing the questionnaire.

8. The survey phase would call for the administration of the questionnaire to a large random systematic or stratified random sample of the target population. The nature of the sample and its size would be determined as a result of work in the diagnostic phase.

9. Our target would be to achieve a statistical reliability of plus or minus 5% for most statistics, though the margin of error could be higher for some sub-groups.

10. The most efficient way to conduct public opinion surveys, for the most part, is likely to be by telephone. However, on occasion, we choose to include data gathered either through personal interviews or through a mail questionnaire. The actual techniques used would be fully defined in the diagnostic stage.

11. The sample size required will usually vary but is likely to be at least 300 informants and could be as large as 600.

12. Responses from all completed surveys are reviewed for thoroughness and consistency and data is entered, verified and computer processed using a social science statistical software package.

13. When this data had all been assembled it is integrated into a unified statement that would not only make discussion realistic with regard to the documented situation but the data would provide a valid basis to:

13.1 Identify what issues are important to the target population.

13.2 Develop and coordinate a "message".

13.3 Develop information documents.

13.4 Organize groups, plan and arrange public meetings.

13.5 Conduct media campaigns.

13.6 Establish regular procedures for informing and consulting with other public policy makers.

- 13.7 Improve the process by which strategic planning is done.
- 13.8 Decide what coalitions can be formed.
- 13.9 Determine how resources should be allocated.
14. We will present a final written report, as well as make appropriate oral presentations.
14. In order to assure consistency of survey approach and statistical reliability a high standard of quality control would be maintained throughout all phases of the project.
15. MPA Consultants is a minority owned firm certified by the State of Minnesota. In addition, we are on the list of minority contractors certified by the Metro Council and are recognized Buy-Indian Contractors with the Bureau Of Indian Affairs and the Indian Health Service.



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East Fifth Street, St. Paul, MN. 55101
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REPORT OF THE POLICY COMMITTEE

At its meeting of December 19, 1988, the committee took the following action. The Regional Transit Board is expected to take final action on this matter at its meeting of January 3, 1989.

SECTION 16 (b) (2) POLICY RECOMMENDATION

That the Regional Transit Board authorize the executive director to negotiate a memo of understanding with the Minnesota Department of Transportation and that the RTB would serve as the local contact with Metropolitan Area applicants in the areas of counter proposals, program monitoring and assist in the Section 16 (b) (2) application process.

OTHER BUSINESS

The committee discussed the Metro Mobility Certification Study Final Report, but took no action.

The next committee meeting will be January 9, 1989.

Doris Caranicas
Chair

DC/mff
12/19/88

PCtoBD
RTBTX1



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REPORT OF THE NOMINATING COMMITTEE

The Regional Transit Board Bylaws require that the board elect its officers annually at the first board meeting of the new year. Accordingly, the Chairman appointed a Nominating Committee for the purpose of selecting a slate of candidates to be recommended to the board to serve in 1989. The committee members are Doris Caranicas, Carole Faricy and Paul Joyce. The committee has conferred and agreed upon the following:

RECOMMENDATION

That the Regional Transit Board approve the appointment of the following candidates to serve as officers of the board for 1989:

Rochelle Graves, Vice Chair
Paul Joyce, Treasurer
Mary Fitzgerald, Secretary

The above terms will take effect at the first meeting in January 1989 and officers will serve until the first meeting in January 1990 or until a new election is held.

Paul Joyce
Chair

A handwritten signature in black ink, appearing to read 'Amended', is written over the typed name 'Paul Joyce'.

mff

NOMCOM
RTBTX1

District F: Lynn Kolbo, Director of Property Management at Abbott Northwestern Hospital. This position is responsible for parking and transportation for 4500 employees. Term expires January, 1990.

District G: Wade Lau, Vantage Companies. Mr. Lau is representing Improve-494, a transportation management organization in the I-494 corridor. Term expires January, 1990.

District H: Dean Johnson, Director of Community Development for the City of Rosemount. Currently, Rosemount is participating in the "Six City" transportation study. Term expires January, 1990.

At-Large: Marilyn Martin, Travel Services Manager at General Mills. This position is responsible for the employee transportation program. Term expires January, 1991.

At-Large: Virginia Carroll, self employed. Ms. Carroll is active in many transportation projects as a private citizen. Term expires January, 1991.

At-Large: Katherine Brehm, Legal Assistant at Holmes and Graven. Ms. Brehm is currently a west suburban commuter into downtown Minneapolis. Term expires January, 1991.

The current RAC Chair, John Doyle, has resigned from the RAC. After soliciting interest from current RAC members, I have appointed Virginia Carroll as Chair and Mark Kosmas as Vice-Chair. The Board liaison is Rochelle Graves and staff liaison is Cindy Fish.

Findings and Conclusions:

- o Ten RAC terms are expired or open.
- o RTB staff has solicited applications for committee membership.
- o New or re-appointed members have been recommended, as well as a new Chair and Vice-Chair.

Recommendation:

That the Regional Transit Board approve the Rideshare Advisory Committee recommendations.

Regional Transit Board

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
292-8789

DATE: December 23, 1988
TO: Regional Transit Board Members
FROM: Elliott Perovich, Chairman
SUBJECT: Rideshare Advisory Committee Appointments

Summary:

Ten positions on the Rideshare Advisory Committee need to be appointed due to expired terms, unfilled positions and resignations. This memorandum recommends new appointments or re-appointments for these positions.

Background:

The Regional Transit board is legislatively required to have a Rideshare Advisory Committee (RAC) to advise the RTB on the delivery of ridesharing services in the Twin Cities metropolitan area. The RAC should be composed of private and public sector representatives who have demonstrated an interest in ridesharing. The committee is composed of eleven people; one from each of the eight RTB districts and three at-large members appointed by the RTB Chair. Additionally, the RTB Chair appoints one of the members as committee chair.

RTB staff has solicited applications to the committee and has recommended appointees to the Board. Each of the Board members has been contacted regarding his or her appointee. The following membership is recommended:

District A: Lisa Raduenz, President/Director of Independent Transportation Management Services, Inc. (ITMS). ITMS currently holds the state contract for ridesharing management services. Term expires January, 1991.

District B: Bob Owens, Senior Traffic Engineer Specialist at 3M Company. Mr. Owens started the first vanpool program in the country at 3M in 1973. Term expires January, 1991.

District C: Roger Huss, Transit Coordinator at the University of Minnesota. This position is responsible for transit and ridesharing services for students and faculty/staff. Term expires January, 1991.

District D: Mark Kosmas, MTC Advisory Committee on Transit. Term expires January, 1991.

District E: no appointment necessary. Current member is Tom Jensen, Minnesota Senate staff. Term expires January, 1990.

EXPIRATION OF METRO MOBILITY OVER-EIGHT-MILE COUPON PROGRAM

Franklin moved and Fuhr seconded:

That the Regional Transit Board:

1. Set aside \$125,000 in its budget for calendar year 1989 to continue the Over-Eight-Mile Coupon Program; and
2. Direct staff to communicate to the Legislature that continuation of this program is part of the biennial request for Metro Mobility.

The motion carried (Isaacs voted no).

1989 DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOALS FOR FEDERAL UMTA GRANTS AND 1988 DBE PARTICIPATION

Franklin moved and Fuhr seconded:

That the Regional Transit Board:

1. Adopt a DBE goal of 10 percent for federal fiscal year 1989 for its UMTA Section 8 grant and its UMTA Section 6 grant; and
2. Adopt overall internal goals for the Regional Transit Board of 10 percent DBE for 1989.

The motion carried unanimously.

1989 AFFIRMATIVE ACTION PLAN

Franklin moved and Caranicas seconded:

That the Regional Transit Board adopt the Regional Transit Board 1989 Affirmative Action Plan, dated December 19, 1988, for submission to the Commissioner of the Department of Employee Relations.

Legal Counsel Weaver explained that the intent of Section 473.142B, passed in last year's legislative session is not yet clearly defined, but appears to imply that law firms must subcontract with a DBE firm to perform 10-percent of the work on a contract of \$200,000 or more. While the RTB legal work falls far below that amount, in the spirit of the law Weaver submitted the legal review of the RTB 1989 Affirmative Action Plan to Attorney Jeff Hassan. The motion carried unanimously.

1988 SPECIAL EXURBAN FUND GRANTS

Franklin moved and Kranz seconded:

That the Regional Transit Board authorize the executive director to distribute 1988 special exurban fund grants to the Anoka County Coordinated Transportation Program (\$195), Hastings TRAC (\$4,200), Senior Community Services (\$5,213), Senior Transportation Program (\$500), and Westonka RIDES (\$2,210) in amounts not to exceed those shown here.

Fuhr noted that she serves on the Senior Community Services Board, but has been assured by their executive direction that there is no conflict of interest. The motion carried unanimously.

1989 MINNESOTA RIDESHARE CONTRACT

Franklin moved and Joyce seconded:

That the Regional Transit Board authorize the executive director to enter into a contract for calendar year 1989 with the Metropolitan Transit Commission to provide ridesharing services through Minnesota Rideshare in an amount not to exceed \$695,966.

Kranz offered a friendly amendment that "...advertising services be reviewed by the Rideshare Board with the potential of soliciting proposals from other agencies." The mover did not accept the friendly amendment. Graves seconded the amendment. (Faricy arrived.) Vote was taken on the amendment, which failed (Kranz voted yes). Vote was taken on the original motion; the motion carried unanimously.

IMPLEMENTATION AND FINANCIAL PLAN AMENDMENT FOR MALL OF AMERICA TRANSIT HUB

Franklin moved and Fuhr seconded:

That the Regional Transit Board approve an amendment to the Implementation and Financial Plan to include the Mall of America transit hub, and that this amendment be submitted to the Metropolitan Council for approval.

The motion carried (Joyce and Isaacs voted no).

Franklin said the next meeting of the committee will be January 3, 1989.

There was discussion of the advertising contract.

OTHER BUSINESS

CHAIRMAN'S REPORT

The chairman distributed a Work Description and Budget for LRT, which will be on the agenda of the December 22 meeting of the Ad Hoc Committee on LRT. Isaacs reported on the Polling Committee's meeting with Larry Kitto of MPA Consultants. Kitto described the goal of the polling activities. Isaacs moved:

That the Regional Transit Board authorize the executive director to enter into a contract with Media Rare for the light rail transit public survey for an amount not to exceed \$6,495.

Joyce seconded the motion. The motion carried unanimously.

MEMBERS REPORTS

Isaacs reported on the trip to San Jose taken by himself and Elliott Perovich in connection with borrowing a light rail vehicle for the demonstration project. There will be an Ad Hoc Committee on Light Rail Transit on January 11.

Graves said minority groups are interested in becoming involved in the development of light rail and this should be tied into the demonstration.

Franklin reported on her trip to Washington to discuss the Hennepin County Regional Railroad Authority UMTA grant applications.

There was discussion of the potential for conflict of interest issues related to Larkin, Hoffman, Daly and Lindgren in the area of lobbying since RTB's position on regional planning differs with Hennepin County Regional Railroad Authority.

Andrews noted that the Transportation Handicapped Advisory Committee Report will be distributed to members.

The chairman said the chair of the Rideshare Advisory Committee has notified him that he will not reapply. Recommendations for new appointments to the committee and the chair will be made at the next board meeting.

Andrews said Hollander has taken leave to because she has a new baby. Dale Ulrich has been hired as the new Comptroller. Public Information Officer candidates were interviewed last week by Elliott Perovich, Bob LaShomb, Bob Dietrick and Greg Andrews.

The chairman spent Friday and Saturday of last week in Northwest Minnesota with legislative people.

There being no other business, Isaacs moved and Caranicas seconded that the meeting be adjourned. The motion carried unanimously and the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved by the board: _____, 1988.



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East Fifth Street, St. Paul, MN. 55101
612/292-8789

Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
December 19, 1988

BOARD MEMBERS PRESENT: Elliott Perovich, Chairman; Doris Caranicas; Carole Faricy; Ruth Franklin; Alison Fuhr; George Isaacs; Rochelle Graves; Paul Joyce; Ed Kranz

OTHERS PRESENT: Gregory Andrews, Kathy Christopherson, Mary Fitzgerald, Mike Kuehn, Ed Kouneski, Katie Turnbull, Caarol Akervik, Bob Dietrick, Howard Blin, Cyndie Mayer, Regional Transit Board Staff; Charles Weaver, legal counsel; Bob Rossman, Amalgamated Transit Union; Emil Brandt and Dirk deVries, Metropolitan Council; Steve Bertrand, Transportation Handicapped Advisory Committee; Carolyn Cochrane, Tom Vida, Christopher Gran, Marcia Diers and Greg Failor, Metropolitan Transit Commission; Mary O'Hara-Anderson and Mary Jo Nichols, Metropolitan Center for Independent Living; Larry Kitto and Mike Priesnitz, Media Rare

The meeting was called to order at 4:00 p.m. and roll taken. Joyce moved approval of the amended agenda; Isaacs seconded the motion. The motion carried unanimously.

Caranicas moved approval of the minutes of the November 28, 1988 meeting; Isaacs seconded the motion. The motion carried unanimously.

Fuhr moved and Joyce seconded that the minutes of the meeting of December 5, 1988 be approved; the motion carried unanimously.

CONSENT LIST

Caranicas moved and Fuhr seconded that the City of Roseville Comprehensive Plan amendment for a 30-acre parcel located northwest of the intersection of Lexington Avenue and Woodhill Drive be approved. The amendment would redesignate the site for high-density residential, low-density residential, park and business development.

REPORT OF THE POLICY COMMITTEE

Committee Chair Caranicas said the committee has not met since the last board meeting, but will meet immediately following today's board meeting.

Andrews introduced Carol Akervik, who recently joined the Regional Transit Board staff.

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

Committee Chair Franklin reviewed the report of the committee's meeting on December 5, 1988.

FINANCIAL STATEMENTS - OCTOBER 1988

Franklin moved and Joyce seconded:

That the Regional Transit Board receive the October 1988 financial statements and direct that they be placed on file.

The motion carried unanimously.

RESOLUTION APPROVING THE RTB 1989 WORK PROGRAM AND BUDGET AND THE 1989 METROPOLITAN TRANSIT COMMISSION BUDGET, RESOLUTION NO. 88-09

Christopherson said the board adopted Resolution 88-08 at its meeting of December 5, 1988. That resolution contained an incorrect figure of \$62,370,959 as the MTC capital expenditure; the RTB approved \$25,023,343 in new capital expenditures for the MTC 1989 capital budget. Franklin moved and Caranicas seconded:

That the Regional Transit Board adopt corrected Resolution No. 88-09: 1) approving the Regional Transit Board 1989 Work Program and Budget consisting of operating expenses (\$85,671,150) and capital expenses (\$2,260,178); and 2) approving the Metropolitan Transit Commission 1989 Budget consisting of operating expenses (\$105,138,252), debt service (\$2,476,137) and capital expenditures (\$25,023,343) and rescind Resolution No. 88-08.

Roll call vote was taken and the motion and resolution were unanimously approved.

APPROVAL OF METRO MOBILITY ADMINISTRATIVE CENTER 1989 CONTRACT

Franklin moved and Isaacs seconded:

That the Regional Transit Board approve the same level of funding for the Metro Mobility Administrative Center as approved in 1988.

Isaacs asked that the record show that members feel more information is needed. Andrews stated that the original recommendation in the November 29, 1988 staff report was to approve the operating and the capital budget. (Graves arrived.)

Caranicas said she and others received a letter from MMAC staff regarding the working conditions and assumes those are part of the budget. (Kranz arrived.) Vote was taken; the motion carried unanimously.

Franklin moved:

That the Regional Transit Board direct the Metropolitan Transit Commission to amend its 1989 capital budget to incorporate the computer hardware enhancements proposed in the Metro Mobility Administrative Center Management Plan in the amount of \$58,845.

Isaacs seconded the motion, which was unanimously approved.