



Minnesota Regional Transit  
Board: Records.

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**MEETING OF THE REGIONAL TRANSIT BOARD**

Tuesday, February 20, 1990  
Mears Park Centre Chambers  
5:30 p.m.

NOTE CHANGE IN TIME

**AGENDA**

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of Minutes:
  - A. Legislative Committee Meeting, January 31, 1990
  - B. Regional Transit Board, February 5, 1990
  - C. Legislative Committee Meeting, February 8, 1990
4. CHAIR'S REPORT
5. THE PROVIDERS ADVISORY COMMITTEE REPORT
6. THE TRANSIT ACCESSIBILITY ADVISORY COMMITTEE REPORT  
Mary O'Hara Anderson, Chair
7. ADMINISTRATIVE AND FINANCE COMMITTEE REPORT  
El Tinklenberg, Chair
  - A. Roseville Area Circulator Contract Amendment
  - B. ABC Weekender Service Evaluation and Contract Extension
  - C. 1990 Provider Capital Funding
  - D. Amendments to 1990 Metropolitan Transit Commission Capital Budget and Transportation Improvement Program
  - E. Policy Committee Action on Regular Route Accessibility
  - F. Ramsey County Regional Railroad Authority Application for Minnesota Department of Transportation Light Rail Transit Funding
  - G. Production of Light Rail Transit Videos and Public Service Announcements
  - H. Report of the Audit Advisory Committee
8. LEGISLATIVE COMMITTEE REPORT  
Ed Kranz, Chair
  - A. Approval of 1990 Legislative Program
9. OTHER BUSINESS
  - A. Public Comment

Michael J. Ehrlichmann  
Chair

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REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
612/229-2700

## REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

At its meeting of February 12, 1990, the committee discussed and approved the following recommendations:

### Roseville Area Circulator Contract Amendment

That the Regional Transit Board approve that the Morley Bus Company contract to operate the Roseville Area Circulator (Contract No. 88/11/21-51) be amended to an amount not to exceed \$807,125.

### ABC Weekender Service Evaluation and Contract Extension

That the Regional Transit Board authorize its executive director to execute a contract amendment (Contract No. 88/05/16-21) with Medicine Lake Lines to continue to operate the ABC Weekender through June 30, 1990 for an additional \$39,484 with a maximum subsidy not to exceed \$185,322 for the total contract term.

### 1990 Provider Capital Funding

That the Regional Transit Board approve 1990 capital funding to the following providers in amounts not to exceed those specified below:

City of Hastings (1 vehicle)	\$24,000
Scott County (2 Vehicles)	\$45,500
Carver County (1 vehicle)	\$22,750
HSI, Inc. (2 vehicles)	\$30,485
DARTS, Inc. (4 vehicles)	\$63,700

### Amendments to 1990 Metropolitan Transit Commission (MTC) Capital Budget and Transportation Improvement Program

That the Regional Transit Board approve the MTC's request to amend its 1990 Capital Budget and also approve for transmittal to the Metropolitan Council an amendment to the 1990-1992 Transportation Improvement Program.

The Metropolitan Transit Commission is directed to notify the Regional Transit Board of the actual cost of lift-equipment for the three bus projects included in the MTC budget (Projects 3811, 3910, and 3010).

**Policy Committee Action on Regular Route Accessibility**

The Administration and Finance Committee recommends:

That the Regional Transit Board approve allocation of \$35,000 from the amount budgeted for consulting services in Project 90-14, Transit Programs Administration and Evaluation, for a regular route accessibility research study to explore attitudes and preferences of the disabled community.

**Ramsey County Regional Railroad Authority Application for Minnesota Department of Transportation Light Rail Transit Funding**

The Administration and Finance Committee recommends:

That the Regional Transit Board approve the application from the Ramsey County Regional Railroad Authority for use of \$250,000 of its \$917,371 allocation of fiscal year 1990 state LRT funds for alignment studies in the St. Paul Northeast and South corridors.

**Production of Light Rail Transit Videos and Public Service Announcements**

The Administration and Finance Committee recommends:

That the Regional Transit Board authorize the executive director to enter into a contract with FutureView Productions for an amount not to exceed \$24,700, for the production of two light rail transit videos and six public service announcements.

**Report of the Audit Advisory Committee**

The Administration and Finance Committee recommends:

1. That the Regional Transit Board approve the January 19, 1990 Provider Audit Work Plan with the amendment of Summary Item 4 to read: "In the years after 1990, it is expected that all provider audits may be done by RTB staff and will be completed within the year after the close of the contract."  
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2. That the executive director be authorized to amend the agency contract with the firm of Deloitte & Touche to provide for that firm to perform certain audits as outlined in the Provider Audit Work Plan; and
3. That the RTB 1990 budget be amended to include the estimated cost of up to \$50,000 for that work plan.

**Other Business**

Staff briefed the committee members on work currently underway on the Metro Mobility Trip Reimbursement Rates.



REGIONAL TRANSIT BOARD

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## REPORT OF THE LEGISLATIVE COMMITTEE

At its meeting of February 15, 1990 the Legislative Committee approved drafting legislation for the following 1990 initiatives:

### Metro Mobility Data Privacy Classification

The Legislative Committee recommends:

That the Regional Transit Board staff be directed to draft legislation for data privacy classification of certain Metro Mobility records as outlined in the staff report dated February 15, 1990.

### Other Business

The committee also heard presentations on legislative initiatives from the following representatives of transportation organizations:

Fred Corrigan, Executive Director of the Minnesota Transportation Alliance

Roger Peterson, Association of Metropolitan Municipalities

Beverly Miller, representing the Minnesota Public Transit Association

Robert Orth, Metropolitan Inter-County Association

Tom Johnson, Executive Director of the Transportation Study Board

Ed Kranz  
Chair

EK/mff



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2. That the executive director be authorized to amend the agency contract with the firm of Deloitte & Touche to provide for that firm to perform certain audits as outlined in the Provider Audit Work Plan; and
3. That the RTB 1990 budget be amended to include the estimated cost of up to \$50,000 for that work plan.

Other Business

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**REGIONAL TRANSIT BOARD**

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230 East 5th Street  
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Minutes of the Meeting of the  
**LEGISLATIVE COMMITTEE**  
Mears Park Centre, Room A  
January 31, 1990  
4:00 p.m.

**MEMBERS PRESENT:** Ed Kranz, Chair; Doris Caranicas; John T. Finley; Ruth Franklin; Terrance O'Toole; Jeff Spartz; El Tinklenberg; Richard Wedell

**OTHERS PRESENT:** Michael J. Ehrlichmann, RTB Chair; David Beiging, Dorsey and Whitney; Mike McLaughlin, Metropolitan Council; Tom Todd, Senate Research; Arnie Entzel, Amalgamated Transit Union; Sherry Munyon, Greg Andrews, Steve Thompson, Judy Hollander, RTB Staff

Committee Chair Kranz called the meeting to order and roll was taken. Caranicas moved and O'Toole seconded that the agenda be approved. The motion carried unanimously.

**FEDERAL LOBBYING STRATEGY**

Ehrlichmann noted that Exhibit 1, Transit Organizations Federal Lobbying Efforts, and Exhibit 2, Washington Representation of the Regional Transit Board, were handed out before the meeting was convened.

Munyon introduced David Beiging, who reviewed the proposed work plan for Washington representation. There was discussion about whether it is possible to re-order the priorities in the President's budget, which includes cuts in transit funding. Tinklenberg moved and Caranicas seconded:

That the Legislative Committee recommend:

That the Regional Transit Board authorize the executive director to negotiate and enter into a contract with David Beiging and the law firm of Dorsey and Whitney to provide federal consulting services in Washington D.C. for an annual amount not to exceed \$38,000, plus expenses.

The motion was unanimously approved.

**OTHER BUSINESS**

Munyon reviewed the upcoming committee meeting schedule. There being no other business, O'Toole moved and Caranicas seconded that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the board on \_\_\_\_\_, 1990.



REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
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Minutes of the Meeting of the  
**REGIONAL TRANSIT BOARD**  
Mears Park Centre Chambers  
February 5, 1990

**MEMBERS PRESENT:** Michael Ehrlichmann, Chair; Doris Caranicas; John T. Finley; Ruth Franklin; Ed Kranz; Terrance O'Toole; Norbert Theis; Elwyn Tinklenberg; Jeff Spartz and Richard Wedell

**MEMBERS EXCUSED:** Sandra Hilary

**OTHERS PRESENT:** Charles Weaver, Legal Counsel; Arnie Entzel, Amalgamated Transit Union; Al Pint, Minnesota Department of Transportation (Mn/DOT); Greg Failor and Christopher Gran, Metropolitan Transit Commission (MTC); Richard Chin, St. Paul Pioneer Press Dispatch; Mary O'Hara Anderson, Chair, Transit Accessibility Advisory Committee; Sherry Munyon, Greg Andrews, Judy Hollander, Ed Kouneski, Howard Blin, Dave Jacobson, and David Minister, Suzanne Hanson, Regional Transit Board staff

The meeting was called to order at 4 p.m. and roll taken.

The chair asked that the agenda be amended, changing Item 6.A. to "Federal Consulting Services." Caranicas moved and Finley seconded approval of the agenda as amended. The motion was unanimously approved.

Finley moved and Tinklenberg seconded approval of the following minutes:

Administration and Finance Committee Meeting, January 8, 1990  
Legislative Committee Meeting, January 12, 1990  
Regional Transit Board Meeting, January 16, 1990  
Policy Committee Meeting, January 22, 1990  
Audit Advisory Committee Meeting, January 25, 1990

The motion was unanimously approved.

**CHAIR'S REPORT**

The chair presented a Certificate of Appreciation to Alfred Foster, Driver of the Month, from the Ebenezer Society.

Because of a scheduling conflict, one of the members had requested that the meeting time for the February 15 special board meeting be changed. Members reviewed their schedules and agreed to meet at 6 p.m.

Tinklenberg said he will be in Washington D.C. on March 12 and wishes to reschedule the Administration and Finance Committee meeting scheduled for that date. Staff will poll the members to determine a more convenient date for that meeting.

## REPORT OF THE POLICY COMMITTEE

### I-394 Transit Improvements

Blin introduced Al Pint, Mn/DOT's Corridor Manager for I-394. Pint used slides to illustrate the current plans for the corridor, which include fixed time transfer, park-and-ride lots and HOV lanes. (Finley was excused to attend another meeting.) Spartz moved and Tinklenberg seconded:

That the Regional Transit Board:

1. Direct staff to work with the Minnesota Department of Transportation and the Metropolitan Transit Commission to develop an operations and maintenance plan for I-394 transit facilities.
2. Designate the MTC as responsible agency for ongoing maintenance and operations of I-394 transit facilities.
3. Direct MTC to incorporate Mn/DOT's shelter and signage design program developed for all I-394 transit facilities during expansion of the Wayzata Park-and-Ride lot, and work with Mn/DOT to identify the costs associated to include such designs and submit a budget amendment to the Regional Transit Board for MTC Project 3660, Wayzata Park-and-Ride Facility Expansion, to reflect use of the above-stated design elements.

The motion was unanimously approved.

### Scoping Document and Draft Scoping Decision for I-494

Spartz moved and Theis seconded:

That the Regional Transit Board endorse the I-494 Scoping Document and the Draft Scoping Decision Document as presented, including the elimination of Light Rail Transit as an alternative unless the refined patronage forecasts show that the corridor would meet the LRT cost-effectiveness criteria established by the Metropolitan Council, and forward the endorsement to Mn/DOT.

Ehrlichmann said that if the patronage data changes, the RTB will take the initiative to include I-494 in the light rail transit study.

The motion was unanimously approved.

### Review of the Scoping Environmental Assessment Worksheet (EAW), Ritz Block Development Proposal by the City of Minneapolis

Spartz moved and Caranicas seconded:

That the Regional Transit Board transmit to the City of Minneapolis the comments contained in the January 10, 1990 staff memorandum for further examination in the Draft Environmental Impact Statement for the Ritz Block Development.

Further, the Regional Transit Board advocates timely formation of a Downtown Minneapolis Transportation Management Organization (TMO) to address and participate in resolution of transportation issues and problems.

The RTB also recommends that the City of Minneapolis use the RTB Light Rail Transit Regional Development and Financial Plan for direction in identifying future staged implementation of light rail transit.

The chair said that he had asked for information from staff of the RTB and the City of Minneapolis on development under construction or planned in the next several years. The Ritz Block Development is 2.8 million square feet. Altogether there are nine major projects underway in Downtown Minneapolis, adding approximately 5.5 million square feet of commercial and residential development. Nearly 15,000 new employees and residents will be added, which will have a significant impact on transit and congestion. The city should create a Transportation Management Organization that will include business people and major employers. The motion was unanimously approved.

#### **Draft Environmental Impact Statement for Hennepin County Light Rail Transit System**

Spartz moved and Caranicas seconded:

That the Regional Transit Board approve the comments on the Hennepin County Regional Railroad Authority Draft Environmental Impact Statement included in the January 16, 1990 staff report for transmittal to the Hennepin County Regional Railroad Authority.

The motion was unanimously approved.

#### **State Planning Agency, Final Report on Metro Mobility**

Spartz moved and Caranicas seconded:

That the Regional Transit Board endorse the recommendations of the State Planning Agency as contained in its report to the Legislature on Metro Mobility standing orders and summarized in the staff report of January 13, 1990.

The motion was unanimously approved. (Kranz was excused to attend another meeting.)

#### **Regular Route Accessibility Work Plan**

Spartz moved and Caranicas seconded:

That the Regional Transit Board:

1. Approve the January 13, 1990 Work Plan for Regular Route Accessibility.

2. Authorize the executive director to issue a request for proposals for consultant services to explore attitudes and preferences of the disabled community and to enter into contract with the selected firm in an amount not to exceed \$35,000.
3. Refer the Regular Route Accessibility Work Plan to the Administration and Finance Committee for financing.

The motion was unanimously approved.

#### **Development of a Comprehensive Accessibility Strategy**

Spartz moved and Caranicas seconded:

That Regional Transit Board receive the January 13, 1990 staff report on Development of a Comprehensive Accessibility Strategy.

The motion was unanimously approved.

#### **REPORT OF THE LEGISLATIVE COMMITTEE**

##### **Federal Consulting Services**

Since Committee Chair Kranz had been excused, Ehrlichmann reviewed the committee report of its January 31 meeting. O'Toole moved and This seconded:

That the Regional Transit Board authorize the executive director to negotiate and enter into a contract with David Beiging and the law firm of Dorsey and Whitney to provide federal consulting services in Washington D.C. for an annual amount not to exceed \$38,000, plus expenses.

The motion was unanimously approved.

#### **REPORT OF THE TRANSIT ACCESSIBILITY ADVISORY COMMITTEE**

The chair introduced Mary O'Hara Anderson. She stated for the record that the advisory committee approved the State Planning Report, but took no action on the Board's Agenda, Items F and G, Regular Route Accessibility Work Plan and Development of a Comprehensive Accessibility Strategy.

There being no other business, O'Toole moved and This seconded that the meeting be adjourned. The motion carried unanimously and the meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the Board \_\_\_\_\_, 1990



REGIONAL TRANSIT BOARD

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Minutes of the Meeting of the  
**LEGISLATIVE COMMITTEE**  
Mears Park Centre, Room A  
February 8, 1990  
4:00 p.m.

**MEMBERS PRESENT:** Ed Kranz, Chair; Doris Caranicas; John T. Finley; Ruth Franklin; Terrance O'Toole; Jeff Spartz; El Tinklenberg; Richard Wedell

**OTHERS PRESENT:** Michael J. Ehrlichmann, RTB Chair; Beverly Miller, Southwest Metro Transit Commission, Arnie Entzel, Amalgamated Transit Union; Ken Stevens, Hennepin County; Sherry Munyon, Greg Andrews, Ed Kouneski, Dale Ulrich, Suzanne Hanson, RTB Staff

Committee Chair Kranz called the meeting to order and roll was taken. Tinklenberg moved and Caranicas seconded that the agenda be approved. The motion carried unanimously.

**STATE LEGISLATIVE CONCEPTS**

**Transportation Regulatory Board (TRB) Exemptions**

Kouneski reviewed Exhibit A, the staff report dated February 8, 1990. In response to Kranz' question, Miller reviewed the insurance requirements and explained that Southwest Metro cannot meet TRB's requirements. Wedell moved and Caranicas seconded:

That the Legislative Committee recommend:

That the Regional Transit Board apply for a waiver of TRB regulation of passenger transportation services.

The motion carried unanimously.

Wedell moved and O'Toole seconded:

That the Legislative Committee recommend:

That the Regional Transit Board staff be directed to draft legislation seeking a permanent exemption from TRB regulation of passenger transportation services provided under contract to the Regional Transit Board.

The motion carried unanimously.

**Metro Mobility Data Privacy Classification**

O'Toole moved and Caranicas seconded the recommendation that the board ask the legislature to classify certain records. Tinklenberg expressed concern that such a broad range of information would be classified since the Legislature has stated that individual information is public. Entzel asked why rider standing order requests, recertification and user satisfaction survey information should not be public. Committee Chair Kranz asked staff to provide more information. Tinklenberg moved and Wedell seconded that the issue be tabled until the February 15 meeting, at which time staff will present additional information. Staff will begin drafting legislation pending direction from the board. The motion was unanimously approved.

**Metro Mobility Supplemental Appropriations Request**

Kouneski reviewed the supplemental appropriations request. O'Toole moved and Caranicas seconded:

That the Regional Transit Board ask the Legislature to grant a \$3.0 million supplemental appropriation in order to meet Metro Mobility ridership demand and avoid service cuts.

The motion was unanimously approved.

**Light Rail Financial Initiatives**

Munyon said nothing can be done until the board approves the Light Rail Transit Development and Financial Plan, but staff should begin drafting legislation. O'Toole moved and Wedell seconded:

That the Regional Transit Board direct staff to begin drafting the light rail transit financial initiatives for the 1990 legislative session.

Tinklenberg offered a friendly amendment to include that sales tax and bonding legislation. Mover and seconder accepted the friendly amendment. The motion was unanimously approved.

There being no other business, O'Toole moved and Tinklenberg seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the Board \_\_\_\_\_, 1990.

## **REGIONAL TRANSIT BOARD**

**Mears Park Centre  
230 East Fifth Street, St. Paul, Minnesota 55101  
292-8789**

### **REPORT OF THE PROVIDER ADVISORY COMMITTEE**

The first meeting of the restructured Provider Advisory Committee (PAC) was held on Wednesday, February 7, 1990. Committee members were welcomed by RTB Chair Ehrlichmann and provided with a brief overview of projects and activities underway at the RTB and their relationship to the work of PAC. The first Wednesday of every other month, from 2:30 to 4:30 p.m., was set as the regular meeting schedule for PAC.

The service proposal for a county-wide accessible dial-a-ride service in Anoka County was presented to and discussed by the committee. While the committee did not vote on the proposal, many suggestions were provided to staff for consideration.

The following projects were reviewed with the committee but required no action:

- Light Rail Transit
- RTB Legislative Report on Metro Mobility
- RTB Comprehensive Accessibility Strategy
- Regular Route Transit Accessibility Plan
- RTB Competitive Bidding Guidelines

The next meeting of the Provider Advisory Committee is scheduled for Wednesday, April 4, 1990, at 2:30 p.m.



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**REPORT OF THE LEGISLATIVE COMMITTEE**

At its meeting of February 8, 1990 the Legislative Committee approved drafting legislation for the following 1990 initiatives:

**Transportation Regulatory Board (TRB) Exemptions**

That the Regional Transit Board apply for a waiver of TRB regulation of passenger transportation services; and

That the Regional Transit Board staff be directed to draft legislation seeking a permanent exemption from TRB regulation of passenger transportation services provided under contract to the Regional Transit Board.

**Metro Mobility Supplemental Appropriations Request**

That the Regional Transit Board ask the Legislature to grant a \$3.0 million supplemental appropriation in order to meet Metro Mobility ridership demand and avoid service cuts.

**Light Rail Financial Initiatives**

That the Regional Transit Board direct staff to begin drafting the light rail transit financial initiatives for the 1990 legislative session., including sales tax and bonding legislation.

The Legislative Committee tabled action on the legislative initiative to seek data privacy classification for Metro Mobility customers' records until the committee meeting of February 15.

Ed Kranz  
Chair

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