



Minnesota Regional Transit  
Board: Records.

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REGIONAL TRANSIT BOARD

Mears Park Centre  
230 East 5th Street  
St. Paul, Minnesota 55101  
612/292-8789

## MEETING OF THE REGIONAL TRANSIT BOARD

Monday, July 9, 1990  
Mears Park Centre Chambers  
4:00 p.m.

### AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes:
  - A. Regional Transit Board Meeting of May 29, 1990
  - B. Policy Committee Meeting of May 29, 1990
  - C. Committee of the Whole Meeting of June 4, 1990
  - D. Regional Transit Board Meeting of June 4, 1990
  - E. Administration and Finance Committee Meeting of June 11, 1990
  - D. Committee of the Whole Meeting of June 18, 1990
  - E. Board Meeting of June 18, 1990

### Chair's Report

4. Driver of the Month Award
5. Committee of the Whole Report  
Jeff Spartz, Chair
  - Amely* A. Priorities for the Use of 1990-91 Motor Vehicle Excise Tax Funds for Regional Light Rail Transit Development
5. Other Business
6. Public Comment

Michael J. Ehrlichmann  
Chair



**REGIONAL TRANSIT BOARD**

Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
612/229-2700

Minutes of the Meeting of the  
**REGIONAL TRANSIT BOARD**  
Mears Park Centre Chambers  
May 29, 1990

**MEMBERS PRESENT:** Michael J. Ehrlichmann, Chair; Doris Caranicas; John T. Finley, Ruth Franklin; Ed Kranz; Terrance O'Toole; Norbert Theis; Jeff Spartz; and Richard Wedell

**MEMBERS EXCUSED:** Elwyn Tinklenberg and Sandra Hilary

**OTHERS PRESENT:** Charles Weaver and Michael LeBaron, Legal Counsel; Dirk deVries, Metropolitan Council liaison; Greg Andrews, Mary Fitzgerald, Regional Transit Board staff

The meeting was called to order at 3 p.m. The chair said this special meeting of the board was called to consider the issues surrounding the financial status of Medicine Lake Lines Bus Company and the board's relationship to them as a result of audit exceptions.

Caranicas moved and Theis seconded approval of the agenda; the motion was unanimously approved.

**MEDICINE LAKE LINES BUS COMPANY BANKRUPTCY PROPOSAL**

LeBaron briefly reviewed the background of current status of the bankruptcy and the current situation as described in his May 29, 1990 memorandum to the board (Exhibit A). The proposed settlement is predicated on the condition that the Minnesota Department of Transportation (Mn/DOT) give up any claim against the City of Plymouth. Finley moved and Caranicas seconded:

That the Regional Transit Board authorize the executive director to negotiate and enter into a settlement agreement with the Medicine Lake Lines Bus Company on the condition that prior to execution of that agreement a fully executed agreement between the Medicine Lake Lines Bus Company and the Minnesota Department of Transportation is received, which provides a waiver by Mn/DOT of all claims or rights to payments against the City of Plymouth provided that MLBC assigns all rights it has against the City of Plymouth to the Regional Transit Board.

The motion was unanimously approved. There being no further business, O'Toole moved and Caranicas seconded that the meeting be adjourned. The motion was unanimously approved and the meeting adjourned at 3:15 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the Board: \_\_\_\_\_, 1990.



**REGIONAL TRANSIT BOARD**

Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
612/229-2700

Minutes of the Meeting of the  
**POLICY COMMITTEE**  
Mears Park Centre Chambers  
May 29, 1990

**MEMBERS PRESENT:** Jeff Spartz, Chair; Doris Caranicas; Sandra Hilary; Terrance O'Toole and Norbert Theis

**OTHERS PRESENT:** Michael J. Ehrlichmann, RTB Chair; Charles Weaver, Legal Counsel; Dirk deVries, Metropolitan Council liaison; Greg Andrews, Judy Hollander, Garneth Peterson, Cynthia Mayer, Mary Fitzgerald, Regional Transit Board staff

Committee Chair Spartz called the meeting to order at 3:15 p. m. and roll was taken. Theis moved and Caranicas seconded that the agenda be approved; the motion was carried unanimously.

**REGIONAL TRANSIT BOARD REVIEW OF COMPREHENSIVE PLAN AMENDMENTS**

Peterson reviewed the May 16, 1990 staff report and distributed the proposed procedures for RTB evaluation of comprehensive plan amendments. After discussion, O'Toole moved and Theis seconded:

That the Policy Committee recommend:

That the Regional Transit Board adopt the recommended revisions to procedures for reviewing comprehensive plan amendments.

The motion was unanimously approved.

**REGIONAL TRANSIT BOARD COMMENTS ON PROPOSED U. S. DEPARTMENT OF TRANSPORTATION RULES REGARDING NONDISCRIMINATION ON THE BASIS OF HANDICAP IN FEDERALLY ASSISTED PROGRAMS**

Mayer reviewed the May 24, 1990 staff report. Caranicas noted that these comments are responses to Section 504 regulations and will be superseded by the Americans with Disabilities (ADA) provisions. When ADA passes new rules and regulations will have to be developed. Hollander said the 504 regulations have accommodated the anticipated provisions of ADA. Given the deadline for comments, the staff is asking the committee to permit the submission of the comments prior to board approval. Theis moved and Caranicas seconded:

That the Policy Committee recommend:

That the Regional Transit Board endorse the joint Regional Transit Board and Metropolitan Transit Commission letter to U.S. Department of Transportation on the proposed amendments to the 504 regulations.

The motion was unanimously approved.

There being no other business, Theis moved and Caranicas seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the Board \_\_\_\_\_, 1990.



REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
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Minutes of the Meeting of the  
**COMMITTEE OF THE WHOLE**  
Mears Park Centre Chambers  
June 4, 1990

**MEMBERS PRESENT:** Jeff Spartz, Chair; Doris Caranicas; Michael J. Ehrlichmann; John T. Finley; Ruth Franklin; Sandra Hilary; and Richard Wedell

**MEMBERS EXCUSED:** Ed Kranz, Norbert Theis, Elwyn Tinklenberg, Terrance O'Toole

**OTHERS PRESENT:** Charles Weaver, Legal Counsel; Dirk DeVries, Metropolitan Council; Gregory Andrews, Judy Hollander, Howard Blin, Garneth Peterson and Mary Fitzgerald, Regional Transit Board staff

Committee Chair Spartz called the meeting to order at 3 p.m. and roll was taken.

**FIVE-YEAR TRANSIT PLAN**

Howard Blin used graphs to illustrate basic transit ridership figures and transit funding figures on the national and local levels. Hollander noted that the Transit Service Needs Assessment, completed in 1986, contains a wealth of information on population density and employment centers, and strategies to serve those areas. There was discussion of various techniques that have increased transit ridership. Overall, the national ridership trends have been downward for decades.

Blin reviewed the statutory requirements for the plan, the policy directions from the Metropolitan Council's Transportation Policy Plan, major areas of emphasis, and strategies and actions to address those areas. Transit capital needs and operational funding will also be addressed in the plan. No action was taken.

Finley moved and Caranicas seconded that the meeting be adjourned. The motion carried and the meeting adjourned at 3:50 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the board: \_\_\_\_\_, 1990.



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Mears Park Centre, 230 East 5th Street  
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Minutes of the Meeting of the  
**REGIONAL TRANSIT BOARD**  
Mears Park Centre Chambers  
June 4, 1990

**MEMBERS PRESENT:** Michael J. Ehrlichmann, Chair; Doris Caranicas; John T. Finley, Ruth Franklin; Sandra Hilary; Jeff Spartz; Elwyn Tinklenberg and Richard Wedell

**MEMBERS EXCUSED:** Ed Kranz, Terrance O'Toole and Norbert Theis

**OTHERS PRESENT:** Charles Weaver, Legal Counsel; Charles Mattson, Handicapped Transit Systems; Dirk deVries and Margaret Schreiner, Metropolitan Council; Arnie Entzel, Amalgamated Transit Union; Randy Mattson and Ed Robinson, Deloitte & Touche; Greg Andrews, Judy Hollander, Garneth Peterson, Howard Blin and Mary Fitzgerald, Regional Transit Board staff

The meeting was called to order at 4 p.m. Caranicas moved and Franklin seconded approval of the agenda. The motion was unanimously approved.

Franklin moved and Hilary seconded approval of the following minutes:

Administration and Finance Committee Meeting of May 14, 1990  
Committee of the Whole Meeting of May 21, 1990  
Regional Transit Board meeting of May 21, 1990

The motion was unanimously approved.

**CHAIR'S REPORT**

Chair Ehrlichmann said he intends to meet individually with each board member to solicit their thoughts and ideas for the upcoming legislative session.

**DRIVER OF THE MONTH AWARD**

Doris Caranicas presented the Driver of the Month Award to Charles Mattson of Handicapped Transit Systems.

**REPORT OF THE POLICY COMMITTEE**

Committee Chair Spartz reviewed the report of the committee's May 29, 1990 meeting.

**Regional Transit Board Review of Comprehensive Plan Amendments**

Spartz moved and Hilary seconded:

That the Regional Transit Board approve the revised procedures for reviewing comprehensive plan amendments dated May 29, 1990.

The motion was unanimously approved.

RTB Comments on Proposed U.S. Department of Transportation Rules  
Regarding Nondiscrimination of the Basis of Handicap in Federally  
Assisted Programs

Spartz moved and Tinklenberg seconded:

That the Regional Transit Board approve the comments to the proposed U. S.  
Department of Transportation Rules regarding nondiscrimination on the  
basis of handicap in federally assisted programs.

The motion was unanimously approved.

OTHER BUSINESS

Andrews urged board members to attend the transit liaison forum.

There being no other business, Tinklenberg moved and Caranicas seconded that the  
meeting be adjourned. The motion carried and the meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the board \_\_\_\_\_, 1990.

- B. \$3,000 for the purchase of monthly bus passes to be used by volunteers during July and August 1990.

The motion was unanimously approved.

**Regional Transit Board 1990 Budget Amendment Request**

Ulrich distributed a staff report dated June 11. Tinklenberg referred to Item 90-23 and said he does not wish to act on a budget amendment without reviewing the matter as a programmatic issue. After discussion, Kranz moved and Franklin seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board:

- a. Recognize revenue changes resulting in a net decrease of \$2,283,086;
- b. Recognize expenditure changes resulting in a net increase of \$308,983;
- c. Incorporate the beginning fund balances as determined by the 1989 agency audit, a net increase of \$3,175,145.

The motion was unanimously approved.

**Other Business:**

There being no other business, it was moved and seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 6 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the board \_\_\_\_\_, 1990.

That the Administration and Finance Committee recommend:

That the Regional Transit Board authorize the executive director to enter into contracts with the following agencies to provide discounted convenience fares to jobseekers:

- Twin Cities Opportunities Industrialization Center, Inc.;
- Currie Neighborhood Center;
- Washington County Job Training Center; and
- Centre for Asians and Pacific Islanders.

The motion was unanimously approved.

#### **Northeast Suburban Transit (NEST) 1990 Budget Amendment**

Simich distributed the staff report dated June 11, 1990. Franklin moved and Tinklenberg seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board authorize the executive director to amend the Northeast Suburban Transit contract (Contract No. 89/12/04-30) to an amount not to exceed \$131,846 for calendar year 1990.

The motion was unanimously approved.

#### **Dakota County 1990 Contract Amendment**

Mayer reviewed the May 31, 1990 staff report. In response to Kranz' question, she said Farmington withdrew from the project. Franklin moved and Kranz seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board authorize the executive director to amend the 1990 contract with Dakota Area Resources and Transportation for Seniors (DARTS), Inc. (Contract 89/12/04-21) to an amount not to exceed \$410,217.

The motion was unanimously approved.

#### **Accessible Bus Rider Demonstration**

Curry reviewed the June 4, 1990 staff report. There was discussion of routes and training of drivers. Ehrlichmann said the board should be briefed on the drivers' training. Wedell moved and Kranz seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board approve the expenditure of funds for the accessible bus rider demonstration in the amounts of:

- A. \$8,500 for marketing activities

account to accumulate for a period of years and to be used as self-insurance.

The motion was unanimously approved.

#### Regional Transit Board 1989 Agency Audit

Ed Robinson and Randy Mattson reviewed the reports. Kranz asked if Deloitte audited the performance of private contractor contracts. Robinson said they were engaged to perform some of those audits and had commented some years ago that there were not adequate audits. Kranz said that was not mentioned in the audit commentary last year and the year before and he asked for a report. Tinklenberg directed that Deloitte report on the date of the most recent recommendations on audits of private operators, research the action referenced by Kranz wherein the board requested the audit, and the response that was prepared by Deloitte & Touche. Kranz recommended that the committee discuss the topic of hourly contracts versus deficit reimbursement. Tinklenberg said that will be a future agenda item for the committee. Franklin moved and Wedell seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board approve the preliminary Deloitte & Touche 1989 Regional Transit Board audits and management reports.

The motion was approved. (Finley not present.)

#### Metropolitan Council Chargebacks

Diaz discussed the history and mechanics of the Metropolitan Council's chargeback program. Ehrlichmann said the board must determine whether the projects for which the RTB is charged are relevant to the work of the board. In the budget hearings time should be set aside to review the council's 1991 program for chargebacks to ensure that the board knows where the funds are spent. No action was taken.

#### Contract Amendment with Strgar-Roscoe-Fausch, Inc./BRW, Inc. for Two Out-of-Scope Work Items: Urban Mass Transit Administration Letter and Central Corridor Capital Cost Estimate Documentation

Kranz moved and Franklin seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board authorize the executive director to approve a contract amendment with Strgar-Roscoe-Fausch, Inc./BRW, Inc. for an amount not to exceed \$15,000.

The motion was unanimously approved.

#### Jobseekers Program 1990 Contracts

Simich reviewed the staff report dated May 30, 1990. Franklin moved and Wedell seconded:



REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
612/229-2700

Minutes of the Meeting of the  
**ADMINISTRATION AND FINANCE COMMITTEE**  
Mears Park Centre, Room A  
Monday, June 11, 1990

**MEMBERS PRESENT:** Elwyn Tinklenberg, Chair; John T. Finley; Ruth Franklin; Ed Kranz and Richard Wedell

**OTHERS PRESENT:** Michael Ehrlichmann, RTB Chair; Gregory Korstad, legal counsel; Mary B. Davidson, Transportation Study Board; Ed Robinson and Randy Mattson, Deloitte and Touche; Natalio Diaz, Metropolitan Council; Greg Andrews, Judy Hollander, Dale Ulrich, Clete Luberts, David Minister; Ed Kouneski, Cynthia Mayer, Cynthia Curry, Assata Brown; Len Simich, Mary Fitzgerald, Regional Transit Board staff

Committee Chair Tinklenberg called the meeting to order at 4: p.m. and roll was taken. Finley moved and Franklin seconded approval of the agenda. The motion was unanimously approved.

**Financial Statements - April 1990**

Clete Luberts distributed revised pages 6 and 7, Providers Status Reports. Finley moved and Hilary seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board receive the April 1990 financial statements and direct that they be placed on file.

The motion was unanimously approved.

**Public Officials Liability Insurance**

Korstad reviewed the May 29 letter from legal counsel regarding liability coverage. In response to Finley's question, Andrews said the funds for the \$56,000 premium are in the budget. Tinklenberg said the budget item should not be shown in the budget as another fund balance; it should be a tort escrow fund. Andrews noted that this policy expired May 14. RTB's automobile liability and general coverage also contains excess coverage and are due in October. He asked members to consider whether this action should be tied to reducing the levels of coverage of those policies as well. Tinklenberg said this action relates specifically to this kind of insurance and should be handled as a separate issue. Finley moved and Wedell seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board disapprove the purchase of Public Official's Liability Insurance coverage and that the amount budgeted annually for the premium costs of such coverage be placed in an reserve



REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
612/229-2700

Minutes of the Meeting of the  
**COMMITTEE OF THE WHOLE**  
Mears Park Centre Chambers  
June 18, 1990

**MEMBERS PRESENT:** Jeff Spartz, Chair; Doris Caranicas; Michael J. Ehrlichmann; John T. Finley; Ruth Franklin; Sandra Hilary; Terrance O'Toole; Norbert Theis; Elwyn Tinklenberg and Richard Wedell

**MEMBERS EXCUSED:** Ed Kranz

**OTHERS PRESENT:** Arnie Entzel, Amalgamated Transit Union; Emil Brandt, Carl Ohrn and Natalio Diaz, Metropolitan Council; Greg Failor, Metropolitan Transit Commission; Richard Chin, St. Paul Pioneer Press Dispatch; Mary Beth Davidson, Transportation Study Board, Kathy DeSpeigelaere, Ramsey County Regional Railroad Authority; Gregory Andrews, Judy Hollander, Howard Blin, David Jacobson, Suzanne Hanson, Randy Rosvold, David Minister, and Mary Fitzgerald, Regional Transit Board staff

Committee Chair Spartz called the meeting to order at 3 p.m. and roll was taken.

**FIVE-YEAR TRANSIT PLAN, FARE ISSUES AND FUNDING ISSUES**

Howard Blin reviewed the June 12 staff report. Members discussed the farebox recovery ratio and the rationale behind the base rate. Tinklenberg asked that information be developed on the effect of fare changes on ridership.

**MEMORANDUM OF UNDERSTANDING WITH MINNESOTA DEPARTMENT OF TRANSPORTATION (MN/DOT), METROPOLITAN COUNCIL AND REGIONAL TRANSIT BOARD**

Diaz reviewed the June 12 memorandum. Tinklenberg commented that highway planning in the Metropolitan Area is a result of whatever decisions are made by Mn/DOT, whose goals are significantly different from those of the Metropolitan Council and the Regional Transit Board. Ehrlichmann moved and Hilary seconded:

That the Regional Transit Board authorize its chair to enter into a Memorandum of Understanding between the Minnesota Department of Transportation, the Metropolitan Council and the Regional Transit Board concerning Intergovernmental Review.

The motion was unanimously approved.

MINNESOTA DEPARTMENT OF TRANSPORTATION (MN/DOT) LIGHT RAIL  
TRANSIT FUNDING GUIDELINES

Minister reviewed the staff report dated June 18, 1990, regarding Priorities for the Use of 1990-1991 MVET Funds for Regional Light Rail Transit Development. After discussion, Tinklenberg moved and Finley seconded that the issue be laid over to the board meeting of July 9, 1990. The motion was unanimously approved.

Finley moved and Caranicas seconded that the meeting be adjourned. The motion carried and the meeting adjourned at 4 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the board: \_\_\_\_\_, 1990.



REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
612/229-2700

Minutes of the Meeting of the  
**REGIONAL TRANSIT BOARD**  
Mears Park Centre Chambers  
June 18, 1990

**MEMBERS PRESENT:** Michael J. Ehrlichmann, Chair; Doris Caranicas; John T. Finley, Ruth Franklin; Sandra Hilary; Terrance O'Toole; Jeff Spartz; Norbert Theis; Elwyn Tinklenberg and Richard Wedell

**MEMBERS EXCUSED:** Ed Kranz

**OTHERS PRESENT:** Charles Weaver, legal counsel; Doug Ewald; Tom Vida and Christopher Gran, Metro Mobility Administrative Center; Robert Prowda, Ilium Associates, Inc.; Dale Ulrich, Ed Kouneski, Mary Fitzgerald, Regional Transit Board Staff

The meeting was called to order at 4 p.m. and roll taken. Franklin moved and Hilary seconded approval of the agenda. The motion was unanimously approved.

**CHAIR'S REPORT**

**Travel Authorization**

The chair said there has been a request for authorization for the Chair of the Transit Accessibility Advisory Committee to attend a conference in Arizona regarding accessibility. O'Toole moved and Tinklenberg seconded:

That the Regional Transit Board authorize the executive director to approval the travel request for Mary O'Hara Anderson to attend the  
- Transportation Expo on Accessibility in Arizona.

The motion was unanimously approved.

**Ramsey County Regional Railroad Authority Request for an Amendment to the FY 1990 Minnesota Department of Transportation (Mn/DOT) Contract for the Use of \$100,000 in Motor Vehicle Excise Tax (MVET) Light Rail Transit Funds to Study LRT Tunnel Alternatives in Downtown St. Paul and the State Capitol Area**

The chair distributed the June 18 memorandum. O'Toole moved and Finley seconded:

That the Regional Transit Board approve the Ramsey County Regional Railroad Authority's request for an amendment to their FY 1990 MVET LRT grant contract granting them the authority to use \$100,000 of these funds to study LRT tunnel alternatives in downtown St. Paul and the state capitol area.

The motion was unanimously approved.

### REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

Committee Chair Tinklenberg reported on the actions taken by the committee at its meeting of June 11, 1990

#### Financial Statements - April 1990

Tinklenberg moved and Finley seconded:

That the Regional Transit Board receive the April 1990 financial statements and direct that they be placed on file.

The motion was unanimously approved.

#### Public Officials Liability Insurance

Tinklenberg moved and Finley seconded:

That the Regional Transit Board disapprove the purchase of Public Official's Liability Insurance coverage and that the amount budgeted annually for the premium costs of such coverage be placed in an reserve account to accumulate for a period of years and to be used as self-insurance.

After discussion, Tinklenberg moved and Finley seconded:

That the board will review the experience of the reserve account after 24 months.

The motion was unanimously approved.

Vote was taken on the main motion as amended. The motion was unanimously approved.

#### Regional Transit Board 1989 Agency Audit

Tinklenberg moved and Hilary seconded:

That the Regional Transit Board approve the Deloitte & Touche 1989 Regional Transit Board audits and management reports.

The motion was unanimously approved.

#### Contract Amendment with Strgar-Roscoe-Fausch, Inc./BRW, Inc. for Two Out-of-Scope Work Items: Urban Mass Transit Administration Letter and Central Corridor Capital Cost Estimate Documentation

Tinklenberg moved and Hilary seconded:

That the Regional Transit Board authorize the executive director to approve a contract amendment with Strgar-Roscoe-Fausch, Inc./BRW, Inc. for an amount not to exceed \$15,000.

The motion was approved (Spartz, Hilary, Finley and O'Toole voted no).

**Jobseekers Program 1990 Contracts**

Tinklenberg moved and Caranicas seconded:

That the Regional Transit Board authorize the executive director to enter into contracts with the following agencies to provide discounted convenience fares to jobseekers:

- Twin Cities Opportunities Industrialization Center, Inc.;
- Currie Neighborhood Center;
- Washington County Job Training Center; and
- Centre for Asians and Pacific Islanders.

The motion was unanimously approved.

**Northeast Suburban Transit (NEST) 1990 Budget Amendment**

Tinklenberg moved and Franklin seconded:

That the Regional Transit Board authorize the executive director to amend the Northeast Suburban Transit contract (Contract No. 89/12/04-30) to an amount not to exceed \$131,846 for calendar year 1990.

The motion was unanimously approved.

**Dakota County 1990 Contract Amendment**

Tinklenberg moved and Caranicas seconded:

That the Regional Transit Board authorize the executive director to amend the 1990 contract with Dakota Area Resources and Transportation for Seniors (DARTS), Inc. (Contract 89/12/04-21) to an amount not to exceed \$410,217.

The motion was unanimously approved.

**Accessible Bus Rider Demonstration**

Tinklenberg moved and Caranicas seconded:

That the Regional Transit Board approve the expenditure of funds for the accessible bus rider demonstration in the amounts of:

- A. \$8,500 for marketing activities
- B. \$3,000 for the purchase of monthly bus passes to be used by volunteers during July and August 1990

The motion was unanimously approved.

Regional Transit Board 1990 Budget Amendment Request

At the request of Member Tinklenberg, it was agreed to lay over this matter until the Administration and Finance Committee has finalized the issues.

OTHER BUSINESS

Memorandum of Understanding with the Minnesota Department of Transportation, Metropolitan Council and Regional Transit Board

Because of deadlines, the chair asked that the board take action on this issue, which was discussed at the Committee of the Whole meeting immediately before the board meeting. Tinklenberg moved and Hilary seconded:

That the Regional Transit Board authorize its chair to enter into a Memorandum of Understanding between the Minnesota Department of Transportation, the Metropolitan Council and the Regional Transit Board concerning Intergovernmental Review.

The motion was unanimously approved.

Metro Mobility and Mainline Bus Accessibility Consumer Research Study

Robert Prowda reviewed the Metro Mobility and Mainline Bus Accessibility Consumer Research Study draft final report. Spartz moved and Finley seconded:

That the Regional Transit Board receive the report on the Metro Mobility and Mainline Bus Accessibility Consumer Research Study implementation findings and recommendations.

The motion was unanimously approved.

There being no other business, Theis moved and Caranicas seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 4:55 p.m.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved by the board \_\_\_\_\_, 1990.



REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
229-2700

## REPORT OF THE COMMITTEE OF THE WHOLE

At its meeting of June 18, 1990, the committee took the following actions:

### Priorities for the Use of 1990-1991 Motor Vehicle Excise Tax Funds for Regional Light Rail Transit Development

The committee laid over this matter for the board meeting of July 9, 1990.

### Memorandum of Understanding with the Minnesota Department of Transportation, Metropolitan Council and Regional Transit Board

Because of schedule constraints, the board approved the following action on June 18, 1990.

The Committee of the Whole recommends:

That the Regional Transit Board authorize its chair to enter into a Memorandum of Understanding between the Minnesota Department of Transportation, the Metropolitan Council and the Regional Transit Board concerning intergovernmental review.

Jeff Spartz,  
Chair

mff  
6/20/90

REGIONAL TRANSIT BOARD  
ROLL CALL AND ATTENDANCE SHEET

DATE: 7/9

BOARD OR COMMITTEE: Board

Member Name	Present	Vote							
			18th	17th	17th				
Mike Ehrlichmann	✓								
Doris Caranicas (P)	✓								
John Finley (A&F)	✓								
Ruth Franklin (A&F)	✓								
Ed Kranz (A&F)	✓								
Sandra Hilary (P)	✓								
Terry O'Toole (P)	✓								
Jeff Spartz (Chair-P)	✓								
Norbert Theis (P)	✓								
El Tinklenberg (Chair-A)	✓		✓						
Richard Wedell (A&F)	✓								

Visitors

R. Chin  
Entjes  
M. D. Daniels  
Jain

Staff

gh

## REGIONAL TRANSIT BOARD

Mears Park Centre  
230 East Fifth Street, St. Paul, Minnesota 55101  
612/292-8789

**DATE:** June 18, 1990  
**TO:** Regional Transit Board Committee of the Whole  
**FROM:** David Minister, RTB-LRT Development  
**SUBJECT:** Priorities for the Use of 1990-91 MVET Funds for Regional LRT Development

### SUMMARY/BACKGROUND

Mn/DOT's guidelines for the application and use of MVET funds for regional LRT development activities state that "following the adoption of the Regional plan (the LRT Regional Development and Financial Plan), each regional railroad authority or other developer of light rail transit in the metropolitan area shall act in conformity with the plan." The guidelines also state that the Regional Transit Board must approve any application for the use of MVET funds for LRT. Please refer to the attached memorandum dated June 12, 1990 for additional background.

Given the adoption of the LRT Regional Development and Financial Plan in February 1990 which prioritizes potential LRT corridors into three groups based on their anticipated cost-effectiveness, corridor congestion and need, etc., it seems prudent to establish similar priorities for the use of MVET funds for regional LRT development activities. Therefore the following policy is recommended to the RTB by the RTB's staff and the Staff Committee to the Joint LRT Advisory Committee.

### ACTION REQUESTED

That the Regional Transit Board approve the following policy for allocating 1990-91 MVET funds for regional light rail transit development:

#### Priorities for the Use of MVET Funds for Regional LRT Development-FY 1990-91

1. First Priority for MVET funds shall be for the further engineering definition and determination of firm ridership and cost estimates for Group 'A'-the Central Corridor-between downtown St. Paul and downtown Minneapolis.

Within this category, the highest priority will be given to preliminary engineering activities, followed by: 2) final design; 3) R/W acquisition activities; and 4) planning.

2. Second priority for the use of MVET funds shall be for the further engineering definition and determination of firm ridership and cost estimates for the Group 'B' corridors (5 corridors).

Within this category, the highest priority will be given to those corridors and activities that advance the region's goal of receiving federal funds for LRT development.

3. Third priority for the use of MVET funds shall be for the further engineering definition and determination of firm ridership and cost estimates for the Group 'C' corridors (3 corridors) and corridor extensions (2 extensions).

RDM:cm

Attachment