



Minnesota Regional Transit
Board: Records.

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MEETING OF THE REGIONAL TRANSIT BOARD
Tuesday, September 4, 1990
Mears Park Centre Chambers
4:00 p.m.

AGENDA

1. **Call to Order and Roll Call**
2. **Approval of Agenda**
3. **Approval of Minutes:**
 - A. Administration and Finance Committee Meeting of August 13, 1990
 - B. Committee of the Whole Meeting of August 13, 1990
 - C. Committee of the Whole Meeting of August 20, 1990
 - D. Regional Transit Board Meeting of August 20, 1990
4. **Chair's Report**
 - A. Driver of the Month Award - James Boldt
 - B. Marketing Committee Ratification
 - C. Providers Advisory Committee Vacancy Appointments
5. **Policy Committee Report**
Jeff Spartz, Chair
 - A. City of St. Louis Park Comprehensive Plan Transportation Element
 - B. Review of Hennepin County Regional Railroad Authority Stage One Preliminary Design
6. **Other Business**
7. **Public Comment**

Michael J. Ehrlichmann
Chair

Handout 9/4/90

NOTICE: CHANGE IN OCTOBER MEETING DATES

October

- 8 Board
Driver of the Month Award

- 15 Administration and Finance Committee

- 22 Board

- 29 Policy Committee
Public Hearing on Five-Year Transit Plan

REGIONAL TRANSIT BOARD

ROLL CALL AND ATTENDANCE SHEET

DATE: 9/4/90

BOARD OR COMMITTEE: Board

<u>Member Name</u>	<u>Present</u>	<u>Vote</u>	<u>Vote</u>	<u>Vote</u>	<u>Vote</u>
Mike Ehrlichmann	✓				
Doris Caranicas	✓				
John Finley					
Ruth Franklin	✓				
Ed Kranz	✓				
Sandra Hilary	✓				
Terry O'Toole	✓				
Jeff Spartz	✓				
Norbert Theis	✓				
Elwyn Tinklenberg	✓				
Richard Wedell	✓				

Visitors

Staff

Heath East McKel



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

Minutes of the Meeting of the
ADMINISTRATION AND FINANCE COMMITTEE
Mears Park Centre, Room A
Monday, August 13, 1990

MEMBERS PRESENT: Elwyn Tinklenberg, Chair; Ruth Franklin and Richard Wedell

MEMBERS EXCUSED: John T. Finley and Ed Kranz

OTHERS PRESENT: Michael Ehrlichmann, RTB Chair; Terrance O'Toole and Norbert Theis, RTB Members; Bruce Nawrocki and Greg Failor, Metropolitan Transit Commission (MTC); Arnie Entzel, Amalgamated Transit Union; Greg Andrews, Judy Hollander, Mike Opatz, Dale Ulrich, Clete Luberts, Howard Blin, Mike Kuehn, Suzanne Hanson, Cynthia Curry, Mary Fitzgerald, Regional Transit Board staff

Committee Chair Tinklenberg called the meeting to order at 4:00 p.m. and roll was taken. Franklin moved and Wedell seconded that the agenda be approved. The motion was unanimously approved.

Financial Statements - June 1990

Luberts reviewed the staff report dated August 1, 1990. Franklin moved and Wedell seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board receive the June 1990 financial statements and direct that they be placed on file.

The motion was unanimously approved.

Resolution Levying Proposed Ad Valorem Property Taxes for 1990,
Payable 1991, Resolution No. 90-03

Dietrick explained that the Department of Revenue had given the RTB new figures on August 9. He distributed a revised staff report, dated August 13, 1990, and a copy of the resolution reflecting the revised figures. There was discussion of tax feathering and the opt-out programs. New legislation would be necessary to change the system.

Ulrich said this levy and its underlying assumptions will have a negative effect on the 1991 budget. In the transit taxing district we had expected 6.8 percent growth, but we are now limited to 5.3 percent--\$900,000 less than our budget for regular route and opt-out funds for 1991. Ehrlichmann said we will need a very aggressive legislative program to make up the difference. Further, we will have a \$400,000 cut because of the legislation passed last session. Franklin moved and Wedell seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board approve Resolution 90-03, "Resolution Certifying Proposed Ad Valorem Property Taxes for 1990, Payable 1991."

The motion was unanimously approved.

Tinklenberg noted that as we rely more and more on property taxes there is a greater disparity between those areas with a rapidly growing tax base and those without those conditions. He recommended that the board continue to address the need for adjustments in its legislative program.

Route 39 Contract Extension with Airport Express

Opatz reviewed the revised staff memorandum dated August 10, 1990. Wedell moved and Franklin seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board authorize the executive director to amend the 1990 contract with Airport Express to operate Route 39 (Contract 89/12/04-17) by \$7,080, amending the total 1990 RTB subsidy to \$20,343 and the contract term to January 1, 1990 through December 31, 1990.

The motion was unanimously approved.

Bus Pass Demonstration Program

Curry reviewed the August 3, 1990 staff report and the report of the Transit Accessibility Advisory Committee (TAAC) subcommittee. The subcommittee and TAAC agreed to recommend the exclusion of extended employment centers from the program. Ehrlichmann said the committee took that action because sheltered workshops are not required to provide transportation for their clients to and from their program. He offered a suggestion that the recommendation be amended to include the phrase "...giving first preference to day training and habilitation centers in the award process." If 100 volunteers are not found they could move on to the next group, which will help assure the program's success. In response to Tinklenberg's concerns, Ehrlichmann said the criteria for selection of volunteers will take into account the individual's ability to use the service. Wedell moved and Franklin seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board:

1. Approve the expenditure of funds to purchase MTC monthly bus passes for 100 persons in an amount not to exceed \$18,000; and
2. Authorize the executive director to issue a request for proposals to metropolitan area day training and habilitation centers and extended employment centers and to enter into contracts with the selected agencies to receive free bus passes, giving first

preference to day training and habilitation centers in the award process.

The motion was unanimously approved.

Flexible Benefits Plan, Resolution No. 90-04

Ulrich reviewed the August 1, 1990 staff report. There was discussion of the amount of the effect of the plan on Social Security and Public Employees Retirement Association (PERA) retirement benefits. Franklin moved and Wedell seconded:

That the Administration and Finance Committee recommend:

That the Regional Transit Board approve Resolution No. 90-04, adopting the Flexible Benefits Plan prepared by Legal systems Service Corporation, and authorize the executive director to enter into a contract with Legal Systems Service Corporation to provide professional services in support of the Flexible Benefits Plan.

The motion was unanimously approved.

Other Business

Ehrlichmann updated the committee on the proposal to build a second large meeting room.

There being no other business, it was moved and seconded that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 4:55 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Administration and Finance Committee's meeting of August 6, 1990.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this _____ day of _____, 1990.



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

Minutes of the Meeting of the
COMMITTEE OF THE WHOLE
Mears Park Centre, Room A
August 13, 1990

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Ruth Franklin; Sandra Hilary; Norbert Theis; Jeff Spartz; Elwyn Tinklenberg; Richard Wedell

MEMBERS EXCUSED: Doris Caranicas, John T. Finley, Ed Kranz

OTHERS PRESENT: Vivian Jenkins Nelson and Mary A. Hartle; Carole Faricy, Frank Snowden and Bruce Nawrocki and Greg Failor, Metropolitan Transit Commission (MTC); Arnie Entzel, Amalgamated Transit Union; Greg Andrews, Mike Kuehn, Suzanne Hanson, Mary Fitzgerald, Regional Transit Board staff

TESTIMONY BY APPLICANTS FOR APPOINTMENT TO THE METROPOLITAN TRANSIT BOARD

The meeting was called to order at 5:05 p.m. and roll taken. The chair explained that the purpose of the meeting is to hear a statement from the applicants and interview them. The appointment to the commission will be made on August 20, 1990.

The Secretary of State's office received eight applications that meet the guidelines. Since that time Georgette Bergstrom has withdrawn her name from consideration. The applicants were notified by mail and by phone of the time and place of this hearing.

Frank Snowden, the incumbent, has applied for reappointment. He addressed the members and reviewed the achievements of the commission. He responded to questions on fare structure, lift-equipping mainline buses, ridership, increased service and reducing congestion.

Mary Hartle described her main concerns on transit service. She responded to questions on providing suburb-to-suburb service and making the service more user-friendly.

Vivian Jenkins Nelson explained her view of the role transit plays in an area's economic viability and her environmental concerns surrounding the use of transit. She responded to questions on increasing ridership.

The chair thanked the applicants for their interest. There being no other business, it was moved and seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 5:50 p.m.

Committee of the Whole Meeting
August 13, 1990

Page 2

I hereby certify that the foregoing constitutes a true and accurate record of the Committee of the Whole meeting of August 13, 1990.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this _____ day of _____, 1990.



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

Minutes of the Meeting of the
COMMITTEE OF THE WHOLE
Mears Park Centre Chambers
August 20, 1990

MEMBERS PRESENT: Jeff Spartz, Chair; Doris Caranicas; Michael J. Ehrlichmann; John T. Finley; Ruth Franklin; Ed Kranz; Sandra Hilary; Terrance O'Toole; Richard Wedell

MEMBERS EXCUSED: Norbert Theis and Elwyn Tinklenberg

OTHERS PRESENT: Greg Failor, Metropolitan Transit Commission (MTC); Arnie Entzel, Amalgamated Transit Union; Alan Morris, Metropolitan Council; Doug Ewald, Alliance for Progressive Transit; Greg Andrews, Judy Hollander, Ed Kouneski, Howard Blin, Garneth Peterson, Eric Waage, Randy Rosvold, Dan Murray, Suzanne Hanson, Mary Fitzgerald, Regional Transit Board staff

The meeting was called to order at 3:10 p.m. and roll taken. Blin requested that the agenda be amended to include a non-action item regarding Energy Emergency Planning. With that amendment, Wedell moved and Ulrich seconded that the agenda be approved. The motion was unanimously approved.

FIVE YEAR TRANSIT PLAN

Special Transportation Service Delivery

Kouneski reviewed the staff report dated August 13, 1990 regarding special transportation service delivery for the elderly and persons with disabilities.

Regional Coordination

Kouneski reviewed the August 10 staff report regarding the regional coordination program to provide marketing and operations policy direction for metropolitan transit providers funded through the RTB.

Energy Emergency Planning

Waage presented the August 20 staff report summarizing the current status of energy resources for regional transit and outlining the energy portion of the RTB Emergency Plan in light of the crises in the Persian Gulf.

After discussion, it was moved and seconded that the meeting be adjourned. The motion was unanimously approved and the meeting adjourned at 3:40 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the
Committee of the Whole meeting of August 20, 1990.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this _____ day of _____, 1990.



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
August 20, 1990

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Doris Caranicas; John T. Finley; Ruth Franklin; Sandra Hilary; d Kranz; Terrance O'Toole; Jeff Spartz; Richard Wedell

MEMBERS EXCUSED: Norbert Theis and Elwyn Tinklenberg

OTHERS PRESENT: Carole Faricy, Greg Failor, Metropolitan Transit Commission (MTC); Arnie Entzel, Amalgamated Transit Union; Nola (Naima) Richmond; Earnest Belton; Greg Andrews, Judy Hollander, Ed Kouneski, Howard Blin, Dale Ulrich, Mary Fitzgerald, Regional Transit Board staff

The meeting was called to order at 4:05 p.m. and roll was taken. The chair announced that Member Theis is in the hospital and Member Tinklenberg is out of town; both were excused. O'Toole moved and Caranicas seconded approval of the agenda; the motion was unanimously approved.

O'Toole moved and Caranicas seconded that the minutes of the following meeting be approved:

Policy Committee Meeting of July 30, 1990
Committee of the Whole Meeting of August 6, 1990
Regional Transit Board Meeting of August 6, 1990

The motion was unanimously approved.

CHAIR'S REPORT

Appointment to the Metropolitan Transit Commission

Ehrlichmann said that two candidates for appointment to the Metropolitan Transit Commission had asked to address the board and had been unable to appear at the earlier hearing. Nola (Naima) Richmond and Earnest Belton made a brief statement regarding their interest in serving on the MTC. Because two members were not present, there was discussion on whether the vote should be delayed until the first meeting in September. O'Toole moved and Wedell seconded:

That the Regional Transit Board lay over the appointment to the Metropolitan Transit Commission until the next board meeting.

Vote was taken; the motion failed (Ehrlichmann, Kranz, O'Toole and Wedell voted "aye").

Members then cast their votes for appointment to the commission. Caranicas, Finley, Franklin, Hilary and Spartz voted for Frank Snowden. Ehrlichmann, Kranz, O'Toole and Wedell voted for Vivian Jenkins Nelson. Since no applicant received six votes, a majority of the board, Spartz said legal counsel should determine whether a majority of members present or majority of all members is required for appointment. It was agreed that if counsel determines that a majority of those present is required, Snowden is reappointed to the commission. In the event that a majority of all members is required for appointment, O'Toole moved and Spartz seconded that the matter be laid over to the meeting of September 4, 1990. The motion was unanimously approved.

ADMINISTRATION AND FINANCE COMMITTEE REPORT

Wedell reviewed the committee's report on its meeting of August 13, 1990.

Financial Statements - June 1990

Wedell moved and O'Toole seconded:

That the Regional Transit Board receive the June 1990 financial statements and direct that they be placed on file.

The motion was unanimously approved.

Resolution Levying Proposed Ad Valorem Property Taxes for 1990, Payable 1991, Resolution No. 90-03

Wedell moved and O'Toole seconded:

That the Regional Transit Board approve Resolution 90-03, "Resolution Certifying Proposed Ad Valorem Property Taxes for 1990, Payable 1991."

On a roll call vote, the motion was unanimously approved.

Route 39 Contract Extension

Wedell moved and Franklin seconded:

That the Regional Transit Board authorize the executive director to amend the 1990 contract with Airport Express to operate Route 39 (Contract 89/12/04-17) by \$7,080, amending the total 1990 RTB subsidy to \$20,343 and the contract term to January 1, 1990 through December 31, 1990.

The motion was unanimously approved.

Bus Pass Demonstration Program

Wedell moved and Hilary seconded:

That the Regional Transit Board:

1. Approve the expenditure of funds to purchase MTC monthly bus passes for 100 persons in an amount not to exceed \$18,000; and
2. Authorize the executive director to issue a request for proposals to metropolitan area day training and habilitation centers and extended employment centers and to enter into contracts with the selected agencies to receive free bus passes, giving first preference to day training and habilitation centers in the award process.

In discussing the intent of the committee's action, O'Toole said that since every person who uses a bus pass will save taxpayers money, passes should be offered to any eligible applicant. O'Toole moved and Hilary seconded:

That the Regional Transit Board authorize the executive director to issue a request for proposals to metropolitan area day training, habilitation centers, and extended employment centers and to enter into contracts with the agencies to receive free six-month bus passes for all certified Metro Mobility clients who apply for a free bus pass.

The motion was unanimously approved.

Flexible Benefits Plan, Resolution No. 90-04

Wedell moved and O'Toole seconded:

That the Regional Transit Board approve Resolution No. 90-04, adopting the Flexible Benefits Plan prepared by Legal Systems Service Corporation, and authorize the executive director to enter into a contract with Legal Systems Service Corporation to provide professional services in support of the Flexible Benefits Plan.

On a roll call vote, the motion was unanimously approved.

OTHER BUSINESS

There being no other business, O'Toole moved and Finley seconded that the meeting be adjourned; the motion carried and the meeting was adjourned at 4:40 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of August 20, 1990.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this ____ day of _____, 1990.



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

REPORT OF THE POLICY COMMITTEE

At its meeting of August 27, 1990, the Policy Committee considered and approved the following:

City of St. Louis Park Comprehensive Plan Transportation Element

The Policy Committee recommends:

That the Regional Transit Board approve the comments contained in the August 9, 1990 memorandum to the Policy Committee for transmittal to the City of St. Louis Park and to the Metropolitan Council.

Review of Hennepin County Regional Railroad Authority Stage One Preliminary Design

The Policy Committee recommends:

That the Regional Transit Board approve the staff Findings and Recommendations on the Hennepin County Regional Railroad Authority's Stage One Light Rail Transit System Preliminary Design Plans and Cost Estimates as contained in the August 23, 1990 staff memorandum for transmittal to the Hennepin County Regional Railroad Authority for appropriate action and a formal response to the Regional Transit Board.

Jeff Spartz
Chair

mff
8/28/90

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
292-8789

DATE: September 4, 1990

TO: Board Members

FROM: Michael J. Ehrlichmann

SUBJECT: Providers Advisory Committee Appointments

The following individuals have agreed to serve on the Provider Advisory Committee starting with the next meeting, which is scheduled for Wednesday, September 5, 1990. I am requesting that full Board endorsement of these appointments be made at the September 4, 1990, RTB meeting.

<u>PAC Member</u>	<u>Board Member District</u>
Paul Buharin, Terminal Manager Medicine Lake Lines 1129 Cathlin Street St. Paul, MN 55104 547-9290	(D) Sandra Hilary
Beverly Miller, Executive Director Minnesota Valley Transit Authority 3725 South Hills Way Eagan, MN 55123 895-4401	(H) Ed Kranz
Jim Lorenz, President North Suburban Lines 8600 Xylite Street NE Minneapolis, MN 55434 784-7196	Terrance O'Toole (senior representative)



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
229-2700

DATE: August 24, 1990
TO: Regional Transit Board
FROM: Michael J. Ehrlichmann
SUBJECT: New Members to Providers Advisory Committee

The following individuals have agreed to serve on the Provider Advisory Committee starting with the committee meeting of Wednesday, September 5, 1990. Therefore, the board is requested to approve the following appointments:

RECOMMENDATION

That the Regional Transit Board approve the appointment of the following individuals to the Providers Advisory Committee, effective immediately,

<u>PAC Member</u>	<u>RTB District</u>	<u>Term Exp.</u>
Paul Buharin Medicine Lake Lines 1129 Cathlin Street St. Paul, Minnesota 55104 647-9290	D - Sandra Hilary	Nov. 1991
Beverley Miller Minnesota Valley Transit Authority 3725 South Hills Way Eagan, Minnesota 55123 895-4401	H - Ed Kranz	Nov. 1991
Jim Lorenz North Suburban Lines 8600 Xylite Street NE Minneapolis, Minnesota 55434 784-7196	Senior Rep., Terrance O'Toole	Nov. 1991

MJE:RR/mff