



Minnesota Regional Transit
Board: Records.

Copyright Notice:

This material may be protected by copyright law (U.S. Code, Title 17). Researchers are liable for any infringement. For more information, visit www.mnhs.org/copyright.



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

MEETING OF THE REGIONAL TRANSIT BOARD

Monday, February 4, 1991
Mears Park Centre Chambers
4:00 p.m.

AGENDA

- A. CALL TO ORDER AND ROLL CALL
- B. APPROVAL OF AGENDA
- C. APPROVAL OF MINUTES
 - 1. Regional Transit Board Meeting of January 22, 1991
 - 2. Committee of the Whole Meeting of January 22, 1991
 - 3. Regional Transit Board Meeting of January 25, 1991
- D. CHAIR'S REPORT
 - 1. Metro Mobility Driver of the Month Award - Todd Sirbasku, Yellow Taxi Service
- E. REPORT OF LEGAL COUNSEL
- F. REPORT OF THE POLICY COMMITTEE
Elwyn Tinklenberg, Chair
 - 1. Alternative Fuels Work Program
 - 2. Anoka County 2010 Comprehensive Transportation Plan
 - 3. Adoption of Recommendations for Protecting Vulnerable Adults Using Metro Mobility
 - 4. Review and Comment on Hennepin County Regional Railroad Authority Southwest Corridor Preliminary Design Plans for Hopkins and St. Louis Park
- G. OTHER BUSINESS
- H. PUBLIC COMMENT

Michael J. Ehrlichmann
Chair

REGIONAL TRANSIT BOARD

ROLL CALL AND ATTENDANCE SHEET

DATE: Feb 4 1991

BOARD OR COMMITTEE: RTB

Member Name	Present	Vote							
		✓							
Mike Ehrlichmann	✓								
Doris Caranicas (P)	✓	✓							
John Finley (A&F)	✓								
Ruth Franklin (A&F)									
Ed Kranz (A&F)									
Sandra Hilary (P)	✓	✓							
Terry O'Toole (P)	✓	✓							
Jeff Spartz (Chair-P)									
Norbert Theis (P)	✓	✓							
El Tinklenberg (Chair-A)	✓	✓							
Richard Wedell (A&F)	✓	✓							

Visitors

Syn, Dig
Entzel
Jim Le Tomme } Yellow
John Surbahn } cat
Dick de Vries
Emil Brant
Sharon M. Cambridge
Weaver
Sailor

Staff

SM - B S, J H, DM
D Munn, S H.
H. B, D. U.

MEMORANDUM

TO: Michael J. Ehrlichmann
Chair, Regional Transit Board

FROM: Charles R. Weaver and
Shannon K. McCambridge

DATE: February 4, 1991

RE: Closing the Meeting

Minnesota Statute § 471.705, subd. 1d(e) explains the procedure for closing a meeting. It states:

Before closing a meeting, a public body shall state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed.

Pursuant to the above-mentioned statute, the following statement should be made by you at the Board meeting:

* [Since counsel is currently present, I believe now would be an appropriate time to address the Board's pending litigation before the Minnesota Department of Human Rights, specifically the Mary Lutz matter. I recommend that the meeting be closed pursuant to Minn. Stat. § 471.705, subd. 1d(e) on the grounds of the attorney-client privilege so that we can seek legal counsel concerning litigation matters and strategies. Is there a motion to close the meeting?

Having received authority to close this section of the meeting, will counsel and Board members please proceed into Conference Room ___ for a brief discussion of the pending litigation.

After the closed session, the following statement should be made by you:

Pursuant to discussion during the closed session, counsel is authorized to
SETTLE the Mary Lutz matter.



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

RESOLUTION 91-____

RESOLUTION SUPPORTING THE ISSUING OF TEMPORARY SEVEN-COUNTY CHARTER LICENSE EXTENSIONS BY THE TRANSPORTATION REGULATION BOARD TO MINNESOTA CHARTER MOTOR BUS COMPANIES

WHEREAS, the Regional Transit Board is the planning and policy-making agency for public transit in the Twin Cities metropolitan area as authorized by state statute 473.373, and

WHEREAS, as part of its responsibilities, the Regional Transit Board conducts and monitors planning for special events in the metropolitan area, and

WHEREAS, the National Football League, Inc. and the Minnesota Super Bowl Task Force have determined that the 1992 Minnesota Super Bowl will require a minimum of 500 charter vehicles; and

WHEREAS, the number of charter vehicles licensed by the Minnesota Transportation Regulation Board to operate in the seven-county area will not meet the identified need, and

WHEREAS, Charter Carriers licensed to operate outside of the seven-county area are fit and able to serve the metropolitan area for this special event, and

WHEREAS, the Transportation Regulation Board is authorized under state statute 174A.06, Subdivision 6, to modify Charter Carrier permits.

NOW THEREFORE BE IT RESOLVED:

1. THAT the Regional Transit Board supports the issuing of temporary Charter Carrier seven-county license extensions by the Transportation Regulation Board to all registered Charter Carriers in the state of Minnesota.
2. Directs the executive director to transmit this resolution to the Transportation Regulation Board.

Adopted this 28th day of January 1991.

Michael J. Ehrlichmann, Chair

Mary Fitzgerald, Secretary



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
January 22, 1991

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Doris Caranicas; John T. Finley; Ruth Franklin; Sandra Hilary; Ed Kranz; Terrance O'Toole; Norbert Theis; Elwyn Tinklenberg and Richard Wedell

OTHERS PRESENT: Charles Weaver, Legal Counsel; Nacho Diaz, Metropolitan Council; Arnie Entzel, Amalgamated Transit Union; Ray Waldron, Bruce Nawrocki, Bev Auld, Greg Failor, Leonard Oppenheimer, Glenn Olson, Jerry Olson, Metropolitan Transit Commission (MTC); Mary O'Hara Anderson; Laurie Blake, Minneapolis Star Tribune; Richard Chin, St. Paul Pioneer Press; Gregory Andrews, Judy Hollander, Dale Ulrich, Howard Blin, Suzanne Hanson, Randy Rosvold and Mary Fitzgerald, Regional Transit Board (RTB) staff

The meeting was called to order at 5:00. p.m. and roll was taken. Finley moved and Theis seconded approval of the agenda; the motion was unanimously approved.

APPROVAL OF MINUTES

O'Toole moved and Caranicas seconded that the minutes of the following meetings be approved:

1. Committee of the Whole Meeting of December 10, 1990
2. Administration and Finance Committee Meeting of December 10, 1990
3. Joint Meeting of the Regional Transit Board and Metropolitan Transit Commission of December 17, 1990
4. Policy Committee Meeting of December 17, 1990
5. Regional Transit Board Meeting of December 17, 1990
6. Regional Transit Board Meeting of January 7, 1991
7. Administration and Finance Committee Meeting of January 14, 1991

The motion was unanimously approved.

CHAIR'S REPORT:

The chair discussed his response to the governor's Executive Order 91-2 that was mailed to the board. Since that time RTB has been informed of a proposed additional \$1.415 million in budget cuts, which is a reduction of the state reimbursed property tax aid. A copy of his letter to Commissioner of Finance, John Gunyou, has been sent to the board members. He asked that after the agenda business for this meeting is concluded, the board recess until 2:00 p.m., Friday, January 25, to discuss the

implications of the cuts and provide direction to the staff. Before that time, staff has been directed to develop possible alternatives.

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE:

Committee Chair Franklin reviewed the report of the committee meeting of January 14, 1991.

Financial Statements - November 1990

Franklin moved and Caranicas seconded:

That the Regional Transit Board receive the November 1990 financial statements and direct that they be placed on file.

The motion was unanimously approved.

Recommended Regular Route Fare Changes

Franklin moved and Caranicas seconded:

That the Regional Transit Board approve the following fares effective March 1, 1991 for all regular route service.

- | | |
|---|-------------------------|
| 1. Base Fare | Increase \$.35 |
| 2. Convenience Fares (ten-ride cards, tokens, Monthly passes) | Increase \$.05 per ride |
| 3. Off-Peak Senior Fares | Increase \$.15 |
| 4. Downtown Reduced Fare Zone | Increase \$.15 |

Ehrlichmann moved and Tinklenberg seconded:

That the Regional Transit Board eliminate the current eight-percent discount for payroll deduction offered to employers

After discussion, the mover and seconder withdrew the motion and agreed that the matter will be placed on the agenda of a future meeting. The motion was unanimously approved.

Metropolitan Transit Commission 1991 Urban Mass Transportation Administration Section 9 Grant Application, Res. No. 91-01

Franklin moved and Theis seconded:

That the Regional Transit Board approve Resolution 91-01, "Resolution Approving the Filing of an Application by the Metropolitan Transit Commission with the Department of Transportation, United States of America, for Grants under the Urban Mass Transportation Act of 1964, As Amended."

The motion was unanimously approved.

I-35W Marketing and Awareness Program

Franklin moved and O'Toole seconded:

That the Regional Transit Board:

1. Authorize the executive director to enter into a memorandum of understanding between the Regional Transit Board and the Minnesota Department of Transportation; and
2. Authorize the expenditure of \$50,000 as the Regional Transit Board share of the marketing and awareness program for I-35W for 1991.

The motion was unanimously approved.

Metro Mobility Administrative Center 1991 Contract

Franklin said that this item was tabled and a substitute motion offered. She moved and O'Toole seconded:

That the Regional Transit Board authorize its executive director to extend the 1990 Metro Mobility Administrative Center contract until such time as issues related to the 1991 contract are resolved.

The motion was unanimously approved.

1991 Provider Capital Funding and Contracts

Franklin moved and O'Toole seconded:

That the Regional Transit Board approve 1991 capital funding and authorize the executive director to enter into capital contracts to the following providers in amounts not to exceed that specified:

Carver County (one vehicle)	\$18,850
DARTS (three vehicles)	\$39,000
HSI, Inc. (two vehicles & three rehab.)	\$49,645
Scott County	<u>\$49,235</u>
Grand Total	\$156,730

The motion was unanimously approved.

Approval of 1991 Columbia Heights Contract with Service Expansion

Franklin moved and Theis seconded:

That the Regional Transit Board authorize its executive director to:

1. Amend the 1990 Columbia Heights Contract (Contract No. 89/12/04-27) from \$23,523 to an amount not to exceed \$24,653; and
2. Enter into a new funding agreement with the City of Columbia Heights on a demonstration basis for the period January 1, 1991 through December 31, 1991 in an amount not to exceed \$68,617.

The motion was unanimously approved.

Report of the Audit Advisory Committee:

Franklin moved all of the following recommendations regarding audit issues; Caranicas seconded the motion.

Audit of Roseville Area Circulator (April 1989 - December 1989)

That the Regional Transit Board approve the audit of Roseville Area Circulator, April 1989 - December 1989 as presented.

Audit of Hastings Commuter Express Contracts (1986 and 1987)

That the Regional Transit Board approve the audit of Hastings Commuter Express contracts (1986 and 1987) as presented.

Audit of Northeast Suburban Transit Program (1988 and 1989)

That the Regional Transit Board approve the audit of Northeast Suburban Transit Program (1988 and 1989) as presented with the provision that the payment due provider will be withheld pending satisfactory compliance with the separate agreement pertaining to working capital.

Audit of Anoka Transportation Programs (1986 and 1987)

That the Regional Transit Board approve the audit reports on the Anoka County Transit Programs for 1986 and 1987, as changed with respect to Items 1 and 3 as presented, with audit citations totalling \$21,144.

Audit of Southwest Metro Opt-Out Program (December 1986 - December 1989)

That the Regional Transit Board approve the audit of Southwest Metro Opt-Out Program (December 1986 - December 1989) with no citation relating to daily service limitations, but with the directive to choose removing the

daily limit in its contract with the subcontractor, or enforce the provision; and that a \$7,595 retainage/adjustment be paid to Southwest Metro.

OTHER BUSINESS

There being no other business, Caranicas moved and Theis seconded that the meeting be recessed until Friday, January 25, 1991, at 2:00 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of January 22, 1991.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this 4th day of February 1991.



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

Minutes of the Meeting of the
COMMITTEE OF THE WHOLE
Mears Park Centre Chambers
January 22, 1991

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Doris Caranicas; John T. Finley; Ruth Franklin; Sandra Hilary; Ed Kranz; Terrance O'Toole; Norbert Theis; Elwyn Tinklenberg and Richard Wedell

OTHERS PRESENT: Charles Weaver, Legal Counsel; Nacho Diaz, Metropolitan Council; Arnie Entzel, Amalgamated Transit Union; Glenn Olson, RTB's Providers Advisory Committee; Ray Waldron, Bruce Nawrocki, Bev Auld, Greg Failor, Leonard Oppenheimer, Jerry Olson, Metropolitan Transit Commission (MTC); Mary O'Hara Anderson; Laurie Blake, Minneapolis Star Tribune; Richard Chin, St. Paul Pioneer Press; Sherry Munyon Gregory Andrews, Judy Hollander, Dale Ulrich, Howard Blin, Suzanne Hanson, Randy Rosvold and Mary Fitzgerald, Regional Transit Board (RTB) staff

The meeting was called to order at 5:50. p.m. and roll was taken.

BRIEFING ON REGIONAL TRANSIT BOARD LEGISLATIVE PROGRAM

Munyon reviewed the January 17, 1991 draft report by Judith Hollander regarding "Possible Legislative Initiatives for 1991." Regarding Metro Mobility recommendations, the chair said the Mary O'Hara Anderson's recommendations may be included in Item C. There was discussion of the dramatic increase in demand and the group homes and schools that formerly provided their own transportation service for clients and are now depending on Metro Mobility instead. It is hoped that the number of standing Metro Mobility orders along those corridors with lift-equipped buses will be reduced.

Glenn Olson reported on the response of the Providers Advisory Committee to the legislative initiatives. The advisory committee members hope the proposed legislation will not create another bureaucracy and increase the time needed to hire drivers. The committee is concerned about the recertification process and believe it may be necessary to begin capping rides. They support the wheelchair securement initiative. Light Rail Transit is not part of the comments, except to note that there are two viewpoints; Creating another level of government could cause delays.

After discussion and clarifying questions were answered, Theis moved and Hilary seconded that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 6:10 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Committee of the Whole meeting of January 22, 1991.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this 4th day of February 1990.



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
RTB Conference Room
January 25, 1991

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Doris Caranicas; John T. Finley; Ruth Franklin; Sandra Hilary; Ed Kranz; Terrance O'Toole; Norbert Theis and Richard Wedell

MEMBERS ABSENT: Elwyn Tinklenberg

OTHERS PRESENT: Natalio Diaz, Metropolitan Council; Arnie Entzel, Amalgamated Transit Union; Mary O'Hara Anderson; Carole Faricy, Mike Christenson, Bev Auld, Greg Failor, Metropolitan Transit Commission (MTC); Laurie Blake, Minneapolis Star Tribune; Don Ahern, St. Paul Pioneer Press; Gregory Andrews, Judy Hollander, David Minister, Howard Blin, Suzanne Hanson and Mary Fitzgerald, Regional Transit Board (RTB) staff

The meeting, which was recessed on January 22, 1991, was reconvened at 2:00. p.m. and roll was taken.

A staff report was distributed (Exhibit A) dated January 25, 1991, "Proposed 1991 Budget Reductions." On December 17, 1990 the board transferred funds into the Metropolitan Transit Commission account and directed staff to find a source of funds. Andrews distributed a chart (Exhibit B) on revenues, expenditures and fund balance. Each RTB work unit's proposed budget reductions were reviewed by the respective manager.

There was discussion of increasing the Metro Mobility fare to \$1.50 during peak hours. Finley said he would like to know how figures relate more specifically to each transit service program.

Hilary said RTB has a mandate to increase service, spend down the reserve and absorb a budget reduction. Our bond ratings will be negatively effected by the lack of a fund balance with the result that we will have to pay higher interest for the money we are forced to borrow. It is very unfortunate that any steps taken by the board will hurt our transit riders.

Kranz recommended that the board seriously consider eliminating any cost sharing arrangement with the University of Minnesota.

Theis asked for a report on the consultants' studies and research projects funded by the board. In response to Finley's question, Minister said he had just received draft copies of the BRW project for the Legislature and said he would give the board members copies for their review and comment.

Wedell expressed concern about the position we will be in a year from now because of the effect of fare increases and the future of oil prices. The RTB should begin to develop strategies to deal with all contingencies.

The chair said the budget proposals will be presented to the advisory committees and be placed on the agenda for the board committee. More specific breakdowns of costs will be prepared and sent to the board.

There being no other business, the meeting was adjourned.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of January 25, 1991.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this 4th day of February 1991.



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
229-2700

REPORT OF THE POLICY COMMITTEE

At its meeting of January 28, 1991, the Regional Transit Board's Policy Committee met and took the following actions:

Alternative Fuels Work Program

The Policy Committee recommends:

That the Regional Transit Board:

1. Approve the work plan for alternative fuels activities; and
2. Work with the Metropolitan Transit Commission to develop a request for proposals to evaluate the alternative fuels bus demonstration for board approval at a later date.

Anoka County 2010 Comprehensive Transportation Plan

The Policy Committee recommends:

That the Regional Transit Board approve the comments contained in the January 15, 1991 Policy Committee memorandum for transmittal to Anoka County and to the Metropolitan Council.

Adoption of Recommendations for Protecting Vulnerable Adults Using Metro Mobility

The Policy Committee recommends:

That the Regional Transit Board approve the following recommendations addressing how to identify, investigate and resolve allegations of vulnerable adult abuse of Metro Mobility passengers:

1. The responsibility for reporting and resolving allegations of vulnerable adult abuse of Metro Mobility passengers should be placed with an agency that has an established information-gathering and compliance monitoring program. The Department of Public Safety (DPS) may be the most appropriate agency to assume these responsibilities because they have already been legislatively assigned other types of regulatory activities regarding who drives vehicles. The Minnesota Department of Transportation (Mn/DOT) however, also has regulatory and coordination responsibilities for state transportation programs and also could fulfill this role.

RTB staff should set up meetings with both the DPS and Mn/DOT to review findings and recommendations generated by this report and them, in conjunction with these agencies, recommend legislative changes that would give DPS or Mn/DOT the appropriate authority and staffing levels to be able to establish and administer licensing of Metro Mobility drivers.

2. In its contracts with Metro Mobility providers, the RTB should require proof that the requirements established by DPS are met by providers. Furthermore, the contracts should be modified to require reporting of all vulnerable adult abuse incidents, not just those involving Metro Mobility service.
3. The RTB should continue to sponsor provider workshops to familiarize Metro Mobility providers with the legal liability for acts of drivers. The goal of these workshops, and supplemental educational materials and correspondence, would be to help providers recognize that driver screening to prevent vulnerable adult abuse is not merely a regulatory requirement, but it is also useful to protect providers from civil liability to injured parties.
4. The RTB and the Metro Mobility Administrative Center need to develop a formal means of communication with county adult protection agencies and law enforcement agencies to inform them of their role in monitoring Metro Mobility provider compliance and willingness to cooperate in resolving complaints associated with Metro Mobility. Such communications would also allow the county adult protection agencies to provide input regarding Metro Mobility program policies.

Review and Comment on Hennepin County Regional Railroad Authority Southwest Corridor Preliminary Design Plans for Hopkins and St. Louis Park

The Policy Committee recommends:

That the Regional Transit Board submit comments 1 through 11 in the staff report dated January 23, 1991 on the Southwest Corridor Preliminary Design Plans for light rail transit to Hennepin County Regional Railroad Authority for their consideration and appropriate action.

Elwyn Tinklenberg
Chair

mff
1/28/91