



Minnesota Regional Transit  
Board: Records.

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**REGIONAL TRANSIT BOARD**

Mears Park Centre  
230 East 5th Street  
St. Paul, Minnesota 55101  
612/292-8789

## **MEETING OF THE REGIONAL TRANSIT BOARD**

Monday, August 5, 1991  
Mears Park Centre Chambers  
4:00 p.m.

### **AGENDA**

- A. CALL TO ORDER AND ROLL CALL**
- B. APPROVAL OF AGENDA**
- C. APPROVAL OF MINUTES**
  - 1. Revised Administration and Finance Committee Meeting of June 10, 1991
  - 2. Administration and Finance Committee Meeting of July 15, 1991
  - 3. Regional Transit Board Meeting of July 22, 1991
- D. CHAIR'S REPORT**
  - 1. Driver of the Month
- E. REPORT OF THE POLICY COMMITTEE OF THE WHOLE**  
Sandra Hilary, Chair
  - 1. Review and Approval of Midway Corridor LRT Preliminary Design Plans
  - 2. Review and Approval of Minneapolis Northeast LRT Corridor Draft Environmental Impact Statement (DEIS)
- F. REPORT OF THE SPECIAL ADMINISTRATION AND FINANCE COMMITTEE OF THE WHOLE**  
Ruth Franklin, Chair
  - 1. Consultant Selection - Market Research
  - 2. RTB/University of Minnesota Route 52 Contract
- G. METROPOLITAN TRANSIT COMMISSION APPOINTMENTS**
- H. OTHER BUSINESS**
- I. PUBLIC COMMENT**

Michael J. Ehrlichmann,  
Chair



REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
612/229-2700

**Minutes of the Meeting of the  
ADMINISTRATION AND FINANCE COMMITTEE  
Mears Park Centre, Room A  
June 10, 1991**

**MEMBERS PRESENT:** Ruth Franklin, Chair; Ed Kranz, Richard Wedell

**MEMBERS EXCUSED:** John T. Finley

**OTHERS PRESENT:** Michael J. Ehrlichmann, Doris Caranicas, Terrance O'Toole, Regional Transit Board; Margaret Schreiner, Karen Lyons, Metropolitan Council; Theresa Robinson and Roger Huss, University of Minnesota; Jim Johnson, McGladrey & Pullen; Kurt Strom, Minnesota State Council on Disabilities; Mary O'Hara Anderson; Arnie Entzel, Amalgamated Transit Union; Doug Ewald, Alliance for Progressive Transit; Chris Gran, Metro Mobility Administrative Center; Carole Faricy, Bruce Nawrocki, Michael Christenson, Judy Orchard, Greg Failor, Bev Auld, Metropolitan Transit Commission; Gregory Andrews, Judy Hollander, Dale Ulrich, Clete Luberts, Len Simich, Cyndie Mayer, Cynthia Curry, Howard Blin, Suzanne Hanson, Ed Kouneski, Mary Fitzgerald, Regional Transit Board staff

Committee Chair Franklin called the meeting was called to order at 4:05 p.m. and roll was taken.

**April 1991 Financial Statements**

Luberts presented the financial statements. Ehrlichmann moved and Wedell seconded:

That the Administration and Finance Committee recommend that the Regional Transit Board receive the April 1991 financial statements and direct that they be placed on file.

The motion was unanimously approved (Kranz not present).

**1990 Regional Transit Board Agency Audit**

Jim Johnson reviewed the financial reports, stating that it was a "clean audit" in that no irregularities or financial improprieties were discovered. Franklin thanked Johnson for the advice and assistance given RTB staff. She congratulated the RTB's accounting staff (Clete Luberts and Karen Powers) on receiving a clean report and making it possible for the audit to go so smoothly. Ehrlichmann said this represents the completion of the entire audit program that started with the creation of the Audit Advisory Committee. Wedell moved and Kranz seconded:

That the Administration and Finance Committee recommend that the Regional Transit Board accept the following audit statements for the year ended December 31, 1990 and that they be placed on file.

- Auditors' Management Letter;

- Independent Auditor's Report on Compliance with Applicable Laws and Regulations Based on an Audit of the General Purpose Financial Statements; and
- Independent Auditor's Report on the General Purpose Financial Statements and Supplementary Information.

The motion was unanimously approved.

#### University of Minnesota Route 52 Contract Renewal

Simich reviewed the staff report as revised, dated June 6, 1991. The staff recommendation is as follows:

That the Administration and Finance Committee recommend that that the Regional Transit Board authorize its executive director to enter into a contract agreement with the University of Minnesota for the period July 1, 1991 through June 30, 1993 in an amount not to exceed \$966,191.

Ehrlichmann said he has expressed his concerns in the past about the University of Minnesota transit system and peripheral policies. Ridership is down and the University's low parking rates are a disincentive to transit ridership. He asked how the University plans to deal with declining ridership.

Robinson said the increase in parking was not associated with the drop in ridership. The number of carpool spaces was increased and a 25-percent increase in parking rates will go into effect July 1. Rates will be increased every two years. Carpool rates will remain the same. The University is having a difficult time selling the those spaces. A Travel Demand Management Committee has been formed and a "Ride Home" program has been initiated. Parking revenue supplies the University's portion of the Route 52 subsidy. No other urban university in the United States has as good a transit system. Students are expecting tuition to increase by 11 percent this spring and they feel \$1.00 a day is fair. She assured the committee that the University of Minnesota is committed to transit. Ehrlichmann said he would like the full board to discuss the matter.

In response to Kranz' questions, Simich said this is the only cost-sharing contract RTB has and RTB controls the fares. Kranz asked Andrews to brief the members on the reduced funding for regular route and other services in the next biennium. Andrews said such a briefing is included in Item 8 on the agenda. Kranz recommended that the board consider either reducing the amount of support for this service or eliminate it altogether. Franklin said that Kranz had taken the position two years ago that the University transit services should be part of regular route service and that his present position has turned around 180 degrees in that he is now recommending that the University fund the entire service. This is going from one extreme to the other. Kranz said the University has a sizable staff and can absorb a cut more easily than other agencies.

Wedell asked Robinson about the revenue stream. Robinson said the parking lots and ramps are a big revenue source. The University has a policy that parking must pay for itself. In general, funds from one department cannot be used to finance another department. Wedell said there are two differing approaches to transit and he questioned whether the differing groups are communicating. O'Toole said the taxes lost on the land are a form of subsidy. Parking rates should be raised to a level of one-third of the local parking rates. The operating revenue for parking is \$6 million annually. The visitor parking can run as high as \$15 per day. Kranz moved and Wedell seconded:

That the Administration and Finance Committee refer the staff recommendation, dated June 6, 1991, to the full board without committee recommendation.

The motion was approved (Franklin opposed).

**Metropolitan Transit Commission 1991 Operating Budget Amendment**

Kouneski reviewed the May 29, 1991 staff report. Wedell moved and Franklin seconded:

That the Regional Transit Board amend the 1991 MTC budget to reduce operating expenses by \$2,119,000 and to set the RTB subsidy to the MTC at a maximum of \$63,864,663, segmented as follows:

Regular Route Transit (including Jobseekers fare subsidy)	\$62,570,217
Metro Mobility Administrative Center Contract	\$679,518
Minnesota Rideshare Contract	\$614,928

The motion was unanimously approved.

**Metropolitan Transit Commission Fare Changes**

Blin reported on the first two months' experience in the fare increase. Ridership and revenue are meeting the expectations of late last year. Many more customers use the convenience fares. Monthly pass fares are higher than anticipated, but ten-ride card sales are not as high as expected. No action was requested.

**Schedule Public Hearing on Proposed 1992 Regional Transit Board Budget**

Ulrich reviewed the staff report dated June 4, 1991. Late in the legislative session the RTB experienced additional losses of revenue. Kranz said that RTB should seriously consider its relationship with the University of Minnesota, which has its own revenue sources. Ehrlichmann said budget issues should be considered in Committee of the Whole. Everything should be seen as an option with nothing held back. Wedell moved and Kranz seconded:

That the Regional Transit Board set a public hearing for 5:00 p.m., Monday, August 12, 1991 at Mears Park Centre, for the purpose of receiving public comment on the Proposed 1992 Regional Transit Board budget.

The motion was unanimously approved.

**Report of the Audit Advisory Committee**

**Audit of Transportation Program of Human Services, Inc., Washington County, 1986 Through 1989**

Acting Committee Chair Kranz reviewed the report of the advisory committee's May 16 meeting. He moved and Wedell seconded:

That the Regional Transit Board approve the final audit report of the Transporter Program of Human Services, Inc., Washington County, for 1986, 1987, 1988 and 1989, dated March 1, 1991.

The motion was unanimously approved.

**Audit of Westonka Rides Transportation Program - 1990**

Kranz moved and Wedell seconded:

That the Regional Transit Board approve the final audit report of the Westonka Rides Transportation Program for 1990, dated April 25, 1991.

**Audit of Columbia Heights Shared-Ride Paratransit Program - 1990**

Kranz moved and Wedell seconded:

That the Regional Transit Board approve the final audit report of the Columbia Heights Shared-Ride Paratransit Program - 1990, dated April 30, 1991.

The motion was unanimously approved.

**Audit of Metro Mobility Administrative Center Office Function**

Kranz moved and Wedell seconded:

That the Regional Transit Board accept the Metro Mobility Administrative Center Office Function Audit Report dated April 12, 1991.

Upon receipt of the consultant's analysis of the computer system, Metro Mobility Administrative Center staff is directed to prepare a report for the Regional Transit Board on when or how controls will be implemented.

Kranz said Jim Johnson, McGladrey and Pullen, had been unable to stay at this meeting to discuss certain issues surrounding the auditor's report. He asked Chris Gran to explain the problems in the computer system. Gran said MMAC has agreed to implement the changes recommended in the report, which will require engaging a consultant to make the necessary programming changes. Auld said that, based on RTB action, the Information Systems Department is performing a study to determine the future of that system. MTC is asking for recommendations on the cost of changing the current system and will present a report and recommendations on what course to pursue. Kranz moved and Wedell seconded:

That the Regional Transit Board retain the firm of McGladrey and Pullen to review the recommendations made by the consultant for the computer system to assure that they are in the interest of the board and chair.

Franklin said there are two staff auditors and it may not be necessary to retain a consultant. Vote was taken on the main motion; the motion was unanimously approved.

Franklin said the committee may not be in a position to make this future commitment. RTB should be trying to save money and since we have our own staff resources and there

is a freeze on consulting contracts, staff should conduct this review. Vote was then taken on Kranz' secondary motion; the motion was approved (Franklin moved no)..

Metro Mobility Consultant's Contract

Ehrlichmann reviewed his June 3, 1991 report. The study commissioned last year, will be presented at the next board meeting. MMAC is preparing a response to the issues raised in that report. Kranz moved and Wedell seconded:

That the Regional Transit Board authorize the executive director to enter into a contract with Mary O'Hara-Anderson for the period of June 18, 1991 to June 17, 1992 for an amount not to exceed \$33,000, including \$3,000, for expenses to assist with the implementation of recommendations to improve the Metro Mobility program in the areas of customer service and quality, safety, order-taking and billing procedures, and policy issues.

Franklin spoke against the motion, asking that it be tabled until members have had an opportunity to review the report's recommendations.

Kurt Strom, representing the Minnesota State Council on Disability, said the council is sending a letter to all board members expressing the council's concerns about whether the contract is necessary and the procedure followed. The Transit Accessibility Advisory Committee has not reviewed the report or the contract. Ehrlichmann said the role of TAAC is to offer advice on policy, not contracts. The motion was approved (Franklin opposed).

Other Business

Ehrlichmann announced that the official date for the new board members is June 19. They will take the Oath of Office at a special meeting on June 24.

Ehrlichmann thanked Ed Kranz for his efforts on the successful resolution of the audits.

There being no other business, Kranz moved and Wedell seconded that the meeting be adjourned. The motion was unanimously approved and the meeting adjourned at 5:40 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Administration and Finance Committee meeting of June 10, 1991.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved this 5th day of August 1991.



REGIONAL TRANSIT BOARD  
Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
612/229-2700

Minutes of the Meeting of the  
**ADMINISTRATION AND FINANCE  
COMMITTEE OF THE WHOLE**  
Mears Park Centre Chambers  
July 15, 1991

**Members Present:** Ruth Franklin, Chair; Maryann Campo, Doris Caranicas; Sharon Feess; Val M. Higgins; Sandra Hilary, Donald G. Scheel; Thomas Workman and Richard Wedell

**Members Absent:** Michael Ehrlichmann and John T. Finley

**Others Present:** Michael Robertson, legal counsel; Carole Faricy, Metropolitan Transit Commission (MTC); Arnie Entzel, Amalgamated Transit Union; Greg Andrews, Dale Ulrich, Judy Hollander, Clete Luberts, Howard Blin, Suzanne Hanson, Dave Jacobson, Bob Dietrick, Stephanie Eiler, Mary Fitzgerald, Regional Transit Board staff

The chair called the meeting to order at 4:00 p.m. and roll was taken.

**Approval of the Agenda**

Caranicas moved and Hilary seconded approval of the agenda. The motion was unanimously approved.

The order of the agenda was changed because a member of the Marketing Committee had not yet arrived. The entire discussion of the Consultant Selection on the Market Research Study is shown as the last agenda item (page 3).

**Financial Statements - May 1991**

Luberts reviewed the May 1991 Financial statements. Ulrich explained that these statements are interim, unaudited reports. The statements do not reflect the fact that starting July 1 the rate of state funding will increased to the appropriated level. Hilary moved and Caranicas seconded:

That the Regional Transit Board receive the May 1991 financial statements and direct that they be placed on file.

The motion was unanimously approved.

**Consultant Recommendation for Light Rail Transit (LRT) Operations and Maintenance Cost Estimates**

Eiler reviewed the staff report dated July 2, 1991. She explained that this is a missing element in the LRT planning process. The work product will be a model that the RTB and Metro Council can use it as input in the evaluation of LRT corridors. Workman questioned the prudence of distributing Requests for Proposals (RFPs) showing the contract amount. Andrews said it has been done both ways in the past. The inclusion of a

project budget can indicate the scope intended for the proposal. When the board approves an RFP, the figure becomes public information. Campo asked how long before the information becomes obsolete and whether a staff member could do the work. Eiler said the work product is a model and methodology. RTB will have a handbook on how to develop figures on operations and maintenance cost estimates. This has never been done by anyone in Minnesota. Hilary moved and Caranicas seconded:

That the Regional Transit Board authorize the executive director to negotiate and enter into a contract with the firm of Manual Padron & Associates to complete light rail transit operating and maintenance cost estimating work as described in the June 1991 Request for Proposal issued by the Regional Transit Board for an amount not to exceed \$25,000.

The motion was unanimously approved.

#### Amendment to 1991 Budget

Ulrich reviewed the July 7, 1991 staff report. Caranicas moved and Higgins seconded:

That the Regional Transit Board amend the 1991 Regional Transit Board Operating Budget (as amended March 11, 1991), recognizing the following:

- Beginning fund balance of \$5,541,637
- Total revenues of \$88,177,132
- Total expenditures of \$92,310,025
- Ending fund balance of \$1,408,744

The motion was unanimously approved.

#### 1992 Proposed Budget

Ulrich noted that a slightly revised staff report, dated July 15, 1991, had been distributed. Franklin noted that the motion accepts the document for the purpose of public hearing. She urged members to review it before the hearing. Ulrich reviewed the process that must be followed before the budget and work plan can be adopted. The final budget must be adopted by December 15, 1991. Hilary moved and Caranicas seconded:

That the Regional Transit Board accept the 1992 Proposed Budget for the purpose of holding a public hearing at 5:00 p.m., August 12, 1991 at Mears Park Centre.

The motion was unanimously approved.

#### Preliminary Property Tax Levy, Payable 1992, Resolution No. 91-10

Dietrick reviewed the July 3, 1991 staff report. Caranicas moved and Scheel seconded:

That the Regional Transit Board approve Resolution No. 91-10, "Resolution Certifying Preliminary Ad Valorem Property Taxes for 1991, Payable 1992."

The motion unanimously approved.

Approval of Minnesota Department of Transportation (Mn/DOT) Grant Application for Intelligent Vehicle Highway System (IVHS) Demonstration Project, Resolution No. 91-11, and Amend 1991 Transportation Improvement Program

Franklin said that Eiler has copies of an LRT video for the new members. She said new members may want to view it before the Thursday orientation session. Hilary explained that this item is before the board at this time because when these applications are made RTB must concur that they are consistent with other activities in the Region. Hilary moved and Higgins seconded:

That the Regional Transit Board approve Resolution No. 91-11 authorizing submittal of the "Proposal for Participation in the Joint Federal Highway Administration/Urban Mass Transportation Administration Operational Action Program for Improving Mobility" application submitted by the Guidestar Transit Innovations Committee requesting Urban Mass Transportation Administration Section 6 funding; and

That the Regional Transit Board amend the Transportation Improvement Program to reflect this application.

The motion unanimously approved.

Report of the Marketing Committee

**Consultant Selection - Market Research Study**

Richard Wedell, Chair of the Marketing Committee said that the committee, at its July 11 meeting, heard presentations from four consulting teams that had responded to the RFP. After extensive discussion, the committee ranked the proposals. Illium and Associates received the highest ranking, followed by the Strgar-Roscoe-Fausch, Inc./Colle and McVoy, Inc. team.

Wedell said Dennis Cavanaugh has resigned from the Marketing Committee. He moved and Caranicas seconded:

That the Regional Transit Board send a letter to Dennis Cavanaugh thanking him for his participation on the Marketing Committee.

The motion was unanimously approved (Workman not present). Franklin asked members to submit names of potential applicants to staff or Member Wedell. Wedell said the candidate should be a person with an interest in transit and a solid background in marketing and advertising. People from companies engaged in those fields have a problem with serving on the committee because their firm is then precluded from bidding on a contract for services for RTB. A buyer of those services should be

identified. (At this point the discussion was suspended until the end of the meeting agenda.)

Other business having been concluded, discussion returned to the consultant selection. Campo said that of the two organizations, Strgar-Roscoe-Fausch/Colle McVoy are Minnesota-based and familiar with the area. She feels very strongly that Minnesota firms should get Minnesota contracts. The costs of travel and telephone expenses with out-of-state organizations will consume a large part of the funds. In this type of situation, it is useful to have people who live here and understand this area. With Illium and Associates, the people making the presentation are not the people who would be doing the work. Very often a good presentation is not indicative of the people who will work on the project. The presenters from Strgar-Roscoe-Fausch/Colle McVoy would be performing the work. The Travel Behavior Inventory will be of help and their experience in the area will ensure more work on a per-hour basis. She moved and Hilary seconded, for purposes of discussion:

That the Regional Transit Board authorize the executive director to negotiate and enter into a contract with Strgar-Roscoe-Fausch, Inc./ Colle and McVoy, Inc. for a transit market research study in an amount not to exceed \$70,000.

In response to Hilary's question, Wedell said the vote was three to two in Illium's favor. Franklin asked the committee members to report.

Regarding the Minnesota versus out-of-state issue, Wedell said RTB should not advertise for proposals out of state and then tilt the field. RTB should be upfront if it plans to award a contract to a local firm. Outside firms owe no one anything and can let the chips fall where they may. He voted for Illium because they had done a lot of this sort of work throughout the country and can move faster. SRF has a lot of LRT experience and Colle McVoy has experience in marketing advertising. Illium had both components under the same organization. The principals who made the presentation will manage the contract. One of them had worked in a number of cities on similiar programs. All the firms would go through the data and perform surveys. He said we build our own trap by putting a price tag on the work; all the proposals were within \$200 to \$400 of each other so it is their own cost structure that they have to deal with.

Workman agreed with Wedell. In reviewing all four presentations, he felt Illium had a creative edge. The other two firms left him indifferent. Bob Prowda and Carole Anderson will do the work. They were very dynamic and creative. The SRF proposal was more narrow and it seemed the study would not concentrate on as many options. The local issue should not be a primary factor.

Hilary said all the members have dealt with the local issue in various other bodies, but when it comes to market research, Minnesotans tend to spend a lot of time telling ourselves how wonderful we are. Sometimes we need another point of view. She offered a substitute motion, seconded by Feess:

That the Regional Transit Board authorize the executive director to negotiate and enter into a contract with Illium and Associates for a transit market research study in an amount not to exceed \$70,000.

Caranicas said Illium and Associates did a good study for RTB on Metro Mobility and the people it reaches. They have a track record in this community and did a first-rate job. The motion was unanimously approved.

Other Business:

Andrews said a letter regarding the applications for the Metropolitan Transit Commission had been distributed. Members will hear testimony from the applicants July 22 and vote on August 5, 1991.

There being no public comment or other business, Workman moved and Wedell seconded that the meeting be adjourned. The motion was unanimously approved and the meeting adjourned at 5:30 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Administration and Finance Committee of the Whole meeting of July 15, 1991.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 1991.



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101

**Minutes of the Meeting of the  
REGIONAL TRANSIT BOARD  
Mears Park Centre Chambers  
July 22, 1991**

**MEMBERS PRESENT:** Michael J. Ehrlichmann, Chair; Maryann Campo, Sharon Feess; John Finley; Ruth Franklin; Sandra Hilary, Donald G. Scheel; Thomas Workman and Richard Wedell

**MEMBERS ABSENT:** Doris Caranicas and Val M. Higgins

**OTHERS PRESENT:** Charles Weaver, legal counsel; Carole Faricy, Michael Christenson, Todd Paulson, Metropolitan Transit Commission (MTC); Arnie Entzel, Amalgamated Transit Union; Greg Andrews, Dale Ulrich, Judy Hollander, Howard Blin, Suzanne Hanson, Mary Fitzgerald, Regional Transit Board staff

The chair called the meeting to order at 4:10 p.m. and roll was taken.

**APPROVAL OF THE AGENDA**

Feess moved and Scheel seconded approval of the agenda. The motion was unanimously approved.

**APPROVAL OF MINUTES**

Franklin said the minutes of June 10 should be amended to reflect her statement (page 2, second paragraph from the bottom) that Member Kranz had taken the position two years ago that the service should be a part of regular route service and that his present position had turned around 180 degrees in that he he now recommending that the University fund the entire service. She asked that the approval of those minutes be held until the minutes are amended. Accordingly, she moved and Finley seconded:

That the Regional Transit Board approve the minutes of the following meetings:

Regional Transit Board Meeting, June 17, 1991

Special Board Meeting, June 24, 1991

The motion was unanimously approved.

## CHAIR'S REPORT

### Appointments

The chair reviewed his memorandum dated July 15, 1991. He added that Maryann Campo has expressed interest in serving on the Marketing Committee. He moved and Franklin seconded:

That the Regional Transit Board approve the appointment of Sandra Hilary and Chair of the Policy Committee; and

That the Regional Transit Board approve the appointment of Tom Workman and Maryann Campo to the Marketing Committee.

The motion was unanimously approved.

He noted that a letter, dated July 22, 1991, has been received from the Minnesota State Council on Disability appointing Jerry Hayes to the Paratransit Advisory Council and Joan Willshire to the Transit Accessibility Advisory Committee, replacing Clarence Sindt. No action was necessary.

### Driver of the Month Award

The award was presented by the chair to Michelle Hoehn, a driver for Handicapped Transit System.

### RTB/University of Minnesota Route 52 Contract

A letter from the University, dated July 18, 1991, had been distributed to the members immediately before the start of the meeting. At the board's July 17 meeting this issue was tabled to the call of the chair. The chair said he would like the board to approve the contract for a one-year period only while a study of costing procedures is conducted. After discussion, Franklin moved approval of the staff recommendation

That the Regional Transit Board authorize its executive director to enter into a contract agreement with the University of Minnesota for the period July 1, 1991 through June 30, 1993 in an amount not to exceed \$966,191.

Franklin said that two years ago the MTC would have been obliged to purchase 26 buses to provide the service and, in calculating the cost of the buses and interest on the bonds sold to make that purchase, the cost to taxpayer would have been approximately \$5 million. It is not the board's role to determine the University's parking policies.

Finley said it is his understanding that MTC has started to look at this as a financial benefit to the RTB. He asked Christenson to address the question. Ehrlichmann apologized to the board members that the MTC response had not been sent to them.

Workman said he felt he would need more information before he could cast a vote and would like to table the matter. Franklin suggested it be referred back to the Administration and Finance Committee for an in-depth discussion. She moved; Finley seconded:

That the Regional Transit Board refer the RTB/University of Minnesota Route 52 Contract to the Administration and Finance Committee for further review and discussion.

Scheel asked if the existing contract, which expired July 1, will be extended. Ehrlichmann said, depending on how the board votes, the contract could be retroactive to July 1, 1991. At this point the University is responsible for the service. The motion was unanimously approved.

#### METROPOLITAN TRANSIT COMMISSION APPLICATIONS FOR APPOINTMENT

The board had scheduled a 4:30 p.m. public meeting to interview applicants to the commission. The meeting was called to order. The chair said that since the July 10 deadline for application, several people had expressed interest in serving on the commission. He recommended that the board consider their applications. A copy of the July 1 memorandum from Mike Kuehn outlining the process was redistributed to the members.

Todd G. Caldis, applying for the St. Paul seat, addressed the board and described his background and experience. Finley asked if, since his service on the MTC until 1983, been involved in transit issues. There has been a great deal of change in the intervening years. Caldis said he has not, but the fundamental issues remain the same. In response to Campo's question, he said that with the new state administration in 1983 the opportunities for service were limited.

Frank J. Chiodi, applying for the St. Paul seat, addressed the board and described his background and experience. Finley asked him if he had been participating in St. Paul or Ramsey County transit activities. They have been doing a great deal of transit planning, not only for light rail, and volunteers are sought to sit on commissions. Chiodi said his activities have not been directly related to transit.

Carole Faricy, applying for the St. Paul seat, is an incumbent and current chair of the commission. She reviewed the achievements of the MTC during her tenure on the commission.

(Member Wedell was excused to attend another meeting.)

Finley questioned Faricy about involvement in other transit-related activities. Faricy said she has been serving on the Joint Light Rail Transit Advisory Committee and attended a number of Ramsey County Regional Railroad Authority and Regional Transit Board meetings.

Floyd Forsberg, applying for the Suburban Full Service seat, reviewed his experience and background.

Campo asked legal counsel about the service area residency. Weaver said statute provides for various classifications and a member from each category. The board can choose how they are matched up. If the board decides that another member will represent a seat it could then designate Bruce Nawrocki as representing the non-tax-feathered area. In response to Franklin's question, Weaver said both Paulson and Nawrocki live in the full service area. Nawrocki was appointed to the Suburban at-

Large position, which includes feathered communities and full service communities. There is no legal requirement that he reside in a feathered community in order to represent their interests.

Franklin said the feathered communities pay fewer taxes because they do not have full service all day. Some people would have liked to apply and did not because they live in communities that are feathered.

Campo asked, if there are certain people designated in a certain area, can the board decide which area they represent? Weaver said the board has to designate a person who represents that area--it is the RTB's decision.

Andrews said Nawrocki's appointment two years ago was as an at-large representative. Paulson was appointed to a Suburban Peak and Off Peak seat (full service).

Workman asked that the a legal opinion be sent to members.

Robert G. Mairs, applying for the St. Paul seat, reviewed his experience and background. Finley asked about involvement in transit-related volunteer service. Mairs said time constraints had not permitted those activities, although he has been involved in promoting bicycle use.

Todd Paulson, incumbent and reapplying for the Suburban Full Service seat, reviewed his experience and background.

Conrad Razidlo, applying for the Suburban Full Service seat, reviewed his experience and background. In the past ten years he has not been active in transit issues.

The chair asked applicants if they would be interested in serving on advisory committees if they are not appointed to the MTC.

Eugene Schroeder, applying for the Suburban Full Service seat, reviewed his experience and background.

Coleen Wheeler, applying for the St. Paul seat, reviewed her experience and background. In response to Finley's question, she said previous employment did not permit outside public service activities, but she can offer management skills. She said she would be happy to serve in other transit community activities.

There were no other applicants. The chair said he was impressed with the calibre of the applicants and thanked them for coming to this meeting.

Finley agreed and said that since the board has gone beyond its original schedule for applications it is time to cut them off. Hilary moved and Finley seconded:

That the Regional Transit Board close the application process for appointment to the Metropolitan Transit Commission, effective July 22, 1991.

The motion was unanimously approved. The public meeting was adjourned and the regular board meeting was reconvened at 5:50 p.m. Member Hilary was excused to attend another meeting.

**REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE OF THE WHOLE**

Committee Chair Franklin reviewed the actions taken at the meeting of July 15, 1991.

**Consultant Selection - Market Research Study**

Franklin moved and Finley seconded:

That the Regional Transit Board authorize the executive director to negotiate and enter into a contract with Illium and Associates for a transit market research study in an amount not to exceed \$70,000.

Ehrlichmann, referring to discussion at the Marketing Committee meeting, said he is concerned about a Seattle company bidding on a contract for this amount and questioned their level of commitment. He asked who from Illium and Associates would staff the study and was informed that Bob Prowda, who did not attend the presentation, would spend 204 of the total of 470 hours. Of that, 148 hours will be spent in Minnesota. Gobis will contribute 84 hours, probably half of that would be spent in Minnesota. Strgar-Roscoe-Fausch/Colle McVoy who located here. He is also concerned about the emphasis on Rideshare.

Campo questioned the research methods. Hanson said Illium will contract out the phone interviews. Campo said Strgar would hold focus group meetings, which gives a different perspective. She asked if Illium intends to do the same. Hanson said they will use focus groups, but not as heavily.

Ehrlichmann said the vote in the Marketing Committee meeting was three to two. Finley said that in that case he would withdraw his second.

Franklin said the Administration and Finance Committee of the Whole considered the selection and voted unanimously for Illium and Associates. (Finley was excused to attend another meeting.) Ehrlichmann suggested that the issue be laid over since a number of members had gone. Franklin said that in view of the confusion this generated, the professional staff should make these selections. Ehrlichmann said he wanted the members to become involved because he feels very strongly about the marketing issues. Feess moved that the matter be referred back to the Administration and Finance Committee; Workman seconded the motion. The motion was unanimously approved.

**Financial Statements - May 1991**

Franklin moved and Workman seconded:

That the Regional Transit Board receive the May 1991 financial statements and direct that they be placed on file.

The motion was unanimously approved.

**Consultant Recommendation for Light Rail Transit (LRT) Operations and Maintenance Cost Estimates**

Franklin moved and Scheel seconded:

That the Regional Transit Board authorize the executive director to negotiate and enter into a contract with the firm of Manual Padron & Associates to complete light rail transit operating and maintenance cost estimating work as described in the June 1991 Request for Proposal issued by the Regional Transit Board for an amount not to exceed \$25,000.

The motion was unanimously approved.

**Amendment to 1991 Budget**

Franklin moved and Feess seconded:

That the Regional Transit Board amend the 1991 Regional Transit Board Operating Budget (as amended March 11, 1991), recognizing the following:

- Beginning fund balance of \$5,541,637
- Total revenues of \$88,177,132
- Total expenditures of \$92,310,025
- Ending fund balance of \$1,408,744

The motion was unanimously approved.

**1992 Proposed Budget**

Franklin moved and Feess seconded:

That the Regional Transit Board accept the 1992 Proposed Budget for the purpose of holding a public hearing at 5:00 p.m., August 12, 1991 at Mears Park Centre.

The motion was unanimously approved.

**Preliminary Property Tax Levy, Payable 1992, Resolution No. 91-10**

Franklin moved and Feess seconded:

That the Regional Transit Board approve Resolution No. 91-10, "Resolution Certifying Preliminary Ad Valorem Property Taxes for 1991, Payable 1992."

On a roll call vote, the motion and resolution were unanimously approved.

**Approval of Minnesota Department of Transportation (Mn/DOT) Grant Application for Intelligent Vehicle Highway System (IVHS) Demonstration Project, Resolution No. 91-11, and Amend 1991 Transportation Improvement Program**

Franklin moved and Feess seconded:

That the Regional Transit Board approve Resolution No. 91-11 authorizing submittal of the "Proposal for Participation in the Joint Federal Highway Administration/Urban Mass Transportation Administration Operational Action Program for Improving Mobility" application submitted by the Guidestar Transit Innovations Committee requesting Urban Mass Transportation Administration Section 6 funding; and

That the Regional Transit Board amend the Transportation Improvement Program to reflect this application.

On a roll call vote, the motion and resolution were unanimously approved.

**Other Business:**

There being no other business, Workman moved and Scheel seconded that the meeting be adjourned. The motion was unanimously approved and the meeting adjourned at 6:05 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of July 22, 1991.

Respectfully submitted,

Mary Fitzgerald  
Secretary

Approved this 5th day of August 1991.



**REGIONAL TRANSIT BOARD**

Mears Park Centre  
230 East 5th Street  
St. Paul, Minnesota 55101  
612/292-8789

**REPORT OF THE POLICY COMMITTEE OF THE WHOLE**

At its meeting of July 29, 1991 the committee discussed and approved the following recommendations:

**Review and Approval of Midway Corridor LRT Preliminary Design Plans**

The Policy Committee recommends:

That the Regional Transit Board submit comments 1 through 8 on the Midway Corridor Preliminary Design Plans to Ramsey County Regional Railroad Authority, the designated receiver of comments for the two rail authorities, for its consideration and appropriate action.

**Review and Approval of Minneapolis Northeast LRT Corridor Draft Environmental Impact Statement (DEIS)**

The Policy Committee recommends:

That the Regional Transit Board submit comments 1 through 15 on the Northeast LRT Corridor Draft Environmental Impact Statement to the Hennepin County Regional Railroad Authority and the Anoka County Regional Railroad Authority.

**Other Business**

The committee discussed the Metropolitan Council's Initiatives for a Regional Transit Facilities Plan and the Light Rail Transit Work Program for the Five-Year Transit Plan Update and the Accessible Transit Implementation Plan - Work Program. No formal action was taken.

Sandra Hilary  
Chair

KAG  
7/30/91



REGIONAL TRANSIT BOARD

Mears Park Centre  
230 East 5th Street  
St. Paul, Minnesota 55101  
612/292-8789

**REPORT OF THE SPECIAL ADMINISTRATION AND FINANCE  
COMMITTEE OF THE WHOLE**

At its meeting of July 29, 1991 the committee discussed and approved the following recommendations:

**Consultant Selection - Market Research Study**

The Administration and Finance Committee recommends:

That the Regional Transit Board authorize the Executive Director to enter into a contract agreement with Illium Associates, Inc. for an amount not to exceed \$69,900.

**RTB/University of Minnesota Route 52 Contract**

The Administration and Finance Committee recommends:

The Regional Transit Board authorize the Executive Director to enter into a contract agreement with the University of Minnesota for the period July 1, 1991 through June 30, 1993 for the funding of Route 52 in an amount not to exceed \$966,191.

The committee also agreed that the University of Minnesota report back their progress on increasing transit ridership within one year.

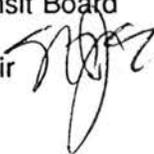
Ruth Franklin  
Chair

KAG  
7/30/91



**REGIONAL TRANSIT BOARD**

Mears Park Centre, 230 East 5th Street  
St. Paul, Minnesota 55101  
229-2701

DATE: July 24, 1991  
TO: Members of the Regional Transit Board  
FROM: Michael J. Ehrlichmann, Chair   
RE: John Tracy Anderson

I am including a copy of an application and correspondence relating to John Tracy Anderson, a resident of the City of St. Paul, who has applied through the Governor's Office for appointment to the Metropolitan Transit Commission. I would like to include his application, along with the others for consideration at the August 5, 1991 board meeting.

GA/mff  
Encl.

JUN 27 1991

## OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

Agency Name: Metropolitan Transit Authority/Commission  
 (Enter name of board, council, commission or task force.)

Appointment Sought: St. Paul Member  
 (Enter type of membership position or state "member")

Applicant Name: John Tracy Anderson  
 (First Name) (Last Name)

Applicant Address: 1239 W. Como Blvd. / St. Paul, Minnesota 55103  
 (Street) (City) (State) (Zip)

Daytime Phone: 456-8417 County: Ramsey

Evening Phone: 488-44882 Legislative District: 66A Congressional District: L

### STATISTICAL INFORMATION

The following information is optional and is sought for the purpose of compiling the annual report to the governor and legislature on the open appointments process pursuant to Minnesota Statutes 15.0597, subdivision 7.

Sex	Political Party	Race/National Origin
<input type="checkbox"/> Female	<input type="checkbox"/> DFL	<input type="checkbox"/> American Indian
<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> IR	<input type="checkbox"/> Asian/Pacific
	<input type="checkbox"/> None or Other	<input type="checkbox"/> Black
		<input type="checkbox"/> Hispanic
		<input checked="" type="checkbox"/> Caucasian
		<input type="checkbox"/> Other



### STATEMENT OF QUALIFICATION

Minnesota Statutes 15.0597 requires that the application include "a statement that the nominee satisfies any legally prescribed requirements and any other information the nominating person feels would be helpful to the appointing authority." (May include employment, community service, education.):

Former service in the Minnesota House of Representatives and State Senate.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(may continue on the back or on attached sheets)

Did the appointing authority ask you to submit this application? YES \_\_\_\_\_ NO

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

John Tracy Anderson June 27, 1991  
 (Signature of Applicant) (Date)

If applicant is being nominated by another person or group, signature indicates consent to nomination. You will not receive an acknowledgement of this application but the appointing authority will notify you if an interview is desired.

MAIL THIS COMPLETED APPLICATION TO: Secretary of State  
 Open Appointments  
 180 State Office Building  
 St. Paul, MN 55155-1299

OR SUBMIT IN PERSON TO: Room 174, State Office Building. (612) 297-5845

FOR OFFICE USE: Sub by AA: \_\_\_\_\_ AA: \_\_\_\_\_ Res: \_\_\_\_\_ Trans Date: \_\_\_\_\_

SC-00218-01 (9009)

AR.

6-27-91



ARNE H. CARLSON  
GOVERNOR

STATE OF MINNESOTA Jan:

OFFICE OF THE GOVERNOR  
130 STATE CAPITOL  
SAINT PAUL 55155

I put down the Metro  
Transit Commission; however,  
my interests are somewhat  
universal. I also indicated  
to you the Gillette Hospital  
Board.

Sincerely,

A handwritten signature in cursive script, appearing to read "Arne H. Carlson".

Date: July 12, 1991

To: Metropolitan Transit Commission  
560 6<sup>th</sup> Ave. N.  
Mpls., MN 55411-4398

From: Janice Reak, Appointments Director  
Governor's Office

Enclosed please find application(s) received by this office  
which are under your appointing authority.

Please feel free to call me at 296-0016 if we can be of  
further assistance.

:dh/jm

Rec'd - MF  
7/23/91

AN EQUAL OPPORTUNITY EMPLOYER

PRINTED ON RECYCLED PAPER

5-75



METROPOLITAN TRANSIT COMMISSION  
560-6th Avenue North, Minneapolis, Minnesota 55411-4398

Ms. Mary Fitzgerald  
Regional Transit Board  
Mears Park Centre Building  
230 East Fifth Street  
St. Paul, Minnesota 55101

ATTN: EXECUTIVE DIRECTOR  
METROPOLITAN TRANSIT COMMISSION  
560 SIXTH AVE. NO.  
MINNEAPOLIS, MN 55411-4398

STATE OF MINNESOTA  
OFFICE OF THE GOVERNOR  
ST. PAUL, MINNESOTA 55155

## REGIONAL TRANSIT BOARD

Mears Park Centre  
230 East Fifth Street, St. Paul, Minnesota 55101  
292-8789

DATE: July 24, 1991  
TO: Chair and Members of the Regional Transit Board  
FROM: Mike Kuehn, Community Relations Coordinator MK  
SUBJECT: MTC Appointments

Attached is a new complete set of information provided to the RTB by the MTC applicants. Much of the material you probably have already seen, but in light of several new applicants appearing at the interview session on July 22, I wanted to send a complete list of material. As yet, I have not received open appointment applications from the Secretary of State's office for Mr. Caldis, Mr. Mairs, Mr. Razidlo or Ms. Wheeler, so you will find their resumes attached without the application.

In addition, I have attached the statutory language that discusses the membership requirements and structure of the MTC, along with a legal opinion from Greg Korstad of the Larkin Hoffman law firm which discusses the mix of MTC membership as it relates to the RTB appointment process.

Again, based on the July 22 interviews, the MTC applicants are:

St. Paul Seat

John Tracy Anderson\*\*  
Todd Caldis  
Frank Chiodi  
Carole Faricy  
Robert Mairs  
Colleen Wheeler

Suburban Seat

Floyd Forsberg\*  
Todd Paulson  
Conrad Razidlo  
Eugene Schroeder\*

If you have any questions, please call me.

- \* These applicants reside in communities that do not receive full service.
- \*\* See attached memorandum from Chair Ehrlichmann regarding the receipt of this application. Mr. Anderson's application is attached to the Chair's memorandum.

MK:jmo

TODD G. CALDIS  
2139 Bayard Avenue  
Saint Paul, MN 55116

Phone: 699-4838 (h)  
690-1201 (w)

**POSITION SOUGHT:** Metropolitan Transit Commission Member for the City of Saint Paul.

**WORK HISTORY:**

1979 to Present CALDIS & CALDIS, 757 Cleveland Avenue South,  
Saint Paul, Minnesota 55116

\* General law practice with emphasis on  
insurance defense litigation and elder law

1977 to 1978 MINNESOTA STATE SENATE, 110 State Office  
Building, Saint Paul, Minnesota 55155

\* Staff Tax Research for Senate Minority  
Caucus

**PUBLIC SERVICE:**

1990 to present Board member, Episcopal Church Home Foundation  
1879 Feronia, Saint Paul, Minnesota 55116

1984 to 1986 Vestry member, Messiah Episcopal Church  
1631 Ford Parkway, Saint Paul, Minnesota 55116

1981 to 1983 MTC Commissioner  
560 Sixth Avenue N., Minneapolis, Minnesota 55411

**EDUCATION:**

University of Minnesota Law School  
Juris Doctor, 1979

University of Minnesota  
B.A. in Economics; magna cum laude, Phi Beta Kappa

**PERSONAL BACKGROUND AND MEMBERSHIPS:**

- \* Married
- \* Three children
- \* Lifelong resident of Saint Paul
- \* Member Minnesota and Ramsey County Bar Associations
- \* Member Highland Business Association

# OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

Agency Name: METROPOLITAN TRANSIT COMMISSION  
 (Enter name of board, council, commission or task force.)

Appointment Sought: MEMBER  
 (Enter type of membership position or state "member")

Applicant Name: FRANK J. CHIODI  
 (First Name) (Last Name)

Applicant Address: 1733 JEFFERSON AVE ST. PAUL MN. 55105  
 (Street) (City) (State) (Zip)

Daytime Phone: 673-2966 County: RAMSEY

Evening Phone: 698-9375 Legislative District: 64A Congressional District: 4<sup>TH</sup>

### STATISTICAL INFORMATION

The following information is optional and is sought for the purpose of compiling the annual report to the governor and legislature on the open appointments process pursuant to Minnesota Statutes 15.0597, subdivision 7.

Sex	Political Party	Race/National Origin
<input type="checkbox"/> Female	<input type="checkbox"/> DFL	<input type="checkbox"/> American Indian
<input type="checkbox"/> Male	<input type="checkbox"/> IR	<input type="checkbox"/> Asian/Pacific
	<input type="checkbox"/> None or Other	<input type="checkbox"/> Black
		<input type="checkbox"/> Hispanic
		<input type="checkbox"/> Caucasian
		<input type="checkbox"/> Other

### STATEMENT OF QUALIFICATION

Minnesota Statutes 15.0597 requires that the application include "a statement that the nominee satisfies any legally prescribed requirements and any other information the nominating person feels would be helpful to the appointing authority." (May include employment, community service, education.):

I LIVE IN THE CITY OF ST. PAUL AND I SATISFY THE NECESSARY REQUIREMENTS. I AM THE MANAGER OF ADMINISTRATION FOR THE MPUS. CITY ATTORNEYS OFFICE AND HAVE BEEN EMPLOYED IN CITY GOVT. SINCE 1979. I HAVE RIDDEN AND WILL CONTINUE TO RIDE THE BUS TO MY JOB AS LONG AS I WORK FOR THE CITY. MY TWELVE YEARS OF GOVT. MANAGEMENT & TRANSIT EXPERIENCE THUS UNIQUELY QUALIFIES ME FOR THIS APPOINTMENT  
 (may continue on the back or on attached sheets)

Did the appointing authority ask you to submit this application? YES  NO

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Frank J. Chiodi 6-21-91  
 (Signature of Applicant) (Date)

If applicant is being nominated by another person or group, signature indicates consent to nomination. You will not receive an acknowledgement of this application but the appointing authority will notify you if an interview is desired.

**RECEIVED**

MAIL THIS COMPLETED APPLICATION TO:

Secretary of State  
 Open Appointments  
 180 State Office Building  
 St. Paul, MN 55155-1299

JUN 24 1991

SECRETARY OF STATE  
 ELECTION DIVISION

OR SUBMIT IN PERSON TO: Room 174, State Office Building. (612) 297-5845

FOR OFFICE USE: Sub by AA: Regional Transit Res:  Trans Date: 6/25/91  
 SC-00218-01 (9009)

FRANK J. CHIODI

1733 Jefferson Avenue  
St. Paul, MN 55105  
(612) 673-2966 (work)  
(612) 698-9375 (home)

EXPERIENCE

MANAGER, ADMINISTRATION

Office of the Minneapolis City Attorney - 1986 to present

Develop and implement department policies and procedures in the areas of administration, finance and personnel. Develop department's annual work plan. Manage operational systems to improve efficiency and effectiveness of department work flow.

Manage the following city-wide programs located in the City Attorney's office: claims, collections, contract management domestic abuse project.

Plan, prepare and manage the annual budget, cash flow systems, revenue and expenditure sources.

Manage 40 administrative support personnel and legal interns and their work activities such as filing, word processing, case assignments, data processing, billing, legal research.

Purchase office furniture, equipment, computer hardware and software systems, and provide facilities planning for office.

Coordinate work flow between criminal and civil divisions and city/county agencies. Represent department on key city/county committees and task forces such as City Council Claims Committee and Criminal Justice Coordinating Committee.

EVALUATION MANAGER

City of Minneapolis - 1979 to 1986

Planned and conducted department evaluation and management studies to increase department productivity and reduce costs of municipal services. Assisted department managers in developing new management systems. Prepared budget recommendations for mayor and city council.

MANAGEMENT CONSULTANT  
eVALUE-VIII - 1977 to 1979

A management and consulting firm I founded to provide technical assistance to school districts, government agencies, foundations and community organizations.

PRESIDENT/DIRECTOR OF RESEARCH AND EVALUATION  
Guardian Resource Development, Inc. - 1972 to 1977

Chief Executive Officer and Manager of corporate research activities, including long range planning and evaluation projects funded by local, state, federal and private sources.

ASSOCIATE DIRECTOR OF COUNSELING  
College of St. Thomas - 1969 to 1972

Provided vocational, educational and personal counseling service to students; supervised diagnostic testing; developed and directed a reading/study skills program and minority counseling/advising program.

EDUCATION

College of St. Thomas, St. Paul, MN - BA, 1965

University of Minnesota - MA, 1970

Law Office Administration, Continuing Legal Education - 1987

Law Office Management Institute - Continuing Legal Education, University of Michigan - 1986

International Seminar on Economic Crime, Corruption and Fraud Against Government, New York Dept. of Investigation/Florida Organized Crime Institute, Orlando, Florida - 1983

Institute on Narcotics & Dangerous Drugs, National District Attorney's Association, Chicago, IL - 1972

AFFILIATIONS

Minnesota Legal Administrators Association  
Delta Epsilon Sigma - National Scholastic Honor Society  
Evaluation Research Society

## MAJOR ACCOMPLISHMENTS

of

Frank J. Chiodi

City of Minneapolis

Reorganized the Criminal Division for better operating efficiency.

Realigned department budget in order to request and receive an additional \$100,000 appropriation for fiscal year 1987.

Developed and implemented a claims management system to improve the City's processing of claims.

Redesigned office space to improve work flow in the filing areas.

Purchased a new filing system, a computer system and phone system for better operating offices. Developed software needed to track management data for Criminal and Civil Divisions.

Developed and implemented long range planning strategies for attorneys to improve delivery of service.

Instituted a Jury Trial Case Management System in the Criminal Division by creating three jury teams in order to implement vertical representation from preliminary conference to trial.

Completed the reclassification study of all administrative support personnel creating a personnel support structure that is more responsive to attorney work load.

Participating in the Criminal Justice Coordinating Committee Meetings and providing staff support and direction in the pursuit of a coordinated and systematic effort to reduce domestic abuse and domestic assaults in the City and County.

Overhauled inefficient towing and impounding process, creating a new system which has increased city revenues by \$400,000 annually.

Developed and implemented evaluation programs for the Inspection and Purchasing Departments, increasing inspectors' and buyers' productivity.

Planned and instituted a city-wide performance management system for use by city council, to review departments' accomplishments.

Revised the Fire Department staffing program, reducing costs by one million dollars.

Civilianized two units of the Police and Licensing Departments, freeing officers to perform police work.

Designed and implemented a contracting procedures manual, standardizing the execution of all city contracts.

# OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

Agency Name: Metropolitan Transit Commission  
 (Enter name of board, council, commission or task force.)

Appointment Sought: Commissioner  
 (Enter type of membership position or state "member")

Applicant Name: Carole Farcy Murphy  
 (First Name) (Last Name) (Middle)

Applicant Address: 2211 St. Clair Avenue St. Paul MN 55105  
 (Street) (City) (State) (Zip)

Daytime Phone: 699-6293 County: Ramsey

Evening Phone: 690-3152 Legislative District: 64 Congressional District: 4

### STATISTICAL INFORMATION

The following information is optional and is sought for the purpose of compiling the annual report to the governor and legislature on the open appointments process pursuant to Minnesota Statutes 15.0597, subdivision 7.

Sex	Political Party	Race/National Origin
<input checked="" type="checkbox"/> Female	<input checked="" type="checkbox"/> DFL	<input type="checkbox"/> American Indian
<input type="checkbox"/> Male	<input type="checkbox"/> IR	<input type="checkbox"/> Asian/Pacific
	<input type="checkbox"/> None or Other	<input type="checkbox"/> Black
		<input type="checkbox"/> Hispanic
		<input checked="" type="checkbox"/> Caucasian
		<input type="checkbox"/> Other

### STATEMENT OF QUALIFICATION

Minnesota Statutes 15.0597 requires that the application include "a statement that the nominee satisfies any legally prescribed requirements and any other information the nominating person feels would be helpful to the appointing authority." (May include employment, community service, education.):

I have served two (2) years on the RTB and two (2) years as Chair of the MTC. I believe this has given me an excellent background in transportation. Resume Attached.

(may continue on the back or on attached sheets)

Did the appointing authority ask you to submit this application? YES \_\_\_\_\_ NO

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Carole M. Farcy 7/2/91  
 (Signature of Applicant) (Date)

If applicant is being nominated by another person or group, signature indicates consent to nomination. You will not receive an acknowledgement of this application but the appointing authority will notify you if an interview is desired.

MAIL THIS COMPLETED APPLICATION TO: **Secretary of State**  
**Open Appointments**  
**180 State Office Building**  
**St. Paul, MN 55155-1299**

001840

OR SUBMIT IN PERSON TO: Room 174, State Office Building. (612) 297-5845

FOR OFFICE USE: Sub by AA: \_\_\_\_\_ AA: RTB Res:  Trans Date: 7/2/91  
 SC-00218-01 (9009)

Carole M. Faricy  
2211 St. Clair Avenue  
St. Paul, Minnesota  
(612) 699-6293

**FARICY, THOMPSON & ASSOCIATES, Partner, 1984 - Present**

Responsibilities:

Marketing, project management, organizational administration. Activities include: public relations, financial analyses, feasibility studies, foundation and corporate drives, event planning and management, direct mail solicitation and list development for expanding donor base. Following is a partial list of clients:

- Wilder Foundation
- The Global Institute
- U.S. - U.S.S.R. CONNECT
- St. Paul Winter Carnival
- American Refugee Way

Political Campaigns:

Our firm is also a full service political consulting firm. We have managed campaigns, secured endorsements and raised funds for the following political candidates:

- Governor Rudy Perpich
- George Latimer
- Ray Faricy
- Marlene Johnson
- Tim Penny
- Senator Al Gore
- Representative Pat Schroeder

Representative Experience:

**MINNESOTA PROJECT INNOVATION**

M.P.I. has two primary purposes: to publicize the Small Business Innovation and Research grant program and to provide technical assistance to applicants at all stages of the grant process; developed foundation and corporate drive.

**WOMEN'S CAMPAIGN FUND**

This is a non-partisan political PAC funded by women for the purpose of giving financial assistance to women seeking political office.

**LA GALERIE**

Co-founder and Owner. A successful women owned business that operated for five years. Responsibilities included management and marketing, selecting and securing French post-impessionist art from Paris and negotiating bank loans.

**GROWE FOR SENATE - Finance Director**

Responsibilities included administration and management of all finance and fund raising operations including budget and income projections, overseeing cash flow, soliciting PAC and large donor contributions, scheduling and managing fund raising events, coordinating out-state fund raising, overseeing direct mail program and supervising finance personnel.

**MINNESOTA COALITION FOR BATTERED WOMEN - Development Director**

Responsibilities included being brought in under a foundation grant to plan and implement a statewide feasibility study regarding foundation and corporate support for battered women programs, planned and implemented direct mail and endowment programs and conducted fund raising seminars.

**Y.W.C.A. - Development Director**

Responsibilities included initiating and managing first Leader Luncheon program in St. Paul; the Leader Luncheon program was begun to honor outstanding women in the community.

**KTCA-TV - Traffic Director**

Responsibilities included scheduling all air time, writing promotional spots, coordinating public affairs events, and volunteer program director.

Education:

University of Minnesota - Four years; humanities/arts

Community Service:

Community Integration Award (IMNASH)	1991
Metropolitan Transit Commission, Chair	1989 - 1991
Joint LRT Advisory Committee	1989 - 1990
Regional Transit Board Marketing Committee	1990 - 1991
Regional Transit Board, Member	1987 - 1989
COMPAS, Community Arts Organization, Board of Directors	1982 - 1984
WAMSO, Symphony Ball, Treasurer	1979
Lowertown Redevelopment Corporation, Director & Treasurer	1979 - 1981
Latimer for Mayor, Campaign Manager	1978
St. Joseph's Hospital Auxiliary Board, Director	1971 - 1975
Merrick Community Center Board, Board of Directors	1968 - 1971
Convent of the Visitation Alumnae, Board of Directors	1965 - 1968



JOAN ANDERSON GROWE  
 Secretary of State  
 ELAINE VOSS  
 Deputy Secretary of State

State of Minnesota  
 OFFICE OF THE SECRETARY OF STATE  
 Saint Paul 55155

July 1, 1991

180 STATE OFFICE BUILDING  
 Cooperation Division 612 296 2803  
 UCC Division 612 296 2434  
 Election Division 612 296 2835  
 Office of the Secretary 612 296 2754  
 Office of Dep. Secy 612 296 2754

Mike Erlichmann, Chair  
 Regional Transit Board  
 230 E. Fifth St.  
 St. Paul, MN 55101

Dear Mr. Erlichmann:

This letter is in support of a reappointment for Carole Faricy to the Metropolitan Transit Commission for another term. Her leadership and proven ability on the commission have been an asset, and I believe she could provide continuity to the commission that is so crucial.

Carole's involvement in both the business and government community provide her with the background needed to be an effective member of the Metropolitan Transit Commission. I urge you to give careful consideration to the reappointment of Carole Faricy.

If I can be helpful or answer any questions regarding this recommendation, please give me a call.

Sincerely,

Joan Anderson Growe  
 Secretary of State

JAG: jm



JAMES SCHEIBEL  
MAYOR

CITY OF SAINT PAUL  
OFFICE OF THE MAYOR

347 CITY HALL  
SAINT PAUL, MINNESOTA 55102  
(612) 298-4323

July 2, 1991

Mr. Michael Ehrlichman, Chair  
Regional Transit Board  
Mears Park Centre  
230 E. Fifth Street  
Saint Paul, Minnesota 55101

Dear Mr. Ehrlichman:

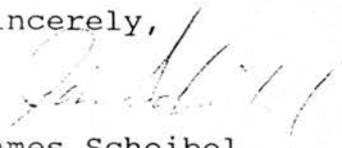
It is with great pleasure that I express my support for the reappointment of Ms. Carol Faricy to the Metropolitan Transit Commission.

Under Carol's leadership, the MTC has taken great strides in the areas of user-friendliness and in its bottom line. The Commission's initiatives in environmental programming, marketing, and in affirmative action have been especially impressive to me.

Through professional work at her firm, Faricy and Associates, and through her civic activism, Carol has become known as a community builder. Carol quickly recognizes projects that will result in the betterment of our Twin Cities community and works tirelessly to make them happen.

It is without reservation that I highly recommend the reappointment of Ms. Carol Faricy.

Sincerely,

  
James Scheibel  
Mayor

JS:jkd

T.G. JERRY HAYES  
5560 Shore Road  
Excelsior, MN 55331

June 28, 1991

Mr. Michael J. Ehrlichmann  
Chairman, Regional Transit Board  
230 E. 5 Street  
St. Paul, MN 55101

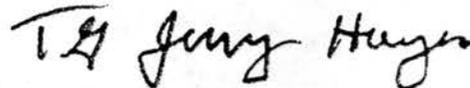
Dear Mr. Ehrlichmann:

I recommend to you Mrs. Carol Faricy as an appointee to the Metropolitan Transit Commission. I have known Mrs. Faricy since 1950. She is an intelligent, dynamic person who is knowledgeable about the transit system of our metropolitan area.

She has been active in the DFL party but does not let her political feelings interfere with her good judgment.

I feel she would continue to be an outstanding member of the MTC.

Sincerely,

A handwritten signature in cursive script that reads "T.G. Jerry Hayes". The signature is written in dark ink and is positioned above the typed name.

T.G. Jerry Hayes

2400 Rhode Island Av. N.  
Golden Valley, Mn. 55427  
344-7710



Carol Faircy  
Chairwoman of MTC  
St. Paul Capital

April 24, 1991

Dear Carol;

We, of Dover Hill Apartments, wish to thank you for your efforts in getting bus service into our complex.

Due to our age and physical condition, many of us are unable to drive. Having the bus line gives us the mobility and independence to move about freely.

Again we thank you.

Sincerely,

The Residents of Dover Hill

K. E. Loas DR # 8700

6131 Florida Ave. N.

Crystal, MN 55428

TO: RTB

RE: Reappointment of Commissioner Carole Faircy  
to the MTC.

I am a full driver for the MTC and a member of the Advisory Committee of Transit (ACT) - first appointed by Ruth Franklin. During this time I have had the opportunity to meet Commissioner Faircy and attend commission meeting chaired by her. Commissioner Faircy has impressed me and I'm sure many others in our community with her knowledge of the MTC.

Her nomination of Michael Christenson as Chief Administrator to the MTC appears to be an excellent choice for both the citizens of the Metro area and the MTC. She has also suggested to Tolene Smith (MTC/ACT) and myself that the MTC should be listening to the drivers for suggestions regarding route/schedule improvements. These improvements she felt would benefit both the drivers and our passengers.

Although there are many reasons for reappointing Commissioner Faircy to the MTC, I've only mentioned two that I feel are important to me.

Sincerely  
Don. Loas

July 1, 1991

Regional Transit Board  
Mears Park Centre, Seventh Floor  
230 E. 5th Street  
St. Paul, MN 55101

To whom it may concern:

In regards to Carol Faricy, one of the current Chairperson's of the Metropolitan Transit Commission (MTC), it's my own personal opinion that she has been favorable for the MTC and its workers. In this day and age continuity is important. She knows the ways and actions of the Commission. She has a belief in transit and transit in the metropolitan area. She shows a lot of knowledge in transit as well as dedication.

So in closing I would say that Carol Faricy is a good person for the MTC Chairperson position.

Sincerely,

*Gary TINY Weir*

Gary (Tiny) Weir  
Motor Builder/Overhaul Base

## Metropolitan Transit Commission Accomplishments 1989-1991

### Administration

Carried out management study and established top-level, in-house management thereby saving the MTC thousands of dollars required to employ the services of a management company. Replaced Chief Administrator without expensive search.

### Environment

Obtained \$6 million in federal funds to purchase 37 new buses. 20 of these buses will be used to test fuels other than diesel. Objective -- cleaner air.

Initiated recycling of paper-products and utilization of recycled paper for bus schedules and brochures.

Initiated project to utilize energy generated by garbage burner to heat MTC facilities.

### Fleet

With the completion of the new Gillig deliveries (mid August of 1990), the MTC average fleet age is 4.5 years, down from a high of 11.4 years in 1984. The MTC's fleet is the finest when compared to other transit systems of comparable size.

### Budget

While there exists no "profit" in the true sense in this industry, the MTC does have a bottom line. Through fare management, budget cutbacks and layoffs, the MTC increased its farebox recovery ratio from 31% in 1990 to over 41% in 1991.

The MTC anticipated the state's budget pressures, adopting a \$2 million budget reduction plan in early March of 1991. The MTC eliminated 29 positions, realizing budget savings long before other governmental units, **without** decreasing levels of direct service to the public.

Contained Commission expenses by discouraging staff and Commission travel.

### Customer Service

Introduced positive, uplifting marketing campaign; replaced Cityline telephone information system with an internal system which is far more user-friendly; improved security through installation of police cars and uniformed officers; instituted an "adopt-a-shelter" to light up dark bus shelters; initiated and expanded accessible bus service for disabled; developed improved signage; encouraged greater interaction between staff and customer through "hit the streets" marketing of fare change and telephone information system; all administrative staff will man transit stores on a rotating basis for even greater staff/customer contact.

Page 2

### **Service**

Opened 5th & 7th Street Garages/Parking facilities to better utilize I-394 for public transit/ridesharing. Developed service changes for improved express service on I-394. Objective - bus to beat car.

Worked cooperatively with City of Minneapolis and MNDOT to construct South Terminal for improved access to downtown Minneapolis.

### **Facilities**

Completed construction phase of Nicollet Garage.

### **EEO/Affirmative Action**

The MTC has one of the best EEO/Affirmative Action programs in the metropolitan area. 17.3% of the work force is made up of individuals described as minorities. This is significant in that the overall minority population in the metropolitan area work force is only 5%.

Community Integration Award  
For Outstanding Efforts To Promote Opportunities  
For People Within Their Communities

IS AWARDED TO

*Carole Faricy*  
*Chair, Metro Transit Commission*

1991

MNASH

The Minnesota Association For Persons With Severe Handicaps

## **ROBERT G. MAIRS**

234 B. So. Exchange St.  
St. Paul, MN 55102  
H: 612-228-1793  
W: 612-225-9024

### **Professional Objectives**

Progressive responsibilities with emphasis on finance, long-range planning, research, and portfolio management.

### **Education**

MBA, Finance, May 1992, GPA:3.963  
University of St. Thomas, St. Paul MN.

BA, Business Administration and Economics, 1977 COE  
College, Cedar Rapids, IA.

### **Personal Attributes**

Intellect, integrity, discipline, judicial temperament, and ability to work in a collegial atmosphere.

### **Employment Summary**

Managing Partner & Portfolio Manager, Hamilton Management Inc., 1990 to present

Investment Executive, Robert Thomas Securities, 1990 to present.

Investment Executive, PaineWebber, 1978 to 1990.

President, Homeowners Association, President 3 years, Board of Directors 6 years.

Assistant Labor Relations Representative, Rockwell International, Collins Radio Division.

### **Ability and Experience**

#### **Finance**

- \* Perform extensive economic and financial analysis, including forecasting of interest rates, corporate trends, economic growth, and stock market direction.
- \* Implement cash management techniques for several businesses thereby increasing efficiency and return on assets.
- \* Established accounting procedures, including budgeting and reporting, for homeowners association. Financial position was greatly

improved through reduced costs and tighter controls.

- \* Member of Hamilton Management Inc. Investment Policy Committee.

### Management and Administrative

- \* Manage corporate and individual client assets, resulting in superior rates of return
- \* Directed operations of homeowners association including contract negotiations and management of working capital, resulting in reduced costs and improved return on assets
- \* Manage regional office for Hamilton Management Inc., including all administrative responsibilities

### Research and Seminars

- \* Position paper: *The Leveraging of America and its Social and Economic Consequences*, Nov., 1990, currently being edited and revised for possible publication
- \* Continuously research investment opportunities, including visits to companies to interview management and observe operations as a basis for purchase or sale recommendations
- \* Researched and presented seminars on various topics including:
  - Investing in Mortgage-Backed Securities*
  - Changing Economic Trends*
  - Investment Implications of Social and Economic Change in Europe*
  - Asset Allocation Strategies and the Individual Investor*
- \* Review analyst reports to synthesize my own investment ideas and formulate investment strategy
- \* Guest lecturer, University of St. Thomas

### Community Involvement

Treasurer for candidate to Minnesota House of Representatives  
United Way of St. Paul  
Boy Scouts  
Multiple Sclerosis Society  
Advisory Committee to University of St. Thomas MBA program

COLLEEN A. WHEELER

2047 Princeton Avenue  
St. Paul, Minnesota 55105  
612-699-1959

CAREER SUMMARY

Over 12 years management experience including marketing management in a Fortune 400 corporation and in a privately-held consumer packaged-goods firm; excellent communication, leadership and organizational skills; conscientious, highly motivated and experienced in working independently as well as both a team leader and a team member.

PROFESSIONAL EXPERIENCE AND ACCOMPLISHMENTS

PLASTICS INC., St. Paul, Minnesota  
A Member of the Newell Group

1986-1987 and 1990-July 1991

Plastic products manufacturer serving foodservice, food processing, transportation, retail, OEM and premium markets.

Merchandising Manager

Directed the marketing activities of the company, including strategic planning, product development and management, pricing, promotional programs, market research and competitive analysis.

- Originated pallet merchandising program for membership clubs, resulting in 1990 sales of \$1,500,000, 1992 potential of \$7,500,000.
- Created and introduced new holiday and party product lines along with other new offerings with annual potential of \$40,000,000.
- Established strategic growth plan to achieve Newell objective of 15% annual internal growth.

Product Manager, Commercial Division

Managed marketing effort to provide plastic servingware and dinnerware to transportation and foodservice markets.

- Implemented controls and procedures which increased profitability of \$32,000,000 division by 95 percent in one year.
- Initiated development of 27 new products with annual sales potential of \$10,300,000.
- Redesigned pricing structure for printed items resulting in profitable unit sales increase of 34 percent.

FORSTER MFG. CO., INC., Wilton, Maine

1987-1990

Product Manager, Household Products Division

Developed and executed marketing strategy to provide wood and plastic packaged-goods products to retail housewares and grocery markets.

- Repackaged three lines, about 50 items, with new graphics for over 200 package elements and over 100 new structures.
- Initiated development of 34 new products and point of sale vehicles with annual sales of \$20,000,000.
- Introduced new packaging, products and programs to sales force and markets via sales literature, sales training, trade shows and press releases.

TMI SYSTEMS DESIGN CORPORATION, Dickinson, North Dakota

1974-1985

Purchasing and Inventory Control Manager

Organized and supervised planning, purchasing, management and control of \$2,500,000 annually in raw material, equipment and supplies for production of custom-manufactured institutional casework (built-in cabinetry).

- Increased inventory turns by 30% per year.
- Devised and implemented verification system for material availability.

Project Manager

Coordinated casework projects among nationwide distributors, installers and factory; supervised project detailers and drafters.

Systems Analyst/Project Detailer

Designed and implemented computer estimating system for casework; prepared documents required for design and production of casework.

HUSSON COLLEGE, Bangor, Maine

1989-1990

UNIVERSITY OF MINNESOTA, Minneapolis, Minnesota

1985-1986

INVER HILLS COMMUNITY COLLEGE, Inver Grove Heights, Minnesota

1985-1986

DICKINSON STATE COLLEGE, Dickinson, North Dakota

1975-1977

Instructor, Mathematics, Computer Science and Financial Concepts

EDUCATION AND PROFESSIONAL DEVELOPMENT

M.B.A. in Marketing Management, Carlson School, University of Minnesota 1986

M.A. in Mathematics, University of North Dakota 1972

B.A. in Mathematics, Spanish Minor, Dickinson (ND) State College 1970

Dale Carnegie Leadership Course, Seminars in purchasing management, pricing, time management, project management, product development, market development, strategic planning, competitive intelligence

### COMMUNITY SERVICE AND LEADERSHIP

Ethnic Dance Theater, Board of Directors	1991-present
University of Minnesota, Carlson School of Management, Alumni Council Fundraising Chairman	1990-present
St. John's Episcopal Church, Finance/New Member Commissions	1990-present
Minnesota Services for the Blind, Volunteer Reader	1990-present
Farmington Celebrations Planning Board	1989-1990
St. Luke's Episcopal Church, Bishop's Committee	1989-1990
Toastmasters International, Competent Toastmaster and Able Toastmaster designations, District 20 Secretary-Treasurer	1979-1990
North Dakota House of Representatives, Candidate	1984
Dickinson State College President's Advisory Council	1983-1985
North Dakota Business and Professional Women, State Board of Directors	1983-1985
Dickinson (ND) Centennial Commission, Participation Chairman	1981-1982
St. John's Church, Foundation Director, Vestry, Layreader	1973-1985
Anchorage School, Board of Directors	1972-1975
Dickinson Campfire Girls, Organization Chairman	1973-1975

# OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

Agency Name: Metropolitan Transit Commission  
 (Enter name of board, council, commission or task force.)

Appointment Sought: Member who resides in transit service and outside of St. Paul/Mpls  
 (Enter type of membership position or state "member")

Applicant Name: Floyd J. Forsberg  
 (First Name) (Last Name)

Applicant Address: 4555 Lenore Lane Fagan Min 55122  
 (Street) (City) (State) (Zip)

Daytime Phone: 591-5425 County: Dakota

Evening Phone: 454-3997 Legislative District: 38 B Congressional District: 3

### STATISTICAL INFORMATION

The following information is optional and is sought for the purpose of compiling the annual report to the governor and legislature on the open appointments process pursuant to Minnesota Statutes 15.0597, subdivision 7.

Sex	Political Party	Race/National Origin
<input type="checkbox"/> Female	<input checked="" type="checkbox"/> DFL	<input type="checkbox"/> American Indian
<input checked="" type="checkbox"/> Male	<input checked="" type="checkbox"/> IR	<input type="checkbox"/> Asian/Pacific
	<input type="checkbox"/> None or Other	<input type="checkbox"/> Black
		<input type="checkbox"/> Hispanic
		<input checked="" type="checkbox"/> Caucasian
		<input type="checkbox"/> Other

### STATEMENT OF QUALIFICATION

Minnesota Statutes 15.0597 requires that the application include "a statement that the nominee satisfies any legally prescribed requirements and any other information the nominating person feels would be helpful to the appointing authority." (May include employment, community service, education.):

I reside outside of St. Paul/Mpls in a full-peak and off-peak commission service area which meets the requirements of the commission vacancy. With 22 years as the Asst Public Work Maintenance Engineer, Director of MPCA Solid Waste Division, 15 years on Metro Council Advisory Solid Waste Committee and 10 year in private consultant I do feel I am qualified and can contribute to this commission because of my education, experience and am not on any regional commission, board, agency or hold any judicial office.

(may continue on the back or on attached sheets)

Did the appointing authority ask you to submit this application? YES  NO

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Floyd J. Forsberg 6/19/91  
 (Signature of Applicant) (Date)

If applicant is being nominated by another person or group, signature indicates consent. You will not receive an acknowledgement of this application but the appointing authority will notify you if an interview is desired.

MAIL THIS COMPLETED APPLICATION TO:

Secretary of State  
 Open Appointments  
 180 State Office Building  
 St. Paul, MN 55155-1299

JUN 24 1991  
 SECRETARY OF STATE  
 ELECTION DIVISION

OR SUBMIT IN PERSON TO: Room 174, State Office Building. (612) 297-5845

FOR OFFICE USE: Sub by AA: Regional Transit Res:  Trans Date: 6/25/91  
 SC-00218-01 (9009) BCS

Floyd J. Forsberg, P.E.

**Education** Graduate, Dunwoody Industrial Institute  
Attended University of Minnesota, University of Wisconsin, and  
Metro State University, Minneapolis, Minnesota

**Registration** Professional Engineer, 1958

**Experience** Mr. Forsberg has broad experience in the public works design  
and the construction field. He was director of the Solid  
Waste Division for the State of Minnesota; manager of the  
Solid Waste and Energy Division for the City of St. Paul;  
Operations Engineer for Phoenix, Inc., a private company  
involved in transfer station, transportation, and landfill  
operation; and Chief Engineer for Harry S. Johnson Company,  
involved in land development, aerial photogrammetry, and  
environmental planning. He has also owned and operated a land  
development and construction company.

**Professional Endeavors** HDR Engineering, Inc.  
1981-Present, 1974-1975

Department of Public Works, City of St. Paul, MN  
1978-1981

Phoenix, Inc.  
1975-1978

Harry S. Johnson Company  
State of Minnesota, Pollution Control Agency  
City of St. Paul, Minnesota  
1948-1974

**Professional Activities** American Public Works Association, Minnesota Chapter  
St. Paul, Minneapolis Engineers Club  
Minnesota Society of Professional Engineers  
Metropolitan Council Solid Waste Advisory Committee  
Government Refuse Collection and Disposal Association (GRCD)

# OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

Agency Name: Metropolitan Transit Commission  
 (Enter name of board, council, commission or task force.)

Appointment Sought: Commissioner  
 (Enter type of membership position or state "member")

Applicant Name: Todd Paulson  
 (First Name) (Last Name)

Applicant Address: 3216 Poe Road Brooklyn Center, MN 55429  
 (Street) (City) (State) (Zip)

Daytime Phone: 566-1358 County: Hennepin

Evening Phone: 561-3834 Legislative District: 47 Congressional District: 5

### STATISTICAL INFORMATION

The following information is optional and is sought for the purpose of compiling the annual report to the governor and legislature on the open appointments process pursuant to Minnesota Statutes 15.0597, subdivision 7.

Sex	Political Party	Race/National Origin
<input type="checkbox"/> Female	<input type="checkbox"/> DFL	<input type="checkbox"/> American Indian
<input type="checkbox"/> Male	<input type="checkbox"/> IR	<input type="checkbox"/> Asian/Pacific
	<input type="checkbox"/> None or Other	<input type="checkbox"/> Black
		<input type="checkbox"/> Hispanic
		<input type="checkbox"/> Caucasian
		<input type="checkbox"/> Other

### STATEMENT OF QUALIFICATION

Minnesota Statutes 15.0597 requires that the application include "a statement that the nominee satisfies any legally prescribed requirements and any other information the nominating person feels would be helpful to the appointing authority." (May include employment, community service, education.):

I meet the legal requirements prescribed for appointment as MTC Commissioner under Minnesota Statutes 473.404 which are 1) residency in a full-service suburban community, 2) transit, governmental and management experience, and 3) not currently serving on any other commission, board or judicial office.

See the attached sheets for other helpful information on my experience.

(may continue on the back or on attached sheets)

Did the appointing authority ask you to submit this application? YES  NO

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

6 - 26 - 91

(Signature of Applicant)

(Date)

If applicant is being nominated by another person or group, signature indicates consent to nomination. You will not receive an acknowledgement of this application but the appointing authority will notify you if an interview is desired.

**RECEIVED**

MAIL THIS COMPLETED APPLICATION TO:

Secretary of State  
 Open Appointments  
 180 State Office Building  
 St. Paul, MN 55155-1299

JUL 01 1991

001842

SECRETARY OF STATE  
 ELECTION DIVISION

OR SUBMIT IN PERSON TO: Room 174, State Office Building. (612) 297-5845

FOR OFFICE USE: Sub by AA: AA: RTB Res:  Trans Date: 7/2/91  
 SC-00218-01 (9009)

## TODD PAULSON

3216 Poe Road  
Brooklyn Center, Minnesota 55429  
Home (612) 561-3834  
Work (612) 566-1358  
City Hall (612) 569-3300

### ATTORNEY

Admitted to Practice Law in Minnesota, Minnesota Supreme Court (1987)  
Admitted to United States District Court for District of Minnesota (1987)  
Admitted to United States Court of International Trade (1988)  
Admitted to U.S. Court of Appeals (1988)

### EDUCATION

WILLIAM MITCHELL COLLEGE OF LAW St. Paul, Minnesota  
**Juris Doctor** (1986)  
Courses in Legislation, Local Government and Administrative Law

RUSSIA/POLAND LAW PROGRAM Moscow, Leningrad, Warsaw  
Courses in East-West Trade Law and Socialist Law (June 1985)

CAMBRIDGE UNIVERSITY, DOWNING COLLEGE Cambridge, England  
Courses in International Law, Common Market Law  
and Space Law (July 1985)

UNIVERSITY OF MINNESOTA LAW SCHOOL Minneapolis, Minnesota  
Courses in Advanced Torts and Labor Law (June-July 1984)

HAMLIN UNIVERSITY St. Paul, Minnesota  
**Bachelor of Arts** - Dean's List Recognition (May 1981)  
Double Majors: Political Science and Communication

AMERICAN UNIVERSITY Washington, D.C.  
College semester studying national government (Fall, 1979)

### EMPLOYMENT

**Attorney - LAW OFFICES, LAWRENCE MAROFSKY (1990 - Present)**  
• Litigation of client cases involving civil suits in commercial and real estate matters  
• Practiced in collections, wills and municipal law.  
• Experience in court room trial, negotiations, and drafting litigation documents.

**Program Attorney - MINNESOTA STATE BAR ASSOCIATION, CONTINUING  
LEGAL EDUCATION (July 1988-1990)**  
• Design, administrate, and research educational courses for attorneys obtaining CLE credit  
through advanced learning of recent legal developments.  
• Leadership qualities used in coordinating the activities of prominent national and local judges  
and attorneys in many fields of law.  
• Diverse and interesting experience in planning courses on subjects such as:  
- International Business Law - Taxation  
- Bankruptcy - Real Estate  
- AIDS and the Law - Corporate and Commercial Law  
- Alternative Dispute Resolution - Labor and Employment  
- Government and Legislation - Medical Assistance

**Attorney- MINNESOTA STATE BAR ASSOCIATION (1987)**  
• Legislative lobbying to prevent sales tax on legal services  
• Planned joint convention of Minnesota and Manitoba Bar Association in Winnipeg, Canada  
• Led membership drive to increase number of dues-paying members

**Law Clerk - WEINBLATT & DAVIS - St. Paul, Minnesota (1986)**  
• Election law research regarding campaign financing violations  
• Wrote suit response brief and memoranda

**Law Clerk - DOYLE & MICHALES - Minneapolis, Minnesota (1984-1986)**  
• Responsible for writing appellate briefs, research and writing legal memoranda, organizing files and trial  
exhibits, and summarizing appellate court decisions  
• General law clerk duties for law firm primarily practicing in criminal, family and personal injury law

**ELECTED**

**Mayor** - City of Brooklyn Center (1990 - present). Elected Mayor in 1989 with 79% of the vote  
 Four-year term of office with a Council/Manager City structure. Also serving as

- President - Brooklyn Center Economic Development Authority
- Member - Brooklyn Center Fireman's Relief Association

**City Councilmember** - Brooklyn Center City Council. Elected in 1988 to a four-year term (1988-1992)  
 Served as Council liaison to Brooklyn Center Human Rights and Resources Commission.

**APPOINTED**

**Commissioner** - Metropolitan Transit Commission (MTC) (1989 - present)  
 Currently serving on MTC as full-service suburban commissioner

- Chair of the Operations Committee
- Treasurer
- Alternate Delegate to the Light Rail Transit Local Official's Advisory Committee

**Committee Member** - Local Officials Advisory Committee to the Regional Transit Board (RTB)  
 Comprised of local officials to offer the RTB input on transit policy and community impacts.

**ACTIVITIES**

**Boardmember** - North Hennepin Mediation Project (1991 - present).  
 Community's Alternate Dispute Resolution Agency

**Board of Directors** - Community Emergency Assistance Program (C.E.A.P.) (1990 - present)  
 Non-profit agency providing food and clothing to families in economic distress.

**Commissioner** - Northwest Community Cable Commission (1990 - present)

**Committee Member** - Highview Alternative School Program (1990 - present)

**Volunteer** - United Way - Boy Scouts of America (Eagle Scout) (1988 - present)

**EXPERIENCE**

**Boardmember** - Transportation Advisory Board of the Metropolitan Council. (1987-1988)  
 TAB studies and recommends policy on roadways, airports, transit, handicapped mobility, and financing.

**Commissioner** - Light Rail Transit Corridor Advisory Committee. (September 1987 - present)  
 Served as a citizen's representative from Brooklyn Center to the Hennepin County Railroad Authority

**Commissioner** - Brooklyn Center Housing Commission (March 1987 - December 1988)

**Community Representative** - Governor's Community Energy Program (1988)

**Certified Student Attorney** - Civil Litigation Clinic (Spring 1985)

- Interviewed clients, wrote documents and represented clients in court and administrative hearings for William Mitchell College of Law Clinical Program

**Representative** - Student Bar Association - William Mitchell College of Law

- Elected and twice re-elected, Representative for three separate terms (1982-1985)

**Member** - Student-Faculty Scholarship Committee - William Mitchell College of Law

- Appointed to two consecutive terms (1982-1984)

**Intern** - Rothstein-Buckley Consulting Firm - Washington, D.C.

**Resident Assistant** - Hamline University

**Member** - Brooklyn Center Chamber of Commerce

**Member** - Cross of Glory Church

**AWARDS**

**Hall of Fame, Alumni, Park Center High School (1991)**

July 22, 1991

Regional Transit Board  
230 East 5th Street  
St. Paul, Minnesota

Ladies and Gentlemen:

I would like to apply for a position on the Metropolitan Transit Commission.

My interest in mass transit goes back to 1969 when Carmichael-Lynch, and advertising agency that I then co-owned, was retained by the MTC. I was in charge of servicing the account and kept that responsibility until I left the agency in September 1972.

During that time I participated in the following:

- 1) development of marketing campaigns for several suburban bus companies
- 2) worked with MTC staff and the commission on market research and planning for a proposed fixed rail system. Our firm did consumer research, and as an official representative of the MTC, I traveled to Toronto, San Francisco, Seattle, and Dallas to talk to officials about mass transit.
- 3) After the MTC acquired Twin City Lines I was in charge of developing marketing and advertising strategies for the introduction of the new publically owned bus company. Our first campaign was a highly effective award winner with the theme "We're getting there". We went on to create ads that were soon recognized as the best mass transit advertising in the nation.

My intense desire in advancing the interest and use of mass transit led me to be invited to sit on the Citizens League transit study groups in 1974 and again in 1978.

July 22, 1991  
Regional Transit Board  
Page 2

I was also invited to sit on the Edina Transit Commission by then MTC Commissioner, Warren Hyde.

During the 1970's , I became convinced that urban mobility could not continue to be 95% served by the auto mode. Energy considerations (remember the first energy crisis was in 1974), land use, air pollution, and urban sprawl were all related issues that convinced me of the urgent importance of the greatly increasing usage of mass transit.

These issues are as important today as they were in the early 1970's. As a matter of fact, I feel that the political climate was more condusive to mass transit back then.

I sold the assets of my company, Razidlo Advertising, to Carmichael-Lynch in 1989. I am currently semi-retired. I do marketing consulting about 20 hours per month and I do some pro-bono consulting with non-profits.

I am also a recently appointed member of the State Arts Board, a group that meets about ten times a year.

I have been Governor Carlson's advertising man since 1967 and was recently in charge of all of his advertising during the famous two week campaign.

I am ready, willing and able to serve. Although I am not as current on transit issues as I was ten years ago, I can get up to speed very quickly.

Sincerely,



Conrad Razidlo  
4237 Lynn Avenue, S  
Edina, MN 55416  
922-7185

July 22, 1991  
Regional Transit Board  
Page 3

REFERENCES:

Peter Heegaard, Norwest Banks

Ted Koldrie, formerly Citizens League

Paul Gilge, " "

Robert Shiff, Group Health (15 years on MTC staff)

Lou Olson, ATE

Les Bolstad, formerly MTC Chairman

Tom Duffy, formerly Mpls. Downtown Council staff

David Doty, Federal Judge, was MTC attorney for 20 years

Richard Wolsfeld, BRW

# OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

Agency Name: METROPOLITAN TRANSIT COMMISSION  
 (Enter name of board, council, commission or task force.)

Appointment Sought: MEMBER  
 (Enter type of membership position or state "member")

Applicant Name: EUGENE A. SCHROEDER  
 (First Name) (Last Name)

Applicant Address: 14805 - 18TH AVE. NO., PLYMOUTH, MN 55447  
 (Street) (City) (State) (Zip)

Daytime Phone: (612) 476-0256 County: HENNEPIN

Evening Phone: (612) 476-0256 Legislative District: 45 Congressional District: 3

### STATISTICAL INFORMATION

The following information is optional and is sought for the purpose of compiling the annual report to the governor and legislature on the open appointments process pursuant to Minnesota Statutes 15.0597, subdivision 7.

Sex	Political Party	Race/National Origin
<input type="checkbox"/> Female	<input checked="" type="checkbox"/> DFL	<input type="checkbox"/> American Indian
<input checked="" type="checkbox"/> Male	<input type="checkbox"/> IR	<input type="checkbox"/> Asian/Pacific
	<input type="checkbox"/> None or Other	<input type="checkbox"/> Black
		<input type="checkbox"/> Hispanic
		<input checked="" type="checkbox"/> Caucasian
		<input type="checkbox"/> Other

### STATEMENT OF QUALIFICATION

Minnesota Statutes 15.0597 requires that the application include "a statement that the nominee satisfies any legally prescribed requirements and any other information the nominating person feels would be helpful to the appointing authority." (May include employment, community service, education.):

1. Previously a member of Minnesota Cable Communications Board.
2. Executed government contracts for private industry.
3. Supervised 20 scientists, engineers, and technicians.
4. Community volunteer in the arts, social sciences, and community events, such as Special Olympics, Gorbachev visit, etc.
5. Graduated from college with a BSME (Mechanical Engineering)

(may continue on the back or on attached sheets)

Did the appointing authority ask you to submit this application? YES  NO

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Eugene Schroeder  
 (Signature of Applicant)

June 20, 1991  
 (Date)

If applicant is being nominated by another person or group, signature indicates consent to nomination. You will not receive an acknowledgement of this application but the appointing authority will notify you if an interview is desired.

**RECEIVED**

MAIL THIS COMPLETED APPLICATION TO:

Secretary of State  
 Open Appointments  
 180 State Office Building  
 St. Paul, MN 55155-1299

JUN 24 1991

SECRETARY OF STATE  
 ELECTION DIVISION

OR SUBMIT IN PERSON TO: Room 174, State Office Building. (612) 297-5845

FOR OFFICE USE: Sub by AA: Reg. Transit Res: bd. Trans Date: 6/25/91  
 SC-00218-01 (9009)

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**EUGENE A. (GENE) SCHROEDER**

---

14805 - 18th Avenue North  
Plymouth, Minnesota 55447  
(612) 476-0256 - Home

**APPOINTMENT OBJECTIVE**

Volunteer service as a member of Metropolitan Transit Commission using my broad background in engineering, government and management.

**QUALIFICATIONS SUMMARY**

- Extensive experience in all phases of Research, Design, Development, Analysis, Test and Evaluation as a Mechanical Engineer
- Prior member of a State Board and extensive experience as a contractor to U.S. Government
- Strong background in management and supervision of scientists, engineers and technicians

**PROFESSIONAL EXPERIENCE**

---

Technical Expertise in Research, Design, Development Test and Evaluation

---

- Participated in or directed development of mechanical and electromechanical devices
  - As Project Engineer, developed new products from conception to production and provided all reports and documentation
  - Supported Production as Mathematics Analyst, Design Analyst, Statistical Analyst and Consultant.
  - Participated in Kepner-Tregoe Teams, Root Cause Analysis Teams, Corrective Action Teams, Incident Investigation Teams, etc. (problem solving)
  - Supported competitive edge activities which included cost reduction, Value Engineering, and elimination of multiple data bases
  - Consulted on management and operation of a large test and evaluation facility
  - Developed process controls for production and testing including the introduction of time series Statistical Process Control (Presented a paper on Time Series SPC)
  - Performed statistical trend analysis on data to anticipate problems and to correlate component variables with product performance
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Experience in state and federal government

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- Member of State Cable Communications Board for over 1 year
- Worked directly with federal government as a contractor

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Supervision and Management of Scientists, Engineers and Technicians

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- Supervision of project staff of 20
- Program Management
- Managed proposals and bids
- Participated in contract negotiations

#### EMPLOYMENT HISTORY

Alliant Techsystems, Inc./Honeywell, Inc.  
TRW Incorporated  
Avco Corporation  
Bermite Powder Company  
Magnavox

#### EDUCATION

Bachelor of Science in Mechanical Engineering  
Bradley University

Continuing courses in engineering, management,  
mathematics and statistics

#### COMMUNITY ENDEAVORS

International Special Olympics volunteer and  
Transportation Committee for 1992 Super Bowl

Volunteer for United Way events, Salvation Army  
events, Symphony Balls, Corporate Competitions,  
International events, political candidates and parties

Assisted in security and transportation for Kings, Queens, Presidents,  
Vice Presidents and recently for the visit of President and  
Mrs. Gorbachev

#### 473.404 METROPOLITAN TRANSIT COMMISSION.

Subdivision 1. **Establishment.** There is created a metropolitan transit commission.

Subd. 2. **MEMBERSHIP.** The transit commission consists of three five members appointed by the transit board. One member must be a resident of the city of Minneapolis, one must be a resident of the city of St. Paul, and one two must reside in the service area of the commission outside of Minneapolis and St. Paul, and one may reside anywhere in the metropolitan area. At least one of the members from outside of Minneapolis and St. Paul must reside in the commission's full-peak and off-peak service area, as defined for tax purposes in section 473.446. Appointments are not subject to the advice and consent of the senate.

Subd. 3. **TERMS.** The term of each member of the commission is three years and until a successor is appointed and qualified. The initial terms of members commence on the first day after August 1, 1984, that all three members have been appointed and qualified of the first year of a term. One member must be appointed to an initial term of one year, one to an initial term of two years, and one to an initial term of three years. The terms of members of the transit commission appointed and serving on August 1, 1984, pursuant to Minnesota Statutes 1982, section 473.141, expire on the day that the terms of members appointed pursuant to this section commence.

Subd. 4. **Chair.** The commission shall annually elect a member to serve as the chair of the commission for a term of one year. The chair shall preside at all meetings of the commission, if present, and shall perform all other duties assigned by the commission or by law. The chair may call special meetings of the commission.

Subd. 5. **QUALIFICATION.** Each member of the commission must have transit, governmental, or management experience. A member shall not during a term of office be a member of the metropolitan council, the regional transit board, the metropolitan waste control commission, the metropolitan airports commission, the metropolitan sports facilities commission, or any other independent regional commission, board, or agency, or hold any judicial office. Each member shall qualify by taking and subscribing to the oath of office prescribed by the Minnesota Constitution, article 5, section 5. The oath, duly certified by the official administering it, must be filed with the metropolitan council.

Subd. 6. **Removal; vacancies.** Members may be removed by the transit board only for cause in the manner specified in chapter 351. If the office of a member becomes vacant, under the conditions specified in chapter 351, the vacancy must be filled in the same manner in which the appointment to that office was made.

Subd. 7. **Compensation.** Each member, including the chair, must be compensated as provided for commission members in section 473.141, subdivision 7.

Subd. 8. **Organization.** The commission shall be organized into an operations division and an administration and operations planning division. The head of each division shall report to the chief administrator.

Subd. 9. **Administration.** The commission must be administered as provided in section 473.141, subdivisions 8, 9, 10, 11, 12, 13, and 14, except as otherwise provided in sections 473.404 to 473.449.

**History:** 1975 c 13 s 55; 1984 c 654 art 3 s 126; 1984 c 655 art 2 s 21 subd 1; 1Sp1985 c 10 s 106; 1986 c 444

M E M O R A N D U M

TO: Greg Andrews  
FROM: Greg Korstad *GK*  
DATE: July 16, 1991  
RE: MTC Appointment

This memo presents advice concerning the ability of the Regional Transit Board (RTB) to create an appointment process for Metropolitan Transit Commission based on the mix of members required by statute.

We understand that the RTB has created five distinct categories in to which each of the MTC members have been placed. Each of these described seats has been assigned a specific term. The RTB plans to continue this process in filling the current vacancy on MTC, however potential applicants have questioned whether this procedure is consistent with statutory requirements.

We conclude that it is within the RTB's authority to determine how it will administer the mechanism by which it obtains satisfaction of statutory requirements for selecting MTC members. Stated simply, if legal requirements do not describe the method the RTB is to use to obtain the necessary mix of members, it is then free to accomplish that by whatever reasonable means it chooses.

MTC Statute

Pursuant to Minnesota Statute § 473.404, subd. 2, the Metropolitan Transit Commission (MTC) five members must meet the following requirements:

1. One from Minneapolis
2. One from St. Paul
3. Two from outside Minneapolis and St. Paul
4. One from anywhere in the Metropolitan Area

In addition, of the non-Minneapolis/St. Paul residents, one must be in the full peak service area and one in the off peak service area. This statute does not establish specific "seats" based on the qualifications.

Appointments Law

Minnesota Statutes § 15.0597 provides guidelines applicable to the appointment process for filling vacancies in multi-member agencies. This statute does not place specific constraints on the manner by which the RTB administers the qualification

requirements for MTC appointments. This statute does, however, require that the appointment process be public and open. Specific duties of advising the Secretary of State of the existence of vacancies are intended to assure wide spread publicity about available positions.

#### Administrative Flexibility

Minnesota Statute § 473.404, subd. 2, clearly vests the RTB with authority to administer the appointment process by which MTC members are appointed. This statute states goals and objectives for MTC members that the legislature has imposed on the RTB, constraining its exercise of the appointment power. It is important to note that the statutes do not advise RTB how to attain the required mix of representative qualifications on MTC. Accordingly, the RTB has discretion in determining how to assure that required constituencies are represented on MTC. The establishment of five district "seats" which assures the required constituencies are represented meets the statutory requirement.

As with any power exercise by a political subdivision, there must be a rational basis for the exercise of the power and restrictions imposed may not be based on suspect categories (race, religion, disability, etc). Accordingly, the establishment of separate seats which assures continuity of representation for the various interests required by statute.

**PAYABLE 1991 TAX CAPACITY RATE REDUCTIONS FOR  
"FEATHERED" CITIES AND TOWNS WITHIN THE METROPOLITAN  
TRANSIT DISTRICT**

<u>County</u>	<u>City or Town</u>	<u>Tax Capacity Rate Reduction</u>	
Anoka	Centerville	.765%	
Carver	Chanhassen (JT)	.765%	
	Chaska	.765%	
Dakota	Apple Valley	.765%	
	Burnsville	.765%	
	Eagan	.765%	
	Lilydale	.765%	
	Mendota	.765%	
	Mendota Heights	.510%	
	Rosemount	.765%	
	Sunfish Lake	.765%	
	Hennepin	Chanhassen (JT)	.765%
		Deephaven	.510%
Eden Prairie		.765%	
Excelsior		.510%	
Greenwood		.510%	
Long Lake		.510%	
Maple Grove		.765%	
Medicine Lake		.765%	
Minnnetonka Beach		.510%	
Osseo		.765%	
Plymouth		.765%	
Shorewood		.510%	
Tonka Bay		.765%	
Woodland		.765%	

(Over)

<u>County</u>	<u>City or Town</u>	<u>Tax Capacity Rate Reduction</u>
Ramsey	Arden Hills	.765%
	Gem Lake	.765%
	Spring Lake Park (JT)	.510%
	Vadnais Heights	.510%
	White Bear Township	.765%
Scott	Prior Lake	.765%
	Savage	.765%
	Shakopee	.765%
Washington	Baytown Township	.510%
	Birchwood	.765%
	Cottage Grove	.510%
	Dellwood	.510%
	Lake Elmo	.510%
	Mahtomedi	.510%
	Newport	.510%
	Pine Springs	.765%
	St. Paul Park	.510%
	Willernie	.510%
	Woodbury	.510%

## REGIONAL TRANSIT BOARD

Mears Park Centre  
230 East Fifth Street, St. Paul, Minnesota 55101  
292-8789

**DATE:** August 5, 1991  
**TO:** Members of the Regional Transit Board  
**FROM:** Michael J. Ehrlichmann, Chair   
**SUBJECT:** RTB Advisory Committee Appointments

### SUMMARY

The board is being requested to adopt the proposed recommendation for soliciting and selecting members for expiring positions on the Transit Accessibility Advisory Committee (TAAC) and the Rideshare Advisory Committee (RAC).

### BACKGROUND

As a result of expiring terms and new RTB membership, there are several vacant advisory committee positions on both TAAC and RAC. We would like to advertise for these positions in area newspapers and establish an application deadline of August 30. It is then requested that RTB members review the applications and select their appointments by September 13. The board will act to confirm the appointments at the September 16 meeting.

### RECOMMENDATION

That the Regional Transit Board approve the process and timeline as outlined in the attached memo for filling the expired position on the Transit Accessibility Advisory Committee and the Rideshare Advisory Committee.

MJE:jmo

## REGIONAL TRANSIT BOARD

Mears Park Centre  
230 East Fifth Street, St. Paul, Minnesota 55101  
612/292-8789

DATE: August 5, 1991  
TO: Applicants for Regional Transit Board Advisory Committees  
FROM: Regional Transit Board  
SUBJECT: Openings and Application Process

The Regional Transit Board is seeking applicants for two advisory committees. The RTB is the transit planning and policy making agency in the Twin Cities Metropolitan Area. The RTB's citizen participation calls for involvement in our decision-making process. The advisory committees play a key role in the development of policies for transit in the metropolitan area. Each committee has a board liaison and a RTB staff member serving on it.

The advisory committees are: Transit Accessibility Advisory Committee and Rideshare Advisory Committee. The RTB is taking applications for these committees until August 30. Applications received after August 30, 1991 will not be considered.

### **CRITERIA FOR MEMBERSHIP:**

#### **Transit Accessibility Advisory Committee**

The purpose of TAAC is to assist the RTB in the development of policies which facilitate greater access to transportation for senior citizens and disabled persons.

Committee members must be :

- a member of the 60 years or older population or disability community.
- a member of an organization that represents seniors or disabled.
- a provider of specialized transit services.

Metro Mobility Administrative Center and the Metropolitan Transit Commission will appoint liaisons to this committee.

#### **Rideshare Advisory Committee**

The purpose of RAC is to review and comment on travel demand strategies, RTB activities to enhance regional rideshare delivery and the ongoing services offered by Minnesota Rideshare

Committee members must be one of the following:

- a representative of an employee or community rideshare program.
- a member of a travel management organization.
- currently active as a car or van pooler.

The Metropolitan Council, Minnesota Rideshare and the Minnesota Department of Transportation will appoint liaisons to this committee.

#### **APPOINTMENT PROCESS**

All interested persons must fill out an application for membership. The application will be reviewed by the RTB staff and recommendations will be made to each board member for their district or constituency.

TAAC will consist of 13 members and RAC will consist of 11 members. For TAAC, board members from districts C, E, F, G and H and the member representing seniors will appoint members. For RAC, all board members will appoint members.

For TAAC, the RTB Chair will appoint the at-large committee members in consultation with the State Council on Disability. A majority of TAAC is to be comprised of persons with disabilities.

The application process is open from August 5--August 30. The final committees will be approved at the Regional Transit Board's meeting on September 16, 1991.

Established by the legislature in 1984, the RTB consists of eleven members. Eight are appointed according to geographic district by the Metropolitan Council. The chair, a member representing the disability community and a member representing the senior population are appointed by the governor. The RTB works to plan, coordinate and administer a system of cost-effective and efficient transit system that is responsive to the needs of the metropolitan area's 2.3 million residents.

REGIONAL TRANSIT BOARD

ROLL CALL AND ATTENDANCE SHEET

DATE: Aug 5, 1991

BOARD OR COMMITTEE: Board

Member Name    Present    Vote    Vote    Vote    Vote    Vote    Vote    Vote    Vote

ISSUE: 6/5 for Mars                      6/5 Paulson

Mike Ehrlichmann	X	CF	P						
Maryann Campo	X	MARS	R						
Doris Caranicas	X	CF	P						
Sharon Feess	X	RM	P						
John Finley	X	CF	P						
Ruth Franklin	X	M	R						
Val M. Higgins	X	M	R						
Sandra Hilary	X	CF	P						
Don Scheel	X	M	R						
Richard Wedell	X	CF	P						
Tom Workman	X	M	R						

Visitors

Debbie Entzyl Bruce  
Nowrook ( ) Cord  
Fairy Mike Paulson  
(U of M ppl) Xoren Lyons  
Todd Anderson, MOA Notcho

Staff

Charlie Weaver  
HB SE SH RB  
Dusk Davies MA  
SM DU JA  
PM MK