



Minnesota Regional Transit
Board: Records.

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REGIONAL TRANSIT BOARD

Mears Park Centre
St. Paul, Minnesota 55101
612/229-2700

MEETING OF THE REGIONAL TRANSIT BOARD

Monday, October 21, 1991
Mears Park Centre Chambers
4:00 p.m.

AGENDA

- A. CALL TO ORDER AND ROLL CALL
- B. APPROVAL OF AGENDA
- C. OATH OF OFFICE - RUBY HUNT
- D. APPROVAL OF MINUTES
 - 1. Policy Committee of the Whole, July 29, 1991
 - 2. Administration and Finance Committee of the Whole, July 29, 1991
 - 3. Regional Transit Board, August 5, 1991
 - 4. Administration and Finance Committee of the Whole, August 12, 1991
 - 5. Public Hearing, August 12, 1991
 - 6. Regional Transit Board, September 30, 1991
 - 7. Administration and Finance Committee, October 1, 1991
 - 8. Regional Transit Board, October 3, 1991
 - 9. Regional Transit Board, October 7, 1991
- E. CHAIR'S REPORT
 - 1. Resolution of Appreciation - John T. Finley
 - 2. Appointment of RTB Vice Chair, Chair of Legislative Committee, and Policy Committee Assignment
 - 3. Rideshare Advisory Committee Appointment
- F. EXECUTIVE DIRECTOR'S REPORT
 - 1. Proposal for Metro Mobility Eligibility Criteria Development
 - 2. Metro Mobility Fare Changes (material will be mailed separately)

G. REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

1. Financial Statements - August 1991
2. Renewal of Regional Transit Board's Insurance Coverages
3. Adoption of 1992 RTB Property Tax Levy, Resolution No. 91-12

H. PUBLIC COMMENT

I. OTHER BUSINESS

Michael J. Ehrlichmann
Chair

**REGIONAL TRANSIT BOARD
ROLL CALL AND ATTENDANCE SHEET**

DATE: 10/21

BOARD OR COMMITTEE: Board

Member Name	Present	Vote	Vote	Vote	Vote	Vote	Vote	Vote	Vote
ISSUE		<u>Rev-JF</u>					91-12		
Mike Ehrlichmann	✓				Y			Y	
Maryann Campo	✓				abs.			Y	
Doris Caranicas	✓				Y			Y	
Sharon Feess	✓				Y			Y	
John Finley	✓				Y			Y	
Ruth Franklin	✓				Y			Y	
Val M. Higgins	✓				abs.			Y	
Sandra Hilary	✓				Y			Y	
Don Scheel	✓				Y			Y	
Richard Wedell	✓				Y			Y	
Tom Workman	✓				abs.			Y	
<u>Ruby Hunt</u>	✓								
Visitors									
<u>Sharon McAlister</u>									
<u>Arnie Gatzel</u>									



RESOLUTION OF APPRECIATION

Resolution No. 91-15

WHEREAS, Commissioner John T. Finley was appointed to the Regional Transit Board in August 1989; and

WHEREAS, As Vice Chair of the Regional Transit Board, member of its Administration and Finance Committee, and liaison to the Joint Light Rail Transit Advisory Committee, Commissioner Finley has tirelessly devoted his time and energy toward advancing public transit in the Twin Cities Metropolitan Area; and

WHEREAS, As a life-long resident of St. Paul, Commissioner Finley has honorably and ably served the citizens of the City of St. Paul and Ramsey County and has made important contributions to the quality of life in the community, particularly in the judicial, environmental, transportation, government and the arts. He has initiated and strengthened services to the elderly, disabled and children of the community; and

WHEREAS, With his extensive knowledge and understanding of the needs of the citizens of the Metropolitan Area, Commissioner Finley has provided this board with the benefit of his insight and vision in planning for the future of transit in this community, the effects of which will be felt well into the twenty-first century.

NOW, THEREFORE, BE IT RESOLVED:

THAT the Regional Transit Board congratulates Commissioner John T. Finley on his very successful tenure as a member of the board and recognizes the outstanding contributions he has made to develop a transit system that best serves the needs of the people of this Region.

BE IT RESOLVED:

THAT the members and staff of the Regional Transit Board extend our sincere appreciation to Commissioner Finley and our best wishes for success in his future endeavors.

Adopted this twenty-first day of October 1991.

Michael J. Ehrlichmann
Chair

Mary Fitzgerald
Secretary



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
229-2700

DATE: October 16, 1991
TO: Members of the Regional Transit Board
FROM: Michael J. Ehrlichmann
RE: Appointments

John Finley was Vice Chair of the board and a member of the Policy Committee so it is necessary now to make new appointments.

In preparation for the upcoming legislative session, we must begin to prepare our legislative program.

RECOMMENDATION:

That the Regional Transit Board appoint Donald G. Scheel to the office of Vice Chair of the Regional Transit Board;

That Ruby Hunt be appointed to the Policy Committee;

That Tom Workman be appointed Chair of the Legislative Committee; Doris Caranicas, Vice-Chair; and that all members of the board be appointed to the committee.

The above appointments are effective immediately.

mff
Encl.



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
229-2700

DATE: October 15, 1991
TO: Members of the Regional Transit Board
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The above appointments are effective immediately.

mff
Encl.

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
612/292-8789

DATE: October 15, 1991
TO: Chair and Members of the Regional Transit Board
FROM: Mike Kuehn, Community Relations Coordinator *MK*
SUBJECT: Appointment to the Rideshare Advisory Committee

ACTION REQUESTED

The board is asked to approve the selection of the final individual board member's recommendation for appointment to the Rideshare Advisory Committee.

BACKGROUND

When the Regional Transit Board approved appointments to the Transit Accessibility and Rideshare Advisory Committee at the September 16 meeting, a few positions remained to be filled to the Rideshare Advisory Committee. Since that time, three additional board members' selections for the Rideshare Advisory Committee have been approved and only this last appointment needs board approval.

FINDINGS AND CONCLUSIONS

The additional member to the Rideshare Advisory Committee that that is recommended is:

District G - Audrey Swartz

RECOMMENDATION

That the Regional Transit Board approve this recommendation for appointment to the Rideshare Advisory Committee.

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
612/292-8789

DATE: October 15, 1991

TO: Regional Transit Board

FROM: Cynthia Curry, Senior Project Manager 
Mary O'Hara-Anderson, RTB Consultant 

SUBJECT: Proposal for Metro Mobility Eligibility Criteria Development

SUMMARY

This memorandum describes the proposal for developing revised Metro Mobility eligibility criteria. No action is required, only an endorsement of the proposal.

DISCUSSION

The Regional Transit Board is making an effort to create a more efficient and cost effective paratransit program. The Regional Transit Board is attempting to ensure that transportation services are provided to those individuals who have no other transportation alternative based on functional limitations. On September 16, 1991 the Regional Transit Board approved the Metro Mobility eligibility and certification work program. The work program outlined the tasks involved in establishing new eligibility criteria and certification procedures for the Metro Mobility program. One of the key tasks of the work program was the establishment of an eligibility and certification task force. The composition of the task force includes medical and rehabilitation professionals, transit professionals and persons from the disability community. The purpose of the task force is to assist the RTB in developing the criteria and assessing the certification process.

In seeking medical and rehabilitation professionals who address the functional assessment of person with disabilities, the RTB has received a proposal from Sister Kenny Institute, a division of Abbott Northwestern Hospital. Sister Kenny Institute is a full-service acute care physical rehabilitation facility. The staff members of Sister Kenny are registered physical and occupational therapists, who specialize in assessing functions that relate to person with disabilities. Sister Kenny has proposed a team of physical and occupational therapists that would assess the physical demands required in performing the task of boarding or alighting the vehicles that are available to persons with disabilities. The other members of the team will assist in defining the eligibility criteria and developing a model that will evaluate the functional capacities of persons certified for Metro Mobility. The final criteria and assessment model is projected to be completed by December 1, 1991. Following the criteria development, a public hearing will be held.

Regional Transit Board
October 15, 1991
Page 2

RECOMMENDATION

That the Regional Transit Board:

- endorse the members of the task force from Sister Kenny Institute; and
- approve the expenditures of funds for the analysis requirements performed by the physical and occupational therapist at an hourly rate of \$85 for 21 hours, not to exceed \$1785.

10/15/91

To: Board Members

In this separate section are:

- Minutes that will be acted upon at the October 21 meeting
- An informational item on the Administration and Finance Committee agenda of October 22.
- A new calendar--please throw the old one away.

Mary



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

Minutes of the Meeting of the
POLICY COMMITTEE OF THE WHOLE
Mears Park Centre Chambers
July 29, 1991

MEMBERS PRESENT: Sandy Hilary, Chair; Michael Ehrlichmann; Maryann Campo; Doris Caranicas; Sharon Feess; Ruth Franklin; Val Higgins; Don Scheel; Richard Wedell; Tom Workman

MEMBERS ABSENT: John T. Finley

OTHERS PRESENT: Carole Faricy, Mike Christenson, Arnie Entzel, Metropolitan Transit Commission; Dick DeVries, Karen Lyons, Natcho Diaz, Metropolitan Council; Kathy DeSpeigeleare, Ramsey County; Diane Harberts, Southwest Metro; Mike Hoffman; Gregory Andrews, Howard Blin, Cynthia Curry, Stephanie Eiler, Suzanne Hanson, Judy Hollander, Paul Moline, Sherry Munyon, Dan Murray, Mike Opatz, Len Simich, Kathy Grochowski; Regional Transit Board Staff.

APPROVAL OF AGENDA

The chair called the meeting to order at 4:05 p.m. and roll was taken. Franklin moved and Scheel seconded that the agenda be approved. The motion carried unanimously.

REVIEW OF METROPOLITAN COUNCIL'S INITIATIVES FOR A REGIONAL TRANSIT FACILITIES PLAN (INFORMATIONAL)

Natcho Diaz discussed the Metropolitan Council's Initiatives for a Regional Transit Facilities Plan. Diaz reported that between now and February 10, 1992 the plan is to define capital investments that would be beneficial. Components would be prepared by the Metropolitan Council, MnDOT and the RTB.

Michael Ehrlichmann commented that he was encouraged by the efforts of Commissioner Riley and Council Chair Anderson and believes that if the RTB went to the legislature with a consensus of opinion on LRT and a specific direction there may be funding available for LRT.

LIGHT RAIL TRANSIT WORK PROGRAM FOR FIVE-YEAR TRANSIT PLAN UPDATE (INFORMATIONAL).

Stephanie Eiler updated the committee on the Light Rail Transit Work Program for the Five-Year Transit Plan.

REVIEW AND APPROVAL OF MIDWAY CORRIDOR LRT PRELIMINARY DESIGN PLANS

Stephanie Eiler reviewed the July 22 staff report. Caranicas moved and Campo seconded:

That the Regional Transit Board submit comments 1 through 8 on the Midway Corridor Preliminary Design Plans to Ramsey County Regional Rail Authority, the designated receiver of comments for the two rail authorities, for its consideration and appropriate action.

The motion carried unanimously.

REVIEW AND APPROVAL OF MINNEAPOLIS NORTHEAST LRT CORRIDOR DRAFT ENVIRONMENTAL IMPACT STATEMENT (DEIS)

Stephanie Eiler reviewed the July 2 staff report. Franklin moved and Caranicas seconded:

That the Regional Transit Board submit comments 1 through 15 on the Northeast LRT Corridor Draft Environmental Impact Statement to the Hennepin County Regional Railroad Authority and the Anoka County Regional Railroad Authority.

The motion carried unanimously.

ACCESSIBLE TRANSIT IMPLEMENTATION PLAN - WORK PROGRAM (INFORMATIONAL)

Garneth Peterson reviewed the July 22 staff report with the committee. No action was requested.

OTHER BUSINESS

Michael Ehrlichmann reported on the Americans with Disabilities Act (ADA) regulations. The regulations would not be out until August 9, but that the RTB will be holding an ADA Forum on August 15 and to please mark your calendars.

Chair Hilary approved of Mr. John Tracy Anderson be given five minutes to address the committee on why he wants the St. Paul Seat on the MTC.

There being no further business, Hilary moved and Caranicas seconded that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 5:10 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Policy Committee of the Whole of July 29, 1991.

Respectfully submitted,

Kathy Grochowski
Acting Secretary

Approved this _____ day of _____ 1991.



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

Minutes of the Meeting of the
ADMINISTRATION AND FINANCE COMMITTEE OF THE WHOLE
Mears Park Centre Chambers
July 29, 1991

MEMBERS PRESENT: Ruth Franklin, Chair; Michael Ehrlichmann; Maryann Campo; Doris Caranicas; Sharon Feess; Val Higgins; Sandra Hilary; Don Scheel; Richard Wedell; Tom Workman

MEMBERS ABSENT: John T. Finley

OTHERS PRESENT: Carole Faricy, Mike Christenson, Arnie Entzel, Metropolitan Transit Commission; Dirk DeVries, Karen Lyons, Natcho Diaz, Metropolitan Council; Diane Harberts, Southwest Metro; Neil Bakkenist, Theresa Robinson, Roger Huss, University of Minnesota; Gregory Andrews, Howard Blin, Suzanne Hanson, Judy Hollander, Dave Jacobson, Ed Kouneski, Sherry Munyon, Mike Opatz, Len Simich, Dale Ulrich, Kathy Grochowski, Regional Transit Board staff.

The Chair called the meeting to order at 5:10 p.m. and roll was taken.

APPROVAL OF THE AGENDA

Workman moved and Caranicas seconded approval of the agenda. The motion was unanimously approved.

CONSULTANT SELECTION - MARKET RESEARCH STUDY

Suzanne Hanson reviewed the staff report of July 24. Ehrlichmann moved and Caranicas seconded:

That the decision to enter into a contract with Ilium Associates, Inc. be sent to the full Board for consideration.

The motion failed.

Discussion about the concerns over using Ilium Associates, Inc followed. Hilary moved and Workman seconded:

That the Regional Transit Board authorize the Executive Director to enter into a contract with Ilium Associates, Inc. for an amount not exceed \$69,000.

The motion passed with (Ehrlichmann voted "no")

RTB/UNIVERSITY OF MINNESOTA ROUTE 52 CONTRACT

Franklin said she was responsible for requesting that all information from past years on the University of Minnesota Route 52 be setn to committee members for their review.

University of Minnesota representative Neil Bakkenist spoke in defense of the University's parking policies and that they have a full time parking committee that examines the University's parking needs. Caranicas suggested that there be a friendly amendment that the University report back to the RTB yearly. Hilary disagreed, she felt the University should report back sooner than a year. Ehrlichmann said that the issue of the University should be placed on the Policy Committee agenda. Hilary said she wants a date and time for the University to report back. Ehrlichmann said it should be after completion of the University parking survey.

Caranicas moved and Higgins seconded:

That the Regional Transit Board authorize the Executive Director to enter into a contract agreement with the University of Minnesota for the period July 1, 1991 through June 30, 1993 for the funding of Route 52 in an amount not to exceed \$966,191.

The committee also agreed that the University of Minnesota report back their progress on increasing transit ridership within one year.

The motion passed (Ehrlichmann voted "no").

There being no further business, Campo moved and Caranicas seconded that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 6:20 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Administration and Finance Committee of the Whole of July 29, 1991.

Respectfully submitted,

Kathy Grochowski
Acting Secretary

Approved this _____ day of _____ 1991.



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
August 5, 1991

MEMBERS PRESENT: Michael Ehrlichmann, Chair; Maryann Campo; Doris Caranicas; Sharon Feess; John Finley; Ruth Franklin; Val Higgins; Sandra Hilary; Don Scheel; Richard Wedell; Tom Workman

OTHERS PRESENT: Charlie Weaver, Legal Counsel; Mike Robertson, Larkin, Hoffman, Daly & Lindgren; Carole Faricy, Arnie Entzel, Bruce Nawrocki, Todd Paulsen, Mike Christenson, Metropolitan Transit Commission; Karen Lyons, Natcho Diaz, Dirk DeVries, Metropolitan Council, Mary O'Hara Anderson, Gregory Andrews, Howard Blin, Stephanie Eiler, Suzanne Hanson, Judy Hollander, Mike Keuhn, Paul Moline, Sherry Munyon, Becky Scudder, Dale Ulrich, Kathy Grochowski, Regional Transit Board staff.

The Chair called the meeting to order at 4:10 p.m. and roll was taken.

APPROVAL OF THE AGENDA

Feess moved and Scheel seconded approval of the agenda. The motion was unanimously approved.

APPROVAL OF MINUTES

Caranicas moved and Finley seconded:

That the Regional Transit Board approve the minutes of the following meetings:

Revised Administration and Finance Committee Meeting of June 10, 1991

Administration and Finance Committee Meeting of July 15, 1991

Regional Transit Board Meeting of July 22, 1991

The motion was unanimously approved.

CHAIR'S REPORT

Driver of the Month Award

The award was presented by Doris Caranicas to Loretta Meckel a Metro Mobility Driver.

Hilary moved and Caranicas seconded:

That August 30 would be the deadline for Board Members to decide what committees they would like to sit on.

Motion was unanimous approved.

Caranicas moved and Franklin seconded:

That the Regional Transit Board approve the process and time line as outlined for filling the expired position on the Transit Accessibility Advisory Committee and the Rideshare Advisory Committee.

The motion was unanimously approved.

REPORT OF THE POLICY COMMITTEE OF THE WHOLE

Committee Chair Hilary reviewed the actions taken at the meeting of July 29, 1991.

Review and Approval of Midway Corridor LRT Preliminary Design Plans

Hilary moved and Finley seconded:

That the Regional Transit Board submit comments 1 through 8 on the Midway Corridor Preliminary Design Plans to Ramsey County Regional Railroad Authority, the designated receiver of comments for the two rail authorities, for its consideration and appropriate action.

The motion was unanimously approved.

Review and Approval of Minneapolis Northeast LRT Corridor Draft Environmental Impact Statements (DEIS)

Hilary moved and Franklin seconded:

That the Regional Transit Board submit comments 1 through 15 on the Northeast LRT Corridor Draft Environmental Impact Statement to the Hennepin County Regional Railroad Authority and the Anoka County Regional Railroad Authority.

The motion was unanimously approved.

REPORT OF THE SPECIAL ADMINISTRATION AND FINANCE
COMMITTEE OF THE WHOLE

Committee Chair Franklin reviewed the actions taken at the meeting of July 29, 1991.

Consultant Selection - Market Research

Franklin moved and Feess seconded:

That the Regional Transit Board authorize the Executive Director to enter into a contract with Ilium Associates, Inc. for an amount not to exceed \$69,000.

The motion was unanimously approved.

RTB/University of Minnesota Route 52 Contract

Franklin moved and Feess seconded:

That the Regional Transit Board authorize the Executive Director to enter into a contract agreement with the University of Minnesota for the period July 1, 1991 through June 30, 1993 for the funding of Route 52 in an amount not to exceed \$966,191.

That the University of Minnesota report back their progress on increasing transit ridership within one year.

The motion was unanimously approved.

METROPOLITAN TRANSIT COMMISSION APPOINTMENTS

Chair Ehrlichmann explained the procedures of how the RTB appoints MTC Commissioners. Charlie Weaver decided which seat would be voted on first by flipping a coin - heads won, Carole Faricy's seat was voted on first. A roll call vote was taken - those voting for Mairs included: Campo; Feess; Franklin; Higgins; Scheel; Workman. Those voting for Faricy included: Caranicas; Finley; Hilary; Wedell; Ehrlichmann. Robert Mairs was elected by a vote of 6 to 5 to fill the St. Paul Seat. A roll call vote was taken for the Suburban Full Service Seat - those voting for Paulson included: Caranicas; Feess; Finley; Hilary; Wedell; Ehrlichmann. Those voting for Razidlo included: Campo; Franklin; Higgins; Scheel; Workman. Todd Paulson was re-elected by a vote of 6 to 5 to the Suburban Full Service Seat.

Chair Ehrlichmann congratulated the newly elected Commissioner, Robert Mairs and Commissioner Paulson on his re-election. Ehrlichmann also thanked and praised Carole Faricy on the outstanding job she has done, and expressed his regrets on losing her as Chair of the Metropolitan Transit Commission.

Finley also recognized the fine job Carole Faricy had done as Chair of the MTC. Finley also tendered his resignation, effective immediately, as a member of the Regional Transit Board, stating that his other commitments keep him from giving as much time as he feels the job needs. Finley also suggested that Ramsey County Commissioner Ruby Hunt would make a good replacement for him. Chair Ehrlichmann expressed his surprise and disappointment, saying he was shocked and concerned by his resignation. Hilary

acknowledged Carole Faricy's work and also expressed that she would miss Finley, especially his knowledge of LRT. Scheel said he'd miss Finley. Wedell expressed his feelings Commissioner Finley's resignation and how he'll miss having a County Commissioner on the board as well as praising Carole Faricy on her work, then wished them both good luck.

Arnie Entzel MTC, said that he hoped that the new RTB Board Members and MTC Commissioners would not become embroiled in party politics, rather keep to business and keep regular route fully funded.

OTHER BUSINESS

There being no other business, Chair Ehrlichmann moved, Workman seconded that the meeting be adjourned. The motion was unanimously approved and the meeting adjourned at 4:40 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of August 5, 1991.

Respectfully submitted,

Kathy Grochowski
Acting Secretary

Approved this _____ day of _____ 1991.



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

Minutes of the Meeting of the
Administration and Finance Committee of the Whole
Mears Park Centre Room A
August 12, 1991

MEMBERS PRESENT: Ruth Franklin, Chair; Michael Ehrlichmann; Maryann Campo; Doris Caranicas; Sharon Feess; Val Higgins; Don Scheel; Richard Wedell; Tom Workman

MEMBERS ABSENT: John T. Finley, Sandra Hilary

OTHERS PRESENT: Charles Weaver, Legal Counsel; Arnie Entzel, MTC; Diane Harberts, Southwest Metro; Mary O'Hara Anderson; Karen Lyons, Metropolitan Council; Mary Jo Nichols; Gregory Andrews, Howard Blin, Suzanne Hanson, Dave Jacobson, Ed Kouneski, Clete Luberts, Paul Moline, Sherry Munyon, Dan Murray, Randy Rosvold, Becky Scudder, Len Simich, Dale Ulrich, Kathy Grochowski, Regional Transit Board staff.

The Chair called the meeting to order at 4:10 p.m. and roll was taken. Feess moved and Caranicas seconded that the agenda be approved. The motion was unanimously approved.

JUNE FINANCIAL STATEMENTS

Clete Luberts reviewed the July 30 staff report. Caranicas moved and Wedell seconded.

That the Regional Transit Board receive the June, 1991 financial statements and direct that they be placed on file.

Wedell questioned how long the RTB could deal with the cash decline on a continued basis, and that Metro Mobility needs to be brought back for some discussion. Dale Ulrich said that the RTB is aware of the low cash flow and the reason for it. Ehrlichmann said that the low cash flow may have been affected by the new DAC legislation and the Americans with Disabilities Act.

The motion was unanimously approved.

SW METRO PARK & RIDE BOND SALE REQUEST

Dale Ulrich reviewed the August 2 staff report. Ehrlichmann asked whether or not the RTB can purchase vehicles and lease them for Metro Mobility? Greg Andrews said that the RTB cannot use bond proceeds and then give monies to vendors. Higgins asked, whose bonds are they, and whose obligation are they? Dale Ulrich replied that the

Metropolitan Council issues the general obligation bonds as its debt. The RTB levies taxes to repay the debt service on the bonds. The metropolitan agencies have had the Metropolitan Council issue and sell bonds for them, it's easier to have one agency do it.

Ehrlichmann moved and Higgins seconded:

That the Regional Transit Board request the Metropolitan Council to issue \$2,700,000 of general transit bonds to effect the board's implementation plan.

The motion was unanimously approved.

BLOOMINGTON CIRCULATOR CONTRACT APPROVAL

Len Simich reviewed the August 2 staff report. Caranicas moved and Higgins seconded:

That the Regional Transit Board authorize its Executive Director to enter into a contract with Medicine Lake Bus Company to operate the Bloomington Crosstown Circulator for an amount not to exceed \$417,737 for the period November 1, 1991 through October 31, 1993 with options to extend the contract for two additional one-year periods.

The motion was unanimously approved.

1992-94 UMTA TRANSPORTATION IMPROVEMENT PROGRAM APPROVAL

Dave Jacobson reviewed the July 31 staff report. Caranicas moved and Fees seconded:

That the Regional Transit Board approve the transit section of the 1992-1994 Transportation Improvement Program for submittal to the Metropolitan Council.

The motion was unanimously approved.

HASTINGS TRAC 1991 CONTRACT AMENDMENT

Mike Opatz reviewed the July 22 staff report. Scheel moved and Caranicas seconded:

That the Regional Transit Board authorize its Executive Director to amend the City of Hastings 1991 contract to an amount not to exceed \$82,172.

The motion was unanimously approved.

There being no other business, the meeting was adjourned at 5:00 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Administration and Finance Committee of the Whole meeting of August 12, 1991.

Respectfully submitted,

Kathy Grochowski

Acting Secretary

Approved this _____ day of _____ 1991.



Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

Minutes of the
Public Hearing on the 1992 Proposed RTB Budget
Mears Park Centre Chambers
August 12, 1991

MEMBERS PRESENT: Ruth Franklin, Chair; Michael Ehrlichmann; Maryann Campo; Doris Caranicas; Sharon Feess; Val Higgins; Don Scheel; Richard Wedell; Tom Workman

MEMBERS ABSENT: John Finley; Sandra Hilary

OTHERS PRESENT: Charlie Weaver, Legal Counsel; Arnie Entzel, Metropolitan Transit Commission; Diane Harberts, Southwest Metro; Karen Lyons, Metropolitan Council; Mary Jo Nichols; Mary O'Hara Anderson; Gregory Andrews, Howard Blin; Suzanne Hanson; Dave Jacobson; Ed Kouneski; Paul Moline; Sherry Munyon; Dan Murray; Randy Rosvold; Becky Scudder; Len Simich; Dale Ulrich, Kathy Grochowski, Regional Transit Board staff.

Chair Franklin called the meeting to order at 5:05 p.m. Franklin reported that:

The Purpose of the public hearing is to hear comments on the proposed 1992 budget.

A proposed budget is required by statute to be prepared by August 1 of each year, and to be offered for a public hearing before August 15.

The 1992 budget will be reviewed in detail by the Administration and Finance Committee in October and November, and a final 1992 budget will be adopted by December 15.

The 1992 proposed budget anticipates 1992 revenues of \$94.5 million and total expenditures in the fifteen work programs of \$93.5 million.

The Board would be pleased to hear from anyone wishing to comment on the proposed budget at this time.

PUBLIC COMMENT

Diane Harberts, Southwest Metro; stated that she wants creative ways to get additional initiatives, policies, etc. for suburban transit.

Mary O'Hara Anderson; stated that she has observed that contract compliance should become a priority, especially for Metro Mobility, and that Metro Mobility providers should be included in the RTB Providers Committee. O'Hara also stated that there should be a provision for consequences when contracts are not completed.

Michael Ehrlichmann commented that the board members need to think about what committee they want to serve on.

There being no additional business, Ehrlichmann moved and Caranicas seconded that the meeting be adjourned. The motion was unanimously approved and the Public Hearing on the 1992 Proposed RTB Budget was adjourned at 5:15 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Public Hearing the 1992 RTB Budget of August 12, 1991.

Respectfully submitted,

Kathy Grochowski
Acting Secretary

Approved this _____ day of _____ 1991.



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

**Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
September 30, 1991**

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Maryann Campo; Doris Caranicas; Sharon Feess; John T. Finley; Ruth Franklin; Val M. Higgins; Sandra Hilary; Don Scheel; Tom Workman and Richard Wedell

OTHERS PRESENT: Michael Robertson, legal counsel; Dirk deVries, Bonnie Featherstone and Karen Lyons, Metropolitan Council; Arnie Entzel, Amalgamated Transit Union; Chris Gran, Metro Mobility Administrative Center; Mary O'Hara Anderson; Jerry Hayes, Minnesota State Council on Disability; Morgan Grant, Chair of the Transit Accessibility Advisory Committee and member of United Handicapped Federation; Roger Blohm, United Handicapped Federation; Gregory Andrews, Dale Ulrich, Howard Blin, Suzanne Hanson, Cynthia Curry and Mary Fitzgerald, Regional Transit Board staff

Chair Ehrlichmann called the meeting to order at 4:10 p.m. and roll was taken.

APPROVAL OF THE AGENDA

Franklin moved and Caranicas seconded approval of the agenda. The motion was unanimously approved.

APPROVAL OF MINUTES

Feess moved and Caranicas seconded approval of the minutes of the Administration and Finance Committee meeting on September 16, 1991 and the Regional Transit Board meeting of September 16, 1991. The motion was unanimously approved.

The chair noted that if member so choose, minutes of past meetings can be put back on the agenda after approval and reconsidered.

CHAIR'S REPORT

The chair said the Metropolitan Council held a public hearing at 3:30 p.m. today to hear testimony from applicants to the Precinct A position on the board. Ramsey County Commissioner Ruby Hunt was the only applicant and the council is expected to take action on October 10.

This meeting is held to adopt a proposed fare structure that will be published in the announcement of a public meeting to be held October 8 at 6 p.m. The board will not adopt a fare structure without input from the public and the Transit Accessibility Advisory Committee (TAAC).

METRO MOBILITY FARE PROPOSAL

Andrews summarized the his memorandum, dated September 30 (Exhibit A), which was distributed before the meeting. Implementation of the proposed fare structure will cost approximately \$1.5 million in the current biennium ending June 30, 1993. TAAC will consider the proposal at a meeting tentatively scheduled for October 9. The board will be asked to adopt the fare structure at its meeting on October 21 with implementation on November 16.

The chair added that today's meeting is not a public hearing or a debate; however, the United Handicapped Federation (UHF) handed out a proposal (Exhibit B) and he invited Roger Blohm to review it.

Blohm reminded the board that many people in the disability community have very few financial resources and increased fares place an additional burden upon them.

Caranicas moved and Hilary seconded:

That the Regional Transit Board:

1. Accept, for purposes of public hearing, the following proposed Metro Mobility fare structure to become effective November 16, 1991:

Base Fare.....	\$1.70
Peak Surcharge.....	\$.50
Zone-Crossing Surcharge.....	\$.50

2. Set a hearing for public comment on Tuesday, October 8, 1991, at 6 p.m. in the Mears Park Chambers; and
3. Authorize the executive director to negotiate changes in reimbursement rates and to execute contract amendments with Metro Mobility providers.

Higgins said that while this action does not constitute approval of the proposed rates, the October 8 meeting will be based on receiving reaction to those rates, putting the board in an untenable position by proposing rates that will add an additional shortfall of \$1.5 million without any proposal on where the \$3.5 to 4 million will come from. Within the last two weeks he discussed the funding situation with someone from the United Handicapped Federation and was told no one can come up with a solution. The board is very sympathetic, but this shortfall is jeopardizing the entire program. For that reason, he will not support the motion.

Ehrlichmann said these rates reflect the maximum under law that can be charged. Beyond that, the board has other issues it must deal with in regard to the revenue shortfall.

Workman agreed with Higgins. He has a problem with the way the proposal is dictated to the board. There are many things over which the board has no control, but it is difficult to vote for approval of an action that increases the debt without any suggestions on how to

solve the problem. The board must talk about its priorities at the Legislature next year. Nothing should be done that will increase the debt.

Ehrlichmann said the Americans with Disabilities Act (ADA) is federal law and leaves the RTB no option except to reduce the fares to comply with the laws. The board will have some options in terms of cutting service.

Campo asked legal counsel if he had studied the action and what his opinion is on the formula used by the board. She asked if the members have any choices. Robertson said he had reviewed the proposal and believes the board must comply with the State Human Rights Act and ADA. The agreement reached with DHR will bring the board into full compliance with both.

Campo asked, if the board approves the recommendation and incurs \$5 million in debt and approaches the Legislature next session, how can RTB ask for relief after the fact? She asked what the legal ramifications will be. Ehrlichmann said the Metro Mobility program has not overspent yet.

The parameters under which the program is operated were imposed within the past few weeks. There are three ways to rectify the situation: raise fares--obviously RTB cannot do that; or reduce the number of people eligible for service. The board adopted a work program for reevaluation and recertification, which will return to the board very soon, but it cannot be implemented quickly. The third method is to deal with costs by modifying the geographic area in which service is required. Prior to ADA, the service area was based on Section 504. With each mainline route terminus considered a dot, a line would be drawn from dot to dot and service provided within that area. ADA takes a different approach to determining the service area, calling for a three-quarter mile line parallel to each mainline route on both sides, a mile and a half strip, depending on density. Staff is examining our system in relationship to those guidelines. When RTB attempted last summer to make service cuts, the negative response was overwhelming and included the Metro Council's request that RTB rescind the action, which it did.

Copies of the public hearing notice (Exhibit C) were distributed. Finley asked Robertson if the board can adjust the structure and establish fares suggested by UHF or keep the hearing notice more flexible so the board can consider other options. Robertson said the notice is adequate since the proposal is the minimum to comply with the law. If the public comments suggest other methods, the board can incorporate them.

Wedell said the board to action to ensure that 70 out of a 200-bus purchase be lift-equipped. That action has now been confirmed by ADA and each year more buses will be added to the fleet until the fleet is entirely replaced with lift-equipped buses. The subsidy for each Metro Mobility ride is over \$8.00, but with the new buses coming on line, the RTB should experiment with allowing free rides to anyone who needs to use the lift-equipment. Such a study would indicate what the new buses can do and may offer some people an alternative to taking the much more costly paratransit ride.

The chair directed staff to confer with the Chair of the Policy Committee and schedule this matter for discussion at an upcoming committee meeting. MTC would have to be included in those discussions.

Higgins said the proposed fares would bring RTB into full compliance; however, he has been disturbed by the DHR position from the beginning. Addressing the audience, he said there will be an opportunity for public input at the October 8 meeting and other

meetings in the future. He asked that they help solve the problem. To tell the board it is being grossly unfair is not helpful. People must recognize the financial problems.

Wedell called the question. Vote was taken and the motion was approved (Campo, Higgins and Workman opposed).

OTHER BUSINESS

Dirk deVries, Chair of the Metropolitan Council's System Committee and Nominating Committee, said that the Nominating Committee will recommend that the council appoint Ramsey County Commissioner Ruby Hunt to the Regional Transit Board, replacing John T. Finley in Precinct A. The council is expected to take action at its October 10 meeting and Commissioner Hunt will join the board on October 15.

There being no other business, the meeting was adjourned.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of September 30, 1991

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this 21st day of October 1991.



REGIONAL TRANSIT BOARD

Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

**Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
September 30, 1991**

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Maryann Campo; Doris Caranicas; Sharon Feess; John T. Finley; Ruth Franklin; Val M. Higgins; Sandra Hilary; Don Scheel; Tom Workman and Richard Wedell

OTHERS PRESENT: Michael Robertson, legal counsel; Dirk deVries, Bonnie Featherstone and Karen Lyons, Metropolitan Council; Arnie Entzel, Amalgamated Transit Union; Chris Gran, Metro Mobility Administrative Center; Mary O'Hara Anderson; Jerry Hayes, Minnesota State Council on Disability; Morgan Grant, Chair of the Transit Accessibility Advisory Committee and member of United Handicapped Federation; Roger Blohm, United Handicapped Federation; Gregory Andrews, Dale Ulrich, Howard Blin, Suzanne Hanson, Cynthia Curry and Mary Fitzgerald, Regional Transit Board staff

Chair Ehrlichmann called the meeting to order at 4:10 p.m. and roll was taken.

APPROVAL OF THE AGENDA

Franklin moved and Caranicas seconded approval of the agenda. The motion was unanimously approved.

APPROVAL OF MINUTES

Feess moved and Caranicas seconded approval of the minutes of the Administration and Finance Committee meeting on September 16, 1991 and the Regional Transit Board meeting of September 16, 1991. The motion was unanimously approved.

The chair noted that if member so choose, minutes of past meetings can be put back on the agenda after approval and reconsidered.

CHAIR'S REPORT

The chair said the Metropolitan Council held a public hearing at 3:30 p.m. today to hear testimony from applicants to the Precinct A position on the board. Ramsey County Commissioner Ruby Hunt was the only applicant and the council is expected to take action on October 10.

This meeting is held to adopt a proposed fare structure that will be published in the announcement of a public meeting to be held October 8 at 6 p.m. The board will not adopt a fare structure without input from the public and the Transit Accessibility Advisory Committee (TAAC).

METRO MOBILITY FARE PROPOSAL

Andrews summarized the his memorandum, dated September 30 (Exhibit A), which was distributed before the meeting. Implementation of the proposed fare structure will cost approximately \$1.5 million in the current biennium ending June 30, 1993. TAAC will consider the proposal at a meeting tentatively scheduled for October 9. The board will be asked to adopt the fare structure at its meeting on October 21 with implementation on November 16.

The chair added that today's meeting is not a public hearing or a debate; however, the United Handicapped Federation (UHF) handed out a proposal (Exhibit B) and he invited Roger Blohm to review it.

Blohm reminded the board that many people in the disability community have very few financial resources and increased fares place an additional burden upon them.

Caranicas moved and Hilary seconded:

That the Regional Transit Board:

1. Accept, for purposes of public hearing, the following proposed Metro Mobility fare structure to become effective November 16, 1991:

Base Fare.....	\$1.70
Peak Surcharge.....	\$.50
Zone-Crossing Surcharge.....	\$.50

2. Set a hearing for public comment on Tuesday, October 8, 1991, at 6 p.m. in the Mears Park Chambers; and
3. Authorize the executive director to negotiate changes in reimbursement rates and to execute contract amendments with Metro Mobility providers.

Higgins said that while this action does not constitute approval of the proposed rates, the October 8 meeting will be based on receiving reaction to those rates, putting the board in an untenable position by proposing rates that will add an additional shortfall of \$1.5 million without any proposal on where the \$3.5 to 4 million will come from. Within the last two weeks he discussed the funding situation with someone from the United Handicapped Federation and was told no one can come up with a solution. The board is very sympathetic, but this shortfall is jeopardizing the entire program. For that reason, he will not support the motion.

Ehrlichmann said these rates reflect the maximum under law that can be charged. Beyond that, the board has other issues it must deal with in regard to the revenue shortfall.

Workman agreed with Higgins. He has a problem with the way the proposal is dictated to the board. There are many things over which the board has no control, but it is difficult to vote for approval of an action that increases the debt without any suggestions on how to

solve the problem. The board must talk about its priorities at the Legislature next year. Nothing should be done that will increase the debt.

Ehrlichmann said the Americans with Disabilities Act (ADA) is federal law and leaves the RTB no option except to reduce the fares to comply with the laws. The board will have some options in terms of cutting service.

Campo asked legal counsel if he had studied the action and what his opinion is on the formula used by the board. She asked if the members have any choices. Robertson said he had reviewed the proposal and believes the board must comply with the State Human Rights Act and ADA. The agreement reached with DHR will bring the board into full compliance with both.

Campo asked, if the board approves the recommendation and incurs \$5 million in debt and approaches the Legislature next session, how can RTB ask for relief after the fact? She asked what the legal ramifications will be. Ehrlichmann said the Metro Mobility program has not overspent yet.

The parameters under which the program is operated were imposed within the past few weeks. There are three ways to rectify the situation: raise fares--obviously RTB cannot do that; or reduce the number of people eligible for service. The board adopted a work program for reevaluation and recertification, which will return to the board very soon, but it cannot be implemented quickly. The third method is to deal with costs by modifying the geographic area in which service is required. Prior to ADA, the service area was based on Section 504. With each mainline route terminus considered a dot, a line would be drawn from dot to dot and service provided within that area. ADA takes a different approach to determining the service area, calling for a three-quarter mile line parallel to each mainline route on both sides, a mile and a half strip, depending on density. Staff is examining our system in relationship to those guidelines. When RTB attempted last summer to make service cuts, the negative response was overwhelming and included the Metro Council's request that RTB rescind the action, which it did.

Copies of the public hearing notice (Exhibit C) were distributed. Finley asked Robertson if the board can adjust the structure and establish fares suggested by UHF or keep the hearing notice more flexible so the board can consider other options. Robertson said the notice is adequate since the proposal is the minimum to comply with the law. If the public comments suggest other methods, the board can incorporate them.

Wedell said the board to action to ensure that 70 out of a 200-bus purchase be lift-equipped. That action has now been confirmed by ADA and each year more buses will be added to the fleet until the fleet is entirely replaced with lift-equipped buses. The subsidy for each Metro Mobility ride is over \$8.00, but with the new buses coming on line, the RTB should experiment with allowing free rides to anyone who needs to use the lift-equipment. Such a study would indicate what the new buses can do and may offer some people an alternative to taking the much more costly paratransit ride.

The chair directed staff to confer with the Chair of the Policy Committee and schedule this matter for discussion at an upcoming committee meeting. MTC would have to be included in those discussions.

Higgins said the proposed fares would bring RTB into full compliance; however, he has been disturbed by the DHR position from the beginning. Addressing the audience, he said there will be an opportunity for public input at the October 8 meeting and other

meetings in the future. He asked that they help solve the problem. To tell the board it is being grossly unfair is not helpful. People must recognize the financial problems.

Wedell called the question. Vote was taken and the motion was approved (Campo, Higgins and Workman opposed).

OTHER BUSINESS

Dirk deVries, Chair of the Metropolitan Council's System Committee and Nominating Committee, said that the Nominating Committee will recommend that the council appoint Ramsey County Commissioner Ruby Hunt to the Regional Transit Board, replacing John T. Finley in Precinct A. The council is expected to take action at its October 10 meeting and Commissioner Hunt will join the board on October 15.

There being no other business, the meeting was adjourned.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of September 30, 1991

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this 21st day of October 1991.



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

**Minutes of the Meeting of the
ADMINISTRATION AND FINANCE COMMITTEE
Mears Park Centre Chambers
October 1, 1991**

Members Present: Ruth Franklin, Chair; Doris Caranicas; Tom Workman; Sharon Feess; Don Scheel

Others Present: Maryann Campo, Michael J. Ehrlichmann, Richard Wedell, Regional Transit Board; Tom Weaver, Metropolitan Transit Commission (MTC); Arnie Entzel, Amalgamated Transit Union; Greg Andrews, Dale Ulrich, Elba Zuniga, Robert Dietrick, Mary Fitzgerald, Regional Transit Board staff

Committee Chair Franklin called the meeting to order at 4:00 p.m. and roll was taken.

Approval of the Agenda

Feess moved and Workman seconded approval of the agenda. The motion was unanimously approved.

Review of the 1992 Regional Transit Board Budget

Andrews said this is the initial meeting to start discussion of the 1992 budget, beginning with an overall presentation on the circumstances under which it was developed. He distributed and discussed his staff report dated October 1, 1991 (Exhibit A).

In response to Workman's questions, Andrews said the second paragraph of his memorandum discusses the budget cuts. He reviewed the measures that have been taken to increase revenue in regular route and Metro Mobility service. There was discussion about the dangerously low level of the fund balance.

Ulrich said the budget is a planning document as opposed to a legal approach to budgeting. Revised pages were distributed (Exhibit B). Dietrick reviewed Program 92-17, Personnel. Andrews reviewed Programs 92-01 and 92-02, RTB Policy Management and Executive Director's Office. Hanson reviewed 92-19, Public Information. Ulrich reviewed Program 92-15, Administration.

Campo asked for a break-out of the building lease costs and asked for a legal opinion on the Public Officials Liability insurance needs for board members.

Ulrich reviewed Program 92-16. Finance.

Other Business

There being no other business, it was moved, seconded and carried that the meeting be adjourned.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Administration and Finance Committee meeting of October 1, 1991.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this 21st day of October 1991.



REGIONAL TRANSIT BOARD
Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101

Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Metro 94 Facility
St. Paul, Minnesota
October 3, 1991

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Maryann Campo; Doris Caranicas; Sharon Feess; Ruth Franklin; Val M. Higgins; Don Scheel; Tom Workman and Richard Wedell

MEMBERS PRESENT: John T. Finley and Sandra Hilary

OTHERS PRESENT: Michael Robertson, Legal Counsel; Mike Christenson, Metropolitan Transit Commission; Frank Boyles, City of Plymouth; Barry Stock, City of Shakopee; Sharon White, Maple Grove Transit System; Beverley Miller, Minnesota Valley Transit; Gregory Andrews, Dale Ulrich, Judy Hollander, Edward Kouneski, Len Simich, Mike Opatz, Suzanne Hanson and Mary Fitzgerald, Regional Transit Board Staff

APPROVAL OF AGENDA

The chair called the meeting to order at 8:30 a.m. and roll was taken.

OPT-OUT PROGRAM BRIEFING

This meeting was called to brief board members on the history of the program and the current situation. Within the next few months the Policy Committee will be presented with staff recommendations concerning Opt-Out issues for discussion and board action.

After reports from RTB staff, representatives of Opt-Out communities briefed the board on their programs. No action was taken and the meeting was adjourned at 11:45 a.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of October 3, 1991.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this 21st day of October 1991.



**Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
October 7, 1991**

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Maryann Campo; Doris Caranicas; Sharon Feess; Ruth Franklin; Val M. Higgins; Sandra Hilary; Don Scheel; Tom Workman and Richard Wedell

MEMBERS EXCUSED: John T. Finley

OTHERS PRESENT: Michael Robertson and Shannon McCambridge, Legal Counsel; Esther Newcome and Dirk deVries, Metropolitan Council; George Skrypek, Diamond Cab Company; Tom Weaver, Metropolitan Transit Commission; Corbin Kidder and Jesse Ellingsworth, RTB Transit Accessibility Advisory Committee; Gregory Andrews, Dale Ulrich, Judy Hollander, Suzanne Hanson, Sherry Munyon, and Mary Fitzgerald, Regional Transit Board Staff

APPROVAL OF AGENDA

The chair called the meeting to order at 4:05 p.m. and roll was taken. Franklin moved and Caranicas seconded that the amended agenda be approved. The motion carried unanimously.

APPROVAL OF MINUTES

Workman moved and Caranicas seconded that the minutes of the Policy Committee meeting of September 23, 1991 be approved. The motion carried unanimously.

CHAIR'S REPORT

Driver of the Month Award - George Skrypek, Diamond Cab Company

Caranicas presented the Driver of the Month Award to George Skrypek of Diamond Cab Company's Metro Mobility program and thanked him for his dedication.

Recognition of Outgoing Advisory Committee Members

The chair presented Certificates of Appreciation to outgoing members of the Transit Accessibility Advisory Committee, Jesse Ellingsworth and Corbin Kidder. Members of the Rideshare Advisory Committee, Virginia Carroll, Bob Owens, Brenda Knapper, Peter Liupakka and Charles LeRoux were not present and their certificates will be delivered to them.

Rideshare Advisory Committee Appointments

The chair noted that Mike Kuehn's October 7 memorandum had been distributed before the meeting. Caranicas moved and Wedell seconded:

That the Regional Transit Board approve the appointment of Steve Billings, District E; Doug Hoskin, District H; and Roger Blohm, Disability Community, to the Rideshare Advisory Committee.

The appointments are effective immediately.

The motion carried unanimously.

REPORT OF THE POLICY COMMITTEE

At its meeting of September 23, 1991, the Regional Transit Board's Policy Committee took the following action:

Research Contract with Center for Transportation Studies

Committee Chair Hilary reviewed the report of the Policy Committee's meeting of September 23, 1991. She moved and Wedell seconded:

That the Regional Transit Board enter into an agreement with the Center for Transportation Studies for \$123,000 to support two research proposals and CTS administration, as itemized below:

1. *Ultrafine Atomization of Alcohol Fuels for Improved Starting and Reduced Emissions*, David Kittelson and Megan Arnold, \$34,734;
2. *Remote Sensing of Particulate Emissions from Heavy-Duty Transit Vehicles*, David Hofeldt and David Kittelson, \$48,080;
3. Center for Transportation Studies, University of Minnesota, \$40,000.

Funds are available in the 1991 budget for the two research projects in Project Number 91-26, Planning and Implementation of New Services. Funding for CTS administration (\$40,000) will be budgeted in 1992 since this is a calendar year expense.

The motion carried unanimously. Hilary commented that the committee took advantage of CTS Director Richard Braun's presence to discuss legislative concerns at length with him.

Review and Comment on St. Paul South Light Rail Transit Corridor Environmental Assessment Worksheet (EAW) and Draft Scoping Decision Document

Hilary moved and Wedell seconded:

That the Regional Transit Board accept the following comments on the St. Paul South Light Rail Corridor Environmental Assessment Worksheet and Draft Scoping Decision Document:

1. The project description in the final Scoping Decision Document should include the estimated cost and ridership for the project.
2. The evaluation of transit service in the Environmental Impact Statement (EIS) should address transit service characteristics, including total transit ridership for both the "build" (LRT) and "no-build" alternatives.
3. The EIS should address the siting process for the possible relocation of the International Airport and its potential ramifications for future LRT service.

The motion carried unanimously.

Review of Metropolitan Council's High-Occupancy Facilities Plan

Hilary moved and Caranicas seconded:

That the Regional Transit Board approve the comments contained in the September 17, 1991 staff report for transmittal to the Metropolitan Council.

The motion carried unanimously.

Other Business

Advisory Committees Appointments

The chair reviewed his September 19 report. Caranicas moved and Feess seconded:

That the Regional Transit Board approve the appointment of Todd Paulson and Michael Vallez to the Regional Transit Board's Marketing Committee; and

That the Regional Transit Board approve the appointment of Don Scheel to the Audit Advisory Committee.

The above appointments are effective immediately upon approval by the board.

The motion carried unanimously.

Executive Session

Citing Minnesota Statute 471.705, subd. 1d(b)(e), the chair explained that under certain limited conditions the board may go into executive session to meet with legal counsel to discuss the Regional Transit Board's pending litigation before the Department of Human Rights. Members met in executive session immediately following adjournment of this meeting.

There being no other business or public comment, Hilary moved and Campo seconded that the meeting be adjourned. The motion was unanimously approved and the meeting adjourned at 4:20 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's meeting of October 7, 1991.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved this 21st day of October 1991.



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
229-2700

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

At its meeting of October 14, 1991 the committee discussed and approved the following recommendations:

Financial Statements - August 1991

The Administration and Finance Committee recommends:

That the Regional Transit Board receive the August 1991 financial statements and direct that they be placed on file.

Renewal of Regional Transit Board's Insurance Coverages

The Administration and Finance Committee recommends:

That the Regional Transit Board authorize the executive director to renew the RTB's insurance policies for general liability, property, business auto, fidelity bond, and workers compensation for the period of October 24, 1991 to October 24, 1992 at a premium of \$8,112 with the RTB's insurance agent of record the Insurance and Surety Specialists.

Adoption of 1992 RTB Property Tax Levy, Resolution No. 91-12

That the Regional Transit Board adopt Resolution 91-12, "Resolution Levying Actual Ad Valorem Property Taxes for 1991, Payable 1992.

Other Business

The next meeting of the committee will be on Tuesday, October 22, for the purpose of continuing review of the 1992 budget.

Ruth Franklin
Chair

mff
10/14/91

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
612/292-8789

DATE: October 17, 1991
TO: Chairman and Members of the Regional Transit Board
FROM: Gregory  Andrews, Executive Director
SUBJECT: Recommended Metro Mobility Fare Changes

SUMMARY

This memorandum recommends that the board adopt the Metro Mobility fare structure, consistent with Americans with Disabilities Act (ADA) regulations, to become effective November 16, 1991. The new fare structure is consistent with the Minnesota Department of Human Rights conciliation agreement.

BACKGROUND

On September 30, 1991, the RTB approved a proposed new Metro Mobility fare structure for the purpose of public hearing and authorized the executive director to negotiate provider contract amendments.

DISCUSSION

The public hearing was set for Tuesday, October 8, 1991, at the RTB. RTB staff had forwarded press releases regarding the public hearing to local newspapers, and the MMAC had mailed a public hearing notice to all Metro Mobility certified riders. An estimated 60 individuals attended the public hearing. About 17 persons made public comments regarding the change in the Metro Mobility fares. Both written and public comments suggested the following:

- the announcement of the public hearing was not timely;
- the proposed fare structure was too high and support for a discounted pass program should be considered by the RTB;
- the concern about the difficulty in handling the coinage required for the new fares; and
- the lack of understanding on zones and how to calculate individual fares.

In response to the questions asked at the public hearing, RTB consultant Mary O'Hara-Anderson and RTB staff have scheduled a series of educational meetings throughout the Twin Cities. The purpose of the meetings is to assist Metro Mobility riders in understanding how to calculate fares, identify where they live within the zones, and explain what constitutes a zone crossing. The MMAC will inform Metro Mobility riders in the Metro Memo about fare changes, new coupons, and other information that will eliminate rider confusion.

Advisory Committee Recommendation

The Transit Advisory Committee (TAAC) met on October 16, 1991. TAAC recommended support for the fare schedule proposed by the RTB until or unless additional funding is made available to the Metro Mobility program. The committee also reaffirmed its support for a discount fare program for frequent Metro Mobility riders and urged the RTB to direct staff to immediately begin to investigate the feasibility of such a program, considering all reasonable approaches including the one proposed by the United Handicapped Federation.

The fiscal impact of the fare change is projected to be an unfunded deficit of \$1.5 million, excluding any cost associated with a discount fare program. If directed by the RTB board, staff would conduct a marketing research study that would investigate the need for a discount program, identify the number of users that would utilize the such a program and develop a cost analysis on possible discount pass options.

Metro Mobility Providers

RTB staff has met with providers on October 3 and 16, 1991, to discuss the operational logistics and administrative issues involved in the implementation of the new fare structure. Staff has proposed new reimbursement rates and a proposed six-month contract extension. Final contract negotiations are expected by the end of this month.

RECOMMENDATION

That the Regional Transit Board:

Adopt the following proposed Metro Mobility fare structure to become effective November 16, 1991:

Base Fare	\$1.70
Peak surcharge	\$.50
Zone-crossing surcharge	\$.50

REGIONAL TRANSIT BOARD
Mears Park Centre, 230 E. Fifth Street, St. Paul, MN 55101

RESOLUTION NO. 91-12

RESOLUTION LEVYING ACTUAL AD VALOREM PROPERTY TAXES

- WHEREAS, the Regional Transit Board is authorized by Minnesota Statutes 473.446, as amended, to levy certain property taxes in the metropolitan area on or before December 30, 1991, and;
- WHEREAS, Minnesota Statutes 473.446, Subd. 1 requires the Regional Transit Board to reduce the property tax to those communities in the Transit Taxing District receiving less than the full peak and off-peak service, and;
- WHEREAS, the Regional Transit Board has defined the level of service provided to communities as the frequency of service received from the Metropolitan Transit Commission and private providers, excluding paratransit services, as specified in the service plans in effect on August 5, 1991;

NOW THEREFORE BE IT RESOLVED THAT, the Regional Transit Board hereby levies upon all taxable property within the Metropolitan Transit Taxing District, as defined in Minnesota Statutes 473.446, Subd. 2, the following amounts:

1.) \$63,760,604 for use by the Regional Transit Board for payment of the expenses of operating transit and paratransit services. This levy is on all taxable property within the Metropolitan Transit Taxing District, except that the levy on taxable property in the following communities is reduced by the following net tax capacity percentages:

County	Community	Reduction
Anoka	Anoka	.510
	Centerville	.765
	Circle Pines	.510
	Coon Rapids	.510
	Lexington	.510
	Lino Lakes	.510
Carver	Chanhassen (part)	.765
	Chaska	.765
Dakota	Apple Valley	.765
	Burnsville	.765
	Eagan	.765
	Lilydale	.765
	Mendota	.765
	Mendota Heights	.510
	Rosemount	.765
	Sunfish Lake	.765

Hennepin	Chanhassen (part)	.765
	Deephaven	.510
	Eden Prairie	.765
	Excelsior	.510
	Greenwood	.510
	Long Lake	.510
	Maple Grove	.765
	Medicine Lake	.765
	Minnnetonka Beach	.510
	Osseo	.765
	Plymouth	.765
	Shorewood	.510
	Tonka Bay	.765
Woodland	.765	
Ramsey	Arden Hills	.765
	Gem Lake	.765
	North Oaks	.510
	Spring Lake Part (part)	.510
	Vadnais Heights	.510
	White Bear Lake (part)	.510
	White Bear Township	.765
Scott	Prior Lake	.765
	Savage	.765
	Shakopee	.765
Washington	Baytown Township	.510
	Birchwood	.765
	Cottage Grove	.510
	Dellwood	.510
	Lake Elmo	.510
	Mahtomedi	.510
	Newport	.510
	Pine Springs	.765
	St. Paul Park	.510
	Willernie	.510
	Woodbury	.510
White Bear Lake	.510	

2.) \$445,456 for principal and interest payments on general obligation certificates of indebtedness of 1979.

3.) \$1,241,994 for principal and interest payments on general obligation certificates of indebtedness of 1985.

4.) \$1,183,408 for principal and interest payments on the Series 1987C issue.

5.) \$2,388,252 for principal and interest payments on the Series 1988B issue.

6.) \$4,988,288 for principal and interest payments on the Series 1990A issue.

7.) \$351,252 for principal and interest payments on the Series 1991 issue.

BE IT FURTHER RESOLVED THAT the Regional Transit Board hereby levies upon all taxable property within the Metropolitan Transit Taxing Area an amount payable in 1992 of **\$525,794** estimated to represent ten percent of the levies 1 through 7 above, pursuant to Minnesota Statutes 473.446, Subd. 1a.

BE IT FURTHER RESOLVED THAT the Executive Director of the Regional Transit Board, on behalf of the board, shall certify these levies to the respective county auditors of the counties in which the taxable property is located and shall certify these levies to the Minnesota Department of Revenue, on or before December 30, 1991.

Adopted this _____ day of _____ 1991

Michael Ehrlichmann, Chair

Mary Fitzgerald, Secretary