



Minnesota Regional Transit
Board: Records.

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REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

**Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
July 20, 1992
4 p.m.**

AGENDA

- A. CALL TO ORDER AND ROLL CALL**
- B. APPROVAL OF AGENDA**
- C. APPROVAL OF MINUTES**
 - 1. Regional Transit Board Meeting, July 6, 1992
- D. CHAIR'S REPORT**
 - 1. Certificate of Appreciation - Sherry Mortenson Brown
 - 2. Appointment to Regional Transit Board's Marketing Committee--**Matthews**
from National
 - 3. Approval of MTC Appointment Process
- E. MEMBERS' REPORTS**
- F. EXECUTIVE DIRECTOR'S REPORT**
- G. ADVISORY COMMITTEE REPORTS**
- H. REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE
(Ruth Franklin, Chair)**
 - A. Financial Statements - May 1992
 - B. Amendment to the 1992-1994 Transportation Improvement Program for
Federal Funding Application from the City of Minneapolis for Downtown
Transportation Improvement Management Program

**Regional Transit Board Agenda
Meeting of July 20, 1992
Page Two**

- C. 1993-1995 Transportation Improvement Program, Approval of Transit Element
- D. Resolution Levying Preliminary Ad Valorem Property Taxes for 1992, Payable 1993, Resolution No. 92-05
- E. 1993 Proposed Budget, Schedule Public Hearing

I. OTHER BUSINESS

J. PUBLIC COMMENT

**Michael J. Ehrlichmann
Chair**



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

**Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
July 20, 1992
4 p.m.**

AMENDED AGENDA

A. CALL TO ORDER AND ROLL CALL

DC/SF **B. APPROVAL OF AGENDA**

DC/RF **C. APPROVAL OF MINUTES**

1. Regional Transit Board Meeting, July 6, 1992

D CHAIR'S REPORT

1. Certificate of Appreciation - Sherry Mortenson Brown
2. Appointment to Regional Transit Board's Marketing Committee--**Matthews from National**
3. Approval of MTC Appointment Process

E. MEMBERS' REPORTS

F. EXECUTIVE DIRECTOR'S REPORT

1. Review of Special State Fair Demonstration Service.

G. ADVISORY COMMITTEE REPORTS

**H. REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE
(Ruth Franklin, Chair)**

- RF/TS* **A. Financial Statements - May 1992**

- RF/SF* **B. Amendment to the 1992-1994 Transportation Improvement Program for Federal Funding Application from the City of Minneapolis for Downtown Transportation Improvement Management Program**



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

At its meeting July 13, 1992 the committee discussed and approved the following recommendations:

Review and Approval of May Financial Statements

The Administration and Finance Committee recommends:

That the Regional Transit Board receive the May, 1992 financial statements and direct that they be placed on file.

Review and Approval of Amendment to the Transportation Improvement Program for Federal Funding Application from the City of Minneapolis for Downtown Transportation Improvement Management Program

The Administration and Finance Committee recommends:

That the Regional Transit Board approve an amendment to the 1992-1994 Transportation Improvement Program to include an application from the City of Minneapolis for funding from the Joint Federal Transit Administration and Federal Highway Administration Operational Action Program.

Review and Approval of 1993-1995 Transportation Improvement Program. Approval of Transit Element

The Administration and Finance Committee recommends:

That the Regional Transit Board approve the transit section of the 1993-1995 Transportation Improvement Program for submittal to the Metropolitan Council.

Review and Approval of Resolution Levying Preliminary Ad Valorem Property Taxes for 1992, Payable 1993, Resolution No. 92-05

The Administration and Finance Committee recommends:

That the Regional Transit Board adopt Resolution No. 92-05, "Resolution Certifying Preliminary Ad Valorem Property Taxes for 1992, Payable 1993."

Review and Approval of 1993 Proposed Budget, Schedule Public Hearing

The Administration and Finance Committee recommends:

That the Regional Transit Board approve the 1993 Proposed Budget for the purpose of holding a public hearing at 5:00 p.m. August 10, 1992 at Mears Park Centre.

Other Business

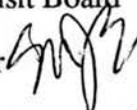
The Committee reviewed and discussed the Metropolitan Transit Commission's 1993 Financial Scenario including the timeline for submittal of additional requested information.

Ruth Franklin
Chair

KAG
7/14/92

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
292-8789

DATE: July 20, 1992
TO: Members of the Regional Transit Board
FROM: Michael J. Ehrlichmann, Chair 
SUBJECT: Metropolitan Transit Commission Appointments

The purpose of this memorandum is to describe the process relating to MTC appointments that I recommend the RTB follow at the August 3, 1992 meeting.

Order of Appointments:

Suburban (No Restriction)
At-Large Representative

Nominating Process:

1. Chair will inform board members of applicants eligible for respective appointments.
2. All applicants for the MTC will be placed in nomination for appointment.
3. Chair will request any additional nominations.

Voting Process:

1. Once nominations have closed, a roll call vote indicating choice of nominee will be requested.
2. Should a single nominee not receive a majority of votes, of members present and voting, another roll call vote will take place with the nominee with the fewest votes eliminated.

Regional Transit Board
July 20, 1992
Page Two

I believe that the process I have described will allow the board to proceed in an expeditious manner. I am requesting that a motion be made endorsing the MTC Commissioner appointment process.

RECOMMENDATION:

That the Regional Transit Board will make its appointments to the Metropolitan Transit Commission according to the process outlined above.

MJE/kag

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
612/292-8789

DATE: July 20, 1992

TO: Members of the Regional Transit Board

FROM: Judith G. Hollander
Director of Planning and Programs

SUBJECT: Proposed MTC State Fair Express Service

SUMMARY

The MTC has proposed to provide special bus service to the State Fair from five shopping centers. A special fare for this service has been proposed. RTB approval of the fare is required. The proposed service is described and a recommendation is offered to approve the special fare, subject to conditions outlined in this memorandum.

BACKGROUND

The MTC has proposed to provide special bus service to the State Fair from five shopping centers: Southdale, Ridgedale, Brookdale, Northtown and Maplewood Mall. It is anticipated that the buses would run for the twelve days of the fair, on an hourly basis between 8:30 a.m. and 3:30 p.m. and between 6:30 p.m. and 12:30 a.m. The fare is proposed to be \$1.00 fare each way for everyone, except for children under age 5 who would ride free. The MTC estimates the cost of the service to be \$71, 629. See the attached memorandum, prepared by MTC staff, for additional information about the service.

This service would be offered in addition to shuttle service contracted for by the State Fair. These shuttles will operate between the fair and various parking lots in the area, including Rosedale Center.

ANALYSIS

The MTC is proposing that State Fair transit service departing from five regional shopping centers be implemented as a demonstration project, primarily intended to attract riders who have not previously or recently used the bus. This type of promotional service was provided during the recent baseball playoffs, Superbowl, and Final Four. The MTC has considered those services as successful in attracting new riders. To this end, the service is proposed to be simple to

James B. ...

Page Two
State Fair Express Service

understand--i.e., a single fare (\$1.00), depart from well-known shopping centers with departure times at both ends of the line at half past the hour. The service would be marketed both locally and in greater Minnesota.

Ridership is estimated between 10 and 30 passengers per one way trip. For the service to "break even," each bus would have to carry an average of 39 passengers. Therefore, it is expected that an RTB subsidy would be required. Ridership estimation for the service can only be approximate for a new service like this and, thus, the demonstration nature of the service is appropriate. However, past experience with special event service has been mixed. Whereas the MTC has concluded that new riders were attracted and may have continued to use transit later, the shopping center expresses that ran in 1991 for the World Series and Super Bowl required greater than anticipated subsidies. Furthermore, in the MTC staff memorandum, declining ridership on State Fair services provided in years past is mentioned.

Generally, staff feels that a policy regarding special event transit services, as well as a process for RTB approval, needs to be established. A variety of policy concerns have been raised by staff and board members regarding the State Fair and other special event transit services. These concerns include whether or not a cost-sharing arrangement with the State Fair should be required and the need to establish an understanding with the MTC that service plans and fares must be approved by the RTB. There needs to be a common understanding as to the objectives that special event services fulfill and at what cost they should be operated.

An evaluation of special event service is needed to answer the question as to the effectiveness of this type of service as both a marketing tool and/or a revenue generator. Specific evaluation criteria need to be established in advance by the RTB in order to determine whether or not the service is successful both as a marketing tool and/or as a cost-effective service that meets regional standards. Results of the demonstration could then be used to establish guidelines for providing special event service in the future.

The special fare, proposed by the MTC for the State Fair express service, seems appropriate, given the primarily promotional nature of the service. Special fares are consistent with adopted fare policies, with RTB approval. However, some have expressed the opinion that convenience fare items and reduced fares for seniors, youth and the disabled should be honored for this service. From a marketing point of view, this could complicate matters, but from a regional equity view would make some sense. Again, this issue, as with the concerns expressed above, points out the need for a special events service policy.

ACTION REQUESTED

That the Regional Transit Board approve the implementation of the proposed State Fair service from five shopping centers, including the special, promotional fare of \$1.00, on the condition that the project be viewed as a demonstration project, and that convenience fare items and reduced fares for seniors, youth and disabled be honored. The board directs its staff to establish evaluation criteria to measure the promotional and operational results of the service and report back to the board in October 1992.

for the 1992 Min State Fairing



METROPOLITAN TRANSIT COMMISSION
560-6th Avenue North, Minneapolis, Minnesota 55411-4398 612/349-7400

July 17, 1992

Memo

To: Judy Hollander, RTB

From: Aaron Isaacs *AI*

Subject: New State Fair Express Service

The purpose of this memo is to describe the new State Fair expresses in greater detail. They were inspired by the successful shopping center expresses that ran in 1991 for the World Series and Super Bowl. They attracted many people who had never before ridden a bus, or had not ridden for years.

In designing this service, the goal has been to make it as simple and user-friendly as possible. It will run hourly on the half-hour from both the shopping centers and the fairgrounds, except for the middle of the peak periods as described below. The fare is as simple as it can be: \$1.00 for all everyone except small children.

This year should be considered a demonstration. Hopefully it will be a success and can continue in future years.

Routes

The expresses would run from the following shopping centers:

- Southdale
- Ridgedale
- Brookdale
- Northtown
- Maplewood Mall

Schedule

All the routes will run for the entire fair, from August 27 through September 7.

Weekdays- Buses will leave hourly, on the half hour from 8:30 AM to 3:30 PM, then 5:30 PM to 12:30 AM. This will avoid the peak hour so no extra peak buses are needed.

Weekends- Buses will leave hourly, on the half hour, from 8:30 AM to 12:30 AM.

Labor Day- Buses will leave hourly, on the half hour, from 8:30 AM to 10:30 PM.

Fares

The fare will be \$1.00 for everyone, except for children under age 5 who will ride free. There will be no senior, minor or handicapped discounts. MTC Convenience Fares will not be honored. No transfers will be issued or accepted.

There are several reasons for having a special fare.

1. It is simple and easy to understand.
2. As with the World Series and Super Bowl expresses, many of the passengers will be first time bus riders. They will not know or understand the regular fare structure, and many of them will not have the exact fare in coins. The alternative to the dollar fare is confusion, and delay, with extra employees stationed at each bus stop. This would significantly increase the cost of the service.
3. Given the large number of minors and seniors that are expected to ride, it is probable that the \$1.00 fare will bring in more revenue than the normal fare.

Marketing

The Fair will market this new service at their expense. It will be part of their overall marketing program. There will be newspaper ads and direct mail. The fair will also give all express customers a \$2.00 discount on fair admission. MTC will spend no money to advertise this service.

For the reasons cited in this memo, the MTC requests that the RTB approve the \$1.00 special fare on the State Fair expresses.

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
292-8789

DATE: July 20, 1992
TO: Members of the Regional Transit Board
FROM: Mike Kuehn, Community Relations Coordinator *MK*
SUBJECT: MTC Appointments Update

Attached are additional letters of recommendation that were received at the office since the July 13 mailing to the Board.

In addition, the applicants have now contacted our office regarding their interview session. The schedule is as follows:

Monday, July 20
Board Meeting
4:30 p.m.
Chambers

Thomas (Jerry) Hayes
Bruce Nawrocki
Lisa Raduenz

Monday, July 27
Committee of The Whole
4:00 p.m.
Room A

Christine Dean
Stephen Harris
Allyson Hartle
Louis Hoffman
Ray Waldron

Again, at next week's interview session and at the August 3 Board meeting, any information and support documentation that we have received concerning the MTC appointments will be made available to the members of the Board.

JOHN KEEFE
COMMISSIONER



PHONE
348-3087
FAX 348-8701

BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

July 20, 1992

Michael J. Erlichmann, Chair & Members
Regional Transit Board
Mears Park Centre
230 East 5th Street
St. Paul, MN 55101

Dear Mr. Erlichmann & Member:

I understand Christine A. Dean has applied for a position on the Metropolitan Transit Commission.

Your appointment of Christine would be, in my judgement, one of the strongest you could make.

I have been acquainted with Chris for more than 15 years. In addition to her obvious educational qualifications and her work experience, I believe she would bring to the Commission some additional, though less tangible assets. She is a well-informed, well-rounded individual, who brings both a measure of practicality and sense of vision to her assignments.

I urge that you consider her favorably for appointment.

Very truly yours,

John Keefe
John Keefe
Commissioner

Post-It™ brand fax transmittal memo 7671		# of pages ▶
To	Michael J. Erlichmann	From
Co.	R.T.B.	Co.
Dept.		Phone #
Fax #	229-2737	Fax #

July 10, 1992

Regional Transit Board
Mears Park Centre
230 East 5th Street
St. Paul, MN 55101

Dear Members of the Regional Transit Board,

I, Audrey Richardson, am writing you to definitely support the appointment of Mr. Jerry Hayes to the Metropolitan Transit Commission. Mr. Hayes and I both serve on the Minnesota State Council on Disability (MSCOD) on the Executive Committee.

During the past year that I have known Mr. Hayes, he has been very supportive of women in leadership roles. In fact, he suggested, nominated and assisted my election as Vice Chair of MSCOD.

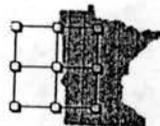
Mr. Hayes is a very qualified and sensitive candidate for the position on the Metropolitan Transit Commission. Once again, I strongly urge you to appoint Mr. Hayes to the Commission.

Respectfully Yours,


Audrey Richardson

Minnesota
State Council
on Disability

Council Address:
121 E. 7th Place
Suite 145
St. Paul, MN 55101



AUDREY RICHARDSON
Legislative Chair
(218) 751-9642
516 14th St. NW
Bemidji, MN 56601

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Voice & TDD
(612) 296-6785
1-800-652-9747 toll-free
Fax (612) 296-5935



DUANE BENSON
Minority Leader
Senator, District 32
Rural Route 2, Box 3
Lanesboro, Minnesota 55949
and
147 State Office Building
St. Paul, Minnesota 55155
Phone: (612) 296-3903

Senate
State of Minnesota

July 15, 1992

Regional Transit Board
Mears Park Center
230 E. 5th Street
St. Paul, MN 55101

Dear Regional Transit Board Members,

I am writing to urge your support in the appointment of Allyson Hartle to the Metropolitan Transit Commission.

We are entering an era in the state's development which will see unprecedented demand on all of the state's transportation systems. In order to meet these demands, it will be imperative for the RTB, MTC, Mn/DOT and the legislature to work closely together in the development of comprehensive transportation solutions. This will require innovation, creative planning, effective communication and close coordination between the RTB, MTC, Mn/DOT, the legislature and the public.

I believe that Allyson Hartle will make an outstanding MTC Commissioner. She possesses the qualities necessary to help guide the MTC into the future. Allyson has a proven track record as an effective leader and communicator of transportation issues. Her credentials at Mn/DOT and the Minnesota Department of Administration speak for themselves. Her legislative experiences, interagency activities and breadth of transportation experience provide her with a tempered background. A background which should prove invaluable in effectively assisting the RTB in meeting our emerging transportation needs.

Sincerely,

Duane Benson
Senate Minority Leader

DB/th





WILLIAM J. NEE
MAYOR

FRIDLEY MUNICIPAL CENTER • 6431 UNIVERSITY AVE. N.E. FRIDLEY, MN 55432 • (612) 571-3450 • FAX (612) 571-1287

July 13, 1992

Mr. Michael Ehrlichmann
Chair
Regional Transit Board
230 East Fifth Street
St. Paul, MN 55101

Dear Mr. Ehrlichmann:

I just read the story in my morning Minneapolis *Star Tribune* concerning appointments to the Metropolitan Transit Commission.

I most emphatically want to support the reappointment of Mr. Bruce Nawrocki to the Commission. Even though Bruce and I have had occasional disagreements, I think he has been an outstanding participant in every governmental activity he has ever served. I say this from my first-hand experience with Bruce on many projects over a period of many years.

I am confident his experience on the Metropolitan Transit Commission is an extremely valuable asset . . . a resource that the Commission cannot afford to dismiss lightly.

Aside from the general question concerning Mr. Nawrocki, I would also like to comment on the issue of making one of the criteria for appointment be that appointees to the Commission be MTC riders (i.e., subsidy consumers).

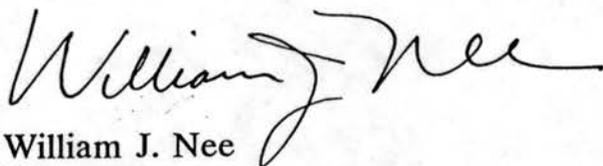
If you feel the need for additional input, it is certainly reasonable to set up a consumers advisory board, and make sure they are included in the decision "loop." But if the MTC will continue to need subsidy from the general taxpayer (as represented by the legislature), you substantially reduce the Commission's credibility with non-consuming taxpayers if MTC decisions are made by those who benefit from the public subsidy they advocate.

Mr. Michael Ehrlichmann
July 13, 1992
Page Two

Experience shows people who benefit from public subsidy can come up with grand ideas the majority of non-benefiting taxpayers will not want to pay for.

Think it over. (And incidentally, Bruce can help balance out those conflicting needs and interests. That is what "contemptible politicians" are good at.)

Sincerely,

A handwritten signature in cursive script that reads "William J. Nee". The signature is fluid and somewhat stylized, with a long horizontal stroke at the end.

William J. Nee
Mayor

WJN:rsc



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101

**Minutes of the Meeting of the
REGIONAL TRANSIT BOARD
July 6, 1992**

MEMBERS PRESENT: Michael J. Ehrlichmann, Chair; Maryann Campo; Doris Caranicas; Sharon Feess; Val M. Higgins; Sandra Hilary; Ruby Hunt; Tom Sather; Don Scheel; Tom Workman

MEMBERS EXCUSED: Ruth Franklin

OTHERS PRESENT: Robert Mairs, Metropolitan Transit Commission (MTC); Arnie Entzel, Amalgamated Transit Union; Gregory L. Andrews, Howard Blin, Randy Rosvold, Sherry Munyon, Becky Scudder, Mary Fitzgerald, RTB staff

CALL TO ORDER AND ROLL CALL

The chair called the meeting to order at 4:10 p.m. and roll was taken.

APPROVAL OF AGENDA

Sather moved and Caranicas seconded that the agenda be approved. The motion carried unanimously.

APPROVAL OF MINUTES

Hunt said the minutes of the June 22, 1992 Policy Committee meeting do not reflect accurately the action and intent of the recommendation approved at that meeting regarding the Draft Environmental Impact Statement for I-35W. In order to clarify the record, she moved and Hilary seconded:

That the Regional Transit Board strongly supports a reconstruction plan for I-35W that assumes pre-construction of light rail transit within the existing easements or right-of-way without the taking of additional residential or commercial property. This action does not affect the corridor priority recommendation of the Regional Transit Facilities Plan.

Scheel noted that he did not attend the June 30 board meeting. With those amendments, Feess moved and Caranicas seconded:

That the Regional Transit Board approved the following minutes, as amended:

Administration and Finance Committee Meeting, June 8, 1992,
Regional Transit Board Meeting, June 15, 1992
Policy Committee Meeting, June 22, 1992
Regional Transit Board Meeting, June 30, 1992

The motion was unanimously approved.

CHAIR'S REPORT

Driver of the Month Award

Doris Caranicas presented the Driver of the Month Award to Earl Jones, a Metro Mobility driver employed by National School Bus, Inc.

Appointment to Marketing Committee

Workman moved and Campo seconded:

That the Regional Transit Board approve the appointment of Mark Leier to the Marketing Committee, effective immediately.

The motion was unanimously approved.

The chair reviewed the upcoming schedule of activities. The Mall of America tour has been scheduled for July 30. Members are asked to contact Mary Fitzgerald to express their preferences on dates and agenda items for the next board retreat.

EXECUTIVE DIRECTOR'S REPORT

Andrews reported that Judy Hollander, Metropolitan Council staff, Minnesota Department of Transportation staff, and Ramsey and Hennepin County rail authority staff went to Washington D.C. on June 10 to brief the Federal Transit Administration (FTA) staff on the current status of the Alternatives Analysis/Draft Environmental Impact Statement for the Central Corridor because FTA has assigned new staff to work with the regional staff. The primary purpose of the trip was to get FTA approval to use grant money that was earmarked two years ago by Congress. Since then Brian Clymer, FTA Chief Administrator, has notified us that the transfer of funds is acceptable. Another meeting, staff to staff, has been scheduled for later this month.

Blin said a group of FTA representatives were here recently to review the findings of the three-day review in June of the local transportation planning process and its conformance with the new federal guidelines. Informally they gave this region high marks for inter-agency cooperation. Improvement is needed in the consolidation of all the agencies' plans into one plan for the entire area. Coincidentally, the agency staffs have been discussing this idea in the past few months. Another comment was that the region lacks a long-range vision for where this area should go. The Metro Council is responsible for that and their Transportation Policy Plan is now four years old and due for revision. Mon/DOT is expected to incur higher costs on road repair and needs to do a better job of evaluating certain projects to evaluate whether they accomplish the goals

they were designed to achieve. That process is lacking. Regarding competitive bidding, we must clarify rules and responsibilities and when MTC will be allowed to do marginal bidding on contracts. The process must be tightened up. MTC has some questions about whether the federal administrators have authority over these issues. There are regulations on the books. Generally, the FTA representatives were positive about the way things are done in our area and indicated the federal investment here is money well spent.

I-394 Transit Service Plan

Rosvold described the plan. Two MTC public hearings are scheduled on the plan to restructure the existing service: the first hearing is later this evening. Beginning this fall there will be all day express service.

In response to Ehrlichmann's question, Blin said the real-time transit information system (TRAVELINK) is still being worked upon and staff expects that a proposal for funding will be presented to the board within the next two months. A two-year test period will start in 1993.

Hilary said staff needs to highlight public hearing notices directed to the board. This is a major change and there should be additional hearings if the turnout is small. Blin said not many people are expected because service is to be added. When the proposal is to eliminate lines, more people tend to come to the public hearing. Caranicas said the timed transfer element has been key to the whole plan for a very long time.

Hilary said she read a reference to the City of Robbinsdale staff report, but she has not seen it and asked that it be sent to her.

REPORT OF THE POLICY COMMITTEE

I-494 Reconstruction Project Draft Environmental Impact Statement

Committee Chair Hilary reviewed the report of the committee's June 22, 1992 meeting. She moved and Campo seconded:

That the Regional Transit Board support Alternative 2A, as outlined in the I-494 Draft Environmental Impact Statement, for submittal to the Minnesota Department of Transportation.

Ehrlichmann asked if business groups are supportive of Alternative 2A. Blin said the Transportation Management Organization (TM)) is still deliberating but they are considering Alternative 2A. Ehrlichmann asked that their official remarks be sent to the board members. Sather asked that in the future all the board members have information before them as to what the alternatives are. The motion carried unanimously.

OTHER BUSINESS

Workman said the Legislative Committee meeting of the 29th was cancelled and must be rescheduled. After discussion, it was agreed the meeting will be held Tuesday, August 11, at 4 p.m.

Andrews reminded members of the Administration and Finance Committee meeting on Tuesday, July 7, 1992, which was called to start the budget process. Ehrlichmann said Franklin's goal is to get board members involved in this process.

There being no other business, Caranicas moved and Scheel seconded that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 4:55 p.m.

There being no other business,, Caranicas moved and Scheel seconded that the meeting be adjourned. The motion was unanimously approved and the meeting was adjourned at 5:05 p.m.

I hereby certify that the foregoing constitutes a true and accurate record of the Regional Transit Board's Administration and Finance Committee meeting of July 6, 1992.

Respectfully submitted,

Mary Fitzgerald
Secretary

Approved by the Regional Transit Board this 20th day of July 1992.



Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

At its meeting July 13, 1992 the committee discussed and approved the following recommendations:

Review and Approval of May Financial Statements

The Administration and Finance Committee recommends:

That the Regional Transit Board receive the May, 1992 financial statements and direct that they be placed on file.

Review and Approval of Amendment to the Transportation Improvement Program for Federal Funding Application from the City of Minneapolis for Downtown Transportation Improvement Management Program

The Administration and Finance Committee recommends:

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Review and Approval of 1993-1995 Transportation Improvement Program. Approval of Transit Element

The Administration and Finance Committee recommends:

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The Administration and Finance Committee recommends:

That the Regional Transit Board adopt Resolution No. 92-05, "Resolution Certifying Preliminary Ad Valorem Property Taxes for 1992, Payable 1993."

Review and Approval of 1993 Proposed Budget, Schedule Public Hearing

The Administration and Finance Committee recommends:

That the Regional Transit Board approve the 1993 Proposed Budget for the purpose of holding a public hearing at 5:00 p.m. August 10, 1992 at Mears Park Centre.

Other Business

The Committee reviewed and discussed the Metropolitan Transit Commission's 1993 Financial Scenario including the timeline for submittal of additional requested information.

Ruth Franklin
Chair

KAG
7/14/92

REGIONAL TRANSIT BOARD
Mears Park Centre, 230 E. Fifth Street, St. Paul, MN 55101

RESOLUTION NO. 92-05

RESOLUTION LEVYING **PRELIMINARY** AD VALOREM PROPERTY TAXES FOR LEVY YEAR 1992,
PAYABLE 1993

WHEREAS, the Regional Transit Board is authorized by Minnesota Statutes 473.446, as amended, to levy certain property taxes in the seven-county metropolitan area; and

WHEREAS, the Regional Transit Board is required by Minnesota Statutes 473.446, subd. 8 to levy a **preliminary** property tax levy to the Minnesota Department of Revenue by August 1, 1992;

NOW THEREFORE BE IT RESOLVED THAT, the Regional Transit Board hereby levies upon all taxable property with the Metropolitan Transit Taxing District, as defined in Minnesota Statutes 473.446, subd. 2, the following amounts:

- 1.) **\$65,020,258** for use by the Regional Transit Board for payment of the expenses of operating transit and paratransit services.
- 2.) **\$502,450** for principal and interest payments on general obligation certificates of indebtedness of 1979.
- 3.) **\$1,376,400** for principal and interest payments on general obligation certificates of indebtedness of 1985.
- 4.) **\$1,103,608** for principal and interest payments on the Series 1987C issue.
- 5.) **\$2,401,114** for principal and interest payments on the Series 1988B issue.
- 6.) **\$4,748,232** for principal and interest payments on the Series 1990A issue.
- 7.) **\$369,456** for principal and interest payments on the Series 1991B issue.
- 8.) **\$386,544** for principal and interest payments on the Series 1991G issue.

BE IT FURTHER RESOLVED THAT, the Regional Transit Board hereby levies upon all taxable property within the Metropolitan Transit Taxing Area an amount payable in 1993 of **\$574,313** estimated to be 10 percent of the levies 1 through 8 above, pursuant to Minnesota Statutes 473.446, subd. 1a.

BE IT FURTHER RESOLVED THAT, the Executive Director of the Regional Transit Board, on behalf of the board, shall certify these preliminary levies to the Commissioner of the Minnesota Department of Revenue on or before August 1, 1992.

Adopted this _____ day of _____ 1992

Michael Ehrlichmann, Chair

Mary Fitzgerald, Secretary

Bruce G. Nawrocki
1255 Polk Place
Columbia Heights, MN 55421

Office: 789-8477

Home: 571-5278

July 20, 1992

STATEMENT TO REGIONAL TRANSIT BOARD ON CANDIDACY FOR M.T.C.

Thank you Mr. Chairman and members of the Board for this opportunity to talk with you about my candidacy for re-appointment to the M.T.C.

Having previously submitted information on my background, I will not duplicate that information now, but would like to discuss with you my motivation for requesting re-appointment.

Since 1960, I have been involved with local government affairs, most of those years as a local elected official. One of the early lessons that I learned from this involvement was that our community, like all others in our metropolitan area, was not an island unto itself, and that solving some of the problems that we faced was best done in cooperation with other units of local government, and I became actively involved in the cooperative process.

Employment, educational, cultural shopping, and entertainment opportunities are spread around our Metropolitan area. Access to those opportunities that best meet individual needs requires a good transportation system, and public transit for many reasons is an important part of that transportation system.

During the 50's and 60's, we experienced a considerable decline in the public transit service being offered in our metropolitan area, in spite of the fact that our metropolitan area was growing very rapidly.

Recognizing the need for improved public transit, but observing that our public transit system of the day was cutting back on service, and not expanding to meet the needs of a growing metropolitan area, I became involved with a committee of local elected officials which had been formed to see what could be done to counteract this decline in public transit services. Working with legislators, the work of this committee lead to the establishment of the M.T.C.

Besides my involvement with the M.T.C., my strong belief in the need for an improved public transit system was the motivation for my involvement in several other groups dealing with transit. I served for many years as a municipal representative on the Metro Council Transportation Advisory Board, and on Transportation, Committees for the Metro League of Cities, the League of Minnesota Cities, and the National League of Cities. I served on the State Transportation Study Board.

(please see other side)

In my capacity of working for a County organization, I have had the opportunity to follow transportation issues from the County perspective, and I have served on advisory committees during the L.R.T. study process. I have also lobbied at both the State and Federal levels on transit issues.

Three years ago when I appeared before this body, I indicated that I would be an active, participating member of the M.T.C., and that I would be working for a good working relationship between the R.T.B. and the M.T.C. I would hope that you would agree that my personal efforts have been in keeping with with my committments of three years ago.

As we look ahead to the next three years, I would make the same committment. With resourses more limited than ever, I believe that this kind of committment is more important than ever. We need to ensure that scarce resourses are used as cost effectly as possible. I would hope that you would agree that my background of knowledge of the M.T.C. and public transit, my background of working with budgets in both the private and public sectors, and my demonstrated willingness to ask the tough questions and make the tough decissions, is worthy of your support.

I believe that it is imperitive that a good working relationship be maintained between the R.T.B. and the M.T.C. Again, I would hope that you would agree that my demonstrated willingness to work with R.T.B. Board Members and staff merits your support of my candidacy. We need to work together to obtain the necessary resourses for public transit, and to ensure that those resourses are used as cost effectively as possible.

Thank you for you consideration of my candidacy for re-appointment to the M.T.C., and I would be happy to respond to any questions that you might have.

Bruce G. Nawrocki
1255 Polk Place
Columbia Heights, MN 55421

Office: 789-8477

Home: 571-5278

July 23, 1992

Michael Ehrichmann, Chair
Regional Transit Board
230 East Fifth Street
St. Paul, MN 55101

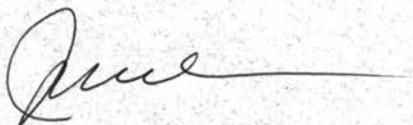
Dear Mike:

Attached is a copy of my remarks made at the July 20th Regional Transit Board Meeting, which I had intended to pass out at the meeting, regarding my candidacy for re-appointment to the Metropolitan Transit Commission.

Should there be further question or comment, I hope that you will not hesitate to call on me.

Thanking you again for your consideration of my candidacy, I am,

Sincerely,



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
292-8789

DATE: July 20, 1992
TO: Members of the Regional Transit Board
FROM: Michael J. Ehrlichmann, Chair 
SUBJECT: Metropolitan Transit Commission Appointments

The purpose of this memorandum is to describe the process relating to MTC appointments that I recommend the RTB follow at the August 3, 1992 meeting.

Order of Appointments:

Suburban (No Restriction)

At-Large Representative

Nominating Process:

1. Chair will inform board members of applicants eligible for respective appointments.
2. All applicants for the MTC will be placed in nomination for appointment.
3. Chair will request any additional nominations.

Voting Process:

1. Once nominations have closed, a roll call vote indicating choice of nominee will be requested.
2. Should a single nominee not receive a majority of votes, of members present and voting, another roll call vote will take place with the nominee with the fewest votes eliminated.

Regional Transit Board
July 20, 1992
Page Two

I believe that the process I have described will allow the board to proceed in an expeditious manner. I am requesting that a motion be made endorsing the MTC Commissioner appointment process.

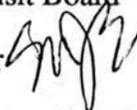
RECOMMENDATION:

That the Regional Transit Board will make its appointments to the Metropolitan Transit Commission according to the process outlined above.

MJE/kag

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
292-8789

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REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
July 20, 1992
4 p.m.

AMENDED AGENDA

- A. CALL TO ORDER AND ROLL CALL
- B. APPROVAL OF AGENDA
- C. APPROVAL OF MINUTES
 - 1. Regional Transit Board Meeting, July 6, 1992
- D. CHAIR'S REPORT
 - 1. Certificate of Appreciation - Sherry Mortenson Brown
 - 2. Appointment to Regional Transit Board's Marketing Committee--**Matthews** from National
 - 3. Approval of MTC Appointment Process
- E. MEMBERS' REPORTS
- F. EXECUTIVE DIRECTOR'S REPORT
 - 1. Review of Special State Fair Demonstration Service.
- G. ADVISORY COMMITTEE REPORTS
- H. REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE (Ruth Franklin, Chair)
 - A. Financial Statements - May 1992
 - B. Amendment to the 1992-1994 Transportation Improvement Program for Federal Funding Application from the City of Minneapolis for Downtown Transportation Improvement Management Program

**Regional Transit Board Agenda
Meeting of July 20, 1992
Page Two**

- C. 1993-1995 Transportation Improvement Program, Approval of Transit Element
- D. Resolution Levying Preliminary Ad Valorem Property Taxes for 1992, Payable 1993, Resolution No. 92-05
- E. 1993 Proposed Budget, Schedule Public Hearing
- I. **MTC APPOINTMENT INTERVIEWS**
- J. **OTHER BUSINESS**
- K. **PUBLIC COMMENT**

**Michael J. Ehrlichmann
Chair**



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

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REGIONAL TRANSIT BOARD
Mears Park Centre Chambers
July 20, 1992
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**Regional Transit Board Agenda
Meeting of July 20, 1992
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**Michael J. Ehrlichmann
Chair**

6/15/92

REGIONAL TRANSIT BOARD

ROLL CALL AND ATTENDANCE SHEET

DATE: 7/20/92 Board

Member Name Present Vote Vote Vote Vote Vote Vote Vote

ISSUE

Resolution # 92-05

- X Mike Ehrlichmann y
- X Maryann Campo y
- X Doris Caranicas absent
- X Sharon Feess y
- X Ruth Franklin y
- X Val M. Higgins y
- X Sandra Hilary y
- X Ruby Hunt y
- X Tom Sather y
- x Don Scheel y
- X Tom Workman y

Visitors

Mike Robertson, MOA
Jerry Hayes, Arnie Entorf
Lisa Radwansky, Bob
Thompson, Tom Johnson
Bruce Newack, Ben Bull
Bob Morris, Mike Ostrum
Det Alexander, ~~Isaac~~ Isaac
 mff

Staff

SM, SA, MA, JH,
HB, ~~BS~~ DV, MR
RR, LS, MO

**Regional Transit Board Agenda
Meeting of July 20, 1992
Page Two**

- RF/SF* C. 1993-1995 Transportation Improvement Program, Approval of Transit Element
- RF/roll call vote* D. Resolution Levying Preliminary Ad Valorem Property Taxes for 1992, Payable 1993, Resolution No. 92-05
- RF/SF* E. 1993 Proposed Budget, Schedule Public Hearing

- I. MTC APPOINTMENT INTERVIEWS**
- J. OTHER BUSINESS**
- K. PUBLIC COMMENT**

**Michael J. Ehrlichmann
Chair**

REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
292-8789

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