



Minnesota Regional Transit
Board: Records.

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REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

REGIONAL TRANSIT BOARD PUBLIC HEARING ON 1993 BUDGET

The Regional Transit Board will hold a public hearing on Monday, August 10, 1992 at 5:00 p.m. in Board Chambers on the 1st floor of Mears Park Centre, 230 E. 5th Street, St. Paul, MN. 55101 on its proposed 1993 Budget. The proposed 1993 Budget is developed pursuant to the requirements of Minnesota Statutes, Sections 473.38 (RTB Budget) and 437.163 (Metropolitan Agency Budget Preparation; Review and Approval).

Interested persons are encouraged to attend this hearing and offer public comment. Sign-language interpreters will be provided. Please call Mary Fitzgerald, board secretary, if you wish to speak at the public hearing. You may also sign up at the hearing. The proposed 1993 Budget may be obtained or examined after August 3, 1992 at the Regional Transit Board offices, 7th floor, Mears Park Centre, 230 E. 5th Street, St. Paul, MN. 55101, telephone: 292-8789.

Michael J. Ehrlichmann

Chair

6/15/92

REGIONAL TRANSIT BOARD
ROLL CALL AND ATTENDANCE SHEET

DATE: _____

Member Name Present Vote Vote Vote Vote Vote Vote Vote Vote

ISSUE

Mike Ehrlichmann	✓								
Maryann Campo									
Doris Caranicas	✓								
Sharon Feess									
Ruth Franklin	✓								
Val M. Higgins									
Sandra Hilary									
Ruby Hunt									
Tom Sather									
Don Scheel	✓								
Tom Workman	✓								

Visitors

Staff

	DU, HB	JH ER
	GLA, DU,	

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REGIONAL TRANSIT BOARD

Mears Park Centre
230 East Fifth Street, St. Paul, Minnesota 55101
612/292-8789

DATE: July 6, 1992
TO: Chair and Members, Administration and
Finance Committee
FROM: Dale Ulrich, Comptroller
SUBJECT: 1993 Proposed Budget

SUMMARY

The RTB is required to hold a public hearing on its Proposed Annual Budget by August 15 of the previous year. The 1993 Proposed Budget is presented here for that purpose.

BACKGROUND

The attached draft 1993 RTB Budget is brought to the Administration & Finance Committee for adoption as the 1993 Proposed Budget. A Proposed Budget is required by statute to be prepared by August 1 of each year, and to be offered for public hearing before August 15. The required public hearing will be scheduled as a part of the August 10 Administration and Finance Committee meeting.

The Proposed Budget format presented here is an outline of the full budget document; it is complete in its accounting for available resources and proposed expenditures. The Final 1993 Budget is due by December 15. It is anticipated that Chair Franklin will hold a Committee of the Whole meeting(s) subsequent to the August public hearing to review the individual work programs.

The Proposed Budget shows state appropriations at the base levels of calendar 1992, less 2.5%. This reduction corresponds to the state instructions for funding requests for the biennium beginning July 1, 1993, which are to be reduced by 5% per year (2.5% for calendar 1993, the second six months of which falls in the the new biennium.)

The Proposed Budget indicates property tax revenue at a net growth rate of 1%, combining the figure recommended to us by the state Dept. of Revenue with recent collections experience.

Metro Mobility expenses have been set to equal the resources available to the program in 1993.

The Beginning Fund Balances indicated for 1993 are equal to the ending balances in the 1992 Budget, after adjustment for actual 1991 ending fund balances and 1992 legislative action.

SPECIAL NOTE

The Proposed Budget sets overall 1993 expenditures equal to anticipated 1993 resources. Please note that this balance is achieved by a reduction of the expenditure line items by a total of \$3,115,149, shown as "Undesignated Savings" on pp 1-4 of the Proposed Budget. These reductions will be assigned to specific expenditure line items and specific special revenue funds and providers after further committee review and Board discussion.

RECOMMENDATION

That the Administration and Finance Committee approve the 1993 Proposed Budget for the purpose of holding a public hearing at 5:00 pm August 10, 1992, at Mears Park Centre.

**Regional Transit Board
1993 Sources and Uses of Funds
By Expense Category**

Sources of Funds	General Fund	Special Revenue Funds	All Funds
1/1/1993			
Revenues			
Property Taxes	0	64,279,970	64,279,970
Allowance for Uncoll. Taxes	0	0	0
State Appropriation	2,546,700	23,905,050	26,451,750
Federal Grants			
Section 8	390,000	1,000,000	1,390,000
Federal Aid Urban	0	570,000	570,000
Interest/Misc.	111,000	447,000	558,000
Agency Reimbursement	0	600,000	600,000
Total Sources of Funds	3,047,700	90,802,020	93,849,720
Expenditures			
Salaries & Benefits	1,528,710	172,151	1,700,861
Transit Provider Expense	500,000	91,978,573	92,478,573
Per Diems	40,000	0	40,000
Travel	93,050	5,000	98,050
Professional/Technical	593,750	1,400,000	1,993,750
MC Chargebacks	187,600	0	187,600
Occupancy	216,285	0	216,285
Materials & Supplies	31,750	0	31,750
Printing & Publishing	70,900	0	70,900
Leases & Rentals	26,000	0	26,000
Casualty & Liability Ins.	64,200	0	64,200
Other exp.	46,900	0	46,900
Indirect Cost transfer	-127,398	127,398	0
Capital	10,000	0	10,000
TOTAL EXPENDITURES	3,281,747	93,683,122	96,964,869
Undesignated Savings	-363,386	-2,751,763	-3,115,149
Excess Revenues Over (Under) Expenditures	129,339	-129,339	0
Beginning Fund Balance 1/1/93	1,915,904	1,695,087	3,610,991
12/31/93 Ending Fund Balance	2,045,243	1,565,748	3,610,991

See separate schedule for Debt Service and Non-RTB Capital expenditures

**Regional Transit Board
Sources and Uses by Fund
1993**

	TOTAL GENERAL FUND	REGULAR ROUTE	METRO MOBILITY	OPT OUT	RURAL SMALL URBAN	LIGHT RAIL TRANSIT	TOTAL SPECIAL FUNDS	TOTAL ALL FUNDS
Beginning Fund Balance							0	0
1993 Revenues								
Property Taxes		56,610,208		7,141,418	528,344		64,279,970	64,279,970
State Appropriation	2,546,700	10,241,400	12,351,300	0	1,312,350	0	23,905,050	26,451,750
Federal								
Section 8	390,000					1,000,000	1,000,000	1,390,000
ISTEA	0	570,000					570,000	570,000
Interest/Misc.	111,000	400,000	0	15,000	20,000	12,000	447,000	558,000
1993 Agency Reimbursement			600,000				600,000	600,000
TOTAL REVENUES	3,047,700	67,821,608	12,951,300	7,156,418	1,860,694	1,012,000	90,802,020	93,849,720
1993 Expenditures								
93-01 Policy Management	343,147						0	343,147
93-02 Executive Director	239,814						0	239,814
93-03 P & P Administration	167,275						0	167,275
93-04 Transportation Planning	122,348						0	122,348
93-10 Elderly & Disabled Transp. Planning	248,361						0	248,361
93-11 Rideshare Planning	287,747						0	287,747
93-13 Transit System Planning	319,130						0	319,130
93-14 Transit Programs Admin.	-71,296	70,312,773	12,951,300	7,005,051	2,219,706		92,488,830	92,417,534
93-15 Administration	510,711						0	510,711
93-16 Finance	240,197						0	240,197
93-17 Personnel	61,533						0	61,533
93-19 Public Information	286,223						0	286,223
93-20 Capital	10,000						0	10,000
92-23 Light Rail Transit	0					1,067,394	1,067,394	1,067,394
93-26 New Services/Grants	587,028						0	587,028
93-27 Community Relations	56,427						0	56,427
Indirect Cost allocation	-127,398	37,646		15,963	22,393	51,396	127,398	0
TOTAL EXPENDITURES	3,281,247	70,350,419	12,951,300	7,021,014	2,242,099	1,118,790	93,683,622	96,964,869
Undesignated Savings	-363,386						-2,751,763	-3,115,149
Excess Revenues Over (Under) Expenditures	129,839	-2,528,811	0	135,404	-381,405	-106,790	-129,839	0
*1/1/93 Beginning Fund Balance	1,915,904	1,375,702	-853,003	771,401	172,057	228,930	1,695,087	3,610,991
Statutory Authorized Transfers		771,401		-771,401			0	0
12/31/93 Ending Fund Balance	2,045,743	-381,708	-853,003	135,404	-209,348	122,140	1,565,248	3,610,991

* General fund includes \$1.556M in restricted funds for new services

Regional Transit Board 1993 Work Program Comparison

Sources of Funds	1990 Actual	1991 Actual	1992 Budget	1993 Budget
Revenues				
Property Taxes	58,303,346	58,852,650	63,643,534	64,279,970
Allowance for Uncoll. Taxes			0	0
State Appropriation	24,615,000	24,103,000	28,629,500	26,451,750
Federal Grants	670,494	531,131	400,000	1,960,000
Interest/Misc.	1,328,025	676,454	600,000	558,000
Agency Reimbursement	679,019	1,472,765	600,000	600,000
Total Sources of Funds	85,595,884	85,636,000	93,873,034	93,849,720
Expenditures				
93-01 Policy Management	375,986	404,409	384,427	343,147
93-02 Executive Director	264,842	202,303	241,428	239,814
93-03 P & P Administration	109,429	88,237	187,917	167,275
93-04 Transportation Planning	151,807	152,183	157,310	122,348
93-10 Elderly & Disabled	168,187	167,542	114,890	248,361
93-11 Rideshare Planning	89,592	76,877	231,269	287,747
93-12 I-394	0	0	0	0
93-13 Transit System Planning	411,788	212,685	282,471	319,130
93-14 Transit Programs	88,921,953	84,402,651	89,772,725	92,417,534
93-15 Administration	378,335	322,454 (1)	465,068	510,711
93-16 Finance	233,583	231,870 (2)	292,878	240,197
93-17 Personnel	40,126	40,066 (3)	63,079	61,533
93-19 Public Information	219,360	267,536	272,394	286,223
93-20 Capital	375,023	35,035	10,000	10,000
93-22 Competitive Transit	33,552	12,197	0	0
93-23 Light Rail Transit	824,049	288,783 (4)	135,751	1,067,394
93-26 New Services	1,058,090	1,187,031	627,997	587,028
93-27 Community Grants	9,482		0	0
93-27 Community Relations	0	52,130	56,087	56,427
TOTAL EXPENDITURES	93,665,182	88,143,989	93,295,691	96,964,869
<u>Undesignated Savings</u>				-3,115,149
Excess Revenues Over (Under) Expenditures	-8,069,298	-2,507,989	577,343	0
Beginning Fund Balance 1/1/93	13,610,936	5,541,638	3,033,649	3,610,992
12/31/93 Ending Fund Balance	5,541,638	3,033,649	3,610,992	3,610,992

(1),(2),(3) reflect adjustments for allocated costs to (4)

Work programs summary does not include debt service levy nor non-agency capital

1993 Proposed Provider Subsidy

	1992 Budget	1993 Budget
Regular Route		
Western Suburbs -MTC	589,105	620,000
Route 52 -U of M	483,000	500,000
Valley Transit	110,117	111,000
Roseville	534,196	578,000
BeLine	250,000	430,000
I-394 - See MTC	0	
North Suburban	879,134	880,000
Total	2,845,552	3,119,000

	1992 Budget	1993 Budget
Opt Out		
Plymouth	1,158,381	1,390,066
Shakopee	236,360	231,003
Southwest Metro	1,352,623	1,578,566
Maple Grove	658,680	625,373
Mn Valley Transit	2,815,810	3,057,235
Total	6,221,854	6,882,243

	1992 Budget	1993 Budget
Rural Systems		
Anoka County Traveler	458,824	458,824
Anoka Volunteer	23,708	23,708
Carver County	128,177	128,177
Dakota Volunteer	14,432	14,432
DARTS	431,437	431,437
HSI (Washington Co.)	234,069	234,069
Lakeville	30,513	30,513
Linwood Vol (Anoka)	17,792	17,792
Scott County	124,445	124,445
Senior Community	50,021	50,021
Senior Transp. Prog	24,927	24,927
Westonka	32,696	32,696
Total	1,571,041	1,571,041

	1992 Budget	1993 Budget
Small Urban Systems		
Columbia Heights	83,707	83,707
Hastings - TRAC	82,172	82,172
Hopkins	34,752	34,752
NEST	111,434	111,434
STEP	11,286	11,286
White Bear	90,626	90,626
Total	413,977	413,977

TOTAL RURAL/SMALL 1,985,018 1,985,018

RTB Agency Jobseekers 50,000 50,000

* 1993 Opt Out subsidy is equal to 1991 local available sources.
 ** Includes \$1.5M Mall of America and \$2M I-394

	1992 Budget	1993 Budget
Metro Mobility		
Metro Mobility Subsidy	12,190,549	12,190,549

Metro Mobility Expenditures set at available resources level.

	1992 Budget	1993 Budget
Test Marketing & New Services		
Unspecified	500,000	500,000

	1992 Budget	1993 Budget
MTC		
Regular Route	62,241,012	62,241,012
Jobseekers	450,000	450,000
MTC Base	62,691,012	62,691,012
I-394 /Mall of America	1,500,000	3,500,000 **
Revised Reg Rte	64,191,012	66,191,012
MMAC	760,751	760,751
MnRS	614,928	800,000
TOTAL MTC	65,566,691	67,751,763

Total Subsidy - Program 14	88,859,664	91,978,573
Other Direct Charges -Prog 14	438,961	438,961
Undesignated Savings		-2,751,763
Total Expenses Prog 14	89,298,625	89,665,771

Total Subsidy Program 26	500,000	500,000
Other Direct Charges -Prog 26	127,997	87,028
Total Expenses Prog 26	627,997	587,028

**Direct Charges to Special Revenue Funds
Program 14 & Program 26**

	1992 Budget	1993 Budget
Total Regular RouteSubsidy	67,701,492	70,160,012
Total Opt Out Subsidy	6,221,854	6,882,243
Total Rural/Small Subsidy	1,985,018	1,985,018
Total Metro Mobility Subsidy	12,951,300	12,951,300
Total New Services Subsidy	500,000	500,000

Total Direct Charges to Special Revenue Funds
(except LRT)

Total Regular RouteSubsidy	67,849,529	70,308,049
Total Opt Out Subsidy	6,342,223	7,002,612
Total Rural/Small Subsidy	2,213,596	2,213,596
Total Metro Mobility Subsidy	12,951,300	12,951,300
Total New Services Subsidy	627,997	587,028

	1992 Budget	1993 Budget	1993 Jan-Jun Budget
Other Dir Charges to Reg Rte	148,037	148,037	73,581
Other Dir Charges to Opt Out	120,369	120,369	59,865
Other Dir Charges to Rur/Sm	228,578	228,578	115,124
Other Dir Charges to MM	0	0	0
Other Dir Charges to New Serv	127,997	87,028	63,999

Regional Transit Board Summary of Estimated Consultant Fees 1993 Budget

		Program Total
Legal Fees		
93-01	Policy Management	30,000
93-02	Executive Director & Gen. Admin	100,000
Consultant & Contractual Services		
93-01	Policy Management	
	* Federal Representation	36,000
93-03	Planning & Programs Administration	
	* Center For Transportation Studies	100,000
93-10	Elderly & Disabled	130,000
	* MM Research & Planning Assistance	50,000
	* MM Eligibility Determination	75,000
	* Other	5,000
93-11	Regional Rideshare Planning	
	*Travel Demand Management	150,000
93-13	Transit System Impr. & Impl	
	* Engineering & Design	80,000
93-14	Transit Prog. Admin & Evaluation	250,000
	* MTC Management Performance Phase 11	150,000
	* U of M COA	50,000
	* Program Monitoring	50,000
93-15	Administration	10,000
93-16	Finance	
	*1992 Audit, Payroll Service	17,750
93-19	Public Information Office	
	*General Information Materials	90,000
93-23	Light Rail Transit Planning	
	* Alternatives Analysis	1,000,000
Total proposed expenditures		<u>\$1,993,750</u> <u>\$1,993,750</u>

Regional Transit Board Staff Complement

	Actual 1989	Actual 1990	Actual 1991	Actual Jul-92	Budget 1993
Chair's Office					
Chair	1	1	1	1	1
Assistant to the Chair	1	1	1	1	1
Administrative Assistant	1	0	0	0	0
Secretary	0	0	1	1	1
Total	3	2	3	3	3
Executive Director's Office					
Executive Director	1	1	1	1	1
Community Relations Coordinator	1	1	1	1	1
Secretary	1	1	0	0	0
Administrative Assistant	0	0	1	1	1
Total	3	3	3	3	3
Public Information Office					
Public Information Manager	1	1	1	1	1
Public Information Specialist	1	1	1	1	1
Writer-Editor	1	1	1	1	1
Total	3	3	3	3	3
Planning & Programs					
Director of Planning & Programs	1	1	1	1	1
Planning Manager	1	1	1	1	1
Programs Manager	1	1	1	1	1
Manager of LRT	0	1	0	0	0
Sr Project Administrators	1	2	2	2	2
Planners	4	5	4	4	5
Transit Analyst(Statistician)	1	1	0	0	1
Project Administrators	2	2	2	2	2
Paratransit Analyst	1	1	1	1	1
Transit Analyst	1	1	1	1	1
Secretaries	1	2	0	0	0
ADA Planner	0	0	0	0	1
TDM Coordinator	0	0	0	0	1
Clerical Assistant	0	0	0	0	1
Total	14	18	13	13	18
Administration & Finance					
Comptroller	1	1	1	1	1
Secretary	0	0	1	1	0
Receptionist	1	1	1	1	1
Personnel Administrator	0	0	1	1	1
Administrative Aide	2	2	0	0	0
Administrative Assistant	0	0	1	1	1
Program Auditor	1	2	2	2	2
Fiscal Analyst	1	1	1	0	1
Accountant	1	1	1	1	1
Accounting Clerk I	1	1	1	0	0
Accounting Clerk II	0	0	0	1	1
Clerical Assistant	1	1	1	1	1
Total	9	10	11	10	10
Agency Total	32	36	33	32	37
Budget	36	39	36	36	

**REGIONAL TRANSIT BOARD
Non-Agency Capital Budget**

Project Name: Community based Transit Capital Assistance

Source of Funds: Agency Fund-Bond Proceeds

Project Description: Provide assistance to community based transit providers for purchase of vehicles (\$250,000), finance transit hub construction projects (\$600,000).

Actual 1990	Actual 1991	Budget 1992	Budget 1993
136,380	1,263,873	750,000	850,000