



Minnesota Regional Transit
Board: Records.

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REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101
612/229-2700

**Meeting of the
REGIONAL TRANSIT BOARD
Mears Park Centre, Room A
September 14, 1992
4 p.m.**

AGENDA

- A. CALL TO ORDER AND ROLL CALL**
- B. APPROVAL OF AGENDA**
- C. CHAIR'S REPORT**
- D. MEMBERS' REPORTS**
- E. EXECUTIVE DIRECTOR'S REPORT**
- F. REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE
(Ruth Franklin, Chair)**
 - 1. Financial Statement - July 1992
 - 2. 1993 Proposed Budget, Allocation of Reductions
 - 3. 1993 Regular Route Preferred Fare Option
 - 4. Approval of Federal Transit Administration Grant Application for the Travlink Project
 - 5. Report of the Audit Committee:
 - a. Review of McGladrey & Pullen's 1991 Regional Transit Board Financial Report, 1991 Federal Compliance Report, Auditor's Communication to the Board of Directors, and the RTB Memorandum on Business Matters
 - b. Operating Capital Fund Balance Policy
 - c. Audit of Carver County Transportation Service, 1989, 1990
 - d. Audit of Hastings Transportation Service, 1988, 1989, 1990
 - e. Audit of Plymouth Opt-Out, 1986, 1987, 1988, 1989, 1990
 - f. Audit of Metro Mobility Provider Review, 1988, 1989, 1990, 1991
 - g. Audit of Senior Transportation Program, 1991
 - h. Audit of Westonka Rides Transportation Program, 1991
 - i. Audit of Senior Community Services Transportation Program, 1991
 - j. Dakota County Volunteer Transportation, 1991
- G. H. OTHER BUSINESS**
- I. PUBLIC COMMENT**

**Michael J. Ehrlichmann
Chair**



REGIONAL TRANSIT BOARD

Mears Park Centre
230 East 5th Street
St. Paul, Minnesota 55101
612/292-8789

RESOLUTION 92-06

**RESOLUTION APPROVING THE FILING OF AN APPLICATION
BY THE METROPOLITAN TRANSIT COMMISSION WITH THE
DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA
FOR GRANTS UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964,
AS AMENDED**

WHEREAS, the secretary of transportation is authorized to make grants for a mass transportation projects; and

WHEREAS, the Regional Transit Board and Minnesota Department of Transportation have prepared and requested approval of an application for operating and capital assistance under Section 6 of the Urban Mass Transportation Act of 1964, as amended; and

WHEREAS, Minnesota Statutes 473.375, Subdivision 8, requires that the Regional Transit Board approve the application of political subdivisions within the metropolitan area for federal transit assistance; and

WHEREAS, the Regional Transit Board at its meeting of September 14, 1992, reviewed the application of the Metropolitan Transit Commission for \$700,000 of federal transit assistance.

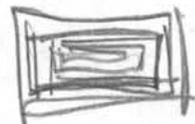
NOW THEREFORE BE IT RESOLVED:

1. THAT the Regional Transit Board approve the application of the Metropolitan Transit Commission, dated September 14, 1992, for \$700,000 of federal transit assistance.
2. Directs the executive director to transmit this resolution to the Federal Transit Administration.

Adopted this 14th day of September 1992

Michael J. Ehrlichmann, Chair

Mary Fitzgerald, Secretary



6/15/92

REGIONAL TRANSIT BOARD

ROLL CALL AND ATTENDANCE SHEET

DATE: 9/14/92

Member Name	Present	Vote							
ISSUE									

92-04

Mike Ehrlichmann	✓		✓						
Maryann Campo	✓		gone						
Doris Caranicas	excused								
Sharon Feess	✓		✓						
Ruth Franklin	excused								
Val M. Higgins	✓		✓						
Sandra Hilary									
Ruby Hunt	✓		✓						
Tom Sather	✓		✓						
Don Scheel	✓		✓						
Tom Workman	✓		✓						

Visitors

Jack Dorville

Staff

hr mo, sm

glu, daw, fh

sh



REGIONAL TRANSIT BOARD
Mears Park Centre, 230 East 5th Street
St. Paul, Minnesota 55101

ADMINISTRATION AND FINANCE COMMITTEE REPORT

At its meeting of September 8, 1992 the Administration and Finance Committee approved the following recommendations:

FINANCIAL STATEMENT - JULY 1992

That the Regional Transit Board receive the July 1992 financial statements and direct that they be placed on file.

1993 PROPOSED BUDGET, ALLOCATION OF REDUCTIONS

That the Regional Transit Board define its Proposed 1993 Budget by allocating the budget reductions previously identified as "undesignated savings" as follows:

Special Revenue Funds

Regular Route

Metropolitan Transit Commission	\$2,550,000
Other Providers	\$118,000

Rural and Small Urban	\$84,000
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1993 REGULAR ROUTE PREFERRED FARE OPTION

That the Regional Transit Board endorse its staff's preferred 1993 fare increase option as listed in the September 1, 1992 staff memorandum and present it as the preferred option at the upcoming public hearings.

APPROVAL OF FEDERAL TRANSIT ADMINISTRATION GRANT APPLICATION FOR THE TRAVLINK PROJECT

That the Regional Transit Board approve a resolution requesting Federal Transit Administration funding for the TRAVLINK project and authorize the executive director to:

- Submit to the Metropolitan Council an amendment to the Transportation Improvement Program for the TRAVLINK project;
- Submit a funding application to the Federal Transit Administration;

- Include funding, in an amount not to exceed \$750,000, for TRAVLINK in a future bond sale. The Regional Transit Board contribution of this amount toward the project is contingent upon funding commitments from federal, state and private sources; and
- Enter into any interagency agreements necessary to carry out the project.

REPORT OF THE AUDIT ADVISORY COMMITTEE

REVIEW OF MCGLADREY & PULLEN'S 1991 REGIONAL TRANSIT BOARD FINANCIAL REPORT, 1991 FEDERAL COMPLIANCE REPORT, AUDITOR'S COMMUNICATION TO THE BOARD OF DIRECTORS, AND THE RTB MEMORANDUM ON BUSINESS MATTERS

That the Audit Advisory Committee recommend that the Administration and Finance Committee approve the preliminary draft of the 1991 Regional Transit Board Financial Report, 1991 Federal Compliance Report, Auditor's Communication to the Board of Directors, and the RTB Memorandum on Business Matters.

MINIMUM FUND BALANCE POLICY

The Audit Advisory Committee further recommends that the Regional Transit Board establish a minimum fund balance policy.

AUDIT OF CARVER COUNTY TRANSPORTATION SERVICE, 1989, 1990

That the Audit Advisory Committee recommend that the Administration and Finance Committee approve the final audit report of the Carver County Transportation Service for 1989 and 1990, dated May 11, 1992.

AUDIT OF HASTINGS TRANSPORTATION SERVICE, 1988, 1989, 1990

That the Audit Advisory Committee recommend that the Administration and Finance Committee approve the final audit report of the Hastings Transportation Service for 1988, 1990 and County Transportation Service for 1988, 1989 and 1990, dated April 28, 1992.

AUDIT OF PLYMOUTH OPT-OUT, 1986, 1987, 1988, 1989, 1990

That the Audit Advisory Committee recommend that the Administration and Finance Committee approve the final audit report of the City of Plymouth Opt-Out Program for 1986, 1987, 1988, 1989 and 1990, dated April 2, 1992.

AUDIT OF METRO MOBILITY PROVIDER REVIEW, 1988, 1989, 1990, 1991

That the Audit Advisory Committee recommend that the Administration and Finance Committee direct:

That the Metro Mobility Administrative Center (MMAC) require providers to specifically certify that dual Medical Assistance payments are not being received;

That vehicle inspection control procedures be expanded;

That certain provider billings be investigated and that provider invoice standards be tightened;

That detailed computer audit functions be formally listed;

That payment for group trips be changed to a group occurrence rate(s);
and

That certain provider billings be investigated and that provider invoice standards be tightened;

AUDIT OF SENIOR TRANSPORTATION PROGRAM, 1991

That the Audit Advisory Committee recommend that the Administration and Finance Committee approve the final audit report of the Senior Transportation Program for 1991, dated June 1, 1992.

AUDIT OF WESTONKA RIDES TRANSPORTATION PROGRAM, 1991

That the Audit Advisory Committee recommend that the Administration and Finance Committee approve the final audit report of the Westonka Rides Transportation Program for 1991, dated July 7, 1992.

SENIOR COMMUNITY SERVICES TRANSPORTATION PROGRAM, 1991

That the Audit Advisory Committee recommend that the Administration and Finance Committee approve the final audit report of the Senior Community Services Transportation Program for 1991, dated July 9, 1992.

AUDIT OF DAKOTA COUNTY VOLUNTEER TRANSPORTATION, 1991

That the Audit Advisory Committee recommend that the Administration and Finance Committee approve the final audit report of the Dakota County Volunteer Transportation Program for 1991, dated June 29, 1992.

Ruth Franklin
Chair

mff
9/9/92