

# Bulletin

August 17, 2006

Minnesota Department of Human Services □ P.O. Box 64941 □ St. Paul, MN 55164-0941

## OF INTEREST TO

- County Directors
- Social Services Supervisors and Staff
- Human Services Boards

## ACTION/DUE DATE

Information only.

## EXPIRATION DATE

August 17, 2008

## DHS Issues Title XX Activities Report

### TOPIC

An annual report is required for the Federal Title XX- Social Services Block Grant on the activities carried out with these funds (post-expenditures) in 2005.

### PURPOSE

Provide notice of the availability of this required report.

### CONTACT

To request a copy of this report contact:  
Carol Janson at (651) 431-4688

### SIGNED

CHARLES E. JOHNSON  
Assistant Commissioner  
Children and Family Services

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**Special Needs**

This information is available in other forms to people with disabilities by contacting us at 651-431-4671 (voice), or through the Minnesota Relay Service at 1-800-627-3529 (TDD), 7-1-1 or 1-877-627-3848 (speech to speech relay service).

**TITLE XX**

**SOCIAL SERVICES**

**BLOCK GRANT**

**POST-EXPENDITURE REPORT**

**FOR**

**FEDERAL FISCAL YEAR 2005**

Minnesota Department of Human Services  
Child Safety and Permanency Division

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## OVERVIEW

Title XX of the Social Security Act – Block Grants to States for Social Services requires a Post-Expenditure Report on the use of funds provided under the Act. This Post-Expenditure Report is for federal fiscal year 2005 and has been developed in response to the requirements in U. S. Code: Title 42, section 1397c and federal regulations 45 CFR part 96, section 96.74. The Act requires that each state annually report on the use of Title XX funds. The regulations provide the definitions of services that must be reported and the reporting form that each state must use.

Title XX became the Social Services Block Grant in federal fiscal year 1982, with an appropriation of \$2.4 billion to be used for all the states, Puerto Rico, Guam, the Virgin Islands, the Northern Marina Islands and American Samoa. The following are Title XX appropriations for all of these areas the last ten years.

<u>Federal Fiscal Year</u>	<u>Appropriation (In Billions)</u>
1996	\$2.38
1997	\$2.5
1998	\$2.299
1999	\$1.9
2000	\$1.775
2001	\$1.725
2002, 2003, 2004 and 2005	\$1.7 each year

The president and Congress reached a budget agreement in April 1996 that reduced Title XX funding for federal fiscal year 1996 from \$2.8 billion to \$2.38 billion. Title XX was increased for 1997 and funded at \$2.5 billion, which resulted in an increase of \$2,143,000 for Minnesota. In 1998, Congress reduced Title XX to \$2.299 billion. Title XX cuts continued in 1999 with the allotment to all states of \$1.9 billion, or almost \$6.8 million less for Minnesota than in 1998. Title XX was cut again in 2000 to \$1.775 billion, and this reduced Minnesota's share by over \$2.4 million to a final allocation of just under \$31 million. In 2001 and 2002, Title XX was cut again and Minnesota's allocations were reduced to \$29.9 million and \$29.55 million, respectively.

The report form section provides data on numbers of clients and expenditures for the federally defined services that the state considers to be funded in whole, or in part, by the Title XX Social Services Block Grant.

The client count totals are estimated and duplicated. While the client count gathered for each service is unduplicated, assigning over 160 possible services to the 28 defined federal services results in a duplication of clients in this report. As a result, caution should be exercised in the use of information based on average expenditures for adults or children.

The annual report of services funded by Title XX indicates that a total of \$626,853,627 is considered eligible for Title XX funding, if unlimited federal funding were available. Of this amount, \$32,372,730 is considered to be used by counties for social services funded, in whole or in part, by Title XX, with \$1,471,359 used for administration. Other social services were not included because:

- They were considered ineligible for Title XX.

- They may have been eligible but were combined with ineligible services and are now a single service with expenditures that cannot be separated.
- They are eligible Title XX services, but are included in federal waivers that do not use Social Services Block Grant funds.

The reporting form also shows no expenditures for the following services:

- Family Planning
- Health Related and Home Health Services
- Pregnancy and Parenting Services
- Special Services - Youth at Risk.

This does not mean that these services were not available or provided by some counties in Minnesota, but no Social Services Block Grant funds were used to pay for them. The form also indicates the transfer of funds from the Temporary Assistance to Needy Families (TANF) program to Title XX. The amount of the transfer was \$7,927,000.

Questions concerning this report may be directed to:

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 Child Safety and Permanency Division  
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This information is available in other forms to people with disabilities by contacting us at (651) 282-5329 (voice). TTY/TDD users can call the Minnesota Relay Service at 711 or (800) 627-3529. For the Speech-to-Speech Relay, call (877) 627-3848.

## ELIGIBILITY CRITERIA FOR 2005

With two exceptions, Social Services Block Grant funds (Title XX) are allocated to Minnesota's 87 counties. The two exceptions are funds retained by the Minnesota Department of Human Services for the administration of the Title XX program, and for the Migrant Child Care contract. The Migrant Child Care contract provides child care in a number of counties under the administration of a single contractor, with supervision by the department. The definition and eligibility for this service are provided under the Eligibility Criteria section below.

The delivery of social services is the responsibility of the counties, either by directly providing them or contracting with public or private providers. Eligibility and fees for most of the services in this report are at the discretion of the respective county board of commissioners. All counties use sliding fee schedules based on income. The services that have fees, and the client groups that are charged fees, vary from county to county. Most counties have established maximum income eligibility limits, and some have also established limits on real and personal property. The Eligibility Criteria section indicates the persons and services exempt from fees and eligibility criteria. With some exceptions, counties may elect not to provide all the services in Minnesota's taxonomy of services.

The 28 federal uniform definitions of services are a combination, in most instances, of a number of department services. The expenditures indicates that in most of the federally defined service categories does not mean that all components in these uniform definitions are available in all counties, or to all persons wishing access to them. Information concerning eligibility for, and availability of services, should be obtained from the county agency in the area where services are to be provided. The Web address for a listing of the county agencies, addresses and telephone numbers can be found in the Appendix.

### Required Definition of Terms

CHILD: A child is a person from birth through age seventeen (17)

ADULT: An adult is a person age eighteen (18) and over

### Eligibility Criteria

SERVICES MUST BE BASED UPON AN ASSESSMENT OF THE PERSON'S INDIVIDUAL NEED FOR A SERVICE. INDIVIDUALS HAVE THE RIGHT TO ACCEPT OR REJECT SERVICES.

The following services are available to all persons in all counties: assessment of the needs of each person applying for assistance, adult protection, child protection, child welfare, detoxification, 24-hour emergency telephone mental health services and outpatient mental health services.

The following are persons eligible for services and not charged a fee: recipients of Minnesota Family Investment Program (MFIP); recipients of Minnesota Supplemental Assistance and General Assistance; persons wishing to adopt a hard-to-place or special needs child; and children birth through age two years, who have physical or developmental disabilities for core early intervention services under Part H, Public Law Number 102-119.

Eligibility for specified children's services may be less than age 18, and may extend through age 21, under the following specified and limited conditions:

- Child care services through the Child Care Assistance Program are for children through age 12, or for those children through age 14 who have special needs.
- Children in an adoption assistance situation over age 17 living at home, whose employment is not self-sustaining, or those enrolled in a secondary education program (high school), are eligible for services up to age 22.
- Persons who are state wards may request social and financial services if they were wards on their 18th birthday and whose employment is not self-sustaining; or those needing continuing education or training beyond high school, may receive counseling services, access to community resources, and independent living skills services through age 20.
- Persons in substitute care at age 18 are eligible for social services through age 20, if they remain in substitute care.
- Persons eligible for Title IV-E Foster Care through age 18 are also eligible to receive social services.
- Adolescents in a Independent Living Skills program for persons ages 16-21 who are currently in substitute care, or have been in substitute care any time after age 14, and who have the potential to become self sufficient adults, are eligible to participate in an applicable SELF program to age 21.
- The county board may continue to provide mental health services as defined in Minnesota Statutes, sections 245.487 to 245.488 to persons over 18-years-of-age but under 21-years-of-age, if the person was receiving case management or family community support services prior to age 18, and if one of the following conditions is met.
  1. The person is receiving special education services through the local school district
  2. It is in the best interest of the person to continue services defined in Minnesota Statutes, sections 245.487 to 245.488.

Migrant child care is available in selected areas of Minnesota as specified by the department in the Minnesota Migrant Child Care contract. Children whose parents, guardians, or current caretakers have changed residences within the past 24 months, either between states or from county-to-county within the state, to obtain employment in a temporary or seasonal agricultural activity, are eligible to receive this service.

Child care assistance is available through the Child Care Assistance Program supervised by the Minnesota Department of Human Services and administered through the county system. Child care assistance is available to TANF/MFIP families who are employed, seeking employment, or who are participating in MFIP employment services. Child care assistance is also available to employed non-TANF/MFIP families through the transition year and to low income families employed, seeking employment, or in approved education and training programs through the Basic Sliding Fee program.

Family preservation services must be provided at no cost to the client, without regard to the client's available income or assets.

Children diagnosed with developmental disabilities must be provided case management services.

Adults diagnosed with developmental disabilities must be provided day training and habilitation services and case management services if their case plan indicates a need for such services.

Children's mental health services:

- Education and prevention; early identification and intervention; and emergency services are available to all children.
- Emotionally disturbed children are eligible for outpatient treatment services, in addition to the services listed above.
- Children with a severe emotional disturbance are eligible for the services listed above and case management services, family community support services, day treatment services, therapeutic support for foster care benefits assistance, residential treatment services, acute care hospital services and when at risk of out-of-home placement, professional home-based family treatment services.

Some of the mental health services required by the Adult Mental Health Act are to be made available to the general public (i.e. education and prevention services and emergency services).

Persons who have a mental illness are also eligible for outpatient, residential treatment, acute care hospital inpatient and regional treatment center services. In addition, persons who have a serious and persistent mental illness are eligible for community support, day treatment and case management services. The Code of Federal Regulations 45 CFR96.74 (b)(1), requires the state to identify and define the other services when line 29 is used on the Post-Expenditure Report Form.

The Code of Federal Regulations 45 CFR96.74 (b)(1), requires the state to identify and define the other services when line 29 is used on the Post-Expenditure Report Form. The "other services" will be identified using our Budgeting, Reporting and Accounting for Social Services (BRASS) codes, service titles and definitions. These other services are considered not to fall within the uniform definitions prescribed by the federal department. This information is contained in the section Services and Definitions of Other Services."

# **UNIFORM DEFINITIONS OF SERVICES FOR 2005**

## **1. Adoption Services**

Adoption services are those services or activities provided to assist in adoption of a child. Component services and activities may include, but are not limited to, counseling the biological parent(s), recruitment of adoptive homes, and pre- and post-placement training and/or counseling.

## **2. Case Management Services**

Case management services are services or activities for the arrangement, coordination and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development; counseling; monitoring, developing, securing and coordinating services; monitoring and evaluating client progress; and, assuring that the client's rights are protected.

## **3. Congregate Meals**

Congregate meals are those services or activities designed to prepare and serve one or more meals a day to individuals in central dining areas in order to prevent institutionalization, malnutrition and feelings of isolation. Component services or activities may include the cost of personnel, equipment and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization; and other services such as transportation and information and referral.

## **4. Counseling Services**

Counseling services are those services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem, or improved individual or family functioning or circumstances. Problem areas may include family and marital relationships, parent-child problems, or drug abuse.

## **5. Daycare Services - Adults**

Daycare services for adults are those services or activities provided to adults who require care and supervision in a protective setting for a portion of a 24-hour day. Component services or activities may include opportunities for social interaction, companionship and self-education; health support or assistance in obtaining health services; counseling, recreation and general leisure time activities; meals, personal care services; plan development; and transportation.

## **6. Daycare Services - Children**

Daycare services for children (including infants, pre-schoolers and school age children) are services or activities provided in a setting that meets applicable standards of state and local law, in a center or in a home, for a portion of a 24-hour day. Component services or activities may include a comprehensive and coordinated set of appropriate developmental activities for

children, recreation, meals and snacks, transportation, health support services, social service counseling for parents, plan development, and licensing and monitoring of child care homes and facilities.

## **7. Education and Training Services**

Education and training services are those services provided to improve knowledge or daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language and General Educational Development (GED) diploma. Component services or activities may include screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.

## **8. Employment Services**

Employment services are those services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment. Component services or activities may include employment screening, assessment or testing; structured job skills and job seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies and instructional material; counseling, transportation; and referral to community resources.

## **9. Family Planning Services**

Family planning services are those educational, comprehensive medical or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children, and to select the means by which this may be achieved. These services and activities include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption).

Specific component services and activities may include pre-conceptional counseling, education and general reproductive health care, including diagnosis and treatment of infections which threaten reproductive capability. Family planning services do not include pregnancy care (including obstetric or prenatal care).

## **10. Foster Care Services for Adults**

Foster care services for adults are those services or activities that assess the need and arrange for the substitute care and alternate living situation of adults in a setting suitable to the individual's needs. Individuals may need services because of social, physical or mental disabilities, or as a consequence of abuse or neglect. Care may be provided in a community-based setting or arrange for institutionalization, when necessary. Component services or activities include assessment of the individual's needs; case planning and case management to assure that the individual receives proper care in the placement; counseling to help with personal problems and adjusting to new situations; assistance in obtaining other necessary

supportive services; determining, through periodic reviews, the continued appropriateness of, and need for placement; and recruitment and licensing of foster care homes and facilities.

#### **11. Foster Care Services for Children**

Foster care services for children are those services or activities associated with the provision of an alternative family life experience for abused, neglected or dependent children, between birth and the age of majority, on the basis of a court commitment or Voluntary Placement Agreement signed by the parent or guardian. Services may be provided to children in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, pre-adoptive homes or supervised independent living situation. Component services or activities may include assessment of the child's needs; care planning and care management to assure that the child receives proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the parents, and the foster parents; referral and assistance in obtaining other necessary supportive services; periodic review to determine the continued appropriateness and need for placement; and recruitment and licensing of foster homes and child care institutions.

#### **12. Health Related and Home Health Services**

Health related and home health services are those in-home or out-of-home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and, providing follow-up services as needed.

#### **13. Home-based Services**

Home-based services are those in-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family well-being. These services may be provided for reasons of illness, incapacity, frailty, absence of a caretaker relative, or to prevent abuse and neglect of a child or adult. Major service components include homemaker services, chore services, home maintenance services, and household management services. Component services or activities may include protective supervision of adults and/or children to help prevent abuse, temporary non-medical personal care, house-cleaning, essential shopping, simple household repairs, yard maintenance, teaching of homemaking skills, training in self-help and self-care skills, assistance with meal planning and preparation, sanitation, budgeting and general household management.

#### **14. Home Delivered Meals**

Home delivered meals are those services or activities designed to prepare and deliver one or more meals a day to an individual's residence in order to prevent institutionalization, malnutrition, and feelings of isolation. Component services or activities may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization services; and, information and referral.

**15. Housing Services**

Housing services are those services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.

**16. Independent and Transitional Living Services**

Independent and transitional living services are those services and activities designed to help older youth in foster care, or homeless youth, make the transition to independent living, or to help adults make the transition from an institution or from homelessness to independent living. Component services or activities may include educational and employment assistance, training in daily living skills and housing assistance. Specific component services and activities may include supervised practice living and post-foster care services.

**17. Information and Referral Services**

Information and referral services are those services or activities designed to provide information about services provided by public and private service providers and a brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to community resources.

**18. Legal Services**

Legal services are those services or activities provided by a lawyer or other person(s) under the supervision of a lawyer to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity and legal separation. Component services or activities may include receiving and preparing cases for trial, provision of legal advice, representation at hearings, and counseling.

**19. Pregnancy and Parenting Services for Young Parents**

Pregnancy and parenting services are those services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional and economic problems related to pregnancy, and in planning for the future. Component services or activities may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, child care education, and training in the development of parenting skills.

**20. Prevention and Intervention Services**

Prevention and intervention services are those services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the

consequences of abuse, neglect, or family violence, or to assist in making arrangements for alternate placements or living arrangements, where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy, as needed; developmental and parenting skills training; respite care; and other services including supervision, case management and transportation.

## **21. Protective Services for Adults**

Protective services for adults are those services or activities designed to prevent or remedy abuse, neglect or exploitation of adults who are unable to protect their own interests. Examples of situations that may require protective services are injury due to maltreatment or family violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resources. Component services or activities may include investigation; immediate intervention; emergency medical services; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and the family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.

## **22. Protective Services for Children**

Protective services for children are those services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate food, clothing, shelter, or medical care. Component services or activities may include immediate investigation and intervention emergency medical services; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the child and the family; assessment/evaluation of family circumstances; arranging alternative living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.

## **23. Recreational Services**

Recreational services are those services or activities designed to provide or assist individuals to take advantage of individual or group activities directed toward promoting physical, cultural and/or social development.

## **24. Residential Treatment Services**

Residential treatment services provide short-term residential care and comprehensive treatment and services for children or adults whose problems are so severe, or are such that they cannot be cared for at home, or in foster care, and need the specialized services provided by specialized facilities. Component services and activities may include diagnosis and psychological evaluation; alcohol and drug detoxification services; individual, family and group therapy and counseling; remedial education and GED preparation; vocational or pre-vocational training; training in activities of daily living; supervised recreational and social activities; case management; transportation; and referral to and utilization of other services.

**25. Special Services for Persons with Developmental or Physical Disabilities, or Persons with Visual or Auditory Impairments**

Special services for persons with developmental or physical disabilities, or persons with visual or auditory impairments are services or activities to maximize the potential of persons with disabilities, help alleviate the effects of physical, mental or emotional disabilities, and to enable these persons to live in the least restrictive environment possible. Component services or activities may include personal and family counseling; respite care; family support; recreation; transportation; aid to assist with independent functioning in the community; and training in mobility, communication skills, the use of special aids and appliances and self-sufficiency skills. Residential and medical services may be included only as an integral but subordinate part of the services.

**26. Special Services for Youth Involved In or at Risk of Involvement with Criminal Activity**

Special services for youth involved in or at risk of involvement with criminal activity are those services or activities for youth who are or may become involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy, and residential, and medical services if included as an integral but subordinate part of the service.

**27. Substance Abuse Services**

Substance abuse services are those services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependence. Except for initial detoxification services, medical and residential services may be included, but only as an integral but subordinate part of the service. Component substance abuse services or activities may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers. Services may be provided in alternative living arrangements such as institutional settings and community-based halfway houses.

**28. Transportation Services**

Transportation services are those services or activities that provide or arrange for the travel, including travel costs, of individuals in order to access services or obtain medical care or employment. Component services or activities may include special travel arrangements such as special modes of transportation and personnel to accompany or assist individuals or families to utilize transportation.

**29. Other Services**

"Other services" are services that do not fall within the definitions of the preceding 28 services. These are listed in the section Services and Definitions of "Other Services."

STATE: Minnesota	FISCAL YEAR: 2005	REPORT PERIOD: 10/04 to 9/05
Contact Person: Carol Janson	Phone Number: 651.296.4817	
Title: State Plan Coordinator	E-Mail Address: carol.janson@state.mn.us	
Agency: Department of Human Services	Submission Date: 06/21/2006	

Service Supported with SSBG Expenditures		SSBG Expenditures		Expenditures of All Other Federal, State and Local Funds**	Total Expenditures	Provision Method	
		SSBG Allocation	Funds Transferred into SSBG*			Public	Private
1	Adoption Services	270,881	45,147	4,079,177	4,395,205	X	X
2	Case Management	7,081,049	1,180,172	158,296,313	166,557,533	X	X
3	Congregate Meals	13,550	2,258	224,161	239,970	X	X
4	Counseling Services	892,106	148,684	15,371,640	16,412,430	X	X
5	Day Care-Adult	34,682	5,780	1,466,404	1,506,867	X	X
6	Day Care-Children	505,943	84,324	62,013,784	62,604,051	X	X
7	Education and Training Services	913,369	152,228	12,397,386	13,462,983	X	X
8	Employment Services	129,136	21,523	2,428,938	2,579,596	X	X
9	Family Planning Services						
10	Foster Care Services-Adults						
11	Foster Care Services-Children						
12	Health Related Services						
13	Home Based Services	179,351	29,892	5,564,297	5,773,539	X	X
14	Home Delivered Meals	93,891	15,648	1,136,985	1,246,524	X	X
15	Housing Services						
16	Independent/Transitional Living Services	93,836	15,639	1,883,756	1,993,232	X	X
17	Information and Referral	1,845,378	307,562	20,114,810	22,267,750	X	X
18	Legal Services	251,520	41,920	4,160,958	4,454,398	X	X
19	Pregnancy and Parenting						
20	Prevention and Intervention	2,474,135	412,355	51,382,548	54,269,038	X	X
21	Protective Services-Adults	411,122	68,520	6,132,713	6,612,356	X	X
22	Protective Services-Children	1,780,162	296,693	30,436,828	32,513,683	X	X
23	Recreational Services	124,544	20,757	2,639,694	2,784,995	X	X
24	Residential Treatment Services	4,815,316	802,551	78,795,618	84,413,484	X	X
25	Special Services-Disabled	323,688	53,948	13,714,323	14,091,959	X	X
26	Special Services-Youth at Risk						
27	Substance Abuse Services	371,741	61,957	9,654,310	10,088,008	X	X
28	Transportation	481,882	80,313	7,116,623	7,678,818	X	X
29	Other Services	5,652,790	942,129	102,840,929	109,435,849	X	X
30	SUM OF EXPENDITURES FOR SERVICES	28,740,071	4,790,000	591,852,197	625,382,268		
31	Administrative Costs	1,471,359			1,471,359		
32	SUM OF EXPENDITURES FOR SERVICES and ADMINISTRATIVE COSTS	30,211,430	4,790,000	591,852,197	626,853,627		

\*From which block grant(s) were these funds transferred? TANF

\*\*Please list the sources of these funds: Federal - IV-E, CW-TCM, MA Waivers, Family Preservation grants, MA Admin, MH grants.

State: MA Waivers, Family Preservation grants, Child Care grants, Chemical Dependency

Admin., MH grants, DD Grants, Adult grants

Local - tax levy, state aids (in lieu of levy).

				Adults			
		Children 0 to 17	Unknown Age*	18 to 59	60 and Over	Total Adults	Total
Service Supported with SSBG Funds							
1	Adoptions	1,834	172	441	25	466	2,472
2	Case Management	61,844	5,020	66,371	10,660	77,031	143,895
3	Congregate Meals						0**
4	Counseling Services	6,513	1,280	1,670	57	1,727	9,520
5	Day Care-Adult		1	23	226	249	250
6	Day Care-Children	3,074	700	9,281	10	9,291	13,065
7	Education and Training Services	2,300	78	2,040	354	2,394	4,772
8	Employment Services			364	10	374	374
9	Family Planning Services						
10	Foster Care Services-Adults						
11	Foster Care Services-Children						
12	Health Related Services						
13	Home Based Services	1,039	1,190	1,561	1,622	3,183	5,412
14	Home Delivered Meals						0**
15	Housing Services						0***
16	Independent/Transitional Living Services						0**
17	Information & Referral	69	3	27	23	50	122
18	Legal Services	15	3	688	113	801	819
19	Pregnancy and Parenting						
20	Prevention & Intervention	42,109	7,486	15,474	6,829	22,303	71,898
21	Protective Services-Adults	7	167	3,100	2,494	5,594	5,768
22	Protective Services-Children	29,211	5,823	7,705	88	7,793	42,827
23	Recreation Services	1,907	61	300	151	451	2,419
24	Residential Treatment	2,433	96	10,059	422	10,481	13,010
25	Special Services-Disabled	461	1	1,557	132	1,689	2,151
26	Special Services-Youth at Risk						
27	Substance Abuse Services	1,422	55	23,284	695	23,979	25,456
28	Transportation	10	1	29	12	41	52
29	Other Services	4,553	375	14,577	1,504	16,081	21,009
30	Total Recipients of Services	158,817	22,512	158,564	25,427	183,991	365,320

\*May be of any age.

\*\*These Services are provided on a group or transaction basis and individual counts are not recorded.

\*\*\*None recorded.

## **SERVICES AND DEFINITIONS OF “OTHER SERVICES”**

### **115x Interpreter Services**

Provision of language interpreting services by a qualified language interpreter to ensure communication with non-English speaking persons, or the provision of oral or tactile interpreting services by a qualified sign language interpreter to ensure communication with persons who are deaf, hard of hearing, or deaf-blind.

### **198x Licensing and Resource Development**

Licensing of foster homes and various recruitment and development activities directed to ensure that needed services and resources are available, including studies of potential adoptive homes, and training foster and adoptive parents and substitute care providers.

### **298x Licensing and Resource Development**

Licensing of family daycare homes, or the in-home certification of daycare providers and various recruitment and development activities directed toward ensuring that needed services and resources are available.

### **336x Supportive Services**

Education provided to family members of a chemically dependent client receiving treatment, which is an adjunct service to family members of an active client and is not provided as part of the treatment vendor services.

### **403x Client Outreach (CPS)**

Services designed to locate adults within the community who have, or may have, serious and persistent mental illness, inform them of available community support services, and assure that they have access to those services. These services must be provided as part of the county's community support program as described in the county mental health plan and approved by DHS.

### **404x Client Outreach (FCSS)**

Services designed to locate children within the community who have, or may have, severe emotional disturbance, inform them or their families of available community support services, and assure that they have access to those services.

### **409x Pre-Petition Screening/Hearing**

Investigation prior to a commitment hearing which includes a personal interview with the proposed patient or others knowledgeable about the condition of the proposed patient; identification and investigation of the alleged conduct which is the basis for the application; preparation of a report to the county attorney listing reasons for rejecting or recommending alternatives to involuntary placement; and attendance and participation at hearings or commitment proceedings. This service must meet standards specified in the Minnesota Commitment Act (Minnesota Statutes, section 253B.07, subdivision 1).

#### **430x Other Family Community Support Services (FCSS)**

Community-based services provided under the clinical supervision of a mental health professional designed to help children with emotional disturbance to function and remain in the community.

These services can include any of the following:

- 1) Medication monitoring
- 2) Developing independent living skills
- 3) Developing parenting skills
- 4) Leisure and recreational activities
- 5) Locating respite care and special needs daycare
- 6) Assistance in obtaining financial resources including applying for financial benefits
- 7) Crisis assistance/crisis plan development.

#### **434x Other Community Support Program Services (CSP)**

Community-based services provided under the clinical supervision of a mental health professional designed to help adults with serious mental illness to function and remain in the community.

Services included under this category are:

- 1) Development of a crisis assistance plan
- 2) Medication monitoring
- 3) Employability
- 4) Psychosocial rehabilitation
- 5) Assistance with independent living skills
- 6) Housing support
- 7) Other CSP services not listed elsewhere.

#### **435x Therapeutic Support of Foster Care**

Mental health training and support services and clinical supervision provided by a mental health professional to foster families caring for children with severe emotional disturbance, to provide a therapeutic family environment and support for the child's improved functioning.

#### **452x Adult Psychotherapy Treatment**

Psychotherapy provided by or under the clinical supervision of a mental health professional to

an adult with mental illness. This service is provided outside of an inpatient or residential setting and excludes psychotherapeutic services provided as part of a day treatment or community support program.

*Note: This code should be used for services provided by an OUTSIDE provider within an inpatient or residential treatment setting.*

#### **453x Child Outpatient Psychotherapy**

Psychotherapy provided to a child with an emotional disturbance under the clinical supervision of a mental health professional. This service is provided outside of an inpatient or residential treatment setting and excludes psychotherapeutic services provided as part of day treatment or family community support services.

*Note: This code should be used for services provided by an OUTSIDE provider within an inpatient or residential treatment setting.*

#### **467x Child Day Treatment**

A structured program of group psychotherapy and other intensive therapeutic services that are provided at least one day a week for a minimum three-hour time block by a multi-disciplinary staff under the clinical supervision of a mental health professional. The purpose of these services is to stabilize the child's mental health status, and develop and improve the child's daily independent living and socialization skills. Child day treatment services must be coordinated and integrated with, or be part of, an education program offered by the child's school, but are not part of inpatient or residential treatment services.

#### **468x Adult Day Treatment**

A structured program of group psychotherapy or other intensive therapeutic services that are provided consistent with an individual treatment plan under the clinical supervision of a mental health professional. Day treatment services are not part of inpatient or residential treatment services, but may be part of a community support services program.

#### **469x Partial Hospitalization**

A time-limited structured program consisting of multiple and intensive therapeutic services provided as an alternative or adjunct to inpatient hospitalization. It is provided in an outpatient hospital or facility or community mental health center by a multi-disciplinary staff to a client experiencing an acute episode of mental illness that meets the criteria for an inpatient hospital admission, but has the necessary and appropriate family and community resources to support the client's residence in the community during the treatment. Providers must be Medicare certified.

#### **477x Sub- acute Psychiatric Care**

Intensive, short duration stay in a facility licensed under hospital rules for children and adolescents who are in crisis, at risk of psychiatric hospitalization, and in need of sustained intervention greater than children's mental health crisis services. This service may also follow inpatient psychiatric hospitalization as a

transition to community-based services. This service is distinct from the crisis assistance services component of FCSS (430); this service must follow the receipt of children's mental health crisis services (432x), or inpatient hospitalization.

#### **509x Pre-Petition Screening/Hearing**

Investigation prior to a commitment hearing which includes a personal interview with the proposed patient or others knowledgeable about the condition of the proposed patient; identification and investigation of the alleged conduct which is the basis for the application; preparation of a report to the county attorney listing reasons for rejecting or recommending alternatives to involuntary placement; and attendance and participation at hearings or commitment proceedings. This service must meet standards specified in the Minnesota Commitment Act (Minnesota Statutes, section 253B.07, subdivision 1).

#### **566x Day Training and Habilitation (DAC)**

Services directed at the development and maintenance of life skills and community integration that includes supervision, training and assistance in the areas of vocational skill acquisition, work and supported employment (when funded through MA). Some areas of specific skill acquisition may include: self-care, communication, socialization, use of leisure time, behavior management, community survival skills and money management. Also included are therapeutic activities to increase an individual's adaptive living and work skills. These services are usually funded and licensed (Rule 38) under the Department of Human Services. Special Education and related services are not included in this code.

#### **595x Public Guardianship**

The exercise of legal consent for programs or activities that meet the social, medical, financial and residential needs of the ward in the least restrictive manner, while at the same time protecting the best interest of the ward. This includes annual and quarterly reviews of physical, mental, and social adjustment and progress of each ward.

#### **615x Interpreter Services**

Provision of language interpreting services by a qualified language interpreter to ensure communication with non-English speaking persons, or the provision of oral or tactile interpreting services by a qualified sign language interpreter to ensure communication with persons who are deaf, hard of hearing or deaf-blind.

#### **634x Semi-Independent Living Services (SILS)**

Services that include training, counseling, instruction, supervision and assistance to a client with a functional impairment in accordance with client's individual service plan on a less than daily basis. Services include assistance with budgeting, meal preparation, shopping, personnel appearance, and related social support services needed to maintain and improve the client's level of functioning.

#### **698x Licensing and Resource Development**

Licensing of foster homes and various recruitment and development activities directed toward ensuring that needed services and resources are available.

# APPENDIX

For a list of county addresses and phone numbers see Web site:

<http://edocs.dhs.state.mn.us/live/DM-0005-ENG.pdf>