

Bulletin

October 16, 2007

Minnesota Department of Human Services □ P.O. Box 64962, St. Paul, MN 55164-0962

OF INTEREST TO

- County directors
- Social services supervisors and staff
- Human Services Boards
- Legislative staff

ACTION/DUE DATE

For informational purposes.

EXPIRATION DATE

September 31, 2009

Minnesota 2007 Social Services Block Grant Title XX Annual Report

TOPIC

This bulletin provides an annual update on Minnesota's use of the federal Social Services Block Grant (SSBG), Title XX funding, including a post-expenditure report for Federal Fiscal Year (FFY) 2006 and a pre-expenditure report for FFY 2008. This bulletin also provides notice of federal extension of the Title XX Supplemental Emergency Funds for evacuees of Hurricanes Katrina, Rita and Wilma.

PURPOSE

The primary purpose of this bulletin is to inform and solicit comments from the public on Minnesota's intended use and expenditures of Title XX funding, and to provide guidance to counties for the provision of services using Title XX funds. Public input or comments should be directed to the contact below.

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Section I: Background on SSBG

Legislative authority

In 1975 a new Title XX was added to the Social Security Act which authorized federal funds to states for the provision of social services. Prior to Title XX, states received matching federal funds for specified categories of services, with eligibility for the services limited to receipt of public assistance under several titles of the Social Security Act.

Under Title XX, states were given increased flexibility to offer a wider range of services to a broader population of adults and children. The statute also included requirements regarding planning, public participation, income eligibility and administration.

Purposes

In 1981 Title XX was amended to establish the Social Services Block Grant program (SSBG). The block grant statute gave states even greater flexibility in their use of these funds. Within the limitations specified by law, states determine what services are provided, the geographic areas in which each service will be provided, and whether the services will be provided by state or local agency staff or through grants or contracts with private organizations.

Statutory goals

Services funded by the SSBG must be directed at one or more of five broad statutory goals:

- Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency
- Achieving or maintaining self-sufficiency, including reduction or prevention of dependency
- Preventing or remedying neglect, abuse, or exploitations of children and adults unable to protect their own interest or preserving, rehabilitating, or reuniting families
- Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care
- Securing referral or admission for institutional care when other forms of care are not appropriate, or providing services to individuals in institutions.

Services covered

Social Services Block Grant funds enable each state to provide social services best suited to meet the needs of individuals residing within the state. Such services may be, but are not limited to: daycare for children or adults, protective services for children or adults, special services for persons with disabilities, adoption, counseling, case management, family planning, health-related services, transportation, foster care for children or adults, substance abuse prevention, legal assistance, housing, home delivered meals, congregate meals, independent/transitional living, special services for youth, employment services, or any other social services determined necessary by the state.

Services not covered

Title XX block grant funds cannot be used for the following purposes:

- For the purchase or improvement of land, or the purchase, construction or permanent improvement (other than minor remodeling) of any building or other facility
- For the provision of cash payments for costs of subsistence or for the provision of room and board (other than costs of subsistence during rehabilitation, room and board provided for a short term as an integral but subordinate part of a social service, or temporary emergency shelter provided as a protective service)
- For payment of the wages of any individual as a social service (other than payment of the wages of welfare recipients employed in the provision of child daycare services)
- For the provision of medical care (other than family planning services, rehabilitation services, or initial detoxification of an alcoholic or drug dependent individual) unless it is an integral, but subordinate part of a social service for which grants may be used under this title
- For social services (except services to an alcoholic or drug dependent individual or rehabilitation services), provided in and by employees of any hospital, skilled nursing facility, intermediate care facility, or prison, to any individual living in such institution
- For the provision of any educational service which the state makes generally available to its residents without cost, and without regard to their income
- For any child daycare services unless such services meet applicable standards of state and local law
- For the provision of cash payments as a service (except as otherwise provided in this section)
- For payment of any item or service (other than an emergency item or service) furnished:
 - By an individual or entity during the period when such individual or entity is excluded pursuant to section 1128 or section 1128A Medicare, or any state health care program (i.e. Medicaid, Maternal and Child Health, or Block Grant for Social Services programs) from participation in the program under this title
 - At the medical direction or on the prescription of a physician during the period when the physician is excluded pursuant to section 1128 or 1128A from participation in the program under this title, and when the person furnishing such item or service knew or had reason to know of the exclusion (after a reasonable time period and after reasonable notice has been furnished to the person.)

Eligible grantees

States, territories, insular areas, the District of Columbia, and the Commonwealth of Puerto Rico are eligible grantees.

Application process

Each year, states must submit a report on the intended use of funds under this block grant. This is also referred to as the Pre-expenditure Report.

Public input

Title XX requires each state to report on the intended use of state payments, including information on the types of activities to be supported and the categories or characteristics of individuals to be served. This report serves as the application for Title XX funds for the next Federal Fiscal Year. The Title XX Intended Use Report is also required to be made public within the state to facilitate comments by individuals, federal or public agencies during its development and after its completion.

Reporting

Grantees are required to prepare an annual report on the activities carried out with Title XX funds. This is also referred to as the Post-expenditure Report. The report must be in such form and contain such information that it can determine the extent to which funds were spent in a manner consistent with the report of projected activities submitted in the Pre-expenditure Report.

Federal office

The Office of Community Services (OCS), Administration of Children and Family Services (ACF), administers Title XX funding. For more information on SSBG and Title XX funding, visit the OCS Web site by accessing the link below:

<http://www.acf.hhs.gov/programs/ocs/ssbg/index.html>

Allocations

Funds are allocated in proportion to each state's population. Each year, allocations are adjusted based on current population count or estimates.

Federal Fiscal Year	Appropriations	
	US (billions)	MN (millions)
2002	\$1.7	\$29.6
2003	\$1.7	\$29.5
2004	\$1.7	\$29.4
2005	\$1.7	\$29.4
2006	\$1.7	\$29.4
2007	\$1.7	\$29.3
2008	\$1.2 *	\$20.7

* The president's FFY 2008 budget called for a \$500 million reduction in the Social Services Block Grant to states from \$1.7 billion to \$1.2 billion. As of the publication date of this bulletin, no final budget agreement has been reached. The FFY 2008 SSBG program is currently operating under a Continuing Resolution (CR) through November 16, 2007. The CR provides funding to the program during the period of the CR at an annualized rate of \$1.7 billion (FFY 2007 enacted level). Final FFY 2008 allocations have not been determined.

Section II: What's New under SSBG?

Funding extension

Under the Department of Defense Appropriations Act of 2006, also known as the Emergency Supplemental Appropriations Act, states were given supplemental funds to address the needs of evacuees from the 2005 hurricanes. Minnesota was allocated \$153,936 in supplemental funds. The original deadline to expend supplemental funds was Sept. 30, 2007. In May 2007 the president signed new legislation extending the deadline two years, to Sept. 30, 2009. States are advised to use the supplemental funds to address the pressing social and health services needs of individuals, and for the repair, renovation and construction of facilities for authorized purposes. States are required to submit separate annual Post-expenditure Reports on the use of these supplemental funds. See Section V for more details.

New performance measure to enhance efficiency

Under the authority of the president's Management Agenda, the Office of Management and Budget (OMB) implemented the Performance Assessment Rating Tool (PART). PART examines program design, purpose, strategic planning, goals, program management and results to assess program efficiency and effectiveness. Based on this performance measurement, program outcomes are linked to program budgets.

In Calendar Year 2005, OMB conducted a PART review of the SSBG program, which received a rating of Result Not Demonstrated due, in part, to its lack of a national performance measurement system. The PART assessment concluded that SSBG's evaluation of activities and programs did not necessarily measure the effectiveness of the program.

In response to the PART assessment, the SSBG program is developing strategies, including annual long-term performance measures, to ensure that SSBG's funds are spent effectively and efficiently. Toward this goal, the SSBG program is implementing an accountability measure that is designed to decrease the percentage of SSBG funds identified as administrative costs in the Post-expenditure Reports by states to 9 percent. This 9 percent of the total SSBG allotment would include any transfer from the Temporary Assistance for Needy Families program. The target date for this goal is Sept. 30, 2008. Additional information on SSBG PART assessment can be viewed at: <http://www.whitehouse.gov/omb/expectmore/about.html>

Section III: Minnesota Administration of Title XX Funds

With two exceptions, Social Services Block Grant funds (Title XX) are allocated to Minnesota's 87 counties. The two exceptions are funds retained by the Minnesota Department of Human Services for the administration of the Title XX program and for the Migrant Child Care contract. The Migrant Child Care contract provides child care in a number of counties under the administration of a single contractor, with supervision by the department. The definition and eligibility for this service are provided under Eligibility Criteria below.

The delivery of social services is the responsibility of the counties, either by directly providing them or contracting with public or private providers. Eligibility and fees for most of the services in this report are at the discretion of the respective county board of commissioners. All counties use sliding fee schedules based on income. The services that have fees, and the client groups that are charged fees, vary from county to county. Most counties have established maximum income eligibility limits, and some have also established limits on real and personal property. The Eligibility Criteria section indicates the persons and services exempt from fees and eligibility criteria. With some exceptions, counties may elect not to provide all the services in Minnesota's taxonomy of services.

Public input

As required by law, this report is available to the public for comments on expenditures during the past FFY and intended use of funds for the upcoming FFY.

The department will continue to publish this report annually and make it available for public comment. In addition, the department is requiring local social service agencies, in alternate years, to solicit public comment and provide public notice on the intended use of federal Title XX funds through the Minnesota Family Investment Program (MFIP)/Children and Community Services Act (CCSA) Biennial Service Agreement process. This is required of local agencies by the department in fulfillment of the public notice requirements in Minnesota Statutes, Section 256M.30, subdivision 6, and Minnesota Statutes, section 256J.626, subdivision 4, part d. The next Biennial Service Agreement is for Calendar Years 2008-09.

Public comments and feedback on the report should be sent to:

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Eligibility criteria

Definition of a child and adult

A child is a person from birth through age 17. An adult is a person age 18 and over.

Assessment of individual needs

Services must be based upon an assessment of the person's individual need for a service. Individuals have the right to accept or reject services.

The following services are available to all persons in all counties: assessment of the needs of each person applying for assistance, adult protection, child protection, child welfare, detoxification, 24-hour emergency telephone mental health services and outpatient mental health services.

Persons not required to pay fees

The following are persons eligible for services and not charged a fee: recipients of Minnesota Family Investment Program (MFIP); recipients of Minnesota Supplemental Assistance and General Assistance; persons wishing to adopt a hard-to-place or special needs child; and children birth through age 2 years who have physical or developmental disabilities for core early intervention services under Part C of the Individuals with Disabilities Education Act (20 USC 1400 et seq.).

Eligibility by age

Eligibility for specified children's services may be less than age 18, and may extend through age 21, under the following specified and limited conditions:

- Child care services through the Child Care Assistance Program are for children through age 12, or for those children through age 14 who have special needs
- Children in an adoption assistance situation over age 17 living at home, whose employment is not self-sustaining, or those enrolled in a secondary education program (high school), are eligible for services up to age 22
- Persons who are state wards may request social and financial services if they were wards on their 18th birthday and whose employment is not self-sustaining; or those needing continuing education or training beyond high school, may receive counseling services, access to community resources, and independent living skills services through age 20
- Persons in substitute care at age 18 are eligible for social services through age 20, if they remain in substitute care
- Persons eligible for Title IV-E Foster Care through age 18 are also eligible to receive social services
- Adolescents in a Independent Living Skills program for persons ages 16-21 who are currently in substitute care, or have been in substitute care any time after age 14, and who have the potential to become self sufficient adults, are eligible to participate in an applicable Student Educational Loan Fund (SELF) program to age 21
- The county board may continue to provide mental health services as defined in Minnesota Statutes, sections 245.487 to 245.488, to persons over 18 years of age but under 21 years of age, if the person was receiving case management or family community support services prior to age 18, and if one of the following conditions is met:
 - The person is receiving special education services through the local school district
 - It is in the best interest of the person to continue services defined in Minnesota Statutes, sections 245.487 to 245.488.

Child care assistance

Child care assistance is available through the Child Care Assistance Program supervised by the Minnesota Department of Human Services and administered through the county system. Child care assistance is available to TANF/MFIP families who are employed, seeking employment, or who are participating in MFIP employment services. Child care assistance is also available to employed non-TANF/MFIP families through the transition year, and to low income families employed, seeking employment, or in approved education and training programs through the Basic Sliding Fee program.

Migrant child care

Migrant child care is available in selected areas of Minnesota as specified by the department in the Minnesota Migrant Child Care contract. Children whose parents, guardians, or current caretakers have changed residences within the past 24 months, either between states or from county-to-county within the state, to obtain employment in a temporary or seasonal agricultural activity, are eligible to receive this service.

Eligibility for other services

Family preservation services must be provided at no cost to the client, without regard to the client's available income or assets.

Children diagnosed with developmental disabilities must be provided case management services. Adults diagnosed with developmental disabilities must be provided day training and habilitation services, and case management services, if their case plan indicates a need for such services.

Children's mental health services are available as follows:

- Education and prevention, early identification and intervention, and emergency services are available to all children
- Emotionally disturbed children are eligible for outpatient treatment services, in addition to the services listed above
- Children with a severe emotional disturbance are eligible for the services listed above, and case management services, family community support services, day treatment services, therapeutic support for foster care benefits assistance, residential treatment services, acute care hospital services, and when at risk of out-of-home placement, professional home-based family treatment services.

Some of the mental health services required by the Adult Mental Health Act are to be made available to the general public (i.e. education and prevention services and emergency services). Persons who have a mental illness are also eligible for outpatient, residential treatment, acute care hospital inpatient, and regional treatment center services. In addition, persons who have a serious and persistent mental illness are eligible for community support, day treatment and case management services.

Federal uniform definition of services

The 28 federal uniform definitions of services presented below are a combination, in most instances, of a number of department services. Federally defined service categories do not mean that all components in these uniform definitions are available in all counties, or to all persons wishing access to them. Information concerning eligibility for, and availability of services, should be obtained from the county agency in the area where services are to be provided.

Minnesota's classification scheme for planning, budgeting, reporting and accounting for social services has more than 160 services within six program areas—children's services, child care, chemical dependency, mental health, developmental disabilities and adult services. Each of the 160 services in the six program service areas has been assigned to one of the applicable federal uniform service definitions. The number of recipients and expenditures are reported using the federal report format which includes the 28 federal services definitions and an "other" category of services. The Code of Federal Regulations, 45 CFR 96.74 (b) (1), requires the state to identify and define the "other services" when used in the Post-expenditure or Pre-expenditure Reports. Below are the 28 federal uniform service definitions, including "other services."

1. Adoption

Adoption services are those services or activities provided to assist in bringing about the adoption of a child. Component services and activities may include, but are not limited to, counseling the biological parent(s), recruitment of adoptive homes, and pre- and post-placement training and/or counseling.

2. Case management

Case management services are services or activities for the arrangement, coordination and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development; counseling; monitoring, developing, securing and coordinating services; monitoring and evaluating client progress; and assuring that client's rights are protected.

3. Congregate meals

Congregate meals are those services or activities designed to prepare and serve one or more meals a day to individuals in central dining areas in order to prevent institutionalization, malnutrition and feelings of isolation. Component services or activities may include the cost of personnel, equipment and food; assessment of nutritional and dietary needs; nutrition education and counseling; socialization; and other services such as transportation and information and referral.

4. Counseling

Counseling services are those services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include family and marital relationships, parent-child problems, or drug abuse.

5. Daycare - adults

Daycare services for adults are those services or activities provided to adults who require care and supervision in a protective setting for a portion of a 24-hour day. Component services or activities may include opportunity for social interaction, companionship and self education; health support or assistance in obtaining health services; counseling, recreation and general leisure time activities; meals, personal care services; plan development; and transportation.

6. Daycare - children

Daycare services for children (including infants, pre-schoolers and school age children) are services or activities provided in a setting that meets applicable standards of state and local law, in a center or in a home, for a portion of a 24-hour day. Component services or activities may include a comprehensive and coordinated set of appropriate developmental activities for children, recreation, meals and snacks, transportation, health support services, social service counseling for parents, plan development, and licensing and monitoring of child care homes and facilities.

7. Education and training

Education and training services are those services provided to improve knowledge or daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language and General Educational Development (GED) diploma. Component services or activities may include screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.

8. Employment

Employment services are those services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment. Component services or activities may include employment screening, assessment or testing; structured job skills and job seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies and instructional material; counseling, transportation; and referral to community resources.

9. Family planning

Family planning services are those educational, comprehensive medical or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children, and to select the means by which this may be achieved. These services and activities include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption). Specific component services and activities may include pre-conceptional counseling, education and general reproductive health care, including diagnosis and treatment of infections which threaten reproductive capability. Family planning services do not include pregnancy care (including obstetric or prenatal care).

10. Foster care for adults

Foster care services for adults are those services or activities that assess the need and arrange for the substitute care and alternate living situation of adults in a setting suitable to the individual's needs. Individuals may need such services because of social, physical or mental disabilities, or as a consequence of abuse or neglect. Care may be provided in a community-based setting, or arrangements made for institutionalization when necessary. Component services or activities include assessment of the individual's needs; case planning and case management to assure that the individual receives proper care in the placement; counseling to help with personal problems and adjusting to new situations; assistance in obtaining other necessary supportive services; determining, through periodic reviews, the continued appropriateness of, and need for placement; and recruitment and licensing of foster care homes and facilities.

11. Foster care for children

Foster care services for children are those services or activities associated with the provision of an alternative family life experience for abused, neglected or dependent children, between birth and the age of majority, on the basis of a court commitment or Voluntary Placement Agreement signed by the parent or guardian. Services may be provided to children in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, pre-adoptive homes or supervised independent living situation. Component services or activities may include assessment of the child's needs; care planning and care management to assure that the child received proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the parents, and the foster parents; referral and assistance in obtaining other necessary supportive services; periodical review to determine the continued appropriateness and need for placement; and recruitment and licensing of foster homes and child care institutions.

12. Health-related and home health

Health-related and home health services are those in-home or out-of-home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.

13. Home-based

Home-based services are those in-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family well-being. These services may be provided for reasons of illness, incapacity, frailty, absence of a caretaker relative, or to prevent abuse and neglect of a child or adult. Major components include homemaker services, chore services, home maintenance, and household management services. Component services or activities may include protective supervision of adults and/or children to help prevent abuse, temporary non-medical personal care, house-cleaning, essential shopping, simple household repairs, yard maintenance, teaching homemaking skills, training in self-help and self-care, assistance with meal planning and preparation, sanitation, budgeting and general household management.

14. Home delivered meals

Home delivered meals are those services or activities designed to prepare and deliver one or more meals a day to an individual's residence to prevent institutionalization, malnutrition and feelings of isolation. Component services or activities may include the cost of personnel, equipment and food; assessment of nutritional and dietary needs; nutrition education and counseling; socialization services; and information and referral.

15. Housing

Housing services are those services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.

16. Independent and transitional living

Independent and transitional living services are those services and activities designed to help older youth in foster care, or homeless youth make the transition to independent living, or to help adults make the transition from an institution, or from homelessness to independent living. Component services or activities may include educational and employment assistance, training in daily living skills and housing assistance. Specific component services and activities may include supervised practice living and post-foster care services.

17. Information and referral

Information and referral services are those services or activities designed to provide information about services provided by public and private service providers, and a brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to these community resources.

18. Legal

Legal services are those services or activities provided by a lawyer or other person(s) under the supervision of a lawyer to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity and legal separation. Component services or activities may include receiving and preparing cases for trial, provision of legal advice, representation at hearings and counseling.

19. Pregnancy and parenting for young parents

Pregnancy and parenting services are those services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional and economic problems related to pregnancy and planning for the future. Component services or activities may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, child care education, and training in the development of parenting skills.

20. Prevention and intervention

Prevention and intervention services are those services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of abuse, neglect, or family violence, or to assist in making arrangements for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management and transportation.

21. Protective services for adults

Protective services for adults are those services or activities designed to prevent or remedy abuse, neglect or exploitation of adults who are unable to protect their own interests. Examples of situations that may require protective services are injury due to maltreatment or family violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resources. Component services or activities may include investigation; immediate intervention; emergency medical services; emergency shelter; developing case plans; initiation of legal action, if needed; counseling for the individual and the family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.

22. Protective services for children

Protective services for children are those services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate food, clothing, shelter, or medical care. Component services or activities may include immediate investigation and intervention; emergency medical services; emergency shelter; developing case plans; initiation of legal action, if needed; counseling for the child and the family; assessment/evaluation of family circumstances; arranging alternative living arrangement; preparing for foster placement, if needed; and case management and referral to service providers.

23. Recreational

Recreational services are those services or activities designed to provide or assist individuals to take

advantage of individual or group activities directed towards promoting physical, cultural and/or social development.

24. Residential treatment

Residential treatment services provide short-term residential care and comprehensive treatment and services for children or adults whose problems are so severe, or are such that they cannot be cared for at home or in foster care, and need the specialized services provided by specialized facilities. Component services and activities may include diagnosis and psychological evaluation; alcohol and drug detoxification services; individual, family and group therapy and counseling; remedial education and GED preparation; vocational or pre-vocational training; training in activities of daily living; supervised recreational and social activities; case management; transportation; and referral to and utilization of other services.

25. Special services for persons with developmental or physical disabilities, or persons with visual or auditory impairments

Special services for persons with developmental or physical disabilities, or persons with visual or auditory impairments, are services or activities to maximize the potential of persons with disabilities, help alleviate the effects of physical, mental or emotional disabilities, and enable these persons to live in the least restrictive environment possible. Component services or activities may include personal and family counseling; respite care; family support; recreation; transportation; aid to assist with independent functioning in the community; and training in mobility, communication skills, the use of special aids and appliances and self-sufficiency skills. Residential and medical services may be included only as an integral, but subordinate, part of the services.

26. Special services for youth involved in or at risk of involvement with criminal activity

Special services for youth involved in or at risk of involvement with criminal activity are those services or activities for youth who are, or who may become, involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy, and residential and medical services if included as an integral but subordinate part of the service.

27. Substance abuse

Substance abuse services are those services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependence. Except for initial detoxification services, medical and residential services may be included, but only as an integral but subordinate part of the service. Component substance abuse services or activities may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers. Services may be provided in alternative living arrangements such as institutional settings and community-based halfway houses.

28. Transportation

Transportation services are those services or activities that provide or arrange for the travel, including travel costs, of individuals in order to access services, or obtain medical care or employment. Component services or activities may include special travel arrangements such as special modes of transportation and personnel to accompany or assist individuals or families to utilize transportation.

29. Other services

"Other services" are services that do not fall within the definitions of the preceding 28 services. Other Services are defined below (by state social services code):

115x Interpreter services

Provision of language interpreting services by a qualified language interpreter to ensure communication with non-English speaking persons, or the provision of oral or tactile interpreting services by a qualified sign language interpreter to ensure communication with persons who are deaf, hard of hearing, or deaf-blind.

198x Licensing and resource development

Licensing of foster homes and various recruitment and development activities directed to ensure that needed services and resources are available, including studies of potential adoptive homes, and training foster and adoptive parents and substitute care providers.

298x Licensing and resource development

Licensing of family daycare homes, or the in-home certification of daycare providers and various recruitment and development activities directed toward ensuring that needed services and resources are available.

336x Supportive services

Education provided to family members of a chemically dependent client receiving treatment, which is an adjunct service to family members of an active client and is not provided as part of the treatment vendor services.

403x Client outreach (CPS)

Services designed to locate adults within the community who have, or may have, serious and persistent mental illness, inform them of available community support services, and assure that they have access to those services. These services must be provided as part of the county's community support program as described in the county mental health plan and approved by DHS.

404x Client outreach (FCSS)

Services designed to locate children within the community who have, or may have, severe emotional disturbance, inform them or their families of available community support services, and assure that they have access to those services.

409x Pre-petition screening/hearing

Investigation prior to a commitment hearing which includes a personal interview with the proposed patient or others knowledgeable about the condition of the proposed patient; identification and investigation of the alleged conduct which is the basis for the application; preparation of a report to the county attorney listing reasons for rejecting or recommending alternatives to involuntary placement; and attendance and participation at hearings or commitment proceedings. This service must meet standards specified in the Minnesota Commitment Act (Minnesota Statutes, section 253B.07, subdivision 1).

430x Other family community support services (FCSS)

Community-based services provided under the clinical supervision of a mental health professional designed to help children with emotional disturbance to function and remain in the community.

These services can include any of the following:

- Medication monitoring
- Developing independent living skills
- Developing parenting skills
- Leisure and recreational activities
- Locating respite care and special needs daycare
- Assistance in obtaining financial resources, including applying for financial benefits
- Crisis assistance/crisis plan development.

434x Other community support program services (CSP)

Community-based services provided under the clinical supervision of a mental health professional designed to help adults with serious mental illness to function and remain in the community.

Services included under this category are:

- Development of a crisis assistance plan
- Medication monitoring
- Employability determination
- Psychosocial rehabilitation
- Assistance with independent living skills
- Housing support
- Other CSP services not listed elsewhere.

435x Therapeutic support of foster care

Mental health training and support services and clinical supervision provided by a mental health professional to foster families caring for children with severe emotional disturbance, to provide a therapeutic family environment and support for the child's improved functioning.

452x Adult psychotherapy treatment

Psychotherapy provided by or under the clinical supervision of a mental health professional to an adult with mental illness. This service is provided outside of an inpatient or residential setting and excludes psychotherapeutic services provided as part of a day treatment or community support program.

Note: This code should be used for services provided by an OUTSIDE provider within an inpatient or residential treatment setting.

453x Child outpatient psychotherapy

Psychotherapy provided to a child with an emotional disturbance under the clinical supervision of a mental health professional. This service is provided outside of an inpatient or residential treatment setting and excludes psychotherapeutic services provided as part of day treatment or family community support services.

Note: This code should be used for services provided by an OUTSIDE provider within an inpatient or residential treatment setting.

467x Child day treatment

A structured program of group psychotherapy and other intensive therapeutic services that are provided at least one day a week for a minimum three-hour time block by a multidisciplinary staff under the clinical supervision of a mental health professional. The purpose of these services is to stabilize the child's mental health status, and develop and improve the child's daily independent living and socialization skills. Child day treatment services must be coordinated and integrated with, or be part of, an education program offered by the child's school, but not part of inpatient or residential treatment services.

468x Adult day treatment

A structured program of group psychotherapy or other intensive therapeutic services that are provided consistent with an individual treatment plan under the clinical supervision of a mental health professional. Day treatment services are not part of inpatient or residential treatment services, but may be part of a community support services program.

469x Partial hospitalization

A time-limited structured program consisting of multiple and intensive therapeutic services provided as an alternative or adjunct to inpatient hospitalization. It is provided in an outpatient hospital or facility or community mental health center by a multi-disciplinary staff to a client experiencing an acute episode of mental illness that meets the criteria for an inpatient hospital admission, who has the necessary and appropriate family and community resources to support the client's residence in the community during the treatment. Providers must be Medicare certified.

477x Sub-acute psychiatric care

Intensive, short duration stay in a facility licensed under hospital rules for children and adolescents who are in crisis, at risk of psychiatric hospitalization, and in need of sustained intervention greater than children's mental health crisis services. This service may also follow inpatient psychiatric hospitalization as a transition to community-based services. This service is distinct from the crisis assistance services component of FCSS (430); this service must follow the receipt of children's mental health crisis services (432x), or inpatient hospitalization.

509x Pre-petition screening/hearing

Investigation prior to a commitment hearing which includes a personal interview with the proposed patient or others knowledgeable about the condition of the proposed patient; identification and investigation of the alleged conduct which is the basis for the application; preparation of a report to the county attorney listing reasons for rejecting or recommending alternatives to involuntary placement; and attendance and participation at hearings or commitment proceedings. This service must meet standards specified in the Minnesota Commitment Act (Minnesota Statutes, section 253B.07, subdivision 1).

566x Day training and habilitation (DAC)

Services directed at the development and maintenance of life skills and community integration that includes supervision, training and assistance in the areas of vocational skill acquisition, work and supported employment (when funded through MA). Some areas of specific skill acquisition may include: self-care, communication, socialization, use of leisure time, behavior management, community survival skills and money management. Also included are therapeutic activities to increase an individual's adaptive living and work skills. These services are usually funded and licensed (Rule

38) under the Department of Human Services. Special education and related services are not included in this code.

595x Public guardianship

The exercise of legal consent for programs or activities that meet the social, medical, financial and residential needs of the ward in the least restrictive manner, while at the same time protecting the best interest of the ward. This includes annual and quarterly reviews of physical, mental, social adjustment and progress of each ward.

615x Interpreter services

Provision of language interpreting services by a qualified language interpreter to ensure communication with non-English speaking persons, or the provision of oral or tactile interpreting services by a qualified sign language interpreter to ensure communication with persons who are deaf, hard of hearing or deaf-blind.

634x Semi-independent living services (SILS)

Services that include training, counseling, instruction, supervision and assistance to a client with a functional impairment in accordance with client's individual service plan on a less than daily basis. Services include assistance with budgeting, meal preparation, shopping, personal appearance, and related social support services needed to maintain and improve the client's level of functioning.

698x Licensing and resource development

Licensing of foster homes and various recruitment and development activities directed toward ensuring that needed services and resources are available.

Section IV: FFY 2006 Title XX Post-expenditure Report

This section provides data on numbers of clients and expenditures for the federally defined services that the state considers to be funded in whole, or in part, by the Title XX Social Services Block Grant.

- Minnesota was allocated \$29,410,779 in Title XX funds in FFY 2006. An additional \$4,650,000 of Temporary Assistance to Needy Families (TANF) funds was transferred into Title XX for a total of \$34,060,779.
- Table 1 reveals that in FFY 2006, a total of \$637,687,257 was expended for services by Minnesota counties using the federal categories of services classification.
- Most of the Title XX allocations and TANF funds transferred into Title XX (95.5 percent or \$32,403,629) were used by counties for social services. Four and one-half percent (4.5 percent or \$1,537,780) was used for administration.
- No expenditures were shown for some services—family planning, health-related and home health services, pregnancy and parenting services, special services - youth at risk. This does not mean that these services were not available or provided by some counties, but no Social Services Block Grant funds were used to pay for them. Other social services were not included because:
 - They were considered ineligible for Title XX
 - They may have been eligible but were combined with ineligible services and are now a single service with expenditures that cannot be separated
 - They are eligible Title XX services, but are included in federal waivers that do not use Social Services Block Grant funds.

Table 2 provides a summary of recipients served by the federal Title XX categories of services. The number of recipients served, summarized in Table 2, reflects services for which recipient data is reported. Several federal categories include contracted and on-going services. Not all counties currently report the specific number of recipients served and therefore, recipient counts for those services are not included.

Table 1: Minnesota Social Services Expenditures by Federal Categories for FFY 2006

Service Supported with SSBG Expenditures		SSBG Expenditures		Expenditures of All Other Federal, State and Local Funds ²	Total Expenditures	Provision Method	
		SSBG Allocation	Funds Transferred into SSBG ¹			Public	Private
1	Adoption Services	261,311	43,782	3,988,720	4,337,595	X	X
2	Case Management	7,188,844	1,204,460	165,098,934	174,696,698	X	X
3	Congregate Meals	11,284	1,891	197,602	212,668	X	X
4	Counseling Services	840,667	140,850	15,087,710	16,210,077	X	X
5	Daycare—Adults	18,934	3,172	1,117,759	1,143,037	X	X
6	Daycare—Children	586,653	98,291	59,164,560	59,947,795	X	X
7	Education and Training Services	842,032	141,079	12,076,838	13,201,028	X	X
8	Employment Services	76,077	12,746	1,785,043	1,886,612	X	X
9	Family Planning Services	-	-	-	-	-	-
10	Foster Care Services—Adults	-	-	-	-	-	-
11	Foster Care Services—Children	-	-	-	-	-	-
12	Health-related Services	-	-	-	-	-	-
13	Home-based Services	146,584	24,560	4,912,811	5,108,515	X	X
14	Home delivered Meals	65,043	10,898	912,433	999,272	X	X
15	Housing Services	-	-	-	-	-	-
16	Independent/Transitional Living Svcs.	73,226	12,269	1,819,848	1,917,612	X	X
17	Information and Referral	1,805,926	302,575	21,536,628	23,947,704	X	X
18	Legal Services	344,752	57,762	5,992,192	6,452,468	X	X
19	Pregnancy and Parenting	-	-	-	-	-	-
20	Prevention and Intervention	2,466,089	413,182	58,763,461	62,055,914	X	X
21	Protective Services—Adults	376,346	63,055	6,238,322	6,740,778	X	X
22	Protective Services--Children	1,617,556	271,015	27,734,851	29,894,437	X	X
23	Recreation Services	134,531	22,540	3,468,314	3,647,925	X	X
24	Residential Treatment	4,567,622	765,285	73,231,534	79,329,726	X	X
25	Special Services—Disabled	288,275	48,299	12,856,794	13,241,667	X	X
26	Special Services—Youth at Risk	-	-	-	-	-	-
27	Substance Abuse Services	297,783	49,892	9,227,049	9,624,616	X	X
28	Transportation	443,095	74,239	7,402,363	7,993,936	X	X
29	Other Services ³	5,300,998	888,159	106,482,082	113,559,398	X	X
30	SUM OF EXPENDITURES FOR SVCS.	27,753,629	4,650,000	599,095,848	636,149,477		
31	Administrative Costs	1,537,780			1,537,780		
32	SUM OF EXPENDITURES FOR SVCS. AND ADMINISTRATIVE COSTS	29,291,409	4,650,000	599,095,848	637,687,257		

¹ Block grant(s) where these funds were transferred: TANF² Sources of these funds: **Federal** = IV-E, CW-TCM, MA Waivers, IV-B, MA admin, mental health grants. **State** = MA Waivers, Children and Community Services Grants, child care grants, chemical dependency administration, mental health grants. **Local** = tax levy, state aids (in lieu of levy).³ Other services includes interpreter services, licensing and resource development, supportive services, client outreach, pre-petition screening/hearing, other family community support services, therapeutic support of foster care, adult psychotherapy, child outpatient psychotherapy, child/adult day treatment, partial hospitalization, sub-acute psychiatric care, day training and habilitation, public guardianship and semi-independent living services.

Table 2: Recipients served within Title XX Federal Categories of Services in FFY 2006

Service Supported with SSBG Expenditures		Children (Birth -17)	Adults			Total Adults	Total ¹
			18-59	Adults Age 60 Years and Older	Unknown Age		
1	Adoption Services	1,738	384	17	227	628	2,366
2	Case Management	58,592	70,445	14,090	5,542	90,077	148,669
3	Congregate Meals ²						
4	Counseling Services	4,165	1,536	23	987	2,546	6,711
5	Daycare—Adults		17	182		199	199
6	Daycare—Children	3,293	8,099	10	833	8,942	12,235
7	Education and Training Services	1,810	1,903	351	245	2,499	4,309
8	Employment Services		331	13		344	344
9	Family Planning Services						
10	Foster Care Services—Adults						
11	Foster Care Services—Children						
12	Health-Related Services						
13	Home-Based Services	1,359	1,200	1,330	1,342	3,872	5,231
14	Home Delivered Meals ²						
15	Housing Services						
16	Independent/Transitional Living Services ²						
17	Information and Referral ²						
18	Legal Services	11	632	92		724	735
19	Pregnancy and Parenting						
20	Prevention and Intervention	44,842	16,148	4,931	9,287	30,366	75,208
21	Protective Services--Adults	4	3,057	2,537	184	5,778	5,782
22	Protective Services—Children ³	26,216	6,313	70	4,602	10,985	37,201
23	Recreation Services	1,410	345	173	9	527	1,937
24	Residential Treatment	1,893	6,378	276	1,488	8,142	10,035
25	Special Services—Disabled	154	1,541	140		1,681	1,835
26	Special Services--Youth at Risk						
27	Substance Abuse Services	1,342	24,700	461	1,893	27,054	28,396
28	Transportation ²						
29	Other Services ⁴	3,722	12,358	1,346	136	13,840	17,562
30	SUM OF RECIPIENTS OF SERVICES	150,661	155,481	26,070	26,787	208,338	358,999

¹ A few counties, including Hennepin, did not provide a breakdown of adult age groups.² Currently, these categories of services include contracted and on-going services. Not all counties report the specific number of recipients served and therefore recipient counts are not included.³ This service includes adult shelters which is a short-term residential protective setting for adults in a crisis situation that may include their children.⁴ Other services includes interpreter services, licensing and resource development, supportive services, client outreach, pre-petition screening/hearing, other family community support services, therapeutic support of foster care, adult psychotherapy, child outpatient psychotherapy, child/adult day treatment, partial hospitalization, sub-acute psychiatric care, day training and habilitation, public guardianship and semi-independent living services.

Section V: FFY 2006 Supplemental Emergency Fund Expenditure Report

These instructions and data provide county staff with additional guidance regarding the access and expenditure limitations on the use of SSBG Supplemental Emergency Funds under Title XX.

Background

The federal Department of Health and Human Services (DHHS) awarded hurricane relief funds in February 2006 to the 50 states and the District of Columbia based on their percentage of the Federal Emergency Management Agency (FEMA) registrants for the 2005 hurricanes named Katrina, Rita and Wilma. The funds come via the Title XX Social Services Block Grant (SSBG) program, administered by DHHS' Administration for Children and Families. Federal law (Department of Defense Appropriations Act, Public Law 109-148) allowed for the expenditure of SSBG Supplemental Emergency Funds until Sept. 30, 2007. Minnesota was awarded \$153,936 in hurricane relief funds under the Title XX SSBG program.

In June 2006 the Minnesota Legislature approved, and the governor signed into law, Chapter Law 282, article 22, section 2, subdivision 7, which states: *"Notwithstanding Minnesota Statutes, section 256M.50, supplemental social service block grant funds of \$153,936 appropriated under the federal 2005 Department of Defense Appropriations Act, Public Law 109-148, shall be allocated proportionately to those counties that served hurricane evacuees and reported those services on the Social Service Information System."* To date, 22 counties have submitted claims totaling approximately \$50,000.

Since that time, states have received federal notice of extended time limitations for use of the SSBG Supplemental Emergency Funds. In May 2007 the president signed Public Law 110-28, the U.S. Troop Readiness, Veteran's Care, Katrina Recovery, and Iraq Accountability Appropriations Act. The Act and subsequent federal guidance permits states to extend the period to claim such funds through Sept. 30, 2009. States are required to track SSBG Emergency Supplemental Fund expenditures separately from the annual SSBG allotments, and submit expenditure data for supplemental funds.

Allowable costs

Federal instructions indicate that the SSBG Supplemental Emergency funding must be spent only on hurricane victims. The federal statute states that these funds are for necessary expenses related to the consequences of the 2005 hurricanes affecting the Gulf of Mexico, and may be used to help meet the needs of people affected by these hurricanes according to the states' criteria and eligibility.

States may use the supplemental emergency SSBG funds for the usual array of human services for hurricane victims, including health care and mental health needs. Funds are for necessary expenses related to the consequences of the hurricanes. Funds may be used to help access services, or obtain medical care or employment. In addition, short-term rent and personal items may be paid if these activities are integral but subordinate to the services. For example, protective services for adults or children might require such activities as the provision of adequate food, clothing or shelter, or other necessary financial resources, or even arranging and providing for improved living arrangements.

Per federal instructions, SSBG Supplemental Emergency Funds can be used for the moving costs of relocating victims of Gulf Coast hurricanes. The costs of relocating victims can be categorized as Housing Services. The

Uniform Definitions of Services established in federal regulations for the Social Services Block Grant program, 45 CFR Subtitle A, 96.14(a), defines Housing Services as “services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing.” These activities include “making moving arrangements.” As such, SSBG funds could be used to pay for costs to relocate hurricane victims as described. Funds may not be allocated for future preparation for disasters.

County actions

Given the change in federal law and instructions, counties are permitted to continue to submit appropriate claims for services provided to victims of the 2005 hurricanes. The department, given existing state law, will allocate remaining SSBG Supplemental Emergency Funds proportionately to those counties that continue to serve hurricane evacuees, and have reported those services on the Social Service Information System.

Tables 3 and 4 provide a summary of Minnesota’s Title XX Supplemental Funds expenditures and recipients served during FFY 2006.

Table 3: Minnesota's Title XX Supplemental Funds Expenditures for FFY 2006

Service Supported with SSBG Expenditures		SSBG Expenditures		Expenditures of All Other Federal, State and Local Funds	Total Expenditures	Provision Method	
		SSBG Allocation	Funds Transferred into SSBG			Public	Private
1	Adoption Services	560			560		
2	Case Management	7,147			7,147		
3	Congregate Meals						
4	Counseling Services						
5	Daycare—Adults						
6	Daycare—Children						
7	Education and Training Services						
8	Employment Services						
9	Family Planning Services						
10	Foster Care Services—Adults						
11	Foster Care Services—Children						
12	Health-Related Services						
13	Home-Based Services						
14	Home Delivered Meals						
15	Housing Services						
16	Independent/Transitional Living Svcs.						
17	Information and Referral	68			68		
18	Legal Services						
19	Pregnancy and Parenting						
20	Prevention and Intervention	10,359			10,359		
21	Protective Services—Adults						
22	Protective Services—Children	379			379		
23	Recreation Services						
24	Residential Treatment						
25	Special Services—Disabled						
26	Special Services—Youth at Risk						
27	Substance Abuse Services						
28	Transportation						
29	Other Services ¹	11,685			11,685		
31	SUM OF EXPENDITURES FOR SVCS.	30,198			30,198		
32	Administrative Costs	-					
33	SUM OF EXPENDITURES FOR SVCS. AND ADMINISTRATIVE COSTS	30,198					

¹ Other Services includes semi-independent living services, pre-petition screening/hearing, long-term care consultation, child/adult Rule 79 Case Mgmt., CAC/CAD/TBI Case Mgmt., AC/EW Case Mgmt. and Rule 185 Case Mgmt.

Table 4: Recipients Served by Title XX Supplemental Funds in FFY 2006

Service Supported with SSBG Expenditures		Children (0-17)	Adults			Total Adults	Total ¹
			Adults Age 59 Years & Younger	Adults Age 60 Years & Older	Adults of Unknown Age		
1	Adoption Services	1					1
2	Case Management	27	21	1		22	49
3	Congregate Meals						
4	Counseling Services						
5	Daycare—Adults						
6	Daycare—Children						
7	Education and Training Services						
8	Employment Services						
9	Family Planning Services						
10	Foster Care Services—Adults						
11	Foster Care Services—Children						
12	Health-related Services						
13	Home-based Services						
14	Home delivered Meals						
15	Housing Services						
16	Independent/Transitional Living Svcs.						
17	Information and Referral	6					
18	Legal Services						
19	Pregnancy and Parenting						
20	Prevention and Intervention	21					21
21	Protective Services—Adults						
22	Protective Services—Children	9	3			3	12
23	Recreation Services						
24	Residential Treatment						
25	Special Services—Disabled						
26	Special Services—Youth at Risk						
27	Substance Abuse Services						
28	Transportation						
29	Other Services	5	8	6		14	19
31	SUM OF RECIPIENTS OF SERVICES	69	32	7		39	108

¹ The "Total" column is the sum of unduplicated recipients within each service cohort. Total unique recipients served by these funds were 94.

Section VI: FFY 2008 Pre-expenditure Report

Reporting requirements

Title XX of the Social Security Act—block grants to states for social services—requires that each state report on the intended use (Pre-expenditure Report) of payments that it is to receive annually under the act. This section is Minnesota's Title XX Intended Use Report and includes information about the activities to be funded, and individuals who will be served for the 12 months of FFY 2008 (Oct. 1, 2007, through Sept. 30, 2008).

Flexibility to counties

The Title XX Social Services Block Grant (SSBG) regulations allow states various options for the services to be provided and the people to be served. The increased flexibility intended by Congress in enacting the block grant has been passed on to the local county social services agencies by the Minnesota Department of Human Services.

Services and eligibility

This Title XX Pre-expenditure Report is a statewide compilation of services, and does not mean that all services are available in every county. Questions on available services and eligibility should be addressed to the local county agency. The following are the most common categories of individuals to be served throughout the state: children, adolescents and other individuals in transition from childhood to adulthood; adults who experience dependency, abuse, neglect, poverty, disability, chronic health conditions, or other factors, including ethnicity and race, which may result in poor outcomes or disparities; as well as services for family members to support these individuals. The link below provides the Web addresses, mailing addresses and telephone numbers for Minnesota 87 counties.

<http://edocs.dhs.state.mn.us/lfserver/Legacy/DM-0005-ENG>

There are no federal conditions for client eligibility in the Title XX block grant, requiring only that each state provide information about the characteristics of the individuals to be served. Minnesota is a state supervised/county administered social service system, and the authority to define the individuals eligible for services has been delegated to each local agency.

Reporting format

This Pre-expenditure Report uses the same federal uniform definition of services as the Post-expenditure Report. This Pre-expenditure Report was completed by the department from information submitted by each county for CY 2006 by apportioning the Block Grant for Social Services funds (Title XX) among the various eligible services.

Funding

The FFY 2008 pre-expenditures are based on the CY 2006 post-expenditure level. Should Congress elect not to fund Title XX at the level stated in this report, or if other contingencies arise, the allocations to each county will be adjusted. Any adjustment will be presumed by the department to proportionally affect the activities and individuals in each local county report. Included in the pre-expenditures is a transfer of \$4,650,000 of Temporary Assistance to Needy Families (TANF) into Title XX. No state or local match is required for Title XX.

CCSA consolidated fund

The 2003 Minnesota Legislature enacted the Children and Community Services Act (CCSA), Minnesota Statutes, sections 256M.01 to 256M.80. This act consolidated 15 separate children and community services grants, including Title XX, into a single consolidated fund. This gave counties more flexibility to ensure better outcomes for children, adolescents and adults in need of services.

The act also simplified the planning and administrative requirements from those contained in Minnesota Statutes, Chapter 256E. Title XX is used to provide social services within the context of the consolidated state/federal grant. County social service agencies have used local funding to supplement the consolidated grant to meet client needs.

Fees for services

A fee based on income may be charged for services provided. Fees will vary from one local social service agency to another, and questions concerning the fees for a specific geographic area should be addressed to that county agency.

Median Income

Each year, the federal Department of Health and Human Services (DHHS) publishes each state's median income in the [Federal Register](#). The most current median income for a family of four in Minnesota is \$77,395, published in early 2007 for use in FFY 2008. A summary of median income by family size is provided below:

Family Size	0-60 Percent	60-115 Percent
1	0 - \$24,147	\$24,148 - \$46,282
2	0 - \$31,577	\$31,578 - \$60,523
3	0 - \$39,007	\$39,008 - \$74,764
4	0 - \$46,437	\$46,438 - \$89,004
5	0 - \$53,867	\$53,868 - \$103,245
6	0 - \$61,297	\$61,298 - \$117,486
7	0 - \$62,690	\$62,691 - \$120,156
8	0 - \$64,083	\$64,084 - \$122,826
9	0 - \$65,476	\$65,477 - \$125,496
10	0 - \$66,869	\$66,870 - \$128,166

Fee schedule

From the current median income data, the department develops a social service income eligibility and fee schedule based on Minnesota's median income adjusted for family size. The most recent fee schedule [bulletin #07-69-04](#) was published July 27, 2007. Counties have the option of using this schedule or developing a fee schedule of their own.

Projected recipients and expenditures (FFY 2008)

The projected FFY 2008 expenditure and recipients to be served (Table 5) closely mirrors recipients and expenditures in FFY 2006. Nearly 96 percent of Title XX funds (including funds transferred in from TANF) are projected to be used by counties for social services—24.7 percent will be used for case management, 15.7 percent for residential treatment, 8.5 percent for prevention and intervention services, and 6.2 percent for information and referral. Eighteen percent is projected to be used for other services. About 4.5 percent will be used by the department for the administration of Title XX.

Table 5: Minnesota's Projected Social Services Expenditures and Recipients to be Served in FFY 2008

Service Supported with SSBG Expenditures		Projected Recipients			Project Expenditure		
		Children (Birth -17)	Adults	Total	¹ SSBG Allocation	All Other Funds	Total
1	Adoption Services	1,738	628	2,366	305,093	3,988,720	4,293,813
2	Case Management	58,592	90,077	148,669	8,393,304	165,098,934	173,492,238
3	Congregate Meals ²				13,175	197,602	210,777
4	Counseling Services	4,165	2,546	6,711	981,517	15,087,710	16,069,227
5	Daycare—Adults ⁵		199	199	22,106	1,117,759	1,139,865
6	Daycare—Children	3,293	8,942	12,235	684,944	59,164,560	59,849,504
7	Education and Training Services	1,810	2,499	4,309	983,111	12,076,838	13,059,949
8	Employment Services		344	344	88,823	1,785,043	1,873,866
9	Family Planning Services						
10	Foster Care Services—Adults						
11	Foster Care Services—Children						
12	Health-related Services						
13	Home-based Services	1,359	3,872	5,231	171,144	4,912,811	5,083,955
14	Home delivered Meals ²				75,941	912,433	988,374
15	Housing Services						
16	Independent/Transitional Living Svcs. ²				85,495	1,819,848	1,905,343
17	Information and Referral ²				2,108,501	21,536,628	23,645,129
18	Legal Services	11	724	735	402,514	5,992,192	6,394,706
19	Pregnancy and Parenting						
20	Prevention and Intervention	44,842	30,366	75,208	2,879,271	58,763,461	61,642,732
21	Protective Services—Adults		5,778	5,782	439,401	6,238,322	6,677,723
22	Protective Services—Children ³	26,216	10,985	37,201	1,888,571	27,734,851	29,623,422
23	Recreation Services	1,410	527	1,937	157,071	3,468,314	3,625,385
24	Residential Treatment	1,893	8,142	10,035	5,332,907	73,231,534	78,564,441
25	Special Services—Disabled	154	1,681	1,835	336,574	12,856,794	13,193,368
26	Special Services—Youth at Risk						
27	Substance Abuse Services	1,342	27,054	28,396	347,675	9,227,049	9,574,724
28	Transportation ²				517,334	7,402,363	7,919,697
29	Other Services ⁴	3,722	13,840	17,562	6,171,573	106,482,082	112,653,655
31	SUM OF EXPENDITURES FOR SVCS.				32,386,045	599,095,848	631,481,893
32	Administrative Costs				1,537,780		1,537,780
33	SUM OF EXPENDITURES FOR SVCS. AND ADMINISTRATIVE COSTS				33,923,825	599,095,848	633,019,673

¹ Includes Title XX funds (\$29,273,825) and block grant funds transferred in from TANF (\$4,650,000) for a total of \$33,923,825. ² Currently, these categories of services include contracted and on-going services. Not all counties currently report the specific number of recipients served and therefore, recipient counts are not included. ³ This service includes adult shelters which is a short-term residential protective setting for adults in a crisis situation that may include their children. ⁴ Other Services includes interpreter services, licensing and resource development, supportive services, client outreach, pre-petition screening/hearing, other family community support services, therapeutic support of foster care, adult psychotherapy, child outpatient psychotherapy, child/adult day treatment, partial hospitalization, sub-acute psychiatric care, day training and habilitation, public guardianship and semi-independent living services.

Alternative Formats

This information is available in other forms to people with disabilities by contacting us at (651) 431-3809 (voice). TDD users can call the Minnesota Relay at 711 or (800) 627-3529. For the Speech-to-Speech Relay, call (877) 627-3848.