

**2009 C&TC Administrative Services  
Subcontracting/Consulting Costs Information Form**

1. Please describe the proposed C&TC outreach project.
2. What is the name of the subcontractor who will be providing the outreach services?
3. Will there be either a formal contract or agreement with the subcontractor providing the outreach services? Do they have a choice about a contract/agreement?
4. How will the staff providing the outreach be supervised or monitored to ensure that requirements of contract/agreement are met? Who will have responsibility for supervision/monitoring?
5. Please attach the script outline that will be used and identify the specific activities that will be performed.
6. How much time will be spent providing C&TC outreach per family contact?
7. What is the proposed annual budget amount of the C&TC outreach services that will be provided?
8. What is the cost per each outreach activity?
9. How was this amount calculated?

10. Please discuss below how the results of the C&TC outreach will be evaluated.
11. Does this subcontractor already provide this service as part of their work? (For example, home visiting nurses typically discuss preventive care and programs available with clients as a part of their visit).
12. Does this subcontractor provide the same or similar education outreach or service for all people whether or not they are enrolled in Medical Assistance or MinnesotaCare?