

# Bulletin

June 17, 2008

Minnesota Department of Human Services -- P.O. Box 64977 -- St. Paul, MN 55164-0977

**OF INTEREST TO**

- County Directors
- Tribal Business Persons
- Social Services Supervisors and Staff
- CCDTF Provider Program Directors and Staff

**ACTION/DUE DATE**

Please read and implement.

Effective 07/01/08.

**EXPIRATION DATE**

June 17, 2010

## DAANES submission required prior to payment from the CCDTF

**TOPIC**

Submission of Drug and Alcohol Abuse Normative Evaluation System (DAANES) admissions records will be required for payment of services authorized through the Consolidated Chemical Dependency Treatment Fund (CCDTF).

**PURPOSE**

To disseminate information regarding how the submission of DAANES information will impact the payment from the Minnesota Department of Human Services (DHS) for services authorized through the CCDTF.

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**CCDTF Policy**

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**SIGNED**

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**WES KOOISTRA**

Assistant Commissioner  
Chemical & Mental Health Services Administration

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## **BACKGROUND**

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According to Minnesota Statutes, Section 254B.05, subdivision 1, chemical dependency providers must participate in the Drug and Alcohol Normative Evaluation System (DAANES) to be eligible for payment under the Consolidated Chemical Dependency Treatment Fund (CCDTF).

To further ensure compliance, DHS will begin withholding payment for CCDTF-authorized services pending the submission of DAANES information.

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## **POLICY CHANGE**

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Starting on July 1, 2008, DHS will require providers to submit DAANES admission information prior to receiving payment for services authorized through the CCDTF. This will apply to all service agreements with an assessment date of July 1, 2008 or later.

DHS has programmed the Medicaid Management Information System (MMIS) to interact with the DAANES information system, to facilitate this change in policy. Should a provider bill DHS for CCDTF-authorized services, prior to submitting DAANES admission information, the claims will be denied.

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## **PROVIDER ACTIONS**

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Timely submission of DAANES information will be critical to facilitate reimbursement for CCDTF-authorized services. Should a provider bill prior to the submission of DAANES admission information, the claim will deny.

If a provider does not have a service agreement number or Person Master Index (PMI) number to facilitate submission of DAANES admission information, the provider should contact the county or tribe that made the referral. It may be helpful to know that according to Minnesota Statutes, Section 254B.06, subd.3, counties have 30 working days [operationalized as 50 calendar days] in which to approve a CCDTF authorization.

The Performance Measurement and Quality Improvement (PMQI) Division will be distributing additional information for providers on the DAANES changes.

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## COUNTY/TRIBAL ACTIONS

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Beginning July 1, 2008, timely entry of CCDTF service agreements is especially important due to this change in payment policy. Providers must have a service agreement number, as well as PMI number in order to complete a DAANES admission record. Providers typically receive the service agreement number and PMI number on the service agreement letter which is sent once the county or tribe enters and approves a CCDTF service agreement.

When a county or tribe is not timely with creating and approving a CCDTF service agreement, the service agreement letter informing the provider of the service agreement number and the PMI number is delayed, and the provider is unable to complete a DAANES admission record. This in turn prevents the provider from getting paid from DHS for the authorized services.

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## RESOURCES

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**DAANES information system:** PMQI Division

651/431-2630

[DHS.DAANES@state.mn.us](mailto:DHS.DAANES@state.mn.us)

**Billing:** Provider Call Center

651/431-2700 (metro only)

800/366-5411 (non-metro only)

**Service Agreements:** Resource Center

[DHS.ResourceCenter@state.mn.us](mailto:DHS.ResourceCenter@state.mn.us)

Fax: 651/431-7447

**CCDTF Policy:** Chemical Health Division

651/431-2460

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## SPECIAL NEEDS

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This information is available in other forms to people with disabilities by contacting us at (651) 431-2460 (voice). TDD users can call the Minnesota Relay at 711 or (800) 627-3529. For the Speech-to-Speech Relay, call (877) 627-3848.