

Bulletin

June 27, 2008

Minnesota Department of Human Services ■ 444 Lafayette Rd. ■ St. Paul, MN 55155

OF INTEREST TO

- County Human Service Directors
- County CCDTF Coordinators
- Tribal Business Committee Chairpersons
- Tribal CCDTF Coordinators
- Rule 25 Assessors
- CCDTF Treatment Providers

ACTION

Please read and begin using the appropriate criteria for placement and funding of CCDTF clients. July 1, 2008 through June 30, 2009.

EXPIRATION DATE

The policies in this bulletin are in effect through June 30, 2009.

DHS Updates CCDTF Operations, Eligibility for State Fiscal Year 2009

TOPIC

Consolidated Chemical Dependency Treatment Fund (CCDTF) Eligibility for Services; Allocations; Maintenance of Effort and Retained Collections for SFY 2009; Mandatory CCDTF Provider Rate Increases.

PURPOSE

Distribute information regarding

- The allocation, administrative allowance, and maintenance of effort requirement amounts for SFY 2009
- Legislation pertaining to CCDTF provider rates
- SFY 2009 CCDTF eligibility

CONTACT

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SIGNED

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Assistant Commissioner

Chemical and Mental Health Services Administration

Consolidated Chemical Dependency Treatment Fund (CCDTF) Eligibility Criteria

- **Tier I – (Entitled Services – Persons with incomes at or below 100% Federal Poverty Guidelines).** Under Minnesota Statutes, section 254B.03 and 254B.04, the local agency must place all entitled persons.
- **Tier II – (Persons with incomes over entitlement and up to 215% of Federal Poverty Guidelines)** No funds were appropriated by the Legislature for Tier II.
- **Tier III – (Persons with incomes between 216% and 412% of Federal Poverty Guidelines)** No funds were appropriated by the Legislature for Tier III.

Counties and tribes must continue to assess and place clients who meet clinical and financial eligibility after allocations are exhausted and maintenance of effort requirements are met. These placements will be paid out of the CCDTF Reserve Fund with a 15% county match.

SFY 2009 – Allocation, Administrative Allowance, and Maintenance of Effort Requirement

The department applies the allocation formula in Minnesota Statutes, section 254B.02, subdivision 1 to the annual legislative appropriation of state dollars for chemical dependency services. The SFY 2009 Tier I amount for allocation is \$99,851,000.

Specific allocation, maintenance of effort requirement, and administrative allowance amounts are provided in the following attachments to this bulletin:

Table 1 – SFY 2009 CCDTF Allocation Determination Table shows the apportionment of total state appropriated dollars to the American Indian Account, the Tribal Reserve Account, the Non-Reservation American Indian Account, and the remaining amount for county allocation.

Table 2 – SFY 2009 CCDTF American Indian Tribal Allocation Table shows each tribal reservation's CCDTF initial allocation, administrative allowance, and allocation left for treatment.

Table 3 – SFY 2009 CCDTF County Allocation and Maintenance of Effort Table shows each county's CCDTF initial allocation, administrative allowance, allocation left for treatment, and maintenance of effort requirement.

Retained Collections for Operation of CCDTF Billing, Accounting, and Collections

The operation of the CCDTF billing, accounting, and collections system is funded by the retention of a portion of third party and Medical Assistance collections. For SFY 2009, the department will retain 17% of all MA collections and those commercial third party collections from placements prior to 01/01/2006.

As of 01/01/06, CCDTF providers have been required to first bill a client's commercial third party pay source before billing the CCDTF. The department will continue to collect third party collections on placements dated prior to 01/01/06.

Legislative changes to rates for CCDTF Providers

Language listed below is found in Laws of 2008, Chapter 363.

Provider Rate Increases

The commissioner of human services shall increase allocations, reimbursement rates, or rate limits, as applicable, by 2.0 percent beginning October 1, 2007, and by 2.0 percent beginning ~~July~~ October 1, 2008, effective for services rendered on or after those dates. County contracts for services specified in this section must be amended to pass through these rate adjustments within 60 days of the effective date of the increase and must be retroactive from the effective date of the rate adjustment.

Payments for Substance Abuse Treatment

For services provided in fiscal year 2009, county-negotiated rates and provider claims to the consolidated chemical dependency fund must not exceed rates charged for services in excess of those in effect on May 31, 2008. If statutes authorize a cost-of-living adjustment during fiscal year 2009, then notwithstanding any law to the contrary, fiscal year 2009 rates may not exceed those in effect on May 31, 2008, plus any authorized cost-of-living adjustments.

Financial Eligibility for Services in SFY 2009

Table 4 – SFY 2009 CCDTF Eligibility Determination Table is effective from July 1, 2008 to June 30, 2009. Local agencies must use the attached Table 4 to determine client financial eligibility as of the date of the Rule 25 assessment. The CCDTF will not pay for treatment services prior to the assessment. The commissioner will not pay for placements of ineligible persons.

Table 4 contains the Tier I (E- Entitled) household size and income limits for SFY 2009.

- Tier I – Clients meeting household size and income limits as listed in Table 4 are entitled to services under Tier I. Clients eligible for Medical Assistance (MA), Emergency Medical Assistance (EMA), and General Assistance Medical Care (GAMC), or receiving Minnesota Supplemental Aid (MSA) are entitled to receive services under Tier 1, regardless of current income, as of the date of assessment. GAMC Hospital Only (GHO) provides only residential hospital services to enrollees. These enrollees are entitled to CCDTF funding for all chemical dependency treatment services that aren't provided in a residential hospital setting.

Special Needs

This information is available in other forms to people with disabilities by contacting us at 651-431-2460(voice), or through the Minnesota Relay Service at 1-800-627-3529 (TDD), 7-1-1 or 1-877-627-3848 (speech to speech relay service).

Table 1 - SFY 2009 Allocation Determination**Attachment A****SFY 2009 Funds Available for Allocation****\$99,851,000**

Tribal Reserve	\$898,659	
Tribal Allocation	<u>\$5,092,401</u>	
Total Tribal Fund		\$5,991,060
Non-reservation Tribal Fund		\$5,631,596
Total American Indian Account		\$11,622,656

County Account

\$15,000 Base Allocation		\$1,305,000
Amount to Allocate		<u>\$86,923,344</u>
Total County Allocation		\$88,228,344

Table 2 - SFY 2009 American Indian Tribal Allocation

Tribal Entity	Allocation	Administrative Allowance	Funds for Treatment
Bois Forte	\$379,658	\$12,514	\$367,143
Fond du Lac	\$375,886	\$12,404	\$363,481
Grand Portage	\$92,694	\$4,046	\$88,648
Leech Lake	\$1,297,564	\$39,249	\$1,258,315
Lower Sioux	\$95,596	\$4,158	\$91,438
Mille Lacs	\$261,129	\$9,062	\$252,067
Prairie Island	\$111,409	\$4,701	\$106,708
Red Lake	\$1,321,212	\$39,938	\$1,281,273
Shakopee	\$111,844	\$4,714	\$107,131
Upper Sioux	\$55,409	\$2,612	\$52,797
White Earth	\$989,999	\$30,291	\$959,708
Total	\$5,092,401	\$163,690	\$4,928,711

Table 3 - SFY 2009 County Allocation, Admin Allowance, and MOE

Attachment B

<i>CCDTF County Allocations -- SFY 2009</i>	Total Allocation	Administrative Allowance	Funds for Treatment	Maintenance of Effort
Aitkin	\$399,014	\$13,078	\$385,936	\$93,533
Anoka	\$4,237,571	\$124,881	\$4,112,691	\$575,179
Becker	\$596,975	\$18,844	\$578,131	\$203,569
Beltrami	\$905,975	\$27,844	\$878,131	\$267,428
Benton	\$668,833	\$20,937	\$647,896	\$217,837
Big Stone	\$163,571	\$6,221	\$157,351	\$5,988
Blue Earth	\$1,164,051	\$35,361	\$1,128,691	\$301,258
Brown	\$516,581	\$16,502	\$500,079	\$72,146
Carlton	\$630,560	\$19,822	\$610,738	\$286,042
Carver	\$652,775	\$20,469	\$632,305	\$388,401
Cass	\$459,436	\$14,838	\$444,599	\$235,273
Chippewa	\$296,208	\$10,084	\$286,124	\$63,480
Chisago	\$614,382	\$19,351	\$595,031	\$101,796
Clay	\$1,008,705	\$30,836	\$977,869	\$571,936
Clearwater	\$249,980	\$8,737	\$241,243	\$35,952
Cook	\$86,749	\$3,817	\$82,932	\$54,308
Cottonwood	\$298,059	\$10,138	\$287,922	\$25,205
Crow Wing	\$1,105,538	\$33,656	\$1,071,881	\$130,428
Dakota	\$3,845,512	\$113,462	\$3,732,051	\$1,768,613
Dodge	\$265,141	\$9,179	\$255,962	\$53,294
Douglas	\$681,542	\$21,307	\$660,235	\$170,294
Faribault	\$346,172	\$11,539	\$334,633	\$62,311
Fillmore	\$444,623	\$14,406	\$430,216	\$154,033
Freeborn	\$687,467	\$21,480	\$665,988	\$278,916
Goodhue	\$679,086	\$21,236	\$657,851	\$190,056
Grant	\$145,245	\$5,687	\$139,559	\$13,147
Hennepin	\$22,587,845	\$659,355	\$21,928,490	\$12,803,629
Houston	\$362,958	\$12,028	\$350,930	\$47,459
Hubbard	\$452,965	\$14,649	\$438,316	\$32,482
Isanti	\$447,237	\$14,483	\$432,755	\$51,880
Itasca	\$817,214	\$25,259	\$791,955	\$150,367
Jackson	\$205,744	\$7,449	\$198,295	\$83,331
Kanabec	\$302,728	\$10,274	\$292,454	\$21,306
Kandiyohi	\$810,149	\$25,053	\$785,097	\$187,955
Kittson	\$120,380	\$4,963	\$115,417	\$35,461
Koochiching	\$356,523	\$11,840	\$344,683	\$95,507
Lac qui Parle	\$188,442	\$6,945	\$181,497	\$17,173
Lake	\$251,374	\$8,778	\$242,596	\$56,308
Lake of the Woods	\$115,238	\$4,813	\$110,426	\$8,409
Le Sueur	\$435,630	\$14,145	\$421,485	\$82,582
Lincoln	\$142,413	\$5,604	\$136,809	\$12,861
Lyon	\$534,335	\$17,019	\$517,316	\$113,649
McLeod	\$527,596	\$16,823	\$510,773	\$56,030
Mahnomen	\$119,321	\$4,932	\$114,390	\$79,468
Marshall	\$219,365	\$7,846	\$211,520	\$67,655
Martin	\$523,010	\$16,690	\$506,321	\$104,079
Meeker	\$401,186	\$13,141	\$388,045	\$52,610
Mille Lacs	\$404,915	\$13,250	\$391,665	\$85,209
Morrison	\$603,130	\$19,023	\$584,107	\$84,332
Mower	\$852,426	\$26,284	\$826,142	\$412,178

Table 3 - SFY 2009 County Allocation, Admin Allowance, and MOE

<i>CCDTF County Allocations -- SFY 2009</i>	Total Allocation	Administrative Allowance	Funds for Treatment	Maintenance of Effort
Murray	\$205,915	\$7,454	\$198,462	\$25,314
Nicollet	\$490,793	\$15,751	\$475,042	\$62,147
Nobles	\$451,273	\$14,600	\$436,673	\$117,689
Norman	\$231,637	\$8,203	\$223,434	\$28,491
Olmsted	\$2,064,538	\$61,588	\$2,002,950	\$396,484
Otter Tail	\$1,139,906	\$34,657	\$1,105,248	\$334,726
Pennington	\$302,220	\$10,259	\$291,961	\$131,487
Pine	\$559,595	\$17,755	\$541,839	\$60,737
Pipestone	\$213,564	\$7,677	\$205,887	\$31,103
Polk	\$870,014	\$26,797	\$843,217	\$406,949
Pope	\$245,864	\$8,617	\$237,247	\$113,926
Ramsey	\$10,269,766	\$300,576	\$9,969,190	\$3,884,308
Red Lake	\$94,189	\$4,103	\$90,085	\$45,559
Redwood	\$290,059	\$9,905	\$280,155	\$136,924
Renville	\$318,953	\$10,746	\$308,207	\$46,279
Rice	\$901,362	\$27,710	\$873,652	\$311,008
Rock	\$174,123	\$6,528	\$167,595	\$11,871
Roseau	\$261,302	\$9,067	\$252,235	\$36,511
St. Louis	\$4,663,299	\$137,281	\$4,526,018	\$1,981,843
Scott	\$790,383	\$24,477	\$765,906	\$212,775
Sherburne	\$732,246	\$22,784	\$709,462	\$155,283
Sibley	\$267,950	\$9,261	\$258,689	\$21,202
Stearns	\$2,231,081	\$66,439	\$2,164,642	\$677,384
Steele	\$560,369	\$17,778	\$542,591	\$89,489
Stevens	\$179,379	\$6,681	\$172,698	\$23,656
Swift	\$284,903	\$9,754	\$275,149	\$45,015
Todd	\$645,754	\$20,265	\$625,489	\$58,756
Traverse	\$121,171	\$4,986	\$116,185	\$17,219
Wabasha	\$355,971	\$11,824	\$344,147	\$31,824
Wadena	\$405,311	\$13,261	\$392,049	\$20,199
Waseca	\$353,191	\$11,743	\$341,448	\$64,629
Washington	\$1,906,759	\$56,993	\$1,849,766	\$1,300,745
Watonwan	\$250,579	\$8,755	\$241,824	\$75,174
Wilkin	\$173,695	\$6,515	\$167,179	\$46,276
Winona	\$1,014,431	\$31,003	\$983,428	\$185,342
Wright	\$1,049,871	\$32,035	\$1,017,836	\$150,132
Yellow Medicine	\$225,049	\$8,011	\$217,038	\$65,881
Total	\$88,228,344	\$2,696,195	\$85,532,149	\$32,466,679

TABLE 4 – SFY 2009 ELIGIBILITY DETERMINATION Attachment C

Use the following information to determine client eligibility for the CCDTF, beginning 07/01/08. Complete the following portions of the Client Placement Authorization (CPA) Form (DHS-2780) as follows:

Box #29 – Annual Income: Calculate using definitions on the back of this sheet.

Box #30 – Household Size: Use definitions on the back of this sheet.

Box #42 – Reserve Fund Eligibility: Enter an “E” for Tier I eligibility. (Use Household/ size/Income chart below).

Box #25 – Limited Eligibility: Enter one of the following:

“M”- Client is a minor (17 years of age or younger).

“P”- Client is pregnant (use the Household size/Income chart for pregnant women below).

“A”- Client is an adult responsible for a minor living in the client’s household.

“O”- Other (use for clients who do not fit any of the other categories listed above).

TIER I (ENTITLED)					
Box #42 – Reserve Fund Eligibility: Enter “E” if the local agency has determined that the client is EITHER:					
1. Enrolled in MA, GAMC, or MSA, <u>OR</u>					
2. Meets the following income and household size limitations:					
FAMILIES (100% FPG)			PREGNANT WOMEN (275% FPG)		
Household Size	Annual Income Range		Household Size	Annual Income Range	
1	\$0 to	\$10,404	1	N/A	
2	\$10,405 to	\$14,004	2	\$0 to	\$ 38,508
3	\$14,005 to	\$17,604	3	\$ 38,509 to	\$ 48,408
4	\$17,605 to	\$21,204	4	\$ 48,409 to	\$ 58,308
5	\$20,205 to	\$24,804	5	\$ 58,309 to	\$ 68,208
6	\$24,805 to	\$28,404	6	\$ 68,209 to	\$ 78,108
7	\$28,405 to	\$32,004	7	\$ 78,109 to	\$ 88,008
8	\$32,005 to	\$35,604	8	\$ 88,009 to	\$ 97,908
9	\$35,605 to	\$39,204	9	\$ 97,900 to	\$107,808
10	\$39,205 to	\$42,804	10	\$107,809 to	\$117,708

Box #43 – County Pay 100%: Enter “Y” if the county wants to use county funds to pay for the entire placement. DHS will then bill the county 100% of the placement costs.

No state funds are available to pay for treatment for persons who do not meet Tier I eligibility.

Counties may place CCDTF ineligible clients only if the county enters an “O” in Box # 42, and “Y” in Box #43, agreeing to pay 100% of the placement costs.

Box #43 – County Pay 100%: Enter “N” if the county does not want to pay 100% of the placement costs.

Client CCDTF Eligibility/PMAP and MinnesotaCare Enrollment

Client financial eligibility for the CCDTF is initially determined as of the date of the Rule 25 assessment. Counties and tribes are also responsible for checking for client enrollment in a Minnesota Health Care Program (MinnesotaCare, PMAP, or PGAMC) and for related benefit coverage as of the date of the Rule 25 assessment.

Beginning 7/1/08, state contracted pre-paid health plans will be responsible for all CD treatment services for current enrollees. On the first of each month, CD treatment providers are responsible for determining the current enrollment status of admitted clients and for contacting the new placing authority, as per the procedure outlined in DHS Bulletin #08-51-04.

Local agencies will be billed 100% of the costs for ineligible placements.

NOTES FOR DETERMINING CCDTF ELIGIBILITY

Clients who are eligible for MA, GAMC, or MSA are automatically eligible for CCDTF services, regardless of income.

INCOME IS:

- The amount reported and verified as current income **as of the date of assessment**.
- Calculated prospectively to cover one year.
- Calculated for the household, as defined below, but does not include income of minors, unless the minor is seeking services under MS, Section 144.343 and 144.347, and then only the income of the minor is included.

INCOME INCLUDES:

- Cash wages or salaries
- Cash from self-employment (net after allowable IRS deductions)
- REGULAR payments from the following sources:
 - Social Security/Social Security Disability
 - Railroad Retirement
 - Unemployment Compensation
 - SSI, GA, SSI Disability
 - Union Funds
 - Veterans' Benefits
 - Alimony (when it's received)
 - Child Support (when it's received)
 - Military Family Allotments
 - Private or Government Pensions
 - Insurance
 - Annuities
 - Interest (when regularly used/withdrawn from savings account)
 - Rent
 - Royalties

INCOME DOES NOT INCLUDE:

- Gifts
- Tax refunds
- Inheritances
- Capital gains
- Non-cash benefits
- Compensation for injury (ie., worker's compensation)
- Cash assets drawn down or withdrawn from a bank
- Earnings or profits from the sale of a house, car, etc.
- Alimony (when court-ordered to be paid)
- Health insurance payments (when court-ordered to be paid)
- Savings accounts
- Court ordered child support (when being paid) is a deduction from the client's household income

HOUSEHOLD SIZE:

If the Client is: **Then the household size includes the following persons living in the same dwelling unit:***

- | | |
|-------|---|
| Adult | <ul style="list-style-type: none">• Client• Client's spouse• Client's minor-aged children• Client's spouse's minor-aged children |
|-------|---|

- | | |
|-------------|--|
| Minor Child | <ul style="list-style-type: none">• Client• Client's parents (birth or adoptive)• Client's minor-aged siblings |
|-------------|--|

*Household size also includes a person listed above who is in out-of-home placements, if one of the persons listed above is contributing to the cost of care of that person in out-of-home placement.

HOUSEHOLD SIZE DOES NOT INCLUDE:

- Persons who have no legal relationship to the client
- Unmarried partners
- Step-parents, unless the minor child is adopted