

## **Systems Procedures for Coding Special Immigrants**

### For Cash & Food Support cases:

#### **Worker Action:**

Complete STAT/IMIG panels for cases containing special immigrants with the immigrant status provided. The immigrant may meet a qualified alien status and be eligible under current program rules.

If that is not the case, and the immigrant is determined INELIGIBLE on MAXIS, the worker would then have to FIAT that individual to ELIGIBLE on their CITIZENSHIP Person Test if they meet the IRAQI/AFGHANI special immigrant status. Create a TIKL as a reminder to redetermine the status of the immigrant at 6 months for AFGHANI special immigrant or 8 months for IRAQI special immigrants. CASE/NOTE's should be used to document eligibility.

NOTE: Even if Eligible RCA results are received for the Afghani special immigrants, create a TIKL to close RCA after 6 months, because RCA will always auto close after 8 months.

### MA and RMA:

#### **Worker Action:**

Complete STAT/IMIG panels for cases containing special immigrants with the immigrant status provided. The immigrant may meet a qualified alien status and be eligible for federal funded MA or RMA under current program rules.

If not, and the immigrant is determined INELIGIBLE on MAXIS, use FIAT to create ELIGIBLE results for MA or RMA by passing the CITIZENSHIP test. If the immigrant is determined ELIGIBLE on MAXIS under the state funded Major Program 'NM', use FIAT to update the Major Program type to 'MA'. The Major Program type field is listed on the Basic HC Summary and Approval (BHSM) panel. To update the Major Program type from 'NM' to Major Program type 'MA', workers must first put the case in FIAT mode from the Basic HC Budget Summary (BSUM) panel and then navigate to the BHSM panel. Create a TIKL as a reminder to redetermine the status of the immigrant at 6 months for AFGHANI special immigrant or 8 months for IRAQI special immigrants.

### **MinnesotaCare**

Follow current case entry procedures to establish a MinnesotaCare case for applicants who have an Iraqi or Afghan special immigrant status and their families. Enter specific information on the following screens as usual; RIND, REMP, RIMG, RELG. The eligibility date in RELG is the date the person obtains special immigrant status.

Complete RINC and enter case notes. If the special immigrant or any family member will be enrolled in a federally-funded MinnesotaCare program (as a parent, pregnant woman or child) code the immigrant as a refugee for the duration of the temporary period (6 or 8 months). When the temporary period has ended, convert the enrollee to the appropriate state-funded MinnesotaCare program, as an LPR within the five-year

bar. convert the enrollee to the appropriate state-funded MinnesotaCare program, as an LPR within the five-year bar.

Special tracking is not needed for Iraqi or Afghan special immigrants who apply for or are enrolled in MinnesotaCare for adults without children, since this is a state-funded MinnesotaCare program. Code Iraqi or Afghan special immigrants who are adults without children as LPR's regardless of the temporary period of federal eligibility.

CASE/NOTE's should be used to document eligibility.