

**NUMBER**

#17-32-20

**DATE**

December 11, 2017

**OF INTEREST TO**

County Social Services Directors

Social Services Supervisors and  
Staff

Fiscal Supervisors

**ACTION/DUE DATE**

Please read information and  
use appropriate rates

**EXPIRATION DATE**

December 11, 2019

## County Contributions to the Minnesota Child Welfare Training System for 2017

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### TOPIC

County share of costs for the Minnesota Child Welfare Training System for calendar year 2017.

### PURPOSE

Provide the amount of each county's annual contribution to the Minnesota Child Welfare Training System, which will be withheld from the county's Social Services Time Study (SSTS) earning in November 2017.

### CONTACT

Phyllis Meath, DHS Financial Operations Division (651) 431-3484 or  
[phyllis.meath@state.mn.us](mailto:phyllis.meath@state.mn.us)

### SIGNED

ALEXANDRA KOTZE  
Chief Financial Officer

### TERMINOLOGY NOTICE

The terminology used to describe people we serve has changed over time. The Minnesota Department of Human Services (DHS) supports the use of "People First" language.

## Background

The Minnesota Child Welfare Training System was implemented by the Department of Human Services (DHS) in 1996. It is a statewide competency-based child welfare training system which provides foundation and advanced knowledge and skills to child welfare workers, supervisors, and resource families.

This training system is funded through a mix of state appropriation, federal funds and county funds. The state appropriation is authorized by Minnesota Statutes, section 626.5591. The federal share is from Title IV-E administration dollars.

The county share was established in Minnesota Statutes, section 626.559 with input and support from the Minnesota Association of County Social Service Administrators (MACSSA) in 1997. Minnesota Statutes, section 626.559, subdivision 5 states:

*(b) Each year, the commissioner of human services shall withhold from funds distributed to each county under Minnesota Rules, parts 9550.0300 to 9550.0370, an amount equivalent to 1.5 percent of each county's annual Title XX allocation under section 256M.50. The commissioner must use these funds to ensure decentralization of training.*

Attachment A of this bulletin shows the amount of each county's annual contribution for calendar year 2016. This amount will be deducted from each county's SSTS Title IV-E administrative reimbursement paid in November for earnings in the July through September quarter.

## Additional Federal Reimbursement

Certain costs for sending county staff to the Minnesota Child Welfare Training System programs qualify for enhanced federal reimbursement by using the "Direct Charge" option. The direct charge option removes these eligible costs from the SSTS cost pool and direct-charges the expenditures to Title IV-E. These costs are eligible for 75 percent federal reimbursement *after* applying the county's Title IV-E ratio to these costs.

Please refer to DHS bulletin #17-32-17 (August 22, 2017) *Social Services Fund Report* for more information and instructions for use of this option.

## Legal References

Minnesota Statutes, section 626.5591, subdivision 2

Minnesota Statutes, section 626.559, subdivision 5(b)

## Questions

Questions about the 2017 county contribution should be directed as follows:

- ◇ Minnesota Child Welfare Training System and how the funds are spent:  
Tracy Crudo, Child Safety and Permanency Division,  
(651) 431-4669 or [tracy.crudo@state.mn.us](mailto:tracy.crudo@state.mn.us)
- ◇ Calculation of the Title XX allocations:  
Christi Tosarello, Financial Operations Division,  
(651) 431-3740 or [christine.tosarello@state.mn.us](mailto:christine.tosarello@state.mn.us)
- ◇ Calculation of the annual county share and claiming the federal share:  
Phyllis Meath, Financial Operations Division,  
(651) 431-3484 or [phyllis.meath@state.mn.us](mailto:phyllis.meath@state.mn.us)
- ◇ SSTS earnings distribution:  
Amber Ganyaw, Financial Operations Division,  
(651) 431-3774 or [amber.ganyaw@state.mn.us](mailto:amber.ganyaw@state.mn.us)

## Americans with Disabilities Act (ADA) Advisory

This information is available in accessible formats for people with disabilities by calling (651) 431-3777 (voice), or toll free at (800) 627-3529 or by using your preferred relay service. For other information on disability rights and protections, contact the agency's ADA coordinator.

# Attachment A - 2017 Child Welfare Training System County Contributions

County Name	2017 Title XX Allocation	County Share 1.5% of Title XX Allocation
Aitkin	112,787	1,692
Anoka	1,406,016	21,090
Becker	309,101	4,637
Beltrami	310,234	4,654
Benton	232,751	3,491
Big Stone	52,952	794
Blue Earth	355,947	5,339
Brown	149,279	2,239
Carlton	287,700	4,316
Carver	340,555	5,108
Cass	249,571	3,744
Chippewa	93,472	1,402
Chisago	245,917	3,689
Clay	410,512	6,158
Clearwater	92,126	1,382
Cook	35,573	534
Crow Wing	341,774	5,127
Dakota	1,482,256	22,234
<b>Des Moines Valley HHS</b>	204,179	3,063
Douglas	181,168	2,718
<b>Faribault-Martin</b>	265,065	3,976
Fillmore	113,985	1,710
Freeborn	208,172	3,123
Goodhue	199,833	2,997
Grant	65,632	984
Hennepin	7,001,737	105,026
Houston	90,809	1,362
Hubbard	130,589	1,959
Isanti	200,574	3,009
Itasca	277,469	4,162
Kanabec	109,030	1,635
Kandiyohi	295,955	4,439
Kittson	49,054	736
Koochiching	123,846	1,858
Lac Qui Parle	64,034	961
Lake	82,007	1,230
Lake of the Woods	31,047	466
Le Sueur	155,144	2,327
Mahnomen	63,988	960
Marshall	73,861	1,108
McLeod	184,579	2,769
Meeker	119,274	1,789

Attachment A - 2017 Child Welfare Training System County Contributions

County Name	2017 Title XX Allocation	County Share 1.5% of Title XX Allocation
Mille Lacs	201,133	3,017
<b>MN Prairie Alliance</b>	429,422	6,441
Morrison	184,537	2,768
Mower	256,487	3,847
Nicollet	129,964	1,949
Nobles	110,411	1,656
Norman	70,350	1,055
Olmsted	659,336	9,890
Otter Tail	419,034	6,286
Pennington	108,468	1,627
Pine	218,959	3,284
Polk	281,194	4,218
Pope	90,664	1,360
Ramsey	3,551,684	53,275
Red Lake	38,699	580
Renville	100,983	1,515
Rice	324,369	4,866
Roseau	76,481	1,147
Scott	410,726	6,161
Sherburne	261,561	3,923
Sibley	85,451	1,282
<b>Southwest HHS</b>	541,929	8,129
St. Louis	1,613,802	24,207
Stearns	637,577	9,564
Stevens	79,547	1,193
Swift	81,990	1,230
Todd	159,108	2,387
Traverse	45,562	683
Wabasha	118,814	1,782
Wadena	118,632	1,779
Washington	792,177	11,883
Watonwan	78,631	1,179
Wilkin	54,111	812
Winona	261,104	3,917
Wright	516,690	7,750
Yellow Medicine	88,117	1,322
<b>TOTAL</b>	<b>29,997,258</b>	<b>449,959</b>

1.5% of TOTAL

449,959