

2006 Bulletins

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FOOD STAMPS (01)

06-01-01

Medicare Part D and the Food Support Program

Implementation of Medicare Part D for the Food Support program. 01/10/06

The information in Bulletin # 06-01-01 has now been added to the Combined Manual at CM 0018.12 and CM 00.18.12.03. Please refer to the [Combined Manual](#) for this information.

[06-01-02](#)

DHS announces the implementation of the Domestic Violence Brochure Program for Food Support

The Domestic Violence Brochure and Food Support. 11/17/06

The bulletin has been incorporated into the Combined Manual according to the bulletin originator Karen Nelsen-Huss.

PROGRAM ASSESSMENT AND INTEGRITY DIVISION (03)

[06-03-01](#)

DHS Issues Annual Report Describing Characteristics of December 2004 MFIP and DWP Cases and Eligible Adults

The report, Characteristics of December 2004 Minnesota Family Assistance Programs: Cases and Eligible Adults, describes characteristics of eligible adults and active cases receiving family public assistance through either the Minnesota Family Investment Program (MFIP) or the Diversionary Work Program (DWP) in December 2004. There is information on the demographics of the eligible adult caregivers; family composition, residence, and challenges; and economic status for the state, counties, and regions. 03/30/06

[06-03-02](#)

FFY 2005 Food Support Program Management Evaluation (ME) Results Reported; FFY 2006 Management Evaluation Review Process Announced

The Federal Fiscal Year (FFY) 2005 ME results, and FFY 2006 ME review process. 04/05/06

Kathy Bruen, the bulletin originator, said they will not be reissuing the bulletin or incorporating material from this bulletin in to an on-line manual. They have saved a copy for their own files

[06-03-03](#)

DHS Issues Tenth Report on Welfare Reform Outcomes of Racial/Ethnic and Immigrant Groups in Minnesota

Release of the report, *December 2004 Characteristics of Racial/Ethnic and Immigrant Groups in Minnesota Family Assistance Programs*. 07/03/06

[06-03-04](#)

DHS Issues Annual Report Describing Characteristics of December 2005 MFIP and DWP Cases and Eligible Adults

The report, *Characteristics of December 2005 Minnesota Family Assistance Programs: Cases and Eligible Adults*, describes characteristics of eligible adults and active cases receiving family public assistance through either the Minnesota Family Investment Program (MFIP) or the Diversionary Work Program (DWP) in December 2005. There is information on the demographics of the eligible adult caregivers; family composition, residence, and challenges; and economic status of paid cases provided by state, county, and region. 11/20/06

[06-03-05](#)

DHS Issues Employability Measure Pilot Study Final Report

This report, entitled *Employability Measure Pilot Study Final Report*, is the final report on a project which piloted an assessment tool called the Employability Measure with MFIP participants. 12/29/06

GENERAL ASSISTANCE (04)

[06-04-01](#)

SSI Interim Assistance Reimbursement and County SSI Advocacy

Changes in DHS and county procedures for:

- General Assistance (GA) and Group Residential (GRH) Supplemental Security Income (SSI) interim assistance reimbursements, and
- County payment for providing SSI advocacy. 10/20/06

The content has been incorporated into the Combined Manual according to bulletin originator, Greg Taylor

REFUGEE ASSISTANCE (06)

[06-06-01](#)

DHS Provides Instructions to Process Requests for Repatriation Assistance

Repatriation Program-Provide county agencies with direction and current policy on how to process requests for repatriation assistance and subsequent federal reimbursement of county costs. 01/23/06

Information from this bulletin has been incorporated into the Combined Manual—Dolly Palacio-Roa, bulletin originator.

MINNESOTA FAMILY INVESTMENT PROGRAM (MFIP) (11)

[06-11-01](#)

2006 Legislative changes for DWP and MFIP

This bulletin summarizes legislative changes to the Minnesota Family Investment Program (MFIP) and the Diversionary Work Program (DWP). 08/07/06

These bulletins have already been incorporated in the Combined manual and the employment services manual.—Marilyn Leonard the bulletin originator

[06-11-02C](#)

Correction to Bulletin #06-11-02 Deficit reduction Act (DRA) Changes for MFIP

This is a correction bulletin to #06-11-02. 12/18/06

These bulletins have already been incorporated in the Combined manual and the employment services manual.—Marilyn Leonard the bulletin originator

[06-11-02](#)

Deficit Reduction Act (DRA) Changes for MFIP

Modifications to the Minnesota Family Investment Program (MFIP) needed to implement federal changes in the Temporary Assistance for Needy Families (TANF) program under the Deficit Reduction Act. 10/06/06

These bulletins have already been incorporated in the Combined manual and the employment services manual.—Marilyn Leonard

[06-11-03](#)

DHS Updates “Work Will Always Pay...With MFIP” Handout to show changes effective October 1, 2006

“Work Will Always Pay...With MFIP” handout for use by financial workers and job counselors. 10/20/06

Replaced by 07-11-05. Note: This bulletin is replaced yearly.

[06-11-04](#)

Emergency Assistance to Families under MFIP

Share information with counties and tribes on emergency assistance spending before and after the creation of the MFIP Consolidated Fund. 11/17/06

Obsolete according to bulletin originator, Paul Ramcharit.

MEDICAID MANAGEMENT INFORMATION SYSTEM (MMIS) (14)

[06-14-01](#)

Program HH Institutes Pilot Program to Assist Medicare Part D Eligible Enrollees

Beginning Jan. 1, 2006, Program HH will implement a pilot program to provide additional assistance to its Medicare Part D clients who have incomes between 0 and 300 percent of Federal Poverty Guidelines. 01/26/06

Dave Rompa says this material can be deleted/expired from the web site.

[06-14-02](#)

Updates for the Pilot Program Instituted by Program HH to Assist Medicare Part D Eligible Enrollees

Updates for the pilot program implemented on January 1, 2006 by Program HH for its Medicare Part D clients who have incomes between 0 and 300 percent of Federal Poverty Guidelines. 02/28/06

Dave Rompa says this material can be deleted/expired from the web site.

[06-14-03](#)

Overview and Amendments for the DHS HIV/AIDS Division Mental Health Program

On March 1, 2005, the DHS HIV/AIDS Division announced the addition of a limited mental health benefit to its list of programs. (See Bulletin #05-14-01) This bulletin provides an overview of the Mental Health Program and discusses amendments to the benefit that become effective on April 15, 2006. 04/17/06

Dave Rompa says this material can be deleted/expired from the web site.

CHILD AND TEEN CHECKUPS (15)

[06-15-01](#) **2006-2007 Contract Requirements For Child and Teen Checkups (C&TC) Administrative Services Are Due October 15, 2006**
2006 –2007 C&TC Administrative Services Contract Requirements. 08/15/06

This bulletin is obsolete according to the bulletin originator, Ramona Brady.

[06-15-02](#) **2007 Grant Contracts for Immunization Registry Funds Are Due September 15, 2006**
2007 Immunization Registry Grant Contract and Funding Request. 08/01/06

BENEFIT RECOVERY (19)

[06-19-01](#) **Alternative Care (AC) Program Billing Clarification and Changes**
Provide updated information on the Departments' process for county and tribal agencies to record and bill AC premiums. 02/27/06

This bulletin has been replaced by 08-25-09.

MINNESOTA HEALTH CARE PROGRAM BULLETINS (21)

[06-21-01](#) **New SMRT Documentation Requirements for Adult Cases**
The State Medical Review Team (SMRT) requires additional documentation from certain individuals who apply for Minnesota Health Care Programs. 02/01/06

SMRT has no need to re-issue or incorporate the bulletin information, so it can expire, Jon Hall, bulletin originator.

[06-21-02](#) **Determination of Medical Assistance Overpayments from Income and Eligibility Verification System (IEVS) Matches**
Implement policy requiring the review of IEVS matches for Medical Assistance, including IEVS matches that affect prior eligibility, to determine if an overpayment has occurred. 02/28/06

Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.

[06-21-03](#) **Verification of Employer Subsidized Health Insurance Required for MinnesotaCare Enrollees and Applicants**
The 2005 Minnesota Legislature enacted a change that requires verification of employer subsidized health insurance for all employed MinnesotaCare applicants and enrollees. 04/01/06

Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.

[06-21-04](#) **DHS Implements Policies and Procedures to help Minnesota Health Care Programs Enrollees Transition to Medicare Prescription Drug Coverage**
Policies and procedures to help Minnesota Health Care Programs (MHCP) enrollees transition smoothly to Medicare Part D prescription drug coverage. 05/25/06

Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.

06-21-05	<p>Minnesota Senior Health Options Expansion Update Update on the Minnesota Senior Health Options program for expansion. 05/26/06</p> <p>Sue Kvendru, the bulletin originator, will reissue a new bulletin regarding Senior Managed Care programs in December that will replace this MSHO bulletin and also bulletin 07-24-01</p>
06-21-07	<p>DHS Implements the Minnesota Family Planning Program Implementation of the Minnesota Family Planning Program. 06/30/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-08	<p>Redesign of the Minnesota Health Care Programs Application and Renewal Forms The Minnesota Health Care Program Application (HCAPP) and Renewal forms have been redesigned. 07/14/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-09C	<p>Citizenship and Identity Documentation Requirements for Certain Minnesota Health Care Programs Applicants and Enrollees Updated bulletin on implementation requirements for documentation of citizenship and identity for certain Minnesota Health Care Programs applicants and enrollees. 09/14/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-09	<p>Citizenship and Identity Documentation Requirements for Certain Minnesota Health Care Programs Applicants and Enrollees Implementation requirements for documentation of citizenship and identity for certain Minnesota Health Care Programs applicants and enrollees. 08/01/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-10	<p>Failure to Verify Assets for Medical Assistance Results in Ineligibility for MinnesotaCare and GAMC Implement policy not allowing eligibility for MinnesotaCare for adults without children or GAMC when an applicant or enrollee fails to verify assets for Medical Assistance eligibility. 08/11/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-11	<p>Changes in Living Arrangement Codes in MMIS Changes in Living Arrangement codes for entering in MMIS. 08/14/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>

06-21-12	<p>New Eligibility Requirements for the GAMC Program and Introduction of a New Transitional MinnesotaCare Program New eligibility requirements for the implementation of new General Assistance Medical Care (GAMC) Program and introducing the new Transitional MinnesotaCare Program effective September 1, 2006. 08/14/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-13	<p>Medical Assistance (MA) Policy Changes for Uncompensated Transfers MA policy changes for uncompensated transfers by individuals requesting MA payment of long-term care (LTC) services. 09/12/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-14	<p>Home Equity Limit for Medical Assistance (MA) Payment of Long Term Care (LTC) Services Home equity limit is instituted for applicants and enrollees requesting MA payment for LTC services. 11/01/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-15	<p>Redesign of the Health Care Programs Manual The Health Care Programs Manual (HCPM) has been redesigned using a web-based format. 11/28/06</p> <p>Incorporated in Health Care Programs Manual according to bulletin originator, Arlene Primus.</p>
06-21-16	<p>DHS REQUESTS BIENNIAL HEALTH CARE ACCESS PLANS FOR 2007-2008 Health Care Access Plans for 2007-2008. 12/26/06</p>
AGING INITIATIVE (25)	
06-25-01	<p>Managed Care Transition Questions and Answers for Waiver Recipients Questions answered by department staff regarding waiver recipients transitioning into managed care programs. 05/31/06</p>
06-25-02	<p>Annual Increase for Maintenance Needs Allowance and Elderly Waiver Conversion Rates New Maintenance Needs Allowance for Elderly Waiver (EW) Clients and Conversion Rates for EW clients leaving Nursing Facilities. 06/20/06</p> <p>Replaced by 08-25-04 according to Libby Rossett-Brown</p>
06-25-03	<p>Alternative Care Program Allocates Funds for FY 2007 Alternative Care (AC) Program apportions state funds for fiscal year 2007, requires local AC program plan and budget, requires renewal of AC Other Services budgets for participating agencies, and issues optional application for targeted funds. 07/10/06</p> <p>This bulletin is replaced annually according to Denise Kolb, the bulletin originator.</p>

[06-25-04](#) **Legislative Action Increases Alternative Care and Elderly Waiver Program Service Rates**
Service rate limits and case mix limits increased 2.2553 percent in FY06 effective October 1, 2005, and in FY07 effective October 1, 2006. This bulletin will address service rate limits effective October 1, 2006. Case mix caps, service rate limits for Assisted Living and Residential Care services, and Consumer Directed Community Support budgets will be addressed in a later bulletin. 07/17/06

Obsolete according to Lynn Glockner the bulletin originator

[06-25-05](#) **DHS Issues Monthly ServiceCase Mix Caps for theAlternative Care (AC) and ElderlyWaiver (EW) Programs**
Cost-effectiveness limits for the AC and EW programs including:
AC/EW monthly individual service caps increase case mix limits,
MMIS service agreement COLA processing instructions, Assisted Living, Adult Foster Care, and Residential Care services limits for EW, and
AC/EW Consumer-Directed Community Support budgets.
09/14/06

Obsolete according to Lynn Glockner the bulletin originator

GENERAL FISCAL REPORTING AND ACCOUNTING (32)

[06-32-01](#) **DHS Issues Standard Invoice Field Codes for Calendar Year 2006**
Invoice field codes used by the DHS Financial Operations Division when issuing payments, by electronic funds transfers (EFT) or warrants, to county human services agencies. 01/02/06

(Replaced by 07-32-01) Note: This bulletin is replaced yearly.

[06-32-02](#) **Updated Instructions for Completing the SEAGR Report**
Instructions for completing the quarterly Social Services Expenditure and Grant Reconciliation (SEAGR) Report (DHS-2557) and supporting schedules for calendar years 2006 and 2007.
03/13/06

Replaced by 08-32-05 according to Julie Spurgeon

[06-32-03](#) **DHS Updates Title IV-E Per Diems Rates for Children's Residential Foster Care Facilities and MA Percents for Residential Facilities with Mental Health Certification**
Quarterly list of per diem rates and percentages for the Title IV-E eligible group residential facilities and Rule 4 placing agencies effective January 1, 2006 and list of MA percentages for eligible Children's Group Residential Facilities with mental health certification. 03/27/06

The bulletins issued in 2006 are out of date. The bulletins that have been issued in 2008 reflect the current and up to date information; as such, this office will not be reissued or incorporated into an online manual. Once a bulletin is updated, the previous issue then become outdated—Mark Pochardt bulletin originator.

[06-32-04](#) **DHS Summarizes 2006 Mental Health Grant Fiscal Reporting Requirements**
Mental Health Grants fiscal information for 2006. 03/31/06

(Replaced by 07-32-06) Note: This bulletin is replaced yearly.

[06-32-05](#) **Title IV-E Per Diem Rates for Children's Residential Foster Care Facilities and MA Percents for Residential Facilities with Mental Health Certification**
Quarterly list of per diem rates and percentages for the Title IV-E eligible group residential facilities and Rule 4 placing agencies effective April 1, 2006 and list of MA percentages for eligible children's group residential facilities with mental health certification. 06/06/06

The bulletins issued in 2006 are out of date. The bulletins that have been issued in 2008 reflect the current and up to date information; as such, this office will not be reissued or incorporated into an online manual. Once a bulletin is updated, the previous issue then become outdated—Mark Pochardt bulletin originator.

[06-32-06](#)

**FINANCIAL INFORMATION TO ASSIST COUNTIES WITH PREPARATION OF CY 2007
HUMAN SERVICES BUDGET**

Information for county human service agencies to assist them in preparing county 2007 budgets.
06/05/06

Replaced by bulletin 08-32-11 according to bulletin originator Harland Carlson.

[06-32-07](#)

County contributions to the Minnesota Child Welfare Training System for CY 2006

County share of costs for the Minnesota Child Welfare Training System for calendar year 2006.
07/19/06

The bulletins issued in 2006 are out of date. The bulletins that have been issued in 2008 reflect the current and up to date information; as such, this office will not be reissued or incorporated into an online manual. Once a bulletin is updated, the previous issue then become outdated—Mark Pochardt bulletin originator.

[06-32-08](#)

Foster Care Maintenance and DOC Rates for CY 2007

Foster Care Maintenance and Difficulty of Care (DOC) rate charts by age category for calendar year 2007 effective January 1, 2007. 08/14/06

The bulletins issued in 2006 are out of date. The bulletins that have been issued in 2008 reflect the current and up to date information; as such, this office will not be reissued or incorporated into an online manual. Once a bulletin is updated, the previous issue then become outdated—Mark Pochardt bulletin originator.

[06-32-09](#)

Operational Procedures and Forms for the Income Maintenance Random Moment Time Study (IMRMS)

Income Maintenance Random Moment Time Study (IMRMS) operational procedures, coordinator responsibilities, code definitions and forms. 08/31/06

Replaced by 08-32-15 according to Jane Manske

[06-32-10](#)

HUMAN SERVICE ALLOCATIONS FOR 2007

Calendar Year 2007 and Revised 2006 Human Service Formula Allocations for County Human Service Agencies. 09/08/06

[06-32-11](#)

**Title IV-E Per Diem Rates for Children's Residential Foster Care Facilities and MA
Percents for Residential Facilities with Mental Health Certification**

Quarterly list of per diem rates and percentages for the Title IV-E eligible group residential facilities and Rule 4 placing agencies effective July 1, 2006 and list of MA percentages for eligible children's group residential facilities with mental health certification. 09/20/06

The bulletins issued in 2006 are out of date. The bulletins that have been issued in 2008 reflect the current and up to date information; as such, this office will not be reissued or incorporated into an online manual. Once a bulletin is updated, the previous issue then become outdated—Mark Pochardt bulletin originator.

[06-32-12](#)

INFORMATION TO ASSIST COUNTIES WITH PREPARATION AND SUBMISSION OF FISCAL REPORTS

Consolidated reference information for county fiscal reports required by DHS Financial Operations Division. 10/10/06

Replaced by bulletin 08-32-16

[06-32-13](#)

Revised Instructions for MFIP Consolidated Fund Support Services DHS-2902

Revised instructions for form DHS-2902 fiscal report. 10/24/06

Replaced by bulletin 09-32-15. Bulletin originator is Jerry Medlicott

[06-32-14](#)

Minnesota County Human Service Cost Report for Calendar Year 2005

This fiscal report contains each county's costs and revenue data for Support, Health, and Social Service Programs within Human Services. The report is unique in that it combines county fiscal activity, Department of Human Services centralized activity for counties, and computation of the county revenue share. It is the fiscal "big picture" of county human services activity. The 2005 report also contains notes and technical remarks, a graphical overview, trend data, and per-capita comparative data. 11/06/06

Replaced by bulletin # 07-32-18. Note: this bulletin is replaced yearly according to Julie Spurgeon.

[06-32-15](#)

Title IV-E Per Diem Rates for Children's Residential Foster Care Facilities and MA Percents for Residential Facilities with Mental Health Certification

Quarterly list of per diem rates and percentages for the Title IV-E eligible group residential facilities and Rule 4 placing agencies effective October 1, 2006 and list of MA percentages for eligible children's group residential facilities with mental health certification. 12/29/06

The bulletins issued in 2006 are out of date. The bulletins that have been issued in 2008 reflect the current and up to date information; as such, this office will not be reissued or incorporated into an online manual. Once a bulletin is updated, the previous issue then become outdated—Mark Pochardt bulletin originator.

CHEMICAL HEALTH (51)

[06-51-01](#)

DHS Clarifies CCDTF Policy & Process for Mid- Treatment Disenrollment

Processes and policies associated with pre-paid health plan disenrollment during a chemical dependency treatment episode. 05/01/06

Tanya Refshauge, the bulletin originator, plans to reissue this bulletin.

[06-51-02](#)

DHS Updates CCDTF Operations, Eligibility for State Fiscal Year 2007

Consolidated Chemical Dependency Treatment Fund (CCDTF) Eligibility for Services; Allocations; Maintenance of Effort and Retained Collections for SFY 2007. 06/27/06

This bulletin will not be reissued according to the bulletin originator, Diane Hulzebos.

MENTAL HEALTH PROGRAM (53)

[06-53-01](#)

DHS amends contracts for Extended Psychiatric Inpatient Services in Community Hospitals

DHS is amending contracts for extended psychiatric inpatient services in community hospitals, also known as the "contract bed program" or "contract beds". Specific changes pertain to criteria for voluntary hospitalization, deletion of language previously preventing re-admission (on 45-day contract) within 15 days of discharge, and requirement that hospitals provide notice of DHS appeal rights. 07/25/06

Michael Landgren, the bulletin originator, is planning to reissue this bulletin in early 2009.

[06-53-02](#) **New Mental Health Maintenance of Effort (MOE) for Counties**
The 2006 Legislature passed a new maintenance of effort (MOE) requirement for county mental health expenditures. The new requirement replaces previous mental health MOEs. 08/02/06

Replaced by 07-53-03 according to John Zakelj, the bulletin originator

[06-53-03](#) **Medical Assistance Adult Rehabilitative Mental Health Services (ARMHS) Updates and Clarifications**
Adult Rehabilitative Mental Health Services (ARMHS) updates and clarification of service standards and implementation. 09/25/06

[06-53-04](#) **Update on Adult Mental Health Crisis Response Services**
Medicaid Billable Adult Mental Health Crisis Response Services. 09/28/06

Larraine Pierce, the bulletin originator, will reissue a bulletin with some changes to the policies that will not go into effect until at least January 2009. The new bulletin will be reissued at that time.

DISABILITY SERVICES DIVISION (56)

[06-56-01](#) **DHS recalculates Day Training & Habilitation payment rate averages**
Updated summary statistics for day training and habilitation (DT&H) payment rates as required by Minnesota Statutes, section 252.46. 01/26/06

This bulletin is obsolete and has expired, according to Dean Ritzman. It dealt with particular time-limited subject matter that was pertinent to its respective time period when it was drafted.

[06-56-02](#) **Phase 2 Conversion to National HIPAA Procedure Codes for Home Care, Waiver, AC Programs and DT&H (including ICF/MR)**
Process for converting from local procedure codes to new national codes. 07/03/06

[06-56-03](#) **2006 DAY TRAINING AND HABILITATION LEGISLATIVE CHANGES**
Impact of 2006 Legislation changes for Day Training and Habilitation (DT&H's). 07/03/06

This bulletin is obsolete and has expired, according to Dean Ritzman. It dealt with particular time-limited subject matter that was pertinent to its respective time period when it was drafted.

[06-56-04](#) **2006 Legislative ICF/MR Changes - COLA and ICF/MR Plan**
Impact of 2006 legislative changes for Intermediate Care Facilities for Persons with Mental Retardation or Related Conditions. 07/05/06

[06-56-05](#) **Legislature Clarifies Use of Provider Rate Increase for Home Care and other Home and Community Based Services**
Clarification regarding the distribution of the provider rate increase. 08/28/06

This bulletin is obsolete according to Lori Dablow in Disability Services Division.

NURSING HOMES (62)

[06-62-01](#) **Nursing Facility Policy Changes in 2006 Legislation**
Policy and rate changes enacted during the 2006 legislative session. 07/19/06

We are not planning on re-issuing the bulletin. Whether or not a manual is produced with this information is a project someone else in our division is working on—Greg Tabelle

[06-62-02](#)

DHS Adjusts Nursing Home Property Limitations and Dollar Thresholds for 2006
2006 Adjustment to Limitations and Dollar Thresholds for Investment Per Bed, Moratorium Exceptions, Equity Incentives and Alternative Payment System Property Inflation Index.
07/19/06

We are not planning on re-issuing the bulletin. Whether or not a manual is produced with this information is a project someone else in our division is working on—Greg Tabelle

CHILDREN'S SERVICES (INCLUDING TITLE IV-E) (68)

[06-68-01](#)

DHS Issues Overview of 2005 Laws Affecting Children and Families
2005 Child Welfare Legislation. 01/13/06

Kris Johnson, the bulletin originator, is not planning to reissue the bulletin or place it in an online manual. Johnson considers this bulletin obsolete

[06-68-02](#)

DHS Announces Policy Directives for the Child Care Assistance Program
Child Care Assistance Program (CCAP)
• Copayment assistance for families
• Partial hour payments
03/05/06

Content is now incorporated into the CCAP manual according to Laurie Possin the bulletin originator.

[06-68-03](#)

A Best Practices Guide for Helping Youth Transition from Out-of-Home Care to Adulthood is now Available
Best Practices Guide for Helping Youth Transition from Out-of-Home Care to Adulthood.
05/15/06

Claire Hill, the bulletin originator, does not plan to reissue this bulletin or incorporate it into an online manual

[06-68-04](#)

DHS Announces Policy Change for the Child Care Assistance Program
Legislative change regarding copayment assistance for families receiving assistance from the Child Care Assistance Program (CCAP). 05/18/06

Bulletin has been incorporated into our policy manual or statute according to bulletin originator Dawn VanRyn.

[06-68-05](#)

Administrative Disqualification Hearing & Forms Available for Child Care Providers
Administrative Disqualification Hearings (ADH) process and forms can now be used for pursuing disqualifications against Child Care Providers who violate Child Care Assistance Program rules.
05/18/06

Bulletin has been incorporated in the Child Care Assistance Policy Manual and is obsolete according to the bulletin originator, Brenda Clark.

[06-68-06](#)

DHS Announces State Fiscal Year 2007 Copayment Schedules for the Child Care

Assistance Program and Update on At-Home Infant Care Program Waiting List

Updated Child Care Assistance Program monthly and biweekly copayment schedules and the At-Home Infant Care program waiting list. 06/27/06

Obsolete according to the bulletin originator Sheila Garceau

[06-68-07](#)

Child Care Assistance Program Modifications Enacted by the 2006 Legislature

Overview of the 2006 Child Care Assistance Program legislation. 06/19/06

Bulletin has been incorporated into our policy manual or statute according to bulletin originator Dawn VanRyn.

[06-68-08](#)

DHS Announces Maximum Child Care Provider Rates and Registration Fees effective July 1, 2006

Child Care Assistance Program (CCAP) Maximum Provider Rates and Registration Fees. 06/26/06

Note: On June 28, 2007, the expiration date on bulletin number 06-68-08, DHS Announces Maximum Child Care Provider Rates and Registration Fees effective July 1, 2006, had changed from June 30, 2007 to June 30, 2008. No other changes to bulletin 06-68-08 have been made except the expiration date.

Content is now incorporated into the CCAP manual according to Laurie Possin the bulletin originator.

[06-68-09](#)

New Data Capacity Developed for Birth Match

The process for handling reports that are generated by matching Minnesota Department of Health's birth records with the Department of Human Services' records of parents who have inflicted substantial bodily harm to children or who had their parental rights terminated. 07/31/06

Thom Campbell is working with Jon Siess to put the content of Bulletin 06-68-09 on the Children's section of DHS's public web site. Therefore it will not be re-issued.

[06-68-10](#)

Release of revised Adoption Assistance forms and training schedule

Revision of Adoption Assistance forms and training schedule on eligibility for Adoption Assistance, and completion of the revised Adoption Assistance forms. 08/04/06

Reissued as bulletin #09-68-18

[06-68-11](#)

Calendar Year 2005 Data on CCSA Measures

Inform county directors and county social services supervisors about the Children and Community Services Act (CCSA) Calendar Year 2005 performance on CCSA measures. 08/25/06

Obsolete according to bulletin originator, Paul Ramcharit.

[06-68-12](#)

Citizenship Verification Requirements for the ChildCare Assistance Program

Identification of citizenship verification requirements required for the Child Care Assistance Program. 09/14/06

Bulletin has been incorporated in the Child Care Assistance Policy Manual and is obsolete according to the bulletin originator, Brenda Clark.

[06-68-13](#)

Minnesota's Child Welfare Report for 2005

Children and Family Services release of Minnesota's Child Welfare Report for 2005. 09/27/06

According to Carole Johnson, this bulletin can expire and will not be reissued.

- [06-68-14](#) **DHS Announces the Child Care Assistance Program Change Report Form**
Child Care Assistance Program Change Report Form. 09/28/06
- [06-68-15](#) **DHS Requests Proposals for Adolescent Independent Living Skills Fund**
Proposal instructions, priorities for funding, use and fiscal management of funds for the Support for Emancipation and Living Functionally (SELF) program. 10/24/06
- Claire Hill, the bulletin originator, does not plan to reissue this bulletin or incorporate it into an online manual**

GENERAL SOCIAL SERVICES ISSUES (69)

- [06-69-01](#) **Client Summary Reports for CY 2005 are due March 31, 2006**
Client Summary Report (CSR) for calendar year 2005. 01/26/06
- Obsolete.**
- [06-69-02](#) **Federal Government Updates Poverty Guidelines for 2006**
The 2006 Federal Poverty Guidelines. 05/01/06
- Obsolete according to bulletin originator, Paul Ramcharit.**
- [06-69-03](#) **DHS Distributes Suggested Social Services Fee Schedule**
Suggested social services fee schedule based on state median income adjusted for family size. 05/01/06
- Obsolete according to bulletin originator, Paul Ramcharit.**
- [06-69-04](#) **DHS Issues Title XX Activities Report**
An annual report is required for the Federal Title XX- Social Services Block Grant on the activities carried out with these funds (post-expenditures) in 2005. 08/17/06
- Obsolete according to bulletin originator, Paul Ramcharit.**
- [06-69-05C](#) **Corrections to Bulletin #06-69-05: DHS Issues Title XX Intended Use Report**
An Annual Report is required for the Federal Title XX – Social Services Block Grant on the activities carried out with these funds (pre-expenditures) in 2007. 12/20/06
- Obsolete according to bulletin originator, Paul Ramcharit.**
- [06-69-05](#) **DHS Issues Title XX Intended Use Report**
An Annual Report is required for the Federal Title XX – Social Services Block Grant on the activities carried out with these funds (pre-expenditures) in 2007. 09/15/06
- Obsolete according to bulletin originator, Paul Ramcharit.**

CHILD SUPPORT ENFORCEMENT (75)

- [06-75-01](#) **2006 Legislation clarifies child support laws passed in 2005; training planned; county**

grants available

2006 legislative changes clarify the new child support laws passed in 2005. Training is planned for county staff on the new laws, and county grants are available for implementing the new laws. 07/18/06

[06-75-02](#)

FFY 2006 IV-D Self-Assessment Results Reported; FFY 2007 Self-Assessment Review Process Announced

An overview of the Self-Assessment Review process. 10/09/06

REGIONAL TREATMENT CENTERS (76)

[06-76-01](#)

SOS Adult Mental Health Central Pre-Admission Process

Implementation of State Operated Services (SOS) Central Pre-Admission (CPA) process for adult mental health in-patient beds. Please note that this new process does not apply to admissions into SOS Forensic Services. 05/26/06

[06-76-02](#)

State Operated Forensic Services – Forensic Network Adult & Adolescent Examinations & Billing Procedures

State Operated Forensic Services is a consolidation of administrative and clinical functions relating to forensic services provided during criminal or civil court processes. This has resulted in a statewide fee structure for services provided by the Forensic Network of State Operated Services. This bulletin replaces Bulletin #01-76-02. 12/29/06

REIMBURSEMENT FOR STATE FACILITY CARE (77)

[06-77-01](#)

New Cost of Care Rates for State Operated Community Behavioral Health Hospitals

Interim rates for cost of care in state operated community behavioral health hospitals. 02/28/06

[06-77-02C](#)

Corrected Cost of Care Rates as of July 1, 2006

Interim rates for cost of care in state regional treatment centers, nursing homes, and community behavioral health hospitals. 08/14/06

[06-77-02](#)

New Cost of Care Rates as of July 1, 2006

Interim rates for cost of care in state regional treatment centers, nursing homes, and community behavioral health hospitals. 07/14/06

GENERAL DEPARTMENT INFORMATION (85)

[06-85-01](#)

Procedures for Deciding Financial Responsibility Disputes Between Counties

Procedures for Deciding Financial Responsibility Disputes for Human Services Benefits, Payments and Services. 05/31/06

OFFICE FOR EQUAL OPPORTUNITY, AFFIRMATIVE ACTION (89)

[06-89-01C](#)

DHS Issues Corrections to Bulletin #06-89-01 on Comprehensive Civil Rights Plans for County Human Service Agencies

Additional instructions for county human service agencies to complete comprehensive civil rights plans. 03/30/06

Joann DaSilva, the bulletin originator is planning to reissue this bulletin.

[06-89-01](#)

DHS Announces Comprehensive Civil Rights Plans for County Human Service Agencies

County human service agencies must update existing civil rights plans into comprehensive civil rights plans and utilize resources to help improve civil rights practices. 03/02/06

Joann DaSilva, the bulletin originator is planning to reissue this bulletin.

[06-89-02](#)

DHS issues revised Minnesota Merit System 2006 – 2008 Equal Opportunity Affirmative Action Guidelines

Revised Minnesota Merit System Equal Opportunity Affirmative Action Guidelines. 05/01/06

Replaced by 08-89-01.

More information on bulletins

The DHS bulletin topics are followed by a listing of individual bulletins with links to corresponding PDF files.

To access any bulletin in printable portable document format (PDF) file format, click on the bulletin's number in the listing.

For more information, see the [PDF page](#).

See also:

[eDocs](#) (eForms)

[Reports and Forecasts Division statistical reports page](#) (statistics on medical, cash and food programs)