

2007 Bulletins

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FOOD SUPPORT (01)

[07-01-01](#) **2007-2009 EIPS to Determine Institution of Higher Education Status for Food Support Program**
Education Institution Profile Sheet (EIPS) including a list of technical college programs for merged schools. This bulletin replaces the EIPS bulletin 05-01-03 issued on 09/16/05. 09/13/07
Replaced by bulletin 09-01-04. Bulletin originator is Kathy Bruen.

[07-01-01C](#) **Corrected #07-01-01 2007-2009 EIPS to Determine Institution of Higher Education Status for Food Support Program**
Education Institution Profile Sheet (EIPS) including a list of technical college programs for merged schools. This bulletin replaces the EIPS bulletin 05-01-03 issued on 9/16/05. 11/05/07
Replaced by bulletin 09-01-04. Bulletin originator is Kathy Bruen.

PROGRAM ASSESSMENT AND INTEGRITY DIVISION (03)

[07-03-01](#) **DHS Issues Eleventh Report on Welfare Reform Outcomes of Racial/Ethnic and Immigrant Groups in Minnesota**
Release of the report, December 2005 Characteristics of Racial/Ethnic and Immigrant Groups in Minnesota Family Assistance Programs. 02/05/07

[07-03-02](#) **FFY 2006 Food Support Program Management Evaluation (ME) Results Reported; FFY 2007 Management Evaluation Review Process Announced**
The Federal Fiscal Year (FFY) 2006 ME results, and FFY 2007 ME review process. 04/02/06
This bulletin is obsolete according to bulletin originator Jim Lawser.

- [07-03-03](#) **DHS Releases First Report in Series Describing Characteristics of December 2006 Minnesota Food Support Program**
Release of report, Characteristics of December 2006 Minnesota Food Support Program: Cases and Persons. 07/27/07
- [07-03-04](#) **DHS Issues Annual Report Describing Characteristics of December 2006 MFIP and DWP Cases and Eligible Adults Along with a 10-Year Retrospective Supplement**
This is the tenth annual report in this series that provides a snapshot of the universe of cases and participants in Minnesota's cash assistance programs for families. A supplement to this report shows select results from all ten reports in this series to highlight trends in the family cash assistance caseload since 1997. 08/14/07
- [07-03-05](#) **DHS Issues Twelfth Report on Welfare Reform Outcomes of Racial/Ethnic and Immigrant Groups in Minnesota**
Release of the report, December 2006 Characteristics of Racial/Ethnic and Immigrant Groups in Minnesota Family Cash Assistance Programs. 10/15/07
- [07-03-06](#) **DHS to Begin Statewide Reviews of Temporary Assistance for Needy Families (TANF) Cases effective October 2007**
As part of the Deficit Reduction Act that was enacted in 2006, the federal government is requiring states to conduct reviews of TANF cases beginning October 2007. The new regulations affect Minnesota's TANF program, Minnesota Family Investment Program (MFIP). 10/19/07

MINNESOTA FAMILY INVESTMENT PROGRAM (MFIP) (11)

- [07-11-01](#) **How New TANF Regulations Affect MFIP-Questions and Answers**
This bulletin provides answers to questions about the new Temporary Assistance to Needy Family (TANF) regulations affecting the Minnesota Family Investment Program (MFIP). 02/22/07
The relevant material has been moved to the MFIP ES manual says bulletin originator Randy Rennich.
- [07-11-02](#) **County MFIP Emergency Services Policies Summary**
Share information with counties and tribes on current MFIP emergency services programs across the state. 06/05/07
Obsolete according to bulletin originator Paul Ramcharit.
- [07-11-03](#) **2007 Legislative Changes Affecting the Minnesota Family Investment Program (MFIP), the Diversionary Work Program (DWP) and Food Support**
Minnesota Family Investment Program (MFIP), Diversionary Work Program (DWP), and Food Support (FS) related changes resulting from action taken during the 2007 Minnesota legislative session. 06/22/07
- [07-11-04](#) **CY 2008-09 Tribal MFIP Biennial Service Agreement Guidelines**
Update tribal employment services directors on the calendar years 2008-09 Biennial Service Agreement requirements for the Minnesota Family Investment Program (MFIP) Consolidated Fund. 08/22/07
Obsolete according to bulletin originator Paul Ramcharit.
- [07-11-05](#) **DHS Updates "Work Will Always Pay...With MFIP "Handout to show changes effective October 1, 2007**
"Work Will Always Pay...With MFIP" handout for use by financial workers and job counselors. 10/01/07
Replaced by 08-11-03. This bulletin is replaced every year according to Dianne Brown.

[07-11-06](#)

Effective October 1, 2007, MFIP Clock Ticks for Mandatory Unit Members with an IPV
For intentional program violation (IPV) disqualifications beginning on or after October 1, 2007, disqualified months may count towards a mandatory unit member's MFIP time limit. 10/10/07

From bulletin originator Sally Fashant: "I have reviewed Bulletin 07-11-06 and no further action is needed. The information has been incorporated into the Combined Manual and MAXIS TEMP Manual."

[07-11-07](#)

Implementing DWP/MFIP Family Stabilization Services (FSS)
This bulletin summarizes legislation, and provides policy and guidance for implementing MFIP/DWP Family Stabilization Services (FSS). 11/16/07

[07-11-08](#)

Changes to MFIP and DWP Effective January 1, 2008 and February 1, 2008
MFIP and DWP policy changes with an effective date of January 1, 2008 or February 1, 2008. 12/12/07

From the bulletin originator Linda Foster: "The information in this bulletin has been incorporated into the Combined Manual and does not need to be reissued."

STATEWIDE MFIP EVALUATION (12)

[07-12-01](#)

DHS Releases First Report in Series Describing MFIP Cases that Reached the 60 Month Time Limit in December 2005
Release of report, At the Limit: December 2005 Minnesota Family Investment Program Cases that Reached the 60 Month Time Limit. 04/26/07

MEDICAID MANAGEMENT INFORMATION SYSTEM (MMIS) (14)

[07-14-01](#)

HIV/AIDS Programs (Program HH) updates

- Program HH Auto Enrollment
- Medicare Part D Co-Pay Assistance Program
- Program HH Application Faxing Policy
- Mental Health Program update
- New Program HH New Application Format
- Program HH Enrollment and Applications Processing
- Back to Work Initiative
- Medication Adherence Initiative
- Program HH Staff Contact

09/14/07

Redwan Hamza emails that they intent to incorporate these elements in a new bulletin soon. Email sent 10/12/2009.

CHILD AND TEEN CHECKUPS (15)

[07-15-01](#)

2008-2009 Contract Requirements For Child and Teen Checkups (C&TC) Administrative Services Are Due September 15, 2007
2008 –2009 C&TC Administrative Services Contract Requirements. 07/15/07

The bulletin does not need to be reissued according to the bulletin originator Meredith Martinez.

[07-15-02](#)

2008 Grant Contracts for Immunization Registry Funds Are Due September 14, 2007
2008 Immunization Registry Grant Contract and Funding Request. 08/01/07

The bulletin does not need to be reissued according to the bulletin originator Meredith Martinez

MINNESOTA HEALTH CARE PROGRAMS (21)

- [07-21-01](#) **Changes and Clarifications for Citizenship and Identity Documentation**
Changes and clarifications in policy and procedures for documentation of citizenship and identity. 03/09/07
- Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.**
- [07-21-02](#) **DHS Announces Changes to Medical Assistance (MA) and MinnesotaCare Eligibility for Continuing Care Retirement Community (CCRC) Residents Regarding Entrance Fee as an Asset**
A continuing care retirement community (CCRC) or life care community (LCC) entrance fee, a new type of asset, is considered available for the purpose of determining eligibility for Medical Assistance (MA) and MinnesotaCare. 03/23/07
- Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.**
- [07-21-03](#) **Changes and Clarifications to Minnesota Family Planning Program (MFPP) Announced**
Changes and clarifications to the MFPP policies and procedures. 03/26/07
- Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.**
- [07-21-04](#) **Changes and Clarifications to Transitional MinnesotaCare Announced**
Changes and clarifications to Transitional MinnesotaCare policies and procedures. 05/01/07
- Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.**
- [07-21-05](#) **DHS Announces Changes to Transfer Penalty Period Begin Date Policy for Medical Assistance (MA) Enrollees Receiving Payment of Long-Term Care (LTC) Services**
Transfer penalty period begin date for MA enrollees receiving Medical Assistance (MA) payment of long-term care services (LTC). 06/15/07
- Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.**
- [07-21-06](#) **Legislature Enacts Changes to Medical Assistance (MA), General Assistance Medical Care (GAMC) and MinnesotaCare Effective July 1, 2007**
Legislative changes to Medical Assistance (MA), General Assistance Medical Care (GAMC) and MinnesotaCare effective July 1, 2007. 06/29/07
- Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.**

[07-21-07](#)

Update to Access Services Plans
Access Services. 07/27/07

From an email dated July 15, 2009, Bob Ries, the bulletin originator:

The bulletin will be reissued with changes but the date for reissue and changes that will be made cannot be determined at this time. The request to counties for updated information has not been made for the adjustments. The information is not part of the provider manual but is used to assist county staff with access transportation services available in other counties should that be needed and so county staff to know who to contact in other counties if other access transportation services information is needed.

[07-21-08](#)

DHS Provides Instructions for Automatic Medical Assistance (MA) Eligibility for Children Eligible for the Minnesota Permanency Demonstration (MnPD) Project
Automatic Medical Assistance (MA) eligibility based on eligibility for the Minnesota Permanency Demonstration (MnPD) Project . 11/02/07

Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.

[07-21-09](#)

New Communication Form and MMIS Coding for Medical Assistance (MA) Payment of Long-Term (LTC) Services

A new form was created for communication between lead agency case managers and workers. In addition, new ineligible codes were added in Medicaid Management Information System (MMIS) for Medical Assistance (MA) payment of Long-Term Care (LTC) services. 11/14/07

Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.

[07-21-10](#)

Legislature Enacts Changes to Minnesota Care for Adults Without Children Effective January 1, 2008

Legislative changes to MinnesotaCare for adults without children effective January 1, 2008. 11/20/07

Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.

[07-21-11](#)

DHS Announces New Medical Assistance (MA) Policy for Processing Requests to Reopen MA for Incarcerated Individuals

Certain incarcerated individuals may have their MA eligibility reopened upon release date through a shortened process when specific criteria are met. 11/21/07

Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.

[07-21-12](#)

Redesign of Minnesota Health Care Programs Application and Introduction of Long-Term Care and Waiver Services Application

The Minnesota Health Care Programs Application (HCAPP) has been redesigned and a separate application targeted to individuals seeking Medical Assistance (MA) payment of long-term care (LTC) services, including waiver services, has been developed. 12/07/07

Bulletin has been incorporated into the Health Care Programs Manual according to Karen Giusto.

[07-24-01](#)

Minnesota Senior Care Plus Expansion Update

Update on Minnesota Senior Care Plus program expansion. 12/07/07

AGING INITIATIVE (25)

[07-25-01C](#)

Corrected #07-25-01 Comprehensive Policy on Elderly Waiver (EW) Customized (Formerly Assisted) Living

EW customized living and 24 hour customized living service (formerly assisted living and assisted living plus). 07/27/07

[07-25-01](#)

Comprehensive Policy on Elderly Waiver (EW) Customized (Formerly Assisted) Living

EW customized living and 24 hour customized living service (formerly assisted living and assisted living plus). 06/26/07

[07-25-02](#)

Annual Increase for Maintenance Needs Allowance and Elderly Waiver Conversion Rates

New Maintenance Needs Allowance for Elderly Waiver (EW) clients and conversion rates for EW Clients leaving nursing facilities. 06/29/07

Obsolete according to bulletin originator Libby Rossett-Brown.

[07-25-03](#)

Alternative Care Program Allocates Funds for FY2008

Alternative Care (AC) Program apportions state funds for fiscal year 2008, requires local AC program plan and budget submission, requires renewal of AC Discretionary Services budgets for participating agencies, and issues optional application for targeted funds. 07/10/07

[07-25-04](#)

Submission of the Annual Quality Assurance Plan for Home & Community Based Service Programs for CY08

Annual Plan for Quality Assurance for Home and Community Based Services (HCBS). 09/04/07

Obsolete according to bulletin originator Jolene Kohn.

[07-25-05](#)

DHS Issues Monthly Service Case Mix Caps for Alternative Care and Elderly Waiver Programs

Cost-effectiveness limits for the AC and EW programs including:

- AC/EW monthly individual services caps increase
- MMIS service agreement COLA processing instructions,
- Customized Living Services, 24-hour Customized Living Services, Adult Foster Care, and Residential Care services limits for EW
- AC/EW Consumer-Directed Community Support budgets.

09/25/07

Obsolete according to bulletin originator Libby Rossett-Brown.

[07-25-06](#)

Reporting Long-Term Care Service Capacity and Development Activities

Reporting on long-term care service development and current capacity as a follow-up to Gaps Analyses in 2001, 2003 and 2005. 11/27/07

[07-25-07](#)

Update on Elderly Waiver Program Integrity Initiative: Criteria for Authorization of 24 Hour Customized Living

Outline criteria for authorization of 24 hour customized living service under the Elderly Waiver program. Review MMIS edits related to these criteria. Clarify related policy issues raised in preliminary implementation phases. 12/04/07

[07-25-08](#)

Policy Clarification for Caregiver Services and Respite Options for Families of Older Adults

Clarification of policy for caregiver education and training, respite care services, consumer directed respite options, companion and adult day services under EW and AC. This replaces bulletin #03-25-06. 12/20/07

INFORMATION SYSTEMS (31)

[07-31-01](#) **Implementation of Statewide Minnesota Electronic Child Care (MEC²) System Mentor Program**
Statewide MEC² System Mentor Program. 01/04/07

GENERAL FISCAL REPORTING AND ACCOUNTING (32)

[07-32-01](#) **Standard Invoice Field Codes for Calendar Year 2007**
Invoice field codes used by the DHS Financial Operations Division when issuing payments, by electronic funds transfers (EFT) or warrants, to county human services agencies. 01/02/07

Obsolete. This bulletin is replaced every year.

[07-32-02](#) **Instructions for Completing the Social Services Fund Report**
Instructions for completing the quarterly Social Services Fund Report (DHS-2556) and supporting schedules. 03/01/07

This bulletin has been updated and reissued as 09-32-08 according to Julie Spurgeon.

[07-32-03](#) **Title IV-E Per Diem Rates for Children's Residential Foster Care Facilities and MA Percents for Residential Facilities with Mental Health Certification**
Quarterly list of per diem rates and percentages for the Title IV-E eligible group residential facilities and Rule 4 placing agencies effective January 1, 2007 and list of MA percentages for eligible children's group residential facilities with mental health certification. 03/26/07

Obsolete according to bulletin originator Danna Reese.

[07-32-04](#) **DHS ISSUES INFORMATION AND INSTRUCTIONS FOR PREPARING THE INCOME MAINTENANCE ADMINISTRATIVE EXPENSE REPORT, FORM DHS-2550**
Information and instructions for preparing the quarterly Income Maintenance Administrative Expense Report, DHS-2550. 03/21/07

This bulletin has been updated and reissued as 09-32-04 according to Julie Spurgeon.

[07-32-05](#) **DHS Revises Child Care Reports**
Revised Child Care Fund Fiscal and Statistical Reports and Child Care Case Record Report. 04/05/07

[07-32-06](#) **DHS SUMMARIZES 2007 MENTAL HEALTH GRANT FISCAL REPORTING REQUIREMENTS**
Mental Health Grants fiscal information for 2007. 04/13/07

[07-32-07](#) **County contributions to the Minnesota Child Welfare Training System for CY 2007**
County share of costs for the Minnesota Child Welfare Training System for calendar year 2007. 05/23/07

Obsolete. These bulletins are issued yearly according to Mark Pochardt.

[07-32-08](#) **FINANCIAL INFORMATION TO ASSIST COUNTIES WITH PREPARATION OF CY2008 HUMAN SERVICES BUDGET**
Information for county human service agencies to assist them in preparing county 2008 budgets. 06/27/07

This bulletin is obsolete according to Harland Carlson.

[07-32-09](#) **Title IV-E Foster Care Abstract and Claiming Process**
Revised Requirements for Completing the Title IV-E Foster Care Abstract and Transmitting Claims. 07/05/07

Replaced by bulletin 08-32-08.

- [07-32-10](#) **Title IV-E Per Diem Rates for Children's Residential Foster Care Facilities and MA Percents for Residential Facilities with Mental Health Certification**
Quarterly list of per diem rates and percentages for Title IV-E eligible group residential facilities and Rule 4 placing agencies effective April 1, 2007, and list of MA percentages for eligible children's group residential facilities with mental health certification. 07/05/07
- Obsolete according to bulletin originator Danna Reese.**
- [07-32-11](#) **HUMAN SERVICE ALLOCATIONS FOR 2008**
Calendar year 2008 and revised 2007 human service formula allocations for county and tribal human service agencies. 09/07/07
- This bulletin is replaced yearly.**
- [07-32-12](#) **Client Statistical Report Revisions Effective April 1, 2007**
Instructions for completing the Targeted Case Management Client Statistical Report (DHS-3150.2). 07/26/07
- Joan Manske, the bulletin originator, is planning to reissue.**
- [07-32-13](#) **Operational Procedures and forms reissued for Social Service Time Study**
Social Service Time Study (SSTS) forms, procedures and instructions for directors, SSTS coordinators and recorders. 07/27/07
- Replaced by bulletin 09-32-12.**
- [07-32-14](#) **Social Service Time Study (SSTS) Activity Codes**
Social Service Time Study Codes and Activity Definitions. 07/27/07
- Joan Manske, the bulletin originator, is planning to reissue.**
- [07-32-15](#) **Foster Care Maintenance and DOC Rates for CY2008**
Foster care maintenance and difficulty of care (DOC) rate charts by age category for calendar year 2008 effective January 1, 2008. 08/28/07
- Obsolete. These bulletins are issued yearly according to Mark Pochardt.**
- [07-32-16](#) **Title IV-E Per Diem Rates for Children's Residential Foster Care Facilities and MA Percents for Residential Facilities with Mental Health Certification**
Quarterly list of per diem rates and percentages for Title IV-E eligible group residential facilities and Rule 4 placing agencies effective July 1, 2007, and list of MA percentages for eligible children's group residential facilities with mental health certification. 09/25/07
- Obsolete according to bulletin originator Danna Reese.**
- [07-32-17](#) **DHS Issues Changes to the BRASS Manual for Calendar Year 2008-2009**
Budgeting, Reporting, and Accounting for Social Services (BRASS) Manual for calendar years (CY) 2008 and 2009. 12/03/07
- Mary Klinghagen, the bulletin originator, said that this bulletin will be updated by December 2009**
- [07-32-18](#) **DHS Publishes the Minnesota County Human Service Cost Report for Calendar Year 2006**
This fiscal report contains each county's costs and revenue data for Support, Health, and Social Service Programs within Human Services for calendar year 2006. 11/20/07

Obsolete. This bulletin is issued each year for this report according to Julie Spurgeon.

[07-32-19](#)

Title IV-E Per Diem Rates for Children's Residential Foster Care Facilities and MA Percents for Residential Facilities with Mental Health Certification

Quarterly list of per diem rates and percentages for Title IV-E eligible group residential facilities and Rule 4 placing agencies effective October 1, 2007, and list of MA percentages for eligible children's group residential facilities with mental health certification. 12/12/07

Obsolete according to bulletin originator Danna Reese.

COMMUNITY LIVING SUPPORTS (48)

[07-48-01](#)

GROUP RESIDENTIAL HOUSING: QUESTIONS AND ANSWERS

This bulletin answers questions that are frequently asked about the MAXIS conversion of the Group Residential Housing (GRH) Program. 03/19/07

Bulletin 07-48-01 doesn't have to be reissued according to bulletin originator Duane Elg.

[07-48-02](#)

Group Residential Housing (GRH) Annual Rate Change and Legislative Rate Changes
Group Residential Housing. 08/03/07

This bulletin was updated and replaced by 09-48-01.

[07-48-03](#)

Revised MSA provision supports Options Initiative with extra allowance for Shelter-needy clients with special needs

The Options Initiative was designed to increase access to community supports and to strengthen the capacity of local communities to meet the needs of persons with disabilities and special health care needs. This bulletin outlines procedures for the Minnesota Supplemental Aid (MSA) Shelter-needy special need allowance. 08/03/07

Bulletin 07-48-03 has been replaced by bulletin 09-48-02.

CHEMICAL HEALTH (51)

[07-51-01](#)

DHS Updates CCDTF Operations, Eligibility for State Fiscal Year 2008

Consolidated Chemical Dependency Treatment Fund (CCDTF) Eligibility for Services; Allocations; Maintenance of Effort and Retained Collections for SFY 2008; Mandatory CCDTF Provider Rate Increases. 06/29/07

Diane Hulzebos, the bulletin originator, will not be reissuing this bulletin.

[07-51-02](#)

DHS issues program capacity reporting requirements and other federal block grant requirements for CCDTF providers

Capacity reporting for Consolidated Chemical Dependency Treatment Fund (CCDTF) providers and other federal block grant requirements. 07/10/07

Replaced by bulletin 09-51-02. Bulletin originator is Jeffrey Hunsberger.

[07-51-03](#)

When CCDTF may be used to pay for housing portion of CD treatment

The CCDTF can be used to pay for housing services when the client and the housing provider meet specific criteria. 07/13/06

[07-51-04](#)

CCDTF Implementation of Encounter Rates

Implementation of Laws in 2001 establishing language in Minnesota Statutes, section 254B.09 to allow the commissioner to set rates for chemical dependency services according to the American Indian Health Improvement Act, Public Law Number 94-437, for eligible vendors. 07/19/07

MENTAL HEALTH PROGRAM (53)

[07-53-01](#)

DHS Announces Provider Certification and Re-Certification Process for Children's Therapeutic Services and Supports and Children's Mental Health Crisis Response Services

Current providers must complete the Children's Therapeutic Services and Supports (CTSS) or Mental Health Crisis Response Services re-certification process prior to expiration of their certification. 01/19/07

From Karry Udvig the bulletin originator: We are in the process of updating our procedures for the CTSS and will be issuing another bulletin. Information about certification is already in the MHCP Provider manual.

[07-53-02](#)

Health Plans and Court-Ordered Mental Health Services Update

Bulletin #01-53-04 provided information regarding 2001 legislation which requires health plans to pay for court-ordered mental health services, while bulletin #02-53-12 offered answers to many of the questions that developed following that important change. This bulletin replaces those bulletins and provides an updated and combined version of those previous communications, including revised contact information. 07/09/07

From bulletin originator Michael Landgren: I will review and discuss with my supervisor, Dave Schultz. Part of the delay lies in the fact that I am no longer handling commitments/court-ordered services for our division (Faye Bernstein). Michael said he would like to incorporate this material into an online manual

[07-53-03](#)

Updated Mental Health Maintenance of Effort (MOE) for Counties

The 2007 Legislature amended the maintenance of effort (MOE) requirement for county mental health expenditures. This bulletin replaces bulletin #06-53-02 to include the 2007 amendment and to reply to questions regarding interaction between the MOE and other funding changes enacted by the 2007 Legislature. 11/16/07

Bulletin updated and replaced by 09-53-03. Bulletin originator is John Zakelj.

[07-53-04](#)

Expanded Definition of Serious and Persistent Mental Illness

Minnesota Statutes, section 245.462, subdivision 20 (c) (3) definition of "person with serious and persistent mental illness" criteria has been expanded to include "the adult has been treated by a crisis team two or more times within the preceding 24 months." 12/05/07

DISABILITY SERVICES DIVISION (56)

[07-56-01](#)

DHS Updates Relocation Service Coordination Targeted Case Management Implementation

The 2005 Minnesota Legislature made significant changes to Relocation Service Coordination Targeted Case Management (RSC-TCM) service. 03/28/07

[07-56-02](#)

BIENNIAL LOCAL SYSTEM NEEDS PLANNING FOR INTERMEDIATE CARE FACILITIES FOR PERSONS WITH MENTAL RETARDATION AND/OR RELATED CONDITIONS (ICF/MR's)

Update county local system needs plan for Intermediate Care Facilities and other identified Services for persons with mental retardation or related conditions (ICF/MR's). 04/23/07

[07-56-03](#)

ANNOUNCING THE NEW STATE-TO-COUNTY BUDGET ALLOCATION METHODOLOGY FOR THE DD WAIVER

State-to-county budget allocation methodology for the waiver for persons with Developmental Disabilities (DD.)

**This bulletin has been updated and placed in the online Disability Services Program Manual according to bulletin originator Maria Bediako:
http://www.dhs.state.mn.us/main/dhs16_143799#**

[07-56-04](#)

Developmental Disabilities (DD) Waiver: January 2008 Allocations

Calendar year 2008 allocations of Title XIX Home and Community-Based Services Waiver for Persons with Developmental Disabilities (DD Waiver). 10/24/07

"I don't have any plans to reissue or incorporate the bulletin 07-56-04. The bulletin can be obsolete." Paj Thao

NURSING HOMES (62)

[07-62-01](#)

DHS Adjusts Nursing Home Property Limitations and Dollar Thresholds for 2007 2007

Adjustments to Limitations and Dollar Thresholds for Investment Per Bed, Moratorium Exceptions, Equity Incentives and Alternative Payment System Property Inflation Index. 07/18/07

"Regarding 07-62-02, we are working on developing our on-line manual and some of this material will go into it." Email from Robert Held.

[07-62-02](#)

Nursing Facility Policy Changes in 2007 Legislation

Policy and rate changes enacted during the 2007 legislative session. 07/25/07

"Regarding 07-62-02, we are working on developing our on-line manual and some of this material will go into it." Email from Robert Held.

CHILDREN'S SERVICES (INCLUDING TITLE IV-E) (68)

[07-68-01](#)

DHS announces updated flyer on Relative Custody

Relative Custody Assistance flyer. 01/05/07

PajDaj Chang plans to reissue.

[07-68-02](#)

Overview of the Adam Walsh Act and the Child and Family Services Improvement Act

The Bulletin summarizes the Adam Walsh Child Protection and Safety Act of 2006 and the Child and Family Services Improvement Act of 2006. These new laws impact foster care practice. 03/15/07

[07-68-03](#)

State and Tribal Leaders Sign New Agreement on Indian Child Welfare

Changes to the 1998 Tribal State Agreement on Indian Child Welfare. 03/13/07

From Terri Yellowhammer the bulletin originator: There is no need to reissue or put into manual form 07-68-03.

[07-68-04](#)

DHS Announces Health, Safety and Other Resources for Legal Nonlicensed Child Care Providers and Families

Replace the Children, Families & Learning (CFL) Health and Safety Resource Instructional Bulletin CFL 00-008, issued December 8, 2000. 04/16/07

Bulletin has been replaced by 09-68-14.

[07-68-05](#)

New Citizenship and Immigrant Status Verification Requirements For Children in Foster Care

Verification of citizenship and immigration status for children in foster care. 05/23/07

PajDaj Chang plans to reissue.

- [07-68-06](#) **The Safe Place for Newborns law**
Safe Place for Newborns law. 06/20/07
- [07-68-07](#) **DHS Announces State Fiscal Year 2008 Copayment Schedules for the Child Care Assistance Program**
Updated Child Care Assistance Program monthly and biweekly copayment schedules. 06/27/07
- This bulletin will not be incorporated into an online manual and will not be reissued according to bulletin originator Sheila Garceau.**
- [07-68-08](#) **County Responsibilities For Children Under Tribal Court Jurisdiction**
To provide guidance regarding county responsibilities and obligations when tribal court has jurisdiction over child custody proceedings. This bulletin replaces Bulletin #04-68-10, County Responsibilities for Children Under Tribal Court Jurisdiction, dated November 24, 2004. 06/28/07
- Terri Yellowhammer, the bulletin originator, plans on reissuing this bulletin.**
- [07-68-09](#) **Child Care Assistance Program Modifications Enacted by the 2007 Legislature**
Overview of the 2007 Child Care Assistance Program legislation. 06/28/07
- [07-68-10](#) **Child Welfare Disaster Preparedness Plans**
A new federal requirement for child welfare disaster preparedness plans that all state and tribal child welfare agencies need to develop and implement in case of a disaster. 07/19/07
- [07-68-11](#) **CYs 2008-09 County MFIP/CCSA Biennial Service Agreement Guidelines**
Update county directors on the calendar years 2008-09 Biennial Service Agreement requirements for the Minnesota Family Investment Program (MFIP) and the Children and Community Services Act (CCSA) consolidated funds. 08/02/07
- Obsolete according to bulletin originator Paul Ramcharit.**
- [07-68-12](#) **Calendar Year 2006 Data on CCSA Measures**
Inform county directors and county social services supervisors about the Children and Community Services Act (CCSA) calendar year 2006 performance on CCSA measures. 09/17/07
- Obsolete according to bulletin originator Paul Ramcharit.**
- [07-68-13](#) **Minnesota's Child Welfare Report, 2006**
Children and Family Services release of Minnesota's Child Welfare Report, 2006. 10/30/07
- [07-68-14](#) **DHS Requests Proposals for Adolescent Independent Living Skills Fund**
Proposal instructions, priorities for funding, use and fiscal management of funds for the Support for Emancipation and Living Functionally (SELF) program. 11/20/07
- The bulletin originator, Claire Hill, plans to reissue this bulletin.**
- [07-68-15](#) **Clarifying Culture in Placement Decisions**
Consideration of culture in compliance with the federal Multiethnic Placement Act (MEPA) when making placement decisions. 12/05/07
- Reissued as 09-68-08 by Deb Beske Brown.**

GENERAL SOCIAL SERVICES ISSUES (69)

- [07-69-01](#) **Client Summary Reports are due for CY 2006**

Client Summary Report (CSR) for calendar year 2006. 01/08/07

Obsolete.

[07-69-02](#)

Federal Government Updates Poverty Guidelines for 2007

The 2007 Federal Poverty Guidelines. 04/06/07

Obsolete according to bulletin originator Paul Ramcharit.

[07-69-03](#)

2007 Legislature provides rate increases for continuing care and other providers

The 2007 Legislature authorized rate increases for certain continuing care and other providers to be effective for services rendered on or after October 1, 2007; and for managed care organizations, on or after January 1, 2008. 07/31/07

The bulletin is no longer needed according to bulletin originator Kim Anderson.

[07-69-03C](#)

Corrections to Bulletin 07-69-03 2007 Legislature provides rate increases for continuing care and other providers

The 2007 Legislature authorized rate increases for certain continuing care and other providers to be effective for services rendered on or after October 1, 2007; and for managed care organizations, on or after January 1, 2008. 12/31/07

The bulletin is no longer needed according to bulletin originator Kim Anderson.

[07-69-04](#)

DHS Distributes Suggested Social Service Fee Schedule

Inform county social service agencies about a suggested community social service fee schedule for 2008. 07/27/07

Obsolete according to bulletin originator Paul Ramcharit.

[07-69-04C](#)

Corrections to DHS Distributes Suggested Social Service Fee Schedule

This bulletin replaces bulletin #07-69-04. Tables Family of 3 through Family of 10 were revised so that the last range in the annual gross would be up to but not exceed 115 percent of the state median income. The fee schedule is provided to inform county social service agencies about a suggested community social service fee schedule for 2008.

Obsolete according to bulletin originator Paul Ramcharit.

[07-69-05](#)

Minnesota 2007 Social Services Block Grant Title XX Annual Report

This bulletin provides an annual update on Minnesota's use of the federal Social Services Block Grant (SSBG), Title XX funding, including a post-expenditure report for Federal Fiscal Year (FFY) 2006 and a pre-expenditure report for FFY 2008. This bulletin also provides notice of federal extension of the Title XX Supplemental Emergency Funds for evacuees of Hurricanes Katrina, Rita and Wilma. 10/16/07

Obsolete according to bulletin originator Paul Ramcharit.

CHILD SUPPORT ENFORCEMENT (75)

[07-75-01](#)

Domestic violence and sexual abuse awareness training offered for child support workers

Domestic violence and sexual abuse awareness training programs for child support agency employees. 08/08/07

[07-75-02](#)

2007 Minnesota legislature passes new child support laws

New child support laws passed by the 2007 Minnesota Legislature. 10/31/07

[07-75-03](#)

Report FFY 2007 IV-D Self-Assessment Results; Announce FFY 2008 Self-Assessment Review Process

An overview of the Self-Assessment Review process. 10/01/07

REIMBURSEMENT FOR STATE FACILITY CARE (77)

[07-77-01](#)

Cost of Care Rates as of July 1, 2007

Cost of Care Rates as of July 1, 2007. 07/06/07

Obsolete and replaced by 08-77-01. This bulletin is issued yearly by bulletin originator Lynn Glancey.

GENERAL DEPARTMENT INFORMATION (85)

[07-85-01](#)

Non-Deliverable Mail – Change in Procedure

Changes in procedures for non-deliverable mail processed by the Issuance Operation Center (IOC). 09/07/07

Obsolete according to bulletin originator Phyllis Hahn.

[07-85-02](#)

DHS clarifies the distribution, publication, use, and retention of DHS bulletins

General information about the distribution, publication, use, and retention of DHS bulletins. 11/13/07

[07-85-03](#)

DHS Issues Policy Information for the “Safe at Home” Confidential Address Program

Safe at Home Program. 12/14/07

Bulletin 07-85-03 is obsolete according to the bulletin originator Roger Ehresmann

[07-85-04](#)

Procedures for Deciding Financial Responsibility Disputes Between Counties

Procedures for deciding financial responsibility disputes for human services benefits, payments, and services. 12/02/07

Debra Schumacher, the bulletin originator, plans to reissue this bulletin.

OFFICE FOR EQUAL OPPORTUNITY, AFFIRMATIVE ACTION (89)

[07-89-01](#)

DHS Directs Service Providers' Attention to Guidelines for Culturally Competent Organizations

DHS reminds service providers of a resource tool, Guidelines for Culturally Competent Organizations, which is available on the DHS website. 04/12/07

Ouida Crozier, the bulletin originator, has conferred with Constance Tuck and Antonia Wilcoxon regarding this bulletin and the decision has been made that they will NOT re-issue this bulletin.

More information on bulletins

The DHS bulletin topics are followed by a listing of individual bulletins with links to corresponding PDF files.

To access any bulletin in printable portable document format (PDF) file format, click on the bulletin's number in the listing.

For more information, see the [PDF page](#).

See also:

Department of Human Services [eDocs](#) (eForms)

[Reports and Forecasts Division statistical reports page](#) (statistics on medical, cash and food programs)