



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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Board of Education Meeting
January 6, 1959
Ind. School Dist. 152

1. Minutes of Meeting of December 2, 1958
2. Payment of Bills
3. Resignation of Mrs. Beverly Smiglewski as librarian, North Junior High.
4. Schoolboard Convention--Reservations at Ryan Hotel January 12, 13, 14.
Suggest that we could leave Sunday at 3:00 P.M. Return Wednesday Evening.
5. Importance of legislation for school Aids. Will be discussed at Schoolboard Convention.
6. Completion of change order to Henning Painting Co. for \$60. for 3 extra items on each of junior high bldgs. :
 - a) Paint welding hoods
 - b) Paint covers on shower pipe enclosures
 - c) Paint exposed structural columns at window wall.
7. Improvements made at Park school during Christmas holidays,
 - a) Door cut between 2 rooms on second floor making it possible for both rooms to use the fire escape.
 - b) Covering boiler room ceiling with asbestos board & improving wiring.
8. Report on tax rates as reported by County Auditor.

	Agr. Property	Non Agr. Property
Maintenance	25	50
Additional	6.9	6.9
Capital Outlay	8.9	8.9
Building Fund	4.7	4.7
Debt. - Dist. 2	14.4	14.4
Debt. - Dist. 152	14.1	14.1
One Mill	1.0	1.0
Total School Rate	60.6 (new Dist.)	100.0 (City of Moorhead)

Board of Education
Regular Board Meeting
January 6, 1959

	Check #		
A. & T. Supply	4585	Janitor Supplies; Oth Exp of Operation	267.63
Aslesens	4586	Food, Equipment	1,530.75
Eugene Anderson	4587	Cont Exp. Rep. Bldgs	82.00
Acme Welding Supply	4588	Ind Arts Dept. Supplies	18.56
American Education Pub.	4589	Gen. Inst. Supplies	176.75
American School & Univ.	4590	Gen. Admin. Off. Exp.	7.00
American Automobile Assoc	4591	Secondary School Textbooks	152.48
Allied Radio Corporation	4592	Ind. Arts Dept. Supplies	15.44
Associated Radio & Tele- vision	4593	Oth. Inst. Supplies	11.45
C. R. Anthony Co.	4594	Oth. Exp. of Instruction	14.06
Leland W. Anderson	4595	Care of Grounds	60.00
The American Nat'l. Bank	4596	Interest On Bonds	23,189.13
Mrs. Arthur Arndt	4597	Labor	61.50
Mariys Benson	4598	Teacher Travel & Transportation	58.40
Donald Braniff	4599	Labor	22.50
Bureau of Publications	4600	Elem School Textbooks	11.44
Anderson Pontiac Co.	4601	Repair Parts; Labor; Oil Lub. & Antifreeze	267.04
Brodhead Garrett Co.	4602	Ind. Arts Dept. Supplies	11.78
Mrs. Lillian Bague	4603	Labor	52.00
Bergland Oil Company	4604	Gasoline; Oil Lub. & Antifreeze	41.41
Wm. D. Bristol Distributing Co.	4605	Janitor Supplies	48.00
Mrs. Carl Bakum	4606	Elem. Teachers Salaries	45.00
John Barsness	4607	Oth. Exp. of Operation	15.00
Balmer Motor Company	4608	Cont. Exp. Rep. Furn. & Equip.	84.45
W. H. Barber Company	4609	Fuel	4,770.10
Burroughs Division	4610	Bus. Ed. Dept. Supplies	12.20
Comstock & Holy Cross Ins	4611	Insurance	96.75
Carls Appliance Co.	4612	Fuel	19.50
Coson Industries, Inc.	4613	Phy. Ed. Supplies	15.00
Elizabeth A. Christian	4614	Teacher Travel & Transportation	14.28
Carls Necchi Elna Sewing Center	4615	Gen. Inst. Supplies	8.71
Coxs Bakery	4616	Food	144.65
Consumers Gas Co.	4617	Fuel; Cont. Exp. Rep. Furn & Equip.	846.04
Marion Ingraham	4618	Oth. Exp. of Instruction	15.00
E. P. Dutton & Co., Inc.	4619	Vocal Music	143.38
Diercks Printing Co.	4620	Gen. Inst. Supplies	30.50
Doyles Standard Service	4621	Oth. Exp. Of Operation	95.37
M. A. Donohue & Co.	4622	Elem. School Textbooks	7.75
Daveau Music Company	4623	Instrumental Music; Vocal Music	142.39
Daveau Music Company	4624	Vocal Music; Instrumental Music; New Furn. & Equipment	313.13
Educators Progress Service	4625	Audio Visual Aids & Recordings	7.00
Edling Electric, Inc.	4626	Cont. Exp. Rep. Furn. & Equip.	568.43
Frankel Carbon & Ribbon Co.	4627	Gen. Inst. Supplies	105.00
Freeman Insurance Co.	4628	Insurance	47.00
Division of Supervised Study	4629	Film Rent	131.13
Felton Telephone Exchange	4630	Telephone & Telegraph	17.03
Farmers Home Grocery	4631	Home Ec. Dept. Supplies	139.13
Follett Publishing Co.	4632	Gen. Inst. Supplies	14.14
O. P. Foss Lumber Co.	4633	Imp. To Bldg.	42.77
Fargo Paper Company	4634	Gen. Inst. Supplies	331.90
Fargo Steel Products Co.	4635	Ind. Arts. Dept. Supplies	55.85

Fargo Food & Equip.	4636	Food; Oth. Comm. Lunch Pro. Exp; Home Ec. Dept. Supplies; Janitor Supplies; Equipment; Home Ec. Dept. Supplies	527.04
Fairmont Foods Company	4637	Food	1,587.48
Farnham Stationery & School Supply	4638	Inst. Furn. & Equip; Janitor Equip.	5,505.12
Gillettes Paint & Fuel	4639	Fuel	1,749.02
Glendinning Motorways Inc	4640	Food	53.76
Gopher School Supply	4641	Gen. Inst. Supplies	338.85
Walter F. Gehrts Agency	4642	Insurance	67.03
Gross Studio	4643	Vocal Music	14.00
Huntington Laboratories	4644	Janitor Supplies	20.00
E. M. Hale & Company	4645	Library Book Purchases	143.07
D. C. Heath & Company	4646	Sec. School Textbooks	10.43
Hollands Dry Cleaners	4647	Laundry & Dry Cleaning	99.20
Houghton Mifflin Co.	4648	Gen. Inst. Supplies; Sec. School Textbooks	200.81
Holsum Bread Bakery	4649	Food	79.55
Hervick Electric Motor	4651	Cont. Exp. Rep. Furn & Equip; Ind. Arts. Dept. Supplies;	317.40
Curtis Hahn	4652	Driver Ed. Supplies	135.00
Hart Motor Express	4653	Ind. Arts Dept. Supplies; Oth. Exp. of Inst.; Food	366.37
International Business Mach. Corp.	4654	Oth. Exp. Of Operation	50.00
Ideal Pictures	4655	Film Rent	10.23
Marion Ingraham	4656	Teacher Travel & Transportation	63.84
Nancy Johnk	4657	Secretarial Salaries	16.58
Mrs. Arthur Johnk	4658	Oth. Exp. Of Operation	8.00
Johnson Oil Co.	4659	Oth. Exp. Of. Operation	125.85
Halvor K. Johnson	4660	Labor	33.30
John Lamb Coal Co.	4661	Fuel	2,820.43
Karen Kelting	4662	Secretarial Salaries	11.25
Lystads Exterminators	4663	Oth. Exp. Of operation	75.00
Ray Larson	4664	Teacher Travel & Trans.	19.50
Leo Maattala	4665	AG Dept. Supplies	54.24
Malvey Service	4666	Driver Ed. Supplies	12.00
Mrs. E. Laurene Mattson	4667	Oth. Exp. Of Instruction	7.56
Mattys Superette	4668	Home Ec. Dept. Supplies	65.60
Moorhead Fuel Co.	4669	Fuel	1,015.80
Minneapolis Honeywell Regulator Co.	4670	Cont. Exp. Rep. Furn. & Equip.	183.02
Moorhead Super Valu	4671	Food	483.27
McGraw Hill Book Co.	4672	Bus. Ed. Dept. Supplies	67.68
Malquist Coal Co.	4673	Fuel	192.34
Moorhead Philips Service	4674	Gasoline	47.92
Midway Electric Supply	4675	Janitor Supplies	226.67
Mrs. Henry Martinson	4676	Elem. Teachers Salaries	41.68
Midwest Motor Express	4677	Janitor Supplies	28.08
Muans Sheet Metal Shop	4678	Cont. Exp. Rep. Bldg.	214.95
Mayfair Agency	4679	Periodicals	1,461.05
A. C. McClurg	4680	Library Book Purchases	164.21
Northwestern Nat'l Bank of Mpls.	4681	Interest on Bonds Dist. 152	21,373.30
Northern States Power Co.	4682	Power and Light	213.77
Northern Distributors	4683	Film Rent	32.64
National Academy of Sciences	4684	Gen. Inst. Supplies	9.50
Newsweek	4685	Periodicals	12.00
Nash Finch Company	4686	Food	48.59
Ernie Oberg	4687	Ag. Dept. Supplies	5.95
Kathy Pickett	4688	Secretarial Salaries	17.05
Emma C. Peterson	4689	Elem. Teachers Salaries	75.00

Park Grant Co.	4690	Food	50.61
Vincent Pulicicchio	4691	Teacher Travel & Transportation	7.70
Dewey R. Possehl	4692	Teacher Travel & Transportation	13.86
Bunice Pitson	4693	Teacher Travel & Transportation	35.28
A. N. Palmer Co.	4694	Gen. Inst. Supplies	29.99
Raymond Motor Transportation	4695	Food	21.65
Richards Chemical Co.	4696	Janitor Supplies	325.00
Mrs. Dorothy Reinarz	4697	Travel In Pro of Health	6.30
Ridlays Office Equip.	4698	Oth Exp. of Operation; Instrumental Music	7.35
Red River Scene	4699	Publishing	34.00
Rand McNally & Co.	4700	Gen. Inst. Supplies	20.64
Reger Electric	4701	Cont. Exp. Rep. Furn & Equip.	21.28
Red River Valley Coop Power Assn	4702	Power & Light	134.97
Sandra Seuling	4703	Secretarial Salaries	11.63
Justin W. Swenson	4704	Travel Gen. Administration; Other Fixed Charges	49.40
Street & Smith Publications	4705	Sec. School Textbooks	52.50
School Executive	4706	Gen. Admin. Off. Expense	8.00
S. & S. Construction Co.	4707	Imp. to Grounds	84.00
John Sexton & Co.	4708	Food	56.85
Stenerson Brothers Lumber	4709	Ind. Arts Dept. Supplies	6.21
Stevens Sewing Center	4710	Home Ec. Dept. Supplies ; Vocal Music	19.35
Singer Sewing Machine	4711	Inst. Furn. & Equip.	264.84
Service Laundry	4712	Laundry & Dry Cleaning	108.42
Steffens Office Equip.	4713	Bus. Ed. Dept. Supplies	120.00
Stein Paint & Glass Co.	4714	Cont. Exp. Rep. Bldg; Vocal Music; Ind. Arts Dept. Supplies; Janitor Supplies	122.98
St. Paul Book & Stationery	4715	Gen. Inst. Supplies; Inst. Furn. & Equip.	170.75
Sherwood Lumber & Fuel Co	4716	Oth. Exp. of Operation; Fuel; Cont. Exp. Rep. Bldg,	62.90
Sportland	4717	Phy. Ed. Dept. Supplies	602.95
Thompson Yards	4718	Imp. To Buildings	128.40
Twin City Hardwood	4719	Ind. Arts Dept. Supplies	209.80
Twin City Meat Market	4720	Food	1,255.37
U. S. Postmaster	4721	Gen. Admin. Off. Expense	49.60
University of Minnesota	4722	Film Rent	121.89
George Van Vlissingen	4723	Oth. Exp. Of Operation	32.12
Hardy Voxland	4724	Oth. Salaries Of Operation	7.50
Van Tassel Bros.	4725	Janitor Supplies	22.67
Nels Vogel Inc.	4726	Instrumental Music; Vocal Music	1,388.85
J. Weston Walch	4727	Gen. Inst. Supplies	8.04
Raymond Wedan	4728	Oth. Exp. of Instruction	24.00
West Fargo Manufacturing	4729	Cont. Exp. for Rep. Furn. & Equip.	36.35
Wyatts Store	4730	Food	33.22
Lloyd Westrum	4731	Oth. Expenses of Operation	6.00
Ward Transfer Inc.	4732	Food	34.10
Westinghouse	4733	Janitor Supplies	29.94
Wolter Electronic Co.	4734	Cont. Exp. Rep. Furn. & Equip.	6.45
Webster Publishing Co.	4735	Film Rent	25.14
World Book Company	4736	Gen. Inst. Supplies	51.51
H. W. Wilson Company	4737	Periodicals; Library Supplies	121.60
Welch Manufacturing Co.	4738	Science Supplies	94.21
Cass Clay Creamery	4739	Food	1,184.71
Northwestern Bell Telephone	4740	Telephone & Telegraph	307.56
H. R. Hunting Co.	4741	Library Book Purchases	58.40
Leland W. Anderson	4742	Oth. Exp. Of Instruction	55.00

Northern School Supply	4743	Gen. Inst. Supplies; art dept. supplies; etc.
Contingent Fund	4744	Oth. Exp. of Gen. Adm'n; Science Supplies; Etc.
Halvor Johnson	4745	Labor
Ward Transfer Inc.	4746	Food
Schwitt Music Co.	4747	Vocal Music
Far Moor Insurance Service	4748	Insurance
W. W. Wallwork	4749	Labor; Repair Parts; Tires tubes & batteries; Oth Bus. Supplies & Repair Parts
Karen Leonard	4750	Secretarial Salaries
American Education Pub.	4751	Gen. Inst. Supplies
City of Moorhead	4752	Water; Power & Light; Oth. Utility Service

General Contractor

Hennings Painting & Decorating	New Buildings	\$3,877.00
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Bank Balances:

American State Bank	\$ 106,022.15
First National	111,279.03
Contingent	265.03
Auxiliary	13,768.93
School Supply	5,799.04

Reconciliation of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End Of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investment
1. General	499,455.90	637,156.16		1,136,612.06	704,678.16		431,933.90		332,752.08	99,181.82
2. Comm. School Lunch	-7,965.06	27,362.05		19,396.99	30,562.30		-11,170.31		-11,170.31	
3. Vets Training	914.86	438.00		1,352.86	1,017.09		335.77		335.77	
4. Capital Outlay	23,690.90	16,608.87		40,299.77	124,965.91		-84,666.14		-84,666.14	
5. Bldg. Fund	163,745.88	69,800.96		233,546.84	379,077.81		-145,530.97		-145,530.97	
6. Debt. Red. Dist #2	69,427.07	34,414.54		103,841.61	25,204.60		78,637.01		78,637.01	
7. Debt. Red. Dist #152	54,980.39	59,295.01		114,275.40	62,509.39		51,766.01		51,766.01	
Total	804,249.94	845,075.59		1,649,325.53	1,328,020.26		321,305.27		222,123.45	99,181.82

Regular Meeting
Board of Education
March 3, 1959

1. MINUTES OF MEETING OF FEBRUARY 10 & FEBRUARY 24, 1959
2. PAYMENT OF BILLS
3. RESIGNATION (Effective June 1, 1959) - CORA MEINHARDT - Grade 4, Edison School
4. TEACHERS SALARIES
5. SALARIES FOR ADMINISTRATIVE STAFF MEMBERS.

Regular Board Meeting
March 3, 1959
Board of Education

Anderson Pontiac Co.	5014	Labor; Repair Parts; Oil Lun & Antifreeze	110.72
Mrs. Arthur Arndt	5015	Labor	140.00
A. H. Bennett Co.	5016	Improvement to Building	1,083.65
Aslesens	5017	Food	808.81
American Education Pub.	5018	General Instructional Supplies	107.35
Bergland Oil Co.	5019	Repair parts; Gasoline	49.53
Mrs. Carl Bakum	5020	Elem teachers salaries	166.90
Burroughs Corporation	5021	Bus. Ed. Dept Supplies; Cont Exp Rep Furn & Equip	153.47
Walter S. Booth & Son	5022	Expense in Pro of Health	37.52
Mrs. Lillian Bagne	5023	Labor	69.00
Crane Co. of Minnesota	5024	Material Used Rep Bldg	214.76
Central Scientific Co.	5025	Science Supplies	35.38
Doyles Standard Service	5026	Oth Expense of Operation	73.03
Doro Plant & Tropical Fish House	5027	Science Supplies	8.25
State of Minnesota	5028	General Instructional Supplies	24.30
Epko	5029	Film Rent; Instructional Furn & Equipment	225.20
Laura Erving	5030	Labor	76.00
Edling Electric Inc	5031	Cont Exp Rep Furniture & Equipment	165.95
Edna Means Dramatic Service	5032	General Instructional Supplies	13.91
Freeman Insurance	5033	Insurance	79.00
O. P. Foss Lumber Co.	5034	Ind. Arts Dept. Supplies	66.37
Far Moor Insurance Service	5035	Insurance	66.78
Fevig Insurance Agency	5036	Insurance	32.40
Farnham School Supply	5037	Science Supply, Material Used Rep Building	95.80
GM Publishers Inc.	5038	Instrumental Music	14.70
Ginn & Company	5039	General Instructional Supplies	17.09
General Biological Supply House	5040	Science Supplies	53.52
Hart Motor Express	5041	Ind Arts Dept Supplies; Food; Oth Exp Operation	295.17
Harris Brothers Inc	5042	Other Exp of Operation	15.52
Hintz Fire Equipment	5043	Oth Cap Outlay Disbursements	144.00
Hilker & Beetsch Co.	5044	Food	236.47
H. R. Hunting Co.	5045	Library Book Purchases	174.64
International Bus. Mach Corp.	5055	Instructional Furniture & Equipment	700.00
Gunner Johnson	5047	Oth Exp of Instruction	39.00
Mrs. John Jerezsek	5048	Food	14.00
Johnson Oil Company	5049	Fuel	344.98
Raymond Kjonas	5050	Oth Expense of Operation	24.00
Thomas A. Kloster	5051	Teacher Travel & Transportation	189.79
John Lamb Coal Co.	5052	Fuel	2,252.28
Lincolns Violin Shop	5053	Instrumental Music	10.00
E. L. Morthole	5054	Film Rent	13.12
Richard McAllister	5055	Teacher Travel & Transportation	35.00
A. C. McClurg & Co.	5056	Library Book Purchases	24.93
Marshall Wells Stores	5057	Industrial Arts Dept Supplies	14.40
Munns Sheet Metal Shop	5058	Cont Exp Repair Building	63.50
McGraw Hill Book Co.	5059	Secondary School Textbooks; Bus Ed Dept Supplies	162.52
		General Instructional Supplies	

Moorhead Direct Service	5060	Oil Lub & Antifreeze; Gasoline	54.22
Melquist Coal Company	5061	Fuel	177.60
Minnesota Historical Society	5062	Elem School Textbooks	9.52
A. C. McClurg & Co.	5063	Library Book Purchases	14.59
Northwestern Supply Co.	5064	Laundry & Dry Cleaning	177.25
Northwest Army & Navy Store	5065	Other Expense of Operation	37.53
Northern States Power Co.	5066	Power and Light	195.04
Nels Vogel Inc	5067	Instrumental Music	886.46
Eben Olson	5068	Other Expense of Instruction	12.00
Esther Omdahl	5069	Teacher Travel & Transportation	35.00
Park Grant Company	5070	Food	100.94
Vincent Pulicicchio	5071	Teacher Travel & Transportation	8.96
A. N. Palmer Company	5072	General Instructional Supplies	25.49
Pierce Company	5073	General Instructional Supplies	11.50
Sharon	5074	Secretarial Salaries	45.00
Mrs. H. W. Running	5075	Engineer's and Janitors Equipment	90.00
Railway Express Agency	5076	Science Supplies; Other Expense of Operation	9.84
Rigel Refrigeration Service	5077	Cont Exp Repair Furniture & Equipment	8.00
Red River Hardware	5078	Ind Arts Dept Supplies; Arts Dept Supplies;	
		Mat Used Rep Building; Ag Dept Supplies;	
		Janitor Supplies	471.25
R & L Service	5079	Gasoline	104.23
Rand McNally & Co.	5080	General Instructional supplies	22.62
Red River Valley Coop Power Assn.	5081	Power and Light	142.12
Stenerson Brothers Lumber	5082	Ind Arts Dept Supplies	104.06
Scheels Hardware	5083	Janitor Supplies; Home Ec Dept Supplies	153.65
Justin W. Swenson	5084	Gen Admin Off Expense	269.08
Pat Sandberg	5085	Secretarial Salaries	18.38
Sandra Semling	5086	Secretarial Salaries	15.38
State Farm Fire & Casualty Co.	5087	Insurance	8.97
Lucy M. Sheffield	5088	Elementary Teach Salaries	120.00
Stein Paint & Glass Co.	5089	Cont Exp Repair Building; Ind Arts Dept Supplies;	
		General Instructional Supplies	58.86
Service Laundry	5090	Laundry & Dry Cleaning	64.07
Sherwood Lumber & Fuel Co.	5091	Cont Exp Repair Furniture & Equipment	65.46
Edith Skogen	5092	Teacher Travel & Transportation	35.00
Scott Foresman & Co.	5093	General Instructional Supplies	7.84
Silver Burdett Co.	5094	General Instructional Supplies	29.15
Twin City Meat Market	5095	Food	998.69
Mrs. Eva Tex	5096	Labor	17.50
Lester Tollefson	5097	Teacher Travel & Transportation	35.00
Mrs. Sophie Thompson	5098	Teacher Travel & Transportation	35.00
Twin City Hardwood Lumber	5099	Ind Arts Dept Supplies	185.10
George Van Vlissingen	5100	Salaries and Wages Repair Building; Oth Expense	
		Of Instruction	44.70
Welch Manufacturing Co.		5101 Science Supplies	958.40

O. M. Westlin Agency	5102	Insurance	1,996.50
O. M. Westlin Agency	5103	Insurance	62.90
Waltons Standard Service		5104 Oil, Lub & Antifreeze; Gasoline	49.93
Raymond Wadan	5105	Other Expense of Operation	30.00
Basil Walker	5106	Oth Expense of Operation	15.75
Withnell Oil Co.	5107	Gasoline; Oil lub & Antifreeze; Repair Parts	28.45
W. H. Barber Co.	5108	Fuel	2,782.11
Jos. M. Mork	5109	Travel for General Administration	17.35
Raymond E. Larson	5110	Teacher Travel & Trans	37.80
Halvor K. Johnson	5111	Labor	32.00
Arthur Earhart	5112	Teacher Travel & Transportation	21.35
Diercks Printing Co.	5113	General Admin Office Expense	19.10
Longmans Green & Co.	5114	General Instructional Supplies	6.59
Dewey R. Possehl	5115	Teacher Travel & Transportation	18.90
Kathy Pickett	5116	Secretarial Salaries	20.25
Karen Kelting	5117	Secretarial Salaries	15.00
Cox's Bakery	5118	Food	435.46
Consumers Gas Co.	5119	Cont Exp Repair Furn & Equip.	13.90
Steffens Office Equipment	5120	Bus Ed Dept Supplies	13.70
Southwestern Publishing Co.	5121	Bus Ed Dept Supplies	76.36
Erling M. Linde	5122	Teacher Travel & Transportation	15.68
Fairmont Foods Company	5123	Food	2,200.76
Northwestern Bell Telephone Co.	5124	Telephone & Telegraph	316.29
Nancy Johnk	5125	Secretarial Salaries	31.69
Coast to Coast Store	5126	Janitor Supplies; Home Ec. Dept Supplies	15.07
Gopher School Supply	5127	Janitor Supplies	102.00
Steffens Office Equipment	5128	Bus Ed Dept Supplies	10.00
Singer Sewing Machine Co.	51.29	Instructional Furniture & Equip	264.84
Fargo Food & Equip	5130	Food; Equipment; Oth Comm Lunch Pro Expense;	
		Home Ec Dept Supplies	1,249.89
Leo Maattala	5131	Ag Dept Supplies	13.65
Hilker & Bletsch Co.	5132	Food	37.87
Cities Service Station/	5133	Gasoline; Tires Tubes & Batteries; Storage for Bus	70.32
Bert Rossum	5134	Oth Exp of Operation	9.00
Hardy Voxland	5135	Oth Exp of Operation	12.00
Ewald Lotthammer	5136	Oth Exp of Operation	12.00
R. E. Utke	5137	Teach Travel & Transportation	19.60
Contingent Fund	5138	Science Supplies; Labor; Oth Library Expense; Ind	
		Arts Dept Supplies, Instrumental Music; Census & Compulsory	
		Attend; Publishing; Gen Inst Supplies; Driver Ed Supplies; Vocal	
		Music; Sec School Textbooks; Mat Used rep Furn	
		& Equip; Gen Admin Off Exp; Bus Ed Dep Supplies;	
		Expense in Pro of Health; Travel in Pro of Health;	
		Art Dept Supplies; Phy Ed Dept Supplies; Janitor	
		Supplies; Elem Textbooks; Food; Cont Exp Rep Furn &	
		Equip; Oth Exp of Operation; Oth Vets Pro Expense	200.11

City of Moorhead	5139	Water; Power and Light; Other Utility Service	2,879.63
Northern School Supply	5140	Gen Inst Supplies; Elem Textbooks; Imp to Bldg;	
		Oth Exp of Instruction; Janitor Supplies	
		Art Dept Supplies; Cont Exp Repair Furn & Equip	
		Phy Ed Dept Supplies	739.13
		TOTAL	28,499.08

Moorhead State College	5141	Tuition Paid Oth Districts	20,000.00
Robert Gibb & Sons	5142	New Buildings	2,000.00
Northwestern National Bank of Mpls	5013	Payment on Bonds, Interest on Bonds	67,556.16
		TOTAL	89,556.16

Bank Balances:

American State Bank	\$	62,619.93
First National Bank		20,619.93
Contingent		245.03
Auxiliary		11,040.35
School Supply		154.50

Superintendent's Monthly Budget Report To The School Board

Actual Receipts And Disbursements To Date

Reconcilement of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Fund	Clerk's Balance End Of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investments
1. General	499,455.90	760,802.54		1,260,258.44	1,006,169.23		254,089.21		254,089.21	
2. Comm. School Lunch	-7,965.06	48,021.22		40,056.16	50,360.43		-10,304.32		-10,304.32	
3. Vets Training	914.86	438.00		1,352.86	1,320.89		31.97		31.97	
4. Capital Outlay	23,690.90	16,608.87		40,299.77	134,369.52		-94,069.75		-94,069.75	
5. Bldg. Fund	163,745.88	67,137.09		230,882.97	382,954.81		-152,071.84		152,071.84	
6. Debt. Red. Dist #2	69,427.07	34,414.54		103,841.61	48,393.73		55,447.88		55,447.88	
7. Debt. Red. Dist #152	54,980.39	59,295.01		114,275.40	83,882.69		30,392.71		30,392.71	
Total	804,249.94	986,717.27		1,790,967.21	1,707,451.35		83,515.86		83,515.86	

1958-59- Administrative Salaries in Schools of 4000-6000 pupils as listed in Cloquet Survey

City	Supt's Salary	Sr. HS Principal	Jr. HS Principal
Albert Lea	12,000**	9,200	8,900
Edina	16,000	9,500	9,000
Grand Rapids	11,000	8,000	7,000
Hibbing	15,000 *	11,800	10,000
Mankato	14,000	10,400	9,000
Mimnetonka	14,400	10,100	8,800
Moorhead	12,700	8,700	8,000
Mound's View	14,000	10,050	9,000
North St. Paul	12,700	8,000	8,000 (8600)
St. Cloud	14,000 *	9,550	9,250
South St. Paul	13,500	9,250	9,050
Stillwater	14,000 *	10,600	10,250
White Bear Lake	11,200 *	8,750	7,700
Average of This Group-13,423		9,531	8,812
*New man this year			

School Systems listed in order of size- (largest first) Minneapolis, St. Paul, Duluth, Robbinsdale, Richfield, St. Louis Park, Bloomington, Anoka, Austin, Roseville, Hopkins, Rochester, Hibbing, Albert Lea, Edina, Mounds View, Grand Rapids, MOORHEAD is 18th if kindergarten enrollments are not considered.

Average Increase in salary for teachers and principals.

	For 1958-1959		For 1957-1958		For 1956-1957	
	Increase	Salary	Increase	Salary	Increase	Salary
Average Senior High Teacher	\$679		\$545		\$495	
Senior High School Principal(11 Mo)	\$800	8700	\$310*	7900*	New Man	6900*
Average Junior High Teacher	\$671		\$453		\$413	
Jr High School Principal(10 Mo)	\$500	8000	\$500	7500	### \$500	7000
*Senior High Principal's term increased to 11 months from 12 months.						
Assistant Superintendent	\$500	9500	(No car ex)	9000	\$7900 + ###	300 Car Exp

Regular Meeting
Board of Education
April 7, 1959

1. Minutes for meetings of March 3 and March 17.
2. Payment of bills.
3. Resignations -
 - a. Christine Main - Phy Ed-Home Ec - So. Jr. High
 - b. Marilyn Heath - Grade 5 - Sharp
 - c. Barbara Braseth - Business Education - Sr. High
 - d. Vernon Stenion - Was on leave - has now resigned
 - e. Marilyn Berens - Art and other subjects - No. Jr. High
 - f. Marilyn Thorson - Spanish and World History - Sr. High
 - g. Cora Mainhardt - Grade 4 Edison
 - h. Gwen Pitsenbarger - Grade 4 - Washington
 - i. Marlene Nelson - Music & English - No. Jr. High
4. Approval of salaries and contracts as listed.
5. Application to have Terry Ruziska excused from attending school.
He will be 16 on May 9, 1959
6. County School Officers Meeting - Tuesday evening - April 14,
7:45 p.m., in basement room of Court House. Eugene Meyer of
State Department of Education will be the speaker.
7. Summer Maintenance Work.
8. Park School Delegation.

Regular Meeting
Board of Education
April 7, 1959

Leland W. Anderson	5150	Other Supplies of Operation	44.00
Andys Grocery	5151	Home Economics Department Supplies	32.83
Mrs. Arthur Arndt	5152	Labor	105.00
Mrs. Mildred Anderson	5153	Teacher Travel & Transportation	33.15
Arvid Benson	5154	Material Used Repair Building	18.53
Amstan Supply	5155	Material Used Repair Building	118.32
Acme Welding Supply	5156	Industrial Arts Department Supplies	15.40
Anderson Pontiac Co.	5157	Labor; Oil lub & Antifreeze; Repair Parts	38.95
Aslesens	5158	Food	216.35
Donald Braniff	5159	Labor	20.00
Mrs. Carl Bakum	5160	Elementary Teachers Salaries	202.10
Mrs. Lillian Bagne	5161	Labor	51.00
Walter S. Booth & Son	5162	Expense in Pro of Health	17.77
Robert J. Boles	5163	Science Supplies	25.00
John Barsness	5164	Other Expense of Operation	15.00
Donald Braniff	5165	Labor	25.00
A. H. Bennett Co.	5166	Improvement to Buildings	1,064.84
Bergseth Brothers Co.	5167	Food	85.26
Big Red Grocery	5168	Food	92.00
W. H. Barber Co.	5169	Fuel	4,125.54
Brodhead Garrett Co.	5170	Industrial Arts Department Supplies	11.55
Center Service	5171	Gasoline; Oil Lub & Antifreeze	49.68
Carls Appliance Co.	5172	Fuel	32.35
Cass Clay Creamery	5173	Food	2,620.69
Sonia Christianson	5174	Secretarial Salaries	28.13
Cities Service Station	5175	Gasoline; Oil lub & Antifreeze; Storage for Buses; Oil lub & Antifreeze; Labor	50.06
Charles Cummer	5176	Teacher Travel and Transportation	7.50
Elizabeth A. Christian	5177	Teacher Travel and Transportation	19.04
E. M. Hale and Co.	5178	Library Book Purchases	179.34
Contingent Fund	5179	Other Exp of Operation; Business Ed Dept Supplies; Mat Used Repair Building; Industrial Arts Dept Supplies; Janitor Supplies; Sec School Textbooks; Gen Inst Supplies; Exp in Pro of Health; Furniture & Equipment; Census and Compulsory Attendance	78.54
Arthur C. Croft Publications	5180	General Instructional Supplies; Periodicals	116.01
Coast to Coast Store	5181	Industrial Arts Department Supplies	9.11
Coxs Bakery	5182	Food	378.66
Crane Co. of Minnesota	5183	Material Used Repair Building	139.69
Patricia DeJong	5184	Secretarial Salaries	15.00
Doyles Standard Service	5185	Other Expense of Operation	26.96
Doubleday & Co.	5186	General Instructional Supplies; Library Book Purchases	49.39
Laura E. Euring	5187	Labor	53.00
Epko Audio Visual Center	5188	Film Rent	53.20

Curtis Hahn	5189	Teacher Travel and Transportation	13.71
Edling Electric Inc	5190	Cont Expense Repair Building	43.33
O. P. Foss Lumber Co.	5191	Industrial Arts Department Supplies	99.48
Fargo Steel Products	5192	Industrial Arts Department Supplies	41.86
Johnson Oil Co.	5193	Fuel	133.17
Farnham Stationery & School Supply Co.	5194	General Instructional Supplies	8.99
Division of Supervised Study	5195	Film Rent	83.90
Fargo Food & Equipment Co.	5196	Food	569.12
Fairmont Food Company	5197	Food	1,629.52
Fargo Paper Co.	5198	Other Comm Lunch Pro Exp; Gen Inst Supplies	160.75
Fargo Foundry Co.	5199	Industrial Arts Department Supplies	70.57
Fred Gunderson	5200	Business Ed Department Supplies	8.00
Gillettes Paint & Fuel Co.	5201	Fuel	1,018.33
General Biological Supply House	5202	Science Supplies	7.99
Gamble Robinson	5203	Food	1,033.72
Glendenning Motorways Inc	5204	Food	133.62
Hardware Inc	5205	Material Used Repair Building	355.50
Hobbyland and Pegs Ceramics	5206	Art Department Supplies	64.95
Henry Holt and Company	5207	Secondary School Textbooks	672.00
Hardware Inc	5208	Material Used Repair Building	280.10
Raymond Kjonaas	5209	Improvement to Buildings	12.00
Holsum Bread Bakery	5210	Food	22.52
Hart Motor Express	5211	General Instructional Supplies	281.12
Harper & Brothers	5212	Secondary School Textbooks	14.94
Huntington Laboratories	5213	Janitor Supplies	316.00
Hilker & Bletsch Co.	5214	Food	191.72
Horvick Electric Motor Co.	5215	Industrial Arts Dept Supplies; Mat Used Rep Furn & Equip; Janitor Supplies	228.64
International Business Machines Corp	5216	New Office Equip & Furn	750.00
Gunnar Johnson	5217	Other Expense of Instruction	30.00
Halvor K. Johnson	5218	Labor	25.60
Lulu Johnson	5219	Teacher Travel & Transportation	363.00
Nancy Johnk	5220	Secretarial Salaries	16.69
Johnson Oil Co.	5221	Fuel	319.49
Karen Kelting	5222	Secretarial Salaries	12.00
Kost Brothers Inc	5223	Mat Used Upkeep Grounds	28.75
Knight Printing Co.	5224	Industrial Arts Department Supplies	20.30
Kuehls Market	5225	Food	61.77
Lincolns Violin Shop	5226	Instrumental Music	11.75
Ewald Lotthammer	5227	New Buildings	72.00
Raymond E. Larson	5228	Labor	47.00
Mrs. Gladys M. Larson	5229	Teacher Travel & Transportation	35.00
Marshall Wells Stores	5230	Janitor Supplies	18.07
Leo Maattala	5231	Agriculture Department Supplies	62.35
Malvey Service Station	5232	Gasoline	33.90
Moorhead Fuel Co.	5233	Fuel	430.74
Howard Murray	5234	Teacher Travel and Transportation	35.00
McGraw Hill Book Co.	5235	Home Economics Department Supplies	41.90
Moorhead Paint & Glass	5236	General Instructional Supplies	51.56
Midland Laboratories	5237	Janitor Supplies	39.00

Minnesota Filmstrip Service	5238	Film Rent	37.50
Cleo Miller	5239	Secretarial Salaries	8.25
Midwest Motor Express	5240	Other Expense of Instruction	11.64
City of Moorhead	5241	Water; Power and light; Other utility service	2,437.00
A. C. McClurg & Co.	5242	Library Book Purchases	1,984.37
Nash Finch Co.	5243	Food	36.58
Northern States Power	5246	Power and Light	6.80
National Biscuit Co.	5245	Food	61.32
Northern Distributors	5244	Film Rent	36.10
Northwestern Supply Co.	5247	Janitor Supplies	26.22
Northwestern Bell Telephone	5248	Telephone and Telegraph	304.67
Northern States Power Co.	5249	Power and Light	221.60
Vernon L. Nolting	5250	Teacher Travel & Transportation	41.10
Northern School Supply	5251	Physical Education Dept Supplies; General Instructional Supplies; Other Expense of Instruction; Art Department Supplies; Instructional Furniture and Equipment;	1,611.54
Pioneer Coffee Co.	5252	Cafe & Lunchroom Equipment	30.55
Emma C. Peterson	5253	Elem Teach Salaries	45.00
Prentice Hall Inc	5254	General Instructional Supplies	38.14
Park Grant Co.	5255	Food	40.23
Kathy Pickett	5256	Secretarial Salaries	18.00
Vincent Pulicicchio	5257	Teacher Travel & Transportation	6.72
Park Laundry & Cleaners	5258	Laundry and Dry Cleaning	29.49
Pierce Company	5259	Material Used Repair Furn & Equip; General Instructional Supplies	29.50
Sharon Rue	5260	Secretarial Salaries	36.00
Red River Scene	5261	Publishing	36.00
Roadel Foods Inc	5262	Food	81.45
Anna C. Rustvold	5263	Teacher Travel and Transportation	35.00
J. Gilmore Running	5264	Cont Expense Repair Furn & Equip	51.00
Ralphs Jack and Jill	5265	Home Economics Dept Supplies	68.46
Ridleys Office Equipment	5266	Industrial Arts Dept Supplies	31.00
Rager Electric	5267	Cont Exp Repair Furniture & Equipment	48.80
Red River Valley Coop	5268	Power and Light	126.94
Red River Hardware Co.	5269	Industrial arts dept supplies; Mat used rep bldg; Art Dept Supplies; Janitor Supplies	204.98
Service Laundry	5270	Laundry & Dry Cleaning	54.99
Justin W. Swenson	5271	Travel for Gen Admin	49.75
Stenerson Bros Lumber Co.	5272	Industrial Arts Dept Supplies	177.54
Walter A. Schwede	5263	Sec Teacher Salaries	118.75
Sandra Semling	5274	Secretarial Salaries	11.63
Singer Sewing Machine Co.	5275	Home Ec Dept Supplies	19.30
Lucy M. Sheffield	5276	Elem Teachers Salaries	45.00
Steffens Office Equip	5277	Business Ed Dept Supplies	84.00
Senior Scholastic	5278	General Instructional Supplies	156.00
Science Research Assoc	5279	See School Textbooks; General Inst Supplies	59.78
Sherwood Lumber & Fuel Co.	5280	Cont Exp Repair Building	10.00

Science Research Assoc	5281	General Instructional Supplies	129.33
Simon and Schuster Inc	5282	General Instructional Supplies	27.75
Scholastic Magazines	5283	General Instructional Supplies	395.20
Stein Paint & Glass Co.	5284	Cont Expense Repair Building; Industrial Arts Department Supplies; Janitor Supplies; Art Dept Supplies	287.99
Lee Taylor	5285	Other Expense of Operation	42.00
Teds Super Valu	5286	Food	315.58
Twin City Meat Market	5287	Food	612.73
Twin City Hardwood Lumber	5288	Industrial Arts Department Supplies	230.77
University of Minnesota	5289	Film Rent	151.23
George Van Vlissingen	5290	Other Expense of Operation	15.75
Hardy Voxland	5291	Improvement to Buildings	36.00
Nels Vogel Inc	5292	Instrumental Music	414.31
Western Chemical Co.	5293	Janitor Supplies	156.27
Wenger Music Co.	5294	Instructional Furniture & Equipment	131.25
Wyatts Store	5295	Food	39.94
Watermans	5296	Home Economics Department Supplies	8.28
W. M. Welch Manufacturing	5297	Science Supplies	174.12
H. W. Wilson Co.	5298	Library Supplies	122.80
Walter Electronic Co.	5299	Cont Expense Repair Furniture & Equipment	11.70
Mrs. Georgia Littlefield	5300	Janitor Salaries	20.21
Concordia College	5301	Rent	600.00
Division of Supervised Study	5302	Film Rent	116.46
Overhead Door Co. of N D	5303	Improvement to Buildings	806.00
Wetmore Declamation Bureau	5304	General Instructional Supplies	9.80
Meinecke Johnson Co.	5305	Cont Expense Repair Buildings	122.10
TV Radio Service Order	5306	Cont Exp Repair Furniture & Equipment	27.95
Rufers 8th Street Skelly	5307	Oil Lub & Antifreeze; Repair parts, Gasoline	52.06
Charles Stever	5308	Travel by Directors	20.55
C. A. Halmrast	5309	Salaries by Directors	100.00
C. R. Fridlund	5310	Salaries by Directors	100.00
Huida Rehder	5311	Labor	12.00
Mattys Superette	5312	Home Economics Department Supplies	193.52
Steffens Office Equip	5313	Bus Ed Dept Supplies; Gen Inst Supplies	73.50
Johnson Service Co.	5314	Cont Expense Repair Building	35.70

TOTAL

34,426.90

Bank Balances :

American State	13,958.64
First National	9,809.93
Contingent Fund	245.03
Auxiliary	12,085.76
School Supply	154.50

Superintendent's Monthly Budget Report To The School Board

Actual Receipts And Disbursements To Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Fund	Total	Disbur. Excluding Transfer	Transfer To Other Fund	Clerk's Balance End Of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investmen
1. General	499,455.90	910,854.54		1,410,310.44	1,145,484.09	100,000	164,826.35		164,826.35	
2. Comm. School Lunch	-7,965.06	56,962.21		48,997.15	58,057.87		-9,060.72		-9,060.72	
3. Vets Training	914.86	438.00		1,352.86	1,324.26		28.60		28.60	
4. Capital Outlay	23,690.90	16,608.87		40,299.77	136,537.32		-96,237.55		-96,237.55	
5. Bldg. Fund	163,745.88	67,137.09	100,000	230,882.97	384,954.81		-54,071.84		-54,071.84	
6. Debt. Red. Dist #2	69,427.07	34,414.54		103,841.61	115,949.89		-12,108.28		-12,108.28	
7. Debt. Red. Dist #152	54,980.39	59,295.01		114,275.40	83,882.69		30,392.71		30,392.71	
Total	804,249.94	1,145,710.26		1,949,960.20	1,926,190.93		23,769.27		23,769.27	

PLAYGROUND and REPAIRS -- Work to be done during summer of 1959

I. North Side Junior High

a. Fence set up along private property:

1. North-South Fence - 225 ft. long - 6 ft. high - at \$3.00 ft. or \$675.00
2. East-West Fence - 150 ft. long - 6 ft. high, - at \$3.00 ft. or \$450.
(7 ft. fence runs about 40¢ per foot more)

b; Hard Surface Court:

120 x 140 ft. or about 1880 sq. yds. at \$2.50 or about \$4,700.00

Fence on north and south end of hard top area - 12 ft. high
180 plus 180 ft. or 360 ft. at about \$4.50 or \$1620.00

c. Seeding - Minor work - seed cost?

II. South Junior High

1. Level and seed the entire area. Cost ?

2. (a) Prepare area for hard surface court - 120 X 140 ft.
Cost about \$4,700.00

(b) Fence for tennis court - Est. cost \$1620.00

(c) Other areas proposed could be done as grass surface permits.

(d) Landscaping area - trees etc. ???

III. George Washington Elementary

1. Parking Area - South of Building

Blacktop area 60 X 90 ft. or 600 sq. yds. at \$2.50 or \$1350.00

2. Remodel Library into classrooms (Wall, door, remove shelving, patch asphalt floor)

3. Paint classrooms not already repainted.

IV. Park School

Replace cedar shingles with asphalt interlocking shingles. Quote from insurance report: "At the Park School, replace the wooden shingles with interlocking asphalt shingles". Estimated cost \$950.00 (33 squares)

V. Maintenance & Bus Garage - Storage Quonset House

1. Place Quonset house on foundation (Cost about \$200.00)

2. Level and seed the area.

3. Regravel driveways

VI. Sabin Elementary

Playground area: Level, disk, drag, and seed area.
Usable equipment from Clearview was taken to Sabin.
New playground equipment ordered: Two swings, one
"Jack and Jill" (climb-slide-parallel bars combination)

VII. Georgetown Elementary:

Old roadbed must be removed, playground must have some fill, it must be leveled, disked, dragged, and seeded. Playground equipment from old school site has been moved and will be set up when grounds are ready. Some of it consists of Trojan Merry-Go-Round, swing, see-saws, slide, climbing bars.

BUS TRANSPORTATION

Due to increased population in the Oak Port Township area we must add bus facilities for next year. Our present bus capacity is taxed to the limit. I would recommend a 72 passenger bus to be purchased by the school district to be used for three purposes:

- (a) OakPort Township area (Short run several pupils)
- (b) Elementary transportation within Moorhead (City)
- (c) Transportation for special trips for athletics and music.

Mr. Swenson, Mr. Videen, and myself met with the county engineer, Mr. Hunt, concerning load limits. Loadlimit would not prohibit operation of this large type of a bus unit on our roads.

WEST SENIOR HIGH SCHOOL BUILDING:

Repair of boiler -- extent depending upon report of boiler inspector.
Major repairs may be ordered.

PARK SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Anna C. Rustvold	Principal and Teach	4825
Bernice Lundy	Grade 2	5575
Gladys Masterson	Grade 3	4400
Helen Oliphant	Grade 4	4650
Anna Solberg	Grade 5	5575
Grace Torson	Elementary grades	4650
Klara Skunes	Grades & Music	6100

LINCOLN SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Esther L. Omdahl	Elem Principal, remedial Reading in oth buildings	6025
Amy Acker	Grade 2	4400
D. Gerald Bandy	Grade 5	4700
Eva B. Felde	Grade 3	5225
Donald Iverson	Grade 6	4700
Rachel Reynolds	Grades 1 & 2	5400
Katherine Turnblad	Elem grades and Music	4650
Hazel Oss	Elementary grade 1	4400

HOPKINS SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Lulu Johnson	Principal and Grades 5 and 6	6875
Clara Egge	Grades 1 and 2	6100
Eva Stovern	Grades 3 and 4	4650

SHARP SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Mrs. Gladys M. Larson	Principal	\$ 6750
Bernice C. Anderson	Remedial Reading in Elem Grades	5225
Earl P. Anderson	Elementary Grades	4525
Helen Crow	Elementary grades	4700
Jean D. Daniels	Elementary grades	4780
Pearl Fankhanel	Elementary Grades	6100
Clemence Gronfor	Elementary grades	5525
Helen Halvorson	Elementary grades	5225
Marion Ingraham	Elementary grades and Music	6100
Mrs. Clarence Jacobs	Elementary grades	4150
Joy Johnson	Elementary grades	5225
Carol Larson	Elementary grades	3900
Karen Pedersen	Elementary grades	5050
Verna Peterson	Elementary grades	6100
Alice Sussex	Librarian	5925
Eunice Twetten	Elementary Grades	5575
Daisy V. Janzen	Elementary Grades	4150

WASHINGTON SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Sophie Thompson	Principal	\$ 6725
Ethel Ahlberg	Elementary Grades	5400
Gertrud Amann	Elementary grades	4400
Maria Boss	Elementary grades	4875
Elin Briator	Elementary grades	4650
Joan Burd	Elementary grades	4525
Ronald Burgess	Elementary grades	5062.50 - \$450 extra for elem ath & noon recreation
Elizabeth Christian	Librarian	5575
Mrs. Leone Dahlen	Elementary grades	4650
Virginia Dusek	Elementary Grades	5575
Mrs. Frances Gaare	Elementary Grades	4150
Kileen Hammes	Elementary Grades	3775
Violet Holmquist	Elementary Grades	5400
Ethel Jensen	Elementary Grades	4400
Edythe Krapu	Elementary Grades	6260
Ethel Olson	Elementary grades	4400
Bernice Sather	Elementary grades	5400
Lois Stoutenburg	Elementary grades	4875
Mrs. Dorothy Warner	Elementary grades	4150
Evelyn Wilhelm	Elementary Music & Grades	4650
Janice Will	Elementary grades	4087.50
Maurine Keegan	Elementary grades	6100.

Contracts Approved by Board of Education, April 7, 1959

EDISON SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Howard Murray	Principal & teacher $\frac{1}{2}$ da.	\$ 5900
Serine Bale	Elementary grades - 3	4650
Alice Burchill	Elementary grades - 2	5575
Olga M. Buslee	Music and Grade 6	5050
Mrs. Arlene Dahle	Elementary grades - 3	5050
Betty Fieman	Elementary grade 1	4025
Ruth Kiono	Elementary grade 1	4025
Margaret Mickelson	Elementary grades - 2	4650
Bertha Mondry	Elementary grades - 4	5400
Mrs. Henry O'Day	Grades	5050
Ardis Rafeseth	Grade 5 Elementary grade	4700

RIVERSIDE SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Edith Skogen	Principal	6825
Mrs. A. P. Cole	Grades 4	4275
Glyndon Ecker	Grade 6	4450
Mrs. Catherine Fossey	Grade 5	4400
Evelyn Hegland	Grade 4	4650
Vivian Jacobson	Music	4650
Tina Olson	Grade 3	5400
Gertrud Pederson	Grade 1	4650
Irene Satrom	Elementary Grades	5575
Mildred Skugrud	Elementary grades	4525
Mary Woth	Elementary Grades	5400

SOUTH JUNIOR ELEMENTARY

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Leona Brichacek	Elementary Grades	4525
Kathryn Boss	Elementary Grades - 5	4875
Mrs. Gunda Berg	Elementary Grades	5050
Betty DeKrey	Elementary grades	5575
Rhea Epsky	Elementary grades	4275
Mrs. Florence M. Korsmo	Elementary grades	5050
Carol Olson	Grade 1	5050
Cora Schmidt	Grade 1	4400

GEORGETOWN SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Lester Tollefson	Gr. 5 & 6 & Principal	\$ 6000
Mary A. Ellis	Grades 1 & 2	4400
Ella H. Samson	Grades 3 & 4	4650

SABIN SCHOOL

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Vivian Broberg	Elementary Grades	\$ 5400
Ellen Olson	Elementary Grades	4400
Norman Felde	Principal & direct athletics	6825
Hazel Anderson	Elementary Grades	4650
Leola Kvilvang	Elementary Grades	4275
Laurene Mattson	Elementary Grades	4400

SUPERINTENDENT

Justin W. Swenson	Superintendent of Schools	14,000
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ASSISTANT SUPERINTENDENT

Joseph M. Mork	Assistant Superintendent	10,400
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NORTH JUNIOR HIGH

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>ACTIVITIES</u>
R. E. Utke	Principal	\$ 8500 (10 mo.)	
Robert Asp	Science	5962.50	\$125 - Jr. High School Track - Included in salary
Mrs. Myrtle Berggren	Social Studies & English	6100	
Ivan Camrud	Social Studies	5250	\$200 - Fall & winter athletics Included in salary
Adrie Costain	English	5575	
Charles Cummer	Ind Arts & Oth needed	6050	\$100 - Spring Tennis - \$100 - Fall Tennis - \$100 Intramural 8th basketball - Incl in salary
Kenneth Grimsrud	Jr. High Subjects	6450	
Wilmar G. Hansen	Physical Education	6450	
Anna Hanson	English & Social Studies	5575	
Gladys Hawkins	Home Economics	6100	
Robert E. Hellem	English & Social Studies	4625	Intramural winter activities No. Jr. \$100 - included in above salary
Beverly Hicks	Social Studies and English	5750	
Mrs. Alice Farden	Home Economics	5400	
M. Joan Froh	Physical Education	4700	Included supervision of GAA work
Halvor Johnson	Social Studies, Business, Driver Ed.	6450	
Robert O. Johnson	Math	5575	
Alvin E. Lund	Math and Athletics	5750(9 1/2 mo.)	\$200 - B squad football \$250-two weeks early \$150-Jr. High Basketball \$100 Jr. Hi Track or Baseball included in above salary
Richard P. McAllister	Science	6275	
Frank Melheim	Soc St & Business Trng	6200	\$100-Safety patrol included in salary
Vernon L. Nolting	Ind Arts & oth subject	5100	\$200 Baseball - \$100-Football S. Jr. High- \$100-No. Jr. Wrestling Included in salary
Hannah Ofsthun	Math and oth subjects	4700	
Erling Linde	Instrumental Music	7116.65 (10 1/2 mo.)	

SOUTH JUNIOR HIGH

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Activities</u>
Thomas Kloster	Principal	\$ 8700 (10 mo.)	
Joel Belgium	Social Studies & asst guidance	5575	
Mrs. J. M. Christiansen	English and Social Studies	4700	
Elmer T. Granrud	Science and Math	5575	
Marilyn Jackson	English and Social Studies	4875	
Ray A. Johnson	Subjects as designated by principal	5925	
Robert Jonas	Art & English (or remedial reading)	5225	
Ida Marie Larson	Librarian and English	5750	
Leona Malmen	Math and other subjects	5400	
Gerald Morgan	English and Social Studies	5250	\$100-Safety Patrol \$100- So. Jr. Intra-Mural included in above salary
Ellen O'Connor	Science	6100	
Willard C. Pierce	Industrial Arts	6825	\$100-So. Jr. Wrestling \$100-Asst Sr. High Wrestling included in above salary
Eunice Pitmon	Orchestra and oth music	5575	
Dewey R. Possehl	Instrumental Music	6504.12 (10 1/2 mo.)	
Dorothy D. Salter	English and Social Studies	6025	Supervision of spelling contest
Edward Sellent	Algebra and others	5575	
Rolf Strandjord	Science	6750	\$300-Jr. Hi Athletics included in salary
Florence M. Taylor	Home Economics	5575	
Harlow Iverson	Subjects as needed	4850	\$150-9th Grade Basketball

SENIOR HIGH

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Activities</u>
Alden C. Knatterud	Principal	9600 (11 mo.)	
Mildred Anderson	Home Economics	5400	
Albert Bartz	English 11	5725	\$150-for Supervision of Student Council-included in salary
Paula B. Bauck	Phy Ed & other subjects	4725	G.A.A.-\$100, Cheerleaders-\$100 included in above salary
Lauren Buslee	Band	8124.93	Additional work-\$600. Base Salary-\$6450 (716.66 per mo) for 10½ mo. $716.66 \times 10\frac{1}{2} = \$7,524.93$ This includes summer work for 1960. Included in above salary.
Lydia Buslee	English 12	6450	
Arthur Earhart	Art (Elem. Schools)	5575	\$100 car allowance to be paid May 31, 1960 \$100 car allowance to be paid Jan. 1, 1960- These items not included in above salary.
James Gotta	American History	6825	Football \$400. Assistant Track \$125. B. Squad Basketball - \$300. 2 weeks early \$250. All included in above salary.
Mildred Green	Librarian	6625	
Daniel Grohnke	Bus. Ed. & Social Studies	6475	B. Squad Football \$200. Wrestling \$350. Two Weeks Early \$250. Baseball-Sr. High \$100. Included in above Salary.
Harry C. Kaeding	Math & Visual Aids	6425	Visual Aids-\$150. included in above salary
A. H. Magnuson	Biology	6850	Athletic Manager \$400. included in above salary
David E. McLain	Soc. Science	5750	
Edith Moll	Special Education	5575	
Luella Olson	Special classes for Tr. Children	4400	Included in above salary \$200 for 1 week to the opening of the workshop for conferences with parents, etc.
Henry C. Ortner	Ind. Arts & Social Studies	4525	
Vincent Pulicicchio	Orchestra	7524.93 (10½ Mo.)	Base pay-\$6450 or \$716.66 per month x 10½-7524.93 included in above salary

SENIOR HIGH (CONT'D)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Activities</u>
Josepha Rodenberg	Spanish & German	6550	Supervision language club activities-\$100. included in above salary.
Bertha J. Rustvold	World History	6250	\$150.-Foreign Students included in above salary.
Philip J. Seljevold	Elem. Phy. Ed. & Athletics	4875	\$350. for Elem. Athletic included in above salary
Roger Stavig	American History	5050	
Nancy K. Stennes	English & History	4525	
Juneth Sundahl	English	5400	
Lloyde Sunde	Social Studies & History	5700	7th Gr. Football in So. Jr. \$100., 7th Gr. Basketball in So. Jr.-\$100., Assistant Track Coach in S. Jr.-\$100, included in above salary
Vernon R. Zimmerman	Commercial Subjects	5400	
Robert D. Larson	Math. & Science	5050	
Walter A. Schwede	Physics & Geomentry	6550	\$100.-Athletic Inventory included in above salary.
O. R. Williamson	Journalism & History	5875	Publications \$300. included in above salary
Hartvick Strand	Coach & Phy. Education	7650	Head Basketball \$550. Asst. Football & Cross Country \$200. Track \$200. Two weeks early \$250. included in above d salary.
Vernon H. Opheim	Vocal Music & act as Elem. music	5987.43 (10½ mo.)	
Bjarne M. Asp	Spch. & direct declam activties	5600	\$200-supervision of speech activities. included in above salary
Marlys Benson	English	5400	\$150.-Debate included in above salary
Leo Maattala	Voc. Agriculture	8366.66 (12 mo.)	
Donald Braniff	Bus. Ed. Shorthand, Typing, Assist Prin.	7050	\$600. Assistant Principal included in above salary
Clifford Stienstra	Chem. appl science	5875	\$200-supervision of safety patrols \$100-Intra-mural activtie included in above salary
Orris A. Wibe	Math. & Biology	5575	

Regular Meeting
Board of Education
May 5, 1959

1. Minutes of meeting of April 7, 1959
2. Payment of Bills
3. Resignations -
 - a. Mildred Lala, Grade 4, Lincoln
 - b. Hannah Ofsthun, Mathematics, South Junior High
 - c. Kathryn Boss, Grade 5, South Elementary Building
 - d. Marion Ronsberg, Senior High Library, Guidance, and other subjects
 - e. Helen Halvorson, Grade 1, Sharp
4. Approval of contracts for the coming year -
 - a. Leo Regan, Grade 5, Edison Building, - \$4275
 - b. Marlys Holm, Grade 2, South Elementary, \$3775
 - c. Merlen Erickson, Vocal Music, South Junior High - \$4875
 - d. Eleanor Nolan, Spanish and other subjects, Senior High - \$4875
5. School Board election - 5:00 - 9:00 p.m., Tuesday, May 19
Voting places -
 - Precinct 1 - Georgetown School
 - Precinct 2 - North Junior High
 - Precinct 3 - West Senior High
 - Precinct 4 - South Junior High
 - Precinct 5 - Sabin School

Special Meeting to canvas votes - 9:45 p.m. - Tuesday, May 19, 1959
6. Baccalaureate Service - Junior High Gym, Sunday, May 24, 8:00 p.m.
7. Graduation Program - Concordia Fieldhouse, Thursday, May 28, 8:00 p.m.
8. High School summer school program - as already discussed at a previous meeting
 - a. Typing
 - b. World History for accelerated pupils
 - c. Remedial for English or History

Fee of \$15 to be charged. Salaries for teacher \$100 per week
9. Final inspection of all new buildings to be held in early part of June
- 10.. Equivalence Certificates for
 - a. Earl M. Hanson
 - b. Mrs. Cecila M. Rahrenbach Willis

11. School Bus Bids
12. Letter from Mr. Galen Harvey
13. Approval of contracts for State High School League
Benefit Plans, and Group Benefit Plans for coming year
14. Park School Roof
15. Trees for Sabin
16. Salary for Engineer

Regular Meeting
Board of Education
May 5, 1959

Void	Void	5323	Void	Void	Void	Void	Void
Void	Void	5324	Void	Void	Void	Void	Void
Mrs. Arthur Arndt		5325	Labor				52.26
Allstate Sanitation		5326	Janitor Supplies				78.75
Anderson Pontiac Co.		5327	Labor; Repair Parts; Oil Lub & Antifreeze				
			Other Expense of Operation				142.89
Andys Grocery		5328	Home Ec Department Supplies				9.95
Aslesens		5329	Food				421.28
Arvid Benson		5330	Industrial Arts Dept Supplies				18.56
Mrs. Lillian Bagne		5331	Labor				65.25
Mrs. Carl Bakum		5332	Elementary Teachers Salaries				250.60
Donald Braniff		5333	Labor				27.50
Bergseth Bros. Co.		5334	Food				7.35
W. H. Barber Co.		5335	Fuel				2,115.27
Mrs. Bernard J. Coyle		5336	Elementary Teachers Salaries				99.38
Contingent Fund		5337	Gen Admin Off Exp, Oth Exp of Instruction;				
			Cont Exp Rep Building; Film Rent; General				
			Instructional Supplies; Driver Ed Supplies				
			Oth Exp of Operation; Science Supplies;				
			Phy Ed Dept Supplies; Exp in Pro of Health;				
			Art Dept Supplies; Teacher Travel & Trans;				
			Janitor Supplies; Gas; Labor				143.07
Coxs Bakery		5338	Food				182.16
Cass Clay Creamery		5339	Food				1,447.94
Carls Appliance Co.		5340	Fuel				9.75
Doyles Standard Service		5341	Gasoline; Other Expense of Operation				110.37
Emery Johnson Sporting		5342	Cont Expense Repair Furniture & Equipment				12.50
Edling Electric		5343	Cont Exp Rep Furn & Equipment				170.22
Encyclopaedia Britannica		5344	Audio-Visual Aids & Recordings				719.60
Diercks Printing Co.		5345	General Instructional Supplies; Vocal Music				28.40
Division of Supervised Study		5346	Film Rent				87.95
Felton Telephone Exchange		5347	Telephone & Telegraph				14.00
Fargo Moorhead Asphalt		5348	Cont Service Upkeep Grounds				22.00
Fargo Steel Products		5349	Industrial Arts Dept Supplies				41.20
Arvid Forness		5350	Janitor Salaries				67.20
O. P. Foss Lumber		5351	Industrial Arts Dept Supplies				63.24
Fargo Foundry		5352	Industrial Arts Dept Supplies				119.62
Fargo Paper Co.		5353	General Instructional Supplies				24.00
Fairmont Food Co.		5354	Food				2,082.34
Fargo Food & Equip Co.		5355	Food				581.31
E. T. Granrud		5356	M S Student Teaching				11.00
Garrity and Garrity		5357	Legal Service				20.00
Gaffaneys		5358	Cont Exp rep Furn & Equipment				21.35
Curtis Hahn		5359	Teacher Travel & Transportation				60.00
Hardware Inc		5360	Material Used Repair Buildings				22.65
Sonia Christianson		5361	Secretarial Salaries				29.63
Holland Excavating Inc		5362	Cont Service Upkeep Grounds				156.00
Horvick Electric Motor		5363	Janitor Supplies; Industrial Arts Dept Supplies				46.18
Gunner Johnson		5364	Other Expense of Instruction				50.76
Johnson Oil Co.		5365	Fuel				36.58
Halvor K. Johnson		5366	Labor				35.20
Nancy Johnk		5367	Secretarial Salaries				38.75
Kiefer Chevrolet Co.		5368	Other Expense of Operation				12.02
Kegel Sign Company		5369	Other Expense of Operation				20.00

Orpha Kragues	5370	Secretarial Salaries	65.06
Kilands Office Machines	5371	Cont Expense Repair Furniture & Equipment	7.10
Karen Kelting	5372	Secretarial Salaries	16.50
Raymond Larson	5373	Labor	55.00
Raymond E. Larson	5374	Labor	62.75
Ewald Lotthammer	5375	Janitor Salaries	81.78
Marshall-Wells Stores	5376	Janitor Supplies	34.43
Mattys Superette	5377	Home Ec Dept Supplies	61.53
A. C. McClurg & Co.	5378	Library Book Purchases	428.58
City of Moorhead	5379	Water; Power and Light; Oth Utility Service	2,542.97
Malvey Service Station	5380	Gasoline	47.27
Moorhead Phillips Service	5381	Other Expense of Operation	9.03
Moorhead Paint & Glass	5382	Art Dept Supplies	78.26
Gerald W. Morgan	5383	M S Student Teaching	39.00
Leo Maattala	5384	Ag Dept Supplies	51.52
Munns Sheet Metal Shop	5385	Phy Ed Dept Supplies	15.20
National Biscuit Co.	5386	Food	33.56
Northwestern Bell Tele	5387	Telephones & Telegraph	349.50
Northern States Power	5388	Power and Light	179.34
Kathy Pickett	5389	Secretarial Salaries	25.25
Vincent Pulicicchio	5390	Teacher Travel & Transportation	8.96
Pitney - Bowes Inc	5391	Other Expense General Admin	13.50
Pierce Co.	5393	Gen Admin Off Expense	8.67
Park Grant Co.	5392	Food	28.67
Rama C. Peterson	5394	Elementary Teachers Salaries	90.00
Raymond Motor Transportation	5395	Laundry & Dry Cleaning	8.60
Ralphs Jack & Jill	5396	Home Ec Dept Supplies	80.57
Railway Express Agency	5397	General Instructional Supplies	7.16
Reys Standard Service	5398	Oil Lub & Antifreeze; Repair Parts; Gasoline	19.72
Red River Valley Coop	5399	Power and Light	106.21
Ridleys Office Equip	5400	Cont Exp rep Furn & Equip; Bus Ed Dept Supplies	21.33
Sherwood Lumber & Fuel	5401	Cont Exp Rep Buildings	50.95
J. A. Sexauer Mfg	5402	Mat Used in Rep Buildings	24.83
Sandra Semling	5403	Secretarial Salaries	25.50
Stenerson Bros Lumber	5404	Mat Used in Rep Buildings; Phy Ed Dept Supplies	
		Industrial Arts Dept Supplies	240.75
Co-Ed	5404	Home Ec Dept Supplies	125.00
Service Laundry	5406	Laundry & Dry Cleaning	87.92
Justin W. Swenson	5407	Travel for General Administration	77.93
Phillip Seljevold	5408	Teacher Travel and Transportation	15.40
Scott Foresman & Co.	5409	Elementary School Textbooks	314.06
Singer Sewing Mach	5410	Cont Exp Rep Furn & Equip	8.58
Steffens Office Equip	5411	Bus Ed Dept Supplies; Cont Exp rep furn & Equip	9.00
Twin City Meat Market	5412	Food	523.84
University of Minnesota	5413	Film Rent	25.94
R. E. Cliche	5414	Teach Travel & Trans	39.70
Hardy Voxland	5415	Oth Expense of Instruction	8.46
Geo Van Vlissingen	5416	Teacher Travel & Trans; Oth Exp of Inst	52.77
Raymond Wedau	5417	Oth Exp of Inst	28.20
Wallys Service Station	5418	Gasoline; Oil Lub & Antifreeze	35.13
O. M. Westlin Agency	5419	Insurance	1,013.20
W. W. Wallwork	5420	Driver Ed Supplies; Labor; Repair Parts	10.33
H. W. Wilson Co.	5421	Library Supplies	27.30
World Book Co.	5422	General Instructional Supplies	23.80
			<hr/>
			17,132.65

First National 3,117.84
American State 13,909.86

Contin-ent 245.03
Auxiliary 9,648.91

School Supply 1,413.91

Superintendent's Monthly Budget Report To The School Board

Actual Receipts and Disbursements To Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End Of Period	Out- standing Orders	Treas' Balance Cash	End Of Period Investments
1. General	499,455.90	941,717.16		1,441,173.06	1,267,783.50	100,000	73,389.56		73,389.56	
2. Comm. School Lunch	-7,965.06	63,992.50		56,027.44	68,396.20		-12,368.76		-12,368.76	
3. Vets Training	914.86	438.00		1,352.86	1,324.26		28.60		28.60	
4. Capital Outlay	23,690.90	37,889.55		61,580.45	140,600.12		-79,019.67		-79,019.67	
5. Bldg. Fund	163,745.88	77,998.18	100,000	341,744.06	384,954.81		-43,210.75		-43,210.75	
6. Debt. Red. Dist #2	69,427.07	58,044.75		127,471.82	115,949.89		11,521.93		11,521.93	
7. Debt. Red. Dist #152	54,980.39	94,327.68		149,308.07	83,882.69		65,425.38		65,425.38	
Total	804,249.94	1,274,407.87	100,000	2,178,657.76	2,062,891.47	100,000	15,766.29		15,766.29	

BUS BID TABULATION

	<u>CONCRETE</u>	<u>Make of Chassis</u>	<u>Price</u>	<u>Make of Body</u>	<u>Price</u>	<u>Comments</u>	<u>Total Price</u>
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
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14.							
15.							
16.							
17.							
18.							
19.							
20.							

TREES AND SHRUBS

Report to Board of Education 5-4-'59

SABIN SCHOOL PLAYGROUND (Rural Area)

Conservation Department - Mr. L. L. Fulkrabek, Agent

Mr. Fulkrabek recommended a five row shelter belt as the ideal kind to plant.

If we insist on a one row wind break he suggested that we plant trees and shrubs in alternate fashion and plant them three feet apart. His recommendation for species of trees are as follows:

American Elm or Green Ash as a slow growing type or
Cottonwood or Poplar as a fast growing type of a tree.

His recommendation for species of shrubs are as follows:

Lilacs or Manchurian Elm.

Price to school by Conservation Department are as follows:

Trees at \$0.03 each	— 167 trees x \$.03 or cost of	\$5.01
Shrubs at .05 each	— 167 shrubs x \$.05 or cost of	8.35
	Cost of plants	<u>\$13.36</u>

Cost of Planting by machine at \$0.02 each 334 x .02	6.68
Total cost	<u>\$20.04</u>

Area to be covered: Estimated length: 1000 ft.
(200 ft. N.N.E., 695 ft. N.W., 100 ft. S.W.)

Being Sabin School playground is in rural area we may get trees from the conservation department. Maintenance and Bus shop area would also qualify for trees. Areas within villages or cities do not qualify.

Price quotations received from Moorhead Nurseries for trees and shrubs:

Town and Country Flowers:	Am. Elm (6-8 ft.)	\$3.25 each	-	\$542.75
	Chinese Elm	.15 each	-	25.05
	Lilacs (2 to 3ft.)	2.00 each	-	334.00

Lake Agassiz Nursery:	Am. Elm (6-8 ft.)	3.50 each	-	\$584.50
	(5-6 ft.)	2.00 each		334.00
	Lilacs Hybrid	2.00 each		334.00
	Persian Lilacs	1.00 each		167.00

Maintenance Shop and Bus Garage: Same plan as Sabin. Length North Side 257 ft.

JUNIOR HIGH SCHOOLS: See report made by Cochran Landscape Service

GEORGETOWN ELEMENTARY: Not ready for tree planting as yet.

195-3

BOARD OF EDUCATION

POLICIES

BOARD OF EDUCATION

A CODE OF ETHICS
FOR SCHOOL BOARD MEMBERS

(Minnesota School Board Association Handbook)

A. AS A MEMBER OF THE SCHOOL BOARD

I will listen.

I will recognize the integrity of my predecessors and associates and the merit of their work.

I will be motivated only by a desire to serve the children of my community.

I will recognize the fact that it is my responsibility, together with that of my fellow board members, to see that the schools are properly run--not to run them myself.

I will work through the administrative employees of the board--not over or around them.

I will recognize the fact that, except in the case of executive sessions, school business may be legally transacted only in open meeting legally called.

I will not "Play Politics"!

I will attempt to inform myself in regard to the proper duties and functions of a school board member.

B. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER

I will deal in general educational policies, unless necessity requires otherwise.

I will function, in meeting the legal responsibility that is mine, as a part of a legislative, policy-forming body--not as an administrative officer.

I will consider myself a trustee of public education and will do my best to protect and conserve it and to advance its progress.

C. IN MAINTAINING DESIRABLE RELATIONS WITH OTHER MEMBERS OF THE BOARD

I will respect the right of others to have and express opinions.

I will recognize the fact that authority rests with the board in legal session--not with individual members of the board except as authorized by law.

I will make no disparaging remarks, in or out of board meeting, about other members of the board or their opinions.

I will recognize the fact that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented to the meeting.

I will make decisions in board meeting only after all sides of debatable questions have been presented.

I will discourage the use of standing committees and insist that all members of the board participate fully in board action, delegating details to administrative employees.

I will insist that special committees be appointed to serve only in an investigating and advisory capacity.

I will consider unethical and will avoid "secret" sessions of the board members held without the presence of the head of the school.

I will vote for an executive session of the board if the situation requires it.

I will not discuss the confidential business of the board in my home, on the street, or in my office, the place for such discussion being the school board meeting.

D. IN MEETING MY RESPONSIBILITY TO MY COMMUNITY

I will attempt to appraise fairly both the present and the future educational needs of the community.

I will attempt to procure adequate financial support for the school.

I will interpret the needs and attitudes of the community and do my best to translate them into the educational program of the school.

I will consider it an important responsibility of the board to interpret the aims and methods of the school and its activities to the community.

I will insist that business transactions of the school district be on an ethical, open, and above-board basis.

I will not buy for personal use at "school" prices.

I will not consider a position on the school board as a "stepping-stone" to political power.

E. IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND HIS STAFF

I will hold the superintendent responsible for the administration of the school.

I will give the superintendent authority commensurate with his responsibility.

I will expect the school to be administered by the best-trained technical and professional people available.

I will vote to elect employees only on the recommendation of the superintendent.

I will participate in board legislation only after considering the recommendation of the superintendent and then only after he has furnished complete information supporting his recommendation.

I will expect the superintendent to keep the school board adequately informed at all times through both oral and written reports.

I will expect in board meetings to spend more time on educational programs and procedures than on business details.

I will give the superintendent friendly counsel and advice.

I will refer all complaints to the proper administrative officer or insist that they be presented in writing to the board as a whole.

I will present any personal criticisms of employees to the superintendent.

I will provide adequate safeguards around the superintendent and other employees so they may perform their proper functions on a professional basis.

THE SCHOOL BOARD

THE SCHOOL BOARD MEMBERS CREED: In Working with the Superintendent of Schools and his Staff

(From School Boards in Action 1946)

I will hold the superintendent of schools responsible for the administration of the schools.

I will give the superintendent of schools authority commensurate with his responsibility.

I will expect the schools to be administered by the best trained technical and professional people it is possible to procure.

I will elect employees only on the recommendation of the superintendent.

I will participate in board legislation only after considering the recommendation of the superintendent and only after he has furnished complete information supporting his recommendation.

I will expect to spend more time in board meetings on educational programs and procedures than on business detail.

I will expect the superintendent of schools to keep the board of education adequately informed at all times through both oral and written reports.

I will give the superintendent of schools friendly counsel and advice.

I will refer all complaints to the proper administrative officer or insist that they be presented in writing to the board as a whole.

I will present any personal criticisms of employees to the superintendent.

I will provide adequate safeguards around the superintendent and other personnel so they may perform their proper functions on a professional basis.

GENERAL PHILOSOPHY

1. The board should legislate (General Function - adopt policies)
(Legislative Function) Board members only have authority when in official session.
2. The board, should delegate in writing to the superintendent, its executive officer, the executive, and administrative duties and responsibilities, necessary for carrying out its policies, and should hold him accountable (Executive Function)
3. The board should hold the superintendent responsible for furnishing complete information necessary for the Board's final evaluation of the school program.
(Appraisal Function) The Board should appraise its own policies from time to time. Continuous information should be furnished by the superintendent in order to determine which policies should be modified.
4. Board policies should be established because:
 - a. They prevent radical and hasty decisions.
 - b. They acquaint new members with current practices.
 - c. They will prevent misunderstanding between administrative personnel and school board members.
 - d. They tend to keep the board as a policy making body.

(Note: #4 is a summary of a part of an article written by Mrs. Hedin, president of the Minnesota School Board Association.)

BOARD POLICIES

1. Meetings
 - a. Regular meetings - 2nd Tuesday of each month in the Superintendent's Office.
 - b. Special meetings - All board members to be notified.
 - c. Quorum - 4 members.
 - d. Order of Business
 - 1) Call to order
 - 2) Attendance
 - 3) Minutes of previous meeting
 - 4) Consideration of Claims
 - 5) Reports of superintendent
 - 6) Special reports and communications
 - 7) Unfinished business
 - 8) New business
 - 9) Adjournment
 - 10) Publishing minutes in local paper.
 - 11) Superintendent authorized to give information to the press.

2. Duties of the Board Members

- a. Organization within 10 days after election
- b. Elect officers
- c. Select depository for school funds
- d. Authorize treasurer's bond
- e. Vacancy filled by board with the annual meeting (3rd Tues. in May)
- f. Duties of Chairman
 - 1) Preside at meetings
 - 2) Countersign checks
 - 3) Representing the board when delagated to do so
- g. Duties of Clerk
 - 1) Keep a record of minutes of all meetings
 - 2) Be responsible for clerks books and reports
 - 2) (Delegated to staff members)
 - 3) Sign checks drawn in payment of claims
 - 4) Furnish county auditor with copy of tax levy
- h. Duties of Treasurer
 - 1) Be responsible for all district funds
 - 2) Sign checks drawn in payment of claims
 - 3) Keep accounts by funds for all expenditures and receipts
 - 4) Making annual and periodic reports as needed.
 - 5) To qualify for treasurer's bond equal to the maximum amount in his hands at any one time.

3. Policies Affecting Personnel

- a. Employment - on the recommendation of the superintendent
- b. Terms of employment - Professional employees - continuing contract which can be terminated in accerdance with Minnesota Laws.
- c. Resignations-
 - 1) Before April 1st - automatic
 - 2) After April 1st only be mutual agreement
- d. Sick leave - 15 days per year cumulative to 45 days. One half may be used for illness or death in the family. This policy to be administered by the Superintendent.
- e. Annual mantoux test or X-Ray required.
- f. Retirement age - 65 years.
- g. Termination of contract - upon the recommendation of the administrative staff
- h. Qualifications
 - 1) For secondary teachers - a 4 year degree with appropriate training in the fields to be taught.
 - 2) For elementary teachers - Legal certificate or permit.
Desirable - 4 year degree
- i. Vacations - Non-professional- 2 weeks with pay
- j. Duties - as recommended by administration and agreed upon by board of education.
- k. Substitute teachers salary - \$12 per day. For long periods of substitute work, special arrangements may be made.

4. Finance Policies

- a. The budget will be presented to the board by the superintendent not later than the October meeting at which time a tax levy will be set.
- b. The school district books and activity fund books will be audited once a year by an accountant appointed by the board.
- c. Bids required for all equipment or services in excess of \$1000, 2 weeks published notice required.

5. Miscellaneous Policies

- a. Religious education - Available to pupils in all grades from 5 and up in all churches desiring to cooperate. Available to all pupils in all grades if churches desire it. All arrangements to be worked out by the school staff and church officials.
- b. Attendance at professional meetings
 - 1) All teachers are expected to attend state and division M.E.A. meetings at their own expense.
 - 2) Teachers may be given the opportunity to attend meetings approved by the superintendent with expenses paid.
- c. State School Board Association Meeting - Superintendents and other members authorized to attend. The 1953 legislature authorized other members to attend if the board so decides.

CODE OF PROFESSIONAL ETHICS FOR SUPERINTENDENTS

(Adopted by Minnesota Association of
school Administrators, 1949)

(Adopted and entered in Minutes of Pipestone Board
of Education Proceedings, Page 192, May 11, 1949)

PURPOSE: The purpose of this code of ethics shall be to inculcate individual responsibility among the superintendents for maintaining the highest standards of professional conduct.

THE SUPERINTENDENT IN HIS GENERAL RELATION

TO THE PROFESSION:

His position of responsibility obligates the superintendent to govern his public life by the highest standards of conduct.

He should give thoughtful consideration to all movements looking toward raising the standards of the teaching profession; maintain an open mind toward all professional service and dignify his profession in a business-like way.

TO THE COMMUNITY HE SERVES:

In the community, the superintendent should assume his place as a citizen with all the responsibilities and privileges which citizenship conveys. As the educational leader he should strive to secure the cooperation of all forces in the community for the betterment of the schools. But that superintendent who uses social, lodge, or church affiliations to cover professional deficiencies is not worthy of his office.

To the parents of his pupils he should be frank and fair. He should hold inviolate any confidences relating to deficiencies of the child. He should at all all times remember that any decision made should be, after all, in the interest of the child.

TO HIS FELLOW SUPERINTENDENTS:

One seeking a new contract must be sure that the position for which he applies has been declared open by the Board of Education or by the retiring superintendent.

In competing for a contract, courtesy should govern all acts and remarks that affect other candidates.

A superintendent, in contracting, should seek adequate compensation in order to meet the obligations of rendering that type of service which his position demands. He should not underbid a rival candidate for a position.

In contacting teachers under contract for the purpose of employment he should inform the teacher's superintendent of his intentions.

In recommending a teacher it is unethical to withhold unfavorable information in answering specific questions. (A teacher may work well in one system while he may have trouble in another. This probably warrants a superintendent in giving the teachers the benefit of a doubt. All errors, however, should be those of judgment rather than the letter of the request.)

In all inter-school contests such as debates, athletics, etc., superintendents owe each other the utmost candor and frankness.

Superintendents should fearlessly expose corrupt or dishonest conduct in the profession.

TO HIS BOARD:

While the records of the board may be open to the public, member's vote or any remarks by a member of the board or the superintendent should not be repeated outside of board meetings.

The superintendent should be the confidential advisor of the board.

Important school matters should be presented by the superintendent to the board as a whole, not in a semi-private way to individual members.

In general, the business relations of the Board of Education and the Superintendent should be similar to those that the general manager of a large corporation has toward its Board of Directors.

Harmony and cooperation of superintendent and board are absolutely necessary for the success of the school.

TO HIS TEACHERS:

The superintendent should seek to promote teachers within the system or to other systems on their merits as indicated by their training, their records of service, and personal qualifications judged by strict professional standards.

The superintendent should endeavor to create democracy of organization and enterprise in his schools in which each individual teacher shall possess the greatest freedom to render service.

A superintendent should follow the regular chain of command in handling school problems involving a teacher.

A superintendent should keep inviolate all confidential communications given him by a teacher.

The superintendent should at all times be as loyal to his teachers as he would expect them to be loyal to him. He should stand by his teachers in the performance of their duties, and as far as it is compatible with the general welfare of the school, should support a teacher who, through hasty or ill considered act, has become involved in a difficulty with a parent or pupil.

A superintendent should criticize a teacher only in private, exercising at all times courtesy, tact, and discretionary candor.

A superintendent should give a teacher an opportunity to defend himself against any charges before the superintendent takes action on such charges with the Board of Education.

A superintendent should not encourage rumors or idle gossip; neither should he use his own unsupported impressions as grounds for action regarding a teacher's rating or tenure. Only after careful investigation and in the face of reliable evidence of a teacher's unworthiness or inefficiency should he recommend dismissal.

1. DUTIES OF SUPERINTENDENT

- 1) Executive office of the board. He is an "ex officio" member of the school board and should be present at all meetings. He does not have the power to vote.
- 2) Financial
 - a. To aid in financial accounting
 - b. To prepare the annual budget and recommend a tax levy
 - c. To make periodic reports to the board
 - d. To supervise requisitions and purchase of supplies and equipment.
 - e. To inspect and classify all claims.
 - f. To administer the extra-curricular accounts.
- 3) School Personnel and Educational Program
 - a. To recommend the employment of teachers and other personnel.
 - b. To develop a comprehensive program of education for the community.
 - c. To prepare contracts with teachers and other employees as decided by the board of education.
 - d. To administer the salary schedule and sick leave policies determined by the board of education. (Note: The present policy for Pipestone is 10 days per year cumulative to 30 days. One half of this may be used for illness or death in the immediate family.

SICK LEAVE PLAN FOR PIPESTONE PUBLIC SCHOOLS

1. Each teacher shall be granted ten days each year at full salary for personal illness. (Note: The plan is to become effective for the second second semester of the school year 1946-47 with 2 1/2 days added to the number of days which had accumulated by the end of the first semester of the school year 1946-47)
2. The unused portion of the ten days for personal illness shall be allowed to accumulate to a total of thirty days.
3. (a) Up to five days of the above ten days, with full salary, may be used each year in case a teacher is absent because of serious illness or death in the immediate family (Parents) brothers, sisters, children, husband or wife.)
(b) Where some other relative or person has the status of a member of the immediate family, the facts may be presented to the Board and they may invoke rule 3 (a).
4. Certificate of illness by the attending physician will be required for all absences of more than five days duration.

Advisor of the Board

(The Board also advoser to the superintendent)

Criteria for judging the superintendent and his work (taken from School Boards in Action. AASA Yearbook, 1946.

1. Repute as a man and as a public worker among the intelligent leaders of the community.
2. Aggressiveness and skill in promoting a workable program for the welfare and continuous advancement of the schools.
3. Personal courage, exercised with appropriate tact, in facing opposition to the schools or the program of progress for them.
4. Avoidance of fanfare and self-publicity in public relations.
5. Knowledge and appreciation of the value of a public dollar and ability to propose school budgets accordingly.
6. Skill and application in searching for and obtaining high grade teachers, and staff members as needed, and in assigning them and others work well adapted to their special capacities.
7. Ability to deal democratically and effectively with both certificated and noncertificated employees of the schools, to maintain their respect and stimulate them to consecrated effort.
8. Genuine interest in, and understanding and appreciation of, children and youth and their growth problems.
9. Promptness and skill in keeping the board of education and public well informed about what is going on in the schools through adequate oral and written reports to the board and to the people, effective relations with the press, well-planned and well-managed school activity demonstrations and exhibits.
10. Capacity for maintaining the respect of educational leaders in other communities of the region, state, or nation.

Report on Special Summer Maintenance Program
Jos. M. Mork

Amount approved - May 17, 1955 -

\$ 12,468.00

Amount spent:

1. Thomas Edison	\$ 212.98
2. Junior High	6,727.96
3. Lincoln	1,570.68
4. Park	1,575.80
5. Riverside	260.59
6. Senior High	1,746.20
7. Sharp	93.60
8. Washington	368.00

Total expenditures \$ 12,555.81

\$ 12,555.81

Amount spent above budget estimates

87.81

Work accomplished on Summer Program:

Thomas Edison:

Hot water tank installed.

Junior High:

- a. Painted - Hot Lunch Kitchen and storage room, Library, Mimeograph Room, Study Hall, Principal's Outer Office, Nurse's Office, Sewing Room, Music and Lunch rooms, Second and Third Floor Hallways, and all hallway stairways. Two shops, Rooms 106, 110, 111, and 205.
- b. Acoustical tile placed in entire third floor hall.
- c. Rubber base, - all rooms repaired.
- d. Installed nine extra hall lights on first floor.
- e. Panic bars on doors.

Lincoln:

- a. Painted - Entire first and second floor halls, classrooms, and office and lunchroom.
- b. Plastered - Lunchroom
- c. Tile floor in basement room.
- d. Rewired to conform with electric code.

Park:

- a. Painted - Library, boys' toilet, hall, and entire basement floor.
- b. Fence - Fence set up.
- c. Playground - Partly graded.
- d. Hot water tank installed.

Riverside:

- a. Hot water tank installed.
- b. Asphalt work and concrete approach to north of building.

Senior High:

- a. Acoustical tile placed in three commercial rooms and in room no. 117.
- b. Painted - Room No. 117, 210, Girls' toilet room, Girls' and Boys' shower rooms.
- c. Entrance to boys' shower room covered with rubber linoleum.
- d. Lights hung in Superintendent's Office.
- e. Rear approach - concrete replaced.

Sharp:

Concrete work.

Washington:

- a. Painted - Audio Visual room, east entrance and room no. 201
- b. Partition - Partition built in kindergarten room and painted.
- c. Blackboard - One blackboard and one corkboard hung.
- d. Cyclone Fence contract completed.
- e. Installation of playground equipment and two backstops.

Problems to be solved:

1. Partition at Washington school does not provide for a sink in the added kindergarten room. The folding doors are left in the walls.
 - a. A new sink has been ordered. Valley Service will give us credit on a sink - installation cost to be about \$40.00. The sink will be about 25 in. high.
2. We shall meet the same problem at Thomas Edison.
3. At Riverside the boulevard should be leveled, black dirt filled in, and soded. Willis Alder has quoted us a price of \$159.50 for the complete job - for east, south, and west side of the grounds.
4. At Thomas Edison School we agreed to a change in the contract with Joe Powers. The City of Moorhead has done part of the work that Joe Powers had a contract to do for the amount of \$500.00 with our school. We talked with Mr. Powers and being he could not run the cross walks for us before school he agreed to cancel out the \$500. contract for the cement work. We contracted S & S and they agreed to do the work for 42¢ per sq. ft. There is an area of about 470 sq. ft. The cost should run about \$200.
5. Mr. Fridlund suggested that we contact the city concerning some free dirt for fill on school property south of Concordia's athletic field. We did contact them and we are getting some dirt. City engineer suggested an average fill of about one foot. We staked out the area. If possible, shall we stock pile dirt for coulee?

Regular Meeting
Board of Education
June 9, 1959

1. Minutes of Meetings, May 5 and May 19.
2. Payment of Bills
3. Resignations
 - a. Vivian Broberg - Grade 6, Sabin
 - b. Robert Jones - Art, South Junior High
4. Approval of Contracts for -
 - a. Joan Forsgren - Art, South Junior High - \$4,000
 - b. Alma Hanson - Art, North Junior High - \$4875
 - c. Barrel Tomlinson - Math and Social Studies, North Junior High - \$4,300
 - d. Ann Borgen - Grade 4, Lincoln - \$3650
 - e. Beverly Carlson - Home Economics, etc, South Junior High - \$4525
 - f. Leon C. Sorlien - Music, etc, North Junior High - \$5400
 - g. Edward Fortin - Physical Education, etc, South Junior High - \$5175
 - h. Donna Wischer - Speech Correction, 10 months - \$4638.88
 - i. Stanley Henrickson - Math, Science, Senior High - \$4175
 - j. Edith Moll - Summer Class for Mentally Retarded at MSC - \$400
 - k. Elisabeth Murnan - Physical Education and other subjects, South Junior - \$4875
 - l. Ronald Olson - Math, English, North Junior High - \$4000
 - m. Thelma Gerber - Grade 3, Edison - \$4875
5. Salaries of Custodians - (See list)
6. Salaries of Cooks - (See list)
7. Salaries of Secretaries
 - a. Superintendents Office - Betty Fontaine - \$260
Judy Eversham - \$215
Jane Hoy - \$200
 - b. Principal's Office - Senior High - Cleo Miller - \$240
Cleo Thompson - \$100 - part time
 - c. South Junior High - Emma Beckman - \$255 - 9 months
 - d. North Junior High - Helen Larson - \$230 - 9 months
 - e. Nurse and Washington - Linda Melvanny - \$230 - 9 months
 - f. Guidance and Librarian - Jan Wambach - \$240
 - g. Elementary Librarian - Dorothy Maynard - \$200 - 9 months
8. Salaries of Nurses
 - a. Mrs. Gene James - 10 mo. - \$550 per month
 - b. Mrs. Dorothy Reinartz - 9 mo. - \$440 per month

9. Bus Drivers - (See list)

10. Enrollment reports-

Year	M O O R H E A D - C I T Y Md.				Rural	M. S. C.		Total
	Elem	Jr. Hs.	Sr. Hs.	Total		Elem.	H.S.	
1958-59	2384	887	799	4070	227	175	163	4635
1957-58	2114	811	728	3653	235	179	155	4222
1956-57	1948	779	668	3395	213	163	168	3939
1955-56	1679	720	606	3005				
1954-55	1475	657	558	2690				
1953-54	1374	595	498	2467				
1952-53	1225	527	472	2224				
1951-52	1110	475	464	2049				
1935-36	778	385	418	1581				

11. Oakmount School - Expenses - 1958-59 - \$1318.38 (not including insurance, labor etc.)

Fuel - \$900.55

Lights - \$124.87

Phone - \$68.40

Repair - \$174.56

Custodian - \$50

Building used ten times.

12. Bids for roof at Park School

13. Balance of MS tuition due - Elem A.D.A. - 165.7 - 165.7

H.S. A.D.A. - 154.4 - 231.6
397.3

183.52 + 297.3 = 72,912.49

Paid 40,000.00

Balance due 32,912.49

14. High School Equivalence Certificate - Allan D. Stum

FUEL COSTS

BUILDINGS	FUEL ON HAND 7/1/58	FUEL ON HAND 6/8/59	FUEL ORDERED 1958-59	AMOUNT USED 1958-59	COST OF FUEL 1958-59
1, WEST SR. HIGH	16 Tons	4 Tons	533 Tons	652 Tons	\$11,372.86
2, EAST SR. HIGH	17 Tons	2 Tons	541 Tons	695 Tons	11,014.76
3, NORTH JR. HIGH	4,500 Gal.	4,000 Gal.	86,086 Gal.	86,586 Gal.	10,381.58
4, SOUTH JR. HIGH	5,400 Gal.	6,700 Gal.	73,158 Gal.	71,858 Gal.	8,615.64
5, WASHINGTON ELEM.	6 Tons	21 Tons	148 Tons	133 Tons	2,763.59
6, SHARP ELEM.	6 Tons	126 Tons	245 Tons	121 Tons	2,419.90
7, EDISON ELEM.	7,000 Gal.	8,400 Gal.	31,235 Gal.	29,835 Gal.	3,253.34
8, RIVERSIDE ELEM.	14,000 Gal.	10,000 Gal.	22,826 Gal.	26,826 Gal.	3,217.07
9, SABIN ELEM.	2,100 Gal.	1,200 Gal.	15,835 Gal.	16,735 Gal.	1,952.32
10, GEORGETOWN ELEM.	1,500 Gal.	1,800 Gal.	20,228 Gal.	19,928 Gal.	2,427.87
11, LINCOLN ELEM.	8 Tons	16 Tons	104 Tons	96 Tons	2,904.92
12, HOPKINS ELEM.	15 Tons	35 Tons	131 Tons	111 Tons	2,208.90
13, PARK ELEM.	5 Tons	4 Tons	117 Tons	118 Tons	2,320.01
14, MAINTENANCE SHOP	150 Gal. (2)	180 Gal.	4,135 Gal.	4,115 Gal.	599.03
15, OAKMOUND ELEM.	280 Gal. (2)	305 Gal.	6,179 Gal.	6,154 Gal.	896.32
					<u>\$66,348.11</u>

FUEL ON HAND COAL 208 Tons
 OIL (#5) 32,000 Gal.
 OIL (#2) 485 Gal.

COOK'S SALARIES

		Present	Recommended
North Junior High	Mrs. Jenny Nelson	185	200
	Mrs. Alfred Bergland	125	135
	Mrs. Frank Sebestle	125	135
South Junior High	Mrs. Ed Lotthammer	185	200
	Mrs. Blanche Caruiz	125	135
West Senior High	Mrs. Myrtle Wedan	185	200
East Senior High	Mrs. Catherine Bruty	185	200
Sharp	Open		
Georgetown	Mrs. Fisher	125	150
Sabin	Mrs. Lee Taylor	135	160
Washington	Mrs. Sander Bagno	Taken care of as Custodian	

BUS DRIVER'S CONTRACTS

1. Earle Peterson	1957-60	\$490 per month
2. Roy Vidson	1957-50	\$375 per month
3. Fridgen	1958-61	\$625 per month
	1956-59	\$1000 per month
4. Gronfor, Andrew	1958-51	\$450 per month
5. Schuck Jesse	1958-61	\$625 per month

NEW CONTRACTS

1. Raymond Kjonas - New Panel by Fall - \$215
2. Basil Walker - 2 buses - old contract \$785 - Rustad area
asks \$960 for the two buses. - (will provide 40 x 100 garage for buses for winter)
3. Mr. Fridgen - same contract as last year.
4. Drivers for buses - \$150
Harvey Miller - keep bus in town
Eben Olson

Proposed Salaries for Custodians (Firemen, printers, bus drivers, etc)

NAMES	POSITION	PRESENT SALARY	PROPOSAL ADJUSTMENT	BASIC INCREASE	TOTAL SALARY
1. Arndt, Arthur	Sharp	350	0	10	360
2. Bagne, Sander	Geo. Washington	355	25	10	390
3. Edenstrom, Robert	Lincoln	325	0	10	335
4. Forness, Arvid	So. Jr. Hl.	275	25	10	310
5. Gerner, Rudolph	Senior High	355	10	10	375
6. Hawkins, Clark	Riverside	350	0	10	360
7. Johnson, Gunnar	N. Jr. High	200	20	10	390
Bus Driver (Two routes)		160			
8. Kjonaas, Ray	Georgetown	145	25		170
Bus Driver		185	30		215
					385
9. Larson, Julian	E. Sr. H.	275	25	10	310
10. Lotthammer, Ewald	So. Jr. High				
(Bus Driver & Head of the Building)		360	25	10	395
11. Romald, Oliver	Hopkins (Bus Driver)	275	25	10	310
12. Rossum, Bert	E. Sr. High	360	10	10	380
13. Schuck, Jesse	So. Jr. High (Bus Driver)	200	15	10	225
14. Selseth, Bernard	No. Jr. High	300	25	10	325
15. Smart, Harold	Thomas Edison (Bus Driver)	325	15	10	350
16. Smith, Erling	Park	275	25	10	310
17. Taylor, Lee	Sabin (Bus Driver)	200 130	10	10	220 130 350
18. Van Vliessingen, George	Bus, Repair, Deliver	325	55	10	390
19. Voxland, H. M.	N. Jr. High	360	25	10	395
20. Wedan, Ray	S. Sr. H. & Bus	325	35	10	370
21. Westrum, Lloyd	E. Sr. High	330	15	10	355
22. Anderson, Fredrick	Chief Engineer	500	75	25	600
23. Mrs. Arthur Arndt	Custodial Helpers	132		5	137
24. Mrs. H. M. Voxland	Custodial Helpers	200	(Starting Sept 1)	5	205
25. Mrs. Lillian Bagne	Custodial Helpers & Lunch	154		46	200

Regular Meeting
Board of Education
June 9, 1959

Anderson Pontiac Co.	5430	Labor; Repair Parts	660.83
Bernice C. Anderson	5431	Teacher Travel and Transportation	44.10
Auditorium Fund	5432	Other Expenses of Instruction	50.00
Auditorium Fund	5433	Other Expenses of Instruction	80.00
Mrs. Arthur Arndt	5434	Labor	53.18
Allied Radio	5435	Science Supplies	16.28
American Technical Society	5436	Industrial Arts Dept Supplies	13.34
American School Board Journal	5437	General Admin. Office Expense	22.00
Amsterdam Pen Corp	5438	General Administration Office Expense	48.24
American Book Company	5439	Elementary School Textbooks	24.30
Anderson Pontiac Co.	5440	Repair Parts; Labor; Oil, Lub, Antifreeze	72.30
Acme Welding Supply	5441	Industrial Arts Department Supplies	35.60
Mrs. Lillian Bague	5442	Labor	59.20
Donald Braaiff	5443	Labor	23.75
Mrs. Carl Bakum	5444	Elementary Teachers Salaries	152.50
Bjornston Oil Co.	5445	Other Expenses of Operation	91.88
Balmer Motor Company	5446	Cont Expense for Repair of Furniture & Equip	19.55
Cities Service Station	5447	Gasoline; Oil Lub, Antifreeze; Labor; Repair Parts	44.91
Coxs Bakery	5449	Food	151.82
Cities Service Station	5448	Gasoline; Oil, Lub & Antifreeze	24.20
Void	5450	Void	Void
Contingent Fund	5451	Janitors Salaries; Cont Expense for Repair Furniture & Equipment; Teacher Travel & Transportation; General Instructional Supplies; Business Education Department Supplies; Expense in Fro of Health; Material in Used in Rep. Buildings; Other Expense of Operation; Material Used in Repair of Furn & Equipment; Film Rent; Physical Ed Supplies; Secondary School Textbooks; General Administration Office Exp; Salaries & Wages Rep of Buildings; Other Expenses of Instruction.	87.36
Mrs. Bernard J. Coyle	5452	Elementary Teachers Salaries	135.00
Elizabeth A. Christian	5453	Teacher Travel & Transportation	21.42
Sonia Christianson	5454	Secretarial Salaries	23.25
Cass-Clay Creamery	5455	Food	1,214.49
Vern Cossette	5456	Fuel	171.76
Center Service	5457	Oil Lub & Antifreeze; Gasoline	45.91
Coast to Coast Store	5458	Janitor Supplies	31.64
Cochran Landscape Service	5459	Improvement to Grounds	508.00
Colborn School Supply Co.	5460	Elementary School Textbooks	32.85
Doubleday & Company	5461	Library Supplies; Library Book Purchases; Other Library Expenses	673.27
Patricia DeJong	5462	Secretarial Salaries	11.25
Doyles Standard Service	5463	Other Expense of Operation	27.41
Dakota Bus Lines	5464	Other Expense of Instruction	495.50
Diercks Printing Co.	5465	Other Instructional Supplies; Other Expense of General Instruction; Driver Ed Supplies Elections	135.00

Enrichment Teaching Materials	5466	General Instructional Supplies	8.98
Educators Progress Service	5467	Audio-Visual Aids & Rec	28.00
Educational Test Bureau	5468	General Instructional Supplies	100.23
Arthur C. Earhart	5469	Teacher Travel & Transportation	22.68
Readers Digest	5470	General Instructional Supplies	8.75
Emery-Johnson Sporting Goods	5471	Cont Exp for Repair of Buildings	12.50
Mrs. Dan Evert	5472	Elementary Teachers Salaries	24.00
Dick Flom	5473	Other Expenses of Instruction	18.00
Fargo Food & Equipment Co.	5474	Food	148.42
Film Library	5475	Film Rent	80.39
Fargo Paper Company	5476	General Instructional Supplies; Other	
		Community Lunch Program Expense	53.35
O. P. Foss Lumber Co.	5477	Industrial Arts Dept Supplies	18.52
Fairmont Foods Company	5478	Food	1,683.68
Firestone Stores	5479	Tires Tubes & Batteries	130.84
Film Strip of the Month Club	5480	Film Rent	60.00
Grolier Society	5481	Library Book Purchases	41.70
Gamble Robinson Co.	5482	Food	230.98
Globe Ticket Company	5483	General Administration Office Expense	19.22
Robert Gibb & Sons Inc	5484	Gasoline	31.12
Mrs. Wm. Gohl	5485	Elementary Teachers Salaries	36.00
Gopher School Supply	5486	General Instructional Supplies	15.72
Donald Atherton	5487	Ag Dept Supplies	38.50
Holsum Bread Bakery	5488	Food	44.04
Holland Excavating Inc	5489	Cont Exp for Upkeep of Grounds	924.00
Horvick Electric Motor Co.	5490	Cont Exp for Repair of Furn & Equipment	30.25
Hilker & Bletsch Co.	5491	Food	139.93
James Hermann	5492	Food	34.50
Mrs. R. P. Haakonson	5493	Elementary Teachers Salaries	12.00
Curtis Hahn	5494	Driver Ed Supplies	47.50
Ideal Pictures	5495	Audio-Visual Aids and Recordings	18.00
International Bus Mach. Corp.	5496	General Administration Office Expense:	
		General Instructional Supplies	41.78
Marion V. Ingraham	5497	Teacher Travel & Transportation	78.89
Mrs. Alida Jacobson	5498	Elementary Teachers Salaries	12.00
Halvor Johnson	5499	Labor	30.40
Nancy Johnk	5500	Secretarial Salaries	30.75
Ethel Jensen	5501	Elementary Teachers Salaries	69.96
Arc Welding Foundation	5502	Ind Arts Dept Supplies	12.00
Johnson Service Company	5503	Cont Exp for Rep Buildings	112.18
John Leslie Paper Co.	5504	General Instructional Supplies	17.74
Jostan Manufacturing Co.	5505	Other Instructional Supplies	169.47
Kont Brothers Inc.	5506	Mat Used in Repair of Furniture & Equip.	165.70
Karen Keltling	5507	Secretarial Salaries	13.50
Kuehls Market	5508	Food	115.73
Mrs. Helene Kending	5509	Secondary Teachers Salaries	150.00
Orpha Krages	5510	Secretarial Salaries	27.56
Raymond Kjoness	5511	Other Expense of Operation	41.00
Mrs. L. J. Laubies	5512	Elementary Teachers Salaries	12.00
Ray Larson	5513	Labor	54.50
Erling H. Linde	5514	Teacher Travel & Transportation	17.92
A. C. McClurg	5515	Library Book Purchases	338.70
Mrs. Rudolph Messner	5516	Travel by Directors	53.20
Leo Mattala	5517	Ag Dept Supplies	82.38
MBC Student Teac Adv Comm	5518	MS Student Teaching	120.00
Malvey Service Station	5519	Gasoline	37.02

Minnesota Maintenance Co.	5520	Janitor Supplies	50.40
Charles E. Merrill Books	5521	Elementary School Textbooks	53.99
Midwest Motor Express Inc	5522	Other Expense of Auxiliary Services	11.10
Minnesota Historical Society	5523	Periodicals	20.00
City of Moorhead	5524	Power & Light; Water; Other Utility Service	2,314.16
Harvey Miller	5525	Other Expense of District Owned Trans.	20.00
Northwestern Bell Telephone	5526	Telephone & Telegraph	318.16
Northern School Supply	5527	General Instructional Supplies; Janitor Supplies; Phy Ed Supplies; Art Dept Supplies; Other Library Exp; Sec School Textbooks; Cont Exp for Repair Buildings	816.01
Northern State Power Co.	5528	Power and Lights	208.16
Northwestern Supply Co.	5529	Laundry & Dry Cleaning	74.33
Northwest Educational Bureau	5530	Other Expense of Instruction	57.88
Reis Vogel Inc	5531	Instrumental Music; Vocal Music	805.45
Northrup King & Co.	5532	Care of Grounds	431.43
Esther Omaha	5533	Teacher Travel & Transportation	12.00
Oxford Book Company	5534	General Instructional Supplies	9.34
Vernon H. Ophelm	5535	Teacher Travel & Transportation	125.00
Vernon H. Ophelm	5536	Teacher Travel & Transportation	110.00
Mrs. Mary Olson	5537	Labor	14.50
Emma C. Peterson	5538	Elementary Teachers Salaries	114.00
Dewey R. Posschl	5539	Teacher Travel & Transportation	31.50
Kathy Pickett	5540	Secretarial Salaries	22.50
Eunice Pitman	5541	Teacher Travel & Transportation	47.88
Park Laundry & Cleaners	5542	Laundry & Dry Cleaning	13.09
Park Grant Company	5543	Food	55.00
Pierce Company	5544	General Instructional Supplies; Cont Exp for Rep of Furn & Equipment	93.72
Neil Qualley	5545	Other Exp of Dist Owned Trans.	20.00
Rager Electric Const	5546	New Buildings	500.00
Red River Scene	5547	Publishing	59.23
Ralphs Jack & Jill	5548	Home Ed Dept Supplies	50.63
Red River Valley Coop Power	5549	Power and Light	101.86
Sharon Rue	5550	Secretarial Salaries	102.00
Rufers 8th Street Skelly Service	5551	Gasoline	56.20
Red River Scene	5552	Publishing	107.00
Reys Standard Service	5553	Repair Parts; Labor; Other Exp of Operation	10.40
Red River Hardware Co.	5554	Art Dept Supplies; Mat Used in Rep of Bldg; Janitor Supplies; Ind Art Dept Supplies	187.89
Justin W. Swenson	5555	Travel for Gen Admin	43.88
Henry Schroeder	5556	Travel by Directors; Salaries of Directors	101.60
Sabin Potato Company	5557	Food	585.60
Bernard Selseth	5558	Salaries & Wages in Rep of Bldg	56.00
Smith, Inc	5559	Transportation Equip	47.52
Scholastic Magazines	5560	General Instructional Supplies	114.40
Simonson Cash Supply	5561	General Instructional Supplies	21.00
Stenerson Bros Lumber	5562	Ind Arts Dept Supplies; Mat Used Upkeep Grounds	111.23
Stein Paint & Glass Co.	5563	Ind Arts Mat used in Rep of Bldgs etc.	372.34
Mrs. Violet Steinstra	5564	Elementary Teachers Salaries	24.00
Sandra Semling	5565	Secretarial Salaries	30.38
Margaret Seaton	5567	Secretarial Salaries	26.98
Lawrence Stevenson	5568	New Buildings	350.00

Lucy M. Sheffield	5569	Elem Teachers Salaries	63.75
Superintendent of Documents	5570	Other Exp of Instruction	20.00
Senff Garage	5571	Other Exp of Operation	14.62
School Form & Supply Co.	5572	General Instructional Supplies	16.01
Sherwin Williams	5573	Ind Arts Dept Supplies	44.51
St. Paul Book & Stationery	5574	Janitor Supplies	181.36
South Dakota Press	5575	General Instructional Supplies	26.90
J. A. Sexauer Mfg. Co.	5576	Mat Used In Rep Furn & Equip	24.83
Service Laundry	5577	Laundry & Dry Cleaning	82.42
Twin City Meat Market	5578	Food	576.82
Twin City Hardwood Lumber	5579	Mat Used in Rep of Bldg; Ind Arts Supplies	201.20
U. S. Postmaster	5580	Gen Administration Office Exp	75.00
University of Minnesota	5581	Film Rent	43.07
Viking Press	5582	Gen Inst Supplies	7.08
George Van Vlissingen	5582	Other Exp of Inst; Phy Ed Supplies	39.75
Roy Videen	5584	Agr Dept Supplies	38.50
George Van Vlissingen	5585	Other Exp of Operation	118.95
H. M. Voxland	5586	Salaries & Wages for Rep of Bldg	56.00
Wambachs Farm Store	5587	Food	7.88
World Book Company	5588	Geninst Supplies	25.55
Webster Pub. Co.	5589	Elem School Textbooks	34.39
Orris A. Wibe	5590	Teacher Travel & Trans	47.44
H. W. Wilson Co.	5591	Library Supplies	51.70
Wallys Cities Service	5592	Gasoline, Oil Lub & Antifreeze	39.70
Wallys Cities Service	5593	Oil Lub & Antifreeze; Gasoline	34.72
Westinghouse Elec Supply	5594	Janitor Supplies	31.34
Mrs. Donna Wischer	5595	Teacher Travel & Trans	20.50
Wolter Electronic Co.	5596	Inst Furn & Equip	125.34
W. M. Welch Manufacturing Co.	5597	Science Supplies	346.44
Raymond Wedan	5598	Oth Exp of Inst	12.00
Moorhead State College	5599	Tuition to Oth Dist.	32,912.49

First National Bank	56,181.03
American State Bank	1,621.74
Contingent Fund	245.03
Auxiliary	12,188.70
School Supply	3,195.82

Superintendent's Monthly Budget Report to the School Board

Actual Receipts and Disbursements to Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur Excluding Transfer	Transfer To Other Funds	Clerk's Balance End Of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investment
1. General	99,455.90	1,094,327.18		1,593,778.08	1,380,781.15	100,000	112,996.93		112,996.93	
2. Comm School Lunch	-7,965.06	73,697.03		65,731.97	75,671.62		-9,939.65		-9,939.65	
3. Vets Training	914.86	438.00		1,352.86	1,324.26		28.60		28.60	
4. Capital Outlay	23,690.90	37,889.55		61,580.45	140,600.12		-79,019.67		-79,019.67	
5. Bldg. Fund	163,745.88	77,998.18	100,000	341,744.06	384,954.81		-43,210.75		-43,210.75	
6. Debt. Red. Dist #2	69,427.07	58,044.75		127,471.82	115,949.89		11,521.93		11,521.93	
7. Debt. Red. Dist #152	54,980.39	94,327.68		149,308.07	83,882.69		65,425.38		65,425.38	
Total	804,249.94	1,436,717.37	100,000	2,340,967.31	2,183,164.54	100,000	57,802.77		57,802.77	

Regular Meeting
Board of Education
July 7, 1959

1. Minutes of Meeting of June 9, 1959.
2. Payment of Bills.
3. Organization of Board (New Board Member)
 - a. Election of officers:
 - 1) Chairman - Present salary - \$75.
 - 2) Clerk - Present salary - \$400.
 - 3) Treasurer - Present salary - \$400.
 - 4) Vice Chairman - Present salary - \$400.
 - b. Legal Counsel
 - c. Treasurer's Bond - Was \$600,000 - recommend cutting to \$400,000.
 - d. Official Newspaper.
 - e. Selection of depository and approval of collateral.
 - f. Meeting night.
4. Approval of contracts for:
 - a. James Flis - Distributive Education - \$5222.22.
 - b. Ruth Suppes - Grade 3 - East Building - \$3962.50.
 - c. Mrs. Vincent Colliton - Grade 3 - East Building - \$4875.
 - d. Audrey Haustveidt - Business Education - Senior High - \$4875.
 - e. Barbara Wild - Librarian - North Jr. and East Senior High - \$4700.
 - f. Mrs. R. E. Leuthe - English, Speech - Senior High - \$4100.
 - g. Jane Brenden - Grade 3 - Washington - \$4275.
5. Letter from State Department approving classification of new schools.
6. Orientation meeting for new school board members, Thursday, July 16, St. Paul.
7. Approval of resolution regarding Federal Aid for science, math, and foreign language expenditures.
8. School Board Association dues - included in bills.
9. Substitute teachers salaries - Present rate - \$12.00 per day up to 10 days for any one teacher and then basic minimum on schedule. Note survey - Average Elem - (non degree) - \$13.64. Average - High School - (degree) - \$14.60. Recommend - \$14 and \$15 for coming year.
10. Cook - Sharp School - Mrs. Bargland - \$175.00.
11. Oakwood School-

Regular Meeting
Board of Education
July 7, 1959

Aslesen Co.	5609 Food; Equipment	1,786.12
Fred Anderson	5610 Oth Exp of Operation	38.10
Mrs. Hazel Anderson	5611 Trans Cont with Private Carriers	45.00
Auditorium Fund	5612 Instrumental Music	61.50
American National Bank	5613 Interest on Bonds	7,944.81
Stan Berquam	5614 Cont exp rep of Buildings	975.00
Building Specialties	5615 Cont exp rep building; mat used rep bldg.	458.85
John Barmess	5616 Oth exp of operation	10.00
Better Reading Program	5617 Gen inst supplies	11.11
Crane Co. of Minnesota	5618 Mat used rep buildings	790.81
Coast to Coast	5619 Janitor Supplies	11.78
Doyle's Standard Service	5620 Driver Ed supplies; oth exp of operation	44.23
Diercks Printing Co.	5621 Gen inst supplies; vocal music; instrument- al music	70.15
Daveau Music Co.	5622 Instrumental Music	212.78
Daveau Music Co.	5623 Instrumental Music	121.55
Daveau Music Co.	5624 Instrumental Music	93.56
Daveau Music Co.	5625 Vocal Music; Instrumental Music	67.43
Malvin Ekberg	5626 Cont exp rep furn and equipment	10.00
Edling Electric	5627 Cont exp rep building	20.55
C. B. Fridlund	5628 Salaries of Directors	100.00
Fargo Rubber Stamp Works	5629 Oth Exp of Inst; Phy Ed. Supplies	89.82
Foss Lumber Co.	5630 Mat used rep building; ind arts dept. supplies; vocal music	73.05
Farmers Union Oil Co.	5631 Fuel	123.17
Fairmont Foods Co.	5632 Food	15.10
Felton Telephone Exchange	5633 Telephone and telegraph	13.00
Fargo Moorhead Asphalt Co.	5634 Care of Grounds	1,934.95
F. P. A. Fund	5635 Ag Dept Supplies	42.00
Fargo Paper Co.	5636 Gen Inst Supplies	67.20
Gross Studio	5637 Oth exp of gen administration; ag dept supplies	23.80
Grolier Society Inc.	5638 Library Book Supplies	190.80
Gamble Robinson Co.	5639 Food; Janitor Supplies	314.16
C. A. Halmrast	5640 Salaries of Directors	100.00
Howard Roofing Co.	5641 Cont Exp Rep Buildings	450.00
Hardware Inc.	5642 Mat Used Rep Buildings	534.89
Hobbyland and Pega Ceramics	5643 Art Dept Supplies	15.23
Hammond & Stephens Co.	5644 Gen Inst Supplies	241.61
Horvick Electric Motor Co.	5645 Cont Exp Rep furn and equipment	55.96
Interstate Printers & Pub	5646 Ag Dept Supplies	21.29
International Bus Mach	5647 Cont Exp Rep /furn & Equipment	75.00
Gunnar Johnson	5648 Other Exp of Inst; Gasoline; Tires, Tubes, and Batteries	59.64
Robert Jacobson	5649 Janitors Salaries	213.80
Jacks Manufacturing Co.	5650 Janitor Supplies	18.48
Kest Brothers Inc.	5651 Mat Used Rep Bldg; Care of Grounds	270.21
Kilands Office Machines	5652 Bus Ed Department Supplies	22.66
Knobls Market	5653 Food	44.22
Alden C. Knatterud	5654 Teacher Travel & Trans	45.00
Kiefer Chevrolet Co.	5655 Driver Ed Dept Supplies	12.60
Kemp Deep Rock Oil Co.	5656 Driver Ed Dept Supplies	18.38
Raymond Kjonas	5657 Oth Exp of Auxiliary Charges; Recreation Programs	51.92
Lystad & Redick Inc.	5658 Oth Exp of Operation	150.00
Lee Lumber Co.	5659 Janitor Supplies	61.94
Harry Littlefield	5660 Janitor Supplies	12.00
Victor H. Leiby Co.	5661 Mat Used Rep Buildings	40.58
Lyle Clark Agency	5662 Insurance	76.81

J. B. Lippincott Co.	5663 Gen Inst Supplies	118.23
Life Filmstrips	5664 Audio Visual Aids & Rec.	39.00
City of Moorhead	5665 Water; Oth Utility Service; Power & Light	989.30
Minnesota School Board Assoc.	5666 Oth School Board Expense	200.00
Lee Maattala	5667 Ag Dept Supplies	37.56
Marquette Debaters	5668 Gen Inst Supplies	10.00
Mattys Superette	5669 Home Ec Dept Supplies	48.82
Moorhead Fuel Co.	5670 Fuel	160.59
Marchant Calculators	5671 Oth Exp of Inst	36.00
Northern School Supply	5672 Gen Inst Supplies; Elem School Textbooks	43.79
Nels Vogel Inc.	5673 Instrumental Music	104.28
Northwestern Supply Co.	5674 Janitor Supplies	15.16
Northern States Power Co.	5675 Power and Light	156.94
Northwestern Bell Telephone	5676 Telephone and Telegraph	305.44
Vernon H. Ophoin	5677 Secretarial Salaries	79.50
Eben Olsen	5678 Oil Lubr & Antifreeze; Repair Parts; Labor	33.85
U. S. Postmaster	5679 Oth Gen Admin Off Exp	18.00
Pierce Company	5680 Gen Inst Supplies; Oth Gen Admin Off Exp	12.51
Vincent Pulicichio	5681 Teacher Travel & Trans	8.40
Red River Hardware Co.	5682 Ind Arts Dept Supplies; Janitor Supplies	117.83
Red River Pattern Shop	5683 Ind Arts Dept Supplies	11.87
Red River Valley Coop	5684 Power and Light	28.04
Royal Tire Service Inc.	5685 Tires Tubes & Batteries	68.35
H. A. Rogers Co.	5686 Ind Arts Dept Supplies	101.30
Readers Digest	5687 Gen Inst Supplies	117.11
School Form & Supply Co.	5688 Gen Inst Supplies	32.60
Stein Paint & Glass Co.	5689 Mat Used Rep Bldg; Janitor Supplies; Cent Exp Used Rep Building	448.51
Service Laundry	5690 Laundry & Dry Cleaning	14.03
Charles Stever	5692 Travel by Directors	6.30
Stenerson Bros. Lumber	5692 Mat Used Rep Building	48.28
Sheels Hardware	5693 Janitor Supplies	16.58
Sherwin Williams Co.	5694 Ind Arts Dept Supplies	24.70
Service Tool & Supply Inc.	5695 Cent Exp Rep Furn & Equip	23.17
Town and Country Flowers	5696 Care of Grounds	140.55
Twin City Hardware Lumber	5697 Mat Used Rep Bldg.	825.94
U. S. Postmaster	5698 Gen Admin Off Expense	148.80
University Of Minnesota	5699 Film Rent	9.32
Vics Service	5700 Driver Ed Supplies	6.02
W. W. Wallwork Co.	5701 Driver Ed Supplies	56.10
Wyatts Store	5702 Janitor Supplies; Food	40.99
Westinghouse Electric	5703 Janitor Supplies	19.72
Contingent Fund	5704 Elections; Travel in Pro of Health; etc.	168.62
Northwestern National Bank	5705 Interest on Bonds	21,373.30
TOTAL		44,671.42

First National Bank	228,265.24
American State Bank	1,671.84
Contingent Fund	245.03
Auxiliary Fund	11,223.40
School Supply Fund	.00

Superintendent's Monthly Budget Report To The School Board

Actual Receipts and Disbursements to Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Fund	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investments
General	499,455.90	239,332.72		1,737,788.62	1,527,913.29	100,000	109,875.33		109,875.33	
Lunch Comm School	-7,965.06	76,306.53		68,141.47	80,914.59		-12,773.12		-12,773.12	
Vet Training	914.86	438.00		1,352.86	1,324.26		28.60		28.60	
Cap Outlay	23,690.90	84,861.38		108,552.28	141,630.98		-33,078.70		-33,078.70	
Bldg Fund	163,745.88	102,758.50	100,000	366,504.38	385,454.81		-18,950.43		-18,950.43	
Debt Red. Dist #2	69,427.07	112,407.02		181,834.09	120,918.53		60,915.56		60,915.56	
Debt Red Dist #152	54,980.39	169,885.69		224,866.08	100,946.24		123,919.84		123,919.84	
TOTAL	804,249.94	1,784,789.84	100,000	2,689,039.78	2,359,102.70	100,000	229,937.08		229,937.08	

Regular Meeting
Board of Education
August 4, 1959

1. Minutes of Meeting of July 7, 1959.
2. Payment of Bills.
3. Resignation - Mrs. Gunda Berg, Grade 6, So. Elem.
4. Approval of contracts for:
 - a. Sybil Anderson - Grade 5 and music - Sabin - \$4000.00
 - b. Ruth Anderson - Grade 4 - Washington - \$4275.00
 - c. Maryls Hofstrand - School Nurse - \$460.00 per month (no contract)
5. Oakmound Building.
6. Fuel Bids.
7. Milk Bids.
8. Call from Allison-Williams--
We can buy 10 one thousand dollar bonds dated April, 1969 for \$8800.00 with a saving of \$2175.00 in interest plus \$1200.00 in principal.
9. Approval of securities for 3 years for:
 - American State Bank--
 - U.S. Treasury Bonds 2 $\frac{1}{2}$ % - due August 15, 1963 - \$208,000.00
 - U.S. Treasury Bonds 2 $\frac{1}{2}$ % - due November 1961 - \$ 50,000.00
 - First National Bank--
 - U.S. Treasury Notes - due August 1, 1961 - \$150,000.00
 - U.S. Treasury Notes - due Febr. 15, 1962 - \$ 75,000.00
10. Hiring of Custodian--
Fred E. Feltus - \$275.00 - West Senior High Custodian
11. Audit report by J. L. Goeson.

Regular Meeting
Board of Education
August 4, 1959

Acme Welding Sup.	5711 Arts Dept. Supplies	28.05
Aslesens	5712 Equipment	518.18
Alvstad, Lyle	5713 Cont Exp Rep Bldgs	172.68
Anderson Pontiac Co.	5714 Repair parts; oil lub & antifreeze	20.75
Arvid Benson	5715 Home Ec. Sup.; Arts Dept. Sup.	163.82
Clay Co. Soil Cons. Dist.	5716 Care of grounds	16.68
Concordia College	5717 Oth exp of instruction	100.00
Standard Oil Co.	5718 Fuel	60.80
Coast to Coast store	5719 Janitor supplies	23.75
Crane Co. of Minn.	5720 Mat used in rep of bldgs	80.23
Contingent Fund	5721 Void	
Diercks Printing Co.	5722 Oth exp of instruction	16.85
Daveau Music Co.	5723 Vocal music; instrumental music	167.35
Edling Electric	5724 Cont Exp for Rep of Bldgs	84.52
Firestone Stores	5725 Cont Exp for Rep of Furn & Eq	11.00
Fargo Linoleum Co.	5726 Mat used in rep of bldgs	31.94
Freeman - Insurance	5727 Ins. Exc all trans prem	50.86
J. L. Goeson & Son	5728 Audits	396.00
G. M. Publishers, Inc.	5729 Oth exp of inst.	15.10
Hillyard Sales Co.	5730 Janitor supplies	219.40
Harris Bros. Inc.	5731 Care of grounds	69.00
Horvick Electric Motor Co.	5732 Janitor sup.; mat rep of furn & eq	291.03
Holland Excavating, Inc.	5733 Care of grounds	134.00
Erling H. Linde	5734 Teacher travel and trans.	13.44
Victor H. Leebby Co.	5735 Janitor sup.; mat used in rep of bldgs	73.08
Mrs. Rudolph Messner	5736 Food	9.26
St. Treas. Surp Prop. Fd.	5737 Janitor supplies	25.20
St. Treas. Dept. of Adm.	5738 Gen Inst supplies	2.10
Leo Maattala	5739 Ag Dept supplies	40.95
City of Moorhead Dr	5740 Oth Util. Ser.; Pow. & Lts.; water	701.53
Music Fund	5741 Secretarial Salaries	43.50
Merrills Service	5742 Driver Ed supplies	36.67
Northern States Power Co.	5743 Power & lights	61.84
Norstad Audio-visual Co.	5744 Audio-Visual aids & reg.	146.90
Pitney-Bowes, Inc.	5745 Gen Admin off Exp	13.50
Dewey R. Possahl	5746 Teacher travel & trans	7.56
Rager Electric Co.	5747 New Buildings	1,112.34
Rufers 8th St. Skelly Ser.	5748 Oil Lub. & Antifreeze; gasoline; repair parts; driver ed. supplies	53.58
Red River Hardware Co.	5749 Vocal music-; mat used rep of furn & eq	
	Arts Dept supplies	137.61
Rey's Standard Service	5750 Janitor supplies	3.25
Red River Valley Coop	5751 Power & lights	29.08
Sturdevants Auto Electric	5752 Repair pts; mat in rep of furn & eq	27.90
Services Laundry	5753 Laundry & dry cleaning	8.80
The Red River Scene	5754 Publishing	131.38
John Sexton & Co.	5755 Food	396.25
Stenerson Bros. Lbr. Co.	5756 Mat used in rep of bldgs	2.85
Stein Paint & Glass Co.	5757 Janitor supplies	274.23
Thompson Yards	5758 Mat used in rep of bldgs	1,335.25
Twin City Hardwood Lbr Co.	5759 Mat used in rep of furn & eq	329.24
Nels Vogel Inc.	5760 Inst. music; vocal music; Cont exp for rep of furn & eq	550.39

John A. Walker
Wold Drug Co. Inc.
O. P. Foss Lbr. Co.
Center Service
Contingent Fund
Munns Sheet Metal Shop

5761 Oth School Board Exp
5762 Janitor supplies
5763 Mat used in rep of bldgs
5764 Gasoline
5765 Sci. Sup.; Libr Bk. purc.; etc.
5766 Cont exp rep bldgs

1,275.00
10.93
114.76
45.52
205.57
71.65

TOTAL

9,963.10

First National Bank
American State Bank
Contingent Fund
Auxiliary Fund
School Supply Fund

114,050.54
46,128.17
245.03
12,042.81
.00

Superintendent's Monthly Budget Report To The School Board

Actual Receipts and Disbursements to Date

Reconcilement of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Fund	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investmen
1. General	109,875.33	44,456.33		154,331.66	82,699.18		71,632.48		71,632.48	
2. Comm. School Lunch	-12,773.12			-12,773.12	2,197.43		-14,970.53		-14,970.53	
3. Vets Training	28.60			28.60			28.60		28.60	
4. Capital Outlay	-33,078.70			-33,078.70			-33,078.70		-33,078.70	
5. Bldg. Fund	-18,950.43			-18,950.43			-18,950.43		-18,950.43	
6. Debt. Red. Dist #2	60,915.56			60,915.56			60,915.56		60,915.56	
7. Debt. Red. Dist #152	123,919.84			123,919.84	29,318.11		94,601.73		94,601.73	
Total	229,937.08	44,456.33		274,393.41	114,214.70		160,178.71		160,178.71	

MOOREHEAD

Moorehead Public Schools

Fuel Bid

Date: _____

Firm	Kentucky or Equal Modified Stoker	Kentucky or W. Virginia 1 1/2" Screenings	Montana Roundup Screenings	Other Coal	#5 Oil
1. Barber, W. H. Co.					
2. Gillette Fuel Co.					
3. Gustafson Oil Co.					
4. Lamb Coal Co.					
5. Malquist Coal Co.					
6. Midwest Oil Co.					
7. Moorehead Fuel					
8. Northwestern Ref. Co.					
9. Pioneer Oil & Coal					
10. Western Oil & Fuel					

Regular Meeting
Board of Education
September 8, 1959

1. Minutes of meeting of August 4, 1959
2. Payment of Bills
3. Resignations:
 - a. Orville Williamsen - Leave of absence for 1 year - Journalism & Social Studies - Senior High
 - b. Roger Stavig - American History - Senior High
 - c. Nancy Stannes - English and Social Studies - Senior High
4. Approval of contracts for:
 - a. Mrs. Maude Plath - extra special class - \$4275
 - b. Mrs. Hazel Clairmont - Grade 5 - South Elm - \$4025
 - c. Mrs. Glenn Kallerman - Grade 6 - South Elm - \$4175
 - d. Berna Roholt - English - Senior High - \$4875
 - e. Earlen Shuck - English and Journalism - Senior High - \$4700
 - f. Paul Thorstenson - English and Social Studies - \$5400
 - g. Virgil Wienhold - English and Social Studies - \$5050
 - h. Mrs. H. J. Hines - Grade 1 - Washington - \$4275
 - i. Mrs. Jean Anderson - Grade 3 - South Elm (East Bldg) \$4350
 - j. Bell Haleke - Grade 4 - South Elementary - \$4275
5. Approval of contract with Fargo School District for education of Carrie Kuchi, a visually handicapped child. Tuition rate not to exceed \$600 per year.
6. Letters from State Department of Education approving the classification of the two junior high schools and the elementary schools at Sabin and Georgetown.
7. New bus has been delivered
8. School Board Association Workshop -
October 6 - Detroit Lakes (out board meeting)
October 5 - Ada
9. High School Equivalence Certificate for Harold Hovdestad
10. Approval of application for debt service loan.
11. Approval of application for federal funds for testing program.

Regular Meeting
Board of Education
September 8, 1959

American Hospital Supply Corp	5770	Expense in Promotion of Health	\$ 95.37
Anderson Pontiac Co.	5771	Trans Buses - Cash	11,395.00
American Cleaners	5772	Laundry & Dry Cleaning	100.00
Allstate Sanitation & Maintenance	5773	Janitor Supplies	605.00
Building Sprinkler Co.™	5774	Mat Used Repair Bldg	19.28
Barquans Boiler Repair	5775	Cont Exp for Rep Bldg	195.00
Building Specialities Co.	5776	Mat Used rep of Bldg	46.75
Arvid Benson	5777	Janitor Supplies	255.81
Balmer Motor Co.	5778	Cont Exp for Rep Furn & Equipment	48.20
The J. E. Burke Co.	5779	Phy Ed Supplies	10.15
Crane Co. of Minnesota	5780	Mat Used in Repair of Bldgs	126.29
Contingent Fund	5781	Driver Ed Supplies; Janitor Supplies; Home Ec Dept Supplies; See School Textbooks; Exp in Pro of Health; Cont exp for rep Furn & Equip; General Admin off Exp	33.06
Coaches Book Club	5782	Physical Education Supplies	9.26
Consumer Bulletin	5783	General Admin OFF Exp	7.00
Daveau Music Co.	5784	Instrumental Music	54.45
Daveau Music Co.	5785	Vocal Music	112.90
Doyles Standard Service	5786	Driver Education Supplies	14.67
Dunford Oil Co.	5787	Other Expense of Operation	29.11
Demo Library Supplies	5788	Other Library Expense	68.95
Diercks Fringing Co.	5789	General Instructional Supplies	45.25
Mrs. V. Delores Ellersas	5790	Census & Compulsory attend	114.00
Epko Film Serviev	5791	Audio - Visual Aids & Recordings	9.54
Fargo Linoleum Co.	5792	Mat Used in Rep Bldg	31.94
Fargo Glas & Paint Co.	5793	Mat Used in Rep Bldg	13.44
Fargo Paper Co.	5794	General Instructional Supplies	50.11
Bob Fritz Sporting Goods	5795	Physical Education Supplies	130.50
Mrs. Mildred Green	5796	Teacher Travel & Trans	100.00
Glendinning Motorways Inc	5797	See School Textbooks	16.58
Gladys C. Hawkins	5798	Census & Compulsory Attend	153.04
Hardware Inc.	5799	Mat Used in Rep Furn & Equip	46.24
Norvick Electric Motor Co.	5800	Janitor Supplies	263.31
IBM	5801	Cont Exp for Repair of Furn & Equip	39.50
Indian head Specialty Co.	5802	General Instructional Supplies	97.00
Kemp Deep Rock Oil Co.	5803	Driver Ed Supplies	18.11
Mrs. Caryl M. Korn	5804	Census & Compulsory Attend	100.32
Raymond Kjennas	5805	Care of Grounds	72.50
Leo Lumber Company	5806	Janitor Supplies	41.38
Selma Lee	5807	Census & Compulsory Attend	29.04
Lyle Clark Agency	5808	Insurance	183.23
Lyle Clark Agency	5809	Insurance	31.78
Minnesota Woodworkers Supply	5810	Ind Arts Dept Supplies	11.40
Ted Super Valu	5811	Feed	418.35
Music Fund	5812	Secretarial Salaries	61.50
Merrills Service	5813	Driver Ed Supplies	33.80
Mainecke Johnson Company	5814	Cont Exp for Rep of Bldg	21.16
Leo Mattala	5815	Agric Dept Supplies	37.66
McGraw Hill Publishing Co.	5816	Publishing	6.00
Mutual Service Casualty Ins	5817	Transportation Insurance	283.21

North Central Association colls	5818	Oth Exp of General Admin	25.00
The National Cash Register Co.	5819	Cont Exp for Rep of Furn & Equip	72.60
Northwestern National Bank of Mpls		5820 Interest on Bonds	6,879.66
Northwestern Bell Telephone	5822	Telephone and Telegraph	282.69
Pierce Company	5823	General Instructional; Office Furn & Equip; Cont Exp for Rep Furn & Equip	379.43
Richtmans	5824	Inst. Furn. & Eq.	109.50
Reys Standard Service	5825	Driver Ed. Supplies	8.40
Red River Hardware Co.	5826	Inst. Furn. & Equip; Janitor Supplies	301.07
The Red River Scene	5827	Publishing	56.00
Red River Valley Cooperative	5828	Power & Lights	19.18
Refrigeration Supply Co	5829	Mat Used in Rep of Bldgs	9.96
Red River Hardware Co	5830	Janitor Supplies	79.85
Railway Express Agency	5831	Science Supplies	9.99
St. Paul Book & Stationery Co.	5832	Gen. Inst. Supplies	21.44
W. R. Strand	5833	Cont. Exp. For Rep. Bldgs.	90.00
Stevens Sewing Center	5834	Home Ec. Dept. Supplies	409.68
Mrs. Ella Selvig	5835	Census & Compulsory Attendance	135.36
Justin W. Swenson	5836	Travel for Gen. Admin.	108.70
Service Laundry	5837	Laundry & Dry Cleaning	11.43
Twin City Hardware Lumber Co.	5838	Ind. Arts Dept. Supplies	249.62
Twin City Hardware Lumber Co.	5839	Ind Art Dept Supplies; Mat. Used in Rep. Furn. & Eq.	480.82
Van Tassel Bros.	5840	Janitor Supplies	614.02
George Van Vliissingen	5841	Mat Used In Rep. of Furn. & Eq.	35.00
Westinghouse Electric	5842	Home Ec. Dept. Supplies; Office Furn. & Eq.	90.53
Western Chemical Co.	5843	Janitor Supplies	302.50
Mrs. Lloyd Westrum	5844	Census & Compulsory Attendance	120.48
Lloyd Westrum	5845	Janitors Salaries	15.00
Freeman Insurance	5846	Insurance	2,240.00
Fevig Insurance Agency	5847	Insurance	767.52
City of Moorhead	5848	Water, Power, Lights, Oth Utility Service	739.93
Building Specialties Co.	5849	Mat. Used in Rep. of Bldg.; Cont. Exp. For Rep. of Furn. & Eq.	1,479.93
Malvey's Service	5821	Driver Ed Supplies	3.25
		TOTAL	31,836.70

Bank Balances:

American State	46,195.15
1st National	45,956.64
Contingent Fund	245.03
Auxiliary Account	9,084.86
School Supply	

Superintendent's Monthly Budget Report To The School Board

Actual Receipts and Disbursements To Date

Reconciliation of Fund

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Fund	Total	Disbur. Excluding Transfers	Trans- fer to Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investments
1. General	109,875.33	44,764.84		154,640.17	148,985.66		5,654.51		5,654.51	
2. Comm. School Lunch	-12,773.12			-12,773.12	3,134.02		-15,907.14		-15,907.14	
3. Vets Training	28.60			28.60			28.60		28.60	
4. Capital Outlay	-33,078.70			-33,078.70			-33,078.70		-33,078.70	
5. Bldg. Fund	-18,950.43			-18,950.43	1,112.34		-20,062.77		-20,062.77	
6. Debt. Red. Dist. #2	60,915.56			60,915.56			60,915.56		60,915.56	
7. Debt. Red. Dist. #152	123,919.84			123,919.84	29,318.11		94,601.73		94,601.73	
Total	229,937.08	44,764.84		274,701.92	182,550.13		92,151.79		92,151.79	

Grades	Washington	South Elm	Edison	Riverside	FIRST DAY ENROLLMENT FIGURES							TOTAL
					Park	Sharp	East	Lincoln	Hopkins	Seelye	Georgetown	
1	116	53	57	47	24	69		30	12	24	20	452
2	130	71	81	59	23	57		30	10	26	11	498
3	123			30	21	61	150	31	14	23	12	467
4	91	47	60	51	20	40		31	9	20	18	387
5	94	54	48	38	20	31		32	7	25	10	379
6	98	47	36	29	17	58		25	11	23	9	353
Total	652	272	282	254	125	336	150	179	63	143	80	2536

Grades	North	South	Total
7	187	162	349
8	165	149	314
9	140	128	268
TOTAL	492	439	931

Grades	Senior High
10	260
11	277
12	279
TOTAL	816

Summary Item	1959-60	1958-59
	2536	2409
Special	20	20
Junior High	931	842
Senior High	816	778
TOTAL	4303	4049

Teacher and Rooms, September 8, 1959

Total number of resignations- 20

Total number of new teachers- 35

New positions- 15

Elementary Net gain- 8

Washington-2

East 4

Special 1

South 1

Riverside 1

Lincoln- 1 less

Junior High

North 2

South 2

Senior High 3

Rooms not used this year-

Lincoln- 2

Hopkins ~~2~~ 3

East 1 (1 other used only 2 prds)

West 3 (2 others used only 2 prds)

Rooms used this year that will not be available in the future

North Jr High- 10

South Jr High 5

East Sr High 6

Edison- Lunchroom & library

Washington- library and lunchroom divided into two rooms.

Regular Meeting
Board of Education
October 6, 1959

1. Minutes of Meeting of September 8, 1959
2. Payment of Bills
3. High School Equivalence Certificate for Joseph M. Logan
4. Approval of Contract for student teaching with Moorhead State College -
Rate \$4.00 per credit hour (last year rate was \$5.00) which will total \$64.
per quarter instead of \$80. per quarter according to the agreement passed January
6, 1959, Forty dollars is to be paid to the teacher (s) supervising the student
teacher, \$10. to be used jointly with the State College to sponsor conferences,
and the remainder to be kept in a local fund to be used for special activities
using a committee of teachers working with the administration.
5. We have had no written agreement with Concordia but the supervising teachers have
been paid directly.
6. Approval of Budget and Tax Levy -
 - a. Recommend expenditures of:

General Fund	-	\$1,711,130.00
Lunch Fund	-	95,700.00
Capital Outlay	-	38,400.00
Building Fund	-	16,500.00
Debt Fund	-	275,996.67
Total	-	\$2,137,726.67
 - b. Tax Levy recommended

Ag. Maintenance - 25 mills	Capital Outlay - 4 mills
Non. Ag. Maintenance 50 mills	Building Fund - 2 mills
Additional Maintenance 24 mills	Old Dist. #2 Debt - \$112,100.
	Dist. #152 Debt 173,100.
7. Resignations of (as of October 31, 1959)
Mrs. Jane Hoy - Secretary in Superintendent's office
Mrs. Jan Wambach - Secretary in Guidance office
8. Special Train showing schoolrooms 150 years ago compared with modern buildings.
This is sponsored by Northern States Power Co., & it will be at the N.P. Depot
in Fargo. Following is the schedule.
Wednesday, October 7th - Noon to 8:30 P.M.
Thursday & Friday October 8th & 9th - 9:00 to 8:30 P.M.
Saturday, October 10th - 9:00 A.M. to 5:00 P.M.
Sunday, October 11th - 1:00 P.M. to 5:00 P.M.
We urge all people interested in education to visit this train. Most of the
exhibits are from the Ford Museum.
9. Approval of Part - Time contract for Mrs. Helene Kaeding to teach 3 Latin classes.
3/5 of \$5400 - \$3240.
10. School Boards Meeting at Ada. Material on teachers Contracts & legislation.

Regular Meeting
Board of Education
October 6, 1959

Fred Anderson	5855	Oth Exp of Operation	150.00
Andys Grocery	5856	Home Ec. Supplies	59.66
Allied Home Products Corp.	5857	Janitor Supplies	232.50
Acma Chemical Co. <i>Void</i>	5858	Inst. Music	417.58
Acma Chemical Co.	5859	Janitor Supplies	19.03
Anderson Pontiac Co.	5860	Oil, Lubr, Antifreeze, Labor, Repair Parts	15.57
Aslasons	5861	Cafe & Lunchroom Eq., Food	1,160.40
E. W. Anderson	5862	Cont Exp for Rep Furn & Eq.	190.00
A & T. Supply Inc.	5863	Ind. Arts. Dept. Supplies	69.31
Mrs. Arthur Arndt	5864	Labor, Oth Exp of Inst.	36.50
American Hospital Supply	5865	Exp in Pro of Health	29.99
Big Rad Grocery	5866	Food	146.53
Building Specialties Co.	5867	Imp To Buildings	39.61
Donald M. Braniff	5868	Labor	36.25
Cities Service Station	5869	Gasoline, Labor	74.91
Coast To Coast Store	5870	Mat Used In Rep of Furn & Eq.	18.19
Cass-Clay Creamery Inc.	5871	Food	1,211.87
F. E. Compton & Co.	5872	Inst. Furn & Equip.	409.40
Cox's Bakery	5873	Food	324.48
Dorothy Carey	5874	Elem. Teachers Salaries	101.25
Elizabeth A. Christian	5875	Oth Library Exp	27.14
Contingent Fund	5876	Cont Exp For Rep of Furn & Eq; Ag Dept Supplies, Sec School Textbooks; Gen Admin Off Exp; Janitor Supplies; Bus Ed Dept Supplies; Periodicals; Vocal Music Supplies; Inst Music Supplies; Oth Exp of Inst; Home Ec Dept Supplies; Mat Used in Rep of Bldgs; Power & Lights; Library Supplies; Oth Sch Board Exp	122.00
Crane Co. of Minnesota <i>Void</i>	5877	Imp To Grounds	14,156.00
Crane Co. of Minnesota	5878	Mat Used In Rep of Bldgs; Mat Used in Rep. of Furn & eq.	80.38
Concordia College	5879	Oth Exp of Instruction	60.00
Daveau Music Co.	5880	Vocal Music Supplies	601.11
Daveau Music Co.	5881	Instrumental Music Supplies	53.00
Daveau Music Co.	5882	Inst Music Supplies	41.50
Daveau Music Co.	5883	Vocal Music Supplies	41.80
Daveau Music Co.	5884	Inst. Music Supplies	13.71
Delores Dellmann	5885	Secretarial Salaries	65.25
Diercks Printing Co., Inc.	5886	Gen Inst Supplies	92.10
Dunford Oil Co.	5887	Oth Exp Of Operation	9.03
Dakota Flooring Inc	5888	Imp To Buildings	240.40
Detroit Lakes Public Schools	5889	Gen Inst Supplies	16.00
Detroit Lakes Public Schools	5890	Science Supplies	13.43
Edling Electric Inc.	5891	Cont Exp for Rep of Furn & Eq; Cont Exp For Rep of Bldgs; Imp to Buildings	1,156.33
Fred Feltus	5892	Janitors Salaries	75.00
Farnham	5893	Gen Inst Supplies	303.00
Funk & Wagnalls Co.	5894	Library Book Purchases	8.50
Felton Telephone Exchange	5895	Telephone & Telegraph	12.75
The Fargo Forum	5896	Periodicals	19.00
Arvin Forness	5897	Oth Exp of Operation	6.00
Freeman - Insurance	5898	Insurance	12.00
Fevig Insurance Agency	5899	Insurance	480.48

Fargo Steel Products Co.	5900	Ind Arts Dept Supplies	179.88
Firestone Stores	5901	Tires, Tubes, & Batteries; Oth Supplies of Operation; Oth Exp of Operation	429.73
Fargo Paper Co.	5902	Janitor Supplies; Gen Inst Supplies; Mat Used In Rep of Bldgs; Oth Comm Lunch Program Exp	1,063.87
Fairmont Foods Co.	5903	Food	1,659.01
Division of Supervised Study	5904	Film Rent	48.22
Fargo Food & Eq. Co.	5905	Food; Eq.; Laundry; Oth Comm Lunch Program Exp; Cont Exp for Rep of Furn & Eq; Eq.; Laundry & Cleaning	3,757.61
Mildred Green	5906	Oth Library Exp	37.30
Glendinning Motorways Inc	5907	Gen Inst Supplies	5.30
Gopher School Supply	5908	Gen Inst Supplies	30.64
Blanche Garner	5909	Oth Exp of Inst	25.50
Gamble Robinson Co.	5910	Food	686.38
Hollands Dry Cleaners	5911	Inst Music	134.60
Shirley Hangaard	5912	Secretarial Salaries	33.00
Hillyard Sales Co.	5913	Janitor Supplies	219.40
J. N. Hopps	5914	Cont Exp For Rep of Furn & Eq	102.00
Holland Excavating Inc	5916	Imp To Grounds	396.00
Hintz Fire Equipment Inc	5915	Cont Exp For Rep of Furn & Eq	106.55
Hardware Inc.	5917	Mat Used In Rep of Bldgs; Ind Arts Dept Supplies	481.41
Horvick Electric Motor Co.	5918	Cont Exp For Rep Furn & Eq; Home Ec. Dept Supplies	89.61
International Chemical Co.	5919	Ind Arts Dept Supplies	26.60
IBM Corp.	5920	Cont Exp For Rep Furn & Eq.	43.77
Gunnar Johnson	5921	Janitor Salaries	25.00
Nancy Johnk	5922	Secretarial Salaries	18.00
Wilma Jean Johnson	5923	Secretarial Salaries	20.25
Johnson Service Co.	5924	Imp to Bldgs.	343.63
Kost Brothers Inc.	5925	Care of Grounds	73.63
Kemp Deep Rock Oil Co.	5926	Driver Ed Supplies	15.20
Kilands Office Machines	5927	Bus Ed Dept Supplies	21.00
Ewald Lotthammer	5928	Oth Exp of Inst	7.50
Ewald Lotthammer	5929	Oth Exp of Operation	12.00
Margo Larson	5930	Secretarial Salaries	14.30
Raymond E. Larson	5931	Labor	29.25
Ida Larson	5932	Oth Library Exp	25.50
Mrs. E. Lotthammer	5933	Oth Exp of Inst.	27.00
Life's Picture Cook Book	5934	Home Ec Dept Supplies	10.39
John Leslie Paper Co.	5935	Gen Inst Supplies; Janitor Supplies	575.00
Lincolns Violin Shop	5936	Inst Music	84.00
Lyle Clark Agency	5937	Driver Ed Supplies	454.09
Lyle Clark Agency	5938	Insurance	26.75
Ellen McArthur	5939	Secretarial Salaries	10.56
Moorhead Fuel Co.	5940	Fuel	1,065.23
Malveys Service Station	5941	Driver Ed Supplies; Fuel	40.62
Minn. Historical Society Cr	5942	Periodicals	10.00
Moorhead Paint & Glass Co.	5943	Art Dept Supplies	283.68
Leo Mattala	5944	Ag Dept Supplies	84.17
Multi Clean Products Inc.	5945	Eng & Janitors Eq.	585.00
Jos. M. Mork	5946	Oth Exp of Gen Admin	26.00
Merrills Service	5947	Driver Ed Supplies	43.43
Mutual Service Casualty	5948	Trans Insurance	74.32

Midland Hospital Supply	5949	Exp in Pro of Health	16.64
Midway Electric Supply	5950	Oth Exp of Inst	31.57
Melquist Coal Co.	5951	Fuel	1,982.73
Miracle Equip. Co.	5952	Play Ground Equip.	957.90
Northwestern Bell Tele Co.	5953	Telephone & Telegraph	344.00
Northern States Power Co.	5954	Power & Light	12.88
National Biscuit Co.	5955	Food	116.38
Northwest Educational Bureau	5956	Gen Inst Supplies	23.94
New York Times	5957	Oth Exp of Inst	15.00
Nels Vogel Ins	5958	Inst Music	372.45
Northern School Eq. Co.	5959	Gen Inst Supplies; Elem Textbooks; Phy Ed Dept Supplies; Janitor Supplies; Vocal Music; Art Dept Supplies; Playground Eq.; Mat Used Rep Furn & Eq; Mat Used Rep Bldg; Inst Furn & Eq; Imp to Bldgs	6,608.18
Mary Olson	5960	Oth Exp of Inst	18.00
Plastic Parts & Sales	5961	Ind Arts Dept Supplies	279.66
Frank Paxton Lumber Co.	5962	Ind Arts Dept Supplies	176.67
Park Grant Co.	5963	Food	81.75
Pioneer Coffee Co.	5964	Playground Eq.	18.50
Emm C. Peterson	5965	Elem Teachers Salaries	123.50
T. F. Powers Construction Co.	5966	Imp To Buildings	30.00
The Pierce Co.	5967	Gen Inst Supplies; Cont Exp For Rep of Furn & Eq.	393.19
Oliver Ronald	5968	Oth Salaries of Operation	6.00
Bert Rossum	5969	Oth Salaries of Operation	6.00
The Red River Scene	5970	Publishing	36.00
Red River Valley Coop Power	5971	Power & Lights	120.56
Reys Standard Service	5972	Driver Ed Supplies	16.15
Rigel Refrigeration Service	5973	Cont Exp Rep Furn & Eq.	100.00
Ridley Office Eq. Co.	5974	Gen Inst Supplies; Bus Ed Dept Supplies	85.20
Justin W. Swenson	5975	Travel Gen Admin	27.48
Ella P. Selvig	5976	Census & Compulsory Attend	101.00
Stenerson Bros. Lumber Co.	5977	Ind Arts Dept Supplies; Phy Ed Supplies; Gen Inst Supplies; Mat Used Rep Bldg	70.01
Stein Paint & Glass Co.	5978	Art Dept Supplies; Mat Used Rep Bldg; Cont Exp Rep Bldg; Janitor Supplies; Ind Arts Dept Supplies; Inst Music Dept	904.51
Lucy M. Sheffield	5979	Elem Teach Salaries; Census & Compulsory Attend	227.13
Simplex Time Recorder Co.	5980	Cont Exp Rep Furn & Eq	40.00
Alice Sussex	5981	Oth Library Exp	34.50
Stevens Sewing Center	5982	Home Ec Dept Supplies	16.60
Red River Scene	5983	Publishing	23.10
Mr. Jesse Schuck	5984	Oth Exp of Inst	6.00
J. A. Sexauer Mfg. Co.	5985	Janitor Supplies	29.08
St. of Minn. State Treasurer	5986	Gen Inst Supplies	6.75
Moorhead Super Valu	5987	Food	28.57
Stein Paint & Glass Co.	5988	Imp to Bldg; Mat Used Rep Bldg; Janitor Supplies; Cont Exp Rep Bldg	468.41
School Fern & Supply Co	5989	Gen Inst Supplies	114.44
St. Paul Book & Stationery Co	5990	Gen Inst Supplies; Bus Ed Dept Supplies	241.96
Sherwood Lumber & Fuel Co.	5991	Cont Exp Rep Furn & Eq.; Mat Used Rep Furn & Eq	38.88
Steffens Office Furniture	5992	Exp Rep Furn & Eq.; Gen Inst Supplies	231.80
Mrs. Lea Taylor	5993	Oth Exp of Inst	13.50
Wolter Electronic Co.	5994	Gen Inst Supplies	10.03

Twin City Fargo Freight	5995	Cont Exp Rep Furn & Eq	8.02
Twin City Hardwood Lumber Co	5996	Ind Arts Dept Supplies	634.59
Tallman Oil Co.	5997	Fuel	3,884.57
U. S. Postmaster	5998	Gen Admin Off Exp	300.00
University of Minnesota	5999	Film Rent	14.04
United Chemical Company	6000	Janitor Supplies	60.00
Raymond Wadan	6001	Phy Ed Supplies	38.25
Wasbacks Farm Store	6002	Food	6.56
Barbara Wild	6003	Oth Library Exp	31.50
Mrs. Myrtle Wadan	6004	Oth Exp Of Inst	18.00
Kay Wenzloff	6005	Oth Exp of Inst	13.50
Wold Drug Co.	6006	Oth Comm Lunch Pro Exp	6.27
Westinghouse Electric Supply	6007	Audio Visual Aids & Rec; Eq.; Janitor Supplies	187.03
			13.99
W. W. Wallwork	6008	Driver Ed Supplies	
Whitings	6009	Bus Ed Dept Supplies; Cont Exp for Rep Furn & Eq.	31.75
City of Moorhead	6010	Water; Oth Utility Service; Power & Light	1,794.84
Twin City Meat Market	6011	Food	1,193.11
Twin City Meat Market	6012	Oth Exp of Inst	131.90
Johnson Oil Co.	6013	Gasoline; Oil Lub & Antifreeze	53.41
Scheidler Landscape Service	6014	Imp to Grounds	78.00
Holsum Bread Bakery	6015	Food	23.54
Red River Hardware Co.	6016	Janitor Supplies; Ind Arts Dept Supplies; Oth Exp of Operation; Inst Furn & Eq; Art Dept Supplies	494.27
		TOTAL	45,063.00

First National Bank	112,884.96
American State Bank	174,918.54
Contingent Fund	245.03
Auxiliary	12,204.65
School Supply	00

Regular Meeting
Board of Education
Book Bills and Supplies
October 6, 1959

American Book Company	6017	Elem Textbooks; Gen Inst Supplies	2,060.91
American Ed Publications	6018	Gen Inst Supplies	576.65
Appleton Century Crofts	6019	Sec Textbooks; Elem Textbooks	11.24
Allied Radio Corp	6020	Science Dept Supplies	88.29
American Handicrafts Co	6021	Art Dept Supplies	29.30
Americana Corp	6022	Library Dept Supplies	206.00
Allyn & Bacon Co.	6023	Sec Textbooks; Gen Inst Supplies; Elem Textbooks	1,071.00
Brodhead Garret Co.	6024	Ind Arts Supplies; Janitor Supplies; Sec Textbooks	566.50
Beacon Press	6025	Sec Textbooks	4.74
Beckley Cardy Company	6026	Gen Inst Supplies	58.49
Benton Review Pub Co.	6027	Gen Inst Supplies	123.72
Bureau of Publications	6028	Gen Inst Supplies	132.96
Benefic Press	6029	Elem Textbooks	6.34
William C. Brown Co.	6030	Sec Textbooks	9.00
Benton Review Pub Co	6031	Gen Inst Supplies	206.59
Bruce Publishing Co	6032	Sec Textbooks	32.44
Caxton Printers	6033	Sec Textbooks	4.69
Current History	6034	Gen Inst Supplies	7.50
California Text Bureau	6035	Gen Inst Supplies	34.89
Childrens Press Inc.	6036	Elem Textbooks	90.00
Colborn School Supply	6037	Film Rent	8.62
College Entrance Book co	6038	Sec Textbooks; Gen Inst Supplies	174.47
Civic Education Service	6039	Gen Inst Supplies	697.00
The Continental Press	6040	Gen Inst Supplies	88.29
Arthur C. Croft Pub	6041	Gen Inst Supplies; Gen Admin Off Exp	122.67
Co-Ed	6042	Home Ec Dept Supplies	410.00
Benoyer Geppert Co	6043	Gen Inst Supplies	117.50
M. A. Donohue & Co.	6044	Library Book Purchases	72.25
Doubleday & Company	6045	Sec Textbooks	25.03
Daveau Music Company	6046	Elem Textbooks	806.57
Expression Company	6047	Gen Inst Supplies	9.74
Encyclopedia Britannica	6048	Science Supplies	719.60
Economy Company	6049	Gen Inst Supplies	32.91
Farnhams	6050	Gen Inst Supplies	19.40
Family Service Assoc	6051	Exp in Pro of Health	1.84
Goodheart Willcox Co	6052	Sec Textbooks	32.00
Ginn and Company	6053	Elem Textbooks; Sec Textbooks; Gen Inst Supplies	3,272.63
Grosset & Dunlap Inc.	6054	Gen Inst Supplies	8.03
Globe Book Company	6055	Sec Textbooks	17.84
General Biological	6056	Science Supplies	29.89
The Garrard Press	6057	Gen Inst Supplies	20.14
Charles M. Gardner Co	6058	Library Book Purchases	361.63
Houghton Mifflin Co	6059	Elem Textbooks; Sec Textbooks Gen Inst Supplies	650.90
Harriss Educational Pub	6060	Gen Inst Supplies	5.69
E. M. Hale Co	6061	Gen Inst Supplies	88.53

D. C. Heath & Co	6062	Elem Textbooks; Sec Textbooks; Gen Inst Supplies	2,362.40
Harcourt Brace & Co	6063	Gen Inst Supplies	14.32
C. S. Hammond & Co	6064	Gen Inst Supplies	166.91
Harper & Brothers Pub	6065	Sec Textbooks	17.64
Henry Holt & Co	6066	Gen Inst Supplies; Sec Textbooks Elem Textbooks	1,631.94
Iroquois Pub Co	6067	Gen Inst Supplies	9.44
Kenworthy Educational	6068	Elem Textbooks; Gen Inst Supplies	55.15
J. B. Lippincott Co	6069	Sec Textbooks; Elem Textbooks Gen Inst Supplies	546.73
Lyons & Carnahan	6070	Library Book Purchases; Elem Textbooks Gen Inst Supplies	1,342.39
Laidlaw Brothers	6071	Elem Textbooks; Gen Inst Supplies	168.08
The Library Bookstore	6072	Sec Textbooks	4.10
Longmans Green & Co	6073	Sec Textbooks	4.54
John Leslie Paper Co	6074	Art Dept Supplies	2,889.70
A. C. McLurg & Co	6075	Library Book Purchases	1,029.25
MacMillan Company	6076	Gen Inst Supplies; Elem Textbook	180.98
McKnight & McKnight	6077	Sec Textbooks	58.31
McGraw Hill Book Co	6078	Home Ec Dept Supplies; Elem Textbooks Sec Textbooks	472.03
McCormick Mathers Pub	6079	Gen Inst Supplies	722.45
Bobbs Merrill Co	6080	Elem Textbooks	12.69
Meredith Pub Co	6081	Gen Inst Supplies	3.64
Minneapolis Star & Tribune	6082	Periodicals	34.20
G & C Merriam Co	6083	Gen Inst Supplies	11.19
Mentzer Brush & Co	6084	Sec Textbooks	28.89
Charles E. Merrill Book	6085	Sec Textbooks; Gen Inst Supplies	278.28
W. W. Norton & Co	6086	Sec Textbooks	9.66
News Map of the Week	6087	Gen Inst Supplies	97.00
New York Times Co	6088	Film Rent; Gen Inst Supplies	30.00
Oxford Book Company	6089	Sec Textbooks	125.98
A. N. Palmer Co	6090	AGen Inst Supplies	473.70
Personnel Press	6091	Gen Inst Supplies	94.00
Paine Pub Co	6092	Gen Inst Supplies	1.95
Phonovisual Products	6093	Gen Inst Supplies	43.37
Plastic Parts & Sales	6094	Art Dept Supplies	14.60
J. W. Pepper & Son Inc	6095	Vocal Music	66.09
Prentice Hall Inc	6096	Elem Textbooks; Sec Textbooks	447.55
G. P. Putnam Sons	6097	Elem Textbooks; Sec Textbooks	9.47
Ronald Press Co	6098	Sec Textbooks	4.91
Row Peterson & Co	6099	Elem Textbooks; Gen Inst Supplies	1,296.16
The Readers Digest	6100	Gen Inst Supplies	129.31
Rand McNally & Co	6101	Sec Textbooks; Gen Inst Supplies	174.33
The Stack Company	6102	Gen Inst Supplies	142.37
Schmitt Hall & McCreary	6103	Elem Textbooks	8.69
Southwestern Pub Co	6104	Sec Textbooks; Gen Inst Supplies	588.80
Science Research Assoc	6105	Gen Inst Supplies	272.61
L. W. Singer Co	6106	Elem Textbooks; Sec Textbooks	947.77

Silver Burdett Co	6107	Elem Textbooks; Gen Inst Supplies	1,634.51
Charles Scribners Sons	6108	Gen Inst Supplies; Elem Textbooks	198.69
Summy Birchard Pub	6109	Vocal Music	13.54
Society For Visual Ed	6110	Sec Textbooks	16.29
Science Publications	6111	Sec Textbooks	44.96
Stanford University Press	6112	Sec Textbooks	340.03
Superbooks	6113	Sec Textbooks	18.50
St. Paul Book & Stationery	6114	Gen Inst Supplies	41.60
Scott Foreman & Co	6115	Elem Textbooks; Sec Textbooks; Gen Inst Supplies	4,602.09
Tandy Leather Co	6116	Ind Arts Dept Supplies	510.71
University of Minn Press	6117	Library Book Purchases	23.24
University Of Minn Bookstore	6118	Sec Textbooks; Ag Dept Supplies	34.15
University Pub Co	6119	Elem Textbooks	2.44
Viking Press	6120	Sec Textbooks	1.09
H. W. Wilson Co	6121	Library BOOK PURCHASES Supplies	64.90
Wilcox & Collett Co	6122	Gen Inst Supplies	19.69
J. Weston Welch Pub	6123	Gen Inst Supplies	39.54
The World Pub Co	6124	Sec Textbooks	3.49
Webster Pub Co	6125	Gen Inst Supplies; Film Rent	1,333.31
World Book Co	6126	Gen Inst Supplies; Elem Textbooks; Sec Textbooks	465.42
John Winston Co	6127	Gen Inst Supplies; Elem Textbooks	125.71
W. M. Welch Manuf	6128	Science Supplies	395.26
TOTAL			40,066.15

Superintendent's Monthly Budget Report To The School Board

Actual Receipts and Disbursements To Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Fund	Total	Disbur. Excluding Transfers	Trans- fer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investments
1. General	109,875.33	373,011.87		482,887.20	266,402.51		216,484.69		216,484.69	
2. Comm. School Lunch	-12,773.12	5,551.86		-7,221.26	5,129.77		-12,351.03		-12,351.03	
3. Vets Training	28.60			29.60			28.60		28.60	
4. Capital Outlay	-33,078.70			-33,078.70	11,854.92		-44,933.62		-44,933.62	
5. Bldg. Fund	-18,950.43			-18,950.43	1,112.34		-20,062.77		-20,062.77	
6. Debt. Red. Dist. #2	60,915.56			60,915.56	6,879.66		54,035.90		54,035.90	
7. Debt. Red. Dist. #152	123,919.84			123,919.84	29,318.11		94,601.73		94,601.73	
Total	229,937.08	378,563.73		608,500.81	320,697.31		287,803.50		287,803.50	

Regular Meeting
Board of Education
November 3, 1959

1. Minutes of Meeting, October 6, 1959
2. Payment of Bills
3. Transfer of \$8000 from general fund to Defense Education Fund
4. Skating rink for south area
5. Amphion Chorus music scholarship of \$100 every other year
6. Transportation for Huseman child at Sabin
7. Maternity leave for teachers (see separate sheet)
8. Discussion of building needs

Elementary Enrollments

<u>Pupils for South Junior High School</u>								<u>Pupils for North Jr High</u>						
1/3 1/2								George- 2/3 1/2						
Gr	South	Edison	Rivrs	Sabin	Sharp	Park	Tot	Washing	Linc	Hopk	town	Sharp	Prk	Total
1	60	60	50	25	22	12	229	130	30	12	20	42	12	258
2	75	85	55	25	20	12	272	140	30	10	12	40	12	254
3	80	80	30	25	20	10	245	135	30	15	12	40	10	262
4	50	60	50	25	15	10	210	100	30	10	20	30	10	200
5	60	55	40	25	20	10	210	100	30	10	10	40	10	200
6	50	40	30	25	20	10	175	100	25	10	10	40	10	195

Number of grade Sections Needed in Years Indicated

Washington School								Edison							South El							Riverside						
Gr	59	60	61	62	63	64	65	59	60	61	62	63	64	59	60	61	62	63	64	59	60	61	62	63	64			
1	5	5	5	5	5	5		2	3	3	3	3	3 ⁸	2	2	2	2	2	2	2	2	2	2	2	2			
2	4	5	5	5	5	5		3	2	3	3	3	3	2	2	2	2	2	2	2	2	2	2	2	2			
3	4	4	5	5	5	5		3	3	2	3	3	3	3	3	2	2	2	2	1	2	2	2	2	2			
4	3	4	4	5	5	5		2	3	3	2	3	3	2	3	3	2	2	2	2	1	2	2	2	2			
5	3	3	4	4	5	5		2	2	3	3	2	3	2	2	3	3	2	2	1	2	1	2	2	2			
6	3	3	3	4	4	5		1	2	2	3	3	3	2	2	2	3	3	2	1	1	2	1	2	2			
T	22	24	26	28	29	30		12	15	16	17	17	18	13	14	14	14	13	12	9	10	11	11	12	12			

Total grade sections needed for the south area

35 39 41 42 42 42

1959 Census Figures for Pre-School Children

	Age 5	Age 4	Age 3	Age 2	Age 1	
Washingtn	100	116	134	139	134	Census figures do NOT include children whose brothers and sisters are attending parochial schools of MS elementary school.
Riverside	43	48	50	49	39	
South Elem	76	82	76	80	67	
Edison	65	83	61	84	66	

Enrollment Predictions for North Jr High School

Grade	1959- 60	60- 61	61- 62	62- 63	63- 64	64- 65	65- 66	<p>This includes pupils from all north elementary schools plus $\frac{1}{2}$ of Park enrollment, plus $\frac{2}{3}$ Sharp enrollment, plus 30 in grade 9 from the Parochial Schools</p> <p>Numbers () indicate the number of sections needed</p>
7	195 (6)	195 (6)	200 (7)	200 (7)	262 (8)	254 (8)	258 (8)	
8	170 (6)	195 (6)	195 (6)	200 (7)	200 (7)	262 (8)	254 (8)	
9	145 (6)	200 (7)	225 (7)	225 (7)	230 (7)	230 (7)	292 (8)	
Total	510 (18)	590 (19)	620 (20)	625 (21)	692 (22)	746 (23)	804 (25)	

Enrollment Predictions, South Junior HS

Grade	59- 60	60- 61	61- 62	62- 63	63- 64	64- 65	65- 66	<p>This includes all south school plus $\frac{1}{2}$ of Park enrollment, plus $\frac{1}{3}$ of Sharp enrollment plus 20 in grade 9 from the Parochial Schools</p> <p>Numbers () indicate the number of sections needed</p>
7	175 (5)	175 (5)	210 (7)	210 (7)	245 (8)	272 (8)	229 (7)	
8	160 (5)	175 (5)	175 (5)	210 (7)	210 (7)	245 (7)	272 (8)	
9	145 (4)	180 (6)	195 (6)	195 (6)	230 (7)	230 (7)	275 (8)	
Total	480 (14)	530 (16)	580 (18)	615 (20)	685 (22)	747 (22)	776 (23)	

Enrollment predictions, Senior High

Grade	59- 60	60- 61	61- 62	62- 63	63- 64	64- 65	65- 66	<p>Numbers in () indicate the number of sections of required subjects. Additional sections of electives will be necessary</p>
10	260 (10)	290 (10)	380 (13)	420 (14)	420 (14)	460 (15)	460 (15)	
11	275 (10)	260 (10)	290 (10)	380 (13)	420 (14)	420 (14)	460 (15)	
12	275 (10)	275 (10)	260 (10)	290 (10)	380 (13)	420 (14)	420 (14)	
Total	810 (30)	825 (30)	930 (33)	1090 (37)	1220 (41)	1300 (43)	1340 (44)	

Regular Meeting
Board of Education
Independent School District #152
November 3, 1959

Allied Home Products Corp.	6142	Janitor Supplies	15.30
American Cleaners	6143	Laundry & Dry Cleaning	6.80
American Book Co.	6144	Secondary School Textbooks: General Instructional Supplies	246.86
American Education Pub.	6145	General Instructional Supplies	42.50
American Handicrafts Company	6146	Art Department Supplies	45.02
American School and University	6147	General Administration Office Exp	7.00
Anderson Pontiac Co.	6148	Labor: Repair Parts	48.85
Aslesens	6149	Lunch Equipment	106.74
Robert L. Asp	6150	Labor	34.60
A & T Supply Inc.	6151	Janitor Supplies	4.38
Baldwin Printing & Office	6152	Industrial Arts Dept	4.20
Albert Bartz	6153	Teacher Travel & Transportation	45.00
Patricia Bernd	6154	Secretarial Salaries	6.00
Big Red Grocery	6155	Food	125.62
Donald Braniff	6156	Labor	50.00
Bridgeport Pen Company	6157	General Instructional Supplies	10.70
Wm. D. Bristol Dist. Co.	6158	Janitor Supplies	22.08
Mrs. E. C. Boelter	6159	Census & Compulsory Attendance	95.00
Brodhead Garret Company	6160	Industrial Arts Dept Supplies	148.00
Wm. C. Brown Company	6161	Physical Education Supplies	3.50
Sharon Brunsvold	6162	Secretarial Salaries	69.00
Burgess Publishing Co.	6163	Physical Education Dept	4.99
Dorothy Carey	6164	Elementary Teacher Salaries	210.00
Carl's Appliance Company	6165	Fuel	9.75
City of Moorhead	6166	Water: Power and Light: Other Utility Service	2,480.72
Colborn School Supply	6167	Janitor Supplies	12.00
Contingent Fund	6168	Secondary Textbooks; Library Book Purchase; General Instructional Supplies; Elementary Textbooks; Other Exp of Inst; Gen Admin Office Exp; Library Supplies; Secretarial Salaries; Other Exp of Operation	56.86
Diercks Printing Co.	6170	General Instructional Supplies	91.60
A. W. Erdal Agency	6171	Insurance	1,342.57
Fargo Paper Co.	6172	Janitor Supplies	45.84
Fargo Steel Products	6173	Industrial Arts Dept Supplies	40.00
Farnham's	6174	General Instructional Supplies; Industrial Arts Department Supplies	28.83
Fred Feltus	6175	Other Expense of Operation; Salary & Wages for Repair Furn & Equip	86.25
Finn Jacobsen Co.	6176	Food	41.00
Frankel Carbon & Ribbon	6177	General Administration Office Exp	7.56
O. P. Foss Lumber Co.	6178	Physical Education Dept Supplies; Material Repair Furniture & Equipment, Art Dept Supplies; Improvement to Buildings	191.92
Ed Fortin	6182	Teacher Travel & Transportation	38.60
Fargo Food & Equipment Co.	6179	Lunch Equipment; Cont Exp rep Furn & Equipment; Other Comm. Lunch Pro Exp; Food	1,255.84
Fairmont Foods Company	6180	Food	2,719.75
James R. Flis	6181	Teacher Travel & Transportation	78.15

Glendenning Motorways Inc.	6183	Other Expense of Instruction	93.97
Go-Mo Products	6184	General Instructional Supplies	10.29
Ginn and Company	6185	Secondary Textbooks; General Instructional Supplies; Elementary Textbooks	1,027.12
Charles M. Gardner & Co.	6186	Library Book Purchases	34.80
General Biological Supply	6187	Science Supplies	183.18
Shirley Hangaard	6188	Secretarial Salaries	51.75
W. G. Hansen	6189	Physical Education Supplies	8.50
Hardware Inc.	6190	Industrial Arts Department Supplies	4.30
D. C. Heath & Co.	6191	Secondary Textbooks	109.38
Henry Holt & Co.	6192	General Instructional Supplies	15.69
Horvick Electric Motor Co.	6193	Mat. Used Rep Furn & Equip; Cont Exp Rep Furn & Equip	79.65
Sharon Holtgreve	6194	Secretarial Salaries	6.83
Mrs. Donna Huesmann	6195	Trans Cont Private Carrier	41.60
Houghton Mifflin Co.	6196	General Instructional Supplies	6.30
International Harvester Co.	6197	Repair of Parts	261.14
Jacks Manufacturing Co.	6198	Janitor Supplies	123.00
Mrs. Gene James	6199	Travel in Pro of Health	31.64
Nancy Johnk	6200	Secretarial Salaries	25.88
Emery Johnson Sporting Goods	6201	Mat Used Rep Furniture & Equipment	33.03
Johnson Oil Co.	6202	Gasoline; Oil Lub & Antifreeze; Repair of Parts	68.13
Johnson Oil Co.	6203	Fuel; Other Expense of Operation	279.03
Wilma Jean Johnson	6204	Secretarial Salaries	42.75
Kiefer Chevrolet Co.	6205	Driver Ed Supplies; Cont Exp Rep Furn and Equipment	27.39
Kilands Office Machine	6206	Cont Exp Rep Furn & Equipment	4.00
Raymond Kjonas	6207	Cont Service - Upkeep Grounds; Other Expense of Instruction	122.55
Orpha Kragnes	6208	Secretarial Salaries	23.63
Kuehls Market	6209	Food	66.13
Lakeland Supply Company	6210	General Instructional Supplies	160.77
Larson Farm Supply	6211	Mat Used Rep Furn & Equipment	30.15
Leander Berg	6212	Industrial Arts Dept Supplies	12.89
John Lamb Coal	6213	Fuel	2,216.14
Raymond E. Larson	6214	Labor	42.75
John Leslie Paper Company	6215	General Instructional Supplies	43.90
Lincoln House Publishers	6216	General Instructional Supplies	179.62
Lincoln's Violin Shop	6217	Instrumental Music	72.50
Brling H. Linde	6218	Teacher Travel & Transportation	13.44
Lyons & Carnahan	6219	General Instructional Supplies; Secondary Textbooks	210.09
Ellen McArthur	6220	Secretarial Salaries	17.35
McCormick & Mathers Pub Co.	6221	General Instructional Supplies	143.44
Leo Maattala	6222	Ag Dept Supplies	114.10
MacMillan Company Pub.	6223	General Instructional Supplies	77.97
Matson Service Inc.	6224	Oil Lub & Antifreeze; Repair of Parts Gasoline	34.85
Melquist Coal Company	6225	Fuel	1,045.28
Midland Hospital Supply	6226	Art Dept Supplies	29.62
Midway Electric Supply Co.	6227	Janitor Supplies	13.80
Minnesota Filmstrip Service	6228	Audio Visual Aids & Rec.	37.50
Moorhead Fuel Company	6229	Fuel	1,027.53
Howard Murray	6230	Film Rent	6.81

Northwestern Bell Tele Co.	6231	Telephone & Telegraph	299.82
Northern Distributors	6232	Audio Visual Aids & Rec.	14.16
Northern Supply Inc.	6233	Other Supplies of Operation	9.90
Northern States Power Co.	6234	Power and Lights	251.87
Oxford Book Company	6235	General Instructional Supplies	155.18
Park Grant Company	6235	Food	229.95
L. A. Peterson-Hobart Sales & Service Agency	6237	Lunch Equipment	560.00
Emma C. Peterson	6238	Elementary Teachers Salaries	130.00
Pierce Company	6239	General Instructional Supplies;	
		Cont Exp Repair Furniture & Equipment;	
		Business Department Supplies	188.46
Pitney Bowes Inc	6240	General Administration Office Expense	13.50
Railway Express Agency	6241	Secondary Textbooks	133.87
Red River Hardware Co.	6242	General Instructional Supplies; Oth	
		Exp of Operation, Janitor Supplies;	
		Ind Arts Dept Supplies; Vocal Music	
		Mat Used Rep Furn & Equip; Art Dept	
		Supplies	503.10
Red River Seams	6243	School Board Expense	44.00
Red River Valley Coop Power	6244	Power and Light	100.32
Reger Electric	6245	Cont Exp Rep Buildings	13.65
Reys Standard Service	6246	Gasoline; Oil Lub & Antifreeze	122.05
Rigel Refrigeration Service	6247	Cont Expense Rep Furniture & Equipment	6.00
Ronald Press Company	6248	Physical Ed Dept Supplies	9.29
Row Peterson & Co.	6249	Gen Instructional Supplies	726.27
Eighth Street Skelly Service	6250	Gasoline	59.26
St. Paul Book & Stat. Co.	6251	Art Dept. Supplies	71.98
Science Research Assoc.	6252	Gen Inst Supplies	91.68
Scott Foreman Co	6253	Elem Textbooks, Gen Inst Supplies	860.42
Wm. O. Shirley Co.	6254	Mat Used Rep Bldg.	43.40
Lucy M. Sheffield	6255	Elem Teachers Salaries	135.00
Sherwood Lumber Fuel Co.	6256	Cont Exp Rep of Bldg., Cont Exp Rep	
		Furn & Equip	24.00
Silver Burdett Company	6258	Elem Textbooks	119.25
Simison and Hedemark	6258	Exp in Pro of Health	23.64
South Western Publishing	6259	Bus Ed Dept Supplies	259.65
Simplex Time Recorder Co	6260	Cont Exp Rep Furn & Equip	32.50
L. W. Singer Co	6261	Elem Textbooks	18.18
Steffen Office Equipment &	6262	Cont Exp Rep Furn & Equip	46.65
Stein Paint & Glass Co	6263	Mat Used Rep Bldg., Cont Exp Rep Bldg.,	555.19
Stanards Bros Lumber Co	6264	Phy Ed Dept Supplies, Etc.	69.57
Justin W. Swenson	6265	Travel for Gen Administration	71.35
Tallman Oil Co	6266	Fuel	1,266.68
Ted Super Value	6267	Food	243.24
Lee Taylor	6268	Inst Furn & Equip	75.00
Twin City Hardwood Lumber	6269	Ind Arts Dept Supplies	14.96
TV Radio Service	6270	Cont Exp Rep Furn & Equip	27.23
Twin City Meat Market	6271	Food	1,048.16
Nels Vogel Inc.	6282	Instrumental Music	807.53
Van Tassel Bros.	6273	Janitor Supplies	255.70
George Van Vlissingen	6274	Teacher Travel & Transportation	16.80
Welch Manufacturing Co	6275	Science Supplies	10.20
Raymond Wedan	6276	Oth Exp of Operation	34.50
Mrs. Wendell Wischer	6277	Teach Travel & Transportation	5.74
Lloyd Westrum	6278	Oth Exp of Operation	5.00
Wolter Electronic Co	6279	Cont Exp Rep Furn & Equip	444.45
Wright Awning Co	6280	Mat Used Rep Furn & Equip	2.35
Crane Company	6281	Phy Education Supplies	277.19

Cass Clay Creamery	6281	Food	1,637.46
Cities Service Station	6282	Gasoline, Oil lubr.	125.10
Coast to Coast Store	6283	Janitor Supplies	14.66
Coast to Coast Store	6284	Janitor Supplies	40.23
Charles D. Cunner	6285	Teacher Travel & Transportation	8.75
Delores Dailmann	6286	Secretarial Salaries	48.90
Edling Electric	6287	Improvement to Bldg., Cont Exp Rep Bldg.	<u>845.59</u>
		TOTAL	31,442.07

First National Bank	65,905.30
American State	15,381.17
Auxiliary	9,589.16
Contingent Fund	245.03
School Supply	0

Suggested form for Maternity Leaves

The board of education shall grant a maternity leave to any teacher who makes a written application for one. Upon learning of her pregnancy the teacher shall notify the superintendent of it, and within a reasonable time, she shall submit her written application for such leave, if she desires it, or her written resignation, so that the school authorities may have sufficient advance notice to make appropriate arrangements. Her maternity leave shall commence at a date to be fixed to be approximately at the end of the third or fourth month of pregnancy, and shall continue until eight months after the birth of her child, but upon her request the board may shorten the period of such leave. The teacher shall receive no compensation during her maternity leave, but her continuing contract shall remain in effect, and upon the termination of her leave, she shall resume her teaching duties. Her position on the salary schedule shall not be prejudiced by such leave, except that she shall not receive credit for the period of her leave for such purpose.

(Note: the above statement is copied from the Bulletin No 59, "Sick Leave Practices in Minnesota Schools", 1957-1958 by the Minnesota Education Association)

Summary of Building Situation

West Senior High School-

Rooms not used this year- 215 (old art room), 109 (old biology room),
118-Used for lunch only, 218-audio visual room
3 other rooms used for half time.

East Senior High School Bldg

1 room (305) used for half time.
8 rooms used for grades 3 and 4
3 rooms used for classes for the mentally retarded

North Junior High School

5 rooms used for grades 5 and 6 of Washington School (all rooms crowded)

South Junior High School

8 rooms used for elementary grades (all except grades 3 & 4) --(2 overcrowded)

Sharp School-All rooms used -Enrollment OK (12 classrooms)

Park School-All rooms used-enrollment decreasing (6 classrooms)

Riverside- 8 classrooms plus library-all used for classes. (1 overcrowded class)

Edison- 8 classrooms plus library plus lunchroom (1 overcrowded class)

Washington- 2 grades in lunchroom (divided), 1 in library (divided),
plus 14 classrooms-all with high enrollments

Lincoln-6 classrooms used-enrollments OK- 2 rooms vacant.

Hopkins-3 classrooms used-enrollment decreasing-could take about 10 additional
pupils in each room. 3 rooms on 2nd floor vacant.

Recommended additions needed to take care of most pressing needs:

South area- 42 classrooms-needed- 16 available in Riverside & Edison.
This would mean 16 additional classrooms needed at Edison
plus 10 " " " " Riverside

Washington- Needed-30 classrooms plus an additional physical education room
This would mean 16 additional classrooms at Washington.

Park- Needed-a small gymnasium as discussed previously.

A new elementary building (probably 12 rooms) will probably be needed
for the area east of Moorhead as the new development continues.

Another possibility at a much later date might be an elementary building
south of the new defense highway when that area develops. This building
could probably serve some of the area north of the highway also.

1st

Stage

2nd
Stage

3rd
Stage

Superintendent's Monthly Budget Report To The School Board

Actual Receipts and Disbursements To Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Fund	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treas' Balance Cash	End of Period Investments
1. General	109,875.33	373,011.87		482,887.20	466,109.13		16,697.07		16,697.07	
2. Comm. School Lunch	-12,773.12	14,368.62		1,595.50	15,353.50		-13,758.00		-13,758.00	
3. Vets Training	28.60			28.60			28.60		28.60	
4. Capital Outlay	-33,078.70			-33,078.70	17,177.36		-50,256.06		-50,256.05	
5. Bldg. Fund	-18,950.43			-18,950.43	1,112.34		-20,062.77		-20,062.77	
6. Debt. Red. Dist. #2	60,915.56			60,915.56	6,879.66		54,035.90		54,035.90	
7. Debt. Red. Dist. #152	123,919.84			123,919.84	29,318.11		94,601.73		94,601.73	
TOTAL	229,937.08	387,380.49		617,317.57	536,031.10		81,286.47		81,286.47	

Regular Meeting
Board of Education
December 8, 1959

1. Minutes of meetings, of November 3 and December 1.
2. Payment of bills.
3. Pictures of annual.
4. Resignation of Mrs. Wm. Burd, Grade 1, Washington School, effective Dec. 18, 1959.
5. Approval of contract for Carolyn Robertsdahl at salary of \$483.33 per month for Grade 1, Washington School (based on \$4350 per year).
6. Hiring Joanne Sipe to replace Jan Wambach for half time work as secretary to librarians, \$127.50 per month.
7. School Boards Association Convention at St. Paul. Leave Sunday afternoon, January 10, 1960, arrive Moorhead, Wednesday evening, January 13, 1960. I have rooms reserved at the St. Paul Hotel. How many of you will be going?
8. Agreement with Fiscal agent.
9. Discussion of building program and agreement with architect. Suggest having preliminary plans ready January 6, 1960.

Enrollment and Census Data for Park and Hopkins School Areas

Grade	Number of Pupils Living Between									Riverside		Hopkins Enrollmt	Total-Hopk & Park
	0-2 Av	2-3 Av	3-4 Av	4-5 Av	5-6 Av	6-7 Av	7-8 Av	8-9 Av	Park Total	9-10	10-11		
1	1	5	3	2	3	7	4	1	26	3	4	12	38
2	6	4	2	2	1	4	4	1	24	2	7	10	34
3	2	1	4	1	3	4	5	0	20	5	4	14	34
4	3	3	4	0	0	4	5	1	20	6	7	9	29
5	2	3	2	2	4	2	3	2	20	5	2	7	27
6	2	0	2	1	3	3	6	1	18	3	3	11	29
Total-16	16	16	17	8	14	24	27	6	128	25	26	63	191

Census Data for

Age	Park	Hopkins	Total
5	15	6	21
4	29	17	46
3	25	13	38 (38)
2	30	13	43
1	25	25	50
0	19	19	38
Total	143	93	236

Regular Meeting
Board of Education
December 8, 1959

Void	6297	Void	Void
American Cleaners	6298	Laundry and Dry Cleaning	4.75
American Education Pub	5299	General Instructional Supplies	460.55
American Heritage	6300	Periodicals	55.40
American Library Assoc	6301	Library Supplies	8.00
American National Bank	6302	Payment on Bonds; Interest on Bonds Dist 152	37,087.55
Amsterdam Print & Lith	6303	General Instructional Supplies	15.70
Frederick Anderson	6304	Other Expense of Operation	251.55
Mrs. Mildred Anderson	6305	Teacher Travel & Transportation	4.62
Mr. Robert Asp	6306	Labor	42.50
Anderson Pontiac Co.	6307	Repair of Parts; Labor; Oil Lub & Antifreeze	32.83
Barrons Ed Serv. Corp	6308	General Instructional Supplies	.84
Mrs. Paula Bauck	6309	Teacher Travel & Transportation	5.30
Arvid Benson	6310	Material Used Repair Furniture & Equipment	12.47
Benton Review Pub Co.	6311	General Instructional Supplies	63.13
Big Red Grocery	6312	Food	118.94
Barbara Bielfeldt	6313	Secretarial Salaries	47.02
Bobbs Merrill Co.	6314	General Instructional Supplies	1.00
Donald Breniff	6315	Labor	47.00
Brodhead Gerratt	6316	Industrial Arts Dept Supplies	58.96
Bruce Publishing Co.	6317	Expense in Promotion of Health	19.30
Sharon Brunsold	6318	Secretarial Salaries	52.88
Building Specialties	6319	Cont Expense Repair of Building	6,943.00
Building Specialties	6320	Material Used Repair of Building	152.29
Bureau of Publications	6321	General Instructional Supplies	50.89
Buckingham Freight Line	6322	Industrial Arts Dept Supplies	23.90
Burroughs Corp	6323	Bus Ed Dept Supplies; Cont Expense Rep Furn & Equipment	140.40
E. M. Hale & Co.	6324	Library Book Purchases	35.61
Dorothy Carey	6325	Elementary Teachers Salaries	240.00
Carl's Appliance Co.	6326	Fuel	19.50
Cass Clay Creamery	6327	Food	1,618.50
Clark Publishing Co.	6328	General Instructional Supplies	2.74
Elisabeth Christian	6329	Teacher Travel & Transportation	19.04
Book's Service Station	6330	Oil Lubrication & Antifreeze	27.92
Civic Education Serv.	6331	General Instructional Supplies	92.40
Coast to Coast Store	6332	Janitor Supplies	3.48
Co-Ed	6333	General Instructional Supplies	100.00
Center Service	6334	Gasoline	35.71
Colmans	6335	Cont Exp Repair Furniture & Equipment	7.55
Continental Press	6336	General Instructional Supplies	6.67
Contingent Fund	6337	General Instructional Supplies; Library Book Purchases; Janitor Supplies; Audio & Visual Aids; Science Supplies; Library Supplies; Phy Ed Dept Supplies; Art Dept Supplies; Other Exp of Gen Admin; Vocal Music; Instrumental Music; General Administration Office Expense	61.78
City of Moorhead	6338	Water; Power and Light; Other Utility Service	2,963.88
Cons Bakery	6339	Food	462.84
Mrs. Bernard J. Coyle	6340	Elementary Teachers Salaries	75.00
Crane & Ordway Co.	6341	Material Used Repair of Building	87.74

Dakota Hardware Co.	6342	Material Used Repair Furniture & Equipment	
		Industrial Arts Dept Supplies	93.40
Delores Baileman	6343	Secretarial Salaries	43.13
Daveau Music Co.	6344	Instrumental Music	3.38
Daveau Music Co.	6345	Library Supplies; Instrumental Music	156.37
T. S. Denison & Co.	6346	Science Supplies	3.14
Diercks Printing Co.	6347	General Instructional Supplies	48.75
State of Minnesota	6348	General Instructional Supplies	11.25
State of Minnesota	6349	Material Used Repair of Building	28.50
Demco Library Supplies	6350	Library Supplies	402.73
Division of Supervised Study	6351	Film Rent	83.23
M. A. Donohue & Co.	6352	Audio Visual Aids & Rec.	40.25
Epkio Film Service	6353	Cont Expense Repair Furniture & Equipment; Audio Visual Aids & Rec.	29.85
Edling Electric	6354	Cont Expense Repair Bldg; Cont Exp Repair Furn and Equipment; Improvement to Building	266.93
Fairmont Foods Co.	6355	Food	2,406.83
Fargo Food & Equip.	6356	Cafeterial & Lunchroom Equip; Food	1,181.85
Fargo Paper Co.	6357	Janitor Supplies; Other Comm. Lunch Pro Exp	223.15
Fargo Radio & Tv Serv	6358	Science Supplies	43.64
Fargo Rubber Stamp	6359	Instrumental Music; General Office Admin. Expense	22.58
Fargo Steel Products	6360	Industrial Arts Dept Supplies	331.95
Farmers Union Oil Co.	6361	Gasoline	55.39
Fearon Publishing	6362	Library Book Purchases	2.85
Favig Insurance Ag.	6363	Insurance	209.17
Fred Feltus	6364	Salaries for Repair Furniture & Equipment	45.00
Finn Jacobsen Co.	6365	Food	118.50
First National Bank Mpls.	6366	Payment on bonds; Interest on Bonds Dist 152	29,999.89
James R. Flis	6367	Teacher Travel & Transportation	41.16
Foreign Policy Assoc.	6368	Periodicals	6.00
O. P. Fess Lumber Co.	6369	Industrial Arts Dept Supplies; Phy Ed Dept Supplies	47.71
Frankel Carbon & Ribbon	6370	General Instructional Supplies	96.00
F. E. A. Chapter	6371	Ag. Department Supplies	7.00
Gamble Robinson	6372	Food; Janitor Supplies	930.70
Gamble Store	6373	Janitor Supplies	1.30
Charles M. Gardner	6374	Library Book Purchase	173.73
Hal Garvon Production	6375	Instructional Furniture & Equipment	652.97
General Biological Supply House	6376	Science Supplies	174.43
Ginn & Company	6377	Vocal Music; General Instructional Supplies	665.15
Grade Teacher	6378	General Instructional Supplies	8.60
Gross Studio	6379	Science Supplies	11.40
Edwin F. Guth Co.	6380	Janitor Supplies	6.91
Guttis Hahn	6381	Teacher Travel & Transportation	30.00
W. G. Hansen	6382	Teacher Travel & Trans.	12.00
Harcourt, Brace & Co.	6383	Secondary Textbooks	228.60
Hardware, Inc.	6384	Material Used Repair Building	19.40
D. C. Heath & Co.	6385	Secondary Textbooks	6.11
Hints Fire Equip.	6386	Other Expense of Operation	174.75
Holland Excavating Inc.	6387	Material Used Upkeep Grounds	115.00
Holsun Bread Bakery	6388	Food	43.72
Horvick Electric Motor	6389	Cont Expense Repair Furniture & Equipment	29.70
K. H. Huppert	6390	Art Department Supplies	28.08

International Bus Mach Corp	6391	Cont Expense Repair Furniture & Equipment	7.40
Mrs. Gene James	6392	Travel In Promotion of Health	32.34
Ellen Jean Johnson	6393	Secretarial Salaries	42.75
Johnson Service Co.	6394	Cont Expense Repair Building; Material Used	
		Repair of Building	56.37
Johnson Oil Co.	6395	Gasoline	428.22
Kilands Office Mach	6396	Cont Repair Furniture & Equipment	8.00
Alfred A. Knopf Inc.	6397	Elementary Textbooks	2.55
Mrs. Caryl Korn	6398	Elementary Teachers Salaries	41.25
Kuehl's Market	6399	Food	40.45
Larson Farm Supply	6400	Cont Expense Repair Furniture & Equipment	18.43
Larsen Hardware Co.	6401	Janitor Supplies	4.60
Ray Larson	6402	Teacher Travel & Transportation	25.57
Raymond Larson	6403	Labor	42.50
Margo Lynn Larson	6404	Secretarial Salaries	35.16
Lincoln House	6405	General Instructional Supplies	26.60
Lincolne Violin Shop	6406	Instrumental Music	5.00
Manuel Lopes	6407	Other Expense of Operation	10.00
Lystad's & Redick Inc	6408	Other Expense of Operation	75.00
Leo Maattal	6309	Teacher Travel & Transportation	31.07
MacMillan Co.	6410	General Instructional Supplies	48.88
Malvey Service	6411	Fuel	145.06
Matson Service	6412	Gasoline	42.75
Manchester Biscuit	6413	Food	15.28
Edward Marks Music	6414	Vocal Music	2.00
Matty's Superette	6415	Home Ec Dept Supplies; Food	240.40
Malquist Coal Co.	6416	Fuel	416.46
Charles E. Merrill Books	6417	General Instructional Supplies	128.62
G & C Merriam Co.	6418	Secondary Textbooks	273.41
Midway Electric Supply	6419	Janitor Supplies; Phy Ed Dept Supplies	129.68
Midwest Motor Expense	6420	Janitor Supplies	9.36
Cleo Miller	6421	Secretarial Salaries	12.50
Miller Davis Co.	6422	General Office Expense - Administration	5.59
Minneapolis Star & Trib	6423	Periodicals	8.50
Minnesota Filmstrip Serv	6424	Audio Visual Aids & Rec.	37.50
Edith Moll	6425	General Instructional Supplies	5.45
Monroe Calculating Mach	6426	Cont Expense Repair Furniture & Equipment	6.50
Joe. M. Mork	6427	Travel General Administration	30.95
Moorhead Athletic Assoc	6428	Other Expense of Instruction	43.00
Moorhead Radiator & Heating	6429	Home Ec Dept Supplies	12.50
Munn's Sheet Metal Shop	6430	Industrial Arts Department Supplies	33.55
Ellen McArthur	6431	Secretarial Salaries	13.65
A. C. McClurg & Co.	6432	Library Book Purchases	2,024.52
A. C. McClurg & Co.	6433	Library Book Purchases	35.09
McCormick-Mathers Pub	6434	General Instructional Supplies	34.14
McGraw Hill Book Co.	6435	Secondary Textbooks	177.42
National Education Assoc	6437	General Instructional Supplies; Phy Ed Dept	
		Supplies	4.68
National Biscuit Co.	6436	Food	100.11
National Geographic Society	6438	Periodicals	101.25
National Geographic Society	6439	Library Book Purchases	9.95
Neubartns	6440	Cont Expense Repair Furniture & Equip	1.50
Northern Distributors	6441	Film Rent	4.00
Northern School Supply	6442	Art Dept Supplies; General Instructional Supplies;	
		Inst Furniture & Equipment; Ag Dept Supplies; Elem	
		Textbooks; Vocal Music; Janitor Supplies	3,140.59

Northern States Power	6443	Power and Light	176.96
Northwestern Bell Tele	6444	Telephone & Telegraph	346.59
Ebon Olson	6445	Repair of Parts; Labor; Cont Exp Rep Furniture and Equipment; Gasoline; Oil Lub & Antifreeze	329.38
A. N. Palmer Company	6446	General Instructional Supplies	8.59
Panama Carbon Co.	6447	General Instructional Supplies	72.40
Park Grant Co.	6448	Food	122.10
Park Laundry & Cleaners	6449	Laundry & Dry Cleaning	19.74
Emma C. Peterson	6450	Elementary Teachers Salaries	117.00
Pierce Company	6451	General Instructional Supplies; Cont Expense Repair Furniture & Equipment	54.71
Psychological Corp	6452	General Instructional Supplies	2.20
Vincent Pulicicchio	6453	Teacher Travel & Transportation	13.44
G. F. Putnam's Sons	6454	General Instructional Supplies	5.42
Ralphs Grocery	6455	Home Economics Department Supplies	106.82
Railway Express Agency	6456	Science Supplies	8.98
Readers Digest	6457	General Instructional Supplies	157.14
Red Owl Stores	6458	Food	8.35
Red River Hardware	6459	Industrial Arts Department Supplies	46.61
Red River Pattern Shop	6460	Industrial Arts Department Supplies	19.25
Red River Valley Coop	6461	Power and Light	120.56
Reed Cleaners	6462	Vocal Music Department	74.55
Roger Electric	6463	Cont Expense Repair Furniture & Equipment	7.06
Rays Standard Service	6464	Cont Expense Repair Furniture & Equipment	4.50
Richards Chemical Co.	6465	Janitor Supplies	120.64
Ridleys Office Equip.	6466	General Instructional Supplies	11.50
Roadway Hargo Inc.	6467	General Administration Office Expense	3.58
Rufus 8th Street Skelly	6468	Oil Lub & Antifreeze; Gasoline	32.23
Gordon Rustad	6469	General Instructional Supplies	6.00
J. Gilmore Running	6470	Cont Exp Repair Furniture & Equipment	26.00
Rustad's Upholstery	6471	Labor	8.50
St. Paul Book & Stationery	6472	Art Department Supplies; Science Supplies	4,284.63
School Arts	6473	Art Department Supplies	6.00
Scheels	6474	Material Used Repair Furniture & Equipment	10.42
Science Research Assoc	6475	General Instructional Supplies; Other Expense of Instruction	272.33
Charles Scribner's	6476	General Instructional Supplies	23.54
Scholastic Magazines	6477	General Instructional Supplies	482.20
Service Laundry	6478	Laundry & Dry Cleaning	223.01
Lucy M. Sheffield	6479	Elementary Teachers Salaries	108.75
Sherwood Lumber & Fuel	6480	Material Used Repair Furniture & Equipment	6.26
Silver Burdett Co.	6481	General Instructional Supplies; Elementary Textbooks	222.72
Harry A. Simon & Sons	6482	Cont Expense Repair Furniture & Equipment	30.50
L. W. Singer Co.	6483	Secondary Textbooks	27.94
Singer Sewing Machine	6484	Home Economics Department Supplies	4.00
South's Film Library	6485	Film Rent	1.20
Sportland	6486	Phy Ed Department Supplies	838.50
Steffens Office Equip.	6488	General Instructional Supplies; Cont Expense Repair Furniture & Equipment	28.95
Stein Paint & Glass	6487	Material Used Repair Bldg; General Instructional Supplies; Mat Used Repair Furniture & Equip.	69.23
Stenerson Bros, Lumber	6489	Industrial Arts Department Supplies	46.24

Stover's Sewing Center	6490	Home Ec Department Supplies; Other	
		Expense of Operation	24.59
Sturdevant's Auto Electric		Labor; Mat Used Repair Furniture & Equip	
		Tires Tubes & Batteries; Industrial Arts	
		Department Supplies	92.59
Superbooks	6492	Secondary Textbooks	26.25
Margaret Seager	6493	Secretarial Salaries	38.93
Donna Richards	6494	Secretarial Salaries	24.35
Twin City Hardwood Lumber	6500	Industrial Arts Department Supplies	501.97
Tallman Oil Co.	6495	Fuel	2,600.35
Ted's Super Value	6496	Food	84.88
Today's Secretary	6497	Bus Ed Department Supplies	83.25
Towel Fund	6498	Oth Expense of Inst; Gen Admin Off Exp; Rent	196.00
Twin City Meat Market	6499	Food	1,142.69
University of Minnesota	6501	Film Rent	62.64
U. S. Postmaster	6502	General Administration Office Expense	75.00
Valley Service	6503	Cont Exp Repair Furniture & Equip	9.35
Van Tassel Bros	6504	Janitor Supplies	12.40
George Van Vlassingen	6505	Gasoline	6.68
Vic's Service	6506	Gasoline; Oil Lub & Antifreeze	46.73
Nels Vogel, Inc.	6507	Vocal Music; Instrumental Music	1,387.70
W. M. Welch Mgmt.	6508	Science Supplies	146.48
J. Weston Welch	6508	Secondary Textbooks	2.64
W. W. Wallwork, Inc.	6510	Cont Expense Repair Furniture & Equipment	8.60
Wanbach's Farm Store	6511	Food	8.78
Ray Weden	6512	Janitors Salaries	4.50
West Disinfecting Co.	6513	Janitor Supplies	201.75
Westinghouse Electric	6514	Material Used Repair Building	21.01
H. W. Wilson Co.	6515	Library Supplies; Library Book Purchases; Periodicals	162.70
Weld Drug Co.	6516	General Instructional Supplies	1.80
Wolter Electronic Co.	6517	Cont Exp Repair Furniture & Equipment	7.30
World Book Co.	6518	General Instructional Supplies	7.66
World Week	6519	General Instructional Supplies	117.00
Wyatt's Store	6520	Janitor Supplies; Food	49.34
Zippe Bar Charts	6521	Bus Ed Department Supplies	24.59
Arms Welding Supply	6522	Industrial Arts Department Supplies	81.17
Education Music Bureau	6523	Vocal Music Department	18.44
Nancy Jehnk	6524	Secretarial Salaries	30.38
David McLean	6525	Teacher Travel & Transportation	75.00
Moorhead Drug Co.	6526	Instrumental Music	1.13
Defense Fund	6527	Transfers to Other Funds	8,000.00
Prentice-Hall	6528	Elementary Textbooks	99.88
Freeman Insurance	6529	Insurance	49.00
Davau Music Company	6530	Vocal Music; Instrumental Music	84.36
Shirley Haggard	6531	Secretarial Salaries	80.60
Ward Transfer	6532	Food	39.78
South-Western Pub.	6533	General Instructional Supplies	144.68
Dunford Oil Co.	6534	Other Expense of Operation	16.12

123,765.69

First National Bank	27,479.08
American State Bank	13,159.22
Auxiliary	9,732.95
Contingent	245.03
School Supply	10,753.27

Superintendent's Monthly Budget Report To The School Board

Actual Receipts and Disbursements to Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Fund	Total	Disbur. Including Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treas. Balance Cash	End of Period Investments
1. General	109,875.33	473,199.94		583,075.27	600,159.59		-17,084.32		-17,084.32	
2. Comm. School Lunch	-12,773.12	2,193.97		10,420.85	24,756.45		-14,335.60		-14,335.60	
3. Vets Training	28.60			28.60			28.60		28.60	
4. Capital Outlay	-33,078.70			-33,078.70	20,808.59		-53,887.29		-53,887.29	
5. Bldg. Fund	-18,950.43			-18,950.43	1,112.34		-20,062.77		-20,062.77	
6. Debt. Red. Dist. #2	60,915.56			60,915.56	6,879.66		54,035.90		54,035.90	
7. Debt. Red. Dist. #152	123,919.84			123,919.84	29,318.11		94,601.73		94,601.73	
Total	229,937.06	496,393.91		726,330.99	683,034.74		43,296.25		43,296.25	