



Clay County (Minn.):  
Independent School District  
No. 152 (Moorhead).

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Regular Meeting  
Board of Education  
January 9, 1962

1. Minutes of meeting of December 5 and December 22
2. Payment of claims
3. Opening of bids for sale of land.
4. High School Equivalence Certificate for Adolph Lyseng.
5. Approval of contract for Georgia Ann Saar, speech therapist, for 1962-63 school year. Salary - 2nd step (now \$4700)
6. Approval of the following at the monthly salary indicated (salaries as determined in June, 1961).

A. Secretaries-

1- LeVoyne Littlefield	\$350	Superintendent's Office
2- Judy Evernham	280	Superintendent's Office
3- JoAnne Sipe	295	Superintendent's Office
4- Cleo Miller	290	Sr. Hi. Principal Office- W. Bldg.
5- Vernes Jacobson	110	Sr. Hi. Principal Office- E. Bldg. (1/2)
6- Emma Beckman	305	South Junior High Principal Office
7- Helen Larson	280	North Junior High Principal Office
8- Dorothy Maynard	250	Elementary Librarian Office
9- Mrs. Owen Ostbye	230	Elementary Librarian Office
10- Lila Ordal	140	High school Library- part time
11- Sandra Geiszler	200	Washington Principal Office

B. Nurses

1- Gene James	\$630	Head nurse
2- Marlys Hofstrand	505	
3- Irma Smith	530	

C. Custodians

1- Arthur Arndt	\$385
2- Sander Bagne	425
3- Arvin Forness	385
4- Rudolph Gerner	385
5- Clark Hawkins	395
6- Juline Larson	365
7- Ewald Lotthammer	425
8- Oliver Romuld	365
9- Bert Rossum	425
10- Harold Smart	395
11- Erling Smith	365
12- George Van Vlissingen	425
13- Hardy Voxland	425
14- Ray Wedan	385
15- Lloyd Westrum	380
16- Robert C. Jacobson	375
17- Louise Arndt	150
18- Lillian Bagne	135

*Handwritten notes:*  
\$28,800 - 1/2 Comp. C.  
\$30,275 - Bondholders  
25,351 - Nemzick Real Estate  
CF 30709-12

*Handwritten note:*  
2500

19- Gladys Voxland 225

Custodians with special duties-

1- Fred Feltus	380
2- Gunnar Johnson	425
3- Eben Olson	425
4- Ray Kjonaas	205
5- Jesse Schuck	365
6- Bernard Selseth	405
7- Lee Taylor	255
8- Sigfred Swanson	365
9- Harold Fischer	325 (increase of \$15 beginning Jan. 1, 1962)

Fred Anderson (Chief Engineer) 595

D. Bus Drivers

1- Harvey Miller	\$180
2- Eben Olson	425
3- Elizabeth Olson	160
4- Lee Taylor	150

E. Cooks

1- Louise Arndt	\$1 an hour
2- Lillian Bagne	85
3- Blanche Bergland	200
4- Catherine Drury	210
5- Helen Fischer	165
6- Blanche Garner	150
7- Elfredia Lotthammer	225
8- Carrie Holmes	220
9- Mary Olson	145
10- Ivy Redfield	135
11- Invanelle Sebestle	150
12- Nellie Stockstad	\$5 a day
13- Lola Smart	\$5 a day
14- Gerda Sundrud	\$5 a day
15- Della Taylor	175
16- Myrtle Van Vlissingen	125
17- Myrtle Wedan	220
18- Woldahl, Montie	185
19- Maxine Hawkins	50

7. School Board Convention - January 15-17 - 12:30  
Leave here Sunday, January 14, return Wednesday January 17- reservation at St. Paul Hotel.

8. Report of testing program,

8.1A - *Delecia* - 2:30pm - 8 P.M.

9. All members of the Board: Coffee at Mr. Mork's house after meeting 910 - 12th Ave. South

10. Report on merit pay.

Regular Meeting  
Ind. School District #152  
Board of Education  
January 9, 1962

A & T Supply	11073	Mat used upkeep grounds	24.61
Acme Welding Supply	11074	Ind arts supplies, Oth exp of operation	81.41
Janice Alm	11075	Teacher travel & Trans	34.02
American Air Filter	11076	Janitor supplies	58.59
American Education Publications	11077	Gen inst supplies	75.50
Fredrick Anderson	11078	Oth exp of operation	11.55
Robert Asp	11079	25.531 Labor	27.20
Association Films, Inc.	11080	Film Rent	5.20
Aslesens	11081	25.532 Food	537.06
Arvid Benson	11082	Janitor supplies, Oth exp of operation, Home Ec supplies, Mat used rep furn & Equip, Audio Visual Aids, 55.843 Inst Furn & Eq.	46.30
Bergland Oil Company	11083	Fuel	3,120.69
Bergland Oil Company	11084	15.7222 Gasoline	35.23
Big Red Grocery	11085	25.532 Food	96.72
Marilyn Blake	11086	Secretarial salaries	41.06
Cities Service Station	11087	Gasoline, Oil, lub, & antifreeze, Rent	53.55
Donald Braniff	11088	25.531 Labor	12.00
Brodhead Garrett	11089	Ind arts dept supplies	63.16
Carls Appliance Company	11090	Fuel	9.75
Cass Clay Creamery	11091	25.532 Food	1,668.29
Coralie Christianson	11093	25.531 Labor	15.00
Mary Christianson	11094	Secretarial salaries	26.25
Civic Education Service	11095	Gen Inst Supplies	8.00
Colborn School Supply	11096	Mat used rep furn & Equip	307.93
Consumers Gas Co.	11097	Fuel	516.50
Contingent Fund	11098	Gen Admin Office Exp	10.00
Dakotah Paper Co.	11099	Gen Inst supplies	7.52
Center for Information on Am.	11092	Gen inst supplies	6.00
Dakota Plate Glass Co.	11100	Cont Exp rep bldg.	46.52
Daveau Music Company	11101	55.843 Inst Furn & Equip	396.00
Daveau Music Company	11102	Instrumental music	64.75
Demco Library Supply	11103	Library Supplies, 55.843 Inst Furn & Equip	329.44
Diercks Printing Co.	11104	25.538 Oth comm lunch program exp	46.50
Division of Supervised Study	11105	Film rent	75.88
Edward Don & Co.	11106	55.846 Cafe & Lunchroom equip	294.50
Dons Deep Rock Service	11107	Ind arts supplies	1.50
Dunham-Bush Inc.	11108	Mat used rep bldg.	12.40
Arthur Earhart	11109	Teacher Travel & Trans	21.35
Edling Electric	11110	Cont exp rep bldg.	435.92
The Education Digest	11111	Periodicals	5.00
Educators Book Club	11112	Secondary Textbooks	7.90
Epko Visual Center	11113	Audio Visual Aids, Cont exp rep furn & Equip	248.88
Eriks Grocery	11114	Home ec supplies	7.43
Mary Erickson	11115	Secretarial salaries	12.00
Fairmont Foods Co	11116	25.532 Food	2,012.27
Fargo Distributing Company	11117	Mat used rep furn & equip	373.50
Fargo Food & Equipment Co.	11118	25.532 Food, 55.844 Eng & Janitors Equip	102.88
Fargo Paper Company	11119	Janitors supplies	96.60
Fargo Steel Products	11120	Ind arts supplies	148.25
Felton Telephone Exchange	11121	Telephone & Telegraph	12.75
Fertig Products	11122	Ind arts supplies	19.08
Finn Jacobson Company	11123	25.532 Food	405.20
O.P.Foss Lumber Company	11124	Ind arts dept supplies, Mat used rep bldg	64.53
Freeman Insurance	11125	Insurance	51.20



Gaffanays	11126	Cont exp rep furn & Equip	5.80
Gamble Robinson	11127	25.532 Food	351.89
Mal E. Garven	11128	55.842 Office Furn & Equip	652.95
Robert Gibb & Sons	11129	cont exp rep bldg	556.51
Grosz Studio	11130	Cont exp rep furn & equip	28.02
Ronald Guttormson	11131	Care of grounds	11.00
Hardware Inc.	11132	Cont exp rep bldg.	29.20
Carol Henne	11133	Secretarial salaries	30.00
Hollands Dry Cleaners	11134	Laundry & Dry cleaning	12.50
Holmum Bread Bakery	11135	25.532 Food	100.10
Mrs. Harry Hoppe	11136	25.532 Food	24.00
Horvick Electric Motor Co.	11137	Cont exp rep bldg.	31.12
Horvick Electric Motor Co.	11138	Cont exp rep furn & equip	13.15
House of Wood & Crafts	11139	Ind arts dept supplies	72.55
H. R. Huntting Company	11140	Library Books	246.29
Gene James	11141	Travel Pro Health	5.46
Joe's Far Mor Service	11142	Gasoline, Oil, lub & antifreeze	135.71
Johnson Oil Company	11143	Oth exp of operation, Gasoline	130.31
Kaye Jones	11144	Secretarial Salaries	30.75
Diane Johnk	11145	Secretarial Salaries	20.25
Sharon Johnson	11146	Secretarial Salaries	54.38
Kiefer Chevrolet Company	11147	Labor, Tires, tubes & batteries	8.50
A. C. Knatterud	11148	Teacher travel & Trans	6.30
Arlene Kraus	11149	Secretarial Salaries	60.30
Kuehls Meat Market	11150	25.532 Food	49.52
Lakeland Supply Company	11151	Gen inst supplies, Janitor supplies	465.75
Raymond Larson	11152	25.531 Labor	39.90
Leslie Paper	11153	Janitor supplies	66.75
Erling Linde	11154	Teacher travel & Trans	7.44
W. K. Lindquist	11155	Teacher travel & trans	7.84
Lystad & Redick, Inc.	11156	Oth exp of operation	100.00
McGraw Hill Book Company	11157	Oth exp of operation, Gen inst Supplies	59.13
George McArthur & Sons	11158	Phy Ed dept supplies	256.16
Leo Maattala	11159	Teacher travel & trans	39.03
Maplewood Book Bindery	11160	Library supplies	63.70
Matson Truck Stop	11161	Gasoline	26.86
Mattys Superette	11162	Home ec supplies, 25.532 Food	56.10
Lana Rae Melquist	11163	Secretarial salaries	22.13
Metro Sales Service	11164	Janitor supplies	485.00
Midway Electric Supply Co.	11165	Janitor supplies, Gen inst supplies, Mat used rep bldg.	270.79
Midwest Motor Express Inc.	11166	Janitor supplies	4.86
Miller Davis Company	11167	Gen Admin Office Exp	10.80
Minnesota Association for Mental	11168	Gen inst supplies	.50
Minneapolis-Honeywell Regulator	11169	Cont exp rep bldg.	152.64
Model Laundry & Cleaners	11170	Laundry & Dry Cleaners	9.28
Moorhead City Cab, Inc.	11171	Trans Contpri carriers	193.25
Moorhead Drug Company	11172	Gen inst supplies	1.23
Moorhead Fuel Company	11173	Fuel	2,971.46
Moorhead Plumbing & Heating	11174	Care of grounds	30.20
Moorhead Public Service Dept.	11175	Water, Power & light, Oth utility serv.	3,277.35
Violet Mortenson	11176	Teacher travel & trans	15.12
Mutual Service Casualty Ins.	11177	Transportation Insurance	13.94
Nat'l Biological Supply Co.	11178	Science supplies	7.69
National Biscuit Company	11179	25.532 Food	62.49
National Education Association	11180	Gen Admin Office exp	3.50
North Bridge Radiatøn	11181	Labor	12.50

Northern School Supply	11182	Audio Visual Aids, Gen inst supplies, Home ec supplies, art supplies, 55.833 Imp to bldgs	732.49
Northern States Power Co.	11183	Power & Light, Fuel, Driver ed supplies, science supplies	339.29
Northern States Power Co.	11184	Fuel, Science Supplies	1,008.04
Northwestern Supply Co.	11185	Janitor supplies	12.44
Paramount Theatrical Supplies	11186	Gen inst supplies	294.00
Park Laundry & Cleaners	11187	Laundry & Dry cleaning	21.10
Gary Radnietcki	11188	25.531 Labor	16.00
S.S. Randa General Store	11189	25.532 Food	16.73
Red River Hardware Co.	11190	Ind arts supplies, Janitor supplies, Cont exp rep furn & equip, Mat used rep furn & equip	199.65
Red River Hardware Inc.	11191	Ind arts supplies, Cont exp rep furn & equip	160.13
Red River Scene	11192	Publishing, Gen admin office exp	75.50
Red River Valley Coop Power	11193	Power & light	106.48
Refrigeration Service	11194	Cont exp rep furn & equip	8.44
Rager Electric Sup Company	11195	Mat used rep bldg	48.00
Ridleys Office Equipment Co.	11196	Cont exp rep furn & equip, Gen inst sup.	17.00
Rigel Refrigeration Service	11197	Cont exp rep furn & equip	40.99
Rott Keller Supply Co.	11198	Oth exp of operation	27.10
Village of Sabin	11199	Water, Oth utility service	25.00
St. Ansgars Hospital	11200	Exp pro health	105.00
St. Paul Book & Stationery Co.	11201	Gen admin office exp, Vocal Music, 55.843 Inst Furn & Equip	404.47
Sabin Potato Company	11202	25.532 Food	346.50
School Bus Transportation	11203	Oth exp dist owned trans	3.00
Sharon Schreder	11204	Secretarial salaries	36.00
Science Research Associates	11205	Oth inst supplies	6.45
Scott Foresman & Company	11206	Secondary Textbooks	31.33
Lucy Sheffield	11207	Elementary Teachers salaries	64.00
Sherwin Williams Company	11208	Cont exp rep Bldg	24.52
Sherwood Lumber & Fuel Company	11209	Cont exp rep bldg.	13.00
Silver Burdett Company	11210	Gen inst supplies	3.77
Simplex Time Recorder Co.	11211	Mat used rep bldg.	208.40
Singer Sewing Machine Company	11212	Mat used rep furn & equip	9.70
State of Minnesota-Documant Sect.	11213	Gen inst supplies	5.00
Steffens Office Equipment	11214	Cont exp rep furn & equip	15.50
Stein Paint & Chemical	11215	Janitor supplies, cont exp rep bldg, Mat used rep bldg.	97.61
Stenerson Brothers Lumber	11216	Ind Arts dept supplies	72.12
Stevens Sewing Center	11217	Home ec supplies	11.35
Sturdevants Auto Parts	11218	Mat used rep furn & equip, Tires, tubes & batteries, Oth exp of operation, Oth bus supplies	55.99
M. J. Sullivan	11219	25.532 Food	140.01
Justin W. Swenson	11220	Travel Gen admin, Oth fixed charges	36.14
Teds Super Valu	11221	Science supplies	1.75
Twin City Hardwood Lumber	11222	Ind arts supplies, 55.843 Inst Furn & equip	554.20
Twin City Meat Market	11223	25.532 Food	240.79
Towel Fund	11224	Oth exp of inst, Rent, 25.531 Labor	281.00
United Electric Service	11225	Repair parts	1.26
R. E. Utke	11226	Teacher travel & trans	6.30
United Fresh Fruit & Veg. Assoc.	11227	Exp pro health	2.50
U.S. Postmaster	11228	Oth fixed charges	2.00
Agricultural Book Store	11229	Ag Dept supplies	11.25
University of Minnesota	11230	Film rent	44.43
University of Minnesota Press	11231	Gen inst supplies	5.59

Van Tassel Bros	11232	Janitor supplies	44.72
Vics Service	11233	Gasoline	19.95
Nels Vogel Inc.	11234	Vocal Music, Instrumental music	637.75
Webster Publishing Co.	11235	Gen inst supplies	28.37
Western Oil & Fuel	11236	Gasoline	38.64
Westinghouse Electric Supply	11237	Mat used rep bldg.	288.00
Orris A. Wibe	11238	Film Rent, Teacher travel & Trans	15.21
Wold Drug Co.	11239	Exp pro health	2.90
Wright Awning Company	11240	Cont exp rep furn & equip	71.85
Wyatts Store	11241	Janitor supplies, 25.532 Food	94.52
Audrey Yeager	11242	Secretarial salaries	48.75
Vernon Zimmerman	11243	Oth exp of inst	4.50
Coxs Bakery	11244	25.532 Food	610.74
Northwestern Bell Telephone	11245	Telephone & Telegraph	292.58
F. H. A.	11253	25.538 Oth Lunch exp.	33.20
Vernon Nolting	11254	Travel & trans teacher	8.25
			<hr/> 31,828.51

Mr. Ingve Swenson	65.822	New grounds	1,464.00
Mrs. Ruth Swenson Freese	65.822	New grounds	2,928.00
Mrs. Astrid Swenson Johnson	65.822	New grounds	2,928.00
Mrs. Elizabeth S. Gaston	65.822	New grounds	2,928.00
			<hr/> 10,248.00

Northwestern Natl Bank	11255	75.95 Interest on bonds	10,446.05
American Natl Bank	11250	75.93 Payment of Bonds, 75.95 Int on bonds	22,512.44
Northwestern Natl Bank of Mpls	11251	75.93 Payment of bonds, 75.95 Int on bonds	60,019.80
Northwestern Natl Bank of Mpls	11252	75.95 Interest on bonds	15,037.50
			<hr/> 108,015.79

<u>Bank Accounts</u>	
First National	261,069.11
American State	221,148.57
Auxiliary	11,119.52
School Supply	2,955.96
Contingent	94.37



Superintendent's Monthly Budget Report To The School Board

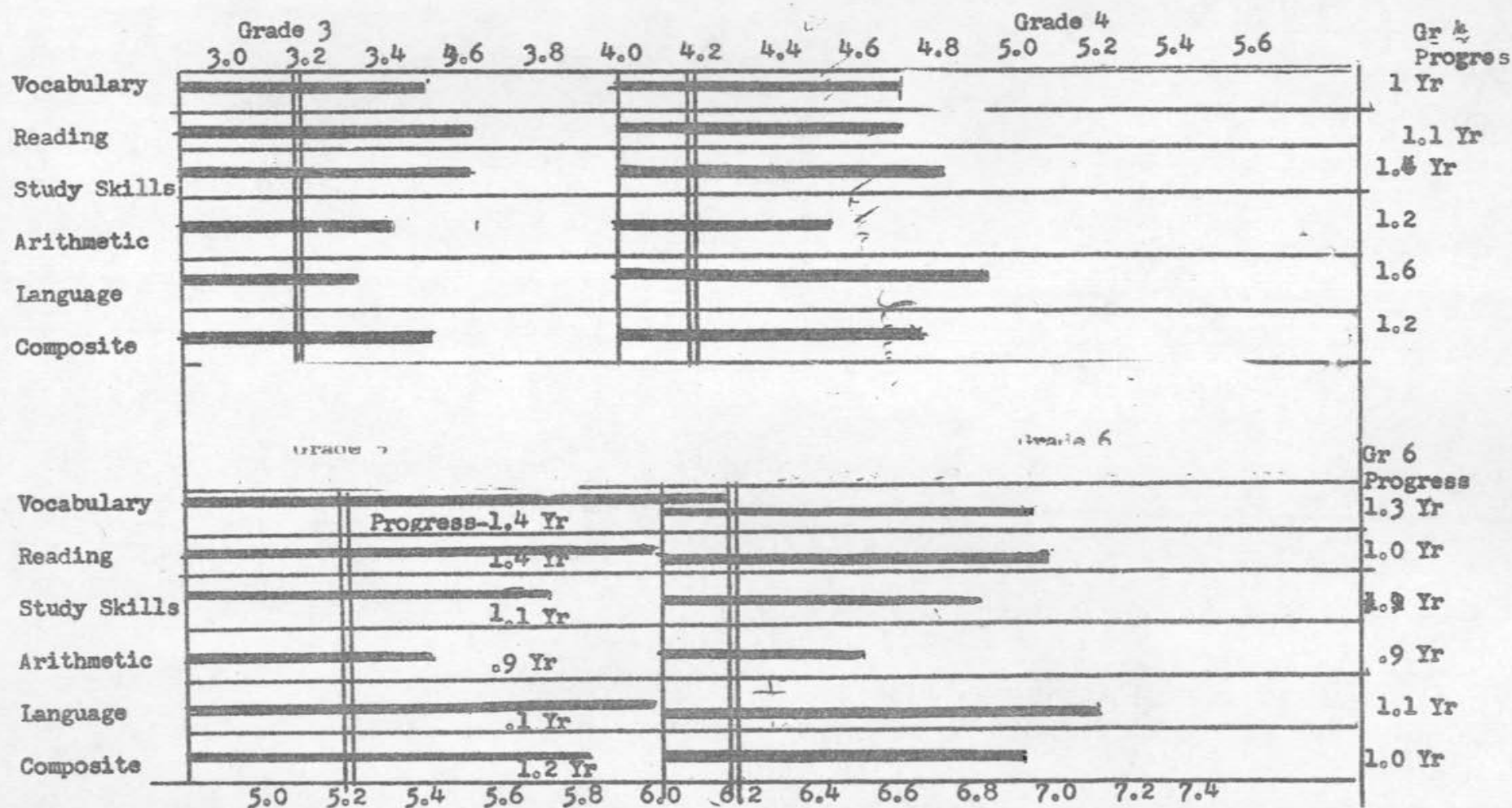
Actual Receipts and Disbursements to Date

Reconcilment of Funds

Funds	Clerk's Balance Beginning Of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfer	Transfer To Other Funds	Clerk's Balance End of Period	Out- Standing Orders	Treasurer's Balance Cash	End of Period Investments
1. General	240,602.87	1,022,955.28		1,263,558.15	949,918.46		313,639.69		313,639.69	
2. Comm. School Lunch	455.64	49,969.92		50,425.56	43,944.31		6,481.25		6,481.25	
3. Defense Fund	7,660.24	209.65		7,869.89	7,368.22		501.67		501.67	
4. Capital Outlay	-3,783.94	12,605.60		8,821.66	57,545.46		-48,723.80		-48,723.80	
5. Bldg. Fund	22,754.81	49.75		22,804.56	30,632.47		-7,827.91		-7,827.91	
6. Debt. Red. Dist. #2	70,605.80	30,973.35		101,579.15	34,999.86		66,579.29		66,579.29	
7. Debt Red. Dist. #152	130,260.71	56,053.88		186,314.59	63,749.04		122,565.55		122,565.55	
8. Debt Red. Dist. New	26,876.87	27,608.62		54,485.49	25,483.55		29,001.94		29,001.94	
Total	495,433.00	1,200,426.05		1,695,859.05	1,213,641.37		482,217.68		482,217.68	



Results of Testing Program, Elementary Grades, October, 1962, District 152 \*



\*Figures are medians of results from the 9 elementary schools.

Regular Meeting  
Board of Education  
February 6, 1962

1. Minutes for meetings of January 9 and 23, 1962.
2. Payment of claims
3. Letter from Trinity Lutheran Church.
4. High School Equivalence Certificate for Vona Littler.
5. Report on curriculum in senior high school.
6. Tax sheltered annuities.
7. Junior High Band Concert, February 12, South Junior High. 8 PM
8. Salary Policies.
9. Administrative salaries-
  - Junior High principals- \$9500, \$9700 (10 months)
  - Senior High principal - \$10,750 (11 months)
  - Assistant Superintendent - \$11,200 (12 months including Christmas and Easter vacation)
  - Superintendent - \$15,400 (12 months including Christmas and Easter vacation)

**PROGRAM OF STUDIES, Moorhead Senior High School, 1962-3**

**SOPHOMORES (Grade 10)**

English 10 (Required)  
American History (Required)  
Biology (Required)  
Health & Physical Educ. (Required)

**Electives:**

Geometry  
Latin II  
French I  
German I  
Spanish I  
Metalwork  
Woodwork I  
Home Economics IV  
Typing  
Band  
Orchestra  
Chorus  
Agriculture I  
Agriculture II

**JUNIORS (Grade 11)**

English 11 (Required)  
World History  
(Required)

**Electives:**

Chemistry 4-81  
Physics 3-71  
Applied Science 2-54  
French I 1-27  
German I 3-67  
Spanish I 2-53  
French II  
German II  
Spanish II  
Typing 7-235  
Bookkeeping 5-137  
Business Principles 2-57  
and Commercial Law  
Shorthand I 3-77  
Consumers Math 3-79  
Chorus  
Band  
Orchestra  
Journalism 1-25  
Speech 7-151  
Art 3-54  
Geometry 6-152  
Higher Algebra 3-78  
Woodwork I 3-43  
Woodwork II 2-27  
Metalwork 2-26  
Mechanical Drawing 2-33  
Home Economics IV 3-49  
Home Economics V 2-30  
Agriculture I 1-14  
Agriculture II  
Agriculture III-IV 1-6

**SENIORS (Grade 12)**

English 12 (Required)  
Social Science  
(Required)

**Electives:**

Chemistry  
Physics  
Applied Science  
French II  
German II 2-42  
Spanish II 1-20  
French III  
German III 6  
Spanish III  
Typing  
Shorthand II 2-29  
Co-operative Education 1-13  
Clerical Office Practice 3-50  
Business Principles  
and Commercial Law  
Consumers Mathematics  
Bookkeeping  
Geometry  
Higher Algebra  
Trigonometry and  
Solid Geometry 2-37  
Chorus  
Band  
Orchestra  
Woodwork I  
Woodwork II  
Metalwork  
Mechanical Drawing  
Speech  
Agriculture I  
Agriculture II  
Agriculture III-IV  
Art  
Home Economics IV  
Home Economics V  
Journalism

**NOTE:**

Mathematics and Science requirement: "Effective with the school year 1962-63 a minimum of a one-credit course each in the fields of mathematics and science is required in senior high schools for graduation" - Minn. State Dept. of Education.

Law and business principles will be offered as two separate semester courses, each granting a half a credit.

Co-operative education: For senior desiring to attend school half-days and to work half-days. This program, open to a limited number of seniors, is approved and controlled by the State Department of Education. For further information, check with the guidance office or the principal's office.

Summer school: Typing, world history, social science 12, math, remedial social studies, and remedial English will be offered again this summer.

Salary Policies, District 152, Moorhead, Minnesota, March 1962

1. Maximum credit for outside experience - 5 years.
2. Maximum credit for military experience - 2 years.
3. Maximum credit for both outside experience and military experience - 5 years.
4. An annual sick leave of 20 days per year is allowed. This is cumulative to 80 days.
5. Up to 7½ days permitted for illness, emergency, or death in the family.
6. Retirement at the age of 65 with the effective date being September 1.
7. Deduction for unexcused absences - 1/185 of annual salary per day.
8. Additional training for all teachers - 3 quarter credits or equivalent required every:
  - 3 years for teachers with no degree
  - 4 years for teachers with BA degree
  - 5 years for teachers with MA degree
9. The school year shall include a workshop of 2 days for all teachers and 1 additional day for all teachers new to the system and 175 days of classroom instruction. School will be in session on Veteran's Day, Lincoln's Birthday, Columbus Day and Washington's Birthday.
10. Salary adjustments will be made to include additional training obtained prior to September 1 of any given year. No adjustments will be made for extra training obtained after September 1.
11. Payments options- 9 or 12 payments.
12. Additional compensation for extra duties.
13. A mantoux test or chest X-ray will be required every year of all employees, teachers.
14. Retirement deduction will be made according to law.
15. All teachers must have valid teachers' certificates before they can be given paychecks.
16. All contracts shall be governed by the continuing contract law and other laws as passed by the legislature.
17. All contracts must be signed by April 1, 1962.
18. Extra Training Provisions- (a) The 5 year training status shall include at least half of the credits beyond the BA on the graduate level with a sufficient number of courses in the teachers teaching field. The program shall be approved by the Superintendent. (b) The Master's Degree program shall include a sufficient number of courses in the teaching field. This program should be approved by the Superintendent. (c) An additional \$175 shall be paid to a person with at least 30 graduate credits beyond the master's degree. This shall include a sufficient number of courses in the teachers' teaching field. This program shall be approved by the Superintendent.
19. Maternity Leave for Teachers - The board of education shall grant a maternity leave to any teacher who makes a written application for one. Upon learning of her pregnancy the teacher shall notify the Superintendent of it, and within a reasonable time she shall submit her written application for such leave, if she desires it, or her written resignation, so that the school authorities may have sufficient advance notice to make appropriate arrangements. Her maternity leave shall commence at a date to be fixed to be approximately at the end of the third or fourth month of pregnancy, and shall continue until eight months after the birth of her child, but the Board may shorten or lengthen the period of such leave. The teacher shall receive no compensations during her maternity leave, but her continuing contract shall remain in effect and upon the termination of her leave, she shall resume her teaching duties, her position of the salary schedule shall not be prejudiced by such leave, except that she shall not receive credit for the period of her leave for such purpose.
20. Other leave of absence have been given for further study. These have been for one year without pay and without advancement on the salary schedule during the year of study. The person on leave may not necessarily obtain the identical assignment upon his return.



Salary Schedule, Moorhead, Minn, District 152  
As Adopted by the Board of Education  
January 23, 1962

Step	Years of Training Beyond High School					
	2 Years	3 Years	4 Years	5 Years	MA or MS	MA + 30 Hrs
0	3800	4100	4500	4850	5025	5200
1	3925	4225	4700	5050	5225	5400
2	4050	4350	4900	5250	5425	5600
3	4175	4475	5100	5450	5625	5800
4	4300	4600	5300	5650	5825	6000
5	4425	4725	5500	5850	6025	6200
6	4550	4850	5700	6050	6225	6400
7	4675	4975	5900	6250	6425	6600
8	4800	5100	6100	6450	6625	6800
9			6300	6650	6825	7000
10			6500	6850	7025	7200
11			6700	7050	7225	7400
12			6925	7275	7450	7625

Size of increments- 2 year- \$125  
3 Year- \$125  
4 Year, 5 Year, MA, & MA + 30- \$200 except  
the 12th increment of \$225.

The above schedule includes 175 days of classroom instruction,  
2 days of workshop for all teachers plus 1 day for new teachers.

Regular Meeting  
Board of Education  
Ind. School District #152  
February 6, 1962

Acem

Acme Welding Supply	11268	Ind Arts dept supplies, Oth exp of operation	54.27
A & T Supply Inc.	11269	Mat used rep bldg	.75
Allyn & Bacon Inc.	11270	Gen inst supplies	3.52
American Education Public.	11271	Gen inst supplies	10.00
Fredrick O. Anderson	11272	Oth exp of aux. services	13.28
Arnies GE service	11273	Cont exp rep bldg	74.50
American Education Pub.	11274	Gen inst supplies	281.00
Aslesens Company	11275	25.532 Food	982.79
Charles A. Bennett Co.	11276	Ind arts Dept supplies	11.73
Arvid Benson	11277	Janitor Supplies, Mat used rep furn & equip, Mat used rep bldg, Phy ed dept supplies	10.56
Benton Review Publishing co	11278	Gen inst supplies	1.15
Bergland Oil Company	11279	Fuel	4,197.16
Bergland Oil Company	11280	Gasolina, Tires, tubes & batteries	36.45
Big Red Grocery	11281	25.532 Food	496.40
R. R. Bowker Company	11282	Library book Purchases	3.00
Brakkes Standard	11283	Oth expenses of operation, Oth exp of aux.	158.03
Donald Braniff	11284	25.531 Labor	13.50
Mrs. Ruth Bristol	11285	Travel by directors	49.90
Brodhead-Garrett Co.	11286	Ind arts dept supplies	37.50
Carnegie Library of Pittsburg	11287	Library book purchases	2.00
Chartwell House, Inc.	11288	Phy ed supplies	10.09
Coast to Coast Stores	11289	Mat used rep furn & Equip	7.31
Consumers Gas Service	11290	Fuel, Ind arts supplies, Home ec Supplies	38.18
Contingent Fund	11291	Oth exp of inst	10.00
Crane & Ordway Co.	11292	Mat used rep bldg.	64.49
Dacotah Paper Company	11293	Audio-Visual	18.15
Dakota Hardware Co.	11294	Mat used rep furn & equip, Mat used rep bldg.	56.98
Floyd H. Daly	11295	Travel by directors	56.00
Dance Record Center	11296	Phy ed supplies	9.95
Daveau Music Company	11297	Instrumental Music, Vocal Music	134.81
Daveau Music Company	11298	Cont exp rep furn & equip	100.00
Demco Library Supplies	11299	Library Supplies	635.01
Di-Acro Corporation	11300	Ind arts dept supplies	2.00
Diercks Printing Co.	11301	Gen inst supplies	27.50
Division of Supervised Study	11302	Film Rent	39.90
Doubleday & Company	11303	Periodicals	7.20
Edna Means Dramatic Service	11304	Gen inst supplies	46.94
Louise Eckhardt	11305	Teacher travel & trans	17.64
Edling Electirc	11306	Cont exp rep furn & equip	45.65
Epko Film Service Inc.	11307	Audio Visual Aids & Rec.	42.60
Educators Progress Service	11308	Science Supplies	6.25
Fairmont Foods Company	11309	25.532 Food	2,234.83
Fargo Radio Service	11310	44.245 Science Materials	22.00
Field Enterprises Education	11311	55.843 Inst Furn & Equip	117.99
Films and Slides	11312	Audio-visual aids & rec.	15.00
Mrs. Ole Finstad	11313	25.532 Food	15.82
James R. Flis	11314	Teacher travel & tran	12.60
Foreign Policy Association	11315	Periodicals	3.00
O. P. Foss Lumber Company	11316	Ind. arts supplies, Janitor supplies	18.60
Samuel French, Inc.	11317	Gen inst supplies	8.64
Funk & Wagnalls Company	11318	Secondary Textbooks	5.89

Gamble Robinson Company	11319	25.532 Food	698.69
Charles M. Gardner Co.	11320	Library Book Purchases	578.96
Gaylord Bros., Inc.	11321	Library Supplies	84.85
General Parts & Supply	11322	Cont exp rep furn & equip, Mat used rep furn & equip	14.25
Grosz Studio & Camera	11323	Cont exp rep furn & equip	28.02
Cadmus Books	11324	Library Book Purchases	14.28
C. A. Halmrast	11325	Travel by directors	36.90
Robert A. Hanson	11326	Travel by directors	32.97
Hardware Inc.	11327	Janitor supplies	78.23
Hobby House	11328	Science Supplies	2.50
Holsum Bread Bakery	11329	255532 Food	139.04
Harry Hoppe	11330	25.532 Food	40.80
H. R. Huntting Company	11331	Library Book Purchases	109.40
Mrs. Vivian Jacobson	11332	Gen Inst Supplies	8.16
Leo Johnson Furniture Co.	11333	Mat used rep furn & equip	.45
Johnson Oil Company	11334	Gasoline	48.22
Journal of Education	11335	Gen Inst Supplies	6.00
Keyboard Jr. Pub.	11336	Vocal Music	9.60
A. C. Knatterud	11337	Teacher Travel & trans	35.00
Kost Brothers Inc.	11338	Care of grounds	90.00
Kuehls Market	11339	25.532 Food	50.11
John Lamb Coal Co.	11340	Fuel	3,116.51
John Leslie Paper Co.	11341	25.538 Oth Comm Lunch pro exp	66.75
A. C. McClurg & Co.	11342	Library Books Purchases	2,336.50
Leo Maattala	11343	Teacher travel & trans	33.32
Mattys Superette	11344	Home Ec supplies, 25.532 Food	96.71
Midland Hospital Supply	11345	Oth exp of operation, 55.843 Inst furn & equip	75.50
Midwest Motor Express Inc.	11346	Janitor supplies	3.75
Cleo Miller	11347	secretarial salaries	12.00
Minneapolis Honeywell Regul.	11348	Cont exp rep furn & equip	95.01
Minnesota Woodworkers Supply	11349	Ind arts supplies	32.83
Edith Moll	11350	Spec. ed. Supplies	25508
Model Laundry & Cleaners	11351	Laundry & Dry cleaners	14.91
Monarch Book Co.	11352	Library Book Purchases	59.18
Moorhead Drug Co.	11353	Gen inst supplies	15.98
Moorhead Public Service	11354	Water, Power & light, Oth utility service	2,934.33
Moorhead, State College	11355	Rent	150.00
Moorhead S.C. Act. Fund	11356q	Rent	225.00
Jos. M. Mork	11357	Travel Gen Admin	73.70
Howard Murray	11358	Film rent	6.34
Mutual Aids	11359	Gen inst supplies	5.08
Myers Septic Tank Service	11360	Oth exp of operation	60.00
National Biological Supply	11361	Science Supplies	6.81
National Biscuit Co.	11362	25.532 Food	60.59
National Cash Register	11363	Oth exp of Gen admin	76.25
National Chemsearch Corp.	11364	Fuel	989.58
National Education Assoc.	11365	Oth inst supplies	10.55
National Safety Council	11366	Home ec supplies	4.50
Northern States Power Co.	11367	Fuel, Oth utility Serv., Ind arts supplies, Science supplies	1,782.90
Neubarths	11368	Cont exp rep furn & equip	5.00
Northern School Supply	11369	Ind arts supplies, Gen Inst supplies, art supplies, Cont exp rep furn & equip, Oth exp of operation, 55.833 Imp. to bldgs.	403.15
Northwestern Bell	11370	Telephone & Telegraph	309.04



Robert Peterson, Jr.	11371	Travel by directors	39.75
Pitney Bowes, Inc.	11372	Cont exp rep furn & equip	15.00
Vincent Pulicicchio	11373	Teacher travel & trans	8.96
Pierce Company	11374	Bus Ed supplies, Cont exp rep furn & equip	58.20
Railway Express Agency	11375	Oth inst supplies	3.26
Rand McNally & Co.	11376	55.843 Inst furn & equip	20.54
Readers Digest Services, Inc	11377	Gen Inst Supplies	8.55
Recreational Math Magazine	11378	Secondary textbooks	3.00
Red River Hardware	11379	Ind arts supplies, Janitor supplies, Phy ed supplies, 55.843 Inst furn & equip	104.07
Red River Scene	11380	Publishing, Audio-visual Aids & rec.	54.50
Red River Valley Coop	11381	Power & Light	100.32
Ridleys Office Equipment	11382	Cont exp rep furn & equip	19.25
Saetre, Saetre & McLarnan	11383	Publishing	78.00
St. Ansgar Hospital	11384	Oth exp of operation	3.00
St. Paul Book & Stationery	11385	Gen inst supplies, Mat used rep furn & equip, Audio visual aids & rec.	130.26
Sax arts & Crafts	11386	Ind arts depts supplies	50.98
Henry Schroeder	11387	Travel by directors	48.85
Science Research Assoc.	11388	Gen inst supplies, Oth inst supplies	13.74
Scholastic Magazines	11389	Periodicals	1.50
Sears, Roebuck & Co.	11390	Audio-visual aids	6.22
Lucy M. Sheffield	11391	Elem teachers salaries	44.00
Sico Manufacturing	11392	55.846 Cafe & Lunchroom Equip	1,200.00
Simplex Time Recorder	11393	Cont Exp rep furn & equip	12.25
Smith, Inc.	11394	Repair parts	26.05
Irma B. Smith	11395	Travel pro health	31.65
Sportland, Inc.	11396	Phy ed supplies	82.25
State of Minn.-Boiler Insp.	11397	Oth exp of operation	25.00
Steffens Office Equipment	11398	Gen Inst supplies	48.50
Stein Paint & Chemical	11399	Janitor supplies	369.59
Stevens Sewing Center	11400	Ind arts supplies, Home ec supplies, Laundry	41.93
Sturdevants Auto Parts	11401	Repair Parts	12.89
M. J. Sullivan	11402	25.532 Food	298.20
Justin W. Swenson	11403	Travel for gen admin	52.80
Towel Fund	11404	Teacher travel & Tans	260.00
Town & Country Flowers	11405	Gen inst supplies	7.90
Tribune Printing co	11406	55.843 Inst furn & equip	129.00
Twin City Hardwood Lumber	11407	Ind arts supplies	102.19
Twin City Meat Market	11408	25.532 Food	1,015.03
United Electric Service	11409	Repair parts	1.26
U. S. Post Office	11410	Oth exp of inst	75.00
U. S. Post Office	11411	Oth exp of inst	15.00
University of Minnesota	11412	Film Rent	22.06
University of Minnesota	11413	Film Rent	1.00
R. E. Utke	11414	Teacher travel & trans	6.30
Viking Company	11415	55.843 Inst furn & equip	100.05
Nels Vogel Ins.	11416	Inst Music, Cont exp rep furn & equip, 55.843 Inst furn & equip	287.10
W. W. Wallwork	11417	Repair parts	6.38
Ward Transfer	11418	25.532 Food	186.49
Orris A. Wibe	11419	Film Rent	6.72
Warp Publishing Co.	11420	Vocal Music	58.56
Welch Scientific Company	11421	44.245 Science Materials	46.88
Western Oil & Fuel Co.	11422	Gasoline	48.35
Westinghouse Electric Sup.	11423	Mat used rep bldg, Janitor supplies	53.84
Wetch Chemical Co.	11424	Ind arts supplies	64.00



Wetmore Declamation Bureau	11425	Gen Inst Supplies	7.16
H. W. Wilson Co.	11426	Periodicals, Library supplies	209.10
Robert Asp	11427	25.532 Labor	30.70
American Mat Corp.	11428	55.844 Eng & Janitors equip	86.72
Cass Clay Creamery	11429	25.532 Food	1,673.80
Freeman Insurance	11430	Insurance	72.40
Horvick Electric Motor Co.	11431	Mat used rep bldg, Cont exp rep bldg	31.15
Lakeland Supply Company	11432	Janitor supplies	37.00
Metro Sales Service	11433	Janitor supplies	335.75
Gordon Rustad	11434	Teacher travel & Trans	62.00
Raymond Larson	11435	25.531 Labor	48.80
Farmers Home Grocery	11436	Home ed supplies	77.77
Twin city Hardwood Lumber	11437	Ind arts supplies	141.44
Council for Basic Education	11438	Gen admin office exp	3.50
Bertha J. Rustvold	11439	Teacher travel & Trans	29.75
Cities service Station	11440	Gasoline, Other bus supplies, Rent	52.38

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33,867.38

Bank accounts

First National Bank	242,196.71
American State Bank	210,427.31
Auxiliary	11,738.11
School Supply	3,382.03
Contingent	94.37

# Superintendent's Monthly Budget Report to the School Board

## Actual Receipts and Disbursements to Date

### Reconcilment of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer to Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investments
1. General	240,602.87	1,306,198.11		1,546,800.98	1,142,667.30		404,133.68		404,133.68	
2. Comm. School Lunch	455.64	57,671.19		58,126.83	53,820.60		4,306.23		4,306.23	
3. Defense Fund	7,660.24	3,525.92		11,186.16	7,368.22		3,817.94		3,817.94	
4. Capital Outlay	-3,783.94	12,605.60		8,821.66	60,510.57		-51,688.91		-51,688.91	
5. Bldg. Fund	22,754.81	49.75		22,804.56	40,880.47		-18,075.91		-18,075.91	
6. Debt Red. Dist. #2	70,605.80	30,973.35		101,579.15	34,999.86		66,579.29		66,579.29	
7. Debt Red. Dist #152	130,260.71	56,053.88		186,314.59	146,281.28		40,033.31		40,033.31	
8. Debt Red. New	26,876.87	27,608.62		54,485.49	50,967.10		3,518.39		3,518.39	
Total	495,433.00	1,494,686.42		1,990,119.42	1,537,495.40		452,624.02		452,624.02	

Mar. 6, 1962

Regular Meeting  
Board of Education  
Ind. School District #152  
Moorhead, Minnesota

- 1.. Minutes of meeting of February 6, 1962
2. Payment of claims.
3. Resignations
  - a. Mrs. Ardis Rafteseth - Edison, Grade 5
4. Retirement
  - a. Thomas Kloster, Principal, South Junior High
  - b. Mrs. Ethel Ahlberg, Grade 1, Washington
  - c. Mrs. Rachel Reynolds, Grade 3, Lincoln
  - d. Mrs. Evelyn Hegland, Grade 3-4, Hopkins
  - e. Mrs. Emma Beckman, Secretary, South Junior High
5. Approval of contracts
  - a. James Ellingson, Elementary, <sup>Edison</sup> salary - \$4500.00
6. High School Equivalence Certificate for Theodore Butenhoff.
7. Bids for sodding North Junior High and Washington School ✓
8. Call for bids for 3/4 ton pickup. Fleet type - 6 cy. -

<sup>1953</sup>  
Centeach Park Board - tennis court.

Regular Meeting  
Board of Education  
Independent School District #152  
March 6, 1962

Acme Welding Supply	11452	Ind Arts Dept Supplies	16.46
American Book Company	11453	Gen inst supplies	22.63
Aslesens Company	11454	Food 25.532	667.69
Baldwins	11455	Ag dept supplies; Vocal music	6.80
Arvid Benson	11456	Audio visual aids; phy ed dept supplies	6.55
Bergland Oil Co.	11457	Gasoline	33.74
Bergseth Bros. Co., Inc.	11458	Food 25.532	36.75
Walter S. Booth & Son	11459	Exp in pro of health	91.40
Boustead Electric	114 60	Cont exp repair furn & equip.	27.00
Donald Braniff	11461	Labor 25.531	15.00
Donald Braniff	11462	Teacher travel & trans	6.30
Brodhead Garrett Co.	11463	Ind arts dept supplies	44.60
Dr. Walter Brown	11464	Oth exp of inst	45.00
Burgess Publishing Company	11465	Secondary textbooks	1.89
Carl's Appliance Co.	11466	Fuel	29.25
Cass Clay Creamery Inc.	11467	Food 25.532	2,019.64
Consumers Gas	11468	Fuel	35.82
Cox's Bakery	11469	Food 25.532	366.42
Crane & Ordway Co.	11470	Mat used rep bldg; Imp to bldg 55.833	1,255.13
Daveau Music Co.	11471	Phy ed dept supplies	1.79
Distributive Education Dept	11472	Secondary textbooks	2.50
Division of Supervised Study	11473	Film rent	42.61
Edling Electric	11474	Cont exp rep furn; cont exp rep bldg; 55.833 imp to bldg; Oth exp of inst	344.95
Eldridge Publishing Co.	11475	Gen inst supplies	3.84
Emerson Standard Service	11476	Oth exp of operation	103.43
Encyclopaedia Britannica Films	11477	Audio visual aids & rec	6.10
Fairmont Foods Company	11478	25.532 food	2,518.49
Fargo Foundry Co.	11479	Mat used rep furn & equip; Ind arts dept	60.72
Farmers Union Oil Co.	11480	Gasoline	39.38
Fevig Insurance Agency	11481	Insurance	5,280.81
Finn Jacobsen Co.	11482	25.532 food	405.21
J. R. Flis	11483	Teacher travel & trans	4.35
O. P. Foss Lumber Co.	11484	Mat used rep furn & equip	1.08
Gaffaney's	11485	Library supplies; Cont exp rep furn & equip	19.00
Gamble Robinson Co.	11486	25.532 food	789.80
Charles M. Gardner Co.	11487	Library books	17.67
General Biological Supply House	11488	Science supplies	10.20
Robert Gibb & Sons, Inc.	11489	Oth exp of operation	26.13
Grosz Studio and Camera Store	11490	Oth supplies of operation	15.00
Harcourt, Brace & World Inc.	11491	Gen inst supplies	44.54
Hardware Inc.	11492	Oth exp of operation	14.27
Hillstrom Auto Electric	11493	Parts	16.92
Ed Hohnadel	11494	Oth exp of operation	15.00
Roberta Hildebrand	11495	Labor	10.00
Hi-Lo Recording Studio	11496	Vocal music	3.50



Harry Hoppe	11497	25.532 food	64.80
Holsum Bread Bakery	11498	25.532 food	123.40
Ideal Pictures of Minnesota	11499	Film rent	2.60
Industrial Arts Supply Co.	11500	Ind arts dept supplies	7.65
International Business Machine	11501	55.842 Office furn & equip	155.00
International Film Foundation	11502	Film rent	10.00
Gene James	11503	Travel pro of health	11.34
Johnson Oil Co.	11504	Janitor supplies; Gasoline	65.32
Thomas Kloster	11505	55.843. Inst furn & equip	5.00
Kuehls Meat Market	11506	25.532 food	56.24
Francis Kukowski	11507	Care of grounds	10.00
Kiefer Chevrolet Co.	11508	Mat used rep furn & equip; repair parts	62.64
Kost Brothers	11509	Care of grounds	45.00
Raymond E. Larson	11510	25.531 labor	53.20
Lemberger Co.	11511	Science supplies	10.00
Erling H. Linde	11512	Teacher travel & trans	13.44
A. C. McClurg & Co.	11513	Library book purchases	253.35
McGraw Hill Book Co.	11514	Audio visual aids & rec.	6.04
Leo Maattala	11515	Teacher travel & Trans	50.12
Malvey Service	11516	Gasoline; oth exp of operation	40.33
Matson Service	11517	Gasoline	29.22
Matty's Superette	11518	Hone Ec dept supplies; 25.532 food	193.09
Metro Sales Service	11519	Janitor supplies	200.00
Midway Electric Supply Co.	11520	Janitor supplies	73.45
Model Laundry & Cleaners	11521	Laundry & dry cleaning	15.58
Minnesota Historical Society	11522	Library book purchases	3.37
Moorhead City Cab, Inc.	11523	Trans cont with priv carriers	191.90
Moorhead Fuel Co.	11524	Fuel	1,849.40
Moorhead Public Service Dept	11525	Water; power & light; Oth utility serv	3,426.06
Violet Mae Mortenson	11526	Teacher travel & trans	17.64
Jos. M. Mork	11527	Travel gen admin	27.50
National Assoc of Student Councils	11528	Oth inst supplies	40.00
National Honor Society	11529	Oth inst supplies	70.00
Neubarth's	11530	Bus ed dept supplies	11.50
Northwest Ceramic Supply	11531	Art dept supplies	75.00
Northern States Power Co.	11532	Power & light; fuel	1,899.03
Northwestern Bell Telephone	11533	Telephone & telegraph	320.77
Osco Drug	11534	Audio visual aids	2.46
Park Laundry and Cleaners	11535	Laundry & dry cleaning	24.63
Railway Express Agency	11536	Gen inst supplies	9.04
RN Publications	11537	Exp in pro of health	3.00
Raymond Motor Transportation	11538	25.532 Food	8.64
Red River Hardware	11539	Ind arts dept supplies; mat used rep furn & equip; Inst music	107.22
Red River Scene	11540	Publishing	69.00
Red River Valley Coop Power	11541	Power & light	130.24
Red Truck Line	11542	Oth exp of operation	65.85
James Regstad	11543	Teacher travel & trans	12.60
Rays Standard Service	11544	Ind arts dept supplies	1.60
Ridleys Office Equipment Co.	11545	Cont exp rep furn & equip	4.00
Rigel Refrigeration Service	11546	Mat used rep furn & equip	6.00
Berna Roholt	11547	Bus ed dept supplies	2.00

Village of Sabin	11548	Light & power; oth utility service	25.00
Schmitt Music Co.	11549	Instrumental Music	36.64
Tony Webestle	11550	Care of grounds	12.75
John Sexton & Co.	11551	25.538 Oth comm lunch pro exp	219.00
Lucy M. Sheffield	11552	Elem teachers salaries	172.00
Sherwin-Williams Co.	11553	Ind arts dept supplies	16.20
Sherwood Lumber & Fuel	11554	Oth supplies of operation; Mat used rep bldg.	7.50
Simplex Time recorder Co.	11555	Cont exp rep furn & equip	468.00
Skelly Oil Co.	11556	Fuel	2,931.60
Steffens Office Equipment	11557	Cont exp rep furn & equip; Bus ed dept	15.85
Stein Paint & Chemical	11558	Janitor supplies	45.20
Stenerson Bros Lumber Co.	11559	Mat used rep furn & equip	19.40
Stever's Sewing Center	11560	Home ec dept supplies	29.71
Sturdevant's Auto Parts	11561	Oth bus supplies	3.71
M. J. Sullivan	11562	25.532 Food	88.25
Justin V. Swenson	11563	Travel gen admin	307.00
Tandy Leather Co.	11564	Ind arts dept supplies	48.51
Lester Tollefson	11565	Gen Inst Supplies	1137
Martin Tonn	11566	Special Ed dept supplies	60.00
Towel Fund	11567	Ind arts dept	15.00
Twin City Hardwood Lumber Co.	11568	Ind arts dept supplies	47.33
Twin City Meat Market	11569	25.532 Food	651.22
University of Minnesota	11570	Film rent	2.00
University of Minnesota	11571	Oth inst supplies	773.20
Van Tassel Bros	11572	Janitor supplies	35.50
Vics Service	11573	Gasoline	68.78
Nels Vogel, Inc.	11574	Inst music; Cont exp rep furn & equip; Vocal music	460.76
J. Weston Walch Publisher	11575	Gen inst supplies	1.14
Ward Transfer	11576	25.532 Food	81.43
Westinghouse	11577	Janitor supplies	167.45
Orris A. Vibe	11578	Film rent	8.44
Wold Drug Co.	11579	Exp in pro of health	.90
H. W. Wilson Co.	11580	Library supplies	23.10
Veraan Zimmerman	11581	Bus ed dept supplies	3.75
Cities Service Station	11582	Gasoline, oil lub & antifreeze, rent	55.62
Contingent Fund	11583	Gen admin office exp	10.00
Doubleday & Company	11584	Library Book purchases	231.00
Epko	11585	Audio Visual aids & rec, cont exp rep furn & equip	57.95
Fargo Paper Company	11586	Oth exp of inst	26.00
Andrew Hermann	11587	Care of grounds	8.00
Leo Lumber Co.	11588	Mat used rep bldg	85.35
Violet Mortenson	11589	Teacher travel & Trans	100.00
National Biscuit Co.	11590	Food 25.532	78.63
Northern School Supply	11591	Mat used rep furn & equip; film rent; gen inst supplies; art dept supplies; cont exp rep furn & equip; audio visual aids & rec; phy ed dept supplies.	419.53

Science Research Assoc	11592	Oth inst supplies	23.00
Twin City Hardwood Lumber	11593	Ind arts dept supplies	109.19
University of Minnesota	11594	Film rent	19.93

Total	32,542.51
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First National Bank of Mpls	11595	Payment on bonds, interest on bonds	65,601.28
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**BANK BALANCES:**

First National Bank	\$224,889.29
American State Bank	91,932.39
School Supply	4,590.00
Contingent	94.37
Auxiliary	13,110.68

# Superintendent's Monthly Budget Report to the School Board

## Actual Receipts and Disbursements to Date

### Reconcilment of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investments
1. General	240,602.87	1306,438.11		1547,040.98	1312,224.97		234,816.01		234,816.01	
2. Comm. School Lunch	455.64	74,005.90		74,461.54	64,739.04		9,722.50		9,722.50	
3. Defense Fund	7,660.24	3,525.92		11,186.16	7,437.10		3,749.06		3,749.06	
4. Capital Outlay	-3,783.94	12,605.60		8,821.66	62,617.63		-53,795.97		-53,795.97	
5. Bldg. Fund	22,754.81	30,324.75		53,079.56	40,880.47		12,199.09		12,199.09	
6. Debt Red. Dist #2	70,605.80	30,973.35		101,579.15	34,999.86		66,579.29		66,579.29	
7. Debt Red. Dist #152	130,260.71	56,053.88		186,314.59	146,281.28		40,033.31		40,033.31	
8. Debt Red. New	26,876.87	27,608.62		54,485.49	50,967.10		3,518.39		3,518.39	
Total	495,433.00	1541,536.13		2036,969.13	1720,147.45		316,821.68		316,821.68	



Regular Meeting  
Board of Education  
Independent School District 152  
Moorhead, Minnesota

April 3, 1962

1. Minutes of meeting of March 6, 1962.
2. Payment of claims.
3. Bids for sodding
4. Bids for tennis courts
5. Bids for Pickup Truck.
6. Approval of contracts for the following new teachers.
  - a. Mrs. Lois Hess - elementary - \$5300
  - b. Rachel Schoberg, Faribault - \$4900 - secondary - German, junior high
  - c. Mrs. Ivedelle Bagne - Phy Ed & Eng - Senior High - \$5500
  - d. Ronald Steen - Science - Math - Senior High - \$5800 *570 training*
  - e. Mrs. Alice Carpenter - Business Education - Senior High - \$5500
  - f. James Noonan, Director of Elementary Education - \$9500 *1500 Fair School for his 7 yrs. American College adding*
  - g. Phyllis Hanson - Secretary, High School Principal *230 per mo.*
  - h. Mrs. Myrna Libra - Elementary - \$5400 *500 Elizabeth Beale - Elem. - 4700 Mrs. Laura Kahler 2 Elem. - 5500*
7. Recommend changes in extra - curricular schedule
  - a. Add \$100 for debate *50 per year*
  - b. Allot \$150 for FHA
  - c. Allot \$25 for each elementary safety patrol supervisor
  - d. Add \$100 for audio-visual supervision *400 to 500*
  - e. Add \$50 for general safety patrol supervisor & add \$50 for transportation *within city*
8. Approval of contracts as listed.
9. Resignations
  - a. Elizabeth Muman - Physical Education - South Junior High
  - b. Jaon Froh - Physical Education - North Junior High
  - c. Mrs. Betty Fieman - Edison - Grade 1
  - d. Mrs. Eleanor Cole - Riverside - Grade 3
  - e. Miss Maurine Keegan, now on leave, in Arizona
  - f. Mrs. Bernice Anderson, Remedial Reading
  - g. Mr. Ronald Olson - English - North Junior High
  - h. Mrs. Bernice Fossell, Park - Grade 2
  - i. Mrs. Cleo Miller - Secretary - Senior High Principal - effective April 3.
10. School Board Election
  - a. Tuesday, May 15, 1962
  - b. Hours (past years) 5:00 P.M. - 9:00 P.M. *8 AM to 9 PM.*
  - c. Polling places (last year)

Georgetown, North Junior High, Senior High - West Bldg, South Junior High, Sabin (7th Ave. South & 4th Ave. North - dividing lines) in Moorhead.

- d. Judges \$1 per hour.
- e. Terms expiring - Halmrast & Daly.
- f. Filing - not more than 30 days or less than 12 days before the election,  
Last day for filing - Thursday, May 3, 1962.

- 11. Resolution requesting warning signals at N.P.R.R. crossing in Dilworth. *Schuck*.
- 12. Application to have Richard Thomas Johnson excused from school attendance. He has completed the 9th grade.
- 13. School Officers' Meeting - Tuesday, April 10, at 7:45 P.M. at the Court House.
- 14. Meeting in Minneapolis - "Shall Public Funds be Used for the Support of Non Public Schools", - April 13, Calhoun Beach Hotel. *Friday, per S, Peterson, Hansen, & J. D. ea.*
- 15. Pictures of board members for school annual. Call Gillespie Studio for appointment during week of April 9 - 13.
- 16. Application for Phase V for Improvement of Instruction in Science, Math and Modern Foreign Languages.
- 17. Summer work and remodeling plans (Work). *West High - smoking, office space for new work by, Dark Room -*
- 18. Leave of absence - Marie Palar *- Wash Elem - Suite 103 - Ladies Rest Room - oil prints*
- 19. High School Equivalence Certificate - Diane Howard Hoaby.

# Extra Pay Activities, School District #152

Moorhead Public Schools  
1962-63

Activity	Allowance	Number of Positions
Elem Athletics (all year)	\$ 350.00	7
Athletic Director	550.00	1
Girls Athletics	100.00	6
<u>JUNIOR HIGH</u>		
Football & Basketball		4
Grade 9	250.00	8
Grade 8, Grade 7	200.00	2
Track	175.00	3
Track	150.00	3
Gymnastics, wrestling	150.00	1
Gymnastics (long term)	250.00	4
Golf and Tennis (fall & spring)	150.00	3
Intra-mural (fall & spring)	150.00	
<u>SENIOR HIGH</u>		
Basketball - A team	700.00	1
Basketball - B team	400.00	2
Football	775.00	1
Football Assistants	550.00	3
Gymnastics	200.00	1
Tennis, Golf	150.00	2
Intra-mural	150.00	2
Wrestling	450.00	1
Wrestling	300.00	1
Baseball	300.00	1
Baseball Assistant	150.00	1
Track	300.00	1
Track Assistant	175.00	1
Cross Country	200.00	1
Student Council	150.00	1
G.A.A.	150.00	1
Cheerleaders	150.00	1
Assistant Principals	600.00	2
Band (extra work)	600.00	1
Art Services	150.00	1
Visual Aids	500.00 <i>from 400</i>	1
Safety Patrol Supervision	250.00	1
Safety Patrol - Jr. High only	100.00	2
Pep Club	50.00	1
Speech Activities	400.00 <i>+ 100</i>	1
Speech Assistant & Debate	400.00, 250.00	2
Language Club	100.00	1
Foreign Students Adv.	150.00	1
Publications	400.00	1
Elem Music Coordinator & Chorus	300.00	1
Spelling Contest Supervisor	100.00	1
Transportation Allowances	200.00 & 100.00	
F.H.A.	150.00	



Regular Meeting  
Board of Education  
Independent School District #152  
March 6, 1962

Acme Welding Supply	11596	Ind Arts Dept Supplies	3.60
American Education Publications	11597	Gen Inst Supplies	14.50
American Air Filter	11598	Mat Used Rep Buildings	315.00
Mildred Anderson	11599	Teacher Travel & Trans	46.55
Robert Asp	11600	25.531 Labor	34.00
Aslesens	11610	25.532 Food	1,149.11
Baldwins	11611	Instrumental Music	3.30
Mrs. Paula Bauck	11612	Phy Ed Dept Supplies	1.00
Big Red Grocery	11613	25.532 Food	538.56
Arvid Benson	11614	Janitor supplies; phy ed dept supplies;	
		Mat Used Rep Bldg.	13.73
Donald Braniff	11615	25.531 Labor	15.75
Brodhead Garrett Co.	11616	Ind Arts Dept Supplies	7.20
Bergland Skelly Oil Co.	11617	Gasoline	54.58
Carls Appliance	11618	Fuel	19.50
Cass Clay Creamery Inc	11619	25.532 Food	2,078.35
Clay County Treasurer	11620	Other Fixed Charges	4,581.86
Lyle Clark Agency	11621	Insurance	3.03
Consumers Gas Company	11622	Fuel	36.04
Coxs Bakery	11623	25.532 Food	476.86
Colborn School Supply	11624	Gen Inst Supplies	5.55
Crane & Ordway Co.	11625	Mat Used Rep Bldg.	2.19
Charles Cummer	11626	Teacher Travel & Trans	38.55
Dacotah Paper Co.	11627	25.538 Oth Comm Lunch Pro Service	30.30
Daveau Music Company	11628	Instrumental Music; Vocal Music	127.48
University of Texas	11629	Secondary School Textbooks	6.00
Division of Supervised Study	11630	Film Rent	54.00
Doubleday & Company	11631	Library Book Purchases	16.20
Edling Electric	11632	Cont Exp Rep Bldg	41.00
Educators Progress Service	11633	Library Book Purchases	7.50
Encyclopaedia Britannica Films	11634	Film Rent	13.30
Fairmont Foods Company	11635	25.532 food	2,545.75
Fargo Foundry Company	11636	Ind arts dept supplies	31.59
Fargo Paper Company	11637	Gen Inst Supplies	6.90
Fargo Steel Products	11638	Ind Arts Dept Supplies	10.08
Fargo Tank Company	11639	Repair Parts, Labor	116.00
Farmers Union Oil Company	11640	Gasoline	47.21
Felton Telephone Exchange	11641	Telephone & Telegraph	13.25
The Fideler Company	11642	Elementary Textbooks	11.52
Finn Jacobson Company	11643	25.532 food	130.09
James R. Flis	11644	Teacher Travel & Transportation	79.65
Ed Fortin	11645	Teacher Travel & Transportation	5.40
Foss Lumber Company	11646	Mat Used Rep Furn & Equip; Art Dept.	
		Supplies; Ind Arts Dept. Home Ec	
		Dept Supplies	42.89
Foss & Company	11647	55.833 Improvements to Buildings	892.00
Foundation for Economic Education	11648	Secondary School Textbooks	2.00



Gaffaneys	11649	Cont Exp Rep Furn & Equip	4.50
General Biological Supply	11650	Science Supplies	19.43
Grosset & Dunlap & Harper Bros	11651	Library Book Purchases	57.85
Harcourt Brace & World Inc.	11652	Gen Inst Supplies	22.15
Hardware Inc.	11653	Mat Used Rep Bldg	23.66
Harry Hoppe	11654	25.532 Food	56.00
Horvick Electric Motor	11655	Mat Used Rep Bldg; Cont Exp Rep Bldg;	
		Cont Exp Rep Furn & Equip	73.05
Houghton Mifflin Company	11656	Gen Inst Supplies	4.26
R. R. Howell Company	11657	Mat Used Rep Bldg	8.60
H. R. Huntting Company	11658	Library Book Purchases	74.33
Industrial Arts Supply Co.	11659	Ind Arts Dept. Supplies	35.29
International Harvester Co.	11660	Parts	54.57
Interstate Printers & Pub.	11661	Gen Admin Office Exp	3.69
Gene James	11662	Travel In Pro Of Health	33.60
Joes Far-Mor Service	11663	Gasoline	95.52
Ray Johnson	11664	Teacher Travel & Transportation	39.56
Johnson Service Company	11665	Cont Exp Rep Furn & Equip	50.60
Indiana University	11666	Film Rent	16.20
Kost Brothers	11667	Care of Grounds	183.75
Kuehls Market	11668	25.532 Food	38.88
Lamb Coal Company	11669	Fuel	3,408.96
Raymond Larson	11670	25.531 Labor	62.40
Victor H. Leeby Company	11671	Mat Used Rep Bldg	10.00
Library Fines Account	11672	Library Book Purchases	62.00
Erling H. Linde	11673	Teacher Travel & Transportation	11.20
Lystad's Exterminators	11674	Oth Expense of Operation	100.00
A. C. McClurg & Company	11675	Library Book Purchases	745.81
Leo Maattala	11676	Teacher Travel & Trans; Secondary	
		School Textbooks	27.85
Martinson's Jewelry	11677	Cont Exp Rep Furn & Equip	6.50
Mathison Drafting Supply Co.	11678	Audio Visual Aids & Rec.	8.20
Matson Service Inc.	11679	Gasoline	27.31
Marson Service Inc.	11680	Gasoline	25.10
Mattys Superette	11681	Home Ec Dept Supplies	105.08
Charles E. Merrill Book,	11682	Elem School Textbooks	5.12
Midway Electric Supply	11683	Mat Used Rep Bldg; Janitor Supplies	280.13
Midwest Distributors	11684	Bus Ed Dept Supplies	16.11
Midwest Excavating Co.	11685	Care of Grounds	18.00
Cleo Miller	11686	Secretarial Salaries	6.00
Minneapolis Public Schools	11687	Phy Ed Dept Supplies	3.00
Model Laundry	11688	Laundry & Dry Cleaning	9.84
Edith Moll	11689	Special Ed Dept Supplies	11.69
Moorhead Linoleum Tile Co.	11690	Ind Arts Dept Supplies	13.10
Moorhead Public Service Dept.	11691	Water, Power & Lights; Oth Utility Serv	3,129.37
Mrs. Violet Mortenson	11692	Teacher Travel & Trans	10.08
Howard Murray	11693	Teacher Travel & Trans	203.29
National Biological Supply Co.	11694	Science Supplies	24.26
National Biscuit Company	11695	25.532 Food	81.56

Daryl E. Nichols	11696	Secondary School Textbooks	1.50
Vernon Nolting	11697	Teacher Travel & Trans	60.00
Northern States Power Co.	11698	Fuel; Science Supplies	1,592.11
Northwestern Bell Telephone	11699	Telephone & Telegraph	333.99
Olson Electronics	11700	Ind Arts Dept. Supplies	25.22
Oxford Book Company	11701	Secondary School Textbooks	27.29
Park Laundry & Cleaners	11702	Laundry & Dry Cleaning	7.47
Pierce Company	11703	Gen Admin Office Exp; Mat Used Rep	
		Furn & Equip; Bus Ed Dept Supplies	86.45
Prentice Hall Inc.	11704	Gen Admin Office Exp	13.36
Red River Hardware Co.	11705	Ind Arts Dept Supplies	132.83
Red River Scene	11706	Publishing	53.50
Red River Valley Coop Power	11707	Power & Lights	102.96
Ridleys Office Equipment Co.	11708	Cont Exp Rep Furn & Equip; Bus Ed	
		Dept. Supplies	8.20
Gordon Rustad	11709	Teacher Travel & Trans	22.05
Village of Sabin	11710	Water; Other Utility Service	50.00
Saetre, Saetre & McLarnan	11711	Legal Service	36.25
St. Paul Book & Stationery	11712	Audio Visual Aids & Rec.	70.48
Scott Foresman & Co.	11713	Secondary Textbooks	23.52
Lucy M. Sheffield	11714	Elementary Teachers Salaries	60.00
Sherwood Lumber & Fuel	11715	Cont Exp Rep Bldg.	136.00
Silver Burdett Company	11716	Vocal Music	7.35
Harry A. Simon & Sons	11717	Ind Arts Dept. Supplies	6.30
Singer Sewing Machine Company	11718	Home Ec Dept. Supplies	18.58
Skelly Oil Company	11719	Fuel	2,773.28
Edith Skogen	11720	Mat Used Rep Furn & Equip	3.83
Smith Inc.	11721	Repair Parts	15.00
Steffens Office Equipment	11722	Cont Exp Rep Furn & Equip	5.55
Stein Paint & Chemical	11723	Janitor Supplies; Cont Exp Rep Bldg	43.52
Stenerson Bros Lumber Co.	11724	Phy Ed Dept Supplies	4.25
Stevens Sewing Center	11725	Home Ec Dept Supplies; Cont Exp Rep	
		Furn & Equip	35.61
Sturdevant's Auto Parts	11726	Repair Parts	28.74
Successful Farming	11727	Vo Ag Dept Supplies	44.46
M. J. Sullivan	11728	25.532 Food	396.88
Sig Swanson	11729	Gasoline	4.20
Justin W. Swenson	11730	Travel for Gen Admin	53.40
Martin Tonn	11731	Special Ed Dept Supplies	30.00
Tandy Leather Company	11732	Ind Arts Dept Supplies	25.88
Twin City Hardwood Lumber	11733	Ind Arts Dept Supplies	36.46
Twin City Meat Market	11734	25.532 Food	1,161.12
Vics Service	11735	Gasoline	19.02
W. V. Wallwork, Inc.	11736	Oth Exp of Dist Own Trans	6.00
Ward Transfer Inc.	11737	25.532 Food	51.45
Wayne State University Press	11738	Oth Exp of Inst	1.07
Western Newspaper Union	11739	55.843 Inst Furn & Equip	605.00
Westinghouse Electric Supply	11740	Janitor Supplies; Mat Used Rep Bldg.	242.64
Orris A. Wibe	11741	Film Rent	10.84
H. W. Wilson Company	11742	Library Supplies	41.90

Wright Awning Company	11743	Phy Ed Dept Supplies	15.00
Vernon Zimmerman	11744	Oth Exp of Inst	9.75
Phyllis Hanson	11745	Secretarial Salaries	11.00
Vernon H. Opheim	11746	Teachers Travel & Trans	200.00
Robert Asp	11747	25.531 Labor	35.70

BANK BALANCES

First National Bank	10,947.81 (plus 100,000)
American State Bank	70,429.39 (plus 100,000)
Auxiliary	12,250.72
Contingent	94.37
School Supply	4,964.40

Total

31,763.33



# Superintendent's Monthly Budget Report to the School Board

## Actual Receipts and Disbursements to Date

### Reconcilment of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investment s
1. General	240,602.87	1,306,438.11		1,547,040.98	1,480,420.17		66,620.81		66,620.81	
2. Comm.School Lunch	455.64	85,104.73		85,560.37	75,993.77		9,566.60		9,566.60	
3. Defense Fund	7,660.24	3,525.92		11,186.16	7,437.10		3,749.06		3,749.06	
4. Capital Outlay	-3,783.94	12,605.60		8,821.66	64,109.73		-55,288.07		-55,288.07	
5. 5. Bldg, Fund	22,754.81	30,324.75		53,079.56	40,880.47		12,199.09		12,199.09	
6. Debt Red. Dist. #2	70,605.80	30,973.35		101,579.15	100,601.14		978.01		978.01	
7. Debt Red. Dist #152	130,260.71	560,053.88		186,314.59	146,281.28		40,033.31		40,033.31	
8. Debt Red. New	26,876.87	27,608.62		54,485.49	50,967.10		3,518.39		3,518.39	
Total	495,433.00	1,551,285.89		2,046,718.89	1,966,690.76		81,377.20		81,377.20	



Contracts to be approved for 1962-63			
*Summer work included Name	Base Salary	Extra-C Salary	Total Salary
Knatterud, Alden C.	11350.00		11350.00
Anderson, Mildred	6700.00	150.00	6850.00
Anderson, Roy W.	5100.00		5100.00
Asp, Bjarne M.	7225.00	400.00	7625.00
Bartz, Albert	7275.00	150.00	7425.00
Bauck, Paula B.	5700.00	250.00	5950.00
Blake, Shirley	5150.00	50.00	5200.00
Braniff, Donald	8150.00		8150.00
Buslee, Lauren C.	8050.00	1241.65*	9291.65
Buslee, Lydia	7275.00		7275.00
Flis, James R.	6500.00		6500.00
Gotta, James	6925.00	1350.00	8275.00
Green, Mildred	7450.00		7450.00
Grohnke, Daniel	6850.00	1,000.00	7850.00
Grund, Marcia	5400.00		5400.00
Hahn, Curtis	7275.00	150.00	7425.00
Heifort, James M.	6200.00	400.00	6600.00
Kaeding, Harry C.	7450.00		7450.00
Lenthe, Betty	5100.00	200.00	5300.00
Larson, Robert D.	6650.00		6650.00
Lindquist, Willard K.	6225.00	150.00	6375.00
Maattala, Leo	9933.33		9933.33
Nolan, Eleanor D.	6100.00		6100.00
Opheim, Vernon H.	6750.00	1075.00*	7825.00
Ortner, Henry C.	5700.00		5700.00
Pulicicchio, Vincent	7450.00	1241.65	8691.65
Rodenberg, Josepha	7275.00	100.00	7375.00
Roholt, Berna	6450.00		6450.00
Ronsberg, A. Marion	5900.00		5900.00
Rustad, Gordon	9719.42		9719.42
Rustvold, Bertha	6925.00	150.00	7075.00
Shuck, Harlan	6050.00		6050.00
Schwede, Walter	7275.00		7275.00
Seljevold, Philip J.	6050.00	550.00	6600.00
Stienstra, Clifford	6825.00	400.00	7175.00
Stoa, Marjorie	5700.00		5700.00
Strand, Hartvick	7275.00	1,550.00	8825.00
Sundahl, Juneth C.	6700.00		6700.00
Sunde, Lloyd	6825.00	350.00	7175.00
Thurn, Follard E.	6050.00		6050.00
Wibe, Orris A.	7025.00	500.00	7425.00
Wienhold, Virgil J.	6250.00		6250.00
Williamson, O. R.	7025.00	400.00	7425.00
Zimmerman, Vernon R.	6625.00		6625.00
Larson, Raymond	8150.00		8150.00
McLain, David	7050.00		7050.00
McAllister, Richard P.	7275.00		7275.00
Haugen, Marlys	7150.00		7150.00

\*summer work included

Utke, R. E.	10450.00		10450.00
Asp, Robert	7337.50		7337.50
Berger, Earl	5100.00		5100.00
Berggren, Myrtle	7450.00		7450.00
Camrud, Ivan	6300.00	400.00	6700.00
Costain, Adrie	6925.00		6925.00
Cummer, Charles	7025.00	300.00	7325.00
Farden, Alice	6700.00		6700.00
Grimsrud, Kenneth	7275.00		7275.00
Hansen, Wilmer G.	7275.00	450.00	7725.00
Hanson, Alma	6100.00		6100.00
Hanson, Anna	7275.00		7275.00
Hellem, Robert E.	6050.00	300.00	6350.00
Hicks, Beverly	7050.00		7050.00
Holland, Herman E.	5450.00	350.00	5800.00
Johnson, Halvor	7650.00		7650.00
Johnson, Robert O.	7450.00	100.00	7550.00
Klusmann, Jerry Lou	5300.00		5300.00
Linde, Erling	7450.00	1241.65*	8691.65
Lund, Alvin E.	6300.00	950.00	7250.00
Melby, Carole	5100.00		5100.00
Nolting, Vernon L.	6425.00	450.00	6875.00
Schueler, Helen	5700.00		5700.00
Sorlien, Leon C.	6625.00		6625.00
Tomlinson, Darrel	5100.00	625.00	5725.00
Williams, Franklin	5625.00		5625.00
Aasen, Charles T.	5700.00	500.00	6200.00
Belgum, Joel	7225.00		7225.00
Carlson, Beverly	5700.00		5700.00
Carlson, Carl T.	6250.00		6250.00
Christiansen, Bertha	5900.00		5900.00
Dahlquist, Donald	5450.00		5450.00
Erickson, Merlen R.	6625.00		6625.00
Fortin Edward	6450.00	700.00	7150.00
Granrud, Elmer T.	6850.00		6850.00
Hovdestad, Russell L.	5300.00		5300.00
Iverson, Harlow	5900.00	450.00	6350.00
Johnson, Ray A.	7450.00	300.00	7750.00
Larson, Ida Marie	6925.00		6925.00
Malmen, Leona	6700.00		6700.00
Melheim, Frank	7275.00		7275.00
Monson, Christie	6250.00		6250.00
Morgan, Gerald	6650.00	425.00	7075.00
O'Connor, Ellen	6925.00		6925.00
Pierce, Willard C.	7450.00	300.00	7750.00
Pitmon, Eunice	6825.00		6825.00
Possehl, Dewey R.	6825.00	1137.50*	7962.50
Salter, Dorothy D.	7275.00	100.00	7375.00
Sellent, Edward	7275.00		7275.00

\*Includes summer work

Strandjord, Rolf	7275.00	550.00	7825.00
Taylor, Florence	6925.00		6925.00
Halin, Elvda	5700.00		5700.00
Murray, Howard	7525.00	350.00	7875.00
Adams, Joyce	4975.00		4975.00
Alm, Janice	4900.00	100.00	5000.00
Anderson, Jean	5500.00		5500.00
Bakkum, Florence	5400.00		5400.00
Bale, Serine	6925.00		6925.00
Burchill, Alice	6925.00		6925.00
Buslee, Olga	6300.00		6300.00
Colliton, Kathryn	6100.00		6100.00
Eckhardt, Louise J.	5050.00		5050.00
Erickson, Marion	4975.00		4975.00
Felde, Eva B.	6500.00		6500.00
Fuhrken, Genevieve	5700.00		5700.00
Gassmann, Frances	5700.00		5700.00
Granlund, William Curtis	5700.00		5700.00
Johnson, Esther	5700.00		5700.00
Kochmann, Mary	4700.00		4700.00
Mickelson, Margaret	6700.00		6700.00
Mondry, Bertha	6700.00		6700.00
Regan, Leo	6100.00		6100.00
Sather, Bernice	6700.00		6700.00
Serrin, Barbara	5900.00		5900.00
Suppes, Ruth	5600.00		5600.00
Volker, Ina	5700.00		5700.00
Swenson, Ruth	5500.00		5500.00
Tollefson, Lester	7250.00		7250.00
Ellis, Mary Ann	5100.00		5100.00
Samson, Ella H.	6700.00		6700.00
Johnson, Lulu	7700.00		7700.00
Egge, Clara	6925.00		6925.00
Scott, Leveta	6325.00		6325.00
Acker, Amy	4800.00		4800.00
Bandy, D. Gerald	6250.00	350.00	6600.00
Lillibridge, Alvina	5900.00	100.00	6000.00
O'Day, Viola	6300.00		6300.00
Oss, Hazel	4800.00		4800.00
Turnblad, E. Katherine	6500.00		6500.00
Rustvold, Anna C.	5225.00		5225.00
Masterson, Gladys	4800.00		4800.00
Oliphant, Helen	5100.00		5100.00



Olson, Robert E.	5500.00	350.00	5850.00
Skunes, Klara	6925.00		6925.00
Torson, Grace	6700.00		6700.00
Skogen, Edith	7675.00		7675.00
Anderson, Marjorie (Robert)	4550.00		4550.00
Carey, Dorothy	5700.00		5700.00
Clairmont, Hazel	4800.00		4800.00
DeKrey, Betty	6925.00		6925.00
Fossay, Catherine	4800.00		4800.00
Gerber, Thelma	6100.00		6100.00
Hegg, Jane	5600.00		5600.00
Jacobson, Vivian	5100.00		5100.00
Korsmo, Florence M.	6300.00		6300.00
Olson, Tina	6700.00		6700.00
Ostlie, John	5500.00	350.00	5850.00
Pederson, Gertrude	6700.00		6700.00
Reierson, Ila L.	5700.00		5700.00
Rude, Carol A.	5500.00		5500.00
Satrom, Irene	7275.00		7275.00
Sporleder, Dell	6100.00	100.00	6200.00
Voth, Maty	6700.00		6700.00
Felde, Norman	7875.00	350.00	8225.00
Anderson, Marjorie (Vincent)	5900.00		5900.00
Anderson, Hazel	6700.00		6700.00
Kvilvang, Leola	4800.00		4800.00
Mattson, E. Laurene	5100.00	100.00	5200.00
Stoutenburg, Lois	5900.00		5900.00
Larson, Gladys M.	7525.00		7525.00
Austin, Jessie	4850.00		4850.00
Crow, Helen	6250.00	100.00	6350.00
Fankhanel, Pearl E.	6925.00		6925.00
Gronfor, Clemence L.	6500.00		6500.00
Iverson, Donald P.	5900.00	350.00	6250.00
Jacobs, Marilla	4800.00		4800.00
Janzen, Daisy V.	4800.00		4800.00
Johnson, Joy	6500.00		6500.00
Nelson, Stella	5700.00		5700.00
Peterson, Verna	6925.00		6925.00
Su: ssax, Alice	7275.00		7275.00
Twetten, Eunice R.	6925.00		6925.00
Larson, Carol	5500.00		5500.00
Ingraham, Marion V.	7275.00		7275.00
Thompson, Sophie	8000.00		8000.00
Allen, Ruth H.	4700.00		4700.00



Anderson, Barbara A.	4700.00		4700.00
Anderson, Ruth	5100.00		5100.00
Arneson, Karen	6300.00		6300.00
Bristor, Elin	5100.00		5100.00
Dahlen, Leone	6700.00		6700.00
Dronen, Dorothy	4550.00		4550.00
Dusek, Virginia	6925.00		6925.00
Ellingson, Donald J.	5700.00		5700.00
Gaare, Frances	5100.00		5100.00
Gidmark, Irma	5700.00		5700.00
Gollnick, Ione	6425.00		6425.00
Hartkopf, Anne S.	5000.00		5000.00
Himes, Agnes R.	5100.00		5100.00
Holmquist, Violet E.	6700.00		6700.00
Holte, Norma J.	5700.00		5700.00
Jensen, Ethel	4800.00		4800.00
Magnuson, Mildred	5700.00		5700.00
Morford, Dorothy	5700.00		5700.00
Mortenson, Violet Mae	5700.00		5700.00
Olson, Ellen	4800.00		4800.00
Pezalla, Elizabeth J.	4700.00		4700.00
Robertsdahl, Carolyn L.	5700.00	100.00	5800.00
Schellack, Nadine	4700.00		4700.00
Shine, Edythe	6925.00		6925.00
Solem, Gertrude	6100.00		6100.00
Warner, Dorothy J.	4800.00		4800.00
Wilhelm, Evelyn	6700.00		6700.00
Wohlenhaus, Bette	5500.00		5500.00
Teigen, Mabel	5900.00		5900.00
Seim, Norman	5650.00	350.00	6000.00
Earhart, Arthur	6850.00		6850.00
Hoxeng, Mildred	4850.00		4850.00
Moll, Edith	6825.00		6825.00
Olson, Luella	6300.00		6300.00
Plath, Maude	6100.00		6100.00
Swenson, Justin W.	16000.00		16000.00
Mark, Joseph M.	11800.00		11800.00

Regular Meeting  
Board of Education  
Independent School District #152  
May 8, 1962

44  
120 ft. Lincoln  
Est. 80 ft. 15  
michigan 90 ft. 12  
45

1. Minutes of meetings of April 3 and 13, 1962
2. Payment of claims
3. Resignations:
  - a. Barbara Anderson, Grade 1, Washington School
  - b. Earl Berger, North Junior High
4. Leave of Absence:
  - a. Mrs. Mary Kochmann
5. Approval of contracts for:
  - a. Kenneth Haraldson, Fertile, Minnesota, Sr. High, World History *AK* \$6025
  - b. Boysen J. Glas, North Junior High, Math and Ind. Arts - \$4500 —
  - c. Mrs. Bonita Braaten, Elementary - \$4900
  - d. Norma Kane, Secretary, South Junior High to begin August, \$250 per month
  - e. John W. Durham, South Junior High, English, Social Studies - \$5100 *Atk*
  - f. Julia Sullivan, Remedial Reading - \$5500 ✓
  - g. Mrs. Norma Johnson, Elementary - \$4700
6. High School Equivalence Certificate - Jack Williams
7. Tax Sheltered Annuities For: (all Horace Mann Co.)
  - a. J. M. Mork - annual premium \$50 per month beginning July 1, 1962
  - b. Alice Sussex - annual premium \$200 per month beginning with May, 1962
  - c. Kenneth Grimsrud - annual premium \$300 per month beginning with May, 1962Note B & C - second payment to be withheld September, 1962
8. Leaves of absence for the following during months of June, July and August:

a. Harvey Miller	h. Josephine Sebestle
b. Mrs. Elizabeth Olson	i. Lola Smart
c. Blanche Bergland	j. Nellie Stockstad
d. Blanche Garner	k. Myrtle Van Vlissingen
e. Maxine Hawkins	l. Myrtle Wedan
f. Elfreda Lotthammer	m. Montie Woldahl
g. Mary Olson	
9. Approval of contracts for
  - a. Minnesota State High School League Group Benefit Plan
  - b. Minnesota State High School League Athletic Benefit Plan
10. Final Payment to Moorhead State College for tuition, flat fee of \$94,000 less transportation of \$1392 or a net amount of \$92,608.00
11. There will be a brief meeting of the Board in the Superintendent's Office on Tuesday, May 15, at 10:00 P.M. to canvass the votes of the annual election.

12. List of Judges and Clerks:

<u>Precinct No.</u>	<u>Judge</u>	<u>Clerk</u>	<u>Clerk</u>
1 - Georgetown	Mrs. L. J. Lamblez	Mrs. Frank Mills	Mrs. Leo Paseka
2 - North Jr.	Mrs. Robert Swanson	Mrs. Robert Jones	Mrs. J. K. Pluth
3 - West Sr. Hi	Mrs. Alfred Bucholz	Mrs. Ben Beede	Mrs. Ted Weyland
4 - South Jr.	Mrs. L. A. Flinn	Mrs. Ione Kuehl	Mrs. Marge Lokken
5 - Sabin	Mrs. Dan Evert	Mrs. Harry Tabott	Mrs. Gerald Paasch

13. Total votes cast in recent elections:

1961 - 1518	1956 - 1200(also included \$2,500,000 bond issue)
1960 - 2266	1955 - 291
1959 - 184	1954 - 626
1958 - 826	1953 - 65
1957 - 103	1952 - 743

14. Baccalaureate Service - May 27, East Gym, 8:00 P. M.

15. Graduation - Concordia Field House, Thursday, May 31, 1962, 8:00 P.M.

16. Junior High School Program of Studies

Regular Meeting  
Board of Education  
Independent School District #152  
Moorhead, Minnesota  
May 8, 1962

Acme Welding Supply	11760	Ind Arts Department Supplies	120.63
Janice Alm	11761	Teacher Travel & Transportation	100.00
American Journal of Nursing	11762	Expense in Promotion of Health	5.00
American School Board Journal	11763	Other School Board Expense	26.00
American Technical Society	11764	Secondary School Textbooks	5.49
Bernice Anderson	11765	Teacher Travel & Transportation	100.00
Frederick O. Anderson	11766	Gasoline	16.90
Amie's G. E. Service	11767	Contract for Expense Repair Building	74.50
A & T Supply, Inc.	11768	Material Used Repair Furniture & Equipment	18.21
Aslesen Company	11769	Food 25.532	279.69
Associated Radio & Television Service	11770	Material Used Repair Furn & Equipment	9.50
Robert Asp	11771	Labor 25.531	25.60
Belwin Inc	11772	Vocal Music	2.85
Arvid Benson	11773	Janitor Supplies; Mat Used Rep Furn & Equip	1,442.04
Myrtle J. Berggren	11774	Teacher Travel & Transportation	55.00
Big Red Grocery	11775	Food 25.532	138.20
Donald Braniff	11776	Labor 25.531	12.00
Brock's Cities Service	11777	Gasoline; Oil Lub & Antifreeze; Labor;	
		Repair Parts	82.88
Brodhead-Garrett Co.	11778	Industrial Arts Department Supplies	34.20
Carl's Appliance Company	11779	Fuel	9.75
H. B. Carstensen's	11780	Material Used Repair Furn & Equip	66.16
Cass Clay Creamery Inc	11781	Food 25.532	1,463.12
Civic Education Service	11782	General Instructional Supplies	32.50
Clay County Treasurer	11783	Other Fixed Charges	67.15
Cliffs Skelly Service	11784	Gasoline	40.85
Clinton Corporation	11785	Science Supplies	1.10
Coast to Coast Stores	11786	Ind Arts Dept Supplies	7.78
Contingent Fund	11787	Other General Admin Office Exp	20.00
Crowell-Collier Pub. Co.	11788	Library Book Purchases	4.25
Concordia College	11789	Rent	800.00
Consumers Gas Company	11790	Fuel	44.95
Cordell Motors, Inc.	11791	Engineers & Janitors Equipment 55.844	1,595.00
Council for Basic Education	11792	General Administration Office Exp.	3.50
Coronet Films	11793	Audio Visual Aids & Rec.	451.50
Cox's Bakery	11794	Food 25.532	512.33
Crane & Ordway Co.	11795	Material Used Repair Building; Janitors Sup.	131.78
Dacotah Paper Company	11796	Audio Visual Aids & Recordings	24.20
Dakota Hardware Co.	11797	Janitor Supplies	36.70
Dakota Plate Glass Company	11798	Contractual Expense Repair Furniture & Equip;	
		Labor	75.24
Daveau Music Company	11799	Instrumental Music; Vocal Music	43.26
Demco Library Supplies	11800	Library Supplies	23.25
Diercks Printing Company	11801	Other Expense of Instruction	89.95
Division of Supervised Study	11802	Film Rent	105.48



Doubleday & Company	11803	Library Book Purchases	91.80
Arthur Earhart	11804	Teacher Travel & Transportation	100.00
Louise Eckhardt	11805	Teacher Travel & Transportation	100.00
Edling Electric	11806	Contractual Expense Repair Buildings;	
		General Instructional Supplies	14.88
Educator's Book Club	11807	Secondary School Textbooks	2.55
Epko Film Service	11808	Audio Visual Aids & Recordings	22.52
FM Marine Center	11809	Material Used Repair Furniture & Equip.	2.40
Fairmont Foods Company	11810	25.532 Food	1,824.19
Fargo Board of Education	11811	Tuition to Other Districts	814.60
Fargo Foundry	11812	Ind Arts Department Supplies	99.88
Fargo Paper Company	11813	Janitor Supplies	9.21
Fargo Rubber Stamp Works	11814	General Instructional Supplies	2.12
Fargo Steel Products	11815	Industrial Arts Department Supplies	84.29
Farmers Home Grocery	11816	Home Economics Department Supplies	130.93
Farmers Union Oil Company	11817	Gasoline	47.85
Fearon Publishers Inc	11818	Library Book Purchases	1.65
Film Strip of the Month Clubs	11819	Audio Visual Aids & Recordings	33.00
Finn Jacobsen Company	11820	25.532 Food	350.40
Firestone Stores	11821	Tires Tubes & Batteries	82.63
O. P. Foss Lumber Co.	11822	Janitor Supplies; Other Expense of Instruction	
		Other Instructional Supplies; Phy Ed Dept	117.50
Freeman Insurance	11823	Insurance	21.38
G. A. A. Fund	11824	Other Expense of Instruction	2.00
Gamble Robinson Co.	11825	25.532 Food	1,240.59
Charles M. Gardner Co.	11826	Library Book Purchases	16.01
General Biological Supply	11827	Science Supplies	2.47
General Parts & Supply Co.	11828	Material Used Repair Furniture & Equipment	11.30
Robert Gibb & Sons, Inc	11829	Contractual Expense Repair Building	121.44
Golden Press	11830	Library Book Purchases	10.58
Ione Gollnick	11831	Teacher Travel & Transportation	100.00
Andy Granfor	11832	Contract Pay to Private Owners	50.00
Great Western Laboratories	11833	Physical Education Department Supplies	127.50
E. M. Hale & Company	11834	Library Book Purchases	99.72
Marlys Hofstrand	11835	Teacher Travel & Transportation	100.00
Carrie Holmes	11836	25.531 Labor	4.50
Holsum Bread Bakery	11837	25.532 Food	266.48
Harry Hoppe	11838	25.532 Food	45.60
Horvick Electric Motor Co.	11839	Contract Expense Repair Furn & Equip	13.88
Russell L. Hovdestad	11840	Teacher Travel & Transportation	26.80
H. R. Huntting Company	11841	Library Book Purchases	296.78
Industrial Arts Supply Co.	11842	Industrial Arts Department Supplies	28.20
Gene James	11843	Teacher Travel & Transportation	100.00
Gene James	11844	Travel in Promotion of Health	21.42
Johnson Oil Company	11845	Gasoline; Oil, Lub & Antifreeze; Other	
		Expense of Operation	143.10
Harry C. Kaeding	11846	Teacher Travel & Transportation	41.80
Helene Kaeding	11847	Teacher Travel & Transportation	150.00
Kiefer Chevrolet Co.	11848	Repair Parts; Material Used Repair Furn & Equipment	24.67
A. C. Knatterud	11849	Teacher Travel & Transportation	6.30

Kost Brothers	11850	Physical Education Department Supplies	9.05
Lester Krabbenhoft	11851	Care of Grounds	105.00
Kuehls Market	11852	25.532 Food	68.90
John Lamb Coal Co.	11853	Fuel	976.33
Ray Larson	11854	25.531 Labor	42.20
Erling Linde	11855	Teacher Travel & Transportation	100.00
Erling Linde	11856	Teacher Travel & Transportation	8.96
Mrs. Ewald Lotthammer	11857	25.531 Labor	3.00
A. C. McClurg Co.	11858	Library Book Purchases	1,328.44
Leo Maattala	11859	Teacher Travel & Transportation	30.94
Main Line Inc	11860	Other Expense of Instruction	9.00
Malveys Service Station	11861	Other Expense of Operation	61.37
Martinsons Jewelry	11862	Material Used Repair Furn & Equip; Other Expense of Instruction	4.70
Matson Truck Stop	11863	Gasoline	24.93
Laurene Mattson	11864	General Instructional Supplies	8.17
Mattys Superette	11865	25.532 Food; Home Ec Dept Supplies	137.70
Carole Melby	11866	Teacher Travel & Transportation	100.00
Metro Sales Service	11867	Janitor Supplies; 55.846 Cafe & Lunchroom Equipment	1,417.78
Midway Electric Supply	11868	Ind Arts Department Supplies; Material Used Repair Furniture & Equipment	21.25
Midwest Motor Express	11869	25.532 Food	11.74
Minneapolis Public Schools	11870	Physical Education Dept. Supplies	4.00
Model Laundry	11871	Laundry & Dry Cleaning	12.52
Monarch Book Company	11872	Library Book Purchases	580.84
Moorhead Country Club	11873	Other Expense of Instruction	250.00
Moorhead Drug Co.	11874	Instrumental Music	1.13
Moorhead Public Service	11875	Water, Power & Lights; Other Utiliti Service	2,608.19
Moorhead State College	11876	Tuition to Other Districts	92,608.00
Jos. M. Mork	11877	Travel for General Administration	13.25
Viola Mortenson	11878	Teacher Travel & Transportation	100.00
E. L. Morthole	11879	Film Rent	18.46
Music Educators Natl Conf	11880	Audio Visual Aids & Rec	2.59
National Biscuit Co.	11881	25.532 Food	6.49
National Biological Supply	11882	Science Supplies	2.94
National Cash Register Co.	11883	General Administration Office Exp	5.40
National Golf Foundation	11884	Other Instructional Supplies	2.50
Northern School Supply	11885	Contractual Expense Repair Furn & Equip; Phy Ed Dept Supplies; Audio Visual Aids & Rec; General Inst Supplies; Art Dept. Sup.	242.28
National Education Assoc	11886	Library Book Purchases	2.65
Northwestern Bell Telephone	11887	Telephone & Telegraph	340.57
Northern States Power	11888	Fuel; Power & Lights; Other Expense of Operation; Science Supplies	1,304.67
Northwestern Supply Co.	11889	Ind Arts Dept Supplies	1.20
Viola O'Day	11890	Teacher Travel & Transportation	100.00
Vernon Opheim	11891	Other Expense of Instruction	8.00
Orchestra Fund	11892	Other Expense of Instruction	50.00

Park Laundry	11893	Laundry & Dry Cleaning	37.39
Eunice Pitmon	11894	Teacher Travel & Transportation	100.00
Pitney Bowes, Inc	11895	Contractual Expense Repair Furn & Equip	15.00
Mrs. Edward Poehls	11896	25.531 Labor	22.50
Dewey Possehl	11897	Teacher Travel & Transportation	100.00
Frederick Post Company	11898	General Instructional Supplies	30.75
Vincent Pulicicchio	11899	Teacher Travel & Trans	100.00
Red River Hardware	11900	Material Used Rep Bldg; Ind Arts Dept Supplies; Cont Exp Repair Furn & Equip; Mat Used Rep Furn & Equip.	152.04
Red River Scene	11901	Publishing	49.00
Red River Valley Cooperative	11902	Power & Light	109.12
Red Truck Line, Inc.	11903	25.532 Food	129.51
Reinhard Brothers, Inc.	11904	Industrial Arts Department Supplies	7.65
Keys Standard Service	11905	Industrial Arts Department Supplies	3.52
Ridleys Office Equipment	11906	Contractual Expense Repair Furn & Equip; Business Education Dept. Supplies	68.45
Gordon Rustad	11907	Teacher Travel & Transportation	100.00
Gordon Rustad	11908	Teacher Travel & Transportation	14.55
Rustads Upholstery	11909	Contractual Expense Repair Furniture & Equipment	8.50
Bertha Rustvold	11910	Teacher Travel & Transportation	110.00
Martin Tonn	11911	Special Education Dept. Supplies	30.00
Towel Fund	11912	Other Expense of Instruction	28.00
E. Katherine Turnblad	11913	Teacher Travel & Transportation	150.00
Twin City Hardwood Lumber	11914	Industrial Arts Dept. Supplies	135.51
Twin City Meat Market	11915	25.532 Food	958.91
Village of Sabin	11916	Water; Other Utility Service	25.00
Philip Seljevold	11917	Teacher Travel & Transportation	100.00
Philip Seljevold	11918	Teacher Travel & Transportation	20.00
J. A. Sexauer Mfg. Co.	11919	55.844 Eng & Janitors Equip; Janitors Sup	30.50
Sherwin Williams Co.	11920	Industrial Arts Dept Supplies	16.18
Sherwood Lumber & Fuel Co.	11921	Material Used Repair Building	142.53
Simplex Time Recorder Co.	11922	55.843 Instructional Furn & Equip	291.30
L. W. Singer Co.	11923	Elementary Textbooks	8.00
Glenn Sjolander	11924	Other Expense of Operation	1.50
Skelly Oil Company	11925	Fuel	1,465.96
Klara Skunes	11926	Teacher Travel & Transportation	150.00
Irma Smith	11927	Teacher Travel & Transportation	100.00
Irma Smith	11928	Travel in Promotion of Health	7.70
Smith Inc	11929	Repair Parts	25.00
South Dakota Press	11930	Other Instructional Supplies	28.95
Southern Illinois University	11931	Expense in Promotion of Health	2.59
Sportland	11932	Physical Education Dept. Supplies; Other Instructional Supplies	222.90
St. Paul Book & Stationery Co.	11933	General Instructional Supplies	10.99
Stein Paint & Chemical	11934	Cont Expense Rep Bldg.; Janitor Supplies; Mat Used Rep Bldg; Home & Ec Dept Sup General Instructional Supplies	692.96



Stenerson Bros Lumber Co.	11935	Other Instructional Expense; Industrial Arts	
Stevens Sewing Center	11936	Department Supplies	53.52
Sturdevants Auto Electric	11937	Home Ec Dept Supplies	6.92
M. J. Sullivan	11938	Mat Used Rep Furn & Equip; Repair Parts	16.12
Lloyd Sunde	11939	25.532 Food	173.69
Alice Sussex	11940	Teacher Travel & Transportation	12.35
Justin W. Swenson	11941	Teacher Travel & Transportation	100.00
U. S. A. 1	11942	Travel for General Administration	129.70
U. S. Postmaster	11943	Periodicals	10.00
University of Minnesota	11944	Other Expense of Inst; Other Inst Supplies	520.00
University of Minnesota	11945	Film Rent	2.00
University of Minnesota Press	11946	Film Rent	30.17
Valley Service Inc	11947	Library Book Purchases	16.46
Van Tassel Bros.	11948	Contractual Expense Repair Buildings	71.85
Vics Service	11949	Janitor Supplies	169.50
Nels Vogel, Inc	11950	Gasoline	16.03
Wadena Saw Mills	11951	Instrumental Music; 55.843 Inst Furn & Equip	971.42
Ward Transfer Inc	11952	Physical Education Dept. Supplies	28.00
W. M. Welch Manufacturing	11953	25.532 Food	106.90
Westinghouse Electric Supply	11954	Other Inst Expense	412.29
Orris Wibe	11955	Janitor Supplies	208.35
Orris Wibe	11956	Teacher Travel & Transportation	100.00
H. W. Wilson Company	11957	Teacher Travel & Transportation; Film Rent	80.65
Wright Awning Company	11958	Library Supplies	94.80
Wyatts Store	11959	Other Instructional Expense	5.00
Fargo Tank Co.	11960	25.532 Food	81.28
Industrial Arts Supply Co.	11961	Repair Parts	56.60
		Ind Arts Dept Supplies	13.11

TOTAL 127,128.72

Bank Balances:

First National Bank	235,988.84
American State	12,926.07
Auxiliary	1,366.98
School Supply	5,084.20
Contingent	94.37



6

1962-1963  
JR. H. S. PROGRAM OF STUDIES

Grade 7	
Regular Sections (Non-instrumental)	
Subject	Days Each Week
English-----	5
History-----	5
Mathematics-----	5
H. Ec. or I. A. (1/2 yr.)-----	5
Health (1/2 yr.)-----	5
Science (1/2 yr.)-----	5
Art (1/4 yr.)-----	5
Orientation (1/4 yr.)-----	5
Phy. Ed.-----	3
Vocal Music-----	2

Grade 8 (Regular)	
English-----	5
Geography-----	5
Mathematics-----	5
H. Ec. or I. A. (1 yr.)-----	5
Science (1/2 yr.)-----	5
Art (1/4 yr.)-----	5
Basic Skills (1/4 yr.)-----	5
Phy. Ed.-----	3
Vocal Music-----	2

Language (non-instrumental)	
English-----	5
Geography-----	5
Mathematics-----	5
H. Ec. or I. A. (1 yr.)-----	5
German (2hrs. 2nd Sem.)-----	3
Science (3hrs 2nd Sem.)-----	2
Phy. Ed.-----	3
Art-----	1
Vocal Music-----	1

Regular Sections	
English-----	5
Social-----	5
Mathematics-----	5
Science-----	5
Phy. Ed.-----	3
Driver Training-----	2
Elective-----	5

GRADE 9 ELECTIVES	
Agriculture	
Business	
Home Economics	
Industrial Arts	
German	
Latin	

Grade 7	
Instrumental Sections (Band and Orch.)	
Subject	Days Each Week
English-----	5
History-----	5
Mathematics-----	5
H. Ec. or I. A. (1/2 yr.)-----	5
Health (1/2 yr.)-----	5
Science (1/2 yr.)-----	5
Art (1/4 yr.)-----	5
Orientation (1/4 yr.)-----	5
Band or Orch.-----	2
Phy. Ed-----	2
Vocal Music-----	1

Grade 8 (Language & Instrumental)	
English-----	5
Geography-----	5
Mathematics-----	5
H. E. or I. A.-----	3(2-2nd Sem.)
Art-----	1(2-2nd Sem.)
Vocal Music-----	1
German-----	2(3-2nd Sem.)
Science-----	3(2-2nd Sem.)
Band or Orchestra-----	3
Phy. Ed.-----	2

Grade 8 (Instrumental & No Language)	
English-----	5
Geography-----	5
Mathematics-----	5
H. Ec. or I. A.-----	2(3-2nd Sem.)
Science-----	3(2-2nd Sem.)
Vocal Music-----	2
Art-----	2
Basic Skills (study)-----	1
Band or Orchestra-----	3
Phy. Ed.-----	2

Band and Orchestra Sections	
English-----	5
Social-----	5 (Dr. Trng.)
Mathematics-----	5
Science-----	5
Band or Orchestra-----	3
Phy Ed.-----	2
Elective-----	5

# Superintendent's Monthly Budget Report to the School Board

## Actual Receipts and Disbursements to Date

### Reconcilment of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investment
1. General	240,602.87	1645,996.83		1886,599.70	1654,946.73		231,652.97		231,652.97	
2. Comm. School Lunch	455.64	99,701.76		100,157.40	87,822.03		12,335.37		12,335.37	
3. Defense	7,660.24	3,525.92		11,186.16	7,437.10		3,749.06		3,749.06	
4. Capital Outlay	-3,783.94	29,495.42		25,711.48	65,606.73		-39,895.25		-39,895.25	
5. Bldg. Fund	22,754.81	36,735.32		59,490.13	40,880.47		18,609.66		18,609.66	
6. Debt Red. Dist #2	70,605.80	49,135.38		119,741.18	100,601.14		19,140.04		19,140.04	
7. Debt Red. Dist #152	130,260.71	82,700.69		212,961.40	146,281.28		66,680.12		66,680.12	
8. Debt Red. New	26,876.87	40,733.17		67,610.04	50,967.10		16,642.94		16,642.94	
Total	495,433.00	1988,024.49		2483,457.49	2154,542.58		328,914.91		328,914.91	

w/ June, 5, 1962  
Board minutes

PROCEDURE FOR VOTING AT MINNESOTA SCHOOL  
DISTRICT ELECTIONS BY ABSENT AND DISABLED VOTERS

Any person entitled to vote in an election in an independent district who will be absent from the district at the time the election is held, or who by reason of physical disability or religious discipline will be unable to appear at the polling place at the time the election is held, may vote by mail in accordance with this act.

Not more than 25 nor less than 5 days before the election a voter desiring an absentee ballot shall make a request in writing for an absentee ballot to the clerk of the district. The request shall be made in person or by registered mail and shall state substantially the following:

- a. The permanent address of the applicant
- b. The reason the applicant cannot vote in person
- c. That the applicant wishes a ballot for (date election to be held)
- d. That the applicant will be qualified to vote at the election.

The application shall be signed and sworn before an officer authorized to administer oaths. The temporary mailing address, if any, of the applicant shall be included in the request.

As soon as the ballots are printed, the clerk shall by certified mail or in person, deliver a ballot to each applicant. The clerk also shall furnish a "ballot envelope" and a return envelope, both envelopes addressed to the clerk of the district.

Together with the ballot and envelopes the clerk shall furnish an instruction sheet to each applicant. The sheet shall read:

"Absentee Voting \_\_\_\_\_ School District No. \_\_\_\_\_

Instructions

1. Mark your ballot in the usual manner making certain that no one observes how you vote.
2. Enclose ballot in 'ballot envelope' and seal. Do not make any marks on ballot envelope.
3. Place sealed 'ballot envelope' in regular mailing envelope furnished to you.
4. Execute certificate on bottom of this sheet and enclose with 'ballot envelope' in regular envelope and mail not later than two days before the election. If your ballot is received by the clerk after the close of the polls, it will not be counted.

CERTIFICATE

I, \_\_\_\_\_, hereby certify that I  
am a legal resident of \_\_\_\_\_ School District Number \_\_\_\_\_;  
that I am \_\_\_\_\_ years of age and reside at \_\_\_\_\_;  
that I am under no legal disability to vote; that I am entitled to vote at this election  
in the district, and I will not vote in any manner other than by the ballot contained in  
the enclosed 'ballot envelope.'

\_\_\_\_\_. "



Regular Meeting  
Board of Education  
Ind. School District #152  
June 5, 1962

*J. M. Mark*

1. Minutes of Meetings of May 8 and May 15.
2. Payment of claims
3. July Meeting - suggest July 10, (Tuesday)
4. Approval of contracts for
  - a. Norman Olthoff, Roseburg, Oregon, Elementary - Washington - \$5100
  - b. Glyndon Ecker, Elementary - Returning from Armed Services - \$5900 - *himself*
  - c. Mrs. Jeanette Nelson, Special Education - \$5300 *1 Train. 3 Educ.*
5. Leave of absence for Mrs. Lois Stoutenburg, Grade 1, Sabin *1 Gen. T. 1 Rem. Working*
6. Authorization of night depository, First National Bank
7. Tax Sheltered Annuity - Application for Mrs. Mildred Green - \$600-May and \$200 per month beginning with July 1, 1962.
8. Resignations - Mrs. Elvida Halin, South Jr. High - *English*  
Mrs. Vernes Johnson, East Bldg. part time secretary  
Mrs. Mildred Hoxeng, Washington - Spec. Ed.
9. Letter from Mr. Eugene Chubb expressing appreciation for use of facilities for recreation programs.
10. Summer School assignments
  - a. High School

1) Willard Pierce	\$1,100	10 weeks driver training
2) Ray Larson	1,150	10 weeks driver training & administration
3) Curtis Hahn	1,100	10 weeks driver training
4) Ed Fortin	110/wk	6 weeks plus 2 days
5) Herman Holland	110/wk	6 weeks plus 2 days
6) Albert Bartz	110/wk	6 weeks plus 2 days
7) Bertha Rustvold	750	World History, 6 weeks
8) Virgil Wienhold	750	World History, 6 weeks
9) Daniel Grohnke	750	Typing, 6 weeks
10) Donald Braniff	750	Typing, 6 weeks
11) Vernon Zimmerman	750	Typing, 6 weeks
12) Berna Roholt	750	Typing, 6 weeks
13) Lloyd Sunde	750	Social Science 12, 6 weeks
14) Orville Williamson	750	English, 6 weeks
15) Darrel Tomlinson	750	Algebra, 6 weeks
16) Robert HELLEM	750	Social Studies, 6 weeks
17) Halvor Johnson	750	Remedial, 6 weeks
  - b. Elementary

1) Edith Skogen	600	6 weeks
2) Gladys Larson	550	6 weeks
3) Helen Oliphant	550	6 weeks
4) Katheryn Turnblad	550	6 weeks
11. Leave of absence for the following secretaries - *summer mss.*
  - a. Dorothy Maynard
  - b. Helen Larson
  - c. Sandra Geiszler
  - d. Marvel Ostbye
  - e. Lila Ordal

*40 for pupil  
in state aid on  
Driver Educ.*

*Letter to Mr. Chubb*

## 12. Enrollment reports

Year	Elem.	Junior High	Senior High	Total	Sabin & Georgetown	Mhd. State Elem.	H. S.	Total	Pupil Units
1961-62	2777	1285	1045	310					
1961-62	2699	1212	888	4799	246	169	170	5384	5851.8
1960-61	2605	1122	826	4553	237	182	174	5146	5668.6
1959-60	2465	981	819	4265	261	183	167	4876	5326.6
1958-9	2384	887	799	4070	227	175	163	4635	5011.0
1957-8	2114	811	728	3653	235	179	155	4223	4484.8
1956-7	1948	779	668	3395	213	163	168	3939	4227.8
1955-6	1679	720	606	3005					3917.4
1954-5	1475	657	558	2690					2960.6
1953-4	1374	595	498	2467					2702.4
1952-3	1225	527	472	2224					2426.4
1951-2	1110	475	464	2049					2235.4
1950-1	1101	458	466	2025					2174.0
1949-50	1071	467	462	2000					2196.4
1935-6	778	385	418	1581					

## 13. Salaries of Secretaries

### a. Superintendent's Office

1961-62  
LeVoyne Littlefield  
Judy Evernham  
Joanne Sipe (Resigning)

Monthly

Mo. Empl.

Annual

350	12	4200
280	12	3360
295	12	3540
230	12	2760
110	9	990
250	10½	2625
280	10½	2940
180	12	2160
250	9	2250
200	9	1800
230	9	2070
140	9	1260

### b. Principals Office-West -East

### c. South Junior High

### d. North Junior High

### e. Guidance Office

### f. Elem. Librarian

### g. Washington School

### h. North, South, & Elem Lib.

### i. Senior High Library

### j. Elementary Schools-Sharp, Edison, Riverside

\* New employees not entitled to any increase in salary.

## 14. Salaries of Nurses

a. Mrs. Gene James - \$630 per month - 10 months - \$6300 annual

b. Mrs. Marlys Hofstrand - \$505 per month - 9 months - \$4545 annual

c. Miss Irma Smith - \$530 per month - 9 months - \$4770 annual

## 15. Salaries of Custodians, bus drivers, cooks, et (See attached list)

16. Transfer \$15,000 from general fund to Defense Education Fund.
17. Mrs. Beckman - give her a leave of absence without pay pending any action the legislature may take regarding this situation.
18. Electrical improvements for West Senior High.
19. Harvey Miller to be dropped from employment.

20. Summer School Enrollment (11 Concordia Student Teachers assisting)

Typing - 4 sections	162	
Algebra - (Tomlinson)	11	
Jr. High Social Studies - Remedial-Hellem	11	
Jr. High English-Remedial-H.Johnson	25	
Social Studies, Grade 12(Sunde)	40	
English- Remedial(Williamson)	32	
World History (Wienhold)	36	
World History (Rustvold)	30	
Grade 6-Remedial - Skogen	22	108
Grade 5-Remedial - Turnblad	23	
Grade 4-Remedial - Oliphant	27	
Grade 3-Remedial - Larson	36	
Driver Training (6 teachers)	200	
Music - 1 vocal teacher	Not available now	
1 orchestra teacher		
3 band teachers		

21. Library reports - Number of books in each library as indicated			
West Senior High	4951	North Junior High	2944
East Senior High	2676	South Junior High	4664
Edison	3829	Georgetown	1032
Sabin	1502	Washington	5546
Lincoln	2614	Park	2540
Riverside	3563	Sharp	4042
Hopkins	2337		
Total		42240	

22. High School Equivalence Certificate for Ronald G. Williams



Regular Meeting  
Independent School District #152  
Board of Education  
June 5, 1962

Allyn and Bacon Inc.	11972	Secondary Textbooks	107.87
Janice Alm	11973	Teacher Travel and Transportation	80.90
Fred Anderson	11974	Oth Expense of Operation; Gasoline	15.82
Bernice Anderson	11975	Teacher Travel and Transportation	17.64
Mrs. Garfield Andvik	11976	Elections	13.50
Aslesens	11977	25.532 Food	227.69
A & T Supply, Inc.	11978	Care of Grounds	78.91
Robert Asp	11979	25.531 Labor	26.40
L. G. Balfour Company	11980	Other Instructional Supplies	16.25
Ball State Book Store	11981	General Instructional Supplies	1.99
Mrs. Ben Beede	11982	Elections	15.00
Berg's Sharpening Service	11983	Cont. Expense Repair Furniture & Equipment	21.95
Arvid Benson	11984	55.844 Engineers & Janitors Equipment; Janitor Supplies; Industrial Arts Department	113.74
Myrtle J. Berggren	11985	Teacher Travel & Transportation	10.50
Donald Braniff	11986	25.531 Labor	33.75
Brodhead-Garrett Co.	11987	Industrial Arts Dept.	13.75
Mrs. Alfred Bucholz	11988	Elections	15.00
Cass Clay Creamery	11989	25.532 Food	1,916.45
Carl's Appliance Company	11990	Fuel	8.75
Lyle Clark Agency	11991	Insurance	61.92
Cliff's Skelly Service	11992	Gasoline	37.06
Consumers Gas Service	11993	Fuel	44.05
Cordell Motors Inc.	11994	Other Expense of Operation	4.25
Cox's Bakery	11995	25.532 Food	339.90
Crane & Ordway Co.	11996	Material Used Repair Building	56.96
Crowell-Collier Publishing Co.	11997	Library Book Purchase	4.25
Dacotah Paper Company	11998	25.538 Other Comm. Lunch Program Expense	8.96
Floyd Daly	11999	Salaries by Directories	100.00
Defense Fund	12000	Transfer to Other Funds	15,000.00
Diercks Printing Co.	12001	Elections; Expense Promotion of Health; Other Expense of Instruction	264.40
Doubleday & Company	12002	Library Book Purchases	231.00
Arthur C. Earhart	12003	Teacher Travel & Transportation	24.01
Louise Eckhardt	12004	Teacher Travel & Transportation	23.94
Edling Electric	12005	Mat Used Rep Furn & Equip; Cont Exp Repair Bldg; Mat Used Rep Bldg.	69.56
Educator's Book Club	12006	Secondary School Textbooks	4.46
Educational Test Bureau	12007	Other Instructional Supplies	601.69
Epko	12008	Audio Visual Aids & Rec.; Cont Exp Repair Furn & Equipment	31.65
Mrs. Dan Evert	12009	Elections	13.50
Fairmont Foods Company	12010	25.532 Food	2,335.55
Farmers Union Oil Company	12011	Gasoline	96.83
Fargo Steel Products	12012	Industrial Arts Department	133.73
Farmer's Home Grocery	12013	Home Economics Dept. Supplies	78.85

Fevig Insurance Agency	12014	Insurance	27.36
Fideler Company	12015	Elementary School Textbooks	33.72
Film Strip of the Month Club	12016	Audio Visual Aids & Rec.	33.00
Mrs. Ole Finstad	12017	25.532 Food	22.16
Firestone Stores	12018	Tires Tubes & Batteries	11.25
Mrs. L. A. Flinn	12019	Elections	16.00
James R. Flis	12020	Teacher Travel & Transportation	18.27
O. P. Foss Lumber Co.	12021	Industrial Arts Dept. Supplies; Home Ec Dept. Supplies; Phy Ed Dept. Supplies; Other Exp of Instruction	19.55
I. H. Fridgen	12022	Trans. Contract Private Carrier	50.00
Gamble Robinson Co.	12023	25.532 Food	353.63
Blanche Garner	12024	25.531 Labor	10.50
Ione Maye Gollnick	12025	Teacher Travel & Trans; Library Supplies	96.54
Vernon Gronvold	12026	Trans Cont with Priv. Carrier	9.10
C. A. Halmrast	12027	Salaries by Directors	100.00
Hardware Inc.	12028	Material Used Repair Building	34.40
Helman Fire Equipment	12029	Other Expense of Operation	3.50
Henry Brothers	12030	Contract Exp Repair Furn & Equip.	6.00
Regan Bakeries Inc.	12031	25.532 Food	117.00
Mrs. Donna Huesman	12032	Trans Contract with Priv. Carrier	9.10
Hobbyland	12033	Mat Used Repair Furn & Equip.	9.15
Mrs. Harry Hoppe	12034	25.532 Food	21.00
Horvick Electric Motor	12035	Cont Exp Rep Furn & Equip;; Mat Used Rep Bldg; Mat Used Rep Furn & Equip.	57.01
Huntington Laboratories	12036	Janitor Supplies	420.75
Indiana University	12037	Film Rent	5.55
International Bus. Mach Corp	12038	Cont Exp Rep Bldg; Cont Exp Rep Furn & Equip	90.43
International Harvester Co.	12039	Repair Parts	6.91
Gene James	12040	Travel in Promotion of Health	199.78
Gunnar Johnson	12041	Other Expense of Operation	31.50
Mrs. Robert Jones	12042	Elections	15.00
Kost Brothers	12043	Mat Used Upkeep Grounds; Phy Ed Dept.	22.78
Donald Krajsa	12044	Oth Exp Dist Owned Trans	10.00
Mrs. Ione Kuehl	12045	Elections	16.00
Kuehl's Market	12046	25.532 Food	22.00
Mrs. L. J. Lamblez	12047	Elections	14.00
Larson Farm Supply	12048	Material Used Repair Furn & Equip	11.26
Larson Hardware Co.	12049	Care of Grounds	583.81
Ray Larson	12050	25.531 Labor	61.00
Leslie Papers	12051	General Inst. Supplies	42.00
Lockwood Graders	12052	55.845 Playground Equipment	333.98
Mrs. Marge Lokken	12053	Elections	16.00
Alvin Lund	12054	Teacher Travel & Transportation	36.40
A. C. McClurg & Co.	12055	Library Book Purchases	1,369.62
McCormick & Mathers Publishing	12056	General Instructional Supplies	72.28
McGraw Hill Publishing	12057	Other Expense of Operation	6.00
Leo Maattala	12058	Teacher Travel & Transportation	49.76
Malvey Service	12059	Other Expense of Operation	38.92
Dave Mattson	12060	25.531 Labor	3.00

Martinson's	12061	Other Instructional Supplies	8.70
Charles E. Merrill Books	12062	General Instructional Supplies	79.41
Cleo B. Miller	12063	Secretarial Salaries	13.75
Mrs. Frank Mills	12064	Elections	14.00
Mishek Supply Co.	12065	Instrumental Music Supplies	9.42
Midway Electric Supply	12066	Industrial Arts Dept.	5.17
Mrs. Edith Moll	12067	Special Education Dept. Supplies	23.74
Monarch Book Co.	12068	Library Book Purchases	122.95
Moorhead Public Service	12069	Water; Power & Lights; Other Utility Service	2,814.98
Jos. M. Mark & Fred Anderson	12070	Travel for General Administration	9.40
Mrs. Violet Mortenson	12071	Teacher Travel & Transportation	20.16
Multi-Clean Products Inc.	12072	55.844 Engineers & Janitors Equip.	562.50
National Biscuit Co.	12073	25.532 Food	28.63
Nation's Schools	12074	Publishing	3.93
National Geographic Society	12075	Library Book Purchases	47.80
Northern States Power Co.	12076	Other Exp of Operation; Science Supplies; Ind Arts Department; Fuel	509.76
Northern School Supply & Equip.	12077	Cont Exp Rep Bldg; Mat Used Rep Furn & Equip; Mat Used Rep Bldg; Oth Inst Supplies	403.02
Northern Supply, Inc.	12078	Special Education Dept. Supplies	13.90
Northwestern Bell Telephone	12079	Telephone & Telegraph	356.40
Mrs. Viola O'Day	12080	Teacher Travel & Transportation	80.64
Mrs. Leo Paseka	12081	Elections	14.00
Robert Peterson, Jr.	12082	Salaries by Directors	49.28
Park Laundry & Cleaners	12083	Laundry & Dry Cleaning	9.76
Pierce Company	12084	Mat Used Rep Furn & Equip; Gen Inst Supplies	85.75
Eunice Pitmon	12085	Teacher Travel & Trans.	85.68
Jeff Pitsenbarger	12086	25.531 Labor	3.00
Mrs. J. K. Pluth	12087	Elections	15.00
Dewey Possehl	12088	Teacher Travel & Trans	93.24
Psychological Corporation	12089	Other Instructional Supplies	9.35
Public Employees Retirement	12090	Employees Contrib. to PERA	14,760.52
Vincent Pulicicchio	12091	Teacher Travel & Transportation	24.64
Randa General Store	12092	25.532 Food	18.34
Red River Scene	12093	Oth Exp of Inst; Publishing	104.20
Red River Valley Coop Power	12094	Power & Lights	97.68
Rey's Standard Service	12095	Janitor Supplies	1.00
Ridleys Office Equip	12096	Mat Used Rep Furn & Equip	38.65
Roadway Cargo Co.	12097	Phy Ed Dept. Supplies	3.75
J. G. Running	12098	Cont Exp Rep Furn & Equip	138.50
Sabin Potato Co.	12099	25.532 Food	514.50
Village of Sabin	12100	Water; Other Utility Service	25.00
Scheels Hardware	12101	Care of Grounds	7.56
Henry Schroeder	12102	Travel by Directors; Salary by Directors	111.40
Jesse Schuck	12103	Trans Cont with Priv. Carrier	237.60
Mrs. Helen Schueller	12104	Home Ec Dept. Supplies	9.28
Mr. Phil Seljevoid	12105	Teacher Travel & Trans.	57.61
Bernard Selseth	12106	25.538 Other Comm Lunch Pro Exp	100.00
Service Tool & Supply	12107	Mat Used Rep Furn & Equip	24.14



Smith Corona Marchant	12108	Cont Exp Rep Furn & Equip	2.00
Sportland	12109	Phy Ed Dept Supplies; Oth InstSupplies	350.15
Stan's TV	12110	Mat Used Rep Furn & Equip	3.05
State of Minnesota	12111	Oth Inst Supplies	2.00
State Treasurer	12112	Ind Arts Deptl Cafe & Lunchroom Equip 55.846; Janitor Supplies; Science Supplies; Oth Inst Supplies; Mat Used Rep Bldg.	166.91
Steffens Office Equipment	12113	Cont Exp Rep Furn & Equip	4.50
Stenerson Bros Lumber	12114	Ind Arts Dept. Supplies; Phy Ed Dept. Supplies	32.53
Stever's Sewing Center	12115	Mat Used Rep Furn & Equip	6.00
Nellie Stockstad	12116	25.531 Labor	10.50
Sturdevant's Auto Parts	12117	Repair Parts	2.20
M. J. Sullivan	12118	25.532 Food	74.65
Mrs. Robert Swanson	12119	Elections	15.00
Mrs. Henry Tabatt	12120	Elections	13.50
Tallman Oil Co.	12121	Gasoline	5.65
Towel Fand	12122	Oth Exp of Inst	176.00
Training Films Inc	12123	Film Rent	10.00
Twin City Hardwood Lumber	12124	Ind Arts Dept.; Mat Used Rep Bldg.	474.18
Twin City Meat Market	12125	25.532 Food	312.38
Stein Paint & Chemical	12126	Oth Exp of Inst; Ind Arts Dept.; Cont Exp Rep Bldg; Mat Used Rep Bldg; Home Ec Dept Supplies Janitor Supplies	206.48
United Electric Service	12127	Mat Used Rep Furn & Equip	11.29
University of Minnesota	12128	Film Rent	2.00
Nels Vogel, Inc	12129	Instrumental Music; Vocal Music	741.90
Basil Walker	12130	Trans Cont Prov Carrier	268.40
Westinghouse Electric Supply	12131	Janitor Supplies	37.82
O. M. Westlin Agency	12132	Insurance	3,649.20
Mrs. Ted Weyland	12133	Elections	15.00
Orris A. Wibe	12134	Film Rent	13.03
H. W. Wilson Company	12135	Library Supplies	33.80
Wolter Electronic Co.	12136	Cont Exp Rep Furn & Equip.	27.00
Acme Welding Supply	12137	Ind Arts Dept Supplies	58.27
Athletic Fund	12138	Other Exp. of Instruction	1,106.04
Concordia College	12139	Rent	125.00
Daveau Music Company	12140	Vocal Music; Instrumental Music	81.86
Declam	12141	Oth. Exp of Instruction	148.24
Debate	12142	Oth Exp of Instruction	401.72
Insurance	12143	Other Exp of Instruction	189.45
Matty's Superette	12144	25.532 Food; Home Ec Dept Supplies	60.61

Total 57,445.35

Debt. Red.

First National Bank of Minneapolis 12145 Interest on Bonds 4,179.17

American National Bank 12146 Payment on Bonds; Interest on Bonds 15,859.55

Bank Balances;

First National	161,782.99	Total	20,038.72
American State	100,318.07	School Supply	6,632.62
Auxiliary	10,902.09	Contingent	94.37

# Superintendent's Monthly Budget Report to the School Board

## Actual Receipts and Disbursements to Date

### Reconcilment of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investments
1. General	240,602.87	1846,548.83		2087,151.70	1919,771.61		167,380.09		167,380.09	
2. Comm. School Lunch	455.64	110,233.56		110,689.20	98,421.13		12,268.07		12,268.07	
3. Defense	7,660.24	3,525.92		11,186.16	7,437.10		3,749.06		3,749.06	
4. Capital Outlay	-3,783.94	29,495.42		25,711.48	68,080.40		42,368.92		42,368.92	
5. Bldg. Fund	22,754.81	36,735.32		59,490.13	40,880.47		18,690.66		18,690.66	
6. Debt Red. Dist #2	70,605.80	49,135.38		119,741.18	100,601.14		19,140.04		19,140.04	
7. Debt Red. Dist #152	130,260.71	82,700.69		212,961.40	146,281.28		66,680.12		66,680.12	
8. Debt Red, New	26,876.87	40,733.17		67,610.04	50,967.10		16,642.94		16,642.94	
Total	495,433.00	2199,108.29		2694,541.29	2432,440.23		262,101.06		262,101.06	

# SALARY RECOMMENDATIONS FOR CUSTODIANS, MECHANIC, AND CHIEF ENGINEER 1962-'63

## Reasons for increase in salary:

1. We have about doubled enrollment since reorganization.
2. We have more than doubled the number of teachers.
3. For Special Education, work for two part time bus drivers has been created.
4. We have remodeled buildings, lunchrooms, classrooms, shower rooms, and playground areas beyond regular maintenance work.
5. Percent of budget spent for maintenance is about the lowest in the State.
6. Increase in salary will increase retirement.
7. Cost of living has increased.
8. Amount and quality of work demanded from custodians has increased.

## Salaries:

1-24. As listed by custodians' salary committee, Geo. Van Vlissingen, Chm.					
	<u>Assignment</u>	<u>Present Salary</u>	<u>Increment</u>	<u>Genl' R.</u>	<u>Total</u>
25.	Eben Olson Mechanic, Bus D.	\$425.00	\$10	\$10	\$445.00
26.	Fred Anderson Chief Engineer	\$595.00	\$15	\$10	\$620.00

## Women workers (cook and janitress)

1.	Arndt, Mrs. A. Sharp	\$150.00	5.	\$155.00
2.	Bagne, Mrs. S. Washington	135.	10	145.00
3.	Holmes, Mrs. C. N.Jr. H. Cook	220	10	230.00
4.	Lotthammer, Mrs. So. Jr. High Cook	225-	10✓	235.00
5.	Wedan, Mrs. R. West Sr. Cook	220✓	5	225.00
6.	Woldahl, Mrs. J. Thomas Ed. Cook	185	10✓	195.00
7.	Drury, Mrs. C. East Senior Cook	210	5✓	215.00
8.	Bergland, Mrs. A. Sharp Cook	200	5	205.00
9.	Taylor, Mrs. Lee Sabin Cook	175✓	5	180.00
10.	Fischer, Mrs. Helen Georgetown	165	5	170.00
11.	Garner, Mrs. Blanche So Jr. H.	150	5	155.0
12.	Redfield, Mrs. Ivy N. Jr. & Wash.	135-~	15✓	150.00
13.	Sebestle, Mrs. F. N. Jr. High	150	5	155.00
14.	Hawkins, Mrs. Maxine Riverside	50	0	50.00
15.	Olson, Mrs. Mary Thomas Ed.	145	0	145.00
16.	Smart, Mrs. Meryl Riverside	5.00 per day -		
17.	Stockstad, Mrs. So. Jr. H.	5.00 per day		
18.	Discher, Mrs. East Sr. Special Ed.	1.00 per day		
19.	VanVlissingen, Mrs. G. West Sr.	125.00	5	130.00
20.	Arndt, Mrs. Art Cook's helper	1.00 per hour extra		

## Bus Drivers

	<u>1961-62 Salary</u>	<u>1962-63 Salary</u>
1. I. H. Fridgen 3 buses - Sabin area	\$1449	\$1449.00
2. Andy Granfor - Increased load - 54 p. bus	457.85	490.00✓
3. Ray Kjonaas - Increased load -	245.00-	260.00✓
4. Jesse Schuck - Same load same bus	432.40	432.40
5. Basil Walker - 2 buses - bigger load	976.75-	980.00
6. Mrs. Eben Olson - driver of Dist. 152	160.00-	160.00
7. Paul Baranick - Miller route	180.00	160.00✓
Paul Baranick - Custodian Thomas Ed. and other help-plumbing		220.00
8. Sig Swanson - Bus and Truck - Sp. Educ.	As listed before	
9. Gunner Johnson - Bus and Custodian - as listed before		
10. Lee Taylor - Bus and custodian - as listed before.		
11. Eden Olson - bus driver - as listed before		



It is requested that the Board of Education start a maintenance repair program of the electrical system at the West Senior High Building this summer.

The first phase of this program to be requested repaired are four areas.

1. Distribution panels A (NW corner, first floor) and A-1(SE corner, second floor)
2. Distribution panels C(SE corner, first floor) and C-1(SE corner, second floor)
3. Distribution panel on the stage

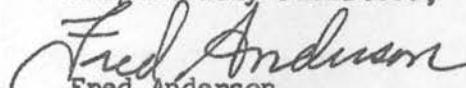
These distribution panels are now to their maximum load. The work will include Labor, new wire from the main distribution panel in the boiler room and a new panel with 20 amp single pole breakers in place of the old panels.

4. Install a new distribution panel to the SE corner of the tunnel.

Repairing all existing wire and installing present small panels (principal office - office practice room) to this new panel.

The total estimated cost of this first phase will cost \$1900.00

Respectfully submitted,

  
Fred Anderson  
Chief Engineer

Regular Meeting  
Board of Education  
Ind. School District #152  
June 5, 1962

1. Minutes of Meetings of May 8 and May 15.
2. Payment of claims
3. July Meeting - suggest July 10, (Tuesday)
4. Approval of contracts for
  - a. Norman Olthoff, Roseburg, Oregon, Elementary - Washington - \$5100
  - b. Glyndon Ecker, Elementary - Returning from Armed Services - \$5900
  - c. Mrs. Jeanette Nelson, Special Education - \$5300
5. Leave of absence for Mrs. Lois Stoutenburg, Grade 1, Sabin
6. Authorization of night depository, First National Bank
7. Tax Sheltered Annuity - Application for Mrs. Mildred Green - \$600-May and \$200 per month beginning with July 1, 1962.
8. Resignations - Mrs. Elvida Halin, South Jr. High  
Mrs. Vernes Johnson, East Bldg. part time secretary  
Mrs. Mildred Hoxeng, Washington - Spec. Ed.
9. Letter from Mr. Eugene Chubb expressing appreciation for use of facilities for recreation programs.
10. Summer School assignments
  - a. High School
 

1) Willard Pierce	\$1,100	10 weeks driver training	
2) Ray Larson	1,150	10 weeks driver training & administration	
3) Curtis Hahn	1,100	10 weeks driver training	
4) Ed Fortin	110/wk	6 weeks plus 2 days	} More if needed
5) Herman Holland	110/wk	6 weeks plus 2 days	
6) Albert Bartz	110/wk	6 weeks plus 2 days	
7) Bertha Rustvold	750	World History, 6 weeks	
8) Virgil Wienhold	750	World History, 6 weeks	
9) Daniel Grohnke	750	Typing, 6 weeks	
10) Donald Braniff	750	Typing, 6 weeks	
11) Vernon Zimmerman	750	Typing, 6 weeks	
12) Berna Roholt	750	Typing, 6 weeks	
13) Lloyd Sunde	750	Social Science 12, 6 weeks	
14) Orville Williamson	750	English, 6 weeks	
15) Darrel Tomlinson	750	Algebra, 6 weeks	
16) Robert HELLEM	750	Social Studies, 6 weeks	
17) Halvor Johnson	750	Remedial, 6 weeks	
  - b. Elementary
 

1) Edith Skogen	600	6 weeks
2) Gladys Larson	550	6 weeks
3) Helen Oliphant	550	6 weeks
4) Katheryn Turnblad	550	6 weeks
11. Leave of absence for the following secretaries
  - a. Dorothy Maynard
  - b. Helen Larson
  - c. Sandra Geiszler
  - d. Marvel Ostbye
  - e. Lila Ordal

## 12. Enrollment reports

Year	Elem.	Junior High	Senior High	Total	Sabin & Georgetown	Mhd. State Elem.	H. S.	Total	Pupil Units
1961-62	2699	1212	888	4799	246	169	170	5384	5851.8
1960-61	2605	1122	826	4553	237	182	174	5146	5668.6
1959-60	2465	981	819	4265	261	183	167	4876	5326.6
1958-9	2384	887	799	4070	227	175	163	4635	5011.0
1957-8	2114	811	728	3653	235	179	155	4223	4484.8
1956-7	1948	779	668	3395	213	163	168	3939	4227.8
1955-6	1679	720	606	3005					3917.4
1954-5	1475	657	558	2690					2960.6
1953-4	1374	595	498	2467					2702.4
1952-3	1225	527	472	2224					2426.4
1951-2	1110	475	464	2049					2235.4
1950-1	1101	458	466	2025					2174.0
1949-50	1071	467	462	2000					2196.4
1935-6	778	385	418	1581					

## 13. Salaries of Secretaries

		Monthly	Mo. Empl.	Annual
a. Superintendent's Office	LeVoyne Littlefield	350	12	4200
	Judy Evernham	280	12	3360
	Joanne Sipe(Resigning)	295	12	3540
b. Principals Office-West	Phyllis Hanson*	230	12	2760
-East	Ruth McNutt*	110	9	990
c. South Junior High	Norma Kane*	250	10½	2625
d. North Junior High	Helen Larson	280	10½	2940
e. Guidance Office	Arlene Kraus*	180	12	2160
f. Elem. Librarian	Dorothy Maynard	250	9	2250
g. Washington School	Sandra Geiszler	200	9	1800
h. North, South, & Elem Lib.	Marvel Ostbye	230	9	2070
i. Senior High Library	Lila Ordal(half time)	140	9	1260
j. Elementary Schools-Sharp, Edison, Riverside				

\* New employees not entitled to any increase in salary.

## 14. Salaries of Nurses

- Mrs. Gene James - \$630 per month - 10 months - \$6300 annual
- Mrs. Marlys Hofstrand - \$505 per month - 9 months - \$4545 annual
- Miss Irma Smith - \$530 per month - 9 months - \$4770 annual

## 15. Salaries of Custodians, bus drivers, cooks, et(See attached list)



16. Transfer \$15,000 from general fund to Defense Education Fund.
17. Mrs. Beckman - give her a leave of absence without pay pending any action the legislature may take regarding this situation.
18. Electrical improvements for West Senior High.
19. Harvey Miller to be dropped from employment.

20. Summer School Enrollment (11 Concordia Student Teachers assisting)

Typing - 4 sections	162	
Algebra - (Tomlinson)	11	
Jr. High Social Studies - Remedial-Hellem	11	
Jr. High English-Remedial-H.Johnson	25	
Social Studies, Grade 12(Sunde)	40	
English- Remedial(Williamson)	32	
World History (Wienhold)	36	
World History (Rustvold)	30	
Grade 6-Remedial - Skogen	22	108
Grade 5-Remedial - Turnblad	23	
Grade 4-Remedial - Oliphant	27	
Grade 3-Remedial - Larson	36	
Driver Training (6 teachers)	200	
Music - 1 vocal teacher	Not available now	
1 orchestra teacher		
3 band teachers		

21. Library reports - Number of books in each library as indicated

West Senior High	4951	North Junior High	2944
East Senior High	2676	South Junior High	4664
Edison	3829	Georgetown	1032
Sabin	1502	Washington	5546
Lincoln	2614	Park	2540
Riverside	3563	Sharp	4042
Hopkins	2337		

Total 42240

22. High School Equivalence Certificate for Ronald G. Williams

Regular Meeting  
Independent School District #152  
Board of Education  
June 5, 1962

Allyn and Bacon Inc.	11972	Secondary Textbooks	107.87
Janice Alm	11973	Teacher Travel and Transportation	80.90
Fred Anderson	11974	Oth Expense of Operation; Gasoline	15.82
Bernice Anderson	11975	Teacher Travel and Transportation	17.64
Mrs. Garfield Andvik	11976	Elections	13.50
Aslesens	11977	25.532 Food	227.69
A & T Supply, Inc.	11978	Care of Grounds	78.91
Robert Asp	11979	25.531 Labor	26.40
L. G. Balfour Company	11980	Other <del>Instructional</del> Supplies	16.25
Ball State Book Store	11981	General <del>Instructional</del> Supplies	1.99
Mrs. Ben Beede	11982	Elections	15.00
Berg's Sharpening Service	11983	Cont. <del>Expense</del> Repair Furniture & Equipment	21.95
Arvid Benson	11984	55.844 Engineers & Janitors Equipment; Janitor Supplies; Industrial Arts Department	113.74
Myrtle J. Berggren	11985	Teacher Travel & Transportation	10.50
Donald Braniff	11986	25.531 Labor	33.75
Brodhead-Garrett Co.	11987	Industrial Arts Dept.	13.75
Mrs. Alfred Bucholz	11988	Elections	15.00
Cass Clay Creamery	11989	25.532 Food	1,916.45
Carl's Appliance Company	11990	Fuel	8.75
Lyle Clark Agency	11991	Insurance	61.92
Cliff's Skelly Service	11992	Gasoline	37.06
Consumers Gas Service	11993	Fuel	44.05
Cordell Motors Inc.	11994	Other Expense of Operation	4.25
Cox's Bakery	11995	25.532 Food	339.90
Crane & Ordway Co.	11996	Material Used Repair Building	56.96
Crowell-Collier Publishing Co.	11997	Library Book Purchase	4.25
Dacotah Paper Company	11998	25.538 Other Comm. Lunch Program Expense	8.96
Floyd Daly	11999	Salaries by Directories	100.00
Defense Fund	12000	Transfer to Other Funds	15,000.00
Diercks Printing Co.	12001	Elections; Expense Promotion of Health; Other Expense of Instruction	264.40
Doubleday & Company	12002	Library Book Purchases	231.00
Arthur C. Earhart	12003	Teacher Travel & Transportation	24.01
Louise Eckhardt	12004	Teacher Travel & Transportation	23.94
Edling Electric	12005	Mat Used Rep Furn & Equip; Cont Exp Repair Bldg; Mat Used Rep Bldg.	69.56
Educator's Book Club	12006	Secondary School Textbooks	4.46
Educational Test Bureau	12007	Other <del>Instructional</del> Supplies	601.69
Epko	12008	Audio Visual Aids & Rec.; Cont Exp Repair Furn & Equipment	31.65
Mrs. Dan Evert	12009	Elections	13.50
Fairmont Foods Company	12010	25.532 Food	2,335.55
Farmers Union Oil Company	12011	Gasoline	96.83
Fargo Steel Products	12012	Industrial Arts Department	133.73
Farmer's Home Grocery	12013	Home Economics Dept. Supplies	78.85

Fevig Insurance Agency	12014	Insurance	27.36
Fideler Company	12015	Elementary School Textbooks	33.72
Film Strip of the Month Club	12016	Audio Visual Aids & Rec.	33.00
Mrs. Ole Finstad	12017	25.532 Food	22.16
Firestone Stores	12018	Tires Tubes & Batteries	11.25
Mrs. L. A. Flinn	12019	Elections	16.00
James R. Flis	12020	Teacher Travel & Transportation	18.27
O. P. Foss Lumber Co.	12021	Industrial Arts Dept Supplies; Home Ec Dept. Supplies; Phy Ed Dept. Supplies; Other Exp of Instruction	19.55
I. H. Fridgen	12022	Trans. Contract Private Carrier	50.00
Gamble Robinson Co.	12023	25.532 Food	353.63
Blanche Garner	12024	25.531 Labor	10.50
Ione Maye Gollnick	12025	Teacher Travel & Trans; Library Supplies	96.54
Vernon Gronvold	12026	Trans Cont with Priv. Carrier	9.10
C. A. Halmrast	12027	Salaries by Directors	100.00
Hardware Inc.	12028	Material Used Repair Building	34.40
Helman Fire Equipment	12029	Other Expense of Operation	3.50
Henry Brothers	12030	Contract Exp Repair Furn & Equip.	6.00
Regan Bakeries Inc.	12031	25.532 Food	117.00
Mrs. Donna Huesman	12032	Trans Contract with Priv. Carrier	9.10
Hobbyland	12033	Mat Used Repair Furn & Equip.	9.15
Mrs. Harry Hoppe	12034	25.532 Food	21.00
Horvick Electric Motor	12035	Cont Exp Rep Furn & Equip;; Mat Used Rep Bldg; Mat Used Rep Furn & Equip.	57.01
Huntington Laboratories	12036	Janitor Supplies	420.75
Indiana University	12037	Film Rent	5.55
International Bus. Mach Corp	12038	Cont Exp Rep Bldg; Cont Exp Rep Furn & Equip	90.43
International Harvester Co.	12039	Repair Parts	6.91
Gene James	12040	Travel in Promotion of Health	199.78
Gunnar Johnson	12041	Other Expense of Operation	31.50
Mrs. Robert Jones	12042	Elections	15.00
Kost Brothers	12043	Mat Used Upkeep Grounds; Phy Ed Dept.	22.78
Donald Krajsa	12044	Oth Exp Dist Owned Trans	10.00
Mrs. Ione Kuehl	12045	Elections	16.00
Kuehl's Market	12046	25.532 Food	22.00
Mrs. L. J. Lambiez	12047	Elections	14.00
Larson Farm Supply	12048	Material Used Repair Furn & Equip	11.26
Larson Hardware Co.	12049	Care of Grounds	583.81
Ray Larson	12050	25.531 Labor	61.00
Leslie Papers	12051	General Inst. Supplies	42.00
Lockwood Graders	12052	55.845 Playground Equipment	333.98
Mrs. Marge Lokken	12053	Elections	16.00
Alvin Lund	12054	Teacher Travel & Transportation	36.40
A. C. McClurg & Co.	12055	Library Book Purchases	1,369.62
McCormick Mathers Publishing	12056	General Instructional Supplies	72.28
McGraw Hill Publishing	12057	Other Expense of Operation	6.00
Leo Maattala	12058	Teacher Travel & Transportation	49.76
Malvey Service	12059	Other Expense of Operation	38.92
Dave Mattson	12060	25.531 Labor	3.00



Martinson's	12061	Other Instructional Supplies	8.70
Charles E. Merrill Books	12062	General Instructional Supplies	79.41
Cleo B. Miller	12063	Secretarial Salaries	13.75
Mrs. Frank Mills	12064	Elections	14.00
Mishek Supply Co.	12065	Instrumental Music Supplies	9.42
Midway Electric Supply	12066	Industrial Arts Dept.	5.17
Mrs. Edith Moll	12067	Special Education Dept. Supplies	23.74
Monarch Book Co.	12068	Library Book Purchases	122.95
Moorhead Public Service	12069	Water; Power & Lights; Other Utility Service	2,814.98
Jas. M. Mark & Fred Anderson	12070	Travel for General Administration	9.40
Mrs. Violet Mortenson	12071	Teacher Travel & Transportation	20.16
Multi-Clean Products Inc.	12072	55.844 Engineers & Janitors Equip.	562.50
National Biscuit Co.	12073	25.532 Food	28.63
Nation's Schools	12074	Publishing	3.93
National Geographic Society	12075	Library Book Purchases	47.80
Northern States Power Co.	12076	Other Exp of Operation; Science Supplies; Ind Arts Department; Fuel	509.76
Northern School Supply & Equip.	12077	Cont Exp Rep Bldg; Mat Used Rep Furn & Equip; Mat Used Rep Bldg; Oth Inst Supplies	403.02
Northern Supply, Inc.	12078	Special Education Dept. Supplies	13.90
Northwestern Bell Telephone	12079	Telephone & Telegraph	356.40
Mrs. Viola O'Day	12080	Teacher Travel & Transportation	80.64
Mrs. Leo Paseka	12081	Elections	14.00
Robert Peterson, Jr.	12082	Salaries by Directors	49.28
Park Laundry & Cleaners	12083	Laundry & Dry Cleaning	9.76
Pierce Company	12084	Mat Used Rep Furn & Equip; Gen Inst Supplies	85.75
Eunice Pitmon	12085	Teacher Travel & Trans.	85.68
Jeff Pittenbarger	12086	25.531 Labor	3.00
Mrs. J. K. Pluth	12087	Elections	15.00
Dewey Possehl	12088	Teacher Travel & Trans	93.24
Psychological Corporation	12089	Other Instructional Supplies	9.35
Public Employees Retirement	12090	Employees Contrib. to PERA	14,760.52
Vincent Pulicichio	12091	Teacher Travel & Transportation	24.64
Randa General Store	12092	25.532 Food	18.34
Red River Scene	12093	Oth Exp of Inst; Publishing	104.20
Red River Valley Coop Power	12094	Power & Lights	97.68
Rey's Standard Service	12095	Janitor Supplies	1.00
Ridleys Office Equip	12096	Mat Used Rep Furn & Equip	38.65
Roadway Cargo Co.	12097	Phy Ed Dept. Supplies	3.75
J. G. Running	12098	Cont Exp Rep Furn & Equip	138.50
Sabin Potato Co.	12099	25.532 Food	514.50
Village of Sabin	12100	Water; Other Utility Service	25.00
Scheels Hardware	12101	Care of Grounds	7.56
Henry Schroeder	12102	Travel by Directors; Salary by Directors	111.40
Jesse Schuck	12103	Trans Cont with Priv. Carrier	237.60
Mrs. Helen Schueller	12104	Home Ec Dept. Supplies	9.28
Mr. Phil Seljevold	12105	Teacher Travel & Trans.	57.61
Bernard Selseth	12106	25.538 Other Comm Lunch Pro Exp	100.00
Service Tool & Supply	12107	Mat Used Rep Furn & Equip	24.14

Smith Corona Marchant	12108	Cont Exp Rep Furn & Equip	2.00
Sportland	12109	Phy Ed Dept Supplies; Oth InstSupplies	350.15
Stan's TV	12110	Mat Used Rep Furn & Equip	3.05
State of Minnesota	12111	Oth Inst Supplies	2.00
State Treasurer	12112	Ind Arts Deptl Cafe & Lunchroom Equip 55.846; Janitor Supplies; Science Supplies; Oth Inst Supplies; Mat Used Rep Bldg.	166.91
Steffens Office Equipment	12113	Cont Exp Rep Furn & Equip	4.50
Stenerson Bros Lumber	12114	Ind Arts Dept. Supplies; Phy Ed Dept. Supplies	32.53
Stever's Sewing Center	12115	Mat Used Rep Furn & Equip	6.00
Nellie Stockstad	12116	25.531 Labor	10.50
Sturdevant's Auto Parts	12117	Repair Parts	2.20
M. J. Sullivan	12118	25.532 Food	74.65
Mrs. Robert Swanson	12119	Elections	15.00
Mrs. Henry Tabatt	12120	Elections	13.50
Tallman Oil Co.	12121	Gasoline	5.65
Towel Fund	12122	Oth Exp of Inst	176.00
Training Films Inc	12123	Film Rent	10.00
Twin City Hardwood Lumber	12124	Ind Arts Dept.; Mat Used Rep Bldg.	474.18
Twin City Meat Market	12125	25.532 Food	312.38
Stein Paint & Chemical	12126	Oth Exp of inst; Ind Arts Dept.; Cont Exp Rep Bldg; Mat Used Rep Bldg; Home Ec Dept Supplies Janitor Supplies	206.48
United Electric Service	12127	Mat Used Rep Furn & Equip	11.29
University of Minnesota	12128	Film Rent	2.00
Nels Vogel, Inc	12129	Instrumental Music; Vocal Music	741.90
Basil Walker	12130	Trans Cont Prov Carrier	268.40
Westinghouse Electric Supply	12131	Janitor Supplies	37.82
O. M. Westlin Agency	12132	Insurance	3,649.20
Mrs. Ted Wayland	12133	Elections	15.00
Orris A. Wibe	12134	Film Rent	13.03
H. W. Wilson Company	12135	Library Supplies	33.80
Wolter Electronic Co.	12136	Cont Exp Rep Furn & Equip.	27.00
Acme Welding Supply	12137	Ind Arts Dept Supplies	58.27
Athletic Fund	12138	Other Exp. of Instruction	1,106.04
Concordia College	12139	Rent	125.00
Daveau Music Company	12140	Vocal Music; Instrumental Music	81.86
Declam	12141	Oth. Exp of Instruction	148.24
Debate	12142	Oth Exp of Instruction	401.72
Insurance	12143	Other Exp of Instruction	189.45
Matty's Superette	12144	25.532 Food; Home Ec Dept Supplies	60.61

Total 57,445.35

Debt. Red.

First National Bank of Minneapolis 12145 Interest on Bonds 4,179.17

American National Bank 12146 Payment on Bonds; Interest on Bonds 15,859.55

Bank Balances;

First National	161,782.99	Total	20,038.72
American State	100,318.07	School Supply	6,632.62
Auxiliary	10,902.09	Contingent	94.37

# Superintendent's Monthly Budget Report to the School Board

## Actual Receipts and Disbursements to Date

### Reconcilment of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investments
1. General	240,602.87	1846,548.83		2087,151.70	1919,771.61		167,380.09		167,380.09	
2. Comm. School Lunch	455.64	110,233.56		110,689.20	98,421.13		12,268.07		12,268.07	
3. Defense	7,660.24	3,525.92		11,186.16	7,437.10		3,749.06		3,749.06	
4. Capital Outlay	-3,783.94	29,495.42		25,711.48	68,080.40		42,368.92		42,368.92	
5. Bldg. Fund	22,754.81	36,735.32		59,490.13	40,880.47		18,690.66		18,690.66	
6. Debt Red. Dist #2	70,605.80	49,135.38		119,741.18	100,601.14		19,140.04		19,140.04	
7. Debt Red. Dist #152	130,260.71	82,700.69		212,961.40	146,281.28		66,680.12		66,680.12	
8. Debt Red, New	26,876.87	40,733.17		67,610.04	50,967.10		16,642.94		16,642.94	
Total	495,433.00	2199,108.29		2694,541.29	2432,440.23		262,101.06		262,101.06	



# SALARY RECOMMENDATIONS FOR CUSTODIANS, MECHANIC, AND CHIEF ENGINEER 1962-'63

## Reasons for increase in salary:

1. We have about doubled enrollment since reorganization.
2. We have more than doubled the number of teachers.
3. For Special Education, work for two part time bus drivers has been created.
4. We have remodeled buildings, lunchrooms, classrooms, shower rooms, and playground areas beyond regular maintenance work.
5. Percent of budget spent for maintenance is about the lowest in the State.
6. Increase in salary will increase retirement.
7. Cost of living has increased.
8. Amount and quality of work demanded from custodians has increased.

## Salaries:

1-24. As listed by custodians' salary committee, Geo. Van Vlissingen, Chm.					
	<u>Assignment</u>	<u>Present Salary</u>	<u>Increment</u>	<u>Genl' R.</u>	<u>Total</u>
25.	Eben Olson Mechanic, Bus D.	\$425.00	\$10	\$10	\$445.00
26.	Fred Anderson Chief Engineer	\$595.00	\$15	\$10	\$620.00

## Women workers (cook and janitress)

1.	Arndt, Mrs. A. Sharp	\$150.00	5.	\$155.00
2.	Bagne, Mrs. S. Washington	135.	10	145.00
3.	Holmes, Mrs. C. N.Jr. H. Cook	220	10	230.00
4.	Lotthammer, Mrs. So. Jr. High Cook	225	10	235.00
5.	Wedan, Mrs. R. West Sr. Cook	220	5	225.00
6.	Woldahl, Mrs. J. Thomas Ed. Cook	185	10	195.00
7.	Drury, Mrs. C. East Senior Cook	210	5	215.00
8.	Bergland, Mrs. A. Sharp Cook	200	5	205.00
9.	Taylor, Mrs. Lee Sabin Cook	175	5	180.00
10.	Fischer, Mrs. Helen Georgetown	165	5	170.00
11.	Garner, Mrs. Blanche So Jr. H.	150	5	155.0
12.	Redfield, Mrs. Ivy N.Jr. & Wash.	135	15	150.00
13.	Sebestle, Mrs. F. N.Jr. High	150	5	155.00
14.	Hawkins, Mrs. Maxine Riverside	50	?	50.00
15.	Olson, Mrs. Mary Thomas Ed.	145	0	145.00
16.	Smart, Mrs. Meryl Riverside	5.00 per day		
17.	Stockstad, Mrs. N. So. Jr. H.	5.00 per day		
18.	Discher, Mrs. East Sr. Special Ed.	1.00 per day		
19.	VanVlissingen, Mrs. G. West Sr.	125.00	5	130.00
20.	Arndt, Mrs. Art Cook's helper	1.00 per hour extra		

<u>Bus Drivers</u>	<u>1961-62 Salary</u>	<u>1962-63 Salary</u>
1. I. H. Fridgen 3 buses - Sabin area	\$1449	\$1449.00
2. Andy Granfor - Increased load - 54 p. bus	457.85	490.00
3. Ray Kjonaas - Increased load -	245.00	260.00
4. Jesse Schuck - Same load same bus	432.40	432.40
5. Basil Walker - 2 buses - bigger load	976.75	980.00
6. Mrs. Eben Olson - driver of Dist. 152	160.00	160.00
7. Paul Baranick - Miller route	180.00	160.00
Paul Baranick - Custodian Thomas Ed. and other help-plumbing		220.00
8. Sig Swanson - Bus and Truck - Sp. Educ.	As listed before	
9. Gunner Johnson - Bus and Custodian - as listed before		
10. Lee Taylor - Bus and custodian - as listed before.		
11. Eden Olson - bus driver - as listed before		

It is requested that the Board of Education start a maintenance repair program of the electrical system at the West Senior High Building this summer.

The first phase of this program to be requested repaired are four areas.

1. Distribution panels A (NW corner, first floor) and A-1(SE corner, second floor)
2. Distribution panels C(SE corner, first floor) and C-1(SE corner, second floor)
3. Distribution panel on the stage


These distribution panels are now to their maximum load. The work will include Labor , new wire from the main distribution panel in the boiler room and a new panel with 20 amp single pole breakers in place of the old panels.

4. Install a new distribution panel to the SE corner of the tunnel.

Repairing all existing wire and installing present small panels (principal office - office practice room) to this new panel.

The total estimated cost of this first phase will cost \$1900.00

Respectfully submitted,

  
Fred Anderson  
Chief Engineer

Regular Meeting  
Board of Education  
Ind School District #152  
July 10, 1962

1. Organization of Board

a. Election of

1-Chairman - present salary	\$75
2-Clerk - present salary	400
3-Treasurer - present salary	400
4-Vice Chairman - No salary	

2. Minutes of meeting of June 5, 1962

3. Payment of bills

4. Appointment of legal counsel - recommendation - Mr. Homer Saetre

5. Treasurer's bond - recommendation - \$200,000.00

6. Official newspaper - Red River Scene

7. Meeting night - Recommend the following schedule.

Sept. 11, Oct. 9, Nov. 6, Dec. 4, Jan. 8, Feb. 5, Mar. 5, Apr. 9, May 7,  
June 4, July 9

8. Selection of depositories and approving collateral as listed for a 3 year term to June 30, 1965.

First National

#2322	U.S. Treasury Notes - Series A - 66 - 4% - 8/15/66	\$ 75,000
#3716	U. " " " " " " 4% - 8/15/66	25,000
#1950	" " " " " " 4% - 8/15/66	56,000
#3718	" " " " " B - 63 - 4% - 5/15/63	25,000
#4158	" " " " " D - 63 - 3 1/2% - 5/15/63	100,000
	U.S. Treasury Bond of 66 - 3 3/8% - 11/15/66	150,000
		<u>\$ 431,000</u>

American State

	U.S.A. Treasury Bond - 2 1/2% - due 8/15/63	\$ 208,000
#934	U.S. Treasury Notes - Series D - 3 3/4% - 5/15/64	43,000
#934	U.S. " Bonds - Series E - 63 - 2/15/63	7,000
#959	U.S. " Notes - Series C - 11/15/63	62,000
#959	" " " - 4 3/4% - 5/15/64	100,000
		<u>\$ 420,000</u>

9. Approval of Student Teaching Contract with MSC

10. Approval of contracts for

- Gordon E. Jenson (V. City Graduate) Exp-1 year Litchville, N.D. - \$4700  
North Junior High Math - Science
- Mrs. Suzanne Tirk - Elem. Music, Concordia College, Exp - Washington  
& Glyndon - \$5000
- Ronald Welch, Fertile, Minn, MS Graduate, Senior High Math - \$5300
- Beverly Steenbock, MS, Exp - Breckenridge & Rural, Home-Campbell, Minn - \$5500
- John Jess - NDSU, Exp - Goodridge, Minn, South Junior High Eng - Soc. St. - \$5500
- Lawrence Anderson - V. City, Exp - Garrison, N.D. - \$5100
- Mrs. JoAnn Krumrey - Elgin, Ill, DeKalb College, Exp - Elgin - \$4700
- Mrs. Janice Krauss - Larimore, N.D., Exp - Illinois, Olivet College, Ill. Grad.,  
Grade 2 & Music - Sabin - \$5300
- Mrs. Solveig Mead - 3 yrs. Exp. - 1 yr - St. L. Park - MS \$5100  
Sandra Quigley - Secretary, Superintendent's Office - \$230 per month



11. Resignations

- a. Joanne Sipe - Secretary, Superintendent's Office - effective August 3, 1962
- b. Mrs. Marjorie Anderson - Riverside School
- c. Mrs. Joyce Adams - Edison School
- d. Marion Ingraham - Elementary Music
- e. Norman Seim - Washington, Grade 6

12. High School Equivalence Certificates

- a. Gerald O. Brandvig
- b. Marvin Christle

13. Letter from Dr. & Mrs. Sathe

14. New resolution regarding leaves of absence for Public Employees Retirement Association. We must list each person indicating when leave begins & ends.

(Employment suspended(temporarily laid off from June 4 to Sept. 4, 1962,)

Mrs. Elizabeth Olson - Bus Driver	Josephine Sebestle - Cook
Elfreda Lotthammer - Cook	Lola Smart - Cook
Blanche Bergland - Cook	Nellie Stockstad - Cook
Blanche Garner - Cook	Myrtle VanVlissingen - Cook
Maxine Hawkins - Cook	Myrtle Wedan - Cook
Mary Olson - Cook	Montie Woldahl - Cook

Nurses

Mrs. Gene James, June 4 - August 1, 1962  
 Miss Irma Smith, June 4 - August 29, 1962  
 Mrs. Marlys Hofstrand, June 4 - August 29, 1962

15. Bids for Milk and Fuel at August meeting

16. Financial Data - See report regarding balances in funds at beginning and end of the year.

Per pupil unit cost	1961-2	1960-61	1959-60
Maintenance	\$351.62	\$320.39	\$311.78
Cap.Outlay & Debt	73.11	62.48	70.02
	<u>\$424.73</u>	<u>\$382.87</u>	<u>\$381.80</u>

Note: The median per pupil unit cost of the larger schools in the state (77 of them) for 1960-61 was \$340 (Maintenance) plus \$72.50 (Cap. Outlay & Debt) for a total of \$410.00

17. E.A.R.C. Valuation

		Ratio	Adjusted Assessed
1960 Assessed	\$13,069,502	30.3	\$43,133,671
1959 "	12,089,615	30.1	40,164,835
1958 "			39,919,239

18. Bus Contract - Robert Wambach, New 1962 Int. Bus, 48 passenger  
 Contract \$495 a month - three years.

Regular meeting  
Board of Education  
Ind. School District #152  
July 10, 1962

Acme Welding Supply	12157	Oth Exp of Operation of Plant	\$ 8.80
A & T Supply Inc.	12158	Oth Exp Rep Equip	57.39
American Automobile Assoc.	12159	Driver Ed Supplies	3.95
Asphalt, Inc.	12160	Cont Serv Upkeep Grounds	122.85
Assoc. Public School Systems	12161	Oth Fixed charges	309.00
Baldwins	12162	Misc Supplies for inst	186.00
Arvid Benson	12163	Custodial Supplies	39.45
Berg Fargo Motor Supply Inc.	12164	Custodial Supplies	9.60
Briggs Floral	12165	Graduation	71.00
H. B. Carstensen's	12166	Cont Serv. Rep Equip	34.26
Cass Clay Creamery	12167	Lunchroom Food Costs	42.00
Champion Auto Store	12168	Driver Ed Supplies	7.17
Cliffs Skelly Service	12169	Gasoline	20.62
Coast to Coast Stores	12170	Custodial Supplies	4.31
Consumers Gas Service	12171	Fuel for Bldg.	32.11
Cochran Landscape Service	12172	Cont Serv Upkeep Grounds	125.50
Contingent Fund	12173	Office Expense	20.00
Coxs Bakery	12174	Lunchroom Food Costs	492.45
Crane & Ordway Co.	12175	Oth Sup of Operation, Oth Exp Rep Bldg	231.09
Dakota Hardware Co.	12176	Oth Exp Rep Bldg.	41.00
Dakota Plate Glass Co .	12177	Cont Serv. Rep Bldg.	56.81
Diercks Printing Co.	12178	Office Expense, GEN Inst Supplies	413.20
Division of Supervised Study	12179	Rent of FILms	71.65
Dons Deep Rock Service	12180	Custodial Supplies	5.05
Doubleday & Co. Inc.	12181	Periodicals and Newspapers	63.00
Edling Electric Inc.	12182	Cont Serv Rep Bldg; Cont Serv Rep Equip,	2,129.75
Encyclopaedia Britannica	12183	Secondary Textbooks	19.13
Fargo Rubber Stamp Works	12184	Audio Visual Aids	35.82
Fargo Paper Co.	12185	Phy Ed Supplies	9.21
Farnhams	12186	Art Supplies	790.00
Felton Telephone Exchange	12187	Equipment for Inst.	5.00
Film Strip of the Month Club	12188	Telephone & Telegraph	33.00
William Kukowski	12189	Rental of Films	15.00
O. P. Foss Lumber Co.	12190	Lunchroom Food Costs	921.82
Funk & Wagnalls Company	12191	OTH Exp of Rep Bldg.	8.50
Gaylord Bros Inc.	12192	Secondary Library Books	18.70
Glendenning Motorways Inc.	12193	Gen Inst Supplies	5.66
Gaffaneys	12194	Oth Exp Rep Bldg.	5.00
Joe Harrie Farm Store	12195	Gen Inst Supplies	21.00
Harris Music Canter	12196	Cont Serv Upkeep Grounds	5.92
Hart Motor Express Inc.	12197	Vocal Music Supplies	15.56
Horvick Electric Motor Co.	12198	Business Ed Supplies	13.02
Marion V. Ingraham	12199	Oth Exp of Rep Bldg.	42.63
Joes Far Mor Service	12200	Travel Exp Inst	65.00
Johnson Oil Co.	12201	Gasoline	88.57
Johnson Oil Co.	12202	Oth Exp Operation, Oil, Grease & Lub.	117.40
Jostens Inc.	12203	Gasoline	197.97
Kiefer Chevrolet Co.	12204	Misc Exp of Inst	31.40
Alden C. Knatterud	12205	Driver Ed Supplies	54.90
Larson Farm Supply	12206	Travel Exp Inst	16.95
Larson Hardware Co.	12207	Oth Exp Rep Equip	10.35
Leo Lumber	12208	Custodial Supplies	61.78
		Industrial Arts Supplies	

Erling H. Linde	12209	Travel Exp Inst	26.88
Lockwood Graders Inc.	12210	Equip for Oper. & Maint.	333.97
Lystads Inc.	12211	Oth Exp of Operation	100.00
George McArthur & Sons	12212	Phy Ed Supplies	512.33
McKnight & McKnight	12213	Secondary Textbooks	8.07
A. C. McClurg & Co.	12214	Elem Library Books	17.61
Leo Maattala	12215	Travel Exp Inst	68.32
Malveys Service Station	12216	Oth Exp Upkeep Grounds	39.18
Mathison Drafting Supply	12217	Audio Visual Aids	9.45
Metro Sales Co.	12218	Custodial Supplies	634.75
Midway Electric Supply	12219	Custodial Supplies	41.76
Minneapolis Honeywell Regulator	12220	Cont Serv Rep Bldg.	7.50
Minnesota School Board Assoc.	12221	Oth Fixed Charges	300.00
Model Laundry & Cleaners	12222	Dry Cleaning	27.47
Monarch Book Co.	12223	Sedondary Library Books	17.91
Moorhead City Cab	12224	Trans Cont Priv. Operators	243.20
Moorhead Plumbing & Heating	12225	Oth Exp Rep Bldg.	1.50
Moorhead,Plastics Inc.	12226	Remodeling	81.00
City Of Moorhead	12227	Water & Sewage, Electricity, Oth Util.	1,434.71
Munns Sheet Metal Shop	12228	Cont Serv Rep Bldg	94.40
National Library Week	12229	Library Supplies	5.15
Nation's Schools	12230	Exp Superintendent	8.00
Nesbitt	12231	Remodeling	872.50
North Bridge Radiator	12232	Cont Serv. Rep Equip	12.50
Northern School Supply	12233	Oth Exp of Rep Equip, Equip Inst., Custodial Supplies, Cont Serv. Rep Equip	485.49
Northern States Power	12234	Fuel, Ind Arts Supplies, Electricity, Chemistry Supplies	365.55
Northwestern Bell Telephone	12235	Telephone & Telegraph	310.14
Olsons Mobile Service	12236	Driver Ed Supplies	34.52
Oxford Book Co.	12237	Secondary Textbooks	13.24
Park Laundry & Cleaners	12238	Dry Cleaning	18.46
Parker Publishing Co.	12239	Exp Bus. Management	6.28
Pierce Company	122 0	Cont Serv. Rep Equip	107.78
Pierce Company	12241	GenInst Supplies, Replace Inst Equip, Office Exp, Bus Ed Supplies, Inst Music Supplies, Misc Supplies for Inst	798.74
Vincent Pulicicchio	12242	Travel Exp Inst	7.56
Railway Express Agency	12243	Elem Textbooks	7.30
S. S. Rand's General Store	12244	Lunchroom Food Costs	117.80
Raymond Motor Transportation	12245	Oth Expense Rep Bldg.	38.74
Red River Hardware	12246	Ind Arts Supplies; Oth Exp Rep Equip	87.54
Red River Scene	12247	Other Exp. Printing & Publishing	80.00
Red River Valley Coop	12248	Electricity	19.18
Red Truck Line, Inc.	12249	Gen Inst Supplies	3.50
Refrigeration Service	12250	Cont Serv Operation of Plant	3.00
Reinhard Brothers Inc	12251	Supplies & Expense Garage Operation	240.00
Rey's Standard Service	12252	Driver Education Supplies	7.12
Robert J. Roberts	12253	Professional Service of Sites	85.00
Ridley's Office Equip	12254	Cont Service Rep Equip; Business Ed Sup.	124.19
S & S Construction Co.	12255	Imp to Sites	885.00
Village of Sabin	12256	Water & Sewerage	25.00
Scheels Hardware	12257	Custodial Supplies	1.99
Science Research Associates	12258	General Instructional Supplies	109.44
Service Tool & Supply Inc	12259	Cont Serv Rep Equip; Equip for Op Plant	178.63
J. A. Semauer Mfg Co.	12260	Other Expense Repair Building	92.64
Sherwin Williams Co.	12261	Other Exp Repair Bldg.	319.31
S&cp Manufacturing Co.	12262	Equipment for Food Camerage	1,200.00



Singer Sewing Machine Co.	12263	Other Exp Repair Equip	17.32
Skelly Oil Co.	12264	Fuel	2,396.72
Stein Paint & Chemical	12265	Other Exp Rep Bldg; Cont Serv Rep Bldg	421.74
Stenerson Bros Lumber Co.	12266	Oth Exp Repair Building	1.68
Sturdevant's Auto Parts	12267	Other Exp Rep Equip; Oth Exp Upkeep Grds	37.45
Superintendent of Documents	12268	Gen Inst Supplies	8.85
Division of Procurement	12269	Ind Arts Supplies	108.35
Ted's Super Valu	12270	Biology Supplies	1.27
Justin W. Swenson	12271	Travel Gen Admin	329.44
Town and Country Flowers	12272	Oth Exp Upkeep Grds	45.00
Twin City Hardwood Lumber Co.	12273	Ind Arts Supplies	259.01
University of Minnesota	12274	Audio Visual Aids Mat & Rec	14.57
United States Postmaster	12275	Office Expense	75.00
United States Postmaster	12276	Office Expense	24.00
Van Tassel Bros	12277	Custodial Exps Supplies	51.10
Vic's Service	12278	Gasoline; Other Supplies	38.21
Visual Education Service	12279	Audio Visual Aids & Rec.	92.00
Nels Vogel, Inc.	12280	Instrumental Music	39.15
W. W. Wallwork	12281	Driver Ed Supplies; Repair Parts	32.19
Ward Transfer, Inc.	12282	Lunchroom Foods Costs	48.63
Wold Drug Co., Inc.	12283	Custodial Salaries	30.98
Wyatt's Store	12284	Lunchroom Food Costs	26.64
Fargo Iron and Metal Co., Inc	12285	Industrial Arts Department	16.20
Walter Gullan	12286	Oth Exp Rep Furniture	6.50
Hintz Fire Equipment Inc	12287	Other Exp Upkeep @grounds	8.00
Larson Brake Service	12288	Cont Service Rep Equip	12.15
Mr. Allen E. Larvick	12289	Salaries of Secretaries	75.75
		TOTAL	22,096.50

#### DEBT Redemption

American National Bank	12290	Interest on Bonds	7,268.13
Northwestern National Bank Mpls	12291	Interest on Bonds	15,037.50
Northwestern National Bank Mpls	12292	Interest on Bonds	7,438.55
Northwestern National Bank Mpls	12293	Interest on Bonds	19,268.05

TOTAL 49,012.23

#### BANK BALANCES

American State	395,562.02
First National	353,424.35
Auxiliary	12,282.54
School Supply	.00
Contingent	94.37

# Superintendent's Monthly Budget Report to the School Board

## Actual Receipts and Disbursements to Date

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investments
1 General	240,602.87	2278,092.44		2518,695.31	2091,383.38	15000.00	412,311.93		412,311.93	
2 School Lun.	455.64	111,955.67		112,411.31	105,255.21		7,156.10		7,156.10	
4 Defense	7,660.24	3,525.92	15000.00	26,186.16	7,437.10		18,749.06		18,749.06	
5 Capital Out	-3,783.94	82,390.94		78,607.00	69,077.88		9,529.12		9,529.12	
6 Building	22,754.81	57,047.51		79,802.32	40,880.47		38,921.85		38,921.85	
7 Debt Red.2	70,605.80	107,825.38		178,431.18	104,780.31		73,650.87		73,650.87	
7 Debt Red. #152	130,260.71	163,907.32		294,168.03	162,140.83		132,027.20		132,027.20	
7 Debt Red. New	26,876.87	80,730.47		107,607.34	50,967.10		56,640.24		56,640.24	
Total	495,433.00	2885,475.65	15,000	3395,908.65	2631,922.28	15,000	748,986.37		748,986.37	

Regular Meeting  
Board of Education  
Ind. School Dist. #152  
August 2, 1962

1. Minutes of Meeting of July 10, 1962
2. Payment of Bills
3. Opening of Milk Bids
4. Opening of Fuel Bids & report of fuel consumption
5. Resignations
  - a) Marlys Haugen, girls' counselor
  - b) Marcia Grund, English - Sr. High
6. Approval of Contract for
  - a) Kenneth Tangen-No. Jr. High-English & Social Studies - \$5400  
Exp - Greenbush                      B. A. - Concordia
7. Need for new accounting machine for main office. Recommend calling for bids, in September.
8. High School Equivalence Certificate for
  - a) Mrs. Dyann C. Taasaas
9. Summary of Statistics from the Governor's Advisory Committee
10. Next meeting September 11, 1962.



Regular meeting  
Board of Education  
Ind. School District #152  
August 2, 1962

American Automobile Association	12304	Driver Education Supplies	\$ 7.75
American Cleaners	12305	Dry Cleaning	180.00
Asphalt, Inc.	12306	Improvements to Sites	3,750.00
Arvid Benson	12307	Oth Exp Repair Bldg, Custodial	
		Sup, Oth Exp Rep Equip	54.10
Building Specialties Co.	12308	Custodial Supplies	.85
Burroughs Corporation	12309	Office Expense	54.90
Cities Service Station	12310	Gas, Oil Grease & Lub, Supplies	
		& Exp Garage operation	30.19
Consumers Gas Service	12311	Fuel	1.75
Crane & Ordway Co.	12312	Remodeling, Oth Exp Rep Bldg	153.19
Edward Don & Co.	12313	Vocal Music Supplies	99.82
Edling Electric, Inc.	12314	Remodeling	1,025.44
Fargo Foundry Co.	12315	Oth Exp Rep Bldg	20.41
Fargo Paper Co.	12316	Gen Inst Supplies	41.45
Farnham's	12317	Equip for Inst, Inst Misc.	2,623.28
Fevig Insurance Agency	12318	Liability Insurance	63.20
O. P. Foss Lumber Co.	12319	Remodeling	318.78
Gaffaney's Office Specialties Co., Inc.	12320	Misc Exp of Administration, Business	
		Education Supplies	240.00
Gov's Adv. Comm. on Sch. Aids & Formula	12321	Office Expense	9.00
Glendenning Motorways Inc.	12322	Gen Inst Supplies, Ind Arts Supplies	7.00
Hart Motor Express	12323	Gen Inst Supplies	15.56
Henry Brothers Excavating, Inc.	12324	Cont Serv Rep Equip, Cont Serv Upkeep	
		Grounds	135.00
Horvick Electric Motor Co.	12325	Ind Arts Supplies, Oth Exp Rep Equip	14.60
International Business Machines Corp.	12326	Office Exp, Cont Serv Rep Equip	207.35
International Harvester Co.	12327	Rep Parts & Oth Bus Supplies	16.54
Joe's Lettering Service	12328	Physical Education Supplies	19.25
Johnson Service Co.	12329	Cont Serv Rep Bldg	465.00
Kiefer Chevrolet Co.	12330	Driver Education Supplies	21.07
Ray Larson	12331	Driver Education Supplies	4.85
Leo Maattala	12332	Travel Exp for Inst	76.60
Manchester Guardian	12333	Periodicals & Newspapers	8.00
Matson Truck Stop	12334	Gas	37.82
Metro Sales Service	12335	Custodial Supplies, Oth Supplies	
		Operation Plant	555.00
Midway Electric Supply Co., Inc.	12336	Science Lab Supplies	44.85
Minnesota Maintenance Co.	12337	Custodial Supplies	89.25
Moorhead Linoleum & Tile Co.	12338	Remodeling	45.05
Moorhead Rubber Stamp Works	12339	Office Expense	3.50
Munn's Sheet Metal Shop	12340	Cont Serv Rep Bldg	13.15
Northwestern Bell Telephone Co.	12341	Telephone & Telegraph	292.85
Northern States Power Co.	12342	Science Lab Supplies, Fuel	41.53

National Cash Register Co.	12343	Misc Exp Administration	83.90
Northern School Supply & Equip. Inc.	12344	Custodial Supplies, Gen Inst Supplies, Oth Exp Rep Bldg, Gen Inst Supplies, Lunchroom Supplies & Exp	1,034.86
Olson's Mobil Center Service	12345	Drivers Education Supplies	39.90
Vernon Opheim	12346	Travel Exp for inst	56.30
Peterson and Olson	12347	Cont Serv Rep Bldg, Remodeling	291.80
Pitney-Bowes Inc.	12348	Office Expense	15.00
Pierce Co.	12349	Cont Serv Rep Equip, Gen Inst Sup.	390.18
R E A Express	12350	Audio Visual Aids Mat Rec	19.60
Red River Scene	12351	Instru Music Supplies, Oth Exp Print & Publishing	80.85
Red River Valley Coop Power Ass'n	12352	Electricity	19.18
Rey's Standard Service	12353	Driver Education Supplies	69.71
St. Ansgar Hospital	12354	Misc Exp Health Service	3.00
Village of Sabin	12355	Water & Sewerage	25.00
School Form & Supply Co.	12356	Gen Inst Supplies	114.81
Sico Manufacturing Co., Inc.	12357	Equip for inst	544.50
Skelly Oil Company	12358	Fuel	955.00
Marchant	12359	Cont Serv Rep Equip	40.00
Steffen's Office Equipment	12360	Business Education Supplies	150.00
Stein Paint & Chemical	12361	Cont Serv Rep Bldg, Oth Exp Rep Bldg, Gen Inst Supplies	159.87
Stenerson Bros. Lumber Co.	12362	Custodial Supplies	9.65
Division of Procurement	12363	Custodial Supplies	96.20
Sturdevant's Auto Parts	12364	Oth Exp Rep Equip	37.49
Justin W. Swenson	12365	Travel for Gen Administration	63.30
Twin City Hardwood Lumber Co.	12366	Oth Exp Rep Bldg	40.16
United States Post Office	12367	Office Expense	90.00
Van Tassel Bros.	12368	Custodial Supplies	19.60
John A. Walker	12369	Exp Bus Management & Related Activities, Surety Bond Premiums	690.00
Wold Drug Co., Inc.	12370	Supplies for Health Services	5.99
Fred Anderson	12371	Phy Ed Supplies	28.00
Moorhead Public Service Department	12372	Water & Sewerage, Electricity, Other Utilities	1,112.78
Diercks Printing Co., Inc.	12373	Gen Inst Supplies	79.50
Felton Telephone Exchange Inc.	12374	Telephone & Telegraph	4.25
Division of Supervised Study	12375	Audiovisual Aids Mat Rec	116.05
Institute of Administrative Research	12376	Travel Exp for inst	17.50
Leo Lumber Co.	12377	Oth Exp Rep Equip	36.64
Lawrence Plummer	12378	Improvement to Sites	2,000.00
The Sherwin-Williams Co.	12379	Oth Exp Rep Equip	327.77
Western Chemical Company	12380	Custodial Supplies	286.25
Nels Vogel, Inc.	12381	Inst Music Supplies	752.62
Foss & Co.	12382	New Bldgs & Bldg Additions, Cont Serv Rep Bldg	401.60
Walter Gullan	12383	Oth Exp Rep Equip	11.50
Contingent Fund	12384	Gen Admin Off Exp	10.00
Bank Balances			
First Nat'l Bank	\$289,204.06	TOTAL	21,118.24
Am. State Bank	296,058.71	Contingent	\$ 94.37
School Supply	559.83	Auxiliary	11,172.86

A Summary of  
Statistics Relating to School Aids 1956-1961  
Prepared for the Governor's Advisory Committee.

Data for District 152, Moorhead (Year 1960-61)

There are twenty districts in Minnesota with more resident pupil units than District 152. They are: (in order of size)

Minneapolis, St. Paul, Duluth, Robbinsdale, Bloomington, Richfield,  
St. Louis Park, Anoka, Roseville, Hopkins, Edina, Austin, Moundsview,  
Rochester, Albert Lea, North St. Paul, White Bear Lake, Mankato, and  
Grand Rapids.

<u>Item</u>	<u>D I S T R I C T 1 5 2</u>		
	<u>Amount</u>	<u>Percentile</u>	<u>Range</u>
Maintenance Per Pupil Unit	\$320	38	226-547
Capital Outlay Per Pupil Unit	62	45	4-443
Foundation Aid Per Pupil Unit	157	59	94-246
Adj Assessed Valu Per Pupil Unit	5939	42	1251-21,886
Bonded Debt Per Pupil Unit	722	54	12-3851
Maintenance Mills on Adj Valu Per Pupil Unit	163	38	27-452
Total Effort (Maintenance and Capital Outlay)	37.9	48	11.8-251.4



MOORHEAD  
Moorhead Public Schools  
Fuel Bid - August 2, 1962

Summary of Bids

Firm	KENTUCKY, Stocker	WEST VIRGINIA, Modified	OR EQUAL 1 1/4" Screenings	#2 Oil
1. Barber W. H. Co.				
Minneapolis				
Gillette Fuel				
2. Moorhead				
Gustafson Oil				
3. Minneapolis				
Lamb Coal				
4. Moorhead				
Melquist Coal				
5. Moorhead				
Midwest Oil				
6. Minneapolis				
Moorhead Fuel				
7. Moorhead				
Pioneer Oil				
8. Fargo				
Skelly Oil Co.				
9. Moorhead				
Standard Oil				
10. Moorhead				
Tallman Oil				
11. Fargo				
Western Oil Co.				
12. Minneapolis				
13.				
14.				
15.				

FUEL  
1961-62 Season

Coal \$17.34 ton

#2 Oil - \$.1011 a gal.

Gas \$.46 per mcf

Class A - .46

Class B - .42

Gas and Oil

North Junior High  
Oil - 3000 gals \$303.30  
Gas 94960 4516.27  
\$4819.57

North Junior High runs a laundry so  
should take more heat.  
During 1960-61 N. Jr H. 75199 gals  
So. Jr Hi 65700 gals

Coal

East Senior  
484530#'s \$4192.20

West Senior  
728630#'s 6317.22

Sharp  
336960#'s 2921.44

South Junior High  
Oil 54659 gals 6012.

Lincoln  
197680#'s 1713.88

Washington  
Gas - 71779 3661.60

Hopkins  
104280#'s 904.11

Maintenance Shop  
Oil #2 - 5944 702.07

Park  
90180#'s Coal 781.86  
7759 Gas 760.06  
1541.92

Thomas Edison  
Oil - 53579 gals 5595.88

Riverside  
Oil 28288 gals. 3051.68

Georgetown  
Oil - 10999 1162.

Sabin  
Oil - 10500 1110.18

SUMMARY

Gals #2 oil used	166,969 gals	\$ 16,880.57
Pounds coal used	1,942,260 lbs.	16,830.71
Gas - mcf	174,498	8,937.93
TOTAL FUEL COSTS		42,649.21

Independent School District 152

September 7, 1962

To: All Board Members

Tentative agenda for meeting, Sept. 11, 1962, 7:30 PM.

1. Minutes of meetings of Aug 2 & 17
2. Payment of bills
3. Opening of bids for the new accounting machine
4. Announcement of Minn School Boards Association area meeting-  
Pelican Rapids, Sept. 20, 1963, 7:30 PM
5. Approval of contracts for:
  - a. Mrs Ethelyn Hanson-Elem-\$4725
  - b. Mrs. Margaret James " 4725
  - c. Mrs. Helene Kaeding-HS 6700
6. Resignation-Phillis Hanson-Sr Hi Principal's office
7. Secretaries to be hired:
  - a. Sharon Johnson-Riverside-\$200
  - b. Mrs. Frank Melheim-Edison-\$200
  - c. Mrs. Darlene Melmen-part-time-nurse's office- \$135
  - d. Mrs. Cleo Miller-part time-senior High principal's office \$168
  - e. Arlene Kraus-change to full time-  
( $\frac{1}{2}$ -guidance office,  $\frac{1}{2}$ -sr high principal's office)-\$220
8. Further discussion of classroom space.

I have almost completed my work on the budget report for the coming year. I will call you in the near future in order to discuss it with you individually or in small groups prior to the October meeting. The rate for the general fund will have to be increased about 8 mills but a decrease in rates for capital outlay and debt service will make it possible to include a two mill levy for buildings and still have an increase of not more than 5 mills for the total rate for agricultural property. I feel that we should continue to make a small levy for buildings.

I am enclosing a season pass for all activities-I thought this had already been sent to you.

Very sincerely,  
Justin W. Swenson



Independent School District #152  
Board of Education  
Regular Meeting  
September 11, 1962

1. Minutes of meetings of August 2 & 17
2. Payment of bills
3. Opening of bids for the new accounting machine
4. Announcement of Minnesota School Boards Association area meeting -  
Pelican Rapids, Sept. 20, 1962, 7:30 P.M.
5. Approval of contracts for:
  - a. Mrs. Ethelyn Hanson - Elem - \$4725
  - b. Mrs. Margaret James - Elem - 4725
  - c. Mrs. Helene Kaeding - H. S. - 6700
  - d. Raymond Larson - Guidance, 11 months - \$9305.47 (change of assignment)
  - e. Dr. Gertrude Donat - Psychologist - \$56 per week
6. Resignation - Phyllis Hanson - Sr. High Principal's Office
7. Secretaries to be hired:
  - a. Sharon Johnson - Riverside - \$200
  - b. Mrs. Dorothy Rachuy - Edison - \$200
  - c. Mrs. Darlene Malmen - part-time - nurse's office - \$135
  - d. Mrs. Cleo Miller - part-time - Senior High Principal's Office - \$168
  - e. Arlene Kraus - change to full time -  
(1/2- guidance office, 1/2 Sr. High Principal's Office) - \$220
8. Revision of salaries due to change in training status:

Name	Change From		Change to		Increase
	Yrs.	Salary	Yrs.	Salary	
Shirley Blake	5	5150	MA + 30	5500	350
James Flis	5	6500	MA	6888.88	388.88
James Gotta	4	6925	5	7275	350
Ivan Camrud	4	6300	5	6650	350
Alvin Lund	4	6300	5	6650	350
Edward Fortin	5	6450	MA	6625	175
Christie Monson	5	6250	MA	6425	175
Vivian Jacobson	3	5100	4	6300	1200
Mary Ellis	3	5100	4	6300	1200
Agnes Himes	3	5100	4	6300	1200
Marjorie Stoa	4	5700	MA	6225	525
Dorothy Dronen	2	4550	3	4850	300
TOTAL					6,563.88

9. Approval of Bus contracts for Huesmann & Gronvold
10. Enrollment Data, September 10, 1962, District 152

School	1st day	1st day	Total	Est Total
	1962-3	1961-2	1961-2	1962-3
Sr. Hi.	1023	871	888	1045
No. Jr. Hi.	592	581	619	645
So. Jr. Hi.	630	548	593	640
HS Totals	2245	2000	2100	2330

Washington	762	718	796	820
Sharp	344	359*	374	370
Edison	683	620	662	700
Riverside	437	379*	477	495
Lincoln	162	146	157	160
Hopkins	45	52	65	65
Park	107	116	131	130
Spec. Educ.	36	33	35	35
Mhd. Elem.	2576	2423	2697	2775
Sabin	131	125	160	160
Georgetown	82	77	86	100
Total Elem.	2789	2625	2943	3035
Grand Tot.	5034	4625	4797	5105

Summary by grades- 1st day, Sept. 10, 1962

Washington - 123 (5), 127 (5), 116 (5), 118 (5),  
146 (5), 132 (5)  
Lincoln - 30, 25, 27, 27, 25, 28  
Hopkins - 8, 6, 8, 7, 8, 8  
Sharp - 56, 53, 53, 48, 66, 65  
Riverside - 61 (3), 65 (3), 84 (3), 81 (3),  
87 (3), 59 (2)  
Park 15, 16, 20, 17, 24, 15  
Edison - 93 (4), 115 (4), 121 (4), 99 (3),  
132 (5), 122 (4)  
Sabin - 19, 19, 26, 22, 21, 24  
Georgetown - 20, 14, 12, 16, 8, 12

11. Further discussion of classroom space.
12. Coffee hour sponsored by Peterson Truck Farms, Inc.
13. M. S. C. contract for tuition - flat rate - \$100,000
14. Annuity - New York Life

Betty DeKrey	25.50
Gertrude Pederson	102.00
Ila L. Reiersen	30.01
Helen Schueller	51.00
Ina Z. Volker	102.00
Helen Larson	51.00

# Elementary Enrollment, September 11, 1962

Gr.	Wash.	Linc.	Hopk.	Georg.	Sharp	Park	River.	Edison	Sabin	North	South
1	135	30	8	20	60	18	75	100	20	232	234
2	135	30	8	15	60	18	75	125	20	227	259
3	135	30	8	15	60	20	95	125	30	228	290
4	135	30	8	20	60	20	95	100	25	233	260
5	150	30	8	10	65	30	95	135	25	245	303
6	135	30	8	15	65	18	65	130	30	229	267

## PREDICTIONS

### North Junior High

	1962-3	1963-4	1964-5	1965-6	1966-7	1967-8	1968-9
7	200	230	245	235	230	230	235
8	210	200	230	245	235	230	230
9	230	250	240	270	275	270	270
Total	640	680	675	750	740	730	735

### South Junior High

	1962-3	1963-4	1964-5	1965-6	1966-7	1967-8	1968-9
7	225	270	305	260	290	260	235
8	215	225	270	300	260	290	260
9	210	265	265	270	340	300	330
Total	650	760	840	830	890	850	825

### Senior High

	1962-3	1963-4	1964-5	1965-6	1966-7	1967-8	1968-9	1969-70
10	415	440	510	505	540	615	570	600
11	340	415	440	510	505	540	615	570
12	285	340	415	440	510	505	540	615
Total	1045	1195	1365	1455	1555	1660	1725	1785

### Vacant Rooms

East Senior High - 4  
 South Junior High - 1  
 Hopkins - 3  
 Lincoln - 2  
 Riverside - 1



Independent School District #152  
Board of Education  
Regular Meeting  
September 11, 1962

A & T Supply Inc.	12394	Other Exp Repair Equipment	7.69
Acme Welding Supply	12395	Custodial Supplies; Industrial Arts Supplies	7.20
Advance United Express	12396	Custodial Supplies	3.75
Aloe	12397	Chemistry Lab. Supplies	5.43
American Hospital Supply	12398	Supplies for Health Services	310.72
Fred Anderson	12399	Salaries or Fees for Sch. Elec; Oth Sch Election Expense	34.87
Aslesens	12400	Lunchroom Food Costs; Oth Exp Rep Equip	1,750.76
Audiovisual	12401	Audiovisual Aids Mat Rec	4.00
Balmer Motor Co.	12402	Driver Education Supplies	31.05
Arvid Benson	12403	Custodial Supplies; Home Ec Supplies	56.85
Dick Blick	12404	Art Supplies	131.68
Walter S. Booth & Son	12405	Supplies for Health	132.92
Bostitch-McClain, Inc	12406	General Inst Supplies	76.44
Lucille A. Brodale	12407	Salaries Sch Census Enumeration	51.28
Bruce Publishing Co.	12408	Supplies for Health Service	22.12
Building Specialties Co.	12409	Oth Exp Rep Bldgs	13.76
Cass Clay Creamery Inc	12410	Oth Exp of Inst Misc	28.48
Celltite Co.	12411	Custodial Supplies	56.40
Coralie Christianson	12412	Salaries for Food Services	5.00
Lyle Clark Agency	12413	Property Insurance; Surety Bond Premiums	299.13
Colemans	12414	Remodeling	220.00
Concordia College	12415	Oth Exp of Inst Misc	90.00
Consumers Gas Service	12416	Fuel for Buildings	1.75
Contingent Fund	12417	Office Expense	10.00
Cox's Bakery	12418	Oth Exp of Inst Misc; Lunchroom Food Costs	41.17
Crane & Ordway	12419	Remodeling; Oth Sup op Plant; Oth Exp Rep Bldg	195.91
Dakota Hardware Co.	12420	Oth Exp Rep Equipment	59.76
Dawson Music Co.	12421	Instrumental Music Supplies	73.17
Diercks Printing Co., Inc	12422	Oth Exp Printing & Publishing	141.50
University of Minn.	12423	Exp Bus mgr & rel activities	12.50
Edward Don & Co.	12424	Equip for Food Serv & Stud Body Act	244.58
Emery Johnson Sporting	12425	Custodial Supplies	2.00
Encyclopaedia Britannica Film	12426	Audiovisual Aids Mat Rec	293.90
Fargo Forum	12427	Periodicals & Newspapers	19.00
Fargo Linoleum Co.	12428	Cont Serv Rep Bldgs	36.60
Fargo Paper Co.	12429	Custodial Supplies; Sup for Health Services; Lunchroom Supplies & Exp; Gen Inst Supplies	867.34
Farnham's	12430	Gen Inst Supplies	354.40
Farmer's Home Grocery	12431	Home Economics Supplies	36.65
Felton Telephone Exchange	12432	Telephone & Telegraph	4.25
Film Strip of the Month Clubs	12433	Audiovisual Aids Mat Rec	33.00
Flament-Ulman Inc	12434	Cont Serv for Rep Bldgs	50.00
James R. Flis	12435	Travel Exp for Inst	45.00
O, P, Foss Lumber Co.	12436	Art Supplies; Remodeling	90.77
Mrs I. H. Fridgen	12437	Sal Sch Census; Oth Exp Sch Census	52.57
Frankel Carbon & Ribbon	12438	Gen Inst Supplies	357.50
Gaffaney's	12439	Replacement of Inst Equipment	597.50
Gamble Robinson Co.	12440	Custodial Supplies	15.30
Glendenning Motorways	12441	Replacement of Inst Equip	7.00
J. L. Goeson & Son	12442	Cont Fiscal Control Auditing	596.00
Grosz Studio and Camera	12443	Inst Equip Under Title V; Equip for Inst	945.61

W. James Henderson	12444	Travel for School Board	30.00
Hammond & Stephens Co.	12445	Gen Inst Supplies	277.33
Hardware Inc	12446	Oth Exp Rep Bldg; Remodeling; Ind Art Sup	555.59
Harmon Glass Co., Inc	12447	Oth Exp Rep Equip	4.16
Gladys C. Hawkins	12448	Sal Sch Census Enum	91.68
Hintz Fire Equip	12449	Oth Exp Rep Equip	140.50
Northwest Ceramic Supply	12450	Art Supplies	148.40
Hollands Dry Cleaners	12451	Dry Cleaning	111.60
Holt Rinehart and Winston	12452	Gen Inst Supplies	228.90
Horvick Electric Motor	12453	Oth Exp Rep Equip	8.53
Huntington Laboratories	12454	Custodial Supplies	342.00
International Bus Mach Corp	12455	Gen Inst Supplies; Replacement Inst Equip	616.93
International Harvester Co.	12456	Rep Parts & Oth Bus Supplies	4.53
Gunnar Johnson	12457	Sal Sch Census Enum	20.61
Johnson Oil Co.	12458	Oth Exp Upkeep Grds; Custodial Sup; Gas	91.41
Johnson Service Co.	12459	Remodeling	450.00
Kiefer Chevrolet Co.	12460	Driver Ed Supplies	33.38
Mrs. Caryl M. Korn	12461	Sal for Sch Census Enum	120.88
Lakeland Supply	12462	Gen Inst Sup	685.50
John Lamb Coal Co.	12463	Fuel	2,007.19
Larson Brake Service	12464	Repair Parts	36.60
Larson Welding & Machine Co.	12465	Oth Exp Rep Bldgs	19.75
Leo Johnson Furniture	12466	Custodial Supplies	4.04
Leo Lumber Co.	12467	Custodial Supplies	16.00
Leslie Paper Co.	12468	Gen Inst Supplies	725.30
Lystads Inc	12469	Misc Exp For Health Service	100.00
A. C. McClurg & Co.	12470	Elem Library Books	887.17
Leo Maattala	12471	Agricultural Supplies	64.19
Malvey Service	12472	Sup Op of Vehicles	55.35
Maplewood Bookbindery	12473	Sec Textbooks	80.78
Meinecke-Johnson Company	12474	Cont Serv Rep Bldgs	1,850.00
Midwest Motor Express	12475	Sec Textbooks	33.01
Miller-Davis Co.	12476	Oth Exp Sup Personnel	8.50
Minn St High Sch League	12477	Physical Ed Supplies	72.00
Minnesota Woodworkers Supply	12478	Ind Arts Supplies	46.76
Model Laundry & Cleaners	12479	Dry Cleaning	27.90
Monarch Book Co.	12480	Sec Library Books	476.83
Moorhead Drug Co.	12481	Supplies Health Services	25.85
Moorhead Linoleum & Tile	12482	Remodeling	29.62
Moorhead Paint & Glass	12483	Art Supplies	165.59
Moorhead Service Department	12484	Water; Sewerage; Electricity; Oth Utilities	890.71
Moorhead St. College Act Acct	12485	Rent Land & Bldg Non Inst Purpose	125.00
Moorhead State College	12486	Rent Land & Bldg Non Inst Purpose	65.00
Mrs. Robert Moritz	12487	Sal Sch Census	98.80
Mutual Service Casualty Ins	12488	Liability Ins; Pupil Transp Ins	482.71
Munn's Sheet Metal Shop	12489	Cont Serv Rep Bldgs	363.10
Myer's Septic Tank Service	12490	Oth Exp Rep Bldgs	60.00
North Central Assoc Col & Sec Sch	12491	Other Fixed Charges	35.00
Nissen Trampoline Co.	12492	Phy Ed Supplies	285.78
North Bridge Radiator	12493	Labor	14.50
Northern School Supply	12494	Cont Serv Rep Bldg; Audiovisual Aids Mat Rec; Vocal Music Sup; Equip for Inst; Off Exp; Gen Inst Sup; Biology Lab Sup; Phy Ed Supplies	4,286.75
Northwestern Bell Telephone	12495	Telephone & Telegraph	382.11
Northern States Power Co.	12496	Gen Science Lab Sup; Chemistry Lab Sup; Biology Lab Sup; Fuel	26.89
Northern States Power Co.	12497	Replacement of Inst Equip	63.00

Olson Electronics	12498	Industrial Arts Supplies	102.51
Olson's Mobile Center Serv	12499	Driver Ed Supplies	11.35
Sig Olson	12500	Cont Serv Rep Bldgs	272.58
Panama Carbon Co.	12501	Gen Inst Supplies	110.00
Park Laundry & Cleaners	12502	Laundry & Dry Cleaning	7.07
Pierce Company	12503	Gen Inst Supplies; Bus Ed Supplies	1,445.99
Plummer Sod Company	12504	Cont Serv Upkeep Grnds	980.00
Raymond Trans. Inc	12505	Phy Ed Supplies; Custodial Sup	24.74
Red River Hardware	12506	Oth Exp Rep Equip	71.81
Red River Valley Coop Power	12507	Electricity	50.88
Red River Scene	12508	Cont Printing & Pub; Oth Exp Print & Pub	88.75
Refrigeration Service	12509	Cont Serv Rep Equip	150.30
Rey's Standard Service	12510	Driver Ed Supplies	71.21
Richards Chemical Co.	12511	Custodial Supplies	353.01
Ridleys	12512	Vocal Music Sup; Bus Ed Supplies; Replace	
		Inst Equipment	596.40
Rigel Refrigeration Service	12513	Equip Food Serv	850.00
Rochester Germicide Co.	12514	Custodial Supplies	410.00
H. A. Rogers	12515	Ind Arts Supplies	331.32
Village of Sabin	12516	Water & Sewerage	50.00
St. Ansgar Hospital	12417	Misc Exp Health Serv	3.00
St. Paul Book & Stationery Co.	12518	Gen Inst Sup; Equip for Ins; Library Supplies	322.06
Void	12519	Void	Void
Scholastic Magazines	12520	Periodicals & Newspapers	210.00
School Aids, Inc	12521	Gen Inst Supplies	3.98
School Form & Supply	12522	Gen Inst Supplies	253.29
Mrs. Jesse Schuck	12523	Sal Sch Census Enum	12.26
Service Tool & Supply	12524	Oth Exp Rep Equip	14.43
Sherwin-Williams Co.	12525	Ind Arts Supplies	5.99
Sherwood Lumber & Fuel	12526	Oth Exp Rep Bldgs; Cont Serv Rep Bldg	439.46
Harry A. Simon & Son	12527	Equip for Attend & Health	240.00
Johnson L. Donovan	12528	Sec Textbooks	18.00
K. Sports Equip Mfg	12529	Cont Serv Rep Equip	52.50
Steffen's Office Equip.	12530	Replacement Inst Equip; Gen Inst Sup	2,118.14
Stever's Sewing Center	12531	Cont Serv Rep Equip; Equip for Inst;	
		Replacement of Inst Equip; Home Ec Sup; Ind	618.11
		Arts Supplies	
Stein Paint & Chemical	12532	Ind Arts Sup; Cont Serv Rep Bldgs	180.21
Stenerson Bros Lumber	12533	Custodial Supplies	19.77
Ted's Super Valu	12534	Custodial Supplies	6.22
Ruth Swanson	12535	Sal Sch Census Enum	101.60
Justin W. Swenson	12536	Travel for Gen Admin	43.00
Towel Fund	12537	Gen Inst Sup; Oth Exp of Inst	813.55
Twin City Hardwood Lumber	12538	Oth Exp Rep Bldg; Remodeling	243.74
Towel Fund	12539	Sal Secretarial & Cler Ass'ts	43.50
Underwood Corporation	12540	Equip for Inst	750.00
Red Truck Line	12541	Gen Inst Supplies	3.75
Mrs. Roy Videen	12542	Sal Sch Census Enum	9.37
Viking Company	12543	Vocal Music Sup	69.61
Nels Vogel, Inc.	12544	Vocal Music Sup; Inst Music Sup; Equip Instl	1,039.33
Basil Walker	12545	Sal Sch Census Enum	17.13
Westinghouse Electric	12546	Remodeling	11.90
Gladys Westrum	12547	Sal Sch Census Enum	127.92
Wolter Electronic Co.	12548	Remodeling; Vocal Music Supplies; Oth	
		Exp Rep Equip	558.30



H. W. Wilson Co.	12549	Library Supplies	16.20
F. W. Woolworth Co.	12550	Lunchroom Supplies & Exp	31.21
Zep Mfg Corp.	12551	Custodial Supplies	681.25
Gillespie Studio	12553	Science Lab Supplies	918.26

Total	42,373.43
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#### Debt Redemption

Northwestern National Bank of Mpls	12552	Interest on Bonds	4,849.59
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#### Bank Balances

American State Bank	274,940.47
First National Bank	195,652.27
Auxiliary	8,590.29
School Supply	559.83
Contingent	94.37

# Superintendent's Monthly Budget Report to the School Board

## Actual Receipts and Disbursements to Date

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Fund	Total	Disbur. Excluding Transfer	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing orders	Treasurer's Balance Cash	End of Period Investments
1. General	412,311.93	7,023.44		419,335.37	222,794.85		196,540.52		196,540.52	
2. Comm. Sch. Lunch	7,156.10	2,962.99		10,119.09	750.47		9,368.62		9,368.62	
3. Defense	18,749.06			18,749.06			18,749.06		18,749.06	
4. Capital Outlay	9,529.12			9,529.12	15,822.51		-6,293.39		-6,293.39	
5. Building Fund	38,921.85			38,921.85			38,921.85		38,921.85	
6. Debt Red Dist #2	73,650.87			73,650.87			73,650.87		73,650.87	
7. Debt Red Dist #152	132,027.20			132,027.20	26,536.18		105,491.02		105,491.02	
8. Debt Red New	56,640.24			56,640.24	22,476.05		34,164.19		34,164.19	
Total	748,986.37	9,986.43		758,972.80	288,380.06		470,592.74		470,592.74	

# Moorhead Senior High School

INDEPENDENT SCHOOL DISTRICT 152

---

*Moorhead, Minnesota*


Justin W. Swenson, Superintendent  
Alden C. Knatterud, Principal  
Gordon E. Rustad, Counselor  
Marlys Benson, Counselor

August 28, 1962

To Whom It May Concern:

I, Phyllis Hanson, do hereby resign as of September 7, 1962, as secretary to Mr. Alden C. Knatterud, Principal of Moorhead Senior High School.

Yours truly,

A handwritten signature in cursive script that reads "Phyllis Hanson". The signature is written in dark ink and is positioned above the printed name.

Phyllis Hanson



# Independent School District No. 152

*Moorhead, Minnesota*

---

*With Schools at Georgetown, Moorhead, and Sabin*

Justin W. Swenson, Superintendent  
Joseph M. Mork, Assistant Superintendent

Lifetime Passes to all School Activities presented to the following, September 14, 1962. All of these are former board members who served during and after the reorganization of District 152.

Louie Bjornson

Ray Wilson

Paul Horn

Mrs. Rudolph Messner

G. R. Jacobson

Charles Stever

Marvin Evenson

Floyd Daly

Independent School District 152  
Board of Education  
Regular Meeting  
October 9, 1962

1. Minutes of meeting of September 11, 1962
2. Payment of claims
3. Brief report on adult education program--(3 courses: German, sewing, knitting) (possibilities gymnastics & welding)
4. Announcement of State Department Area Workshop:  
Board members are invited to attend the meeting for administrators at 7:30 P.M.  
South Jr. High, October 18.
5. Salary adjustment for Richard McAllister from \$7,275 to \$7,450 (5 yr. to M. A.)
6. I have reservations for Lowry Hotel for M. S. B. A. Convention.  
Dates-- January 14, 15, 16. Arrival date--Sunday, January 13

7. Budget and Tax Levy

A. Recommended approximate total expenditures for each fund

1) General Fund	\$2,336,960
2) Food Service Fund	121,100
4) Defense Education Fund	18,250
5) Capital Outlay Fund	71,550
6) Building Fund	10,248
7) Debt Redemption Fund	327,188
Total	<u>\$2,885,296</u>

B. Recommended Tax Levy Approximate Amount

1) Maintenance levy - full legal amount (25 & 50 mills)	\$633,250
2) Additional 55 mills	760,650
3) Debt redemption (according to resolutions on file at Auditor's office	
Dist. 2	\$106,300
Dist. 152	231,900
4) Capital Outlay Fund	62,235
5) Building Fund (2mills)	27,660

8. Summary of report on building needs

A. Elementary	Buildings	Equipment	Total
1) Morningside	309,750	28,200	
a) Sewer & water		43,000	
			<u>\$380,950</u>
2) South	538,500	35,400	\$573,900
(Assessments--\$44,176 NOT included)			
B. Junior High			
1) North	192,000	12,000	204,000
2) South	288,000	18,000	306,000
C. Senior High	870,200	89,000	959,200
Totals	<u>\$2,198,450</u>	<u>\$225,600</u>	<u>\$2,424,050</u>

(Total square feet 140,630)

1. Minutes of meeting of September 24, 1962

2. Payment of claims

3. Tax report on levy - Education program - 1962-63. School working with the community.

4. Announcement of State 1 - Payment Award Workshop

5. Board members are invited to attend the meeting of the Administration on 7-30 P.M. 8. 30-4. High School 18.

6. Letter to the Board of Education from the Board of Education dated 10-2-62.

7. Letter to the Board of Education from the Board of Education dated 10-2-62.

8. Budget and Tax Levy

A. Recommended appropriate total expenditures for each fund

1. General Fund	\$2,385,250
2. Debt Redemption Fund	352,188
3. Building Fund	10,248
4. Capital Outlay Fund	71,250
5. District Education Fund	18,250
6. Food Service Fund	127,100
Total	\$2,985,286

B. Recommended Tax Levy

1. Maintenance Levy - Full Total

Amount .55 & 50 mills \$603,250

2. Add for 25 mills \$60,650

3. Debt Redemption according to resolution on file

Debt Redemption	\$352,188
Building Fund	10,248
Capital Outlay	71,250
District Education	18,250
Food Service	127,100
Total	\$680,036

8. Summary of report of building committee

A. Elementary

1. Administration

a. Salary & vote

	1961-62	1962-63	Total
Elementary	304,750	304,750	609,500
High School	19,000	19,000	38,000
Junior High	19,000	19,000	38,000
Senior High	19,000	19,000	38,000
Total	361,750	361,750	723,500



E. Method of financing

Cost of \$2,200,000 -- 12.2 mills based on present valuation for 22 yr. plan  
10.3 mills based on present valuation for 30 yr. plan

9. Special meeting called for Tuesday, October 30, 7:30 P.M.

Independent School District #152  
Board of Education  
Regular Meeting  
October 9, 1962

Acme Welding Supply	12570	Ind. Arts Supply	197.00
Alcone Company Inc.	12571	General Instr. Supplies	29.89
Aloe Division of Brunswick	12572	Chemistry Lab. Supplies	161.97
Allied Electronics Corp.	12573	Physics Lab Supplies	81.74
Allyn and Bacon, Inc.	12574	Elem. Sec. Textbooks, Gen. Instr. Supplies	1417.67
American Book Co.	12575	General Instr. Supplies, Elem. Textbooks	1661.85
American Legion	12576	Sec. Lib. Books	1.00
American Library Association	12577	Elem. & Sec. Library Books	2.50
American Pub. Corporat on	12578	Elem. Textbooks	16.91
American Education Publica.	12579	Gen. Instr. Supplies	872.70
American Guidance Service	12580	Guidance Supplies	139.74
Fredrick O. Anderson	12581	Gas for pupil Transp.	16.87
Anderson Products	12582	Ind. Arts Supplies	104.92
Aslesens	12583	Lunchroom Food Costs	1284.50
Robert Asp.	12584	Salaries for Food Services	31.80
Baker Science Packets	12585	Elem. Textbooks	5.14
Baldwin	12586	Art, Gen. and Ag supplies	1685.25
Beckley Cardy Co.	12587	General Instr. Supplies	36.16
Chas. Bennett Co., Inc.	12588	General Instr. Supplies, Sec. Texts	198.16
Arvid Benson	12589	General, Custodial, Lunchroom Supplies	419.24
Benton Review Publishing Co.	12590	Gen. Instr. Supplies	255.74
Big Red Grocery	12591	Lunchroom Food Costs	385.48
Blackboard Resurfacing Co.	12592	General Instr. Supplies	260.77
Bobbs Merrill Co.	12593	Sec. Textbooks	3.43
Book Supply Co.	12594	Sec. Textbooks	260.40
Bray Studios Inc.	12595	Rental Films and Aud. Material	19.35
Boy Scouts of America	12596	Sec. Textbooks	1.68
Donald Braniff	12597	Salaries for Food Services	33.00
Brodhead Garrett Co.	12598	Ind. ARTS Supplies	291.19
Wm. C. Brown Co.	12599	Sec. Textbooks	8.25
Bruce Publishing Co.	12600	Sec. Textbooks	28.92
Burgess Publishing Co.	12601	Elem. and Sec. Textbooks	11.57
Bureau of Publications	12602	General Instr. Supplies	135.40
Burroughs Corp.	12603	Contr. Serv. Rep. Equipment	167.40
Business Protective. Assoc.	12604	Sec. Textbooks	27.00
California Text Bureau	12605	Guidance and Gen. Instr. Supplies	54.13
Can Pro Corporation	12606	Ind. Arts Supplies	48.60
Carl's Appliance Co.	12607	Fuel for Buildings	8.75
Careers	12608	Guidance Supplies	30.00
Central Electric Co.	12609	Gontr. Serv. Rep. Bldgs	5.50
Central Scientific Co.	12610	Chem. Lab. Supplies	20.25
Chemical Rubber Co.	12611	Sec. Textbooks	12.54
Mrs. Bertha Christianson	12612	Sec. Textbooks	2.09
Chronicle Guidance Pub.	12613	Guidance Supplies	30.00
Cities Service Station	12614	Gas for Pupil Transp., Oil Grease etc.	29.83
Civic Education Service	12615]	General Instr. Supplies	652.50
Clay County Safety Council	12616	Misc. for Health Expense	5.00
Cliffs Skelly Service	12617	Gas for Pupil Transp.	33.70
College Entrance Book Co.	12618	General Instr. Supplies	79.78
Collier Macmillan Lib.	12619	Equip. for Instruction	185.00
F. E. Compton & Co.	12620	Equip. for Instruction	112.35
Consumer Gas Co.	12621	Fuel for Buildings	12.08
Continental Press Inc.	12622	General Instr. Supplies	104.66
Contingent Fund	12623	General Instr. Supplies, Misc. Health Exp.	13.00

Cope Plastics	12624	Ind. Arts Supplies	58.56
Coronet Films	12625	Audiovisual Aids Mat.	5.00
Coxs Bakery	12626	Lunchroom Supplies and Expense	381.04
Crane and Ordway Co.	12627	Other Exp. Rep. Equip. & Buildings	95.53
Arthur C. Croft Publications	12628	Exp. Supt., Guidance Supplies	136.00
Thomas Y. Crowell Co.	12629	Guidance Supplies	7.14
Curriculum Resources, Inc.	12630	Sec. Textbooks	57.66
Dakota Hardware Co.	12631	Handicapped Child Sup & Phy Ed Sup	193.54
Dacotah Paper Co.	12632	Audio Aids Mat & Rec; Home Ec Sup	45.34
Dar John Teaching Aids	12633	Gen Inst Supplies	2.10
Davis Publications	12634	Art Supplies	5.79
Daveau Music Co.	12635	Phy Ed Supplies; Cont Serv Rep Equip	17.51
Denoyer-Geppert Co.	12636	Inst Furn & Equip; Gen Inst Supplies	307.60
Diercks Printing Co.	12637	Gen Inst Supplies	96.75
T. S. Denison & Co.	12638	Art Supplies	8.69
State of Hawaii	12639	Elem Textbooks	4.00
Division of Supervised Study	12640	Rental of Films	64.29
Robert Domek	12641	Salaries Food Service	18.00
Doubleday & Co.	12642	Secondary Textbooks	9.50
Economy Company	12643	Gen Inst Supplies	16.74
Edling Electric	12644	Cont Serv Rep Bldgs	597.04
Edmund Scientific Co.	12645	Gen Inst Supplies	8.20
Educator's Book Club	12646	Gen Inst Supplies	2.16
Educator's Progress Service	12647	Audio Visual Aids Mat & Rec	9.00
Mrs. Delores Elleraas	12648	Cont School Census Enumeration	169.92
Emery Johnson Sporting	12649	Phy Ed Supplies	63.75
Epko	12650	Audio Visual Aids Mat & Rec.	136.80
A. W. Erdal Agency	12651	Property Insurance	945.14
Erik's Grocery	12652	Home Ec Supplies	25.31
Expression Company	12653	Remedial Reading & Speech Therapy	2.39
Fairmont Foods Co.	12654	Lunchroom Food Costs	3,434.73
Fargo Forum	12655	Audiovisual aids mat rec	12.00
Fargo Linoleum Co.	12656	Cont Serv Rep Bldg	64.35
Fargo Paper Co.	12657	Custodial Supplies; Lunchroom Supplies & Exp; Office Expense	529.53
Fargo Rubber Stamp Works	12658	Ind Arts Supplies	2.00
Fargo Steel Products	12659	Ind Arts Supplies	194.84
Farmers Union Oil Co.	12660	Gasoline	41.93
Farnham's	12661	Gen Inst Supplies	17.62
Felton Telephone Exchange	12662	Telephone & Telegraph	4.50
Films and Slides	12663	Audio Aids Mat Recordings	15.00
Finn Jacobsen Co.	12664	Lunchroom Food Costs	1,419.25
Follett Publishing Co.	12665	Sec Textbooks	116.52
O. P. Foss Lumber Co.	12666	Art Supplies; Gen Inst Supplies; Phy Ed Sup; Ind Arts Sup; Oth Exp Rep Bldgs	172.49
Bob Fritz Sporting Goods	12667	Phy Ed Supplies	895.25
Gamble Robinson Co.	12668	Lunchroom Food Costs; Ind Arts Supplies	920.70
Charles M. Gardner	12669	Elem Library Books	19.17
Garrard Publishing Co.	12670	Gen Inst Supplies	67.83
Gaylord Bros., Inc.	12671	Library Supplies	79.40
Ginn and Company	12672	Handicapped Child Sup; Gen Inst Sup; Sec Textbooks; Elem Textbooks	9,048.85
Glendenning Motorways	12673	Ind Arts Supplies	8.56
Golden Press Inc.	12674	Sec. Textbooks	227.75



Governor's Advisory Comm on	12675	Sch Aids & Formula	Expense - Superintendent	1.61
Walter Gullan	12676		Cont Serv Rep Equip	7.70
E. V. Hale & Co.	12677		Gen Inst Supplies; Sec Library Books	17.06
C. L. Hammond & Co.	12678		Gen Inst Supplies	16.25
Hammond & Stephens Co.	12679		Gen Inst Supplies	7.05
Harcourt Brace & World	12680		Guidance Supplies; Elem Textbooks; Sec Textbooks; Handicapped child supplies; Gen Inst Supplies	2,150.68
Harper & Bros	12681		Sec Textbooks	84.00
Hayes School Publishing Co.	12682		Gen Inst Supplies	17.93
Harris Music Center	12683		Inst Music Supplies	33.70
D. C. Heath & Co.	12684		Handicapped children supplies; Elem Textbooks; Secondary Textbooks; Gen Inst Supplies	3,893.20
Hobbyland	12685		Art Supplies; Handicapped child supplies	238.34
Ed Hohnadel	12686		Cusodial Supplies	16.50
Holt Rinehart & Winston Inc.	12687		Gen Inst Supplies; Elem Text; Sec Text	4,512.28
Mrs. Harry Hoppe	12688		Lunchroom Food Costs	75.24
Horvick Electric Motor	12689		Cont Serv Rep Bldgs; Oth Exp Rep Bldgs; Oth Exp Rep Equip	44.00
Horvick Mfg. Co.	12690		Oil Grease & Lub	28.82
House of Wood & Crafts	12691		Art Supplies	230.30
Holsum Breal Bakery	12692		Lunchroom Food costs	220.62
Houghton Mifflin Co.	12693		Sec Textbooks; Elem Text; Gen Inst Supplies	332.77
Indiana University	12694		Aud Aids Mat Rec	5.40
Industrial Arts Supply	12695		Ind Arts Supplies	148.21
International Bus Mach Corp	12696		Cont Serv Rep Equip; Oth Exp Rep Equip	60.00
International Harvester Co.	12697		Repair Parts	3.60
Iroquois Publishing Co.	12698		Elem Textbooks	15.55
Jene James	12699		Travel Exp Health Serv	13.44
Johnson Drug Co.	12700		Equip for Inst	6.76
Johnson Oil Co.	12701		Gas for Pupil Transp; Oth Supplies Op of Plant	77.40
Ray Kjonas	12702		Cont Sch Census Enum.	32.54
Kennelaw Pub. Co.	12703		Gen Inst Supplies	93.60
Kenworthy Educ Services	12704		Gen Inst Supplies	5.25
Kuehls Mat Market	12705		Lunchroom Food Costs	50.38
Arlene Kraus	12706		Salaries for Food Serv.	52.30
Laidlaw Brothers	12707		Remedial Read & Speech Therapy; Elem Text; Sec Textbooks	176.85
Lakeland Supply Co.	12708		Gen Inst Supplies; Equip for Inst	1,115.55
Leo Lumber Co.	12709		Phy Ed Supplies	45.00
Larsen Hardware Co.	12710		Ind Arts Supplies; Home Ec Supplies	372.16
Raymond E. Larsen	12711		Travel Exp For Inst	42.00
Victor H. Leeb Co.	12712		Replace Noninst Equip	48.50
Leslie Paper Co.	12713		Gen Inst Supplier	35.42
Lincoln House	12714		Gen Inst Supplies	6.83
J. B. Lippincott	12715		Elem Textbooks; Sec Textbooks	37.40
Lyons & Carnahan	12716		Sec Textbooks; Handicapped Child Sup; Elem Textbooks; Gen Inst Supplies	787.39
A. C. McClurg & Co.	12717		Elem Library Books	850.75
McCormick-Mathers Pub Co.	12718		Remedial Reading & Speech Therapy: Gen Inst Sup	1,294.29
McGraw-Hill Book Co.	12719		Elem Textbooks; Gen Inst Sup; Sec Textbooks	2,841.55
David McKay Co.	12720		Phy Ed Supplies; Sec Textbooks; Elem Textbooks	35.64
McKnight & McKnight	12721		Sec Textbooks	121.11

National Education Assoc	12747	Sec Textbooks	7.70
National Council Family Relations	12748	Periodicals & Newspapers	7.50
National Geographic Society	12749	Sec Library Books	23.90
National Geographic Society	12750	Periodicals & Newspapers	114.75
National Recreation Assoc	12751	Physical Education Supplies	2.59
National Textbook Corp	12752	Handicapped children supplies	3.89
News Map of the Week, Inc	12753	Periodicals & Newspapers	19.75
New York Hairdressing Academy	12754	Elementary Textbooks	16.50
New York Times	12755	Audio Visual Aids Mat Rec	18.00
Noble and Noble Publishers	12756	Elementary Textbooks	49.08
Northern Distributors	12757	Equip for Inst	359.68
Northern School Supply	12758	Gen Inst Supplies; Supplies for Health Serv; Elem Textbooks; Phy Ed supplies; Vocal Music Supplies; Science Lab Supplies; Ind Arts Sup; Equip for Admin; Handicapped child sup; Aud aids mat rec; custodial supplies; cont serv Rep Equip; Replacement Inst Equip; Oth Exp Rep Equip; Oth Exp Rep Bldgs; Equip for Inst; Art Supplies	7,723.99
Northwestern Bell Telephone	12759	Telephone & Telegraph	357.96
Northern States Power	12760	Fuel; Electricity; Gen Science	329.22
Leo Maattala	12722	Travel Exp for Inst	36.68
Malvey Service Station	12723	Oth Exp Op of Plant	35.78
MacMilla Co.	12723	Elem Textbooks; Sec Textbooks	284.73
Magazine Publishing Division	12725	Home Ec Supplies	5.50
Maplewood Bookbindery	12726	Oth Sch Library Exp	333.12
Mathison Drafting Supply	12727	Aud Aids Mat Rec	38.85
Matson Service Inc	12728	Gas for Pupil Transportation	85.10
Mattys Superette	12729	Home Ec Supplies	33.85
Melmont Publishing	12730	Elem Textbooks	3.76
Charles E. Merrill	12731	Rem Reading & Speech Therapy; Elem Textbooks; Sec Textbooks; Gen Inst Supplies	703.07
Metro Sales Co.	12732	Custodial Supplies	305.50
Midland Hospital Supply	12733	Misc Exp Health Serv	3.95
Midwest Motor Express	12734	Lunchroom Food costs	89.18
Miller Davis Co.	12735	Office Expense	34.18
Milliken Publishing Co.	12736	Gen Inst Supplies	6.57
Minneapolis Honeywell Regl	12737	Cont Serv Rep Bldgs	7.50
Minneapolis Star & Trib	12738	Periodicals & Newspapers	20.90
Minnesota Educational Film	12739	Guidance Supplies; Aud Aids Mat Rec	75.00
Minnesota Historical	12740	Periodicals & newspapers	13.00
Minnesota Toro	12741	Equip Op & Maint Plant	690.00
Monarch Book Co.	12743	Sec Library Books	117.60
Moody Institute of Science	12744	Aud Aids Mat Rec	12.00
Moorhead Public Dept	12745	Water & Sewerage; Electricity; Other Util.	2,542.00
Mutual Service Casualty	12746	Oth Employee Ins	30.60
Oxford Book Co.	12761	Sec Textbooks	15.54
A. N. Palmer Co.	12762	Gen Inst Supplies	288.10
Gordon Paschka	12763	Phy Ed Supplies	47.45
Park Laundry & Cleaners	12764	Other Laundry & Dry Cleaning	4.91
Personnel Press Inc	12765	Gen Inst Supplies	54.00
Robert Peterson Jr.	12766	Travel by School Board	7.70
Model Cleaners	12742	Laundry	15.58

Phonovisual Products Inc	12767	Gen Inst Supplies	76.98
Pierce Company	12768	Gen Inst Supplies	395.30
Pioneer Historical Society	12769	Sec Textbooks	14.15
Popular Mechanics	12770	Ind Arts Supplies	4.00
Prentice Hall Inc	12771	Phy Ed Supplies; Sec Textbooks	144.29
Psychological Corp	12772	Gen Inst Supplies	2.40
R E A Express	12773	Sec Textbooks	139.60
Rand McNally & Co.	12774	Equip for Inst; Sec Textbooks; Elem Text	335.99
Readers Digest Services	12775	Elem Textbooks; Gen Inst Supplies; Sec Text	270.35
Red River Scene	12776	Oth Exp Print & Pub	45.00
Red River Valley Coop	12777	Electricity	50.88
Advance United Expressways	12778	Phy Ed Supplies	2.66
Remedial Education Center	12779	Gen Inst Supplies	4.05
Rey's Standard Service	12780	Driver Education Supplies	33.85
Ridleys	12781	Gen Inst Supplies; Cont Serv Rep Equip; Library Supplies; Business ed supplies; Office Exp	355.76
Rochester Gemicide Co	12782	Custodial Supplies	83.30
Rockwell Manuf. Co.	12783	Ind Arts Supplies	4.00
Ronald Press Co.	12784	Sec Textbooks	9.49
Rott Keller Supply	12785	Ind Arts Supplies	7.57
Harper & Row Publishers	12786	Gen Inst Sup; Sec Text; Elem Text	1,707.87
St. Ansgar Hospital	12787	Misc Exp Health Serv	168.00
St. Paul Book & Stationery	12788	Gen Inst Supplies	11.01
Sax Arts and Crafts	12789	Ind Arts Supplies	117.00
W. B. Sanders Co.	12790	Sec Textbooks	3.75
Scheels Hardware	12791	Custodial Supplies; Home Ec Supplies; Inst Music Supplies	34.54
Science Juseum	12792	Sec Textbooks	36.70
Science Research Assoc	12793	Gen Inst Supplies; Elem Text; Guidance Sup; Sec Text	752.08
Scholastic Book Service	12794	Gen Inst Supplies; Sec Textbooks	1,471.15
Scott Foresman & Co.	12795	Sec Textbooks; Handicapped child supplies; Gen Inst Supplies; Elem Textbooks	4,235.11
Mrs. Ella Selvig	12796	Cont Sch Census Enum	230.59
Lucy M. Sheffield	12797	Elem Teachers Sal; Sal Sch Census Enum	188.00
Sherwood Lumber & Fuel Co.	12798	Cont Serv Rep Bldgs	202.74
Silver Burdett	12799	Elem Textbooks; Gen Inst Supplies	1,322.23
Simplicity Pattern Co.	12800	Home Ec Supplies	9.00
L. W. Singer Co.	12801	Elem Library Books; Sec Textbooks; Elem Text	466.01
Singer Sewing Machine	12802	Replacement Inst Equip	402.50
Singer Sewing Machine	12803	Cont Serv Rep Equip	91.00
Skelly Oil Co.	12804	Fuel for Buildings	2.74
Smith Corona Marchant	12805	Bus Ed Supplies	4.00
Smith Inc	12806	Repair Parts	34.56
Society for Visual Ed	12807	Aud Aids Mat Rec	63.80
Southwestern Publishing	12808	Gen Inst Supplies; Sec Textbooks	2,120.58
Square Dance Assoc	12809	Phy Ed Supplies	12.19
Stansi Scientific Co.	12810	Chemistry	76.42
Stanwix House	12811	Gen Inst Supplies	30.49
State of Minnesota	12812	Office Expense	12.00
Steck Company	12813	Gen Inst Supplies	12.84
Stever's Sewing Center	12814	Home Ec Supplies	31.44
Steffens Office Equip	12815	Equip for Inst; Cont Serv Rep Equip	552.00
Stein Paint & Chemical	12816	Cont Serv Rep Bldgs; Custodial Sup; Gen Inst Sup	689.25



Student College Guide	12818	Guidance Supplies	6.30
Stenerson Bros Lumber	12817	Oth Exp Rep Equip	46.34
M. J. Sullivan	12819	Lunchroom Food Costs	523.87
Sturdevants Auto Parts	12820	Oil Grease & Lub; Repair Parts; Equip Op & Main of Plant; Oth Exp Rep Bldgs; Ind Arts Supplies; Oth Exp Rep Equip	198.41
Justin W. Swenson	12821	Travel for Gen Admin	124.95
Tandy Leather Co.	12822	Ind Arts Supplies	452.86
Today's Secretary	12823	Bus Ed Supplies	107.50
Twin City Hardwood Lumber	12824	Equip for Inst; Ind Arts Supplies	417.83
Twin City Meat Market	12825	Lunchroom Food Costs	1,671.93
United Buckingham Freight Lines	12826	Oth Exp Rep Bldgs; Ind Arts Sup; Home Ec	14.98
U. S. News and World Report	12827	Gen Inst Supplies	133.00
Miss Genevieve Arnold	12828	Handicapped Children Supplies	8.74
University of Illinois	12829	Home Ec Supplies	3.00
R. E. Utke	12830	Travel Exp Inst	60.00
D. Van Nostrand Co., Inc	12831	Sec Textbooks	352.66
Van Tassel Bros	12832	Custodial Supplies	238.62
Vics Service	12833	Gas for Pupil Transp.	47.07
Viking Press	12834	Elem Textbooks	9.29
Nels Vogel, Inc.	12835	Indt Music Supplies; Replacment Inst Equip; Equip for Inst.	2,026.85
J. Weston Walch	12836	Sec Textbooks; Gen Inst Supplies	30.66
W. W. Wallwork	12837	Repair Parts	52.36
Waltons Standard	12838	Drivers Ed Supplies	159.61
Webster Publishing Co.	12839	Sec Textbooks; Rem Reading & Sph Therapy; Gen Inst Supplies	1,539.29
Howard Werbeland	12840	Salaries for Food Services	114.00
Welch Scientific Co.	12841	Gen Inst Sup; Biology; Chemistry; Gen Science; Elem Sch Science	839.23
Western Newspaper union	12842	Ind Arts Supplies	42.76
Howard Wergeland	12844	Travel for Gen Admin	51.08
O. M. Westlin Agency	12845	Workmen's Compensation	353.71
Wetch chemical & Pest Control	12846	Art Supplies	10.00
Orris A. Wibe	12847	Rental Films	8.34
Wilcox and Follett Co.	12848	Elem Textbooks & Sec Textbooks	140.81
Yale University Press	12849	Sec Textbooks	236.60
Youngblood Lumber Co.	12850	Ind Arts Supplies	409.87
Zaner-Bloser Handwriting	12851	Gen Inst Supplies	7.17
Mrs. Robert Zeigler	12852	Lunchroom Food costs	3.25
Westinghouse Electric Supply	12843	Replacement, Other Exp. Rep Bldgs., Custodial Supplies	328.53
<b>Bank Balances</b>			<b>95.895.81</b>

First National Bank	197,610.50
American State Bank	274,940.47
Auxiliary	14,677.02
Contingent	94.37
School Supply	1,133.22

Superintendent's Monthly Budget Report to the School Board

Actual Receipts and Disbursements to Date

Reconcilement of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investments
1. General	412,311.93	208,081.01		620,392.94	412,403.57		207,989.37		207,989.37	
2. Comm. Sch. Lunch	7,156.10	11,888.10		19,044.20	5,801.83		13,242.37		13,242.37	
3. Defense	18,749.06			18,749.06	1,725.12		17,023.94		17,023.94	
4. Capital Outlay	9,529.12			9,529.12	22,612.17		-13,083.05		-13,083.05	
5. Bldg. Fund	38,921.85			38,921.85			38,921.85		38,921.85	
6. Debt. Red. Dist. #2	73,650.87			73,650.87	4,849.59		68,801.28		68,801.28	
7. Debt. Red. Dist. #152	132,027.20			132,027.20	26,536.18		105,491.02		105,491.02	
8. Debt. Red. New	56,640.24			56,640.24	22,476.05		34,164.19		34,164.19	
Total	748,986.37	219,969.11		968,955.48	496,404.51		472,550.97		472,550.97	

School Census Summary, District 152, Moorhead, Minnesota

Age	1953	1954	1955	1956	1957	1958	1959	1960	1961	1962
0	413	362	426	588	545	538	555	609	596	605
1	432	414	427	604	542	653	641	647	611	629
2	432	453	469	537	577	603	656	685	644	647
3	382	428	455	571	516	589	612	667	680	630
4	371	393	415	560	585	523	660	619	677	674
5	325	378	386	524	558	576	536	626	593	663
0-5	2356	2428	2578	3354	3323	3482	3660	3853	3801	3848
6	371	336	416	546	525	583	621	564	605	574
7	275	376	367	476	486	524	582	627	570	589
8	270	284	399	430	458	497	533	622	627	558
9	252	273	283	448	392	458	495	551	581	641
10	267	257	297	319	473	438	462	520	550	561
11	232	267	268	318	305	461	442	499	505	537
12	245	227	278	309	333	322	456	453	471	493
13	203	238	210	317	304	354	338	480	434	450
14	202	420	234	272	328	292	344	316	481	448
15	193	215	213	380	284	305	316	349	306	461
16ATT	169	180	183	257	277	301	312	298	324	296
Total	2679	2873	3148	3972	4165	4535	4901	5269	5454	5615
6-16										
16NAEE	8	6	8	11	8	10	9	8	3	5
17	196	180	172	238	257	283	306	335	311	313
18	143	167	163	189	224	229	249	279	283	269
19	114	125	130	151	173	193	199	217	218	237
20	96	88	83	135	125	136	151	166	162	181
16-20	557	566	556	724	787	851	914	1005	977	1005
Total	5592	5867	6282	8050	8275	8868	9475	10127	10232	10468



Elementary Enrollment  
(Maximum Figures not providing for Future Growth)

Gr.	Wash.	Linc.	Hopk.	Georg.	Sharp	Park	River.	Edison	Sabin	North	South
1	135	30	8	20	60	18	75	100	20	232	234
2	135	30	8	15	60	18	75	125	20	227	259
3	135	30	8	15	60	20	95	125	30	228	290
4	135	30	8	20	60	20	95	100	25	233	260
5	150	30	8	10	65	30	95	135	25	245	303
6	135	30	8	15	65	18	65	130	30	229	267

PREDICTIONS

North Junior High

	1962-3	1963-4	1964-5	1965-6	1966-7	1967-8	1968-9
7	200	230	245	235	230	230	235
8	210	200	230	245	235	230	230
9	130	250	240	270	275	270	270
Total	440	680	675	750	740	730	735

South Junior High

7	225	270	305	290	290	260	235
8	215	225	270	300	260	290	260
9	210	265	265	270	340	300	330
Total	650	760	840	830	890	850	825

Senior High

							1969-70
10	415	440	510	505	540	615	570 600
11	340	415	440	510	505	540	615 570
12	285	340	415	440	510	505	540 615
Total	1045	1195	1365	1455	1555	1660	1725 1785

Vacant Rooms

East Senior High - 4  
 South Junior High - 1  
 Hopkins - 3  
 Lincoln - 2  
 Riverside - 1

Enrollment Predictions  
(Using Figures as of Oct. 1, 1962)

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Edison Area (No. of 18 Ave. only)

	<u>Gr. 1</u>	<u>Gr. 2</u>	<u>Gr. 3</u>	<u>Gr. 4</u>	<u>Gr. 5</u>	<u>Gr. 6</u>	<u>Total</u>	<u>Number of Room Needed</u>
1962-3	61	78	70	64	87	88	448	17
1963-4	93	65	80	75	70	85	468	19
1964-5	121	100	75	90	85	75	546	20
1965-6	98	125	100	75	90	85	573	22
1966-7	93	100	125	100	80	95	593	24
1967-8	88	100	100	125	100	85	598	24
1968-9	102	90	100	100	125	100	617	24

South Elem. (So. of 18 Ave. & East of 8th St.)

1962-3	33	37	51	35	45	34	235	10
1963-4	50	35	40	55	40	50	270	11
1964-5	50	50	40	45	60	45	290	12
1965-6	40	50	50	40	45	60	285	12
1966-7	40	45	55	55	45	50	290	12
1967-8	50	45	50	60	60	50	315	12
1968-9	40	50	50	55	60	60	315	12

Morningside

1962-3	14	13	17	9	13	14	82	3
1963-4	30	15	15	20	12	15	107	5
1964-5	22	30	15	15	20	15	117	5
1965-6	28	25	30	15	15	20	133	5
1966-7	30	30	30	30	18	18	156	6
1967-8	24	30	30	30	30	20	164	6
1968-9	24	25	30	30	30	30	179	6

Edison (North of 20 Ave.)

1962-3	84	106	107	88	117	111	613	22
1963-4	115	85	110	110	90	120	630	24
1964-5	141	115	90	115	115	95	671	25
1965-6	116	145	115	95	115	115	701	25
1966-7	113	120	150	120	100	120	723	25
1967-8	113	115	125	150	120	105	725	25
1968-9	114	115	120	125	150	125	749	25

South Elem. South of 20th only

1962-3	10	9	14	11	15	11	70	3
1963-4	18	12	10	15	15	15	85	3
1964-5	19	20	15	15	20	20	109	5
1965-6	19	20	20	20	20	20	119	6
1966-7	17	20	25	25	25	25	137	6
1967-8	21	20	25	25	25	25	141	6
1968-9	25	25	25	25	25	25	150	6

Hopkins

Page 3

	<u>Gr. 1</u>	<u>Gr. 2</u>	<u>Gr. 3</u>	<u>Gr. 4</u>	<u>Gr. 5</u>	<u>Gr. 6</u>	<u>Total</u>
1962-3	9	6	8	8	7	8	46
1963-4	3	9	6	8	8	7	41
1964-5	10	3	9	6	8	8	44
1965-6	12	10	3	9	6	8	48
1966-7	12	12	10	3	9	6	52
1967-8	13	12	12	10	3	9	59
1968-9	15	13	12	12	10	3	65

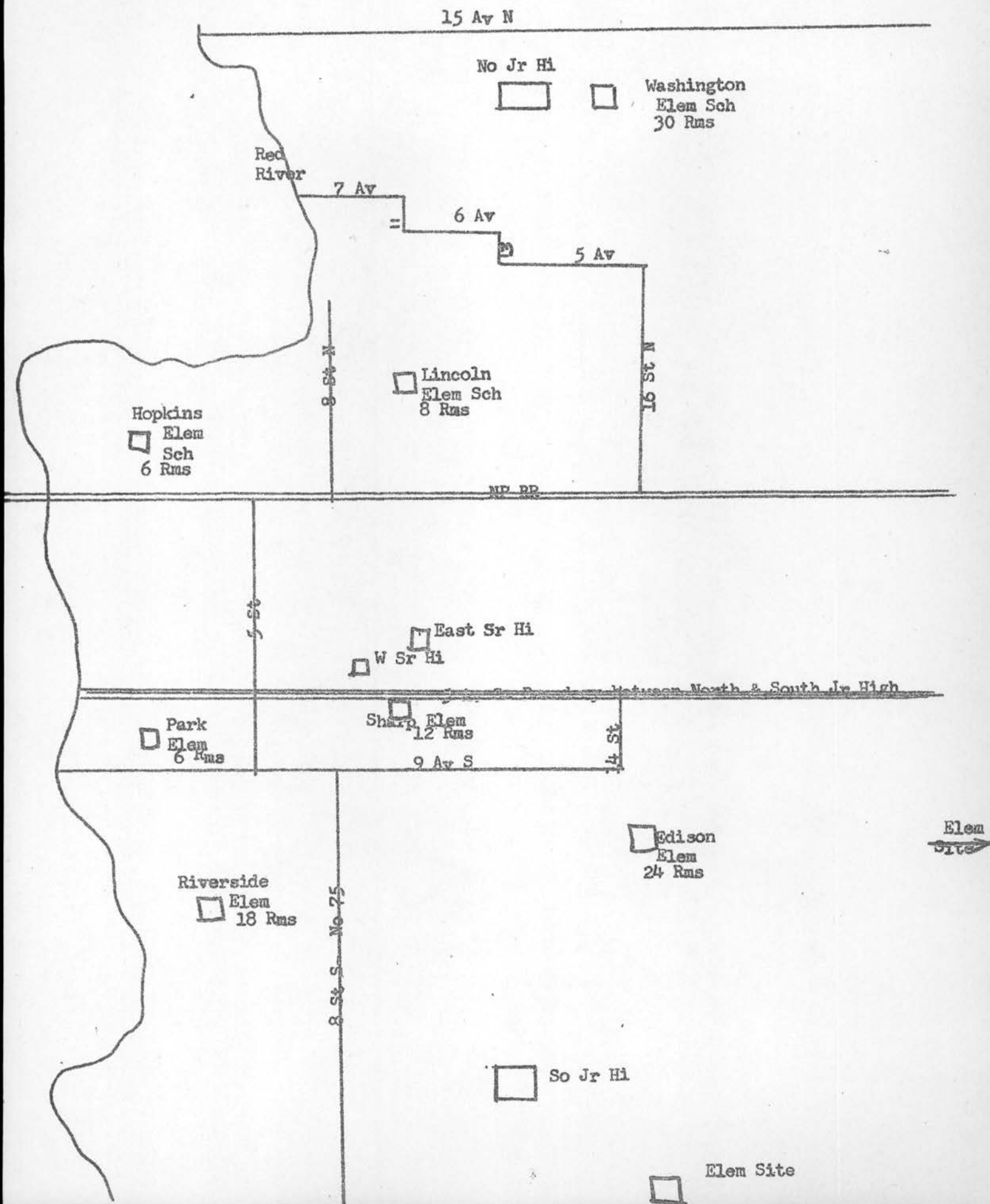
Park

1962-3	15	16	20	17	24	15	107
1963-4	23	15	16	20	17	24	115
1964-5	20	23	15	16	20	17	111
1965-6	23	20	23	15	16	20	117
1966-7	15	23	20	23	15	16	112
1967-8	25	15	23	20	23	15	121
1968-9	22	25	15	23	20	23	125

Hopkins & Park Together

1962-3	24	20	28	25	31	23	151
1963-4	26	24	22	28	25	31	156
1964-5	30	26	24	20	28	25	153
1965-6	35	30	26	24	22	28	165
1966-7	27	35	30	26	24	20	162
1967-8	38	27	35	30	26	24	180
1968-9	37	38	27	35	30	26	193





The following program is planned for an enrollment of 300 per grade in grade 7-9.

Subject Area	Number of Sections by Grades			Total 7-9	Number of Rooms
	Grade 7	Grade 8	Grade 9		
English	10	10	10	30	6
History or Social Studies	10	10	10	30	6
Mathematics	10	10	10	30	6
Science (alternates with German	5	5	10	20	4
Home Economics or art)	3	2	2	7	2
Industrial Arts	3	2	2	7	2
Physical Education	5	5	5	15	
Latin			1	1	
German I		3	1	4	1
German II			6	6	
Business Training			4	4	1
Audio-Visual Room				1	1
Total Rooms					29

Sample Schedule for Physical Education  
(Boys or girls-divided gymnasium)

Prd	Monday	Tuesday	Wednesday	Thursday	Friday
1	9a	7a	9a	7a	9a
2	9b	7b	9b	7b	9b
3	9c	7c	9c	7c	9c
4	9d	7d	9d	7d	9d
5	9e	7e	9e	7e	9e
6	8a	8b	8a	8b	8a
Sample schedule for physical education in cafeteria- *indicates boys					
1	8c*	8c	8c*	8c	8c*
2	8d*	8d	8d*	8d	8d*
3	Lunch				
4	Lunch				
5					
6	8e*	8e	8e*	8e	8e*

Preliminary Survey of Needs for Moorhead High School-600 pupils per grade

Subject Area	Number of Sections Needed by Grades			Total 10-12	Number of Rooms
	Grade 10	Grade 11	Grade 12		
English	20	20	20	60	12
History & Soc Studies	21	20	20	61	12
Biology	20			20	4
Chemistry		8	6	14	3
Physics			6	6	1
Applied Science		2	2	4	1
Geometry	10	5	1	16	3
Higher Algebra		5	3	9	2
Trig, Solid Geom, Calculus			4	4	1
Consumer Mathematics		5	6	11	2
Latin II	2			2	$\frac{1}{2}$
German I	3	4		7	
German II	2	3 $\frac{1}{2}$	4	9	3
German III		1	1	2	
French I	2	2		4	
French II		2	2	4	2
French III			1	1	
Spanish I	2	2		4	
Spanish II		2	2	4	2
Spanish III			1	1	
Electricity & Electronics	1	1	2	4	1
Mach Shop, Sheet Metal,					
Bench Metal, Welding, Foundry		2	2	4	1
Plastics, carpentry, brick, plumbing		2	2	4	1
Power methanics, printing	2	2		4	1
Mechanical Drawing &					
Architectural Drwng		2	2	4	1
Home Economics IV	2	3	2	7	2
Home Economics V		1	2	3	
Art		4	3	7	1+
Speech		7	2	9	2
Typing	12	4	1	17	3
Shorthand I		5		5	1
Shorthand II			4	4	1
Cooperative Education			2	2	$\frac{1}{2}$
Bookkeeping		5	4	9	2
Clerical Office Practice		2	4	6	1
Business Principals & Law		2	4	6	1
Journalism		1	2	3	1
Health	18			18	2

Total needs- academic rooms- 47  
 Special, labs, etc 23  
 Total 70

Available now-  
 East bldg- 25 stations  
 West " - 29 stations.



# Preliminary Report on Building Needs

## 1. Elementary Needs -

a. 6 room building at Morningside to include plans for expansion to 18 rooms.

	Square feet
six rooms	6000
cafetorium 60 x 40	2400
kitchen & storage	1800
library 70 x 30	2100
office storage	3350
additional (corridors, laboratories, etc.)	4000
remedial rooms	1000

$20,650 \times \$15 = \$309,750$

equipment classrooms - 6 @ 1200=	7,200
kitchen, etc.	10,000
office equipment	1,500
custodial	1,500
library	2,000
physical education	2,000
audio visual, music	3,000
miscellaneous (maps, globes, etc.)	1,000

\$28,200

Sewer & Water

\$43,000

b. 12 room building for South to include plans for expansion to 24 rooms.

	Square feet
12 rooms	12,000
Gym 60 x 80	4,800
Kitchen, etc.	2,000
Library	2,100
Lockers (phy ed)	1,000
Offices and storage	4,000
Remedial rooms	2,000
Additional (corridors, etc.)	8,000

$35,900 \times \$15 = 538,500$   
35,400

Equipment - Add \$7200 to Mornside  
Assessments (can be paid in 20 years)

Storm sewer	\$13,068
Curb, gutter, street	19,908
Sidewalk	9,000
Sanitary sewer	3,200

\$44,176

## 2. Junior High School Needs -

a. North

8 rooms (1600 x 8 = 12800 x \$15)	\$192,000
equipment	12,000
	<u>204,000</u>

b. South

12 rooms (1600 x 12) = 19x200 x \$15	288,000
equipment	18,000
	<u>\$306,000</u>

### 3. Senior High Needs -

a. Library	Square feet	Cost of Equipment
1- Reading 6000 sq feet	7,200	4,000
2- Conference 240 sq feet		
3- Office 120 sq feet		
4- Work rooms 200 sq feet		
5- Preview and listening room 200 sq feet		
6- Storage 240 sq feet		
b. Science labs 6 rooms (30 x 56)	10,080	
(3 chemistry, 1 biology, 1 physics, 1 applied science)		30,000
c. Industrial arts - 2 rooms @ 2000	4,000	20,000
d. Journalism	1,200	
e. 4 construction rooms for study hall and team teaching	4,800	
f. Counseling offices, etc.	2,000	
g. Storage & custodians' rooms	2,000	2,000
h. 8 additional classrooms	12,800	
i. Additional for corridors, lavatories, etc.	8,000	
j. Hot lunch kitchen (East Bldg.)		10,000
k. Audio-visual equipment		5,000
l. 12 rooms equipment @1500		18,000
Total square feet =	52,080	
x \$15	781,200	89,000
Grand Total - Senior High		870,200

Independent School District 152  
Board of Education  
Regular Meeting  
November 13, 1962 - 7:00 P.M.

1. Minutes of meetings of October 9, October 30, and November 5
2. Payment of claims
3. Contract with Fiscal Agent

Cost - 1 1/4% for 1st \$300,000	\$3750
1/4 of 1% for any excess over \$300,000	
(Note: For \$2,000,000 total this would be	4250
	<u>\$8000</u>
Less 10% if they do not print brochures	800
	<u>\$7200</u>
4. Resignation of Roy Anderson, Biology & Phy. Ed., Sr. High, effective when a replacement can be found
5. Tax Sheltered Annuity
  - a. Frances Gassman - N. Y. Life \$85 per month beginning in November
  - b. Irene Satrom - N. Y. Life \$51 per month beginning in November
  - c. Change Kenneth Grimsrud from \$300 to \$200 per month beginning in December
6. Approve - Mrs. Jake Stalenger - Secretary, Sharp School, half time basis \$110 per month
7. Delegate assembly - M. S. B. A. November 26 - 27, Henry Schroeder is our delegate
8. Interviews with architects

7:30	Herman Skaret
8:00	Seifert & Staszko
8:30	Clark, Elken, & Holman
9:00	Walter Johnson
9:30	Johnson & Lightowler
10:00	Foss

Regular Meeting  
Board of Education  
November 13, 1962

A-1 Radio-TV Service Co.	12868	Cont Serv Repair Equip.	7.45
Acme Welding Supply	12869	Ind Arts Supplies	32.00
Allied Electronics Corp.	12870	Physics Lab Supplies	32.22
Allyn and Bacon Inc	12871	Gen Inst Supplies; Elem Textbooks	75.15
American Book Co.	12872	Elem Textbooks	306.09
American Education Pub.	12873	Gen Inst Sup.	582.25
Anderson Pontiac Co	12874	Repair Parts for Bus	1.38
Fred Anderson	12875	Gas; Misc Exp Pupil Transp	29.84
Appleton-Century-Crofts	12876	Sec Library Books	2.74
American Technical Soc	12877	Aud Aids Mat Rec	16.06
Aslesens	12879	Lunchroom Sup & Equip; Equip for Food Serv.; Food	1,101.12
Robert Asp	12880	Sal for Food Serv	35.60
Assoc. Pub School Systems	12881	Misc Exp Admin	24.75
Ath-O-Med Co.	12882	Ind Arts Supplies	13.18
A-V Distributors	12883	Equip for Inst	70.00
Baldwins	12884	Gen Inst Supplies	23.00
Mrs. Paula Bauck	12885	Travel Exp for Inst	27.80
Beckley Cardy Co	12886	Science Lab Supplies	9.14
Benefic Press	12887	Under Title III	1,225.29
Chas A. Bennett Co.	12888	Gen Inst Supplies; Sec Textbooks	270.64
Arvid Benson	12889	Gen Inst Sup; Equip for Inst; Oth Exp Rep Bldgs; Oth Exp Upkeep Grds; Gen Science Lab Supplies	220.02
Ted Mount	12890	Lunchroom Food Costs	47.50
Benton Review Pub. Co.	12891	Gen Inst Supplies	117.47
Big Red Grocery	12892	Lunchroom Food Costs	185.30
Donald Braniff	12893	Travel Exp for Inst	6.30
Donald Braniff	12894	Salaries for Food Serv.	31.50
Bureau of Publications	12895	Gen Inst Supplies	75.90
Business Ed Films	12896	Audio Aids Mat Rec.	3.80
California Test Bureau	12897	Guidance Supplies	44.93
Cambosco Scientific Co.	12898	Science Lab Supplies	12.06
Carl's Appliance Co.	12899	Fuel for Buildings	8.75
Gail Carney	12900	Salaries Oth Exp Admin	9.38
Central Scientific Co.	12901	Inst Equip Under Title III	14.50
Clinton Corp.	12902	Inst Equip Under Title III	10.60
Chicago Dryer Company	12903	Oth Exp Rep Equip	24.39
Chronicle Guidance Pub.	12904	Remedial Reading & Speech Therapy	1.00
Cities Service Station	12905	Gas; Oil Grease and Lub; Maintenance Pub Transp Vehicles	48.00
Civic Education Service	12906	Gen Inst Supplies	117.00
Lyle Clark Agency	12907	Oth Employee Insurance	406.24
Cliffs Skelly Service	12908	Gas	40.76
Coast to Coast Store	12909	Oth Exp Rep Equip	7.15
F. E. Compton & Co.	12910	Equip for Inst	224.70
Consumers Gas Service	12911	Fuel	32.12
Consumers Union of U. S.	12912	Gen Inst Supplies	6.00
Continental Press, Inc.	12913	Gen Inst Supplies	108.75
Cox's Bakery	12914	Lunchroom Food Costs	432.40
Dacotah Paper Co.	12915	Lunchroom Sup & Equip; Home Ec Sup	101.70
Daveau Music Co.	12916	Inst Music Sup	142.50
Demco Library Supplies	12917	Library Supplies	313.45
Ariel Davis Manufacturing Co.	12878	Cont Serv Rep Equip	38.66



Denoyer Geppert Co.	12918	Inst Equip Under Title III; Equip for Inst	226.01
Diercks Printing Co. Inc	12919	Gen Inst Supplies	123.85
Division of Supervised Study	12920	Audio Visual Aids Mat Rec	51.35
Doubleday & Co.	12921	Elem Library Books; Physics Supplies	388.50
Catherine Druzy	12922	Salaries for Food Service	7.00
Eastman Kodak Store	12923	Inst Equip Under Title III	475.00
Edling Electric	12924	Oth Exp Rep Equip	38.70
Edmund Scientific Co.	12925	Gen Inst Sup Title III: Inst Equip Under Title III	63.25
Education Mat & Equip	12926	Inst Equip Under Title III	88.93
Educator's Book Club	12927	Sec Textbooks	2.16
Grade Teachers	12928	Gen Inst Supplies	36.20
Educators Progress Service	12929	Audio Visual Aids Mat Rec	6.00
Encyclopaedia Britannica Films	12930	Periodicals & Newspapers	1,300.60
Encyclopaedia Britannica	12931	Equip for Inst	183.80
Epko Audio Visual Center	12932	Inst Equip Under Title III: Audio Visual Aids Mat Rec	1,333.25
Erik's Grocery	12933	Home Ec Supplies	51.32
Eye Gate House Inc	12934	Handicapped Children Supplies	30.00
Fairmont Foods Co.	12935	Lunchroom Food Costs	3,820.40
Fargo Foundry	12936	Non Inst Equip Replacement	45.76
Fargo Linoleum Co.	12937	Vocal Music Supplies	51.84
Fargo Paper Co.	12938	Lunchroom Sup & Equip; Custodial Sup; Art	1,204.65
Fargo Steel Products	12939	Ind Arts Supplies	21.24
Farmers Union Oil Co.	12940	Gas for Buses	48.21
Farmers Home Grocery	12941	Home Ec Supplies	59.70
Farnham's	12942	Lunchroom Sup & Equip; Oth Exp Sch Census; Equip for Inst	251.75
Felton Telephone Exchange	12943	Telephone & Telegraph	4.90
Fevig Insurance Agency	12944	Property Insurance	197.98
Field Enterprises Educ. Corp	12945	Equip for Inst	1,179.90
Filmstrip House	12946	Inst Equip Under Title III	35.04
First National Bank	12947	Office Expense	10.00
James R. Flis	12948	Travel Exp for Inst	28.91
Follett Pub. Co.	12949	Sec Textbooks	1.69
O. P. Foss Lumber Co.	12950	Oth Exp Rep Equip	131.05
Bob Fritz Sporting Goods Co.	12951	Phy Ed Supplies	368.40
Gaffaney's	12952	Cont Serv Rep Equip	8.50
Gamble Robinson	12953	Lunchroom Foods Costs	563.01
Gaylord Bros Inc	12954	Library Supplies	354.80
General Biological Supply House	12955	Biology Lab Supplies	263.85
Ginn and Co.	12956	Sec Textbooks; Gen Inst Sup; Elem Textbooks; Inst Equip Under Title III	1,669.24
Glendenning Motorways Inc	12957	Equipment for Inst	7.00
Golden Press Inc	12958	Sec Library Books	86.27
Go-Mo Products	12959	Remedial Reading & Speech Therapy	34.94
Walter Gullan	12960	Oth Exp Rep Equip	4.25
C. S. Hammond & Co.	12961	Gen Inst Supplies	116.17
Harcourt Brace & World Inc	12962	Guidance Supplies; Library Supplies	81.02
Hardware Inc	12963	Oth Exp Rep Bldg; Phy Ed Supplies	273.80
H & A Grocery	12964	Lunchroom Food Costs	16.10
Harvard University Press	12965	Sec Textbooks	1.49
D. C. Heath & Co.	12966	Sec Textbooks	46.44
Victor C. Hiatt	12967	Business Ed Supplies	12.05
Hilstrom Auto Electric	12968	Oil Grease & Lub; Sup for Op Vehicles	119.21
Marlys Hofstrand	12969	Travel Exp Health Serv	14.00
Hollands Dry Cleaners	12970	Dry Cleaning	3.30
Holt Rinehart & Winston	12971	Sec Textbooks; Gen Inst Sup; Elem Textbooks	1,007.08

Horvick Electric Motor	12972	Cont Serv Rep Bldgs	400.12
Holsum Bread Bakery	12973	Lunchroom Food Costs	202.06
Mrs. Harry Hoppe	12974	Lunchroom Food Costs	44.10
Horn Book Inc	12975	Library Supplies	1.30
Horvick Manufacturing Co.	12976	Oil Grease & Lub; Custodial Supplies	75.50
Houghton Mifflin Co.	12977	Gen Inst Sup; Guidance; Sec Textbooks Tests Title V	187.24
Ideal Pictures	12978	Audio Visual Aids Mat Rec	2.60
Independent School Dist 152	12979	Misc Exp of Inst	30.00
Interstate Printers & Pub.	12980	Remedial Reading & Speech Therapy	5.55
Gene James	12981	Travel Exp Health Services	58.37
Johnson Oil Co.	12982	Gas for Buses	51.13
Johnson Service Co.	12983	Cont Serv Rep Bldgs; Oth Exp Rep Bldgs	145.46
Ken-A-Vision Manf Co	12984	Inst Equip UNDER Title III	221.58
Arlene Kraus	12985	Salaries for Food Services	59.90
Kuehl's Market	12986	Lunchroom Food Costs	39.80
Lakeland Supply Co.	12987	Replacement Inst Equip; Custodial Sup; Gen Inst Supplies	827.57
Laidlaw Brothers	12988	Elem Textbooks	5.38
John Lamb Coal Co.	12989	Fuel	967.03
Mrs. Betty Lenthe	12990	Sec Textbooks	4.42
Leo Lumber Co.	12991	Replacement of Inst Equip	135.00
Leslie Paper Co.	12992	Gen Inst Supplies	1,223.41
Minnesota Woodworkers Supply	12993	Ind Arts Supplies	39.87
Lincoln House	12994	Gen Inst Supplies	89.35
Erling Linde	12995	Sal Pupil Transp Supervisors	13.44
Lyons & Carnahan	12996	Gen Inst Supplies	90.94
Geo McArthur & Sons	12997	Supplies for Health Services	512.32
A. C. McClurg & Co.	12998	Elem Library Books; Sec Library Books	1,183.15
McGrawHill Book Co.	12999	Sec Textbooks	39.60
David McKay Co.	13000	Guidance Supplies	6.56
McCormick Mathers Pub Co.	13001	Gen Inst Supplies	14.09
McKnight & McKnight	13002	Ind Arts Supplies	7.45
Leo Maattala	13003	Travel for Inst	111.79
Malveys Service Station	13004	Supplies Op Of Vehicles	31.90
Martinson's	13005	Oth Exp Rep Equip	2.50
Mathison Drafting Supply Co.	13006	Ind Arts Supplies	12.16
Matty's Superette	13007	Home Ec Supplies	155.39
Charles E. Merrill Books	13008	Gen Inst Supplies; Elem Textbooks; Sec Text	628.94
Midway Electric Supply	13009	Custodial Supplies	32.67
Midland Hospital Supply	130.10	Art Supplies	12.60
Midwest Motor Express	13011	Lunchroom Food Costs	98.25
Minnesota Historical Society	13012	Periodicals & Newspapers	13.00
Minneapolis Star & Tribune	13013	Periodicals & Newspapers	15.60
Minnesota Maintenance Co	13014	Custodial Supplies	370.50
Model Laundry	13015	Other Laundry & Dry Cleaning	11.32
Mrs. Edith Moll	13016	Handicapped Children Supplies	16.76
Monroe Calculating Machine	13017	Business Ed Supplies; Cont Serv Rep Equip	35.50
Moorhead Fuel Company	13018	Fuel for Buildings	960.37
Moorhead Paint & Glass	13019	Art Supplies	16.32
Moorhead Public Service	13020	Water & Sewerage; Electricity; Oth Util	2,771.99
Moorhead State College	13021	Tuition	30,000.00
Jos. M. Mork	13022	Travel for Gen Admin	185.00
Multi Clean Products	13023	Custodial Supplies	90.00
Munn's Sheet Metal Shop	13024	Remodeling	26.75
Mutual Aids	13025	Gen Inst Supplies	2.95
National Biscuit Co.	13026	Lunchroom Food Costs	208.02
National Education Association	13027	Sec Textbooks	5.80
National Observer	13028	Periodicals & Newspapers	10.00

National Science Teachers Assoc	13029	Periodicals & Newspapers	2.00
News Map of the Week	13030	Gen Inst Supplies	133.00
New York Times	13031	Gen Inst Sup; Periodicals & Newspapers	31.75
James Nodnan	13032	Travel Exp for Inst	63.50
Northern Distributors	13033	Inst Equip Under Title III	126.09
Northern School Supply	13034	Inst Equip Under Title III; Remodeling Under Title III	6,137.00
Northern School Supply	13035	Remodeling: Phy Ed Supplies; Gen Inst Sup; Art Supplies; Audiovisual; Equip for Inst; Handicapped Child Sup; Vocal Music; Biology sup; Elem Textbooks	1,922.27
Northwestern Bell Telephone	13036	Telephone & Telegraph	394.52
Northern States Power	13037	Fuel; Home Ec Supplies; Electricity	404.08
John Ostlie	13038	Travel Exp for Inst	20.82
Overhead Door Co. of N. D.	13039	Ind Arts Supplies	2.48
Palace	13040	Misc Oth Exp Inst	1,515.45
A. N. Palmer Co.	13041	Gen Inst Supplies	5.98
Park Laundry & Cleaners	13042	Other Laundry & Dry Cleaning	13.96
Pioneer Oil & Coal Co.	13043	Fuel for Buildings	94.02
Pitney Bowes Inc	13044	Misc Exp of Admin	15.00
Psychological Corp	13045	Handicapped Children Supplies	49.80
Quivira Scientific	13046	Sch Library Books Under Title III	38.05
R E A Express	13047	Gen Inst Supplies	12.89
Readers Digest Services	13048	Gen Inst Supplies	56.00
Red River Hardware Co.	13049	Custodial Supplies; Ind Arts Sup; Art	2124.57
Red River Scene	13050	Oth Exp Print & Pub.	68.00
Red River Valley Coop	13051	Electricity	81.28
Ridleys Office Equip	13052	Gen Inst Sup; Equip for Admin	147.60
Harper Row Publishers	13053	Gen Inst Supplies	356.76
Village of Sabin	13054	Water and Sewerage	24.50
St. Paul Book & Stationery	13055	Inst Equip Under Title III; Gen Inst Sup	755.33
Scheels Hardware	13056	Custodial Supplies	1.10
Schmitt Music Co.	13057	Inst Music Supplies	77.70
Scholastic Magazines	13058	Gen Inst Supplies	660.00
Ridley's	13059	Equip for Inst; Cont Serv Rep Equip	54.95
Ohio State Univ.	13060	Elem Library Books	.80
Walter A. Schwede	13061	Travel Exp for Inst	27.00
School Aids	13062	Science Lab Supplies	33.90
Science Materials Center	13063	Gen Inst Sup Title III; Inst Equip Under Title III	112.90
Science Research Assoc	13064	Travel Exp for Inst	25.00
Scott Foresman	13065	Gen Inst Sup; Elem Textbooks; Sec Textbooks Handicapped Children Supplies	1,879.35
J. A. Sexauer Mfg Co.	13066	Oth Exp Rep Bldgs	79.25
Luch M. Sheffield	13067	Elem Teach Salaries	40.00
Sherwin Williams	13068	Custodial Supplies	26.01
Silver Burdett Co.	13069	Gen Inst Sup; Elem Textbooks; Sec Textbooks	625.67
L. W. Singer Co.	13070	Sec Textbooks	230.76
Skelly Oil Co.	13071	Fuel for Buildings	605.10
Society for Visual Education	13072	Audiovisual Aids Mat Rec	37.95
Sportland	13073	Phy Ed Supplies	2,376.33
Stansi Scientific Co.	13074	Gen Inst Sup Title III	6.21
Stein Paint & Chemical	13075	Oth Exp Rep Bldgs; Cont Serv Rep Bldg; Ind Arts Supplies; Custodial Supplies	189.42
Stenerson Bros Lumber Co.	13076	Handicapped children supplies	33.33
Stevens Sewing Center	13077	Home Ec Supplies	78.27
Sturdevants Auto Electric	13078	Repair Parts for Buses	2.51
M. J. Sullivan	13079	Lunchroom Food Costs	288.20
Superintendent of Documents	13080	Gen Inst Supplies	4.00
Division of Procurement	13081	Ind Arts Supplies	36.60



Justin W. Swenson	13082	Travel for Gen Admin	40.50
Florence Taylor	13083	Misc Exp of Inst	6.00
Theatre House	13084	Gen Inst Supplies	.33
Suzanne Tirk	13085	Travel Exp for Inst	20.16
Twin City Hrdwood Lumber	13086	Ind Arts Supplies	535.00
Twin City Meat Market	13087	Lunchroom Food Costs	1,286.69
Towel Fund	13088	Gen Inst Sup; Travel Exp for Inst; Rent	469.00
U. S. Postmaster	13089	Office Exp Gen Admin	75.00
University of Pennsylvania Press	13090	Gen Inst Supplies	4.64
Distributive Ed Department	13091	Business Ed Supplies	27.80
University of Minnesota	13092	Rent of Films & Audio Visual Mat	59.89
University of Minnesota	13093	Rent of Films & Audio Visual Mat	20.50
Vics Mobil Service	13094	Gas	40.31
Nels Vogel	13095	Equip for Inst; Vocal Music; Inst Music	1,124.94
J. Weston Walch	13096	Gen Inst Supplies Under Title III	2.64
Wall Street Journal	13097	Periodicals & Newspapers	19.00
Ward Transfer Inc	13098	Lunchroom Food Costs	201.87
Mrs. Ray Wedan	13099	Salaries for Food Services	10.00
Myrtle Wedan	13100	Misc Oth Exp of Inst	6.56
Howard Wergeland	13101	Salaries for Food Services	126.00
Welch Scientific Company	13102	Gen Inst Sup Title III; Science Lab Sup; Inst Equip Under Title III	1,012.54
Western Newspaper Union	13103	Ind Arts Supplies	358.28
Wilcox & Follett Company	13104	Gen Inst Supplies	19.56
H. W. Wilson Company	13105	Library Supplies	51.50
Bette Wohlenhaus	13106	Vocal Music Supplies	1.24
Wolter Electronics	13107	Equip for Inst; Cont Serv Rep Equip; Gen Inst Supplies	227.32
Wold Drug Co.	13108	Elem Sch Science Supplies	1.10
Wyatt's Store	13109	Custodial Supplies; Lunchroom Food Costs	31.47
Youngblood	13110	Ind Arts Supplies	40.63
Institutional Sales	13111	Equip for Inst	972.00
J. G. Running	13112	Cont Serv Rep Equip	8.00

TOTAL

94,708.24

Bank Balances

American State Bank	217,556.37
First National Bank	438,714.99
Auxiliary	15,214.56
School Supply	1,994.19
Contingent	94.37



Superintendent's Monthly Budget Report to the School Board

Actual Receipts and Disbursements to Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning of Year	Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Investments
1. General	412,311.93	645,886.19		1,058,198.12	656,084.07		402,114.05		402,114.05	
2. Comm. Sch. Lunch	7,156.10	21,925.10		29,081.20	19,474.22		9,606.98		9,606.98	
3. Defense	18,749.06			18,749.06	1,725.12		12,023.94		12,023.94	
4. Capital Outlay	9,529.12			9,529.12	29,381.07		-19,851.95		-19,851.95	
5. Bldg. Fund	38,921.85			38,921.85			38,921.85		38,921.85	
6. Debt. Red. Dist. #2	73,650.87			73,650.87	4,849.59		68,801.28		68,801.28	
7. Debt. Red. Dist. #152	132,027.20			132,027.20	26,536.18		105,491.02		104,491.02	
8. Debt. Red. New	56,640.24			56,640.24	22,476.05		34,164.19		23,164.19	
Total	748,986.37	667,811.29		1,416,797.66	760,526.30		656,271.36		556,271.36	

Regular Meeting  
Board of Education  
Independent School District 152  
December 4, 1962

1. Minutes of meetings of November 13, and November 19.
2. Payment of claims
3. H. S. Equivalence Certificate for Mark Bohmer & Darrel Alberts
4. Approval of the following secretarial helpers from the business education department at the rate of 75¢ per hour. These students have been working an average of 20-30 hrs. per month:

Timothy Hagen - Audio Visual	Dianne Johnk - West Building
Sybil Dorff - East Building	Kathy Jones - West Building
Sandra Erickson - South Jr. High	Kaye Jones - North Jr. High
Mary Christianson - West Building	Janet Thompson - West Building Principal
Mary Erickson - East Building	
5. Approval of contract for Thomas M. Amb, elementary teacher for 1963-4.  
Salary \$4600--Salary to be changed when new schedule has been determined
6. Playground at Sabin
7. Recommendation -- Discuss salaries at January 8th meeting. Time 8:30 P.M.
8. Brief report on progress of building program
9. Report of the M. S. B. A. meeting by Mr. Schroeder

Superintendent's Monthly Budget Report to the School Board

Actual Receipts and Disbursements to Date

Reconciliation of Funds

Funds	Clerk's Balance Beginning of Year	+ Receipts Excluding Transfers	Transfer From Other Funds	Total	Disbur. Excluding Transfers	Transfer To Other Funds	Clerk's Balance End of Period	Out- standing Orders	Treasurer's Balance Cash	End of Period Invests
1. General	412,311.93	985,886.19		1,398,198.12	886,387.12		511,811.00		511,811.00	
2. Comm. Sch. Lunch	7,156.10	32,188.20		39,344.30	31,519.74		7,824.56		7,824.56	
3. Defense	18,749.06			18,749.06	13,773.04		4,976.02		4,976.02	
4. Capital Outlay	9,529.12	20,000.00		29,529.12	33,785.00		-4,255.88		-4,255.88	
5. Bldg. Fund	38,921.85			38,921.85			38,921.85		38,921.85	
6. Debt. Red. Dist. #2	73,650.87			73,650.87	4,849.59		68,801.28		68,801.28	
7. Debt. Red. Dist. #152	132,027.20			132,027.20	26,536.18		105,491.02		105,491.02	
8. Debt. Red. New	56,640.24	40,000.00		96,640.24	22,476.05		74,164.19		74,164.19	
Total	748,986.37	1,078,074.39		1,827,060.76	1,019,326.72		807,734.04		807,734.04	



Regular Meeting  
Board of Education  
December 4, 1962

Advance United Expressways, Inc.	13126	Phy Ed Supplies	35.87
Allyn and Bacon, Inc.	13127	Secondary Textbooks	61.63
Janice Alm	13128	Travel Expense for Instruction	100.00
American Publishers Corp.	13129	Sec Library Books, Equipment for Instruction	112.95
Americana Corporation	13130	Equipment for Instruction	655.50
Aslesens Company	13131	Lunchroom Supplies & Exp, Lunchroom Food Costs	961.89
A & T Supply, Inc.	13132	Repair Parts	12.78
Arvid Benson	13133	Other Exp Repair Bldgs.	14.26
Berg's Sharpening Service	13134	Industrial Arts Supplies	17.10
Big Red Grocery	13135	Lunchroom Food Costs	413.35
Donald Braniff	13136	Salaries for Food Services	30.00
Brodhead-Garrett Co.	13137	Industrial Arts Supplies	139.93
Building Specialties Company	13138	Custodial Supplies	1.75
Bureau of Publications	13139	General Instructional Supplies	5.25
California Test Bureau	13140	Remedial Reading & Speech Therapy	10.89
Cities Service Station	13141	Gas for Pupil Transp., Rent for Pupil Transp., Maintenance of Vehicles	59.92
Civic Education Service, Inc.	13142	General Instructional Supplies	29.75
Cliff's Skelly Service	13143	Gas for Pupil Transportation	43.07
Colemans	13144	Contracted Services Repair Bldgs.	280.00
Crane & Ordway Co.	13145	Oth Exp Rep Bldgs, Oth Exp Rep Equip.	290.28
Georgia Curtiss	13146	Travel Exp for Instruction	100.00
Dakota Plate Glass Co.	13147	Contracted Services Repair Bldgs.	31.19
Davis Publications Inc.	13148	Art supplies	6.14
Demco Library Supplies	13149	Library Supplies	188.32
Diercks Printing Co., Inc.	13150	Oth Exp Printing & Publishing	32.65
Arthur Earhart	13151	Travel Exp for Instruction	100.00
Fargo Iron and Metal Co., Inc.	13152	Industrial Arts Supplies	11.20
Fargo Paper Co.	13153	Industrial Arts Supplies, Custodial Supplies, Art Supplies	205.41
Fargo Steel Products	13154	Industrial Arts Supplies	199.56
Farmers Union Oil Co.	13155	Gas for Pupil Transportation	47.04
Felton Telephone Exchange Inc.	13156	Telephone & Telegraph	4.90
Fevig Insurance Agency	13157	Property Insurance	473.85
Field Enterprises Educational Corp.	13158	Equipment for Instruction	381.90
Finn Jacobsen Co.	13159	Lunchroom Food Costs	907.00
O. P. Foss Lumber Co.	13160	Oth Exp Repair Bldgs.	28.17
Glendenning Motorways, Inc.	13161	Audiovisual Aids, Material, & Recordings	3.50
Hammond Violin Shop	13162	Contracted Services Repair Equipment	30.50
Harcourt Brace & World, Inc.	13163	Guidance Supplies	181.98
Hardware Inc.	13164	Oth Exp Repair Bldgs., Phy Ed Supplies	245.00
Marlys Hofstrand	13165	Travel Exp for Health Services	100.00
Holt, Rinehart and Winston, Inc.	13166	General Instructional Supplies	95.13
Home Economics Publishers	13167	Home Economics Supplies	3.94
Mrs. Harry Hoppe	13168	Lunchroom Food Costs	44.25
Horvick Electric Motor Co.	13169	Oth Exp Rep Equip, Cont Serv Rep Equip, Cont Serv Rep Bldgs, Oth Exp Rep Bldgs.	63.91
Ideal Pictures	13170	Rent of Films & Audiovisual Material	3.15
Iroquois Publishing Co., Inc.	13171	General Instructional Supplies	18.62
Johnson Service Company	13172	Oth Exp Repair Bldgs.	145.38
Helene Kaeding	13173	Travel for Instruction	100.00
Kiefer Chevrolet Co.	13174	Driver Education Supplies	41.10

Kiplinger Washington Editors	13175	Periodicals & Newspapers	12.00
Date Kjonaas	13176	Contracted Services Upkeep Grounds	227.50
Arlene Kraus	13177	Salaries for Food Services	55.80
Kuehl's Market	13178	Lunchroom Food Costs	36.45
Erling Linde	13179	Travel for Instruction	100.00
Richard McAllister	13180	Travel for Instruction	56.55
A. C. McClurg & Co.	13181	Sec Library Books, Elem Library Books	1,349.80
A. C. McClurg & Co.	13182	Sec Library Books	25.94
McGraw Hill Book Co.	13183	General Instructional Supplies	75.70
Leo Maattala	13184	Travel for Instruction	19.25
MacGregor-Deyo Appraisal Co.	13185	Misc for Exp of Administration	125.00
Malvey Service	13186	Gas for Vehicles, Oth Exp Operation of Plant	23.09
MD Publications, Inc.	13187	Secondary Textbooks	6.89
Midway Electric Supply Co. Inc.	13188	Custodial Supplies, Oth Exp Repair Bldgs.	579.15
Cleo Miller	13189	Salaries Secretaries & Clerical Ass'ts	17.50
Minnesota Historical Society	13190	Periodicals & Newspapers	3.00
Minneapolis Star & Tribune Co.	13191	General Instructional Supplies	6.40
Moorhead City Cab, Inc.	13192	Transp Cont Private Operators	115.90
Minnesota Public School Music League	13193	Misc Expense of Instruction	10.00
Miracle Equipment Co.	13194	Equipment for Instruction	283.20
Model Laundry & Cleaners	13195	Oth Exp Laundry & Dry Cleaning	15.54
Monarch Book Co.	13196	Secondary Library Books	39.75
Moorhead Fuel Co.	13197	Fuel for Buildings	1,852.10
Moorhead Public Service Co.	13198	Water & Sewerage, Electricity	3,231.08
Munn's Sheet Metal Shop	13199	Oth Exp Repair Bldgs.	1.50
National Education Assoc. of U. S.	13200	Biology Lab Supplies	2.85
National Geographic Society	13201	Secondary Library Books	42.95
James Noonan	13202	Travel for General Administration	100.00
Norman Chemical Co.	13203	Custodial Supplies	273.75
Northern School Supply, Inc.	13204	Replacement of Inst Equip, Art Supplies, Gen Inst Supplies, Aud Aids, Mat, & Rec, Misc Exp Health Serv, Equip for Inst, Elem Textbooks, Phy Ed Supplies, Handicapped Children Supplies	653.62
Northern States Power Co.	13205	Fuel for Bldgs, Biology Lab Supplies, Chemistry Lab Supplies, Home Ec Supplies.	910.98
Northwestern Bell Telephone	13206	Telephone & Telegraph	338.90
Viola O'Day	13207	Travel for Instruction--Expense	100.00
Don R. Phillips, Inc.	13208	Elem Library Books	505.14
Eunice Pitmon	13209	Travel Exp for Instruction	100.00
Dewey Possehl	13210	Travel Exp for Instruction	100.00
Vincent Pulicicchio	13211	Travel Exp for Instruction	129.12
Pioneer Oil and Coal Co.	13212	Fuel for Buildings	46.57
Red River Hardware Co.	13213	Ind Arts Supplies, Cont Serv Rep Equip, Equip for Inst, Art Supplies, Custodial Supplies	1,230.06
Red River Scene	13214	Printing & Publishing	110.00
Ridley's	13215	Cont Serv Repair Equip	5.00
Red River Valley Coop	13216	Electricity	101.28
Rigel Refrigeration Service	13217	Oth Exp Rep Bldgs.	7.50
Gordon Rustad	13218	Travel Exp for Instruction	100.00
Void	13219	Void	Void
Rachel Schoberg	13220	Travel Exp for Instruction	100.00
Scholastic Magazines	13221	Home Economics Supplies	152.00
Phil Seljevoid	13222	Travel Exp for Instruction	100.00
Bernard Selseth	13223	Oth Exp Operation of Plant	75.00
Sherwood Lumber & Fuel Co.	13224	Cont Serv Rep Bldgs.	27.75

Shocky Strand	13225	Travel Exp for Instruction	77.00
Silver Burdett Co.	13226	Sec Library Books, Elem Library Books	195.34
Harry A. Simon & Sons	13227	Phy Ed Supplies	8.40
Irma Smith	13228	Travel Exp for Health Services	100.00
K Sports Equip Mfg. Co.	13229	Phy Ed Supplies	627.63
Stansi Scientific Co.	13230	Elem Sch Science Supplies	3.85
State of Minnesota	13231	Ind Arts Supplies	20.00
Steck Company	13232	Elem Textbooks	37.53
Stein Paint & Chemical	13233	Cont Serv Rep Bldgs.	120.07
Stenerson Bros. Lumber Co.	13234	Oth Exp Rep Bldgs.	113.34
Sturdevant's Auto Parts	13235	Oth Exp Rep Equip, Tires & Tubes for Buses	30.58
M. J. Sullivan	13236	Lunchroom Food Costs	327.14
Surplus Tractor Parts Corp.	13237	Oth Exp Rep Equip	37.50
Julia Sullivan	13238	Travel Exp for Instruction	100.00
State Treasurer Surplus Fund	13239	Custodial Supplies	5.15
Justin W. Swenson	13240	Travel for General Administration	54.80
Suzanne Tirk	13241	Travel Exp for Instruction	10.08
Towel Fund	13242	Travel Exp for Health Serv, Rent for Inst Purposes, Oth School Board Expense	272.49
Twin City Hardwood Lumber Co.	13243	Ind Arts Supplies	143.10
University of Minnesota	13244	Rental of Films & Audiovisual Material	49.21
R. E. Utke	13245	Travel Exp for Instruction	44.50
Nels Vogel, Inc.	13246	Cont Serv Rep Equip, Equip for Inst, Inst Music Supplies	1,843.09
W. W. Wallwork	13247	Maintenance Pupil Transp.	5.83
Walton's Standard Service	13248	Oth Exp Rep Bldgs.	1.60
Welch Scientific Company	13249	Chemistry Lab Supplies	87.51
Howard Wergeland	13250	Salaries for Food Services	120.00
Howard Wergeland	13251	Travel Exp for Instruction	75.76
Western Newspaper Union	13252	Replacement Inst Equip	85.00
Westinghouse Electric Supply	13253	Equip for Food Serv & Student Body, Custodial Supplies	79.96
White House Historical Assoc	13254	Periodicals & Newspapers	2.00
Orris A. Wibe	13255	Travel Exp for Instruction, Rent Films & Aud Mat	111.29
H. W. Wilson Co.	13256	Library Supplies	29.80
Wood Regan Instrumental Co.	13257	Audiovisual Aids Material & Recordings	22.90
A & T Supply Inc.	13258	Custodial Supplies, Oth Exp Rep Equip, Repair Parts for Buses	13.83
Acme Welding Supply	13259	Ind Arts Supplies, Cont SErv Rep Equip, Oth Supplies for Operation of Plant	84.65
Business Education Films	13260	Rent of Films & Audiovisual Material	13.25
Creative Educational Society	13261	General Instructional Supplies	20.69
Fairmont Foods Co.	13262	Lunchroom Food Costs	3,769.70
Holsum Bread Bakery	13263	Lunchroom Food Costs	188.72
Johnson Oil Co.	13264	Gas for Pupil Transp Vehicles	51.89
Minnesota Educational Filmstrip Service	13265	Audiovisual Aids, Materials & Recordings	112.50
Moorhead Paint & Glass Co.	13266	Industrial Arts Supplies	30.54
James Noonan	13267	Travel for General Administration	32.34
Park Laundry and Cleaners	13268	Other Exp Laundry & Dry Cleaning	20.38
The Pierce Co.	13269	General Instructional Supplies	696.15
Twin City Meat Market	13270	Lunchroom Food Costs	937.05
Vic's Mobil Service	13271	Gas for Pupil Transp.	3.78
Robert Asp	13277	Salaries for Food Services	35.40
Matty's Superette	13278	Lunchroom Food Costs	68.25
Great Northern Railway co.	13279	General Instructional Supplies	10.71
Contingent Fund	13280	Sec Library Books, Gen Inst Supplies, Oth Exp of Inst.	34.45
St. Ansgar Hospital	13276	Oth Exp Health Services	162.00
		TOTAL	31,780.25



## DEBT REDEMPTION

American National Bank	13272	Payment on Bonds, Interest on Bonds	35,884.55
First National Bank of Minneapolis	13273	Payment on Bonds, Interest on Bonds	25,304.17
First National Bank of Minneapolis	13274	Interest on Bonds	1,406.25
First National Bank of Minneapolis	13275	Interest on Bonds	2,500.00
TOTAL			65,094.97

Check Made Out During Month  
Pioneer Oil and Coal Co.

13125	Fuel for Buildings	1,428.16
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Bank Balances

First National Bank	\$487,463.39
American State Bank	\$322,848.13
Auxiliary	\$ 15,620.45
School Supply	\$ 2,255.88
Contingent	\$ 94.37