



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, March 13 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Dr. Bennett Trochlil, Superintendent

ATTENDANCE:

Joyce Sutter	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

I. CALL TO ORDER

II. PREVIEW OF AGENDA - Dr. Ben Trochlil, Superintendent

III. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of February 14, 17 and 28, 1984.

IV. CONSIDERATION OF CLAIMS Appendix B

Recommendation: Move to approve the claims.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

VIII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

1. Review Follow-up Study Appendix C

2. Consider Special Education Summer School Appendix D

3. Consider Special Education Makeup Appendix E

4. Review Preliminary Enrollment and Staffing for 1984-85 Appendix F

5. Consider Discontinuance of Programs and/or Positions Resolution Appendix G

- | | |
|-----------------------------------------------------------------|-------------------|
| 6. Consider Weight Training/Conditioning Program | Appendix <u>H</u> |
| 7. Consider Personnel | Appendix <u>I</u> |
| 8. Review Property East of Townsite Centre | Appendix <u>J</u> |
| 9. Consider New Lease Townsite Centre | Appendix <u>K</u> |
| 10. Consider Budgets 1983-84 and 1984-85 | Appendix <u>L</u> |
| 11. MAVTI Calendars for 1984-85 and 1985-86 | Appendix <u>M</u> |
| X. FOR YOUR INFORMATION | Appendix <u>Z</u> |
| XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION | |
| XII. ADJOURNMENT | |

NEXT SCHEDULED MEETING Tuesday, March 27, 1984

NEW BUSINESS

1. Follow-up Study (Jernberg) Appendix C

Explanation: Mr. Belgum will review the follow-up study for the graduates of 1983 with the Board.

Recommendation: For information only.

2. Special Education Summer School (Swedberg) Appendix D

Explanation: Authorization is requested to offer a six-week summer school program for handicapped students enrolled in Level IV, V and VI programs and for students with low incident handicaps receiving services in Level II through VI programs. Related services to be offered to students enrolled in the above programs will include speech/language therapy, adaptive physical education and occupational therapy. The program will operate four hours a day for 29 days at an hourly rate of \$17.16. It is anticipated the program will service approximately sixty to seventy students.

Recommendation: Move to provide summer school for handicapped students in the above mentioned programs.

3. Special Education Makeup (Swedberg) Appendix E

Explanation:

During the recent teacher work stoppage the District was unable to employ a sufficient number of substitute special education teachers to provide the specified services within handicapped students' Individual Educational Program plans. A number of parents have requested conciliation conferences, have filed complaints with the Minnesota State Department of Education, and/or have filed a complaint with the United States Office Of Civil Rights. In each complaint and conciliation conference, requests have been made for "make-up time" due to lost instructional time/services during the work stoppage. Appendices E-1 & 2 contain the issues identified which were addressed in formulating the following recommendations.

Recommendation:

1. To authorize up to sixty hours of "make-up" special education instructional time for handicapped students in Level IV and V programs.
2. To authorize make-up special education instructional time for handicapped students in Level III programs up to the number of hours of special education services that are specified in their I.E.P's.
3. To authorize the time to be made up to begin June 11, 1984.
4. To authorize the make-up time to be provided by fully licensed staff.

4. Preliminary Enrollment and Staffing for 1984-85 (Jernberg) Appendix F

Explanation: Mr. Jernberg will review the February enrollment projections and discuss concerns which relate to enrollment, staffing and space utilization.

Recommendation: For information only.

5. Discontinuance of Programs and/or Positions Resolution (Jernberg) Appendix G

Explanation: Appendix G-1 is the resolution directing the administration to make recommendations for reductions in programs and positions and reasons. This is done each year as it is part of the planning process for the next school year.

Recommendation: Move to approve the resolution listed in Appendix G-1.

6. Weight Training/Conditioning Program (Jernberg) Appendix H

Explanation: At the November Board meeting, Phil Seljevold made recommendations regarding establishing a position of off-season conditioning coaches for Junior High students, and for reinstating the Senior High Conditioning Coaches during all three seasons. After discussion, the item was directed to the Administration until the question of master contract positions was resolved.

The new agreement includes 1.5% per block salary figures for each coach at the Junior High level.

Recommendation: Move to fill positions of conditioning coaches at the Junior High and Senior High level.

7. Personnel (Bergen) Appendix I

Recalled

Mary Ann Murack - Secondary Physical Education, Senior High, effective March 6, 1984, BA+30 (12) for 62 days, \$8,096.58 (\$23,506.00 base).

Karen Hartke - Secondary English, Senior High, .214 time, effective January 23, 1984, BA+30 (10½) for 79 days, \$2,159.86 (\$22,993.00 base).

Leave of Absence

Guy Kimball - SBP Aide, Edison Elementary, effective February 29 to June 1, 1984.

Reassignment

Guy Kimball - SBP Teacher, Edison Elementary, effective March 1, 1984, BA+45 (0), for 64 days, \$6,292.48 (\$17,698.00 base).
Barbara Anton - Secondary Health Teacher, Senior High, from .642 to .714 time, effective January 23, 1984 through June 1, 1984.

Resignation

Tamara Kath - Teachers Aide, Junior High, effective March 28, 1984.

Recommendation: Move to approve the personnel changes.

8. Property East of Townsite Centre (Trochlil) Appendix J

Explanation: Brian Arett, City Councilman, will be at the meeting to discuss the development of the property for use by the community.

Recommendation: For information only.

9. New Lease Townsite Centre (Bergen) Appendix K

Explanation: The State of Minnesota - Department of Corrections proposes to lease 600 sq. ft. on the 2nd floor, south side (presently Northwest Legal Service). This is a two-year lease beginning May 1, 1984 through April 30, 1986, \$8.00 per square feet, \$4,800.00 per year.

Recommendation: Move to approve lease with Minnesota Department of Corrections.

10. Budgets - 1983-84 and 1985-85 (Lacher) Appendix L

Explanation: The final revised 1983-84 budget for K-12 funds, adult vocational and Townsite Center is presented for board approval (Appendix L-1). Also board approval is requested to begin purchasing of supplies for the 1984-85 school year against the 1984-85 preliminary budget.

Recommendation: Move to approve 1983-84 revised budget for K-12 funds, adult vocational and Townsite Centre funds. Approve the purchasing of supplies for 1984-85 against the 1984-85 preliminary budget.

11. MAVTI Calendars for 1984-85 (Bergos) Appendix M
and 1985-86

Explanation: The calendars in Appendix M-1 have been reviewed by MAVTI faculty and administration. We would like to have the Board review the calendars and if they are satisfactory, we would like their approval so that we may incorporate them into our catalog planning.

Recommendation: Move to approve the MAVTI Calendars for 1984-85 and 1985-86.

'WE ARE PROUD'

1. 1984 Tri-College Math Contest, March 6 at Moorhead State University winners were:

Senior High

3rd place individual - Jason Hinze
- Dan Ostercamp

This was a three way tie.

Junior High

1st place team: Moorhead Junior High
1st place individual - Doug Bailey, 9th grade
2nd place individual - Robert Heuer, 9th grade
Top ten award - Doug Shick
- Liza Pederson

2. Fred Syverson received an appointment to the Naval Academy, Annapolis, Maryland.
3. Teresa Greenwood received an appointment to the Air Force Academy, Colorado Springs, Colorado. Teresa, a student in the Office Education program at the Senior High School, participated in Regional competition in O.E.A. events on February 15, and qualified to proceed to State Competition, which is scheduled for March 15, 16, & 17 in Minneapolis. The event she placed in was General Clerical II.

Gretchen Lee also participated and took 5th place; for which we are also proud. Gretchen's place award was also in the event called General Clerical II.

FOR YOUR INFORMATION

Appendix Z

1. Minutes of the CCVC Board Meeting of February 1-Appendix Z-1

2. School Board Election Dates:

Saturday, March 31	First day to apply for absentee ballots
Monday, April 2	First day to file for office
Tuesday, April 24	Last day to file for office
Monday, April 30	Last day to set election precinct boundaries, polling places, and appoint election judges
Saturday, May 5	Last day to post notice of election
Tuesday, May 8	Last day to publish notice of election
Monday, May 14	Last day to apply for absentee ballots
Tuesday, May 15	Annual school board election day

3. Regional Science Center Development - Appendix Z-2

4. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Title IX Advisory Committee	Monday, March 12	7:00 a.m.	Townsite
Policy Review	Monday, March 12	7:00 p.m.	Townsite
Athletic Council	Tuesday, March 13	7:00 a.m.	Townsite
Kindergarten Parent/Tchr.Conf.	Monday, March 12 through Thursday, March 15		
Grade 1-6 Parent/Tchr.Conf.	Wednesday, March 14 & Thurs., March 15		
Supt./Parent Advisory Council	Thursday, March 15	7:30 p.m.	Townsite
PER	Thursday, March 22	7:00 a.m.	Townsite
"Ideas Galore"	Friday, March 23 and Saturday, March 24		Fargo North

February 29, 1984

TO: Moorhead Park Board, City Council, School Board &
Moorhead Schools

The Moorhead churches will be conducting their annual Vacation Bible Schools for kindergarten through Grade 6, during the week of June 4-8, in the forenoons. We request that you refrain from scheduling park board or public school activities during those morning hours, because of conflicts in previous years. (examples-sports try-outs, band or orchestra lessons, other activities requiring attendance)

We are confident that you will consider our request, since we have approximately 600 to 800 students attending our Bible Schools.

Thank you,

MOORHEAD PARISH EDUCATORS

Barbara Spilde, Lutheran Church of the Good Shepherd
Marlys Ellefson, Bethesda Lutheran Church
Linda Roesler, Christ the King Lutheran Church
Lois Smedstad, Trinity Lutheran Church
Sister Pat Imdieke, St. Frances de Sales Catholic Church
Sheila Pechtcl, St. Joseph's Catholic Church
Mary Louise Walker, Our Savior's Lutheran Church
Linda Rice, First Congregational Church

cc: Superintendent of Schools
Elementary Principals
Instrumental Music Staff
Moorhead Ministerium

Special Education Conciliation Conference
Minutes - (Review of Ten Conferences)
March 5, 1984

Present: LaVerne Czichotzki, Linda Gress, Al Swedberg and Ben Trochlil

Recorder: Ben Trochlil

I. Issues

1. Number of hours missed (i.e. varies with each student---range of two hours per day to 60 hours)
2. Number of hours per day will vary
 - 2.0 Self-contained
 - 2.1 Mainstream
3. Extended Summer School Program---Levels 4/5/6
 - 3.0 Suggested first day of summer school is June 11
 - 3.1 Suggested last day of summer school is July 20
4. Extended Summer School Program---Not replacement for missed days due to strike
5. I.E.P. is reviewed in March and April
 - 5.0 Make-up hours within the 1983-84 I.E.P.
 - 5.1 Possible changes---increase/decrease hours for 1984-85
6. Addendum to I.E.P. for hours missed
 - 6.0 Parental involvement in decision-making
 - 6.1 Child-study team involvement
 - 6.2 Develop guidelines (administration and parents)
 - 6.3 Accredited teacher
7. Availability of Present Staff---Related Services
 - 7.0 Transition between teachers
 - 7.1 Make-up days for present staff vs. employment of replacement staff
 - 7.2 Consistency with teachers/aides
 - 7.3 Summer contracts with teachers made in April
8. Availability of Students
 - 8.0 Day camp (last two weeks of July)
 - 8.1 Special summer camps
 - 8.2 Parent vacations
 - 8.3 Parental desires/wishes
9. Notifications to Parents
 - 9.0 Consultation hearing results within seven days
 - 9.1 480 students---their needs
10. Delivery System Alternatives
 - 10.0 'Menu' approach will be necessary
 - 10.1 Structured time
 - 10.2 Six hours per day
 - 10.3 Additional days after extended summer school

11. Timelines
 - 11.0 March 13 Board Meeting for recommendations
 - 11.1 Hearing must be scheduled by March 22 (if necessary)
12. Due Process Hearings - Board knowledge of this type of hearing
13. School Board Knowledge of This Issue
 - 13.0 Received correspondence
14. Communications - Verbal/Written
15. Transportation
16. Office of Civil Rights - Chicago

II. Action

1. Inform Parents of Recommendations to School Board before March 13

cc: School Board
District Administration
Office of Civil Rights
Conciliation Conference Participants

Member _____ introduced the following resolution
and moved its adoption

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE
RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND
POSITIONS AND REASONS THEREFOR.

WHEREAS, the financial condition of the school district #152 dictates that the School Board must reduce expenditures, and,

WHEREAS, there has been a reduction in student enrollment, and,

WHEREAS, this reduction in expenditures and decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and,

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 152, as follows

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economics in the school district and reduce expenditures and, as a result of a reduction in enrollment, make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken

thereon, the following voted in favor thereof

Joyce Sutter, Richard Pemble, Curt Borgen, Dean Guida, Robert Eide, Wayne Puppe, Diane Meyer.

and the following voted against

None

Whereupon said resolution was declared duly passed and adopted.

MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE

PROPOSED CALENDAR

1984-86

1984-85

Workshop	August 30-31	
Labor Day	September 3	
Fall Quarter begins	September 4	
MEA	October 18-19	55 days
End of Quarter	November 21	
Thanksgiving Vacation	November 22-23	
Winter Quarter begins	November 26	
Christmas Vacation begins	December 22	
Classes Resume	January 2	61 days
End of Quarter	February 27	
Spring Break	Feb. 28 & Mar. 1	
Spring Quarter begins	March 4	
Easter Vacation	April 4-8	
Classes Resume	April 9	61 days
Memorial Day	May 27	
Commencement	May 31	
1st Summer Session begins	June 3	
10-month Session Ends	June 28	
11-month Session Ends	July 30	
2nd Summer Session	July 29-Aug. 23	
Workshop	August 29-30	

1985-86

Workshop	August 29-30	
Labor Day	September 2	
Fall Quarter begins	September 3	
MEA	October 17-18	60 days
End of Quarter	November 27	
Thanksgiving Vacation	November 28-29	
Winter Quarter begins	December 2	
Christmas Vacation begins	December 21	
Classes Resume	January 6	58 days
End of Quarter	March 5	
Spring Break	March 6 & 7	
Spring Quarter begins	March 10	
Easter Vacation	March 27-31	
Classes Resume	April 1	59 days
Memorial Day	May 26	
Commencement	June 4	
1st Summer Session begins	June 5	
10-month Session Ends	July 2	
11-month Session Ends	July 31	
2nd Summer Session	July 28-Aug. 22	
Workshop	August 28-29	

CLAY COUNTY VOCATIONAL COOPERATIVE CENTER MINUTES
WEDNESDAY, FEBRUARY 1, 1984
CLAY COUNTY VOCATIONAL COOPERATIVE CENTER 10:30 A.M.

CALL TO ORDER

The meeting was called to order by Chairman, Don Halverson.

ATTENDANCE

The following were present: Barnesville: Don Halverson, Supt. Ed Thompson. Dilworth: Rolland Coalwell, Supt. Don Vellenga. Glyndon-Felton: Lloyd Seter, Jr., Supt. Harold Larson. Hawley: Courtney Carlson, Supt. Duane Rafteseth. Moorhead: Richard Pemble, Ass't Supt. Robert Jernberg. Absent: Moorhead: Supt. Bennett Trochlil.

MINUTES OF PREVIOUS MEETING

Moved by Carlson, seconded by Coalwell, that the minutes of the December 14, 1983, meeting be approved as read.

CONSIDERATION OF CLAIMS

Moved by Seter, Jr., seconded by Coalwell, that the Center claims be paid for December & January in the amount of \$14,701.08. Motion carried unanimously.

TELEPHONE DEPOSITS

Moved by Coalwell, seconded by Carlson, to approve the telephone deposits for December & January in the amount of \$82,082.00. Motion carried unanimously.

DIRECTOR'S REPORT

Robyn Widley provided the Board an update of the preschool program.

Robert Wiltsey provided the Board an update of the YES Program.

Jerry Folstrom provided the Board an update regarding 1984-85 registration and program scheduling.

The Career Interest Survey of ninth grade students was briefly discussed. The completed results will be sent to all schools and Board members.

OLD BUSINESS

The results of the Superintendents meeting to analyze the priority action rankings and develop goal statements were presented for Board input before goals were finalized for Center operations.

CCVCC
2/3/84 Minutes
Page 2

NEW BUSINESS

Moved by Pemble, seconded by Carlson, to approve March 16 as a make-up day for the day of school lost due to inclement weather.

Moved by Pemble, seconded by Seter, Jr., to approve the following changes in the Director's 83-84 and 84-85 contract:

The 83-84 salary was set at \$35,100, area travel set at \$2,100 and vacation days set at 25.

The 84-85 salary - \$37,100, area travel - \$2,100, vacation days - 25 and educational expense - \$200.

Motion carried unanimously.

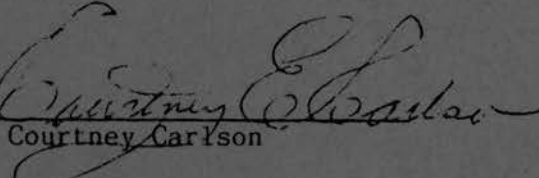
NEXT MEETING DATE

The next meeting will be held March 7, 1984, at 10:30 a.m. at the Washington Annex Building.

ADJOURNMENT

Moved by Seter, Jr., seconded by Coalwell, to adjourn. Motion carried unanimously.

CLERK


Courtney Carlson

FEB 23 1984

REGIONAL SCIENCE CENTER NEWSLETTER

Published monthly at the Office of Public Affairs,
Moorhead State University, Moorhead, Minnesota 56560 (218)236-2555

Vol. 1, Number 1
February 14, 1984

A big step has been taken toward the development of a Regional Science Center. As one who has been a part of discussions about the Science Center, you deserve to know that a Director has been appointed. Selected from a group of 40 applicants, Michael Scheiwe (Shy-way) has accepted the appointment and will begin duties on March 5, 1984.

A graduate of the University of Wisconsin-Green Bay, he majored in Science and Environmental Change. He has worked as an interpretive naturalist with the Department of Natural Resources in Wisconsin and served seven years at the Bubolz Nature Preserve in Appleton, Wisconsin.

Scheiwe will move here from Appleton in March and be joined later by his wife and two children. His initial office will be located in Room 209, Owens Hall, Moorhead State University. (236-2555)

The search for the director began in December and drew candidates from a wide area in the U.S. and Canada.

Meanwhile, there are three groups which continue their efforts related to the Science Center site. These groups are named on the other side of this newsletter. The Ponderosa Committee oversees the overall management and the golfing operation. The Advisory Group continues in the area of science curriculum and project planning. The Development Group is exploring sources for long range operational support of the Science Center. Suggestions or ideas for any of these three areas are welcome. Contact any of the individuals identified or contact the office listed above.

INDEPENDENT SCHOOL DISTRICT #152
GENERAL FUND BUDGET

	1980-81	1981-82	1982-83	1983-84 REVISED	1984-85 PRELIM
REVENUES	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET
LOCAL SOURCES					
LOCAL LEVIES	3713837	3043159	4040647	3860000	4020000
UNEMPLOYMENT LEVY	40782	118708	41932	79700	44675
COUNTY APPORTIONMENT	44313	45889	52485	50000	45000
	0	0	0	0	0
CLAY COUNTY AIDS	15505	11252	0	0	0
TUITION-DRIVER TRAINING	17004	17390	21112	20000	20000
STUDENT ACT. RECEIPT	30295	44719	52687	50000	50000
RENTALS	25185	42607	100297	80000	95000
INTEREST	21643	109766	170127	130000	60000
MISC. REVENUES	49269	44745	43427	40000	35000
TAX SHIFT ADJUSTMENT	0	0	1142537	0	0
	3957833	3478235	5665251	4309700	4369675

STATE SOURCES

HOMESTEAD CREDIT	1263405	1277691	1717964	1709400	1440000
AGRIC. AID	170090	189680	0	0	260000
ATTACHED MACH. AID	42464	42464	42464	42470	0
FOUNDATION AID	4370833	4763575	4062807	5010000	4766000
FOUN. AID SHARE TIME	25085	27990	28189	30000	30000
SUMMER SCHOOL AID	46885	4929	5009	5000	6000
VOC EDUC. AIDS	122341	114966	101685	105000	100000
SPEC. EDUC. AIDS	668359	829433	743482	870000	913000
OTHER STATE AIDS	43596	40615	31145	28700	30000
MIGRANT STATE AIDS	10982	8758	0	0	0
TAX SHIFT ADJUSTMENT	0	0	-1142537	0	0
	6764040	7300101	5590208	7800570	7545000

FEDERAL SOURCES

TITLE I	180685	192288	176000	162340	170400
TITLE I MIGRANT	127413	100505	160276	120000	126000
TITLE 4B	15984	16157	0	0	0
TITLE 4C	80	0	6900	0	0
PL 94-142 (VIB)	138227	152774	154356	172350	172350
CETA & OTHER	2645	12689	3495	0	0
BLOCK GRANTS	0	0	35561	35500	35500
	465034	474413	536588	490190	504250

CONVERSION OF ASSETS

SALE-RESALE ITEMS	9179	10187	11371	9000	11000
SALE-NON RESALE ITEMS	4693	0	0	0	0
INSURANCE RECOVERIES	416	310	0	0	0
	14288	10497	11371	9000	11000

INTERDISTRICT REVENUES					
SPECIAL EDUCATION	50262	71675	50303	50000	52000
OTHER	3838	0	0	0	0
	54100	71675	50303	50000	52000
TRANSFERS	0	44876	0	0	0
TOTAL REVENUES	11255295	11379797	11853721	12659460	12481925
LESS UNEMPLOYMENT LEVY	-40782	-118708	-41932	-79700	-44675
TOTAL UNAPP. REVENUES	11214513	11261089	11811789	12579760	12437250

	expense	budget	increase	1983-84
Q190	SALARIES & FRINGE 85%		9888600	1.05
	SUPPLIES 5%		575700	1.10
	CONTRACT 6%		694700	1.10
	ENERGY 4%		472200	1.10

INDEPENDENT SCHOOL DISTRICT #152
GENERAL FUND BUDJET

	1980-81	1981-82	1982-83	1983-84	1984-85
				REVISED	PRELIM
EXPENSES	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET
DIST. & SCHOOL ADMIN					
SCHOOL BOARD					
SALARIES	6300	8200	8400	8400	8820
CONTRACTED SERV	22673	51090	16219	25000	27500
OTHER EXPENSE	6288	7690	8395	8225	9048
CHARGEBACK	-5307	-10668	-4643	-6660	-6993
SUPERINTENDENT'S OFFICE					
SUPERINTENDENT'S SALARY	42200	46600	51260	54500	57225
SECRETARIAL	16718	18373	19931	15500	16275
CONTRACTED EXPENSE	2422	2504	2575	3140	3454
TITLE IX EXPENSE	0	0	7802	8425	8846
CHARGEBACK	-12523	-11471	-14144	-13700	-14385
LINE ADMINISTRATION					
PERSONNEL	33225	39796	43896	46500	48825
SECRETARY	11344	12574	13957	13500	14175
CONTRACTED EXPENSE	1200	1560	1560	1640	1804
CURRICULUM	36245	11434	13365	46500	48825
SECRETARY	11075	12060	12656	11000	11550
CONTRACTED EXPENSE	1240	724	550	1260	1386
OTHER	244	0	0	0	0
CHARGEBACK	-18003	-9194	-19790	-19580	-20559
SCHOOL ADMINISTRATION					
ELEMENTARY PRINCIPALS	146025	140588	145200	154200	161910
ELEMENTARY SECRETARIES	103528	110403	113498	122000	128100
SECONDARY PRINCIPALS	187610	170955	181071	183600	192780
SECONDARY SECRETARIES	102791	90850	106348	109400	114870
STUDENT HELP	6684	9364	6677	15000	15750
CETA	1407	319	0	0	0
CONTRACTED EXPENSE	6633	5322	6635	15040	16544
	710019	709073	721418	802890	845750

BUSINESS SERVICES

ADMIN. SALARIES	12585	13790	40294	42800	44940
SECRETARY	7155	8088	11329	12100	12705
OTHER STAFF	62501	70184	69505	74600	78330
AUDIT	9027	12265	14495	14500	15950
DATA PPROCESSING	18138	21087	22440	23000	25300
OTHER CONTRACTED SERV.	3216	13178	8808	13000	14300
SUPPLIES	21365	21989	22835	23100	25410
CONTRACTED EXPENSE	840	1200	1200	1260	1386
OTHER TRAVEL	7679	4330	7439	7740	8514
OTHER EXPENSE	1305	1453	1762	1500	1650
STUDENT HELP	0	0	6602	6800	7140
CHARGEBACKS	-34615	-26218	-50140	-49000	-51450
CENSUS	3031	3101	3486	4000	4200
ELECTIONS	1441	2466	1510	2780	2919
CHARGEBACKS	-764	-419	-262	-450	-473

112904 146494 161303 177730 190822

REGULAR INSTRUCTION

KIND. TEACHERS	138470	151286	176272	207050	217402.5
ELEM. TEACHERS	2023621	2107501	2284667	2418200	2539110
SEC. TEACHERS	2701341	2665567	2424624	2464270	2587484
PARAPROFESS. & AIDS	56929	49870	49258	40900	42945
SUBSTITUTES	87738	120787	85606	95000	99750
LANE CHANGES	0	0	0	0	0
SUPPLIES	165206	154523	203997	199145	219060
TEXTBOOKS	83673	85430	73674	69875	76863
ALTERN. SCHOOL TUITION	33056	56628	46127	51600	56760
OTHER INST. EXPENSE	76730	69787	64346	85280	93808
REPAIRS & MAINT. INST.	13254	11422	16295	24275	26703
ATHLETICS	257206	256386	268108	310500	331614
OTHER ACTIVITIES	32884	33025	35964	35930	38050
BLOCK GRANT EXPENDITURE	0	0	14630	26200	28820

5670108 5762212 5743568 6028225 6358367

VOCATIONAL

ASSESSMENT CCVCC	101131	104795	61861	63250	69575
VOCATIONAL SALARIES	0	0	254790	278320	292236

101131 104795 316651 341570 361811

EXCEPTIONAL INSTRUCTION

TITLE I	179107	189898	174113	162340	170457
GIFTED PROGRAM SALARIES	24743	23152	25098	26080	27384
GIFTED PROGRAM-OTHER	948	1638	1204	1050	1155
SPECIAL ED DIRECTOR	32400	35820	39550	42000	44100
CONSULT & COORDINATORS	45541	45907	41804	43780	45969
SPECIAL ED. TEACHERS	874482	959815	923804	1020060	1071063
OTHER CERTIFIED PERS.	119675	78960	90578	97550	102428
AIDES	53504	59380	82258	89930	94427
SUMMER SCHOOL SALARIES	0	33021	35972	37375	39244
SUMMER SCHOOL OTHER	0	1423	819	2065	2272
SECRETARIES	23356	20297	20834	23460	24633
SUPPLIES	17789	10316	14919	17120	18832
TRAVEL	11393	9598	8341	8600	9460
TUITION	40114	35829	63876	60000	66000
OTHER	2211	1734	987	2065	2272
TITLE 6B & OTHER	132166	149906	153958	172350	184845
LEP PROGRAM			20919	18700	

1557429 1656694 1699034 1824525 1904539

INSTRUCT. SUPPORT

MEDIA CENTER COORDINAT.	30310	33510	22907	22620	23751
LIBRARIANS & A/V COORD.	178802	170981	171135	178580	187509
SECRETARIES	0	0	17174	20025	21026

MEDIA CENTER SUPPLIES	33468	36534	28203	30005	33006
OTHER EXPENSE	5265	9491	7237	13180	14498
TITLE 4B & BLOCK GRANT	10369	16157	16434	4000	4400
TITLE 4C	0	0	7682	0	0
DISTRICT OBJECTIVES	12268	11319	51805	75250	82775
	0	0	0	7000	

	270482	277992	322577	350660	366965
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COMM. EDUCATION

MIGRANT PROGRAM	152548	122849	156971	120000	127920
SUMMER SCHOOL SALARIES	94488	0	0	0	0
OTHER SCHOOL EXP	4934	0	0	0	0
NONE PUBLIC SCH.BLK GRANT	0	0	2930	3115	3427

	251970	122849	159901	123115	131347
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PUPIL SUPPORT SERVICES

GUID. & COUNSELING SALS.	140018	160372	169505	171900	180495
COUNSELING SUPPLIES	1606	5738	1347	4270	4697
BLOCK GRANT EXPENSE	0	0	1568	2135	2242
SCHOOL PATROL COORDIN.	2140	3219	2236	2400	2520
NURSES SALARIES	35763	40233	44924	47100	49455
HEALTH SERVICES SEC.	23423	23527	27282	28900	30345
HEALTH SERVICE TRAVEL	1631	1776	1819	1920	2112
OTHER	1091	965	1934	3090	3399
CHARGEBACK	-6065	-6554	-5553	-6050	-6655

	199607	229276	245062	255665	268610
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SITE BUILDINGS & EQUIPMENT

SUPERVISOR SALARY	10768	17498	19296	14000	14700
CUSTODIAL SALARIES	448891	466866	481222	525040	551292
CONTRACTED SERVICES	42316	40353	54368	56910	62601
FUEL FOR BUILDINGS	239006	260309	214099	297110	326821
ELECTRICITY	89147	79296	91639	114360	125796
OTHER UTILITIES	38677	41898	36581	45170	49687
SUPPLIES	42035	62883	53997	69990	76989
SUPPLIES - VEHICLES	16922	14307	10569	15380	16918
OTHER	6829	3767	3434	4620	5082
OFFICE RENTAL	22636	20791	26157	25000	27500
CHARGEBACK	-67792	-37409	-44413	-40500	-44550

	889435	970559	946949	1127080	1212836
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OTHER PROGRAMS

EMPLOYEE BENEFITS

RETIREMENT	106502	114558	122106	127000	133350
INSURANCES	351345	373019	373155	555000	582750
WORKERS COMPENSATION	43983	38864	13841	25000	26250
SABBATICALS	0	17313	0	0	0
SEVERANCE PAY	63063	50049	20449	75000	78750
UNEMPLOYMENT	41932	61103	77944	60000	63000
OUTPLACEMENT PROGRAM	2500	0	0	0	0
OTHER INSURANCE	35592	36369	35433	46900	43890
INTEREST	260	1715	1162	1000	1100
CHARGEBACK	-5785	-6400	-6402	-7045	-7750
	639392	686590	637688	875855	921341

TRANSFER TO OTHER FUNDS

TO FOOD SERVICE	83975	15032	0	0	0
TO TRANSPORTATION	6091	0	0	0	0
	90066	15032	0	0	0

TOTAL EXPENDITURES & TRANS.	10492543	10681566	10954151	11907315	12562386
UNEMPLOYMENT EXP GRANT EX	-41932	-61103	-77944	-60000	-63000

TOTAL UNAPPROPRIATED

EXPENDITURES & TRANSFER	10450611	10620463	10876207	11847315	12499386
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DISK BUDGET #2 PROGRAM GEN FUND 1980-85 3/1/84

	1980-81	1981-82	1982-83	1983-84	1984-85
	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	PRELIM BUDGET
CHANGE IN FUND BALANCE					
BEGIN. UNAPP. FUND BAL.	-275482	342420	723424	1641506	2373951
PRIOR PERIOD ADJUSTMENT					
TAX & HEALTH INSUR.	0	-242622	0	0	0
REVENUES	11214513	11261089	11811789	12579760	12437250
(EXPENDITURES)	10450611	10620463	10876207	11847315	12499386
APPROP. SEVERANCE PAY	-146000	-17000	-17500	0	0
END. UNAPP. FUND BAL	342420	723424	1641506	2373951	2311815

1980-81 1981-82 1982-83 1983-84 1984-85
INDEPENDENT SCHOOL DISTRICT #152
FOOD SERVICE FUND BUDGET

REVENUES 1.05

	1980-81	1981-82	1982-83	1983-84	1984-85
	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	PRELIM BUDGET
REVENUES					
LOCAL SOURCES					
SALE OF LUNCHES & MILK	288583	312281	314273	301450	316523
INTEREST	0	0	1272	0	0
	288583	312281	315545	301450	316523
STATE SOURCES					
STATE LUNCH AIDS	18715	24805	24199	21800	22890
	18715	24805	24199	21800	22890
FEDERAL SOURCES					
LUNCH & MILK AIDS	189451	134476	153861	158500	166425
COMMODITIES	84375	70278	74020	70000	73500
	273826	204754	227881	228500	239925
TRANSFERS - OTHER FUNDS					
FROM CAPITAL OUTLAY	4207	11472	2939	10000	10500
FROM GENERAL FUND	83976	15032	0	0	0
	88183	26504	2939	10000	10500
TOTAL REVENUES & TRANSFERS	669307	568344	570564	561750	589838

FOOD SERVICE FUND

	1980-81	1981-82	1982-83	1983-84	1984-85
EXPENDITURES			OTHER	1.10	
			SALARIES	1.07	
PUPIL SUPPORT-FOOD SERVICE					
SUPERVISOR SALARY	16270	20485	22620	24020	25701
FOOD SERVICE SALARIES	139378	142479	135667	146000	156220
CUSTODIAL SALARIES	14971	4199	4613	4835	5173
NOON HR. SUPVSR. SALARIES	17734	20731	20087	16875	18056
PURCHASED FOOD	128645	130250	132162	139000	152900
MILK	81112	68980	63110	70000	77000
COMMODITIES	94316	70278	74020	70000	77000
SUPPLIES	13361	9621	8724	13000	14300
DIST. SERVICE	56830	16410	16567	17400	19140
OTHER EXPENSE	9030	7315	12905	13800	15180
EQUIPMENT	4206	11472	2939	10000	11000
	575853	502220	493414	524930	571671
OTHER PROGRAMS					
EMPLOYEE BENEFITS					
RETIREMENT	14188	14408	13696	15000	16050
INSURANCES	5641	5311	6431	7300	7811
WORKER'S COMP	5541	3051	3150	4000	4280
INTEREST EXPENSE	7698	3395	0	0	0
	33068	26165	23277	26300	28141
TOTAL EXPENDITURES	608921	528385	516691	551230	599812
CHANGES IN FUND BALANCE					
BEGIN FUND BALANCE	-60386	0	0	53873	64393
PRIOR PERIOD ADJUSTMENT		-39959			
REVENUES	669307	568344	570564	561750	589838
EXPENDITURES	-608921	-528385	-516691	-551230	-599812
ENDING FUND BALANCE	0	0	53873	64393	54418

INDEPENDENT SCHOOL DISTRICT #152
TRANSPORTATION FUND BUDGETS

	1.05				
	1980-81	1981-82	1982-83	1983-84	1984-85
	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	PRELIM BUDGET
REVENUES					
LOCAL SOURCES					
TAX LEVIES	122239	108516	262877	296400	311220
BUS LEVY	0	14955	0	0	0
OTHER LOCAL REVENUES	327	1794	4655	500	525
TAX SHIFT	0		96667		0
	122566	125265	364199	296900	311745
STATE SOURCES					
TAX CREDITS	43865	53287	96434	118000	123900
TRANSPORTATION AID	460658	547731	453210	410000	430500
BUS DEPRECIATION AID	29390	34775	32414	33350	35018
TAX SHIFT ADJUSTMENT	0	0	-96667	0	0
	533913	635793	485391	561350	589418
TRANSFERS-OTHER FUNDS	6092	0	0	0	0
	6092	0	0	0	0
TOTAL REVENUES	662571	761058	849590	858250	901163
LESS: BUS DEPREC. AID	-29390	-34775	-32414	-33350	-35018
LESS: BUS LEVY	0	-14955	0	0	0
TOTAL UNAPPROP. REVENUES	633181	711328	817176	824900	866145

SALARIES 1.07
SUPPLIES 1.10
FUEL 1.08

EXPENDITURES

PUPIL SUPPORT-TRANSPORTATION

SUPERVISORY SALARIES	31650	34955	38475	27890	29842
BUS DRIVERS	131061	134154	145034	152000	162640
OTHER SALARIES	31942	33395	31335	39700	41409
CONTRACTED TRANSPORTATION	264944	289398	331707	350000	374500
GASOLINE	118449	134063	128269	164300	180730
OIL, GREASE, TIRES	4102	3914	4409	11400	12540
REPAIRS	13036	20435	21092	22800	25080
BUS GARAGE EXPENSE	9202	6847	7162	8900	9790
SNOW REMOVAL	0	0	0	4500	4950
ATHLET., ACTIV., FLD TRPS	38282	43693	38650	46510	51161
MISCELLANEOUS	1864	1095	2690	3000	3300
VEHICLE INSURANCE	5269	5597	6206	7500	8250
RENTALS	0	1058	120	1200	1320
CHARGEBACK	-38282	-43693	-38650	-46510	-51161
	611519	664911	716499	792190	854351

TRANSPORTATION FUND

	1980-81	1981-82	1982-83	1983-84	1984-85
SITE BLDGS & EQUIP					
BUS EQUIPMENT	53381	25901	328	0	0
OTHER PROGRAMS					
EMPLOYEE BENEFITS	19461	16506	17814	22200	23754
INTEREST	4001	4723	0	0	0
	23462	21229	17814	22200	23754
TOTAL EXPENDITURES	688362	712041	734641	814390	878105
LESS: BUS EQUIPMENT	-53381	-25901	-328	0	0
TOTAL UNAPPROP. EXPEND.	634981	686140	734313	814390	878105
CHANGES IN FUND BALANCE					
BEGIN UNAPPROP. FUND BALANCE	1800	0	19016	101879	112389
PRIOR PERIOD ADJUST	0	-6172	0	0	0
REVENUES	633181	711328	817176	824900	866145
EXPENDITURES	-634981	-686140	-734313	-814390	-878105
ENDING UNAPPROP FUND BALANCE	0	19016	101879	112389	100429

INDEPENDENT SCHOOL DISTRICT #152
COMMUNITY SERVICE FUND BUDGETS

REVENUES 1.05

	1980-81	1981-82	1982-83	1983-84	1984-85
REVENUES	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	PRELIM BUDGET
LOCAL SOURCES					
TAX LEVIES	49515	56577	83242	84350	88568
ADULT TUITION	49213	50980	46806	45000	47250
SUMMER MUSIC TUITION	5443	5720	5517	6000	6300
INTEREST	8616	8298	6789	5000	5250
MISC. REVENUES	5175	2006	5547	1300	1365
TAX SHIFT	0	0	27053	0	0
	117962	123581	174954	141650	148733
STATE SOURCES					
COMMUNITY ED AID	23714	22617	20549	27700	29085
TAX CREDITS	17770	24463	34171	34110	35816
NON-PUBLIC SCHOOL AID	23668	25054	21269	34470	36194
PRE-SCHOOL SCREENING AID	8551	10668	5877	7500	7875
OTHER STATE AID	1640	0	0		0
TAX SHIFT ADJUSTMENT	0	0	-27053		0
	75343	82802	54813	103780	108969
FEDERAL SOURCES					
ADULT BASIC EDUC GRANT	19839	18629	21826	22505	23630
GED REIMBURSEMENT	7062	7375	7405	8150	8558
INDOCHINESE GRANT	0	0	10097	16000	16800
	26901	26004	39328	46655	48988
TOTAL REVENUES	220206	232387	269095	292085	306689

EXPENDITURE 1.07

EXPENDITURES					
COMMUNITY SERVICE					
AFTER SCHOOL GYM	17049	18483	17616	17000	18190
SUMMER MUSIC	10725	19391	10090	9924	10619
ADULT BASIC ED PROG	20211	19535	31320	22506	24081
GED PROGRAM	8928	9466	8245	9512	10178
INDOCHINESE PROGRAM	0	0	10131	16000	17120
ADULT AVOCATIONAL	49571	51805	49807	53200	56924
CULTURAL PROJECTS	16747	16744	21584	24084	25770
COMM ED BLDG MAINT	16500	16500	17595	19900	21293
OTHER COMMUNITY EDUC	39471	52441	59608	64444	68955
NON-PUBLIC SCHOOL PROGRAM	23271	25054	21269	34470	36883
PRE-SCHOOL SCREENING	8529	10668	5877	7500	8025
TUITION REFUNDS	0	608	921	600	642
	211002	240695	254063	279140	298680

COMMUNITY SERVICE

Appendix L-1
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OTHER PROGRAMS	1980-81	1981-82	1982-83	1983-84	1984-85
EMPLOYEE BENEFITS	1942	1955	3419	2300	2461

TOTAL EXPENDITURES	212944	242650	257482	281440	301141
=====					
CHANGES IN FUND BALANCE					
BEGINNING FUND BALANCE	58911	66173	53098	64711	75356
PRIOR PERIOD ADJUSTMENT		-2812			
REVENUES	220206	232387	269095	292085	306689
EXPENDITURES	-212944	-242650	-257482	-281440	-301141

ENDING FUND BALANCE	66173	53098	64711	75356	80904
=====					

INDEPENDENT SCHOOL DISTRICT #152
CAPITAL OUTLAY BUDGETS

	1980-81	1981-82	1982-83	1983-84	1984-85
	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	PRELIM BUDGET
REVENUES					
LOCAL SOURCES					
TAX LEVY-REGULAR	177661	356451	210242	293500	328400
SECOND. VOC. LEVY	0	0	28649	27000	26600
SPEC. PURPOSE LEVIES	0	0	143244	135000	270000
INTEREST	60273	62896	67293	60300	55000
OTHER REVENUES	900	0	3553	0	0
TAX SHIFT	0	0	148538	0	0
	238834	419347	601519	515800	680000
STATE SOURCES					
SECONDARY VOCATIONAL AID	2040	1869	10327	0	0
TAX CREDITS	63768	154492	155734	180000	160000
TAX SHIFT ADJUSTMENT	0	0	-148538	0	0
	65808	156361	17523	180000	160000
FEDERAL SOURCES					
ENERGY GRANTS	5900	13237	0	0	0
SALES/CONVER OF ASSETS					
SALE - REAL PROPERTY	0	65465	0	0	0
SALES - EQUIPMENT	44770	14646	17371	0	0
INSURANCE RECOVERY	0	972	0	0	0
	44770	81083	17371	0	0
TOTAL REVENUES	355312	670028	636413	695800	840000
EXPENDITURES					
ADMINISTRATION					
TELEPHONE EQUIPMENT	15442	15997	18548	15000	
COMPUTER SERVICES	9572	11395	13758	10000	
VEHICLES	0	0	0	15000	
OTHER MANAGEMENT EQUIPMENT	29880	28340	18966	109968	
	54894	55732	51272	149968	0
REGULAR INSTRUCTION					
ATHLETIC RENTALS	21622	20345	20875	22500	
INSTRUCTIONAL EQUIPMENT	53908	71825	50220	165057	
	75530	92170	71095	187557	0

	1980-81	1981-82	1982-83	1983-84	1984-85
VOCATIONAL INSTRUCT. - CCVCC	18400	18958	39454	27000	
SPECIAL EDUCATION- EQUIP	3800	4324	6560	5455	
INSTRUCTIONAL SUPPORT					
LIBRARY BOOKS	20756	10363	10992	13926	
AUDIO-VISUAL EQUIPMENT	10581	8737	9324	27563	
	31337	19100	20316	41489	0
SITE, BLDGS, EQUIP					
SITE IMPROVEMENTS	20338	28806	107735	98227	
BUILDING RENODELING	475805	229590	335155	126271	
MAINTENANCE EQUIP	13837	5869	10980	0	
	509980	264265	453870	224498	0
OTHER PROGRAMS - INTEREST	23017	12406	23739	10000	
TRANSFERS - TO FOOD SERVICE	4206	11472	2939	10000	
TOTAL EXPENDITURES	721164	478427	669245	655967	740000
CHANGES IN FUND BALANCE					
BEGINNING FUND BALANCE	885425	519573	701406	668574	708407
PRIOR PERIOD ADJUSTMENT		-9768			
REVENUES	355312	670028	636413	695800	840000
EXPENDITURES	-721164	-478427	-669245	-655967	-740000
ENDING FUND BALANCE	519573	701406	668574	708407	808407
APPROP FOR TWSITE REC'BLE	-1057427	-1103449	-1038449	-1038449	-1038449
ENDING UNAPPROP FUND BALANCE	-537854	-402043	-369875	-330042	-230042

INDEPENDENT SCHOOL DISTRICT #152
DEBT REDEMPTION FUND BUDGETS

	1980-81	1981-82	1982-83	1983-84	1984-85
	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	PRELIM BUDGET
REVENUES					
LOCAL SOURCES					
TAX LEVIES	484728	442463	337465	25800	350000
INTEREST	64782	88396	66057	15000	10000
	549510	530859	403522	40800	360000
STATE SOURCES					
TAX CREDITS	173962	190570	134696	10300	140300
CONVERSION OF ASSETS					
SALE OF REAL PROPERTY	32000	136180	0	0	0
TOTAL REVENUES	755472	857609	538218	51100	500300
EXPENDITURES					
OTHER PROGRAMS					
PRINCIPAL ON BONDS	453600	463600	463600	484450	484450
INTEREST ON BONDS	172020	153598	134691	117775	98450
OTHER DEBT SERVICE EXPENSE	1748	726	731	900	800
TOTAL EXPENDITURES	627368	617924	599022	603125	583700
CHANGES IN FUND BALANCE					
BEGINNING FUND BALANCE	426534	554638	769792	708988	156963
PRIOR PERIOD ADJUSTMENTS		-24531			
REVENUES	755472	857609	538218	51100	500300
EXPENDITURES	-627368	-617924	-599022	-603125	-583700
ENDING FUND BALANCE	554638	769792	708988	156963	73563

INDEPENDENT SCHOOL DISTRICT #152
VOCATIONAL COMMUNITY SERVICE FUND BUDGETS

		REVENUES				1.05
REVENUES		1980-81	1981-82	1982-83	1983-84	1984-85
		ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	PRELIM BUDGET
LOCAL SOURCES						
TUITION		93698	93736	95547	88050	92453
INTEREST		1557	6934	6494	5000	5250
MISCELLANEOUS		0	1686	0	0	0
		95255	102356	102041	93050	97703
STATE SOURCES						0
ADULT VOCATIONAL AIDS		93600	71252	86454	86775	91114
						0
FEDERAL SOURCES						0
CONSUMER HOMEMAKING		0	2467	0	11250	11813
						0
CONVERSION OF ASSETS						0
SALES, INS RECOVERIES		1200	7117	0	0	0
						0
TOTAL REVENUES		190055	183192	188495	191075	200629

		EXPENDITURE				1.07
EXPENDITURES						
VOCATIONAL INSTRUCTION						
ADULT FARM MANAGEMENT		25905	29122	32000	35370	37846
EMT PROGRAM		34416	42591	42541	41900	44833
OTHER ADULT VOCATIONAL		97442	84115	101154	111390	119187
TUITION REFUNDS		1290	1031	1471	1000	1070
		159053	156859	177166	189660	202936
OTHER PROGRAMS						0
EMPLOYEE BENEFITS		4477	5392	5748	6250	6688
						0
TOTAL EXPENDITURES		163530	162251	182914	195910	209624

VOCATIONAL COMMUNITY SERVICE FUND

	1980-81	1981-82	1982-83	1983-84	1984-85
CHANGES IN FUND BALANCE					
BEGINNING FUND BALANCE	20480	47005	67946	73527	68692
REVENUES	190055	183192	188495	191075	200629
EXPENDITURES	-163530	-162251	-182914	-195910	-209624

ENDING FUND BALANCE	47005	67946	73527	68692	59697
	=====				

	REVENUES				
	1980-81	1981-82	1982-83	1983-84	1984-85
REVENUES	ACTUALS	ACTUALS	ACTUALS	REVISED BUDGET	PRELIM BUDGET
RENTALS	191563	200019	201948	214000	224700
INTEREST	4733	12049	14574	11000	11550
MISCELLANEOUS	0	0	0	0	0
TOTAL REVENUES	196296	212068	216522	225000	236250

	EXPENSES				
	SALARIES				
	ENERGY ITEM				
	OTHER				
MANAGEMENT	6895	7580	8977	9765	10449
CUSTODIAL SALARIES	27684	33529	37030	38880	41602
FUEL	7041	10828	8619	9400	10152
ELECTRICITY	23524	21672	21650	24000	25920
OTHER UTILITIES	2674	0	3485	3300	3564
CUSTODIAL SUPPLIES	1977	974	3297	3450	3795
BLDG. REPAIR & MAINT	3066	4346	6420	5525	6078
GROUNDS	0	0	133	700	770
SECURITY SYSTEM	345	0	504	530	583
MISCELLANEOUS EXP	775	553	3500	1000	1100
PROPERTY INSURANCE	5599	3450	3333	3600	3960
EMPLOYEE FRINGES	4714	6545	6500	7280	7790
DEPRECIATION	83294	85768	86830	88240	88240
AMORTIZATION	288	288	192	0	0
INTEREST	60273	62896	62897	59200	59200
TOTAL EXPENSES	228149	238429	253367	254870	263201

REVENUES OVER EXPENSES OR IF NEG EXPENSES OVER REVENUES	-31853	-26361	-36845	-29870	-26951
BEGINNING RETAINED EARNINGS	-203262	-235115	-261476	-298321	-328191
ENDING RETAINED EARNINGS	-235115	-261476	-298321	-328191	-355142

5/mg/BOE
min
3-13-84

Regular Meeting
Board of Education
Independent School District #152
March 13, 1984

Members Present: Joyce Sutter, Karen Koentopf, Curt Borgen, Dean Guida, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Curt Borgen, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding Salary Adjustment for Psychologists and Change Funds - AVTI.

MINUTES - Wayne Puppe moved, seconded by Joyce Sutter, to approve the minutes of February 14, 17 and amended minutes of February 28. Motion carried.

CLAIMS - Dean Guida moved, seconded by Karen Koentopf, to approve the claims in the amount of \$805,409.58. Motion carried.

GENERAL FUND	\$ 208,218.07
FOOD SERVICE	21,289.76
TRANSPORTATION FUND	65,402.99
COMMUNITY SERVICE	6,949.65
CAPITAL EXPENDITURE	46,989.84
DEBT REDEMPTION	129,530.40
MAVTI GENERAL FUND	85,145.14
MAVTI COMM SERVICE	9,083.46
VO-TECH CAP. OUTLAY	21,130.73
STUDENT GRANTS FUND	142,099.57
TOWNSITE CENTRE	69,569.97
GRAND TOTAL	\$ 805,409.58

FOLLOW-UP STUDY - Mr. Belgium reviewed the follow-up study for high school graduates.

SPECIAL EDUCATION SUMMER SCHOOL - Wayne Puppe moved, seconded by Richard Pemble, to provide a six-week summer school program for handicapped students enrolled in Level IV, V and VI programs and for students with low incident handicaps receiving services in Level II through VI programs. Motion carried.

SPECIAL EDUCATION MAKEUP - Dean Guida moved, seconded by Richard Pemble to:

1. To authorize up to sixty hours of "make-up" special education instructional time for handicapped students in Level IV and V programs.
2. To authorize make-up special education instructional time for handicapped students in Level III programs up to the number of hours of special education services that are specified in their I.E. P's.
3. To authorize the time to be made up to begin June 11, 1984. Exceptions will be in agreement between the parents and the administration.

4. To authorize the make-up time to be provided by fully licensed staff.
Motion carried.

PRELIMINARY ENROLLMENT AND STAFFING FOR 1984-85 - Bob Jernberg reviewed the February enrollment projections and discussed concerns which relate to enrollment, staffing and space utilization.

DISCONTINUANCE OF PROGRAMS AND/OR POSITIONS RESOLUTION - Dean Guida moved, seconded by Karen Koentopf, to approve the RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFOR.
Motion carried.

WEIGHT TRAINING/CONDITIONING PROGRAM - Richard Pemble moved, seconded by Joyce Sutter, to fill positions of conditioning coaches at the Junior High and Senior High level. Motion carried.

PERSONNEL - Joyce Sutter moved, seconded by Dean Guida, to approve the personnel changes as follows:

Recalled

Mary Ann Murack - Secondary Physical Education, Senior High, effective March 6, 1984, BA+30 (12) for 62 days, \$8,096.58 (\$23,506.00 base).

Karen Hartke - Secondary English, Senior High, .214 time, effective January 23, BA+30 (10½) for 79 days, \$2,159.86 (\$22,993.00 base).

Leave of Absence

Guy Kimball - SBP Aide, Edison Elementary, effective February 29 to June 1, 1984.

Reassignment

Guy Kimball - SBP Teacher, Edison Elementary, effective March 1, 1984, BA+45(0), for 64 days, \$6,292.48 (\$17,698.00 base).

Barbara Anton - Secondary Health Teacher, Senior High, from .642 to .714 time, effective January 23, 1984 through June 1, 1984.

Resignation - Tamara Kath, Teachers Aide, Junior High, effective March 21, 1984.

Motion carried.

PROPERTY EAST OF TOWNSITE CENTRE - Brian Arett, City Councilman, discussed the development of a 50'x50' play area on the property east of Townsite Centre for use by the community. The Board directed Mr. Arett to confer with Rod Bergen.

SALARY ADJUSTMENT FOR PSYCHOLOGISTS - Wayne Puppe moved, seconded by Joyce Sutter, that Lynn Halmrast be adjusted \$1,193.00, to a total salary of \$26,088.00 and Debra LaQua adjusted \$1,392.00, to a total salary of \$24,707.00, effective March 1, 1984. This amount would be equivalent placement on the teachers' salary schedule.

Direct the two supervisors and the administration to study the salary consideration in other districts before the beginning of the school year and make recommendations as necessary. Motion carried.

NEW LEASE TOWNSITE CENTRE - Joyce Sutter moved, seconded by Wayne Puppe, to approve the lease with Minnesota Department of Corrections for 600 sq. ft. on the 2nd floor, south side (presently Northwest Legal Service). This is a two-year lease beginning May 1, 1984 through April 30, 1986, \$8.00 per sq. ft., \$4,800.00 per year. Motion carried.

CHANGE FUNDS - AVTI - Karen Koentopf moved, seconded by Dean Guida, to approve the increase in the AVTI change fund by \$1,500.00 quarterly as requested by Mr. Bergos, to be returned within a week. Motion carried.

BUDGETS - 1983-84 and 1984-85 - Dean Guida moved, seconded by Karen Koentopf, to approve the 1983-84 revised budget for K-12 funds, adult vocational and Townsite funds and the 1984-85 preliminary budget. Also to approve the purchasing of supplies for 1984-85 against the 1984-85 preliminary budget. Motion carried.

<u>1983-84 Budget</u>	<u>Revenues</u>	<u>Expenditures</u>
GENERAL FUND	\$ 12,659,460	\$ 11,914,315
FOOD SERVICE	561,750	551,230
TRANSPORTATION	858,250	814,390
COMMUNITY SERVICE	292,085	281,440
CAPITAL OUTLAY	695,800	655,967
DEBT REDEMPTION	51,100	603,125
VOCATIONAL COMMUNITY SERVICE	191,075	195,910
TOWNSITE CENTRE	225,000	254,870

MAVTI CALENDARS FOR 1984-85 and 1985-86 - Joyce Sutter moved, seconded by Karen Koentopf, to approve the MAVTI Calendars for 1984-85 and 1985-86.

Karen Koentopf, Clerk

5/mg/805
h/n
3-27-84

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on March 27 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Dr. Bennett Trochlil, Superintendent

ATTENDANCE:

Joyce Sutter	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Dr. Ben Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 - 1. Review Population Analysis and Projections Appendix A
 - 2. Review S.T.E.P. Proposal Appendix B
 - 3. Review Music Curriculum District Study Appendix C
 - 4. Consider Tutorial Assistance Proposal Appendix D
 - 5. Consider Personnel Appendix E
 - 6. Consider 1984-85 Calendar Appendix F

- | | |
|--------------------------------------------------------|-------------------|
| 7. Consider Change Order
Townsite Center | Appendix <u>G</u> |
| 8. Consider Sabbatical Leave Request | Appendix <u>H</u> |
| 9. Review Capital Outlay Expenditures
for 1984-85 | Appendix <u>I</u> |
| 10. Consider Progress of District Goals
for 1983-84 | Appendix <u>J</u> |
| 11. Consider Travel Imprest Cash | Appendix <u>K</u> |

VIII. FOR YOUR INFORMATION

Appendix Z

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, April 10, 1984

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

NEW BUSINESS

1. Population Analysis (Trochlil) Appendix A
and Projections

Explanation: Enclosed is the Population Analysis and Population Projections for the F/M Metropolitan Area Report including Cass County, ND, and Clay County, prepared by the F/M Metropolitan Council of Governments.

The research and preparation was managed by Stan Thurlow, Community Planner, Council of Governments. He will make a presentation to the Board.

Recommendation: For your information.

2. S.T.E.P (Jernberg) Appendix B

Explanation: Lynn Prom will review the S.T.E.P. proposal which has been submitted to the Administration for review.

Recommendation: For your information.

3. Music Curriculum District Study (Jernberg) Appendix C

Explanation: Jan Childs and Bruce Herring will review the progress of the curriculum work in music.

Recommendation: For your information.

4. Tutorial Assistance Proposal (Jernberg) Appendix D

Explanation: Appendix D-1 contains a proposal from Moorhead Junior High School requesting tutorial assistance for students who are in danger of failing classes and do not qualify for Special Services. The proposal is asking for 90 hours of tutorial services during Independent Study periods for those students. The proposal also indicates that the program will be evaluated by consulting parents, students, the tutor and checking final grades of students for whom services are provided. Funding of \$963.00 will be from Superintendent Special Projects budget which had previous authorization by the Board.

Recommendation: Move to authorize the administration to employ a tutor for 90 hours of tutorial service at the Junior High.

5. Personnel (Bergen) Appendix E

New Employees

Jacquelyn Mann - EMH Aide, Junior High, effective March 21 for 52 days, \$4.60 per hour, \$1,674.40.

David Volk - SBP Aide, Edison Elementary, effective March 1 for 65 days, \$4.60 per hour for 65 days, \$2,093.00.

Long-term Substitute

Patricia Swedberg, long-term substitute for Anita Gohl, Title I, for 31 days, \$52.12 daily, \$1,615.72.

Leave of Absence

Diane Kahl, Junior High English, wishes to extend her leave for another year, through the 1984-85 school year.

6. 1984-85 Calendar (Bergen) Appendix F

Explanation: Enclosed in Appendix F-1 and F-2 are Proposals #2 and #4 for the 1984-85 Calendar. The main difference is Christmas vacation and Easter vacation. Board approval is requested to approve one of the proposals.

Recommendation: Move to approve one of the proposals for the 1984-85 Calendar.

7. Change Order-Townsite Centre (Bergen) Appendix G

Explanation: Minnesota Job Service is installing two double outlets for the operation of two CRT units and agrees to pay \$700.00 on completion of work and within 30 days of receipt of billing.

Recommendation: Move to approve the change order.

8. Sabbatical Leave Request (Trochlil) Appendix H

Explanation: A previous mailing gave the Board information of the Sabbatical Leave Request of Lynn Halmrast. The Board should take action on this request.

9. Capital Outlay Expenditures (Lacher)
for 1984-85

Appendix I

Explanation: Enclosed is the 1984-85 Capital Outlay Preliminary and Recommended Final Budget. Alternatives for the Board's consideration are:

Alternative #1

The major expenditures in this budget are:

1.	Improvement to Sites	\$	\$ 33,766
2.	Improvements to Buildings		264,984
2.0	Asbestos - Elementary	43,725	
2.1	Roofs	145,250	
2.2	Junior High Remodeling	30,000	
			148,470
3.	Instructional Equipment		
3.10	Computer Labs		
3.101	Edison	30,435	
	Riverside	30,435	
	Junior High	30,000	
3.11	Senior High	57,600	
4.	Management Equipment		35,065
			\$ 482,295

Alternative #2

1.	Less in roofs - additional dollars for instructional equipment.		
1.0	Delay major repairs		
	Replace roof at Riverside		
1.1	Discretionary expenditures for instruction		\$ 181,399

Alternative #3

1.	Bond Issue		
1.0	Asbestos and PCB Abatement		
1.01	Senior High	1,100,000	
1.02	Junior High	170,910	
1.03	Annex	174,000	
1.1	Roof Repair	502,000	
	(or)		
	Roof Replacement	1,123,000	
1.2	Site Development	1,372,000	
1.3	New Envelope		
1.30	Junior High	424,300	
1.31	Annex	377,700	

Total	\$ 4,120,910
Maximum	4,798,910

Recommendation: For discussion purposes

10. District Goals Progress (Trochlil) Appendix J
for 1983-84

Explanation: If there is time to review the progress of the stated Goals and Objectives for 1983-84, this should be done.

Recommendation: For your information.

11. Travel Imprest Cash (Lacher) Appendix K

Explanation: The increased emphasis on staff development has increased the use of the imprest travel account so that \$4,000 is no longer sufficient to meet travel requests for an entire month. Board approval is requested to increase the account authorization from \$4,000 to \$6,000.

Recommendation: Approve the authorization for the travel imprest cash account be increased to \$6,000.

'WE ARE PROUD'

1. Moorhead Adult Basic/Continuing Education won first place - Miscellaneous Print Category in the Twenty-Seventh Annual FM Advertising Federation Addy Awards. The Promersberger Agency created the materials. Darla Ray, GED lead teacher, accepted the award for Community Education.
 2. Fran Laske has been appointed to serve on the Minnesota Educational Media Organization Advisory Committee.
 3. B. Dalton Booksellers, Moorhead Literacy Council Volunteers and area residents have helped make the Moorhead Literacy Council about \$1,500 richer. The Moorhead project received the greatest amount of any literacy project in Minnesota, thanks to our promotional efforts (Community Education) and community support.
 4. Special notice was given to Janet Bootin in a story in The Forum recently. Jan's expertise on Cued Speech, A New Alternative for the Deaf, was recognized. Jan is a teacher for the Hearing Impaired at Edison Elementary. She will be teaching a class on Cued Speech at Moorhead State University starting March 14, 1984.
-

FOR YOUR INFORMATION

Appendix Z

1. Costs of Operating School During Teacher Strike (K-12) - Appendix Z-1

2. From April 9 through April 17, the Preschool Screening will be held. Appendix Z-2 contains a copy of one of the parent letters. If other information is needed contact Eldora Pederson, Coordinator of the Preschool Screening Program.

3. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Basketball Banquet	Monday, April 2	6:30 P.M.	Country Club
Joint Powers	Thursday, Apr. 5	7:00 A.M.	Townsite
Title IX Advisory Committee	Monday, Apr. 9	7:00 A.M.	Townsite
Athletic Council	Tuesday, Apr. 10	7:00 A.M.	Townsite

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

7/1/80)

1983-4 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Junior High School

TOPIC OF PROPOSAL: Assistance for students failing a subject

SUBMITTED BY: Donald Braniff - Pat Peterson DATE: March 13, 1984

SUBMITTED TO: Robert Jernberg

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: Robert M Jernberg

Recommendation (by person responsible):

Approve X Disapprove Hold Refer to Cabinet

Date 3/15/84

Complete a description of your program proposal. All six (6) areas must be addressed. Information in support of your proposal should be as comprehensive as possible.

1. Describe the proposal for funding.

The proposal is to hire an instructor for 2½ hours daily for forty days of the remaining school year to offer intensive help to students who are in danger of failing a class and are not presently being served in a program. The hours (11:15 - 1:30) encompass the independent study periods for 7th and 8th grade students. Presently five 7th grade and seven 8th grade students are under consideration for the program, with some variation possible. (See attachment A) The instructor would need to have a good understanding of the major academic areas in junior high, particularly eighth grade science. It is further proposed that this program be evaluated for its effectiveness by consulting parents, students served, and the tutor, and checking final grades of students in the courses for which tutorial assistance was provided. (See attachment B)

2. Explain in detail the rationale or purpose of the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

A high priority problem in our school is a lack of adequate assistance for students who do not qualify for existing programs, such as LD and SPB, but who because of low ability and (frequently) an unwillingness to seek assistance continue to flounder in regular classes. The purpose of the proposal is to provide intensive assistance during regular independent study time to a small number of such students who are in danger of failing a class. Previous forms of intervention used with some or all students have been inadequate, and include offers of before or after school help, counselor assistance during study halls, resource assistance during independent study, assignment card systems, assignment to the I. S. taught by the teacher of the subject which the student is failing, parent contacts, and general encouragement. (Not all methods have been used with all students.)

3. State the negative implications if the proposal is not approved.

In all likelihood, the majority of the students listed will fail one class or more. With no summer school offered, few remedies are available to failing students. (See attachment C)

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

- 1) Social promotion to failing students
- 2) Requiring students to re-take failed courses in addition to regular classes the following school year.
- 3) Lowering standards

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

PERSONNEL	*1 Number Re- quested	Total Cost	Code to be Charged	Reimburse- ment (Fed/State)	Net District Cost
Administrators					
Teachers @\$10.70	1: 90 hrs	\$963			\$963
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
	Total				
	Salaries		X 20%		
FRINGE BENEFITS	Worker's Compensation X salary X .0035 =				
SUPPLIES					
*2					
CAPITAL OUTLAY					
OTHER EXPENSES					
<p>*3 TOTAL COST <u>\$963.00</u> Net District Cost <u>\$963.00</u></p> <p>Comments on budgetary items:</p> <p>Request from Superintendent's Special Projects Fund</p>					

1 F.T.E. (Full-time equivalent)

2 Equipment, remodeling, site improvement, etc.

3 Approval by Business Office before Superintendent's Approval

ATTACHMENT A

TENTATIVE LIST OF STUDENTS FAILING A CLASS
to be finalized after additional teacher contact
at the end of third quarter.

NAME	GRADE	CLASS	GRADE TO DATE
	7	English	F, F
	7	Math	D-, D-
		Social Studies	F, D
	7	Social Studies	F, F
	7	Social Studies	F, D, F
	7	English	F, F
	8	Math	D-, F
		Science	F, F
	8	Science	F, F
	8	Math	F, F
		Geography	D, F
	8	Science	D-, F
	8	Science	F, F
	8	Science	D-, F
	8	Science	D, F
		Geography	D, F
		English	D-, F

Dear _____:

The Junior High School is trying a new program of assistance to students in need of special help for the remainder of the school year.

Because _____ is in danger of failing _____, he/she is being assigned to tutorial help during independent study hall. This program is intended to provide additional help; it is in addition to home study.

We are asking that you observe your child's reaction to this assistance, and that at the end of the semester you fill out and return the short evaluation form to help us determine if the program has merit. If there are questions, please contact me or your child's counselor.

Thank you.

DB
JO
PP

* * * * *

- 1.) Could you detect any difference in your child's attitude or motivation toward school that you would attribute to tutoring?
- 2.) Would you recommend this type of help for other students experiencing difficulty with schoolwork?
- 3.) How could the program be improved?

Thank you for filling out this questionnaire. Please return it to school.

Date _____

TO THE PARENTS OF _____

At this time there is a possibility of your child not passing _____ . The Moorhead School District does not offer summer school, therefore your child will be expected to make up the class/classes by some other means if failure occurs.

The Fargo Public Schools have a summer school program at a cost per credit hour. Moorhead State University has a program in reading and mathematics if the student qualifies. If work is not made up this summer due to failure your child would be expected to take an extra class next year.

If there are any additional questions please call your child's counselor at Moorhead Junior High School.

John Ostlie, Counselor
236-6400 Ext. 293

Pat Peterson, Counselor
236-6400 Ext. 282

Please comment and return this form to the school with your child:

Parent signature

SCHOOL DISTRICT NO. 152
SCHOOL CALENDAR

1984					1985				
<u>August-September</u>					<u>October</u>				
M	T	W	TH	F	M	T	W	TH	F
(27)	(28)	29	30	31	1	2	3	4	5
(27)	4	5	6	7	8	9	10	11	12
10	11	12	13	14	15	16	17	18	19
17	18	19	20	21	22	23	24	25	26
24	25	26	27	28	29	30	31		
<u>December</u>					<u>January</u>				
3	4	5	6	7	1	2	3	4	5
10	11	12	13	14	7	8	9	10	11
17	18	19	20	21	14	15	16	17	18
22	(26)	26	27	28	21	22	23	24	25
29					28	29	30	31	
<u>February</u>					<u>March</u>				
				1					1
					4	5	6	7	8
					11	12	13	14	(15)
18	19	20	21	22					
25	26	27	28						
<u>April</u>					<u>May</u>				
1	2	3	4	5			1	2	3
8	9	10	11	12	6	7	8	9	10
15	16	17	18	19	13	14	15	16	17
22	23	24	25	26	20	21	22	23	24
29	30				(27)	28	29	30	31

FIRST STORM MAKEUP DAY APRIL 4
 SECOND " " " APRIL 8
 THIRD " " " FEBRUARY 18 OR

2

?

SCHOOL DISTRICT NO. 152
SCHOOL CALENDAR

1984					1985				
August-September					October				
M	T	W	TH	F	M	T	W	TH	F
(27)	(28)	29	30	31	1	2	3	4	5
3	4	5	6	7	8	9	10	11	12
10	11	12	13	14	15	16	17	18	19
17	18	19	20	21	22	23	24	25	26
24	25	26	27	28	29	30	31		
December					January				
3	4	5	6	7	1	2	3	4	
10	11	12	13	14	7	8	9	10	11
17	18	19	20	21	14	15	16	17	18
22	(23)	24	25	26	21	22	23	24	25
27					28	29	30	31	
March					April				
				1	1	2	3	4	5
4	5	6	7	8	6	7	10	11	12
11	12	13	14	15	15	16	17	18	19
18	19	20	21	22	22	23	24	25	26
25	26	27	28	29	29	30			
November					February				
									1
					4	5	6	7	8
					11	12	13	14	(15)
					18	19	20	21	22
					25	26	27	28	
May									
							1	2	3
					6	7	8	9	10
					13	14	15	16	17
					20	21	22	23	24
					(25)	28	29	30	31

FIRST STORM MAKEUP DAY APRIL 3
 SECOND " " " MARCH 15/APRIL 9
 THIRD " " " MARCH 15/APRIL 9

#

4

MEMO TO: DR. TROCHLIL
 FROM: ROBERT LACHER
 DATE: MARCH 14, 1984

SUBJECT: COSTS OF OPERATING SCHOOLS DURING TEACHERS STRIKE (K-12)

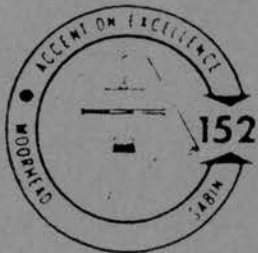
This is a list of the costs incurred in operating schools during the teachers' strike. Some of these costs are estimated, and some are still incomplete at this date.

Regular Instructional Costs:

K-12 Staff 269.21 FTE 154.89 per day x 12 Days = \$500,375

Expenses Due To Labor Dispute:

Make-up Days	2 x \$41,697.94 =	\$ 83,396	
Replacement Teacher Costs		272,250	
Certification Costs		6,040	
Printing & Publishing		5,570	
Travel & Housing		24,796	
Legal Services		19,153	
Misc.		5,748	
Security		32,736	
Reduction in Aids		<u>32,040</u>	
		\$481,729	
BALANCE			<u>\$ 18,646</u>



Independent School District No. 152

Townsite Centre - 810 South 4th Avenue

Moorhead, Minnesota 56560

March 8, 1984

Dear Parents:

The Moorhead School District invites you and your child to attend the 1983-1984 preschool screening. The dates of the screening are April 10-18. The screening will be held at the Washington School Annex (formerly North Junior High) located at 11th Street and 10th Avenue North, Moorhead. The screening is free and is for any child in the district who will be four by September 1, 1984. You will be contacted to schedule an appointment date and time.

Minnesota Statutes Chapter 437 mandates that all children residing in the state be offered a comprehensive health and developmental screening once prior to school entrance. An important purpose of preschool screening is to identify possible problems which may needlessly slow a child's learning and growth.

Preschool screening is a careful, simple check of your child's growth. You have your choice of having your child checked in any or all of the screening areas listed below:

Vision	Developmental Status
Hearing	Immunization Status
Physical Growth	Health History and Food Intake Review

Please see the enclosed sheet for more detailed information.

Your child's future depends greatly on what you do now. Prevent problems...assure growth...have your child checked.

Sincerely,

Eldora Pederson

Eldora Pederson
Preschool Screening Coordinator

EP:11
Enclosure

5/mg/805
min
5-27-84

Regular Meeting
Board of Education
Independent School District #152
March 27, 1984

Members Present: Joyce Sutter, Karen Koentopf, Mike Hulett, Dean Guida, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Richard Pemble, Acting Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, deleting Population Analysis and Projections and Progress of District Goals for 1983-84, and adding Use of Aides at Washington in the Kindergarten area, Personnel Retirements, Appraisal of Sabin School and Armory Site Plan.

S.T.E.P. PROPOSAL - Lynn Prom reviewed the S.T.E.P. proposal which will be submitted to the Board after it has been studied by the Cabinet.

TUTORIAL ASSISTANCE - Mike Hulett moved, seconded by Karen Koentopf, to authorize the administration to employ a tutor for 90 hours of tutorial service at the Junior High. Motion carried.

Robert Olson requested the employment of two full-time instructional Kindergarten aides at Washington Elementary for the remainder of the 1983-84 school year. This request will be reviewed and a recommendation will be brought to the Board at the April 10 Meeting.

MUSIC CURRICULUM DISTRICT STUDY - Jan Childs reviewed the progress of the curriculum work in music.

PERSONNEL - Joyce Sutter moved, seconded by Karen Koentopf, to approve the personnel changes as follows:

New Employees

Jacquelyn Mann - EMH Aide, Junior High, effective March 21 for 52 days, \$4.60 per hour, \$1,674.40.

David Volk - SBP Aide, Edison Elementary, effective March 1 for 65 days, \$4.60 per hour for 65 days, \$2,093.00.

Long-term Substitute

Patricia Swedberg, long-term substitute for Anita Gohl, Title I for 31 days, \$52.12 daily, \$1,615.72.

Retirement

Joel Belgum, Counselor, Senior High School, effective June 14, 1984.

Robert H. Benson, Physics and Chemistry Teacher, Senior High School, effective either May 31 or June 1, 1984. Date to be contingent on final conference with the Minnesota Teacher's Retirement Association and mutual agreement with Moorhead Board of Education.

Motion carried.

Dean Guida moved, seconded by Joyce Sutter to approve the personnel change as follows:

Leave of Absence

Diane Kahl, Junior High English, leave extended through 1984-85 school year.

Motion carried.

1984-85 CALENDAR - Dean Guida moved, seconded by Mike Hulett, to accept Proposal #2 for the 1984-85 Calendar with the following conditions:

1. If we lose three storm days before Christmas, the administration has the option to use the three vacation days in January for make-up.
2. November 12 and May 10 be designated on the calendar as special days.

Motion carried by roll call vote: Wayne Puppe - no, Richard Pemble - yes, Mike Hulett - no, Joyce Sutter - yes, Karen Koentopf - yes, Dean Guida - yes.

CHANGE ORDER-TOWNSITE CENTRE - Dean Guida moved, seconded by Mike Hulett, to approve the installation of two double outlets for the operation of two CRT units for Minnesota Job Service for which they agree to pay \$700.00 on completion of work and within 30 days of receipt of billing. Motion carried.

SABIN APPRAISAL - The Board agreed to hold off on the appraisal of Sabin School until interest is shown in purchasing it.

LEASE AMENDMENT - Karen Koentopf moved, seconded by Wayne Puppe, to recommend the Economic Security Job Service lease be extended for 15 days from April 1 through April 15, 1984, inclusive, at which time they will take possession of their new office quarters, involving a cost of \$1,522.50. Motion carried.

ARMORY SITE PLAN - Wayne Puppe moved, seconded by Karen Koentopf, that \$1,250.00 be allocated for the study of the Armory Site Plan by Foss and Associates. \$1,250.00 represents half of the cost of the study, the other half being borne by the city. Motion carried by roll call vote: Joyce Sutter - yes, Karen Koentopf - yes, Mike Hulett - yes, Dean Guida - abstained, Richard Pemble - yes, Wayne Puppe - yes.

SABBATICAL LEAVE REQUEST - Wayne Puppe moved, seconded by Joyce Sutter, to deny the Sabbatical Leave for Lynn Halmrast. Motion carried.

TRAVEL IMPREST CASH - Joyce Sutter moved, seconded by Mike Hulett, to approve the authorization for the travel imprest cash account be increased from \$4,000.00 to \$6,000.00. Motion carried.

CAPITAL OUTLAY EXPENDITURES FOR 1984-85 - Bob Lacher reviewed the capital outlay preliminary and recommended final budget and the alternatives for the Board's consideration. The Board directed the administration to investigate alternative sources to finance asbestos and PCB abatement, roof replacement, site development and exterior building improvements. This should also include additional major equipment needs not addressed in the current budget.

Wayne Puppe and Dean Guida agreed to serve on a committee to study these alternatives. Ben Trochlil will submit names of community people who would serve.

Meeting Adjourned.

Karen Koentopf, Clerk

5/19/85
min
4-10-84

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, April 10 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Dr. Bennett Trochlil, Superintendent

ATTENDANCE:

Joyce Sutter	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Dr. Ben Trochlil, Superintendent
- III. APPROVAL OF MINUTES Appendix A
Recommendation: Move to approve the minutes of March 13 and 27, 1984.
- IV. CONSIDERATION OF CLAIMS Appendix B
Recommendation: Move to approve the claims.
- V. COMMUNICATIONS
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
 1. Review Agricultural Building Construction Appendix C
 2. Review County of Residence Information - MAVTI Appendix D
 3. Review MAVTI Follow-Up Information Appendix E
 4. Consider MAVTI Equipment Donation Appendix F
 5. Consider MAVTI Dental Assistant Office Affiliations Appendix G
 6. Review MAVTI Budget Considerations for 1984-85 Appendix H

- | | |
|-----------------------------------------------------------------|-------------------|
| 7. Review Population Analysis and
Population Projections | Appendix <u>I</u> |
| 8. Consider Title I Resolution | Appendix <u>J</u> |
| 9. Consider Title VI Resolution | Appendix <u>K</u> |
| 10. Consider Policy Approval | Appendix <u>L</u> |
| 11. Consider Personnel | Appendix <u>M</u> |
| 12. Consider Board Meeting Changes | Appendix <u>N</u> |
| 13. Review District Goals for 1983-84 | Appendix <u>O</u> |
| X. FOR YOUR INFORMATION | Appendix <u>Z</u> |
| XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION | |
| XII. ADJOURNMENT | |

NEXT SCHEDULED MEETING Tuesday, April 24, 1984

NEW BUSINESS

1. Agricultural Building Construction (Bergos) Appendix C

Explanation: We have been notified by the State Department that on February 15th the State of Minnesota sold the bonds for building projects. The agricultural building is a part of the 1981 bond bill.

We are authorized to proceed with construction planning. The AVTI Director will be present to bring the Board up to date as to the planning process.

Recommendation: For discussion only.

2. County of Residence Information - MAVTI (Bergos) Appendix D

Explanation: The 1983-84 enrollment statistics are now complete for Moorhead AVTI.

Mr. Bergos will be present to explain the enrollment of this year and projections for the coming school term. (See Appendix D-1, D-2)

Recommendation: Information item only.

3. MAVTI Follow-up Information (Bergos) Appendix E

Explanation: Information in regard to the 1982-83 graduating class is now complete. Mr. Bergos will review the information. (See Appendix E-1)

Recommendation: Information item only.

4. MAVTI Equipment Donation (Bergos) Appendix F

Explanation: A Mylee 3000 Computer system has been donated to the MAVTI electronics program. The system includes: one 20 Megabyte Diablo Disc Drive, a 306C Centronix Printer, and four CRT's.

Recommendation: Move to accept the donation of the above equipment to our electronics department. (See Appendix F-1)

5. MAVTI Dental Assistant Office
Affiliations

(Bergos)

Appendix G

Explanation: The following people need to be added to the list of medical persons the AVTI wants to have named to our non-paid cooperating Dental Assistant Staff:

Dr. Jon Anderson
Dr. Steven Hoium
Dr. Gary Lindemoen
Dr. Peder Pederson
Dr. James McCulley
Dr. Lee Simmons
Dr. Leroy Hagen
Dr. Greg Esquibel

Dr. Brent Holman
Dr. Michael Joyce
Dr. James Glore
Dr. Lynn Marr
Dr. Robert McKibben
Dr. E. James Werre
Dr. Brad Kasson

Recommendation: Move to appoint the list of medical persons to the Moorhead AVTI non-paid cooperating staff.

6. MAVTI Budget Considerations
for 1984-85

(Bergos)

Appendix H

Explanation: The Moorhead AVTI budget hearing was conducted in St. Paul on March 22. Dr. Trochlil accompanied the Moorhead AVTI administration to the meeting.

There are several areas where the budget allocations are short of the anticipated needs. These shortages will affect staffing, supplies, equipment, and building repair and betterment for the coming term.

The AVTI Director will be present to discuss the ramifications of these various budget reductions.

Recommendation: Discussion item only.

7. Population Analysis and
Projections

(Trochlil)

Appendix I

Explanation: The Population Analysis and Population Projections for the F/M Metropolitan Area Report including Cass County, ND, and Clay County, was prepared by the F/M Metropolitan Council of Governments.

The research and preparation was managed by Stan Thurlow, Community Planner, Council of Governments. He will make a presentation to the Board.

Recommendation: Information item only.

8. Title I Resolution

(Swedberg)

Appendix J

Explanation: The proposed resolution found in Appendix J-1 authorizes District #152 to apply for P.L. 95-561 (Title I) funds for the Moorhead School District. The resolution names Dr. Bennett Trochlil, Superintendent of Schools, as Local Agency Representative to direct, execute and file applications and otherwise act as authorized representative of said school district in all activities related to P.L. 95-561 funds.

Recommendation: Move to approve the Title I (P.L. 95-561) Resolution.

9. Title VI Resolution

(Swedberg)

Appendix K

Explanation: The proposed resolution found in Appendix K-1 authorized District #152 to apply for P.L. 94-142 flow-through funds for the school districts of Moorhead, Dilworth, and Glyndon-Felton. The resolution names Dr. Bennett Trochlil, Superintendent of Schools, as Local Agency Representative to direct, execute and file applications and otherwise act as authorized representative of said school districts in all activities related to P.L. 94-142 flow-through funds.

Recommendation: Move to approve the Title VI (P.L. 94-142 Flow-through funds) Resolution.

10. Policy Approval

(Trochlil)

Appendix L

Explanation: The Policy Review Committee has approved the following policies for Board action:

Code EDCA - Use of All School Equipment and Materials for Instructional Purposes Off School Premises

Code GBA - Grievance Procedure for Equal Opportunity

The Title IX Advisory Council has approved the Grievance Procedure Policy. (See Appendix L-1, L-2, L-3)

Recommendation: Move to approve the above listed policies.

11. Personnel

(Bergen)

Appendix N

Retirement

Ben Swanson, Custodian, Senior High, effective June 30, 1984

Ruth Hovey, Library Secretary, Washington Elementary, effective May 31, 1984.

New Employee

Karen Pedersen - Library Aide, Probstfield Elementary, \$4.35 per hour, 3.5 hours per day, effective February 28, 1984, \$989.63.

Leave of Absence

Larry Anderson, MAVTI, effective June 14 through June 28, 1984.

Recommendation: Move to approve the personnel changes.

12. Board Meeting Changes (Trochlil) Appendix 0

Explanation: On May 8th, the League of Women Voters has requested a delay in the start of the meeting - move to 8:00 p.m. - so that the 'Meet the Candidate Program' can be scheduled from 6:30 to 8:00 p.m.

A special meeting needs to be scheduled for May 15th to canvass the ballots.

Recommendation: Move to approve the above meeting time changes and the date of May 15th.

13. District Goals for 1983-84 (Trochlil) Appendix P

Explanation: A review of the stated goals and objectives will be made. Needs/wants for 1984-85 will be identified.

Recommendation: For information only.

'WE ARE PROUD'

1. Robert H. Benson, physics and chemistry teacher at Moorhead High School, was selected as Moorhead Teacher of the Year. He has taught in Moorhead 18 years and has a total of 41 years in education. Mr. Benson will be honored May 3 at a recognition dinner at Concordia College.
2. Ann Vanyo, a Student in Office Relations, was the winner of the 'Secretary of Tomorrow' scholarship for 1984 presented by the Red River Chapter of Professional Secretaries International.
3. Kristi Paulson won first and second place in two categories in the recent Moorhead High School Speech contest held on March 3. Superior Ribbons were won by Vicky Held and Dick Fredrickson. Excellent Ribbons were won by Brain Larson, Nick Heisler, Chuck Gallatin, Elizabeth Haugen, Brenda Vollbrecht, Scott Stephenson, Steven Wasson, Jim Emerson and Weston Edwards. The tournament was under the direction of Harlan Shuck and Alan Adair.

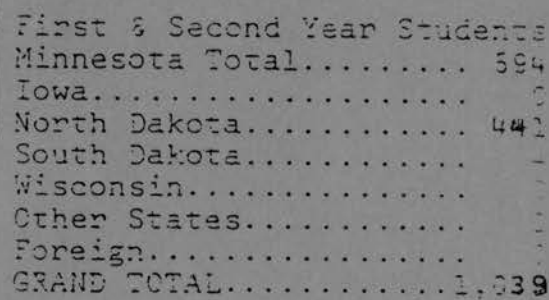
4. Teresa Greenwood placed fourth in the State in an 'open' contest in Proofreading at the recent O.E.A. State Spring Leadership Conference held in Minneapolis in March.
5. Jim Westra and Jim Ellingson have been named Co-Directors of the Science Project Grant Program for the Clay County Schools.

FOR YOUR INFORMATION

1. Mike Hulett will report on his attendance at the NSBA Convention.
2. Community Education Advisory Council Minutes of February 27, 1984 - Appendix Z-1
3. Region I - ESV Minutes of February 23, 1984 - Appendix Z-2
4. Probstfield School Staff has decided to make application to be part of the Minnesota School Effectiveness Program. Twenty buildings will be selected in the State of Minnesota. Appendix Z-3
5. Josephine Zaeske's 6th grade class at Edison Elementary will present a sample German lesson on Friday, April 13, from 9:30 - 10:30 a.m.
6. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Title IX Advisory Council	Monday, April 9	7:00 a.m.	Townsite
Athletic Council	Tuesday, April 10	7:00 a.m.	Townsite
CCVC Governing Board	Wednesday, Apr. 11	10:30 a.m.	Annex
Policy Review	Monday, April 16	7:00 a.m.	Townsite
Spring Break (no school)	Friday, April 20 through Monday, April 23		
Kindegarten Registration	Wednesday, April 25 through Friday, April 27		
PER	Thursday, April 26	7:00 a.m.	Townsite

Appendix D-1



Appendix D-2



YEAR: 8283

STATE AVERAGES

PROGRAM	ANNUAL TERMINATIONS	DROPOUTS		MOORHEAD COMPLETIONS		AVAILABLE N	PLACED-RELATED		AVERAGE SALARY	SALARY BASE	N
		N	%	N	%		N	%			
010100 PRODUCTION-AGRICULTU	16	0	0	20	16	100	15	13	87	98	0
040200 FASHION MERCHANDISIN	37	13	35	31	24	65	24	23	96	96	0
040600 SUPERMRKT-MGMNT	13	4	31	30	9	69	9	9	100	100	0
042200 MARKTNG-&-SLS	44	24	55	31	20	45	19	18	95	92	0
070101 DENTAL-ASSISTING	20	2	10	18	18	90	18	18	100	87	0
090208 CHEF-TRAINING	51	6	12	25	45	88	27	23	85	88	0
140100 ACCOUNTING	57	21	37	41	36	63	33	23	70	81	0
140203 COMPUTER PROGRAMMING	45	25	56	53	20	44	19	13	68	81	0
140292 DATA-ENTRY	34	4	12	32	30	88	29	23	79	86	0
140307 MED-RECORDS-TECHNICI	21	12	57	38	9	43	8	8	100	91	0
140730 SECRETARIAL	40	13	33	35	27	68	24	23	96	81	0
140731 CLERICAL-OFFICE-ASST	35	11	31	36	24	69	23	12	52	73	0
140743 LEGAL-SECRETARY	38	0	0	17	38	100	36	30	83	85	0
140752 MEDICAL-SECRETARY	32	4	13	20	28	88	26	19	73	81	0
160108 ELECTRONICS	20	2	10	29	18	90	17	17	100	78	0
161301 MECHANICAL DRAFTING	20	7	35	34	13	65	11	8	73	71	0
170100 AIR-COND-HTG-REFRG-A	20	7	35	25	13	65	13	13	100	91	0
170302 AUTO-DIAGNOST-TECH	28	11	39	49	17	61	14	10	71	88	0
170700 CDM-ART	15	3	20	34	12	80	11	8	73	83	0
171001 CARPENTRY	36	9	25	28	27	75	24	23	96	90	0
171002 CONSTRUCTION-ELECTRI	21	3	14	25	18	86	15	11	73	84	0
171200 DIESEL-MECH	39	9	23	28	30	77	29	25	86	89	0
172306 WELDING	20	6	30	33	14	70	12	6	50	71	0
TOTAL	702	196	28	31	506	72	456	376	82	83	0
AVERAGE	31	9	28	31	22	72	20	16	82	83	0



MOORHEAD
AREA
VOCATIONAL
TECHNICAL
INSTITUTE

1900 28TH AVENUE SOUTH

MOORHEAD, MINNESOTA 56560

TELEPHONE: 236-6277

April 2, 1984

Mr. G. M. Berg
Vice President
Berg Fargo Motor Supply, Inc.
320 - 324 NP Avenue
P.O. Box 2276
Fargo, ND 58102

Dear Mr. Berg:

Moorhead AVTI would like to take this opportunity to express our gratitude for your donation of a Mylee 3000 Computer System which includes 10 Megabyte Diablo Disc Drive, a 306C Centronix Printer, and four CRT's.

Donations like yours are very welcome at our school as our programs have limited budgets. Our students, also, appreciate the experience gained from such a donation.

Your donation will be accepted formally by the Independent School District #152 Board of Education at their meeting in April.

Thanks again for thinking of the Moorhead AVTI electronics program in your donation.

Yours truly,

Paul R. Molick
Assistant Director

PRM:kb



Reading and Math

WHEREAS, the Congress of the United States has, "In recognition of the special education needs of children of low-income families and the impact that concentrations of low-income families have on the ability of educational agencies to support adequate educational programs, Congress hereby declares it to be the policy of the United States to provide financial assistance to local educational agencies serving areas with concentration of children from low-income families to expand and improve the educational programs by various means which contribute particularly to meeting the special educational needs of educationally deprived children", (P.L. 95-561 Title I of the Elementary and Secondary Act of 1965).

WHEREAS, School District #152 declares its intention to carry out the policy of the Congress of the United States by developing projects in concert with current state and Federal Title I Regulations and Guide lines to expand and improve the educational programs by various means which contribute particularly to meeting the special educational needs of the educationally deprived children that attend school in the district.

NOW, THEREFORE, BE IT RESOLVED, that School District #152 apply for financial assistance available under Title I P.L. 95-561, as amended, and that Dr. Bennett Trochlil, superintendent of schools, be named as the Local Agency Representative and be directed to execute and file application(s) for and in behalf of the School District and otherwise act as authorized representative of the School District in all activities related to P.L. 95-561 Title I of the Elementary and Secondary Act of 1965.

Clerk

Date

TITLE VI RESOLUTION

WHEREAS, School District #152 has declared its intention to carry out the policy of Congress of the United States and State of Minnesota Legislation by developing projects in connection with current state and federal 94-142 regulations and guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special education needs of handicapped children.

BE IT RESOLVED, That School District #152 apply for financial assistance under P.L. 94-142 for the School Districts of Moorhead, Dilworth and Glyndon-Felton and that Dr. Bennett Trochlil, Superintendent of Schools of Moorhead, be named as the Local Agency Representative and be directed to execute and file applications on behalf of the School Districts and otherwise act as an authorized representative of the School Districts in all activities related to P.L. 94-142.

Clerk

Date

POLICY OF THE MOORHEAD, MN
BOARD OF EDUCATION

DISTRICT CODE: GBA

DATE ADOPTED: Dec. 13, 1983

GRIEVANCE PROCEDURE FOR EQUAL OPPORTUNITY

School District #152 provides opportunity for students, parents, guardians of students, or district employees to grieve matters pertaining to discriminatory practices. Where grievance procedures are established through master contracts with employee organizations, either this or the employee organization's procedure may be implemented to resolve the problem.

This procedure addresses itself to discriminatory acts or policies regarding sex, race, religion, color, national origin, creed, marital status, age, or disability. This procedure may be used as a complaint against an individual or the school district for alleged discriminatory acts in violation of state or federal statutes or district policy. Nothing provided herein shall abridge or limit the right of any individual to seek enforcement of state and federal laws or to be represented by counsel.

Section 1: Definition

Grievance: A complaint about an alleged violation, misinterpretation, or inequitable application of state and federal laws and regulations or district policy and procedures affecting equality in the educational program and/or employment practices.

Grievant: Any student or parent or guardian of a student, or employee of the district who believe(s) that in the past ten (10) days there is or has been a violation, misinterpretation or inequitable application of state or federal laws and regulations or district policy and procedures affecting equality in the educational program and/or employment practices.

Respondent: Person, persons, or group named in grievance who allegedly discriminated.

Supervisor: Any administrator, i.e., superintendent, AVTI director, AVTI assistant director for curriculum, principal, assistant principal, assistant superintendent, compliance officer, members of the Supervisors' bargaining unit, or Board of Education.

Days: "Days" shall mean all weekdays, excluding Saturday, Sunday and days designated as holidays by state law.

GBA (continued)

Section II: Waiver of Steps and Time Limits

The number of days indicated shall be the absolute maximum and postmarks or dated, initialed receipt marks, shall serve for counting days to comply with this grievance procedure. Communications must be transmitted through U.S. Mail or hand delivered. The parties, by mutual written agreement, may waive any step and extend any time limit in the grievance procedure. If the grievant does not meet time limits, the grievance will be considered forfeited. If the respondent/supervisor does not respond within the time limits, the grievant may proceed to the next step immediately.

Section III: Withdrawal

A grievance may be withdrawn by the grievant at any step.

Section IV: Procedure

Informal

The grievant should first make an attempt to resolve the complaint through open discussion with the respondent and/or respondent's immediate supervisor, building supervisor, or his/her designee. The discussion must take place within a twenty (20) day period from the time that the alleged incident of discussion occurs. The informal complaint shall include the following information: (1) nature of the grievance, (2) facts, including dates, places, persons, and actions, (3) relief requested. If the grievance is not resolved in the informal discussion stage, the grievant may file a formal complaint with the immediate supervisor of the respondent within twenty-five (25) days from the date of the event giving rise to the complaint.

Step 1

Formal - The formal complaint shall include the following information: (1) nature of the grievance, (2) facts including dates, places, persons, and actions, and (3) relief requested. The formal written grievance shall be mailed or hand delivered to the immediate supervisor of the respondent who will determine whether the grievance is filed at the correct level. The supervisor will notify the grievant if the placement is not appropriate. If filed at the appropriate step, the supervisor will have five (5) days to respond during which time the supervisor shall have held a conference with interested parties before the response is written. A copy of the supervisor's response will be sent to the District's Compliance Officer, the Superintendent of Schools, AVTI Director and AVTI Equity Coordinator(s) if applicable, and to the Board of Education.

GBA (continued)

Step 2 If the grievant is not satisfied with the response of the previous step, an appeal may be filed within a period of five (5) days from receipt of the supervisor's response with the Superintendent of Schools. The Superintendent of Schools will respond in the same manner as any other supervisor, and will render a decision and mail the response within the five (5) day period. A copy of the response will be sent to the District's Compliance Officer, AVTI Director and AVTI Equity Coordinator(s) if applicable, and to the Board of Education.

Step 3 If the grievant is not satisfied with the response of the Superintendent, an appeal may be filed within a five (5) day period of receipt of the Superintendent's response with the Board of Education which will consider the matter at the next regularly scheduled Board meeting unless said Board is scheduled within seven (7) days of receipt of the grievance appeal. The Board will render its decision and respond in writing within a five (5) day period from the date of the Board meeting. A copy of the response shall be sent to the Superintendent of Schools, AVTI Director and AVTI Equity Coordinator(s) if applicable, and to the District's Compliance Officer.

Nothing in this grievance procedure shall preclude the grievant from filing a complaint with any or all of the following agencies at any time:

Commissioner of Human Rights
200 Capitol Square Building
Bremer Tower - 5th Floor
7th & Minnesota
St. Paul, MN 55101

Director for Civil Rights, ED
300 South Wacker Drive, 8th Floor
Chicago, Illinois 60606
(312) 353-2520

Equal Employment Opportunity Commission (Regional Office)
342 North Water Street
Milwaukee, Wisconsin 53202

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION	DISTRICT CODE: EDCA
	DATE ADOPTED:

USE OF ALL SCHOOL EQUIPMENT AND MATERIALS
FOR INSTRUCTIONAL PURPOSES OFF SCHOOL PREMISES

It may be necessary for faculty and students to use school equipment off the school premises, not to be for recreational purposes or for personal gain. Use of school equipment will be limited to organizations affiliated with School District #152.

Each building level administrator in consultation with appropriate staff shall have the responsibility of developing a circulation policy for instructional materials that will encourage access to these materials by students and faculty. It must be recognized that restrictions on the out of the building circulation of certain types of materials and equipment may be necessary. This would occur when their circulation would result in the inaccessibility of the instructional materials and equipment for teaching purposes or their circulation would result in a violation of contractual or copyright agreements that the school district has entered into with other agencies (example: teacher's manuals, computer software, commercial video tapes).

Each borrower shall bear the responsibility for returning the equipment or materials in the same condition as when received. The school district shall be reimbursed by the borrower for the loss or damage to any school equipment or materials. This would include textbooks, library books, athletic equipment, music, etc. The cost of the reimbursement shall be based on the amount of the original purchase price in the event of loss or damage beyond repair, and based on the exact costs of repair, when repair is possible, or an amount agreed upon by the school administration.

Form EDCA-A will be used for off-premise use of district equipment.

ADMINISTRATIVE POLICY OF THE MOORHEAD PUBLIC SCHOOLS	DISTRICT CODE: EDCA-A DATE ADOPTED:
---------------------------------------------------------	--------------------------------------------

OFF PREMISE USE OF DISTRICT EQUIPMENT

Item(s) Borrowed _____ Ident. No. (s) _____

Borrower _____
 (if organization, both the person and the organization)

Date Borrowed _____ Checked Out By _____
 (name)

Date to be Returned _____ Date Returned _____
 (Not to exceed ____ days) (name)

Intended Use: _____

Place Equipment is to be Used: _____

Department to Whom the Equipment is Assigned _____

Additional Explanation (if necessary) _____

The undersigned assumes responsibility for loss, theft, and/or damage beyond normal wear. District 152 assumes no liability for personal injury resulting from equipment use. The undersigned also asserts that this usage is not for personal gain.

Signed _____

Usage Must Be in Accordance with Copyright Policy EGAA

COMMUNITY EDUCATION ADVISORY COUNCIL MINUTES
FEBRUARY 27, 1984, 7:30 PM
MAVTI STAFF LOUNGE

Members present: Nick Heisler, chairperson, Betty Tosterud, secretary, Bea Arett, Dave Andersen, Ada Fick, Darla Roy, Diane-Wray Williams, Larry Gilbertson, Mary Martin, Howard Murray, Mary Davies, Pat Frazee, Grant Lowe, Mark Voxland, Mike Hulett and Marilynn Woods.

Nick Heisler called the meeting to order and minutes were approved as sent. Larry Gilbertson, MEA representative, was introduced. Marilynn Woods asked that people get names to her of anyone who should receive recognition this year for the help they've given to Community Education.

Evaluation Committee-Bea Arett informed the council of Good Times Social Club-its purpose, activities, and age groups involved. She distributed a summary of the year's activities.

Rose Andersen, speaking for Pat Frazee, chairperson of the Evaluation Committee, presented an evaluation of Job Training Scholarships.

Mary Davies distributed copies of the Yellow Pages of Community Services which are distributed with the Community Education Fall Catalog.

Diane gave members of the council a list of the proposed goals for 1984-85 for the parenting program. Diane Wray-Williams and Dr. John Holten evaluated the parenting program. A letter supporting the program was read from Dr. Holten.

A view of 1983-84 goals was presented by Rose Andersen. These goals were listed in priority rating and showed that advancement has been made in achieving these goals.

Darla Roy and Mary Davies reported on the needs assessment survey. A total of 115 surveys were returned. They were distributed to the Youth Board, AB/CE Classes, Library Board, Parenting Classes and the Chamber of Commerce Committee. The results of the survey that were taken to arrive at the 1984-85 needs and assessment and goal setting included a variety of age groups-both male and female. A total of 115 people took part in the survey.

Council members discussed the proposed goals and voted for goals for 1984-85.

Meeting was adjourned.

MINUTES
Region I - ESV
810 - 4th Avenue South
Moorhead, MN 56560

The Region I - ESV Executive Board Meeting was held in Moorhead, February 23, 1984. The meeting was called to order by Harry Sjulson, Vice Chairman. Executive Board Members present: Gordon Borsvold, Allen Larson, Robert Larson, Carroll Nelson, Thomas Sczepanski, Harry Sjulson, Bernie Solberg and Executive Director, Burdette V. Clifford. Dave Berg, East Grand Forks, James Solund, Karlstad and Dan Riley, Multi-Regional Computer Center Manager were also present.

Gordon Borsvold moved, Allen Larson seconded, motion carried unanimously to approve the agenda as amended.

The minutes of January 24, 1984 were approved as read.

Thomas Sczepanski moved, Carroll Nelson seconded, motion carried unanimously to approve the bills as presented in the amount of \$60,387.18.

Safeco Ins. Co.	Health insurance	1,500.65
American Family Life Ins.	Payroll deduction	45.70
Reliance Ins.	LTD insurance	241.66
Hartford Insurance	Dental insurance	515.46
AID	Payroll deduction	500.00
Amoco Oil Co.	Lease car expense	25.51
Avery Label Co.	Labels	291.60
Gordon Borsvold	Travel	13.80
Burroughs Corp.	Maintenance, contracts payable	1,830.35
John Corbid	Legislative consultant	1,500.00
Diercks Printing Co.	Printing of supplies	786.90
FBS	Payroll & Finance microfiche	917.40
Karen Fossell	Travel	11.50
Paul Hoff	Travel	17.25
Holiday Inn Alexandria	Finance meeting expense	27.73
Holiday Inn Bemidji	Finance meeting expense	67.35
IBM	Keypunch lease	323.00
Jims Parcel Delivery	Express charges	18.00
Gene Kjellberg	Travel	364.26
Robert Larson	Travel	49.02
Metro Claims	Group health charge	84.00
Moorhead Dist. 152	Lease	1,506.00
Moorhead Post Office	Postage	489.00
National Computer Systems	Student Services supplies	1,329.13
Burnham J. Philbrook	Legislative consultant	1,500.00
Purolator	Express charges	19.50
Quill	Supplies	47.10
Reardons	Supplies	7.15
Harry Sjulson	Travel	3.45
Bernie Solberg	Travel	32.00
Uarco	Maintenance - office	877.50
First International Travel	Travel	120.00

-2-

Burroughs	Equip maintenance, computer software,	28,636.59
	contracts payable, manuals,	
Cube	Registration	100.00
Metro Claims, Inc.	Self-insured medical exp charge	4.00
Moorhead Dist. 152	Lease	1,571.66
Moorhead Post Office	Postage	11.00
Mpls Star & Tribune	Advertising	119.20
Northwestern Bell	Telephone expense	376.65
Reardons	Supplies	37.50
Robert Gibb & Sons	Air conditioning maintenance	381.34
Wright Line, Inc.	Supplies	105.00
Mark VardeVelde	Travel	186.19
Wayne Miller	Travel	165.65
Donn Hanson	Travel	51.66
Marsha Ziegler	Travel	75.38
Mike Kunde	Travel	52.90
Burdette V. Clifford	Travel	631.10
Executive Educator	Subscription	39.00
AEDS	Convention registration	130.00
The Forum	Printing of minutes	73.91
Kvamme Travel	Travel	120.00
UPS	Express charges	1,200.00
Imprest Checking	Reimburse to \$500	139.45
Northwest telephone	Telecommunications	8,310.82
	Communications	1,344.98
Willis Frazee	Travel	365.74
Fargo Paper Co.	Computer paper	341.55
AEDS	Membership dues	45.00
Reardons	Supplies	16.50
Kvamme Travel	Travel	120.00
Burroughs World	Membership renewal	92.00
Reardons	Typewriter ribbons	25.50
Burroughs	Software	27.15
Imprest checking	Reimburse to \$500	146.85
Robert Gibb & Sons	Air conditioning maintenance	33.98
Dan Riley	Interview expense	7.62
	Travel expense	239.38

Robert Larson moved, Thomas Sczepanski seconded, motion carried unanimously to accept the resignation of Kathy Holper, Programmer for the Multi-Regional Center. The resignation was effective January 6, 1984.

Robert Larson moved, Allen Larson seconded, motion carried unanimously to approve hiring Annette Stargel as a Programmer. The salary was set at \$15,000/year with an adjustment to be made at the conclusion of a successful six-month probationary period.

Carroll Nelson moved, Gordon Borsvold seconded, motion carried unanimously to authorize Daniel Riley to attend the spring CUBE Conference in Los Angeles from April 2-6, 1984 as recommended by the Multi-Region Advisory Board.

-3-

Dan Riley reported on the Multi Regional Center including a System report that shows both computers at approximately 99% or above up time.

The Director's report included:

- 1) The governor's budget recommendation to the legislature included an additional million dollars for ESV Regional support. This budget recommendation is now 2.5 million for the second year of the biennium as compared to 3.6 million for the present year.
- 2) A review of recent action of the ESV Computer Council and the Regional Subsidy Advisory Committee was given.
- 3) A report was presented regarding new payroll system users and projections for payroll and student systems for 1984-85.
- 4) There was a brief discussion of school district use of available reports.

The next meeting, due to conflicts, was changed to March 26, 1984. The meeting will be held in Thief River Falls.

Meeting adjourned by Harry Sjulson, Vice Chairman.

Respectfully submitted,

Thomas Szczepanski
Clerk

TENTATIVE CONCLUSIONS OF
CHARACTERISTICS AND INDICATORS
OF EFFECTIVE SCHOOLS*

- SCHOOL-WIDE ORGANIZATIONAL CHARACTERISTICS -

1.0 *Clearly defined goals and expectations* related to student achievement.

This value system can be demonstrated by:

- ___ .1 having school goals and administrative, teacher, and student performance expectations clearly stated in written form.
- ___ .2 organizing the school's activities around "high student achievement." High student achievement should be a clearly defined standard and be recognized by all as a priority of the school.
- ___ .3 designing school policies and procedures to promote student achievement.
- ___ .4 insuring consensus and commitment to these goals among administrators, teachers, and students.

2.0 *Building-level leadership* that encourages and monitors progress toward the goals and expectations.

The principal of an effective school:

- ___ .1 establishes specific procedures and criteria for evaluating classroom instructors and students. Multiple assessment methods are used to monitor both students and staff.
- ___ .2 is knowledgeable about the process of school improvement and about the dynamic structure of their school organization.
- ___ .3 is trained to evaluate instruction. Teachers are aware of and respect the principal's competence as an effective instructional supervisor.
- ___ .4 observes classroom instruction regularly and meets with teachers to discuss and improve classroom practices.
- ___ .5 offers ongoing, constructive feedback to the teaching staff on their effectiveness.
- ___ .6 rewards teachers for excellence in teaching.
- ___ .7 organizes yearly student achievement assessments and uses those test results as one source of information for planning improvement activities.

3.0 *School climate* which supports and reinforces the pursuit of the goals and expectations.

A healthy, effective climate is characterized by:

- ___ .1 school administrators and staff working together in the decision-making process.

- .2 school administrators and staff having high expectations for student achievement. Students are well aware of and understand these expectations.
- .3 students expecting to master their academic work.
- .4 school administrators and teachers holding high expectations for student behavior. Students are aware of these standards and expect to be punished for breaking rules.
- .5 a high rate of successful students engaged in time-on-task. Instruction is a priority and is rarely interrupted.
- .6 teachers and students showing enthusiasm for teaching and learning.
- .7 teachers showing students they care about them.
- .8 school personnel, students, and community taking pride in their school.

4.0 *School-site management* with considerable autonomy in determining the exact means by which the goals and expectations are to be met.

A school staff which collectively determines the process and procedures for attaining school goals and expectations:

- .1 works together well in the decision-making process.
- .2 uses staff input in helping to determine school procedures and practices
- .3 encourages collegial relationships among instructional staff and between administrators and teachers.
- .4 has a principal who creates an "our school" concept: a school with which citizens, teachers, staff, and pupils identify.
- .5 develops a staff norm for continuous improvement of classroom instructional practices.
- .6 involves the principal in the instructional program.
- .7 creates school improvement programs to meet the school's identified needs and concerns.

5.0 *Curriculum articulation* and organization with appropriate time devoted to planned, purposeful instruction focused on the desired outcomes and coordinated across grade levels.

A school which has organized curriculum and instruction to match desired outcomes and goals:

- .1 determines grade level objectives and articulates those objectives across grade levels.
- .2 insures that the textbooks, activities, and curriculum match desired student outcomes.
- .3 increases students' successful engagement rate of academic learning time.
- .4 trains teachers in techniques to increase academic learning time.
- .5 organizes school activities to maximize learning time. Instruction is rarely interrupted.
- .6 presents rules, procedures and assignments to students in a clear, detailed manner.
- .7 determines that content is appropriate given the student's prior learning.

- 6.0 *A building-level staff development program directed toward school-wide goals and closely related to the instructional program of the school.*

Successful building-level staff development programs:

- .1 include staff input into content, planning, and training.
- .2 are designed with the help of the staff with commonly held purposes in mind.
- .3 are relevant to current classroom concerns.
- .4 are conducted in a supportive, collegial environment.
- .5 state clearly expected changes in classroom behavior and support those changes by peer and administrative observations and conferencing.
- .6 are conducted at the school site.
- .7 have demonstration opportunities and train teachers to observe new practices in themselves and others.
- .8 do not rely on lecture presentations as the main activity.
- .9 are scheduled at times that do not compete with but complement other professional obligations.

- 7.0 *Collaborative planning and collegial relationships among staff and administration at building level.*

Collaborative planning and collegial relationships will be demonstrated by:

- .1 the regular and frequent professional talk among teachers about effective instruction.
- .2 peer observation and feedback of instructional practices.
- .3 administrative instructional supervision and conferencing.
- .4 a norm of experimentation where trying new instructional practices is promoted.
- .5 staff input into the development of goals, objectives, and expectations.
- .6 staff input into planning.
- .7 a staff decision-making process.
- .8 co-planning of instructional materials: curriculum, lesson plans and tests.

- 8.0 *District-level support for building-level management of improvement efforts.*

District-level support for school improvement includes:

- .1 insuring the awareness and knowledge of the change by central administrative people: the purpose and benefits of the practice should be clear.
- .2 arranging funding and other support.
- .3 assisting in evaluation.
- .4 helping plan how to continue and institutionalize the practice.
- .5 providing support and incentives to and for the principal.
- .6 protecting the innovation from budget cycle cuts by creating a line budget category.
- .7 locating new practices which "fit" with the school and community.

- .8 securing administrative commitment, administrative pressure, and administrative support.
- .9 insuring assistance is available to users after training phase is completed.
- .10 facilitating problem-solving with school staff and principal.

- CLASSROOM INSTRUCTIONAL CHARACTERISTICS -

- 1.0 *Teacher-designed instruction* that maximizes substantive learning time, monitors student progress, and gives regular feedback to students regarding progress.

Teacher designed instruction includes:

- .1 students spending the majority of their classroom time in activities related to intended learning outcomes.
- .2 teachers establishing and maintaining a brisk pace for instruction.
- .3 classroom activities that are challenging.
- .4 systematic monitoring and recording of student achievement.
- .5 students and parents being regularly advised of the student's academic progress.
- .6 teachers choosing instructional activities which promote high success and achievement for all students.
- .7 teachers assigning homework frequently and purposefully.
- .8 students from all socioeconomic backgrounds having high achievement.
- .9 teachers constantly adapting their instruction to meet student needs.
- .10 a system establishing student accountability for behavior and academic work.
- .11 teachers rewarding student achievement.
- .12 teachers maintaining accurate records of student progress.
- .13 teachers being available for students who have difficulty with classroom assignments.

- 2.0 *High expectations* commonly shared for the performance of staff, administrators, and students.

High expectations for administration, staff and students:

- .1 will be clearly stated in a written form.
- .2 will be understood and agreed upon by administration, staff, students, and parents.
- .3 will be constantly monitored, reviewed, and clarified.
- .4 will allow for rewarding those who perform expected behaviors.
- .5 will be created with staff and community input.

3.0 *Order and discipline* communicating the seriousness and purposefulness with which the school takes its tasks.

Rules and expectations for students:

- ___ .1 should be written, posted, and communicated to students.
- ___ .2 go beyond the classroom to include hallways, recess, lunch hour and assemblies.
- ___ .3 should represent school-wide norms.
- ___ .4 are enforced by all teachers toward all students - not just those students assigned to them.
- ___ .5 have written policies and procedures for staff to follow to deal with student misbehavior.
- ___ .6 are consistently upheld by all staff.
- ___ .7 should be tied to learning: rules and procedures are established to help students learn more effectively.
- ___ .8 include identification of specific required behaviors.
- ___ .9 include both negative and positive consequences that result from non-compliance.

4.0 *Cooperative group learning* emphasized.

Cooperative group learning is characterized by:

- ___ .1 small (2-6) member heterogeneous-ability groups.
- ___ .2 interdependent structure with high individual accountability.
- ___ .3 cooperative environment and reward system.
- ___ .4 well structured group tasks.
- ___ .5 student support for each other's efforts to achieve.
- ___ .6 social skill training so that students have the skills to work effectively in a group.
- ___ .7 monitoring and processing of group members' behaviors.

5.0 *Multiability groups* of students organized for majority of instructional day.

The practice of multiability grouping of students:

- ___ .1 communicates clear expectations that all students can be taught and none will fall below minimum levels of achievement.
- ___ .2 helps promote student expectations that they can learn and their behaviors are related to achievement.
- ___ .3 promotes staff to treat students as equivalents.
- ___ .4 does not negate the use of homogeneous grouping. But, homogeneous groups should last only a short time, not permanent placement, and group membership should be changed often.
- ___ .5 can employ cooperative group learning techniques as well as whole group instruction.

6.0 *Positive teacher-student interaction.*

Positive teacher-student interactions are characterized by:

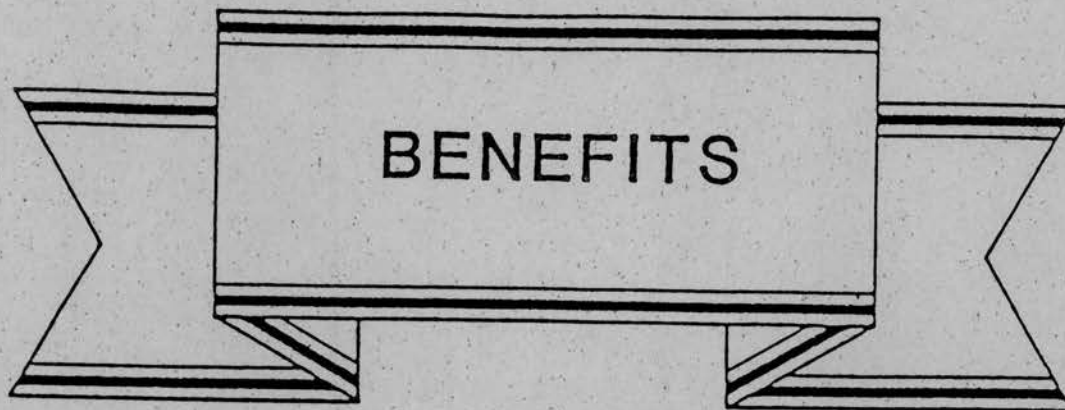
- _____ .1 teacher expectations for high achievement from all their students.
- _____ .2 equal opportunity for participation in classroom activities.
- _____ .3 less differentiated teacher behavior toward students of different ability groups.
- _____ .4 the courteous and respectful treatment of all students regardless of their race, religion, sex, economic status, or achievement level.
- _____ .5 the belief by students that their teachers care about them as people.

7.0 *Parental involvement in their child's education and parental support of the goals and expectations of the school.*

Parent support and involvement is characterized by:

- _____ .1 the parents' awareness, understanding, and support of the basic objectives of the school.
- _____ .2 the parents' belief that they are important to the school's accomplishment of its objectives.
- _____ .3 the parents' contribution to the child's daily pursuit of educational objectives.
- _____ .4 the frequent communication to the parent by the school of the child's academic progress.
- _____ .5 a wide range of possible school involvement activities available to parents.
- _____ .6 the parents' awareness of the importance of homework.
- _____ .7 the parents' awareness of ways they can help their children with their studies.

* Taken from: School Improvement: Research-Based Components and Processes for Effective Schools, Metropolitan Educational Cooperative Service Unit. c. 1983 - 3602 Highcrest Road N.E., Minneapolis, Minnesota 55418. \$12.00. Telephone (612) 781-5051



1. TRAINING FOR LEADERSHIP TEAMS
2. PRINCIPALS' TRAINING
3. TECHNICAL ASSISTANCE FOR AND FACILITATION OF SCHOOL PLANNING AND TRAINING EFFORTS
4. MATERIALS PACKAGE FOR SCHOOL EFFECTIVENESS ORIENTATION
5. SUPPORT MATERIALS FOR ON-SITE IMPLEMENTATION OF ACTIVITIES
6. FACILITATION OF PEER OBSERVATION, COACHING, AND NETWORKING PROCESSES

5/29/85
4-10-84
Regular Meeting
Board of Education
Independent School District #152
April 10, 1984

Members Present: Joyce Sutter, Mike Hulett, Curt Borgen, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Curt Borgen, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding Personnel Items, Discontinuance of Positions at AVTI, 1984-85 Elementary School Classroom Needs and Staffing Needs and Wants for 1984-85.

MINUTES - Wayne Puppe moved, seconded by Joyce Sutter, to approve the minutes of March 13 and 27, 1984. Motion carried.

CLAIMS - Joyce Sutter moved, seconded by Richard Pemble, to approve the claims in the amount of \$413,169.97. Motion carried.

GENERAL FUND	\$ 133,389.17
FOOD SERVICE	25,232.71
TRANSPORTATION FUND	54,411.35
COMMUNITY SERVICE	11,066.35
CAPITAL EXPENDITURE	24,695.62
MAVTI - GENERAL FUND	84,283.05
MAVTI COMM SERVICE	4,711.07
VO-TECH CAPITAL OUTLAY	34,119.10
STUDENT GRANTS FUND	1,922.08
TOWNSITE CENTRE	39,338.67

GRAND TOTAL	\$ 413,169.97
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COMMUNICATIONS - Joyce Sutter read her letter of resignation from the Board of Education to the Board, effective April 11, 1984, indicating that she would be willing to serve the remainder of this years' term if the board wishes.

JOYCE SUTTER RESIGNATION - Wayne Puppe moved, seconded by Mike Hulett, to accept with regret the resignation of Joyce Sutter, effective April 11, 1984. Motion carried. Wayne Puppe moved, seconded by Richard Pemble, to appoint Joyce Sutter to serve as a temporary member on the Board of Education from April 11 to June 30, 1984. Motion carried.

AGRICULTURAL BUILDING CONSTRUCTION - Oscar Bergos brought the Board up to date with the planning process on the agricultural building. He distributed a letter from the State Board of Vocational-Technical Education recommending that AVTI proceed with the construction plans and complete the project as soon as possible.

COUNTY OF RESIDENCE INFORMATION - MAVTI - Oscar Bergos presented the MAVTI enrollment of this year and projections for the coming school term.

MAVTI FOLLOW-UP INFORMATION - Oscar Bergos reviewed the information in regard to the 1982-83 graduating class.

MAVTI EQUIPMENT DONATION - Mike Hulett moved, seconded by Wayne Puppe, to accept the donation of a Mylee 3000 Computer system for their electronics department from Berg Fargo Motor Supply which includes: one 20 Megabyte Diablo Disc Drive, a 306C Centronix Printer and four CRT's, and directed an appropriate letter of thank you be sent. Motion carried.

MAVTI DENTAL ASSISTANT OFFICE AFFILIATIONS - Joyce Sutter moved, seconded by Richard Pemble, to appoint the list of medical persons to the Moorhead AVTI non-paid cooperating staff and send a letter of appreciation from the Board. Motion carried.

Dr. Jon Anderson
Dr. Steven Hoium
Dr. Gary Lindemoen
Dr. Peder Pederson
Dr. James McCulley
Dr. Lee Simmons
Dr. Leroy Hagen
Dr. Greg Esquibel

Dr. Brent Holman
Dr. Michael Joyce
Dr. James Glore
Dr. Lynn Marr
Dr. Robert McKibben
Dr. E. James Werre
Dr. Brad Kasson

MAVTI BUDGET CONSIDERATIONS - Oscar Bergos reported on the Moorhead AVTI Budget Hearing in St. Paul on March 22.

POPULATION ANALYSIS AND PROJECTIONS - Stan Thurlow, Community Planner, Council of Governments, made a presentation to the Board on the Population Analysis and Population Projections for the F/M Metropolitan Area Report including Cass County, ND, and Clay County. This report was prepared by the F/M Metropolitan Council of Governments.

TITLE I RESOLUTION - Mike Hulett moved, seconded by Joyce Sutter, to approve the Title I (P.L. 95-561) Resolution. Motion carried.

TITLE VI RESOLUTION - Joyce Sutter moved, seconded by Richard Pemble, to approve the Title VI (P.L. 94-142 flow-through funds) Resolution. Motion carried.

POLICY APPROVAL - Richard Pemble moved, seconded by Joyce Sutter, to approve:

Code EDCA - Use of All School Equipment and Materials for
Instructional Purposes Off School Premises
Code GBA - Grievance Procedure for Equal Opportunity
Motion carried.

PERSONNEL - Wayne Puppe moved, seconded by Richard Pemble, to approve the personnel changes as follows:

Retirement

Ben Swanson - Custodian, Senior High, effective June 30, 1984.

Ruth Hovey - Library Secretary, Washington Elementary, effective May 31, 1984

Lester Tweeton - Air Conditioning/Refrigeration Instructor, MAVTI, effective April 20, 1984.

New Employee

Karen Pedersen - Library Aide, Probstfield Elementary, \$4.35 per hour, 3.5 hours per day, effective February 28, 1984, \$989.63.

Leave of Absence

Larry Anderson - Commercial Art Instructor, MAVTI, effective June 14 through June 28, 1984.

Military Leave - John Harrom, Drafting Teacher, MAVTI, requests to attend Air National Guard Field Training, March 26 to April 6, 1984 (two weeks).

Motion carried.

DISCONTINUANCE OF POSITIONS AT MAVTI - Joyce Sutter moved, seconded by Richard Pemble, to approve the Resolution Discontinuing and Reducing Educational Programs and Positions at MAVTI. Motion carried by roll call vote: Joyce Sutter - yes, Mike Hulett - yes, Curt Borgen - yes, Richard Pemble - yes, Wayne Puppe - yes.

BOARD MEETING CHANGES - Mike Hulett moved, seconded by Wayne Puppe, to approve:

The meeting time of the May 8th Board meeting be changed from 7:30 to 8:00 P.M. so that the 'Meet the Candidate' Program' can be scheduled from 6:30 to 8:00 P.M.


A special meeting be scheduled for May 15th, 8:00 P.M. to canvass the ballots for the School Board election.
Motion carried.

1984-85 ELEMENTARY CLASSROOM NEEDS - Bob Jernberg discussed the 1984-85 Elementary Classroom Needs, possible solutions and several options. In addition to the need for two additional computer labs and one regular classroom, recent child study findings and an influx of special needs students have created a concern for elementary space utilization for 1984-85.

STAFF REQUESTS FOR 1984-85 - Bob Jernberg reviewed a list of requests for additional staff that have been received during the year.

Regular Meeting
Board of Education
Independent School District #152
Page 4

DISTRICT GOALS FOR 1983-84 - Ben Trochlil reviewed the District Goals and Objectives for 1983-84. Needs/wants for 1984-85 were identified.



Karen Koentopf, Clerk

5/mg/100.5
min
4-24-84

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on April 24 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Dr. Bennett Trochlil, Superintendent

ATTENDANCE:

Joyce Sutter	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Dr. Ben Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 1. Review Quality Circles Appendix A
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 1. Review Report on Spelling Curriculum Adoption (postponed until May 8) Appendix B
 2. Partners in Education Report Appendix C
 3. Review Partnerships in Business Education Video Tape Appendix D
 4. Consider Election Judges Appendix E
 5. Consider School Board Election Procedure Appendix F

- | | |
|------------------------------------------------------------|-------------------|
| 6. Consider Nominations for ECSU
Board of Directors | Appendix <u>G</u> |
| 7. Review Bike Safety Seminar | Appendix <u>H</u> |
| 8. Consider Policies | Appendix <u>I</u> |
| 9. Consider Extended Contract for
Summer Counseling | Appendix <u>J</u> |
| 10. Consider Personnel | Appendix <u>K</u> |
| 11. Consider Destruction of Old Business
Office Records | Appendix <u>L</u> |
| 12. Consider Title I Budget Revision for
1983-84 | Appendix <u>M</u> |
| 13. Review Identified Needs for 1984-85 | Appendix <u>N</u> |
| 14. Consider Additional Learning
Disabilities Staff | Appendix <u>O</u> |
| 15. Consider Sabbatical Leaves | Appendix <u>P</u> |

VIII. FOR YOUR INFORMATION

Appendix Z

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, May 8, 1984

MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE

NEW BUSINESS

1. Quality Circles (Trochlil) Appendix A

Explanation: One of the district objectives is 'to determine the role of Quality Circles' in the management of the district.

Paul Molick, Assistant Director MAVTI; Myron Halvorson, instructor at the MAVTI; Darrell Tomlinson, math teacher at the junior high and the superintendent will make a presentation as to: (1) what is happening in the district; (2) a video tape on Quality Circles; (3) classroom experience and, (4) observations at the state conference held in Anoka.

Recommendation: For your information

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

1. Report of Spelling (Jernberg) Appendix B
Curriculum Adoption

Explanation: Howard Murray, Chairperson of the Spelling Adoption Committee and committee members will report to the Board regarding the recommended curriculum for Spelling.

Recommendation: For your information

2. Partners in Education (Trochlil) Appendix C

Explanation: The 'Partners in Education' organization organized the 'Minnesota Dialogue on Education' on Thursday, April 5. Jim Cummings and Lynn Tkachuk will update the Board on the results of the evening.

Recommendation: For your information

3. Partnerships in Business (Trochlil) Appendix D
Education

Explanation: One of the district objectives is to develop a resource library on Business/Education Partnerships.

The superintendent had the opportunity to view a video-tape on the San Diego experience in partnerships, part of the 'Good Morning America' morning television program. This will be shown.

Recommendation: For your information

4. Election Judges

(Trochlil)

Appendix E

Explanation: The following names are being submitted as judges for the May 15 School Board election:

Mrs. Frank Mills	Mrs. Betty Peterson
Mrs. Loren Helmeke	Mrs. Jemina Rasmussen
Mrs. Leo Paseka	Mrs. Lillian Hilgers
Mrs. Mary Walker	Mrs. Jim Schneider
Mrs. Ruth Swanson	Mrs. Maxine Schreiner
Mrs. Bertha Hatlen	Mrs. Dorothy Feir
Mrs. Elfie I. Hanson	Mrs. Louise Noblitt
Mrs. Beatrice Hendrickson	Mrs. Anna Luttio
Mrs. Pearl Ecklund	Mrs. Gerald Paasch
Mrs. Arvilla Gareis	Mrs. Dan Evert, Sr.
	Mrs. Henry Tabbatt

Recommendation: Move to approve the above to serve as judges for the School Board Election on May 15. The hourly wage will be \$3.35.

5. School Board Election
Procedure

(Trochlil)

Appendix F

Explanation: As required by Minnesota Statutes, the Board must establish precincts, name election judges, establish polling places and hours that polls will be open at least 15 days prior to the election scheduled for May 15, 1984. It is appropriate that the Board adopt the following resolution:

BE IT RESOLVED, That the School Board of District #152 establish the precinct boundaries which were used in the 1983 election, a description of which is hereunto attached, and that the hours that the polls will be open shall be from 7:00 a.m. to 8:00 p.m., and that the School District Clerk be instructed to give the required ten days posted notice of the election, a copy of which is found in Appendix F-1.

Recommendation: Move that the Board adopt the aforementioned Resolution.

6. Annual ECSU Election

(Trochlil)

Appendix G

Explanation: Appendix G-1 is the background information for nomination purposes to the ECSU Board.

The district has the opportunity to nominate an individual to run for a position on the West Central ECSU Board of Directors for a three-year term.

Recommendation: For your information and possible nomination.

7. Bike Safety Seminar

(Jernberg)

Appendix H

Explanation: A letter from Mike McCarthy, Moorhead Police Department, regarding a bike safety seminar to be conducted during the week of April 30 - May 4 in all K-6 classes can be found in Appendix H-1.

Recommendation: For your information.

8. Policy Development

(Trochlil)

Appendix I

Explanation: The Policy Review Committee unanimously approved the following policy:

Code AC---State & Federal Law Prohibiting Discrimination
---Appendix I-1

The Committee is presenting the following policy with options (unanimous approval):

Code IKE--Promotion, Retention and Acceleration of
Elementary Students-Appendix I-2

Option #1: Adopt 'as is'

Option #2: Add a statement: An appeal may be made to the superintendent and ultimately to the School Board

Option #3: Add a statement: An appeal may be directed to the School Board

Recommendation: 1. Move to adopt Code AC policy.
2. Move to adopt Code IKE policy with one of the options

9. Extended Contract for Summer (Jernberg)
Counseling

Appendix J

Explanation: Appendix J-1 contains a letter from Mr. Dulski requesting that Rene Hersrud receive an extended contract for summer counseling. This would allow Rene to conduct summer conferences in addition to those held by Mr. Belgum, Mr. Larson, Mr. Rustad, and Mr. Wergeland who are currently under contract during the first two weeks of June. This additional time will allow the Senior High to offer a conference for program, career and other educational planning to all incoming 10th grade students and their parents.

Recommendation: To approve an extended contract for two weeks for summer counseling in the amount of \$1,123.34 for Rene Hersrud.

10. Personnel

(Bergen)

Appendix K

Retirement

Dorothy Carey - Elementary Teacher, Riverside, effective on May 31, 1984.

Adeline Erickson - Elementary Teacher, Riverside, effective May 31, 1984.

Margaret Johnson - Elementary Teacher, Riverside, effective May 31, 1984.

Opal Forness - Elementary Teacher, Probstfield, effective May 31, 1984

Inez Ortner - Title I Teacher, St. Francis, effective May 3, 1984

Helen Seim - L.D. Aide, Edison Elementary, effective May 31, 1984

Leave of Absence

Sheila Robley, Occupational Therapist, Edison Elementary, one-year leave of absence for the 1984-85 school year.

Recommendation: Move to approve the personnel changes.

11. Destruction of Old Business (Lacher)
Office Records

Appendix L

Explanation: The Board is requested to approve a resolution permitting the destruction of invoices, claims, checks, receipts and miscellaneous correspondence dated prior to June 30, 1974. Authorization to destroy these records will also be applied for from the Minnesota Historical Society and they will be destroyed only when both Board approval and State approval have been obtained.

Recommendation: Approve the destruction of invoices, claims, checks, receipts and miscellaneous correspondence dated prior to June 30, 1974.

12. Title I Budget Revision (Lacher)
for 1983-84

Appendix M

Explanation: The proposed Title I expenditures for 1983-84 are less than originally budgeted due to the teachers' strike. In order to carry over the unspent allocation to 1984-85, a budget revision must be submitted to the State Department of Education.

Board approval is requested to reduce both the Title I expenditures and revenue budgets for 1983-84 by \$9,783 to a total of \$152,557 which would reduce the total general fund expenditure budget to \$11,904,532 and the total general fund revenue budget to \$12,649,677.

Recommendation: Move to approve the budget changes as outlined above for 1983-84.

13. Identified Needs for 1984-85

Appendix N

Explanation: At the April 10th meeting, needs for staffing and space for 1984-85 were reviewed. The administration is interested in continuing this dialogue so a final management plan can be developed.

Recommendation: For discussion purposes.

14. Additional Learning
Disabilities Staff

(Swedberg)

Appendix O

Explanation: Due to recent staffings the number of students identified for services at Washington Elementary require additional staff in the area of Learning Disabilities. An addition of .5 F.T.E. is needed to serve existing I.E.P.s.

Recommendation: Move to authorize the employment of a .5 F.T.E. Learning Disabilities teacher.

15. Sabbatical Leaves

(Bergen)

Appendix P

Explanation: The Sabbatical Leave Committee met on April 18, 1984 and recommend the following for sabbatical leaves for the 1984-85 school year:

Gary Burggraff	Area Tech	full year
Ruth Samson	Junior High	full year
Jill Halvorson	Area Tech	one quarter
James Thom	Senior High	one quarter
Jay Thunem	Senior High	*one month

* add one more month if money is available

Recommendation: Move to approve the Sabbatical Leaves as listed above.

'WE ARE PROUD'

1. The Clay County Vocational Center Chapter of H.E.A.R.T. students in the Fashion and Textile Careers class received seven awards at the 13th annual State Leadership Conference held recently in Bloomington, MN. There were 561 students representing 50 chapters of H.E.A.R.T participating in occupational skill events.

The CCVCC students captured two first place trophies out of nine fashion-related events entered. A total of 14 students from Moorhead and Hawley High Schools competed in various competitive activities.

First place trophies were won by Mavis Johnson, Moorhead, in Fashion Display and Jill Odegaard, Moorhead, Cosmetology - The People's Choice.

The third place trophy was awarded to Teresa Videen, Moorhead, in Cosmetology - The Total Look. Bonnie Schiele, Moorhead, received Honorable Mention in Fashion Design Modified.

An engraved plaque, the H.E.A.R.T. Light Award, was presented to Christie Welton, Moorhead, for outstanding H.E.A.R.T. student in the CCVCC Fashion Class.

FOR YOUR INFORMATION

Appendix Z

1. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Athletic Council	Wednesday, April 25	7:00 p.m.	Townsite
PER	Thursday, April 26	7:00 a.m.	Townsite
Art Educators Spring Conference	Friday, Apr. 27 & Sat. Apr. 28		Brainerd
Joint Powers	Thursday, May 3	7:00 a.m.	Townsite
MEA Recognition Dinner	Thursday, May 3	6:30 p.m.	Concordia
Athletic Council	Tuesday, May 8	7:00 a.m.	Townsite

WEST CENTRAL EDUCATIONAL COOPERATIVE SERVICE UNIT

April 2, 1984

ELECTION

3 year term July 1, 1984 - June 30, 1987

Members whose terms are ending:

Betti Reuther - Breckenridge

Arnold Boehmlehner - Wheaton

Nancy Olson - Starbuck

April 2, 1984	Nomination notices with petitions sent to school districts.
April 12, 1984	Canvassing board appointed (Two present board members and one additional person)
May 18, 1984	Nomination papers returned (Nomination shall be by petition signed by majority of board members; shall identify the candidate and district; <u>resume</u> of candidate's background and experiences)
May 23, 1984	Ballots and resumes sent to each school board. (These are sent to the board through the superintendent)
June 4, 1984	Election held (Election should occur after third Tuesday in May, but not later than June 15.)
June 20, 1984	Ballots returned
June 22, 1984	Canvassing board will count ballots
June 25, 1984	Results will be announced and sent to all member boards and elected members will be notified.
July 1, 1984	Elected members' terms begin.
July 12, 1984	Board of Directors' organizational meeting.



Appendix H-1



POLICE DEPARTMENT

YOUR REFERENCE

IN REPLY REFER
TO OUR CASE No.

April 10, 1984

LESLIE A. SHARROCK
CHIEF OF POLICE

915 - 9TH AVE. NORTH
P.O. BOX 817
MOORHEAD, MINNESOTA 56560
(218) 299-5120
Administration: (218) 299-5120
After Hours: (218) 299-5111

Dr. Ben Trochlil
Superintendent of Schools
I.S.D. #152
810 - 4th Avenue South
Moorhead, MN 56560

Dear Ben:

As you are probably aware, the Moorhead Police Department, in conjunction with the Minnesota Highway Patrol, has for one year conducted a comprehensive enforcement program to ensure bicycle safety within the city.

During the week of April 30th thru May 4th, Officer Mel Zepper, along with Trooper Bulik of the Minnesota Highway Patrol, will be conducting Bike Safety Seminars in all K-6 classes. I would like to express my sincere gratitude to you and to the Board for the excellent cooperation this department has received from all of the schools in scheduling these classes. It is indicative of the extremely fine cooperation we've received from your staff on a day to day basis.

Again, on behalf of both Officer Zepper and myself, thank you very much.

Sincerely,

Mike McCarthy
Mike McCarthy
Lieutenant

Support Services Division Commander

MM/lrs

cc: Officer Zepper



POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION	DISTRICT CODE: AC DATE ADOPTED: October 11, 1983
--------------------------------------------------	---------------------------------------------------------

STATE & FEDERAL LAW PROHIBITING DISCRIMINATION

It is the policy of the School Board of Independent School District #152 to comply with Federal and State law prohibiting discrimination. No person shall, on the basis of sex, race, handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any educational program or activity operated by the school district.

Any inquiries concerning this policy may be referred to:

Office of Superintendent
Townsite Centre
810-4th Avenue South
Moorhead, MN 56560
(218) 236-6400, ext. 255

or

Office for Civil Rights
U.S. Department of Education
300 S. Wacker Drive, 8th Floor
Chicago, IL 60610
(312) 353-2520

or

Commissioner of Human Rights
Fifth Floor - Bremer Tower
Seventh and Minnesota
St. Paul, MN 55101

POLICY OF THE MOORHEAD, MN BOARD OF EDUCATION	DISTRICT CODE: IKE DATE ADOPTED:
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PROMOTION, RETENTION AND ACCELERATION OF ELEMENTARY STUDENTS

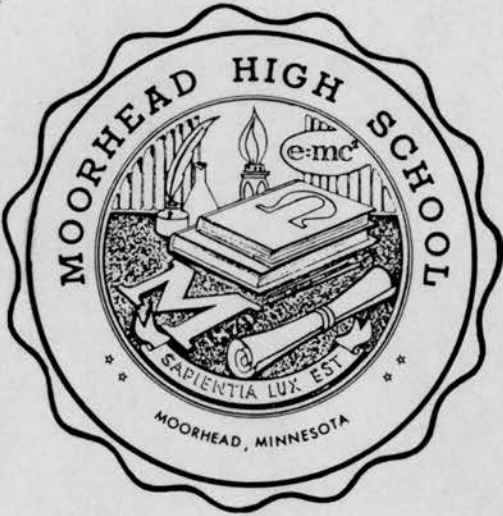
Promotion, retention and acceleration shall be made in the best interests of the student after a careful evaluation of all the factors relating to the advantages and disadvantages of the alternatives.

Our school system accepts the responsibility to aid the development of each student. The educational programs in our district are designed to maximize individual growth in the following areas as identified and defined in our District Philosophy:

- A. Self-concept
- B. Human understanding
- C. Basic skills
- D. Creative development
- E. Knowledge and appreciation of human achievement
- F. Joy of learning
- G. Physical and mental well-being
- H. Self-sufficiency
- I. Responsible citizenship

Every effort shall be made to identify the special needs and talents of students early in their school careers so appropriate placements can be made.

Final decisions on promotion, retention and acceleration shall be made by the principal after consultation and recommendations of teachers, parents and other resource persons.



MOORHEAD SENIOR HIGH SCHOOL
2300 4th Avenue South
Moorhead, Minnesota 56560

(218) 236-6400

Donovan Dulski, Principal

MEMO

TO: DR. TROCHLIS
FROM: DON DULSKI
RE: SUMMER COUNSELING

April 11, 1984

To meet the need of summer conferences for 10th grade students so they may make appropriate plans for Senior High School, I am recommending an extension of Rene Hersrud's contract for a period of two weeks to help meet this need. Additional time will be met by Mr. Wergeland assisting in this area until the entire class has been scheduled.

cc - Ray Larson
Howard Wergeland
Bob Jernberg
Rod Bergen

5/mg/cos
min
4-24-84

Regular Meeting
Board of Education
Independent School District #152
April 24, 1984

Members Present: Joyce Sutter, Karen Koentopf, Mike Hulett, Curt Borgen, Dean Guida, Richard Pemble, Wayne Puppe, Ben Trochlil

The meeting was called to order by Curt Borgen, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding a Personnel item, Resolution Discontinuing and Reducing Educational Programs and Positions, Termination of Probationary Contracts, Proposed Placement of Tenured Teachers on Unrequested Leave of Absence, Campus Life Issue, Special Education Staff Make-up Time, Migrant Program Workshop Expenditures, Paper Bids Award and Special Board Meeting. Spelling Curriculum Adoption and Identified Needs for 1984-85 were postponed.

CAMPUS LIFE - Richard Pemble moved, seconded by Joyce Sutter, to direct the Senior High administration to request that Mr. Jensen have all the names deleted that were submitted by Mr. Dulski and subscriptions of Campus Life be reinstigated by students. Motion carried.

Wayne Puppe moved, seconded by Karen Koentopf, to submit Policy JO, along with the letter received from Mrs. Moewes' attorney and legal advice from our attorney regarding the letter to the Policy Review Committee for necessary revision and/or direction to building administrators. Motion carried.

QUALITY CIRCLES - Paul Molick, Myron Halvorson, Darrell Tomlinson and the superintendent made a presentation as to: (1) what is happening in the district; (2) a video tape on Quality Circles; (3) classroom experience and, (4) observations at the state conference held in Anoka.

PARTNERS IN EDUCATION - Jim Cummings and Lynn Tkachuk from the 'Partners in Education' organization gave an update of the April 5 meeting at which 'Minnesota Dialogue on Education' was organized.

PARTNERSHIPS IN BUSINESS EDUCATION - Ben Trochlil showed a video tape on the San Diego experience in partnerships, part of the 'Good Morning America' morning television program. One of the district objectives is to develop a resource library on Business/Education Partnerships.

Regular Meeting
Board of Education
Independent School District #152
April 24, 1984
Page 2

ELECTION JUDGES - Dean Guida moved, seconded by Richard Pemble, to approve the following to serve as judges for the School Board Election on May 15. The hourly wage will be \$3.35.

Mrs. Frank Mills	Mrs. Betty Peterson
Mrs. Loren Helmeke	Mrs. Jemima Rasmussen
Mrs. Leo Paseka	Mrs. Lillian Hilgers
Mrs. Mary Walker	Mrs. Jim Schneider
Mrs. Ruth Swanson	Mrs. Maxine Schreiner
Mrs. Bertha Hatlen	Mrs. Dorothy Feir
Mrs. Elfie I. Hanson	Mrs. Louise Noblitt
Mrs. Beatrice Hendrickson	Mrs. Anna Luttio
Mrs. Pearl Ecklund	Mrs. Gerald Paasch
Mrs. Arvilla Gareis	Mrs. Dan Evert, Sr.
	Mrs. Henry Tabbatt

Motion carried.

SCHOOL BOARD ELECTION PROCEDURE - Joyce Sutter moved, seconded by Karen Koentopf, to adopt the following resolution:

BE IT RESOLVED, That the School Board of District #152 establish the precinct boundaries which were used in the 1983 election, a description of which is hereunto attached, and that the hours that the polls will be open shall be from 7:00 a.m. to 8:00 p.m., and that the School District Clerk be instructed to give the required ten days posted notice of the election.

Motion carried.

ANNUAL ECSU ELECTION - Ben Trochlil asked for volunteers from the Board to run for a position on the West Central ECSU Board of Directors for a three-year term. There was no response.

BIKE SAFETY SEMINAR - Mike McCarthy, Moorhead Police Department, presented information on the Bike Safety Seminar to be conducted during the week of April 30 - May 4 in all K - 6 classes.

POLICY DEVELOPMENT - Richard Pemble moved, seconded by Dean Guida, to approve Policy AC - State and Federal Law Prohibiting Discrimination. Motion carried.

Joyce Sutter moved, seconded by Richard Pemble, to approve Policy IKE, Promotion, Retention and Acceleration of Elementary Students with the following addition: An appeal may be made to the superintendent and ultimately to the School Board.

Joyce Sutter moved, seconded by Karen Koentopf, to amend the motion on Policy IKE to have the addition read: An appeal may be made to the superintendent and ultimately to the School Board within thirty (30) calendar days of the principal's decision. Motion carried.

Regular Meeting
Board of Education
Independent School District #152
April 24, 1984
Page 3

EXTENDED CONTRACT FOR SUMMER COUNSELING - Dean Guida moved, seconded by Joyce Sutter to approve an extended contract for two weeks for summer counseling in the amount of \$1,123.34 for Rene Hersrud. Motion carried.

PERSONNEL Mike Hulett moved, seconded by Wayne Puppe, to approve the personnel changes as follows:

Retirement

Dorothy Carey - Elementary Teacher, Riverside, effective on May 31, 1984.
Adeline Erickson - Elementary Teacher, Riverside, effective May 31, 1984.
Margaret Johnson - Elementary Teacher, Probstfield, effective May 31, 1984.
Opal Forness - Elementary Teacher, Probstfield, effective May 31, 1984.
Inez Ortner - Title I Teacher, St. Francis, effective May 3, 1984.
Helen Seim - L.D. Aide, Edison Elementary, effective May 31, 1984.
Ray Johnson - Science Teacher, Junior High, effective at the end of the 1983-84 school year.

Leave of Absence

Sheila Robley, Occupational Therapist, Edison Elementary, one-year leave of absence for the 1984-85 school year.

Motion carried.

RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS - Richard Pemble moved, seconded by Dean Guida, to adopt the above resolution. Motion carried by roll call vote: Koentopf-yes; Pemble-yes; Sutter-yes; Hulett-yes; Guida-yes; Borgen-yes; Puppe-yes.

TERMINATION OF PROBATIONARY CONTRACTS - Probationary contracts for the following people were terminated:

<u>Name</u>	<u>Moved By</u>	<u>Seconded By</u>	<u>Roll Call</u>
Barbara Rath	Mike Hulett	Wayne Puppe	aye-Koentopf, Guida Pemble, Sutter, Hulett, Borgen Puppe
Judy O'Keefe	Karen Koentopf	Joyce Sutter	aye-Koentopf, Guida Pemble, Sutter, Hulett, Borgen, Puppe

Regular Meeting
 Board of Education
 Independent School Dist. #152
 April 24, 1984
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PROPOSED PLACEMENT OF PEOPLE ON UNREQUESTED LEAVE OF ABSENCE

<u>Name</u>	<u>Moved By</u>	<u>Seconded By</u>	<u>Roll Call</u>
Denita Clapp	Dean Guida	Joyce Sutter	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe
Mary Flesberg	Richard Pemble	Karen Koentopf	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen Puppe
Joyce Olson	Dean Guida	Joyce Sutter	Koentopf, Guida, Pemble, Sutter Hulett, Borgen Puppe
Bruce Carlson	Karen Koentopf	Dean Guida	aye-Koentopf, Guida, Sutter, Hulett, Borgen, naye-Pemble
Bryant Lekander	Mike Hulett	Joyce Sutter	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe
Wayne Maki	Wayne Puppe	Mike Hulett	aye-Koentopf, Guida, Sutter, Hulett, Borgen, Puppe naye-Pemble
Mary Jo Johnson	Joyce Sutter	Richard Pemble	aye-Koentopf, Guida Pemble, Sutter, Hulett, Borgen Puppe
Mary Ann Murack	Richard Pemble	Dean Guida	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe
Charles Gulsvig	Dean Guida	Karen Koentopf	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe

Regular Meeting
Board of Education
Independent School Dist. #152
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<u>Name</u>	<u>Moved By</u>	<u>Seconded By</u>	<u>Roll Call</u>
Carol Johnson	Karen Koentopf	Mike Hulett	aye-Koentopf, Guida Pemble, Sutter, Hulett, Borgen, Puppe
Roger Vettleson	Mike Hulett	Wayne Pyppe	aye-Koentopf, Guida Pemble, Sutter, Hulett, Borgen, Puppe
Karen Hartke	Wayne Puppe	Karen Koentopf	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe
Bruce Emmel	Joyce Sutter	Karen Koentopf	aye-Koentopf, Guida Pemble, Sutter, Hulett, Borgen, Puppe
Nancy Barlow	Richard Pemble	Dean Guida	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe
Harriet Tufte	Dean Guida	Karen Koentopf	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe
Chuck Ulven	Karen Koentopf	Mike Hulett	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe
Ted Guerrero	Mike Hulett	Karen Koentopf	aye-Koentopf, Guida, Pemble, Sutter, Hulett, Borgen, Puppe

DESTRUCTION OF OLD BUSINESS OFFICE RECORDS - Joyce Sutter moved, seconded by Karen Koentopf, to approve the destruction of invoices, claims, checks, receipts and miscellaneous correspondence dated prior to June 30, 1974. Motion carried.

TITLE I BUDGET REVISION FOR 1983-84 - Mike Hulett moved, seconded by Karen Koentopf, to approve the budget changes to reduce both the Title I expenditures and revenue budgets for 1983-84 by \$9,783 to a total of \$152,557 which would reduce the total general fund expenditure budget to \$11,904,532 and the total general fund revenue budget to \$12,649,677. Motion carried.

ADDITIONAL LEARNING DISABILITIES STAFF - Dean Guida moved, seconded by Joyce Sutter, to authorize the employment of a .5 F.T.E. Learning Disabilities teacher. Motion carried.

SABBATICAL LEAVE - Richard Pemble moved, seconded by Wayne Puppe, to approve the Sabbatical Leaves as follows:

Gary Burggraaff	Area Tech	full year
Ruth Samson	Junior High	full year
Jill Halvorson	Area Tech	one quarter
James Thom	Senior High	one quarter
Jay Thunem	Senior High	*one month

* add one more month if money is available
Motion carried.

SPECIAL BOARD MEETING - Wayne Puppe moved, seconded by Karen Koentopf, to hold a special board meeting for 1984-85 planning on Tuesday, May 1, at 6:30 A.M. in the Board Room, Townsite Centre. Motion carried.

Karen Koentopf, Clerk