



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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6-12-84

Regular Meeting
Board of Education
Independent School District #152
June 12, 1984

Members Present: Joyce Sutter, Karen Koentopf, Mike Hulett, Curt Borgen, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Curt Borgen, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding New Employee, Personnel and Asbestos Bids.

MINUTES - Mike Hulett moved, seconded by Karen Koentopf, to approve the minutes of May 1, 8, 15 and the corrected minutes of May 22, 1984. Motion carried.

CLAIMS - Curt Borgen moved, seconded by Richard Pemble to approve the claims in the amount of \$485,291.80. Motion carried.

GENERAL FUND	\$ 183,661.83
FOOD SERVICE	15,466.17
TRANSPORTATION FUND	41,527.48
COMMUNITY SERVICE	3,207.93
CAPITAL EXPENDITURE	51,730.48
DEBT REDEMPTION	2,330.00
MAVTI - GENERAL FUND	112,527.20
MAVTI - COMM SERVICE	20,161.40
VO-TECH CAPITAL OUTLAY	23,646.68
STUDENTS GRANTS FUND	14,395.34
TOWNSITE CENTRE	16,637.29
GRAND TOTAL	485,291.80

OPPORTUNITY FOR CITIZENS TO SPEAK - Mr. Daryl Ostercamp addressed the Board with concerns regarding negotiations and adequate course offerings at the Senior High for gifted students.

SABIN SCHOOL SALE - Joyce Sutter moved, seconded by Richard Pemble, not to accept the proposal of Mr. Paul Motschenbacher for the sale of Sabin School. Motion carried.

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Board of Education
Independent School District #152
June 12, 1984
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MEDICAL RECORDS OFFICE AFFILIATIONS - Mike Hulett moved, seconded by Joyce Sutter to appoint the following list of medical persons to Moorhead AVTI non-paid cooperating staff:

Darrold Hofer & Carol Person	Sioux Valley Hosp., Sioux Fall, SD
Paulette Wiesen, RRA	St. Luke's Hospital, Aberdeen, SD
Bonnie Holmquist	Riverview Hospital, Crookston, MN
Kathy Underberg, ART	Brookings Hospital, Brookings, SD
Margo Weisser, ART	United Hospital, Grand Forks, ND
Linnea R. Perrizo	St. Mary's Hosp., Detroit Lakes, MN
Cathy Andersen	North Country Hosp., Bemidji, MN
Karen M. Engstrom, ART	St. Francis Hosp., Breckenridge, MN
Lois Hjelseth, ART	Carrington Hosp., Dickinson, ND
Sandra Gordon, RRA	St. Joseph's Hosp., Dickenson, ND
Bev Quernemoen, ART	Douglas County Hosp., Alexandria, MN
Doris Perenteau	Virginia Regional Medical Center, Virginia, MN
Larry Wallace, RRA	Medical Center Rehabilitation Hosp. Grand Forks, ND
Jeanette L. MacDonald, RRA	Northwestern Hospital Service, Thief River Falls, MN
Kathleen A. Kowitz, ART	Veterans Administration Medical Center, Fargo, ND
Laurie Lutz	St. John's Hospital, Fargo, ND
Teri L. Schepp	Dakota Hospital, Fargo, ND
Peggy S. Gilbertson	Dakota Hospital, Fargo, ND
Dawn Carlson	St. Ansgar Hosp., Moorhead, MN
Marilyn Holmgren	St. Luke's Hospital, Fargo, ND
Motion carried	

DENTAL ASSISTANT OFFICE AFFILIATIONS - Mike Hulett moved, seconded by Karen Koentopf, to appoint the following list of medical persons to Moorhead AVTI non-paid cooperating staff.

Dr. Philip Salberg	Ada, Minnesota
Dr. David Sather	Ada, Minnesota
Dr. Charles Klemz	Fargo, North Dakota
Dr. Daniel Lysne	Fargo, North Dakota
Dr. Kenneth Olive	Columbus, Mississippi
Dr. Grant Zwick	Valley City, North Dakota
Dr. Kenneth Lorenz	Valley City, North Dakota
Dr. Thomas Johnson	Alexandria, Minnesota
Motion carried.	

P.E.R. REPORT - Mike Hulett moved, seconded by Joyce Sutter, to accept the P.E.R. report and to thank and commend all committee members for their services. Motion carried.

BAND UNIFORMS - BID AWARD - Karen Koentopf moved, seconded by Joyce Sutter, to approve the bid award for band uniforms to the DeMoulin Bros. and Company in the amount of \$26,617.50.

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Board of Education
Independent School District #152
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SUMMER CURRICULUM STUDY - Richard Pemble moved, seconded by Karen Koentopf, to authorize a Summer Curriculum Study for Computer-Assisted Instruction/Computer Literacy for eighteen teacher days, a Mathematics Curriculum and Text Evaluation Proposal for five teacher days and a ten-day Needs Assessment in Guidance Proposal. Motion carried.

TEACHER CONTRACTS FOR MAKE-UP AND REGULAR SUMMER SCHOOL - Joyce Sutter moved, seconded by Wayne Puppe, to approve the list of staff hired for Summer School and Make-up. Motion carried.

ACCEPTANCE OF GIFT - Richard Pemble moved, seconded by Wayne Puppe, to accept the gift of \$500.00 to be used for Operation Aware from the Moorhead Rotary Club and directed the administration to write a letter of thank-you. Motion carried.

DEPARTMENT COORDINATOR - MASTER AGREEMENT - Wayne Puppe moved, seconded by Karen Koentopf, to approve the Memorandum of Understanding (Master Agreement with Teachers) as to Department Coordinators with the addition of: Terms of appointment shall be for one year. Motion carried.

PERSONNEL - Wayne Puppe moved, seconded by Joyce Sutter, to approve the following personnel changes:

Retirement

Kenneth Hanson - Custodian, Riverside Elementary, effective August 31, 1984.

Resignation

Louise Ludford - Interpreter Aide, Edison Elementary, effective June 1, 1984.

New Employee

Ray Stensrud - Custodian, Junior High, effective June 13, 1984. Motion carried.

TAX ANTICIPATION CERTIFICATES - Wayne Puppe moved, seconded by Karen Koentopf, to approve the low bid according to specifications of K & L Insulation, Fargo, North Dakota, for \$128,780 for Asbestos Abatement Implementation. Motion carried.

BOARD MEETINGS IN JUNE, JULY AND AUGUST - Mike Hulett moved, seconded by Karen Koentopf, to establish the following meeting dates:

June 26 - Regular Meeting	6:00 - 9:00 P.M.
June 27 - Special Meeting	7:00 - 9:00 A.M.
June 28 - Special Meeting	7:00 - 9:00 A.M.
July 2 - Organizational Meeting	7:00 - 9:00 A.M.

Motion carried.

Regular Meeting
Board of Education
Independent School District #152
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MANAGEMENT PLAN FOR 1984-85 (TENTATIVE AND PRELIMINARY) - The tentative and preliminary draft of the Management Plan was distributed at the meeting for discussion purposes. Final acceptance of the report may be made at the June 26 meeting.

TRANSPORTATION - MIGRANT PROGRAM - Joyce Sutter moved, seconded by Mike Hulett, to approve the Summer Migrant Contracts for Route 1 & 2 (North Moorhead) at \$5,867.00 and Route 3,4,5 and 6 at \$16,101.00 with fuel furnished by the Migrant Program. Motion carried.

TRANSPORTATION CONTRACT - Karen Koentopf moved, seconded by Mike Hulett, to approve the claim of \$13,079.50 for transportation of 126 Moorhead District #152 students attending Shanley High School for the school term of 1983-84. Motion carried.

TRANSPORTATION - SUMMER SCHOOL - Joyce Sutter moved, seconded by Karen Koentopf, to approve:

Route 2 - North Rural & Regal Estates by Olson School Bus & Charter Service at \$.85 per mile (miles to be determined).

Route 3 - Sabin, Village Green, Americana Estates by Carol Fridgen at \$.87 per mile (miles to be determined).

The contracts will include van, insurance, maintenance, drivers with the district to furnish fuel.

Motion carried.

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, June 12 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Dr. Bennett Trochlil, Superintendent

ATTENDANCE:

Joyce Sutter	_____	Dean Guida	_____
Karen Koentopf	_____	Richard Pemble	_____
Mike Hulett	_____	Wayne Puppe	_____
Curt Borgen	_____	Ben Trochlil	_____

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Dr. Ben Trochlil, Superintendent
- III. APPROVAL OF MINUTES Appendix A
Recommendation: Move to approve the minutes of May 1, 8, 15 and 22, 1984.
- IV. CONSIDERATION OF CLAIMS Appendix B
Recommendation: Move to approve the claims.
- V. COMMUNICATIONS
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
- VIII. UNFINISHED BUSINESS
 1. Consider Sabin School Sale Appendix C
- IX. NEW BUSINESS
 1. Consider Medical Records Office Affiliations Appendix D
 2. Consider Dental Assistant Office Affiliations Appendix E
 3. Consider Planning, Evaluation and Reporting (P.E.R.) Appendix F
 4. Consider Band Uniform Purchase Appendix G

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|---|-------------------|
| 5. Consider Summer Curriculum Study | Appendix <u>H</u> |
| 6. Consider Contracts For Make-up
and Regular Summer School | Appendix <u>I</u> |
| 7. Consider Acceptance of Gift | Appendix <u>J</u> |
| 8. Consider Department Coordinator
Positions | Appendix <u>K</u> |
| 9. Consider Personnel | Appendix <u>L</u> |
| 10. Review Tax Acticipation Earnings | Appendix <u>M</u> |
| 11. Consider Board Meeting in June, July
and August | Appendix <u>N</u> |
| 12. Review Management Plan for 1984-85 | Appendix <u>O</u> |
| 13. Transportation - Migrant Program | Appendix <u>P</u> |
| 14. Transportation Contract | Appendix <u>Q</u> |
| 15. Transportation - Summer School | Appeneix <u>R</u> |
| X. FOR YOUR INFORMATION | Appendix <u>Z</u> |
| XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION | |
| XII. ADJOURNMENT | |

NEXT SCHEDULED MEETING Tuesday, June 26, 1984

UNFINISHED BUSINESS

1. Sabin School Sale

(Trochlil)

Appendix C

Explanation: In the proposal submitted by Paul Motschenbacher, Section V indicates that: ". . . It shall also be understood that said offer shall be contingent upon the Sabin City Council's approval of the plans that will be submitted to them as to use of the property, which will be a senior citizen apartment complex. . ."

The Sabin City Council has decided that they will not approve the plans. This being the situation, there is no need to consider alternatives for the School Board.

Recommendation: The School District will not sell the Sabin School and adjoining property as proposed by Paul Motschenbacher.

NEW BUSINESS

1. Medical Records Office Affiliations

(Bergos)

Appendix D

Explanation: The following people need to be added to our list of medical non-paid cooperating Medical Records Staff:

Derrold Hofer & Carol Person	Sioux Valley Hosp., Sioux Falls, SD
Paulette Wiesen, RRA	St. Luke's Hospital, Aberdeen, SD
Bonnie Holmquist	Riverview Hospital, Crookston, MN
Kathy Underberg, ART	Brookings Hospital, Brookings, SD
Margo Weisser, ART	United Hospital, Grand Forks, ND
Linnea R. Perrizo	St. Mary's Hosp., Detroit Lakes, MN
Cathy Andersen	North Country Hosp., Bemidji, MN
Karen M. Engstrom, ART	St. Francis Hosp., Breckenridge, MN
Lois Hjelseth, ART	Carrington Hosp., Carrington, ND
Sandra Gordon, RRA	St. Joseph's Hosp., Dickinson, ND
Bev Quernemoen, ART	Douglas County Hosp., Alexandria, MN
Doris Perenteau	Virginia Regional Medical Center, Virginia, MN
Larry Wallace, RRA	Medical Center Rehabilitation Hosp. Grand Forks, ND
Jeanette L. MacDonald, RRA	Northwestern Hospital Service, Thief River Falls, MN
Kathleen A. Kowitz, ART	Veterans Administration Medical Center, Fargo, ND
Laurie Lutz	St. John's Hospital, Fargo, ND
Teri L. Schepp	Dakota Hospital, Fargo, ND
Peggy S. Gilbertson	Dakota Hospital, Fargo, ND
Dawn Carlson	St. Ansgar Hosp., Moorhead, MN
Marilyn Holmgren	St. Luke's Hospital, Fargo, ND

Recommendation: Move to appoint the list of medical persons to Moorhead AVTI non-paid cooperating staff.

2. Central Assistant Office
Affiliations

(Bergos)

Appendix E

Explanation: The following people need to be added to our list of medical persons named to our non-paid cooperating Dental Assistant Staff:

Dr. Philip Salberg	Ada, Minnesota
Dr. David Sather	Ada, Minnesota
Dr. Charles Klemz	Fargo, North Dakota
Dr. Daniel Lysne	Fargo, North Dakota
Dr. Kenneth Olive	Columbus, Mississippi
Dr. Grant Zwick	Valley City, North Dakota
Dr. Kenneth Lorenz	Valley City, North Dakota
Dr. Thomas Johnson	Alexandria, Minnesota

Recommendation: Move to appoint the list of medical persons to Moorhead AVTI non-paid cooperating staff.

3. P.E.R. Report

(Jernberg)

Appendix F

Explanation: Members of the P.E.R. Committee will review the 1983-84 P.E.R. report with the Board.

Recommendation: Move to accept the P.E.R. report and to thank the committee members for their services.

4. Band Uniforms - Bid Award

(Jernberg)

Appendix G

Explanation: Appendix G-1 is the background information for the bid award:

The submitted bids were:	DeMoulin Bros. & Co.	\$26,617.50
	Sol Frank Uniforms, Inc.	24,679.20
	Stanbury Uniforms	23,912.20

Recommendation: Move to approve the bid award for band uniforms to the DeMoulin Bros. and Company in the amount of \$26,617.50.

5. Summer Curriculum Study

(Jernberg)

Appendix H

Explanation: Appendix H-1 contains a summer curriculum study for Computer-Assisted Instruction/Computer Literacy for 18 teacher days (2 days each for a teacher representative in grades 1-6, 1 day for a kindergarten representative, and 5 days for the computer liaison teacher) to complete the new computer literacy guide for elementary schools at a cost of \$1,085.58. Mathematics Curriculum and Text Evaluation Proposal for 5 teacher days (1 day each for 5 staff members to complete text evaluation) is found in Appendix H-2. Appendix H-3 contains a 10-day Needs Assessment in Guidance Proposal @ \$57.31 per day for a total of \$573.10.

Recommendation: To authorize the above Summer Curriculum Studies utilizing previously budgeted funds for research and development.

6. Teacher Contracts for Make-up (Bergen) Appendix I
and Regular Summer School

Explanation: Appendix I-1 contains a list of teachers, aides and supervisors hired for Summer School and Make-up.

Recommendation: Move to approve the list of staff hired for Summer School and Make-up.

7. Acceptance of Gift (Jernberg) Appendix J

Explanation: The district has received a gift of \$500.00 to be used for Operation Aware expenses from the Moorhead Rotary Club.

Recommendation: Move to accept the gift of \$500.00 and to direct that the administration write a letter of thanks to the Moorhead Rotary Club.

8. Department Coordinator (Trochlil) Appendix K
- Master Agreement

Explanation: Appendix K-1 is the Memorandum of Understanding. This topic has been reviewed on a number of occasions by the people identified in the appendix.

Recommendation: Move to approve the Memorandum of Understanding (Master Agreement with Teachers) as to Department Coordinators.

9. Personnel (Bergen) Appendix L

Retirement

Kenneth Hanson - Custodian, Riverside Elementary, effective August 31, 1984.

Resignation

Louise Ludford - Interpreter Aide, Edison Elementary, effective June 1, 1984.

Recommendation: Move to approve the personnel changes.

10. Tax Anticipation Certificates (Lacher)
Interest Earnings

Appendix M

Explanation: The School District anticipated a return of \$48,000 to \$54,500 on this transaction. The actual income is \$60,003.46. Appendix M-1 is the background information. Ruth Legg and Evenson-Dodge should be commended for their efforts.

Recommendation: For your information.

11. Board Meetings in June, July (Trochlil)
and August

Appendix N

Explanation: Appendix N-1 is a suggested School Board meeting schedule(s); included are the topics that need to be discussed by the Board before the levy certification date.

Board members should be prepared to review possible dates for additional meetings.

Recommendation: To establish meeting dates for the months of June, July and August.

12. Management Plan for 1984-85 (Trochlil)
(Tentative and Preliminary)

Appendix O

Explanation: The tentative and preliminary draft of the Management Plan will be distributed at the meeting for discussion purposes. Final acceptance of the report may be made at the June 26 meeting.

Recommendation: Information for discussion purposes.

13. Transportation - (Kaste)
Migrant Program

Appendix P

Explanation: Mr. Felde, Migrant Program Director, has received final approval and funding for the 1984 Migrant Program. With respect to funding the length of the program has been reduced to a six-week program. In addition to a reduction of one week, the maximum funding represents a 2% increase for the entire program. Consequently, the 1984 transportation contract represents a 2% increase.

Olson School and Charter Bus Service agree to provide transportation for Route 1 & 2 (North Moorhead) at \$5,867.00 for both routes with fuel furnished by the Migrant Program. Route 3,4,5 and 6 at \$16,101.00 for all routes with fuel furnished by the Migrant Program.

Recommendation: Move to approve the Summer Migrant Contracts as stated.

14. Transportation Contract

(Kaste)

Appendix Q

Explanation: Brother Betzhold, Principal, Shanley High School, Fargo, ND, has submitted a claim for transportation of 126 Moorhead District #152 students attending Shanley High School for the school term of 1983-84.

In accordance with Minnesota State Regulations as defined in Educ 190-E-I we are required to honor his claim in the amount of \$13,079.50. Our District will include it in our annual report for state transportation aid of reimbursement.

Recommendation: Move to approve the contract and claim as stated.

15. Transportation - Summer School (Kaste)

Appendix R

Explanation: Private Bus Contracts for summer school are:

Route 2 - North Rural & Regal Estates

Olson School Bus & Charter Service agrees to provide transportation service for Route 2 to Probstfield, Washington and Moorhead Junior High at \$.85 per mile (miles to be determined). The contract will include school bus, drivers, insurance with the district to furnish fuel.

Route 3-S - Sabin, Village Green, Americana Estates

Carol Fridgen agrees to provide transportation service from Sabin, Americana Estates and Village Green to Probstfield, Edison and Senior High at \$.87 per mile (miles to be determined). The contract will include van, insurance, maintenance, drivers with the district to furnish fuel.

Recommendation: Move to approve contracts as stated from June 5 - July 20, 1984.

'WE ARE PROUD'

1. The following coaches were recognized at the May 21 Athletic Awards Banquet: Ed Fortin (28 years); Shockey Strand (23 years); Ivan Camrud (34 years); Doyle Dotson (22 years); Mick Holm (22 years); Darrel Naugle (20 years); Darrell Tomlinson (24 years); Ken Fiemann (24 years); Norm Olthoff (23 years) and Bill Quenette (27 years).
2. CCVCC Fashion H.E.A.R.T. Chapter Wins Awards (Appendix 2-A).
3. Bill Schmidt, Riverside instructor, participated in the Federal Reserve Bank's Inaugural Economic Education Workshop for Teachers. Bill was one of only 36 teachers from throughout the state who were invited to attend.

4. Rose Andersen was elected president of the State of Minnesota Adult Education Association at their meeting on May 18.
5. MAVTI Office Education Association Awards in Indianapolis (Appendix 5-A)

FOR YOUR INFORMATION

Appendix Z

1. Pilot Project Borrowing Agreement - Appendix Z-1
2. CCVC Minutes of April 11 - Appendix Z-2
3. Region I - ESV Minutes of April 26 - Appendix Z-3
4. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
School Effectiveness Workshop-Probstfield Staff	Sunday, June 17 through Friday, June 22		Grand Rapids

PROPOSAL FOR THE PURCHASE OF PROPERTY KNOWN AS THE "SABIN
ELEMENTARY SCHOOL" AND ADJOINING PROPERTY.

I.

By this proposal, Paul Motschenbacher, Sabin, Minnesota as representative of a corporation to be formed later, which shall be admitted to do business in the State of Minnesota, does hereby propose to purchase the property known as the "Sabin Elementary School" and adjoining property, which encompasses 8.6 acres more or less which is located on one full block in the city of Sabin, State of Minnesota.

II.

The above named representative proposes the sum of twenty-five thousand dollars (\$25,000.00) in payment of all rights and title to said property.

III.

This proposal may be withdrawn at any time prior to acceptance, by any reasonable method of communication to the representative of the other party.

IV.

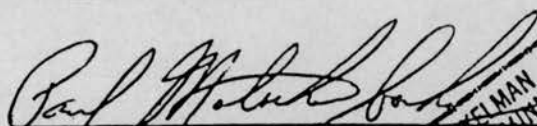
It shall be understood that the above mentioned offer shall be contingent upon financing being obtained from FHA.

V.

It shall also be understood that said offer shall be contingent up on the Sabin City Council's approval of the plans that will be submitted to them as to the use of the property,

which will be a senior citizen apartment complex.

Dated this 11 day of MAY, 1984.

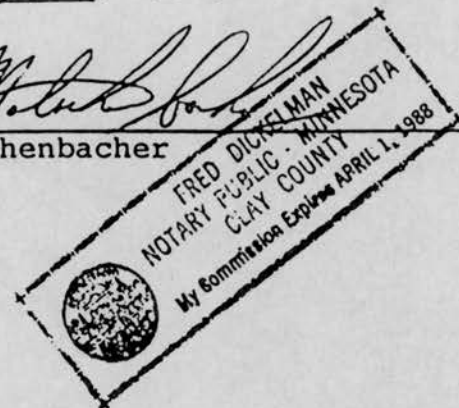

Paul Motschenbacher

Subscribed and sworn to me
this 11 day of May, 1984.



Notary Public MIN
~~Cass County, North Dakota~~

My commission expires: April 1, 1988



MEMO # S-84-205
TO: School Board
FROM: B. Trochlil
RE: Sabin School Issues
DATE: May 22, 1984

Issues to Consider

1. Use of building by contractor - senior citizen's home
 2. Use of grounds
 3. Appraisal of building vs. offer
 4. Utility cost of approximately \$8,000
 5. Sabin City Council's position
 6. School officials meeting with Council
 7. Zoning regulations
 8. Variance considerations
 9. Present use of building
 - 9.0 Storage
 - 9.1 Basketball - winter
 10. Current district space needs---school as a viable option
 11. City ownership of building
 12. FHA involvement
 13. Proposal as submitted
 14. Timeline
 15. Upkeep costs (i.e. maintenance costs)
 - 15.0 Utility costs of approximately \$8,000
 16. Use of buildings vs. new building for senior citizens
 17. Alternative use of building in the future
 18. Enrollment projections in Sabin
 19. Council of Governments (COG - F/M)
 20. Cost of reopening
 21. Staff concerns in use of general funds
 22. Programs available for Sabin students
 23. Impact of renovating building
 - 23.0 Codes of asbestos, roof, energy
 - 23.1 Deterioration of building
 24. Space needs for selective programs
 25. Board alternatives:
 - 25.0 Outright sale of building
 - 25.1 Retain building
 - 25.2 Postpone decision as to sale or retain building until Task Force recommendations as to space needs
 - 25.3 City ownership
- 24. Bond longevity*

MEMO # S-84-223

TO: School Board
FROM: B. Trochlil *BT*
RE: Sabin School Sale
DATE: June 5, 1984

I have had a conversation with Harry Buth as to the Sabin City Council's position on approval of the plans if the school was to be sold to Paul Motschenbacher.

It is obvious that the City Council will not grant approval. As a result of that position, I do not see a need to study the issues on each of the alternatives.

My recommendation is that the building not be sold.

BT/rg

cc: Harry Buth
Central Administration
Paul Motschenbacher



MOORHEAD SENIOR HIGH SCHOOL

2300 4th Avenue South

Moorhead, Minnesota 56560

(218) 236-6400

May 28, 1984

Moorhead School Board:

After considering uniforms from three (3) reputable companies, the uniform selection committee has unanimously chosen the DeMoulin band uniform as our recommendation to the Moorhead Administration and school board, for the high school band. The main factors in reaching this decision are as follows:

A) Durability. As can be seen by the statements made by the textile instructors, the DeMoulin uniform is considered to be of highest quality construction, necessary because of the span of time (ten years or more) which a uniform must endure. This was our primary and foremost factor in consideration of the recommendation.

B) Styling. While all three companies did well in this area, again we felt DeMoulin was superior. The Marching Band and Concert Band represent our school and our community and in so doing, should look their best.



MOORHEAD SENIOR HIGH SCHOOL

2300 4th Avenue South
Moorhead, Minnesota 56560

(218) 236-6400

C) Warranty. The three companies all have proper warranties, including DeMoulin's ten year limited warranty (enclosed). This factor was satisfactory in all areas.

We requested some options in the bid offering; one option we would like to recommend is to not purchase plumes this year. This will decrease cost per uniform by seven dollars and ninety one cents (\$7. 91). The only other requested change in the uniform is a color change. The "M" and two stripes on either side of it should be orang with black piping (rather than black with orange piping).

The option involving the number of uniforms (100, 115, or 130) we recommend purchasing 130 uniforms to allow for expansion and allow for extra large and small uniforms.

The entire cost of the DeMoulin package including coat, overlay and cape, slacks, and accessories, totals \$26,617.50 (this is for 130 uniforms minus plumes). This leaves \$3,382.50 from the thirty thousand dollars (\$30,000.00) allocated for band equipment. This remainder will be applied toward replacing the percussion equipment which is fifteen (15) to thirty (30)



MOORHEAD SENIOR HIGH SCHOOL

2300 4th Avenue South

Moorhead, Minnesota 56560

(218) 236-6400

Donovan Dulski, Principal

years old.

Please find enclosed all information received by the bidding uniform companies for your perusal. Also please note the uniforms submitted by the companies for your inspection.

Respectfully submitted,

Bruce A. Hering
Bruce A. Hering
Director of Bands
Moorhead Senior High

BAH/jh
Enclosures
cc: Curt Borgen
Bennett Trochlil
Robert Lacher
Donovan Dulski

Uniform Selection
Committee

Bruce Hering
Mary Jo Johnson
Margaret Olson
Vincent Puliciccio
Gerald Rowell
Dorothy Rowell

DeMOULIN

BROS. & CO., Greenville, Illinois 62246, 618/664-2000

MINNESOTA

Adrian H.S. - Adrian	East Central H.S. - Hurley
Aitkin Sr. H.S. - Aitkin	Simley H.S. - Inver Grove Hts.
Albany H.S. - Albany	Janesville H.S. - Janesville
Albert Lee Sr. H.S. - Albert Lee	Jasper H.S. - Jasper
Anoka Sr. H.S. - Anoka	Lake Crystal H.S. - Lake Crystal
Anoka-Hennepin School Dist. - Anoka	Lake Park Schools - Lake Park
Arlington Green Isle H.S. - Arlington	Lakeville Sr. H.S. - Lakeville
Big Lake H.S. - Big Lake	Madelia H.S. - Madelia
Blackduck H.S. - Blackduck	Mahtomedi H.S. - Mahtomedi
Blaine Sr. H.S. - Blaine	Middle River H.S. - Middle River
Blooming Prairie H.S. - Blooming Prairie	Edison H.S. - Minneapolis
Blue Earth H.S. - Blue Earth	St. Anthony-New Brighton - Minneapolis
East Chain H.S. - Blue Earth	Spring Lake Park Sr. H.S. - Minneapolis
Brooklyn Center H.S. - Brooklyn Center	Montgomery H.S. - Montgomery
Park Center H.S. - Brooklyn Park	Mountain Lake H.S. - Mountain Lake
Zanewood Elem. School - Brooklyn Park	New Richland-Hartland H.S. - New Richland
Chandler-Lake Wilson H.S. - Chandler	New York Mills H.S. - New York Mills
Centennial Schools - Circle Pines	North Branch Sr. H.S. - North Branch
Rocori High School - Cold Spring	Pelican Rapids H.S. - Pelican Rapids
Columbia Hts. H.S. - Columbia Hts.	Princeton H.S. - Princeton
Cottonwood H.S. - Cottonwood	Lafayette H.S. - Red Lake Falls
Danube H.S. - Danube	Redwood Falls H.S. - Redwood Falls
Dover-Eyota H.S. - Eyota	Apple Valley H.S. - Rosemount
Faribault Sr. H.S. - Faribault	Rushford H.S. - Rushford
Fertile-Beltrami H.S. - Fertile	St. Charles H.S. - St. Charles
Floodwood School - Floodwood	Cathedral H.S. - St. Cloud
Frazee-Vergas Public Schools - Frazee	Benilde-St. Margarets H.S. - St. Louis Park
Ind. School Dist. #253 - Goodhue	St. Michael H.S. - St. Michael
School Dist. #318 - Grand Rapids	Johnson H.S. - St. Paul
Hill City H.S. - Hill City	Sherburn H.S. - Sherburn
Hinckley H.S. - Hinckley	Virginia Sr. H.S. - Virginia
	Zumbrota Public Schools - Zumbrota

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

4/16/84

Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Four Elementary Schools

TOPIC OF PROPOSAL: Summer Curriculum Study for Computer-Assisted Instruction/
Computer Literacy

SUBMITTED BY: Pat Hinze DATE: May 28, 1984

SUBMITTED TO: Bob Jernberg

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: Bob Jernberg

Recommendation (by person responsible):

Approve x Disapprove Hold Refer to Cabinet

Date 5/30/84 To be completed in July of August

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible.

1. Describe the proposal for funding.

To revise and update the Computer-Assisted Instruction Curriculum for elementary schools.

To complete the new Computer Literacy guide for elementary schools.
K-3 are completed. Grades 4-6 are partially completed.

Four days - 2 days for grade 1,2,3 teachers (one teacher from each grade level)
2 days for grade 4,5,6 teachers (one teacher from each grade level)
1 day for Kindergarten teacher

2. Explain in detail the rationale or purpose of the proposal.
(Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

Technology is a high priority in our district. With the computer labs in our four elementary schools we need up-to-date, easy-to-use curriculum guides for our classroom teachers. Teachers need to know at what grade, what subject area, chapter, page, etc. to use the computer programs we have.

3. State the negative implications if the proposal is not approved.

Teachers will not have guidelines to know what to teach in the area of computer literacy. We need to develop a literacy curriculum for K-12 and the elementary curriculum is a basis for the rest.

The CAL Curriculum Guide must be revised because of new curriculum in other areas and new software additions. One of our main goals with computers is to integrate their use into other curriculum areas.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

None

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

PERSONNEL	*1 Number Re- quested	Total Cost	Code to be Charged	Reimburse- ment (Fed/State)	Net District Cost
Administrators	18 days	1085.58			1085.58
Teachers					
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Total Salaries X 20% Worker's Compensation X salary X .0043 =				
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					
*3 TOTAL COST <u>1085.58</u> Net District Cost _____					
Comments on budgetary items:					

- 1 F.T.E. (Full-time equivalent)
 2 Equipment, remodeling, site improvement, etc.
 3 Approval by Business Office before Superintendent's Approval

K teacher - 1 day @ 60.31 - 60.31
 1,2,3 teachers - 2 days @ 60.31 x 6 - 361.86
 4,5,6 teachers - 2 days @ 60.31 x 6 - 361.86

 Computer Liaison Teacher - 5 days @ 60.31 - 301.55
 (4 days to work with teachers, \$ 1,085.58
 1 day to finalize/rewrite
 curriculum)

6. Space implications (short/long range).

7. Equity implications.

8. Suggested timeline for implementation.

Last week of July 1984.

9. Other comments:

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Moorhead Senior High

TOPIC OF PROPOSAL: Summer Curriculum/Text Evaluation

SUBMITTED BY: Senior High Math Department DATE: 5/30/84

SUBMITTED TO: Bob Jernberg

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: _____

Recommendation (by person responsible):

Approve x Disapprove Hold Refer to Cabinet

Date 6/4/84

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible.

1. Describe the proposal for funding.

One day of curriculum development for five teachers to select new texts for Pre-college Mathematics and Advanced Algebra II. Texts have been secured and teachers are currently reviewing texts and filling out individual evaluations. On July 9 the involved teachers propose to meet to interact, review individual evaluations and make textbook recommendations. Funding for purchase will come from regular budgets.

2. Explain in detail the rationale or purpose of the proposal.
(Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

At a meeting held on May 4, 1984, Senior High Math Department, Mr. Harter, Mr. Bob Olson, Mr. Jernberg and Mrs. Prom discussed several issues regarding advanced mathematics. Texts were not purchased for Algebra II and Pre-college Math in 1980 as a part of math text adoption. Concerns indicated a desire to revise Pre-College Mathematics to increase emphasis on Trigonometry during first semester and Pre-Calculus second semester. There are also needs for Algebra II texts and consideration to lead to Calculus to be offered in 1985-86 at Moorhead Senior High if enough students enroll.

3. State the negative implications if the proposal is not approved.

Current texts and content changes are needed for improved math instruction. Mrs. Hoffner will be teaching the Pre-College Math classes and it would be good to change materials at the same time as staff assignments are charged. Staff discussion and interaction is needed before text and content recommendations be made.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

?

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

PERSONNEL	*1 Number Re- quested	Total Cost	Code to be Charged	Reimburse- ment (Fed/State)	Net District Cost
Administrators	5 days	301.55			301.55
Teachers					
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS	Total Salaries X 20% Worker's Compensation X salary X .0043 =				
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					
*3 TOTAL COST _____ Net District Cost 301.55					
Comments on budgetary items:					
5 persons 1 day each @ 60.31 as stated in Master Contract					

- 1 F.T.E. (Full-time equivalent)
 2 Equipment, remodeling, site improvement, etc.
 3 Approval by Business Office before Superintendent's Approval

6. Space implications (short/long range).

None

7. Equity implications.

The texts will be for all enrolled students. Possible sex/racial bias will be considered as texts are reviewed.

8. Suggested timeline for implementation.

July 9 selection of texts to be ordered to use for 1984-85 school year beginning August 29.

9. Other comments:

4/16/84

MOORHEAD PUBLIC SCHOOLS
Moorhead, Minnesota

84-85 Budget
(Year)

PROPOSAL FORM

NAME OF BUILDING: Senior High School

TOPIC OF PROPOSAL: Administrative and Counseling Staffing

SUBMITTED BY: Don Dulski DATE: 5/29/84

SUBMITTED TO: Bob Jernberg

PERSON RESPONSIBLE TO RECOMMEND
TO SUPERINTENDENT: Bob Jernberg

Recommendation (by person responsible):

Approve X Disapprove Hold Refer to Cabinet

Date 6/7/84

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible.

1. Describe the proposal for funding.

Renee Hersrud will do a needs assessment with students with students and parents during last two weeks of June.

2. Explain in detail the rationale or purpose of the proposal.
(Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

2.1 To determine areas of strength and weakness in the areas of career, crises, group and peer counseling

2.2 North Central Association Report Student Services Limitations include:

2.21 Research and evaluation in the guidance department is quite limited.

2.22 Small group counseling is not being utilized adequately in the guidance department.

2.3 North Central Association Recommendations include:

2.31 The guidance department should consider additional forms of follow-up to help determine the needs of the school based on information gained from these studies.

2.32 For more efficient use of counselor time, some additional forms of group counseling could be employed.

2.33 All students should have access to counseling services when they need them during regular school hours.

3. State the negative implications if the proposal is not approved.

Change in guidance would not be based on a needs assessment. We will be having some change in staff and possible assignment change is possible.

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

Employ an outside source

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

PERSONNEL	*1 Number Re- quested	Total Cost	Code to be Charged	Reimburse- ment (Fed/State)	Net District Cost
Administrators					
Teachers	10 days	571.00			\$571.00
Clerical					
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS		Total Salaries X 20% Worker's Compensation X salary X .0043 =			
SUPPLIES					
*2 CAPITAL OUTLAY					
OTHER EXPENSES					
*3 TOTAL COST <u>\$571.00</u> Net District Cost _____					
Comments on budgetary items:					

- 1 F.T.E. (Full-time equivalent)
- 2 Equipment, remodeling, site improvement, etc.
- 3 Approval by Business Office before Superintendent's Approval

6. Space implications (short/long range).

None

7. Equity implications.

8. Suggested timeline for implementation.

1984-85 school year

PAYROLL FOR SUMMER SCHOOL - 1984

Name	Position	Summer School	Makeup	Salary
Anderson, Deborah	Speech Clinician	X	X	\$1990.56
Anderson, Victoria	TMH Teacher	X	X	2608.32
Artz, Sally	LD Teacher		X	343.20
Beeler, Debra	Speech Clinician	X		1990.56
Bolger, Lowell	Physical Education		X 17.16 per hr	
Bootin, Janet	H.I. Teacher	X	X	3020.16
Cruz, Judith	TMH Teacher	X	X	3020.16
Dinga, Eunice	St. Ansgar Treatment Program Teacher	X		1372.80
Enderle, Jon	EMH Teacher	X		1990.56
Fjellanger, Karen	LD Teacher		X	514.80
Frey, Debera	V.I. Teacher	X		1372.80
Frissell, Joan	LD Teacher		X	343.20
Friend, Helen	Speech Clinician	X		1990.56
Gjerding, Bonnie	Early Ed. Teacher	X	X	1990.56
Grossman, Arnie	Sec. TMH Teacher	X	X	3020.16
Grossmann, Sharon	LD Teacher		X	343.20
Hill, Patricia	EMH Teacher	X		1990.56
Holte, Darlene	Speech Clinician	X	X	1990.56
Horsager, Mary Jo	LD Teacher		X	557.70
Johnson, Dale	TMH Teacher	X	X	3020.16
Keeping, Lynnell	Early Ed	X	X	1990.56
Knapp, Patricia	Speech Clinician	X		995.28
Kortan, Sandra	LD Teacher	X	X	2333.76
Landgraf, Linda	LD Teacher		X	514.80
Lee, Marge	LD Teacher	X		1990.56
Nelson, Jan	OT	X	X	3020.16
Noesen, Laura	LD Teacher	X	X	2205.06
Olson, Marlene	TMH Teacher	X	X	3020.16
Ortega, Joel	St. Ansgar Treatment Program Teacher	X		2676.96
Peterson, Betty	SBP Teacher	X	X	3020.16
Potter, Larry	Physical Education		X 17.16 per hr	
Schlossman, Jene	OT	X	X	1990.55
Sullivan, Julia	LD Teacher		X	257.40
Vorachek, Victoria	TMH Teacher	X	X	3020.16
Swendiman-Vranna, Julie	O & M Training	X	17.16 per hr	
Ellingsberg, Alice	Sec TMH Teacher Aide	X	X	1174.33
Erickson, Ann	EE Teacher Aide	X	X	561.15
Fischer, Maureen	EMH Teacher Aide	X	X	659.03
Haroldson, Jeanette	Sec TMH Teacher Aide	X	X	1141.20
Johnson, Robin Ann	EE Teacher Aide	X	X	578.12
Ludford, Louise	Multi-H Teacher Aide	X	X	925.68
Mann, Jacquelyn	Upper Elem LD Aide	X	X	600.30
Pedersen, Joan	Primary TMH Aide	X	X	976.78
Raaen, Betty	Inter. TMH Aide	X	X	943.85
Richards, Candace	COTA		X	161.04
Segal, Rosemarie	ED Aide	X	X	1009.70
Strom, Linda	LD Classroom Aide	X	X	625.65
Topp, Marie	LD Classroom Aide	X		698.40
Carlson, Kathy	Supervisor		X	86.00
Fiemann, Jim	Supervisor		X	172.00
Ford, Doris	Supervisor		X	44.60

Memorandum of Understanding

WHEREAS, as a part of the negotiated settlement between the Board of Education of Independent School District 152 and the Exclusive Representative, it was agreed to negotiate the issue of compensation for Department Coordinators; and,

WHEREAS, agreement has now been reached

THEREFORE, it is agreed to the following terms beginning with the 1984-85 school year:

1. The number of Department Coordinators, grades to be served, and levels shall be determined by the Superintendent or his/her designee.
2. The compensation levels shall be as follows:

Level I One hour off or \$2000, to be mutually agreed on
 between Principal and Department Coordinator

Level II \$1,000 stipend

Level III \$500 stipend

Level IV \$250 stipend

3. Department Coordinators shall be selected by the Principal(s) after an advisory election by the affected department.

It is mutually agreed that this Memorandum of Understanding shall be part of the negotiated collective bargaining agreement and shall by reference be incorporated therein.

MOORHEAD EDUCATION ASSOCIATION

INDEPENDENT SCHOOL DISTRICT 152

By: _____
President

By: _____
Chairperson

By: _____
Chief Negotiator

By: _____
Clerk

MEMO TO: ROBERT LACHER

FROM: RUTH LEGG *R. Legg*

DATE: MAY 25, 1984

SUBJECT: INTEREST EARNINGS/COSTS ON TAX ANTICIPATION CERTIFICATES

The information you requested on net costs/income from tax anticipation certificates (4-1-83 to 3-31-84) is as follows:

INTEREST EARNED:

Apr. 83 - 1 Day Repo	\$ 401.85
Oct. - Int Treas Notes	158,906.25
Purchased Interest	(13,025.10)
Premium Paid Treas Notes	(102,656.25)
Feb - Int. on Treas Notes	
Sold	18,775.44
Feb - Treas Notes Sold at	
Premium	1,312.50
Apr - Interest On C.D.	2,428.13
Apr - Interest On Treas	
Notes	<u>134,187.50</u>

TOTAL INTEREST FROM INVESTMENTS \$200,330.32

INTEREST EXPENSE:

Interest Paid On Cert.	\$136,275.00
Interest Paid For By	
Buyer	(4,921.04)
Disc. On Cert. When	
Issued	<u>2,772.90</u>

TOTAL INTEREST EXPENSE \$134,126.86

OTHER EXPENSE -
BOND CONSULTANT FEES \$ 6,200.00

NET REVENUE \$ 60,003.46

Of this amount \$10,681.89 was recognized in 1982-83, as follows:

Gen. Fund	\$ 6,231.24
Food Service	53.98
Capital Outlay	<u>4,396.67</u>
	\$ 10,681.89

In 1983-84 the remaining \$49,321.57 will be recognized approximately as follows:

Gen. Fund	\$ 32,993.03
Food Service	198.03
Capital Outlay	<u>16,130.51</u>
	\$ 49,321.57

BOARD MEETINGS (suggested)----June through September

MONTH	DAY	AGENDA FOR PLANNING
June	12	Regular Meeting---Management Plan for 1984-85 (Preliminary and Tentative) Establish meeting and agenda through September
June 26	26	Regular Meeting---Management Plan for 1984-85 (Final draft--possible additions in August)
July	2,3,4 or 10	Organizational Meeting
June	19	Date for possible meeting
July	17	Date for possible meeting
July	24	Regular meeting
July	31	Date for possible meeting
August	7	Date for possible meeting
August	14	Regular meeting
August	21	Date for possible meeting
August	28	Regular meeting

Meetings would be organized as follows (suggested);

Meeting #1-----Task Force Report - 1980
 -Building and Site Sub-Committee Report of 1980
 -Site Development Study of 1983
 -Site Development Plan (Foss & Associates) for District
 Buildings and Sites - 1984

Meeting #2-----Enrollment Projections
 -Population Trends
 -School-Owned Properties
 -Projected Costs of Site Development
 -Major capital improvements, maintenance and major
 structural repair costs
 -Financial condition of district in all budgets

Meeting #3-----Present room uses of buildings
 -Capacities of buildings
 -Projected space needs of the district (i.e. vocational handi-
 capped, special needs, technology, lower class size, etc.)

Meeting #4-----Potential renovation projects
 Location of Central Administration
 Location of CCVC
 Space needs for community uses (i.e. Community Education
 and Parks/Recreation)
 Private school impact

Meeting #5-----Alternative methods of financing building/site development

Meeting #6-----Decision on method of financing

Meeting #7-----Levy Certification for 1985-86

The Clay County Vocational Center Chapter of H.E.A.R.T. (students in the Fashion and Textile Careers class) received seven state awards at the 13th annual State Leadership Conference held recently in Bloomington, MN. There were 561 students representing 50 chapters of H.E.A.R.T. participating in occupational skill events.

The CCVCC students captured two first place trophies out of nine fashion-related events entered. A total of 14 students from Moorhead and Hawley High Schools competed in various competitive activities.

First place trophies were won by Mavis Johnson, Moorhead in Fashion Display and Jill Odegard, Moorhead, Cosmetology - The People's Choice.

Third place trophy was awarded to Teresa Videen, Moorhead, in Cosmetology - The Total Look. Bonnie Schiele, Moorhead, received Honorable Mention in Fashion Design Modified.

An engraved plaque, the H.E.A.R.T. Light Award was presented to Christie Welton, Moorhead, for outstanding H.E.A.R.T. student in the CCVCC Fashion Class.

Mary Fjeld, Hawley, was selected from the state H.E.A.R.T. organization as Minnesota's candidate for National HERO (Home Economics and Related Occupations) office. This is Minnesota H.E.A.R.T.'s first time at running a candidate for national office. She will compete against other students from the Central Region at the 1984 National Leadership Meeting to be held in Chicago, July 16-19.

The group also received a trophy for 100 per cent participation in both H.E.A.R.T. and H.E.R.O.

Other students participating in the state-wide competitive activities were Marielle Clark, Moorhead, Ruth Pletcher, Moorhead, and Mary Fjeld, Hawley, in Cosmetology; Kari Nolte, Moorhead Fashion Design Modified; Sherry Rudshagen, Moorhead, Fashion Design Original; Jeanine Heglie, Moorhead, Human Relations Skills; Toni Dailey, Moorhead, and Christi Welton, Moorhead, Job Interview; Laurie Boisture, Moorhead and Sheri Spillma, Hawley, Room Design; and Toni Dailey in Reading A Story.

Eight state officers including Toni Dailey assisted in conducting the conference. Accompanying the group were Beverly Slotten, advisor and Sharon Heglie parent.

H.E.A.R.T. (Home Economics and Related Training is a youth organization for students enrolled in occupational classes and provides further career and occupational skill development

Moorhead Office Education Association members attending the National Leadership Conference in Indianapolis placed in the following competitive events:

Chapter of the Year - - - - - Second Place
(Presenters-- Andrea Mortenson and My Highman)

Parliamentary Procedures - - - - - Third Place
(Team Members)

Lucinda Melby	- - - - -	President
Andrea Mortenson	- - -	Secretary
Suzanne Merkins	- - -	Treasurer
Oscar Stalvik	- - - - -	Member
Pam Pipek	- - - - -	Member
Kamran Ghorbani	- - - - -	Member
Julie Stone	- - - - -	Member
Sue Lewis	- - - - -	Member

Chapter Activities Manual - - - - - Eighth Place

Accounting Clerk - - - - Kathy Zumwalde - - - - - Ninth Place

Business Proofreading - Kim Dimmen - - - - - Seventeenth Place

Computer Literacy - - - Kim Dimmen - - - - - Seventeenth Place

Business Math - - - - Cheryl Bitker - - - - - Fifteenth Place

OEA Merit Scholar - - - Lucinda Melby
- - - Cheryl Bitker

Special Olympics Recognition Award
(Presenter-- Julie Stone)

Super Sports Team - - - - - Fourth Place

Ambassador Award

Julie Anderson
Cheryl Bitker
Lori Brown
Janel Crowe
Kim Dimmen
Kamran Ghorbani
Sandra Kvidt
Michelle Olson

Tim Green
My Highman
Mary Larson
Lucinda Melby
Douglas Millar
Melissa Mohs
Suzanne Merkins
David Reuss

Andrea Mortenson
Julie Stone
Lisa Weber
Kathy Zumwalde
Kae Andring
Sara Hornbacher
Debra Nichols
Oscar Stalvik

Pilot Project Borrowing Agreement Between
Moorhead School District IMC and Moorhead State University

May 15, 1984

Moorhead State University Library and the Moorhead School District IMC will experiment with a special borrowing agreement during the 84-85 school year. Faculty of the Moorhead School District will be permitted to borrow filmstrip materials from the Moorhead State Curriculum Center. Students and faculty of Moorhead State University will be permitted to borrow filmstrip materials from the Moorhead School District IMC.

Materials may be borrowed for one week at a time. Circulation will normally take place on Fridays. Materials requested will be circulated through established inter-library loan procedures mutually agreed upon by the two agencies involved. Moorhead State borrowers may advance order materials, with the understanding that priority will be given to school district use. In the event an item was not going to be available a notice would be sent to the borrowing agency.

The cost of replacement for lost or damaged materials will be the responsibility of the borrowing agency.

At the end of the 84-85 school year those persons involved with the operation of the pilot project will evaluate the success or failure of the project to determine whether it should be continued and whether any expansion or modifications should be made.

Dean of Instructional Resources, MSU

Library/Media Director, IDS #152

CLAY COUNTY VOCATIONAL COOPERATIVE CENTER MINUTES
WEDNESDAY, APRIL 11, 1984
CLAY COUNTY VOCATIONAL COOPERATIVE CENTER 10:30 A.M.

CALL TO ORDER

The meeting was called to order by Chairperson, Don Halverson.

ATTENDANCE

The following were present: Barnesville: Don Halverson, Supt. Ed Thompson. Dilworth: Rolland Coalwell, Supt. Don Vellenga. Glyndon-Felton: Lloyd Seter, Jr. Hawley: Courtney Carlson, Supt. Duane Rafteseth. Moorhead: Supt. Bennett Trochil. Absent: Glyndon-Felton: Supt. Harold Larson. Moorhead: Dr. Richard Pemble. Guest: Mr. Clarence Mikkelsen.

APPROVE AGENDA

Moved by Coalwell, seconded by Carlson to approve the agenda. Motion carried unanimously.

MINUTES OF PREVIOUS MEETING

Moved by Seter, Jr., seconded by Carlson, that the minutes of the March 13, 1984, meeting be approved as read. Motion carried unanimously.

CONSIDERATION OF CLAIMS

Moved by Carlson, seconded by Coalwell that the Center claims be paid for March in the amount of \$21,482.36. Motion carried unanimously.

TELEPHONE DEPOSITS

Moved by Carlson, seconded by Coalwell to approve the telephone deposits for March in the amount of \$79,395.00. Motion carried unanimously.

DIRECTOR'S REPORT

Beverly Slotten addressed the Board on the activities that occurred at the State H.E.A.R.T. Leadership Conference.

On behalf of the H.E.A.R.T. Association a check for \$180.00 was presented to the Steve Dorsey Fund Raising Drive.

Marcy Grant introduced students who received trophies for participation in competitive events at the State H.O.S.A. Leadership Conference.

On behalf of the Governing Board, Mr. Don Halverson presented to Mr. Clarence Mikkelsen a plaque in appreciation for his years of service to education while a member of the Cooperative and Glyndon-Felton school boards.

Mr. Folstrom gave the Board an update on student enrollments for 1984-85.

Mr. Folstrom stated that the State did complete an onsite monitoring review of the preschool program the week of April 2-6. A report of the findings had not been received to date.

NEW BUSINESS

Moved by Seter, Jr., seconded by Carlson, to approve the 1984-85 school calendar. Motion carried unanimously.

Moved by Carlson, seconded by Coalwell, to approve Jim Westra, Chemistry teacher at Moorhead Senior High, for 40% secondary representative and 20% administrative position for Science Improved Learning Grant.

And to approve Jim Ellingson, Elementary teacher from Moorhead, for 40% elementary representative position. Salary \$5,600.00.

Motion carried unanimously.

Moved by Coalwell, seconded by Carlson, to extend Robert Wiltsey's contract for two weeks at a salary of \$1,300.00. Motion carried unanimously.

After receiving administrative recommendations for the reduction of programs, Member Rolland Coalwell, introduced the RESOLUTION FOR REDUCTION OF PROGRAMS AND POSITIONS and moved its adoption.

Preschool Program:	Project Director
	Project Manager
	Demonstration Teacher
	Demonstration Teacher
	Speech Language Clinician
	Occupational Therapist

The motion for the adoption of the foregoing resolution was duly seconded by Member Lloyd Seter, Jr. and upon vote being taken thereon, the following voted in favor thereof:

Rolland Coalwell, Courtney Carlson
Lloyd Seter, Jr., and Don Halverson

and the following voted against:

None

whereupon said resolution was declared duly passed and adopted.

Member Courtney Carlson introduced the RESOLUTION PROPOSING TO PLACE Evelyn Lynch on UNREQUESTED LEAVE OF ABSENCE and moved its adoption.

The motion for the adoption of the foregoing resolution was duly seconded by Member Rolland Coalwell and upon vote being taken thereon, the following voted in favor thereof:

Rolland Coalwell, Courtney Carlson
Lloyd Seter, Jr., and Don Halverson

and the following voted against:

- None

whereupon said resolution was declared duly passed and adopted.

Member Lloyd Seter, Jr. introduced the RESOLUTION PROPOSING TO PLACE Nancy Fix ON UNREQUESTED LEAVE OF ABSENCE and moved its adoption.

The motion for the adoption of the foregoing resolution was duly seconded by Member Courtney Carlson and upon vote being taken thereon, the following voted in favor thereof:

Rolland Coalwell, Courtney Carlson
Lloyd Seter, Jr., Don Halverson

and the following voted against the same:

None

whereupon said resolution was declared duly passed and adopted.

Member Rolland Coalwell introduced the RESOLUTION PROPOSING TO PLACE Jacqueline Johnson ON UNREQUESTED LEAVE OF ABSENCE and moved its adoption.

The motion for the adoption of the foregoing resolution was duly seconded by Member Lloyd Seter, Jr. and upon vote being taken thereon, the following voted in favor thereof:

Rolland Coalwell, Courtney Carlson
Lloyd Seter, Jr., and Don Halverson

and the following voted against the same:

None

whereupon said resolution was declared duly passed and adopted.

Member Courtney Carlson introduced the RESOLUTION PROPOSING TO PLACE Judie Lahlum ON UNREQUESTED LEAVE OF ABSENCE and moved its adoption.

The motion for the adoption of the foregoing resolution was duly seconded by Member Lloyd Seter, Jr. and upon vote being taken thereon, the following voted in favor thereof:

Rolland Coalwell, Courtney Carlson
Lloyd Seter, Jr., and Don Halverson

and the following voted against the same:

None

whereupon said resolution was declared duly passed and adopted.

Member Lloyd Seter, Jr. introduced the RESOLUTION PROPOSING TO PLACE Regina Mandy ON UNREQUESTED LEAVE OF ABSENCE and moved its adoption.

The motion for the adoption of the foregoing resolution was duly seconded by Member Courtney Carlson and upon vote being taken thereon, the following voted in favor thereof:

Rolland Coalwell, Courtney Carlson
Lloyd Seter, Jr., and Don Halverson

and the following voted against the same:

None

whereupon said resolution was declared duly passed and adopted.

Member Rolland Coalwell introduced the RESOLUTION PROPOSING TO PLACE Robyn Widley ON UNREQUESTED LEAVE OF ABSENCE and moved its adoption.

The motion for the adoption of the foregoing resolution was duly seconded by Member Courtney Carlson and upon vote being taken thereon, the following voted in favor thereof:

Rolland Coalwell, Courtney Carlson
Lloyd Seter, Jr., and Don Halverson

and the following voted against the same:

None

whereupon said resolution was declared duly passed and adopted.

A motion was made by Carlson, seconded by Coalwell, to approve the 1983-84 adjusted budget amounting to \$286,120. Motion carried unanimously.

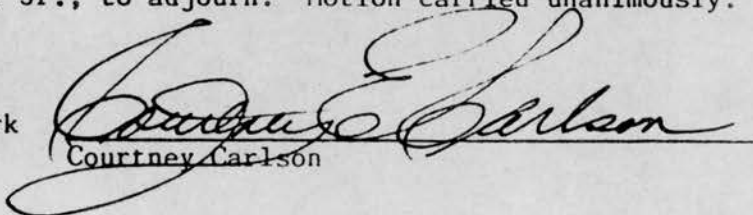
NEXT MEETING DATE

The next meeting will be held May 16, 1984, at 8:00 p.m. at the Washington Annex Building.

ADJOURNMENT

Moved by Carlson, seconded by Seter, Jr., to adjourn. Motion carried unanimously.

Clerk


Courtney Carlson

MINUTES
Region I - ESV
810 - 4th Avenue South
Moorhead, MN 56560

The Region I - ESV Executive Board Meeting was held in Moorhead, April 26, 1984. The meeting was called to order by Paul Hoff, Chairman. Executive Board Members present: Paul Hoff, Allen Larson, Robert Larson, Thomas Szczepanski, Harry Sjulson, and Bernie Solberg. Dave Berg, East Grand Forks, Dale Neppel, East Grand Forks, Dan Riley, Multi-Regional Computer Center Manager and Advisory Superintendent Gene Kjellberg were also present.

Tom Szczepanski moved, Robert Larson seconded, motion carried unanimously to approve the agenda as presented.

Harry Sjulson moved, Bernie Solberg seconded, motion carried unanimously to approve the minutes of March 26, 1984.

Robert Larson moved, Allen Larson seconded, motion carried unanimously to approve the bills as presented in the amount of \$70,014.81.

AID Assoc for Luth	Payroll deduction	500.00
Gordon Borsvold	Travel	13.80
Burroughs Corp.	Supplies, maintenance, contracts payable	2,228.75
Burroughs Corp.	Supplies	108.24
John Corbid	Legislative consultant	1,500.00
Diercks Printing Co.	Finance supplies	228.05
FBS	Finance & payroll microfiche	1,207.30
Karen Fossell	Travel	11.50
IEM	Keypunch ribbons	30.10
IBM	Keypunch lease	323.00
Imprest checking	Reimburse to \$500	225.00
Jims Parcel Delivery	Delivery charges	18.00
Gene Kjellberg	Travel	61.40
Allen Larson	Travel	16.10
Robert Larson	Travel	45.80
Metro Claims, Inc.	Self-insured medical insurance	88.00
Moorhead Dist. 152	Lease	1,506.00
Moorhead Post Office	Postage	489.33
National Computer Systems	Maintenance	454.90
Petty cash	Reimburse to \$200	16.02
B. J. Philbrook	Legislative consultant	1,500.00
Pitney Bowes	Maintenance	59.25
Harry Sjulson	Travel	3.45
Bernie Solberg	Travel	23.00
Burroughs	Maintenance, contracts payable, software	31,220.20
Larson Welding & Machine	Computer supplies	12.60
Moorhead Dist. #152	Lease	1,571.66
Moorhead Post Office	Postage	10.67
Petty cash	Reimburse to \$200	20.17
Racal-Vadic	Supplies	87.57
Dan Riley	Travel	73.81
Robert Gibb & Sons, Inc.	Air conditioning maintenance	186.00

-2-

Wright Line, Inc.	Office equipment	204.96
Mark VandeVelde	Travel	31.45
Mike Kunde	Travel	169.10
Moorhead Public Service	Utilities	150.00
Metro Claims	Self-insured medical insurance	2,547.34
Reardons	Supplies	167.40
Fergus Falls Community Col	Payroll meeting expense	39.60
The Forum	Legal ad	74.30
American Business Forms	Payroll forms	2,792.75
B. V. Clifford	AEDS travel	998.00
Marsha Ziegler	Travel	51.92
Hartford Insurance	Dental insurance	502.76
Fargo Paper Co.	Supplies	261.67
Reliance Insurance	LTD insurance	249.20
Warren School	Payroll meeting expense	9.00
Safeco Insurance	Medical insurance	1,292.86
American Family Insurance	Payroll deduction	45.70
Northwestern Bell	Telecommunications	8,364.95
	Regular expense	1,127.22
Willis Frazee	Travel	188.14
B. V. Clifford	Travel	737.18
Reardons	Maintenance agreement - copy mach	1,080.79
The Guardian	Health insurance	1,677.97
Midland Hospital Supply	Supplies	90.53
Moorhead Public Service	Utilities	2,066.61
Metro Claims	Self-insured medical insur	79.56
Small Business Report	Subscription	67.90
National Chemsearch	Supplies	147.69
Computer Equip & Supplies	Supplies	374.00
Northwestern Bell	Telephone	584.09

The financial report was approved as presented.

Dan Riley, Multi-Regional Computer Center Manager, reviewed the action of the Multi-Region Advisory Board and presented an update on the operation of the Computer Center.

Harry Sjulson moved, Bernie Solberg seconded, motion carried unanimously to adopt the following fee structure for 1984-85 as recommended by the Executive Director:

Membership Fee	\$1000.00/district
Finance User Fee	\$4.00/student
Payroll User Fee	\$4.00/student
Student Support User Fee	\$4.00/student
Coop Finance Fee	\$750.00
Coop Payroll Fee	\$750.00
Users pay for checks and microfiche	

The next meeting will be on May 24, 1984 in Thief River Falls at 7:00 p.m.

Meeting adjourned by Paul Hoff, Chairman.

Respectfully submitted,

Tom Szczepanski, Clerk

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, June 26 at 6:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Dr. Bennett Trochlil, Superintendent

ATTENDANCE:

Joyce Sutter	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Dr. Ben Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 1. Consider Equipment Donation to MAVTI Fashion Department Appendix A
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 1. Review Management Plan For 1984-85 Appendix B
 - B. NEW BUSINESS
 1. Consider Community/Adult Education Salaries Appendix C
 2. Consider Personnel Appendix D
 3. Review July Organizational Meeting Agenda Appendix E

4. Review Building Utilization and Site Development Information (1st session) Appendix F

5. Consider Remodeling Senior High Food Service Office Area Appendix G

VIII. FOR YOUR INFORMATION

Appendix Z

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Wednesday, June 27 - 7:00 A.M.

MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE

NEW BUSINESS

1. Equipment Donation (Bergos) Appendix A
to MAVTI Fashion Department

Explanation: The Fashion Department at MAVTI has received a donation of three mannequins from Stuart's of West Acres Shopping Center.

A copy of the letter of appreciation is Appendix A-1.

Recommendation: Move to accept the donation of three mannequins from Stuart's.

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Management Plan For 1984-85 (Trochlil) Appendix B

Explanation: The Management Plan is the process by which the superintendent gives direction to the district administration to accomplish district goals.

At this meeting, discussion should take place as to the Board's position as to the direction the district administration is pursuing.

Recommendation: The administration will make specific recommendations where necessary in each of the categories at the appropriate time.

NEW BUSINESS

1. Community/Adult Education (Jernberg) Appendix C
Salaries

Recommendation: The following are salary recommendations for Community/Adult Education salaries for 1984-85:

Community Arts Coordinator	\$10,517
Community/Adult Education Coordinator	10.30 per hour
Adult Vocational Education Teachers	13.50 per hour
Community Education Avocational Teachers	11.10 per hour

The above salary increases vary from 3% to 7% based on a survey of other programs. The overall increase is approximately 6%.

Recommendation: Move to set Community/Adult Education salaries for 1984-85 as listed above.

2. PERSONNEL

(Bergen)

Appendix D

Explanation: There is interest on the part of two teachers to share an elementary position. Sherril Ohe and Connie Nick will make a presentation at this meeting.

Recommendation: Move to approve this pilot project for job sharing for one-year.

3. July Organizational Meeting (Trochlil)

Appendix E

Explanation: For Board Members to anticipate the types of decisions that need to be made at the organizational meeting on July 2nd (7:00 A.M.), Appendix E-1 is added to the agenda.

Recommendation: For your information.

4. Building Utilization and Site Development (1st Session) (Trochlil)

Appendix F

Explanation: Refer to Appendix F-1 for the sessions dealing with School Utilization and Site Development.

Recommendation: This is for information only.

5. Remodeling Senior High Food Service Office Area (Lacher)

Appendix G

Explanation: The office area for the Food Service Supervisor is not adequate to maintain the records and provide space for a Micro Processor. Appendix G-1 contains a floor plan and a memo from Mary Bonemeyer. Because of the late request it was not included in the Capital Outlay budget. Recommendation is the project be financed out of the Food Service Fund.

Recommendation: Move to approve as submitted.

'WE ARE PROUD'

1. Roger Oie, MAVTI Student Services, was selected as one of the participants in the 'Minnesota Leadership Development Program' for two weeks in June.

VIII. FOR YOUR INFORMATION

Appendix Z

1. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Board Meeting	Wednesday, June 27	7:00 A.M.	Board Room
CCVC Board Meeting	Wednesday, June 27	3:00 P.M.	Annex
Board Meeting	Thursday, June 28	7:00 A.M.	Board Room
Board Organization Meeting	Monday, July 2	7:00 A.M.	Board Room
MSBA New School Board Meeting	Tuesday, July 10	9:00 A.M.	Leamington Minneapolis
Board Meeting	Tuesday, July 24	7:30 P.M.	Board Room



MOORHEAD
AREA
VOCATIONAL
TECHNICAL
INSTITUTE

1900 28TH AVENUE SOUTH MOORHEAD, MINNESOTA 56560 TELEPHONE: 236-6277

Appendix A-1

June 13, 1984

Ms. Jody Heuer
Stuart's
West Acres Shopping Center
Fargo, ND 58103

Dear Ms. Heuer:

I would like to take this opportunity to express the gratitude of MAVTI regarding your recent contribution of three mannequins to our Fashion Merchandising program.

We have come to depend heavily on industry contributions to alleviate the pressure on our already strained budgets.

Your donation will be formally accepted at the next meeting of the Independent School District #152 Board of Education on July 10, 1984.

Yours truly,

A handwritten signature in cursive script, reading "Paul Molick".

Paul R. Molick
Assistant Director

PRM:bb



ORGANIZATION OF THE SCHOOL BOARD FOR 1984-85

1. Election of Officers:

Chair	<u>1983-84</u> Borgen
Vice-Chair	Pemble
Clerk	Koentopf
Treasurer	Sutter
2. Meeting Date and Time
3. Per Diem Allowance: Compensation is \$1,200 per year
4. Designate Official Newspaper
5. Designate Official Depositories of Banking (local/Twin Cities)
6. Legal Assistance: Presently, no retainer paid and all services billed on a time and material basis.
7. Appointments to Committees: Listed below are the Committee & Board Representatives
8. Adopt-A-School
9. Membership in Minnesota State High School League

<u>COMMITTEE TITLE</u>	<u>REPRESENTATIVE(S) IN 1983-84</u>	<u>REPRESENTATIVE(S) IN 1984-85</u>
Athletic Council	Borgen - Pemble	
MAAVTI Association	Borgen - Puppe	
Calendar	Guida-Puppe-Koentopf	
Chemical Use (TAHC)	Hulett	
City Planning	Sutter	
Clay County Voc. Center	Pemble - Borgen	
Community Education Advisory Council	Hulett - Guida	
Community Health	Guida	
ComNet (MSBA Legislation)	Guida - Koentopf	
Continuing Education	Koentopf	
ECSU Educational Planning Task Force	Pemble	
Joint Powers-Government	Puppe - Koentopf (alt.)	

<u>COMMITTEE TITLE</u>	<u>REPRESENTATIVE(S) IN 1983-84</u>	<u>REPRESENTATIVE(S) IN 1984-85</u>
Negotiations	Guida-Puppe-Borgen	
PER	Sutter - Koentopf	
Police Liaison	Borgen	
Policy Review	Hulett	
S.T.E.P. Advisory Board	Koentopf-Sutter(alt.)	
Sabbatical Leave	Pemble	
Title I PAC	Guida	
Title IX Advisory Committee	Sutter - Hulett	
WECEP	Borgen	
VRC Committee	Borgen	

AGENDAS FOR SPACE NEEDS AND SITE DEVELOPMENT REVIEW

(Trochil)

Explanation: The following is the recommended meeting organization to review space needs, site development, ~~and~~ organizational patterns and financing:

- Meeting #1-----Task Force Report of 1980 (Ben)
 (June 26-
 6:00-9:00 P.M.) -Building and Site Sub-Committee Report of 1980 (BEN)
 -Site Development Committee Report - 1983 (BEN)
 -School Owned Property as of June 26 (Bob)
- Meeting #2-----Site Development Plan (Foss & Associates)for
 (June 27-
 7:00-9:00 A.M.) district buildings and sites-1984 (this includes
 projected costs) (Bob L.)
 -Population Trends (Bob J.)
 -Enrollment Projections (Bob J.)
- Meeting #3-----Projected space needs of the district (i.e. vocational
 (June 28-
 7:00-9:00 A.M.) handicapped, special needs, technology, lower class
 size, central administration location, CCVC, etc.) (BEN)
 -Major capital improvements-maintenance and major
 structural ~~xxxxxx~~ costs (i.e. equity, storage,
 cafeterias, industrial arts, specialized areas of
 computers, art, special needs, etc.)---potential
 renovation projects (Bob L.)
 -Private school impact (Bob J.)
- Meeting #4-----Building capacities (Bob L.)
 (not scheduled) -Alternative uses of buildings (i.e. organizational
 patterns) (Bob J.)
- Meeting #5-----Financial condition of district in all budgets (Bob L.)
 (Not scheduled) -Alternative methods of financing building/site
 development (Bob L.)
- Meeting #6-----Selection of appropriate uses of buildings (BEN)
- Meeting #7 -----Selection of financial method to meet the needs (Bob L.)
 of building usage and site development
- Meeting #8-----Levy Certification for 1985-86 (Bob L.)

MEMO TO: ROBERT LACHER
FROM: MARY BONEMEYER
DATE: JUNE 20, 1984

SUBJECT: FOOD SERVICE OFFICE REMODELING

Attached are plans and costs for remodeling the Food Service Office at the Senior High School.

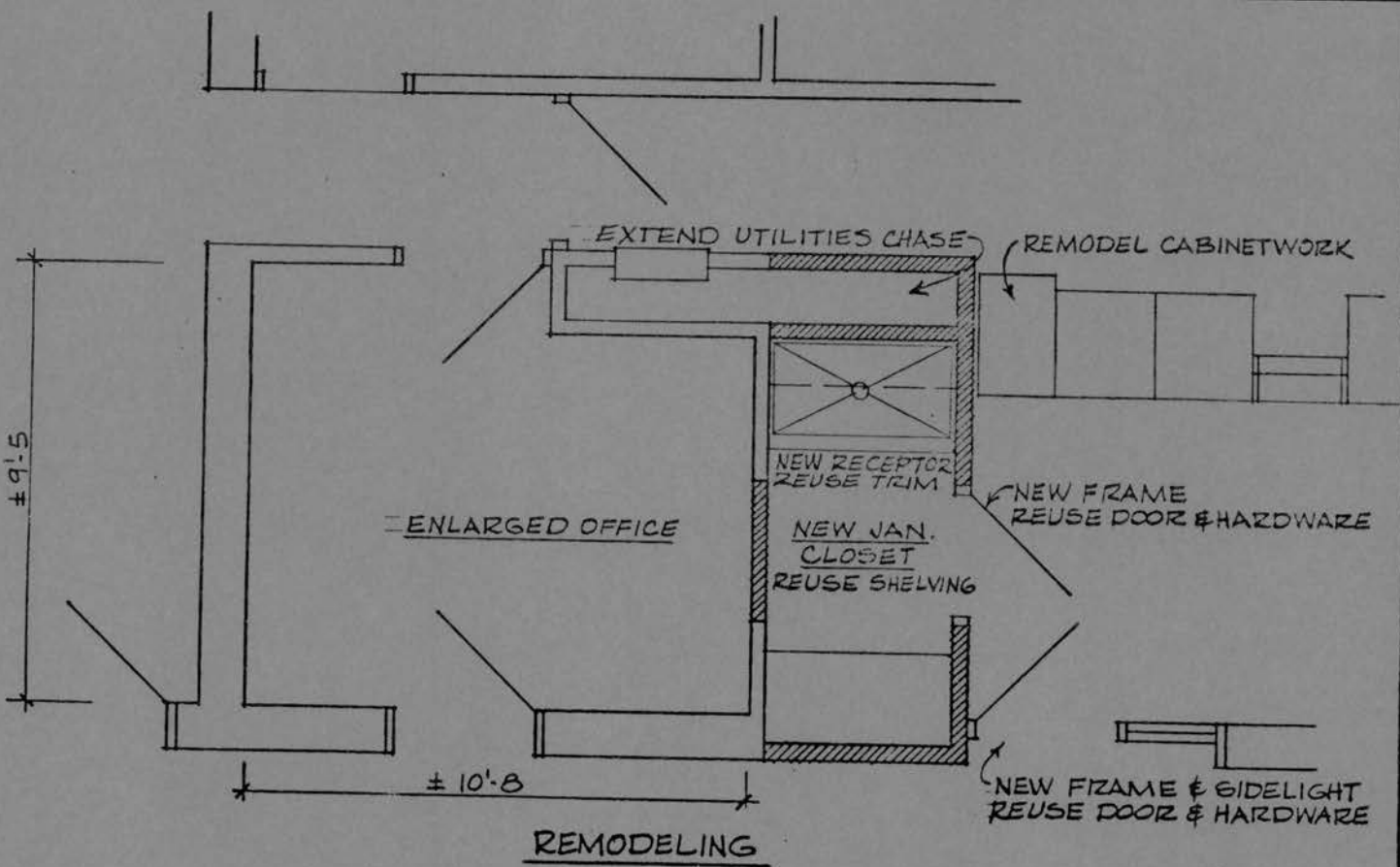
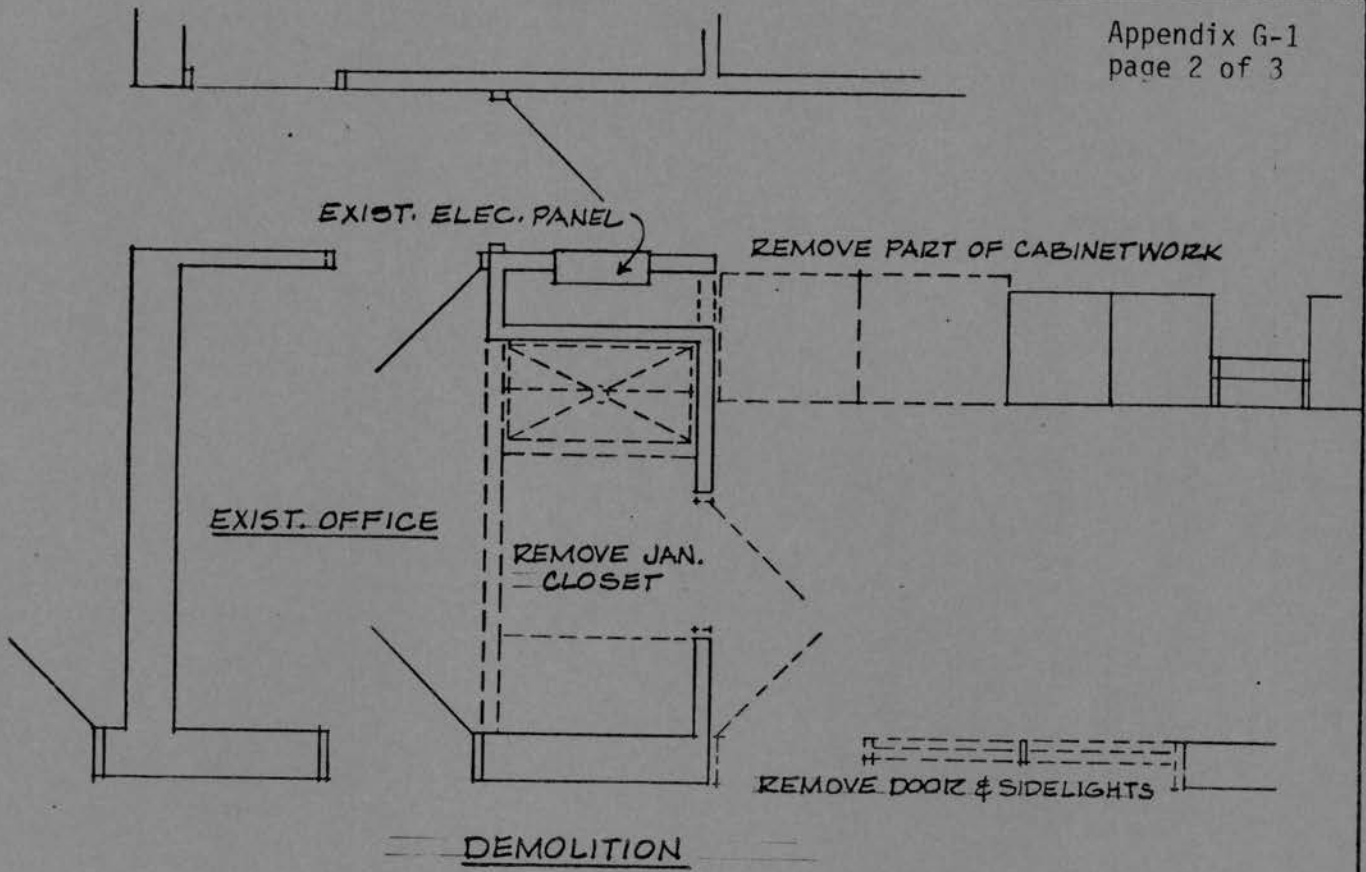
The existing office (9½' x 6') is grossly inadequate for the needs of the Food Service Department. Additional space is needed to accommodate a computer worktable, filing cabinets and shelving, office size desk and chairs.

The present office is extremely cramped. It has inadequate space for the computer equipment and storage of records. It is poorly ventilated, and provides little privacy and/or room to confer with more than one vendor/visitor at any given time.

Due to the fact that the Food Service did not receive any Capital Outlay appropriations for 1984-85, I recommend the one-time use of monies from the Food Service Fund to pay for this Capital Outlay expenditure.

Thank you.

FSREMODEL



1/4" = 1'-0

FOSS ASSOCIATES
Architecture Engineering & Interiors

PROPOSED DIET. OFC. REMODELING
SENIOR HIGH SCHOOL
MOORHEAD, MINNESOTA

Proj. No. 7841-71	Date 6-5-84	Drawn By LAMMER	Checked By W.S.	Sheet 1 OF 1
----------------------	----------------	--------------------	--------------------	-----------------

PROBABLE COSTS

DIET OFC.

DEMOLITION	\$ 1,000
REMODELING	2,500
FRAMES & SIDELIGHT	500
NEW FINISHES	500
MECHANICAL	1,000
ELECTRICAL	500
	<hr/>
	\$ 6,000

COMPUTER TABLE	140
FILE CABINET	175
CARPET	200
	<hr/>
	\$ 515

5/mg/Bo S
min
6-26-84

Regular Meeting
Board of Education
Independent School District #152
June 26, 1984

Members Present: Joyce Sutter, Karen Koentopf, Mike Hulett, Curt Borgen, Dean Guida, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Curt Borgen, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding Personnel Changes, Copier Bids for MAVTI and Properties Report.

COMMUNICATIONS - Richard Pemble reported that a student had received a mailing from Campus Life which was in violation of the agreement with the organization. Ben Trochlil will handle the matter.

EQUIPMENT DONATION TO MAVTI FASHION DEPARTMENT - Dean Guida moved, seconded by Karen Koentopf, to accept the donation of three mannequins from Stuart's of West Acres Shopping Center. Motion carried.

COPIER BIDS FOR MAVTI - Joyce Sutter moved, seconded by Karen Koentopf, to approve the recommendation of Oscar Bergos for the purchase of Canon copiers to replace the Xerox 9200 currently on lease. Motion carried.

PERSONNEL - Mike Hulett moved, seconded by Joyce Sutter, to approve the pilot program for job sharing by Sherril Ohe and Connie Nick at Probstfield Elementary for one year. Motion carried.

Dean Guida moved, seconded by Karen Koentopf, to approve the following personnel changes:

Recall

Bruce Gravalin - Senior High Counselor, MA (8) \$23,004.00, effective 1984-85 school year.

Resignation

Betty Pezalla - Elementary Art, effective June 1, 1984.

Leave of Absence

Pam Wiger - Senior High EMH Resource Teacher, five-year extended leave of absence, effective June 26, 1984.

Jan Childs - Music Teacher, Washington Elementary, leave of absence for fall quarter, 1984 (four twenty-minute classes three times a week), 45 days.

Motion carried.

Special Meeting
Board of Education
Independent School District #152
June 26, 1984
Page Two

COMMUNITY/ADULT EDUCATION SALARIES - Richard Pemble moved, seconded by Mike Hulett, to set Community/Adult Education salaries for 1984-85 as listed:

Community Arts Coordinator	\$10,517
Community/Adult Education Coordinator	10.30 per hour
Adult Vocational Education Teachers	13.50 per hour
Community Education Avocational Teachers	11.10 per hour

Motion carried.

JULY ORGANIZATIONAL MEETING - Ben Trochlil reviewed the types of decisions that need to be made at the organizational meeting on July 2nd (7:00 A.M.).

LEASE RENEWAL - Richard Pemble moved, seconded by Dean Guida to approve Rural Minnesota CEP lease for one year, July 1, 1984 through June 30, 1985, \$23,141.00, minus credit escrowed from 1977-1984 or \$11,488.00 (\$924.42 for three months - \$986.63 for nine months). Motion carried.

BUILDING UTILIZATION AND SITE DEVELOPMENT (1ST SESSION) - Ben Trochlil reviewed the meeting organization to review space needs, site development, and organizational patterns and financing.

PROPERTIES REPORT - Rod Bergen presented a report of properties currently owned by Independent School District #152.

MANAGEMENT PLAN FOR 1984-85 - Discussion was held on the Board's position as to the direction the district administration is pursuing on the Management Plan for 1984 - 85.

Karen Koentopf, Clerk

S/m 9/80 \$
MIN
6/27/84

Special Meeting
Board of Education
Independent School District #152
June 27, 1984

Members Present: Joyce Sutter, Karen Koentopf, Mike Hulett, Curt Borgen, Dean Guida, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Curt Borgen, Chairperson.

EFFECTIVE SCHOOLS - Ben Trochlil presented an outline on School-Wide Organizational Characteristics of Effective Schools.

SITE DEVELOPMENT PLAN - Bob Lacher reviewed the Site Development Plan (Foss & Associates) for district buildings and sites - 1984. This included projected costs.

POPULATION TRENDS AND ENROLLMENT PROJECTIONS - Bob Jernberg reviewed:

Enrollment History Pre-School - 12 (1963 - 1983)
Clay County Population Projections By Age Group and Gender - 1990 & 2000
Anticipated Attendance for 1984-85 by Principals Determination as of May 11, 1984
A Preliminary Report Regarding Enrollment, Staff & Space Concerns Moorhead Enrollment Projection (February, 1984)
Moorhead Public School Enrollment, 1979 - 1993
Moorhead Non-Public School Enrollment, 1979 - 1984, K-Grade 8

Karen Koentopf, Clerk

5/m9/80.5
min
6-28-84

Special Meeting
Board of Education
Independent School District #152
June 28, 1984

Members Present: Joyce Sutter, Karen Koentopf, Mike Hulett, Curt Borgen, Dean Guida, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Curt Borgen, Chairperson.

NEGOTIATIONS - Wayne Puppe moved, seconded by Richard Pemble, to accept the recommendations on the bargaining units of Central Administration, Principals and Supervisors. The motion failed on a 4 to 3 roll-call vote: Hulett - no, Joyce Sutter - no; Curt Borgen - yes; Richard Pemble - no; Dean Guida - yes; Karen Koentopf - no.

SPACE NEEDS - Bob Lacher presented the major areas of concerns for the 1984-85 Capital Outley budget and discussion was held on projected space needs of the district.

SPECIAL MEETING - The Board agreed to hold a special meeting on Monday, August 13 from 7:00 A.M. - 12:00 noon in the Board Room, Townsite Centre.

JOYCE SUTTER - Curt Borgen gave recognition to Joyce Sutter for the super impact she has had on the Board and School District during her term of office and expressed the Board's appreciation to her.

Karen Koentopf, Clerk

5/19/80 S.
min
7-2-84

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Monday, July 2 at 7:00 a.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Dr. Bennett Trochlil, Superintendent

ATTENDANCE:

Doug Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

I. CALL TO ORDER

II. PREVIEW OF AGENDA - Dr. Ben Trochlil, Superintendent

III. ORGANIZATION OF THE SCHOOL BOARD

- | | |
|--|------------|
| 1. Election of Officers | Appendix A |
| 2. Establish Meeting Dates and Times | Appendix B |
| 3. Establish Board's Per Diem Allowance | Appendix C |
| 4. Designate Official Newspaper | Appendix D |
| 5. Designate Official Depositories | Appendix E |
| 6. Designate School Attorney | Appendix F |
| 7. Consider Board Committee Appointments | Appendix G |

III. APPROVAL OF MINUTES

Appendix H

Recommendation: Move to approve the minutes of June 12, 26, 27, and 28, 1984.

IV. CONSIDERATION OF CLAIMS

Appendix I

Comment: One Board member is needed to review bills on Tuesday, July 10.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

1. Consider Minnesota State High School League Membership

Appendix J

2. Consider Minnesota School Board
Association Membership

Appendix K

3. Personnel

Appendix L

4. Consider Block Grant for 1984-85

Appendix M

X. FOR YOUR INFORMATION

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF
EDUCATION

XII. ADJOURNMENT

NEXT SCHEDULED MEETING _____

ORGANIZATION OF THE SCHOOL BOARD - 1984-85

1. Election of Officers

Appendix A

Explanation: The positions to be appointed are as follows:
Chair--Vice Chair--Clerk--Treasurer. The officers for
1983-84 were:

Chair -- Curt Borgen
Vice-Chair -- Richard Pemble
Clerk -- Karen Koentopf
Treasurer -- Joyce Sutter

2. Meeting Date and Time

Appendix B

Explanation: Presently, regular meetings of the Board of
Education are held on the second and fourth Tuesdays of each
month at 7:30 p.m. in the Board Room located at the Townsite
Centre or other specified locations.

3. Per Diem Allowance

Appendix C

Explanation: The Board is compensated at the rate of \$1,200
per year and is reimbursed for necessary expenses incurred in
performances of Board functions in accordance with policies
relating to reimbursement. Officers are not paid additional
compensation.

4. Designate Official Newspaper

Appendix D

Explanation: Refer to Appendix D-1

5. Designate Official Depositories

Appendix E

Explanation: First National; American Bank and Trust;
Moorhead State Bank; American Federal Savings and Loan;
Moorhead Federal Savings and Loan Association. In addition,
the Board may wish to consider other financial institutions.
Bond handled by American National, St. Paul; Norwest,
Minneapolis; First National, Minneapolis.

6. Legal Assistance

Appendix F

Explanation: Presently the School District obtains services
on a time and material basis.

7. Appointments to Committees

Appendix G

Explanation: Listed are the committees established each year at the organizational meeting.. (See Appendix G-1)

<u>COMMITTEE TITLE</u>	REPRESENTATIVE(S)	REPRESENTATIVE(S)
	<u>IN 1983-84</u>	<u>IN 1984-85</u>
Athletic Council	Borgen - Pemble	
MAAVTI Association	Borgen - Puppe	
Calendar	Guida-Puppe-Koentopf	
Chemical Use (TAHC)	Hulett	
City Planning	Sutter	
Clay County Voc. Center	Pemble - Borgen	
Community Education Advisory Council	Hulett - Guida	
Community Health	Guida	
ComNet (MSBA Legislation)	Guida - Koentopf	
Continuing Education	Koentopf	
ECSU Educational Planning Task Force	Pemble	
Joint Powers-Government Negotiations	Puppe - Koentopf (alt.) Guida-Puppe-Borgen Hulett	
PER	Sutter - Koentopf	
Police Liaison	Borgen	
Policy Review	Hulett - Sutter	
S.T.E.P. Advisory Board	Koentopf-Sutter(alt.)	
Sabbatical Leave	Pemble	
Title I PAC	Guida	
Title IX Advisory Committee	Sutter - Hulett	
WECEP	Borgen	
VRC Committee	Borgen	
CAP	Karen Koentopf	

UNFINISHED BUSINESS

1. M.S.H.S.L. Membership

(Trochlil)

Appendix J

Explanation: Minnesota Statutes 1980, Section 129.121 requires individual school boards, each year, to authorize membership in the Minnesota State High School League (M.S.H.S.L.) if they elect to delegate the regulation of their interscholastic athletic events and other extra-curricular activities to the League. Appendix L-1 is the resolution.

Recommendation: Move to approve the membership in the M.S.H.S.L. for the school year 1983-84.

2. Minnesota School Board
Association Membership

(Trochlil)

Appendix K

Explanation: Appendix K-1 is the publication information distributed by the MSBA. The dues for 1984-85 are \$3,663.61.

Recommendation: Move to approve the membership in the Minnesota School Board Association at a cost of \$3,663.61.

3. Personnel

(Bergen)

Appendix L

Explanation: Ren'e Hersrud has served as a counselor at the Senior High from February, 1984 through the remainder of this school year. It is recommended that she be retained as a Counselor at the Senior High, by Mr. Dulski, for the 1984-85 school year. She will complete her Masters Degree in July, then obtain permanent licensure and it is our intention to hire her, subject to Board approval.

Recommendation: Move that Ren'e Hersrud be retained at the Senior High at stated, subject to her obtaining her license as a counselor.

4. Block Grant For 1984-85

(Jernberg)

Appendix M

Explanation: Appendix M-1 and M-2 is the background information.

Recommendation: Move to approve the Block Grant Application for 1984-85.

'WE ARE PROUD'

1. Al Swedberg has been informed by the Special Education Advisory Council that the Minnesota State Board of Education has received and approved his nomination to the Board's State Special Education Advisory Council.

The Advisory Council is a fifteen member board and commonly called SEAC. The purpose of SEAC is to provide direction, advice and recommendations to the Department of Education to help assure effective implementation of special education programs for handicapped students in local school districts.

The Forum

FARGO-MOORHEAD

A Pulitzer Prize Winning Newspaper

FORUM PUBLISHING CO., BOX 2020
FARGO, N. DAK. 58107 PHONE (701) 235-7311

CHARLES T. BOHNET
GENERAL MANAGER

Appendix D-1
page 1 of 2

JUN 29 1984

June 28, 1984

Dr. Bennett Trochlil
Superintendent of Schools
Independent School District No. 152
P. O. Box 100
Moorhead, Minnesota 56560

Dear Dr. Trochlil:

The Forum wishes to submit our bid on all legal and official notices for the Moorhead School District for the forthcoming year.

As you know, the legal rate is established by the Legislature and we will bill according to the official rate.

The Forum has filed the required "Affidavit of Legal Newspaper" with the Minnesota Secretary of State. I have enclosed our Statement of Minnesota Circulation.

Thank you for your consideration. The Forum is most anxious to provide excellent service in the publication of all legals.

Sincerely,



Charles T. Bohnet
General Manager

el

enclosure

A Pulitzer Prize Winning Newspaper

JUN 29 1984

THE FORUM

F A R G O - M O O R H E A D

PUBLISHED DAILY AND SUNDAY

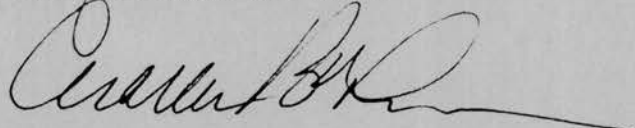
PUBLISHER'S STATEMENT OF MINNESOTA CIRCULATION

12 Months Ending March 31, 1984

Subject to Audit by Audit Bureau of Circulation

County	Occupied Housing Units 1980 Census	Daily Circulation
Becker County	10,112	2,167
Clay County (City Breakdown)	12,927	
Baker		54
Barnesville		692
Comstock		31
Felton		125
Georgetown		96
Glyndon		412
Hawley		811
Hitterdal		122
Moorhead Rural Routes & Motor Routes		328
Moorhead & Dilworth		8,288
Sabin		204
Ulen		243
Mahnomen County	1,782	616
Norman County	3,431	1,772
Ottertail County	18,549	1,390
Polk County	12,154	622
Wilkin County	2,933	688
Total Misc. Counties		<u>1,257</u>
TOTAL IN MINNESOTA		19,918

I Hereby Certify All Statements Set Forth In
This Statement Are True.



Charles T. Bohnet
General Manager

Athletic Council - The function of the Council is to serve as an advisory body to the Athletic Department to review, revise, and establish the athletic policies of the Moorhead Public Schools. The Council is scheduled to meet a minimum of once a month during the school year.

Minnesota Association of Area Vocational Technical Institutes (MAAVTI) - This group works for coordination and support of the vocational system for all AVTI's.

Calendar - The purpose of this committee is to establish a school calendar that would include days for: students, staff, workshops, in-service, parent-teacher conferences, vacation, etc.

Chemical Use - The purpose of this committee is to develop policies and programs designed to reduce the number of persons in our district who are harmfully involved with chemical use.

City Planning - This committee works with the city in future plans of Moorhead.

Clay County Cooperative Center - The responsibilities of this position are to: communicate with the School Board, employ personnel for the Cooperative, attend monthly meetings, adopt by-laws, establish the financial program, and establish and adopt policy and guidelines for the operation of the program.

Community Education Advisory Council - This committee was established at the direction of the Legislature to encourage cooperation between governing bodies of the cities, counties, and school districts to assist in the development of the community education program for the district.

Community Health - This committee monitors services in the health areas of the county, city, and school district to attempt to avoid duplication of services.

ComNet - This assignment concerns itself with the state legislature process as it relates to education.

ECSU - To provide educational programs and services which are determined to be priority needs which arise from fundamental constraints upon individual school districts, and to supplement the educational program of local school districts in those areas of special need or areas of low incidence of pupils and enrollments.

Joint Powers-Government - This committee's responsibilities are associated with understanding between the school district, city, and county. Recommendations are made to the governmental bodies.

Negotiations - The responsibilities are to negotiate contracts with custodians, secretaries, food service, teachers, confidential secretaries, principals, assistant superintendents and the superintendent.

Planning, Evaluating, & Reporting (PER) - The committee's responsibility is to plan, evaluate, and report matters of curriculum.

Police Liaison Advisory Committee - To assist the Youth Intervention Officer in the areas of: policy development, budget preparation, program development (i.e. summer school - 'Touch'); allocation of officer's time between city, county and school district.

Policy Review - This committee is to receive proposed policies for the district, review current policies discuss the feasibility and workability of a proposed policy, and to recommend adoption of any policies to the Board of Education.

Supplemental Teaching and Enrichment Program (S.T.E.P.) Advisory Board - This board works with the school staff to foster enriched curriculum opportunity for gifted students.

Sabbatical Leave - This committee receives, reviews and makes recommendations for sabbatical leave for certified staff.

Title I Parent Advisory Committee - The representative to this Council serves as a liaison between the Board of Education and the Title I Parent Advisory Council.

Title IX - This committee is charged with giving direction concerning continuing education, policy development, grievances and textbook selection. The committee will meet monthly and provide bi-annual reports to the Board.

WECEP - (Work Experience Career Exploration Program) This is an advisory vocational committee at the junior high level developed to help set up the program, define its goals, develop a philosophy and evaluate the program.

VRC - This committee will be responsible for handling the renewal procedure for all five-year vocational licenses for instructors, counselors, directors and supervisors who hold an instructional or supportive code line on their license. In conjunction with this renewal procedure, the Vocational Relicensure Committee will be responsible for determining clock hours, pre-approving experiences, granting clock hours and endorsing applications for license renewal.

CAP - This committee is designed to promote the Arts in the district individually and through the integration of the Arts.

RESOLUTION FOR MEMBERSHIP
IN THE
MINNESOTA STATE HIGH SCHOOL LEAGUE

DIRECTIONS:

Please fill in EACH BLANK on this form for the 19__ - 19__ school year and return 2 copies to:

Commissioner of Education
 Minnesota State Department of Education
 712 Capitol Square Building
 550 Cedar St.
 St. Paul, MN 55101

NOTE: The third copy is to be retained in the school file. The deadline application date for membership is specified on the cover letter.

RESOLVED, that this governing board of School District # _____ and name _____, County of _____, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and other extracurricular activities (referred to in Minnesota Statutes, Section 123.38) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes, Section 129.121.

FURTHER RESOLVED, that the high school(s) - (name all schools in the district) _____

_____ is (are) authorized by this, the governing board of said school district or school to:

1. (Check either A or B)

- ____ A. Make new application for membership in the Minnesota State High School League, and
 ____ B. Renew its membership in the Minnesota State High School League, and

2. Participate in the approved interschool activities sponsored by said League and its various subdivisions, and

FURTHER RESOLVED, that this governing board hereby adopts the Constitution, By-Laws, rules and regulations of the said League and all amendments thereto as the same are published in the latest edition of the League's Official Handbook, on file at the office of the school district, as the minimum standards governing participation in said League sponsored activities, and that the administration and responsibility for supervision of such activities are assigned to the official representative.

The above resolution was adopted by the governing board of this School District and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

SIGNATURES:

 Clerk or Secretary of Local Governing Board

 Superintendent or Head of School

Date: _____

Date: _____

MAINTAINING LIAISON

National

MSBA is a founding member of the National School Boards Association and maintains a leadership position in the national association. Through MSBA, members have a voice in determining the policies and action of the NSBA. Minnesota's board members are also directly involved with legislation at the national level through NSBA's Federal Relations Network. This Network is comprised of one school board member from each Congressional District in the country. Each January a Federal Relations Conference is held in Washington, D.C., which allows time for Minnesota's members to meet and discuss with Minnesota's Congressional Delegation local school district problems. The MSBA also participates in a Central Regional Organization of NSBA.

State-Wide

In Minnesota your Association maintains a close working relationship with state agencies and other organizations interested in providing the youth of Minnesota with the best possible education. Among these are: State Department of Education and State Board of Education, Minnesota Association of School Administrators, Minnesota Elementary and Secondary Principals Association, Minnesota Education Association, Minnesota Federation of Teachers, Minnesota State High School League, Minnesota Congress of Parents, Teachers and Students and the Minnesota Chapter-National School Public Relations Association.

Council of School Attorneys

The MSBA Council of School Attorneys was formed to assist local school board attorneys in their day-to-day practice of dealing with educational law. The Council is designed to increase the effectiveness and proficiency of school attorneys through legal seminars, analysis of court decisions and a regular reporting system.

MSBA INSURANCE TRUST

The MSBA Insurance Trust was founded in 1972. This non-profit trust was formed to be the vehicle under which MSBA insurance programs are offered to Minnesota public schools. It is governed by a board of seven Trustees. All programs are voluntary as far as local school district participation. The programs of insurance offered by the Trust have been very successful in providing cost saving and stability of premiums to the participating school districts.

The following programs are offered under the Trust umbrella:

1. Property-Casualty
2. Fidelity
3. Workers' Compensation
4. Errors and Omissions
5. Long-Term Disability
6. Life Insurance
7. Health Protection Plan

For further information regarding any of the above programs contact the MSBA office.

Minnesota School Boards Association

Box 119—St. Peter, MN 56082

Telephones

507-931-2450

612-333-8577



Minnesota School Boards Association

Serving the entire education
community in Minnesota.

MINNESOTA SCHOOL BOARDS ASSOCIATION
Box 119, St. Peter, Minnesota 56082



Appendix A-1

MSBA

YOUR ORGANIZATION

Founded in 1920, the Minnesota School Boards Association is the eighth oldest school board organization in the United States. MSBA is incorporated under the laws of the State of Minnesota and is a nonprofit educational corporation.

MSBA is recognized as one of the finest school management organizations in the country. The organization has not only increased in membership and staff, but also in continued services to local school districts. 100 percent of Minnesota's eligible school boards are members of the Association.

The purposes of the Association are:

First: To develop, strengthen and correlate the work of the school boards of the public schools of the State of Minnesota in their efforts to promote the educational interests of the State of Minnesota.

Second: To deal with questions in whatever manner may be deemed best by the Board of Directors under the conditions as they develop or exist at the time of such action and within the provisions of the articles of incorporation.

SERVICES

In-Service Training. MSBA offers some 100 regional and statewide meetings yearly. These training programs, designed for both new and veteran board members, cover a wide range of topics to assist local school boards and school management in the ever-changing demands placed on public education. From such topics as negotiations and communications to school district policies, MSBA offers the most comprehensive training program in the state for local school officials.

Publications. The Association provides regular publications and special guidebooks to its members as part of the membership dues. All school board members, superintendents, associate members, members of the legislature, the news media and other state agencies automatically receive the regular publications.

Legislation. MSBA representatives maintain daily contacts with legislators on school problems and testify at all hearings on school legislation. Legislative reports are issued weekly during each session and new legislation is reported and explained at regional meetings. In addition, the Association seeks sponsorship of numerous legislative proposals that will benefit public education and local school districts.

Research and Information. Research is available on subjects of concern to local school boards. These reports provide in-depth authoritative information on a variety of topics. Information is available on salaries and related information for district personnel, school finance, insurance coverages, district election laws, tenure, board-staff relations and many others.

Consultation. All MSBA staff members are available to assist local school districts in employee relations, collective bargaining, school law, insurance programs, public relations, publications, policies and other specific problems. We are as close as the telephone.

PUBLICATIONS

Handbook. Issued to all school board members in a convenient service manual, the Handbook is "must" reading for all school officials. The Handbook contains duties, powers and responsibilities of school board members and school boards including the major laws relating to Minnesota's public school districts.

Journal. The Journal, published ten times a year, is the official publication of MSBA. It contains editorial comment, feature stories about school districts, articles of current interest relating to education and a summary of all meetings of the MSBA Board of Directors.

Boardcaster. This bi-weekly newsletter contains information about state and national meetings, school board members and administrators, Attorney General opinions, school bond and levy elections, and many other educational developments on both the state and national levels.

House and Senate Loggers. The House and Senate Loggers are issued weekly while the Minnesota Legislature is in session. Printed in an easy-to-read format, the Loggers provide a brief description of all bills introduced relating to education and the operation of school districts. The Loggers promote contact and faster communications between school districts and their representatives at the Capitol.


Salary Books. These comprehensive books are compiled at the close of each contract negotiations period. The surveys contain facts and figures on district salary schedules, work day and year, fringe benefits, enrollment figures, taxes, board meetings and board member compensation — a complete, factual look at school districts throughout Minnesota. Separate books are published for licensed, non-licensed and administrative staffs.

Other publications are:

Research Bulletins. Periodically released throughout the year as the need arises.

Legislative Update. Issued regularly during the sessions of the Minnesota Legislature to the Legislative representative appointed by each member district.

Salary Settlement Reports. Regular reports issued throughout the contract negotiations period listing salary settlements and related information.

 Minnesota Department of Education	ECIA - Chapter 2 725 Capitol Square - 550 Cedar St. Paul, MN 55101	BLOCK GRANT APPLICATION FOR 1983-1985	ED-01654-03
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GENERAL INFORMATION AND INSTRUCTIONS: Chapter 2, Title V, P.L. 97-35 allocates funds under a block grant for purposes of educational program improvement in the areas of (a) Basic Skills, (b) Educational Improvement and Support, and (c) Special Projects. Please complete this application and forward the original and two copies to the above address. Retain a copy for your district files.

PART I - IDENTIFICATION INFORMATION			
District Name Moorhead Public Schools		District Number 152	County Clay
Address 810 - 4th Avenue South		City Moorhead	Zip Code 56560
Person Responsible for Administration of Program Robert Jernberg		Position / Title Ass't. Supt. of Instruction	Telephone (Incl. Area Code) (218) 236-6400X227

STUDENT & STAFF PARTICIPATION							
In the table below enter the UNDUPLICATED count of students and staff who will be participating in the proposed project. Provide the counts by Public and Nonpublic school type as indicated. Please total the student counts (columns 1-4) and enter the Public and Nonpublic student count totals in Col. 5.							
TYPE	STUDENT COUNTS					STAFF COUNTS	
	1 PRE- KINDERGARTEN	2 KINDERGARTEN	3 ELEMENTARY	4 SECONDARY	5 TOTAL (Columns 1-4)	6 INSTRUCTIONAL STAFF	7 OTHER
PUBLIC		372	1967	940	3279	115	
NONPUBLIC		48	295	94	437	19	
TOTALS		420	2262	1034	3716	134	

APPLICANT STATEMENT OF ASSURANCES	
THE APPLICANT ASSURES AND CERTIFIES THAT:	
<ol style="list-style-type: none"> The School Board, at a meeting held on _____, 198____, did declare its intention to develop projects which expand and improve the educational programs of the district, and said Board did authorize the undersigned to execute and file application for and in behalf of the school district, and otherwise to act as its authorized representative in State and federally funded programs. Allocation of funds among Subchapters A, B, and C of this chapter and for programs authorized by such subchapters which it intends to support, including the allocation of such funds required to support programs in nonpublic schools, shall be administered in a manner consistent with the plan set forth in Part III of this application. Amendments to the three-year application which may become necessary to reflect any changes that are to be in effect shall be submitted annually. In the design, planning, implementation and allocation of funds of / among such programs to be funded under this program, there will be systematic consultation with parents, teachers, administrative personnel, and any other individuals or groups deemed appropriate by the local education agency. Compliance with all provisions of this chapter shall include the participation of children enrolled in private, non-profit schools. Records of program allocations and expenditures in Parts A, B, and C shall be maintained and made available to the State Education Agency (SEA) so as to enable the SEA responsibilities for fiscal audit to be met. Records of needs assessment, program goals, program objectives, program activities, and program evaluation shall be maintained and made available to the State Education Agency so as to enable SEA responsibilities for program evaluation to be met. Funds available under this chapter will supplement and not supplant funds currently accruing from non-federal sources. 	
Name of Superintendent (Print or Type)	Signature - Superintendent
	Date

PART IV - BUDGET SUMMARY BY SUBCHAPTER & AREA

NOTE: The codes identifying the Proposed Expenditures (i.e., A-1, A-2, B-1, B-2, etc.) should be used to identify each individual expenditure item in the "Subchapter and Item" column on page 4 of this application.

PROPOSED EXPENDITURES		PUBLIC	NONPUBLIC	TOTALS BY SUBCHAPTER
SUBCHAPTER A BASIC SKILLS DEVELOPMENT	A - 1 Reading	\$	\$	
	A - 2 Mathematics			
	A - 3 Written and Oral Communications			
	TOTALS - SUBCHAPTER A			
SUBCHAPTER B EDUCATIONAL IMPROVEMENT AND SUPPORT SERVICES	B - 1 Library / Media Resources, Textbooks and Other Instructional Materials	1,770.00	656.89	
	B - 2 Instructional & Audio Visual Equipment	14,848.00	2,640.11	
	B - 3 Innovative / Exemplary or a Replication of a Validated Project			
	B - 4 Programs to Meet Student Needs in Desegregating Schools			
	B - 5 Guidance / Counseling / Testing			
	B - 6 Improvement of Planning & Administrative Practices	2,100.00		
	B - 7 Teacher Training / In - Service / Staff - Program Development			
	TOTALS - SUBCHAPTER B			
SUBCHAPTER C SPECIAL PROJECTS	C - 1 Career Education	6,555.00		\$ 22,015.00
	C - 2 Arts Education	5,500.00		
	C - 3 Health Education			
	C - 4 Consumer Education			
	C - 5 Environmental Education			
	C - 6 Community Education			
	C - 7 Gifted Education	1,710.00		
	C - 8 Ethnic Heritage			
	C - 9 Alcohol & Drug Abuse Education			
	C - 10 Other from Approved List (specify)			
	TOTALS - SUBCHAPTER C			
OTHER EXPENDITURES	O - 1 Public & Nonpublic Indirect Costs (Can NOT be charged against Capital Expenditures)	163.00		\$ 13,765.00
	TOTALS - OTHER EXPENDITURES			
GRAND TOTALS		\$ 32,646.00	\$ 3,297.00	\$ 35,943.00

5/mq/80 5

min

7-2-84

Special Meeting
Board of Education
Independent School District #152
July 2, 1984

Members present: Karen Koentopf, Dean Guida, Curt Borgen, Richard Pemble, Doug Fagerlie, Wayne Puppe, Mike Hulett and Ben Trochlil

The meeting was called to order by Ben Trochlil, acting Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, noting corrections in the minutes of June 12 and June 28, 1984.

ELECTION OF OFFICERS - The officer positions of the School Board for 1984-85 were cast by unanimous ballot:

Chair -- Richard Pemble
Vice-Chair -- Mike Hulett
Clerk -- Karen Koentopf
Treasurer -- Doug Fagerlie

MEETING DATE AND TIME - Mike Hulett moved, seconded by Karen Koentopf to establish meeting dates of the Board on the second and fourth Tuesdays of each month, the first one to start at 5:00 p.m., and the second one starting at 7:30 p.m. Motion carried.

JULY 24 BOARD MEETING - Wayne Puppe moved, seconded by Dean Guida to cancel the July 24, 1984 Board meeting. Motion carried.

PER DIEM ALLOWANCE - Mike Hulett moved, seconded by Dean Guida to increase the per diem allowance for school board members to \$2,400 per year. The motion passed on a roll call vote: Karen Koentopf, aye; Dean Guida, aye; Curt Borgen, aye; Richard Pemble, abstain; Doug Fagerlie, aye; Wayne Puppe, no; Mike Hulett, aye.

OFFICIAL NEWSPAPER - Curt Borgen moved, seconded by Karen Koentopf to designate the Forum as the Moorhead Public School's official newspaper. Motion carried.

OFFICIAL DEPOSITORIES - Wayne Puppe moved, seconded by Mike Hulett to designate the following as official depositories for the Moorhead Public Schools: Norwest; American Bank and Trust; Moorhead State Bank; American Federal Savings and Loan; Moorhead Federal Savings and Loan Association. Motion carried.

LEGAL ASSISTANCE - Dean Guida moved, seconded by Curt Borgen to continue utilizing the present legal assistance firms. Motion carried.

ADOPT-A-SCHOOL - The following appointments were made of Board members to designated schools: Edison - Fagerlie; Probstfield - Puppe; Riverside - Hulett; Washington - Guida; Junior High - Pemble; Senior High - Borgen; AVTI - Koentopf.

Special Meeting
Board of Education
Independent School District #152
July 2, 1984
Page Two

APPOINTMENTS TO COMMITTEES - Curt Borgen moved, seconded by Doug Fagerlie to approve the following Board members to the committees listed below:

<u>COMMITTEE TITLE</u>	<u>REPRESENTATIVE(S)</u> <u>IN 1983-84</u>	<u>REPRESENTATIVE(S)</u> <u>IN 1984-85</u>
Athletic Council	Borgen - Pemble	Borgen - Koentopf
MAAVTI Association	Borgen - Puppe	Borgen - Puppe
Calendar	Guida-Puppe-Koentopf	Fagerlie - Koentopf
Chemical Use (TAHC)	Hulett	Hulett
City Planning	Sutter	Guida
Clay County Voc. Center	Pemble - Borgen	Pemble - Borgen
Community Education Advisory Council	Hulett - Guida	Hulett - Guida
Community Health	Guida	Guida
ComNet (MSBA Legislation)	Guida - Koentopf	Guida - Koentopf
Continuing Education	Koentopf	Koentopf
ECSU Educational Planning Task Force	Pemble	Pemble
Joint Powers-Government	Puppe - Koentopf(a)	Puppe - Koentopf(a)
Negotiations	Guida-Puppe-Borgen Hulett	Guida(Chair)-Puppe Hulett-Koentopf Fagerlie-Pemble Borgen(V. Chair)
PER	Sutter - Koentopf	Koentopf-Hulett
Police Liaison	Borgen	Borgen
Policy Review	Hulett - Sutter	Fagerlie-Pemble
S.T.E.P. Advisory Board	Koentopf-Sutter(a)	Koentopf
Sabbatical Leave	Pemble	Pemble
Title I PAC	Guida	Guida

Special Meeting
Board of Education
Independent School District #152
July 2, 1984
Page Three

<u>COMMITTEE TITLE</u>	<u>REPRESENTATIVE(S)</u> <u>IN 1983-84</u>	<u>REPRESENTATIVE(S)</u> <u>IN 1984-85</u>
Title IX Advisory Committee	Sutter - Hulett	Pemble-Fagerlie
WECEP	Borgen	Borgen
VRC Committee	Borgen	Fagerlie
CAPP	Koentopf	Koentopf

Motion carried.

MINUTES - Dean Guida moved, seconded by Curt Borgen, to approve the minutes of June 26, and 27 and the corrected minutes of June 12 and 28, 1984. Motion carried.

CONSIDERATION OF CLAIMS - Mike Hulett volunteered to review bills on Tuesday, July 10.

COMMUNICATIONS - Ben Trochlil reviewed measures taken regarding the Campus Life issue.

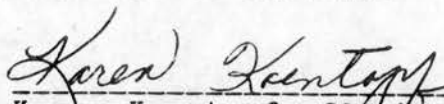
M.S.H.S.L. MEMBERSHIP - Dean Guida moved, seconded by Karen Koentopf to approve the membership in the M.S.H.S.L. for the school year 1984-85. Motion carried.

MINNESOTA SCHOOL BOARD ASSOCIATION MEMBERSHIP - Curt Borgen moved, seconded by Mike Hulett to approve the membership in the Minnesota School Board Association for the year 1984-85 at a cost of \$3,663.31. Motion carried.

PERSONNEL - Curt Borgen moved, seconded by Karen Koentopf to retain Rene Hersrud at the Senior High, subject to obtaining her license as a counselor. Motion carried.

BLOCK GRANT APPLICATION FOR 1984-85 - Karen Koentopf moved, seconded by Dean Guida to approve the Block Grant application for 1984-85. Motion carried.

NEGOTIATIONS - Curt Borgen moved, seconded by Mike Hulett to hold a special meeting (Negotiations Committee-of-the-Whole) on July 26, 1984 at 7:00 a.m. to discuss negotiations. Motion carried.



Karen Koentopf, Clerk

5/19/85
min
7-26-84

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Thursday, July 26 at 7:00 a.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Dr. Bennett Trochlil, Superintendent

ATTENDANCE:

Doug Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Dr. Ben Trochlil, Superintendent
- III. CONSIDERATION OF CLAIMS Appendix A
Recommendation: Move to approve the claims.
- IV. COMMUNICATIONS
- V. OPPORTUNITY FOR CITIZENS TO SPEAK
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 1. Consider Preliminary Drawings for the Agricultural-Refrigeration/Air-Conditioning Addition Appendix B
 - B. NEW BUSINESS
 1. Consider Student Activity Fee at MAVTI Appendix C
 2. Consider Student Senate Budget for 1984-85 Appendix D
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 1. Review Negotiations Appendix E

B. NEW BUSINESS

- | | |
|---|-------------------|
| 1. Review Nine-Year EARC Values | Appendix <u>F</u> |
| 2. Consider Award of Remodeling Bid
for Band Practice Rooms and
Resource Room | Appendix <u>G</u> |
| 3. Consider Award of Bids | Appendix <u>H</u> |
| 4. Consider Tuition Fees for 1984-85 | Appendix <u>I</u> |
| 5. Consider Personnel | Appendix <u>J</u> |

VIII. FOR YOUR INFORMATION

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF
EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 14, 1984

MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE

UNFINISHED BUSINESS

1. Preliminary Drawings for the (Bergos)
Agricultural-Refrigeration/
Air-Conditioning Addition

Appendix B

Explanation: The AVTI Administration and the staff of the agricultural and air-conditioning departments have held several meetings with Foss Associates. In addition to the AVTI staff, the advisory committees for the two programs were also present. Many good suggestions were given to the architect.

Willis Stelter, architect with Foss Associates, will be present this morning to show the Board the preliminary drawings of the addition.

The Administration and the affected staff at the AVTI have reviewed the preliminary drawings and support what has been done up to this time.

The Board is requested to review the preliminary drawings and, if there are no objections raised, move for acceptance and direct the architect to proceed with the detail drawings.

Recommendation: Move to approve the preliminary drawings.

NEW BUSINESS

1. Student Activity Fee At MAVTI

(Bergos)

Appendix C

Explanation: It is becoming increasingly important that efforts be made to improve the marketing of not only the programs at the AVTI, but also the AVTI itself.

One way which the administration and staff feel that the AVTI can be marketed is to develop a strong alumni association. Another way we feel the image of the AVTI can be improved is through the publishing of a student newspaper. Many of the AVTI's in the State have now started to publish newspapers which not only include the in-school news, but also news from alumni, etc.

The administration of Moorhead Tech propose that we increase the student activity fee from \$7.00 per quarter to \$10.00 per quarter. This would raise approximately \$8,600-\$9,000 for the coming year.

The money raised would be used to put out a school newspaper approximately five times per year. That would include the printing costs and the stipend for the advisor. We would propose to pay the advisor the same amount as the advisor at the High School (\$2,000 based on a \$20,000 salary-10%). The remaining dollars would be assigned to the Alumni Association for lifetime membership dues. The alumni in the future would receive the newspaper free of charge. See Appendix C-1.

Recommendation: Move to increase the student activity fee at the AVTI from \$7.00 to \$10.00 per quarter for a total of \$30.00 per year.

2. Student Senate Budget for 1984-85

(Bergos)

Appendix D

Explanation: Appendix D-1 is the budget as proposed by the MAVTI Student Senate (Senate meeting of May 15, 1984).

You will note that the budget to be approved must take into account the previous agenda item regarding an increase in student fees.

Recommendation: Move to approve the Student Senate budget for 1984-85.

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Negotiations (Trochlil) Appendix E

Explanation: The Board will discuss the possible alternatives to resolve the contracts for 1983-84 and 1984-85 for Supervisors, Principals and Central Administrators. Contacts with other school districts and private firms will have been made.

In addition, Central Administrators will have had the initial meeting with Aides, Custodians and Secretaries as to their 1984-85 and 1985-86 contracts. A report will be made at this meeting.

Recommendation: This is for discussion purposes only.

NEW BUSINESS

1. Nine-Year EARC Values (Lacher) Appendix F

Explanation: The EARC value affects the local effort on school aids and the revenues received from our levies. Previous projection of continual growth of 10% was a bit off. See Appendix F-1.

Recommendation: This is for information only.

2. Awarding of Bid for Remodeling (Lacher) Appendix G
of Band Practice Rooms and
Resource Room

Explanation: Appendix G-1 contains a list of bidders for the remodeling of band practice rooms and resource room.

Recommendation: Move to accept the low bid of \$16,557.00 from Smithco Construction, Fargo, ND, for the remodeling project of the band practice rooms and resource room.

3. Award of Bids (Lacher) Appendix H

Explanation: We opened bids for Capital Outlay equipment Monday, July 16, 1984. We will want to award contracts where possible.

Recommendation: Move to award bids as recommended.

4. Tuition Fees for 1984-95

(Jernberg)

Appendix I

Explanation: The district must establish a tuition fee for students attending our district, but who are living in another district. The following figures are recommended for the Board's consideration:

<u>Full Time Students</u>	
Kindergarten	\$1,298
Elementary	2,595
Secondary	3,633

A review of the calculations is found in Appendix I-1.

Recommendation: Move to approve the tuition figures as presented.

5. Personnel

(Bergen)

Appendix J

New Employees

Charlene Schwert - Physics/Math Teacher, Senior High, effective August 27, 1984, MA + 45 (8) \$25,879.00.

Robert Beaton - Custodian, effective July 27, 1984.

Recall

Wayne Ingersoll - Secondary English, effective August 27, 1984, MA + 45 (14) \$29,986.00.

Leave of Absence

Doris Babler - Early Education Aide, Riverside Elementary, one-year leave of absence for the 1984-85 school year.

Retirement

Anita Gohl - Title I teacher, Edison Elementary, effective June 30.

Recommendation: Move to approve the personnel changes.

Wildcat Sports Review

FOOTBALL

Athletic Director Don Engen announced the resignation of head football coach Larry McDaniel in November following a 1-7 season and the appointment of defensive coordinator Bob Sundberg to the head coaching position. Sundberg joined the Wildcat coaching staff in 1981 after several years at high schools in Minot, Valley City and Devils Lake. McDaniel will continue his head wrestling coaching duties. His wrestling teams compiled an overall 115-37-3 record and his three-year stint at the helm of the football program netted a 9-16-1 mark.

WRESTLING

The Wildcat wrestlers placed 5th in the North Dakota College Athletic Conference Tournament, one point behind Mayville Comets. In the Region 13 Tournament, the Wildcats also won a 5th place position and qualified three wrestlers for the National Junior College Wrestling Tournament at DuPage, Ill.

MEN'S BASKETBALL

Despite a fast start, the Wildcat men's basketball team was upset in the finals of the North Dakota Junior College Tournament at Devils Lake by Lake Region Junior College of Devils Lake 73-55. Earlier, the Wildcats hosted Lake Region and whipped the Royals by 37 points. Coach Don Rockstad's Wildcats finished the season 18-9 overall and tied for 5th in the NDCAC with a 6-6 record.

WOMEN'S BASKETBALL

Coach Max Reinke's Lady Wildcats also lost in the finals of the North Dakota Junior College Tournament 72-69 to nationally-ranked Williston. They finished the season 10-10 overall against a strong schedule of two-year and four-year college teams.

TRACK

Both men's and women's track coaches Owen Jensen and Dee Jensen have moved their teams outdoors after a fairly successful indoor season. They both look forward to outstanding seasons, aiming progress of their athletes toward the National Junior College Track Meet May 17, 18, 19 at San Angelo, Texas.

SSS Track Coach Named Summer Olympics Official

Science women's track coach Dee Jensen will be working at the Summer Olympics in late July and early August as one of the 202 American track and field officials selected by The Athletic Congress (TAC). She is the only official selected from the region and is among 14 women selected nationally.

Jensen, whose husband is men's track and field coach, has coached at Science since 1974. In the past five years, three of her teams have earned Region 13 titles and her athletes won All-American honors 11 times.

ALUMNI REVIEW

Official publication of the State School of Science Alumni Association, Wahpeton, ND. Published quarterly by the State School of Science for Alumni and friends of the college in the interests of the college.

Alumni Office located in the Harry Stern and Ella Stern Cultural Center on the Science School Campus

Address Correction
Requested

NDSSS ALUMNI ASSOCIATION 1983-84 OFFICERS

President Lonnie Broberg, Wahpeton
1st V. Pres. Douglas Kjellerup, Fergus Falls, MN
2nd V. Pres. Charles Flaa, Wayzata, MN
Ex. V. Pres. Alvin Eckre, NDSSS
Alumni Relations Director Arlie Steen, NDSSS
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Alumni Review
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REUNIONS—

(Continued from Page 1)

Moore is chairman of this event. His address is: 5133 Camden St., Oakland, CA 94619. His telephone number is: (415) 536-7899.

On April 28, the Southern California clan will assemble at the Bridge Motor Inn at Oceanside, CA. This year Margie Hoeft will sing her swan song after being the leader of the group there for many years. Her address is: 181 South Lewis #303, Orange, CA 92668.

Williston and area will meet at the Ramada Inn Court Yard on the evening of May 2. The North Dakota State School of Science Stage Band and the Wildcat Singers, on tour at that time, will entertain the alumni that evening. Bev Witt has organized this meeting. Her address is: Box 964, Williston, ND 58801.

Hazel and Edgar Seitz are planning the Rocky Mountain Region NDSSS alumni get-together to be held June 9. The doubleheader extravaganza will begin with a noon picnic at Webster Lake Park. Evening activities will be at the Coors Brewery Hospitality Room, Golden, CO. Hazel & Edgar's address is: 140 Garland Drive, Northglenn, CO 90233.

Nine Games Slated For 1984 Football

The Wildcats football team will play a nine game schedule of six four-year and three two-year colleges in the fall of 1984, according to athletic director Don Engen. The future of Science's opener against USD-Springfield, however, remains in doubt as the school is scheduled to be sold this spring or shutdown.

Though it hasn't been changed yet, Engen is considering suitable substitutes for that Sept. 8 opener on the schedule.

The four-home and five-away game schedule features Oct. 6's homecoming against Valley City Viking.

"WILDCATS" 1984 FOOTBALL SCHEDULE

Sept. 8—USD—Springfield (H)
Sept. 15—Bismarck (H)
Sept. 22—Minot (T)
Sept. 29—Jamestown (T)
Oct. 6—Valley City—HOMECOMING
Oct. 13—Mayville (T)
Oct. 20—Dickinson—PARENT'S DAY
Oct. 27—Ellsworth CC, Iowa (T)
Nov. 3—Highland CC, KS (T)



Sturdevant's Inc., Wahpeton, was named the NDSSS Athletic Boosters of the Year by the Alumni Association this winter. Representing the firm at the presentation were Terry Sturdevant, '63 (left) and James Sturdevant '61, (right), with Arlie Steen, alumni director, presenting the plaque. Not pictured was their brother Bill, '63. The Sturdevants were all Science and Wahpeton High School athletes. The firm purchases three Athletic 100 Club memberships each year. The Sturdevants have been active college athletic boosters and the Alumni Stadium's Sturdevant Booster Room was named in memory of their father, Virgil, also a strong college supporter.

ALUMNI PROFILE:

Carlyle Austinson— Long-time State Banker

One of the long-time supporters of the North Dakota State School of Science has been Carlyle P. Austinson of Northwood.

Austinson is president of the Northwood State Bank, a position he has held since 1979. In his 44th year in banking, he has been associated with the Northwood State Bank for the past 33 years and served on its board of directors for 25 years. Previously, he was at banks at Esmond and Leeds.

Born in Fillmore, N.D., he graduated from NDSSS in 1940 with nine months of business training, and has been associated with banking on the local, state and national level. He was elected second vice-president of the North Dakota Bankers Association in 1974 and was elected president in 1976. He was elected to the Council of the American Bankers Association in 1981 and was the American Bankers

Association state vice president in 1982. He also served eight years on the executive council of the North Dakota Bankers Association.

Austinson also has been supportive at NDSSS, purchasing two memberships in the SSS-300 Club in addition to giving to all three, stadium, scholarship and cultural center fund drives by the alumni association.

After serving as an alderman, he was mayor of Northwood from 1958 to 1962 and was elected president of the North Dakota League of Cities in 1961.

His sister, Ina Mae Rude of Sparks, Nev., also is an active supporter of NDSSS. She also is a member of the SSS-300 Club and has helped other college projects.

He has been recognized for his contributions to the banking industry several times.

His most recent award was the American Bankers Association Medallion which was presented in October in Hawaii for his significant contributions to the banking industry.

Austinson and his wife, Louise, have two children, Sharon and Kent.



OPEN LETTER TO SSS ALUMS

April, 1984

Dear Wildcats:

Do you remember the first time you considered enrolling at a college? Do you remember when you enrolled at the North Dakota State School of Science? Do you remember why? By enrolling, you became an alumnus! Students are still enrolling and the members of the alumni are growing.

This is the first time we have actually had an enrollment story addressed to the alumni. As alumni, you can be very proud of our enrollment record. We feel the North Dakota State School of Science can look forward to the future and the challenges that lay ahead by offering high school graduates more curriculum opportunities than most other colleges.

However, the number of high school graduates is declining not only nationally but also in North Dakota:

Year	Number of High School Graduates	Enrollment	Year	Number of High School Graduates
1978	11,025	3,354	1984	9,046
1979	10,726	3,184	1985	8,719
1980	10,599	3,394	1986	8,119
1981	10,142	3,422	1987	7,641
1982	10,092	3,398	1988	7,796
1983	9,704	3,171	1989	8,415
			1990	8,290

Beyond 1990, a slight increase in high school graduates is expected. The above reduction in the number of high school graduates has started an "Age of Students," not educators. It is an age of "selectivity" with the student doing the selecting. This college will be affected by the decrease of high school graduates in staffing, facilities and the budget.

There are several external forces that affect enrollment:

1. Economic climate
2. Demographic trends
3. College acceptance among the public
4. Location and accessibility
5. Competition from other colleges
6. The public's attitude toward education

Internal factors that will affect our future growth include:

1. Curriculum development (our present graduates will spend most of their lives in the 21st century).
2. Campus facilities.
3. The attitude of the staff (alumni's never forget that special teacher).
4. The effectiveness of the Placement Office.
5. The retention rate.
6. The effectiveness of the advisor/advisee system.
7. Remedial programs to assist those who are not fully prepared.
8. An effective Financial Aid Office which not only should provide service, but also should use financial aid as an enrollment enticement.

When you enrolled, you were offered an opportunity to initiate and fulfill your educational aspirations. Now we are asking you (our alumni) to all become recruiters together with our faculty, staff, parents and present students.

Because of you, the North Dakota State School of Science has become a very special place—Not just another college. You have made a difference through your loyalty, time, energy and monetary contributions. Your contact with a potential student and encouragement that he or she enroll at your college would be appreciated.

Charles J. Hanson, Vice President for Student Services

Alums Play Important Role In Firm's Growth

Over the years, *The Review* has published articles about businesses whose success can be attributed to North Dakota State School of Science graduates. And Knopik Diesel and Electric Inc., Dickinson, is no exception.

From a small one-man fuel injection and electrical repair shop in 1975, Boniface Knopik, a 1967 Diesel Mechanics graduate, heads the thriving Dickinson firm which has employed as high as 11 employees. And five of his employees also are graduates of NDSSS.

The business, one of the most well-equipped in several states, received the Outstanding Service Dealer Award for fuel injection products

in 1981. This award covered all independent fuel injection shops in North Dakota, South Dakota, Minnesota and part of Wisconsin.

In addition to Knopik, originally from Belfield, N.D., other NDSSS grads at the Dickinson firm are:

Bernard Sadowsky, 1973 Diesel Mechanics, originally from Manning, N.D.; Rodney Kostelecky, 1974 Diesel Mechanics, originally from South Heath, N.D.; Joe Montee, 1981 Diesel Mechanics, originally from Reeder, N.D.; Wayne Hermes, 1981 Diesel Mechanics, originally from Wahpeton; and Alvin Roller, 1979 Electronics, originally from Dickinson.

IN MEMORIAM

1910's

EBBA LILLEGARD, '14, High School, Fargo, originally Wahpeton.
LEONARD E. MUMM, '18, Pre-Eng., Lidgerwood.
CLAYTON S. HASTY, '13, Commercial, Wahpeton.

1920's

HELEN KOSEK KORF, '28, Commercial, Breckenridge.

1930's

EVERETT WESTPHAL, '36, Business, Oakland, CA, originally Wahpeton.
JOSEPH BLEGEN, '37, Electrical, Leeds.
FLOYD FOGDERUD, '37, Aviation, Hannaford.

1940's

EARL SCHMIDT, '41, Business, Battle Lake, MN, formerly Wahpeton.
FRANKLIN PIERCE GRAHAM, '47, Printing, St. Paul, MN, formerly Edmore.
HILDING C. JOHNSON, '41, Auto Body, Wahpeton, former NDSSS instructor.
EUGENE N. LARSON, '49, Elec., LaHabra, CA, formerly Grenora.
DONALD HALLQUIST, '46, Elec., Lisbon.
ROBERT H. EWALS, '49, Refrig., Torrance, CA, originally New Rockford.

1950's

PETER M. SCHWEITZER, '56, Radio & TV, White Bear Lake, MN, originally Dodge.
DONALD D. SAUNDERS, '59, Gen. Mech., Fargo, originally the McVillie area.
ORVILLE C. BERG, '53, Sheet Metal, Ashby, MN, originally Battle Lake, MN.

1970's

PAUL L. PROCHNOW, '70, Electrical, Casselton, formerly Hankinson.
JANICE M. BECKMAN, '71, LPN, Key West, FL, originally Bottineau.
MARK A. STALCUP, '75 Electrical, Fargo.

1980's

KAREN ZINGG, '81, Computer Operator, Minneapolis, formerly McClusky.
DALE E. BIRNBAUM, '81, Agricultural Equip. Main., Houston, TX, formerly Hankinson.

OTHERS

GRACE A. MADDEN, Rochester, MN, former NDSSS instructor.
WALT WILLAN, Atlanta, GA, former NDSSS instructor.
CLIFFORD A. CARLSON, Wahpeton, former NDSSS Student Center employee.

What's Happening To Science Grads??

1920's

JOSEPH G. BAIER, '41, Drafting & Estimating, St. Paul, MN, originally from White Rock, SD, was employed by Minnesota Fence and Iron Works, Inc., in St. Paul as a draftsman and chief draftsman for 30 years. He retired in 1982, but still goes back to help out on big contracts.

1950's

BOB TAYOR, '59, Gen. Mech., Bismarck, originally from Bowdon, was recently named area supervisor for the southwest division of Behm's Propane, Inc. Behm's is a Minot based energy company with propane and bulk fuel outlets in North Dakota and eastern Montana.

SHIRLEY HABERMAN LEE, '59, Business, owns a flower shop in Kindred. She has been in business since 1979. Shirley is originally from Wyndmere.



WILLIS STELTER, '52, Arch. Engineering, originally from Campbell, MN, is principal-in-charge of the Moorhead office of Foss Associates, Architecture & Engineering. Stelter has been an architect with the firm since 1954.

LARRY HUMANN, '56, Business, Linton, recently passed the North Dakota real estate exam and is now working for Bianco Realty, Inc. of Bismarck. Larry is originally from Hazelton.

ROBERT BODSON, '54, Jr. College, Harrison, AR, originally from Breckenridge, MN, is chairman of the division of social and behavioral sciences at North Arkansas Community College.

HAROLD G. JOYNES, '50, Printing, originally from Rolla, now living in Marshall, VA, retired last year from the U.S. Central Intelligence Agency with 28 years of service. Joynes is now selling real estate.

1960's

LORD E. DEEGAN, '63, Sheet Metal, Emmet, is employed in the sheet metal shop at the ANG Coal Gasification Plant in Beulah.

DAVID A. PAULSRUD, '61, Machine Shop & Welding, originally from Nielsville, MN, is the owner of A-Dave's Lock & Safe in Minneapolis. The shop employs four and provides in shop as well as mobile service.

DAVID S. JOLLIE, '61, Pre-Ed., worked in the Civil Service field (Bureau of Indian Affairs) throughout the United States, including Alaska, for 15 years. David is now back in Belcourt and owns a supermarket called Jollie's Fairway.

JOHN L. NEID-VIECKY, '62, Pre-engineering, Schaumburg, IL, is an engineer with Morey Computer Contractor Manufacturer. John has been with the firm for over 10 years. He is a native of Lidgerwood.



GARY SATRAN, '65, Printing, is the owner of the Standard Oil Bulk plant in Mohall.

PHYLLIS PEARSON ANDERSON, '68, LPN, lives in Basin, WY, and is employed at South Big Horn Family Medicine Clinic in Greybull, WY. Phyllis is originally from Grand Forks.

WILLIAM C. ANDERSON, '67, Air Conditioning & Refrigeration, originally from Orr, is employed at the Wyoming Gas Company in Basin, WY.

1970's

CONNIE RAGUSE, '70, Steno. & Sec., originally from Campbell, MN, lives in Wahpeton and is a city police officer. She has been on the force for 10 years.

RANDY S. TWITO, '74, pre-medical, Edina, MN, is currently living in Rochester, MN, where he is completing his second year of general surgery residency at the Mayo Clinic. He will be starting his residency in orthopedic surgery at Loma Linda University in July, 1984.

LEE METZGER, '74, Elec. Tech., Fargo, originally Langdon, has opened Metzger Electric, an electrical contracting business. Metzger was previously employed by Reger Electric of Fargo.

MICHAEL SCHEND, '70, Lib. Arts, Hood River, OR, was selected as the Oregon Community Education Association rural director of the year. In 1979, Schend won a similar honor in Minnesota. Schend is originally from Wahpeton.

BARBARA WHEELER FLOYD, '58, Home Ec., originally from Breckenridge, MN, now lives in Phoenix, AZ. Her daughter, Brenda, is currently a Jr. Coll. student at NDSSS.

JERRY E. SCHOCK, '77, Auto Body, Jamestown, is employed with North Dakota Farmers Union claims department as a supervisor for North Dakota damage appraisers.

MARY DETERMAN MCLAUGHLIN, '74, LPN, originally from Wheaton, MN, lives in Fridley, MN, and is employed as an LPN at Unity Hospital.

1980's

JEROME R. SCHULER, '80, Pre-Chiropractic, Breckenridge, MN, recently

received his degree of doctor of chiropractic from Palmer College of Chiropractic, Davenport, IA. Dr. Schuler is setting up a practice in Sheridan, WY.

CHERI KOSEL NELSON, '82, Computer Programming, originally from Ashley, now lives in Bismarck and is a computer programmer at North Central Data Coop. in Mandan.

BRIAN LIEBELT, '80, Elec. Tech., Fargo, is employed by Sperry Computer Systems and is currently residing at Tarragon AFB in Spain.

TODD W. NEWTON, '82, Business Management, a Bismarck native, has joined The News-Record staff of Gillette, WY, as an account executive. Prior to joining News-Record, Newton was employed by the Greybull Standard.

CURTIS J. FISCHER, '83, Agriculture Business, Thompson, has opened Curt's Dakota Vacuum Center in Fargo.

KENT ESTERBY, '83, Business Management, Rugby, now of Fargo, is sales manager of Twin City Army Store in Fargo. He joined the company's sales staff in August of 1983.

STEVEN ROBERTSDAH, '81, Agri-business Sales & Service, Walcott, was recently hired as salesman of A & W Motors, Inc., of Kindred. He previously had been employed at Kindred Farmers Elevator.

BRUCE LYKKEN, '81, Agri-business, and recent auto mech. graduate, Kindred, is employed by Kindred Oil Company as driver-salesman.

JOHN M. HARO, '80, Mech. Drafting, LaMoure, recently graduated from the U.S. Army engineer officer basic course at Fort Belvoir, VA.

WILLIAM GONDRINGER, '83, Elec. Tech., Turtle Lake, has entered the Air Force through the delayed enlistment program. After basic, he will receive advanced instruction in the electronics field.

DARVIN R. LANE, '81, Diesel Mech., St. Thomas, works as a diesel mechanic for Geophysical Service, Inc., in the Gulf of Mexico. He is a crew chief on the ship M-V Arctic Seal. Lane maintains the ships nine diesel engines.

More Contributions

David Stallman, '56, Palatine, IL, contributed \$100 to the college's Development Fund.
Arden Helland, '58, Pasadena, MD, contributed \$100 to the college's Scholarship Fund.

Robotic Welding

Beginning in the fall of 1984-85, the Welding Department will offer a nine-month option in robotics welding for those completing the regular curriculum. Training will consist of programming, maintenance, operation and trouble-shooting along with additional technical welding.

Alumni Director's Corner

By Arlie Steen
Director of Alumni Relations



It is difficult to express the satisfaction that we have experienced over the years in our fund raising efforts among alumni and friends. Alumni officials decided after the completion of the Cultural Center Drive that major emphasis would be placed on the SSS-300 Club membership. We have encouraged new memberships and renewals. The goal was set at 500 members to be reached by June 1, 1984. Alumni and friends responded at once. Within a three month period, the total exceeded the goal and reached 516 members. This is an indication of the support that we are receiving at the North Dakota State School of Science. Thank you so much for your financial support.

Four of our esteemed alumni have celebrated birthdays that total 375 years. John Reber hit the century mark. Clarence Moore recently celebrated his 95th birthday. The youngsters of the group, that also had birthday parties, were Alice Walton and Hazel Ness, both 90 years of age. These people are very ac-

tive and interested in all college activities.

I hope to see many of you alumni at the reunions planned for this spring and summer.

The Harry Stern and Ella Stern Cultural Center has been a highlight of the 1983-84 college year. The building has added much dignity to our college climate. It affects almost everything we do, think and feel. It shapes habits, behavior, language and interpersonal style.

Homecoming '84 will be October 6. We are planning for another great weekend. All classes ending in "4" will be given special recognition. Contact your classmates and plan to attend.

Donors Announced

Chris and Betty Maier, Omaha, NE, have added \$900 to the James A. Maier Memorial Scholarship Fund. They previously contributed \$3,300 to the fund in memory of their son.

Wilbur Lunday, Downey, CA, contributed \$2,000 to the Alumni Association. He was the college's Alumnus of the Year in 1979 and was named to the Athletic Hall of Fame in 1981.

John Reber, Wahpeton, added \$1,000 to the John Reber Scholarship Fund. John previously had contributed \$5,000 to the scholarship fund in his name. John is the oldest living North Dakota State School of Science alumnus, having celebrated his 100th birthday last year.

Dayle and Robert Dietz, Wahpeton, donated \$100 to the NDSSS Scholarship Fund in memory of Herbert Anderson. Anderson had been employed by the college maintenance department for a number of years.

Cultural Center Is Busy Place

Since opening this fall, the Harry Stern and Ella Stern Cultural Center is one of the busiest campus facilities for college and outside organizations. A recent opera performance in the Adolph and Nina Torguson Auditorium displaying a "sold out" sign on the ticket window gladdened college officials as the facility's first major outside attraction was enthusiastically accepted.

From the opening faculty and secretarial orientations, the first student event in the building was homecoming queen coronation. These, however, are just a few of events this college year that have used the new building.

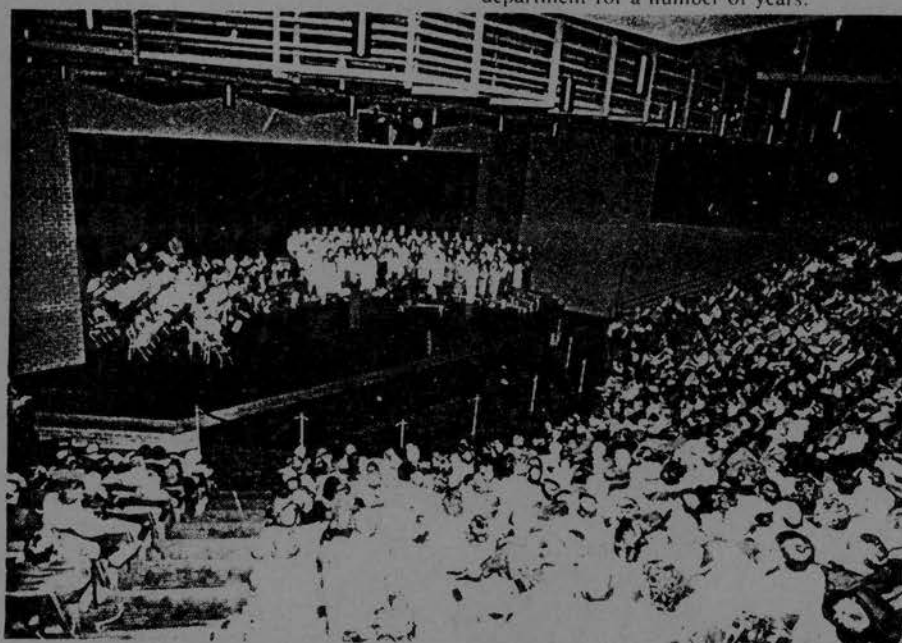
Graduation for nursing students and capping ceremony for student nurses are two primary uses in addition to all college music and theatre productions each quarter. Most concerts also are held there as are practices and performances of community music and theatre groups.

The 3M Symphony played there and a series of humanities programs over nine weeks drew a favorable response. Among other activities held included wildlife films, high school speech and music contests, business workshops, recitals, Alphean Male Chorus concert, parents' day programs, faculty meetings, placement advisory meetings for students, and of course, daily instrumental and vocal rehearsals as well as private lessons.

Whew!!! It's been busy as can be attested by the Alumni Office who coordinates scheduling and prepares a weekly calendar of events.

LET US KNOW!

New Job? Just Married? Moving? Write us, so we can keep your classmates informed and our records up to date. Mail your alumni news to Alumni Office, NDSSS, Wahpeton, ND.



The Adolph and Nina Torguson Auditorium in the Stern Cultural Center had a capacity crowd of 500 people for dedication activities Nov. 17 as the college's music department band and choir performed following the official ceremony. Since opening last fall, the building's facilities have been used frequently by college and many non-college organization. It perhaps is one of the busiest facilities on campus as groups representing theatre, opera, business, music and college organizations have used the building.

Mail to: ALUMNI ASSOCIATION
NORTH DAKOTA STATE SCHOOL OF SCIENCE
WAHPETON, NORTH DAKOTA 58075

Here is my Contribution to the Alumni Association:
Enclosed is my check for:

CULTURAL CENTER FUND.....\$	ALUMNI SCHOLARSHIP FUND.....\$
LIFE MEMBERSHIP (\$100).....\$	ATHLETIC 100 CLUB.....\$
(Can be spread over a 4-year period or less)	
SSS-300 CLUB.....\$	USE AS NEEDED.....\$
Name.....	
Class of..... Street.....	
City..... State..... Zip Code.....	

Special Note—Alumni are encouraged to give a gift (any amount) to the fund or club of their choice. The Life Membership is \$100. All who contribute will receive The Alumni Review.

PRESIDENT'S CORNER

Great Progress In 90 Years

By Clair T. Blikre, President



The most ambitious project undertaken by the Alumni Association is a reality! The Harry Stern and Ella Stern Cultural Center has been completed and, in addition to daily use by the College, it is used increasingly by various community groups. Arlie Steen, our Alumni Director, has proved that he is equally adept, with the help of an efficient staff, to manage those facilities just like he directs the affairs of the Alumni Association. We are constantly reminded of our dedicated Alumni and many loyal friends as we view and use this fine addition to our campus.

Now, that the Stern Cultural Center project has been completed, we have placed renewed emphasis upon "increasing the membership of the main arm of the Alumni Association—the 300 Club!" We believe this will continue to be our major future effort! Arlie tells me that membership in the 300 Club has increased to

516 members! Dare we strive to secure and maintain 1,000 members? As we consider the future, it seems apparent that the major College needs will be for student scholarship and faculty development programs. The wonderful support of the Alumni Association over the years has made a great difference as it has afforded us the opportunity to achieve selected but important goals that otherwise could not be done! So, it has made the real difference!

We have seven long-time faculty members who will retire at the end of the College year! These dedicated and able people have given much to the College, and because of them the State School of Science will always be a better institution! No doubt many of you had these "real pros" in one or more classes when you were a student.

We are also finalizing plans for our 1984 Commencement Exercises. We are pleased that Charles Flaa, a 1951 graduate of the State School of Science, will give the Commencement Address. He has been with the IBM Corporation for many years and presently serves as Manager of Employment Programs—Twin Cities. He is on the Alumni Association Board of Directors. Over the years, we have made a special effort to have former students, who have done well in their chosen profession, give the Commencement Address. We believe it is good for our graduates to see and hear from a successful former student. We believe it serves as a great example to them "what can be done."

So the 1983-84 college year is history. The College has made great progress during its first 90 years. May progress continue in the future?

Grads Help Install Cultural Center Sound System

The Sound Reinforcement System installation for the Harry Stern and Ella Stern Cultural Center involved five graduates of NDSSS. These graduates—all employees of Joe and Marion Mader, Audio Systems Company, Bismarck, N.D., participated in various phases of construction and installation.

The "state of the art" sound system is the key feature of the open theatre concept in the Adolph and Nina Torguson Auditorium.

Dean Eberle, 1974 Electronics Technology, designed the structural layout for the proscenium speaker cluster and was also responsible for the initial physical alignment of the speakers in the cluster. Eberle, Lincoln, N.D., is head of school intercommunications intercom and clock installations.

Mark Schmidt, 1975 Electronics Technology, and Robert Thuen, 1978 Electronics Technology, assisted in the design and construction of the sound system special control panels. Schmidt of Mandan is head of the life and safety department of the firm and works with fire alarm, security, central station monitoring facilities and emergency communications while Thuen of Bismarck is associated with fire alarm and hospital communications.

Wayne Mastel, 1969 Electronics Technology, and Harold Thuen, 1957 Radio-TV Servicing, coordinated the final installation, adjustment and performance tests of the system. Mastel of Bismarck has worked for the company since 1972 and worked for the firm in the Wahpeton area during the school term. He is a sound specialist, working on mechanical and electrical installations of sound reinforcement systems.

Thuen of Portland, N.D., has been employed by the firm since 1971 and he is a field representative coordinating special systems installations.

Help Our Graduates In Hidden Job Market

If you have a job opening or know of one in your company, call NDSSS. Tell us what you can about the job and whom to contact at your firm and we'll take it from there.

Help us uncover the hidden job market for qualified Science graduates. You can remember how hard it was to get where you are. Now that you are in a position to help other NDSSS graduates, please contact the NDSSS Placement Office TODAY.

Many Alumni Join SSS-300

The individuals and businesses joining the SSS-300 Club, since our last *Alumni Review* publication, are as follows:

Stephen Campbell, Fairmount; Richard & Joan Hauck, Wahpeton; Betty & Wilbur Lunday, Downey, CA; Tom Peppel, Evanston, WY; Louis J. Wolf, Dallas, TX; Paul E. Steen, Boise, ID; Sylvia Dailey Allender, Herndon, VA; Chuck's Off Sale, Wahpeton; IBM Corporation; First State Bank of Kensington, Kensington, MN; Mary Fran Ebersviller, Fergus Falls, MN; Dayle Dietz, Wahpeton; Joseph V. Hoffart, Dillon, CO; Eugene Haus, Calio; Joyce A. Neubauer, Wheaton, IL; Lydia F. Dittus, Spearfish, SD; Carlyle Austinson, Northwood; James McCurdy, La Mirada, CA; Barbara L. Smith, Wahpeton; Ed Olson, Wahpeton; Northwest Sheet & Iron Works, Wahpeton; James A. Dady, Sisseton, SD; Ina Mae & Ray Rude, Reno, NV; Elroy Cimbura, Breckenridge, MN; Western Paper Co.; Gorman Jacobson, Fargo, ND; Clarice Buus Brown, Frederick, MD; Dakota Bank of Wahpeton, Wahpeton; Betty Haverland, Wahpeton; Lois & Ray Shannon, Fargo; Cindy Aldrich Hendrickson, Wahpeton; Rick Hendrickson, Wahpeton; Cindy L. Blikre, Wahpeton; LaVonne Blikre, Wahpeton; Edna Nygaard, Alamo; Hunter Grobe Architect/Planners, Fargo; Stop-N-Go, Wahpeton; Lucille Milloy, Wahpeton; Earl J. Orchard, Chappaqua, NY; IBM (2); Ward Kennedy, Berlin; Hafner-Miller-Ross Post 20, Wahpeton; Alvin & Sadie Olson, Puyallup, WA; Otter Tail Power Co., Fergus Falls, MN; Owen Trana, Sun City, AZ; Sidney Thompson, New York, NY; Mercedes Thompson, New York, NY; IBM (2); and Lawrence Jacobson, Wheaton, MN.



Cindy L. Blikre, center, receives her SSS-300 Club plaque from alumni director Arlie Steen, left, while her mother, LaVonne, the club's 501st member, looks on.

SSS-300 Club Passes 500th Member Mark

Though the SSS-300 Club now has boomed past the 516 member mark, the 500-member milestone of the club was reached in early March when President and Mrs. Clair T. Blikre's daughter, Cindy, became the third generation of the Blikre family to join the alumni association organization.

A sophomore at Wahpeton Senior High School, Cindy presented her check to alumni director Arlie Steen during the association's drive to reach a spring goal of 500 members.

SEE PICTURE PAGE 2

Steen said the goal was reached much earlier than expected due to the generosity and thoughtfulness of many alumni and other business and corporation supporters.

Adding to the record of the SSS-300 Club were the 501st membership by the president's wife, LaVonne Blikre and the 502nd by Mrs. Blikre's mother, Mrs. Edna Nygaard of Alamo. In addition, President Blikre holds two memberships.

Cindy is also a charter member of the Century Club at NDSSS.

Steen said Cindy's membership is in recognition of her close ties to the college since March 11, 1968, when a pink pennant with "It's A Girl" in black letters flew from the college flag pole announcing her birth.

Since that time and two years previously in 1966, NDSSS has been a major part of the lives of the Blikres, Steen said. President Blikre's leadership has been vital for the college and its growth as well as the SSS-300 Club, he said.

First member of the SSS-300 Club in 1963 was Vernon Johnson, a Wahpeton attorney and active supporter of the college. The 300th member was George Caspers of Fargo and Dorothy Thiel of Wahpeton was the 400th member.

Other recent new members are: Hunter Grobe Architects and Planners, Wahpeton and Fargo; Stop and Go, Wahpeton; Lucille Milloy, Wahpeton. This is Milloy's third membership and Stop and Go's second.

The SSS-300 Club was instrumental for the growth of the college's campus in the 1960's and 1970's when 35 lots and houses were purchased for south, west and north campus boundary expansion. It also aided the purchase of the Lillegard Building for the continuing education division and practical nursing program as well as helping with completion of the auto body building and purchase of bleachers for the activities center.

Reunions Scheduled

The first North Dakota State School of Science reunion will be the Northern California group which will meet April 27, in Emeryville, CA. They will meet at the Holiday Inn (Bay Bridge) overlooking the Bay. John

(Continued on Page 6)

North Dakota
State School
of Science

ALUMNI

REVIEW

Vol. 20, No. 2

Wahpeton, N.D. 58075 April 1984

Make Your Homecoming Plans For October 5 & 6

FRIDAY, OCTOBER 5

- Alumni registration, coffee, open house and tours
2:30-4:30 p.m.—Cultural Center
- Alumni Board Meeting—3:00 p.m.—President's Conference Room
- Alumni Recognition Dinner (Dutch)
6:30 p.m.—Flickertail Room, Student Center
- Honored Classes—1914, '24, '34, '44, '54, '64, '74

SATURDAY, OCTOBER 6

- Homecoming Parade—10:00 a.m.
Board of Directors and Officers of NDSSS Letterwinners
11:00 a.m.—Student Center
- Honored Classes and Alumni Award Recipients Luncheon (Dutch)
11:30 a.m.—Red River Room, Student Center
- Homecoming Game—1:00 p.m.—Vertin Field
Wildcats vs. Valley City State College
- Social hour for all NDSSS Letterwinners after football game—Vet's Club
- NDSSS Athletic Hall of Fame Banquet—7:00 p.m.—Elks Club
- NDSSS Musical Groups Reunion—8:00 p.m.—Kelly's

Eight Long-Time Instructors Will Retire This Spring Quarter

Eight college faculty members have announced their retirement at the end of the spring quarter, ending their overall 218 years of education experience. Four of the retirees are alumni of the college.

Also to be recognized this spring are two faculty members and a staff employee with 25 years of service.

Those retiring are:

Roy G. Hackney, 27 years in the Refrigeration and Air Conditioning Department; Vernon E. Hekner, '41 Liber Arts, 38 years in administration and Social Science Department; Verlin E. Lundgren, '70 Electrical

Technology, 30 years in the Electrical Technology Department; Elsie O'Donnell, 15 years in the English Department; Warren E. Schuett, '38 Auto Mechanics, 39 years in Auto Mechanics Department; Odin C. Stutrud, '41 Printing, 27 years in Printing Department and North Dakota Teacher Education; Lowell E. Westfield, 18 years in the Welding Department, and Herman A. Liberda, 24 years in administration.

Those completing 25 years are Orlin Bakken, dean of continuing education, Donald Sperling, instructor in civil engineering technology and Esther Healy, maintenance department.

'51 Alumnus To Speak At Graduation

Commencement speaker for 1984 spring graduation exercises at NDSSS will be alumnus Charles M. Flaa, a 1951 liberal arts graduate, who presently is employed by IBM Corp. as its manager of employment programs in Minneapolis-St. Paul.

Born at Wahpeton, Flaa also is second vice-president of the NDSSS Alumni Association and a member of the board of directors.

His wife, Sylvia, also a North Dakota native, is a 1950 NDSSS Steno-Office Practices graduate.

Flaa has been employed with IBM since 1963 in various capacities.

Charles Flaa



STUDENT SENATE BUDGET
1984-85ANTICIPATED REVENUE

Student Activity Fees	\$20,000.00	\$29,000.00
Receipts - Dances	1,500.00	1,500.00
Receipts - Vending Machines	8,000.00	8,000.00
<u>TOTAL ANTICIPATED REVENUE</u>	<u>\$29,500.00</u>	<u>\$38,500.00</u>

ANTICIPATED EXPENSESStudent Services

Student Newspaper and Alumni Association		\$ 9,000.00
Club Dues	\$ 4,500.00	4,500.00
MVTS A Dues	200.00	200.00
Convention Expenses	1,200.00	1,200.00
I. D. Cards	1,000.00	1,000.00
Graduation Expense	400.00	400.00
Convocations	500.00	500.00
Vending Machine Space Rental	600.00	600.00
Office Supplies	400.00	400.00
Car Starting	300.00	300.00
Equipment	600.00	600.00
Meeting Expenses	300.00	300.00
<u>Total Student Service Expense</u>	<u>\$10,000.00</u>	<u>\$19,000.00</u>

Social Activities

Sno-Daze	\$ 1,000.00	\$ 1,000.00
Dances	4,000.00	4,000.00
Picnics, Meals	5,000.00	5,000.00
Charities	1,000.00	1,000.00
<u>Total Social Activities Expense</u>	<u>\$11,000.00</u>	<u>\$11,000.00</u>

Recreational Expense

Athletic Director	\$ 700.00	\$ 700.00
School Sports:		
Coach Salaries	1,500.00	1,500.00
Referees	500.00	500.00
Equipment	400.00	400.00
Transportation	1,000.00	1,000.00
Lodging	200.00	200.00
Intramural Sports:		
Coaches Salaries	1,200.00	1,200.00
Referees	600.00	600.00
Gym Rental	500.00	500.00
Equipment	400.00	400.00
<u>Total Recreational Activities Expense</u>	<u>\$ 7,000.00</u>	<u>\$ 7,000.00</u>

Advisor Salary

Student Senate	\$ 1,500.00	\$ 1,500.00
<u>Total Advisor Expense</u>	<u>\$ 1,500.00</u>	<u>\$ 1,500.00</u>

<u>TOTAL ANTICIPATED EXPENSES</u>	<u>\$29,500.00</u>	<u>\$38,500.00</u>
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MEMO TO: BOARD OF EDUCATION
DR. TROCHLIL

FROM: ROBERT LACHER

DATE: JULY 12, 1984

MOORHEAD PUBLIC SCHOOLS

EARC VALUE
1975-1983

ADJUSTED ASSESSED VALUATION

A term used by the Equalized Aids Review Committee for the purpose of calculating state aids, based on a cost sales ratio study to place school districts on a similar taxing assessment (EARC Value).

MARKET VALUE

A term used in the law to determine the bonding power of a district (10 percent of this value). In the case of District 152, this was \$171,350,689 as of april, 1967. Presently it is approximately \$381,000,000.

(1 mill = .001 or 1/10 of one penny).

<u>YEAR</u>	<u>EARC VALUE</u>	<u>AMT. OF CHANGE</u>	<u>% OF CHANGE</u>
1975	\$103,266,659		
1976	\$116,135,381	12,868,722	12
1977	\$136,450,008	20,314,627	17
1978	\$159,922,215	23,472,207	17
1979	\$161,327,161	1,404,946	1
1980	\$163,895,131	2,567,970	2
1981	\$162,531,285	(-) 1,363,846	(-) 1
1982	\$167,546,262	5,014,977	3
1983	\$162,132,557	(-) 5,413,705	(-) 3

EARC

MEMO TO: BOARD OF EDUCATION

FROM: ROBERT LACHER *R. Lacher*
MOORHEAD SCHOOL DISTRICT

DATE: JULY 11, 1984

SUBJECT: REMODELING OF BAND PRACTICE ROOMS & RESOURCE ROOM

The Independent School District #152 had 5 bidders for the remodeling project.

1. R. V. Anderson Co. Fargo, ND	\$19,415.00
2. Checkmate Construction Fargo, ND	\$19,780.00
3. J. E. Krieg & Sons, Inc. Fargo, ND	\$23,700.00
4. Smithco Construction Fargo, ND	\$16,557.00
5. D.C. Trautman Co. Fargo, ND	\$17,500.00

With all bidders meeting specifications, we recommend accepting the low bid from Smithco Construction, at \$16,557.00 (Budget was \$30,000).

JRREMODEL

Appendix G-1
 Page 2 of 3
 BAND PRACTICE ROOMS
 & RESOURCE ROOM REMODELING
 MOORHEAD JR. HIGH SCHOOL
 Moorhead, Minnesota

TABULATION OF BIDS

2:00 P.M., C.D.T.
 Tuesday, July 3, 1984

Foss Associates
 Architecture, Engineering & Interiors
 Moorhead, Minnesota

PROJECT NO. 7841-70

BIDDERS	BOND	CHECK	ADDENDUM	BASE BID ALL WORK	MECHANICAL SUBBIDDER NAME & AMOUNT	ELECTRICAL SUBBIDDER NAME & AMOUNT
R. V. Anderson Company Fargo, North Dakota	X		X	\$19,415.00	Grant's Mechanical \$3,164.00	Sands Electric \$1,710.00
Checkmate Construction Fargo, North Dakota	X		X	\$19,780.00	Grant's Mechanical \$3,164.00	Sands Electric \$1,710.00
The Construction Company Moorhead, Minnesota				No Bid		
Diversified Builders Fargo, North Dakota				No Bid		
K & L Insulation Fargo, North Dakota				No Bid		
J. E. Krieg & Sons, Inc. Fargo, North Dakota	X		X	\$23,700.00	Grant's Mechanical \$3,164.00	Red River Electric \$2,363.00
Meinecke-Johnson Company Fargo, North Dakota				No Bid		

3AND PRACTICE ROOMS
& RESOURCE ROOM REMODELING
MOORHEAD JR. HIGH SCHOOL
Moorhead, Minnesota

TABULATION OF BIDS

2:00 P.M., C.D.T.
Tuesday, July 3, 1984

Foss Associates
Architecture, Engineering & Interiors
Moorhead, Minnesota

PROJECT NO. 7841-70

BIDDERS	BOND	CHECK	ADDENDUM	BASE BID ALL WORK	MECHANICAL SUBBIDDER NAME & AMOUNT	ELECTRICAL SUBBIDDER NAME & AMOUNT
Roers' Construction, Inc. West Fargo, North Dakota				No Bid		
Ryland Construction Fargo, North Dakota				No Bid		
Smithco Construction *						
Fargo, North Dakota	X		X	\$16,557.00	Grant's Mechanical \$3,164.00	Sands Electric \$1,710.00
D. C. Trautman Company						
Fargo, North Dakota	X		X	\$17,500.00	Grants Mechanical \$3,164.00	Sands Electric \$1,710.00

*Apparent Low Bidder

TUITION FEES FOR 1984-85

General Fund Expenditures	\$ 12,628,140
Less Federal Program	504,250
Less Other Tuition Deductions	<u>50,000</u>
	\$ 12,073,890
	<u>÷ 5162 pupil units =</u>
	\$2,339 pupil units
Debt Redemption Expenditures	\$ 583,700
	<u>÷ 5162 pupil units =</u>
	\$113 pupil units
Capital Outlay Expenditures	\$ 740,000
	<u>÷ 5162 pupil units =</u>
	\$143 pupil units
Total Per Pupil Unit	\$2595

Kindergarten Tuition	.5 x 2595 = \$1,298
Elementary Tuition	1.0 x 2595 = 2,595
Secondary Tuition	1.4 x 2595 = 3,633

S/mg/005.
min
7-26-84

Regular Meeting
Board of Education
Independent School District #152
July 26, 1984

Members Present: Karen Koentopf, Dean Guida, Curt Borgen, Richard Pemble, Doug Fagerlie, Wayne Puppe, Mike Hulett and Ben Trochlil

The meeting was called to order by Richard Pemble, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding Personnel - Resignation.

CLAIMS - Mike Hulett moved, seconded by Dean Guida, to approve the claims in the amount of \$421,112.24. Motion carried.

GENERAL FUND	\$ 206,611.95
FOOD SERVICE	2,845.59
TRANSPORTATION FUND	30,450.46
COMMUNITY SERVICE	2,120.21
CAPITAL EXPENDITURE	14,350.38
DEBT REDEMPTION	65,741.73
MAVTI - GENERAL FUND	40,171.72
MAVTI - COMM SERVICE	2,808.38
VO-TECH CAP. OUTLAY	48,688.85
VO-TECH BUILDING FUND	2,300.00
TOWNSITE CENTRE	5,022.97
GRAND TOTAL	421,112.24

NEGOTIATIONS - Mike Hulett moved, seconded by Karen Koentopf, that the school district engage the Bureau of Mediation for the purpose of assisting contract negotiations with the Principal's Association, Supervisor's Association and the Central Administrator's Association. Motion carried by roll call vote: Koentopf - aye, Guida - aye, Borgen - aye, Pemble - no, Doug Fagerlie -no, Wayne Puppe - no, Hulett - yes.

NEGOTIATIONS - Wayne Puppe moved, seconded by Karen Koentopf, that the School District employ the services of the Knutson, Flynn, Hetland and Ratwick Law Offices for negotiations with the Aides, Custodians and Secretaries.

Regular Meeting
Board of Education
Independent School District #152
July 26, 1984
Page Two

Dean Guida moved, seconded by Curt Borgen, to amend the previous motion to read "that the School District employ a member of the Knutson, Flynn, Hetland and Ratwick Law Offices to represent the School Board at the bargaining table." Motion carried by roll call vote: Koentopf - aye, Guida, aye, Borgen - aye, Pemble - no, Fagerlie - aye, Puppe - aye, Hulett - no.

The vote on the motion to employ the services of Knutson, Flynn, Hetland and Ratwick Law Offices to represent the School Board at the bargaining table, with the amendment, was carried by roll call vote: Koentopf - aye, Guida - aye, Borgen - aye, Pemble - abstained, Fagerlie - aye, Puppe - aye, Hulett - no.

SPECIAL MEETING - Dean Guida moved, seconded by Karen Koentopf, to set a special meeting for Tuesday, August 7, 7:00 A.M. for the purpose of discussing the Principal's, Supervisor's, and Central Administrator's contracts. Motion carried.

AGRICULTURAL-REFRIGERATION/AIR CONDITIONING ADDITION - Karen Koentopf moved, seconded by Dean Guida, to approve the preliminary drawings for the Agricultural-Refrigeration/Air-Conditioning Addition at the Moorhead Area Vocational Technical Institute. Motion carried.

STUDENT ACTIVITY FEE AT MAVTI - Curt Borgen moved, seconded by Mike Hulett, to approve the Student Senate budget for 1984-85. Motion carried.

NINE-YEAR EARC VALUES - Bob Lacher reviewed how the EARC value affects the local effort on school aids and the revenues received from our levies.

BAND PRACTICE ROOM AND RESOURCE ROOM - Mike Hulett moved, seconded by Karen Koentopf, to accept the low bid of \$16,557.00, from Smithco Construction, Fargo, ND, for the remodeling project of the band practice rooms and resource room. Motion carried.

AWARD OF BIDS - Dean Guida moved, seconded by Mike Hulett, to award bids for Capital Outlay equipment as recommended. Motion carried.

TUITION FEES FOR 1984-85 - Doug Fagerlie moved, seconded by Dean Guida, to approve the tuition figures as presented:

Full-Time Students

Kindergarten	\$1,298
Elementary	2,595
Secondary	3,633

Motion carried.

Regular Meeting
Board of Education
Independent School District #152
July 26, 1984
Page Three

PERSONNEL - Doug Fagerlie moved, seconded by Dean Guida to approve the personnel changes as follows:

New Employees

Charlene Schwert - Physics/Math Teacher, Senior High, effective August 27, 1984, MA+45 (8) \$25,879.00.

Robert Beaton - Custodian, effective July 27, 1984.

Recall

Wayne Ingersoll - Secondary English, effective August 27, 1984, MA+45 (14) \$29,986.00.

Leave of Absence

Doris Babler - Early Education Aide, Riverside Elementary, one-year leave of absence for the 1984-85 school year.

Retirement

Anita Gohl - Title I teacher, Edison Elementary, effective June 30.

Resignation

Ronald Gadberry - Secondary Physical Education, effective July 20, 1984.

Motion carried.