



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

5/19/85
min
8-7-84

Notice is hereby given that a special meeting of the Moorhead Board of Education will be held on Tuesday, August 7 from 7:00 - 9:00 a.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	_____	Dean Guida	_____
Karen Koentopf	_____	Richard Pemble	_____
Mike Hulett	_____	Wayne Puppe	_____
Curt Borgen	_____	Ben Trochlil	_____

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. UNFINISHED BUSINESS
 1. Negotiations (Principals, Supervisors and Central Office Administration) Appendix A

Explanation: Issues the Board needs to deal with are:

1. Present position of each bargaining unit
2. Information supplied by administration
 - 2.0 Correct type and/or additional data
3. Guidelines in establishing the Board's position:
 - 3.0 Performance review
 - 3.00 Model presently used
 - 3.1 Pay for meritorious service
 - 3.2 Comparative salaries
 - 3.3 Ranges of salaries (minimum-median-maximum)
 - 3.4 Salary schedule for administrators
 - 3.40 MSU model
 - 3.5 Distribution of monies in this package
4. Present Board position (individually/collectively)
 - 4.0 Establishing 'We Agree Statements'
5. Timelines for the process
 - 5.0 Next round of negotiations begins approximately June 1, 1985
6. Position of the Board in an arbitration effort
7. Role of Paul Hetland
8. Next step in the process

Please bring previously distributed information.

Recommendation: For discussion purposes and to determine direction for the Board.

5/m9/805
min
8-13-84

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Monday, August 13 at 7:00 a.m. in the Board Room - Coffee Room at Townsite Centre.

Bennett Trochlil

Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie _____	Dean Guida _____
Karen Koentopf _____	Richard Pemble _____
Mike Hulett _____	Wayne Puppe _____
Curt Borgen _____	Ben Trochlil _____

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. APPROVAL OF MINUTES Appendix A
Recommendation: Move to approve the minutes of July 2 and 26, 1984.
- IV. CONSIDERATION OF CLAIMS Appendix B
Recommendation: Move to approve the claims.
- V. COMMUNICATIONS
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
- VIII. UNFINISHED BUSINESS
 1. Consider Guidelines for the Adopt-A-School Program Appendix C
- IX. NEW BUSINESS
 1. Review Elementary After-School Program Appendix D
 2. Consider Personnel Appendix E
 3. Consider Special Education Contract Agreements Appendix F
 4. Consider MSU Student Teacher Agreements Appendix G

- | | |
|---|-----------------------|
| 5. Consider West Central ECSU Agreements | Appendix <u>H</u> |
| 6. Consider Safety Deposit Box Resolution | Appendix <u>I</u> |
| 7. Consider Acceptance of Grant | Appendix <u>J</u> |
| 8. Review Micro-Ed Lending Library | Appendix <u>K</u> |
| 9. Consider 1984-85 Private Bus Contractors Agreement | Appendix <u>L</u> |
| 10. Consider Part-Time Bus Driver Pay Scale | Appendix <u>M</u> |
| 11. Consider Lease/Buy Proposals | Appendix <u>N</u> |
| 12. Transportation Contract | Appendix <u>O</u> |
| 13. Review Preliminary and Tentative Goals for 1984-85 | Appendix <u>P</u> |
| 14. Review Planning - Building Utilization | Appendix <u>Q</u> |
|
X. FOR YOUR INFORMATION |
Appendix <u>Z</u> |
| XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION | |
| XII. ADJOURNMENT | |

NEXT SCHEDULED MEETING Tuesday, August 14 - 5:00 p.m.

UNFINISHED BUSINESS

1. Adopt-A-School Program (Trochlil) Appendix C

Explanation: The School Board needs to adopt guidelines for the program. A letter was written to the NSBA for guidance. At this time we know of no policies by Boards, as it appears no one else has entered into this type of a program.

Issues that need discussion for guideline adoption are:

1. statement of purpose
2. staff/line relationships (chain of command)
3. staff expectations of the board member (request their input during opening workshop)
4. student expectations of the board member
5. community expectations of the board member (within that attendance area)
6. number of visitations
7. communication between the administration and board members
8. reporting to entire board (i.e. board meeting, etc.)
9. length of term
10. other

Recommendation: Move to approve preliminary and tentative guidelines for the school year 1984-85.

NEW BUSINESS

1. Elementary After-School Program (Jernberg) Appendix D

Explanation: Appendix D-1 is the background information.

Recommendation: This is for information. No specific action needs to be taken.

2. Personnel

(Bergen)

Appendix E

New Employees

Amy Burns Biller - LD Teacher, Edison Elementary, effective August 27, 1984, BA(2.5) \$15,747.00.

Marcy Christenson - LD Teacher, Edison and Riverside Elementary, effective August 27, 1984, BA+30(2) \$17,662.00.

Debra Davidson - 1st grade Teacher, Probstfield Elementary, effective August 27, 1984, BA(0) \$15,747.00.

Paula Diemert - 1st grade Teacher, Probstfield Elementary, effective August 27, 1984, BA+15(3) \$16,704.00.

Pat Enderle - LD, Junior High, effective August 27, 1984, BA+30(8) \$21,086.00.

Linda Johnson - STEP teacher, .5 time, effective August 27, 1984, MA(7) \$11,159.50 (\$22,319.00 base).

Joslyn Larson - LD Teacher, Edison Elementary, effective August 27, 1984, BA+45(7 1/2) \$21,702.50.

Elizabeth Myers - 2nd grade Teacher, Riverside Elementary, effective August 27, 1984, MA+45(7) \$25,195.00.

Gail Rogers - EMH Teacher, Washington Elementary, effective August 27, 1984, BA+15(8) \$20,128.00.

Wayne Zimmerman - Electrical Design Drafting Instructor, MAVTI, 10 month, effective August 27, 1984, BA(5) \$19,016.67.

Leave of Absence

Anne Moyano - Speech/Language Clinician, .643 time, from August 27, 1984 to May 31, 1985.

Beverly Larson - Teacher Aide, Reading Lab, Senior High, one-year leave of absence for the 1984-85 school year.

Retirement

Verna Regelstad - Bookkeeper/Accounting Department, Townsite, effective October 31, 1984.

Resignation

Ellen Hulkonen - Cook's Helper, Senior High, effective immediately.

David Volk - SBP Aide, Edison School, effective for the 1984-85 school year.

Recommendation: Move to approve the personnel changes.

3. Special Education Contract (Swedberg) Appendix F
and Tuition Agreements

Explanation: The district has developed special education contractual agreements for Special Services personnel and/or programs with the school districts of Dilworth, Glyndon-Felton, Waubun and the Lake Agassiz Special Education Cooperative. The purchase of service agreements covers special education administrative services for Dilworth and Glyndon, supervisory SLBP services for Lake Agassiz Special Services Cooperative and EMH, TMH, SBP, Deaf, etc., program services for the districts mentioned above.

The excess costs of providing services and/or programs, after receiving federal and state aids, will be billed to the appropriate district. Appendix F-1 is the contract.

Recommendation: Move to approve contracts with Dilworth, Glyndon-Felton, Waubun and the Lake Agassiz Special Education Cooperative for the 1984-85 school year.

4. MSU Student Teacher (Bergen) Appendix G
Agreements

Explanation: Each year the school district enters into a Student Teaching Program with Moorhead State University. Appendix G-1 and G-2 is the Resolution and the Agreement.

Recommendation: Move to approve the Student Teacher Resolution and the Agreement with Moorhead State University.

5. West Central ECSU (Trochlil) Appendix H
Agreements

Explanation: Appendix H-1 is the ECSU Memorandum of Agreement for the School Year 1984-85. Membership fee is \$1,000. In 1983-84 the fee was \$400.00.

Services provided by the ECSU are: audio-visual/computer repair; cooperative purchasing; media centers; special education program; Basic Skills program; career education; comprehensive planning and P.E.R. Technical Assistance; liaison with the State Department of Education; assistance to School Effectiveness program; Knowledge Bowl program; inservice for administrators and teachers; and, effectiveness programs.

Moorhead does not participate in all of these programs.

Recommendation: Move to approve the Memorandum of Agreement with the West Central ECSU for the school year 1984-85 in the amount of \$1,000.

6. Safety Deposit Box
Resolution

(Lacher)

Appendix I

Explanation: The district must have on file a resolution for unincorporated associations or organizations in the use of safety deposit boxes. Appendix I-1 is the resolution.

Recommendation: Move to approve the resolution.

7. Acceptance of Grant

(Jernberg)

Appendix J

Explanation: Independent School District #152 has received a grant of \$17,500 from the Minnesota Council on Quality Education for the operation of the Learning Bank, a cooperative project between the Fargo-Moorhead and West Fargo School District. Notification of grant award is found in Appendix J-1.

Recommendation: Move to accept the grant of \$17,500 to be utilized for contracted services, materials and supplies for the Learning Bank.

8. Micro-Ed Lending Library

(Jernberg)

Appendix K

Explanation: Appendix K-1 and K-2 contains a copy of the letter informing us that Independent School District #152 has been awarded the Education Software Grant to be used in connection with a free lending library of educational software for families and the objectives as previously presented at the May 8 meeting.

Recommendation: For information only.

9. 1984-85 Private Bus (Kaste)
Contractors Agreement

Appendix L

Explanation: The 1984-85 Private Bus Contractors Agreement was reached June 1, 1984.

<u>Contractor</u>	Base Contract 1983-84	Base Contract 1984-85	% of Inc.
Nelson School Bus	\$ 33,443.17	\$ 35,616.98	6.5
Olson School Bus & Charter	59,488.79	63,355.56	6.5
Olson School Bus & Charter Rt.20	6,815.35	7,258.35	6.5
Olson School Bus & Charter Rt.1-C	9,500.00	9,500.00	none*
Olson School Bus & Charter Rt.21-C	9,500.00	9,500.00	none*
Olson School Bus & Charter Rt.WE/CEP	13,781.25	14,677.00	6.5
Olson School Bus & Charter Rt. PC-I	9,000.00	9,585.00	6.5
Olson School Bus & Charter Rt.I-F	7,200.00	7,668.00	6.5
Olson School Bus & Charter RT.23	4,500.00	4,792.50	6.5
Schuck Bus Service	90,135.33	95,994.12	6.5
Carol Fridgen	3,600.00	3,834.00	6.5
Red River Trails, Inc.	110,936.99	118,147.89	6.5
Totals	\$357,900.88	\$379,929.40	
Dollar Increase over 1983-84 - \$22,028.52			

*Pursuant to M.S. 123.37, contract for services shall be for a two-year term. That is to say a firm contract for school term 1984-85, since original contract is as dated 8-20-83.

The following indicates percentage increases awarded our contractors:

1983-84 - 4.9%

1982-83 - 4.8%

1981-82 - 5.3%

In comparison to other districts our size we have been able to negotiate low cost contracts with our private contractors for a number of years. These contracts are subject to M.S. 123.37 and fuel is to be furnished to all contractors on base bus routes for a contract term of 175 days.

Recommendation: Move to approve the contracts as proposed.

10. Part-time Bus Driver (Kaste)
Pay Scale

Appendix M

Explanation: The following is the part-time bus driver pay scale as proposed.

	1983-84	Proposed 1984-85
1st Three Months	\$4.72	\$5.00
1st Year	4.93	5.20
Second Year (Maximum)	5.56	5.80
Greyhound (First Year)	5.56	5.80
Greyhound (Second Year)	5.77	6.00
Part-time Clerical	4.46	4.70
Bus Aide	4.06	4.30
Percentage Increase	4.9%	6.0%

Recommendation: Move to approve the part-time bus driver pay scale as proposed.

11. Lease/Buy Proposals

(Kaste)

Appendix N

Explanation: In accordance with Provision Subdivision I of Section 471.345, quotations were called for transportation services by Lease/Buy Proposals for six rural routes located in Oakport Township and four intra-city routes located in south Moorhead. In addition, the school district called for quotations for sale of one 1975 Ford 60-passenger Superior Bus and one 1975 IHC 60-passenger Carpenter bus at appraised value (7-13-84) of \$2,000.00 wholesale and \$3,500.00 retail on each bus. These two units to be purchased on a 24-month installment contract at 12% interest. See Appendix N-1.

Recommendation: Move to award the six north rural routes to Ron Olson by virtue of low quotations and meeting the district needs for a total of \$49,500.00 firm for two years, and the sale of the two district buses at \$3,500.00 each payable in 24 equal installments including 12% interest. In addition, the administration recommends to award Rt. I-3 (Morningside area) to Probstfield to Nelson School Bus for \$5,500.00 and to Red River Trails, Inc. for \$6,200.00. Each contractor will provide transportation service AM/PM with firm price for a two year period. All contracts are subject to M.S. 123.37, Subdivision IB.

12. Transportation Contract

(Kaste)

Appendix O

Explanation: Only one child needed transportation to and from Faribault during summer of 1984. A contract was made with the parents to transport the child at \$.20 per mile. This figure is substantially less than with a private contractor. Parent furnished vehicle and fuel.

Recommendation: Move to approve contract and claim as stated.

13. Preliminary and Tentative Goals for 1984-85

(Trochlil)

Appendix P

Explanation: Appendix P-1 is a list of the specific objectives that the administration would assume the School Board wishes to adopt for the school year 1984-85. Final approval needs to take place at the August 28 meeting.

Recommendation: For discussion purposes.

14. Planning - Building (Trochlil/Jernberg/Lacher) Appendix Q
Utilization Through
1990

Explanation:

The format for the meeting will be:

1. Major Contributions to Past Fiscal Crisis (Lacher)
 - 1.0 expenditure budget not controlled
 - 1.1 revenue projections overly optimistic
 - 1.2 facilities not used efficiently
 - 1.3 management reacting to crisis - not to plan for the future
2. Preliminary Space and Organization Options---1985-1990 (Jernberg)
3. Bond Consultant---(Don Keysser, Evenson and Dodge)
4. Site Development Overview (Lacher)

Recommendation: For discussion purposes

'WE ARE PROUD'

1. Robert Benson, Moorhead's Teacher of the Year, is now one of twenty in the MEA's statewide process.

FOR YOUR INFORMATION

1. CCVC Minutes of May 16 - Appendix Z-1
2. Region I - ESV Minutes of May 24 and June 28 - Appendix Z-2 and Z-3
3. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Teacher Workshop	Monday, August 27 and Tuesday, August 28	All Day	
New Staff Member Breakfast	Monday, August 27	7:00 a.m.	MAVTI
Opening of School for Students	Wednesday, August 29		

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on August 28 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 1. Consider District Goals for 1984-85 Appendix A
 - B. NEW BUSINESS
 1. Review Enrollments Appendix B
 2. Review Music Curriculum/Instruction Development Appendix C
 3. Consider Substitute Salaries Appendix D
 4. Consider Personnel Appendix E
 5. Consider Special Meeting(s) Date Appendix F

6. Consider Change Order

Appendix G

VIII. FOR YOUR INFORMATION

Appendix Z

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT REGULAR SCHEDULED MEETING Tuesday, Sept. 11, 1984 - 5:00 P.M.

PRE-SCHOOL--K - GRADE PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. District Goals and Objectives/ (Trochlil) Appendix A
Superintendent's Work Plan

Explanation: Top district priorities, as perceived by the superintendent, are listed in Appendix A-1 based on discussions with the School Board and administrative staff.

The Board needs to make a final commitment to the district's goals and objectives they request the administration to work toward.

Appendix A-2 is the work plan developed by the superintendent for his use (based on perceived district goals). If there are other priorities that the Board has for the superintendent, this would be the meeting to finalize what is expected.

Recommendation: Move to approve the final draft of the district goals and objectives for 1984-85.

NEW BUSINESS

1. Enrollment Update (Jernberg) Appendix B

Explanation: The Board will be updated as to building enrollments as of the afternoon of August 28.

Recommendation: For information only.

2. Music Curriculum/Instruction (Jernberg) Appendix C
Development

Explanation: Members of the music staff will review their curriculum guide which includes the learner outcomes, assessment, curriculum scope and sequence and departmental progress instruction.

Recommendation: For information only.

3. Substitute Salaries for 1984-85 (Bergen)

Appendix D

Explanation: The recommendation is:

1983-84

1984-85

-\$46.00

-\$50.00 per day

-\$73.00

-\$76.00 per day after 10 days

-On schedule

-On schedule after 45 days

The area schools--Fargo, West Fargo, Dilworth and Glyndon--are paying \$50.00 per day.

Recommendation: Move to approve the recommended schedule.

4. Personnel

(Bergen)

Appendix E

Leave of Absence

Rick Larson - Special Education Teacher, Junior High, five-year extended leave of absence, effective August 28, 1984.

New Employees

Pat Hill - EMH Teacher, .5 time, Senior High, effective August 27, 1984, BA, \$15,747.00

Wayne Woolever - EMH Secondary Teacher, Junior High, effective August 27, 1984, BA+45(1) \$18,622.00

Ken Ogi - Art Teacher, Junior High, .571 time, effective August 27, 1984, BA(4) \$9,382.10 (\$16,431.00 base)

Sandra Argent - English Teacher, Senior High, .429 time, effective August 27, 1984, BA+15(8) \$4,317.30 (\$20,128.00 base)

Mary Joan Anderson - Speech Pathology Teacher, MA(0) .714 time, effective August 27, 1984, \$13,098.00 (\$19,581.00 base)

Helen Erickson - Half-time Library Secretary, Washington Elementary, Class II, effective August 27, 1984, \$4.54 per hour

Elvin Nerby - Custodian, effective September 1, 1984

Cindy Silbernack - Early Education Aide, .5 time, Lincoln Elementary, effective August 27, 1984, \$4.60 per hour

Cheryl Feigum - Biology Teacher, Senior High, .786 time, effective August 27, 1984, MA(0) \$15,390.67 (\$19,581.00 base)

Recall

Vi Jo Larson, Physical Education, Senior High, .929 time, effective August 27, 1984, BA+30(12) \$22,133.43 (\$23,825.00 base)

Nancy Barlow - Communications Teacher, MAVTI, effective August 27, 1984, BA+60(14) \$26,910.00.

Joyce Olson - Business Teacher, Senior High, full-time-1st semester, .643-2nd semester, BA+15(13) \$23,551.00 (\$19,347.30 base)

Denita Clapp - Business Teacher, Senior High, effective August 27, 1984, .786 time-1st semester and .571-2nd semester, BA+15(5.5) \$12,495.60 (\$18,416 base)

Noel Sletten - Science Teacher, Junior High, .571 time, effective August 27, 1984, BA+75(14) \$15,913.77 (\$27,870.00 base)

Retirement

Fred Feltus - Custodian, Senior High, effective November 30, 1984

Change in Contract

Judy Christoffersen - Elementary Art Teacher, from full-time to .85, effective August 27, 1984

Transfer

Gerdes Ulseth - Title I Teacher to 2nd grade, Riverside Elementary, BA+15(12) \$22,867.00

Recommendation: Move to approve the personnel changes.

5. Special Meeting

(Trochlil)

Appendix F

Explanation: The purpose of this meeting(s) is to discuss the data as to Building Utilization Alternatives through 1990.

This could include a site visitation. Suggested dates are:

Thursday, August 30
Thursday, September 6
Monday, September 10
Tuesday, September 11 (regular meeting)
Thursday, September 13
Thursday, September 20

Recommendation: Move to approve a date.

6. Change Order

(Lacher)

Appendix G

Explanation: Appendix G-1 is the floor plan of the Junior High School. The change order is for additional work (\$1,432.00) in the band room area, specifically, remove existing walls and replace with new interior walls.

Recommendation: Move to approve change order in the amount of \$1,432.00.

FOR YOUR INFORMATION

1. Minutes of the CCVC Meeting of June 27, 1984 (Appendix Z-1)
2. MSBA is launching its search for outstanding school board members. Nominations must be post-marked no later than Monday, October 15.
3. The Business Office sent a letter requesting information from the Professional Services of Architects and Engineers (F/M area) if they are interested in working with the school district. One packet has been organized and will be shared by individual board members.

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Teacher Workshop -Breakfast	Monday, Aug. 27 & Tues. August 28 Monday, August 27	7:00 A.M.	MAVTI
First Day of School	Wednesday, Aug. 29		
Supt./Adv.Council	Tuesday, Sept. 4	7:30 P.M.	Townsite
Joint Powers	Thursday, Sept. 6	7:00 A.M.	Townsite
Valley Fest	Friday, Sept. 7 & Saturday, Sept. 8		

ADDENDUM
August 28, 1984

1. AVTI Addition

(Bergos)

Appendix H

Explanation: Mr. Willis Stelter, Foss Associates, presented plans for construction at the AVTI at the July 26 School Board Meeting. He will review the updated plans with the Board of Education.

Recommendation: Move to advertise for bids for the AVTI construction project of Agricultural-Refrigeration/Air-Conditioning.

GOAL AND OBJECTIVES STATEMENTS FOR 1984-85

GOAL STATEMENTS

Ranking by
Goal Statements:

1. TO CONTINUE STAFF DEVELOPMENT AND TO COORDINATE THAT EFFORT WITH THE CONCEPT OF RESEARCH & DEVELOPMENT
2. TO CONTINUE THE DEVELOPMENT OF THE CURRICULAR/INSTRUCTIONAL PROGRAM
3. TO DEVELOP A SHORT/LONG RANGE PLAN IN TECHNOLOGY AS TO INSTRUCTION, STUDENT SERVICES, MANAGEMENT AND ADMINISTRATION AND FUTURES AS AN AREA OF STUDY
4. TO ESTABLISH SPACE AND ORGANIZATIONAL OPTIONS AND DEVELOP/IMPLEMENT A FIVE YEAR-SITE PLAN
5. TO ADDRESS MANAGEMENT ALTERNATIVES TO ENSURE THE MOST EFFECTIVE OPERATION OF THE DISTRICT
6. TO MARKET THE MOORHEAD SCHOOLS
7. TO INVESTIGATE THE POTENTIAL FOR PARTNERSHIP DEVELOPMENT WITH BUSINESS (BUSINESS/EDUCATION PARTNERSHIPS)
8. TO SUPPORT THE COMMUNITY EDUCATION GOALS

DISTRICT GOAL STATEMENT - TO CONTINUE STAFF DEVELOPMENT AND TO COORDINATE THAT
***** PRIORITY #1 ***** EFFORT WITH THE CONCEPT OF RESEARCH AND DEVELOPMENT

Ranking by
Objective:

1. Develop a Performance Review Program for staff.
2. Design and implement an Instructional Improvement Program during the 1984-85 school year.
2.0 New legislation - three year probation period.
3. Continue to implement the 'Employee Right to Know Act of 1983' which ensures that employees are aware of the dangers associated with hazardous substances, harmful physical agents or infectious agents that they may be exposed to in their workplaces.

DISTRICT GOAL STATEMENT - TO CONTINUE THE DEVELOPMENT OF THE CURRICULAR/
***** PRIORITY #2 ***** INSTRUCTIONAL PROGRAM

Ranking By
Objective:

1. Class teacher staffing will be based on 27.0:1 in grades 7-12
1.0 Specific targeting in some subject areas
2. Class teacher staffing will be based on 26.5:1 in grades K-6
2.0 Specific targeting in some subject areas
3. Curricular development for 1984-85
7.1 Science (K-12)
7.2 Foreign Language (K-12)
7.3 TMH (Trainable Mentally Handicapped)
4. Determine the role of vocational education CCVC and post secondary in the Moorhead Public Schools.

DISTRICT GOAL STATEMENT - TO DEVELOP A SHORT/LONG RANGE PLAN IN TECHNOLOGY AS TO
***** PRIORITY #3 ***** INSTRUCTION, STUDENT SERVICES, MANAGEMENT AND MANAGE-
MENT AND FUTURES AS AN AREA OF STUDY

Ranking By
Objective:

1. To design and implement computerized programs in areas of students, personnel, facilities, finance, media and general areas.

DISTRICT GOAL STATEMENT - TO ADDRESS MANAGEMENT ALTERNATIVES TO ENSURE THE MOST
***** PRIORITY #4 ***** EFFECTIVE OPERATION OF THE DISTRICT

Ranking by
Objective:

1. Study and determine a course of action pertaining to 'Comparable Worth' legislation.

DISTRICT GOAL STATEMENT - TO ESTABLISH SPACE AND ORGANIZATIONAL OPTIONS AND
***** PRIORITY #5 ***** DEVELOP/IMPLEMENT A FIVE-YEAR SITE PLAN

Ranking By
Objective:

1. The Board (as a Committee-of-the-Whole) will determine the space needs for the district through the year 1990 and to design alternative configurations (i.e. K-6; K-5; 6-7; 7-8; 8-12; etc.) of buildings that would support the need for additional space.
2. The Board (as a Committee-of-the-Whole) will develop a short/long range site plan for each building and make a determination as to the alternative methods of financing the improvements.

DISTRICT GOAL STATEMENT - TO MARKET THE MOORHEAD SCHOOLS
***** PRIORITY #6 *****

Ranking By
Objective:

1. Market the Moorhead Schools through in-district and out-district communication linkages.

DISTRICT GOAL STATEMENT - TO INVESTIGATE THE POTENTIAL FOR PARTNERSHIP
***** PRIORITY #7 ***** DEVELOPMENT WITH BUSINESS (BUSINESS/EDUCATION)
PARTNERSHIP

DISTRICT GOAL STATEMENT - TO SUPPORT THE COMMUNITY EDUCATION GOALS
***** PRIORITY #8 *****

Preliminary
and
Tentative
August 28, 1984

SUPERINTENDENT'S GOALS AND OBJECTIVES
FOR THE SCHOOL YEAR 1984-85

GOAL #1 - TO CONTINUE STAFF DEVELOPMENT AND TO COORDINATE THAT
EFFORT WITH THE CONCEPT OF RESEARCH AND DEVELOPMENT

- Objective #1 - 1. Develop a Performance Review Program for
administrators, supervisors and teachers
no later than June 30, 1985
1.0 Formalize an administrative program
1.1 Teacher Effectiveness Program

- Strategies - 1. Critique the present Performance Review
Program (memo #S-83-27)
1.10 Each building, central office
administrators and supervisors will be
expected to develop building/individual
goals for 1984-85
2. Research a minimum of two administrative
performance models that have received
regional/national support no later than
December 1.
 3. Contact/visit a minimum of two consulting
firms that work with school districts
(administration) and determine their
possible role in the Moorhead School
District.
 4. Use Meet and Confer to create dialogue be-
tween the Board, Administrators and Super-
visors. This includes the issue of reward
for performance.
 5. Report/recommend to the School Board an
appropriate administrative plan no later
than June 30, 1985.
 6. Attend the Burnsville Staff Development
Program Workshop on October 13.
 7. Attend one regional/national conference on
staff development programs.
 8. Recommend a minimum of one in-service session
for Secretary to Superintendent and School
Board.

Objective #2 - Design and implement an Instructional Improvement Program for Probationary Teachers no later than November 15, 1984.

Strategies - 1. Assign the responsibility to the Office of Personnel.

Objective #3 - Implement the necessary components of the Employee Right to Know Act by January 1, 1985

Strategies - 1. The Business Office will continue the implementation of the service program.

Objective #4 - Design a minimum of two staff development sessions for administrators no later than October 1.

Strategies - 1. November 15 - Quality Circles
2. Re-evaluate the administrative assessment results of March, 1984, to determine if the needs remain the same

Objective #5 - Participate in a minimum of three self-improvement programs

Strategies - 1. Chair Anoka Hennepin North Central Evaluation of the three high schools
2. Attend a Strategic Planning Workshop
3. Attend one workshop on Futurism

GOAL #2 - TO CONTINUE THE DEVELOPMENT OF THE CURRICULAR/
INSTRUCTIONAL PROGRAM

Objective #1 - Classroom teacher staffing in elementary grades will be based on a 26.5:1 ratio with specific targeting.

Strategies - 1. Assign to the Office of Instruction

Objective #2 - Classroom teachers staffing in the secondary grade will be based on a 27:1 ratio with specific targeting.

Strategies - 1. Assign to the Office of Instruction

GOAL #3 - TO DEVELOP A SHORT/LONG RANGE PLAN IN TECHNOLOGY AS TO INSTRUCTION, STUDENT SERVICES, MANAGEMENT AND ADMINISTRATION AND FUTURES AS AN AREA OF STUDY.

Objective #1 - To design and implement computerized programs in areas of students, personnel, facilities, finance, media and general areas.

- Strategies -
1. To be knowledgeable of the media center's five-year plan
 2. Meet with Region I-ESV and explore the service that the Moorhead School District is using and the areas for additional assistance.
 3. Each administrator will identify their computer program needs in their respective programs/buildings
 4. Provide staff development programs

Objective #2 - To operate the IBM-PC

Strategies -

1. To become knowledgeable of the capabilities of the PC superintendent's office usage

GOAL #4 - TO ADDRESS MANAGEMENT ALTERNATIVES TO ENSURE THE MOST EFFECTIVE OPERATION OF THE DISTRICT

Objective #1 - Study and determine a course of action pertaining to 'Comparable Worth' legislation

- Strategies -
1. Participate in the MSBA Comparable Worth Advisory Committee
 2. Assign the Office of Personnel to be responsible for the drafting of a program acceptable under statute.
 3. Through Joint Powers, review with other units of government the potential impact of the legislation.

Objective #2 - To Self-evaluate the Central Office Administration operation: (1) to serve as a tool for self-analysis by central office personnel; (2) to serve as a base for planning and staff development; and, (3) to provide a measure of accountability.

Strategies - 1. Use the National Study of School Evaluation
2. Review findings and conclusions with district administration
3. Use data to develop Management Plan for 1985-86

Objective #3 - Design a Strategic Planning Model

Strategies - 1. Attend a Strategic Planning Seminar
2. Contact consultants in this field of work and determine if they are of value to the district.

Objective #4 - Determine and implement, if appropriate, a program to store student records

Strategies - 1. Delegate responsibility for initiating meetings with city and county to high school principal.

GOAL #5 - ESTABLISH SPACE AND ORGANIZATIONAL OPTIONS AND DEVELOP/IMPLEMENT A FIVE-YEAR SITE PLAN

Objective #1 - The Board (as a Committee-of-the-Whole) will determine the space needs for the district through the year 1990 and to design alternative configurations (i.e. K-6; K-5; 6-7; 7-8; 8-12; etc.) of buildings that would support the need for additional space.

Strategies - 1. Establish a series of meetings with the administration and School Board to review the data for making the decision--final decision in December

Objective #2 - 1. The Board (as a Committee-of-the Whole) will develop a short/range site plan for each building and make a determination as to the alternative methods of financing the improvements.

Strategies - 1. The Business Office will continue to provide the necessary data for a final plan decision.

Objective #3 - Curricular development in Science (K-12), Foreign Language (K-12) and TMH

- Strategies -
1. Assign to Office of Instruction
 2. Attend a minimum of one department meeting in each area
 3. Attend a state conference in one of the areas
 4. Attend a minimum of three PER meetings during the year
 5. A minimum of one classroom visitation in each of the areas

Objective #4 - Determine the role of vocational education high school, CCVC and post-secondary) in the Moorhead Public Schools no later than June 30, 1985.

- Strategies -
1. Assign to the Office of Instruction
 2. Committee will include all secondary principals and AVTI administrators
 3. Attend a minimum of two sessions of the committee
 4. Present to the School Board the findings, conclusion and recommendations of the committee

Objective #5 - Support the School Effectiveness Project - Probstfield

- Strategies -
1. Attend planning sessions of the Committee.
 2. Allocate \$10,000 in the budget for Project
 3. Be a spokesperson for the project

GOAL #6 - TO MARKET THE MOORHEAD SCHOOLS

Objective #1 - To identify alternatives to improve in-district communications (short range)

- Strategies -
1. Identify the present methods of in-district communications
 2. Implement the following communications programs: (1) 'brown bag' sessions; (2) building meetings; (3) meet and confer; (4) building visitations; (5) a district-wide communication group (one representative from each building)--breakfast--no agenda; (6) non-certified staff officers--once a month
 3. Expect each building administrator to have a staff advisory council

Objective #2 - Determine the most effective means of communications within the district

- Strategies -
1. Survey staff as to their perception of the most effective means of communication in-district

Objective #3 - Identify Alternatives to Improve Out-District Communications (Short Range)

- Strategies -
1. Identify the present methods of out-district communications
 2. Continue the Superintendent/Parent Advisory Council
 3. Expect each building to have a community advisory council (i.e. PTA/PTO; parent advisory; etc.)
 4. To become actively involved in 'The Year of the School', using the campaign theme "Ah - Those Marvelous Minnesota Schools" (Minnesota Coalition for Public Education)
 5. To actively encourage the Moorhead Chamber of Commerce to establish an Education Committee that includes the Birth-to-12 Program and Post-Secondary

6. To finance (if necessary) the video tape supporting post-secondary education in Moorhead
7. To contact Nancy Kracke, Chairperson of Year of the School 1984-85, to assist the Moorhead district in developing a long-range marketing program
8. Expect use of the 'Tip Sheet' for news story happening in the classrooms
9. Continuation of calling the Superintendent's Office for news stories on Monday mornings.

Objective #4 - Submit a report to the School Board on the achievement of goals and objectives

GOAL #7 - TO INVESTIGATE PARTNERSHIP DEVELOPMENT WITH THE BUSINESS/ EDUCATION COMMUNITY

Objective #1 - To determine post-secondary partnerships (i.e. tuition; program offerings; enrollment; staffing; travel impact on local high school

Strategies - 1. Organize three meetings (Concorida, MSU and North Dakota University) with senior high administration, superintendent and office of instruction) to determine the present and potential for positive partnerships

GOAL STATEMENT #8 - TO SUPPORT COMMUNITY EDUCATION GOALS

Objective #1 - To assist in determining the direction the Early Childhood Program

Strategies - 1. Involve the Clay County Vocational Center in planning an Early Childhood Program

2. Determine the levy the district may make in October

BAND PRACTICE RMS.
RESOURCE RM. REMODEL.
UR HIGH SCHOOL
MOOREHEAD, MN.

Proj. No.
7841-70

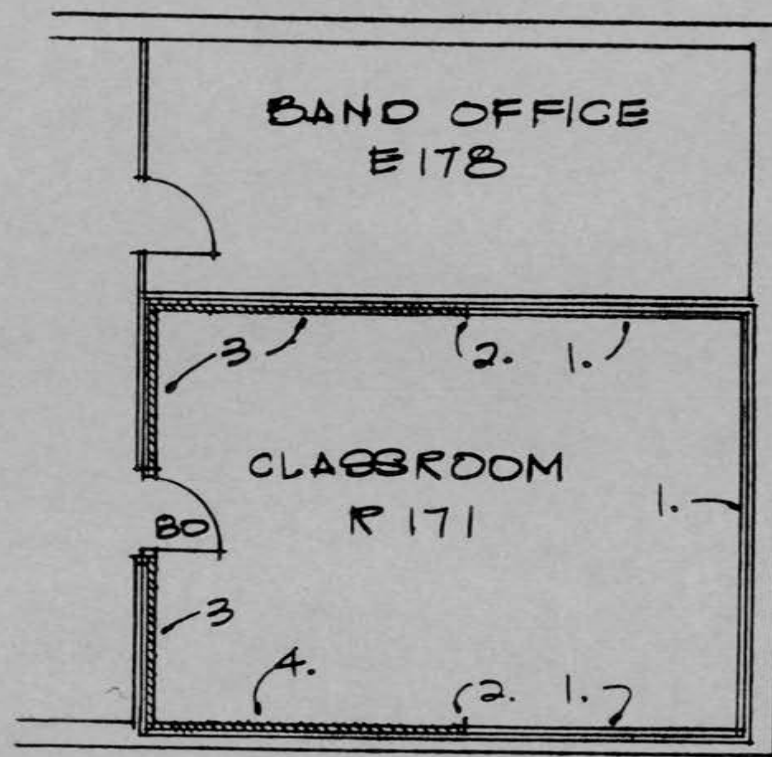
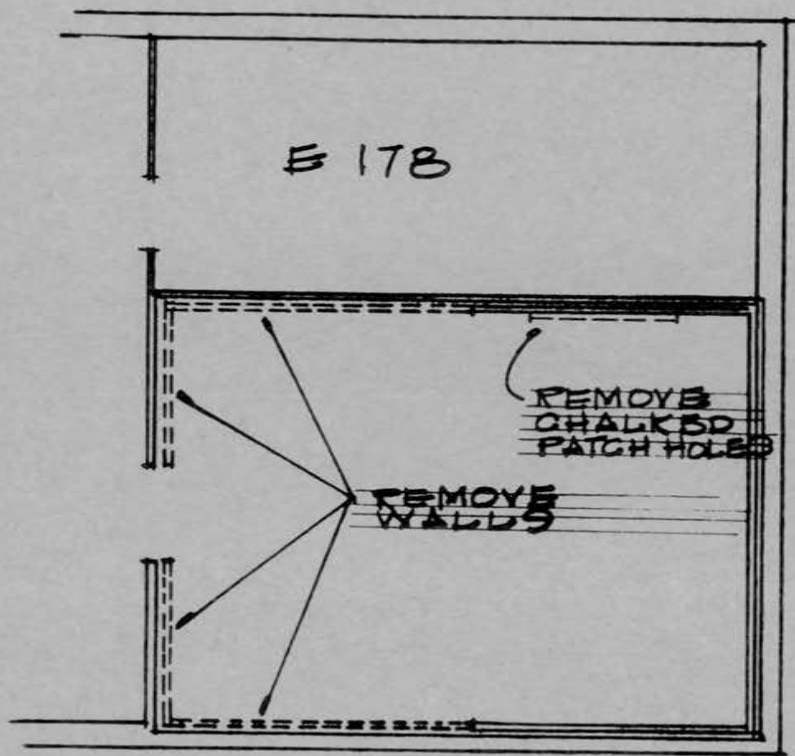
Date
8/13/84

Drawn By
WS

Checked By
WS

Sheet
1R

CHANGE ORDER # 1



DEMOLITION PLAN

FLOOR PLAN

SCALE: 1/8" = 1'-0"

NOTE LEGEND:

1. AT EXIST. WALLS TIE OPEN TOP TO WALL BEHIND.
2. CONTROL JOINT CUT IN FINISH.
3. 5/8" GWB & 3" SOUND BLANKET TO DECK W/ RESILIENT CLIPS & 35/8" MET. STUDS. TIE PYROBAR ANG. TO MET. STUDS.
4. 5/8" GWB TO ABOVE CLG ON 35/8" MET. STUDS.

CLAY COUNTY VOCATIONAL COOPERATIVE CENTER MINUTES
WEDNESDAY, JUNE 27, 1984
CLAY COUNTY VOCATIONAL COOPERATIVE CENTER 3:00 P.M.

CALL TO ORDER

The meeting was called to order by Chairperson, Don Halverson. Mr. Halverson will be leaving the Board as of July 1, 1984. The Governing Board presented him with a plaque for his years of service in education.

ATTENDANCE

The following were present: Barnesville: Don Halverson, Supt. Ed Thompson. Dilworth: Rolland Coalwell, Supt. Don Vellenga. Glyndon-Felton: Lloyd Seter, Jr. Moorhead: Richard Pemble, Supt. Bennett Trochlil. Absent: Glyndon-Felton: Supt. Harold Larson. Hawley: Courtney Carlson, Supt. Duane Rafteseth.

APPROVE AGENDA

Moved by Seter, Jr., seconded by Pemble to approve the agenda. Motion carried unanimously.

MINUTES OF PREVIOUS MEETING

Moved by Pemble, seconded by Seter, Jr., that the minutes of the May 16, 1984, meeting be approved as read. Motion carried unanimously.

CONSIDERATION OF CLAIMS

Moved by Seter, Jr., seconded by Coalwell that the Center claims be paid for June in the amount of \$15,279.77. Motion carried unanimously.

TELEPHONE DEPOSITS

Moved by Pemble, seconded by Coalwell to approve the telephone deposits for June in the amount of \$91,531.00. Motion carried unanimously.

INTRODUCTION OF GUESTS

Don Atherton

DIRECTOR'S REPORT

Mr. Folstrom gave the Board an update of the Artists in Education grant application.

Mr. Folstrom gave the Board an update of the Clay County Science Project State Funding Schedule.

NEW BUSINESS

Moved by Pemble, seconded by Coalwell to approve the CCCPP to move to St. Ansgar's Day Care Center on a one year lease from August 1, 1984 - July 31, 1985 subject to Board approval of reinstatement of the Program. Motion carried unanimously.

Moved by Pemble, seconded by Seter, Jr. to approve the 1984-85 Maintenance Budget in the amount of \$310,400. Motion carried unanimously.

Moved by Coalwell, seconded by Seter, Jr. naming Moorhead State Bank as the 1984-85 depository. Motion carried unanimously.

Moved by Pemble, seconded by Coalwell naming the Forum as the 1984-85 official newspaper. Motion carried unanimously.

Moved by Coalwell, seconded by Seter, Jr. to approve the firm of Dosland, Dosland and Nordhougen as attorneys for 1984-85. Motion carried unanimously.

Moved by Pemble, seconded by Seter, Jr. to approve maternity leave for Barb Hepola for one year. Motion carried unanimously.

Moved by Coalwell, seconded by Pemble to approve the following Governing Board meeting dates for 1984-85:

August 22	8:00 P.M.
October 3	8:00 P.M.
November 7	8:00 P.M.
December 19	8:00 P.M.
1984	
January 30	10:30 A.M.
March 6	10:30 A.M.
April 10	10:30 A.M.
May 15	10:30 A.M.
June 26	3:00 P.M.

Motion carried unanimously.


NEXT MEETING DATE

The next meeting will be held August 22, 1984, at 8:00 P.M. at the Washington Annex Building.

ADJOURNMENT

Moved by Coalwell, seconded by Seter, Jr. to adjourn. Motion carried unanimously.

Clerk


Rolland Coalwell

5/19/805
min
8-21-84

Special Meeting
Board of Education
Independent School District #152
August 21, 1984

Members Present: Dean Guida, Curt Borgen, Richard Pemble, Doug Fagerlie, Wayne Puppe, Mike Hulett and Ben Trochlil

The meeting was called to order by Mike Hulett, Acting Chairperson.

PREVIEW - Ben Trochlil previewed the agenda.

AIDES, SECRETARIES AND SECRETARY CONTRACTS - The Board discussed strategy in negotiating with the above-mentioned groups.

CENTRAL ADMINISTRATION, PRINCIPALS AND SUPERVISORS CONTRACTS - The Board discussed the course of action they will pursue in reaching an agreement with the above-mentioned personnel.

Karen Koentopf, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a special meeting of the Moorhead Board of Education will be held on Tuesday, Aug. 21 at 5:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	_____	Dean Guida	_____
Karen Koentopf	_____	Richard Pemble	_____
Mike Hulett	_____	Wayne Puppe	_____
Curt Borgen	_____	Ben Trochlil	_____

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. OPPORTUNITY FOR CITIZENS TO SPEAK
- IV. UNFINISHED BUSINESS
 1. Review contracts of Aides, Custodians and Secretaries Appendix A
 2. Review contracts of Central Administration, Principals and Supervisors Appendix B
- V. NEW BUSINESS
- VI. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 28, 7:30 p.m.

S/m 9/80S
m.v.
8-21-84

UNFINISHED BUSINESS

1. Aides, Secretaries and (Bergen) Appendix A
Secretary Contracts

Explanation: The purpose of this agenda item is to determine the strategy in negotiating with the above mentioned groups.

2. Central Administration, (Guida) Appendix B
Principals and Supervisors
Contracts

Explanation: The purpose of this agenda item is to determine the course of action the Board will pursue in reaching an agreement with the above mentioned personnel.

Please bring to the meeting your background information.

S/mg/BoS
min
8-13-84

Regular Meeting
Board of Education
Independent School District #152
August 13, 1984

Members Present: Doug Fagerlie, Karen Koentopf, Mike Hulett, Curt Borgen, Dean Guida, Wayne Puppe and Ben Trochlil.

The meeting was called to order by Mike Hulett, Acting Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding Negotiations, Bakery and Dairy Bids.

MINUTES - Karen Koentopf moved, seconded by Dean Guida, to approve the minutes of July 2 and 26, 1984. Motion carried.

LABOR RELATIONS - Paul Hetland reviewed with the Board the alternatives they have in reference to Central Office, Principals, Supervisors, Secretaries, Aides and Custodial Contracts.

Curt Borgen moved, seconded by Doug Fagerlie, to set a negotiations meeting for Tuesday, August 21, 5:00 - 8:00 P.M. in the Board Room, Townsite Centre. Motion carried.

BOARD MEETING - Dean Guida moved, seconded by Curt Borgen, to cancel the August 14 Board Meeting, set for 5:00 P.M. in the Board Room, Townsite Centre. Motion carried.

ADOPT-A-SCHOOL PROGRAM - Dean Guida moved, seconded by Karen Koentopf, to approve the preliminary and tentative guidelines for the school year 1984-85.

ELEMENTARY AFTER-SCHOOL PROGRAM - Phil Seljevold discussed the merits of an Elementary After-School Program.

PERSONNEL - Karen Koentopf moved, seconded by Wayne Puppe, to approve the following personnel changes:

New Employees

Amy Burns Biller - LD Teacher, Edison Elementary, effective August 27, 1984, BA(2.5) \$15,747.00.)

Marcy Christenson - LD Teacher, Edison and Riverside Elementary, effective August 27, 1984, BA+30(2) \$17,662.00.

Debra Davidson - 1st grade Teacher, Probstfield Elementary, effective August 27, 1984, BA(0) \$15,747.00.

Paula Diemert - 1st grade Teacher, Probstfield Elementary, effective August 27, 1984, BA+15(3) \$16,704.00.

Pat Enderlee - LD, Junior High, effective August 27, 1984, BA+30(8) \$21,086.00.

Linda Johnson - STEP Teacher, .5 time, effective August 27, 1984, MA(7) \$11,159.50 (\$22,319.00).

Joslyn Larson - LD Teacher, Edison Elementary, effective August 27, 1984, BA+45(7 1/2) \$21,702.50.

Regular Meeting
Board of Education
Independent School District #152
August 13, 1984
Page Two

New Employees (continued)

Elizabeth Myers - 2nd grade Teacher, Riverside Elementary,
effective August 27, 1984, MA+45(7) \$25,195.00.
Gail Rogers - EMH Teacher, Washington Elementary, effective
August 27, 1984, BA+15(8) \$20,128.00.
Wayne Zimmerman - Electrical Design Drafting Instructor,
MAVTI, 10-month, effective August 27, 1984, BA(5) \$19,016.67.

Leave of Absence

Anne Moyano - Speech/Language Clinician, .643 time, from
August 27, 1984 to May 31, 1985.
Beverly Larson - Teacher Aide, Reading Lab., Senior High, one-
year leave of absence for the 1984-85 school year.

Retirement

Verna Regelstad - Bookkeeper/Accounting Department, Townsite,
effective October 31, 1984.

Resignation

Ellen Hulkonen - Cook's Helper, Senior High, effective
immediately.
David Volk - SBP Aide, Edison School, effective immediately.
Motion carried.

SPECIAL EDUCATION CONTRACT AND TUITION AGREEMENTS - Wayne Puppe
moved, seconded by Dean Guida, to approve special education
contractual agreements for Special Services personnel and/or
programs with the school districts of Dilworth, Glyndon-Felton,
Waubun and the Lake Agassiz Special Education Cooperative for the
1984-85 school year. Motion carried.

MSU STUDENT TEACHER AGREEMENTS - Dean Guida moved, seconded by
Doug Fagerlie, to approve the Student Teacher Resolution and the
Agreement with Moorhead State University. Motion carried.

WEST CENTRAL ECSU AGREEMENTS - Karen Koentopf moved, seconded by
Dean Guida, to approve the Memorandum of Agreement with the West
Central ECSU for the school year 1984-85 in the amount of \$1,000.
Motion carried.

SAFETY DEPOSIT BOX RESOLUTION - Karen Koentopf moved, seconded by
Dean Guida, to approve the resolution for unincorporated asso-
ciations or organizations in the use of safety deposit boxes.
Motion carried.

ACCEPTANCE OF GRANT - Karen Koentopf moved, seconded by Dean
Guida, to accept the grant of \$17,500 to be utilized for
contracted services, materials and supplies for the Learning
Bank. Motion carried.

Regular Meeting
Board of Education
Independent School District #152
August 13, 1984
Page Three

MICRO-ED LIBRARY - Independent School District #152 has been awarded the Education Software Grant to be used in connection with a free lending library of educational software for families.

PLANNING - BUILDING UTILIZATION THROUGH 1990 - Bond Consultant, Don Keysser, Evenson and Dodge, presented a Revised Financial Analysis for the District's proposed issuance of G.O. Building Bonds.

1984-85 PRIVATE BUS CONTRACTORS AGREEMENT - Dean Guida moved, seconded by Doug Fagerlie, to approve the 1984-85 Private Bus Contractors Agreement as proposed. Motion carried.

PART-TIME BUS DRIVER PAY SCALE - Doug Fagerlie moved, seconded by Karen Koentopf, to approve the part-time bus driver pay scale as proposed:

	<u>1984-85</u>
1st Three Months	\$5.00
1st Year	5.20
Second Year (Maximum)	5.80
Greyhound (First Year)	5.80
Greyhound (Second Year)	6.00
Part-time Clerical	4.70
Bus Aide	4.30
Percentage Increase	6.0%

LEASE/BUY PROPOSALS - Dean Guida moved, seconded by Karen Koentopf, to award the six north rural bus routes to Ron Olson for two years for \$49,500.00 and Rt. I-3 (Morningside area) to Probstfield to Nelson School Bus for \$5,500.00 and to Red River Trails, Inc. for \$6,200.00.

They approved the sale of the two district buses at \$3,500.00 each. Motion carried.

TRANSPORTATION CONTRACT - Dean Guida moved, seconded by Doug Fagerlie, to approve the contract to transport one child to and from Faribault this summer. Motion carried.

PRELIMINARY AND TENTATIVE GOALS FOR 1984-85 - These will be discussed at the August 28 meeting.

BAKERY AND DAIRY BIDS - Karen Koentopf moved, seconded by Doug Fagerlie, to award contracts to low bidders - Metz Baking Company and Cass Clay Creameries for bakery and dairy products. Motion carried.

Karen Koentopf, Clerk

S/m 9/30 5
h.w
8-28-84

Regular Meeting
Board of Education
Independent School District #152
August 28, 1984

Members Present: Doug Fagerlie, Karen Koentopf, Mike Hulett, Dean Guida, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Richard Pemble, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding AVTI Addition and State Financial Reports.

CLAIMS - Doug Fagerlie moved, seconded by Dean Guida, to approve the claims in the amount of \$441,469.35. Motion carried.

GENERAL FUND	\$ 173,772.17
FOOD SERVICE	1,935.05
TRANSPORTATION FUND	8,309.87
COMMUNITY SERVICE	5,206.04
CAPITAL EXPENDITURE	124,968.65
MAVTI - GENERAL FUND	108,333.26
MAVTI COMM SERVICE	104.98
VO-TECH CAPITAL OUTLAY	9,487.76
VO-TECH BUILDING FUND	3,373.79
REPAIR & BETTERMENT	2,143.00
STUDENT GRANTS FUND	6.00
TOWNSITE CENTRE	3,828.78
GRAND TOTAL	441,469.35

AVTI ADDITION - Dean Guida moved, seconded by Karen Koentopf, to advertise for bids for the AVTI construction project of Agricultural - Refrigeration/Air-Conditioning. Motion carried.

MUSIC CURRICULUM/INSTRUCTION DEVELOPMENT - Jan Childs and Bruce Hering reviewed their curriculum guide which includes the learner outcomes, assessment, curriculum scope and sequence and departmental progress instruction.

ENROLLMENT UPDATE - Bob Jernberg updated the Board as to building enrollments as of the afternoon of August 28.

Regular Meeting
Board of Education
Independent School District #152
August 28, 1984
Page Two

SUBSTITUTE SALARIES FOR 1984-85 - Mike Hulett moved, seconded by Doug Fagerlie, to approve the recommended schedule:

1984-85
\$50.00 per day
76.00 per day after 10 days
On schedule after 45 days

Motion carried.

PERSONNEL - Dean Guida moved, seconded by Doug Fagerlie, to approve the following personnel change:

Rick Larson - Special Education Teacher, Junior High, five-year extended leave of absence, effective August 28, 1984
Motion carried.

Karen Koentopf moved, seconded by Mike Hulett, to approve the following personnel changes:

Leave of Absence

Connie Nick - Grade 3, Probstfield Elementary, half-time, one-year leave of absence from her full-time position for the 1984-85 school year

Sherril Ohe - Grade 3, Probstfield Elementary, half-time, one-year leave of absence from her full-time position for the 1984-85 school year

New Employee

Pat Hill - EMH Teacher, Senior High, effective August 27, 1984, BA, \$15,747.00

Wayne Woolever - EMH Secondary Teacher, Junior High, effective August 27, 1984, BA+45(1) \$18,622.00

Ken Ogi - Art Teacher, Junior High, .571 time, effective August 27, 1984, BA(4) \$9,382.10 (\$16,431.00 base)

Sandra Argent - English Teacher, Senior High, .429 time, effective August 27, 1984, BA+15(8) \$4,317.30 (\$20,128.00 base)

Helen Erickson - Half-time Library Secretary, Washington Elementary, Class II, effective August 27, 1984, \$4.76 per hour

Elvin Nerby - Custodian, effective September 1, 1984, \$7.23 per hour

Cindy Silbernack - Early Education Aide, .5 time, Lincoln Elementary, effective August 27, 1984, \$4.60 per hour

Cheryl Feigum - Biology Teacher, Senior High, .786 time, effective August 27, 1984, MA(0) \$15,390.67 (\$19,581.00 base)

Gayle Meehleib, LD Aide, Probstfield Elementary, 3.5 hours per day at \$4.60 per hour

Betty Bentson - EMH Aide, Washington Elementary, 7 hours per day at \$4.75 per hour

Rosalind Kilde - Reading Aide, Senior High, 7 hours per day at \$4.35 per hour

Pat Morth - SBP Aide, Washington Elementary, 7 hours per day at \$4.60 per hour

Laura Nylander - SBP Aide, Edison Elementary, 7 hours per day at \$4.60 per hour

Regular Meeting
Board of Education
Independent School District #152
August 28, 1984
Page Three

Recall

Vi Jo Larson, Physical Education, Senior High, .929 time, effective August 27, 1984, BA+30(12) \$22,133.43 (\$23,825.00 base)
Nancy Barlow - Communications Teacher, MAVTI, effective August 27, 1984, BA+60(14) \$26,910.00
Joyce Olson - Business Teacher, Senior High, full-time - 1st semester, .643 - 2nd semester, BA+15(13) \$19,347.30 (\$23,551.30 base)
Denita Clapp - Business Teacher, Senior High, effective August 27, 1984, .786 time - 1st semester and .571 - 2nd semester, BA+15(5.5) \$12,495.60 (\$18,416.00 base)
Noel Sletten - Science Teacher, Junior High, .571 time, effective August 27, 1984, BA+75(14) \$15,913.77 (\$27,870.00 base)
Mary Jo Johnson - Home Economics, Senior High, .214 time - 1st semester, .571 time - 2nd semester, BA+45(13) \$9,996.30 (\$25,467.00 base)

Retirement

Fred Feltus - Custodian, Senior High, effective November 30, 1984

Change in Contract

Judy Christoffersen - Elementary Art Teacher, from full-time to .85, effective August 27, 1984

Transfer

Gerdes Ulseth - Title I Teacher to 2nd grade, Riverside : Elementary, BA+15(12) \$22,867.00

Motion carried.

SPECIAL MEETING - Mike Hulett moved, seconded by Doug Fagerlie, to hold a special meeting on Thursday, September 6, 5:00 P.M. at Townsite Centre. Motion carried.

CHANGE ORDER - Doug Fagerlie moved, seconded by Dean Guida, to approve the change order for additional work in the band room area in the amount of \$1,432.00. Motion carried.

STATE FINANCIAL REPORTS - Wayne Puppe moved, seconded by Karen Koentopf, to approve sending the unaudited information for 1983-84 and the preliminary 1984-85 budgets to the State Dept. of Education. Motion carried.

DISTRICT GOALS AND OBJECTIVES/SUPERINTENDENT'S WORK PLAN - Mike Hulett moved, seconded by Karen Koentopf, to approve the final draft of the district goals and objectives for 1984-85. Motion carried.

Ben Trochlil reviewed his goals and objectives for the school year 1984-85.

Karen Koentopf, Clerk

Sing/Bol 5
min
8-31-84

Special Meeting
Board of Education
Independent School District #152
August 31, 1984

Members Present: Karen Koentopf, Dean Guida, Curt Borgen,
Richard Pemble, Doug Fagerlie, Wayne Puppe, Mike Hulett and Ben
Trochlil

The meeting was called to order by Richard Pemble, Chairperson.

Dean Guida moved, seconded by Wayne Puppe, to approve the
contracts from Memo S-84-238 (Central Administration), S-84-239
(Principals), and S-84-240 (Supervisors) as presented on June 28,
1984, with the following addition:

Meet and Confer Article - The parties agree to meet and confer
during the 1984-85 school year concerning alternative systems
of compensation. It is hoped that through this process there
will be a meeting of the minds and changes in the existing
system of compensation.

Motion carried by roll call vote: Koentopf - aye, Guida - aye,
Borgen - aye, Pemble - no, Fagerlie - aye, Puppe - aye, Hulett -
aye.

Karen Koentopf, Clerk

S/mg/BoS
m/w
9-11-84

Regular Meeting
Board of Education
Independent School District #152
September 11, 1984

Members Present: Douglas Fagerlie, Mike Hulett, Curt Borgen,
Dean Guida, Richard Pemble, Wayne Puppe and Ben Trochlil

The meeting was called to order by Richard Pemble, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding Personnel
Items, Superintendent's Contract and Food Service Contracts.

MINUTES - Doug Fagerlie moved, seconded by Dean Guida, to
approve the minutes of August 13, 21, 28 and 31, 1984. Motion
carried.

CLAIMS - Dean Guida moved, seconded by Wayne Puppe, to approve
the claims in the amount of \$664,632.21. Motion carried.

GENERAL FUND	\$ 131,985.10
FOOD SERVICE	30,306.39
TRANSPORTATION FUND	67,092.74
COMMUNITY SERVICE	9,266.81
CAPITAL EXPENDITURE	209,455.56
DEBT REDEMPTION	7,150.80
MAVTI-GENERAL FUND	81,778.19
MAVTI COMM SERVICE	625.45
VO-TECH CAP. OUTLAY	45,838.19
VO-TECH BUILDING FUND	4,035.59
STUDENT GRANTS FUND	73,620.25
TOWNSITE CENTRE	3,477.14
GRAND TOTAL	664,632.21

COMMUNICATIONS - Doug Fagerlie read a letter from Edison staff
expressing their appreciation in the prompt hiring of an addi-
tional second grade teacher.

RESOLUTION - Curt Borgen moved, seconded by Mike Hulett, to adopt
the resolution on the Performance Program for Probationary
Teachers. Motion carried.

PLANNING COMMITTEE APPOINTMENT - The Board decided to table the appointment of a board member to Moorhead's Planning Committee until they were supplied with more information by the Committee.

PERSONNEL - Dean Guida moved, seconded by Doug Fagerlie, to approve the personnel changes as follows:

New Employees

Jackie Miller - Kindergarten, Probstfield Elementary, .5 time, effective August 30, 1984, BA(7) \$9,088.95 (\$18,484 base)
Carole Westra - 2nd grade, Edison Elementary, effective August 31, 1984, BA(3) \$15,396.50 (\$15,747 base)
Lynn Soeth - Library Secretary, half-time, Switchboard Secretary, half-time, Senior High, effective August 29, 1984, \$4.76 per hour
Cindi Andel - Server, Senior High, effective August 29, 1984, 2 hours per day at \$4.54 per hour
Julie Kennedy - Server, Washington Elementary, effective August 29, 1984, 1 3/4 hours per day at \$4.54 per hour.
Carole Olsen - Library Aide, Probstfield Elementary, effective August 27, 1984, 4 hours per day at \$4.35 per hour
Mary Joan Anderson - Speech Coordinator, .714 time, Townsite Centre, effective August 27, 1984, MA(0) \$13,980 (\$19,581 base)

Resignation

Dawn Stahlberg - EMH Aide, Senior High, effective August 7, 1984

Personal Leave

Sherley Krabbenhoft - Principal's Secretary, Edison Elementary, personal leave of absence effective September 17, 1984 until January 7, 1985

Child Care Leave - Jackie Mann, Resource Aide, Junior High, effective November 12, 1984 until January 7, 1985

Motion carried.

SUPERINTENDENT'S CONTRACT - Dean Guida moved, seconded by Curt Borgen, to approve the Superintendent's Contract for 1983-84 and 1984-85. Motion carried.

BIDS - ROOFS - Dean Guida moved, seconded by Doug Fagerlie, to award the low bids meeting specifications for Roof Restoration and Replacement to A & R Roofing for \$199,330. Motion carried.

ACCEPTANCE OF GIFT - Curt Borgen moved, seconded by Dean Guida, to accept the gift of money from the Fargo Moose Lodge and direct a letter of thanks be sent.

TRANSPORTATION OF SENIOR HIGH STUDENT - Dean Guida moved, seconded by Wayne Puppe, to approve the contract transporting a student to Senior High for a charge of \$531.00. Motion carried.

ARTS IN EDUCATION GRANT PROPOSAL - Curt Borgen moved, seconded by Mike Hulett, to authorize utilization, up to \$2000 of Inter-District Cooperative Levy for an equivalence of approximately 17 days of an Artist in Residency in Jazz-Woodwind. Motion carried.

NEGOTIATIONS - FOOD SERVICE - Curt Borgen moved, seconded by Wayne Puppe, to employ the Hetland firm for negotiations of the Food Service Contract. Motion carried.

BUILDING UTILIZATION - Bob Jernberg reviewed School Utilization and Site Development.

Karen Koentopf, Clerk

S/mg/BOS
min -
9-11-84

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Ann Dickerson

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, Sept. 11 at 5:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie _____	Dean Guida _____
Karen Koentopf _____	Richard Pemble _____
Mike Hulett _____	Wayne Puppe _____
Curt Borgen _____	Ben Trochlil _____

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. APPROVAL OF MINUTES Appendix A
Recommendation: Move to approve the minutes of August 21, 28 and 31, 1984.
- IV. CONSIDERATION OF CLAIMS Appendix B
Recommendation: Move to approve the claims.
- V. COMMUNICATIONS
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
- VIII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
 1. Consider Resolution - Probationary Teachers Appendix C
 2. Consider Planning Committee Appointment Appendix D
 3. Consider Personnel Appendix E
 4. Consider Bids - Roofs Appendix F
 5. Review Building Utilization Report Appendix G
 6. Consider Acceptance of Gift Appendix H

7. Consider Transportation of Senior
High Student

Appendix I

8. Consider Arts in Education Grant
Proposal

Appendix J

X. FOR YOUR INFORMATION

Appendix Z

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, September 25, 1984 - 7:30 P.M.

NEW BUSINESS

1. Resolution - Performance Program (Bergen) Appendix C
for Probationary Teachers

Explanation: The Resolution reads:

BE IT HEREBY RESOLVED, That the School Board of Independent School District #152 shall adopt a plan for written evaluation of teachers during the probationary period.

BE IT HEREBY RESOLVED, That evaluation shall occur not less than three times each year.

Recommendation: Move to adopt the above-mentioned resolution.

- 2. Planning Committee Appointment (Trochlil) Appendix D

Explanation: Presently, Dean Guida serves in this capacity. Since this is the city of Moorhead's Planning Committee, they are recommending that a board member from the city be appointed.

Recommendation: This is a School Board decision.

- 3. Personnel (Bergen) Appendix E

New Employees

Jackie Miller - Kindergarten, Probstfield Elementary, .5 time, effective August 30, 1984, BA(7) \$9,088.95 (\$18,484 base)

Carole Westra - 2nd grade, Edison Elementary, effective August 31, 1984, BA(3) \$15,396.50 (\$15,747 base)

Lynn Soeth - Library Secretary, half-time, Switchboard Secretary, half-time, Senior High, effective August 29, 1984, \$4.76 per hour

Cindi Andel - Server, Senior High, effective August 29, 1984, 2 hours per day at \$4.54 per hour

Julie Kennedy - Server, Washington Elementary, effective August 29, 1984, 2 hours per day at \$4.54 per hour

Personal Leave

Sherley Krabbenhoft - Principal's Secretary, Edison Elementary personal leave of absence effective September 17, 1984 until January 7, 1985

Child Care Leave

Jackie Mann, Resource Aide, Junior High, effective November 12, 1984 until January 7, 1985

Recommendation: Move to approve the personnel changes.

4. Bids - Roofs

(Lacher)

Appendix F

Explanation: The work authorized in the capital outlay budget (maintenance work) is included in this bid. The bid opening was on September 7th.

Recommendation: Recommendations will be available at the board meeting.

5. Building Utilization Report (Jernberg/Lacher)

Appendix G

Explanation: At the June 26 meeting, the Board was given the packet relating to School Utilization and Site Development. This will be reviewed.

6. Acceptance of Gift

(Swedberg)

Appendix H

Explanation: The School District received a gift of \$1,000 from the Fargo Moose Lodge, No. 1410, to be used to purchase vocational supplies and equipment for the secondary trainable mentally handicapped.

Recommendation: Move to accept the gift of money from the Fargo Moose Lodge and direct a letter of thanks be sent.

7. Transportation of Senior High (Kaste)
Student

Appendix I

Explanation: A contract was made with parents Patrick and Janice Boyle to transport their child to Senior High, returning on the district bus. The district will pay parents three dollars per day for transportation which is payable at the end of the school term, for a maximum of 177 days at \$300.00 for a total of \$531.00.

Recommendation: Move to approve the above contract.

8. Arts in Education Grant
Proposal

(Jernberg)

Appendix J

Explanation: At the May 22 meeting the Board of Education moved to authorize participation in a grant to obtain a Jazz/Woodwind Specialist as an Artist in Residency for approximately 34 days in our district. Our share of approximately \$2,000 would have been received from the Special District Cooperative Levy and would have been matched by the Minnesota State Arts Board. Although the grant was not accepted, several of the participating district schools are considering a reduced residency of approximately 17 days, utilizing inter-district levy. Our music staff is very interested in this residency.

Recommendation: Move to authorize utilization, up to \$2000 of Inter-District Cooperative Levy for an equivalence of approximately 17 days of an Artist in Residency in Jazz/Woodwind.

CALENDAR OF EVENTS

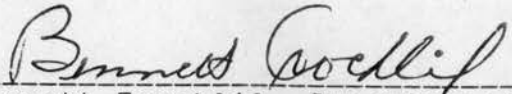
<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Primary Election	Tuesday, Sept. 11		
Region 8AA - MSHSL	Wednesday, Sept. 12	2:00 P.M. 7:00 P.M.	Detroit Lakes
Title IX Advisory Committee	Thursday, Sept. 13	7:00 A.M.	Townsite
Ministerium Assoc.	Thursday, Sept. 13	9:45 A.M.	Evangelical Free Church
F/M Quality Circle Dinner	Thursday, Sept. 13	6:30 P.M.	AVTI
Probstfield School Effective Project	Friday, Sept. 14 (Probstfield students will not be in school)	8:00-4:00 P.M.	Regency Inn
Policy Review Committee	Monday, Sept. 24	7:00 P.M.	Townsite
Meet and Confer- Teachers	Tuesday, Sept. 25 (previous to Board meeting)	6:30 P.M.	Townsite
School Board Meeting	Tuesday, Sept. 25	7:30 P.M.	Townsite
MAVTI On-Site Visitation	Wednesday, Sept. 26 and Thursday, Sept. 27	All Day	MAVTI

Ann Dickerson

S/mq/BoS
min
9-25-84

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, Sept. 25 at 7:30 p.m. in the Board Room at Townsite Centre.


Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

6:30 - Meet and Confer - Teachers

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 1. Review Building Utilization Report Appendix A
 - B. NEW BUSINESS
 1. Consider Awarding Insurance Bids Appendix B
 2. Review Summer School Alternatives Appendix C
 3. Consider Investments Appendix D
 4. Review Asbestos Litigation Appendix E
 5. Consider Townsite Leases Appendix F

VIII. FOR YOUR INFORMATION

Appendix Z

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, October 9, 1984, 5:00 P.M.

VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Building Utilization Report (Jernberg) Appendix A

Explanation: The administration will review the remainder of the Preliminary Space Utilization Plan (beginning on page 10--4.7)

Recommendation: For discussion purposes

NEW BUSINESS

1. Awarding Insurance Bids (Lacher) Appendix B

Explanation: Bids were opened for Health and Life Insurance on Monday, September 17, 1984.

Recommendation: This will be available at the board meeting.

2. Summer School (Jernberg) Appendix C

Explanation: Appendix C-1 contains information regarding aid for summer programs and flexible school year classes. Bob Jernberg will review the 1984 legislation with the Board and will discuss options for summer school in 1985. The Board will have to make some decisions regarding summer school as a part of levy certification at the October 9 meeting.

Recommendation: For information only.

3. Investments (Lacher) Appendix D

Explanation: Board approval is requested for investments #159 and #170 on the list shown in Appendix D-1. All of these investments are CDs at American Federal Savings and Loan, Moorhead.

The complete list of investments from July 1, 1983 to September 18, 1984 is shown for your information only and includes interest that will be recognized as revenue in 1984-85. The interest earned for 1983-84 was \$338.927.

Recommendation: Move to approve investments #159 to #170 as shown.

4. ASBESTOS LEGAL ACTION

(Lacher)

Appendix E

Explanation: Appendix E-1 is a proposal from Shelly Lashkowitz to represent the school district in asbestos litigation. Mr. Lashkowitz is the only person in this area representing plaintiffs. His association with Blatt and Fales of Charleston, South Carolina, gives him access to the files and expertise of a firm that has collected information from suppliers on behalf of school districts. We have requested Mr. Lashkowitz to place a cap on maximum fee cost of \$75.00 per hour and to explain how he could pro-rate the \$25,000 out of pocket expenses if other districts were involved in the litigation.

Recommendation: For discussion purposes.

5. TOWNSITE LEASES

(Bergen)

Appendix F

Explanation:

Heart/Health Association would like to rent space in Townsite for their survey operations. The space would be used from 4:00 P.M. to 9:00 P.M. and some Saturdays. This is the remaining space formerly used by the Employment Service. The rental rate is \$800.00 per month through June 30, 1985.

Recommendation: Move to approve the lease with Heart/Health as shown.

WE ARE PROUD

1. The Leadership Team from Probstfield as to the School Effectiveness Project is: Tom Case, Marian Halgrimson, Lila Ordal, Wayne Sedevic and Howard Murray. A very successful two-day orientation was held.
2. Rose Andersen has been elected as a member of the Chamber of Commerce Board of Directors for 1984-85.
3. Oscar Bergos was named a Distinguished Club President for 1982-83 at the annual convention of Minnesota-Dakotas District of Kiwanis Convention.
4. Don Dulski is a member of the editorial advisory board of The Education Digest, a prestigious journal that is indexed in the Readers' Guide and Education Index.

FOR YOUR INFORMATION

1. WC/ECSU Board of Directors' Minutes of August 22 - Appendix Z-1

2. CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
MAVTI On-Site Visitation	Wednesday, Sept. 26 and Thursday, Sept. 27	All Day	MAVTI
Strategic Planning Seminar	Tuesday, Oct. 2 and Wednesday, Oct. 3		Izaty's
Policy Review Committee	Monday, Sept. 24	7:30 P.M.	Board Room
MSBA Legislative Area Meeting	Monday, Sept. 24	7:30 P.M.	Pelican Rapids

M.S. 124.20 Aid for Summer Programs and Flexible School Year Classes

* Programs - Pays foundation aid for:

1. Summer programs which are not a part of regular school term in hospitals, sanatoriums, and home instruction programs.
2. Inter-session classes of flexible school year programs, and
3. summer programs in elementary and secondary schools.

* Definitions -

1. Summer program pupil units - FTE pupil units for summer and flexible school year programs.
2. Summer program instructional revenue allowance - number of summer program pupil units times the foundation aid formula allowance for the preceding school year.
3. Summer educational improvement revenue allowance - 0.005 times actual pupil units from preceding school year times the foundation aid formula allowance for the preceding school year.
4. Total summer program revenue allowance - sum of summer program instructional revenue allowance and summer educational improvement revenue allowance.
5. Summer program aid - aid for summer programs and inter-session classes of flexible school year programs.

* Summer Program Aid (FY 86 and thereafter)

$$\text{Summer Program Aid} = \frac{(\text{PY actual levy})}{(\text{PY permitted levy})} \times \frac{(\text{total summer program revenue})}{(\text{allowance})} - \text{PY Summer Program Levy}$$

- * Aid and Levy Adjustment - Department adjusts aid paid to reflect adjustments which were made or could have been made to the levy because of differences between estimated and actual pupil membership. Levies are also adjusted for differences between estimated and actual pupil membership.

* Use of Aid and Levy, Authorized (and unauthorized)

1. Approved summer programs that are (a) offered for credit, (b) required for graduation (c) provide academic enrichment (d) provide academic remediations
2. Not eligible (a) recreational sports (b) leisure activities, (c) entertainment (d) recreational activities (e) hobbies (f) others of similar nature.
3. Summer programs for handicapped students must relate to the IEP.
4. Curriculum development, staff development, parent or community involvement, experimental educational delivery systems, other measures designed to improve education in the district.

* Summer Program Levy

$$\text{Summer Program Levy} = \frac{\text{Estimated total Summer Program Rev. Allowance}}{(\text{Lesser of 1 or } \frac{2 \text{ YP EARC}}{\text{equalizing factor}} \times \frac{\text{current regular school year PU}}{\text{school year PU}})}$$

* Excess Levy, 1985 Summer Program

If 1985 summer program instructional revenue allowance is less than
\$20 x 1984-85 actual pupil units, the district may have an excess summer
program levy.

Excess Summer
Program Levy = (\$20 x 1984-85 actual pupil units) - Summer program
instructional revenue
allowance

This excess levy may be used for the same purposes as the summer program
instructional revenue allowance.

MOORHEAD PUBLIC SCHOOLS
INVESTMENT RECORD
FROM JULY 1, 1983 TO SEPTEMBER 18, 1984

Appendix D-1
Page 1 of 2

DATE	INV. #	AMOUNT	MATURITY DATE	INTEREST RATE	INTEREST REC. OR ESTIMATED
7-19-83	122	585095	9-01-83	9.56	6525.76
7-20-83	123	400000	9-14-83	9.50	5700.00
7-20-83	124	490000	10-03-83	9.50	9568.61
8-03-83	125	250000	10-03-83	9.60	4000.00
8-03-83	126	446562	10-12-83	9.62	6801.88
8-17-83	127	116000	11-01-83	9.75	2356.24
9-07-83	128	200000	10-03-83	9.58	1383.78
9-07-83	129	500000	11-01-83	9.68	7260.00
9-07-83	130	400000	11-10-83	9.73	6694.78
9-08-83	131	150000	1-11-84	9.83	5037.87
9-21-83	132	300000	1-11-84	9.60	8800.00
10-04-83	133	500000	1-11-84	9.50	12798.61
10-04-83	134	200952	2-01-84	9.50	6204.41
10-12-83	135	163000	2-01-84	9.60	4737.87
11-01-83	136	800000	4-02-84	9.45	31500.00
11-01-83	137	400616	5-01-84	9.45	18823.95
11-10-83	138	406695	12-21-84	9.15	4238.10
11-10-83	139	600000	5-01-84	9.50	27075.00
11-10-83	140	330000	5-09-84	9.50	15587.92
11-22-83	141	200000	12-22-83	9.20	1533.33
11-22-83	142	330000	3-01-84	9.30	8439.75
12-02-83	143	400000	12-23-83	8.75	2041.66
12-19-83	144	210000	6-29-84	9.75	10806.25
12-20-83	145	125000	6-29-84	9.75	6398.44
1-04-84	146	600000	2-01-84	9.5	4275.00

1-04-84	147	550000	3-01-84	9.5	8272.92
1-05-84	148	350000	4-10-84	9.6	8866.67
1-19-84	149	235000	3-01-84	9.4	2577.17
3-06-84	150	200000	9-04-84	9.75	9641.67
3-07-84	151 (Repo)	300000	3-14-84	9.25	539.58
3-07-84	152 **	370000	3-31-84	9.45	2428.13
4-04-84	153	350000	7-12-84	10.25	9865.63
4-04-84	154	655000	8-01-84	10.25	22379.17
4-17-84	155	160000	9-04-84	10.40	6332.44
5-01-84	156	200000	8-15-84	10.3	5951.11
5-01-84	157	400000	9-04-84	10.35	14145.00
5-01-84	158	325000	9-12-84	10.35	12240.31
5-18-84	159	150000	8-15-84	10.45	3788.13
5-30-84	160	250000	8-15-84	10.5	5468.75
6-12-84	161	870000	10-01-84	10.62	* 27718.00
6-29-84	162	100000	8-01-84	10.50	933.33
6-29-84	163	120806	9-12-84	10.55	2584.41
7-06-84	164	300000	10-01-84	10.76	* 7532.00
8-03-84	165	208000	1-09-85	11.75	* 10590.00
8-08-84	166	150000	1-09-85	10.78	* 6781.00
8-15-84	167	325000	1-09-85	11.45	* 14884.00
8-20-84	168	347000	12-12-84	11.00	* 11875.00
9-04-84	169	500000	3-13-85	11.40	* 29925.00
9-12-84	170	300000	12-21-84	11.26	* <u>9289.00</u>
					<u>453197.63</u>

** Reinvestment of bond proceeds.
* Estimated interest

*Lashkowitz Law Offices
and Associates*

*Foundation Building
15 Broadway, Suite 601
Fargo, North Dakota 58102
(701) 237-5252*

September 13, 1984

Mr. Robert Lacher
Assistant Superintendent
Moorhead Public School District
810 4th Avenue South
Moorhead, MN 56560

re: Moorhead School District Asbestos Litigation

Dear Mr. Lacher:

This letter is a follow-up to our telephone conference of September 12, 1984 and I trust clarifies the questions regarding the fees of our firm in the representation of the Moorhead Public School District in asbestos litigation.

We will represent the Moorhead Public School District on a contingent fee basis of 25% with an hourly fee of \$75.00 per hour, which would be credited against any ultimate recovery which we are confident will be obtained. It is extremely difficult to estimate the total amount of hours required. Our time includes preparation, drafting of pleadings, preparing, taking and reading depositions, preparation for trial and trial, if there is one; and, of course, any appellate work, and this again is difficult to accurately project. Excluding appellate work, we are placing a ceiling of \$20,000.00 so far as hourly work is concerned. Conceivably this figure could be high or it could be low. If this figure is high, it works to your advantage. If the \$20,000.00 is low, it works to your advantage. If there are other school district actions consolidated with Moorhead School District, then we will try to adjust the \$75.00 hourly rate.

As we discussed over the telephone and as I indicated to you in my May 31, 1984, proposal, I have been advised expenses would be somewhere in the vicinity of \$25,000.00. I emphasize again this is the figure given to me by associate counsel, Blatt & Falesof Charleston, South Carolina. The primary expenses would be depositions, experts, and hopefully the lab tests and other investigative work would not have to be repeated. These expenses would be billed to you as they are incurred. If there are other school districts we can consolidate the litigation with, we will pro-rate these expenses on a just and equitable basis, and this would probably be based upon the initial projected ascertainable

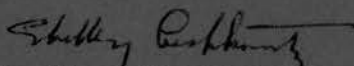
Mr. Robert Lacher
September 13, 1984
Page 2

and compensatory damages prior to litigation and set out in the complaint. This means if there are other school districts, the expenses would be shared and Moorhead School District would not be responsible for carrying the entire burden of same.

If there are any other questions you may have regarding the above, please do not hesitate to communicate with me your questions or concerns.

Very truly yours,

LASHKOWITZ LAW OFFICES


Shelley Lashkowitz

SJL/pl

WEST CENTRAL EDUCATIONAL COOPERATIVE SERVICE UNIT
BOARD OF DIRECTORS' MEETING
West Central ECSU Offices
805 E. Channing Ave.
Wednesday, August 22, 1984, 7:30 PM

MINUTES

The August 22, 1984, meeting of the West Central ECSU Board of Directors was called to order by chairperson, Duane Swenson.

Members present were: Duane Swenson, Barnesville; Betti Reuther, Breckenridge; Jon Bachmann, Frazee; Ruth Hull, Battle Lake; John Widvey, Battle Lake; Garnet Muehlhausen, Fergus Falls; Walt Simonson, Perham, and Arnold Boehmlehner, Wheaton.

Present from ECSU: DuWayne Balken, Barbara Hexum, Clydene Stangvik, Gene Jurgens, Pam Krueger, and Dorothy Malm.

Members absent were: LaVonne Johnson, Underwood; Carole Severson, Brandon; and Jack Lacey, Elbow Lake.

2. After additions to the agenda, Jon Bachmann moved to approve the agenda for August 22, 1984, West Central ECSU Board of Directors. Garnet Muehlhausen, second. Motion carried.
3. Garnet Muehlhausen moved to approve the minutes of the July 12, 1984, meeting as circulated. Second by Betti Reuther. Motion carried.
4. Betti Reuther moved the acceptance of the Receipts report. Second by Arnold Boehmlehner. Motion carried.

Ruth Hull moved that the West Central ECSU Board of Directors authorize agent to pay bills through July 31, 1984, as per listing in the amount of \$253,776.08. The amount stated on Accounts Payable for Approval handout was \$214,539.40. This amount increased due to adding Ludke - \$19,812.31, Purchasing Resale materials and Gamble Robinson - \$19,424.37, Purchasing Resale materials, making the total of \$253,776.08. Jon Bachmann, second. Carried.

Garnet Muehlhausen moved that the Cash Imprest report be approved and the account reimbursed. Second by Arnold Boehmlehner. Motion carried.

DuWayne Balken reported that the auditor's report is complete with the exception of Coop Purchasing. The auditor should be present at our September board meeting.

5. Gene Jurgens reported on the Computer Repair Service. 18 schools in the region have signed contracts for this service '84-85. Anticipates 4 or 5 more schools will sign. This fall (September) a one-half day inservice will be held to help schools trouble-shoot computer problems. This will help each school handle minor computer problems (1 representative from each school will be invited to the workshop).

Board of Directors' Meeting

Page 2

August 22, 1984

Minutes

5. Computer Software Consortium: This concept started '83-84. At this time 15 schools are involved in '84-85 school year. Gene Jurgens reported that our library at this time has 1) Public Domain (200 disks) 2) Commercial Software (70 pkgs). Catalogs are available for both. Fee structure: \$300 initial fee to join, \$100 fee each yr. to belong. If schools joining this year, each will pay \$300 plus the \$100. Software consortiums are located in Rochester, Northwest and Mankato. The idea is to pool all consortium items and collectively have resources of four (4) consortiums.

Gene Jurgens reported on the Corvus System. Greg Schmidt and Gene Jurgens attended a two day workshop at Shakopee sponsored by Ideal Learning for all ECSUs. They looked at software and hardware. All ECSUs have worked out an agreement with Ideal Learning, Inc., to be involved with inservice and maintenance of hardware. Part of the agreement would be to have a Corvus hard disk loaner in each ECSU with Ideal Learning software on it. 1. Districts not having Corvus could get loaner from ECSU to try out. 2. Districts having Ideal Learning Corvus System would have a back-up system if they would experience system break-down.

Gene Jurgens also reported on the joint special education project in computer software with SW/WC ECSU-Marshall. It is currently in the process of hiring a director for this project but at this time the position is open. Gene Jurgens is written into the project as the technical person.

Gene Jurgens' consultant services are available with a few days available at this time.

- 6.a. Barbara Hexum reported on Instructional Effectiveness. She will be working with three pilot sites: 1) Elem. Osakis, Perham High School, Probstfield, Moorhead. Barbara Hexum will be keeping schools in region aware of what is happening in these three pilot sites.
- 6.b. The Center for Educational Excellence now has 21 schools as members. Barbara Hexum suggested priority areas as follows: 1) workshop on staff development program 2) Teacher Effectiveness Training (Madeline Hunter method) Eleven people in region IV have gone through training. Dr. Mich will present clinical supervision workshops - October 29, 30 3) Guidance for trainers 4) administrative and principals training program 5) regional services - cluster/whole region/individual - by requests.

On August 30, 1984, the High Teach/High Tech workshop will be held.

- 7.a. Garnet Muehlhausen moved that Marilyn McGowan be employed for 200 days at \$18,500 to coordinate the Center for Excellence and the Elementary and Secondary Knowledge Bowl projects and activities. Second by Arnold Boehmlehner. Carried.
- 7.b. Ruth Hull moved that the West Central ECSU employ Rick Vogt for 200 days at \$20,000 to coordinate the Media Center and facilitate the Employees-Right-to-Know activities. Second by Betti Reuther. Carried.

By the first part of September a format has to be completed on Employee-Right-to-Know to let schools know what it will cost them to participate and what they will get for their membership.

Board of Directors' Meeting
Page 3
August 22, 1984
Minutes

- 7.c. - P.E.R. Regional Facilitator. Garnet Muehlhausen moved that the West Central ECSU employ Dr. Nancy Carver for 100 days at \$15,000 to provide coordination of P.E.R. activities for area schools. Second by Jon Bachmann. Carried.

DuWayne Balken reported that P.E.R. membership is 22-24 schools at this date, with \$23,000 P.E.R. signed agreements.

8. Coop Purchasing was the next item on the agenda. Clydene Stangvik, Coop Purchasing coordinator, gave an update on the following items:
- 1) reported that she has started a computerized inventory system of purchasing which will include cataloging, tabbing, bids to vendors, packing slips, etc.
 - 2) reported on the good response from schools on paper volume this year - the paper order was paid on time.
 - 3) computer orders amounted to \$400,000 and delivered to schools within three days
 - 4) one new feature in purchasing this year will be advertising in the Newslett (once a month) of excess products that have been ordered by mistake by schools
 - 5) school bus bids are coming in - should be ready in September
 - 6) September 18 is scheduled for a custodians' workshop
11. John Olson, Century 21 realtor, could not attend this meeting, so DuWayne Balken reported on status of our property at 205 E. Lincoln (warehouse). Several prospects for leasing space were reported. DuWayne Balken stated that until sale of building, we should have \$500 more rent a month (have \$360 rent now) and need \$860 monthly income.
- DuWayne Balken asked John Olson to present ECSU with a 2 year plan. This will be given at the October meeting.
- DuWayne Balken requested of Mr. Baker to lease the additional room for our computer/typewriter and also the AV repair service.
12. A letter has been sent to all previous ECSU Advisory Committee members asking them to respond if they are interested in continuing on the Advisory Committee. A full committee will be formed by fall.
13. The following Memorandums of Agreement have come in: Herman, Perham, Kensington, Breckenridge, Elbow Lake, Evansville, Moorhead, Ulen, Rothsay, Fergus Falls, Our Lady of Victory, Barnesville, New York Mills, Chokio-Alberta, Osakis, Fergus Falls - Hillcrest, Glyndon, Hawley, Parkers Prairie, Lake Park, Dilworth, Audubon Battle Lake, Starbuck, Morris, Barrett, Fergus Falls, Glenwood, Hancock, Pelican Rapids. Recommended motion - Betti Reuther made the motion that we accept the Memorandums of Agreement as stated above. Second by Garnet Muehlhausen. Carried.

14. The new driver simulator maintenance contract was approved. Arnold Boehmlehner made the motion to approve it. Second by Ruth Hull. Carried. The repairperson is from Brainerd and was recommended by Arnold Nietfeld. The company is the Electronics Assoc.
15. The director's report was given by DuWayne Balken as follows:
 - a) ECSU directors' meeting - 9 am., August 23 in Minneapolis
 - b) large group SAC will be held September 10 - agenda will be sent out soon
 - c) Bush session was excellent - next session in October and a two day in December with chairperson of board also attendingFor Mr. Balken's project for Bush, he is considering doing a five year plan for ECSU.

DuWayne Balken gave a Special Education Update. He reviewed the Low Incidence staff and reported that a request of \$9,960 to the State Department to support our pilot site project has been made.

December 6 & 7 is the second annual MSBA ECSU board members conference in St. Cloud, Sunwood Inn. All board members and board superintendents are welcome.

Bob Espelien, who was superintendent of Hancock, left to accept a position in Forest Lake, MN. Due to his absence at the board meeting, the Board recommended that a special recognition be placed in the minutes commending Mr. Espelien for his dedicated service as an ECSU board member.
16. It was recommended that a resolution should be submitted to MSBA for a higher base for ECSU basic support. Currently we receive about \$63,000 from the Legislature.
17. The next meeting will be held September 13, 1984, at 7:30 PM.

Betti Reuther made a motion that DuWayne Balken should commend the ECSU staff on work well done. Ruth Hull, second. Carried. DuWayne Balken said that he had recently sent a letter to the support staff recognizing their fine work.
18. The meeting adjourned at 10:20 PM.

Slmg/B05.
m.w
9-25-84.

Regular Meeting
Board of Education
Independent School Dist. #152
September 25, 1984

Members Present: Doug Fagerlie, Mike Hulett, Curt Borgen, Dean Guida, Richard Pemble, Wayne Puppe and Ben Trochlil

MEET AND CONFER - A Meet and Confer session with teachers was held from 6:30 until 7:20.

The meeting was called to order by Richard Pemble, Chairperson.

PREVIEW - Ben Trochlil previewed the agenda, adding AVTI Bids, Contract with PT/OT Associates, Increase Speech/Language Services, and Sabbatical Leave.

AVTI CONSTRUCTION PROJECT - Dean Guida moved, seconded by Curt Borgen, to accept the recommended Bid Award for Shop Addition and Alterations:

General	- J. E. Krieg & Sons	\$446,800
Mechanical	- West Fargo Plumbing & Heating	210,976
Electrical	- Moorhead Electric	86,500
Total		<u>\$744,276</u>

Motion carried.

AWARDING INSURANCE BIDS - Patrick Pechacek, Frank B. Hall Consulting Company, presented an analysis on specifications on Group Term Life/AD&D, Supplemental Term Life/AD&D, and Dependent Life and Health Insurance rebidding.

Doug Fagerlie moved, seconded by Dean Guida, to approve the Employee Benefits Plan, Inc./MSBA Insurance Trust as the health carrier effective October 1, 1984 and Commercial Life Insurance Company as the provider of the Group Term Life/AD&D, Supplemental Life/AD&D and Dependent Life. Motion carried.

SUMMER SCHOOL - Bob Jernberg reviewed the 1984 legislation on summer school programs and discussed options for summer school in 1985. The Board will make some decisions regarding summer school as a part of levy certification at the October 9 meeting.

INVESTMENTS - Curt Borgen moved, seconded by Mike Hulett, to approve investments from July 1, 1983, to September 18, 1984, which includes interest that will be recognized as revenue in 1984-85. Motion carried.

ASBESTOS LEGAL ACTION - Bob Lacher presented a proposal from Shelley Lashkowitz to represent the school district in asbestos litigation. This issue was tabled until another Fargo firm has been contacted.

Regular Meeting
Board of Education
Independent School Dist. #152
September 25, 1984
Page Two

TOWNSITE LEASES - Dean Guida moved, seconded by Mike Hulett, to approve the lease with Heart/Health Association, from 4:00 P.M. to 9:00 P.M. and some Saturdays for the space formerly used by the Employment Service. This lease would run through June 30, 1985, for \$800.00 per month. Motion carried.

CONTRACT WITH PT/OT ASSOCIATES - Curt Borgen moved, seconded by Doug Fagerlie, to approve the contract with P.T. - O.T. Associates of Fargo, N.D. to provide P.T. consultation services at a rate of \$40.00 per hour, three and one-half hours monthly at a cost not to exceed \$1120 for the 1984-85 school year. Motion carried.

INCREASE SPEECH/LANGUAGE SERVICES - Mike Hulett moved, seconded by Curt Borgen, to authorize the employment of additional .556 FTE Speech Clinician positions. Motion carried.

SABBATICAL LEAVE - Lynn Halmrast asked the Board to review his request for a Sabbatical Leave the last half of the 1984-85 school year.

SPECIAL MEETING - A special meeting will be scheduled for the Board to tour the Senior High.

MSBA LEGISLATIVE SESSION - Dean Guida presented a report on the Legislative Meeting in Pelican Rapids September 24.

Karen Koentopf, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, Oct. 9 at 5:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

I. CALL TO ORDER

II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

III. APPROVAL OF MINUTES Appendix A

Recommendation: Move to approve the minutes of September 11 and 25, 1984.

IV. CONSIDERATION OF CLAIMS Appendix B

Recommendation: Move to approve the claims.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

VIII. UNFINISHED BUSINESS

1. Consider Sabbatical Leave Appendix C

2. Review Litigation - Asbestos Appendix D

IX. NEW BUSINESS

1. Consider Special Meeting Appendix E

2. Consider Donation - Washington School Appendix F

3. Review District Investment Practices Appendix G

4. Consider Metro ECSU Membership Appendix H

5. Review Comprehensive Arts Planning Committee Appendix I

- 6. Consider Transportation Contracts Appendix J
- 7. Consider Personnel Appendix K
- 8. Consider Tax Levy Certification Appendix L

- X. FOR YOUR INFORMATION Appendix Z

- XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF
EDUCATION

- XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, October 23, 1984, 7:30 P.M.

UNFINISHED BUSINESS

1. Sabbatical Leave (Bergen) Appendix C

Explanation: At the September 25th meeting, Lynn Halmrast's request for Sabbatical Leave was reviewed. The Board requested that this topic be placed on this agenda for action.

2. Litigation - Asbestos (Lacher) Appendix D

Explanation: Appendix D-1 is the research done by the Business Office in considering another legal office to pursue asbestos litigation.

What would the Board like to do next - interview, appoint a committee, make a selection?

Recommendation: For discussion purposes.

NEW BUSINESS

1. Special Board Meeting - Utilization (Jernberg) Appendix E

Explanation: Alternative dates for consideration (at Senior High School - 5:00 P.M.)

Monday, October 15
Monday, October 22
Thursday, October 25
Monday, October 29
Thursday, November 1

Recommendation: Move to set a date for the Special Board Meeting.

2. Donation - Washington School (Jernberg) Appendix F

Explanation: A donation of \$75.00 has been received from the George Washington PTA to purchase a typewriter from the AVTI for Washington School

Recommendation: Move to accept the donation and direct a letter of thanks be written to George Washington PTA.

3. District Investment Practices (Lacher) Appendix G

Explanation: Appendix G-1 is the background information.

Recommendation: For discussion purposes.

4. Metro ECSU Membership

(Trochlil)

Appendix H

Explanation: One of the needs of the district is to have available data from school districts that serve the same number of students as Moorhead. In investigating the resources available, the Metro ESCU appeared to be a viable option.

Appendix H-1 reviews the activities and services that will be occurring in the ECSU. To say the least, it is impressive, not only in data but program development for their membership. The Strategic Planning Seminar attended by eight district staff members will be reviewed.

Based on this, the superintendent is recommending that the Moorhead district become an associate member of the Metro ECSU. The cost is \$2,073.

Recommendation: Move to become an associate member of the Metro ECSU and pay the membership fee of \$2,073.

5. Comprehensive Arts
Planning Committee

(Jernberg)

Appendix I

Explanation: Appendix I-1 contains a planning document produced by the Comprehensive Arts Planning Committee. Committee members will review the document with the Board.

Recommendation: Move to accept the report and to direct the committees to pursue individual items through administrative channels.

6. Transportation Contracts

(Kaste)

Appendix J

Explanation: Due to increased busing needs in Special Education we need to add smaller, specially prepared buses to our fleet. We have an opportunity to purchase an 1978 IHC 47 Passenger from McGlaughlin Equipment Co. The purchase price is \$7,950 which includes some new parts. We will also need to purchase new tires and other replacement parts for about \$1,000. Total costs will be about \$9,000.

We would also like to advertise for bids for a new bus which will be equipped for Special Education students. This bus will have a lift, wheelchair, ties, etc. Estimated cost of this bus will be \$30,000.

Recommendation: Move to approve purchase of the buses listed above. Funds are available from bus purchase account which has a balance of \$86,000.

7. Personnel

(Bergen)

Appendix K

New Employees

Marilyn White - LD Teacher, Washington Elementary, .5 time, effective October 1, 1984, MA(8) \$9,968.40 (\$23,004 base)

Kim Sufficool - LD Teacher, Edison and Riverside Elementary, effective October 1, 1984, BA(0) \$13,646.88 (\$15,747 base)

David Todryk - SBP Teacher, Washington Elementary, effective September 28, 1984, MA(5) \$18,271.66 (\$20,949 base)

Barbara Burndvedt - Secretary/ Bookkeeper, Townsite Centre, effective October 8, 1984, \$5.13 per hour

Recalled

Tom Hall - WE/CEP Teacher, Senior High, .571 time, from September 4, through November 21, 1984, BA+75(8) \$4,145.46 (\$23,760 base)

Change in Contract - Mary Joan Anderson - Speech, Washington Elementary, .714 to full-time, effective September 26, 1984, MA (0) \$18,927.09 (\$19,581 base)

Recommendation: Move to approve the personnel changes.

8. Tax Levy Certification

(Lacher)

Appendix L

Explanation: The 1984 tax levy must be certified to the County Auditor no later than October 10, 1984. Information on the various levies and the forms are included in Appendix L-1. Bob Lacher will explain the various options at the Board meeting.

Recommendation: Move to approve the levy as shown on the first page of the forms after any changes are made at the Board meeting.

WE ARE PROUD

1. Bob Gerke, Grade 5/Edison, has been appointed Executive Secretary - Treasurer of the Minnesota Association of Teacher Educators.
2. Clay County Safety Council Awards:

<u>School</u>	<u>Place</u>	<u>Staff Representatives</u>
Edison	1st	Jim Nigg
Washington	2nd	Edythe Shine
Riverside	3rd	Charles Leitheiser

3. Moorhead High School students honored - Joan Gjevre, Naomi Gjevre, Julie Buckley, Sandra Sample and Sarah Williams will receive a certificate from the Minnesota Music Education Association for participation in the MMEA All State Groups. They will be appearing again with the MMEA All State Groups in Orchestra Hall in Minneapolis on Saturday, February 23, 1985, during the Minnesota Music Educators Association Mid-Winter In-Service Clinic. Congratulations to them and their director, Vince Pulicicchio.
4. The Board has received a certification of recognition - the MicroEd educational software grant to be used as a free lending library for families. The district committees are in the process of preparing to implement the software lending libraries.

FOR YOUR INFORMATION

1. Minutes of Region I-ESV for July 26th and August 30th - Appendix Z-1
2. Constitutional Amendments for 1984 General Election Ballot - Appendix Z-2

3. CALENDAR OF EVENTS

Appendix Z

Event

Title IX Advisory Committee	Thursday, Oct. 11	7:00 p.m.	Townsite
Chamber of Commerce Dinner	Thursday, Oct. 11	6:00 p.m.	
Alliance for Science	Tuesday, Oct. 16	7:00 p.m.	Fergus Falls
M.E.A. Convention (no school for students and staff)	Thurs. Oct. 18 & Friday, Oct. 19		
Meet and Confer with Principals	Tuesday, Oct. 23	6:30 p.m.	Board Room

ARNTSON, WENTZ & KLEIN

ATTORNEYS AT LAW

JON M. ARNTSON
DANIEL L. WENTZ
KAREN K. KLEIN
NANCY SULLIVAN FAY

FIFTH FLOOR
SUITE 520 — GATE CITY BLDG
500 SECOND AVE. NORTH
P.O. BOX 2025 — FARGO, NORTH DAKOTA
58107-2025

TELEPHONE
293-9159
AREA CODE 701

October 1, 1984

Mr. Robert Lacher
Assistant Superintendent of Schools
Moorhead Public Schools
810 4th Avenue South
Moorhead, MN 56560

Re: Contract of Representation Clarification

Dear Mr. Lacher:

I am writing this letter to you pursuant to our conversation of Monday, October 1, 1984, for the purpose of clarifying the sharing of costs between school districts in asbestos litigation. As I told you we anticipate sharing of costs between school districts whenever possible. For example, if a deposition of an employee of the asbestos manufacturer is needed in a number of school districts all of those districts would share equally in the cost of that deposition. The result would be a reduced cost to each district. The sharing of costs will be on a per district basis and will not be shared based on the dollar amount of the districts claim. The reason for sharing on a per district basis is that the expenditure of a cost advance will be as necessary to the district with a \$100,000 claim as it will be to a district with a \$800,000 claim. For example, if the deposition of an employee of the asbestos manufacturer is necessary to each claim it would be unfair to the district having the larger claim to pay a higher percentage of that cost than the district having a smaller claim.

Naturally, each district would pay all of the expense or cost for any item or expense incurred solely for that district.

I hope this clarifies our conversation. If you would like further clarification, please contact me.

Very truly yours,

ARNTSON, WENTZ & KLEIN


Jon M. Arntson

JMA6/dlw

**LASHKOWITZ LAW OFFICES
AND ASSOCIATES**

FOUNDATION BUILDING
15 BROADWAY, SUITE 601
FARGO, NORTH DAKOTA 58102
(701) 237-5252

October 2, 1984

Mr. Robert Lacher
Assistant Superintendent
Moorhead Public School District
810 4th Avenue South
Moorhead, MN 56560

Dear Mr. Lacher:

I believe you stated you do not have any faith or confidence in class actions. I am positive I agreed, and we both agreed so far as the feasibility and the profitability of class actions. In this morning's paper there was an article regarding class action status for school district asbestos litigation. The article is somewhat misleading. The law firms who were engaged in the litigation are the same attorneys I am associated with, and the Order of the Federal District Court in Philadelphia provides a school district may join a class action or they may proceed individually. Obviously if a grieyed party has substantial damages, it does not pay for them to join a class action because the recovered damages usually amount to about "10¢ on the dollar".

The above is provided for your information. If there are any questions you may have regarding the above, you are welcome to communicate the same to the undersigned.

Very truly yours,

LASHKOWITZ LAW OFFICES



Shelley Lashkowitz

SJL/pl

MEMO TO: DR. TROCHLIL
BOARD OF EDUCATION

FROM: ROBERT LACHER *Robert Lacher*

DATE: SEPTEMBER 17, 1984

SUBJECT: INVESTMENT PRACTICES

Wednesday, September 12, 1984, we had \$300,000.00 in which we could invest to December 21, 1984. I called around to receive quotations on that investment for about 100 days. I received the following quotations:

INSTITUTION	RATE	EARNINGS
American Federal Savings & Loan	11.26%	\$9,195.67
*American Bank and Trust (Federated Trust)	11.06%	\$9,090.41
**Dean Bosworth	11.95%	\$9,544.00

*The Federated Trust Account is a large trust operated out of Chicago. (Rates fluctuate daily). The same trust is handled by Norwest through the Fargo Branch. We are unable to deal with that organization because of the perception that it is out of the School District.

**This comparably small spread of .19% does make a difference of \$348.33 on this one investment.

There are occasions when we are charged a fee for the handling of treasuries or CD's that our local institutions have to handle through the Minneapolis-St. Paul Banks.

I would ask that the School Board consider allowing us to invest available short term funds in organizations outside of the immediate Moorhead area. It appears that we will have an average investment balance of \$3,200,000.00 for all funds which would yield an additional income of as follows:

One Quarter Percent:	\$ 8,000.00
One-Half Percent:	\$16,000.00
Three Quarter Percent:	\$24,000.00
One Percent:	\$32,000.00

We have had ranges of variances from as little as .2% to 1½% with in our own community. If we are able to gain access to the markets handling Bankers Acceptance and commercial paper, which

we are allowed to invest in it is felt that we should be able to increase those earnings a minimum of one-half percent.

To summarize, in most instances American Federal Savings & Loan has been successful in offering the highest interest. We are finding that the spread between what they offer and what we receive from the banks has been narrowing. There has been times when there has been as much as a percent and a half spread. Any investments that we have been making in local banks have been in trust accounts which is handled in Chicago or CDs or Treasuries which have to be handled through corresponding bank relationships in the Metropolitan area. We have not been able to access investment opportunities that may be available through other types of investments. We feel the expanded opportunities could earn us between \$20,000.00 to \$30,000.00 a year in additional interest earnings. Our cash flow should improve appreciably because of the economic improvement Nationally and of the State. It appears that our cash investment will gain importance in its contribution to our improved educational services.

Thank you.

METRO ECSU
1984-85 ACTIVITIES AND SERVICES
(based on information available 6-26-84)

Appendix H-1
Page 1 of 3

1. Communication among educational agencies and school districts

- Subregional superintendents meetings (September, November, January, March)
- Cooperative Courier and other newsletters
- Information sessions and meetings about current issues such as the Employee Right-to-Know Law and Comparable Worth
- Cooperative planning with Metro II and TIES related to regional educational technology services

2. Information resources and reports

- Annual Finance, Staffing, and Class Size Studies (January)
- Compilation of school district calendars (June)
- School district policy manuals (fall)
- Report of achievement tests used by Metro Area schools: when, what, for which grade levels (fall)
- Report of curricular offerings and graduation requirements of Metro Area school districts (fall)
- Report of how school districts are developing partnerships with business and industry (spring)

3. Subregional planning assistance

- Coordination of multidistrict planning and program development meetings
- Multidistrict sharing sessions on specific topics

4. Futures planning

- Two-day training session for leadership teams to develop strategic planning skills (October)
- Environmental scanning seminars on topics such as demography, economics, social psychology, and technology
- Sharing sessions for those responsible for district-level and school-level planning
- Training to apply models for decision-making about use of various technologies (February-March) (Approval of request for MDE funding is pending.)

5. Center for Educational Excellence (school improvement and effectiveness)

- Madeline Hunter:
 - September 26 afternoon: for principals
 - September 26 evening: for all educators and board members
 - September 27: for those trained in Clinical Supervision
 - September 28: for district trainers
- Elements of Instruction training (fall, spring)
- Advanced Elements training (March)
- Clinical Supervision training (December-March)
- Teacher Expectations for Student Achievement (TESA) training (five after-school sessions, September-November)
- Time-on-Task (Academic Learning Time) training (March)
- Seminars and sharing sessions for trainers
- Seminars and sharing sessions for staff development coordinators through the Staff Development Network
- Leadership of effective schools: training and networking for principals
- Research on effective schools: updates, newsletters, presentations, technical assistance, publications
- Carver-Scott Subregional Satellite Project (for Carver-Scott Cooperative Center, Chaska, Shakopee, Waconia, Prior Lake, Westonka, New Prague, Watertown-Mayer)
- Leadership for Effective Schools Subregional Satellite Project (for Columbia Heights, Forest Lake, Inver Grove Heights, North St. Paul-Maplewood-Oakdale, Fridley, Roseville, Spring Lake Park, South St. Paul)
- Resource center with materials related to characteristics of school effectiveness
- Regional assistance for the Minnesota School Effectiveness Program (materials, newsletter, awareness presentations, planning assistance)

6. Personnel development to improve instruction for special education students

- Precision Teaching: awareness session, introductory skills training, in-classroom observation and consultation
- Study Skills: A Key to Reducing Frustration
- Social Skill training
- Developing Group Skills for Kids
- Self Concept and Behavior Management
- Teacher Assistance Teams program development
- Programs for parents: E/BD Kids and Their Parents, Transitioning Older Students, Drug Wise (monitoring of prescribed drug therapy)

6. Personnel development to improve instruction for special education students - Continued

- Low-Incidence Handicaps: program planning, computer modification, training for teachers of hearing-impaired and speech-impaired students
- Programs regarding sexual and physical abuse of handicapped students
- Lesson design through application of learning styles theory and research

7. Emotional/Behavior Disorder (E/BD) programs

- E/BD awareness presentations
- Information sharing for program planning and development
- Training for program planners and E/BD practitioners in areas such as interagency planning and communications and multi-categorical programming
- Resource center

8. Gifted Center

- Resource center with materials related to theory and research, identification of gifted students, gifted programs, curricula, and curriculum modification for gifted students
- Keyliner newsletter published through the school year at six-week intervals
- Information publications on topics such as programs available for gifted students in the Twin Cities Metro Area and the relationship between school effectiveness research and gifted education research
- Workshops for teachers and gifted education coordinators: Integrative Education by Barbara Clark (October), fall coordinators sharing session, and issues in the identification of gifted learners
- Subregional workshops for interested districts
- Technical assistance
- Inventors Fair: teacher training, sessions for students and parents, recognition for students' inventions (November-April)
- Mentor Connection: programs for gifted learners including guidance lab, academic mentorships with post-secondary instructors, and mentorships in business and industry settings (September-June)

9. Special projects

- WCCO/CBS Reading Enrichment Program (two or three programs with student scripts and teacher guides)
- Group visits to Minnesota technology demonstration sites to increase awareness of various technologies and their educational applications (Approval of request for MDE funding is pending.)

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

C. CURRICULUM AND COORDINATION

ART	WRITING	MUSIC	DRAMA	DANCE
<p>34-85 Expanded curriculum for elementary to correspond to expanded time period. Also add more art appreciation to curriculum (elem.) - (Judy Christoffersen and Shelly Ellstrom)</p>		<p>Coordinate arts with languages: French, German, Spanish, non-western; native American. - (French--Halgrimson, Trowbridge; German--Childs, McComb, Mancini; Spanish--Edison, Trowbridge)</p>	<p>At Moorhead schools, there will be a written curriculum for theatre arts K-12 (including updating, repairing, or installing facilities for this curriculum). - (Mr. Murray, Language Arts Committee, Melting, Hanson, Holland)</p>	<p>In Independent School District 152 there will be a written 1-12 curriculum revision with more emphasis on dance.</p>
<p>Appendix I-1 Page 1 of 14</p> <p>Continual curriculum improvement, with regard to student enrollment, required subjects, schedule conflicts, staff experience, student need. Flexibility built into schedulings by art staff. Stressing conceptual basis for artistic expressions. Include crafts and jewelry with additional staff members. (Sr. High)</p>		<p>Revise Sr. High 10-12 music offerings possibly to include concert and swing choir rather than only 10th grade, concert choir.</p>	<p>Begin replacing instruments.</p>	<p>Inclusion of dance in Arts Festival. -(Sharon Anderson, and Department Heads)</p>
<p>Student/parent evaluation of program and learner outcomes each semester. Modify as needed. - (Thurn)</p>		<p>Implement newly written curriculum.</p>		<p>Elementary staff development through guest dance artist in classroom. -(Phy. Ed. Dept. Head, Sharon Anderson, CAPP members)</p>
<p>Textbook usage beginning.</p>				
<p>Complete Art curriculum guide in format of Music guide</p>				

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

I. CURRICULUM AND COORDINATION

ART	WRITING	MUSIC	DRAMA	DANCE
85-86 Student/parent evaluation of program and learner outcomes each semester. Modify as needed.	Creative writing curriculum or plan K-12 (as a part of English curriculum)	Meet state guidelines for all music classes (Humanities curriculum - Ron Ronning - Barnesville).- (Shuck) Add music history course - write curriculum. - (Mike Siggerud) Career planning.	Auditorium Coordinator at Sr. High. - (Proposal to Board-- Cheryl One, Linda Jeffries-- Must receive Board reaction.) Drama and play production classes. (Request to Melting--Jan. 15. Curriculum proposal form.) Shakespeare offered at Sr. High. Arts Fair (spring of 1985). (Request from Superintendent's budget-- Braniff.)	Seventh-Eighth grade Phy Ed. staff development through guest dance instructor in Phy Ed. classroom. (Seljevold) - (Elementary and Secondary Department Heads)

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

I. CURRICULUM AND COORDINATION

ART	WRITING	MUSIC	DRAMA	DANCE
86-87 Student/parent evaluation of program and learner outcomes each semester. Modify as needed.		Theory/Composition curriculum. - (Mike Siggerud)	Creative dramatics K-6.	The 1-12 Phy Ed. Curriculum Committee writes curriculum. Staff development begins. New materials/purchases are made.

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

I. CURRICULUM AND COORDINATION

ART	WRITING	MUSIC	DRAMA	DANCE
87-88 Student/parent evaluation of program and learner outcomes each semester. Modify as needed.			New lighting equipment at Sr. High. Replace curtains, hardware, etc. on both stages.	Implement curriculum. Additional staff development. Additional materials are purchased.

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

I. CURRICULUM AND COORDINATION

ART	WRITING	MUSIC	DRAMA	DANCE
88-89		Interdisciplinary approach. Curriculum for specials— (gifted/disabled). —(Gifted and special education tea- chers)	Further course offerings at Sr. High and Jr. High in Photography, Film Study, TV and Video.	Second year of implementation. Modifications in curriculum are made.

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

I. CURRICULUM AND COORDINATION

ART

WRITING

MUSIC

DRAMA

DANCE

989-90

Third year of implementation.

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

II. STAFFING

Appendix I-1
Page 7 of 14

ART	WRITING	MUSIC	DRAMA	DANCE
Add staff as needed to meet State Art Ed. Department's recommended standards of 2 hours of Art a week, 1 hour with an Art specialist.	Sustain COMPAS - Writers (poets) in Schools Program. If Community Arts program were to discontinue support, school district would be encouraged to pick it up.	Help for Sr. High band. - (Bruce Hering - 9th grade band)	Auditorium Coordinator at Sr. High.	Guest dance instructors - Gr. 1-6.- (Ron Ness, Elementary Department Heads)
Additional staff members added as student enrollment dictates. Craft and jewelry specialist; printmaking major.		Release time/exchange position. - (Gay)	Specialist in the creative dramatics area. (Auditorium Coordinator would do this).	Guest dance instructors - Gr. 7-8 as well as 1-6. - (Secondary Department Heads)
More students enrolled - an indication of that has been seen this year, but may not increase with additional requirements being added. - (Personnel)		Teacher for humanities, music theory/composition. - (Mike)	Person with skills and background in the area of film and TV.- (Fran Laske)	Hire or appoint dance coordinator in the Phy. Ed. department. This person will be instrumental in dance section Phy. Ed. curriculum.
		Teacher for strings at elementary level.- (Bergen, Dewey)		Inservice by Dance Coordinator with Phy. Ed. department. (Phy. Ed. Department Heads)
		Bring elementary load down to 13 (this depends on legislature ruling on 240 students).		Start dance extra-curriculars Gr. 1-12. (Dance coordinator)
		Music therapist.		Continued inservice update of Dance Coordinator with Phy. Ed staff. Expanded extra-curricular (Dept. Heads and dance coordinator)
		Arts coordinator. -(Proposal written soon October. Part-time coordinator for music. Gene Okerlund job description Ask him what should the job be.)		Continued inservice update. Expanded extra-curriculars. - (Department Heads)

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

II. CLASSES

Appendix I-1
Page 8 of 14

ART	WRITING	MUSIC	DRAMA	DANCE
Special after-school classes offered to gifted and talented art students in elementary schools.		Add music history class - humanities.	Drama as literature - acting, play production, Shakespeare. 1-6. - (Dept. Heads)	Guest dance instructor - Gr. 1-6 and 7-8. - (Elementary and Secondary Dept. Heads)
Or classes during regular day as enrollment decreases.		Work on scheduling.-(Dulski, Jernberg, Hering)	Include creative drama in K-6 classes. Film study, TV, Photography.	Guest dance instructor - Gr. 1-6 and 7-8. - (Elementary and Secondary Dept. Heads)
Add class for crafts and/or jewelry as enrollment/need dictates; 3-dimensional design class to include pottery and sculpture. - (Administration/staff)				Add several appropriate dance classes at Sr. High because of Dance Coordinator being hired. (Dept. Heads and dance coordinator) Review progress of Sr. High da classes and modify if necessar (Dept. heads and dance coordinator) Give <u>elective credit</u> in Phy. E for appropriate dance classes taken at the colleges or in dance studio. - (Administrator secondary Dept Heads and dance coordinator)

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

IV. MATERIALS, SUPPLIES, EQUIPMENT, FACILITIES

Appendix I-1
Page 9 of 14

ART	WRITING	MUSIC	DRAMA	DANCE
Sustain present faculty of Art Center or art room in each building if enrollment decreases.	Publishing student's work. (Newsletter - Arts in Moorhead Schools).	Office for Art Coordinator. Another shell.	Begin repair and replacement of equipment at Sr. High stage. Reorganize equipment, repair, replace books for drama classes.	Purchase of dance materials, records, books.
Expansion of Annex Arts Center for other arts areas. - (CAPP Committee)		Better use of practice rooms at Jr. High and Sr. High.	New lighting equipment, curtains, hardware.	Purchase of dance records, books, etc. needed to continually update the program.
Removal of kilns from classrooms to small room adjoining (office) and/or ventilation required to vent fumes from that room.- (Administration)		Lighting improvements (elem. schools).	Supplies, darkroom, TV studio viewing room.	Dance studio in Arts Center.
Newer easels of more compact style. - (Thurn)		Performance area for Probst-field.		
		Music room in each building for each full-time position.		
		Music library - go with Art Coordinator.		
		Work with committee on building space.		

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

V. STAFF DEVELOPMENT

Appendix I-1
Page 10 of 14

ART	WRITING	MUSIC	DRAMA	DANCE
Elementary art inservice with artists in residence.	Inservice for teachers.	Continue sending staff to MMEA and possibly National NMEA (MENC) conventions. - (Lacher, Jernberg, Hering, Childs)	Attends workshops, conferences.	To add more physical education instructors with dance expertise to improve the dance program.
Seek workshops on ways to motivate students; airbrush techniques and usage; print-making techniques for high school students in Fine Arts classes; crafts, jewelry; new sculptural procedures and materials for high school students, and new painting media and methods. (Continue to use community resources for artist-in-residence programs in addition to those from Mr. Alliance for the Arts). - (Thurn/Jernberg)	Compas Writers-in-the-Schools workshop for grades 4-12 in poetry and creative writing—fall, 1984.		Training K-6 teachers in creative dramatics.	To hire a dance coordinator as part of the high school physical education staff, to teach dance electives and to team teach with the regular Phy. Ed. staff. I continually inservice the physical education staff by bringing in guest instructors.
			New person to instruct these classes.	Expose present Phy. Ed. teachers to more dance with guest artists in the classroom.
				Replace retiring staff with dance specialists.
				Hire dance coordinator to help develop entire program 1-12.

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

VI. ON-GOING PROJECTS

Appendix I-1
Page 11 of 14

ART	WRITING	MUSIC	DRAMA	DANCE
Tours to Plains Art Museum for every grade level as part of the curriculum.		First year students go to concerts. - (Koentopf)	Plays, musicals, Arts Fair.	Dance club performances.
Closer working relationship with P & M - Suitcase art exhibits.			Performances K-6.	Arts Festival.
Interaction between high school department and college departments. Student teacher training begun earlier in the college student's 4 years, activities at colleges that would enhance and supplement high school activities, i.e. raku/saw dust firings, glass blowing, sculptural mentorships, printmaking, photography. College courses open to high school students in advanced arts classes.-(Thurn/college staff, Administration)			Film making - Film Festival. TV shows on closed circuit. News each day. Photography shows.	

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

II. SUPPLEMENTAL ACTIVITIES

ART

WRITING

MUSIC

DRAMA

DANCE

Arts Fair.

More culturally oriented
lyceums.

Dance promotion grades K-12
through community education
classes.

Field trips to supplement
Fine Art classes programmed
into curriculum. Art Club
for super-interested stu-
dents. (Advocacy group).
- (Thurn, Dulski)

Inclusion of dance in Arts
Festival.

Superintendent's permanent
art collection (one piece
added each year from each
school) - (Christoffersen)

Dance clubs organized in grade
7-12 (need Dance Coordinator).

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

III. ADVOCACY

Appendix I-1
Page 13 of 14

ART	WRITING	MUSIC	DRAMA	DANCE
Arts calendar (or district-all inclusion calendar) with elementary art used on it.	Publish kids' work in a special publication.	Parent education in the arts.		Include dance in the entire ar program advocacy.
Art Auction.	Publish kids' work in individual school newspapers.	Band/Choir Boosters.--(Hering)		
All schools art exhibits, incorporation of art exhibits with other arts programs, i.e. school plays, concerts, programs. Student achievements recognized by honor society, award certificates, announced over school intercom. Displays in Commons, using display cases from Townsite Centre besides the 1st floor display area. Work displayed in other classrooms, offices, etc., in the building. - (Art staff, Sr. High administration/staff)		AIMS (Arts in Moorhead Schools) newsletter (brochure) - 1st issue - Trochlil for funding.--(Nancy Barlow, Don Dahlquist)		
		Super note (salute to music). - (Dewey)		
		Outreach to senior citizens and other non-parent groups.		

FIVE YEAR PLAN FOR MOORHEAD CAPP COMMITTEE
1984-1989

CX. OTHER

ART

WRITING

MUSIC

DRAMA

DANCE

All-city teachers band/
chorus/orchestra. - (Dewey)

Effort made to tie dance in to
schools with community organiza-
tions.

MEMO TO: BOARD OF EDUCATION

FROM: ROBERT LACHER
RUTH LEGG

DATE: OCTOBER 5, 1984

SUBJECT: 1984 LEVY

Levy options that should be decided on before the levy is certified:

General Fund

- (1) Referendum levy. We are allowed to levy up to 5 mills (\$810,663) in the general fund, with corresponding decreases in the capital outlay fund of 2 mills (\$324,265) and in the debt service of 1 mill (\$162,135). Since the debt service levy can be reduced by only \$81,965 (approx. $\frac{1}{2}$ mill), the general fund referendum levy is limited to \$730,495. a decision must be made on the capital outlay levy; whether it should be reduced by \$324,265, by a lesser amount, or not at all.
- (2) Summer school levy. The allowable levy is \$137,567, (based on 155 estimated pupil units.) The amount levied should be related to the extent of the summer school program planned for summer 85, and can range from \$8,800 if only a handicapped summer school program is anticipated to the maximum of \$137,567. If we levy for more pupil units than materialize, next years levy will be reduced accordingly.

The summer school levy can range from .05 to .85 EARC Mills.

Community Service Fund

- (1) Community education levy. The allowable levy is .8 mill or \$129,706. The recommendation of the community education advisory council is to levy \$118,306 (same levy as in 1983, .73 EARC Mills). We would then qualify for 91.2% of state aid or approximately \$48,300.
- (2) Early childhood & family program levy. A new levy of \$64,853 is allowable for early childhood & family programs, based on the population under 5 years of age. The community education office recommends a levy of \$35,000, (.21 EARC Mills) which would qualify us for state aid of approx. \$50,000, resulting in total revenue of \$85,000 for these programs.

It would be allowable to levy \$41,250 more than recommended here in the community service fund which would add .25 EARC Mills to the levy.

The levy sheets have been completed making the following assumptions:

- 1) Maximum levies in the general fund except for the referendum levy which is shown at the 2 mills (excess levy) plus \$81,965 from debt service. (Does not include 2 Mill Capital Outlay trade off.
- 2) Maximum levies in the transportation fund.
- 3) Levies as recommended by the Community Education Advisory Council and community education office.
- 4) Maximum levies in capital outlay (No referendum transfer to the general fund.)
- 5) Maximum levies in both debt service funds. These levies will be reduced by the County Auditor for state aid (AVTI debt service) and for certified excess (both funds).
- 6) AVTI (other) levy is made up of \$7,400 for unemployment and \$87,450 for three construction projects at the AVTI.

The Board should certify the summary page (first page) after any changes that are decided on.

The levy as listed is \$279,300 less than the 1983 levy which is a 3.5% reduction.

DISTRICT NO. 152 TYPE 1
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ECSU REGION 04 CLAY CO

STATE DEPARTMENT OF EDUCATION
LEVY LIMITATION AND CERTIFICATION
1984 PAYABLE 1985

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TYPE OF SCHOOL PROP. TAX LEVY	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENT	ABATEMENT ADJUSTMENT	TACONITE ADJUSTMENT	MINIMUM LEVY LIMITATION	MAXIMUM LEVY LIMITATION	CERTIFIED LEVY
MAINTENANCE	5,958,175.87	160.15	7,738.56		SEE FOOTNOTE *1	5,966,074.58	5,561,641.88
TRANSPORTATION	417,160.38	19,441.80	596.99		SEE FOOTNOTE *2	437,199.17	437,199.17
COMMUNITY SERVICE	194,559.07		464.07		SEE FOOTNOTE *3	195,023.14	153,770.07
CAPITAL EXPENDITURE	765,929.15	7,152.85	3,110.38		SEE FOOTNOTE *4	776,192.38	776,192.38
GENERAL DEBT SERVICE	597,308.00		1,965.35	N/A		599,273.35	599,273.35
AVTI DEBT SERVICE	165,492.00			N/A	113,692.43 *6	165,492.00	165,492.00
AVTI OTHER	94,850.00		21.18		N/A	94,871.18	94,871.18
TOTAL	8,193,474.47	26,754.80	13,896.53		SEE FOOTNOTES	8,234,125.80	7,788,440.03

NO CERTIFIED LEVY MAY EXCEED THE CORRESPONDING MAXIMUM LEVY LIMITATION.
THE COUNTY AUDITOR IS REQUIRED BY MINNESOTA STATUTES 275.16 TO REDUCE
ANY CERTIFIED LEVY THAT IS GREATER THAN THE MAXIMUM LEVY LIMITATION.

MINIMUM LEVY LIMITATION FOOTNOTES:

- *1 COMPLETE PAGE 11 OF 13 IF LESS THAN MAXIMUM LIMITATION IS CERTIFIED.
- *2 COMPLETE PAGE 12 OF 13 IF LESS THAN MAXIMUM LIMITATION IS CERTIFIED.
- *3 COMPLETE PAGE 13 OF 13 IF LESS THAN MAXIMUM LIMITATION IS CERTIFIED.
- *4 COMPLETE PAGE 13 OF 13 IF LESS THAN MAXIMUM LIMITATION IS CERTIFIED.
- *5 MINIMUM LEVY FOR DEBT SERVICE UNDER M.S. 124.42 AND/OR 124.43.
- *6 MINIMUM AMOUNT IS FY 86 AVTI DEBT SERVICE AID. COUNTY AUDITOR SHALL
REDUCE CERTIFIED LEVY BY BOTH THIS AMOUNT & AVTI DEBT SERVICE EXCESS.

DISTRIBUTION:

DISTRICT SENDS COMPLETED ORIGINAL TO HOME COUNTY AUDITOR.
DISTRICT SENDS DUPLICATED COPY TO:

STATE DEPARTMENT OF EDUCATION
SCHOOL AID AND LEVIES
971 CAPITOL SQUARE BUILDING
SAINT PAUL, MINNESOTA 55101

DISTRICT KEEPS DUPLICATED COPY FOR FILE.

DISTRICTS 287, 916 AND 917 SEND DUPLICATED COPIES TO EACH OF THEIR
COMPONENT SCHOOL DISTRICTS.

DEPARTMENT SENDS COPY TO COUNTY AUDITOR AS LIMITATION CERTIFICATION.

	DEBT SERVICE EXCESS:	CERTIFIED EXCESS
GENERAL DEBT SERVICE	COUNTY AUDITOR SHALL REDUCE DEBT SERVICE LEVY BY THE AMOUNT OF THE CERTIFIED EXCESS UNLESS SCHOOL BOARD DIRECTS AUDITOR BY RESOLUTION NOT TO REDUCE THE LEVY BY ALL OR PART OF THE EXCESS.	81,965.00
AVTI DEBT SERVICE		51,800.00

THE CERTIFIED LEVY LISTED ABOVE IS THE LEVY NOTED BY THE
SCHOOL BOARD FOR TAXES PAYABLE IN 1985. THE DEBT SERVICE
EXCESS IS CERTIFIED PURSUANT TO MINNESOTA STATUTES 475.61.

SIGNATURE OF
SCHOOL BOARD CLERK

DATE OF
CERTIFICATION

DISTRICT NO. 152 TYPE 1
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ECSU REGION 04 CLAY CO

STATE DEPARTMENT OF EDUCATION
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(COMPLETED ONLY BY DISTRICTS THAT CERTIFY LESS THAN THE MAXIMUM MAINTENANCE LEVY LIMITATION)							
LIMITATION COMPONENTS		LIMITATION	/CERTIFIED LEVY *6 /				/CERTIFIED LEVY *6 /
C 183	BASIC MAINTENANCE	3,810,115.09	/ 3,810,115.09 /	C 199	2YP BASIC MAINT ADJUST		/ /
		*1	/ /				/ /
I 112	REGULAR REFERENDUM	810,662.70	/ 406,230.00 /	C 797	2YP REPLACEMENT ADJUST	1.94	/ 1.94 /
			/ /				/ /
C 897	TACONITE REFERENDUM		/ /	C 834	2YP LOW FND BAL ADJUST	1,334.67	/ 1,334.67 /
		*2	/ /				/ /
I 122	UNEMP INSURANCE		/ /	I 197	3YP DISCRETIONARY ADJUST		/ /
			/ /				/ /
C 628	COST DIFF TIER	560,077.84	/ 560,077.84 /	C 863	LY 84 SS LEVY ADJUST		/ /
		*3	/ /				/ /
C 632	SECOND TIER	115,686.65	/ 115,686.65 /	C 781	LY 83 HAND SS LEVY ADJUST		/ /
		*3	/ /				/ /
C 636	THIRD TIER	311,934.19	/ 311,934.19 /	C 527	LY 84 HAND SS LEVY ADJUST	1,492.88	/ 1,492.88 /
		*3	/ /				/ /
C 640	FOURTH TIER	194,132.25	/ 194,132.25 /	I 656	INTERDISTRICT COOP ADJUST		/ /
		*3	/ /				/ /
C 644	FIFTH TIER		/ /	C 695	OPERATING DEBT ADJUST		/ /
		*3	/ /				/ /
C 769	1985 SUMMER PROG	137,567.15	/ 137,567.15 /	I 128	ERROR ADJUST (MEMO)		/ /
		*3	/ /				/ /
C 692	EXCESS SUMMER		/ /	I 180	MAINT PU VARIANCE (MEMO)		/ /
			/ /				/ /
C 685	INTERDISTRICT COOP		/ /	I 140	LY RET DEBT SURPLUS		/ /
		*3	/ /				/ /
C 677	LIABILITY INSURANCE	18,000.00	/ 18,000.00 /	C 191	ABATEMENT ADJUSTMENT	7,738.56	/ 7,738.56 /
			/ /				/ /
C 748	OPERATING DEBT		/ /	C 103	TACONITE ADJUSTMENT		/ /
		*4	/ /				/ /
C 119	MAINT SOD		/ /	C 105	TOTAL MAINTENANCE	5,966,074.58	/ 5,561,641.88 /
		*5	/ /			*6	/ /
C 611	DESEGREGATION		/ /				/ /
			/ /				/ /
I 113	JUDGMENT		/ /				/ /
			/ /				/ /
I 176	CONSOLIDATION (MEMO)		/ /				/ /
			/ /				/ /

MAINTENANCE FOOTNOTES:

- *1 AT LEAST 95 PERCENT OF THIS AMOUNT MUST BE LEVIED TO AVOID A BASIC FOUNDATION AID PENALTY PURSUANT TO M.S. 124.2132, SUBDIVISION 1.
- *2 THIS AMOUNT MUST BE LEVIED BY TACONITE DISTRICTS TO RECEIVE MAXIMUM PAYMENTS PURSUANT TO M.S. 298.28, SUBD. 1, CLAUSE 3C.
- *3 THIS AMOUNT MUST BE LEVIED TO RECEIVE MAXIMUM AID FOR THIS PROGRAM.
- *4 THE MAXIMUM MUST BE LEVIED FOR BASIC MAINTENANCE (C 183) BEFORE ANY AMOUNT MAY BE LEVIED FOR OPERATING DEBT (C 748).
- *5 DISTRICTS IN SOD MUST LEVY THIS AMOUNT (M.S. 275.125, SUBD. 9A).
- *6 THE CERTIFIED LEVY COMPONENTS MUST ADD UP EXACTLY TO THE AMOUNT OF THE CERTIFIED MAINTENANCE LEVY ON PAGE 10 OF 13.

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(COMPLETED ONLY BY DISTRICTS THAT CERTIFY LESS THAN THE MAXIMUM TRANSPORTATION LEVY LIMITATION)

LIMITATION COMPONENTS	LIMITATION	/CERTIFIED LEVY *3 /	LIMITATION COMPONENTS	LIMITATION	/CERTIFIED LEVY *3 /
C 224 BASIC TRANSPORTATION	283,731.97 *1	/ 283,731.97 /	C 218 LY HAZARDOUS ADJUST	1,599.00	/ 1,599.00 /
C 532 NONREGULAR TRANS	33,792.41 *2	/ 33,792.41 /	C 225 2YP HAZARDOUS ADJUST		/ /
C 295 CONTRACT TRANS	64,336.00 *1	/ 64,336.00 /	C 541 LY SECONDARY ADJUST	4,375.80	/ 4,375.80 /
I 214 HAZARDOUS TRANS FOR 1985-86 COSTS	15,300.00	/ 15,300.00 /	C 257 2YP SECONDARY ADJUST		/ /
I 297 SECONDARY 1-2 MILE TRANS FOR 1985-86 COSTS	20,000.00	/ 20,000.00 /	C 223 ERROR ADJUST (MEMO)		/ /
I 215 BUS PURCHASE		/ /	C 291 ABATEMENT ADJUST	596.99	/ 596.99 /
I 217 LEASED SCHOOL IN OTHER DISTRICT		/ /	C 203 TACONITE ADJUST		/ /
I 536 TRANS OFF-FORMULA ADJUST (MEMO)		/ /	C 205 TOTAL TRANSPORTATION	437,199.17 *3	/ 437,199.17 /
I 537 LY CONTRACT TRANS ADJUSTMENT	13,467.00	/ 13,467.00 /			/ /

TRANSPORTATION FOOTNOTES:

- *1 THE 1985-86 TRANSPORTATION AID FORMULA WILL HAVE A REDUCTION EQUAL TO THE BASIC TRANSPORTATION LIMIT PLUS THE CONTRACT TRANSPORTATION LIMIT, REGARDLESS OF THE AMOUNT CERTIFIED.
- *2 THIS AMOUNT MUST BE LEVIED TO RECEIVE MAXIMUM AID UNDER M.S. 124.225, SUBD. 8J.
- *3 THE CERTIFIED LEVY COMPONENTS MUST ADD EXACTLY TO THE CERTIFIED TRANSPORTATION LEVY ON PAGE 10 OF 13.

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(COMPLETED ONLY BY DISTRICTS THAT CERTIFY LESS THAN THE MAXIMUM COMMUNITY EDUCATION OR CAPITAL EXPENDITURE LEVY LIMITATION)

COMMUNITY EDUCATION:

LIMITATION COMPONENTS	LIMITATION	CERTIFIED LEVY * /
C 489 BASIC COMMUNITY EDUC	129,706.05 *1	118,306.00 /
C 474 COMMUNITY ED GRANDFATHER		
C 595 EARLY CHILD AND FAMILY	64,853.02 *2	35,000.00 /
C 402 LIMITATION ADJUST (MEMO)		
C 491 ABATEMENT ADJUSTMENT	464.07	464.07 /
C 403 TACONITE ADJUSTMENT		
C 405 TOTAL COMMUNITY EDUCATION	195,023.14 *3	153,770.07 /

COMMUNITY EDUCATION FOOTNOTES:

- *1 DISTRICT MUST LEVY THIS AMOUNT TO RECEIVE MAXIMUM COMMUNITY EDUCATION AID UNDER M.S. 124.271, SUBD 2B.
- *2 DISTRICT MUST LEVY THIS AMOUNT TO RECEIVE MAXIMUM EARLY CHILD & FAMILY EDUCATION AID UNDER 1984 LAWS, CHAPTER 463, ARTICLE 4, SECTION 3. DISTRICT MUST CERTIFY A BASIC COMMUNITY EDUCATION LEVY AND PROVIDE A COMMUNITY EDUCATION PROGRAM TO QUALIFY FOR THIS LEVY.
- *3 THE CERTIFIED LEVY COMPONENTS MUST ADD UP EXACTLY TO THE AMOUNT OF THE CERTIFIED COMMUNITY EDUCATION LEVY ON PAGE 10 OF 13.

CAPITAL EXPENDITURE FOOTNOTES:

- *4 DISTRICT MUST LEVY THIS AMOUNT TO QUALIFY FOR ANY BASIC CAPITAL EXPENDITURE AID UNDER M.S. 124.245, SUBD 1.
- *5 DISTRICT MUST LEVY THIS AMOUNT TO QUALIFY FOR ANY SPECIAL PURPOSE CAPITAL EXPENDITURE AID UNDER M.S. 124.245, SUBD 1B.
- *6 DISTRICT MUST LEVY THIS AMOUNT TO QUALIFY FOR ANY HAZARDOUS SUBSTANCE CAPITAL EXPENDITURE AID UNDER M.S. 124.245, SUBD 1C.
- *7 THE CERTIFIED LEVY COMPONENTS MUST ADD UP EXACTLY TO THE AMOUNT OF THE CERTIFIED CAPITAL EXPENDITURE LEVY ON PAGE 10 OF 13.

CAPITAL EXPENDITURE:

LIMITATION COMPONENTS	LIMITATION	CERTIFIED LEVY * /
C 308 BASIC CAPITAL EXPEND	501,815.65 *4	501,815.65 /
C 372 SPECIAL PURPOSE CEX	132,056.75 *5	132,056.75 /
C 385 HAZARDOUS SUBST CEX	132,056.75 *6	132,056.75 /
I 392 ENERGY LOAN CEX		
I 311 BUILDING LEASE CEX		
C 315 LY BASIC CEX ADJUST	4,686.35	4,686.35 /
C 382 LY SP-PURPOSE ADJ	1,233.25	1,233.25 /
C 361 LY HAZARDOUS ADJ	1,233.25	1,233.25 /
C 317 ERROR ADJUST (MEMO)		
I 359 PUPIL VARIANCE(MEMO)		
I 336 BUS TRANSFER ADJ		
C 391 ABATEMENT ADJUST	3,110.38	3,110.38 /
C 303 TACONITE ADJUST		
C 305 TOTAL CAPITAL EXPEND	776,192.38 *7	776,192.38 /

INDEPENDENT SCHOOL DISTRICT #152
A comparison of EARC Mill Rates For 1975 To 1984

	75 Levy 76-77	76 Levy 77-78	77 Levy 78-79	78 Levy 79-80	79 Levy 80-81	80 Levy 81-82	81 Levy 82-83	82 Levy 82-84	83 Levy 83-85	84 Levy 84-86
Basic Maintenance				27.0	23.0	21.0	23.75	23.74	24.0	23.5
Replacement					2.11	2.41	2.13	2.2	-0-	-0-
Discretionary					.5	1.0	2.25	2.5	-0-	-0-
Grandfather				3.28	2.66	2.62	2.44	2.15	-0-	-0-
Cost Diff. Tier									2.84	3.45
Second Tier									2.38	.71
Third Tier									1.89	1.92
Fourth Tier										1.20
Referendum				2.0	2.0	2.0	2.00	2.00	2.00	2.00
Unemployment				.43	.25	.74	.26	.50	.27	-0-
Liab. Ins.				(State Audit)	.12					.11
Summer School							.03	.03	.07	.85
SOD Levy				1.5	1.5	1.5	1.50	1.5	1.33	-0-
Low Fund Balance Levy								1.32	-0-	-0-
Transfer (C/O)				2.0	2.0		1.00		-0-	-0-
Transfer (Debt Redemp.)							1.00	1.0	.69	.51
Interdistrict Coop.									.30	-0-
Transportation Regular				1.0	1.0	1.0	2.00	2.0	1.75	1.75
Transportation Non Regular									.22	.21
Transportation Bus Purch.						.09			-0-	-0-
Transportation Hazardous					.04	.04	.04	.15	.09	.09
Secondary 1-2 Miles								.11	.08	.12
Transportation-Contracted Bus								.35	.30	.40
Community Educ.				.49	.42	.52	.72	.73	.71	.73
Early Child & Family										.22
Capital Outlay Regular				2.05	1.15	3.27	2.42	3.17	3.10	3.10
Capital Outlay Special							.87	.83	.82	.81
Capital Outlay Hazardous									.80	.81
Debt Service				4.91	4.11	4.02	2.85	.23	2.99	3.19
AVTI Construction							.22			.54
AVTI Unemployment				.05		.02			.03	.05
AVTI Debt Service				.51	.43	.44	.40		-0-	-0-
Adjustments								(.43)	.01	.24
Total EARC Mills	49.4	48.9	46.0	45.22	41.65	40.67	45.88	44.07	46.47	46.51
	x1.23	x1.25	x1.33	x1.426	x1.46	x1.426	x1.35	x1.32	x1.385	x1.385
Tax Mills	60.9	61.3	61.20	64.5	60.8	58.00	62.11	58.01	64.4	64.4
EARC Value in Millions	90.93	103.27	116.14	136.45	159.92	161.33	163.90	162.53	167.55	162.13
				17% inc.	9% inc.	1.6% inc.	.8% dec.		3.1% inc.	3.2% dec.

MINUTES
Region I - ESV
810 - 4th Avenue South
Moorhead, MN 56560

The Region I - ESV Executive Board Meeting was held in Thief River Falls, July 26, 1984. The meeting was called to order by Chairman Paul Hoff. Executive Board Members present: Bradley Cook, Paul Hoff, LaVonne Johnson, Allen Larson, Robert Larson, Thomas Szczepanski, Harry Sjulson, Bernie Solberg and Executive Director, Burdette V. Clifford. Gene Kjellberg and James Lamont, Advisory Superintendents, were also present.

Harry Sjulson moved, Allen Larson seconded, motion carried unanimously to approve the agenda as presented.

Bernie Solberg moved, LaVonne Johnson seconded, motion carried unanimously to approve the minutes of June 28, 1984.

Burdette V. Clifford, Executive Director, temporarily chaired the meeting for the election of the Chairman of the Executive Board. Paul Hoff was unanimously elected Chairman and assumed that position. Other officers elected by unanimous vote were:

Vice Chairman - Harry Sjulson
Clerk - Thomas Szczepanski
Treasurer - Allen Larson

Allen Larson moved, Harry Sjulson seconded, motion carried unanimously to schedule the regular meeting date of the Executive Board on the fourth Thursday of each month at 7:00 p.m. and alternate the meetings between Moorhead and Thief River Falls.

Thomas Szczepanski moved, Bradley Cook seconded, motion carried unanimously to name the Fargo-Moorhead FORUM as the official newspaper for publication of minutes and other legal notices for 1984-85.

Bradley Cook moved, LaVonne Johnson seconded, motion carried unanimously to designate the Norwest Bank of Moorhead and American Federal Savings and Loan of Moorhead as the official depositories for Region I funds for 1984-85.

Robert Larson moved, Harry Sjulson seconded, motion carried unanimously that the salaries for the Executive Board for 1984-85 remain at \$50.00 per meeting plus expenses.

Bernie Solberg moved, Thomas Szczepanski seconded, motion carried unanimously to approve the bills as presented in the amount of \$168,484.73.

American Federal S and L	Investment-WMMRCC	100,000.00
American Family Insurance	Payroll deduction	66.30
Hartford Insurance	Dental insurance	528.16
Reliance Insurance	LTD insurance	268.38
The Guardian	Health insurance	1,616.15

-2-

Burdette V. Clifford	Travel	64.20
Willis Frazee	Travel	76.45
Donn Hanson	Travel	27.78
Mark VandeVelde	Travel	72.33
Dan Riley	Travel	113.69
Cheryl Solum	Travel	5.00
Cindy Kunde	Travel	5.00
Wayne Miller	Travel	55.60
Kathleen Ward	Travel	10.12
Gene Kjellberg	Travel	84.65
James Lamont	Travel	35.10
Karen Fossell	Travel	74.78
Paul Hoff	Travel	43.50
Allen Larson	Travel	87.20
Robert Larson	Travel	54.20
Carroll Nelson	Travel	21.62
Harry Sjulson	Travel	61.67
Bernie Solberg	Travel	61.90
Metro Claims, Inc.	Group health charge	88.00
Diercks Printing Co.	Printing	707.70
AID	Payroll deduction	500.00
Burroughs	Contracts payable, software, equipment maintenance	38,773.31
Jims Parcel Delivery	Delivery charges	18.00
Metro II	Supplies	42.00
Moorhead Dist. 152	Lease payment	3,077.66
National Computer Systems	Maintenance - scanner	182.00
Petty Cash	Reimburse to \$200	32.31
Pitney Bowes	Maintenance - postage machine	59.25
Fargo Paper Co.	Supplies	97.09
Kvanme Travel Agency	Travel- Donn Hanson, Willis Frazee	264.00
Quill	Supplies	276.37
MASBO	Membership	100.00
IBM	Keypunch lease	343.00
Metro II	Keypunch service	175.82
Region III	Student services supplies	464.38
MN Assn of School Adm	Membership	430.00
John Corbid	Legislative Consultant	1,000.00
Burnham Philbrook	Legislative Consultant	1,000.00
Nardini Fire Equipment	Maintenance - fire exting	14.00
UMBUG	Membership	35.00
Public Service Dept.	Utilities	2,274.45
Northwestern Bell	Telephone expense	10,492.76
Burroughs	Addl maintenance, manuals,	1,481.84
Reardons	Supplies	60.00
Reliance Insurance	AD&D	1,054.00

-3-

Robert Larson moved, Allen Larson seconded, motion carried unanimously to adopt the following budget for 1984-85:

Revenue:

Earnings on Investments	\$ 10,000
Reporting Subsidy - State	418,636
Membership Fees	89,000
User Fees	547,000
Miscellaneous	8,000
Total Revenue	\$ 1,072,636

Expenditures

Board of Directors	\$ 19,840
Office of Director	172,320
Computer Operations	554,750
Regional Services	20,475
Finance	149,700
Payroll	110,800
Student Services	41,870
Other	2,800
Total Expenditures	\$ 1,072,555

James Lamont reported on the Computer Council and on a MECC committee he is presently serving on dealing with the MECC micro student services system.

Harry Sjulson moved, Robert Larson seconded, motion carried unanimously to authorize the sale of equipment by the Multi Regional Computer Center as follows:

To: DSI of Denver, Colorado
a) Tape Controller
b) Two Model 5E tape drives
c) Associated cables

Total selling price \$13,000.00

To: Computer Marketing Corp. of Phoenix, Arizona
a) Data Line Processor

Total selling price \$ 500.00

LaVonne Johnson moved, Bernie Solberg seconded, motion carried unanimously to change the August meeting of the Executive Board to August 30, 1984 in Moorhead beginning at 7:00 p.m.

Paul Hoff, Chairman, adjourned the meeting.

Respectfully submitted,

Thomas Sczepanski
Clerk

MINUTES
Region I - ESV
810 - 4th Avenue South
Moorhead, MN 56560

The Region I - ESV Executive Board Meeting was held in Moorhead, August 30, 1984. The meeting was called to order by Vice Chairman, Harry Sjulson. Executive Board Members present: Bradley Cook, Karen Fossell, LaVonne Johnson, Allen Larson, Robert Larson, Thomas Sczepanski, Harry Sjulson, Bernie Solberg and Executive Director, Burdette V. Clifford. Dave Berg, East Grand Forks, Wayne Miller, Region I Accounting Coordinator, Dan Riley, Computer Center Director, and Advisory Superintendents Gene Kjellberg and James Lamont were also present.

Bernie Solberg moved, Karen Fossell seconded, motion carried unanimously to approve the agenda as presented.

Robert Larson moved, Allen Larson seconded, motion carried unanimously to approve the minutes of July 26, 1984.

Thomas Sczepanski moved, LaVonne Johnson seconded, motion carried unanimously to approve the bills as presented in the amount of \$125,148.59.

The Guardian	Health insurance	1,717.54
UPS	Express	1,500.00
American Family Ins	Payroll deduction	66.30
American Federal S & L	Investment - Region I	50,000.00
Metro Claims	Self-insured insurance	4,849.99
Blue Cross/N.D.	Computer paper	2,541.50
Burroughs	Supplies purchased for sale to school	231.30
Kathleen Ward	Travel	4.37
Metro Claims, Inc.	Self-insured insurance	677.08
National Computer Systems	Student Services supplies	2,418.02
AID	Payroll deduction	500.00
Burroughs Corporation	Maintenance, software, contracts payable	34,660.53
Bradley Cook	Travel	61.44
John Corbid	Legislative Consultant	1,000.00
Data Documents	Keypunch cards	194.00
FBS	Microfiche	1,197.90
Paul Hoff	Travel	11.50
IBM	Keypunch lease	343.00
Imprest Checking	Reimburse to \$500	20.00
Jims Parcel Delivery	Delivery service	20.00
LaVonne Johnson	Travel	76.62
Gene Kjellberg	Travel	61.90
James Lamont	Travel	61.85
Allen Larson	Travel	16.10
Robert Larson	Travel	50.40
Metro Claims	Group health charge	80.00
Moorhead Dist #152	Lease	3,077.66
Moorhead Insurance	Treasurer bond	50.00
Moorhead Post Office	Postage for meter	500.00

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National Computer Systems	Maintenance - scanner	182.00
Petty Cash	Reimburse to \$200	21.82
Burnham Philbrook	Legislative Consultant	1,000.00
Purolator	Express charges	9.50
Reardons	Supplies	26.22
Thomas Sczepanski	Travel	29.70
Harry Sjulson	Travel	3.45
Small Business Report	Subscription	56.00
Bernie Solberg	Travel	32.00
The Forum	Printing of minutes	120.54
Burroughs Corporation	Freight charges, computer software, maintenance	957.56
Burdette V. Clifford	Travel	622.67
Cube	Convention registration	100.00
Digilog Inc.	Repair of modem	393.00
Fidelity Products Co.	Equipment	348.90
Michael Kunde	Travel	51.00
Wayne Miller	Travel	178.28
Northwestern Bell	Telephone expense	7,939.50
Public Service Dept.	Utilities	2,420.79
Quill	Supplies	124.01
Reardons	Supplies	329.75
Reile's Transfer	Delivery of computer paper	100.00
Daniel Riley	Travel	264.11
Tele-Terminals	Computer equipment	396.13
The Forum	Printing of minutes	74.30
Marsha Ziegler	Travel	128.62

The financial report was approved as presented.

The staff insurance benefits provided by Region I were reviewed.

Wayne Miller briefed the board on the ESV Finance system as used in Region I.

James Lamont reported on recent action of the ESV Computer Council.

Dan Riley gave an update on the year-end impact on the computer resources and a review of the computer performance.

Allen Larson moved, Karen Fossell seconded, motion carried unanimously authorizing Dan Riley to attend the CUBE (Cooperative Users of Burroughs Equipment) Conference in Detroit Michigan from October 8 - 11, 1984.

The Director's report included a report on a meeting that Senator Roger Moe has called for September 5, 1984 to review ESV funding.

The November meeting of the Executive Board was changed to November 16, 1984 because the 4th Thursday is Thanksgiving Day.

The next meeting will be on September 27, 1984 in Thief River Falls at 7:00 p.m.

The meeting was adjourned by Harry Sjulson.

Respectfully submitted,

Thomas Sczepanski, Clerk

MINNESOTA ISSUES - ELECTION '84

Constitutional amendments

LOOK FOR THEM ON THE 1984 GENERAL ELECTION BALLOT

YOUR

VOTE

COUNTS

THE 1984 LEGISLATURE PASSED TWO BILLS TO ASK VOTERS TO VOTE ON CONSTITUTIONAL AMENDMENTS THAT AFFECT MINNESOTA'S PERMANENT SCHOOL FUND (PSF) LANDS THAT THE FEDERAL GOVERNMENT GAVE MINNESOTA OVER A 100 YEARS AGO TO GENERATE INCOME FOR SCHOOLS.

WHEN YOU VOTE ON NOVEMBER 6, YOU WILL HELP DECIDE WHETHER TO AMEND THE MINNESOTA CONSTITUTION TO:

- * ALLOW THE EXCHANGE OF STATE-OWNED LANDS FOR OTHER STATE OR LOCAL GOVERNMENT-OWNED LAND
- * REMOVE CONSTITUTIONAL RESTRICTIONS ON THE INVESTMENT OF THE PERMANENT SCHOOL FUND AND PUT INVESTMENT CONTROL INTO MINNESOTA LAW

IF THE MAJORITY OF THE PEOPLE WHO VOTE ON NOVEMBER 6 MARK THEIR BALLOTS "YES," THE ABOVE CHANGES WILL BECOME PART OF THE MINNESOTA CONSTITUTION. IF YOU VOTE IN THE ELECTION, BUT DON'T VOTE ON THE QUESTIONS, YOURS WILL COUNT AS A "NO," VOTE.

THESE ARE THE QUESTIONS VOTERS WILL ANSWER YES OR NO TO ON THE NOVEMBER BALLOT. ** LOOK FOR THEM.

**THE ATTORNEY GENERAL WILL PUBLISH AN OFFICIAL STATEMENT OF THE PURPOSE AND EFFECT OF EACH AMENDMENT IN LEGAL NEWSPAPERS AT LEAST FOUR MONTHS BEFORE THE ELECTION.

PUBLICATION OF MINNESOTA HOUSE OF REPRESENTATIVES
LEGISLATIVE PUBLIC INFORMATION OFFICE
ROOM 9 STATE CAPITOL, ST. PAUL, MINNESOTA 55155 (612) 296-2146

1. Land Exchange

"SHALL THE MINNESOTA CONSTITUTION BE AMENDED TO ALLOW THE EXCHANGE OF STATE-OWNED LANDS FOR OTHER LANDS OWNED BY THE STATE OR LOCAL GOVERNMENTS?"

2. PSF Investment

"SHALL THE MINNESOTA CONSTITUTION BE AMENDED TO REMOVE CONSTITUTIONAL RESTRICTIONS ON THE INVESTMENT OF THE PERMANENT SCHOOL FUND AND TO ALLOW THE LIMITS ON THE INVESTMENT OF THE FUND AND THE APPORTIONMENT OF THE RETURNS ON THE INVESTMENT TO SCHOOL DISTRICTS TO BE SET BY LAW?"

LOOSENING RESTRICTIONS ON PSF LAND EXCHANGE

NOW, THE CONSTITUTION ALLOWS THE EXCHANGE OF PSF LAND FOR FEDERAL OR PRIVATE LAND BUT NOT FOR STATE OR LOCAL GOVERNMENT-OWNED LAND. ORIGINAL DESIGNATED PSF LAND WAS SECTION 16 AND 36 OF EACH TOWNSHIP IN THE STATE. THE SALE OF MUCH OF THIS LAND HAS LEFT ONLY SCATTERED PARCELS OF IT THROUGHOUT THE STATE. ALSO, SOME PSF LANDS ARE NOW IN NON-INCOME PRODUCING AREAS, SUCH AS STATE PARKS OR FORESTS. ALLOWING EXCHANGE OF NON-INCOME PRODUCING LANDS FOR LAND THAT WOULD YIELD INCOME WOULD BOOST REVENUE.

IF VOTERS VOTE "YES"

THE PROPOSED CONSTITUTIONAL AMENDMENT WOULD ALLOW THE STATE TO EXCHANGE PSF LAND FOR OTHER STATE OR LOCAL GOVERNMENT LAND. IT WOULD ALSO ALLOW THE STATE TO EXCHANGE PSF LAND IN NON-INCOME EARNING AREAS FOR STATE LAND THAT CAN GENERATE REVENUE (SUCH AS STATE FOREST LAND) AND PERMIT CONSOLIDATION OF THE NOW SCATTERED PSF PARCELS TO PROVIDE FOR BETTER MANAGEMENT.

THE PSF PRINCIPAL ABOUT \$330 MILLION

THE PSF PRINCIPAL IS ABOUT \$330 MILLION. IT EARNS, THROUGH INTEREST ON INVESTMENTS, ABOUT \$25 MILLION PER YEAR. THE STATE DISTRIBUTES THE \$25 MILLION TO SCHOOL DISTRICTS ON THE BASIS OF THE NUMBER OF STUDENTS EACH DISTRICT HAS IN THE 5 TO 21 AGE GROUP.

THE STATE CONSTITUTION LIMITS INVESTMENT OF THE \$330 MILLION, AND THE LIMITS ARE VERY RESTRICTIVE. ALSO THE CONSTITUTIONAL REQUIREMENT IS THE ONLY REASON DISTRICTS MUST REPORT THE NUMBER OF 5 TO 21-YEAR-OLD STUDENTS.

A "YES" VOTE WOULD

A "YES" VOTE ON THIS PSF QUESTION WOULD REMOVE THE INVESTMENT RESTRICTIONS FROM THE CONSTITUTION AND MAKE NEW RESTRICTIONS THE SAME AS THOSE IN THE LAW FOR RETIREMENT FUNDS. IT WOULD ALLOW CONTROL OF APPORTIONMENT OF THE PROCEEDS THROUGH MINNESOTA STATUTES (LAW) INSTEAD OF THE CONSTITUTION AND COULD INCREASE PSF INVESTMENT EARNINGS BY \$2 MILLION PER YEAR.

5/mq/BOS
mfm
10-23-84

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, Oct. 23 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

6:30 P.M. Meet and Confer - Principals

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 - 1. Review Follow Up Study of North Central Appendix A
 - 2. Review Chemical Use Committee Report Appendix B
 - 3. Review Youth Intervention Program Appendix C
 - 4. Review of Publications Appendix D
 - 5. Consider Metro-ECSU Appointments Appendix E

- | | |
|---|-------------------|
| 6. Discussion - High Impact Events for Strategic Planning | Appendix <u>F</u> |
| 7. Review Preschool Health and Developmental Screening | Appendix <u>G</u> |
| 8. Consider Donation - Preschool Health Developmental Screening | Appendix <u>H</u> |

VIII. FOR YOUR INFORMATION

Appendix Z

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, Nov. 13, 1984, 5:00 P.M.

VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

NEW BUSINESS

1. Report on Follow Up Visit of (Jernberg) Appendix A
North Central Assn. at Moorhead
Senior High

Explanation: Appendix A-1 contains a report from Don Dulski regarding the efforts being made for self improvement of Moorhead Senior High School based on recommendations of the North Central Association Visiting Committee. Mr. Dulski will review this report with the Board.

Recommendation: The Board may make specific recommendations based on discussion.

2. Chemical Use Committee Report (Jernberg) Appendix B

Explanation: Members of the Chemical Use Steering Committee will report to the Board regarding inservice efforts, community and student presentations, the TAHC program, and the utilization of the Outreach Worker at Moorhead Senior High School.

Recommendation: For information purposes only

3. Youth Intervention Program (Jernberg) Appendix C

Explanation: Dave Andersen, Youth Intervention Officer, will update the Board regarding the operation of the Youth Intervention Program in the Moorhead Schools.

Recommendation: For information purposes only

4. Publications (Jernberg) Appendix D

Explanation: Bob Jernberg and Mary Davies will reveiw some of the publications and newsletters that are used for communications within the district.

Recommendation: For information purposes only

5. Metro - ECSU

(Trochlil)

Appendix E

Explanation: Appendix E-1 is the background information for the appointment of a representative and an alternate to the ECSU Representative Assembly and a member to the Planning and Services Commission.

Recommendation: This is a School Board decision.

6. Strategic Planning -
High Impact Events

(Trochlil)

Appendix F

Explanation: One of the components of the Strategic Planning is to identify high impact events that may have an effect on the district:

1. determine what the impact might be
2. determine what can be done to retard or accelerate the event
3. determine what should be done to prepare for the event

A district should prioritize the events and determine their probability of occurrence.

At this meeting, we should begin the process of identifying what we believe may be these events. As a starter: Rule of '85; change in demographics of F/M area; graduation requirements/retention; students changing their wants/needs; state-wide school system; private/public voucher plan; labor contract disputes; and, etc... We will not try to determine the priority or probability.

Recommendation: For discussion purposes

7. Preschool Health and
Developmental Screening

(Swedberg)

Appendix G

Explanation: School districts are required to provide an approved Health and Developmental Screening to preschool children once before they enter kindergarten. This year's screening will take place November 6th through November 14th. Eldora Pederson, SLD and Preschool Health and Developmental Screening Coordinator, will provide the Board with a brief update of the upcoming screening.

Recommendation: For discussion purposes

8. Donation - Preschool Health (Swedberg) Appendix H
Developmental Screening

Explanation: A donation of \$100.00 has been received from the Altrusa Club of Moorhead to assist in purchasing plastic scissors for children who go through the Preschool Health and Developmental Screening.

Recommendation: Move to accept the donation and direct a letter of thanks be sent to the Moorhead Altrusa Club.

'WE ARE PROUD'

1. Curt Borgen was recognized by the MSHSL Region 8 AA Committee for his contribution of three years on the Committee.

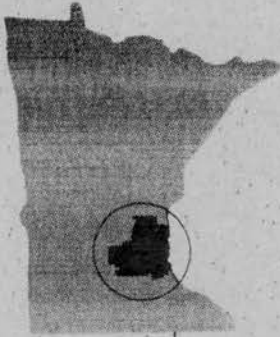
FOR YOUR INFORMATION

Appendix Z

1. Minutes of the CCVC for August 22 and September 14 - Appendix Z-1

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Special Board Meeting	Thursday, Oct. 25	7:00 a.m.	Senior High
Library Circulation- Computer	Thursday, Oct. 25	4:00 - 5:30 p.m.	Probstfield
MMAVTI Annual Meeting	Tuesday, Oct. 30	All Day	St. Cloud
'Reaching for Excellence' Workshop	Tuesday, Oct. 30	7:00 p.m.	Senior High Library
Joint Powers	Thursday, Nov. 1	7:00 p.m.	Townsite
CCVC Directors Meeting	Wednesday, Nov. 7	8:00 p.m.	Annex
Parent/Teacher Conferences	Thursday, Nov. 8 Friday, Nov. 9	All Day	All Buildings



Educational Cooperative Service Unit

of the Metropolitan Twin Cities Area

3602 Highcrest Road, Suite 112
Minneapolis, Minnesota 55418

Area Code: 612
781-5051

September 28, 1984

Bennett Trochil
Independent School District 152
Townsite Centre - 810 So. 4th Ave.
Moorhead, MN 56560

Dear Ben:

Formal approval of your request for associate membership in the Metro ECSU will occur at the October 31 meeting of the Executive Committee. I would like to take this opportunity to welcome your district, and to advise you regarding representation.

Associate members are entitled to appoint a representative and an alternate to the ECSU Representative Assembly. According to ECSU Bylaws, associate members may not vote or hold office in the ECSU. Enclosed is a description of the responsibilities of the Representative Assembly and an appointment form.

In addition, associate members may appoint a representative to our advisory groups. At this time, the Advisory Council is filled, so we are requesting that you name a representative to the Planning and Services Commission. The Planning and Services Commission advises staff regarding current programs and services and recommends approval of the Annual Plan by the Executive Committee. The Commission is composed of superintendents, central office personnel, principals, school board members and lay citizens.

We look forward to your district's participation in the activities and services of the Metro ECSU.

Sincerely,

A handwritten signature in cursive script that reads "Kathy C. Hoff".

Kathy C. Hoff
Planning Assistant

KH/k1

Enclosures

Anoka-Hennepin
Belle Plaine
Bloomington
Brooklyn Center
Burnsville-Eagan-Savage
Centennial
Chaska
Columbia Heights
Eden Prairie
Edina
Farmington
Forest Lake
Fridley
Hastings
Hopkins-Golden Valley
Inver Grove Heights
Jordan
Lakeville
Mahtomedi
Minneapolis
Minnetonka
Mounds View
New Prague
No. St. Paul-Maplewood-
Oakdale
Norwood-Young America
Orono
Osseo
Prior Lake
Randolph
Richfield
Robbinsdale
Rosemount
Roseville
St. Anthony-New Brighton
St. Francis
St. Louis Park
St. Paul
Shakopee
So. St. Paul
So. Washington County
Spring Lake Park
Stillwater
Waconia
Watertown-Mayer
Wayzata
West St. Paul
Westonka
White Bear Lake

ASSOCIATE MEMBERS

Buffalo
Chisago Lakes
Elk River
North Branch
Northfield
Torah Academy
College of Ed.-U of M
Special District #287
Special District #916
Special District #917
Carver-Scott Voc Center
Metro II
TIES

REPRESENTATIVE ASSEMBLY

The governance of the ECSU resides in the Representative Assembly which is composed of one school board member from each member public school system designated by the respective school board.

Major Areas of Responsibility (according to ECSU Bylaws):

1. Elect an Executive Committee to care, manage and control the ECSU.
2. Carry out all duties and exercise all powers delegated to it by member school districts as provided by ECSU bylaws.
3. Maintain communication with the school board members of their respective districts.
4. Establish cooperative working relationships with post-secondary educational institutions in the state through the Executive Committee.
5. Review and approve bylaws for ECSU.
6. Review and approve policies and actions by the Executive Committee.
7. Review and approve planning and program progress reports.
8. Review and approve the ECSU annual goals, plans, and budget.
9. Approve and submit an annual evaluation report of the effectiveness of programs and services to school districts and nonpublic school administrative units within the ECSU and the State Board of Education by September 1 of each year following the school year in which the program and services were provided.

Suggested Areas of Responsibility:

1. Receive monthly Executive Committee meeting agendas and unapproved meeting minutes from the previous month.
2. Attend Executive Committee meetings.
3. Report on ECSU programs and services at local school board meetings.
4. Distribute information relative to ECSU programs and services to board members and appropriate school district personnel.
5. Suggest additional programs and services beneficial to member school districts.
6. Suggest potential sources of revenue to fund special projects.

ECSU ADVISORY GROUP NOMINATIONS

According to ECSU Bylaws and guidelines set by the Organizational Structure Subcommittee, _____ is entitled to have _____ representative(s) to the ECSU advisory groups. The following representatives have participated this past year:

* indicates willingness to continue -----

Please nominate more than one individual to enable us to comply with the assignment procedures. Provide the information listed below for each nominee under the appropriate advisory group.

ADVISORY COUNCIL

Name/Position

Address

Phone

PLANNING AND SERVICES COMMISSION

Name/Position

Address

Phone

These nominations were submitted by: Name _____

District _____

Please return by ~~August 20, 1984~~ to: Kathy Hoff, Planning Assistant
Metro ECSU
3602 Highcrest Road N.E.
Minneapolis, MN 55418

CLAY COUNTY VOCATIONAL COOPERATIVE CENTER MINUTES
WEDNESDAY, AUGUST 22, 1984
CLAY COUNTY VOCATIONAL COOPERATIVE CENTER 8:00 P.M.

CALL TO ORDER

The meeting was called to order by Chairperson, Rolland Coalwell.

ATTENDANCE

The following were present: Dilworth: Rolland Coalwell, Supt.
Don Vellenga. Hawley: Courtney Carlson, Supt. Duane Rafteseth.
Moorhead: Richard Pemble, Supt. Bennett Trochlil, Ass't Supt.
Robert Jernberg. Glyndon-Felton: Supt. Harold Larson. Barnesville:
Ardon Doran, Supt. Ed Thompson. Absent: Glyndon-Felton: Lloyd
Seter, Jr.

Ardon Doran, the new Board member for Barnesville was introduced and welcomed.

ELECTION OF OFFICERS

1984-85 Officers

Chairperson - Rolland Coalwell
Vice Chairperson - Courtney Carlson
Clerk - Richard Pemble
Lloyd Seter, Jr., Treasurer
Ardon Doran, Director

APPROVE AGENDA

Moved by Carlson, seconded by Pemble to approve the agenda. Motion carried unanimously.

MINUTES OF PREVIOUS MEETING

Moved by Pemble, seconded by Doran, that the minutes of the June 27, 1984, meeting be approved as read. Motion carried unanimously.

CONSIDERATION OF CLAIMS

Moved by Carlson, seconded by Pemble, that the Center claims be paid for July and August in the amount of \$4,878.28. Motion carried unanimously.

TELEPHONE DEPOSITS

Moved by Pemble, seconded by Carlson to approve the telephone deposits for June 27 - August 15 in the amount of \$40,223.65. Motion carried unanimously.

CCVCC Minutes
August 22, 1984
Page 2

INTRODUCTION OF GUESTS

Pat Koness	Al Swedberg
Rose Anderson	Evelyn Lynch
Melvin Olson	Robyn Widley
Jim Westra	Jackie Johnson
Jim Ellingson	

DIRECTOR'S REPORT

Mr. Folstrom gave the Board an update on the Artists in Education grant. The grant was not approved by the Minnesota Arts Board.

Mr. Westra and Mr. Ellington gave the Board an update on the Science Project.

OLD BUSINESS

Mr. Melvin Olson, Community Education Director at Glyndon and Rose Anderson of Moorhead provided the Board information on possible use of Community Education funds for Preschool Education.

Moved by Carlson, seconded by Pemble to approve reinstatement of the CCCPreschool Program. Motion carried unanimously.

Moved by Pemble, seconded by Doran to approve the following increased FTE as indicated and reinstatement of personnel and positions for the CCCPP:

<u>POSITION</u>	<u>1983-84 FTE</u>	<u>1984-85 FTE</u>	<u>NAME</u>
Project Director	.3	.3	Evelyn Lynch
Project Manager	1.0	1.0	Robyn Widley
Demonstration Teacher	1.0	1.0	Jacqueline Johnson
Demonstration Teacher	.7	1.0	Nancy Fix-Shelton
Speech Language/Clin.	.75	1.0	Judie Lahlum
Occupational Therapist	.75	1.0	Regina Mandy

Motion carried unanimously.

Moved by Carlson, seconded by Pemble to approve the site change of the CCCPP to Moorhead State University. Motion carried unanimously.

NEW BUSINESS

Moved by Pemble, seconded by Carlson to approve Student Teacher Resolution and authorize the Board Clerk to sign Certification and to authorize the Chairperson and Clerk to sign Student Teacher Agreement with Moorhead State University. Motion carried unanimously.

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NEW BUSINESS (continued)

Moved by Pemble, seconded by Doran to increase the Governing Board per diem allowance to \$25.00 per meeting. Motion carried unanimously.

Moved by Doran, seconded by Carlson to allow \$17.00 per day for meals (\$4 breakfast, \$5 lunch, \$8 dinner). Motion carried unanimously.

Moved by Pemble, seconded by Carlson to approve \$50.00 salary per day for short term substitute instructional personnel. Motion carried unanimously.

Moved by Carlson, seconded by Doran to accept the resignation of Bev Slotten - Fashion/Apparel Instructor. Motion carried unanimously.

Moved by Carlson, seconded by Pemble to approve the following personnel contracts:

<u>POSITION</u>	<u>FTE</u>	<u>NAME</u>	<u>SALARY</u>
Fashion/Apparel Instructor	.67	Joyce Hanna	\$11,734.67 BA STEP 5
*Business/Office Instructor	.67	Betty Sjostrom	\$13,168.00 BA STEP 8

*(One year contract to replace Barb Hepola who was granted a one year maternity leave).

Motion carried unanimously.

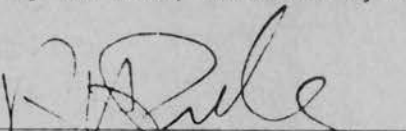
NEXT MEETING DATE

The next meeting will be held October 3, 1984, at 8:00 P.M.

ADJOURNMENT

Moved by Carlson, seconded by Doran to adjourn. Motion carried unanimously.

Clerk


Richard Pemble

CLAY COUNTY VOCATIONAL COOPERATIVE CENTER MINUTES
SPECIAL GOVERNING BOARD MEETING
FRIDAY, SEPTEMBER 14, 1984
CLAY COUNTY VOCATIONAL COOPERATIVE CENTER 8:00 A.M.

CALL TO ORDER

The meeting was called to order by Chairperson, Rolland Coalwell.

ATTENDANCE

The following were present: Rolland Coalwell, Supt. Don Vellenga, Dilworth; Courtney Carlson, Supt. Duane Rafteseth, Hawley; Richard Pemble, Supt. Bennett Trochlil, Moorhead; Lloyd Seter, Jr., Supt. Harold Larson, Glyndon-Felton; Ardon Doran, Supt. Ed Thompson, Barnesville.

NEW BUSINESS

Moved by Carlson, seconded by Seter, Jr. to approve the resignation of Gerald Folstrom with regret. Motion carried unanimously.

Moved by Seter, Jr, seconded by Doran to accept the Superintendent's recommendations concerning the vacated Director position providing a satisfactory agreement can be worked out with Robert Wiltsey. Motion carried unanimously.

Moved by Carlson, seconded by Seter, Jr. that Pemble, Coalwell, and all the Superintendents will provide the Board with a Missions Statement of the Center at the October 3rd meeting. Motion carried unanimously.

Moved by Carlson, seconded by Doran to adjourn.

Clerk _____
Richard Pemble