



Clay County (Minn.):
Independent School District
No. 152 (Moorhead).

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5/19/85
M.V.
5-14-85

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, May 14 at 5:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. APPROVAL OF MINUTES Appendix A
Recommendation: Move to approve the minutes of April 9, 23, and 30, 1985
- IV. CONSIDERATION OF CLAIMS Appendix B
Recommendation: Move to approve the claims.
- V. COMMUNICATIONS
 1. Great Plains Food Bank
 2. Letter - Darrel Harstad
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
- VIII. UNFINISHED BUSINESS
 1. Consider Management Plan Appendix C
- IX. NEW BUSINESS
 1. Consider MAVTI Dental Assistant Office Affiliations Appendix D
 2. Consider Non-Public Transportation - Shanley High School Appendix E
 3. Consider Transportation - Migrant Program Appendix F

- | | |
|--|-------------------|
| 4. Consider Acceptance of Gift | Appendix <u>G</u> |
| 5. Consider Donation - School Patrol Trip | Appendix <u>H</u> |
| 6. Consider Donation - Altrusa Club | Appendix <u>I</u> |
| 7. Consider Contributions - Literacy Project | Appendix <u>J</u> |
| 8. Consider Personnel | Appendix <u>K</u> |
| 9. Consider Summer Improvement Funding Program | Appendix <u>L</u> |
| 10. Review Election For Region I - ESV Data Processing | Appendix <u>M</u> |
| 11. Consider Capital Outlay Budget for 1985-86 | Appendix <u>N</u> |

X. FOR YOUR INFORMATION

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, May 21, 8:00 P.M.

UNFINISHED BUSINESS

1. Management Plan for 1985-86 (Trochlil) Appendix C

Explanation: A separate attachment will be finalized on Monday, May 13 for Board consideration.

NEW BUSINESS

1. MAVTI Dental Assistant Office (Bergos) Appendix D
Affiliations

Explanation: The following people need to be added to the list of medical persons named to the MAVTI non-paid cooperating Dental Assistant Staff:

Dr. James McCulley	Fargo, North Dakota
Dr. Lynn Marr	Fargo, North Dakota
Dr. David Rostad	Moorhead, Minnesota
Dr. Tom G. Anderson	Moorhead, Minnesota
Dr. Val Conley	Fargo, North Dakota
Dr. Wayne Christianson	Moorhead, Minnesota
Dr. Michael Joyce	Fargo, North Dakota
Dr. Donald Bentley	Hawley, Minnesota
Dr. Geoffrey Bentley	Hawley, Minnesota

Recommendation: Move to appoint the list of medical persons to Moorhead AVTI non-paid cooperating staff.

2. Non-Public Transportation (Kaste) Appendix E

Explanation: In accordance with M.S. 123.76-123.79 and pursuant to Policy 190 A., the school district shall provide transportation costs on a pro rata cost per resident pupil attending another district. This year 135 secondary students from our district attend Shanley High School and are transported by Shanley on a daily basis. The pro rata cost for these resident students is based on mileage traveled within the Moorhead School District to the state line. The district will receive transportation aid for these students as provided by the statute. The contract with Shanley is for \$17,437.00.

Recommendation: Move to approve the Non-Public Transportation contract with Shanley for \$17,437.00 as stated above.

3. Transportation - Migrant Program

(Kaste)

Appendix F

Explanation: Norm Felde, Migrant Program Coordinator, has received final approval and funding for the 1985 Migrant Program. There will be no increase in federal funding for 1985 so salaries for all migrant staff and bus contractors will be at the 1984 rate.

Olson School and Charter Bus Service will provide transportation for routes I and II (north Moorhead) for \$7,131.00, with fuel furnished by the Migrant Program.

Schuck Bus Service agrees to provide transportation for routes 3,4,5,6,7 and 8 for \$18,830.00, with fuel furnished by the Migrant Program.

The school district is not obligated to finance any part of the program. It is financed strictly by federal funds.

Recommendation: Move to approve the Summer Migrant Contracts for Olson School and Charter Bus Service at \$7,131.00 and Schuck Bus Service at \$18,830.00.

4. Acceptance of Gift

(Jernberg)

Appendix G

Explanation: The district is in receipt of a \$600.00 gift from band parents to be utilized for band trip expenses.

Recommendation: Move to accept the gift of \$600.00 as designated and to thank the band parents.

5. Donation - School Patrol Trip (Jernberg)

Appendix H

Explanation: Donations have been received from the following to defray the costs of the School Patrol trip to a Twins game on April 24, 1985.

American Legion	\$700.00
V.F.W.	350.00
Clay County Safety Council	250.00
Moorhead Police Federation	100.00
Vikingland Kiwanis	100.00
4-Wheel Drive Club	50.00
Moorhead Auto Club Trust Fund	350.00
Jerry's Supper Club & Lounge	100.00
VanRaden Homes	100.00
Moorhead Liquor Dealers	100.00

Recommendation: Move to accept the donations as listed and thank the donors.

6. Donation - Altrusa Club (Swedberg) Appendix I

Explanation: A donation of \$100 has been received from the Altrusa Club of Moorhead to help defray the unreimbursed costs of students scheduled to attend Camp Buckskin in summer, 1985.

Recommendation: Move to accept the donation of \$100 from the Altrusa Club of Moorhead and direct a letter of thanks be sent.

7. Contributions - Literacy Project (Jernberg) Appendix J

Explanation: Joan Fagerlie, Literacy Coordinator, recently initiated a "Support a Tutor" campaign. Appendix J-1 contains a list of the contributors and their contributions.

Recommendation: Move to accept the above contributions for the "Support a Tutor" campaign and direct letters of thanks be sent.

8. Personnel (Bergen) Appendix K

New Employee

Karen Kjensrud - Special Education Aide, Lincoln School, .5 time, \$5.30 per hour effective May 16 through May 31, 1985

9. Summer Improvement Funding Program (Jernberg) Appendix L

Explanation: Appendix L-1 contains recommendations regarding funding of Summer Curriculum/Staff Development Proposals. Recommendations will be reviewed with the Board.

Recommendation: Move to authorize the Summer Curriculum/Staff Development Proposals as recommended with those not listed for funding to be alternatives.

10. Election for Region I - ESV Data Processing Cooperative (Trochlil) Appendix M

Explanation: Appendix M-1 is the information pertaining to the election.

Recommendation: For your information

Explanation: Appendix N-1 contains the final Capital Outlay budget for 1985-86 as prepared by administration after several meetings.

Recommendation: Move to approve the Capital Outlay budget as presented.

'WE ARE PROUD'

1. Two Moorhead High School Band students have been nominated to the 1985 McDonald's All-American High School Band - Jacqui Ladwig and Jay Kopita. They now enter the audition process to become one of the 104 members of this prestigious unit.
2. The Moorhead High School Concert and Marching Bands recently performed at the 1985 World's of Fun Band Festival in Kansas City. Both performances were very well received by the adjudicators. Congratulations for a fine music tour.
3. Speech coach, Harlan Shuck's students have earned over 60,000 points. In recognition of this outstanding achievement, the national office will have a third diamond placed in his NFL key.
4. Betty Myers and Keith Togstad have recently earned doctorate degrees from the University of North Dakota.
5. Congratulations to the "Moorhead Key Club" for their splendid showing at this year's 3 state area Key Club Convention. They came home with 8 first place club awards. In addition, Mary Ohren won 1st place in the Oratorical competition and Dean Atchison received the outstanding "Key Club Member Award" in MN, ND & SD for his contributions to his school and community this past year. Recognition also went to Tonja Puhlmann for her dedicated service as Lt. Governor in the district this year.
6. A nationwide study of the physical fitness of 18,000 public school youth, grades 1-12, is currently being funded by the President's Council on Physical Fitness. The Moorhead Public School District has been selected as one of the 29 test sites in the United States for this research. Each of the students tested will represent 3 million students of similar height, weight, and age in setting the norms. This is the first time that children from grades 1 through 4 will be tested nationwide.

The tests will be administered by June 1 by the following physical education instructors: (Moorhead Senior High) Barbara Anton-grade 9; Jo Larson-Mary Ann Murack-grade 10; Dan Kostich-grades 10-12 weight lifting class; (Moorhead Jr. High) Ed Fortin-Mahala Olson-grade 8; Dorothy Fandrich and Darrel Naugle-grade 7; (Washington Elementary) Ron Ness-grades 1,3,5,6.

X. FOR YOUR INFORMATION

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Athletic Council	Tuesday, May 14	7:00 a.m.	Townsite
League of Women Voters Forum	Tuesday, May 14	6:30 p.m.	Townsite
Retirement - Harold Fischer	Tuesday, May 14	3:30-5:00 p.m.	Washington
CCVC Board	Wednesday, May 15	10:30 a.m.	Annex
Retirement Tea-Doris Sorum	Wednesday, May 15	3:30-5:00 p.m.	Edison
PER Dinner	Wednesday, May 15	6:30 p.m.	MAVTI
MEA Recognition Dinner	Thursday, May 16	6:45 p.m.	Concordia
Baccalaureate	Sunday, May 19	7:00 p.m.	High School
Athletic Banquet	Monday, May 20	7:00 p.m.	High School
Washington School Workshop Day (no school for students)	Monday, May 20	All Day	Washington
Negotiations - Teachers	Monday, May 20	5:00 p.m.	Townsite
Graduation	Sunday, June 2	2:00 p.m.	Concordia

M E M O

TO: Bob Jernberg
 FROM: Darla Roy
 RE: Contributions to Moorhead Literacy Project
 DATE: April 26, 1985

Joan Fagerlie, Literacy Coordinator, recently initiated a "Support a Tutor" campaign. We have received the following contributions:

- | | |
|---|---------|
| 1) Cahill, Jeffries, and Maring
403 Center Ave
Moorhead, MN 56560 | \$20.00 |
| 2) Bernie's Wines and Liquors
1547 University Dr S
Fargo, ND 58103 | \$20.00 |
| 3) Moorhead Plumbing and Heating Company
1612 29 Ave S
Moorhead, MN 56560 | \$60.00 |
| 4) Fargo Clearing House | |
| A. First Bank
505 2 Ave N
Fargo, ND 58103 | \$17.03 |
| B. Fargo National Bank
Main at Broadway
Fargo, ND 58103 | \$10.18 |
| C. Norwest Fargo
4th & Main
Fargo, ND 58103 | \$12.14 |
| D. Dakota Bank and Trust
51 Broadway St N
Fargo, ND 58102 | \$9.80 |
| E. Union State Bank
4201 13 Ave S
Fargo, ND 58103 | \$.85 |

In addition, we have also received generous support from the B. Dalton Book Store in Fargo.

- | | |
|-----------------------------------|------------|
| A. Book Fair, (national campaign) | \$1,564.86 |
| B. Book Fair, (local campaign) | \$ 205.70 |

Thank you for agreeing to submit this to the School Board for formal acceptance.

Summer Curriculum/Staff Development

Proposal Recommendation Form

Appendix L-1

<u>Proposal</u>	<u>Recommended Cost</u>	<u>Rank (35 Respondents)</u>	<u>Total of Rank</u>	<u>Recommendation or Reduction</u>	<u>Funding Recommendation</u>
1. Summer Writing for Lang. Arts	5,552.00	3	220	Reduce \$1,254.40	4,298.00
2. K-6 Science	1,922.00	2	214	Reduce \$322.00	1,600.00
3. Organization of LD Cum Folders	603.10	17	457	Drop	-----
4. Right Brain Learners	1,247.95	15	415	Drop	-----
5. Study Skills Units	2,009.30	4	223	Reduce \$200.00	1,809.30
6. Sr. High Science	5,427.90	5	233	Reduce \$1,085.58	4,342.32
7. Jr. High Math-Review of Software	1,809.30	7	302	Reduce \$361.86	1,447.44
8. Career Education	4,824.80	8	304	Reduce \$562.81	4,261.99
9. Middle School Planning	2,171.16	1	171	No change	2,171.16
10. Elements of Instruction Workshop	15,249.60	9	316	Reduce \$1,524.96	13,724.64
11. Ninth Grade Phy. Ed. Curriculum	904.65	11	348	Drop	-----
12. CCVC Science Evaluation	3,125.00	13	372	Drop or use Ind. Dist. levy	-----
13. Social Studies Film/Software Eval	2,713.95	14	375	Drop	-----
14. ESL Elementary Curriculum Plannin	2,460.85	10	334	No change	2,460.85
15. Middle School Media	2,412.40	6	287	Reduce \$603.10	1,809.30
16. Science Projects	603.10	12	368	Drop	-----
17. Occupational Therapy	1,370.72	16	433	Drop	-----
	54,407.78				

37,925.00

Amount available \$37,925. Can fund 69.71% of requests.

Proposals not funded to be alternatives based on available funding if any due to changes in the ten funded proposals.



Burdette V. Clifford
Executive Director

REGION I — ESV DATA PROCESSING COOPERATIVE

810 SOUTH 4TH AVENUE
P.O. BOX 1178
MOORHEAD, MN 56560
(218) 236-1081

TO: School Board - Region I Schools

TOPIC: Annual Election - Region I - ESV Executive Board

FROM: Burdette V. Clifford, Executive Director

DATE: April 26, 1985

The election procedures for Region I - ESV will be the same as last year with the election deadlines one month after the school district deadlines. This procedure is used to avert any conflicts with school district election results since members of the Executive Board of Region I - ESV must be school board members from Region I - ESV school districts.

The Executive Board is composed of nine people and there are three members to be elected this year for three-year terms. Bradley Cook from Barnesville, Karen Fossell from Plummer, Paul Hoff from Crookston, LaVonne Johnson from Underwood, Thomas Sczepanski from Stephen and Bernie Solberg from Fosston are the six board members with continuing terms.

The first day to file for the Executive Board is May 8, 1985 and the last day to file is May 23, 1985 with the election to be completed by June 21, 1985.

The monthly meetings of the Executive Board are held alternately in Moorhead and Thief River Falls. Board members wishing to file for the board are to complete the attached forms and mail them to me so they are received by May 23, 1985.

Thank you.

EXECUTIVE BOARD

CHAIRMAN — Paul Hoff, Crookston; VICE CHAIRMAN — Harry Sjulson, Thief River Falls; CLERK — Thomas Sczepanski, Stephen;
TREASURER — Allen Larson, Karlstad; DIRECTOR — Bradley Cook, Barnesville; DIRECTOR — Karen Fossell, Plummer;
DIRECTOR — LaVonne Johnson, Underwood; DIRECTOR — Robert Larson, Bagley; DIRECTOR — Bernie Solberg, Fosston

5-7-85

CAPITAL OUTLAY

FOR

1985-86

TABLE OF CONTENTS

	<u>Amount</u>	<u>Page(s)</u>
Capital Outlay Guidelines for 1985-86		1-2
Capital Outlay Summary		3-4
<u>Basic Budget</u>		
Dedicated Allocations to Buildings	94,057.85	5-12
Improvement to Sites	27,766.00	13
Food Service	40,000.00	14
Maintenance	52,175.00	14
CCVC	6,000.00	14
District Management - Equipment and Leases	85,802.15	15
District Technology	49,478.00	16
Library and Media	<u>46,536.00</u>	17-18
Amount Budgeted	401,815.00	
<u>Special Budgets</u>		
Special Safety Code, Handicapped Access,(S)		
Energy (E)	20,020.00	13-14
Asbestos, PCB Removal (A)	<u>38,500.00</u>	14
	<u>58,520.00</u>	
Special Education Federal Funds	14,161.85	19a,19b

1985-86 CAPITAL OUTLAY BUDGET SUMMARY MAY 6, 1985.

	IMPROVEMENT TO SITES		IMPROVEMENT TO BLDGS		INSTURCTIONAL EQUIPMENT		MANAGEMENT EQUIPMENT		FOOD SERVICE		TOTAL	
	PRELIM	FINAL	PRELIM	FINAL	PRELIM	FINAL	PRELIM	FINAL	PRELIM	FINAL	PRELIM	FINAL
EDISON	0	0	0	10130	0	5067					0	15197
PROBST	0	2941	0	0	0	9696	0	0			0	12637
RIV	0	0	0	12093	0	2400	0				0	14493
WASH	0		0	3950	0	6498			0		0	10448
T ELEM	0	2941	0	26173	0	23661	0	0	0	0	0	52775
JR HI	0	1518	0	18000	0	17038		0			0	36556
SR HI	0	21420	0	31100	0	39666	0		0		0	92186
T SEC	0	22938	0	49100	0	56704	0	0	0	0	0	128742
SABIN			0	0		0					0	0
LINCOLN				0							0	0
W ANNEX	0		0	15000		5600					0	20600
SPEC ED							0				0	0
INC					0	96014					0	96014
DIST	0	6887	0	0			0	63202			0	70089
MAINT	0		0	52175							0	52175
FOOD SRV			0	40000	0		0				0	40000
T DIST	0	6887	0	107175	0	101614	0	63202	0	0	0	278878
GR TOT	0	32766	0	182448	0	181979	0	63202	0	0	0	460395
TRANSF											0	0
TOWNSITE			0	60000							0	60000
COMM ED											0	0
AVTI	0		0	0							0	0

OCT. 2, 1984 ENROLLMENT

	K	1-6	7-12 PUP UNITS									DISC \$
			OR	SPEC ED								
EDISON	102	476	30	527				10572				101564 BASIC LEVY BALANC
PROBST	111	562	7	617.5				12387	-991	-1700		20.06 PUPIL UNIT ALLOWA
RIV	93	334	32	380.5				7633		-1140		9492
WASH	97	562	9	610.5				12247	0	-1680		9696
WASH ANNEX								5600				6493
T ELEM	403	1934	78	2135.5	0	0	0	48439	-991	-5600		10567
JR HI			721	1009.4				20249				5600
SR HI			1370	1918				38476	-4441			
T SEC			2091	2927.4				58725	-4441	0		
TOTAL			4226.5	5062.9				107163.931	-5432	-5600		96132

1985-86 CAPITAL OUTLAY BUDGET SUMMARY MAY 6, 1985.

Major areas of concerns for the 1985-86 Capital Outlay budget:

*The asbestos and PCB removal	Prelim	Final	Awarded	Boiler & Pipe tunn	\$ NEEDED
Jr.	0		0	70000	\$70,000
Wash Annex	174000			70000	\$244,000
Sr High	600000			75000	\$675,000
Sabin	32000			20000	\$52,000
Edison	0	0	0	35000	\$35,000
Probst	0	0		45000	\$45,000
Riv	0	0	0	35000	\$35,000
Wash	0	0	0	48000	\$48,000
Total	806000	0	0	398000	\$1,204,000
Townsite	25000			100000	\$125,000

*Roof maintenance	REPAIR	FINAL	REPLACEMENT	
Jr.	109200	0	270000	
Wash Annex	109200		270000	
Sabin	21900		57000	
Lincoln		0		
Edison	0	0	210000	
Probst	0	0	192400	
Riv	0	0	0	
Wash	0	0	200000	
Total	240300	0	1199400	\$1,199,400
Townsite	51400	0	160000	\$160,000

*Site development

Sr.	803600	
Jr.	243400	
Wash Annex	3400	
Edison	54300	
Probst	49600	
Riv	34600	
Wash	115400	
Townsite	23500	
Maint	44200	
	1372000	\$1,372,000

*Future use of school buildings

Space needs
Special services
Enrollment

*Complete new envelope at Jr. High

Roof	270000	(\$270,000)
Walls	290000	
Energy cons	84300	

1985-86 CAPITAL OUTLAY BUDGET SUMMARY MAY 6, 1985.

Asbestos	70000		(\$70,000)
Remodeling	20000		
PCB	30000		(\$30,000)
Site Development	243300		(\$243,300)
	1007600	0	\$1,007,600

*Complete new envelope at Wash. Annex

Roof	270000		(\$270,000)
Walls	290000		
Energy cons	84300		
Asbestos	214000		(\$214,000)
PCB	30000		(\$30,000)
Site Development	3400		(\$3,400)
	891700	0	\$891,700

\$4,829,000

1985-86 CAPITAL OUTLAY PRELIMINARY BUDGET

LEVY	501815	132056	132056	
PAY BACK	-100000	-45202	-82078	TOTAL
BUDGET	401815	86854	49978	538647

PAGE ITEM

#	#	ED	PRB	RIV	WASH	JR	SR	SAB	ANNEX	DIST	MAINT	BASIC	SPEC	ASBPCB
13	1		2941									2941		
	1					1518						1518		
	1						21420					21420		
	1									5000			5000	
	2									1215		1215		
	3									672		672		
END SITES														
IMP BLDGS														
14	1	7020											7020	
	1			8000									8000	
	1				40000							40000		
	1					15000								15000
	1						8500							8500
	1							15000						15000
	1										52175	52175		
5	1	200										200		
	2	100										100		
	3	200										200		
	4	140										140		
	5	300										300		
	6	300										300		
	7	1070										1070		
	8	800										800		
7	1			200								200		
	2			200								200		
	3			300								300		
	4			500								500		
	5			500								500		
	6			1000								1000		

PAGE	ITEM	ED	PRB	RIV	WASH	JR	SR	SAB	ANNEX	DIST	MAINT	BASIC	SPEC	ASBPCB
	7			543								543		
	8			300								300		
	9			500								500		
	10			50								50		
8	1				1600							1600		
	2				300							300		
	3				1500							1500		
	4				250							250		
	5				250							250		
10	1					780						780		
	2					1600						1600		
	3					100						100		
	4					260						260		
	5					260						260		
15	5						22600					22600		

END IMP BLDGS

INST EQUIPMENT

5	1	434										434		
	2	795										795		
	3	1060										1060		
	4	2778										2778		
6	1		196									196		
	2		392									392		
	3		433									433		
	4		199									199		
	5		80									80		
	6		54									54		
	7		1890									1890		
	8		700									700		
	9		1750									1750		
	10		3024									3024		
	11		330									330		
	12		450									450		
	13		198									198		
7	11			360								360		
	12			240								240		
	13			900								900		
	14			300								300		
	15			600								600		
8	6				3000							3000		
	7				660							660		
	8				225							225		
	9				480							480		
	10				300							300		
	11				433							433		
	12				1400							1400		
	13				50							50		
9	1							433				433		
	2							600				600		
	3							3000				3000		
	4							800				800		
	5							160				160		
	6							607				607		

PAGE	ITEM	ED	PRB	RIV	WASH	JR	SR	SAB	ANNEX	DIST	MAINT	BASIC	SPEC	ASBPCB
	7								5862			5862		
10	6					112						112		
	7					1200						1200		
	8					1800						1800		
	9					360						360		
	10					120						120		
	11					60						60		
	12					60						60		
	13					60						60		
	14					2250						2250		
	15					650						650		
	16					766						766		
	17					242						242		
	18					200						200		
	19					1116						1116		
	20					320						320		
	21					55						55		
	22					255						255		
	23					100						100		
	24					2232						2232		
	25					660						660		
	26					920						920		
	27					300						300		
	28					600						600		
	29					1000						1000		
	30					800						800		
	31					800						800		
11	1						650					650		
	2						470					470		
	3						525					525		
	4						595					595		
	5						495					495		
	6						875					875		
	7						300					300		
	8						200					200		
	9						250					250		
	10						535					535		
	11						105					105		
	12						130					130		
	13						1116					1116		
	14						330					330		
	15						813					813		
	16						180					180		
	17						500					500		
	18						199					199		
	19						65					65		
	20						1008					1008		
	21						2439					2439		
	22						204					204		
	23						75					75		
	24						260					260		
	25						135					135		
	26						92					92		
	27						232					232		
	28						245					245		
	29						2280					2280		

v.

PAGE	ITEM	ED	PRB	RIV	WASH	JR	SR	SAB	ANNEX	DIST	MAINT	BASIC	SPEC	ASBPCB
	30						400					400		
	31						200					200		
	32						890					890		
	33						189					189		
	34						240					240		
	35						60					60		
	36						60					60		
	37						60					60		
	38						512					512		
	39						900					900		
	40						494					494		
	41						75					75		
	42						48					48		
	43						70					70		
	44						85					85		
	45						59					59		
	46						175					175		
	47						50					50		
	48						1995					1995		
	49						695					695		
	50						995					995		
	51						678					678		
	52						813					813		
	53						224					224		
	54						465					465		
	55						900					900		
	56						642					642		
	57						540					540		
	58						1000					1000		
	59						650					650		
	60						1255					1255		
	61						1255					1255		
	62						1300					1300		
	63						389					389		
14	1						6000					6000		
15	1									15000		15000		
	2									10000		10000		
	3									32000		32000		
	4									340		340		
16										49478		49478		
18										46536		46536		
END INST 10572 11396 7633 11928 20249 34035														
END MANAGEMENT EQUIP.														
TOTAL ----- PROOF														
		25769	24033	22126	62376	56805	126221	0	26462	160241	52175	401875	20020	38500 460395

BALANCE														
												-60 66834 11478		7825
												101564		

MEMO # S-85-159

TO: District Administration

FROM: B. Trochlil

RE: Capital Outlay Guidelines for 1985-86 - Third Draft

DATE: March 25, 1985

0.0 Expenditures to be \$100,000 less than revenues each year for four (4) years to make up cash deficit of \$382,000 - basic budget amount set at \$401,815.00.

0.1 Special levy for Handicapped Access, Safety Code Enforcement is \$132,056.00 (deficit from past year - \$45,202.00) - basic budget amount of \$86,854.00. - (Labeled S)

0.2 Asbestos, PCB Removal Levy is \$132,056.00 (deficit from past year - \$82,078.00) - basic budget amount of \$49,978.00. - (Labeled A)

1.0 Allocations will be based on the following (in priority):

- 1.1 Health and Safety
- 1.2 Energy Conservation
- 1.3 Building Preservation
- 1.4 Instructional Equipment
- 1.5 Convenience
- 1.6 Appearance

2.0 Requests will be made as to:

- 2.1 Improvement to Sites
- 2.2 New Buildings
- 2.3 Improvement to Buildings
- 2.4 Instructional Equipment
- 2.5 Management Equipment

3.0 Allocations to buildings will be based on the number of pupil units:

- 3.1 Preschool/Kindergarten .5
- 3.2 Elementary (1-6) 1.0
- 3.3 Junior High 1.4 (shared time)
- 3.4 Senior High 1.4 (CCVC)

4.0 Dedicated Allocations (\$20.00 per pupil units based on October 2, 1984 enrollments): - (Labeled D)

- 4.1 Edison.....\$10,572 - *1,080 = 9,492
- 4.2 Probstfield..... 12,387 minus \$991 = \$11,396 - *1,700 = 9,696
- 4.3 Riverside..... 7,633 - *1,140 = 6,493
- 4.4 Washington..... 12,247 - *1,680 = 10,567
- 4.5 Junior High..... 20,249
- 4.6 Senior High..... 38,476 (17,764 - 4 years)=\$4,441=\$34,035 more years
- 4.7 Annex..... 5,600
- 4.8 Athletic needs are included in 4.5 and 4.6. (Principals have allocated \$3,200 from Junior High and \$6,000 from Senior High)

Subtotal: \$99,840.00

*Based on \$20/5th grade student, October 2, 1984, to be available for Annex.

- 5.0 Dedicated costs above the line identified by Superintendent: - (Labeled F)
 - 5.1 Debt Retirement.....\$100,000 (Auditors recommend this action)
 - 5.2 Maintenance..... 50,000
 - 5.3 Food Service..... 40,000
 - 5.4 District..... 72,000 (i.e. Tel. Lease, 15,000; Region I, 32,000; Inst. Equipment, 10,000)
 - 5.5 Media Equipment..... 30,000 (requested)
 - 5.6 Media
 - 5.60 Book budget \$14,000 (\$3.50 per student Feb. 1985 proj.)
 - 5.61 Responsibilities
 - 5.610 New library books for each building level library/media center - budget established and controlled by the district library/media director in consultation with building media center and principals - selection of materials and decision to purchase - principals
 - 5.611 Audio visual materials housed at the district IMC and circulated to the schools (films, filmstrips, kits, etc.) - budget established and controlled by the district library/media director - materials evaluated and recommended for purchase by teachers, librarians and principals - decision to purchase district media director
 - 5.612 Audio visual equipment for buildings and district IMC (projectors, overheads, video equipment, computers, etc.) - budget established and controlled by district library/media director - needs established by building AV coordinators in consultation with district media director and building principals - decision to purchase - district media director
 - 5.613 Encyclopedias for libraries - budget established and controlled by building principals in consultation with building librarians
 - 5.7 Athletics (rentals) - \$22,600
 - 5.8 Technology expenditures (request range \$64,000 to \$100,000---Business Ed./Media Center/Annex)
 - 5.9 Clay County Vocational Center - \$6,000
- 6.0 1985-86 Purchasing Calendar
 - 6.1 In-service dates will be established
- 7.0 Support Services
 - 7.1 Special education - Teachers and building administrators for special education will write recommendations to the Director of Special Services (copies will be forwarded to the Office of Instruction). All purchases will be from donations or federal funds)
 - 7.2 Gifted Program - District-wide purchase
 - 7.3 ESL - District-wide purchase
- 8.0 Block Grants will be coordinated with basic capital outlay levy. (approximately \$32,000)
- 9.0 Needs that cannot be addressed in your discretionary funds will be reviewed by Bob Jernberg for consideration as a district objective. As of this date, it appears that \$100,000 will be available.
- 10.0 Expenditures will occur in 1985-86 fiscal year --- no carry over monies without Superintendent's approval.

CAPITAL OUTLAY SUMMARY
DISCRETIONARY ALLOCATIONS

<u>Edison</u>	
Improvement to Buildings	3,110.00
Instructional Equipment	5,067.00
	<u>8,117.00</u>
<u>Probstfield</u>	
Improvement to Buildings	0.00
Instructional Equipment	9,696.00
	<u>9,696.00</u>
<u>Riverside/Lincoln</u>	
Improvement to Buildings	4,093.00
Instructional Equipment	2,400.00
	<u>6,493.00</u>
<u>Washington</u>	
Improvement to Buildings	3,950.00
Instructional Equipment	6,498.00
	<u>10,448.00</u>
<u>Washington Annex</u>	
Improvement to Buildings	0.00
Instructional Equipment	5,600.00
	<u>5,600.00</u>
<u>Junior High</u>	
Improvement to Buildings	3,000.00
Instructional Equipment	17,037.90
	<u>20,037.90</u>
<u>Senior High</u>	
Improvement to Buildings	0.00
Instructional Equipment	33,665.95
	<u>33,665.95</u>
<u>Instructional Equipment</u> (Federal Budget)	<u>14,161.85</u>

CAPITAL OUTLAY SUMMARY
DISCRETIONARY ALLOCATIONS

I. IMPROVEMENT TO SITES	27,766.00
1. OSHA Compliance	5,000.00
II. IMPROVEMENT TO BUILDINGS	143,520.00
1. Basic Capital Outlay Allocation - CCVC	6,000.00
III. FOOD SERVICE, MAINTENANCE	92,175.00
IV. MANAGEMENT EQUIPMENT	85,802.15

District Technology

Improvement to Buildings	2,835.00
Instructional Equipment	47,043.00
	<u>49,478.00</u>

Library and Media

Improvement to Buildings	0.00
Instructional Equipment	46,536.00
	<u>46,536.00</u>

Discretionary Capital Outlay
Edison

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. Speaker outside Conf. Room in Lib.	1	200.00	200.00
2. Telephone extension	1	100.00	100.00
3. Roller shades (24")	20	10.00	200.00
4. Replace upper door panels in NW door	2	70.00	140.00
5. Replace windows and move air cond.			300.00
6. Permanent adjustable shelving	2	150.00	300.00
7. Rooms carpeted - replacement	2	535.00	1070.00
8. Drapes - Rooms 126, 128	2	400.00	800.00
Improvement to Buildings			<u>3,110.00</u>
9. World Book encyclopedia	1	434.00	434.00
10. 60 X 36 riser	3	265.00	795.00
11. 11' 10" x 4'4" riser	2	530.00	1060.00
12. Lunch tables	6	463.00	2778.00
Instructional Equipment			<u>5,067.00</u>
			<u>8,117.00</u>

Other items considered but not listed as final discretionary purchases.
Some may be purchased if funding allows.

Discretionary Capital Outlay
Probstfield

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. File cabinet-4 drawer + lock	1	196.00	196.00
2. File cabinet-4 drawer + lock	2	196.00	392.00
3. World Book encyclopedia	1	433.00	433.00
4. Worldmark encyclopedia/nations	1	199.00	199.00
5. Diskette storage box	2	40.00	80.00
6. Lego basics	1	54.00	54.00
7. Student desk - 3rd grade size	27	70.00	1890.00
8. Student desk - 1st grade size	10	70.00	700.00
9. Student desk - 4th grade size	25	70.00	1750.00
10. Apple IIe Color Starter System	3	1008.00	3024.00
11. Printers	1	330.00	330.00
12. Carts	3	150.00	450.00
13. Steel bookcase	2	99.00	198.00

9,696.00

Improvement to Buildings
Instructional Equipment

0.00
9,696.00
9,696.00

Other items considered but not listed as final discretionary purchases.
Some may be purchased if funding allows.

Discretionary Capital Outlay
Riverside/Lincoln

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. Antenna hook-up			200.00
2. Outlets for computers			200.00
3. Outlets - room 167			300.00
4. Outlets - room 164			500.00
5. Outlets - room 171			500.00
6. Replacement of lights - south foyer			1000.00
7. Carpet in Early Ed. room			543.00
8. Outdoor sign - Lincoln			300.00
9. Drapes			500.00
10. Outlets - room 107			50.00
Improvement to Buildings			<u>4,093.00</u>
11. Stacking chairs - 12"	30	12.00	360.00
12. Stacking chairs - 16"	20	12.00	240.00
13. Encyclopedia - 4 sets			900.00
14. Chalkboards			300.00
15. Unspecified at this time			600.00
Instructional Equipment			<u>2,400.00</u>
			<u>6,493.00</u>

Other items considered but not listed as final discretionary purchases.
Some may be purchased if funding allows.

Discretionary Capital Outlay
Washington

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. Drapes and rods replaced - Rooms 206 & 207			1600.00
2. Remove stool and cap in former bathroom in the staff lounge			300.00
3. Heating unit installed in staff workroom-across from library			1500.00
4. Fan installed in West Wing Conf. Room			250.00
5. Panel outside of faculty lounge			250.00
Improvement to Buildings			<u>3,950.00</u>
6. CPU's (Apple IIe's), drive & monitor	3	1000.00	3000.00
7. Printers (80 columns)	2	330.00	660.00
8. Disk drives	1	225.00	225.00
9. Portable carts for CPU's	3	160.00	480.00
10. Computer desk	1	300.00	300.00
11. World Book set	1	433.00	433.00
12. Replace typewriters	2	700.00	1400.00
13. Replacement items for Kindergarten			50.00
Instructional Equipment			<u>6,498.00</u>
			<u><u>10,448.00</u></u>

Other items considered but not listed as final discretionary purchases.
Some may be purchased if funding allows.

Discretionary Capital Outlay
Washington Annex

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. World Book encyclopedia	1	433.00	433.00
2. Encyclopedia	1	600.00	600.00
3. Canon copier	1	3000.00	3000.00
4. Ditto machine	1	800.00	800.00
5. Dry mount press	1	160.00	160.00
6. Items to be specified			607.00

5,600.00

Improvement to Buildings	0.00
Instructional Equipment	<u>5,600.00</u>
	5,600.00

Other items considered but not listed as final discretionary purchases.
Some may be purchased if funding allows.

Discretionary Capital Outlay
Junior High

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. Room darkening drapes - Rooms 130, 207	1		780.00
2. Smokeeter	2	800.00	1600.00
3. Replace countertop	1	100.00	100.00
4. Speaker in room 145	1	260.00	260.00
5. Speaker in room 138	1	260.00	260.00
Improvement to Buildings			<u>3,000.00</u>
6. Framed chalkboard	1	112.00	112.00
7. Replace instruments - orchestra		1200.00	1200.00
8. Replace instruments - band		1800.00	1800.00
9. Hotpoint range rotation	6	60.00	360.00
10. Hotpoint refrigerator rotation	2	60.00	120.00
11. Hotpoint washer rotation	1	60.00	60.00
12. Hotpoint dryer rotation	1	60.00	60.00
13. Hotpoint microwave oven rotation	1	60.00	60.00
14. Riccar sewing machines	5	450.00	2250.00
15. Riccar sewing machine tables	10	65.00	650.00
16. World Book encyclopedia	2	383.00	766.00
17. Britannica Junior encyclopedia	1	242.00	242.00
18. Worldmark encyclopedia/nations	1	200.00	200.00
19. Apple IIe professional system	1	1116.00	1116.00
20. Wheelchair	1	320.00	320.00
21. Calculator for overhead projector	1	55.00	55.00
22. Radial miter saw	1	254.95	254.95
23. Microphone	1	99.95	99.95
24. Apple Computer, monitor, disk drive	2	1116.00	2232.00
25. Epson printer 80 coll	2	330.00	660.00
26. Epson printer 100 coll	2	460.00	920.00
27. Chairs	3	100.00	300.00
28. Jr. High crash mats repair			600.00
29. Jr. High wrestling mats repair			1000.00
30. Jr. High girls track jerseys			800.00
31. Athletics to be specified			800.00
Instructional Equipment			<u>17,037.90</u>
			<u>20,037.90</u>

Other items considered but not listed as final discretionary purchases.
Some may be purchased if funding allows.

Discretionary Capital Outlay
Senior High

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. Marching band spats	130	5.00	650.00
2. Gemeinhart piccolo	2	235.00	470.00
3. Vito bass clarinet	1	525.00	525.00
4. Getzen baritone	1	595.00	595.00
5. Vito tenor saxophone	1	495.00	495.00
6. Holton H-378 french horn	1	875.00	875.00
7. Panasonic turntable	1	300.00	300.00
8. Speaker system	1(pr.)	200.00	200.00
9. Marching band banner	1	250.00	250.00
10. 25" color video monitor	1	535.00	535.00
11. 54" stand on wheels	1	105.00	105.00
12. Rolling computer table	1	130.00	130.00
13. Apple IIe computer (2 disk drives-128K)	1	1116.00	1116.00
14. Printers with cables/control cards	1	330.00	330.00
15. Apple IIe computer (1 disk drive)	1	813.00	813.00
16. Computer to printer interface cards	2	90.00	180.00
17. Rewire computer lab	1	500.00	500.00
18. MacPherson Strut spring compressor	1	199.00	199.00
19. Update for Monitor IV OTC C-3	1	65.00	65.00
20. Apple IIe Color Starter System	1	1008.00	1008.00
21. Apple IIe Starter System	3	813.00	2439.00
22. Disarticulated human half skeleton	1	204.45	204.45
23. Resistance spools uncalibrated unknown	1	75.00	75.00
24. Resistance spools	4	65.00	260.00
25. Electric calorimeter	3	45.00	135.00
26. Force boards	2	46.00	92.00
27. Centerfuge - four place 15 ml tubes	1	232.00	232.00
28. Ph meter	1	245.00	245.00
29. Electronic balance	2	1140.00	2280.00
30. Bit parallel ASC II	2	200.00	400.00
31. Cable for use with 76415-00	2	100.00	200.00
32. Complete scaler lab	1	890.00	890.00
33. Disk drive for Franklin computer	1	189.00	189.00
34. Rental range	4	60.00	240.00
35. Rental microwave oven	1	60.00	60.00
36. Rental refrigerator	1	60.00	60.00
37. Rental range	1	60.00	60.00
38. Whirlpool ranges	2	516.00	
Trade in one GE range		-290.00	
Trade in one Kelvinator range		-230.00	512.00
39. Riccar sewing machine	2	450.00	900.00
40. Sewing machine cabinet	2	296.95	493.90
41. Dutch oven - club aluminum	2	37.60	75.20
42. Electric wok	1	47.90	47.90
43. Singer sewing machine (trade in)	2	35.00	70.00

Discretionary Capital Outlay
Senior High

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
44. Systematic blade 12"	1	85.35	85.35
45. Systematic blade 10"	1	58.88	58.88
46. Multi-stone	1	175.00	175.00
47. Tapered drills, countersinks, etc.	1	50.00	50.00
48. Versa CAD software package	1	1995.00	1995.00
49. Kurta digitizer	1	695.00	695.00
50. Plotter	1	995.00	995.00
51. Combo 8 controlled reader	1	678.00	678.00
52. Apple IIe computer	1	813.00	813.00
53. Disk drive	1	224.00	224.00
54. Cassette filmstrip viewer/projector	1	465.00	465.00
55. Dry blast cabinet	1	900.00	900.00
56. Thermofax or ditto	1	641.53	641.53
57. Baseball uniforms			540.00
58. Two-way radio head sets	4	250.00	1000.00
59. VCR monitor	1	650.00	650.00
60. Boys track uniforms			1255.00
61. Girls track uniforms			1255.00
62. Boys hockey jerseys			1300.00
63. Drum major uniform	1	388.74	388.74

Grand Total 33,665.95

Other items considered but not listed as final discretionary purchases.
Some may be purchased if funding allows.

Improvement to Buildings	0.00
Instructional Equipment	33,665.95
	<u>33,665.95</u>

Department Areas:

Art
 Athletics - Items 58, 59, 60, 61, 62, 63
 Business - see Technology
 English - Item 21
 Foreign Language - Items 20, 52, 53, 54, 55
 Home Ec. - Items 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44
 Ind. Arts - Items 18, 19, 45, 46, 47, 48, 49, 50, 51
 Mathematics - Items 10, 11, 12, 13, 14, 15, 16, 17
 Music - Items 1, 2, 3, 4, 5, 6, 7, 8, 9
 Science - Items 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33

CAPITAL OUTLAY BUDGET 1985-86
October 30, 1984

<u>Description</u>	<u>1985-86 Final Budget</u>
I. IMPROVEMENT TO SITES	
<u>PROBSTFIELD</u>	
1. Special Assessments (2 Yrs 2,941)	2,941
<u>JUNIOR HIGH</u>	
1. Special Assessments (2 Yrs 1,518)	1,518
<u>SENIOR HIGH</u>	
1. Special Assessments 7 Yrs	21,420
<u>DISTRICT</u>	
1. Taxes on Land	1,215
2. Special Assessments on Land	<u>672</u>
.	
TOTAL	27,766
1. OSHA Compliance	5000 S

II. IMPROVEMENT TO BUILDINGS

EDISON

1. Covering Glass Block Areas in Original Building Sections 15@ \$468
Material: Design Cost, \$450 sq. ft. 7,020 E

RIVERSIDE

1. Natural Gas Line 8,000 E
- TOTAL 15,020 E

JR. HIGH

1. Replace Transformer 15,000 A

SR. HIGH

1. Remove & Replace ceiling in wrestling area 8,500 A

WASHINGTON ANNEX

1. Replace Transformer 15,000 A
- TOTAL 38,500 A

CLAY COUNTY VOCATIONAL CENTER

1. Basic Capital Outlay Allocation 6,000

III. FOOD SERVICE, MAINTENANCE

FOOD SERVICE

1. Transport Equipment - Washington Annex
2. Jr. High - Walk-in Cooler
3. Washington School - Remodeling Kitchen

MAINTENANCE

1. Van - \$2,500 (Industrial Arts Equipment)
2. Roofs
3. Architecture Service - \$2,175 (Edison space)

40,000

52,175

IV. MANAGEMENT EQUIPMENT

DISTRICT

1. Telephone Line lease	15,000.00
2. Replacement of Instructional Equipment	10,000.00
3. Region I Data processing-Finance & Payroll	32,000.00
4. Lanier Dictaphone	340.00
5. Athletic Leases	22,600.00
6. Middle School Needs	<u>5,862.15</u>

TOTAL 85,802.15

Instructional Capital Outlay
District Technology

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. Epson computer printer	9	330.00	2970.00
2. CPU Apple IIe Professional	28	1116.00	31248.00
3. CPU Apple IIe Starter - 128K	5	898.00	4490.00
4. Zenith monitor 25"	2	535.00	1070.00
5. Breteford monitor stands	2	125.00	250.00
6. Apple transportor cards	5	333.00	1665.00
7. Apple Z80 cards	33	150.00	4950.00
Instructional Equipment			<u>46,643.00</u>
8. North Campus electrical			500.00
9. Business Ed. electrical			500.00
10. Remodel Library			300.00
11. Switch boxes for printers in Bus. Ed. & Library			1050.00
12. One line stabilizer			225.00
13. Two computer cards			260.00
Improvement to Buildings			<u>2835.00</u>
			<u>49,478.00</u>
Computer Lab - Business Education			
1. Epson computer printer	5		
2. CPU Apple IIe Professional	28		
5. Apple Z80 cards	28		
Computer Lab - Sr. High Library Area			
1. Epson computer printer	2		
2. CPU Apple IIe Starter System -128K	5		
3. Apple transportor cards	5		
Washington			
1. Zenith monitor 25"	1		
2. Breteford monitor stand	1		
3. Epson computer printer	1		
Probstfield			
1. Zenith monitor 25"	1		
2. Breteford monitor stand	1		
3. Epson computer printer	1		

Other items considered but not listed as final discretionary purchases.
Some may be purchased if funding allows.

Discretionary Capital Outlay
Library and Media

<u>Item</u>	<u>Bldg.</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1. Book budget				14,000.00
2. AV software-computer	IMC	1	3000.00	3000.00
3. AV software-language	"	1	5000.00	5000.00
4. AV software-misc.	"	1	2,00.00	2,000.00
5. 16mm Elmo film projector	Edison	1	700.00	700.00
6. Sharp cassette recorder	"	4	40.00	160.00
7. Zenith 25" monitor	"	1	535.00	535.00
8. Breteford monitor stand	"	2	125.00	250.00
9. Panasonic video recorder	"	1	625.00	625.00
10. Ken A Vis microprojector	"	1	495.00	495.00
11. 16mm Elmo film projector	Probst.	1	700.00	700.00
12. Sharp cassette recorder	"	3	70.00	210.00
13. Dukane filmstrip projector	"	2	350.00	700.00
14. Aves head sets	"	25	6.00	150.00
15. Zenith 25" monitor	"	2	535.00	1070.00
16. Breteford monitor stand	"	2	125.00	250.00
17. Califone record player	"	2	125.00	250.00
18. Panasonic video adapter	"	1	100.00	100.00
19. Panasonic video port-a-pack	"	1	750.00	750.00
20. Ken A Vis microprojector	"	1	495.00	495.00
21. Hewlett bar code wands	River.	1	249.50	249.50
22. Epson computer printer	"	1	330.00	330.00
23. Apple IIe CPU professional	"	1	1116.00	
24. Zenith 25" monitor	"	1	535.00	535.00
25. Breteford monitor stand	"	1	125.00	125.00
26. Califone record player	"	2	125.00	250.00
27. Panasonic video recorder	"	1	625.00	625.00
28. Ken A Vis microprojector	"	1	495.00	495.00
29. Ken A Vis microprojector	Wash.	1	495.00	495.00
30. 16mm Elmo film projector	"	1	700.00	700.00
31. Breteford AV cart	"	1	100.00	100.00
32. Bar code wands (Hewlett)	"	1	249.50	249.50
33. Breteford computer carts	"	1	130.00	130.00
34. Epson computer printer	"	1	330.00	330.00
35. Apple IIe CPU Professional	"	1	1116.00	1116.00
36. Dukane filmstrip projector	"	1	350.00	350.00
37. Zenith 25" monitor	"	2	535.00	1070.00
38. Breteford monitor stands	"	2	125.00	250.00
39. Panasonic video recorder	"	2	625.00	1250.00
40. Breteford AV carts	Wash. Annex	5	100.00	500.00
41. Dukane filmstrip projector	"	1	350.00	350.00
42. Califone record player	"	2	125.00	250.00
43. Kodak slide projector	"	1	425.00	425.00
44. Ken A Vis microprojector	"	1	495.00	495.00
45. 16mm Elmo film projector	Junior	1	700.00	700.00
46. Breteford AV carts	"	2	100.00	200.00
47. Sharp cassette recorder	"	3	40.00	120.00
48. Sharp cassette recorder	Senior	4	70.00	280.00

Discretionary Capital Outlay
Library and Media

<u>Item</u>	<u>Bldg.</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
49. Breteford computer cart	"	2	130.00	260.00
50. Dukane filmstrip projector	"	1	350.00	350.00
51. Shure microphone	"	2	90.00	180.00
52. Microphone stands	"	2	35.00	70.00
53. Zenith 25" monitor	"	2	535.00	1070.00
54. Video battery pacs (Panason)	"	2	40.00	80.00

46,536.00

Improvement to Buildings	0.00
Instructional Equipment	<u>46,536.00</u>
	<u>46,536.00</u>

Other items considered but not listed as final discretionary purchases. Some may be purchased if funding allows.

31

SPECIAL SERVICES
SCHOOL YEAR 1985-86
CAPITOL OUTLAY AS DETERMINED BY COMMITTEE
February 13, 1985

<u>AMT</u>	<u>ITEM</u>	<u>COST</u>	<u>SCHOOL</u>	<u>DEPT/TEACHER</u>
1	Epson RX 80 Printer with card and cable	330	Probst	LD/Christensen
1	As above - printer	330	Edison	LD/Larson
1	As above - printer	330	Jr High	LD/Hulett
1	As above - printer	330	Sn High	LD/Fisher
1	As above - printer	330	Sn High	EMH/Enderle
1	Disk drive without interface card	189	Probst	LD/Christensen
1	As above - disk	189	River	LD/Grossman
1	As above - disk	189	Edison	LD/J Larson
1	As above - disk	189	Wash	LD/White
1	As above - disk	189	Jr High	LD/Hulett
1	As above - Disk	189	Sn High	LD/Fisher
1	16K Language Memory Card	80	Jr High	LD/Hulett
1	16K Language Memory Card	80	Edison	LD/J Larson
6	System Savers @ 15 ec	90	Sn High	LD/Fisher
1-L	Apple IIe Starter System (Apple IIe CPU, Disk drive with interface card, 80 column card, 13 inch color monitor)	1040	Wash	LD/White
1-L	As above - Apple Starter System	1040	Sn High	LD/Fisher
1-L	As above - Apple Starter System	1040	Sn High	EMH/Enderle
1-L	As above - Apple Starter System	1040	Sn High	HI/Deist
1	As above - Apple Starter System	1040	Wash	SBP/Kimball
1	As above - Apple Starter System	1040	Jr High	LD/Hulett
1	As above - Apple Starter System	1040	Probst	LD/ M Christenson
1	EC10 Breteford Computer Cart	130	Edison	LD/J Larson

<u>AMT</u>	<u>ITEM</u>	<u>COST</u>	<u>SCHOOL</u>	<u>DEPT/TEACHER</u>
1	Auditory Trainer and Teacher Transmitter 461T Green-Pink only	395	Edison	HI/Ford, Deist, Coleman
1	Auditory Trainer and Teacher Transmitter Any frequency	395	Edison	HI/Ford, Deist, Coleman
1	Auditory trainer and Student receivers with standard transducers 461R	650	Edison	HI/Ford, Deist Coleman
1	As above - trainer/receiver	650	Edison	HI/Ford, Deist, Coleman
1	461C Main Power charger	150	Edison	HI/Ford, Deist, Coleman
1	Charger Add On	60	Edison	HI/Ford, Deist, Coleman

Total approximate cost @ 2300
minus trade in allowance @302

Anticipated Cost 1998

Student receivers should come with belt clips and harness plus
directional microphone with transmitters

1	4 Drawer letter file cabinet	114.95	Wash	EMH/Cassavant
1	4 Drawer letter file cabinet	114.95	Edison	VI/Frey
1	4 Drawer letter file cabinet	114.95	Wash	Kimball
1	4 Drawer letter file cabinet	114.95	Edison	LD/Sufficool
1	4 Drawer letter file cabinet	114.95	Wash	LD/White
1	9 X 12 Carpet with finished edges (bound)	600	River	TMH/Cruz
1	Balance log	58.95	Edison	OT/Nelson
1	Balance Log	58.95	River	OT/Kelly
1	Balance log	58.95	Sn High	OT/Kelly
1-L	Systems 80 - Kit B	173.25	River	TMH/Cruz
1-L	Problem Solving I Program (R & M)	195	Jr High	LD/Hulett

	District Capital Outlay	0.00
19b	Federal Capital Outlay	14,161.85

5/19/85
min
5-14-85

Regular Meeting
Board of Education
Independent School District #152
May 14, 1985

Members Present: Karen Koentopf, Dean Guida, Curt Borgen, Richard Pemble, Dout Fagerlie, Wayne Puppe and Ben Trochlil

The meeting was called to order by chairperson, Richard Pemble.

PREVIEW - Ben Trochlil previewed the agenda, adding Personnel, Sabbatical Leaves and Donation - Kiwanis Club.

MINUTES - Dean Guida moved, seconded by Karen Koentopf, to approve the minutes of April 9, 23, and 30, 1985. Motion carried.

CLAIMS - Curt Borgen moved, seconded by Mike Hulett, to approve the claims in the amount of \$698,235.33. Motion carried.

GENERAL FUND	\$160,952.86
FOOD SERVICE	28,155.93
TRANSPORTATION FUND	80,588.54
COMMUNITY SERVICE	6,312.92
CAPITAL EXPENDITURE	15,036.82
MAVTI-GENERAL FUND	122,027.24
MAVTI COMM SERVICE	7,763.80
VO-TECH CAP. OUTLAY	24,726.34
VO-TECH BUILDING FUND	136,212.35
STUDENT GRANTS FUND	113,678.86
TOWNSITE CENTRE	2,779.67
GRAND TOTAL	\$698,235.33

COMMUNICATIONS - Richard Pemble read a letter from Liz Poppenhagen and Steve Backsen, Great Plains Food Bank, thanking the elementary schools for their participation in their food drive.

Richard Pemble read letters from Mayor Lanning, Darrel Harstad and chaperones complimenting Bruce Hering and band members for serving as ambassadors for the city in their recent Band Tour to Kansas City.

Regular Meeting
Board of Education
Independent School District #152
May 14, 1985
Page Two

ACCEPTANCE OF GIFT - Carolyn Roesler and Ramona Myrah presented Bruce Hering with a \$600.00 check from band parents to be utilized for expenses on their recent trip to Kansas City.

Curt Borgen moved, seconded by Mike Hulett, to accept the gift of \$600.00 as designated and to thank the band parents. Motion carried.

MAVTI DENTAL ASSISTANT OFFICE AFFILIATIONS - Karen Koentopf moved, seconded by Doug Fagerlie, to appoint the following list of medical persons to Moorhead AVTI non-paid cooperating staff:

Dr. James McCulley	Fargo, North Dakota
Dr. Lynn Marr	Fargo, North Dakota
Dr. David Rostad	Moorhead, Minnesota
Dr. Tom G. Anderson	Moorhead, Minnesota
Dr. Val Conley	Fargo, North Dakota
Dr. Wayne Christianson	Moorhead, Minnesota
Dr. Michael Joyce	Fargo, North Dakota
Dr. Donald Bentley	Hawley, Minnesota
Dr. Geoffrey Bentley	Hawley, Minnesota

Motion carried.

NON-PUBLIC TRANSPORTATION - Mike Hulett moved, seconded by Curt Borgen, to approve the Non-Public Transportation contract with Shanley for \$17,437.00. Motion carried.

TRANSPORTATION - MIGRANT PROGRAM - Doug Fagerlie moved, seconded by Dean Guida, to approve the Summer Migrant Contracts for Olson School and Charter Bus Service at \$7,131.00 and Schuck Bus Service at \$18,830.00. Motion carried.

DONATION - SCHOOL PATROL TRIP - Curt Borgen moved, seconded by Karen Koentopf, to accept the following donations and thank the donors.

American Legion	\$700.00
V.F.W.	350.00
Clay County Safety Council	250.00
Moorhead Police Federation	100.00
Vikingland Kiwanis	100.00
4-Wheel Drive Club	50.00
Moorhead Auto Club Trust Fund	350.00
Jerry's Supper Club & Lounge	100.00
VanRaden Homes	100.00
Moorhead Liquor Dealers	100.00

Motion carried.

Regular Meeting
Board of Education
Independent School District #152
May 14, 1985
Page Three

DONATION - ALTRUSA CLUB AND LAKE AGASSIZ KIWANIS CLUB - Dean Guida moved, seconded by Curt Borgen, to accept the donation of \$100 from the Altrusa Club of Moorhead and \$200 from the Lake Agassiz Kiwanis Club to help defray the costs of students scheduled to attend Camp Buckskin in summer, 1985. Motion carried.

CONTRIBUTIONS - LITERACY PROJECT - Karen Koentopf moved, seconded by Mike Hulett, to accept the following contributions to the "Support a Tutor" Campaign and direct letters of thanks be sent.

Cahill, Jeffries, and Maring	\$ 20.00
Bernie's Wines and Liquors	20.00
Moorhead Plumbing and Heating Co.	60.00
First Bank, Fargo	17.03
Fargo National Bank	10.18
Norwest Fargo	12.14
Dakota Bank and Trust	9.80
Union State Bank	.85
B. Dalton Book Store	1,564.86
B. Dalton Book Store	205.70

Motion carried.

PERSONNEL - Curt Borgen moved, seconded by Dean Guida, to approve personnel changes as follows:

New Employee

Karen Kjensrud - Special Education Aide, Lincoln School, .5 time, \$5.30 per hour, effective May 16 through May 31, 1985.

Retirement

Juneth Sundahl - English teacher, Senior High, effective May 31, 1985.

Motion carried.

SUMMER IMPROVEMENT FUNDING PROGRAM - Dean Guida moved, seconded by Karen Koentopf, to authorize the Summer Curriculum/Staff Development Proposals as recommended with those not listed for funding to be alternatives.

ELECTION FOR REGION I - ESV DATA PROCESSING COOPERATIVE - Ben Trochlil asked for and received no volunteers from the Board to file for the Region I - ESV Board.

MANAGEMENT PLAN FOR 1985-86 - Ben Trochlil reviewed the Management Plan for 1985-86 and discussion was held. The administration will proceed to develop goals and objectives based on the plan.

CAPITAL OUTLAY FOR 1985-86 - Curt Borgen moved, seconded by Doug Fagerlie, to approve the Capital Outlay budget for 1985-86 as presented. Motion carried.

Regular Meeting
Board of Education
Independent School District #152
May 14, 1985
Page Four

SABBATICAL LEAVES - Ken Fiemann, Sabbatical Leave Committee chairperson, reviewed the recommendations for sabbatical leaves for the 1985-86 school year:

Mahala Olson	Junior High	full year
Marilyn Ronken	Elementary	100 days
Judy Statler	Elementary	60-65 days

The Board requested the item be placed on the May 21st agenda.

Meeting Adjourned.

Karen Koentopf, Clerk

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a special meeting of the Moorhead Board of Education will be held on Tuesday, May 21 at 8:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil

Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. UNFINISHED BUSINESS
 1. Consider Sabbatical Leaves Appendix A
- VII. NEW BUSINESS
 1. Review Site Development - Bond Referendum Appendix B
 2. Consider Placement on Unrequested Leave of Absence Appendix C
 3. Consider Bus Bid - Transportation Service Appendix D
 4. Consider Election Results Appendix E
- VIII. FOR YOUR INFORMATION
- IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION
- X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, May 28, 1985

OLD BUSINESS

1. Sabbatical Leave (Bergen) Appendix A

Explanation: The Sabbatical Leave Committee met on April 29, 1985 and recommends the following for sabbatical leaves for the 1985-86 school year:

Mahala Olson	Junior High	full year
Marilyn Ronken	Elementary	100 days
Judy Statler	Elementary	60-65 days

They all presented their programs to the Sabbatical Committee, by standard form and personal interview, and will be available to present inservice to staff and students upon returning. The Sabbatical Committee will also ask them to return after they have finished their leave for an informal meeting.

Recommendation: Move to approve Sabbatical Leaves to Mahala Olson for a full year, Marilyn Ronken for 100 days and Judy Statler for 60-65 days for the 1985-86 school year.

NEW BUSINESS

1. Site Development - (Trochlil) Appendix B
Bond Referendum

Explanation: The purpose of this item is to review the information one more time before the Board makes a decision as to a possible bond referendum. A representative from Evenson and Dodge will be here to review the financial implications on a referendum.

A priority list prepared by the superintendent will be available at the meeting.

At a previous meeting, the Board expressed a desire to proceed with the repair of the tennis courts at the Senior High. Appendix B-1 is a letter from Foss and Associates outlining possible actions. Funds for the repair would come from the 1986-87 Capital Outlay Fund or the bond referendum.

Recommendation: Review the information with a decision to be made on Tuesday, May 28.

2. Placement on Unrequested (Bergen)
Leave of Absence

Appendix C

Explanation: Appendix C-1 contains a resolution placing tenured teachers on unrequested leave of absence and Appendix C-2 is the list of names of tenured teachers being placed on unrequested leave of absence.

Recommendation: Move to place the individuals named on unrequested leave of absence.

3. Personnel (Bergen)

Appendix D

New Employee

Russell Henegar - Senior High Counselor, MA (8), \$23,004.00 plus three (3) weeks extended, \$1,964.00 (based on 1984-85 salary schedule) effective 1985-86 school year

Transfer

K. Jacqueline Richard - Title I teacher, Washington Elementary to 6th grade, Washington Annex, BA+30 (7) \$20,402.00 (based on 1984-85 salary schedule) effective 1985-86 school year

4. Bus Bid - Transportation (Kaste)
Service

Appendix E

Explanation: Pursuant to MN Statute 123.37, sealed bids were called for and received for rural and intracity bus routes. Bids were opened on May 14, 1985. Bids for these routes are tabulated - Appendix D-1. Bids in accordance to Statute are firm for two years. The school district will furnish fuel to all contractors.

Two options have been included in bus bid specifications on page 32, Section XIII, item 3.

Option I - replace older transit type buses with a 1964 or newer 77 passenger transit type bus per following schedule - two (2) every two (2) years of contract.

Option II - provide two (2) 72 passenger conventional school buses every two (2) years of contract

Additional routes were also bid on an addendum. The recommendation will be made on these after further review.

Recommendation: Move to award eight rural routes to Olson Bus and Charter Service at a base bid of \$65,285.00; award three rural bus routes to Nelson School Buses at a base bid of \$39,178.00; award nine rural intracity bus routes to Schuck Bus Service for a base bid of \$86,195.00; award twenty-seven intra-city bus routes to Red River Trails Inc. at a base bid of \$126,417.60 and provide replacement with conventional school bus as indicated in Option II.

5. Election Results

(Trochlil)

Appendix E

Explanation: Action necessary: The motion will read:
moved, seconded by _____
to accept the election results.

'WE ARE PROUD'

1. Francis Flaig, Edison School, has been named Teacher of the Year.
2. Gloria Anderson, Reading Laboratory Director, Senior High School, was selected as one of eleven excellent exemplary programs by the Phi Delta Kappa. The project was titled "Individualized Reading Program at Moorhead Senior High".
3. The Clay County Science Project was selected as one of the eleven excellent exemplary programs by Phi Delta Kappa.
4. Jay Stein and Scott Thompson won the Minnesota automobile trouble shooting contest. Both students received a \$1,000 scholarship and trophies and will enter the national contest at Kansas City, MO. The contest is sponsored by Plymouth Motors and the American Automobile Association. Darwin Miller is the instructor.
5. Waldo Kosen has been awarded a fellowship by the National Endowment for the Humanities to participate in the 1985 program of Summer Seminars for Secondary School Teachers supported by the federal grant-making agency. He will be a summer fellow in a six-week seminar entitled "Beowulf and Its Contexts" at Mankato State University.
6. The following students were honored at the Honors Banquet: valedictorians are Cheryl Chang-Yit and Cathy Sheets, salutatorians are Jeanne Shands, Joan Gjevre, Scott Stephenson and Peter Davies and special honors went to Terry Fergen, Jana Tabatt, Charles Gallatin, Jeff Bailey, Sara Stetz, Dan Case and Curt Shaskey. Congratulations to all of these people on their achievements this year.
7. Scott Blattenbauer, 8th grade, was one of the grand prize winners for "Roadsides are for the Birds" poster contest sponsored by the Minnesota Department of Natural Resources. He will receive an art print from the Minnesota Wildlife Heritage Foundation.
8. The Moorhead High speech squad was runner-up at the Region 8AA Speech tournament, losing to Rocori by one point, but Moorhead qualified a larger number of students for State than any other school. Competing at State: Anne Hedman in dramatic interpretation, Steve Wasson in Extemp. Speaking, Chuck Gallatin in Humorous, and Elizabeth Haugen in Oratory. Alternates attending the state are Vicky Held, Scott Stephenson, and Nick Heisler. Congratulations to all of these students and the rest of the Regional squad.

FOR YOUR INFORMATION

Appendix Z

1. Community Education Advisory Council Minutes - Appendix Z-1
2. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Baccalaureate	Sunday, May 19	7:00 p.m.	High School
Athletic Banquet	Monday, May 20	7:00 p.m.	High School
Washington School Workshop Day (no school for students)	Monday, May 20	All Day	Washington
Negotiations - Teachers	Monday, May 20	5:00 p.m.	Townsite
Graduation - MAVTI	Friday, May 31	7:30 p.m.	Senior High
Graduation	Sunday, June 2	2:00 p.m.	Condordia



FOSS ASSOCIATES
Architecture Engineering & Interiors

May 10, 1985

Mr. Bob Lacher
Assistant Superintendent - Business
Independent School District #152
810 4th Avenue South
Moorhead, MN 56560

RE: Resurfacing Tennis Courts
Moorhead Senior High School
Moorhead, Minnesota #7841-79

Dear Mr. Lacher:

As per your request we offer the following report concerning the tennis courts.

SITE INVESTIGATION

There are seven regulation size courts laid out side by side. The courts are enclosed by a chain link fence. The area enclosed by the fence is 124 feet by 360 feet, containing 4,960 square yards of bituminous playing surface.

The bituminous playing surface is in generally good condition. The surface of the bituminous shows some oxidation which can be expected when bituminous is left to the elements. The tennis court coloring is faded and worn away in the heavy use areas. The tennis court markings are faded and evidently an oil base paint was used which has caused considerable chipping and pitting in the line area.

Structurally the bituminous is in good condition. One large expansion and contraction crack has developed at approximately mid point of the courts and several other cracks have developed. This is expected in this country with bituminous.

The concrete mow strip that is at the perimeter of the courts is covered with dirt and grass has begun to grow over it.

The net posts show the visual "tilt" from vertical.

RECOMMENDATIONS

1. Clean dirt and grass off the perimeter concrete mow strip to allow surface drainage to run off freely.

Mr. Bob Lacher
Page 2
May 10, 1985

2. Fill all cracks 1/8" and larger prior to tennis court resurfacing.
3. Fill chipped and pitted bituminous at marking lines.
4. Remove and replace tilting net posts (optional). The net posts appear to be operable as they are and therefore could remain unless there is a strong desire to have them straightened.
5. Resurface tennis courts.

There are many different tennis court surfacing products (manufacturers) and systems (various layers of various products) available.

The following three systems are the most common. The systems can be deviated from by adding a layer here and there but the three systems provide the Owner with a good range of quality for dollars spent.

System 1 - Utility Spec. or Park Board Spec.

Over existing bituminous apply one layer of filler course (1) in accordance with manufacturers specifications. Apply one layer of finish coloring (2) in accordance with manufacturers specifications. Locate regulation white playing lines and apply white acrylic line paint.

System 2 - Standard Manufacturers Spec.

This system is identical to System 1 except that two layers of filler course are applied.

System 3 - Racquet Club Spec.

Apply three layers of cushion course (3) in accordance with manufacturers specifications. Apply one layer of filler course and one layer of finish coloring in accordance with manufacturers specifications. Locate regulation white playing lines and apply white acrylic line paint.

- (1) A heavy-bodied oxidation-resistant acrylic latex fortified with special fillers and graded aggregates.
- (2) A high quality acrylic consisting of light-fast metallic oxide pigments and fillers uniformly dispersed in a non-oxidizing synthetic resin emulsion base.
- (3) A non-pigmented water base, filled latex which provides a resilient playing surface.

Mr. Bob Lacher
Page 3
May 10, 1985

Appendix B-1
Page 3 of 3

COST ESTIMATES

System 1 -----\$15,000.00

System 2 -----\$18,000.00

System 3 -----\$27,000.00

Note: Recommended Items 1, 2, 3 and 5, are included in Systems 1, 2 and 3 Cost Estimates.

Remove and reset net posts (optional)

14 posts @ \$250.00 Each -----\$ 3,500.00

MAINTENANCE

Depending on the use of the courts, future maintenance will be required in 4 to 6 years regardless of the installed system described above. This future maintenance would be on the order of a System 1 application.

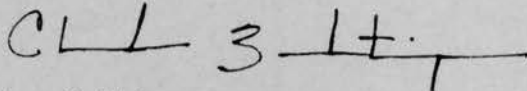
BIDDING

Without too much difficulty bids can be taken for each system and a decision made at that time as to the desired playing surface quality.

Sincerely,

Foss Associates

By



Charles Zeltinger

CZ/rn

c: Willis Stelter

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PLACING _____ ON
UNREQUESTED LEAVE OF ABSENCE

WHEREAS, the School Board of Independent School District No. 152 adopted a resolution proposing placement of _____ on unrequested leave of absence on _____, 19__, and

WHEREAS, said written notice of the proposed placement on unrequested leave was received by _____ by certified mail or personal service on _____, 19__, and

WHEREAS, said written notice of proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that he/she was entitled to a hearing before the School Board provided he/she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by _____ to the School Board's proposed action, and

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by _____ to his/her placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 152 that _____ be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 152 effective at the end of the 19__ - 19__ school year on _____, 19__ pursuant to M.S. 125.12, subd. 6a and the negotiated unrequested leave policy #4119 (Article XXX) of District No. 152, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher by certified mail or personally and that an affidavit of same be placed in his/her file, together with a copy of the notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by member _____, and upon vote being taken thereon, the following voted in favor hereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

MOORHEAD PUBLIC SCHOOLS

TENURED STAFF

April 22, 1985

K-12 Positions

NAMES

5 Title I

Shirley Iverson
J. K. Richard
Kay Hockett
Pat Swedberg
Sandra Retzlaff

9 wks WE/Cep
Co-ordinator

Tom Hall

MAVTI

Related Communications
SecClerical/Shortland

Nancy Barlow
Harriet Tufte
Jan Eidem

Special Needs Tutor
Marketing

Stan Olson
Charles Ulven

Related Welding PT

Louis Kurtz

I move the foregoing resolution but substitute the name _____

MOORHEAD PUBLIC SCHOOLS

PROBATIONARY

April 22, 1985

K-12

.429 English	Sandra Argent
.5 Speech	Mary Joan Anderson Lori Mittag
1.0 L.D.	Mary Jo Horsager
1.0 Hearing Imp Deaf	Janet Coleman
1.0 S.B.P.	Susan Bryant
1.0 MAVTI	Wayne Zimmerman

I move the foregoing resolution but substitute the name _____

BUS CONTRACTORS BID FORM TABULATION

Bid Opening: 5-14-85

NO OF ROUTES	TYPE ROUTE	CONTRACTOR	BASE CONTRACT	BASE BID	PERCENT INCREASE	DOLLAR INCREASE	COST OF FUEL	TOTAL COS OF ROUTES
8	Rural	Olson School & Charter	\$ 61,626.08	\$ 65,285.00	.0675	\$ 4,160.00	\$ 20,958.00	\$ 86,243.
3	Rural	Nelson School Buses	\$ 35,616.98	39,178.00	.0999	3,561.02	8,557.00	47,735.
9	Rural City	Schuck Bus Service	78,736.88	86,195.00	.0947	7,459.00	15,768.00	102,075.
27/ 54	Intra- City	*Red River Trails, Inc.	118,147.89	126,417.60	.06999	8,269.71	18,351.70	144,769.
TOTALS			\$294,127.83	\$317,075.60	.07972	\$ 23,449.73	\$ 63,634.70	\$380,822.

Estimated Cost per pupil \$182.29

1981-82 State Average per pupil cost
in transportation was \$301.00

Pursuant to MS 123.37, contract for services shall be for a two year term with the District's option for renewal for an additional two year term to include conditions as set forth in Section IV, Page 6, Item A, B 1-2, C, D, F, G, H, I

The following indicates percentage increases awarded our contractors: 1984-85 - 6.5% 1983-84 - 4.9%

*Red River Trails, Inc. agrees to replace a newer (1964) transit type bus - two every two years of contract per provisions of Option I, Section XIII, Item 3, Page 32, or two 72 passenger conventional school buses every two years of contract per their bid 5-14-85.

COMMUNITY EDUCATION ADVISORY COUNCIL MINUTES
APRIL 1, 1985
MAVTI STAFF LOUNGE

Members present: Nick Heisler, Betty Tosterud, Rose Andersen, Dave Andersen, Pat Frazee, Ada Fick, Chris Olson, Carol Moeckel, Darla Roy, Marilynn Woods, Diane Wray-Williams, Howard Murray, Lynn Thompson, and Larry Gilbertson

Nick Heisler called the meeting to order.

MOTION: to approve the minutes of February 25, 1985.

MOVE: Gilbertson

SECOND: Murray

CARRIED

Rose Andersen explained the process for reviewing the 1985-86 program proposals including the application guidelines and the Budget Committee's recommendations. Other materials in the packet which were discussed were: (1) goals and objectives of Community Education; (2) rating sheet for program proposals; (3) summary of 1984-85 Community Education programs, and (4) the Community Education budget sheet.

It was noted that the Volunteer Program has been submitted to the Policy Review Committee of School District 152. The Early Childhood/Family Education program was approved at the February 25 meeting.

Rose presented the request for the Community/Adult Education programs. It was noted that \$321 was used for job training scholarships this year. Pat Frazee suggested that the participants who receive job training scholarships might have a need for child care. It was recommended that suggestion be researched.

MOTION: to accept the 1985-86 Community/Adult Education request for the amount of \$58,560 with the understanding that the child care questions be pursued.

MOVE: Murray

SECOND: D. Andersen

CARRIED

Rose Andersen presented the Parenting Program proposal.

MOTION: to recommend that \$7,300 be allocated to coordinate the Parenting Program for 1985-86.

MOVE: Thompson

SECOND: Gilbertson

CARRIED

The Community Arts program proposal was discussed. It was noted that an evaluation at this time would be useful for the program.

MOTION: The Community Arts Proposal will be considered after the evaluation.

MOVE: Gilbertson

SECOND: Murray

CARRIED

Joan Fagerlie presented the AB/CE Volunteer Coordinator request. Joan answered many questions concerning the Literacy program. The following recommendations were made by the budget committee:

- 1) Continue public relations efforts for recruitment of students and tutors. Devise techniques to make the public aware of the program. Consider an annual campaign.
- 2) Recruit male tutors as well as female tutors.
- 3) Numbers have remained the same for several years. Can they be increased?

MOTION: to recommend \$5,350 for the AB/CE Volunteer Coordinator and to recommend the above points.

MOVE: D. Andersen

SECOND: Woods

CARRIED

The Moorhead State University Secondary Summer School proposal was discussed. There was some concern that the programs might overlap courses offered by the Moorhead Public Summer School.

MOTION: to grant the MSU Summer School the amounts of \$500 tuition supplement and \$500 for overhead and hardship students making a total of \$1,000.

MOVE: Thompson

SECOND: Woods

CARRIED

Pat Casey, coordinator, presented the proposal for the Good Times Social Club. It was noted that \$1,000 is contributed by the Association for Retarded Citizens to be used for refreshments at sessions and the spring banquet.

MOTION: to recommend \$1,743 to sponsor the Good Times program which is a recreational program for retarded persons.

MOVE: Murray

SECOND: Fick

CARRIED

A discussion of the Summer Swing Choir proposal followed. Gilbertson mentioned that there could be a possible conflict between the schedules of the Swing Choir and various Park Board programs. Rose suggested that the Park Department be consulted concerning the possible schedule conflicts.

MOTION: to recommend that \$523 per session be recommended for the Summer School Swing Choir with the recommendation that the Park Department be contacted concerning coordination of schedules.

MOVE: Frazee

SECOND: Murray

CARRIED

The 1985-86 Swing Choir proposal was presented. It was noted that the proposal was for sixth graders at Probstfield and Riverside. This proposal could possibly change because of the move of sixth graders to the North School Building and possible changes in staff assignments for 1985-86 school year.

MOTION: to accept the concept of sponsoring swing choir as a community education program. This needs to be reconsidered when the sixth grade is settled and music teachers' schedules are determined.

MOVE: Frazee

SECOND: Olson

CARRIED

The Town and Country Softball Program at Sabin was discussed.

MOTION: to approve the allocation of \$750 to be used for the Town and Country Softball program at Sabin.

MOVE: Fick

SECOND: Thompson

CARRIED

Diane Wray-Williams presented the Youth Board proposal. Diane distributed a list of Youth Board activities. The following are the recommendations of the Budget Committee:

- 1) Successful events should be repeated and expanded, those that aren't successful should be dropped.
- 2) Explore organizing open evenings at the high school-"Saturday Night Live".
- 3) All events do not need to be self supporting.
- 4) Identify other income (dance money) that is collected each year?

5) A new recruiting procedure is needed for Youth Board members so that there is a cross section of students represented.

MOTION: to allocate \$5,290 to the Youth Board program for 1985-86 and to recommend the suggestions of the Budget Committee.

MOVE: Olson

SECOND: Thompson

CARRIED

Dave Andersen presented the Youth Intervention Officer program. Dave also answered questions which had been raised by the Budget Committee. There was discussion concerning the role of the Youth Intervention Officer in the schools, also how Moorhead School District students who live outside the city of Moorhead can be served, and the policy regarding truancy. Dave was asked to bring a clarification of the above questions to the next meeting. There were concerns about the possibility of School District staff having input into the hiring of Dave's replacement as Youth Intervention Officer. Further discussion will continue at the April 29 meeting.

The next meeting will be April 29 at 5:30 p.m. A business session will follow dinner.

MOTION: to adjourn.

MOVE: D. Andersen

SECOND: Frazee

CARRIED

5/19/85
mih
5-21-85
Regular Meeting
Board of Education
Independent School District #152
May 21, 1985

Members Present: Karen Koentopf, Dean Guida, Curt Borgen, Richard Pemble, Doug Fagerlie, Wayne Puppe and Ben Trochlil

The meeting was called to order by chairperson, Richard Pemble.

PREVIEW - Ben Trochlil previewed the agenda.

SABBATICAL LEAVES - Dean Guida moved, seconded by Karen Koentopf, to approve Sabbatical Leaves to Mahala Olson for a full year, Marilyn Ronken for 100 days and Judy Statler for 60-65 days for the 1985-86 school year. Motion carried by roll call vote: Koentopf-yes, Guida-yes, Borgen-no, Pemble-yes, Fagerlie-abstain, Puppe-no, Hulett-yes.

PLACEMENT OF TENURED TEACHERS ON UNREQUESTED LEAVE OF ABSENCE

<u>Name</u>	<u>Moved By</u>	<u>Seconded By</u>	<u>Roll Call Vote</u>
Shirley Iverson	Karen Koentopf	Mike Hulett	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Kay Hockett	Mike Hulett	Wayne Puppe	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Pat Swedberg	Wayne Puppe	Doug Fagerlie	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Sandra Retzlaff	Doug Fagerlie	Curt Borgen	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Tom Hall	Curt Borgen	Dean Guida	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Nancy Barlow	Dean Guida	Karen Koentopf	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Harriet Tufte	Karen Koentopf	Mike Hulett	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett

Regular Meeting
Board of Education
Independent School District #152
May 21, 1985
Page Two

<u>Name</u>	<u>Moved By</u>	<u>Seconded By</u>	<u>Roll Call Vote</u>
Jan Eidem	Mike Hulett	Wayne Puppe	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Stan Olson	Doug Fagerlie	Curt Borgen	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Charles Ulven	Curt Borgen	Dean Guida	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett
Louis Kurtz	Dean Guida	Karen Koentopf	aye-Koentopf, Guida, Borgen, Pemble, Fagerlie, Puppe, Hulett

PERSONNEL - Curt Borgen moved, seconded by Doug Fagerlie, to approve the personnel changes as follows:

New Employee

Russell Henegar - Senior High Counselor, MA (8), \$23,004.00 plus three (3) weeks extended, \$1,964.00 (based on 1984-85 salary schedule) effective 1985-86 school year

James Wickum - Custodian, MAVTI, \$7.93 per hour, effective May 8, 1985

Transfer

K. Jacqueline Richard - Title I teacher, Washington Elementary, to 6th grade, Washington Annex, BA+30 (7) \$20,402.00 (based on 1984-85 salary schedule) effective 1985-86 school year

Motion carried by roll call vote: Koentopf-yes, Guida-yes, Borgen-yes, Pemble-yes, Fagerlie-yes, Puppe-yes, Hulett-abstain.

BUS BID - TRANSPORTATION SERVICE - Mike Hulett moved, seconded by Dean Guida, to award eight rural routes to Olson Bus and Charter Service at a base bid of \$65,285.00; three rural bus routes to Nelson School Buses at a base bid of \$39,178.00; nine rural intra-city bus routes to Schuck Bus Service for a base bid of \$86,195.00; twenty-seven intra-city bus routes to Red River Trails Inc. at a base bid of \$126,417.60 and provide replacement with conventional school bus every two years.

Regular Meeting
Board of Education
Independent School District #152
May 21, 1985
Page Three

ELECTION RESULTS - Dean Guida moved, seconded by Karen Koentopf, to accept the election results as follows:

Three Year Term

Jeanne Seigel	- 578	Doug Fagerlie	- 831
Linda Greenley	- 543	Alice Neilson	- 1

One Year Term

Helen Pemble	- 453	Ernie Mancini	- 6
Butch Hastad	- 603	Keith Kreps	- 1
Florence Culp	- 1		

Motion carried.

MEMORANDUM OF UNDERSTANDING - Mike Hulett moved, seconded by Curt Borgen, to sign the Memorandum of Understanding paying \$600.00 for Orchestra Conductor - Major Play, 1984-85. Motion carried.

SITE DEVELOPMENT - BOND REFERENDUM - Don Krider, Evenson and Dodge Bond Consultants, reviewed the financial implications on a referendum with the Board and gave suggestions on procedure to be used.

At a previous meeting, the Board expressed a desire to proceed with the repair of the tennis courts at the Senior High. Action will be taken at the May 28 meeting.

The meeting was adjourned.

Karen Koentopf, Clerk

5/19/85
min
5-28-85

Regular Meeting
Board of Education
Independent School District #152
May 28, 1985

Members Present: Karen Koentopf, Dean Guida, Curt Borgen, Richard Pemble, Doug Fagerlie, Wayne Puppe, Mike Hulett and Ben Trochlil

The meeting was called to order by chairperson, Richard Pemble.

PREVIEW - Ben Trochlil previewed the agenda, adding Personnel, French Club Travel, and Title I Petition.

TITLE I PETITION - The Title I Petition was submitted to continue a remedial program for the school district.

RESOLUTION - RECOGNITION OF RETIRING STAFF - Doug Fagerlie moved, seconded by Curt Borgen, to adopt the Resolution recognizing School District Staff upon retiring. Motion carried.

COMMUNITY EDUCATION - SENIOR CITIZENS PROGRAM - Mary Redlin, program coordinator of the Senior Citizens Program, reported on the opportunities being provided for senior citizens in Moorhead.

COMMUNITY EDUCATION - ADULT REFUGEE ESL PROGRAM - Shirley Tweten, Coordinator, reviewed the Adult ESL program.

Wayne Puppe moved, seconded by Dean Guida, to approve the \$12,000 grant that has been submitted for the Community Education Adult Refugee ESL Program for the 1985-86 school year. Motion carried.

COMMUNITY EDUCATION INFORMATION - Curt Borgen moved, seconded by Doug Fagerlie, to approve Mark Voxland, President, Chris Olson, Secretary, and Judi Hollands, new member, of the Community Education Advisory Council. Motion carried.

6TH GRADE PLANNING COMMITTEE REPORT - Eileen Hastad, chairperson, and members of the 6th Grade Planning Committee reviewed the report and recommendations with the Board.

Wayne Puppe moved, seconded by Dean Guida, to accept the report and requested the administration to prepare the individual items as recommended. Motion carried.

BOND REFERENDUM - Ben Trochlil reviewed the Site Development - Bond Referendum projects with the Board. Don Pryor, Evenson and Dodge Consultants, reviewed the tax impact of a referendum.

Dean Guida moved, seconded by Wayne Puppe, to approve a bond referendum in the amount of 2.5m for Building and Site Improvements as identified in Memo # S-85-198R with the bond election to be held on Tuesday, October 8, 1985.

DETENTION CENTER RESOLUTION - Dean Guida moved, seconded by Mike Hulett, to approve the Chapter I (P.L. 97-35) resolution to provide supplementary services to neglected and/or delinquent students housed in the Clay County Detention Center. Motion carried.

TITLE VI, P.L. 94-142 RESOLUTION - Curt Borgen moved, seconded by Wayne Puppe, to approve the Title VI, P.L. 94-142 resolution authorizing District #152 to apply for funds for the school districts of Moorhead, Dilworth and Glyndon-Felton. Motion carried.

SPECIAL EDUCATION CONTRACTS - Dean Guida moved, seconded by Wayne Puppe, to approve the contracts with Dilworth, Glyndon-Felton, the Lake Agassiz Special Education Cooperative and St. Ansgar Hospital for special education administrative services and programs. Motion carried.

MOORHEAD SUNRISE LIONS - Mike Hulett moved, seconded by Dean Guida, to accept the donation of \$50 from the Sunrise Lions of Moorhead and direct a letter of thanks be sent. Motion carried.

INVESTMENTS - Dean Guida moved, seconded by Wayne Puppe, to approve the investments as shown. Motion carried.

DONATION - MOORHEAD ROTARY CLUB - Doug Fagerlie moved, seconded by Dean Guida, to accept the \$500 donation from the Moorhead Rotary Club for the Operation Aware Program and direct a letter of thanks be sent. Motion carried.

PERSONNEL - Wayne Puppe moved, seconded by Mike Hulett, to approve the following personnel item:

Leave of Absence

Doris Babler - Aide, currently of leave of absence, extended for the 1985-86 school year.
Motion carried.

FRENCH CLUB TRAVEL - Dean Guida moved, seconded by Doug Fagerlie, to approve the French Club's travel through Intercultural Student Experiences as shown. Motion carried.

The meeting was adjourned.

Karen Koentopf, Clerk

5/19/80
min
5-28-85

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, May 28 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

7:00 - Recognition of Retirees (cake and coffee)

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 1. Consider Bond Referendum Appendix A
 - B. NEW BUSINESS
 1. Consider Resolution - Recognition of Retiring Staff Appendix B
 2. Review Community Education - Senior Citizens Program Appendix C
 3. Consider Community Education - Adult Refugee English as a Second Language Program Appendix D

- | | |
|--|-------------------|
| 4. Consider Community Education Information. | Appendix <u>E</u> |
| 5. Consider 6th Grade Planning Committee | Appendix <u>F</u> |
| 6. Consider Detention Center Resolution | Appendix <u>G</u> |
| 7. Consider Title VI 94-142 Resolution | Appendix <u>H</u> |
| 8. Consider Special Education Contracts | Appendix <u>I</u> |
| 9. Consider Donation - Moorhead Sunrise Lions Club | Appendix <u>J</u> |
| 10. Consider Investments | Appendix <u>K</u> |
| 11. Consider Contributions - Moorhead Rotary Club | Appendix <u>L</u> |

VIII. FOR YOUR INFORMATION

Appendix Z

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, June 11, 1985

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Bond Referendum (Trochlil) Appendix A

Explanation: Don Pryor, Evenson and Dodge Bond Consultants, will be in attendance to review the tax impact of a referendum for the three alternatives (2.5m; 3.0m and 3.5m) and the payment schedule structure.

The Board needs to address the following:

1. determine the projects in a bond referendum
(refer to Appendix A-1)
2. determine if a bond referendum should be offered
(if supported)

1. the size/amount of the referendum
2. determine payment schedule structure
3. determine date of the bond referendum - Tuesday,
October 8th

(future decisions)

1. determine bond consultant (recommendation is to seek
quotes for the services)
2. encourage formation of a referendum committee
3. selection of professional services

1. Resolution - Recognition (Bergen) Appendix B
of Retiring Staff

Explanation: Beginning at 7:00 P.M. there will be cake and coffee for retirees. Appendix B-1 is the resolution.

Recommendation: Move to adopt the Resolution Recognizing School District Staff Upon Retiring.

2. Community Education - (R. Andersen) Appendix C
Senior Citizens Program

Explanation: When the Community Education Advisory Committee did their needs assessment in the spring of 1984, it was discovered that few educational opportunities were being provided for senior citizens in Moorhead. The Advisory Committee approved a proposal to initiate a program for seniors. Mary Redlin, the program coordinator, will report on the program.

Recommendation: For information only

- 3. Community Education - Adult (R. Andersen) Appendix D
Refugee ESL Program

Explanation: District #152 has had English as a Second Language Program for adult refugees for several years. Shirley Tweten, Coordinator for the program, will review the program. The Board needs to approve the \$12,000 grant that has been submitted for the 1985-86 school year.

Recommendation: Move to approve the \$12,000 grant that has been submitted for the Community Education Adult Refugee ESL Program for the 1985-86 school year.

- 4. Community Education (R. Andersen) Appendix E
Information

Explanation: At the April 29 meeting of the Community Education Advisory Council, new officers were elected. They are: Mark Volland, President, and Chris Olson, Secretary. Dave Andersen and Bea Arett retired from the council. Bea has been a member of the council since September, 1975. Judi Hollands has been elected as a new member. Certificates of appreciation were given to Bea Arett, Dave Andersen, Bob Jernberg and Randal Schaeffer, B. Dalton Manager.

Recommendation: Move to approve Mark Volland, President, Chris Olson, Secretary, and Judi Hollands, new member of the Community Education Advisory Council.

- 5. 6th Grade Planning Committee (Jernberg) Appendix F
Report

Explanation: Appendix F-1 contains a copy of a report to the Board from the 6th Grade Planning Committee. Eileen Hastad, Committee Chairperson, and other committee members will review the report and recommendations with the Board.

Recommendation: Move to accept the report and request the administration to prepare the individual items as recommended.

6. Detention Center Resolution (Swedberg)

Appendix G

Explanation: The proposed resolution found in Appendix G-1 authorizes District #152 to apply for P.L. 97-35 Title V, Chapter I federal funds to provide supplementary services to neglected and/or delinquent students housed in the Clay County Detention Center.

Recommendation: Move to approve the Chapter I (P.L. 97-35) resolution to provide supplementary services to neglected and/or delinquent students housed in the Clay County Detention Center.

7. Title VI, P.L. 94-142 (Swedberg)
Resolution

Appendix H

Explanation: The proposed resolution found in Appendix H-1 authorizes District #152 to apply for Title VI, P.L. 94-142 federal funds for the school districts of Moorhead, Dilworth and Glyndon-Felton. It is estimated Moorhead Schools will receive approximately \$114,000 for the 1985-86 school year or about \$223 per handicapped child who was receiving services on December 1, 1984.

Recommendation: Move to approve the Title VI, P.L. 94-142 resolution authorizing District #152 to apply for funds for the school districts of Moorhead, Dilworth and Glyndon-Felton.

8. Special Education Contracts (Swedberg)

Appendix I

Explanation: The district has developed special education contractual agreements for Special Services personnel and/or programs with the school districts of Dilworth, Glyndon-Felton, the Lake Agassiz Special Education Cooperative and St. Ansgar Hospital. The purchase of service agreements covers special education administrative services for Dilworth and Glyndon-Felton, supervisory SLD services for Lake Agassiz Special Education Cooperative and EMH, TMH, E/BD, Deaf, etc. program services for the districts and agencies mentioned above.

The excess cost of providing services and/or programs after receiving federal and state aids, will be billed to the appropriate district or agency. Appendixes I(1-4) contains the contracts.

Recommendation: Move to approve the contracts with Dilworth, Glyndon-Felton, the Lake Agassiz Special Education Cooperative and St. Ansgar Hospital for special education administrative services and programs.

9. Moorhead Sunrise Lions (Swedberg) Appendix J

Explanation: A donation of \$50 has been received from the Moorhead Sunrise Lions to help defray the unreimbursed costs of students scheduled to attend Camp Buckskin in summer, 1985.

Recommendation: Move to accept the donation of \$50 from the Sunrise Lions of Moorhead and direct a letter of thanks be sent.

10. Investments (Lacher) Appendix K

Explanation: Approval is requested for investments #184 to #216 as shown in Appendix K-1.

Recommendation: Move to approve the investments as shown.

11. Donation - Moorhead (Jernberg) Appendix L
Rotary Club

Explanation: A donation of \$500 has been received from the Moorhead Rotary Club for the Operation Aware Program (Appendix L-1.

Recommendation: Move to accept the \$500 donation from the Moorhead Rotary Club for the Operation Aware Program and direct a letter of thanks be sent.

'WE ARE PROUD'

1. MEA Recognition Awards:

Barb Serrin Memorial Scholarship - Dawn Melarvie
MEA Scholarships - Sheila Connors, Teresa Lachmann
School Bell Award - Julie Holgate - KXJB-TV
Outstanding Layperson in Education - Rev. Roger Olson
Mrs. Barb Sabot
Distinguished Service Award - Robert Ronken, Reinhold Utke

Teaching Service Awards:

25 Years

Beverly Carlson - Junior High
Ione Glawe - Edison
James Heifort - Senior High
Alvina Lillibridge - Probstfield
John Ostlie - Junior High
Darrel Tomlinson - Junior High

30 Years

Alice Farden - Junior High
Robert Johnson - Senior High
Erling Linde - Junior High
Virginia - Washington
Robertsdahl

Retirement Awards

Mildred Bruggeman	- Junior High	Gordon Monson	- Senior High
Dorothy Fandrich	- Junior High	Dewey Possehl	- Junior High
Alice Farden	- Junior High	Vincent	- Senior High
James Gotta	- Senior High	Pulicicchio	
Daniel Grohnke	- Senior High	Edythe Shine	- Washington
Robert Johnson	- Senior High	Doris Sorum	- Ediaon
Raymond Larson	- Senior High	Juneth Sundahl	- Senior High
Erling Linde	- Junior High		

2. Joan Gjevre was a winner of a National Merit Scholarship award for a four-year stipend toward undergraduate study.

3. National AVTI OEA Results from Texas

OEA National President - Dennis Nelson
Parliamentary Procedures Team - 2nd place
National OEA Chapter of the Year - 2nd place
Chapter Activities Manual - 5th place
Job Interview/Data Processing - 1st place, Sue Lewis
Economic Awareness - 11th place, Billie Teagarden
National Special Olympics Award
International Special Olympics Recognition
22 Ambassador Awards

FOR YOUR INFORMATION

Appendix Z

1. Community Education Advisory Council Minutes - April 29, 1985
2. Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Graduation - AVTI	Friday, May 31	7:30 P.M.	Senior High
Graduation	Sunday, June 2	2:00 P.M.	Concordia
Probstfield Staff Development Program	Tuesday, June 4 through Thursday, June 6		Probstfield
Negotiations - Teachers	Wednesday, June 5	5:30 P.M.	Townsite
Joint Powers	Thursday, June 6	7:00 A.M.	City Hall

MEMO # S-85-198R
 TO: District Administration
 FROM: B. Trochlil
 RE: Site Development - Bond Referendum
 DATE: May 28, 1985

I. <u>Safety</u>				<u>Budget by Category</u>
	<u>Item</u>	<u>Building</u>	<u>Cost</u>	
1.	Asbestos	Wash. Annex	144,000	
2.	Asbestos	Sr. High	700,000	
3.	PCB	Wash. Annex	30,000	
4.	PCB	Jr. High	30,000	
5.	Bus loading and unloading	Sr. High	27,950	
6.	Bus loading and unloading	Riverside	18,950	
7.	Bus loading and unloading	Edison	13,100	
8.	Bus loading and unloading	Washington	28,600	
9.	Playground area	Riverside	6,700	
10.	Tennis Courts	Sr. High	30,000	
11.	Sidewalk	Riverside	500	
12.	Sidewalk	Washington	1,500	
13.	Sidewalk	Sr. High	6,600	
14.	Parking	Probstfield	8,900	
15.	Window replacement	Riverside	20,000	1,066,800
II. <u>Energy Conservation</u>				
1.	Energy Conservation	Jr. High	84,300	
2.	Energy Conservation	Wash. Annex	84,300	168,600
3.	Walls	Jr. High	290,000	
4.	Walls	Washington	290,000	

III. Building/Site Preservation

	<u>Item</u>	<u>Line</u>	<u>Building</u>	<u>Cost</u>	<u>Budget by Category</u>
1.	Roof	323	Washington	200,000	
2.	Roof (2)	332	Jr. High	438,000	
3.	Roof	320	Edison	200,000	
4.	Roof		Townsite	170,000	
5.	Drainage	225	Washington	1,500	
6.	Backstop	228	Washington	1,500	
7.	Black dirt	215	Washington	24,000	
8.	Earth fill	214	Washington	12,000	
9.	Seed	216	Washington	5,000	
10.	Agra-lime	227	Washington	1,500	
11.	Chain fence	238	Washington	4,000	
12.	Top seed heavily used area		Edison	2,000	
13.	Parking lot overlay and drainage		Edison	3,700	
14.	Berm area	173	Riverside	500	
15.	Parking lot	320	Sr. High	57,000	
16.	Replace sidewalk	5	Sr. High	6,600	
17.	Convert track to 400 m. - 8 lane	28	Sr. High	44,000	
18.	Bituminous/polyu. track	34	Sr. High	35,000/105,400	
19.	Crown football field - Field #1	36	Sr. High	22,000	
20.	Drainage - Field #1	35	Sr. High	20,000	
21.	Pole vault runway	31	Sr. High	3,000	
22.	High jump pads (2)	29	Sr. High	11,600	
23.	Long jump runway	30	Sr. High	3,000	
24.	Football-#4 field	74	Sr. High	5,000	
25.	Football-#5 field	75	Sr. High	5,000	
26.	Football-#3 field	65	Sr. High	5,000	
27.	Security fence	40	Sr. High	19,000	
28.	Irrigation-Fields #3,4, 5,6, P.E., Practice, Softball/Baseball	58	Sr. High	50,000	
29.	Football/soccer goalposts	39	Sr. High	1,800	
30.	Seating-football/track	41	Sr. High	50,000	
31.	Scoreboard	94	Sr. High	5,000	
32.	Diamond drainage	153	Probstfield	1,500	

III. Building/Site Preservation

	<u>Item</u>	<u>Line</u>	<u>Building</u>	<u>Cost</u>	<u>Budget by Category</u>
33.	Bituminous-parking	144	Probstfield	6,300	
34.	Backstop	155	Probstfield	1,500	
35.	Agra-lime	154	Probstfield	1,500	
36.	Softball field	232	Washington	4,600	
37.	Top seed	198	Edison	2,000	
38.	Parking lot	186	Edison	3,700	
39.	Softball field	189	Edison	4,600	
40.	Softball field	131	Probstfield	4,600	
41.	Long jump	221	Washington	500	
42.	Shotput	219	Washington	500	
43.	Parking lot	227	Washington	9,100	
44.	Seal bituminous	149	Probstfield	500	
45.	Parking lot	11	Sr. High	5,000	
46.	Curb/gutter	22	Jr. High	600	
47.	Football field crown	97	Jr. High	35,000	
48.	Football field-seed	98	Jr. High	6,500	
49.	Underground drainage	104	Jr. High	20,000	
50.	Irrigation-football field	99	Jr. High	9,000	
51.	Softball fields (2)	132	Jr. High	11,200	
52.	Football/soccer goalpost	100	Jr. High	1,800	
53.	Shotput pad	95	Jr. High	500	
54.	Bituminous track-6 lane	90	Jr. High	35,000	
55.	One" rubberized all- weather surface track		Jr. High	30,000	
56.	Discus pad	96	Jr. High	500	
57.	Long jump runway	30	Jr. High	3,000	
58.	Pole vault runway	92	Jr. High	3,000	
59.	High jump pads (2)	91	Jr. High	11,600	
60.	Football/soccer goalpost	39	Jr. High	1,800	
61.	Security fence	101	Jr. High	13,200	
62.	One" bituminous overlay	118	Jr. High	3,900	
63.	Concrete walkin/drive	120	Jr. High	1,100	
64.	Parking-bituminous	252	Townsite	16,500	
65.	Sealed cracks	256	Townsite	2,000	
66.	Softball		Wash. Annex	4,600	
67.	Blacktop		Wash. Annex	1,500	1,735,300

IV. Instructional Equipment

<u>Item</u>	<u>Line</u>	<u>Building</u>	<u>Cost</u>	<u>Budget by Category</u>
1. Technology		All buildings	250,000	250,000

V. Appearance

1. Landscaping	179	Riverside	4,000	
2. Landscaping	199	Edison	2,000	
3. Landscaping	245	Washington	3,200	
4. Landscaping	269	Townsite	1,500	
5. Landscaping	136	Jr. High	4,500	
6. Landscaping	163	Probstfield	4,000	
7. Landscaping	259	Townsite	2,300	
8. Landscaping	17	Sr. High	3,100	
9. Landscaping	77	Sr. High	8,700	33,300

VI. Convenience

<u>Item</u>	<u>Line</u>	<u>Building</u>	<u>Cost</u>	<u>Budget by Category</u>
1. Bleachers-400	102	Jr. High	14,000	14,000

Sub-Total \$ 3,268,000

Professional Services
(+ 7.3%) 238,564

TOTAL PACKAGE \$ 3,506,564

VII. Other

1. Handicap accessibility
(i.e. swimming pool,
weight room)

VIII. BOND REFERENDUM ALTERNATIVES

1. Total Package \$ 3,506,564

2. Total Package \$ 3,506,564

Deduct Asbestos 844,000

\$ 2,662,564

3. Total Package \$ 3,506,564

Deduct _____

Deduct _____

Deduct _____

Deduct _____

Deduct _____

4. Total Package \$ 3,506,564

Deduct _____

Deduct _____

Deduct _____

Deduct _____

Deduct _____

RESOLUTION RECOGNIZING SCHOOL DISTRICT STAFF UPON RETIREMENT

WHEREAS, The Moorhead Board of Education desires to recognize staff on behalf of the community:

Mildred Bruggeman	1968-1985	Fred Feltus	1959-1984
Dorothy Fandrich	1967-1985	Harold Fischer	1961-1985
Alice Farden	1954-1985	Arvin Forness	1958-1984
James Gotta	1954-1985	Herbert Grunewald	1963-1985
Daniel Grohnke	1956-1985	Wallace Huesmann	1972-1985
Robert Johnson	1955-1985	Allard Olson	1964-1984
Raymond Larson	1947-1985	Catherine Dokken	1970-1984
Erling Linde	1955-1985	Lois Lokken	1970-1985
Gordon Monson	1967-1985	Marvel Ostbye	1961-1985
Inez Ortner	1967-1984	Verna Regelstad	1974-1984
Dewey Possehl	1958-1985	Miriam Erickson	1966-1985
Vincent Pulicicchio	1951-1985		
Edith Shine	1947-1985		
Doris Sorum	1947-1985		
Juneth Sundahl	1956-1985		

WHEREAS, The Moorhead Board of Education desires to commend years of tireless and faithful efforts on behalf of the students; and

WHEREAS, THE Moorhead Board of Education appreciates the many hours committed to the development of our young people; and,

WHEREAS, The Moorhead Board of Education has determined to thank the above for those years of dedicated service to the youth of this district;

BE IT RESOLVED, by the School Board of Independent School District #152, as follows:

That the School Board hereby directs the Superintendent of Schools to draft a letter on behalf of the Board to the above stating our appreciation for many years of faithful and dedicated service to this school district, and

To award the Appreciation Plaque, and

To make as a permanent record this resolution, a part of the minutes of this school district, as a small means of expression of our gratitude to: _____

The motion for the adoption of the foregoing resolution was duly made by _____ seconded by _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against: _____

whereupon said resolution was declared duly passed and adopted.

SIXTH GRADE PLANNING COMMITTEE REPORT

May 22, 1985

On January 8, 1985, the Moorhead School Board unanimously voted to send the sixth graders to the Washington Annex beginning the school year of 1985-86. During that meeting one of the School Board members suggested the possibility of forming a committee to aid the administration in the coordinating of this move.

A list of names was submitted to the administration on February 8 and after the public meeting, which was held at the Washington Annex on February 21, more names were submitted to the administrators and School Board members by parents who were interested in serving on this committee. The final selection of parents came from the schools' PTO's and Parent Advisory Boards. Our first meeting was held on March 25 with officers being elected at the following meeting on April 15.

The Sixth Grade Planning Committee has met five times and during those meetings we have discussed any concerns we may have, shared ideas, planned some activities, and also made some recommendations for the School Board to consider.

The recommendations that our committee made and that we have already acted on are as follows:

1. Recommended that the sixth grade teachers have a work day to discuss and plan this move. The teachers, along with Mr. Braniff, Bob Jernberg and Don Ellingson, had two half-day workshops. The second session was led by Lynn Prom who did some problem solving and brainstorming with these teachers. It was a most successful workshop and many exciting ideas came out of it.
2. Recommended that a newsletter be sent out to all families who will have a child in the sixth grade next year. Because there is a great deal of interest in this school and many questions were being asked, we felt that it would be a good idea to share some information with these families. This letter included information regarding the teachers who will be at this school, the types of classrooms there will be, a new lunch room philosophy, and the tenants who will likely remain in the building.
3. Recommended that the fifth grade students and the sixth grade teachers have a orientation trip to the Junior High so that they could ask questions and also tour a school similar to the one they will be attending next year.
4. Recommended that the fifth grade students and the six grade teachers have a roller skating party so that they could get together as one group and become better acquainted before school starts in the fall. This will be held at Skateland the morning of May 24, 1985.
5. Recommended the principal and the three officers from this committee work together to form a Parent Advisory/PTO Committee for the Middle School. (This will be done when the principal is named.)

We are submitting to you, the School Board, the following recommendations for your consideration in establishing policies regarding the sixth grade move:

1. Recommend that we keep the YES program and accept Mr. Braniff's recommendations to separate the sixth graders from the CCVC and the YES program. A roll call vote was asked for and the results were as follows:

Sue DiFiore	No	Kathy Carlson	Yes
Anne Dickerson	Yes	Carol McCaslin	Yes
Eileen Hastad	No	Don Ellingson	Yes
Linda Jeffries	Yes	Linda Johnson	Yes
Marjo Lysne	Yes	Norm Olthoff	Yes
Sue Clambey	No	Lois Seifert	Yes
Kathie Schlattman	No	Don Braniff	Abstained

2. Recommend the sixth grade teachers be able to organize themselves in:
 - 1) Self contained classrooms
 - 2) Departmentalization
 - 3) Team teaching.
3. Recommend adequate noon hour equipment be made available. Also safety of the following should be investigated:
 - 1) Old cars left unattended by the CCVC
 - 2) Parking on both sides of the street leading to the North playground
 - 3) Good crosswalk marking and adequate school crossing signage.
4. Recommend that a student-parent orientation night be held the Tuesday night before school starts next fall.
5. Recommend that the students be picked up on neighborhood routes similar to those of the Junior High rather than in large groups at the neighborhood grade schools.
6. Recommend that storage and bookshelves in the classrooms be satisfactory for the needs of the teacher in that classroom.
7. Recommend that a basic order be sent in within a short time and additional money be allotted for the library at the North Campus in order for the library to be ready by school opening 1985. These funds should be in addition to the \$3.50 allocated per student.
8. Recommend that we adopt a new lunchroom philosophy. Some of the ideas to be considered are: Play before eating, round tables, food served family style, music, tablecloths and decorations for special occasions.

A list of the Sixth Grade Planning Committee Members is on the following page. -

SIXTH GRADE PLANNING COMMITTEE

OFFICERS

Eileen Hastad - Chairperson	236-1971
Kathie Schlattman - Vice Chairperson	236-1698
Linda Jeffries - Secretary-Treasurer	236-7087

EDISON

Sue Difiore	1420-19th St. S.	233-6090
Gail Gwaltney	2107-18th St. S.	236-7115
Ann Dickerson	607-6th St. S.	233-5494

PROBSTFIELD

Eileen Hastad	1423-23rd Ave. S.	236-1971
Linda Jeffries	3607 S. Rivershore Dr.	236-7087
Margo Lysne	1426-24th Ave. S.	233-7891

RIVERSIDE

Sue Clambey	311-16th Ave. So.	233-6652
Lynn Kovash	2802 Brookdale Road	233-9467
Kathie Schlattman	1919-5th St. S.	236-1698
Jim Cummings	112-7th Ave. S.	233-0192

WASHINGTON

Kathy Carlson	729-13th St. N.	236-1045
Carol McCaslin	RR #3	236-8337
Vonnie Thordal	RR #1	236-7034

STAFF

Don Braniff	1214-16th St. S.	233-3740
Bob Jernberg	330 Dale Ave.	236-1717
Don Ellingson	2002-19 1/2 St. S.	233-6545

TEACHERS

Linda Johnson (STEP)	Washington Annex	236-9552
Norm Olthoff	Edison	236-1434
Wayne Sedivec	Probstfield	233-6910
Charles Leitheiser	Riverside	233-7411
Lois Seifert	Washington	233-4951

SCHOOL BOARD

Dr. Richard Pemble	RR #1	233-3175
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CHAPTER I (Title I) - DETENTION CENTER

WHEREAS, the Congress of the United States has, "In recognition of the special education needs that neglected and delinquent children programs have on the ability of educational agencies to support adequate educational services, Congress hereby declares it to be the policy of the United States to provide financial assistance to local educational agencies serving this population for the purpose to improve the educational programs by various means which contribute particularly to meeting the special educational needs of neglected and delinquent children."

WHEREAS, School District #152 declares its intention to carry out the policy of the Congress of the United States by developing projects in concert with current state and Federal Title I Regulations and Guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special educational needs of the neglected and delinquent children that attend school in the district.

NOW, THEREFORE, BE IT RESOLVED, that School District #152 apply for financial assistance available under E.S.E.A. Title I as amended (P.L. 97-35, Title V, Subtitle D, Chapter I), and that Dr. Bennett Trochlil, Superintendent of Schools, be named as the Local Agency Representative and be directed to execute and file application(s) for and in behalf of the School District in all activities related to E.S.E.A. Title I as amended (P.L. 97-35, Title V, Subtitle D, Chapter I) for the school year 1985-86.

Clerk

Date

TITLE VI RESOLUTION

WHEREAS, School District #152 has declared its intention to carry out the policy of Congress of the United States and State of Minnesota Legislation by developing projects in connection with current state and federal 94-142 regulations and guidelines to expand and improve the educational programs by various means which contribute particularly to meeting the special education needs of handicapped children.

BE IT RESOLVED, That School District #152 apply for financial assistance under P.L. 94-142 for the School Districts of Moorhead, Dilworth and Glyndon-Felton and that Dr. Bennett Trochlil, Superintendent of Schools of Moorhead, be named as the Local Agency Representative and be directed to execute and file applications on behalf of the School Districts and otherwise act as an authorized representative of the School Districts in all activities related to P.L. 94-142 for the 1985-86 school year.

Clerk

Date

ADOLESCENT EDUCATION/TREATMENT PROGRAM AGREEMENT

Independent School District #152, Moorhead, Minnesota (hereinafter referred to as the School District) and St. Ansgar Hospital, Moorhead, Minnesota (hereinafter referred to as the Hospital), hereby agree to the following terms and conditions for the primary purpose of providing optimum treatment and educational services to adolescent patients with emotional behavioral disorders who are admitted to the hospital for treatment.

A. Goals and Objectives

Both parties recognize that they share the mutual goals of optimum health care, education, and community service. Therefore, this agreement provides a means for improved communications between the parties and for better coordination of their efforts in accomplishing their mutual goals.

It is agreed by both parties that the responsibility for nursing treatment care and of related activities of those patients is retained by the Hospital's adolescent psychiatric treatment department. It is also agreed by both parties that responsibility for education, and related assessment of patients is retained by the School District.

B. Change or Termination of Agreement

1. The term of this agreement shall be for the period of twelve months (July 1, 1985 through June 30, 1986) and shall be subject to renewal from year to year thereafter.
2. This agreement may be altered at any time in writing as agreed upon by both parties and either party shall have the right to terminate the agreement without cause at the end of the 1985-86 school year (May 31, 1986) by giving the other party three months prior written notice of its intent to do so.

C. Obligations of the School District

1. The School District will provide the Hospital with the services of teachers (full and part-time), the part-time services of an educational/behavioral specialist and a school psychologist licensed by the Board of Teaching in the State of Minnesota to provide liaison/ teaching and assessment/consultation for school age patients in the adolescent unit.
2. The School District will provide educational/assessment services on days the School District is in session.
3. The School District will compensate its employees for basic services rendered and provide fringe benefits including workman compensation.
4. The School District's educational/behavioral specialist will supervise the hospital-school liaison/teacher.

5. The School District agrees to hold harmless and indemnify the Hospital for any losses or action resulting from the education program component.
6. The School District agrees to provide educational/assessment services to patients/students in the adolescent treatment unit regardless of school district residence.

D. Obligations of the Hospital

1. The Hospital shall allow a reasonable amount of hospital staff time for joint conferences and planning with the School District and for such other assistance as may be mutually agreed upon. Department heads or area supervisors within the Hospital may be asked to provide orientation assistance for School District staff, providing that such assistance does not detract from the normal activities of the day and providing that no patient, Hospital employee, or member of the medical staff is inconvenienced by such assistance.
2. The Hospital shall arrange locker or closet space for School District staff assigned there. It shall make available classroom assessment and staff space with a desk, chairs, table and telephone that is suitable for the above activities.
3. School District employees who are injured or become ill while providing educational and/or assessment responsibilities shall have the injury or illness reported to the School District and the Hospital's Coordinator of Adolescents Treatment Program in the same manner as for other employees. Expedient and emergency medical care will be provided by the Hospital. Costs of necessary treatment shall be the responsibility of the individual School District employee.
4. No employee of the School District participating in a program at the Hospital pursuant to this agreement shall be considered an employee, agent or representative of the Hospital for any purpose.
5. The Hospital shall have the right to exclude from its premises any person participating in any program hereunder who does not meet the standards established by the Hospital for health, safety and ethical behavior.
6. The Hospital agrees to hold harmless and indemnify the School District for any losses or action resulting from the Hospital treatment program component.

E. Mutual Obligation of the School District and the Hospital

1. The total compensation for services rendered by School District employees will be \$24,860 for the term of this agreement paid to the School District by the hospital. Payment not to exceed \$1,975.00 will be made in September 1985 for services provided during Summer 1985, in January 1986 for one-half of the remaining

contracted services (\$11,442.50) with the remaining one-half (\$11,442.50) minus the tuition received from billing resident school districts by June 30, 1986. Compensation for the educational/behavioral services will be negotiated prior to the renewal date each year.

2. The agency-school liaison, the educational emotional/behavioral specialist and school psychologist will also be expected to apply for and receive Hospital privileges at the Hospital under
3. The agency-school liaison/teacher selected by the School District to provide these services will be acceptable to the Hospital psychiatrists and Hospital administration.
4. The agency-school liaison/teacher, the educational/behavioral specialist and school psychologist will be expected to be included and to participate in case reviews at the Hospital to discuss the patients being treated at the Hospital and to secure advice on counseling protocol and educational services that may be provided to better meet the needs of the Hospital.
5. Hours of service the School District provides will be flexible. Educational services will be provided at the Hospital on an agreed upon weekly schedule by the Hospital's medical staff and the School District's educational/behavioral specialist with no services available on School District non-school days.
6. The program operated under this agreement must be so conducted as not to interfere with or compromise the primary responsibility of the Hospital to treat and care for its patients.
7. No employee of either the School District or the Hospital shall be discriminated against by virtue of sex, race, color, creed or national origin in programs operated under this agreement.
8. Appropriate representatives of the School District and the Hospital shall meet at least twice a year, in October and March, to review and evaluate the services provided adolescent students in the treatment program. Written documentation of these meetings shall be kept on file at the School District.

Approved and executed this _____ date of _____, 1985:

Independent School District #152
Moorhead, Minnesota 56560

St. Ansgar Hospital
Moorhead, Minnesota 56560

By: _____

By: _____

Title

Title

MOORHEAD AND LAKE AGASSIZ SPECIAL EDUCATION
COOPERATIVE LEARNING DISABILITY SUPERVISOR
CONTRACTUAL AGREEMENT FOR SCHOOL YEAR 1985-86

This contract entered into this _____ day of _____, 1985, by and between Lake Agassiz Special Education Cooperative (hereinafter referred to as the SCHOOL DISTRICT) and Independent School District No. 152 - Moorhead (hereinafter referred to as the AGENCY) witnesses that:

WHEREAS, the SCHOOL DISTRICT has determined that it is necessary to retain the services of a certified Learning Disabilities Supervisor to attain the following objectives for the handicapped children of Lake Agassiz Special Education Cooperative.

1. In order to determine the educational needs of certain students, a Learning Disabilities Supervisor will be secured to offer suggestions on individual cases as requested.
2. In order to provide teachers of the Learning Disabled and others, with insights, understandings, and skills for working with learning disabled children, a Learning Disabilities Supervisor will be secured to provide structured inservice, consultation, and supervision to the above mentioned teachers of the Learning Disabled.

WHEREAS, the AGENCY is duly qualified to perform these services:

NOW THEREFORE, the parties agree as follows:

1. The AGENCY shall provide the following services:
 - A Learning Disabilities Supervisor with Minnesota Learning Disabilities Supervisory license.
 - A. The Services will include Assessment and Student Planning - Consultation on:
 1. Student observation
 2. Teacher Consultation
 3. Testing
 4. Administrator consultation
 5. Parent consultation
 6. Referral sources
 7. Other
2. The Learning Disabilities Supervisory services will be provided to the schools up to four days for the 1985-86 school year.
3. The AGENCY shall provide the described services to:

The above mentioned services will be provided to any teacher of learning disabled in the Lake Agassiz Special Education Cooperative.

4. The AGENCY shall perform these services at:

Up to four (4) days of service for the 1985-86 school year will be provided in the Moorhead Public School District and in the Lake Agassiz Special Education Cooperative.

5. The approximate date the service will begin is August 26, 1985 and shall not extend beyond May 30, 1986, the contract not to exceed a total of four (4) days of service and at a cost not exceed actual cost minus special education aid.
6. The SCHOOL DISTRICT shall make payments for the services rendered by the AGENCY in one installment:

Due on or about June 10, 1986

7. The SCHOOL DISTRICT shall monitor the services of the AGENCY provided, as follows:

The SCHOOL DISTRICT is Director of Special Education.

SCHOOL DISTRICT'S Learning Disabilities teachers will schedule consultation dates and times, assist in developing topics to be discussed, and develop agendas in conjunction with the AGENCY'S Learning Disabilities Supervisor.

8. The SCHOOL DISTRICT will reimburse the Learning Disabilities Supervisor directly for mileage at the rate specified in the AGENCY'S Master Agreement.

9. Either party may terminate this agreement as follows:

It is understood and agreed that if either party chooses to withdraw from this contract, they will give at least 60 days written notice to the other contract members.

SIGNED:

SIGNED:

Signature Authorized Agent

Signature Authorized Agent

Title

Title

Address

Adress

Date

Date

CONTRACTUAL AGREEMENT FOR
SPECIAL SERVICES PERSONNEL AND PROGRAMS

This agreement made this _____ day of _____, 1985 between Independent School District No. 147, Dilworth, Minnesota and Independent School District No. 152, Moorhead, Minnesota for Special Services personnel and programs listed below subject to the following terms:

I. Director of Special Services

- A. Agrees to provide limited administrative services to Independent School District No. 147 Special Services Program.
- B. Agrees to provide consultation to the Dilworth administration in the evaluation of District provided special services.
- C. Agrees to provide limited supervision of the Special Services Program on a periodic basis.
- D. Agrees to provide consultative services to the Dilworth administration upon request and whenever the Director finds it is necessary for the good of Independent School District No. 147 Special Services Program.
- E. Agrees to provide help in the making of the reports relative to the Special Services Program.

II. Special Education Instructional Programs

- A. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the regular education or special education programs and requiring resource and/or consultative special education services, including occupational therapy, hearing impaired, vision impaired and emotional disturbances.
- B. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the trainable and educable mentally handicapped program and the Severe Behavior Problems Program requiring intensive special education services.
- C. Moorhead, Independent School District No. 152, will provide special education services for students from Dilworth enrolled in the Moorhead Early Childhood Program requiring intensive special services.

The costs for providing the above services as outlined in the above sections will be a rate of actual costs minus special education aid. The cost will include teacher salaries, supplies, equipment, materials, administration, instructional supervision, operation, repair and upkeep of plant, Fixed Charges, Capitol Outlay, and Debt Service (Except that Independent School District No. 152 will not be obligated to add staff or purchase major equipment or services when small Dilworth enrollment added to Moorhead student population makes distribution of cost disproportionate).

III. Preschool Screening

- A. Moorhead, Independent School District No. 152, will screen the Dilworth School District preschool children (ages 3 1/2 and 4 year olds) for developmental and health problems as mandated by M.S. 437.

A statement for the above services will be submitted yearly (after June 1, 1986) to Independent School District No. 147, Dilworth, Minnesota and shall be payable on or before July 30, 1986.

It is further agreed that nothing in this contract shall affect the relationships of these districts as to organization, legal status, and right to receive state apportionment, income tax aid and transportation aid. District No. 152 absolves itself of any transportation or housing commitments.

This agreement entered into and accepted by the School Boards of Independent School District No. 152 and Independent School District No. 147.

Dated this _____ day of _____, 1985

Dated this _____ day of _____, 1985

Approved by _____
Chairman

Approved by _____
Chairman

Clerk

Clerk

Independent School District No. 147
Dilworth, Minnesota 56529

Independent School District No. 152
Moorhead, Minnesota 56560

CONTRACTUAL AGREEMENT FOR
SPECIAL SERVICES PERSONNEL AND PROGRAMS

This agreement made this _____ day of _____, 1985 between Independent School District No. 145, Glyndon-Felton, Minnesota and Independent School District No. 152, Moorhead, Minnesota for Special Services personnel and programs listed below subject to the following terms:

I. Director of Special Services

- A. Agrees to provide limited administrative services to Independent School District No. 145 Special Services Program.
- B. Agrees to provide consultation to the Glyndon-Felton administration in the evaluation of District provided special services.
- C. Agrees to provide limited supervision of the Special Services Program on a periodic basis.
- D. Agrees to provide consultative services to the Glyndon-Felton administration upon request and whenever the Director finds it is necessary for the good of Independent School District No. 145 Special Services Program.
- E. Agrees to provide help in the making of the report relative to the Special Services Program.

II. Special Education Instructional Programs

- A. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the regular education or special education programs and requiring resource and/or consultative special education services, including occupational therapy, hearing impaired, vision impaired and emotional disturbances.
- B. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the trainable and educable mentally handicapped program and the Severe Behavior Problems Program requiring intensive special education services.
- C. Moorhead, Independent School District No. 152, will provide special education services for students from Glyndon-Felton enrolled in the Moorhead Early Childhood Program requiring intensive special education services.

The costs for providing the above services as outlined in the above sections will be a rate of actual costs minus special education aid. The cost will include teacher salaries, supplies, equipment, materials, administration, instructional supervision, operation, repair and upkeep of plant, Fixed Charges, Capitol Outlay, and Debt Service (Except that Independent School District No. 152 will not be obligated to add staff or purchase major equipment or services when small Glyndon-Felton enrollment added to Moorhead student population makes distribution of costs disproportionate).

III. Preschool Screening

- A. Moorhead, Independent School District No. 152, will screen the Glyndon-Felton preschool children (ages 3 1/2 and 4 year olds) for developmental and health problems as mandated by M.S. 437.

A statement for the above services will be submitted yearly (after June 1, 1986) to Independent School District No. 145, Glyndon, Minnesota and shall be payable on or before July 30, 1986.

It is further agreed that nothing in this contract shall affect the relationships of these districts as to organization, legal status, and right to receive state apportionment, income tax aid and transportation aid. District No. 152 absolves itself of any transportation or housing commitments.

This agreement entered into and accepted by the School Boards of Independent School District No. 152 and Independent School District No. 145.

Dated this _____ day of _____, 1985 Dated this _____ day of _____, 1985

Approved by _____
Chairman

Approved by _____
Chairman

Clerk

Clerk

Independent School District No. 145
Glyndon, Minnesota 56547

Independent School District No. 152
Moorhead, Minnesota 56560

MOORHEAD PUBLIC SCHOOLS

INVESTMENT RECORD

FROM FEB. 1, 1985 TO May 3, 1985

DATE	INVEST. NO.	AMOUNT	MATURITY DATE	INTEREST RATE	HIGHEST RATE LOCALLY	INTEREST EARNED (ESTIMATED) *
2-01-85	184	420,000	3-04-85	8.20		3,157
2-01-85	185	100,000	8-02-85	9.75	7.5	4,861 *
2-01-85	186	100,000	7-31-85	9.25		4,625 *
2-01-85	187	100,000	7-31-85	9.75		4,875 *
2-20-85	188	350,000	5-08-85	8.30		6,778
			(Ext. 5-15)			
2-22-85	189	100,000	9-03-85	9.25	8.25	4,916 *
2-22-85	190	100,000	9-03-85	9.25		4,916 *
3-06-85	191	100,000	9-11-85	9.75		5,118 *
3-06-85	192	100,000	9-11-85	10.25		5,279 *
3-06-85	193	100,000	9-11-85	9.50		4,987 *
3-19-85	194	150,000	8-01-85	8.55		4,666 *
3-19-85	195	100,000	10-01-85	9.50	8.65	4,945 *
3-19-85	196	100,000	10-01-85	9.25		4,840 *
4-02-85	197	100,000	4-02-86	10.50		10,500 *
4-02-85	198	100,000	10-09-85	10.25	9.10	5,335 *
4-02-85	199	100,000	10-09-85	10.125		5,270 *
4-02-85	200	100,000	10-01-85	10.125		5,118 *
4-02-85	201	100,000	10-02-85	10.125		5,118 *
5-03-85	202	100,000	7-10-85	8.75	8.35	1,630 *
5-03-85	203	100,000	7-10-85	8.50		1,583 *
5-03-85	204	100,000	8-15-85	9.40	8.50	2,652 *
5-03-85	205	100,000	7-10-85	9.50		1,769 *
5-03-85	206	100,000	8-15-85	9.00		2,564 *
5-03-85	207	100,000	7-10-85	9.00		1,652 *
5-03-85	208	100,000	8-15-85	9.875		2,813 *
5-03-85	209	100,000	7-10-85	8.40		1,565 *
5-06-85	210	100,000	10-01-85	9.125		3,675 *
5-03-85	211	100,000	8-15-85	9.00		2,564 *
5-03-85	212	100,000	11-13-85	9.75		5,254 *
5-03-85	213	100,000	11-13-85	9.75		5,254 *
5-03-85	214	100,000	8-15-85	9.00		2,564 *
5-03-85	215	100,000	10-01-85	9.40		3,863 *
5-03-85	216	100,000	10-01-85	9.225		3,791 *
TOTAL						<u>138,497</u>

Investments #184, 188 and 194 are CDs at American Federal Savings & Loan, Moorhead. Investment #185 is a CD at American Savings & Loan, California. All other investments are CDs purchased through High Yield Management, Inc., located in Clifton, New Jersey. Details of the specific institutions invested in are available from the Business Office.

INVESTMENT

Moorhead Rotary Club

Moorhead, Minnesota



May 15, 1985

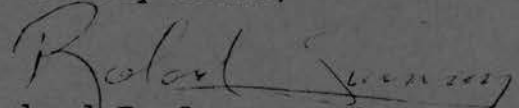
Mr. Robert Jernberg
Moorhead Public Schools
810 4th Avenue South
Moorhead, MN 56560

Dear Bob:

Enclosed please find a \$500.00 contribution to the Operation Aware Program from the Moorhead Rotary Club.

We are proud to make this contribution again this year so that the Operation Aware Program can be brought to the children in Moorhead.

Sincerely Yours,


Roland E. Swanson, Treasurer

cc: Gerry Haukebo, President

COMMUNITY EDUCATION ADVISORY COUNCIL MINUTES
APRIL 29, 1985
MAVTI STAFF LOUNGE

Members present: Nick Heisler, Betty Tosterud, Ada Fick, Pat Frazee, Larry Gilbertson, Michael Hulett, Chris Olson, Carol Moeckel, Howard Murray, Scott Ellison (for Sue Porter), Mark Voxland, and Marilyn Woods.

Staff present: Rose Andersen, Susan Hamm, Mary Davies, Diane Wray-Williams, Darla Roy, and Mary Redlin.

Nick Heisler called the meeting to order following dinner. The minutes of the April 1 meeting were approved as printed.

The proposed budget for Community Arts was introduced. Susan Hamm explained the request. Additional hours for Hamm will be considered after the program can be evaluated. The budget committee recommended that continued efforts be made to increase participation at the Junior and Senior High and that the Community Arts and Seniors Program coordinate their offerings.

MOTION: to approve \$25,520 for the Community Arts Program

MOVE: Gilbertson

SECOND: Voxland

CARRIED

Mary Davies distributed copies of the Yellow Pages of Community Services and asked for suggestions for changes.

MOTION: to approve the funding request (\$800) for the Yellow Pages

MOVE: Olson

SECOND: Voxland

CARRIED

Davies reviewed the newsletter schedule and printing experience. The budget request may vary with printing costs. Printing will be bid in May.

MOTION: to approve the request of \$8,280 for the newsletter

MOVE: Voxland

SECOND: Woods

CARRIED

Scott Ellison explained the Park Board request for funding of a senior high school softball program. Discussion followed on means of getting kids to sign up. They hope that churches will organize teams.

MOTION: to allocate \$2,102 for a summer senior high softball program

MOVE: Gilbertson

SECOND: Woods

CARRIED

Larry Gilbertson explained the junior high intramural program and offered suggestions for improvement. The possibility of offering a coed volleyball program should be explored. The importance of emphasizing the intramural philosophy rather than preparation for the athletic program should be emphasized.

MOTION: to allocate \$1,557 to the junior high intramural program

MOVE: Frazee

SECOND: Voxland

CARRIED

Rose Andersen distributed a letter from the Police Department clarifying the role of the Youth Intervention Office. The office is not a truant officer. The school District will have some input into the hiring of Andersen's replacement. It was suggested that the youth intervention officer work more closely with the school administration and other community groups serving youth. There also has been a concern expressed that the program become more visible in the schools.

MOTION: to approve the \$8,000 requested by the City of Moorhead for the Youth Intervention Officer program.

MOVE: Olson

SECOND: Fick

CARRIED

Rose Andersen explained that the District is considering the hiring of a person at the high school to deal with chemical use. If they proceed, she would be in charge of TAHC and Community Ed funding would not be necessary. Working with youth feel that an outreach worker at the high school would be needed. A concern has been expressed to the administration that an administrator at the high school needs to be designated at the high school to supervise the outreach worker.

MOTION: to approve funding of an outreach worker at the Senior High (\$6,000)

MOVE: Fick

SECOND: Woods

CARRIED

Mary Redlin presented information about the Senior Citizen Program. They have expanded the program to retired residents who live in their own home. They meet at Georgetown or at Our Redeemer Lutheran Church. Ada Fick asked about the mileage paid teachers and whether this conflicts with the District policy for school district employees.

MOTION: to approve the request of \$13,728 to fund the Senior Citizen Education Program

MOVE: Woods

SECOND: Gilbertson

CARRIED

None of the person receiving awards were present to accept. They included Bea Arett, and Dave Andersen, retiring members, and Bob Jernberg and Randal Schaeffer.

MOTION: to cast a unanimous ballot for the election of Mark Voxland as chairperson, Chris Olson as secretary and Judi Hollands as a new member

MOVE: Pat Frazee

SECOND: Moeckel

CARRIED

Rose Andersen explained the time frame for making any changes in the levy. The council agreed to meet in September to determine the recommendation on the levy for Community Education and Early Childhood.

MOTION: to adjourn

MOVE: Frazee

SECOND: Woods

CARRIED

5/mg/BOS
mib
6-11-85

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, June 11 at 5:00 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. APPROVAL OF MINUTES Appendix A
Recommendation: Move to approve the minutes of May 14, 21, and 28, 1985.
- IV. CONSIDERATION OF CLAIMS Appendix B
Recommendation: Move to approve the claims.
- V. COMMUNICATIONS
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
 1. Consider Youth Board Fund Raiser Appendix C
 2. Review Severely Handicapped Project Appendix D
 3. Consider Community Education Budget Appendix E
 4. Review Dissertation Topic Appendix F
 5. Consider Summer School Update Appendix G
 6. Consider Change Order - Washington School Appendix H
 7. Consider Personnel Appendix I

8. Review Health Services Update Appendix J
9. Consider July Organizational Meeting Appendix K
10. Consider Professional Services for Bond Referendum Appendix L
- X. FOR YOUR INFORMATION Appendix Z
- XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION
- XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, June 25, 1985

NEW BUSINESS

1. Youth Board Fund Raiser (Jernberg)

Appendix C

Explanation: The Youth Board conducted a fund raiser for the Center for Parents and Children.

Kristen Ferris, president of the Youth Board, will make a presentation of a check for \$373.00 to the Center for Parents and Children.

Recommendation: For information only.

2. Severely Handicapped Project (Swedberg)

Appendix D

Explanation: Moorhead School District was selected in the fall of 1984 to pilot a Federal project promoting improved delivery of services to severely handicapped. The project is sponsored by the University of Minnesota and West Central Educational Cooperative Service Unit. An advisory committee composed of representatives from several service agencies for severely handicapped and public school personnel was formed. The main tasks for this committee to complete were identification of a target problem with services for severely handicapped in the vocational area for Moorhead Community, develop a plan(s) to address the target problem and assist in the implementation of the plan.

An introduction of the project and the proposed plans of action will be presented to the Moorhead School Board of Education for informational purposes. It is requested that this item be brought to the School Board on June 25 for endorsement.

Recommendation: For information only.

3. Community Education Budget (R. Andersen)

Appendix E

Explanation: The Community Education Advisory committee has completed their work for this year. One of their tasks is to review Community Education programs and make suggestions for improvement and to recommend a budget for the following year. Appendix E-1 is the information relating to their recommendations and also a copy of the annual report.

Rose Andersen will explain the information.

Recommendation: Move to adopt the Community Education budget as presented.

4. Dissertation Topic (Jernberg) Appendix F

Explanation: Keith Togstad's dissertation topic was titled "The Developing Trends and Their Perceived Impact Upon Minnesota Post-Secondary Vocational Technical Education."

Mr. Togstad will make a presentation to the Board on his findings and recommendations.

Recommendation: For information only

5. Consider Summer School (Jernberg) Appendix G
Update

Explanation: Howard Murray, Director of Summer School, will update the Board as to Summer School activities. Teachers and contracts are shown in Appendix G-1.

Recommendation: For information only

6. Consider Change Order - (Jernberg) Appendix H
Washington

Explanation: The roof on Washington School has deteriorated to a point that repair work is not possible.

Funding for the project will come from the special levy for energy conservation.

Levy	- \$66,835	- balance	5/2/85
	- 21,400	- improvement to two buildings	
	\$45,434	- balance	6/11/85

Revised	\$782,252	5/2/85
Capital Outlay	21,400	
	\$803,652	6/11/85

Recommendation: Move to approve change order #3 to replace roof area of 4,100 sq. ft. at Washington Elementary for \$21,400.

7. Personnel (Bergen) Appendix I

Resignation

Rebecca Kelly - Occupational Therapist, effective July 19, 1985

Retirement

Norm Felde - Principal, Edison Elementary, effective July 16, 1985

8. Health Services Update (Jernberg) Appendix J

Explanation: Appendix J-1 contains a copy of the Moorhead School District Health Services report as compiled by head nurse, Marlys Hofstrand.

Recommendation: For information only

9. July Organizational Meeting (Bergen) Appendix K

Explanation: For Board members to anticipate the types of decisions that need to be made at the organizational meeting in July, Appendix K-1 is added to the agenda.

Recommendation:

1. Move to set the date of the organizational meeting for Tuesday, July 2 at 7:00 A.M.
 2. For your information
-

10. Professional Services for (Lacher) Bond Referendum Appendix L

Explanation: Attached is the quotations summary for services needed. Fees set for Moody's rating, printing and publishing are set by others. All consultant fees include limited assistance in a campaign and transcript fees. Most fees are contingent on a successful referendum.

Recommendation: Move to approve the following costs for professional services for bond referendum:

1. Consultant services - Evenson Dodge	\$ 9,900	
*2. Moody's rating	2,500	- 2,000
3. Attorney - Knutson, Flynn & Hetland	1,900	
*4. Printing	600	
*5. Official statement	1,000	
*6. Publication	125	
	<u>\$16,025</u>	- 15,525

*Estimates - billed actual costs of third party vendors

FOR YOUR INFORMATION

CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Professional Growth Committee	Monday, June 17	5:00 P.M.	Townsite
MSBA New School Board Seminar	Tuesday, June 18	7:00 P.M.	Fergus Falls
Negotiations - Principals	Friday, June 21	7:30 A.M.	Townsite
Clay County Vocational Center Board meeting	Wednesday, June 26	3:00 P.M.	Annex

COMMUNITY EDUCATION COUNCIL GOALS AND OBJECTIVES

Ind. School District 152 will provide a balanced Community Education Program for all segments of the community. This is to be based on assessed needs and interests of the community through the active involvement of a representative Community Education Advisory Council.

LONG RANGE GOALS OF THE COUNCIL:

1. To advise in the support of the adult education program including vocational, avocational, GED and ABE Programs.
2. To promote cooperation between community education and other agencies in the community to develop better programs and to avoid duplication. Cooperation with MSU, Moorhead Parks and Recreation Department, and the K-12 school program should be emphasized.
3. To evaluate programs and recommend changes in program direction to meet community needs.
4. To develop a balanced budget for each fiscal year.

1985-86 GOALS

1. Promote programs (GED, ESL, ABE and literacy) that help adults develop basic life skills.
2. Sponsor programs to meet the needs of youth.
3. Develop programs to strengthen parenting skills with special emphasis on parents of children 0-5 years.
4. Promote and foster school/community communications.
5. Support senior citizen's activities.
6. Encourage use of available public buildings for recreation purposes.
7. Plan a volunteer program to utilize community resources and talents, particularly those of senior citizens.
8. Recognize needs of special populations in District 152.
9. Help citizens understand and use technology.
10. Make arts programming available to everyone in the community, preschool through senior citizen.

COMMUNITY EDUCATION PROGRAMS 1985-86

- Administration of Community Education
 - Coordinator and part-time secretarial
 - Professional assistance-Newsletter writing, publicity, and coordinating Adult Education Brochure
- Adult Education
 - Parenting program support
 - GED-Adult Basic Education-Literacy
 - Senior Citizen Fees
 - Publication of Brochure and advertising
 - Job Training Scholarship
- Community Arts Program
 - Coordinator and secretarial
 - Writers in the Schools
 - Community Arts Presentations
- Yellow Pages
- Community Newsletter
- Swing Choir-Summer
- Sabin Softball
- Recreational Program for Handicapped
- Youth Board and Coordinator
- Youth Intervention Officer
- Teenage Health Consultants (TAHC)
- Outreach Worker
- Moorhead State Secondary Cultural Summer Program
- Senior Citizen Program
- Early Childhood/Family Education
- School Community Resource Program
- Junior and Senior High Intramurals
- Maintenance and overhead for building use for Adult Education, Park Department, Community Events

COMMUNITY EDUCATION BUDGET

<u>1984-85 Income</u>		<u>1985-86 Income</u>	
Carry over 1983-84	\$ 55,013	Carry over 1984-85	\$ 53,623
Levy \$3.40/capita		Levy \$3.40/capita	
34,796 people	\$118,306	34,796 people	\$ 118,306
Tuition Summer Music (84)	\$ 6,165	Interest	\$ 5,800
Newsletter Income	\$ 900	State Grant	\$ 27,161
Interest	\$ 5,800		\$ 204,890
State Grant	\$ 27,161	1985-86 Early Childhood	
Early Childhood grant	\$ 17,398	Family Education Grant	\$ 116,000
	<u>\$230,743</u>		

<u>COMMUNITY EDUCATION</u>	<u>1984-85 Budget</u>	<u>1985-86 Budget</u>
Coordinator	\$ 11,859	\$ 11,960
Secretarial	\$ 10,500	\$ 12,000
Professional Assistance	\$ 7,500	\$ 10,000
	29,859	33,960
<u>ADULT EDUCATION</u>		
Parenting Program	\$ 15,500	\$ 7,300
ABE-Literacy Coordinator	\$ 3,500	\$ 5,350
Senior Citizen fees for Ad. Ed.	\$ 1,000	\$ 1,300
Avocational Supplies	\$ 4,000	\$ 5,000
Catalog	\$ 6,000	\$ 10,000
Advertising	\$ 7,000	\$ 6,500
GED costs	\$ 700	\$ 800
Job Training Scholarships	\$ 1,000	\$ 1,000
	38,700	37,250
<u>COMMUNITY ARTS PROGRAM</u>		
Coordinator	\$ 10,519	\$ 13,514
Secretarial	\$ 2,200	\$ 2,200
Community Arts Projects(\$1800 compas)	\$ 12,200	\$ 12,200
	24,919	27,914
<u>YELLOW PAGES</u>	\$ 900	\$ 800
<u>COMMUNITY NEWSLETTER (4 issues)</u>	\$ 7,000	\$ 8,280
<u>SUMMER MUSIC (Summer, 1985, = 1/6)</u>	\$ 13,910	\$ 523
<u>INTRAMURAL PROGRAM (Jr. & Sr. High)</u>	\$ 2,193	\$ 4,089
<u>RECREATIONAL PROGRAM FOR HANDICAPPED</u>	\$ 1,600	\$ 1,743
<u>YOUTH BOARD AND COORDINATOR</u>	\$ 5,290	\$ 5,290
<u>YOUTH INTERVENTION OFFICER</u>	\$ 8,000	\$ 8,000
<u>TAHC (Sr. High)</u>	\$ 3,000	\$ 2,000
<u>OUTREACH WORKER (Sr. High)</u>	\$ 5,500	\$ 6,000
<u>MSU SUMMER SCHOOL</u>	\$ 1,500	\$ 1,000
<u>SABIN SOFT BALL</u>	\$ 750	\$ 750
<u>SENIOR CITIZEN'S PROGRAM</u>	\$ 8,567	\$ 13,728
<u>SWING CHOIR (\$1,532)</u>		
<u>VOLUNTEER PROGRAM</u>		\$ 10,000
<u>COMMUNITY ED COUNCIL AND EXPENSES</u>	\$ 1,200	\$ 1,500
<u>MAINTENANCE-OVERHEAD</u>		
Fringe benefits	\$ 2,200	\$ 2,200
Building expense for adult education, park board and community events	\$ 16,500	\$ 16,500
TOTAL	<u>\$171,588</u>	<u>\$181,527</u>
<u>Early Childhood and Family Education</u>		\$44,600

SUMMER SCHOOL
SPECIAL SERVICES
TEACHERS

✓ = contract in
N ✓ = new to this list

Appendix G-1
Page 1 of 5
6/5/45

3:00 PM

STAFF MEMBER	NO. OF HOURS		RATE OF PAY		TOTAL PAY		
	June	July	Per Hr. or Mth.		June	July	Total
Topp, Marie	15	8	1155/mo	616/mo	1155.00	616.00	1771.00
Vranna, Julie	33	33	17.96/hr	to be sub	592.68	to be sub	to be sub
Bolger, Lowell	20	20	17.96/hr	to be sub	359.20	to be sub	to be sub
✓ Enderlee, Jon	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Kelly, Becky	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Nelson, Jan	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Olson, Marlene	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Johnson, Dale	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
Grossman, Arnie	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Noesen, Laura	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Grossman, Sharron	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Artz, Sally	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Lee, Marge	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Kortan, Sandy	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Pearson, Nancy	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Peterson, Betty	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Anderson, Victoria	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Cruz, Judy	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Kimball, Guy	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Anderson, Deb	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Anderson, Joan	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Plankers, Mari Bet	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Hanson, Maggie	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Shellito, Candace	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Hansman, Dawn	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00

COPY #1

(2)

✓ Holte, Darlene	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
Rogers, Gail	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
Dinga, Eunice	15	5 ^{avg}	1155	385.00	1155	1001.00	1540.00
Ortega, Joel	5	13	385.00	1001.00	385.00	1001.00	1386.00
Chambers, Lynn	12 ^{avg}	8	924.00	616.00	924	616.00	1540.00
W ✓ Falk, Mavis			577.50	500.50	577.50	500.50	1078.00
N ✓ Vorachek, Victoria	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
N ✓ Smith, Rhonda	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
N ✓ Gjerding, Bonnie	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
N ✓ Hulett, Sharon	15	13	577.50	500.50	577.50	500.50	1078.00
			1155	1001	1155	1001	2156

SPECIAL SERVICES TOTAL 64295.00
=====

SUMMER SCHOOL
TEACHERS

STAFF MEMBER	NO. OF HOURS		RATE OF PAY		TOTAL PAY			
	June	July	Per Hr. or Mth.	June	July	June	July	Total
✓ Anderson, Sharon	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
✓ Wiger, Charlotte	15	33	1155/mo	1001/mo	1155.00	1001.00	2156.00	
✓ Krabbenhoft, Jolyn	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
Diemert, Paula	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
✓ Nick, Connie	14	-	1078/mo	-	1078.00	-	1078.00	
✓ Thiel, Diane	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
Johnson, Mary	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
✓ Hinze, Pat	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
✓ Temanson, Sharon	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
✓ Ness, Carol	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
Olson, Cheryl	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
✓ Olthoff, Donna	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	
Richards, Jacqueli	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00	

(3)

✓ Hanson, Pete	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Johnson, Mary	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Case, Tom	15	13	1385.00	1202.00	1385.00	1202.00	2587.00
✓ Sedivec, Wayne	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
Beckhius, Kevin	15	-	⁷⁷⁶ 1078/mo	-	⁷⁷⁶ 1078.00	-	⁷⁷⁶ 1078.00
✓ Leitheiser, Charle	14	-	1078/mo	-	1078.00	-	1078.00
✓ Sullivan, Donna Je	15	13	577.50	500.50	577.50	500.50	1078.00
✓ Wirth, Althea	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Fagerland, Gay	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
Nelson, Jerry	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
Welken, Ken	15	13	1385.00	1202.00	1385.00	1202.00	2587.00
✓ Fridgen, Grace	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Krumwiede, Rose	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Miller, Jacque	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Herring, Bruce	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
✓ Summerfield, Harle	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
Trautman, Tom	15	13	1385.00	1202.00	1385.00	1202.00	2587.00
Tomlinson, Darryl	15	13	1385.00	1202.00	1385.00	1202.00	2587.00
Cerar, Tom	5	10	355.00	770/mo	355	770.00	^{1155 c d} 1155.00
✓ Seifert, Lois	5	-	385/mo	-	385.00	-	385.00
Larson, Del	3	-	210/mo	-	210.00	-	210.00
Schuler, Gary	10	-	770/mo	-	770.00	-	770.00
N ✓ Jess, John	15	13	1385.00	1202.00	1385.00	1202.00	2587.00
N ✓ Mann, Jacyuelyn	15	13	1385.00	1202.00	1385.00	1202.00	2587.00
N ✓ Hulett, Sharon	15	13	577.50	500.50	577.50	500.50	1078.00
N ✓ Keenan, Cheryl	15	13	577.50	500.50	577.50	500.50	1078.00
N ✓ Anderson, Howard	15	13	577.50	500.50	577.50	500.50	1078.00
N ✓ Sullivan, Julia	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
N ✓ Zimmerman, Vern	15	13	866.25	750.75	866.25	750.75	1617.00
N ✓ Dotson, Doyle	15	13	1385.00	1202.00	1385.00	1202.00	2587.00

Plaubert, Mari Bet	15	13	1155/mo	1001/mo	1155.00	1001.00	2156.00
Nurray, Howard			513	2732.10	2367.90	2732.10	5100.00
TEACHERS TOTAL						83307.00	=====

SUMMER SCHOOL
AIDES

STAFF MEMBER	NO. OF HOURS		RATE OF PAY		TOTAL PAY		Total
	June	July	Per Hr. or Mth.	June	July	July	
✓ Larson, Shirley	70	60.5	15.75/hr	15.90/hr	402.50	356.95	759.45
✓ Evan, Geneva	70	60.5	15.30/hr	15.30/hr	371.00	320.65	691.65
✓ Grossman, Barb	70	60.5	15.30/hr	15.30/hr	371.00	320.65	691.65
✓ Morth, Pat	70	60.5	15.30/hr	15.45/hr	371.00	329.73	700.73
✓ Brost, Elizabeth	70	60.5	15.75/hr	15.90/hr	402.50	356.95	759.45
✓ Mechlieb, Gayle	70	60.5	15.30/hr	15.45/hr	371.00	329.73	700.73
✓ Peterson, Karen	70	60.5	15.45/hr	15.60/hr	381.50	338.80	720.30
✓ Larson, Barb	70	60.5	15.45/hr	15.60/hr	381.50	338.80	720.30
✓ Ellensberg, Alice	70	60.5	16.20/hr	16.35/hr	434.00	384.18	818.18
✓ Haraldson, Jeanett	70	60.5	16.05/hr	16.20/hr	423.50	375.10	798.60
✓ Richard, Candy	70	60.5	18.02/hr	-	1wk/187.27	-	187.27
✓ Fisher, Maureen	70	60.5	15.90/hr	16.05/hr	413.00	366.03	779.03
✓ Rauen, Betty	70	60.5	15.00/hr	15.00/hr	350.00	302.50	652.50
✓ Nylander, Laura	70	60.5	15.30/hr	15.30/hr	371.00	320.65	691.65
✓ Ford, Dorris	30	26					
✓ Ingersol, Jean	70	60.5	15.30/hr	15.30/hr	371.00	320.65	691.65

TEACHER AIDS TOTAL 10363.14
=====

AIDES	10363.14
TEACHERS	83307.00
SPECIAL SERVICES	64295.00
ENROLL AIDES	452.25
COMPUTER TEACHERS	+ 2056.65

ALL TOTAL 160474.04

SUMMER SCHOOL
ENROLLMENT AIDES

Appendix G-1
Page 5 of 5

5

STAFF MEMBER	NO. OF HOURS			RATE OF PAY			TOTAL PAY			Total
	May	June	July	May	Per Hr. or Mth.	June	May	June	July	
Elieth, Maria	4.00	:	:	3.35	:	:	13.40	:	:	:
Erickson, Jean	4.00	:	:	3.35	:	:	13.40	:	:	:
Haug, Paula	4.00	:	:	3.35	:	:	13.40	:	:	:
Holm, Wendy	4.00	:	:	3.35	:	:	13.40	:	:	:
Johnson, Julie	8.00	:	:	3.35	:	:	26.80	:	:	:
Knutson, Mary	8.00	:	:	3.35	:	:	26.80	:	:	:
Knutson, Sharon	4.00	:	:	3.35	:	:	13.40	:	:	:
Larson, Sonja	4.00	:	:	3.35	:	:	13.40	:	:	:
Lomsdalen, Lori	4.00	:	:	3.35	:	:	13.40	:	:	:
Lysne, Marjo	26.50	:	:	3.35	:	:	88.78	:	:	:
Palobsor, Carol	12.00	:	:	3.35	:	:	40.20	:	:	:
Sarenson, Lori	4.00	:	:	3.35	:	:	13.40	:	:	:
Schlattman, Kathie	44.50	:	:	3.35	:	:	149.08	:	:	:
Skarlem, Cheri	4.00	:	:	3.35	:	:	13.40	:	:	:
TOTAL HOURS	135.00						TOTAL ENROLL AIDES	452.25		

Proposal REQUEST

Page No. 1 Appendix H-1 or 1 Pages

A & R Roofing Co., Inc.

5001 - 7th Avenue North

Fargo, North Dakota 58102

RECEIVED MAY 24 1985

Phone (701) 282-4739

PROPOSAL SUBMITTED TO Foss Associates		PHONE 282-5505	DATE May 24, 1985
STREET Box 2823		JOB NAME Washington School	
CITY, STATE AND ZIP CODE Fargo, ND 58108		JOB LOCATION Moorhead, MN	
Attn: Doug	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for

Reroof approx 4100 SF.

1. Tear-off existing roff down to the roof deck.
2. Replace with a tapered urethane insulation system.
3. Install a Tremco Therm 200 Roofing System.
4. Install new counter-flashing grommited to the wall.

TOTAL PRICE:\$ 21,400.00

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ _____).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Elmer M. [Signature]

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

Signature _____

MOORHEAD SCHOOL DISTRICT
May - 1985

Appendix J-1
Page 1 of 2

The following is a statistical report of the health services rendered this past year, September, 1984 thru May, 1985.

Vision & Hearing Tests

	<u>Tested</u>	<u>Retests</u>	<u>Referred</u>
Vision	2,600	355	140
Hearing	2,555	333	70

Scoliosis Screening

<u>Number Screened</u>	<u>Referred</u>	<u>Diagnosed Cases</u>	<u>Observations</u>
1,855	28	17	14

Pre-School Screening - We assisted at pre-school screening November 6th - 14th. 422 children were screened.

The following number of students with health problems have been followed this school year:

Anorexia	5	Rheumatic Fever	1
Allergies	89	Seizures	25
Albinism	2	Skin Conditions	7
Arthritis	3	Tracheotomy	2
Asthma	105	Thyroid or Glandular	1
Bee Sting Allergy	10	Vision Impaired	25
Anemia	2	Weight Counselling	6
Cerebral Palsy	9	Spleenectomy	1
Colostomy	2	Spina Bifida	2
Congenital Abnormalities	5	Urinostomy	2
Depression	10		
Downs Syndrome	5		
Diabetes	9	<u>Contagion</u>	
Hearing Problems & Ear Infections	202	Chicken Pox	79
Hearing Aids & Phonic Ear	10	Scarlet Fever	5
Heart Conditions	39	Impetigo	22
Hemophilia-Factor IX	3	Pink Eye	93
Hyperactivity	20	Scabies	8
Hypoglycemia	4	Mono	26
Kidney & Bladder	13	Strep	205
Leukemia	2	Pneumonia	4
Migraine Headaches	19	Head Lice	34
Orthopedic Conditions	24		

Emergency Service:

Cuts & Bruises	7,309	Colds & S.Throats	1,915
Fractures	24	Headaches	2,321
Sprains	419	Stomach Upsets	3,057
Head Injuries	415	Home Visits	158
Burns	191	Eye Injuries	166
		Earaches	178

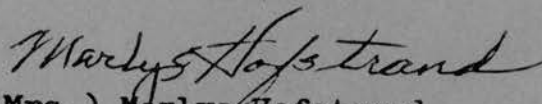
Corinne Pestes assisted with our nine day Pre-School Screening Program. Students were referred who were in need of medical and developmental evaluation.

Two ambulance calls were made for head and back injuries.

Immunization data was again compiled from all schools and reported to the State Dept. of Education and Health. Vision, hearing and Scoliosis screening were completed with the assistance of Health Aides and Volunteers. Referrals for medical care were made by Corinne Pestes and myself.

Approximately 1,011 health connected conferences were held involving teacher, parents, principals, social workers, speech therapists, occupational therapists, psychologists and family physicians. 158 home visits were made either by request of the parents or a school request.

Respectfully submitted,


(Mrs.) Marlys Hofstrand
Director of School Nursing
Independent School District No. 152

Adopt-A-School - The purpose of this committee is to give Board members an opportunity to become knowledgeable of the operation of each of the school buildings. It is impossible for Board members to be in all buildings on a regular basis so this program allows them to become familiar/knowledgeable in at least one building. Also, this will allow staff to become familiar/knowledgeable of School Board operation.

Athletic Council - The function of the Council is to serve as an advisory body to the Athletic Department to review, revise, and establish the athletic policies of the Moorhead Public Schools. The Council is scheduled to meet a minimum of once a month during the school year.

Minnesota Association of Area Vocational Technical Institutes (MAAVTI) - This group works for coordination and support of the vocational system for all AVTI's.

Calendar - The purpose of this committee is to establish a school calendar that would include days for: students, staff, workshops, in-service, parent-teacher conferences, vacation, etc.

Chemical Use - The purpose of this committee is to develop policies and programs designed to reduce the number of persons in our district who are harmfully involved with chemical use.

City Planning - This committee works with the city in future plans of Moorhead.

Clay County Cooperative Center - The responsibilities of this position are to: communicate with the School Board, employ personnel for the Cooperative, attend monthly meetings, adopt by-laws, establish the financial program, and establish and adopt policy and guidelines for the operation of the program.

Community Education Advisory Council - This committee was established at the direction of the Legislature to encourage cooperation between governing bodies of the cities, counties, and school districts to assist in the development of the community education program for the district.

Community Health - This committee monitors services in the health areas of the county, city, and school district to attempt to avoid duplication of services.

ComNet - This assignment concerns itself with the state legislature process as it relates to education.

Joint Powers-Government - This committee's responsibilities are associated with understanding between the school district, city, and county. Recommendations are made to the governmental bodies.

Negotiations - The responsibilities are to negotiate contracts with custodians, secretaries, food service, teachers, confidential secretaries, principals, assistant superintendents and the superintendent.

Planning, Evaluating, & Reporting (PER) - The committee's responsibility is to plan, evaluate, and report matters of curriculum.

Police Liaison Advisory Committee - To assist the Youth Intervention Officer in the areas of: policy development, budget preparation, program development (i.e. summer school - 'Touch'); allocation of officer's time between city, county and school district.

Policy Review - This committee is to receive proposed policies for the district, review current policies discuss the feasibility and workability of a proposed policy, and to recommend adoption of any policies to the Board of Education.

Supplemental Teaching and Enrichment Program (S.T.E.P.) Advisory Board - This board works with the school staff to foster enriched curriculum opportunity for gifted students.

Sabbatical Leave - This committee receives, reviews and makes recommendations for sabbatical leave for certified staff.

Title I Parent Advisory Committee - The representative to this Council serves as a liaison between the Board of Education and the Title I Parent Advisory Council.

Title IX - This committee is charged with giving direction concerning continuing education, policy development, grievances and textbook selection. The committee will meet monthly and provide bi-annual reports to the Board.

VRC (Vocational Relicensure Committee) - This committee will be responsible for handling the renewal procedure for all five-year vocational licenses for instructors, counselors, directors and supervisors who hold an instructional or supportive code line on their license. In conjunction with this renewal procedure, the Vocational Relicensure Committee will be responsible for determining clock hours, pre-approving experiences, granting clock hours and endorsing applications for license renewal.

CAPP (Comprehensive Arts Planning Program) - This committee is designed to promote the Arts in the district individually and through the integration of the Arts.

ORGANIZATION OF THE SCHOOL BOARD FOR 1985-86

1. Election of Officers:

Chair	<u>1984-85</u> Pemble
Vice-Chair	Hulett
Clerk	Koentopf
Treasurer	Fagerlie
2. Meeting Date and Time
3. Per Diem Allowance: Compensation is \$1,200 per year
4. Designate Official Newspaper
5. Designate Official Depositories of Banking (local/Twin Cities)
6. Legal Assistance: Presently, no retainer paid and all services billed on a time and material basis.
7. Appointments to Committees: Listed below are the Committee & Board Representatives
8. Adopt-A-School
9. Membership in Minnesota State High School League

<u>COMMITTEE TITLE</u>	<u>REPRESENTATIVE(S) IN 1984-85</u>	<u>REPRESENTATIVE(S) IN 1985-86</u>
Athletic Council	Borgen - Koentopf	
MAAVTI Association	Borgen - Puppe	
Calendar	Fagerlie - Koentopf	
Chemical Use (TAHC)	Hulett	
City Planning	Lacher	
Clay County Voc. Center	Pemble - Borgen	
Community Education Advisory Council	Hulett - Guida	
Community Health	Guida	
ComNet (MSBA Legislation)	Guida - Koentopf	
Continuing Education	Koentopf	
Joint Powers-Government	Puppe - Koentopf (alt.)	

<u>COMMITTEE TITLE</u>	<u>REPRESENTATIVE(S) IN 1984-85</u>	<u>REPRESENTATIVE(S) IN 1985-86</u>
Negotiations	Guida-Koentopf- Borgen-Pemble- Fagerlie-Puppe- Hulett	
PER	Hulett - Koentopf	
Police Liaison	Borgen	
Policy Review	Pemble - Fagerlie	
S.T.E.P. Advisory Board	Koentopf	
Sabbatical Leave	Pemble	
Title I PAC	Guida	
Title IX Advisory Committee	Pemble - Fagerlie	
VRC Committee	Fagerlie	
CAPP	Koentopf	

Appendix L-1

bondcon

SUMMARY OF PROPOSALS ON BOND REFRENDUM SERVICES

\$2,500,000 CONSTRUCTION REFRENDUM

Proposed fees	Dorsey	Knutson	LeFevere	Arntson	Ehlers	Springsted	Evenson Dodge	Public Finance
1 Consultant fee		8775			11495 b	13300 b	9900 b	9700
Pre election service					2500			
Voter profile survey.					7400 c			
2 Moody's Rating if needed					2500 b	2500 e	2500 d	2000 d
3 Attorney	2000 a	1900 b	2900 b	2500 c	1500 b	2500 e	2500 d	2500 d
				3200				
4 Printing		900			600 b	1100 e	600 d	650 d
5 Official Statement Printing		875			1800 b	600 e	1000 d	1300 d
6 Publication Costs		75			100 b	75 e	125 d	inc
7 Assistance in Campaign		7			inc	inc #1	inc #1	inc
8 Bond Transcript		inc #11				inc #3	inc #1	inc
		12525			27895	20075	16625	16150
					-7400			
					20495			

a. Out of pocket costs not to exceed \$150. If election fails costs not to exceed \$50 and fees of \$500.

b. In the event that the election is not successful, no charges will be billed.

c. Plus out of pocket expenses.

d. Estimates. Will be billed actual costs of third party vendors.

e. Costs to be paid by the District.

5/mq/805
min
6-11-85
Regular Meeting
Board of Education
Independent School District #152
June 11, 1985

Members Present: Karen Koentopf, Curt Borgen, Richard Pemble, Doug Fagerlie, Wayne Puppe, and Mike Hulett

The meeting was called to order by acting chairperson, Karen Koentopf.

PREVIEW - Rod Bergen, Assistant Superintendent, previewed the agenda, adding Personnel, Title I Issue and noted changes on salary schedule for Summer School.

MINUTES - Wayne Puppe moved, seconded by Curt Borgen, to approve the minutes of May 14, 21, and 29, 1985. Motion carried.

CLAIMS - Wayne Puppe moved, seconded by Curt Borgen, to approve the claims in the amount of \$406,149.66. Motion carried.

GENERAL FUND	\$141,694.31
FOOD SERVICE	17,044.65
TRANSPORTATION FUND	47,609.68
COMMUNITY SERVICE	5,565.17
CAPITAL EXPENDITURE	51,971.65
DEBT REDEMPTION	1,545.00
MAVTI-GENERAL FUND	87,489.87
MAVTI COMM SERVICE	7,448.83
VO-TECH CAP. OUTLAY	16,719.95
VO-TECH BUILDING FUND	14,849.17
STUDENT GRANTS FUND	10,982.92
TOWNSITE CENTRE	3,228.46
GRAND TOTAL	\$406,149.66

COMMUNICATIONS - Richard Pemble read a letter from Dorothy Fandrich thanking the Board and administrators for the Retirement Tea and plaque.

YOUTH BOARD FUND RAISER - Kristen Ferris, President of the Youth Board, presented Jan Sedivec, Center for Parents and Children, a check for \$373.00 from a fund raiser they conducted.

The Youth Board also sponsored a dance from which proceeds of \$500.00 were donated to the Gooseberry Park Players.

SEVERELY HANDICAPPED PROJECT - Patty Thompson, Consultant for the Severely Handicapped from West Central ECSU, provided an update on the Severely Handicapped project and outlined the activities to be addressed during the 1985-86 school year.

It is requested that this item be brought to the School Board on June 25 for endorsement.

Regular Meeting
Board of Education
Independent School District #152
June 11, 1985
Page Two

COMMUNITY EDUCATION BUDGET - The Community Education Advisory Committee has reviewed their programs and made suggestions for improvement. Rose Andersen presented these findings and reviewed their recommended budget for 1985-86.

Curt Borgen moved, seconded by Karen Koentopf, to adopt the Community Education budget for 1985-86 as presented. Motion carried.

DISSERTATION TOPIC - Keith Togstad made a presentation to the Board on his dissertation topic, "The Developing Trends and Their Perceived Impact Upon Minnesota Post-Secondary Vocational Technical Education."

SUMMER SCHOOL UPDATE - Howard Murray, Director of Summer School, updated the Board as to Summer School activities.

Curt Borgen moved, seconded by Doug Fagerlie, to approve the summer school teachers and contracts as submitted. Motion carried.

CHANGE ORDER - WASHINGTON - Wayne Puppe moved, seconded by Karen Koentopf, to approve change order #3 to replace the roof area of 41,000 sq. ft. at Washington Elementary for \$21,400. Motion carried.

PERSONNEL - Karen Koentopf moved, seconded by Mike Hulett, to approve the following personnel changes:

Resignation

Rebecca Kelly - Occupational Therapist, effective July 19, 1985

Denise Gullickson - L.D. Aide, Junior High, effective immediately

Retirement

Norm Felde - Principal, Edison Elementary, effective July 16, 1985

HEALTH SERVICES UPDATE - Bob Jernberg reviewed the Moorhead School District Health Services report as compiled by head nurse, Marlys Hofstrand.

JULY ORGANIZATIONAL MEETING - Wayne Puppe moved, seconded by Mike Hulett, to set the date of the organizational meeting for Tuesday, July 2 at 7:00 A.M.

Regular Meeting
Board of Education
Independent School District #152
Page Three
June 11, 1985

PROFESSIONAL SERVICES FOR BOND REFERENDUM - Wayne Puppe moved,
seconded by Karen Koentopf, to approve \$16,025 - \$15,525 for pro-
fessional services for the bond referendum as follows:

1. Consultant services - Evenson Dodge	\$ 9,900	
*2. Moody's rating	2,500	- 2,000
3. Attorney - Knutson, Flynn & Hetland	1,900	
*4. Printing	600	
*5. Official statement	1,000	
*6. Publication	125	
	<u>\$16,025</u>	- 15,525

*Estimates - billed actual costs of third party vendors
Motion carried.

TITLE I ISSUE - Rod Bergen presented a letter from the Moorhead
Education Association regarding reassignment of Title I teachers
placed on unrequested leave of absence.

Rod Bergen recommended the item be submitted to arbitration.

Karen Koentopf, Clerk

5/mg/BoE
min
6-25-85
no agenda

Ann Dickerson

INDEPENDENT SCHOOL DISTRICT NO. 152
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, June 25 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Karen Koentopf	Richard Pemble
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

- I. CALL TO ORDER
- II. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- III. COMMUNICATIONS
- IV. OPPORTUNITY FOR CITIZENS TO SPEAK
- V. "WE ARE PROUD"
- VI. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 1. Review Interstate I-94 Highway Access Ramp on Moorhead Tech Property Appendix A
 2. Consider Special Assignments for Selected Staff at MAVTI Appendix B
- VII. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
 - A. UNFINISHED BUSINESS
 1. Review Organization of School Board for 1985-86 Appendix C
 2. Consider Futures Planning Committee Design Appendix D

B. NEW BUSINESS

- | | |
|--|-------------------|
| 1. Consider Personnel | Appendix <u>E</u> |
| 2. Consider New Bus Purchase | Appendix <u>F</u> |
| 3. Consider Transportation Contract | Appendix <u>G</u> |
| 4. Consider Transportation Contract | Appendix <u>H</u> |
| 5. Consider Donations for Home-
Library Program | Appendix <u>I</u> |
| 6. Consider Severely Handicapped Project | Appendix <u>J</u> |
| 7. Review Superintendent's Goals
for 1984-85 | Appendix <u>K</u> |
| 8. Consider CEP Lease Renewal | Appendix <u>L</u> |

VIII. FOR YOUR INFORMATION

Appendix Z

IX. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

X. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, July 2, 7:00 A.M.

MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE

NEW BUSINESS

1. Interstate I-94 Highway Access (Bergos)
Ramp on Moorhead Tech Property

Appendix A

Explanation: The Board was approached a few years ago concerning the construction of an on-ramp to Interstate 94 in the front of the AVTI. At that time, the Board chose not to take a position on the proposal which the City Engineering Department advocated. The administration of the AVTI voiced its opposition to the proposal.

At this time, the City Engineering office has made a new proposal which involves a different type of approach to the Interstate. Although it does not destroy the parking lots as did the previous proposal, it still has many negative aspects in the view of the administration.

Representatives of the City Engineering Department will be present to explain the new concept they have for the proposed ramps.

Recommendation: For discussion and information purposes.

2. Special Assignments for (Bergos)
Selected Staff At MAVTI

Appendix B

Explanation: Due to a delay in completing the new addition at Moorhead Tech, the various departments involved were not able to do some of the installation and departmental organization during the summer months. MAVTI administration requests the Board to authorize the special assignments for the following people (at a prorated rate of their regular salaries):

Electrical Department

John Murphy, up to two weeks

Robert Thompson, up to two weeks

Refrigeration/Air Conditioning Department

Allen Atchison, up to two weeks

Agriculture Sales and Service

Harlan Hatfield, up to two weeks

Electronics Department

Lloyd Chale, up to two weeks

Recommendation: Move to authorize the special assignments for John Murphy, Robert Thompson, Allen Atchison, Harlan Hatfield and Lloyd Chale for up to two weeks each during the summer months as recommended by the AVTI administration.

PRE-SCHOOL--K - GRADE 12 PROGRAM --COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Organization of School Board (Trochlil)
for 1985-86

Appendix C

Explanation: This is an opportunity to review any of the organizational items that were presented at the last Board meeting. Specific items to review are:

1. Per Diem Allowance: Compensation is \$2,400 per year
(not \$1,200)

2. Official Depositories: This has been expanded to
include banking businesses outside the area:

1. First National Banks of Minneapolis Bank Corp.
2. First National Banks of St. Paul
3. American National Bank and Trust - Minneapolis
4. F & M Marquette National Bank - Minneapolis
5. National City Bank of Minneapolis
6. Northwestern National Bank - Minneapolis
7. Kiene-Wooters - Minneapolis
8. Dain Bosworth - Minneapolis
9. Merrill Lynch - Minneapolis
10. Piper Jaffray & Hopwood - Minneapolis
11. First Bank of Fargo - Fargo, ND
12. Fargo National Bank - Fargo, ND
13. Dakota Bank & Trust - Fargo, ND
14. Norwest Bank - Fargo, ND
15. NRX - San Diego, CA
16. American Savings & Loan - Edina, MN
17. High Yield Management - Clifton, NJ
18. Cit Bank-Card Bank - Sioux Falls, SD
19. MSBA Liquid Asset Fund Plus

3. Appointments to Committees: Board members have called
the office to indicate their preferences so this is
available in advance.

4. Adopt-A-School: Selection process and length of term

Recommendation: For discussion purposes.

2. Futures Planning Committee (Trochlil)

Appendix D

Explanation: Appendix D-1 is the format designed by Nelson Otto and the superintendent to formally move forward in the strategic planning of the district. The Board needs to review the material outline and recommend changes where necessary.

Recommendation: For discussion purposes.

NEW BUSINESS

1. Personnel

(Bergen)

Appendix E

New Employees

Leigh Ledford - Secondary Orchestra Instructor, Senior High, BA+30(7) \$20,402 (based on 1984-85 salary schedule)
Nancy Barrett - Secondary Orchestra Instructor, Junior High, BA(2) \$15,747 (based on 1984-85 salary schedule)
Michelle Sonmor - Elementary Band Instructor, BA(7) \$18,484 (based on 1984-85 salary)
Susan Bryant - EBD Teacher - BA+30(1/2) \$17,662 (based on 1984-85 salary)
Fern Elofson - Guidance Secretary, Senior High, class II, step 3, \$5.62 per hour, effective August, 1985
Pat Rudolph - Special Service Secretary, Townsite Centre, class II, step 3, \$5.62 per hour, effective June 17, 1985
Clifford Steinert - Custodian, \$7.93 per hour, effective July 15, 1985

Recalled

Carol Johnson - Secondary teacher, Library - Annex, Social - Senior High, effective August, 1985, BA+30(13) \$24,509 (based on 1984-85 salary)

Retirement

Pearl Altenbernd - Business Secretary, MAVTI, effective July 1, 1985

Resignation

Susan Petron Briese - Chemistry/Physical Science Instructor, effective June 30, 1985

Dawn Hansmann - Speech/Language Pathologist, effective July 20, 1985

2. New Bus Purchase

(Kaste)

Appendix F

Explanation: We have prior approval to purchase a new bus for handicapped students. We have been working with ECSU, along with several other districts, to purchase buses through ECSU. We had prepared specifications for bidding; however, we did not receive any bids for the bus body. Because we did not get any bids, we will be sending out bids separately from other districts.

Recommendation: For information only

3. Transportation Contract (Kaste) Appendix G

Explanation: Mrs. Richard Andres has agreed to transport her daughter, Janice, to Mankato, MN to a school for handicapped children. Agreement is for three complete trips, with payment to be at 20¢ per mile.

Recommendation: Move to approve contract with Mrs. Richard Andres for three trips to a school for the handicapped in Mankato, MN at 20¢ per mile.

4. Transportation Contract (Kaste) Appendix H

Explanation: On May 14, 1985, bids were received for additional routes. Part of the contract is to furnish fuel to the contractor.

Recommendation: Move to award one (1) intracity route to Olson School Bus and Charter for \$9,600; award two (2) intracity routes and one noon kindergarten route to Schuck Bus Co. for \$26,000. Fuel will be furnished by the district.

5. Donation for Home-Library Program (Jernberg) Appendix I

Explanation: The following donations have been received for the computer software home-library program in conjunction with Micro-Ed Corporation. The funds are to be used for purchase of disks. Programs are provided by Micro-Ed. Corporation.

\$75.00 - Probstfield Advisory Committee
75.00 - Washington P.T.O.
75.00 - Edison P.T.O.
75.00 - Riverside P.T.O.

Recommendation: Move to accept the donations of \$75.00 each from Probstfield Advisory Committee and Washington, Edison and Riverside P.T.O.'s and direct letters of thanks be sent.

6. Severely Handicapped Project (Swedberg) Appendix J

Explanation: At the June 11 meeting, the Board of Education was provided an update on the Severely Handicapped Project. Patty Thompson, Consultant for the Severely Handicapped from the West Central ECSU reviewed the decision making model and outlined the activities to be addressed during the 1985-86 school year.

It is anticipated the proposed activities can be implemented during the 1985-86 school year without additional cost to the district.

Recommendation: Move to endorse the Severely Handicapped Project activities and their implementation.

7. Superintendent's Goals and Objectives (Trochlil) Appendix K

Explanation: Appendix K-1 is an update on the superintendent's goals and objectives for 1984-85. This would be an opportunity to discuss superintendent's priorities, as perceived by the Board, for the 1985-86 school year. The final draft for 1985-86 will be presented in August.

Recommendation: For review and discussion purposes.

8. CEP Lease Renewal (Bergen) Appendix L

Explanation: CEP would like to renew their lease at Townsite Centre for one (1) year, effective July 1, 1985 through June 30, 1986, as shown in Appendix L-1.

They will lease 3,010 sq. ft. at \$7.90 per sq. ft. for a total monthly payment of \$1,981.58 (yearly total - \$23,778.96).

Recommendation: Move to approve renewal of CEP lease for 3,010 sq. ft. at \$7.90 per sq. ft. for one (1) year, effective July 1, 1985, for a yearly cost of \$23,778.96.

"WE ARE PROUD"

1. Cheryl Chang-Yit and Bruce Chenoweth, Senior High School students, were semi-finalists in the U.S. Department of Energy's Magnetic Fusion Energy Computer Center Summer Program. They will be invited to spend a day at Cray Research, Inc. and ETA Systems, Inc. to gain exposure to the role of the super-computer within their organizations.

FOR YOUR INFORMATION

Calendar of Events

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
CCVC Board Meeting	Wednesday, June 26	3:00 p.m.	Annex
Learning Bank	Thursday, June 27	7:15 a.m.	Fargo Board Room
School Board Meeting (Organizational Meeting)	Tuesday, July 2	7:00 a.m.	Board Room
MSBA New School Board Member Meeting	Tuesday, July 9	All Day	Leamington, Minneapolis
Negotiations-Teachers	Wednesday, July 10	5:30 p.m.	Board Room
Futures Planning Committee	Wednesday, July 17		Board Room
MSBA Summer Workshop	Thursday, August 8 and Friday, August 9		

Futures Planning Committee
(Steering Committee)

Purpose - To develop a plan for the future of the Moorhead Schools through 1995 and into the 21st Century

Membership - The committee will be comprised of the following:
Board members (2); support staff (2); parents (3);
community (3) teachers (4); administration (2);
students (2) = total of 18

Charge to Committee -

1. a time commitment of one year and will vary in intensity
 - 1.1 fall and midwinter - heavy involvement (maybe a full-time responsibility)
 - 1.2 July 17 - 12:00 - 3:00 P.M. or 7:00 - 9:30 P.M.
 - 1.21 Purpose: to become acquainted with the planning process and to begin immediate work in several logistic tasks
 - 1.3 August 12 and 13 - full days
2. participate in the development of preliminary plans
3. participate in the process to guide the planning process
4. identify people within the Moorhead area to participate in the planning process
5. participate in Delphi and planning seminars
6. assist with analysis of data
7. autonomy (works independently of other district committees)
8. select a recorder

Timeline -

1. target date for completion - August, 1986
2. meeting date and specific assignments will be determined as the plan progresses
3. skeleton plan before Christmas
4. full day district workshop - February 14

Consultant - Nelson Otto
Anticipatory Science, Inc.
Minneapolis, MN

June 25, 1985

July 1 1985- June 30 1986

Appendix L-1

CEP Lease-Renewal

3010 sq. ft.

Section #9 Addendum

TOWNSITE LEASING

This change will take place on July 1, 1985 for one year and then will be reviewed again.

Your cost per sq. ft. beginning on above date will be 7.90 per sq. ft. or monthly increase of .15. New monthly payment will be 1981.58.

Please sign this document and return. A copy will be returned to you to be attached to your lease.

Board of Education
Independent School District #152

Lessee

Chairman

By:

Clerk

5/mg/605
min
6.25.85
no agenda

Regular Meeting
Board of Education
Independent School District #152
June 25, 1985

Members present: Douglas Fagerlie, Karen Koentopf, Mike Hulett, Curt Borgen, Richard Pemble and Ben Trochlil

The meeting was called to order by chairperson, Richard Pemble.

PREVIEW - Ben Trochlil previewed the agenda, adding Tennis Court Bid.

INTERSTATE I-94 HIGHWAY ACCESS RAMP ON MOORHEAD TECH PROPERTY - Herb Reimer and Scott Hutchins of the City Engineering Department reviewed the proposed construction of an on-ramp to Interstate 94 in the front of the AVTI.

The Board suggested that they review the site of the proposed construction the next time the School Board meets at the MAVTI.

SPECIAL ASSIGNMENTS FOR SELECTED STAFF AT MAVTI - Curt Borgen moved, seconded by Mike Hulett to authorize the special assignments for the Electrical Department, Refrigeration/Air Conditioning Department, Agriculture Sales and Service, and Electronics Department for 10 days total each during the summer months as recommended by the AVTI administration. Motion carried.

ORGANIZATION OF SCHOOL BOARD FOR 1985-86 - Ben Trochlil reviewed the organization of the School Board for 1985-86.

FUTURES PLANNING COMMITTEE - Ben Trochlil reviewed the purpose, membership, charges and timeline of the Futures Planning Committee.

PERSONNEL - Karen Koentopf moved, seconded by Curt Borgen to approve the personnel changes as follows:

New Employees

Leigh Ledford - Secondary Orchestra Instructor, Senior High, BA+30(7) \$20,402 (based on 1984-85 salary schedule)
Nancy Barrett - Secondary Orchestra Instructor, Junior High, BA(2) \$15,747 (based on 1984-85 salary schedule)
Michelle Sonmor - Elementary Band Instructor, BA(7) \$18,484 (based on 1984-85 salary)
Susan Bryant - EBD Teacher - BA+30(1/2) \$17,662 (based on 1984-85 salary)
Fern Elofson - Guidance Secretary, Senior High, class II, step 3, \$5.62 per hour, effective August, 1985
Pat Rudolph - Special Service Secretary, Townsite Centre, class II, step 3, \$5.62 per hour, effective June 17, 1985
Clifford Steinert - Custodian, \$7.93 per hour, effective July 15, 1985

Regular Meeting
Board of Education
Independent School District #152
June 25, 1985
Page Two

Recalled

Carol Johnson - Secondary teacher, Library - Annex, Social - Senior High, effective August, 1985, BA+30(13) \$24,509 (based on 1984-85 salary)

Retirement

Pearl Altenbernd - Business Secretary, MAVTI, effective July 1, 1985

Resignation

Susan Petron Briese - Chemistry/Physical Science Instructor, effective June 30, 1985

Dawn Hansmann - Speech/Language Pathologist, effective July 20, 1985

Motion carried.

NEW BUS PURCHASE - Orv Kaste informed the Board of preparation of specifications for bidding. As the district did not receive any bids for bus bodies, he will be sending out those bids separately.

TRANSPORTATION CONTRACT - Mike Hulett moved, seconded by Doug Fagerlie to approve the contract with Mrs. Richard Andres for three trips to a school for the handicapped in Mankato, MN at 20¢ per mile. Motion carried.

TRANSPORTATION CONTRACT - Curt Borgen moved, seconded by Karen Koentopf to award one (1) intracity route to Olson School Bus and Charter for \$9,600; award two (2) intercity routes and one noon Kindergarten route to Schuck Bus Co. for \$26,000. Fuel will be furnished by the district. Motion carried.

DONATION FOR HOME-LIBRARY PROGRAM - Doug Fagerlie moved, seconded by Karen Koentopf to accept the donations of \$75.00 each from Probstfield Advisory Committee and Washington, Edison and Riverside P.T.O.'s and directed that letters of thanks be sent. Motion carried

SEVERELY HANDICAPPED PROJECT - Curt Borgen moved, seconded by Mike Hulett to endorse the Severely Handicapped Project activities and their implementation. Motion carried.

SUPERINTENDENT'S GOALS AND OBJECTIVES - Ben Trochlil reviewed his goals for 1984-85.

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Board of Education
Independent School District #152
June 25, 1985
Page Three

CEP Lease Renewal - Curt Borgen moved, seconded by Mike Hulett to approve renewal of CEP lease for 3,010 sq. ft. at \$7.90 per sq. ft. for one (1) year, effective July 1, 1985, for a yearly cost of \$23,778.96. Motion carried.

TENNIS COURT BID - Ben Trochlil reviewed the bids for the Senior High Tennis Courts. Further study will be made.

The meeting was adjourned.

Karen Koentopf, Clerk