



Clay County (Minn.):  
Independent School District  
No. 152 (Moorhead).

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SLM9/805  
min  
7-22-86

Regular Meeting  
Board of Education  
Independent School District #152  
July 22, 1986

Members Present: Dean Guida, Curt Borgen, Doug Fagerlie, Mike Hulett, Anton Hastad and Ben Trochlil

The meeting was called to order by Doug Fagerlie, Chairperson.

Chairperson Doug Fagerlie led the School Board members and guests in reciting the Pledge of Allegiance.

PREVIEW - Ben Trochlil previewed the agenda, adding Personnel, Awarding of Roofing Materials Bid, and Site Development Update.

CONSENT AGENDA - Mike Hulett moved and Anton Hastad seconded the motion to approve the following items on the consent agenda: Claims, Dental Assistant Office Affiliations, Bid Award - Large Volume Copier, Change Order for Elementary Schools, Reinstatement of SLD Position, and Special Education Agreements. Motion carried.

CLAIMS - As part of the consent agenda, Mike Hulett moved, seconded by Anton Hastad to approve the claims, subject to audit, in the amount of \$565,655.88. Motion carried.

GENERAL FUND	\$ 241,017.30
FOOD SERVICE	3,422.09
TRANSPORTATION FUND	12,809.63
COMMUNITY SERVICE	4,569.44
CAPITAL EXPENDITURE	67,067.48
CONSTRUCTION FUND	42,150.65
DEBT REDEMPTION	26,012.84
MAVTI-GENERAL FUND	71,820.39
MAVTI COMM SERVICE	4,755.43
VO-TECH CAP. OUTLAY	30,244.82
VO-TECH BOND RDTN	20,907.33
REPAIR & BETTERMENT	19,196.71
FED FINANCIAL AIDS	11,415.12
STUDENT FUNDS	5,297.51
TOWNSITE CENTRE	4,969.14

GRAND TOTAL \$ 565,655.88

AVTI COOPERATING MARKETING PROJECT - Curt Borgen moved, seconded by Dean Guida, to approve the policy resolution for the AVTI Cooperative Marketing Project. Motion carried.

PER REPORT - Carl Carlson, 1985-86 PER Chairperson; and Jim Cummings, 1985-86 PER Vice-Chairperson, presented a review of the 1986 PER Report, which was mailed to all Moorhead residents on July 15. The Board commended the PER committee for their fine work.

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Page Two

TUITION AGREEMENT - Mike Hulett moved, seconded by Curt Borgen, to approve the tuition figures as presented and to encourage the utilization of the NON-RESIDENT STUDENT ATTENDANCE AGREEMENT.

Full-Time Agreement

Kindergarten	\$1,542
Elementary	3,085
Secondary	4,319

Motion carried.

EXPENDITURES BY THE BOARD OF EDUCATION - Discussion took place regarding appropriate expenditures by the Board of Education. Appropriate expenditures will be decided on a case by case basis.

PERSONNEL - Anton Hastad moved, seconded by Dean Guida, to approve the following personnel changes:

New Employees

Pamela Midthune - Home Ec.-Senior High - BA(7) .286, \$5,932.50 (\$20,743)

Debra Freeman - EMH-Washington Elementary - BA(1) \$18,439

Terry Cullen - 3rd grade-Probstfield Elementary - BA+15(7) \$21,820---Head Hockey 12.0-7, \$2,489.16

Recall

Diane Mancini - Music-Riverside Elementary - BA(4.5) .143, \$2,691.69 (\$18,823)

Change in Contract

Carol Johnson - Library-North Campus - from full-time to half-time for the 1986-87 school year (1985-86 was librarian at North Campus and Social Studies teacher at Senior High) BA+30(13).5 \$13,752 (\$27,504)

Elizabeth Wolf - Interpreter Aide-Edison Elementary - reduction in time (3.5) for 1986-87 school year

Vickie Frederick - TMH Aide-Edison Elementary - reduction in time (3.5) for 1986-87 school year

Resignation

Linda Hankel - TMH Aide, Sr. High - effective July 21, 1986

Laura Nylander - EB/D Aide, Edison Elementary, effective July 19, 1986

Wayne Woolever - EMH Teacher, Middle School South Campus, effective July 19, 1986

Termination

Pat Rudolph - Secretary-Special Services - effective July 25, 1986

Motion carried.

SCHOOL BOARD CLERK - In the absence of Wayne Alexander, Dean Guida was appointed School Board Clerk for the evening.

Regular Meeting  
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WINDOW UPGRADE - Anton Hastad moved, seconded by Mike Hulett, to accept the bid of Glass Unlimited in the amount of \$72,324.50, allocating \$52,324.50 to the 1987-88 capital outlay budget and \$20,000.00 to the bond referendum. Motion carried.

AWARDING OF CAPITAL OUTLAY BIDS - Mike Hulett moved, seconded by Anton Hastad, to approve the capital outlay bids as presented at the meeting for \$115,780.77. Motion carried.

AWARDING OF ROOFING MATERIALS BID - Anton Hastad moved, seconded by Mike Hulett, to postpone construction on the roofs of Probstfield, Lincoln, Washington, Middle School South and Townsite until the buildings are vacated next spring. The motion lost by roll call vote: Guida - No; Borgen - No; Fagerlie - No; Hulett - Yes; Hastad - Yes. Dean Guida moved, seconded by Curt Borgen, to award the bids for roofing materials, meeting specifications, to the following vendors for a total of \$204,951.40: A & R, Pierce, and Hickman. Motion carried by roll call vote: Hastad - Yes; Hulett - Yes; Fagerlie - Yes; Borgen - Yes; Guida - Yes.

SITE DEVELOPMENT UPDATE - Bob Lacher informed the Board of the progress of the Site Development Project.

MANAGEMENT PLAN - Ben Trochlil presented the Board with a District Effectiveness Plan that contains tentative strategic planning goals from the Futures Committee and information originally presented in the Management Plan as published in May, 1986. Corinne Pestes presented a proposal for health services technicians to the Board, Plan D, which will receive a one-year trial run.

CALENDAR OF EVENTS - Ben Trochlil indicated that the MSBA Seminar will be held on August 14 and 15, 1986. Board members are to call Ruth Geraghty if they are interested in attending.

FOR YOUR INFORMATION - Mike Hulett discussed the possibility of a retreat for the Board of Education to discuss a self-evaluation of the Board and the 1986-87 Management Plan. Ben Trochlil will send a list of possible dates to Board members for consideration.

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Dean Guida, Appointed Clerk



S/m 9/80.5  
min  
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Dean Guida, Appointed Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, July 22 at 7:30 p.m. in the Board Room at Townsite Centre.

*Bennett Trochlil*

Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Jeanne Seigel	Anton Hastad
Mike Hulett	Wayne Alexander
Curt Borgen	Ben Trochlil

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

\*IV. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the consent agenda.

\*V. CONSIDERATION OF CLAIMS Appendix A

Explanation: Board member Mike Hulett reviewed the claims on Thursday, July 10.

Recommendation: Move to approve the claims as presented in the amount of \$565,655.88.

VI. COMMUNICATIONS

VII. OPPORTUNITY FOR CITIZENS TO SPEAK

VIII. "WE ARE PROUD"

IX. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA

A. NEW BUSINESS

\*1. Consider Appointment of Cooperating Appendix B  
Dentists

\*2. Consider AVTI Cooperative Marketing Project Appendix C

\*3. Bid Award - Large Volume Copier Appendix D

X. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Review Management Plan Appendix E

2. Consider Tuition Agreement Appendix F

\*3. Consider Change Order for Elementary Schools Appendix G

B. NEW BUSINESS

1. Review PER Report Appendix H

\*2. Reinstatement of SLD Position Appendix I

3. Review Expenditures by the Board of Education Appendix J

4. Consider Personnel Appendix K

\*5. Consider Special Education Agreements Appendix L

6. Consider Window Upgrade Appendix M

7. Consider Capital Outlay Bids Appendix N

XI. FOR YOUR INFORMATION Appendix Z

XII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

XIII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 12, 1986



# MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA

## NEW BUSINESS

- \*1. Dental Assistant Office (Bergos) Appendix B  
Affiliations

Explanation: The following people need to be added to our list of medical persons named to our non-paid cooperating Dental Assistant Staff:

Dr. G. Lindemoen	Fargo Clinic	Dr. W. Christianson	Moorhead, MN
Dr. J. Glore	Fargo Clinic	Dr. G. Humphrey	Moorhead, MN
Dr. P. Pederson	Fargo Clinic	Dr. J. O'Connell	Grand Forks, ND
Dr. J. Anderson	Fargo, ND	Dr. B. Kasson	VA Dental Clin.
Dr. T. Anderson	Moorhead, MN	Dr. L. Hagen	VA Dental Clin.
Dr. L. Marr	Fargo, ND	Dr. T. Malan	VA Dental Clin.
Dr. B. Larson	Dilworth, MN	Dr. D. Dobmeier	West Fargo, ND
Dr. R. Peterson	Fargo, ND	Dr. R. Toutges	Dilworth, MN
Dr. T. Fellman	Fargo, ND	Dr. D. Rostad	Moorhead, MN
Dr. F. Lundstrom	Fargo, ND	Dr. P. Fredrikson	Fargo, ND
Dr. L. Olson	Fargo, ND	Dr. D. Lohmeier	Halstad, MN

Recommendation: Move to appoint the list of medical persons to Moorhead AVTI non-paid cooperating staff.

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- \*2. AVTI Cooperative Marketing (Bergos-Bergen) Appendix C  
Project

Explanation: At the June 10 Board meeting, the Board approved the cooperative marketing plan for the AVTI's at East Grand Forks, Thief River Falls, and Moorhead.

At this time, the three AVTI directors have interviewed 17 out of a total of 106 applicants. The individual they have selected is willing to accept the position. This person is Jo-Anne Ebensteiner who is presently the marketing director for the Hubbard Milling Company in Mankato.

Oscar Bergos contacted Paul Hetland with regard to how the employment arrangement should be made since it is a cooperative venture between three schools and the State does not require the coordinator to have a license.

Paul Hetland recommends that a policy resolution be passed by the Board. This resolution should contain the essential elements of the employment agreement.

The suggested policy resolution is presented in Appendix C.

Recommendation: Move for the approval of the policy resolution contained in Appendix C.

- \*3. Bid Award - Large Volume (Lacher)  
Copier

Appendix D

Explanation: Appendix D contains the bid summary for copier bids for a large volume copier for Moorhead AVTI.

It is the recommendation of the administrative staff at Moorhead AVTI that the Board purchase the IBM Model 70, lowest bid meeting our requirements.

Recommendation: Move to award bid to IBM for a Model 70 large volume copier in the amount of \$22,724.00.

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PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Management Plan (Trochlil) Appendix E

Explanation: The Administration and Board will review the Management Plan including unresolved issues.

Recommendation: A recommendation will be made based on discussion of individual items.

- 
2. Tuition Agreement (Jernberg) Appendix F

Explanation: The following figures are recommended for the Board's consideration:

<u>Full-Time Students</u>	
Kindergarden	\$1,542
Elementary	3,085
Secondary	4,319

Appendix F-1 contains a copy of the tuition calculations as previously presented. Appendix F-2 presents information regarding special education tuition agreements. Appendix F-3 contains a NON-RESIDENT STUDENT ATTENDANCE AGREEMENT. This information will be reviewed with the Board.

Recommendation: Move to approve the tuition figures as presented and to encourage the utilization of the NON-RESIDENT STUDENT ATTENDANCE AGREEMENT.

\*3. Change Order for Elementary (Lacher)  
Schools

Appendix G

Explanation: The change order will: provide overglaze system same as previously bid for glass block fixed window band at elevation of Riverside Elementary School; field verify measurements; provide shop drawing layout providing necessary anchorage, expansion and contraction flexibility and wind load capabilities; anchor into mortar joints only. These changes will show an cost increase of \$2,500.00. Details are presented in Appendix G-1.

Recommendation: Move to approve the change order as presented.

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NEW BUSINESS

1. PER Report

(Jernberg)

Appendix H

Explanation: Carl Carlson, 1985-86 P.E.R. Chairperson, and Jim Cummings, PER Committee member will present a review of the PER Report, which was mailed to all Moorhead residents on July 15.

Recommendation: For information only.

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\*2. Reinstatement of SLD  
Position

(Swedberg)

Appendix I

Explanation: As a part of the Management Plan the Board reduced one SLD teaching position. After completion of spring child study staffings, the proposal found in Appendix I-1 was submitted.

After careful review and consideration, it is recommended that this position be reinstated due to student needs.

Recommendation: Move to approve the reinstatement of one (1) F.T.E. SLD position.

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3. Expenditures by the Board (Trochlil)  
of Education

Appendix J

Explanation: Several Board members have requested a discussion regarding appropriate expenditures by the Board Education.

Recommendation: For discussion only.

New Employees

Pamela Midthune - Home Ec.-Senior High - BA(7) .286, \$5,932.50  
(\$20,743)  
Debra Freeman - EMH-Washington - BA(1) \$18,439  
Terry Cullen - 3rd grade-Probstfield School - BA+15(7)  
\$21,820---Head Hockey 12.0-7, \$2,489.16

Recall

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(3.5) for 1986-87 school year  
Vickie Frederick - TMH Aide-Edison - reduction in time (3.5)  
for 1986-87 school year

Resignation

Linda Hankel - TMH-Sr. High - effective July 21, 1986

Termination

Pat Rudolph - Secretary-Special Services - effective July  
25, 1986

Recommendation: Move to approve personnel changes as shown.

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\*5. Special Education  
Agreements

(Swedberg)

Appendix L

Explanation:

1. Special education agreements have been written to allow Dilworth ISD 147 and Glyndon ISD 145 to purchase special education administrative services, categorical program consultation, preschool health and developmental screening, and special education resource and/or self contained student services from Moorhead ISD 152. Each district will be billed for the excess costs of providing these services and/or programs.
2. An agreement between Fargo Physical Therapy and Moorhead Schools to allow Moorhead to purchase up to 270 hours of physical therapy services during the 1986-87 school year and up to 26 hours of physical therapy services for summer 1987 at a rate of \$30.00 per hour.
3. An agreement with Clay Wilkin Opportunity Council, Inc. Head Start Program to provide speech services up to a maximum of 25 hours based on a rate of \$5.70 per hour.

Recommendation: Move to approve the special education agreements with Dilworth ISD 147, Glyndon ISD 146, Fargo Physical Therapy, and the Head Start Program.



6. Window Upgrade

(Lacher)

Appendix M

Explanation: As a part of the referendum the window upgrade at Riverside School was inserted at \$20,000.00. When specifications were developed it was discovered that the same problem exists at Edison, Washington and Lincoln Schools. Appendix M contains a memo and tabulation of bids regarding this project. The low bid has a cost overrun of \$52,324.50. The Board must determine whether or not to complete this work at this time.

Recommendation: The Board may move to reject all bids or may accept the bid of Glass Unlimited in the amount of \$72,324.50, allocating \$52,324.50 to the 1987-88 capital outlay budget and \$20,000.00 to the bond referendum.

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7. Awarding of Capital  
Outlay Bids

(Lacher)

Appendix N

Explanation: Capitol Outlay bids were received on Monday, July 14.

Recommendation: Move to approve capital outlay bids as presented at the July 22 Board meeting.

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'WE ARE PROUD'

1. The following former graduates of Moorhead High School are attending military academies:

Fred Severson - Naval Academy  
John Manny, Jr. - Air Force Academy  
Lisa Rask - Air Force Academy  
Lynn Andersen - West Point

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FOR YOUR INFORMATION

Appendix Z

1. Appendix Z -1 contains a historical summary of State Education Policy Trends of 1979-1986.
2. Dr. Trochlil will update the Board regarding his experiences at Teachers College, Columbia University, New York.



## CALENDAR OF EVENTS

<u>Event</u>	<u>Date(s)</u>	<u>Time</u>	<u>Place</u>
MN Educational Effect- iveness Conference	July 28-31		Rochester, MN
Elem. Bldg. Principals Return to Duty	Aug. 11		Elem. Bldgs.
Upcoming Board Meeting	Aug. 12	7:30 p.m.	Townsite Ctre
Elements of Instruc- tion II	Aug. 20-21		Townsite Ctre
Elements of Instruc tion I	Aug. 25-26		Townsite Ctre
Upcoming Board Meeting	Aug. 26	7:30 p.m.	Townsite Ctre
Teacher Workshops (K-12)	Aug. 27-29		K-12 Bldgs.
Teacher Workshops (AVTI)	Sep. 2-3		AVTI
First Day of School (K-12)	Sep. 2		K-12 Bldgs.
Fall Quarter Begins (AVTI)	Sep. 4		AVTI

Policy Resolution  
Board of Education  
Independent School District #152  
Moorhead, Minnesota

Be it resolved by the School Board of Independent School District #152 that we intend to employ a Marketing Coordinator as a representative for the AVTI's at Thief River Falls, East Grand Forks, and Moorhead.

School District 152, as the governing district for the Moorhead AVTI, agrees to act as the fiscal agent for the project. The monies, to be received from the State and from the three AVTI's, shall be deposited in the accounts of the Moorhead AVTI. Expenses incurred for the project shall be paid by the Moorhead AVTI.

The Marketing Coordinator shall have the following employment responsibilities and benefits:

1. The Coordinator shall work the same length day as the AVTI Administration.
2. The Coordinator shall work twelve months per year.
3. The salary shall be \$24,000 for the 1986-87 school term (\$2,000 per month). The salary for the first year of employment shall be prorated since less than twelve months will be worked between July 1 and June 30. Fringe benefits shall be in addition to this basic salary and shall consist of the following:
  - A. Health Insurance shall be provided at the family rate at school cost.
  - B. Life Insurance in the amount of \$50,000 shall be provided at school cost.
  - C. Long term disability shall be provided at school cost.
  - D. Workman's compensation, social security, and PERA shall be paid as is done for all other non-licensed staff at the AVTI.
  - E. Paid holidays shall be the same as that provided for in the administrative contract.
  - F. Emergency leave, maternity leave, personal leave, and sick leave shall be granted as provided for in the contract with the Exclusive Representative (teacher's contract).

- G. Twelve days paid vacation will be granted at the end of the first year's employment. This vacation may be taken as earned or accumulated until the end of the year.

The AVTI Marketing Coordinator position shall be reviewed by the three participating schools' AVTI directors at the end of the first year. Continuance of the position shall depend upon performance. This position is not covered by the continuing contract law provisions.

Member \_\_\_\_\_ introduced the above resolution and moved its adoption.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and upon a vote being taken thereon the following voted in favor thereof: \_\_\_\_\_

and the following voted against the same: \_\_\_\_\_.

Where upon said resolution was declared duly passed and adopted.

BY ORDER OF THE SCHOOL BOARD

\_\_\_\_\_  
Clerk, Independent School  
District #152  
State of Minnesota

## SPREAD SHEET FOR COPIER BIDS

VENDOR	XEROX 1075	CANNON NP8575	IBM MOD 60	IBM MOD70	SHARP SF9550 (2)
PRICE	25150	16369	19240	22724	26743.50
TONER	73.15/	384.28/	39.50/	39.50/	320/
COST/YEILD	105000	125000	77000	62000	100000
DRUM	N/A	1050/	N/A	N/A	490/200000
MAINT PER MONTH		500000			
ON 140000 COPIES	961.29	840	964	916.50	687.50 (?)
COSTS PER COPY FIRST YEAR OF OPERATION					
DEPRECIATION	0.002138	0.001391	0.001636	0.001932	0.0022741
TONER	0.000696	0.003074	0.000512	0.000637	0.0032
DRUM	N/A	0.0021	N/A	N/A	0.00245
MAINT (1ST YEAR)	0.005149	0.003	0.006885	0.003273	0
TOTAL	0.007985	0.009566	0.009034	0.005842	0.0079241
COSTS PER COPY SECOND YEAR THRU SEVENTH YEAR OF OPERATION					
DEPRECIATION	0.002138	0.001391	0.001636	0.001932	0.0022741
TONER	0.000696	0.003074	0.000512	0.000637	0.0032
DRUM	N/A	0.0021	N/A	N/A	0.00245
MAINT (YEARS 2-7)	0.006866	0.006	0.006885	0.006546	0.0049107
TOTAL	0.009701	0.012566	0.009034	0.009115	0.0128348
OTHER SALIENT FEATURES					
SPEED PER MIN	70	70	70	70	50 (EACH)
FIRST COPY TIME	8.5 SEC	4.5 SEC	4.5 SEC	4.5 SEC	5.1 SEC
REDUCTION	YES	YES	YES	YES	YES
ENLARGEMENT	NO	YES	NO	NO	YES
WARRANTEE	3 MOS	1 YEAR	2 MOS	6 MOS	1 YEAR



TUITION FEES FOR 1986-87

General Fund - Budgeted Expenditures	\$15,479,560
Less Federal Programs	(508,000)
Less Tuition and Fees	(115,000)
	<u>\$14,856,560</u>
Debt Redemption Expenditures	868,000
Capital Outlay - Budget Expenditures	<u>689,266</u>
	<u>\$16,413,826</u>

16,413,826 ÷ 5320 pupil units = \$3085 per pupil unit

Kindergarten Tuition	.5 x 3085 = \$1542
Elementary Tuition	1.0 x 3085 = 3085
Secondary Tuition	1.4 x 3805 = 4319




Services were provided to 150 students from other schools, including school districts in Minnesota, South Dakota and North Dakota, for a total of 5337.18 aggregate membership days. This is a representation of students from 48 different school districts.

Tuition has been billed for the following total amounts:

Homebound/Hospital	\$ 2,463.50
*St. Ansgar Hospital Adolescent Psych. Unit	29,440.03
*Clay County Regional Juvenile Detention Center	12,217.18
*Special Education within Moorhead Schools Billed	29,457.39
Secondary Regular Education	3,930.00
 TOTAL TUITION DUE	 \$ <u>77,508.10</u>

\* After reduction for special ed. reimbursements

 <b>Minnesota Department of Education</b>	<b>Education Aids &amp; Levies Section</b> 971 Capitol Square - 550 Cedar St. Paul, MN. 55101	<b>NONRESIDENT STUDENT ATTENDANCE AGREEMENT</b>	ED-01564-02
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GENERAL INFORMATION AND INSTRUCTIONS: Minnesota Statutes 120.0752 allows a student to enroll as a resident student in a school district other than the one in which he resides if the school boards of both districts agree. This agreement form must be completed 1) within ten days of the agreement, or 2) if a student, who is covered by a previous agreement, withdraws or graduates from the nonresident district. Please type or firmly print all entries on this form (you are making two copies). The superintendent of the resident district should retain the pink (last) copy, and the superintendent of the serving district should retain the yellow copy. Forward the top (white) copy to the above return address.

EFFECTIVE DATE OF  
ATTENDANCE/WITHDRAWAL

### 1. PURPOSE OF THIS REPORT

Check One:

- ☐ NOTIFICATION OF AGREEMENT  
(Complete Items 1-5)
- ☐ NOTIFICATION OF STUDENT WITHDRAWAL  
(Complete Items 1-3 and Item 6)

### 2. IDENTIFICATION OF SCHOOL DISTRICTS

Name of Serving District \_\_\_\_\_ District Number \_\_\_\_\_

Name of Resident District \_\_\_\_\_ District Number \_\_\_\_\_

### 3. STUDENT IDENTIFICATION

LAST NAME, FIRST NAME, M.I.	LAST NAME, FIRST NAME, M.I.

### 4. SCHOOL BOARD APPROVAL - SERVING DISTRICT

The school board of district number \_\_\_\_\_ approved on (date) \_\_\_\_\_ the enrollment of the above named student(s) in schools of the district. Pursuant to Minnesota Statutes 120.0752, the student(s) will be considered resident(s) of this district.

\_\_\_\_\_  
Signature - Superintendent of Schools

\_\_\_\_\_  
Date

### 5. SCHOOL BOARD APPROVAL - RESIDENT DISTRICT

The school board of district number \_\_\_\_\_ approved on (date) \_\_\_\_\_ the enrollment of the above named resident student(s) in the nonresident district named above. Pursuant to Minnesota Statutes 120.0752, the student(s) will be considered resident(s) of the serving district named above.

\_\_\_\_\_  
Signature - Superintendent of Schools

\_\_\_\_\_  
Date

### 6. NOTIFICATION OF STUDENT WITHDRAWAL

This is notification of ☐ WITHDRAWAL ☐ GRADUATION of the above named student(s) previously attending this district.

\_\_\_\_\_  
Signature - Superintendent of Schools

\_\_\_\_\_  
Date

DISTRIBUTION: White - Education Aids & Levies Section    Yellow - Files: Serving District    Pink - Files: Resident District

# CHANGE ORDER

Appendix G-1  
Page 1 of 2

PROJECT: Moorhead Elementary Schools  
Glass-Block Overglaze

CHANGE ORDER NO: G-1

PROJECT NO.: 7841-85

TO: Fargo Glass & Paint Co.  
1801 7th Avenue North  
Fargo, ND 58102

CONTRACT FOR: General Work

CONTRACT DATE: March 5, 1986

You are authorized to make the following changes in this Contract:

Please proceed with all Work as outlined on Proposal Request G-1, attached, for a total add of \$2,500.00.

## CONTRACT SUMMARY:

Original Contract Sum.....	\$ 32,455.00
Net change by previous Change Orders.....	\$ None
Contract Sum prior to this Change Order was.....	\$ 32,455.00
Contract Sum will be (increased) <del>(decreased)</del> by this Change Order.....	\$ 2,500.00
New Contract Sum including this Change Order will be.....	\$ 34,955.00
Contract Time will be <del>(increased)</del> <del>(decreased)</del> by.....	NO Days

## FOSS ASSOCIATES

Architecture Engineering  
& Interiors  
Moorhead, Minnesota

Fargo Glass & Paint Co.  
Contractor  
Fargo, ND

Indep. School Dist. 152  
Owner  
Moorhead, MN

By Willis Stoltz

By Earl Murray

By \_\_\_\_\_

Title Project Manager

Title ESTIMATOR

Title \_\_\_\_\_

Date June 13, 1986

Date 6/16/86

Date \_\_\_\_\_



FOSS ASSOCIATES  
Architecture Engineering & Interiors

Box 306, Moorhead, Minnesota 56560  
218-236-1202

# PROPOSAL REQUEST

Appendix G-1  
Page 2 of 2

PROJECT: Moorhead Elementary Schools  
Glass-Block Overglaze

REQUEST NO: G-1

DATE: May 21, 1986

OWNER: Independent School District #152  
Moorhead, Minnesota

PROJECT NO: 7841-85

CONTRACT FOR: General Work

TO: Fargo Glass and Paint Co.  
1801 7th Avenue North  
Fargo, ND 58102

CONTRACT DATED: March 5, 1986

Please submit an itemized quotation for changes in the Contract sum and/or time incidental to proposed modifications to the Contract Documents described herein.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH WORK DESCRIBED HEREIN.

## DESCRIPTION:

1. Provide overglazing system same as previously bid for glass block fixed window band at east elevation of Riverside Elementary School. Field verify measurements.
2. Provide shop drawing layout providing necessary anchorage, expansion and contraction flexibility and wind load capabilities. Anchor into mortar joints only.

Proposed modifications will increase  
(decrease) Contract sum by \$ 2500.00

FARGO GLASS & PAINT CO.  
Contractor

ATTACH ITEMIZED COST BREAKDOWN TO SUPPORT  
ABOVE STATED AMOUNT

By Earl Munnery

Title ESTIMATOR

Date 5/22/86

INITIATED BY: Architect

PROJECT MANAGER: Willis Stelter

DATE: May 21, 1986

WRITTEN BY: Marc Vetter

OWNER'S APPROVAL: \_\_\_\_\_

DATE: \_\_\_\_\_

 **FOSS ASSOCIATES**  
Architecture Engineering & Interiors

Box 306, Moorhead, Minnesota 56560  
218-236-1202



MOORHEAD PUBLIC SCHOOLS  
Moorhead, Minnesota

8/6/84

\_\_\_\_\_  
Budget  
(Year)

PROPOSAL FORM

NAME OF BUILDING: Edison, Probstfield, Riverside, Middle School South Campus

TOPIC OF PROPOSAL: Employ one full time SLD teacher

SUBMITTED BY: Alvina Lillibridge, Howard Murray,  
Don Iverson, Howard Vergeland DATE: June 5, 1986

SUBMITTED TO: Alan Swedberg  
Robert Jernberg

BUSINESS OFFICE REVIEW WITH COMMENTS ATTACHED: \_\_\_\_\_

PERSON RESPONSIBLE TO RECOMMEND  
TO SUPERINTENDENT: \_\_\_\_\_

Recommendation (by person responsible):

Approve \_\_\_\_ Disapprove \_\_\_\_ Hold \_\_\_\_ Refer to Cabinet \_\_\_\_

Date \_\_\_\_\_

Complete a description of your program proposal. All eight (8) areas must be addressed. Information in support of your proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding.

Because District Child Study Teams placed 20 additional students in learning disability programs that had not been projected at the time staff recommendations and requests were made in April, we request the hiring of an additional full time SLD teacher.



2. Explain in detail the rationale or purpose of the proposal. This includes research that supports the proposal. (Please relate, if possible, your rationale to the previously identified high priority problems of your school.)

Twenty additional students were placed by District Child Study Teams after staff requests and recommendations were made for the 1986-1987 school year.

Please see the attached sheet for the number of SLD students in each of the District schools.

3. State the negative implications if the proposal is not approved.

The student teacher ratio at Edison, Probstfield, Riverside and Middle School South Campus would increase from 14 or 15 to one teacher to up to 20 students per teacher.

Two SLD teachers would work part time in 4 schools with the following negative implications:

- (1) Time that could have been used in working with students and in consultation with classroom teachers will be needed for travel between schools.
- (2) Additional cost to the District in paying mileage for travel between schools

Most important, the students would not receive the time and quality of educational program required to meet their needs as identified by Child Study teams on each child's Individual Educational Program Plan (IEP).

4. List alternative actions available if this proposal is not approved. (It is assumed that any alternative listed is less desirable than the proposal.)

Provide inappropriate service and allow parents to go to conciliation and due process hearing.

5. Estimate the cost implications of this proposal on the following chart.

PROPOSAL BUDGET

PERSONNEL	*1 Number Re-quested	Total Cost	Code to be Charged	Reimburse-ment (Fed/State)	Net District Cost
Administrators					
Teachers					
Clerical	1	22,592		15,814.40	6,777.60
Aides:					
No. & Hrs/Day					
Teacher Aides					
Noon Aides					
FRINGE BENEFITS					
		Total Salaries			
		Worker's Compensation X salary X .0043 =			
SUPPLIES		250.00			2,637.00
*2 CAPITAL OUTLAY				125.00	125.00
OTHER EXPENSES					
*3 TOTAL COST		25,479			
					Net District Cost 9,539.60
Comments on budgetary items:					

- 1 F.T.E. (Full-time equivalent)
- 2 Equipment, remodeling, site improvement, etc.
- 3 Review by Business Office before Superintendent's Approval

6. Space implications (short/long range).

None

7. Equity implications.

NA

8. Suggested timeline for implementation.

Open position immediately

9. Other comments:

MEMORANDUM

TO: Alan Swedberg

FROM: Eldora Pederson

DATE: June 2, 1986

SUBJECT: SLD TEACHER CASE LOADS FOR 1986-1987  
RECOMMENDATIONS FOR SLD TEACHER STAFFING IN THE BUILDINGS

Building	Level	5	4	3	2	Total	SLD Teachers
Senior High							
grade 9		0	2	15	9	26	Mavis Falk
10		0	1	14	1	16	Willy Shercliffe
11		0	0	8	2	10	Mavis Lysaker
12		0	0	12	1	13	Marlene Kensrud
Total		0	3	49	13	65	Chuck Fisher (1 hour each sem.)
Middle School South							
grade 7		0	0	21	4	25	Laura Noesen, Pat Enderle
grade 8		0	1	18	3	22	Pat Enderle, Sharon Hulett
Total		0	1	39	7	47	(Wayne Woolever, 3 students he served during '85-86 ?)
Middle School North		0	4	19	5	28	Sharon Grossmann
Edison (and St. Joseph)							
SLD Primary Classroom		5	3	0	1	9	Amy Biller
Resource Room 1		0	0	13	2	15	Kim Sufficool
Resource Room 2		0	0	13	1	14	Karen Fjellanger
Total		5	3	26	4	38	
Probstfield							
SLD Intermediate Class		1	8	0	0	9	Marcy Christenson
Resource Room 1		0	0	14	3	17	Betty Christensen
Resource Room 2		0	0	11	1	12	Sally Artz
Resource Room 3		0	0	7	1	8	Lynn Stig (5 hours)
Total		1	8	32	5	46	
Riverside (Lincoln and Park Christian Primary)							
Resource Room 1		0	0	16	2	18	Joslyn Larson
							Lynn Stig (2 hours)
Washington (St. Francis and Park Christian Intermediate)							
Resource Room 1		0	0	13	2	15	Julia Sullivan
Resource Room 2		0	0	13	0	13	Judy Statler
Resource Room 3		0	0	10	4	14	Marilyn White
Total		0	0	36	6	42	



MEMO TO: BOARD OF EDUCATION  
DR. TROCHLIL

FROM: ROBERT LACHER

DATE: JULY 16, 1986

SUBJECT: WINDOW UP-GRADE (RIVERSIDE, WASHINGTON, EDISON & LINCOLN)

In the initial bond program the window issue was inserted by Mr. Iverson toward the completion of the plan. We inserted \$20,000 as a budget item.

When we began to develop specifications it was discovered that Edison, Washington & Lincoln had the same problems as Riverside i.e. Windows opening out into playground or activity areas. We also added additional caulking and included screens.

Base:	\$ 58,738.00	
Alt. #1.	\$ 3,131.00	Lincoln
Alt. #2.	\$ 5,989.00	Washington-additional windows in activity area
Unit #1.	\$ 1,914.00	Edison Screens
Unit #2.	\$ 2,362.50	Washington Screens
Unit #3.	<u>190.00</u>	Riverside Screens
TOTAL	\$ 72,324.50	
BUDGET	<u>\$ 20,000.00</u>	
OVER BUDGET	\$ 52,324.50	

Cost overrun due to additional windows from other buildings, caulking, new glazing where needed and screens. The \$52,324.50 plus fees will have to come from the 87-88 Capital Outlay Budget.

If we complete the work we will address a perceived safety hazard, improve comfort, reduce energy consumption, up-grade appearance and cut down on insects inside the buildings.

WUPGRADE

# TABULATION OF BIDS

WINDOW UPGRADE AND REPLACEMENT PROJECT  
INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

PROJECT NO. 8607-4

Foss Associates  
Architecture, Engineering & Interiors  
Moorhead, Minnesota

July 15, 1986 - 2:30 P.M.

CONTRACTORS	C. CHECK	BID BOND	ADDENDA	BASE BID ALL WORK	ALT. NO. 1 WINDOW UPGRADE AT LINCOLN SCHOOL	ALT. NO. 2 WASHINGTON SCHOOL (W-12 THROUGH W-16)	UNIT PRICE NO. 1 SCREENS (Edison)	UNIT PRICE NO. 2 SCREENS (Washington)	UNIT PRICE NO. 3 SCREENS (Riverside)	CAL. DAYS
Fargo Glass & Paint Company Fargo, North Dakota		X		89,785	+4306	+7486	35	35	35	90
Glass Unlimited, Inc. West Fargo, North Dakota		X		58,738	+3131	+5989	29	31.50	38	110
Nelson Window & Glass Moorhead, Minnesota		X		71,957	+3975	+15,750	27	27	27	110
Rusco Window Moorhead, Minnesota		X		86,480	+4200	+11,200	75	75	75	100

BIDDER

WASH. SCHOOL

# Minnesota Department of Education

1987-89 SBE/MDE Priority Development Process  
Planning Document #3

## A Historical Summary of SELECTED STATE EDUCATION POLICY TRENDS 1970 - 1986

Draft 5  
5/20/86

AREAS	Pre 1983	1983	1984	1985	1986	TRENDS FOR 1987-89 PEOPLE
State Programs: Child/Teeth/Adult Needs	<ul style="list-style-type: none"> <li>- Physical and Health Education Required</li> <li>- Chemical Use Programs</li> <li>- Various COE Projects on Early Childhood Education</li> <li>- Community Education</li> <li>- Adult Education</li> <li>- Funding for Public Libraries</li> </ul>	<ul style="list-style-type: none"> <li>- Various COE Projects on Early Childhood Education</li> <li>- Expanded Community and Adult Education</li> </ul>	<ul style="list-style-type: none"> <li>- Created Early Childhood Family Education Program (ECFE)</li> </ul>	<ul style="list-style-type: none"> <li>- Penalties set for failing to Report Child Abuse and Neglect</li> <li>- Refined ECFE</li> <li>- Study on 4 Year Olds, All Day Kindergarten and Child Care</li> </ul>	<ul style="list-style-type: none"> <li>- State Children's Trust Fund for Prevention of Child Abuse and Neglect</li> <li>- Alcohol Impaired Driver Education Programs.</li> <li>- Legislative Direction for Child Care Services.</li> </ul>	<ul style="list-style-type: none"> <li>- Comprehensive Program Indian Students</li> <li>- Whole Child Issues</li> <li>- Child Care Issues</li> <li>- Expand ECFE</li> <li>- The "At Risk" Child</li> <li>- Adult Literacy Program</li> <li>- Expand Community Education</li> <li>- Programs for 4 year</li> <li>- Categorical Funding</li> <li>- Staff Development</li> <li>- Principal Institutes</li> <li>- Professional Autonomy</li> <li>- Increased Preparation</li> <li>- External Exams</li> <li>- Performance Based Program Administrators</li> <li>- Internship/Administrators</li> <li>- Attracting Quality Candidates</li> <li>- State or Regional Bar</li> <li>- State-wide Fringe Benefits</li> <li>- Increased Salaries</li> <li>- Increased Flexibility</li> <li>- OTHERS</li> </ul>
State Programs: Professional Development (Teachers-Administrators)	<ul style="list-style-type: none"> <li>- Right to Read</li> <li>- Human Relations</li> <li>- Basic Skills</li> <li>- Allows Banking of Hours to Reduce Days to 160</li> </ul>	<ul style="list-style-type: none"> <li>- Created Subject Area Inservice</li> <li>o Math, Science, and Social Studies</li> </ul>	<ul style="list-style-type: none"> <li>- Expanded Subject Area Inservice to include Language Arts</li> <li>- Created Summer Programs for Staff Development and Planning</li> </ul>	<ul style="list-style-type: none"> <li>- Discontinued Subject Area Inservice and Summer Program</li> <li>- Created Excellence in Teaching and Curriculum (ETC)</li> <li>o Allows Extended Teacher Contracts</li> <li>- Model Guides for ETC</li> </ul>		
State Programs: Professional Standards (Teachers-Administrators)	<ul style="list-style-type: none"> <li>- Creation of Board of Teaching (BOT)</li> <li>- Various SBE Initiatives on Administrative License</li> <li>- Various Teacher Tenure Provisions</li> <li>- Teacher Employment Bureau Created</li> </ul>		<ul style="list-style-type: none"> <li>- BOT/NECB Study of Teacher Education</li> <li>- U of M School Management Assessment Center for Principals</li> <li>- Probationary Period for Teachers to 3 Years</li> </ul>	<ul style="list-style-type: none"> <li>- NECB/Characteristics of Teacher Education</li> <li>- Exemplary Teacher Education Programs</li> <li>- BOT Teacher Examinations</li> <li>- BOT Plan to Evaluate Teaching Skills</li> </ul>	<ul style="list-style-type: none"> <li>- BOT Teacher Exams Selected</li> <li>- BOT Report/Evaluation of Teaching Skills</li> </ul>	
State Programs: Public Employees Labor Relations	<ul style="list-style-type: none"> <li>- 1971-Public Employees Labor Relations Act (PELRA)</li> <li>- Unrequested Leave Provisions established</li> <li>- Legislative Commission on Employee Relations</li> </ul>	<ul style="list-style-type: none"> <li>- Various Issues</li> </ul>	<ul style="list-style-type: none"> <li>- 1984 Revision of PELRA</li> <li>- Advisory Council on Bargaining Impasse Resolution</li> </ul>	<ul style="list-style-type: none"> <li>- Amendment concerning Arbitration, Mediation and Strikes</li> </ul>		

State Programs: Program Standards	<ul style="list-style-type: none"> <li>- Various Statutory Provisions</li> <li>- Various SBE Rules</li> <li>- North Central Accreditation</li> </ul>	<ul style="list-style-type: none"> <li>- Elementary and Secondary Rule Making Required</li> <li>- Monitoring of Laws and SBE Rules Required</li> <li>- Various Special Education Issues</li> </ul>	<ul style="list-style-type: none"> <li>- Various Special Education Issues</li> <li>- Secondary Vocational Rule Making Allowed</li> </ul>	<ul style="list-style-type: none"> <li>- Expand Special Education</li> <li>- Expand Special Education to 3 Year Olds</li> <li>- Study on 0-2 Handicapped</li> </ul>	<ul style="list-style-type: none"> <li>- Compulsory Education Task Force</li> </ul>	<b>PROGRAMS</b> <ul style="list-style-type: none"> <li>- Definition of School</li> <li>- Class Size</li> <li>- Integrated Data Base</li> <li>- 0-2 Handicapped</li> <li>- Continue PER</li> </ul>
State Programs: Accountability/Curriculum Planning and Evaluation	<ul style="list-style-type: none"> <li>- 1976 PER Law</li> <li>- State Assessment Program</li> <li>- North Central Accreditation</li> <li>- SBE Testing Authority (Elem. &amp; Sec.)</li> </ul>	<ul style="list-style-type: none"> <li>- Clarification of PER               <ul style="list-style-type: none"> <li>o Public Reporting Requirements Including Test Data</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Expanded PER:               <ul style="list-style-type: none"> <li>o Biennial Test Evaluation</li> <li>o Instructional Goals and Measurable Expectations</li> <li>o PER Process Aid</li> <li>o Additional Testing</li> <li>o Education Technology/ Education Effectiveness Included</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Expanded PER:               <ul style="list-style-type: none"> <li>o State Curriculum Advisory Committee</li> <li>o State Model Expectations</li> <li>o Assurance of Mastery</li> <li>o Additional Testing</li> <li>o Annual Report to Legislature</li> </ul> </li> <li>- Mastery Learning Program</li> </ul>	<ul style="list-style-type: none"> <li>- Mastery Learning Demonstration Sites Selected</li> <li>- Model Expectations Developed</li> </ul>	<ul style="list-style-type: none"> <li>- State Achievement Test</li> <li>- Higher Order Skills</li> <li>- External Graduation</li> <li>- Global Education</li> <li>- Maintenance and Expansion of Educational Effectiveness</li> <li>- Performance Based Ed.</li> <li>- Public School Choice</li> <li>- Mastery Learning</li> </ul>
State Programs: Educational Effectiveness	<ul style="list-style-type: none"> <li>- Right to Read</li> <li>- Human Relations</li> <li>- Basic Skills</li> <li>- Improved Learning Program</li> <li>- COE Created</li> </ul>	<ul style="list-style-type: none"> <li>- Educational Effectiveness               <ul style="list-style-type: none"> <li>o Commissioner/State Plan</li> <li>o Advisory Committee</li> <li>o 26 Pilot Sites</li> <li>o Research Based</li> <li>o Network Created</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Expanded Educational Effectiveness               <ul style="list-style-type: none"> <li>o Provided Regional Facilitators</li> <li>o Evaluation Funds</li> </ul> </li> <li>- COE Study on Alternative Structures/Practices</li> </ul>	<ul style="list-style-type: none"> <li>- Expanded Educational Effectiveness               <ul style="list-style-type: none"> <li>o Added 97 Sites</li> <li>o Finalized Staff and Program Models</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Expanded Educational Effectiveness               <ul style="list-style-type: none"> <li>o Added 116 Sites</li> <li>o Added 4 Teacher Education Sites</li> <li>o Integrated ETC</li> <li>o COE Dissemination Network Created</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Aid/Low Program for Technology</li> <li>- Maintenance and Expansion Educational Technology</li> <li>- All Day Kindergarten</li> <li>- Others</li> </ul>
State Programs: Educational Technology	<ul style="list-style-type: none"> <li>- Various COE Grants</li> <li>- MECC Instructional Task Force</li> </ul>	<ul style="list-style-type: none"> <li>- Educational Technology Act of 1983               <ul style="list-style-type: none"> <li>o Planning Funds</li> <li>o Inservice Funds</li> <li>o Demonstration Sites</li> <li>o Advisory Committee</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Expanded Educational Technology               <ul style="list-style-type: none"> <li>o Courseware Evaluation</li> <li>o Purchase Subsidy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Expanded Educational Technology               <ul style="list-style-type: none"> <li>o Additional Demonstration Sites</li> <li>o Courseware Integration Centers</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Refinement of Educational Technology               <ul style="list-style-type: none"> <li>o Purchase Subsidy</li> </ul> </li> </ul>	



Expanding Opportunities: Cooperation/Reorganization	<ul style="list-style-type: none"> <li>- Creation of K-12 Districts</li> <li>- ECSU's/Cooperatives</li> <li>- Education Planning Task Forces (EPTF)</li> <li>- Experimental Pairing</li> <li>- Interdistrict Cooperation</li> <li>- Attendance Agreements</li> <li>- Post Secondary Agreements</li> </ul>	<ul style="list-style-type: none"> <li>- Agreements for Secondary Education (Grades 7-12)</li> <li>- Study of Intermediate Units</li> <li>- Interdistrict Cooperation Aid/Levy</li> </ul>	<ul style="list-style-type: none"> <li>- Advanced Academic Credit</li> <li>- Cooperation Study</li> <li>- Summer Institute Study</li> </ul>	<ul style="list-style-type: none"> <li>- Expanded Use of Inter-district Aid/Levy</li> <li>- Refined Adv. Academic Credit</li> <li>- Creation of Management Assistance Program</li> </ul>		<b>OPPORTUNITIES</b> <ul style="list-style-type: none"> <li>- Education Districts</li> <li>- Expanded Management Assistance</li> <li>- Incentives for Area-v High Schools</li> <li>- Increased Tax Deducti</li> <li>- Home Schools</li> <li>- Post-Secondary Option</li> <li>- Include Non-Public St</li> <li>- Expand Non-Public Bus</li> <li>- 11 &amp; 12 Grade Choice</li> <li>- Public School Choice</li> <li>- Second Chance Program</li> <li>- Arts School/Resource</li> <li>- Reauthorize EPTF Cycl</li> <li>- Others</li> </ul>
Expanding Opportunities: Nonpublic School Choice	<ul style="list-style-type: none"> <li>- Tax Deductions for K-12 Education Expenses</li> <li>- Aid for Nonpublic School Students</li> </ul>	<ul style="list-style-type: none"> <li>- Aid for Nonpublic Students Increased</li> </ul>	<ul style="list-style-type: none"> <li>- Tax Deductions Increased</li> </ul>	<ul style="list-style-type: none"> <li>- Nonpublic School Advisory Committee Established.</li> <li>- Aid for Nonpublic School Students Increased</li> </ul>	<ul style="list-style-type: none"> <li>- Compulsory Education Task Force</li> </ul>	
Expanding Opportunities: Public School Choice	<ul style="list-style-type: none"> <li>- Tax Deduction for K-12 Education Expenses</li> </ul>		<ul style="list-style-type: none"> <li>- Programs of Excellence</li> <li>- Tax Deductions Increased</li> <li>- Arts Education Study, Including Arts School</li> </ul>	<ul style="list-style-type: none"> <li>- Post-Secondary Enrollment Options</li> <li>- Expanded Programs of Excellence</li> <li>- Scholarships for Academic Enrichment</li> <li>- Created Arts School/Resource Center</li> </ul>	<ul style="list-style-type: none"> <li>- Refined Post Secondary Enrollment Options</li> <li>- Clarified Evaluation and Study</li> </ul>	
Education Finance: Foundation Program	<ul style="list-style-type: none"> <li>- 1971 Reform</li> <li>- Various Adjustments</li> <li>- 842 Finance Study</li> <li>- Program Funding Study - (1981)</li> </ul>	<ul style="list-style-type: none"> <li>- Foundation Tier Program Installed</li> <li>- Phase In Created</li> <li>- Total School Revenue set at \$4.78 billion for 1984-85 Biennium.</li> </ul>	<ul style="list-style-type: none"> <li>- Refine Tier Program</li> <li>- Phase In Continued</li> </ul>	<ul style="list-style-type: none"> <li>- LCPE - Study on Fiscal Equity</li> <li>- Refine Tier Program</li> <li>- Add Decline Aid</li> <li>- Double Sparsity Aid</li> <li>- Phase In Continued</li> <li>- Total School Revenue set at about \$5.5 billion for 1986-87 Biennium</li> </ul>	<ul style="list-style-type: none"> <li>- Refine Tier Program</li> <li>- Phase In Continued</li> <li>- Capital Expenditure Refined</li> </ul>	<b>FUNDING</b> <ul style="list-style-type: none"> <li>- Tax Reform</li> <li>- Funding Stability</li> <li>- Program Funding Option</li> <li>- Equity Aid/Levy</li> <li>- Capital Expenditure Equalization</li> <li>- Others</li> </ul>

ISSUES:

For Additional Information Contact:  
Minnesota Department of Education  
Office of Governmental Relations  
(612) 296-3271 or (612) 296-6595

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

5/m9/805  
min  
8-12-81

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, August 12 at 7:30 p.m. in the Board Room at Townsite Centre.

Bennett Trochlil  
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	_____	Dean Guida	_____
Jeanne Seigel	_____	Anton Hastad	_____
Mike Hulett	_____	Wayne Puppe	_____
Curt Borgen	_____	Ben Trochlil	_____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF MINUTES

Appendix A

Recommendation: Move to approve the minutes of July 1 and 22, 1986.

\*V. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

\*VI. CONSIDERATION OF CLAIMS

Appendix B

Recommendation: Move to approve the claims.

VII. COMMUNICATIONS

VIII. OPPORTUNITY FOR CITIZENS TO SPEAK

IX. "WE ARE PROUD"

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

- |  |                   |
|--|-------------------|
| *1. Consider MSBA Employees Benefit Plan Rates                     | Appendix <u>C</u> |
| *2. Consider Maintenance Supply Bid                                | Appendix <u>D</u> |
| *3. Consider Investments   | Appendix <u>E</u> |
| *4. Consider Special Education Agreement                           | Appendix <u>F</u> |
| *5. Consider Student Teaching Contract - Moorhead State University | Appendix <u>G</u> |
| 6. Consider Transportation Insurance Adjustment                    | Appendix <u>H</u> |
| 7. Consider Personnel  | Appendix <u>I</u> |
| *8. Consider Community/Adult Education Salaries                    | Appendix <u>J</u> |
| *9. Consider Bakery and Dairy Bids                                 | Appendix <u>K</u> |
| 10. Consider Bids  | Appendix <u>L</u> |
| 11. Consider Tuckpointing  | Appendix <u>M</u> |

XII. FOR YOUR INFORMATION

Appendix Z

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

IX. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 26, 1986

NEW BUSINESS

- \*1. MSBA Employees Benefit (Lacher) Appendix C  
Plan Rates

Explanation: Appendices C-1 & 2 contain information regarding the rate plan beginning September 1, 1986, guaranteed until September 1, 1987.

Recommendation: Move to approve the identified rates.

-----

- \*2. Maintenance Supply Bid (Lacher) Appendix D

Explanation: Fargo Paper made an obvious error in bidding garbage bags (Appendix D-1).

The total increase will be an additional \$1,622.55 for 87 more cases at \$18.65 per case.

Recommendation: Move to approve the correction to the bid.

-----

- \*3. Investments (Lacher) Appendix E

Explanation: Board approval is requested for investments #316 through #328 (Appendix E-1).

Recommendation: Move to approve the investments as shown.

-----

- \*4. Special Education Agreement (Swedberg) Appendix F

Explanation: A Special Education agreement, Appendix F-1, has been written to allow the Lake Agassiz Special Education Cooperative to purchase five (5) days of consultative services of Moorhead School District's Learning Disabilities Supervisor.

The Lake Agassiz Special Education Cooperative agrees to pay all excess costs and mileage.

Recommendation: Move to approve the special education agreement with the Lake Agassiz Special Education Cooperative.



- \*5. Student Teaching Contract - (Jernberg)  
Moorhead State University

Appendix G

Explanation: Appendix G-1 is a copy of Moorhead State University Student Teachers contract for 1986-87. This is approved each year.

Recommendation: Move to approve the contract as presented.

-----

6. Transportation Insurance (Lacher)  
Adjustment

Appendix H

Explanation: Red River Trails had an average insurance cost of \$123.61 for eleven buses in the 1984-85 school year. In 1985-86 the average cost increased to \$645.64. This represents an increase of \$522.03 (422%). Total dollar increase is \$5,742.33 (\$522.03 x 11 buses - Appendix H-1).

Attached is a letter dated April 9, 1986, from MSI Insurance to Red River Trails. The district agreed on the figures written in pen.

Recommendation: According to our existing contract, the district would approve a demonstrated increase in insurance of \$5,742.33 for the 1985-86 school year.

-----

7. Personnel (Bergen)

Appendix I

New Employee

Emily Nerland - EB/D Teacher, Probstfield Elementary,  
MA+15 (7) \$26,122

Jana Klug - Chemistry teacher, Senior High, BA(0) \$18,439

Debra Eidsmoe - 1st grade teacher, Edison Elementary,  
BA+30 (7) \$22,896

Michael Tillman - EMH teacher, Middle School South Campus,  
BA+30 (3) \$20,590

Kristy Jackson - Brailist aide, Senior High and Middle  
School South Campus, Class III, Step 0, \$6.22 per hour

Recall

Nancy Barlow - Related Communication, MAVTI, .80 fall and  
spring/full-time winter, BA+60 (14) \$26,205.12 (\$30,223 base)

Leave of Absence

Joanne Sipe - Secretary, Riverside Elementary, one-year  
leave for the 1986-87 school year

Rhonda Smith - Pre-School Handicapped teacher, one-year  
leave of absence for the 1986-87 school year

Resignation

Sandi Halsne - Legal Secretarial teacher, MAVTI, effective  
immediately

\*8. Community/Adult Education (Jernberg) Appendix J  
Salaries

Explanation: It is recommended that Community/Adult Education salaries for 1986-87 be increased as follows:

Adult Vocational Education Teachers -  
from \$14.20 to \$14.75 per hr. (.05% increase)  
Community Education Avocational Teachers -  
from \$11.45 to \$11.50 per hr. (4% increase)

The overall increase is 2.9% based on hours of avocational and vocational classes during 1985-86.

Recommendations are based on a statewide survey of 1985-86 adult vocational salaries in the 26 MAVTI's and a similar survey of avocational salaries in 12 area schools approximately the same size as Moorhead.

Recommendation: Move to approve the Community/Adult Education salaries for 1986-87 as listed.

-----

\*9. Bakery & Dairy Bids (Lacher) Appendix K

Explanation: Appendix K-1 is the summary of bakery and dairy bids.

Recommendation: Move to approve the bids of Metz Baking Co. and Bridgemen Creameries as outlined in Appendix K-1.

-----

10. Bid Awards (Lacher) Appendix L

Explanation: An addendum will include the bids for roofing labor and quotations for remodeling at Probstfield and Middle School North Campus.

Recommendation: A recommendation will be made at the meeting.

-----

11. Tuckpointing (Lacher) Appendix M

Explanation: To begin the estimated \$222,000 tuckpointing projects, the administration recommends the work to begin at Washington School (Appendix M-1).

Recommendation: Move to approve the bid award to KARR Tuckpointing base bid of \$22,801 and alternate #1 for \$6,274 for a total of \$29,074.

'WE ARE PROUD"

1. Elizabeth Soeth, 10th grade, was named National Junior Member of the Year by the Degree of Honor, a National Fraternal Life Insurance Organization.
2. Dan Kostich was an assistant coach for the Outstate All Star game.

-----  
FOR YOUR INFORMATION

Appendix Z

1. Willis Stelter will be at this meeting to review the site projects.
2. All Minnesota School Board - (Appendix Z-1)
3. Fall Workshop - (Appendix Z-2)
4. Educational Effectiveness - Washington Elementary - The one week seminar will be reviewed with the Board.

-----  
Calendar Of Events

<u>Event</u>	<u>Date</u>	<u>Place</u>
MSBA Management Seminar	Aug. 14-15	Radisson South
Elements of Instruction II	Aug. 20-21	Concordia
Elements of Instruction I	Aug. 25-26	Senior High
Teacher Workshops (K-12)	Aug. 27-29	K-12 Bldgs.
Teacher Workshops (AVTI)	Sept. 2-3	MAVTI
First Day of School (K-12)	Sept. 2	K-12 Bldgs.
Fall Quarter Begins (MAVTI)	Sept. 4	MAVTI



## Employee Benefit Plans, Inc.

6950 WAYZATA BOULEVARD • SUITE 329 • MINNEAPOLIS, MINNESOTA 55426  
TELEPHONE (612) 546-0040

Appendix C-1

RICHARD J. DUNLAP, PRESIDENT  
JAMES A. BAGWELL, CLU, VICE PRESIDENT  
GERALD A. WOESSNER, VICE PRESIDENT  
CRAIG G. ENDSLEY, VICE PRESIDENT  
DICK JAMES, VICE PRESIDENT-SALES

July 15, 1986

Mr. Bob Lacher, Assistant Superintendent  
Moorhead ISD #152  
810 - 4th Avenue South  
Moorhead, MN 56560

RE: MSBA Employee Benefits Plan - Life, Health and Dental Coverage  
Renewal - September 1, 1986

Dear Bob:

On behalf of the MSBA Insurance Trust and the Trustees, we are pleased to announce another year of excellent loss experience exhibited by the Trust. The size of your District establishes the renewal classification with the actual renewal based on the experience of all districts within your classification along with creditability for your own District's experience. Based on these factors, there will be a 8% decrease in your rates effective September 1, 1986. Your new Certificate of Participation is enclosed reflecting the rates beginning September 1, 1986, guaranteed until September 1, 1987.


In addition, in order to recognize the advent of air (helicopter) ambulance in Minnesota, the plan will now cover air ambulance as an eligible expense beginning September 1, 1986. This expanded coverage is being added at no additional charge.

The MSBA Trustees have also agreed to make available a new "Wellness Program" entitled P.E.P. (Personal Evaluation Profile) effective September 1, 1986. This program will be voluntary as far as each individual school's participation and the individuals within the school. The program provides a health risk appraisal, a blood pressure check and a comprehensive blood screening at NO COST to the employee or dependent. The actual testing will be performed within the local school, thereby allowing easy access for the individuals wishing to participate. You will be receiving additional information on this program in the near future.

Please have the enclosed Certificate executed and returned in the enclosed envelope as soon as possible. Unless the Certificate is returned by August 31, 1986, claims received after that date will be delayed.

If you have any questions regarding the program, please contact myself or Jim Schmid at the MSBA office.

Sincerely,

  
James A. Bagwell, CLU  
Vice President

JAB:pad

enclosure

SELF-FUNDING SPECIALISTS



## MINNESOTA SCHOOL BOARDS ASSOCIATION

## SELF-FUNDED HEALTH PROTECTION PLAN

## CERTIFICATE OF PARTICIPATION

This is to certify that effective September 1, 1986 MOORHEAD ISD #152 is a participant in MINNESOTA SCHOOL BOARDS ASSOCIATION INSURANCE TRUST Self-Funded Health Protection Plan and is entitled to the services of the Program, which shall be in compliance with all the laws, rules and regulations of the State of MINNESOTA. We accept and agree to pay the monthly premium from September 1, 1986 to SEPTEMBER 1, 1987 based on the funding rates listed below.

## GUARANTEED MONTHLY FUNDING FACTORS:

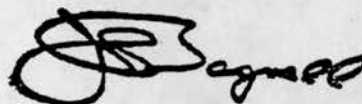
=====

## HEALTH COVERAGE:

SINGLE	\$66.49	FAMILY	\$180.54
SINGLE RETIRED	\$66.49	FAMILY RETIRED	\$180.54
SINGLE MEDICARE	\$59.84	FAM.MED.1+/1-65	\$162.49
2+65 (EE+SPOUSE)	\$119.68		

MINNESOTA SCHOOL BOARDS ASSOCIATION  
BOX 119  
ST. PETER, MINNESOTA 56082  
507/931-2450

EMPLOYEE BENEFIT PLANS, INC.  
6950 WAYZATA BLVD. SUITE 329  
MINNEAPOLIS, MINNESOTA 55426  
612/546-4353



-----  
Title

-----  
Coordinator

-----  
MOORHEAD

-----  
Title

July 22, 1986



Bob Lacher  
Board of Education  
Moorhead Public Schools  
Moorhead, MN 56560

Dear Mr. Lacher:

I would like to clarify Item 31B on your Paper Supplies Bid. Item 31B is a Garbage Can Liner size 23x17x46 1-1/2 mill. On the original bid we quoted on a Parade Packing at 250 per case at \$22.93 per case. The quantity bid was 175 cases for a total cost of \$4,012.75. As an alternate, I also bid a 40x46 medium weight Star Seal Liner which is packed 250 per case also. We erroneously typed in 500 per case on this item. However, at the price that we quoted of \$18.65, the Star Seal is still significantly lower in price than the Parade Packaging Liner. The difference between the two total savings to the school system would be \$730.35. I hope this clarifies for you our bid on Item 31B.

If I can be of any further assistance, please contact me.

Sincerely,

A handwritten signature in cursive script, reading "James P. Critelli".

J.P. Critelli  
Vice President/Industrial Papers

JPC/ee



PAPER SUPPLIES

ITEM #	DESCRIPTION	UNIT	QUANT	UNIT COST	TOTAL COST
FACIAL TISSUE					
28 A	Facial Tissue, 100-2 Ply/Bx, 30 Bx/Cs, Crown 481	Case	14	8.50	119.00
TOILET TISSUE					
29 A	T Tis, 4 1/2x4 1/2, S Ply, 1250 Sht, 48 R1/Cs, CRN125	Case	50	26.90	1345.00
TURN TOWELS					
30 A	Turn Towels, 8" Unbl, 375'/R1, 12 R1/Cs, Wi Tis 1910	Case	701	13.75	9638.75
GARBAGE BAGS					
				Parade Med. Wt.	
31 A	Garb. Bg, 1 Mil/250 ec, flt btm sld, 16x14x36	Case	131	13.40	1,755.40
31 B	Garb. Bg, 1 Ml/250 Ec, Flt Btm Sld, 23x17x46	Case	175	22.93	4,012.75
				Parade Med wt	
	250 per cse. 16x 14 x 36 Md Wt American Cello	Cse	131	7.55	989.05
	250 per cse 13x 17 x 46 Md Wt American Cello	Cse	175	13.95	2,441.25
	<del>250</del> per cs 30 x 36 Md. Wt. Star Seal	Cse	63	16.70	1,085.50
	<del>500</del> per cs 40 x 46 Md. Wt. Star Seal	Cse	88	18.65	1,641.20
	* 250				
3282.40					
3263.75					

## MOORHEAD PUBLIC SCHOOLS

## INVESTMENT RECORD

FROM JUNE 25, 1986 TO AUGUST 4, 1986

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST (NET)	BANK OR S&L	BROKER
316	06-30-86	100000	10-15-86	7.25	2154	ALASKA MUTUAL	HIGH YIELD
317	07-09-86	100000	09-03-86	7.00	1074	SOUTHWEST-ARIZONA	HIGH YIELD
318	07-10-86	100000	09-03-86	7.00	1054	OLNEY S & L	HIGH YIELD
319	07-09-86	100000	09-03-86	7.30 *	1081	SUMMIT	GOLDSTONE
320	07-11-86	100000	10-09-86	7.375	1818	SECURITY SAVINGS	HIGH YIELD
321	07-09-86	100000	10-09-86	7.50	1916	CONTINENTAL	HIGH YIELD
322	07-09-86	100000	10-09-86	7.35	1878	LIBERTY	HIGH YIELD
323	07-09-86	100000	10-15-86	7.625 *	1980	MAJESTIC	GOLDSTONE
324	07-09-86	100000	10-15-86	7.625 *	1980	CREDIT BANK SAVINGS	GOLDSTONE
325	07-09-86	100000	10-15-86	7.375 *	1913	PROVIDENT	GOLDSTONE
326	07-10-86	100000	09-03-86	7.25	1092	SUPERIOR	HIGH YIELD
327	08-04-86	100000	11-03-86	7.25	1807	SEQUINE	GOLDSTONE
328	08-04-86	100000	11-03-86	7.625	1901	COMMODORE	HIGH YIELD

\* FEE OF .25% PAID

TOTAL

21648



MOORHEAD AND LAKE AGASSIZ SPECIAL EDUCATION  
COOPERATIVE LEARNING DISABILITY SUPERVISION  
CONTRACTUAL AGREEMENT FOR SCHOOL YEAR 1986-87

This contract entered into this 24<sup>th</sup> day of July, 1986, by and between Lake Agassiz Special Education Cooperative (hereinafter referred to as the SCHOOL DISTRICT) and Independent School District No. 152 - Moorhead (hereinafter referred to as the AGENCY) witnesses that:

WHEREAS, the SCHOOL DISTRICT has determined that it is necessary to retain the services of a certified Learning Disabilities Supervisor to attain the following objectives for the handicapped children of Lake Agassiz Special Education Cooperative.

1. In order to determine the educational needs of certain students, a Learning Disabilities Supervisor will be secured to offer suggestions on individual cases as requested.
2. In order to provide teachers of the Learning Disabled and others, with insights, understandings, and skills for working with learning disabled children, a Learning Disabilities Supervisor will be secured to provide structured inservice, consultation, and supervision to the above mentioned teachers of the Learning Disabled.

WHEREAS, the AGENCY is duly qualified to perform these services:

NOW THEREFORE, the parties agree as follows:

1. The AGENCY shall provide the following services:

A Learning Disabilities Supervisor with Minnesota Learning Disabilities Supervisory license.

- A. The Services will include Assessment and Student Planning - Consultation on:

1. Student observation
2. Teacher Consultation
3. Testing
4. Administrator consultation
5. Parent consultation
6. Referral sources
7. Other

2. The Learning Disabilities Supervisory services will be provided to the schools up to five days for the 1986-87 school year.
3. The AGENCY shall provide the described services to:

The above mentioned services will be provided to any teacher of learning disabled in the Lake Agassiz Special Education Cooperative.

4. The AGENCY shall perform these services at:

Up to five (5) days of service for the 1986-87 school year will be provided in the Moorhead Public School District and in the Lake Agassiz Special Education Cooperative.

5. The approximate date the service will begin is August 27, 1986 and shall not extend beyond June 5, 1987, the contract not to exceed a total of five (5) days of service and at a cost not exceed actual cost minus special education aid.
6. The SCHOOL DISTRICT shall make payments for the services rendered by the AGENCY in one installment:

Due on or about June 10, 1987

7. The SCHOOL DISTRICT shall monitor the services of the AGENCY provided, as follows:

The SCHOOL DISTRICT is Director of Special Education.

SCHOOL DISTRICT'S Learning Disabilities teachers will schedule consultation dates and times, assist in developing topics to be discussed, and develop agendas in conjunction with the AGENCY'S Learning Disabilities Supervisor.

8. The SCHOOL DISTRICT will reimburse the Learning Disabilities Supervisor directly for mileage at the rate specified in the AGENCY'S Master Agreement.

9. Either party may terminate this agreement as follows:

It is understood and agreed that if either party chooses to withdraw from this contract, they will give at least 60 days written notice to the other contract members.

SIGNED:

  
\_\_\_\_\_  
Signature Authorized Agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Lake Agassiz Spec. Educ. Coop.  
Box 209, Audubon, MN. 56511  
Address

\_\_\_\_\_  
Date July 24, 1986

SIGNED:

\_\_\_\_\_  
Signature Authorized Agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

STA \_\_\_\_\_

## STATE OF MINNESOTA

## STATE UNIVERSITY BOARD

## STUDENT TEACHER AGREEMENT

Independent School District No. 152 of Clay County,  
Moorhead, Minnesota, agrees with the State of Minnesota,  
acting through the State University Board as follows:

Beginning September 4, 1986 and continuing for three years, the  
Moorhead State University agrees to pay at a rate, not to exceed  
\$ 6.00 per quarter credit for each student teacher placed in the  
above named school district. (Rate subject to change should financial  
exigency warrant such action.)

The school district agrees to supply to the student teacher  
opportunity to work in a teaching-learning situation cooperatively  
with a teacher certified at standards equal or superior to the  
regulations of the State of Minnesota during the student teaching  
assignment.

Independent School District No. 152  
of Clay County, Minnesota  
by \_\_\_\_\_

(Chairman)

\_\_\_\_\_  
(Clerk)

DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_

STATE UNIVERSITY BOARD

\_\_\_\_\_  
(Chancellor)

Recommended for approval

Moorhead State University

by \_\_\_\_\_

(President)

RESOLUTION OF SCHOOL DISTRICT

Be it resolved, that this school district enter into an agreement with the State of Minnesota, State University Board, for the purpose of providing student teaching experiences for students from Moorhead State University.

Be it further resolved, that the chairman and clerk be and they hereby are authorized to execute such agreement.

CERTIFICATION

State of Minnesota

County of Clay

I hereby certify that the foregoing resolution is a true and correct copy of resolution adopted by the board of Independent School District No. 152, located at Moorhead, Minnesota, at a duly authorized meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, as shown by the minutes of said meeting.

\_\_\_\_\_  
CLERK

(SEAL)





April 9, 1986

Millard Nord, Jr., Pres.  
 Red River Trails  
 Hwy. #75, South  
 Moorhead, Mn 56560

Dear Sonny:

Here is the information regarding increases in bus rates  
 in 1985 - 1986.

## GRINNELL MUTUAL #2-507520

8 GMC's @ \$107.86	\$ 862.88
1974 Chev. 54 pass.	152.50
1970 IH 54 pass	138.67
1970 Chev. 54 pass.	138.67
1980 IH 65 pass.	190.63
TOTAL ANNUAL:	\$1,483.35

11/  
 12 units average \$123.61 per bus

## ALLIED FIDELITY #001233

16 units	\$10,364.00	\$647.75 per bus
11	7,122	645.63

645.63

While it is impossible to calculate exactly the difference  
 due to changes in equipment, the average price of \$123.61 per  
 bus to ~~\$647.75~~ per bus (an increase of ~~\$524.14~~ per bus) is fair  
 and accurate.  $522.03 \times 11 = 5,742.33$

You will recall that you were paying even more than this  
 while in the Minnesota Assigned Risk Pool and the liability  
 limits were only \$350,000.00.

Sincerely,

Tom Fosse

TMFrt  
 enc.

TOM FOSSE

Box 87 / Rothsay, MN 56579 / BUS: (218) 867-2772 RES: (218) 867-2393

Mutual Service Life Insurance Company/Mutual Service Casualty Insurance Company/Modern Service Insurance Company

MILK BID

QUANTITY	DESCRIPTION	DELIVERED UNIT PRICE	
	1. Half Pint Size 3.25% White/per container	<i>Crossway</i> . <u>1206</u>	<i>Bridgema</i> . <u>1248</u>
	2. Half Pint Size 1.0% Chocolate/per container	<u>.1152</u>	<u>.1105</u>
	3. Half Pint Size 2.0% Butterfat White/per container	<u>.1082</u>	<u>.1050</u>
	4. Half Pint Size Skim Milk/per container	<u>.0890</u>	<u>.0935</u>
425 Gal	5. Shake Mix - Vanilla	<del>\$</del> <u>2.38</u>	<del>\$</del> <u>2.29</u>
425 Gal	6. Shake Mix - Chocolate	<del>\$</del> <u>2.54</u>	<del>\$</del> <u>2.49</u>
500	7. $\frac{1}{2}$ Gallon Homo Milk	<u>.890</u>	<u>.885</u>
40	8. -4- Lb. Sour Cream	<del>\$</del> <u>3.17</u>	<del>\$</del> <u>4.25</u>
500	9. Quarts 2%	<u>.47</u>	<u>.44</u>
750	10. Lb. Butter A Parch	<del>\$</del> <u>1.68</u>	<del>\$</del> <u>1.90</u>
60	11. Lb. Butter Chip 90	<del>\$</del> <u>1.89</u>	<del>\$</del> <u>1.89</u>
130	12. Lb. Butter Tray Pak	<del>\$</del> <u>1.98</u>	<del>\$</del> <u>1.98</u>
33	13. -5- Lb. Cottage Cheese Small Curd	<del>\$</del> <u>3.20</u>	<del>\$</del> <u>3.00</u>
1,360 Bx	14. Novelties, 2 Dozen Per Box		
	A. Dixie Cups Ice Cream	<del>\$</del> <u>3.12</u>	<del>\$</del> <u>3.12</u>
	Sherbert	<del>\$</del> <u>3.12</u>	<del>\$</del> <u>3.00</u>
	B. Creme Freeze	<del>\$</del> <u>1.96</u>	<del>\$</del> <u>1.84</u>
	C. Fudgesicles	<del>\$</del> <u>1.93</u>	<del>\$</del> <u>2.07</u>
	D. Cheerios	<del>\$</del> <u>2.75</u>	<del>\$</del> <u>2.20</u>
Base Price if escalator clause proposed		per	<u>\$12.20</u>
hundredweight. Adjusted for: 2% escalator clause attached.			

## BREAD BID

QUANTITY	DESCRIPTION	NO COM- MODITY	COMMODITY FLOUR				
			<i>Metz</i>	<i>Interstate Breads</i>		<i>Nelson Bakery</i>	
30,900 LVS	1½ Lb. Bread, white slices per loaf	(27)	.57 .47	(20) .61 .52	(21) .625	.535	
500 LVS	1½ Lb. Bread, whole wheat or rye, slices per loaf	(27)	.57 .505	(20) .61 .52	(21) .625	.535	
4,725 DOZ	Coney Buns, sliced, bulk pack, standard length		.57 .49	.85 .76	.625	.56	
19,800 DOZ	Hamburger buns, sliced, bulk pack, 4"		.57 .48	.76 .61	.625	.545	
300 DOZ	Hamburger buns, sliced, bulk pack, 4", sesame seeds		.57 .48	.72 .63	.665	.575	
3,000 LVS	French Bread, 1 Lb.		.57 .50	.77 .68	.625	.56	
850 DOZ	Footlong Buns, sliced bulk pack, 10"	(8)	.95 .87	1.64 1.55	1.18	1.08	
4,500 DOZ	Tea Biscuit, dozen		.57 .50	.63 .54	.625	.575	
400 DOZ	French Dip or Hogie bun, 6", sliced, dozen		1.20 1.13	1.32 1.23	1.18	1.08	
400 DOZ	French Dip or Hogie bun, 6", sliced, dozen, sesame seeds		1.20 1.13	1.38 1.29	1.18	1.08	

MEMO TO: BOARD OF EDUCATION  
DR. TROCHLIL

FROM: ROBERT LACHER

DATE: AUGUST 5, 1986

SUBJECT: TUCKPOINTING

The original plan was to use the \$75,000 in the 86-87 Capital Outlay Budget for maintenance of the tuckpointing work. On March 28, 1986, Karr Tuckpointing Company, Inc. presented a proposal for necessary work in the school district for \$222,002.

After reviewing the needs for roof repair and ranking the priorities for tuckpointing, it was decided to bid the work for the Washington building. Resources will be taken from maintenance budget noted above. We had planned for a cost of \$30,000.

	Base Bid	Alt. #1	Cal. Days	Total
Karr Tuckpointing Vinton, Iowa	22,801	6,274	35	29,074
Building Restoration Minneapolis, MN	27,640	5,400	60	33,040
Vernon Bascom Co. Vinton, Iowa	*27,575	6,825	85	34,400

Alt. Bid \*\*34,822

\*Does not include removal of soft joints over 1/8" eroded.

\*\*Cutout and tuckpoint 100% area marked in blue to include backsides of all parapets walls and remainder of building as per specifications.

The cutting out of the mortar joints will be done early mornings or late afternoons if work continues after September 2nd.

TPOINT



OCT 18 1986



# MINNESOTA SCHOOL BOARDS ASSOCIATION

1987 CONVENTION JANUARY 19, 20, 21

Box 119 — St. Peter, Minnesota 56082

Tel. 507/931-2450 Metro 612/333-8577  
Minnesota Only 800/642-4459

July 16, 1986

## OFFICERS AND DIRECTORS

### PRESIDENT

Harry Sjulson  
Thief River Falls

### VICE PRESIDENT

Thomas Adams  
Mankato

### PAST PRESIDENT

Jean Olson  
Duluth

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Blackduck

### EXECUTIVE DIRECTOR

Willard Baker  
St. Peter

TO: School Board Chairpersons & Superintendents  
FROM: Willard Baker, Executive Director  
RE: All Minnesota School Board

It is once again time for the Minnesota School Boards Association to launch its search for outstanding school board members throughout the state, which culminates in the naming of the All Minnesota School Board next January.

Six individual school board members will be selected to receive this honor. Those selected will be officially announced and recognized with appropriate plaques at the Banquet during the Annual MSBA Convention.

Every nominee has an equal chance to be recognized. I urge you to examine the criteria closely and to use care in the preparation of the nomination. Nomination forms have been sent to all school board chairpersons and each superintendent.

All nominations must be postmarked no later than Wednesday, October 15, 1986. If you have any questions, feel free to contact Mike Torkelson in our office, who is coordinating the project. All entries and supporting material should be sent to the Association office in St. Peter. All nominations will be given to a special committee appointed by the Board of Directors.

Please remember, nomination forms must be returned no later than October 15, 1986.

WB:kam  
Enc. (2)

## 1986-87 K-12 FALL WORKSHOP

Monday/Tuesday, August 25/26

Elements of Instruction I - all new staff

Wednesday, August 27

7:00 a.m. - New Staff Breakfast - Senior High Library

8:30 a.m. - Building meeting with a school welcome by Board Adopt-A-School member. Principals will cover building information and new district policies.

11:30 a.m. - General Session at Senior High Auditorium -  
(All staff -- certified and non-certified)

- ° Welcome
- ° Introduction of New Staff
- ° A Look at 1986-87

12:00 p.m. - Lunch at Senior High

1:00 p.m. General Session Continues

- ° Staff Development - An Overview
- ° Announcements
- ° District Goals

1:30 p.m. - Speaker

- ° Joe Griffith - "Building and Maintaining Self Esteem"

2:45 p.m. - Balloon Launch - Sponsored by Moorhead Association of Teacher Educators

Thursday, August 28

8:00 - 8:45 a.m.- Coaches Meeting - Senior High Auditorium

8:00 -10:00 a.m.- Librarians Meeting - Senior High Library, North Side

8:00 -11:00 a.m.- English (7-12) Inservice - Senior High Library, South Side  
MCDUGAL LITTELL & COMPANY (including appropriate LD, EMH,  
EB/D, HI, VI staff)

8:30 -11:30 a.m.- Speech Clinicians - Room 104, Townsite

8:30 - 3:00 p.m.- TMH Staff Curriculum Implementation Meeting - Board Room,  
Townsite

8:30 - 3:00 p.m.- Health Technician Inservice - Senior High Nurses Office

9:00 -12:00 p.m.- Language Arts Program (for all staff K-6) - Senior High  
Auditorium MACMILLAN COMPANY (including appropriate LD,  
EMH, EB/D, HI, VI staff)

1:15 - 3:30 p.m. Central Office Special Services - Room 104, Townsite

1:30 - 3:00 p.m.- EMH Staff Curriculum Implementation Meeting - room 138  
Senior High

1986-87 K-12 FALL WORKSHOP  
(continued)

Friday, August 29

8:30 - 9:30 a.m. - Sexual Harassment policy and concerns/Francis Graham  
All elementary staff (certified and noncertified) -  
Senior High Auditorium

8:30 - 9:30 a.m. - Secondary and K-12 Department Meetings

Note: - Elementary staff in Art, Music, Guidance, Foreign Languages,  
and Physical Education should attend department meetings at  
8:30 followed by Sexual Harassment policy meeting at 9:45.

Department/Grade	Location	Meeting Room
Kindergarten	Senior High School	Room 201
Grade 1	Senior High School	Room 202
Grade 2	Senior High School	Room 203
Grade 3	Senior High School	Room 301
Grade 4	Senior High School	Room 302
Grade 5	Senior High School	Room 303
Grade 6	Senior High School	Room 304
Secondary English	Senior High School	Room 119
Secondary Social Studies	Senior High School	Room 105
Secondary Science	Senior High School	Room 316
Secondary Math	Senior High School	Room 309
K-12 Business Ed.	Senior High School	Room 306
K-12 Phy. Ed./Health	Senior High School	Room 108
7-12 Home Economics	Senior High School	Room 214
7-12 Industrial Arts	Senior High School	Room 121
K-12 Guidance	Senior High School	Conference Room
K-12 Music	Senior High School	Band Room
K-12 Art	Senior High School	Room 124
K-12 Foreign Language	Senior High School	Room 132

9:45 -10:45 a.m. - Sexual Harassment policy and concerns/Francis Graham  
All secondary staff (certified and noncertified) -  
Senior High Auditorium

9:45 -10:45 a.m. - Elementary department meetings


11:00 -12:30 p.m. - Special Services delivery in the classroom - Senior High  
Library - staff to attend will be notified

1:30 - 3:00 p.m. - Special Services delivery in the classroom - South Campus  
Library - staff to attend will be notified

\* \* \* \* UNSCHEDULED TIME FOR CLASSROOM PREPARATION OR BUILDING MEETINGS \* \* \* \*

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, August 12 at 7:30 p.m. in the Board Room at Townsite Centre.

  
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie _____	Dean Guida _____
Jeanne Seigel _____	Anton Hastad _____
Mike Hulett _____	Wayne Puppe _____
Curt Borgen _____	Ben Trochlil _____

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

IV. APPROVAL OF MINUTES

Appendix A

Recommendation: Move to approve the minutes of July 1 and 22, 1986.

\*V. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

Recommendation: Move to approve the items on the consent agenda.

\*VI. CONSIDERATION OF CLAIMS

Appendix B

Recommendation: Move to approve the claims.

VII. COMMUNICATIONS

VIII. OPPORTUNITY FOR CITIZENS TO SPEAK

IX. "WE ARE PROUD"

X. UNFINISHED BUSINESS

S/Mg/BOS  
m.w.  
8-12-86



XI. NEW BUSINESS

- |  |                   |
|--|-------------------|
| *1. Consider MSBA Employees Benefit Plan Rates                     | Appendix <u>C</u> |
| *2. Consider Maintenance Supply Bid                                | Appendix <u>D</u> |
| *3. Consider Investments   | Appendix <u>E</u> |
| *4. Consider Special Education Agreement                           | Appendix <u>F</u> |
| *5. Consider Student Teaching Contract - Moorhead State University | Appendix <u>G</u> |
| 6. Consider Transportation Insurance Adjustment                    | Appendix <u>H</u> |
| 7. Consider Personnel  | Appendix <u>I</u> |
| *8. Consider Community/Adult Education Salaries                    | Appendix <u>J</u> |
| *9. Consider Bakery and Dairy Bids                                 | Appendix <u>K</u> |
| 10. Consider Bids  | Appendix <u>L</u> |
| 11. Consider Tuckpointing  | Appendix <u>M</u> |

XII. FOR YOUR INFORMATION

Appendix Z

XIII. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

IX. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, August 26, 1986

NEW BUSINESS

- \*1. MSBA Employees Benefit (Lacher) Appendix C  
Plan Rates

Explanation: Appendices C-1 & 2 contain information regarding the rate plan beginning September 1, 1986, guaranteed until September 1, 1987.

Recommendation: Move to approve the identified rates.

-----

- \*2. Maintenance Supply Bid (Lacher) Appendix D

Explanation: Fargo Paper made an obvious error in bidding garbage bags (Appendix D-1).

The total increase will be an additional \$1,622.55 for 87 more cases at \$18.65 per case.

Recommendation: Move to approve the correction to the bid.

-----

- \*3. Investments (Lacher) Appendix E

Explanation: Board approval is requested for investments #316 through #328 (Appendix E-1).

Recommendation: Move to approve the investments as shown.

-----

- \*4. Special Education Agreement (Swedberg) Appendix F

Explanation: A Special Education agreement, Appendix F-1, has been written to allow the Lake Agassiz Special Education Cooperative to purchase five (5) days of consultative services of Moorhead School District's Learning Disabilities Supervisor.

The Lake Agassiz Special Education Cooperative agrees to pay all excess costs and mileage.

Recommendation: Move to approve the special education agreement with the Lake Agassiz Special Education Cooperative.

\*5. Student Teaching Contract - (Jernberg)  
Moorhead State University

Appendix G

Explanation: Appendix G-1 is a copy of Moorhead State University Student Teachers contract for 1986-87. This is approved each year.

Recommendation: Move to approve the contract as presented.

-----

6. Transportation Insurance (Lacher)  
Adjustment

Appendix H

Explanation: Red River Trails had an average insurance cost of \$123.61 for eleven buses in the 1984-85 school year. In 1985-86 the average cost increased to \$645.64. This represents an increase of \$522.03 (422%). Total dollar increase is \$5,742.33 (\$522.03 x 11 buses - Appendix H-1).

Attached is a letter dated April 9, 1986, from MSI Insurance to Red River Trails. The district agreed on the figures written in pen.

Recommendation: According to our existing contract, the district would approve a demonstrated increase in insurance of \$5,742.33 for the 1985-86 school year.

-----

7. Personnel (Bergen)

Appendix I

New Employee

Emily Nerland - EB/D Teacher, Probstfield Elementary,  
MA+15 (7) \$26,122

Jana Klug - Chemistry teacher, Senior High, BA(0) \$18,439

Debra Eidsmoe - 1st grade teacher, Edison Elementary,  
BA+30 (7) \$22,896

Michael Tillman - EMH teacher, Middle School South Campus,  
BA+30 (3) \$20,590

Kristy Jackson - Brailist aide, Senior High and Middle  
School South Campus, Class III, Step 0, \$6.22 per hour

Recall

Nancy Barlow - Related Communication, MAVTI, .80 fall and  
spring/full-time winter, BA+60 (14) \$26,205.12 (\$30,223 base)

Leave of Absence

Joanne Sipe - Secretary, Riverside Elementary, one-year  
leave for the 1986-87 school year

Rhonda Smith - Pre-School Handicapped teacher, one-year  
leave of absence for the 1986-87 school year

Resignation

Sandi Halsne - Legal Secretarial teacher, MAVTI, effective  
immediately

\*8. Community/Adult Education (Jernberg) Appendix J  
Salaries

Explanation: It is recommended that Community/Adult Education salaries for 1986-87 be increased as follows:

Adult Vocational Education Teachers -  
from \$14.20 to \$14.75 per hr. (.05% increase)  
Community Education Avocational Teachers -  
from \$11.45 to \$11.50 per hr. (4% increase)

The overall increase is 2.9% based on hours of avocational and vocational classes during 1985-86.

Recommendations are based on a statewide survey of 1985-86 adult vocational salaries in the 26 MAVTI's and a similar survey of avocational salaries in 12 area schools approximately the same size as Moorhead.

Recommendation: Move to approve the Community/Adult Education salaries for 1986-87 as listed.

-----

\*9. Bakery & Dairy Bids (Lacher) Appendix K

Explanation: Appendix K-1 is the summary of bakery and dairy bids.

Recommendation: Move to approve the bids of Metz Baking Co. and Bridgemen Creameries as outlined in Appendix K-1.

-----

10. Bid Awards (Lacher) Appendix L

Explanation: An addendum will include the bids for roofing labor and quotations for remodeling at Probstfield and Middle School North Campus.

Recommendation: A recommendation will be made at the meeting.

-----

11. Tuckpointing (Lacher) Appendix M

Explanation: To begin the estimated \$222,000 tuckpointing projects, the administration recommends the work to begin at Washington School (Appendix M-1).

Recommendation: Move to approve the bid award to KARR Tuckpointing base bid of \$22,801 and alternate #1 for \$6,274 for a total of \$29,074.



'WE ARE PROUD"

1. Elizabeth Soeth, 10th grade, was named National Junior Member of the Year by the Degree of Honor, a National Fraternal Life Insurance Organization.
2. Dan Kostich was an assistant coach for the Outstate All Star game.

-----

FOR YOUR INFORMATION

Appendix Z

1. Willis Stelter will be at this meeting to review the site projects.
2. All Minnesota School Board - (Appendix Z-1)
3. Fall Workshop - (Appendix Z-2)
4. Educational Effectiveness - Washington Elementary - The one week seminar will be reviewed with the Board.

-----

Calendar Of Events

<u>Event</u>	<u>Date</u>	<u>Place</u>
MSBA Management Seminar	Aug. 14-15	Radisson South
Elements of Instruction II	Aug. 20-21	Concordia
Elements of Instruction I	Aug. 25-26	Senior High
Teacher Workshops (K-12)	Aug. 27-29	K-12 Bldgs.
Teacher Workshops (AVTI)	Sept. 2-3	MAVTI
First Day of School (K-12)	Sept. 2	K-12 Bldgs.
Fall Quarter Begins (MAVTI)	Sept. 4	MAVTI



## Employee Benefit Plans, Inc.

6950 WAYZATA BOULEVARD • SUITE 329 • MINNEAPOLIS, MINNESOTA 55426  
TELEPHONE (612) 546-0040

RICHARD J. DUNLAP, PRESIDENT  
JAMES A. BAGWELL, CLU, VICE PRESIDENT  
GERALD A. WOESSNER, VICE PRESIDENT  
CRAIG G. ENDSLEY, VICE PRESIDENT  
DICK JAMES, VICE PRESIDENT-SALES

July 15, 1986

Mr. Bob Lacher, Assistant Superintendent  
Moorhead ISD #152  
810 - 4th Avenue South  
Moorhead, MN 56560

RE: MSBA Employee Benefits Plan - Life, Health and Dental Coverage  
Renewal - September 1, 1986

Dear Bob:

On behalf of the MSBA Insurance Trust and the Trustees, we are pleased to announce another year of excellent loss experience exhibited by the Trust. The size of your District establishes the renewal classification with the actual renewal based on the experience of all districts within your classification along with creditability for your own District's experience. Based on these factors, there will be a 8% decrease in your rates effective September 1, 1986. Your new Certificate of Participation is enclosed reflecting the rates beginning September 1, 1986, guaranteed until September 1, 1987.


In addition, in order to recognize the advent of air (helicopter) ambulance in Minnesota, the plan will now cover air ambulance as an eligible expense beginning September 1, 1986. This expanded coverage is being added at no additional charge.

The MSBA Trustees have also agreed to make available a new "Wellness Program" entitled P.E.P. (Personal Evaluation Profile) effective September 1, 1986. This program will be voluntary as far as each individual school's participation and the individuals within the school. The program provides a health risk appraisal, a blood pressure check and a comprehensive blood screening at NO COST to the employee or dependent. The actual testing will be performed within the local school, thereby allowing easy access for the individuals wishing to participate. You will be receiving additional information on this program in the near future.

Please have the enclosed Certificate executed and returned in the enclosed envelope as soon as possible. Unless the Certificate is returned by August 31, 1986, claims received after that date will be delayed.

If you have any questions regarding the program, please contact myself or Jim Schmid at the MSBA office.

Sincerely,

  
James A. Bagwell, CLU  
Vice President

JAB:pad

enclosure

SELF-FUNDING SPECIALISTS

CERTIFICATE OF PARTICIPATION

GUARANTEED MONTHLY FUNDING FACTORS:

SINGLE	\$66.49	FAMILY	\$180.54
SINGLE RETIRED	\$66.49	FAMILY RETIRED	\$180.54
SINGLE MEDICARE	\$59.84	FAM.MED.1+/1-65	\$162.49
2+65 (EE+SPOUSE)	\$119.68		

EMPLOYEE BENEFIT PLANS, INC.  
6950 WAYZATA BLVD. SUITE 329  
MINNEAPOLIS, MINNESOTA 55426  
612/546-4353

*Agnes*

Coordinator

Title



July 22, 1986

Bob Lacher  
Board of Education  
Moorhead Public Schools  
Moorhead, MN 56560

Dear Mr. Lacher:

I would like to clarify Item 31B on your Paper Supplies Bid. Item 31B is a Garbage Can Liner size 23x17x46 1-1/2 mill. On the original bid we quoted on a Parade Packing at 250 per case at \$22.93 per case. The quantity bid was 175 cases for a total cost of \$4,012.75. As an alternate, I also bid a 40x46 medium weight Star Seal Liner which is packed 250 per case also. We erroneously typed in 500 per case on this item. However, at the price that we quoted of \$18.65, the Star Seal is still significantly lower in price than the Parade Packaging Liner. The difference between the two total savings to the school system would be \$730.35. I hope this clarifies for you our bid on Item 31B.

If I can be of any further assistance, please contact me.

Sincerely,

J.P. Critelli  
Vice President/Industrial Papers

JPC/ee





PAPER SUPPLIES

ITEM #	DESCRIPTION	UNIT	QUANT	UNIT COST	TOTAL COST
FACIAL TISSUE					
28 A	Facial Tissue, 100-2 Ply/Bx, 30 Bx/Cs, Crown 481	Case	14	8.50	119.00
TOILET TISSUE					
29 A	T Tis, 4 1/2x4 1/2, S Ply, 1250 Sht, 48 R1/Cs, CRN125	Case	50	26.90	1345.00
TURN TOWELS					
30 A	Turn Towels, 8" Unbl, 375'/R1, 12 R1/Cs, Wi Tis 1910	Case	701	13.75	9638.75
GARBAGE BAGS					
				Parade Med. Wt.	
31 A	Garb. Bg, 1 Mil/250 ec, flt btm sld, 16x14x36	Case	131	13.40	1,755.40
31 B	Garb. Bg, 1 Ml/250 Ec, Flt Btm Sld, 23x17x46	Case	175	22.93	4,012.75
				Parade Med wt	
	250 per cse. 16x 14 x 36 Md Wt American Cello	Cse	131	7.55	989.05
	250 per cse 13x 17 x 46 Md Wt American Cello	Cse	175	13.95	2,441.25
	<del>250</del> per cs 30 x 36 Md. Wt. Star Seal	Cse		16.70	1,085.50
	<del>500</del> per cs 40 x 46 Md. Wt. Star Seal	Cse		18.65	1,641.20
	* 250				3263.75

3282.40

## MOORHEAD PUBLIC SCHOOLS

## INVESTMENT RECORD

FROM JUNE 25, 1986 TO AUGUST 4, 1986

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST (NET)	BANK OR S&L	BROKER
316	06-30-86	100000	10-15-86	7.25	2154	ALASKA MUTUAL	HIGH YIELD
317	07-09-86	100000	09-03-86	7.00	1074	SOUTHWEST-ARIZONA	HIGH YIELD
318	07-10-86	100000	09-03-86	7.00	1054	OLNEY S & L	HIGH YIELD
319	07-09-86	100000	09-03-86	7.30 *	1081	SUMMIT	GOLDSTONE
320	07-11-86	100000	10-09-86	7.375	1818	SECURITY SAVINGS	HIGH YIELD
321	07-09-86	100000	10-09-86	7.50	1916	CONTINENTAL	HIGH YIELD
322	07-09-86	100000	10-09-86	7.35	1878	LIBERTY	HIGH YIELD
323	07-09-86	100000	10-15-86	7.625 *	1980	MAJESTIC	GOLDSTONE
324	07-09-86	100000	10-15-86	7.625 *	1980	CREDIT BANK SAVINGS	GOLDSTONE
325	07-09-86	100000	10-15-86	7.375 *	1913	PROVIDENT	GOLDSTONE
326	07-10-86	100000	09-03-86	7.25	1092	SUPERIOR	HIGH YIELD
327	08-04-86	100000	11-03-86	7.25	1807	SEQUINE	GOLDSTONE
328	08-04-86	100000	11-03-86	7.625	1901	COMMODORE	HIGH YIELD

\* FEE OF .25% PAID

TOTAL

21648

MOORHEAD AND LAKE AGASSIZ SPECIAL EDUCATION  
COOPERATIVE LEARNING DISABILITY SUPERVISOR  
CONTRACTUAL AGREEMENT FOR SCHOOL YEAR 1986-87

This contract entered into this 24<sup>th</sup> day of July, 1986, by and between Lake Agassiz Special Education Cooperative (hereinafter referred to as the SCHOOL DISTRICT) and Independent School District No. 152 - Moorhead (hereinafter referred to as the AGENCY) witnesses that:

WHEREAS, the SCHOOL DISTRICT has determined that it is necessary to retain the services of a certified Learning Disabilities Supervisor to attain the following objectives for the handicapped children of Lake Agassiz Special Education Cooperative.

1. In order to determine the educational needs of certain students, a Learning Disabilities Supervisor will be secured to offer suggestions on individual cases as requested.
2. In order to provide teachers of the Learning Disabled and others, with insights, understandings, and skills for working with learning disabled children, a Learning Disabilities Supervisor will be secured to provide structured inservice, consultation, and supervision to the above mentioned teachers of the Learning Disabled.

WHEREAS, the AGENCY is duly qualified to perform these services:

NOW THEREFORE, the parties agree as follows:

1. The AGENCY shall provide the following services:

A Learning Disabilities Supervisor with Minnesota Learning Disabilities Supervisory license.

- A. The Services will include Assessment and Student Planning - Consultation on:

1. Student observation
2. Teacher Consultation
3. Testing
4. Administrator consultation
5. Parent consultation
6. Referral sources
7. Other

2. The Learning Disabilities Supervisory services will be provided to the schools up to five days for the 1986-87 school year.
3. The AGENCY shall provide the described services to:

The above mentioned services will be provided to any teacher of learning disabled in the Lake Agassiz Special Education Cooperative.

4. The AGENCY shall perform these services at:

Up to five (5) days of service for the 1986-87 school year will be provided in the Moorhead Public School District and in the Lake Agassiz Special Education Cooperative.

5. The approximate date the service will begin is August 27, 1986 and shall not extend beyond June 5, 1987, the contract not to exceed a total of five (5) days of service and at a cost not exceed actual cost minus special education aid.
6. The SCHOOL DISTRICT shall make payments for the services rendered by the AGENCY in one installment:

Due on or about June 10, 1987

7. The SCHOOL DISTRICT shall monitor the services of the AGENCY provided, as follows:

The SCHOOL DISTRICT is Director of Special Education.

SCHOOL DISTRICT'S Learning Disabilities teachers will schedule consultation dates and times, assist in developing topics to be discussed, and develop agendas in conjunction with the AGENCY'S Learning Disabilities Supervisor.

8. The SCHOOL DISTRICT will reimburse the Learning Disabilities Supervisor directly for mileage at the rate specified in the AGENCY'S Master Agreement.

9. Either party may terminate this agreement as follows:

It is understood and agreed that if either party chooses to withdraw from this contract, they will give at least 60 days written notice to the other contract members.

SIGNED:

  
\_\_\_\_\_  
Signature Authorized Agent

\_\_\_\_\_  
Director  
Title

\_\_\_\_\_  
Lake Agassiz Spec. Educ. Coop.  
Box 209, Audubon, MN. 56511  
Address

\_\_\_\_\_  
Date July 24, 1986

SIGNED:

\_\_\_\_\_  
Signature Authorized Agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date



STA \_\_\_\_\_

## STATE OF MINNESOTA

## STATE UNIVERSITY BOARD

## STUDENT TEACHER AGREEMENT

Independent School District No. 152 of Clay County,  
Moorhead, Minnesota, agrees with the State of Minnesota,  
acting through the State University Board as follows:

Beginning September 4, 1986 and continuing for three years, the  
Moorhead State University agrees to pay at a rate, not to exceed  
\$ 6.00 per quarter credit for each student teacher placed in the  
above named school district. (Rate subject to change should financial  
exigency warrant such action.)

The school district agrees to supply to the student teacher  
opportunity to work in a teaching-learning situation cooperatively  
with a teacher certified at standards equal or superior to the  
regulations of the State of Minnesota during the student teaching  
assignment.

Independent School District No. 152  
of Clay County, Minnesota  
by \_\_\_\_\_

(Chairman)

\_\_\_\_\_  
(Clerk)

DATE \_\_\_\_\_

APPROVED: [

STATE UNIVERSITY BOARD

\_\_\_\_\_  
(Chancellor)

Recommended for approval

Moorhead State University

by \_\_\_\_\_

(President)

RESOLUTION OF SCHOOL DISTRICT

Be it resolved, that this school district enter into an agreement with the State of Minnesota, State University Board, for the purpose of providing student teaching experiences for students from Moorhead State University.

Be it further resolved, that the chairman and clerk be and they hereby are authorized to execute such agreement.

CERTIFICATION

State of Minnesota

County of Clay

I hereby certify that the foregoing resolution is a true and correct copy of resolution adopted by the board of Independent School District No. 152, located at Moorhead, Minnesota, at a duly authorized meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, as shown by the minutes of said meeting.

\_\_\_\_\_  
CLERK

(SEAL)



April 9, 1986

Millard Nord, Jr., Pres.  
 Red River Trails  
 Hwy. #75, South  
 Moorhead, Mn 56560

Dear Sonny:

Here is the information regarding increases in bus rates  
 in 1985 - 1986.

## GRINNELL MUTUAL #2-507520

8 GMC's @ \$107.86	\$ 862.88
1974 Chev. 54 pass.	152.50
1970 IH 54 pass	138.67
1970 Chev. 54 pass.	138.67
1980 IH 65 pass.	190.63
TOTAL ANNUAL:	\$1,483.35

11  
 12 units average \$123.61 per bus

## ALLIED FIDELITY #001233

16 units ~~\$10,364.00~~ \$647.75 per bus  
 1102 645.63

645.63

While it is impossible to calculate exactly the difference  
 due to changes in equipment, the average price of \$123.61 per  
 bus to ~~\$647.75~~ per bus (an increase of ~~\$524.14~~ per bus) is fair  
 and accurate. ~~\$522.03 x 11 = \$5,742.33~~

You will recall that you were paying even more than this  
 while in the Minnesota Assigned Risk Pool and the liability  
 limits were only \$350,000.00.

Sincerely,

Tom Fosse

TMFrt  
 enc.

TOM FOSSE

Box 87 / Rothsay, MN 56579 / BUS: (218) 867-2772 RES: (218) 867-2393

Mutual Service Life Insurance Company/Mutual Service Casualty Insurance Company/Modern Service Insurance Company

MILK BID

QUANTITY	DESCRIPTION	DELIVERED UNIT PRICE	
	1. Half Pint Size 3.25% White/per container	<i>Coway</i> . <i>1206</i>	<i>Bridgeman</i> . <i>1248</i>
	2. Half Pint Size 1.0% Chocolate/per container	. <i>1152</i>	. <i>1105</i>
	3. Half Pint Size 2.0% Butterfat White/per container	. <i>1082</i>	. <i>1050</i>
	4. Half Pint Size Skim Milk/per container	. <i>0890</i>	. <i>0935</i>
425 Gal	5. Shake Mix - Vanilla	<i>\$2.38</i>	<i>\$2.29</i>
425 Gal	6. Shake Mix - Chocolate	<i>\$2.54</i>	<i>\$2.49</i>
500	7. $\frac{1}{2}$ Gallon Homo Milk	. <i>890</i>	. <i>885</i>
40	8. -4- Lb. Sour Cream	<i>\$3.17</i>	<i>\$4.25</i>
500	9. Quarts 2%	. <i>47</i>	. <i>44</i>
750	10. Lb. Butter A Parch	<i>\$1.68</i>	<i>\$1.90</i>
60	11. Lb. Butter Chip 90	<i>\$1.89</i>	<i>\$1.89</i>
130	12. Lb. Butter Tray Pak	<i>\$1.98</i>	<i>\$1.98</i>
33	13. -5- Lb. Cottage Cheese Small Curd	<i>\$3.20</i>	<i>\$3.00</i>
1,360 Bx	14. Novelties, 2 Dozen Per Box		
	A. Dixie Cups Ice Cream	<i>\$3.12</i>	<i>\$3.12</i>
	Sherbert	<i>\$3.12</i>	<i>\$3.00</i>
	B. Creme Freeze	<i>\$1.96</i>	<i>\$1.84</i>
	C. Fudgesicles	<i>\$1.93</i>	<i>\$2.07</i>
	D. Cheerios	<i>\$2.75</i>	<i>\$2.20</i>
Base Price if escalator clause proposed hundredweight. Adjusted for: 2% escalator clause attached.		per	<i>\$12.20</i>



## BREAD BID

QUANTITY	DESCRIPTION	NO COM- MODITY	COMMODITY FLOUR				
			<i>Metz</i>	<i>Interstate Brand</i>	<i>Nelson Bakery</i>		
30,900 LVS	1½ Lb. Bread, white slices per loaf	(27)	<i>.57</i>	<i>.47</i>	(20) <i>.61</i>	<i>.52</i>	(21) <i>.625</i> <i>.535</i>
500 LVS	1½ Lb. Bread, whole wheat or rye, slices per loaf	(27)	<i>.57</i>	<i>.505</i>	(20) <i>.61</i>	<i>.52</i>	(21) <i>.625</i> <i>.535</i>
4,725 DOZ	Coney Buns, sliced, bulk pack, standard length		<i>.57</i>	<i>.49</i>	<i>.85</i>	<i>.76</i>	<i>.625</i> <i>.56</i>
19,800 DOZ	Hamburger buns, sliced, bulk pack, 4"		<i>.57</i>	<i>.48</i>	<i>.76</i>	<i>.61</i>	<i>.625</i> <i>.545</i>
300 DOZ	Hamburger buns, sliced, bulk pack, 4", sesame seeds		<i>.57</i>	<i>.48</i>	<i>.72</i>	<i>.63</i>	<i>.665</i> <i>.575</i>
3,000 LVS	French Bread, 1 Lb.		<i>.57</i>	<i>.50</i>	<i>.77</i>	<i>.68</i>	<i>.625</i> <i>.56</i>
850 DOZ	Footlong Buns, sliced bulk pack, 10"	(8)	<i>.95</i>	<i>.87</i>	<i>1.64</i>	<i>1.55</i>	<i>1.18</i> <i>1.08</i>
4,500 DOZ	Tea Biscuit, dozen		<i>.57</i>	<i>.50</i>	<i>.63</i>	<i>.54</i>	<i>.625</i> <i>.575</i>
400 DOZ	French Dip or Hogie bun, 6", sliced, dozen		<i>1.20</i>	<i>1.13</i>	<i>1.32</i>	<i>1.23</i>	<i>1.18</i> <i>1.08</i>
400 DOZ	French Dip or Hogie bun, 6", sliced, dozen, sesame seeds		<i>1.20</i>	<i>1.13</i>	<i>1.38</i>	<i>1.29</i>	<i>1.18</i> <i>1.08</i>

MEMO TO: BOARD OF EDUCATION  
DR. TROCHLIL

FROM: ROBERT LACHER

DATE: AUGUST 5, 1986

SUBJECT: TUCKPOINTING

The original plan was to use the \$75,000 in the 86-87 Capital Outlay Budget for maintenance of the tuckpointing work. On March 28, 1986, Karr Tuckpointing Company, Inc. presented a proposal for necessary work in the school district for \$222,002.

After reviewing the needs for roof repair and ranking the priorities for tuckpointing, it was decided to bid the work for the Washington building. Resources will be taken from maintenance budget noted above. We had planned for a cost of \$30,000.

	Base Bid	Alt. #1	Cal. Days	Total
Karr Tuckpointing Vinton, Iowa	22,801	6,274	35	29,074
Building Restoration Minneapolis, MN	27,640	5,400	60	33,040
Vernon Bascom Co. Vinton, Iowa	*27,575	6,825	85	34,400
Alt. Bid	**34,822			

\*Does not include removal of soft joints over 1/8" eroded.

\*\*Cutout and tuckpoint 100% area marked in blue to include backsides of all parapets walls and remainder of building as per specifications.

The cutting out of the mortar joints will be done early mornings or late afternoons if work continues after September 2nd.

TPOINT

JUL 18 1986



# MINNESOTA SCHOOL BOARDS ASSOCIATION

1987 CONVENTION JANUARY 19, 20, 21

Box 119 — St. Peter, Minnesota 56082

Tel. 507/931-2450 Metro 612/333-8577  
Minnesota Only 800/642-4459

July 16, 1986

## OFFICERS AND DIRECTORS

### PRESIDENT

Harry Sjulson  
Thief River Falls

### VICE PRESIDENT

Thomas Adams  
Mankato

### PAST PRESIDENT

Jean Olson  
Duluth

### DIRECTOR DISTRICT 1

Jane B. McWilliams  
Northfield

### DIRECTOR DISTRICT 2

David Hudson  
Garden City

### DIRECTOR DISTRICT 3

Dick O'Connell  
Marshall

### DIRECTOR DISTRICT 4

Jody Brandvold  
Brooklyn Center

### DIRECTOR DISTRICT 5

Stan Kowalski  
Spring Lake Park

### DIRECTOR DISTRICT 6

Dorothy T. Rippie  
White Bear Lake

### DIRECTOR DISTRICT 7

Marge Kinney  
Prior Lake

### DIRECTOR DISTRICT 8

Joy Davis  
Minneapolis

### DIRECTOR DISTRICT 9

Idella Ziegler  
Buffalo

### DIRECTOR DISTRICT 10

Betti Reuther  
Breckenridge

### DIRECTOR DISTRICT 11

Dick Brenner  
Cloquet

### DIRECTOR DISTRICT 12

Pat Gilstad  
Blackduck

### EXECUTIVE DIRECTOR

Willard Baker  
St. Peter

TO: School Board Chairpersons & Superintendents  
FROM: Willard Baker, Executive Director  
RE: All Minnesota School Board

It is once again time for the Minnesota School Boards Association to launch its search for outstanding school board members throughout the state, which culminates in the naming of the All Minnesota School Board next January.

Six individual school board members will be selected to receive this honor. Those selected will be officially announced and recognized with appropriate plaques at the Banquet during the Annual MSBA Convention.

Every nominee has an equal chance to be recognized. I urge you to examine the criteria closely and to use care in the preparation of the nomination. Nomination forms have been sent to all school board chairpersons and each superintendent.

All nominations must be postmarked no later than Wednesday, October 15, 1986. If you have any questions, feel free to contact Mike Torkelson in our office, who is coordinating the project. All entries and supporting material should be sent to the Association office in St. Peter. All nominations will be given to a special committee appointed by the Board of Directors.

Please remember, nomination forms must be returned no later than October 15, 1986.

WB:kam  
Enc. (2)

## 1986-87 K-12 FALL WORKSHOP

Monday/Tuesday, August 25/26

Elements of Instruction I - all new staff

Wednesday, August 27

7:00 a.m. - New Staff Breakfast - Senior High Library

8:30 a.m. - Building meeting with a school welcome by Board Adopt-A-School member. Principals will cover building information and new district policies.

11:30 a.m. - General Session at Senior High Auditorium -  
(All staff -- certified and non-certified)

- \* Welcome
- \* Introduction of New Staff
- \* A Look at 1986-87

12:00 p.m. - Lunch at Senior High

1:00 p.m. General Session Continues

- \* Staff Development - An Overview
- \* Announcements
- \* District Goals

1:30 p.m. - Speaker

- \* Joe Griffith - "Building and Maintaining Self Esteem"

2:45 p.m. - Balloon Launch - Sponsored by Moorhead Association of Teacher Educators

Thursday, August 28

8:00 - 8:45 a.m.- Coaches Meeting - Senior High Auditorium

8:00 -10:00 a.m.- Librarians Meeting - Senior High Library, North Side

8:00 -11:00 a.m.- English (7-12) Inservice - Senior High Library, South Side  
MCDUGAL LITTELL & COMPANY (including appropriate LD, EMH,  
EB/D, HI, VI staff)

8:30 -11:30 a.m.- Speech Clinicians - Room 104, Townsite

8:30 - 3:00 p.m.- TMH Staff Curriculum Implementation Meeting - Board Room,  
Townsite

8:30 - 3:00 p.m.- Health Technician Inservice - Senior High Nurses Office

9:00 -12:00 p.m.- Language Arts Program (for all staff K-6) - Senior High  
Auditorium MACMILLAN COMPANY (including appropriate LD,  
EMH, EB/D, HI, VI staff)

1:15 - 3:30 p.m. Central Office Special Services - Room 104, Townsite

1:30 - 3:00 p.m.- EMH Staff Curriculum Implementation Meeting - room 138  
Senior High



1986-87 K-12 FALL WORKSHOP  
(continued)

Friday, August 29

8:30 - 9:30 a.m. - Sexual Harassment policy and concerns/Francis Graham  
All elementary staff (certified and noncertified) -  
Senior High Auditorium

8:30 - 9:30 a.m. - Secondary and K-12 Department Meetings

Note: - Elementary staff in Art, Music, Guidance, Foreign Languages,  
and Physical Education should attend department meetings at  
8:30 followed by Sexual Harassment policy meeting at 9:45.

Department/Grade	Location	Meeting Room
Kindergarten	Senior High School	Room 201
Grade 1	Senior High School	Room 202
Grade 2	Senior High School	Room 203
Grade 3	Senior High School	Room 301
Grade 4	Senior High School	Room 302
Grade 5	Senior High School	Room 303
Grade 6	Senior High School	Room 304
Secondary English	Senior High School	Room 119
Secondary Social Studies	Senior High School	Room 105
Secondary Science	Senior High School	Room 316
Secondary Math	Senior High School	Room 309
K-12 Business Ed.	Senior High School	Room 306
K-12 Phy. Ed./Health	Senior High School	Room 108
7-12 Home Economics	Senior High School	Room 214
7-12 Industrial Arts	Senior High School	Room 121
K-12 Guidance	Senior High School	Conference Room
K-12 Music	Senior High School	Band Room
K-12 Art	Senior High School	Room 124
K-12 Foreign Language	Senior High School	Room 132

9:45 -10:45 a.m. - Sexual Harassment policy and concerns/Francis Graham  
All secondary staff (certified and noncertified) -  
Senior High Auditorium

9:45 -10:45 a.m. - Elementary department meetings

11:00 -12:30 p.m. - Special Services delivery in the classroom - Senior High  
Library - staff to attend will be notified

1:30 - 3:00 p.m. - Special Services delivery in the classroom - South Campus  
Library - staff to attend will be notified

\* \* \* \* UNSCHEDULED TIME FOR CLASSROOM PREPARATION OR BUILDING MEETINGS \* \* \* \*

S/mq/B0-5  
min  
8-26-86

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, August 26 at 7:15 p.m. in the Board Room at Townsite Centre.

  
Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Jeanne Seigel	Anton Hastad
Mike Hulett	Wayne Puppe
Curt Borgen	Ben Trochlil

7:15 BUS TOUR

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent

\*IV. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.

V. COMMUNICATIONS

VI. OPPORTUNITY FOR CITIZENS TO SPEAK

VII. "WE ARE PROUD"

VIII. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Consider Donation

Appendix A

IX. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

A. UNFINISHED BUSINESS

1. Consider Canopies - North/South

Appendix B

B. NEW BUSINESS

- |  |                   |
|--|-------------------|
| *1. Consider Indian Education Grant                      | Appendix <u>C</u> |
| 2. Consider Personnel                                    | Appendix <u>D</u> |
| 3. Consider Transportation Insurance<br>& Costs          | Appendix <u>E</u> |
| 4. Consider Transportation - Sabin                       | Appendix <u>F</u> |
| 5. Consider Non-Resident Student<br>Attendance Agreement | Appendix <u>G</u> |

X. FOR YOUR INFORMATION

Appendix Z

1. TMH Curriculum
2. Budget for 1985-86 (Preliminary Information)
3. Enrollment Update
4. Program Offerings for 1986-87
5. Transportation Update
6. Remodeling at Edison
7. Adopt-A-School Breakfasts
8. Calendar - September

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, September 9

## MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE

### NEW BUSINESS

#### 1. Donation

(Bergos)

Appendix A

Explanation: We have conducted a chemical dependency counseling program at Moorhead Tech for the last few years. Last year we contracted with Dick Schaeffer's Tough Love Center, Inc. to assist us with the program. The State of Minnesota provides \$1.00 per student which is routed to the AVTI through Bob Jernberg's office.

The needs at the AVTI are such that we would like to conduct a more extensive program than the State fund would support. We have contacted several agencies in the community to support this expanded program and the VFW of Moorhead is the first to respond with a \$1,000 donation.

Recommendation: Move to approve the donation of \$1,000 from the Moorhead VFW for the Chemical Dependency Counseling Program at MAVTI.

## ----- PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

### UNFINISHED BUSINESS

#### 1. Canopies - North/South

(Trochlil)

Appendix B

##### I. Alternatives

1. Repair (one or both)
2. Removal (north building only)
3. Partial removal (north building only)

##### II. Factors to Consider

1. Capital outlay priorities:
  - 1.1 health and safety
  - 1.2 energy conservation (envelope planning)
  - 1.3 building preservation
  - 1.4 instructional equipment
  - 1.5 convenience (weather)
  - 1.6 appearance (aesthetics...landscaping)
2. Architects recommendation
3. Opportunity to redesign appearance of building (i.e. City of Moorhead Plan - Futures Committee)
4. Maintenance
5. Financial (\$15,000 in budget for both buildings)

##### Recommendation:

1. Repair South canopy
2. Delay final decision at North until outside envelope design is determined
3. Design two outside wings at North to make them safe



NEW BUSINESS

\*1. Indian Education Grant (Jernberg) Appendix C

Explanation: The Indian Education Programs office has approved the application for funding under the Title IV, Part A, Formula Grant Program, pending receipt and acceptance of budget and program revisions.

Recommendation: Move to accept the Indian Education Grant in the amount of \$6,701.

-----

2. Personnel (Bergen) Appendix D

New Employees

Sheila Robley - Occupational Therapist Registered, BA(8)  
\$21,512

Voni Jo McCleary - Secretary, Riverside Elementary, nine months, \$6.07 per hour, effective August 27, 1986

Maternity Leave

Pat Hill - EMH teacher, Senior High, on or about October 22, 1986, for six weeks

Reduction in Time

Gayle Meehleib - Multi-handicapped Aide, from full-time to part-time

Resignation

Ramona Myrah - Food Service, Probstifield Elementary, effective immediately

June Washburn - Food Service, Riverside Elementary, effective immediately

Elizabeth Wolf - Interpreter Aide, Edison Elementary, effective immediately

Recommendation: Move to accept the personnel changes as shown:

-----

3. Transportation Insurance (Bacon) Appendix E

Explanation: Schuck Bus Service had an average insurance cost May 15, 1985-86 of \$655.44 per vehicle (nine vehicles). In the insurance period May 15, 1986-87 the average cost per vehicle will be \$1,178.45 for eleven buses. This represents an increase of \$523.01 per bus per year, a total annual insurance increase of \$5,753.11. 95% of Schuck's work is for Moorhead Public Schools.

According to our existing contract we should approve a demonstrated increase in insurance of \$5,465.45 for the insurance period May 15, 1986 - May 15, 1987.

Recommendation: Move to approve the increase in the contract with Schuck Bus Service in the amount of \$5,465.45.

4. Transportation - Sabin

(Bacon)

Appendix F

Explanation: The Village of Sabin has decided not to allow access to the school building for a bus stop. This had made it necessary to alter bus routing through the Village of Sabin adding 7½ miles. The additional cost will be \$4,500 per year commencing 1985-86 and continuing through the term of the contract ending in 1988.

Recommendation: Move to approve the increase in transportation of \$4,500 per year based on additional miles and salary.

-----

5. Non-Resident Student  
Attendance Agreement

(Jernberg)

Appendix G

Explanation: Appendix G-1 contains a letter from Don Vellenga, Dilworth Superintendent, and a Nonresident Student Attendance Agreement requesting that the three (3) students living in the Orchard Estates addition enroll as resident students in the Dilworth School District.

Recommendation: Move to approve the Nonresident Student Attendance Agreement as presented.

-----

WE ARE PROUD

1. Duane Bernhardson, 1985 graduate, son of Barbara and Ed Bernhardson, County Agent, won the following awards at the Clay County 4-H Roundup held on August 11.
  - champion in the market lamb division
  - showmanship award in the lamb division
  - overall showmanship award
2. The Congress of the United States recognized Margaret Batterman's voluntary leadership and personal excellence with the presentation of a Silver Congressional Award.

Margaret Batterman has given 1339 hours during the past two years to voluntary public service, personal development and physical fitness.

-----

FOR YOUR INFORMATION

1. TMH Curriculum (Swedberg) - Members of the TMH staff will update the Board regarding the curriculum as written for this program.
2. 1985-86 Budget (Lacher) - Preliminary information on the 1985-86 budget status will be available at the meeting.

FOR YOUR INFORMATION (continued)

3. Enrollment Update (Jernberg) - The enrollment data, as of August 26, will be reviewed.
4. Program Offerings (Jernberg) - Appendix Z-1 is the Program of Offerings for 1986-87.
5. Transportation Update (Bacon) - Transportation consultant, Bob Larson, will review the status of the Census and Transportation Study.
6. Remodeling at Edison (Lacher) - The remodeling at Edison will enlarge the office area, create a small instructional space and consolidate storage space need for supplies. The cost for the remodeling will be \$9,986 and be budgeted from the 1987-88 capital outlay budget.
7. Adopt-A-School Breakfasts (Trochlil) - A discussion is necessary for the location of the breakfasts.
8. Calendar - September (Trochlil) - Appendix Z-2

-----

CALENDAR OF REGULAR SCHOOL BUSINESS  
1986-87

BOARD

September

- \* Appointment of Census Enumerators
- \* Seniority List
- \* Legislation Preparation
- \* Preliminary Budget for 1987-88
- \* Lease Rentals
- \* Attendance Task Force
- \* Negotiations
- \* All Minnesota School Board
- \* Negotiations

ADMINISTRATION

- \* Opening of Schools
- \* Census Calculations
- \* Management Plan
- \* Building Goals and Objectives
- \* Negotiations
- \* Technology Utilization/Committee
- \* Review of Negotiated Settlements
- \* Administrative Position - South Campus
- \* Site Development
- \* Futures Committee Recommendations
- \* Staff Development Program
- \* Personnel (Seniority List)
- \* Policy (Assurance of Mastery)

# DILWORTH PUBLIC SCHOOL

Independent District Number 147, Clay County  
Box 188

Phone: Dilworth (218) 287-2371  
DILWORTH, MINNESOTA 56529

Donald K. Vellenga, Superintendent  
Gary B. Carr, Secondary Principal  
Janet L. Pladson, Elementary Principal

Richard Cariveau, Chairman  
Clyde McArthur, Vice-Chairman  
Gary Landsem, Clerk  
Thomas Payne, Treasurer  
David Costello, Director  
Mark Larson, Director  
Rolland Coalwell, Director

TO: Mr. Bob Jernberg

FROM: Superintendent Don Vellenga

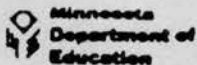
DATE: August 20, 1986

SUBJECT: Nonresident Student Attendance Agreement

Attached is a copy of the Nonresident Student Attendance Agreement that will be approved at the Dilworth School Board Meeting on August 25, 1986.

Annexation of Orchard Estates to the Dilworth School District is progressing according to our school board attorney.





Education Aids & Levies Section  
971 Capitol Square - 550 Cedar  
St. Paul, MN. 55101

Appendix G-1 Page 2 of 2  
**NONRESIDENT STUDENT ATTENDANCE  
AGREEMENT**

ED-01564-02

GENERAL INFORMATION AND INSTRUCTIONS: Minnesota Statutes 120.0752 allows a student to enroll as a resident student in a school district other than the one in which he resides if the school boards of both districts agree. This agreement form must be completed 1) within ten days of the agreement, or 2) if a student, who is covered by a previous agreement, withdraws or graduates from the nonresident district. Please type or firmly print all entries on this form (you are making two copies). The superintendent of the resident district should retain the pink (last) copy, and the superintendent of the serving district should retain the yellow copy. Forward the top (white) copy to the above return address.

EFFECTIVE DATE OF  
ATTENDANCE/WITHDRAWAL

Sept. 2, 1986  
May 29, 1987

**1. PURPOSE OF THIS REPORT**

Check One:

- ☒ NOTIFICATION OF AGREEMENT  
(Complete Items 1-5)  
☐ NOTIFICATION OF STUDENT WITHDRAWAL  
(Complete Items 1-3 and Item 6)

**2. IDENTIFICATION OF SCHOOL DISTRICTS**

Name of Serving District	District Number
Dilworth Public	147
Name of Resident District	District Number
Moorhead Public	152

**3. STUDENT IDENTIFICATION**

LAST NAME, FIRST NAME, M.I.	LAST NAME, FIRST NAME, M.I.
Ramstorf, Chad E.	
Ramstorf, Mike J.	
Kemmer, Amanda L.	

**4. SCHOOL BOARD APPROVAL - SERVING DISTRICT**

The school board of district number \_\_\_\_\_ approved on (date) \_\_\_\_\_ the enrollment of the above named student(s) in schools of the district. Pursuant to Minnesota Statutes 120.0752, the student(s) will be considered resident(s) of this district.

\_\_\_\_\_  
Signature - Superintendent of Schools

\_\_\_\_\_  
Date

**5. SCHOOL BOARD APPROVAL - RESIDENT DISTRICT**

The school board of district number \_\_\_\_\_ approved on (date) \_\_\_\_\_ the enrollment of the above named resident student(s) in the nonresident district named above. Pursuant to Minnesota Statutes 120.0752, the student(s) will be considered resident(s) of the serving district named above.

\_\_\_\_\_  
Signature - Superintendent of Schools

\_\_\_\_\_  
Date

**6. NOTIFICATION OF STUDENT WITHDRAWAL**

This is notification of ☐ WITHDRAWAL of the above named student(s) previously attending this district.  
☐ GRADUATION

\_\_\_\_\_  
Signature - Superintendent of Schools

\_\_\_\_\_  
Date

DISTRIBUTION: White - Education Aids & Levies Section Yellow - Files: Serving District Pink - Files: Resident District

MOORHEAD PUBLIC SCHOOLS

DISTRICT 152

PROGRAM OFFERINGS  
1986-87

August, 1986

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ELEMENTARY PROGRAMS

1986-87

PROGRAM	
Kindergarten Reading Readiness	
Reading 1	
Reading 2	
Reading 3	
Reading 4	
Reading 5	
Language K	
Language 1	
Language 2	
Language 3	
Language 4	
Language 5	
Kindergarten Math Readiness	
Math 1	
Math 2	
Math 3	
Math 4	
Math 5	
Health K	
Health 1	
Health 2	
Health 3	
Health 4	
Health 5	
Art K	
Art 1	
Art 2	
Art 3	
Art 4	
Art 5	
Writing K	
Writing 1	
Writing 2	
Writing 3	
Writing 4	
Writing 5	
Spelling 1	
Spelling 2	
Spelling 3	
Spelling 4	
Spelling 5	



(Elementary Programs continued)

1986-87

PROGRAM	
Science 1	
Science 2	
Science 3	
Science 4	
Science 5	
Social Studies K	
Social Studies 1	
Social Studies 2	
Social Studies 3	
Social Studies 4	
Social Studies 5	
Music K	
Music 1	
Music 2	
Music 3	
Music 4	
Music 5	
Physical Education 1	
Physical Education 2	
Physical Education 3	
Physical Education 4	
Physical Education 5	
Adaptive Physical Education 1-5	
Keyboarding 3, 4, 5	
French 4	
Spanish 5	
Orchestra (Grade 5)	
Library Skills	
Title I 1-3	
S.T.E.P.	
Educable Mentally Handicapped (self-contained) (Washington)	
Learning Disabilities (self-contained) (Probstfield, Edison)	
Trainable Mentally Handicapped (Riverside, Edison)	
Pre-School Handicapped (4-7 yr. olds) (Riverside/Lincoln)	
EMH Resource Room (Washington, Edison, Probstfield)	
Special Behavior Program (SBP) (self-contained) (Edison & Washington)	
Cultural Workshops (Community Education)	
After School Gym (Grade 5)	
Recreational Program	
Special Olympics	
Computer Instruction	
Writers in the School (4)	
Summer Migrant (Edison)	

## (Elementary Programs continued)

1986-87

## ELEMENTARY SERVICES

Nursing Services	
Speech Therapy	
Hearing Impaired (Edison)	
Vision Impaired	
Occupational Therapy	
Learning Disabled	
Interpreter (Edison)	
Guidance & Counseling	
Career Education	
Grades K-3 - Quieting Reflex Training	
Grades K-3 - Feelings, Self-Concept, and Getting Along With Others	
Grades K-3 - TOUCH Program	
Grade 4 - Operation Aware - Friendship	
Grade 5 - Operation Aware - Understanding Peer Pressure	
Psychologists	
Social Workers	
School Patrol	
AV Coordinators	
Educational T.V.	
Pre-School Screening	
Summer School Program	
English as a Second Language (Wash.)	
Kindergarten Grade Level Coordinator	
Grade 1 Grade Level Coordinator	
Grade 2 Grade Level Coordinator	
Grade 3 Grade Level Coordinator	
Grade 4 Grade Level Coordinator	
Grade 5 Grade Level Coordinator	
K-12 Guidance Department Coordinator	
K-5 Music Department Coordinator	
K-12 Art Department Coordinator	
K-5 Phy. Ed. Department Coordinator	
K-12 F. Lang. Department Coordinator	

MIDDLE SCHOOL NORTH CAMPUS  
1986-87

PROGRAM	
Reading 6	
Language 6	
Math 6	
Health 6	
Art 6	
Writing 6	
Spelling 6	
Science 6	
Social Studies 6	
Music 6	
Physical Education 6	
Adaptive Physical Education 6	
Keyboarding 6	
German 6	
Band (Grade 6)	
Orchestra (Grade 6)	
S.T.E.P. 6	
After School Gym (Grade 6)	
Library Skills	
Guidance and Counseling	
Career Education	
Vision Impaired	
Nursing Services	
Speech Therapy	
Psychologists	
Social workers	
Cultural workshops	
AV coordinators	
English as a Second Language	
Hearing Impaired	
EMH	
SLD	
EB/D-SLD	
Speech	
Student Council	
Grade 6 - Operation Aware - Understanding Peer Pressure	
Grade 6 Grade Level Coordinator	
Grade 6 Music Department Coordinator	
Grade 6 PE Department Coordinator	

MIDDLE SCHOOL SOUTH CAMPUS

1986-87

PROGRAM

Physical Education 7	
Physical Education 8	
Math 7 (S.T.E.P.)*	
Math 8 (S.T.E.P.)*	
English 7 (S.T.E.P.)*	
English 8 (S.T.E.P.)*	
Home Economics 8 (semester)	
Art 7 (semester)	
Art 8 (semester)	
Life Science 7 (semester) (S.T.E.P.)*	
Earth Science 8 (S.T.E.P.)*	
Health 7 (semester)	
Practical Arts 7 (combination I.A. & H.E.) (semester)	
Industrial Arts 8 (semester)	
Cultural History of West Hemisphere 7 (S.T.E.P.)*	
Eastern Hemisphere 8 (S.T.E.P.)*	
Music - General 7 (semester)	
Band	
Orchestra	
Chorus	
German IA-IB	
Spanish IA-IB	
French IA-IB	
Reading/English	
Orienteering Unit	
Educable Mentally Handicapped	
Adaptive Physical Education	
Learning Disabled	
Severe Behavior Problems (SBP)	
Hearing Impaired	
Vision Impaired	
English as a Second Language	

MIDDLE SCHOOL SOUTH CAMPUS SERVICES

S.T.E.P.*(Supplemental Teaching & Enrichment Program in English, Math, Science, Social)		
Guidance & Counseling	7-12 P.E./H.	Department Coordinator
Speech Therapy	7-12 Home Ec.	Department Coordinator
Nursing Services	7-12 Ind. Ar.	Department Coordinator
Social Workers	K-12 Guidance	Department Coordinator
Psychologists	7-12 Music	Department Coordinator
Career Education	K-12 Art	Department Coordinator
Library Skills	K-12 F. Lang.	Department Coordinator
Cultural Workshops (Community Education)	7-8 English	Department Coordinator
AV Coordinator	7-8 Soc. Stu.	Department Coordinator
Activity Director	7-8 Science	Department Coordinator
Summer School	7-8 Math	Department Coordinator
Swing Choir		
Study Skills System		
Tutoring Program		

\*Supplemental Teaching & Enrichment Program in addition to regular sections.



(Middle School South Campus Programs continued)

1986-87

SCHOOL ORGANIZATIONS AT MIDDLE SCHOOL SOUTH CAMPUS	
Photo Club	
Memory Book	
Student Council	
School Play 7-8	
SPORTS:	
Girls: Volleyball 7	
Volleyball 8	
Basketball 7	
Basketball 8	
Gymnastics 7-8	
Track 7	
Track 8	
Co-Ed: Tennis 7-8	
Golf 7-8	
Boys: Football 7	
Football 8	
Basketball 7	
Basketball 8	
Wrestling 7	
Wrestling 8	
Track 7	
Track 8	

9th - 12th GRADE OFFERINGS  
MOORHEAD SENIOR HIGH  
 1986-87

PROGRAM	FULL SEM	9	10	11	12
<b>Art</b>					
Drawing & Design	S	X	X	X	X
Introduction to Art	S		X	X	X
Painting I	S	X	X	X	X
Painting II	S	X	X	X	X
Pottery I	S	X	X	X	X
Pottery II	S	X	X	X	X
Printmaking	S	X	X	X	X
Sculpture I*	S	X	X	X	X
Sculpture II*	S	X	X	X	X
<b>Business, Office and Distributive Education</b>					
Accounting I	S			X	X
Accounting II	S			X	X
Accounting III*	S				X
Accounting IV*	S				X
Advanced Word Processing & Office Simulation*	S			X	X
Advertising and Display*	S			X	X
Alternate Writing System*	F			X	X
Business Law*	S			X	X
Business Principles and Management*	S			X	X
Business Applications on the Microcomputer	S			X	X
General Business	F	X			
Marketing and Distributive Education*	F				X
Office Relations I	F			X	X
Office Relations II & Coop. Work Experience	F				X
Recordkeeping I*	S		X	X	X
Recordkeeping II*	S		X	X	X
Retail Skills*	S			X	X
Typing	F	X			
Keyboarding I	F		X	X	X
Word Processing and Transcription	S			X	X
<b>Clay County Vocational Cooperative Center</b>					
Auto Service	2-hour block	F		X	X
Fashion & Textile Careers	2-hour block	F		X	X
Graphic Communications	2-hour block	F		X	X
Health Occupations	2-hour block	F		X	X
Mechanical Trades	2-hour block	F		X	X
<b>Electives</b>					
Competitive Speech*	S		X	X	X
Debate*	S		X	X	X
Reading Improvement	S	X	X	X	X
Pre-College Reading	S			X	X
Theatre Arts	F	X	X	X	X

## 9th - 12th grade offerings (cont.)

1986-87

PROGRAM	FULL	GRADES			
	SEM	9	10	11	12
<b>Language Arts</b>					
American Literature	S			X	X
Basic English	S			X	X
Composition and Logical Thinking	S			X	X
Contemporary Literature	S			X	X
Creative Writing	S			X	X
English 9	F	X			
English 10	F		X		
English Literature	S			X	X
Grammar and Vocabulary	S			X	X
Humanities I	S			X	X
Humanities II	S			X	X
Journalism	F			X	X
Mythology	S			X	X
Novel	S			X	X
Pre-College Composition	S				X
Short Fiction	S			X	X
Speech I	S			X	X
<b>Foreign Languages</b>					
French I	F	X	X	X	X
French II	F		X	X	X
French III	F			X	X
French IV	F				X
German I	F	X	X	X	X
German II	F		X	X	X
German III	F			X	X
German IV	F				X
Spanish I	F	X	X	X	X
Spanish II	F		X	X	X
Spanish III	F			X	X
Spanish IV	F				X
<b>Health and Physical Education</b>					
Elective Physical Education	S			X	X
Health	S		X		
Physical Education 9	S	X			
Physical Education 10	S		X		
Weight Training & Conditioning	S		X	X	X
<b>Home Economics</b>					
All in the Family	S			X	X
Creative Foods	S		X	X	X
Designer Fashions	S		X	X	X
Food Basics	S	X	X	X	X
Gourmet Foods & Creative Stitchery	S			X	X
Housing & Interior Design	S			X	X
L.I.F.E.	S	X	X		
L.O.Y.O.	S		X	X	X
Parenting and Children	S			X	X
Ready Set Sew	S	X	X	X	X

## 9th - 12th grade offerings (cont.)

1986-87

PROGRAM	FULL SEM	GRADES			
		9	10	11	12
<b>Industrial Arts</b>					
Architectural Drafting	S	X	X	X	X
Auto Mechanics I	S			X	X
Auto Mechanics II	S			X	X
Auto Mechanics (I-II)	F			X	X
Auto Computer Systems	S				X
Aviation - Basic Ground School	S			X	X
Electronics I	S	X	X	X	X
Electronics II	S	X	X	X	X
Electronics III	S		X	X	X
Electronics IV	S		X	X	X
Exploratory Industrial Arts	S	X	X	X	X
Introductory Drafting	S	X	X	X	X
Machine Shop	S	X	X	X	X
Metals Fabrication	S	X	X	X	X
Small Engines	S		X	X	X
Technical Drawing	S	X	X	X	X
Welding	S	X	X	X	X
Woodworking I	F		X	X	X
Woodworking II	F			X	X
<b>Mathematics</b>					
Accelerated Algebra I	F	X	X	X	X
Accelerated Algebra II	F			X	X
Accelerated Geometry	F		X	X	X
Accelerated Pre-College Math I	S			X	X
Accelerated Pre-College Math II	S			X	X
Algebra I	F	X	X	X	X
Algebra II	F		X	X	X
Basic Geometry*	S		X	X	X
Basic Math	S		X	X	X
Business Math	S		X	X	X
Calculus	S				X
Computer Applications I	S			X	X
Computer Applications II	S			X	X
Consumer Math	S		X	X	X
General Math	F	X			
Geometry	F		X	X	X
Intermediate Algebra	S		X	X	X
Trigonometry	S			X	X
Pre-Calculus	S			X	X
Vocational Math*	S		X	X	X
<b>Music</b>					
Concert Band	F		X	X	X
Concert Choir	F		X	X	X
9th Grade Band	S	X			
9th Grade Choir	S	X			
9th Grade Strings	F	X			
10th Grade Concert Strings	F		X		
11th and 12th Grade Concert Strings	F			X	X
Varsity Band	F		X	X	X
Varsity Choir*	S		X	X	X



## 9th - 12th grade offerings (cont.)

1986-87

PROGRAM	FULL SEM	9	GRADES		
			10	11	12
<b>Science</b>					
Advanced Biology	F			X	X
Biology	F		X	X	X
Chemistry	F			X	X
Natural Resources Management	S		X	X	X
Physical Science	F	X			
Physics	F			X	X
<b>Social Studies</b>					
American Government & Politics	S				X
American History	F		X		
American History - Advanced Placement	F			X	X
Contemporary Area Studies I	S			X	
Contemporary Area Studies II	S				X
Futuristics	S				X
Psychology	S				X
Social Studies 9	F	X			
Survey of World History I	S			X	
Survey of World History II	S			X	
World Geography	S			X	
20th Century Problems	S			X	
Adaptive Physical Education					
EMH (Educable Mentally Handicapped)					
LD (Learning Disabled)					
SBP (Severe behavior problems)					
WEH (Work Experience)					
TMH (Trainable Mentally Handicapped)					
WED (Work Experience Disadvantage)					
Hearing Impaired					
Vision Impaired					
English as a Second Language					

\* Not taught in 1985-86 due to insufficient enrollment

## OTHER OFFERINGS &amp; SERVICES AT THE SENIOR HIGH

Driver Education & Behind-The-Wheel Driver Education
Career Education/Career Center
Speech Therapy
Summer School Offerings
Home and/or Hospital Bound
Nursing Service
Laundry Service Personnel
Guidance & Counseling
Library
Psychologists
Social Workers
Media Preparation
TAHC
Chemical Counselor
Chemical Information Groups
Chemical Aftercare Groups

9th - 12th Grade Programs (continued)

1986-87

PROGRAM

Girls:	Softball	10-12	Department Coordinators:
	Swimming	9-12	K-12 Art
	Volleyball	9-12	9-12 English
	Basketball	9-12	K-12 Foreign Languages
	Gymnastics	9-12	7-12 Health/Phy. Ed.
	Cross Country	9-12	7-12 Home Economics
	Golf	9-12	7-12 Industrial Arts
	Track	9-12	K-12 Guidance
	Tennis	9-12	9-12 Math
	Soccer	9-12	7-12 Music
Boys:	Swimming	9-12	9-12 Science
	Wrestling	9-12	9-12 Social Studies
	Basketball	9-12	
	Baseball	10-12	
	Cross Country	9-12	
	Golf	9-12	
	Track	9-12	
	Tennis	9-12	
	Football	9-12	
	Hockey	9-12	
	Soccer	9-12	

SCHOOL ORGANIZATIONS AT THE SENIOR HIGH SCHOOL

Camera Club	Student Council
Cho Kio	DECCA
Key Club	O.E.A.
Radio Club	Weight Training
Spud Staff	Debate
Cheerleaders	Declam
Appollo Strings	Language Club
Stage Band	Major Play
Carolers	Pool Director

YOUTH EDUCATIONAL SERVICES  
OFFERINGS  
1986-87

PROGRAM

Community-Based & Non-Employment Career Development Activities
Secondary Training
Specialized Learning Activities
Work-Experience-Employment Related Programs
Job Seeking Skills, Employment Information Career Planning

PROGRAM CURRICULUM AREAS

Social Studies:

World History
American History
Social Problems
Special Area Problems
Government

English:

Grammar-Composition & Writing
Basic Skills
Reading Improvement
Literature

Math

Health

Physical Education

Youth Educational Services, an alternative high school program,  
is located at the Moorhead Area Vocational Technical Institute.

MAVTI  
OFFERINGS  
1986-87

PROGRAM

A/C Theory	1682
Accounting	1022, 1027, 1109, 1196, 3020, 3092, 3093, 3103, 3169
Accounting Math	1111, 1113, 1115
Accounting Problems	4019, 4020
Advanced AC-DC Theory	3642, 4527
Advanced Basic Programming	3182
Advanced Cooking	1552
Advanced Digital	3771
Advanced Electricity	1641, 1642
Advanced Electronics Lab	1624, 1643, 1644, 1702, 1814, 3648, 3777, 3870, 5230, 5280, 5352
Advanced Engines	3711
Advanced Hydraulics	3717, 3726
Advanced Illustration	1596, 3596
Advanced Layout	1594, 3593, 5020
Advanced Linear Cir.	3863
Advertising	3316, 3320, 3324
Advertising Management	1429, 1440
Advertising Photography	1600, 3602
Ag Eng. Shop	3713
Agricultural Finance	1451
Air Brake Systems	1652, 1670
Air Conditioning	1645, 1646, 1647, 1648
Air Conditioning Lab	3795
Air Conditioning & Power Access	3500
Air Conditioning Technology	3792
Anatomy - Physiology	1007
Animal Science	3255
Appetizers and Beverages	4503
Applied Mathematics	1692, 1808
Auditing	3026
Automotive Engines	1508
Auto Prin.	5130, 5160
Auto Shop	1520, 3509, 3519, 5330
Auto Shop Problems	3504
Baking	4502
Basic Auto Brakes	1510, 1513
Basic Automotive Chassis	1500, 1504
Basic Automotive Electrical	1502
Basic Carburation & Emissions	3516, 3517, 3518
Basic DC Theory	1612
Basic Drawing	1586
Basic Hydraulics	1650, 1668
Biomaterials	1640, 3666
Blueprint Reading	1530
Blueprint & Fabrication	1730, 3810, 4521



MAVTI  
OFFERINGS  
1986-87

PROGRAM

Building Std/Ethic	1528, 1542
Business Law	3141, 3142, 3147, 3150
Business Machines	1459, 1461, 3049, 3051, 3053, 3060
Business Mathematics	1041, 1048, 1050, 1245 1289, 1291, 1295, 1329, 3241, 4070
Business Principles	3765, 3857
Buying	1333
Cabinet Construction	1548
Chassis-Brakes & Differential	1518
Clinical Internship	3678, 4524
COBOL	1410, 3384, 3388
Commercial Art Theory	1588, 1598, 3590, 4504, 5025
Communications	1032, 1055, 1200, 1205, 1207, 1211, 1233, 1268, 1270, 1273, 1275, 1282, 1284, 3037, 3038, 3063, 3066, 3070, 3075, 3169, 3170, 3223, 3224, 3225, 3226, 3227
Communications Systems	5210, 5345
Computer/Accounting	3110, 3115
Computer Operations	1012, 3000
Computer Programming	1020, 1414, 1423, 3295, 3397, 4545, 4555
Computer Records	3253
Computer Repair	3773
Construction Drafting	4515
Construction Materials	3550, 3551
Construction Safety	1524, 1533, 1538, 1545
Consumerism	3091
Coop Work Experience	3155
Cooperatives	1177, 1255, 1350, 3120, 3140, 3257, 4021
Cost Accounting	1024, 3033
Cost Control/Records	1550
Crop Prod.	3256
Data Entry	1003, 3006, 3293, 3296, 4056
Data Processing Projects	3184
Data Processing Software	3183, 4050
Dental Anatomy	1636
Dental Assisting	1626, 3657
Dental Radiology	1638, 3663
Dental Therapeutics	3672
Department Operations (Supermarket)	1242
Design and Equipment	3566, 5040, 5060
Design and Layout	1582, 3612, 4506
Diesel Engines	3729
Diesel Equipment Shop	3738
Diesel Orientation & Safety	5030, 5050
Digital Electronics	3760, 3852, 4542, 4552
Directed Practice	3344, 4100
Display	1286

MAVTI  
OFFERINGS  
1986-87

PROGRAM

DP Systems Design	3002, 3004
Drafting and Blueprints	5300
Drafting Fundamentals	1680
Drive Trains	3690, 3693
Early Placement	3423, 3427, 3430, 3431, 3432, 3433, 3434, 3440, 3447, 4000, 4001, 4002, 4003
Economics	3171, 3175, 3360, 3361
Electric Fundamentals	1449, 1722, 3801
Electrical Design-Commercial	3744
Electrical Design-Industrial	3741
Electrical Design-Lighting	1686
Electrical Design-Residential	1684
Electrical Laboratory	1618, 1694, 1806, 3636, 3768, 3860, 4533, 4548, 4558
Electrical Math	3639
Electrical Principles	1690, 1804, 3762, 3855
Electrical Shop	3696
Electrical Systems	3699
Electrical Theory	1620, 3654, 5260
Electricity	1676
Engines Shop	1512, 3714
Estimating	1544
Ethics and Jurisprudence	3675
Ethnic Cooking	3564
Exp. Functions	3660
Exp. Funct. Lab	3665
Exterior Construction	3553, 3554
Fashion Design & Silhouettes	1077
Fashion Show Coordination	3237
Flavorings	1562, 1572
Foreign Cars/Fuel Inj.	1515
Frame Construction	1534
Fuel Systems	1660, 1662, 1664, 1666, 3732
Gas/Diesel Engines	1514, 5310
Grasses/Sedges	1445
Human Anatomy	1628
Human Relations	1035, 1053, 1070, 1164, 3034, 3035, 3036
Hydraulics	1654, 1672
Illustration	3616
Income Tax	1188, 3164, 4018
Insurance & Estate Planning	129
Interior Construction	3544, 3545
Intermediate Accounting	1182, 3157, 4010
Internship	3250, 4090, 4092, 4095
Interpersonal Relations	1391
Introduction to Chef Training	5100

MAVTI  
OFFERINGS  
1986-87

PROGRAM

Introduction to Commercial Art	5028
Introduction to Dentistry	1634
Introduction to Drafting	1678
Introduction to Fashion Merchandising	1263
Introduction to Mechanics	1259, 1262, 5190, 5200
Introduction to Op	1000, 1005, 1219, 1225, 1237
Introduction to Tools & Shop	5150, 5180
Introduction to TV	1698, 1812
Introduction to Word Processing	1085, 1092, 1096, 1104, 1094, 1357, 3080, 3100
Legal Model Office	3130, 3133
Legal Procedures	1123, 1131
Legal Typing/Terminology	1117, 1120, 3122, 3283
Lettering	1584
Life Drawing	3608
Management Lab	1554, 3569
Manufacturing Process	3755
Sales, Marketing and Management	3089
Marketing Research	1383
Mathematics	1712, 3759
Medical Office Procedures	3010
Medical Record Science	1354, 1362, 3333, 3341
Medical Terminology	1010, 1015, 3007, 4009
Medical Transcription	3013, 3018, 4006
Merchandising Techniques	3192
Microbiology	1632
Micro-Computers	1673, 1800
Micro-Processors	1700, 1802, 3769
Model Office	3085, 3087, 3094
Motors & Controls	1688
National Electrical Code	1622, 3645, 3750, 5250, 5270
NE Code/Bprtg	1616
Non-Textiles	3139
Nutrition and Health	1630, 3578
Office Management	3030
Office Procedures	1064, 1069, 1107, 3061, 3062
Operating Systems	1419
Pathophysiology	1366
Payroll Accounting	4012, 4015
Personnel Management	3088, 3338
Photo Retouch	3604
Potatoes	1566, 1576
Poultry	3572
Practice Management	3669
Pre-fab Construction Standards	3527, 3536
Principles of Management (SM)	1155, 1162, 1172, 1369, 1558

MAVTI  
OFFERINGS  
1986-87

PROGRAM

Principles of Marketing	1073
Principles of Welding	1732
Printed Circuit	5240, 5351
Printing Production	1592, 5010
Production Drafting	3756
RPG	1222
Records Management	1030, 1038, 1311, 1337, 1340, 1442, 1455, 3050
Refrigeration Lab	1718, 1724, 3798, 4539
Refrigeration Principles	1720, 3804, 4536
Refrigeration Technology	1714
Related Business Law	3563
Related Communication	1567, 1577, 1608, 1704, 3520, 3618, 3735, 3763, 3800, 3854
Related Math	1604, 1610, 1708, 3510, 3695, 3815
Related Welding	1506, 1658, 3525, 3526
Report Writing	3807
Residential Construction	1540, 1526, 3524, 3525
Retail Management	3318
Retailing	1348, 1386, 1407
Salads and Dressings	1568, 1578
Sales	1082, 1141, 1152, 3789
Seafoods	3575
Sec. Accounting	3058, 3298, 4078
Sem-Careers	3090
Sem-NY Mkt.	3138
Sem-Org. Behavior	3357
Sem-Pers. Dev.	3322
Sem-Sales Psy.	3239
Sem-Security	3191
Sem-Taxes	3190
Shop Materials	3547, 3548
Shop Safety and Management	5140, 5170, 5320
Shorthand	1057, 1062, 1088, 1302
Shorthand Transcription	3289, 3290, 3291
Small Business Management	3180, 3354, 3633
Speciality Departments	3137
Statistical Typing	4075, 4076
Statistics	3400
Stocks and Soups	1564, 1574
Store Operation	1251
Surveying	3747
Sys. Design/Imp.	3395
Technical Drafting	3753
Theory of Construction	1522, 1536, 3533, 3542
Theory of Fabrication	3530, 3539

MAVTI  
OFFERINGS  
1986-87

PROGRAM

Transcribing Machines	1324, 3055
Tran. Cir. Analysis	1696, 1810
Tune-up and Diagnosis	1516
Tune-up/Chg.	3501
Tune/Pwr. Acc.	3514, 3515
Tune/Pwr. Shop	3512, 3513
TV/satellite	3865
Typing	1299, 1308, 1318, 1320, 1393, 1398, 1400, 1402, 1467, 1590, 3282, 3284, 3885, 3286, 4072, 4074
Vegetables	1570, 1580
Video Cassette Systems	3869
Welding	4530, 5290
Welding Laboratory	1728, 3813, 4518
Word Processing Applications	3082, 3097, 3098, 3099



CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Negotiations	Thursday, Aug. 28		Townsite
• Secretaries		9:30 a.m.	
• Custodians		11:00 a.m.	
• Aides		2:00 p.m.	
First Day of School (K-12)	Tuesday, Sept. 2		
MAVTI Workshop	Tuesday, Sept. 2 & Wednesday, Sept. 3		
MAVTI-First Day of Classes	Thursday, Sept. 4		
Joint Powers	Thursday, Sept. 4	7:00 a.m.	County Courthouse
Valleyfest	Thursday, Sept. 4 - Saturday, Sept. 6		City of Moorhead
Primary Election Day-No activities 6:00-8:00 p.m.	Tuesday, Sept. 9		
School Board Meeting	Tuesday, Sept. 9	8:00 p.m.	Townsite
Title IX	Thursday, Sept. 11	7:00 a.m.	Townsite
MSHSL - Region 8AA	Wednesday, Sept. 17	7:00 p.m.	Wadena
PER	Thursday, Sept. 18	7:00 a.m.	Townsite
Area Meeting - MSBA	Monday, Sept. 22	7:30 p.m.	Pelican Rapids
Policy Review Committee	Monday, Sept. 22	7:00 p.m.	Townsite
School Board Meeting	Tuesday, Sept. 23	7:30 p.m.	Townsite
MSHSL Hearing	Thursday, Sept. 25	7:30 p.m.	Sr. High Auditorium
Technology Demonstration Sites	Thursday, Oct. 2 - Friday, Oct. 3		Metropolitan Area

5/19/86  
min  
9.9-86

Regular Meeting  
Board of Education  
Independent School District #152  
September 9, 1986

Members Present: Jeanne Seigel, Dean Guida, Curt Borgen, Doug Fagerlie, Mike Hulett, Wayne Alexander, Anton Hastad and Ben Trochlil

The meeting was called to order by Doug Fagerlie, Chairperson.

Chairperson Doug Fagerlie led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Ben Trochlil previewed the agenda, adding Personnel, Change Order, Adopt-A-School Guidelines, Greenspace Area, Teacher Aide Proposal and All Minnesota School Board nominee.

APPROVAL OF MINUTES - Mike Hulett moved, seconded by Dean Guida, to approve the minutes of August 12 and the corrected minutes of August 26, 1986. Motion carried.

CONSENT AGENDA - Anton Hastad moved, seconded by Wayne Alexander, to approve the following items on the consent agenda: Claims, MAVTI Imprest Cash Account, Lease - City of Moorhead, and Lease of Ice Facilities, with correction. Motion carried.

CLAIMS - As part of the consent agenda, the claims were approved, subject to audit, in the amount of \$803,716.24.

GENERAL FUND	\$ 178,559.79
FOOD SERVICE	27,694.60
TRANSPORTATION FUND	78,003.49
COMMUNITY SERVICE	21,579.03
CAPITAL EXPENDITURE	117,994.34
BUILDING CONST	161,562.31
DEBT REDEMPTION	2,500.00
MAVTI-GENERAL FUND	91,238.03
MAVTI-COMM SERVICE	3,590.97
VO-TECH CAP. OUTLAY	37,318.63
REPAIR & BETTERMENT	7,904.77
FED FINANCIAL AIDS	71,517.88
AVTI STUD SEN & MISC	1,104.41
TOWNSITE CENTRE	3,117.99
GRAND TOTAL	\$ 803,716.24

TRANSPORTATION - SABIN - Mike Hulett moved, seconded by Jeanne Seigel, to approve quotations for two Sabin area routes from Schuck Bus Co. for \$4,500.00 - Route 8B and \$6,500.00 - Route 35. Motion carried.

Regular Meeting  
Board of Education  
Independent School District #152  
September 9, 1986  
Page Two

PERSONNEL - Dean Guida moved, seconded by Jeanne Seigel, to approve the following personnel changes:

New Employees

Carilyn Bresson - TMH aide, Senior High, 3.5 hours per day, \$5.75 per hour, effective September 2, 1986  
Tanya Glaser - Multi-Handicapped aide, Edison Elementary, 7 hours per day, \$5.75 per hour, effective September 2, 1986  
Vance Stemen, TMH aide, Senior High, 3.5 hours per day, \$5.75 per hour, effective September 2, 1986  
June Wentzel - Nurse's secretary - Riverside Elementary, 4 hours per day, \$6.07 per hour, effective August 27, 1986  
Joyce Palmer - Early Childhood Family Education Coordinator, \$11.00 per hour, effective September 12, 1986  
Karen Schiele - Related Math teacher, MAVTI, BA(1) .571 time, effective September 8, \$10,280.88 (\$18,439 base)  
Maynard Schroeder - Supermarket Sales and Management teacher, BA+45(10) \$7,728.25 for fall quarter  
Crystal Thorson, Elementary Art teacher, BA(6), effective September 8, \$16,420.80 (\$19,976 base)  
Pam Galloway - COTA aide, Riverside Elementary, Class III, Step 2, \$7.72 per hour, effective September 12, 1986

Recalled

Sandra Retzlaff - Chapter I, Washington Elementary, .530 time, BA+30(13) \$14,566.54 (\$27,504 base)  
Bruce Carlson - EBD teacher, Edison Elementary and Middle School South Campus, MA+45(14) \$33,651  
Stan Olson - Industrial Arts teacher, Senior High, BA+45(13) .786 time, \$11,478.58 1st semester (\$18,580 base)

Motion carried.

SITE DEVELOPMENT CHANGE ORDERS - Dean Guida moved, seconded by Anton Hastad, to approve change orders for \$3,848.00 as shown on the memo dated 9-9-86. Motion carried.

FOR YOUR INFORMATION

1. TMH CURRICULUM - Members of the TMH teaching staff that recently completed writing the TMH curriculum were present. Arnie Grossman and Vicki Vorachek presented a review of the material. Other members of the team are Judy Cruz, Marlene Olson, Dale Johnson, Tamra Mackove and Vicki Anderson.

Bob Jernberg commended them on a job well done.

FOR YOUR INFORMATION (continued)

2. OPENING ENROLLMENTS - Bob Jernberg reviewed the opening enrollments and commented on the smooth start of school.

Administration will check out possibilities of some students living in Regal Estates being transferred to Washington.

3. TRANSPORTATION - CHILD CARE - An administrative policy has been implemented by the transportation department effective the beginning of the school year. The policy will be recommended to the Policy Review Committee for action on September 22.
4. MSHSL TASK FORCE STUDY OF ATHLETIC COMPETITION AND TRAINING RULES - Ben Trochlil announced a meeting to be held at the Senior High on September 25 and will get back to the Board with more information after a September 10 meeting.
5. LONG-TERM DISABILITY PROGRAM - A letter from Schools Insurance Fund was included in the agenda thanking Moorhead Independent School District #152 for their participation in their Long-Term Disability Program which renews on November 1, 1986, at a rate of .557%.
6. ADOPT-A-SCHOOL GUIDELINES - An administrative policy has been implemented and it will be recommended to the Policy Review Committee for study.
7. TEACHER AIDE PROPOSAL - Bob Jernberg presented a proposal for a teacher aide for 15 EMH students at the Senior High. The Board expressed a positive attitude toward the proposal. The issue will be brought back to the Board after further study by administration.
8. GREENSPACE - Bob Erickson, City Manager, Moorhead, presented a proposal for an agreement with the city of Moorhead to expand parking spaces at Townsite Centre while maintaining a park setting on the property.

Dennis Breyer and Wayne Gudmundson, neighborhood residents, and Brian Arett and Barbara Sipson, council members, were present to express their agreement with the proposal.

\*Mike Hulett moved, seconded by Dean Guida, to direct the administration to proceed with the concept and draft the necessary agreement and timelines. Motion carried by roll call vote: Hastad - yes, Alexander - yes, Hulett - yes, Fagerlie - yes, Borgen - yes, Guida - yes, Seigel - yes.

\*This does not assume that the decision has been made to accept the concept as proposed. The intent is to investigate and study before a decision is made.

Regular Meeting  
Board of Education  
Independent School District #152  
September 9, 1986  
Page Four

FOR YOUR INFORMATION (continued)

9. ALL MINNESOTA SCHOOL BOARD - Curt Borgen moved, seconded by Mike Hulett, to nominate Dean Guida to the All Minnesota School Board as outstanding Board member of the year. Motion carried.

Board members praised Mr. Guida on his outstanding performance in the years he has served.

SUPERINTENDENT'S PERFORMANCE APPRAISAL - Board members reviewed the superintendent's performance appraisal.

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Wayne Alexander, Clerk



S/m 9/80 S.  
m:u  
9-23-86

Regular Meeting  
Board of Education  
Independent School District #152  
September 23, 1986

Members Present: Doug Fagerlie, Mike Hulett, Curt Borgen, Dean Guida, Anton Hastad, Wayne Alexander and Ben Trochlil

Members Absent: Jeanne Seigel

The meeting was called to order by Doug Fagerlie, Chairperson.

Chairperson Doug Fagerlie led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Ben Trochlil previewed the agenda, adding Proposal for Full-Time Behavioral Aide, ECSU Cooperative Program-Title II, Lease Renewals and Sales Tax.

CONSENT AGENDA - Anton Hastad moved, seconded by Wayne Alexander, to approve the following items on the consent agenda: Investments, Townsite Change Order, Personnel and Attendance Policy Task Force. Motion carried.

TRANSPORTATION - DAY CARE - Elizabeth Deckert, parent, appeared at the meeting, expressing her concern as to transportation provided for day care students.

Ben Trochlil reviewed the administrative policy on Transportation Services for Child Care Facilities. This policy will be reviewed by administration and a recommendation will be made to the Policy Review Committee.

TOWNSITE GREEN SPACE - Ben Trochlil reviewed his memo to the Board regarding the Green Space Proposal by City.

Dean Guida moved, seconded by Mike Hulett, to accept proposed concept (alternative #1), deed property to city (70,000 sq. ft.... \$1.00 to \$1.45 a sq. ft.) and direct the administration to finalize agreement. Motion carried by roll call vote: Guida - yes, Borgen - yes, Fagerlie - yes, Hulett - yes, Alexander - no, Hastad - yes.

Dean Guida moved, seconded by Curt Borgen, to amend the previous motion. Motion carried.

Dean Guida moved, seconded by Mike Hulett, to approve that if hard physical costs come to over \$60,000 the school district would receive the difference of that figure and \$70,000. If the hard physical costs are under \$60,000 the school district would receive \$10,000 in cash (hard costs - asphalt, curb and gutter, striping and landscaping...soft costs - engineering, surveying, legal, etc.). Motion carried by roll call vote: Hastad - yes, Alexander - abstain, Hulett - yes, Fagerlie - yes, Borgen - yes, Guida - yes.

Regular Meeting  
Board of Education  
Independent School District #152  
September 23, 1986  
Page Two

DILWORTH - LAND ANNEXATION - Ben Trochlil reviewed the memo to the Board regarding Land Detachment/Annexation - Dilworth (Orchard Estates).

Curt Borgen moved, seconded by Anton Hastad, to accept the petition for detachment of land from the Independent School District #152 and annexation to Independent School District #147 pursuant to M.S. 5122.21. This represents the Orchard Estates land.

Dean Guida moved, seconded by Mike Hulett, to table the motion. Motion carried.

PAYROLL ACCOUNT CHANGE - Anton Hastad moved, seconded by Mike Hulett, to approve the resolution consolidating banking services and opening a second payroll account at Norwest Bank. Motion carried.

PROPOSAL FOR FULL-TIME BEHAVIORAL AIDE - Curt Borgen moved, seconded by Anton Hastad, to approve a behavioral aide for the Primary TMH classroom. This aide will serve the student(s) in question but the aide position would be discontinued if the students leave the district. Motion carried.

ECSU COOPERATIVE PROGRAM - TITLE II - Dean Guida moved, seconded by Wayne Alexander, to authorize the approval of the application for funds in the amount of \$1,559.80, which the West Central ECSU will administer. Motion carried.

LEASE RENEWAL - Mike Hulett moved, seconded by Dean Guida, to approve renewal of leases for:

Region I - ESV - 7-1-86 through 6-30-87, \$19,001.50

Multi-Regional Center - 7-1-86 through 6-30-87, \$19,270

Motion carried.

SALES TAX - Curt Borgen moved, seconded by Wayne Alexander, to approve the payment of the sales tax assessment of \$4,878.46 from the vending revenues. The Board will assume control of those past activities, where necessary, to enable settlement of the taxes.

BUDGET ESTIMATED ACTUALS FOR 1985-86 AND PRELIMINARY BUDGET FOR 1986-87 - Discussion was held on the historical review of budgeting and actuals by fund and budget line items for 1985-86.

FIVE-YEAR ASSUMPTIONS - 1987-92 - Discussion was held on five-year assumptions - 1987-92.

Regular Meeting  
Board of Education  
Independent School District #152  
September 29, 1986  
Page Three

FOR YOUR INFORMATION - Wayne Alexander reported on the PER committee.

CALENDAR OF EVENTS - Special attention was given to the Minnesota State High School Public Hearing, Academic High School League Hearing, and MAVTI Annual Meeting and the State Board.

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Wayne Alexander, Clerk

S/mg/BO S  
min  
9-22-86

Regular Meeting  
Board of Education  
Independent School District #152  
September 24, 1986

Members Present: Doug Fagerlie, Mike Hulett, Curt Borgen, Dean Guida, Anton Hastad, Wayne Alexander and Ben Trochlil

Members Absent: Jeanne Seigel

The meeting was called to order by chairperson, Doug Fagerlie.

Chairperson Doug Fagerlie led the Board, administration and audience in the Pledge of Allegiance.

PREVIEW - Ben Trochlil previewed the agenda.

REVIEW DILWORTH LAND DEVELOPMENT - An update was given on the Dilworth Land Detachment Property.

DEVELOP NEGOTIATIONS STRATEGIES - Discussion was held on the negotiations strategies with Paul Hetland.

The meeting was adjourned.

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Wayne Alexander, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 152  
MOORHEAD, MINNESOTA

Notice is hereby given that a regular meeting of the Moorhead Board of Education will be held on Tuesday, September 23 at 7:30 p.m. in the Board Room at Townsite Centre.

*Bennett Trochlil*

Bennett Trochlil, Superintendent

ATTENDANCE:

Douglas Fagerlie	Dean Guida
Jeanne Seigel	Anton Hastad
Mike Hulett	Wayne Alexander
Curt Borgen	Ben Trochlil

6:30 - MEET AND CONFER - TEACHERS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PREVIEW OF AGENDA - Bennett Trochlil, Superintendent
- \*IV. CONSENT AGENDA

\*All items listed with an asterisk (\*) are considered to be routine by the School Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be considered in its normal sequence on the agenda.
- V. COMMUNICATIONS
- VI. OPPORTUNITY FOR CITIZENS TO SPEAK
- VII. "WE ARE PROUD"
- VIII. MOORHEAD AREA VOCATIONAL TECHNICAL INSTITUTE AGENDA
  - A. UNFINISHED BUSINESS
  - B. NEW BUSINESS
- IX. PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION
  - A. UNFINISHED BUSINESS

1. Review Transportation - Day Care Appendix A
2. Consider Townsite Green Space Appendix B
3. Consider Dilworth Annexation Request Appendix C



B. NEW BUSINESS

- |   |                   |
|---|-------------------|
| 1. Consider Payroll Account Change  | Appendix <u>D</u> |
| *2. Consider Investments  | Appendix <u>E</u> |
| *3. Consider Change Order - Townsite  | Appendix <u>F</u> |
| *4. Consider Personnel  | Appendix <u>G</u> |
| 5. Consider Attendance Policy Task Force  | Appendix <u>H</u> |
| 6. Review Budget Estimated Actuals for<br>1985-86 and Preliminary Budget for<br>1986-87 | Appendix <u>I</u> |
| 7. Review Five Year Assumptions - 1987-92   | Appendix <u>J</u> |

X. FOR YOUR INFORMATION	Appendix <u>Z</u>
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1. PER Committee - Wayne Alexander

XI. OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD OF EDUCATION

XII. ADJOURNMENT

NEXT SCHEDULED MEETING Tuesday, October 14, 1986

PRE-SCHOOL--K - GRADE 12 PROGRAM--COMMUNITY EDUCATION

UNFINISHED BUSINESS

1. Transportation - Day Care (Trochlil) Appendix A

Explanation: Elizabeth Deckert, parent, has requested to appear at the Board meeting to express her concern as to transportation provided for day care students.

Recommendation: This is an information item as the administration does not have a specific recommendation.

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2. Townsite Green Space (Trochlil) Appendix B

Explanation: Appendix B-1 is the background information.

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3. Dilworth - Land Annexation (Trochlil) Appendix C

Explanation: Appendix C-1 is the background information.

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NEW BUSINESS

1. Payroll Account Change (Lacher) Appendix D

Explanation: Banking services will be consolidated at Norwest Bank and the district will be opening a second payroll account.

Appendix D-1 is the resolution.

Recommendation: Move to approve the resolution (Appendix D-1).

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- \*2. Investments (Lacher) Appendix E

Explanation: Approval is requested for investments #329,330, and 331.

Appendix E-1 is the background information.

Recommendation: Move to approve the investments as shown.

3. Townsite - Change Order (Lacher) Appendix F

Explanation: Appendix F-1 is the background information.

Recommendation: Move to approve the change order reducing the contract by \$6,297.00.

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- \*4. Personnel (Bergen) Appendix G

Resignation

Cheryl Schwandt - Secretary, Special Services, effective September 26, 1986

Recommendation: Move to accept the personnel change as shown.

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- \*5. Attendance Policy Task (Trochlil) Appendix H  
Force

Explanation: Appendix H-1 is the background for the Task Force.

Recommendation: Move to establish the Task Force and members responsible for the report (membership will be available at the meeting).

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6. Budget Estimated Actuals (Lacher) Appendix I  
for 1985-86 and Preliminary  
Budget for 1986-87

Explanation: The discussion will focus on:

- ° Historical Review of Budgeting vs. Actual By Fund
- ° Budget Line Item for 1985-86 and 1986-87 (Printout)
- ° Budget Development Process

Materials will be available at the meeting.

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7. Five Year Assumptions - (Trochlil) Appendix J  
1987-92

Explanation: Ben Trochlil will review the Five Year Assumptions - 1987-92 (Appendix J-1).

### WE ARE PROUD

1. An historical research article entitled, "Crown Prince Olav and Crown Princess Martha Vist Fargo-Moorhead in 1939", was written by James Heifort, Senior High Social Studies teacher, and appeared in the fall edition of The Heritage Press, published by the Red River Valley Heritage Society.
2. Mark Bergen (1986 Graduate) - Mark is a recipient of a two year Army ROTC Scholarship, New Mexico Military Institute, Roswell, New Mexico.
3. The physical education staff at Washington Elementary thank Sister Yvonne and Tom Eldred, St. Francis de Sales School, for allowing them to use part of their playground space while their field is being renovated.

### FOR YOUR INFORMATION

Appendix Z

1. PER Committee - Wayne Alexander - Wayne Alexander will inform the Board of PER discussions.

### CALENDAR OF EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
Policy Review	Monday, Sept. 22	7:00 p.m.	Townsite
MSBA Fall Legislative Meeting	Monday, Sept. 22	7:30 p.m.	Townsite
Negotiations-School Board	Wednesday, Sept. 24	5:00 p.m.	Townsite
MSHSL Task Force Public Hearing	Thursday, Sept. 25	7:00-9:00 p.m.	Townsite
CCVC Board of Directors	Wednesday, Oct. 1	8:00 p.m.	North Campus
Joint Powers	Thursday, Oct. 2	7:00 a.m.	Clay County Courthouse
Academic High School League Hearing	Tuesday, Oct. 7	3:00-5:00 p.m.	Townsite-Board Room
Chamber of Commerce Annual Meeting	Tuesday, Oct. 7	6:00 p.m.	Regency
Title IX	Thursday, Oct. 9	7:00 a.m.	Townsite
Policy Review	Monday, Oct. 13	7:00 p.m.	Townsite
MEA Convention	Thursday, Oct. 16 and Friday, Oct. 17		

MEMO #S-87-36

TO: School Board  
FROM: B. Trochlil  
RE: Green Space Proposal by City  
DATE: September 15, 1986

Some factors to consider:

1. additional parking space for Townsite tenants - need to meet codes
2. impact on future sale of building
3. process of decision-making (school district-city-neighborhood-St. Joe's Church) to achieve consensus
4. neighborhood influence in the decision making process
5. previous School Board discussions on resolution of concern ...unwillingness to sell for housing/economic development (i.e. Green Space park...school playground...softball ... football field...ice rink)
6. impact on students in area
  - 6.1 between Main to 9th Ave. & 8th St. to 14th St., there are approximately 91 students K-8
7. present use of property (St. Joe's physical education area ...football practice field...softball teams...ice rink... play activity)
8. possible loss of property for housing/commercial development
9. resistance to a multi-housing development
10. financial impact on district
11. survey costs
12. utilities for basketball court
13. land used only for recreational purposes
14. restricted parking during business hours for tenants only
15. maintenance - parking lot (school district cost)...park (city cost)
16. value of the property as a whole block...value of property split...impact on disposal of building
17. city appraisal of \$1.00 per square foot
18. original cost for work bid - \$20,000 to expand lot to the east
19. Estimated cost of revised layout - \$53,700 (total estimated investment not including the park area in the south-east corner...includes repair of existing lot, curbs, striping, lights, equipment in basketabl area, widened driveways, trees in work area, etc....(Stelter Memo to 9-4-86)

Alternatives:

1. deed property to city (70,000 sq. ft....\$1.00 to \$1.45 a sq. ft.)
2. lease to city (cost not determined)
3. district build parking lot...retain area for a park (\$20,000 to \$50,000)

Recommendation: Move to accept proposed concept (alternative #1) and direct the administration to finalize agreement.



MEMO #S-87-35

Appendix C-1  
Page 1 of 8

TO: School Board

FROM: B. Trochlil

RE: Land Detachment/Annexation - Dilworth (Orchard Estates)

DATE: September 19, 1986

Superintendent Don Vellenga has submitted the petition for the detachment of the district's land.

I. Factors to consider:

1. Owners of the Orchard Estates desire to annex.
2. Previous discussions at the School Board level have encouraged Dilworth to pursue the petition (however, discussion has begun to focus on the option to release students to district as an alternative).
3. Increases tax base for Dilworth...decreases tax base for Moorhead (in amount of \$ ???)
4. Option is available to allow students to change locations (open enrollment...three Moorhead students have been permitted to enroll in Dilworth).
5. Loss of property could result in loss of students for the Moorhead schools.
6. Action may result in development of property that could be beneficial to Dilworth and Clay County and F/M area.
7. Action indicates a willingness to work with neighboring schools.
8. Families have reversed options to purchase after realizing that their children will not be attending the Dilworth schools.
9. Developers thought that school boundaries could easily be changed.
10. Orchard Estates is bonded by the City of Dilworth for water, sewer, fire protection and has been annexed by the City of Dilworth (water and sewage have been placed in the 12 acres).
11. The City of Dilworth and the Dilworth School District will provide recreational services.
12. The land cannot be returned to farmland due to water and sewage placement.

13. Transportation costs would be eliminated.
14. The next development is within the city limits of Dilworth - Benedict Addition (south part of town).
15. A special bill had been requested to be drafted but was not introduced to the state legislature because the Dilworth School Board wished to work this out between the two districts.
16. Legal Process
  - 16.1 If District #152 accepts:
    - \*Clay County will have public hearing (formality).
  - 16.2 If District #152 does not accept:
    - \*Clay County may schedule a public hearing as to a reasonable or unreasonable request...request by Dilworth.
    - \*If District #152 believes the findings not acceptable, appeal to courts is available.

## II. Alternatives

1. Deny petition (Dilworth would have to make a decision if they want a Public Hearing or request legislation).
2. Accept petition.

## III. Recommendation

1. Move to accept the petition for detachment of land from the Independent School District #152 and annexation to Independent School District #147 pursuant to M.S. 5122.21. This represents the Orchard Estates land.

PETITION FOR DETACHMENT OF LAND FROM INDEPENDENT SCHOOL  
DISTRICT #152 AND ANNEXATION TO INDEPENDENT SCHOOL  
DISTRICT #147 PURSUANT TO M.S. §122.21

WHEREAS, M.S. §122.21, Subd. 1 provides as follows:

The owner of land which adjoins any independent district, and whose land is not in a special district may petition the county board of the county in which the greater part of the area proposed for detachment and annexation lies to detach all or any part of his land together with the intervening lands from the district it now is in, and to attach it, together with such intervening land, to the adjoining district. ...

WHEREAS, the undersigned petitioners are the owners of lots located in Orchard Estates First Addition to the City of Dilworth, Minnesota; and

WHEREAS, petitioners desire to detach all of Orchard Estates First Addition to the City of Dilworth, Minnesota Except Lot 1, Block 1, from Independent School District #152 and to have such property annexed to Independent School District #147;

NOW THEREFORE, the undersigned petitioners hereby petition the Clay County Board of Commissioners pursuant to M.S. §122.21 to detach all of Orchard Estates First Addition to the City of Dilworth, Minnesota, except Lot 1, Block 1 of Orchard Estates First Addition to the City of Dilworth, from Independent School District #152 and to annex said Addition to Independent School District #147. In support of their Petition, they state and represent as follows:

1. Orchard Estates First Addition to the City of Dilworth is not a special district.

2. The owners of all of the lots in Orchard Estates First Addition are identified as follows:

Lot 1, Block 1:	Terrance J. Gregor and Nancy L. Gregor, husband and wife
Lots 2 and 3, Block 1:	Bouton Enterprises, Inc.
Lots 4, 6 and 12:	Mr. Gary Cameron, as Trustee of the bankruptcy estate of Laney's Plumbing & Heating, Inc.
Lots 9 and 10, Block 1:	Housing and Redevelopment Authority of Clay County
Lot 14, Block 3:	Robert Volochenko and Alice Volochenko, husband and wife
Lot 15, Block 3:	Robert Volochenko
Lots 5, 7, 8, 11, and 12, Block 1; Lots 1 through 6, Block 2; Lots 1 through 13 and Block 16, Block 3; and Lots 1 through 8, Block 4:	State of Minnesota pursuant to tax forfeiture proceedings

3. The Southwest corner of Orchard Estates First Addition to the City of Dilworth is coincident with the most Northeasterly boundary of Independent School District #147.

4. The undersigned petitioners' lots located in Orchard Estates First Addition are separated from Independent School District #147 by not more than one-half mile and the intervening land is vacant and unoccupied.

5. The reason for the proposed detachment and annexation is to increase the tax base of Independent School District #147, associate Orchard Estates First Addition (except Lot 1, Block 1) which is a subdivision of the City of Dilworth, Minnesota, more closely with the remainder of the City of Dilworth, Minnesota which is all in Independent School District #147, the result of which is expected to promote development of Orchard Estates First Addition (except Lot 1, Block 1).



6. The granting of the Petition will not reduce the size of Independent School District #152 to less than four sections.

7. Petitioners desire to annex Orchard Estates First Addition (except Lot 1, Block 1) to the City of Dilworth, Minnesota to Independent School District #147.

WHEREFORE, the undersigned respectfully request that the Clay County Board of Commissioners fix a time and a place for a hearing on this Petition, serve notice of the hearing as required by statute, and after a hearing grant the Petition providing for the detachment of all of Orchard Estates First Addition to the City of Dilworth, Minnesota, except Lot 1, Block 1, from Independent School District #152 and annex the same to Independent School District #147.

BOUTON ENTERPRISES, Inc.

By John E. Bouton  
Its President

Joyce E. Bouton, Its Secretary  
Gary Cameron, as Trustee of the  
bankrupt estate of Laney's Plumbing  
& Heating, Inc.

Gary Cameron

HOUSING AND REDEVELOPMENT AUTHORITY  
OF CLAY COUNTY

By Kenneth E. Crowell



STATE OF MINNESOTA     )  
                                  ) SS.  
COUNTY OF CLAY         )

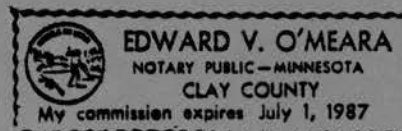
The foregoing instrument was acknowledged before me this  
27 day of August, 1986 by John C. Joyce E.  
on behalf of Bouton Enterprises, Inc. Bouton, PRES. Secy.

*[Signature]*  
Notary Public

STATE OF MINNESOTA     )  
                                  ) SS.  
COUNTY OF CLAY         )

The foregoing instrument was acknowledged before me this  
2nd day of September, 1986 by Gary Cameron, as Trustee of  
the bankrupt estate of Laney's Plumbing & Heating, Inc.

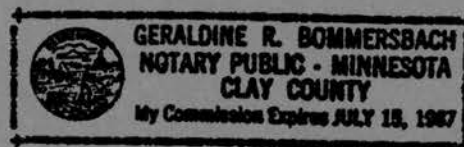
*[Signature]*  
Notary Public



STATE OF MINNESOTA     )  
                                  ) SS.  
COUNTY OF CLAY         )

The foregoing instrument was acknowledged before me this  
25<sup>th</sup> day of August, 1986 by Kenneth L. Crowell,  
on behalf of the Housing and Redevelopment Authority of Clay County.

*[Signature]*  
Notary Public



CONSENT TO DETACHMENT

Independent School District #152 acknowledges its consent to the foregoing Petition for Detachment of Orchard Estates First Addition (except Lot 1, Block 1) to the City of Dilworth, Minnesota from Independent School District #152. The undersigned certifies that this Consent was approved by the Board of Education of Independent School District #152 at its meeting on \_\_\_\_\_, 1986.

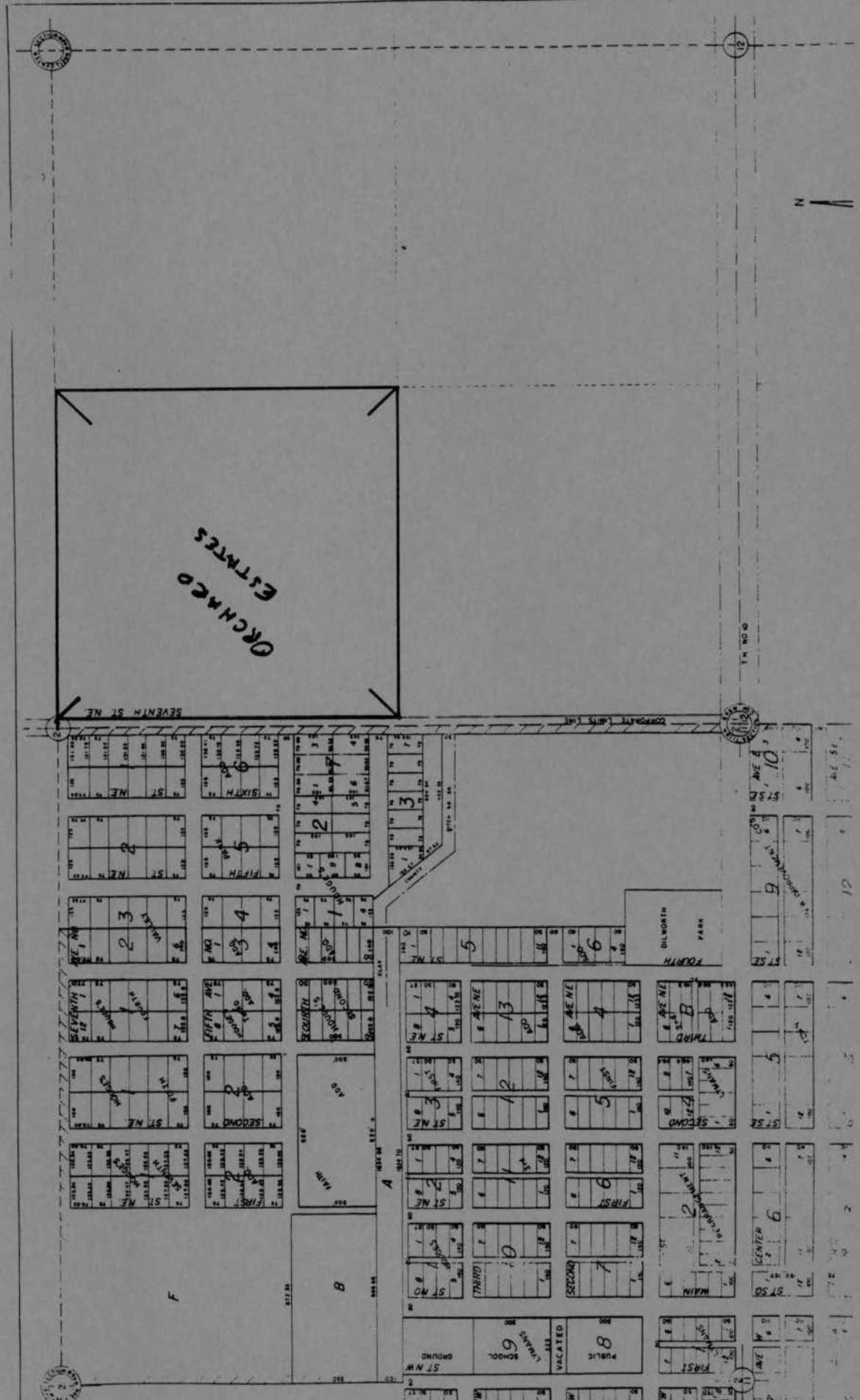
INDEPENDENT SCHOOL DISTRICT #152

By \_\_\_\_\_

Chairman of the Board of Education

# CITY OF DILWORTH MAP

Appendix C-1  
Page 8 of 8



TAX IDENTIFICATION NO. 41-6008721

## CORPORATE CERTIFICATE OF AUTHORITY

I, Wayne Alexander

Clerk

do hereby certify that I am ~~Secretary~~ ofIndependant School Dist. #152

a corporation organized under the laws of the

Education

State of \_\_\_\_\_; that the following is a true, complete and correct copy of resolutions adopted at a meeting of the Board of ~~Directors~~School Districtof said corporation duly and properly called and held on the 23rd day of Sept., 19 86; that a quorum was present at said meeting;

and that said resolutions are now in full force and effect.

## DEPOSITS

RESOLVED, That Norwest Bank - Moorhead (herein called the "Bank"), be and is hereby designated as a depository of this corporation with authority to accept or receive at any time for the credit of this corporation deposits by whomsoever made of funds and other property in whatever form or manner transferred or endorsed; and that any officer of this corporation be and is hereby authorized to open or cause to be opened one or more accounts with the Bank on such terms, conditions and agreements as the Bank may now or hereafter require and to make any other agreements deemed advisable in regard to any of the foregoing.

RESOLVED FURTHER, That checks, drafts or other orders for the payment, transfer or withdrawal of any of the funds or other property of this corporation on deposit with the Bank shall be binding on this corporation when signed, manually or by use of a facsimile or mechanical signature or otherwise authorized, by any three (1 or 2) of the following persons:

Subparagraph a ☒ the person or persons from time to time holding the following offices of this corporation: Chairperson, Clerk,  
President, Vice President,  
Assistant Vice President, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary, Treasurer; or

Subparagraph b ☐ the following named individuals: \_\_\_\_\_

Subparagraph c ☐ any person or persons designated in a written certificate signed by the \_\_\_\_\_ and the \_\_\_\_\_ of this corporation (and such officers of this corporation may appoint themselves as the persons authorized to sign), and the Bank is hereby authorized to pay and charge to the account of this corporation any such checks, drafts or other orders so signed or otherwise authorized, including those payable to the individual order of the person or persons signing or otherwise authorizing, the same and including also those payable to the Bank or to any other person for application, or which are actually applied to the payment of any indebtedness owing to the Bank from the person or persons who signed such checks, drafts or other withdrawal orders or otherwise authorized such withdrawals.

In particular, and not in limitation of foregoing, such persons may authorize payment, transfer or withdrawal by oral or telephonic directions to the bank complying with such rules and regulations relating to such authorization as the bank may communicate to this Corporation, from time to time.

## LOANS

RESOLVED FURTHER, That any \_\_\_\_\_ of the persons from time to time holding the following offices of this corporation:  
(Insert one or two)

President, Vice President, Treasurer, Secretary, \_\_\_\_\_ and/or the following named individual(s),  
\_\_\_\_\_

\_\_\_\_\_ be and are hereby authorized:  
(i) to borrow money and obtain other credit or financial accomodation from the Bank for and on behalf of and in the name of this corporation; (ii) to sign, execute and deliver promissory notes, acceptances or other evidences of indebtedness therefor, or in renewal thereof, in such amounts and for such time, at such rates of interest and upon such terms as such person(s) may see fit; (iii) to discount, sell, assign, transfer, mortgage, or pledge to the Bank the real property, goods, instruments, documents of title, securities, chattel paper, intangibles or any other property now or hereafter owned by this corporation, either absolutely for such consideration as such person(s) may deem to be appropriate or as security for the payment or performance of any debts, liabilities or obligations to the Bank; (iv) to unconditionally guarantee payment of any or all rights to payment so transferred or of any other indebtedness owed to the Bank by any person; and (v) to do such other acts and things, to make such other agreements and to execute and deliver such other contracts or writings, as such person(s) may deem to be appropriate in connection with any of the foregoing.

## OTHER SERVICES

RESOLVED FURTHER, That the person(s) so authorized to sign or the person(s) so authorized to borrow money be and are hereby authorized and empowered, on behalf of this corporation, to transact any and all other business with and through the Bank which such person(s) may at any time deem to be advisable, including, without limiting the generality of the foregoing, authority to purchase certificates of deposit and to enter into safe deposit agreements, lock-box agreements, night depository agreements, freight payment service agreements, payroll service agreements and other electronic data processing service agreements offered by the Bank, and, in reference to any such business, to make any and all agreements and to execute and deliver to the Bank any and all contracts and other writings which such person(s) may deem to be necessary or desirable.



RESOLVED FURTHER, That the Secretary or an Assistant Secretary shall certify to the Bank the names and signatures (either actual or any form or forms of facsimile or mechanical signatures adopted by the person authorized to sign) of the persons who presently are duly elected, qualified and acting as the officer or officers named in subparagraph (a) above, or any person named in subparagraph (b) above, or of any officer or person designated

RESOLVED FURTHER, That these resolutions shall continue in force until express written notice of their rescission or modification has been furnished to and received by the Bank.

I further certify that the Board of Directors of said corporation has, and at the time of adoption of said resolutions had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers therein granted to the persons named, and that such persons have full power and authority to exercise the same.

In Witness Whereof, I have hereunto subscribed my name and affixed the seal of this corporation this 23 day of September, 19 86.

Secretary Clerk

SAMPLE SIGNATURE

*W. J. H. H.*

Treasurer

Treasurer



## MOORHEAD PUBLIC SCHOOLS

## INVESTMENT RECORD

FROM AUGUST 5, 1986 TO SEPTEMBER 18, 1986

INVEST NO.	DATE	AMOUNT	MATURITY DATE	INTEREST RATE	ESTIMATED INTEREST (NET)	BANK OR S&L	BROKER
329	09-09-86	99000	01-14-87	6.50	2262	MERCURY S & L	HIGH YIELD
330	09-09-86	99000	01-14-87	6.50	2262	BEN MILAM S & L	HIGH YIELD
331	09-11-86	100000	01-14-87	6.75	2312	UNIVERSITY SAVINGS	GOLDSTONE

\* FEE OF .25% PAID

TOTAL

6836

# CHANGE ORDER

Appendix F-1

PROJECT: Townsite Centre  
Boiler Replacement  
Moorhead, Minnesota

CHANGE ORDER NO: 1

PROJECT NO.: 7841-91

TO: Mehl's Commercial Boiler Repair, Inc.  
Rural Route 2, Box 8242  
Fargo, ND 58102

CONTRACT FOR: All Work

CONTRACT DATE: May 7, 1986

You are authorized to make the following changes in this Contract:

1. Delete reinsulating and reconnecting the 3" line entering the west tunnel and leave the steam supply to the existing heat exchanger as is. Deduct (-) \$1,040.00
2. Reuse existing breeching as much as possible while still removing the barometric damper and drop cleanout. Insulate the existing breeching. Deduct (-) \$1,657.00
3. Change the stop-check valves to standard gate valves and provide a vacuum breaker on each boiler feed line. Deduct (-) \$3,600.00
4. Provide Series 88 Weil McLain boilers in lieu of those specified for Alternate No. 1. No Change in Cost

Total Deduct (-) #6,297.00

In addition, add 30 days to the contract time due to additional asbestos removal work required, which was done by other contractors.

## CONTRACT SUMMARY:

Original Contract Sum.....	\$ 91,500.00
Net change by previous Change Orders.....	\$ 0.00
Contract Sum prior to this Change Order was.....	\$ 91,500.00
Contract Sum will be ( <del>increased</del> ) (decreased) by this Change Order.....	\$ 6,297.00
New Contract Sum including this Change Order will be.....	\$ 85,203.00
Contract Time will be (increased) ( <del>decreased</del> ) by.....	30 Days

FOSS ASSOCIATES  
Architecture Engineering  
& Interiors  
Fargo, North Dakota

Mehl's Commercial Boiler Repair  
Contractor  
Fargo, ND

Independent School Dist. #152  
Owner  
Moorhead, MN

By Willis StahlBy Paul Kuhn

By \_\_\_\_\_

Title Project ManagerTitle Sec

Title \_\_\_\_\_

Date September 5, 1986Date 9-9-86

Date \_\_\_\_\_



FOSS ASSOCIATES  
Architecture Engineering & Interiors

Box 2823, Fargo, North Dakota 58108  
701-282-5505

## ATTENDANCE POLICY TASK FORCE (K-12)

### I. PURPOSE

The purpose of this committee is to design an attendance policy for the total district K-12 (Code:JE).

### II. ORGANIZATION

#### Membership

A task force of 19 members will be established and will report directly to the School Board. The committee-of-the-whole will develop the final recommendations for the Board's approval.

The task force shall consist of 19 members: one (1) Board member; one (1) administrator from each organizational unit (elementary, middle school, senior high, central office); one (1) teacher from the organizational units of elementary, middle school and senior high; one (1) non-licensed staff member from each organizational unit; four(4) students (middle schools and senior high); and, four (4) community people.

### III. CHARGES

1. Select a chair
2. Select a recorder
3. Develop a statement of intent (as to why this is being done)
4. Review current building policies - WHAT IS?
5. Determine the discipline policy impact on attendance
6. Identify building responsibilities for personnel
7. Research policies in other school districts
8. Establish staff input into this decision making process
9. Research absenteeism rate and related attendance problems
10. Develop 'building principles' (i.e. strict vs. flexibility)
11. Develop forms for effective attendance recording
12. Research the use of technology for attendance recording
13. Research on teacher absence impact on student achievement
14. Research school climate's impact on attendance
15. Develop a community awareness program to publicize the policy
16. Impact on state directed research studies (requesting student time to do research)

ATTENDANCE POLICY TASK FORCE (continued)

17. Specific areas to investigate
  - 17.1 current law
  - 17.2 attendance requirements for graduation
  - 17.3 consequences for poor attendance: suspension, expulsion (denial of school attendance), detention, in-school suspension, probation of students
  - 17.4 types of absences/excuses...what is acceptable
  - 17.5 truancy
  - 17.6 handicapped students
  - 17.7 student records
  - 17.8 'pull out' programs for students (i.e. LD, TAHC, STEP, baseball games, etc.)
18. Review on 'Time on Task'

IV. SKELETON TIMELINES - PROPOSED

1. By September 23, 1986 ----Board authorizes establishment of Task Force and appointment of members
2. By October 7, 1986 ----Task Force to have begun their task
5. By March 10, 1987 ----Task Force makes recommendations to Board



ACCEPTED BY SCHOOL BOARD <del>11-26-85</del> 10- -86
---

MOORHEAD PUBLIC SCHOOLS

FIVE (5) YEAR PLANNING ASSUMPTIONS - ~~1986-1991~~ 1987-1992

Mission Statement  
(Preliminary and Tentative)

To maximize the talent of every student without discrimination as to their sex, race, handicap, religious beliefs, or socioeconomic level.

I. Planning

It is assumed for planning purposes that:

1. Future/strategic/visionary planning will be updated each year.
2. The laws of the federal government and the State of Minnesota are to be upheld; likewise, regulations from those bodies are to be implemented.
3. The contractual obligations with employees are to be met.
4. The policies and procedures of the Moorhead School Board are to be implemented.
5. School District #152's Philosophy of Education (Code: AD) is an integral part of planning.
6. The sense of priority built into the PER goals---develop skills in reading, writing, speaking and listening; gain a general education; develop good character and self-respect; develop pride in work and a feeling of self-worth; develop a desire for learning now and in the future---should be weighed heavily in decision making.
7. The district will make a commitment of resources for supplies, staff development and equipment in the area in which major curriculum reviews are scheduled including the years of development and implementation.
8. The use of goals and objectives by staff will be part of the planning process.



9. Committee recommendations will be considered:
- Gifted and Talented - Continuous
  - Task Force 1980
  - Title IX - Continuous
  - ~~Site Development Committee - February, 1983~~ Site Development Plan-1986
  - Technology Plan - December, 1983
  - North Central Senior High Evaluation Report - October, 1983
  - PER (Planning, Evaluating and Reporting) - Continuous
  - Social Services Report - April, 1984
  - Partners in Education - April 3, 1984
  - Comprehensive Arts Program - May 8, 1984
  - Retention and Promotion Committee - May, 1984
  - Block Grant
  - Curriculum Committees - Continuous
  - Testing Committee - Continuous
  - Building Utilization/Site Development (Board Committee-As-A-Whole) 1984-85
  - Inservice Committee - Continuous
  - Futures/Strategic Planning Committee (~~final draft in October, 1986~~)

## II. Curriculum Program

It is assumed for planning purposes that:

1. Programs from preschool through adult (ages 0 through 100+) will be offered.
2. There will be a greater emphasis placed on pre-kindergarten education.
3. Educational programs will change in order to meet student needs.
4. Proven alternative program choices will be offered (i.e. S.T.E.P., Y.E.S., elective classes, etc.)
5. Secondary schools will have a comprehensive educational program.
6. The curriculum of the district will reflect a culturally pluralistic society.
7. A wide range of co-curricular activities (e.g., athletic, intramurals, debate, drama, newspaper) will be maintained.
8. The application of consistent educational and discipline standards will be enforced.
9. The implementation and effectiveness of programs will be systematically evaluated.
10. Learner outcome based education will be an integral part of curriculum development.
11. There will be a centralized curriculum (Preschool-12 model with district-wide learner outcomes).
12. Student assessment procedures will be improved to assess the learner outcomes.

13. Technology will be available to support instruction (CAI-CMI-media circulation).
14. Technology will improve some present district-wide support services (student services, management, transportation, food service, community education).
15. Alternative arrangements of the school day will be explored.
16. Alternative school calendars will be explored.
17. State curriculum requirements will change.
18. Program sharing with neighboring school districts will be explored.
19. Post-secondary offerings will be available to eleventh and twelfth grade students. The number of students to accept this option will increase.
20. Post-secondary offerings may be available in the Senior High School.
21. North Central Accreditation (K-12 model) will be implemented in 1987-88.
22. Planning, Evaluating and Reporting Committee (PER) will continue to be active in planning and evaluating the school curriculum.
23. Open enrollment between ~~high~~ schools for ~~11th and 12th grade~~ all students will occur.
24. The vocational programs associated with the CCVC will be terminated on June 30, ~~1986~~ 1987.

### III. Instruction

It is assumed for planning purposes that:

1. Student growth drives staff development. The staff development program is designed to focus on areas identified in student/staff/community assessment programs.
2. The staff development program will consist of:
  - 2.1 Instructional skills...knowledge of child growth and development... knowledge of content...human relations skills...knowledge and use of materials...planning skills...classroom management skills
  - 2.2 Teacher effectiveness program training will involve:
    - 2.21 (1) Elements of Instruction I; (2) Elements of Instruction II; (3) Advanced Elements of Instruction, and (4) Clinical Supervision; and (5) Teacher Trainers
  - 2.3 Administrator responsibilities of maintaining and extending effective teaching...goal setting...curriculum...staff development (improvement of performances for licensed and non-licensed staff...selection/supervision/evaluation of staff and program...resource allocation... decision making
    - 2.31 Administrators will commit additional time to maintain and extend teaching

IV. Personnel

It is assumed for planning purposes that:

1. Jobs will be redefined as a result of technology.
2. The number of secondary staff will decrease and an increase of new elementary staff will occur.
3. Staff attrition ratios will continue based upon present trends of retirement incentives, pension provisions.
4. An intensive recruitment program for hiring teachers will continue.
5. Specific staff formulas will be developed for all classifications of personnel other than licensed.
6. Attempts will be made to reduce the average district-wide allocation of teaching positions from a ratio of 26.5:1 to 25.1.
7. A staffing goal will be based on a staff/student ratio of 16.5 to 1.
8. The current transfer policy will continue.
9. The current state statute as to a seniority system will continue.
10. A staff performance appraisal system will be instituted.
11. Staff development to accommodate programs and diverse student needs will be necessary.

V. Population

It is assumed for planning purposes that:

1. School enrollment for grades K-8 will increase while secondary enrollments will decrease through ~~1991~~ 1992.
2. A number of students will continue to move from one school to another during the school year.
3. The student population will continue to be culturally, economically, and academically diverse.
4. A higher percentage of nonparents than parents of school-age children will continue in the city population.
5. The minority population in the school district as a whole will increase.
6. The number of single/one/shared parent families will increase.



VI. Facilities

It is assumed for planning purposes that:

1. The number of schools will be determined by enrollment, educational program and grade organization.
2. School boundaries and grade level configurations will be monitored and revised.
3. Facilities will be maintained/upgraded.
4. The post-secondary option and secondary open enrollment will not impact the available space in the Senior High school.
5. Each building will develop long range utilization programs.
6. A renewing three (3) year plan for construction/remodeling will be part of the capital outlay guidelines.

VII. Finance

It is assumed for planning purposes that:

1. Fewer resources will be available in "real dollars" (shifting of resources ...insurance).
2. Costs to maintain the current program will increase more rapidly than resources.
3. A cost analysis of plan components and recommendations will be included.
4. The new tier levels will place more impact on local decision makers.
5. Expenditure projections will be based on best available economic projections.
6. The need for additional revenues to finance planned programs including the use of a referendum will be examined as needed.
7. Federal and state support will continue to be uncertain.
8. Continuing competition for public dollars among public agencies will continue.
9. A moderate (3-6%) inflation will occur between ~~1986-1991~~ 1987-1992.
10. Increased support from foundations and businesses will be sought.
11. The eleventh and twelfth grade students will take post-secondary courses, creating a loss of revenues.
12. Change in governance of the MAVTI will increase costs for the preschool - 12 program.
13. Replacement, due to turnover, may not cover severance costs.
14. Mandates will exceed the resources provided.

15. Pupil transportation costs will not require subsidies from the general fund.
16. Food service costs will not require subsidies from the general fund.
17. All facets of the school district budget will be reviewed for revenues and expenditures:
  - The district will maintain a fund balance of 15% of operating funds
  - Cost of comparable worth...range of \$300,000 to \$450,000 through ~~1991~~ 1992...unknown beyond that date
  - Chapter I fund reduction
  - Special ed. pro-rated adjustment
  - Interest rates
  - Payment of aids
  - Federal revenues
  - Tax delinquency
  - Property value reduction
18. Categories for the purpose of identifying major areas of the budget are:
  - Category I: Class Size/Staffing K-12
  - Category II: Licensed Specialists
  - Category III: Instruction/Curriculum
  - Category IV: After School Activities
  - Category V: Administrative Support Unit
  - Category VI: Other Support Units
  - Category VII: Facility Usage/Site Development
  - Category VIII: Operation of Buildings
  - Category IX: Food Service
  - Category X: Transportation
  - Category XI: Community Services
  - Category XII: Other
19. The School Board is the final authority for approving budget based on the District's Management Plan.
20. Any additions to budget will be presented to the Board as a budget revision (amendment) showing additions to revenues and expenditures, adjusted totals and affect on balances.

#### VIII. Organization

It is assumed for planning purposes that:

1. Management structure will be analyzed and changed as needed.
2. The School Board will have an ongoing developmental program.
3. Comprehensive long-range planning will be an ongoing function of the district with the provision for periodic review and updating.
4. A comprehensive K-12 plan, including special education, vocational education, and community education through September, ~~1991~~, 1992, will be developed and will include: program, staffing, facilities, finance and organization.
5. Partnerships with post-secondary institutions will be enhanced.



6. School district planning will include communications with city, county and metropolitan area planning efforts whenever possible.
7. Improved intergovernmental relations for sharing of financial and legislative information will be sought.
8. The AVTI system will be reorganized.
9. Opportunities to share between preschool-grade 12 and MAVTI will be explored.
10. The district will implement the Effective Schools/School Improvement Process in all buildings by July 1, 1989.
11. ~~The option of a seven period day for the Senior High will be determined by July 1, 1986.~~
12. ~~Home schools will become a factor.~~ Open choice for parents/students will gain momentum (i.e. home schools).
13. Subcontracting of services will materialize.

IX. Communications/Public Relations

It is assumed for planning purposes that:

1. Communications within the district will continue to be a high priority.
2. Parent involvement will increase.
3. Moorhead business/community support will continue.
4. Public demand for accountability will continue.
5. Interest in retaining young families in the school district will continue.
6. Efforts at marketing the schools to district residents without school-age children will be a high priority.
7. A marketing plan for the total district will be implemented.
8. A program will be developed to recognize academic and activity achievement of students.

X. Technology

It is assumed for planning purposes that:

1. The use of technology will increase.
2. The need to manage information will increase.

3. The district will have an integrated student services, curriculum/ instruction and management information system.
4. The statewide focus of technology utilization will be in a process of continual change.
5. An application model for effective use of technology utilization will be implemented.

IX. Trends

1. From an industrial to an information society.
2. From centralized to decentralized.
3. From a national economy to a global economy.
4. From the north to the south and west.
5. From either/or to multichoice.
6. From new technologies to high-tech/high-touch.
7. From quantity to quality.
8. From hierarchies to networks.
9. From representation to participation.
10. From business-as-usual to greater accountability.
11. From strategic planning to strategic vision.
12. From top-down to bottom-up.
13. From vertical to horizontal.
14. From the qualities of left-brain and management of the qualities of creativity and the right brain.
15. From institutional-help to self-help.
16. From a focus on material goods to a focus on quality.
17. From a resource exploitation to resource conservation.

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9. A moderate (3-6%) inflation will occur between ~~1986-1991~~ 1987-1992.
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14. Mandates will exceed the resources provided.



15. Pupil transportation costs will not require subsidies from the general fund.
16. Food service costs will not require subsidies from the general fund.
17. All facets of the school district budget will be reviewed for revenues and expenditures:
  - The district will maintain a fund balance of 15% of operating funds
  - Cost of comparable worth...range of \$300,000 to \$450,000 through ~~1991~~ 1992  
 ...unknown beyond that date
  - Chapter I fund reduction
  - Special ed. pro-rated adjustment
  - Interest rates
  - Payment of aids
  - Federal revenues
  - Tax delinquency
  - Property value reduction
18. Categories for the purpose of identifying major areas of the budget are:
  - Category I: Class Size/Staffing K-12
  - Category II: Licensed Specialists
  - Category III: Instruction/Curriculum
  - Category IV: After School Activities
  - Category V: Administrative Support Unit
  - Category VI: Other Support Units
  - Category VII: Facility Usage/Site Development
  - Category VIII: Operation of Buildings
  - Category IX: Food Service
  - Category X: Transportation
  - Category XI: Community Services
  - Category XII: Other
19. The School Board is the final authority for approving budget based on the District's Management Plan.
20. Any additions to budget will be presented to the Board as a budget revision (amendment) showing additions to revenues and expenditures, adjusted totals and affect on balances.

#### VIII. Organization

It is assumed for planning purposes that:

1. Management structure will be analyzed and changed as needed.
2. The School Board will have an ongoing developmental program.
3. Comprehensive long-range planning will be an ongoing function of the district with the provision for periodic review and updating.
4. A comprehensive K-12 plan, including special education, vocational education, and community education through September, ~~1991~~, 1992, will be developed and will include: program, staffing, facilities, finance and organization.
5. Partnerships with post-secondary institutions will be enhanced.

6. School district planning will include communications with city, county and metropolitan area planning efforts whenever possible.
7. Improved intergovernmental relations for sharing of financial and legislative information will be sought.
8. The AVTI system will be reorganized.
9. Opportunities to share between preschool-grade 12 and MAVTI will be explored.
10. The district will implement the Effective Schools/School Improvement Process in all buildings by July 1, 1989.
11. ~~The option of a seven period day for the Senior High will be determined by July 1, 1986.~~
12. ~~Home schools will become a factor.~~ *Open choice for parents who will be gain momentum like home schools* ←
13. Subcontracting of services will materialize.

IX. Communications/Public Relations

It is assumed for planning purposes that:

1. Communications within the district will continue to be a high priority.
2. Parent involvement will increase.
3. Moorhead business/community support will continue.
4. Public demand for accountability will continue.
5. Interest in retaining young families in the school district will continue.
6. Efforts at marketing the schools to district residents without school-age children will be a high priority.
7. A marketing plan for the total district will be implemented.

8. *A program will be developed to recognize academic and extra activity achievement of students.*
- X. Technology
- It is assumed for planning purposes that:

1. The use of technology will increase.
2. The need to manage information will increase.
3. The district will have an integrated student services, curriculum/ instruction and management information system.
4. The statewide focus of technology utilization will be in a process of continual change.
5. An application model for effective use of technology utilization will be implemented.

IX. Trends

1. From an industrial to an information society.
2. From centralized to decentralized.
3. From a national economy to a global economy.
4. From the north to the south and west.
5. From either/or to multichoice.
6. From new technologies to high-tech/high-touch.
7. From quantity to quality.
8. From hierarchies to networks.
9. From representation to participation.
10. From business-as-usual to greater accountability.
11. From strategic planning to strategic vision.
12. From top-down to bottom-up.
13. From vertical to horizontal.
14. From the qualities of left-brain and management of the qualities of creativity and the right brain.
15. From institutional-help to self-help.
16. From a focus on material goods to a focus on quality.
17. From a resource exploitation to resource conservation.